

Minutes

Cuyahoga County Board of Control
Monday, April 25, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilman Dale Miller
Councilwoman Nan Baker
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

II – REVIEW MINUTES – 4/18/2022

Michael Chambers motioned to approve the minutes from the April 18, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-249

Department of Public Works, submitting an amendment to License Agreement No. 1780 with Strong Capital X LLC and its' agent, Railroad Management Company IV LLC, to allow access to maintain, repair, renew and use an existing 15-inch sanitary sewer and attached fixtures and appurtenances, located in the City of Cleveland, to authorize annual payments of sanitary sewer license fees in the amount of \$2,196.38, subject to annual adjustments, effective 4/1/2020.

Funding Source: Sanitary Operating Fund

Nichole English, Department of Public Works, presented. Nan Baker asked if payment will be made for license fees for 2021 through 2022; and asked if this agreement will require a renewal in the future. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-249 was approved by unanimous vote.

BC2022-250

Department of Public Works, recommending an award on RQ8271 and enter into Contract No. 2401 with ADMI Holdings LLC dba Advance Door Company (10-1) in the amount not-to-exceed \$300,000.00 for overhead garage door maintenance services for various locations, commencing upon contract signature of all parties for a period of 3 years.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. Dale Miller asked how the cost for services going forward compares to the prior year. Nan Baker asked if the Department of Equity and Inclusion reviewed this bid and if new vendors were encouraged to bid on these services, as there was only 1 bid received; and asked if any outreach to vendors occurs when there is a low bid response. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-250 was approved by unanimous vote.

BC2022-251

Department of Development,

- a) Submitting an RFP exemption, which will result in a Large-Scale Economic Development Leverage Grant Award via Contract No. 2419 to The Lincoln Electric Company in the amount not-to-exceed \$250,000.00 to support a two-phased renovation and expansion of their headquarters, engineering and manufacturing facilities for the purpose of new product development and advanced manufacturing for the period 6/1/2022 – 5/31/2025.
- b) Recommending a Large-Scale Economic Development Leverage Grant Award via Contract No. 2419 to The Lincoln Electric Company in the amount not-to-exceed \$250,000.00 to support a two-phased renovation and expansion of their headquarters, engineering and manufacturing facilities for the purpose of new product development and advanced manufacturing for the period 6/1/2022 – 5/31/2025.

Funding Source: Economic Development Fund

Michael May and Vaughn Johnson, Department of Development, presented. Trevor McAleer asked how many of the anticipated engineering jobs to be created under this project will be for minority candidates and what will the average annual salary be; Mr. McAleer and Nan Baker recommended that the Department of Development and The Lincoln Electric Company prepare a presentation to update on project outcomes to the full Economic Development Committee at the conclusion of this project. Ms. Baker asked if the funds are for gap funding; asked for clarification on whether the diversity goal for hiring is expected to be reached; asked if the issue of diversity and minority hiring will be monitored more closely for this project and be given more attention since the creation of the Department of Equity and Inclusion, as there are now more resources to oversee large projects, such as this; and said that the purpose of this grant is to create economic development growth and jobs creation and thanked The Lincoln Electric Company for their investment in this project.

Michael Chambers asked the department to follow up with Council staff on the anticipated presentation to the Economic Development Committee. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-251 was approved by unanimous vote.

BC2022-252

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Progress Software Corporation in the amount not-to-exceed \$52,500.00 for software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2022 – 4/30/2023.
- b) Recommending an award on Purchase Order No. 22001825 to Progress Software Corporation in the amount not-to-exceed \$52,500.00 for software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2022 – 4/30/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked for clarification on how many bids were received in the department’s first attempt at informal bidding; and asked how the new pricing compares to the current pricing. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-252 was approved by unanimous vote.

BC2022-253

Department of Public Safety and Justice Services, submitting amendments to various contracts with AT&T Corporation for network connectivity services for the Next Generation 9-1-1 System for various time periods, to expand the scope of services, effective upon contract signature of all parties and for additional funds in the total amount not-to-exceed \$162,750.00.

- a) Contract No. 2281 for the period 7/1/2019 – 6/30/2024, to expand the scope of services for temporary DS1 lines for CAMA T-1 circuits, and for additional funds in the amount not-to-exceed \$17,826.00.
- b) Contract No. 687 for the period 7/31/2019 – 7/30/2024, to add (2) Layer 2 WAN connections “Hub to Hub” and for additional funds in the amount not-to-exceed \$116,160.00
- c) Contract No. 688 for the period 11/1/2019 – 10/31/2024, for temporary IP Flex and SIP circuits, and for additional funds in the amount not-to-exceed \$28,764.00.

Funding Source: Wireless 9-1-1 Government Assistance Fund for reimbursement by Motorola (Contract No. 2281 and 688) and Wireless 9-1-1 Government Assistance Fund (Contract No. 687)

Mary Beth Vaughn and Lisa Raffurty, Department of Public Safety and Justice Services, presented. Nan Baker asked when the conversion will be finalized; asked why these contracts continue through 2024, as the change in scope of services is a short-term project; and asked if the improvement for 2 WAN connections Hub-to-Hub conversion is permanent and goes beyond 2024. Dale Miller asked if the contracts that will be redundant will be redundant at expiration date and can services be terminated prior to end date, if necessary. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-253 was approved by unanimous vote.

BC2022-254

Office of the Medical Examiner, recommending an award and enter into Contract No. 2410 with Vertiv Corporation in the amount not-to-exceed \$5,481.70 for a sole source purchase of maintenance services for the Liebert/Vertiv Uninterruptible Power Source System backup for the Automated Fingerprint Identification System, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked why services are only for 1 year and asked if we could possibly get better pricing with a multi-year contract. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-254 was approved by unanimous vote.

BC2022-255

Sheriff's Department, recommending an award on Purchase Order No. 22001730 to City of North Royalton in the amount not-to-exceed \$7,500.00 for prisoner board and care services for the period 4/25/2022 – 12/31/2022.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Michael Chambers asked if the department if being proactive with this request. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-255 was approved by unanimous vote.

BC2022-256

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers in the amount not-to-exceed \$41,611.00 for drug toxicology screening, physical exams, audiograms and lead blood testing services for prospective and current County employees for the period 2/26/2021 – 12/31/2021.
- b) Recommending an award on Purchase Order No. 22001265 to Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers in the amount not-to-exceed \$41,611.00 for drug toxicology screening, physical exams, audiograms and lead blood testing services for prospective and current County employees for the period 2/26/2021 – 12/31/2021.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department and Stephen Witt, Department of Human Resources, presented. Dale Miller asked when lead blood testing would be needed for prospective or current employees; and asked if there is a current contract in place for these services. Trevor McAleer asked what the total amount of the 2021 contract was; asked how much of the increased amount was due to the multiple hiring events held and expressed frustration in that the request for payment of services is presented to the Board of Control members, who are not given a choice whether to approve, as services have already been provided and that the additional costs are 50% over the original contract amount and after the end date of the contract. Nan Baker concurred with Mr. McAleer's comments regarding timing of this request and asked why the 2021 contract could not be amended; and said that issuing a separate purchase order may be a cleaner method to pay for services rather than trying to amend an expired contract.

Paul Porter said in some cases, it is better to break from the expired contract and submit the payment in the form of a purchase order as final payment. Michael Chambers said there is a process in place to address the reconciliation process to avoid this type of situation. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-256 was approved by unanimous vote.

C. – Consent Agenda

Nan Baker referred to Item No. BC2022-257 and asked what the source of funding for the influenza vaccines were and if funds were shifted to American Rescue Action Plan (ARPA) to cover costs; asked if the Board of Health has saved money by not having to cover these costs and will they be paying for these services after ARPA funds are no longer available; asked for clarification on the funding source and what the effective date in the change of funding was; and asked if the funding source for this request should be changed. Trevor McAleer asked when all the federal funds must be spent; asked if \$1.2 million remains from the original emergency purchase leaving \$800,000.00 in CARES Act money; asked if all that money will be spent by 12/31/2022; asked if the funds are through CARES Act revenue loss; asked if a portion of this money is from the funds that were part of the announcement by County Executive and County Council and will be drawn down from the \$240 million of new money; said the funding source should remain as written. Paul Porter said the prior contract must be reviewed to confirm funding source even though the change in funding source was listed in briefing memo; and asked if the item should be revised to change the funding source. Michael Chambers said the funding source should read General Fund only and to strike wording regarding available funds through ARPA, as this money will be reallocated to General Fund; said the contract cover should reflect change in funding; and asked if funding source should be changed. Jerad Zibritosky, Department of Law, said a motion to amend is needed if language regarding funding source is to be changed. After further discussion, the Board members agreed that the funding source should remain as written. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-257 through -259; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-257

Office of Innovation and Performance, submitting an amendment to Contract No. 2258 (formerly Contract No. 344) with Cuyahoga County Board of Health for the implementation of a program through MetroHealth Hospital for community COVID-19 testing and vaccinations and influenza/pneumococcal vaccinations for high-risk populations for the period 5/22/2020 - 3/31/2022, to extend the time period to 12/31/2022; no additional funds required.

Funding Source: General Fund made available through American Rescue Plan revenue loss

BC2022-258

Fiscal Department, presenting proposed travel/membership requests for the week of 4/25/2022:

Department:	<i>Department of Equity and Inclusion and Department of Purchasing</i>							
Event:	<i>Workshop entitled "American Contract Compliance Association National Training Institute"</i>							
Sponsor:	<i>American Contract Compliance Association</i>							
Location:	<i>Charlotte, NC</i>							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Department of Equity and Inclusion								
<i>Jennifer Wilson</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$100.00</i>	<i>\$413.70</i>	<i>\$2,551.76</i>	<i>General Fund</i>
<i>Patricia Anderson</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>
<i>Adam Miller</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>
Department of Purchasing								
<i>Shaunquitta Walker</i>	<i>8/22 - 8/27/2022</i>	<i>\$775.00</i>	<i>\$197.00</i>	<i>\$1,066.06</i>	<i>\$180.50</i>	<i>\$413.70</i>	<i>\$2,632.26</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

This workshop provides the best practices in ensuring equitable employment and contracting practices within the public and private sectors. The American Contract Compliance Association offers several certifications to members that complete the continuing education units. These are – Contract Compliance Administrator (CCA), Master Compliance Administrator (MCA), and the Executive Leadership Institute (ELI) certification.

BC2022-259

Department of Purchasing, presenting proposed purchases for the week of 4/25/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001724	(4) Personal radiation detectors for use by City of Cleveland, Division of Police, Bomb Squad	Department of Public Safety and Justice Services	Safeware, Inc.	\$14,017.32	FY2020 State Homeland Security Program Grant Fund
22001786	(10) Portable scene lights for use by Geauga County Sheriff's Office	Department of Public Safety and Justice Services	Johnson's Fire Equipment Company	\$6,871.90	FY2019 State Homeland Security Grant Fund
22001605	Various sizes of latex, vinyl, nitrile, leather and safety gloves	Department of Public Works	L-Mor dba Darling Fire & Safety Co.	Not-to-exceed \$49,500.00	General Fund
22001702	(1) New, never-titled 2022 Ford Escape	Department of Public Works	Feldman Ford LLC	\$26,273.00	Fleet Operating Fund
22001808	(1) New, never-titled 2022 Chrysler Pacifica Touring	Department of Public Works	Kufleitner Automotive, Inc. dba Kufleitner CDJR	\$39,675.00	General Fund
22001887	(275) 50 lb. bags of polymeric sand for Road and Bridge Division	Department of Public Works	Holzberg Communications, Inc.	\$8,192.25	Road & Bridge Fund
22001793	(25) replacement vinyl chairs on casters with footrests for Lab Departments	Office of the Medical Examiner	Fisher Scientific Co.	\$7,807.45	General Fund
22001857	Various tubes, tips, pipettes and other supplies for the Toxicology Department	Office of the Medical Examiner	Fisher Scientific Co.	\$14,773.96	General Fund
22001893	Annual order of (1,200) cases of toilet paper for inmates and staff restrooms	Sheriff's Office	W.B. Mason Co.	\$46,428.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001717	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$15,442.00</i>	<i>Health & Human Services Levy Fund</i>
22001725	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>Anna Maria of Aurora, Inc.</i>	<i>\$20,756.00</i>	<i>Health & Human Services Levy Fund</i>
22001751	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospitals</i>	<i>\$12,335.00</i>	<i>Health & Human Services Levy Fund</i>
22001755	<i>Skill up training for the Learn and Earn Program*</i>	<i>Cuyahoga Job and Family Services</i>	<i>University Hospitals</i>	<i>\$44,014.00</i>	<i>Health & Human Services Levy Fund</i>

** Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

Open Market Purchases

(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board,

- a) Requesting to apply for grant funds to Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$300,000.00 for CY2022 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2022 – 12/31/2022.
- b) Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$300,000.00 for CY2022 Non-Medicaid funding for alcohol and drug clinical services for the period 1/1/2022 – 12/31/2022.

Funding Source: Ohio Department of Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

Item No. 2

Department of Public Safety and Justice Services, requesting to amend Consent Item No. CON2020-59, dated 9/28/2020, which authorized an application for grant funds to U.S. Department of Justice Programs, Bureau of Justice Assistance in the amount of \$304,041.00 for the DNA Capacity Enhancement and Backlog Reduction Grant Program, **by changing the time period from 10/1/2020 – 12/31/2022 to 10/1/2020 – 9/30/2022; no additional funds required.**

Funding Source: FY2020 U.S. Department of Justice Programs, Bureau of Justice Assistance

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting to apply for grant funds to Ohio Department of Public Safety/Office of Criminal Justice Services in the amount not-to-exceed \$1,000,000.00 to mitigate the negative impacts of the COVID-19 pandemic in connection with the American Rescue Plan Act Crime Lab Backlog Grant for the period 2/1/2022 – 1/31/2024.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 4082	Amend Master Contract – Assign Contract No. 2388	Various Providers	Adoption services; to add Adopt America Network, effective upon contract signature of all parties; no additional funds required	\$0.00	Division of Children and Family Services	1/1/2021 – 12/31/2022	(Original) General Fund	4/5/2022 (Executive) 4/15/2022 (Law Dept.)
RQ 4082	Amend Master Contract – Assign Contract No. 2402	Various Providers	Adoption services; to add Bethany Christian Services, effective upon contract signature of all parties; no additional funds required	\$0.00	Division of Children and Family Services	1/1/2021 – 12/31/2022	(Original) General Fund	4/14/2022 (Executive) 4/15/2022 (Law Dept.)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:51 a.m.