Technical Advisory Committee Meeting

Minutes

October 14, 2021

Location:
Cuyahoga County HQ
2079 East Ninth street
Room 4-407
Microsoft Teams
The public should access the meeting via conference call by dialing:
+1 440-462-2064,,687501897#

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at kschaefer@cuyahogacounty.us no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

I. CALL TO ORDER

II. ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jack Rhyne	Deputy CIO (CIO Designee)		☒	☐
Andy Molls	Deputy CTO		☒	☐
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Matt Bender	HHS Apps		☒	☐
Debbie Davtovich	Applications		☒	☐
Alan Kilgore	Operations		☒	☐
Tim Peterson	Engineering		☒	☐
Robin Roy	Board of Elections		☒	☐
Tom Arnaut	Common Pleas Courts		☐	☒
Pete Szigeti	Prosecutors Office		☐	☒

III. REVIEW MINUTES – October 7, 2021 Robin Roy motion to approve the minutes. Andy Molls seconded, all agreed. Minutes approved.

IV. PUBLIC COMMENT – None

V. AGENDA ITEMS

    A. Held Items

01	TAC2021-PW-010	Department: Public Works	Presenter: Andy Molls
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase a Bookeye 4 v1A Color Scanner for Archives.		
	Amount not to Exceed: $ 44,461.00		
	Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*		
Notes/Discussion			

APPROVAL	WITHDRAWN ☒

	Moved:	Matt Bender
	Seconded:	Debbie Davtovich

Approval Tracking	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

B. New Items

01	TAC2021-IP-003	Department: Office of Innovation & Performance	Presenter: Becki Eby

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to enter into a contract amendment with Ascendant Strategy Management Group fir the ClearPoint software. The amendment includes an expansion of scope to include development of a custom dashboard.
	Amount not to Exceed: $ 30,000.00
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	Innovation Office will continue to work with Debbie Davtovich and her Team to make sure they are ADA compliant.
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	Moved:	Debbie Davtovich
	Seconded:	Andy Molls
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

02	TAC2021-IT-025	Department: Information Technology	Presenter: Debbie Davtovich

RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to enter into a contract amendment for TimeTap Systems, LLc.

	Amount not to Exceed: $ 42,420.00
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	• TAC Board has recommended that TimeTap Systems should be added to the IT Standards List.

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Alan Kilgore
	Seconded:	Jason Snowbrick
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	TAC2021-PO-013	Department: Prosecutor's Office	Presenter: David Frattare
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to renew 6 licenses for Magnet Forensics AXIOM software for Internet Crimes Against Children Unit.		
	Amount not to Exceed: $ 13,994.10		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion	• TAC Board has recommended Magnet Forensics Software added to the IT Standards List.		

APPROVAL	YES ☒ NO ☐ HELD ☐	
Approval Tracking	**Moved:**	Matt Bender
	Seconded:	Jason Snowbrick
	Unanimous Approval ☐	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

VI.   PUBLIC COMMENT – None

VII.   ADJORNMENT Andy Molls motioned to adjourn. Matt Bender seconded. All agreed. Meeting Adjourned.