

Minutes

Cuyahoga County Board of Control
Monday, August 29, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:14 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernell Jones)
Levine Ross, County Council (Alternate for Dale Miller)
Joseph Nanni, County Council (Alternate for Nan Baker)

II. – REVIEW MINUTES – 8/22/2022

Michael Chambers motioned to approve the minutes from the August 22, 2022 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-506

Department of Public Works, recommending an award on Purchase Order 22003669 to Valley Ford Truck, Inc. (17-1) in the amount not-to-exceed \$109,529.00 for the purchase of a 2022 Ford F-550 Dump Truck for the York Yard

Funding Source: Road and Bridge Fund

Tom Pavitch, Department of Public Works, presented. James Boyle asked a formal process was used instead of utilizing a contractor with the State’s contracting system. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-506 was approved by unanimous vote.

BC2022-507

Department of Public Works, submitting an amendment to Contract No. 700 with Schindler Elevator Corporation for elevator maintenance and repair services for various County facilities for the period 9/1/2018 – 8/31/2023 for additional funds in the amount not-to-exceed \$180,000.00.

Funding Source: General Fund

Matt Rhymer, Department of Public Works, presented. James Boyle asked based on the information provided, is there a reason that the judges’ elevator project is currently being held. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-507 was approved by unanimous vote.

The following item was held at the request of the department.

BC2022-508

~~Department of Public Works, submitting an amendment to Contract No. 832 with DLR Group, Inc. dba DLR Group/Westlake Reed Leskosky for programming services for the Justice Center Complex Project for the period 4/24/2019 – 12/31/2021, to extend the time period to 12/31/2023, to expand the scope of services to include the coordination of third-party review of the jail and the coordination of the planning process regarding the potential to reduce the scope and construction/project costs for the Courts as part of the Justice Center, commencing upon contract signature of all parties, and for additional funds in the amount not to exceed \$343,880.00.~~

~~Funding Source: General Fund~~

The following item was held at the request of the department.

BC2022-509

~~Department of Public Works, submitting an amendment to Contract No. 871 with Project Management Consultants LLC for owner’s representative services in connection with the Justice Center Complex Project for the period 1/9/2019 – 12/31/2022 to extend the time period to 7/31/2023 and for additional funds in the amount not to exceed \$400,000.00.~~

~~Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services~~

BC2022-510

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$244,800.00 for a state contract purchase of Barracuda Gateway appliances for email security for the time period 8/29/2022 – 2/28/2024.
- b) Recommending an award on Purchase Order No. 22003285 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$244,800.00 for a state contract purchase of Barracuda Gateway appliances for email security for the time period 8/29/2022 – 2/28/2024.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2022-510 was approved by unanimous vote.

BC2022-511

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$450,251.14 for a state contract purchase of Cisco networking products.
- b) Recommending an award on Purchase Order No. 22003465 to TEC Communications, Inc. in the amount not-to-exceed \$450,251.14 for a state contract purchase of Cisco networking products.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; James Boyle seconded. Item BC2022-511 was approved by unanimous vote, as amended.

BC2022-512

Department of Information Technology, submitting an amendment to Contract No. 1096 with Timothy M. Wauhop for Enterprise Resource Planning System support services for the period 3/22/2021 – 10/31/2022, to extend the time period to 4/29/2023 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked if the vendor is working remotely. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2022-512 was approved by unanimous vote.

BC2022-513

Department of Information Technology, submitting an amendment to Contract No. 1851 with JoAnn Jackson for technical support services for the implementation and maintenance of the Real Property and CAMA Tax Services System for the period 9/27/2021 – 9/26/2022 to extend the time period to 9/26/2023 and for additional funds in the amount not-to-exceed \$65,520.00.

Funding Source: Real Estate Assessment Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle stated that due to a lack of succession planning, there has become an abundant need to rely various consultant services to provide institutional knowledge instead of addressing the problematic area of how to retain the knowledge within the institution. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-513 was approved by unanimous vote.

BC2022-514

Department of Information Technology, submitting an amendment to Contract No. 1858 with Marc M. Dufresne for technical support services for the implementation and maintenance of the Real Property and CAMA Tax Services System for the period 9/27/2021 – 9/26/2022 to extend the time period to 9/26/2023 and for additional funds in the amount not-to-exceed \$98,280.00.

Funding Source: Real Estate Assessment Fund

Jeanelle Greene, Department of Information Technology, presented. Joseph Nanni asked approximately how many hours are being worked on this project by this vendor. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2022-514 was approved by unanimous vote.

BC2022-515

Department of Information Technology, submitting an amendment to Contract No. 2683 (fka Contract no. 359) with TEC Communications, Inc. for network professional services for the period 1/1/2019 – 12/31/2023 to expand the scope of services for licensing and technical support for Department of Health and Human Services Cloud Call Centers, commencing upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$299,880.00.

Funding Source: Health and Human Services Fund

Jeanelle Greene, Department of Information Technology, presented. Joseph Nanni asked to verify the funding source used for this project; asked if there's any statistical information regarding the average call wait time. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2022-515 was approved by unanimous vote.

BC2022-516

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award recommendation to X-Ray Services of Ohio, LLC in the amount not-to-exceed \$10,049.00 for the purchase of a stand-alone Clinical PowerPACS web-based archive server for the Autopsy Department.
- b) Recommending an award on Purchase Order No. 22003644 to X-Ray Services of Ohio, LLC in the amount not-to-exceed \$10,049.00 for the purchase of a stand-alone Clinical PowerPACS web-based archive server for the Autopsy Department.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-516 was approved by unanimous vote.

BC2022-517

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Montrose Ford in the amount not-to-exceed \$230,405.11 for a state contract purchase for (5) replacement, new, never titled 2022 Ford Explorers.
- b) Recommending an award and enter into Contract No. 2672 to Montrose Ford in the amount not-to-exceed \$230,405.11 for a state contract purchase for (5) replacement, new, never titled 2022 Ford Explorers.

Funding Source: General Fund

Chris Costin and Lt. Chris Kozub, Sheriff's Department, presented. Michael Chambers asked did you reach out to coordinate this purchase with Department of Public Works. James Boyle asked what happens to the vehicles that are being replaced with this purchase. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-517 was approved by unanimous vote.

BC2022-518

Sheriff's Department,

- c) Submitting an RFP exemption, which will result in an award recommendation to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$212,755.00 for a state contract purchase for (5) replacement, new, never titled 2023 Chevy Tahoes.
- d) Recommending an award and enter into Contract No. 2673 to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$212,755.00 for a state contract purchase for (5) replacement, new, never titled 2023 Chevy Tahoes.

Funding Source: General Fund

Chris Costin and Lt. Chris Kozub, Sheriff's Department, presented. Michael Chambers asked if these vehicles will be decommissioned as stated in response to the previous item. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-518 was approved by unanimous vote.

BC2022-519

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Thrive Behavioral Health Center, Inc. in the amount not-to-exceed \$446,688.00 for peer support services for participants of the Adult Drug Court Program for the period 6/1/2022 – 9/30/2025.
- b) Recommending an award and enter into Contract No. 2464 with Thrive Behavioral Health Center, Inc. in the amount not-to-exceed \$446,688.00 for peer support services for participants of the Adult Drug Court Program for the period 6/1/2022 – 9/30/2025.

Funding Source: 80% U.S. Department of Justice, Bureau of Justice Assistance Grant and 20% Targeted Community Alternatives to Prison Fund.

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2022-519 was approved by unanimous vote.

BC2022-520

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, Division of Children and Family Services, Court of Common Pleas/Juvenile Court Division, Cuyahoga County Board of Developmental Disabilities and Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County, recommending an award and enter into a grant agreement (via Agreement No. 2669) with Educational Service Center of Northeast Ohio in the amount not-to-exceed \$50,000.00 for strategic assessment services to evaluate the residential resources to meet the needs of children, adolescents and families served in Cuyahoga County, commencing upon agreement signature of all parties for a period of 1 year.

Funding Source: 20% Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County, 20% Court of Common Pleas/Juvenile Court Division, 20% Cuyahoga County Board of Developmental Disabilities and 40% Health and Human Services Levy Fund

David Merriman, Department of Health and Human Services, presented. Levine Ross asked has there been other assessments that show success with this initiative. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2022-520 was approved by unanimous vote.

BC2022-521

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ3137 and enter into Contract No. 2651 with Cuyahoga Community College in the amount not-to-exceed \$21,660.00 for rental of space, audio visual, catering and related services for the 2022 Aging and Disability Summit for the period 8/1/2022 – 9/30/2022.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-521 was approved by unanimous vote.

C. – Exemptions

BC2022-522

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$408,117.51 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2022 – 6/30/2023.

Funding Sources: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

Kathleen Johnson, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2022-522 was approved by unanimous vote.

D. –Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-523 through -526; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-523

Department of Information Technology, on behalf of the Board of Elections and Department of Health and Human Services, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2022-524

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 2048 with AVI-SPL, LLC for the purchase and installation of (2) replacement, large-venue, laser projectors for the Emergency Operations Center for the period 12/20/2021 – 7/31/2022, to extend the time period to 8/31/2022; no additional funds required.

Funding Source: General Fund

BC2022-525

Fiscal Department, presenting proposed travel/membership requests for the week of 8/29/2022:

Dept:	Office of the Public Defender							
Event:	Seminar entitled "DWI Means Defend with Ingenuity"							
Source:	National Association of Criminal Defense Lawyers NACDL							
Location:	Las Vegas, NV							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air **	Total	Funding Source
Nikki McGowan	9/28/22 - 10/2/22	\$359.00	\$204.00	\$860.57	\$218.00	\$356.58	\$1,998.15	General Fund, Reimbursable 90% from Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The purpose of this seminar is to continue attorney's education and focuses on the latest scientific and legal strategies with the intention to optimize success at trial. This seminar will be held with nationwide colleagues and trainers.

**Note: Per travel policy IV-D "All travel arrangements shall be made through the County's travel agent where practical and economically feasible." Airfare was purchased on employee's personal credit card due to the cost being much lower than the quote from the County's travel vendor. Due to securing the lower rate this rendered utilizing the County travel agent as not economically feasible or practical.

Dept:	<i>Office of Medical Examiner</i>							
Event:	<i>Training entitled "Forensic Technical Assessor Training"</i>							
Source:	<i>Ansi National Accreditation Board (ANAB)</i>							
Location:	<i>Washington D.C.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground Trans/ Mileage/ Luggage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Felicia Ruffin</i>	<i>9/12/22 - 9/16/22</i>	<i>\$1,220.00</i>	<i>\$192.00</i>	<i>\$1,181.69</i>	<i>\$70.00</i>	<i>\$471.64</i>	<i>\$3,135.33</i>	<i>100% Medical Examiner's Coverdell Grant</i>
<i>Lisa Taylor-Przepyszny</i>	<i>9/12/22 - 9/16/22</i>	<i>\$1,220.00</i>	<i>\$192.00</i>	<i>\$1,331.46</i>	<i>\$124.39</i>	<i>\$471.84</i>	<i>\$3,339.69</i>	<i>96% Medical Examiner's Coverdell Grant 4% General Fund</i>

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

The course will allow this employee to qualify as a ANAB Forensic Technical Assessor for ISO/IEC 17025 accreditation programs and learn the mechanics of the assessment process. The course provides a review of the relevant ANAB forensic accreditation requirements and the assessment process. The knowledge gained will be directly applied to her involvement in the accreditation process at the Cuyahoga County Regional Forensic Science Laboratory.

<i>Dept:</i>	<i>Office of Medical Examiner</i>							
<i>Event:</i>	<i>Seminar entitled "National Association of Medical Examiners "NAME" 2022 Annual Meeting"</i>							
<i>Source:</i>	<i>National Association of Medical Examiners (NAME)</i>							
<i>Location:</i>	<i>Dallas, TX.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground Trans/ Mileage/ Luggage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Dr. Thomas Gilson</i>	<i>10/14/22 - 10/18/22</i>	<i>\$950.00</i>	<i>\$204.00</i>	<i>\$982.80</i>	<i>\$242.24</i>	<i>\$425.19</i>	<i>\$2,804.23</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

The purpose of this seminar is to obtain continuing medical education credits to maintain Ohio medical license. The meeting will also provide the opportunity to network with several others in the organization and profession to identify any opportunities for improvement within the County processes.

BC2022-526

Department of Purchasing, presenting proposed purchases for the week of 8/29/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22003640	<i>Purchase of topsoil and straw on an as needed basis</i>	<i>Department of Public Works</i>	<i>Three-Z-Inc.</i>	<i>Not-to-exceed \$10,000.00</i>	<i>Sanitary Operating Fund</i>
22003680	<i>Purchase of various hydraulic and truck parts on an as needed basis</i>	<i>Department of Public Works</i>	<i>Abel Truck Parts</i>	<i>Not-to-exceed \$35,000.00</i>	<i>71.5% Sanitary Operating Funds and 28.5% Road and Bridge Operating Funds</i>
22003659	<i>(625) Additional protective, breathable spit sock hoods for use when transporting inmates</i>	<i>Sheriff's Department</i>	<i>HPM Business Systems Inc.</i>	<i>\$5,621.25</i>	<i>General Fund</i>

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22003706	Time tracking software	Department of Information Technology	COING Inc.	\$3,888.36	General Fund
22003678	Emergency veterinary services for the Animal Shelter for April, 2022*	Department of Public Works	Karen Ganofsky, DVM	\$18,973.00	Animal Shelter Operating Fund
22003687	Post Adoption Special Services Subsidy: Residential treatment**	Division of Children and Family Services	Cornell Abraxas Group, LLC	\$17,816.00	70% Health and Human Services Levy and 30% Title IV-E Fund

* Approval No. BC2021-679 dated 11/22/2021, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2022.

** Approval No. BC2021-131 dated 3/22/2021 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an Access Permit with Cleveland Metropolitan Park District to gain temporary entry for construction related to replacement of West 130th Street Bridge No. 02.26 over the East Branch of the Rocky River in the City of Strongsville.

Funding Source: N/A

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from the U.S. Department of Justice/Office on Violence Against Women for creation of a centralized registry for protection orders in connection with the Office of Violence FY2016 Improving Criminal Justice responses to Sexual Assault Domestic Violence, Dating Violence and Stalking Grant Program for the period 10/1/2016 – 9/30/2022 to extend the time period to 9/30/2023; no additional funds required.

Funding Source: U.S. Department of Justice, Office on Violence Against Women

Item No. 3

Department of Public Safety and Justice Services/Office of Emergency Management, submitting a grant award from the Ohio State Emergency Response Commission in the amount of \$127,952.00 for the Chemical Emergency Planning and Community Right-to-Know Fund in connection with the Ohio EPA Right-to-Know Program for the period 7/1/2022 – 6/30/2023.

Funding Source: Ohio State Emergency Response Commission

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$500,000.00 for Coordinated Entry System services in connection with the FY2021 Continuum of Care Program Competition Grant for the period 2/1/2022 – 1/31/2023.

Funding Source: U.S. Department of Housing and Urban Development

VI – PUBLIC COMMENT

Jennifer Howard, Clerk of the Board of Control, announced that the next meeting of the Board of Control will be held on Tuesday, September 6, 2022, due to the Labor Day holiday.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:46 a.m.