

Minutes

Cuyahoga County Board of Control
Monday, September 12, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker

II. – REVIEW MINUTES – 9/6/2022

Michael Chambers motioned to approve the minutes from the September 6, 2022 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-539

Department of Public Works, requesting to amend Board Approval No. BC2022-508, dated 9/6/2022, which approved an amendment to Contract No. 832 to DLR Group, Inc. dba DLR Group/Westlake Reed Leskosky for programming services for the Justice Center Complex Project, **by changing the not-to-exceed amount from \$343,880.00 to not-to-exceed \$382,280.00.**

Funding Source: General Fund

Paul Porter, Department of Purchasing, presented. Nan Baker stated even though it's understood that clerical errors happen and appreciate the action of correcting it, objections previously stated still remain. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-539 was approved by majority vote, with Nan Baker casting a dissenting vote.

BC2022-540

Department of Public Works, recommending a payment on Purchase Order No. 22003514 to Northeast Ohio Areawide Coordinating Agency in the amount of \$153,835.00 for annual membership dues for the period 7/1/2022 – 6/30/2023.

Funding Source: \$7.50 Road and Bridge Fund

Nichole English, Department of Public Works, presented. James Boyle asked what was spent for dues last year. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-540 was approved by unanimous vote.

BC2022-541

Department of Information Technology, submitting an amendment to Contract No. 1742 with Woolpert Inc. for base mapping services for stormwater, sanitary, road and bridge projects in Olmsted Township for the period 8/30/2021 – 8/29/2022 to expand the scope of services, effective 8/11/2022, to extend the time period to 8/29/2023 and for additional funds in the amount not-to-exceed \$22,000.00.

Funding Source: General Fund – 80% by Public Works Sanitary Repair/Maintenance and 20% by Public Works Administration

Kristin Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-541 was approved by unanimous vote.

BC2022-542

Sheriff's Department, submitting an amendment to Contract No. 2103 with TAC Computer, Inc. for Mobile Data Terminal and Records Management System software maintenance and support services for the period 1/1/2022 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$14,209.38.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-542 was approved by unanimous vote.

BC2022-543

Department of Health and Human Services,

- a) Submitting an RFP exemption, which will result in a grant award recommendation to The Center for Community Solutions in the amount not-to-exceed \$475,000.00 for outreach, education and support services for the reproductive rights of women throughout Cuyahoga County commencing upon contract signature of all parties through 4/30/2025.

- b) Recommending an award and enter into a Grant Agreement (via Contract No. 2727) to The Center for Community Solutions in the amount not-to-exceed \$475,000.00 for outreach, education and support services for the reproductive rights of women throughout Cuyahoga County commencing upon contract signature of all parties through 4/30/2025.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Sabrina Roberts and David Merriman, Department of Health and Human Services, presented.

Nan Baker asked if this item was closely related to the proposal coming before Council under Ordinance 2022-0008; stated that there is a great concern that we are working in silos where it would be more productive to work together on this project, especially when this Council item might be used in the future in support of this item; asked how problematic would it be to hold this item until further discussion can be held by Council committee; stated that regardless of when this item comes before the board to be discussed, if the portion of the request as it pertains to transportation and lodging could possibly be removed/held as it goes beyond the education need that can be met without this portion, there would be a more comfortability with approving this item. Greg Huth, Department of Law, stated that the ordinance and this item are two distinct items that are not related as one is about providing service and the other one is regarding discrimination.

Dale Miller asked is the funds being requested are for planning purposes only not for providing services; asked if you can provide a breakdown for what this funding would be used for; asked why is this being contracted until 2025; asked is this part of the initial ARPA items listed by the Executive; stated that due to the amount of items that are being heard on Council's upcoming agenda, it may be a considerable amount of time before this item is actually discussed so willing to move forward with voting now on the item. James Boyle stated that there is a number of items that will be heard at Council's upcoming meeting but that does not prevent this item from being discussed; stated that from a legal perspective it is a separate issue but on a broader spectrum, it can fall under the discrimination; to speak to Councilwoman Baker's perspective, if this is for education, this is fine but anything past education can be seen as a gray area that leaves a lot of questions unanswered.

John Corlett, President and Executive Director of The Center for Community Solutions, stated that there is a sense of urgency to provide women who may be pregnant and will have to deliver, due to being unable to terminate, stable wraparound care while monitoring how pregnancies/births will have a huge impact on the County's Health and Human Services system causing an immediate need to brainstorm how to provide more information to various agencies as well as proper care to women in Cuyahoga County.

Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-543 was approved by majority vote, with Nan Baker casting a dissenting vote.

BC2022-544

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Group Plan Commission in the amount not-to-exceed \$6,685.00 for outdoor space rental for Family Fun Day held on Public Square on 8/4/2022.
- b) Recommending an award and enter into Contract No. 2667 to Group Plan Commission in the amount not-to-exceed \$6,685.00 for outdoor space rental for Family Fun Day held on Public Square on 8/4/2022.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. James Boyle asked has this event been held in the past. Nichole English asked how is this funding used in this contract. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-544 was approved by unanimous vote.

C. – Consent Agenda

James Boyle asked are the County’s old computers actually sold. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-545 through -547; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-545

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2022-546

Fiscal Department, presenting proposed travel/membership requests for the week of 9/12/2022:

| Dept: | Department of Workforce Development | | | | | | | |
|--------------|---|-----------------|----------|------------|-----------------------------------|----------|------------|--|
| Event: | Conference entitled "Shift the Future of Workforce" | | | | | | | |
| Source: | National Fund for Workforce Solutions | | | | | | | |
| Location: | Minneapolis, MN | | | | | | | |
| | | | | | | | | |
| Staff | Travel Dates | Registration ** | Meals ** | Lodging ** | Ground Trans/ Mileage/ Luggage ** | Air *** | Total | Funding Source |
| Lauren Carey | 9/27/22 9/29/22 | -\$875.00 | \$84.00 | \$453.84 | \$160.00 | \$397.00 | \$1,969.84 | Federal Workforce Innovation & Opportunities Act |
| Mary Kelley | 9/27/22 9/29/22 | -\$875.00 | \$84.00 | \$453.84 | \$160.00 | \$397.00 | \$1,969.84 | Federal Workforce Innovation & Opportunities Act |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The 2022 National Fund Convening entitled "Shift the Future of Workforce" is a 2-day convening with hundreds of workforce practitioners, employers, funders, and community partners to elevate the best ideas to shift the future of workforce. With so much focus on workers and the economy coming out of two years of upheaval from the pandemic, there is no better time to discuss and elevate the best ideas to meet this moment.

| | | | | | | | | |
|-------------------------|------------------------------|---|-----------------|-------------------|--|-----------------|-------------------|---|
| <i>Dept:</i> | | <i>Office of the Public Defender</i> | | | | | | |
| <i>Event:</i> | | <i>Seminar entitled "Destigmatizing & Litigating"</i> | | | | | | |
| <i>Source:</i> | | <i>National Association of Criminal Defense Attorneys NACDA</i> | | | | | | |
| <i>Location:</i> | | <i>Savannah, GA</i> | | | | | | |
| <i>Staff</i> | <i>Travel Dates</i> | <i>Registration *</i> | <i>Meals **</i> | <i>Lodging **</i> | <i>Ground Trans/ Mileage/ Luggage **</i> | <i>Air ***</i> | <i>Total</i> | <i>Funding Source</i> |
| <i>Ashley Williams</i> | <i>10/19/22 10/22/22</i> | <i>-\$299.00</i> | <i>\$145.00</i> | <i>\$611.25</i> | <i>\$205.92</i> | <i>\$372.02</i> | <i>\$1,633.19</i> | <i>General Fund, Reimbursable @ 90% from Ohio Public Defender</i> |
| <i>David Brown</i> | <i>10/19/22 10/22/22</i> | <i>-\$299.00</i> | <i>\$145.00</i> | <i>\$611.25</i> | <i>\$205.92</i> | <i>\$372.02</i> | <i>\$1,633.19</i> | <i>General Fund, Reimbursable @ 90% from Ohio Public Defender</i> |
| <i>Christine Julian</i> | <i>10/19/22 10/22/22</i> | <i>-\$299.00</i> | <i>\$145.00</i> | <i>\$611.25</i> | <i>\$205.92</i> | <i>\$372.02</i> | <i>\$1,633.19</i> | <i>General Fund, Reimbursable @ 90% from Ohio Public Defender</i> |

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

The purpose of this seminar is to continue attorney's education and focuses on destigmatizing and litigating for clients with mental or behavioral issues. This seminar will also fulfill 14.25 continuing education credits.

| | | | | | | | | |
|------------------------|---|-----------------------|-----------------|-------------------|--|-----------------|-------------------|--------------------------|
| <i>Dept:</i> | <i>Department of Health and Human Services: Office of Homeless Services</i> | | | | | | | |
| <i>Event:</i> | <i>Conference entitled "Clarity Human Services User Conference"</i> | | | | | | | |
| <i>Source:</i> | <i>Bitfocus</i> | | | | | | | |
| <i>Location:</i> | <i>Las Vegas, NV</i> | | | | | | | |
| <i>Staff</i> | <i>Travel Dates</i> | <i>Registration *</i> | <i>Meals **</i> | <i>Lodging **</i> | <i>Ground Trans/ Mileage/ Luggage **</i> | <i>Air ***</i> | <i>Total</i> | <i>Funding Source</i> |
| <i>Allison Gill</i> | <i>10/3/22 – 10/6/22</i> | <i>\$849.00</i> | <i>\$128.00</i> | <i>\$404.77</i> | <i>\$40.00</i> | <i>\$698.34</i> | <i>\$2,120.11</i> | <i>HUD Funding Grant</i> |
| <i>Nicholas Butina</i> | <i>10/3/22 – 10/6/22</i> | <i>\$849.00</i> | <i>\$128.00</i> | <i>\$404.77</i> | <i>\$40.00</i> | <i>\$698.34</i> | <i>\$2,120.11</i> | <i>HUD Funding Grant</i> |

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

Conference will include sessions on coordinated entry, data analytics, federal reporting, and data import.

BC2022-547

Department of Purchasing, presenting proposed purchases for the week of 09/12/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|--|--------------------------------------|---------------------------|---------------------------|-----------------------|
| 22003597 | (3) Replacement network time servers and peripherals | Department of Information Technology | Royal Media Network, Inc. | \$21,300.00 | General Fund |
| 22003911 | Veterinary services for spraying and neutering | Department of Public Works | PetFix Northeast Ohio | Not-to-exceed \$25,000.00 | Dog and Kennel Funds |

Items/Services Received and Invoiced but not Paid:

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|---|----------------------------------|--------------------|--------------|-------------------------------------|
| 22003804 | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | Enerco Group Inc. | \$8,220.00 | Health and Human Services Levy Fund |
| 22003658 | Factory Authorized – Pump station repairs** | Department of Public Works | Pump Systems LLC | \$21,731.00 | Sanitary Operating Fund |

*Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.

**Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

| <i>Purchase Order Number</i> | <i>Description</i> | <i>Department</i> | <i>Vendor Name</i> | <i>Total</i> | <i>Funding Source</i> |
|------------------------------|--------------------|-------------------|--------------------|--------------|-----------------------|
| | | | | | |

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$500,000.00 for Mental Health and Addiction Initiative, in connection with the FY2022 Byrne Discretionary Funding Grant Program for the period 3/15/2022 – 9/30/2023.
- b) Submitting a grant agreement with U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$500,000.00 for Mental Health and Addiction Initiative, in connection with the FY2022 Byrne Discretionary Funding Grant Program for the period 3/15/2022 – 9/30/2023.

Funding Source: FY2022 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Grant

Item No. 2

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$500,000.00 for Cuyahoga County Central Booking Technology and Equipment Enhancement Initiative, in connection with the FY2022 Byrne Discretionary Funding Grant Program for the period 3/15/2022 – 9/30/2023.
- b) Submitting a grant agreement with U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$500,000.00 for Cuyahoga County Central Booking Technology and Equipment Enhancement Initiative, in connection with the FY2022 Byrne Discretionary Funding Grant Program for the period 3/15/2022 – 9/30/2023.

Funding Source: FY2022 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance Grant

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:47 a.m.