

Minutes

Cuyahoga County Board of Control  
Monday, October 31, 2022 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Mellany Seay, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
Levine Ross, County Council (Alternate for Pernell Jones)  
Councilmember Dale Miller  
Councilmember Nan Baker

**II. – REVIEW MINUTES – 10/24/2022**

Leigh Tucker motioned to approve the minutes from the October 24, 2022 meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-637**

Department of Public Works, submitting an amendment to Contract No. 959 with Honeywell International Inc. dba Honeywell Building Solutions for Jail II fire alarm system testing, inspection and maintenance services at Jail II for the period 9/23/2019 – 9/8/2022 to extend the time period to 9/8/2024, to change the scope of services, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$338,456.03.

Funding Source: Centralized Custodial Services Fund

Tom Pavitch, Department of Public Works, presented. Nan Baker asked are there any places that may have been overlooked to better upgrade security. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2022-637 was approved by unanimous vote.

**BC2022-638**

Department of Public Works, submitting an amendment to Contract No. 2375 with Vandra Brothers Construction Inc. for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma for additional funds in the amount not-to-exceed \$414,716.68.

Funding Source: 80% \$7.50 Motor Vehicle Fund and 20% City of Parma

Mellany Seay, Department of Public Works, presented. Dale Miller asked what is the total project cost; stated that the findings must have been serious for such a substantial increase. Nan Baker asked how can underbidding be prevented; asked if the initial assessment did not include what was found. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-638 was approved by unanimous vote.

**BC2022-639**

Department of Public Works, recommending an award and enter into Agreement No. 2688 with Greater Cleveland Regional Transit Authority in the amount not-to-exceed \$286,297.79 for the rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over the Greater Cleveland Regional Transit Authority in the City of Shaker Heights.

Funding Source: Road and Bridge Fund

Mellany Seay, Department of Public Works, presented. Nan Baker asked is this amount high just for flagging services; asked what is potential completion date. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-639 was approved by unanimous vote.

**BC2022-640**

Department of Public Works, recommending an award and enter into Agreement No. 2748 with United States Department of Agriculture/Animal and Plant Health Inspection Service/Wildlife Services in the amount not-to-exceed \$8,399.00 for animal and wildlife control services for the Cuyahoga County Airport for the period 1/1/2023 - 12/31/2023.

Funding Source: County Airport Operations Fund

Tom Pavitch, Department of Public Works, presented. Nan Baker asked is this amount enough to provide the services necessary. Dale Miller asked are the services provided humane. Levine Ross asked will this be an ongoing service. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2022-640 was approved by unanimous vote.

**BC2022-641**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$23,754.73 for a purchase of AdminStudio Enterprise subscription licenses for a period of 1 year.
- b) Recommending an award on Purchase Order No. 22002644 to DLT Solutions, LLC in the amount not-to-exceed \$23,754.73 for a purchase of AdminStudio Enterprise subscription licenses for a period of 1 year.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked how were the number of licenses reduced. Nan Baker asked since a competitive process was not used, how do you know that local vendors or broaden reach could provide the service for less. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-641 was approved by unanimous vote.

**BC2022-642**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Internetwork Expert, LLC dba INE in the amount not-to-exceed \$37,440.00 for a purchase of Pentester Academy Professional and Business Plan subscription for a period of 1 year.
- b) Recommending an award on Purchase Order No. 22002920 to Internetwork Expert, LLC dba INE in the amount not-to-exceed \$37,440.00 for a purchase of Pentester Academy Professional and Business Plan subscription for a period of 1 year.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2022-642 was approved by unanimous vote.

**BC2022-643**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$99,479.52 for a state contract purchase of (119) Microsoft Azure Commit software licenses through 6/30/2023.
- b) Recommending an award on Purchase Order No. 22002928 to Dell Marketing LP in the amount not-to-exceed \$99,479.52 for a state contract purchase of (119) Microsoft Azure Commit software licenses through 6/30/2023.

Funding Source: 50% General Fund and 50% Health and Human Services Levy Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-643 was approved by unanimous vote.

**BC2022-644**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ohio State University dba OARnet in the amount not-to-exceed \$10,800.00 for a purchase of AWS Direct Connect service for a period of 36 months.
- b) Recommending an award on Purchase Order No. 22004631 to Ohio State University dba OARnet in the amount not-to-exceed \$10,800.00 for a purchase of AWS Direct Connect service for a period of 36 months.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-644 was approved by unanimous vote.

**BC2022-645**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Zoom Video Communications, Inc. in the amount not-to-exceed \$114,484.60 for the purchase of (510) Zoom Enterprise Conferencing and Audio Licenses for use by various departments for a period of 12 months.
- b) Recommending an award on Purchase Order No. 22004713 to Zoom Video Communications, Inc. in the amount not-to-exceed \$114,484.60 for the purchase of (510) Zoom Enterprise Conferencing and Audio Licenses for use by various departments for a period of 12 months.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked is there a steady usage of the software or is it being used less; stated this software is more user friendly than most conferencing software. Levine Ross asked how is it determined what conferencing software can/should be used. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-645 was approved by unanimous vote.

**BC2022-646**

Department of Information Technology, submitting an amendment to Contract No. 675 with Unify Solutions, Inc. for SAP Human Capital Management support services for the period 7/1/2017 – 12/31/2022 for additional funds in the amount not-to-exceed \$288,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-646 was approved by unanimous vote.

**BC2022-647**

Department of Information Technology, submitting an amendment to Contract No.1179 with Service Express, Inc. for enterprise hardware maintenance and support services at various County locations for the period 1/1/2020 – 12/31/2022 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$319,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked is it taken to consideration that things change over time and become obsolete; asked how do you continue to pay to warranty services if items become obsolete; asked is the cost of upgrading versus buying a warranty examined; asked near the end of warranty, how closely are items examined to make a determination of how to proceed; asked how often does it occur that warranty is purchased and something newer is available; asked how are things evaluated with the constant evolution of technology. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2022-647 was approved by unanimous vote.

**BC2022-648**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 1609 with Equius Group, LLC to provide Diversity, Equity and Inclusion training sessions for Court staff for the period 5/1/2021 – 6/30/2022 to extend the time period to 6/30/2023, to change the scope of services, effective upon contract signature of all parties, and for additional funds in the amount of \$97,800.00.

Funding Source: Competitive RECLAIM Grant Fund

LaTerra Brown, Juvenile Court Division, presented. Nan Baker asked why is this item late; asked if any services were provided prior to this item being brought forward. Levine Ross asked if this is similar to what is being offered by the County Executive; asked why aren't they involved/included with the current training. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-648 was approved by unanimous vote.

**BC2022-649**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 1796 with OhioGuidestone for educational and vocational support services for Court-referred youth for the period 8/1/2021 – 6/30/2022 to extend the time period to 6/30/2023 and for additional funds in the amount of \$30,000.00.

Funding Source: RECLAIM Grant

LaTerra Brown, Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-649 was approved by unanimous vote.

**BC2022-650**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2792 (fka Contract No. 413) with Reaching Above Hopelessness and Brokenness Ministries, Inc. dba RAHAB Ministries for trauma-informed mentoring services for youth assigned to the Safe Harbor Docket for the period 7/1/2020 – 6/30/2022 to extend the time period to 6/30/2023 and for additional funds in the amount of \$93,377.52.

Funding Source: RECLAIM Grant

LaTerra Brown, Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2022-650 was approved by unanimous vote.

**BC2022-651**

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,749.88 for a state contract purchase of (477) VMware Carbon Black Cloud software subscription licenses.
- b) Recommending an award on Purchase Order No. 22004433 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,749.88 for a state contract purchase of (477) VMware Carbon Black Cloud software subscription licenses.

Funding Source: General Fund

Josh Brower, County Prosecutor, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2022-651 was approved by unanimous vote.

**BC2022-652**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$50,490.88 for a purchase of build-out of (3) already purchased 2023 Chevy Tahoe with K-9 police package.
- b) Recommending an award on Purchase Order No. 22004635 to Tim Lally Chevrolet, Inc. in the amount not-to-exceed \$50,490.88 for a purchase of build-out of (3) already purchased 2023 Chevy Tahoe with K-9 police package.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2022-652 was approved by unanimous vote.

**BC2022-653**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$31,740.00 for a state contract purchase of (6,000) access cards for various County buildings.
- b) Recommending an award on Purchase Order No. 22004638 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$31,740.00 for a state contract purchase of (6,000) access cards for various County buildings.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-653 was approved by unanimous vote.

**BC2022-654**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 2790 with Stealth-ISS Group Inc. in the amount not-to-exceed \$44,330.49 for cybersecurity regional services, effective upon contract signature of all parties through 2/28/2023.

Funding Source: 62% by FY2020 State Homeland Security Grant Fund and 38% by FY2020 State Homeland Security Law Enforcement Grant Fund

Lezlie White, Department of Public Safety and Justice Services, presented. Nan Baker asked if the IT director was involved with this. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2022-654 was approved by unanimous vote.

**BC2022-655**

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cami Hotel Investments II, LLC dba Doubletree by Hilton Downtown Cleveland – Lakeside in the amount not-to-exceed \$11,994.60 for a room rental, catering and audio/visual services in connection with the Annual Fatherhood Conference to be held on 11/16/2022.
- b) Recommending an award on Contract No. 2832 with Cami Hotel Investments II, LLC dba Doubletree by Hilton Downtown Cleveland – Lakeside in the amount not-to-exceed \$11,994.60 for a room rental, catering and audio/visual services in connection with the Annual Fatherhood Conference to be held on 11/16/2022.

Funding Source: 92% Grant Awarded Funds and 8% General Fund

Aldonis Grimes, Cuyahoga Job and Family Services, presented. Dale Miller asked is this event usually held in June; asked will there be two (2) conferences almost less than six (6) months apart. Nan Baker asked what is the total cost of the conference. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2022-654 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2022-656 through -657, as amended; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote, as amended.

**BC2022-656**

Fiscal Department, presenting proposed travel/membership requests for the week of 10/31/2022:

<i>Dept:</i>	<i>Sheriff's Office</i>							
<i>Event:</i>	<i>Conference entitled "Foundation of Intelligence Analysis Training"</i>							
<i>Source:</i>	<i>Association of Law Enforcement Intelligence Units &amp; International Association of Law Enforcement Intelligence Analysts</i>							
<i>Location:</i>	<i>Livonia, MI</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Elaine Wisnieski</i>	<i>11/13/22 - 11/18/22</i>	<i>\$600.00</i>	<i>\$246.00</i>	<i>\$734.83</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$1,580.83</i>	<i>Law Enforcement Trust Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor*

*Purpose:*

*This training is required for new analysts per DHS.*



BC2022-657

Department of Purchasing, presenting proposed purchases for the week of 10/31/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22004575	Renewal of (1) year subscription for JIRA Standard and Confluence Standard term license	Department of Health and Human Services	Carahsoft Technologies Corp	\$6,358.70	Health and Human Services Levy
22003628	Various vials, caps, filaments, syringes and other supplies for the Drug Chemistry Department	Medical Examiner's Office	Agilent Technologies, Inc.	\$9,257.22	General Fund
22004574	Various laboratory and medical supplies for various departments	Medical Examiner's Office	Fisher Scientific Company	\$44,382.75	General Fund
22004592	2022-2023 Proficiency testing renewal for staff in Regional Forensic Science Lab	Medical Examiner's Office	Collaborative Testing Services, Inc.	\$14,644.00	General Fund
22004607	Various chemical testing supplies for the Toxicology Department	Medical Examiner's Office	United Chemical Technologies Inc. dba UCT LLC	\$7,146.59	General Fund
22004612	(6) Filaments and (3) objective plate apertures for the Trace Evidence Department	Medical Examiner's Office	Hitachi High-Tech America, Inc	\$5,619.00	General Fund
22004716	(8) Microsoft Surface Pro laptops and docking stations	Office of Homeless Services	MNJ Technologies Direct Inc.	\$17,451.00	Health and Human Services Levy HUD Grant Fund
22004527	(100) Cases of clogs in various sizes for inmates	Sheriff's Office	Bob Barker Company	\$6,000.00	General Fund
22004539	(2) License plate recognition cameras	Sheriff's Office	Selex ES Inc.	\$30,812.00	Violent Crime Reduction Grant
22004564	Build-out (2) 2023 Chevy Tahoe for SWAT police packages	Sheriff's Office	Tim Lally Chevrolet Inc.	\$23,206.80	General Fund
22004578	(2,200) Sets of orange pants and shirts for male inmates	Sheriff's Office	Victory Supply LLC	\$27,522.00	General Fund
22004596	Replacement conveyor belt for x-ray machine	Sheriff's Office	W.W. Grainger, Inc.	\$8,009.44	General Fund

22004675	(720) Sets of navy pants and shirts for female inmates	Sheriff's Office	Victory Supply LLC	\$9,007.20	General Fund
22004676	Ohio Peace Officer Training Academy for (30) correctional officers	Sheriff's Office	Cuyahoga Community College	\$36,000.00	General Fund
22004694	(2) Multi-surface cleaning machines and accessories	Sheriff's Office	Amico LLC dba SOS Speedy Office dba United Bus Supply	\$10,100.00	General Fund
22004697	(2) 15" and (2) 28" walk behind floor scrubbers	Sheriff's Office	Friends Service Co. Inc. dba FriendsOffice	\$27,275.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22004515	Skill up training for the Learn and Earn Program*	Department of Job and Family Services	Big Heart Home Health Care LLC	\$29,560.00	Health and Human Services Levy
22004516	Skill up training for the Learn and Earn Program*	Department of Job and Family Services	Anna Maria of Aurora, Inc.	\$6,214.00	Health and Human Services Levy
22004658	Factory Authorized – Load bank repairs on CAT-3516**	Department of Public Works	Ohio Machinery dba Ohio Cat	\$6,000.00	General Fund
22004417	Factory Authorized – Various generator repairs in Tower 2 at the Justice Center**	Department of Public Works	Buckeye Power Sales Co. Inc.	\$5,398.72	General Fund

*\*Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

*\*\*Approval No. BC2022-633 dated 10/24/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 6/30/2023.*

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

## **V. OTHER BUSINESS**

### **Time Sensitive/Mission Critical**

#### **BC2022-658**

Medical Examiner's Office, recommending an award to Thermo Electron North America, LLC in the amount not-to-exceed \$20,656.00 for maintenance repairs to the mass spectrometer in the Toxicology Department.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Nan Baker asked was there a warranty for this equipment; asked how is the equipment. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2022-658 was approved by unanimous vote.

### **Item of Note (non-voted)**

#### **Item No. 1**

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to submit a grant application to Ohio Department of Mental Health and Addictions Services in the amount of \$137,910.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the SFY2023 Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2022 – 6/30/2023.
- b) Submitting a grant award from Ohio Department of Mental Health and Addictions Services in the amount of \$137,910.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the SFY2023 Treatment Alternatives to Street Crime Drug Court Grant Program for the period 7/1/2022 – 6/30/2023.

Funding Source: Ohio Department of Mental Health and Addiction Services

#### **Item No. 2**

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to apply for grant funds to Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2022 – 6/30/2023.
- b) Submitting a grant award from Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2022 – 6/30/2023.

Funding Source: Ohio Department of Mental Health and Addiction Services

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:47 a.m.