

Minutes

Cuyahoga County Board of Control
Monday, November 14, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Michael Dever, Director of Public Works
Paul Porter, Director of Purchasing
Trevor McAleer, County Council (Alternate for Pernell Jones)
James Boyle, County Council (Alternate for Nan Baker)
Councilmember Dale Miller

II. – REVIEW MINUTES – 11/7/2022

Leigh Tucker motioned to approve the minutes from the November 7, 2022 meeting; Michael Dever seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-685

Department of Public Works,

Submitting an RFP exemption, which will result in an award recommendation to River City Furniture dba The RCF Group in the amount not-to-exceed \$9,547.30 for a state contract purchase of (7) desks, pedestals and chairs for the 2nd Floor Justice Center.

Recommending an award on Purchase Order No. 22004884 to River City Furniture dba The RCF Group in the amount not-to-exceed \$9,547.30 for a state contract purchase of (7) desks, pedestals and chairs for the 2nd Floor Justice Center.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-685 was approved by unanimous vote.

BC2022-686

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Northern Flooring Specialists in the amount not-to-exceed \$9,735.06 for the purchase of carpet, tile, and related materials for installation at the Justice Center.
- b) Recommending an award on Purchase Order No. 22004954 to Northern Flooring Specialists in the amount not-to-exceed \$9,735.06 for the purchase of carpet, tile, and related materials for installation at the Justice Center.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. James Boyle asked what parts isn't and why; asked what is the actual product used for installation. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-686 was approved by unanimous vote.

BC2022-687

Department of Development, requesting approval of an Affordable Federal HOME Loan in the amount of \$450,000.00 to Solon Community Living, or its' designee, for the Solon Community Living Affordable Housing project, located at 35340 Aurora Road, in the City of Solon, to provide (10) affordable, newly constructed units.

Funding Source: Federal HOME Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-685 was approved by unanimous vote.

BC2022-688

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an amendment to Master Services Agreement No. 2696 (fka Agreement No. 2289) with Key Bank National Association for banking and treasury services for the period 4/1/2020 – 3/31/2024 for additional funds for Procurement Card Program Services for various departments in the total amount not-to-exceed \$51,125.00:

- 1) for additional funds:
 - a) Department of Public Works in the amount not-to-exceed \$7,000.00
 - b) Department of Human Resources in the amount not-to-exceed \$2,125.00
 - c) Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$40,000.00
- 2) to add (1) user department, effective upon contract signature of all parties:
 - d) Department of Sustainability in the amount not-to-exceed \$0.
 - e) Department of Health and Human Services/ Community Initiatives Division/Family and Children First Council in the amount not-to-exceed \$2,000.00.

Funding Source: General Fund

Paul Porter, Department of Purchasing, presented. Trevor McAleer asked why is there an increase to dollar amount allotted to Juvenile Court; asked if there is an allocation history; how is the funding being utilized for Public Works. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2022-688 was approved by unanimous vote.

BC2022-689

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$25,564.10 for a state contract purchase of (15) HP ZBook Firefly mobile workstations, accessories, including HP hardware and software licenses for the Sheriff's Department.
- b) Recommending an award on Purchase Order No. 22004040 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$25,564.10 for a state contract purchase of (15) HP ZBook Firefly mobile workstations, accessories, including HP hardware and software licenses for the Sheriff's Department.

Funding Source: State Criminal Alien Assistance Program (SCAAP)

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2022-689 was approved by unanimous vote.

BC2022-690

Department of Human Resources, recommending an award and enter into Contract No. 2821 with ERC Services, Inc. in the amount not-to-exceed \$7,500.00 for training services on conducting workplace investigations, commencing upon contract signature of all parties through 5/31/2023.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. James Boyle asked are the same board members present. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-690 was approved by unanimous vote.

BC2022-691

Office of the Medical Examiner, recommending an award and enter into Contract No. 2734 with Thermo Electron North America LLC in the amount not-to-exceed \$15,964.00 for a sole source purchase of a 2-year service plan for (2) Nicolet iS320 Mid-Infrared FT-IR Spectrometers commencing upon contract signature of all parties through 6/15/2024.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked what happens to old, used equipment; asked if this equipment is replacing existing equipment. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-691 was approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2022-692

~~Office of the Medical Examiner,~~

- ~~a) Submitting an RFP exemption, which will result in an award of a Master contract with various providers in the total amount not to exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.~~
- ~~b) Recommending an award and enter into a Master contract with with various providers in the total amount not to exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.~~
 - ~~1) Contract No. 2902 Dr. Todd Barr, in the amount not to exceed \$30,000.00~~
 - ~~2) Contract No. 2904 Dr. Andrea McCollum, in the amount not to exceed \$30,000.00~~
 - ~~3) Contract No. 2907 Dr. Erica Armstrong, in the amount not to exceed \$30,000.00~~

~~Funding Source: General Fund~~

~~Hugh Shannon, Medical Examiner’s Office, presented. Trevor McAleer asked are we only paying doctors if goes to trial or is there trial prep we are paying for; asked is it an issue with existing doctor’s workload that they couldn’t be the experts; asked if there’s a reason as to why our existing staff cannot be used as expert witnesses; stated that due to being understaffed, it is understandable that this is needed. James Boyle asked if there are different rules to request medical examiners versus experts; asked why are we paying them if they are needed to show up for subpoenaed hearings; stated that it does not seem feasible that an employer would forbid staff from attending a hearing after being subpoenaed; stated that it should be regulated by the laws versus a preference. The Board of Control members concurred with Mr. McAleer’s recommendation. Item BC2022-692 was held.~~

BC2022-693

Sheriff’s Department, recommending an award on RQ10888 and enter into Purchase Order No. ~~22002818~~ 22004924 with Industrial Video & Control (11-2) in the amount not-to-exceed \$129,500.00 for (2) Self-Contained Mobile Camera Surveillance Units for Criminal Justice Information Services.

Funding Source: Violent Crime Reduction Program Grant Funds

Chris Costin, Sheriff’s Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2022-693 was approved by unanimous vote.

BC2022-694

Sheriff’s Department, recommending an award and enter into Purchase Order No. 22004940 with Millennium Access Control Technology, Inc. in the amount not-to-exceed \$24,320.00 for a sole source purchase of (8) MPACS 200 frame and tray assemblies and (8) Paracentric Keys for use in the jail.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. James Boyle, it's like a work of Art. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2022-694 was approved by unanimous vote.

BC2022-695

Sheriff's Department, submitting amendments to agreements with various municipalities and a board for inmate housing services for various time periods to extend the time period to 12/31/2023 and for additional revenue in the total estimated amount of \$387,000.00:

for the period 1/1/2020 – 12/31/2022:

- a) Agreement No. 345 with Board of Park Commissioners of The Cleveland Metropolitan Park District in the estimated amount of \$30,000.00.
- b) Agreement No. 129 with Village of Highland Hills in the estimated amount of \$20,000.00.
- c) Agreement No. 132 with City of Richmond Heights in the estimated amount of \$30,000.00.
- d) Agreement No. 131 with Village of Woodmere in the estimated amount of \$3,000.00.

for the period 2/1/2020 – 12/31/2022:

- e) Agreement No. 86 with City of Euclid in the estimated amount of \$300,000.00

for the period 8/1/2020 – 12/31/2022:

- f) Agreement No. 119 with Village of Bratenahl in the estimated amount of \$4,000.00.

Funding Source: Revenue Generating

Chris Costin and Sheriff Steven Hammett, Sheriff's Department, presented. Dale Miller asked when do these agreements end; asked what is the long-term strategy with dealing with these agreements; asked what is needed that is not currently available to assist with making the jails better. Trevor McAleer asked how many inmates from the municipalities listed are currently residing in the jails; stated that the municipalities would lose their revenue stream if we start holding in inmates from municipalities; asked if all the municipalities pay the same rate or is this an increase; asked has there been any discussion with raising the rates. James Boyle asked what is the current daily rate; what is the daily rate for the City of Cleveland. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2022-695 was approved by unanimous vote.

The following item was held at the request of the Board of Control members.

BC2022-696

~~Department of Workforce Development, submitting an amendment to Contract No. 651 with Linking Employment Abilities and Potential (LEAP) for the In-School Youth Program for students with disabilities for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2023 to change the scope of services, effective 7/1/2022 and for additional funds in the amount not to exceed \$139,000.00.~~

~~Funding Source: Workforce Innovation and Opportunity Act Fund~~

BC2022-697

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. 2605 with The Ohio State University on behalf of The Ohio State University Extension for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2021 - 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$125,347.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Tomasek, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2022-697 was approved by unanimous vote.

BC2022-698

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ10534 and enter into Contract No. 2818 with The Legal Aid Society of Cleveland (11-1) in the amount not-to-exceed \$116,169.00 for educational legal services for children in the custody of DCFS, the period 1/1/2023 – 12/31/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Trevor McAleer asked is the Legal Aid Society the current vendor. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-698 was approved by unanimous vote.

C. – Consent Agenda

Dale Miller asked if the membership request a new item. Leigh Tucker motioned to approve the item; Paul Porter seconded the item. Item BC2022-699 through BC2022-701 was approved by unanimous vote.

BC2022-699

Department of Law, recommending to declare various outdated legal reference books that have no value as surplus County property no longer needed for public use; recommending to discard or salvage said books in accordance with Ohio Revised Code Section 307.12(I).

Funding Source: Not Applicable/Revenue Generating

BC2022-700

Fiscal Department, presenting proposed travel/membership requests for the week of 11/14/2022:

Membership Request(s):

Department	Organization	Membership Dues	Dates of Membership	Funding Source
Office of the Medical Examiner	Association for the Advancement of Blood & Biotherapies (AABB)	\$13,558.00	1/1/23 – 12/31/23	General Fund – Medical Examiner’s Office - Lab Fund

Purpose of Membership:

This is a renewal of the membership/annual accreditation in which the fee covers the Medical Examiner’s relationship DNA and Toxicology testing services provided by the County laboratory.

BC2022-701

Department of Purchasing, presenting proposed purchases for the week of 11/14/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22004923	(1) Unmanned aerial drone system for use by Lake County Public Safety Agency	Department of Public Safety and Justice Services	Tamarack Aerial Services LLC	\$36,687.00	FY2019 State Homeland Security Grant Fund
CM2820	Various types of motor oil	Department of Public Works	Universal Oil Inc.	Not-to-exceed \$49,000.00	26% Facilities, 36.75% Road & Bridge, 36.75% Sanitary Funds

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22004871	Factory Authorized – Upgrade security controls in Jail 2*	Department of Public Works	RJK Technology	\$22,500.00	Capital Project Funds

*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the Village of Valley View for the replacement of the Warner Road Culvert C-00.20 over the Ohio Canal in the Village of Valley View

Funding Source: The project is to be funded \$800,000.00 Road and Bridge Funds and \$200,000.00 City of Valley View.

Item No. 2

Department of Public Works,

- a) Requesting authority to submit a grant application to Ohio Department of Public Safety, Emergency Management Agency in the amount of \$2,400,000 for the Cuyahoga County Shoreline Erosion Mitigation Plan for the period 7/27/2022 – 7/27/2024.
- b) Submitting a grant award from the Ohio Department of Public Safety, Emergency Management Agency in the amount of \$2,400,000 for the Cuyahoga County Shoreline Erosion Mitigation Plan for the period 7/27/2022 – 7/27/2024.

Funding Source: The \$2.4 million grant award includes \$2,160,000 in federal funding from the U.S. Department of Homeland Security, Federal Emergency Management Agency, passed through the Ohio Department of Public Safety, Ohio Emergency Management Agency. A local cost share of \$240,000 is required per the grant agreement. The funding source of the cost share is General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services.

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 42466	Amend Contract No. 1201	Woolpert, Inc.	Purchase of a Digital Oblique Photography Mapping in connection with the Ohio Statewide Imagery Program (OSIP) to modify Section 13, effective upon contract signature of all parties	\$0.00	Department of Information Technology	9/1/2018 – 12/31/2026	(Original) Real Estate Assessment Fund	11/1/2022

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:44 a.m.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:44 a.m.