

Minutes

Cuyahoga County Board of Control
Monday, November 28, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker

II. – REVIEW MINUTES – 11/21/2022

Michael Chambers motioned to approve the minutes from the November 21, 2022 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

The following item was held at the request of the Board of Control members.

BC2022-692

Office of the Medical Examiner,

- a) ~~Submitting an RFP exemption, which will result in an award of a Master contract with various providers in the total amount not to exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.~~
- b) ~~Recommending an award and enter into a Master contract with various providers in the total amount not to exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.~~

- ~~1) Contract No. 2902 Dr. Todd Barr, in the amount not to exceed \$30,000.00~~
- ~~2) Contract No. 2904 Dr. Andrea McCollum, in the amount not to exceed \$30,000.00~~
- ~~3) Contract No. 2907 Dr. Erica Armstrong, in the amount not to exceed \$30,000.00~~

~~Funding Source: General Fund~~

William Mason, Chief of Staff, presented. Trevor McAleer stated that although the information provided is appreciated, there is still some hesitation with moving forward with voting on this item due to some uncertainty as to how this will affect future requests; asked what is the status of the legal opinion that was previously requested; stated that moving forward with a vote at this time could set a precedent without closely examining the complexity of what is being asked for could be detrimental to the County going forward; stated that various Council members have consulted the Prosecuting Attorney for further assistance in understanding the complexity of this item and would like to hold the vote until they are better prepared with the requested legal opinion that has been asked for. Dale Miller asked would it be possible to receive a legal opinion by the next meeting; stated that Chief of Staff Mason was persuasive but would prefer to receive the legal opinion to understand the ramifications of voting on this item; stated that if this item moves forward, Council will vote may cause the item to be referred to Council, which will prolong the approval of the item. Nan Baker stated it would be better to err on the side of caution in holding the item and exam the legal opinion to vote with a better understanding; stated that the item was submitted late in the beginning so the urgency to vote on this item without better understanding is a moot point and it should be held until the legal opinion has been received. The Council members concurred with Mr. Aleer's recommendation. Item BC2022-692 was held.

BC2022-712

Personnel Review Commission, submitting an amendment to Contract No. 2593 with The Archer Company, L. L.C. for Classification and Compensation Analysis for the period 12/5/2016-12/4/2022 to extend the time period to 12/4/2024 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Albert Bouchahine, Personnel Review Commission, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-712 was approved by unanimous vote.

B. – New Items for Review

BC2022-723

Department of Public Works, recommending an award on RQ10057 and enter into a Master Contract with various vendors (21-6) in the amount not-to-exceed \$200,000.00 for can liners for various County buildings, effective upon signatures of all parties for a period of 1-year.

Contract No. 2837 Joshen Paper & Packaging Co., Inc. in the amount not-to-exceed \$100,000.00

Contract No. 2853 Speedy Office Supply in the amount not-to-exceed \$100,000.00

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-723 was approved by unanimous vote.

BC2022-724

Treasurer's Office, submitting an amendment to Contract No. 386 with Meeder Public Funds, Inc. for ~~for~~ investment advisor services for the period for the period 1/1/2017 – 12/31/2022, to extend the time period to 12/31/2024 for additional funds in the amount not-to-exceed \$300,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Domonique Tatum, Fiscal Office, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-724 was approved by unanimous vote.

BC2022-725

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,724.00 for a state contract purchase of (84) HP P22h G4 monitors, accessories, and (12) HP Essential docks for the Fiscal Office.
- b) Recommending an award on Purchase Order No. 22004856 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,724.00 for a state contract purchase of (84) HP P22h G4 monitors, accessories, and (12) HP Essential docking stations for the Fiscal Office.

Funding Source: Real Estate Assessment – ~~General~~ Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; Paul Porter seconded. Item BC2022-725 was approved by unanimous vote, as amended.

BC2022-726

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Entrust, Inc. in the amount not-to-exceed \$29,854.65 for the purchase of Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/28/2022 – 10/27/2023.
- b) Recommending an award on Purchase Order No. 22004887 Entrust, Inc. in the amount not-to-exceed \$29,854.65 for the purchase of Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/28/2022 – 10/27/2023.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-726 was approved by unanimous vote.

BC2022-727

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Royal Media Network Inc. in the amount not-to-exceed \$34,600.00 for (10) Polarity Server licenses, (1) Polarity Client license and (1) Polarity Support Services license.
- b) Recommending an award on Purchase Order No. 22004998 to Royal Media Network Inc. in the amount not-to-exceed \$34,600.00 for (10) Polarity Server licenses, (1) Polarity Client license and (1) Polarity Support Services license.

Funding Source: Security and Disaster Recovery - General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item, Nichole English seconded. Item BC2022-727 was approved by unanimous vote.

BC2022-728

Department of Information Technology, submitting an amendment to Contract No. 557 with Endicott, Microfilm, Inc. for County-wide maintenance on Kodak scanners for the period 7/30/2018 – 8/7/2022 to extend the time period to 8/7/2023 and for additional funds in the amount not-to-exceed \$207,243.50.

Funding Source: ~~82% General and 8% Real Estate Assessment~~ **92% General Fund and 8% Real Estate Assessment Fund**

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; Paul Porter seconded. Item BC2022-728 was approved by unanimous vote, as amended.

BC2022-729

Department of Information Technology, submitting an amendment to Contract No. 853 with Monsido LLC for a cloud-based software tool to identify accessibility and quality assurance issues for the period 12/7/2020– 12/6/2022, to extend the time period to 12/31/2025, to change the scope of services and for additional funds in the amount not-to-exceed \$86,211.00, effective upon signatures of all parties.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-729 was approved by unanimous vote.

BC2022-730

Department of Public Safety & Justice Services, recommending an award on Purchase Order No. 22005055 with Industrial Video & Control Co. (160-2) in the amount not-to-exceed \$131,500.00 for the purchase of (2) self-contained mobile camera surveillance units for use by Criminal Justice Information Systems.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked how many units are there currently; asked with the last purchase being made in 2016, will 2 new units compensate for the 5 older units that are currently owned; asked is the purchase being funded with general funds. Trevor McAleer asked was there an opportunity to use grant funds versus general funds; asked is it normal to receive so few responses after sending it to so many vendors. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-730 was approved by unanimous vote.

BC2022-731

Department of Public Safety and Justice Services,

- a) Recommending an alternative procurement process, which will result in an award to Clearview AI, Inc. in the amount not-to-exceed \$29,985.00 for a web-based social media and open-source image recognition and alert platform and (6) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 11/29/2022 – 11/28/2025.

- b) Recommending an award and enter into Contract No. 2915 with Clearview AI, Inc. in the amount not-to-exceed \$29,985.00 for a web-based social media and open-source image recognition and alert platform and (6) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 11/29/2022 – 11/28/2025.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Trevor McAleer asked are there any other vendors that can potentially do the work requested. Nan Baker asked for clarification on whether this is a new contract versus an extension of an existing contract. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-731 was approved by unanimous vote.

BC2022-732

Department of Workforce Development, submitting an amendment to Contract No. 741 with Cuyahoga Community College for the Youth Technology Academy (Tri-C YTA) In-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2023, to change the terms and for additional funds in the amount not-to-exceed \$210,000.00, effective upon signatures of all parties.

Funding Source: Federal Workforce Innovation and Opportunity Act (WIOA) funds

Mary Kelly, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2022-732 was approved by unanimous vote.

BC2022-733

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2201 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for coordinated intake services for individuals and families in connection with the Emergency Solutions Grant Program for the period 9/1/2021 – 1/31/2023 for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: US Department of Housing and Urban Development Coordinated Entry grant

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2022-733 was approved by unanimous vote.

BC2022-734

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 788 with TripLog, Inc. for a computerized system to remotely record, submit and approve travel mileage reimbursement for approximately (950) staff in various divisions within the department of Health and Human Services for the period 11/15/2020 – 11/14/2023 for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: Health and Human Services Levy

Marcos Cortes, Department of Health and Human Services, presented. Trevor McAleer asked how much time processing has been saved since using this service. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-734 was approved by unanimous vote.

C. – Exemptions

BC2022-735

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations to Factory Authorized Dealers in the amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services effective date of Board of Control approval through 12/31/2024.

Funding Source: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operations Fund, General Fund/Internal Services Fund

Tom Pavich, Department of Public Works, presented. Nan Baker asked has this increased in costs due to supply chain costs; asked is the ask similar to the last time. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-735 was approved by unanimous vote.

D. – Consent Agenda

Michael Chambers motioned to approve the item; Leigh Tucker seconded the item. Item BC2022-736 through BC2022-737 was approved by unanimous vote.

BC2022-736

Fiscal Department, presenting proposed travel/membership requests for the week of 11/28/2022:

Dept:	Agency of the Inspector General							
Event:	Training entitled "Certified Inspector General Program"							
Source:	Association of Inspectors General Training Institute							
Location:	Jacksonville, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Alexandra Beeler	3/12/23 – 3/17/23	\$1,150.00	\$300.00	\$1,165.00	\$135.00	\$500.00	\$3,250.00	General Fund
Kim Seeley	3/12/23 – 3/17/23	\$1,150.00	\$300.00	\$1,165.00	\$75.00	\$500.00	\$3,190.00	General Fund

*Pay to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Association of Inspectors General is a national organization of state, local and federal inspectors general and their staff that offers training seminars and certification institutes for members. The certification programs give AIG employees the opportunity to receive training and certifications specifically targeted to the work performed by inspectors general and their staff. This training also provides continuing and professional education credits necessary to maintain certifications as well as invaluable networking opportunities.

Dept:	Department of Children and Family Services							
Event:	Meeting entitled "CJFS 2022: QIC- LGBTQ2S Quality Learning Collaborative"							
Source:	University of Maryland							
Location:	Bethesda, Maryland							
Staff	Travel Dates	Registration	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air **	Total	Funding Source
Kori Sewell	11/28/22 – 11/30/22	\$0.00	\$132.00	\$498.00	\$491.25	\$0.00	\$1,121.25	100% Reimbursed by University of Maryland
Karen Anderson	11/28/22 – 11/30/22	\$0.00	\$110.00	\$280.00	\$150.00	\$464.20	\$1,004.20	100% Reimbursed by University of Maryland
Jennifer Croessmann	11/28/22 – 11/30/22	\$0.00	\$110.00	\$498.00	\$150.00	\$464.20	\$1,222.20	100% Reimbursed by University of Maryland

**Staff reimbursement

Note:

These travel costs are to be reimbursed by the University of Maryland. This action was submitted to the Cuyahoga County Inspector General who stated: "Upon review of the contract between the County and the University of Maryland, it appears that either the travel/lodging costs are an appropriate use of federal grant funds, and the County will therefore be reimbursed through those funds, or if the travel/lodging is deemed an inappropriate use of federal grant funds for some reason, the County will end up paying for the conference. Accordingly, it is the AIG's opinion that the County Ethics Code does not prohibit your employees from using federal grant money to attend the conference in question."

Purpose:

This meeting will build knowledge to improve outcomes for LGBTQ2S youth in foster care. This learning session will provide training and best practices in providing services for children and youth with diverse Sexual Orientation, Gender Identities and Expression (SOGIE) who are disproportionately more likely than their heterosexual and cisgender peers to experience greater health challenges, enter into the child welfare system, have more placements in both foster homes and group homes, experience homelessness, and have lower rates of reunification with their families of origin. The National Quality Improvement

Center on Tailored Services, Placement Stability and Permanency for Lesbian, Gay, Bisexual, Transgender, Questioning, and Two-Spirit Children and Youth in Foster Care (QIC-LGBTQ2S) is funded through the U.S. Department of Health and Human Services, Administration for Children, Youth and Families, Children's Bureau, grant #90CW1145. This grant will cover the costs associated with this travel request.

Dept:	Public Works							
Event:	Conference entitled "ARFF 100 Training"							
Source:	Blue Grass Airport							
Location:	Lexington, KY							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air	Total	Funding Source
Don Johnson	11/07/22 – 11/11/22	\$1,000.00	\$150.00	\$565.00	\$430.00	\$0.00	\$2,145.00	Airport Fund

*Pay to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This is a weeklong conference for ARFF training for County Airport Operation Tech's. Airport employee will learn and review the necessary skills and techniques to perform aircraft rescue and firefighting. The County airport requires this basic training for all Operation Tech's. Training is half classroom and half practical instruction. Only limited number of sites offer this training, all of which are out of town.

*Note- item was submitted late due to the employee's direct report was not in the office for approval signature.

BC2022-737

Department of Purchasing, presenting proposed purchases for the week of 11/28/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22005044	(1) year of subscription services to Gurock TestRail Cloud	Department of Information Technology	MNJ Technologies Direct, Inc.	\$14,280.00	Real Estate Assessment Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22004690	Factory Authorized – Compactor repairs in Jail 1*	Department of Public Works	Reddy Equipment, Inc.	\$12,295.00	Centralized Custodial Services Fund

*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of University Heights for the resurfacing of Cedar Road from South Taylor Road to South Green Road in the City of University Heights.

Funding Source: \$250,000.00 County Road and Bridge Funds and \$1,399,070.00 City of University Heights. The total cost of the project is \$1,649,070.00.

Item No. 2

Department of Public Works, submitting a Construction Agreement with the U.S. Department of the Interior National Park Service (NPS) for the Rehabilitation of Pleasant Valley Road Bridge 09.35 over the Cuyahoga Valley Scenic Railroad in the City of Independence.

Funding Source: N/A

Item No. 3

Court of Common Pleas/Juvenile Court Division,

- a) Submitting a pre-award conditions form with the Office of Criminal Justice in the amount of \$400,000.00 for Cuyahoga County Juvenile Court Case Backlog Project for the period 10/1/2022 – 9/30/2024.

Funding Source: N/A

Item No. 4

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds to Ohio Emergency Management Agency in the amount of \$99,164.00 for the FY2021 Emergency Management Performance Grant Program - General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services for the period 10/1/2020 -12/31/2022.
- b) Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$99,164.00 for the FY2021 Emergency Management Performance Grant Program General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services for the period 10/1/2020 – 12/31/2022.

Funding Sources: The project is funded by the Ohio Emergency Management Agency (OEMA) with funds received from the Department of Homeland Security/Federal Emergency Management Agency/American Rescue Plan Act. These funds are a new award under Emergency Management Performance Grant (EMPG) with American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services. The Cuyahoga County EMPG FY 2021 ARPA award amount is \$99,164. County reimbursements will not exceed 50% of eligible expenses.

Item No. 5

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds to Ohio Emergency Management Agency in the amount not-to-exceed \$1,500,000.00 for the FY2022 Urban Area Security Initiative Grant Program for the period 9/1/2022 – 12/31/2024.

- b) Submitting a Grant Agreement from Ohio Emergency Management Agency in the amount not-to-exceed \$1,500,000.00 for the FY2022 Urban Area Security Initiative Grant Program for the period 9/1/2022 – 12/31/2024.

Funding Source: 100% FY2022 Urban Area Security Initiative Grant Program

Item No. 6

Department of Public Safety and Justice Services, on behalf of the Local Emergency Planning Committee, submitting a Grant Award from Ohio Emergency Management Agency U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration in the amount not-to-exceed \$52,500.00 for the FY2022 Hazardous Materials Emergency Preparedness Grant Program for the period 10/1/2022 – 9/30/2023.

Funding Source: 80% Federal, \$42,000 and Local Match of 20% is required, \$10,500. The local match will be funded by the Local Emergency Planning Committee discretionary fund.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:44 a.m.