

Minutes

Cuyahoga County Board of Control
Monday, December 5, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
James Boyle, County Council (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker

II. – REVIEW MINUTES – 11/28/2022

Michael Chambers motioned to approve the minutes from the November 28, 2022 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2022-692

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award of a Master contract with various providers in the total amount not-to-exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.

b) Recommending an award and enter into a Master contract with various providers in the total amount not-to-exceed \$90,000.00 for expert testimony relating to autopsy and death investigations for the period 10/24/2022 – 12/31/2023.

- 1) Contract No. 2902 Dr. Todd Barr, in the amount not-to-exceed \$30,000.00
- 2) Contract No. 2904 Dr. Andrea McCollum, in the amount not-to-exceed \$30,000.00
- 3) Contract No. 2907 Dr. Erica Armstrong, in the amount not-to-exceed \$30,000.00

Funding Source: General Fund

John Kosko, Prosecutor's Office, Hugh Shannon, Medical Examiner's Office, Greg Huth, Department of Law, and William Mason, Chief of Staff, presented. James Boyle asked is this contract being presented on by the Medical Examiner's Office or the Prosecutor's Office; asked if testimony will only be for criminal cases and not civil cases; asked if Dr. Gilson signs off on all cases, why is he not subpoenaed instead of doctors that no longer work for the County; asked why is there not a succession plan in place when staff leave; asked if other counties in Ohio have the same problem and/or same problem with doctors attending court when subpoenaed; asked if there was any research conducted before this item was presented; asked if there is any legal obligation to pay doctors to answer the subpoenas; asked if the County is paying the doctors to answer subpoenas in other jurisdictions for autopsies provided; stated that the contract should be revised to include language that the doctors are testifying specifically in criminal cases in Cuyahoga County only in order to move forward with this item. Nan Baker asked for clarity if the Prosecutor's should provide the final ruling if this is needed. Dale Miller stated that with understanding both sides, he would error on the side of caution and move forward with voting on this item. Michael Chambers motioned to approve the item, as amended; James Boyle seconded. Item BC2022-692 was approved by unanimous vote, as amended.

BC2022-706

Department of Development, requesting approval of an Affordable Housing Loan in the amount of \$450,000.00 to Glimcher Capital Group, New Village Corporation or its designee, for the Elevation affordable housing project on the former St. Luke's Hospital parking lot located on Martin Luther King Jr. Boulevard in the City of Cleveland to provide (12) newly constructed housing units.

Funding Source: Administration - \$350,000.00 General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/ Provision of Government Services

Councilwoman Conwell - \$100,000.00 General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/ Provision of Government Services

Sara Parks Jackson, Department of Development, presented. Nan Baker asked when the funding runs out, how will more funding be obtained; asked is there any confidence that this program will continue when funding runs out. Dale Miller stated based on what has been presented, there is too much public funding subsidizing this project and this model should not be used in future projects. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-706 was approved by unanimous vote.

B. – New Items for Review

BC2022-738

County Council,

- a) Submitting an RFP exemption, which will result in a grant award to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2022 – 12/31/2023.

- b) Recommending a Purchase Order No. 22005032 to Milestones Autism Resources in the amount of \$100,000.00 for operational support for the Helpdesk Capacity Building Initiative for the period 1/1/2022 – 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Levine Ross, County Council, presented. Nan Baker asked why is this being presented late; asked how is the project funded with this being presented late; asked if there are any other funding sources. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-738 was approved by unanimous vote.

BC2022-739

Department of Public Works, submitting an amendment to Contract No. 2278 with Jones Stucky, LTD., a Division of Pennoni Associates, Inc. for design engineering services for improvement of Cedar Point Road Bridge No. 00.49 over the Rocky River in the City of North Olmsted, to expand the scope of service as authorized on a Task Order basis, and for additional funds in the amount not-to-exceed \$50,000.00, effective upon signatures of all parties.

Funding Source: Road & Bridge

Nichole English, Department of Public Works, presented. Nan Baker asked would this project be completed by spring of next year; asked since this was not anticipated, were other bridges evaluated to ensure integrity; asked have the municipalities been notified of the prolonged closure; asked if there will be another request for additional funds to the actual construction contract. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-739 was approved by unanimous vote.

BC2022-740

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Feldman Ford, LLC in the amount not-to-exceed \$375,039.00 for the purchase of (6) 2023 Ford F-150 Lightning AWD Super Crew Cab 5.5' box 145" WB Pro for the Fleet Division.

- b) Recommending a purchase order (via Contract No. 2868) to Feldman Ford, LLC in the amount not-to-exceed \$375,039.00 for the purchase of (6) 2023 Ford F-150 Lightning AWD Super Crew Cab 5.5' box 145" WB Pro for the Fleet Division.

Funding Source: Maintenance Garage General Funds

Tom Pavich, Department of Public Works, presented. Dale Miller asked how many electric vehicles are currently in the County's fleet. James Boyle asked if electric vehicles can be purchased using state contract; asked is there a charging station available; asked if the solar panels will sustain the charging stations; asked will fuel consumption be tracked with the electric vehicles being added. Nan Baker asked what is lifespan of these electric vehicles; asked what is the plan when the battery needs to be replaced; asked what is the disposal process of the battery once it needs to be replaced. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-740 was approved by unanimous vote.

BC2022-741

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Kufleitner Automotive, Inc. dba Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$80,618.00 for the purchase of (2) Chrysler Pacifica Touring vehicles.
- b) Recommending a purchase order (via Contract No. 2882) with Kufleitner Automotive, Inc. dba Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$80,618.00 for the purchase of (2) Chrysler Pacifica Touring vehicles.

Funding Source: Maintenance Garage General Funds

Tom Pavich, Department of Public Works, presented. Nan Baker asked what is a Touring vehicle. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-741 was approved by unanimous vote.

BC2022-742

Department of Development,

- a) Submitting an RFP exemption, which will result in a grant award with Burten, Bell, Carr Development, Inc. in the amount not-to-exceed \$250,000.00 for operating support to help promote ongoing initiatives in the Central Neighborhood Effective upon signatures of all parties for a period of 1-year.
- b) Recommending an award and enter into Grant Agreement (via Contract No. 2828) with Burten, Bell, Carr Development, Inc. in the amount not-to-exceed \$250,000.00 for operating support to help promote ongoing initiatives in the Central Neighborhood Effective upon signatures of all parties for a period of 1-year.

Funding Source: General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Paul Herdeg, Department of Development, and Joy Johnson, Burten, Bell, Carr Development, Inc. presented. Nan Baker asked is this project already in place; asked how does this funding affect the operating costs of this project. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-742 was approved by unanimous vote.

BC2022-743

Department of Development,

- a) Submitting an RFP exemption, which will result in a grant award with Friends of Mendelsohn, Inc. in the amount not-to-exceed \$500,000.00 in support of the restoration and revitalization of Park Synagogue buildings and surrounding land located in Cleveland Heights, Ohio effective upon signatures of all parties for a period of 3-years.
- b) Recommending an award and enter into Grant Agreement (via Contract No. 2829) with Friends of Mendelsohn, Inc. in the amount not-to-exceed \$500,000.00 in support of the restoration and revitalization of the Park Synagogue buildings and surrounding land located in Cleveland Heights, Ohio effective upon signatures of all parties for a period of 3-years.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Paul Herdeg, Department of Development, and Naomi Sabel, Friends of Mendelsohn, Inc. presented. James Boyle asked what is the corporate structure of Friends of Mendelsohn, Inc.; asked how is this structure ran; asked what part of the structures are being saved; asked what is the anticipated cost of reconstruction. Nan Baker asked why this project was not presented to Council for approval. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-743 was approved by unanimous vote.

BC2022-744

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$16,374.00 for a state contract purchase of (3) HP ZBook G9 mobile workstations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and docking stations for the Department of Public Works.
- b) Recommending an award on Purchase Order No. 22004463 to to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$16,374.00 for a state contract purchase of (3) HP ZBook G9 mobile workstations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and docking stations for the Department of Public Works.

Funding Source: Road & Bridge

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked does this have any connection with the ERP project. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-744 was approved by unanimous vote.

BC2022-745

Department of Information Technology on behalf of Juvenile Court,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,922.00 for a state contract purchase of (6) Surface Pro Tablets, and accessories to include keyboards and stylus pens for each unit.
- b) Recommending an award on Purchase Order No. 22005174 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,922.00 for a state contract purchase of (6) Surface Pro Tablets, and accessories to include keyboards and stylus pens for each unit.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked what is the delivery time to receive this purchase. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-745 was approved by unanimous vote.

BC2022-746

Department of Information Technology, submitting an amendment to Contract No. 2683 with TEC Communications, Inc. for network professional services; licensing and technical support services for various customer service hotlines for the Fiscal Department and Department of Health and Human Services Cloud Call Centers for the period 1/1/2019 – 12/31/2023, for additional funds in the amount not-to-exceed \$158,000.00, effective upon signatures of all parties.

Funding Source: 24.24% Real Estate Assessment Fund, 43.94% Treasurers Delinquent Tax Fund, 31.82% General Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked why was there no competitive process used for this project. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-746 was approved by unanimous vote.

BC2022-747

Office of the Medical Examiner, recommending an award on RQ11144 and enter into a sole source Contract No. 2866 with Hitachi High-Tech America, Inc. in the amount not-to-exceed \$16,104.00 for preventive maintenance services on the Hitachi S-3400N-II PC/VP scanning electron microscope for the period 9/1/2022 – 8/31/2023.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Nan Baker asked since the contract has been submitted late, are there any outstanding invoices; asked if there were, would the vendor have waited for this approval. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-747 was approved by unanimous vote.

BC2022-748

Office of the Medical Examiner, recommending an award on RQ11090 and enter into a sole source Contract No. 2870 with Life Technologies Corporation in the amount not-to-exceed \$55,440.00 for maintenance services on (2) 3500 Genetic Analyzers for the period 10/17/2022-10/16/2025.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Nan Baker asked since the contract has been submitted late, are there any outstanding invoices. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-748 was approved by unanimous vote.

BC2022-749

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Wingspan Care Group in the amount not-to-exceed \$10,000.00 for evidence-based, trauma-informed treatment services for child victims and witnesses of violence in connection with the Defending Childhood Initiative Project for the period 10/1/2022 – 9/30/2023.
- b) Recommending an award and enter into Contract No. 2850 with Wingspan Care Group in the amount not-to-exceed \$10,000.00 for evidence-based, trauma-informed treatment for child victims and witnesses of violence in connection with the Defending Childhood Initiative Project for the period 10/1/2022 – 9/30/2023.

Funding Source: 100% by the Ohio Attorney General Victim of Crime Act (VOCA) Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-749 was approved by unanimous vote.

BC2022-750

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 2865 with Spec. Rescue International, Inc. in the amount not-to-exceed \$14,725.00 for Advanced Shoring Instruction training course for the Ohio Homeland Region 2 (OHR2) Urban and Search Rescue (USAR) team, effective upon contract signature of all parties through 12/16/2022.

Funding Source: FY19 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-750 was approved by unanimous vote.

BC2022-751

Sheriff's Department, recommending an award on RQ11290 and enter into a sole source Contract No. 2924 with Relias LLC in the amount not-to-exceed \$157,320.00 for law enforcement standard subscription package, including training, tracking and reporting software services effective upon signatures of all parties for a period of 3-years.

Funding Source: General Fund

Chris Costin and Damara Shemo, Sheriff's Department, presented. James Boyle asked what training is required. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-751 was approved by unanimous vote.

BC2022-752

Sheriff's Department, submitting an amendment to Contract No. 2672 with Montrose Ford to change the terms effective as of the last date of signature of the parties and for additional funds in the amount not-to-exceed \$46,241.79 for a state contract purchase for (5) replacement, new never titled 2023 Ford Explorers.

Funding Source: General Fund

Chris Costin and Chris Kozub, Sheriff's Department, presented. Dale Miller asked if electric vehicles being considered. Nan Baker stated that based on the previous conversation, please be sure to consider after thoroughly researching potentially purchasing these types of vehicles. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-752 was approved by unanimous vote.

BC2022-753

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2139 with The Bridge Foundation for fiscal agent and management services for the Identification Documentation Crisis Collaborative Program for the period 9/1/2021 – 8/31/2022 to extend the time period to 8/31/2023, to change the terms, effective 9/1/2022 and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Health and Human Services Levy Fund

Erin Rearden, Office of Homeless Services, presented. Dale Miller stated that this a much needed service that should continue into the future. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-753 was approved by unanimous vote.

BC2022-754

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 252 with Community of Hope for trauma informed team mentoring services for transition age young adults who have and/or are aging out of the foster care system in Cuyahoga County for the period 1/1/2020 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: 30% Title IV-E Admin, 70% Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-754 was approved by unanimous vote.

C. – Exemptions

BC2022-755

Department of Public Safety and Justice Services, requesting to amend Board Approval No. BC2021-166, dated April 5, 2021, which authorized an alternative procurement process, resulting in payments to various municipalities in Cuyahoga County for reimbursement of eligible backfill and overtime expenses in connection with the Rescue Task Force Training Project for the period 4/5/2021 – 6/30/2023 to change the time period to 4/5/2021 – 12/31/2022, to clarify the inclusion of straight time, effective 4/5/2021 and to change the not-to-exceed amount from \$50,000.00 to \$60,000.00.

Funding Source: General Fund

Mary Beth Vaughn and Mark Christie, Department of Public Safety and Justice Services, presented. Nan Baker asked how will training continue going forward; asked how will those who haven't participated be able to train going forward. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2022-755 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-756 through -757; Leigh Tucker seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-756

Fiscal Department, submitting an amendment to Contract No. 1667 with G Force Technology Consulting, LLC for information technology professional services related to the stabilization of the Enterprise Resource Planning System - Cash and Treasury Management Module for the period 8/30/2021 – 12/31/2022 to extend the time period to 12/31/2023; no additional funds required.

Funding Source: General Fund

BC2022-757

Department of Purchasing, presenting proposed purchases for the week of 12/5/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22005099	(1) New Gator utility vehicle	Department of Public Works	Ag-Pro Companies	\$28,355.52	Centralized Custodial Services Fund
22004865	(500) Avox cuvettes for Toxicology Department	Medical Examiner's Office	Werfen USA LLC	\$2,898.70	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22005132	Factory Authorized – Vactor #2115J6P repairs*	Department of Public Works	Jack Doheny Company	\$21,439.36	Sanitary Fund
22005145	Reimbursement of eligible overtime and back-fill expenses for participation as Rescue Task Force Trainers in connection with the Rescue Task Force Training Project**	Department of Public Safety and Justice Services	City of Middleburg Heights	\$5,709.06	General Fund
22005148	Reimbursement of eligible overtime and back-fill expenses for participation as Rescue Task Force Trainers in connection with the Rescue Task Force Training Project**	Department of Public Safety and Justice Services	City of Strongsville	\$7,750.67	General Fund

22005150	Reimbursement of eligible overtime and back-fill expenses for participation as Rescue Task Force Trainers in connection with the Rescue Task Force Training Project**	Department of Public Safety and Justice Services	City of Berea	\$10,526.69	General Fund
22005152	Reimbursement of eligible overtime and back-fill expenses for participation as Rescue Task Force Trainers in connection with the Rescue Task Force Training Project**	Department of Public Safety and Justice Services	Olmsted Township	\$6,335.27	General Fund

*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

**Pending approval of BC2022-755 amending BC2021-166, dated April 5, 2021, which authorized an alternative procurement process, resulting in payments to various municipalities in Cuyahoga County for reimbursement of eligible backfill and overtime expenses in connection with the Rescue Task Force Training Project for the period 4/5/2021 – 6/30/2023, to change the time period to 4/5/2021 – 12/31/2022, to clarify the inclusion of straight time, effective 4/5/2021 and to change the not-to-exceed amount from \$50,000.00 to \$60,000.00.

V. OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Westlake for the resurfacing of Crocker Road from Detroit Road to Hilliard Boulevard in the City of Westlake.

Funding Source: \$250,000.00 County Road and Bridge Funds and \$1,750,000.00 City of Westlake.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with the City of Bedford Heights for the resurfacing of Columbus Road from Interstate 271 overpass to the West Corporation Limit in the City of Bedford Heights.

Funding Source: \$217,619.00 County Road and Bridge Funds and \$217,619.00 City of Bedford Heights.

Item No. 3

Sheriff's Department,

- a) Requesting authority to apply for grant funds from the U.S. Department of Homeland Security/ Federal Emergency Management Agency through the Ohio Department of Public Safety, Emergency Management Agency in the amount of \$100,913.00 for reimbursement of eligible expenses for the Operation Stonegarden Project in connection with the FY2022 State Homeland Security Grant Program for the period 9/1/2022 – 6/30/2025.
- b) Submitting a grant agreement with the U.S. Department of Homeland Security/ Federal Emergency Management Agency through the Ohio Department of Public Safety, Emergency Management Agency in the amount of \$100,913.00 for reimbursement of eligible expenses for the Operation Stonegarden Project in connection with the FY2022 State Homeland Security Grant Program for the period 9/1/2022 – 6/30/2025.

Funding Source: 100% by the U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Department of Public Safety (OEMA)

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ#	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 4082	Amend Master Contract – Assign Contract 2804	Various Providers	Adoption services; to add National Youth Advocate Program, Inc.; no additional funds required	\$0.00	Division of Children and Family Services	1/1/2021 – 12/31/2022	(Original) General Fund	11/1/2022 (Executive) 11/10/2022 (Law Dept.)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 12:20 p.m.