DR25A-b

COOPER CARRY

January 31, 2016
Project No: 20130186.99
Invoice No: 0153137

Ellis Katz
Project Management Consultants, LLC
3900 Key Center
127 Public Square
Cleveland, OH 41114-1291

Reviewed for Payment:
Eric Young 3/9/16
Project Management Consultants

**Cuyahoga County Convention Center Hotel**

**CA**

**Reimbursable Expenses**

**Contract No. CE 1300552**

**Professional Services From January 01 to January 31, 2016**

**Reimbursable Expenses**

| | | | | |
|---|---|---|---|---|
| Reproductions | | | | |
| 1/31/2016 | ARC, Georgia | Color Copies - ATL | 6.54 - 1 ✓ | |
| Travel | | | | |
| 1/11/2016 | Neal, Charles | Airfare | 436.52 - 2 ✓ | |
| 1/11/2016 | Neal, Charles | Travel Agent Fee | 28.28 - 3 ✓ | |
| 1/11/2016 | Neal, Charles | Hotel | 170.58 - 4 ✓ | |
| 1/11/2016 | Neal, Charles | Taxi | 39.39 - 5 ✓ | |
| 1/11/2016 | Neal, Charles | Mileage/Airport | 12.20 - 6 ✓ | |
| Reimb Expense Engineers | | | | |
| 1/31/2016 | Anderson Miller Ltd | Reimbursable Expenses | 619.32 — 9 | |
| Meals | | | | |
| 1/11/2016 | Neal, Charles | Dinner | 37.37 - 7 ✓ | |
| 1/12/2016 | Neal, Charles | Lunch | 7.28 - 8 ✓ | |
| | **Total Reimbursables** | | **1,357.48** | **1,357.48** |

| **Billing Limits** | **Current** | **Prior** | **To-Date** |
|---|---|---|---|
| Expenses | 1,357.48 | 147,276.14 | 148,633.62 |
| Limit | | | 304,190.00 |
| Remaining | | | 155,556.38 |

**Total This Invoice** **$1,357.48**

191 Peachtree Street NE, Suite 2400
Atlanta, Georgia 30303-1770
TEL 404 237 2000
FAX 404 237 0276
ATLANTA NEW YORK WASHINGTON

COOPER CARRY

Principal: Bob Neal
Client Billing Agent: Melinda Daniels

Invoices are due and payable upon receipt.
If you have questions concerning this
invoice call (404) 237-2000.



191 Peachtree Street NE, Suite 2400
Atlanta, Georgia 30303-1770
TEL 404 237 2000
FAX 404 237 0276
ATLANTA NEW YORK WASHINGTON

Abacus

# Color Copies - ATL

Date Range: 2015/12/28 to 2016/01/27

| Project Name | | Cost | Charge |
|---|---|---|---|
| 00000010.01-General Office - Atlanta | Total | $5,160.24 | $5,160.24 |
| 00000010.03-Clerical - Atlanta | Total | $56.16 | $56.16 |
| 00000010.04-Accounting-Atlanta | Total | $383.40 | $383.40 |
| 00000010.33-Performance Review Mtgs-Atlanta | Total | $43.20 | $43.20 |
| 00000010.50-Corporate Counsel - Atlanta | Total | $507.60 | $507.60 |
| 00000020.01-Atl-Office | Total | $204.12 | $204.12 |
| 00000020.03-Atl-Hotel/Hospitality | Total | $189.00 | $189.00 |
| 00000020.05-Atl-Schools/Universities | Total | $21.60 | $21.60 |
| 00000020.07-Atl-Mixed-Use/Housing | Total | $233.28 | $233.28 |
| 00000020.08-Atl-Science & Technology | Total | $52.92 | $52.92 |
| 00000020.10-Atl - Interiors | Total | $101.52 | $101.52 |
| 00000020.12-Atl - Landscape / Planning | Total | $62.64 | $62.64 |
| 00000020.50-Atl-Mktg Staff | Total | $1,510.92 | $1,510.92 |
| 00000020.57-Atl-Mkt Staff-M/Use Housing | Total | $315.36 | $315.36 |
| 00000020.58-Atl-Mkt Staff-Science & Technology | Total | $79.92 | $79.92 |
| 00000020.60-Atl-Mkt Staff-Interiors | Total | $349.92 | $349.92 |
| 00000030.00-Prof Dev/Civic Involv - Atlanta | Total | $17.28 | $17.28 |
| 20100168.99-Ballston Ph I Retail Mall-R/E | Total | $2.16 | $2.16 |
| 20110015.99-Columbia Place - Reimb Exp | Total | $50.76 | $50.76 |
| 20110352.99-Mount Pleasant Towne Centre - R/E | Total | $4.32 | $4.32 |
| 20120033.99-Henderson Beach - Reimb Exp | Total | $4.32 | $4.32 |
| 20120120.99-Ithaca Marriott - Reimb Exp | Total | $3.24 | $3.24 |
| 20120259.99-Carolina Sq (123 W Franklin St)-R/E | Total | $43.20 | $43.20 |
| 20120302.99-Auburn University Pharmacy Building - RE | Total | $194.40 | $194.40 |
| 20120312.01-Brown Middle School-Addtn & Modificatn | Total | $7.56 | $7.56 |
| 20120312.07-Brown Middle School- Lower Level Renovat | Total | $32.40 | $32.40 |
| 20130026.99-Hotel Avalon and Alpharetta-Specialty Co | Total | $140.40 | $140.40 |
| 20130026.99-Hotel Avalon and Alpharetta CC R/E | Total | $254.88 | $254.88 |
| 20130061.99-Emory University Hospital - Reimb Exp | Total | $45.36 | $45.36 |
| 20130169.01-UMD Biomedical Sciences & Eng Educ Bldg | Total | $35.64 | $35.64 |
| 20130186.99-Cuyahoga Co CCH DD-CA R/E | Total | $6.48 | $6.48 |
| 20130230.99-AMLI at 15th Street - Reimbursables | Total | $9.72 | $9.72 |
| 20130373.99-Atlanta Hub Ofc Bldg & Pkg- Reimb Exps | Total | $116.64 | $116.64 |
| 20130409.99-Ritz-Carlton Amelia Island – Renov | Total | $39.96 | $39.96 |
| 20130436.99-Homewood Suites Atlanta Downtown | Total | $261.36 | $261.36 |
| 20130473.99-Atlanta HUB Office Bldg-Interiors R/E | Total | $176.04 | $176.04 |
| 20130475.01-Aspin Academy-Basic Services | Total | $999.00 | $999.00 |
| 20130482.99-Marriott AC Phipps | Total | $14.04 | $14.04 |
| 20140009.99-Capitol View - Reimbursables | Total | $4.32 | $4.32 |
| 20140056.99-Croft - RiverPlace Condo - Reimbursables | Total | $29.16 | $29.16 |
| 20140095.99-Lancaster Marriott Room Addition - RE | Total | $853.20 | $853.20 |
| 20140108.99-Bayside Beach Resort Town - R/E | Total | $2.16 | $2.16 |

2-8

# Detailed Expense Report

Monday, January 25, 2016
1:54:27 PM

Cooper Carry, Inc

**Employee** 00817 Neal, Charles Robert

**Signed** _____

Submitted

**Approved** _____

**Office Location** AT:00

**Expense Report:** Trip to Cleveland, OH 1/11-12/16 **Report Date:** 1/25/2016

| Date | Category | Description | Project | Task | Bill | Account | Amount |
|---|---|---|---|---|---|---|---|
| 1/11/2016 | Travel | Airfare | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.09 | 432.20 (2) ✓ |
| 1/11/2016 | Travel | Travel Agent Fee | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.09 | 28.00 (3) ✓ |
| 1/11/2016 | Travel | Hotel | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.09 | 168.89 (4) ✓ |
| 1/11/2016 | Travel | Taxi | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.09 | 39.00 (5) ✓ |
| 1/12/2016 | Meals-Travel & Local | Lunch | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.14 | 7.21 (8) ✓ |
| 1/11/2016 | Meals-Travel & Local | Dinner | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E | | [X] | 524.14 | 37.00 (7) ✓ |
| 1/11/2016 | Mileage | Mileage/Airport | 20130186.99<br>Cuyahoga Co CCH DD-CA R/E<br>Travel From/To: CC/Hartsfield Jackson Int'l Airport | | [X] | 524.09 | 12.08 (6) ✓<br>Travel: 21.00 mi @ 0.575 |

| | |
|---|---|
| Total Expenses | 724.38 |
| Amount Advanced | |
| Total Due | 724.38 |

2,3

# ALTOUR

Thursday, 17DEC 2015 07:48 PM EST

**Passengers:** CHARLES ROBERT NEAL

**COOPER CARRY INC**
**191 PEACHTREE ST**
**SUITE 240**
**ATLANTA GA 30303**

Booking locator: OMXPFB

Check https://mytripandmore.com to view your most current itinerary. Please enter booking locator on website. Contact your travel office for expense reimbursement receipt needs.

**Please review itinerary within 24 hours of receipt. If there are any discrepancies, contact your Travel Office.**
Please see www.tsa.gov for the latest in travel security information.

For 24 Hour Advance Check-In: http://www.altourflightinfo.com/

**SERVICE CHARGE** **Thursday, 17DEC 2015**

TSC AFTERHOURS SERVICE FEE

TIME OF CALL- 735P ET

**AIR** **Monday, 11JAN 2016**

| | | |
|---|---|---|
| **Delta Air Lines** | **Flight Number**: 1743 | Class: L-Coach/Economy |
| **From**: (ATL) Atlanta GA, USA | **Depart**: 04:45 PM | |
| **To**: (CLE) Cleveland OH, USA | **Arrive**: 06:38 PM | |
| Stops: Nonstop | Duration: 1 hour(s) 53 minute(s) | |
| Seats: 20B | Status: CONFIRMED | Miles: 556 / 890 KM |
| Equipment: Boeing 717 Jet | | |

DEPARTS ATL TERMINAL S
Frequent Flyer Number: DL2044120141
Delta Air Lines Confirmation number is HIEY2R

**HOTEL** **Monday, 11JAN 2016**

**HAMPTON INN CLEVELAND DOWNTOWN** (HAMPTON INN)
1460 E NINTH STREET CLEVELAND OH 44114

| | |
|---|---|
| **Number of Rooms**: 1 | **Confirmation Number**: 84499718 |
| **Phone**: 1-216-241-6600 | Fax: 1-216-241-8811 |
| **Rate**: USD 139.00 | Room GUARANTEED TO AMERICAN EXPRESS |
| **Check Out**: Tuesday, 12JAN 2016 | **Reserved For**: NEAL CHARLESROBERT |

Guaranteed to: AX********93005
Hotel cancellation policy: CXL BY 1159P DAY PRIOR ARVL
Approximate total: TTL-161.94 USD

**AIR** **Tuesday, 12JAN 2016**

(2,3)

**Delta Air Lines** | **Flight Number**: 1732 | Class: L-Coach/Economy
**From**: (CLE) Cleveland OH, USA | **Depart**: 05:25 PM
**To**: (ATL) Atlanta GA, USA | **Arrive**: 07:29 PM
Stops: Nonstop | Duration: 2 hour(s) 4 minute(s)
Seats: 16D | Status: CONFIRMED | Miles: 556 / 890 KM
Equipment: McDonnell Douglas MD-80 Jet
ARRIVES ATL TERMINAL S
Frequent Flyer Number: DL2044120141
Delta Air Lines Confirmation number is HIEY2R

Total Amount Due This Invoice: $0.00

---

**Ticket/Invoice Information**

Ticket for: CHARLES.ROBERT NEAL
Date issued: 12/17/2015 Invoice nbr: 856720
Ticket Nbr: 0067644250317 Electronic Tkt: Yes Amount: 432.20 USD (2)
Form of Payment: AX**********3005

Service Fee: CHARLES.ROBERT NEAL
Date issued: 12/17/2015 Invoice Nbr: 856720
Document Nbr: 8900681623601 Amount: 28.00 USD (3)
Form of Payment: AX**********3005

Service Fee: CHARLES.ROBERT NEAL
Date issued: 12/17/2015 Invoice Nbr: 856719
Document Nbr: 8900681623600 Amount: 10.00 USD
Form of Payment: AX**********3005

Credited back by Eh Haskins

| | |
|---|---|
| Base Fare: | 375.82 |
| Tax: | 56.38 |
| Air Fare: | 432.20 |
| Total Air Fare: | 432.20 |
| Service Fee: | 38.00 |
| Total Invoiced: | 470.20 |

FOR RESERVATION ASSISTANCE PLEASE CALL 404-591-7120
OR TOLL FREE 800-878-2677
AFTER OFFICE HOURS PLEASE CALL 888-249-3909
**********
******NOTE IMPORTANT CAR RENTAL INFORMATION******
**ALL CAR RENTALS**ACCEPT LOSS WAIVER INSURANCE**
THIS TICKET IS NONREFUNDABLE CHANGES WILL RESULT IN
AN ADDITIONAL AIRLINE FEE PLUS ANY FARE DIFFERENCE.

**** Please carefully review your itinerary for accuracy ****
**Due to airline mandates, ALTOUR will not be held responsible for damages arising from itinerary discrepancies after business hours the day following final booking confirmation.**

This ticket may be non-refundable and non-transferable.
Many airlines impose usage restrictions, fees and/or 100% non-refundable penalties if the passenger does not fly and cancel their flight prior to departure.

Changes or cancellations must be made prior to departure. All changes are subject to applicable airline penalties and may result in increased fares.
If you have any questions please contact your travel specialist.

(2,3)

For Baggage information: http://www.altourflightinfo.com/

**Please see hosted.altour.com/terms.htm for Important Terms and Conditions for your upcoming trip.**

Please arrive at the airport 90 minutes before departure for domestic flights and 2 hours for international flights.
**Airlines require a government issued photo I.D.**

1460 EAST 9TH STREET
CLEVELAND, OH 44114
TELEPHONE 216-241-6600 FAX 216-241-8811

4

HILTON HHONORS
Official Hotel Partner

| | |
|---|---|
| NEAL, CHARLESROBERT<br>191 PEACH<br><br>ATLANTA, GA 30303<br>US | name<br>address |
| room number:<br>arrival date:<br>departure date:<br><br>adult/child:<br>room rate: | 1419/KXTD<br>1/11/2016 7:13:00PM<br>1/12/2016<br><br>1/0<br>$139.00 |

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

RATE PLAN L-CON
HH#
AL
BONUS AL CAR

Confirmation: 84499718

1/12/2016 PAGE 1

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here: ☐

**signature:**

| date | reference | description | amount |
|---|---|---|---|
| 1/11/2016 | 2875515 | INTERNET ACCESS | $6.95 |
| 1/11/2016 | 2875579 | GUEST ROOM | $139.00 |
| 1/11/2016 | 2875579 | STATE TAX | $11.12 |
| 1/11/2016 | 2875579 | COUNTY TAX | $7.65 |
| 1/11/2016 | 2875579 | CITY | $4.17 |
| | | WILL BE SETTLED TO AX *3005 | $168.89 |
| | | EFFECTIVE BALANCE OF | $0.00 |
| | | ESTIMATED CURRENCY TOTAL | |

for reservations call **1.800.hampton** or visit us online at **hampton.com** **thanks**

| | | | |
|---|---|---|---|
| account no. | date of charge | folio/check no. | |
| | | 551300 | A |
| card member name | authorization | initial | |
| establishment no. and location — establishment agrees to transmit to card holder for payment | purchases & services | | |
| | taxes | | |
| | tips & misc. | | |
| **signature** of card member<br>X | **total** amount | 0.00 | |

Hilton · Waldorf Astoria · Conrad · canopy · Curio · DoubleTree · Embassy Suites · Hilton Garden Inn · Hampton · Homewood Suites · Home2 · Hilton Grand Vacations

5,8

Cleveland Convention Center
89 Dennis

9080
12JAN'16 11:39

| | |
|---|---|
| 1 Soup Med | 4.49 |
| 1 Bottled Water | 2.19 |
| Food Sales | 6.68 |
| Tax | 0.53 |
| Total Paid | 7.21 |
| Cash | 10.00 |
| Change Due | 2.79 |

-----89 Closed JAN12 11:39------

8

--ORIGINAL
--CONFIDENTIAL--
Yellow Cab Co. o
216-623-1500
Cab # 022
HACK: 307514
CUSTOMER COPY
01/11/16 TR 2141

| START | END | MILES |
|---|---|---|
| 19:08 | 19:08 | 0.0 |

| | | |
|---|---|---|
| Fare: | $ | 35.50 |
| Extra: | $ | 0.00 |
| Toll: | $ | 0.00 |
| Srch: | $ | 0.00 |
| Tip: | $ | 3.50 |
| TOTAL: | $ | 39.00 |

5

Card: 3005
AUTH: 549415

THANKS

Taxi from Airport to Downtown

CLE

HAMPTON DT
1460 E.9TH ST
CLEVELAND, OH 44114

1/11/2016 6:49:39 PM
Surcharge: $1.00 Cab Number: 022
Cost: $35.50 Distance: 12.92 Miles
*Gratuity Not Included*

7

**URBAN FARMER**

1325 East 6th Street
Cleveland, OH 44114
216.771.7707

Server: Tim 01/11/2016
17/1 7:49 PM
Guests: 1 10130
Reprint #: 2

| | |
|---|---|
| Burger<br>Bacon | 16.00 |
| Blantons<br>Rocks | 15.00 |
| Subtotal | 31.00 |
| Tax | 1.20 |
| Total | 32.20 |

**Balance Due 32.20**

Room#:_____Tip:_____
Name:_____
Signature:_____
Ask your server about our Loyalty Program!
Earn $[illegible] on your next visit!!

1325 East 6th Street
Cleveland, OH 44114
216.771.7707

Server: Tim DOB: 01/11/2016
07:50 PM 01/11/2016
17/1 1/10130

SALE

AMEX 1048598
Card #XXXXXXXXXXX3005
Magnetic card present: NEAL C ROBERT
Card Entry Method: S

Approval: 625196

Amount: $ 32.20
+ Tip: 4.80
= Total: 37.00

7

I agree to pay the above
total amount according to the
card issuer agreement.

X_____

Room#:_____Tip:_____
Name:_____
Signature:_____
Ask your server about our Loyalty Program!
Earn $$ off of your next visit!!

9

andersonmiller ltd

January 7, 2016

To: Mr. C. Robert Neal
Cooper Carry
191 Peachtree Street NE, Suite 2400
Atlanta, GA 30303-1770

Re: Hilton Cleveland Downtown - 21363

Invoice # 100326

| | | | |
|---|---|---|---|
| Contract Amount: | $ 720,000.00 | Previously Billed: $ 795,100.00 | |
| Add Service: | $ 89,100.00 | | |
| **New Contract Amt** | **$ 809,100.00** | | |

| | | | |
|---|---|---|---|
| **Fees** | | | |
| Construction Administration | December Installment (12/18) | $ | ~~2,000.00~~ |
| **Expenses** | | | |
| Travel | | $ | 372.22 |
| Meals | | $ | 84.13 |
| Delivery | | $ | 65.47 |
| Telephone | | $ | 91.37 |
| | | | 613.19 |
| Total | | $ | ~~2,613.19~~ |

Please Remit to our Chicago Office

am

36700 woodward avenue suite 103 bloomfield hills, mi 48304 tel 248.647.9690 fax 248.647.9815 e-mail info@andersonmiller.com

329 west 18th street suite 600 chicago, il 60616 tel 312.226.2500 fax 312.226.2555 e-mail info@andersonmiller.com

## Anderson Miller - Reimbursables: Invoice 100326

| | | | | |
|---|---|---|---|---|
| | **TRAVEL** | | | |
| a | 11/14/15 | Metro Cars | $73.20 | Car Rental for trip to Airport for Ms. D. Irvine- Product review in China (11/14-11/19) |
| b | 11/19/15 | Metro Cars | $73.20 | Car Rental for trip from Airport for Ms. D. Irvine- Product review in China (11/14-11/19) |
| c | 12/14/15 | Ohio Turnpike | $5.25 | Toll fees for Ms. D. Irvine (12/14/15) |
| d | 12/14/15 | Ohio Turnpike | $5.25 | Toll fees for Ms. D. Irvine (12/14/15) |
| e | 12/14/15 | Shaia's Parking | $10.00 | Parking in Cleveland for Ms. D. Irvine (12/14/15) |
| f | 12/14/15 | Mileage | $205.32 | Mileage for travel to Cleveland for Ms. D. Irvine (12/14/15) |
| | | | **$372.22** | |
| | **MEALS** | | | |
| g | 11/14/19 | HMSHOST | $37.34 | Meal for Ms. D. Irvive (11/14-11/19 Trip to China) |
| h | 11/14/15 | S4352 | $16.57 | Meal for Ms. D. Irvive (11/14-11/19 Trip to China) |
| i | 11/19/15 | Burger King | $4.27 | Meal for Ms. D. Irvive (11/14-11/19 Trip to China) |
| j | 11/19/15 | Potbelly Sandwich Co. | $3.48 | Meal for Ms. D. Irvive (11/14-11/19 Trip to China) |
| k | 12/14/15 | Love's | $1.09 | Meal for Ms. D. Irvive (12/14/15 Trip to Cleveland) |
| l | 12/14/15 | Love's | $8.08 | Meal for Ms. D. Irvive (12/14/15 Trip to Cleveland) |
| m | 12/14/15 | Cleveland Conv. Center | $10.55 | Meal for Ms. D. Irvive (12/14/15 Trip to Cleveland) |
| n | 12/14/15 | Speedway | $2.75 | Meal for Ms. D. Irvive (12/14/15 Trip to Cleveland) |
| | | | **$84.13** | |
| | **DELIVERY** | | | |
| o | | UPS | $7.74 | Shipment to Turner Construction |
| p | | UPS | $8.60 | Shipment to Opozen |
| q | | UPS | $10.63 | Shipment to Lion's Wood Banquet Furniture |
| r | | UPS | $10.28 | Shipment to Kalisher |
| s | | UPS | $0.64 | Shipment to Kalisher |
| t | | UPS | $9.36 | Shipment to Hilton Worldwide |
| u | | UPS | $8.86 | Shipment to Hilton Worldwide |
| v | | UPS | $9.36 | Shipment to Hilton Worldwide |
| | | | **$65.47** | |
| | **PHONE** | | | |
| w | 12/13/15 | Verizon | $91.37 | Phone and Long Distance Charges- 10/19/15- 11/18/15 |
| | | | **$91.37** | |
| | | **TOTAL:** | **$613.19** | |

9a

21363

Travel

METRO CARS

Metro Cars
24957 Brest Road
Taylor, MI 48180
Phone: (734) 946-5700
Fax: (734) 946-5998

# Transportation Receipt

Client:

Dana Irvine

Printed: 11/14/2015
8:11 PM

Page: 1

| Description | | | |
|---|---|---|---|
| TripID : | 247619 | Vehicle Type : | Sedan |
| Dept. # : | | GroupName: | |
| Placed by : | Dana Irvine | | |
| Passenger : | Dana Irvine m: (248)417-6405 | | |
| Chauffeur: | 6671 | | |
| Pick Up Date | 11-14-15 | Drop Off Date | 11-14-15 |
| Pick Up Time : | 6:30 AM | Drop Off Time : | 7:30 AM |

Routing Information :

Pickup At : home 18628 Milburn St # Livonia MI 48152

Dropoff At : DTW-Detroit Metropolitan Airport B62036, 1 Detroit Metro Airport # Romulus MI 48174

| | | | |
|---|---|---|---|
| Name : Dana Irvine | | | |
| Payment Type : Visa | | | |
| Card #: XXXXXXX9047 | Trip Charges | | $61.00 |
| Expires : 9/2019 | Additional Charges | | |
| PO # : | Standard Gratuity: | 20.00 % | $ 12.20 |
| | Tax: | 0.00 % | $ 0.00 |
| | Total | | $ 73.20 |

***ASK US ABOUT OUR WORLDWIDE RESERVATION NETWORK!***

This receipt may have been generated by an automated process and is subject to review and correction

9b
21363
Travel

Metro Cars
24957 Brest Road
Taylor, MI 48180
Phone: (734) 946-5700
Fax: (734) 946-5906

# Transportation Receipt

Client:

Dana Irvine

Printed: 11/19/2015
9:33 PM

Page: 1

| Description | | | |
|---|---|---|---|
| TripID : | 247622 | Vehicle Type : | Sedan |
| Dept. # : | | GroupName: | |
| Placed by : | Dana Irvine | | |
| Passenger : | Dana Irvine m: (248)417-6405 | | |
| Chauffeur: | 6715 | | |
| Pick Up Date | 11-19-15 | Drop Off Date | 11-19-15 |
| Pick Up Time : | 5:49 PM | Drop Off Time : | 6:49 PM |

Routing Information :

Pickup At : DTW-Detroit Metropolitan Airport B61237, 1 Detroit Metro Airport # Romulus MI 48174

Dropoff At : home 18628 Milburn St # Livonia MI 48152

| | | | |
|---|---|---|---|
| Name : Dana Irvine | | | |
| Payment Type : Visa | | | |
| Card #: XXXXXXX9047 | Trip Charges | | $61.00 |
| Expires : 9/2019 | Additional Charges | | |
| PO # : | Standard Gratuity: | 20.00 % | $ 12.20 |
| | Tax: | 0.00 % | $ 0.00 |
| | Total | | $ 73.20 |

21363

***ASK US ABOUT OUR WORLDWIDE RESERVATION NETWORK!***

This receipt may have been generated by an automated process and is subject to review and correction.

Why pay more for tolls? E-ZPass saves you 33% on travel!

Available at ohioturnpike.org & all Ohio Turnpike Service Plazas.

OHIO TURNPIKE

9c

Z1363 Travel

OHIO TURNPIKE
888 PROSPECT STREET
AKRON, OH 44101
440-234-2081

Merchant ID: 400000176810
Ref #: 0137

14-Dec-15

same

Sale

XXXXXXXXXXXX9047
VISA Entry Method: Swiped

Total: $ 5.25

12/14/15 21:17:25
Inv #: 000133 Appr Code: 017858
Transaction ID: 465345082457974
Approvd: Online Batch#: 000217

Customer Copy

THANK YOU
PLEASE COME AGAIN

Why pay more for tolls? E-ZPass saves you 33% on travel!

Available at ohioturnpike.org & all Ohio Turnpike Service Plazas.

OHIO TURNPIKE

9d

Z1363 Travel

OHIO TURNPIKE

same

14-Dec-15

Sale

Entry 071
Time 08:45
Exit 142
Lane 05
Time 09:50
Class 01 Axles 02
Collector# 114225
Payment:
Credit 010018
Toll Due $ 5.25
Paid $ 5.25
Bal Due $ 0.00

XXXXXXXXXXXX9047
VISA Entry Method: Swiped

Total: $ 5.25

12/14/15 09:50:33
Inv #: 000412 Appr Code: 016016
Transaction ID: 535348534032754
Approvd: Online Batch#: 000217

Customer Copy

THANK YOU
PLEASE COME AGAIN

Love's

STORE 456 21363
26530 Baker Road
Perrysburg, OH 43551
(419) 837-0071 meal

12/14/2015 Tx: #0313102

Type: SALE (ORIGINAL)

| Qty Name | Price | Total |
|---|---|---|
| 1 PREPAY FUEL | 0.10 | 15.00 |
| Pump: | 6 | |
| 1 Nestle 10oz | 1.09 | 1.09 21363 |
| Subtotal | | 16.09 |
| Sales Tax | | 0.00 |
| Total | | 16.09 |

K

Received:
VISA 16.09
xxxxxxxxxxxx0367 SWIPED
Auth No. 067578
INV0458679

Regis Clerk:Nan

PARKING w TURNER LOT FOR THE DAY
SHAIA'S PARKING, INC.

21363

Amount $ 21363 Travel

Date:

8, K

9f.

21363
Tramp

andersonmiller ltd

EXPENSE REPORT

Name Dana Irvine
Week Ending 12.15.15

PAID DEC 16 2015
#16497

Total Mileage
= 205.32

| Project # | Project Name | Detailed Description of expenses | Amount |
|---|---|---|---|
| ~~21511~~ | ~~HH DSM~~ | ~~Mileage [52 @ .58]~~ | ~~$30.16~~ |
| ~~21511~~ | ~~HH DSM~~ | ~~Airlines~~ | ~~$1,142.20~~ |
| ~~21511~~ | ~~HH DSM~~ | ~~Hotel~~ | ~~$285.20~~ |
| ~~21511~~ | ~~HH DSM~~ | ~~Food~~ | ~~$19.50~~ |
| ~~21511~~ | ~~HH DSM~~ | ~~Parking~~ | ~~$44.00~~ |
| | | | |
| 21363 | HH Cleveland | Mileage [354 @ .58] | $205.32 |
| 21363 | HH Cleveland | Toll | $10.50 |
| 21363 | HH Cleveland | Parking | $10.00 |
| 21363 | HH Cleveland | Food | $25.47 |
| | | | |
| ~~20011~~ | ~~AML Office~~ | ~~Kitchen [paper]~~ | ~~$20.09~~ |
| ~~20111~~ | ~~AML Office~~ | ~~Kitchen [supplies]~~ | ~~$17.99~~ |

Total: ~~$1,760.43~~

9g.h

21363 meals

HMSHOST
DURGIN-PARK
BOSTON INTERNATIONAL AIRPORT

320103 Emina

120/1 GST 2
46
NOV14'15 12:13PM

DINE IN

**** SEAT 1 **** (Ellis)
1 WTR GLASS 0.00
1 FISH & CHIPS 18.95
FRENCH FRIES
TAX 1.33 AMOUNT D 20.28
**** SEAT 2 **** (Dana)
1 WTR GLASS 0.00
1 SLD SHRIMP 15.95
VNGRT
DRESS ON SIDE
TAX 1.12 AMOUNT D 17.07
******* *******

SUBTOTAL 34.90
TAX 2.44
AMOUNT DUE $37.34

HMSHOST
DURGIN-PARK
BOSTON INTERNATIONAL AIRPORT
CHECK: 46
TABLE: 120/1
SERVER: 320103 Emina
DATE: NOV14'15 1:00PM
CARD TYPE: VISA
ACCT #: XXXXXXXXXXXX9047
AUTH CODE: 003058
DANA IRVINE

TOTAL: 37.34
TIP: 7.00
TOTAL: 44.34 8

X
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT

S-1952

SUBTOTAL
TAX
TOTAL
Paid
Card Payment
Credit 33.34 h

Total Savings: 16.57

Thank you for choosing
Host at Boston Logan

9 i, j, o, p, q.

21363
meals

Burger King #16370

Main Food Court, Terminal C
Logan Airport
East Boston, MA 02128
617-569-2001

**********

ORDER 62

EAT IN

*WHOPPER JR
*SM FRY
*SM COKE

| | |
|---|---|
| SUBTOTAL | 3.99 |
| Meal Tax TAX | 0.28 |
| TOTAL | 4.27 |
| CREDIT CARD | 4.27 |
| CHANGE | 0.00 |

21363

**********

TOTAL CHARGE 4.27 i

Visa
AcctNum: XXXXXXXXXXXX9047
Auth: 09663B
RefNum: 000432
Merchant Id: 456201407990
RETAIN THIS COPY FOR YOUR RECORDS

Potbelly Sandwich Shop
www.potbelly.com
Logan Airport
Term C, Pier B, Space 48
(617) 874-4047

Host: Teknika 11/19/2015
Order301 2:41 PM
30298

| | |
|---|---|
| OatChocCookie | 1.40 |
| Bottled Water | 1.85 |
| Subtotal | 3.25 |
| Tax | 0.23 |
| Dine in Total | 3.48 |
| Visa #XXXXXXXXXXXX9047 | 3.48 |
| Auth:04794B | |

21363

j

Social Butterfly? So are we!
*
Twitter: @potbelly
PotbellySandwichShop

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Ship To: Terrance Pitts
Turner Construction Company
Suite 100
1370 Ontario Street
The Standard Building
CLEVELAND OH 44114
United States

Service Type: GROUND
Total Packages: 1
Transportation: Shipper
Package Ref No.1: 21363

Shipment Service Charge: ~~7.35~~

Tracking No.: 1ZX483970354170908
Package Type: Package
Actual Wt: 3.0 lb
Billable Wt: ~~3.0 lb~~
Package Ref No.1: 21363

Delivery Area Surcharge: 0.00
Fuel surcharge: 0.39
UPS Total Charge: 7.74

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Ship To: Hina S/M: AML Hilton Cleveland Opozen
5788 Venice Blvd
LOS ANGELES CA 90018
United States

Service Type: GROUND
Total Packages: 1
Transportation: Shipper
Package Ref No.1: 21363

Shipment Service Charge: 8.17

Ship From: Laura Lynde
Anderson Miller Ltd.
Suite 103
36700 Woodward Ave.
BLOOMFIELD HILLS MI 48304
United States

Tracking No.: 1ZX483970355654081
Package Type: Package
Actual Wt: 1.0 lb
Billable Wt: ~~1.0 lb~~
Package Ref No.1: 21363

Delivery Area Surcharge: 0.00
Fuel surcharge: 0.43
UPS Total Charge: 8.60

p

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Ship To: Natalie Brown
Lion's Wood Banquet Furniture
151 8th Avenue NW
GLEN BURNIE MD 21061
United States

Service Type: GROUND
Total Packages: 1
Transportation: Shipper
Package Ref No.1: 21363

Shipment Service Charge: 10.10

Tracking No.: 1ZX483970355870187
Package Type: Package
Actual Wt: 8.0 lb
Billable Wt: ~~8.0 lb~~
Package Ref No.1: 21363

Delivery Area Surcharge: 0.00
Fuel surcharge: 0.53
UPS Total Charge: 10.63

q.

21363 meals

Love's

STORE 456
25520 Baker Road
Perrysburg, OH 43551
(419) 837-0071

(ORIGINAL)

| Item Name | Price | Total |
|---|---|---|
| [illegible] 20Oz | 2.99 | 2.99 |
| [illegible] 1.5L | 1.69 | 1.69 |
| [illegible] Bag 16z | 2.99 | 3.00 |
| [illegible] Monster and NOC | | 4.50 |
| | | 7.59 |
| [illegible] | | 0.40 |
| [illegible] Tax | | 0.08 |
| Total | | |

Payment
Title
[illegible]9047 SWIPED
Auth No 055408
[illegible]

8.08

[illegible] PROMOTIONAL SAVINGS 4.00-

Thank Cashier.

CHECK: 8717
SERVER: 89 Dennis
DATE: 14DEC'15 12:23
CARD TYPE: Visa
ACCT #: XXXXXXXXXXXXX9047
AUTH CODE: 055618
DANA IRVINE

TOTAL: 10.55

Cleveland Convention Center
89 Dennis

8717
14DEC 15 12:22

| | |
|---|---|
| 1 Soup LB | 5.49 |
| 1 Bread Stix | 1.29 |
| 1 Vitamin Water | 2.99 |
| Food Sales | 9.77 |
| Tax | 0.78 |
| Total Paid | 10.55 |
| XXXXXXXXXXXX9047 | |
| Visa | 10.55 |

-----89 Closed DEC14 12:23-----

SPEEDWAY
0003622 Sheffield,OH
5730 Detroit Rd
Sheffield OH 44035
(440)375-0485

Register: 2 Transaction: 0000 Cashier: 1
12/14/2015 8:00:30 PM Authorized 1

1 FL XXVI RUFFLES [illegible]
2 MONSTER ULTRA RED 16z [illegible]
1 VIZONATION 254.00 [illegible]
Speedy Rewards

Sub. Total: [illegible]
Tax: [illegible]
Total: [illegible]

Visa: [illegible]
Change [illegible]

CARD TYPE: Visa
Card No.: XXXXXXXXXXXX9047
ENTRY METHOD: Swiped

TERMINAL: 00000282206
TRANS TYPE: SALE
APPROVAL CODE: 008659
BATCH #: 91
SEQUENCE #: 0450010

Thank You
Visit us at
www.speedway.com

1363

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| | | | |
|---|---|---|---|
| **Ship To:** Natalie Dudyk or Kati Kulcsar Kalisher<br>406 E Main Street<br>CARRBORO NC 27510<br>United States | Service Type: GROUND<br>Total Packages: 1<br>Transportation: Shipper<br>Package Ref No.1: 21363 | Shipment Service Charge: | 9.77 |
| | Tracking No.: 1ZX483970355726039<br>Package Type: Package<br>Actual Wt: 6.0 lb<br>Billable Wt: 6.0 lb<br>Package Ref No.1: 21363 | Delivery Area Surcharge:<br>Fuel surcharge:<br><br>**UPS Total Charge:** | 0.00<br>0.51<br><br>10.28 |

r

## Adjustments & Other Charges

**Shipping Charge Corrections** Learn how to avoid future shipping charge corrections. Visit www.ups.com/avoidcharges.

| Pickup Date | Tracking Number | Original Service/ Corrected Service | ZIP Code | Zone | Weight | Published Charge | Incentive Credit | Billed Charge | Adjustment Amount |
|---|---|---|---|---|---|---|---|---|---|
| 11/11 | 1ZX483970355726039 | Ground | 27510 | 4 | 6 | 9.77 | -0.59 | 9.18 | |
| | | Ground | 27510 | 4 | 10.0 | 10.40 | -0.62 | 9.78 | |
| | | **Audited Dimensions** = 13 x 13 x 9 in | | | | | | | |
| | | Fuel Surcharge | | | | 0.04 | | 0.04 | 0.64 |

**1st ref:** 21363

**Sender :** ANDERSON/MILLER, LTD
BLOOMFIELD HILLS MI 48304

**Receiver:** Natalie Dudyk or Kat Kalisher
CARRBORO NC 27510

s

| Returned Date | Tracking Number | Service | Zone | Weight | Published Charge | Incentive Credit | Billed Charge |
|---|---|---|---|---|---|---|---|
| 11/13 | 1ZX483979055394878 | Returns Ground Commercial | 4 | 2 | 8.42 | | 8.42 |
| | | Print Label | | | 0.50 | | 0.50 |
| | | Fuel Surcharge | | | 0.44 | | 0.44 |
| | | **Total** | | | 9.36 | | 9.36 |

**1st ref:** 21363

**Requested By:** ANDERSON/MILLER, LTD
36700 WOODWARD AVE
BLOOMFIELD HILLS MI 48304

**Shipped From:** Brittney Weiss
Hilton Worldwide
7930 Jones Branch Road
MC LEAN VA 22102

**Returned To:** Dana Irvine
Anderson Miller Ltd.
36700 Woodward Ave.
BLOOMFIELD HILLS MI 48304

**Total UPS Returns Transportation** 1 Package(s) 9.36 9.36

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| | | | |
|---|---|---|---|
| **Ship To:** Brittney Weiss<br>Hilton Worldwide<br>7930 Jones Branch Road<br>MC LEAN VA 22102<br>United States | Service Type: GROUND<br>Total Packages: 1<br>Transportation: Shipper<br>Package Ref No.1: 21363 | Shipment Service Charge: | 8.42 |
| | Tracking No.: 1ZX483970354756464<br>Package Type: Package<br>Actual Wt: 2.0 lb<br>Billable Wt: 2.0 lb<br>Package Ref No.1: 21363 | Delivery Area Surcharge:<br>Fuel surcharge:<br><br>**UPS Total Charge:** | 0.00<br>0.44<br><br>8.86 |

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| | | | |
|---|---|---|---|
| **Pickup From:** Brittney Weiss<br>Hilton Worldwide<br>7930 Jones Branch Road<br>MC LEAN VA 22102<br>United States | Service Type: GROUND<br>Total Packages: 1<br>Transportation: My Account (X48397)<br>Return Svc Type: Print Return Label<br>Package Ref No.1: 21363 | Shipment Service Charge:<br>Return Service Charge: | 8.42<br>0.50 |
| **Return To:** Dana Irvine<br>Anderson Miller Ltd.<br>Suite 103<br>36700 Woodward Ave.<br>BLOOMFIELD HILLS MI 48304<br>United States | Tracking No.: 1ZX483979055394878<br>Package Type: Package<br>Actual Wt: 2.0 lb<br>Billable Wt: 2.0 lb<br>Package Ref No.1: 21363 | Delivery Area Surcharge:<br>Fuel surcharge:<br><br>**UPS Total Charge:** | 0.00<br>0.44<br><br>9.36 |

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21363
phone

verizon

| Invoice Number | Account Number | Date Due | Page |
|---|---|---|---|
| 3329376516 | 780830456-00001 | 12/13/15 | 3 of 8 |

## Summary for Dana Irvine: 248-417-6405 (Includes Plan Change)

### Your Plan

**Unlimited Talk & Text 1GB**
$60.00 monthly charge
Unlimited monthly minutes

**UNL Text Messaging**
Unlimited M2M Text
Unlimited Text Message

**Data Pkg With MHS/1GB**
1024 monthly megabyte allowance
$15.00 per 500 MB after allowance

**Beginning on 10/19/15:**
**15% - Feature Discount**

**UNL Picture/Video MSG**
Unlimited monthly Picture & Video

### International

**Added 10/19 - 11/18**
**Intl Trvl 250MB/250Min/250MSG**
$85.00 monthly charge (Countries in the Plan)
$.25 per min after allowance
$.25 per messages sent after allowance
$25.00 per 100 MB after allowance
Intl rates vary for pay-as-you-go countries
See vzw.com/intl-travel/

Have more questions about your charges? Get details for usage charges at www.vzw.com. Sign into My Verizon to View Online Bill and click on Calls, Messages & Data.

### Monthly Charges

| | | |
|---|---|---|
| Unlimited Talk & Text 1GB | 11/19 - 12/18 | 60.00 |
| Intl Trvl 250MB/250Min/250MSG | 10/19 - 11/18 | 85.00 |
| $85.00 per month / full month on plan | | |
| 15% - Feature Discount | 10/19 - 11/18 | -12.75 |
| | | $132.25 |

4 Pers

### Usage and Purchase Charges

| Voice | | Allowance | Used | Billable | Cost |
|---|---|---|---|---|---|
| Calling Plan | *minutes* | unlimited | 865 | --- | --- |
| Total Voice | | | | | $.00 |
| **Messaging** | | | | | |
| Text | *messages* | unlimited | 400 | --- | --- |
| Unlimited M2M Text | *messages* | unlimited | 490 | --- | --- |
| Picture & Video | *messages* | unlimited | 77 | --- | --- |
| Total Messaging | | | | | $.00 |
| **Data** | | | | | |
| Megabyte Usage | *megabytes* | 1024.000 | 256.451 | --- | --- |
| Total Data | | | | | $.00 |
| **International** | | | | | |
| **Usage While Traveling Outside the US (Plan)** | | | | | |
| Intl Trvl 250MB/250Min/250MSG | | | | | |
| | *minutes* | 250 | 66 | --- | --- |
| | *messages sent* | 250 | 14 | --- | --- |
| | *messages rcvd* | unlimited | 49 | --- | --- |
| Total International | | | | | $.00 |
| **Total Usage and Purchase Charges** | | | | | $.00 |

| | |
|---|---|
| **Verizon Wireless' Surcharges** | |
| Fed Universal Service Charge | 1.88 |
| Regulatory Charge | .21 |
| Administrative Charge | .95 |
| Intrast Switched Toll Acc Sur | .22 |
| | $3.26 |
| **Taxes, Governmental Surcharges and Fees** | |
| MI State 911 Charge | .19 |
| Wayne Cnty 911 Charge | .42 |
| MI State Use Tax | 3.20 |
| | $3.81 |
| **Total Current Charges for 248-417-6405** | $139.32 |

85.00
+ 6.37
$91.37

9W.

21363 phone

verizon

| Invoice Number | Account Number | Date Due | Page |
|---|---|---|---|
| 3315829841 | 760830456-00001 | 11/13/15 | 3 of 10 |

## Summary for Dana Irvine: 248-417-6405

### Your Plan

**Unlimited Talk & Text 1GB**
$60.00 monthly charge
Unlimited monthly minutes

**UNL Text Messaging**
Unlimited M2M Text
Unlimited Text Message

**Data Pkg With MHS/1GB**
1024 monthly megabyte allowance
$15.00 per 500 MB after allowance

**UNL Picture/Video MSG**
Unlimited monthly Picture & Video

Have more questions about your charges? Get details for usage charges at www.vzw.com. Sign into My Verizon to View Online Bill and click on Calls, Messages & Data.

### Monthly Charges

| | | |
|---|---|---|
| Unlimited Talk & Text 1GB | 10/19 – 11/18 | 60.00 |
| | | $60.00 |

### Usage and Purchase Charges

| Voice | | Allowance | Used | Billable | Cost |
|---|---|---|---|---|---|
| Calling Plan | *minutes* | unlimited | 654 | -- | -- |
| Long Distance – Verizon Wireless | | | | | 6.37 |
| Total Voice | | | | | $6.37 |
| **Messaging** | | | | | |
| **Unbilled Usage from Previous Months** | | | | | |
| Text, Picture & Video | *messages* | | 4 | -- | -- |
| **Current Messaging Usage** | | | | | |
| Text | *messages* | unlimited | 590 | -- | -- |
| Unlimited M2M Text | *messages* | unlimited | 401 | -- | -- |
| Picture & Video | *messages* | unlimited | 69 | -- | -- |
| Total Messaging | | | | | $.00 |
| **Data** | | | | | |
| Megabyte Usage | *megabytes* | 1024.000 | 240.278 | -- | -- |
| Total Data | | | | | $.00 |
| Total Usage and Purchase Charges | | | | | $6.37 |

21363

| | |
|---|---|
| **Verizon Wireless' Surcharges** | |
| Fed Universal Service Charge | 1.94 |
| Regulatory Charge | .21 |
| Administrative Charge | .95 |
| Intrast Switched Toll Acc Sur | .13 |
| | $3.23 |
| **Taxes, Governmental Surcharges and Fees** | |
| MI State 911 Charge | .19 |
| Wayne Cnty 911 Charge | .42 |
| MI State Use Tax | 2.93 |
| | $3.54 |
| **Total Current Charges for 248-417-6405** | $73.14 |