



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 8, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
5:00 PM

Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior to the scheduled meeting start time** on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms **must be submitted in-person** and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



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TUESDAY, OCTOBER 8, 2024
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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) September 24, 2024 Committee of the Whole Meeting [See Page 23]
 - b) September 24, 2024 Regular Meeting [See Page 25]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
 - 1) R2024-0354: A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8

ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 55]

Sponsor: Councilmember Jones

- 2) R2024-0355: A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: Councilmember Turner

- 3) R2024-0356: A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village Initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 62]

Sponsor: Councilmember Turner

- 4) R2024-0357: A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 65]

Sponsor: Councilmember Turner

- 5) R2024-0358: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 68]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0307: A Resolution awarding a total sum, not to exceed \$20,000, to Smart Development, Inc. for the Community First Program from the District 3 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 103]
[Pending referral from committee]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0346: A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 112]
[Pending referral from committee]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 3) R2024-0347: A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 136]
[Pending referral from committee]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Community Development – Stephens

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0308: A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.[See Page 145]

Sponsors: Councilmembers Sweeney, Conwell and Turner

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0309: A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 153]

Sponsors: Councilmembers Conwell, Turner, Sweeney and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2024-0310: A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 4) R2024-0311: A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Community Development – Stephens

- 5) R2024-0312: A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 185]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0313: A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 193]

Sponsors: Councilmembers Turner, Jones and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 7) R2024-0314: A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 201]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 8) R2024-0315: A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 209]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2024-0316: A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 218]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 10) R2024-0317: A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 226]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 11) R2024-0318: A Resolution awarding a total sum, not to exceed \$30,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from Districts 3, 7 & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 235]

Sponsors: Councilmembers Turner, Conwell, Sweeney and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) **CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0359: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; amending Resolution No. R2024-0320 dated 9/10/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 244]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0360: A Resolution confirming the County Executive's appointment of Jasmine C. Taylor to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2023 – 1/31/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 256]

Sponsor: County Executive Ronayne

- 2) R2024-0361: A Resolution confirming the County Executive's reappointment of Roland J. DeMonte to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029, and declaring the necessity that this Resolution become immediately effective. [See Page 264]

Sponsor: County Executive Ronayne

- 3) R2024-0362: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See Page 272]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 4) R2024-0363: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See Page 277]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 5) R2024-0364: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities

Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 282]

- a) Contract No. 3063 with Air-Rite, Inc. in the anticipated amount not-to-exceed \$60,000.00.
- b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in the anticipated amount not-to-exceed \$115,000.00.
- c) Contract No. 3065 with Applied Industrial Technologies, Inc. in the anticipated amount not-to-exceed \$40,000.00.
- d) Contract No. 3066 with Best Plumbing Specialties, Inc. in the anticipated amount not-to-exceed \$20,000.00.
- e) Contract No. 3067 with The Chas. E. Phipps Company in the amount not-to-exceed \$80,000.00.
- f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in the anticipated amount not-to-exceed \$400,000.00.
- g) Contract No. 3069 with Cleveland Key & Security in the anticipated amount not-to-exceed \$85,000.00.
- h) Contract No. 3070 with Craftmaster Hardware in the anticipated amount not-to-exceed \$180,000.00.
- i) Contract No. 3071 with Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems in the amount not-to-exceed \$30,000.00.
- j) Contract No. 3072 with Decker Steel & Supply, Inc. in the anticipated amount not-to-exceed \$210,000.00.
- k) Contract No. 3073 with Foundation Building Materials (FBM) in the anticipated amount not-to-exceed \$160,000.00.
- l) Contract No. 3074 with Graybar Electric Company, Inc. in the anticipated amount not-to-exceed \$725,000.00.
- m) Contract No. 3075 with Lakeside Supply Company in the amount not-to-exceed \$580,000.00.
- n) Contract No. 3076 with Mars Electric Company in the anticipated amount not-to-exceed \$575,000.00.
- o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in the anticipated amount not-to-exceed \$100,000.00.

- p) Contract No. 3078 with Prism Glass & Door Co., Inc. dba Allied Glass Services in the anticipated amount not-to-exceed \$250,000.00.
- q) Contract No. 3079 with Sutton Industrial Hardware in the anticipated amount not-to-exceed \$400,000.00.
- r) Contract No. 3080 with Three-Z in the amount not-to-exceed \$50,000.00.
- s) Contract No. 3081 with Win Supply of Cleveland in the anticipated amount not-to-exceed \$500,000.00.
- t) Contract No. 3082 with W. W. Grainger, Inc. dba Grainger in the amount not-to-exceed \$330,000.00.

- u) Contract No. 3691 with Carmen's Custom Window Treatments in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in the anticipated amount not-to-exceed \$105,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- w) Contract No. 3693 with Hilti, Inc. in the anticipated amount not-to-exceed \$22,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- x) Contract No. 3694 with Industrial Safety Products, Inc. in the anticipated amount not-to-exceed \$4,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in the anticipated amount not-to-exceed \$100,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- z) Contract No. 3696 with The Sherwin Williams Company in the anticipated amount not-to-exceed \$235,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in the anticipated amount not-to-exceed \$600,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**
- bb) Contract No. 3698 with Winzer Franchise Company in the anticipated amount not-to-exceed \$20,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**

cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solutions in the anticipated amount not-to-exceed \$2,000.00, **and to change the contract effective date from 9/22/2023 to 1/1/2023.**

Sponsor: County Executive Ronayne/Department of Public Works

6) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 294]

a) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.

b) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

7) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 301]

a) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.

b) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 8) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 307]

Sponsor: County Executive Ronayne/Department of Public Works

- 9) R2024-0368: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 313]

Sponsor: County Executive Ronayne/Department of Development

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0351: A Resolution making an award on RQ12854 to Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 318]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 2) R2024-0352: A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 334]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

d) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0303: A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; total estimated project cost \$16,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 343]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 2) R2024-0333: A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects;

and declaring the necessity that this Resolution become immediately effective: [See Page 349]

- a) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
- b) Rockside Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.
- c) Avery Road from Royalton Road to Oakes Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- d) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- e) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 10; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- f) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.

- g) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- h) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- i) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.
- j) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.
- k) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- l) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.

- m) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- n) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- o) Dover Center Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- p) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000 with County Road and Bridge Funds and \$225,000 from the Village of North Randall.
- q) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- r) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.
- s) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is

to be funded \$250,000.00 with the County Road and Bridge Funds and \$250,000.00 from Orange Village.

- t) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- u) Brush Road from Chardon Road to the Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.
- v) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.
- w) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- x) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- y) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Kelly, Turner, Conwell, Sweeney and Byrne

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 3) R2024-0334: A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 361]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 4) R2024-0335: A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 366]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 5) R2024-0336: A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00

finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 371]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 6) R2024-0337: A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 376]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 7) R2024-0339: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective: [See Page 381]

- a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount not-to-exceed \$70,000.00.

- b) Contract No. 3141 with The Chas. E. Phipps Company in the anticipated amount not-to-exceed \$120,000.00.
- c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount not-to-exceed \$50,000.00.
- d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount not-to-exceed \$650,000.00.
- f) Contract No. 3145 with The Safety Company, LLC dba MTech Company in the anticipated amount not-to-exceed \$900,000.00.
- g) Contract No. 3146 with Three-Z Trucking & Supply Company in the anticipated amount not-to-exceed \$70,000.00.
- h) Contract No. 3147 with W. W. Grainger, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- i) Contract No. 3817 with Applied MSS in the anticipated amount not-to-exceed \$60,000.00.
- j) Contract No. 3831 with Core & Main LP in the anticipated amount not-to-exceed \$300,000.00.
- k) Contract No. 3832 with Industrial Safety Products in the anticipated amount not-to-exceed \$80,000.00.
- l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount not-to-exceed \$100,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2024-0008: An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective. [See Page 440]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

f) CONSIDERATION OF ORDINANCES FOR THIRD READING ADOPTION

- 1) O2024-0009: An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective. [See Page 456]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Community Development –
Stephens

- 2) O2024-0010: An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective. [See Page 468]

Sponsor: County Executive Ronayne/Department of Human
Resources/Department of Law

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, OCTOBER 22, 2024
5:00 PM / 4TH FLOOR

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the meeting rooms located on the 4th floor, from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, SEPTEMBER 24, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
3:30 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:40 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Stephens, Kelly, Miller, Byrne, Gallagher, Schron and Jones were in attendance and a quorum was determined. Councilmembers Martin Sweeney and Sunny Simon were absent.

[Clerk's Note: Councilmembers Conwell and Turner joined the meeting after the roll-call was taken.]

3. PUBLIC COMMENT

- a) **Loh addressed Council regarding the relocation of 102 guests from the Women's Homeless Shelter located at 2227 Payne Avenue due to renovations, to the temporary shelter located at 2710 Walton Avenue; and public comment rules.**

4. ITEM REFERRED TO COMMITTEE / CONFIRMATION HEARING:

- a) **R2024-0302: A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development; and declaring the necessity that this Resolution become immediately effective.**

Ms. Sara Parks Jackson, County Executive Ronayne's nominee for the position of Director of Housing and Community Development, was called upon to deliver an opening statement. She provided background into her education, experience and qualifications for the position.

Councilmembers asked questions of Ms. Parks Jackson pertaining to her accomplishments; strategic priorities for the Department; challenges and roadblocks since becoming the Director; status of the Housing Plan/Policy required by the Department’s enabling legislation and equity related metrics defined and tracked relative to decreasing racial disparities in housing, which she answered accordingly.

On a motion by Mr. Schron with a second by Ms. Stephens, Resolution No. R2024-0302 was considered and approved by unanimous vote to be referred to the full Council agenda for passage under second reading suspension of the rules.

5. MISCELLANEOUS BUSINESS

- a) Ohio Auditor of State Mandatory Fraud Reporting and Training

Ms. Kathy Jackson, Training Manager for the Department of Human Resources, facilitated the mandatory fraud reporting and training for Councilmembers.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:42 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
5:00 PM**

Council President Jones read a statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council and Committee Meetings, in accordance with the permanent rules adopted at the September 10, 2024 Council meeting.

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:04 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Turner, Stephens, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell and Jones were in attendance and a quorum was determined. Ms. Simon joined the meeting after the roll-call was taken.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

A number of individuals addressed Council on a variety of topics, including The County's investment policies:

- a) Daniel Borison
- b) Francoise Jacobs
- c) Loh
- d) Sheri Sax
- e) Anne Bellamy
- f) Dale Snyder
- g) Kenneth Griffin
- h) Marc Ashed
- i) Don Bryant
- j) Raizel Michelow
- k) Rochelle Roth
- l) Jason Wuliger
- m) Howard Davis
- n) Steve Norris
- o) Susan Boizan
- p) Basma Hamid
- q) Miriam Geronimus
- r) Avrum Jacobs
- s) Sussan Efraymson
- t) Darrell Houston
- u) Mark Sack

6. APPROVAL OF MINUTES

- a) September 10, 2024 Committee of the Whole Meeting
- b) September 10, 2024 Regular Meeting

A motion was made by Mr. Sweeney, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the September 10, 2024 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Jones briefly commented on the hearing that took place in the Public Safety & Justice Affairs (PS&JA) Committee meeting last week, and stated that a better format for the Administration is needed to formally update Council and the public on the planning for the new County Jail and Administrative offices in Garfield Heights.

As a first step, Mr. Jones mentioned that he asked Council staff to send questions to the Administration as a follow-up to last week's (PS&JA) Committee meeting, and said that he spoke to Councilman Gallagher about having these updates scheduled regularly in his Committee, and encouraged all Councilmembers to attend these updates if they are able.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Chris Ronayne Recognized Hispanic Heritage Month; provided an update on the Welcome Center and stated there have been over 2,000 visitors since its' opening on February 14, 2024; congratulated County employees, Robin Martin, Director of Family & Children First Council, who was awarded the Starting Point Founder's Award; Nailah Byrd, Clerk of Courts, who will receive the Legacy Award from the Norman S. Minor Bar Association; and Sheryl Harris, Director of Consumer Affairs, who provided testimony at a hearing of the Senate Committee on Banking, Housing and Urban Affairs', about protecting consumers from fraud and scams, particularly senior citizens; spoke about the recent activities related to the Fatherhood Initiative, including "Walk Your Child to School Day", which included over 200 participating schools; congratulated Canon Medical USA on their new training campus in Mayfield Village, which will work with medical trainees on imaging and other technology projects; spoke about the 400 delegates from the Ohio AFL-CIO that were welcomed to town for their 34th Biennial Convention; and congratulated the Cleveland Guardians on their American League Central win.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0346: A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0346 to the Community Development Committee.

- 2) R2024-0347: A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Council President Jones referred Resolution No. R2024-0347 to the Community Development Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0308: A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Sweeney, Conwell and Turner

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2024-0308 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0309: A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell, Turner, Sweeney and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0309 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0310: A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development –
Stephens

Clerk Richardson read Resolution No. R2024-0310 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0311: A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Committee Assignment and Chair: Community Development –
Stephens

Clerk Richardson read Resolution No. R2024-0311 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0312: A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment &
Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0312 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 6) R2024-0313: A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork's Nest Program from the District 9

ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Jones and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0313 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 7) R2024-0314: A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2024-0314 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 8) R2024-0315: A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

Clerk Richardson read Resolution No. R2024-0315 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 9) R2024-0316: A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0316 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 10) R2024-0317: A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0317 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 11) R2024-0318: A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0318 into the record.

Council President Jones introduced a proposed substitute to Resolution No. R2024-0318.

A motion was then made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to accept the proposed substitute.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Sweeney and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution No. R2024-0319.

- 1) R2024-0319: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Chair Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0319 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Byrne and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0348.

- 1) R2024-0348: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; amending

Resolution No. R2024-0294 dated 7/30/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0348 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0349: A Resolution confirming the County Executive's appointment of Melanie Kintner Knowles, upon her taking the oath of office, as Director of Sustainability, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0349 to the Committee of the Whole.

- 2) R2024-0350: A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0350 to the Public Works, Procurement & Contracting Committee.

- 3) R2024-0351: A Resolution making an award on RQ12854 to Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and

this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0351 to the Public Safety & Justice Affairs Committee.

- 4) R2024-0352: A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0352 to the Public Safety & Justice Affairs Committee.

- 5) R2024-0353: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029; authorizing the County Executive to execute Contract No. 4733 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Council President Jones referred Resolution No. R2024-0353 to the Public Safety & Justice Affairs Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0303: A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th

Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; total estimated project cost \$16,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0303 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0305: A Resolution making an award on RQ13032 to various providers in the total amount not-to-exceed \$7,640,000.00 for banking services and related routine payments for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract No. 4645 with Keybank National Association in the amount not-to-exceed \$4,600,000.00.
 - b) Contract No. 4646 with Huntington National Bank in the amount not-to-exceed \$400,000.00.
 - c) Contract No. 4647 with PNC Bank National Association in the amount not-to-exceed \$320,000.00.
 - d) Contract No. 4648 with U.S. Bank National Association in the amount not-to-exceed \$2,320,000.00.

Sponsor: County Executive Ronayne/Fiscal Department

Clerk Richardson read Resolution No. R2024-0305 into the record.

Council President Jones stated that the Administration requested second reading suspension of the rules for this item.

A motion was then made by Mr. Jones, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution No. R2024-0305. Discussion ensued.

On a motion by Mr. Jones, with a second by Mr. Schron, Resolution No. R2024-0305 was considered and adopted by unanimous vote.

- 3) R2024-0333: A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective:
 - a) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
 - b) Rockside Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.
 - c) Avery Road from Royalton Road to Oakes Road in the City of Broadview Heights; Council District 6; total

estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.

- d) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- e) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 10; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- f) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- g) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- h) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- i) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.

- j) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.
- k) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- l) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- m) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- n) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- o) Dover Center Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.

- p) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000 with County Road and Bridge Funds and \$225,000 from the Village of North Randall.
- q) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- r) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.
- s) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with the County Road and Bridge Funds and \$250,000.00 from Orange Village.
- t) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- u) Brush Road from Chardon Road to the Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.
- v) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.

- w) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- x) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- y) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Kelly, Turner, Conwell, Sweeney and Byrne

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0333 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0334: A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0334 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0335: A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0335 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 6) R2024-0336: A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0336 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 7) R2024-0337: A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0337 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 8) R2024-0339: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount not-to-exceed \$70,000.00.
- b) Contract No. 3141 with The Chas. E. Phipps Company in the anticipated amount not-to-exceed \$120,000.00.
- c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount not-to-exceed \$50,000.00.
- d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount not-to-exceed \$650,000.00.
- f) Contract No. 3145 with The Safety Company, LLC dba MTech Company in the anticipated amount not-to-exceed \$900,000.00.
- g) Contract No. 3146 with Three-Z Trucking & Supply Company in the anticipated amount not-to-exceed \$70,000.00.
- h) Contract No. 3147 with W. W. Grainger, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- i) Contract No. 3817 with Applied MSS in the anticipated amount not-to-exceed \$60,000.00.
- j) Contract No. 3831 with Core & Main LP in the anticipated amount not-to-exceed \$300,000.00.
- k) Contract No. 3832 with Industrial Safety Products in the anticipated amount not-to-exceed \$80,000.00.
- l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount not-to-exceed \$100,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Clerk Richardson read Resolution No. R2024-0339 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution Nos. R2024-0263; R2024-0302; R2024-0304; R2024-0306; R2024-0321; R2024-0327; R2024-0328; R2024-0329; R2024-0330; R2024-0331; R2024-0332; R2024-0338; R2024-0340; R2024-0341; R2024-0342; R2024-0343; R2024-0344 & R2024-0345.

- 1) R2024-0263: A Resolution approving and authorizing a supplemental lease-purchase agreement and related documents providing for the refinancing of the costs of acquisition of real property and facilities, including a convention center hotel facility; and authorizing and approving other related documents and matters; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Finance & Budgeting – Miller

On a motion by Mr. Miller, with a second by Ms. Turner, Resolution No. R2024-0263 was considered and adopted by unanimous vote.

- 2) R2024-0302: A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne **and Councilmembers Turner, Stephens, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell and Jones**

Committee Assignment and Chair: Committee of the Whole – Jones

On a motion by Mr. Jones, with a second by Mr. Miller, Resolution No. R2024-0302 was considered and adopted by unanimous vote.

County Executive Ronayne then administered the Oath of Office to Ms. Parks-Jackson.

- 3) R2024-0304: A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031.
 - b) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Ms. Conwell, with a second by Ms. Turner, Resolution No. R2024-0304 was considered and adopted by unanimous vote.

- 4) R2024-0306: A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to

12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher, with a second by Ms. Simon, Resolution No. R2024-0306 was considered and adopted by majority vote, with Councilmembers Simon, Kelly, Miller, Sweeney, Byne, Gallagher, Schron, Conwell and Jones voting in the affirmative and Councilmembers Turner and Stephens casting dissenting votes.

- 5) R2024-0321: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

On a motion by Mr. Miller, with a second by Ms. Turner, Resolution No. R2024-0321 was considered and adopted by majority vote, with Councilmembers Turner, Stephens, Simon, Miller, Sweeney, Byne, Gallagher, Schron, Conwell and Jones voting in the affirmative and Councilmember Kelly casting a dissenting vote.

- 6) R2024-0327: A Resolution confirming the County Executive's reappointment of Sheila Wright to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne
Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0327 was considered and adopted by unanimous vote.

- 7) R2024-0328: A Resolution confirming the County Executive's reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0327 was considered and adopted by unanimous vote.

- 8) R2024-0329: A Resolution confirming the County Executive's appointment of Dr. Ronnie Dunn to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0329 was considered and adopted by unanimous vote.

- 9) R2024-0330: A Resolution confirming the County Executive's appointment of Darlene Wade to serve on the Western Reserve Area Agency on Aging Five County Advisory Council for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0330 was considered and adopted by unanimous vote.

- 10) R2024-0331: A Resolution confirming the County Executive’s appointment of Mary McNamara to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Mr. Sweeney, Resolution No. R2024-0331 was considered and adopted by unanimous vote.

- 11) R2024-0332: A Resolution confirming the County Executive’s reappointment of Sue Biagianti to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner, with a second by Mr. Sweeney, Resolution No. R2024-0332 was considered and adopted by unanimous vote.

- 12) R2024-0338: A Resolution authorizing a tender agreement among the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County, and authorizing an amendment to Contract No. 980 for the rehabilitation of existing St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland, to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, and authorizing the assignment of said contract to Perk Company, Inc. (together, Contract No. 4796); authorizing the County Executive to execute the tender agreement and any and all other documents consistent with said tender agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public

Works/Division of County Engineer and Councilmember
Conwell

Committee Assignment and Chair: Public Works, Procurement
& Contracting – Byrne

On a motion by Mr. Byrne, with a second by Ms. Conwell, Resolution No. R2024-0338 was considered and adopted by unanimous vote.

- 13) R2024-0340: A Resolution making an award on RQ14580 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract No. 4736 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement
& Contracting – Byrne

On a motion by Mr. Jones, with a second by Mr. Sweeney, Resolution No. R2024-0340 was considered and adopted by unanimous vote.

- 14) R2024-0341: A Resolution making awards to various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution, and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
- b) Contract No. 4524 with Life’s Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.

- c) Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher, with a second by Ms. Turner, Resolution No. R2024-0341 was considered and adopted by unanimous vote.

- 15) R2024-0342: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 4753 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Public Defender Commission

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher, with a second by Ms. Turner, Resolution No. R2024-0342 was considered and adopted by unanimous vote.

- 16) R2024-0343: A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3684 with The Centers for Families and Children in the amount not-to-exceed \$130,000.00.

- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the amount not-to-exceed \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the amount not-to-exceed \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the amount not-to-exceed \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$150,000.00.
- f) Contract No. 3708 with Towards Employment in the amount not-to-exceed \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the amount not-to-exceed \$300,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell, with a second by Ms. Turner, Resolution No. R2024-0343 was considered and adopted by unanimous vote.

- 17) R2024-0344: A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge Pilot Program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell, with a second by Mr. Sweeney, Resolution No. R2024-0344 was considered and adopted by unanimous vote.

- 18) R2024-0345: A Resolution making awards on RQ14523 to various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount not-to-exceed \$315,000.00.
 - b) Contract No. 4617 with Burlington Stores, Inc. in the anticipated amount not-to-exceed \$500,000.00.
 - c) Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount not-to-exceed \$125,000.00.
 - d) Contract No. 4621 with Penney OpCo, LLC dba JCPenney in the anticipated amount not-to-exceed \$250,000.00.
 - e) Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount not-to-exceed \$385,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services and Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell, with a second by Ms. Turner, Resolution No. R2024-0345 was considered and adopted by unanimous vote.

- e) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES FOR SECOND READING

- 1) O2024-0009: An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Ordinance No. O2024-0009 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) O2024-0010: An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources/Department of Law

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

Clerk Richardson read Ordinance No. O2024-0010 into the record.

This item will move to the October 8, 2024 Council meeting agenda for consideration for third reading adoption.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will not meet until after the next Council meeting.

Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will not meet next week.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, October 1 at 1:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee may meet next week if there are any presentations scheduled.

Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, October 1 at 10:00 a.m. to discuss the Remote Work Policy. Ms. Stephens said that she will need to follow up on the date for the next Community Development Committee meeting to see if there is any urgency to discuss the referred ARPA items.

Ms. Simon first reported that the Education, Environment & Sustainability Committee will meet on October 2 at 3:00 p.m., but later clarified that the confirmation of the Director of Sustainability will be heard at the Committee of the Whole and that she will not have her regular committee meeting next week.

Mr. Jones reported that the Committee of the Whole will meet on Tuesday, October 8 at a time to be determined.

12. MISCELLANEOUS BUSINESS

Ms. Conwell announced that a tour has been scheduled on September 26 at 9:00 a.m., which includes Brian Kazy, Ward 16 Councilman for the City of Cleveland and representatives from the Office of Homeless Services, where they will visit various local sites to highlight the work of our Continuum of Care for the homeless population.

Mr. Schron spoke about the Chagrin Documentary Film Festival that will take place next week and encouraged all to attend. Mr. Schron specifically highlighted the movie "Inheritance", which documents the fentanyl and opioid issues along the Ohio River and the impact on the families and community; he continued by saying that the Opioid Innovation Fund can play a role in the movie and that he will be participating in a panel discussion during the festival to discuss what is being done to address the crisis in our region and said he appreciates his colleagues support; said that the Opioid Innovation Fund has been meeting for more than a year with various leaders in innovation from the Cleveland Clinic, University Hospital, MetroHealth System, the Veterans Administration and Daniel Lettenberger-Klein, Chief Executive Officer for Stella Maris and said he hopes the County can make a positive impact and potentially be the opioid solution capital with proper funding; and concluded that we will be announcing the hiring of the first full time employee of the Opioid Innovation Fund soon.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:50 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0354

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$36,293.06 to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring project; and

WHEREAS, the City of Garfield Heights estimates approximately 2,000 people will be served annually through this award; and

WHEREAS, the City of Garfield Heights estimates approximately 1 permanent and temporary job will be created or retained through this project; and

WHEREAS, the City of Garfield Heights estimates the total cost of the project is \$36,293.06; and

WHEREAS, the City of Garfield Heights is estimating the start date of the project will be Fall 2024 and the project will be completed by December 2024; and

WHEREAS, the City of Garfield Heights requested \$36,293.06 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$36,293.06 to the City of Garfield Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$36,293.06 to the City of Garfield Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the St. John Lutheran Church Gym Flooring project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0355

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 7,000 people will be served annually through this award; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 4 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Friendly Inn Settlement, Inc. estimates the total cost of the project is \$1,000,000; and

WHEREAS, Friendly Inn Settlement, Inc. indicates the other funding source(s) for this project includes:

- A. \$645,000 from Sherrod Brown’s Appropriation Funds for Workforce Development (pending);
- B. \$800,000 from the Mandel Foundation (application upcoming);
- C. \$100,000 raised from Friendly Inn Settlement, Inc.’s Signature Event;
- D. \$13,000 from personal donations;
- E. \$20,000 from Women’s Philanthropic Union; and

WHEREAS, Friendly Inn Settlement, Inc. is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

WHEREAS, Friendly Inn Settlement, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Friendly Inn Settlement, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Friendly Inn Settlement, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for infrastructure upgrades, expansion of program services, and operational support.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0356

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates approximately 100-125 people will be served annually through this award; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates the total cost of the project is \$15,000; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter indicates the other funding source(s) for this project includes \$2,500 from a National Congress of Black Women Greater Cleveland Chapter fundraiser and \$2,500 from donations; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Bring Back the Village initiative.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0357

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Positive Plus for the Victims of Crime Conference and Retreat; and

WHEREAS, Positive Plus estimates approximately 125 families will be served annually through this award; and

WHEREAS, Positive Plus estimates the total cost of the project is \$25,000; and

WHEREAS, Positive Plus indicates the other funding source(s) for this project includes:

- A. \$9,000 from the United Black Fund;
- B. \$5,000 from the Voices of Black Mother’s United, Woodson Center;
- C. \$5,000 from Neighborhood Connection; and

WHEREAS, Positive Plus held the conference on August 21, 2024; and

WHEREAS, Positive Plus requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Positive Plus to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Positive Plus from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Victims of Crime Conference and Retreat.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0358

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on September 11, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through H) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Supervisor, Shared Services Customer Support Phone Lines*
Number: 10311

Pay Grade: 10A/Exempt

Proposed Revised Classifications:

Exhibit B: Class Title: *ERP Business Systems Administrator*
Class Number: 16451
Pay Grade: 15B/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the classification function, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit C: Class Title: *Accountant 3 (Financial Reporting Accountant)*
Class Number: 11063/11221
Pay Grade: 13A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the title, department, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. Pay grade increased from 10A to 13A.

Exhibit D: Class Title: *Senior Supervisor, Sewer Maintenance*
Class Number: 18002
Pay Grade: 13A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to distinguishing characteristics, essential functions, additional requirements, technology requirements, and language and formatting. No change to pay grade or FLSA status.

Exhibit E: Class Title: *Supervisor, Project Inspection*
Class Number: 18121
Pay Grade: 10A/Non-Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, language and formatting. No change to pay grade or FLSA status.

Proposed Deleted Classifications:

Exhibit F: Class Title: *Animal Adoptions Coordinator*
Class Number: 10051
Pay Grade: 5A/Non-Exempt
* A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

Exhibit G: Class Title: *Behavior Coordinator*
Class Number: 15045
Pay Grade: 6A/Non-Exempt

* A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

Exhibit H: Class Title: *Supervisor, Animal Shelter Medical*
Class Number: 15041
Pay Grade: 7A/Non-Exempt

* A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee
Committee(s) Assigned:

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: September 18, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on September 11, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Supervisor, Shared Services Customer Support Phone Lines 10311	10A Exempt	Health and Human Services

PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
ERP Business Systems Administrator 16451	15B Exempt	15B Exempt (No Change)	Fiscal, OPD, Human Resources, or Public Works
Accountant 3 11063 (<i>Financial Reporting Accountant 11221</i>)	10A Exempt	13A Exempt	All Departments (Fiscal)
Senior Supervisor, Sewer Maintenance 18002	13A Exempt	13A Exempt (No Change)	Public Works
Supervisor, Project Inspection 18121	10A Non-Exempt	10A Non-Exempt (No Change)	Public Works

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Animal Adoptions Coordinator 10051	5A Non-Exempt	Public Works
Behavior Coordinator 15045	6A Non-Exempt	Public Works
Supervisor, Animal Shelter Medical 15041	7A Non-Exempt	Public Works

cc: Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner
 Rebecca Kopcienski, PRC Director
 Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
 Sarah Nemastil, HR Director
 Kelli Neale, Program Officer 4

Posted: 9/5/2024
Meeting: 9/11/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
NEW					
Supervisor, Shared Services Customer Support Phone Lines	10311	N/A	10A Exempt	Health and Human Services	This is a new classification based on the CPQ of a current Administrative Officer. This classification was joint effort from HR and PRC to make a classification specific to the work being performed by this employee.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
REVISED					
ERP Business Systems Administrator	16451	15B Exempt	15B Exempt (No Change)	Fiscal, OPD, Human Resources, & Public Works	PRC routine maintenance. Classification last revised in 2020. Changes were made to the classification function, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Accountant 3 (<i>Financial Reporting Accountant</i>)	11063/11221	10A Exempt	13A Exempt	All Departments (Fiscal)	PRC routine maintenance. Classification last revised in 2019. Changes were made to the title, department, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. Pay Grade increased from 10A to 13A.
Senior Supervisor, Sewer Maintenance	18002	13A Exempt	13A Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes made to distinguishing characteristics, essential functions, additional requirements, technology requirements, and language and formatting. No change to pay grade or FLSA status.
Supervisor, Project Inspection	18121	10A Non-Exempt	10A Non-Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, language, and formatting. No change to pay grade or FLSA status.

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Animal Adoptions Coordinator 10051	5A Non-Exempt	Public Works	A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.
Behavior Coordinator 15045	6A Non-Exempt	Public Works	Same as above.
Supervisor, Animal Shelter Medical 15041	7A Non-Exempt	Public Works	Same as above.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Shared Services Customer Support Phone Lines	Class Number:	TBD
FLSA:	Exempt	Pay Grade:	TBD
Dept:	Health and Human Services		

EXHIBIT A

Classification Function

The purpose of this classification is to oversee and supervise staff who answer the phone lines for Cuyahoga County’s Health and Human Services benefits hotline and customer service phone lines.

Distinguishing Characteristics

This is a supervisory level classification that ensures excellent customer service for individuals calling in to Cuyahoga County’s Health and Human Services benefits hotline and Customer Service phone line by supervising units of staff responsible for answering the phone lines. The employee works under general supervision from the Customer Service Ombudsman and within a broad framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Supervises and directs the work of Clerical Specialists, Administrative Assistants, and other assigned staff to deliver customer service for inbound/outbound phone lines including HHS 432-Care, Ohio Benefits; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

40% +/- 10%

- Reviews and analyzes the effectiveness and efficiencies of current policies and procedures; updates data in appropriate database and prepares required reports; collects and maintains call center data and creates summary spreadsheets and reports for management; analyzes call patterns to determine how to handle calls more efficiently; recommends and implements changes to policies and procedures to improve efficiency and customer satisfaction; ensures operations comply with state policies and guidelines.

10% +/- 5%

- Maintains knowledge of all state and federal regulations of benefits issued by Cuyahoga County and community resources; provides updates to staff when changes to benefits policies occur; reviews benefits policies and forms and updates as necessary; reviews financial transactions with internal and external customers to ensure compliance within the EBT/Way2Go electronic environment.

5% +/- 2%

- Performs related administrative duties; answers phone calls and email correspondence; attends meetings and trainings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor’s degree in business administration, public administration, social work, or a related field with two (2) years of administrative customer support experience including an additional two years of related supervisory experience; or any equivalent combination of training and experience as defined below.

Highest degree of education attained	Experience required
High school diploma/GED	NO
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated Bachelor’s degree	3 years
Related Bachelor’s degree	2 years
Unrelated graduate degree	2 years
Related graduate degree	1 year

Related degrees; psychology, human services, business management, human resources.

Related work experience: administrative support, clerical/support staff, data management, human services/case work; human resources.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer, multifunction printer, and phone.

Technology Requirements

- Ability to operate a variety of software and databases including email software (MS Outlook), database software (OnBase, Case Assignment Tracking System, Ohio Benefits Workers Portal, Way2Go, Electronic Benefits System, etc.), spreadsheet software (MS Excel), teleconferencing software (MS Teams), telephone calling system (CISCO/Amazon), and word processing software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

Supervisor, Shared Services Customer Support Phone Lines

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including CISCO statistics, logout report, and queue details, call statistics reports, monthly reports, benefits program inquiries, system reports, form requests, timesheets, benefits request forms, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Family Assistance Policies and Procedures, benefits program manuals and guidelines, systems training manuals, Ohio Administrative Code, Cuyahoga County Code of Ethics, and collective bargaining agreements.
- Ability to prepare timesheets, utilization report, monthly team statistic reports, employee evaluations and performance reviews, various tracking reports, contact lists, team assignment schedules, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret public benefits program terminology and language.
- Ability to communicate effectively with employees, supervisor, Cuyahoga County benefits recipients, other County employees and departments, and collective bargaining unit representatives.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Business Systems Administrator	Class Number:	16451
FLSA:	Exempt	Pay Grade:	15B
Dept:	Fiscal, OPD, Human Resources, or Public Works	EXHIBIT B	

Classification Function

The purpose of this classification is to manage the application architecture of the assigned department's ERP Module in order to meet the business needs of the department and to maximize usability for department employees and management.

Distinguishing Characteristics

This is a journey level classification responsible for accomplishing the short- and long-term goals for the assigned department's ERP Module. This position ensures the module meets the needs of the department while aligning with the broader business and Information Technology initiatives. This position also provides strategic insight to management decisions using information within the application. Employees at this level receive instruction or assistance from a manager and from IT personnel as new or unusual situations arise. This individual is responsible for their assigned module and exercises judgement to meet the needs of stakeholders. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the department.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Manages the data within the application; monitors and audits data within the application for accuracy; researches errors and discrepancies; resolves and prevents future inaccuracy issues; compares data in multiple systems to ensure data integrity; designs, develops, and runs reports and queries within the application for use by management and other employees; provides insight to management decisions using data within the application; ; recommends process improvements; ensures security compliance for users within the application.

- 20% +/- 10%
- Manages projects to maintain, troubleshoot, and improve the applicable module in the County's ERP system; serves as an intermediary between the business end users and Information Technology (IT) department to convey the needs for the applicable module; communicates the changes to be made in the application (databases, widgets, tables, etc.) to the IT department; tests module implementation, system upgrades, patches, and functional enhancements; monitors that the changes are enacted according to the department's project plan; resolves any issues that impede the completion of the project; follows up with department management to ensure changes were successful and discusses future changes.

- 20% +/- 10%
- Provides various ERP-related support services; responds to questions and issues from other department staff; troubleshoots system issues; develops training materials including manuals for all users of the application; writes training manuals for future department ERP Administrators; conducts training sessions for all users of the application.

10% +/- 10%

Established: 5.21.2010
Last Modified: 5.26.2020

ERP Business Systems Administrator

- Designs and directs the creation of strategy, architecture, implementation, communication, delivery, and administration of applicable ERP modules, solutions, and business analytics; coordinates work between the department’s management, Information Technology (IT), and other ERP classifications to ensure that all processes support and are aligned with the County’s overall organizational strategy; oversees the functional aspect of the system including ensuring delivery of new functionality and system enhancements; provides on-going escalated support of ERP department tools, ensuring functional governance of module systems technology, and driving analytics/data reporting.

10% +/- 5%

- Communicates with other department leads and the IT ERP team to keep up to date with changes and improvements to the architecture, infrastructure, interface development, and progress of their modules; coordinates interfacing between other ERP Modules; attends conferences and product demos and reads pertinent materials to stay up-to-date on the capabilities of the ERP system; strategizes with management and makes recommendations on improvements/changes to the ERP system to assist with the needs of the department.

10% +/- 5%

- Serves as a lead worker to plan, assign, coordinate, and review the work of other employees; provides instruction and training to employees; solves employee problems.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor’s Degree in computer information systems, software development, business administration, or applicable department field of expertise such as Public Works, Fiscal, Procurement, or Human Resources with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to the applicable department’s ERP core modules; **or any equivalent combination of education and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	10 years (5 years ERP)
Unrelated associate degree	9 years (5 years ERP)
Related associate degree	7 years (2 years ERP)
Unrelated bachelor’s degree	6 years (2 years ERP)
Related bachelor’s degree	5 years (2 years ERP)
Unrelated master’s/doctoral degree	4 years (2 years ERP)
Related master’s/doctoral degree	3 years (2 years ERP)

Related degree fields: any human resources, finance, business, or information technology fields.

Related work experience: ERP systems (Infor, Oracle, SAP, Workday, Microsoft Dynamics, Sage, Acumatica, IFS, Epicor), analytics, application support, application user security, system analysis, report creation/support (SQL, SSRS, Cognos, Crystal, Tableau, Power BI), workflows, programming (C#, Visual Basic, Python, JavaScript, Go, Java, Kotlin, PHP), system troubleshooting.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

Mathematical Ability

- Ability to add, subtract, multiple, divide, calculate decimals, calculate percentages, and perform routine statistics.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel and Access), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint) and database software (Infor ERP).

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires managing of data and people, deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents applicable to the assigned department such as data for import, process flow charts, work orders, report requests, contractor and personnel records, list of materials and parts, fiscal records and reports, requests for proposals, benefits and HR reports and records, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, construction manuals, Ohio Revised Code, department specific guidelines, and the Employee Handbook.
- Ability to prepare performance indicator reports, expense reports, training manuals, department historical reports on applicable department subjects, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise and train businesses, department members, and management on application standards and other system and business-related changes. Ability to convince and influence others, to record and deliver information, and to explain procedures.

ERP Business Systems Administrator

- Ability to use and interpret department tools, computer hardware, and computer software terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County departments and employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Financial Reporting Accountant	Class Number:	11221
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal	EXHIBIT C	

Classification Function

The purpose of this classification is to coordinate the accounting activities for County departments and agencies, maintain the accuracy of the financial data within the County's financial accounting system, provide the necessary reporting needed by County agencies, and coordinate the preparation of the Annual Comprehensive Financial Report (ACFR).

Distinguishing Characteristics

This is an advanced journey-level classification with responsibility for coordinating complex technical accounting activities and providing guidance to a County department or agency. This classification works under direction of a manager. Employees work independently with minimal instruction or assistance and is expected to use judgement in performing work in accordance with established policies and procedures, generally accepted accounting principles (GAAP), and governmental accounting standards board (GASB). The employee is responsible for applying accounting rules and standards and County policies to resolve complex transactions and to ensure timely and accurate accounting of all transactions and activities by County departments and agencies.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Coordinates accounting activities for County departments and agencies; coordinates general ledger, payroll, purchasing, inventory control, capital assets, and grants; reviews and monitors the accounting transactions of all County departments and/or agencies for appropriate classification and accounting treatment; compiles analyses, reconciliations, or other data or ancillary reports in the preparation of budgets, audits, and the County's Annual Comprehensive Financial Report (ACFR); prepares cash basis financial statements and converts financial data to accrual basis to generate Generally Accepted Accounting Principles (GAAP) basis financial statements.

- 30% +/- 10%
- Coordinates the preparation of financial reports/financial statements; coordinates the preparation of the financial statements and workpapers for the annual audits; documents and monitors internal controls in support of internal auditing team; responds to inquiries from internal and external auditors and County personnel regarding revenues, expenses, assets, liabilities, and other various accounts for responsible funds; coordinates the preparation and review of the Schedule of Expenditures of Federal Awards (SEFA). prepares various monthly reconciliations (e.g., system, bank account, bank to book, payroll tax, etc.); categorizes, posts, adjusts, and reconciles revenues and expenditures to proper accounts; analyzes variances (e.g., actual spending to budget, current spending to previous, etc.); produces various financial reports and statements related to assigned area(s) (e.g., fixed asset schedules and reports, inventory reports, unemployment tax reports, project activities, grant activities, etc.); prepares schedules for regulatory reporting; oversees and/or assists other departments with preparation of financial and/or budget reports; ensures the propriety of department's accounting transaction processing; reviews, interprets, and applies GAAP and GASB; ensures that all financial statements, documents, and reports conform with GAAP, GASB, and regulatory requirements.

Financial Reporting Accountant

20% +/- 10%

- Serves as a liaison with assigned County departments and agencies; works with County departments and agencies to optimize financial operations; coordinates with County agencies, departments, and banks to ensure that transactions are properly recorded; provides technical assistance to County fiscal and accounting personnel regarding the financial accounting system; works with agencies and departments to find solutions for conflicts with GAAP, GASB, and other accounting rules and regulations; assists agencies and departments with correcting accounting transactions and reporting issues; provides training to various County departments in accounting best practices and the use of the accounting system; develops training and guides for County departments and agency staff on accounting best practices and County procedures.

20% +/- 10%

- Approves and processes various fiscal activities for assigned departments; monitors bank transactions and performs account reconciliations; performs journal entries; monitors depositing of daily revenue receipts prepared by the Treasury Department utilizing Lawson Infor; reviews and approves journal entries submitted by County agencies; checks that all funds and appropriations have been posted to the correct category; checks that appropriation transfers and adjustments are correct; reconciles and/or monitors bank account activity; prepares bank confirmations for County and/or external auditors.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings, seminars, and meetings; keeps abreast of changes in applicable legislation, policies, and procedures; assists with the development of Cuyahoga County accounting control procedures; identifies and implements opportunities for process improvements; works with IT to test data systems and procedures affecting conversions when systems are being updated or new systems are being implemented.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting with 6 years of accounting experience, 3 years of which must include preparation of income statements, general ledger accounts, trial balances, journal entries, variance analysis and bank reconciliations, financial reporting, financial analysis, auditing, or GAAP/GASB reporting experience; **or an equivalent combination of education, training, and experience as defined below:**

Highest degree of education attained	Experience required
Bachelor's degree	6 years
Related master's/doctoral degree	5 years

Certifications: a CPA may substitute for one year of experience.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and accounting and database software (Infor Lawson).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including accounting system reports, bank reports and statements, revenue receipts and reports, expenditure reports, checks, general ledger, cash financial statements, grant documentation, and ACFR reports.
- Ability to comprehend a variety of reference books and manuals including the *Government, Accounting, Auditing, and Financial Reporting* (GAAFR), Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), general accepted auditing standards, Auditor of State website, Ohio Revised Code (ORC), the Employee Handbook, and related websites and system program manuals.
- Ability to prepare Single Audit spreadsheets, ACFR reports, Fiscal Office reconciliations, bank reconciliations, various accounting schedules, monthly expenditure and revenue projections, memos, forms, financial statements, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and relevant legal terminology and language.

Financial Reporting Accountant

- Ability to communicate effectively with staff, external auditors, employees from outside agencies and departments, bank employees, management, State officials, County Executive, Directors, County Council, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, Sewer Maintenance	Class Number:	18002
FLSA:	Exempt	Pay Grade:	13A
Departments:	Public Works	EXHIBIT D	

Classification Function

The purpose of this position is to supervise Supervisor, Sewer Maintenance employees and sewer maintenance activities.

Distinguishing Characteristics

This is a second-line supervisor classification, working under direction of a superintendent within the Sewer Maintenance Section of the Public Works Department. The employee works within a broad framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This class is distinguished from the Supervisor, Sewer Maintenance by its increased responsibility and that the latter is a first line supervisor. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Supervises and directs the work of Supervisor, Sewer Maintenance workers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%
- Assists the Superintendent, Sewer Maintenance with planning and coordinating of sewer maintenance functions; assigns work orders to supervisors through the Enterprise Asset Management (EAM) module; checks inventories using the EAM module; reviews supervisor reports using the EAM module; recommends maintenance programs and initiatives for sanitary and storm system maintenance; establishes goals and plans to achieve goals; assists with capital planning.
- 10% +/- 5%
- Performs supporting administrative functions; attends various meetings and trainings; conducts meetings; answers questions and responds to requests for information; conducts routine building inspections with the Fire Marshall.
- 5% +/- 2%
- Reviews and monitors security cameras for the Harvard Yard; uses footage to assist with police investigations; uses footage to assist with vehicle accidents and/or locating vehicles at Harvard Yard.

Senior Supervisor, Sewer Maintenance

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent supplemented with vocational or technical training in plumbing, maintenance, and/or sanitation with five (5) years of sewer maintenance experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance are required.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multi-function printer.
- Ability to perform on-site inspections, drive a truck, use hand tools, metal detector, flow meters, digital cameras, and various safety equipment.

Technology Requirements

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), mapping software (GIS), database software (Infor EAM), and a Fleet Vehicle Tracking software.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics, and apply algebraic and geometric equations.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.

Senior Supervisor, Sewer Maintenance

- Ability to comprehend a variety of informational documents including reports such as time sheets, attendance records, maintenance work orders, smoke test reports, dye test reports, invoices, vendor quotes, packing slips, purchase orders, agendas, daily logs, maps, blueprints, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, EPA Regulations, Sewer Maintenance Department SOP Manual, Occupational Safety and Health Administration (OSHA) regulations, Public Employment Risk Reduction Program (PERRP) rules and regulations, Ohio Revised Code, safety manuals, equipment operation manuals, and materials texts.
- Ability to prepare reports such as payroll documents, service requests, flow meter reports, dye and smoke meter test reports, GPS and map reports, disciplinary forms, vehicle maintenance reports, performance evaluations, daily itineraries, work orders, agendas, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret engineering and mechanical terminology and language.
- Ability to communicate with upper management, employees, residents, mechanics, engineers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment, at a wastewater treatment facility, or in the field.
- May involve exposure to machinery, noise extremes, vibrations, electrical currents, wetness, smoke/dust/pollen, toxic/poisonous agents, and strong odors.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Project Inspection	Class Number:	18121
FLSA:	Non-Exempt	Pay Grade:	10A
Dept:	Public Works	EXHIBIT E	

Classification Function

The purpose of this classification is to supervise the engineering details of a construction project and to take responsibility for the administration and satisfactory completion of the project.

Distinguishing Characteristics

This is a first-line supervisor classification with responsibility for overseeing multiple projects under a framework of defined policies, procedures, regulations, and guidelines. The incumbents exercise discretion in applying procedures and regulations to resolve project issues. The employees in this classification assist in ensuring that projects are completed on time, on budget, and with adherence to contract requirements. The employees in this class work under direction from an Area Construction Engineer or a Chief Section Engineer. This class supervises lower-level technical classifications including Project Inspectors, Construction Technicians, and interns.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Oversees construction project logistics; evaluates contract and project plans and ensures the work carried out on site aligns with specifications; locates and sets up project field offices for upcoming projects including utilities and furniture; inspects materials delivered to project and verifies approved supplier; prepares materials to document quantity of materials delivered to project site; documents all changes that have been made to project plans; writes estimates as contractor successfully completes bid items; writes change orders or subsidiary agreements when there are increases or decreases in plan bid items; reviews cost analysis or extra work change orders submitted by contractors for payment; observes all maintenance of traffic devices to verify that they are placed correctly and visible to the public; meets with various utilities regarding conflicts with overhead or underground lines; coordinates solutions to complete project; writes daily diaries to list any pay items, not-reported staff, and to record all pertinent information about daily progress on project; reviews staff reports to verify accuracy; prepares, reviews, and approves project documentation such as costing sheets, estimates, daily diaries, and inspection reports. .

20% +/- 10%

- Supervises and directs the work of Project Inspectors, Construction Technicians, interns, contractors, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides instruction and training; evaluates employee performance; responds to employee questions concerns, and problems; approves employee time sheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; oversees safety to ensure contractor is providing a safe project site.

Supervisor, Project Inspection

20% +/- 10%

- Evaluates quality and accuracy of project plans upon completion of construction project; evaluates the general contractor and any sub-contractors on various phases of construction upon completion; video records construction site with commentary prior to and after construction for use in potential claims; maintains force account records (manpower, equipment, materials, etc.) of work performed that was in conflict with plans or bid items; measures and verifies for compliance and accuracy quantities of completed work such as: earthwork, paving materials, pipe lengths, concrete flat-work, concrete structures; calculated surface areas, linear distances, and volumes of measured concrete.

15% +/- 5%

- Tracks schedules and task completions on projects; takes steps to ensure project stays on schedule; coordinates contractor daily and weekly work schedule to ensure testing and sampling are performed at time of operations; enters contractor's progress schedule for each category of work (including roadway, waterworks, drainage, and pavement) into computer for projects administered by the Ohio Department of Transportation (ODOT); makes drawings and calculations for bid items for final pay quantities.

15% +/- 5%

- Schedules progress meetings to inform local agencies and administering organizations of progress and discuss problems; informs schools, police, fire, transportation, sewer, and water of problems and of opening and closing dates or roadways; meets with homeowners and businesses to discuss/resolve questions and complaints prior to and during projects.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in engineering technology or related field with three (3) years of road or bridge construction experience; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a reliable vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate a calculator, camera, video camera, measuring wheel, site level, and various measuring and project analyzing tools.
- Ability to balance, climb, bend, twist, crawl, crouch, and stand and walk for a prolonged period of time.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), desktop publishing software (Microsoft Publisher), and construction management software (Appia).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics, and ability to make use of the principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including invoices, data, calculations, drawings, forms, plans, maps, legal descriptions, certifications, travel reimbursement forms, daily construction reports, force accounts, compaction, density, and concrete lab reports, inspector and consultant logs, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, ODOT Construction and Material Specifications, ODOT Construction Administration Manual of Procedures, Cuyahoga County Uniform Standards for Sewerage Improvements, reference manuals, drawings, catalogs, specifications, standards, guidelines, and codes.
- Ability to prepare memos, correspondence, reports, calculations, plans, estimates, close out reports, accident/complaint reports, monthly project updates, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, engineering, land use, and other terminology and language related to assignment.
- Ability to communicate with staff, attorneys, engineers, other agencies, consultants, suppliers, departmental employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and in the field.

Supervisor, Project Inspection

- Work may involve exposure to temperature/weather extremes, strong odors, toxic/poisonous agents, smoke, dust, pollen, wetness, humidity, electrical currents, noise extremes, vibrations, traffic hazards, and machinery.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Animal Adoptions Coordinator	Class Number:	10051
FLSA:	Non-Exempt	Pay Grade:	5A
Department:	Public Works	EXHIBIT F	

Classification Function

The primary purpose of this classification is to oversee the flow of dogs throughout the County's animal shelter, coordinate the services provided to dogs entering the shelter, and to assist customers in the dog adoption and foster process.

Distinguishing Characteristics

This is a journey level clerical classification that assists customers to adopt dogs and enhance the adoptability of dogs. This classification manages the dog population with positive outcomes through foster and transfer partnerships. This classification works under a framework of well-defined procedures. This classification requires limited exercise of judgment and consults with a supervisor as new or unusual situations arise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

55% +/- 10%

- Assists with the flow of dogs into the Cuyahoga County Animal Shelter; determines which dogs come into the shelter, are transferred, go into foster care, or are adopted; assists with evaluation of animal behavior and with updating animal information; maintains animal adoption and outcome records in the adoptions database (PetPoint) and paper records; prepares operational reports; walks through the shelter to confirm accuracy of computer records; schedules medical services for animals (e.g. spay/neuter, dentals, specialty procedures); assists Chief Dog Warden oversee work performed by Deputy Dog Wardens.

25% +/- 10%

- Manages the overall foster and transfer programs including behavioral, medical, and foster to adopt; manages the general health, wellness, and organization of all dogs throughout the program including approval of incoming and outgoing transfers and foster placement; recruits and trains foster volunteers; provides on-call assistance for foster volunteers; creates, manages and maintains foster materials and records including foster manual, training, foster applications and contracts, social media page and recruitment materials; manages communication between foster volunteers with shelter departments, potential adoption candidates, transfer groups and volunteers.

20% +/- 10%

- Serves as a lead worker to assist in the oversight of client-facing operations at the animal shelter; coordinates the work of cross-trained deputy dog wardens working at the shelter; upholds mandated stray hold periods; oversees the adoption process including pre-and post-adoption support services with regard to behavior and training, meet-and-greets, and owner returns; surgery releases; reviews completed applications, invoices, and other documents and receipts; oversees preparation and storage of placement records (RTO, transfer, adoption, etc.); addresses escalated clients to resolve concerns and complaints; address the general public's inquiries regarding lost and found dogs, rabies and dog license information, humane education opportunities, and provides educational information; reviews daily balance of collected funds and corrects errors; oversees cage sterilization and cleaning;

Effective Date: 02.11.2015
Last Modified: 05.25.2021

Animal Adoptions Coordinator

oversees program teams and shelter events (e.g. adoption events, food programs, humane education); facilitates communications between shelter staff, foster families, and potential pet adoption families.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or GED with three (3) years of animal handling, animal supervision, animal husbandry, and/or animal welfare experience and one (1) year of work coordinating the work of employees or volunteers; or any equivalent combination of training and experience.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain and maintain Ohio Euthanasia Technician Certification within 6 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines including computer and multifunction printer.
- Ability to operate a variety of related tools and equipment including Microchip scanners and handheld 2-way radios.
- Ability to distinguish between colors, hear alarming sounds, identify odors, and accurately describe animals based on visual perceptions.
- Ability to physically handle and control animals during transport including lifting and restraining up to 50 pounds and pushing or pulling up to 25 pounds.

Technology Requirements

- Ability to operate a variety of software and databases including Microsoft Office Suite applications, and animal record database (PetPoint).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of volunteers, fosters, deputy dog wardens, and interns and to maintain standards.
- Ability to provide instruction and training to volunteers, fosters, deputy dog wardens, and interns.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

Animal Adoptions Coordinator

- Ability to comprehend a variety of informational documents including dog records, transfer sheets, behavior and assessment evaluations, impound sheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, union contracts, department policy and procedures, and Ohio Revised Code chapter 955.
- Ability to prepare cage cards, internal memos on a dog's record, foster contracts, donation receipts, daily revenue reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with supervisors, volunteers, interns, off-site veterinarians, transfer partners, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at an animal shelter.
- Work may involve exposure to fractious and aggressive animals, rabid animals, noise extremes, strong odors, animal dander/dust, wetness, humidity, diseases, animal bodily fluids, and bright/dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Behavior Coordinator	Class Number:	15045
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Public Works	EXHIBIT G	

Classification Function

The purpose of this classification is to ensure the behavioral health and wellness of all the dogs at the Cuyahoga County shelter; to create and implement behavior plans, enrichment, and behavior; to design training programs for shelter staff and volunteers; and to create behavior protocols for the shelter's policy and procedure manual.

Distinguishing Characteristics

This is a journey level classification with responsibility for the behavioral health and wellness of the dog population at the County Animal Shelter. This classification works within a framework of well-defined policies, procedures, and regulations. Employees in this classification work under general supervision from the Chief Dog Warden, progressing to more independence as experience is acquired. Incumbents are expected to become fully aware of operating procedures and policies. This class requires public contact in communicating ownership and control of animals, laws, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Identifies, creates, and implements behavior plans; performs and documents assessments on behavioral dogs that cannot directly go into the adoption program (i.e. dogs that are under socialized, feral, fearful, and/or showing other behavior concerns); determines course of training needed to correct undesirable behaviors for individual animals and more general common issues; determines and fits equipment needed for stronger and challenging dogs; participates in weekly meetings on status of behavioral dogs; provides recommendations regarding euthanasia when necessary based on behavior, lack of progress, or safety concerns; provides behavioral instructions to adopters.

25% +/- 10%

- Mentors and leads behavior training staff and volunteers; communicates weekly progress with volunteers; determines when volunteers reach trainer level or when they require additional coaching; coordinates the schedule of new behavior team volunteers with the volunteer coordinator.

20% +/- 10%

- Creates, implements, and oversees all behavior and enrichment programs; develops and writes protocols for behavior programs; updates social media pages related to dog behavior programs.

15% +/- 5%

- Plans for training classes; identifies changes and restructures programs as needed; works in collaboration with management to create behavior training materials and procedures for staff and volunteers; prepares training schedules; makes recommendations for successful outcomes (e.g., foster, board and train, transfer).

Effective Date: 05.11.2022
Last Modified: 05.11.2022

Behavior Coordinator

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares reports tracking number of clients serviced, referrals, service effectiveness, and outcomes; tracks and reports on shelter's population status; monitors expenditures of resources in the behavior program.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma with three (3) years of dog training, behavior modification, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to bend/twist, stand and walk for a prolonged period of time, lift up to 50 pounds, and push/pull up to 100 pounds.
- Ability to distinguish between colors, hear sounds, identify odors, utilize depth perception, communicate orally, and accurately describe animals based on visual perceptions.

Technology Requirements

- Ability to operate a variety of software and databases including the animal record database (PetPoint), publishing software (MS Publisher), spreadsheet software (MS Excel), and word processing software (MS Word).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.

Behavior Coordinator

- Ability to comprehend a variety of informational documents including daily supervisor reports, feeding schedules, medical to-do lists, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, volunteer Barkbook, the Employee Handbook, and relevant sections of the Ohio Revised Code.
- Ability to prepare canine behavior plans, enrichment schedules, unleashed reports, daily playground communication, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret basic veterinary, animal control, and marketing terminology and language.
- Ability to communicate with Deputy Dog Wardens, Volunteer Coordinator, Adoption Coordinator, volunteers, clients, adoption customers, colleagues, other County employees, and the general public.

Environmental Adaptability

- Work may involve exposure to temperatures/weather conditions, strong odors, toxic/poisonous agents, wetness/humidity, animals/wildlife, disease/bodily fluids, bright/dim lights, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Animal Shelter Medical	Class Number:	15041
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works	EXHIBIT H	

Classification Function

The purpose of this classification is to coordinate the operations of the clinic at the Cuyahoga County Animal Shelter, coordinate the work of shelter personnel, and perform veterinary and medical shelter tasks.

Distinguishing Characteristics

This is a supervisor level classification with the responsibility to oversee work operations of the animal shelter medical team. Employees in this class carry out necessary activities without direction except as new or unusual circumstances arise and operate under a framework of well-defined procedures and regulations. Employees in this classification have specialized knowledge and experience related to animal shelter and basic veterinary procedures. The employee ensures that work is performed effectively and efficiently and according to set rules and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Carries out functions at the County Shelter; provides technical assistance during veterinary procedures such as pre-medication sedation, surgical preparation, surgical assistance, administration of oral medication as prescribed by veterinarian, oversees all surgical scheduling, gives medicated baths; prepares and administers vaccinations to animals; performs routine examinations of impounded animals for symptoms of disease; determines medical adoptability of impounded animals; schedules animals for medical procedures or euthanasia; perform medical tests; oversees cage sterilization and cleaning in medical unit; disinfects surgery room and sterilizes instruments; monitors status of surgery recovery ward and isolation ward; determines breed type and age of all impounded animals.

20% +/- 10%

- Oversees the maintenance of records, bills, refunds, licensure, and inventory for the animal shelter; prepares and maintains placement records; maintains records of claims and complaints as prescribed by law; prepares operational reports; prepares rabies vaccination certificates; maintains license for DEA and Board of Pharmacy; prepares bills for payment; submits vouchers for refunds; maintains adequate inventory of necessary veterinary equipment and supplies, vaccines, and medications.

10% +/- 5%

- Coordinates public relations and community awareness functions; develops educational programs; distributes and makes available literature pertaining to the wellness of animals both pre and post adoption; responds to public inquiries and complaints; maintains relationships with outside vet clinics for care of animals.

10% +/- 5%

- Supervises and directs the work of the veterinary technician and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Minimum Training and Experience Required to Perform Essential Job Functions

- An Associate's degree of applied science in veterinary technology, animal science and three (3) years of supervisory experience in a shelter or animal welfare clinic setting; or an equivalent combination of education, training, and experience.

Additional Requirements for all levels

- Must obtain an Ohio Euthanasia Technician Certification within 6 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to utilize laboratory and medical/veterinary equipment including anesthesia machine, microscope, blood chemistry machine, autoclave, cautery, clippers, needles, syringes, catchpole, snare, muzzles, scales, and other tools.
- Ability to physically handle and control animals during transport and veterinary procedures including prolonged standing, walking, balancing, crouching, lifting and/or restraining up to 50 pounds (with or without assistance), pushing, pulling, and bending.
- Ability to distinguish colors, sounds, odor, and texture.

Technology Requirements

- Ability to operate a variety of software and databases including email software (MS Outlook), word processing software (MS Word), and a web-based animal data management system (PetPoint).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

Supervisor, Animal Shelter

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including billing invoices, animal medical records, employee leave requests, animal impound inventory and records, medical waste records, diagnostic reports, x-rays, blood work, veterinary attention notices, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Board of Pharmacy laws, Shelter Operations Manual, Veterinary Clinical Parasitology book, Common Diseases of Companion Animals, medical reference material, and the Ohio Revised Code 955.
- Ability to prepare purchase orders, requisitions, vouchers, medical exam reports, lab submission forms, controlled substance log, rabies quarantine release, rabies tags submission, surgical records and logbook, rabies certificates, euthanasia records, impound records, operational reports, educational materials, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, explain procedures, and follow instructions.
- Ability to use and interpret basic veterinary terminology and language.
- Ability to communicate with supervisor, rescue groups, vendors, veterinary personnel, interns, subordinates, Board of Health, emergency clinic staff, other County employees, customers, volunteers, the general public, and Non-profit board of Directors.

Environmental Adaptability

- Work is typically performed in an animal shelter environment.
- Work may involve exposure, disease, bodily fluids, fractious and aggressive animals, strong odors, toxic/poisonous agents, smoke/dust/pollen, wetness/humidity, animals/wildlife, rabid animals, bright/dim lights, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0307

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$20,000, to Smart Development, Inc. for the Community First Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$20,000 to Smart Development, Inc. for the Community First Program; and

WHEREAS, Smart Development, Inc. estimates approximately 4,400 people will be served annually through this award; and

WHEREAS, Smart Development, Inc. estimates approximately 19 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Smart Development, Inc. estimates the total cost of the project is \$693,500; and

WHEREAS, Smart Development, Inc. indicates the other funding source(s) for this project includes:

- A. Cleveland Foundation (Anticipated) \$60,000

- B. Dollar General Literacy Foundation (Secured) \$10,000
- C. The George Gund Foundation (Secured) \$75,000
- D. Islamic Relief USA (secured) \$8,000
- E. Third Federal Foundation (Secured) \$5,000
- F. Thomas H White Foundation (Secured) \$20,000
- G. Abington Foundation (Secured) \$25,000
- H. Bruening Foundation (Anticipated) \$30,000
- I. Union Home Mortgage Foundation (Secured) \$2,500
- J. McGregor Foundation (Secured) \$20,000
- K. Andrew's Foundation (Anticipated) \$10,000
- L. Westfield Insurance Foundation (Secured) \$75,000
- M. Thacher Family Fund (Secured) \$2,500
- N. Caresource Foundation (Anticipated) \$5,000
- O. Community West Foundation (Secured) \$35,000; and

WHEREAS, Smart Development, Inc. is estimating the start date of the project will be January 2024 and the project will be completed by January 2025; and

WHEREAS, Smart Development, Inc. requested \$20,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Smart Development, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Smart Development, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community First Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Community Development

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Smart Development, Inc. 501c3 Not for Profit Corporation	
Address of Requesting Entity: 3538 W 140th Street, Cleveland, OH 44111	
County Council District # of Requesting Entity: Organization is located within County Council District 2, but is requesting from County Council District 3	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Melaak Rashid, Development Director of Smart Development, Inc.	
Contact Address if different than Requesting Entity: 3538 W 140th Street, Cleveland, OH 44111	
Email: Melaak@smartdevelopmentinc.org	Phone: 216-309-0833
Federal IRS Tax Exempt No.: 82-4991900	Date: 8/19/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Smart Development Inc. operates and serves the Northeast Ohio proudly, with an emphasis on serving very low to moderately low individuals and families who are Newcomers of Cuyahoga County. Smart Development Inc works to enhance the social safety net and expansion of opportunities for at-need families to grow roots and lead toward pathways of self-sufficiency and being a trusted-voice for the international community. Formally established in 2017, Smart Development's provides case management services that build access to opportunity and pathways of social workforce, and broad stability to individuals and families in underserved communities particularly to those who are low-income, of color, immigrant, refugee, and similar. Our main objective from inception was to not only bring more attention to the needs of the underrepresented and underserved communities in need, but to provide critical support/solutions to the lack of access to resources they face and work toward closing the gap of access to affordable housing and workforce opportunities while revitalizing the neighborhoods they live in to be safer communities of choice. Comprised of refugee and immigrants and children of immigrants, Smart Development prides itself of being a leading organization within the community improvement and social service that provides culturally competent services with needed language assistance to ensure equitable community support.

Smart Development's Community First Program serves all in need- providing critical safety net services to households and individuals. In 2023, Smart Development provided 944 households with culturally relevant food boxes that have to support families and individuals in need of additional food. In terms of financial support, Smart Development provided 76,000 in emergency financial support- this included: emergency rent, utility, food gift cards, debt collection, and similar expenses to remove financial burdens off low income households. In addition, Smart Development donated a total of 4,894 items such as couches, dressers, dining room sets, appliances, clothing, home goods baby items, formula, diapers, toys, toiletries, and similar essentials. Further in 2023, Smart Development provided 42 senior households with free-minor home repairs that ensured their exterior and interior home was safe to live in such as ramps, storm doors, gutters, HVAC, and plumbing repair. Smart Development also rehabilitated 7 homes and sold them to first-time homebuyers, provided 53 individuals first-time homebuyer counseling, and made over 900 referrals to community partners to ensure individuals and families are further connected to critical community resources. The successes seen in 2023 are continuing in 2024 and will continue beyond 2024 due to the growing need of support seen across Cuyahoga County among low-income and marginalized communities'. Particularly the donations provided to the community that fill a critical gap as families and individuals do not have the income to purchase essentials for their families and households. Smart Development works with Good360 International, a nonprofit that provides other nonprofit partners such as Smart Development discounted opportunities to purchase in bulk/truckloads of items that are to then be donated to the community. Items encompass: furniture, appliances, baby items, clothing, toys, kitchenware, bathroom essentials, toiletries, hygiene products, and beyond. Monthly donation drives are held at our facility to provide a way for all individuals to get critical items they otherwise cannot afford. Direct donation drop off is also provided to individuals who do not have transportation. Annually, Community First serves over 3,000 individuals providing critical resources, donations, and supportive services with added language assistance as needed by community members who have language barriers.

The timeline for this is on-going, as the services are provided on a regular/daily basis. Currently, Smart Development has a staff of 13 who cover all areas of service in social/human service, health, housing, basic needs, and case management.

Project Start Date:

01/01/2024

Project End Date:

01/01/2025

IMPACT OF PROJECT:

Who will be served:

Smart Development anticipates at the end of 2024, roughly 4,400 unique residents of Cuyahoga County will be served

How many people will be served annually:

Annually, Smart Development serves over 4,000 unique individuals across Cuyahoga County. In 2023, Smart Development served 4,368 individuals across the county.

Will low/moderate income people be served; if so how:

Yes, very low to moderate income individuals and households will be served. Smart Development given the nature of the services and programs provided serves individuals who require varying degrees of support to ensure their basic needs and social safety net is provided for. Individuals who are very low to moderate income will be prioritized through our intake process, to which is required when all individuals seek any service from Smart Development staff.

How does the project fit with the community and with other ongoing projects:

Cuyahoga County on-going efforts to address socioeconomic disparities seen among residents, especially among communities of color. Cuyahoga County recently opened the Welcome Center, a facility to which can aid in supporting the Newcomer community in connecting to workforce and other social service needs while also creating a way to connect with JFS. We believe Smart Development supports the ongoing work of the County to support individuals and families by meeting them where they are and providing direct support.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

In 2023, Smart Development did help place 561 individuals into full and or part time employment. The goal for 2024 is to place at least 580 individuals into full and or part time employment. Sectors to which are common include: healthcare, manufacturing, hospitality, customer service, and service industry broadly.

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives:

FINANCIAL INFORMATION:

Total Budget of Project:

\$693,500.00 is Community First Program budget

Other Funding Sources of Project (list each source and dollar amount separately):

Cleveland Foundation (Anticipated) \$60,000
Dollar General Literacy Foundation (Secured) \$10,000
The George Gund Foundation (Secured) \$75,000
Islamic Relief USA (secured) \$8,000
Third Federal Foundation (Secured) \$5,000
Thomas H White Foundation (Secured) \$20,000
Abington Foundation (Secured) \$25,000
Bruening Foundation (Anticipated) \$30,000
Union Home Mortgage Foundation (Secured) \$2,500
McGregor Foundation (Secured) \$20,000
Andrew's Foundation (Anticipated) \$10,000
Westfield Insurance Foundation (Secured) \$75,000
Thacher Family Fund (Secured) \$2,500
Caresource Foundation (Anticipated) \$5,000
Community West Foundation (Secured) \$35,000

Total amount requested of County Council American Resource Act Dollars:

\$20,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

The programs and services of Smart Development will be sustained moving forward through diverse revenue streams. Currently, Smart Development does generate revenue through foundation grants, individual donations, sponsorships, as well as fee for service revenue and contractual revenue generated from services provided to other nonprofit organizations and corporate partners who work with Smart Development in our staff providing administrative support and language translation services.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Melaak Rashid

Signature:



Date:

08/19/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0346

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the B-Buzz Baseball League for new baseball equipment; and

WHEREAS, the B-Buzz Baseball League estimates the total cost of the project is \$63,250; and

WHEREAS, the B-Buzz Baseball League indicates the other funding source(s) for this project includes \$8,000 from the Cleveland Guardians and \$6,000 from the Coleman Spohn Corp; and

WHEREAS, the B-Buzz Baseball League is estimating the start date of the project will be April 2025 and the project will be completed by August 2025; and

WHEREAS, the B-Buzz Baseball League requested \$64,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the B-Buzz Baseball League to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the B-Buzz Baseball League from the General Fund made available by the American Rescue Plan Act revenue replacement provision for new baseball equipment.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024
Committee(s) Assigned: Community Development

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): B-BUZZ BASEBALL LEAGUE	
Address of Requesting Entity: 3146 Ludlow RD. SHAKER HTS OHIO 44120	
County Council District # of Requesting Entity: DISTRICT # 9	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Address of Entity/Person Filling out This Request: WENDELL H. FIELDS	
Contact Address if different than Requesting Entity: 4086 EAST 153 RD CHEV. OHIO 44128	
Email: BBUZZBASEBALL@Gmail.Com	Phone: 216-712-2721
Federal IRS Tax Exempt No.: 38-402-3948	Date: 8-29-24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

NEW BASEBALL EQUIPMENT: 30 BATS, HELMETS, BALLS, UNIFORMS, SHIRTS, PANTS, SOCKS, HATS, SAFETY CUPS, BASES, 40 RUBBER BASES, 2 PITCHING MACHINES, 2 GENERATORS, 15 EQUIPMENT BAGS
15 (10 GALLON) GATORADE CONTAINER COOKERS, 5 WATER COOKER TRAILERS, GATORADE DRINKS (175 GAL)
SCOREBOOKS (20) FIRST AID KITS (20) UMPIRE FEES - \$2,000 - \$2,500 LEAGUE FEES, BELTS, SAFETY + SECURITY FOR FAMILIES.

Project Start Date:

4-5-2025

Project End Date:

8-9-2025

IMPACT OF PROJECT:

Who will be served: YOUTH IN THE COMMUNITY (4-16 YEARS)
PARENTS + GUARDIANS

How many people will be served annually: CITIES: BEDFORD, BEDFORD HTS, CLEVELAND WARD 1, 2+4, HIGHLAND HILLS, NORTH RANDALL, ORANGE, PEPPER PIKE, SHAKER HTS, WARRENSVILLE HTS, WOOD MEDE VILLAGE

Will low/moderate income people be served; if so how: YES — BY PROVIDING A SAFE + FUN ENVIRONMENT FOR ALL YOUTH TO PARTICIPATE + GROW WHILE LEARNING THE GAME OF BASEBALL. BY BRINGING FAMILIES TOGETHER IN A SAFE SPACE WHERE THEY CAN SUPPORT THEIR CHILDRENS DESIRE TO LEARN ETHICS LEADERSHIP + SPORTSMANSHIP.

How does the project fit with the community and with other ongoing projects: MENTORSHIP WITH CLEVELAND PUBLIC LIBRARY — PHEBE FOUNDATION FOR FINANCIAL LITERACY WHO ASSIST W/ FINANCIAL GUIDENCE. WE ALSO ASSIST WITH OPENING BANK ACCOUTS FOR OLDER PLAYERS

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

Address any environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

WE STRIVE TO PROVIDE SAFE + UP TO DATE BASEBALL PLAYING ENVIRONMENT FOR OVER 200 PLAYERS IN CUYAHOGA COUNTY. THIS PROJECT WILL SERVE OUR PLAYERS FOR YEARS TO COME.

FINANCIAL INFORMATION:

Total Budget of Project:

APPROX.
\$ 63,250 —

Other Funding Sources of Project (list each source and dollar amount separately):

CLEVELAND GUARDIANS — \$8,000 (yearly)

COHEMAN SPORN CORP — \$6,000 (yearly)

Total amount requested of County Council American Resource Act Dollars:

\$ 64,000 —

Since these are one-time dollars, how will the Project be sustained moving forward:

FUNDRAISERS — ACTIONS

GRANTS APPLICATIONS

SOLICITATIONS — SMALL + LARGE DONORS

MARKETING + SOCIAL MEDIA — WORD OF MOUTH

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

WENDELL H. FIELDS

Signature:

Wendell H. Fields

Date:

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

SEE BOOKLET EXHIBIT A.

Follows W9



Mission Statement

Our mission is to promote self-performance improvement through athletic fundamentals, teamwork, leadership, self-discipline, integrity, and sportsmanship all while enjoying the game of baseball. Our main purpose is to use baseball as a vehicle to foster positive character development, academic achievement, and improve the health among the youth living in our community.

We strive to produce superior citizens rather than superior athletes.

Vision Statement

B-Buzz Baseball League's vision for the 21st century is a state-of-the-art youth baseball complex designed to fulfill the league's mission and bring the community together through the sport of baseball.



About Our Executive Director

Wendell H. Fields has a love for the game of baseball that began in 1973 when he first stepped onto a baseball diamond at the age of nine years old and he has continued to play the game every summer ever since. He has just completed his 51st season of personally playing the game he so loves in 2024 and does not show any signs of slowing down.

Wendell's desire to reactivate the league that taught him so many life skills has driven him to form the new B Buzz Baseball League as a 501c3 nonprofit organization. The successful partnerships that Wendell has created with community agencies and businesses have strengthened the league's programming which has created a greater impact for today's youth. These relationships have opened the doors to scholarship opportunities for many of our players and thus creating brighter educational futures for them as well. Wendell has currently served as the league's Executive Director/Commissioner for the last 11 years and organizes all the leagues activities which include, scheduling of games, uniform distribution, team equipment, maintenance/ field permits, structuring team practices, player/coaches training, sponsorships, and community activities each of those years. Simultaneously, Wendell managed to grow the leagues enrollment from 16 players in 2013 to a record breaking 198 players in 2024 all while in a pandemic across the country just a few years ago.

Wendell is the former Director of Marketing/Drug Treatment Counselor for Key Decisions/Positive Choices Drug Treatment Program in Downtown Cleveland and currently serves as Community Resource Manager @ Families First Health Services in Independence, Ohio. Wendell attended Kent State University in the early 1980's with plans to further his education by completing a master's degree in clinical Mental Health and his goal is to further his work with the Mental Health and Substance Abuse population in our communities wherever possible.

Wendell is very passionate about baseball and mental health and truly wants to educate the youth about the dangers of substance abuse and the negative effects it can have on their lives and how Self-Help Therapy can provide the tool some may need to maintain a healthy and productive life.





History of B Buzz Baseball League

Founded in the late 1950's, B-Buzz Baseball League was an integral part of many young men's lives in the Lee-Harvard community. Fast forward to 1969 – Lee-Harvard's rapid transformation to a predominantly African American middle-class neighborhood prompted a group of parents and community members to continue the league long after its original participants moved away. For more than 15 years after relocating to Charles W. Eliot fields in 1969, five age divisions comprised of young men ages 8 to 17, played baseball almost every day during the summer months. At one time, close to 400 youth participated in B-Buzz Baseball League each summer which produced quite a few notable Cleveland citizens in the process.

By the early 1980s, the league started to dissolve and the young men that played were well on their way to becoming community leaders, professional athletes, and successful businessmen themselves.

In 2013, after over 30 years of absence from the ballpark, a newly formed Board of Directors consisting of former alumni decided to re-establish the B Buzz Baseball League, thus creating it as a 501c3 non-profit organization. Wendell Fields and the board built the league with the same integrity, character, and virtue that they were provided during their youth.

The goal is to resurrect the game of baseball for the youth of the Lee Harvard/Miles and surrounding communities just as it was in the past.



Page 2

In 2013 through 2015 we registered 16-24 players in each of those years, in 2016 we introduced our first Tee-Ball age division and registered a total of 52 players within our two age divisions.

Our staff was so determined and dedicated to continuing our growth and in 2021 we registered over 122 players and created 10 teams in 3 different age brackets.

Having just completed our 2024 season where we enrolled 198 players, and having just opened our 2025 registration, we are hoping to enroll even more. Currently we have 5 different age brackets which includes 1 travel team sponsored by Lonnie Coleman of Coleman Spohn Corporation and by 2027, we are forecasting 350 + players registered each summer along with joining Little League International.

With that being said, the current playing conditions of our home fields (Kerruish Park) and the other available baseball fields on Cleveland's southeast side have improved a bit, but still fall well short of the needed field conditions for true player safety and development. When you add in the unstable weather conditions in Northeast Ohio, the result is many games being cancelled, rescheduled, or not played at all year after year.

Our Board of Directors has approved and proposed to build a state-of-the-art baseball complex with the help of various funding sources to be completed by 2026/2027 with 4 AstroTurf ballfields.

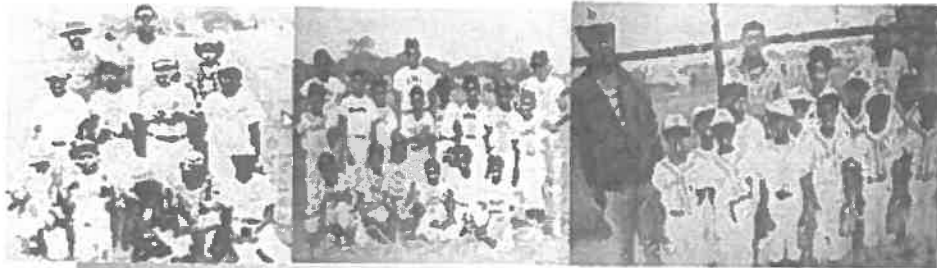
(Age Appropriate) which would avoid the game cancellations we experience, allow our season to begin a month earlier and this would keep our young adults engaged that much longer during the summer months all while providing a safe space and proper adequate playing conditions for years to come.

Along with the ballfields, we are also looking to construct a two-story modular structure that will house our field maintenance/team equipment, restrooms, concession stand, indoor batting cages, weight conditioning, fielding training areas and outdoor fitness zone, but most importantly, this structure will give our educational/social resource partners the classroom and activity space they need to provide their complimentary services for our players and their families, all while enclosed behind a 15-foot-high gated off fenced in area to provide the safety and security needed for everyone.



B Buzz Baseball League

"Back in the Day"



B Buzz Baseball League

“Notable Alumni”



- Mayor Ben Holbert (Woodmere Village)**
Zack Reed (Former Cleveland City Councilman)
Roosevelt Leftwich (Fox 8 News Anchor)
Kevin Heard (Call and Post Newspaper Editor)
Ken Ferguson (Karate Master Black Belt/Pan Am Games Gold Medalist)
Desmond Howard (Heisman Trophy Award/Superbowl MVP/ESPN GameDay)
John Barnes Jr. (Former Ohio State Representative)
Dr. Dale Kates (Premier Smiles Dentistry)
Tommy Roper (Cleveland Police Detective)
And many more.....



B Buzz Baseball League

New Youth Baseball-Resource Complex

The B Buzz Baseball League is excited to have re-established itself since 2013 and is very proud to be entering our 12th season serving the youth in our community and are super excited about the growth that we have experienced thus far. Originally founded in the late 1950's as previously stated, this national pastime league has been uniting the youth, the families and the community for quite a number of years in the Lee Harvard/Miles area.

As a non-profit (501c3) organization we are proud to be a part of a sports tradition that enriches its community and enhances its youth in many ways.

However, we are not just a sports league, we are so much more, and we are eager to share with you B Buzz Baseball League's future plans.

Our Board of Directors continues to work tirelessly to fundraise for our new state of the art baseball complex that will be our new home in 2026/2027. Once again, this year-round facility will host batting cages, weight training rooms, a second-floor classrooms for players and resource partners, outdoor fitness zone (Trust for Public Land), concession stands and restrooms with all the bells and whistles of a big-league ballpark.

We are on a mission to empower our youth through baseball, academic and social opportunities to be the leaders of tomorrow.



B Buzz Baseball League

New Complex Benefits

Community facility for baseball/softball and healthy activities

Longer baseball playing season for league games

Off-season workout space to keep players/families engaged

Safe space for players/families

Environment that further educates in many developmental topics' addition to baseball

Social/economic resources available for parents

Training and teaching environment for life development skills

Nationwide youth tournaments hosted/economic growth

PlayBall CLE/MLB-RBI/PCA Skills & Drills Training



Good Morning America
GMA





TV News & Radio Segments

WKYC TV- 3 - (Leon Bibb / Chris Webb)

<https://www.wkyc.com/video/news/local/cleveland/b-buzz-youth-baseball-shaping-generations-in-clevelands-lee-harvard-neighborhood/95-0d373c57-c7c9-4569-9ae1-b2d54a9509de?jwsource=cl>

Copy & Paste Link Above to View

www.wkyc.com/video/entertainment/television/programs/we-the-people/wendell-h-fields-cleveland-baseball-for-children-is-back/95-98dba8f4-0c86-46f4-a94f-5ed675f51143?fbclid=IwAR0lbrlNyXitpwYnQd1c0abPQKgwHnh8SIBImP2CXWaV9L1QY-5zCeDBQ

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Fox 8 News - TV - (Roosevelt Leftwich)

www.facebook.com/www.bbuzzbassball.org/videos/708291009322051

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WEWS TV - 5 - (Moreen Bailey Frater)

W010 TV - 19/43 - (Harry Boomer)

Chill Talk Radio 93 FM - (Kevin "Chill" Heard)

No Static Internet Radio - (Jeff Doggart) Voice it Internet Radio - (Larry Gardner)



B Buzz Baseball League

Yearly Schedule of Events

January – April (In School Gym/Recess Classes)

February – May (Online Registration Open - Street Signs Placed in Community)

April (Four Saturday's - In Person Player Registration)

May (1st Saturday's) (Players Pro Day/Player's Drafted by Coaches)

May (All Teams Practice)

Memorial Day Weekend (Opening Day Ceremony & Parade)

June - July (Season Games Played)

August (Awards Day Ceremony/ Annual Alumni Reunion Softball Game)

September – March (Off Season Partner Resource Events & Baseball Skill's & Drills Training)



Future Growth Projections

2025.....18 Teams

2026.....26 Teams

2027.....30 Teams

****Average 15 players per team****

****Tee Ball 10 players per team****



Annual Player Awards

70 Year Tradition

Most Valuable Player

Batting Champion

Defensive Champion

Most Improved Player

Sportsmanship Award

(*5 players from each team are selected*)

B-Buzz Baseball League
11th Annual Awards Day

3 AUG 2024
@ Historical League Park
8601 Lexington Ave
Awards @ 12 noon
Game @ 3pm
MAYTELEGRAPH
PARK'S DASHES
PICK 4 NIGHT
SEAZER
DR. MICHAEL BASTON
PRESIDENT OF THE C

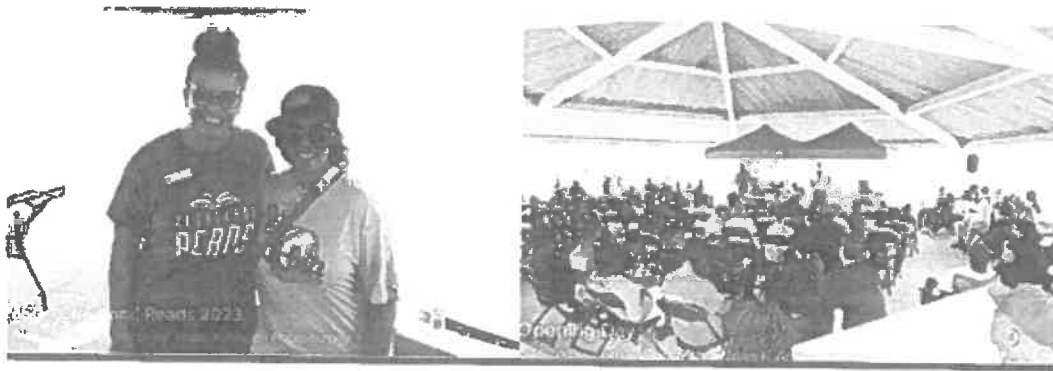
Special Guest Host
BernNadette Stanis

B-Buzz vs St. Henry
2nd Annual 55+ Softball Game

2024 Player Awards Presented by Ms. BernNadette Stanis

2023 & 2024

Cleveland Reads



Annual B Buzz vs St Henry's Reunion Softball Game



Cleveland Guardians

Owners / Players & Slider



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0347

Sponsored by: Councilmember Simon	A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, on August 2, 2022, the Council approved R2022-0170 awarding \$100,000 to the City of Richmond Heights for the purpose of replacing the porch at the Greenwood Farm Community Park farmhouse; and

WHEREAS, the City of Richmond Height has requested to amend the award made pursuant to R2022-0170 to use of the remaining unspent balance of \$87,500 for the Greenwood Farm Gazebo Project; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$87,500 to the City of Richmond Heights for the Greenwood Farm Gazebo Project; and

WHEREAS, the City of Richmond Heights estimates the total cost of the Greenwood Farm Gazebo Project is \$200,000; and

WHEREAS, the City of Richmond Heights indicates the other funding source(s) for this project includes:

- A. \$50,000 from Cuyahoga County CDSG Grant;
- B. \$50,000 from Ohio Capital Improvement Grant; and

WHEREAS, the City of Richmond Heights is estimating the start date of the project will be September 2023 and the project will be completed by March 2025; and

WHEREAS, the City of Richmond Heights requested \$87,500 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$87,500 to the City of Richmond Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500 from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Greenwood Farm Gazebo Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024
Committee(s) Assigned: Community Development

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of Richmond Heights	
Address of Requesting Entity: 26789 Highland Rd. Richmond Heights, OH 44143	
County Council District # of Requesting Entity: 11	
Address or Location of Project if Different than Requesting Entity: 264 Richmond Road Richmond Heights	
County Council District # of Address or Location of Project if Different than Requesting Entity: 11	
Contact Name of Person Filling out This Request: Rachel Gardiner	
Contact Address if different than Requesting Entity: 26789 Highland Rd. Richmond Heights, OH 44143	
Email: rgardiner@richmondheightsohio.org	Phone: 216.486.2474
Federal IRS Tax Exempt No.: 34-0928475	Date: 7/11/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Richmond Heights Greenwood Farm Gazebo Project, located on the north side of Richmond Heights at 264 Richmond Rd, Richmond Heights, OH 44143, aims to serve as a versatile community space, providing shelter for various gatherings, events, and recreational activities.

The motivation behind this project stems from the current lack of a dedicated outdoor event space at Greenwood Farms Community Park and the specific need for communal infrastructure on the north side of Richmond Heights. This project perfectly aligns with the city's dedication to creating community-focused spaces, with the primary objective of establishing a hub for cultural, recreational, and social activities to enhance community cohesion.

What distinguishes this gazebo project is its innovative and transformative nature. It goes beyond merely addressing a practical need; it represents a commitment to creating a dedicated space that fosters community engagement and connection. Notably, it embraces an inclusive approach, with community input and collaboration integral to the design and planning phases. This ensures that the gazebo not only fulfills functional requirements but also resonates with the values and aspirations of the residents, thereby amplifying its transformative impact.

In essence, the gazebo project at Greenwood Farms Community Park is envisioned as more than just a physical structure; it stands as a transformative initiative that actively promotes community involvement and strengthens the social fabric of Richmond Heights.

Timeline: Currently, the City is in the construction document phase and hope to complete by March of 2025.

Project Start Date: 9/2023

Project End Date: 3/2025

IMPACT OF PROJECT:

Who will be served: The gazebo at Greenwood Farms will primarily serve the residents of Richmond Heights and the surrounding communities. With a focus on community engagement, the gazebo will cater to diverse individuals, including families, seniors, and young adults. Events hosted at the gazebo will foster a sense of unity and shared experiences among community members.

How many people will be served annually: The gazebo at Greenwood Farms will primarily serve the residents of Richmond Heights and the surrounding communities. With a focus on community engagement, the gazebo will cater to diverse individuals, including families, seniors, and young adults. Events hosted at the gazebo will foster a sense of unity and shared experiences among community members.

Will low/moderate income people be served; if so how: Yes, with a focus on community engagement, the gazebo will cater to diverse individuals, including families, seniors, and young adults. Events hosted at the gazebo will foster a sense of unity and shared experiences among community members.

How does the project fit with the community and with other ongoing projects: The construction of a gazebo at Greenwood Farms aligns seamlessly with the city's development strategy, providing a dedicated outdoor event space that complements existing amenities. This project will meet the community's immediate needs and catalyze broader growth, fostering a vibrant and engaged community in Richmond Heights.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

If applicable, what environmental issues or benefits will there be: The project will include sustainable design elements, promoting environmental stewardship, and education on the importance of preserving natural spaces.

If applicable, how does this project serve as a catalyst for future initiatives: Securing funding for the gazebo project will act as a catalyst for additional growth in several ways:

- **Enhanced Community Programming:** The gazebo will facilitate a diverse range of community events, including the annual Fall Funfest, Halloween events, recreational/wellness, music, and other outdoor activities. This will attract more residents and visitors to the park, stimulating increased community participation.
- **Economic Impact:** A vibrant park with enhanced facilities can attract local businesses and entrepreneurs interested in supporting or sponsoring events. This economic activity can contribute to the overall growth of the community.
- **Increased Property Values:** The addition of a gazebo and associated community events can enhance the overall appeal of the Richmond Heights neighborhood, potentially leading to increased property values and attracting new residents.

FINANCIAL INFORMATION:

Total Budget of Project: \$200,000

Other Funding Sources of Project (list each source and dollar amount separately):

2024 Cuyahoga County Supplemental Grant - \$50,000

2022 State of Ohio Capital Improvement Grant - \$50,000 ""

Total amount requested of County Council American Resource Act Dollars: \$87,500''

The City initially allocated \$12,500 of the awarded \$100,000 for a feasibility study to assess the original scope of work, which focused on repairing the front porch of the Greenwood Farm Park house. Upon completion of the feasibility study, it was determined that the costs associated with repairing the front porch were prohibitively high. Given this finding, the scope of work was revised to focus on the gazebo project within Greenwood Farm Park. This decision was made to ensure that the allocated funds would be used in a manner that aligns with the City's goals while still addressing a need within the same general location. The \$12,500 previously expended on the feasibility study for the Greenwood Farm Park house will now be considered part of the overall investment in enhancing Greenwood Farm Park, with a shift in focus to the gazebo project.

Since these are one-time dollars, how will the Project be sustained moving forward: By combining community involvement, strategic partnerships, proactive funding, diligent maintenance, and dynamic programming, the City of Richmond Heights will sustain the gazebo project at Greenwood Farms Community Park, ensuring it serves as a cherished and functional community space for years to come.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Rachel Gardiner

Signature:

Date: 9/03/24



Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0308

Sponsored by: Councilmembers Sweeney, Conwell, and Turner	A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from the Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 from the District 3 ARPA Community Grant Fund, \$10,000 from the District 7 ARPA Community Grant Fund, and \$10,000 from the District 9 ARPA Community Grant fund, for a total amount of \$40,000 to the Building & Leveraging Opportunities Foundation for property rehabilitation; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately 25 people will be served annually through this award; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately 5-10 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates the total cost of the project is \$140,000; and

WHEREAS, the Building & Leveraging Opportunities Foundation indicates the other funding source(s) for this project includes:

- A. \$50,000 from Ready Life Bank
- B. \$50,000 from the Cuyahoga County Land Bank
- C. \$10,000 from the Iota Phi Theta Fraternity, Inc.; and

WHEREAS, the Building & Leveraging Opportunities Foundation is estimating the start date of the project will be June 2024 and the project will be completed by September 2024; and

WHEREAS, the Building & Leveraging Opportunities Foundation requested \$40,000 from the District 3, 7, & 9 ARPA Community Grant Funds to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$40,000 to the Building & Leveraging Opportunities Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$40,000 to the Building & Leveraging Opportunities Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for property rehabilitation.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Community Development

Committee Report/Second Reading: September 24, 2024

Journal _____
_____, 20 _____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
The Building & Leveraging Opportunities Foundation	
Address of Requesting Entity:	
531 East 260 Street, Suite #1 Euclid Ohio 44132	
County Council District # of Requesting Entity:	
County District #10, County Council District 3#, County Council District #9, County Council District #7	
Address or Location of Project if Different than Requesting Entity:	
3314 Tullamore Road, Cleveland Heights Ohio	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
3314 Tullamore Road, Cleveland Heights Ohio	
Contact Name of Person Filling out This Request:	
Orlando O. Grant	
Contact Address if different than Requesting Entity:	
NA	
Email:	Phone:
Orlandogranr55@gmail.com	216-870-6917
Federal IRS Tax Exempt No.:	Date:
87-465-5330	9/10/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The plan for the property is to revitalize it by providing affordable housing that fosters long-term economic stability and generational wealth through poverty reduction initiatives. The property will be rehabilitated, and with the additional investors and funding we have secured, we will reduce the mortgage amount required for prospective buyers. For example, although the rehabilitation may cost \$140,000, with grants and additional funding, families would only need to finance around \$50,000 to \$60,000. This approach allows families to move into the property with a significantly reduced financial burden. Instead of relying on traditional mortgage methods, we will assess their financial capacity and ability to pay through their rental history and long-term payment habits, helping them become homeowners in the future.

The improvements will be completed in several phases. We will start with an interior design review, which will include updates and products related to the rehabilitation of the property. We will also ensure that all hazardous materials, such as lead, are removed, cleaned, or prepared for safe residential use. Additionally, we will address the exterior of the property, including foundational repairs and landscaping updates to enhance curb appeal. Support will be provided for the acquisition and installation of appliances, as well as equipment associated with structural improvements. These efforts will contribute to the long-term viability of the property and any future resale. Moreover, any updates made to the home will adhere to the deed restrictions placed on it for new homeowners.

- June 2024 Initial demolition and gutting of interior part of the property
 1. Gutting of home
 2. Wiring and duct work installation
 3. Removal of debris on exterior of property
- July 2024 Exterior and Interior rehabbing of the property along with prep work
 1. Exterior painting
 2. Interior framing and drywall installation along with painting
 3. Interior duct work with furnace, electrical, and ac units installation
- August 2024
 1. Finishing of areas associated with design
 2. Lighting fixtures installation
 3. Final wall framing and installation
- September 2024
 1. Installation of appliances
 2. Installation of exterior plants, shrubs, and flowers.
- Delivery of the home September 19th, 2024

Project Start Date: June 1, 2024

Project End Date: September 19, 2024

IMPACT OF PROJECT:

Who will be served:

Seeking families who desire to transition from rental to home ownership

How many people will be served annually:

25 people Annually or 5 families of 5 in 5 homes

Will low/moderate income people be served; if so how:

Low income families will be served that will poverty a pathway to generational wealth opportunities.

How does the project fit with the community and with other ongoing projects:

This project fits into community engagement opportunities associated with wealth generation, community engagement, home ownership, and financial literacy.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Contractual Jobs created 5-10 subcontractors position created.

If applicable, what environmental issues or benefits will there be:

No environmental issues address, but community environmental through reducing blighted and abandon properties.

If applicable, how does this project serve as a catalyst for future initiatives:

This is the second property we will complete in the #GoldDoorIntative that lead to community engagement and wealth building. It also serves as a catalyst for Home Ownership Programming

FINANCIAL INFORMATION:

Total Budget of Project:

\$140,000

Other Funding Sources of Project (list each source and dollar amount separately):

Ready Life Bank \$50,000.00
 Cuyahoga County Landbank \$50,000.00
 Iota Phi Theta Fraternity Inc. \$10,000.00

Total amount requested of County Council American Resource Act Dollars:
 AARP Cuyahoga County Dollars, \$40,000.00 that has been awarded from three County Council Members:

- Councilman Sweeney \$20,000
- Councilwoman Turner \$10,000
- Councilwoman Conwell \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We have secured Ready Life Bank as an ongoing supporter and resource development for this project. The Cuyahoga County Landbank has committed to \$50,000 per project as long as resources are available, and projects align with their current programming.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Orlando O. Grant

Signature:	Date:
<i>Orlando O. Grant</i>	8/10/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0309

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Sweeney and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$5,000 to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration; and

WHEREAS, the Lutheran Metropolitan Ministry estimates approximately 5,000 people will be served annually through this award; and

WHEREAS, the Lutheran Metropolitan Ministry estimates the total cost of the project is \$63,000; and

WHEREAS, the Lutheran Metropolitan Ministry indicates the other funding source(s) for this project includes:

- A. \$25,000 from corporate sponsorship
- B. \$15,000 from individual giving

- C. \$15,000 from foundation grants
- D. \$8,000 from ticket sales; and

WHEREAS, the Lutheran Metropolitan Ministry is estimating the start date of the project will be June 2024 and the project will be completed by December 2024; and

WHEREAS, the Lutheran Metropolitan Ministry requested \$5,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 to the Lutheran Metropolitan Ministry to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$5,000 to the Lutheran Metropolitan Ministry from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the “Welcome Home!” Anniversary Celebration.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 18, 2024

Committee Report/Second Reading: September 24, 2024

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Lutheran Metropolitan Ministry (LMM)	
Address of Requesting Entity: 4515 Superior Avenue, Cleveland, OH 44103	
County Council District # of Requesting Entity: County Council District 7	
Address or Location of Project if Different than Requesting Entity: Museum of Contemporary Art Cleveland (MOCA Cleveland), 11400 Euclid Avenue, Cleveland, OH 44106	
County Council District # of Address or Location of Project if Different than Requesting Entity: County Council District 7	
Contact Name of Person Filling out This Request: Marcella Brown, Vice President, Development & Communications, LMM	
Contact Address if different than Requesting Entity: (same)	
Email: mbrown@lutheranmetro.org	Phone: 216-658-7208
Federal IRS Tax Exempt No.: 34-1043756	Date: 7/29/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Founded in 1969, Lutheran Metropolitan Ministry (LMM) is a not-for-profit corporation with a mission to challenge systemic injustices faced by those who are oppressed, forgotten, and hurting by providing responsive solutions, advocacy, and hope. The programs and services of LMM enhance the lives of people experiencing homelessness, unemployment/underemployment, behavioral health challenges, involvement with the criminal legal system, youth in crisis, and adults in need of guardianship. LMM's services, behavioral health interventions, and advocacy initiatives are fulfilled in four general areas: Housing & Shelter, Guardianship, Workforce Development and Youth Resiliency. LMM served more than 4,600+ people in Northeast Ohio in 2023.

LMM inhabits the intersection where great needs meet bold solutions. Housing & Shelter (H&S) is LMM's largest area of service, constituting about 60% of the agency's program operations. In recent years, LMM transitioned from solely providing emergency shelter (and operator of the largest shelter in OH) to providing flexible funding for housing solutions and serving as a property owner that offers safe, affordable housing to people exiting shelter care. These initiatives include *Breaking New Ground*, renovated housing for families leaving homeless shelters, a shared housing model for single men in Greater Cleveland called "Coventry Homes," and a series of new, solar-powered CNC (computerized numerical control) efficiency homes called the "Solar Homes of SCS (St. Clair-Superior)." LMM is currently researching 3D printed housing, which LMM was awarded a demonstration grant from the City of Cleveland to bring to the area within the next two years.

In honor of LMM's 55th anniversary in 2024, LMM partnered with MOCA Cleveland and commissioned *I_You Design Lab* and its founding designer-architect Sai Sinbondit to create an exhibition that explores innovations in affordable housing at the nexus of environmental responsibility, material and energy efficiency, and contemporary design. Working with a select group of developers and designers, *A PLACE meant* will include material and image-based examples of new housing approaches. Ranging from modular housing that can be constructed with limited tools to 3D printed homes that can be erected in a few days, the exhibition encourages Cleveland to become a place for housing innovation in the Midwest. The exhibition, located throughout MOCA's ground floor from June – December 2024, will be accompanied by a series of events and intergenerational education programs to teach about and inspire a broad commitment to creative affordable housing in our community. Also, the team will convert MOCA's third floor classroom into an *A PLACE meant* learning lab that includes information and drop-in interactive experiences for audiences of all ages.

Welcome Home! LMM's 55th Anniversary Celebration will take place on Septe. 5, 2024, and will attract hundreds of people from Northeast Ohio's community, civic, business and faith leadership, who support the mission and programs of LMM. These individuals are in positions of influence and leadership within their company or field of endeavor. The event format is a hearty appetizer reception, with live entertainment, and a tour and designers talk about LMM's commissioned exhibit, *A PLACE Meant*.

Project Start Date: 6/28/24

Project End Date: 12/29/24

IMPACT OF PROJECT:

Who will be served: The exhibit, community programming, and celebration will serve the people of Greater Cleveland who have an interest in designing and building affordable housing for people experiencing homelessness, housing insecurity and those who are struggling to maintain their home due to rising interest rates, inflation, and unprecedented property value and tax increases.

How many people will be served annually:

MOCA anticipates welcoming more than 5,000 visitors during the exhibit season; their online audience usually brings an additional 10-20,000 visitors to virtually experience an exhibit. The LMM celebration event on September 5 will host over 250 attendees.

Will low/moderate income people be served; if so how:

The exhibit will encourage residents of Greater Cleveland and Cuyahoga County, including many of whom are low to moderate income, to visit the exhibition, and attend the event. More than half the people LMM serves are low to moderate income, and 18 percent of Cuyahoga County residents have a household income below the federal poverty line. (Center for Community Solutions)

How does the project fit with the community and with other ongoing projects:

Affordable housing is a complex issue across the United States. It is frequently misunderstood and obscured by the same misconceptions as other social policies aimed at helping low-income and vulnerable populations. According to the 2022 State of the Nation's Housing report, over 37 million households in the U.S. pay more than 30% of their income on housing; one in seven of these households pay more than 50% of their income on housing. The HUD threshold recommends residents allocate no more than one-third of income to housing, meaning millions of households are "housing-burdened." Rising housing costs and interest rates, high barriers to housing access, and legacies of discriminatory policies and practices have disproportionately excluded and jeopardized under resourced neighborhoods and people who have the least economic vitality, mostly communities of color, refugees, and immigrants.

Cleveland has experienced a resurgence in recent years, yet there remains an undeniable need for affordable housing, the lack of which is the leading cause of displacement and homelessness in our city. Our community is at a crossroads. Never in history have so many people been displaced with such a lack of affordable housing. But Cleveland has unique positioning, with a surplus of abandoned houses and vacant lots that could be used creatively to disrupt the ever-growing housing crisis. Leaning into emerging technologies, design innovations, and new construction options can quickly generate powerful changes in Cleveland to housing affordability and access. We must decide if we are a community of innovators, creative problem solvers, and neighbors committed to inclusion who are willing to explore, make changes, and invest in our future.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A.

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

LMM anticipates the exhibition, and the celebration will spark strong interest in the innovations and creative strategies of affordable housing design being introduced. The exhibition, alongside LMM's recent grant awarded by the City of Cleveland to pilot 3D printed housing has significant promise to be a catalyst for future initiatives in affordable housing.

FINANCIAL INFORMATION:

Total Budget of Project:

\$63,000

- Other Funding Sources of Project (list each source and dollar amount separately):**
- Corporate sponsorship: \$25,000
 - Individual Giving: \$15,000
 - Foundation Grants: \$15,000
 - Ticket Sales: \$8,000

Total amount requested of County Council American Resource Act Dollars:

\$5,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The exhibition, should it continue to another institution, would be funded by the receiving entity. The celebration event is a one-time experience.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Marcella J. Brown

Signature:



Date: 7/29/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

1. Exhibition overview
2. Celebration save-the-date

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0310

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$20,000 to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development project; and

WHEREAS, Wallstreet Nottingham Development Inc. estimates approximately 300 people will be served annually through this award; and

WHEREAS, Wallstreet Nottingham Development Inc. estimates the total cost of the project is \$225,000; and

WHEREAS, Wallstreet Nottingham Development Inc. indicates the other funding source(s) for this project includes:

- A. \$20,000 from the City of Cleveland,

B. \$185,000 from Builder Line of Credit; and

WHEREAS, Wallstreet Nottingham Development Inc. is estimating the start date of the project will be September 2024 and the project will be completed by June 2025; and

WHEREAS, Wallstreet Nottingham Development Inc. requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Wallstreet Nottingham Development Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Wallstreet Nottingham Development Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the New Headquarters and Residential Development project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Community Development

Committee Report/Second Reading: September 24, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Wallstreet Nottingham Development Inc

Address of Requesting Entity:

18526 St.Clair Cleveland Ohio 44110

County Council District # of Requesting Entity:

7

Address or Location of Project if Different than Requesting Entity:

6311 St. Clair Cleveland, Ohio 44103

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Eugene Miller

Contact Address if different than Requesting Entity:

18526 St.Clair Cleveland Ohio 44110

Email:

info@eugenermiller.com

Phone:

216.849.0816

Federal IRS Tax Exempt No.:

87-2608994

Date:

Aug 6, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Description: New Headquarters and Residential Development

Project Overview:

The proposed project involves the development of a new headquarters with a front store office and three (2) bedroom apartments. This mixed-use development will serve as a central hub for our operations while providing much-needed residential units in the community.

Importance of the Project:

1. **Economic Impact:** Establishing a new headquarters with a front store office will enhance our operational efficiency, allowing us to better serve our clients and customers. The storefront will also create a vibrant commercial space, attracting foot traffic and stimulating local economic activity.
2. **Residential Benefits:** The addition of three (2) bedroom apartments will address the housing needs in the area, providing modern and affordable living spaces. This will help alleviate the housing shortage and support the local community.
3. **Community Development:** This project aligns with Cuyahoga County's goals of fostering community development and revitalization. By improving the infrastructure and offering quality housing, we contribute to the overall well-being and growth of the community.

Improving Quality of Life: The addition of three (2) bedroom apartments will offer modern, affordable housing options directly addressing the community's needs for more residential units.

If applicable, how many jobs will be created or retained, specify the number (permanent and full-time jobs or permanent or temporary).

na

If applicable, what environmental issues or benefits will there be?

The project includes a commitment to environmental sustainability and green spaces. Green Space Development: We will create a green space in the rear of the project, dedicated to providing a natural area for recreation and promoting healthy living and well-being. Sustainable Practices: The project will utilize sustainable practices, including energy-efficient building materials, to reduce environmental impact and promote eco-friendly living.

If applicable, how does the project align with the goals of the Cuyahoga County's Comprehensive Economic Development Strategy?

The project aligns with the goals of the Cuyahoga County's Comprehensive Economic Development Strategy by creating jobs, providing affordable housing, and promoting sustainable development.

Project Start Date:
Sept 1 2024

Project End Date:
June 1, 2025

IMPACT OF PROJECT:

Who will be served: Wallstreet Nottingham Development currently services Cleveland Wards 7-10 in the Northeast. Our goal is to serve 300 individuals annually through our entrepreneurship and farming programs by 2025. The new headquarters will provide the necessary space and resources to expand our reach and enhance the effectiveness of our programs, thereby contributing to the economic and social development of the area.

How many people will be served annually:

Our goal is to serve 300 individuals annually through our entrepreneurship and farming programs by 2025.

Will low/moderate income people be served; if so how:

Community Involvement: The garden will serve as an educational tool, offering residents and local community members the opportunity to learn about sustainable agriculture and participate in urban farming activities.

How does the project fit with the community and with other ongoing projects: Creating a Community Hub: The front store office will serve as a central point for community engagement, offering a space for local residents to access resources, participate in workshops, and collaborate on community projects.
- Providing Quality Housing: The addition of three (2) bedroom apartments will offer modern, affordable housing options, directly addressing the community's need for more residential units.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

n/a

If applicable, what environmental issues or benefits will there be:

The project includes a commitment to environmental sustainability and green spaces:
Green Space Development: We will create a green space in the rear of the property dedicated to growing vegetables. This garden will provide fresh produce for residents, promoting healthy eating and self-sufficiency.
- Sustainable Practices: The green space will utilize sustainable gardening practices, including rainwater harvesting and composting, to minimize environmental impact and promote eco-friendly living.

If applicable, how does this project serve as a catalyst for future initiatives: Expansion of Programs: With an enhanced headquarters, we can expand our entrepreneurship and farming programs, potentially reaching more individuals and introducing new initiatives aimed at community development.
- Increased Investment: Successful completion of this project can attract further investments and partnerships, encouraging more comprehensive community development projects and initiatives.
- Community Empowerment: By providing a space for education and engagement, this project empowers the community, fostering a culture of collaboration and continuous improvement.

Total Budget of Project:

\$225,000

Other Funding Sources of Project (list each source and dollar amount separately):

- Total Budget: \$225,000
- Cuyahoga County: \$20,000
- City of Cleveland: \$20,000
- Builder Line of Credit: \$185,000
- Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

Total amount requested of County Council American Resource Act Dollars:

Funding Request:

We are requesting \$20,000 from Cuyahoga County to support this essential project. The funds will be used for construction costs, materials, and other necessary expenses to ensure the successful completion of the new headquarters and residential units.

Since these are one-time dollars, how will the Project be sustained moving forward:

Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

FINANCIAL INFORMATION:

Total Budget of Project:

\$225,000

Other Funding Sources of Project (list each source and dollar amount separately):

- Total Budget: \$225,000
- Cuyahoga County: \$20,000
- City of Cleveland: \$20,000
- Builder Line of Credit: \$185,000
- Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

Total amount requested of County Council American Resource Act Dollars:

Funding Request:

We are requesting \$20,000 from Cuyahoga County to support this essential project. The funds will be used for construction costs, materials, and other necessary expenses to ensure the successful completion of the new headquarters and residential units.

Since these are one-time dollars, how will the Project be sustained moving forward:

Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

EUGENE MILLER

Wall Street Development Corp

Signature:

Eugene Miller

Date:

8/6/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0311

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$100,000 to the City of Maple Heights for the purchase of property located at 5391 Lee Road; and

WHEREAS, the City of Maple Heights estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, the City of Maple Heights estimates approximately 5-8 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the City of Maple Heights estimates the total cost of the project is \$135,000; and

WHEREAS, the City of Maple Heights indicates the other funding source for this project includes \$35,000 from the City’s general fund; and

WHEREAS, the City of Maple Heights is estimating the project will be completed by December 2024; and

WHEREAS, the City of Maple Heights requested \$100,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the City of Maple Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the City of Maple Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase of property located at 5391 Lee Road.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Community Development

Committee Report/Second Reading: September 24, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of Maple Heights	
Address of Requesting Entity: 5353 Lee Road, Maple Heights, OH 44137	
County Council District # of Requesting Entity: District 8	
Address or Location of Project if Different than Requesting Entity: 5391 Lee Road, Maple Heights, OH 44137	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Mayor Annette Blackwell	
Contact Address if different than Requesting Entity:	
Email: ablackwell@mapleheightsohio.com	Phone: (216) 587-9011
Federal IRS Tax Exempt No.: 34-6001809	Date: 7/23/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Maple Heights would like to take advantage of this property for sale located at 5391 Lee Road (Parcel No. 781-13-070) and its proximity to the High School Parking lot.

We are planning to explore the opportunity to enter into an agreement with the Maple Schools to extend their existing parking northward and share the parking drive access. Eliminating a separate drive access to our parking lot allows the City to pick up additional spaces where a new drive would have been required.

The rough preliminary layout picks up 34 spaces total. (44 new spaces with the loss of the 10 existing MHPD spaces).

A similar layout without an agreement with the schools can pick up an extra 20+/- spaces for the MHPD.

The seller's asking price for this property is \$135,000. The city is requesting \$100k to assist with the purchase price.

Project Start Date:
ASAP

Project End Date:
Year-end 2024

IMPACT OF PROJECT:

Who will be served:

The City of Maple Heights Municipal Center's employees, residents, businesses, visitors, school district, employees, students and visitors.

How many people will be served annually:

The city's population at large, approximately 25,000 residents; thousands who visit the municipal center, City Hall's departments, and the police station each year. As well as the more than 100 employees that work in the buildings. Additional persons include the school population and visitors.

Will low/moderate income people be served; if so how:

The City of Maple Heights is a LMI community with more than a 20% poverty rate.

How does the project fit with the community and with other ongoing projects?

As the city continues to build out, adding more than 30 new residential housing units, remodeling City Hall, the Senior Center, Police Station, and two fire stations on both sides of the city, and our population growth we need more government offices, business and community space which includes municipal and school parking.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The city hopes to create 5-8 new permanent positions in the administration and police department.

If applicable, what environmental issues or benefits will there be:

In expanding our municipal footprint on a main thoroughfare on Lee Road, we would also be adding more greenspace to our city buildings' landscape.

If applicable, how does this project serve as a catalyst for future initiatives:

We had more than a 5% growth in the most recent census.
The city did successfully emerge from fiscal emergency in 2022, but we are still very conservative in our spending. We currently **cannot** afford to build a new municipal center.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$135,000 which is the purchase price of the real estate.

The home that we would like to purchase is a brick bungalow. 2-3 bedrooms, 1 bath – bungalows sold in the past year.

Other Funding Sources of Project (list each source and dollar amount separately):

The remainder of the funding needed to complete this real estate purchase would be allocated from the city's general fund.

Total amount requested of County Council American Resource Act Dollars:

\$100,000

Since these are one-time dollars, how will the Project be sustained moving forward:

All improvements to this real estate will be paid from the municipal budget which may include the demolition of the existing structure, the installation of a parking lot and all other expenses associated with preparing this parcel for a municipal parking lot, additional parking spaces.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Annette M. Blackwell

Signature:



Date:

7/23/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

PLEASE SEE ALL ATTACHMENTS WHICH INCLUDE AERIAL VIEWS:

- 1) A project introduction letter (dated June 26, 2024) to Cuyahoga County Council President, Pernel Jones, Jr.
- 2) Parcel (#781-13-038) Property Data Aerial View
- 3) Maple Heights Municipal Complex Aerial View
- 4) Maple Heights Municipal Complex Proposed Parking Expansion Alternate A – Shared Parking w/Schools Aerial View



Mayor Annette M. Blackwell

June 26, 2024

Cuyahoga County Administrative Headquarters
2079 East Ninth Street, 8th Floor
Cleveland, OH 44115

Attn: Mr. Pernel Jones Sr.
Cuyahoga County Council President

The City of Maple Heights has been considering options for a municipal center expansion in lieu of a very expensive new or renovated Center. Given the city's recent emergence from fiscal emergency, all decisions remain subject to a cost-benefit analysis with fiscal responsibility top of mind.

As you know, given our regular and recent updates regarding the city's performance (the 2023 annual Report) enclosed, is **"a city that has found its way back."** More specifically, we have received the Auditor of State Awards for 2021 and 2022 and our Moody's Bond Rating has increased every year, Baa2, Stable Outlook. This financial improvement has put us in an excellent financial position to begin to add new, experienced and talented employees to our once short-staffed departments. Therefore, we need additional office space and to expand our facilities and services. More specifically, City Hall. I believe that adding a property to our city-owned buildings would add another piece to the puzzle as the city looks to assemble property to poise us for further growth.

It has come to our attention that a residential property which is next door to our police station, 5391 Lee Road, (Parcel No. 781-13-070) has become available for sale. This is a 1,305 square foot house, with (2) two bedrooms that sits on an 8,000 square foot lot. I have attached an aerial photo of the Maple Heights Municipal complex which shows the existing property owned by the City and the proposed acquisition parcel, Permanent Parcel 781-13-070. As you can see, the Municipal Complex is completely landlocked and the acquisition of this property provides a unique opportunity for a substantial parking expansion. I've also attached an exhibit, prepared by the City Engineer, that shows the best-case scenario under which the City could take advantage of the proximity of the Permanent Parcel 781-13-070 to the existing Maple Heights High School Parking lot. The City will explore the opportunity to enter into an agreement



with the Maple Schools to extend their existing parking northward and share a parking drive access with the City. Eliminating a separate drive access to a new parking lot allows the City to pick up additional spaces where a new drive would have been required. The preliminary layout shows that the City can pick up 34 spaces under the best-case scenario. Even without the shared parking arrangement, the City can pick up an extra 20+/- parking spaces for the Police Department.

I believe that acquiring this property would, improve our employees' accessibility to citizens, stakeholders and business persons which could improve and encourage more citizen encounters, provide additional and convenient municipal parking especially with the planned installation of the NOACA funded Electric Vehicle charging station in the current employee parking area, which is on the parcel with City Hall in the back of the building.

The seller's asking price for this property is \$135,000 and his price is firm. Comparable sales for the Maple Heights area are closer to \$100,000.

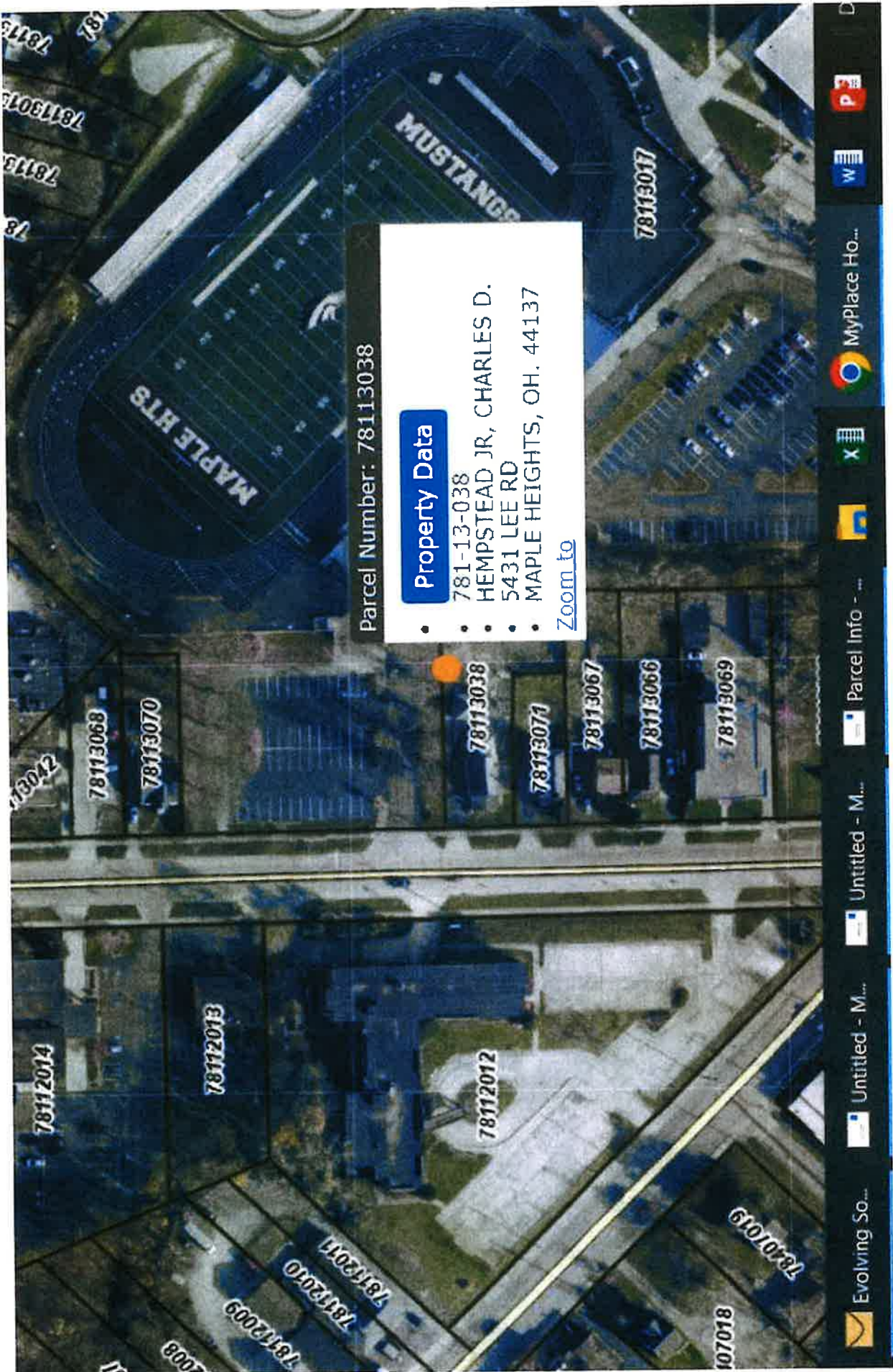
I am forwarding this correspondence to your attention to inquire about the county's ability to support this purchase in any amount available. I would also ask for your support in requesting that the County landbank be directed to perform the demolition work at no cost to the City.

Thank for your attention to this request.

Sincerely,



Annette M. Blackwell
Mayor of Maple Heights

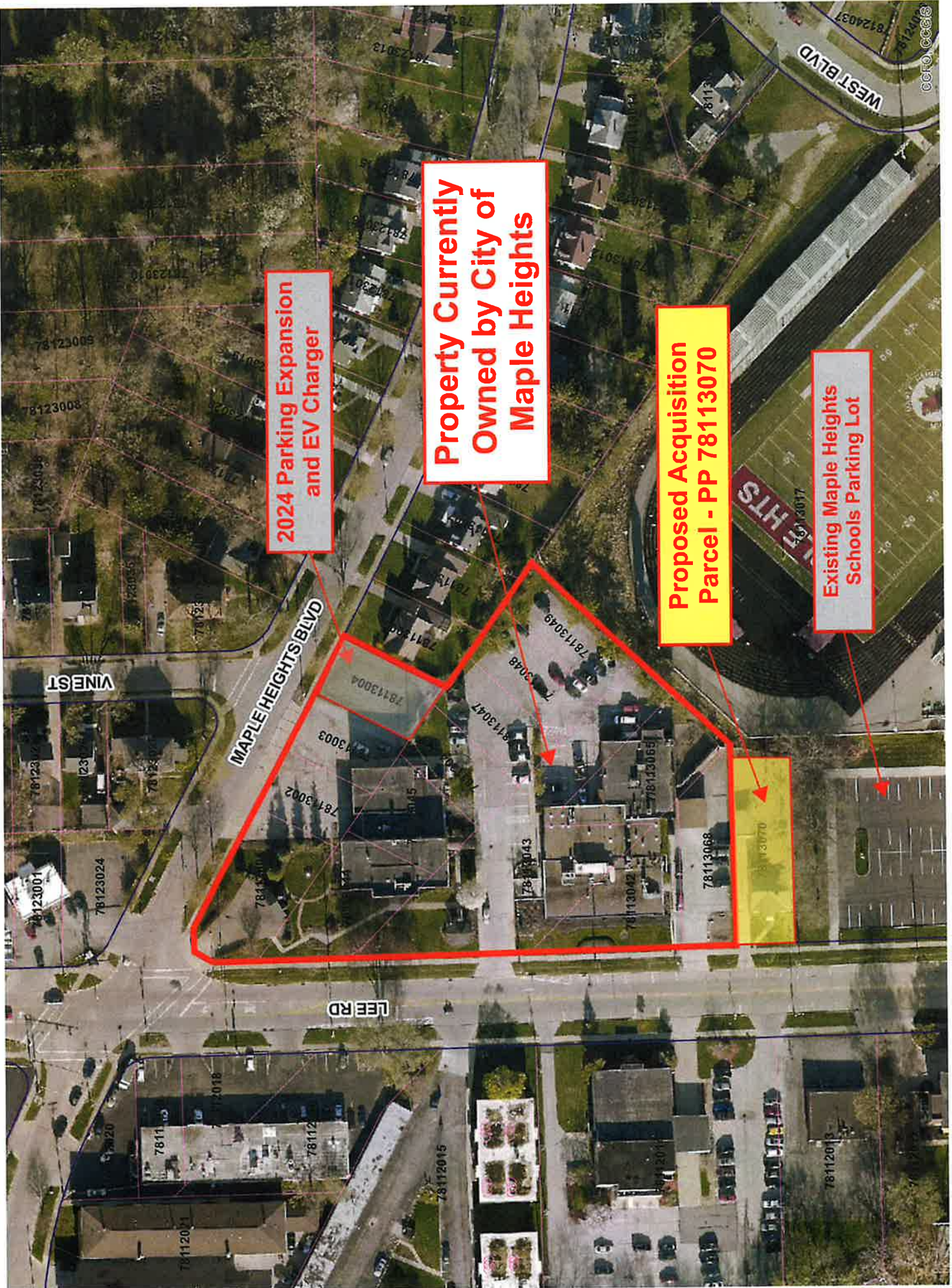


Parcel Number: 78113038

Property Data

- 781-13-038
- HEMPSTEAD JR, CHARLES D.
- 5431 LEE RD
- MAPLE HEIGHTS, OH. 44137

[Zoom to](#)



MAPLE HEIGHTS MUNICIPAL COMPLEX



**Proposed Acquisition
Parcel - PP 78113070**

ALTERNATE A
Expand existing south MHPD parking lot and connect to existing Maple Heights Schools parking lot.
Net Gain: 34 spaces
(20 spaces w/o shared parking)

**MAPLE HEIGHTS MUNICIPAL COMPLEX
PROPOSED PARKING EXPANSION
ALTERNATE A- SHARED PARKING W/SCHOOLS**

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0312

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy program; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. estimates approximately 15-25 people will be served monthly through this award; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. estimates the total cost of the project is \$33,000; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. indicates the other funding source(s) for this project includes funding from 100 Black Men of Greater Cleveland, Inc. and \$10,000 from Provide-a-Ride; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. is estimating the project will take place year-round; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Saturday Academy program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

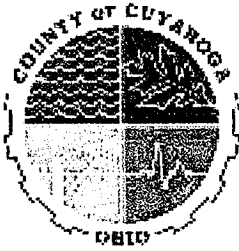
First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: September 24, 2024

Journal _____

_____, 20 _____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): 100 Black Men of Greater Cleveland, Inc.	
Address of Requesting Entity: 13815 Kinsman Road, Cleveland, Ohio 44120	
County Council District # of Requesting Entity: 9	
Address or Location of Project if Different than Requesting Entity: 4250 Richmond Road, Highland Hills, Ohio 44122	
County Council District # of Address or Location of Project if Different than Requesting Entity: 	
Contact Name of Person Filling out This Request: Gregory Lockhart	
Contact Address if different than Requesting Entity: 	
Email: chairman@100blackmencle.org	Phone: (216) 354-0896
Federal IRS Tax Exempt No.: 31-1535842	Date:

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Young men in grades 6th – 12th.</p>
<p>How many people will be served annually:</p> <p>Fifteen (15) – Twenty-Five (25) a month.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. The mentees will primarily be from low/moderate income families.</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>The program will seek to increase the quality of life for those young men that come from low/moderate income backgrounds.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>Not applicable.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>Not applicable.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>The program will help identify those mentees that can benefit from other programming of the organization.</p>

FINANCIAL INFORMATION:

Total Budget of Project:

Thirty-Three Thousand Dollars (\$33,000.00).

Other Funding Sources of Project (list each source and dollar amount separately):

Provide-a-Ride (sponsor) – Ten Thousand Dollars (\$10,000.00).

100 Black Men of Greater Cleveland, Inc. - unrestricted funds.

Will continue to seek funding for this initiative.

Total amount requested of County Council American Resource Act Dollars:

Ten Thousand Dollars (\$10,000.00).

Since these are one-time dollars, how will the Project be sustained moving forward:

Moving forward, the organization will seek grants, as well as ask donors to support the program.

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Researchers have noted that youth from low-income situations are half as likely to have had informal mentors in their communities and twice as likely to report wanting one. Therefore, formal mentoring programs like our Saturday Academy play a critical role in helping young people discover their potential. The Saturday Academy mentoring program mentors young men in grades 6th – 12th. This mentoring model has experienced remarkable success in other chapters across the country, as well as Cleveland in the past. The key to the model is that it leverages a “many too few construct” allowing a larger group of young men to be mentored at the same time in a group setting.

The 100 Black Men of America, Inc. have an award-winning mentoring program that can be in this case, executed in a plenary. The lessons that mentors and other subject matter experts extol will positively impact the mentees on a sustainable scale. The program has pre-program and post-program testing, conferences with parents, open and honest conversations with young people, and a behavior observation model to determine milestones and track the mentees’ progress.

The Saturday Academy will meet on the third Saturday of the month for a three (3) hour session. Each session will cover a different theme, including education, health and wellness, financial literacy, etc. The program will provide mentees with exposure to different experiences by way of field trips to local institutions, local businesses, etc. There will also be fun activities like rowing, golf, etc. that will expand their vision beyond their neighborhood.

Mentees will also be exposed to other programming of the 100 Black Men of Greater Cleveland, Inc., as well as community partners that share our vision.

Certain mentees will have the opportunity to attend the National Conference of the 100 Black Men of America, Inc. in Atlanta, Georgia. The National Conference will provide mentees with access to resources and information created specifically for them.

Project Start Date:
Year round.

Project End Date:

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

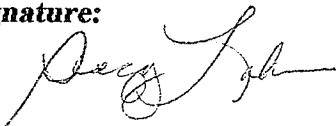
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Gregory Lockhart

Signature:



Date:

March 29, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0313

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Jones and Stephens	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest program; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. estimates approximately 20 people will be served annually through this; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. estimates the total cost of the project is \$2,500; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. indicates the other funding source(s) for this project includes:

- A. \$300 from Zeta Phi Beta Sorority, Inc.
 - B. \$2,000 from the Pancake Breakfast fundraiser at Applebee’s;
- and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. started on October 1994 and the project will be ongoing; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cleveland Stork's Nest program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Gamma Delta Zetas Helping Others (Stork's Nest)	
Address of Requesting Entity: P.O. Box 24280, Cleveland, OH 44124	
County Council District # of Requesting Entity: District 11	
Address or Location of Project if Different than Requesting Entity: 11901 Oakfield Ave Cleveland, OH 44105	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 11	
Contact Name of Person Filling out This Request: Charie Headen	
Contact Address if different than Requesting Entity: 26151 Lakeshore Blvd Apt 2115 Euclid, OH 44132	
Email: gdzstorksneest@gmail.com	Phone: 205-415-1611
Federal IRS Tax Exempt No.: EIN: 81-1925104	Date: 08/05/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Cleveland Stork's Nest is sponsored by Zeta Phi Beta Sorority, Inc., Gamma Delta Zeta chapter. The Stork's Nest is a partnership with the March of Dimes that aims to increase the number of women receiving early and regular prenatal care in an effort to prevent cases of low birthweight, premature births and infant deaths. Stork's Nest is a monthly prenatal health education program held at Thea Bowman Center in Cleveland Ohio. We meet every 3rd Saturday of the month.

The program is open to pregnant women and their partners, with the seminar content covering the entire range of pregnancy topics - from your health before pregnancy, through your baby's first birthday. The seminars are conducted by trained professional volunteers using March of Dimes approved curriculum.

The program is designed to promote prenatal care participation and encourage healthy behaviors during pregnancy through two components which are incentives and education. Participants earn "shopping points" that can be used to shop for all new donated baby clothing and items at the Stork's Nest. These points are all that is needed, there is no additional cost. Additional points can be earned when the mother's partner or support person also attends.

This project is important because it:

- Provide prenatal education and incentives to pregnant women.
- Motivates women to get early, regular prenatal care through earned incentives.
- Educates women on self-care during pregnancy, childbirth and postpartum.
- Educates mothers on newborn care, infant safety and follow up immunizations for their babies.

Our Stork's Nest has been serving the Cleveland area since October 21, 1994 and will keep serving the community long after we are gone!

Project Start Date:
October 21, 1994

Project End Date:
Ongoing

IMPACT OF PROJECT:**Who will be served:**

Mothers in the community, prenatal and post-natal up to one year after birth.

How many people will be served annually:

Historically, we have served up to 20 mothers annually.
Currently, we have served five mothers this year with the potential of growing our numbers again post pandemic.

Will low/moderate income people be served; if so how:

Yes. Based upon the demographics of the Mt Pleasant area where most of our referrals are from. Through the Stork's Nest program, they are able to purchase needed baby items with points earned, instead of money.

How does the project fit with the community and with other ongoing projects:

Our sessions are held within the Mt. Pleasant area at the Thea Bowman Center. Sessions are held once per month on the 3rd Saturday. The Thea Bowman Center has other events there that have the potential of sending referrals to the Stork's Nest, such as their Food Pantry and Hot Meal programs.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

We work strictly with volunteers from Zeta Phi Beta Sorority, Inc. Gamma Delta Zeta chapter and the community.

If applicable, what environmental issues or benefits will there be:

Benefits of the Stork's Nest is that it is an education-based program that helps mothers who may be in need of baby items prior to and after the birth of their child.

If applicable, how does this project serve as a catalyst for future initiatives:

In the future we hope to work with other groups or organizations to help bring awareness to more mothers or soon to be mothers in the area. Making sure that they stay educated on pregnancy awareness, infant health such as immunizations and maternal health. We also refer the mothers to programs that will assist with their child from age one and up.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$2500

Other Funding Sources of Project (list each source and dollar amount separately):

- Zeta Phi Beta Sorority, Inc. Gamma Delta Zeta Chapter - \$300
- Pancake Breakfast fundraiser at Applebee's - \$2000 estimated

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We will continue to rely on our other funding sources and donations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Charie Headen

Signature:

Charie Headen

Date:

08/05/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0314

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$50,000 to the Karamu House for the Next Generation Capital Improvement Project; and

WHEREAS, the Karamu House estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, the Karamu House estimates approximately 15 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Karamu House estimates the total cost of the project is \$2,133,793; and

WHEREAS, the Karamu House is estimating the start date of the project will be July 2024 and the project will be completed by June 2025; and

WHEREAS, the Karamu House requested \$50,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Karamu House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Karamu House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Next Generation Capital Improvement Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Community Development

Committee Report/Second Reading: September 24, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Karamu House	
Address of Requesting Entity: 2355 East 89 th Street, Cleveland, OH 44106	
County Council District # of Requesting Entity: District #7	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Tony F. Sias	
Contact Address if different than Requesting Entity:	
Email: tsias@karamuhouse.org	Phone: 216-795-7074
Federal IRS Tax Exempt No.: 34-0714448	Date: 6/25/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Karamu House in Cleveland's Fairfax neighborhood is the nation's oldest Black producing theatre. Founded in 1915 in the Central neighborhood, Karamu moved to E. 89th Street & Quincy Avenue after a fire destroyed its original theatre, building a new theatre complex that was completed in 1949.

For more than a century, Karamu House has served its local neighborhood, the City of Cleveland, Cuyahoga County, the region, and beyond with learning in and through the arts that honors the Black experience. As a leading regional Black-led and predominantly Black-serving cultural institution, Karamu House provides programs and services that include socially- and culturally-responsive, professional-quality theatre; arts education programming for all ages; and community programming, such as celebrations of traditional African American holidays and milestones (Kwanzaa, MLK Day, Langston Hughes' birthday, Juneteenth, and Black History month), comedy, live jazz, and spoken word performances, inviting participation and engagement, reflection, and a re-commitment to cultural values. Karamu's focus on teaching and celebrating Black culture makes it a regional destination for patrons and program participants who seek these cultural experiences.

Overall, Karamu's goals are centered within Karamu: Next Generation, an approach that seeks to expand Karamu's support of current and future artists, patrons, lifelong learners, and community members as we respond to evolving community needs while continuing to honor the legacy of our 109-year-old institution.

This summer, Karamu House is joyfully celebrating the completion of the multi-year renovation of the theatre wing. American Rescue Plan Act funds from Cuyahoga County will support operations at Karamu House in its fresh fiscal year (July 2024-June 2025) as it returns newly-renovated spaces to full activity. Theatre selections in the 2024-25 mainstage theatre season include works that honor and celebrate Black life and culture, showcasing Black playwrights. Additionally, each production will be coupled with dialogue sessions to help the audience and community unpack thematic elements including LGBTQ+ issues, coming of age, racial injustice, segregation, pregnancy loss, and mental health, among others. ARPA funds will also support Diversity-Equity-Inclusion-Belonging programming that benefits county residents. Theatrically-based modules are delivered to corporate and community groups that examine belonging and inclusion in the context of our society dynamics, creating awareness and delivering education about inequities among racial/ethnic, LGBT, gender, and other affinity groups.

Project Start Date: 7/1/2024

Project End Date: 6/30/2025

IMPACT OF PROJECT:

Who will be served:

The facility is open to the general public as an arts center. As a valued neighborhood institution, Karamu House is open approximately 325 days throughout the year. Funds will support theatre, arts education for all ages, and community programs that honor and celebrate Black life and culture and employ hundreds of community artists each year. New workforce training will provide opportunities for technical theatre employment at Karamu House and across the region.

How many people will be served annually:

An estimated 25,000 individuals will be served annually.

Will low/moderate income people be served; if so how:

The Fairfax neighborhood of Cleveland where Karamu House is located is an historically underserved, economically depressed area, where the median household income is 20% lower than the City of Cleveland, with 40% of households living below poverty (58% of children), and an additional 24% living 200% or more under the poverty line. Through the investment of generous funders, arts education programming provides scholarships for children and youth in qualifying families.

How does the project fit with the community and with other ongoing projects:

As an anchor institution in the Fairfax neighborhood, Karamu is deeply involved in its development into the comprehensive Quincy Avenue Arts District in partnership with Fairfax Renaissance Development Corporation and others. This support will help Karamu realize the potential of all it can be and do for Cleveland's arts community, the Fairfax neighborhood, regional economic development, and in service to the Black experience.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

All permanent jobs will be retained (15)

If applicable, what environmental issues or benefits will there be:

Operating costs are expected to be proportionately lower than previous costs due to increased energy savings resulting from renovations, including a new HVAC system, LED lighting, bathroom upgrades, and other energy-efficient additions. Asbestos abatement followed industry-dictated requirements.

If applicable, how does this project serve as a catalyst for future initiatives:

General Operating Support will provide underlying stability for delivering traditional and new programming and to better serve members of the community, including lifelong learners, patrons, and artists, and those who seek neighborhood-based gathering spaces.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$2,133,793 program operations

Other Funding Sources of Project (list each source and dollar amount separately):

Karamu's revenue strategy includes a mix of earned income, foundation grants, government grants and contracts, corporate donations, and donations from individuals.

Total amount requested of County Council American Resource Act Dollars:

\$50,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Funding for program operations is raised annually. Karamu House has a strong history of fiscal health, achieving a balanced budget over the past eight years under current leadership. Funding sources for ongoing operational costs will include both earned income and contributed income categories with additional potential in the renovated spaces.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

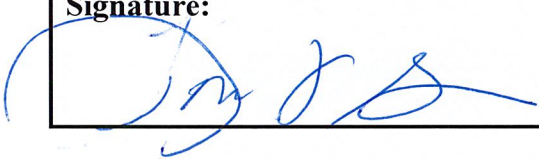
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Tony F. Sias

Signature:



Date:

7/18/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0315

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section estimates approximately 800 people will be served annually through this award; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section estimates the total cost of the project is \$10,000; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section is estimating the start date of the project will be September 2024 and the project will be completed by June 2025; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Missing Women and Children/Human Trafficking Awareness and Safety Series.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

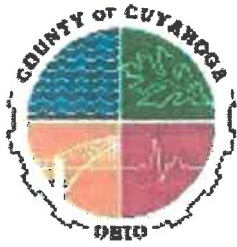
First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Public Safety & Justice Affairs Committee

Committee Report/Second Reading: September 24, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Cleveland, Cleveland Section of National Council of Negro Women, Inc., 501 C 3 Non-Profit Charitable Contributions	
Address of Requesting Entity: P.O. Box 1842 Cleveland, Ohio 44106	
County Council District # of Requesting Entity: District 9	
Address or Location of Project if Different than Requesting Entity: We don't have a physical address. All of our programs are conducted at the Cuyahoga County Public Library or local venues as needed based on the program.	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Address of Entity:	
Contact Name of Person Filling out This Request: Monica K. McClelland	
Contact Address if different than Requesting Entity: 1441 East 93 rd St. Cleveland, OH 44106	
Email: mqdiva@aol.com	Phone: (216) 337-9630
Federal IRS Tax Exempt No.: 27-0491552	Date: 7/30/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name:

Missing Women and Children/Human Trafficking Awareness and Safety Series

Project Description:

Combat the rising problem of missing women and children, and sex trafficking through the creation of an Awareness and Safety Series and Civic Engagement activities centered on the currently pending Ohio Anti-Human Trafficking legislation.

Problem Defined:

Missing women and children is a huge problem in Ohio. Nearly 22,374 [2023-Annual-Missing-Children-Report_WEB \(ohioattorneygeneral.gov\)](https://www.ohioattorneygeneral.gov) persons were reported missing in 2023, and of that number a staggering 17,405 were children. Among Ohio's 88 counties, Cuyahoga County has the 2nd largest number of reported missing persons, following Franklin County. Some of the reasons women and children go missing include mental health issues, poverty, domestic violence, homelessness, and human trafficking just to name a few. When it comes to human trafficking, the State of Ohio has the 3rd largest reported incidents of sex trafficking. Statistics show that black and brown women and children are victims of sex trafficking at a disproportionately higher rate than other groups due to a multitude of socio-economic factors. Historically, victims and survivors of sex trafficking have been criminalized by our justice system and have not received the justice and care needed to become healthy, whole, and productive members of our society. Despite the passage of Ohio laws like Johnathan's Law which requires law enforcement agencies to have policies and procedures in place regarding missing persons, and the Safe Harbor Act, which protects minor victims from prosecution and increases the penalties for convicted sex traffickers, more work needs to be done to address these issues.

Program Objective:

1. Increase community awareness and educate around missing women and children and human trafficking/sex trafficking.
3. Educate the community on how to stay safe, and how to identify potential trafficked individuals.
4. Increase awareness of current pending anti-human trafficking Ohio legislation.
5. Engage community in activities related to current pending anti-human trafficking legislation, (i.e. dialogue with the creator of bills – Representatives Josh Williams, Tracy M. Richardson, and Nick Santucci).
6. Attend anti-human trafficking conferences, including International Human Trafficking & Social Justice Conference – September 18-20, 2024.
7. Create a PSA or short film highlighting missing women and children and human trafficking.

Project Series Tentative Dates:

Activities and Awareness/Safety Series can take place on a monthly or bi-monthly basis depending on community need.

1. September 2024
2. October 2024
3. November 2024
4. February 2025
5. March 2025
6. April 2025
7. May 2025
8. June 2025

Tracking: We will track the effectiveness of our project by gathering demographic information about the program attendees utilizing registration and sign in forms where applicable. The information will be imported into a database so that we can continue to track the usage levels of resources and services provided as well as engage with attendees through proactive, educational resources, services, and invitations to attend future programs.

Project Start Date:
09/2024

Project End Date:
06/25

IMPACT OF PROJECT:

Who will be served:

Wards 1 – 5 have all reported missing persons with Wards 3, 5, 1, and 4 reporting the largest number of missing persons. [Missing Persons | City of Cleveland Ohio](#) Our Missing Women and Children/Human Trafficking Awareness and Safety Series will focus on serving people in these wards as well as the broader community in District 9.

How many people will be served annually:

Our goal is to serve approximately 800 people annually by hosting 8 programs from Sept 2024 to June 2025 with a target attendance of at least 100 guests per program.

Will low/moderate income people be served; if so how:

Yes, all of our Missing Women and Children/Human Trafficking Awareness and Safety Series programs will be free to attend. All resources, services, printed material, online tools, personal safety devices (i.e. flashlights, pepper spray, personal alarms, etc.) provided during our program will also be free of charge to the community.

How does the project fit with the community and with other ongoing projects:

Cuyahoga County has the 2nd largest number of reported missing persons, behind Franklin County. Our Missing Women and Children/Human Trafficking Awareness and Safety Series program will also educate the community on current and pending Anti Human Trafficking Ohio legislation. Educating the community about the importance of these bills and how they can get involved at the legislative level to advocate for the passage of these bills fits into our ongoing voter education, voter registration and GOTV initiatives.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

Address of Entity:

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

It is our goal that our Missing Women and Children/Human Trafficking Awareness and Safety Series program will serve as a catalyst for the future initiative of providing resources for mental health counseling, assistance with housing, job training, drug addiction, and other referral services for recovered human trafficking victims. Once human trafficking victims are recovered, they often have few resources at their disposal. Our goal is to serve as a liaison to connect survivors with resources and referral services to help them rebuild their lives and provide survivors with the support they will need.

FINANCIAL INFORMATION:

Total Budget of Project:

Venue Rentals - \$2,400 (4 events - \$600 max per event) remaining events hosted at the public library
Printed Material, Resources - \$800 (8 events - \$100 max per event)
Production of PSA/Short Educational film - \$2500
Program Advertisement/Marketing - \$800 (8 events - \$100 max per event)
Personal Safety Devices - \$1100 (8 events - \$137.50 max per event)
Light Refreshments - \$2000 (8 events - \$250 max per event) Water, snacks, napkins, tablecloths, utensils, etc
Miscellaneous Expenses - \$400

Other Funding Sources of Project (list each source and dollar amount separately):

N/A

Total amount requested of County Council American Resource Act Dollars:

We are requesting \$10,000 to fund our Missing Women and Children/Human Trafficking Awareness and Safety Series.

Since these are one-time dollars, how will the Project be sustained moving forward:

We plan to sustain this project moving forward through fundraising events, and donations from sponsors and partner organizations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:
Monica K. McClelland

Signature:
Monica K. McClelland

Date:
7/30/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0316

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Seeds of Literacy for the Adult Basic Education Program; and

WHEREAS, Seeds of Literacy estimates approximately 1,200 people will be served annually through this award; and

WHEREAS, Seeds of Literacy estimates the total cost of the project is \$2,143,575; and

WHEREAS, Seeds of Literacy indicates the other funding source(s) for this project includes:

- A. \$1,038,575 from Foundations
- B. \$585,000 from Government Funding
- C. \$245,000 from Individual Gifts
- D. \$200,000 form Special Events

E. \$75,000 from Corporate Gifts; and

WHEREAS, Seeds of Literacy is estimating the start date of the project will be July 2024 and the project will be completed by June 2025; and

WHEREAS, Seeds of Literacy requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Seeds of Literacy to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Seeds of Literacy from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Adult Basic Education Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee:
Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: September 24, 2024

Journal _____
_____, 20 ____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Seeds of Literacy	
Address of Requesting Entity: 3104 W. 25 th Street, 3 rd Floor Cleveland, OH 44109	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity: Seeds of Literacy’s program is delivered in two physical locations in Cleveland: Seeds West (3104 W. 25 th Street – District 7) and Seeds East (13815 Kinsman Road – District 9) and online in Seeds of Literacy’s Virtual Classroom. Seeds of Literacy’s program is provided free-of-charge to students throughout Cuyahoga County.	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Bonnie Entler	
Contact Address if different than Requesting Entity:	
Email: bonnieentler@seedsofliteracy.org	Phone: 216-661-7950 ext. 110
Federal IRS Tax Exempt No.: 20-0884284	Date: July 9, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name: Adult Basic Education Program

Project Description: Seeds of Literacy's adult basic education program starts where each person's skills begin and provides support to meet individual goals. Most students are working towards a high school equivalency credential (GED), others are learning the fundamentals of reading, and some are improving basic skills needed for a job promotion.

Seeds of Literacy is unaware of any other adult education providers that are free, flexible, and one-to-one, with a virtual option. Our program provides extensive support for students throughout their journey with Seeds of Literacy and beyond, including:

Instruction and Skill Building - Students can choose to attend classes in-person or join Seeds' Virtual Classroom. The Virtual Classroom breaks down barriers such as childcare and transportation and offers convenience during bad weather and illness. Every Seeds of Literacy student is paired with a tutor and provided one-to-one instruction using an individualized curriculum. Seeds of Literacy has more than 300 highly-trained volunteer tutors and an individualized curriculum that supports students at every level. When ready, students can take the official GED exam onsite at Seeds of Literacy.

Seeds has established a beginning readers program for individuals reading below a 5th grade level, a monthly book club to improve reading skill and build comradery, and a health empowerment group to provide students information on important health topics.

Engagement and Retention – Seeds of Literacy's student engagement coordinators work directly with students to help identify needs and make community referrals as needed. We frequently welcome partner providers to share their program information in our classrooms. Additionally, the coordinators keep in close contact with students, follow up on absences, provide options for overcoming barriers, and keep students engaged in learning.

Career Planning and Transitioning - Seeds is committed to helping students identify their aspirations, develop a plan, and keep working towards academic and career goals after earning their GED. Seeds has a designated full-time director of student success to grow partner relationships and help more students advance to college, training programs, and careers.

Over the years, Seeds has worked hard to develop this comprehensive approach to adult basic education. Our program is the first step towards advanced career options, improved quality of life, and a path out of poverty.

Project Need: According to the US Census Bureau American Community Survey 2022 5-year estimates, there are nearly 90,000 Cuyahoga County residents over the age of 25 years without a high school diploma or equivalent. The U.S. PIAAC Skills Map: State and County indicators of Adult Literacy and Numeracy identifies 54% of adults in Cuyahoga County as not proficient in reading.

The Cleveland Metropolitan School District graduation rate experienced a significant dip as a result of the pandemic to 74%. This number has yet to rebound (according to the district's 2023 Ohio School Report Card), increasing the number of Clevelanders in need of basic education and a high school equivalency credential.

Project Timeline and Outcomes: Seeds of Literacy's proposed project will support adult education services provided in the current fiscal year (July 1, 2024 – June 30, 2025). Seeds of Literacy expects to achieve the following outcomes during this time period:

- Approximately 1,200 students served
- More than 100 GEDs earned
- More than 200 students making progress towards the GED by passing at least one section of the official exam
- At least 400 sections of the official GED exam passed
- More than 500 students with achievements, mastering subject matter concepts

Project Start Date: July 1, 2024	Project End Date: June 30, 2025
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IMPACT OF PROJECT:
<p>Who will be served: Seeds of Literacy will serve adults (18 years and over) residing throughout Cuyahoga County. The majority of these adults will be working towards a GED, others will be improving basic skills such as learning how to read. Seeds serves a diverse group of individuals - 99% of students reside in low-income households; 70% are female and 30% male; 65% are Black, 1% Asian, 14% White, 17% Hispanic, and 3% “other.” Approximately 18% do not have reliable transportation, 50% are parenting at least one dependent child (20% of whom do not have access to reliable childcare), and 42% are working. Further, many students have had criminal justice involvement. Last year, 165 students reported previous incarceration, 59 were on probation, and 9 were on parole.</p>
<p>How many people will be served annually: Seeds of Literacy expects to serve approximately 1,200 students annually.</p>
<p>Will low/moderate income people be served; if so how: While Seeds of Literacy’s program is available to everyone, the program primarily serves individuals residing in low-income households (approximately 99% of all participants).</p>
<p>How does the project fit with the community and with other ongoing projects: For adults without a high school diploma, earning a GED is an essential first step to entering college or career training programs. Seeds of Literacy has a full-time director of student success dedicated to helping students define their long-term academic and career goals and transition to postsecondary education or training programs after earning their GED. Seeds of Literacy frequently connects students to Cuyahoga Community College, Step Forward, Towards Employment, MAGNET, Cuyahoga Valley Career Center, and College Now Greater Cleveland.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Seeds of Literacy does not expect any jobs to be created or retained as a direct result of this project. However, the project will help local adults earn a GED and improve their ability to attend college, participate in career training programs, and secure employment. In fiscal year 2025, Seeds of Literacy expects to support 150 students with college and career planning, providing guidance through the college application process or referrals to partner organizations/training programs.</p>
<p>If applicable, what environmental issues or benefits will there be: Seeds of Literacy does not expect any direct environmental issues or benefits as a result of this project.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives: Improving residents’ basic education will help them access resources and quality health care, participate in postsecondary education and career training opportunities, and contribute to the local community and economy.</p>

FINANCIAL INFORMATION:

Total Budget of Project: \$2,143,575

Other Funding Sources of Project (list each source and dollar amount separately):

Foundations - \$1,038,575

Government Funding - \$585,000

Individual Gifts - \$245,000

Special Events - \$200,000

Corporate Gifts - \$75,000

Additionally, Seeds of Literacy expects approximately \$848,500 in donated tutoring hours, service, and in-kind support to the organization.

Total amount requested of County Council American Resource Act Dollars:

Seeds of Literacy respectfully requests \$10,000 in County Council American Resource Act funding.

Since these are one-time dollars, how will the Project be sustained moving forward:

Seeds of Literacy has been serving Greater Cleveland for more than 25 years. The majority of our revenue is raised from foundation grants and other philanthropic support. Our enrollment has grown significantly following the pandemic, from serving approximately 1,000 to more than 1,500 students every year. Seeds of Literacy is committed to raising the funds necessary to ensure that every adult in need has an opportunity to improve their education in our classrooms. Going forward, our program will be sustained through a mix of government and philanthropic support.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Bonnie Entler, President and CEO

Signature:

Bonnie Entler

Date: July 9, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:
Seeds of Literacy is not submitting any additional documents as part of its application.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0317

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to incYOU Resource Foundation Inc. for the Lifeline Cleveland project; and

WHEREAS, incYOU Resource Foundation Inc. estimates approximately 500 people will be served annually through this award; and

WHEREAS, incYOU Resource Foundation Inc. estimates the total cost of the project is \$15,400; and

WHEREAS, incYOU Resource Foundation Inc. indicates the other funding source(s) for this project includes \$600 from donations and \$4,800 from grants; and

WHEREAS, incYOU Resource Foundation Inc. is estimating the start date of the project will be October 2024 and the project will be completed by September 2025; and

WHEREAS, incYOU Resource Foundation Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to incYOU Resource Foundation Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to incYOU Resource Foundation Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Lifeline Cleveland project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Committee Report/Second Reading: September 24, 2024

Journal _____
_____, 20 _____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): incYOU Resource Foundation Inc.	
Address of Requesting Entity: 616 East 185th Street Cleveland, Ohio 44119	
County Council District # of Requesting Entity: Cuyahoga County Council District 10	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Address of Entity:	
Contact Name of Person Filling out This Request: Monica Grays	
Contact Address if different than Requesting Entity: 19325 South Lake Shore Blvd. Euclid, Ohio 44119	
Email: monica@incyoufoundation.org	Phone: (440) 622-6024
Federal IRS Tax Exempt No.: 92-3799662	Date: August 27, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is necessary or needed, and a timeline of milestones/tracking of the project):

Project Name: Lifeline Cleveland: A Journey from Hopelessness to Hopefulness

Project Description:

Lifeline Cleveland: A Journey from Hopelessness to Hopefulness is a community-focused project designed to combat the rising rates of suicide among women and young girls in Cleveland's inner city. This initiative aims to provide expressive art therapy through Supportive Optimistic Sisterhood (S.O.S.) and distribute the 'Chest of Infinite Dreams' boxes with resources and tools that promote emotional well-being and resilience.

S.O.S. is an art therapy program uniquely designed to address some of the barriers between Black women and their engagement with mental health services. It introduces African American women to the healing benefits of art therapy. It allows them to utilize artistic expression to improve their mental health within a supportive Sister Circle environment.

The 'Chest of Infinite Dreams' will include journals, relaxation aids, affirmation cards, and educational materials on coping strategies, just to name a few. By addressing the urgent need for mental health support in this vulnerable population, **Lifeline Cleveland** seeks to empower women and girls with the skills and resources they need to navigate life's challenges and build a foundation for long-term mental health.

Suicide rates among women and young girls, particularly in low-income and underserved communities, have become alarmingly high, with systemic barriers often preventing access to critical mental health services. In Cleveland's inner city, economic hardship, social inequalities, and a lack of resources exacerbate these challenges, leaving many women and girls without the support they need to cope with suicidal thoughts.

Lifeline Cleveland is crucial because it directly addresses these gaps by providing culturally sensitive and accessible mental health interventions. This project not only aims to prevent suicide but also to create a sustainable model for mental health support. It can also be replicated and expanded to other communities in need.

Timeline of Milestones/Tracking of the Project:

Phase 1: Planning & Partnership Development, Program Launch & Initial Outreach

- Finalize partnerships with local mental health professionals and organizations.
- Develop a detailed project plan, including counseling protocols and Chest of Infinite Dreams contents.
- Begin outreach to identify and engage potential participants.
- Launch a community awareness campaign to promote the Lifeline Cleveland initiative.
- Begin distributing the Chest of Infinite Dreams to the first group of participants.
- Confirm dates and times of the art therapy sessions

Phase 2: Full Program Implementation, Midpoint Evaluation

- Monitor participant progress through regular check-ins via feedback surveys.
- Adjust program offerings based on participant feedback and initial outcomes.
- Conduct a comprehensive evaluation of the program's impact, including participant outcomes and community feedback.
- Hold a review meeting with partners and committee members to assess progress and make any necessary adjustments.

Phase 3: Program Expansion & Continued Support, Final Evaluation & Reporting

- Increase outreach efforts to reach more women and girls in the community.
- Continue providing mental wellness support and distributing the Chest of Infinite Dreams, focusing on sustaining engagement.
- Plan the project's next phase, including potential scaling or replication.
- Conduct a final evaluation of the project's impact, including a thorough analysis of participant outcomes, success stories, and areas for improvement.
- Prepare a comprehensive report detailing the project's achievements, lessons learned, and recommendations for future initiatives.
- Share results with the community, funders, and committee members.

Phase 4: Future Planning & Sustainability

- Explore opportunities for additional funding or partnerships to sustain and expand the initiative.
- Begin planning for the next phase of Lifeline Cleveland, including the potential for program replication in other communities.
- Invite participants to the Naomi: Women of Distinction luncheon to acknowledge participants' achievements and the project's impact.

This structured timeline will ensure that the **Lifeline Cleveland** initiative is not only impactful in the short term but also sustainable and adaptable for future growth.

Project Start Date: 10/1/2024	Project End Date: 9/1/2025
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IMPACT OF PROJECT:
Who will be served: This project will serve women and girls of Northeast Ohio dealing with mental wellness.
How many people will be served annually: 500
Will low/moderate income people be served; if so how: This critical initiative aims to prevent suicide among low to moderate-income women and girls in the inner city of Cleveland by offering wellness therapy sessions through the arts and distributing healing boxes called Chest of Infinite Dreams filled with thoughtfully selected items from local vendors; we aim to provide immediate emotional support and practical tools for coping with suicidal thoughts. These resources will address the unique challenges faced by women and girls in underserved communities, where economic hardship, limited access to mental health care, and systemic inequalities contribute to heightened vulnerability. Through this program, we strive to foster resilience, promote mental well-being, and ultimately save lives.

How does the project fit with the community and with other ongoing projects:

This project is aligned with the 2024-2026 Suicide Prevention Plan for Ohio. The plan includes a goal to reduce the number of suicides every year, reduce stigma, increase knowledge, and mobilize community efforts to prevent suicide.

If applicable, how many jobs will be created or retained (specify the number for each), and will the jobs be permanent or temporary: N/A

Address of Entity:

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

This project can catalyze future initiatives by laying the groundwork for a comprehensive mental health support network tailored to the needs of women and girls. This initiative can inspire further investment and collaboration in mental health resources within the community by demonstrating the effectiveness of targeted interventions, such as personalized counseling and support. The success of this project could also lead to the development of additional programs, such as peer support groups, mental health education workshops, and expanded outreach efforts. Moreover, the project's emphasis on addressing the root causes of suicidal ideation, such as economic hardship and other systemic inequalities, could influence policy changes and the allocation of resources at a broader level, ultimately fostering a more resilient and empowered community.

FINANCIAL INFORMATION:

Total Budget of Project: \$15,400

- *Chest of Infinite Dreams boxes \$6,250 (@250 people)
- *Art Therapy Sessions (\$25 per person) - \$6,250 (@250 people)
- *rental of the facility - \$1,200
- *light refreshments - \$1,200
- *marketing material - \$500

Other Funding Sources of Project (list each source and dollar amount separately):

Donations - \$600
Grants - \$4,800

Total = \$5,400

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The project's sustainability will rely on grants, donations, and fundraisers. The members will persist in seeking grants that match their vision, welcoming contributions from local supporters, and organizing multiple fundraisers, including their annual Women of Distinction luncheon.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Monica Grays

Signature:



Date:

August 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each document name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0318

Sponsored by: Councilmembers Turner, Conwell, Sweeney	A Resolution awarding a total sum, not to exceed \$30,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
Co-Sponsored by: Councilmember Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 from the District 3 ARPA Community Grant Fund, \$5,000 from the District 7 ARPA Community Grant Fund, and \$20,000 from the District 9 ARPA Community Grant Fund for a total amount of \$30,000 to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair; and

WHEREAS, the Harvard Community Services Center estimates approximately 800-1,200 people will be served annually through this award; and

WHEREAS, the Harvard Community Services Center estimates the total cost of the project is \$32,368; and

WHEREAS, the Harvard Community Services Center indicates the other funding source(s) for this project includes:

- A. \$3,500 from Neighborhood Connection;
- B. \$2,000 from Cuyahoga Community College;
- C. \$2,500 from the St. Luke's Foundation; and

WHEREAS, the Harvard Community Services Center is estimating the project will take place on September 21, 2024; and

WHEREAS, the Harvard Community Services Center requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$30,000 to the Harvard Community Services Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$30,000 to the Harvard Community Services Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Grandparents Family Day and Resource Fair.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 18, 2024

Committee Report/Second Reading: September 24, 2024

Legislation Substituted on the Floor: September 24, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Grandparents Family Day-Brick City Productions-Louis Moore	
Address of Requesting Entity: 3361 Cedarbrook Rd. Cleveland, Ohio 44118	
County Council District # of Requesting Entity: District 9	
Address or Location of Project if Different than Requesting Entity: 3090 Luke Easter Park, Cleveland, Ohio 44104	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Contact Name of Person Filling out This Request: Louis Moore	
Contact Address: 3361 Cedarbrook Rd., Cleveland, Ohio 44118 Address if different than Requesting Entity:	
Email: brickcityprod@roadrunner.com	Phone: 216.390.0957
Federal IRS Tax Exempt No.: 23-7098744 Harvard Community Service Center serving as Fiscal Agent	Date: June 26, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

GRANDPARENTS FAMILY DAY” & RESOURCE FAIR (PAPA PICNIC) Description of The Event: The Grandparents Family Day Picnic & Resource Fair is designed to be a day of strengthening families, to facilitate a day of information sharing, agency networking, mentoring with community professionals that many families have no access to assist with managing family pressures, social obstacles and help with life's stress with a variety of activities offered throughout the day... with additional resources and information to the families to help them make a better quality of life choices. The goal of GRANDPARENTS FAMILY DAY & RESOURCE FAIR is a first step in educating, informing and empowering grandparents who are raising children in unprecedented numbers and assisting grandparents who are boldly raising or significantly influencing their grandchildren’s direction and the future of the family in positive directions. The day is which families, grandfathers, grandmothers and grandchildren, raise awareness of City, Cuyahoga County and Community resources that are available and facilitate grandparents providing feedback on their success and their needs.

This is our 9th Annual... our demographics are newborns to 100 years +... meaning during the day's event and quarterly event-forums we try to reach all age brackets for informational services.

Grandparents Family Day & Resource Fair will you track or verify the number of people served attending our event and hopefully quarterly forums of our program? Food servings, clothing distribution, diaper distribution, Child Id Kit distributions, Medical Screenings, Covid Test. There will be a follow-up questions sent to our vendor participants, grandparents, seniors and family members... to access the positive outcomes of this event: as well as if participants are utilizing the many different support services that are now going to be available to them.

Project Start Date: Saturday, September 21, 2024

Project End Date: Saturday, September 21, 2024

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Grandparents that take care of their grandchildren when the parents are unable due to unforeseen difficulties and problems. (i.e., incarceration, drug abuse, unfit parenting, etc.) and family units.</p>
<p>How many people will be served annually:</p> <p>Estimate of annual attendees has been 800-1200 attendees</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. Planning committee is committed to engagement with City of Cleveland, surrounding suburbs and throughout Cuyahoga County, to community agencies and resources with mental health education assistance, senior abuse, parental skills need, legal assistance, healthcare, funeral assistance and so much more to help seniors, grandparents, grandchildren and family structures with everyday life</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>Focus on grandparents, parents, families and collaborate with other organization, partners, kinships to provide services and information during the course of the year... multiple community engagement locations, east and west throughout Cuyahoga County.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>Not applicable but we utilize so many volunteers during the course of the annual event and other quarterly forums.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>Primary goal benefit to assist grandparents and families, connecting to resources, providing support, helps inform, educate, and engage as customers and the community about the need for clean water investments, improves individual and organizational performance and results in better value to other community and throughout the County stakeholders, that are with other environmental issues that also may be able to provide grandchildren students with the opportunity to both learn from and contribute to an employment experience in various jobs throughout the County and to learn more about a potential career in the field of environmental</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>Providing, educational, mental, emotional support and catalyst to improve and strengthen family's quality of life and future collaboration with many of the reference agencies that can and will assist throughout the County.</p>

FINANCIAL INFORMATION:

Total Budget of Project: \$32,368.00

Other Funding Sources of Project (list each source and dollar amount separately):

Neighborhood Connection \$3500

Tri-C \$2000

St. Lukes Foundation \$2500

Private donations

Total amount requested of County Council American Resource Act Dollars: \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

As moving forward will sustain this event through grant dollars, public and private donations and other resources that may and hopefully become available.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Louis Moore

Signature: Louis Moore

Date: June 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0359

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0320 dated 9/10/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 1100 – General Fund **BA2410162**
 JC100110 – Child Support
 Other Expenditures \$ 10,000.00

Juvenile Court is requesting an appropriation increase of \$10,000 for increases in contractual services. The appropriations will cover increased spending on Brinks/Garda armored care services that was not included in the 2024 budget. The funding source is the General Fund.

B. 1100 – General Fund **BA2410163**
 JC100115 – Detention Center
 Other Expenditures \$ 1,313,241.00

Juvenile Court is requesting an appropriation increase of \$1,313,241 for operational cost and contractual services beyond the 2024 budget for the Detention Center. The additional appropriations are needed for invoices from 2023 as well as additional food, clothing and security for 2024. The funding source is the General Fund.

C. 2280 – Other Health & Safety **BA2410172**
 PJ280130 – Family Justice Center
 Other Expenditures \$ 17,750.00

The Department of Public Safety and Justice Services is requesting an appropriation increase of \$17,750 to cover lease payments for space occupied by the Family Justice Center. The funding source is the Health and Human Services Levy.

D. 7805 – Other Agency **BA2410175**
 PJ805100 – Special Emergency Planning
 Other Expenditures \$ 142,856.00

The Department of Public Safety and Justice Services is requesting an appropriation increase of \$142,856 to fully appropriate the available cash balance in the LEPC fund. The performance period is July 1, 2024 through June 30, 2025. This item received Board of Control approval via CON2024-18 on February 13, 2024. The funding source is the Local Emergency Planning Committee Fund. The current cash balance \$460,287.66.

E. 2260 – Human Services **BA2411722**
 HS260100 – Ofc of the Director
 Other Expenditures \$ 1,859,542.00

The Department of Health and Human Services – Administration requests an appropriation increase of \$1,859,542 for the Comprehensive Case Management and Employment Program (CCMEP). Funds will be used for

employment and training services. The funding source is the CCMEP allocation from Ohio Department of Job and Family Services.

F. 2320 – Treat Alt for Safer Comm **BA2413394**
CP320130 – TASC Drug Court
Personnel \$ 220,500.00

The Court of Common Pleas is requesting an appropriation increase of \$220,500 for SFY2025 Treatment Alternatives to Street Crime (TASC) Drug Court Grant Program. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide alcohol and other drug assessment, case management and intensive outpatient treatment services. This is a new grant approved by the Board of Control via CON2024-77 on August 19, 2024. The funding source is the Ohio Department of Mental Health and Addictive Services passed through the ADAMHS Board. There is no cash match required.

G. 2320 – Treat Alt for Safer Comm **BA2413395**
CP320115 – Treatment Alternative Street
Personnel \$ 809,506.00
Other Expenditures \$ 500.00

The Court of Common Pleas is requesting an appropriation increase of \$810,006 for the SY2025 Treatment Alternatives to Street Crime Program. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program. This is a new grant approved by the Board of Control via CON2024-78 on August 19, 2024. The funding source is the Ohio Department of Mental Health and Addictive Services passed through the ADAMHS Board. There is no cash match required.

H. 2280 – Other Health and Safety **BA2423228**
HS280105 – TB Control Program - MetroHealth
Other Expenditures \$ 30,611.21

The Department of Health and Human Services - Office of the Director requests an appropriation increase of \$30,611.21 for public health activities associated with the Tuberculosis Control Program. This grant received Board of Control approval via CON2022-72 dated September 26, 2022. The funding source is the Centers for Disease Control and Prevention (CDC) passed through the Ohio Department of Health. Full reimbursement from the Ohio Department of Health has been received and deposited. There is no required cash match.

I. 1100 – General Fund			BA2426424
BE100115 – General Election			
Other Expenditures	\$	77,000.00	

The Cuyahoga County Board of Elections is requesting an appropriation increase of \$77,000 for supplemental security services for Early In-Person voting for the period of October 8, 2024 to November 5, 2024. The funding source is the General Fund.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM: 2285 – Other Judicial			BA2410173
PS285105 – Sexual Assault Kit Initiative			
Personnel	\$	64,784.58	

TO: 2285 – Other Judicial			
PS285105 – Sexual Assault Kit Initiative			
Other Expenditures	\$	64,784.58	

The Prosecutor’s Office is requesting an appropriation transfer of \$64,784.58 to comply with the grant award modification for the FY22 Sexual Assault Kit Initiative Cold Case Genealogy grant. The funding source is the U.S. Department of Justice, Office of Justice Programs. There is no cash match.

B. FROM: 2330 – Youth Services			BA2410174
JC330100 – Youth Services Subsidy-FDCC			
Other Expenditures	\$	29,166.16	

TO: 2330 – Youth Services			
JC330100 – Youth Services Subsidy-FDCC			
Personnel	\$	29,166.16	

Juvenile Court is requesting an appropriation transfer of \$29,166.16 to realign appropriations for 2024 expected expenditures. The funding source is the Ohio Department of Youth Services. There is no cash match.

C. FROM: 2320 – Treat Alt for Safer Comm			BA2413391
CP320125 – Treatment Capacity Expansion			
Personnel	\$	16,750.00	

TO: 2320 – Treat Alt for Safer Comm			
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CP320125 – Treatment Capacity Expansion
 Other Expenditures \$ 16,750.00

The Court of Common Pleas requests an appropriation transfer of \$16,750 to realign appropriations for 2024 expected expenditures. The funding source is the ADAMHS Board. There is no cash match.

D. FROM: 2285 – Other Judicial **BA2413393**
 ME285105 – DNA Backlog Reduction Program
 Other Expenditures \$ 99,253.00

TO: 2285 – Other Judicial
 ME285105 – DNA Backlog Reduction Program
 Personnel \$ 99,253.00

The Office of the Medical Examiner requests an appropriation transfer of \$99,253 to realign a portion of the FY23 Formula DNA Capacity Enhancement for Backlog Reduction grant (CEBR) for a new Forensic Scientist – 1 assigned to the DNA unit. The performance period is from October 1, 2024 through September 30, 2025. The funding source is the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. There is no cash match.

E. FROM: 1100 – General Fund **BA2415076**
 HR100100 – HR Administration
 Other Expenditures \$ 200,000.00

TO: 1100 – General Fund
 HR100105 – Employee Benefits
 Other Expenditures \$ 200,000.00

The Office of Budget and Management, on behalf of Human Resources, is requesting an appropriation transfer of \$200,000 to realign appropriations for 2024 expected RTA Bus Pass employee benefit program expenses. The funding source is the General Fund.

F. FROM: 2260 – Human Services **BA2416612**
 HS260225 – Client Support Svcs
 Other Expenditures \$ 66,000.00

TO: 2260 – Human Services
 HS260215 – VEB Bldg NFSC
 Other Expenditures \$ 66,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$66,000 to align appropriations for expected 2024 controlled services. The funding sources are the Health and Human Services Levies.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 7805 – Other Agency	CT2410171
PJ805100 – Special Emergency Planning	
Trans Out – Transfer Out \$ 108,149.71	
TO: 2280 – Other Health and Safety	
PJ280100 – Emergency Management	
Trans In – Transfer In \$ 108,149.71	

The Department of Public Safety & Justice Services on behalf of the Local Emergency Planning Committee (LEPC) request a cash transfer of \$108,149.71 from the LEPC fund to the Office of Emergency Management (OEM). This cash transfer is to reimburse OEM for personnel time applied to the State Emergency Response Commission (SERC) grant for the period July 7, 2023 through June 30, 2024. The funding source is the Local Emergency Planning Committee.

B. FROM: 2255 – Health and Human Services Levy	CT2416610
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out \$ 1,708,333.33	
2257 – HHS Levy 4.7	
FS257110 – HHS Levies 4.7 Subsidies (2020)	
Transfer Out – Transfer Out \$ 1,708,333.33	
TO: 2200 – ADAMHS	
AB200100 – ADAMHS	
Trans In – Transfer In \$ 3,416,666.66	

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for October 2024. This is the tenth of twelve transfers approved by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

C. FROM: 1100 – General Fund	CT2416611
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FS100350 – General FD Operating Subsidies
 Trans Out – Transfer Out \$ 1,124,306.81

TO: 2300 – Other Social Services
 VC300100 – Veterans Services Fund
 Trans In – Transfer In \$ 1,124,306.81

The Office of Budget and Management, on behalf of County Council, is requesting a cash transfer in the amount of \$1,124,306.81 from the General Fund to the Veteran Services Fund. This transfer represents the 2023 surplus in the Veterans Services budget. Funding is provided by the General Fund. The Veteran Services Fund current cash balance is \$1,203,580.58.

SECTION 4. That items approved in Resolution No. R2024-0320 dated September 10, 2024 be rescinded as follows to reconcile appropriations for the year 2024 in the County’s financial system:

Resolution No. R2024-0320 dated 09/10/2024:

Original Item to Correct – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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D. FROM: 2255 – Health and Human Services Levy	CT2423225
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FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out \$ 936,628.63	

2257 – HHS Levy 4.7	
FS255105 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out \$ 936,628.62	

TO: 2260 – Human Services
 HS260185 – Admin Services – General Manager
 Trans In – Transfer In \$ 1,873,257.25

The Office of Budget and Management requests a cash transfer of \$1,873,257.25 for the Department of Health and Human Services – Division of Job and Family Services' mandated share for the third quarter of 2024 (July through September 2024). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

Original Item Corrected – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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D. FROM: 2255 – Health and Human Services Levy	CT2423225
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 936,628.63
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 936,628.62
TO: 2260 – Human Services	
HS260185 – Admin Services – General Manager	
Trans In – Transfer In	\$ 1,873,257.25

The Office of Budget and Management requests a cash transfer of \$1,873,257.25 for the Department of Health and Human Services – Division of Job and Family Services' mandated share for the third quarter of 2024 (July through September 2024). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC
October 8, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: October 1, 2024

Re: Fiscal Agenda – 10/8/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **October 8, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Juvenile Court	\$10,000.00	A	General Fund	Appropriation Increase
Juvenile Court	\$1,313,241.00	B	General Fund	Appropriation Increase
Public Safety and Justice Services	\$17,750.00	C	HHS Levy	Appropriation Increase
Public Safety and Justice Services	\$142,856.00	D	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

HHS Administration	\$1,859,542.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$220,500.00	F	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$810,006.00	G	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
HHS	\$30,611.21	H	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Board of Elections	\$77,000.00	I	General Fund	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Prosecutor’s Office	\$64,784.58	A	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$29,166.16	B	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$16,750.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Medical Examiner	\$99,253.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Human Resources	\$200,000.00	E	General Fund	Appropriation Increase
HHS – Jobs and Family Services	\$66,000.00	E	HHS Levy	Appropriation Increase

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$108,149.71	A	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
ADAMHS	\$3,416,666.66	B	HHS Levy	Cash Transfer
County Council	\$1,124,306.81	C	General Fund	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0360

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Jasmine C. Taylor to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2023 – 1/31/2028 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County Charter Section 3.09(2) authorizes County Council to establish such boards as the Council determines necessary for the efficient administration of the County; and

WHEREAS, Ordinance No O2012-0026 established the Cuyahoga County Debarment Review Board to review and determine matters submitted to it under County Code, including matters arising from administration of the County Debarment Law in accordance with Chapter 505 of the County Code; and

WHEREAS, Section 205.06 of the County Code provides the qualifications of members of the Debarment Review Board and further provides that members of the Debarment Review Board appointed by the County Executive, other than the Chair, shall be appointed to serve five (5) year staggered terms; and

WHEREAS, Charter Section 2.03(2) and County Code Section 205.06 provide that such appointments made by the County Executive are subject to confirmation by County Council; and

WHEREAS, County Executive has nominated Jasmine C. Taylor to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2023 – 1/31/2028.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Jasmine C. Taylor to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the

preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____,20____



September 25, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Debarment Review Board

Dear President Jones:

The Cuyahoga County Debarment Review Board was established to review decisions rendered by the Cuyahoga County Inspector General concerning vendors who seek to perform work on behalf of Cuyahoga County. A vendor may be precluded from doing business with Cuyahoga County (debarred) if it has engaged in criminal behavior or other actions, thereby demonstrating a lack of business integrity or honesty that adversely affects its capability to provide goods or services to the County. A vendor may be debarred by the Inspector General for varying lengths of time depending on the Inspector General's review of the evidence and severity of the infractions. A vendor that is debarred by the Inspector General has a right to appeal the findings to the Debarment Review Board. This board reviews testimony and documents submitted in a debarment process and shall issue opinions concerning the vendor's ability to provide goods or services to Cuyahoga County.

Pursuant to Section 205.06 of the Cuyahoga County Code, I submit the following nomination for appointment to the Cuyahoga County Debarment Review Board:

- **Jasmine C. Taylor (2/1/2023 – 1/31/2028)**
 - Appointment
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There is one other candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado at 216-348-4239.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

JASMINE C. TAYLOR

EXPERIENCE

Nelson, Mullins, Riley & Scarborough, LLP, Cleveland, Ohio

Senior Associate, Midwest Commercial Litigation Group, Current

- Defense litigation attorney with a focus on product liability, contractual disputes, personal injury, energy, and general commercial litigation.
- Draft pre-trial motions, including dispositive motions, as well as pleadings and memoranda.
- Defend and take depositions.
- Represent clients at mediation and settlement conferences.
- Advise clients on litigation and settlement strategy.
- Manage and conduct discovery and legal research projects.

U.S. District Court, Northern District of Ohio, Cleveland, Ohio

Law Clerk to the Honorable Charles E. Fleming, March 2022 – March 2024

- Drafted opinions on various areas of federal and state law including complex commercial litigation, employment law, products liability, class action lawsuits, ERISA, social security, and constitutional violations as well as procedural issues.
- Reviewed, analyzed, and interpreted a variety of commercial contracts and employee benefits agreements.
- Prepared for and attended court proceedings, and conferred with the Judge on civil and criminal matters.

Tucker Ellis LLP, Cleveland, Ohio

Associate, Health & Life Sciences Group, September 2019 – March 2022

- Defense litigation attorney with a focus on product liability, medical device manufacturers, pharmaceutical manufacturers, medical malpractice, and general commercial litigation.
- Drafted pre-trial motions, pleadings and memoranda.
- Managed and conducted discovery and legal research projects.
- Represented clients at settlement and mediation conferences, arbitration, and depositions.

Thompson Hine LLP, Cleveland, Ohio

Summer Associate, 2017 and 2018

- Researched legal issues for multiple practice groups, including labor and employment, construction, business litigation, white collar crime, employee benefits and compensation, products liability, and real estate.
- Drafted research memoranda and dispositive motions.

Ohio Army National Guard, Cleveland and Columbus, Ohio

Non-Commissioned Officer, December 2008 – December 2020

- As Squad Leader, managed and facilitated projects aimed to accomplish objectives, set by the chain of command, with lower enlisted soldiers.
- Developed and maintained communications networks for 200+ personnel while deployed in Afghanistan in 2012 and Kuwait in 2015.
- Secured and maintained military encryption and communications equipment valued at more than \$1,000,000.

EDUCATION

Cleveland State University College of Law, Cleveland, Ohio

Juris Doctor, cum laude, May 2019

Cleveland State University, Cleveland, Ohio

Bachelor of Arts, cum laude, Criminology and Sociology, December 2014

CIVIC ENGAGEMENT

Sigma Gamma Rho Sorority, Inc., Legal Advisor and Social Action Committee Member, Current, Cleveland, Ohio

Norman S. Minor Bar Association, Chair, City Wide Mentorship Program, 2022 – Current, Cleveland, Ohio

Norman S. Minor Bar Association, Second Vice President, 2022 – 2024, Cleveland, Ohio

Cleveland Metropolitan Bar Association 3Rs Program, 2016 – 2022, Cleveland, Ohio

Thurgood Marshall Moot Court Team, 2019 – 2023, Coach, CSU College of Law, Cleveland, Ohio

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Debarment Review Board

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

They must be a resident of Cuyahoga County appointed by the County Executive and confirmed by the Cuyahoga County Council. They may not be an employee of Cuyahoga County while serving on the Board. They shall be an attorney at-law in good standing in the State of Ohio.

Section 205.06 A.3 of the Cuyahoga County Code

2.3 The specific term of office during which the candidate would serve;

2/1/2023 - 1/31/2028

2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

2.5 For a new appointment: the name of the individual who the candidate would replace;

N/A

2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

2.7 A cumulative list of individuals who applied for the position;

Jasmine C. Taylor, Roland J. DeMonte

2.8 The candidate's city and county of residence;

Cleveland, Cuyahoga County

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

N/A

2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0361

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's reappointment of Roland J. DeMonte to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County Charter Section 3.09(2) authorizes County Council to establish such boards as the Council determines necessary for the efficient administration of the County; and

WHEREAS, Ordinance No O2012-0026 established the Cuyahoga County Debarment Review Board to review and determine matters submitted to it under County Code, including matters arising from administration of the County Debarment Law in accordance with Chapter 505 of the County Code; and

WHEREAS, Section 205.06 of the County Code provides the qualifications of members of the Debarment Review Board and further provides that members of the Debarment Review Board appointed by the County Executive, other than the Chair, shall be appointed to serve five (5) year staggered terms; and

WHEREAS, Charter Section 2.03(2) and County Code Section 205.06 provide that such appointments made by the County Executive are subject to confirmation by County Council; and

WHEREAS, the County Executive has nominated Roland J. DeMonte to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Roland J. DeMonte to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the

preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Journal _____
_____,20____



September 25, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Debarment Review Board

Dear President Jones

The Cuyahoga County Debarment Review Board was established to review decisions rendered by the Cuyahoga County Inspector General concerning vendors who seek to perform work on behalf of Cuyahoga County. A vendor may be precluded from doing business with Cuyahoga County (debarred) if it has engaged in criminal behavior or other actions, thereby demonstrating a lack of business integrity or honesty that adversely affects its capability to provide goods or services to the County. A vendor may be debarred by the Inspector General for varying lengths of time depending on the Inspector General's review of the evidence and severity of the infractions. A vendor that is debarred by the Inspector General has a right to appeal the findings to the Debarment Review Board. This board reviews testimony and documents submitted in a debarment process and shall issue opinions concerning the vendor's ability to provide goods or services to Cuyahoga County.

Pursuant to Section 205.06 of the Cuyahoga County Code, I submit the following nomination for reappointment to the Cuyahoga County Debarment Review Board:

- **Roland J. DeMonte (2/1/2024 - 1/31/2029)**
 - Reappointment
 - Currently resides in Fairview Park (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There is one other candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado at 216-348-4239.

Sincerely,

Chris Ronayne
County Executive



ROLAND J. DE MONTE

PARTNER
PRACTICES

- Employment Law
- Commercial Litigation

Attorney Biography

Roland J. De Monte is a Partner in the Cleveland office of GRSM.

He represents employers before state and federal courts in cases involving claims of discrimination, harassment, wrongful termination, retaliation, FMLA, wage and hour, ADA, and constructive discharge.

Roland also works with employers to navigate investigations by government agencies pertaining to companies' employees, and provides counseling, advice and training to companies regarding best practices to minimize liability. He collaborates with clients from the outset to identify solutions to their problems that make the best legal and business sense.

An unabashed supporter of the Greater Cleveland community, Roland serves on the boards of non-profits and civic institutions in Northeast Ohio, including, the quasi-judicial Cuyahoga County Debarment Review Board.

Admissions

- Ohio
- U.S. District Court, Northern and Southern Districts of Ohio
- U.S. Court of Appeals for the Sixth Circuit

Memberships

- Cleveland Mediation Center, Advisory Board
- Cleveland Bridge Builders' Class of 2012
- Cleveland Leadership Institute 2010

Community Involvement

- North East Ohio Chapter of the Crohn's and Colitis Foundation, Secretary and Executive Board Member

Education

J.D., University of Akron School of Law, 2006

B.A., *cum laude*, Mount Union College, 2003

Honors

Super Lawyers® Rising Stars distinction (2014-2016, 2021)

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

1.2 A copy of the candidate’s current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

2. A letter from the appointing authority providing the following information:

2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Debarment Review Board

2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

They must be a resident of Cuyahoga County appointed by the County Executive and confirmed by the Cuyahoga County Council. They may not be an employee of Cuyahoga County while serving on the Board. They shall be an attorney at-law in good standing in the State of Ohio.

Section 205.06 A.3 of the Cuyahoga County Code

2.3 The specific term of office during which the candidate would serve;

2/1/2024 - 1/31/2029

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

Jasmine C. Taylor, Roland J. DeMonte

- 2.8** The candidate's city and county of residence;

Fairview Park, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Northeast Ohio Chapter of the Crohn's and Colitis Foundation- Secretary and Executive Board Member
Cleveland Mediation Center- Advisory Board**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0362

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; and

WHEREAS, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; and

WHEREAS, the project is located in Council Districts 4; and

WHEREAS, the anticipated right-of-way acquisition cost is \$2,000.00 which will be funded by \$7.50 Motor Vehicle License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma.

SECTION 2. That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

SECTION 3. That all proceedings relative to Right-of-Way as set forth in Plat No. M-5058 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Department of Public Works, 2024, Seeking Authority to Acquire Right-of-Way for the Replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma, Ohio
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input checked="" type="checkbox"/> Authority to Acquire Right-of-Way
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PROJECT DESCRIPTION:	<p>(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail</p> <p>The Public Works Department requesting that Council find:</p> <p>a) that public convenience and welfare requires the approval of the Replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma.</p> <p>b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements</p> <p>c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality.</p>
	<p><u>This Legislative Action Request does not involve a contract.</u></p> <p>The Department of Public Works is seeking the following in connection with replacement of Ridgewood Drive Bridge 03.50 over West Creek in the City of Parma, Ohio: (1) approval of the Right-of-Way Exhibit M-5058 (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.</p> <p>Since September 18, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:</p> <ul style="list-style-type: none"> • The Department of Public Works has submitted the Right-of-Way Plans M-5058 for County Council approval and that the same are available for viewing on said website; • The Department of Public Works intends to acquire right-of-way for said improvement; • That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on October 8, 2024; and, <p>That general public access and ability to review the right-of-way plans via an electronic link as indicated.</p> <p>Right-of-Way acquisition is required from three property owners for temporary easements and channel easements.</p>

ADDITIONAL INFORMATION (IF APPLICABLE)	The location of the project is on Ridgewood Drive, approximately 3600 ft south of the intersection with Broadview Road.
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PROJECT COUNCIL DISTRICT(S):	Council District 4
PROJECT ANTICIPATED START/END DATES	Acquisition: Q4 2024 – Q2 2026 Construction Q4 2025 – Q3 2026
TOTAL PROJECT COST:	Acquisition Cost: \$2,000.00 Construction Cost: \$2,500,000.00

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	Acquisition Cost: \$2,000.00 – 100% \$7.50 County Motor Vehicle License Tax Funds

PROJECT’S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL’S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	5/9/2023	R2023-0105
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0363

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; and

WHEREAS, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; and

WHEREAS, the project is located in Council Districts 10; and

WHEREAS, the anticipated right-of-way acquisition cost is \$4,000.00 which will be funded by \$7.50 Motor Vehicle License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland.

SECTION 2. That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

SECTION 3. That all proceedings relative to Right-of-Way as set forth in Plat No. M-6003 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Department of Public Works, 2024, Seeking Authority to Acquire Right-of-Way for E. 156 th Street related to the Euclid Beach Connector Trail in the City of Cleveland
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input checked="" type="checkbox"/> Authority to Acquire Right-of-Way
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PROJECT DESCRIPTION:	<p>(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail</p> <p>The two thirds of a mile trail and shoreline protection will provide lakefront access for underserved communities and create public access along the lakefront for the North Collinwood neighborhood, in the City of Cleveland. Similarly, this project will provide public access at E. 156th Street and Shore Acres Drive for regional trail users to the Cleveland Metroparks Euclid Beach Park, Villa Angela Beach, and Wildwood Park.</p>
	<p><u>This Legislative Action Request does not involve a contract.</u></p> <p>The Department of Public Works is seeking the following in connection with the construction of a cul-de-sac at E. 156th Street for the Euclid Beach Connector Trail in the City of Cleveland, Ohio : (1) approval of the Right-of-Way Exhibit M-6003 (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.</p> <p>Since September 18, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:</p> <ul style="list-style-type: none"> • The Department of Public Works has submitted the Right-of-Way Plans M-6003 for County Council approval and that the same are available for viewing on said website; • The Department of Public Works intends to acquire right-of-way for said improvement; • That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on October 8, 2024; and, <p>That general public access and ability to review the right-of-way plans via an electronic link as indicated.</p> <p>A temporary construction easement and permanent easement is needed from one property owner.</p>

ADDITIONAL INFORMATION (IF APPLICABLE)	
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PROJECT COUNCIL DISTRICT(S):	Council District 10
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PROJECT ANTICIPATED START/END DATES	Summer (Q2-Q3) 2025 – Q3 2026
TOTAL PROJECT COST:	Acquisition Cost: \$4,000.00 Construction Cost: \$16,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	Acquisition Cost: \$4,000.00 – 100% \$7.50 County Motor Vehicle \$7.50 License Tax Funds

PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	10/08/2024	R2024-0303
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0364

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00 as follows:

- (a) Contract No. 3063 with Air-Rite, Inc. in an anticipated amount not-to-exceed \$60,000.00; and
- (b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in an anticipated amount not-to-exceed \$115,000.00; and
- (c) Contract No. 3065 with Applied Industrial Technologies, Inc. dba Applied Maintenance Supplies & Solutions LLC in an anticipated amount not-to-exceed \$40,000.00; and
- (d) Contract No. 3066 with Best Plumbing Specialties, Inc. in an anticipated amount not-to-exceed \$20,000.00; and
- (e) Contract No. 3067 with The Chas. E. Phipps in an anticipated amount not-to-exceed \$80,000.00; and
- (f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in an anticipated amount not-to-exceed \$400,000.00; and
- (g) Contract No. 3069 with Cleveland Key & Security in an anticipated amount not-to-exceed \$85,000.00; and

- (h) Contract No. 3070 with Craftmaster Hardware, LLC in an anticipated amount not-to-exceed \$180,000.00; and
- (i) Contract No. 3071 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in an anticipated amount not-to-exceed \$30,000.00; and
- (j) Contract No. 3072 with Decker Steel & Supply, Inc. in an anticipated amount not-to-exceed \$210,000.00; and
- (k) Contract No. 3073 with Foundation Building Materials (FBM) in an anticipated amount not-to-exceed \$160,000.00; and
- (l) Contract No. 3074 Graybar Electric Company, Inc. in an anticipated amount not-to-exceed \$725,000.00; and
- (m) Contract No. 3075 Lakeside Supply Company in an anticipated amount not-to-exceed \$580,000.00; and
- (n) Contract No. 3076 with Mars Electric Company, Inc. in an anticipated amount not-to-exceed \$575,000.00; and
- (o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in an anticipated amount not-to-exceed \$100,000.00; and
- (p) Contract No. 3078 Prism Glass & Door Co., Inc. dba Allied Glass Services in an anticipated amount not-to-exceed \$250,000.00; and
- (q) Contract No. 3079 with Sutton Industrial Hardware in an anticipated amount not-to-exceed \$400,000.00; and
- (r) Contract No. 3080 with Three- Z in an anticipated amount not-to-exceed \$50,000.00; and
- (s) Contract No. 3081 with Win Supply of Cleveland in an anticipated amount not-to-exceed \$500,000.00; and
- (t) Contract No. 3082 with W.W. Grainger, Inc. dba Grainger in an anticipated amount not-to-exceed \$330,000.00; and
- (u) Contract No. 3691 with Carmen's Custom Window Treatments in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

- (v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in an anticipated amount not-to-exceed \$105,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (w) Contract No. 3693 with Hilti, Inc. in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (x) Contract No. 3694 with Industrial Safety Products, Inc. in an anticipated amount not-to-exceed \$4,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in an anticipated amount not-to-exceed \$100,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (z) Contract No. 3696 with The Sherwin Williams Company in an anticipated amount not-to-exceed \$235,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in an anticipated amount not-to-exceed \$600,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (bb) Contract No. 3698 with Winzer Franchise Company in an anticipated amount not-to-exceed \$20,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solution in an anticipated amount not-to-exceed \$2,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

WHEREAS, the primary goal of this project is to provide MRO related supplies for the Public Works Department to be used on an as-needed basis for building maintenance and special projects; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 –

12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00 as follows:

- (a) Contract No. 3063 with Air-Rite, Inc. in an anticipated amount not-to-exceed \$60,000.00; and
- (b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in an anticipated amount not-to-exceed \$115,000.00; and
- (c) Contract No. 3065 with Applied Industrial Technologies, Inc. dba Applied Maintenance Supplies & Solutions LLC in an anticipated amount not-to-exceed \$40,000.00; and
- (d) Contract No. 3066 with Best Plumbing Specialties, Inc. in an anticipated amount not-to-exceed \$20,000.00; and
- (e) Contract No. 3067 with The Chas. E. Phipps in an anticipated amount not-to-exceed \$80,000.00; and
- (f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in an anticipated amount not-to-exceed \$400,000.00; and
- (g) Contract No. 3069 with Cleveland Key & Security in an anticipated amount not-to-exceed \$85,000.00; and
- (h) Contract No. 3070 with Craftmaster Hardware, LLC in an anticipated amount not-to-exceed \$180,000.00; and
- (i) Contract No. 3071 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in an anticipated amount not-to-exceed \$30,000.00; and
- (j) Contract No. 3072 with Decker Steel & Supply, Inc. in an anticipated amount not-to-exceed \$210,000.00; and
- (k) Contract No. 3073 with Foundation Building Materials (FBM) in an anticipated amount not-to-exceed \$160,000.00; and
- (l) Contract No. 3074 Graybar Electric Company, Inc. in an anticipated amount not-to-exceed \$725,000.00; and
- (m) Contract No. 3075 Lakeside Supply Company in an anticipated amount not-to-exceed \$580,000.00; and
- (n) Contract No. 3076 with Mars Electric Company, Inc. in an anticipated amount not-to-exceed \$575,000.00; and

- (o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in an anticipated amount not-to-exceed \$100,000.00; and
- (p) Contract No. 3078 Prism Glass & Door Co., Inc. dba Allied Glass Services in an anticipated amount not-to-exceed \$250,000.00; and
- (q) Contract No. 3079 with Sutton Industrial Hardware in an anticipated amount not-to-exceed \$400,000.00; and
- (r) Contract No. 3080 with Three- Z in an anticipated amount not-to-exceed \$50,000.00; and
- (s) Contract No. 3081 with Win Supply of Cleveland in an anticipated amount not-to-exceed \$500,000.00; and
- (t) Contract No. 3082 with W.W. Grainger, Inc. dba Grainger in an anticipated amount not-to-exceed \$330,000.00; and
- (u) Contract No. 3691 with Carmen's Custom Window Treatments in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in an anticipated amount not-to-exceed \$105,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (w) Contract No. 3693 with Hilti, Inc. in an anticipated amount not-to-exceed \$22,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (x) Contract No. 3694 with Industrial Safety Products, Inc. in an anticipated amount not-to-exceed \$4,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in an anticipated amount not-to-exceed \$100,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (z) Contract No. 3696 with The Sherwin Williams Company in an anticipated amount not-to-exceed \$235,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and
- (aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in an anticipated amount not-to-exceed \$600,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

(bb) Contract No. 3698 with Winzer Franchise Company in an anticipated amount not-to-exceed \$20,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

(cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solution in an anticipated amount not-to-exceed \$2,000.00, to change the effective date from 9/22/2023 to 1/1/2023; and

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Public Works - Facilities Master Contract 2 nd Amendment - RFQ 11080 / 12771	
Department or Agency Name	Department of Public Works	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		20 Various Vendors	1.1.2023 - 12.31.2024	\$3,000,000.00	2.28.2023	R2023-0035
O	3063	Air-Rite				
O	3064	Amico (Speedy Office)				
O	3065	Applied Industrial				
O	3066	Best Plumbing				
O	3067	Chas E Phipps				
O	3068	Cleveland Hermetic				
O	3069	Cleveland Key				
O	3070	Crafmaster				
O	3071	Crown Cleaning				
O	3072	Decker Steel				
O	3073	FBM				
O	3074	Graybar Electric				
O	3075	Lakeside Supply				
O	3076	Mars Electric				
O	3077	PPG Architectural				
O	3078	Prism Glass dba Allied Glass				
O	3079	Sutton Hardware				

Rev. 05/07/2024

O	3080	Three Z				
O	3081	Winsupply				
O	3082	Grainger				
A-1		9 Additional Vendors Added	9.22.2023 - 12.31.2024	\$0.00	10.2.2023	BC2023.608
A-1	3783	Bryne Sign				
A-1	3691	Carmen's Custom Window				
A-1	3692	Cleveland Lumber				
A-1	3693	Hilti				
A-1	3694	Industrial Safety				
A-1	3695	Refrigeration Sales				
A-1	3696	Sherwin Williams				
A-1	3697	Wadsworth				
A-1	3698	Winzer				
A-2		29 Various Vendors	1.1.2025 - 12.31.2026	\$6,000,000.00	Pending	Pending
A-2	3063	Air-Rite				
A-2	3064	Amico (Speedy Office)				
A-2	3065	Applied Industrial				
A-2	3066	Best Plumbing				
A-2	3067	Chas E Phipps				
A-2	3068	Cleveland Hermetic				
A-2	3069	Cleveland Key				
A-2	3070	Crafmaster				
A-2	3071	Crown Cleaning				
A-2	3072	Decker Steel				
A-2	3073	FBM				
A-2	3074	Graybar Electric				

A-2	3075	Lakeside Supply				
A-2	3076	Mars Electric				
A-2	3077	PPG Architectural				
A-2	3078	Prism Glass dba Allied Glass				
A-2	3079	Sutton Hardware				
A-2	3080	Three Z				
A-2	3081	Winsupply				
A-2	3082	Grainger				
A-2	3783	Bryne Sign				
A-2	3691	Carmen's Custom Window				
A-2	3692	Cleveland Lumber				
A-2	3693	Hilti				
A-2	3694	Industrial Safety				
A-2	3695	Refrigeration Sales				
A-2	3696	Sherwin Williams				
A-2	3697	Wadsworth				
A-2	3698	Winzer				

Service/Item Description (include quantity if applicable).
Public Works is requesting authorization to amend the Facilities Master Contract, encompassing 29 vendors, extending an additional two-year period and adding an additional \$6,000,000.00, for parts and supplies for the Facilities Division of Public Work.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

- Project Goals, Outcomes or Purpose (list 3):**
1. Extending this Master Contract will allow Public Works continued partnerships with these 29 vendors and through the practice of mini bids, allows competitive pricing within the contract.
 2. The Master Contract is a time saving process, allowing the trades to maintain County buildings more effectively and this amendment will extend that time.
 3. The trades are consistently working on building improvements and Capital Projects, which this contract will include funding for those projects as well as our regular building maintenance.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Air-Rite Service Supply 1290 W. 117 th Street Cleveland, Ohio 44107	Owner, executive director, other (specify): Dave Harris, President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __11080 / 12771__ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ (Original and Amend #1) <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This amendment to an existing contract is for everyday use at County buildings impacting operations and critical projects. The procurement method for the original contract was a formal RFQ and the first amendment stems from a secondary formal RFQ to add more vendors to the master contract. This intent of this second amendment is to utilize these 29 vendors for another 2-year term. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / n/a	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFQ

	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. General Fund – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW750100
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):						
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0365

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

WHEREAS, the primary goal of this project is to provide general construction management and support services to assist County personnel in administering roadway and bridge construction projects; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hill International & Quality Control Inspection / 2 Contracts / RQ14483 / 3-year contract for Construction Management & Material Testing Services for Facilities
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4716	Hill International	11/8/2024-11/7/2027	\$500,000.00	Pending	Pending
O	CM4717	Quality Control Inspection, Inc.	11/8/2024-11/7/2027	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for Construction Management & Material Testing Services- Facilities for various County projects.

Indicate whether: New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional
 Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
 To secure a 3-year contract for each vendor for Construction Management & Material Testing Services- Facilities.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Hill International, Inc. 9150 South Hills Blvd Broadview Heights, Ohio 44147	Owner, executive director, other (specify): Pete Buchholz 1st Vice President
Vendor Council District: 6	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Quality Control Inspection, Inc. 9500 Midwest Avenue Garfield Heights, Ohio 44125	Owner, executive director, other (specify): Margaret Robinson- Project Manager- PE
Vendor Council District: 8	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14483</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: <u>June 17, 2024</u>	Provide a short summary for not using competitive bid process. These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams. *See Justification for additional information.
The total value of the solicitation: <u>\$1,000,000.00</u>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <u>51 / 3</u>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<u>14</u>) DBE (<u>2</u>) SBE (<u>12</u>) MBE (<u>1</u>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? No Yes, answer the below questions.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2368	Quality Control Inspection, Inc.	10/28/2022-10/27/2025	\$450,000.00	3/28/2022	R2022-0180
O	4201 (fka 285)	Hill International Inc.	6/9/2020-6/8/2023	\$450,000.00	6/15/2020	BC2020-334

A1	4201	Hill International Inc.	6/8/2023	\$300,000	12/21/2020	BC2020-662
A2	4201	Hill International Inc.	6/8/2023	\$475,000	5/4/2021	BC2021-240
A3	4201	Hill International Inc.	12/31/2024	\$0	5/18/2023	BC ION3 5/30/2023
A4	4201	Hill International Inc.	12/31/2024	\$129,500	2/26/2024	BC2024-149

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0366

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

WHEREAS, the primary goal of this project is to maximize our resources (staff and financial) to address our infrastructure needs; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hasenstab Architects & Karpinski Engineering, Inc. / 2 Contracts / RQ14489 / 3-year contract for General Architectural & Engineering Services
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4737	Hasenstab Architects	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending
O	CM4738	Karpinski Engineering, Inc.	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for General Architecture & Engineering Services for various County projects.

Indicate whether: New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional
 Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):
 To secure a 3-year contract for each vendor for General Architectural & Engineering Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Hasenstab Architects 700 W St. Clair Ave, Suite 300 Cleveland, Ohio 44113	Owner, executive director, other (specify): Dennis Check President & Principal
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Karpinski Engineering, Inc. 3135 Euclid Avenue Cleveland, Ohio 44115	Owner, executive director, other (specify): Joe Hofstetter Principal & Director of Building Performance
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14489</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: June 17, 2024	Provide a short summary for not using competitive bid process. These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams. *See Justification for additional information.
The total value of the solicitation: \$1,500,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 61 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (30) DBE (14) SBE (15) MBE (1) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? No Yes, answer the below questions.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions): **N/A for both vendors**

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0367

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; and

WHEREAS, the primary goal of this project is to provide Cuyahoga County residents and visitors with additional outdoor trail access; and

WHEREAS, the project is located in Council District 5; and

WHEREAS, this project is Revenue Generating, the County is serving as sponsor for federal dollars and money from Olmsted Township to ultimately pay the yet-to-selected vendor; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works Requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4851	Olmsted Township	N/A	\$	pending	pending

<p>Service/Item Description (include quantity if applicable).</p> <p>The Public Works Department requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road. The project is to be funded with (37%) \$276,000 Federal and (63%) \$473,100 Olmsted Township. The total cost of the project is anticipated to be \$749,100. Olmsted Township will reimburse the County for all expenses related to this project; therefore, the project will not cost the County anything. The anticipated start date for the project is the Spring of 2025 and it is anticipated to be completed in the Fall of 2025.</p>
<p>Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The primary goal of this request is approval of agreement. The primary goal of the project is provide Cuyahoga County residents and visitors with additional outdoor trail access.</p>

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Olmsted Township 7924 Fitch Road Olmsted Township, OH 44138	
Vendor Council District:	Project Council District:
5	5
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. N/A – This is a revenue generating exemption non-po agreement
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. N/A – This is a revenue generating exemption non-po agreement
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0368

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; and

WHEREAS, the primary goal of this loan is assists in funding project costs to create a new distribution center, reutilization of a vacant building and establish a job training center for building trades; and

WHEREAS, this project is anticipated to create 83 new jobs; and

WHEREAS, the County will loan \$2,000,000.00 with a term of 1 year interest only followed by 10 years fully amortizing principal and interest at 4.5% interest; and

WHEREAS, the project is funded 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction

and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunsetting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	2024 – Department of Development; D&F Gery, Inc. and 30055 Cedar Rd. LLC; Economic Development Loan; Portfol Loan No. 374-01-01
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	Famous Distribution, Inc. dba Famous Supply	11 Years	\$2,000,000	Pending	Pending

Loan Description and Terms.

Department of Development is seeking approval of an Economic Development Loan to Famous Distribution, Inc. dba Famous Supply. The loan will be used to assist in funding project costs to build a distribution center at 5700 Lee Road S., Maple Heights, Ohio. The business will renovate an existing warehouse and purchase necessary furniture, fixture, machinery, equipment, and other costs related to creation of a distribution center.

Loan Amount: not to exceed \$2,000,000

Loan Terms: 1 year interest-only followed by 10 years fully amortizing P&I at 4.5% interest.

Loan Security: A subordinate UCC lien and corporate guarantee from Famous Enterprises, Inc.

Project Purpose/Goals, Outcomes(List 3):

Creation of a new distribution center in Maple Heights.

Reutilization of a vacant building.

Establishing a job training center for building trades.

Loan proceeds may be used for costs related to the project at 5700 Lee Road S., Maple Heights, Ohio.

Number of Jobs created: 83

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Rev. 7/24/23

Vendor Name and address:	Owner, executive director, other (specify):
Famous Distribution, Inc. dba Famous Supply 2620 Ridgewood Road Akron, Ohio 44313	Peter Bastulli, CFO
Vendor Council District: N/A	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	5700 Leer Rd. S, Maple Heights Ohio 44137

NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment (list original procurement)
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Commented [CCT]: Suggestion by MDV - I don't recall exactly how the audit (Section 10300) or we can refer them to instructions and provisions, detail in the instruction.

Provide status of project.
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline:
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Date item was entered and released in Infor:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

Rev. 7/24/23

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0351

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution making an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division has recommended an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to provide medical services for youth detained in the Juvenile Detention Center; and

WHEREAS, the project is funded 100% Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 4719 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract for Medical and Pharmaceutical Services-Wellpath, LLC
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4719	Wellpath, LLC	01/01/2024-12/31/2026	\$7,871,139.54	Pending	pending

Service/Item Description (include quantity if applicable).
 Responsible for administering, managing, and supervising the health care delivery system at Cuyahoga County Juvenile Court.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3): Provide a healthcare delivery system tailored to CCJDC needs. Provide screenings within 24 hours after the Covered Person’s arrival at the CCJDC. Provide monitoring of pharmacy usage as well as a Preferred Medication List.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Wellpath, LLC	Owner, executive director, other (specify): Cindy Watson, Chief Operating Officer
3340 Perimeter Hill Dr. Nashville, TN 37211	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>12854</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 09/06/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.

Rev. 05/07/2024

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 23 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. No Goals If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Wellpath was the only bidder of the 3 who offered all the services Juvenile Court was looking for.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Diamond Pharmacy and Genoa Healthcare provided no pricing for healthcare only pharmaceuticals.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health & Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC280110-55040
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: The vendor had issues with the insurance requirements and asked for exceptions to be made. The result was a resolution months after the RFQ.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	05/10/2023
Date documents were requested from vendor:	07/16/2024
Date of insurance approval from risk manager:	05/29/2024
Date Department of Law approved Contract:	07/24/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
The vendor had been without payment for an extended time frame while the services were still being provided.	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	935 FKA 375	Wellpath, LLC	01/01/2021- 12/31/2022	\$2,998,968.00	12/18/2020	R2020-0288
A-1	2576	Wellpath, LLC	01/01/2022- 12/31/2023	\$2,784,439.12	8/11/2022	R2022-0253

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12854
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4571-3
CM Contract#	4719

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Issue with insurance requirements which took months for a resolution	
What is being done to prevent this from reoccurring?	Start process earlier to allow issues to be resolved.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing
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	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	MA	OK AC
Bid Specification Packet	MA	OK AC
Final DEI Goal Setting Worksheet	MA	OK AC
Diversity Documents – <i>if required (goal set)</i>	NA	
Award Letter (sent to awarded vendor)	MA	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	NA	
Tabulation Sheet	MA	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	MA	OK AC
IG# 20-0338-REG 12/31/2024	MA	OK AC
Debarment/Suspension Verified Date: 07/24/2024	MA	OK AC
Auditor’s Finding Date: 07/24/2024	MA	OK AC
Vendor’s Submission	MA	OK AC
Independent Contractor (I.C.) Requirement Date: 08/02/2024	MA	OK AC
Cover - <i>Master contracts only</i>	NA	
Contract Evaluation – <i>if required</i>	NA	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	NA	
Checklist Verification	MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
01/01/2024-12/31/2024	JC280110	55040			\$2,509,328.00
01/01/2025-12/31/2025	JC280110	55040			\$2,622,022.76
01/01/2026-12/31/2026	JC280110	55040			\$2,739,788.78
			TOTAL		\$7,871,139.54

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3941			
CM Contract#		935 (FKA 375), 2576			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$2,998,968.00		01/01/2021-12/31/2022	12/18/2020	R2020-0288
	Prior Amendment Amounts (list separately)	\$2,784,439.12	01/01/2022-12/31/2023	8/11/2022	R2022-0253
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$2,784,439.12			
Total Contact Amount	\$5,783,407.12				

PURCHASING USE ONLY

Prior Resolutions	R2020-0288, R2022-0253
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CM#:	4719
Vendor Name:	WELLPATH LLC
ftp:	1/1/24 - 12/31/26
Amount:	\$7,871,139.54
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 9/5/24



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: RQ12854/Event #4571	ESTIMATE: \$6,800,000.00
CONTRACT PERIOD:	NUMBER OF RESPONSES (issued/submitted): 23/3
REQUESTING DEPARTMENT: Juvenile Court Division	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No
	RFB/RFP/RFQ DUE DATE: August 28, 2023
	COMMODITY DESCRIPTION: Medical and Pharmaceutical Services for the Cuyahoga County Juvenile Detention Center
	DIVERSITY GOAL/MBE 0%
	CCBB: Low Non-CCBB Bid \$:
	CCBEIP: Low Non-CCBEIP Bid \$:
	RANGE OF LOWEST BID REC'D \$
	MAX SBE/MBE/WBE PRICE PREF \$

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Diamond Pharmacy Services 645 Kolter Drive Indiana PA 15701			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buyer Administrative Review: Buyer Initials NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: AC			Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
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2. Genoa Healthcare 1744 Payne Ave Cleveland OH 44114			Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No CCBB / CCBEIP Registered <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
--	--	--	---	---	---	--------------------	---

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: _____ AC_____			SBE/MBE/WBE Comments and Initials: _____ _____		

Transaction ID:

	Award: (Y/N)	Dept. Tech. Review	
Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Diversity Program Review: SBE / MBE / WBE
3. WELLPATH 3340 Perimeter Hill Dr Nashville TN 37211		CCBB / CCBEIP Registered <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No
		Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 20-0338-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP:	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: %
			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
			SBE/MBE/WBE Comments and Initials:
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A OPD Buyer Initials: <u>AC</u>					

Transaction ID:

GOAL SETTING WORKSHEET

Department Name:
 Contact Name:
 Contact Phone#:
 Contact Email:

Cuyahoga Court of Common Pleas, Juvenile Division
 LaTerra Brown
 216-698-4346
lbrown@cuyahogacounty.us

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ#: **Detention Healthcare and Pharmacy Services**

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Professional Medical Services	94874	6800000.00	1		0.00	0.00		0.00	0.00
Medical and Laboratory Services	94855		1		0.00	0.00		0.00	0.00
Nursing Services	94864		1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		6800000.00							0.00

Project Diversity Goals: MBE Goal 0% WBE Goal 0% SBE Goal (not calculated) %

Comments:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0352

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends entering into a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028; and

WHEREAS, the primary goal of this project is to provide maintenance and support for the court’s audio and visual recording system; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 4743 and all other documents consistent with said award and this Resolution.

To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 24, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract with CourtSmart Digital Systems, Inc. for Audio and Visual Recording System Maintenance
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4743	CourtSmart Digital Systems	01/01/2024-12/31/2028	\$528,205.20	Pending	pending

Service/Item Description (include quantity if applicable).
 The Court desires to contract with CourtSmart Digital Systems for a term starting January 1, 2024, until December 31, 2028. This vendor provides maintenance and support to the Court’s existing audio and visual recording system located in each courtroom.

Indicate whether:
 New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):
 The primary goal is to provide maintenance and support for the court’s audio and visual recording system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: CourtSmart Digital Systems 51 Middlesex Street North Chelmsford, Massachusetts 01863	Owner, executive director, other (specify): Andrew Treinis President/CEO
Vendor Council District:	Project Council District: Cuyahoga County
If applicable provide the full address or list the municipality(ies) impacted by the project.	9300 Quincy Ave Cleveland, OH 44106

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% is from the General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC100105-55130
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Waiting for the Vendor to present the appropriate Insurance requirements and documents.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	6/14/2023
Date documents were requested from vendor:	4/29/2024
Date of insurance approval from risk manager:	2/27/2024
Date Department of Law approved Contract:	6/14/2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2014	\$192,886.79		BC2012-313
(A-1)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2015	\$96,443.40		BC2014-262
(A-2)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-01/01/2017	\$191,058.48		BC2016-38
(A-3)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2018	\$220,548.28	02/05/2018	BC2018.78
(A-4)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2019	\$98,644.52	12/17/2018	BC2018-921
(A-5)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2020	\$153,192.64	12/16/2019	BC2019-956
(A-6)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2021	\$105,452.64	4/26/2021	BC2020-191
(A-7)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2022	\$105,452.64	1/31/2022	BC2022-62
(A-8)	CM3268	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2023	\$105,531.14	3/13/2023	BC2023-164

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	n/a
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4743

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Back and forth with the vendor regarding insurance requirements and documents.	
What is being done to prevent this from reoccurring?	The court will work with the vendor to provide documents in a timelier manner.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	20-0389-REG 12/31/2024		MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a	
Debarment/Suspension Verified	Date:	07.25.2024	MA	OK AC
Auditor’s Finding	Date:	07.25.2024	MA	OK AC
Vendor’s Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	05.22.2024	MA	OK AC
Cover - <i>Master contracts only</i>			n/a	
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC100105	55130		\$105,641.04
01/01/2025-12/31/2025	JC100105	55130		\$105,641.04
01/01/2026-12/31/2026	JC100105	55130		\$105,641.04
01/01/2027-12/31/2027	JC100105	55130		\$105,641.04
01/01/2028-12/31/2028	JC100105	55130		\$105,641.04
			TOTAL	\$528,205.20

Contract History CE/AG# (if applicable)	CE1300016
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	CM451, CM3268

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$192,886.79		01/01/2013-12/31/2014		BC2012-313
Prior Amendment Amounts (list separately)		\$96,443.40	12/31/2015		BC2014-262
		\$191,058.48	12/31/2017		BC2016-38
		\$220,548.28	12/31/2018	02/5/2018	BC2018-78
		\$98,644.52	12/31/2019	12/17/2018	BC2018-921
		\$153,192.64	12/31/2020	12/16/2019	BC2019-956
		\$105,452.64	12/31/2021	04/26/2021	BC2020-191
		\$105,452.64	12/31/2022	01/31/2022	BC2022-62
Pending Amendment		\$105,531.14	12/31/2023	03/13/2023	BC2023-164
Total Amendments		\$1,076,323.74			
Total Contact Amount	\$1,269,210.53	\$			

Purchasing Use Only:

Prior Resolutions:	BC2012-313, BC2014-262, BC2016-38, BC2018-78, BC2019-956, BC2020-191, BC2022-62, BC2023-164
CM#:	4743
Vendor Name:	CourtSmart Digital Systems, Inc.
ftp:	1/1/24 – 12/31/28
Amount:	\$528,205.20
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer approval: AC 8/30/24

3 | Page

Revised 9/17/2021

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0303

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; total estimated project cost \$16,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; and

WHEREAS, the anticipated start-completion date is Summer 2025 to fall of 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$16,000,000.00; and

WHEREAS, this project will be funded 40.2% (\$6,451,249.00) other funding sources, 18.8% (\$3,000,000.00) City of Cleveland, 12.5% (\$2,000,000.00) General Fund, 9.4% (\$1,500,000.00) Northeast Ohio Regional Sewer District, 9.3% (\$1,498,751.00) Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant Fund, 6.3% (\$1,000,000.00) Emergency Erosion Assistance Grant Fund, 2.5% (\$400,000.00) Road and Bridge Fund and 1% (\$150,000.00) NatureWorks Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the roadway improvements on E. 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	The two thirds of a mile trail and shoreline protection will provide lakefront access for underserved communities and create public access along the lakefront for the North Collinwood neighborhood, in the City of Cleveland. Similarly, this project will provide public access at E. 156 th Street and Shore Acres Drive for regional trail users to the Cleveland Metroparks Euclid Beach Park, Villa Angela Beach, and Wildwood Park.
PROJECT COUNCIL DISTRICT(S):	Council District 10
PROJECT ANTICIPATED START/END DATES	Summer (Q2-Q3) 2025 – Q3 2026
TOTAL PROJECT COST:	\$16,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source. City of Cleveland - \$3,000,000 (18.8%), Northeast Ohio Regional Sewer District - \$1,500,000 (9.4%), NatureWorks Grant - \$150,000 (1%), Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant - \$1,498,751 (9.3%), Emergency Erosion Assistance Grant - \$1,000,000 (6.3%), Cuyahoga County General Fund - \$2,000,000 (12.5%), Cuyahoga County Road & Bridge - \$400,000 (2.5%), Other Funding Sources \$6,451,249 (40.2%)

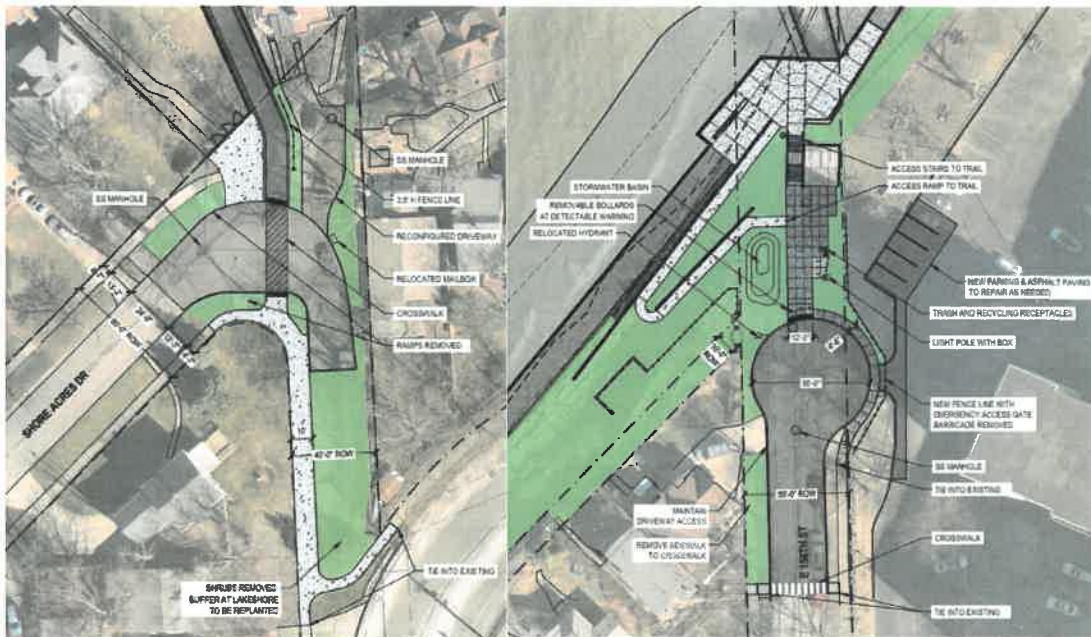
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	Pending	Pending
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Roadway improvements on E. 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland

Project Type	Road improvements associated with Euclid Beach Lakefront Access Trail at E. 156 th Street and Shore Acres Drive.
Project Limits	15405 Lake Shore Boulevard to 16301 Lake Shore Boulevard (Cleveland Metroparks Euclid Beach Lakefront Reservation)
Project Length	2/3 mile
Average Daily Traffic	N/A
Pavement Condition Rating	N/A
Previously Resurfaced	Unknown
Council District	10
Project Cost	\$16,000,000
Proposed Funding	City of Cleveland - \$3,000,000 (18.8%), Northeast Ohio Regional Sewer District - \$1,500,000 (9.4%), NatureWorks Grant - \$150,000 (1%), Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant - \$1,498,751 (9.3%), Emergency Erosion Assistance Grant - \$1,000,000 (6.3%), Cuyahoga County General Fund - \$2,000,000 (12.5%), Cuyahoga County Road & Bridge - \$400,000 (2.5%), Other Funding Sources \$6,451,249 (40.2%)
Project Design	Cuyahoga County
Construction Admin	Cuyahoga County





County Council of Cuyahoga County, Ohio

Resolution No. R2024-0333

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Kelly, Turner, Conwell, Sweeney and Byrne</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program as follows:

- 1) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.

- 2) Rockside Road Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.

- 3) Avery Road from Royalton Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- 4) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- 5) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 1; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- 6) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- 7) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- 8) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- 9) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.
- 10) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.

- 11) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- 12) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- 13) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- 14) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- 15) Dover Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- 16) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the Village of North Randall.
- 17) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- 18) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00;

project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.

- 19) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from Orange Village.
- 20) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- 21) Brush Road from Chardon Road to Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.
- 22) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.
- 23) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- 24) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- 25) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

WHEREAS, the anticipated start date is 2025-2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal of the 50/50 Resurfacing Program is to properly maintain the County's infrastructure.

WHEREAS, the projects are located in Council Districts 1, 3, 4, 5, 6, 8, 9, 10, and 11; and

WHEREAS, the estimated project cost is \$5,450,000.00; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program as follows:

- 1) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
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- 6) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- 7) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
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- 12) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.

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- 14) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- 15) Dover Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- 16) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the Village of North Randall.
- 17) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
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- 23) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- 24) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- 25) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Approval of the Public Convenience and Welfare for the 2025-2026 50/50 Resurfacing Program
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	<p>See attached Table for the 25 Projects</p> <p>Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.</p> <p>Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: See attached Table for the 25 Projects</p> <p>Project part of NOACA TIP: N/A</p>
ADDITIONAL INFORMATION (IF APPLICABLE)	<p>The 50/50 Resurfacing Program allows the municipalities to apply for 50% County funding up to a maximum of \$250,000 per project.</p> <p>Note that McCracken Road (Garfield Heights; No. 10) and Trebisky Road & Anderson Road (South Euclid; No. 24) are concrete roadways and therefore, should be listed as reconstruction rather than resurfacing.</p>
PROJECT COUNCIL DISTRICT(S):	See attached Table for the 25 Projects
PROJECT ANTICIPATED START/END DATES	The anticipated construction year for each project is 2025-2026. Construction is administered by the associated Municipality.
TOTAL PROJECT COST:	\$5,450,000.00 County Road and Bridge Funds – County Contribution; \$13,921,481.00 Total Estimated Project Cost (Municipalities); See attached Table for breakdown of the 25 Projects.

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	County Road and Bridge Funds – County Contribution

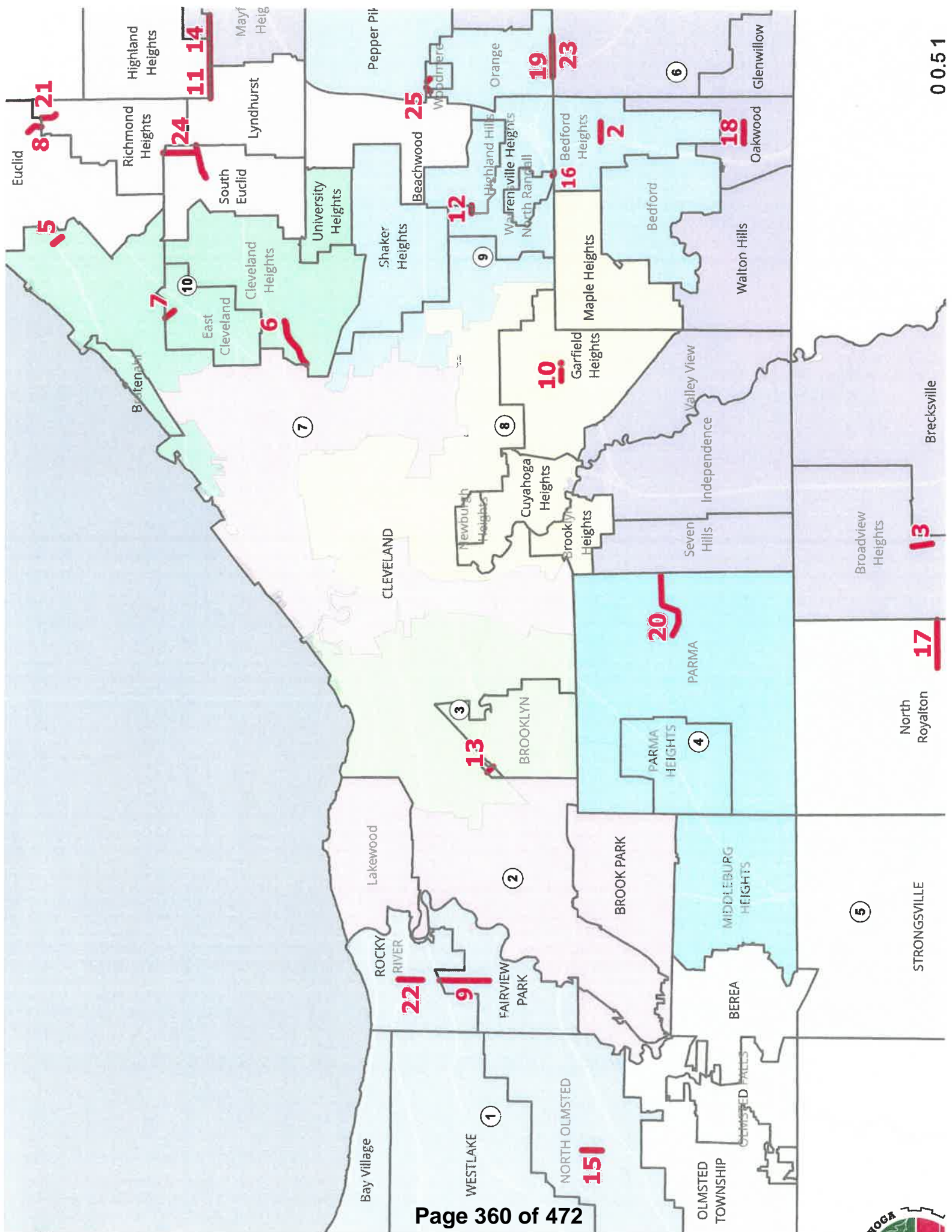
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY
DEPARTMENT OF PUBLIC WORKS
 2079 East 9th Street, 5th Floor • Cleveland Ohio 44115
 (216) 348-3800

2025-2026 AWARDS FOR COUNTY ROAD 50/50 FUNDING PROGRAM

County Road Name	Project Limits	Municipality(ies) Project is Located In	Council District(s)	Equity Zone	Sustainability	ADT	PCR	Condition Name	Year of Last Rehab/Resurf	Total Estimated Project Cost	County Contribution
1 Bradley Road	80 ft N of Carlton Drive to Lake Road	Bay Village	1	No	Yes	9,986	64	Fair to Poor	1998	\$ 607,100.00	\$ 250,000.00
2 Rockside Road	I-271/480 Bridge to Aurora Road	Bedford Heights	9	Yes	Yes	25,270	65	Fair to Poor	2010	\$ 500,000.00	\$ 250,000.00
3 Avery Road	Royalton Road to Oakes Road	Broadview Heights	6	No	Yes	1,490	38	Very Poor	1983	\$ 300,000.00	\$ 150,000.00
4 West Orange Street	Bentleyville Road to North Main St	Chagrin Falls	6	No	Yes	7,050	59	Fair to Poor	2006	\$ 400,000.00	\$ 200,000.00
5 Euclid Heights Boulevard	CSX Railroad Tracts to Bell Drive	Cleveland	10	Yes	Yes	4,723	41	Poor	Unknown	\$ 511,942.00	\$ 250,000.00
6 Colt Avenue	Cedar Road to Coventry Road	Cleveland Heights	10	Yes	Yes	15,886	74	Fair	1980	\$ 839,300.00	\$ 250,000.00
7 Richmond Road	Woodworth Avenue to East 152nd Street	East Cleveland	10	Yes	Yes	1,519	38	Very Poor	1965	\$ 64,599.00	\$ 250,000.00
8 West 210th Street	South Corporation Limit to Brush Road	Euclid	11	Yes	Yes	7,574	58	Fair to Poor	1995	\$ 502,755.00	\$ 250,000.00
9 McCracken Road	Lorain Road to Center Ridge Road	Fairview Park	1	Yes	Yes	13,833	47	Poor	2003	\$ 1,063,157.00	\$ 250,000.00
10 Ridgebury Boulevard	East 119th to East 113th; At Intersection with Henry	Garfield Heights	8	Yes	Yes	5,036	44	Poor	1997	\$ 557,575.00	\$ 250,000.00
11 Harvard Road	West Corporation Limit to East Corporation Limit (North Side Only)	Highland Heights	11	Yes	Yes	9,769	69	Fair	2009	\$ 667,137.00	\$ 250,000.00
12 Memphis Avenue	Warrensville Center Road to Northfield Road (South Side Only)	Highland Hills	9	Yes	Yes	15,673	62	Fair to Poor	1984	\$ 150,000.00	\$ 75,000.00
13 Ridgebury Boulevard	North Corporation Limit to South Corporation Limit	Lindale	3	Yes	Yes	28,496	88	Good	2017	\$ 150,000.00	\$ 75,000.00
14 Dover Center Road	Iroquois Avenue to Orchard Heights Drive (South Side Only)	Mayfield Heights	6	Yes	No	9,789	69	Fair	2009	\$ 1,223,400.00	\$ 250,000.00
15 Miles Road	Butternut Ridge Road to Mill Road	North Olmsted	1	Yes	Yes	10,222	61	Fair to Poor	2009	\$ 500,000.00	\$ 250,000.00
16 Akins Road	I-480 to East Corporation Limit	North Randall	9	Yes	Yes	15,856	66	Fair	2000	\$ 450,000.00	\$ 225,000.00
17 Tryon Road	State Road to East Corporation Limit	North Royalton	5	No	No	5,847	33	Very Poor	2005	\$ 680,953.00	\$ 250,000.00
18 Milles Road	Broadway Avenue to Jean Drive	Oakwood Village	6	Yes	No	1,132	58	Fair to Poor	1996	\$ 400,000.00	\$ 200,000.00
19 W. Ridgewood Road	Brainard Road to Lander Road (North Side Only)	Orange Village	9	No	Yes	10,676	67	Fair	2004	\$ 500,000.00	\$ 250,000.00
20 Brush Road	State Road to Broadview Road	Parma	4	Yes	No	13,720	47	Poor	2002	\$ 874,715.00	\$ 250,000.00
21 Wagar Road	Chardon Road to North Corporation Limit	Richmond Heights	11	Yes	No	2,211	55	Poor	1998	\$ 300,000.00	\$ 150,000.00
22 Milles Road	Hilliard Boulevard to Detroit Road	Rocky River	1	No	Yes	13,833	62	Fair to Poor	2002	\$ 857,560.00	\$ 250,000.00
23 Treblisky Road & Anderson Road	Brainard Road to Lander Road (South Side Only)	Solon	6	No	Yes	10,676	61	Fair to Poor	2004	\$ 501,348.00	\$ 250,000.00
24 Brainard Road	Anderson Road to North Corporation Limit & South Green Road to East Corporation Limit	South Euclid	11	Yes	Yes	9,250	50	Poor	1995	\$ 250,000.00	\$ 125,000.00
25	Chagrin Boulevard to Melbourne Road; Chagrin Boulevard to Village Square South Drive	Woodmere	9	No	Yes	7,135	61	Fair to Poor	2000	\$ 520,000.00	\$ 250,000.00
TOTALS:										\$ 13,921,481.00	\$ 5,450,000.00



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0334

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Miller and Sweeney</p>	<p>A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; and

WHEREAS, the anticipated start-completion date is March 2025 to November 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 2; and

WHEREAS, the estimated project cost is \$17,600,000.00; and

WHEREAS, this project will be funded 33% Federal Fund (\$5,886,193.00), 9% Road and Bridge Fund (\$1,500,000.00) and 58% City of Lakewood (\$10,213,807.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the related necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: September 10, 2024

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Lakewood
	Project part of NOACA TIP: (LIST TIME PERIOD) 2024-2027 NOACA
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Council District 2
PROJECT ANTICIPATED START/END DATES	March 2025 – November 2026
TOTAL PROJECT COST:	\$17,600,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	33% Federal (\$5,886,193), 9% County Road and Bridge (\$1,500,000), and 58% Lakewood (\$10,213,807)

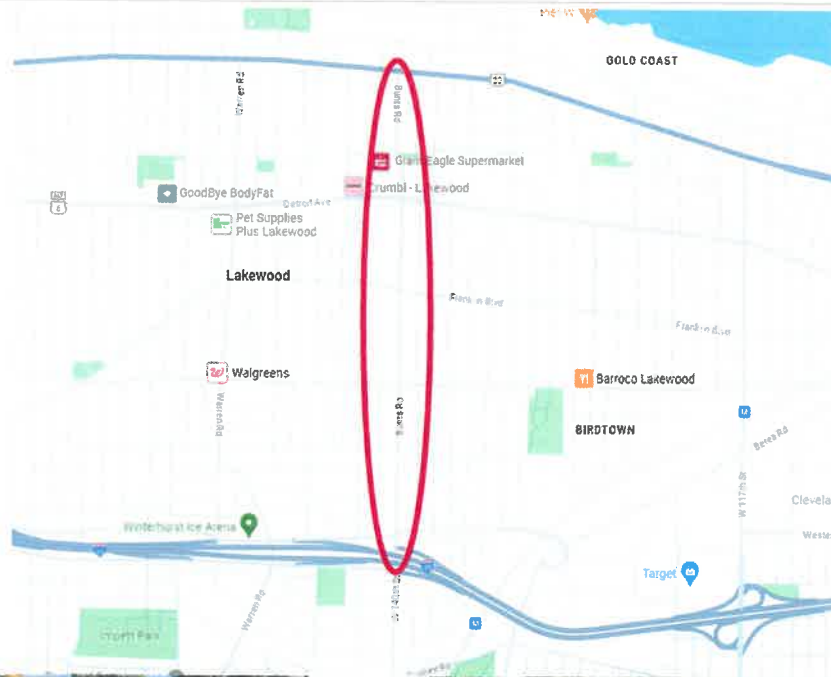
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Rehabilitation of Bunts Road: Lakewood

Project Type	Rehabilitation of Bunts Road
Project Limits	Lakewood Heights Boulevard to Clifton Road
Average Daily Traffic	4,271 vehicles per day
Pavement Condition Rating	57 (Fair to Poor)
Last Rehabilitated	2009
Distance	1.5 miles
Council District	2
Project Cost	\$17,600,000
Proposed Funding	33% Federal (\$5,886,193), 9% County (\$1,500,000), 58% Lakewood (\$10,213,807)
Project Design	Lakewood
Construction Admin	Lakewood



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0335

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; and

WHEREAS, the anticipated start-completion date is Fall of 2028 through Fall of 2030; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$5,600,000.00; and

WHEREAS, this project will be funded 80% Federal Local Bridge Program Fund (\$4,480,000.00) and 20% Road and Bridge Fund (\$1,120,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute any related agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Approval of the Public Convenience and Welfare for the Replacement of Miles Road Bridge 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	Replacement of Miles Road Bridge 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: Villages of Chagrin Falls and Moreland Hills Project part of NOACA TIP: N/A
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ADDITIONAL INFORMATION (IF APPLICABLE)	
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PROJECT COUNCIL DISTRICT(S):	6
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PROJECT ANTICIPATED START/END DATES	Construction is anticipated to start Fall of 2028 and be completed by Fall of 2030.
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TOTAL PROJECT COST:	\$5,600,000
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FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source. County Road and Bridge \$1,120,000 (20%); Federal Local Bridge Program (LBR) \$4,480,000 (80%)

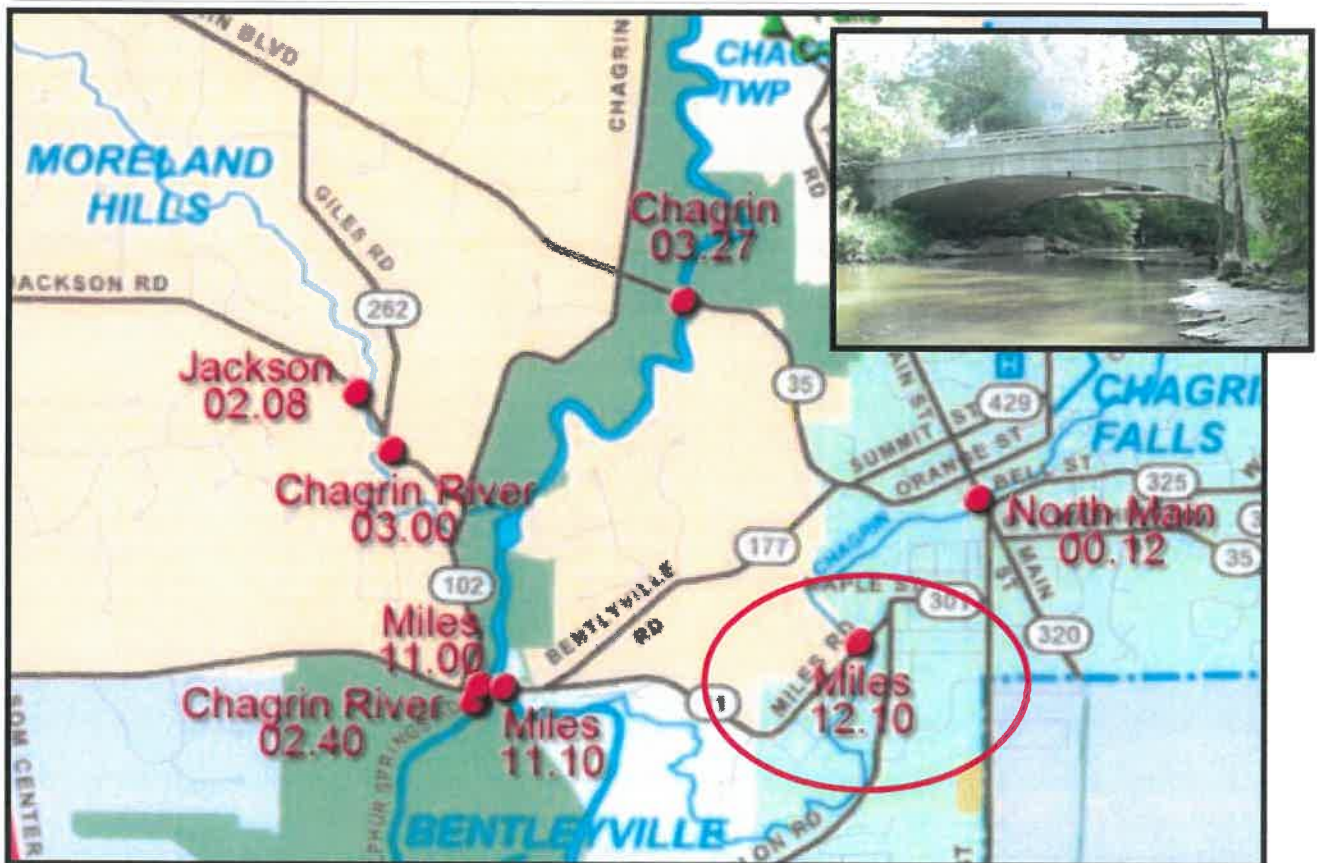
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Miles Road Bridge 12.10 Over the Chagrin River Villages of Chagrin Falls and Moreland Hills

Project Type	Bridge Replacement
Project Limits	Miles Road Bridge 12.10
Average Daily Traffic	5,755 vehicles per day
Year Built/Last Rehab	Built in 1915; Rehab in 1978
General Appraisal Rating	4P
Sufficiency Rating	47.8
Deficiency Rating	SD – Structurally Deficient
Council District	6
Project Construction Cost	\$5,600,000
Proposed Funding	20% County (\$1,120,000), 80% Federal (\$4,480,000)
Project Design	Cuyahoga County Department of Public Works (Consultant)
Construction Admin	Cuyahoga County Department of Public Works



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0336

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; and

WHEREAS, the anticipated start-completion date is March 2025 to September 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$2,000,000.00; and

WHEREAS, this project will be funded 50% Road and Bridge Fund (\$1,000,000.00) and 50% Village of Valley View (\$1,000,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Valley View
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	Project will be in coordination with ongoing Pleasant Valley Bridges project to ensure complete corridor at the end.
PROJECT COUNCIL DISTRICT(S):	Council District 6
PROJECT ANTICIPATED START/END DATES	March 2025 – September 2025
TOTAL PROJECT COST:	\$2,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	50% County Road and Bridge (\$1,000,000) and 50% (\$1,000,000) Valley View

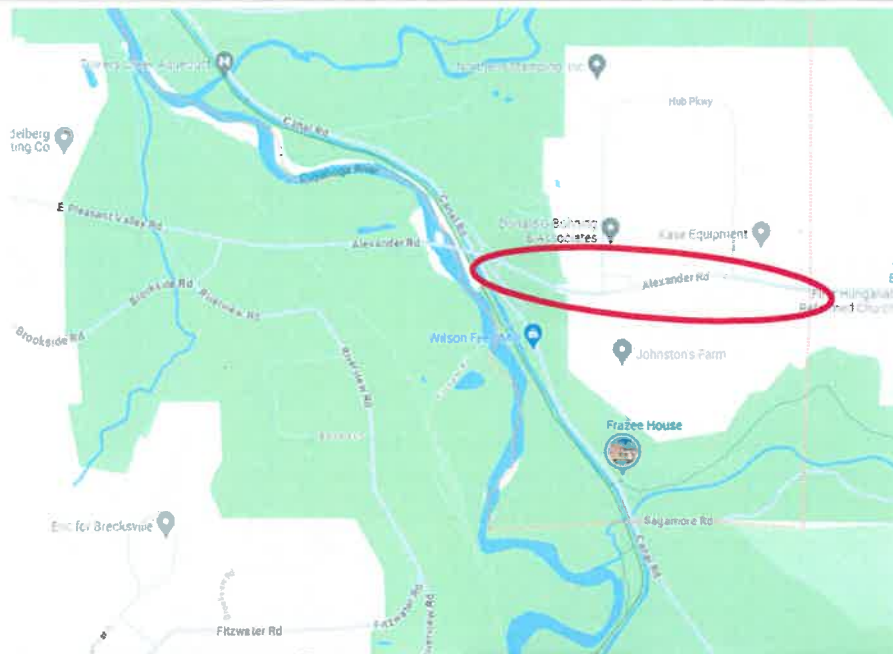
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Resurfacing of Alexander Road: Valley View

Project Type	Resurfacing of Alexander Road
Project Limits	Fitzwater Road to Eastern Corporation Line
Average Daily Traffic	10,746 vehicles per day
Pavement Condition Rating	66 (Fair to Poor)
Last Rehabilitated	Unknown
Distance	0.7 miles
Council District	6
Project Cost	\$2,000,000
Proposed Funding	50% County (\$1,000,000), 50% Valley View (\$1,000,000)
Project Design	Valley View
Construction Admin	Valley View



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0337

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; and

WHEREAS, the anticipated start-completion date is April 2025 to October 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 9; and

WHEREAS, the estimated project cost is \$1,000,000.00; and

WHEREAS, this project will be funded 80% Road and Bridge Fund (\$800,000.00) and 20% City of Pepper Pike (\$200,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: September 10, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Pepper Pike
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Council District 9
PROJECT ANTICIPATED START/END DATES	April 2025 – October 2025
TOTAL PROJECT COST:	\$1,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	80% (\$800,000) County Road and Bridge, and 20% (\$200,000) Pepper Pike

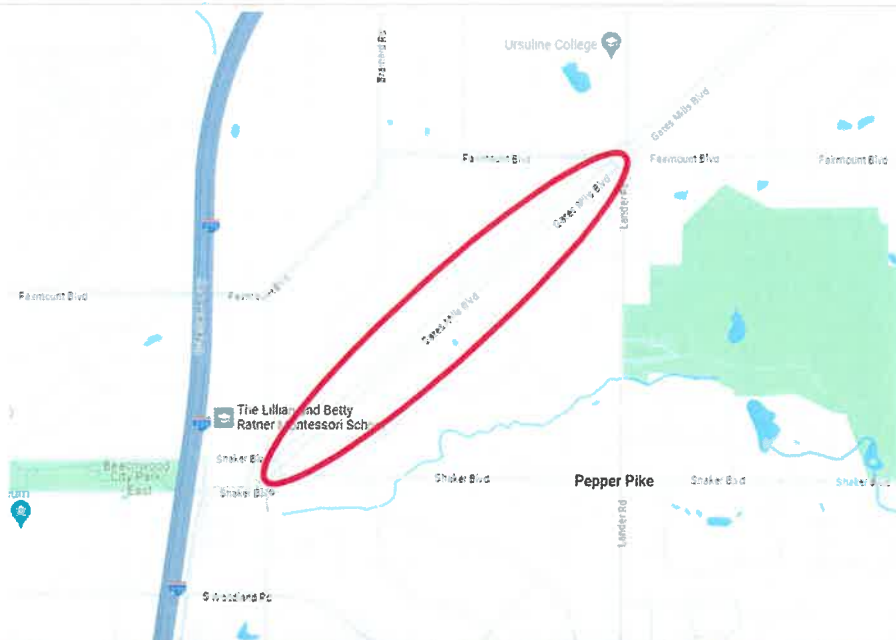
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Resurfacing of Gates Mills Boulevard: Pepper Pike

Project Type	Resurfacing of Gates Mills Boulevard
Project Limits	Shaker Boulevard to Lander Road
Average Daily Traffic	4,150 vehicles per day
Pavement Condition Rating	63 (Fair to Poor)
Last Rehabilitated	1999
Distance	1.3 miles
Council District	9
Project Cost	\$1,000,000
Proposed Funding	80% County (\$800,000), 20% Pepper Pike (\$200,000)
Project Design	Pepper Pike
Construction Admin	Pepper Pike



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0339

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period through 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00 as follows:

- (a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount of \$70,000.00.
- (b) Contract No. 3141 with The Chas E. Phipps Company in the anticipated amount of \$120,000.00.
- (c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount of \$50,000.00.
- (d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount of \$300,000.00.
- (e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount of \$650,000.00.
- (f) Contract No. 3145 with The Safety Company dba MTech in the anticipated amount of \$900,000.00.
- (g) Contract No. 3146 with Three-Z Trucking & Supply Co., dba Three Z Supply in the anticipated amount of \$70,000.00.

- (h) Contract No. 3147 with W.W. Grainer, Inc. dba Grainger in the anticipated amount of \$300,000.00.
- (i) Contract No. 3817 with Applied MSS in the anticipated amount of \$60,000.00.
- (j) Contract No. 3831 with Core & Main LP in the anticipated amount of \$300,000.00.
- (k) Contract No. 3832 with Industrial Safety Products in the anticipated amount of \$80,000.00.
- (l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount of \$100,000.00; and

WHEREAS, the primary goal of this project is to provide supplies for the Public Works Department on an as-needed basis for building maintenance and special projects; and

WHEREAS, the project is funded 100% Sanitary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period through 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00 as follows:

- (a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount of \$70,000.00.
- (b) Contract No. 3141 with The Chas E. Phipps Company in the anticipated amount of \$120,000.00.
- (c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount of \$50,000.00.
- (d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount of \$300,000.00.

- (e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount of \$650,000.00.
- (f) Contract No. 3145 with The Safety Company dba MTech in the anticipated amount of \$900,000.00.
- (g) Contract No. 3146 with Three-Z Trucking & Supply Co., dba Three Z Supply in the anticipated amount of \$70,000.00.
- (h) Contract No. 3147 with W.W. Grainer, Inc. dba Grainger in the anticipated amount of \$300,000.00.
- (i) Contract No. 3817 with Applied MSS in the anticipated of \$60,000.00.
- (j) Contract No. 3831 with Core & Main LP in the anticipated amount of \$300,000.00.
- (k) Contract No. 3832 with Industrial Safety Products in the anticipated amount of \$80,000.00.
- (l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount of \$100,000.00; and

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works; Sanitary Master Contract – Second Amendment – 12 Vendors
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors see below	1/1/2023- 12/31/2024	\$2,000,000.00	2/28/2023	R2023-0034
	3140	Amico (Speedy Office)		\$100,000.00		
	3141	Chas E Phipps		\$50,000.00		
	3142	Crown Cleaning		\$20,000.00		
	3143	EJ USA		\$130,000.00		
	3144	Lakeside Supply		\$350,000.00		
	3145	Mtech (The Safety Co)		\$830,000.00		
	3146	Three Z		\$70,000.00		
	3147	W.W. Grainger		\$450,000.00		
(A-1)		Adding Additional Vendors	Through 12/31/2024	\$0	12/11/2023	BOC ION 8
	3817	Applied Maintenance				
	3831	Core & Main				
	3832	Industrial Safety				
	3833	Winsupply				
(A-2)		Adding money & extending time	1/1/2025- 12/31/2027	\$3,000,000.00	Pending	Pending
	3140	Amico (Speedy Office)		\$70,000.00		
	3141	Chas E Phipps		\$120,000.00		
	3142	Crown Cleaning		\$50,000.00		
	3143	EJ USA		\$300,000.00		
	3144	Lakeside Supply		\$650,000.00		
	3145	Mtech (The Safety Co)		\$900,000.00		
	3146	Three Z		\$70,000.00		
	3147	W.W. Grainger		\$300,000.00		
	3817	Applied Maintenance		\$60,000.00		
	3831	Core & Main		\$300,000.00		
	3832	Industrial Safety		\$80,000.00		
	3833	Winsupply		\$100,000.00		

Service/Item Description (include quantity if applicable).

Public Works is requesting authorization to amend the Sanitary Master Contract, encompassing 12 vendors, extending an additional two-year period and adding an additional \$3,000,000.00, for parts and supplies for the Sanitary Division of Public Works.

Indicate whether: **New service/purchase** **Existing service/purchase** **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: **Additional** **Replacement**
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- 1. Extending this Master Contract will allow Public Works continued partnerships with these 12 vendors and through the practice of mini bids, allows competitive pricing within the contract.**
- 2. The Master Contract is a time saving process, allowing Sanitary staff to maintain County sewers and pump stations more effectively and this amendment will extend that time period.**
- 3. The Sanitary Division is consistently working on sewers in the communities, which this contract will provide an avenue to secure materials to complete projects and maintenance in the communities.**

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Amico LLC dba United Business Supply 25701 Richmond Road Bedford Hts., OH 44146	Lisa Morell-Customer Services, Sales & Purchasing
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Applied Industrial Technologies, Inc. One Applied Plaza Cleveland, OH 44155	James Laprade – General Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
The Chas E. Phipps Company 4560 Willow Parkway Cleveland, OH 44125	Ben Brown - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Core & Main LP 10655 Royalton Rd. North Royalton, OH 44133	Charles Ryant – District Sales Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Crown Cleaning Systems & Supply, Inc. 7770 Harvard Ave. Cleveland, OH 44105	Geoff Boecker – Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
EJ USA 301 Spring Street East Jordan, MI 49727	Richard Brandell – VP & General manager

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Industrial Safety Products Inc. 6091 Carey Drive Cleveland, OH 44125	Joe Miller – Sales Rep
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Lakeside Supply Company 3000 W. 117 th Street Cleveland, OH 44111	Mark Mathews – Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company LLC dba Mtech 7401 First Place Ste G Oakwood Village, OH 44146	Shannon Langham – Office Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Three Z Supply 8700 Heinton Dr. Valley View, OH 44125	Robert Zuercher - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
W.W. Grainger Inc 1035 Valleybelt Rd Brooklyn Hts., OH 44131	Jared Rogens – District Sales Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Winsupply of Cleveland 4547 Hinckley Industrial Pkwy Cleveland, OH 44109	John Siefert - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _11049 and 12848_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFQ (two)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Sanitary Sewer Fund –PW715200 / 52550 / 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3140

Amico LLC dba Speedy Office Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	22-0075		12/31/2026	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/20/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	9/26/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$35,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$35,000.00
			TOTAL	\$70,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$3,000,000.00			
Total Contact Amount		\$5,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3140
Vendor Name:	Amico LLC d.b.a. SOS Speedy Office Supplies
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$70,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 1 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Amico LLC dba SOS Speedy Office Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3140				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3141

Chas E. Phipps

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0262		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/8/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$60,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$60,000.00
			TOTAL	\$120,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3141
Vendor Name:	The Chas. E. Phipps Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$120,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 2 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Chas E. Phipps				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3141				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3142

Crown Cleaning

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	21-0283 12/31/2025		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/22/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$25,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$25,000.00
			TOTAL	\$50,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3142
Vendor Name:	Crown Cleaning Systems & Supply, Inc. d.b.a. Crown Cleaning Systems
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$50,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 3 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Crown Cleaning				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3142				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3143

EJ USA

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	22-0068		12/31/2026	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	7/3/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	5/20/2024			OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3143
Vendor Name:	EJ USA, Inc.
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$300,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 4 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	EJ USA				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3143				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3144

Lakeside Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	20-0284		12/31/2024	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/5/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	2/1/2024		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$325,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$325,000.00
			TOTAL	\$650,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3144
Vendor Name:	Lakeside Supply Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$650,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 5 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Lakeside Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3144				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3145

The Safety Company dba Mtech

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	23-0325 12/31/2027		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/2/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/3/2023	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$450,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$450,000.00
			TOTAL	\$900,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3145
Vendor Name:	The Safety Company, LLC dba MTech Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$900,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

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Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 6 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	The Safety Company dba Mtech				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3145				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	11049
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3146

Three Z Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	12-2778	12/31/2024		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/9/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed uploaded 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$35,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$35,000.00
			TOTAL	\$70,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12/11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3146
Vendor Name:	Three-Z Trucking & Supply Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$70,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 7 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Three Z				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3146				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3147

W.W. Grainger, Inc.

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	12-1401	12/31/2024	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/9/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK (signed uploaded 7/31/2024)
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	1/9/2024	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3147
Vendor Name:	W.W. Grainger, Inc.
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$300,000.00mm
History/CE:	OK
EL:	OK

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: Debarment form not signed. 8 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	W. W. Grainger				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3147				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3817

Applied Maintenance Supplies

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0127		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/15/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor's Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	11/14/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS Still need
Workers' Compensation Insurance	PS Still need
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$30,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$30,000.00
			TOTAL	\$60,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817, 3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 – 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12/11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3817
Vendor Name:	Applied MSS
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$60,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 9 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Applied Maintenance				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3817				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3831

Core & Main

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0094		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/12/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3831
Vendor Name:	Core & Main LP
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$60,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 10 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Core & Main				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3831				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3832

Industrial Safety

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0190		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/3/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/15/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$40,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$40,000.00
			TOTAL	\$80,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3832
Vendor Name:	Industrial Safety Products
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$80,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 11 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Industrial Safety				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3832				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3833

Winsupply of Cleveland

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	23-0411	12/31/2027		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/15/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	9/7/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$50,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$50,000.00
			TOTAL	\$100,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3833
Vendor Name:	Winsupply of Cleveland
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$100,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 12 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Winsupply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3833				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0008

<p>Sponsored by: County Executive Ronayne/Department of Human Resources</p> <p>Co-sponsored by: Councilmembers Miller and Turner</p>	<p>An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, the Cuyahoga County Executive/ Department of Human Resources has recommended to amend the Human Resources Policies and Procedures Manual, otherwise known as the Employee Handbook, to establish a policy and procedure ; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council’s authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County’s Employee Handbook which is amended herein and may be amended in the future by Council; and

WHEREAS, pursuant to Section 9.01 of the County Charter, the Personnel Review Commission, subject to approval of the County Department of Law, approved of the proposed Remote Work Policy; and

WHEREAS, the County Department of Law reviewed and approved of the proposed Remote Work Policy; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Enacting Section 302.04 of the Cuyahoga County Code: Section 302.04 is hereby enacted to read as follows:

Section 302.04 Remote Work Policy

Cuyahoga County Council adopts the Remote Work Policy, as effective for all County employees governed by the Cuyahoga County Employee Handbook. The Department of Human Resources shall disseminate the Remote Work Policy to all

employees subject to the Remote Work Policy in accordance with the Department of Human Resources usual method of dissemination.

SECTION 2. Adoption of Revised Employee Handbook: Council hereby replaces the language currently in Section 12.09 of the Employee Handbook with the following language:

12.09 Remote Work Policy

The County's Remote Work Policy establishes standards and guidelines for departments and agencies subject to the Employee Handbook to adopt and implement department-specific policies permitting Remote Work.

Employees may request a copy of the Remote Work Policy from the Department of Human Resources. Employees are expected to know and comply with the Remote Work Policy when applicable. Employees are also expected to know and comply with any applicable Remote Work policy set by their department. Employees may be subject to disciplinary action for failure to comply with the Remote Work Policy and any applicable department-specific policy.

In addition, the language currently in Section 12.09 (Other Policies) will be moved to a new Section 12.10.

The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department's usual method of dissemination.

SECTION 2. Council hereby adopts the Remote Work Policy attached hereto as Exhibit A.

SECTION 3. Applicability of Sections 12.09 and 12.10 to bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 1, 2024

Additional Sponsorship Requested in Committee: October 1, 2024

Journal _____
_____, 20__

Cuyahoga County Remote Work Policy

1. Introduction

Cuyahoga County supports allowing employees to work remotely under circumstances when they can effectively perform their job duties and as a mechanism to improve work-life balance and operational efficiencies. This Policy establishes related standards and guidelines for departments and agencies subject to the Cuyahoga County Employee Handbook (Employee Handbook) to adopt and implement department-specific policies permitting Remote Work.

For purposes of this Policy, Remote Work is work performed in a designated alternative location outside of a County facility. In accordance with Section 5.01 below, absent written approval from the applicable Chief of Staff (or designee), Remote Work is limited to no more than two days in a regular workweek and is subject to the terms and conditions of an approved Remote Work agreement incorporating all standards herein and the department-specific policy.

Remote Work is a management option as opposed to an employee right. The County Executive (or designee) maintains the sole and exclusive discretion to permit, modify, suspend, revoke, or terminate Remote Work provided under this Policy at any time and for any reason.

This Policy is separate and apart from Section 6.09 (Telecommuting) of the Employee Handbook. Employees may continue to request, and department directors, in consultation with the Department of Human Resources (Human Resources), may continue to approve temporary or occasional telecommuting arrangements under Section 6.09 of the Employee Handbook.

2. Scope

This Policy applies to all departments and agencies subject to the Employee Handbook (collectively referred to as “departments”). Each department, through its director or designee, is required to establish, implement, and maintain its own Remote Work policy that suits its operational needs and meets all standards in this Policy. All department-specific Remote Work policies must be approved by Human Resources and the County Executive or applicable Chief of Staff prior to implementation and revision.

3. Eligibility for Remote Work

Not every position or employee is suitable for Remote Work. Each department’s Remote Work policy must identify those positions that are suitable for Remote Work, as well as those that require full-time, onsite work. Section 3.1, below, addresses position eligibility and identifies the criteria a department must consider, in consultation with Human Resources, to determine if a position is eligible for Remote Work.

If a position is deemed eligible for Remote Work under the applicable department policy, an employee in that position is not automatically eligible to perform Remote Work. Section 3.2,

below, addresses employee eligibility and identifies the criteria a department must consider, in consultation with Human Resources, to determine if an employee is eligible for Remote Work.

If an employee is serving in a position that is eligible for Remote Work under the applicable department policy, and the department, in consultation with Human Resources, has determined that the employee meets all eligibility criteria in Section 3.2, below, the employee is deemed eligible to perform Remote Work under the terms of an approved Remote Work agreement. Section 4, below, addresses Remote Work agreements.

3.1 Position Eligibility

Not all positions are suitable for Remote Work. Each department's Remote Work policy must identify those positions that are suitable for Remote Work, as well as those that require full-time, onsite work. In determining whether a position is suitable for Remote Work, a department shall confirm that the position meets all of the following criteria, in consultation with Human Resources:

- The position's duties are appropriate for Remote Work, and Remote Work will not negatively impact the delivery of public services and programs.
- The position does not require an employee to be physically present in County facilities to accomplish its assigned duties on a daily basis.
- The position has minimal or no face-to-face contact with members of the public within a County facility.
- The position's methods of communication may effectively be accomplished via telephone, e-mail, video conferencing, or other forms of electronic communication.
- The position's responsibilities include large blocks of time handling information and data, writing, reading, analyzing, planning, computer programming, word processing, data entry, and/or telephonic work.
- The position does not require or requires limited usage of County materials or special equipment.¹
- The position's responsibilities are clearly defined with measurable work activities, goals, and objectives and may be properly monitored and evaluated while the employee is working offsite/remotely.

A department may deem a position eligible for up to two full days of Remote Work per week based on the above criteria. Human Resources is required to confirm agreement with the department director's determination of those positions that are suitable or unsuitable for Remote Work prior to approving the department's Remote Work policy.

3.2 Employee Eligibility

Although a position may be suitable for Remote Work under the applicable department policy, employees in that position are not automatically eligible to perform Remote Work. Rather, the

¹ For example, a position that requires an employee to review, scan, copy or file hard-copy material on a daily basis; to review, scan, or copy incoming mail on a daily basis; and/or use a printer, copier, scanner, or other equipment beyond a computer on a daily basis would not be suitable for Remote Work.

department must determine if the employee meets all the following eligibility criteria, in consultation with Human Resources:

- The employee successfully completed their probationary period. (This requirement may be waived if the department, in consultation with Human Resources, has an onboarding plan for positions to start with Remote Work).
- The employee does not have a sustained and active disciplinary action or active performance improvement plan. (This requirement may be waived with approval from the department director and Human Resources).
- The employee demonstrates acceptable conduct and satisfactory work performance.
- The employee can productively perform the essential functions of the position remotely, without a degradation in quality or timeliness, shifting tasks to others or burdening co-workers, as if the work was being performed onsite at a County facility.
- The employee has a suitable and secure work location, which meets the criteria set forth in Section 8 of this Policy.²

All department-specific Remote Work policies shall require consideration of the above criteria to determine whether an employee is eligible for Remote Work. Criteria must be applied consistently and in a non-discriminatory manner. A department's determination whether or not an employee is eligible for Remote Work is not subject to challenge or appeal by the employee.

4. Remote Work Agreement

Individual Remote Work agreements must be completed, reviewed, and executed by the employee, supervisor, and department director (or designee) before an employee performs Remote Work. Departments must use the standard Remote Work Agreement template/form approved by Human Resources.

4.1 Application and Approval Process:

Employees who are interested in performing Remote Work must notify their supervisor by submitting a Request for a Remote Work Agreement (using the standard template/form approved by Human Resources). The supervisor, in consultation with the department director (or designee) and Human Resources, must then determine whether the position and employee are eligible for Remote Work based on the criteria in Section 3, above.

If the supervisor, director (or designee), and Human Resources determine that the position and the employee are eligible for Remote Work:

- The supervisor shall prepare a proposed Remote Work agreement in accordance with the template/form/process approved by Human Resources,

² The County reserves the right to inspect an employee's proposed Remote Work location to determine that it meets the required criteria as part of the eligibility determination process.

which incorporates all standards and requirements in this Policy, and present it to the employee for signature.

- The Remote Work agreement shall be signed by the employee, the supervisor, and the department director (or designee). The department director (or designee) shall forward a copy of the fully executed agreement to Human Resources.

If the supervisor, director (or designee), and Human Resources determine that an employee is not eligible for Remote Work:

- The supervisor shall notify the employee that they are not eligible for Remote Work and identify the reason(s) the employee is not eligible, using the Determination of Ineligibility for Remote Work template/form/process approved by Human Resources.
- The supervisor shall forward a copy of the completed Determination of Ineligibility to Human Resources.
- The employee may re-apply for a Remote Work agreement no sooner than 90 days after the date of the Determination of Ineligibility, provided that the employee's position is eligible for Remote Work under Section 3.1, above.

4.2 [Review, Modification, and Termination of Remote Work Agreements:](#)

Departments must review approved Remote Work agreements as needed and no less frequently than on an annual basis, to reassess their effectiveness and continued suitability for the employee, department, and County as a whole. The review must also confirm compliance with this Policy and the applicable department-specific policy. Departments shall conduct this review during the first and second quarters of each calendar year and notify Human Resources of completion by July 31 of each year. In the event this Remote Work Policy is revised, departments shall review each Remote Work agreement for compliance.

The applicable department director may modify or terminate a Remote Work agreement at any time and for any reason, including, but not limited to, operational needs, poor job performance (as determined and documented by the supervisor), or violation of the Remote Work agreement. If the director elects to permanently modify or terminate a Remote Work agreement, the employee's supervisor shall provide the employee with two weeks written notice unless the director determines, in their discretion, that the circumstances necessitate an earlier or immediate modification or termination.

An employee's Remote Work agreement automatically terminates if an employee moves into another classification or position.

5. [Remote Work Schedules](#)

An approved Remote Work agreement must set forth the employee's regular work schedule, identifying which days are remote and which are on-site. Departments shall require standardization of Remote Work schedules to promote effective collaboration, consistency, and to ensure adequate availability for meetings and other work-related activities.

Employees who are eligible for overtime are required to receive advanced, written approval from their supervisor before working any overtime in a Remote Work status.

5.1 Permissible Remote Work Schedules:

Absent written approval from the applicable Chief of Staff (or designee), a department shall not approve a regular work schedule consisting of more than two full days of Remote Work during a regular workweek.³ The Chief of Staff (or designee) shall not approve a regular work schedule consisting of more than two full days of Remote Work during a regular workweek unless the department submits a written justification demonstrating: (1) there are extraordinary circumstances justifying the need for Remote Work, and (2) the department can effectively monitor the employee's productivity (at any given time) while working remotely.

Department directors may, but are not required to, incorporate Flexible Work Schedules (as defined and described in Section 6.07 of the Employee Handbook) into an employee's Remote Work agreement. Department directors shall make all determinations concerning whether or not to incorporate Flexible Work Schedules into an employee's Remote Work agreement in a consistent, equitable, and non-discriminatory manner. On a week-to-week basis, a department director (or designee) reserves the right to adjust an employee's schedule (including Remote Work days) based on an employee's use of leave and/or operational needs.

5.2 Temporary Modification or Suspension of Remote Work Schedules:

An employee's work schedule may be modified at the sole and exclusive discretion of the department director (or designee) and is subject to change at any time. Accordingly, departments may suspend or modify an approved Remote Work agreement by requiring an employee to work onsite on a day the employee is scheduled to work remotely. If a department suspends or modifies an employee's Remote Work schedule on a temporary basis, it is expected that the supervisor and the employee work together to adapt the employee's schedule in a way that is least burdensome to the employee, properly addresses the County's operational needs, and does not shift the employee's tasks to other staff. Permanent modifications to a Remote Work agreement are addressed in Section 4.2, above.

If an employee with an approved Remote Work agreement is required to travel to a County facility or another location during their remote working hours, the County's Travel Policy shall apply.

6. Performance and Accountability

Each department's Remote Work policy shall incorporate all of the following provisions to ensure that expectations are properly communicated to employees, performance standards are maintained, and supervisors and employees are held accountable for their roles and responsibilities as part of an approved Remote Work agreement:

³ Departments may, in their discretion, approve Remote Work agreements for part-time employees subject to the standards herein.

(a) Performance Expectations

Employees must maintain the same standards of performance, productivity, and professionalism when they are working remotely and onsite. Performance shall be evaluated by the employee's supervisor based on individual goals, deliverables, and agreed-upon metrics.

(b) Discipline

Remote Work does not affect the terms and conditions of employment with the County. A department may initiate disciplinary action, up to and including removal, if an employee fails to comply with the Employee Handbook, this Policy, the department-specific policy, the terms of an approved Remote Work agreement, applicable collective bargaining agreement, and/or any other work rules or policies, whether the employee is working remotely or onsite.

(c) Communication and Collaboration

Remote employees are required to maintain regular communication with their supervisor, colleagues, and other stakeholders. They must be accessible during their regularly scheduled work hours and utilize approved communication channels for collaboration and information sharing. The employee's Remote Work agreement must identify the approved communication channels the employee must utilize while working remotely.

(d) Additional Tracking

Additional tracking of Remote Work is required to ensure transparency and accountability. The department director shall establish process(es) for employees to log all work performed remotely as a condition of their Remote Work agreement.

In addition, employees must continue to accurately record and submit their time daily, whether they are working remotely or onsite. Employees must also log their Remote Work time and location on their timesheet (for taxation purposes) in the manner required by Human Resources. The employee must determine any tax or legal implications under IRS, state, and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee. Employees are encouraged to consult with a qualified professional to discuss the tax implications of a Remote Work agreement.

(e) Employee Illness and Dependent Care

An approved Remote Work agreement shall not be a substitute for self-care when an employee is ill, for dependent care, or care for others. An employee who is working remotely under the terms of an approved Remote Work agreement is expected to make the arrangements necessary to ensure they can apply full attention to their duties and assignments during their regularly scheduled work hours. A department may request documentation to ensure that the employee is not using the approved Remote Work agreement as a substitute for care.

In those limited and infrequent circumstances when an employee can perform their job duties and assignments while also caring for a dependent (e.g., when a child is home sick or due to a school closure), the employee's supervisor may permit the employee to work remotely for all or a portion of the workday.

This provision does not apply to telecommuting arrangements approved via Section 6.09 (Telecommuting) of the Employee Handbook.

7. Equipment and Supplies

Each department's Remote Work policy shall incorporate the following provisions concerning equipment and supplies:

(a) Computers

Employees will use their County-issued computer for Remote Work purposes. Employees are responsible for the proper use, maintenance, and security of the provided computer in accordance with the County's Electronic Equipment and Communications Policy and Section 9, below.

(b) Other Equipment

The County is not obligated to provide additional equipment for Remote Work. Employees must ensure they have access to all necessary equipment needed to fulfill their job responsibilities, such as sufficient internet connectivity, phone services, and ergonomic office furniture. Any costs associated with personal equipment or services shall be the responsibility of the employee.

If a department, in its discretion, provides additional equipment to an employee to perform Remote Work, the additional equipment shall be noted in the employee's Remote Work agreement. The employee shall be required to return the equipment to their supervisor if their Remote Work agreement is terminated.

(c) Peripheral Devices

The Department of Information Technology (DoIT) maintains a list of approved peripheral devices (i.e., monitor, mouse, docking station, etc.) that employees are permitted to connect to their County computer while performing Remote Work. If peripheral devices are needed for Remote Work, employees shall only use approved devices from that list and must purchase them at their own expense. DoIT is not responsible for maintaining any equipment outside of the County-issued computer for Remote Work.

(d) Supplies

Employees working remotely must obtain all necessary supplies, such as stationery, from their worksite. Requests for supplies should be communicated to the appropriate person in the department or submitted through the designated supply management process.

8. Worksite Requirements

Each department's Remote Work policy shall incorporate the following provisions concerning an employee's designated alternative work location for Remote Work:

(a) General Requirements

Every Remote Work agreement must designate a specific and agreed-upon Remote Work location.

The designated Remote Work location must be secure, safe, and free of distractions and hazards so the employee can focus and perform their duties effectively. Employees are responsible for maintaining a work area within their designated Remote Work location that complies with each of the following security and safety requirements:

(1) Security: The work area must:

- i. Provide sufficient privacy and security to protect physical work files and devices, including from others living at or visiting the Remote Work location.
- ii. Meet all security requirements outlined in the DoIT Technology and Security Requirements (located in the Appendix to this Policy).

(2) Safety: The work area must comply with all applicable safety rules for the workplace.

Employees are responsible for maintaining a work area that is free of clutter, throw rugs, loose wires, power cords, or other hazards that could cause falls. The work area must also have each of the following:

- i. A functioning smoke detector; working fire extinguisher; clear, unobstructed exits; and adequate electrical circuitry, including grounded outlets.
- ii. Appropriate furniture and an ergonomic chair and desk to support good posture and reduce strain on the body.
- iii. Sufficient and proper lighting via natural or artificial light, as well as proper ventilation to ensure adequate airflow.
- iv. A comfortable temperature.

In addition, every designated Remote Work location must have a reliable power source, as well as internet service with adequate bandwidth that allows for a constant remote connection, video conferencing, email communication, web browsing, and access to cloud-based applications or file-sharing platforms. In addition, the internet must have enough speed to conduct data-intensive activities (such as large file uploads/downloads, video editing, or working with high-resolution graphics) if such activities are required for the employee's position.

An employee must immediately inform their supervisor of any circumstances that prevent the employee from communicating via their approved communication channels or effectively performing Remote Work (i.e., power outage/internet outage). Employees will be required to take

applicable paid leave or report to work (at the discretion of their supervisor) if they have difficulty performing duties remotely on any day.

If an employee wishes to work remotely at a location that is different from their designated Remote Work location, the employee must first receive permission from their supervisor. If an employee wishes to work remotely out of state or out of the country, such a request should be on a temporary basis and will require additional approvals from DoIT and Human Resources.

(b) Right to Inspect the Designated Remote Work Location

The County reserves the right to inspect an employee's designated Remote Work location at any time during the employee's scheduled Remote Work hours to ensure that it meets all of the Worksite Requirements set forth herein. The County is not required to provide advanced notice to the employee prior to conducting the inspection.

(c) Workers' Compensation

Employees who are involved in a work-related accident or injury while working remotely must notify their supervisor immediately or as soon as possible and follow all required procedures set forth in Section 8.05 of the Employee Handbook. The County reserves the right to access an employee's designated Remote Work location to investigate the report.

(d) Liability

The designated Remote Work location is an extension of the Department's workplace only when it is used for work. All existing workplace health and safety rules, as well as all existing employment laws, rules, and policies, apply the same as they would for staff reporting to a County facility.

The County is not responsible for an injury to family members, visitors, or other guests at the employee's designated Remote Work location. Employees shall not have business guests visit their designated Remote Work location while performing work without prior approval from their supervisor.

9. Technology and Security Requirements

Each department's Remote Work policy and Remote Work agreement shall incorporate all DoIT Technology and Security Requirements (listed in the Appendix to this Policy).

10. Records Management

While performing Remote Work, employees have a responsibility to continue to maintain and manage County records in accordance with the applicable records retention schedule. Employees must:

- Recognize that they continue to create public records as they perform their jobs remotely.

- Manage public records that they create and use so they can be found when needed and are stored in the required location.
- Retain public records for the appropriate length of time and only dispose of them according to approved retention schedules.

Each department-specific Remote Work policy must identify all records management responsibilities an employee must fulfill while working remotely.

Appendix

Department of Information Technology (DoIT) Technology and Security Requirements

This document sets forth the Technology and Security requirements a department must incorporate into its specific Remote Work policy. This document is also incorporated into the Cuyahoga County Remote Work Policy by reference. Every department-specific Remote Work policy and Remote Work agreement must incorporate each of the following technology and security standards, requirements, and/or conditions:

(a) Security and Confidentiality

Employees working remotely must adhere to the County's information security and confidentiality policies, including, but not limited to, the County's Electronic Equipment and Communications Policy. This includes safeguarding sensitive information, using secure connections and devices, and following established protocols for data protection.

(c) Remote Access Requirements

Employees with remote access privileges to the County's network are responsible to ensure that their remote access connection meets the same security requirements as onsite connections to the County's network.

Remote access to the Cuyahoga County network is a privilege and must be approved by management. An employee must maintain approval for remote access as a condition of their Remote Work agreement and always adhere to the following requirements:

- Only machines owned by Cuyahoga County or the State of Ohio (or approved machines used by vendors/ contractors) may remotely connect to the County's network (or the State of Ohio's network as used by Department of Health and Human Services (DHHS) employees). Hardware not owned by the County may be able to access specific cloud-based applications only with approval of the Chief Information Officer. Approved hardware is subject to security requirements, inspections, monitoring, and legal requests.
- Remote access must be strictly controlled with encryption (i.e., Virtual Private Networks (VPNs)) and strong passwords or passphrases.
- Employees shall protect their login and password, even from family members.
- Employees shall ensure that any local network used to remotely access the County's network, such as the employee's home network, is secure based on the guidelines in Subsection (d), below.
- Use of external resources or additional software to conduct Cuyahoga County business is prohibited without prior approval from the IT Department.
- Any host connected to the County's internal networks via remote access technology must use the most up-to-date anti-virus and security patches; this includes any devices accessing County data or resources.

(d) Secure Work Area Requirements

Employees working remotely must adhere to the following security requirements for their work area:

- Employees must ensure that their physical work files and devices are secure from others, including from others living at or visiting the Remote Work location.
- Employees shall not leave their devices unlocked or accessible when not in use or stepping away for any reason.
- Employees must make sure to protect confidential information and keep it private, including when they engage in work-related conversations in public or at their Remote Work location.
- Employees must make sure that their internet connection; and home network are secure (this includes their home Wi-Fi, router, and guest access).
- Employees must comply with the following Guidelines as updated and amended by DoIT:
 - [Web Conferencing Security \(windows.net\)](#).
 - [Remote Security Guidelines \(cuyahogacms.blob.core.windows.net\)](#).
 - [Home Network Guidance \(cuyahogacms.blob.core.windows.net\)](#).
 - [Remote Work Technology Guidelines \(cuyahogacms.blob.core.windows.net\)](#).

For additional information, refer to the following available via County's Intranet or external website:

<https://intranet.cuyahoga.cc/cuyahoga-county-news-now/news-detail/cuyahoga-county-news-now/2020/05/14/working-remote-security-guidance>

(e) Other Requirements

In addition to the above, employees must (1) complete all Security Awareness training required by DoIT; and (2) read and comply with all messages sent from DoIT and/or Department of Communications concerning use of the County's network and acknowledge that they understand County policy, standards, guidelines, and best practices. Employees must also adhere to the following requirements:

- Do not use free, unlicensed, or unauthorized software without consulting and receiving prior approval from DoIT.
- Do not store any County data or files on personal devices.
- Do not store personal data or files on County equipment.
- Do not use County equipment or services for personal use.
- Do not store confidential, financial, or personally identifiable information (PII) on non-County provided or unencrypted devices or services, including storage media (USB Drive) and unapproved online storage.
- Stop, look, and think before taking any action while working remotely; this includes email, sharing documents, social media, and phone calls.
- Routinely check the following County resources for updated information:
 - County Intranet;

- Cuyahoga County Website;
- Cuyahoga County Social Media; and
- Internal County communications.

Employees must report phishing emails and ANY security reporting/issues to DoIT through the following methods:

- Using the Report Phishing button:
<https://cuyahogacounty.sharepoint.com/sites/OfficeofSecurityandResearch/SitePages/Reporting-Email---How-and-When.aspx>
- Emailing spam@cuyahogacounty.us (forward as attachment if possible)
- Contacting the DoIT Service Desk, which is available 24x7x365:
 - 216.443.8007 (216-881-5733 for DHHS employees)
 - servicedesk@cuyahogacounty.us (cuyahoga-service-desk@jfs.ohio.gov for HHS employees)

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0009

Sponsored by: County Executive Ronayne	An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Department of Housing and Community Development was created by Ordinance No. O2023-0007, enacted April 27, 2023; and

WHEREAS, in addition to the roles and responsibilities set forth in Section 202.09 of the County Code, the Department of Housing and Community Development is now charged with certain of the roles and responsibilities previously under the jurisdiction of the Department of Development; and

WHEREAS this Ordinance amends references in the Cuyahoga County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Sections 106.04 and 701.07 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

Section 106.04: Public Records

- (A) Maintenance of Public Records (*remains in its entirety*)
- (B) Maintenance of Electronic Mail (*remains in its entirety*)
- (C) Designation of Countywide Public Records Manager (*remains in its entirety*)
- (D) Designation of Deputy Countywide Public Records Manager (*remains in its entirety*)
- (E) Designation of Public Records Manager

(1) *(remains in its entirety)*

(2) For the following offices, the person designated as public records manager shall be an employee of the office who works at the principal place at which that office does business:

- (a) the County Executive, including all executive office staff
- (b) the County Council
- (c) the Department of Law
- (d) the Sheriff
- (e) the Medical Examiner
- (f) the Clerk of Courts
- (g) the Department of Development
- (h) the Department of Information Technology
- (i) the Department of Public Works
- (j) the Department of Purchasing
- (k) the Department of Human Resources
- (l) the Fiscal Officer
- (m) the Cuyahoga Job and Family Services
- (n) the Division of Children and Family Services
- (o) the Division of Senior and Adult Services
- (p) the Department of Health and Human Services
- (q) the Agency of the Inspector General
- (r) the Department of Communications
- (s) the Department of Public Safety and Justice Services
- (t) the Department of Consumer Affairs
- (u) the Department of Internal Auditing
- (v) the Department of Housing and Community Development**
- ~~(w)(v)~~ the County Treasurer
- ~~(x)(w)~~ the County Prosecutor

(3) *(remains in its entirety)*

(F) Public Records Manager for County Council *(remains in its entirety)*

(G) Records Retention Schedules *(remains in its entirety)*

(H) Interim Transient Records Retention Schedule *(remains in its entirety)*

(I) Publication of Public Records Policy *(remains in its entirety)*

(J) County Website *(remains in its entirety)*

Section 701.07: Financial Reporting

(A) *(remains in its entirety)*

(B) *(remains in its entirety)*

(C) *(remains in its entirety)*

(D) *(remains in its entirety)*

(E) The Office of Budget and Management, in coordination with the Department of Development, **the Department of Housing and Community Development**, and other County agencies, as needed, shall maintain and publish annually by March 31st of each year a list of all outstanding loans made by the County, including the amount, interest rate, and term of each loan and the amount of each loan that may be forgivable, if any. OBM shall determine a written process for determining a reasonable and prudent portion of the total loan amount to hold in reserve against nonpayment of loans or the exercise of forgivable loan provisions. This reserve amount shall be reported as a reserve on balance against the General Fund, and it shall be updated at least quarterly with respect to new loans and at least annually with respect to the status of existing loans.

(F) *(remains in its entirety)*

(G) *(remains in its entirety)*

SECTION 2. Chapters 714, 807 and 809 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

CHAPTER 714: Municipal Grant Programs

Section 714.01 County Community Development Block Grant Program

A. Program Established *(remains in its entirety)*

B. Program Administration

The Cuyahoga County Community Development Block Grant (“CDBG”) program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of **Housing and Community Development**. **For purposes of this Chapter 714, “Department” shall mean the Cuyahoga County Department of Housing and Community Development.**

C. Funding Source

The CDBG program shall be funded through entitlement funds allocated to Cuyahoga County each fiscal year by HUD, as determined by the Director of **Housing and Community Development**, consistent with the cooperation agreements between Cuyahoga County and each Urban County member community.

D. Eligibility Requirements *(remains in its entirety)*

1. *(remains in its entirety)*

2. *(remains in its entirety)*

3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The community must be in compliance with any existing contract for CDBG funds as determined by the Department of Development.
6. *(remains in its entirety)*
7. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and
8. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline.

E. Evaluation Criteria

The Department of Development shall administer an evaluation process in which all timely submitted and properly completed applications for CDBG funding eligible activities shall be scored using an objective numerical rating system. The Department of Development may invite knowledgeable officials of other County departments and non-Urban County local communities to serve on a rating and ranking committee for this evaluation.

Section 714.02 County Community Development Supplemental Grant Program

A. Program Established *(remains in its entirety)*

B. Program Administration

The Cuyahoga County Community Development Supplemental Grant ("CDSG") program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development.

C. Funding Source *(remains in its entirety)*

D. Eligibility Requirements

To be eligible to receive CDSG funds through the Municipal Grant Program, applicants shall meet the following criteria:

1. All applicants must be municipal corporations, townships, or not-for-profit community development corporations tax-exempt under Section 501(c)(3) of the Internal Revenue Code located within Cuyahoga County. To be eligible to apply, a not-for-profit community development corporation must be incorporated for not less than two years prior to the application deadline set by the Department of Development; provided, however, that

community development corporations in existence on or before the original effective date of this provision shall be eligible to apply; and

2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The applicant must be in compliance with all existing contracts for CDBG and CDSG funds previously allocated pursuant to this Chapter by the date of the current application deadline as determined by the Department of Development; and
6. *(remains in its entirety)*
7. All documents required by the Department of Development must be contained within the application or attached; and
8. All applications must be received by the deadline as set by the Department of Development.

E. Evaluation Criteria

1. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and all documents required by the Department of Development must be contained within the application or attached.
2. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline. All applications must be received by the deadline as set by the Department of Development.
3. The Department of Development shall evaluate applications based upon factors including, but not limited to, the following:
 - a. That the application meets the eligibility requirements specified in paragraph (D) of this section.
 - b. That the project specified in the application may complement or otherwise enhance other projects supported through other funding sources.
4. *(remains in its entirety)*

Chapter 807: Property Demolition Program

Section 807.01 Definitions

For the purposes of this Chapter 807, the following definitions shall apply:

A. “Applicant” shall mean a municipal corporation or township located within Cuyahoga County. Applicants may apply to the property demolition program directly or via an authorized agent.

B. “Department” shall mean the Cuyahoga County Department of Community and Economic Development.

~~(C)(B)~~ “Property Demolition Fund” shall mean the fund established by the County under Section 807.02.

~~(D)(C)~~ “Property Demolition Program” shall mean the program established pursuant to Section 807.03 to demolish vacant, abandoned, and nuisance or blighted structures in Cuyahoga County.

~~(E)(D)~~ “Land Bank” shall mean the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

~~(F)(E)~~ “Round” shall mean each application round of the property demolition program administered by the Department of ~~Development~~.

Section 807.02 Property Demolition Fund

A. For the preservation of public peace, health, safety, and welfare in the County, there is hereby created the Cuyahoga County Property Demolition Fund pursuant to the County’s police powers to abate nuisance and blighted properties, which shall fund demolition programs to be administered by the County Executive through the Department of Housing and Community Development.

B. *(remains in its entirety)*

C. *(remains in its entirety)*

D. *(remains in its entirety)*

Section 807.03 Property Demolition Program

A. The Department of ~~Development~~ shall establish and administer a non-competitive, multiple-round application program for the purpose of issuing grants and loans payable from the property demolition fund to demolish vacant, abandoned, and nuisance or blighted structures within Cuyahoga County.

B. The Department of ~~Development~~, in consultation with the Land Bank, shall establish eligibility criteria to evaluate applications received in each round of

the program. The eligibility criteria shall be established to evaluate the following factors, exclusively:

1. *(remains in its entirety)*
2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. *(remains in its entirety)*
6. *(remains in its entirety)*

The Department of ~~Development~~ may, in consultation with the Land Bank, revise the evaluation criteria following each round of the program; provided, however that the revised criteria shall continue to meet the requirements of this Section.

- C. Each applicant may qualify to receive a grant or loan under the property demolition program upon submitting an application that meets the criteria of such program. Each applicant may apply for a grant, a loan, or a combination thereof. The determination of the Department of ~~Development~~ as to whether an application meets the criteria shall be final. No individual grant or loan shall exceed \$1,000,000.00 in the first application round. The Department of ~~Development~~ may increase or decrease the maximum award amount in subsequent rounds; provided however that no individual grant or loan shall exceed \$2,000,000.00 in any round. Not more than \$100,000.00 shall be awarded for the demolition of any individual structure.
- D. Each grant or loan made pursuant to this Section shall be subject to a grant or loan agreement, which shall include the following commitments:
 1. *(remains in its entirety)*
 2. A commitment from the applicant to abide by minimum demolition and property maintenance standards established by the Department of ~~Development~~;
 3. *(remains in its entirety)*
 4. *(remains in its entirety)*
 5. *(remains in its entirety)*
- E. *(remains in its entirety)*
- F. *(remains in its entirety)*

G. *(remains in its entirety)*

H. *(remains in its entirety)*

I. *(remains in its entirety)*

Section 807.04 Reporting Requirements

A. The Department of ~~Development~~ shall create and maintain an up-to-date listing of information about all projects proposed for demolition under the property demolition program, including the following:

1. *(remains in its entirety)*

2. *(remains in its entirety)*

3. *(remains in its entirety)*

4. *(remains in its entirety)*

5. *(remains in its entirety)*

B. The Department of ~~Development~~ shall issue a report to Council following each round of applications, not less frequently than once per year, which shall include the listing specified in paragraph (A), a list of all applicants in each round, a list of properties approved for demolition in each round, a list of properties demolished in each round, the grant and loan amounts awarded to each applicant in each round, a notification of revisions to the eligibility criteria established pursuant to Section 807.03(B), and any other information as may be requested by members of Council.

C. *(remains in its entirety)*

Chapter 809: Cuyahoga County Housing Program

Section 809.01 Definitions

A. For the purposes of this Chapter, the following definitions apply:

“Affordable neighborhood” means a census tract where the median single-family home value is at or below 100% of the countywide median home value.

“Department” means the Department of **Housing and Community**~~Development,~~
~~Division of Community Development.~~

“High market neighborhood” means a census tract where the median single-family home values is in excess of 175% of the countywide median home value.

“Land Bank” means the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

“Median home value” means the respective median residential property value as certified in the 2018 sexennial reappraisal, as may be revised in the 2021 triennial update.

“Middle market neighborhood” means a census tract where the median single-family home value is above 100% and at or below 175% of the countywide median home value.

“Neighborhood” means an affordable neighborhood, middle market neighborhood, and/or a high market neighborhood.

“Owner-occupant” means a resident of Cuyahoga County who owns or will own the home which they identify as his or her principal place of residence.

“Program” means the Cuyahoga County Housing Program.

“Small dollar mortgage” means a mortgage with a principal amount of \$70,000.00 or less.

Section 809.02 Program Establishment and Scope

A. The Cuyahoga County Housing Program is hereby established to bolster ongoing, community-wide efforts to stabilize and strengthen the County’s housing market, reduce housing insecurity, eliminate vacant and blighted residential structures, accelerate new construction and renovation of existing housing, improve access to capital and affordable housing, and help county residents maintain their homes in good repair and avoid foreclosure. The County seeks to augment existing efforts to address the six primary objectives identified in the 2017 Cuyahoga County Housing Plan authored by the Department of Development, which are:

1. Access to capital
2. Tax collection and delinquency
3. Housing insecurity
4. Special populations
5. Fair housing
6. Confidence in the housing market

B. Components. The Program shall consist of three components:

1. **Home Renovation.** *(remains in its entirety)*
2. **Home Owner Assistance.** The Home Owner Assistance component provides financial and technical assistance to current and prospective home-owners and tenants seeking to acquire or maintain affordable housing consistent with local building and zoning laws.
 - a. Home repair assistance. The Department of Development shall provide home repair assistance to home-owners in the form of loans, grants, and/or technical assistance.
 - b. Small-dollar mortgage assistance for prospective owner-occupants. The Department of Development shall provide small-dollar mortgage assistance to prospective owner-occupants. Mortgage assistance may include loan origination, loan servicing, loan bundling, and/or the creation of a loan loss reserve.
3. **Housing Market.** The Housing Market component includes strategic activities specifically intended to spur private market investment in emerging and future markets.
 - a. Emerging markets. *(remains in its entirety)*
 - b. New infill construction. *(remains in its entirety)*
 - c. Future markets. The Land Bank shall undertake strategic planning activities in markets where long-term disinvestment has occurred and private market actors have been unwilling to reinvest. Such activities may include commissioning feasibility studies, concept development, or strategic land assembly. The Land Bank shall undertake such activities in coordination with the Department of Development, municipalities, community development corporations, and/or other community partners.
 - d. Strategic demolition. *(remains in its entirety)*

Section 809.03 Program Administration

- A. The Program shall be jointly administered by the Land Bank and the ~~Department of Development, Division of Community Development~~. The Land Bank shall act as fiscal agent for the entire program and shall design and administer the Home Renovation and Housing Market components consistent with this Chapter. The Department shall design and promulgate rules for the Home Owner Assistance component consistent with this Chapter, including the establishment of eligibility criteria such as income requirements, property values, and/or any other factors the Department considers relevant. The Department shall also participate in the competitive selection, monitoring, and oversight of third-party service providers for the Home Owner Assistance Component. The Land Bank shall publish rules for all Program components on its website.
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*
- E. *(remains in its entirety)*

Section 809.04 Outcomes and Reporting

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*

Section 809.05 Program Funding

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*

SECTION 3. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0010

Sponsored by: Cuyahoga County Executive Ronayne/Department of Human Resources/Department of Law	An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article IX of the Charter of Cuyahoga County establishes a Personnel Review Commission that shall be responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness; and

WHEREAS, Article IX of the Charter of Cuyahoga County states that the Personnel Review Commission shall administer a clear, countywide classification and salary administration system for classified employees of the charter government, and pay ranges for each classification that are adopted by Council resolution; and

WHEREAS, the County's current civil service plan is codified in Chapter 303 of the Cuyahoga County Code of Codified Ordinances ("Cuyahoga County Code"); and

WHEREAS, Section 303.01(A) of the Cuyahoga County Code provides that all sections of Ohio Revised Code Chapter 124 and Ohio Administrative Code Chapter 123:1 that are applicable to employees of Ohio counties not specifically amended or superseded by Chapter 303 of the Cuyahoga County Code shall remain in full effect in their entirety; and

WHEREAS, Section 303.01(C)(10) of the Cuyahoga County Code authorizes the Director of Human Resources to assign an unclassified employee to a classification in the County's class plan; and

WHEREAS, the proposed amendments are intended to clarify the authority of the Director of Human Resources to establish the pay of employees who are placed into a classification in the County's class plan pursuant to Section 303.01(C)(10) of the Cuyahoga County Code; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Council hereby adopts the following changes to Section 303.01 of the Cuyahoga County Code (added language underlined; deleted language in ~~strikethrough~~, sub-sections that are remain unchanged in their entirety are noted in *italics* and parentheses):

Section 303.01

- A. *(remains in its entirety)*
- B. Classification Plan. *(remains in its entirety)*
- C. Position Audits.
 - (1) *(remains in its entirety)*
 - (2) *(remains in its entirety)*
 - (3) *(remains in its entirety)*
 - (4) *(remains in its entirety)*
 - (5) *(remains in its entirety)*
 - (6) *(remains in its entirety)*
 - (7) *(remains in its entirety)*
 - (8) Following a final determination of the Director of Human Resources pursuant to Subsections (C)(1), (C)(2), or ~~(D)~~, a non-bargaining, non-probationary employee may file a written appeal with the Personnel Review Commission in accordance with the Personnel Review Commission's Administrative Rules. Employee's may also file an appeal to the limited extent authorized by (C)(6).
 - (9) *(remains in its entirety)*
 - (10) ~~Assignment of Current Employees Who Were Not Previously Classified. The Director of Human Resources may assign a County employee who has not previously been assigned to a classification in the classification plan. An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.~~

D. The Director of Human Resources may assign a County employee who ~~has~~ not ~~currently~~ previously been assigned to a classification in the classification plan; **provided that, if the current rate of pay of an employee assigned to a position under this subsection exceeds the maximum rate of pay for the employee's newly assigned classification, the employee shall be placed in pay step "X" and shall not receive an increase in rate of pay until the maximum rate of pay for that classification exceeds the employee's rate of pay. When the maximum rate of pay for the classification exceeds the employee's rate of pay, the employee is no longer placed at pay step X and may receive an increase in rate of pay up to the maximum rate of pay for that classification. Pay determinations made by the Director under this subsection shall not be arbitrary or capricious and shall be based on the relevant factors identified in Subsection (C)(5).** An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.

DE. To ensure pay equity for like positions, the Personnel Review Commission may conduct audits of final pay determinations pursuant to (B)(3), and of final pay determination made pursuant to (C)(5) where appeal rights have expired and there is no pending appeal. When such an audit is conducted, the Department of Human Resources shall provide the Commission with the rationale and supporting documentation for the Director's final pay determination. The Commission shall provide reports on its audit findings to the Administration and County Council. Nothing in this provision shall require the Commission's audit of pay determinations within like positions to be restricted or limited solely to those employees whose pay is affected by final pay determinations as a result of maintenance of the class plan or the position audit process, but the Personnel Review Commission will not consider in its audit any employees with a pending appeal related to C (5).

124.34 *(remains in its entirety)*

SECTION 2. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council,

and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____ Date _____
County Council President

_____ Date _____
County Executive

_____ Date _____
Clerk of Council

First Reading/Referred to Committee: July 30, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

MISC. TRANSACTION - BRIEFING MEMO

TITLE	An Ordinance Amending Section 303.01 of the Cuyahoga County Code
DEPARTMENT OR AGENCY NAME	Department of Human Resources

REQUESTED ACTION	<input checked="" type="checkbox"/> Amendment to Approval (BOC or Council) <input type="checkbox"/> Other action; please describe
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DESCRIPTION/ EXPLANATION OF REQUEST:	<p>The County Executive, the Department of Human Resources, and the Law Department recommend that Council amend Section 303.01 of the Cuyahoga County Code to clarify the Director of Human Resources' authority regarding the pay of certain unclassified employees who are assigned to a classification in the County's class plan. The sponsors of this legislation believe that the proposed amendments address present ambiguities in the ordinance.</p>
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CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)		
AMENDMENT (A)		