



**Cuyahoga County Board of Control Agenda
Monday, August 15, 2022 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

This meeting is open to the public and may also be accessed via livestream using the following link:
<https://www.YouTube.com/CuyahogaCounty>

I – CALL TO ORDER

II. – REVIEW MINUTES – 8/8/2022

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-488

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to U.S. Bank National Association in the amount not-to-exceed \$300,000.00 for routine fuel purchases for the County Fleet Division for the period 8/1/2022 - 12/31/2022.
- b) Recommending an award on Purchase Order No. 22003440 to U.S. Bank National Association in the amount not-to-exceed \$300,000.00 for routine fuel purchases for the County Fleet Division for the period 8/1/2022 - 12/31/2022.

Funding Source: Fleet Services – Maintenance Garage

BC2022-489

Department of Human Resources, recommending awards on RQ7044 and enter into agreements with various institutions (11-3) for educational services to support a Tuition Assistance Program for County employees, commencing upon agreement signature of all parties for a period of 5 years:

- a) Baldwin Wallace University
- b) Cleveland State University
- c) Cuyahoga Community College District

Funding Source: N/A

BC2022-490

Office of Innovation and Performance,

- a) Submitting an RFP exemption, which will result in an award recommendation to Burten, Bell, Carr Development, Inc. aka WOVU 95.9 FM in the amount not-to-exceed \$25,000.00 for radio advertisement services to promote Internet/Broadband awareness, commencing upon contract signature of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 2596 with Burten, Bell, Carr Development, Inc. aka WOVU 95.9 FM in the amount not-to-exceed \$25,000.00 for radio advertisement services to promote Internet/Broadband awareness, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: General Fund

BC2022-491

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 22003330 to Cleveland Communications, Inc. (47-3) in the amount not-to-exceed \$210,436.05 for the purchase of (55) portable radios and (55) tactical headset adapters for Lorain County Sheriff, City of Lorain and City of Elyria SWAT teams.

Funding Source: FY2020 State Homeland Security Grant Fund

BC2022-492

Department of Public Safety and Justice Services, recommending an award on Purchase Order No. 22003384 with Bay Promo, LLC (108-41) in the amount not-to-exceed \$48,100.00 for the purchase of 1.3 million nitrile, powder-free gloves.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

BC2022-493

Office of the Medical Examiner, requesting to amend Board Approval No. BC2021-312, dated 6/28/2021, which approved an award to Qualtrax, Incorporated for a sole source purchase of (105) Qualtrax Compliance Software Licenses and Hosted Platform and related training services:

- a) by changing the not-to-exceed amount from \$21,744.50 to \$35,900.82.
- b) by changing the time period from 5/1/2021 – 4/30/2022 to 5/1/2021 – 4/30/2023.

Funding Source: Paul Coverdell Grant Fund

BC2022-494

Sheriff's Department, submitting an amendment to Agreement No. 573 with the City of Solon for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2022, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund

C. –Consent Agenda**BC2022-495**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 1640 with Child Care Resource Center of Cuyahoga County dba Starting Point for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 8/1/2021 – 7/31/2024, to modify the contract terms to decrease the required Cyber Risk Insurance Coverage from \$3 million per claim/per aggregate to \$2 million per claim/per aggregate, effective 6/1/2022.

Funding Source: Health and Human Services Levy Fund

BC2022-496

Department of Purchasing, presenting proposed purchases for the week of 8/15/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22002907	6 ft. vinyl fence with mesh and related materials	Department of Public Works	Great Northern Fence, Inc.	\$12,333.53	Road & Bridge Fund
22003319	Parts and labor for various heavy duty truck maintenance, for use on an as-needed basis	Department of Public Works	Truck Service, Inc. dba E.A.B. Truck Service	Not-to-exceed \$49,000.00	71% Sanitary Operating Fund and 29% Road & Bridge Fund
22003493	500 feet of corrosion-resistant chain for Sanitary Division	Department of Public Works	McMaster-Carr Supply Company	\$5,049.67	Sanitary Operating Fund
22003383	(6) Additional lateral file desks with hutch for new Court staff	Juvenile Court Division	Holzberg Communications, Inc.	\$10,949.94	General Fund
22003450	Various quantities of sodium fluoride, scrimdry wipes and absorbent underpads	Office of the Medical Examiner	Fisher Scientific LLC	\$6,364.43	General Fund
2203471	(1) Replacement single-band mobile radio for transport van	Sheriff's Department	Cleveland Communications Inc.	\$7,285.10	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22003307	Factory Authorized – Repair of various intercoms in Jail 2 at the Justice Center*	Department of Public Works	SoundCom Systems	\$6,951.10	Centralized Custodial Services Fund

*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V. OTHER BUSINESS

Time Sensitive/Mission Critical

BC2022-497

Department of Health and Human Services/Division of Children and Family Services, recommending an award to Red River Hospital in the amount not-to-exceed \$24,999.99 for out-of-home emergency placement services for the period 1/19/2022 – 1/30/2022.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

BC2022-498

Department of Health and Human Services/Division of Children and Family Services, recommending an award to Sandy Pines Residential Treatment Center in the amount not-to-exceed \$24,999.99 for out-of-home emergency placement services for the period 7/28/2022 – 12/31/2022.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 8476	Master Contract No. 2389 No. 2390	Various providers: Verge, Inc. Youth Opportunities Unlimited	Comprehensive Case Management Employment Program – Employment, Education and Training Services for Young Adults, to change the contract terms to provide for advanced payments to providers, to be deducted from balance of original contract, (approved by Resolution No. R2022-0126, dated 5/24/2022), effective upon contract signature of all parties; no additional funds required.	\$0.00	Cuyahoga Job and Family Services	4/1/2022 – 12/31/2023	Temporary Assistance for Needy Families (TANF) Fund	8/3/2022 (Executive) 8/3/2022 (Law Dept.)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control

Monday, August 8, 2022 at 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Mellany Seay, Administrator, Operations and Finance, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

James Boyle, County Council, (Alternate for Pernell Jones)

Councilmember Dale Miller

Councilmember Nan Baker

II – REVIEW MINUTES – 8/1/2022

Michael Chambers motioned to approve the minutes from the August 1, 2022 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2022-473

Department of Human Resources, recommending an award on RQ9004 and enter into Contract No. 2608 with Mutual Health Services, a division of Medical Mutual Services, LLC (24-5) in the amount not-to-exceed \$150,000.00 for Consolidated Omnibus Budget Reconciliation Act Administrative (COBRA) services for the period 7/1/2022 – 12/31/2025.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. James Boyle asked why this request had not been processed and submitted for approval earlier; asked what occurred after June 29, 2022, which further delayed approval; said that a more detailed timeline would have been helpful and would have answered some additional questions regarding the delays; and asked if the gap refers to gap in approval and not in services. Paul Porter said he would need to review the item history for additional information that led to the delays in approval and asked Mr. Witt if he is aware of any issues during Department of Purchasing's review; said that part of the responsibility falls on the vendor to ensure the correct entity is registered in Strategic Sourcing when their proposal is submitted; and said that departments submit the timelines for late submittal in the backup materials and can look at asking for updated timelines, when necessary. Nan Baker asked for clarification on the gap in services referenced in the backup materials; and said that there is a risk that late items would not get a majority vote, as the Board is being asked to approve after the fact. Michael Chambers said that the risk lies with the vendor since the contract had not yet been approved; said a better timeline would be helpful to address questions regarding this type of scenario; and said that government requires a lot of paperwork, in addition to equity requirements, inclusion, goals and law approval, which all lead to delays in the approval process, that outside agencies are not subject to. Dale Miller asked if the recommended vendor is the current provider; asked who provided services since 6/30/2022; and asked if the vendor agreed to provide services prior to approval. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-473 was approved by unanimous vote.

BC2022-474

Department of Information Technology, submitting an amendment to Contract No. 1018 with Great Northern Consulting, LLC for support and maintenance on (5) Sun Solaris Operation System T4 servers and remote support of UNIX platforms for the period 6/30/2015 – 6/29/2024, to expand the scope of services for the annual renewal of Oracle Premier Support, effective 6/30/2022 and for additional funds in the amount not-to-exceed \$19,849.03.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle asked why support services were not extended through 6/29/2024; and asked if the department does not expect to come back for an additional renewal in June, 2023. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-474 was approved by unanimous vote.

BC2022-475

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Advizex Technologies in the amount not-to-exceed \$251,781.49 for a state contract purchase of high-density HPE enclosures to provide consolidated infrastructure for server, storage and networking products.
- b) Recommending an award on Purchase Order No. 22003341 to Advizex Technologies in the amount not-to-exceed \$251,781.49 for a state contract purchase of high-density HPE enclosures to provide consolidated infrastructure for server, storage and networking products.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-475 was approved by unanimous vote.

BC2022-476

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Advizex Technologies in the amount not-to-exceed \$6,781.00 for the purchase of (2) HP5820 switches, (20) cables and (8) transceivers for StoreOnce Appliances and VMWare equipment.
- b) Recommending an award on Purchase Order No. 22001505 to Advizex Technologies in the amount not-to-exceed \$6,781.00 for the purchase of (2) HP5820 switches, (20) cables and (8) transceivers for StoreOnce Appliances and VMWare equipment.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked why this purchase was not already incorporated into an existing contract, due to the low dollar amount. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-476 was approved by unanimous vote.

BC2022-477

Department of Information Technology, on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$11,233.22 for a state contract purchase of (1) additional network switch and (2) access points for the Central Booking Project at the Cuyahoga County Justice Center.
- b) Recommending an award on Purchase Order No. 22003091 to TEC Communications, Inc. in the amount not-to-exceed \$11,233.22 for a state contract purchase of (1) additional network switch and (2) access points for the Central Booking Project at the Cuyahoga County Justice Center.

Funding Source: Capital Project

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-477 was approved by unanimous vote.

BC2022-478

Department of Information Technology, on behalf of the Department of Health and Human Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems in the amount not-to-exceed \$26,805.14 for a state contract purchase of access control proximity readers for installation on (11) doors at the Jane Edna Hunter Building.
- b) Recommending an award on Purchase Order No. 22003320 to Integrated Precision Systems in the amount not-to-exceed \$26,805.14 for a state contract purchase of access control proximity readers for installation on (11) doors at the Jane Edna Hunter Building.

Funding Source: Human Services Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this purchase is considered hardware and why is this not a capital expense. Michael Chambers said this is an isolated purchase and not part of an overall renovation project. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2022-478 was approved by unanimous vote.

BC2022-479

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an amendment to Master Services Agreement No. 2289 with Key Bank National Association for banking and treasury services for the period 4/1/2020 – 3/31/2024 for additional funds for Procurement Card Program Services for various departments in the total amount not-to-exceed \$5,500.00:

- a) Department of Public Works in the amount not-to-exceed \$5,000.00.
- b) Department of Human Resources in the amount not-to-exceed \$500.00

Funding Source: General Fund

Paul Porter, Department of Purchasing, presented. James Boyle asked for follow up on what the original allocations for P-card services were; clarified that these amounts are being added to the original amount and the department may or may not use the additional funds; and said this program is helpful to streamline the purchasing process. Michael Chambers said the County Auditors' Association is looking into a credit card program rather than P-cards; and asked if there are any added user benefits to the P-Card Program. Mr. Porter said P-cards are set up more like a debit card, which would not offer added benefits like a credit card would. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-479 was approved by unanimous vote.

BC2022-480

Office of the Medical Examiner, recommending an award on Purchase Order No. 22003086 to Treasurer, State of Ohio/Ohio State Highway Patrol in the amount not-to-exceed \$7,200.00 for Law Enforcement Automated Data System (LEADS) subscription services for the period 8/1/2022 – 7/31/2023.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked for clarification on the funding source. Michael Chambers said the expense is taken from the department's accounting unit. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-480 was approved by unanimous vote.

BC2022-481

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award recommendation to MedPro Diagnostics, LLC in the amount not-to-exceed \$29,995.00 for the purchase of a replacement, fully refurbished Sakura ViP 6 Tissue Processor for the Histology Department.
- b) Recommending an award on Purchase Order No. 22003159 to MedPro Diagnostics, LLC in the amount not-to-exceed \$29,995.00 for the purchase of a replacement, fully refurbished Sakura ViP 6 Tissue Processor for the Histology Department.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2022-481 was approved by unanimous vote.

C. – Exemptions

BC2022-482

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, requesting to amend Board Approval No. BC2022-97, dated 2/14/2022, which approved an alternative procurement process, resulting in an award recommendation on RQ7099 for the 2021 Emergency Solutions Grant, utilizing an alternative funding source, to Emerald Development and Economic Network, Inc. for Rapid Re-housing services for the period 1/1/2022 – 12/31/2023, **by changing the not-to-exceed amount from \$1,277,298.00 to \$1,935,300.00.**

Funding Source: State of Ohio Homeless Crisis Response Program

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-482 was approved by unanimous vote.

D. - Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-483 through -487; James Boyle seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-483

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 1124 with Michael Baker International for development and update of the 2017-2022 All-Hazards Mitigation Plan for Cuyahoga County for the period 5/3/2021 – 7/15/2022, to extend the time period to 10/31/2022; no additional funds required.

Funding Source: FY2020 State of Ohio Hazard Mitigation Grant Program

BC2022-484

Sheriff's Department, submitting a Memorandum of Understanding among Cities of Cleveland, Cleveland Heights, East Cleveland, Euclid and Parma for the City of Cleveland to serve as fiscal agent to allocate grant funds in the amount of \$100,000.00 for local Law Enforcement Agency assistance to support the Interoperable Communications Improvement Project in connection with the FY2022 Edward Byrne Memorial Justice Assistance Grant for the period 10/1/2021 – 9/30/2025.

Funding Source: FY2022 Edward Byrne Memorial Justice Assistance Grant

BC2022-485

Department of Health and Human Services/Division of Children and Family Services, requesting to amend Board Approval No. BC2022-434, dated 7/11/2022, which approved a time sensitive/mission critical award to The Buckeye Ranch, Inc. – My Place Transitional Age Program in the amount not-to-exceed \$24,999.99 for out-of-home emergency placement services, **by changing the time period from 5/19/2022 – 12/31/2022 to 4/19/2022 – 12/31/2022; no additional funds required.**

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

BC2022-486

Fiscal Department, presenting proposed travel/membership requests for the week of 8/8/2022:

<i>Dept:</i>	<i>Office of Medical Examiner</i>							
<i>Event:</i>	<i>Seminar entitled "National Association of Medical Examiners "NAME" 2022 Annual Meeting"</i>							
<i>Source:</i>	<i>National Association of Medical Examiners (NAME)</i>							
<i>Location:</i>	<i>Dallas, TX.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground Trans/ Mileage/ Luggage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Alison Krywanczyk</i>	<i>10/14/2022 - 10/18/2022</i>	<i>\$950.00</i>	<i>\$204.00</i>	<i>\$982.80</i>	<i>\$118.80</i>	<i>\$425.19</i>	<i>\$2,680.79</i>	<i>General Fund</i>

**Paid to host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor*

Purpose:

The purpose of this seminar is to obtain continuing medical education credits to maintain Ohio medical license. The meeting will also provide the opportunity to network with several others in the organization and profession to identify any opportunities for improvement within the County processes. Additionally, Alison will be presenting at the 2022 meeting.

Dept:	Office of Medical Examiner							
Event:	Seminar entitled "American Public Health Association "APHA" 2022 Annual Meeting and Expo"							
Source:	American Public Health Association							
Location:	Boston, Massachusetts							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source
Manreet Bhullar	11/5/2022 - 11/9/2022	\$265.00	\$300.00	\$1,467.28	\$146.00	\$229.20	\$2,407.48	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The purpose of this trip is to disseminate important opioid overdose research findings through the medical examiner's office data on drug overdose fatalities, to identify important public health intervention points, to prevent drug overdose deaths, and implement harm reduction strategies. APHA is the national public health association that holds this conference annually to disseminate important research, network, and learn about effective public health strategies. The Cuyahoga County Medical Examiner's Office contributed to APHA's updated policy statement called, "An Equitable Response to the ongoing Opioid Epidemic."

BC2022-487

Department of Purchasing, presenting proposed purchases for the week of 8/8/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22003267	Renewal of (25) Enterprise Licensed Users for Smartsheet Project Management Software	Department of Health and Human Services/Office of the Director	MNJ Technologies Direct, Inc.	\$14,075.00	Health & Human Services Levy
22003183	(10) Additional HP ZBook Firefly G8 laptops and related accessories for Juvenile Court Division	Department of Information Technology	HPI International	\$16,552.60	General Fund
22003410	(7) Adobe Commercial Creative Cloud-Teams and (8) Photoshop licenses for various departments for the period 10/1/2022 – 9/30/2023	Office of the Medical Examiner	Above & Beyond Electronics LLC	\$9,572.58	General Fund
22003394	Replacement walk-through metal detectors with accessories and installation: (1) at Justice Center (1) at Virgil E. Brown Building	Sheriff's Department	Graham Enterprises Inc.	\$9,776.00	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:31 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2022-488

Scope of Work Summary

The Department of Public Works is requesting an Exemption with U.S. Bank that will result in a not-to-exceed purchase order set up to cover routine fuel purchases for the County Fleet Division through a banking platform. The amount of the purchase order will be not-to-exceed \$300,000.00 and cover expenses through December 31, 2022. This will allow County vehicles operating in the field to be fueled and continued operations.

The primary goal is to ensure the County can continue to purchase fuel for County vehicles using the U.S. Bank Voyager card program.

Procurement

The procurement method being requested is an Exemption resulting in a not-to-exceed purchase order. US Bank was the service provider in the past through the County's Key Bank contract and the County will continue to partner with this vendor. Public Works is collaborating with US Bank currently on a multi-year contract with intentions it begin January 1, 2023.

Contractor Information

U.S. Bank
1350 Euclid Ave.
Cleveland, Ohio 44115

Funding

Fleet Services – Maintenance Garage

2022 - \$300,000.00 – Fleet Services – Maintenance Garage – PW755100 / 52650

Timeline for late submittal-

7.26.22	Assigned to Purchasing Analyst for processing
7.27.22	Requested and received dollar amount of PO from Business Services
7.28.22	Justification submitted for signing
7.29.22	Signed Justification received
8.1.22	Matrix submitted and resolved; Submitted for DOP approval
8.3.22	DOP Approved
8.4.22	Entered into OnBase

BC2022-489

Human Resources; RQ7044 2022 Agreements with Baldwin Wallace, Cleveland State University, and Cuyahoga Community College for the County's Tuition Reimbursement Program for 2022-2027.

Scope of Work Summary

Human Resources requesting approval of agreements with Baldwin Wallace, Cleveland State University, and Cuyahoga Community College for no cost for a 5-year period.

These agreements are to facilitate the County's Tuition Reimbursement Program. Institutions will provide accredited courses to County employees at reduced tuition rates. Employees will then be reimbursed by the County after completion of the course. The institutions will not be paid directly by the County.

The primary goal of the project is to provide County employees with education opportunities to facilitate personal and professional development. The program will also act as a recruitment and retention tool for staffing.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$0.00.

The RFP was closed on July 16, 2021.

There were 11 RFP packets pulled from OPD, 3 proposals submitted for review, 3 proposals approved.

Contractor and Project Information

Baldwin Wallace University
275 Eastland Road
Berea, Ohio 44017

Cleveland State University
2121 Euclid Avenue
Cleveland, Ohio 44115

Cuyahoga Community College
700 Carnegie Avenue
Cleveland, Ohio 44115

The presidents of each institution are:

Baldwin Wallace University
Robert C. Helmer, Ph.D.

Cleveland State University
Dr. Laura Bloomberg

Cuyahoga Community College
Michael A. Baston

Project Status and Planning

The project is new to the County and will be ongoing for the duration of the tuition reimbursement program. The 5-year agreements were chosen to allow adequate time for employees to start and complete a 4-year degree in part-time status with reduced tuition rates at the same institution.

BC2022-490

Title: Office of Innovation & Performance; 2022 Burten, Bell, Carr Development, Inc. Contract; Contract for Broadcasting Services, Radio

Scope of Work Summary

Office of Innovation & Performance requesting approval of a contract with Burten, Bell, Carr Development, Inc. for the anticipated cost not-to-exceed \$25,000.00.

WOVU 95.9 FM "Our Voices United" will provide the following services for a period of 12 months:

- Weekly informational segments pertaining to broadband-related topics.
- Sponsorship of programs on WOVU 95.9 FM.
- 30- and 60-second broadband-related advertisements.
- Banner advertisements on social media platforms.
- Event advertisements broadcast twice weekly.
- Opportunities to connect with live audiences during remote broadcasts.
- Opportunities to participate in WOVU 95.9 FM events.

This project is new to the County.

The primary goals of the project are to increase broadband awareness and adoption in target communities in Cuyahoga County, as well as to support key partners in their similar radio advertising efforts. Cuyahoga County has consistently partnered with the Cleveland Foundation on digital inclusion efforts. As part of the community outreach efforts, the Cleveland Foundation is completing similar contracts with Radio One and La Mega.

Procurement

The procurement method for this project was RFP exemption. The total value is \$25,000.00.

Contractor and Project Information

Burten, Bell, Carr Development, Inc.

7201 Kinsman Road, Suite 102

Cleveland, OH 44104

Council District 7

The Executive Director for Burten, Bell, Carr Development, Inc. is Joy D. Johnson.

The project is located in Cleveland, OH.

Project Status and Planning

The project is new to the County.

The project consists of multiple advertisement opportunities laid out above.

Funding

The project is funded 100% by the general fund.

BC2022-491

Title: Public Safety & Justice Services; RQ9321 Event 2772 2022 Cleveland Communications, Inc.; Purchase Order Lorain County SWAT Response Portable Radios

Scope of Work Summary

Public Safety & Justice Services requesting approval of a Purchase Order with Cleveland Communications, Inc. for the anticipated cost \$210,436.05.

The anticipated start-completion dates are 07/20/2022 – 09/15/2022. This purchase is for dual band P25-compatible portable radios for Lorain County Sheriff, City of Lorain, City of Elyria SWAT teams. The radios allow the teams to communicate over legacy 400MHz systems still in use throughout Lorain County, as well as 700-800MHz systems (MARCS). The project is approved by the Ohio Homeland Region 2 (OHR2) Emergency Management Directors Group, and Ohio EMA, for funding by FY20 State Homeland Security Grant Program.

The primary goals of the project are 1) to support regional terrorism preparedness with specialized equipment, and 2) to support regional first responder terrorism preparedness with specialized training and exercise.

Procurement

The procurement method for this project was Formal RFB. The total value of the RFB is \$210,436.05.

The formal RFB was closed on 05/25/2022.

There were three received bids, each deemed Compliant. The selected bid is from Cleveland Communications, Inc. The bid award is based on Cleveland Communications submitting the lowest of the three compliant bids.

Contractor and Project Information

Cleveland Communications, Inc

5220 Hauserman Road

Parma, Ohio 44130

Council District-4

The President of Cleveland Communications is Alan Close.

Project Status and Planning

The project (FEMA grant) reoccurs annually based on congressional and presidential allocation.

The project is on a critical action path because the funding ends on 05/31/2023.

Funding

The project is funded 100% by FY20 State Homeland Security Grant.

The schedule of payments is by invoice.

BC2022-492

Title: Public Safety & Justice Services; RQ#: 9825 - 2022 Purchase of Nitrile Gloves for Emergency Management from Bay Promo, LLC

Scope of Work Summary

Public Safety and Justice Services is requesting approval of a purchase order with Bay Promo, LLC for the anticipated cost of \$48,100.00.

Public Safety and Justices Services is ordering 1.3 million nitrile gloves for use throughout the County. They will be stored and distributed from the Emergency Management PPE Resource Center.

The primary goal of the project is to provide gloves to agencies throughout the County.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$48,100.00.

The RFB closed on 6/27/22.

There were 41 bids pulled from OPD, 41 bids submitted for review, and 1 bid approved.

Contractor and Project Information

Bay Promo, LLC

6201 Johns Rd. Suite 9

Tampa, FL 33634

The CFO for the contractor/vendor is Thisal Jayasuriya.

Project Status and Planning

The project is a product that will reordered when reserve levels become low.

Funding

The project is funded 100% by the ARPA fund.

The schedule of payments is by invoice.

BC2022-493

Title: Medical Examiner Office - CCRFSL; RQ#3910; 2021-~~2026~~ **2023**; Qualtrax Inc; Sole-Source Contract CM#1584

Scope of Work Summary

Medical Examiner Office requesting to amend board approval BC2021-312 from 6/28/2021 which is a sole-source contract with Qualtrax Inc. These software licenses are assigned to the lab personnel and provide access to their document management system. The not-to-exceed amount would be updated to \$35,900.82 and requesting to update the time frame to include Year 2 for a period covering 5/1/2022-4/30/2023.

There is a 5-year term written into the contract, but all future years are optional based on availability of funds. Per the grant funder, we are unable to approve the future years since they fall outside the grant performance period. In the future, amendments will be made on a yearly basis so as to fall within the grant performance period timeline.

Year 1 - \$21,744.50 (5/1/2021-4/30/2022)

Year 2 - \$14,156.32 (5/1/2022-4/30/~~2022~~ **2023**)

a) Please state the date of TAC Approval – 6/17/2021 and 7/21/2022

b) Are the purchases compatible with the new ERP system? N/A – Separate software

c) Is the item ERP approved - Yes

d) Are the services covered by the original ERP budget – N/A - Grant Funded

Procurement

The **original** procurement method for this project was Sole Source RQ3910. The total value ~~of the RFQ~~ is \$35,900.82. That amount is itemized in Section A ~~mentioned earlier~~ **as shown above**. Funded via annual Paul Coverdell Grant funds (applied for annually).

Contractor and Project Information

Qualtrax Inc.

105 E. Roanoke Street

Blacksburg, VA 24060

Amy Ankrum, CEO

Funding

The project is funded 100% by the Coverdell grant funds (for years 1 and 2). Grant funds are applied for annually and that is why the contract language states available upon county funding for future optional years.

Reason/Timeline for late submittal-

First, the Managing Director of Laboratories did not receive the Year 2 invoice prior to start of Year 2 timeline because the email filter blocked the email from coming through. Emails from IDEAGEN are no longer being blocked. Second, the original contract has built in “option” years for Years 2-5. Over the past month, the MEO staff has been in touch with Legal/OPD/Grants department discussions. An amendment was deemed unnecessary because the contract did not have anything to “amend”. That reasoning is how we arrived at requesting the amend board approval resolution. Attempts were made to request board approval for all 5 years (3 being in the future) and the funder of the grant stated purchases must fall within the grant performance period. Upon hearing this information, all department came to agree to request board approval resolution for year two to bring us current until next April.

Future years will require amendments so as to fall within the grant performance period requirements.

BC2022-494

Cuyahoga County Sheriff's Department
RQ# 4549
Solon Police Department
2023 Agreement Amendment
Prisoner Board & Care inmate housing

Scope of Work Summary

Sheriff's Department requesting approval of an amendment for outsourced prisoner board and care services with the City of Solon Police Department to increase funds by \$100,000.00 and extend the term to December 31, 2023.

Prior approval: BC2021-12 & BC2022-322

Solon Police Department has agreed to house Cuyahoga County inmates on an as needed basis when the Cuyahoga County jail's ADP needs to be reduced.

The primary goals of the project are:

To reduce ADP in the Cuyahoga County jails due to COVID-19.

Procurement

This is a County to City agreement which does not require a formal procurement method.

Contractor and Project Information

Solon Police Department
33000 Solon Rd
Solon, Ohio 44139
440-337-1448

Project Status and Planning

This project is to positively impact the Cuyahoga County jails average daily population.

The project is on a critical action path due to the current circumstances and population in the County jail.

Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly over the course of this purchase order.

C. - Consent Agenda

BC2022-495

Title: Office of Early Childhood RQ# EC-19-44214 2021 Starting Point Contract Amendment Universal Pre-Kindergarten (UPK) Supportive Services.

Scope of Work Summary

The Office of Early Childhood requesting approval of a contract amendment with Starting Point with no changes to the cost of \$5,327,330.00 but to adjust the insurance language.

The anticipated start-completion dates are August 1, 2021 – July 31, 2024.

The primary goals of the project are for Starting Point to provide the following essential services for the UPK program: 1) Management of the Universal Pre-Kindergarten (UPK) Management Information system (MIS); 2) UPK Safety Net Scholarship program; 3) implementation of the UPK family engagement, 4) resource coordination, and 5) program enhancement components to support the provision of high-quality Universal Pre-Kindergarten (UPK) programming in UPK sites.

Procurement

The procurement method for this project was RFP exemption. The total value of the RFP exemption is \$5,327,330.00.

Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069). As the child care resource and referral agency for Cuyahoga County, Starting Point provides: 1) assistance to parents needing care for their children; 2) assistance to child care providers in need of technical assistance and training; and 3) assistance to employers seeking quality child care for their employees. Considering the above, they are clearly the best qualified and most logical vendor to provide UPK services.

Contractor and Project Information

Starting Point

4600 Euclid Avenue, Suite 500

Cleveland, OH 44103

Council District 7

The President and CEO for the contractor/vendor is Nancy Mendez.

Project Status and Planning

The project reoccurs annually.

The project's term has already begun. State the timeline and reason for late submission of the item.

Timeline for late submittal-

Project Start Date – June 13, 2022

- Date of Insurance approval from Risk Manager – August 1, 2022
- Date documents were requested from vendor – Signature request for amendment June 27, 2022; Bureau of Workers Compensation certificate July 7, 2022; Certificate of Insurance May 2022, Second request for amendment signature July 6, 2022
- Date item was entered in INFOR 7/7/2022 Date item was released in INFOR 8/1/2022
- Date using department approved item in INFOR – ~~TBD~~ **8/1/2022**
- Date Law Department approved item in INFOR – ~~TBD~~ **8/3/2022**
- Date approved by DOP in INFOR – ~~TBD~~ **8/4/2022**
- Length of processing time in INFOR in calendar days. ~~47 at this point~~ **50 days**

Funding

The project is funded 100% by the Health and Human Services levy.

The schedule of payments is monthly by invoice.

BC2022-496

(See related items for proposed purchases for the week of 8/15/2022 in Section C. above).

V – OTHER BUSINESS

Time Sensitive/Mission Critical

BC2022-497

Title: Division of Children and Family Services (DCFS); 2022; Red River Hospital, Mission Critical

Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to enter into a mission critical with Red River Hospital for 01/19/2022 ~~12/31/2022~~ - **1/30/2022** for Out of Home Care in the amount of ~~\$11,400.00~~ **\$24,999.99**.

Describe the exact services being provided. The anticipated term is 01/19/2022 ~~12/31/2022~~ – **1/30/2022**. Seeking placement for a child.

Child came into custody for the first time due to physical abuse, by mom/mom's boyfriend in 2007. He has been in 15 different placements since, most of which he has disrupted from due to aggressive and oppositional behavior. He is diagnosed with Attention Deficit Disorder; R/O of Disruptive Mood Dysregulation Disorder; Oppositional Defiant Disorder & Post Traumatic Stress Disorder.

This agency does not have a current contract, which is why we are using a mission critical purchase.

The primary goals of the project are (list 2 to 3 goals).

- Adding another provider to add another location.
- Adding a provider to suit the need of these specific children.

Procurement

The procurement method for this project was Mission Critical. The total value of the Mission Critical is ~~\$11,400.00~~ **\$24,999.99**.

Funding sources

70% HHS- HHS Levy

30% Federal IV-E

Using this process to get a contract with this vendor as the need for placement was immediate.

Contractor and Project Information

Name: Red River Hospital

Address: 1505 8th Street, Wichita Falls, TX 76301

Phone: 724.902.2251

Contact person: Katie Marlar

The contact person for the contractor/vendor is: Katie Marlar

Project Status and Planning

The project is new to the County.

The project is on a critical action path because placement occurred already due to immediate need.

The project's term had already begun as placement occurred 01/19/2022.

Funding

The project is funded by the following funding sources:

70% HHS- HHS Levy

30% Federal IV-E

The schedule of payments is monthly, by invoice.

Time Sensitive Mission Critical

BC2022-498

Title: Division of Children and Family Services (DCFS); 2022; Sandy Pines Residential Treatment Center , Mission Critical

Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to enter into a mission critical with Sandy Pines Residential for 07/28/2022 - 12/31/2022 for Out of Home Care in the amount of \$ 24,999.99.

The anticipated term is 07/28/2022 - 12/31/2022.

Seeking placement for a child.

Youth has had 10 placements in a 2.5-year period prior to going AWOL and ending up in our juvenile detention center. We were unable to secure another placement for her due to history and previous placement disruptions. Ended up placing her in our Applewood emergency residential bed when she was released from juvenile detention.*Level 6, had been placed at Lakeland, became aggressive and self-injurious on the trip, turned her around, had been accepted at Capstone, they've since closed their girl's program before she could be admitted, Sandy Pines in Tequesta, Florida (Kidlink) accepted her, and they are the only facility to have done so after a nationwide search.

This agency does not have a current contract, which is why we are using a mission critical purchase.

The primary goals of the project are (list 2 to 3 goals).

- Adding another provider to add another location.

- Adding a provider to suit the need of these specific children.

Procurement

The procurement method for this project was Mission Critical. The total value of the Mission Critical is \$24,999.99.

Funding sources

70% HHS- HHS Levy

30% Federal IV-E

Using this process to get a contract with this vendor as the need for placement was immediate.

Contractor and Project Information

Name: Sandy Pines Residential Treatment Center (Kidlink - UHS, Inc. affiliate program)

Address: 11301 SE Tequesta Terrace, Jupiter, FL 33469, USA

Phone: Office :304-395-0791

Contact person: Maggie Rhodes-Parsons |Service Advocate Manager

The contact person for the contractor/vendor is: Maggie Rhodes-Parsons

Project Status and Planning

The project is new to the County.

The project is on a critical action path because placement occurred already due to immediate need.

The project's term had already begun as placement occurred 07/28/ 2022.

Funding

The project is funded by the following funding sources:

70% HHS- HHS Levy

30% Federal IV-E

The schedule of payments is monthly, by invoice.

Time Sensitive Mission Critical

Item of Note (non-voted)

Item No. 1

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 8/15/2022 in Section V. above).

VI – PUBLIC COMMENT

VII – ADJOURNMENT