



## CUYAHOGA COUNTY COUNCIL

### COUNCIL OPERATIONS, INFORMATION TECHNOLOGY & PUBLIC TRANSPORTATION COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
4<sup>th</sup> FLOOR

#### Committee Members

Robert E. Schleper, Jr., Chair | Dist. 6

Sunny M. Simon, Vice Chair | Dist. 11

Mark Casselberry | Dist. 4

Michael J. Gallagher | Dist. 5

Martin J. Sweeney | Dist. 3

#### MEETING AGENDA

TUESDAY, NOVEMBER 18, 2025 — 3:00 P.M.

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#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. PUBLIC COMMENT

#### 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 30, 2025 MEETING

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0310: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.
- b) R2025-0318: A Resolution authorizing a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of (10) years; authorizing the County Executive to execute Contract No. 5723 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- c) R2025-0317: A Resolution making an award to RQ14693 to RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of (3) years; authorizing the County Executive to execute Contract No. 5695 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

#### 6. MISCELLANEOUS BUSINESS

#### 7. ADJOURNMENT

*\* Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## CUYAHOGA COUNTY COUNCIL

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### MEETING MINUTES

TUESDAY, SEPTEMBER 30, 2025 — 3:00 P.M.

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#### 1. CALL TO ORDER

**Chairman Schleper called the meeting to order at 3:04 p.m.**

#### 2. ROLL CALL

**Mr. Schleper asked Deputy Clerk Carter to call the roll. Committee members Schelpter, Casselberry and Sweeney were in attendance and a quorum was determined. Committee members Simon and Gallagher were absent.**

#### 3. PUBLIC COMMENT

**There were no public comments given.**

#### 4. APPROVAL OF MINUTES FROM THE JULY 1, 2025 MEETING

**A motion was made by Mr. Schleper, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the July 1, 2025 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0285: A Resolution authorizing a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high-resolution, street-level cyclorama imagery and LiDAR for measurement of structures for the Fiscal Office's appraisal process, effective upon signatures of all parties through 12/31/2030, authorizing the County Executive to execute Contract No. 5504 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Brianna Witt, Business Services Manager; Mr. Tom Fisher, GIS Administrator; and Mr. Louis Gentile, Commercial/Industrial Appraisal Manager, addressed the Committee regarding Resolution No. R2025-0285. Discussion ensued.**

**Committee members asked questions of Ms. Witt, Mr. Fisher and Mr. Gentile pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Schleper with a second by Mr. Sweeney, Resolution No. R2025-0285 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2025-0286: A Resolution making a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030; authorizing the County Executive to execute Contract No. 5443 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Schleper introduced a proposed substitute to Resolution No. R2025-0286. Discussion ensued.**

**A motion was then made by Mr. Sweeney, seconded by Mr. Casselberry and approved by unanimous vote to accept the proposed substitute.**

**Ms. Erin O'Toole, Administrator and Magistrate for the 8<sup>th</sup> District Court of Appeals; and Mr. Ken Evans, Director of Information Technology for the 8<sup>th</sup> District Court of Appeals, addressed the Committee regarding Resolution No. R2025-0286. Discussion ensued.**

**Committee members asked questions of Ms. O'Toole and Mr. Evans pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Schleper with a second by Mr. Casselberry, Resolution No. R2025-0286 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**With no further business to discuss, Chairman Schleper adjourned the meeting at 3:41 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0310

Sponsored by: **Council President Miller**

**A Resolution** amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Article III, Section 3.10(2) of the Cuyahoga County Charter provides that County Council shall adopt its own rules; and

WHEREAS, County Council originally adopted its rules pursuant to Motion No M2011-0007 on April 26, 2011 and such rules have been subsequently amended by Motion Nos. M2011-0017, M2012-0004, M2012-0030, and M2013-0021, and by Resolution Nos. R2014-0229, R2015-0016, R2018-0002, R20218-0078, R2024-0267, R2024-0293, and R2024-0266; and

WHEREAS, Council desires to amend Rule 17 of the Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Rule 17 of the Cuyahoga County Rules of Council as follows (deletions stricken, additions underlined):

Rule 17. Requests to Address Council

~~Rule 17A: Public Comment at Council and Committee Meetings~~

~~The Council and all committees of Council shall provide time at the beginning of each meeting for public comment. The Council encourages the public to direct comments related to county business to the applicable committee of Council. Requests to address Council or a committee shall be submitted in accordance with the guidelines posted pursuant to Rule 17B prior to the scheduled meeting start time. Properly submitted requests shall be honored by the Chairperson in accordance with, and subject to the limitations of, Rule 17B and requests submitted after the scheduled meeting start time may be honored in the Chairperson's sole discretion. After being recognized by the Chairperson, the presenter shall state his/her name and may speak for not more than two (2) minutes or other reasonable time limit established by the Chairperson.~~

#### **Rule 17B: Procedures for Public Comment**

~~The public comment period at each Council and committee meeting held prior to January 1, 2026, shall be limited to thirty (30) speakers. Additional speakers may be permitted at the discretion of the Chairperson. Requests to address Council or committee shall be made in writing to the Clerk on a form to be provided for this purpose. The Chief of Staff and Clerk shall post guidelines on the Council website specifying time, place, and manner for individuals to register and speak during the public comment period. Individuals may submit written testimony to the Clerk prior to the meeting in lieu of verbal public comment on a form to be provided for this purpose. Written testimony shall be distributed to all members of the Council or the committee to which it is submitted.~~

#### **Rule 17A: Procedures for Public Comment**

**The Council and all committees shall provide time at the beginning of each meeting for up to thirty (30) speakers to provide public comment. Requests to address Council or a committee shall be made in writing on a form to be provided for this purpose. The Chief of Staff and Clerk shall post guidelines on the Council website specifying the time, place, and manner for individuals to register and speak during the public comment period. After being recognized by the Clerk, each presenter shall state his/her name and may speak for not more than two (2) minutes. Individuals may also submit written testimony to the Clerk prior to the meeting. Written testimony shall be distributed to all members of the Council or the committee to which it is submitted.**

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County Council and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall take effect and be in force immediately upon its passage. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public Transportation

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0318

Sponsored by: **County Executive Ronayne/Department of Information Technology**

**A Resolution** authorizing a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years, authorizing the County Executive to execute Contract No. 5723 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, the County Executive/Department of Information Technology recommends a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years; and

**WHEREAS**, the primary goal of this project will cover user licensing and cloud hosting service for ERP for a period of 10 years; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5723 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.



**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2025  
Committee(s) Assigned: Council Operations, Information Technology & Public  
Transportation

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# **PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS**

<b>Title</b>	Infor Public Sector, Inc.
<b>Department or Agency Name</b>	Department of Information Technology
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CM5723	Infor Public Sector, Inc.	01/01/2026 – 12/31/20235	\$21,996,512.00	PENDING	PENDING

**Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.**

The Department of Information Technology plans to contract with Infor Public Sector, Inc., for the time period of January 1, 2026 – December 31, 2035 for Infor Licenses in the amount of \$21,996,512.00.

**Indicate whether:** ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:** ☐ Additional   ☐ Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of**

**Project Goals, Outcomes or Purpose (list 3):**

The scope of services will cover user licensing and cloud hosting service for ERP for a period of 10 years.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Infor Public Sector, Inc. 13560 Morris Rd Alpharetta, GA 30004.	John Ricketti Senior Account Executive
<b>Vendor Council District:</b>	<b>Project Council District:</b>

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. An RFI was released in 2023 to review the best options for an ERP system moving forward. It was determined Infor provided the best solution to fit the County's needs. The Department of Information Technology will continue to review as needed.  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA),
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date: 12/12/2023</td> </tr> </table> <input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input checked="" type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes.	List date of TAC approval	Date: 12/12/2023
List date of TAC approval	Date: 12/12/2023	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund IT100145

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

**Provide status of project.**

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CE1600276	Infor (US), Inc.	10/01/20216 – 09/30/2026	\$23,849,601.00	10/13/2016	R2016-0141
Deviation	CE1600276	Infor (US), Inc.	10/27/2016-10/26/2026	Deviation	12/20/2017	Deviation
A-1	CM674	Infor (US), Inc.	10/26/2026	\$0.00	02/25/2019	BC2019-150
A-2	CM674	Infor (US), Inc.	10/26/2026	\$423,430.62	02/10/2020	BC2020-113
A-3	CM4144	Infor (US), Inc.	10/26/2026	\$12,000.00	06/13/2022	BC2022-359
A-4	CM4144	Infor (US), Inc.	01/01/2023 – 12/31/2024	\$200,963.52	2/12/2024	BC2024-106

A-5	CM4144	Infor (US), Inc.	2/12/2024 - 10/26/2026	\$60,375.00	2/12/2024	BC2024-106
A-6	CM4144	Infor (US), Inc.	5/20/2025 – 10/26/2026	\$40,949.08	05/19/2025	BC2025-329

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	5723

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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### OTHER THAN FULL AND OPEN COMPETITION

#### Exemptions (Contract)

#### Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	KK	Attached (needs revised)
Justification Form	KK	Attached (see note)
IG# 21-0067	KK	OK
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date: n/a	n/a
Debarment/Suspension Verified	Date: 10/21/2025	KK
Auditor's Findings	Date: 10/21/2025	KK
Vendor's Submission	KK	OK
Independent Contractor (I.C.) Form	Date: 04/17/2025	KK
Cover - Master contracts only	n/a	OK
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)	KK Previous CM4144	OK
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)	KK Page 29	OK (page 28)
Checklist Verification	KK	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

#### Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	KK
Matrix Law Screen shot	KK
COI	KK
Workers' Compensation Insurance	KK

CONTRACT SPENDING PLAN (per revised checklist attached 10/22/2025)

## Department of Purchasing – Required Documents Checklist

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Date – 12/31/2025	IT100145	55130			\$0.00
01/01/2026 – 12/31/2026	IT100145	55130			\$2,017,000.00
01/01/2027 – 12/31/2027	IT100145	55130			\$2,017,000.00
01/01/2028 – 12/31/2028	IT100145	55130			\$2,017,000.00
01/01/2029 – 12/31/2029	IT100145	55130			\$2,078,410.00
01/01/2030 – 12/31/2030	IT100145	55130			\$2,141,662.00
01/01/2031 – 12/31/2031	IT100145	55130			\$2,206,812.00
01/01/2032 – 12/31/2032	IT100145	55130			\$2,273,817.00
01/01/2033 – 12/31/2033	IT100145	55130			\$2,343,034.00
01/01/2034 – 12/31/2034	IT100145	55130			\$2,414,225.00
01/01/2035 – 12/31/2035 1/1/2035 – 10 years from effective date	IT100145	55130			\$ 2,487,552.00
			<b>TOTAL</b>		\$21,996,512.00

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026 – 12/31/2026	IT100145	55130	1	26	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	2	27	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	3	28	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	4	29	\$2,078,410.00
01/01/2026 – 12/31/2026	IT100145	55130	5	30	\$2,141,662.00
01/01/2026 – 12/31/2026	IT100145	55130	6	31	\$2,206,812.00
01/01/2026 – 12/31/2026	IT100145	55130	7	32	\$2,273,817.00
01/01/2026 – 12/31/2026	IT100145	55130	8	33	\$2,343,034.00
01/01/2026 – 12/31/2026	IT100145	55130	9	34	\$2,414,225.00
01/01/2026 – 12/31/2026	IT100145	55130	10	35	\$ 2,487,552.00
			<b>TOTAL</b>		\$21,996,512.00

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

(see note)

CE/AG# (if applicable)	CM#674, CE1600276
Infor/Lawson PO# and PO Code (if applicable)	CONV



## Department of Purchasing – Required Documents Checklist

<b>Lawson RQ# (if applicable)</b>			RQ29315 (BuySpeed)		
<b>CM Contract#</b>			4144		
	<b>Original Amount</b>	<b>Amendment Amount (if applicable)</b>	<b>Original Time Period/Amended End Date</b>	<b>BOC/ Resolution Approval Date</b>	<b>BOC/ Resolution Approval #</b>
<b>Original Amount</b>	\$14,358,698.00		10/01/2016-09/30/2026	10/11/2016	R2016-0141
<b>Prior Amendment Amounts (list separately) (A-# )</b>		<b>Deviation</b>	10/27/2016-10/26/2026	12/20/2017	(Deviation)
A-1		\$0.00	10/26/2026	02/25/2019	BC2019-150
A-2		\$423,430.62	10/26/2026	02/10/2020	BC2020-113
A-3		\$12,000.00	10/26/2026	06/13/2022	BC2022-359
A-4		\$200,963.52	01/01/2023-12/31/2024	2/12/2024	BC2024-106
A-5		\$60,375.00	2/12/2024-10/26/2026	2/12/2024	BC2024-106
<b>Pending Amendment</b>		\$40,949.08	Effective Date-10/26/2026	5/19/2025	BC2025-329
<b>Total Amendments</b>		\$737,718.22			
<b>Total Contract Amount</b>		\$15,096,416.22			

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>	CE1600276						
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	212929 CONV						
<b>Lawson RQ# (if applicable)</b>							
<b>CM Contract#</b>	CM4144						
<b>HISTORY (see instructions):</b>							
<b>Prior Original (O) and subsequent Amendments (A-# )</b>	<b>Contract No. (if PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC/Council Approved</b>	<b>Approval No.</b>	
	CE1600276	Infor (US), Inc.	10/01/20216 – 09/30/2026	\$23,849,601.00	10/13/2016	R2016-0141	

## Department of Purchasing – Required Documents Checklist

	<b>Original Amount</b>	<b>Amendment Amount (if applicable)</b>	<b>Original Time Period/Amended End Date</b>	<b>BOC/ Resolution Approval Date</b>	<b>BOC/ Resolution Approval #</b>
<b>Original Amount</b>	\$21,996,512.00		01/01/2026 – 12/31/2036	PENDING	PENDING
<b>Prior Amendment Amounts (list separately) (A-#)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$21,996,512.00			

### PURCHASING USE ONLY

Prior Resolutions:	BC2025-329, BC2024-106, BC2022-359, BC2020-113, BC2019-150, R2016-0141
CM#:	5723
Vendor Name:	Infor Public Sector, Inc.
Time Period:	Effective Date – 10 years from effective date, effective as of the last date of execution
Amount:	\$21,996,512.00mm
History/CE:	OK
EL:	Needs WET
Purchasing Notes:	<p>10/23/2025: Briefing memo and justification state contract 1/1/26-12/31/35; however, contract is effective date-10 years from effective date and department has chosen to not enter this information in either updated document, as noted in the 10/22/2025 Disapproval comments.</p> <p>Once contract is approved, action will be disapproved in order for the department to enter the line, per the executed cover, once the 2026 budget opens.</p> <p>The contract tab effective and expiration dates must also be updated by the department prior to re-submission, dependent upon the contract execution date.</p> <p>Department comment entered: The contracts will not overlap. The current contract was approved through 10/26/2026, however we cannot have both sets of licenses in production. The current CM4144 will be closed as soon as it is certain all invoices have been received and paid. No new invoices will be billed against CM4144 beginning 01/01/2026.</p> <p>Purchasing corrected the history, as the department did not enter into the table as provided on the available checklist.</p> <p>10/22/2025: Attach revised checklist showing complete history of CM4144 and correct spending plan showing all 10 years of the contract term. Contract tab needs</p>

## Department of Purchasing – Required Documents Checklist

	a correct expiration. Attach revised briefing memo with correct contract expiration date using the contract's effective date and prior contract's complete history. Attach revised justification for contract's correct contract term. OR change the contract to say the actual dates wanted. Why is this contract overlapping with the current CM4144 that goes through September 2026?
Purchasing Agents Initials and date of approval	



---

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Infor US, Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM4144 FKA CM674 CE1600276				
<b>RQ#</b>	29315				
<b>Time Period of Original Contract</b>	10/01/2016 – 09/30/2026				
<b>Background Statement</b>	Contract award on RFP#29315 for ERP subscription licenses, maintenance and support services				
<b>Service Description</b>	Annual License subscription software support and maintenance.				
<b>Performance Indicators</b>	Response to tickets submitted for service calls for maintenance. Request for additional licensing as needed.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor has resolved problems, issues and responded to requests in a timely manner.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	Infor has proven to be a dependable and high-performing vendor, consistently delivering strong customer service. Their team is responsive, professional, and committed to building a collaborative partnership with our organization. We've benefited from their timely support, proactive approach to patching, and regular system updates that enhance stability and security. Infor also stands out for their clear communication, deep technical knowledge, and effective problem-solving across both routine and complex matters. Their continued focus on improvement, user support, and alignment with our business goals has made them a trusted and valuable partner.				

<b>Department Contact</b>	Robert P. Noll
<b>User Department</b>	Information Technology
<b>Date</b>	10/16/2025

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0317

Sponsored by: County Executive Ronayne/Department of Information Technology	<b>A Resolution</b> making an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years, authorizing the County Executive to execute Contract No. 5695 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the County Executive/Department of Information Technology has recommended an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years; and

**WHEREAS**, the primary goal of this project is to upgrade the Infor single tenant cloud Version 10(V10) Lawson financial, procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Inform GHR multi-tenant Payroll suites. Includes setup and configuration, staff augmentation, training, change management, project management, integrations, data extracts and data conversion; and

**WHEREAS**, this project is funded 100% Capital Improvement Plan; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5695 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public Transportation



Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS

<b>Title</b>	<b>Infor Coud Suite FSM v.11 Implementation Consultant</b>
<b>Department or Agency Name</b>	<b>The Department of Information Technology</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5695	RPI Consultants, LLC	01/01/2026 – 12/31/2028	\$10,610,340.00 (contract amount) 12,000,000.00 (resolution amount)	PENDING	PENDING

**Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.**

Requesting approval of a contract with RPI Consultants, LLC. in the amount of \$12,000,000.00 for the period January 31, 2026 through December 31, 2028.

RPI Consultants, LLC will provide an implementation team to upgrade Infor single tenant cloud Version 10 (V10) Lawson financial procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Infor GHR multi-tenant Payroll suites. RPI will assist CCDoIT with this upgrade, adhering to all Infor system requirements.

Please note: the contract amount of \$10,610,340.00 is lower than the resolution amount of \$12,000,000.00. Should there be a need for an increase in contract value, an amendment will be required. Any amendment within the \$12,000,000.00 resolution amount can be executed without Council/BOC approval, following the approval of this resolution.

**Indicate whether:** ☒ **New service/purchase**   ☐ **Existing service/purchase**   ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**   ☐ **Additional**   ☐ **Replacement**  
**Age of items being replaced:**                      **How will replaced items be disposed of**

**Project Goals, Outcomes or Purpose (list 3):**

The CCDoIT seeks to upgrade the Infor single tenant cloud Version 10 (V10) Lawson financial,

procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Infor GHR multi-tenant Payroll suites. This includes setup and configuration, staff augmentation, training, change management, project management, integrations, data extracts and data conversion.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
RPI Consultants, LLC 1 N. Haven Street Suite 201 Baltimore, MD 21224	DJ Weisenberger Regional Sales Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	In this field, list the information requested in the Field to the left as applicable.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ#14693 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  Insert the answer to Item 4 of the Justification form.  *See Justification for additional information.
The total value of the solicitation: \$6,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 29 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( 1% ) SBE ( 0% ) MBE ( 0% ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  Note, if responses are received a solicitation is required and/or an RFP Exemption must be submitted and approved prior to the purchase.
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:  RFP	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process (For alternative procurement request, do not check the exemption box.)

How did pricing compare among bids received?  RFP	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<b>Please include original procurement</b>  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table> <input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input checked="" type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  100% Capital Improvement Plan IT600100
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
<b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b>  IT600100 55130 COTE0001701
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY</b> (see instructions):
------------------------------------

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5627
CM Contract#	CM5695

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	---	-----------------------------

### FULL AND OPEN COMPETITION

#### Formal RFP

#### Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	KK	Attached (Needs revised)
Notice of Intent to Award (sent to all responding vendors)	KK	OK (requirement completed 10/15/2025)
Bid Specification Packet (RFP Packet)	KK	OK
Final DEI Goal Setting Worksheet	KK	OK
Diversity Documents – <i>if required (goal set)</i>	KK	OK (in vendor proposal)
Award Letter (sent to awarded vendor)	KK	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	n/a	OK (attached 10/16/2025)
Bid Tabulation Sheet	KK	OK
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).	KK	OK (revised attached 10/15/2025)
IG# 25-0098	KK	OK
Debarment/Suspension Verified      Date: 10/06/2025	KK	OK
Auditor’s Findings      Date: 10/06/2025	KK	OK
Vendor’s Submission	KK	OK
Independent Contractor (I.C.) Form      Date: 03/21/2025	KK	OK
Cover - <i>Master contracts only</i>	n/a	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	n/a	N/A
TAC/CTO Approval or IT Standards ( <i>if required attach and identify relevant page #s or meeting approval number</i> )	KK Page 29	OK (page 28)
Checklist Verification	KK	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	KK
Matrix Law Screen shot	KK

## Department of Purchasing – Required Documents Checklist

COI	KK
Workers' Compensation Insurance	KK
Performance Bond, if required per RFP	n/a

### CONTRA/CT SPENDING PLAN (per revised checklist 10/16/2025)

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Date – 12/31/2025					\$0.00
01/01/2026 – 12/31/2026	IT600100	55130	COTEC0001701	55130	\$5,003,347.00
01/01/2027 – 12/31/2027	IT600100	55130	COTEC0001701	55130	\$2,926,233.00
<del>01/01/2028 – 12/31/2028</del> 1/1/2028-3 years from effective date	IT600100	55130	COTEC0001701	55130	\$2,680,760.00
			<b>TOTAL</b>		\$10,610,340.00

### CONTRA/CT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026 – 12/31/2026	IT600100	55130	COTEC0001701	55130	\$5,281,279.00
01/01/2027 – 12/31/2027	IT600100	55130	COTEC0001701	55130	\$3,204,165.00
01/01/2028 – 12/31/2028	IT600100	55130	COTEC0001701	55130	\$3,514,556.00
			<b>TOTAL</b>		\$12,000,000.00

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		n/a			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		RQ14693			
CM Contract#		CM5695			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$12,000,000.00		01/01/2026 – 12/31/2028	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			

## Department of Purchasing – Required Documents Checklist

		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		<b>\$12,000,000.00</b>			

### PURCHASING USE ONLY

<b>Prior Resolutions:</b>	
<b>CM#:</b>	5695
<b>Vendor Name:</b>	RPI Consultants, LLC
<b>Time Period:</b>	Effective Date – 3 years from effective date
<b>Amount:</b>	\$10,610,340.00mm
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Purchasing Notes:</b>	<p>10/17/2025: Once contract is approved by Council, action will be disapproved in order for the department to enter the 2026 line per the executed contract cover. Department is not to add line prior to action by Department of Purchasing. Any change in line request must result in cover modification request.</p> <p>10/15/2025: Contract's compensation plan is for \$10,610,340.00; however, spending plan is for \$12,000,000.00 – these must match. Contract dates as noted in briefing memo and checklist do not match the contract term. Attach revised checklist with contract spending plan matching the contract amount and term. Attach e-mail to vendors for notice of award verification. Vendor financials, a requirement of the RFP, not attached. Attach scoring summary, per the scoring listed in the vendor proposal criteria in the RFP, not just the total score. Vendor must have a vendor ID established.</p>
<b>Purchasing Agents Initials and date of approval</b>	OK, ssp 10/17/2025



## Department of Purchasing – Required Documents Checklist

Contract Mgmt & Sourcing - Info x Mail - Kristen Kaspar - Outlook x +

https://ccprod-lm01.cloud.infor.com:1443/lmscm/ContractManager/document/ContractComment%2B28CUYA%2C5695%2C20%29.Attachment.File

RE: Legal Feedback Needed - Contingency for Infor Upgrade contract

From Zachary E. Sharb <zsharb@cuyahogacounty.gov>  
Date Thu 10/16/2025 8:55 AM

To Paul Porter <pporter01@cuyahogacounty.gov>; Kristen Kaspar <kkaspar@cuyahogacounty.gov>; Robert Noll <RNoll@cuyahogacounty.gov>; Jerad Zibritosky <jzibritosky@cuyahogacounty.gov>; Edie Cooksey <ecooksey@cuyahogacounty.gov>  
Cc Andy Johnson <ajohnson06@cuyahogacounty.gov>; Anitra D. Curry <acurry@cuyahogacounty.gov>; Cheryl Kinzig <ckinzig@cuyahogacounty.gov>; Charlene D. Quarles <cquarles@cuyahogacounty.gov>

Hi Paul,

The rationale for making the resolution a higher value that the contract's not to exceed (\$500k over RPI's estimate) was to discourage RPI from treating the full contingency amount as a target to bill towards, given a sizable portion of this contract is T&M. In our judgement, compelling RPI to come to the County to request an amendment to access the remaining ~\$1.3m contingency would incentivize their keeping costs down because RPI would have to justify requests to use those funds; it would not be able to dip into that money as a matter of course absent the County's consent. As you note, so long as the resolution states \$12,000,000.00, an amendment adding funds from the remaining ~\$1.3m would not need reapproval and could just be an item of note, which is another benefit of this approach.

Because Bob has informed me that Council itself suggested the resolution state '\$12,000,000.00' and not '\$10,610,340.00', that amount is what we will go with. We would generally advise a contractual not to exceed amount which is less than the amount stated in the authorizing resolution is legally sound. I have spoken with Jerad and neither of us are aware of any legal reason that a resolution amount must exactly match a contract's not to exceed amount—issues would only arise if the contract was for more than was authorized.

Happy to answer any questions (and Jerad, feel free to weigh in further if you would like).

Thanks!

Zach E. Sharb  
Assistant Law Director  
Cuyahoga County Law Department  
zsharb@cuyahogacounty.gov

PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS

Title	Infor Cloud Suite FSM v.11 Implementation Consultant					
Department or Agency Name	The Department of Information Technology					
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):					
Original (O)/ Amendment (A#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5695	RPI Consultants, LLC	01/01/2025 ~ 12/31/2028	\$10,610,340.00 (contract amount) 12,000,000.00 (resolution amount)	PENDING	PENDING

Service/Item Description (Include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

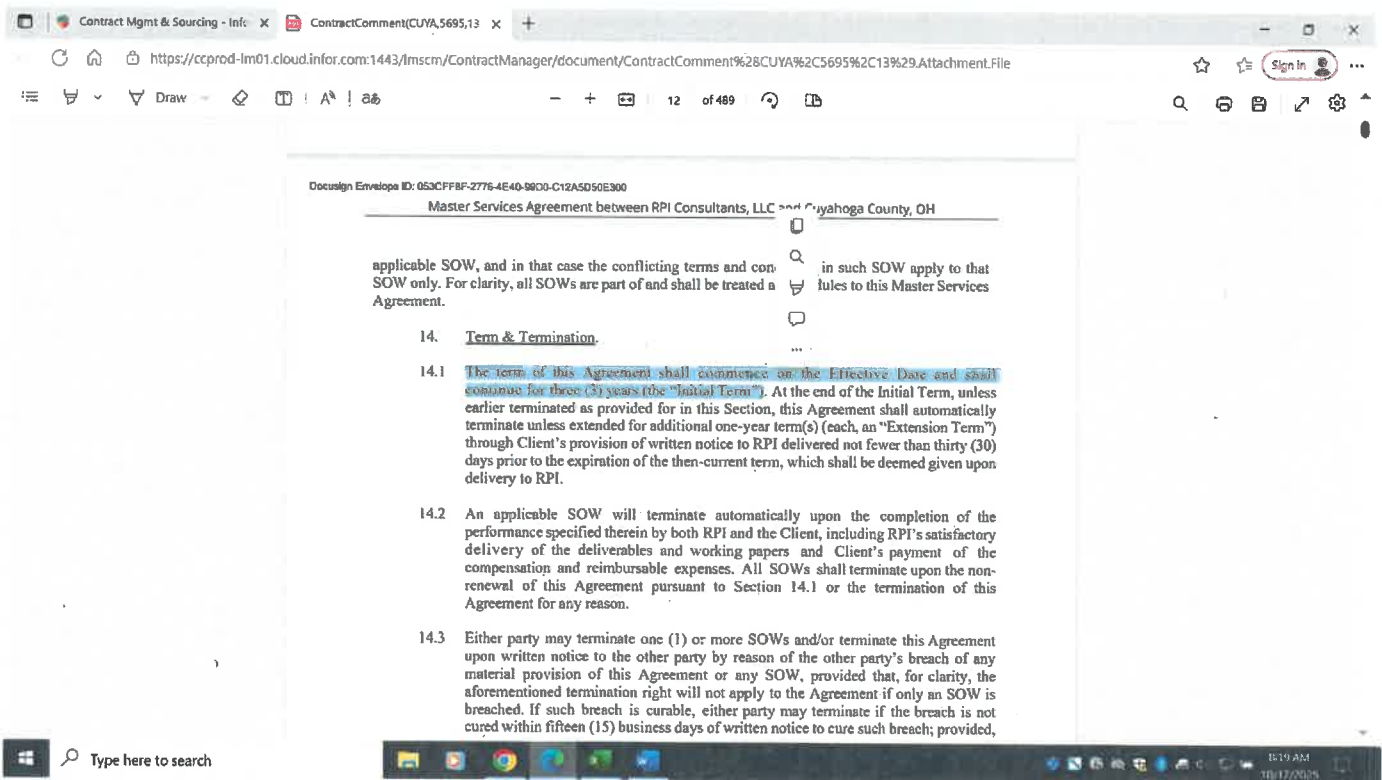
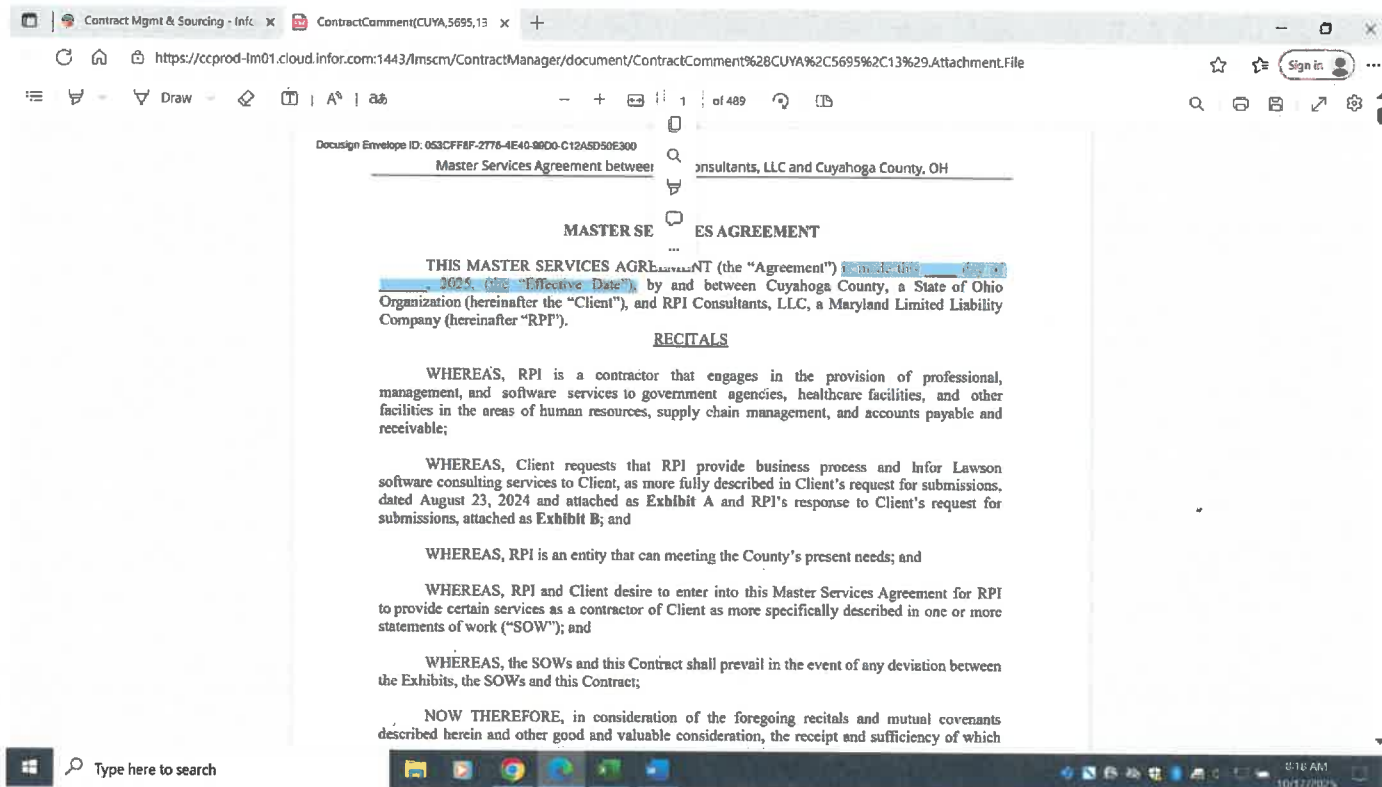
Requesting approval of a contract with RPI Consultants, LLC in the amount of \$12,000,000.00 for the period January 31, 2026 through December 31, 2028.

RPI Consultants, LLC will provide an Implementation team to upgrade Infor single tenant cloud Version 10 (V10)

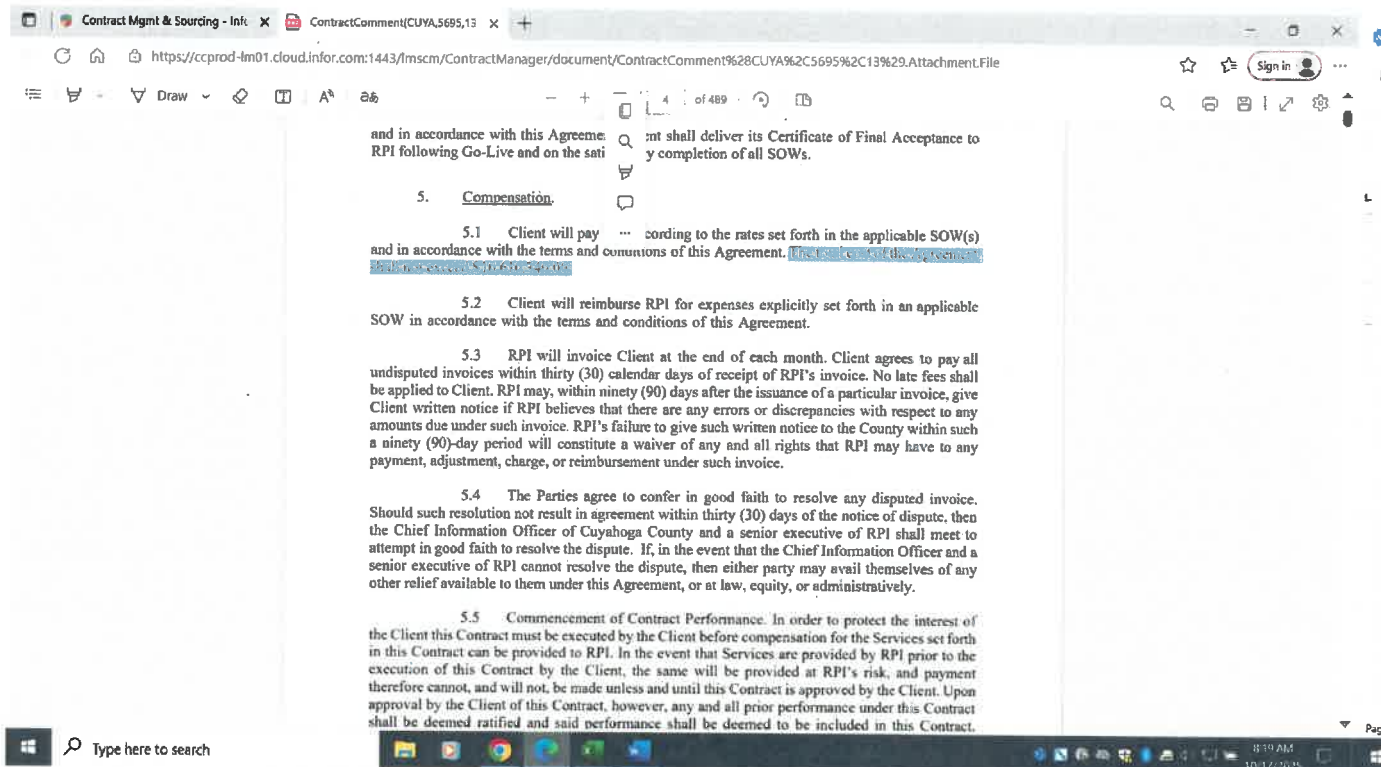
Page 1 of 4 956 words Text Predictions: On Accessibility: Investigate

Focus 85% 10/17/2025

## Department of Purchasing – Required Documents Checklist



## Department of Purchasing – Required Documents Checklist



## Department of Purchasing – Required Documents Checklist

Contract Mgmt & Sourcing - Info

https://mingle-portal.inforcloudsuite.com/CUYAHOGACOUNTY\_PRD/ae2125da-8708-418c-9035-857507052ca6?favoriteContext=home.htm&LogId=ild...

Contract #5695

Vendor Agreement View Signed Docs

Contract Group: CUYA Contract: 5695 Working Contract ID: 5695

\* Supplier: 7325 RPI Consultants LLC \* Supplier Contact: 1 Mary Hako On Hold Status: Released

Vendor Agreement Questions (19) Terms

Contract Participants Lines Rebates Related Documents Contacts (1) Comments (21) Retainage Milestones Deliverables Email Notifications Purchase From

Service Contract Lines

Line Number	Description	EGM	Base Cost	Create Agreement Line
No Data Available				

https://tccprod-lm01.cloud.infor.com:1443/inscm/ContractManager/form/Contract%5B%5D%26CUYA%5695%29.ContractComposite?action=\_open&list=Contract%5B%5D%26niu\_niu\_%7CHoldFlag%3D%29.InProcessContracts&nest...

Type here to search

8:31 AM 10/17/2025



## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14693	Event: 5627	TYPE: RFP	ESTIMATE: \$6,000,000.00	
CONTRACT PERIOD: 2026 w/1-2-year timeline		RFP DUE DATE: October 25, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES
REQUESTING DEPARTMENT: Information Technology		COMMODITY DESCRIPTION: Infor Coud Suite FSM v.11 Implementation Consultant	0	4
DIVERSITY GOAL/SBE	1%	DIVERSITY GOAL/MBE	0%	4
*PRICE PREFERENCE LOWEST BID REC'D \$		RANGE OF LOWEST BID REC'D \$	NA	
PRICE PREF % & \$ LIMIT: NA		MAX SBE/MBE/WBE PRICE PREF \$	NA	
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)		
1. Business Information Systems Consulting, Inc. dba ClearSky Consulting 4780 Ashford Dunwoody Road Suite 540 #617 Atlanta, Georgia 30346	Compliant: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No Subcontractor used		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
	IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No			SBE: 0 % MBE: 0 % WBE: 0 %	
	Total %						

RQ14693

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 10/28/2024</p> <p>SBE/MBE/WBE Comments and Initials: Requested a Waiver for SBE, no written statement given. They checked three selections along the side. 10/25/24 CF No additional doc's provided, no subcontractors used, no good faith effort details provided, JW 10/28/2024 Diversity Goal not met. Insufficient details and documentation of good faith effort to achieve the diversity goal. LL 10/28/2024</p>		
2. Globalstar Consulting, LLC 10802 Beach Road Leander, Texas 78641	<p>Compliant: <input checked="" type="checkbox"/> No</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No</p> <p>IG Number: Not Registered</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> No</p> <p>Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match)</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> No (Agree to Participate?) <input checked="" type="checkbox"/> N/A</p> <p>Purchasing Agent: SSP</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Subcontractor Name(s): (FAA) Paragon TEC, Inc. SBE/MBE/WBE 20%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 20 % MBE: 0 % WBE: 0 %</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

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Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No		
			SBE/MBE/WBE Comments and Initials: Goal met. 10/25/24 CF JW 10/28/2024 LL 10/28/2024		
3. Infor US, LLC 13560 Morris Road Suite 4100 Alpharetta, Georgia 30004	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0067 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP	<input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MHA) GPI Enterprises, Inc. SBE/MBE 1% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 1 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14693

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			SBE / MBE / WBE SBE/MBE/WBE Comments and Initials:		
			Goal met. 10/25/24 CF JW 10/28/2024 LL 10/28/2024		
4. RP1 Consultants, LLC 1 N. Haven Street Suite 201 Baltimore, Maryland 21224-1614	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	<input type="checkbox"/> Yes <input type="checkbox"/> No	(FW) Avantia, Inc. SBE/MBE 1% Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 1 % MBE: 0 % WBE: 0% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No Goal met. 10/25/24 CF JW 10/28/2024 LL 10/28/2024	Recommended Vendor	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



## GOAL SETTING WORKSHEET

**Department Name:** Department of Information Technology

**Contact Name:** Edie Cooksey

**Contact Phone#:** 216.698.3458

**Contact Email:** [ecooksey@cuyahogacounty.us](mailto:ecooksey@cuyahogacounty.us)

**RQ#:** 14693

**NOTE: User Department completes the YELLOW AREAS ONLY.**

**RQ Description:** Infor CloudSuite FSM v.11 Implementation Consultant

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Consultant-Software Implementation TEAM-INFOR CloudSuite FSM	91871	6000000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		6000000.00	1		0.00	0.00		0.00	0.00

**Project Diversity Goals:**

**Override:**

zero/limited county certified diversity vendors

0% vendors

0%

1%

**Comments:**

LL 6/26/2024

NIGP 91871: 19t/1m/0w without duplicates

**MBE Goal**

**WBE Goal**

**SBE Goal (not calculated)**

## GOAL SETTING WORKSHEET

<b>Department Name:</b> <b>Contact Name:</b> <b>Contact Phone#:</b> <b>Contact Email:</b> <b>RQ#:</b>		Department of Information Technology Edie Cooksey 216.698.3458 <a href="mailto:ecooksey@cuwahogacounty.us">ecooksey@cuwahogacounty.us</a> 14693		<b>RQ Description:</b> Infor CloudSuite FSM v.11 Implementation Consultant					
Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Consultant-Software Implementation TEAM-INFOR CloudSuite FSM	91871	6000000.00	1		0.00	0.00		0.00	0.00
<b>Totals (\$):</b>		6000000.00	1		0.00	0.00		0.00	0.00

NOTE: User Department completes the YELLOW AREAS ONLY.

**Project Diversity Goals:**

**Override:**  
 zero/limited county certified diversity vendors  
 0% vendors  
 0%  
 1%

**Comments:**  
 LL 6/26/2024  
 NIGP 91871:  
 19%/1m/0w without duplicates

MBE Goal

WBE Goal

SBE Goal (not calculated)