



CUYAHOGA COUNTY COUNCIL
COUNCIL OPERATIONS, INFORMATION TECHNOLOGY
& PUBLIC TRANSPORTATION COMMITTEE
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

Committee Members

Robert E. Schleper, Jr., Chair | Dist. 6
Sunny M. Simon, Vice Chair | Dist. 11
Mark Casselberry | Dist. 4
Michael J. Gallagher | Dist. 5
Martin J. Sweeney | Dist. 3

MEETING AGENDA
TUESDAY, JUNE 16, 2026 — 3:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE MARCH 31, 2026 MEETING

5. MATTERS REFERRED TO COMMITTEE

- a) R2026-0179: A Resolution authorizing an amendment to Contract No. 865 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for general computer system support, software maintenance and support, licensing, training and related services for the period 2/1/2016 – 12/31/2025 to extend the time period to 12/31/2030 and for additional funds in the amount not-to-exceed \$18,507,120.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

- b) R2026-0180: A Resolution authorizing an award on RQ15429 to CourtSmart Digital Systems Inc. in the amount not-to-exceed \$886,686.00 for the purchase and installation and upgrades to the Courtroom Digital Recording System and various hardware for the period 1/1/2026 - 12/31/2026, authorizing the County Executive to execute Contract No. 6229 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

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Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL

COUNCIL OPERATIONS, INFORMATION TECHNOLOGY &
PUBLIC TRANSPORTATION COMMITTEE
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
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MEETING MINUTES

TUESDAY, MARCH 31, 2026 — 3:00 P.M.

Committee Members

Robert E. Schleper, Jr., Chair | Dist. 6
Sunny M. Simon, Vice Chair | Dist. 11
Mark Casselberry | Dist. 4
Michael J. Gallagher | Dist. 5
Martin J. Sweeney | Dist. 3

1. CALL TO ORDER

Chairman Schleper called the meeting to order at 3:05 p.m.

2. ROLL CALL

Mr. Schleper asked Deputy Clerk Carter to call the roll. Committee members Schleper and Casselberry were in attendance and a quorum was not determined. Committee members Simon, Gallagher and Sweeney were absent. Ms. Turner was also in attendance.

Pursuant to Council Rule 12F, Ms. Turner was appointed a Temporary member of the Council, Operations, Information Technology & Public Transportation Committee. A quorum was then determined.

3. PUBLIC COMMENT

Loh addressed the Committee regarding funding for shelter services.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 17, 2026 MEETING

A motion was made by Mr. Schleper, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the February 17, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2026-0076: A Resolution authorizing a contract with Manatron, Inc. in the amount not-to-exceed \$17,053,905.00 for upgrades, modernization, support, and maintenance to the Sigma CAMA Appraisal and MVP Real Property systems, effective upon signatures of all parties-12/31/2035; authorizing the County Executive to execute Contract No. 5932 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Chambers, Fiscal Officer; and Mr. Andy Johnson, Chief Information Officer, addressed the Committee regarding Resolution No. R2026-0076. Discussion ensued.

Committee members asked questions of Messrs. Chambers and Johnson pertaining to the item, which they answered accordingly.

On a motion by Mr. Schleper with a second by Mr. Casselberry, Resolution No. R2026-0076 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. PRESENTATIONS

a) Agency of Inspector General Semi-Annual Report

Ms. Alexa Beeler, addressed the Committee regarding the 2025 Semi-Annual Reports and provided information relating to the duties of the agency, whistleblower complaints, investigations conducted, contractor registrations, debarments and ethics opinions issued. Discussion ensued.

Committee members asked questions of Ms. Beeler pertaining to the item, which she answered accordingly.

b) Internal Audit Annual Report

Mr. Keith Lipman, Chair of the Audit Committee, provided the Committee with an overview of the Committee and his background and expertise. Discussion ensued.

Mr. Cory Swaisgood, Internal Auditor, addressed the Committee regarding the purpose of the Audit Committee, 2025 Committee Performance Review, 2025 performance metrics and 2026 key initiatives. Discussion ensued.

Committee members asked questions of Mr. Swaisgood pertaining to the item, which he answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Schleper adjourned the meeting at 4:34 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0179

<p>Sponsored by: County Executive Ronayne/ Clerk of Courts on behalf of Cuyahoga County Court of Common Pleas/General Division, Cuyahoga County Court of Common Pleas/Probate Division/Cuyahoga County Court of Common Pleas/Domestic Relations Division and Sheriff's Department</p>	<p>A Resolution authorizing an amendment to Contract No. 865 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for general computer system support, software maintenance and support, licensing, training and related services for the period 2/1/2016 – 12/31/2025 to extend the time period to 12/31/2030 and for additional funds in the amount not-to-exceed \$18,507,120.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Ronayne/ Clerk of Courts on behalf of Cuyahoga County Court of Common Pleas/General Division, Cuyahoga County Court of Common Pleas/Probate Division/Cuyahoga County Court of Common Pleas/Domestic Relations Division and Sheriff's Department recommended an amendment to Contract No. 865 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for general computer system support, software maintenance and support, licensing, training and related services for the period 2/1/2016 – 12/31/2025 to extend the time period to 12/31/2030 and for additional funds in the amount not-to-exceed \$18,507,120.00; and

WHEREAS, the primary goal of this project is to continue to provide ongoing maintenance and support services during regular business days and hours as described in the Pricing Schedules; and

WHEREAS, this project is funded as follows: (a) 75.9% General Fund; (b) 11.6% CP-Computer Fee Fund and (c) 12.5% Probate Court (Clerk) Computer Fund; and

WHEREAS, this amendment was disapproved by Cuyahoga County Technical Advisory Committee (TAC); however, the Cuyahoga County CIO granted an exception to the disapproval solely due to operational necessity and the exception should not be construed as a determination that the amendment adequately addresses all risks identified during the TAC review process, nor should it be interpreted as an endorsement of the amendment's terms and conditions; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 865 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for general computer system support, software maintenance and support, licensing, training and related services for the period 2/1/2016 – 12/31/2025 to extend the time period to 12/31/2030 and for additional funds in the amount not-to-exceed \$18,507,120.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 9, 2026

Committee(s) Assigned: Council Operations, Information Technology
& Public Transportation

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Sadler-NeCamp Financial Services, Inc. dba Proware – 2 nd Amendment
Department or Agency Name	Corrections Planning Board
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	4100	Sadler-NeCamp Financial Services, Inc. dba Proware	02/01/2016-12/31/2020	\$13,959,072.00	02/09/2016	R2015-0279
First Amendment	4100	Sadler-NeCamp Financial Services, Inc. dba Proware	01/01/2021-12/31/2025	\$15,453,910.00	05/05/2021	R2021-0119
Second Amendment	5922	Sadler-NeCamp Financial Services, Inc. dba Proware	01/01/2026-12/31/2030	\$18,507,120.00	N/A	N/A

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

The County and Sadler-NeCamp Financial Services, Inc. dba Proware (“Proware”) entered into a Contract on January 19, 2016 (the “Original Master Service Agreement”) to provide general maintenance and support, system documentation, training and related products and services for the Cuyahoga County Common Pleas Court’s (“Court”) Management System. The parties that benefitted from this Original Master Service Agreement included the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff’s Office.

The Court desires to amend the Original Master Service Agreement with Proware for a second time by extending its the time-period and providing compensation to Proware for its continued services in the amount of **\$18,507,120.00** and for an extended term that begins on **January 1, 2026** and ends on **December 31, 2030**.

The same parties that benefitted from the Original Master Service Agreement will be associated with this First Amendment and include the Court and its divisions (General, Domestic Relations, and Probate Court), and the Cuyahoga County Sheriff’s Office.

Proware is certified as willing to provide custom application software services for a fixed fee, according to the terms and conditions set forth in the First Amendment and attached Pricing Schedules. The divisional Court Management Systems (or individual Client Information System) are commonly known as CCMS/Probate Court, CMS/Domestic Relations Division and CCJIS/General Division. The Court Management System for the Sheriff's Office is called CCJIS/Sheriff Civil application.

Proware shall provide ongoing Maintenance and Support Services according during regular business days and hours as described in the attached Pricing Schedules.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

The Court will operate its Court Management System under Proware Software Licenses to Cuyahoga County, Ohio. The system provides general system support including, but not limited to, software maintenance and support, system documentation, training and related products and services for the Court Management System.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address: Sadler-NeCamp Financial Services Inc., d.b.a. Proware ("Proware") 7621 East Kemper Road Cincinnati, Ohio 45249	Owner, executive director, other (specify): Bret Sadler VP Product Development
Vendor Council District: ALL	Project Council District: ALL
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. This item is a contract amendment involving a sole source provider. Proware is a sole source vendor uniquely qualified to provide general maintenance and support, system documentation, training and related products and services for the custom-designed Court Management System including

	<p>licensor copyrights and patent rights. See the attached sole source letter from Proware dated November 24, 2025, which describes the exclusive nature of the contract. The parties to benefit from this contract amendment include the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff's Office.</p> <p>*See Justification for additional information.</p>
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input checked="" type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related No Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date: N/A
NOTE: According to a 3/1/21 email provided by Andy Molls, Cuyahoga County Deputy Chief Technology Officer, "Proware is consider[ed] the preferred software for Common Pleas under our IT Standards as list and most likely was approved many years ago. Since it has been declared a standard software application, you do not require TAC approval." This email has been filed in Lawson and linked to the Second Amendment procurement submission.	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

1. General Funds (75.9%)
2. CP-Computer Fee (11.6%)
3. Probate Court (Clerk) Computer Fund (12.5%)

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

- CP100105
- CP240105
- DR100100
- DR100105
- PB240115
- SH100185

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project. The project remains active with the vendor under the current contract, which expired on December 31, 2025.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason: We have been working on this Master Service Agreement since September 2025. Delays occurred to confirm contract language and secure multiple signatures.

Timeline

Project/Procurement Start Date (date your team started working on this item): September 12, 2025

Date documents were requested from vendor: October 2, 2025

Date of insurance approval from risk manager: January 14, 2026

Date Department of Law approved Contract: January 13, 2026

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? No Yes (if yes, please explain) N/A – this contract is not late

Have payments been made? No Yes (if yes, please explain) N/A – this contract is not late

HISTORY (see instructions):

See chart above.

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

RQ# (if applicable)	N/A
PO Code	PO # 212883
CM Contract #	CM # 5922 (copied from 4100)

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	We have been working on this Master Service Agreement since September 2025. Delays occurred to confirm contract language and secure multiple signatures.	
What is being done to prevent this from reoccurring?	No improvements needed. Unforeseen delay concerning the contract language.	

TAC Approval/Request Item?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> See attached TAC docs
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			LL	
Justification Form			LL	
IG#			LL	
Annual Non-Competitive Bid Contract Statement <i>(See Contracts Checklist Glossary on the intranet for form requirements).</i>	Date:	11.24.25	LL	
Debarment/Suspension Verified	Date:	6.4.26	LL	
Auditor’s Findings	Date:	6.4.26	LL	
Independent Contractor (I.C.) Form	Date:	11.24.25	LL	
Cover - <i>Master contracts only</i>			N/A (amendment)	
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			LL	
TAC/CTO Approval or TAC Request Communication <i>(if required attach and identify relevant page # or meeting approval number)</i>			LL (attachments)	
Checklist Verification			LL	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	LL
Matrix Law Screen shot	LL
COI	LL
Workers’ Compensation Insurance	LL
Original Executed Contract (containing insurance terms) & all executed amendments	LL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026-12/31/2026	CP100105	55130			\$2,092,080.00
01/01/2026-12/31/2026	CP240105	55130	CP-COMPUTER-FEE	55130	\$516,220.00
01/01/2026-12/31/2026	DR100100	55130			\$205,390.00
01/01/2026-12/31/2026	DR100105	55130			\$205,390.00
01/01/2026-12/31/2026	PB240115	55130	PB-COMPUTERFUND	55130	\$476,240.00
01/01/2026-12/31/2026	SH100185	55130			\$39,160.00
01/01/2027-12/31/2027	CP100105	55130			\$2,092,080.00
01/01/2027-12/31/2027	CP240105	55130	CP-COMPUTER-FEE	55130	\$582,730.00
01/01/2027-12/31/2027	DR100100	55130			\$227,455.00
01/01/2027-12/31/2027	DR100105	55130			\$227,455.00
01/01/2027-12/31/2027	PB240115	55130	PB-COMPUTERFUND	55130	\$458,900.00
01/01/2027-12/31/2027	SH100185	55130			\$65,530.00
01/01/2028-12/31/2028	CP100105	55130			\$2,365,990.00
01/01/2028-12/31/2028	CP240105	55130	CP-COMPUTER-FEE	55130	\$350,000.00
01/01/2028-12/31/2028	DR100100	55130			\$255,890.00
01/01/2028-12/31/2028	DR100105	55130			\$255,890.00
01/01/2028-12/31/2028	PB240115	55130	PB-COMPUTERFUND	55130	\$510,540.00
01/01/2028-12/31/2028	SH100185	55130			\$89,340.00
01/01/2029-12/31/2029	CP100105	55130			\$2,342,820.00
01/01/2029-12/31/2029	CP240105	55130	CP-COMPUTER-FEE	55130	\$350,000.00
01/01/2029-12/31/2029	DR100100	55130			\$276,950.00
01/01/2029-12/31/2029	DR100105	55130			\$276,950.00
01/01/2029-12/31/2029	PB240115	55130	PB-COMPUTERFUND	55130	\$478,470.00
01/01/2029-12/31/2029	SH100185	55130			\$42,930.00
01/01/2030-12/31/2030	CP100105	55130			\$2,434,850.00
01/01/2030-12/31/2030	CP240105	55130	CP-COMPUTER-FEE	55130	\$350,000.00
01/01/2030-12/31/2030	DR100100	55130			\$249,390.00
01/01/2030-12/31/2030	DR100105	55130			\$249,390.00
01/01/2030-12/31/2030	PB240115	55130	PB-COMPUTERFUND	55130	\$394,820.00
01/01/2030-12/31/2030	SH100185	55130			\$44,270.00
			TOTAL		\$18,507,120.00

Department of Purchasing – Required Documents Checklist

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
RQ# (if applicable)					
CM Contract #		CM# 5922 (copied from 4100)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$13,959,072.00		02/01/2016-12/31/2020	02/09/2016	R2015-0278
Prior Amendment Amounts (list separately) (A-#)		\$15,453,910.00	01/01/2021-12/31/2025	05/05/2021	R2021-0119
		\$			
		\$			
Pending Amendment		\$18,507,120.00			
Total Amendments		\$33,961,030.00			
Total Contract Amount		\$47,920,102.00			

PURCHASING USE ONLY

Prior Resolutions:	
Current CM#:	
Vendor Name: <i>(if applicable include any fka, dba, or aka's)</i>	
Time Period:	
Amount:	
History/Contract Evaluation:	
Electronic Language:	<input type="checkbox"/> Yes If No, <input type="checkbox"/> select box to indicate "WET" signature required
Purchasing Notes:	
Purchasing Agents Initials and date of approval	



JUSTIFICATION FOR USE OF NON-COMPETITIVE PROCESS

The County requires submitting departments to provide a business case which includes specific details supporting the contract/purchase being made.

As a consequence, departments need to provide detailed information justifying any purchases to be made non-competitively. The County has developed a justification packet for completion. If submitting a request for a non-competitive purchase, the department must complete this form, and attach it (along with supporting documentation) in the procurement software system.

A review of the contract/purchase request will not be completed without a signed completed justification packet uploaded as an attachment when submitting the contract/purchase request in the procurement software system. It is critically important, and incumbent upon the department to fully and accurately complete the form in order to avoid any lengthy and unnecessary delays in processing the contract/purchase request.

Requestor	Linda Lagunzad, Assistant Board Director Corrections Planning Board
Requestor Phone Number	216-443-5634
Date	1.16.25
Requisition Number	N/A

OPERATING DEPARTMENT & ACTIVITY: (Choose 1)

The Cuyahoga County Common Pleas Court plans to amend its Master Services Agreement with Sadler-NeCamp Financial Services Inc., d.b.a. Proware (“Proware”), to extend the contract for a period for an additional five years for continued general maintenance and support, system documentation, training and related products and services for the Cuyahoga County Common Pleas Court’s (“Court”) Management System in the amount of \$15,453,910.00.

Check the appropriate box:

- Governmental Purchase - County Code 501.12 (B)(2)(vi)**
- State Contract Purchase – County Code 501.12(B)(2)(x)**
- Lower than State Contract Purchase - County Code 501.12(B)(2)(ix)**
- Cooperative Purchasing - County Code 501.12(B)(2)(ix)**
 - Federal Contracts
 - Joint Purchasing Programs (includes GSA)

X Contract Amendment

Contract # CM 4100 **RQ#** N/A

- RFP Exemption – County Code 501.12(B)(2)(xi)**
- Community Rehabilitation Program (CRP) - O.R.C. 125.60 - O.R.C. 125.607**
- Public Utility (911 System) - O.R.C. 128.03(F)**
- Exemption from Aggregation of Contracts -County Code 501.05(C)(2)**
- Alternative Procurement Process – County Code 501.12(B)(2)(vii)**
- Federal, State, or Other Grant Application Program (County Code 501.12(B)(2)(viii))**

1. Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

The County and Sadler-NeCamp Financial Services, Inc. dba Proware (“Proware”) entered into a Contract on January 19, 2016 (the “Original Master Service Agreement”) to provide general maintenance and support, system documentation, training and related products and services for the Cuyahoga County Common Pleas Court’s (“Court”) Management System. The parties that benefitted from this Original Master Service Agreement included the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff’s Office.

The Court desires to amend the Original Master Service Agreement with Proware for a second time by extending its the time-period and providing compensation to Proware for its continued services in the amount of **\$18,507,120.00** and for an extended term that begins on **January 1, 2026** and ends on **December 31, 2030**.

The same parties that benefitted from the Original Master Service Agreement will be associated with this First Amendment and include the Court and its divisions (General, Domestic Relations, and Probate Court), and the Cuyahoga County Sheriff’s Office.

If contract or contract amendment term has begun, please respond to questions 1a. and 1b below:

1a. Why is the contract/amendment being submitted late?

Further discussions to ensure the pricing schedules were accurate and extra time was needed to secure all signatures.

1b. What is being done to prevent this from reoccurring?

We started on this contract amendment months in advance. The delays were unanticipated but resolved.

2. Funding Source(s) including percentage breakdown and the actual fund name(s).

1. General Funds (75.9%)
2. CP-Computer Fee (11.6%)
3. Probate Court (Clerk) Computer Fund (12.5%)

3. Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.

Yes

4. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or cooperative purchasing contract # and expiration date)

N/A – This item is a contract amendment involving a sole source provider.

5. What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).

N/A – This item is a contract amendment involving a sole source provider.

6. What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).

N/A – This item is a contract amendment involving a sole source provider. Proware is a sole source vendor uniquely qualified to provide general maintenance and support, system documentation, training and related products and services for the custom-designed Court Management System including licensor copyrights and patent rights. See the attached sole source letter from Proware dated November 24, 2025, which describes the exclusive nature of the contract. The parties to benefit from this contract amendment include the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff's Office.

7. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (Attach supporting documentation).

N/A – This item is a contract amendment involving a sole source provider.

8. Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. In none, please explain why.

N/A – This item is a contract amendment involving a sole source provider. Proware is a sole source vendor uniquely qualified to provide general maintenance and support, system documentation, training and related products and services for the custom-designed Court Management System including licensor copyrights and patent rights. See the attached sole source letter from Proware dated November 24, 2025, which describes the exclusive nature of the contract. The parties to benefit from this contract amendment include the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff's Office.

CERTIFICATION REQUIREMENTS

I certify that the information contained in and attached to this Justification is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify the non-competitive request.

Signature of Director:

A handwritten signature in cursive script, appearing to read "Linda Lagard".

Date: 1.16.25

Procurement software system title:

Sadler-NeCamp Financial Services Inc.'s, d.b.a. Proware software system for the Cuyahoga County Common Pleas Court is called the Court's Justice Information System (CJIS) and for the Sheriff's Department is called the Case Management System (CMS).

November 24, 2025

Nailah K. Byrd, Esq.
Cuyahoga County Clerk of Courts
1200 Ontario Street, 2nd Fl.
Cleveland, OH 44113

Dear Ms. Byrd:

The purpose of this letter is to certify the Sadler-NeCamp Financial Services, Inc. d.b.a. PROWARE is the sole source available to maintain and support the proprietary Court Management Software and licensed for use by the Cuyahoga County Common Pleas Court and Clerk's Office.

The Court Management Software are valuable intellectual software products developed by PROWARE and licensed for exclusive use by the Cuyahoga County Court of Common Pleas and Clerk's Office under terms of Cuyahoga County contract CE 10580, and prior maintenance and support agreements. The Software License Agreement that became part of each of these contracts specifies that the licensee will strictly observe the licensor's copyrights and patent rights and will not reveal licensed system materials to any other parties.

PROWARE has not authorized any other vendor to re-sell or maintain these products. PROWARE is the only vendor that has the unique ability to effectively and efficiently provide the Courts with the required maintenance and support.

PROWARE is an IBM Business Partner and is authorized to sell the hardware and software uniquely configured to run the PROWARE software system. As a business partner IBM has authorized only PROWARE to maintain PROWARE's software system. A copy of this contract is incorporated by reference in the current maintenance agreement.

PROWARE has maintained the Court Management Software since delivery and looks forward to continuing to meet the needs of the Cuyahoga County Courts.

Sincerely,



Don Flischel
President

**BEFORE THE CUYAHOGA COUNTY
CONTRACTS AND PURCHASING BOARD**

Vendor's Sole Source Affidavit

Requisition No. _____

Affiant, Donald Flischel, being first duly cautioned and sworn, deposes as follows:

1. I have personal knowledge of all facts recited herein.
2. I am the President (official title and capacity) of Sadler-NeCamp Financial Services, dba PROWARE (company name) with its principal place of business at 7621 E. Kemper Road, Cincinnati, OH 45249 (full address).
3. Sadler-NeCamp Financial Services, dba PROWARE (company name) is the sole source provider of Court Management Software ("CMS") (goods/services to be provided).
4. Court Management Software ("CMS") (goods/services to be provided) cannot be legally purchased through another source other than Sadler-NeCamp Financial Services, dba PROWARE (company name) for the following reasons: (See attached letter).
5. I am aware and agree that all contracts/purchases made by Cuyahoga County, including the subject contract/purchase, are subject to all applicable County ordinances, including, but not limited to, the Contracting and Purchasing Procedures Ordinance, the Ethics Ordinance, and the Inspector General Ordinance. I am aware that Cuyahoga County's ordinances are available on the Cuyahoga County Council web site at <http://council.cuyahogacounty.us>.
6. I am aware that Cuyahoga County intends to purchase the above-referenced goods/services without competitive bidding in reliance upon my sworn representations herein.
7. I am aware and agree that this Affidavit and the statements contained herein are made under penalty of perjury.
8. I am aware that this Affidavit and the statements contained herein are subject to investigation by the Cuyahoga County Office of the Inspector General, and any false statements herein can result in criminal prosecution.

Donald Flischel

AFFIANT

Sworn to and subscribed before me this 25 day of November, 2025, in Sycamore Township (City/Village/Township), County of Hamilton, State of Ohio.



(SEAL)

Louis Gallupi
Notary Public, State of Ohio
My Commission Expires:
April 7, 2028

Louis Gallupi
NOTARY PUBLIC

My commission expires:

April 7, 2028

CONTRACT EVALUATION FORM

Contractor	Sadler-NeCamp Financial Services, Inc. dba Proware				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	Approval Numbers: R2015-0279 (Original) and R2021-0119 (First Amendment)				
RQ#					
Time Period of Original Contract	The original contract period was from January 19, 2016 until December 31, 2020. The first amended contract is from January 1, 2021 to December 31, 2025.				
Background Statement	The County and Sadler-NeCamp Financial Services, Inc. dba Proware ("Proware") entered into a Contract on January 19, 2016 (the "Original Master Service Agreement") to provide general maintenance and support, system documentation, training and related products and services for the Cuyahoga County Common Pleas Court's ("Court") Management System. The parties that benefitted from this Original Master Service Agreement included the Court and its divisions (General, Domestic Relations, and Probate Court), and Cuyahoga County Sheriff's Office.				
Service Description	The Court desires to amend for a second time the Original Master Service Agreement with Proware by extending its time-period and providing compensation to Proware for continued services in the amount of \$18,507,120.00 for an additional five-year period that begins on January 1, 2026 and ends on December 31, 2030. The same parties that benefitted from the Original Master Service Agreement will be associated with this First Amendment and include the Court and its divisions (General, Domestic Relations, and Probate Court), and the Cuyahoga County Sheriff's Office.				
Performance Indicators	The Court will operate its Court Management System under Proware Software Licenses to Cuyahoga County, Ohio. The system provides general system support including, but not limited to, software maintenance and support, system documentation, training and related products and services for the Court Management System.				
Actual Performance versus performance indicators (include statistics):	Proware has maintained a 100% compliance rate for services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Historically Proware has meet the needs of the Court in terms of a management system.				
Department Contact	Linda Lagunzad, Corrections Planning Board - (216) 443-5634				
User Department	The Common Pleas Court and its divisions (General, Domestic Relations, and Probate Court), and the Cuyahoga County Sheriff's Office.				
Date	January 16, 2026				

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0180

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution authorizing an award on RQ15429 to CourtSmart Digital Systems Inc. in the amount not-to-exceed \$886,686.00 for the purchase and installation and upgrades to the Courtroom Digital Recording System and various hardware for the period 1/1/2026 - 12/31/2026, authorizing the County Executive to execute Contract No. 6229 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends an award on RQ15429 to CourtSmart Digital Systems Inc. in the amount not-to-exceed \$886,686.00 for the purchase and installation and upgrades to the Courtroom Digital Recording System and various hardware for the period 1/1/2026 - 12/31/2026; and

WHEREAS, the primary goal of this project is for the installation upgrades to the Court's hardware; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ15429 to CourtSmart Digital Systems Inc. in the amount not-to-exceed \$886,686.00 for the purchase and installation and upgrades to the Courtroom Digital Recording System and various hardware for the period 1/1/2026 - 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 6229 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 9, 2026
Committee(s) Assigned: Council Operations, Information Technology
& Public Transportation

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	COURTSMART DIGITAL SYSTEMS INC. EQUIPMENT INSTALLATION AGREEMENT
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original (O)	6229	Courtsmart Digital Systems, Inc.	1/1/2026- 12/31/2026	\$886,686.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.
 Supply and Install hardware, and other IT and/or AV goods or systems used by or in support of the aforementioned Licensed Software Goods. Funding for this contract shall not exceed \$886,686.00 for the term of this contract 1/1/2026, through 12/31/2026.

Indicate whether: **New service/purchase** **Existing service/purchase** **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)
 Installations and upgrades to the Court’s hardware.

For purchases of furniture, computers, vehicles: **Additional** **Replacement**
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):
 Hardware Installations upgrades to the Court’s hardware.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address: Courtsmart Digital Systems, Inc. 51 Middlesex Street N. Chelmsford, MA 01863	Owner, executive director, other (specify): Andrew J. Treinis, President & CEO
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 15429 _____ <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: Estimated total \$2,500,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) Solicited (15)-Vendors (3)-Vendors responded	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (30%): () DBE (x) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Bidder Comparison; CourtSmart \$778,922.00, BIS Digital \$1,526,491.06, and For the Record \$2,045,496.69. The first bid is significantly lower at nearly half the value of the other bids.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related No Yes **If yes, list date of TAC approval and answer the questions below.**

List date of TAC approval	Date: 5/14/2026
---------------------------	-----------------

Check if item on IT Standard List of approved purchase and provide date of TAC approval.
 Check if item is ERP related? No Yes.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. **100% General Fund**

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

JC100105, 55130

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason: Contract negotiations, certificate of insurance updates, and submission of compliance documents by vendor.

Timeline

Project/Procurement Start Date (date your team started working on this item):	10.21.24
---	----------

Date documents were requested from vendor:	5.13.25
--	---------

Date of insurance approval from risk manager:	10.25.24
---	----------

Date Department of Law approved Contract:	10.25.24
---	----------

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RQ15429
Infor/Lawson PO# Code (if applicable):	
Event #	6117
CM Contract#	6229

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Contract negotiations, certificate of insurance updates, and submission of compliance documents by vendor.	
What is being done to prevent this from reoccurring?	Continue reviewing RFP processes to ensure the contract process remains as efficient as possible.	

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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**FULL AND OPEN COMPETITION
Formal RFP
Reviewed by Purchasing**

	Department Initials	Purchasing
Briefing Memo	SA	OK AC
Notice of Intent to Award (sent to all responding vendors)	SA	OK AC
Bid Specification Packet (RFP Packet)	SA	OK AC
Final DEI Goal Setting Worksheet	SA	N/A
Diversity Documents – <i>if required (goal set)</i>	SA	N/A
Award Letter (sent to awarded vendor)	SA	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	SA	
Bid Tabulation Sheet	SA	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SA	OK AC
IG# 25-0004-REG 12/31/2028	SA	OK AC
Debarment/Suspension Verified Date: 5.5.26	SA	OK AC
Auditor’s Findings Date: 5.5.26	SA	OK AC
Vendor’s Submission	SA	OK AC
Independent Contractor (I.C.) Form Date: 5.4.26	SA	OK AC
Cover - <i>Master contracts only</i>	N/A	
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	SA	OK AC
Checklist Verification	SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA
Workers’ Compensation Insurance	SA
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026-12/31/2026	JC100105	55130	-----	-----	\$ 886,686.00
			TOTAL		\$886,686.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)						
Infor/Lawson PO# and PO Code (if applicable)						
Lawson RQ# (if applicable)						RQ15429
CM Contract#						6229
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #	
Original Amount	\$886,686.00		1/1/2026-12/31/2026	PENDING	PENDING	
Prior Amendment Amounts (list separately) (A-#)		\$				
		\$				
		\$				
Pending Amendment		\$				
Total Amendments		\$				
Total Contract Amount		\$886,686.00				

PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	6229
Vendor Name:	CourtSmart Digital Systems Inc
Time Period:	1/1/2026 - 12/31/2026
Amount:	\$886,686.00
History/CE:	OK AC
EL:	OK AC
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 5/18/26



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 15429/Event #6117	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$2,500,000.00		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: FEBRUARY 18, 2025	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: JUVENILE COURT	COMMODITY DESCRIPTION: COURTROOM DIGITAL RECORDING SYSTEM FOR CUY CTY JUVENILE CRT	15		
DIVERSITY GOAL/SBE 30 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0%		
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - The procurement method was RFP or RFQ LL 2/28/2025	CCBB: Low Non-CCBB Bid\$: N/A	Add 2%, Total is: N/A		
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - The procurement method was RFP or RFQ LL 2/28/2025	CCBEIP: Low Non-CCBEIP Bid \$: N/A	Add 2%, Total is: N/A		
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$ N/A	Minus \$, =		
PRICE PREF % & \$ LIMIT: N/A	MAX SBE/MBE/WBE PRICE PREF \$ N/A	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A – RFP/RFQ or No diversity goals LL 2/28/2025		
TOTAL RESPONSES				

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
1 Business Information Systems Inc dba BIS Digital 6600 Park of Commerce Blvd Bocca Raton FL 33487			Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/28/2025 SBE/MBE/WBE Comments and Initials: DIV1 – Submitted by Vendor. DIV2 – Not submitted by Vendor DIV3 1 of 2 – Vendor requested waiver (did not specify Full vs. Partial), per the Vendor “Due to the specialized nature of this bid and required products. It is not possible to subcontract any significant portion of this bid. We are the sole source		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u> </u> AC <u> </u>			of our Court Reporting Software". See DIV3 pg. 1 of 2. DIV3 2 of 2 – Vendor completed bottom portion. JM 02/26/25 SBE Goal not met. Insufficient details on why there are no subcontracting services possible. Insufficient Good Faith Effort. LL 2/28/2025		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
2 CourtSmart Digital Systems Inc 51 Middlesex St N Chelmsford MA 01863			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 25-0004-REG NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No			<input checked="" type="checkbox"/> Yes LL 3/4/2025 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. Vendor filled out top of page, not certified with Cuyahoga County. DIV3 1 of 2 – Vendor requested full waiver. Did not specify reason. See DIV3 pg. 1 of 2. DIV3 2 of 2 – Vendor completed top and bottom of form. JM 02/26/25 SBE Goal not met. On DIV-3 page 1, vendor states : “we contacted several SBE firms from the approved list. The firms were contacted based on the description of the services they could provide. E-mail inquiries were sent to several SBE firms, we did not receive any responses to our inquiries.” Diversity Goal not met. Sufficient details/documentation on Good Faith Effort provided. LL 3/4/2025		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u>AC</u>					

Bidder's / Vendor's Name and Address 3 FTR Limited 4050 E Cotton Centre Blvd #75 Phoenix AZ 85040	Bid Bond / Check 	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match)	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): No subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/28/2025 SBE/MBE/WBE Comments and Initials: DIV1 – Not submitted by Vendor. DIV2 – Not submitted by Vendor. DIV3 1 of 2 – Not submitted by Vendor. DIV3 2 of 2 – Not submitted by Vendor. JM 02/26/25 SBE Goal not met. No details/information provided on good faith effort. LL 2/28/2025	Dept. Tech. Review Award : (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendor s Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: ___AC___	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)