

#### AGENDA CUYAHOGA COUNTY COUNCIL REGULAR MEETING TUESDAY, JULY 5, 2022 CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR 5:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. SILENT MEDITATION
- 5. PUBLIC COMMENT
- 6. APPROVAL OF MINUTES
  - a) June 21, 2022 Committee of the Whole Meeting [See Page 20]
  - b) June 21, 2022 Regular Meeting [See Page 22]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT
- 8. MESSAGES FROM THE COUNTY EXECUTIVE
- 9. LEGISLATION INTRODUCED BY COUNCIL

#### a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

 <u>R2022-0190</u>: A Resolution awarding a total sum, not to exceed \$750,000, to the City of Brooklyn for the Brooklyn City Center Project from the District 3 ARPA Community Grant

#### Page 1 of 899

Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 40]

Sponsor: Councilmember Sweeney

 <u>R2022-0191</u>: A Resolution awarding a total sum, not to exceed \$75,000, to the Near West Theatre for general operations from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 48]

Sponsor: Councilmember Sweeney

 <u>R2022-0192</u>: A Resolution awarding a total sum, not to exceed \$1,000,000, to the Northeast Ohio Hispanic Center for Economic Development for the CentroVilla25 Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 57]

Sponsor: Councilmember Sweeney

4) <u>R2022-0193</u>: A Resolution awarding a total sum, not to exceed \$700,000, to the City of Bedford for the Bedford Commons Expansion Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 66]

Sponsor: Councilmember Turner

5) <u>R2022-0194</u>: A Resolution awarding a total sum, not to exceed \$1,000,000, to the City of Shaker Heights for the Lee Road Corridor Revitalization Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 77]

Sponsor: Councilmember Turner

6) <u>R2022-0195</u>: A Resolution awarding a total sum, not to exceed \$250,000, to the City of Pepper Pike for the Gates Mills Boulevard Linear Park Trailhead and Amenities Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 86]

Sponsor: Councilmember Turner

7) <u>R2022-0196</u>: A Resolution awarding a total sum, not to exceed \$274,781.57, to Orange Village for the purpose of purchasing seven marked police vehicles from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 99]

Sponsor: Councilmember Turner

8) <u>R2022-0197</u>: A Resolution awarding a total sum, not to exceed \$150,000, to the Village of Highland Hills for the Government Center Elevator Replacement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 107]

Sponsor: Councilmember Turner

9) <u>R2022-0198</u>: A Resolution awarding a total sum, not to exceed \$137,100, to the Village of North Randall for the purpose of repairing and remodeling 4750 Northfield Road for use as a community center from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 115]

Sponsor: Councilmember Turner

10) <u>R2022-0199</u>: A Resolution awarding a total sum, not to exceed \$24,170, to the Village of Woodmere for the Woodmere Fire Department Turn-Out Gear Renewal Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 124]

Sponsor: Councilmember Turner

 11) <u>R2022-0200</u>: A Resolution awarding a total sum, not to exceed \$50,006, to the Village of Woodmere for the Police Department Body Worn Cameras Replacement Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 133]

Sponsor: Councilmember Turner

12) <u>R2022-0201</u>: A Resolution awarding a total sum, not to exceed \$250,331.36, to the Village of Woodmere for the purpose of purchasing a Swaploader Truck and Chassis from

the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: Councilmember Turner

13) <u>R2022-0202</u>: A Resolution awarding a total sum, not to exceed \$700,000, to the City of Beachwood for the City of Beachwood Community Playground Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 189]

Sponsor: Councilmember Simon

14) <u>R2022-0203</u>: A Resolution awarding a total sum, not to exceed \$32,000, to the City of Euclid for replacement fencing and roof repairs at the Euclid Animal Shelter from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 197]

Sponsor: Councilmember Simon

15) <u>R2022-0204</u>: A Resolution awarding a total sum, not to exceed \$200,000, to the City of Euclid for the Heritage Park Home Improvement Grant Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 211]

Sponsor: Councilmember Simon

16) <u>R2022-0205</u>: A Resolution awarding a total sum, not to exceed \$100,000, to the City of Euclid for the Hero Park Playground and Trail Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 221]

Sponsor: Councilmember Simon

17) <u>R2022-0206</u>: A Resolution awarding a total sum, not to exceed \$250,000, to the City of Euclid for the purpose of replacing windows at the Shore Cultural Centre from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.[See Page 232]

Sponsor: Councilmember Simon

18) <u>R2022-0207</u>: A Resolution awarding a total sum, not to exceed \$90,000, to the City of Euclid for the purpose of purchasing sidewalk snowplows from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 249]

Sponsor: Councilmember Simon

19) <u>R2022-0208</u>: A Resolution awarding a total sum, not to exceed \$2,000,000, to the Cleveland Zoological Society for Phase 2 of the Primate Forest Project from the Community Development Fund and the District 3, District 5, and District 11 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. {See Page 261]

Sponsors: Councilmembers Gallagher, Jones, Simon and Sweeney

#### b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

 <u>R2022-0151</u>: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 270]

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

2) <u>R2022-0153</u>: A Resolution awarding a total sum, not to exceed \$4,000,000 to the City of Parma for the purpose of constructing the Ridgewood Golf Course Clubhouse & Event Center from the District 4 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 389]

Sponsors: Councilmembers Tuma, Jones, Stephens, Gallagher, Simon and Baker

Committee Assignment and Chair: Community Development – Stephens

3) <u>R2022-0154</u>: A Resolution awarding a total sum, not to exceed \$1,145,644.92, to the City of Parma Heights for the purpose of constructing the Nathan Hale Stormwater Basin from the District 4 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 404]

Sponsor: Councilmember Tuma

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

4) <u>R2022-0156</u>: A Resolution awarding a total sum, not to exceed \$3,500,000 to the City of Strongsville for the purpose of the Strongsville Town Center Enhancement & Walkability Initiative from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 438]

Sponsors: Councilmembers Gallagher, Jones, Stephens, Tuma, Simon and Baker

Committee Assignment and Chair: Community Development – Stephens

5) <u>R2022-0157</u>: A Resolution awarding a total sum, not to exceed \$1,000,000 to the City of North Royalton for the purpose of the Memorial Park Improvement Project from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 447]

Sponsors: Councilmembers Gallagher, Jones, Stephens, Tuma, Simon and Baker

Committee Assignment and Chair: Community Development – Stephens

#### c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

 <u>R2022-0172</u>: A Resolution authorizing a contract with Frank Ford Consulting, LLC in the total amount not to exceed \$39,000 for the provision of Mortgage Lending Research and Technical Assistance to Cuyahoga County Council for the period 8/1/2022 – 7/31/2023; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 456]

Sponsors: Councilmembers Jones and Stephens

Committee Assignment and Chair: Community Development – Stephens

2) <u>R2022-0173</u>: A Resolution approving a revised Assigned Counsel Fee Schedule for the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals, effective 7/1/2022, and incorporating the 2021 revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective. [See Page 462]

Sponsors: Councilmembers Jones, Gallagher, and Simon on behalf of Cuyahoga County Court of Common Pleas, General & Juvenile Divisions, and the Eighth District Court of Appeals

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

#### d) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

 <u>R2022-0139</u>: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 470]

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

#### **10. LEGISLATION INTRODUCED BY EXECUTIVE**

#### e) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

 <u>R2022-0209</u>: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 501]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

## f) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

 <u>R2022-0210</u>: A Resolution confirming the County Executive's appointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens' Advisory Council on Equity for unexpired term ending 7/14/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 510]

Sponsor: County Executive Budish

- <u>R2022-0211</u>: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Monument Commission of Cuyahoga County for the term 9/1/2022 8/31/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 555]
  - i) Patti Choby
  - ii) Patrick Hewitt
  - iii) Matt Rymer

Sponsor: County Executive Budish

3) <u>R2022-0212</u>: A Resolution confirming the County Executive's appointment of Marquez Brown to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective [See Page 574]

Sponsor: County Executive Budish

4) <u>R2022-0213</u>: A Resolution declaring that public convenience and welfare requires the rehabilitation of the Green-Bryden Culvert at the intersection of Green Road and Bryden Road in the cities of Beachwood and Shaker Heights; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 582]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 5) <u>R2022-0214</u>: A Resolution authorizing the appropriation of real property for reconstruction of Stearns Road from Schady Road to Bagley Road in Olmsted Township; directing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective: [See Page 587]
  - Parcel 8-T (Temporary Easement)
     Property Owner: Adam Schulz
     Fair Market Value Estimate: \$300.00
  - ii) Parcel 9-T (Temporary Easement)Property Owner: Nancy Key SmithFair Market Value Estimate: \$300.00
  - iii) Parcel 10-T (Temporary Easement)
     Property Owner: Robert M. Klimo and Deborah L.
     Klimo
     Fair Market Value Estimate: \$300.00
  - iv) Parcel 11-T (Temporary Easement)Property Owner: Frank Parkison and Sherrie GramsFair Market Value Estimate: \$300.00
  - v) Parcel 12-T (Temporary Easement)
     Property Owner: Elizabeth Safady
     Fair Market Value Estimate: \$300.00

- vi) Parcel 13-T (Temporary Easement)
   Property Owner: Daniel W. Piper, Jr. and Kathleen A.
   Piper
   Fair Market Value Estimate: \$300.00
- vii) Parcel 16-T (Temporary Easement) Property Owner: Katherine M. Casey-Romance FKA Katherine M. Casey Fair Market Value Estimate: \$800.00
- viii)Parcel 17-T (Temporary Easement) Property Owner: Rose Gasper Fair Market Value Estimate: \$500.00

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

6) <u>R2022-0215</u>: A Resolution authorizing an amendment to State Contract No. 2535 with Great Lakes Petroleum for the purchase of fuel for various County facilities for the period 4/1/2020 – 6/30/2022, to extend the time period to 6/30/2023 and for additional funds in the amount not-toexceed \$650,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 595]

Sponsor: County Executive Budish/Department of Public Works

7) <u>R2022-0216</u>: A Resolution making an award on RQ8218 to Orchard, Hiltz & McCliment, Inc. dba OHM Advisors in the amount not-to-exceed \$1,448,950.00 for engineering services for the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan, effective upon contract signature of all parties through 12/31/2024; authorizing the County Executive to execute Contract No. 2530 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 600]

Sponsor: County Executive Budish/Department of Public Works

8) <u>R2022-0217</u>: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$950,000.00 to Cuyahoga County Land Reutilization Corporation for the renovation of Mickey's Building, located at 12550 Euclid Avenue, City of East Cleveland, to attract businesses requiring close proximity to the University Circle area and to house a community gathering space/retail component for building tenants and residents in the neighborhood; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 612]

Sponsor: County Executive Budish/Department of Development

- 9) <u>R2022-0218</u>: A Resolution making awards on RQ7775 to various non-profit organizations in the total amount not-to-exceed \$3,000,000.00 to provide various emergency rental assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 3/31/2025; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 625]
  - a) Contract No. 2487 with Empowering and Strengthening Ohio's People in the amount not-toexceed \$300,000.00 for counseling and financial assistance services.
  - b) Contract No. 2486 with Famicos Foundation in the amount not-to-exceed \$300,000.00 for planning, budgeting and financial assistance services.
  - c) Contract No. 2485 with Front Steps Housing and Services in the amount not-to-exceed \$450,000.00 for rental assistance and housing stability services.
  - d) Contract No. 2488 with The Legal Aid Society of Cleveland in the amount not-to-exceed \$1,500,000.00 for community outreach and legal services.

e) Contract No. 2505 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$450,000.00 for outreach, mediation, and conflict resolution services.

Sponsor: County Executive Budish/Department of Development

- 10) <u>R2022-0219</u>: A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 3/31/2022, to extend the time period to 12/31/2022, to expand the scope of services to add data collection and sharing, capacity building, staff training and marketing services, effective 4/1/2022 and for additional funds in the total amount not-to-exceed \$3,705,800.71; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 669]
  - a) Contract No. 1098 with Catholic Charities Corporation in the amount not-to-exceed \$497,389.25.
  - b) Agreement No. 1099 with City of Lakewood in the amount not-to-exceed \$344,558.96.
  - c) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$277,890.72.
  - d) Contract No. 1101 with The East End Neighborhood House in the amount not-to-exceed \$326,909.21.
  - e) Contract No. 1102 with Harvard Community Services Center in the amount not-to-exceed \$352,816.46.
  - f) Contract No. 1103 with Murtis Taylor Human Services System in the amount not-to-exceed \$743,273.13.
  - g) Contract No. 1104 with The Centers for Families and Children in the amount not-to-exceed \$302,117.21.

#### Page 12 of 899

- h) Contract No. 1105 with University Settlement, Incorporated in the amount not-to-exceed \$524,521.30.
- i) Contract No. 1106 with West Side Community House in the amount not-to-exceed \$336,324.47.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

#### g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

 <u>R2022-0183</u>: A Resolution declaring that public convenience and welfare requires construction of East 26<sup>th</sup> Street from Community College Avenue to Central Avenue in the City of Cleveland; total estimated project cost \$2,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 783]

Sponsors: County Executive Budish/Department of Public Works and Councilmembers Conwell and Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

2) <u>R2022-0185</u>: A Resolution adopting the 2022 five-year economic development plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective. [See Page 737]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

3) <u>R2022-0188</u>: A Resolution authorizing a grant award to The Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$2,000,000.00 to match funds with

#### Page 13 of 899

Ohio Department of Development for the demolition of vacant and distressed properties in suburban Cuyahoga County communities; commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract No. 2416 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 756]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Community Development – Stephens

#### h) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

 <u>R2022-0130</u>: A Resolution confirming the County Executive's appointment of Dornat Drummond to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 763]

Sponsors: County Executive Budish and Councilmembers Miller and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 2) <u>R2022-0177</u>: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on The MetroHealth System Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 768]
  - i) Appointment:
    - a) John R. Corlett for an unexpired term ending 3/31/2026
  - ii) Reappointments:
    - a) Terence Monnolly for the term 3/7/2022 3/6/2028

14

#### Page 14 of 899

b) John Moss for the term 3/7/2022 - 3/6/2028

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- <u>R2022-0178</u>: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for the term 6/1/2022 5/31/2027; and declaring the necessity that this Resolution become immediately effective: [See Page 790]
  - i) Appointment:
    - a) Ron King
  - ii) Reappointment:
    - a) Matthew P. Carroll

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

A Resolution confirming the County Executive's reappointment of Paul Herdeg and Ethan Karp to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 801]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

5) <u>R2022-0180</u>: A Resolution confirming the County Executive's reappointment of Gregory X. Boehm, M.D. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2022 – 6/30/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 810] Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

6) <u>R2022-0181</u>: A Resolution confirming the County Executive's appointment of Colleen Cotter to serve on the Cuyahoga County Citizens's Advisory Council on Equity for an unexpired term ending 7/14/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 822]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

7) <u>R2022-0182</u>: A Resolution confirming the County Executive's appointment of Jonathan Stone to serve on the AIDS Funding Collaborative Advisory Committee for the term 7/1/2022 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 832]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

8) <u>R2022-0184</u>: A Resolution making an award on RQ9273 to Chagrin Valley Paving Incorporated in the amount not-toexceed \$524,707.50 for reconstruction of Cuyahoga County Airport South taxi lanes U and V; authorizing the County Executive to execute Contract No. 2511 and all other documents consistent with said award and this Resolution; and this Resolution and declaring the necessity that this Resolution become immediately effective. [See Page 840]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

 9) <u>R2022-0186</u>: A Resolution authorizing a grant award to Cuyahoga Arts & Culture in the amount not-to-exceed \$1,650,000.00 to provide support to arts and culture missionbased, non-profit organizations in Cuyahoga County, commencing upon contract signature of all parties for a period of 1 year; authorizing the County Executive to execute Contract No. 2414 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 847]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Community Development – Stephens

10) <u>R2022-0187</u>: A Resolution authorizing a grant award to Arts Cleveland dba Assembly for the Arts in the amount not-toexceed \$1,650,000.00 to provide support to artists and creative businesses based in Cuyahoga County; authorizing the County Executive to execute Contract No. 2479 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 854]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Community Development – Stephens

11) <u>R2022-0189</u>: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,349,218.00 for legal services for indigent persons for the period 1/1/2022 - 12/31/2022; authorizing the County Executive to execute Agreement No. 2523 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 861]

Sponsor: County Executive Budish on behalf of the Cuyahoga County Public Defender Commission

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

#### i) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

 <u>R2022-0144</u>: A Resolution confirming the County Executive's reappointment of Jennifer Croessmann to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 9/28/2022 – 9/27/2024; and declaring the necessity that this Resolution become immediately effective.[See Page 863]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 2) <u>R2022-0146</u>: A Resolution making awards on RQ8603 to various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract Nos. 2470, 2471 & 2472 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 870]
  - a) Contract No. 2471 with Aecom Services of Ohio, Inc. in the amount not-to-exceed \$450,000.00.
  - b) Contract No. 2470 with Euthenics, Inc. in the amount not-to-exceed \$450,000.00.
  - c) Contract No. 2472 with HNTB Ohio, Inc. in the amount not-to-exceed \$450,000.00.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

#### **11. MISCELLANEOUS COMMITTEE REPORTS**

#### **12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT** 

#### NEXT MEETING

#### <u>REGULAR MEETING</u>:

*TUESDAY*, JULY 19, 2022 5:00 PM / COUNCIL CHAMBERS

\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.

\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.

19



#### MINUTES CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING TUESDAY, JUNE 21, 2022 CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR 3:30 PM

#### 1. CALL TO ORDER

#### Council President Jones called the meeting to order at 3:33 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Conwell, Turner, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron and Jones were in attendance and a quorum was determined.

[Clerk's Note: Councilmember Simon joined the meeting during Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

- 4. EXECUTIVE SESSION
  - a) Collective bargaining matters, including:
    - approving a Collective Bargaining Agreement between Cuyahoga County and The Ohio Patrolmen's Benevolent Association, representing approximately sixteen (16) employees in the classification of Call-Takers in the Cuyahoga County Department of Public Safety, CECOMS for the period 4/1/2022 – 3/31/2025.
    - approving a Collective Bargaining Agreement between Cuyahoga County and Laborers International Union of North America Local 860, representing approximately One Hundred Ninety Four (194)

#### Page 20 of 899

employees in various classifications within the Cuyahoga County Fiscal Office, Board of Revision and Treasurer for the period 1/1/2022 - 12/31/2024.

b) Purchase or sale of property.

A motion was made by Mr. Sweeney, seconded by Ms. Stephens and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing collective bargaining matters and purchase or sale of property and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 3:35 p.m. The following Councilmembers were present: Councilmembers Conwell, Turner, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron and Jones.

[Clerk's Note: Councilmember Simon joined the meeting during Executive Session.]

The following additional attendees were present: Law Director Gregory Huth; Interim Human Resources Director Sheba Marshall; Human Resources Employee & Labor Relations Specialist Brian Adams; Public Works Director Michael Dever; Director and Operations Administrator, Fiscal Office Lisa Rocco; Civil Division Chief David Lambert; CBRE Senior Vice President Ryan Jeffers; Employee & Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer; Special Counsel Brendan Doyle and Policy Analyst James Boyle.

At 4:54 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

#### 6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:54 p.m., without objection.



#### MINUTES CUYAHOGA COUNTY COUNCIL REGULAR MEETING TUESDAY, JUNE 21, 2022 CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR 5:00 PM

#### 1. CALL TO ORDER

Council President Jones called the meeting to order at 5:05 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Gallagher, Schron, Conwell, Turner, Simon, Baker, Miller, Sweeney, Tuma and Jones were in attendance and a quorum was determined. Councilmember Stephens was absent from the meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

Loh addressed Council regarding various agenda and non-agenda items.

- 6. APPROVAL OF MINUTES
  - a) June 7, 2022 Committee of the Whole Meeting
  - b) June 7, 2022 Regular Meeting

#### Page 22 of 899

A motion was made by Ms. Simon, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the June 7, 2022 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no messages from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported on the Convening County Court and Justice Leaders initiative that was launched by the National Association of Counties. The initiative is designed to provide support for Court and County leaders to partner on the development of local strategies to promote justice and public safety. Cuyahoga County is one of ten Counties selected via a competitive process. Court of Common Pleas Administrative Judge Brendan Sheehan and Deputy Court Administrator Andrea Kinast will lead the coalition of justice stakeholders.

- 9. LEGISLATION INTRODUCED BY COUNCIL
  - a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE
    - <u>R2022-0151</u>: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

## Council President Jones referred Resolution No. R2022-0151 to the Human Resources, Appointments & Equity Committee.

2) <u>R2022-0152</u>: A Resolution awarding a total sum, not to exceed \$854,355 to the City of Middleburg Heights for the purpose of completing the Southland District Streetscape Improvement Project from the District 4 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Tuma

## **Council President Jones referred Resolution No. R2022-0152 to the Community Development Committee.**

3) <u>R2022-0153</u>: A Resolution awarding a total sum, not to exceed \$4,000,000 to the City of Parma for the purpose of constructing the Ridgewood Golf Course Clubhouse & Event Center from the District 4 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

#### Sponsor: Councilmember Tuma

## Council President Jones referred Resolution No. R2022-0153 to the Community Development Committee.

4) <u>R2022-0154</u>: A Resolution awarding a total sum, not to exceed \$1,145,644.92, to the City of Parma Heights for the purpose of constructing the Nathan Hale Stormwater Basin from the District 4 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

#### Sponsor: Councilmember Tuma

## Council President Jones referred Resolution No. R2022-0154 to the Public Works, Procurement & Contracting Committee.

5) <u>R2022-0155</u>: A Resolution awarding a total sum, not to exceed \$590,000 to the City of Berea for the purpose of Coe Lake Park and Parknoll Park Upgrades from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Gallagher

# Council President Jones referred Resolution No. R2022-0155 to the Community Development Committee.

6) <u>R2022-0156</u>: A Resolution awarding a total sum, not to exceed \$3,500,000 to the City of Strongsville for the purpose of the Strongsville Town Center Enhancement & Walkability Initiative from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

## Council President Jones referred Resolution No. R2022-0156 to the Community Development Committee.

7) <u>R2022-0157</u>: A Resolution awarding a total sum, not to exceed \$1,000,000 to the City of North Royalton for the purpose of the Memorial Park Improvement Project from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

#### Sponsor: Councilmember Gallagher

# Council President Jones referred Resolution No. R2022-0157 to the Community Development Committee.

8) <u>R2022-0158</u>: A Resolution awarding a total sum, not to exceed \$108,000 to the City of Olmsted Falls for the rehabilitation of the David Fortier River Park and East River Park Multi-Use Path from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Gallagher

# Council President Jones referred Resolution No. R2022-0158 to the Community Development Committee.

9) <u>R2022-0159</u>: A Resolution awarding a total sum, not to exceed \$135,000 to the City of Olmsted Falls for the East River Road Park Playground Equipment Project from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Gallagher

# Council President Jones referred Resolution No. R2022-0159 to the Community Development Committee.

10) <u>R2022-0160</u>: A Resolution awarding a total sum, not to exceed \$76,500 to the City of Olmsted Falls for the Village Green Park Playground Equipment Project from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

## Council President Jones referred Resolution No. R2022-0160 to the Community Development Committee.

11) <u>R2022-0161</u>: A Resolution awarding a total sum, not to exceed \$480,000 to Olmsted Township for the purpose of the Olmsted Township Nature Trail and Dog Park from the District 5 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

#### Sponsor: Councilmember Gallagher

## **Council President Jones referred Resolution No. R2022-0161 to the Community Development Committee.**

12) <u>R2022-0162</u>: A Resolution awarding a total sum, not to exceed \$130,000 to the City of Highland Heights for the purpose of restoring and regrading six city-owned baseball fields from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0162 to the Community Development Committee.

13) <u>R2022-0163</u>: A Resolution awarding a total sum, not to exceed \$20,000 to the City of Highland Heights for the purpose of updating and expanding the city community center from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0163 to the Community Development Committee.

14) <u>R2022-0164</u>: A Resolution awarding a total sum, not to exceed \$250,000 to the City of Highland Heights for the purpose of purchasing a replacement emergency generator from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

#### Sponsor: Councilmember Simon

## Council President Jones referred Resolution No. R2022-0164 to the Community Development Committee.

15) <u>R2022-0165</u>: A Resolution awarding a total sum, not to exceed \$50,000 to the City of Highland Heights for the purpose of upgrading the City Municipal Complex Technology equipment from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0165 to the Community Development Committee.

16) <u>R2022-0166</u>: A Resolution awarding a total sum, not to exceed \$100,000 to the City of Highland Heights for the purpose of adding trails and connectivity points throughout the Highland Heights Community Park from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0166 to the Community Development Committee.

17) <u>R2022-0167</u>: A Resolution awarding a total sum, not to exceed \$700,000 to the City of Lyndhurst for the purpose of purchasing a Fire Attack Engine from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

## Council President Jones referred Resolution No. R2022-0167 to the Community Development Committee.

18) <u>R2022-0168</u>: A Resolution awarding a total sum, not to exceed \$40,000 to the City of Richmond Heights for the purpose of creating a Citywide Parks and Recreation Strategic Plan from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

## Council President Jones referred Resolution No. R2022-0168 to the Community Development Committee.

19) <u>R2022-0169</u>: A Resolution awarding a total sum, not to exceed \$150,000 to the City of Richmond Heights for the purpose of replacing the pedestrian bridge North of the Richmond Heights Fire Station from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

## Council President Jones referred Resolution No. R2022-0169 to the Community Development Committee.

20) <u>R2022-0170</u>: A Resolution awarding a total sum, not to exceed \$100,000 to the City of Richmond Heights for the purpose of replacing the porch at the Greenwood Farm Community Park farmhouse from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0170 to the Community Development Committee.

21) <u>R2022-0171</u>: A Resolution awarding a total sum, not to exceed \$300,000 to the City of South Euclid for the purpose of constructing the Victory Park Adult & Senior Recreation Area from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

# Council President Jones referred Resolution No. R2022-0171 to the Community Development Committee.

22) <u>R2022-0172</u>: A Resolution authorizing a contract with Frank Ford Consulting, LLC in the total amount not to exceed \$39,000 for the provision of Mortgage Lending Research and Technical Assistance to Cuyahoga County Council for the period 8/1/2022 – 7/31/2023; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmembers Jones and Stephens

### Council President Jones referred Resolution No. R2022-0172 to the Community Development Committee.

23) <u>R2022-0173</u>: A Resolution approving a revised Assigned Counsel Fee Schedule for the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals, effective 7/1/2022, and incorporating the 2021 revised Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Gallagher, and Simon on behalf of Cuyahoga County Court of Common Pleas, General & Juvenile Divisions, and the Eighth District Court of Appeals

# Council President Jones referred Resolution No. R2022-0173 to the Public Safety & Justice Affairs Committee.

- b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING
  - <u>R2022-0139</u>: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

#### Clerk Richardson read Resolution No. R2022-0139 into the record.

#### Page 29 of 899

This item will move to the July 5, 2022 Council meeting agenda for consideration for third reading adoption.

- 10. LEGISLATION INTRODUCED BY EXECUTIVE
  - c) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2022-0174, R2022-0175 and R2022-0176.

> <u>R2022-0174</u>: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

# On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2022-0174 was considered and adopted by unanimous vote.

2) <u>R2022-0175:</u> A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and The Ohio Patrolmen's Benevolent Association, representing approximately sixteen (16) employees in the classification of Call-Takers in the Cuyahoga County Department of Public Safety, CECOMS for the period 4/1/2022 – 3/31/2025; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law/County Sheriff

### On a motion by Mr. Jones with a second by Mr. Schron, Resolution No. R2022-0175 was considered and adopted by unanimous vote.

3) <u>R2022-0176</u>: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers International Union of North America Local 860, representing approximately One Hundred Ninety Four (194) employees in various classifications within the Cuyahoga County Fiscal Office, Board of Revision and Treasurer for the period 1/1/ 2022 – 12/31/2024; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law/Fiscal Office, Board of Revision and County Treasurer

On a motion by Mr. Jones with a second by Mr. Schron, Resolution No. R2022-0176 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE
  - <u>R2022-0177</u>: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on The MetroHealth System Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective:
    - i) Appointment:
      - a) John R. Corlett for an unexpired term ending 3/31/2026
    - ii) Reappointments:
      - a) Terence Monnolly for the term 3/7/2022 3/6/2028
      - b) John Moss for the term 3/7/2022 3/6/2028

Sponsor: County Executive Budish

#### Page 31 of 899

### Council President Jones referred Resolution No. R2022-0177 to the Human Resources, Appointments & Equity Committee.

- <u>R2022-0178</u>: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for the term 6/1/2022 5/31/2027; and declaring the necessity that this Resolution become immediately effective:
  - i) Appointment:
    - a) Ron King
  - ii) Reappointment:
    - a) Matthew P. Carroll

#### Sponsor: County Executive Budish

### Council President Jones referred Resolution No. R2022-0178 to the Human Resources, Appointments & Equity Committee.

3) <u>R2022-0179</u>: A Resolution confirming the County Executive's reappointment of Paul Herdeg and Ethan Karp to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective. Sponsor: County Executive Budish

## Council President Jones referred Resolution No. R2022-0179 to the Human Resources, Appointments & Equity Committee.

4) <u>R2022-0180</u>: A Resolution confirming the County Executive's reappointment of Gregory X. Boehm, M.D. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2022 – 6/30/2026; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2022-0180 to the Human Resources, Appointments & Equity Committee.

5) <u>R2022-0181</u>: A Resolution confirming the County Executive's appointment of Colleen Cotter to serve on the Cuyahoga County Citizens's Advisory Council on Equity for an unexpired term ending 7/14/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

## Council President Jones referred Resolution No. R2022-0181 to the Human Resources, Appointments & Equity Committee.

6) <u>R2022-0182</u>: A Resolution confirming the County Executive's appointment of Jonathan Stone to serve on the AIDS Funding Collaborative Advisory Committee for the term 7/1/2022 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

## Council President Jones referred Resolution No. R2022-0182 to the Human Resources, Appointments & Equity Committee.

7) <u>R2022-0183</u>: A Resolution declaring that public convenience and welfare requires construction of East 26<sup>th</sup> Street from Community College Avenue to Central Avenue in the City of Cleveland; total estimated project cost \$2,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

# Council President Jones referred Resolution No. R2022-0183 to the Public Works, Procurement & Contracting Committee.

8) <u>R2022-0184</u>: A Resolution making an award on RQ9273 to Chagrin Valley Paving Incorporated in the amount not-toexceed \$524,707.50 for reconstruction of Cuyahoga County Airport South taxi lanes U and V; authorizing the County Executive to execute Contract No. 2511 and all other documents consistent with said award and this Resolution; and this Resolution and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

## Council President Jones referred Resolution No. R2022-0184 to the Public Works, Procurement & Contracting Committee.

9) <u>R2022-0185</u>: A Resolution adopting the 2022 five-year economic development plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

## Council President Jones referred Resolution No. R2022-0185 to the Economic Development & Planning Committee.

10) <u>R2022-0186</u>: A Resolution authorizing a grant award to Cuyahoga Arts & Culture in the amount not-to-exceed \$1,650,000.00 to provide support to arts and culture missionbased, non-profit organizations in Cuyahoga County, commencing upon contract signature of all parties for a period of 1 year; authorizing the County Executive to execute Contract No. 2414 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

## Council President Jones referred Resolution No. R2022-0186 to the Community Development Committee.

11) <u>R2022-0187</u>: A Resolution authorizing a grant award to Arts Cleveland dba Assembly for the Arts in the amount not-toexceed \$1,650,000.00 to provide support to artists and creative businesses based in Cuyahoga County in one of the following program areas: general operating, cultural heritage, and/or project support; authorizing the County Executive to execute Contract No. 2479 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

## Council President Jones referred Resolution No. R2022-0187 to the Community Development Committee.

12) <u>R2022-0188</u>: A Resolution authorizing a grant award to The Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$2,000,000.00 to match funds with Ohio Department of Development for the demolition of vacant and distressed properties in suburban Cuyahoga County communities; commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract No. 2416 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

# Council President Jones referred Resolution No. R2022-0188 to the Community Development Committee.

13) <u>R2022-0189</u>: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,349,218.00 for legal services for indigent persons for the period 1/1/2022 - 12/31/2022; authorizing the County Executive to execute Agreement No. 2523 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish on behalf of the Cuyahoga County Public Defender Commission

Council President Jones referred Resolution No. R2022-0189 to the Public Safety & Justice Affairs Committee.

#### e) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

 <u>R2022-0144</u>: A Resolution confirming the County Executive's reappointment of Jennifer Croessmann to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 9/28/2022 – 9/27/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish and Councilmember Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

Clerk Richardson read Resolution No. R2022-0144 into the record.

## This item will move to the July 5, 2022 Council meeting agenda for consideration for third reading adoption.

- 2) <u>R2022-0146</u>: A Resolution making awards on RQ8603 to various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract Nos. 2470, 2471 & 2472 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
  - a) Contract No. 2471 with Aecom Services of Ohio, Inc. in the amount not-to-exceed \$450,000.00.
  - b) Contract No. 2470 with Euthenics, Inc. in the amount not-to-exceed \$450,000.00.
  - c) Contract No. 2472 with HNTB Ohio, Inc. in the amount not-to-exceed \$450,000.00.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

#### Clerk Richardson read Resolution No. R2022-0146 into the record.

#### Page 36 of 899

This item will move to the July 5, 2022 Council meeting agenda for consideration for third reading adoption.

f) CONSIDERATION OF A RESOLUTION FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2022-0145.

 <u>R2022-0145</u>: A Resolution extending the appointment of Interim Director of the Department of Human Resources, Sheba N. Marshall, to March 31, 2023, or until a permanent appointment is made, whichever is sooner; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Mr. Trevor McAleer, Legislative Budget Advisor, addressed Council regarding Resolution No. R2022-0145. Discussion ensued.

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2022-0145 was considered and adopted by unanimous vote.

g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2022-0129, R2022-0131, R2022-0147 and R2022-0148.

 <u>R2022-0129</u>: A Resolution confirming the County Executive's appointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/14/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

On a motion by Ms. Baker with a second by Ms. Simon, Resolution No. R2022-0129 was considered and adopted by unanimous vote.

 <u>R2022-0131</u>: A Resolution confirming the County Executive's appointment of Daniel Kelly to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish and Councilmembers Sweeney, Miller and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

# On a motion by Ms. Baker with a second by Ms. Turner, Resolution No. R2022-0131 was considered and adopted by unanimous vote.

3) <u>R2022-0147</u>: A Resolution making an award on RQ8818 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$2,818,140.00 for the 2022 Sewer Repair Program for various County Sewer Districts, commencing upon contract signature of all parties for a period of two (2) years; authorizing the County Executive to execute Contract No. 2450 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

# On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2022-0147 was considered and adopted by unanimous vote.

4) <u>R2022-0148</u>: A Resolution making an award on RQ9207 to Schirmer Construction, LLC in the amount not-to-exceed \$4,749,202.00 for replacement of Jefferson Avenue Bridge No. 00.57 between West 3<sup>rd</sup> Street and the Cuyahoga River in the City of Cleveland; authorizing the County Executive to execute Contract No. 2466 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$2,374,601.00 to fund a portion of said contract and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2022-0148 was considered and adopted by unanimous vote.

#### 11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee meeting will be held on Wednesday, June 29th at 10:00 a.m.

Mr. Gallagher reported that the Public Works, Procurement & Contracting Committee meeting will be held on Tuesday, June 28th at 1:00 p.m.

Mr. Schron reported that the Economic Development & Planning Committee meeting will be held on Monday, June 27th at 3:00 p.m.

Ms. Baker reported that the Human Resources, Appointments & Equity Committee meeting will be held on Tuesday, June 28th at 10:00 a.m.

#### **12. MISCELLANEOUS BUSINESS**

Ms. Conwell stated that representatives from Eliza Bryant Village gave a presentation during the Health, Human Services & Aging Committee and requested funding via the American Rescue Plan Act (ARPA) funds.

#### 13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 5:40 p.m., without objection.

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0190

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Sweeney	exceed \$750,000, to the City of Brooklyn
	for the Brooklyn City Center Project from
	the District 3 ARPA Community Grant
	Fund; and declaring the necessity that this
	Resolution become immediately effective.

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$750,000 to the City of Brooklyn for the Brooklyn City Center Project; and

**WHEREAS**, the City of Brooklyn estimates approximately 11,359 people will be served annually through this award; and

**WHEREAS**, the City of Brooklyn estimates approximately 109 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the City of Brooklyn estimates the total cost of the project is \$26,400,000; and

**WHEREAS**, the City of Brooklyn indicates the other funding source(s) for this project includes:

- \$303,500 from the Northeast Ohio Regional Sewer District Community Cost Share;
- B. A 25-year general obligation bond to be repaid by income tax revenue; and

**WHEREAS**, the City of Brooklyn has indicated the project is already in progress and the project will be completed by January 2023; and

**WHEREAS**, the City of Brooklyn requested \$750,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$750,000 to the City of Brooklyn to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$750,000 to the City of Brooklyn from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Brooklyn City Center Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



### Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# **COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Brooklyn

Address of Requesting Entity:

7619 Memphis Avenue, Brooklyn, Ohio 44144

**County Council District # of Requesting Entity:** 

District 3

Address or Location of Project if Different than Requesting Entity:

Same, but soon to be 8000 Memphis Avenue

County Council District # of Address or Location of Project if Different than Requesting Entity:

### **Contact Name of Person Filling out This Request:**

Katherine A. Gallagher, Mayor

Contact Address if different than Requesting Entity:

Email:	Phone:
Kagallagher@brooklynohio.gov	216-635-4220
Federal IRS Tax Exempt No.:	Date:
34-6000347	5/18/2022

### **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

Brooklyn's City Center Project, currently under construction, is a new 60,000 square foot building that will house the Police Department, Jail, Animal Shelter, Court, and City Hall. This project including construction, professional fees and demolition totals \$26.4 million. The current City Hall/Police facility was built in three parts starting in the early 1950s and the Animal Shelter is a 1970s house currently used as a government facility requiring many upgrades for code compliance. A municipal building needs assessment performed in 2017 identified at least \$8 million in basic repairs necessary for our current police/city hall facility and over \$500k in repairs to the Animal Shelter. The reviewing outside Engineer recommended new construction to be more cost effective based on State analysis. In addition to the age of the facility, the police station has flooded numerous times over the years and at one point, the Parma Municipal Court shut down the city's jail because of the flooding.

This new facility is more in line with the community's needs and allows us to better serve the public while also addressing one of our larger infrastructure problems. Due to the timing of the project, this facility has seen cost overrun because of inflation, worker shortage, and supply chain issues. To date, the project is \$2.5 million over the estimated original cost even after the elimination of a firing range.

Brooklyn's City Center will be completed in January of 2023. The current site will be demolished and replaced with a brand new 25,000 square foot Cuyahoga County Public Library. Our residents will see the benefits as we work to consolidate, upgrade, and make these amenities easier to access.

Project Start Date:	Project End Date:
In progress	January 2023

## **IMPACT OF PROJECT:**

Who will be served:

The entire City of Brooklyn.

How many people will be served annually:

11,359

Will low/moderate income people be served; if so how:

6 Low/Mod Block Census tracts out of 9 total

How does the project fit with the community and with other ongoing projects:

This is a once in a generation major infrastructure project. The construction of a new Police Station, City Hall, Court and Animal Shelter eliminates over \$9 million of infrastructure repairs needed to the current facilities and leaves space for a new 25,000 square foot Cuyahoga County Public Library.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Retention of 106 FT jobs and the creation of at least 3 new FT positions.

If applicable, what environmental issues or benefits will there be:

Addition of a detention basin. The original 1950s building did not have storm water control features and this is why flooding became an issues in our current facility. Over \$300,000 of NEORSD community cost share money has been put into this project.

If applicable, how does this project serve as a catalyst for future initiatives:

A new 25,000 square foot Cuyahoga County Public Library will be built in the City Hall/Police Station's current location starting in the spring of 2023.

## **FINANCIAL INFORMATION:**

**Total Budget of Project:** \$26.4M

Other Funding Sources of Project (list each source and dollar amount separately):

Northeast Ohio Regional Sewer District Community Cost Share - \$303,500

Total amount requested of County Council American Resource Act Dollars:

\$750,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The City issued a 25 year general obligation bond to be repaid by income tax revenue.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** Katherine A. Gallagher, Mayor

Kathem Aullage

Signature:

Date:

6/7/22

### **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- Exterior photos
- Floor plans
- Layout high level

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0191

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Sweeney	exceed \$75,000, to the Near West Theatre
	for general operations from the District 3
	ARPA Community Grant Fund; and
	declaring the necessity that this Resolution
	become immediately effective.

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$75,000 to the Near West Theatre for general operations; and

**WHEREAS**, the Near West Theatre estimates approximately 20,000 people will be served annually through this award including approximately 60% of whom are low to moderate income; and

**WHEREAS**, the Near West Theatre estimates approximately 84 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Near West Theatre estimates the total operating budget is \$1,000,000; and

**WHEREAS**, the Near West Theatre indicates the other funding source(s) for this project includes:

- A. \$85,873 in Individual funding
- B. \$127,261 in Government funding
- C. \$72,441 from Cuyahoga Arts & Culture
- D. \$37,805 from the Ohio Arts Council
- E. \$55,355 in Corporate funding
- F. \$32,000 in Foundation funding
- G. \$92,178 in earned revenue
- H. \$79,438 from fundraisers
- I. \$108,697 from Endowment Fund Disbursements; and

**WHEREAS**, the Near West Theatre is estimating the start date of the project will be July 2022 and the project will be completed by June 2023; and

**WHEREAS**, the Near West Theatre requested \$75,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to the Near West Theatre to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$75,000 to the Near West Theatre from the General Fund made available by the American Rescue Plan Act revenue replacement provision for general operations.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution w	vas duly
adopted.			

Yeas:

Nays:

**County Council President** 

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Near West Theatre

Address of Requesting Entity: 6702 Detroit Ave. Cleveland, OH 44102

**County Council District # of Requesting Entity:** District 3

Address or Location of Project if Different than Requesting Entity:

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 

**Contact Name of Person Filling out This Request:** Michael Obertacz

**Contact Address if different than Requesting Entity:** 

Email: mobertacz@nearwesttheatre.org	<b>Phone:</b> 216-961-9750
Federal IRS Tax Exempt No.: 34-1881815	<b>Date:</b> June 22, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Near West Theatre (NWT) respectfully requests \$75,000 in ARPA discretionary county council funds to support general operations as the organization recovers from the most challenging year in our history. General operating support has become critical as NWT continues to struggle from the impacts of the pandemic while continuing to serve our community and mission in more ways than ever before. ARPA funds will help NWT recover from a portion of our estimated financial losses of over \$150,000 in FY22 due to the effects of the pandemic in cancellations and postponements of in-person youth programs, ticketed productions, events, partnerships, and rentals. We have made significant progress as an organization serving our community creatively with new programs, partnerships, and in our commitment to racial equity and diversity. NWT has focused on building authentic relationships and partnerships to create a more diverse community and emphasize BIPOC organizations and artists. In the last year alone, partnerships include: Historic Haunts, an outdoor family-friendly walking tour with the West Clinton Block Club; Twelve Literary Arts to produce an original fully BIPOC production of Web of Anansi; Urban Community School's Whole Child Wednesdays program; The LGBT Center in hosting our annual Queer Youth Prom, and the BorderLight Festival securing Puerto Rican artists Poncili Creacion to work with Esperanza, Julia de Burgos and NWT youth this summer. We facilitated our virtual Rise! youth program last summer creating an original production in response to the 20-year anniversary of 9/11; produced live productions of Little Mermaid and Cinderella with emphasis on BIPOC production teams, cast, and crew; and opened The Fantasticks in our new black box theatre. Although we have accomplished much within limitations, we have also suffered many disappointments. We were unable to produce live summer and fall productions resulting in over \$50,000 lost in ticket revenue and another \$12,000 in ad sales. COVID case numbers prohibited many rental opportunities resulting in losses of \$15,000. A live performance contract with 18 CMSD schools for Web of Anansi was canceled due to Omicron in early 2022 resulting in a \$15,000 loss. Concessions has been shut down for two years accounting for a \$20,000 loss in FY22. We have also lost over \$40,000 in foundation support when in-person youth programs were canceled in 2020 although we intend to relaunch these in fall 2022. This \$152,000 loss is combined with the reality of foundations and individuals shifting their funding priorities to COVID-related social services support, the ceasing of the Shared Work Ohio and PPP programs, and historic inflation raising materials and labor costs across the organization. ARPA support will steady NWT, a founding institution of the Gordon Square Arts District and anchor organization driving audience and the public to our Detroit Shoreway neighborhood supporting local businesses and jobs, directly serving over 17,000 people annually.

Project Start Date:	Project End Date:
July 1, 2022	June 30, 2023

# **IMPACT OF PROJECT:**

#### Who will be served:

Near West theatre predominately serves Cleveland, specifically the Near West Side. NWT was founded in 1978 on the premise of creating safe spaces for youth so they may realize their full potential and make a positive impact on their community. NWT is rooted in social activism and racial equity, where inclusion and accessibility are core values that permeate in our culture and in service to our mission. NWT is so much more than a community theatre. Great theatre, impactful programs and community building are a byproduct of our work.

NWT produces theatre, programs and events that transform our community and address social injustice, delivered by those reflective of our community, no matter their experience or ability. Whether socio-economic status, visible/invisible disability, trauma, or representative of a population traditionally underserved by the arts, we ensure a path for participation for all. Our process deeply connects our community to civic engagement, thereby educating, empowering, and transforming all who experience our mission. We build loving diverse communities.

We are now Cleveland's largest and most impactful intergenerational community theatre producing live productions, delivering youth programs, and creating inclusive events in partnership with our neighborhood residents, local nonprofits and diverse populations.

#### How many people will be served annually:

ARPA support will allow NWT to return to our traditional service model and serve over 20,000 people annually as we return to a full season of productions, youth programs, and community events.

### Will low/moderate income people be served; if so how:

NWT utilizes the following household income levels to determine low-to-moderate income status: Extremely Low-Income - \$0-\$19,999; Very Low-Income - \$20-\$29,999; Low-Income - \$30-\$39,999; and Moderate Income - \$40 - \$59,999.

Of the people served by NWT annually, 60% report as low to moderate income. The barrier of financial status does not exist at NWT so all may engage and participate as impactful members of our community. We level the playing field by providing free performing arts education that has historically been accessible to predominantly white participants with means. We have developed a pay what you can ticketing model ensuring a diverse audience that has the same access as anyone with financial means. A very high percentage of our casts, crews and artists report as low to moderate income with NWT financially supporting over 75 independent artist contractors every year in our productions and programs. We believe in collaboration as a vital tenet of community building through diverse partnerships with organizations and artists to advance goals and expand mission.

### How does the project fit with the community and with other ongoing projects:

This request for recovery support ensures NWT as an anchor institution will continue to support not only itself, but our surrounding neighborhood, businesses and partners.

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

ARPA funds will ensure our staff of 9 are retained as full-time employees. We will produce a full season of shows, programs and events which support over 75 temporary independent contractors. We anticipate this ARPA support to bridge the organization financially to a stronger year so we may hire two new positions by the end of next fiscal year.

Address of Entity: 6702 Detroit Ave., Cleveland, OH 44102

#### If applicable, how does this project serve as a catalyst for future initiatives:

ARPA funds will allow the organization to survive, transition and grow capacity to serve more people in our community as we continue to grow our service model including more youth programming.

## FINANCIAL INFORMATION:

### **Total Budget of Project:**

NWT annual operating budget averages at \$1,000,000 with FY22 projected to end at \$800,000 total income.

### Other Funding Sources of Project (list each source and dollar amount separately):

Annual Budget YTD

Individuals: \$85,873; Government: \$127,261; Cuyahoga Arts & Culture: \$72,441; Ohio Arts Council: \$37,805; Corporate: \$55,355; Foundations: \$32,000; Earned Revenue: \$92,178; Fundraisers: \$79,438; Endowment Fund Disbursement: \$108,697

### **Total amount requested of County Council American Resource Act Dollars:**

\$75,000

### Since these are one-time dollars, how will the Project be sustained moving forward:

ARPA support is for recovering current losses due to the pandemic. We anticipate funding streams returning to more traditional sources in the coming two years. We anticipate a three-year timeline to fully recover from the pandemic.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** Michael Obertacz

Signature:	Date:	
Mind Cut	June 22, 2022	

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Sweeney	exceed \$1,000,000, to the Northeast Ohio
	Hispanic Center for Economic
	Development for the CentroVilla25 Project
	from the District 3 ARPA Community
	Grant Fund; and declaring the necessity that
	this Resolution become immediately
	effective.

## Resolution No. R2022-0192

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$1,000,000 to the Northeast Ohio Hispanic Center for Economic Development for the CentroVilla25 Project; and

**WHEREAS**, the Northeast Ohio Hispanic Center for Economic Development estimates approximately 40 rising entrepreneurs will be served annually through this award; and

**WHEREAS**, the Northeast Ohio Hispanic Center for Economic Development estimates that at least 46 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Northeast Ohio Hispanic Center for Economic Development estimates the total cost of the project is \$9,848,586; and

**WHEREAS**, the Northeast Ohio Hispanic Center for Economic Development indicates the other funding source(s) for this project includes:

- A. \$2,825,000 from the City of Cleveland
- B. \$2,493,566 from a Capital Campaign
- C. \$1,540,000 from NMTC Equity
- D. \$1,065,000 from the Cleveland Foundation
- E. \$500,000 from the Gund Foundation
- F. \$500,000 from Cuyahoga County
- G. \$440,000 from an HHS Grant
- H. \$285,020 from Other Foundation/Fundraising
- I. \$100,000 from the State Capital Budget
- J. \$100,000 from the KeyBank Foundation; and

WHEREAS, the Northeast Ohio Hispanic Center for Economic Development is estimating the start date of the project will be December 2022 and the project will be completed by January 2024; and

WHEREAS, the Northeast Ohio Hispanic Center for Economic Development requested \$1,000,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$1,000,000 to the Northeast Ohio Hispanic Center for Economic Development to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$1,000,000 to the Northeast Ohio Hispanic Center for Economic Development from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the CentroVilla25 Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

County Executive

Date

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

NORTHEAST OHIO HISPANIC CENTER FOR ECONOMIC DEVELOPMENT

Address of Requesting Entity:

2511 CLARK AVENUE CLEVELAND, OH 44109

**County Council District # of Requesting Entity:** 

3

Address or Location of Project if Different than Requesting Entity:

3140 WEST 25<sup>TH</sup> STREET. CLEVELAND, OH 44109

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 

3

**Contact Name of Person Filling out This Request:** 

JENICE CONTRERAS, EXECUTIVE DIRECTOR

**Contact Address if different than Requesting Entity:** 

Email:	Phone:
JCONTRERAS@HBCENTER.ORG	(216) 281-4422
Federal IRS Tax Exempt No.:	Date:
34-1805510	MAY 3, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project): The Northeast Ohio Hispanic Center for Economic Development (NEOHCED) is embarking on a \$9.8M project that will transform 32,500 square feet of vacant former warehouse, into a vibrant economic hub in the Clark-Fulton neighborhood. The adaptive reuse project will provide economic opportunities for those whose skills and abilities are underutilized, tapping into the entrepreneurial spirit that so many in the Latino community already possess, contributing to the region's economic recovery. These entrepreneurs will benefit from working with NEOHCED, providing affordable leased space, assistance with developing a business plan, access to capital and micro-loans, and cooperative marketing.

CentroVilla25 will catalyze economic impact through job creation and business development, contribute to a thriving local economy, and creative placemaking that celebrates Latino culture. NEOHCED is co-developing this project with Northwest Neighborhoods CDC, formerly known as Detroit Shoreway Community Development Organization (DSCDO). CentroVilla25 will be owned and operated by NEOHCED and will feature:

- Twenty (20) kiosk-style micro-retail spaces
- State-of-the-art commercial kitchen
- Business Innovation Center & co-working space
- Office space for Latinx & neighborhood-serving organizations
- Specialty grocer
- Outdoor plaza
- Indoor community gathering space

The CentroVilla25 project will respond to the negative economic impacts caused by the COVID-19 on minority-owned small businesses, targeting the needs of Latino/Hispanic owned operations in the Clark-Fulton neighborhood. The Clark-Fulton community is the primary service area where economic conditions continue to be difficult due to high unemployment and persistent poverty. Clark-Fulton is the home of Ohio's densest population of Hispanic/Latino residents, making up 51.1% of Clark-Fulton community. CentroVilla25 is designed to create a vibrant center of retail shops, eateries and professional services that celebrates the community's rich Latino culture. This is not currently possible due to the abundance of dilapidated warehouse buildings and lack of move-in ready storefront space. Capital funding is necessary to build the economic infrastructure for a more resilient recovery for Latino-owned small businesses

Latino small business owners are the fastest growing segment: 34% vs. 1% non-Latino (2020 US Census). Despite this growth, Latino-owned businesses lack equitable access to affordable capital and culturally relevant services. COVID-19 has amplified these challenges for Latino-owned small businesses. Preexisting barriers mean that many owners do not have a safety net to weather decreased revenues from the pandemic, compounding negative impacts on these business owners. CentroVilla25 will be owned by NEOHCED, a local non-profit partner, who can intervene to provide flexibility, tools, and support that will help owners thrive and survive this pandemic era. NEOHCED hosts the only Latino serving Ohio Small Business Development Center (SBDC), providing business development services in a culturally competent and linguistic-relevant format. NEOHCED received the "Top Business Starts in 2021Award" from the Ohio SBDC.

Project Start Date: December 2022	Project End Date: January 2024

# **IMPACT OF PROJECT:**

**Who will be served:** CentroVilla25 was developed and refined to address the negative economic impacts on Latinobusiness owners in the Clark-Fulton neighborhood. The National Urban League 2015 State of Black America report ranks the Cleveland-Elyria Metropolitan area 66 out of the 70 major metropolitan areas for Hispanic employment and has a ranking of 27 for Hispanic Income Inequality. Both rankings demonstrate that the targeted beneficiaries, Latino owned small businesses and the Clark-Fulton neighborhood, are disproportionately impacted, and have faced more severe impacts due to preexisting disparities.

**How many people will be served annually:** Directly, CV25 will serve 40 rising entrepreneurs through Barrio Progreso a 6-month program to prepare businesses for success within CV25's 22 kiosk style micro-retail spaces or other retail space in the corridor; caterers, food trucks and restaurants will access the commercial kitchen; a specialty grocer will serve a community label a food desert by USDA; thousands will gather for arts & culture programming; local professionals will access co-working office space; and dedicated office space will serve Latino and neighborhood-serving organization: to-date tenants include NEOHCED, MetroWest CDC, Cleveland Housing Neighborhood Office.

**Will low/moderate income people be served; if so how:** Demographic data for the Clark-Fulton neighborhood meets the criteria of "disproportionately impacted". The Clark-Fulton neighborhood is currently home to 7,918 residents, with a median household income of \$26,140 (below 185 percent of the Federal Poverty Guidelines) and is a qualified census tract. The Cleveland City Planning Commission sites the Clark-Fulton neighborhood with a poverty rate of 40%, with unemployment at >1.5x the national average. The Plan reports the number of Hispanic residents increased from 10% to 46% over the past 5 years. Many are new small business owners or rising entrepreneurs.

**How does the project fit with the community and with other ongoing projects:** Currently, NEOHCED's long-standing programs and CentroVilla25 project builds upon \$30M of affordable housing investment, the MetroHealth Medical Center main campus expansion of \$960M, and RTA's planning for rapid transit along West 25<sup>th</sup> Street. The industries affected from CentroVilla25 will be construction of new commercial structures, securities and commodity contracts intermediation and brokerage, architectural, engineering, and related services, full & limited-service restaurants, hospitals, real estate, and wholesale trade.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: NEOHCED 2018 study from CSU Levin Urban College: CV25 Jobs, Revenues and Taxes generated from construction and operations: AVERAGE ANNUAL EMPLOYMENT & CUMULATIVE OUTPUT *A*) *Construction and Renovation (Over 2 Yrs.)*: Cleveland: 46 jobs & \$12.6M/Cuyahoga County: 56 jobs & \$15.8M/State of Ohio: 86 jobs & \$28.4M *B*) *Operations (Over 5 Yrs.)*: Cleveland: 119 jobs & \$50.4M/Cuyahoga County: 146 jobs & \$87.5M/State Ohio: 189 jobs & \$115M.

#### If applicable, what environmental issues or benefits will there be:

Project will rehabilitate a vacant warehouse located on a major commercial corridor. The project will address lead and asbestos within the building and provide a healthy and sustainable structure for the community and small businesses for the future.

**If applicable, how does this project serve as a catalyst for future initiatives:** CV25 supports the Clark Fulton revitalization efforts: increase self-sufficiency for individuals and families with low-income; create business and employment opportunities that did not previously exist; attract and leverage additional public and private investment resulting in improvement in the quality of life within a Cleveland opportunity zone. The neighborhood benefits from having key community-based organizations: the Northeast Ohio Hispanic Center for Economic Development, the Hispanic Urban Minority Alcoholism and Drug Abuse Outreach Program, and Esperanza, Inc. (educational programs). The project will create a vibrant community hub and market open to all who live and visit Cleveland, Ohio.

#### FINANCIAL INFORMATION:

Total Budget of Project: \$9,848,586

#### **Other Funding Sources of Project (list each source and dollar amount separately):** City of Cleveland \$2,825,000

City of Cleveland	\$2,825,000
Capital Campaign	\$2,493,566
NMTC Equity	\$1,540,000
Cleveland Foundation	\$1,065,000
Gund Foundation	\$ 500,000
Cuyahoga County Loan	\$ 500,000
HHS Grant	\$ 440,000
Other Foundation/ Fundraising	\$ 285,020
State Capital Budget	\$ 100,000
KeyBank Foundation	\$ 100,000

**Total amount requested of County Council American Resource Act Dollars:** \$1,000,000

### Since these are one-time dollars, how will the Project be sustained moving forward:

Capital funding from ARPA will support the construction of affordable commercial space for micro-retailers and food producers, while creating job, generating wealth for the business owners, and addressing food access in the neighborhood. Once the construction is complete, the project will generate over \$100,000 of net operating income, before debt service, which will sustain the operations into the future. Additionally, the capital campaign will raise \$500,000 to fund a reserve for NEOHCED and CentroVilla25.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name: JENICE CONTRERAS, Executive Director, NEOHCED

Signature:

Contrero

Date: May 3, 2022

### **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- 1. CentroVilla25 Sources and Uses (Costs, Funding and Proforma)
- 2. CV25 Fact Sheet
- 3. NEOHCED Organization Summary and Performance

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to		
Turner	exceed \$700,000, to the City of Bedford for		
	the Bedford Commons Expansion Project		
	from the District 9 ARPA Community		
	Grant Fund; and declaring the necessity that		
	this Resolution become immediately		
	effective.		

## Resolution No. R2022-0193

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$700,000 to the City of Bedford for the Bedford Commons Expansion Project; and

**WHEREAS**, the City of Bedford estimates thousands of people will be served annually through this award; and

**WHEREAS**, the City of Bedford estimates approximately 10 seasonal part time jobs will be created through this project; and

**WHEREAS**, the City of Bedford estimates the total cost of the project is \$1,186,500; and

**WHEREAS**, the City of Bedford indicates the other funding source(s) for this project includes:

- A. \$436,400 in matching funds from the City of Bedford
- B. \$50,000 donated from the Bedford Automile Association; and

**WHEREAS**, the City of Bedford is estimating the start date of the project will be September 2022 and the project will be completed by September 2023; and

**WHEREAS**, the City of Bedford requested \$700,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$700,000 to the City of Bedford to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$700,000 to the City of Bedford from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Bedford Commons Expansion Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

### Page 67 of 899

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing Resolution was duly		
Yeas:				
Nays:				
	County Co	uncil President	Date	
	County Ex	ecutive	Date	

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



### **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Bedford

Address of Requesting Entity: Bedford City Hall, 165 Center Road, Bedford, Ohio 44146

**County Council District # of Requesting Entity:** 9

Address or Location of Project if Different than Requesting Entity: Bedford Commons located at 730 Broadway Avenue, Bedford, Ohio 44146

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 9

**Contact Name of Person Filling out This Request:** Michael S. Mallis, City Manager

Contact Address if different than Requesting Entity: N/A

Email:	<b>Phone:</b>
mmallis@bedfordoh.gov	440-735-6515
Federal IRS Tax Exempt No.:	<b>Date:</b>
34-6000219	June 15, 2022

## **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Bedford is requesting funding for the **Bedford Commons Expansion Project**. This expansion project will nearly double the size of the existing park. Utilizing the adjacent parking lot, this expansion will provide additional green space, install a spray pad which will double as an ice-skating rink during the winter months, construct a new pavilion, provide seating areas and create an interactive art area for the community.

The Bedford Commons, which is at the center of the Historic Downtown District, was originally donated to the City of Bedford with the sole purpose to be used as a public gathering place and park for the community. Over the years this space has become the centerpiece of Bedford with year-round events, concerts, holiday gatherings and more.

The Bedford Commons is in fact the "public's park" and it regularly draws visitors to the Historic District throughout the year. Some coming to the weekly concerts, the annual Strawberry Festival and Rotary Rib Burnoff, while others utilize the space for reflection on a quiet evening. Expanding this space to include more amenities will further cement this location as the public's gathering space in Bedford. The Bedford Commons has traditionally been open to all members of the community seven days a week from dawn until dusk.

The Historic Downtown District and the Bedford Commons is one of the City's greatest assets. With 2022 being the 185<sup>th</sup> anniversary of the City of Bedford and the 225<sup>th</sup> anniversary of the original Bedford Township, what better way to further cement the public's park as a gathering place for all ages than to expand this space centered right in the heart of Historic Downtown Bedford.

Without once in a lifetime funding like ARPA, the expansion of the Bedford Commons would not happen. It would take decades to either save for this project or pay off debt association with this project. In a time when only necessary spending is happening, this project would be sadly scrapped annually.

Timeline:

Summer 2022: Award Announcement Sept-Dec, 2022: Finalize Design Plan Jan-March 2023: Bid & Award Project April-Sept, 2023: Construction

Project Start Date: September 2022	
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Project End Date: September 2023

# **IMPACT OF PROJECT:**

### Who will be served:

The Bedford Commons Expansion Project will serve both Bedford residents and visitors to Bedford providing an expanded public park with free amenities and recreational opportunities.

### How many people will be served annually:

Like other recreational amenities that are open to the public, we anticipate high numbers of users. During weekend and seasonal events, it is not uncommon to see 1000s of visitors to the Bedford Commons for festivals, summer concerts, family events, holiday specific events and the monthly Bedford Downtown Alliance First Fridays events.

### Will low/moderate income people be served; if so how:

The Bedford Commons Expansion Project is a public park which will be open to all visitors and is intended to serve as a free gathering place for residents and visitors to Bedford.

### How does the project fit with the community and with other ongoing projects:

Better connecting Bedford's Historic District and the Bedford Commons to Metroparks Bedford Reservation is now happening with a 2022-2023 TLCI Planning grant from NOACA. Cleveland Metroparks and Bedford are working together to bring major investment to city owned property (10 acres total) adjacent to Bedford Reservation including a four-season picnic building and other amenities for bicyclists and pedestrians. Enhancing the Commons will compliment this future development.

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Approximately 10 seasonal part time jobs will be needed to staff both the ice rink and splash pad.

### If applicable, what environmental issues or benefits will there be:

The addition of more greenspace, proper grading and landscaping to the Bedford Commons concrete parking lot will improve water runoff, better cool this area in hot summer months and replace concrete with permeable paver stones along the pathways of the project.

### If applicable, how does this project serve as a catalyst for future initiatives:

The build of the Bedford Commons Expansion Project will elevate the investment Cleveland Metroparks will make in Bedford Reservation. It will also move implementation of the 2022-2023 TLCI Planning study as a priority project.

## **FINANCIAL INFORMATION:**

Total Budget of Project: \$1,186,500

Other Funding Sources of Project (list each source and dollar amount separately): \$436,400 City of Bedford Match \$50,000 Bedford Automile Association Donation

Total amount requested of County Council American Resource Act Dollars: \$700,000

Since these are one-time dollars, how will the Project be sustained moving forward: Once constructed, the ongoing maintenance and staffing needs of the Bedford Commons Expansion Project will be included in Bedford's General Operating Budget. This park is currently maintained by the City of Bedford.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Michael S. Mallie

Michael S. Mallis

Signature:	<b>Date:</b> June 15, 2022
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# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

Bedford Commons Expansion Project Plans

Bedford Commons Expansion Project Budget – updated June 2022

# Train Station Park - Construction Budget Bedford, Ohio

Prepared By

Behnke Landscape Architecture

1/20/2020 rev 3-10-21 rev 6-2-22

\$1,186,500.00	TOTAL				
\$237,300.00	25% FEES/CONTINGENCIES	25% FEES/			
\$949,200.00	SUBTOTAL				
\$30,000.00	\$30,000.00	LS	1	5 Planting	16
\$11,900.00	\$1.00	SF	11,900	5 Topsoil and Seed	15
\$20,000.00	\$20,000.00	SI	<b>⊢→</b>	f Furniture	14
\$10,000.00	\$10,000.00	LS	⊢→	3 Childrens Play	13
\$40,000.00	\$40,000.00	LS	4	2 Lighting	12
\$87,500.00	\$175.00	SF	500	1 Shelter	11
\$25,000.00	\$25,000.00	צו	н	Storm Drainage	10
\$10,000.00	\$10,000.00	S		Sanitary	9
\$105,000.00	\$30.00	SF	3,500	Permeable Pavers	8
\$80,000.00	\$80,000.00	۲		top of spray ground	7
				Ice Rink Incl surface, carpet, fence 40'X80'	
\$250,000.00	\$250,000.00	LS	4	Splash Pad Incl Conc Base 32'x64'	6
\$100,800.00	\$8.00	SF	12,600		ო
\$10,000.00	\$10,000.00	SI	Þ	Stormwater Management/SWPPP	4
\$25,000.00	\$25,000.00	SI	ц	Excavation/Grading	ω
\$84,000.00	\$3.00	SF	28,000	Site Preparation/Demolition/Disposal	2
\$60,000.00	\$60,000.00	LS	1	General Conditions/Bonds/Insurance	1
total cost	cost/unit	units	quantity	item	#



**BEDFORD COMMONS EXPANSION** 

SEAL

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Page 76 of 899

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Turner	exceed \$1,000,000, to the City of Shaker
	Heights for the Lee Road Corridor
	Revitalization Project from the District 9
	ARPA Community Grant Fund; and
	declaring the necessity that this Resolution
	become immediately effective.

# Resolution No. R2022-0194

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$1,000,000 to the City of Shaker Heights for the Lee Road Corridor Revitalization Project; and

**WHEREAS**, the City of Shaker Heights estimates approximately 7.3 million people will be served annually through this award; and

**WHEREAS**, the City of Shaker Heights estimates approximately 100 temporary jobs will be created through this project; and

**WHEREAS**, the City of Shaker Heights estimates the total cost of the project is \$19.9 million; and

**WHEREAS**, the City of Shaker Heights indicates the other funding source(s) for this project includes:

- A. \$10.35 million from the Northeast Ohio Areawide Coordinating Agency (NOACA)
- B. \$2.4 million from the State of Ohio Highway Safety Improvement Program/Congestion Mitigation Air Quality Improvement Program
- C. \$1 million in Federal appropriations
- D. \$5.15 million in local matching funds from the City of Shaker Heights; and

**WHEREAS**, the City of Shaker Heights is estimating the start date of the project will be in 2023 and the project will be completed by 2026; and

**WHEREAS**, the City of Shaker Heights requested \$1,000,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$1,000,000 to the City of Shaker Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$1,000,000 to the City of Shaker Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Lee Road Corridor Revitalization Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	_, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

**County Council President** 

Date

**County Executive** 

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

#### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Shaker Heights, Ohio

# Address of Requesting Entity:

3400 Lee Road, Shaker Heights, OH 44120

**County Council District # of Requesting Entity:** County Council District 9

Address or Location of Project if Different than Requesting Entity: Lee Road, Shaker Heights, OH 44120

**County Council District # of Address or Location of Project if Different than Requesting Entity:** County Council District 9

**Contact Name of Person Filling out This Request:** Laura Englehart Director of Economic Development

**Contact Address if different than Requesting Entity:** 3400 Lee Road, Shaker Heights, OH 44120

Email: laura.englehart@shakeronline.com	Phone: (216) 491-1334 (Direct) (216) 491-1400 (Main)
Federal IRS Tax Exempt No.: 34-6002615	<b>Date:</b> June 14, 2022

#### **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Shaker Heights requests \$1,000,000 from Cuyahoga County Council ARPA funds for the Lee Road Corridor Revitalization Project, which will reconstruct Lee Road in Shaker Heights from border to border. The project will focus on revitalizing the Lee Road commercial district located south of Van Aken Boulevard. Lee Road is a major thoroughfare utilized by many across the region to access jobs, goods, and services. It is a north-south corridor that connects Shaker Heights with Cleveland Heights to the north, with the City of Cleveland to the south, and to suburbs beyond. Lee Road connects all of these communities with I-480, which provides east-west regional connections as well as access to Cleveland Hopkins International Airport. It travels through residential, civic, and commercial districts and serves truck traffic making deliveries to businesses in multiple communities. The Lee Road corridor intersects with two of the Greater Cleveland Regional Transit Authority's light rail rapid transit lines as well as major bus lines, all of which serve local and regional transportation needs. On a local neighborhood level, the corridor is an especially popular route for students who walk from the adjacent neighborhoods to Shaker Heights High School.

Despite the regional and local importance of Lee Road, the corridor is inadequate and dangerous for pedestrians, with crumbling pavement, too many driving lanes, insufficient pedestrian areas, no bicycle infrastructure, and excessive curb cuts that cause safety issues. In addition to these unsafe conditions, the commercial district – home to more than 65 small businesses that provide approximately 300 jobs – has high commercial vacancies and tax delinquencies, underinvestment, and disjointedness. It is flanked by historically underserved and racially diverse residential neighborhoods – one majority Black neighborhood (Moreland) and one integrated both racially and socioeconomically (Lomond) – that have built strong community but are disconnected from the corridor.

The community-driven Lee Road Corridor Revitalization Project includes two major components:

- 1) Border-to-border road resurfacing, road reconfiguration/road diet, and upgraded signalization.
- 2) Targeted improvements in the commercial district south of Van Aken Boulevard to the southern city border, including streetscape improvements, a new multipurpose path, bicycle/pedestrian improvements, and access management.

In addition to these direct roadway improvements, there will also be significant, positive indirect effects for the Lee Road commercial district and the adjacent residential neighborhoods. For example, the project will encourage economic development by supporting small businesses, attracting investment and new businesses to the Lee Road commercial district, creating new jobs, and providing new community spaces and amenities. Additionally, the project will support adjacent residential neighborhoods by strengthening connections, access, safety, and amenities for residents in the diverse and predominantly Black neighborhoods in both Shaker Heights and Cleveland.

The City of Cleveland and the City of Shaker Heights are working in partnership to align Lee Road infrastructure investments and ensure a seamless, regional approach to revitalization and development of this critical corridor and neighborhood.

Project Start Date:	Project End Date:
2023	2026

# **IMPACT OF PROJECT:**

#### Who will be served:

Shaker Heights is an inner-ring suburb designated by NOACA as both an Urban Core Community and Designated Disadvantaged Community. Over half of the corridor is also designated as an Environmental Justice Area and runs through Cuyahoga County's recently established Equity Zones. Approximately a quarter of the corridor, south of Chagrin Boulevard, is a designated Improvement Target Area (ITA) and Low- and Moderate-Income (LMI) eligible area. Within the project area, one Census Tract (1836.03) meets the definition of Area of Persistent Poverty (APP) and another Census Tract (1836.04) meets the definition of a Historically Disadvantaged Community (HDC). Within Shaker Heights, a population of 6,009 lives within a quarter-mile buffer of the Lee Road corridor, 62% of whom are classified as people of color.

#### How many people will be served annually:

More than 20,000 automobile drivers, pedestrians and cyclists traverse Lee Road daily, which equates to approximately 7.3 million trips on Lee Road annually.

#### Will low/moderate income people be served; if so how:

Yes, Lee Road south of Chagrin Boulevard in both Shaker and Cleveland contains census tracts located in an Area of Persistent Poverty (APP) and a Historically Disadvantaged Community (HDC). The 2020 American Community Survey 5-Year Estimates Data Profiles state the Median Household Income of the census tracts likely to benefit most from the project as follows: Census Tract 1836.03 (Moreland): \$43,971; Census Tract 1217 (Cleveland): \$45,750; and Census Tract 1836.04 (Lomond): \$73,281. Other notable demographics include: 26% of the population is under 18 years old, 19% of the population is over 65 years old, and 23% of households have a combined income below \$25,000.

#### How does the project fit with the community and with other ongoing projects:

This project is critical to regional connections as well as collaborations between the City of Shaker Heights and the City of Cleveland. Shaker Heights Mayor David Weiss and Cleveland Mayor Justin Bibb are firmly committed to aligning municipal investments to improve the Lee Road corridor. As one example, the Shaker Heights project is aligned with the Vision Zero Cleveland initiative, which aims to eliminate serious injuries and deaths from crashes.

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Construction of the Lee Road improvements will create approximately 100 temporary construction jobs.

#### If applicable, what environmental issues or benefits will there be:

- 1. Direct benefits to Equity Zones, Areas of Persistent Poverty, Historically Disadvantaged Communities, and regionally designated Environmental Justice Areas, including increasing safe options for alternative transportation as well as reducing congestion, and thus reducing pollution in adjacent neighborhoods.
- 2. Traffic solutions that increase, expand, and encourage the use of active transportation and public transit options.
- 3. Reduced traffic congestion/reduced greenhouse gas emissions—reduce NOx emissions by approximately 38 metric tons over the 20-year life of the project, valued at approximately \$394,590 per a Benefit Cost Analysis.
- Reduced emissions from encouraging the use of public transit and non-motorized transportation, including providing important new bicycle connections and infrastructure.
- 5. Reduced energy use through the use of LED lighting in the streetscape project.
- 6. Opportunity to include green infrastructure within an improved streetscape.

#### If applicable, how does this project serve as a catalyst for future initiatives:

The Lee Road Corridor Revitalization Project is designed to promote future small business growth by making roadway infrastructure improvements that enhance access to private commercial property and create new opportunities for future private development. The improvements will enable more efficient access and parking for the commercial district, improved business visibility, connections with surrounding neighborhoods, and more – all of which makes the commercial district more attractive and accessible for small businesses to expand or relocate to Lee Road. The City of Shaker Heights Economic Development Department has identified more than 70,000 square feet of existing "opportunity space" – defined as commercial properties that are currently vacant and/or tax delinquent – that can be improved or redeveloped to house new businesses. Based on a conservative estimated average amount of space per employee of 200 square feet, we estimate that up to 350 new jobs at small businesses could be created within existing opportunity space in the Lee Road commercial district.

#### FINANCIAL INFORMATION:

#### **Total Budget of Project:**

Construction:	\$16.1M
Engineering:	\$1.6 M
Associated Costs:	\$0.6 M
CMCI:	\$1.6 M
TOTAL:	\$19.9M

#### **Other Funding Sources of Project (list each source and dollar amount separately):**

#### Total amount requested of County Council American Resource Act Dollars:

\$1,000,000

#### Since these are one-time dollars, how will the Project be sustained moving forward:

The City's Department of Public Works will maintain the improvements as part of its ongoing operations, and the cost of regular operations and maintenance will be included in the City of Shaker Heights Department of Public Works operating budget.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Laura E. Englehart

Signature: Jama & Capilat

**Date:** June 14, 2022

#### **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

Additional information or details are available upon request.

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Turner	exceed \$250,000, to the City of Pepper Pike
	for the Gates Mills Boulevard Linear Park
	Trailhead and Amenities Project from the
	District 9 ARPA Community Grant Fund;
	and declaring the necessity that this
	Resolution become immediately effective.

#### Resolution No. R2022-0195

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$250,000 to the City of Pepper Pike for the Gates Mills Boulevard Linear Park Trailhead and Amenities Project; and

**WHEREAS**, the City of Pepper Pike estimates approximately 6,796 people will be served annually through this award; and

**WHEREAS**, the City of Pepper Pike estimates the total cost of the project is \$250,000; and

**WHEREAS**, the City of Pepper Pike is estimating the start date of the project will be January 2023 and the project will be completed by July 2023; and

**WHEREAS**, the City of Pepper Pike requested \$250,000 from the District 9 ARPA Community Grant Fund to complete this project; and

#### Page 86 of 899

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the City of Pepper Pike to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the City of Pepper Pike from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Gates Mills Boulevard Linear Park Trailhead and Amenities Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



#### **Cuyahoga County Council** 9 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Obi

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

#### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Pepper Pike

#### Address of Requesting Entity:

28000 Shaker Boulevard Pepper Pike, Ohio 44124

**County Council District # of Requesting Entity:** 

9

#### **Address or Location of Project if Different than Requesting Entity:** Gates Mills Boulevard

Shaker Boulevard to Fairmount Boulevard

#### **County Council District # of Address or Location of Project if Different than Requesting Entity:**

Same

#### **Contact Name of Person Filling out This Request:**

Donald F. Sheehy, P.E., P.S. - Pepper Pike City Engineer

# **Contact Address if different than Requesting Entity:** 22999 Forbes Road, Suite B

Cleveland, Ohio 441146-5667

Email:	Phone:
sheehy@cvelimited.com	440-439-1999
Federal IRS Tax Exempt No.:	Date:

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

**Gates Mills Boulevard Linear Park Trailhead and Amenities Project:** The project will consist of landscaping and hardscaping amenities placed within City owned parcels of land between the Gates Mills Boulevard Right of Way. Currently, residents occasionally walk through uneven rolling grass terrain for exercise. The purpose of the project is to construct "islands of refuge" where these active residents may stop and rest in a park like setting. The concept of this linear park project is to create the construction of "Trailhead/Pocket Parks" throughout the corridor that would include amenities like benches, shrubbery, trees, and signage along with reforesting and reestablishing the tree canopy within the corridor.

A unique component of one of these proposed "pocket parks" near Shaker Boulevard will be to highlight an historical point of interest. A section of old brick road pavement rests within the project limits and our intent is to highlight this ~120-year-old brick pavement to reflect on the history of the area.

The funding requested for the Linear Park Trailhead and Amenities would be used to construct trailhead "pocket parks" that would include grading, landscape walls, benches, shrubbery, trees and signage along with reforesting and reestablishing the tree canopy within the corridor. These areas would also include knee walls made from recycled curb to match those at the Shaker Boulevard Median Park.

The "Proposed" Linear Park Trailhead and Amenities are the first phase of the City's multi-phase approach to enhance the green space on Gates Mills Boulevard. The City of Pepper Pike has submitted an Ohio Department of Natural Resources (ODNR) Clean Ohio Trails Fund (COTF) Grant to construct the Gates Mills Multi-Purpose Trail Project which is defined in the Cuyahoga County Greenways Framework Plan (See Attachment 2 – Greenway Map). This COTF request will connect the connect the trailheads and amenities with a multi-use path. A citywide survey was conducted in late summer 2021 regarding sidewalks, trails, and specifically a trail along Gates Mills Boulevard. There were nearly 900 responses, with around 70% of respondents indicating that they were in favor of a trail along Gates Mills Boulevard.

The City is working on a future phase to the Gates Mills Boulevard Greenway area with the rebuilding of a detention basin near Shaker Boulevard. The purpose of the project is to prevent flooding of nearby residents and Shaker Circle during heavy storm events. We have had serious flooding when the water has flowed over the basin through the traffic circle and flooded portions of City Hall and the Fire Department. We are highly aware that the nature of storms in northeast Ohio over the past decade are less predictable and more severe in terms of rainfall intensity. This project is designed to provide a factor of safety to handle short term high intensity rainfalls and to prevent the re-occurrence of flooding.

Once these phases are completed, the City is looking to submit a future grant to the Cuyahoga County Planning Commission for a Heathy Urban Tree Canopy Grant for the future enhancement of the tree canopy within the Gates Mills Boulevard Corridor.

When all phases of the project are completed, the Gates Mills Boulevard Corridor will have a positive impact on the environment beyond providing a healthy multi-modal alternative. The layout of the project was designed to protect and sustain the natural environment. Users to the multi-purpose trail will have the opportunity to move along the trail adjacent to the detention basin to experience firsthand how a detention basin functions in controlling stormwater runoff. In addition, the trailheads will provide areas of refuge where users can stop to rest and enjoy the natural beauty of the corridor.

Project Start Date:	Project End Date:
January, 2023	July, 2023

# **IMPACT OF PROJECT:**

#### Who will be served:

Pepper Pike is located south of the Urban Core Community of Mayfield Heights and just east of the Urban Core Disadvantaged Communities of Shaker Heights (See Attachment 4).

Pepper Pike has a small section of the community located in NOACA's Environmental Justice Area and is adjacent to an Environmental Justice Area in Mayfield Heights (See Attachment 5).

#### How many people will be served annually:

The City's population in 2010 was 5,979 and grew to 6,796 in 2020, a 13.7% growth for the decade. Cuyahoga County's population went from 1,280,122 in 2010 to 1,264,817 in 2020 or a loss of 2% for the same time period. Pepper Pike has a slightly higher youth population, under the age of 18, at 23.9% in comparison to Cuyahoga County at 20.6%.

#### Will low/moderate income people be served; if so how:

The City of Pepper Pikes does not contain any Low/Moderate Block Groups or have any Improvement Target Boundary Area as defined by the US Department of Housing and Urban Development. The City of Pepper Pike does not have any Equity Zone located within the City but is adjacent to some areas located in the Cities of Mayfield Heights and Lyndhurst as established and adopted by Cuyahoga County (See Attachment 3).

#### How does the project fit with the community and with other ongoing projects:

The City of Pepper Pike has submitted an Ohio Department of Natural Resources (ODNR) Clean Ohio Trails Fund (COTF) Grant to construct the Gates Mills Multi-Purpose Trail Project which is defined in the Cuyahoga County Greenways Framework Plan (See Attachment 2 – Greenway Map). The trailhead and amenities proposed with this application were included in the City's ODNR COTF grant but were referenced in that application as future enhancements for the area.

This project will connect public transportation and parks to offer recreational opportunities at the Shaker Median Park and the Pepper Pike Multi-Generational Playground located off Lander Circle near City Hall (See Attachment 1 – Location Map).

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The project will not create or retain any permanent or temporary jobs.

#### If applicable, what environmental issues or benefits will there be:

Gates Mills Boulevard Linear Park Trailhead & Amenities Project will be constructed within the limits of the Gates Mills Boulevard right of way which are owned by the City of Pepper Pike and will not require any additional existing right of way. Therefore, no environmental issues will be encountered during the construction of this project. The benefits will be to re-establish the tree canopy and gain access to this park.

#### If applicable, how does this project serve as a catalyst for future initiatives:

When completed, the Gates Mills Boulevard Corridor will be a catalyst for other communities to sponsor other multi-use trails projects identified within the Cuyahoga County Greenway Framework Plan and Priority Map – please refer to Attachment 2 – Greenway Map.

#### **FINANCIAL INFORMATION:**

#### **Total Budget of Project:**

\$ 25,000.00 = Design and Engineering Costs

<u>\$ 225,000.00 = Construction, Construction Engineering and Contingency Costs</u>

\$ 250,000.00 = Total Budget of Project

#### **Other Funding Sources of Project (list each source and dollar amount separately):**

\$ 0.00 or 0.00% - A local share of the project costs are not required for County Council ARPA funding.

#### **Total amount requested of County Council American Resource Act Dollars:**

\$250,000.00 – Cuyahoga County Council ARPA Share of Project or 100% of Total Budget.

#### Since these are one-time dollars, how will the Project be sustained moving forward:

The City of Pepper Pike provides funding for Parks and Recreational Maintenance as part of the annual Service Department budget. Currently, the city has a full-time Service Department with employees who will regularly maintain trails, parks, public open spaces in addition to their other responsibilities. The Pepper Pike Service Department has successfully maintained the existing community parks and trails for more than 20 years. The Service Department conducts daily inspections Monday through Friday between the hours of 7 a.m. to 3 p.m. At night and weekends, the Pepper Pike Police Department performs routine inspections to ensure the safety for visitors.

The Service Department currently owns equipment, like lawn mowers, backhoes (for removing debris) and pick-up trucks, that are necessary to maintain the trailhead and amenities. Pepper Pike Service Department employees are skilled and experienced in managing the day-to-day operations and maintenance of our parks and playgrounds. Whether inspecting the grounds for foreign objects and cleaning areas from debris, replacing/reinstalling a broken piece of equipment or performing any of the other various maintenance duties, our City has adequate, skilled staffing who would keep the our parks tidy, safe and appealing for visitors.

Pepper Pike will be able to absorb the summer and winter maintenance for this project into its existing Service Department's budget. Therefore, no additional resources will need to be allocated to maintain this facility and the project will not require any additional funding to maintain this asset.

#### **DISCLAIMER INFORMATION AND SIGNATURE:**

#### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

#### Printed Name:

Mayor Richard Bain

Signature: Date: June 13, 2022

#### **Additional Documents**

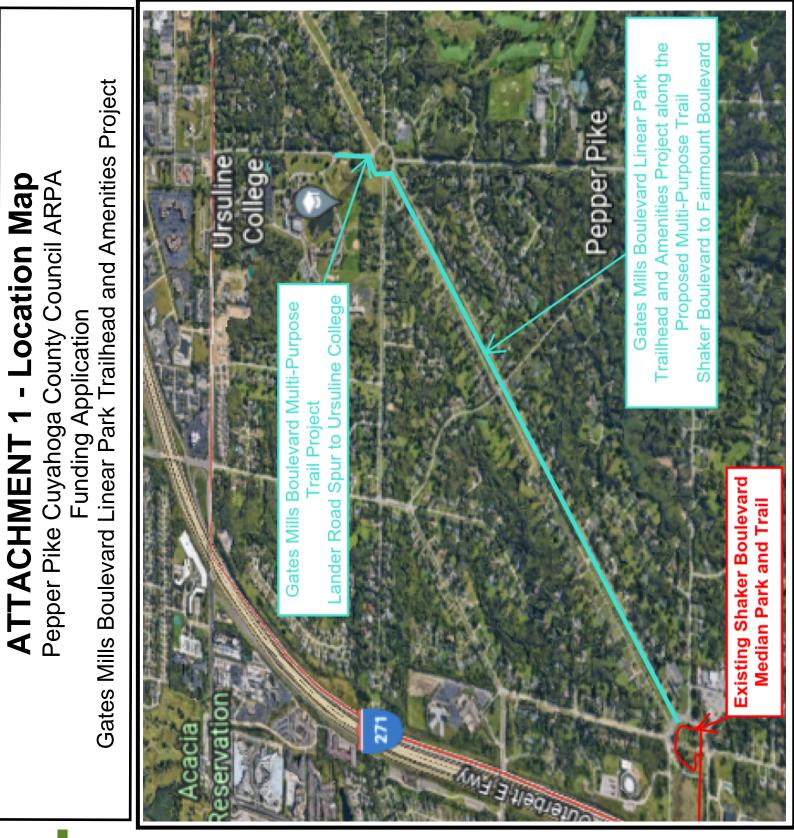
Are there additional documents or files as part of this application? Please list each documents name:

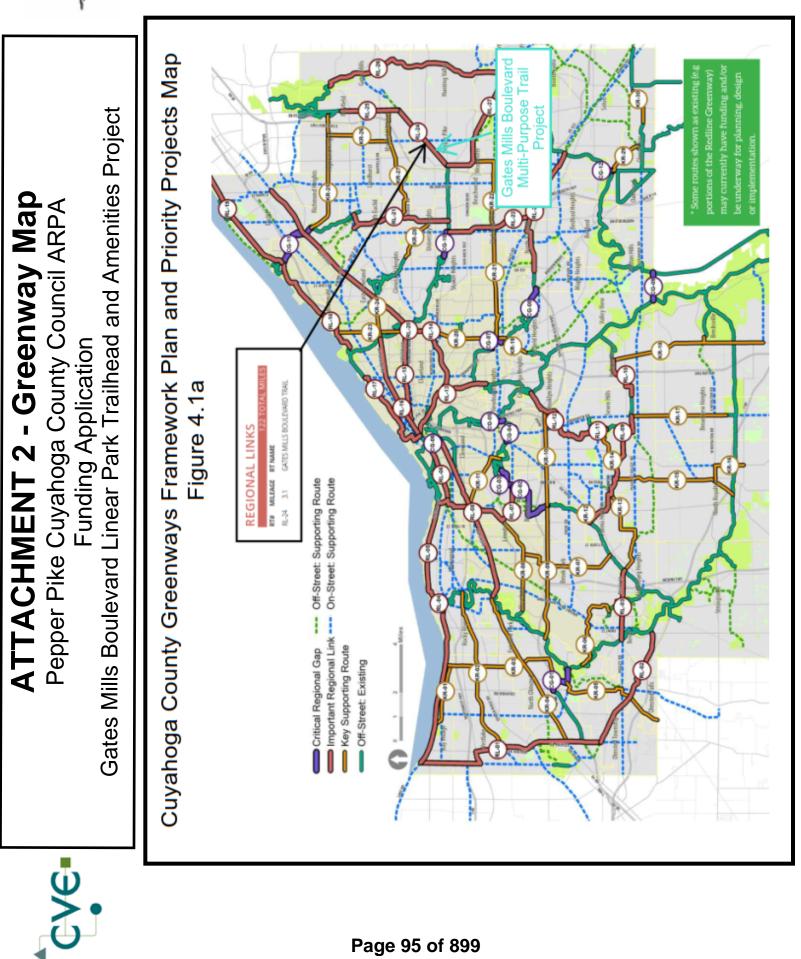
Attachment No.1 Pepper Pike Gates Mills Boulevard Liner Park Trailhead and Amenities Project Location Map

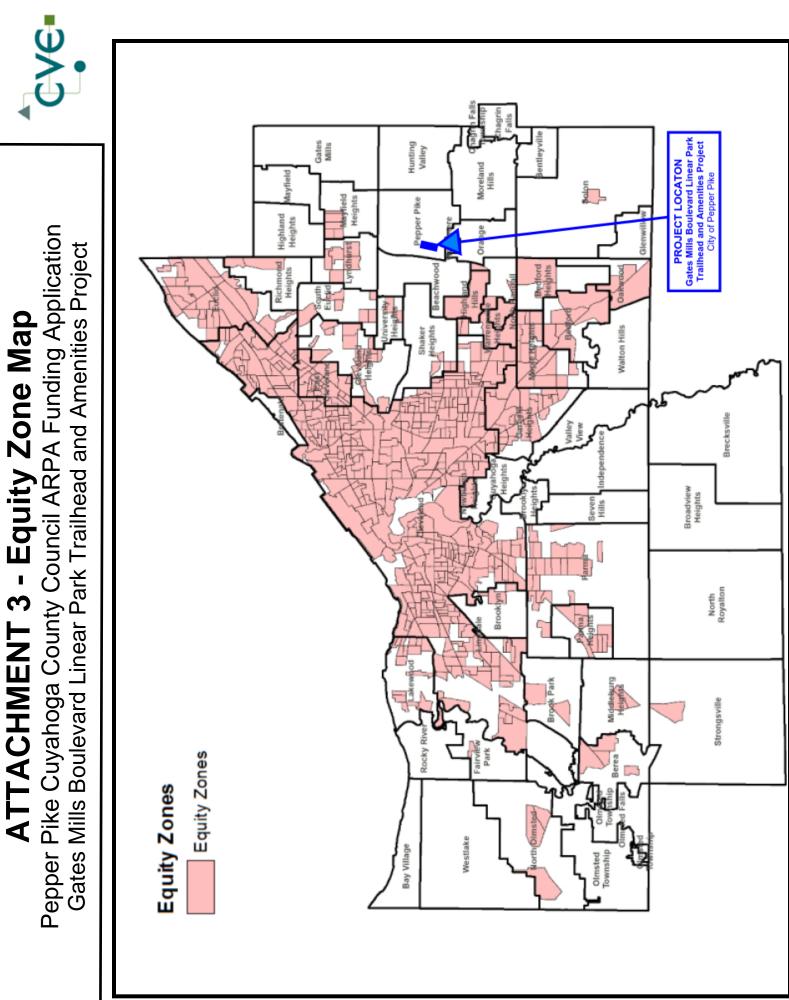
Attachment No.2 Pepper Pike Gates Mills Boulevard Liner Park Trailhead and Amenities Project Greenways Map

- Attachment No.3 Pepper Pike Gates Mills Boulevard Liner Park Trailhead and Amenities Project Cuyahoga County Equity Zone Map
- Attachment No.4 Pepper Pike Gates Mills Boulevard Liner Park Trailhead and Amenities Project NOACA Urban Core and Disadvantaged Communities Map

Attachment No.5 Pepper Pike Gates Mills Boulevard Liner Park Trailhead and Amenities Project NOACA Environmental Justice Area Map





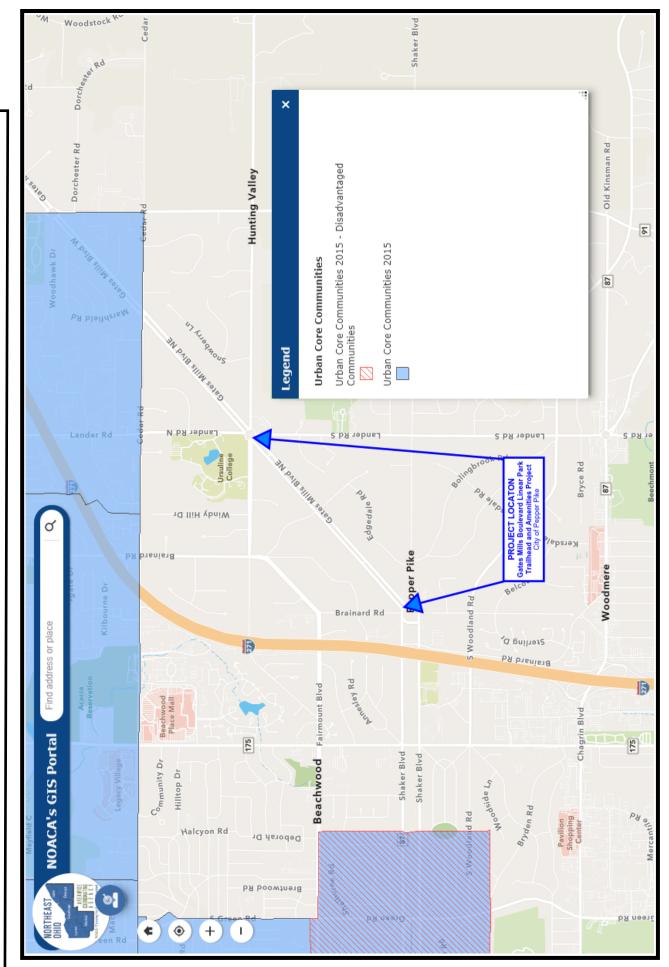


Page 96 of 899

# **ATTACHMENT 4 - NOACA Urban Core and Disadvantaged Communities Map**

Pepper Pike Cuyahoga County Council ARPA Funding Application Gates Mills Boulevard Linear Park Trailhead and Amenities Project

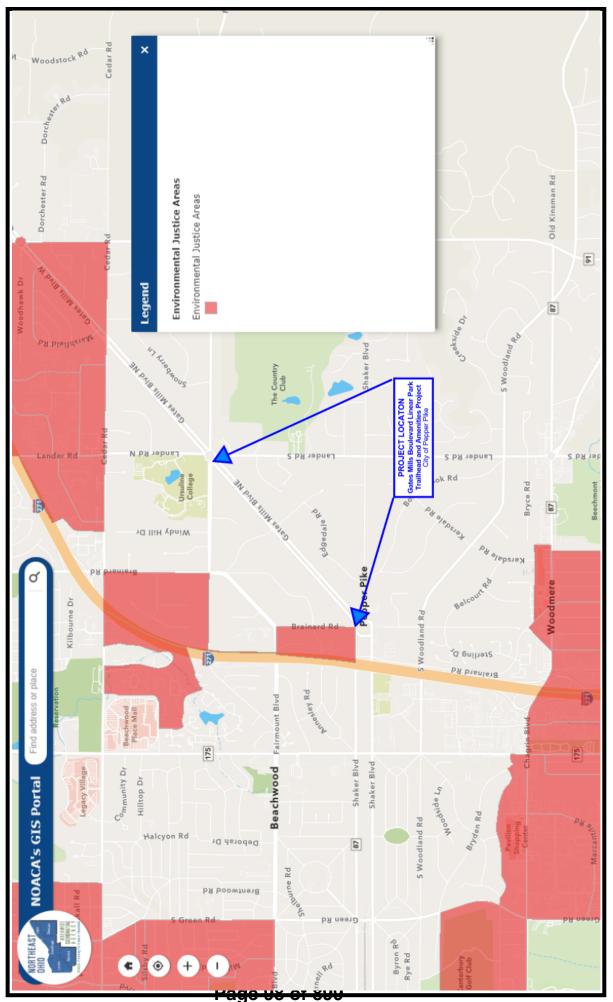




Page 97 of 899







# **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>TurnerA Resolution awarding a total sum, not to<br/>exceed \$274,781.57, to Orange Village for<br/>the purpose of purchasing seven marked<br/>police vehicles from the District 9 ARPA<br/>Community Grant Fund; and declaring the<br/>necessity that this Resolution become<br/>immediately effective.

# Resolution No. R2022-0196

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$274,781.57 to Orange Village for the purpose of purchasing seven marked police vehicles; and

**WHEREAS**, Orange Village estimates approximately 61,008,816 people will be served annually through this; and

**WHEREAS**, Orange Village estimates approximately two permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Orange Village estimates the total cost of the project is \$374,377.57; and

**WHEREAS**, Orange Village indicates the other funding source(s) for this project includes funds from the Orange Village General fund to cover any remaining expenses for the project; and

**WHEREAS,** Orange Village is estimating the project will be completed by December 2022; and

**WHEREAS**, Orange Village requested \$274,781.57 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$274,781.57 to Orange Village to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$274,781.57 to Orange Village from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of purchasing seven marked police vehicles.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



#### **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

#### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Orange Village

Address of Requesting Entity: 4600 Lander Road Orange Village, Ohio 44022

**County Council District # of Requesting Entity:** #9

Address or Location of Project if Different than Requesting Entity:

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 

**Contact Name of Person Filling out This Request:** 

Chief Christopher Kostura

**Contact Address if different than Requesting Entity:** 

Email:	<b>Phone:</b>
chiefkostura@orangevillage.com	440-498-4401
Federal IRS Tax Exempt No.:	<b>Date:</b>
34-6002105	06/01/2022

#### **PROJECT DESCRIPTION**

# **REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

In January of 2020 we experienced the beginning of a global pandemic that has forever changed the world we live in. In Orange Village, Ohio we have experienced a large increase in violent crime and call volume across the board due to the pandemic. Prior to January 27, 2020 the Orange Village Police Department has never had an officer injured in the line of duty due to violent crime or experienced an officer involved shooting. Since January 27, 2020 we have experienced both, leaving three officers lucky to be alive after literal fights for their life. Within Orange Village our business district known as Orange Place is made up of retail, hotels, dining, etc. which has been the most affected. Prior to January 27, 2020 our agency has only charged one person with attempted murder. That incident occurred less than one week before January 27, 2020 on Orange Place. Since January 27, 2020 we have charged more individuals with crimes of violence or crimes related to firearms than any other time period in the department's history, including attempted aggravated murder of a police officer.

The Orange Village Police Department conducted a review of all police reports during the COVID-19 pandemic from January 27, 2020 to April 25, 2022. We determined this time period to be 819 days long. Therefore, we also conducted a review of all police reports from the preceding 819 days, October 29, 2017 to January 26, 2020. These two reviews have shown a significant increase in crime since the beginning of the COVID-19 pandemic. Since January 27, 2020 the Orange Village Police Department has taken 81 firearms off the street, an increase of 523.07% when compared to pre-pandemic levels. Offenses of violence defined by the Ohio Revised Code have increased by 27.60% since the beginning of COVID-19. Reports related to disturbances have increased by 63.33% and Stolen Vehicles by 333.33%, often used to commit violent crime. Finally, reports related to resistance toward the police, including charges of resisting arrest, obstructing official business and fleeing and eluding have increased by 161.53%. Based on this review, we have concluded that violent crime has increased due to the COVID-19 pandemic beginning on January 27, 2020. Additionally, we have concluded that other crime, typically associated with violent crime has increased even more significantly.

In response to this significant increase in crime, the Orange Police Department has implemented a plan to increase the staffing of the police department. With the increase in the number of officers we will have on-duty at any given time we also need to increase the number of police vehicles we operate. Currently, Orange Village operates six fully outfitted police vehicles. We have determined we need to increase this number to seven. Per the Orange Village Police Vehicle Replacement Plan, our current fleet of six police vehicles was scheduled to be replaced in 2021 but the replacement was postponed due to the COVID-19 Pandemic. The vehicles, all model year 2017 are now significantly beyond their life expectancy and all have at least 77,000 in mileage with some as high as 110,000 miles. Unfortunately, some of our police vehicles have experienced catastrophic failures requiring them to be permanently taken out of service. The remaining operational vehicles in our current fleet are also showing signs that they may soon experience the same catastrophic failures. The Orange Village Police Department plans to purchase six police vehicles before the conclusion of this year to replace our current deteriorating fleet. A seventh police vehicle will be ordered immediately should we receive a grant award to accommodate our growing police department.

In conclusion, with the awarded grant monies, the Orange Village Police Department hopes to purchase 7 marked police vehicles replacing the current fleet before the conclusion of 2022. In the coming years, Orange Village will budget accordingly to replace all future police vehicles consistent with the Orange Village Police Vehicle Replacement Plan.

Project Start Date:	Project End Date:
03/11/2022	12/31/2022

# **IMPACT OF PROJECT:**

#### Who will be served:

Consumers, tourists, workers and residents.

#### How many people will be served annually:

According to the Ohio Department of Transportation, approximately 120,000 vehicles travel on I-271 through Orange Village daily. This is approximately 43,200,000 per year. Each year approximately 17,808,816 vehicles travel the local roadways of Orange Village. Based on this data we estimate 61,008,816 people will be served annually.

#### Will low/moderate income people be served; if so how:

Low/moderate income people will be served as we have multiple hotels within Orange Village serving as affordable long-term housing as well as housing for the homeless.

#### How does the project fit with the community and with other ongoing projects:

In response to this significant increase in crime, the Orange Police Department has implemented a plan to increase the staffing of the police department. With the increase in the number of officers we will have on duty at any given time we also need to increase the number of police vehicles we operate.

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Two additional full-time police officers will be hired as well as additional part-time officers as needed.

#### If applicable, what environmental issues or benefits will there be:

The Orange Village Police Department will purchase (7) Ford Interceptor Explorers. These vehicles utilize a 3.0 Liter V6 EcoBoost engine which require less consumption of fossil fuels and emits less pollution into the environment than our current fleet of Dodge Chargers which utilize a Hemi V8 engine. Six to replace the current fleet, and a seventh will be utilized by the newly hired officers.

#### If applicable, how does this project serve as a catalyst for future initiatives:

This project serves as a catalyst for future initiatives as it will allow us to begin our expansion plan for all aspects of our police department immediately.

# **FINANCIAL INFORMATION:**

**Total Budget of Project:** \$374,377.57 - 7 Ford Explorers fully equipped

**Other Funding Sources of Project (list each source and dollar amount separately):** Funds from the Orange Village General Fund will be allocated to cover any remaining expenses needed for the project should we receive a grant award.

**Total amount requested of County Council American Resource Act Dollars:** \$274,781.57 7 Ford Explorers @State bid \$39,254.51 each

Since these are one-time dollars, how will the Project be sustained moving forward: Orange Village will budget accordingly to replace police vehicles as outlined in the Orange Village Police Vehicle Replacement Plan.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

#### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Kathy Mulcahy, Mayor

Date:

#### **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

# **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>TurnerA Resolution awarding a total sum, not to<br/>exceed \$150,000, to the Village of Highland<br/>Hills for the Government Center Elevator<br/>Replacement Project from the District 9<br/>ARPA Community Grant Fund; and<br/>declaring the necessity that this Resolution<br/>become immediately effective.

# Resolution No. R2022-0197

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$150,000 to the Village of Highland Hills for the Government Center Elevator Replacement Project; and

**WHEREAS**, the Village of Highland Hills estimates approximately 28,000 people will be served annually through this award; and

**WHEREAS**, the Village of Highland Hills estimates approximately 10-12 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Village of Highland Hills estimates the total cost of the project is \$440,000; and

**WHEREAS**, the Village of Highland Hills indicates the other funding source(s) for this project includes funding from the Village of Highland Hills' general fund; and

WHEREAS, the Village of Highland Hills is estimating the project will start immediately upon approval and the project will be completed by March 2023; and

**WHEREAS**, the Village of Highland Hills requested \$150,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to the Village of Highland Hills to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to the Village of Highland Hills from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of Government Center Elevator Replacement Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

#### Page 108 of 899

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing R	esolution was duly
Yeas:			
Nays:			
	County Co	uncil President	Date
	County Ex	ecutive	Date
	Clerk of C	ouncil	Date

First Reading/Referred to Committee: Committee(s) Assigned:

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# Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# **COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

# **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Village of Highland Hills

Address of Requesting Entity: 3700 Northfield Road Highland Hills, Ohio 44122

**County Council District # of Requesting Entity: 9th** 

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity: 9th

Contact Name of Person Filling out This Request: Mayor Michael Booker

Contact Address if different than Requesting Entity:

Email:	Phone:
mbooker@vhhohio.org	216-283-3000
Federal IRS Tax Exempt No.:	Date:
346679344	June 13,2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

**Government Center Elevator Replacement -** Highland Hills Village is requesting financial assistance to enable it to replace the main and freight elevators in its Village Government Center located at 3700 Northfield Road. This 41,000 sq.ft. property is a former hotel complex that was acquired and adaptively rehabilitated by the newly formed Village in the early 1990's. The property provides spaces for Village administrative offices including the Mayor's office, Council offices and chamber, Clerk of Courts and Mayor's Court, Senior Department, Building, Law, and Police Departments. Mayor's Court, meeting and conference rooms, file storage and main restrooms are located on the basement level which is accessed via the elevators or a stairway. The main and freight elevators are subject to frequent service disruptions due to age and condition. Without functioning elevators only a single unisex restroom is available on the main floor for access by those requiring ADA accessibility. This project proposes to finance a portion of the reconstruction cost of these elevators.

This project is necessary to enable the function of local government activity. It is necessary for internal operations of government, as well as, to enable public access to government functions and services. Financial assistance is necessary for its execution as the Village has suffered from dramatic fiscal consequences resulting from the recent pandemic and impacts associated with work-at-home practices. These impacts have taken the Village from the realization of a secure financial future to significant concerns for future fiscal solvency.

At the beginning of 2020 the Village had successfully secured the relocation and expansion of ABB's corporate headquarters offices and support facilities. This relocation resulted in the construction of a state-of-the-art 146,000 sq.ft. corporate office on Harvard Road. The building was to house the company's 450 employees, as well as, training and product development facilities. A \$40,0000,000 payroll was anticipated. ABB's building was never occupied as the COVID-19 Pandemic prohibited gatherings of employees and led to broad work-at-home practices that resulted only a very small fraction of employees working regularly in this building.

In late 2019 and early 2020, the former vacated PNC Bank Building was slated for near-total occupancy by three companies. With assistance from incentive programs offered by the Village these companies committed to leasing over 120,000 sq.ft. of the building's total 163,000 sq.ft. area. More than 700 jobs and \$34,000,000 in annual payroll was anticipated to result from these building leases and the Village's successful economic development efforts. Only one of the companies committing to leases at the former PNC building have followed through with any significant local employment.

The Village is also currently struggling to complete road improvements of Mill Creek Boulevard. These expensive improvements are required to support businesses in Enterprise Park where the above buildings are located.

As a result of existing financial commitments and the change in fiscal outlook, the proposed project cannot move forward without the requested assistance. Should assistance be provided, this project will begin immediately upon approval. Design services and bidding will take approximately four months with another four months required for execution of the improvements.

Project Start Date:	Project End Date:
Immediately upon approval	March 1, 2023

# **IMPACT OF PROJECT:**

#### Who will be served:

The main and freight elevators serve all visitors, employees, and functions within this complex. This includes those appearing in Mayor's Court or function rooms and conference rooms in the lower level, as well as many of the tenants of the 120 SRO units primarily occupied by low and moderate income tenants.

#### How many people will be served annually:

The main elevator serves all 754 residents of the Village as well as all tenants and those visiting offices, services and businesses in the building with an estimated 28,000 passenger elevator operations annually.

#### Will low/moderate income people be served; if so how:

Highland Hills has been identified by the Cuyahoga County Planning Department as a low- and moderateincome community and an investment target area. Further, the vast majority of the 120 single room occupancy rental units in the former hotel rooms are occupied by low and moderate income tenants including students and individuals with disabilities.

#### How does the project fit with the community and with other ongoing projects:

This project is consistent with the Village's efforts to maintain its real property in spite of mounting fiscal constraints. The government facility received a new roof and windows in the last few years. Because of the substantial expense related to the re-construction of Mill Creek Boulevard, which serves the Enterprise Park area where most income revenues are sourced, this project cannot be funded with Village revenues, and will therefore be dependent upon grant revenues for execution.

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

While this project will generate 10-12 temporary construction related jobs for three months. Further, this project is critical to the ability of the Village to provide adequate public services in spite of lost revenues.

#### If applicable, what environmental issues or benefits will there be:

No environmental issues are anticipated, and all demolition and waste disposal will comply with appropriate environmental regulations.

#### If applicable, how does this project serve as a catalyst for future initiatives:

This project will result in the execution of one element in our on-going efforts to maintain our physical facilities and provide appropriate public services.

# **FINANCIAL INFORMATION:**

#### **Total Budget of Project:**

Total budget for this project is estimated to be approximately \$ 440,000. Costs include demolition of

existing facilities, installation of new elevator cars, controls, new doors, hydraulic cylinders and ventilation.

Main passenger elevator costs – approx. \$260,000 Freight elevator costs – approx. \$180,000.

## Other Funding Sources of Project (list each source and dollar amount separately):

The Village is requesting the maximum possible financial assistance for this effort as all funds not granted will be obligated by the Village from its general fund. No other sources of funds have been identified.

**Total amount requested of County Council American Resource Act Dollars:** The Village is requesting a minimum of \$150,000

# **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed	Name:
---------	-------

#### Michael Booker, Mayor

Signature:	Date:
M-QLBR	June 13, 2022

# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

# **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>TurnerA Resolution awarding a total sum, not to<br/>exceed \$137,100, to the Village of North<br/>Randall for the purpose of repairing and<br/>remodeling 4750 Northfield Road for use as<br/>a community center from the District 9<br/>ARPA Community Grant Fund; and<br/>declaring the necessity that this Resolution<br/>become immediately effective.

# Resolution No. R2022-0198

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$137,100 to the Village of North Randall for the purpose repairing and remodeling 4750 Northfield Road for use as a community center; and

**WHEREAS**, the Village of North Randall estimates approximately 1,100 people will be served annually through this award including primarily people who qualify as low to moderate income; and

**WHEREAS**, the Village of North Randall estimates approximately 8 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Village of North Randall estimates the total cost of the project is \$137,100; and

**WHEREAS**, the Village of North Randall is estimating the start date of the project will be July 2022 and the project will be completed by December 2022; and

**WHEREAS**, the Village of North Randall requested \$137,100 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$137,100 to the Village of North Randall to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$137,100 to the Village of North Randall from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of repairing and remodeling 4750 Northfield Road for use as a community center.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

#### Page 116 of 899

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing R	esolution was duly
Yeas:			
Nays:			
	County Co	uncil President	Date
	County Ex	ecutive	Date
	Clerk of C	ouncil	Date

First Reading/Referred to Committee: Committee(s) Assigned:

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, 20\_\_\_\_\_



# Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Village of North Randall

Address of Requesting Entity: 21937 Miles Road North Randall Village, Ohio 44122

County Council District # of Requesting Entity: 9th

Address or Location of Project if Different than Requesting Entity: 4750 Northfield Road North Randall Village, Ohio 44122

County Council District # of Address or Location of Project if Different than Requesting Entity: 9th

Contact Name of Person Filling out This Request: Mayor David Smith

Contact Address if different than Requesting Entity: (same)

Email:	Phone:
Smithd@northrandall.org	216-244-4273
Federal IRS Tax Exempt No.:	Date:
346002051	June 10, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Until recently, the Village of North Randall has struggled to remain a fiscally viable unit of local government. Once a thriving commercial hub with one of the country's largest indoor malls and a large horse racing venue, changes in the retail market, increasing competition from suburban centers and urban sprawl resulted in the decline of the mall. Racing and gambling policies at the State level limited local race track activity. While the race track was able to diversify into recreational slot machine gambling, and more recently off-track and televised gambling, the mall failed and eventually closed. The mall's closure resulted in a ripple effect, with additional closings of major retail and restaurant operations on the outlets around the mall. For two decades the Village struggled to survive on limited income tax revenues from the surviving business and gambling operations.

Just a few years ago, the trajectory of the community would benefit by the efforts of a development group that would acquire a number of the land tracts upon which commercial buildings of the mall were constructed. These new owners benefitted from Village planning and zoning changes that paved the way for the transition of these properties from commercial to light industrial uses. The developers made the investment in demolition and site improvements and assembled individual properties into a larger property that became the home of an Amazon Fulfilment Center. The substantial employment resulting from Amazon's operation, combined with the investments made at the former Northfield Race Track (now Jack's Casino) have catapulted the Village to new prosperity.

While the fiscal resources of the Village have improved and the Village enjoys an improved image, due to the above investments, evidence of the difficulty of the past remains apparent in the existence of several commercial buildings along Northfield Road and Miles Road. With dramatic changes in retailing (due in part to Amazon's success) many of these vacant commercial structures are obsolete and lacking viable commercial tenants. They now stand in testimony to the dramatic changes in commercial land use and the troubled history of the past. They convey an image of fiscal stress, in contrast to the improved characteristics of the Village itself.

Mayor Smith has championed efforts to improve the community's image and improve the welfare of its residents. He is doing this by investing in the community. Under his leadership a vacant furniture store (4610 Northfield Road) was acquired by the Village and is in the process of being adaptively rehabilitated to serve as the new Village Hall. It will provide contemporary space for the administration, police department and various Village departments while contributing to sustainability goals and breathing new life into a vacant commercial building.

The Village is requesting financial assistance to enable it to continue its revitalization efforts. A former vacated commercial building located at 4750 Northfield Road has been donated to the Village. This property will be converted into a community center building. While it is structurally sound, it has been vacant for five years. Deferred maintenance and lack of occupants has resulted in several needed improvements. Among them include mechanical systems replacement, parking surface replacement, exterior and interior lighting improvements, and other modifications as indicated in the attached list. The Village anticipates a significant investment in building assessments, design services, and will contribute to repair and remodeling for the stated purpose. We are asking for financial assistance that will advance our efforts in community revitalization, blighting influence removal, community image enhancement. This investment will enable the Village to have a place for community activities and services.

Project Start Date:	Project End Date:	I
July 1, 2022	December 31, 2022	

# **IMPACT OF PROJECT:**

#### Who will be served:

Upon completion of building improvements, the Center will provide activities and service to the residents and business within the Village. It will provide a venue for local gatherings, for senior services, for information exchanges between residents and non-profit service providers, and for basic skills training and counseling.

#### How many people will be served annually:

Approximately 1,100 residents and local business employees would be served.

#### Will low/moderate income people be served; if so how:

Based on information provide by the Cuyahoga County Planning Department the entire Village lies within the County's identified Low and Moderate Income census tracts. This facility will serve all in need, which is anticipated to primarily low and moderate income individuals and households.

#### How does the project fit with the community and with other ongoing projects:

This project is a component of this administration's commitment to make strategic investments necessary to stabilize and enhance the mage and quality of life within the community. It builds on the current rehabilitation of a commercial building on the same roadway for use as a new home for Village administrative offices and police station. It builds on private sector investments stimulated by the construction of Amazon's fulfillment center on nearby Emery Road.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Once completed, the new Center will house approximately 8 full and part-time employees.

#### If applicable, what environmental issues or benefits will there be:

While the subject property is not impacted by any significant environmental hazards or construction materials it does suffer from long-term vacancy, deferred maintenance and general wear. A number of improvements and updates are required to make the property functional. Among the many benefits of this effort is the potential to rehabilitate an existing structure and utilize the materials and energy already invested in the site. This is a significant contribution to sustainability on the part of the Village.

#### If applicable, how does this project serve as a catalyst for future initiatives:

One of the goals of the Village's investment in this property is to stimulate addition investment in the Northfield Road corridor. This is the second investment by the Village. These investments, combined with additional private sector economic activity from new buildings (Taco Bell, etc.) and area leases, illustrate the viability and potential of the area.

# **FINANCIAL INFORMATION:**

#### **Total Budget of Project:**

Total project budget includes replacement of 2 HVAC units, parking paving and stripping, electrical upgrades, site landscaping and signage for a total cost of \$137,100.

#### Other Funding Sources of Project (list each source and dollar amount separately):

North Randall Village has already expended over \$50,000 for site assessment and general building clean-up. As the Village is currently committed to the expenditure of approximately \$7 million for the adaptive re-use of 4610 Northfield Road for a new Village Hall, and is committed to the long-term operation and maintenance of both buildings, we are requesting funding through this grant program for the costs of the above specific property improvements (\$137,100).

Total amount requested of County Council American Resource Act Dollars: \$137,100

Since these are one-time dollars, how will the Project be sustained moving forward:

The Village is seeking assistance only for the listed repair and rehabilitation costs of the subject property. Additional repair costs may be required as this effort moves forward. However, the Village will assume responsibility for any additional costs not reflected in the above request. Once functional, the operating costs of the building and programs offered within it will be borne by the Village and non-profit partners utilizing its space. With assistance from this grant, the Village will not require loans or debt financing thereby making operations and maintenance the only costs in the future.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: David Smith, Mayor	
Signature:	Date: 6/10/22

# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

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# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Turner	exceed \$24,170, to the Village of
	Woodmere for the Woodmere Fire
	Department Turn-Out Gear Renewal
	Program from the District 9 ARPA
	Community Grant Fund; and declaring the
	necessity that this Resolution become
	immediately effective.

# Resolution No. R2022-0199

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$24,170 to the Village of Woodmere for the Woodmere Fire Department Turn-Out Gear Renewal Program; and

**WHEREAS**, the Village of Woodmere estimates approximately 28,000 vehicles travel daily through the Village and could be served with this award; and

**WHEREAS**, the Village of Woodmere estimates the total cost of the project is \$24,170; and

**WHEREAS**, the Village of Woodmere is estimating the start date of the project will be July 2022 and the project will be completed by December 2022; and

**WHEREAS**, the Village of Woodmere requested \$24,170 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$24,170 to the Village of Woodmere to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$24,170 to the Village of Woodmere from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Woodmere Fire Department Turn-Out Gear Renewal Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Village of Woodmere

#### Address of Requesting Entity:

27899 Chagrin Blvd., Woodmere, Ohio 44122

#### **County Council District # of Requesting Entity:**

District #9

Address or Location of Project if Different than Requesting Entity: (Same as above)

County Council District # of Address or Location of Project if Different than Requesting Entity:

(Same as above)

**Contact Name of Person Filling out This Request:** Benjamin Holbert, Mayor

**Contact Address if different than Requesting Entity:** (Same as above)

Email: bholbert@woodmerevillage.com	<b>Phone:</b> 216.831.1174 Ext.1223
Federal IRS Tax Exempt No.: 036600312	Date: May 23, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

#### Woodmere Fire Department Turn-Out Gear Renewal Program

The Village of Woodmere is seeking ARPA funding through Cuyahoga County Council for the purchase of Turnout Gear for firefighters. Our request is to assist funding the purchase of six (6) complete sets of gear that includes Helmets, Hoods, Coats, Pants, Gloves and Boots. Additionally, we are requesting one single coat and one single pair of pants.

Firefighter turnout gear is critically important, and required safety equipment necessary to help firefighters get their jobs done safely and efficiently. The National Fire Protection Association (NFPA) maintains standards that must be met to ensure a minimum level of protection and defense. For a firefighter, entering a burning building can mean walking into many hazardous conditions such as heat, flames, smoke and falling debris.

As the result of fiscal constraints, the Woodmere Fire Department's current inventory of turnout gear is old and illfitting and does not meet our standards to outfit our six firefighters. For example, one firefighter has an improper fitting coat, and another improper fitting pants. In addition, firefighting equipment and clothing continues to change as technology and experience present new and better ways to manage fires. From head to toe, the clothing that firefighters wear helps protect them from the many dangerous conditions associated with their jobs, are water repellant and also protect the wearer against chemical and biological hazards as fire accidents often commence with these hazards.

The Woodmere Village Fire Department is located in Cuyahoga County along the busy Chagrin Boulevard Corridor. Woodmere Village is unique in that while residential population is small (749), our population more than triples during the day as commuters travel into the Village for work. In addition to workforce population, in a single day nearly 28,000 vehicles travel along Chagrin Boulevard, a major vehicular corridor, which includes access ramps to I-271, along with some of the most popular retail, restaurant and shopping districts on the east side of Cuyahoga County.

The Fire Department is made up of the following personnel: 1 fulltime chief position currently open, expected to be filled within 60 days, 6 part time Firefighter Paramedics, 23 part time Firefighter EMTs, 1 part time Fire Prevention Officer. The department not only serves Woodmere, but regularly responds to mutual aid calls in neighboring communities.

The Fire Department averages 175-200 EMS runs a year and 80-120 Fire runs a year. Our Mutual Aid runs average between 3 and 9 over the last several years.

Project Start Date: July 2022

Project End Date: December 2022

# IMPACT OF PROJECT:

#### Who will be served:

Woodmere Fire & EMS serve and protect the residents of Woodmere and those visiting and working in our community. The fire department serves the Woodmere's residential neighborhoods, as well as the Chagrin Blvd. retail, office and commercial corridor consisting of office buildings and large retail and lifestyle centers. The department also provides mutual aid to neighboring communities.

**How many people will be served annually:** Woodmere Village is unique in that while residential population is small (749), our population more than triples during the day as commuters travel into the Village for work. In addition to workforce population, in a single day nearly 28,000 vehicles travel along Chagrin Boulevard, a major vehicular corridor, which includes access ramps to I-271, along with some of the most popular retail, restaurant and shopping districts on the east side of Cuyahoga County.

#### Will low/moderate income people be served; if so how:

The Fire Department serves to protect the health, safety and welfare of all residents, along with the thousands of retail, commercial and office workforce that call Woodmere home during the workday, many of whom are low-moderate income workers. According to 2020 Census data, 7.6% of Woodmere residents have incomes that meet federal poverty standards. In addition, the Fire Department regularly responds with Mutual Aid to calls in other neighboring communities.

#### How does the project fit with the community and with other ongoing projects:

The Village of Woodmere takes a one-of-a-kind approach to strengthening residential neighborhoods and community connections, while looking at local, regional, and national trends to expand opportunities for a safe, strong, and stable community. The purchase of new turnout gear will work to keep the community safe and improve the lives of residents, workforce and the thousands that travel through Woodmere on a daily basis.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

N/A

# FINANCIAL INFORMATION:

#### **Total Budget of Project:** \$24,170.00

Other Funding Sources of Project (list each source and dollar amount separately): \$0.

18

Total amount requested of County Council American Resource Act Dollars:

\$24,170.00

Since these are one-time dollars, how will the Project be sustained moving forward: The Mayor and Village Council have established a line-item in the Fire Department's budget to pay for maintenance and necessary future upgrades. Moving forward, the Village is dedicated to regularly seeking outside funding for the costs associated with future program resources and equipment.



Huntsville, Ohio 43324 Phone: 937-686-2000 Fax: 937-686-6425 Cell: 440-476-0229 Email: jniswander@fssohio.com

Woodmere Village Fire Department Attn: AC Dale Cohen 27889 Chagrin Blvd Woodmere , OH 44122

#### AC Dale Cohen;

Please find below the prepared quote requested:

Qty.	Manufacturer & Part Number	Descri	otion	List Price	<b>Discount Price</b>	Extended Price
2 -	- FireDex FXR 2022 WEAR TRIAL	FXR Custom coat WEAR TRIAL	program that gets a discour	nt on	a. \$1,340.00 ea	\$2,680.00
2 -	FireDex FXR 2022 WEAR TRIAL	2 sets of coats and pants that 22 WEAR FXR Custom pant WEAR TRIAL are the same as the 4 sets below.		oelow.e	a. \$950.00 ea	. \$1,900.00
4 -	FireDex FXR 2022 STANDARD	FXR Custom coat STANDARD		· e	a. \$1,685.00 ea	. \$6,740.00
4 -	FireDex FXR 2022 STANDARD	FXR Custom pant STANDARD		e	a. \$1,195.00 ea	. \$4,780.00
		OUTER SHELL:TecGen 71 TAN				
		THERMAL LINER: Core CXP 1 la	yer			
		MOISTURE BARRIER: Stedair 40	000			
		TPP: 37.50 (NFPA min 35) THL:	347.70 (NFPA min 205)			
	· FireDex H41	FULL Nano Barrier hood		e	a. \$140.00 ea	\$840.00
6 -	FireDex G2L	DexPro structural glove		e	a. \$105.00 ea	\$630.00
6 -	· MSA 1044	Traditional helmet NFPA bourk	es	e	a. \$305.00 ea	. \$1,830.00

June 15, 2022

#### 6228 Road 95 Huntsville, Ohio 43324 Phone: 937-686-2000 Fax: 937-686-6425 Cell: 440-476-0229 Email: jniswander@fssohio.com

Qty. Manufacturer & Part Number 6 - Black Diamond X2	Description Structural Leather Boot	ea	Extended Price \$1,890.00
	SHIP DIRECT NOT INCLUDED		
		· .	
	:		
·			
			:
		Total:	\$21,290.00

Thank you for the opportunity to quote for you; I hope earn your business.

Sincerely,	We would need one additional coat one additional pants	\$ 1,685.00 \$ 1,195.00
		Revised total \$ 24,170.00
Julie Niswander		Page 2 of 2

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to			
Turner	exceed \$50,006, to the Village of			
	Woodmere for the Police Department Body			
	Worn Cameras Replacement Program from			
	the District 9 ARPA Community Grant			
	Fund; and declaring the necessity that this			
	Resolution become immediately effective.			

# Resolution No. R2022-0200

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$50,006 to the Village of Woodmere for the Police Department Body Worn Cameras Replacement Program; and

**WHEREAS**, the Village of Woodmere estimates approximately 28,000 vehicles travel through the Village daily and could be served through this award; and

**WHEREAS**, the Village of Woodmere estimates the total cost of the project is \$50,006; and

**WHEREAS**, the Village of Woodmere is estimating the start date of the project will be August 2022 and the project will be completed by December 2022; and

**WHEREAS**, the Village of Woodmere requested \$50,006 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,006 to the Village of Woodmere to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,006 to the Village of Woodmere from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Police Department Body Worn Cameras Replacement Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Village of Woodmere

## Address of Requesting Entity:

27899 Chagrin Blvd., Woodmere, Ohio 44122

**County Council District # of Requesting Entity:** 

District #9

Address or Location of Project if Different than Requesting Entity: (Same as above)

County Council District # of Address or Location of Project if Different than Requesting Entity:

(Same as above)

**Contact Name of Person Filling out This Request:** Benjamin Holbert, Mayor

**Contact Address if different than Requesting Entity:** (Same as above)

Email: bholbert@woodmerevillage.com	<b>Phone:</b> 216.831.1174 Ext.1223		
Federal IRS Tax Exempt No.: 036600312	Date: May 23, 2022		

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

#### Police Department Body Worn Cameras Replacement Program

The Village of Woodmere is seeking ARPA funding through Cuyahoga County Council for the purchase of Body Worn Cameras (BWCs).

The department's current BWCs have been in service since 2014 and have been discontinued and have become increasingly difficult to service. We plan to replace all of the current in-service Body Worn Cameras with the proposed new Wolfcom cameras to prevent issues with officers needing to use different software, docking stations and charging equipment, depending on which BWCs they are utilizing.

With technological improvements in the last seven years, new BWC's are more reliable, have more storage capacity, longer battery life and offer WIFI enabled options for the transfer of video to servers. The increased mobility options offered by WIFI units also means that officers can spend more time out in the community, instead of having to return to the department to upload video. The new BWCs will also be GPS enabled, enhancing officer safety and documenting correct location. All requested equipment will allow the police department to seamlessly integrate the new BWCs, assist in efforts to maintain transparency and increase safety of police officers and members of the public.

Body Worn Cameras serve to protect not only the officer, but all parties involved. They prevent the public from potential police misconduct and Officers are protected from false complaints. The findings of a University of Cambridge study of BWCs worn by the Rialto, California Police over a 12-month period document that there was more than a 50% reduction in the total number of incidents of use-of-force complaints compared to control-conditions. While BWCs and other technologies are invaluable tools in investigations, we recognize that they are only one "tool in the toolbox" and should never replace a fair, thorough, and impartial investigation.

Project Start Date: August 2022	Project End Date: December 2022
	<u> </u>

# **IMPACT OF PROJECT:**

Who will be served: Woodmere police serve and protect the residents of Woodmere and those visiting and working in our community. The department works with the community to build relationships based upon trust and mutual respect and the use of BWCs furthers those goals. The Woodmere Police Department has 13 sworn officers, with five officers on duty during the largest shift. All sworn officers, regardless of rank and duty (patrol, traffic enforcement, investigation) wear body worn cameras and utilize them pursuant to departmental policy to accurately capture contacts between members of the department and the public.

How many people will be served annually: Woodmere Village is unique in that our population more than triples during the day as commuters travel into the Village for work. In addition to workforce population, in a single day nearly 28,000 vehicles travel along Chagrin Boulevard, a major vehicular corridor, which includes access ramps to I-271, along with some of the most popular retail, restaurant and shopping districts on the east side of Cuyahoga County.

Will low/moderate income people be served; if so how: The Police Department serves to protect the health, safety and welfare of all residents, along with the thousands of retail, commercial and office workforce that call Woodmere home during the workday, many of whom are low-moderate income workers. According to 2020 Census data, 7.6% of Woodmere residents have incomes that meet federal poverty standards. In addition, the Police Department regularly responds with Mutual Aid to calls in other neighboring communities.

How does the project fit with the community and with other ongoing projects:

The Village of Woodmere takes a one-of-a-kind approach to strengthening residential neighborhoods and community connections, while looking at local, regional, and national trends to expand opportunities for a safe, strong, and stable community. The implementation of new Body Worn Cameras will work to keep the community safe and improve the lives of residents, workforce and the thousands that travel through Woodmere on a daily basis.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

N/A

# FINANCIAL INFORMATION:

**Total Budget of Project:** \$50,006.00

Other Funding Sources of Project (list each source and dollar amount separately): \$0.

Total amount requested of County Council American Resource Act Dollars:

\$50,006.00

Since these are one-time dollars, how will the Project be sustained moving forward:

The Mayor and Village Council have established a line-item in the Police Department's budget to pay for future licensing renewals, software upgrades and out-of-warranty service. Moving forward, the Village is dedicated to regularly seeking outside funding for the costs associated with future program resources and equipment.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Benjamin Holbert, Mayor

Signature: Date: 116/2022

# Additional Documents

Are there additional documents or files as part of this application? Please list each documents name: See attached BWC equipment quote.



MOTOROLA SOLUTIONS

#### QUOTE-1768476 WOODMERE VILLAGE, 20 V300

Billing Address: WOODMERE, VILLAGE OF 27899 CHAGRIN BLVD WOODMERE, OH 44122 US Shipping Address: WOODMERE, VILLAGE OF 27899 CHAGRIN BLVD WOODMERE, OH 44122 US Quote Date:05/25/2022 Expiration Date:08/23/2022 Quote Created By: Matthew Marino Sr. Account Manager matthew.marino@ motorolasolutions.com 2162965155

End Customer: WOODMERE, VILLAGE OF JOHN PATTERSON PATTERSON@WOODMEREPOLICE.CO M 216-831-1234 EXT 1227

Contract: State of Ohio, 573077-0

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
	V300						
1	BW-V30-10	V300 BODY WORN CAMERA, MAG CHEST MOUNT	20		\$995.00	\$19,900.00	false
2	WAR-300-CAM-NOF	V300 NO FAULT WRRANTY	20	3 YEAR	\$450.00	\$9,000.00	d Addition it is a space of solar data and a solar
3	BW-ACK-V3-TS	V300 TRANSFER STATION II	2		\$1,495.00	\$2,990.00	gann an seann an san an sa
4	VIS-300-BAT-RMV	V300, BATT, 3.8V, 4180MAH	4		\$99.00	\$396.00	
5	IV-ACK-BD-M5	V300 IN-CAR WIFI BASE BUNDLE FOR M500	4		\$545.00	\$2,180.00	44
	Evidence Library: Video Evidence Management						
6	SFW-BWC-DEV-FEE	EVIDENCE LIBRARY, VISTA/V300 ANNUAL DEVICE LICENSE & SUPPORT FEE*	20	3 YEAR	\$585.00	\$11,700.00	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola's Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



#### QUOTE-1768476 WOODMERE VILLAGE, 20 V300

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
7	SFW-4RE-DEV-FEE	EVIDENCE LIBRARY, 4RE/ M500 ANNUAL DEVICE LICENSE & SUPPORT FEE	4	3 YEAR	\$585.00	\$2,340.00	
8	SVC-4RE-RMT-410	REMOTE DEPLOYMENT, TRAINING, CONFIGURATION AND PROJECT MANAGEMENT	1		\$1,500.00	\$1,500.00	
Grar	nd Total				\$	50,006.00	(USD)

## **Pricing Summary**

		Sale Price	Prorated Price
Upfront Co	sts for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$34,646.00	\$0.00
1.1.	Year 2 Subscription Fee	\$7,680.00	\$0.00
	Year 3 Subscription Fee	\$7,680.00	\$0.00
·	Grand Total System Price	\$50,006.00	\$0.00

#### Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola's Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



QUOTE-1768476 WOODMERE VILLAGE, 20 V300

## **EVIDENCE LIBRARY 5 SOLUTION DESCRIPTION**

Evidence Library 5 simplifies evidence management, automates data maintenance, and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.

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# VIDEO EVIDENCE MANAGEMENT

Evidence Library 5 delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, Evidence Library 5 makes evidence management as efficient as possible. With Evidence Library 5, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

#### SIMPLIFIED EVIDENCE REVIEW

Evidence Library 5 makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens, or brakes were activated during the event timeline, status of cameras and microphones, and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings, and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in Evidence Library.

#### EASY EVIDENCE SHARING

Evidence Library 5 empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share, and modification dates, allowing users to quickly find relevant evidence.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



QUOTE-1768476 WOODMERE VILLAGE, 20 V300

#### AUTOMATIC DATA MAINTENANCE

Evidence Library 5 lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.

Security groups and permissions are easily set up in Evidence Library 5, allowing you to grant individuals access to evidence on an as-needed basis.

#### INTEGRATION WITH IN-CAR AND BODY-WORN CAMERAS

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in Evidence Library 5 based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

#### **OPTIONAL LIVE VIDEO STREAMING**

Evidence Library 5 integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

#### **DEVICE MANAGEMENT**

Agencies using Evidence Library 5 can assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. Evidence Library 5 also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

#### **DEVICE TRACKING**

You can easily manage, configure, and deploy your in-car and body-worn cameras in Evidence Library 5. Devices can be assigned to personnel within Evidence Library 5 and tracked, helping agencies keep track of which users have specific devices.



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QUOTE-1768476 WOODMERE VILLAGE, 20 V300

#### FASTER SHIFT CHANGES

Evidence Library 5's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within Evidence Library 5 also enable you to configure devices to operate in alignment with your agency's policies and procedures.



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## V300 BODY-WORN CAMERA SOLUTION DESCRIPTION

The WatchGuard V300 HD Body-Worn Camera captures clear video and audio of every encounter from the user's perspective. Its continuous-operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review.

The V300 is easy to operate, with four control buttons. Its built-in Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats over manually activating their camera.



## **KEY FEATURES OF THE V300**

- **Detachable Battery** The V300's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. And since batteries can charge without being attached to a camera, they can be kept fully charged and ready to go in a dock for use. This feature is especially helpful for agencies that share cameras among multiple officers.
- Wireless Uploading Recordings made by the V300 can be uploaded to your agency's evidence management system via WiFi or LTE networks. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- Data Encryption The V300 uses FIPS-140-2 compliant encryption at rest and in transit. This
  ensures that recordings made by your agency's officers are secure from unauthorized access.
- Record-After-The-Fact® Our patented Record-After-the-Fact® technology records even when the recording function isn't engaged. These recordings are uploaded to the evidence management system and allow users to review important evidence that was captured days before.
- Natural Field of View The V300 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process.
- SmartControl Application Motorola's SmartControl Application allows V300 users to tag and preview video, livestream from the camera to the app, adjust vertical field of view, and change camera settings. This application is available for iOS and Android.
- In-Field Tagging The V300 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the camera or via smartphone application. This is made easier in conjunction with an integrated in-car video recording system.
- Auto Activation Multiple paired V300 cameras and in-car systems can form a recording group, which can automatically start recording when one of the group devices starts a recording. They can be configured to initiate group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V300 cameras can also collaborate on recordings without an in-car system, using similar triggers. Group recordings are uploaded and automatically linked in DEMS as part of one incident.

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MOTOROLA SOLUTIONS

## V300 AND IN-CAR VIDEO INTEGRATION

The V300 integrates seamlessly with the M500 and 4RE In-Car Video System, capturing video of an incident from multiple vantage points. With these in-car video systems, all critical functions are never more than three taps away. This integration includes the following features:

- Distributed Multi-Peer Recording Multiple V300 cameras and in-car systems can form a recording group and, based on configuration, automatically start recording when one of the group devices begins recording. Group recordings are uploaded and automatically linked in DEMS as part of one incident.
- Automatic Tag Pairing Recordings captured by integrated in-car systems and V300 cameras can be uploaded to DEMS with the same tags automatically. From the in-car system's display, the videos can be saved under the appropriate tag category. The tag is then automatically shared with the V300 video and is uploaded as part of one incident, along with the officer's name.
- Evidence Management Software When body-worn and in-car cameras both record the same incident, Motorola's evidence management software automatically links those recordings based on officer name, date, and time overlap associated with the devices.
- Additional Audio Source The V300 can serve as an additional audio source when integrated with the in-car video system. The V300 also provides an additional view of the incident and inherits the event properties of the in-car system's record, such as officer name, event category, and more, based on configuration.

## V300 AND APX RADIO INTEGRATION

Motorola's APX two-way radios and the V300 Body-Worn Cameras are able to work together to capture video evidence. When the APX's emergency mode button is pressed, the V300 is automatically triggered to capture video evidence. The recording will continue until stopped by the officer via the start/stop button on the V300 or group in-car video system.

## **HOLSTER AWARE INTEGRATION**

V300 integrates with Holster Aware, a holster sensor that automatically prompts the V300 to record the moment holstered equipment is drawn. All sensor and V300 associations can be managed within any DEMS. This sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V300.

## **DOCKING STATIONS**

The V300 has three docking options:



**Transfer Station** - The Transfer Station is built for large, multi-location agencies with large numbers of V300 cameras in service at any given time. It can charge up to eight fully assembled cameras or individual battery packs. Each of the eight docking slots includes an LED indication of battery charging status and upload status. While a V300 is being charged, the Transfer Station can automatically offload its recording to Evidence Management



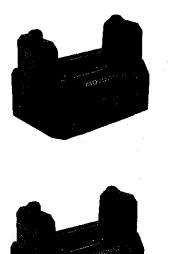
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QUOTE-1768476 WOODMERE VILLAGE, 20 V300

Solution via an integrated 10Gb/1Gb connection to the local area network (LAN). The Transfer Station connects directly to the local area network for fast offload of recorded events to storage while charging the camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



**USB Base** - The USB Base charges the battery of a single V300 camera or a standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer, with 12V or a USB connection for power. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car. When connected to a laptop or desktop, the USB Base can be used to upload recordings to an evidence management system, receive firmware and configuration updates.

**Wi-Fi Base** - The Wi-Fi Base is mounted in the vehicle. It facilitates V300 upload of evidence to evidence management system, firmware updates, communication between V300 and in-car group devices, charges fully assembled V300 cameras or individual battery packs and more. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from the bright sunlight, to the dim interior of a patrol car.



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QUOTE-1768476 WOODMERE VILLAGE, 20 V300

## VIDEO EVIDENCE STATEMENT OF WORK

## **Overview**

In accordance with the terms and conditions of the Agreement, this Statement of Work ("SOW") defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. ("Motorola") system as presented in this offer to the Customer(hereinafter referred to as "Customer"). For the purposes of this SOW, Motorola may include our affiliates, subcontractors, and third-party partners, as the case may be.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement.

Unless specifically stated, Motorola work will be performed remotely. Customer will provide Motorola resources with direct network access sufficient to enable Motorola to fulfill its delivery obligations.

The number and type of software or subscription licenses, products, or services provided by or on behalf of Motorola are specifically listed in the Agreement and any reference within this SOW, as well as subcontractors' SOWs (if applicable), does not imply or convey a software or subscription license or service that is not explicitly listed in the Agreement.

## AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following execution of the Agreement.

Following the conclusion of the Welcome/IT Call, Motorola project personnel will communicate additional project information via email, phone call, or additional ad- hoc meetings.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

## **PROJECT MANAGEMENT TERMS**

The following project management terms are used in this SOW. Since these terms may be used differently in other settings, these definitions are provided for clarity.

**Deployment Date(s)** refers to any date or range of dates when implementation, configuration, and training will occur. The deployment date(s) is subject to change based on equipment or resource availability and Customer readiness.

## **COMPLETION CRITERIA**

Motorola Integration Services are complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in the deployment checklist. Certain Customer tasks, such as hardware installation activities identified in Section 1.9 of this SOW, must be completed prior to Motorola commencing with its delivery obligations. Customer will provide Motorola written notification that it does not accept the completion of Motorola responsibilities or rejects a Motorola service deliverable within five business days of task completion or receipt of a deliverable, whichever may be applicable.



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## **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Turner	exceed \$250,331.36, to the Village of
	Woodmere for the purpose of purchasing a
	Swaploader Truck and Chassis from the
	District 9 ARPA Community Grant Fund;
	and declaring the necessity that this
	Resolution become immediately effective.

## Resolution No. R2022-0201

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$250,331.36 to the Village of Woodmere for the purpose of purchasing a Swaploader Truck and Chassis; and

**WHEREAS**, the Village of Woodmere estimates approximately 28,000 vehicles drive through the Village daily and could be served through this award; and

**WHEREAS**, the Village of Woodmere estimates the total cost of the project is \$250,331.36; and

**WHEREAS**, the Village of Woodmere is estimating the start date of the project will be August 2022 and the project will be completed by Spring 2023; and

**WHEREAS**, the Village of Woodmere requested \$250,331.36 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$250,331.36 to the Village of Woodmere to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

## NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,331.36 to the Village of Woodmere from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of purchasing a Swaploader Truck and Chassis.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Village of Woodmere

#### Address of Requesting Entity:

27899 Chagrin Blvd., Woodmere, Ohio 44122

**County Council District # of Requesting Entity:** 

District #9

Address or Location of Project if Different than Requesting Entity: (Same as above)

County Council District # of Address or Location of Project if Different than Requesting Entity:

(Same as above)

**Contact Name of Person Filling out This Request:** Benjamin Holbert, Mayor

**Contact Address if different than Requesting Entity:** (Same as above)

Email: bholbert@woodmerevillage.com	<b>Phone:</b> 216.831.1174 Ext.1223
ζ.	
Federal IRS Tax Exempt No.: 036600312	Date: May 23, 2022
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

## **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

#### Service Department Multi-Use Swaploader Truck & Chassis

The Village of Woodmere is seeking ARPA funding through Cuyahoga County Council for the purchase of a Swaploader Truck and Chassis (with multiple attachments including a garbage packer, leaf box, dump body, and winter Salt V Box) for the Service Department.

The Village of Woodmere Service Department maintains public infrastructure while providing various services to residents including rubbish collection twice a week with a separate recycling pickup, snow plowing service to qualified homeowners, as well as the ongoing maintenance of streets, greenspace and public right-of-ways. The Service Department provides an ongoing street repair and maintenance program throughout the year, as well as the clearance of snow and salting of streets during the winter months.

The proposed purchase of a swaploader truck will allow the Service Department the versatility to continue to utilize one cab and chassis to perform the work of several vehicles and perform critical functions including: maintaining drivable streets, performing snow and ice control, asphalt patch work, keeping streets free of debris, caring for parks, digging ditches, collecting leaves, and more. Prior to swaploader multi-purpose vehicles, communities maintained several single-function vehicles that were only used on occasion for part of the year. Unfortunately, equipment that sits for months on end, tend to require a little more upkeep.

The current truck and all of its attachment equipment is 20 years old and is beyond its lifespan. The truck and chassis suffer mechanical breakdowns, taking it out of service and creating potentially dangerous situations that impact the health, safety and welfare of residents, along with the more than 28,000 vehicles that drive through the community daily. For example, the truck is utilized in the winter months for plowing snow and salting streets. If the truck breaks down, there is no backup, putting the health, safety and welfare of residents at risk and delaying critical service work.

The Village is committed to providing excellent services and maximizing the Service Department's truck fleet utilization is critical. For a small community like Woodmere, a swaploader truck is the heart and soul of the department, performing the functions of multiple vehicles and maintaining the versatility to remain in service for many years.

Project Start Date: August 2022	Project End Date: Spring 2023

## **IMPACT OF PROJECT:**

Who will be served: The Woodmere Service Department serves the residents of Woodmere. Their responsibilities include the maintenance of Village streets and right-of-ways, facilities and grounds as well property as Village vehicles and equipment. The Service Department provides residential services including rubbish collection twice a week with a separate recycling pickup, snow plowing service to qualified homeowners, trash can liners annually and table/chair loans, all provided at no charge to residents.

How many people will be served annually: Woodmere Village is unique in that our population more than triples during the day as commuters travel into the Village for work. In addition to workforce population, in a single day nearly 28,000 vehicles travel along Chagrin Boulevard, a major vehicular corridor, which includes access ramps to I-271, along with some of the most popular retail, restaurant and shopping districts on the east side of Cuyahoga County.

Will low/moderate income people be served; if so how: The Service Department serves to protect the health, safety and welfare of all residents, along with the thousands of retail, commercial and office workforce that call Woodmere home during the workday, many of whom are low-moderate income workers. According to 2020 Census data, 7.6% of Woodmere residents have incomes that meet federal poverty standards.

How does the project fit with the community and with other ongoing projects:

The Village of Woodmere takes a one-of-a-kind approach to strengthening residential neighborhoods and community connections, while looking at local, regional, and national trends to expand opportunities to keep Woodmere a safe, strong, and stable community. The purchase of a new swaploader will play a large role in keeping the community safe and improve the lives of residents, workforce and the thousands that travel through Woodmere on a daily basis.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

N/A

## FINANCIAL INFORMATION:

#### **Total Budget of Project:**

Swaploader Truck: \$100,808 + Hooklift/Hoist with Options #1, #3 & #4: \$149,523.36 = Total: \$250,331.36

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Other Funding Sources of Project (list each source and dollar amount separately): \$0.

Total amount requested of County Council American Resource Act Dollars:

\$250,331.36

Since these are one-time dollars, how will the Project be sustained moving forward: The Mayor and Village Council have established a line-item in the Service Department's budget to pay for the costs associated with the maintenance of Service Department vehicles. The lifespan of the new vehicle and associated equipment is estimated at 20 years.

## DISCLAIMER INFORMATION AND SIGNATURE:

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Benjamin Holbert, Mayor

Signature:

Date: 2022

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name: See attached equipment quotes.

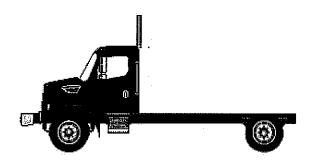
Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

# A proposal for **ODOT Village of Woodmere**

Prepared by CLEVELAND FREIGHTLINER, INC. Greg Simonic

Jan 11, 2022

## Freightliner 108SD



Components shown may not reflect all spec'd options and are not to scale

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINEF

Tender # 01/11/2022 8:44 AM Page 1 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

### SPECIFICATION PROPOSAL

	Data Code	Description	Weight	Weight Rear	
Price Le	əvel				
<u>2020-00-00-00-00-00-00-00-00-00-00-00-00</u>	PRL-26D	SD PRL-26D (EFF:7/26/21)		DR. S. MALLANDY, AND INSTANCES IN COMPANY	<u>er mendensen</u> g
Data Ve	rsion				an Ali
<u>lahéri kulun</u>	DRL-030	SPECPRO21 DATA RELEASE VER 030			indiazañ derek
Interior	Convenien	ce/Driver Retention Package			
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	004-223	2023 MODEL YEAR SPECIFIED			
	002-004	SET BACK AXLE - TRUCK			
	019-001	TRAILER TOWING PROVISION AT END OF FRAME FOR TRUCK	10	10	
	003-001	LH PRIMARY STEERING LOCATION			
General	Service			y . New York	
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	AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			
	A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE			
	A84-1GM	GOVERNMENT BUSINESS SEGMENT			
	AA4-010	DIRT/SAND/ROCK COMMODITY			
	AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			
	AB1-008	MAXIMUM 8% EXPECTED GRADE			
·	AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			
	995-1A0	FREIGHTLINER SD VOCATIONAL WARRANTY			
	A66-99D	EXPECTED FRONT AXLE(S) LOAD: 18000.0 lbs			
	A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 26000.0 lbs			
	A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 44000.0 lbs			
	A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs			

Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19 FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 2 of 22

Page 159 of 899

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

Data Cod	le Description	Weight Weight Front Rear
Truck Service		
AA3-018	FRONT PLOW/END DUMP BODY	in na hina ana ana ana ana ana ana ana ana ana
A88-99D	EXPECTED TRUCK BODY LENGTH :	11.0 ft
AF3-1N7	CONCORD ROAD EQUIPMENT	
Tractor Service		
AA2-005	FLATBED TRAILER	nen dele son die beste die de terre beste die 19. de 2011 beinden die
AH6-001	SINGLE (1) TRAILER	
Engine	an the start for the start of the	
101-3BT	CUM L9 350 HP @ 2200 RPM; 2200 G0 1050 LB-FT @ 1200 RPM	DV RPM,
Electronic Para	meters	
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79B-000	CRUISE CONTROL SPEED LIMIT SAM SPEED LIMIT	E AS ROAD
79K-007	PTO MODE ENGINE RPM LIMIT - 1100	RPM
79M-001	PTO MODE BRAKE OVERRIDE - SER BRAKE APPLIED	/ICE
79P-002	PTO RPM WITH CRUISE SET SWITCH	- 700 RPM
79Q-003	PTO RPM WITH CRUISE RESUME SW RPM	ITCH - 800
798-001	PTO MODE CANCEL VEHICLE SPEED	- 5 MPH
79U-007	PTO GOVERNOR RAMP RATE - 250 R SECOND	PM PER
80G-002	PTO MINIMUM RPM - 700	
80J-002	REGEN INHIBIT SPEED THRESHOLD	- 5 MPH
Engine Equipm	ent	
99C-021	2010 EPA/CARB/GHG21 CONFIGURA	in the factor of the second state of the second state of the second second second second second second second s FION
99D-010	NO 2008 CARB EMISSION CERTIFICA	TION
13E-001	STANDARD OIL PAN	
105-001	ENGINE MOUNTED OIL CHECK AND I	FILL
014-1C5	SIDE OF HOOD AIR INTAKE WITH FIR MOUNTED DONALDSON AIR CLEANE INSIDE/OUTSIDE AIR WITH SNOW DO	RAND
124-1E1	DR 12V 200 AMP 28-SI QUADRAMOUI ALTERNATOR WITH REMOTE BATTE SENSE	
292-235	(2) DTNA GENUINE, FLOODED START 2000CCA, 370RC, THREADED STUD E	
290-017	BATTERY BOX FRAME MOUNTED	
281-001	STANDARD BATTERY JUMPERS	· · · · · · · · · · · · · · · · · · ·
282-001	SINGLE BATTERY BOX FRAME MOUN SIDE UNDER CAB	ITED LH

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 3 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

Data Code	Description	Weight Front	Weight Rear	
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			
289-001	NON-POLISHED BATTERY BOX COVER			
87P-001	CAB AUXILIARY POWER CABLE	5		
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	10		
295-003	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART CHASSIS MOUNTED LH BACK OF CAB	4		
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			
128-998	NO RETARDER/ENGINE BRAKE			
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25	
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			
239-026	10 FOOT 06 INCH (126 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			
233-017	STANDARD CURVE BRIGHT UPPER STACK(S)			
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK			
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			
23Z-001	POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	15	5	
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD			
273-018	HORTON DRIVEMASTER ADVANTAGE ON/OFF FAN DRIVE			
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			
110-003	CUMMINS SPIN ON FUEL FILTER			
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			
266-104	1115 SQUARE INCH ALUMINUM RADIATOR			

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 4 of 22

	Data Code	Description	Weight Front	Weight Rear	· ·
	103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT	· · · · · · · · · · · · · · · · · · ·		
	171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			
	172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			
	270-016	RADIATOR DRAIN VALVE			
	360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	20		
	138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4		
	140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			
	132-004	ELECTRIC GRID AIR INTAKE WARMER			
	155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			
Transm	lission				a i Anger (n. 15. afrika) Redament - Provinsi Ka
	342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION			· · · ·
Transm	lission Equi	pment	1991년 - 2023 대학교 : 2023	an thail An State Brail an A	
	343-312	ALLISON VOCATIONAL PACKAGE 142 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS	- -		
	84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			
	84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			
	84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY	· .		
	84E-013	S1 PERFORMANCE PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			
	84F-016	S5 PERFORMANCE LIMITING SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			
	84G-012	2000 RPM PRIMARY MODE SHIFT SPEED			
	84H-012	2000 RPM SECONDARY MODE SHIFT SPEED			
	84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED			
	84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			
	84V-001	DIRECTION CHANGE ENABLED WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS			

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 5 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

85F-084     MAXIMUM ENGINE SPEED FOR PTO OPERATION 8000 RPM       85H-159     MAXIMUM OUTPUT SPEED FOR PTO OPERATION 8000 RPM - ALLISON STH GEN TRANSMISSIONS       353-026     VEHICLE INTERFACE WIRING CONNECTOR WITH POM AND NO BLUNT CUTS, AT BACK OF CAB       34C-001     ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED       362-823     OUSTOMER INSTALLED CHELSEA 280 SERIES PTO       363-001     PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON       341-018     MACINETIC PLUGS, ENGINE DRAIN, TRANSMISSION ALLISON       341-019     MACINETIC PLUGS, ENGINE DRAIN, TRANSMISSION ALLISON       345-003     PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED       97G-004     TRANSMISSION PROGNOSTICS - ENABLED 2013       370-015     WATER TO OIL TRANSMISSION COLER, IN RADIATOR END TAM       346-003     TRANSMISSION OL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK       35T-001     SYTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)       Front AxLe and EQUIPMENT     10 BRACES, DOUBLE ANCHOR, FABRICATED SHOES       400-1BA     DETROIT DA-F-18,0-5 18,0004 FL1 71,0 KPV3.74     210 DROP SINGLE FRONT TAXLE       402-030     MERITOR 18,0X8 G+ CAST SPIDER CAM FRONT 10 BRACES, DOUBLE ANCHOR, FABRICATED SHOES     5       403-042     MERITOR 18,0X8 G+ CAST SPIDER CAM FRONT 10 BRACES, DOUBLE ANCHOR, FABRICATED SHOES     5       403-052     NON-ASBESTOS FRONT BRAKE LINING 419-001     5       405-031     FRON		Data Code	Description	Weight Front	Weight Rear
OPERATION 4000 RPN - ALLISON 5TH GEN       353-026     VEHICLE INTERFACE WIRING CONNECTOR WITH FIDM AND NO BUILWT CUTS, AT BACK OF CAB       34C-001     ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED       362-823     CUSTOMER INSTALLED CHELSEA 280 SERIES PTO       363-001     PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON       341-018     MGONTET DELUGS, ENGINE DRAIN, TRANSMISSION PRAIN, AXLE(S) FILL AND DRAIN       345-003     PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED       97G-004     TRANSMISSION PROGNOSTICS - ENABLED 2013       370-015     WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK       346-003     TRANSMISSION FLUID (TES-295 COMPLIANT)       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74       210     DROP SINGLE FRONT AXLE       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74       210     DROP SINGLE FRONT AXLE       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74       402-030     MERITOR 18.55 0.000# FL1 71.0 KPN3.74       400-1BA     DETROIT DAF-18.0.51 8.000# FL1 71.0 KPN3.74 <td></td> <td>85F-094</td> <td></td> <td></td> <td></td>		85F-094			
WITH POM AND NO BLUNT CUTS, AT BACK OF       34C-001     ELECTRONIC TRANSMISSION CUSTOMER       362-823     CUSTOMER INSTALLED CHELSEA 280 SERIES       970     933-001       970     PTO MOUNTING, LH SIDE OF MAIN       341-018     MAGHETIC FLUGS, ENGINE DRAIN, TRANSMISSION ALLISON       341-018     MAGHETIC FLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN       345-003     PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED       97G-004     TRANSMISSION PROGNOSTICS - ENABLED 2013       370-015     WATER TO OLI TRANSMISSION COOLER, IN RADIATOR END TANK       346-003     TRANSMISSION OLI CHECK AND FILL WITH ELECTRONIC OLI LEVEL CHECK       346-003     TRANSMISSION FLUID (TES-295 COMPLIANT)       Front Axle and Egul/Dment       400-1BA     DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPV3.74     210       400-1BA     DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPV3.74     210       400-1BA     DETROIT DA-FIB.0-5 18,000# FL1 71.0 KPV3.74     210       4		85H-159	OPERATION 4000 RPM - ALLISON 5TH GEN		
ACCESS CONNECTOR FIREWALL MOUNTED         362-823       CUSTOMER INSTALLED CHELSEA 280 SERIES PTO         363-001       PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON         341-018       MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN         345-003       PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED         97G-004       TRANSMISSION PROGNOSTICS - ENABLED 2013         370-015       WATER TO OLL TRANSMISSION COLER, IN RADIATOR END TANK         346-003       TRANSMISSION OL CHECK AND FILL WITH ELECTRONIC OLL EVEL CHECK         351-001       SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)         Front Axle and Equipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPV/3.74       210 DROP SINGLE FRONT AXLE         402-030       MERITOR 16.5X6 0+ CAST SPIDER CAM FRONT       10 BRAKES, DOUBLE ANCHOR, FABRICATED SHOES         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         403-004       FRONT DIR CAST SHIELDS       5         403-005       FRONT DIR CAST SHIELDS       5         403-006       FRONT OIL SEALS       5         403-001       CAST IRON OUTBOARD FRONT BRAKE DRUMS       5         403-003       FRONT DIR CASS WITH WINDOW, CENTER AND SIDE PLUGS - OIL       <		353-026	WITH PDM AND NO BLUNT CUTS, AT BACK OF		
PTO         363-001       PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON         341-018       MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN         344-018       MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN         345-003       PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED         97G-004       TRANSMISSION PROGNOSTICS - ENABLED 2013         370-015       WATER TO OLL TRANSMISSION COOLER, IN RADIATOR END TANK         346-003       TRANSMISSION IL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK         351-001       SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)         Front Axle and Eguipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210 COMPLIANT)         Front Axle and Eguipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210 COMPLIANT)         MERTOR 16.5X 60 + CAST SPIDER CAM FRONT       10 BRAKES, DOUBLE ANCHOR, FABRICATED         402-030       MERITOR 16.5X 60 + CAST SPIDER CAM FRONT       10 BRAKES, DOUBLE ANCHOR, FABRICATED         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         403-001       CAST IRON OUTBOARD FRONT BRAKE DRUMS       5         403-001       FRONT HUE CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL       5         408-001		34C-001			
TRANSMISSION ALLISON         341-018       MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN         345-003       PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED         97G-004       TRANSMISSION PROGNOSTICS - ENABLED 2013         370-015       WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK         346-003       TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK         35T-001       SYNTHETIC TRANSMISSION FLUID (TES-295         COMPLIANT)       DROP SINGLE FRONT AXLE         400-1BA       DETROIT DAF-18.0-5 18,000# FL1 71.0 KPI/3.74       210         400-2030       MERITOR 16.5/K 04: CAST SPIDER CAM FRONT       10         BRAKES, DOUBLE ANCHOR, FABRICATED SHOE SHOE SHOE SHOE SHOE SHOE SHOE SHOE		362-823			
TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN         345-003       PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED         976-004       TRANSMISSION PROGNOSTICS - ENABLED 2013         370-015       WATER TO OIL TRANSMISSION COOLER, IN RADLATOR END TANK         346-003       TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK         357-001       SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)         Front Axle and Equipment         400-1BA       DETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74       210 DROP SINGLE FRONT AXLE         400-1BA       DETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74       210 DROP SINGLE FRONT AXLE         400-1BA       DETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74       210 DROP SINGLE FRONT AXLE         400-1BA       DETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74       210 DROP SINGLE FRONT AXLE         400-1BA       DETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74       210 DROP SINGLE FRONT AXLE         402-030       MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT       10 BRAKES, DOUBLE ANCHOR, FABRICATED         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         4049-006       FRONT OIL SEALS       5         406-001       VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL       4         416-022 </td <td></td> <td>363-001</td> <td>•</td> <td></td> <td></td>		363-001	•		
DASH MOUNTED97G-004TRANSMISSION PROGNOSTICS - ENABLED 2013370-015WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK346-003TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK357-001SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)Front Axle and Equipment400-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210400-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210900-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210400-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210900-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210900-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210900-1BADETROIT DA-F-18.0-5 18.000# FL1 71.0 KPI/3.74210900-003MERITOR 16.5X6 0- CAST SPIDER CAM FRONT SHOES10900-004PRONT BRAKE DUST SPIDER CAM FRONT SHOES10900-005NON-ASBESTOS FRONT BRAKE LINING5403-002NON-ASBESTOS FRONT BRAKE DRUMS5427-001FRONT BRAKE DUST SHIELDS5409-006FRONT OIL SEALS5409-006FRONT OIL SEALS406-001416-022STANDARD SPINDLE NUTS FOR ALL AXLES406-001406-001STANDARD KING PIN BUSHINGS400-001406-001STANDARD KING PIN BUSHINGS400-001536-012TRW TAS-85 POWER STEERING40639-003POWER STEERING PUMP40		341-018	TRANSMISSION DRAIN, AXLE(S) FILL AND		
370-015WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK346-003TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK35T-001SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)Front Axle and Equipment210400-1BADETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE210402-030MERITOR 16.5/6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES10403-002NON-ASBESTOS FRONT BRAKE LINING CAST IRON OUTBOARD FRONT BRAKE DRUMS5403-004FRONT OIL SEALS5409-006FRONT OIL SEALS5408-001VENTED FRONT HUG CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL5416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031406-001STANDARD SPINDLE NUTS FOR ALL AXLES406-001406-001STANDARD KING PIN BUSHINGS406-001536-012TRW TAS-85 POWER STEERING40539-003POWER STEERING PUMP40		345-003			
RADIATOR END TANK         346-003       TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK         35T-001       SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)         Front Axle and Equipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210         402-030       MERITOR 16.5x6 Q+ CAST SPIDER CAM FRONT       10         BRAKES, DOUBLE ANCHOR, FABRICATED SHOES       10         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         419-001       CAST IRON OUTBOARD FRONT BRAKE DRUMS       5         409-006       FRONT OIL SEALS       5         408-001       VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL       5         406-001       STANDARD SPINDLE NUTS FOR ALL AXLES       406-001         406-001       STANDARD SPINDLE NUTS FOR ALL AXLES       406-001         406-001       STANDARD KING PIN BUSHINGS       5         406-001       STANDARD KING PIN BUSHINGS       5         536-012       TRW TAS-85 POWER STEERING       40         639-003       POWER STEERING PUMP       40		97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
ELECTRONIC OIL LEVEL CHECK         35T-001       SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)         Front Axle and Equipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210         402-030       MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT       10         BRAKES, DOUBLE ANCHOR, FABRICATED SHOES       10         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         403-002       NON-ASBESTOS FRONT BRAKE LINING       5         409-010       CAST IRON OUTBOARD FRONT BRAKE DRUMS       5         409-006       FRONT OIL SEALS       5         408-001       VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - 0IL       5         406-001       STANDARD SPINDLE NUTS FOR ALL AXLES       ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS         406-001       STANDARD KING PIN BUSHINGS       5         536-012       TRW TAS-85 POWER STEERING       40         639-003       POWER STEERING PUMP       40		370-015			
COMPLIANT)         Front Axle and Equipment         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210         400-1BA       DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74       210         402-030       MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT       10         BRAKES, DOUBLE ANCHOR, FABRICATED       10         SHOES       SHOES         403-002       NON-ASBESTOS FRONT BRAKE LINING         419-001       CAST IRON OUTBOARD FRONT BRAKE DRUMS         427-001       FRONT BRAKE DUST SHIELDS       5         408-001       FRONT OIL SEALS       5         408-001       VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL       2         416-022       STANDARD SPINDLE NUTS FOR ALL AXLES       405-031         406-001       STANDARD KING PIN BUSHINGS       5         536-012       TRW TAS-85 POWER STEERING       40         639-003       POWER STEERING PUMP       40		346-003			
400-1BADETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74210402-030MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES10403-002NON-ASBESTOS FRONT BRAKE LINING10419-001CAST IRON OUTBOARD FRONT BRAKE LINING5427-001FRONT BRAKE DUST SHIELDS5408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL5416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS40406-001STANDARD KING PIN BUSHINGS40539-003POWER STEERING PUMP40		35T-001	•		
DROP SINGLE FRONT AXLE402-030MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES10403-002NON-ASBESTOS FRONT BRAKE LINING10403-002NON-ASBESTOS FRONT BRAKE LINING10419-001CAST IRON OUTBOARD FRONT BRAKE DRUMS5427-001FRONT BRAKE DUST SHIELDS5409-006FRONT OIL SEALS5408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL10416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031406-001STANDARD SPIN BUSHINGS5406-001STANDARD KING PIN BUSHINGS40539-003POWER STEERING PUMP40	Front	Axle and Equ	lpment		
BRAKES, DOUBLE ANCHOR, FABRICATED SHOES403-002NON-ASBESTOS FRONT BRAKE LINING419-001CAST IRON OUTBOARD FRONT BRAKE DRUMS427-001FRONT BRAKE DUST SHIELDS409-006FRONT OIL SEALS408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING400539-003POWER STEERING PUMP	6. estimentenin et	400-1BA		210	nia ( na anto anto fizzante). Nel su de la estado de la dividir de ser e cardentes de
419-001CAST IRON OUTBOARD FRONT BRAKE DRUMS427-001FRONT BRAKE DUST SHIELDS5409-006FRONT OIL SEALS408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL-416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING40539-003POWER STEERING PUMP		402-030	BRAKES, DOUBLE ANCHOR, FABRICATED	10	
427-001FRONT BRAKE DUST SHIELDS5409-006FRONT OIL SEALS408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING40090WER STEERING PUMP		403-002	NON-ASBESTOS FRONT BRAKE LINING		
409-006FRONT OIL SEALS408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING40090WER STEERING PUMP		419-001	CAST IRON OUTBOARD FRONT BRAKE DRUMS		
408-001VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING40040539-003POWER STEERING PUMP		427-001	FRONT BRAKE DUST SHIELDS	5	
CENTER AND SIDE PLUGS - OIL416-022STANDARD SPINDLE NUTS FOR ALL AXLES405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING40040539-003POWER STEERING PUMP		409-006	FRONT OIL SEALS		
405-031HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS406-001STANDARD KING PIN BUSHINGS536-012TRW TAS-85 POWER STEERING539-003POWER STEERING PUMP		408-001			
ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS 406-001 STANDARD KING PIN BUSHINGS 536-012 TRW TAS-85 POWER STEERING 40 539-003 POWER STEERING PUMP		416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
536-012TRW TAS-85 POWER STEERING40539-003POWER STEERING PUMP		405-031	ADJUSTERS WITH STAINLESS STEEL CLEVIS		
539-003 POWER STEERING PUMP		406-001	STANDARD KING PIN BUSHINGS		
		536-012	TRW TAS-85 POWER STEERING	40	
534-003 4 QUART POWER STEERING RESERVOIR 5		539-003	POWER STEERING PUMP		
		534-003	4 QUART POWER STEERING RESERVOIR	5	

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 6 of 22

Page 163 of 899

Data Code	Description	Weight Front	Weight Rear	
533-001	OIL/AIR POWER STEERING COOLER	5		
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE			
Front Suspension				an Araba
620-005	18,000# FLAT LEAF FRONT SUSPENSION	290	e - daar oo kaareeda balaatti oo balaatti a balaatti a aana ka shaarada ee ahaa oo kaa bahaadaa	undetter förstatt inne saktade för stade och an er af
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION			
62G-998	NO FRONT SUSPENSION OPTIONS			
410-001	FRONT SHOCK ABSORBERS		and and an	
Rear Axle and Equ	ipment			
420-022	RS-26-185 26,000# T-SERIES SINGLE REAR AXLE	nde af d'Uniferidade de la competencia de presidentes de la competencia de la competencia de la competencia de	255	gan, yair-alahaling kadagayyada -yo yo anang
421-563	5.63 REAR AXLE RATIO			
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			
386-046	SPL140HD DANA SPICER MAIN DRIVELINE WITH HALF ROUND YOKES	25	25	
423-039	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR HEAVY DUTY BRAKE AND SHOES		40	
433-002	NON-ASBESTOS REAR BRAKE LINING			
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)			
451-030	WEBB HEAVY WEIGHT CAST IRON REAR BRAKE DRUMS		50	
425-002	REAR BRAKE DUST SHIELDS		5	
440-006	REAR OIL SEALS			
426-1B2	BENDIX EVERSURE LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			
428-031	HALDEX AUTOMATIC REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS			
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE			
42T-001	STANDARD REAR AXLE BREATHER(S)		anning believe of investments of \$7 \$1 \$1 \$1 \$1 and a second second second second second second second second s	
Rear Suspension				an a
622-1DF	30,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD	nan ang ang ang ang ang ang ang ang ang	160	¥ΥΣΣ dermansterne der site nichten site by seid mit der site die
621-004	SPRING SUSPENSION - 1.50" AXLE SPACER		10	
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			
623-005	FORE/AFT CONTROL RODS		ייינט איז	
Brake System				
490-100	WABCO 4S/4M ABS	n on an ann ann ann ann an taraige ann an an ann an 1973 bailte a' b	anna an sana ainte thaoltan bathair at ar ainne allgin a' chuir Mann aigidh.	na manina dan asya da ilay kasalah 1991 il

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 7 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

	Data Code	Description		ight ront	Weight Rear	
	871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES				
	904-001	FIBER BRAID PARKING BRAKE HOSE		·		
	412-001	STANDARD BRAKE SYSTEM VALVES				
Ţ	46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM				
	413-002	STD U.S. FRONT BRAKE VALVE				
	432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE				
	480-086	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER				
	479-004	AIR DRYER MOUNTED OUTBOARD ON LH RAIL				
	460-001	STEEL AIR BRAKE RESERVOIRS				
	477-019	BW DV-2 AUTO DRAIN VALVE WITH HEATER TO WET TANK; DRAIN VALVE CABLES ON ALL OTHER TANKS				
Trailer	Connections		2.22 武学 安徽省1章			
	914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS	Landida de la Carlo de Carlos			
	296-027	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE				
	297-001	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME				
	335-004	UPGRADED CHASSIS MULTIPLEXING UNIT				
Wheel	base & Frame					
an a	545-482	4825MM (190 INCH) WHEELBASE	et na graden de la constant de la co La constant de la cons	والالالا والمتلاز للسامينا ليلا	n an	in or ingenietation in
	546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI		320	140	
	548-803	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW				
	552-037	1775MM (70 INCH) REAR FRAME OVERHANG				
	55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH	·			
	549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION		140	-20	
	AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 124.41 in				
	AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA): 121.41 in				
	AE4-99D	CALC'D FRAME LENGTH - OVERALL : 325.02 in				
	FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 48.83 in	÷			

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 8 of 22

SQUARE END OF FRAME FRONT CLOSING CROSSMEMBER LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER STANDARD MIDSHIP #1 CROSSMEMBER(S) STANDARD REARMOST CROSSMEMBER STANDARD SUSPENSION CROSSMEMBER <b>ment</b> OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203 GRADE & THREADED HEX HEADED FRAME FASTENERS EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE & SECONDARY COVERING 60 GALLON/227 LITER ALUMINUM FUEL TANK - LH 25 INCH DIAMETER FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS FUEL TANK(S) FORWARD PLAIN STEP FINISH FUEL TANK CAP(S) DAVCO 245 FUEL/WATER SEPARATOR WITH 12 VOLT HEAT AND WATER IN FUEL SENSOR	-12 -110	
LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER STANDARD MIDSHIP #1 CROSSMEMBER(S) STANDARD REARMOST CROSSMEMBER STANDARD SUSPENSION CROSSMEMBER <b>ment</b> OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203 GRADE & THREADED HEX HEADED FRAME FASTENERS EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE & SECONDARY COVERING 60 GALLON/227 LITER ALUMINUM FUEL TANK - LH 25 INCH DIAMETER FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS FUEL TANK(S) FORWARD PLAIN STEP FINISH FUEL TANK CAP(S) DAVCO 245 FUEL/WATER SEPARATOR WITH 12	-110	
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FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS FUEL TANK(S) FORWARD PLAIN STEP FINISH FUEL TANK CAP(S) DAVCO 245 FUEL/WATER SEPARATOR WITH 12	5	
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FUEL TANK CAP(S) DAVCO 245 FUEL/WATER SEPARATOR WITH 12	5	
DAVCO 245 FUEL/WATER SEPARATOR WITH 12	5	
	5	
EQUIFLO INBOARD FUEL SYSTEM		
HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES	100	an ka di mulahin kasa masalak masalak masalari ya biri kasa hisi hadi kasa da asala ya di sa s
MICHELIN X WORKS D 11R22.5 16 PLY RADIAL REAR TIRES		124
CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	Alexandra en este a la caleira da este en este	t ti da anta kenandakan manandaki disebelakan da dine dalah dalah kenandaki ti di
CONMET PRESET PLUS PREMIUM IRON REAR HUBS		14 - C.
ALCOA ULTRA ONE 89U63X 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HD ALUMINUM FRONT WHEELS	-44	na na mangang kang kang kang kang kang kang kan
	RADIAL FRONT TIRES MICHELIN X WORKS D 11R22.5 16 PLY RADIAL REAR TIRES CONMET PRESET PLUS PREMIUM IRON FRONT HUBS CONMET PRESET PLUS PREMIUM IRON REAR HUBS ALCOA ULTRA ONE 89U63X 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HD ALUMINUM FRONT	RADIAL FRONT TIRES MICHELIN X WORKS D 11R22.5 16 PLY RADIAL REAR TIRES CONMET PRESET PLUS PREMIUM IRON FRONT HUBS CONMET PRESET PLUS PREMIUM IRON REAR HUBS ALCOA ULTRA ONE 89U63X 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HD ALUMINUM FRONT

Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIDINILINER

01/11/2022 8:44 AM Page 9 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

Data Code	Description	Weight Front	Weight Rear	
505-693	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS	· · · · · · · · · · · · · · · · · · ·	-112	
496-011	FRONT WHEEL MOUNTING NUTS			
497-011	REAR WHEEL MOUNTING NUTS			
495-998	NO PUSHER/TAG WHEEL MOUNTING NUTS			
498-011	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES			
Cab Exterior				
829-1A5	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			
650-008	AIR CAB MOUNTING			
705-012	CAB ROOF REINFORCEMENTS FOR ROOF MOUNTED COMPONENTS	2		
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			
667-037	SHORT FENDER WITH MUDFLAP			
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10		
678-067	SAFETY YELLOW LH AND RH INTERIOR GRAB HANDLES AND LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT			
645-002	BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL			
646-042	STATIONARY BLACK GRILLE WITH BRIGHT ACCENTS			
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE			
644-004	FIBERGLASS HOOD			
690-002	TUNNEL/FIREWALL LINER			
727-1AF	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK			
726-001	SINGLE ELECTRIC HORN			
728-001	SINGLE HORN SHIELD			
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			
78G-002	KEY QUANTITY OF 2			
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			
312-067	HALOGEN COMPOSITE HEADLAMPS WITH BRIGHT BEZELS			
302-047	LED AERODYNAMIC MARKER LIGHTS			
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS			
300-015	STANDARD FRONT TURN SIGNAL LAMPS			
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE			
797-001	DOOR MOUNTED MIRRORS			
796-001	102 INCH EQUIPMENT WIDTH			

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 10 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

. I	Data Code	Description	Weight Front		Weight Rear	
7	743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS				
7	74A-001	RH DOWN VIEW MIRROR				
7	29-001	STANDARD SIDE/REAR REFLECTORS				
6	677-055	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER				
2	275-063	2-STAGE ELECTRIC HORN AND HAZARD LAMP ALERT CONTROLLED BY PARTICULATE FILTER REGENERATION REQUIRED STATUS				
7	68-043	63X14 INCH TINTED REAR WINDOW				
e	61-004	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS				
ε	54-003	MANUAL DOOR WINDOW REGULATORS				
e	63-013	1-PIECE SOLAR GREEN GLASS WINDSHELD				
e	859-007	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOU <b>T FLUID</b> LEVEL INDICATOR				
Cab Inter	lor					
7	07-1AK	OPAL GRAY VINYL INTERIOR	ander ander ander sole ein die ein die eine die der sole die eine die die die die die die die die die di	******	a ann an g-ann an g-ann à Bhigh Canada a gàr an	an han a than a followed in a nagraph thaothainge gen (13 Mar 1889 a
7	06-016	MOLDED DOOR PANEL WITH UPPER VINYL INSERTS				
7	08-016	MOLDED DOOR PANEL WITH UPPER VINYL INSERTS				
7	72-006	BLACK MATS WITH SINGLE INSULATION				
7	85-004	DASH MOUNTED ASH TRAY(S) WITHOUT LIGHTER				
e	91-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING				
6	694-010	IN DASH STORAGE BIN				
7	42-007	(2) CUP HOLDERS LH AND RH DASH				
6	80-006	GRAY/CHARCOAL FLAT DASH				
8	860-004	SMART SWITCH EXPANSION MODULE				
7	20-002	2-1/2 LB. FIRE EXTINGUISHER	5			
7	00-002	HEATER, DEFROSTER AND AIR CONDITIONER				
7	01-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE				
7	03-005	MAIN HVAC CONTROLS WITH RECIRCULATION				
1	70-015	STANDARD HEATER PLUMBING				
1	30-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR				
7	02-002	BINARY CONTROL, R-134A				
7	39-034	PREMIUM INSULATION				

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 11 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

	Data Code	Description	Weight Front	Weight Rear
	285-027	SOLID-STATE CIRCUIT PROTECTION AND FUSES WITH SPARE FUSE KIT		
	280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
	324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF		
	655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS		
	284-101	(1) 12V POWER SUPPLY (1) DUAL 2.1 AMP USB CHARGER IN DASH		
	756-339	PREMIUM ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK	70	
	760-1C0	2 MAN TOOL BOX MID BACK NON SUSPENSION PASSENGER SEAT WITH HEADRESTS	70	20
	759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
	711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
	758-036	VINYL WITH VINYL INSERT DRIVER SEAT		
	761-036	VINYL WITH VINYL INSERT PASSENGER SEAT		
	763-101	BLACK SEAT BELTS		
	532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
	540-016	18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL		
	765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		
Instru	ments & Con	trols		
	732-003	WOODGRAIN DRIVER INSTRUMENT PANEL	a na hana a nga tani na sa katin na na hanga pangapat na sa kating pa	ne en en como como como en concentra con con concentra e para a conserva de la conserva de la conserva de la co
	734-003	WOODGRAIN CENTER INSTRUMENT PANEL		
	870-001	BLACK GAUGE BEZELS		
	486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
	840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
	198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS		
	721-003	1040 87 DECIBELS TO 112 DECIBELS AUTOMATIC SELF-ADJUSTING BACKUP ALARM		3
	721-003 149-013			3
		AUTOMATIC SELF-ADJUSTING BACKUP ALARM ELECTRONIC CRUISE CONTROL WITH		3

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 12 of 22

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

Data Code	Description	Weight Front	Weight Rear	
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			
844-001	2 INCH ELECTRIC FUEL GAUGE			
148-003	PROGRAMMABLE RPM CONTROL - ELECTRONIC ENGINE			
33U-007	CHASSIS MODULE JUMPER AND BRACKET FOR BODY BUILDER TO RELOCATE THE CHASSIS MODULE INTO THE CAB			
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS			
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			
679-001	OVERHEAD INSTRUMENT PANEL			
746-136	AM/FM/WB WORLD TUNER RADIO WITH AUXILIARY INPUT, J1939	10		
747-001	DASH MOUNTED RADIO			
750-002	(2) RADIO SPEAKERS IN CAB			
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF			
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD			
749-016	CB WIRING ONLY TO ROOF/OVERHEAD CONSOLE; NO MOUNTING PROVISION			
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			
817-008	STANDARD VEHICLE SPEED SENSOR WITH ADDITIONAL SIGNAL FOR CUSTOMER USE LOCATED BETWEEN DRIVER AND PASSENGER SEATS			
812-001	ELECTRONIC 3000 RPM TACHOMETER			
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			
329-091	(6) IGN CONTROLLED EXTRA SWITCHES WITH IND LIGHTS WIRED TO POWER DIST BOX WITH RELAYS PROVIDING 20 AMPS PER CIRCUIT TO JUNCTION BLOCK AND 1 CIRCUIT AT 30 AMPS			
81Y-001	PRE-TRIP LAMP INSPECTION, ALL OUTPUTS FLASH, WITH SMART SWITCH			
482-001	BW TRACTOR PROTECTION VALVE			
883-001	TRAILER HAND CONTROL BRAKE VALVE			
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

.

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 13 of 22

D	ata Code	Description	Weight Front	Weight Rear	
66	60-025	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY PROGRAMMED TO SLOWEST SPEED WITH PARK BRAKE SET			
30	04-038	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH AND SINGLE CONNECTOR AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LIGHTS, LOW BEAMS OFF WITH HIGH BEAMS			
88	32-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			
29	99-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE			
29	98-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS			
Design					
06	35-000	PAINT: ONE SOLID COLOR	nine oli Paris, mini dei 19 mini dei 20 mili di stato del 1990 del 2000 del 2000 del 2000 del 2000 del 2000 del		
Color					
98	30-6H8	CAB COLOR A: L3111EY BLUE ELITE EY	a Prista monte carrolanti di subbilitto Prista Carrola e Carrola e Carrola en		and from the Grand a second statement of the
98	36-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			
96	63-003	STANDARD E COAT/UNDERCOATING			
Certificati	on / Compl	lance			a sin sa
999	96-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS	a - Talan I. Shina a Shina an Angalan an Ang	t näänlinden nähnä sainin taisen en kon muudettään ähtäänä sikko	ala di katanati tarka di katang
Raw Perfo	ormance Da	<b>ita</b>			
Al	E8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 121.41 in	rin Kaning States, ang Agang pangang P	n - Alan Angelandi Sangaran Sangaran Sangar -	literatio (Catholic Catholic South
Sales Pro	grams				
ernakon antika e	an a	NO SALES PROGRAMS HAVE BEEN SELECTED	an an an Anna an Anna Anna Anna Anna An	an Balan da Angelan (Balan (Bala	angang di bahari di ka
		TOTAL VEHICLE SU	MMAR	Y	

Weight Summary			
· ·	Weight	Weight	Total
	Front	Rear	Weight
Factory Weight <sup>+</sup>	8107 lbs	4488 lbs	12595 lbs
Dealer Installed Options	0 lbs	0 lbs	0 lbs
Total Weight <sup>+</sup>	8107 lbs	4488 lbs	12595 lbs

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19



Tender # 01/11/2022 8:44 AM Page 14 of 22

# Extended Warranty WAI-47H CUM 2017 L9: HD1 MD DTY 5 YEARS / 100,000 MILES / 161,000 KM EXTENDED WARRANTY. FEX APPLIES WBB-344 TC4: MD MODERATE 5 YEARS/100,000 MILES / 161,000 KM EXTENDED TRUCK COVERAGE. FEX APPLIES

Dealer Installed	l Options			
		Weight	Weight	
		Front	Rear	
ĊMRLC	RELOCATE CHASSIS CONTROL MODULE INSIDE CAB (BEHIND PASSENGER SEAT).	0	0	
	Total Dealer Installed Options	0 lbs	0 lbs	

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(\*\*\*) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

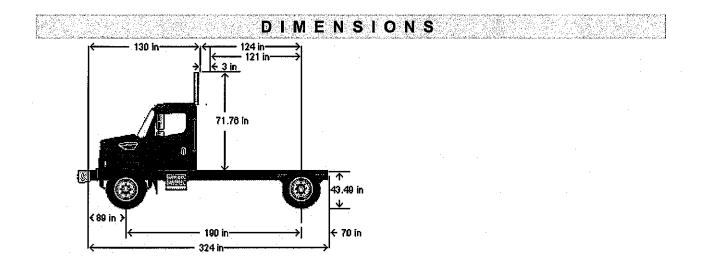
Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLIN

Tender # 01/11/2022 8:44 AM Page 15 of 22

#### Page 172 of 899

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com



#### **VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS**

Wheelbase (545)	
Rear Frame Overhang (552)	1775MM (70 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)RH OUTBOARD UNDER STEP MOUNTED HORI WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	ZONTAL AFTERTREATMENT SYSTEM ASSEMBLY

**TABLE SUMMARY - DIMENSIONS** 

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19



Tender # 01/11/2022 8:44 AM Page 16 of 22

Page 173 of 899

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

Dimensions	Inches
Bumper to Back of Cab (BBC)	130.1
Bumper to Centerline of Front Axle (BA)	88.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	124.4
Effective Back of Cab to Centerline of Rear Axie(s) (Effective CA)	121.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	194.3
Cab Height (CH)	71.8
Wheelbase (WB)	190.0
Frame Overhang (OH)	69.9
Overall Frame Length	325.0
Overall Length (OAL)	324.4
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	43.5

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19



Tender # 01/11/2022 8:44 AM Page 17 of 22

Page 174 of 899

#### GVWR

#### **VEHICLE SPECIFICATIONS SUMMARY - GVWR**

Cab Size (829)	
Expected Pusher Axle(s) Load (lbs)	0.0
Expected Tag Axle(s) Load (lbs)	
Expected GVW (lbs)	
Expected GCW (lbs)	
Front Axle (400)	
Front Suspension (620)	
Front Hubs (418)	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
Front Disc Wheels (502)ALCOA ULTRA Of	NE 89U63X 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HD ALUMINUM FRONT WHEELS
Front Tires (093)	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES
Front Brakes (402) MERITOR 16.5X6	Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Steering Gear (536)	TRW TAS-85 POWER STEERING
Rear Axle (420)	
Rear Suspension (622)	30,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD
Rear Hubs (450)	CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Rear Disc Wheels (505)	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS
Rear Tires (094)	MICHELIN X WORKS D 11R22.5 16 PLY RADIAL REAR TIRES
SHOES	CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR HEAVY DUTY BRAKE AND
Pusher / Tag Axle (443)	NO PUSHER OR TAG AXLE
	NO PUSHER OR TAG SUSPENSION
Pusher / Tag Hubs (449)	NO PUSHER OR TAG HUBS
Pusher/Tag Disc Wheels (509)	NO PUSHER/TAG DISC WHEELS
	NO PUSHER/TAG TIRES
Pusher / Tag Brakes (456)	NO PUSHER/TAG BRAKES

#### **TABLE SUMMARY - GVWR**

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINER

Tender # 01/11/2022 8:44 AM Page 18 of 22

Page 175 of 899

	Front	Rear
	Axle Component Weight Ratings	
Axles	18000	26000
Suspension	18000	30000
Hubs	23000	26000
Brakes	20000	26000
Wheels	20000	29600
Tires	18180	24020
Power Steering	18000	N/A
GAWR (per axle)	18000	24020
GAWR (per axle system)	18000	24020
Expected Load (per axle system)	18000	26000
GVWR due to Frame	90000	
GVWR due to Transmission	80000	
	Vehicle GVWR Summary	
Calculated GVWR	42020	
Expected GVWR	44000	· · · · ·
	All weights displayed in pounds	· · · · · · · · · · · · · · · · · · ·

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19



Tender # 01/11/2022 8:44 AM Page 19 of 22

Page 176 of 899

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

FRAMERBM

#### **VEHICLE SPECIFICATIONS SUMMARY - FRAME RBM**

12

Wheelbase (545)	
Frame Rails (546)	MX282.6MM/0.437X11.13 INCH) 120KSI(546)
Yield Strength (psi)	
Section Modulus (per rail) (cu in)	
RBM (per rail) (lbf-in)	
Inner Frame Reinforcement (547)	NO INNER FRAME REINFORCEMENT
Outer Frame Reinforcement (548) BODY COMPANY INSTALLED ADDITIONAL FREPLOW	ONT FRAME REINFORCEMENT FOR SNOW

#### TABLE SUMMARY - FRAME RBM

Jitan	Description /Wallie
Wheelbase	4825MM (190 INCH) WHEELBASE
Frame	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
Inner Frame Reinforcement	NO INNER FRAME REINFORCEMENT
Outer Frame Reninforcement	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW
Yield Strength (psi)	120000
Section Modulus - per rail (cu. in.)	21.60
Frame RBM - per rail (Ibf-in)	2592000

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

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Tender # 01/11/2022 8:44 AM Page 20 of 22

Page 177 of 899

**108SD CONVENTIONAL CHASSIS** 

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com

#### QUOTATION

#### SET BACK AXLE - TRUCK 18,000# FLAT LEAF FRONT SUSPENSION CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL FT @ 1200 RPM CAB ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH 4825MM (190 INCH) WHEELBASE PTO PROVISION 7/16X3-9/16X11-1/8 INCH STEEL FRAME RS-26-185 26,000# T-SERIES SINGLE REAR AXLE (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI 30,000# FLAT LEAF SPRING REAR SUSPENSION WITH 1775MM (70 INCH) REAR FRAME OVERHANG HELPER AND RADIUS ROD BODY COMPANY INSTALLED ADDITIONAL FRONT

DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE

FRAME REINFORCEMENT FOR SNOW PLOW

PER UNIT TOTAL TOTAL # OF UNITS (1) VEHICLE PRICE 97,523 \$ 97,523 \$ EXTENDED WARRANTY \$ 2.895 \$ 2,895 DEALER INSTALLED OPTIONS \$ 390 390 \$ \$ CUSTOMER PRICE BEFORE TAX 100,808 \$ 100,808

TRADE-IN ALLOWANCE	\$ (0)	\$	(0)
INAVE-IN	and the second secon	in the contract of	มาและสารางการและสารางการสารางการสารางการสารางการสารางการสารางการสารางการสารางการสารางการสารางการสารางการสารางก
TRADE-IN		<u> 333</u>	
OTHER CHARGES	\$ 0	\$	0
TAXES AND FEES	\$ 0	\$	0
		.2.4.v.2.3.2.2.6	

Base chassis priced under Ohio Department of Transportation contract 023-22 cooperative pricing with selected or standard truck warranty. Pricing is valid for Ohio municipal purchases and eligibility coincides with contract terms and dates. It is the responsibility of the purchasing entity to request and determine eligibility of cooperative purchases. A purchase order to this proposal thereby agrees to the pricing, specifications, and terms the cooperative contract unless other arrangements are agreed upon. If this an order, please consult with your body builder to assure all dimensions, rating, and necessary chassis components are included the specification. All specifications and pricing are subject to final engineering review, production availability, and surcharges. Invoicing will occur upon delivery of bare chassis to customer or location of customer's choice. Payment is due upon receipt of invoice. Titles will be transferred and delivered promptly upon receipt of payment.

#### APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X

Date: / / .

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINE

Tender # 01/11/2022 8:44 AM Page 21 of 22

Page 178 of 899

Prepared by: Greg Simonic CLEVELAND FREIGHTLINER, INC. 10901 Brookpark Rd Parma, OH 44130 Phone: 216-267-4800 E-Mail: gsimonic@valley1.com



## OHIO DEPARTMENT OF TRANSPORTATION

CENTRAL OFFICE - 1980 WEST BROAD STREET - COLUMBUS, OH 43223 MIKE DEWINE, GOVERNOR - JACK MARCHBANKS, PH.D., DIRECTOR

September 23, 2021

Valley Freightliner Sterling and Western Star, Inc 10901 Brook Park Rd. Parma, OH 44130

Re: 023-22

Single & Tandem Axle Cab and Chassis

Dear Vendor:

Your bid proposal as submitted has been accepted by the Ohio Department of Transportation.

This Invitation permits multiple awarded vendors to provide Single & Tandem Axle Cab and Chassis. The contract will be in effect from October 1, 2021 to September 30, 2022.

A purchase shall only take place upon the issuance of an official purchase order or the use of a payment card. There is no guarantee that purchase orders will be issued or that products will be ordered against issued purchase orders.

Thank you for bidding on our invitation. Todd VanKirk is available for any assistance necessary to ensure that a quality partnership exists between your company and our Department. If you have any questions, please call (614) 466-3209.

Respectfully,

Aladah fl

Jack Marchbanks, Ph.D. Director Ohio Department of Transportation

Application Version 11.6.707 Data Version PRL-26D.030 Woodmere SA Plow Chassis ODOT 023-19

FREIGHTLINEI

Tender # 01/11/2022 8:44 AM Page 22 of 22



Terms:

Quote Valid for 150 Days

**NET 30** 

348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordrozdeguipment.com

concordroadequipment.com				Page 1 of 9		
Submitted	To:			Date:	12/28/2021	
WOODMERE, VILLAGE OF				End User:	SERVICE DEPARTMENT	
27899 CHAGRIN BLVD				Attention:	FRANK PAPARONE	
WOODMERE, OH 44122				Delivery:	*SEE BELOW DELIVERY NOTES	
				County:	CUYAHOGA	
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD	

#### PER OHIO DEPARTMENT ADMINISTRATIVE SERVICES (DAS) STATE TERM SCHEDULE (STS) INDEX NO. STS515 SCHEDULE NO. 800925

**One (1) Each-** Concord Road Equipment Mfg., Inc. Hooklift Hoist/Snow and Ice Control Equipment Package Installed on Customer Supplied 2022 Single Axle Class 8 Cab & Chassis to Include the Following.

#### HOOKLIFT HOIST

- Swaploader model SL2418 severe duty hooklift hoist installed to chassis frame
- Capable of 24,000 pounds dumping and 18,000 pounds lifting capacity
- Designed to accommodate 10 to 13-foot-long skid-mounted ancillary bodies/equipment
- Hoist features include
  - Heavy duty "Z" rail main frame constructed of 1/4" thick A572 50 KPSI steel
  - Telescopic sliding jib constructed of 8" x 8" x 3/8" wall square tube of A500 46 KPSI steel with fully welded hook
  - Slide through style body locks to allow the body to be moved horizontally on the chassis to adjust weight distribution while remaining completely in the body locks
    - Dual rear pivot section for both a true 57-degree dump angle and increased mounting leverage at the beginning of the container lift cycle
    - Heavy duty rear flanged rollers to guide bodies into position
    - Replaceable Nylatron wear pads installed on top of hoist main frame to support the bodies
    - Hoist frame mounted jib lockout valve to prevent accidental jib operation while in a dump mode
    - Dual 6.0-inch bore, 2.0-inch rod diameter, 56.0-inch stroke hoist cylinders for dump/lift with integral counterbalance valves
    - Single 4.0-inch bore, 2.0-inch rod diameter and 30.0-inch stroke telescopic jib cylinder with a single integral counterbalance valve

#### **CHASSIS RELATED INSTALLED ACCESSORIES**

- Chassis frame mounted cabshield assembly
  - Constructed of 10-gauge 304 stainless steel
  - Full width x full height cab shield with diamond cut window
  - 24-inch ½ size
- Heavy duty poly fenders with heavy duty offset stainless steel mounting brackets above rear wheels
  - Rubber mud flaps behind rear wheels
- ¾ inch thick steel rear towing plate

QUOTE CONTINUED ON NEXT PAGE

## Page 180 of 899



## Quote 74721

Quote Valid for 150 Days Terms: NET 30 Page 2 of 9

#### 348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordroadequipment.com

Submitted	To:			Date:	12/28/2021
WOODME	RE, VILLAGE OF			End User:	SERVICE DEPARTMENT
27899 CH/	AGRIN BLVD			Attention:	FRANK PAPARONE
WOODME	RE, OH 44122			Delivery:	*SEE BELOW DELIVERY NOTES
				County:	CUYAHOGA
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD
T HOLE,	(210) 001-3011				JEFFERTS, WARFIELD

QUOTE CONTINUED FROM PREVIOUS PAGE

- Safety chain D-rings
- Pintle hook, 20-ton towing x 8,000 lb. vertical load
- Rear pintle plate mounted structural bumper
- Hoist and frame mounted attachment primed and paint black

• RHOMAR ARMOUR SEAL coating applied to chassis frame and under carriage, front and rear hitches, and hooklift hoist assembly

#### **BOSCH REXROTH SEVEN (7) CIRCUIT CENTRAL HYDRAULIC SYSTEM**

- Muncie "Hotshift" power take-off gear assembly
  - Direct mounted to Allison transmission live pto provision
  - Pressure lubricated
  - Enclosed pressure lubricated extension shaft/housing
  - Direct hydraulic pump mounting flange on housing
- Bosch Rexroth transmission hotshift pto driven load sensing axial piston pump
  - A18V080 series bent axis
  - 4.88 cubic inch displacement
  - Rated at 42 gpm @ 2,000 rpm
  - Direct mounted to hotshift pto extension shaft housing flange
- Bosch Rexroth M4-12 seven (7) section load sensing pressure compensating control valve
  - One (1) double acting electric proportional hooklift hoist "DUMP" circuit
  - One (1) double acting electric proportional hooklift hoist "JIB" circuit
  - One (1) double acting electric proportional snowplow lift cylinder circuit
  - One (1) double acting electric proportional snowplow power angle circuit
  - One (1) single acting electric proportional spreader conveyor/auger circuit
  - One (1) single acting electric proportional spreader spinner circuit
  - One (1) double acting electric proportional spreader liquid prewet/ant-ice circuit
  - In enclosure analog hydraulic pressure gauge hydraulic
  - Entire valve assembly chassis frame mounted in stainless steel enclosure
- Thirty (50) gallon stainless steel chassis frame mounted "upright" hydraulic oil reservoir
  - Reservoir mounted to upright stationary cab shield assembly
  - Dirt shedding sloped top
  - 10-inch diameter rear cleanout reservoir access cover

QUOTE CONTINUED ON NEXT PAGE

## Page 181 of 899



## Quote 74721

Quote Valid for 150 Days Terms: NET 30

Page 3 of 9

348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordroadequipment.com

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QUOTE CONTINUED FROM PREVIOUS PAGE

- Filler breather cap
- Sight level/temperature gauge
- Magnetic drain plug
- 100-micron suction port strainer
- Suction port system service ball valve
- Stainless steel reservoir mounting brackets
- Spin on oil filter with condition indicator
- Stainless steel single point return line manifold assembly
- · Bosch Rexroth adjustable hydraulic plow power float/balance manifold valve
  - Mounted in above chassis frame mounted valve enclosure
  - Fully adjustable
- In chassis cab Bosch Rexroth CS106 armrest control console
  - One (1) "DUAL" electric proportional controller for hooklift hoist "raise and lower" and jib "in and out"
  - One (1) "DUAL" electric proportional controller for snowplow "raise and lower" and power angle "left and right"
  - Hooklift hoist controller includes "Deadman Switch" feature to prevent accidental operation of hooklift hoist functions
  - Plow controller includes push switch to activate/deactivate hydraulic plow float/balance system
  - Armrest includes lighted switches for various lighting and electrical operations
- Bosch Rexroth CS-550I electronic spreader control
  - Full color monitor screen
  - Multi-mode/multi materials functionality
  - Ground speed proportional operation
  - Data logging capabilities

• Capable of manual, ground speed triggered, open loop ground speed, or closed loop ground speed orientation of granular, liquid prewet, liquid anti-ice materials individually or simultaneously

• Three (3) individual detent' d knobs for operator control of auger/conveyor output (speed), spinner speed, and liquid prewet/anti ice output

- Tracks, stores and reports all materials usage, and systems event data
- Includes Wi-Fi capabilities for automatic downloading of data including granular and liquid materials usage, system performance, error logging, etc., via provided Bosch Rexroth software (chassis mounted antenna required)
- Includes "Passive" GPS capabilities via google maps (chassis mounted antenna required)
- · Bosch Rexroth low hydraulic oil auto shut down system
  - Interrupts hotshift pto operation in the event of low hydraulic oil

QUOTE CONTINUED ON NEXT PAGE

### Page 182 of 899



348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942

#### 74721 Quote

Quote Valid for 150 Days Terms: NET 30

Page 4 of 9

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Submitted	To:			Date:	12/28/2021	
WOODME	RE, VILLAGE OF			End User:	SERVICE DEPARTMENT	
27899 CH	AGRIN BLVD			Attention:	FRANK PAPARONE	
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		OUDTE CON	TINUED FROM PREVIOU	IS PAGE		

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- Hydraulic reservoir mounted oil level sensor
- In cab indicator lamp and warning buzzer
- Momentary system operators override switch to allow emergency stowing of deployed equipment
- Cross over relief valve mounted at front of chassis for plow power angle circuit protection
  - Additional manual pressure relief valve installed to allow operator to dump off residual pressurized oil in power angling plow circuit stainless steel quick couplers at front of truck
- Bosch Rexroth liquid prewet power unit
  - Configured to work seamlessly with Bosch Rexroth CS550I spreader/liquid controller
  - Chassis frame mounted in stainless steel enclosure
  - Rear prewet spray nozzle to disperse liquids as granular materials exit conveyor to spinner
  - Bottom dump body "auger trough" mounted liquid slurry nozzle system
  - Electric ball valve and in cab switch to allow operator to switch between prewet and slurry nozzles
- Stainless steel hydraulic tubing for all connections to rear of chassis
- All required hydraulic hoses, fittings, stainless steel quick couplers, filters, oil, etc., to make a complete, fully tested, calibrated, and operational load sensing central hydraulic system.

• System engineered, designed, and installed to operate hooklift hoist and jib functions, power angling snow plow and snowplow hitch functions, granular materials hopper spreader auger, spinner and onboard liquid prewet functions, Antiice deicing functions, and the cities rear loader garbage packer functions

#### **ELECTRICAL AND LIGHTING SYSTEMS**

• In cab power distribution panel for all body related electrical circuitry

- All components mounted to aluminum distribution panel
- Clear poly cover and color-coded circuit diagram affixed for quick referencing of all body related electrical circuitry
- Hooklift hoist operator warning indicator system
  - Remote sealed proximity switch triggers
  - In chassis CS106 armrest operator warning lights
- Rear chassis frame mounted light bars
  - Stainless steel spring loaded
  - One (1) each street and curb sides of chassis
  - Provisions for rubber grommeted stop-tail-turn, bac up and rear warning lamps
- Two LED work/spreader lights
  - One (1) each installed street and curb side chassis frame mounted rear light bars

QUOTE CONTINUED ON NEXT PAGE

## Page 183 of 899



Quote Valid for 150 Days Terms: NET 30

#### 348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordroadequipment.com

Submitted	То:			Date:	12/28/2021
WOODME	RE, VILLAGE OF			End User:	SERVICE DEPARTMENT
27899 CH/	AGRIN BLVD			Attention:	FRANK PAPARONE
WOODME	RE, OH 44122			Delivery:	*SEE BELOW DELIVERY NOTES
				County:	CUYAHOGA
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD
		QUOTE CONTIN	IUED FROM PREVIO	US PAGE	

• Amber LED warning, red led stop-tail-turn, and clear LED backup lights, rear facing, recessed into rear chassis frame mounted stainless steel light bars

• Amber 360-degree viewable LED warning lamps installed on street and curb sides on top leading INSIDE corners of stationary cab shield

- Snowplow lights
  - Heated LED
  - Integrated marker and turn lights
  - Chassis hood mounted on stainless steel brackets
- Stationary cab protector bulkhead mounted lighting receptacles for connection(s) to ancillary body mounted lighting and electrical functions
- Back up alarm, 97Db

• All FMVSS required lighting, LED type; All required wiring, harnesses, connectors, etc., to make a complete and functional system

#### CHASSIS MOUNTED SNOWPLOW HITCH

- TTN-100H-29
  - 29 inch Husting hitch
- 3 inch x 12 inch double acting lift ram
- Chassis specific mounting hitch mounting group
  - 5/8-inch-thick steel reinforced side push plates
  - All grade 8 fasteners with "Stover" type locking nuts
- Heavy duty formed channel plow hitch mounted bumpers

#### TOTAL BASE UNIT NET PRICE INSTALLED \$ 82,921.23 EACH

#### ADDITIONAL OPTIONS TO CONSIDER BELOW

#### Ancillary Hopper Spreader, Hooklift Skid Mounted SEE OPTION #1

#### Ancillary Anti-ice/De-icing Unit, Hooklift Skid Mounted SEE OPTION #2

#### Ancillary Dump Body, Hooklift Skid Mounted SEE OPTION #3

## Power Angling Snowplow & Related

SEE OPTION #4

QUOTE CONTINUED ON NEXT PAGE



348 CHESTER ST., PAINESVILLE, OH. 44077

PHONE: (440) 357-5344 FAX: (440) 357-1942

## Quote 74721

Quote Valid for 150 Days Terms: NET 30

Page 6 of 9

	concordroadequip	nent.com				
Submittee	d To:			Date:	12/28/2021	
WOODME	ERE, VILLAGE OF			End User:	SERVICE DEPARTMENT	
	AGRIN BLVD			Attention:	FRANK PAPARONE	· .
WOODME	ERE, OH 44122			Delivery:	*SEE BELOW DELIVERY NOTES	
			,	County:	CUYAHOGA	
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD	
		QUOTE CON	TINUED FROM PREVIO	US PAGE		

#### **OPTION 1** - ANCILLIARY GRANULAR MATERIALS HOPPER SPREADER WITH ONBOARD LIQUID PREWET SYSTEM

Buyers 10-foot-long x 6.8 STRUCK CUBIC YARD capacity

- Constructed of 304-2B stainless steel
- 56-inch-tall sides with 45-degree slope towards center conveyor
- Dual auger delivery system
  - Hydraulic driven through two independent direct auger mounted high torque hydraulic drive motors
- Swing up rear spinner assembly
  - Crank up winch to allow stowing when offloading
  - 20-inch diameter poly spinner disc
- Hinged sectional steel top screens with main I-beam rail
- · Hopper mounted rigid stainless-steel hydraulic tubing for all connection to rear
- Hopper mounted inspection ladder
- On board liquid prewet system
  - System to include two (2) 200-gallon (400-gallon total capacity) liquid prewet tanks, one (1) each mounted street and curb side of hopper spreader
  - Hopper spreader mounted Bosch Rexroth Granular materials liquid prewet pump and hydraulic motor power assembly with flow meter feedback
  - Variable rate orifice spray nozzle located at discharge opening of hopper spreader auger delivery system
- Hopper spreader mounted lighting
  - Two (2) 3-hole rear spreader mounted stainless steel lamp boxes
  - One (1) box each mounted street and curb sides rear corners
  - Each lamp box to have LED amber, stop-tail-turn, and back up lamps
  - All required wiring, etc., to connect to above quoted chassis
- Conspicuity tape installed on sides of hopper
- Body installed on hooklift sub-frame with rear rollers
- All required hydraulic hoses, fittings, stainless steel quick couplers, etc., to operate seamlessly with a above hook lift hoist package and Bosch Rexroth CS550 spreader/liquid controller
- Spreader body left in natural 304-2B stainless steel satin finish
- Hooklift skid framework epoxy primed and painted black.

#### TOTAL NET PRICE INSTALLED \$ 33,427.66

**OPTION #2-** ANCILLARY 1,235 GALLON ANTI ICE/DEICING DIRECT APPLICATION UNIT

QUOTE CONTINUED ON NEXT PAGE

### Page 185 of 899



Quote Valid for 150 Days Terms: NET 30 Page 7 of 9

#### 348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordroadequipment.com

		Date:	12/28/2021
		End User:	SERVICE DEPARTMENT
		Attention:	FRANK PAPARONE
		Delivery:	*SEE BELOW DELIVERY NOTES
		County:	CUYAHOGA
Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD
	Fax:	<b>Fax:</b> (216) 292-7023	End User: Attention: Delivery: County:

QUOTE CONTINUED FROM PREVIOUS PAGE

• One (1) Each- Concord model DAS-1235-SL-HLS heavy duty skid mounted direct application liquid anti-icing /de- icing unit

- Single lane spray applicator with 1,235-gallon capacity heavy duty poly tank at 12.8 lbs. Per gallon (1.5 specific gravity)
  - Tank mounted to heavy-duty stainless-steel framework assembly
- Electric and hydraulic controlled multi-function pumping system capable of
  - Loading truck mounted tank from another source
  - Pumping truck contents out to another source
- System includes 190 gpm stainless steel hydraulic driven centrifugal liquid product pump rated at 100 gpm
  - Turbine flow meter for accurate measurement and tracking of liquid used
- Ground level load / unload ports
- All liquid product plumbing constructed using flange and gasket type connections where feasible
- All required chemical hoses, fittings, valves, etc. to make a complete, fully tested and operational liquid anti ice/deicing spraying system
- All required hydraulic hoses, fittings, stainless steel quick couplers, etc., to operate seamlessly with a above hook lift hoist package and Bosch Rexroth CS550 spreader/liquid controller

• All components mounted on Swaploader hook lift hoist sub-frame with rear rollers; hooklift sub frame epoxy primed and painted gloss black.

#### TOTAL NET PRICE INSTALLED \$ 23,735.75

**OPTION #3-** CONCORD "PATRIOT" SERIES STAINLESS STEEL DUMP BODY

- Concord "PATRIOT CDS" series 10 foot x 6-8 yard style heavy duty ALL 304 STAINLESS STEEL dump body
- 30 inch 10 gauge 304 stainless steel tall sides
- Full length integral intermediate horizontal brace
- Dirt shedding boxed top rails
- Dirt shedding lower sloped rub rails
- Full depth dirt shedding front and rear corner pillars
- 10 gauge 304 stainless steel double reinforced front body bulkhead/head sheet
- AR400 abrasion impact resistant 180kpsi steel floor
- Stainless steel drivers/street side rubrail mounted steps, stow-away 3 rung ladder, and grab handles
- Painted hardwood side boards-white
- Body mounted to hooklift sub-frame and rear roller kit.

#### TOTAL NET PRICE INSTALLED \$ 22,955.58

#### **OPTION #4-** HEAVY DUTY MUNICIPAL POWER ANGLING SNOWPLOW

10-foot-wide x 42-inch-tall "Snow Dogg"

QUOTE CONTINUED ON NEXT PAGE

## Page 186 of 899



348 CHESTER ST., PAINESVILLE, OH. 44077

PHONE: (440) 357-5344 FAX: (440) 357-1942

Quote Valid for 150 Days Terms: **NET 30** 

Page 8 of 9

	concordroadequipn					Page 8 of 9
Submitted	To:			Date:	12/28/2021	
WOODME	RE, VILLAGE OF			End User:	SERVICE DEPARTMENT	
	AGRIN BLVD			Attention:	FRANK PAPARONE	
WOODME	RE, OH 44122			Delivery:	<b>*SEE BELOW DELIVERY NOTES</b>	
				County:	CÜYAHOGA	
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD	
		QUOTE CON	TINUED FROM PREVIOL	JS PAGE		

One (1) "FULL SAFTEY TRIP MOLDBAORD"

- Heavy duty hydraulic power ram reversing
- 7 GAUGE steel moldboard
  - Curb side mailbox cut
- Full width structural steel and tubing push/drive frame
- Snowplow halve of 29 inch "HUSTING HITCH" guick coupler with roller kit
- Moldboard end markers
- CRE rubber snow foil
- Hydraulic hook up hoses with stainless steel quick couplers
- Entire snow plow sandblasted to remove mill scale, and 4 step TUFF KOTE powder coated saftey orange

#### TOTAL NET PRICE INSTALLED \$ 10,218.89

#### MINIMUM CHASSIS REQUIREMENTS

Chassis to have a usable CAB to AXLE (CA) dimension of approximately 102.00 inches, have a provision for transmission mounted "LIVE" pto; Clear frame behind chassis cab street and curb sides, other than battery box; integral front frame extension a minimum of 16 inches long to allow for proper plow hitch installation, in cab body up fitter switches, provision for electric trailer brakes and chassis ground speed interface. Chassis specifications should be provided prior to placing an order to insure compatibility.

#### **PAYMENT DISCOUNTS**

Per our Ohio Department of Administrative Services Contract Schedule #800925, Index #STS515 an additional 0.5% (one half of one percent) discount is available for payment(s) of invoice(s) within twenty (20) days of receipt. Payment discount will be noted on invoice(s).

#### WARRANTY INFORMATION

Concord Road Equipment Mfg., Inc. truck equipment packages include a parts and labor warranty for a total period of FIVE (5) YEARS; first thirty-six (36) months at 100% parts and labor on all workmanship and components, second twentyfour (24) months at 50% labor only. Other supplier / component warranties that exceed Concord's base warranty will remain in effect. All warranty periods begin after completion / delivery of equipment, components, and accessories. When applicable, Concord "Titan" series snowplow hitches carry a full 100% parts and labor warranty for five (5) years. TBEI series dump body hoists have manufacturer warranty coverage - first 36 months at 100% parts and labor. Warranties do not include normally considered wear and maintenance items (such as plow blades, augers, conveyor chains, hydraulic couplers, filters, spinner drive hydraulic motors, spinner disks, chains, sprockets, bearings, etc.); routine adjustments and/or calibrations; abuse, neglect, misuse, and/or improper operation; lack of maintenance (including component corrosion), inspections, and/or training; and/or consequential damages as a result thereof. Under the warranty period, Concord Road Equipment Mfg., Inc reserves the right to replace, repair, rebuild, or substitute with like equipment and/or components at its sole discretion.

#### ESTIMATED DELIVERY PERIOD

Based on the date of this proposal, the job completion and corresponding delivery period is projected to be approximately 120-180 days after receipt of required purchase order(s), letter(s) of intent, letter(s) to proceed, and if applicable, the arrival of your chassis(s) to Concord Road Equipment Mfg., Inc. This projected job completion and corresponding delivery

QUOTE CONTINUED ON NEXT PAGE



Terms:

Quote Valid for 150 Days

NET 30

348 CHESTER ST., PAINESVILLE, OH. 44077 PHONE: (440) 357-5344 FAX: (440) 357-1942 concordroadequipment.com

	concordroadequipn		1942			Page 9 of 9
Submitted	To:		···	Date:	12/28/2021	
WOODME	RE, VILLAGE OF			End User:	SERVICE DEPARTMENT	
	AGRIN BLVD			Attention:	FRANK PAPARONE	
WOODME	RE, OH 44122	· ·		Delivery:	*SEE BELOW DELIVERY NOTES	
				County:	CUYAHOGA	
Phone:	(216) 831-9511	Fax:	(216) 292-7023	Acct Mgr:	JEFFERY S. WARFIELD	
		QUOTE CONT	INUED FROM PREVIOU	JS PAGE		

period is only an estimate and may be shorter or longer in accordance with the date that your order is placed, the arrival date of required authorizations, delivery date of your chassis(s) to Concord, and lead times of Concord Road Equipment Mfg., Inc. primary suppliers at the time your order is placed. Concord Road Equipment Mfg., Inc. is not responsible for delays that are beyond its reasonable effort and capability to control including but not limited to; primary supplier delays or product shortages, delays in freight, force majeure including but not limited to 1-acts of God, such as severe acts of nature or weather events including floods, fires, earthquakes, tornados/hurricanes, or explosions; 2- war, acts of terrorism, and epidemics; 3- acts of governmental authorities such as expropriation, condemnation, and changes in laws and regulations; 4- strikes and labor disputes; 5- and certain accidents. Per Concord Road Equipment Mfg., Inc. Contract 800925 Schedule STS 515 with the Ohio Department of Administrative Services, completed deliveries can range from 60-300 days after receipt of customer order(s), and if applicable, after arrival of your chassis(s) to Concord Road Equipment Mfg., Inc.

Authorized by

JEFFERY S. WARFIELD

I /We hereby accept the above quotation including all terms and conditions, and place an order for the proposed item(s) on \_\_/\_/\_(today's date) for a total amount of \$\_\_\_\_\_\_ (please include selected options, if applicable).

#### Accepted By

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation. A 3% surcharge will be added to above total when paying by credit card.

## **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>SimonA Resolution awarding a total sum, not to<br/>exceed \$700,000, to the City of Beachwood<br/>for the City of Beachwood Community<br/>Playground Project from the District 11<br/>ARPA Community Grant Fund; and<br/>declaring the necessity that this Resolution<br/>become immediately effective.

## Resolution No. R2022-0202

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$700,000 to the City of Beachwood for the City of Beachwood Community Playground Project; and

**WHEREAS**, the City of Beachwood estimates over 100,000 people will be served annually through this award; and

**WHEREAS**, the City of Beachwood estimates the total cost of the project is \$2.3 million; and

**WHEREAS**, the City of Beachwood indicates the other funding source(s) for this project includes capital project funds provided by the City to cover the balance; and

**WHEREAS**, the City of Beachwood is estimating the start date of the project will be October 2022 and the project will be completed by June 2023; and

**WHEREAS**, the City of Beachwood requested \$700,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$700,000 to the City of Beachwood to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$700,000 to the City of Beachwood from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the City of Beachwood Community Playground Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



### Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

## **COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

**City of Beachwood** 

Address of Requesting Entity: 25325 Fairmount Blvd. Beachwood, OH 44122

**County Council District # of Requesting Entity:** 11

Address or Location of Project if Different than Requesting Entity:

25125 Fairmount Blvd. Beachwood, OH 44122

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Larry Heiser, Finance Director

Contact Address if different than Requesting Entity:

Email: Larry.Heiser@Beachwoodohio.com	<b>Phone:</b> (216)-292-1903	
Federal IRS Tax Exempt No.: 34-6000211	<b>Date:</b> June 10, 2022	

## **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

Project Name: City of Beachwood Community Playground

Over 50% of the current Beachwood playground is over 20 years old. As the only city owned playground, the playground is heavily used by the residents and surrounding communities. The location of the playground also makes it very popular, as it is located next to the Beachwood Family Aquatic Center.

This project is important to the community for several reasons:

- With the current aging playground, we are finding it more difficult to replace parts and pieces. Some features no longer have replacement parts and we are forced to either remove the play element entirely or install a replacement piece that doesn't match or fit the aesthetic of the current playground.
- The surfacing of the current playground is mulch. Mulch is a maintenance nightmare and also leads to kids getting scrapped knees and even wood splinters. The new playground surface is a rubberized surface mixed with areas of turf. For years, playground users have requested installing a rubberize surface.
- The current trees that are within the park are aging and need to be removed for safety reasons. This will remove most of the shade from the playground area. The new playground includes 6-8 new shade structures placed throughout the park.
- Handicap accessibility is increased with the new flooring options as well as the addition of several new fully accessible play features.
- Currently there are not any art and musical elements at the playground. The new playground will include various musical elements and the design aesthetic incorporates many artistic elements.
- Lastly, the playground has always been missing that focal gathering place. The new playground will include a 20' x 60' pavilion with 10 picnic tables. This will be the ideal place to host a birthday party or family picnic.

|--|

## **IMPACT OF PROJECT:**

Who will be served:

Residents of Beachwood and surrounding communities

#### How many people will be served annually:

100,000+

Will low/moderate income people be served; if so how:

Yes, the playground will be open year-round to all persons.

How does the project fit with the community and with other ongoing projects:

Beachwood strives to provide high quality amenities for residents and the entire region.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives:

This is part of an over haul of the City of Beachwood community services exercise options for all ages

## FINANCIAL INFORMATION:

**Total Budget of Project:** 

\$2.3 million

Other Funding Sources of Project (list each source and dollar amount separately):

Capital Project funds will cover the balance

Total amount requested of County Council American Resource Act Dollars:

\$700,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The City of Beachwood Public Works Department will maintain the playground facility as part of their regularly scheduled building and property maintenance programs.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

#### **Printed Name:**

Mayor Justin Berns

Signature:

June 9, 2022

Date:

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

Current design drawings of the new playground are included with this application.

## **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>SimonA Resolution awarding a total sum, not to<br/>exceed \$32,000, to the City of Euclid for<br/>replacement fencing and roof repairs at the<br/>Euclid Animal Shelter from the District 11<br/>ARPA Community Grant Fund; and<br/>declaring the necessity that this Resolution<br/>become immediately effective.

## Resolution No. R2022-0203

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$32,000 to the City of Euclid for replacement fencing and roof repairs at the Euclid Animal Shelter; and

WHEREAS, the City of Euclid estimates the total cost of the project is \$32,000; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will begin upon approval of funding and the project will be completed by Fall 2022; and

**WHEREAS**, the City of Euclid requested \$32,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$32,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$32,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for replacement fencing and roof repairs at the Euclid Animal Shelter.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its

committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

**City of Euclid** 

Address of Requesting Entity: 585 E. 222 Street, Euclid, OH 44123

**County Council District # of Requesting Entity:** 

**District 11, Councilwoman Sunny Simon** 

Address or Location of Project if Different than Requesting Entity:

Euclid Animal Shelter, 25100 Lakeland Blvd., Euclid, OH 44132

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 

**District 11, Councilwoman Sunny Simon** 

**Contact Name of Person Filling out This Request:** 

Kirsten Holzheimer Gail, Mayor

**Contact Address if different than Requesting Entity:** 

same

Email:	Phone:
khgail@cityofeuclid.com	216-289-2751
Federal IRS Tax Exempt No.:	Date:

## **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Euclid Animal Shelter is predominantly a volunteer run and supported shelter serving the City of Euclid. The City of Euclid supports the shelter by providing 2 staff members, Animal Control officers as well as maintaining upkeep of the building and utilities. Volunteers, through Euclid Pet Pals provides support and care for the animals, oversees adoptions, and special needs for animals in Euclid.

During the pandemic, the Shelter has seen an increased need for service to shelter and support animals.

The Shelter is in need of new outdoor fencing and an additional "run" which will allow additional dogs to be outside at the same time. The current fencing was installed in the 1980s and currently has many holes, gaps, or areas in need of replacement. This plan will also add one additional outdoor area to allow more dogs to be outside.

Additionally, there is a small section of the roof that will be repaired as well.

Shelter outdoor fencing replacement: Section A: 9,980 Section B: 3,930 Section C: 6,950 Section D: 13,985 Total Fence: \$28,545

Roof repairs: Quote \$2,800

Total: \$31,345

**Total Request: Not to exceed \$32,000** 

The Euclid Master Plan recommends undertaking a comprehensive review of municipal buildings and facilities from an operating and efficiency viewpoint.

<b>Project Start Date: Upon approval and availability</b>	Project End Date: Fall 2022
of funds and material.	

## **IMPACT OF PROJECT:**

Who will be served:

City of Euclid residents and their animals - including strays or abandoned animals.

How many people will be served annually:

N/A

Will low/moderate income people be served; if so how:

The City of Euclid is home to many low/ moderate income residents. According to the 2020 Census, Euclid Median household income is \$40,342 and 20.5% of people live in poverty.

How does the project fit with the community and with other ongoing projects:

Euclid is proud to have our own Animal Shelter and appreciative if the support of volunteers and fundraising to run the shelter. We know that care and shelter of animals is important to our community and we want to be able to provide a safe, healthy space for the care of animals.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives:

## **FINANCIAL INFORMATION:**

**Total Budget of Project:** 

General operation and upkeep of the building is supported through the City of Euclid and

fundraising efforts from Euclid Pet Pals. These improvements are not included in the City's budget this year. Fencing and roof repair project cost is estimated at \$32,000.

Other Funding Sources of Project (list each source and dollar amount separately):

n/a

Total amount requested of County Council American Resource Act Dollars:

\$32,000

Since these are one-time dollars, how will the Project be sustained moving forward:

These improvements will not require ongoing funding, once complete, they will be maintained by the Animal Shelter staff and volunteers. The Euclid Animal Shelter is supported by the City of Euclid together with fundraising and support from volunteers of Euclid Pet Pals.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

#### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** Kirsten Holzheimer Gail, Date: Date: 6/21/22 Signature:

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- Euclid Animal Shelter fencing and roof quote
- Master Plan page 101 and 103

# Thomas Fence Co. Inc.

5515 Woodman Ave. ♦ P.O. Box 487 Ashtabula, Ohio 44005-0487
(440) 998-4747 Ash. (440) 942-8548 Lake
(814) 835-0707 Erie, PA. (440) 992-2950 Fax

Quotation Page 1 of 2

June 3, 2022

City of Euclid Mr. Nick Finotti

### **Project: Euclid Animal Shelter – Kennel Fence**

### Specifications:

Chain link Fabric:	6' high - 9ga. Aluminized - 2" mesh - Knuckle – Knuckle
	All framework will be Galvanized
Gate posts:	3" O.D. WT40, set in 12" x 42" cement footings.
Terminal posts:	3" O.D. WT40, set in 12" x42" cement footings.
Line posts:	2 1/2" O.D. WT40, set in 9" x 36" cement footings.
Top rail:	1 5/8" O.D. WT40
Brace rail:	1 5/8" O.D. WT40
Bottom rail:	1 5/8" O.D. WT40
Gate frame:	2" O.D. WT20 – notched and welded.
Hardware:	All hardware galvanized steel

Remove and dispose of the existing fence – all material will be disposed of in the City of Euclid scrap dumpsters.

Please see the attached site drawing for fence locations:

### Location "A"

Remove 160' of existing fence. Installation of 156' of 6' high chain link fence. Installation of one 4' opening x 6' high single swing gate. Total Material & Labor	\$ 9,980.00
<b>Location "B"</b> Remove 48' of existing fence & gate. Installation of 36' of 6' high chain link fence. Installation of one 12' opening x 6' high double swing gate. Total Material & Labor.	\$ 3,930.00 (install combined with "A" or "C")

## Location "C"

Remove 112' of existing fence & gate. Instillation of 100' of 6' high chain link fence. Installation of one 12' opening x 6' high double swing gate. Toal Material & Labor......\$ 6,950.00

#### Location "D"

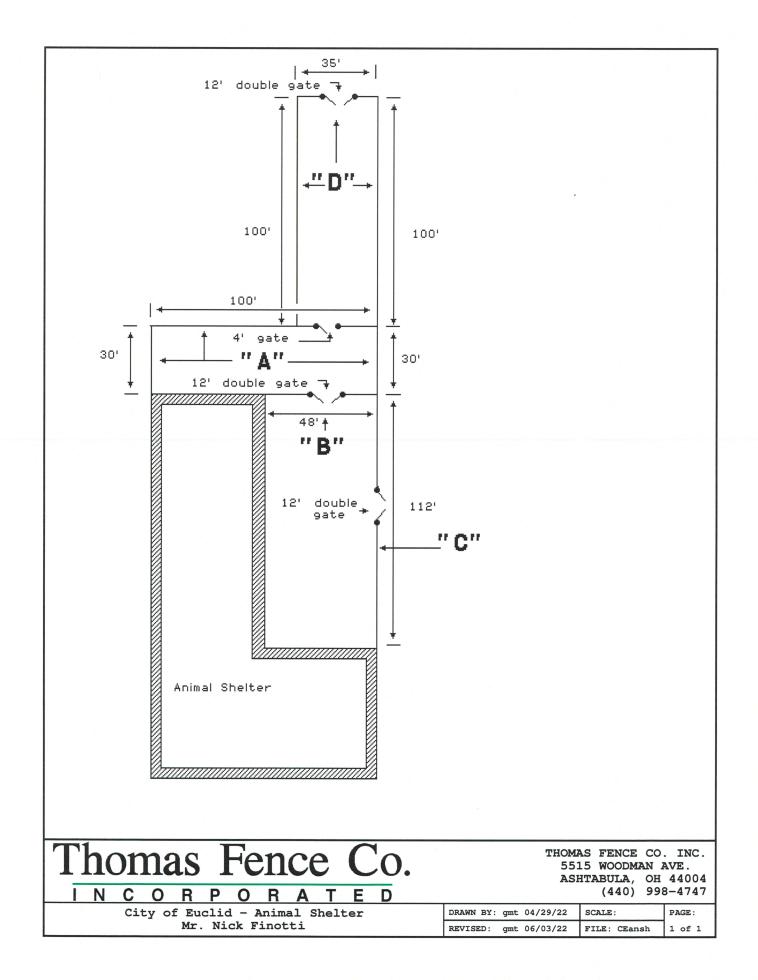
Remove 100' of existing fence & gate. Instillation of 226' of 6' high chain link fence. Installation of one 12' opening x 6' high double swing gate. Toal Material & Labor......\$ 13,985.00

\*\*Please note we are currently experiencing unprecedented material increases on all products. Material supply is also, an issue – estimated delivery time will depend on the manufactures schedule at time of order.

This quote is valid for 12 days and is subject to change without notice.

Thank You! Glenn Thomas

> **Thomas Fence Co. INCORPORATED**



## Daugherty Construction, Inc.

22460 Lakeland Blvd. • Euclid, Ohio 44132 • (216) 731-9444 • Fax (216) 731 9644

TO:

City of Euclid 585 E. 222nd St. Euclid, OH 44132 06/03/2022

#### **Roof Repairs Proposal**

JOB: WO #9025

ADDRESS: 25100 Lakeland Blvd., Euclid, OH 44132

Daugherty Construction Inc. proposes to do the following work:

- Remove shingles on West side of rear 2' high
- Remove lower 18" of OSB that rotten
- Supply and install new 18" x 15' of OSB
- Supply and install H clips
- Supply and install ice and water shield underlayment
- Supply and install new wide faced white drip edge
- Supply and install new Resawn Shake dimensional shingles- Replace others blown off and lifted
- Remove all siding on rear gable complete
- Supply and install new D-4 .040-gauge vinyl siding with related starter and J channel to entire rear gable
- Refasten existing soffit and fascia and add fascia where missing on rear gable
- Remove all debris and clean up job site

Budget number is \$ 2,300.00- \$ 2,800.00 Depending on material pricing at the time of work completion

Additional Information:

PRICE	\$0.00
Down Payment	\$0.00
Balance Due	\$0.00

Approved By:

PRINT NAME

SIGNATURE

Hal Daugherty Daugherty Construction Inc.

1.5% per month financing charge on unpaid balance from past due

#### GOAL 5:

#### ENHANCE SAFETY IN THE CITY'S NEIGHBORHOODS AND BUSINESS DISTRICTS

- **86:** Work with proposed Special Improvement Districts to include safety measures such as safety patrols, lighting, and cameras in improvement plans
- 87: Seek grant funding for expanded police foot or bicycle patrols
- **88:** Review the City's zoning code to ensure building design and placement regulations contribute to safer environments using Crime Prevention through Environmental Design (CPTED) methods
- **89:** Work with neighborhood block groups to organize a more robust neighborhood watch program

#### GOAL 6:

UNDERTAKE A COMPREHENSIVE REVIEW OF MUNICIPAL BUILDINGS AND FACILITIES TO ENSURE ONGOING ENERGY AND OPERATIONAL EFFICIENCY

- **90:** Establish an internal task force comprised of appropriate directors, chiefs, and staff to undertake a comprehensive Public Facilities Plan
- **91:** Undertake a Finance Department analysis to determine the operational costs and ongoing subsidies of all municipally owned facilities in Euclid as a precursor to developing a comprehensive Public Facilities Plan
- **92:** Work with qualified architects and financial professionals to develop a Public Facilities Plan that includes demolition and/or disposition, to ensure existing structures meet the needs of the City as it relates to ongoing energy and operational efficiency
- **93:** Seek minimum LEED certification as part of municipal building renovations or construction
- **94:** Work with Cuyahoga County's Animal Shelter to analyze the costs and benefits of reducing the size of the Euclid City Kennel through an increased County partnership
- **95:** Work with qualified economic development professionals to review the Shore Cultural Centre for conversion to a more general incubator space, co-working space, or live-work space
- **96:** Consider physical improvements and nonprofit management of Shore Cultural Centre as part of any conversion to a profitable venture as a result of an economic analysis

While the closure of the pool was determined to be a necessity due to financial and attendance concerns, the pool's closing became a highly sensitive issue for residents in Cleveland Heights' northern neighborhoods. The remaining public pool, while centrally located in the City, was significantly further from the northern neighborhoods that had previously accessed Denison Pool.

## CASE STUDY: STARTMART BUSINESS INCUBATOR

The StartMart business incubator is housed within 35,000 square feet of space inside Terminal Tower. It is the largest innovation and tech incubator in Cleveland, and offers small co-working spaces, offices, and conference rooms to small and start-up businesses.

While the space includes connections for entrepreneurs to work, it also includes accelerators, professional services, networking events, and capital resources to connect fledgling businesses with the resources needed to grow. By developing varied spaces, connecting entrepreneurs with resources, and providing state-of-the-art amenities such as high speed internet, StartMart has addressed a market need for this type of space.

StartMart's incubator space has been incredibly successful, with the business incubator seeking to expand due to demand. Spaces such as StartMart represent opportunities for municipally owned facilities to be repurposed for economic development activities.

## BEST PRACTICES: COMPREHENSIVE FACILITIES PLAN

A comprehensive facilities plan serves as an ongoing guide for the disposition, repair, and development of municipal facilities. A facilities plan includes not only a land use analysis but also an understanding of the fiscal needs of the community, the architectural life-cycle of buildings, the desires of residents for new facilities, the ability of the community to work with surrounding jurisdictions to lower costs, and the needs of municipal users.

Because a facilities plan must incorporate these many pieces, a team of City officials, architects, planners, and financial officials are necessary components of the planning team.

Facilities planning involves a process similar to an overall Master Plan; however, the data and analysis methods differ. A comprehensive facilities plan should include the following:

 Defining the programming needs of the City such as size of facilities

- Analyzing the physical conditions of existing facilities including its utilization and capacity
- Analyzing of the demographics of the City and the desires of residents for new facilities
- Identifying the location and programming of new facilities
- Developing an implementation program that includes financing plans

Together, these pieces form a comprehensive facilities plan.

Other important considerations in a facilities plan include coordination with the City Master Plan and collaboration with nearby jurisdictions. Due to the ongoing budgetary difficulties of legacy cities, collaborating with regional, countywide, and other local levels of government is a necessity.

# Euclid Masterblan page 103

#### **GOALS AND ACTIONS**

## **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Simon	exceed \$200,000, to the City of Euclid for
	the Heritage Park Home Improvement
	Grant Project from the District 11 ARPA
	Community Grant Fund; and declaring the
	necessity that this Resolution become
	immediately effective.

## Resolution No. R2022-0204

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$200,000 to the City of Euclid for the Heritage Park Home Improvement Grant Project; and

**WHEREAS**, the City of Euclid estimates approximately 30 to 50 structures will receive funding support, giving priority for applicants who meet low/moderate income eligibility guidelines; and

WHEREAS, the City of Euclid estimates the total cost of the project is \$300,000; and

**WHEREAS**, the City of Euclid indicates the other funding source(s) for this project includes \$100,000 from the City of Euclid's ARPA allocation; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be July 2022 and the project will be completed by December 2023; and

**WHEREAS**, the City of Euclid requested \$200,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Heritage Park Home Improvement Grant Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Euclid

Address of Requesting Entity: 585 E 222<sup>nd</sup> Street, Euclid, OH 44123

County Council District # of Requesting Entity: District 11

Address or Location of Project if Different than Requesting Entity: Heritage Park Neighborhood: E 193<sup>rd</sup> Street to E 219<sup>th</sup> Street, north of Euclid Avenue and south of Norfolk Southern railroad tracks

**County Council District # of Address or Location of Project if Different than Requesting Entity: District 11** 

**Contact Name of Person Filling out This Request: Patrick Grogan-Myers, Director of Planning and Development** 

**Contact Address if different than Requesting Entity:** 

Email:	Phone:
pgrogan-myers@cityofeuclid.com	(216) 289-8160
Federal IRS Tax Exempt No.:	Date:
EIN No: 34-6000965	June 3, 2022

## **PROJECT DESCRIPTION**

# **REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Heritage Park Home Improvement Grant (the Project) recognizes the structural inequalities inherent in the local housing market and capital markets by making available \$300,000 to senior, owner-occupied property owners to help make improvements to the exterior of their homes, including roof replacement, new steps or porches, new windows, new siding, etc. The proposed improvement will increase the useful life of the structure, correct a health and safety issue on the property, or improve the overall environment of the home and property. Applicants will be scored based upon a number of factors, with seniors, low/moderate income households, and improvements that correct an immediate health or safety issue receiving priority for funding. The City will engage CHN Housing Partners for efficient and accurate administration of Project funds.

The City of Euclid is proposing the Project in the Heritage Park neighborhood of the City, which is bounded by Euclid Avenue to the south, E 193<sup>rd</sup> Street to the west, E 219<sup>th</sup> Street to the east, and the Norfolk Southern railroad tracks to the north. This neighborhood is a majority-minority neighborhood, with over 85% of the residents identifying as Black or African American in the 2020 Census. The area is in a Cuyahoga County designated Equity Zone and most of the area is in a Qualified Census Tract. The Heritage Park neighborhood was hard-hit by the Great Recession, with 34 residential demolitions (13% of all structures in the neighborhood) and the average residential sales dipping to just \$12,500 in 2011. In the aftermath of the Great Recession, average sales prices in the area have averaged 60% of the sales prices across the entire City, leaving property owners with little to no equity in their homes to draw on for home improvement loans. Home Mortgage Disclosure Data (HMDA) reveals that between 2010 and 2017, 17 out of 18 conventional home improvement loans were denied. Additionally, residents' incomes are either too low to quality for conventional home improvement or home equity lines of credit, or their incomes are just over income guidelines to quality for low-interest loan programs. The Heritage Park property owners are stuck in the middle of income guidelines, leaving them nowhere to turn for assistance while home improvements are needed to retain the value of their homes. As one resident describes it, "I want to fix my home, but I feel like no one is there to help me do it. I feel like we are forgotten about."

This Project is important and needed because it is targeted to meet the needs of this neighborhood to stabilize the housing and values of the neighbors, and maintain the housing stock in Heritage Park for the next generation. Of the 34 parcels where structures were demolished, the City and County Land Bank now own 19, leaving local government and agency to pay to cut and maintain these parcels, with little immediate hope for new construction. Preservation of the current housing stock is the best hope for keeping additional homes from being demolished and becoming a future burden to Euclid and County taxpayers. Preservation of the current housing stock is also consistent with the City's 2017 Master Plan, as demonstrated in the attached Housing Strategy Map and excerpt from the Plan.

#### June 2022 – Application is made

July 2022 – Notification of award; enter into contract with CHN Housing Partners; begin marketing to residents August – September 2022 – Initial round of applications accepted, scored, inspected, and awarded

October – November 2022 – Work begins on projects weather permitting

March – April 2023 – Second round of applications accepted, scored, inspected, and awarded as remaining funding permits

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April 2023 – October 2023 – Work on awarded applications continues
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November – December 2023 – Project closeout; survey administered to neighborhood residents gauging initial impacts of Project on quality of life

Project Start Date:	Project End Date:
July 2022	December 2023

## **IMPACT OF PROJECT:**

#### Who will be served:

The majority-minority 2,401 residents who live in the Heritage Park neighborhood (Census tract 1527.01) will be directly served by the Project. Indirectly served by the project will be the neighborhoods and Census tracts immediately surrounding Heritage Park, which are experiencing many similar impacts of systematic disinvestment.

#### How many people will be served annually:

Based on the Project total budget and proposed grant guidelines, it is estimated that between 30 and 50 structures will receive funding support. Based upon a rollout in 2022 and 2023, it is estimated that between 15 and 25 structures will be served annually.

#### Will low/moderate income people be served; if so how:

Yes, low/moderate income people will be served. First, this Project is proposed in a low/moderate income Census tract. Second, proposed grant guidelines give applicants who meet low/moderate income eligibility guidelines additional priority for funding awards.

#### How does the project fit with the community and with other ongoing projects:

The City's 2017 Master Plan identifies the Heritage Park neighborhood as an area to preserve viable structures and to stabilize the local housing market, as demonstrated in the attached Housing Strategy map and Plan excerpt. The City has attempted to do so through the demolition of vacant and blighted structures and through CDBG programs designed to assist prospective owners purchase homes and current homeowners who have code violations or health and safety issues on their homes.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

#### If applicable, what environmental issues or benefits will there be:

The living environment of residents in the Heritage Park neighborhood is the target of the Project. Funding will be used to support improving residents' homes for both health and safety concerns as well as aesthetics.

#### If applicable, how does this project serve as a catalyst for future initiatives:

The Project is designed to be a demonstration project. Success of the Project will be measured in several ways, including the amount of investment in the residential structures in Heritage Park, sales prices, and homeownership data for 5 years following the Project. Residents' quality of life will also be measured through a survey to gauge qualitative impacts of the investment due to the Project. Data will be evaluated to identify ways to improve and shape future programs.

# FINANCIAL INFORMATION:

<b>Total Budget of Project:</b>	
\$300,000.00	

**Other Funding Sources of Project (list each source and dollar amount separately):** \$100,000.00 from the City's ARPA allocation

**Total amount requested of County Council American Resource Act Dollars:** \$200,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

To fund future programs, the City is considering several funding mechanisms, including setting up a housing trust fund to leverage donations and future grants. Data collected measuring the impact of the Project on the Heritage Park neighborhood's housing and quality of life will be used in development of future programs and fundraising.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

## **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

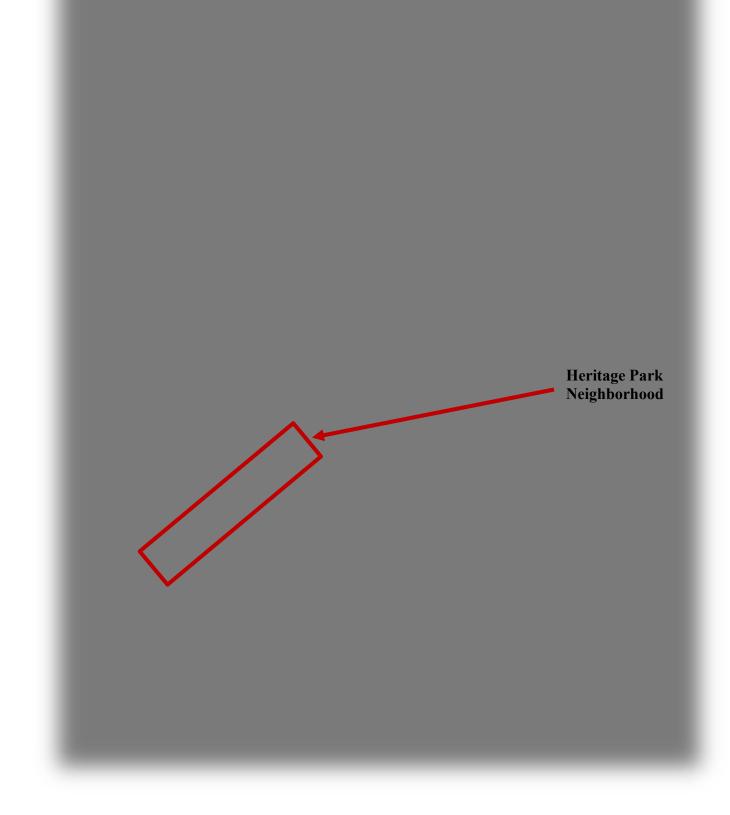
Printed Name:	
Kirsten H. Gail, Mayor	
Signature:	Date:
fust H Gail	6/21/22

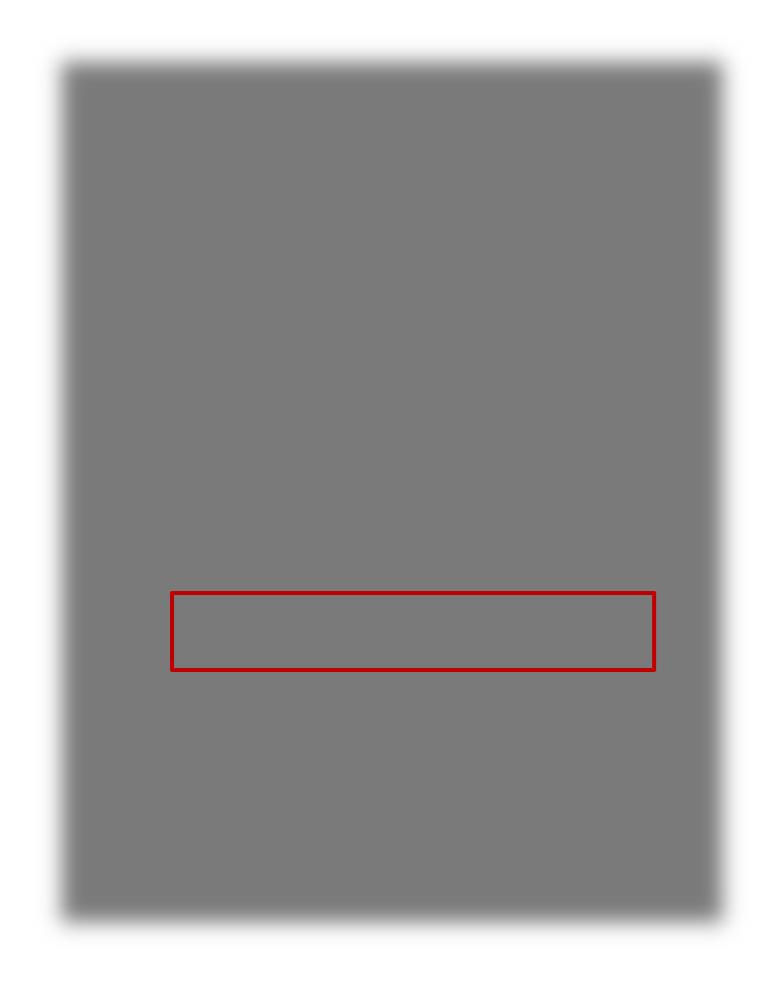
# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

• Housing Strategy Map and Excerpt from 2017 Master Plan

# Housing Strategy Map and Excerpt from 2017 Master Plan





# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to	
Simon	exceed \$100,000, to the City of Euclid for	
	the Hero Park Playground and Trail Project	
	from the District 11 ARPA Community	
	Grant Fund; and declaring the necessity that	
	this Resolution become immediately	
	effective.	

# Resolution No. R2022-0205

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$100,000 to the City of Euclid for the Hero Park Playground and Trail Project; and

WHEREAS, the City of Euclid estimates the total cost of the project is \$550,000; and

**WHEREAS**, the City of Euclid indicates the other funding source(s) for this project includes:

- A. \$269,000 from the City of Euclid's Community Development Block Grant (CDBG) allocation
- B. \$1,500 from America Walks
- C. \$50,000 from Cuyahoga County Community Development Supplemental Grant (CDSG) Funding

## D. \$150,000 from the Ohio Department of Natural Resources (ODNR) Trails Grant; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be July 2022 and the project will be completed by September 2023; and

**WHEREAS**, the City of Euclid requested \$100,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Hero Park Playground and Trail Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by, the foregoin	g Resolution was duly
Yeas:		
Nays:		
	County Council President	Date
	County Executive	Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

# **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Euclid

Address of Requesting Entity: 585 E 222<sup>nd</sup> Street, Euclid, OH 44123

County Council District # of Requesting Entity: District 11

Address or Location of Project if Different than Requesting Entity: Hero Park, 1540 E 228<sup>th</sup> Street

County Council District # of Address or Location of Project if Different than Requesting Entity: District 11

**Contact Name of Person Filling out This Request: Patrick Grogan-Myers, Director of Planning and Development** 

Contact Address if different than Requesting Entity:

Email:	Phone:
pgrogan-myers@cityofeuclid.com	(216) 289-8160
Federal IRS Tax Exempt No.:	Date:
EIN No: 34-6000965	June 17, 2022

# **PROJECT DESCRIPTION**

# **REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Hero Park Playground and Trail Project (the Project) seeks to bring high-quality recreation amenities to the southcentral part of the City of Euclid. The Project includes the installation of a new playground with pour-in-place rubber base, a 3,365-foot multi-purpose trail loop around a stormwater retention basin, connecting E 222<sup>nd</sup> Street and E 228<sup>th</sup> Street, offering connections to the new playground, existing baseball diamond, and seating at various points along the trail. In total, the Project is estimated to cost \$575,000.

Hero Park, previously known as Coulter Avenue Park, was originally created in the early 1950s to fill a gap in the City's park system and offer children nearby play amenities. 60 years later, Hero Park continues to be a vital part of the park system, with use of the park, playground, and baseball diamond increasing significantly in the spring and summer months. In the winter months, the park's large hill offers children a sledding hill. As the City reviewed the park and its amenities, desire paths around the perimeter of the stormwater retention basin were found, coming from residents walking around the perimeter for exercise, even though there is not existing trail. Based on the City's 2017 Master Plan, which calls for continued investment in the City's neighborhood parks, and conversations with residents and the Ward 2 Councilperson, the Hero Park Master Plan was developed (the proposed site plan is attached). On January 10, 2022, the Planning and Development Department hosted public feedback meeting to further develop a master plan for the site.

Based on feedback from residents and the support of the Ward Councilperson, Richard Tolton, funding has been solicited from the City's Community Development Block Grant (CDBG) allocation, the County's Community Development Supplemental Grant (CDSG) program, America Walks, and the Ohio Department of Natural Resource's Recreational Trails Program (RTP). To date, a total of \$320,500 has been awarded to the project, with the RTP determination expected to be made in Fall 2022. The City needs \$100,000 to help the Project move forward for engineering, construction and administration, and seating nodes.

This Project is important and needed because Hero Park is a highly used, valuable recreational amenity in the southcentral part of the City, with over 1,000 residents within a short walking distance. Additionally, the COVID-19 Pandemic highlighted the importance of recreational amenities for the physical and mental health of all residents. What was clear, however, during the planning process was the limited offerings of the park for those who are not physically able to walk through the desire path carved out of the grass in the perimeter of the park. This project seeks to address these limitations of hero Park by providing for a paved trail.

The completion of the Project in Summer 2023 will be celebrated with a ribbon cutting and neighborhood gathering. This event will also kick off the planning process for ongoing programming in Hero Park.

## June 2022 – Application is made

July – September 2022 – Notification of award; work with GPD Engineering on trail design, construction documents October - November 2022 – Bidding and contract award; work begins on the Project, weather permitting March – June 2023 – Construction continues, weather permitting

July – September 2023 – Construction wind down, project closeout and reporting; ribbon cutting; community process begins to plan for ongoing programming in the park

Project Start Date:	Project End Date:
July 2022	September 2023

# **IMPACT OF PROJECT:**

## Who will be served:

The majority-minority 1,065 residents who live in the Hero Park neighborhood (Census tract 1526.03) will be directly served by the Project. Indirectly served by the Project will be the neighborhoods and Census tracts immediately surrounding Hero Park, which are within a 5 - 15-minute walk from the park.

## How many people will be served annually:

Hero Park is widely used by the nearby residents for walking, playing on the playground, and baseball during the summer months and sledding during the winter months.

## Will low/moderate income people be served; if so how:

This Project is proposed in a low/moderate income Census tract, with approximately 63% of residents considered lowand moderate-income (2015 ACS 5-year estimate, HUD) and is designed to deliver easily-accessible, high-quality recreational amenities to all residents, specifically low/moderate income residents.

## How does the project fit with the community and with other ongoing projects:

The City's 2017 Master Plan calls out continued investment in neighborhood parks and recreational amenities. This Project is designed to meet this goal. Additionally, this Project fits within a program already established in the community to replace all playgrounds in poor condition; Hero Park's playground was replaced earlier this year. Finally, guiding the City's approach to its work is its declaration of racism as a public health crisis (Ord. 58-2022), with the City focused on delivering significant investment to areas of the City disinvested in due to systemic racism.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

## If applicable, what environmental issues or benefits will there be:

While Hero Park is an existing park open to the public, the lack of an accessible walkway around the park limits the benefits to those who can walk along the desire paths carved into the grass. By paving trail around the perimeter of the park, the environmental benefits of living near Hero Park will be accessible to all residents.

## If applicable, how does this project serve as a catalyst for future initiatives:

The Project is intended to spur more structured programming and use of Hero Park, as envisioned in the City's 2017 Master Plan.

# **FINANCIAL INFORMATION:**

**Total Budget of Project:** \$550,000.00

Other Funding Sources of Project (list each source and dollar amount separately):

\$269,000.00 – City's CDBG allocation (playground and

\$1,500.00 – America Walks

\$50,000.00 – County CDSG award

\$150,000.00 – ODNR Recreational Trails grant (applied; announcements expected Fall 2022)

**Total amount requested of County Council American Resource Act Dollars:** \$100,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

The Project is designed to be a one-time capital investment. Ongoing maintenance and support for the investments made as part of the Project are part of the Department of Public Service's annual budget. The Department of Public Service maintains all City parks and facilities on a strict schedule, cutting grass at least once per week with maintenance to equipment and trails occurring on an as-needed basis.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

## Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

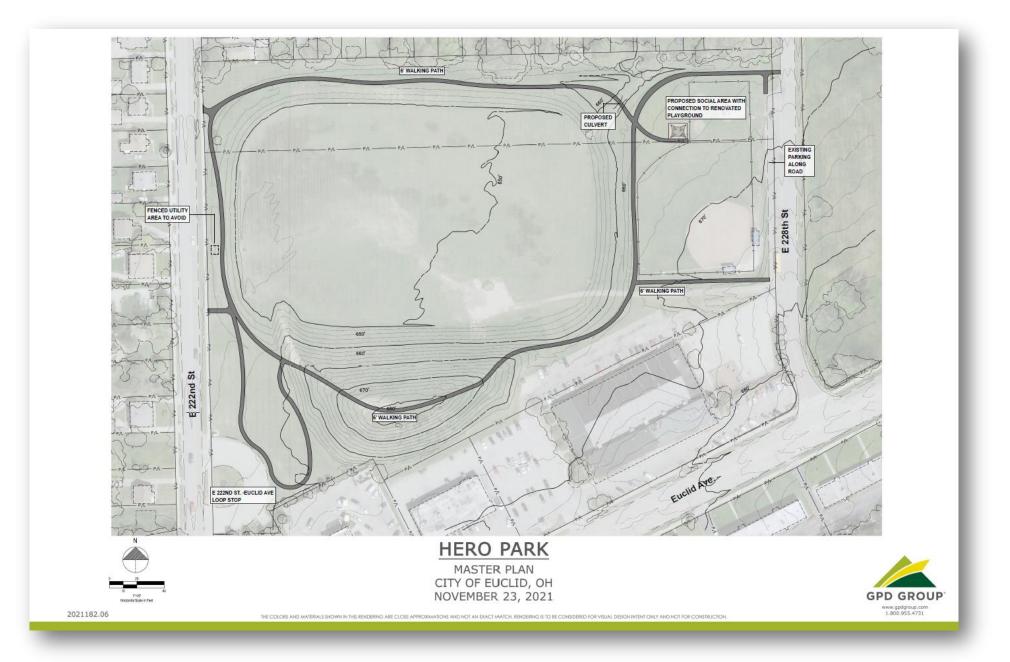
Printed Name:	
Kirsten H. Gail, Mayor	
Signature:	Date:
fust H Gail	6/21/22

## **Additional Documents**

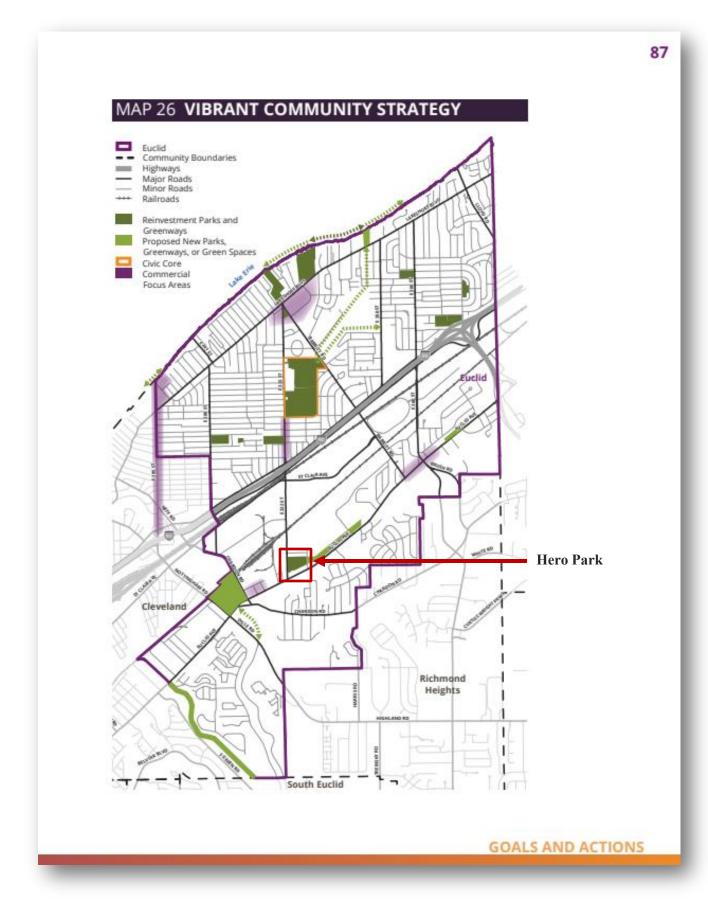
Are there additional documents or files as part of this application? Please list each documents name:

- Hero Park Master Plan
- Vibrant Community Strategy Map and Excerpt from 2017 Master Plan

# Hero Park Master Plan



# Vibrant Community Strategy Map and Excerpt from 2017 Master Plan



Page 230 of 899

# PLAY

The vision for a high quality of life is to enhance parks and recreation, active retail centers, arts and culture, the vibrant Downtown, and an active lakefront. Memorial Park, Shore Cultural Centre, Euclid Public Library, Euclid Creek Reservation, and the Lakefront Parks as well as other amenities are some of the most compelling reasons to live in the City, and improving these assets provides the high quality spaces that attract residents.

The Vibrant Community Strategy Map and descriptions below as well as the goals and actions on the following pages support this vision.

## VIBRANT COMMUNITY STRATEGY MAP DESCRIPTIONS

#### COMMERCIAL FOCUS AREA

 Focus infrastructure investments, retail recruitment, and beautification efforts to these commercial districts

### REINVESTMENT PARKS AND GREENWAYS

- Reinvest in these parks as anchors for the surrounding neighborhoods
- Complete the proposed Waterfront Improvements along the Lake

## NEW PARKS AND GREENWAYS

- Invest in new green spaces along Euclid Avenue and at proposed Waterfront Parks
- Plan for extensions to Waterfront Greenways east and west from proposed greenways and around the Euclid Hospital site

#### CIVIC CORE

Concentrate civic amenities and public buildings in the Civic Core

## **EUCLID MASTER PLAN**

## 86

# **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>SimonA Resolution awarding a total sum, not to<br/>exceed \$250,000, to the City of Euclid for<br/>the purpose of replacing windows at the<br/>Shore Cultural Centre from the District 11<br/>ARPA Community Grant Fund; and<br/>declaring the necessity that this Resolution<br/>become immediately effective.

# Resolution No. R2022-0206

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$250,000 to the City of Euclid for the purpose of replacing windows at the Shore Cultural Centre; and

**WHEREAS**, the City of Euclid estimates the total cost of the project is \$1,043,627; and

**WHEREAS**, the City of Euclid indicates the other funding source(s) for this project includes private donations & grants, to complete the project and phase 1 of the project was funded through State Capital Funds; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be July 2022 and the project will be completed by December 2022; and

**WHEREAS**, the City of Euclid requested \$250,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of replacing windows at the Shore Cultural Centre.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Euclid

Address of Requesting Entity: 585 E 222<sup>nd</sup> Street, Euclid, OH 44123

County Council District # of Requesting Entity: District 11

Address or Location of Project if Different than Requesting Entity: Shore Cultural Centre – 291 E 222

County Council District # of Address or Location of Project if Different than Requesting Entity: District 11

Contact Name of Person Filling out This Request: Kristal Grida, Asst to the Mayor

**Contact Address if different than Requesting Entity:** 

Email:	Phone:
kgrida@cityofeuclid.com	(216) 289-8268
Federal IRS Tax Exempt No.:	Date:
EIN No: 34-6000965	June 10, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Shore Cultural Centre has long been a gathering place for Euclid residents. This arts and cultural centre is home to needed social service assistance programs and also supports local entrepreneurs as a growth location for their home grown businesses that are ready for the next step.

In the social service arena, Shore houses the Euclid Hunger Center pantry, a local WIC (Women, Infants and Children) assistance office and various job training and GED programming. This facility located in our downtown area has been instrumental in providing health and wellness services for many families. Access to this centre is available 6 days a week and is utilized by many dependent upon public transportation.

COVID has negatively impacted the resources of many Euclid families and we are proud to continue to find a way to add services that impact quality of life and increase the household sustainability.

In addition to these services, in 2021 we began opening our doors to local entrepreneurs who were ready to expand their business from creating, distributing and marketing solely through social media to occupying their own space in our 100,000'sq building. We support our businesses with many value added components to their lease and encourage and create community outreach to bring customers to our facility to participate with these businesses.

Shore Cultural Centre is challenged with many capital needs including an aging boiler system and no central air conditioning.

In 2020/2021, Senator Kenny Yuko was kind enough to secure funds for Shore to replace old windows. We were able to replace 165 of the 384 windows. This is critical for our tenants as the current old windows aren't operable. All of the windows now that are north facing can be opened and provide a breeze and circulation to extend the usability of these spaces.

We are requesting \$250,000 for the replacement of an additional segment of the remaining 219 windows. This would be a large boost in helping us continue to support small businesses.

We have started Pop Up Makers Markets once a month at Shore and are meeting more and more small businesses that are struggling. This gift would greatly enhance our ability to assist them in their growth and help them recover from lost revenue over the last couple of years.

Project Start Date:	Project End Date:
July 2022	December 2022

# **IMPACT OF PROJECT:**

## Who will be served:

The majority-minority small business owners that are struggling to recover from the impact of the pandemic. In addition, being able to cool off our facility will provide increased access for families that queue in our building for social service assistance.

How many people will be served annually:

**Will low/moderate income people be served; if so how:** Yes, low/moderate income people will be served as explained above.

**How does the project fit with the community and with other ongoing projects:** This project fits by keeping our downtown area vibrant and accessible for all. The aging capital needs of this facility could greatly impact our level of service to both families in need and small businesses.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

If applicable, what environmental issues or benefits will there be:

The Euclid Master Plan includes a vision of "Preserve" and includes recommendation to take care of our municipal buildings. Goal 6, Objective 96 states: Consider physical improvements of Shore Cultural Centre. Also, better windows will help improve efficiency of heating, thus reducing utility use.

If applicable, how does this project serve as a catalyst for future initiatives:

Improved conditions of the facility will help attract/ retain tenants which currently include arts/ culture organizations, social service organizations, community service providers, and small entrepreneurs. Shore Cultural Centre is in the center of downtown Euclid and adds to the vibrancy and economic success of the area.

# **FINANCIAL INFORMATION:**

## **Total Budget of Project:**

\$250,000.00 requested for Phase 2

Total cost to complete remaining windows is estimated at: \$1,043,627

Other Funding Sources of Project (list each source and dollar amount separately):

Phase 1 was funded through State Capital funds secured by Sen. Kenny Yuko and private donations.

We will continue to seek grants and raise donations to complete the project.

**Total amount requested of County Council American Resource Act Dollars:** \$250,000.00

Since these are one-time dollars, how will the Project be sustained moving forward: This gift will be used as a catalyst for a future capital campaign led by a non-profit board.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

## **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** irsten Holzheimer Gail, D Date: Signature:

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- Shore windows.photos
- Shore window quote
- Euclid Master Plan page 101 and 103



Page 240 of 899



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## PRELIMINARY PROPOSAL

#22020

То:	Shore Cultural Centre Laura L. Kidder, Manager 291 E. 222 <sup>nd</sup> Street Euclid, OH 44123	Project:	Shore Cultural Centre Window Replacement 291 E. 222 <sup>nd</sup> Street Euclid, OH 44123	
Re:	085113_Aluminum Windows	Date:	June 16, 2022	

Thank you for the opportunity to provide our quote. The Jamieson-Ricca Co. offers a dependable and proven selection of architectural windows and doors. We hereby submit the following proposal. Please check the information to ensure we have met your requirements.

Sales Tax is NOT included.

I.	The scope of work is based on the following descriptions:
a.	Furnish, install and exterior seal complete new thermal aluminum windows.
b.	Total quantity of (278) windows.
C.	New window system based on previous installed new window system: AW rated thermal aluminum system.
	High performance finish.
	Extruded aluminum exterior panning system in historic profile.
	Insulated glass units with low e coating.
	Class V ultra-lift hardware.
d.	Tempered glass as required by code. Exterior muntin system at Babbitt Road Elevation (26) windows and at East 222 <sup>nd</sup> Street elevation (18)
u.	windows (only).
e.	All necessary accessories for a complete window installation.
II.	Amount of Preliminary Proposal: <u>\$ 1,043,627.</u>
III.	Alternates:
	NA
	NA

ACCEPTANCE

Jamieson Ricca Co. Bid Proposal - Cleveland, Ohio



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### PROPOSAL

#22020

IV.	. Notes:		
a.	The Amount of Proposal is based on:		
	<ul> <li>Furnish and install complete.</li> </ul>		
	<ul> <li>Exterior sealants.</li> </ul>		
	<ul> <li>Interior and exterior access to each window opening.</li> </ul>		
b.	The following items are not included in the scope of work of this proposal:		
	<ul> <li>Masonry renair</li> </ul>		
	<ul><li>Masonry repair.</li><li>Window treatments.</li></ul>		
	<ul> <li>Window restoration.</li> </ul>		
	<ul> <li>Lintel work.</li> </ul>		
	<ul> <li>Fees, permits.</li> </ul>		
NFIDI nfident	Desal Submitted By: <b>Gordon M. Priemer</b> FIDENTIALITY NOTICE: This proposal is provided for the sole use of the intended lential, privileged, proprietary or otherwise protected by law. Use of this document for son Ricca Co. is strictly prohibited. If you are not an intended recipient of this proposal seminate this proposal or any part of it.	purposes other than conducting business with the	

Jamieson Ricca Co. Bid Proposal - Cleveland, Ohio

Page 2 of 4



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CONDITIONS OF PROPOSAL

<u>#22020</u>

The use of this proposal is conditioned upon the following:

- 1. All work to be completed in a professional and workmanlike manner. Our workers are fully covered by Workman's Compensation insurance. We are a registered, licensed, bonded and insured contractor in the City of Cleveland.
- 2. All work is guaranteed to be as specified per this proposal.
- 3. Allowing this Contractor to commence work or make preparations for work will constitute acceptance by Customer of this proposal.
- 4. Jamieson Ricca Co.'s goal is to execute every project as quickly and efficiently as possible. However, all schedule and completion dates are contingent upon the factory fabrication schedules of the specified window and door manufacturer.
- 5. All products are provided with the manufacturer's standard warranty terms and conditions unless otherwise stated. All material is provided per the manufacturer's standard product lines, specifications and test reports. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish and performance standards.
- Payments received by Customer for Work performed by Jamieson-Ricca Co. shall be held in trust and used solely for the benefit of the Jamieson-Ricca Co.
   Please be aware of the new furnished product conscients if are additional and it is in the second sole of the new furnished product.
- 7. Please be aware of the new furnished product, especially if any additional work is being done in vicinity of the new products. Jamieson-Ricca Co. is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work.
- 8. Jamieson-Ricca Co. is entitled to full payment each calendar month for properly performed work or suitably stored material.
- 9. Jamieson-Ricca Co. may take all steps reasonably necessary to preserve and enforce its lien and bond rights.
- No back charge or claim of Customer for services shall be valid except by an agreement in writing by Jamieson-Ricca Co. before the work is executed.
- 11. Jamieson-Ricca Co.'s obligation to examine documents, the project site, and materials and work furnished by others is limited to notification by Customer of any defects or deficiencies that a person in the trade of Jamieson-Ricca Co. would discover by reasonable visual inspection. No testing beyond reasonable visual inspection shall be required. Jamieson-Ricca Co. is entitled to rely on the accuracy and completeness of plans, specifications, and reports of site conditions provided.
- 12. Unless noted above, the following items are not included in the scope of work: temporaries, protection of material after installation, storage, hazardous material abatement procedures, removal or replacement of HVAC units/ductwork/louvers, electrical work, masonry work, lintel work, structural work, interior finish work, interior sealants, spray foam insulation, window treatments, removal or replacement of window treatments, moving of personal belongings, field testing, final cleaning, side walk/street protection, permits, fees, bonds.
- This proposal is based on open labor wage rates and open workforce participation without restrictions, requirements, and reporting unless specifically noted otherwise.
- 14. Jamieson-Ricca Co. hereby excludes pollution liability insurance and design professional liability insurance. Upon request these can be provided at additional premium costs.
- 15. Liability for warranty work is not in effect until all invoices have been paid in full.
- 16. This proposal is subject to acceptance within (30) calendar days from the date of proposal. The amount of proposal is subject to change with changes in scope. This proposal is subject to approval of Customer's credit by Jamieson Ricca Co. which shall not be unreasonably withheld.
- 17. An advance payment of <u>10%</u> of Amount of Proposal is required in order for windows to be released for fabrication.
- 18. Acceptance of this proposal is expressly limited to the terms, conditions and scope contained herein.

ACCEPTANCE

Jamieson Ricca Co. Bid Proposal - Cleveland, Ohio



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ACCEPTANCE OF PROPOSAL

#22020

The above prices, specifications, and scope description along with the above terms and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified in this proposal.

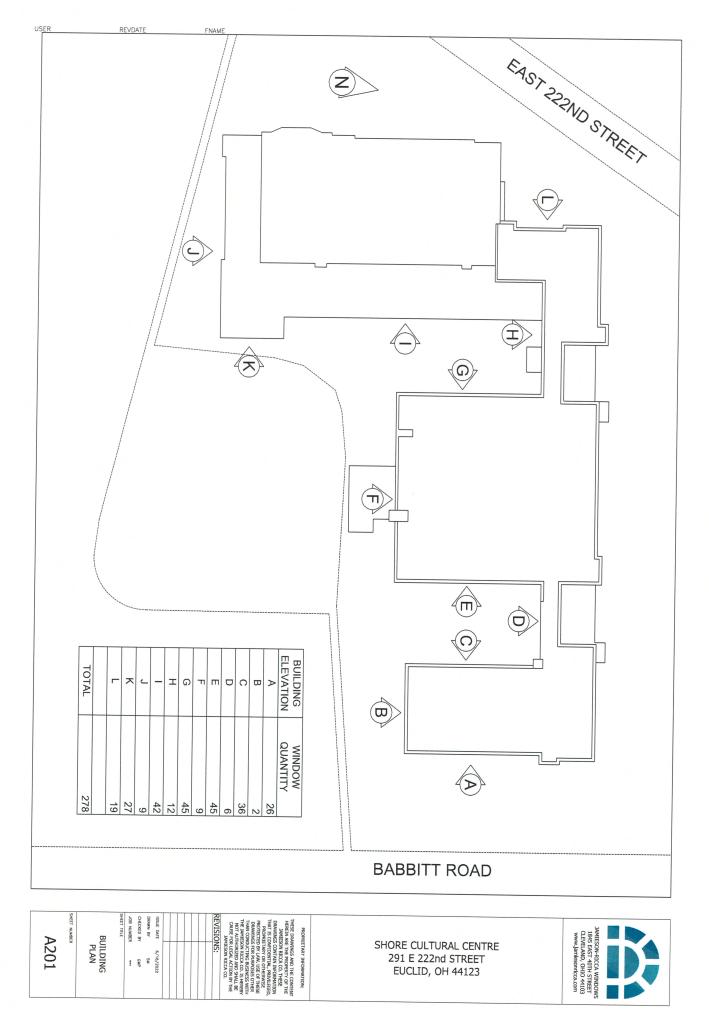
I have reviewed the proposal and agree that the scope and pricing are accurate. I approve the project for order. I acknowledge that additional charges, tax or terms and conditions may apply with changes and or additions to scope.

Furthermore, the authorized signatory below has full powers to commit the authorizing organization to a binding agreement per the terms of this proposal.

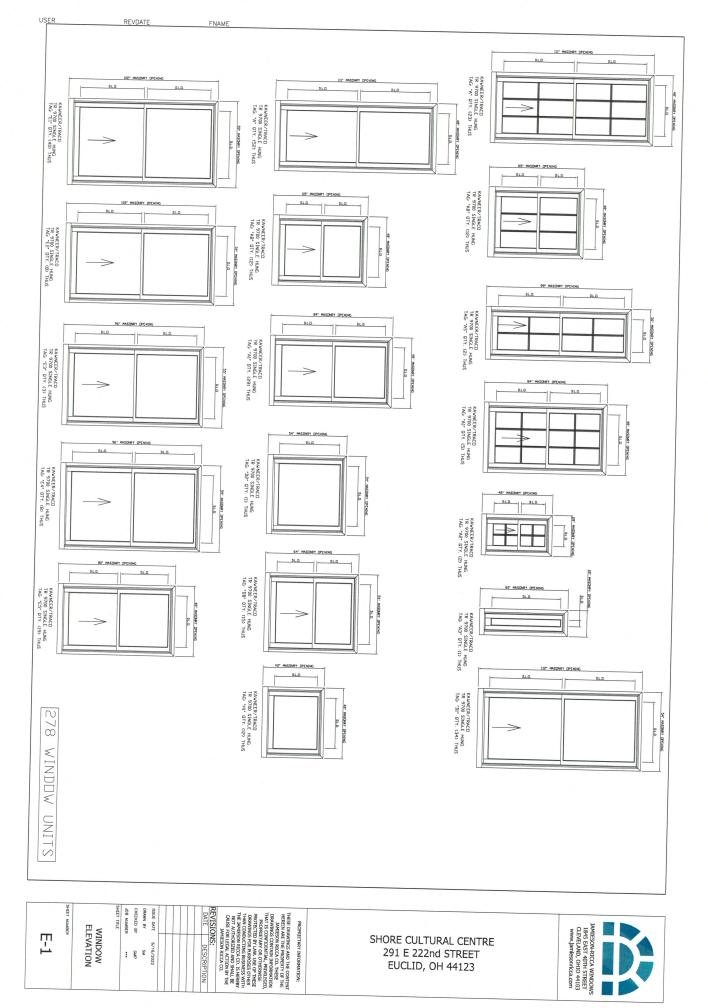
Date Of Acceptance:	
Authorized Signature:	
Printed Name:	
Title:	
Authorizing Organization:	
(name, address, phone)	

ACCEPTANCE

Jamieson Ricca Co. Bid Proposal - Cleveland, Ohio



# Page 245 of 899



Page 246 of 899

#### GOAL 5:

#### ENHANCE SAFETY IN THE CITY'S NEIGHBORHOODS AND BUSINESS DISTRICTS

- **86:** Work with proposed Special Improvement Districts to include safety measures such as safety patrols, lighting, and cameras in improvement plans
- 87: Seek grant funding for expanded police foot or bicycle patrols
- **88:** Review the City's zoning code to ensure building design and placement regulations contribute to safer environments using Crime Prevention through Environmental Design (CPTED) methods
- **89:** Work with neighborhood block groups to organize a more robust neighborhood watch program

### GOAL 6:

UNDERTAKE A COMPREHENSIVE REVIEW OF MUNICIPAL BUILDINGS AND FACILITIES TO ENSURE ONGOING ENERGY AND OPERATIONAL EFFICIENCY

- **90:** Establish an internal task force comprised of appropriate directors, chiefs, and staff to undertake a comprehensive Public Facilities Plan
- **91:** Undertake a Finance Department analysis to determine the operational costs and ongoing subsidies of all municipally owned facilities in Euclid as a precursor to developing a comprehensive Public Facilities Plan
- **92:** Work with qualified architects and financial professionals to develop a Public Facilities Plan that includes demolition and/or disposition, to ensure existing structures meet the needs of the City as it relates to ongoing energy and operational efficiency
- **93:** Seek minimum LEED certification as part of municipal building renovations or construction
- **94:** Work with Cuyahoga County's Animal Shelter to analyze the costs and benefits of reducing the size of the Euclid City Kennel through an increased County partnership
- **95:** Work with qualified economic development professionals to review the Shore Cultural Centre for conversion to a more general incubator space, co-working space, or live-work space
- **96:** Consider physical improvements and nonprofit management of Shore Cultural Centre as part of any conversion to a profitable venture as a result of an economic analysis

While the closure of the pool was determined to be a necessity due to financial and attendance concerns, the pool's closing became a highly sensitive issue for residents in Cleveland Heights' northern neighborhoods. The remaining public pool, while centrally located in the City, was significantly further from the northern neighborhoods that had previously accessed Denison Pool.

# CASE STUDY: STARTMART BUSINESS INCUBATOR

The StartMart business incubator is housed within 35,000 square feet of space inside Terminal Tower. It is the largest innovation and tech incubator in Cleveland, and offers small co-working spaces, offices, and conference rooms to small and start-up businesses.

While the space includes connections for entrepreneurs to work, it also includes accelerators, professional services, networking events, and capital resources to connect fledgling businesses with the resources needed to grow. By developing varied spaces, connecting entrepreneurs with resources, and providing state-of-the-art amenities such as high speed internet, StartMart has addressed a market need for this type of space.

StartMart's incubator space has been incredibly successful, with the business incubator seeking to expand due to demand. Spaces such as StartMart represent opportunities for municipally owned facilities to be repurposed for economic development activities.

# BEST PRACTICES: COMPREHENSIVE FACILITIES PLAN

A comprehensive facilities plan serves as an ongoing guide for the disposition, repair, and development of municipal facilities. A facilities plan includes not only a land use analysis but also an understanding of the fiscal needs of the community, the architectural life-cycle of buildings, the desires of residents for new facilities, the ability of the community to work with surrounding jurisdictions to lower costs, and the needs of municipal users.

Because a facilities plan must incorporate these many pieces, a team of City officials, architects, planners, and financial officials are necessary components of the planning team.

Facilities planning involves a process similar to an overall Master Plan; however, the data and analysis methods differ. A comprehensive facilities plan should include the following:

 Defining the programming needs of the City such as size of facilities

- Analyzing the physical conditions of existing facilities including its utilization and capacity
- Analyzing of the demographics of the City and the desires of residents for new facilities
- Identifying the location and programming of new facilities
- Developing an implementation program that includes financing plans

Together, these pieces form a comprehensive facilities plan.

Other important considerations in a facilities plan include coordination with the City Master Plan and collaboration with nearby jurisdictions. Due to the ongoing budgetary difficulties of legacy cities, collaborating with regional, countywide, and other local levels of government is a necessity.

# Euclid Masterblan page 103

# **County Council of Cuyahoga County, Ohio**

# Sponsored by: Councilmember<br/>SimonA Resolution awarding a total sum, not to<br/>exceed \$90,000, to the City of Euclid for the<br/>purpose of purchasing sidewalk snowplows<br/>from the District 11 ARPA Community<br/>Grant Fund; and declaring the necessity that<br/>this Resolution become immediately<br/>effective.

# Resolution No. R2022-0207

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$90,000 to the City of Euclid for the purpose of purchasing sidewalk snowplows; and

WHEREAS, the City of Euclid estimates the total cost of the project is \$90,000; and

**WHEREAS**, the City of Euclid indicated all the residents and visitors of the City will be served with this award; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be completed by Fall 2022; and

**WHEREAS**, the City of Euclid requested \$90,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$90,000 to the City of Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$90,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of purchasing sidewalk snowplows.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

**City of Euclid** 

Address of Requesting Entity: 585 E. 222 Street, Euclid, OH 44123

**County Council District # of Requesting Entity:** 

**District 11, Councilwoman Sunny Simon** 

Address or Location of Project if Different than Requesting Entity:

**County Council District # of Address or Location of Project if Different than Requesting Entity:** 

**Contact Name of Person Filling out This Request:** 

Kirsten Holzheimer Gail, Mayor

**Contact Address if different than Requesting Entity:** 

same

Email:	Phone:
khgail@cityofeuclid.com	216-289-2751
Federal IRS Tax Exempt No.:	Date:

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Euclid requests funding for the purchase of two (2) sidewalk snowplows.

The City of Euclid is committed to ensuring Euclid is a safe, walkable community. A common complaint in the winter is that people do not plow or shovel the sidewalks. Many Euclid residents, including students, walk as a primary mode of transportation or to get to public transportation. When the sidewalks are not cleared they tend to walk in the street which causes a safety concern.

The City of Euclid has limited capital funds to purchase vehicles and would like to purchase two (2) sidewalk snow plows to be used to clear snow from the sidewalks on the main streets. These streets are access points for community services, employment, school, and shopping. Includes: Euclid Avenue, Lakeshore Blvd, E. 222, Babbitt Rd, E. 200 Street, E. 185<sup>th</sup> Street, E. 260th Street and E. 250<sup>th</sup> Street.

Total cost of two (2) vehicles is estimated at \$90,000.

Project Start Date: Fall 2022, upon approval and	Project End Date: Fall 2022
availability of funds.	

# **IMPACT OF PROJECT:**

Who will be served:

City of Euclid residents and visitors

How many people will be served annually:

Will low/moderate income people be served; if so how:

The City of Euclid is home to many low/ moderate income residents. According to the 2020 Census, Euclid Median household income is \$40,342 and 20.5% of people live in poverty.

How does the project fit with the community and with other ongoing projects:

Euclid is committed to being a walkable, multi-modal community and works to ensure safe and healthy transportation options. The 2017 Euclid Master Plan identified "Connect" as a primary vision and calls for better connecting Euclid internally and with the region by improving existing modes and creating multi-modal opportunities.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Vehicles will be used by existing employees

If applicable, what environmental issues or benefits will there be:

Accessible, safe transportation options help to reduce the reliance on cars and gas operated vehicles. Safe routes to school and employment make walking more desirable. 2017 Euclid Master Plan has "Preserve" as one of its primary visions and specifically discussed goal of green streets and improving the pedestrian experience.

If applicable, how does this project serve as a catalyst for future initiatives:

This project will improve pedestrian safety which helps to improve quality of life.

# **FINANCIAL INFORMATION:**

**Total Budget of Project:** 

Estimates for 2 plows is: \$90,000

Other Funding Sources of Project (list each source and dollar amount separately):

City will provide all maintenance, staff support, and operating costs.

Total amount requested of County Council American Resource Act Dollars:

\$90,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The City of Euclid Motor Maintenance Department will maintain the equipment for long term use. The cost of operating, maintaining and staffing will be part of the City's operating budget.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

## **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** Printed Name: Kirsten Holzheimer Gail, Mayor Signature: Kurtthal 6/21/22

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- Sidewalk plow quotes
- Euclid Master Plan page 92 and 106



# **Pricing Quote**

Quote #: 63416-1001 Contract #: 031121-TTC

## **Prepared For:**

Joe O'Donnell	
City of Euclid	
585 East 222	
Euclid, OH 44123	

Date Quoted: January 24, 2022 Quote Expires: February 24, 2022

## **Prepared By:**

Century Equipment - Twinsburg Tim Hughes 2266 East Aurora Road Twinsburg, OH 44087 Phone: 330-354-9641

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	MSRP	Sourcewell	Total
1	4520Z (39.51215)	Ventrac Tractor: KN, 4520Z Kubota WG972-GL	28,765.00	25,313.20	25,313.20
		Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs			
1	70.4160-99	Accessory: Kit, 3 Point Hitch 4520	2,335.00	2,054.80	2,054.80
1	70.4105	Accessory: 12-VOLT REAR PLUG Kit, 12V Rear 4500/4520	170.00	149.60	149.60
1	70.4174	Accessory: LED HEADLIGHTS Kit, LED Headlight	320.00	281.60	281.60
1	KX480 (39.55428)	Attachment: SNOW BLOWER KX, KX480 48" Snowblower	5,595.00	4,923.60	4,923.60
1	70.8025	Accessory: Kit, 12V Actuator, HB/KX/LX	300.00	264.00	264.00
1	70.4161	Accessory: 12V FRONT Kit, 12V Front 4520	360.00	316.80	316.80
1	KW452 (70.2014)	Accessory: CAB Cab, KW452 for 4500/4520	7,900.00	6,952.00	6,952.00
1	70.2006-4	Accessory: Kit, Mirror	145.00	127.60	127.60
1	70.8162	Accessory: Kit, Cab Hazard Lights	475.00	418.00	418.00
1	70.8161	Accessory: Kit, Cab Strobe Light	360.00	316.80	316.80
1	70.8148	Accessory: Kit, Cab Windshield Washer	235.00	206.80	206.80
1	70.2006-6	Accessory: Kit, Defrost Fan	230.00	202.40	202.40
1	70.2014-51	Accessory: Kit, KW452 Heatr Install 4500/4520 Y&Z	335.00	294.80	294.80
1	SA250 (70.2013)	Accessory: SPREADER, DROP SA250 SA, SA250 Drop Spreader	5,850.00	5,148.00	5,148.00
1	70.8149	Accessory: Kit, SA250 Hopper Ext	310.00	272.80	272.80
1	70.8140	Accessory: Kit, SA250 Install 4200/4500	390.00	343.20	343.20
1	70.8143	Accessory: Kit, SA250 Install Univ 3PT	475.00	418.00	418.00
1	70.8186	Accessory: Kit, SA250 Slow Speed Sprocket	95.00	83.60	83.60
1	1			Subtotal	48,087.60



# Pricing Quote

Quote #: 63405-1002

Date Quoted: January 24, 2022 Quote Expires: February 24, 2022

## **Prepared For:**

JOE O'DONNELL	
CITY OF EUCLID	
525 E 222ND ST	
EUCLID, Ohio 44123	

## **Prepared By:**

BAIR'S LAWN & GARDEN JIM GAECKLE 6956 PORTAGE ST NW NORTH CANTON OH 44720 Phone: 330-499-4544

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Unit Price	Total
1	4520Z (39.51215)	Ventrac Tractor: KN, 4520Z Kubota WG972-GL	28,765.00	28,765.00
		Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs	20,700.00	20,700.00
1	70.4167-99	Accessory: Kit, Suspension Seat 4520	750.00	750.00
1	KX523 (39.55427)	Attachment: SNOW BLOWER KX, KX523 52" Snowblower	5,515.00	5,515.00
1	70.8025	Accessory: Kit, 12V Actuator, HB/KX/LX	300.00	300.00
1	70.4161	Accessory: 12V FRONT Kit, 12V Front 4520	360.00	360.00
1	87535	SnowEx SS Drop Spreader	4,001.80	4,001.80
1	91805	SnowEx Side Extension	133.05	133.05

Subtotal 39,824.85

DISCOUNTS

Other Discount: Municipality Discount (5%) -1,991.24

CHARGES

Other Charge: Delivery Charge +150.00

TOTAL USD \$ 37,983.61

### Notes:

Tax Exempt: Municipality

Note: KX523 Snowblower is on back order until 11/2022



# CONNECT

The vision for transportation is to connect Euclid internally and with the rest of the region. With a variety of existing options to access parks, amenities, and institutions, Euclid should improve these existing modes and create new, multi-modal opportunities.

The Streets Strategy Map, Trails Strategy Map as well as the goals and actions on the following pages support this vision.

### STREETS STRATEGY MAP DESCRIPTIONS

### **NEW ROADS**



Public Domain

New roads are proposed to improve connections and spur economic activity.

#### TRANSIT IMPROVEMENTS AND HUBS



www.PedBikeImages.org, Dan Burden

The routes and hubs identified should be targeted for improvements that include improved service and additional amenities.

#### **STREETSCAPES**



Flickr user: La Citta Vita

Proposed streetscape improvements include wider sidewalks, all-purpose trails, decorative lighting, trees, and landscaping.

### GATEWAYS



Flickr user: Michigan Municipal League

Gateways should include lighting, signage, landscaping, or other improvements to identify City and business district entries.

### **EUCLID MASTER PLAN**



The vision for preservation is for a City that protects and celebrates its environmental features by prioritizing environmentally sensitive areas, promoting green practices, and alleviating stormwater and flooding issues through innovative measures.

The Vibrant Community Strategy Map and descriptions below as well as the goals and actions on the following pages support this vision.

### **PRESERVATION STRATEGY MAP DESCRIPTIONS**

#### **GREEN STREETS DESCRIPTIONS**

- Invest in green improvements along these streets, whether as part of a complete rebuild or with incremental improvements
- Focus on the addition of street trees and green infrastructure that can improve the pedestrian experience

#### **PRESERVED AREAS DESCRIPTIONS**

 Ensure that these green spaces remain protected and consider passive park improvements such as walking trails

### HABITAT CORRIDOR DESCRIPTION

Focus on maintaining the green habitat corridor by purchasing land or easements

### EUCLID CREEK PROTECTED AREA SETBACKS DESCRIPTION

Protect this area of Euclid Creek with regulations that limit new development near the Creek

### EUCLID MASTER PLAN

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmembers	A Resolution awarding a total sum, not to
Gallagher, Jones, Simon, and	exceed \$2,000,000, to the Cleveland
Sweeney	Zoological Society for Phase 2 of the
	Primate Forest Project from the Community
	Development Fund and the District 3,
	District 5, and District 11 ARPA
	Community Grant Funds; and declaring the
	necessity that this Resolution become
	immediately effective.

# Resolution No. R2022-0208

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amounts of \$289,500 from the Community Development Fund, \$800,000 from the District 3 ARPA Community Grant Fund, \$800,000 from the District 11 ARPA Community Grant Fund, and \$110,500 from the District 5 ARPA Community Grant Fund, for a combined total amount not-to-exceed \$2,000,000 to the Cleveland Zoological Society for Phase 2 of the Primate Forest Project; and

**WHEREAS**, the Cleveland Zoological Society estimates approximately 1,300,000 people will be served annually through this award; and

WHEREAS, the Cleveland Zoological Society estimates approximately 220 permanent and temporary jobs will be created or retained through this project and more than \$131 million in direct and indirect spending in the State of Ohio; and

**WHEREAS**, the Cleveland Zoological Society estimates the total cost of the current phase of this project is \$12,000,000; and

**WHEREAS**, the Cleveland Zoological Society indicates the other funding source(s) for the entire project includes:

- A. \$800,000 in State Capital Funding (SB 310)
- B. \$3,000,000 in funding from the Cleveland Metroparks
- C. \$4,000,000 from the 2022-23 State Capital Budget (pending)
- D. \$13,850,000 in private dollars fundraised (to date); and

WHEREAS, the Cleveland Zoological Society is estimating the start date of the project will be August 2022 and the project will be completed by December 2024; and

**WHEREAS**, the Cleveland Zoological Society requested \$2,000,000 to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$2,000,000 to the Cleveland Zoological Society to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$2,000,000 to the Cleveland Zoological Society, which includes \$1,710,500 from the General Fund made available by the American Rescue Plan Act revenue replacement provision and \$289,500 from the Community Development Fund, for Phase 2 of the Primate Forest Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



## **Cuyahoga County Council** 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

# **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Cleveland Zoological Society, Cleveland (Non-Profit)

## Address of Requesting Entity:

3900 Wildlife Way, Cleveland, OH

County Council District # of Requesting Entity: Councilwomen Sunny Simon, District 11

Address or Location of Project if Different than Requesting Entity: Cleveland Metorparks Zoo 3900 Wildlife Way, Cleveland, OH

County Council District # of Address or Location of Project if Different than Requesting Entity: District 3, Councilman Martin J. Sweeney Cuyahoga County Council 2079 East Ninth Street - 8th Floor Cleveland, Ohio 44115

**Contact Name of Person Filling out This Request:** Sarah Crupi, Executive Director of Cleveland Zoological Society

**Contact Address if different than Requesting Entity:** 

Email: crupi@clevelandzoosociety.org	<b>Phone:</b> (216) 635-3368
Federal IRS Tax Exempt No.:	Date:
34-0816490	May 5, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

As part of a public-private fundraising strategy with the Cleveland Metroparks, Cleveland Zoological requests \$2 million from Cuyahoga County through the American Recovery Plan Act funds to support the second phase of Primate Forest.

The new 90,000 square foot Primate Forest, constructed in phases to ensure continued guest accessibility and animal welfare, will stand in the location of the current Rainforest building and become a world-class habitat for several iconic Zoo species. This transformational, multi-year, \$90 million project will advance Cleveland Metroparks Zoo as a world-class science education institution and strengthen the position of the Zoo as an international leader in conservation and gorilla research. Concept plans for the Primate Forest are attached and additional renderings and information can be seen in this video: https://www.youtube.com/watch?v=BvJX4E3pe3I.

Cleveland Metroparks Zoo welcomes over 1,300,000 visitors and educates over 100,000 school children each year. Since 2016, the Zoo has seen a 13% increase in visitors from outside the state and a 30% increase in visitors from outside Northeast Ohio. The Zoo generates \$100 million annually in regional economic impact, is Northeast Ohio's foremost provider of informal science education, is a leader in animal care and veterinary medicine, and serves as a global conservation resource. Overall, Cleveland Metroparks creates \$873 million in economic value each year, including \$616 million in direct visitor spending (Trust for Public Land 2018). The Primate Forest will increase tourism to Cleveland Metroparks Zoo locally and regionally and expand the already impactful educational programs offered by the Zoo.

The phases of the Primate Forest are as follows:

Phase 1 - New Dome for Rainforest (FY 21-22) *Completed* Phase 2 - Rotunda Installation (FY 23-24) *Current request* Phase 3 - Gorilla Habitat (FY 25-26) Phase 4 - Orangutan Habitat (FY 27-28)

Phase 5 - Front Entrance (FY 29-30)

The Cleveland Zoological Society is the non-profit fundraising partner of Cleveland Metroparks Zoo. The Cleveland Metroparks is requesting \$2M from ARPA. Either entity will accept the funding for Primate Forest.

Project Start Date:	Project End Date:
8/1/22	12/31/24

# **IMPACT OF PROJECT:**

**Who will be served:** Cleveland Metroparks Zoo welcomes over 1,300,000 visitors and educates 100,000 school children each year. The Zoo's membership program is the largest in Northeast Ohio with more than 42,000 member households. The Zoo generates \$100 million annually in regional economic impact, is Northeast Ohio's foremost provider of informal science education, is a leader in animal care and veterinary medicine, and serves as a global conservation resource.

The Zoo is free to all residents of Cuyahoga County and Hinckley Township in Medina County on Mondays. In addition to the public, the Zoo serves school children and hosts a variety of private and community events throughout the year.

How many people will be served annually: 1,300,000

## Will low/moderate income people be served; if so how:

Cleveland Metroparks Zoo is located in the Old Brooklyn neighborhood in the City of Cleveland. According to a walk and bike shed analysis completed by Cleveland Metroparks in 2017, 3,895 individuals live within a <sup>1</sup>/<sub>2</sub>-mile walk of the Zoo and 101,566 individuals live within a 3-mile walk of the Zoo. Approximately 26% of this population reports as below the poverty line with the majority of individuals reporting a high school diploma as their highest level of education. Approximately 74% of the population report as White and 14% report at Black.

As mentioned above, Cleveland Metroparks Zoo offers free admission to all residents of Cuyahoga County and Hinckley Township on Mondays. Approximately 17.6% of the Park District's tax base report as below the poverty line, 35.7% report as minority, and 57.4% of households report an income less than \$50,000.

## How does the project fit with the community and with other ongoing projects:

Cleveland Metroparks Zoo is an anchor institution in the Old Brooklyn Neighborhood and the City of Cleveland. The Executive Director of the Zoo is on the Board of Directors for the neighborhood community development corporation to ensure constant communication and to weave the Zoo into the neighborhood. Cleveland Zoological Society, in partnership with Cleveland Metroparks Zoo, has completed several capital projects at the Zoo over the past 5 years, including Daniel Maltz Rhino Reserve and Rosebrough Tiger Passage. Since 2000 the Zoo Society has provided more than \$20M for capital projects at the Zoo. An expansion and renovation of the Tropical Bears habitat is currently in process, supported by philanthropic funding. The Primate Forest builds upon the success of these past projects and will completely transform this portion of the Zoo.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: According to The Economic Impact of the Primate Forest Construction completed by Kleinhenz & Associates in July 2021, the construction of Primate Forest will benefit the economy through the creation of 220 jobs and more than \$131 million direct and indirect spending in the state of Ohio.

## If applicable, what environmental issues or benefits will there be:

Cleveland Metroparks Zoo is a leader in international conservation efforts and educates visitors of the importance of local conservation and the connection to broader, worldwide effects. The Primate Forest will only the opportunity to connect visitors with wildlife and to share conservation messages. The Park District is researching and seeking funds to include green building elements into the design and construction of the Primate Forest.

## If applicable, how does this project serve as a catalyst for future initiatives:

Future phases, beyond this current request, of the Primate Forest will be constructed over the next 6-8 years. Construction of the Primate Forest will be a catalyst for increased visitation to the Zoo and the City of Cleveland, improved guest experiences, and increased education opportunities.

# FINANCIAL INFORMATION:

## **Total Budget of Project:**

Current Phase = \$12,000,000. Total Project = \$90,000,000.

## Other Funding Sources of Project (list each source and dollar amount separately):

\$800,000 State Capital SB 310 (committed)
\$3,000,000 Cleveland Metroparks Capital Allocation (committed)
\$4,000,000 pending request for the State Capital Budget (2022-2023)
\$13,850,000 as of today in fundraising dollars (includes individuals, corporations, and foundations)

In partnership with the Cleveland Metroparks, Cleveland Zoological Society will continue to seek funds for the project over the next 8 years.

Total amount requested of County Council American Resource Act Dollars: \$2,000,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Each year, the Cleveland Zoological Society provides Cleveland Metroparks Zoo \$3 million for programs and operating support, and we also raise money for capital improvement projects across the Zoo. This funding is a blend of generous gifts for current use and long-term support. This is a multi-year and multi-phase project, and Cleveland Zoological Society seeks this one-time capital support for the project.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

## **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Sarah Crupi

Signature: Sarah Campi **Date:** May 5, 2022

# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

Attached are the Primate Forest floor plan and image.

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0151

Sponsored by: Councilmember	A Resolution adopting various changes to		
Baker on behalf of Cuyahoga	the Cuyahoga County Non-Bargaining		
<b>County Personnel Review</b>	Classification Plan and declaring the		
Commission	necessity that this Resolution become		
	immediately effective.		

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on June 1, 2022, 2022 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through Z) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

<u>Modifications of the following Classifications:</u> (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: Building Rehabilitations Specialist

## Page 270 of 899

Class Number: 19011 Pay Grade: 7A/Non-Exempt (No Change) \* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, and distinguishing characteristics. A Technology Requirements section was added. No change to pay grade or FSLA status.

Exhibit B: Class Title: Information Technology Service Management Analyst Class Number: 16081 Pay Grade: 9B/Non-Exempt \* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, mathematical ability, and distinguishing characteristics. A Technology Requirements section was added. Pay Grade increased from 8B to 9B.

Exhibit C: Class Title: Senior Staff Auditor Class Number: 11132 Pay Grade: 14A/Exempt
\* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, distinguishing characteristic, and minimum qualifications. A Technology Requirements section was added. Pay Grade increased from 13A to 14A.

- Exhibit D: Class Title: Staff Auditor Class Number: 11131 Pay Grade: 11A/Exempt
  \* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, and distinguishing characteristics. A Technology Requirements section was added. Pay Grade increased from 10A to 11A.
- Exhibit E: Class Title: Supervisor, Building Rehabilitation Specialist Class Number: 19012 Pay Grade: 9A/Exempt (No Change)
  \* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, and distinguishing characteristics. A Technology Requirements section was added. No change to pay grade or FSLA status.

Exhibit F: Class Title: Supervisor, Geriatric Behavioral Health Nurse

Class Number: 17051 Pay Grade: 11A/Exempt (No Change) \* PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, language and formatting, distinguishing characteristic, and physical requirements. A Technology Requirements section was added. No change to pay grade or FSLA status.

Proposed Deleted Classification:

Exhibit G:	Class Title: <i>Evidence Technician</i> Class Number: 12171 Pay Grade: 5A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit H:	Class Title: Forensic Scientist 1- DNA Class Number: 12231 Pay Grade: 10A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit I:	Class Title: Forensic Scientist 1- Drug Chemistry Class Number: 12261 Pay Grade: 10A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit J:	Class Title: Forensic Scientist 1- Fingerprint Class Number: 12241 Pay Grade: 10A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit K:	Class Title: Forensic Scientist 1- Firearms and Toolmarks Class Number: 12281 Pay Grade: 10A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit L:	Class Title: Forensic Scientist 1- Toxicology Class Number: 12251 Pay Grade: 10A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

Exhibit M:	Class Title: Forensic Scientist 1- Trace Evidence Class Number: 12271 Pay Grade: 10A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit N:	Class Title: Forensic Scientist 2- DNA Class Number: 12232 Pay Grade: 11A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit O:	Class Title: Forensic Scientist 2- Drug Chemistry Class Number: 12262 Pay Grade: 11A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit P:	Class Title: Forensic Scientist 2- Fingerprint Class Number: 12242 Pay Grade: 11A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit Q:	Class Title: Forensic Scientist 2- Firearms and Toolmarks Class Number: 12282 Pay Grade: 11A/Non-Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit R:	Class Title: Forensic Scientist 2- Toxicology Class Number: 12252 Pay Grade: 11A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit S:	Class Title: Forensic Scientist 2- Trace Evidence Class Number: 12272 Pay Grade: 11A/Exempt * Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
Exhibit T:	Class Title: <i>Forensic Scientist 3 - DNA</i> Class Number: 12233 Pay Grade: 13A/Exempt

\* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

- Exhibit U: Class Title: Forensic Scientist 3- Drug Chemistry Class Number: 12263
  Pay Grade: 13A/Non-Exempt
  \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
- Exhibit V: Class Title: Forensic Scientist 3- Fingerprint Class Number: 12243
   Pay Grade: 13A/Exempt
   \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
- Exhibit W: Class Title: Forensic Scientist 3- Firearms and Toolmarks Class Number: 112283 Pay Grade: 13A/Exempt
   \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
- Exhibit X: Class Title: Forensic Scientist 3- Toxicology Class Number: 12253
   Pay Grade: 13A/Exempt
   \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
- Exhibit Y: Class Title: Forensic Scientist 3- Trace Evidence Class Number: 12273
  Pay Grade: 13A/Exempt
  \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
- Exhibit Z: Class Title: Laboratory Technician- Toxicology Class Number: 12191 Pay Grade: 5A/Non-Exempt \* Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing
Resolution was duly adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal

\_\_\_\_\_, 20\_\_\_



Thomas Colaluca, Chairman Deborah Southerington, Commissioner F. Allen Boseman, Commissioner

## CUYAHOGA COUNTY PERSONNEL REVIEW COMMSSION MEMORANDUM

DATE: June 3, 2022

TO: Cuyahoga County Council President Pernel Jones Jr. Nan Baker, Chairwoman, Human Resources, Appointments & Equity Committee Council Members, Human Resources, Appointments & Equity Committee

## FROM: Thomas Colaluca, Chairman Cuyahoga County Personnel Review Commission

RE: Recommending Modifications to Class Plan

Please be advised that on June 1, 2022, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED REVISED CLASSIFICATIONS			
<b>REVISED CLASSIFICATIONS</b>	CURRENT	RECOMMENDED	DEPARTMENT
(Revised Title)	PAY GRADE &	PAY GRADE &	
	FLSA	FLSA	
Building Rehabilitation Specialist	7A Non-Exempt	7A Non-Exempt	Development
19011		(No Change)	
Information Technology Service	8B Non-Exempt	9B Non-Exempt	Information technology
Management Analyst 16081			
Senior Staff Auditor 11132	13A Exempt	14A Exempt	Internal Audit

Staff Auditor 11131	10A Exempt	11A Exempt	Internal Audit
Supervisor, Building Rehabilitation Specialist 19012	9A Exempt	9A Exempt (No Change)	Development
Supervisor, Geriatric Behavioral Health Nurse 17051	11A Exempt	11A Exempt (No Change)	Senior & Adult Services

## PROPOSED DELETED CLASSIFICATIONS

CL :				
Classification Title	Classification Number	Pay Grade	Department	
Evidence Technician	12171	5A Non-Exempt	Medical Examiner	
Forensic Scientist 1 – DNA	12231	10A Exempt	Medical Examiner	
Forensic Scientist 1 – Drug Chemistry	12261	10A Exempt	Medical Examiner	
Forensic Scientist 1 – Fingerprint	12241	10A Exempt	Medical Examiner	
Forensic Scientist 1 – Firearms and Toolmarks	12281	10A Exempt	Medical Examiner	
Forensic Scientist 1 – Toxicology	12251	10A Exempt	Medical Examiner	
Forensic Scientist 1 – Trace Evidence	12271	10A Exempt	Medical Examiner	
Forensic Scientist 2 – DNA	12232	11A Exempt	Medical Examiner	
Forensic Scientist 2 – Drug Chemistry	12262	11A Exempt	Medical Examiner	
Forensic Scientist 2 – Fingerprint	12242	11A Exempt	Medical Examiner	
Forensic Scientist 2 – Firearms and Toolmarks	12282	11A Exempt	Medical Examiner	
Forensic Scientist 2 – Toxicology	12252	11A Exempt	Medical Examiner	
Forensic Scientist 2 – Trace Evidence	12272	11A Exempt	Medical Examiner	
Forensic Scientist 3 – DNA	12233	13A Exempt	Medical Examiner	
Forensic Scientist 3 – Drug Chemistry	12263	13A Exempt	Medical Examiner	
Forensic Scientist 3 – Fingerprint	12243	13A Exempt	Medical Examiner	
Forensic Scientist 3 – Firearms and Toolmarks	12283	13A Exempt	Medical Examiner	
Forensic Scientist 3 – Toxicology	12253	13A Exempt	Medical Examiner	
Forensic Scientist 3 – Trace Evidence	12273	13A Exempt	Medical Examiner	

Laboratory Technician- Toxicology	12191	5A Non-Exempt	Medical Examiner
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cc: Deborah Southerington, Commissioner F. Allen Boseman, Commissioner Rebecca Kopcienski, PRC Director Armond Budish, County Executive Joseph Nanni, Council Chief of Staff Sheba Marshall, Interim HR Director Andria Richardson, Clerk of Council Kelli Neale, Program Officer 4

	CURRENT CL	ASSIFICATION		
Class Number	Classification Title	Department	FLSA Status	Pay Grade
19011	Building Rehabilitation Specialist	Development	Non-Exempt	7A
PROPOSED REVISED CLASSIFICATION				
<b>Class Number</b>	Classification Title	Department	FLSA Status	Pay Grade
19011	Building Rehabilitation Specialist	Development	Non-Exempt	7A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, language and formatting, and distinguishing
	characteristics. A Technology Requirements section was added. No change to
	pay grade or FSLA status.

No. of Employees	Two (2)
Affected:	

Dept.(s) Affected:	Development
Dent.(s) Affected:	
Deptity Ancered.	Development

Fiscal Impact:	None

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources and Management Contact(s):	Date of Contact:	<u>Type of Contact:</u>	<u>Reason:</u>
Robert Given, Supervisor, Building Rehabilitation Specialist	3/18/2022	Email	Asked questions
Robert Given, Supervisor, Building Rehabilitation Specialist	4/6/2022	Teams Video Meeting	Minimum Qualifications clarification
Robert Given, Supervisor, Building Rehabilitation Specialist	4/19/2022	Email	Sent class spec draft
Jim Battigaglia, Archer Consultant	5/10/2022	Email	Pay grade evaluation

CURRENT CLASSIFICATION					
Class Number	Classification Title	Department	FLSA Status	Pay Grade	
16081	Information Technology Service Management Analyst	Information Technology	Non-Exempt	8B	
PROPOSED REVISED CLASSIFICATION					
<b>Class Number</b>	Classification Title	Department	FLSA Status	Pay Grade	
16081	Information Technology Service Management Analyst	Information Technology	Non-Exempt	9B	

Requested By: Personnel Review Commission	 
	Requested By:

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were		
	made to essential job functions, language and formatting, mathematical		
	ability, and distinguishing characteristics. A Technology Requirements section		
	was added. Pay Grade increased from 8B to 9B.		

No. of Employees	One (1)
Affected:	

Dept.(s) Affected: Information Technology
-------------------------------------------

Fiscal Impact:	PG 8B: \$52,832.00- \$73,964.80
	PG 9B: \$57,054.40– \$79,872.00
One employee falls below the new pay grade.	
	Step Placement TBD by Human Resources

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources and Management Contact(s):	Date of Contact:	Type of Contact:	Reason:
Alan Kilgore Administrator, Infrastructure and Operations	5/6/2022	Email	Sent class spec draft
Jim Battigaglia, Archer Consultant	5/23/2022	Email	Pay grade evaluation
Alan Kilgore Administrator, Infrastructure and Operations	5/25/2022	Email	Inform about pay grade increase
Jeremy Mio, Information Security Officer	5/25/2022	Email	Inform about pay grade increase
Andy Johnson, Chief Information Officer	5/25/2022	Email	Inform about pay grade increase

CURRENT CLASSIFICATION					
Class Number	Classification Title	Department	FLSA Status	Pay Grade	
11132	Senior Staff Auditor	Internal Audit	Exempt	13A	
PROPOSED REVISED CLASSIFICATION					
Class Number	Classification Title	Department	FLSA Status	Pay Grade	
11132	Senior Staff Auditor	Internal Audit	Exempt	14A	

<b>Requested By:</b>	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, language and formatting, distinguishing
	characteristic, and minimum qualifications. A Technology Requirements
	section was added. Pay Grade increased from 13A to 14A.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected: Internal Audit
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Fiscal Impact:	PG 13A: \$62,961.60 – \$88,129.60
	PG 14A: \$66,081.60 – \$92,539.20
	Step Placement TBD by Human Resources

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources and Management	Date of Contact:	Type of Contact:	Reason:
Contact(s):			
Joshua Ault, Manager, Internal Audit	5/10/2022	Email	Sent class spec draft
Joshua Ault, Manager, Internal Audit	5/18/2022	Email	Answer Questions
Monica Houston Director, Internal Audit	5/18/2022	Email	Ask Question
Jim Battigaglia, Archer Consultant	5/20/2022	Email	Pay grade evaluation
Joshua Ault, Manager, Internal Audit	5/25/2022	Email	Inform about pay grade increase
Monica Houston Director, Internal Audit	5/25/2022	Email	Inform about pay grade increase

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
11131	Staff Auditor	Internal Audit	Exempt	10A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
11131	Staff Auditor	Internal Audit	Exempt	11A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, language and formatting, and distinguishing
	characteristics. A Technology Requirements section was added. Pay Grade
	increased from 10A to 11A.

No. of Employees	Three (3)
Affected:	

Dept.(s) Affected: Internal Audit
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Fiscal Impact:	PG 10A: \$53,601.60 – \$74,984.00 PG 11A: \$56,617.60 – \$79,372.80
	Two employees fall below the new pay grade.
	Step Placement TBD by Human Resources

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources and Management Contact(s):	Date of Contact:	Type of Contact:	<u>Reason:</u>
Joshua Ault, Manager, Internal Audit	5/10/2022	Email	Sent class spec draft
Joshua Ault, Manager, Internal Audit	5/18/2022	Email	Answer Questions
Jim Battigaglia, Archer Consultant	5/20/2022	Email	Pay grade evaluation
Joshua Ault, Manager, Internal Audit	5/25/2022	Email	Inform about pay grade increase
Monica Houston Director, Internal Audit	5/25/2022	Email	Inform about pay grade increase

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
19012	Supervisor, Building Rehabilitation Specialist	Development	Exempt	9A
PROPOSED REVISED CLASSIFICATION				
<b>Class Number</b>	Classification Title	Department	FLSA Status	Pay Grade
19012	Supervisor, Building Rehabilitation Specialist	Development	Exempt	9A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, language and formatting, and distinguishing
	characteristics. A Technology Requirements section was added. No change to
	pay grade or FSLA status.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Development
Dent.(s) Affected:	
Deptity Ancered.	Development

Fiscal Impact:	None

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Date of Contact:	Type of Contact:	Reason:
and Management			
Contact(s):			
Sara Parks-Jackson,	3/18/2022	Email	Asked questions
Deputy Director,			
Housing and			
Community			
Development			
Sara Parks-Jackson,	4/19/2022	Email	Sent class spec draft
Deputy Director,			
Housing and			
Community			
Development			
Sara Parks-Jackson,	5/9/2022	Email	Reminder
Deputy Director,			
Housing and			
Community			
Development			
Jim Battigaglia,	5/10/2022	Email	Pay grade evaluation
Archer Consultant			

	CURRENT C	LASSIFICATION		
Class Number	Classification Title	Department	FLSA Status	Pay Grade
17051	Supervisor, Geriatric Behavioral Health Nurse	Senior and Adult Service	Exempt	11A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade

<b>Requested By:</b>	Personnel Review Commission

Senior and Adult

Service

Exempt

11A

Supervisor, Geriatric Behavioral

**Health Nurse** 

17051

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, language and formatting, distinguishing
	characteristic, and physical requirements. A Technology Requirements section
	was added. No change to pay grade or FSLA status.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Senior and Adult Service
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Fiscal Impact:	None

Staffing	None
Implications:	

PRC Contact(s): Alexandra Hamame, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources and Management Contact(s):	Date of Contact:	<u>Type of Contact:</u>	<u>Reason:</u>
Natasha Pietrocola Administrator, Social Program 5	3/8/2022	Email	Sent class spec draft
Natasha Pietrocola Administrator, Social Program 5	4/12/2022	Email	Reminder
Natasha Pietrocola Administrator, Social Program 5	4/26/2022	Email	Final Reminder
Jim Battigaglia, Archer Consultant	5/20/2022	Email	Pay grade evaluation

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12171	Evidence Technician	Office	Non-Exempt	5A

Requested By:	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Three (3)
Affected:	

Dept.(s) Affected: Medi	cal Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12231	Forensic Scientist 1 - DNA	Office	Exempt	10A

Requested By:	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Two (2)
Affected:	

Dept.(s) Affected: Medi	cal Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		i dy cidde
	Forensic Scientist 1 – Drug	Examiner's		
12261	Chemistry	Office	Exempt	10A

Requested By:	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	None
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
<b>U</b> .	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		-
12241	Forensic Scientist 1 – Fingerprint	Office	Exempt	10A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 1 – Firearms	Examiner's		
12281	and Toolmarks	Office	Exempt	10A

Requested By: Personnel Review Commission		Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Seven (7)
Affected:	

Dept.(s) Affected: Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
<b>U</b> .	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
		Examiner's		
12251	Forensic Scientist 1 – Toxicology	Office	Exempt	10A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Two (2)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 1 – Trace	Examiner's		
12271	Evidence	Office	Exempt	10A

<b>Requested By:</b> Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	None
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
<b>U</b> .	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12232	Forensic Scientist 2 - DNA	Office	Exempt	11A

Requested By:	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Seven (7)
Affected:	

Dept.(s) Affected: Medical Examiner's Office
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Fiscal Impact:	None

Staffing Implications:	None

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 2 – Drug	Examiner's		
12262	Chemistry	Office	Exempt	11A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	Six (6)
Affected:	

Dept.(s) Affected: Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		•
12242	Forensic Scientist 2 – Fingerprint	Office	Exempt	11A

<b>Requested By:</b>	Personnel Review Commission

Rationale:Employees in this classification are now part of a back by the Fraternal Order of Police, Ohio Labor Council	
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No. of Employees	None
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None			Eiccol Impoct	None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 2 – Firearms	Examiner's		
12282	and Toolmarks	Office	Exempt	11A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
<b>U</b> .	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
		Examiner's		
12252	Forensic Scientist 2 – Toxicology	Office	Exempt	11A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Four (4)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		ray Glade
	Forensic Scientist 2 – Trace	Examiner's		
12272	Evidence	Office	Exempt	11A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	Two (2)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12233	Forensic Scientist 3 - DNA	Office	Exempt	13A

Requested By:	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Two (2)
Affected:	

Dept.(s) Affected: Medi	cal Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	D CLASSIFICATIONS	5	
assification Title	Department	FLSA Status	Pay Grade
	Medical		
•		Evennt	13A
r	ssification Title ensic Scientist 3 – Drug emistry	ensic Scientist 3 – Drug Examiner's	ensic Scientist 3 – Drug Department's FLSA Status

Requested By:	Personnel Review Commission
Requested by.	

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12243	Forensic Scientist 3 – Fingerprint	Office	Exempt	13A

<b>Requested By:</b>	Personnel Review Commission

Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 3 – Firearms	Examiner's		
12283	and Toolmarks	Office	Exempt	13A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	Two (2)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
<b>U</b> .	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist		
	Albert Bouchahine, Manager of Classification and Compensation		

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical Examiner's		
12253	Forensic Scientist 3 – Toxicology	Office	Exempt	13A

<b>Requested By:</b>	Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	Three (3)
Affected:	

Dept.(s) Affected: Medi	cal Examiner's Office
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Fiscal Impact:	None

Staffing Implications: None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		
	Forensic Scientist 3 – Trace	Examiner's		
12273	Evidence	Office	Exempt	13A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

	PROPOSED DELET	ED CLASSIFICATION	S	
Class Number	Classification Title	Department	FLSA Status	Pay Grade
		Medical		i dy cidde
	Laboratory Technician-	Examiner's		
12191	Toxicology	Office	Non-Exempt	5A

Requested By: Personnel Review Commission
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Rationale:	Employees in this classification are now part of a bargaining unit represented by the Fraternal Order of Police, Ohio Labor Council, Inc.
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No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Medical Examiner's Office
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Fiscal Impact: None
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Staffing Implications:	None
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PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources	Kelli Neale, Program Officer 4
Contact(s):	Brian Adams, Employee and Labor Relations Specialist 1

Management	N/A
Contact(s):	

Class Title:	Building Rehabilitation Specialist	Class Number:	19011
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Development	EXHIBIT A	

#### **Classification Function**

The purpose of this classification is to perform specialized office and field work involving the planning, implementing, coordinating, inspecting, and managing of housing related rehabilitation activities for the Community Development Division.

#### **Distinguishing Characteristics**

This is a journey level classification with the responsibility of inspecting both single and multi-family rehabilitation projects within a framework of defined policies, procedures, regulations, and guidelines. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies. This class requires frequent public contact and is responsible for providing technical guidance to landlords, property owners, contractors, and building officials.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 45% +/- 10%

• Manages and inspects single and multi-family residential structures to determine rehabilitative work required to correct health and safety issues, Department of Housing and Urban Development (HUD) housing quality standards, energy efficiencies, deteriorating lead paint, and/or building code deficiencies; inspects, manages, and/or monitors compliance with requirements for projects including but not limited to housing quality and workmanship standards, trade and contract specifications, and building and housing codes; consults with historic representative to ensure that state historic guidelines are being addressed; approves progress payment disbursements; provides technical guidance to property owners, landlords, contractors, and building officials; reviews new material specifications and methods used in building construction; mediates conflicts that may arise during the construction process; monitors work performed on single and multi-family structures and compliance with program specifications; provides final inspection of all work performed; creates housing quality standards report for each project; monitors program budgets; Monitors CDBG and HOME Investment Partnership program, grant, and loan recipients to ensure they follow the Davis Bacon Prevailing Wage; monitors and reports of the Federally required Minority, Female, Small and /or Disadvantaged Business Enterprises, as well as the HUD required Section 3 activity.

#### 35% +/- 10%

Develops work specifications and cost estimates for projects utilizing construction software; prepares
project specifications and bid documentation so that projects can be bid out; coordinates the
contractor bid process; verifies contractor eligibility for program; reviews contractor bids with clients;
drafts contracts to the winning bidder(s); evaluates change order requests to ensure validity of the
requests and associated costs; prepares change orders with client and contractor approval.

Effective Date: 08.08.2018 Last Modified: 08.08.2018

# 20% +/- 10%

 Performs supporting administrative responsibilities; processes and reviews contractor invoices for final payment; compiles and organizes data for technical, administrative, and reporting purposes; maintains files and housing database according to program guidelines and requirements; maintains daily project log notes; facilitates construction and professional services under County, State, and Federal procurement requirements; schedules contractor meetings; perform public relations and program marketing activities by participating in housing fairs, community events, general public meetings, and meetings with various public/private agencies throughout Cuyahoga County.

# Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in construction management or related technical training with three (3) years of code enforcement, specification writing, or individual trade (e.g. carpentry, plumbing, electrical, or HVAC) experience; or any equivalent combination of education, training, and experience.
- Valid Ohio driver license, proof of automobile insurance, and a vehicle.

# Additional Requirements

• Must obtain and maintain State of Ohio Lead Abatement Contractor license within 12 months of hiring.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including computers and multifunction printer.
- Ability to walk, balance, climb, crouch, crawl, and bend during inspections.
- Ability to lift, push, and pull up to 50 pounds.

# Technology Requirements

 Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (OneRoof).

#### Supervisory Ability

• No supervisory responsibilities required.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize basic principles of algebra and geometry.

#### Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including client files, building plans, blueprints, city permits, legal contracts, contractor bid proposals, material specifications, contractor insurance, contractor licensing, contractor registration, inspection documents, inspector reports, inspection sign off, lead risk assessments, loan documents, production reports, historic compliance reports, Healthy Homes Rating Systems report, BOH final lead clearance report, HUD report forms, industry newsletters, vouchers, letters, memos, correspondences, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, state and local building codes, program standard manuals, Heating Systems Manual, National Building Code Manuals, product instructions, lead rules, HUD Guidelines, EPA regulations, ADA regulations, contractual laws, Demolition Standards, International Code Council, OSHA guidelines, city and state historical guidelines, and zoning codes.
- Ability to prepare vouchers, project specifications, material list descriptions, cost estimates, disposition of funds, lien releases, contractor bid summaries, contract agreements, change orders, production and financial program reports, building inspection checklists, historic and environmental compliance reports, lead service requests, homeowner satisfaction and contractor approval forms, case review reports, bi-weekly, quarterly and annual reports, correspondence letters and memos, timesheets and mileage reports, training and travel documentation, and any other job related documents using a prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to communicate effectively with clients, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret construction, building codes and specifications,, and related legal terminology and language.
- Ability to communicate with managers, supervisors, co-workers, contractors, clients, city officials, other County employees, government agency representatives, homeowners, Historic Preservation Personnel, and inspectors.

# Environmental Adaptability

- Work is typically performed in an office environment and at various field locations.
- Work at field locations may involve exposure to temperature extremes, strong odors, toxic/poisonous agents, smoke, dust, machinery, wetness/humidity, electrical currents, animals/wildlife, noise extremes, bright/dim lights, traffic hazards, and vibrations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

# Page 313 of 899

Class Title:	IT Service Management Analyst	Class Number:	16081
FLSA:	Non-Exempt	Pay Grade:	9B
Dept:	Information Technology	EXHIBIT B	

# **Classification Function**

The purpose of this classification is to design, develop, and maintain technology solutions, software, and applications as they apply to the Intranet and Internet environment.

# **Distinguishing Characteristics**

This is an entry level classification with responsibility for designing, maintaining, and supporting software and applications for end users utilizing the contracted IT service management system(s). Employees in this class work under initial close supervision progressing to direct supervision as work experience is gained. The employee works within a framework of established regulations, policies, and procedures but is expected to use judgment in performing work.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

 Designs and maintains technology solutions through the contracted IT service management system(s); identifies user requirements and translates it into a technical analysis to be reviewed by the team or lines of business with the software; creates and/or modifies configuration files to build workflows in IT service management system(s); designs screen layouts; analyzes and reconfigures major and minor business objects; builds-in new functionality with the system; creates implementation system documentation.

#### 20% +/- 10%

• Creates new and updates existing automation processes and workflows operations in IT service management systems(s); programs and builds out automated processes and triggers to gain efficiencies and reduce the need for repetitive tasks.

#### 20% +/- 10%

Designs various reports based around the IT service management system(s) to proactively track
metrics for technical issues and software renewals; develops automated reports for client's business
needs; programs the software and designs the screen layout to output usable data in the form of a
report; programs the software to convert data into usable information to steer business decisions and
direction on how the department is performing.

# 10% +/- 5%

 Serves as an expert for County Departments regarding the IT service management system(s); provides system support with development issues; answers user questions related to the software and various tools; resolves issues and submitted tickets related to the IT service management system(s); works in coordination with system vendor to resolve system issues; creates training documentation for end users.

#### 5% +/- 2%

 Researches IT service management system(s) to better manipulate and use the software frameworks and tools in order to solve business projects; communicates regularly with consultants about IT service management system(s); participates in training sessions to develop and share knowledge and skills about the system; completes self-learning and research to identify how to complete complex business projects; attends virtual training conferences and webinars.

# Minimum Training and Experience Required to Perform Essential Job Functions

Associate degree in computer programming, information technology, or related field with two (2) years
of related information technology experience; or any equivalent combination of education, training,
and experience.

# Additional Requirements

• No special license or certification is required.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# **Physical Requirements**

 Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

# **Technology Requirements**

 Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and IT service management software.

# Supervisory Responsibilities

• No supervisory responsibilities required.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including technical design documents, incident tickets, quarterly technical system updates, system generated reports, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, software development standards and guidelines, departmental policy manual, computer software manuals, and systems manuals.

# Page 315 of 899

- Ability to prepare diagrams, various data reports, memos, correspondence, workflows, implementation plans, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret application design and computer terminology and languages.
- Ability to communicate effectively with managers, supervisors, co-workers, vendor technical support, consultants, end users, and other County employees.

#### **Environmental Adaptability**

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Class Title:	Senior Staff Auditor	Class Number:	11132
FLSA:	Exempt	Pay Grade:	14A
Dept:	Internal Audit	EXHIBIT C	

#### **Classification Function**

The purpose of this classification is to plan, oversee, and conduct audits on County departments as well as serve as a lead worker for lower-level staff auditors.

#### **Distinguishing Characteristics**

This is a journey level classification with responsibility for performing technical activities in the Department of Internal Audit. The Senior Staff Auditor is responsible for the planning and oversight of audit assignments and risk assessments. This class works under direction from the Internal Audit Manager and is responsible for ensuring audits are performed in a timely and accurate manner. The employee works within a framework of established regulations, policies, and procedures and will receive instruction or assistance only as unusual situations arise. The Senior Staff Auditor is expected to exercise independent judgment and initiative in performing work.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 40% +/- 10%

 Plans, oversees, and conducts control, substantive, and compliance audit testing of specified financial and operational areas using acceptable audit techniques; gathers financial and operational data to develop audit planning activities and conduct audits; conducts meetings, interviews, and employee observations to gain information about auditee operations, processes, and procedures; develops narratives detailing auditee processes; collects and reviews auditee operational documentation; conducts research on auditee, previous audits, and industry background information; develops attributes, spread sheets, and workpapers to be used in testing procedures and documentation; reviews relevant documents and audit evidence to test with the drafted attributes; analyzes test results and noted deficiencies to develop and write findings and recommendations; identifies and stores proper audit evidence and workpapers in an audit software; communicates with audit clients to gather information, report findings, and review management responses; prepares standard audit planning workpapers.

#### 20% +/- 10%

 Drafts audit findings and recommendations based on testing results using the proper templates and standardized format; prepares reports of noncompliance or weakness; submits findings and recommendations to Internal Audit Manager for review and comment; communicates results of internal audit to the auditee, Audit Committee, Council, County Executive, and the public; performs follow-up audit procedures related to resolution and close out of issues from audit reports.

#### 15% +/- 5%

• Conducts and reviews annual risk assessments of auditable units of the County to assess financial controls, operational efficiencies, and compliance with applicable policies, procedures, and regulations; gathers information for risk assessments through questionnaires and interviews; scores the interviews and/or completed risk assessments to determine a risk rating; records risk ratings into

an auditing management software (i.e., TeamMate); creates comprehensive risk rankings and drafts the relative report.

15% +/- 5%

 Serves as a lead worker for the Staff Auditors; assigns, coordinates, and reviews Staff Auditors' work; answers Staff Auditors' questions and provides assistance as necessary; provides quality control of Staff Auditor's work; drafts and administers training materials; oversees audit hours to help Staff Auditors stay within budget.

10% +/- 5%

 Assists Audit Manager with planning audits in accordance with the Annual Audit Plan; participates in team planning meetings; determines audit timelines; determines preliminary objectives, potential obstacles, and any new risks; writes new audit procedures to be performed during the audit; participates in the completion of internal projects to improve documentation, performance measures, standards, and transparency.

# Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, finance, business administration, public administration, information systems, or a related field with three (3) years previous experience in accounting, auditing, or a related field; or an equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance

# Additional Requirements

 Certification commensurate with knowledge of audit practices and/or fraud assessment (Certified Internal Auditor, Certified Fraud Examiner, Certified Information System Auditor, Certified Government Auditing Professional, Certified Global Management Accountant, Certified Bank Auditor, or Certified Public Accountant) or the obtainment of such within one year of employment.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# **Physical Requirements**

 Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

# **Technology Requirements**

 Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), spreadsheet software (Microsoft Excel), audit management software (TeamMate), data analytic software (IDEA), and enterprise resource planning software (SAP, Lawson).

# Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people, deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including raw data from IT, audit workpapers, audit schedules, financial system reports (FAMIS or Lawson), trial reports, bank statements, contracts, cash financial statements, grants, Annual Comprehensive Financial Reports (ACFR), vouchers, receipts, purchase orders, invoices, and operational documents and reports.
- Ability to comprehend a variety of reference books and manuals including Governmental Accounting, Auditing, and Financial Reporting (GAAFR), Generally Accepted Governmental Auditing Standards (GAGAS), Generally Accepted Accounting Principles (GAAP), Institute of Internal Auditors (IIA) Standards International Professional Practice Framework (IPPF), Auditor of State website, County Charter, Ohio Revised Code, Employee Handbook, Code of Federal Regulations, , Internal Charter, and other applicable auditing and accounting practices.
- Ability to prepare flowcharts, diagrams, process narratives, audit programs, spreadsheets, audit findings and recommendations, Annual Risk Assessment Report, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, auditing, and legal terminology and language.
- Ability to communicate with directors, managers, coworkers, other County staff, audit committee, external auditors, and the general public.

# Environmental Adaptability

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Class Title:	Staff Auditor	Class Number:	11131
FLSA:	Exempt	Pay Grade:	11A
Dept:	Internal Audit	EXHIBIT D	

#### **Classification Function**

The purpose of this classification is to assist in the planning and performance of auditing assignments and risk assessments, of selected County departments.

#### **Distinguishing Characteristics**

This is an entry level classification with responsibility for performing technical activities in the Department of Internal Audit. The Staff Auditor is responsible for assisting in the performance of timely and accurate risk assessments and financial and performance audits. This class works under general supervision from the Internal Audit Manager and/or Senior Staff Auditor but with increasing independence as work experience is gained. The employee works within a framework of established regulations, policies, procedures, and is expected to use professional judgment in performing work.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 55% +/- 10%

• Conducts control, substantive, and compliance audit testing of specified financial and operational areas using acceptable audit techniques; gathers financial and operational data to develop audit planning activities and conduct audits; conducts meetings, interviews, and employee observations to gain information about auditee operations, processes, and procedures; develops narratives detailing auditee processes; collects and reviews auditee operational documentation; conducts research on auditee, previous audits, and industry background information; develops attributes, spread sheets, and workpapers to be used in testing procedures and documentation; reviews relevant documents and audit evidence to test with the drafted attributes; analyzes test results and noted deficiencies to develop and write findings and recommendations; identifies and stores proper audit evidence and workpapers in an audit management software; communicates with audit clients to gather information, report findings, and review management responses; assists and reviews work of other Staff Auditors related to audit testing; assists in preparing standard audit planning workpapers; monitors hours spent on each audit project.

#### 15% +/- 5%

 Drafts preliminary audit findings and recommendations based on testing results using the proper templates and standardized format; submits findings and recommendations to Internal Audit Manager for review and comment; assists Manager and Director with drafting audit reports; communicates results of internal audit to the auditee, Audit Committee, Council, County Executive, and the public; performs follow up audit procedures related to resolution and close out of any issues from audit reports.

15% +/- 5%

 Conducts risk assessments of auditable units of the County to assess financial controls, operational efficiencies, and compliance with applicable policies, procedures, and regulations; gathers information for risk assessments through questionnaires and interviews; scores the interviews and/or

# Page 320 of 899

completed risk assessments to determine a risk rating; records risk ratings into an audit management software (i.e., TeamMate); creates comprehensive risk rankings.

Assists Audit Manager and/or Senior Staff Auditor with planning audits in accordance with the Annual Audit Plan; participates in team planning meetings; discusses status of assigned audit work and projection for completion; determines preliminary objectives, potential obstacles, and any new risks; assists in the completion of internal projects to improve documentation, performance measures, standards, and transparency.

# Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, finance, business administration, public administration, information systems, or a related field with one (1) year of previous experience in accounting, auditing, or a related field; or an equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance.

#### Additional Requirements

• No certificates or licenses required.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

 Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

 Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), spreadsheet software (Microsoft Excel), audit management software (TeamMate), data analytic software (IDEA), and enterprise resource planning software (SAP, Lawson).

#### Supervisory Responsibilities

• No supervisory responsibilities required.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including raw data from IT, audit workpapers, audit schedules, audit evidence, financial system reports (FAMIS or Lawson), trial reports, bank statements, contracts, cash financial statements, grants, Annual Comprehensive

# Page 321 of 899

Financial Reports (ACFR), vouchers, receipts, purchase orders, invoices, and operational documents and reports.

- Ability to comprehend a variety of reference books and manuals including the Governmental Accounting, Auditing, and Financial Reporting (GAAFR), Generally Accepted Governmental Auditing Standards (GAGAS), Generally Accepted Accounting Principles (GAAP), Institute of Internal Auditors (IIA) Standards International Professional Practices Framework (IPPF), Auditor of State website, County Charter, Government Accounting Standards Board (GASB) guidelines; Ohio Revised Code, Employee Handbook, Code of Federal Regulations, and other applicable auditing and accounting practices.
- Ability to prepare flowcharts, diagrams, process narratives, test workpapers, audit programs, spreadsheets, audit findings, draft audit reports and recommendations, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, auditing, and legal terminology and language.
- Ability to communicate with directors, managers, coworkers, other County staff, audit committee, external auditors, and the general public.

# Environmental Adaptability

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Class Title:	Supervisor, Building Rehabilitation Specialist	Class Number:	19012
FLSA:	Exempt	Pay Grade:	10A
Dept:	Development	EXHIBIT E	

# **Classification Function**

The purpose of this classification is to perform specialized office and field work involving the planning, implementing, coordinating, and managing of housing related rehabilitation activities as well as supervising Building Rehabilitation Specialist(s) for the Community Development Division.

#### **Distinguishing Characteristics**

This is a supervisory classification with the responsibility for supervising the Building Rehabilitation Specialist(s) and inspecting both single and multi-family rehabilitation projects within a framework of defined policies, procedures, regulations, and guidelines. This position oversees the operations and promotes the efficiencies of the unit, incorporates process improvements, and ensures that projects meet time and quality objectives. This class reports to the Deputy Director of Housing & Community Development. Employees are expected to exercise judgment in the management of complex cases. This class requires frequent public contact and is responsible for providing technical guidance to landlords, property owners, contractors, and building officials.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 25% +/- 10%

Manages and inspects single and multi-family residential structures to determine rehabilitative work
required to correct health and safety issues, Department of Housing and Urban Development (HUD)
housing, housing quality standards, energy efficiencies, deteriorating lead paint, and/or building code
deficiencies; inspects, manages, and/or monitors compliance with requirements for projects including
but not limited to housing quality and workmanship standards, trade and contract specifications, and
building and housing codes; consults with historic representative to ensure that state historic
guidelines are being addressed; approves progress payment disbursements; provides technical
guidance to property owners, landlords, contractors, and building officials; reviews new material
specifications and methods used in building construction; mediates conflicts that may arise during the
construction process; monitors work performed on single and multi-family structures and compliance
with program specifications =; provides final inspection of all work performed; creates housing quality
standards report for each project; monitors program budgets.

#### 25% +/- 10%

 Oversees contractor payrolls according to federal regulations; conducts personnel wage interviews with contractors; maintains prevailing wage law updates; prepares and maintains reports and records regarding prevailing wages; resolves issues with prevailing wages and makes recommendations; monitors contract compliance and performs construction site inspections for prevailing wage laws; oversees the monitoring of federally funded activities and reporting of the required Minority, Female, Small and /or Disadvantaged Business Enterprises as well as the HUD required Section 3 activity.

20% +/- 10%

Effective Date: 04.04.2008 Last Modified: 08.08.2018

# Page 323 of 899

# Supervisor, Building Rehabilitation Specialist

Supervises and directs the work of the Building Rehabilitation Specialist(s); directs staff to ensure
work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or
provides training and instruction; evaluates employee performance; responds to employee questions,
concerns, and problems; approves employee timesheets and leave requests; prepares and reviews
documents related to timesheets, requests for leave, and overtime; develops and monitors unit work
plans and work performance standards; monitors and provides for employee training needs; meets
with employees individually and as a unit; recommends personnel actions including selection,
promotion, transfer, discipline, or discharge.

#### 15% +/- 5%

- Oversees the contract bid process; schedules committee meeting(s) to approve or disapprove scope
  of work and loan; pre-approves project bid specifications along with cost estimates; reviews contractor
  bids; reviews contracts and vouchers for the winning bid; evaluates and approves change order
  requests to ensure validity of requests and associated cost; prepares callback reports and/or letters
  as they relate to the quality of work, health and safety issues, specific deviations from original
  specifications, and any owner-contractor conflicts.
  - 15% +/- 5%
- Performs supporting administrative responsibilities; creates and maintains records of various housing
  projects on contractor payments, change orders, and inspection reports; maintains contractor
  registration and construction files on a weekly and monthly basis to ensure program compliance with
  standards; maintains computerized specification databases for various housing related programs;
  participates in housing fairs and community events; on occasion meets with the general public and
  various agencies about the county housing programs and services offered.

#### Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in construction management or related technical training with five (5) years of code enforcement, specification writing, or individual trade (e.g. - carpentry, plumbing, electrical, or HVAC) experience; or any equivalent combination of education, training, and experience.
- Valid Ohio driver license, proof of automobile insurance, and a vehicle.

# **Additional Requirements**

• Must obtain and maintain State of Ohio Lead Abatement Contractor license within 12 months of hiring.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including computers and multifunction printer.
- Ability to walk, balance, climb, crouch, crawl, bend, and twist during inspections.
- Ability to lift, push, and pull up to 50 pounds.

# Technology Requirements

# Page 324 of 899

 Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), database software (Microsoft Access), and word processing software (Microsoft Word).

# Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize basic principles of algebra and geometry.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including client files, building plans, blueprints, city permits, legal contracts, contractor bid proposals, material specifications, contractor insurance, contractor licensing, contractor registration, inspection documents, lead risk assessments, loan documents, production reports, HUD report forms, industry newsletters, vouchers, letters, memos, correspondence, reimbursement requests, staff mileage and timesheets, loan documents, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, state and local building codes, program standard manuals, Heating Systems Manual, National Building Code Manuals, product instructions, lead rules, HUD Guidelines, EPA regulations, ADA regulations, contractual laws, Demolition Standards, International Code Council, and zoning codes.
- Ability to prepare vouchers, project specifications, material list descriptions, cost estimates, disposition of funds, lien releases, contractor bid summaries, contract agreements, change orders, production and financial program reports, building inspection checklists, historic and environmental compliance reports, lead service requests, homeowner satisfaction and contractor approval forms, case review reports, bi-weekly, quarterly and annual reports, correspondence letters and memos, employee performance evaluations, timesheets and mileage reports, training and travel documentation, various grant site spreadsheets, and any other job related documents using a prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

# Page 325 of 899

- Ability to supervise and counsel employees, to communicate effectively with clients, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret construction, building codes and specifications,, and related legal terminology and language.
- Ability to communicate with managers, supervisors, co-workers, contractors, clients, city officials, other County employees, government agency representatives, and inspectors.

# Environmental Adaptability

- Work is typically performed in an office environment, and at various field locations.
- Work at field locations may involve exposure to temperature extremes, strong odors, toxic/poisonous agents, smoke, dust, machinery, wetness, humidity, electrical currents, animals/wildlife, noise extremes, bright/dim lights, traffic hazards, and vibrations.

Class Title:	Supervisor, Geriatric Behavioral Health Nurse	Class Number:	17051
FLSA:	Exempt	Pay Grade:	11A
Dept:	Senior and Adult Services	EXHIBIT F	

#### **Classification Function**

The purpose of this classification is to assess clients' medical status, mental health, and cognitive functioning, and to coordinate meetings and appointments related to clients' care.

#### **Distinguishing Characteristics**

This is a supervisory level classification that is responsible for assessing clients' medical status, mental health, and cognitive functioning, and supervising assigned staff. This class works under general direction from a Deputy Administrator, Community Programs. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, related laws, and regulations. This position requires visiting and interacting with clients in their homes.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 50% +/- 10%

Assesses client's medical status, mental health, and cognitive functioning within the client's home; provides nursing assessments for new (same day) clients and existing APS clients; checks vitals and monitors heart rate; examines client's wounds and/or injuries; manages and monitors portions of the case load functions; evaluates client's medications; answers client's questions about medical concerns; consults with client's family, care providers, and/or medical professionals about medical history; measures client's cognitive ability and mental health with various assessments (e.g., Montreal Cognitive Assessment (MoCA), Mini-Mental State Exam (MMSE), Early Assessment Self Inventory (EASI), Beck Depression Inventory); utilizes a variety of tools to determine client's capacity, risk, and functional state; documents findings into multiple databases; develops a care plan based on the client's needs.

#### 20% +/- 10%

• Coordinates meetings and appointments related to client's care; attends and testifies at court hearings; contacts the Mobile Crisis Team (MCT) or emergency services for clients that need immediate care; coordinates with doctors, mental health (MH) professionals, MH crisis entities, and community MH agencies to provide further care; recommends doctors and MH professionals to the client; educates the client on services and resources that are available; arranges formal geriatric assessments; serves as a liaison between the client and the doctors or other agencies.

#### 15% +/- 5%

 Conducts home visits; examines the home for environmental hazards; ensures medical equipment is being used properly; reports any hazards to the proper authorities; calls the proper companies or authorities to correct issues in the home; coordinates and attends appointments with the authorities to make sure the home is safe; conducts follow-up home visits; documents findings into multiple databases.

# Page 327 of 899

#### 10% +/- 5%

Supervises and directs the work of Behavioral Health employees and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

#### 5% +/- 2%

• Presents difficult cases to the Cuyahoga County Adult Protective Collaborative; receives and implements feedback from the Collaborative; provides recommendations to other cases presented; attends various meetings and trainings to enhance nursing and mental health assessment skills.

# Minimum Training and Experience Required to Perform Essential Job Functions

- Must be licensed as registered nurse by the Ohio Board of Nursing with two (2) years of registered nurse experience working with geriatric patients; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

# Additional Requirements

• Biennial renewal of registered nursing license required.

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computers and multifunction printer.
- Ability to operate medical equipment including pulse oximeter, sphygmomanometer, stethoscope, thermometer, and other diagnostic instruments and equipment.
- Ability to bend and twist, and the ability to lift, push, and pull up to 25 lbs.

# **Technology Requirements**

 Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (ODAPS, PeerPlace).

# Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including client case notes, care plans, intake referrals, court related reports, travel reports, timesheets, surveys, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Board of Nursing, collective bargaining agreements, Employee Handbook, Centers for Medicare and Medicaid Services, APS state mandate, policies, and procedures, HIPAA, and Ohio Revised Code.
- Ability to prepare employee evaluations, patient charts, court reports, case notes, various assessment tools, travel reimbursement forms, timesheets, correspondence, lab reports, medical notes, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret medical, mental health, and related legal terminology and language.
- Ability to communicate effectively with supervisors, coworkers, APS staff, medical professionals, mental health professionals, community partners, court personnel, clients, and clients' families.

# Environmental Adaptability

- Work is typically performed in an office environment and clients' homes.
- Work may involve exposure to disease, bodily fluids, smoke, dust, strong odors, violence, bright/dim lights, noise extremes, animals, and temperature extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Page 329 of 899

Class Title:	Evidence Technician	Class Number:	12171
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office	EXHIBIT G	

#### **Classification Function**

The purpose of this classification is to receive, sort, and store physical evidence, ensuring compliance with related policies and procedures.

#### **Distinguishing Characteristics**

This is an entry level classification. Employees in this class work under immediate supervision and guidance with little need for independent judgment required. Decisions are made within pre-established guidelines and assignments are limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 60% +/- 10%

20% +/- 10%

- Receives, sorts, and stores physical evidence submitted by law enforcement agencies and forensic
  pathologists; imports submitted items into tracking system; verifies accuracy of evidence submission
  paperwork; maintains chain of custody protocols; documents evidence tampering and discrepancies;
  assigns submissions to appropriate analyst(s); creates requests for testing on evidence items;
  releases evidence to appropriate agency upon completion of analysis; monitors transfer of evidence
  and evidence submission and release records.
- Follows policies and procedures relative to storage and disposal of submitted evidence; manages
  proper storage of submitted evidence not in process of examination in the laboratory; maintains
  integrity of evidence reception and storage rooms; prepares and verifies evidence and packaging
  before transferring to offsite storage; transports and retrieves evidence from offsite storage facility as
  needed; verifies and documents temperatures of evidence storage areas as required by accrediting
  bodies and laboratory policies.
- Prepares documentation related to evidence submission, inventory, and release; operates computer system and enters submitted items into evidence tracking system; prepares paper and electronic inventories; attaches physical evidence submission sheet(s) to appropriate case(s) where needed; obtains necessary signatures on release documents.

5% +/- 2%

10% +/- 5%

• Testifies in court regarding chain of custody of evidence as necessary.

• Performs related ancillary responsibilities; responds to emails and phone calls; attends trainings and meetings as necessary; assists with training new Evidence Technicians as assigned by the supervisor; may perform basic operability checks on firearms submitted to the laboratory for basic function testing.

# Minimum Training and Experience Required to Perform Essential Job Functions

• High School diploma or equivalent and one (1) year of experience performing clerical and inventory control duties; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to push, pull, and lift up to 50 lbs.

#### Supervisory Responsibilities

• No supervisory responsibilities.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate percentages and decimals.

#### Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including evidence submission and release forms, paper and electronic inventories, chain of custody forms, toxicology medicine reports, and autopsy submission forms.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, personnel manuals, Justice Trax Manual, Lab Quality Assurance Manual, and Standard Operating Procedure manual.
- Ability to prepare Evidence Submission, Release and Transfer documents, Gunshot Residue Test spreadsheet, Log Books, paper and electronic inventory records, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.

# Page 331 of 899

**Evidence Technician** 

- Ability to use and interpret basic legal and forensic terminology.
- Ability to communicate and to develop and maintain effective working relationships with supervisor, law enforcement personnel, other departmental employees, and administrators.

#### Environmental Adaptability

- Work is typically performed in laboratory environment.
- Work may involve exposure to strong odors, toxic agents, bodily fluids, electrical currents, and laboratory machinery.

Class Title:	Forensic Scientist 1 - DNA	Class Number:	12231
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office	EXHIBIT H	

# **Classification Function**

The purpose of this classification is to assist with the recognition, collection, and laboratory analysis of DNA evidence.

# **Distinguishing Characteristics**

This is an entry-level classification responsible for assisting with recognition, collection, and analysis of DNA evidence. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

# **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 50% +/- 10%

 Recognizes, collects, and processes DNA evidence; conducts biological evidence screening; performs serological analysis and microscope examinations; logs in evidence; swabs and cuts evidence sections for processing; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; photographs evidence items; transfers and maintains evidence in storage.

#### 25% +/- 10%

• Prepares and analyzes DNA samples; extracts, quantifies, and amplifies DNA using instrumentation/technologies used by DNA unit; prepares DNA for analysis on genetic analyzer; maintains analysis documentation; ensures application of and adherence to appropriate techniques in the preparation and examination of selected DNA evidence.

#### 20% +/- 10%

• Performs regular maintenance of DNA laboratory spaces, equipment, and instruments; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

#### 5% +/- 2%

• Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Forensic Scientist 1 – DNA

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in biology, chemistry, or a related field with coursework in Molecular Biology, Biochemistry, Population Genetics and Bio-Statistics.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including microscopes, analytical balance, infrared viewer, UV cross linker, centrifuges, vortex, heat blocks, thermometers, timers, pipettes, and camera.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### **Supervisory Responsibilities**

• No supervisory responsibilities.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform routine and advanced statistics.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including serology data reports, statistical reports, DNA reports and case files, chain of custody records, case history forms, requests for information, autopsy reports, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare training set records, competency test records, DNA case records, laboratory notes and forms, charts, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, dictation and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical terminology and language.

#### Forensic Scientist 1 – DNA

• Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

# **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, diseases, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 1 – Drug Chemistry	Class Number:	12261
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office	EXHIBIT I	

# **Classification Function**

The purpose of this classification is to assist with the recognition, collection, and laboratory analysis of drug evidence.

#### **Distinguishing Characteristics**

This is an entry-level classification responsible for assisting with recognition, collection, and analysis of drug evidence. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

• Processes and logs evidence; retrieves evidence from storage; transfers and maintains evidence in storage; verifies information on evidence bag; transports evidence back to controlled substance holding area; maintains documentation per the laboratory policies and procedures.

#### 40% +/- 10%

• Prepares and performs chemical analysis on the drug evidence; weighs contents of evidence; performs chemical and instrumental analysis; records observations; reviews, analyzes, and compiles instrument data; enters analytical results into the computer database; compiles case records.

#### 15% +/- 5%

 Performs regular maintenance of the Drug Chemistry laboratory spaces and equipment; stocks laboratory supplies; documents refrigerator temperatures; prepares chemical regents following prescribed processes; maintains and performs routine troubleshooting of laboratory instruments; performs appropriate calibrations and/or system checks and maintenance on all instruments such as FTIR, GC/MS and other laboratory equipment used in the laboratory; measures and performs weight checks on balances; performs color tests with Test Mix; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies procedures; performs safety checks in accordance with unit laboratory safety program procedures.

#### 5% +/- 2%

• Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Forensic Scientist 1 – Drug Chemistry

# Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in a chemical, physical, forensic, or biological science; or related field.

# **Additional Requirements**

• Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a stereo microscope, analytical balance, camera, gas chromatograph, mass spectrometer, and Fourier Transform Infrared Spectrometer.
- Ability to stand for a prolonged period of time and ability to lift a 100lbs (with assistance).

# **Supervisory Responsibilities**

• No supervisory responsibilities.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, instrumental data, QA/QC records, equipment/instrumental maintenance records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare training set records, competency test records, drug chemistry case records, evidence log, analytical results, forms, charts, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal, chemistry, and biology terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

#### Forensic Scientist 1 – Drug Chemistry

# **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 1 - Fingerprint	Class Number:	12241
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office	EXHIBIT J	

# **Classification Function**

The purpose of this classification is to assist with the recognition, collection, and laboratory analysis of fingerprint evidence and the identification of individuals.

# **Distinguishing Characteristics**

This is an entry-level classification responsible for assisting with recognition, collection, and analysis of fingerprint evidence and the identification of individuals. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

# **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

 Recognizes, collects, and processes fingerprints from deceased individuals and physical evidence; logs evidence; conducts evidence screening; transfers and maintains evidence in storage; creates foot and palm prints on ten-print cards; scans ten-print cards into the Automated Fingerprint Identification System (AFIS); maintains documentation per the laboratory policies and procedures.

30% +/- 10%

10% +/- 5%

- Prepares and analyzes fingerprint evidence for testing; analyzes utilizing the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; records analytical results; compiles case records; releases fingerprint information to law enforcement agencies in a timely manner.
- Performs regular maintenance of Fingerprint laboratory spaces and AFIS equipment; stocks laboratory supplies; maintains and performs routine troubleshooting of laboratory instruments; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies and procedures; performs safety checks in accordance with unit laboratory safety program procedures.

• Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; assists with providing selected training and education to new employees, interns, or visiting guests as needed; participates in method improvements, validations, and/or research projects as directed.

#### Forensic Scientist 1 – Fingerprints

## Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in a chemical, physical, forensic, natural, or biological science, criminal justice, or related field.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a super glue chamber, heat/humidity chamber, Automated Fingerprint Identification System (AFIS) Latent Workstation, alternative light source, analytical balance, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

#### Supervisory Responsibilities

• No supervisory responsibilities.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including fingerprint case files, digital images of impressions, AFIS candidate lists, police reports, and police photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare logs, forms, training set records, competency test records, fingerprint lab case records, known cards, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret forensic pathology and legal terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

## Forensic Scientist 1 – Fingerprints

## **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 1 – Firearms and Toolmarks	Class Number:	12281
FLSA:	Exempt	Pay Grade:	10
Dept:	Medical Examiner's Office	EXHIBIT K	

#### **Classification Function**

The purpose of this classification is to examine and interpret firearms/toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

#### **Distinguishing Characteristics**

This is an entry-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

# **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

85% +/- 10%

• Uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.

10% +/- 5%

• Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.

5% +/- 2%

• Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

#### Minimum Training and Experience Required to Perform Essential Job Functions

Associates degree in natural/physical science and six (6) months of laboratory experience performing firearm/toolmark evidence analysis; or any equivalent combination of education, training, and experience.

#### **Additional Requirements**

Competency and annual proficiency testing required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

• Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

#### Forensic Scientist 1 – Firearms & Toolmarks

## **Mathematical Ability**

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

# **Environmental Adaptability**

• Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Class Title:	Forensic Scientist 1 -Toxicology	Class Number:	12251
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office	EXHIBIT L	

#### **Classification Function**

The purpose of this classification is to perform analytical assays to detect and quantify drugs, alcohol, and other chemicals in support of postmortem, human performance, and drug-facilitated crime investigations.

#### **Distinguishing Characteristics**

This is an entry-level classification responsible for assisting with the analysis of toxicology evidence. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

55% +/- 10%

Conducts toxicological analysis on biological specimens; prepares and performs chemical analysis
of postmortem and human performance samples; extracts biological samples using Liquid-liquid
Extraction (LLE) and Solid-Phase Extraction (SPE); performs additional wet chemistry techniques
and other assays for analysis; maintains analysis documentation; enters analytical case results
into computer database; compiles case records.

20% +/- 10%

• Handles specimens from postmortem investigations conducted by the Medical Examiner's Office and specimens received from law enforcement agencies; logs in evidence; documents screening and testing activities in accordance with laboratory policies and procedures; transfers and maintains evidence in storage.

15% +/- 5%

 Performs regular maintenance of the toxicology laboratory spaces, equipment, and instruments; stocks laboratory supplies; maintains proper inventory levels of critical reagents, gases, and instruments/parts; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

10% +/- 5%

 Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed; testifies in court as required.

# Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in chemistry, biology, forensic science, or a related field.

#### **Additional Requirements**

• Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including analytical balances, autodiluters, centrifuges, SPE manifolds, rotary vane pumps, pipettes, and cameras.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### Supervisory Responsibilities

• No supervisory responsibilities.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine and advanced statistics.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including instrumental data, proficiency data, toxicology reports, method validation data, charts, graphs, case history information, autopsy reports, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, quality assurance manual, safety manual, training manual, forensic toxicology texts, journal articles, chemistry books, instrument manuals, and hazardous materials records.
- Ability to prepare training records, competency records, toxicology case records, data analysis
  reports, method validation reports, toxicology reports, quality control records, daily work logs,
  departmental memos, and reports, standard operating procedures, and other job-related documents
  using prescribed formatting and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical/scientific terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

# **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, toxic or poisonous agents, biological diseases, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 1 – Trace Evidence	Class Number:	12271
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office	EXHIBIT M	

#### **Classification Function**

The purpose of this classification is to assist with the recognition, collection, and laboratory analysis of trace evidence.

#### **Distinguishing Characteristics**

This is an entry-level classification responsible for assisting with recognition, collection, and analysis of trace evidence. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 60% +/- 10%

• Recognizes, collects, and processes evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; conducts evidence screening; logs in evidence; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; attends crime scenes with a senior Trace Evidence Forensic Scientist to assist with evidence collection and scene documentation; photographs or directs photographs to be taken of evidence items; transfers and maintains evidence in storage.

#### 15% +/- 5%

 Prepares and analyzes trace evidence samples; applies instrumental, physical, and chemical techniques in the examination of selected trace evidence sub-disciplines; utilizes scientific instrumentation including stereomicroscopes, light microscopes, polarized light microscopes, and fluorescence microscopes; performs serological analysis and microscopic examinations; ensures application of and adherence to appropriate techniques in the preparation and examination of selected trace evidence.

#### 15% +/- 5%

• Performs regular maintenance of Trace Evidence laboratory spaces and equipment; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

10% +/- 5%

• Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or

#### Forensic Scientist 1 – Trace Evidence

research projects; assists with providing training to new employees, interns, and visitors as directed.

# Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's Degree in a chemical, physical, forensic, or biological science; or related field.

# Additional Requirements

• Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, infrared spectrometer, infrared viewer, microspectrophotometer, scanning electron microscope, scalpel, pipettes, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

# Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history form, trace evidence reports, autopsy reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, code of ethics, and hazardous materials records.
- Ability to prepare training set records, competency test records, forms, and charts, statistical reports, chain of custody, instrument performance check records, trace evidence case files, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

# **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 2 - DNA	Class Number:	12232
FLSA:	Exempt	Pay Grade:	11A
Dept:	Medical Examiner's Office	EXHIBIT N	

# **Classification Function**

The purpose of this classification is to recognize, collect, and analyze DNA evidence; to produce DNA reports for analyses performed; and to testify in the court of law as to the results of the DNA examinations.

# **Distinguishing Characteristics**

This is a journey-level classification responsible for the collection and analysis of DNA evidence. Incumbents establish and maintain quality control and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

# **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

• Recognizes, collects, and processes DNA evidence; conducts biological evidence screening; logs in evidence; swabs and cuts evidence sections for processing; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; photographs evidence items; transfers and maintains evidence in storage; extracts, quantifies, and amplifies DNA; prepares DNA for analysis on genetic analyzer.

35% +/- 10%

• Documents observations and results of DNA analysis; reviews, analyzes, and compiles instrument data; performs statistical analysis; provides opinion and interpretation of results; uploads DNA profiles into the Combined DNA Index System (CODIS), the national DNA database; compiles case records; issues reports; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness; performs administrative and technical review of data, DNA case files, and reports generated by other scientists.

15% +/- 5%

 Performs regular maintenance of DNA laboratory spaces, equipment, and instruments; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

10% +/- 5%

 Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; gives presentations; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

> Established: 7.28.2014 Last Modified: 3.29.2019

# Page 350 of 899

# Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in biology, chemistry, or a related field with coursework in Molecular Biology, Biochemistry, Population Genetics and Bio-Statistics and two (2) years of forensic DNA analysis experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

## Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including microscopes, analytical balance, infrared viewer, UV cross linker, centrifuges, vortex, heat blocks, thermometers, timers, pipettes, and camera etc.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### Supervisory Responsibilities

• No supervisory responsibilities.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform routine and advanced statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including serology data reports, statistical reports, DNA reports and case files, chain of custody records, case history forms, CODIS confirmation letters, CODIS data and reports, requests for information, subpoenas, billing invoices, autopsy reports, supply order requests, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Quality Assurance Manuals, Standard Operating Procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare training set records, competency test records, DNA case records, laboratory notes and forms, charts, statistical reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, dictation and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.

# Page 351 of 899

#### Forensic Scientist 2 – DNA

- Ability to review, evaluate, and revise work product submitted by other team members.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### Environmental Adaptability

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, diseases, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 2 – Drug Chemistry	Class Number:	12262
FLSA:	Exempt	Pay Grade:	11A
Dept:	Medical Examiner's Office	EXHIBIT O	

#### **Classification Function**

The purpose of this classification is to recognize, collect, and analyze drug evidence; to produce drug chemistry reports for analyses performed; and to testify in the court of law as to the results of the drug chemistry examinations.

#### **Distinguishing Characteristics**

This is a journey-level classification responsible for the collection and analysis of drug evidence. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

• Prepares and performs chemical analysis on the drug evidence; weighs contents of evidence; performs chemical and instrumental analysis.

25% +/- 10%

• Documents and records observations and results of chemical analysis; reviews, analyzes, and compiles instrument data; performs administrative and technical review of data, drug chemistry case files, and reports generated by other scientists; enters analytical results into the computer database; compiles case records; issues reports; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness.

15% +/- 5%

 Performs regular maintenance of the Drug Chemistry laboratory spaces and equipment; stocks laboratory supplies; documents refrigerator temperatures; prepares chemical regents following prescribed processes; maintains and performs routine troubleshooting of laboratory instruments; performs appropriate calibrations and/or system checks and maintenance on all instruments such as FTIR, GC/MS and other laboratory equipment used in the laboratory; measures and performs weight checks on balances; performs color tests with Test Mix; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies procedures; performs safety checks in accordance with unit laboratory safety program procedures.

10% +/- 5%

• Processes and logs evidence; retrieves evidence from storage; transfers and maintains evidence in storage; verifies information on evidence bag; transports evidence back to controlled substance holding area; maintains documentation per the laboratory policies and procedures.

#### 10% +/- 5%

 Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed;

#### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in a chemical, physical, forensic, or biological science, or related field and two (2) years of forensic drug chemistry experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a stereo microscope, analytical balance, camera, gas chromatograph, mass spectrometer, and Fourier Transform Infrared Spectrometer.
- Ability to stand for a prolonged period of time and ability to lift a 100lbs (with assistance).

#### **Supervisory Responsibilities**

• No supervisory responsibilities.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, instrumental data, QA/QC records, equipment/instrumental maintenance records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, Federal Drug Codes, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.

#### Forensic Scientist 2 – Drug Chemistry

- Ability to prepare training set records, competency test records, drug chemistry case records, evidence log, analytical results, forms, charts, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret legal, chemistry, and biology terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 2 – Fingerprints	Class Number:	12242
FLSA:	Exempt	Pay Grade:	11A
Dept:	Medical Examiner's Office	EXHIBIT P	

#### **Classification Function**

The purpose of this classification is to recognize, collect, and analyze fingerprint evidence; to produce fingerprint analysis reports; and to testify in the court of law as to the results of the fingerprint evidence.

#### **Distinguishing Characteristics**

This is a journey-level classification responsible for the collection, identification, and analysis of fingerprint evidence. Incumbents establish and maintain quality control and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 45% +/- 10%

• Prepares and analyzes fingerprint evidence; analyzes utilizing the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; evaluates prints and conducts comparisons of questions prints to known standards; maintains logs and records of examinations performed.

#### 15% +/- 5%

• Documents and records observations and results of fingerprint analysis; analyzes and compiles data; compiles case files and generates fingerprint final reports; provides opinion and interpretation of results; performs administrative and technical review of data, fingerprint case files, and reports generated by other scientists; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; releases fingerprint information to law enforcement agencies in a timely manner; testifies in court as an expert witness.

#### 15% +/- 5%

 Performs regular maintenance of Fingerprint laboratory spaces and AFIS equipment; stocks laboratory supplies; maintains and performs routine troubleshooting of laboratory instruments; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies and procedures; performs safety checks in accordance with unit laboratory safety program procedures.

#### 10% +/- 5%

 Recognizes, collects, and processes fingerprints from deceased individuals and physical evidence; enters and reviews prints from the Automated Fingerprint Identification System (AFIS); logs evidence; conducts evidence screening; transfers and maintains evidence in storage; creates foot and palm prints on known cards; maintains documentation per the laboratory policies and procedures.  Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; assists with providing selected training and education to new employees, interns, or visiting guests as needed; participates in method improvements, validations, and/or research projects as directed.

# Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in a chemical, physical, forensic, natural, or biological science, criminal justice, or related field and two (2) years of laboratory experience performing latent print examination; or an equivalent combination of education, training, and experience.

# Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

# Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

# **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a super glue chamber, heat/humidity chamber, Automated Fingerprint Identification System (AFIS) Latent Workstation, alternative light source, analytical balance, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

# Supervisory Responsibilities

• No supervisory responsibilities.

# **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine statistics.

# Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including fingerprint case files, digital images of impressions, AFIS candidate list, police reports, and police photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.

#### Forensic Scientist 2 – Fingerprints

- Ability to prepare logs, forms, known cards, fingerprint laboratory case files, fingerprint laboratory examination reports, presentations, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret forensic pathology and legal terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 2 – Firearms and Toolmarks	Class Number:	12282
FLSA:	Exempt	Pay Grade:	11
Dept:	Medical Examiner's Office	EXHIBIT Q	

#### **Classification Function**

The purpose of this classification is to examine and interpret firearms and toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

#### **Distinguishing Characteristics**

This is a journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

# **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

65% +/- 10%

 Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.

15% +/- 5%

• Reviews/compiles case files and firearm evidence.

10% +/- 10%

 Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.

10% +/- 5%

 Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

# Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in natural/physical science and two (2) years of laboratory experience performing firearms and toolmark evidence analysis; or an equivalent combination of education, training, and experience.

#### **Additional Requirements**

No certifications required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

• Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

#### **Supervisory Responsibilities**

• No supervisory requirements

#### Mathematical Ability

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

#### Environmental Adaptability

• Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

#### Forensic Scientist 2 – Firearms and Toolmarks

Class Title:	Forensic Scientist 2 - Toxicology	Class Number:	12252
FLSA:	Exempt	Pay Grade:	11A
Dept:	Medical Examiner's Office	EXHIBIT R	

#### **Classification Function**

The purpose of this classification is to perform analytical assays to detect and quantify drugs, alcohol, and other chemicals in support of postmortem, human performance, and drug-facilitated crime investigations.

#### **Distinguishing Characteristics**

This is a journey-level classification responsible for performing toxicological analyses. Incumbents establish and maintain quality control and ensure proper analysis of toxicological specimens. Employees receive instruction or assistance as new or unusual situations arise and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

• Documents and records observations and results of toxicological analyses; reviews, analyzes, and compiles data; performs administrative and technical review of data, toxicology case files, and reports generated by other scientists; enters analytical case results into computer database; compiles case records; testifies in court as required.

25% +/- 10%

Conducts toxicological analysis on biological specimens; prepares and performs chemical analysis
of postmortem and human performance samples; extracts biological samples using Liquid-liquid
Extraction (LLE) and Solid-Phase Extraction (SPE); performs additional wet chemistry techniques
and other assays for analysis.

15% +/- 5%

 Handles specimens from postmortem investigations conducted by the Medical Examiner's Office and specimens received from law enforcement agencies; logs in evidence; documents screening and testing activities in accordance with laboratory policies and procedures; transfers and maintains evidence in storage.

15% +/- 5%

 Performs regular maintenance of the toxicology laboratory spaces, equipment, and instruments; stocks laboratory supplies; maintains proper inventory levels of critical reagents, gases, and instruments/parts; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

#### 15% +/- 5%

 Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in chemistry, biology, forensic science, or a related field and two (2) years of toxicology analysis experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including analytical balances, autodiluters, centrifuges, SPE manifolds, rotary vane pumps, pipettes, and cameras.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### **Supervisory Responsibilities**

• No supervisory responsibilities.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine and advanced statistics.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including instrumental data, proficiency data, toxicology reports, method validation data, charts, graphs, case history information, autopsy reports, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, quality assurance manual, safety manual, training manual, forensic toxicology texts, journal articles, chemistry books, instrument manuals, and hazardous materials records.

#### Forensic Scientist 2 - Toxicology

- Ability to prepare training records, competency records, toxicology case records, toxicology unit presentations, data analysis reports, method validation reports, toxicology reports, quality control records, daily work logs, departmental memos, standard operating procedures, and other job-related documents using prescribed formatting and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work products submitted by lower level team members.
- Ability to use and interpret legal and medical/scientific terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, toxic or poisonous agents, biological diseases, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 2 – Trace Evidence	Class Number:	12272
FLSA:	Exempt	Pay Grade:	11A
Dept:	Medical Examiner's Office	EXHIBIT S	

#### **Classification Function**

The purpose of this classification is to recognize, collect, and analyze trace evidence collected in house, submitted by outside agencies, or collected from crime scenes; to produce trace evidence reports for analyses performed, and to testify in courts of law as to the results of trace evidence examinations.

#### **Distinguishing Characteristics**

This is a journey-level classification responsible for the collection, identification, and analysis of trace evidence collected in house, collected from crime scenes, and submitted by outside agencies. Incumbents establish and maintain quality control and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 30% +/- 10%

• Examines trace evidence collected at crime scenes, from autopsies, as well as items submitted from outside agencies; applies instrumental, physical, and chemical techniques in the examination of trace evidence sub-disciplines including gunshot residue, weapons, fibers, paint, tape, hair, bloodstain patterns, impressions, muzzle to target distance determinations, physical matching, serological evidence, and general chemical unknowns; conducts physical match examinations, tape examinations, serological analysis, and microscopic examinations.

#### 15% +/- 5%

 Recognizes, collects, and processes evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; conducts evidence screening; logs in evidence; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; performs crime scene visits to assist with evidence collection and scene documentation; photographs or directs photographs to be taken of evidence items; transfers and maintains evidence in storage.

#### 15% +/- 5%

• Documents and records observations and results of trace evidence examinations; analyzes and compiles data; compiles case files and generates trace evidence final reports; provides opinion and interpretation of results; performs administrative and technical review of data, trace evidence case files, and reports generated by other trace evidence scientists.

#### 15% +/- 5%

• Performs regular maintenance of Trace Evidence laboratory spaces and equipment; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

Effective Date: 07.28.2014 Last Modified: 11.14.2018

Page 365 of 899

10% +/- 5%

• Prepares and analyzes trace evidence samples on scientific instrumentation including stereomicroscopes, light microscopes, polarized light microscopes, fluorescence microscopes, scanning electron microscope with energy dispersive X-ray detection, Fourier Transform infrared spectrometer, and microspectrophotometer; ensures application of and adherence to appropriate techniques in the preparation and examination of selected trace evidence.

15% +/- 5%

 Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; assists with providing selected training and education to new employees, interns, or visiting guests as needed; participates in method improvements, validations, and/or research projects as directed; testifies in court of law as an expert witness.

### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's Degree in a chemical, physical, forensic, or biological science, or related field and two (2) years of laboratory experience performing forensic evidence analysis; or any equivalent combination of education, training, and experience.

### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, infrared spectrometer, infrared viewer, microspectrophotometer, scanning electron microscope, scalpel, pipettes, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

#### **Supervisory Responsibilities**

• No supervisory responsibilities.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

#### Language Ability & Interpersonal Communication

• Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

## Page 366 of 899

#### Forensic Scientist 2 – Trace Evidence

- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history form, trace evidence reports, autopsy reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, code of ethics, and hazardous materials records.
- Ability to prepare proficiency test records, forms, and charts, statistical reports, chain of custody, instrument performance check records, trace evidence case files, trace evidence laboratory examination reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 3 - DNA	Class Number:	12233
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	EXHIBIT T	

#### **Classification Function**

The purpose of this classification is to serve as the team lead in the recognition, collection, and analysis of DNA evidence; to upload DNA profiles into the Combined DNA Index System (CODIS); and to testify in court as to the results of DNA analysis.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification responsible for the collection, identification, and analysis of DNA evidence. Incumbents in this class act as a lead worker for the unit and provide guidance, training, and technical assistance to lower level personnel. Incumbents establish and maintain quality control and ensure proper preservation and documentation of evidence. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 30%+/- 10%

 Serves as lead worker in the DNA unit; fills in for supervisor during absences; performs administrative and technical review of data, DNA case files, and reports generated by other scientists; implements and monitors Quality Assurance (QA) program within the unit; serves as a QA Officer and/or CODIS Manager; designs and implements validation studies for new or improved procedures and technologies within the unit; provides training to new or lower level employees on procedures and technologies; provides assistance to new/lower-level employees in new, complex, or problem situations; assists with ensuring DNA unit maintains compliance with applicable accreditation requirements; assists with investigating technical discrepancies and provides recommendations on appropriate corrective and preventative measures; troubleshoots major equipment, instrumentation, and analytical methods.

25% +/- 10%

 Recognizes, collects, and processes DNA evidence; conducts biological evidence screening; logs in evidence; swabs and cuts evidence sections for processing; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; photographs evidence items; transfers and maintains evidence in storage; extracts, quantifies, and amplifies DNA; prepares DNA for analysis on genetic analyzer and analyzes data.

25% +/- 10%

 Documents and records observations and results of DNA analysis; reviews, analyzes, and compiles instrument data; performs statistical analysis; provide opinion and interpretation of results; uploads DNA profiles into the Combined DNA Index System (CODIS), the national DNA database; compiles case records; issues reports; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness.

## Page 368 of 899

#### 5%+/- 2%

• Performs regular maintenance of DNA laboratory spaces, equipment, and instruments; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

15%+/- 5%

• Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; gives presentations; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in biology, chemistry, or a related field with a coursework in Molecular Biology, Biochemistry, Population Genetics and Bio-Statistics and five (5) years of forensic DNA analysis experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

• Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, analytical balance, infrared viewer, UV cross linker, centrifuges, vortex, heat blocks, thermometers, timers, pipettes, and camera.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform routine and advanced statistics.

#### Language Ability & Interpersonal Communication

• Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

# Page 369 of 899

- Ability to comprehend a variety of informational documents including serologic data reports, statistical reports, DNA reports and case files, chain of custody records, case history forms, CODIS confirmation letters, CODIS data and reports, requests for information, subpoenas, billing invoices, autopsy reports, supply order requests, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare training set records, competency test records, DNA case records, laboratory notes and forms, forms, charts, statistical reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, dictation and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, diseases, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 3 – Drug Chemistry	Class Number:	12263
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	EXHIBIT U	

#### **Classification Function**

The purpose of this classification is to serve as the team lead in the recognition, collection, and analysis of drug evidence; to produce drug evidence reports for analyses performed, and to testify in court as to the results of drug chemistry analysis.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification responsible for the collection, identification, and analysis of drug evidence. Incumbents in this class act as a lead worker for the unit and provide guidance, training, and technical assistance to lower level personnel. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

Serves as lead worker in the drug chemistry unit; fills in for supervisor during absences; performs administrative and technical review of data, drug chemistry case files, and reports generated by other scientists; implements and monitors Quality Assurance (QA) program within the unit; serves as a QA Officer; designs and implements validation studies for new or improved procedures and technologies within the unit; provides training to new or lower level employees on procedures and technologies; provides assistance to new/lower-level employees in new, complex, or problem situations; assists with ensuring drug chemistry unit maintains compliance with applicable accreditation requirements; assists with investigating technical discrepancies and provides recommendations on appropriate corrective and preventative measures; troubleshoots major equipment/instrumentation/analytical methods.

25% +/- 10%

• Documents and records observations and results of chemical analysis; reviews, analyzes, and compiles instrument data; enters analytical results into the computer database; compiles case records; issues reports; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness.

15% +/- 5%

• Prepares and performs chemical analysis on the drug evidence; weighs contents of evidence; performs chemical and instrumental analysis.

5% +/- 2% Processes and logs evidence; retrieves evidence from storage; transfers and maintains evidence in storage; verifies information on evidence bag; transports evidence back to controlled substance holding area; maintains documentation per the laboratory policies and procedures.

#### Forensic Scientist 3 – Drug Chemistry

#### 5% +/- 2%

 Performs regular maintenance of the Drug Chemistry laboratory spaces and equipment; stocks laboratory supplies; documents refrigerator temperatures; prepares chemical regents following prescribed processes; transfers and maintains evidence in storage; maintains and performs routine troubleshooting of laboratory instruments; performs appropriate calibrations and/or system checks and maintenance on all instruments such as FTIR, GC/MS, and other laboratory equipment used in the laboratory; measures and performs weight checks on balances; performs color tests with Test Mix; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies procedures; performs safety checks in accordance with unit laboratory safety program procedures.

#### 10% +/- 5%

• Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in a chemical, physical, forensic, or biological science, or related field and five (5) years of forensic drug chemistry experience; or an equivalent combination of education, training, and experience.

#### **Additional Requirements**

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a stereo microscope, analytical balance, camera, gas chromatograph, mass spectrometer, and Fourier Transform Infrared Spectrometer.
- Ability to stand for a prolonged period of time and ability to lift a 100lbs (with assistance).

#### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

Page 372 of 899

Effective Date: 06.16.2016 Last Modified: 12.17.2018

#### Forensic Scientist 3 – Drug Chemistry

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, instrumental data, QA/QC records, equipment/instrumental maintenance records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, Federal Drug Codes, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare training set records, competency test records, drug chemistry case records, evidence log, analytical results, forms, charts, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret legal, chemistry, and biology terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Forensic Scientist 3 – Fingerprint	Class Number:	12243
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	XHIBIT V	

#### **Classification Function**

The purpose of this classification is to serve as the team lead in the recognition, collection, and analysis of fingerprint evidence; to produce fingerprint evidence reports for analyses performed; and to testify in court as to the results of fingerprint analysis.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification responsible for the collection, identification, and analysis of fingerprint evidence. Incumbents in this class act as a lead worker for the unit and provide guidance, training, and technical assistance to lower level personnel. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 30% +/- 10%

Serves as lead worker in the fingerprint unit; fills in for supervisor during absences; reviews data, casework, and reports produced by other Fingerprint Forensic Scientists; implements and monitors Quality Assurance (QA) program within the unit; serves as a QA Officer; designs and implements validation studies for new or improved procedures and technologies within the unit; provides training to new or lower level employees on procedures and technologies; provides assistance to new/lower-level employees in new, complex, or problem situations; assists with ensuring fingerprint unit maintains compliance with applicable accreditation requirements; assists with investigating technical discrepancies and provides recommendations on appropriate corrective and preventative measures; troubleshoots major equipment/instrumentation/analytical methods.

#### 15% +/- 5%

 Prepares and analyzes fingerprint evidence; performs analyses utilizing the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; evaluates prints and conducts comparisons of questions prints to known standards; maintains logs and records of examinations performed.

#### 15% +/- 5%

 Documents and records observations and results of fingerprint analysis; analyzes and compiles data; compiles case files and generates fingerprint final reports; provides opinion and interpretation of results; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; releases fingerprint information to law enforcement agencies in a timely manner; testifies in court as an expert witness.

#### 10% +/- 5%

 Recognizes, collects, and processes fingerprints from deceased individuals and physical evidence; enters and reviews prints from the Automated Fingerprint Identification System (AFIS); logs evidence; conducts evidence screening; transfers and maintains evidence in storage; creates foot and palm prints on ten-print cards; maintains documentation per the laboratory policies and procedures.

10% +/- 5%

 Performs regular maintenance of Fingerprint laboratory spaces and AFIS equipment; stocks laboratory supplies; maintains and performs routine troubleshooting of laboratory instruments; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies procedures; performs safety checks in accordance with unit laboratory safety program procedures.

20% +/- 10%

• Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; assists with providing selected training and education to new employees, interns, or visiting guests as needed; participates in method improvements, validations, and/or research projects as directed.

### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in a chemical, physical, forensic, natural, or biological science, criminal justice, or related field and five (5) years of laboratory experience performing latent print examination; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a super glue chamber, heat/humidity chamber, Automated Fingerprint Identification System (AFIS) Latent Workstation, alternative light source, analytical balance, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

#### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine statistics.

### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including fingerprint case files, digital images of impressions, AFIS candidate list, police reports, and police photos.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Ohio Revised Code, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and code of ethics.
- Ability to prepare logs, forms, known cards, fingerprint laboratory case files, fingerprint laboratory examination reports, presentations, fingerprint laboratory manual/procedures drafts, quality assurance documents, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret forensic pathology and legal terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 3 – Firearms & Toolmarks	Class Number:	12283
FLSA:	Exempt	Pay Grade:	12
Dept:	Medical Examiner's Office	EXHIBIT W	

#### **Classification Function**

The purpose of this classification is to examine and interpret firearms/toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results. They may also supervise and review the work of less experienced analysts. This position is differentiated from that of the Forensic Scientist 2. A single person with the designation of Forensic Scientist 3 will be assigned the additional task of Quality Assurance Officer. The person who is made QA Officer is responsible for maintaining instruments, validating procedures, and ensuring the requirements for laboratory accreditation by ISO17025 are met. This is a dedicated position in some laboratories.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

 Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.

15% +/- 10%

 Reviews/compiles case files and firearm evidence; testifies as firearm expert witness in court as required.

10% +/- 5%

 Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.

10% +/- 5%

 Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

#### meetings, and publishes in peer-reviewed scientific journals.

• Performs other duties as assigned by the Laboratory Supervisor.

#### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Natural/Physical Science, Forensic Science, or related field and five (5) years of laboratory experience performing firearm and toolmark comparisons and analysis; or an equivalent combination of education, training, and experience.

Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field, presents results of research at national

Ensures overall quality of results; develops and validates standards, controls and methods for

analysis; troubleshoots analytical methods; improves software for use.

Prepares for court testimony and testifies in court as an expert witness.

#### **Additional Requirements**

No certifications required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

• Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

### **Mathematical Ability**

• Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.

# 5% +/- 2% Assists with the training of new employees, student interns and student shadows; reviews data generated by other staff members; supervises and reviews work of less experienced

#### 5% +/- 2% Communicates with attorneys and law enforcement personnel regarding scientific analysis;

#### 5% +/- 2%

### 5% +/- 2%

### Page 378 of 899

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technicians.

#### Forensic Scientist 3 – Firearms & Toolmarks

- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

#### **Environmental Adaptability**

• Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Class Title:	Forensic Scientist 3 - Toxicology	Class Number:	12253
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	EXHIBIT X	

#### **Classification Function**

The purpose of this classification is to serve as the team lead in the toxicological analysis of biological specimens; and to testify in court to the results of toxicological analyses as required.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification responsible for the toxicological analysis of biological specimens. Incumbents in this class act as a lead worker for the unit and provide guidance, training, and technical assistance to lower level personnel. Incumbents establish and maintain quality control and ensure proper analysis of toxicological specimens. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 30% +/- 10%

Serves as lead worker in the toxicology unit; fills in for supervisory staff during absences; performs administrative and technical review of data, toxicology case files, and reports generated by other scientists; implements and monitors Quality Assurance (QA) program within the unit; designs and implements validation studies for new or improved procedures and technologies within the unit; provides training to new or lower level employees on procedures and technologies; provides assistance to new/lower-level employees in new, complex, or problem situations; assists with ensuring toxicology unit maintains compliance with applicable accreditation requirements; assists with investigating technical discrepancies and provides recommendations on appropriate corrective and preventative measures; troubleshoots major equipment, instrumentation, and analytical methods.

#### 20% +/- 10%

Conducts toxicological analysis on biological specimens; prepares and performs chemical analysis
of postmortem and human performance samples; extracts biological samples using Liquid-liquid
Extraction (LLE) and Solid-Phase Extraction (SPE); performs additional wet chemistry techniques
and other assays for analysis.

#### 20% +/- 10%

 Documents and records observations and results of chemical analysis; reviews, analyzes, and compiles data; performs administrative and technical review of data, toxicology case files, and reports generated by other scientists; enters analytical case results into computer database; compiles case records; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness.

10% +/- 5%

 Performs regular maintenance of the toxicology laboratory spaces, equipment, and instruments; stocks laboratory supplies; maintains proper inventory levels of critical reagents, gases, and instruments/parts; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

5% +/- 2% Handles specimens from postmortem investigations conducted by the Medical Examiner's Office and specimens received from law enforcement agencies; logs in evidence; documents screening and testing activities in accordance with laboratory policies and procedures; transfers and maintains evidence in storage.

- 15% +/- 5%
- Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in chemistry, biology, forensic science, or a related field and five (5) years of toxicology analysis experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including analytical balances, autodiluters, centrifuges, SPE manifolds, rotary vane pumps, pipettes, and cameras.
- Ability to stand for a prolonged period of time and lift, push, and pull over 100lbs (with assistance).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine and advanced statistics.

#### Forensic Scientist 3 - Toxicology

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including instrumental data, proficiency data, toxicology reports, method validation data, charts, graphs, case history information, autopsy reports, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, quality assurance manual, safety manual, training manual, forensic toxicology texts, journal articles, chemistry books, instrument manuals, and hazardous materials records.
- Ability to prepare training records, competency records, toxicology case records, toxicology unit presentations, data analysis reports, method validation reports, toxicology reports, pre-court testimony, quality control records, daily work logs, departmental memos, standard operating procedures, and other job-related documents using prescribed formatting and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical/forensic terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment.
- Work may involve exposure to strong odors, toxic or poisonous agents, biological diseases, bodily fluids, and bright or dim lights.

Class Title:	Forensic Scientist 3 – Trace Evidence	Class Number:	12273
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	EXHIBIT Y	

#### **Classification Function**

The purpose of this classification is to serve as the team lead in the recognition, collection, and analysis of trace evidence collected in house, submitted by outside agencies, or collected from crime scenes; to produce trace evidence reports for analyses performed, and to testify in courts of law as to the results of trace evidence examinations.

#### **Distinguishing Characteristics**

This is an advanced journey-level classification responsible for the collection, identification, and analysis of trace evidence collected in house, collected from crime scenes, and submitted by outside agencies. Incumbents in this class act as a lead worker for the unit and provide guidance, training, and technical assistance to lower level personnel. Incumbents establish and maintain quality control and ensure proper preservation and documentation of evidence. Employees work independently with minimal instruction or assistance and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

#### **Essential Job Functions**

# The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

20% +/- 10%

• Examines trace evidence collected at crime scenes, from autopsies, as well as items submitted from outside agencies; applies instrumental, physical, and chemical techniques in the examination of trace evidence sub-disciplines including gunshot residue, weapons, fibers, paint, tape, hair, bloodstain patterns, impressions, muzzle to target distance determinations, serological evidence, and general chemical unknowns; conducts physical match examinations, tape examinations, serological analysis, and microscopic examinations.

20% +/- 10%

• Documents and records observations and results of trace evidence examinations; analyzes and compiles data; compiles case files and generates trace evidence final reports; provides opinion and interpretation of results; performs administrative and technical review of data, trace evidence case files, and reports generated by other trace evidence scientists.

15% +/- 10%

 Serves as lead worker in trace evidence unit; fills in for supervisor during absences; implements and monitors Quality Assurance (QA) program within the unit; designs and implements validation studies for new procedures and technologies within the unit; provides training and assistance to new/lower-level employees in new, complex, or problem situations; assists with ensuring trace evidence unit maintains compliance with applicable accreditation requirements; assists with investigating technical errors and provides recommendations on appropriate corrective and preventative measures; provides troubleshooting services to resolve equipment, instrumentation, or analytical method issues.

#### Forensic Scientist 3 – Trace Evidence

#### 10% +/- 5%

• Prepares and analyzes trace evidence samples on scientific instrumentation including stereomicroscopes, light microscopes, polarized light microscopes, fluorescence microscopes, scanning electron microscope with energy dispersive X-ray detection, Fourier Transform infrared spectrometer, and microspectrophotometer; ensures application of and adherence to appropriate techniques in the preparation and examination of selected trace evidence.

#### 10% +/- 5%

 Recognizes, collects, and processes evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; conducts evidence screening; logs in evidence; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; performs crime scene visits to assist with evidence collection and scene documentation; photographs or directs photographs to be taken of evidence items; transfers and maintains evidence in storage.

#### 10% +/- 5%

• Performs regular maintenance of Trace Evidence laboratory spaces and equipment; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

#### 15% +/- 10%

 Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation and/or research projects; assists with providing training to new employees, interns, and visitors as directed; gives lectures and presentations to interns, guests, and death scene investigation classes; testifies in court of law as an expert witness; communicates results of trace evidence examinations to ME staff, law enforcement, and attorneys.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's Degree in a chemical, physical, forensic, or biological science, or related field and five (5) years of laboratory experience performing forensic evidence analysis; or any equivalent combination of education, training, and experience.

#### Additional Requirements

• Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, infrared spectrometer, infrared viewer, microspectrophotometer, scanning electron microscope, scalpel, pipettes, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

#### Forensic Scientist 3 – Trace Evidence

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history form, trace evidence reports, autopsy reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, code of ethics, and hazardous materials records.
- Ability to prepare training set records, competency test records, forms, and charts, statistical
  reports, chain of custody, instrument performance check records, trace evidence case files, trace
  evidence laboratory examination reports, trace evidence unit manual updates, trace evidence
  procedures, quality assurance documents, correspondence, and other job related documents
  using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

#### **Environmental Adaptability**

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Class Title:	Laboratory Technician- Toxicology	Class Number:	12191
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office	EXHIBIT Z	

#### **Classification Function**

The purpose of this classification is to facilitate work in the toxicology laboratory by performing a variety of administrative, routine testing, laboratory cleaning, supply disposal, and restocking responsibilities.

#### **Distinguishing Characteristics**

This is an entry level classification. Employees in this class initially receive immediate supervision then progressing to general supervision as the incumbents become able to work independently to perform the full range of duties associated with this classification. Assignments are limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees. This position does not supervise but may instruct or train other employees.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

 Receives, sorts, and stores physical evidence submitted by law enforcement agencies and forensic pathologists; verifies accuracy of evidence submission forms; enters submitted items into tracking system; maintains chain of custody; performs variety of laboratory functions and/or prepares testing on evidence; releases evidence to appropriate agency upon completion of analysis; monitors transfer of evidence and submission release records; analyzes carboxyhemoglobin for STAT and routine determinations using appropriate analytical techniques and instrumentation; performs/assists Forensic Scientists with other routine testing.

20% +/- 10%

• Ensures policies and procedures relative to storage and disposal of submitted evidence; manages proper storage of submitted evidence in process of examination in the laboratory; maintains integrity of evidence storage rooms, refrigerators, and freezers; prepares and verifies evidence and packaging before transferring to offsite storage; transports and retrieves evidence from offsite storage facility as needed; verifies and documents temperatures of evidence storage areas as required by forensic accreditation boards, associations, and laboratory policies.

15% +/- 5%

 Enters case results in the information management system based on a testing hierarchy; assists with locating specimens for analysis; prepares specimen collection tubes for Receiving Department and Autopsy Room; acts as the primary person responsible for preparing shipping packages and sending cases out to reference laboratories for testing.

15% +/- 5%

 Assists laboratory staff with cleaning of the laboratory, washing glassware and miscellaneous duties as necessary; maintains laboratory cleanliness by wiping counter surfaces, fume hoods leans and putting away glassware; assists the Quality Assurance Officer and other laboratory staff with walk in refrigerator/freezer organization and evidence sealing; organizes, maintains, and disposes of specimens in the refrigerator and freezer; replaces full biohazard/sharps containers with clean ones

> Effective Date: 07.28.2014 Last Modified: 11.27.2019

## Page 386 of 899

and maintains laboratory cleanliness; seals and removes biohazard trash, as needed; provides clean unused biohazard, sharps, and glass trash boxes/containers in Extraction and Instrument rooms.

10% +/- 5%

 Prepares a variety of submission, inventory and release documentation; operates computer system, entering data and records into computer system; prepares paper and electronic inventories; prepares evidence release forms; releases evidence to law enforcement agencies, courts, prosecutor's office, and other submitting agencies at appropriate times; obtains necessary signatures on release documents; assists with maintenance of records related to room/refrigerator/freezer temperature(s) and hood flow velocity; provides administrative and technical assistance; assists with copying and filing of data; assists with putting away and organizing laboratory supplies.

5% +/- 2%

 Testifies in court regarding evidence chain of custody issues as required; trains and instructs other employees and interns on performance of Laboratory Technician duties.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• High school diploma or equivalent and two (2) years experience in performing clerical and inventory control duties; or any equivalent combination of education, training, and experience.

#### Additional Requirements

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a limited variety of automated laboratory machines and laboratory tools and supplies.
- Ability to stand and walk for a prolonged period of time and ability to push, pull, or lift up to 20 lbs.

#### Supervisory Responsibilities

• No supervisory responsibilities.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, and calculate percentages and decimals.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Demonstrated technical proficiency and theoretical knowledge sufficient to perform the laboratory functions assigned.

## Page 387 of 899

### Laboratory Technician

- Ability to comprehend a variety of informational documents including evidence submission and release forms, paper and electronic inventories, chain of custody forms, toxicology medicine reports, and autopsy submission forms.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, personnel manuals, Assay Manual, Lab Quality Assurance Manual, and Standard Operating Procedure manual.
- Ability to prepare Evidence Submission, Release and Transfer documents, Log Books, paper and electronic inventory records, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic legal and forensic terminology.
- Ability to communicate with supervisor, family members of the deceased, funeral homes personnel, law enforcement personnel, nursing home staff, and other departmental employees and administrators.

### Environmental Adaptability

- Work is typically performed in an indoor environment.
- Work will also involve entering and working in "walk-in" refrigerator and freezer environments for short periods of time.
- Work may involve exposure to temperature extremes, strong odors, toxic/poisonous agents, and disease/bodily fluids.

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0153

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
Tuma	exceed \$4,000,000 to the City of Parma for
	the purpose of constructing the Ridgewood
Co-sponsored by: Councilmembers	Golf Course Clubhouse & Event Center
Jones, Stephens, Gallagher, Simon	from the District 4 ARPA Community
and Baker	Grant Fund; and declaring the necessity that
	this Resolution become immediately
	effective.

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 4 ARPA Community Grant Fund in the amount of \$4,000,000 to the City of Parma for the purpose of constructing the Ridgewood Golf Course Clubhouse & Event Center; and

**WHEREAS**, the City of Parma estimates approximately 70,000 golfers will use the facility annually and another 20,000 people will use the banquet and event area; and

**WHEREAS**, the City of Parma estimates approximately 82 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the City of Parma estimates the total cost of the project is \$9,000,000; and

**WHEREAS**, the City of Parma indicates the other funding source(s) for this project includes issuing debt through municipal bonds; and

**WHEREAS**, the City of Parma is estimating the start date of the project will be March 2022 and the project will be completed by April 2024; and

**WHEREAS**, the City of Parma requested \$4,000,000 from the District 4 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$4,000,000 to the City of Parma to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$4,000,000 to the City of Parma from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of constructing the Ridgewood Golf Course Clubhouse & Event Center.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing Res	solution was duly
Yeas:			
Nays:			
	County Cou	uncil President	Date
	County Exe	ecutive	Date
	Clerk of Co	ouncil	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Additional Sponsorship Requested: June 27, 2022

Journal

\_\_\_\_\_, 20\_\_\_\_\_



## Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# **COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

## **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Parma, Ohio

Address of Requesting Entity: 6611 Ridge Road, Parma, OH 44129

**County Council District # of Requesting Entity:** 4

County Council District # of Address or Location of Project if Different than Requesting Entity: 6505 Ridge Road, Parma, OH 44129

Contact Name of Person Filling out This Request: Erik Tollerup

Contact Address if different than Requesting Entity: 5517 State Road, Parma, OH 44134

Email: etollerup@cityofparma-oh.gov	Phone: (216) 661-7412
Federal IRS Tax Exempt No.:	Date:
346002162	M. 10 2022
340002102	May 10, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name: Ridgewood Golf Course Clubhouse & Event Center

Project Description: The construction of a new golf course clubhouse and event center with space for wedding receptions, banquets, and more. The original clubhouse has been demolished and a temporary clubhouse is on site for temporary use. This project continues the partnership between Cuyahoga County and the Cuyahoga County Land Bank marrying economic development and improved public access to recreation. Built in 1924 and open since 1925, Ridgewood Golf Course continues to provide a wonderful golfing experience for area residents, a home to three (3) High School golf teams, and fundraising opportunities for numerous charities. After ninety-six (96) years of service, it had come time to replace the old facility and focus on the modern needs of the facility and the community.

As Ohio's seventh (7<sup>th</sup>) largest city and home to 81,146 residents, the city of Parma is home to two (2) small event centers that can cater to no more than fifty (50) guests at one time. A small and aging public building named "Memorial Hall" is the only available community event space for use by residents for birthdays, anniversaries, and celebrations. Parma also lacks any dedicated conference or meeting space. The Ridgewood Golf Course Clubhouse & Event Center project will provide an elite, modern facility that will strengthen golfing operations while developing a whole new economic engine for Ridgewood – all while providing exceptional new services and amenities for the community.

On March 30, 2022, demolition of the original clubhouse was started. On May 1, 2022, Request for Qualifications were released to solicit Design Professional Services. On or around June 2, 2022, the selection process for the design services will commence. At the time of this grant request, the city of Parma has a shovel ready project with a completion date of Spring 2024. The city of Parma has established a project budget of \$9,000,000 and it is the city's humble request to ask for an American Rescue Plan Act grant in the amount of \$4,000,000.

The Ridgewood Golf Course Clubhouse & Event Center would be the first new public building since the opening of the Parma Justice Center in 2000. Besides the stated recreational and public benefit, this project will further enhance the Parma Town Center as an economic draw and feeder to the neighboring Shoppes at Parma. Furthermore, this new construction will tie in with storm water retention work being done at nearby Ridgewood Lake further addressing flooding in this area of Parma.

This proposed facility is a vital public improvement and investment for Parma's future and that of Cuyahoga County.

Project Start Date: March 30, 2022

Project End Date: April 30, 2024

## **IMPACT OF PROJECT:**

Who will be served: Ridgewood Golf Course Clubhouse & Event Center will improve access to recreational facilities primarily for residents of Parma, Seven Hills, Middleburg Heights, and Parma Heights due to its proximity. The Event Center will draw customers from a wider geographical area to serve the need for wedding events, conferences, reunions, and parties. Golf discounts for Parma residents will be extended to residents of Seven Hills, Parma Heights, and Middleburg Heights.

How many people will be served annually: The golf course alone had 46,000 rounds of golf played in FY 2021 by 62,000 golfers. With improved and expanded facilities, it is expected to draw over 70,000 golfers per year and an estimated 20,000 users per annum of the banquet and event facility.

Will low/moderate income people be served; if so how: The median household income for a Parma family is \$58,011. For a family of three (3) to be considered low income, it must earn less than \$61,500. It is clear that this new facility would continue to provide quality and affordable recreation and social amenities to low and moderate income people.

How does the project fit with the community and with other ongoing projects: This project is literally at the heart of Parma and would be a social and recreational improvement like no other. With the \$70 million investment in Parma's retail center at the Shoppes along with County Planning Commission recommendations for Town Center improvements, a reborn and reimagined Ridgewood Golf Course Clubhouse & Event center would only solidify Parma as a destination for families and business.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: 50 construction related jobs (temporary); 4 FT Golf Course/8 PT Golf Course (permanent); 20 PT Banquet/Event Staff (permanent).

If applicable, what environmental issues or benefits will there be: This project has a storm water improvement aspect to it and will tie in to work just begun by the Northeast Ohio Regional Sewer District on the Ridgewood Lake Basin Conversion. The new facility is expected to be designed to improve storm water flow and decrease area flooding through best practices.

**If applicable, how does this project serve as a catalyst for future initiatives:** There has been a robust resurgence in community pride events that focus on family, children, and charity. This new public space open up year-round opportunities for community gatherings, parades, and festivals. The continued and added draw of users again only enhances the economic development of surrounding retail establishments and further promotes Parma, and Cuyahoga County, as an improving and desirable location to raise a family.

# **FINANCIAL INFORMATION:**

**Total Budget of Project:** The total project budget is \$9.0 million and includes all construction costs, design fees, and construction manager at risk fees.

Other Funding Sources of Project (list each source and dollar amount separately):

In addition to the request ARPA grant funds, the city of Parma intends to issue debt through Municipal Bonds.

Total amount requested of County Council American Resource Act Dollars:

\$4,000,000

Since these are one-time dollars, how will the Project be sustained moving forward: Ridgewood Golf Course is an Enterprise Fund of the city of Parma and was profitable (+\$126,230) for FY 2021 even with the substandard clubhouse and without the proposed enhancements in food, beverage, and event service. The improved golfing services coupled with the new event and banquet capabilities will only serve to enhance revenue and maintain a fiscally sound bottom line.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Erik C. Tollerup

woolup

Signature:

Date: June 2, 2022

## **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

City of Parma Request for Qualifications for Design Professional Services

### THE CITY OF PARMA, OHIO REQUEST FOR QUALIFICATIONS FOR DESIGN PROFESSIONAL SERVICES

### Dated May 1, 2022

<u>Project Owner:</u> City of Parma, Ohio
 <u>Project Name:</u> Golf Course Clubhouse/Event Center Project
 <u>Project Location:</u> Ridgewood Golf Course, 6505 Ridge Road, Parma, Ohio 44129
 <u>Delivery Method:</u> Construction Manager at Risk, pursuant to the Ohio Revised Code
 <u>Deadline to Submit Qualifications:</u> 12 noon local time, June 2, 2022

The City of Parma, Ohio (the "Owner"), is soliciting Statements of Qualifications ("SOQs") from qualified individuals or firms to provide Design Professional Services for its Golf Course Clubhouse/Event Center Project (the "Project"). The Owner anticipates that it will use a construction manager at risk delivery model for the construction of the Project.

Qualifications received may be retained in a file maintained by the Owner for design professional qualifications, unless the firm specifically requests not to be included in this file; each firm is requested to provide annual updates to the qualifications to keep them current. The file may be used for projects or design needs for which design fees are estimated to be less than \$50,000.

### Submittals:

Interested individuals or firms must submit **5 hard copies and 1 electronic copy in PDF format** on CD-DVD or flash drive, of their SOQs, before the submittal deadline above.

Submittals must be enclosed in a sealed envelope. The envelope shall be plainly marked on the outside "CITY OF PARMA, OHIO – GOLF COURSE CLUBHOUSE/EVENT CENTER PROJECT DESIGN PROFESSIONAL QUALIFICATIONS." SOQs must be delivered to the following address, before the submittal deadline above:

> City of Parma, Ohio ATTN: Renee Guy, Director of Human Resources and Purchasing 6611 Ridge Road Parma, Ohio 44129

Hand deliveries must be made during City Hall's operating hours Monday – Friday 8:30 a.m. - 4:30 p.m. Respondents are responsible for confirming current operating hours.

The Owner reserves the right to waive any defect or technicality in any SOQ received or to eliminate any firm that submits an incomplete or inadequate SOQ or that is not responsive to the requirements of this RFQ.

1

### **Questions, Clarifications and Addenda:**

All questions concerning this RFQ shall be directed in writing via email to Renee Guy, Director of Human Resources and Purchasing at <u>rguy@cityofparma-oh.gov</u> with a carbon copy to Tim Dobeck, Law Director/Chief Prosecutor at <u>tdobeck@cityofparma-oh.gov</u> by **5:00 p.m., 10 business days prior to the submittal deadline**. Questions will be reviewed, and the Owner will determine whether any addenda should be issued as a result of any pertinent or substantive inquiries. Addenda will be issued to all firms that have requested the RFQ for the Project. Firms shall not rely on any oral instructions or answers.

### **Project Description:**

- A. This Project is anticipated to include a new clubhouse at the Ridgewood Golf Course that includes event center with space for wedding receptions, banquets, and more. The former clubhouse has been demolished and a temporary club house is being used in the interim. The Design Professional should assess the site and recommend options for the best position and location of the new building in the same general location as the old clubhouse. There is potential for adding additional area for the building footprint, including vacating the street immediately in front of the former clubhouse. The Design Professional must also recommend options for the event center kitchen (full or catering/warming) as well as solutions to address the parking lot flooding issues.
- B. Reference documents are attached as Exhibit A, including an aerial site map. Such document(s) are for reference only. The Owner neither makes any representation nor warranty with respect to, nor assumes any responsibility for the completeness or the accuracy of, such document(s). Respondents must not rely upon the completeness of such document(s) for their purposes.
- C. It is anticipated that the Project will be funded in part, through the American Rescue Plan Act (ARPA). The Project will be subject to compliance with the requirements for ARPA funded projects, and the selected design professional must comply with related requirements and assist Owner with such compliance. The Owner reserves the right to revise the Contract Documents to comply with the ARPA funding requirements.
- **D.** The Owner's estimated total budget for the project (including all construction costs, design fees, and construction manager at risk fees) is **\$9,000,000**.
- E. The Owner anticipates that the Design Professional will assist with planning and developing the program for the Project and participate in or lead meetings with Owner, Golf Course personnel, City Council, the citizen's committee, and Northeast Ohio Regional Sewer District, and to the extent feasible, incorporate their input into the conceptual plans and design for the Project. The Owner also anticipates that the Architect will assist with assessment of the Project site identified by the Owner, assist with scheduling, evaluate potential operating costs,

review reports related to and advise on site testing and development, in addition to performing design and contract administration duties. The Design Professional should have personnel or subconsultants with engineering expertise, including hydraulic engineering, and must consult with the Northeast Ohio Regional Sewer District especially regarding the parking lot flooding issues in order to provide recommendations for detention and remediation.

**F.** The Owner anticipates that the Design Professional will assist with developing the schedule for the Project. The Project is anticipated to be completed by Spring 2024.

### **Qualifications:**

Submittals should include the following:

- 1. Firm's History Information about the firm's history (number of years in business, etc.).
- 2. Education & Technical Training/Experience Identify your firm's assigned team for the Project. Provide the education, technical training, and experience of the principal in charge of the Project and the Project Manager, as well as any other individuals assigned to the Project, and proposed consultants, if any. Detail the assigned team's experience in providing substantially similar services (i.e., design services for similar clubhouse and event center facilities, services for Ohio political subdivisions, and specifically any experience with the construction manager at risk delivery model) and describe the team's experience working together on similar projects. Describe:
  - Experience, planned approach, and specific expertise in assisting with Project planning, Project site assessment/testing, and schedule development. Include the team's experience leading and participating in meetings with the Owner to develop the program for the Project;
  - b. Approach to incorporating practical, tested, energy efficiency and sustainability features into similar projects that will enhance the design, be easy/economic to maintain and contribute to energy conservation and savings for the long-term maintenance and operations of systems for the Project;
  - c. Experience, approach, and specific expertise in planning for the use of space, technology, and systems that support building functions for similar facilities;
  - d. Experience with golf course clubhouses and event centers, including event centers with full or catering kitchens;
  - e. Experience with similar flooding remediation; and

3

- f. Experience and approach to obtaining all applicable permits and governmental approvals, from the Authorities Having Jurisdiction, including but not limited to obtaining approval of building plans from the Authorities Having Jurisdiction, obtaining building, electrical, plumbing, and HVAC permits, as applicable.
- Workload Describe the current workload and availability of the firm and personnel assigned to the Project team, the available equipment and facilities, and the team's ability to perform the required professional design services competently and expeditiously (i.e., are resources currently available or committed to other projects).
- 4. Proposed Schedule and Coordination of Design & Construction
  - a. Proposed design phase milestones for completion of the Architect's services including completion dates or durations in calendar days for programming, schematic design, design development and construction documents, as well as an anticipated timeline for the construction and close-out phases of the Project. Provide a detailed narrative demonstrating the firm's ability to manage the Project schedule.
  - b. Describe the steps the firm will take to coordinate its services and construction work on the Project with the Owner and Construction Manager at Risk with respect to scheduling the Project, maintaining the construction schedule, and close-out of each stage of the Project.
- 5. Past Performance based on References Past performance as reflected in evaluations of previous and current clients for which the firm has provided or is providing similar services; please include a list of at least five (5) relevant projects involving similar services performed by the firm during the past five years. Include the following information for each project:
  - a. Project owner, name of project and location;
  - b. Brief description of the project, including size of project (e.g., square footage and number of stories) and project delivery model (e.g., general contractor, construction manager at risk, design-build, etc.);
  - c. The initial scheduled completion date and the actual date services were completed or the current anticipated completion date;
  - d. Construction budget, change order amounts, and actual construction cost;
  - e. Your firm's assigned team members for the project;
  - f. Other relevant information about the project and the firm's services; and
  - g. Reference contact person and phone number.
- 6. Past Performance with Owner Describe the firm's past experience with the Owner, if any.

- 7. Proximity to the Site The firm's location and proximity to the site for purposes of site visits and attending meetings with the Owner.
- 8. Project Estimates and Budget The firm's procedures for:
  - a. Project budget development, including but not limited to, procedures for initial budget development with the Owner and the process for reviewing and evaluating the budget in coordination with the Construction Manager at Risk's cost estimates with the CMR and Owner at various stages of the design process; and
  - b. The firm's experience over the past five years with preparing or evaluating project estimates and construction costs, monitoring project costs, and completing a project within the initial budget with emphasis on any experience with construction manager at risk projects.
- Unique Qualities and/or Expertise of the Assigned Team Identify the unique competence, qualities, and/or expertise that set the firm's assigned team apart from other firms and teams as it relates to the required services for the Project. List a maximum of four specific and unique qualities that set your team apart from others in relation to this Project.
- 10. Professional Liability Insurance Coverage & Claims History Include:
  - a. The coverage amounts and types of insurance coverage, particularly the firm's commercial general liability and professional liability limits;
  - Specific information about any claims asserted against the firm or its professional liability carrier within the last five years, including the resolution of the claim(s);
  - c. Any statistics kept internally on change order history, project completion, and budget considerations, recognizing that each change order is unique as to its causes. The Owner is interested in information that will show consideration of budget requirements; and
  - d. Specific information about any claims asserted by the firm within the last five (5) years, including the resolution of the claim(s).
- 11. Construction Phase Services The firm's practices with respect to site visits and oversight of the Project. What amount of time is spent on average on site during construction? What is the background of the individuals who would be visiting the Project during construction? What documentation of such site visits is prepared and maintained?

12. Proposed Modification to Agreement Terms – The Architect Agreement, which is a modified AIA Document B133-2019 Agreement Between Owner and Architect, Construction Manager as Constructor Edition, is attached hereto as Exhibit B (the "Architect Agreement"). If your firm would like to propose any deviation from the terms of the Architect Agreement, you must identify those terms and submit your proposed modified language in detail in your SOQ in a section clearly titled "Proposed Modification to Agreement Terms". Failure to do so shall be deemed to be a waiver of the right to negotiate the terms. Modifications may be accepted in the Owner's sole discretion and may be taken in to account by Owner when ranking the most-qualified firms.

### Pre-Submittal Site Visit:

During the RFQ phase, Respondents may visit the site from the general public's perspective without an appointment. For a specific viewing of the site, a written request must be submitted to, and approved by Mickey Vittardi, the Director of Parks and Recreation at <u>recreationdepartment@cityofparma-oh.gov</u>. The Owner reserves the right to have a representative present.

### **Evaluation & Selection:**

Firms submitting SOQs for the available contract will be evaluated and the Owner will select and rank at least three firms which it considers to be the most-qualified to provide the required services. However, if the Owner determines that fewer than three qualified firms are available, it will select and rank those firms. Such evaluation and selection is, subject to the Owner's absolute right to stop the process and refrain from entering into any contract. The Owner may require additional information from one or more Respondents to supplement or clarify the SOQs submitted. The individual project teams from select firms may be asked to meet with Owner representatives to present the firm's qualifications and proposed approach for the Project before final ranking and selection is made. The individual team members that will be involved with the Project must attend such meeting.

Upon selection of the firm determined to be most qualified to provide the requested services for the Project, the Owner reserves the right to negotiate the price for services to be provided, with such firm. If the Owner and the selected firm agree to a price and scope of services, the form of agreement between the Owner and the selected firm will be the attached Architect Agreement with modifications proposed in accordance with this RFQ, if accepted by the Owner in its sole discretion. Any modifications to the attached Architect Agreement will be in the Owner's sole discretion, and the Owner at its option may accept or reject the proposed modifications. The Owner reserves the right to take any action affecting the RFQ process or the Project that it deems to be in its best interest.

Qualifications received may be retained in the file maintained by the Owner for design professional qualifications; each firm is requested to provide annual updates to the qualifications to keep them current.



# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmember	A Resolution awarding a total sum, not to						
Tuma	exceed \$1,145,644.92, to the City of Parma						
	Heights for the purpose of constructing the						
	Nathan Hale Stormwater Basin from the						
	District 4 ARPA Community Grant Fund;						
	and declaring the necessity that this						
	Resolution become immediately effective.						

# Resolution No. R2022-0154

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 4 ARPA Community Grant Fund in the amount of \$1,145,644.92 to the City of Parma Heights for the purpose of constructing the Nathan Hale Stormwater Basin; and

**WHEREAS**, the City of Parma Heights estimates approximately 5,085 people will be served annually through this award including approximately 1,280 people who qualify as low to moderate income; and

**WHEREAS**, the City of Parma Heights estimates the total cost of the project is \$2,545,644.92; and

**WHEREAS**, the City of Parma Heights indicates the other funding source(s) for this project includes:

A. \$1,000,000 from the NEORSD MCIP Grant

# Page 404 of 899

B. \$400,000 from the NEORSD Community Cost Share; and

**WHEREAS**, the City of Parma Heights is estimating the start date of the project will be August 2022 and the project will be completed by November 2022; and

**WHEREAS**, the City of Parma Heights requested \$1,145,644.92 from the District 4 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$1,145,644.92 to the City of Parma Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$1,145,644.92 to the City of Parma Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of constructing the Nathan Hale Stormwater Basin.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by, the t	foregoing Resolution was duly
Yeas:		
Nays:		
	County Council Pre	esident Date
	County Executive	Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Public Works, Procurement & Contracting</u>

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



# Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

# **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

**City of Parma Heights** 

Address of Requesting Entity: 6281 Pearl Road, Parma Heights, OH 44130

County Council District # of Requesting Entity: 4

Address or Location of Project if Different than Requesting Entity: N/A

County Council District # of Address or Location of Project if Different than Requesting Entity: N/A

Contact Name of Person Filling out This Request: Joseph E. Sebes, Grant Coordinator

Contact Address if different than Requesting Entity: N/A

Email:	Phone:
<u>ced@parmaheights.us</u> , sebes@parmaheights.us	440.340.4810
Federal IRS Tax Exempt No.:	Date:
34-6002164	May 6, 2022

# **PROJECT DESCRIPTION**

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Nathan Hale Stormwater Basin Project located in a neighborhood park in the southwestern park of the city that borders the City of Parma as it was formed when the former Nike Site was split between the two cities.

In consultation with the Northeast Ohio Regional Sewer District, the project includes excavating an area of

approximately 8 acres to create a stormwater management facility designed to function as a constructed wetland.

The purpose of the basin construction is to mitigate residential flooding caused by significant storm sewer and overland flow flooding that is becoming a regular occurrence in the adjoining neighborhoods which is causing extensive damage to private property. The project has been cleared by all environmental agencies and the National Park Service.

Once the basin is constructed, the site will be planted with native trees and wildflowers, and educational panels will be installed. A 2,300 ft. long, 6 ft wide, fully-accessible walking trail with a gazebo, benches and a pedestrian bridge will circle the "storage" area of the basin giving the park new life by expanding its use beyond just youth teams by addition a passive recreation activity to the partially underutilized park. The ecologically-friendly design of the entire project will positively reconnect people to their watershed, influencing how they perceive stormwater management. The old concession stand, an old concrete block building located near the park entrance will be demolished and replaced with a new building with restrooms and an attached pavilion.

This project Shovel Ready for a start date in the summer of 2022.

May 9, 2022 – Legislation passed to authorize the preparation of plans, specifications, and estimate of cost.

June 27, 2022 – Bidding commences.

July 11, 2022 – Construction contract awarded

August 1, 2022 – Construction begins.

November 1, 2022 – Project completion.

All work performed will follow prevailing wage guidelines. Timeline is contingent on weather conditions and supply line availability.

Project Start Date:	Project End Date:
August 1, 2022	November 1, 2022

# **IMPACT OF PROJECT:**

Who will be served: Nathan Hale Park is a public park located on the border with the City of Parma. (The Parma portion is named James Day Park. Both parks are on Nike Site land given to the cities in the 1970's by the National Park Service Land to Parks Program.) The stormwater basin project will help residents in the region to see a significant reduction in flooding, especially in the Parma Heights & Parma area. As a neighborhood park, the corresponding loop trail will serve residents of both communities and the region as it is easily accessed on residential streets. The park is also used as a regional soccer location.

How many people will be served annually: In Parma Heights alone, there are 1,186 homes in close proximity to the new storm basin, it is estimated (according to 2020 U.S. Census figures) that the project will provide a direct positive reduction in flooding to approximately 5,085 residents. As a municipal park serving the community-at-large in 2 cities along with being a host facility for regional soccer events, the effect is easily in the tens of thousands. Additionally, the trail installation will allow for public events centered around the environment and the native plantings to be offered, expanding the use of the park. Will low/moderate income people be served; if so how: Of the 5,085 residents estimated to be directly positively affected by reduction in flooding and the costs involved, 1,280 are LMI, according to the county. Again, LMI persons in Parma will be able to more fully utilize the park as well.

**How does the project fit with the community and with other ongoing projects:** This project is the result of an ongoing relationship between the NEORSD and the city to mitigate storm water flooding. With the addition of the walking trail and nature plantings, the project corresponds with the city's Transportation for Livable Communities Initiative (TLCI) to make the community more walkable and to raise the level of understanding among residents of the importance of taking care of, and working with, the environment.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

As with all construction work, the jobs will be well-paying but time specific to the project time line.

### If applicable, what environmental issues or benefits will there be:

The stormwater basin will alleviate basement flooding for over 25% of the homes in Parma Heights. Native plantings and programs will raise resident awareness of how nature effects them personally: the relationship we have with nature is vital to the health and wellness of our community.

If applicable, how does this project serve as a catalyst for future initiatives: As a result of the work with NEORSD leading up to this project, several other areas in our community and in surrounding communities have been identified for future basins.

# **FINANCIAL INFORMATION:**

Total Budget of Project: \$2,545,644.92

Other Funding Sources of Project (list each source and dollar amount separately): NEORSD MCIP Grant \$1,000,000.00 NEORSD Community Cost Share: \$400,000.00

Total amount requested of County Council American Resource Act Dollars:

\$1,145,644.92

Since these are one-time dollars, how will the Project be sustained moving forward:

NEORSD Community Cost Share funds are available, if needed, for repairs, regular maintenance, or replace of the local stormwater system. Land maintenance to be performed by the City of Parma Heights Service Department.

# **DISCLAIMER INFORMATION AND SIGNATURE:**

# **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Mayor Marie Gallo

Signature: Man. Sell

Date: 5/20/2022

# **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- 1. Engineer's Plan
- 2. Engineer's Estimate
- 3. Resolution No. 2022-11
- 4. Power Point
- 5. Letters of Support: Cuyahoga County Department of Public Works

NEORSD

United States Senator Sherrod Brown Mayor Matthew J. Castelli, City of Middleburg Heights



Page 412 of 899

# NATHAN HALE STORM BASIN, PARMA HEIGHTS, OHIO PRELIMINARY ENGINEERS ESTIMATE

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL PRICE	
	Demolition					
1	Full Depth Pavement Removal (Sidewalk/Parking)	SY	500	11.00		5,500.00
2	Building Demolition	LUMP	1	21,000.00		21,000.00
3	Remove & Abandon Existing Irrigation System	LUMP	1	4,500.00		4,500.00
4	Remove Existing Storm Structure	LUMP	1	1,800.00		1,800.00
5	Remove Ball Field Fence Poles and Base	LUMP	1	3,500.00		3,500.00
6	Bulkhead Ex. Sanitary Manhole Stubs	EA	5	1,250.00	\$	6,250.00
7	Clearing and Grubbing	AC	0.2	9,500.00	\$	1,900.00
8						
9	Earthworks					
10	Excavation	CY	106,800	3.75	\$	400,500.00
11	Export/Dispose of Excess Material	CY	100,000	11.00	\$	1,100,000.00
12	Respread topsoil	CY	6,800	4.50	\$	30,600.00
13	Stormwater Pollution Prevention					
14	Silt Fence	LF	2,000	3.25	\$	6,500.00
15	Construction Entrance	EA	1	2,500.00	\$	2,500.00
16	Inlet Protection	EA	10	200.00	\$	2,000.00
17						
18	Utilities					
19	12" Storm Sewer	LF	150	64.00	\$	9,600.00
20	24" storm pipe bulkhead	EA	1	1,800.00	\$	1,800.00
21	24" Storm Sewer	LF	140	95.00	\$	13,300.00
22	2x2 Catch Basin	EA	1	1,500.00	\$	1,500.00
23	Yard Inlet	EA	3	1,250.00	\$	3,750.00
24	Half Height Headwall (24")	EA	2	1,750.00	\$	3,500.00
24	48" I.D. Precast Concrete Manhole	EA	2	3,500.00	\$	7,000.00
25	Pond Outlet Structure	EA	1	15,000.00	\$	15,000.00
26	Stream Diversion Structure	EA	1	15,000.00	\$	15,000.00
27	Pavement					
28	Proposed Asphalt Resurfacing	SF	7,860	5.50	\$	43,230.00
29	ADA Ramp	1	1	1,850.00	\$	1,850.00
30	Proposed Concrete Walk and Patio	SF	2,320	6.50	\$	15,080.00
31	Proposed Limestone Gravel Walk	SF	15,000	2.50	\$	37,500.00
32					1	

# NATHAN HALE STORM BASIN, PARMA HEIGHTS, OHIO PRELIMINARY ENGINEERS ESTIMATE

33	Amenities					
34	Pedestrian Bridge over pond entrance	LF	20	1,800.00	\$	36,000.00
35	Landscaping					
36	Shade Trees (2.5" caliper)	EA	65	400.00		26,000.00
37	Shrubs	EA	125	50.00	-	6,250.00
38	Perennials	EA	150	25.00		3,750.00
39	Seeding - Lawn	SY	11,300	0.65	\$	7,345.00
40	Seeding - Wildflower	SY	6,900	4.00	\$	27,600.00
41	Seeding - Aquatic	SY	8,300	4.00	\$	33,200.00
46						·
42	General/Miscelaneous					
43	New Bathroom Building With Overhang Canopy	LUMP	1	175,000.00	\$	175,000.00
44	Moibilization	LUMP	1	15,000.00	\$	15,000.00
45	Maintaining Traffic	LUMP	1	5,000.00	\$	5,000.00
46	Bonding and Insurance	LUMP	1	15,000.00	\$	15,000.00
47	Inspection & Testing	LUMP	1	25,000.00	\$	25,000.00
48	Construction Contingency	7%	1		\$	149,086.35
49	Professional Services & Design	Lump	1	175,000.00	\$	175,000.00
	Project Subtotal				\$	2,453,891.35
	Alternates					
50	Park Benches	EA	3	1,050.00	\$	3,150.00
51	Educational Signage	Lump	1	2,500.00		2,500.00
52	Pond Fountain with electrical service	EA	1	8,500.00		8,500.00
53	Ballard Path Lights	EA	45	1,200.00		54,000.00
54	Gazebo	EA	1	24,500.00	ļ	24,500.00
- ·	Subtotal Alternates		<b>†</b>		\$	92,650.00
	TOTAL				\$	2,546,541.35

### NATHAN HALE STORM BASIN, PARMA HEIGHTS, OHIO PRELIMINARY ENGINEERS ESTIMATE

PROJECT DRAWS	2nd Qrt 2020	3rd Qrt 2020	4th Qrt 2020	Tota	als
NEORSD	250,000	500,000	balance	\$	1,000,000.00
CDPW Sewer fees committed	500,000	250,000	250,000	\$	1,000,000.00
City of Parma Heights Local Share Storm Funds	150,000	150,000	50,000	\$	350,000.00
City Local Park Fees		100,000	100,000	\$	200,000.00
				\$	2,550,000.00

Updated 11-27-2020

### **RESOLUTION NO. 2022 - 11**

# A RESOLUTION AUTHORIZING D.J. NEFF ENTERPRISES, INC., DBA NEFF & ASSOCIATES, NUNC PRO TUNC, TO PREPARE THE PLANS, SPECIFICATIONS, AND ESTIMATE OF COST, AND AUTHORIZING EUTHENICS, INC., MUNICIPAL ENGINEER, TO PROVIDE ENGINEERING SERVICES FOR THE NATHAN HALE STORMWATER BASIN PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, this Council has authorized the Mayor to enter into a Member Community Infrastructure Program (MCIP) Agreement with the Northeast Ohio Regional Sewer District for the Nathan Hale Stormwater Basin Project (Ord. No. 2019-6); and

WHEREAS, to proceed on the Project, Council hereby authorizes D.J. Neff Enterprises, Inc., DBA Neff & Associates, nunc pro tunc, to provide the necessary engineering services indicated in said MCIP Agreement, including but not limited to, preparation of plans, specifications, and cost estimates for such Project improvements, and to file such specification for bidding documents within the Department of Public Service; and

WHEREAS, this Council hereby authorizes Euthenics Inc., Municipal Engineer, to continue with the Nathan Hale Stormwater Basin Project by providing the necessary engineering services indicated in the above referenced MCIP Agreement once the bid process is complete.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: This Council authorizes and directs D.J. Neff Enterprises, Inc., DBA Neff & Associates, nunc pro tunc, to prepare plans, specifications, and cost estimates, and Euthenics Inc., Municipal Engineer, to provide the necessary engineering services for the Nathan Hale Stormwater Basin Project.

<u>Section 2</u>: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

<u>Section 3</u>: This Council declares this Resolution to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality, and for the further reason that said Resolution is necessary so that such plans, specifications, and estimate of cost may be prepared and filed with this Council to commence the necessary proceedings to eliminate potential and existing hazards to the health and welfare of the City's residents; wherefore, it shall be in full force and effect immediately after its passage by Council and approval of the Mayor.

PASSED: 7May 9, 2022

ATTEST:

FILED WITH THE MAYOR: 1/ ay 9, 2022

Join Rounda

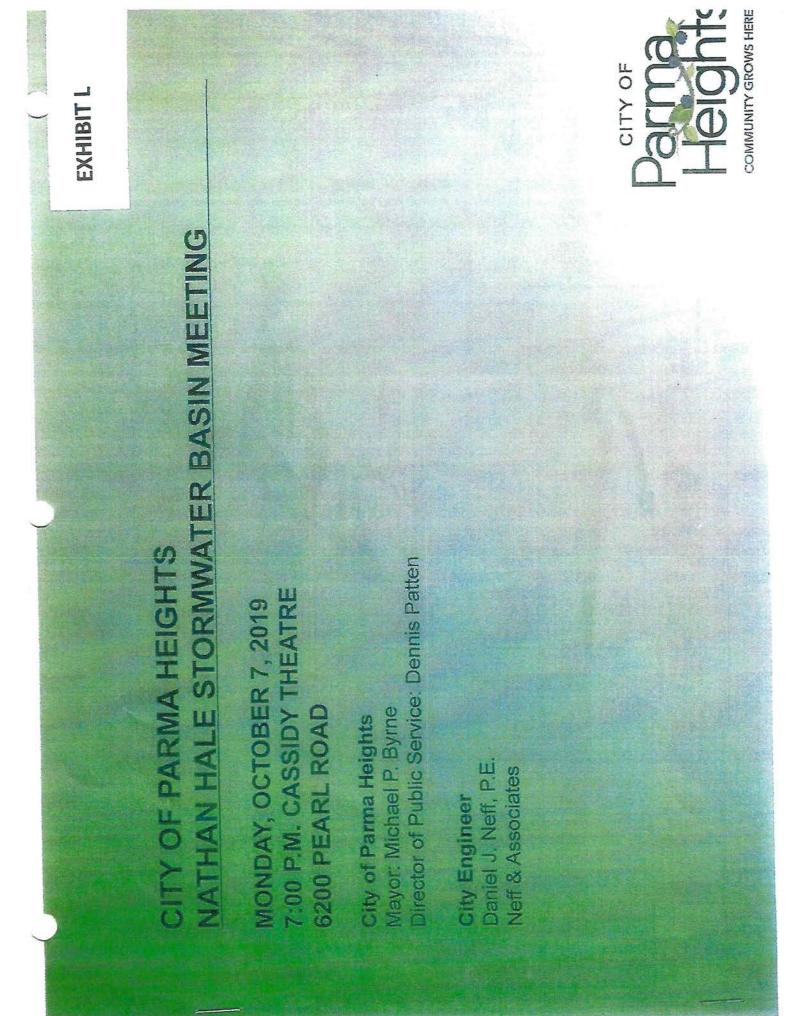
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44-9,2022

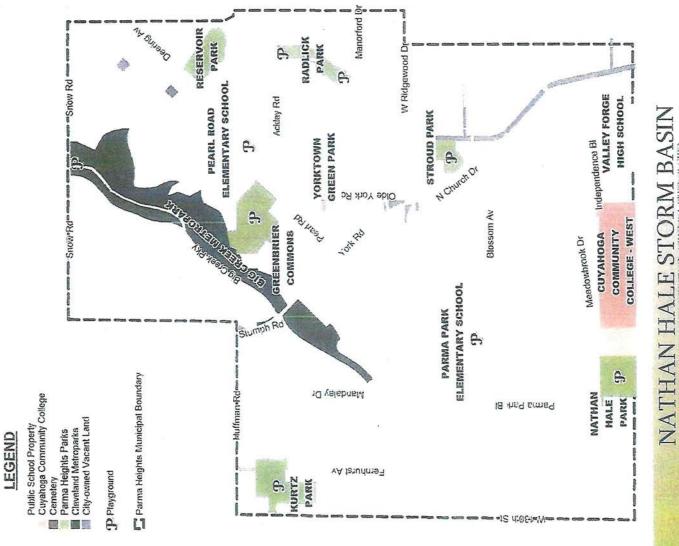
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Page 416 of 899







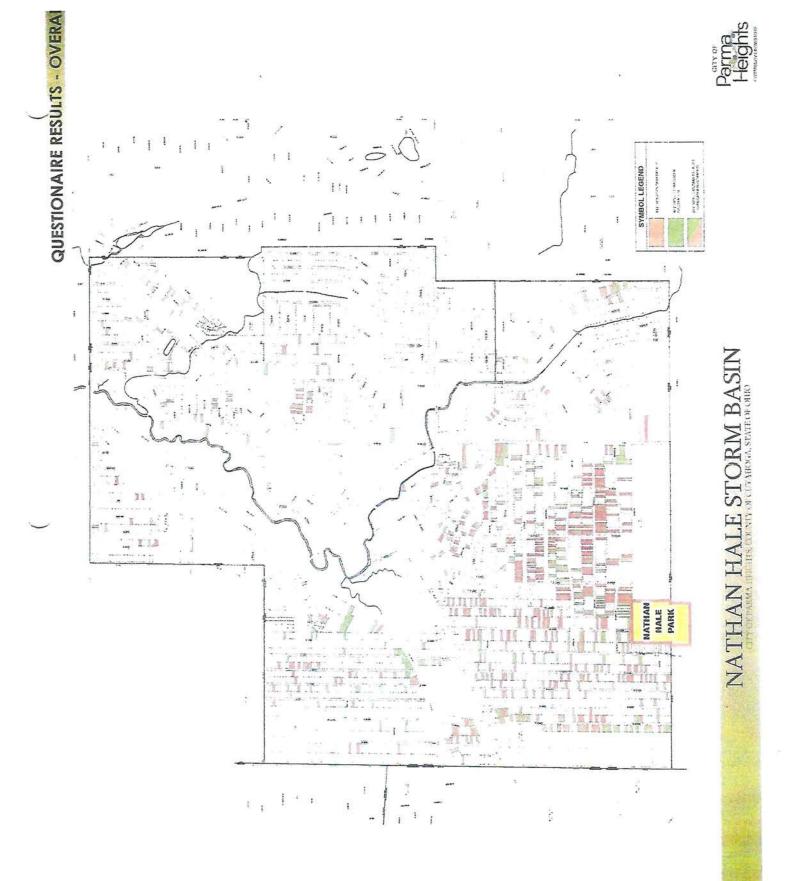
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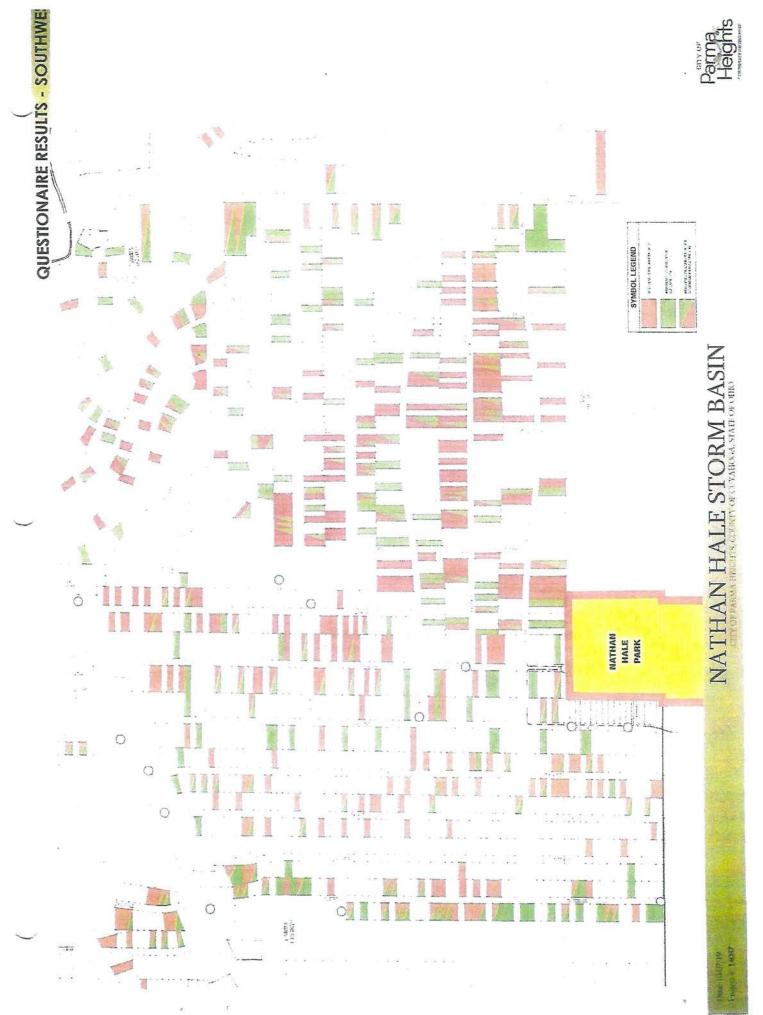


Page 419 of 899

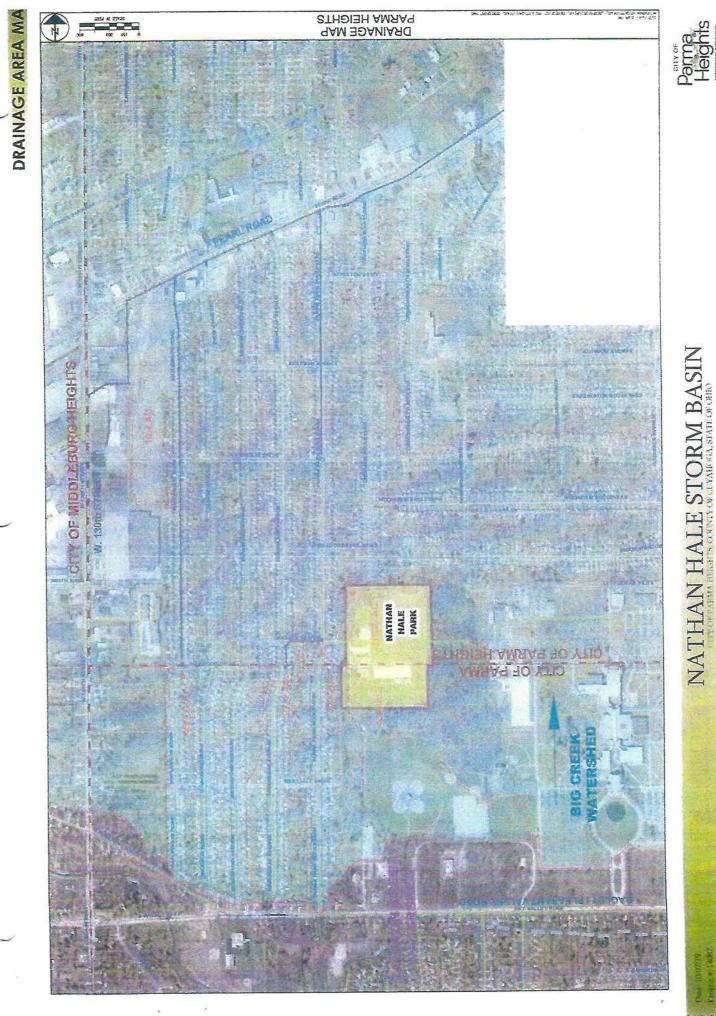


Page 420 of 899

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Page 421 of 899



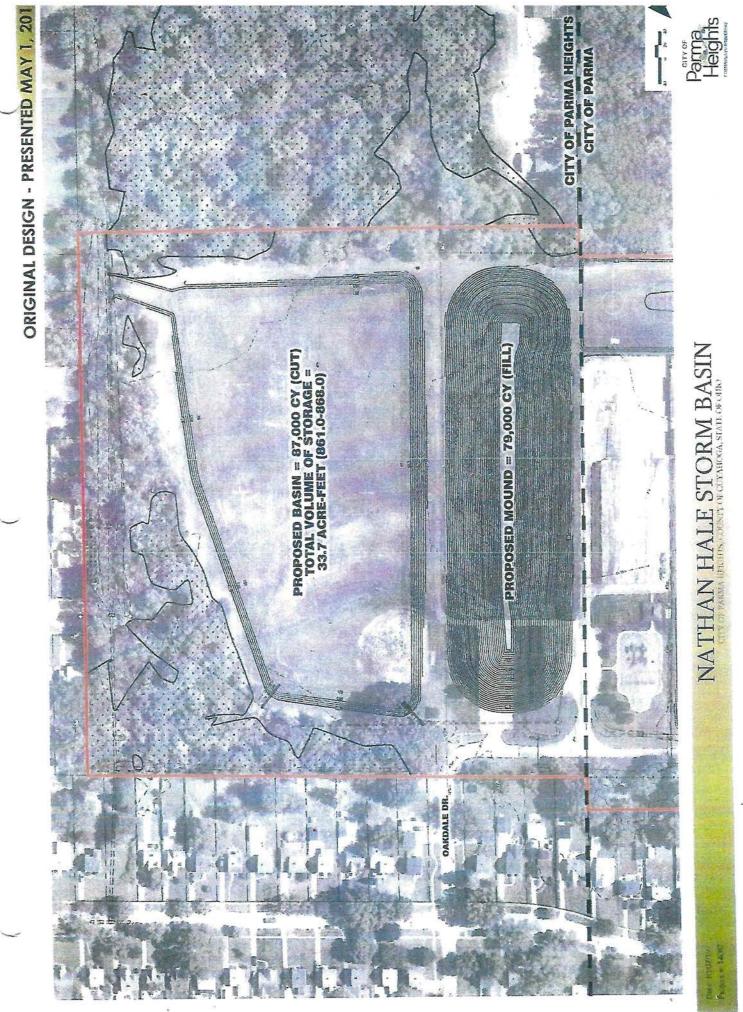
Page 422 of 899



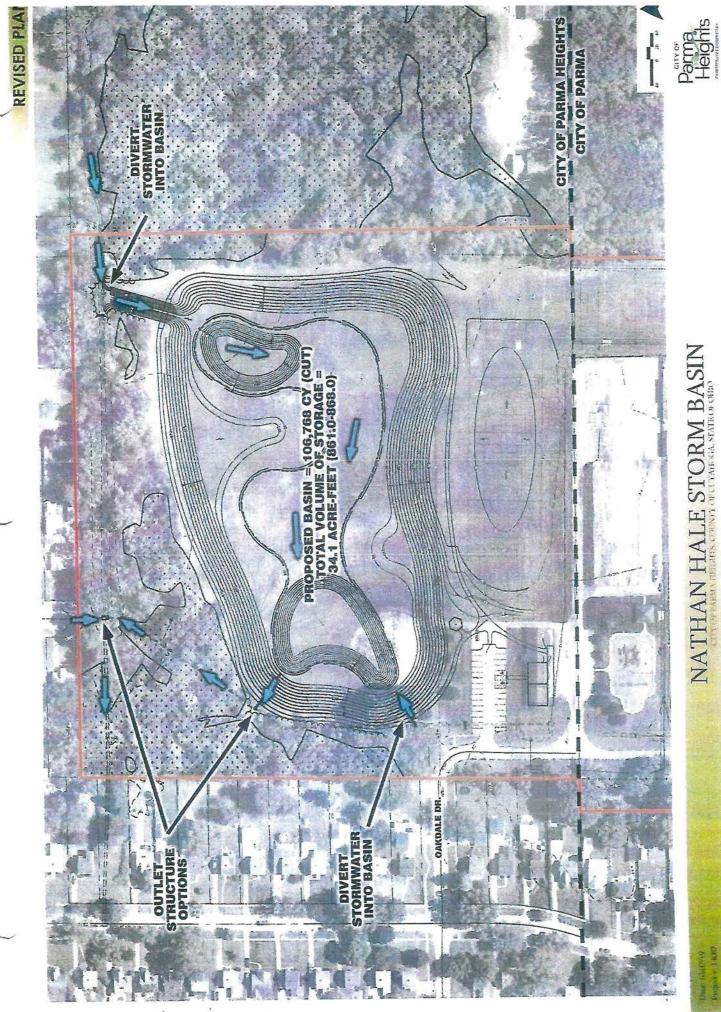
# NATHAN HALE STORM BASIN



Page 423 of 899



Page 424 of 899

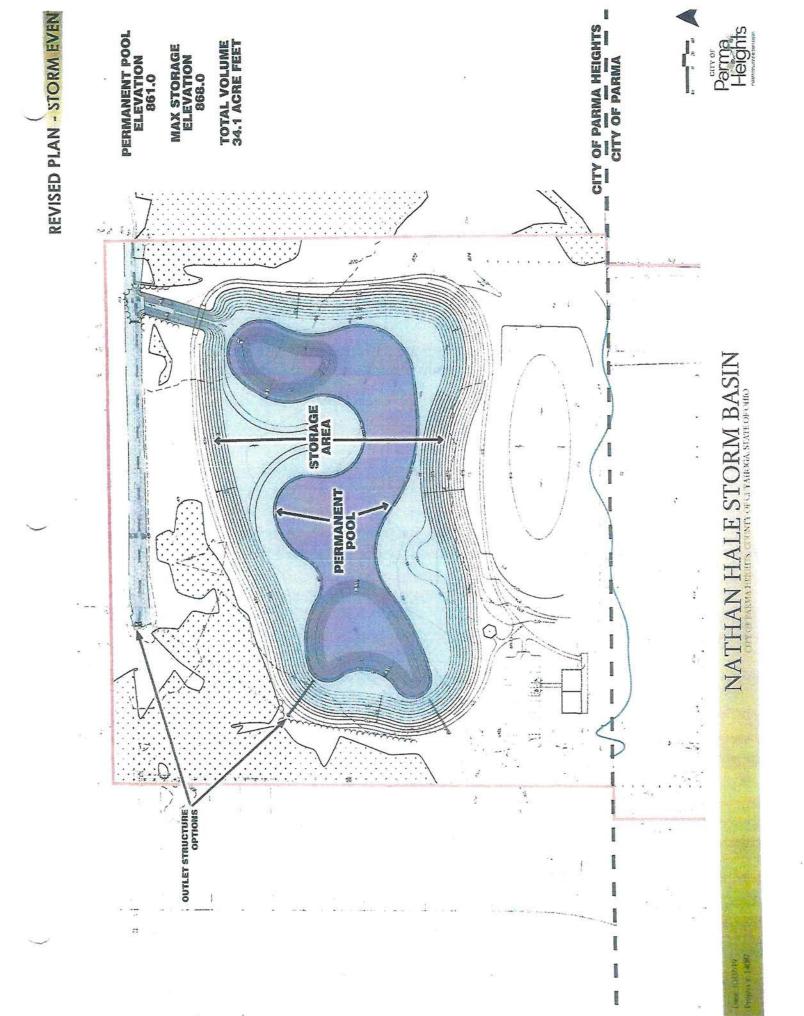


Page 425 of 899



Page 426 of 899

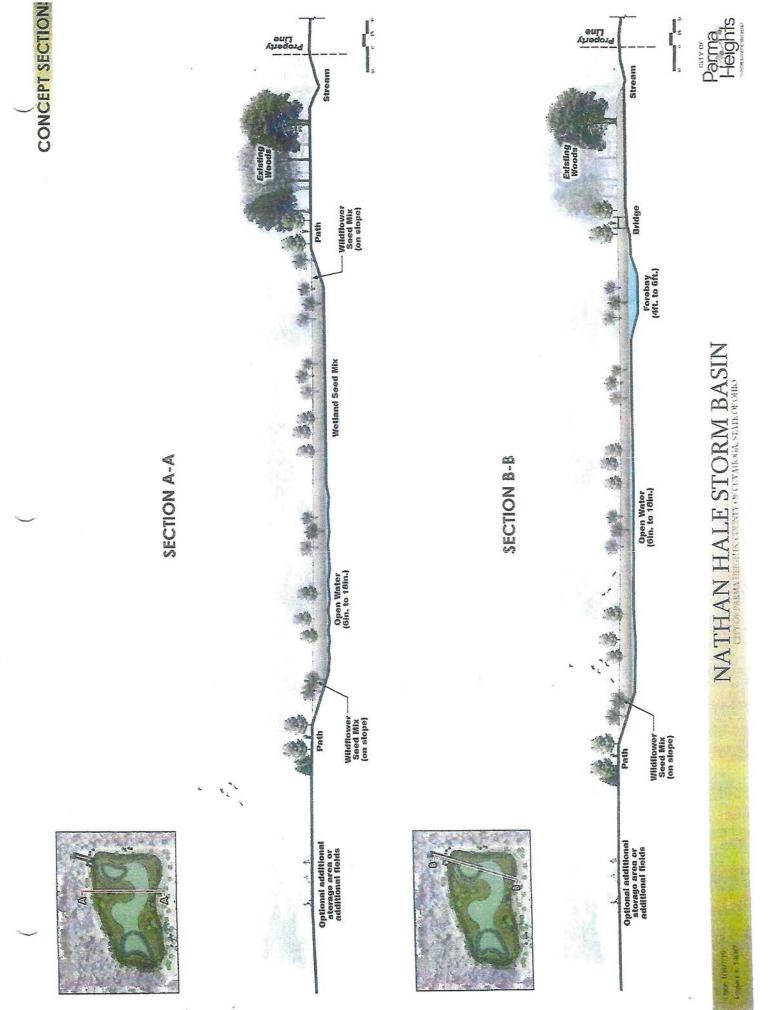
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Page 427 of 899



Page 428 of 899



Page 429 of 899







# NATHAN HALE STORM BASIN

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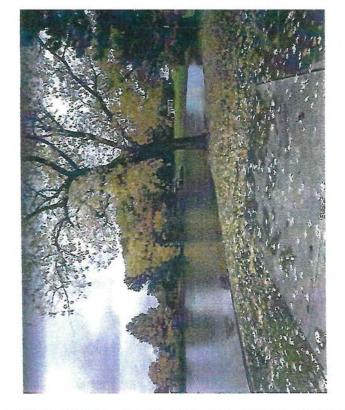
Page 430 of 899

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Page 431 of 899









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Page 432 of 899



Cuyahoga County Together We Thrive

Department of Public Works

July 9, 2020

Mr. Daniel J. Neff P.E. Neff & Associates 6405 York Road Parma Heights, Ohio 44130

Re: Funding for Nathan Hale Park Basin

Dear Mr. Neff:

Parma Heights has received a grant from the Northeast Ohio Regional Sewer District to assist in the funding for the construction of the Nathan Hale Detention Basin. This basin will detain storm water during precipitation events thereby reducing peak flow rates to the downstream over/under sewer system. The reduction in peak flow will reduce the "stress" on the sewers thereby reducing the amount of infiltration/inflow (I/I) transfer between the sewers and thereby reduce the occurrences of basement flooding that result from the current high flow in the sewer system.

The City has requested \$1,000,000 from the Parma Heights Sewer Funds (50/50 split between the Sanitary and Storm funds) to assist in the financing of the project.

The Parma Heights sewer fund has sufficient balances in the sanitary and storm sewer accounts to fund the project. The Cuyahoga County Department of Public Works (CCDPW) concurs that the Nathan Hale Detention Basin project will benefit the downstream sewer system in the City.

The CCDPW will allocate \$1,000,000 from the funds to assist in the financing of the project. Reimbursement to the City from the fund shall be through our normal reimbursement procedure.

Please contact us should you have any questions.

Sincerely,

duad / roman

Edward Premen, M.B.A. Business Services Manager- Sanitary Engineering Division

cc:

Dennis P. Patten, Parma Heights Service Director Hugh Blocksidge, P.E. Chief Section Engineer Michael W. Dever, Director, Department of Public Works Nichole English, P.E.- Finance and Planning Administrator

2079 East Ninth Street | Cleveland, Ohio 44115 | 216-348-3800 | www.publicworks.cuyahogacounty us



November 13, 2019

The Honorable Michael P. Byrne Mayor of the City of Parma Heights 6281 Pearl Road Parma Heights, Ohio 44130

Re: Letter of Support: Proposed Nathan Hale Basin Project

Dear Mayor Byrne:

The information contained in this letter is being provided in response to questions raised by the Department of Interior, Division of National Parks, regarding the proposed Nathan Hale Basin Project.

 Is the District aware of the Quit Claim Deed transfer between the Federal Government and the City of Parma Heights? Also, is the District aware of the deed restriction and the reversionary clause, in favor of the Federal Government that is contained in the Quit Claim Deed?

The Quit Claim Deed recorded on May 20, 1971, has been reviewed by the District's Legal Counsel, and in particular Item 7, which discusses the reversion of the property to the United States of America. Upon review the District is not concerned about the clause because it is confident that the City will fulfill all of the terms of the Member Community Infrastructure Program Agreement.

Can the District provide written confirmation regarding the extension of time that has been requested by the City in light of the current status of the proposed project?

The District confirms that the MCIP Grant funding will be available to the City of Parma Heights. No date has been set to limit the availability of funds, as the District is committed to the project's completion.

3. A copy of the Award Letter for the \$1,000,000 Project Grant.

A copy of the Award Letter is attached.

4. Can the District provide written authorization for the use of \$400,000 from the Community Cost-Share Program funds to satisfy the balance of the monies required for the proposed project?

Twenty-five percent of the funds collected from each community are put into an account solely for that community's use and is therefore, non-competitive. Through the Community Cost-Share Program, Parma Heights can use the funds in their Community Cost Share Account for District-approved projects relating to stormwater. The Nathan Hale Basin Project is an approved use of Community Cost-Share funds under Title V, Section 5.0903 which states that eligible activities include, "projects that reduce volume, flow rate, or pollutant load of stormwater to the Local Stormwater System or the Regional

#### Page 434 of 899

Stormwater System," as well as "operation, maintenance, and capital projects necessary to address stormwater-related problems." Upon completion of an application and executed agreement, these funds become available to the City of Parma Heights for the proposed Nathan Hale Basin Project.

5. Can the District provide written authorization for the use of Community Cost-Share Program funds for future maintenance of the proposed basin project?

The Nathan Hale Basin Project's future maintenance is an approved use of Community Cost-Share funds under Title V, Section 5.0903, which states that eligible activities include "repair, replacement, or cleaning of local storm sewers, catch basins, and other components of the Local Stormwater System." Upon completion of an application and executed agreement, these funds become available to the City of Parma Heights for the proposed Nathan Hale Basin Project's future maintenance.

By creating a multiuse amenity, Parma Heights is adapting to the needs of its community members while maintaining the purpose originally assigned to the land. The basin will reduce stormwater flow in the local sewers and decrease basement backups during storm events, resulting in a benefit to the residents in the area. The walking path and ecological nature of the design will reconnect people to their watershed in a positive way, influencing how they perceive stormwater management in Parma Heights. We look forward to the completion of the Nathan Hale Basin Project and fully support the progress and initiative taken by the City of Parma Heights to redevelop part of their traditional recreation space into an innovative and adaptive public park feature.

Sincerely.

Frank Greenland Director of Watershed Programs

SHERROD BROWN OHIO COMMITLES AGRICULTURE, NUTRITION, AND FORESTRY

> BANKING, HOUSING, AND URBAN AFFAIRS

> > FINANCE

VETERANS' AFFAIRS



August 21, 2020

Ms. Susan Farinelli Acting Chief of Staff National Park Service 1849 C Street NW Washington, DC 20240

Dear Ms. Farinelli:

I write to draw your attention to the application by the City of Parma Heights, Ohio, for an amendment to the Program of Utilization for Nathan Hale Park. The city seeks to repurpose a portion of the park's existing playing fields for a multi-use project combining a stormwater retention basin with new recreational resources for the community. The project is designed to help address flooding issues in the area while maintaining the intended recreational uses of the park.

The project will divert local stormwater into the stormwater basin, which has been designed to hold 11 million gallons. The basin will be bordered by a walking path with new plantings, and will have a fountain feature. Work on this project will also include a new surface for the parking lot, and a new pavilion with public restrooms. South of the basin, the city will retain playing fields for soccer, football, and other sports, as agreed when the park land was originally transferred to the city. These improvements will protect surrounding homes from flooding, while adding to the available recreational options at the park.

Flooding in any community can cause significant damage to private property, public infrastructure, and the health of local waterways. Given Parma Heights' proximity to Lake Erie, flood prevention measures there not only protect residents and their homes, but they also serve to keep stormwater and pollutants from flowing into the source of drinking water for 11 million people. I'm glad to see that the City of Parma sought out and received the support of regional partners like the Northeast Ohio Regional Sewer District as it developed this innovative and multi-use solution to stormwater issues.

I appreciate your ongoing dialogue with the city as they developed this project, and I hope that you'll continue this collaborative approach as you evaluate their proposal. If my office can be of assistance, please do not hesitate to contact my staff.

Thank you for your consideration.

Sincerely,

Sherrod Brown United States Senator

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Page 436 of 899



Office of the Mayor

CITY OF MIDDLEBURG HEIGHTS



15700 Bagley Road • Middleburg Heights, Ohio 44130 Phone: (440)-234-8811 • Fax: (440) 234-9011

MATTHEW J. CASTELLI, MAYOR

May 20, 2022

TO: County Councilman Scott Tuma

The City of Parma Heights is in the process of applying for two vital infrastructure projects for the community, both of which will provide a positive impact in the southwest region of Cuyahoga County.

The city's first request seeks funding to support the construction of a Stormwater Retention Basin in Nathan Hale Park in efforts to help address flooding issues in Parma Heights and the surrounding areas in the Lake Erie Watershed which include Middleburg Heights and Parma. Stormwater will be diverted into the new basin which will collect excess water and release it at a rate that prevents flooding, thus eliminating the damage caused by residential flooding. A Loop Trail constructed around the basin will provide a passive recreational activity for area residents.

The second request is to complete the construction of North Church Drive from Tobik Trail west to York Road. This roadway is a major connector to various senior living facilities and housing on North Church Drive and, most importantly, serves as a direct connection for EMS support to transport patients to University Hospitals Parma Medical Center.

The City of Parma Heights' ARPA request works in concert with both the City of Middleburg Heights and the City of Parma's ARPA requests to fairly provide needed funding to improve District 4.

Sincerely,

Matthew V Castille

Mayor Matthew J. Castelli

MJC/js

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0156

Sponsored by: Councilmembers	A Resolution awarding a total sum, not to
Gallagher	exceed \$3,500,000 to the City of
	Strongsville for the purpose of the
Co-sponsored by: Councilmembers	Strongsville Town Center Enhancement &
Tuma, Jones, Stephens, Simon and	Walkability Initiative from the District 5
Baker	ARPA Community Grant Fund; and
	declaring the necessity that this Resolution
	become immediately effective.

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 5 ARPA Community Grant Fund in the amount of \$3,500,000 to the City of Strongsville for the purpose of the Strongsville Town Center Enhancement & Walkability Initiative; and

**WHEREAS**, the City of Strongsville estimates hundreds of thousands of people will be served annually through this award; and

**WHEREAS**, the City of Strongsville estimates the total cost of the project is \$7,000,000; and

**WHEREAS**, the City of Strongsville indicates the other funding source(s) for this project includes:

- A. \$50,000 from the Cuyahoga County CDSG Program,
- B. \$114,000 from the NOPEC Energized Community Grant,
- C. An amount-to-be determined from the State of Ohio Capital Budget,
- D. Remaining project costs Strongsville Recreation Capital Budget; and

**WHEREAS**, the City of Strongsville is estimating the start date of the project will be Spring 2023 and the project will be completed by Spring 2024; and

**WHEREAS**, the City of Strongsville requested \$3,500,000 from the District 5 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$3,500,000 to the City of Strongsville to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$3,500,000 to the City of Strongsville from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Strongsville Town Center Enhancement & Walkability Initiative.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Additional Sponsorship Requested: June 27, 2022

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



### Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

# **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of Strongsville

# Address of Requesting Entity:

16099 Foltz Parkway, Strongsville, Ohio 44149

#### **County Council District # of Requesting Entity:** Council District #5

#### Address or Location of Project if Different than Requesting Entity:

The Strongsville Town Center is a stretch of 81.75 acres in the heart of Strongsville's downtown, located between the intersection of Royalton Road (SR-82) and Pearl Road (US-42) extending North to Zverina Dr.

**County Council District # of Address or Location of Project if Different than Requesting Entity:** Council District #5

**Contact Name of Person Filling out This Request:** Brent Painter, Director of Economic Development, City of Strongsville

**Contact Address if different than Requesting Entity:** 16099 Foltz Parkway, Strongsville, Ohio 44149

Email: brent.painter@strongsville.org	<b>Phone:</b> (440) 580-3118
Federal IRS Tax Exempt No.: 34-6002751	<b>Date:</b> May 3, 2022

### **PROJECT DESCRIPTION**

# **REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

The City of Strongsville is applying for grant assistance through Cuyahoga County's American Rescue Plan Act Program for the **Strongsville Town Center Enhancement & Walkability Initiative**, a project centered around the goals of improving area connectivity/walkability, as well as the construction of new community amenities that will improve the quality of life for area residents.

#### Improve Connectivity & Walkability

The Strongsville Town Center (*please see attached Strongsville Town Center Map*) is home to a large concentration of the City's quality of life amenities, with over \$66 million invested already in the area (*please see attached Strongsville Town Center Completed Projects*). Through the Strongsville Town Center Enhancement & Walkability Initiative the City will better connect residents with these amenities through:

- The construction of a new roundabout on Zverina Drive
- Improvements to existing trails/pathways, as well as the extension of new trails/pathways, that will create an interconnected network of walkways designed to promote safe, pedestrian-friendly walkways
- Installation of new wayfinding signage designed to better identify and connect area amenities and walkways.

#### Creation of New Quality of Life Amenities & Features

In addition to increased connectivity, the City of Strongsville will be adding new quality of life amenities for the benefit of the community's residents. On September 3, 2021, the City of Strongsville released a survey to the City's residents asking for input on the types of new amenities and features they would like to see in the Strongsville Town Center. Over 1,000 residents responded to the survey and the City incorporated those results with previously completed studies to best determine what amenities are most needed. The following new amenities will be included in the Strongsville Town Center Enhancement & Walkability Initiative:

- Fully ADA compliant playground
- New interactive fountain/splash pad
- Redesigned public space within the area for community events such as the City's farmer's market, food truck events, and community movie nights
- New ADA compliant family restrooms
- New community pavilion available to the public and also available for special event rentals
- Improved access to new public greenspace

The Strongsville Town Center Enhancement & Walkability Initiative is a critical project for the City of Strongsville and Cuyahoga County, with the intended benefits including:

- The promotion of economic development through place-based economic development practices, supporting quality of life amenities that are leveraged by local businesses to retain and attract needed workforce and capital investments
- The promotion of healthy lifestyles through the physical activity provided by improved connectivity and new walking paths/trails
- Enhanced quality of life for senior and low/moderate income residents through enhanced walkability and new area amenities/public space designed to incorporate senior resident participation
- Support of area families through enhanced walkability, as well as the construction of new amenities and the designation of new public space for family-oriented programming
- Additional amenities for residents with disabilities through the construction of a new ADA playground, as well as improved walkability through the creation of new, pedestrian friendly trails and pathways
- Reduction of vehicular travel within the area, thereby potentially reducing carbon emissions and promoting a healthy lifestyle
- Preservation of local history, through enhanced access/visibility to the Strongsville Historical Society and updates to the

City of Strongsville's Freedom Trail, which honors the service of the community's military members The project timeline is listed below:

- Initiative Launch: September 3, 2021 after years of studying the Town Center District and public engagement.
- <u>Project Planning Phase</u>: to be completed by June 2022
- <u>Project Design & Construction Document Development</u>: from June 2022 January 2023
- Project Bidding and Construction: from January 2023 March 2024

	Project End Date:
Detailed timeline above; Construction to begin Spring 2023 Pag	Construction to end in Spring 2024
Pag	e 443 of 899

# **IMPACT OF PROJECT:**

#### Who will be served:

The Strongsville Town Center is a true community gathering space, visited by hundreds of thousands of people annually. The project will positively impact local residents who visit area amenities such as the Strongsville Emergency Food Bank, the Strongsville Recreation & Senior Center, the Cuyahoga County Library Strongsville Branch, as well as area playgrounds, restaurants, and retail establishments. In addition, the project will impact residents from across Cuyahoga County that visit the Strongsville Commons annually for community events such as Strongsville Homecoming, Rib Burn-Off, and Winter Wonderland Celebration.

#### How many people will be served annually:

The Strongsville Town Center District is visited by hundreds of thousands of people from across Northeast Ohio each year. Large civic events like the Strongsville Homecoming, Rib Burn-Off, and Winter Wonderland Celebration bring residents from across Cuyahoga County, while local amenities such as the Strongsville Recreation & Senior Center, the Cuyahoga County Library, and existing playgrounds and recreational amenities are popular among Strongsville residents of all ages.

#### Will low/moderate income people be served; if so how:

The Strongsville Town Center is home to numerous amenities that serve low/moderate income people, including the Strongsville Emergency Food Bank (mission is to provide food assistance to those in need), the Strongsville Senior Center, and Westwood Commons Senior Living Facility. However, access to each of these amenities is currently limited by a lack of connectivity for residents that do not have access to a vehicle. The Strongsville Town Center Enhancement & Walkability Initiative will create better connects from public transportation stops on Pearl/Royalton Road to the Food Bank and Senior Center, while creating pedestrian-friendly walkways & amenities for low income seniors that reside at Westwood Commons Senior Living Facility.

#### How does the project fit with the community and with other ongoing projects:

The improvements needed at the Strongsville Town Center District have been studied for years, including:

- City's latest Master Plan (2019) conducted by the Cuyahoga County Planning Commission
- NOACA's Strongsville Town Center District Redevelopment Plan (2015)
- NOACA's Walkable Community Workshop Report (2009).

All studies listed above included public meetings/participation. Each study is posted at www.strongsville.org/towncenter

# If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The Strongsville Town Center Enhancement & Walkability Initiative will supplement existing City economic development policy by creating new quality of life amenities that can be leverage in business attraction and retention, as well as utilized by local businesses for workforce recruitment.

#### If applicable, what environmental issues or benefits will there be:

Through the creation of a more walkable Town Center, the City of Strongsville hopes to reduce the reliance on vehicular travel within the project boundaries, thereby reducing carbon emissions and promoting a healthier lifestyle. In addition, project planning includes additional tree plantings and better utilization of area greenspace.

#### If applicable, how does this project serve as a catalyst for future initiatives:

The Strongsville Town Center continues to transform to support the needs of area residents and businesses. Through the completion of the Strongsville Town Center Enhancement & Walkability Initiative, the City of Strongsville anticipates further area investment to support future commercial and residential development within and surrounding the Town Center.

## **FINANCIAL INFORMATION:**

**Total Budget of Project:** 

\$7 million

#### Other Funding Sources of Project (list each source and dollar amount separately):

Sponsorship Opportunities/Private Donations: In process, final support to be determined

Cuyahoga County Community Development Supplemental Grant Program: \$50,000 committed

NOPEC Energized Community Grant: \$114,000 committed

State of Ohio Capital Budget: To be Determined

Strongsville Recreation Capital Budget: Funds committed to cover remaining project cost after grants/private donations

**Total amount requested of County Council American Resource Act Dollars:** \$3.5 million

Since these are one-time dollars, how will the Project be sustained moving forward:

All ongoing maintenance/expenses associated with the construction of new quality of life amenities within the Strongsville Town Center will be funded through the City of Strongsville's Recreation Department budget. In addition, maintenance of new and/or improved trails will be the responsibility of the City of Strongsville's Service Department as well as the City of Strongsville's Recreation Department.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:** Brent Painter

Signature:	Date:
Bat Pet	May 3, 2022

### **Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

- The Strongsville Town Center Enhancement & Walkability Initiative Press Release
- Strongsville Town Center Map
- Strongsville Town Center Completed Projects

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0157

Sponsored by: Councilmember	A Resolution awarding a total sum, not to
	exceed \$1,000,000 to the City of North
Co-sponsored by: <b>Councilmembers</b>	Royalton for the purpose of the Memorial
Tuma, Jones, Stephens, Simon and	Park Improvement Project from the District
Baker	5 ARPA Community Grant Fund; and
	declaring the necessity that this Resolution
	become immediately effective.

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 5 ARPA Community Grant Fund in the amount of \$1,000,000 to the City of North Royalton for the purpose of the Memorial Park Improvement Project; and

**WHEREAS**, the City of North Royalton estimates approximately 32,000 people will be served annually through this award; and

**WHEREAS**, the City of North Royalton estimates the total cost of the project is \$1,944,000; and

**WHEREAS**, the City of North Royalton estimates approximately 20-30 temporary construction jobs will be created or retained through this project; and

**WHEREAS**, the City of North Royalton indicates the other funding source(s) for this project includes:

- A. \$100,000 from a 2020 State Capital Grant,
- B. \$844,000 from the City of North Royalton; and

**WHEREAS**, the City of North Royalton is estimating the start date of the project will be November 2021 and the project will be completed by November 2023; and

**WHEREAS**, the City of North Royalton requested \$1,944,000 from the District 5 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$1,944,000 to the City of North Royalton to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$1,944,000 to the City of North Royalton from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Memorial Park Improvement Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

after the earliest period allowed by law. **SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code. On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

On a motion by	, seconded by	_, the foregoing Resolution was duly
adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Additional Sponsorship Requested: June 27, 2022

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



### Cuyahoga County Council 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115 (216) 698-2010

# COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

### **APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):

City of North Royalton

Address of Requesting Entity:

14600 State Road, North Royalton, Ohio 44133

County Council District # of Requesting Entity: District #5

Address or Location of Project if Different than Requesting Entity:

Memorial Park, 14600 State Road, North Royalton, Ohio 44133

County Council District # of Address or Location of Project if Different than Requesting Entity: District 5

**Contact Name of Person Filling out This Request:** 

Thomas Jordan, Community Development Director

**Contact Address if different than Requesting Entity:** 

11545 Royalton Road, North Royalton, Ohio 44133

Email:	Phone:
tjordan@northroyalton.org	440-237-5484
Federal IRS Tax Exempt No.:	Date:
34-6002054	May 11, 2022

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):** 

# Memorial Park Improvement Project

Memorial Park acts as our central park and is heavily used by North Royalton residents and residents from our surrounding communities. The park is adjacent to the North Royalton High School and Middle School and is used by their sport programs as well as several private sports leagues.

In 2021 the City of North Royalton conducted a Master Planning process for Memorial Park which took over a year and involved several hundred people participating in the planning process. The city solicited and received input through social media, workshops, community meetings, board of education members, and City Council. The entire Master Plan is available on our website for your review (www.northroyalton.org).

The first project is the pond bridge and upper pavilion. This project will be completed in late spring of 2022.

The second project is the splash pad and shade structure. This project will be completed in late summer of 2022.

The third project is the All Purpose Trail which we would like to start in the Fall of 2022, but without significant financial assistance we will not be able to start this project.

Project Start Date: 11/01/2021	Project End Date: 11/01/2023	

## **IMPACT OF PROJECT:**

Who will be served:	
North Royalton Baseball Boosters	North Royalton HS Boys Baseball
North Royalton Soccer Club	North Royalton HS Soccer
North Royalton High School Tennis	North Royalton HS

#### How many people will be served annually:

The improvements to Memorial Park were developed through a collaborative planning process with the public. That process resulted in the diverse set of activities and spaces that make the park valuable to the increasingly diverse, 32,000 residents of North Royalton. Intermural softball, baseball, and soccer leagues regularly use the park and, conservatively, draw resident from at least a 5-mile radius which allows the park to serve an additional 113,200 people. The park also includes new pickle ball courts, splash pad and a skate park that are rare in the southern portion of greater Cleveland and will and will serve Cuyahoga County residents from well outside Nort Royalton's municipal boarder.

#### Will low/moderate income people be served; if so how:

There are few places in a community that are free and open to the public that offer as much civic benefit as a city's parks. The availability to offer high-quality greenspace, parks and recreation opportunities are vital to the quality of life for all residents but offer even more benefit to lower or moderate-income residents who may not have access to private gyms, gardening space, or free places to host birthday parties or family functions. The improvements to Memorial Park will ensure that the 4.2% of North Royalton Residents (1230 persons) all have access to quality passive and programed green space.

#### How does the project fit with the community and with other ongoing projects:

The improvements to Memorial Park are part and parcel of the Mayor's vision of a city that offers a network community spaces connected by sidewalks and trails. This vision is a core principle of the city's 2021 masterplan and supported by the community. North Royalton is committed to building out its multi-modal options for commuting between the neighborhoods and civic assets such as the city's parks, YMCA, Library, schools, and the Metroparks. A recently completed section of new sidewalk south of Memorial Park along State Road now connects more residents to the park. Medium-term vision extends that sidewalk south to connect the park to the trail along Valley Parkway and north to the YMCA. The city's long-term vision is to have all city parks connected with sidewalks to the residential neighborhoods.

### If applicable, how many jobs will be created or retained (specify the number for each) and will the

**jobs be permanent or temporary:** "Construction jobs are calculated using economic input-output models, such as RIMS II and IMPLAN, which use financial inputs and outputs to generate a final demand multiplier that is then used to determine job creation from spending. Generally speaking, these models produce estimates ranging from 10 and 15 jobs for every \$1 million in construction spend1." The current Memorial Park improvements total about \$2 million dollars which results in support for 20-30 construction jobs.

#### If applicable, what environmental issues or benefits will there be:

Improvements to Memorial Park are intended to address substantial environmental issues that are present today. Bio-retention islands and pervious pavers are planned for the renovated parking lot. The park's pond will receive a naturalizing of its edge to reduce erosion and create space for native plannings. The area just west of the pond will become a natural meadow, creating an area for native plants and instincts while reducing the area of the park that needs to be mowed. The park will also receive approximately 200 new, native trees to provide shade, cooling, and spatial definition.

#### If applicable, how does this project serve as a catalyst for future initiatives:

The improvements to Memorial Park are part of a larger citywide strategy of placemaking that was developed as part of the city's 2021 masterplan. The renovated park will serve as the catalyst for future improvements in placemaking to be made along Royalton Road and eventually north to the planned mixed-use Town Center area. Those plans included enhanced pedestrian connections across Royalton Road that will slow auto traffic and improve residents' ability to safely cross Royalton Road to the planned Town Center and second planned park in the center of that mixed use development.

FINANCIAL INFOR	MATION:
Total Budget of Project:	
Pond Bridge and Upper Pavi	lion - \$274,000
Splash Pad and Shade Struct	
All Purpose Trail -	<u>\$760,000</u>
Total	\$1,944,000
Other Funding Sources of Pr	oject (list each source and dollar amount separately):
State Capital Grant (2020)	\$ 100,000
City of North Royalton	<u>\$1,844,000</u>
Total	\$1,944,000
Total amount requested of C	ounty Council American Resource Act Dollars:
\$1,000,000	
Since these are one-time doll	ars, how will the Project be sustained moving forward:
The City will continue to fini it moves forward. The City is	ish the remaining park improvements utilizing state and county grants as s responsible for maintaining the park.

## **DISCLAIMER INFORMATION AND SIGNATURE:**

#### **Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:	
Larry Antoskiewicz	
Signature:	Date:
toy at z	May 18, 2022
	0
Additional Documents	
Are there additional documents or files as part o	f this application? Please list each documents name:
North Royalton Master Plan	
Memorial Park Master Plan	

# **County Council of Cuyahoga County, Ohio**

Sponsored by: Councilmembers	A Resolution authorizing a contract with
Jones and Stephens	Frank Ford Consulting, LLC in the total
	amount not to exceed \$39,000 for the
	provision of Mortgage Lending Research
	and Technical Assistance to Cuyahoga
	County Council for the period 8/1/2022 –
	7/31/2023; authorizing the County
	Executive to execute the contract and all
	other documents consistent with this
	Resolution; and declaring the necessity that
	this Resolution become immediately
	effective.

## Resolution No. R2022-0172

**WHEREAS**, in 2020 the Cuyahoga County Council established the Community Reinvestment Advisory Subcommittee to monitor and explore ways for financial institutions to meet the lending and banking needs of county residents; and

**WHEREAS**, the Community Reinvestment Advisory Subcommittee now seeks to analyze the lending practices of local financial institutions using data published by the Federal Financial Institutions Examination Council (FFIEC); and

WHEREAS, Frank Ford serves as the principal of Frank Ford Consulting, LLC and has served as the Senior Policy Advisor for the Western Reserve Land Conservancy since 2013 and has demonstrated expertise analyzing data in the areas of housing, banking, and community development; and

**WHEREAS**, the Cuyahoga County Council desires to enter into a contract with Frank Ford Consulting, LLC for Mortgage Lending Research and Technical Assistance in the amount not to exceed \$39,000; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Frank Ford Consulting, LLC in a not-to-exceed amount of \$39,000 for the

provision of Mortgage Lending Research and Technical Assistance for the period 8/1/2022 - 7/31/2023.

**SECTION 2.** That the County Council staff is authorized to prepare all documents to effectuate said contract.

**SECTION 3.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said contract and this Resolution.

**SECTION 4.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

**County Council President** 

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Journal\_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_

### Proposal

### To Provide Mortgage Lending Research and Technical Assistance

### To Cuyahoga County Council

### February 23, 2022

Honorable Council President Jones and Members of Council,

I am submitting the following proposal to provide technical assistance and research services to Cuyahoga County Council for a period of one year, beginning on \_\_\_\_\_\_, 2022 and ending on \_\_\_\_\_\_, 2023.

#### **Technical Assistance**

During the term of this agreement I will provide up to 10 hours of technical assistance per month to assist Cuyahoga County Council and its Reinvestment Sub-Committee to monitor the performance of KeyBank and other financial institutions to meet lending and banking needs of county residents. Invoices will be submitted monthly at a rate of \$150.00 per hour and will be based on specific tasks assigned by either the Council President or the Chair of the Reinvestment Sub-Committee.

#### Home Mortgage Lending Research.

I will produce an analysis of home mortgage lending in Cuyahoga County using 2021 Home Mortgage Lending Data compiled by the Federal Financial Institutions Examination Council (FFIEC). The analysis shall be a replication of the 2020 Cuyahoga County Home Mortgage Lending study attached to this proposal as Exhibit A, and shall include the following specific components.

- 1. Loan Application Trends. Comparison of 2021 to 2020 applications for home purchase and home improvement, for the top 40 lenders that received loan applications. See slides 14 and 15 in Exhibit A.
- 2. **Rejection Rates by Race**. Analysis of 2021 Home Mortgage Lending Rejection Rates by Race and Income in Cuyahoga County. See slides 17, 18 and 19 in Exhibit A.
- 3. Home Repair Loans by Race and Region. Analysis of 2021 Home Repair Loans by Race and Region. See slide 20 in Exhibit A.
- 4. Top 15 Home Purchase Lenders. An analysis of the top 15 home purchase lenders by volume of loans and by volume of dollars loaned in 2021 in Cuyahoga County, the City of Cleveland and in two traditionally underserved Cuyahoga regions: East Side of Cleveland and East Inner Suburbs. See slides 22 through 26 in Exhibit A.
- 5. Home Purchase Lending by Banks with Community Benefits Agreements. Home purchase lending performance of 4 banks over a 6-year period: 2016 through 2021. See slides 27 through 31 in Exhibit A.

- 6. Top 15 Home Repair Lenders. An analysis of the top 15 home repair lenders by volume of loans and by volume of dollars loaned in 2021 in Cuyahoga County, the City of Cleveland and in two traditionally underserved Cuyahoga regions: East Side of Cleveland and East Inner Suburbs. See slides 32 through 37 in Exhibit A.
- 7. Home Repair Lending by Banks with Community Benefits Agreements. Home purchase lending performance of 4 banks over a 6-year period: 2016 through 2021. See slides 38 through 42 in Exhibit A.
- 8. Small Dollar Home Purchase Lending. An analysis of the top 15 home lenders making small dollar home purchase loans, by volume of loans and by volume of dollars loaned in 2021 in Cuyahoga County, the City of Cleveland and in two traditionally underserved Cuyahoga regions: East Side of Cleveland and East Inner Suburbs. See slides 43 through 50 in Exhibit A.
- Small Dollar Home Purchase Lending by Banks with Community Benefits Agreements. Small Dollar home purchase lending performance of 4 banks over a 6-year period: 2016 through 2021. See slides 51 through 55 in Exhibit A.
- 10. Low-and-Moderate Income Home Purchase Lending. An analysis of the top 15 home purchase lenders by volume of loans and by volume of dollars loaned in 2021 to low-and-moderate income borrowers in Cuyahoga County. See slides 56 through 58 in Exhibit A.
- 11. Low-and-Moderate Income Home Purchase Lending by Banks with Community Benefits Agreements. Home purchase lending performance of 4 banks over a 6-year period to low-andmoderate income borrowers in Cuyahoga County: 2016 through 2021. See slide 59 in Exhibit A.
- 12. **Deposits Held Compared to Home Mortgage Loans**. An analysis of the top 13 banks holding deposits from Cuyahoga County, compared to the home mortgage loan dollars they reinvested back into Cuyahoga County. See slide 62 in Exhibit A.

The data required for this analysis usually becomes available from the FFIEC by September of each year. The delivery date for the above analysis will be on or before December 31, 2022 but is subject to the availability of the data. The analysis will require 140 hours and will be billed at a rate of \$150.00 per hour for a total cost of \$21,000 and will be paid upon submission of two invoices.

<u>Research Invoice 1.</u> An invoice in the amount of \$15,000 will be submitted when the final analysis is produced and delivered to County Council.

<u>Research Invoice 2.</u> It is assumed that County Council and Council staff will want to review and discuss the findings and I will make myself available for that purpose. A second invoice in the amount of \$6,000 will be submitted after that review has taken place, but no later than 60 days after the final analysis is produced and delivered to County Council.

#### Summary of Compensation

Technical Assistance (up to) 120 hours @ \$150.00/hour = \$18,000.00

Home Mortgage Lending Analysis 140 hours @ \$150.00/hour = \$21,000.00

### Page 460 of 899

Total (up to) = \$39,000.00

In providing these services I understand and confirm that I will be an independent contractor to County Council, and not an employee.

Thank you for the opportunity to submit this proposal.

Sincerely,

Frank Ford

# **County Council of Cuyahoga County, Ohio**

## Resolution No. R2022-0173

Sponsored by: Councilmembers	A Resolution approving a revised Assigned
Jones, Gallagher, and Simon on	Counsel Fee Schedule for the Cuyahoga
behalf of Cuyahoga County	County Court of Common Pleas, General and
Court of Common Pleas, General	Juvenile Divisions, and the Eighth District
& Juvenile Divisions, and the	Court of Appeals, effective 7/1/2022, and
Eighth District Court of Appeals	incorporating the 2021 revised Guardian Ad
	Litem Fee Schedule for the Cuyahoga County
	Court of Common Pleas, Juvenile Division;
	and declaring the necessity that this
	Resolution become immediately effective.

WHEREAS, the Cuyahoga County Council desires, at the request of the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals, to increase the rates for assigned counsel; and

WHEREAS, in accordance with Cuyahoga County Common Pleas Local Rule 33, Part II (B), and Eighth District Court of Appeals Local Appellate Rule 46, assigned counsel shall receive compensation for professional services and shall be reimbursed for expenses in accordance with O.R.C. 2941.51. In all cases upon completion of the service, it shall be the duty of such assigned counsel to submit a completed affidavit and entry for assigned counsel fees. The judge, after due consideration, shall determine the amount of compensation within the statutory limit in accordance with Assigned Counsel Fee Schedule, attached hereto as Exhibit A; and

WHEREAS, it's expected that the Ohio Public Defender will set a 90% reimbursement rate for assigned counsel fees effective July 1, 2022, and the attached Exhibit A reduces the maximum fee rates to correspond to the anticipated reduction in the reimbursement rate; and

WHEREAS, the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals have acknowledged that the Ohio Public Defender may decrease or increase the reimbursement rate for assigned counsel fees and have agreed to decrease or increase the maximum rates set forth in the attached Exhibit A accordingly; and

WHEREAS, the County Council increased the Guardian Ad Litem Fee Schedule for the Cuyahoga County Court of Common Pleas, Juvenile Division, in February 2021; and WHEREAS, the County Council desires to incorporate the Guardian Ad Litem Fee Schedule approved in February 2021 into this revised Assigned Counsel Fee Schedule so that all fees are set forth in one schedule; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** The Cuyahoga County Council hereby approves the revised Assigned Counsel Fee Schedule for the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals, attached hereto as Exhibit A, effective for fee bills submitted after July 1, 2022, and thereafter.

**SECTION 2.** The Cuyahoga County Council approves the incorporation of the Guardian Ad Litem Fee Schedule approved in February 2021 into this revised Assigned Counsel Fee Schedule, attached hereto as Exhibit A.

**SECTION 3.** The Ohio Public Defender may decrease or increase the reimbursement rate for assigned counsel fees for the representation of indigent defendants. Accordingly, the State Public Defender reimbursement rate will be reviewed by the Cuyahoga County Fiscal Office Division of Financial Reporting on January 1<sup>st</sup> and July 1<sup>st</sup> of each year, starting January 1, 2023, and it will advise the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals of the reimbursement rate. If, at the time of review, the Ohio Public Defender Commission has decreased or increased the reimbursement rate for assigned counsel fees for the representation of indigent defendants, then the approved maximum rates set forth in the assigned counsel fee schedule shall be changed accordingly by the same percentage, and be effective the date of review. The new assigned counsel maximum fee schedule will remain in effect until the next date of review. All fee bills submitted after the review date will be calculated by the Courts at the reimbursement rate as communicated by the Cuyahoga County Division of Financial Reporting on January 1<sup>st</sup> and on July 1<sup>st</sup> of each year.

**SECTION 4.** Maximum assigned counsel rates and Guardian Ad Litem rates will not be reduced below rates as noted in Cuyahoga County Resolution No. R2014-0005 as adopted on January 28, 2014, and Cuyahoga County Resolution No. R2021-0042 as adopted February 23, 2021, respectively, without the approval of Cuyahoga County Council and the Cuyahoga County Court of Common Pleas, General and Juvenile Divisions, and the Eighth District Court of Appeals.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

#### Page 463 of 899

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by duly adopted.	, seconded by, t	he foregoing Resolution was
Yeas:		
Nays:		
	County Council Presid	lent Date
	_	
	County Executive	Date
	Clerk of Council	Date
	··· I 01 0000	
First Reading/Referred to Co Committee(s) Assigned: <u>Pu</u>		5

Journal\_\_\_\_\_, 20\_\_\_\_

### Cuyahoga County Common Pleas Court

**Revised Fee Schedule** 



#### Assigned Counsel

<u>Offense/Proceeding</u> Aggravated murder (w/specs) per R.C. 2929.04(A) and per R.C. 2941.14(B)	<u>90% of Fee Maximum</u> As set by Capital Fee Council - see R.C. 120.33(D) The Council has currently set a rate of \$125 with no fee maximum.
Aggravated murder (w/o specs)	\$13,500/1 attorney \$22,500/2 attorneys
Murder	\$9,000
Felony with possible life sentence/ repeat violent offender/major drug offender	\$9,000
Felony (degrees 1-2)	\$7,200
Felony (degree 3)	\$4,500
Felony (degrees 4-5)	\$3,150
Misdemeanor (degrees 1-4)	\$1,800
Misdemeanor OVI/BAC	\$2,250
Contempt of court	\$450
Violation (Probation/Community Control)	\$675
Preliminary Hearings	\$270
Sex Offender Classification	\$675
Other	\$675
<u>Municipal Proceedings:</u> Preliminary Hearings Misdemeanor (degrees 1-4) Misdemeanor OVI/BAC	\$270 \$1,800 \$2,250
<u>General Division and Municipal Proceeding</u> In Court / Out of Court	<u>s Hourly Rates</u> \$75

### Cuyahoga County Common Pleas Court

**Revised Fee Schedule** 

#### Assigned Counsel - Postconviction and habeas corpus proceedings

Offense/Proceeding Death Sentence	<u>90% of Fee Maximum</u> As set by Capital Fee Council - see R.C. 120.33(D) The Council has currently set a rate of \$125 with no fee maximum.
Felony (degrees 1-2) (R.C. 2953.21 Petition/New Trial Mtn)	\$3,600
Felony (degree 3) (R.C. 2953.21 Petition/New Trial Mtn)	\$2,250
Felony (degrees 14-5) (R.C. 2953.21 Petition/New Trial Mtn)	\$1,575
Misdemeanor (60(B))	\$1,350
Juvenile	\$2,250
State Habeas	\$1,350
Expungement	\$270
Judicial Release	\$450
Revocation	\$675
Driving Privileges	\$135
NGRI/Comp Review	\$675
Jail Time Credit	\$270
Resentencing	\$450
Sex Offender Reclassification	\$675
Withdrawal of Guilty Plea	\$900

# **Eighth District Court of Appeals**

Revised Fee Schedule

### Assigned Counsel - Appellate level proceedings

Offense/Proceeding Death Sentence	<u>90% of Fee Maximum</u> As set by Capital Fee Council - see R.C. 120.33(D) The Council has currently set a rate of \$125 with no fee maximum.
Cumulative Minimum Sentence exceeds 25 years	\$7,200
Felony (degrees 1-2) Trial	\$4,500
Felony (degree 3) Trial	\$3,150
Felony (degrees 4-5) Trial	\$2,250
Misdemeanor Trial	\$1,800
Felony Plea	\$1,350
Misdemeanor Plea	\$900
ADN Permanent Custody	\$3,150
Probate	\$3,150
Unruly	\$900
Other	\$900
26(B) Murnahan Felony (degrees 1-2) Trial	\$2,700
26(B) Murnahan Felony (degree 3) Trial	\$1,800
26(B) Murnahan Felony (degrees 4-5) Trial	\$900
OSC Jurisdiction Memorandum	\$1,350

# Eighth District Court of Appeals

Revised Fee Schedule

### Assigned Counsel - Postconviction and habeas corpus proceedings

Offense/Proceeding Death Sentence	<u>90% of Fee Maximum</u> As set by Capital Fee Council - see R.C. 120.33(D) The Council has currently set a rate of \$125 with no fee maximum.
Felony (degrees 1-2) (R.C. 2953.21 Petition/New Trial Mtn)	\$3,600
Felony (degree 3) (R.C. 2953.21 Petition/New Trial Mtn)	\$2,250
Felony (degrees 14-5) (R.C. 2953.21 Petition/New Trial Mtn)	\$1,575
Misdemeanor (60(B))	\$1,350
Juvenile	\$2,250
State Habeas	\$1,350
Expungement	\$270
Judicial Release	\$450
Revocation	\$675
Driving Privileges	\$135
NGRI/Comp Review	\$675
Jail Time Credit	\$270
Resentencing	\$450
Sex Offender Reclassification	\$675
Withdrawal of Guilty Plea	\$900
<u>Eighth District Court of Appeals Hourly Rate</u> In Court / Out of Court Death Sentence - In Court/Out of Court	<u>s</u> \$75 \$125

## JUVENILE COURT REVISED FEE SCHEDULE

#### (Effective DATE)

#### ASSIGNED COUNSEL

Case Type	90% of Maximum Fee
Aggravated Murder (without/with SYO)	\$6,750 / \$10,125
Murder (without/with SYO)	\$5,400 / \$8,100
1st and 2nd Degree Felonies (without/with SYO)	\$4,500 / \$6,750
3rd, 4th, and 5th Degree Felonies (without/with SYO)	\$3,150 / \$4,725
Misdemeanor	\$1,800
Traffic	\$270
Misdemeanor OVI	\$2,250
Bindover—Mandatory	\$750
Bindover—Discretionary	\$1,800
Bindover—Reverse (Amenability)	\$1,350
Custody Review Hearings	\$1,350
Custody Initial Case/Dispositional Motions	\$1,350
Permanent Custody	\$2,250
Adult Criminal	\$1,350
Violation of Court Order (VCO)	\$675
Contempt	\$450
Purge Review	\$135
All Other	\$675

#### **GUARDIANS** AD LITEM

Case Type	Maximum Fee
Custody Initial Case/Dispositional Motions	\$1,000
Permanent Custody	\$1,000
Custody Review Hearings	\$200
Delinguency/All Other	\$250

#### **HOURLY RATES**

Type of Appointment	In Court Rate	Out of Court Rate
Assigned Counsel	\$75/hour	\$75/hour
GAL	\$60/hour	\$60/hour

## **County Council of Cuyahoga County, Ohio**

## Resolution No. R2022-0139

Sponsored by: Councilmember	A Resolution adopting various changes to
Baker on behalf of Cuyahoga	the Cuyahoga County Non-Bargaining
<b>County Personnel Review</b>	Classification Plan and declaring the
Commission	necessity that this Resolution become
	immediately effective.

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on May 4, 2022 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

## NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

<u>Modifications of the following Classifications:</u> (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: Benefits Analyst

	Class Number: 14071 Pay Grade: 9A/Exempt (No change) * PRC routine maintenance. Classification last revised in 2019. Changes were made to distinguishing characteristics, essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
Exhibit B:	Class Title: Manager, Business Services Class Number: 11041 Pay Grade: 16A/Exempt * PRC routine maintenance. Classification last revised in 2018. Changes were made to essential job functions, and language and formatting. A Technology Requirement section was added. Pay Grade increased from 15A to 16A.
Exhibit C:	Class Title: Manager, Investigation Class Number: 19023 Pay Grade: 15A/Exempt (No change) * PRC routine maintenance. Classification last revised in 2017. Changes were made to distinguishing characteristics, essential job functions, and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
Exhibit D:	Class Title: Supervisor, Engineering Maps Class Number: 18101 Pay Grade: 12A/Exempt (No change) * Update made per the Fiscal Office's request. The Department was changed from Public Works to the Fiscal Office as the County Charter placed this responsibility under the Fiscal Office. The licensure requirements were removed as they were determined by management to be unnecessary for this position-the Chief Surveyor is responsible for any official documents that require a license.
D 1D 1	

Proposed Deleted Classification:

Exhibit E: Class Title: Crime Analyst Class Number: 12141
Pay Grade: 11A/Exempt
\* This position is currently vacant and the duties previously performed by this position will be performed by an employee in the Intelligence Analyst classification.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	_, seconded by	, the foregoing
Resolution was duly adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 7, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal\_\_\_\_\_, 20



Thomas Colaluca, Chairman Deborah Southerington, Commissioner F. Allen Boseman, Commissioner

#### **CUYAHOGA COUNTY** PERSONNEL REVIEW COMMSSION MEMORANDUM

DATE: May 18, 2022

- TO: Cuyahoga County Council President Pernel Jones Jr. Nan Baker, Chairwoman, Human Resources, Appointments & Equity Committee Council Members, Human Resources, Appointments & Equity Committee
- FROM: Thomas Colaluca, Chairman Cuyahoga County Personnel Review Commission
- RE: **Recommending Modifications to Class Plan**

Please be advised that on May 4, 2022, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED REVISED CLASSIFICATIONS				
<b>REVISED CLASSIFICATIONS</b>	CURRENT	RECOMMENDED	DEPARTMENT	
(Revised Title)	PAY GRADE &	PAY GRADE &		
	FLSA	FLSA		
Benefits Analyst 14071	9A Exempt	9A Exempt	Human Resources	
		(No Change)		
Manager, Business Services	15A Exempt	16A Exempt	All Departments	
11041				
Manager, Investigation 19023	15A Exempt	15A Exempt	Health and Human	
		(No Change)	Services	
Supervisor, Engineering Maps	12A Exempt	12A Exempt	Public works to Fiscal	
18101		(No Change)	Office	

PROPOSED DELETED CLASSIFICATIONS				
Classification TitleClassification NumberPay GradeDepartment				
Crime Analyst	12141	11A Exempt	Sheriff's	

cc: Deborah Southerington, Commissioner F. Allen Boseman, Commissioner Rebecca Kopcienski, PRC Director Armond Budish, County Executive Joseph Nanni, Council Chief of Staff Sheba Marshall, Interim HR Director Andria Richardson, Clerk of Council Kelli Neale, Program Officer 4

### Posted: 4/28/2022 Meeting: 5/41/22

Job Title	<u>Classification</u>	Current Pay	RECOMMENDED	<u>Department</u>	Rationale
	<u>Number</u>	Grade & FLSA	PAY GRADE		
			<u>&amp; FLSA</u>		
REVISED					
Benefits Analyst	14071	9A Exempt	9A Exempt	Human	PRC routine maintenance. Classification last revised in 2019. Changes were made to
			(No Change)	Resources	distinguishing characteristics, essential job functions and language and formatting. A
					Technology Requirements section was added. No change to pay grade or FLSA status.
Manager, Business	11041	15A Exempt	16A Exempt	All	PRC routine maintenance. Classification last revised in 2018. Changes were made to essential
Services				Departments	job functions, and language and formatting. A Technology Requirements section was added.
					Pay Grade increased from 15A to 16A.
Manager, Investigation	19023	15A Exempt	15A Exempt	Health and	PRC routine maintenance. Classification last revised in 2017. Changes were made to
			(No Change)	Human	distinguishing characteristics, essential job functions, and language and formatting. A
				Services	Technology Requirements section was added. No change to pay grade or FLSA status.
Supervisor, Engineering	18101	12A Exempt	12A Exempt	Public works	Update made per the Fiscal Office's request. The Department was changed from Public Works
Maps			(No Change)	to Fiscal	to the Fiscal Office as the County Charter placed this responsibility under the Fiscal Office. The
				Office	licensure requirements were removed as they were determined by management to be
					unnecessary for this position – the Chief Surveyor is responsible for any official documents
					that require a license.

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT	Rationale
Crime Analyst 12141	11A Exempt	Sheriff's	This position is currently vacant and the duties previously performed by this position will be
			performed by an employee in the Intelligence Analyst classification.

CURRENT CLASSIFICATION					
Class Number	<b>Classification Title</b>	Department	FLSA Status	Pay Grade	
14071	Benefits Analyst	Human Resources	Exempt	9A	
PROPOSED REVISED CLASSIFICATION					
	PROPOSED REVIS	ED CLASSIFICATION			
	PROPOSED REVIS	ED CLASSIFICATION			
Class Number	PROPOSED REVIS Classification Title	Department	FLSA Status	Pay Grade	

<b>Requested By:</b>	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2019. Changes were
	made to distinguishing characteristics, essential job functions and language
	and formatting. A Technology Requirements section was added. No change to
	pay grade or FLSA status.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected:	Human Resources

Fiscal Impact:	None

Staffing	None
Implications:	

PRC Contact(s):	Alexandra Hamame, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources and Management	Date of Contact:	Type of Contact:	Reason:
Contact(s):			
Adrienne Nickerson,	3/7/2022	Email	Ask questions
Senior Manager			
Benefits			
Adrienne Nickerson,	3/15/2022	Email	Spec draft sent for
Senior Manager			review
Benefits			
Sheba Marshall,	3/15/2022	Email	Spec draft sent for
Director Human			review
Resources			
Adrienne Nickerson,	3/21/2022	Email	Ask questions
Senior Manager			
Benefits			
Sheba Marshall,	3/21/2022	Email	Ask questions
Director Human			
Resources			
Jim Battigaglia,	3/22/2022	Email	Pay grade evaluation
Archer Consultant			
Jim Battigaglia,	4/14/2022	Email	Reminder
Archer Consultant			

CURRENT CLASSIFICATION				
Class Number Classification Title Department FLSA Status Pay Grade				
11041	Manager, Business Services	All Departments	Exempt	15A
PROPOSED REVISED CLASSIFICATION				

Class Number	Classification Title	Department	FLSA Status	Pay Grade
11041	Manager, Business Services	All Departments	Exempt	16A

-	
Requested By:	Personnel Review Commission

Rationale:	PRC routine maintenance. Classification last revised in 2018. Changes were
	made to essential job functions, and language and formatting. A Technology
	Requirements section was added. Pay Grade increased from 15A to 16A.

No. of Employees	Fourteen (14)
Affected:	

Dept.(s) Affected: All Departments	Dept.(5) Anected. An Departments
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Fiscal Impact:	PG 15A: \$70,782.40 - \$99,112.00
	PG 16A: \$77,084.80 - \$107,910.40
	All current employees' salaries fall within the new pay range.

Staffing	None
Implications:	

PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources and Management Contact(s):	Date of Contact:	<u>Type of Contact:</u>	Reason:
Kelli Neale, HR	4/26/2022	Email	Notification of PG Change
Jim Battigaglia, Archer Consultant	3/22/2022	Email	Pay grade evaluation

CURRENT CLASSIFICATION					
Class Number	Classification Title	Department	FLSA Status	Pay Grade	
19023	Manager, Investigation	Human and Health Services	Exempt	15A	
PROPOSED REVISED CLASSIFICATION					

Class Number	Classification Title	Department	FLSA Status	Pay Grade
19023	Manager, Investigation	Human and Health Services	Exempt	15A

Requested By: Personnel Review Commission
-------------------------------------------

Rationale:	PRC routine maintenance. Classification last revised in 2017. Changes were
	made to distinguishing characteristics, essential job functions, and language
	and formatting. A Technology Requirements section was added. No change to
	pay grade or FLSA status.

No. of Employees	One (1)
Affected:	

Dept.(s) Affected: Human and Health Services
----------------------------------------------

Fiscal Impact:	None

Staffing	None
Implications:	

PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist		
	Albert Bouchahine, Manager of Classification and Compensation		

Human Resources and Management Contact(s):	Date of Contact:	Type of Contact:	<u>Reason:</u>
Arnell Hurt, SPA 5 –	1/18/2022	Email	Class Spec Draft Review
Client Support	2/11/2022	Email	Reminder
Services HHS	2/24/2022	Email	Reminder
Leon Harris, Assistant	1/18/2022	Email	Class Spec Draft Review
Director	2/11/2022	Email	Reminder
	2/24/2022	Email	Reminder
Jim Battigaglia,	3/22/2022	Email	Pay grade evaluation
Archer Consultant			

CURRENT CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
18101	Supervisor, Engineering Maps	Public Works	Exempt	12A
PROPOSED REVISED CLASSIFICATION				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
18101	Supervisor, Engineering Maps	Fiscal Office	Exempt	12A

Requested By:	Personnel Review Commission

Rationale:	Update made per the Fiscal Office's request. The Department was changed
	from Public Works to the Fiscal Office as the County Charter placed this
	responsibility under the Fiscal Office. The licensure requirements were
	removed as they were determined by management to be unnecessary for this
	position – the Chief Surveyor is responsible for any official documents that
	require a license.

No. of Employees	None (0)
Affected:	

Dept.(s) Affected:	Public Works, Fiscal Office

Fiscal Impact: None
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Staffing	None
Implications:	

PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist	
	Albert Bouchahine, Manager of Classification and Compensation	

Human Resources	Date of Contact:	Type of Contact:	Reason:
and Management			
Contact(s):			
Lisa Rocco, Director	2/16/2022	Email	Copied on communications
of Operations			
Brian O'Malley,	2/16/2022	Email	Discussion of necessary changes
Administrator of Real			
Estate Services			
Kelli Neale, PO4 - HR	2/2/2022	Email	Notification of Request
	2/16/2022	Email	Discussion of necessary changes
	4/20/2022	Email	Request Form
Jim Battigaglia,	4/27/2022	Email	Pay grade question
Archer Consultant			

PROPOSED DELETED CLASSIFICATIONS				
Class Number	Classification Title	Department	FLSA Status	Pay Grade
12141	Crime Analyst	Sheriff's Department	Exempt	11A

Requested By:	Personnel Review Commission

Rationale:	This position is currently vacant and the duties previously performed by this
	position will be performed by an employee in the Intelligence Analyst
	classification.

No. of Employees	None
Affected:	

Dept.(s) Affected: Sheriff's Department
-----------------------------------------

Fiscal Impact: None		Fiscal Impact:	None
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Staffing Implications:	None

PRC Contact(s):	Verona Blonde, Classification and Compensation Specialist
	Albert Bouchahine, Manager of Classification and Compensation

Human Resources	Latanya Jackson-Williams, Talent Acquisition and Employment Specialist
Contact(s):	Julie McNulty, Manager, Talent Acquisition and Employment Specialist

Management	None
Contact(s):	

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Benefits Analyst	Class Number:	14071
FLSA:	Exempt	Pay Grade:	9A
Dept:	Human Resources	XHIBIT A	

#### **Classification Function**

The purpose of this classification is to assist the Benefits Manager with overseeing the day-to-day administration and analysis of County's benefits and wellness programs and to ensure compliance with County policies and applicable benefits legislation.

#### **Distinguishing Characteristics**

This is a journey level classification with the responsibility to work with the Benefits Manager to research, analyze, audit, and administer benefits plans and wellness programs to support the overall mission of Cuyahoga County. Employees in this class work in collaboration with the Benefits Manager to perform ongoing analysis of benefits costs as well as return on investment for individuals and Cuyahoga County. Employees receive general direction from management in the form of broad objectives and receive instruction or assistance as new or unusual situations arise and are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 40% +/- 10%

Assists Benefits Manager with day-to-day administration of the County's benefits programs; processes benefit changes, new hire and qualifying event enrollments, and terminations; revises and updates benefits plan documents; reviews data to ensure that payroll deductions are correct; receives employee requests for changes to benefits plans and determines whether an employee is eligible; prepares and disseminates information about employee benefits; calculates retroactive benefits deductions due to benefits changes; prepares notifications and invoices for employees on unpaid leave; removes ineligible dependents from employee benefits and notifies employee; processes Evidence of Insurability approvals and denials; submits enrollment information for ineligible dependents and employees on unpaid leave into vendor system for COBRA eligibility as appropriate; receives checks for benefits payments and submits for processing; prepares and submits death claims to vendor; performs audits of benefits information as necessary.

#### 25% +/- 10%

 Acts as a point of contact for benefits program related support and communications; provides support and assistance to County employees, beneficiaries, and Human Resources with benefits plan options, eligibility, and claim questions and issues; responds to telephone and email inquiries from County employees and resolves or refers issues as appropriate; assists beneficiaries through the claims process for deceased employees and their dependents; coordinates with other County departments, vendors, and consultants to resolve issues or communicate information (e.g., vendor system issues, HRIS system issues, advise of enrollment updates, etc.).

#### 25% +/- 10%

 Performs benefits program related data entry and reporting; performs data entry and updates to HRIS and vendor systems for benefits related data; reviews reports (e.g., vendor error reports, vendor reconciliation reports, MSA reconciliation reports, etc.) in vendor and HRIS systems, identifies discrepancies, and resolves errors; creates various biweekly and monthly reports (e.g., eligibility reports, retroactive deductions reports, FSA reports, DOE reports, Flex roster, etc.).

#### 10% +/- 5%

Performs research, analysis, and reporting to support and make recommendations for decisions
regarding benefits program strategies, policies, and processes; assists with benefit analysis requests
regarding unions; researches and remains abreast of government regulations, legislation, and
benefits trends; assists with research and analysis to ensure that benefits plans meet healthcare law
requirements; produces comprehensive benefits analyses reports as requested by management;
identifies and makes recommendations for process improvements regarding administering and
monitoring benefits programs.

5% +/- 2%

• Supports open enrollment by performing the drafting, editing, and distribution of benefits enrollment communications to employees and qualified beneficiaries; assists Benefits Manager with project plan development; trains HR as well as internal and external partners on enrollment process and plan design changes; assists with open enrollment system creation, testing, and verification.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in business administration, human resource management, labor relations, employment relations, or a related field of study with three (3) years of benefits administration experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

• No certificates or licenses required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

 Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

• Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), database software (Microsoft Access), HRIS software (S3 Payroll, GHR), and benefits administration software (WageWorks, CVS, Guardian, P&A, etc.).

#### Supervisory Requirements

• No supervisory responsibilities required.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

## Page 486 of 899

#### **Benefits Analyst**

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including surveys, benefits packages, internal benefits and wellness data, external benefits and wellness data, vendor contracts, vendor billing, reconciliation reports, eligibility reports, and budgetary information.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, Health Insurance Portability and Accountability Act (HPAA), Affordable Care Act (ACA), Consolidated Omnibus Budget Reconciliation Act (COBRA), Internal Revenue Service (IRS) Guidelines, and Benefits Manual.
- Ability to prepare benefits and wellness communications, presentations, notices, invoices, various reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret human resource benefits terminology and language.
- Ability to communicate effectively with coworkers in Human Resources, IT, other County employees, County employee's dependents, vendors, and the general public.

#### Environmental Adaptability

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Benefits & Wellness Specialist



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Business Services	Class Number:	11041
FLSA:	Exempt	Pay Grade:	16A
Dept:	All Departments	EXHIBIT B	

#### **Classification Function**

The purpose of this classification is to manage and coordinate the business services activities for a County department.

#### **Distinguishing Characteristics**

This is a management-level classification that is responsible for coordinating and managing the business service and fiscal management activities for an assigned County department(s) as well as supervising lower-level supervisors and other assigned staff. This class works under administrative direction and requires advanced knowledge of business administration and professional management techniques in order to plan, direct, and manage fiscal, administrative, and management functions for assigned department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. Duties and percentage of time spent will vary according to department assignment.

#### **Essential Job Functions**

## The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

Plans, directs, and coordinates the fiscal management activities for a County department(s); participates in budget planning, review, and preparation activities in coordination with department leadership; oversees accounts receivable and accounts payable activities; monitors receipt and disbursement of funds and ensures compliance with policies and procedures; performs cash flow management activities for department's accounts and reconciles accounts; directs general procurement activities for department(s) including approving transactions in the procurement system; reviews and updates fiscal policies and procedures and ensures compliance with applicable local, state, and federal regulations; establishes and oversees implementation of fiscal controls; coordinates with other County departments to accomplish various fiscal activities (contract development, procurement reviews, budget development/defense, software training and use, etc.); participates in forecasting and strategic planning regarding budgetary and fiscal matters and financial performance; outlines needed adjustments

#### 20% +/- 10%

Coordinates and manages the business services activities for a County department; analyzes
operations for fiscal and operating improvements and makes recommendations; communicates and
coordinates with department leadership regarding fiscal activities and impact on business services;
coordinates capital projects' fiscal management; coordinates and assists with contract management
activities including determining purchasing requirements, vendor selections, contract negotiations,
and contract awards, amendments, and terminations; coordinates grant management activities;
ensures compliance with regulations in handling of federal/state funds; ensures that department and
program fiscal operations are in compliance with applicable local, state, and federal regulations.

## Page 489 of 899

#### 15% +/- 5%

Supervises and directs the work of lower-level supervisors and other assigned staff; directs staff to
ensure work completion and maintenance of standards; plans, assigns, and reviews work;
coordinates and/or provides training and instruction; evaluates employee performance; responds to
employee questions, concerns, and problems; approves employee timesheets and leave requests;
prepares and reviews documents related to timesheets, requests for leave, and overtime; develops
and monitors unit work plans and work performance standards; monitors and provides for employee
training needs; meets with employees individually and as a unit; recommends personnel actions
including selection, promotion, transfer, discipline, or discharge.

#### 15% +/- 5%

• Administers and manages various aspects of County, State, and Federal programs including program budget, expenditures, eligibility costs, random moment time studies, cost allocations, and contracts.

#### 10% +/- 5%

 Coordinates preparation and maintenance of records, reports, and studies related to fiscal activities and operations; oversees preparation of department financial and budget reports, federal reports, analytical reports of fiscal operations, statistical financial statements, cash flow projections, staffing forecasts, expenditure reports, cost allocation plans, inventory reports, fiscal ledgers, and federal grant budget revisions and summaries; ensures all required reporting is completed in accordance with state and federal regulations and by the specified deadlines; cooperates and assists with state and federal auditing process.

#### 10% +/- 5%

• Performs related administrative responsibilities; responds to emails and phone calls; attends and conducts various trainings and meetings; conducts and coordinates management studies; functions as liaison with other internal County departments and external government entities, organizations, and businesses;.

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in business administration, accounting, finance, or related field with six (6) years of accounting, fiscal, or budget administration experience including four (4) years in a supervisory capacity; or any equivalent combination of education, training, and experience.

#### Additional Requirements

• No special license or certification is required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

• Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

 Ability to operate a variety of software including database software (Microsoft Access), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), enterprise business management software (Infor Lawson), and various database software depending on department assignment.

## Page 490 of 899

Manager, Business Services

#### Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and general math.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people
  deciding the time, sequence of operations or events within the context of a process, system or
  organization. Involves determining the necessity for revising goals, objectives, policies, procedures,
  or functions based on the analysis of data/information, and includes performance reviews pertinent
  to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including financial reports, budget reports, assessment reports, invoice vouchers, payroll forms, disbursement reports, contracts, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, Ohio Administrative Code, Employee Handbook, state reporting requirements, federal and state funding and program regulations, purchasing manuals, and administrative procedures.
- Ability to prepare financial statements, statistical reports, summary reports, contracts, budgets, budget projections and allocations, vouchers, performance reviews, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting and basic legal terminology and language.
- Ability to communicate with County Council, directors, managers, supervisors, subordinates, other County employees, state and federal employees, contractors, vendors, consultants, and the general public.

#### **Environmental Adaptability**

• Work is typically performed in an office environment.

## Page 491 of 899

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Investigation	Class Number:	19023
FLSA:	Exempt	Pay Grade:	15A
Dept:	Health and Human Services	EXHIBIT C	

#### **Classification Function**

The purpose of this classification is to organize, coordinate, and direct the activities of the Investigation Department and its personnel.

#### Distinguishing Characteristics

This is a manager level classification that is responsible for managing investigations into fraud or overpayments for both public assistance programs and internal investigations across Health and Human Service agencies as well as supervising a staff of Investigation Supervisors, Internal Audit staff, and other assigned staff. This position oversees the operations and promotes the efficiencies of the Investigation Department, incorporates process improvements, and ensures that work meets time and quality objectives. The incumbent exercises discretion in addressing organizational issues according to applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

#### 35% +/- 10%

Supervises Investigation Supervisors, Internal Audit staff, and other assigned staff; directs staff to
ensure work completion and maintenance of standards; plans, assigns, and reviews work;
coordinates and/or provides training and instruction; evaluates employee performance; responds to
employee questions, concerns, and problems; approves employee timesheets and leave requests;
prepares and reviews documents related to timesheets, requests for leave, and overtime; develops
and monitors unit work plans and work performance standards; monitors and provides for employee
training needs; meets with employees individually and as a unit; recommends personnel actions
including selection, promotion, transfer, discipline, or discharge.

35% +/- 10%

 Manages the Investigation Department and its activities; oversees and ensures that the department functions in compliance with local, state, and federal regulations and guidelines; develops and implements departmental procedure and policies for fraud prevention, detection, prosecution, and recovery; gathers and analyzes department performance data; analyzes operations to evaluate department performance and to determine areas of program improvement or policy change; directs, plans, and implements policies, objectives, and activities of department to ensure continuing operations.

20% +/- 10%

 Performs investigative duties; provides guidance and assistance to assigned staff on claims cases or internal cases; provides assistance to case prosecutors and federal and state agencies during all stages of trial proceedings; oversees County public assistance collections; reviews, edits and approves all reports submitted to court; reviews and approves subpoenas and investigative plans; handles grievances and attends grievance hearings.

## Page 493 of 899

#### 10% +/- 5%

 Performs supporting administrative responsibilities; prepares various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates and collaborates with federal and state fraud units, law enforcement, and courts to enhance fraud program; serves as department liaison with other agencies; prepares and presents reports of investigation department functions.

#### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, finance, law, criminal justice, or related field with five (5) years of criminal or administrative investigative experience including two (2) years of supervisory experience; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

#### **Additional Requirements**

• No additional license or certification is required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

• Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

• Ability to operate a variety of software including database software (Microsoft Access), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), publishing software (MS Publisher, PowerPoint), and case management information systems.

#### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Manager, Investigation

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including prosecution reports, budget reports, delinquency reports, Court disposition reports, subpoena requests, memos, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, the Employee Handbook, program guidelines, and ethics policies.
- Ability to prepare monthly, quarterly, and annual summary reports, collections data, claims processed summary, investigation report, grievance responses, department policies and procedures, performance evaluations, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret related legal and medical insurance terminology and language.
- Ability to communicate effectively with staff, coworkers, supervisor, Director, clients, case targets, witnesses, Court personnel, County Prosecutors, attorneys, auditors, law enforcement personnel, other County, State and Federal personnel, Unions, and the general public.

#### Environmental Adaptability

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Page 495 of 899

## **CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION**

Class Title:	Supervisor, Engineering Maps	Class Number:	18101
FLSA:	Exempt	Pay Grade:	12A
Dept:	Fiscal Office	EXHIBIT D	

#### **Classification Function**

The purpose of this classification is to plan, coordinate, schedule, and supervise the Tax Map Unit and maintain information for the Geographical Information System.

#### **Distinguishing Characteristics**

This is the first line supervisory level classification, working under direction of management within the Fiscal Office. The employee works within a framework of policies, procedures and regulations. The incumbent ensures that the unit's activities are performed in a timely manner and according to requirements.

#### **Essential Job Functions**

## The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Approves all survey plats, condominium plats, lot splits and new legal descriptions for property within the County; maintain the property tax maps for the County; maintains the property information for the GIS.

• Assists the public in the filing of plats and deeds.

- Review, revises and corrects mistakes or errors in the tax maps.
- Supervises and directs the work of Tax Map Technicians and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

 Assists the Fiscal Office in interpreting legal descriptions; assists the Prosecutor's Office in interpreting legal descriptions on foreclosed property; provides the Prosecutors Office with 1,000foot radius maps.

25% +/- 10%

20% +/- 10%

#### Minimum Training and Experience Required to Perform Essential Job Functions

• Bachelor's degree in civil engineering or surveying with five (5) years of land surveying experience; or an equivalent combination of education, training, and experience.

#### Additional Requirements

• No special license or certifications required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

• Ability to operate a variety of automated office machines including a computer, multifunction printer, and plotter printer.

#### **Technology Requirements**

 Ability to operate a variety of software and databases including three-dimensional computer aided design software (MicroStation), enterprise content management software (OnBase), and word processing software (MS Word).

#### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend on the discipline or discharge of employees.

#### Mathematical Ability

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, and the ability to perform routine statistics, geometry, and calculus.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including plats for recording, legal descriptions, employee timesheets, letters, survey plats, records retention forms and records disposition forms.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, computer software manuals, Ohio surveying laws, land surveyor reference manual, Ohio land subdivisions, conveyance standards and other related documents.

### Page 497 of 899

- Ability to prepare plat review forms, volume and page charts and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to use and interpret engineering and legal terminology and language.
- Ability to communicate with co-workers, supervisor, other County employees, and the general public.

#### **Environmental Adaptability**

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Crime Analyst	Class Number:	12141
FLSA:	Exempt	Pay Grade:	11
Dept:	Sheriff's Department	EXHIBIT E	

#### **Classification Function**

The purpose of this classification is to manage special projects related to crime analysis and provide support to other divisions within the Sheriff's Department, Department of Public Safety and Justice Services, other County departments, police and other criminal justice agencies.

#### **Distinguishing Characteristics**

This is the journey level classification, working under general supervision within a framework of welldefined policies, procedures, and regulations. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become fully aware of operating procedures and policies.

#### **Essential Job Functions**

## The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

• Manages special projects related to crime analysis; collects and analyzes crime data; prepares reports, computerized crime maps, charts and graphs; presents data and findings to agencies; coordinates and assists with training.

#### 20% +/- 10%

• Provides support to other divisions of the Sheriff's Department, Department of Public Safety and Justice Services, and other County departments with crime analysis; provides analytical and mapping support; builds and maintains databases related to crime data collection and analysis.

### 10% +/- 5%

 Assists municipal police and criminal justice agencies in Cuyahoga County attempting to build crime analysis units by assisting agencies with data analysis, database creation, and mapping; works jointly with agencies on designated projects.

Performs related administrative duties; researches current best practices in crime analysis; learns new methods and software for advanced crime analytics; attends appropriate trainings and meetings, as assigned.

#### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Criminal Justice, Public Policy, Criminology, or related field with three (3) years of criminal justice experience; or any equivalent combination of training and experience.

## Page 499 of 899

#### Additional Requirements for all levels

No special license or certification is required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

• Ability to operate a variety of automated office machines including computer and copier.

#### **Mathematical Ability**

• Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine and advanced statistics.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including reports, agendas and other records for crime analysis capability.
- Ability to comprehend a variety of reference books and manuals including federal laws, state laws, and Personnel Policies and Procedures Manual.
- Ability to prepare correspondence, crime maps, strategic planning reports, crime analysis charts and graphs, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to counsel and advise police agencies and other County departments, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret criminal justice and crime analysis terminology and language.
- Ability to communicate with supervisors, police officers, consultants, sales representatives, US and District Attorney's Office, and Northeast Ohio Regional Fusion Center.

#### Environmental Adaptability

• Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Page 500 of 899

## **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for		
	transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies		
	agencies; and declaring the necessity that this Resolution become immediately effective.		

## Resolution No. R2022-0209

WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2022 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts		<u>Journal Nos.</u>	
A. 5700 – County Airport		BA2210083	
PW700100 – County Airport			
Other Expenses	\$	100,000.00	
The Department of Public Works request of the Automatic Terminal Information This equipment will help provide the tin into or out of the County airport. Fundir a cash balance of \$1,604,408 as of May 3	n Service (ATIS nely update of w ng source is the C	) weather monitoring system. veather conditions while flying	

В.	2280 – Other Health and Safety		BA2210084
	PW280100 – Dog & Kennel		
	Other Expenses	\$ 200,000.00	

The Department of Public Works requests appropriations of \$200,000 to cover increased veterinary contract and supply costs for the kennel. The vet contract is estimated to cost \$100,000 while additional costs related to medical supplies is estimated at \$50,000. The other \$50,000 is needed to fully fund the 2022-23 license renewal program which generates a vast majority of operating revenue for the Animal Shelter. Funding source is from dog license registrations and adoption fees.

C.	1100 – General Fund		BA2218048
	FS100120 – Hotel/Motel		
	Personal Services	\$ 274,000.00	
	Other Expenses	\$ 94,000.00	

The Office of Budget and Management requests appropriations of \$368,000 for the Fiscal Office Hotel and Lodging division. This request is due to an accounting change for recording of operational expenses and will move these expenses from the Hotel and Lodging Excise Tax Fund to the General Fund. This change conforms to Ohio Revised Code and is budget neutral. These operational expenses will continue to be offset from tas revenues and both will be recorded and reported in the General Fund. Funding source is the General Fund.

D.	1100 – General Fund	BA2218049
	FS100160 – General Services	
	Other Expenses	\$ 10,000.00

The Office of Budget and Management requests appropriations of \$10,000 to cover a portion of cloud based Call Center services for the General Services division of the Fiscal Office. These services were not previously charged to the General Services division of the Fiscal Office and not included in the adopted budget. Funding source is General Fund.

E.	2215 – Children Services		BA2222808
	HS215100 – Client Support Services		
	Other Expenses	\$ 20,750.00	

The Office of Budget and Management, on behalf of Health and Human Services -Division of Children and Family Services, requests appropriation of \$20,750 for costs associated with the 2022 graduation ceremony for emancipated youth. The funding source is an award received by the Ohio Department of Job & Family Services (ODJFS).

F. 2285 – Other Judicial	BA2227649
PJ285145 – JJDP Block Grant	
Other Expenses	\$ (154,000.00)

The Office of Budget and Management, on behalf of The Department of Public Safety and Justice Services, is requesting an appropriation decrease of 154,000 to closeout of the FFY2021 Juvenile Justice & Delinquency Prevention (JJDP) Title II Formula Block Grant award (activity PJ-21-JJDP-BG) which was to be used to address juvenile crime and delinquency. The funding source for this decrease was The US Department of Justice, passed through the Ohio Department of Public Safety, had no cash match requirement.

G.	2320 - Treatment Alternatives for a Safer	Comm	1	BA2227650
	CP320125 – Treatment Capacity Expansi	on		
	Personal Services	\$	100,000.00	

The Office of Budget and Management, on behalf of The Common Pleas Court is requesting an appropriation increase of \$100,000 to support the CY2022 Adult Treatment Drug Court grant award (activity CP-22-ATDC) to provide alcohol and drug clinical services to clients not eligible for Medicaid due to being incarcerated or otherwise ineligible for Medicaid. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2022 through December 31, 2022 with no cash match requirement. This grant received Consent Item Approval on April 25, 2022 (Consent Item Approval No. CON2022-36).

Η.	2320 - Treatment Alternatives for a Safe	er Comm		BA2227651
	CP320120 – Adult Drug Court Project			
	Personal Services	\$	100,000.00	

The Office of Budget and Management, on behalf of The Common Pleas Court, is requesting an appropriation increase of \$100,000 to support the CY2022 Cuyahoga County Corrections Center Women's Reentry Program (activity CP-22-JIOP) to pay a portion of the salaries and benefits for two TASC Assessment Specialists and one supervisor who will provide intensive out-patient and counseling treatment services for female inmates in the County Jail. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2022 through December 31, 2022 with no cash match requirement. This grant received Consent Item Approval on April 25, 2022 (Consent Item Approval No. CON2022-36).

I.	2320 – Treatment Alternatives for a Safer		BA2227652	
	CP320125 - Treatment Capacity Expansi			
	Personal Services	\$	100,000.00	

The Office of Budget and Management, on behalf of The Common Pleas Court is requesting an appropriation increase of \$100,000 to support the CY2022 Treatment Capacity Expansion grant award (activity CP-22-TCE) for the purpose of providing

alcohol and drug clinical services to clients not eligible for Medicaid due to being incarcerated or otherwise ineligible for Medicaid. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2022 through December 31, 2022 with no cash match requirement. This grant received Consent Item Approval on April 25, 2022 (Consent Item Approval No. CON2022-36).

J.	2350 – COVID-19 Cares Act Fund			BA2211619
	FS350200 - COVID19 American Rescue	Plan		
	Other Expenses	\$	119,949,128.50	

The Office of Budget Management is requesting an appropriation increase of \$119,949,128.50 in American Rescue Plan Act funds. This appropriation represents the second tranche in ARPA funds received from the US Treasury. Once this tranche is appropriated, these funds will be transferred to the General Fund. Funding Source is American Rescue Plan Act Funds.

Κ.	1100 – General Fund	BA2211621
	FS100500 – ARPA – Govt Serv	
	Other Expenses	\$ 119,949,128.50

The Office of Budget Management is requesting an appropriation increase of \$119,949,128.50 in American Rescue Plan Act funds. This appropriation represents the second tranche of ARPA funds the County received and claimed as revenue replacement funds and allocated for salaries and benefits for employees who provided government services. This transfer is an eligible use as provided by the American Plan Rescue Act. Funding source is General Fund.

L.	2260 – Human Services		BA2224408
	HS260350 – Homeless Services		
	Other Expenses	\$ 2,225,000.00	

The Office of Budget and Management, on behalf of Homeless Services is requesting appropriation in the amount of \$2,225,000 for Covid Recovery and Prevention, Emergency Weather Plan Services, Continuum of Care – Coordinated Entry, and Fiscal/Grant staffing. The funding source is the Health & Human Services Levy.

**SECTION 2.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts				<u>Journal Nos.</u>	
A.	FROM	1: 2215 – Children Services HS215115 – Adoption Services			BA2222807
		Other Expenses	\$	800,000.00	
	TO:	2215 – Children Services HS215110 – Purch. Congregate &	Foster Care		
		Other Expenses	\$	800,000.00	

The Office of Budget Management, on behalf of the Division of Children and Family Services, requests an appropriation transfer of \$800,000 to cover the Board & Care cost for children in custody. The funding source is the HHS Levy.

**SECTION 3.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following cash transfers between County funds:

#### **Fund Nos./Budget Accounts**

Journal Nos.

A.	FROM	: 2255 - Health and Human Services FS255105 – HHS Levies 4.8 Subsid	•		CT2226031
		Trans Out – Transfer Out	\$	250,000.00	
		2257 – HHS Levy 4.7 FS257110 – HHS Levies 4.7 Subsic Trans Out – Transfer Out	lies (2020) \$	250,000.00	
	TO:	2260 – Human Services WF260115 - Educational Assistance Trans In – Transfer In	e (CEAP) \$	500,000.00	

The Office of Budget and Management requests a cash transfer of \$500,000 for Workforce Development's 2nd half subsidy. Funding source is the 4.7 and 4.8 Health and Human Services Levies.

В.	FROM: 2257 - HHS Levy 4.7			CT2226032	
		FS257110 – HHS Levies 4.7 Subsi	dies (2020)		
		Trans Out – Transfer Out	\$	111,150.00	
	TO:	2260 – Human Services FS260110- OSU Extension Trans In – Transfer In	\$	111,150.00	

The Office of Budget and Management requests a cash transfer of \$111,150 for the Ohio State Extension 2nd half subsidy. The Funding source is the 4.7 Health and Human Services Levy.

C.	FROM	DM: 2350 – COVID-19 CARES Act Fund		CT2211620
	FS350200 – COVID-19 American Plan Rescue act			ue act
		Trans Out – Transfer Out	\$	119,949,128.50
	TO:	1100 – General Fund		

TO:1100 – General FundFS100500 – ARPA Government ServicesTrans In – Transfer In\$ 119,949,128.50

The Office of Budget and Management requests a cash transfer in the amount of \$119,949,128.50 from the American Rescue Plan Act fund to the General Fund. This

### Page 505 of 899

transfer is an eligible use as provided by the American Plan Rescue Act. Funding source is American Rescue Plan Act funds.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution
was duly adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC047 July 5, 2022



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: June 24, 2022

Re: Fiscal Agenda – 7/5/2022 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **July 5**, **2022**. The requested fiscal items, including additional appropriation increases and decreases, are necessary to reconcile the originally adopted 2022 Budget. Items of note on this agenda include:

- Request to provide appropriation increase as requested
- Request grant appropriation as requested
- Appropriation transfer as requested
- o Cash Transfers

<u>Additional Appropriation Summary</u> – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	ltem	Funding Source	Purpose
Public Works	\$100,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$200,000.00	В	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$368,000.00	С	General Fund	Appropriation Increase
Fiscal Office	\$10,000.00	D	General Fund	Appropriation Increase

Children and Family Services	\$20,750.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$ (154,000.00)	F	Grant Funded – No General/HHS Levy Fund Impact	Appropriation Decrease
Common Pleas Court	\$100,000.00	G	Grant Funded – No General/HHS Levy Fund Impact	Grant Appropriation Increase
Common Pleas Court	\$100,000.00	Н	Grant Funded – No General/HHS Levy Fund Impact	Grant Appropriation Increase
Common Pleas Court	\$100,000.00	I	Grant Funded – With General/HHS Levy Fund Impact	Grant Appropriation Increase
Office of Budget and Management	\$119,949,128.50	J	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Office of Budget and Management	\$119,949,128.50	K	General Fund	Appropriation Increase
Homeless Services	\$2,225,000.00	L	HHS Levy	Appropriation Increase

**Appropriation Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	ltem	Funding Source	Purpose
Children and Family Services	\$800,000.00	A	HHS Levy	Appropriation Transfer

**<u>Cash Transfer Summary</u>** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	ltem	Funding Source	Purpose
Office of Budget and Management	\$500,000.00	A	HHS Levy	Cash Transfer
Office of Budget and Management	\$111,150.00	В	HHS Levy	Cash Transfer
Office of Budget and Management	\$119,949,128.50	С	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

Page 509 of 899

# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's appointment of Dr. Charles
	Modlin to serve on the Cuyahoga County
	Citizens' Advisory Council on Equity for
	unexpired term ending 7/14/2024 and
	declaring the necessity that this Resolution
	become immediately effective.

# Resolution No. R2022-0210

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, County Executive has nominated Dr. Charles Modlin (replacing Cordell Stokes) to serve on the Cuyahoga County Citizens' Advisory Council on Equity, for the unexpired term ending 7/14/2024.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dr. Charles Modlin (replacing Cordell Stokes) to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the unexpired term ending 7/14/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	seconded by	, the foregoing Resolution
was duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_\_,20



Armond Budish Cuyahoga County Executive

June 23, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

### Re: Cuyahoga County Citizens' Advisory Council on Equity

**Dear President Jones:** 

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- Dr. Charles Modlin, unexpired term ending 7/14/2024
  - o Replacing Cordell Stokes
  - Currently resides in Shaker Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: BVU Business
     Volunteers Unlimited, Health Legacy of Cleveland, 100 Black Men of Greater
     Cleveland, Buckeye Health Plan Board of Directors

The nominee's resume is attached for you to review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 53 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at 216-698-2544.

Sincerely,

Armond Budish Cuyahoga County Executive



**Dr. Charles S. Modlin, Jr., M.D., MBA,** son of the late Charles & Grace Modlin, and represented Cleveland Clinic's FIRST EVER AND ONLY African American Staff Kidney Transplant Surgeon and Cleveland Clinic's FIRST EVER African American Staff Urologist. Dr. Modlin served on the staff of Cleveland Clinic from 1996-2021. He is recognized as being one of only a few black transplant surgeons in the entire country and the only one who is also a urologist. He is also a public speaker. Dr. Modlin is also a nationally renowned innovative leader in Community Outreach Engagement, Advocacy, Education & Health Navigation which he innovated as a tool in the elimination of health disparities.

As a kidney transplant surgeon, Dr. Modlin served as an invaluable and productive member of Cleveland Clinic's kidney transplant team and is most proud of having participated with the team in the care of thousands of kidney transplant patients and personally having helped enhance the lives of the more than 500 patients for whom he has personally performed kidney transplants at Cleveland Clinic main campus and at the Clinic's prior renal transplant affiliate programs at St. Elizabeth Hospital in Youngstown, Ohio and Akron City Hospital (1996-2003), affiliate programs where he also served a portion of his time in the role as surgical director of renal transplantation. In his capacity as both a kidney transplant surgeon and urologist at Cleveland Clinic, he is also proud of having helped provide surgical training to numerous kidney transplant

fellows and urology residents. While a member of the Cleveland Clinic staff, Dr. Modlin in addition attended patients and served Cleveland Clinic not only at Main Campus but also served as *Director of Urological Surgery & Urological Trauma Surgery* at Huron Hospital and attended to patients at South Pointe Hospital, Stephanie Tubbs Jones Family Health Center and formerly also provided brief coverage at Euclid Hospital and Marymount Hospitals.

Dr. Modlin is board certified by the American Urological Association and as staff has performed thousands of urological surgical operations at Cleveland Clinic. He was inducted as a Fellow of the American College of Surgeons, has authored numerous scientific publications and book chapters in urology and kidney transplantation, including publications on innovations in renal transplantation surgical techniques, and publications on minority health disparities. He served as a guest editor of a special series on *Disparities in Health* of the *Cleveland Clinic Journal of Medicine* and has delivered numerous invited plenary national scientific presentations locally and nationally, and has served as a visiting professor at several academic medical centers, medical schools and universities and local and national conferences across the country, including Northwestern University, UC Irvine, Cleveland Clinic Florida, University of Illinois at Chicago, Michigan State University of Akron, the College of William & Mary, Texas Tech University, Morehouse College, Meharry Medical College, University of North Carolina and others, and internationally at medical centers in Spain and Nigeria, Africa.

Dr. Modlin is the first and only African American at Cleveland Clinic to date to serve as President of Cleveland Clinic's Medical Staff, for which he focused his efforts on staff advocacy. He proudly served as an elected member of Cleveland Clinic's Board of Governors, Board of Directors and Board of Trustees and was appointed in 2008 as Cleveland Clinic Executive Director of Minority Health by former Chief of Staff Dr. Joseph Hahn. In this role, he helped facilitate the development of health equity programs throughout the enterprise to improve health outcomes in populations predisposed to health disparities. Cleveland Clinic CEO Dr. Tom Mihaljevic appointed him in 2018 as Cleveland Clinic Physician Lead for Public Health Community Partnerships. Dr. Modlin also established in 2006 the Louis Stokes Health Equity Lecture Forum, and he collaborates in partnership with Cleveland Clinic's Office of Diversity, having partnered in establishing the Diversity-Minority Men's Health Center Health Equity Speaker Series, and he also served as physician-lead for the Office of Diversity's Daniel Hale Williams Saturday Academy. He has served as a research and career mentor for numerous students in the Office of Civic Education since its inception, and he routinely mentors high school, college, graduate, medical and nursing students to expose them to and guide them on their paths to pursuing careers in the health professions. He also served as a mentor to other Cleveland Clinic professional staff. He has also has collaborated with Cleveland Clinic's Office of Professional Staff Diversity and actively served on several Cleveland Clinic leadership committees. Dr. Modlin, in collaboration with Glickman Urological & Institute Chair, Dr. Eric Klein, also established the nation's first African American Biorepository which serves as a resource for basic science investigators to study the genomic causes contributing to the pathogenesis of health disparities. In 2019 Dr. Modlin established an Annual Cleveland Clinic Black History Patient Appreciation Lecture & Recognition Series to honor and recognize the life, living legacy, and contributions of current African American Cleveland Clinic patients and in

2020 established the Inaugural Cleveland Clinic Black Doctors Black History Appreciation Lecture Series.

In 2004, Dr. Modlin Founded and Established Cleveland Clinic's Minority Men's Health Center (MMHC) and in 2003 established Cleveland Clinic's nationally renowned Annual Minority Men's Health Fair. Dr. Novick, in his Cleveland Clinic History of Urology, since 1921 Book included the Minority Men's Health Fair in this book as representing an important milestone in the history of urology at Cleveland Clinic. Dr. Toby Cosgrove, former Cleveland Clinic CEO recognized the contributions of the Minority Men's Health Fair during several of his State of the Clinic Addresses and current CEO Dr. Tom Mihaljevic has acknowledged the valuable contributions of Dr. Modlin efforts in leading and advancing Cleveland Clinic's Community Cornerstone imperatives. Dr. Eric Klein, chairman of the Clinic's Glickman Urological & Kidney Institute, said in regards to Dr. Charles Modlin, "Nothing gets in his way when he wants to accomplish something. He's focused and intense. When he pursues a task, he becomes a real bulldog." Although the health fair is now supported by many staffers and vendors, Dr. Klein stated that Modlin launched it "almost single-handedly."

The *Minority Men's Health Fair* welcomes all men regardless of race or ethnicity, since its inception, has served, saved, benefited and improved the lives of countless men by providing free preventive health screenings, health examinations, and health information to over 35,000 men to address the significant health disparities which disproportionately afflict men of color. The health fair has been expanded to include four sites in NE Ohio and also virtually by distance health technology serves men in Florida. The health fair will expand to include the SUNY Downstate in New York City in 2019 and plans are underway to expand to Cleveland Clinic Florida.

Dr. Modlin is proud of his persistent work in building trusting relationships between Cleveland Clinic and the community, from homeless shelters to City Hall, and in forming important community partnerships central to facilitating Cleveland Clinic's goals to improving the health status and outcomes of the community environs in which Cleveland Clinic resides. In 2011, Dr. Modlin was named by *The Atlanta Post* as one of the *Top 21 Black Doctors in America*. Dr. Modlin is humble and accepts these honors in the name of his parents and his many colleagues and all the caregivers at Cleveland Clinic. He emphasizes that such recognitions are important for the purposes of inspiring others to dedicate their lives to helping others and to inspiring and empowering students to believe that if he can be successful, with hard work, dedication and determination they too can succeed. As such, he proudly has been featured in *MD Magazine, Jet Magazine*, and *WebMD*, and, with modesty, he has graced the covers of several magazines including *African American Lifestyle Magazine*, *Canvas Magazine*, *Kaleidoscope*, and *Shaker Life* among others.

Dr. Modlin has been honored and served as commencement speaker for John Hay High School, Cleveland High Tech Academy, Cuyahoga Community College, among others, and delivered numerous addresses at academic achievement ceremonies at schools and colleges. Dr. Modlin recently completed authoring his first book, entitled "It Isn't Difficult To Do It If You Know How To Do It," which is a book on success tips for students and others aspiring to be successful in their academic and life pursuits. He is now also authoring "The History of the Minority Men's Health Fair" book. He has been featured numerous times in Cleveland's Call & Post and the Cleveland Plain Dealer Newspapers, including in the Plain Dealer's feature, "The Secret of My Success." Dr. Modlin has been featured in each issue of Who's Who in Black Cleveland and was among a select few of Cleveland high profile leaders featured in its inaugural issue as one of "Cleveland's Most Interesting Personalities."

Dr. Modlin graduated from Northwestern University in 1983 and from Northwestern University Feinberg School of Medical School in 1987 and was inducted into the AOA Honor Medical Society by Northwestern University Medical School. He remains a very active Northwestern University Alumnus and has served as an elected member on the Northwestern University Medical School Alumni Board and class representative, Northwestern University Class of 1983 reunion co-chair, Northwestern University alumni interviewer, and he initiated and led his medical school Class of 1987 Scholarship Endowed Chair campaign. After receiving his M.D. degree from Northwestern, he completed a six-year residency in Urologic Surgery at New York University in 1993 and then completed a three-year fellowship in Kidney Transplantation & Renovascular Surgery at Cleveland Clinic from 1993-1996 under the leadership of Dr. Andrew Novick, whom Dr. Modlin recognizes as being the best surgeon with whom he has ever seen and worked. Dr. Modlin credits recently retired Cleveland Clinic urologist and kidney transplant surgeon Dr. Stuart Flechner as his most impactful mentor who helped him train and develop to become a successful kidney transplant surgeon. During his fellowship Dr. Modlin conducted basic science immunology research in the Lerner Research Institute (1993-1994) under the direction of Dr. Robert Fairchild. He then joined the Cleveland Clinic Staff in 1996 where has practiced urology and renal transplantation surgery an innovated the Clinic's minority health initiatives.

Dr. Modlin is a noted and celebrated national leader for and innovator in the elimination of health disparities and his contributions have been featured in local and national media. He has made numerous appearances on the nationally syndicated *Tom Joyner Morning Radio Show* and also on the BBC, Cleveland's *Ideastream* and numerous times on television, radio, print and social mediums.

Dr. Modlin is quick to credit his successes to his parents and family who raised him to have a strong work ethic, empathy to others and to understand that it is his responsibility to use his medical education to give back to those less fortunate than himself. Dr. Modlin is the first male from his family lineage to graduate high school, like his father, while in excellent academic standing in high school at the age of seventeen, left high school to enter into the U.S. Navy to serve the nation during World-War II. Dr. Modlin also credits his successes to the countless sacrifices of generations of known and unknown unsung heroes who helped pave the way for him to have an opportunity to achieve his medical education, and to his teachers, professors, and mentors who helped guide his way and inspire him. He also is quick to acknowledge that the successes of the *Minority Men's Health Fair* are a direct result of the generosity of thousands of Cleveland Clinic caregiver volunteers, community organizations, community volunteers, sponsors, friends and advisors who come together to donate their valuable time, expertise and their energy, enthusiasm and their hearts and souls to serving the needs of the community. Dr. Modlin is also appreciative of the leadership of Cleveland Clinic and well as to the leadership, his colleagues and caregivers of the Glickman Urological & Kidney Institute, all of who support

the health fair, which takes nearly a year to annually plan, and who understand and embrace the importance that Cleveland Clinic play a leading role in improving the health of the community in which Cleveland Clinic resides. Dr. Modlin dedicates much of this time to community outreach to educate people about the importance of preventive health screenings, to raise health literacy levels in the community, and, given the disproportionate need for kidney transplantation in African Americans, to educate especially black communities regarding the importance of organ & tissue donation and options for living kidney donation as well as imperatives of blood and bone marrow donation.

Dr. Modlin's honors and recognitions are numerous and include several appointments to the Ohio Commission on Minority Health by Ohio Governors Ted Strickland and John Kasich, the Northwestern University Presidential Alumni Medal in 2003, numerous MLK community service awards, including MLK awards from Cleveland Clinic, 2008 Cleveland Cavaliers MLK Community Service Recognition, 2017 Cleveland City Council MLK Award, Southern Christian Leadership SCLC MLK recognition, and he received the most highly prestigious Greater Cleveland Partnership Cleveland Orchestra MLK Community Service Award in 2007. Other recognitions in include the Lifebanc of Ohio community service award, Call & Post 100 Top Influential Leaders recognition, several Cleveland Magazine Best Doctors recognitions, Northwestern University Medical School Inaugural Humanitarianism in Medicine Award, 2016 Crain's Cleveland Health Care Heroes Award, the first African American staff physician to receive the Cleveland Clinic Bruce Hubbard Stewart Humanitarianism Award, and he has received awards and recognitions from the Greater Cleveland Urban League, Greater Cleveland NAACP and many proclamations from Cleveland City Council, Cleveland and East Cleveland Mayors, among many others. In 2015 he received the highly prestigious Black Professional Association Professional of the Year recognition, becoming the first physician to receive this award in the more than 35-year BPA existence.

Dr. Modlin is also a member of the American Urological Association, National Medical Association and other medical societies and has also been very active on numerous local and national non-profit boards, including the Shaker Schools Foundation, Bellflower Center for the Prevention of Child Abuse, Lifebanc of Ohio Multicultural Committee (which he co-founded), Cleveland MOTTEP, Health Legacy of Cleveland and the local and National Boards of the National Kidney Foundation, and he has served three times as the National Kidney Foundation Walk Chairman, walk chair of the African American Wellness Walk, and health committee chairman of the Cleveland NAACP and 100 Black Men of Greater Cleveland. In 2017, Dr. Modlin served as enterprise-wide medical co-chair of Cleveland Clinic's United Way Campaign.

Dr. Modlin's late father, Charles Sr., continues to hold 4-track & field event records in National Senior Games. His late mother Grace Modlin was an elementary school teacher and the first black school teacher in the history of Henry County, Indiana.

Dr. Modlin, while at Cleveland Clinic, focused 24-7-365 on strategizing ways in which to further the Clinic's and the nation's health equity initiatives, and with the little free time he does have he plays trumpet and enjoys spending time with family and friends, reading, listening to music and attending concerts, going to the theatre, museums, *Cleveland Indians* baseball and *Cleveland* 

*Cavalier* Basketball games, and is drawn to the beauty and majesty of the Great Lakes and hiking in the area Metro parks.

Charaly 5 monther MD

Charles S. Modlin, Jr., M.D., MBA



Staff Kidney Transplant Surgeon Board Certified Urologist

<u>Current Position</u> Urology & Medical Director, Office of Diversity, Inclusion & Equity Metrohealth Medical Center



Past Positions

Associate Professor of Surgery (2006-2021) Cleveland Clinic Lerner College of Medicine, Case Western Reserve University Staff, Glickman Urological & Kidney Institute, Department of Urology (1996 – March 2021) Joint Appointment Cleveland Clinic Transplant Center

Founder & Director, Minority Men's Health Center (2003 – March 2021) Executive Director, Minority Health (2008 – 2021) Founder & Director, Cleveland Clinic Multicultural Health Center of Excellence

Cleveland Clinic Board of Governors Board Member (2016 – 2020) Cleveland Clinic Board of Directors (2020) Past President Cleveland Clinic Medical Staff (2017) Member Cleveland Clinic Board of Trustees (2015 – 2017; 2019-2020)

### Page 519 of 899



#### EDUCATION

1983	Northwestern University, Evanston, IL (BA Chemistry)
	Northwestern University Feinberg School of Medicine, Chicago, IL (M.D., Doctor of Medicine)
2011	Ashford University, Clinton, IA (MBA, Masters Business Administration)

#### POSTDOCTORAL TRAINING

- 1987 1989 Internship PGY1-Resident PGY2 Department of General Surgery New York University Medical Center Internship/Preliminary General Surgery (2 years) New York, NY
   Frank Spencer, M.D., Chairman of Surgery
- 1989 1993 Residency, Urological Surgery, New York University Medical Center, Department of Urology, Manhattan, New York, NY Pablo Morales, M.D., Chairman

New York City Hospital Rotations during NYU Residency: Manhattan Veterans Administration Hospital Memorial Sloan Kettering Cancer Center New York University Hospital Medical Center Cabrini Medical Center Bellevue Hospital Medical Center

1992- 1993	Chief Resident, New York University Medical Center, Department of Urology, New York, NY
1993 – 1996	Fellowship, Renal Transplantation/Renovascular Surgery, Cleveland Clinic Foundation, Department of Urology, Cleveland, OH Andrew C. Novick, M.D., Chairman, Department of Urology
1993 – 1994	Fellowship, Department of Immunology Basic Science Research Lab, Cleveland Clinic, Lerner Research Institute, Department of Immunology/Urology, Cleveland, Ohio
	Research Principal Investigator Robert Fairchild, PhD
2008, 2009	Admitted to Weatherhead School of Business Executive MBA Program (Unable to matriculate due to tuition expense and clinical work schedule)
2010 - 2011	Ashford University MBA Degree with Academic Distinction, Clinton, IA (GPA over 4.0)

#### **CERTIFICATIONS & LICENSURES**

- 1988 New York State Medical Board, Albany, NY
- 1998 National Board of Medical Examiners
- 1993 Ohio State Medical Board, Columbus, OH
- 1996 Florida State Medical Board, Tallahassee, FL
- 1999 American Board of Urology: Certification
- 2008 American Board of Urology: Recertification
- 2008 Indiana Medical Board, Indianapolis, IN
- 2019 American Board of Urology: Recertification

#### **PROFESSIONAL EXPERIENCE:**

<b>Profession</b> :	al Sta	aff and Professional Staff Leadership
6/96-3/21		Associate Staff, Department Urology, Section of Renal Transplantation, Cleveland Clinic, Cleveland, Ohio
6/96-3/21		Joint Appointment, Cleveland Clinic Transplant Center
6/04-3/21		Founder & Director, Minority Men's Health Center
4/03-3/21	•	Founder & Director Cleveland Clinic Minority Men's Health Fair (MMHF) Organize Direct & Co-Direct Operations Large, Comprehensive Free Community Health Fair for Men (Regardless of
		Race/Ethnicity)

## Page 521 of 899

- Community Outreach to Promote Health Access & Health Navigation, Health Education/Literacy
- MMHF Event has served since 2003 over. 20,000 men.
- I yearly lead & recruit team of 350-650 Cleveland Clinic & outside community volunteers, secure external sponsorship & conduct numerous media awareness interviews
- MMHF Established at CC Main Campus 2003
- MMHF Expanded 2018 to include Main Campus, Akron General Hospital, Lorain Family Health Center
- MMHF Expanded 2019 to also include Lutheran Hospital

1996-Present	Physician Community Leader, Champion & Organizer
2008-3/21	Appointed Executive Director Minority Health, Cleveland Clinic by Chief of Staff Joseph Hahn, M.D.
2006-3/21	Envisioned and Presented to Cleveland Clinic Executive Team Proposal to Establish Cleveland Clinic Center for Health Equity
2011-3/21	Founder & Director Multicultural Health Center of Excellence: Reformulated Health Equity Center Proposal to Enterprise-wide Multicultural Health Center of Excellence. I am actively and presently implementing several component CC Institute Multicultural Health Centers of Excellence in various Institutes, several already operational
2018-2020	Appointed by Cleveland Clinic CEO Dr. Tomislav Mihaljevic: Physician Lead Public Health Partnerships, Office Cleveland Clinic Governmental Relations
2017	President, Cleveland Clinic Medical Staff
2018	Cleveland Clinic Physician Co-Chair Enterprise-Wide United Way Campaign (appointed by Cleveland Clinic CEO Dr. Cosgrove)
2016	President-Elect, Cleveland Clinic Medical Staff
2016-2020	Cleveland Clinic Board of Governors Medical Executive Committee (MEC): 2016-2017, 2020
2017-2020	Cleveland Clinic Board of Governors APR Lead Reviewer for Pathology & Laboratory Medicine Institute
2018-2020	Cleveland Clinic Board of Governors APR Lead Reviewer for Lerner Research
2019-2020	Director/Lead Community Outreach, Cleveland Clinic Lerner Research Institute Biorepository
2020	Senior Member, Cleveland Clinic Board of Governors
2015-2017	Cleveland Clinic Board of Trustees
2019-2020	Cleveland Clinic Board of Trustees

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### Page 522 of 899

2020	Member, Cleveland Clinic Board of Directors
2020	Cleveland Clinic Minority Covid-19 Strike Force Advocacy Committee
2018-2019	Cleveland Clinic Social Determinants of Health Committee, Chair Dr. Michael Phelan
2004-2021	Cleveland Clinic Minority Resource Employee Committee, Office of Diversity
2019-3/21	Director Community Outreach Cleveland Clinic Bio-Repository Center, Lerner Research Institute, Appointed by Dr. Serpil Erzurum, Chair LRI
2015	Secretary, Cleveland Clinic Medical Staff
2015-2020	Enterprise-wide Policy Committee
2016-2018	Physician Conduct Committee
2011-3/21	Director of Urological Services, Cleveland Clinic Stephanie Tubbs Jones Family Health Center
2018	Cleveland Clinic Special Conduct Committee Task Force, Chair, Linda McHugh
2018-2020	BOG APR Subcommittee
2015-2018	Professional Staff Experience Committee Member
2015-2016	Cleveland Clinic Physician Philanthropy Leadership Committee, Dr. Jeffrey Ponsky, Committee Chair

### ADDITIONALLY PREVIOUSLY HELD CLEVELAND CLINIC STAFF POSITIONS

1996-1997	Clinical Associate, Section of Renal Transplantation, Department of Urology Cleveland Clinic, Cleveland, Ohio
1996-2004	Staff Surgeon, Renal Transplantation St. Elizabeth's Health Care Center, Youngstown, OH
1996-2003	Staff Surgeon, Renal Transplantation Akron City Hospital, Akron, OH
2003	Director, Surgical Renal Transplantation Akron City Hospital, Akron, OH
2003-2004	Director, Surgical Renal Transplantation, St. Elizabeth's Hospital, Youngstown, OH
2004-2006	Staff Urologist South Pointe Hospital, Warrensville Heights, OH
2006-2011	Director of Urological Surgery and Urological Trauma Huron Hospital, East Cleveland, OH

# Page 523 of 899

Previously held CC Staff Privileges at Euclid Hospital & Marymount Hospital to provide urology call coverage when there was a separate Regional Department of Urology.

#### ADDITIONAL CLEVELAND CLINIC LEADERSHIP, COMMITTEES, & ACTIVITIES

- Visionary Leader/Facilitator in Establishing Health Equity Programing Across-Institutes, (Infrastructure for CC Multicultural Health Center of Excellence), 2011-Present:
  - <u>Dermatology</u>, Center for Multicultural Skin Center of Excellence (worked with Dr. Allison Vidimos and Dr. Angela Kyei);
  - o DDSI Health Equity Center (working with Dr. Connor Delany, Dr. Miguel Regueiro)
  - <u>HVI Special Populations Center</u> (worked with Drs. Eric Roselli, Nissen, Kapadia, Svensson, and Betsy Stovsky, HVI Marketing)
  - <u>Minority Stroke Clinic</u>, established April 2019 (I worked with Dr. Gwen Lynch & Stroke Center Director, Dr. Shasim Hussein to encourage and facilitate them in establishing this and I helped author their Minority Stroke Mission Statement)
  - o Multicultural Kidney & Hypertension Center of Excellence, established June 2020
  - o Minority Respiratory Center of Excellence, in development, 2020
  - Multiple additional Minority/Multicultural Health Centers of Excellence under development in additional Cleveland Clinic Institutes
- Founder, Cleveland Clinic Minority Men's Health Center Patient Appreciation Lecture Series, 2019
- Invention Disclosures on File at Cleveland Clinic Innovations, as of April 2019, 3 on file
- Innovative Ideas Regarding Opportunities to Promote Cleveland Clinic Market Share, 2018-Present
- Innovative Ideas Regarding Opportunities to Promote Cleveland Clinic Enterprise-Wide Philanthropy, 1996-Present
- Innovative Ideas Regarding Opportunities for Cleveland Clinic Florida Philanthropy, 2008-Present
- Innovative Ideas to Promote Cleveland Clinic Caregiver Engagement, Cleveland Clinic Parade, 2017-
- Met with Dr. Marc Gillinov to discuss collaboration regarding innovative ideas to promote Cleveland Clinic Caregiver Engagement
- Co-Designed New Logo for Cleveland Clinic Minority Men's Health Fair Shirts
- Coined Cleveland Clinic Minority Men's Health Fair Tagline, "Because You Matter", 2018-
- Contributed to Themes for Cleveland Clinic Department of Urology MenTion It Campaign Themes: men taking health to other men in their families & lives 2017; what women need to know about men's health, 2018
- Founder, Office of Diversity Health Equity Lecture Series, 2018
- Panelist, Office of Diversity Health Equity Lecture Series, 2018
- Cleveland Clinic Office of Professional Staff Diversity Collaborator/Facilitator
- Cleveland Clinic Strategy Office Community Relations Committee, 2019-
- Cleveland Clinic Strategy Office Community Relations Steering Committee, 2019-
- Cleveland Clinic Enterprise-Wide Policy Committee, 2015-Present
- Cleveland Clinic Enterprise-Wide Space Committee, 2018-Present (Committee Chair: Dr. Don Malone)
- Facilitator Cleveland Clinic Acquisition of Cedar Property to Build CC Bio-repository on Cedar Avenue, 2018
- Cleveland Clinic Enterprise-wide Bio-Repository Committee Member, 2018-Present
- 2019 BOG Appointed Member Search Committee Chairman Department Physical Medicine & Rehabilitation
- 2018 Chairman, Cleveland Clinic BOG 5-year LRI Dept. Neurosciences Bruce Trapp Review Committee
- 2018 Chairman, Cleveland Clinic BOG 5-year LRI Dept. Cancer Biology Qing Yi Review Committee

### Page 524 of 899

- 2018-2019 BOG Appointed Member Search Committee Department Chairman General Anesthesiology
- 2016-2017 BOG Appointed Member Search Committee Chairman Department Colorectal Surgery
- 2016-2017 BOG Appointed Member Search Committee Department Cardiothoracic Anesthesia
- BOG Reviewer, Department Community Internal Medicine, 2016-Present
- BOG Reviewer, Lerner Research Institute, 2016-Present
- BOG Lead Reviewer, Lerner Research Institute, 2018-Present
- BOG Reviewer, Department of Behavioral Health, NI, 2016-Present
- BOG Reviewer, Pathology Laboratory Medicine Institute, 2016-Present
- BOG Lead Reviewer, Pathology Laboratory Medicine Institute, 2017-2020
- Cleveland Clinic Physician Conduct Committee, 2016-Present
- Cleveland Clinic Minority Physicians Resource Group and Steering Committee Member
- Cleveland Clinic Leadership Meeting, 2015-Present
- Professional Staff Resource Committee Member, OPSA, 2017-Present
- Cleveland Clinic Patient Experience Leadership Rounds, 2015-Present
- 2016-2018 Cleveland Clinic Staff Physician Experience Committee
- Cleveland Clinic Department of Cardiothoracic Anesthesia Chairman Search Committee 2016
- Cleveland Clinic Office of Diversity, Saturday Academy, Physician Champion, 2012-2016: (Saturday Academy Dissolved due to Health Care Affordability)
- Cleveland Clinic Office of Civic Education Initiatives Mentor, 2006-Present
- Cleveland Clinic Congressman Louis Stokes Mentorship Program Mentor, 2016-Present
- Cleveland Clinic Health Equity Committee Chair
- Cleveland Clinic Journal of Medicine, Special Guest Editor, "Racial Disparities in Health Series", 2008-Present
- Cleveland Clinic Journal of Medicine Reviewer, 2003-Present
- Cleveland Clinic Chief of Staff Focus Group Participant, 2006
- 2006: Established Cleveland Clinic Minority Men's Health Center Louis Stokes Health Equity Lecture Forum, (Past invited speakers, partial list: 2006 Garth Graham, National Office Minority Health; 2006 Former Congressman Louis Stokes, Founder U.S. Congressional Black Caucus Health Brain Trust; President National Medical Association; 2018 Angela Dawson, Executive Director Ohio Commission Minority Health)
- Cleveland Clinic Lerner College of Medicine Renal Anatomy Curriculum Committee Chair, 2004-2005
- Appointed by Board of Governors Member Review Committee, Department of Bioethics 2002-2003, Dr. Susan Rehm Chair
- Minority Men's Health Center: Advisory Board Meetings with Dr. Novick/ Mr. Warren Anderson, Chairman Cleveland President's Council
- Minority Men's Health Fair, April 24, 2003-Present, Founder & Director
- Cleveland Clinic Foundation—John Hay High School Student Preceptor,
- Summer Cleveland Clinic Foundation---John Hay High School Teacher Grant Reviewer
- Cleveland Clinic Foundation—Cuyahoga Community College Clinical Preceptor, Physician-Assistant/ Surgical Physician Assistant Programs
- Cleveland Clinic Foundation Diversity Committee
- 2006-2017 Cleveland Clinic Lerner College of Medicine of Case Western University Renal Anatomy Lecturer; Renal Radiology Curriculum Committee, Chair Urology Section (Renal Core)
- Cleveland Clinic Willoughby Hills Family Health Center Cost Repositioning Committee, appointed by Dr. Ed Sabanegh. Committee Chair, Dr. Josh Miller
- Cleveland Clinic Office of Civic Education Invited Lecturer to entire student body, 2004-Present
- Cleveland Clinic Office of Civic Education Distance Surgery Presentations (Broadcast to several high schools and middle schools, 2008-Present
- Keynote Speaker, Office of Diversity Welcoming Reception, Cleveland Clinic Foundation House, 2014
- Cleveland Clinic Alumni Association, 1993-Present
- Physician Collaborator with Cleveland Clinic Corporate Communications
- Physician Collaborator with Cleveland Clinic News Network and Media Productions

### Page 525 of 899

#### **COMMUNITY & NATIONAL LEADERSHIP (PARTIAL LISTING)**

- Ohio Governor's Minority Covid-19 Strike Force Member, 2020. Appointed by Ohio Governor
  Mike DeWine
- Ohio Governor Mike DeWine's Minority Covid-19 Vaccine Equity Committee, December 2020Present
- Subcommittee Chairman of Education, Outreach, Communications Committee of Ohio Governor's Minority Covid-19 Strike Force, 2020
- Ohio Commission on Minority Health, Ohio Governor Appointed Govs. Ted Strickland & John Kasich, 2006-2017)
- Ohio Commission on African American Males (Ohio Gov. Appointed Ted Strickland, 2006-2008)
- Lecturer Northwestern University & NU Medical School (2007, 2008, 2009, 2017)
- Northwestern University Feinberg School of Medicine Alumni Board (past member, two 3-year terms)
- Northwestern University Feinberg School of Medicine Scholarship Committee (past member)
- Northwestern University Feinberg School of Medicine Class of 1987 Endowed Chair Founder
- Lecturer North Eastern Ohio Medical College, 2016-2017
- National Medical Fellowships Advisory Board
- National Kidney Foundation National Board, 2016-2018
- National Kidney Foundation NE Ohio Board, 2014-Present
- National Kidney Foundation NE Ohio Chapter Kidney Walk Co-Chairman, 2015
- National Kidney Foundation NE Ohio Chapter Kidney Walk Co-Chairman, 2016
- National Kidney Foundation NE Ohio Chapter Kidney Walk Co-Chairman, 2017
- Health Legacy of Cleveland Board Member, 2015-Present
- American Transplant Congress Multicultural Committee
- Additional Visiting Professorships
- Commencement Speaker, John Hay High School, Cleveland, Ohio May 2014
- Commencement Speaker, Cuyahoga Community College Physician Assistant Program, 2016
- Commencement Speaker, High Tech Academy High School, Cleveland, Ohio 2016
- Collaborator, "Aids Taskforce of Greater Cleveland (ATGC)", application to the Federal Office of Minority Health under its' "Bilingual/Bicultural Service Demonstration Program" RFA (OMB Catalog Number 93.15)
- Editorial Board, Journal of the National Medical Association.
- Northwestern University (NUBAA) Steering Committee Member 2003
- Medical Director, Minority Tissue Transplant Education Program (MOTTEP) of Cleveland. 50hours/ year. 1999-2007.
- MOTTEP of Cleveland, Board of Trustees and Medical Advisory Board.
- MOTTEP of Cleveland, Chairman of Education Committee 2005-Present.
- MOTTEP of Cleveland, Gala Committee Chair, 2006.
- LifeBanc of Ohio, Medical Advisory Board
- LifeBank of Ohio, Founder Multicultural Council
- Community Organ Donation Focus Groups
- Urban League of Greater Cleveland, Board of Trustees, 2006-2010.
- Bellflower Center for the Prevention of Child Abuse, Board of Trustees, 2006-2008
- Cleveland NAACP, Board of Trustees and Chair of Health Committee, 2005-Present.
- 100 Black Men of Greater Cleveland, Board of Trustees and Chair Health Committee, 2005-Present
- 100 Black Men of Greater Cleveland, Gala Honorary Chair
- Shaker Schools Foundation, Board of Trustees, 2001-2006, Past Secretary 2004-2006
- Administrative Board, Church of the Savior, Cleveland Heights, Ohio. 1999-2001
- PTO, Shaker Heights City Schools, Shaker Heights, Ohio
- Physician-On-Call, Interfaith Hospitality Network, Church of the Savior, Cleveland Heights, Ohio
- Community Advisor and Invited Speaker: Prostate Cancer In African-American Men. Second Baptist Church, Steubenville, OH April 1998.
- Community Advisor and Invited Columnist: The Courier Times Newspaper, Column Topic: Prostate Cancer Screening New Castle, Indiana

### Page 526 of 899

- Community Advocate and Advisor: United States Senior Olympics Sports Classic. National Organization to Promote Health and Preventive Care for US Senior Citizens
- Board of Trustees, Shaker Schools Foundation, Shaker Heights City Schools, Shaker Heights, OH
- Greater Cleveland Partnership, Advisory Board (former board member)
- 100 Black Men of Greater Cleveland (Executive Team and Health Committee Chair 2005-Present)
- Yo Cleveland
- PolicyBridge Cleveland Think Tank (former board member)
- Northwestern University, Class of 1983, 35<sup>th</sup> Reunion Co-Chair, 2018
- Northwestern University, Class of 1983, 30th Reunion Co-Chair, 2013
- Northwestern University, Class of 1983, 35th Reunion Co-Chair, 2018
- Northwestern University Feinberg School of Medicine 25th Reunion Co-Chair, 2012
- Northwestern University Feinberg School of Medicine 30th Reunion Co-Chair 2017
- Visiting Professorships
- National Transplants Games 2016 Cleveland Venue Co-Leader with Greater Cleveland Sports Commission to win bid for Cleveland to host 2016 National Transplant Games: (projected infusion of \$10 Million Dollars into Cleveland economy)
- National Senior Games Cleveland Venue Co-Leader with David Gilbert Greater Cleveland Sports
   Commission to win bid
- Member, Cleveland Foundation Community Advisory Board
- Cleveland Foundation African American Resource Group
- National Republican Convention Cleveland Clinic Co-Leader/Health Education Lecturer, 2016
- LEAD SAFE Cleveland Committee member & Lead Physician Public Health Partnerships, 2018-
- HIP Cuyahoga Meeting 2018
- Member LEAD SAFE Cleveland Subcommittees: Resource Development and Lead Safe Summit, 2018-
- Business Volunteers Unlimited Board Member, Cleveland Clinic Representative to the Board, Appointed by External Affairs Executive Director Kristen Morris, 2018-
- John Hay High School of Science and Medicine, Career Mentorship Lecturer, April 5, 2019
- Greater Cleveland American Red Cross Two Blood Donor Drives, 2014
- Cleveland Chapter, National Bone Marrow Association Donor Drive, 2006
- Registered on Bone Marrow Donor Registry, 1983
- Blood Donation Donor
- Hosted Community Appreciation Events at the old Health Space Cleveland Museum, Euclid Avenue, 2003, 2004
- May 2019, Honorary Chair, American Heart & Stroke Association Power of Laughter Luncheon

#### HONORS AND AWARDS (Partial Listing)

- First Place Award, Clinical Research, Living Unrelated Renal Transplantation at the
- Cleveland Clinic Foundation, Transplantation Research Day, Cleveland Clinic, Cleveland, OH
- Fellow American College of Surgeons, Induction, Chicago, Illinois
- Cleveland Clinic Foundation, 5-YearsService and Dedication, Division of Surgery, CCF Services and Awards Program
- Kaleidoscope Magazine 40/40 Club Inductee
- Northwestern University, Alumni Merit Award, Presented by Northwestern University
- President Henry Bienen, "In recognition of Dr. Modlin's outstanding service and national merit on behalf of his Alma Mater", Northwestern University, Evanston/ Chicago, IL
- Cleveland Clinic Foundation, 10 Years' Service and Dedication, Division of Surgery, CCF Services and
   Awards Program
- The Sharing Network. NJ Organ and Tissue Donation Services. Invited Honored Guest.5th Annual Heritage Awards Ceremony—"Forging the Way: Black Transplant
  - o Surgeons-Heritage, Hope and Healing". Feb 27-28, 2004. Edison, NJ
- Greater Cleveland Partnership Martin Luther King Community Service Award: Presented by Cleveland Mayor Frank Jackson & Cleveland City Councilman Kevin Conwell, 2007
- Kappa Fraternity Humanitarian Award, 2006
- Omega Psi Phi Fraternity Cleveland Chapter Man of the Year Award & Keynote Presentation, 2006

### Page 527 of 899

- Omega Psi Phi Fraternity Man of the Year Midwest Regional Chapter
- National Technical Association Leadership Award, Cleveland Branch
- National Technical Association Leadership Award, National Chapter, Presented in Chicago, Illinois
- Southern Christian Leadership MLK Excellence in Medicine Award (SCLC)
- Cleveland Clinic Bruce Hubbard Steward Humanitarianism in Medicine Award
- National Council of Black Nurses Physician of the Year Award
- National Council of Negro Women "It's A Red Affair" Community Service Award
- Cleveland Clinic Bruce Hubbard Stewart Award for Humanitarianism in Medicine
- Cleveland Magazine's "Best Doctors", 2008-Present
- 100 Black Men of Greater Cleveland Man of the Year, 2003
- Northwestern University Feinberg School of Medicine Inaugural Daniel Hale Williams Award for Meritorious Service to Underserved Communities
- Alpha Omega Alpha, Northwestern University Feinberg School of Medicine
- Man of the Year Community Service Award, Omega Psi Phi Fraternity, November 2011
- Named "Top 21 Black Doctors in America" by Atlanta Journal
- Man of the Year Community Service Award, Omega Psi Phi Fraternity Regional Conference,
- National Medical Fellowships Distinguished Alumni Ward, New York City, April 17, 2012 Community Service Award, Lifebanc of Ohio, National Day of Prayer Clergy Appreciation
- Luncheon

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- Urban League of Greater Cleveland "Men of Distinction" Award
- Reverend Dr. Martin Luther King Award, "In the footsteps of Dr. King"
- 2015: Crain's Cleveland Business Health Care Hero's Award
- Cleveland Foundation, African American Community Advisory Board, 2012-present
- Cleveland Foundation, African American Philanthropy Summit 2012, 2014, 2016
- 2018: Cleveland Teamsters & Regional Firefighters "Man of the Year" Award
- 2018: Book Author on Success Tips for Youth, Publication Pending
- 2018-Present Heritage School of Medicine of Ohio University at South Pointe Hospital,
  - Warrensville Heights, Oho, Minority Student Mentor of Medical Student Emory Young 2018-Present CCLCM Staff Mentor to CCLCM Medical Student
- 2018: 25-Year Cleveland Clinic Caregiver Recognition Ceremony Inductee
- 2019: Cleveland Clinic PI/Sponsor, Research Collaborator with Visiting Researcher Jamie Mitchel, Ph.D. Staff, Social Work, University of Michigan
- 2019: Cleveland Clinic PI/Sponsor, Visiting Research Applicant, Dr. David Miller, Ph.D., Tenured Professor, Mandel School of Social Sciences
- 2015 Black Professional Association Charitable Foundation Black Professional of the Year. First physician to ever receive this award in the organizations 35 year history
- 2021 Ohio Commission on Minority Health Senator Ray Miller Crystal Stair Award, presented March 30, 2021.

#### Black Professional Charitable Foundation Black Professional of the Year



#### Dr. Modlin Online Media References/Demonstration of Leadership (Partial Listing)

Cleveland Clinic Media Relations Department has archived a comprehensive listing of numerous media presentations I have performed and has many of the links to these media interviews

I have literally conducted several hundred media interviews (TV, Radio, Print, Social Media—local and national) which are not included in this CV

https://youtu.be/ZGg0wGVnVpw

https://www.youtube.com/watch?v=SCwPYxzd4cA

https://www.youtube.com/watch?v=Ak4ng4\_uiu8

https://www.youtube.com/watch?v=324d1\_XKHWY

http://www.crainscleveland.com/article/20150516/HEROES15/305179995/dr-charles-modlin-founder-anddirector-minority-mens-health

### Page 529 of 899

# http://wviz.ideastream.org/programs/city-club-forum/unsung-heroes-behind-the-scenes-of-organ-eye-and-tissue-donation

http://btn.com/2014/08/31/btn-livebigdr-modlin-leading-minority-doctors/

https://www.youtube.com/watch?v=EZZck8QOjOg

http://www.cleveland.com/healthfit/index.ssf/2011/03/cleveland\_clinic\_doctor\_expand.html

http://fox8.com/tag/dr-charles-modlin/

http://wtam.iheart.com/onair/mike-trivisonno-2339/triv-today-dr-charles-modlin-on-14621865/

http://www.neighborhoodgrants.org/events/black-professionals-association-salute-dr-charles-modlin/

http://www.diversityjournal.com/10510-the-cleveland-clinics-modlin-tackles-minority-health-disparities/

#### <u>2019</u>

https://archive.org/details/FOXNEWSW 20190413\_090000\_The\_Five/start/3480/end/3540

#### ORGANIZATIONS (Scientific & Medical) Past & Present

- Cleveland Clinic Journal of Medicine, Special Guest Editor "Disparities in Health Care Series", 2008-Present
- American Medical Association (Former member)
- American Society of Transplantation (Inactive Membership)
- American Society of Transplant Surgeons (Inactive Membership)
- Urologic Society for Transplantation and Vascular Surgery (Inactive Membership)
- American Urological Association
- American Board of Urology (Board
- Certified)—Recertification 2020 American College of Surgeons (inducted FACS 19
- American College of Surgeons, (inducted FACS 1999)
- American Society of Minority Health and Transplant Professionals (Inactive)
- The Transplantation Society (Former)
- LifeBanc of Ohio, Medical Advisory Committee, (Former)
- LifeBanc of Ohio, Founder Multicultural Council, 2007-2013
- United Network on Organ Sharing Minority Affairs Committee Member, National Medical Association Representative 2006-2008
- MOTTEP, Minority Tissue Transplant Education Program of Cleveland Board of Trustees, Co-Director Medical Advisory Board (Former Member)
- Northwestern University Medical School Alumni National Board, Elected 2-Terms
- Member Northwestern University Medical School Scholarship Committee (Former)
- National Medical Association
- Editorial Board, Journal of the National Medical Association
- American Society of Transplantation Annual Meeting Abstract Reviewer
- American Society of Transplant Surgeons Diversity Committee-2012-Present
- Cleveland Clinic Journal of Medicine, Special Guest Editor
- American Journal of Men's Health Reviewer
- National Kidney Foundation, Greater Cleveland Chapter, Board Member, 2014-Present
- National Kidney Foundation National Board, Board Member 2016-Present
- · Cleveland Clinic Liaison to Who's Who in Black Cleveland

### Page 530 of 899

#### **Compensated Advisory Boards**

Pfizer hereditary cardiac amyloidosis advisory board—2020-Present Buckeye Health Board—2020-Present

#### **BIBLIOGRAPHY** (Partial Listing)

#### JOURNAL PUBLICATIONS

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- Flechner SM, Modlin CS, Serrano DP, Goldfarb DA, Papajcik D, Mastroianni B, Goormastic M, Novick AC. Determinants of chronic renal allograft rejection in cyclosporine-treated recipients. *Transplantation*. 1996 Nov; 62(9):1235-1241.
- 3. Modlin C, Novick AC, Goormastic M, Hodge E, Mastrioanni B, Myles J. Long-term results with single pediatric donor kidney transplants in adult recipients. *J Urol.* 1996 Sep;156(3):890-895.
- 4. Modlin C, Goldfarb D, Novick AC. Hyperfiltration nephropathy as a cause of late graft loss in renal transplantation. *World J Urol.* 1996; 14(4):256-264.
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- 11. Flechner SM, Haug M, Fisher RK, Modlin CS. Cyclosporine disposition and long-term renal function in a 500- pound kidney transplant recipient. *Am J Kidney Dis.* 1998 Oct; 32(4):E4.
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- Flechner SM, Avery RK, Fisher R, Mastroianni B, Papajcik D, O'Malley KJ, Goormastic M, Goldfarb DA, Modlin CS, Novick AC. Monitoring of CMV infection after renal transplantation: serology, culture, and viral DNA detection by hybrid capture. *Transplant Proc.* 1999 Feb-Mar; 31(1-2):1255-1257.
- Ishikawa A, Flechner SM, Goldfarb DA, Myles JL, Modlin CS, Boparai N, Papajcik D, Mastroianni B, Novick AC. Quantitative assessment of the first acute rejection as a predictor of renal transplant outcome. *Transplantation*. 1999 Nov 15; 68(9):1318-1324.
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#### **BOOK CHAPTERS**

- 1. Modlin CS, Jr. Adult polycystic kidney disease. In: Resnick MI, Novick AC, eds. Urology Secrets. 2nd ed. Philadelphia: Hanley & Belfus, Inc.; 1999. Chapter 38. p. 126-131.
- 2. Modlin CS, Jr. End-stage renal disease and renal transplantation. In: Resnick MI, Novick AC, eds. Urology Secrets. 2nd ed. Philadelphia: Hanley & Belfus, Inc.; 1999. Chapter 52. p. 184-196.
- Modlin CS, Novick AC. Renal transplantation. In: Weiss RM, George NJR, O'Reilly PH, eds. Comprehensive Urology. London: Mosby; 2001. Chapter 20. p. 275-294.
- 4. Modlin CS, Jr. Adult polycystic kidney disease. In: Resnick MI, Novick AC, eds. Urology Secrets. 3rd ed. Philadelphia: Hanley & Belfus, Inc.; 2003. Chapter 38. p. 134-139.
- 5. Modlin CS, Jr. End-stage renal disease and renal transplantation. In: Resnick MI, Novick AC, eds. *Urology Secrets*. 3rd ed. Philadelphia: Hanley & Belfus, Inc.; 2003. Chapter 52. p. 196-209.
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- 7. Modlin C. Open benign prostatectomy. In: Novick AC, Jones JS, eds. *Operative Urology at the Cleveland Clinic*. Totowa, NJ: Humana Press; 2006. Chapter 32. p. 315-322.
- Modlin CS, III, Modlin CS, Jr. Issues and surgical techniques to expand the pool of kidneys available for transplantation. In: Srinivas TR, Shoskes DA, eds. *Kidney and Pancreas Transplantation : a Practical Guide*. Totowa, NJ: Humana; 2011. Chapter 11. p. 219-248.
- 9. Modlin CS, Novick AC. *Hyperfiltration Renal Injury: Urologic Implications*. AUA Update 2001, Lesson 6, Vol XX, pp42-48.

#### ADDITIONAL PUBLICATIONS

Call & Post Newspaper 2006-2016 Social Media Blackdoctor.org Blogs LinkedIn Black American Web

#### **MBA Courses Taken**

- Operations Management
- Organizational Behavior
- Marketing
- Management Communications
- Business Law
- Business Quantitative Principals
- Accounting
- Finance
- Economics
- Entrepreneurship
- Strategic Thinking for Entrepreneurs
- Venture Capitalism and
- Other courses

#### CLEVELAND CLINIC INTERNAL REVIEW BOARD (IRB) PROJECTS

#### (Partial Listing)

#### **Planned Submissions**

Study Number	Submission Type	P.I.	<b>Protocol Title</b> Communication study to evaluate and assess the effectiveness, impact, value and importance of the Annual Cleveland Clinic Minority Men's Health Fair upon healthfair attendess to promote the patient experience.		
(not assigned)	Initial Application	Modlin, Charles			
(not assigned)	Initial Application	Nyame, Yaw	Results from the Utilization of Living Donor Kidney with Angiomyolipomas		
(not assigned)	Initial Application	Modlin, Charles	Cleveland Clinic Glickman Urological and Renal Institute Minority Men's SF-8 Health Survey Life legacy Investigation 2014-2025		
(not assigned)	Initial Application		gfssrfg		
(not assigned)	Initial Application	Modlin, Charles	A culturally tailored diabetes education program for African Americans		
14-560	Continuing Review	Lee, John	Medical Records: Relationship Between Muscle Mass and Discharge Disposition in Hospitalized Cirrhotic Patients		

#### **IRB** Action Pending

Study Number	P.I.	Study Title	Online Date Submitted	IRB Meeting	Last Correspondence
17-183	Modlin, Charles	Creating a Standard for renal length, parenchymal thickness and renal length using point-of-care ultrasound in the Kola Daisi Community Health Center in Ibadan, Nigeria	2/12/2017		3/31/2017

#### Active Protocols

Study Number	P.I.	Study Title	Status	Expiration Date
07-918	Poggio, Emilio	REGISTRY: Renal BioRespository	ACTIVE	11/1/2017
09-303	Erzurum, Serpil	Pulmonary Screening of General Population	ACŢIVE	4/14/2018
09-638	Modlin, Charles	Cleveland Clinic Minority Men's Health Center Biobank	ACTIVE	7/30/2017
12-618	Modlin, Charles	Minority Men's Health Center: An 8-year Retrospective Chart Review and Analysis	ACTIVE	6/18/2017
14-241	Turan, Alparslan	Effect of Intravenous Acetaminophen on Postoperative Opioid-related Complications	ACTIVE	4/17/2018
15-1227	Krishnamurthi, Venkatesh	A Randomized, Placebo-controlled, Prospective, Double- blind, Multicenter Phase 2/3 Study of the Efficacy and Safety of SANGUINATE <sup>™</sup> for Reduction of Delayed Graft Function in Recipients of a Donation after Brain Death Kidney Transplant."	ACTIVE	11/19/2017
15-387	Abraksia, Samir	CASE 3815- Informed Decision Making intervention for Prostate Cancer Screening in a high-risk population	ACTIVE	5/31/2018
16-369	Modlin, Charles	Cleveland Clinic Minority Men's Health Center & Health Fair Patient Satisfaction Survey For The Assessment of Variables Impacting/Influencing African American Male Patient Satisfaction & Assessment of the Impact/Significance/Role of Cleveland Clinic's Minority Men's Health Center/Health Fair To Promote African American Male Patient Satisfaction & Influence in Engaging/Educating/Influencing/Empowering African American Males To Undergo Preventive Health Screenings & Adopt Healthier Lifestyes	ACTIVE	4/10/2018
16-863	Modlin, Charles	Minority Men's Health Center African American & Minority General Anxiety, Stress & Depression Survey	ACTIVE	7/11/2017
IRB 4333	Wang, Qing	Genetic Studies of Coronary Artery Disease	ACTIVE	4/26/2018

### **Exempt Protocols**

Study Number	<b>P.I.</b>	Study Title		
11-367	Modlin, Charles	EXEMPT: Cleveland Clinic - Lifebanc of Ohio Community Partnership to Promote Organ Donor Awareness and Registration among African Americans		
13-425	Modlin, Charles	Exempt: Race & Ethnicity Medical Research Survey of the Minority Men's Health Center		
4-363	Modlin, Charles	Social Support as a Predictor of Health-Promotive Behaviors of African American Males Attending a Health Fair		
5-1509	Aram, Pedram	Exempt: Needle biopsy technique is more accurate in the assessment of kidney transplant suitability than single wedge biopsy		
5-351	Modlin, Charles	EXEMPT: Minority Men's Health Study		
15-371	Modlin, Charles	Exempt: Minority Men's Health Center END OF LIFE SURVEY		

**Closed/Expired Protocols** 

Study Number	P.I.	Study Title	Status	Expiration Date
)5-140	Poggio, Emilio	Noninvasive Monitoring to Predict Outcome in de novo Kidney Transplant Recipients	CLOSED	
)6-444	Flechner, Stuart M.	Belatacept Evaluation of Nephroprotection and Efficacy as First-line Immunosuppression Trial - Extended Criteria Donors (BENEFIT-EXT)	CLOSED	12/3/2007
)6-642	Modlin, Charles	CHART REVIEW: A Retrospective Chart Review of Outcomes of Glickman Urological Institutes' Minority Men's Health Center Patients within the Cleveland Clinic	CLOSED	1/16/2009
)7-775	Flechner, Stuart M.	A Randomized, Placebo Controlled-Double-Blind Comparative Study Evaluating the Effect of Ramipril on Urinary Protein Excretion in Maintenance Renal Transplant Patients Converted to Sirolimus	CLOSED	4/29/2014
066	Modlin, Charles	An Anonymous Comprehensive Survey / Questionnaire (CSQ) Used to Evaluate Health Disparities in Minority Men at the Cleveland Clinic Minority Men's Health Center (MMHC) and at the Annual 2008 Minority Men's Health Center's Health Fair (MMHF)	CLOSED	3/10/2009
09-252	Modlin, Charles	2009 Annual Minority Men's Health Fair Survey	CLOSED	
09-826	Agarwal, Ashok	Evaluation of semen quality among Minority men (African- American) in Cleveland with a history of infertility	CLOSED	10/8/2010
10-230	Modlin, Charles	Minority Men's Healthfair 2010 HealthFair Survey	CLOSED	3/21/2011
11-175	Shields, Brian	Spirituality and Use of Brief RCOPE Questionnaire In The Minority Men's Health Center	CLOSED	
l 1 <b>-199</b>	Modlin, Charles	Minority Men's Health Study Survey	CLOSED	12/30/201
11-612	Modlin, Charles	CHART REVIEW: Ultrasonography in Post Renal Transplant Patients: Correlation with Clinical Outcomes	EXPIRED	11/25/201
12-145	Modlin, Charles	2012 Cleveland Clinic Minority Men's Health Fair Survey	CLOSED	1/31/2013
12-559	Farag, Ehab	The Effects of Continuous Transversus Abdominis Plane (TAP) catheters on Postoperative Pain after Renal Transplantation	CLOSED	
12-654	Goldfarb, David	A Phase 2/3, Double-Blind, Placebo-Controlled, Two-Part Study (Part 1 Open-Label) to Assess the Safety, Efficacy and Pharmacokinetics of Single Intravenous Doses of ASP8597 (Diannexin) in de novo Kidney Transplant Recipients	CLOSED	11/5/2014
13-232	Modlin, Charles	Agreement of Saliva Urea Nitrogen with Blood urea nitrogen at different levels of kidney function: a cross-sectional, double- blinded, observational study at the 'Annual Minority Men's Health Fair' at Cleveland Clinic.	CLOSED	11/6/2014
14-364	Modlin, Charles	Cleveland Clinic Glickman Urological & Renal Institute Minority Men's Health CenterSF-36v2TM Health Survey with "Additional Validation"*February 27 2014 IRB	CLOSED	
4-560	Lee, John	Medical Records: Relationship Between Muscle Mass and Discharge Disposition in Hospitalized Cirrhotic Patients	EXPIRED	5/11/2015
14-609	Frost, Frederick	Medical Records: Indwelling Urinary Catheters: Predictors of Successful Removal and Opportunities to Improve Clinical Practice	EXPIRED	5/22/2015
14-841	Modlin, Charles	Medical Record: SF8 (Trade Mark) Health Survey with Additional Questions to Assess African American Male Quality of Life.	EXPIRED	7/20/2016
6-461	Thomas,	EXEMPT: Minority Men's Health Fair Hypertension Survey	CLOSED	3/21/2017

# Page 540 of 899

IRB 2964	Flechner, Stuart M.	Multi-center, Double-blind, Randomized, Parallel Group Study on Tolerability and Safety of ERL080A vs. MMF (Cellcept) in Maintenance Renal Transplant Patients	CLOSED	2/2/2005
IRB 3517	Flechner, Stuart M.	A Randomized Prospective Trial of Sirolimus Vs. Cyclosporine for Rejection Prophylaxis in Renal Transplantation	CLOSED	11/25/2002
IRB 4833	Fairchild, Robert	Chemokines and Human Renal Allografts	CLOSED	1/3/2005
IRB 4848	Flechner, Stuart M.	A Randomized Prospective Trial of Sirolimus vs. Cyclosporine for Rejection Prophylaxis In Renal Transplantation. Extension Protocol: Impact on Renal Function, Histology, and Gene Expression	CLOSED	2/10/2004
IRB 5577	Heeger, Peter	Racial differences in T cell alloreactivity among patients awaiting renal transplantation	CLOSED	3/2/2006
IRB 6033	Flechner, Stuart M.	A one-year, multicenter, partially-blinded, double-dummy, randomized study to evaluate the efficacy and safety of FTY720 combined with reduced-dose or full-dose Neoral and corticosteroids versus mycophenolate mofetil (MMF, CellCept) combined with full-dose Neoral and corticosteroids in de novo adult renal transplant recipients	CLOSED	2/9/2006
IRB 6122	Goldfarb, David	OSOTC Living Donor Kidney Exchange Program	CLOSED	4/13/2012
IRB 6263	Modlin, Charles	Comparison of Prostate Cancer Detecting Among Black and White Men in 1990 and in 2000	CLOSED	6/5/2004
IRB 6347	Modlin, Charles	Cleveland Clinic Foundation Outcomes in Kidney Transplantation in African-American Recipients	CLOSED	1/23/2009
IRB 6364	Modlin, Charles	Cleveland Clinic Results of Living Unrelated Renal Transplantation	CLOSED	
IRB 7136	Flechner, Stuart M.	ORION - A Randomized Open-Label Study to Compare the Safety and Efficacy of Two Different Sirolimus Regimens with a Tacrolimus + Mycophenolate Mofetil Regimen in De Novo Renal Allograft Recipients	CLOSED	3/26/2008
IRB 7466	Modlin, Charles	Increasing Urological Health Literacy Among Cleveland Clinic Minority Patients	CLOSED	1/19/2009
IRB 7813	Flechner, Stuart M.	Genomics for Kidney Transplantation	CLOSED	12/27/2011
IRB 8289	Flechner, Stuart M.	A Randomized, Open-Label, Comparative Evaluation of the Safety and Efficacy of Sirolimus versus Cyclosporine when Combined in a Regimen Containing Basiliximab, Mycophenolate Mofetil, and corticosteroids in Primary De Novo Renal Allograft Recipients		

#### ABSTRACTS/ RESEARCH PROJECTS (abbreviated list)

- 1. Should Obese Patients Lose Weight Prior to Receiving A Kidney Transplant
- 2. Successful Renal Transplantation with Perioperative Apheresis for Positive Flow Cytometry Crossmatches in Immunologically High-Risk Patients
- 3. Clinical Significance of Positive Cytomegalovirus Urine Culture In Renal Transplant Patients with Cytomegaloviral Septicemia
- 4. Clinical Experience Transplanting Pediatric En-Bloc Cadaver Kidneys: Long and Short-Term Results
- 5. Transplantation of Living Donor Kidneys with Vascular Abnormalities

# Page 541 of 899

- 6. Risk Factors for Chronic Renal Allograft Rejection in Cyclosporine (Sandimmune) Treated Patients
- 7. The Pharmacokinetics of Cyclosporine in a 500-Pound Kidney Transplant Recipient
- 8. The Cleveland Clinic Experience With Third Transplant Kidney Grafts
- 9. The Impact of Cyclosporine Formulation and Blood Levels On The Development of
- 10. Chronic Renal Allograft Rejection
- 11. A Randomized Prospective Trial Of Low Dose OKT3 Induction Therapy To Prevent Rejection And Minimize Side Effects In Recipients Of Kidney Transplants
- 12. A Randomized Prospective Trial Of Oral Acyclovir Vs. Oral Ganciclovir For CMV Prophylaxis
- 13. In High Risk Kidney Transplant Recipients
- 14. Risk Factors For Noncompliance In Adult Renal Transplant Recipients With Chronic Rejection
- 15. Post-Transplant Flow Cytometry Crossmatch And Acute Rejection In Renal Transplantation
- 16. Transplantation of En Bloc Pediatric Cadaver Kidneys into Adult Recipients
- 17. Outcomes of Renal Transplantation in Patients with Polycystic Kidney Disease.
- Modlin, CS, Flechner SF, Goldfarb DA, Novick AC. The U-Stitch Ureteroneocystostomy— A New Renal Transplantation Ureteral Reimplantation Technique Associated With Reduced Urologic Complications.
- Modlin C, Hafez K. Clinical Significance Of Positive Cytomegalovirus Urine Culture In Renal Transplant Patients With Cytomegaloviral Septicemia (submitted to AUA Annual Meeting 2000).
- 20. Modlin CS, Kapoor A. Outcomes of Renal Transplantation in Patients with Polycystic Kidney Disease.
- Indudhara R, Flechner S, Boparai N, Mastrionini, B, Modlin C, Goldfarb D, Novick A. Effect of Cyclosporine Formulation and Blood Levels on the Development of Chronic Renal Allograft Rejection. (Submitted to AUA Annual Meeting 2000).
- 22. Living Un-Related Renal Transplantation, The Cleveland Clinic Experience. Modlin C, Mastroianni B, Leonard J, Bopari N, Flechner S, Goldfarb D, Streem S, Novick A. Presented at the 2000 AUA North Central Section Meeting and the 2nd Annual Cleveland Clinic Transplant Research Day. Selected as Best Clinical Research Abstract, CCF Research Day.
- 23. AUA Update, "Urological healthcare disparities in African Americans". Due April 2005.
- 24. "Demonstrating racial disparities in kidney transplant graft outcomes, with an introduction to an innovative initiative to equalize graft success rates." Abstract.
- 25. Co-Investigator: "A one-year, Multicenter, partially blinded, double-dummy, Randomized Study to Evaluate the Efficacy and Safety of FTY720 Combined With Reduced-Dose or Full-Dose Neoral and Corticosteroids versus Mycophenolate Mofetil (MMF, Cellcept) Combined with Full-Dose Neoral and Corticosteroids, in De Novo Adult Renal Transplant Recipients".
- 26. IRB 7466: PI: Increasing Urological Health Literacy Among Cleveland Clinic Minority Patients.
- 27. IRB 6347: Cleveland Clinic Foundation Outcomes in Kidney Transplantation in African-American Recipients.
- Co-Investigator: A two-year extension to a one-year, Multi-Center, Partially Blinded, Double-Dummy, Randomized Study to Evaluate the efficacy and safety of FTY720 combined with Reduced-Dose or Full-Dose Neoral and Corticosteroids versus Mycophenolate Mofetil (MMF, CellCept) in maintenance renal transplant Patients (Novartis).
- Co-Investigator: Multicenter, Double-blind, Randomized, Parallel Group Study on Tolerability and Safety of ERL080A vs. Mycophenolate Mofetil (CellCept) in Maintenance Renal Transplant Patients (Novartis).
- 30. Co-Investigator: A Randomized Open-Label Study to Compare the Safety and Efficacy of Two Different Sirolimus regimens with a Tacrolimus + Mycophenolate Mofetil regimen in De Novo renal allograft Recipients (Wyeth).

#### Page 542 of 899

- Co-Investigator: Off-label use of the FDA approved Campath-1-H (alemtuzemab) for induction immunosuppression in kidney transplantation.
- 32. Co-Investigator: Multicenter, Open-Label, Follow-up Study on the Safety of ERL080A in Maintenance Renal Transplantation Patients
- 33. Living Unrelated Renal Transplantation: Experience and Results at the Cleveland Clinic.
- 34. Prospective Trial of Neoral (Cyclosporine) in Highly Sensitized Patient Awaiting Renal Transplantation. Modlin C and Cook D.
- A Prospective, Randomized, Multicenter Phase III Comparative Trial of Thymoglobulin versus Simulect for the Prevention of Acute Allograft Rejection in Renal Allograft Recipients. Subinvestigator.
- 36. Glickman Urological Institute, Minority Men's Health Center. Research White Paper, 2003.
- 37. Minority Men's Health Center
- Modlin C, Hafez K. Clinical Significance Of Positive Cytomegalovirus Urine Culture In Renal Transplant Patients With Cytomegaloviral Septicemia. (In Press).
- Modlin C, Kapoor A. Outcomes of Renal Transplantation in Patients with Polycystic Kidney Disease (In Press).
- Ishikawa A, Flechner S, Goldfarb D, Myles J, Modlin C, Bopari N, Papajcik D, Mastroianni B, Novick A. Quantitative Assessment of the First Acute Rejection As A Predictor of Renal Transplant. Vol. 68, 1318-1324, No. 9, November 1999.
- O'Malley K, Modlin C, Flechner S, Goldfarb D, Novick A, Cook D. Perioperative Apheresis Permits Successful Renal Transplantation For Positive Flow Cytometry Crossmatch Regraft Recipients.
- Derweesh I, Modlin CS, Novick A. Cleveland Clinic Experience with Living Unrelated Renal Transplantation. In Press 2003.
- 43. Zaramo C, Miller D, Novick A, Modlin C. How About Lowering The Minimal Pre-Screening Age For Minority Patients At Risk For Prostate Cancer?
- 44. Zaramo C, Flechner S, Goldfarb D, Fairchild R, Novick A, Modlin C. Implementing assessments to extend the criterion for both deceased and living donors of minority renal transplantation patients.
- 45. Cleveland Clinic eXPressions 2014-Present.
- 46. Numerous Abstract Poster Presentations with Office of Civic Education Students, 2005-Present.

#### SCIENTIFIC & MEDIA PRESENTATIONS (abbreviated list)

- 1. The use of Small Pediatric Donor Kidneys for Renal Transplantation, Texas Association of Genitourinary Surgeons, Scientific Program, Cleveland Clinic Foundation, April 26, 1997
- Should Obese Patients Lose Weight Prior To Receiving A Kidney Transplant (Poster), North Central Section, American Urological Association, Monterey, California, September 22, 1997
- Successful Renal Transplantation with Perioperative Apheresis for Positive Flow, Cytometry Crossmatches in Immunologically High-Risk Patients (Poster), North Central Section, American Urological Association, American Society of Transplant Physicians, Chicago, Illinois, May 1997 (Podium), Dr. O'Malley
- Clinical Significance of Positive Cytomegalovirus Urine Culture in Renal Transplant, Patients with Cytomegaloviral Septicemia (Poster), North Central Section, American Urological Association, Monterey, California, September 22, 1997
- 5. American Society of Transplant Physicians, Chicago, Illinois, May 1997 (Poster) Dr. Hafez
- 6. Transplantation of Living Donor Kidneys with Vascular Abnormalities (Poster), North Central Section, American Urological Association, Monterey, California, September 22, 1997

#### Page 543 of 899

- The Future of Renal Transplantation, Thirty Years of Renal Transplantation At Akron City Hospital, 30th Year Anniversary Celebration, Akron City Hospital, Akron, Ohio, August 1997, Dr. Modlin
- Clinical Experience Transplanting Pediatric En-Bloc Cadaver Kidneys: Long and Short-Term, Results. American Urological Association, San Diego, California, June 1998, American Society of Transplant Physicians, Chicago, Illinois, May 1998.
- 9. Update on Renal Transplantation, Division of Surgery Grand Rounds, Cleveland Clinic Foundation, November 9, 1998.
- American Urological Association Meeting, San Diego, CA June 1998, Transplantation of En Bloc Pediatric Cadaver Kidneys into Adult Recipients, American Society of Transplant Physicians Meeting, Chicago, IL May 1998
- 11. Transplantation of En Bloc Pediatric Cadaver Kidneys into Adult Recipients: Long-term Results, North Central Section Meeting, American Urological Association, Amelia Island, FL
- 12. Outcomes of Renal Transplantation in Patients with Polycystic Kidney Disease, Prostate Cancer In African-American Men. Invited speaker, Second Baptist Church, Steubenville, OH April 1998.
- 13. Principles and Practice of Renal Transplantation at the Cleveland Clinic Foundation, Department of Surgery, St. Elizabeths' Healthcare Center Residents, Youngstown, Ohio. August 1998.
- 14. Principles and Practice of Renal Transplantation at the Cleveland Clinic Foundation, Akron City Hospital, Akron, Ohio. Weekly Transplant-Nephrology Conference.
- 15. Transplant Update. St. Elizabeth's Healthcare Center. Monthly Transplant-Nephrology Conference.
- Ambulatory Urologic Surgery: Urologic Surgery and Anesthesia: Perioperative Management. Combined Urology-Anesthesia, Cleveland Clinic Foundation, Cleveland Renaissance Hotel, June 4-5, 1999.
- Transplantation Research Day Poster Presentations, April 2, 1999: Transplantation of Pediatric EnBloc Cadaver Kidneys into Adult Recipients
- 18. Long-term Results with Single Pediatric Donor Kidney Transplants in Adult Recipients
- 19. Should Obese Patients Lose Weight before Receiving A Kidney Transplant
- 20. Impact of Extra-Renal Manifestations and Long-term Outcome of Renal Transplantation in Recipients with Adult Polycystic Kidney Disease
- 21. Reduction in post-transplant urinary tract complications using a modified U-Stitch Extravehicular Ureteroneocystostomy.
- The U-Stitch Ureteroneocystostomy—A New Renal Transplantation Ureteral Reimplantation Technique Associated With Reduced Urologic Complications. Podium, Western Section AUA Meeting, September 1999.
- Update on Immunosuppression. Akron City Hospital Dept. Surgery, Grand Rounds, Podium, December 1999.
- 24. Update on Immunosuppression. St. Elizabeth's Hospital Dept. Surgery, Grand Rounds, Podium December 1999.
- 25. Impact of Extra-Renal Manifestations and Long-Term Outcome of Renal Transplantation In Recipients with Adult Polycystic Kidney Disease (APCKD). 18th Annual Meeting of the American Society of Transplantation (AST), Podium May 17, 1999.
- Urologic Surgery and Anesthesia: Perioperative Management. Combined Urology-Anesthesia, Cleveland Clinic Foundation, Cleveland Renaissance Hotel, June 4-5, 1999.
- 27. Principles and Practice of Renal Transplantation at the Cleveland Clinic Foundation.
- Department of Surgery, St. Elizabeth's Healthcare Center Residents, Youngstown, Ohio. September 1999.
- Principles and Practice of Renal Transplantation at Akron City Hospital, Akron City Hospital, Akron, Ohio. Weekly Transplant-Nephrology Conference.
- 30. Transplant Update. St. Elizabeth's Healthcare Center. Monthly Transplant-

#### Page 544 of 899

Nephrology Conference.

- Update on Immunosuppression. Akron City Hospital Dept. Surgery, Grand Rounds, December 17, 1999.
- 32. Update on Immunosuppression. St. Elizabeth's Hospital Dept. Surgery, Grand Rounds, December 1999.
- 33. Transplant Research. Research Day, Cleveland Clinic Foundation, April 1999
- Living Unrelated Renal Transplantation: Experience and Results at the Cleveland Clinic. AUA, North Central Section Meeting, Phoenix, AZ Oct 31, 2000. Podium Presentation, presented by transplant fellow, Dr. Hazem.
- 35. Update on Immunosuppression. St. Elizabeth's Hospital Dept. Surgery, Residents. August 2000.
- 36. Current Issues in Renal Transplantation, Akron City Hospital, Weekly Presentations, 1996-2002.
- Current Issues in Renal Transplantation, St. Elizabeth's Health Care Center, Youngstown, OH, Monthly Presentations, 1996-2003.
- Special Healthcare Considerations in Minority Men: Healthcare Disparities. Men's Health Summit, Cleveland Clinic Intercontinental Hotel and Conference Center, Cleveland, OH, November 7, 2003.
- Minority Men's Health Center: A new initiative to eliminate minority healthcare disparities. Urology Summit and Urology Board Retreat, Cleveland Clinic Foundation, Intercontinental Hotel and Conference Center, Cleveland, OH. November 4, 2003.
- NMA, National Medical Association National Convention. Invited Keynote Speaker. July-August 2004.
- The Sharing Network. NJ Organ and Tissue Donation Services. Invited Honored Guest. 5th Annual Heritage Awards Ceremony—"Forging the Way: Black Transplant Surgeons— Heritage, Hope and Healing". Feb 27-28, 2004. Edison, NJ.
- 42. Goel MC, Modlin CS, Araki M, Derweesh IH, Streem S, Flechner SM, Goldfarb DA, Novick AC. Recipient outcome, Laparoscopic versus Open donor nephrectomy: Face to Face. Presented in World Congress of Endourology in Montreal, 2003.
- 43. Goel MC, Modlin CS, Araki M, Derweesh IH, Streem S, Flechner SM, Goldfarb DA, Novick AC. Recipient outcome, Laparoscopic versus Open donor nephrectomy: Face to Face. Accepted for Presentation, National Minority Transplant and Heath Professional Meeting, San Antonio, TX, September 2003.
- 44. Goel M, Flechner SF, Modlin CS, et al. The Influence of Various Maintenance Immunosuppressive Drugs on Lymphocele Formation and Treatment after Kidney Transplantation, presented at American Transplant Congress, Washington, DC, 2003.
- 45. Goel, MC, El-Jack M, Veneiro J, Modlin CS, Goldfarb DA, Flechner SM. Laparoscopic right donor nephrectomy and Compromised renal vessels: A novel salvage technique. Presented in world Congress of Endourology in Montreal 2003.
- 46. Goel MC, El-Jack M, Flechner SF, Modlin CS, et al: Third party vessel extender a new option for allograft salvage. Presented at American Transplant Congress, Washington, DC, 2003.
- 47. Derweesh IH, Abreu S, Goldfarb DA, Gill IS, Flechner SF, Modlin CS, Goel MC, Novick AC. Laparoscopic live donor nephrectomy has equivalent early and late renal function outcomes compared to open donor nephrectomy. Presented at AUA 2003 Chicago, IL April 2003.
- 48. Abreu S, Goldfarb DA, Gill IS, Flechner SF, Modlin CS, Goel MC, Novick AC. Risk Factors related to impaired early renal function recovery after laparoscopic live donor nephrectomy. Presented at AUA 2003 Chicago, IL, April 2003.

#### Page 545 of 899

- 49. Outcomes of Kidney Transplantation in Minorities at the Cleveland Clinic Foundation. 6th Annual Transplant Research Day. University Hospitals of Cleveland, May 28, 2004. Oral Presentation.
- 50. Second Annual Focus in Transplantation Symposium, Disparities in Renal Transplantation, October 1, 2004.
- 51. Boys Night Out, Disparities in Health Care, October 14, 2004.
- 52. Tri-C Eastern Campus, "The Cleveland Clinic Minority Men's Health Center." Sept 24, 2004.
- 53. Panel Organizer: National League of Cities Annual Conference of the National Black Caucus, "Disparities in Health Care and the Cleveland Clinic Minority Men's Health Center". Cleveland, OH. August 20, 2004.
- "Forging the Way: Black Transplant Surgeons—Heritage, Hope and Healing." The Sharing Network, NJ Organ and Tissue Donation Services, UMDNJ, New Brunswick, NJ. February 26, 2004.
- 55. Visiting Professor/ Operative Visiting Surgeon. Hand-Assisted Laparoscopic Donor Nephrectomy. Performed two hand-assisted Donor nephrectomies as visiting professor. Charleston Area Medical Center, Charlestown, WVa. May 26-27, 2004.
- 56. Keynote Speaker, Cleveland Clergy Breakfast, Cleveland Playhouse, Oct. 20, 2004.
- 57. MOTTEP Rev. Albert T. Rowan Award, Nov 20, 2004.
- 58. Speaker, St. Matthew United Methodist Church Health Ministries, "Let Us Care For You", Health Awareness Day for Men. June 12, 2004.
- 59. In-Studio Special Guest, WZAK Radio Show, Host Kim Johnson, Topic: Kidney Donation, Minority Health. Nov 14, 2004.
- In-Studio Special Guest, WZAK Radio Show, Host Kim Johnson, Topic: Minority Health. April 5, 2004
- 61. In-Studio Special Guest, WNPR Morning Show, "Disparities in Healthcare", Nov 15, 2004.
- 62. Linkages To Life: Organ, Tissue and Bone Marrow Donation Awareness Church event in conjunction with National Donor Sabbath. Nov 14, 2004.
- 63. Interviewee: Community Connections. Minority Health Care Disparities. October, 2004.
- 64. Interviewee: Crains Cleveland Business, Minority Men's Health Center, October, 2004.
- Interviewee: Call & Post, Minority Health Care Disparities, The Cleveland Clinic's Response To, October 20, 2004.
- Interviewee: Martin Luther King, Jr. Celebration. Channel 3 News, Cleveland, OH, January 2004.
- 67. Interviewee: Saturday News Morning Show, Host Mr. Jeff Maynor, Cleveland, OH. March 2004.
- 68. Interviewee: Kaleidoscope Magazine, "Minority Men's Health Center", October 5, 2004.
- Christian Business League "Faith and Finance". Case Western Reserve University. December 3, 2004.
- Second Annual Minority Men's Healthfair, Glickman Urological Institute, Minority Men's Health Clinic, April 13, 2004.
- 71. Prostate Cancer Screening, South Pointe Hospital, September 9, 2004.
- 72. Glickman Urological Institute, Prostate Cancer Screening, Prostate Cancer Awareness Month, October, 2004.

#### Page 546 of 899

- 73. Mount Sinai Ministries, Men's Health Fair, Cleveland, OH. May 22, 2004.
- National Prostate Cancer Coalition Committee Mobile Van Prostate Cancer Screening Tour, recruited urologists to perform screenings. Cleveland, OH. August 7-9, 2004.
- Bridge the Gap Mission. Antioch Baptist Church Educational Activity For Achievement and career placement opportunities for students in The Greater Cleveland Community. Keynote Speaker, August 14, 2004.
- 76. Antioch Baptist Church Men's Retreat. Keynote Speaker, Vermillion, OH. August 20, 2004.
- Mentor for High School Student, Cleveland Clinic Foundation, John Hay Program, summer 2004. Student Jerron Jones, East High School, Student
- Grand Rounds for Clinical Research, Keynote, September 2006, Cleveland Clinic Bunts Auditorium.
- 79. Grand Rounds, Division of Surgery, September 20, 2006. Cleveland Clinic Bunts Auditorium.
- 80. City Club of Cleveland, September 20, 2006. City Club, Cleveland, Ohio.
- 81. Cuyahoga Community College, Eastern Region, Keynote, May 2006.
- 82. Cuyahoga Community College, Cleveland, Ohio, Keynote, November 4, 2006.
- 83. American Transplant Congress, Podium Presentation, Cleveland Clinic Living Donor Renal Transplantation Outcomes in African American Renal Transplant Recipients, Boston, MA., June 2, 2009.
- 84. American Transplant Congress, Poster Presentation, Cleveland Clinic Deceased Donor Renal Transplantation Outcomes in African American Renal Transplant Recipients, Boston, MA, June 2, 2009.
- Cleveland Clinic Internal Medicine Grand Rounds "Lawrence Chris Crain Visiting Professorship Keynote Lecturer". July 26<sup>th</sup>, 2012. Bunts Auditorium, Cleveland Clinic, Cleveland, OH
- 86. American Urological Association National Meeting, 2013
- 87. North Central Section, American Urological Association, Chicago, Illinois, 2104
- 88. Cleveland Clinic Transplant Center Grand Rounds, Cleveland Clinic, January 2014
- American Urological Association National Meeting, Frank R. Jones Urological Society, 2015
- 90. National Medical Association Annual Meeting, Toronto, Canada
- 91. National Medical Association Annual Meeting, New Orleans
- 92. National Medical Association Annual National Meeting, Hawaii
- 93. National Medical Association Annual National Meeting, Detroit, MI, 2015
- 94. Cleveland Clinic Florida, Surgery Grand Rounds, "Surgical Techniques To Expand The Organ Donor Pool", Weston, Florida, October 2014.
- 95. National Kidney Foundation, Kidney Breakfast 2015, Speaker, Cuyahoga Community College
- 96. National Kidney Foundation, Kidney Breakfast 2016, Speaker, Cuyahoga Community College
- 97. National Kidney Foundation National Board Speaker, "Renal Transplantation Outcomes in African Americans", NY, NY, June 2016
- American Transplant Congress, "Health Disparities in Renal Transplantation", Boston, MA June 2016
- City Club of Cleveland, Panelist on Organ Donation & Transplantation in African Americans, April 2016
- 100. American Hospital Association Annual Meeting, Keynote Speaker Diversity in Health Care & Cleveland Clinic Minority Men's Health Center, San Diego, California, July 2016

## Page 547 of 899

- 101. Karamu House Theatre Keynote Presentation, "An Evening with Dr. Charles Modlin and Hollywood Actor Bill Cobbs: Hosted by Neal Hodges, "Health Disparities & Improving Health Outcomes in Minority Communities". Cleveland, Ohio, June 2016
- 102. Ohio Commission on Minority Health Board Meeting Presentation, Columbus, Ohio, July 2016
- 103. Several In-Studio Television and Radio Medical Speaking Appearances, Local & National, including the Tom Joyner Nationally Syndicated Morning Radio Show
- 104. United States State Department, Update on Urology, Cleveland Clinic Contingency to United States State Department, Miami, Florida, February 2018
- 105. 2018 American Urologic Association, Plenary Speaker: "State of the Art Lecture: Renal Transplant Disparities", San Francisco, May 2018
- 106. 2018 American Urological Association, Frank R. Jones Urological Society, Plenary Speaker: Minority Organ Donation Perspectives, San Francisco, May 2018
- 107. 2019 Forty Pre-Health Fair Separate Media (TV, Radio, Live Social Media, Lectures/Talks Appearances to Promote the 17 Annual Cleveland Clinic Minority Men's Health Fair
- 108. 2019 Cleveland Clinic Minority Men's Health Fair Media At Health Fair: local TV broadcast (Ch. 3, Ch. 5, Fox 8, Ch. 19, TV20, Facebook Live); Radio One and 93.6 FM Live Broadcasts
- 109. Invited Keynote Speaker, "Health Disparities Update", Cleveland Clinic Annual Alumni Association Meeting, September 2018
- 110. John Hay High School, School of Science & Medicine, Career Mentorship Lecture, April 5, 2019
- 111. Cleveland United Pastors in Mission Presentations, 2004-Present
- 112. Greater Abyssinia Baptist Church Presentations, 2004-Present
- 113. Twenty Church Presentations, 2018
- 114. Fifteen Different Church Presentations 2019
- 115. United Pastors in Mission-several presentations 2020, 2021
- 116. The Gathering Place: Prostate Cancer, March 2021
- 117. <u>Countless Virtual Presentations---comprehensive list not compiled</u> (subjects: Covid-19 in African American Populations, Racial/Ethnic Health Disparities)

#### TEACHING-GRADUATE MEDICAL EDUCATION (Partial Listing)

#### TEACHING-Medical Student, Premedical, High School Mentorship Teaching

- 1. Lerner Medical School Renal Anatomy Curriculum Committee Chairman
- 2. Lecturer, Renal Anatomy Classes, Lerner College of Medicine
- 3. Lecturer, Cleveland Clinic Foundation Lerner College of Medicine of CWRU
- 4. Office of Civic Education Distance Learning Presentations 2008-Present
- 5. Northwestern University Feinberg School of Medicine, Chicago, Illinois Lecturer 2000-2008.
- 6. Northwestern University Visiting Professor, 2000-Present
- 7. Oberlin College, Visiting Professor, March 2011.
- Cleveland Clinic Lerner College of Medicine, Renal Anatomy Lectures, 2005-2015

#### Page 548 of 899

- Cleveland Clinic Lerner College of Medicine, Journal Club Mentor/Proctor, May 2012
- Mentorship of Numerous Medical Student, College, High School & Middle School Students: (Student Intraoperative and Clinical Shadowing)
- 11. Mentorship of Advanced Practice Nursing Students, Kent State University
- 12. Mentorship of Advanced Practice Nursing Students, Cleveland State University
- 13. Mentorship of Case Western University Master's of Public Health Students
- Mentorship of Cappella University School of Nursing Ph.D. Student, Denise Randall, 2014-Present
- Mentorship and Career Advisor and Research Advisor of several NE Ohio area high school students, 1996-Present
- Mentorship of Junior Cleveland Clinic Staff Physicians & Caregivers, 1998-Present
- 17. Cleveland Clinic Operating Room Teaching as Staff, 1996-Present
- 18. Mentor of countless numbers of medical students, graduate students, nursing students, PA students, high school students, middle school students and elementary students. Many students have shadowed and I have advised them regarding careers, study skills and I have written countless numbers of medical student, graduate student, college student, nursing student admissions recommendations and for student scholarship application references

#### <u>TEACHING</u>—Professional Staff & Interns/Residents/Fellows/Hospital Employees (1996-Present): (partial listing)

- 1. Grand Rounds, Division of Surgery, September 20, 2006. Cleveland Clinic Bunts Auditorium
- 2. Department of Social Work Grand Rounds, "Health Disparities", August 2006
- 3. Division of Surgery, Grand Rounds in Transplantation, April 1998
- 4. Glickman Urological & Kidney Institute Teaching Conference Lecture 2009 Topic: Health Disparities in Urology.
- 5. Cleveland Clinic Florida, Surgery Grand Rounds, "Surgical Techniques To Expand The Organ Donor Pool", Weston, Florida, October 2014.
- Inoperative teaching of residents and fellows on Kidney Transplant and Urology Services, 2003-2016.
- In-hospital Ward Teaching of Transplant Fellows and Urology Residents. Anatomy Curriculum Committee, Lerner College of Medicine. Glickman Urological Institute, Minority Men's Health Center.
- CCF Division of Graduate Medical Education, Staff Representative, Emory/ Morehouse Residency Recruitment Fair. Atlanta, Ga. Nov 6, 2004
- 9. Collaborator, Office of Cultural Affairs, Lerner College of Medicine (Collaborator to Dr. Robert Haynie, Director), Cleveland Clinic Lerner College of Medicine of Case Western University, Cleveland, OH.

## Page 549 of 899

- Cleveland Clinic Internal Medicine Grand Rounds "Lawrence Chris Crain Visiting Professorship Keynote Lecturer". July 26<sup>th</sup>, 2012. Bunts Auditorium, Cleveland Clinic, Cleveland, OH.
- 11. African American Employee Resource Group, Cleveland Clinic, 2012
- 12. Department of Medicine Grand Rounds, Chris Crain Memorial Lecture, Cleveland Clinic, 2013
- 13. African American Employee Resource Group, Cleveland Clinic, 2104

#### Several Visiting Professorships: partial listing

- 1. Northwestern University Feinberg School of Medicine, Chicago, Illinois
- 2. Northwestern University, Evanston, Illinois
- 3. Case Western Reserve School of Medicine
- 4. University of Illinois at Chicago, Dept. Urology 2014
- 5. Cleveland Clinic Florida Department of Surgery 2014
- 6. Hurley Medical Center, Hurley Michigan 2012
- 7. Morehouse University School of Medicine
- 8. Meharry University School of Medicine
- 9. Oberlin College
- 10. University of Pittsburgh Medical Center
- 11. Cleveland State University
- 12. Lorrain Community College
- 13. Indiana Black Health Association, October 2018

#### GRANTS RECEIVED (Partial Listing)

\$2,000,000.00 HRSA Grant 2003-2004: (\$2 million) Ohio Commission on Minority Health 2009: \$2000.00 Ohio Commission on Minority Health2010: \$3000.00 • Ohio Commission on Minority Health 2010 \$3000.00 . Ohio Commission on Minority Health 2010: \$3000.00 • Ohio Commission on Minority Health 2011 \$3000.00 Key Bank Foundation Grant 2004: \$25,000.00 . Rev. Ed Haggins LifeAnnuity2011: \$10,000.00 . \$15,000.00 Huron Foundation Grant 2013 . Ohio Commission on Minority Health 2013 \$3000.00

## Page 550 of 899

- City of Cleveland Minority Men's Health Fair Grant, 2016 \$10,000.00
- Several Corporate Grants and Philanthropic Gifts for the Minority Men's Health Fair 2003 -Present (contributing to \$30-50,000.00 per year)
- 2016-Present: Co-Investigator on NIH Grant Application Submission, University Hospitals of Cleveland: Prevention of Stroke Recurrence in African Americans
- 2018, 2019: Co-Investigator on Cleveland Clinic Caregiver Catalyst Award with Dr. John Sedor, Ph.D., LRI
- 2018: Cleveland Clinic Catalyst Applicant
- 2019: Cleveland Clinic Catalyst Applicant, Approved to submit complete application, due April 30, 2019
  - Grant application mission is to establish research infrastructure to analyze
     Cleveland Clinic patient quality outcomes data stratified by African American and other patient race/ethnicity enterprise-wide to identify existing health disparities , thus allowing Cleveland Clinic to design substantive strategies and programs to remediate existing disparate health outcomes by race/ethnicity, thus improving community health outcomes, reducing chronic disease and reducing overall health care costs to patients, communities and Cleveland Clinic
- 2019: Several Cleveland Clinic Innovations Award Proposals on File in CC Innovations

#### COMMUNITY PHILANTHROPY

#### Leadership & Fundraising Activities (Partial Listing)

- Cleveland Clinic Glickman Tower Donor, 2007, \$10,000.00
- National Transplants Games 2016 Cleveland Venue Co-Leader with Greater Cleveland Sports Commission to win bid for Cleveland to host 2016 National Transplant Games: (projected infusion of \$10 Million Dollars into Cleveland economy)
- National Senior Games Association, Cleveland Venue
- Member, Cleveland Foundation Community Advisory Board
- Cleveland Foundation African American Resource Group
- United Way of Greater Cleveland, 1996-Present
- 2018 United Way of Greater Cleveland, Cleveland Clinic Enterprise-wide United Way Campaign Co-Chair (appointed by Dr. Cosgrove, CEO and Dr. Donley, Chief of Staff)
  - o Leading by Example, I gave a Leadership Donation
  - I organized a group of 70 Cleveland Clinic Physician United Way Champions across CC Ohio Location Enterprise and LV

## Page 551 of 899

- My efforts helped raise over \$1.9 Million with highest percent staff and employee caregiver participation
- Who's Who in Black Cleveland, Fundraiser, 2018, 2019
- Cub Scouts of America, Boulevard Elementary School
- Shaker Schools Foundation
- Health Legacy of Cleveland
- 100 Black Men of Greater Cleveland, Health Committee Chair, 2004-2014
- National Kidney Foundation, National Board
- National Kidney Foundation, Cleveland Chapter
- MOTTEP of Cleveland, Minority Organ Tissue Transplant Education Program
- Shaker Heights High School Baseball Team
- Shaker Heights High School Band Boosters

Jenice Contreras	Alaina Foster	Brianna Witt	Anne Laux	Layisha Bailey	Councilman Jones	Sonia Emerson	Marsha Mockabee	Melaak Rashid	Janterria Matthews	Nichole Laird	Eddie Taylor	Randall McShepard	Victor Ruiz	Cordell Stokes	Joshua Caruso	Kenneth Chalker	Stephen Caviness	Habeebah Rasheed Grimes	India Lee	Heidi Gullett	Danielle Sydnor	Sheila Wright	Margaret Stanard	Norreen Owen Thomas	Michael Cheselka	Anthony Luke	Perry Zohos	Nicholas Santilli	John Peshek
Cuyahoga County Citizens' Advisory Council on Equity																													
June 12th 2020	Nov. 2nd 2019	Nov. 8th 2019	Oct. 10th 2019	Oct. 12th 2019	Feb. 27th 2020	Feb. 4th 2019	July 15th 2020	July 21st 2020	July 29th 2020	July 8th 2020	June 12th 2020	June 12th 2020	June 14th 2020	June 15th 2020	June 16th 2020	June 17th 2020	June 18th 2020	June 21st 2020	June 22nd 2020	June 22nd 2020									

Cuyanoga County Citizens' Advisory Council on Equity Cuyahoga County Citizens' Advisory Council on Equity	Ariana Johnson Dr. Terrence Robinson
Cuyahoga County Citizens' Advisory Council on Equity	Frances Mills
Cuyahoga County Citizens' Advisory Council on Equity	Elizabeth (Liz) Lazar
Cuyahoga County Citizens' Advisory Council on Equity	Nichole Laird
Cuyahoga County Citizens' Advisory Council on Equity	Sharonda Whatley
Cuyahoga County Citizens' Advisory Council on Equity	Mary Ann Bradfield
Cuyahoga County Citizens' Advisory Council on Equity	Wendall Garth
Cuyahoga County Citizens' Advisory Council on Equity	Thomas McMillan
Cuyahoga County Citizens' Advisory Council on Equity	Ariana Johnson
Cuyahoga County Citizens' Advisory Council on Equity	Doreen Dunn-Berts
Cuyahoga County Citizens' Advisory Council on Equity	Rachel Balanson
Cuyahoga County Citizens' Advisory Council on Equity	Tiffany Tyson
Cuyahoga County Citizens' Advisory Council on Equity	Melaak Rashid
Cuyahoga County Citizens' Advisory Council on Equity	Evan Bunch
Cuyahoga County Citizens' Advisory Council on Equity	Melaak Rashid
Cuyahoga County Citizens' Advisory Council on Equity	Glen Shumate
Cuyahoga County Citizens' Advisory Council on Equity	Annette Blackwell
Cuyahoga County Citizens' Advisory Council on Equity	Kayla Griffin
Cuyahoga County Citizens' Advisory Council on Equity	Donald Jolly II
Cuyahoga County Citizens' Advisory Council on Equity	Alexis Crosby
Cuyahoga County Citizens' Advisory Council on Equity	Colleen Cotter
Cuyahoga County Citizens' Advisory Council on Equity	Charles Modlin

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0211

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's reappointment of various
	individuals to serve on the Monument
	Commission of Cuyahoga County for the term
	9/1/2022 – 8/31/2025; and declaring the
	necessity that this Resolution become
	immediately effective.

WHEREAS, Article II, Section 2.03(2) empowers the County Executive to create commissions and appoint members of such commissions, subject to confirmation by County Council; and

WHEREAS, the Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

WHEREAS, pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members; one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by Council President and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

WHEREAS, members of the Monument Commission of Cuyahoga County shall be appointed to serve a three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated the following individuals to serve on the Monument Commission of Cuyahoga County for the term 9/1/2022 - 8/31/2025:

Reappointments:

- a) Patti Choby
- b) Patrick Hewitt
- c) Matt Rymer

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointments of following individuals to serve on the Monument Commission of Cuyahoga County for the term 9/1/2022 - 8/31/2025:

**Reappointments:** 

- a) Patti Choby
- b) Patrick Hewitt
- c) Matt Rymer

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution received the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

**County Council President** 

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_, 20\_\_\_



Armond Budish Cuyahoga County Executive

June 24, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

#### Re: Monument Commission

**Dear President Jones:** 

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission
- One representative from the Cuyahoga County Department of Public Works
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nominations for reappointment to the Monument Commission:

- Patti Choby, 3-year, term, 9/1/2022 8/31/2025
  - Currently resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: Monument Commission, City Year Cleveland
- **Patrick Hewitt**, 3-year, term, 9/1/2022 8/31/2025
  - Currently resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: Monument Commission

- Matt Rymer, 3-year, term, 9/1/2022 8/31/2025
  - Currently resides in Strongsville (Cuyahoga County)
  - Currently serves on the following boards/commissions: Monument Commission

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are 12 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at 216-698-2544.

Sincerely,

Armond Budish Cuyahoga County Executive

Office Location: Cleveland, OH

Case Western Reserve University, Cleveland, OH, Weatherhead School of Management (1991) (Master's in Management/Organizational Development) Notre Dame College, Cleveland, OH (1986) Bachelor of Arts (Communications and Social Science) Licenses/Certifications: Gallup-Certified Coach, Ohio Transportation Leadership Academy 2017

Awards:

Recipient of the Mandel School of Applied Social Sciences/Case Western Reserve University "Outstanding Adjunct Teacher Award" – May, 2006

Team Member, Recipient, Daniel Burnham National Award, American Planning Association (For VibrantNEO 2040 Regional Plan)

Ms. Choby has spent the last three decades engaged in civic and entrepreneurial endeavors and working alongside civic leaders and business owners helping them manage change and grow their organizations and communities. She serves as a respected advisor, strategist and coach to leaders and diverse groups of professionals.

Through a program management services framework she has created and refined Cobalt Group's platform for working in inter-dependent priority areas with regional impact, specifically housing, business and job creation/growth, employee and community engagement, entrepreneurship, education/youth development, transportation/public infrastructure, health, community services and the environment.

Ms. Choby leads this interdisciplinary consulting practice that offer's public, corporate and nongovernmental clients project management services; growth and sustainability strategies; planning, leadership, coaching and organization development; community/economic development services; program development/evaluation services; public policy strategy; market research; communications; and public engagement services. As a client once said, Cobalt's practice "takes all of the moving parts of a project and pulls them together."

#### **Selected Experience**

#### Teaching and Training Case Western Reserve University Kent State University

Ms. Choby consults with and coaches individuals and teams responsible for planning, designing and executing largescale, long-term investments in people and/or place. She has been a Visiting Instructor and served as an Adjunct Instructor at the Mandel School of Applied Social Sciences at Case Western Reserve University from 1997 to 2006. In this capacity she taught advanced graduate courses in Community Organization Strategies and the Management of Communitybased Development.

From 2006 to 2010 she served as a Part-time Assistant Professor and Guest Lecturer (2001 to 2003) at the College of Architecture and Environmental Design (CAED) at Kent State University. Through the course "Community Development Process" she guided graduate students through the process of blending urban design, architecture, urban planning, social sciences, health sciences and environmental sciences disciplines to better engage and more fully inform professional planning efforts in neighborhoods, villages, townships and cities.

# Page 560 of 899

#### **Selected Experience**

#### Owner's Representative Private Sector Firms and Private Philanthropic Organizations

Ms. Choby has served in the role of "owner's representative" with major capital investment projects. In these engagements, she primarily assists the client with strategic thinking, public/private partnership design, creation of sources and uses budgets that leverage multiple funding sources, proposal/prospectus writing, land use and zoning changes, community relations, other planning/legal/regulatory/compliance issues, among other requirements. In these initiatives she serves as a strategist and facilitator to achieve complex objectives often under tight deadlines. She has extensive experience in guiding strategic visioning and planning for capital projects into implementation.

#### Partner Engagement and Program Management Broadway – Slavic Village P-16 Initiative Cleveland, OH

Ms. Choby led the research and development of the initial conceptual design process and provides partner engagement/program management services for this ongoing 10-year initiative that convenes over 200 partners in the Slavic Village neighborhood, City of Cleveland and Cuyahoga County. Led and funded by the Third Federal Foundation, the focus of the initiative is to transform neighborhood-level approaches to supporting families in their homes, schools and community with a focus on education, workforce development and entrepreneurship. The P-16 continuum is designed to follow a child through their stages of life from pre-birth to post-secondary experiences. The initiative convenes partners who help meet the needs of families by investing in a culture of education and shared community resources to promote and maintain opportunities for youth in the City of Cleveland.

#### Cleveland Metropolitan School District, Cleveland, OH Staff Engagement/Performance Management and Technology Implementation

Under the direction of the Chief Operating Officer, Ms. Choby is leading the implementation of a multi-tiered virtual work order/asset management Software as a Service (SaaS) tool for 400 employees in the Operations Department. The process has engaged virtually individuals, small groups and large groups of employees as well as client-partners. Utilizing Cobalt's three key principles for engagement, the previously designed process for in-person engagement was fully adapted to an online strategy without compromising the project timeline or outcomes. Use of webinars, short videos, virtual site visits, online coaching sessions and virtual workshops are being deployed successfully.

# Patti Choby Biography

Patti Choby is the Principal and Founder of Cobalt Group. She has spent over three decades engaged in civic and entrepreneurial endeavors. She serves as a respected advisor, strategist and coach to leaders and diverse groups of professionals. She is a Gallup-certified Strengths Coach and an active member of Gallup's global coaches learning community.

Through a management services framework, Cobalt Group has created a platform for working in inter-dependent priority areas with regional impact: housing, business and job creation/growth, employee and community engagement, entrepreneurship, education/youth development, transportation/public infrastructure, health, community services and the environment.

Cobalt Group is typically responsible for planning, designing and executing large-scale, long-term investments in people and/or place. As an interdisciplinary consulting practice Cobalt offer's public, corporate and nonprofit clients project management services, growth and sustainability strategies, planning, leadership and organization development, community/economic development services, program development/evaluation services, public policy strategy, market research, communications, and public engagement services.

Cobalt Group is known for its record of helping to clearly define a vision, identify issues and opportunities, build capacity for change, achieve desired outcomes, measure results and create the conditions for sustainable, healthy cultures and business models.

Cobalt also has served as "owner's representative" with facilities investment initiatives. In these situations, Cobalt is primarily engaged to assist the client with strategic thinking, public/private partnership design, creation of sources and uses budgets that leverage multiple funding sources, proposal/prospectus writing, land use and zoning changes, community relations, other planning/legal/regulatory/compliance issues, among other requirements.

As a client once said, Cobalt's practice "takes all of the moving parts of a project and pulls them together."

# Patti Choby Professional Experience

5/1997 - Present	Principal, Cobalt Group, Inc. Gallup-Certified Strengths Coach
1/2006 — 5/2006	Visiting Instructor (Full-time Appointment), Mandel School of Applied Social Sciences/CASE, Cleveland OH Graduate Course(s): Community Organization Strategies; Management of Community-based Development Recipient of the Mandel School of Applied Social Sciences/Case Western Reserve University <i>"Outstanding Adjunct Teacher Award" – May, 2006</i>
1/2006 — 12/2010	Part-time Assistant Professor (Guest Lecturer 2001-2003) College of Architecture and Environmental Design/Kent State University, Kent/Cleveland OH Graduate Course(s): Community Development Process
5/1997 — 12/2005	Adjunct Faculty, Mandel School of Applied Social Sciences/Case Western Reserve University, Cleveland OH Graduate Course(s): Community Organization Strategies (1997 to 2006) Management of Community-based Development (1997 to 2006) Community Development Process (2006) Marketing Management (1997-2000)
3/1996 - 4/1997	Program Director for Empowerment Zone Implementation Fairfax Renaissance Development Corporation (FRDC), Cleveland OH
4/1995 - 12/1996	Bicentennial Village Project Coordinator Fairfax Renaissance Development Corporation (FRDC), Cleveland OH
5/1994 — 12/199	Adjunct Faculty - Notre Dame College of Ohio, Cleveland OH Course(s): Business Communications and Writing for the Nonprint Media
11/1990 - 4/1995 1/1990 - 10/1990	Director of Communications and Marketing Assistant Director for Communications and Marketing Mandel School of Applied Social Sciences, Case Western Reserve University, Cleveland OH
LEADERSHIP ACTIVITIES A	AND AWARDS
Cuyahoga County Monumen	ts Commission – Member (2019 to present) Member (2016 to present)

City Year - Cleveland, Board Member, (2016 to present) Transportation Leadership Academy Member - Ohio (2017) Team Member, Recipient, Daniel Burnham National Award, American Planning Association (For VibrantNEO 2040 Regional Plan) Cleveland/Cuyahoga County Workforce Investment Board, Vice-Chair and Youth Council Chair (2011) Cleveland/Cuyahoga County Workforce Investment Board, Ex-officio Member, Chair, Manufacturing Sector (2007-2010) Outstanding Adjunct Teacher Award 2006, Mandel School of Applied Social Sciences, Case Western Reserve University Cleveland Clinic Foundation's Women's Health Advisory Board (2004-2010) Cleveland Public Art, Community Advisor to the Board (2002-2011) Jennings Center for Older Adults, Board of Trustees (2006-2008) International Journal of Nonprofit and Voluntary Sector Marketing, Editorial Board Member (2000-2006) Association of Major Symphony Orchestra Volunteers (AMSOV), Board Member (2003 to 2005) Musical Arts Association (The Cleveland Orchestra), Board Member (1999-2004) Junior Committee of The Cleveland Orchestra, President/Executive Committee and Board Member (1999-2004) Broadway School of Music & the Arts, Board Member (1997-2001) Member, Architecture and Urban Design Working Group, Sustainable Communities Symposium 2000, Cuyahoga County (October 1999 - May 2000) Women's City Club, Member, Co-Chair, Annual Meeting Committee (1994-95) Marketing Cleveland to Clevelanders Advisory Council, The New Cleveland Campaign (1992-93) English and Communications Advisory Board Member, Notre Dame College of Ohio (1991-99) First Place, Video/Public Service Announcement Category, Women in Communications Regional Awards for "Smoke-Free Class of 2000" (1989)

# **Get Your Voting Information**

- Voter
- PATRICIA M. CHOBY



# District

- - CLEVELAND CSD -TAX ID # 1809
- - CLEVELAND LIBRARY DISTRICT
- - CLEVELAND MUNICIPAL COURT DIST.
- - CLEVELAND WARD 06
- - CONGRESSIONAL DISTRICT 11
- COUNTY COUNCIL DISTRICT 07
- HOUSE DISTRICT 20
- - METROPARKS DISTRICT
- - STATE BOARD OF EDU DISTRICT 11
- - STATE SENATE DISTRICT 23

# PATRICK W HEWITT AICP, EDFP

Planning Manager and former Interim Executive Director credentialed by the American Institute of Certified Planners. A decade of experience leading the development of planning projects. Extensive writing experience. Skilled public speaker and meeting facilitator. Passionate about urban planning and the positive benefits great spaces can have on residents and communities.

#### PROFESSIONAL EXPERIENCE

## Planning Manager, Strategy & Development (2021-Present)

Cuyahoga County Planning Commission; Cleveland, OH

Countywide Planning

- □ Coordinates countywide planning projects in collaboration with regional agencies on stormwater, parks, infrastructure, economic development, and transportation
- □ Represents County Planning to regional agencies, local communities, and private sector groups

#### Meeting Facilitation

- Organizes, facilitates, and builds consensus at meetings of the public, government officials, and regional entities
- Works in communities of various racial, ethnic, and income categories to effectively manage diverse opinions in establishing community goals

#### Interim Executive Director (2020-2021)

Cuyahoga County Planning Commission; Cleveland, OH

#### Office Management

- Administered 14-person office and \$2.8m budget as Interim Executive Director during six-month period
- □ Managed 11-member Board, including coordinating resolutions, navigating legal issues, and building Board support for resolutions

#### Senior Planner, Planner (2014-2021)

Cuyahoga County Planning Commission; Cleveland, OH

Community Master Plans

- Led comprehensive master planning processes for communities
- Developed work plans, scopes, and budgets for plans with an average 14-month project timeframe and with budgets up to \$250,000
- □ Analyzed and outlined action plans for public space improvements, community development, and economic development
- Developed physical plans for the layout of parks, buildings, streets, transportation assets, and infrastructure elements
- D Managed teams of up to seven planners in conducting plans
- Consistently maintained professional planning certification and continuing education credits to use up-to-date planning practices

#### EDUCATION

Master of City and Regional Planning Ohio State University 2010-2012

Danish Institute for Study Abroad 2008

Bachelor of History, Cum Laude Denison University 2006-2010

#### VOLUNTEERISM

Denison University Alumni Council DenisonPride (LGBT Community) Representative 2015-2020

Downtown Cleveland Alliance City Advocate 2016-2018



#### **Monuments Commission Member (2019-Present)**

Cuyahoga County Monuments Commission; Cleveland, OH

- Represents Cuyahoga County Planning Commission as a founding member of the Cuyahoga County Monuments Commission
- Builds consensus for new Monuments Commission design regulations and approval processes
- Reviews and considers proposals for new monuments on County property in order to promote a diverse and representative cultural environment in Cuyahoga County

#### Historic District Design Review Vice Chair (2016-2018)

#### (volunteer position)

Cleveland Landmarks Franklin-West Clinton Design Review Committee; Cleveland, OH

- Reviewed local development applications for consistency with the U.S. Secretary of the Interior's standards for construction in historic districts
- □ Assisted applicants in preparing proposals and successfully navigating the review process
- □ Facilitated committee meetings and member discussions to ensure fair and timely reviews of development projects
- Developed a historic district website to more easily communicate district standards and requirements to applicants

#### Housing & Community Development Specialist (2012-2014)

Mullin & Lonergan Associates; Pittsburgh, PA

- Served as consultant for communities nationwide in developing datadriven comprehensive investment strategies for housing and economic development
- Developed Fair Housing analyses to assist communities in understanding how policy decisions affected housing choice among protected classes
- Researched and wrote Consolidated and Annual Plans for communities using federal Community Development Block Grant (CDBG) funds

#### Design Consultant (2010-2012)

(freelance consulting) Cityscape Studios; Youngstown, OH

- □ Completed renderings and streetscape plans focusing on improving an area's pedestrian experience
- Provided freelance design and rendering services for private sector clients

#### **PROJECT HISTORY**

Euclid, OH Master Plan and **Community Survey** Cuyahoga County Lakefront Public Access Plan East Cleveland, OH Parks & Greenspace Plan Broadview Heights, OH Master Plan Maple Heights, OH Master Plan Rocky River, OH Master Plan and **Community Survey** Cleveland Heights, OH Master Plan Bay Village, OH Community Survey Olmsted Falls, OH Master Plan Beachwood, OH Master Plan Orange Village, OH Community Survey Cuyahoga County Economic Development Framework Special Improvement District Guidebook State of Washington Public Housing Inventory Cedar Falls, IA Analysis of Impediments to Fair Housing Choice Gaithersburg, MD Analysis of Impediments to Fair Housing Choice Westmoreland County, PA Housing Plan Commerce Street Conceptual Streetscape Plan (Youngstown, OH) Clinton West Neighborhood Plan (Franklin County, OH)

#### SKILLS

Economic Development Finance Adobe InDesign Adobe Photoshop Adobe Illustrator ArcGIS Sketchup Microsoft Office Suite

# **Get Your Voting Information**

- Voter
- PATRICK HEWITT



# District

- - CLEVELAND CSD -TAX ID # 1809
- - CLEVELAND LIBRARY DISTRICT
- - CLEVELAND MUNICIPAL COURT DIST.
- - CLEVELAND WARD 15
- - CONGRESSIONAL DISTRICT 11
- - COUNTY COUNCIL DISTRICT 03
- - HOUSE DISTRICT 13
- - METROPARKS DISTRICT
- - STATE BOARD OF EDU DISTRICT 11
- - STATE SENATE DISTRICT 23

# MATTHEW RYMER

l am a career engineer with strong facilities management, capital program management, and construction project management experience.

# EXPERIENCE

#### DATES FROM SEPTEMBER 2016- PRESENT

#### FACILITIES DESIGN & MAINTENANCE ADMINISTRATOR, CUYAHOGA COUNTY

Executes the facilities maintenance/operations programs, and the capital maintenance/construction programs for Cuyahoga County owned facilities. Selection committee member for selection of County architectural and engineering services consultant firms who serve as A/E of record for project designs. Coordinates capital construction program owner project management actions, budget support actions, and program development through end user engagement.

#### DATES FROM MAY 1993-AUGUST 2016

#### OFFICER-ENGINEER, UNITED STATES COAST GUARD

Coast Guard Officer with experience in operations, construction management, facilities engineering, capital project planning & design, property management, and federal program management.

- 1993-1995 Operations Officer USCGC BRAMBLE
- 1995-1997 Coast Guard Post-Graduate Program University of Illinois (Civil Engineering)
- 1997-2000 Project Manager Facilities Design & Construction Center Pacific
- 2000-2004 Assistant Facilities Engineer Coast Guard Training Center Cape May, NJ
- 2004-2008 Planning Chief, Coast Guard Civil Engineering Unit Cleveland
- 2008-2012 Facilities Engineer Coast Guard Training Center Yorktown, VA
- 2012-2015 Executive Officer Coast Guard Facilities Design & Construction Center
- 2015-2016 DHS Acquisition Program Manager Integrated Fixed Towers Program

## **EDUCATION**

JANUARY 1997

**MASTER OF SCIENCE – CIVIL ENGINEERING,** UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN

#### MAY 1993

**BACHELOR OF SCIENCE – CIVIL ENGINEERING,** UNITED STATES COAST GUARD ACADEMY

Page 568 of 899

# SKILLS

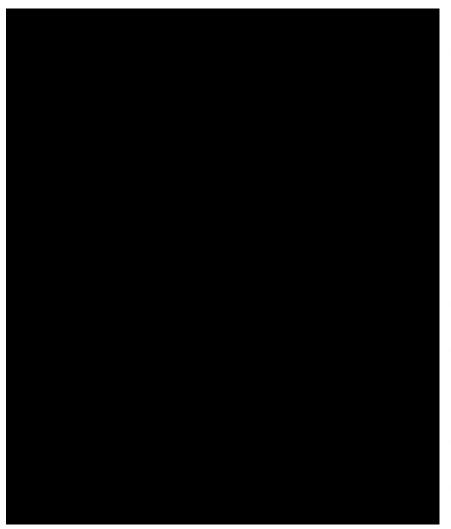
- Registered Professional Engineer Ohio
   Present)
- Registered Professional Engineer Illinois (2004-Present)

# ACTIVITIES

- Dedicated public servant.
- Dedicated Father & Husband.
- Seeking volunteer appointment to Strongsville City Schools Facilities Development Committee.
- Nominated for assignment to Cuyahoga County Monument Commission.

# **Get Your Voting Information**

- Voter
- MATTHEW A. RYMER



# District

- - BEREA MUNICIPAL COURT DISTRICT
- - CONGRESSIONAL DISTRICT 07
- - COUNTY COUNCIL DISTRICT 05
- - CUYAHOGA COUNTY LIBRARY DISTRICT
- - HOUSE DISTRICT 17
- - METROPARKS DISTRICT
- - POLARIS JVSD
- - STATE BOARD OF EDU DISTRICT 05

- - STATE SENATE DISTRICT 24
- - STRONGSVILLE CSD TAX ID # 1830
- - STRONGSVILLE WARD 2

# MONUMENT COMMISSION ATTENDANCE

Cuyahoga County Monument Commission 6/9/2022

Judith G. CeninaXXPatti ChobyXXPatrick W. HewittXXJoseph NanniXXJill PaulsenXXJuan QuirarteXXMatt RumerXX	×	>						una las la	linla
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A 11 1046 2010		Outline Advantage
April 18th 2019	Monument Commission	Utilio Morales
April 19th 2019	Monument Commission	Patrick Hewitt
April 23rd 2019	Monument Commission	Juan Quirarte
July 2nd 2019	Monument Commission	Judith Cetina
July 8th 2019	Monument Commission	Jill Paulsen
May 14th 2021	Monument Commission	Juan Quirarte
May 17th 2021	Monument Commission	Judith Cetina
May 17th 2021	Monument Commission	Jill Paulsen
June 1st 2021	Monument Commission	Matthew Rymer
June 8th 2022	Monument Commission	Patti Choby
June 9th 2022	Monument Commission	Patrick Hewitt
June 24th 2022	Monument Commission	Matthew Rymer

,

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0212

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's appointment of Marquez Brown to
	serve on the City of Cleveland/Cuyahoga
	County Workforce Development Board for the
	term $7/1/2022 - 6/30/2025$ ; and declaring the
	necessity that this Resolution become
	immediately effective.

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Armond Budish has nominated Marquez Brown (replacing Harriet Applegate) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 – 6/30/2025; and

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Marquez Brown (replacing Harriet Applegate) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 - 6/30/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

## Page 574 of 899

or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_\_

, 20\_\_\_\_\_



Armond Budish Cuyahoga County Executive

June 23, 2022

Pernel Jones, Jr., President Cuyahoga County Council Cuyahoga County Administration Building 2079 E.9th, 8th Floor Cleveland, OH 44115

Re: <u>Cleveland/Cuyahoga County Workforce Development Board</u>

**Dear President Jones:** 

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to offer the following appointment:

**New Appointment** 

- Marquez Brown, 3-year term, 7/1/2022 6/30/2025
  - o Replacing Harriet Applegate
  - City/County Joint appointment
    - Requirement Labor Organization
  - o Currently resides in North Ridgeville (Lorain County)
  - o Currently serves on the following board(s)/commission(s): None

I have attached the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are 19 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at (216) 698-2544.

Sincerely,

Armond Budish Cuyahoga County Executive



#### PROFESSIONAL SUMMARY

Experienced and accomplished Union Chief Negotiator organizer with a sold history of achievements in the Public Sector. Adept at facilitating positive and productive interactions between workers, leaders, and union representatives. Articulate and decisive professional with respectful and resourceful approach. Excellent communicator with a proven ability to juggle multiple high priority projects. Over 15 years of experience in membership based organizations.

#### **SKILLS**

- Labor negotiation
- Grievance handling
- Arbitration preparation
- Skill development
- Political Campaign Management

- Team building and collaboration
- Presentations/public speaking
- Research skills
- Training
- Curriculum development

#### PROFESSIONAL EXPERIENCE

American Federation of State, County and Municipal Employees, Council 8, Cleveland, OHRegional DirectorMay 2021- PresentStaff RepresentativeJan 2019 - May 2021May 2013 - Sept 2016

- Supervises and manages regional staff and office with nearly 50 collective Bargaining Agreements that represents over 6,000 workers.
- Design and implement staff development and training and recommending administrative corrective action.
- Collaborating with employers to resolve workplace challenges (i.e. training, development, recruitment, etc)
- Acts as Chief Negotiator for over 25 collective bargaining agreements for public employees.
- Represent employees in grievance hearings, pre-disciplinary hearings, federal mediations, and arbitration proceedings.
- Research information to prepare for fact-finding and arbitration proceedings.
- Develop action plans to build capacity to achieve member participation while developing collaborative and cooperative relationships.
- Review and analyze budgets ranging from \$5 million to \$1 billion dollars to find cost savings for the employee and economic gains for the employees.
- Monitor current events, legislation, and other issues of interest to public employees and employers.
- Design and implement trainings for members around representation, organizing, and politics.

• Create plans and led contract campaigns to mobilize membership and win at the bargaining table.

#### The Delta Chi Fraternity, Iowa City Iowa

Interim Executive Director Associate Executive Director Feb 2018 – Aug 2018 Oct 2016 - Feb 2018

- Supervised 20 staff members and 900 volunteers with an operational budget of \$3.5 million.
- Educated, trained, and motivated staff and volunteers to ensure consistent vision and optimal performance across the board.
- Coordinated efforts to identify, initiate contact, and cultivate new institutional and major donor relationships.
- Served as the primary representative of the Fraternity to host institutions, media, interfraternal and higher education trade organizations, and appropriate fraternal organizations.
- Implemented the strategic plan for the Fraternity in collaboration with the Board of Directors and ensured metrics were achieved.
- Worked closely with management and employees to improve work relationships, revamped HR policies and procedures, built morale, and increased productivity and retention.

#### Ohio Organizing Collaborative, Cleveland, OH

State Field Director

May 2012 - Jan 2013

- Collaborated with the Campaign Director to determine statewide campaign field strategy and goals.
- Managed overall field operations in 7 counties, tracking performance to goals. Adjusted plans and strategies when necessary
- Developed and maintained communication with a broad coalition of local, state, and national stakeholders to foster collaboration.
- Hired, trained, and managed the day-to-day operations of a diverse team of 150.
- Created and implemented HR Policies and Procedures and processed payroll for over 175 employees.
- Established accountability systems in the field to ensure that campaign goals are met, including the implementation of post-campaign debriefs and assessments

#### We Are Ohio, Cleveland, OH

Regional Political Director

April 2011 - Nov 2011

- Fostered relationships with municipal, county, state, and federal elected officials and their respective staffs to support campaign activities.
- Created and implemented a regional outreach plan that was duplicated across Ohio.
- Worked closely with labor coalition partners and elected officials to develop, execute, and coordinate campaign plan.
- Managed the day-to-day field operations with a focus on recruitment, training and staff development.
- Provided analysis on performance and implement plans to maximize results.

#### Ohio Democratic Party, Cleveland and Columbus, OH

Director of Political Operations

- Ensured the accountability of staff, programs, and activities by developing and implementing performance goals, and ensuring goals and progress were achieved.
- Managed the political and campaign operations of the largest Ohio County.
- Raised money from donors while managing a \$1.5 million dollar budget.
- Developed and fostered relationships with elected officials and other key stakeholders.

#### Lorain County Community College, Public Services Institute Elyria, OH

Public Policy Coordinator

June 2008 - March 2010

- Served as the liaison with state and local elected officials/policy makers to strengthen intergovernmental relations and cooperation.
- Enhanced public policy awareness among governments and not-for-profit providers.
- Worked to promote the Institute regionally and state-wide with public policymakers in support of the College's mission.
- Assisted with development of community leadership forums to enhance public policy awareness on matters of local, regional, and state-wide importance.
- Led the outreach and marketing efforts to establish Eastern Gateway Community College.

#### **EDUCATION**

**Bachelors of Arts in Political Science** August 1998 to December 2001 The University of Iowa, Iowa City, Iowa

Howard University, Washington D.C. August 1997 to May 1998



City of Cleveland Justin M. Bibb, Mayor

Office of the Mayor Cleveland City Hall 601 Lakeside Avenue, Room 202 Cleveland, Ohio 44114 216/664-3990 • Fax 216/420-8766 www.cleveland-oh.gov

June 15, 2022

Jeane' Holley Deputy Director, Department of Regional Collaboration Diversity & Inclusion Officer Office of Cuyahoga County Executive Budish 2079 E. 9<sup>th</sup> Street Cleveland, Ohio 44115

Dear Jeane':

Please accept this correspondence as official notification that I agree with and approve of Marquez Brown as the nominee for the City of Cleveland and Cuyahoga County's joint appointment to the Cleveland/Cuyahoga County Workforce Development Board.

Any additional questions can be directed to Ryan Puente, Chief Government Affairs Officer, at (216) 664-3544 or via email at <u>rpuente@clevelandohio.gov</u>.

Sincere

Justin M. Bibb Mayor | City of Cleveland

April 27th 2020	Cleveland/Cuyahoga County Workforce Development Board	Sheila Wright
April 28th 2020	Cleveland/Cuyahoga County Workforce Development Board	Camille Ali
May 23rd 2022	Cleveland/Cuyahoga County Workforce Development Board	Ethan Karp
June 8th 2022	Cleveland/Cuyahoga County Workforce Development Board	Paul Herdeg
July 16th 2020	Cleveland/Cuyahoga County Workforce Development Board	Janine Kaiser
July 27th 2020	Cleveland/Cuyahoga County Workforce Development Board	Tracy McArthur
June 10th 2020	Cleveland/Cuyahoga County Workforce Development Board	Camille Ali
June 22nd 2020	Cleveland/Cuyahoga County Workforce Development Board	Tunisia Bailey
June 5th 2020	Cleveland/Cuyahoga County Workforce Development Board	Kim Shelnick
Aug. 4th 2020	Cleveland/Cuyahoga County Workforce Development Board	Grace Gallucci
Aug. 11th 2020	Cleveland/Cuyahoga County Workforce Development Board	Nicholas Young
Nov. 4th 2020	Cleveland/Cuyahoga County Workforce Development Board	Ronique Valentine
Nov. 30th 2020	Cleveland/Cuyahoga County Workforce Development Board	Cathy Belk
Jan. 8th 2021	Cleveland/Cuyahoga County Workforce Development Board	Ramonita Vargas
May 14th 2021	Cleveland/Cuyahoga County Workforce Development Board	Glen Shumate
July 23rd 2021	Cleveland/Cuyahoga County Workforce Development Board	LaToya Smith
Nov. 30th 2021	Cleveland/Cuyahoga County Workforce Development Board	Paul Herdeg
March 20th 2022	Cleveland/Cuyahoga County Workforce Development Board	Ann Hinkle
May 27th 2022	Cleveland/Cuyahoga County Workforce Development Board	Marquez Brown

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0213

Sponsored by: County Executive	A Resolution declaring that public				
<b>Budish/Department of Public</b>	convenience and welfare requires the				
Works/Division of County	rehabilitation of the Green-Bryden Culvert at				
Engineer	the intersection of Green Road and Bryden				
	Road in the cities of Beachwood and Shaker				
	Heights; total estimated project cost				
	\$1,000,000.00 finding that special				
	assessments will neither be levied nor				
	collected to pay for any part of the County's				
	costs of said improvement; authorizing the				
	County Executive to enter into an agreement				
	of cooperation with said municipalities in				
	connection with said project; and declaring the				
	necessity that this Resolution become				
	immediately effective.				

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires the rehabilitation of the Green-Bryden Culvert at the intersection of Green Road and Bryden Road in the cities of Beachwood and Shaker Heights; and

WHEREAS, the anticipated start date is 2022; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council Districts 9 & 11; and

WHEREAS, the estimated project cost is \$1,000,000.00; and

WHEREAS, this project will be funded 15% (\$150,000.00) County Road and Bridge Funds and 85% (\$850,000.00) cities of Shaker Heights and Beachwood; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires the rehabilitation of the Green-Bryden Culvert at the intersection of Green Road and Bryden Road in the cities of Beachwood and Shaker Heights.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_, 20\_\_\_

#### SUMMARY OF REQUESTED ACTION

Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of the Green-Bryden Culvert, in the Cities of Shaker Heights and Beachwood

#### Scope of Work Summary

The Public Works Department requesting that Council find that public convenience and welfare requires the approval:

a) for the emergency repair of Green-Bryden Culvert in the City of Shaker Heights and Beachwood.

b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements

c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of the project is \$1,000,000.

The project is to be funded 15% County Road and Bridge Fund \$150,000 and 85% Cities of Shaker Heights and Beachwood \$850,000. The anticipate start date for construction is 2022.

The primary goal of this request is approval of convenience and welfare. The primary goal of the project itself is to properly maintain the County's infrastructure.

The location of the project is the Green-Bryden Culvert in the City of Shaker Heights and Beachwood. The project is located in Council District 9 and 11.

Project Status and Planning

This project is new to the County.

#### Funding

The project is to be funded 15% County Road and Bridge Fund \$150,000 and 85% Cities of Shaker Heights and Beachwood \$850,000. The total cost of the project is \$1,000,000.



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

# Project Fact Sheet – Green-Bryden Culvert, in the Cities of Beachwood and Shaker Heights

Project Type	Culvert Rehabilitation
Project Limits	Intersection of Green Road and Bryden Road
Project Length	250 ft
Average Daily Traffic	15,468 vehicles per day
<b>Council District</b>	9, 11
Project Cost	\$1,000,000
Proposed Funding	15% County (\$150,000), 42.5% Beachwood (\$425,000), 42.5%
	Shaker Heights (\$425,000)
Project Design	City - Beachwood
<b>Construction Admin</b>	City - Beachwood



# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution authorizing the appropriation			
<b>Budish/Department of Public</b>	of real property for reconstruction of Stearns			
Works/Division of County	Road from Schady Road to Bagley Road in			
Engineer	Olmsted Township; directing the County			
	Executive, through the Department of Public			
	Works, to proceed with the acquisition of			
	real property required for public highway			
	purposes; authorizing the Fiscal Officer to			
	issue the monetary warrants to be deposited			
	with the Probate Court of Cuyahoga County			
	in an amount that is equal to the fair market			
	value of the property; and declaring the			
	necessity that this Resolution become			
	immediately effective.			

## Resolution No. R2022-0214

WHEREAS, on November 23, 2021, this Council adopted Resolution No. R2021-0254, which authorized the County Executive to acquire the necessary Right-of-Way to proceed with the reconstruction of Stearns Road from Schady Road to Bagley Road in Olmsted Township; and,

WHEREAS, upon receiving the necessary authorization to proceed with acquisition of Right-of-Way, a fair market analysis was conducted, and fee appraisals were made; and

WHEREAS, the County's agent, KMJM Land Services, endeavored to acquire the necessary parcels through voluntary negotiation and settlement efforts with the property owners, but has reported that equitable settlement agreements could not be reached on the properties set forth below; and,

WHEREAS, the Department of Public Works has requested that the County appropriate certain property rights required for highway purposes for the above described improvement, identified as the following parcels of land:

Parcel 8 T (Temporary Easement) Property Owner: Adam Schulz Address: 8743 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8743 Stearns Road, Olmsted Township, OH Fair Market Value Estimate: \$300.00

Parcel 9 T (Temporary Easement)

Property Owners: Nancy Key Smith Address: 8725 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8725 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 10 T (Temporary Easement) Property Owner: Robert M. Klimo & Deborah L. Klimo Address: 8707 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8707 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 11 T (Temporary Easement) Property Owner: Frank Parkison & Sherrie Grams Address: 8689 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8689 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 12 T (Temporary Easement) Property Owner: Elizabeth Safady Address: 8671 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8671 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 13 T (Temporary Easement) Property Owner: Daniel W. Piper, Jr. and Kathleen A. Piper Address: 8655 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8655 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 16 T (Temporary Easement) Property Owner: Katherine M. Casey-Romance FKA Katherine M. Casey Address: 8599 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 83 Prospect Street, Berea, OH 44107 Fair Market Value Estimate: \$800.00

Parcel 17 T (Temporary Easement) Property Owner: Rose Gasper Address: 8581 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8581 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$500.00

WHEREAS, the necessity for the immediate effectiveness of this Resolution is established because federal funds are being utilized for Right-of-Way acquisition on this project and the County is required to progress on schedule for the project in order to maintain project funding deadlines; and, WHEREAS, the Right-of-Way cannot be certified to the Ohio Department of Transportation as being ready for construction unless and until all Right-of-Way parcels have been acquired either by agreement or by the filing of a petition for appropriation together with a check in the amount of the Fair Market Value Estimate made payable to the Cuyahoga County Probate Court, in the Cuyahoga County Probate Court.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That certain real property as required for reconstruction of Stearns Road from Schady Road to Bagley Road in Olmsted Township; as described below be, and the same is, hereby declared necessary to appropriate for public use, more specifically for the purpose of making or repairing roads which shall be open to the public, without charge. Such property is described as follows:

Parcel 8 T (Temporary Easement) Property Owner: Adam Schulz Address: 8743 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8743 Stearns Road, Olmsted Township, OH Fair Market Value Estimate: \$300.00

Parcel 9 T (Temporary Easement) Property Owners: Nancy Key Smith Address: 8725 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8725 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 10 T (Temporary Easement) Property Owner: Robert M. Klimo & Deborah L. Klimo Address: 8707 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8707 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 11 T (Temporary Easement) Property Owner: Frank Parkison & Sherrie Grams Address: 8689 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8689 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 12 T (Temporary Easement) Property Owner: Elizabeth Safady Address: 8671 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8671 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00 Parcel 13 T (Temporary Easement) Property Owner: Daniel W. Piper, Jr. and Kathleen A. Piper Address: 8655 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8655 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00

Parcel 16 T (Temporary Easement) Property Owner: Katherine M. Casey-Romance FKA Katherine M. Casey Address: 8599 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 83 Prospect Street, Berea, OH 44107 Fair Market Value Estimate: \$800.00

Parcel 17 T (Temporary Easement) Property Owner: Rose Gasper Address: 8581 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8581 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$500.00

**SECTION 2.** That the County Executive, through the Department of Public Works, be, and is, hereby directed to proceed with filing the necessary action to acquire the property as described above.

**SECTION 3.** That the County Fiscal Officer be, and is, hereby authorized to issue monetary warrants in the amount of the Fair Market Value Estimates listed above, made payable to the Cuyahoga County Probate Court, said warrants to be deposited with the Probate Court at the time of filing the petitions to appropriate.

**SECTION 4.** That the Clerk of Council is hereby directed to transmit copies of this Resolution upon its approval by the County Executive to Michael Dever, Director of Public Works and to Michael Chambers, County Fiscal Officer.

**SECTION 5.** That it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to assure that work on the improvement can commence during the prime construction season. Otherwise, any delay in commencement of the work may cause delay to the work and result in significant cost increases to the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 6.** That it is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code. On a motion by \_\_\_\_\_, seconded by \_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

County Executive

Date

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_,20

#### 2022, Department of Public Works, Stearns Road, Appropriation Authorization

#### Scope of Work Summary

The Department of Public Works is requesting authorization for the County Executive to take the required steps to file 8 appropriation actions in Cuyahoga County Probate Court in order to acquire necessary rightof-way for highway purposes. This appropriation action will be filed in connection with the reconstruction of Stearns Road (CR-76) between Schady Road to Bagley Road in Olmsted Township, Ohio and declaring the necessity that this Resolution become effective immediately.

This Project consisted of 41 total parcels. In the following cases, the County has been unable to reach an agreement with the owner of the parcel to the compensation to be paid for acquiring the parcels.

#### Parcel 8 T

Property Owner: Adam Schulz Address: 8743 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8743 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00 Property owner is unresponsive. Property owner has been called and mailed several letters and packages. The Property owner does not agree with projects conducted by Olmsted Township and Cuyahoga County.

#### Parcel 9 T

Property Owner: Nancy Key Smith

Address: 8725 Stearns Road, Olmsted Township, OH 44138

Mailing Address: 8725 Stearns Road, Olmsted Township, OH 44138

Fair Market Value Estimate: \$300.00

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project on the phone. After the initial conversation, the property owner has been unresponsive via phone and mail.

#### Parcel 10 T

Property Owner: Robert M. Klimo and Deborah L. <del>Kilmo-Klimo</del> Address: 8707 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8707 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00 Property owner is unresponsive. The property owner was provid

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project in-person. After the initial meeting, the property owner has been unresponsive via phone and mail.

Parcel 11 T Property Owner: Frank Parkison and Sherrie Grams Address: 8689 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8689 Stearns Road, Olmsted Township, OH 44138

Fair Market Value Estimate: \$300.00

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project on the phone. After the initial conversation, the property owner has been unresponsive via phone and mail.

#### Parcel 12 T

Property Owner: Elizabeth Safady Address: 8671 Stearns Road, Olmsted Township, OH 44138 Mailing Address: 8671 Stearns Road, Olmsted Township, OH 44138 Fair Market Value Estimate: \$300.00 The property owner provided a counteroffer of \$1,200.00 for a small temporary easement. The County and property owner were unable to come to an agreement.

#### Parcel 13 T

Property Owner: Daniel W. Piper, Jr. and Kathleen A. Piper

Address: 8655 Stearns Road, Olmsted Township, OH 44138

Mailing Address: 8655 Stearns Road, Olmsted Township, OH 44138

Fair Market Value Estimate: \$300.00

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project in person and on the phone. After the initial conversations, the property owner has been unresponsive via phone and mail.

#### Parcel 16 T

Property Owner: Katherine M. Casey-Romance FKA Catherine Katherine M. Casey

Address: 88599 Stearns Road, Olmsted Township, OH 44138

Mailing Address: 83 Prospect Street, Berea, OH 44107

Fair Market Value Estimate: \$800.00

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project in-person. After the initial meeting, the property owner has been unresponsive via phone and mail.

#### Parcel 17 T

Property Owner: Rose Gasper

Address: 8581 Stearns Road, Olmsted Township, OH 44138

Mailing Address: 8581 Stearns Road, Olmsted Township, OH 44138

Fair Market Value Estimate: \$500.00

Property owner is unresponsive. The property owner was provided the offer and explanation of the Project in person and on the phone. After the initial conversations, the property owner has been unresponsive via phone and mail.

#### Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant AECOM visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount

#### Funding

Construction Cost Estimate: \$4,576,43 (Road & Bridge: \$2,456,492 + Issue 1: \$2,119,938)

Prior Resolutions:

R2021-0254 - Approval of ROW Plans

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0215

Sponsored by: County Executive	A Resolution authorizing an amendment to				
Budish/Department of Public	State Contract No. 2535 formerly Contract				
Works	No. 2360 with Great Lakes Petroleum for the				
	purchase of fuel for various County facilities				
	for the period $4/1/2020 - 6/30/2022$ , to extend				
	the time period to 6/30/2023 and for additional				
	funds in the amount not-to-exceed				
	\$650,000.00; authorizing the County				
	Executive to execute the amendment and all				
	other documents consistent with said award				
	and this Resolution; and declaring the				
	necessity that this Resolution become				
	immediately effective.				

WHEREAS, the County Executive/Department of Public Works/Division of Maintenance has recommended an amendment to State Contract No. 2535 formerly Contract No. 2360 with Great Lakes Petroleum for the purchase of fuel for various County facilities for the period 4/1/2020 - 6/30/2022, to extend the time period to 6/30/2023 and for additional funds in the amount not-to-exceed \$650,000.00; and

WHEREAS, the primary goal of this project is to continue to purchase fuel at a cheaper cost; and

WHEREAS, the project is funded 100% Internal Service Fund-Maintenance Garage; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2535 formerly Contract No. 2360 with Great Lakes Petroleum for the purchase of fuel for various County facilities for the period 4/1/2020 - 6/30/2022, to extend the time period to 6/30/2023 and for additional funds in the amount not-to-exceed \$650,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_, 20

Title: Department of Public Works – 2<sup>nd</sup> Contract Amendment – Great Lakes Petroleum – CM2535

#### Scope of Work Summary

The Department of Public Works is requesting a contract amendment with Great Lakes Petroleum for fuel services, to extend the contract through June 30, 2023, and to add additional funds in the amount not to exceed \$650,000.00.

The intent of this request is to amend the current fuel contract by extending the end date to June 30, 2023, to ensure continuous fuel services for the County. The fuel contract allows fuel to be ordered and delivered for the County's Fleet Division on an as-needed basis.

#### Procurement

The original procurement method for this contract was a State Contract government process.

Contractor and Project Information Great Lakes Petroleum 4500 Renaissance Parkway Cleveland, Ohio 44128 Jeff Platko / Secretary and General Counsel

**Project Status and Planning** 

This contract is current and is being amended on time. A new contract will start 7/1/23 which the process is TBD.

Timeline for late submittal-

5/3/2022 Follow up email to see if any news the State of Ohio DAS is going to Amend or do a new fuel contract.

5/3/2022 GLP responded that it will be renewed, but no official documentation

5/3/2022 Emailed State of Ohio DAS Donna Davies, asking when new Amendment or Contract will be posted

5/3/2022 Donna replied it is the state of Ohio intention to renew for one year.

5/5/22 matrix started on possible new contract or amendment

5/27/2022 Received new signed amended contract for one year from GLP

5/27/2022 Received new signed COI and WC from GLP

6/6/2022 system error in infor could not proceed with contract, has to cancel CM2360 and move on with new CM2535.

6/6/2022 was receiving system error, needing assistance.

6/7/2022 completing required documents.

Funding

This Project is funded by the following (all original amounts, no new funding being requested): Internal Service Fund / Maintenance Garage - \$650,000.00

## **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

~

Infor/Lawson RQ#:	46919	
Buyspeed RQ# (if applicable):		ĺ
Infor/Lawson PO# Code (if applicable):		
CM Contract#	CM2535	

		Department	Clerk of the Board
Briefing Memo	Yes	SH	

Late Submittal Required:	Yes 🗆 X	No 🗆
Why is the amendment being submitted late?	State Contract was amended by the state and vendor in late May. Cover sheet available when amendment goes in effect 7-1-22	
What is being done to prevent this from reoccurring?	Reevaluating procurement proc	cess

TAC or CTO Required or authorized IT Standard Yes I No X

Contract Amendments Reviewed by Purchasing						
				Department initials	Purchasing	
Justification Form				SH	CQ	
IG# 22-0078-REG 123126				SH	CQ	
Annual Non-Competitive Bid ContractDate:3/10/2022Statement - (only needed if not going to BOC or Council for approval)BOCBOC		SH	CQ			
Debarment/Suspension Verified	Date: 6/7/2022			SH	CQ	
Auditor's Finding	Date: 6/7/2022			SH	CQ	
Independent Contractor (I.C.) Requirement Date: 3/10/2022			SH	CQ		
Cover - Master amendments only				SH	NA	
Contract Evaluation				SH	CQ	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.					NA	
Checklist Verification	Yes			SH	CQ	

#### Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law				
	Department initials			
Agreement/Contract and Exhibits	SH			
Matrix Law Screen shot	SH			
COI	SH			
Workers' Compensation Insurance	SH			
Original Executed Contract (containing insurance terms) & all	SH			
executed amendments				

1 | Page

Revised 1/7/2022

# **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

Accounting Units				
	Accounting	Account	Sub	
Time Period	Unit	Number	Account	Dollar Amount
7/1/2022 -12/31/2022	PW755100	53650		\$325,000.00
1/1/2023 - 6/30/2023	PW755100	53650		\$325,000.00
			TOTAL	\$650,000.00

Contract History CE/AG# (if applicable)	CE2000504
Infor/Lawson PO# Code (if applicable)	CE2000504, CM80
Lawson RQ# (if applicable)	46919
CM Contract#	CM80, CM2360, CM2535

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	1,236,000.00		4/1/2020-3/31/2022	3/16/2022	R2020-0055
Prior Amendment Amounts (list separately)		\$0.00	4/1/2020-6/30/2022	4/18/2022	BC2022-245
		\$			
		\$			
Pending Amendment		\$650,000.00	4/1/2020-6/30/2023		
<b>Total Amendments</b>		\$650,000.00			
Total Contact Amount	1,886,000.00	\$1,886,000.00			

## **Purchasing Use Only:**

Prior Resolutions:	R2020-0055, BC2022-245
Amend:	2535 2nd Amendment
Vendor Name:	Great Lakes Petroleum
ftp:	Apr. 1, 2020 – Jun.30, 2022 EXT Jun. 30, 2023
Amount:	\$650,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	AMENDMENT TO EXTEND TIME AND ADD
	ADDITIONAL FUNDS
Purchasing Buyer's initials and date of approval	COMPLETED CQ 6/22/2022

Revised 1/7/2022

# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution making an award on RQ8218 to
Budish/Department of Public	Orchard, Hiltz & McCliment, Inc. dba OHM
Works	Advisors in the amount not-to-exceed
	\$1,448,950.00 for engineering services for the
	Lake Road-Clifton Boulevard Project in the
	Cities of Lakewood and Rocky River in connection with the Cuyahoga County
	Lakefront Access Plan, effective upon
	contract signature of all parties through
	12/31/2024; authorizing the County Executive
	to execute Contract No. 2530 and all other
	documents consistent with said award and this
	Resolution; and declaring the necessity that
	this Resolution become immediately effective.

# Resolution No. R2022-0216

WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ8218 to Orchard, Hiltz & McCliment, Inc. dba OHM Advisors in the amount not-to-exceed \$1,448,950.00 for engineering services for the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan, effective upon contract signature of all parties through 12/31/2024;

WHEREAS, the primary goal of this project is to provide engineering services for Lake Road-Clifton Boulevard Project; and

WHEREAS, the project is funded by 100% General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8218 with Orchard, Hiltz & McCliment, Inc. dba OHM Advisors in the amount not-to-exceed \$1,448,950.00 for engineering services for the Lake Road-Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the

Cuyahoga County Lakefront Access Plan, effective upon contract signature of all parties through 12/31/2024.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2530 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by duly adopted.	, seconded by	, the forego	oing Resolution was
Yeas:			
Nays:			
	County Counci	il President	Date
	County Execut	ive	Date
	Clerk of Counc	vil	Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_\_, 20\_\_\_

Public Works, 2022, Submit & Award Contract with Orchard, Hiltz & McCliment, Inc. DBA OHM Advisors for Lake Road – Clifton Boulevard Engineering Services

RFQ#8218, \$1,448,950

Scope of Work Summary:

Department of Public Works is requesting an award and approval a contract with Orchard, Hiltz & McCliment, Inc. DBA OHM Advisors for the not to exceed cost of \$1,448,950. This agreement shall start on the Effective Date and shall continue, unless earlier canceled or terminated, until December 31, 2024. The Effective Date of this agreement is the date this agreement has been duly executed by the County Executive or his duly authorized designee.

The County has determined the need to engage OHM Advisors to perform the primary goal of Lake Road – Clifton Boulevard Engineering Services.

Procurement

The procurement method for this project was RFQ 8218. The total value of the RFQ is not to exceed \$1,448,950.

The RFQ was closed on January 11, 2022 There were four (4) proposals submitted for review, and one (1) proposal selected, with OHM Advisors.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

Contractor and Project Information OHM Advisors 6001 Euclid Avenue, Suite 130 Cleveland, OH 44103 The Project Manager is Matt Hils (216) 865-1336.

Project Status & Planning This project is new to the County.

Funding

The project is funded by <del>100% County General fund. PW100100-55130</del> General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

The schedule of payments is by invoice.

Page 603 of 899

## **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

Infor/Lawson RQ#:	8218	
Infor/Lawson PO# Code (if applicable):	RFQ	
Event #	2183	
CM Contract#	2530	

	<b>Department initials</b>	Clerk of the Board
Briefing Memo	LW	
	-	
Late Submittal Required:	Yes 🗖	No 🗖
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		
TAC or CTO Required or authorized IT Standard	Yes 🗆	No 🗖

		For	EN COM nal RFQ by Purch	PETITION	
		c ricircu	oy I ulen	Department initials	Purchasing
Notice of Intent to Award (sent to	all respondi	ng vendo	rs)	LW	OK
Bid Specification Packet				LW	OK
Evaluation Summary (names of evaluators to be included)				LW	OK (references RQ8212 as type)
Final DEI Goal Setting Worksheet				N/A	N/A
Diversity Documents – if required (goal set)				LW OK (in vendor su attachment)	
Award Letter (sent to awarded vendor)				LW	OK
Vendor's Confidential Financial St	Vendor's Confidential Financial Statement - if RFQ requested				N/A
Tabulation Sheet				LW	ОК
Evaluation/Scoring Summary (i	ncludes ev	aluator n	ames)	LW	See Above Requirement Note
IG# 20-0072		12/3	1/2024	LW	OK
Debarment/Suspension Verified	Date:	5/3	1/2022	LW	OK
Auditor's Finding	Date:	5/3	1/2022	LW	OK
Vendor's Submission				LW	OK
Independent Contractor (I.C.) Requ	uirement	Date:	5/2/22	LW	ОК
Cover - Master contracts only				N/A	ОК
Contract Evaluation – <i>if required</i>			N/A	N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A	
Checklist Verification				LW	ОК

Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Revi	ewed by Law
•	Department initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	LW

1 | **P** a g e

Revised 12/15/2021

# **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

COI			Ľ	W	
Workers' Compensation Insurance			LW		
Accounting Units					
Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount	
Effective Date – 12/31/22	PW100100	55130		\$ 800,000	
1/1/23 - 12/31/23	PW100100	55130		\$ 648,950	
1/1/24 - 12/31/24	PW100100	55130		\$0	
			TOTAL	\$1,448,950	

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
<b>Total Amendments</b>		\$			
Total Contact Amount		\$			

# Purchasing Use Only:

Prior Resolutions		
CM#:	2530	
Vendor Name:	Orchard, Hiltz and McCliment, Inc. dba OHM Advisors	
ftp:	Effective Date - 12/31/2024	
Amount:	\$1,448,950.00mm	
History/CE:	OK	
EL:	OK	
Procurement Notes:		
Purchasing Buyer's	OK, ssp 6/2/2022	
initials and date of		
approval		

2 | P a g e

Revised 12/15/2021

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3 | Page

Revised 12/15/2021

Page 606 of 899



# Department of Purchasing Tabulation Sheet

KEQUISITION NUMBER: 8218 Event: 2183	TYPE: RFQ	ESTIMATE: \$500,000.00
CONTRACT PERIOD: N/A	RFQ DUE DATE: January 11, 2022	NUMBER OF RESPONSES (issued/submitted): 79 / 4
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Lake Road-Clifton Boulevard Engineering Services	rd Engineering Services
DIVERSITY GOAL/SBE 15 %	DIVERSITY GOAL/MBE 10 %	DIVERSITY GOAL/WBE 5 %

Award: (Y/N)	□Yes ⊠No		
Dept. Tech. Review			
Review:	(MAPA) G & T Associates, Inc. SBE/MBE 10% (MAPA) Pro Geotech, Inc. SBE/MBE 5% (FAPA) Advanced Engineering Consultants, Ltd. SBE/MBE/WBE 6% (FW) Lawhon & Associates, Inc. SBE/WBE 6% (FW) Guide Studio, Inc. SBE/WBE 5%		
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N) Total %	
Buyer Administrative Review:	Compliant: 🛛 Yes IG Registration Complete: 🖾 Yes IG Number: 15-0190 Planholder: 🖾 Yes	Buyer Review: SSP	
Bidder's / Vendors Name and Address	Bramhall Engineering & Surveying Company 801 Moore Road Avon, Ohio 44011		

Page 607 of 899

SBE:/MBE/WBE     STE:/WBE       2     Chegin Vulcy Engineering, LTD.       2     Compliant: IR Yes       2     Sterie B       Stitte B     Compliant: IR Yes       Stitte B     Compliant: IR Yes		Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	keview:	Dept. Tech. Review	Award:
Comply: (YN)     SBE/MBE/WBE       Comply: (YN)     Comply: (YN)       SBE/MBE/WBE     Comply: (YN)       Chagrin Valley Engineering, LTD.     Compliant: Z Yes       Suite B     Compliant: Z Yes       Suite B     IG Registration Complete: Z Yes       Suite B     IG Number: 20-0124       Planholder: Z Yes     Planholder: Z Yes       Buyer Review: SSP     SBE/MBE/WBE       Frime: (YN)     Total %				SBE / MBE / WBE			(11/1)
Valley Engineering, LTD. Compliant: 🕅 Yes Comments and Initials: Comments and Initials: SBE-MBE-WBE Comments and d, Ohio 44146 IG Registration Complete: 🖾 Yes IG Number: 20-0124 Planholder: 🖾 Yes Buyer Review: SSP SBE/MBE/WBE Prime: (Y/N) Total % I				SBE/MBE/WBE Comply: (Y/N)	図Yes Ll 1/12/22 □No		
Chagrin Valley Engineering, LTD.     Compliant: I Yes     Subcontractor       22999 Forbes Road     1G Registration Complete: I Yes     Name(s):       Suite B     IG Number: 20-0124     Planholder: I Yes       Planholder: I Yes     Planholder: I Yes     SBE/MBE/WBE       Buyer Review: SSP     SBE/MBE/WBE       Prime: (Y/N)     Total %				SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 1/11/2022 LL 1/12/22		
	<i>c</i> i	Chagrin Valley Enginecring, LTD. 22999 Forbes Road Suite B Cleveland, Ohio 44146	Compliant: 🛛 Yes IG Registration Complete: 🖉 Yes IG Number: 20-0124 Planholder: 🖉 Yes Buyer Review: SSP	ctor (V)	(MW) CHAGRIN VALLEY ENGINEERING, LTD. SBE 20% (MAPA) CTL Engineering, Inc. MBE (MAPA) CTL Engineering, Inc. MBE 10% (FW) Lawhon & Associates, Inc. SBE/WBE 3% (FW) Guide Studio, Inc. SBE/WBE 3% (FW) Guide Studio, Inc. SBE/WBE 3% [FW) Guide Studio, Inc. SBE/WBE 3% [FW] Guide Studio, Inc. SBE/WBE 3% [FW] Guide Studio, Inc. SBE/WBE 3% [FW] SBE: <u>20%</u> MBE: <u>10%</u> WBE: <u>8%</u>		□ Yes ⊠ No

Page 608 of 899

RQ8218

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award:
			SBE / MBE / WBE		(N/X)
			SBE/MBE/WBE Xfes LL 1/12/22 Comply: (Y/N) DNo		
			SBE/MBE/WBE         No waiver requested. EN 1/11/2022           Comments and         LL 1/12/22           Initials:         LL 1/12/22		
ri .	OHM Advisors 6001 Euclid Avenue Suite 130 Cleveland, Ohio 44103	Compliant: 🛛 Yes IG Registration Complete: 🖾 No IG Number: Not Registered	Subcontractor(MAPA) DLZ Ohio, Inc. MBE 3% Name(s):Name(s):(MW) Euthenics, Inc. SBE 15% (FW) Lawhon & Associates, Inc. SBE/WBE 5% (MAPA) Barr Engineering, Inc.		⊠Yes □No
		Planholder: 🛛 Yes			
		Buyer Review: SSP	SBE/MBE/WBE     TYes     SBE       Prime: (Y/N)     ⊠No	1	
			Total % SBE: <u>15%</u> MBE: <u>11%</u> WBE: <u>5 %</u>		
			SBE/MBE/WBE XYes LL 1/12/22 Comply: (Y/N) DNo		
					-

RQ8218

-	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	čeview:	Dept. Tech. Review	Award: (Y/N)
			SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 1/11/2022 LL 1/12/22		
4.	WSP USA 1660 W. 2 <sup>nd</sup> Street Suite 820 Cleveland, Ohio 44113	Compliant: 🛛 Yes IG Registration Complete: 🖾 Yes IG Number: 12-2159 Planholder: 🖾 Yes	Subcontractor Name(s):	(FW) CHARLES P. BRAMAN & CO., INC. SBE/WBE 1% (FW) ASC Group, Inc. SBE/WBE 8% (MAPA) Barr Engineering, Inc. SBE/MBE 13% (MW) City Architecture, Inc. SBE 14%		□Yes ⊠No
		Buyer Review: SSP	SBE/MBE/WBE Prime: (Y/N)	□Yes □SBE □MBE □WBE ⊠No		
			Total %	SBE: 15 % MBE: 13% WBE <u>8 %</u>		
			SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 1/12/22 ⊡No		
			SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 1/11/2022 LL 1/12/22		

Page 610 of 899

RQ8218

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award:
		SBE / MBE / WBE		(1111)

# County Council of Cuyahoga County, Ohio Resolution No. R2022-0217

Sponsored by: County Executive	A Resolution authorizing an Economic
Budish/Department of	Development Fund Redevelopment and
Development	Modernization Loan in the amount not-to-
	exceed \$950,000.00 to Cuyahoga County
	Land Reutilization Corporation for the
	renovation of Mickey's Building, located at
	12550 Euclid Avenue, City of East
	Cleveland, to attract businesses requiring
	close proximity to the University Circle area
	and to house a community gathering
	space/retail component for building tenants
	and residents in the neighborhood;
	authorizing the County Executive and/or
	Director of Development to execute all
	documents consistent with said loan and this
	Resolution; and declaring the necessity that
	this Resolution become immediately
	effective.

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$950,000.00 to Cuyahoga County Land Reutilization Corporation for the renovation of Mickey's Building, located at 12550 Euclid Avenue, City of East Cleveland, to attract businesses requiring close proximity to the University Circle area and to house a community gathering space/retail component for building tenants and residents in the neighborhood; and

WHEREAS, the primary goal of this loan is to renovate a long vacant building and anchor the neighborhood; and

WHEREAS, the project is anticipated to create 33 jobs; and

WHEREAS, the total cost of the project is approximately \$3,530,400.00, of which the County will loan up to \$950,000.00 with a term of 15 years at an interest rate of 3% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on June 9, 2022, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the Economic Development Loan Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$950,000.00 to Cuyahoga County Land Reutilization Corporation for the renovation of Mickey's Building, located at 12550 Euclid Avenue, City of East Cleveland, to attract businesses requiring close proximity to the University Circle area and to house a community gathering space/retail component for building tenants and residents in the neighborhood.

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunsetting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_, 20\_\_

Title: Department of Development 2022; Cuyahoga County Land Reutilization Corporation loan up to \$950,000 Redevelopment and Modernization Loan from the Economic Development Fund Loan Number 324-01-01

Scope of Work Summary

Department of Development requesting approval of a loan with Cuyahoga County Land Reutilization Corporation for the anticipated cost not-to-exceed \$950,000.

Economic Development Loan **Cuyahoga County Land Reutilization Corporation** 12550 Euclid Avenue, East Cleveland, Ohio Renovate a long vacant building and anchor the neighborhood Economic Development Loan Fund (Redevelopment and Modernization Loan) Payments required Potential Forgiveness on up to \$25% of loan (\$237,500) 1<sup>st</sup> position 33 jobs to be created **0** Jobs retained \$950,000 loan 15-year fully amortizing principal and interest payments over 15 years at 3% Total Project amount = \$3,530,400 Date Recommended – June 9, 2022 Recommended by Cuyahoga County Community Improvement Corporation Funding Source: Economic Development Loan Fund





# Economic Development Loan LOAN PRESENTATION PACKAGE Cuyahoga County Land Reutilization Corporation Renovation of Mickey's Building

<u>SE</u>	CTION	<b>PAGES</b>
1.	Executive Summary	2 - 3
2.	Project Summary and Information	4 - 5
3.	Financial Review	6 - 7
4.	Recommendation	7
5.	Terms and Conditions	7-9
6.	Project Overview	10 - 11

#### 7. CCLRC Financials

Prepared By: Anthony Stella Senior Development Finance Analyst (216) 443-3163 astella@cuyahogacounty.us June 9, 2022

# Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: CCCIC DATE: DOD Program:

**Mickey's Building** June 9, 2022 Redevelopment and Modernization Loan

#### **OVERVIEW**

- 1. Borrower: Cuyahoga County Land Reutilization Corporation
- 2. Project Location & Council District: 12550 Euclid Avenue, East Cleveland, Ohio
- 3. Funding Partners in the Project: City of East Cleveland, State of Ohio

#### 4. Project Summary:

Cuyahoga County Land Reutilization Corporation (CCLRC) (aka The County Landbank) is seeking to renovate the vacant Mickey's Building locate at 12550 Euclid Avenue, East Cleveland, Ohio 44112. The 23,000 square foot building is strategically located across the street from the Circle East Townhomes built in 2011 and less than one mile from University Circle.

The renovation of the building includes restoring the exterior historic art deco facade and installing the basic improvements needed to attract potential office tenants. The project goal is to attract businesses for which proximity to the "eds and meds" institutions in University Circle is important, e.g., biotech/life sciences/health sector firms looking for office and/or light manufacturing space, back-office space for University Circle, medical offices. In addition, the building would house a community gathering space/retail component such as a coffee/tea house to serve both tenants in the building and start activating the neighborhood. The project is expected to create 33 new full-time jobs with a payroll of approximately \$2.6 million.

CCLRC's project will entail acquisition and renovation of the real estate. The total project costs are anticipated to be \$3.5 million. The funding will come from CCLRC equity in the amount of \$525,000, an anticipated ARPA grant from Cuyahoga County Council in the amount of \$300,000, a JobsOhio grant in the amount of \$1.5 (verbally committed), County CDSG Grant in the amount of \$50,000, and anticipated grant from T-Mobile for \$50,000, and deferred developer fee in the amount of \$155,400.

The County is proposing a loan in the amount of \$950,000 from the Redevelopment and Modernization program

5. CCCIC Review Date: June 9, 2022

### COSTS

- 1. Total Project Costs: \$3,530,400
- 2. County Loan Amount Requested: \$950,000
- 3. Qualifies for these Funding Sources: Redevelopment and Modernization Loan Program

#### **Uses and Sources**

USES		SOURCES				
Site Acquisition \$525,000		Equity	\$525,000			
Renovation/ improvements \$3,005,		County Council - ARPA	\$300,000			
		JobsOhio / State of Ohio	\$1,500,000			
		Cuyahoga County Dept. of Development	\$950,000			
		Cuyahoga County CDSG grant	\$50,000			
		T-Mobile Grant	\$50,000			
		Deferred Developer Fee	\$155,400			
Total Uses	\$3,530,400	Total Sources	\$3,530,400			

#### **COUNTY TERMS**

- 1. Interest Rate: 3.00%
- 2. Term/Repayment: The loan will be fully amortized over a 15 year term with monthly principal and interest payments. The loan is eligible for up to 25% forgiveness after 3 years if the project is completed and job creation requirements are met.
- **3.** Security/Collateral/Guarantor(s): Primary mortgage position on the real estate and a Corporate Guaranty from Cuyahoga County Land Reutilization Corporation.



### Economic Development Fund Project Description and Details June 9, 2022

Total Uses		\$3,530,400	Total Sources	\$3,530,400
			Deferred Developer Fee	\$155,400
		T-Mobile Grant	\$50,000	
			Cuyahoga County CDSG grant	\$50,000
			Cuyahoga County Dept. of Development	\$950,000
			JobsOhio / State of Ohio	\$1,500,000
Renovation/ impro	ovements	\$3,005,400	County Council - ARPA	\$300,000
Site Acquisition		\$525,000	Equity	\$525,000
USES			SOURCES	
District:	10 – Chery	/I Stephens		
Loan Officer:	Anthony S	tella		
Loan Amount:	\$950,000			
Loan Type:	Redevelop	oment and Moder	nization Loan Program	
Borrower:	Cuyahoga	<b>County Land Reu</b>	tilization Corporation	

### The Project

Cuyahoga County Land Reutilization Corporation (CCLRC) (aka The County Landbank) is seeking to renovate the vacant Mickey's Building locate at 12550 Euclid Avenue, East Cleveland, Ohio 44112. The 23,000 square foot building is strategically located across the street from the Circle East Townhomes built in 2011 and less than one mile from University Circle.

The renovation of the building includes restoring the exterior historic art deco facade and installing the basic improvements needed to attract potential office tenants. The project goal is to attract businesses for which proximity to the "eds and meds" institutions in University Circle is important, e.g., biotech/life sciences/health sector firms looking for office and/or light manufacturing space, back-office space for University Circle, medical offices. In addition, the building would house a community gathering space/retail component such as a coffee/tea house to serve both tenants in the building and start activating the neighborhood. The project is expected to create 33 new jobs with a payroll of approximately \$2.6 million.

The redevelopment of this commercial building is the first phase of a much larger East Cleveland neighborhood revitalization project. The goal is to transform this area into a walkable pedestrian district or corridor. The proposed revitalization of the area will be done in phases, and will involve the restoration of

the commercial corridor, the rebuilding of the residential infrastructure and the building of approximately 250 new homes. The goal is to rebuild the city's tax base by attracting businesses and moderate and middleincome residents to the City.

Although, CCLRC is planning to transform the broader neighborhood, the Mickey's Building project stands or its own. CCLRC is fully committed to renovating and leasing the building regardless of whether the residential portion comes to fruition. CCLRC has hired CBRE to market the building targeting the University Circle-based health sector. CCLRC is currently in negotiation with a tenant for 10,000 S.F of the space

CCLRC's project will entail acquisition and renovation of the real estate. The total project costs are anticipated to be \$3.5 million. The funding will come from CCLRC equity in the amount of \$525,000, an anticipated ARPA grant from Cuyahoga County Council in the amount of \$300,000, a JobsOhio grant in the amount of \$1.5 (verbally committed), County CDSG Grant in the amount of \$50,000, and anticipated grant from T-Mobile for \$50,000, and deferred developer fee in the amount of \$155,400.

The County is proposing a loan in the amount of \$950,000 from the Redevelopment and Modernization program.

### RATIONALE FOR PARTICIPATION

- Jobs Created: The project will create 33 new full-time jobs in Cuyahoga County with a
  payroll of \$2,600,000.
- **Economic Impact:** This project will help to anchor development in East Cleveland and leverage the growth in University Circle.
- **Community Impact**: This project will redevelop a vacant building bringing it to a productive use as a community asset.



**Debt Service Schedule** 

	County ED Loan	
Loan Amount	\$950,000	
Interest Rate	3.00%	
Term	15 years	
Amortization	15 years	
Annual Debt Service	\$78,726	

Cuyahoga County is proposing a loan in the amount of \$950,000 to the Cuyahoga County Land Reutilization Corporation which will be fully amortized over 15 years with monthly principal and interest payments. The loan will be eligible for up 25% forgiveness after 3 years if project is complete and job creation requirements are met.

### **ProForma and Analysis**

Mickey's Building

May 31, 2022

Operating Proforma

NCOME	SF	RATE		1		2		3		4		5		6
1st Floor #1	2,800	\$12.00	\$	33,600	\$	33,600	\$	33,600	\$	33,600	\$	33,600	\$	37,800
1st Floor #2	5,600	\$12.00	\$	67,200	\$	67,200	\$	67,200	\$	67,200	\$	67,200	\$	75,600
Mezzanine	1,450	\$12.00	\$	17,400	\$	17,400	\$	17,400	\$	17,400	\$	17,400	\$	19,575
2nd Floor	5,500	\$12.00	\$	66,000	\$	66,000	\$	66,000	\$	66,000	\$	66,000	\$	74,250
Coffee Shop/ Community Space	1,460	\$4.11	\$	6,001	\$	6,001	\$	6,001	\$	6,001	\$	6,001	\$	7,500
Parking			\$	6,000	\$	6,000	\$	6,000	\$	6,000	\$	6,000	\$	6,600
TOTAL	16,810		\$	196,201	\$	196,201	\$	196,201	\$	196,201	\$	196,201	5	221,325
Operating vacancy		7.50%					\$	14,715	\$	14,715	\$	14,715	\$	16,599
Effective Gross Income			\$	1 <b>96,201</b>	\$	196,201	\$	181,486	\$	181,486	\$	181,486	\$	204,726
EXPENSES														
CAM and Insurance			S	47,909	\$	49,346	\$	50,827	\$	52,351	\$	53,922	\$	55,540
R.E. Taxes (CCLRC is exempt)					Ċ		•		*	,	Ŧ		Ť	
Management			\$	6,867	\$	6,867	\$	6,867	\$	6,867	\$	6,867	\$	7,746
Operating Reserve			\$	8,405	\$	8,405	\$	8,405	\$	8,405	S	8,405	S	8,405
Total Operating Expenses			\$	63,181	\$	64,618	\$	66,099	\$	67,623	\$	69,194	\$	71,691
NET OPERATING INCOME			\$	133,0 <b>20</b>	\$	131,582	\$	115,387	\$	113,862	\$	112,292	\$	133,035
DEBT SERVICE														
Cuyahoga County	\$950,000		\$	78,726	\$	78,726	\$	78,726	\$	78,726	\$	78,726	\$	78,726
Total Debt Service			\$	78,726	\$	78,726	\$	78,726	\$		\$	78,726		78,726
NET CASH FLOW			\$	54,294	\$	52,856	\$	36,661	\$	35,136	\$	33,566	\$	54,309

CCLRC has the capacity to take on this project along with its associated debt. Debt coverage ratios are project from 1.43 - 1.7 which is above the County's requirement of 1.20. The County's loan will be secured by a primary mortgage and a corporate guaranty. There are no property taxes due to the tax-exempt nature of CCLRC. State law allows for all property owned by land banks to be tax-exempt. Vacancy expenses for years 1 and 2 are included in the project costs.

#### **RECOMMENDATION:**

The Department of Development believes that providing financial assistance to Cuyahoga County Land Reutilization Corporation for the Mickey's Building project is a worthwhile risk that will leverage additional investment, create jobs, and increase taxes for our community. The Department, therefore, recommends approval of the Cuyahoga County Redevelopment and Modernization Loan.

### CUYAHOGA COUNTY TERMS AND CONDITIONS

BORROWER:	Cuyahoga County Land Reutilization Corporation or its Designee
LOAN AMOUNT:	Up to Nine Hundred Fifty Thousand Dollars (\$950,000) of Cuyahoga County Economic Development Loan Fund ("Loan").
USE OF LOAN PROCEEDS:	The loan proceeds may be used for acquisition, construction, and/or other project related expenses at the project site located at 12550 Euclid Avenue, East Cleveland, Ohio 44112.
LOAN INTEREST RATE:	The rate of interest is fixed at one percent (3.00%) per annum.
LOAN TERM / REPAYMENT:	
	The loan will be fully amortized over 15 years with monthly principal and interest payments. The loan will be eligible for up to 25% forgiveness after 3 years if the project is complete and the job creation requirement are met,
PROJECT EQUITY:	A minimum of ten percent (10%) of the total Project costs to be injected in cash or deferred development fee by the Borrower.
CONDITIONS:	The loan is predicated upon the Borrower and/or the Tenants creating 33 full-time equivalent jobs. The jobs must be created within three (3) years of project completion.

It will further be necessary to provide copies of any letters of commitment for financing prior to County loan approval.

**COLLATERAL:** 

**INSURANCE:** 

A first lien on the real estate that meets the County's 90% Loan to Value requirement.

Borrower shall maintain the following insurance, with The County as additional insured: commercial general liability insurance, umbrella/excess liability insurance, workers' compensation insurance, and property insurance where required by the Loan Agreement Additional insurance may be required by our Risk Management Office.

WORKFORCE AGREEMENT:The Borrower will be required to execute a Workforce<br/>Development Agreement with OhioMeansJobs for any jobs<br/>created as a result of the Project. The Workforce Development<br/>Agreement Works to match unemployed skilled workers with<br/>available positions.

SKILL-UP MEETING:The Borrower will be required to have a meeting with<br/>representatives of the Department of Development's Skill-Up<br/>Program in order to assess opportunities to provide new skills to<br/>workforce and improve earning potential of employees.

**EXPENSES AND FEES:** Borrower to pay all fees, cost and expenses incurred by the County, including legal fees. Additionally, Borrower will be required to pay an application fee of \$500, and a loan fee of 1% of the loan amount.

SMALL BUSINESS ENTERPRISE:Borrowers receiving economic development assistance valued<br/>at \$250,000 or more for projects resulting in improvements to<br/>real property are hereby encouraged to hire and provide<br/>contract opportunities to qualified Small Business Enterprises<br/>(SBE) that have been certified pursuant to Cuyahoga County's<br/>SBE program, particularly residents of Cuyahoga County whose<br/>income equals or falls below the federal poverty guidelines<br/>pursuant to Council Ordinance 2011-0014 and the SBE policy<br/>adopted October 29, 2009.

**REGULAR REPORTING:**The Borrower and Guarantor (s) shall submit, if requested: (i)<br/>annual tax returns and financial statements, (ii) evidence of<br/>current and continuing general liability insurance, (iii) evidence of<br/>current tax payments, (iv) annual current rent roll (if applicable),<br/>(v) annual job creation reports (if applicable), and

(vi) any other documentation as required under the loan documents.

JOB CERTIFICATION CONTACT INFORMATION FORM:

Borrower shall execute a Job Certification Information Form identifying the company's primary contact persons for providing the County's information requirements pertaining to job creation and financial information matters.

PREVAILING WAGES:Use of County funds for the Project's construction labor<br/>components shall require the payment of State of Ohio or Davis-<br/>Bacon prevailing wages and benefits rates. Evidence of<br/>prevailing wages shall be submitted to the Department of<br/>Development, or another Project designated pay authority,<br/>through the LCP Tracker@ system designated as the sole system<br/>by DOD to receive and review such information and evidence.

COUNTY TAXES: Borrower must be current on all of its Cuyahoga County tax liabilities before presentation of the Loan request to the Cuyahoga County Community Improvement Corporation (CCCIC) loan review committee.

**OTHER REGULATIONS:** 

MISCELLANEOUS:

Borrower shall also comply, as agreed, with all federal, state and local regulations to the extent that they are applicable to the Project.

Such other terms and conditions as the County deems necessary and appropriate.

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0218

Sponsored by: County Executive	A Resolution making awards on RQ7775 to					
<b>Budish/Department of</b>	various non-profit organizations in the total					
Development	amount not-to-exceed \$3,000,000.00 to					
	provide various emergency rental assistance					
	services to income-eligible tenants in					
	connection with the Emergency Rental					
	Assistance 2 Program for the period 6/1/2022					
	- 3/31/2025; authorizing the County					
	Executive to execute the contracts and all					
	other documents consistent with said awards					
	and this Resolution and declaring the necessity					
	that this Resolution become immediately					
	effective.					

WHEREAS, the County Executive/Department of Development has recommended making awards on RQ7775 to various non-profit organizations in the total amount not-to-exceed 33,000,000.00 to provide various emergency rental assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 - 3/31/2025 as follows:

- a) Contract No. 2487 with Empowering and Strengthening Ohio's People in the amount not-to-exceed \$300,000.00 for counseling and financial assistance services;
- b) Contract No. 2486 with Famicos Foundation in the amount not-to-exceed \$300,000.00 for planning, budgeting and financial assistance services;
- c) Contract No. 2485 with Front Steps Housing and Services in the amount notto-exceed \$450,000.00 for rental assistance and housing stability services;
- d) Contract No. 2488 with The Legal Aid Society of Cleveland in the amount not-to-exceed \$1,500,000.00 for community outreach and legal services;
- e) Contract No. 2505 with Metal Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$450,000.00 for outreach, mediation and conflict resolution services; and

WHEREAS, the primary goals of this project are to (a) provide housing counseling to Cuyahoga County households with priority for those whose income is equal to or less than 50% of the HUD published Area Median Income for the family size and to households with one or more members that have been unemployed for at least 90 days; and (b) to connect high volume of clients in need to assistance to services that can provide the help identified during counseling; and

WHEREAS, this project is funded by 100% U.S. Treasury Emergency Rental Assistance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ7775 with various non-profit organizations in the total amount not-to-exceed 33,000,000.00 to provide various emergency rental assistance services to incomeeligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 - 3/31/2025 as follows:

- a) Contract No. 2487 with Empowering and Strengthening Ohio's People in the amount not-to-exceed \$300,000.00 for counseling and financial assistance services;
- b) Contract No. 2486 with Famicos Foundation in the amount not-to-exceed \$300,000.00 for planning, budgeting and financial assistance services;
- c) Contract No. 2485 with Front Steps Housing and Services in the amount notto-exceed \$450,000.00 for rental assistance and housing stability services;
- d) Contract No. 2488 with The Legal Aid Society of Cleveland in the amount not-to-exceed \$1,500,000.00 for community outreach and legal services;
- e) Contract No. 2505 with Metal Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$450,000.00 for outreach, mediation and conflict resolution services; and

**SECTION 2.** That the County Executive is authorized to execute the contracts and all documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the

County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal \_\_\_\_\_, 20\_\_\_

#### **Empowering and Strengthening Ohio's People**

Title: Department of Development; RQ#7775; 2022; Empowering and Strengthening Ohio's People (ESOP); Agreement Emergency Rental Assistance (ERA) 2

#### Scope of Work Summary

Department of Development is requesting approval of an agreement with ESOP for the anticipated cost 300,000. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. Specifically, ESOP will provide housing stability services to income-eligible tenants in Cuyahoga County municipalities that are at risk of homelessness or housing instability or other financial hardship during or due, directly or indirectly, to the coronavirus pandemic. The anticipated start and completion dates are 06/01/2022 - 03/31/2025.

The primary goals of the project are to: 1) provide housing counseling to Cuyahoga County households with priority for those whose income is equal to or less than 50% of the HUD published Area Median Income for the family size and to households with one or more members that have been unemployed for at least 90 days; and 2) to connect a high volume of clients in need to assistance to services that can provide the help identified during counseling.

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is 26,991,928 and multiple awards were made from this amount with ESOP being awarded \$300,000 from the total.

The RFP closed on 09/08/2021. There were 7 proposals pulled from OPD and submitted for review; 6 proposals approved.

Contractor and Project Information Empowering and Strengthening Ohio's People (ESOP) 11890 Fairhill Road Cleveland, Ohio 44120 Cleveland, OH 44113 Michael M. Billnitzer is the Executive Director for ESOP

The location of the project is Cuyahoga County-wide and encompasses all County Council Districts.

#### Project status and Planning

The project is new to the county will begin 06/01/2022 and end 03/31/2025.

#### Funding

The project is funded 100% by U.S. Treasury Funds. The schedule of payments is monthly based on reimbursement requests for actual expenditures incurred.

<u>Reason/timeline for late submittal -</u> This project has a late submission due to the following: A change in guidance from the U.S. Department of Treasury Lack of appropriation of all funding Project/Procurement Start Date (date your team started working on this item) This was started on 05/03/2022

Date of insurance approval from risk manager Date documents were requested from vendor Dates items were requested were: 05/09/2022

Date item was entered and released in Infor

Item was released 05/26/2022 and returned on 05/31/2022 due to discrepancies with some documents attached to the contract.

Date using department approved item in Infor Item was approved 5/26/2022, 06/03/2022

Date Law Department approved item in Infor 6/7

Date approved by DoP in Infor 6/14/2022 6/8

#### **Famicos Foundation**

Title: Department of Development; RQ#7775; 2022; Famicos Foundation; Agreement Emergency Rental Assistance (ERA) 2

#### Scope of Work Summary

Department of Development is requesting approval of an agreement with ESOP Famicos Foundation for the anticipated cost 300,000. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. Specifically, Famicos Foundation will provide emergency rental assistance and housing stability services for households in Cuyahoga County outside of the City of Cleveland through its Eviction Prevention Program. The anticipated start and completion dates are 06/01/2022 - 03/31/2025.

The primary goals of the project are to: 1) provide rental assistance for rent in arrears limited to one (1) month and/or rental assistance for up to three (3) months 2) to provide emergency financial assistance with long-term solutions such as financial education and credit counseling to build lasting housing and financial stability for participating households.

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is 26,991,928 and multiple awards were made from this amount with Famicos Foundation being awarded \$300,000 from the total.

The RFP closed on 09/08/2021. There were 7 proposals pulled from OPD and submitted for review; 6 proposals approved.

Contractor and Project Information Famicos Foundation 1325 Ansel Rd. Cleveland Ohio 44106 216-791-6476 John O. Anoliefo is Executive Director of Famicos Foundation

The location of the project is Cuyahoga County-wide and encompasses all County Council Districts.

Project status and Planning The project is new to the county will begin 06/01/2022 and end 03/31/2025.

#### Timeline for late submittal-

Project/Procurement Start Date (date your team started working on this item) Contract was started on 05/03/2022 Date of insurance approval from risk manager Date documents were requested from vendor Date sent to risk manager was 05/18/2022 and was returned for corrections Dates that documents were requested form vendor: 05/13/2022, 05/16/2022, 05/27/2022 Date item was entered and released in Infor Items entered into infor 05/23/2022 . As of 06/02/2022 still waiting for COI. Famicos stated they will not be able to provide COI until after 06/04/2022 Date using department approved item in Infor 6/21/22 Date Law Department approved item in Infor – 6/22/22

#### Funding

The project is funded 100% by U.S. Treasury Funds. The schedule of payments is monthly based on reimbursement requests for actual expenditures incurred.

#### Front Steps Housing and Services

Title: Department of Development; RQ#7775; 2022; Front Steps Housing and Services; Agreement Emergency Rental Assistance (ERA) 2

#### Scope of Work Summary

Department of Development is requesting approval of an agreement with Front Steps Housing and Services for the anticipated cost 450,000.00. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. Specifically, Front Steps Housing and Services will work with fifty (SO) households with one (10 households), two (20 households), and three (20 households) bedrooms in East Cleveland and Euclid, Ohio. These cities were selected because 54.0% of households who rent are overburdened in East Cleveland and 54.7% of households who rent are overburdened in East Cleveland and completion dates are 06/01/2022 - 03/31/2025.

The primary goals of the project are to: 1) Provide rental assistance, housing stability case management services including housing counseling, fair housing counseling, case management related to housing stability, housing related services for survivors of domestic abuse or human trafficking, referral to legal services related to eviction proceedings and maintaining housing stability, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing 2) offer behavioral health case management services. OM HAS has certified Front Steps to operate an outpatient alcohol and drug addiction program and approved it to serve as a Community Mental Health Services Center.

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is 26,991,928 and multiple awards were made from this amount with Front Steps Housing and Services being awarded \$450,000.00from the total.

The RFP closed on 09/08/2021. There were 7 proposals pulled from OPD and submitted for review; 6 proposals approved.

Contractor and Project Information Front Steps Housing and Services 2554 W 25<sup>th</sup> Cleveland Ohio 44113 Sherri Brandon is CEO of Front Steps Housing and Services

The location of the project is Cuyahoga County-wide and encompasses all County Council Districts.

Project status and Planning The project is new to the county will begin 06/01/2022 and end 03/31/2025.

<u>Reason/Timeline for late submittal –</u> A change in guidance from the U.S. Department of Treasury

# Page 632 of 899

Lack of appropriation of all funding

Project/Procurement Start Date (date your team started working on this item) Contract was started on 05/03/2022

Date of insurance approval from risk manager Date documents were requested from vendor Still waiting from law to approve.

Date item was entered and released in Infor

Items were entered in Infor 05/12/2022. All documents were received from vendor by 05/31/2022 Date using department approved item in Infor 6/6/22

Date Law Department approved item in Infor 6/7/22

Date approved by DoP in Infor 6/8/2022

#### Funding

The project is funded 100% by U.S. Treasury Funds. The schedule of payments is monthly based on reimbursement requests for actual expenditures incurred

#### The Legal Aid Society of Cleveland

Title: Department of Development; RQ#7775; 2022; Legal Aid Society of Cleveland Agreement Emergency Rental Assistance (ERA) 2

#### Scope of Work Summary

Department of Development is requesting approval of an agreement with Legal Aid Society of Cleveland for the anticipated cost 1,500,000.00. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. Specifically, Legal Aid Society of Cleveland will solve legal problems for Cuyahoga County residents who face financial hardships during or due to (directly or indirectly) the coronavirus pandemic. The anticipated start and completion dates are 06/01/2022 – 03/31/2025.

The primary goals of the project are to: 1) provide legal services (brief advice or extended representation) focused on matters where housing stability is needed – including, but not limited to, eviction matters 2) will also focus on specific vulnerable populations, including individuals with disabilities and seniors, to promote equitable access to stable housing

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is 26,991,928 and multiple awards were made from this amount with Legal Aid Society of Cleveland being awarded \$1,500,000.00 from the total.

The RFP closed on 09/08/2021. There were 7 proposals pulled from OPD and submitted for review; 6 proposals approved.

Contractor and Project Information The Legal Aid Society of Cleveland 1223 W 6<sup>th</sup> Street Cleveland Ohio 44113 Colleen Cotter is Executive Director of Legal Aid Society of Cleveland

The location of the project is Cuyahoga County-wide and encompasses all County Council Districts.

#### **Project status and Planning**

The project is new to the county will begin 06/01/2022 and end 03/31/2025.

#### Funding

The project is funded 100% by U.S. Treasury Funds. The schedule of payments is monthly based on reimbursement requests for actual expenditures incurred

<u>Reason/ Timeline for late submittal-</u> This project has a late submission due to the following: A change in guidance from the U.S. Department of Treasury Lack of appropriation of all funding

Project/Procurement Start Date (date your team started working on this item) Contract was started on 05/03/2022 Date of insurance approval from risk manager Date documents were requested from vendor Dates items were requested were: 05/23/2022/ Date documents were requested was 05/18/2022

Date item was entered and released in Infor

Item was released 05/31/2022, returned 06/01/2022 due to errors on documents, Released final time 06/03/2022

Date using department approved item in Infor Approved 06/03/2022

Date Law Department approved item in Infor 6/7 Date approved by DoP in Infor 6/8/2022

#### Mental Health Services for Homeless Persons, Inc. dba Frontline Service

Title: Department of Development; RQ#7775; 2022; Frontline (Mental Health Services) Agreement Emergency Rental Assistance (ERA) 2

#### Scope of Work Summary

Department of Development is requesting approval of an agreement with Frontline (Mental Health Services for the Homeless Persons) for the anticipated cost \$450,000.00. The services to be provide will be part of the ERA 2 requirement to prevent eviction and maintain housing stability for eligible county residents. Specifically, Frontline will provide services to prevent eviction and/or homelessness for individuals and families in Cuyahoga County. The anticipated start and completion dates are 06/01/2022 - 03/31/2025.

The main goals of the project are to: 1) provide mediation between landlords and tenants, 2) assist in conflict resolution, and 3) provide outreach to expand referrals networks.

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is 26,991,928 and multiple awards were made from this amount with Frontline being awarded \$450,000.00 from the total.

The RFP closed on 09/08/2021. There were 7 proposals pulled from OPD and submitted for review; 6 proposals approved.

Contractor and Project Information Frontline Services 1744 Payne Ave Cleveland, Ohio 44114 Susan Neth Executive Director

The location of the project is Cuyahoga County-wide and encompasses all County Council Districts.

Project status and Planning

The project is new to the county will begin 06/01/2022 and end 03/31/2025.

#### Funding

The project is funded 100% by U.S. Treasury Funds. The schedule of payments is monthly based on reimbursement requests for actual expenditures incurred.

<u>Reason/timeline for late submittal-</u> A change in guidance from the U.S. Department of Treasury Lack of appropriation of all funding

Project/Procurement Start Date (date your team started working on this item) Team started on contract 05/03/2022

Date of insurance approval from risk manager Date documents were requested from vendor 05/26/2022/ Dates documents were requested form vendor: 05/09/2022 and 05/18/2022 Date item was entered and released in Infor Items were entered in infor 05/23/2022

Page 636 of 899

Date using department approved item in Infor 06/03/2022 Date Law Department approved item in Infor 6/7 Date approved by DoP in Infor 6/8/2022.

Upload as "word" document in Infor ESOP ERA 2

	ESOF ERA 2
Infor/Lawson RQ#:	7775
Infor/Lawson PO# Code (if applicable):	RFP
Event #	1914
CM Contract#	2487

	Department initials	<b>Clerk of the Board</b>
Briefing Memo	JAP	
	• • • • • • • • • • • • • • • • • • •	
Late Submittal Required:	Yes 🗆	No X
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing					
	Department initials	Purchasing			
Notice of Intent to Award (sent to all responding vendors) (Notice and email confirmation sent to all vendors not attached. Please attach letter and resubmit. Jgas.)	JAP	OK Jgas 6/7/2022			
Bid Specification Packet	JAP	OK Jgas 5/27/2022			
<ul> <li>Evaluation Summary (names of evaluators to be included)</li> <li>The evaluation summary attached to this procurement needs more information. To be acceptable, it needs to include:</li> <li>1.The names of the evaluators and everyone's individual score,</li> <li>2. Date when it was completed,</li> <li>3. The names of the vendors that submitted a proposal or bid,</li> <li>4. A score sheet that clarifies how vendors were evaluated,</li> <li>5. If vendors had all the requiring documents and were compliant,</li> <li>6. And the recommendation to award.</li> <li>7. Evaluation on some of the vendors not included. Please complete evaluation information for all the vendors.</li> </ul>	JAP	OK Jgas 6/7/2022			
Final DEI Goal Setting Worksheet	N/A	N/A			
Diversity Documents – if required (goal set)	N/A	N/A			
Award Letter (sent to awarded vendor)	JAP	OK Jgas 5/27/2022			
Vendor's Confidential Financial Statement – if RFP requested	JAP	OK Jgas 5/27/2022			

### 1 | Page

	1	E	SOP E	RA 2		
Tabulation Sheet (Please chosen to award given they			<u>Chains</u>	was not	JAP	OKJgas 5/27/2022
Evaluation/Scoring Summary (includes evaluator names)				N/A (Duplicate item)		
IG# 20-0149-REG 31DEC2	2024				JAP	OK Jgas 5/27/2022
Debarment/Suspension D Verified	ate:				05/10/2022	OK Jgas 5/27/2022
Auditor's Finding		Date:	05/10/	2022	JAP	OK Jgas 5/27/2022
Vendor's Submission		JAP			JAP	OK Jgas 5/27/2022
Independent Contractor (I.C signed within one year from Approval queue in Infor. De Form expired on 5-20-22. F	<del>1 the initial entry</del> ate entered on D	/ into OPI OP queue	<del>) Buyer</del> was 5/:		Date:	OK Jgas 6/7/2022
Cover - Master contracts or			N/A		JAP	
Contract Evaluation – <i>if required</i>		JAP	OK Jgas 5/27/2022			
TAC/CTO Approval or IT S page #s), if required.	Standards (attacl	h and ider	tify rele	vant	N/A	
Checklist Verification					JAP	OK Jgas 5/27/2022

Upload as "word" document in Infor ESOP ERA 2

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law	N
	Department initials
Agreement/Contract and Exhibits	JAP OK Jgas 5/27/2022
Matrix Law Screen shot	JAP OK Jgas 5/27/2022
COI (Directors and Crime coverage expires on 7/15/22)	JAP OK Jgas 5/27/2022
Workers' Compensation Insurance	JAP OK Jgas 5/27/2022
Performance Bond, if required per RFP	N/A

### 2 | P a g e

### Upload as "word" document in Infor ESOP ERA 2

### **Accounting Units**

T. D. 1	Accounting	Account	Sub	Dollar
Time Period	Unit	Number	Account	Amount
06/01/2022 - 12/31/2022	DV350105	55130^0	DV-21-ARP-	£ 200 000 00
00/01/2022 - 12/51/2022	DV550105	55150 0	ERA2 DV-21-ARP-	\$ 300,000.00
01/01/2023- 12/31/2023	DV350105	55130^0	ERA2	0.00
01/01/2024 - 12/31/2024	DV350105	55130^0	DV-21-ARP- ERA2	0.00
01/01/2025- 03/31/2025	DV350105	55130^0	DV-21-ARP- ERA2	0.00
			TOTAL	300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	N/A

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>					
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
<b>Total Amendments</b>		\$			
Total Contact Amount		\$			

3 | Page

# Upload as "word" document in Infor ESOP ERA 2

# **Purchasing Use Only:**

I.

Prior Resolutions	N/A
CM#:	2487
Vendor Name:	Empowering and Strengthening Ohio's People (ESOP)
ftp:	6/1/2022 - 3/31/2025
Amount:	Nte \$300,000.00
History/CE:	N/A
EL:	OK
Procurement Notes:	Late Submittal. Department of Development is requesting approval of an agreement with ESOP for the anticipated cost 300,000. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. The anticipated start and completion dates are 06/01/2022 – 03/31/2025.
Purchasing Buyer's initials and date of approval	OK Jgas 6/7/2022

4 | Page

Upload as "word" document in Infor

Infor/Lawson RQ#:	7775
Infor/Lawson PO# Code (if applicable):	RFP
Event #	1914
CM Contract#	2486

### Famicos Foundation

	<b>Department initials</b>	Clerk of the Board
Briefing Memo	JAP	

Late Submittal Required:	Yes 🗆	No X
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard Yes Votes No X
--------------------------------------------------------------

		D OPEN COMPI Formal RFP iewed by Purchas		
			Department initials	Purchasing
Notice of Intent to Award (sent to al	l respondi	ng vendors)	JAP	OK Jgas 6/22/2022
Bid Specification Packet		2 /	JAP	OK Jgas 6/22/2022
Evaluation Summary (names of eval	luators to b	be included)	JAP	OK Jgas 6/22/2022
Final DEI Goal Setting Worksheet			N/A	N/A
Diversity Documents - if required (	goal set)		N/A	N/A
Award Letter (sent to awarded vend	or)		N/A	OK Jgas 6/22/2022
Vendor's Confidential Financial Statement – <i>if RFP requested</i> Tabulation Sheet Evaluation/Scoring Summary ( <i>includes evaluator names</i> )		N/A	N/A	
Tabulation Sheet		JAP	OK Jgas 6/22/2022	
Evaluation/Scoring Summary (in	cludes ev	aluator names)	JAP	N/A Duplicate, OK Jgas 6/22/2022
IG# 21-0206-REG 31DEC	2025		JAP	OK Jgas 6/22/2022
Debarment/Suspension Verified	Date:	05/13/2022	JAP	OK Jgas 6/22/2022
Auditor's Finding	Date:	05/13/2022	JAP	OK Jgas 6/22/2022
Vendor's Submission			JAP	OK Jgas 6/22/2022
Independent Contractor (I.C.) Requi	rement	Date:	JAP	OK Jgas 6/22/2022
Cover - Master contracts only			N/A	N/A
Famicos Foundation Inc.				
34-1053534				
1325 Ansel Rd.				
Cleveland, Ohio 44106				
216-791-6476				
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standard relevant page #s), if required.	s (attach a	nd identify	N/A	N/A
Checklist Verification			JAP	OK Jgas 6/22/2022

### 1 | Page

Revised 12/15/2021

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Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Review	ed by Law	
	Department initials	
Agreement/Contract and Exhibits	JAP	
Matrix Law Screen shot	JAP	
COI	JAP	
Workers' Compensation Insurance	JAP	
Performance Bond, if required per RFP	N/A	

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
06/01/2022-12/31/2022	DV350105	55130	DV-21-ARP-ERA2	\$300,000.00
01/01/2023 - 12/31/2023	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2024- 12/31/2024	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2025 - 03/31/2025	DV350105	55130	DV-21-ARP-ERA2	0
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A NO CONTRACT HISTORY	
Infor/Lawson PO# and PO Code (if applicable)		
Lawson RQ# (if applicable)		
CM Contract#		

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$	3		
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

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# Purchasing Use Only:

Prior Resolutions	N/A
CM#:	2486
Vendor Name:	Famicos Foundation Inc.
ftp:	06/01/2022 - 03/31/2025
Amount:	NTE \$300,000.00
History/CE:	N/A
EL:	OK
Procurement Notes:	Department of Development is requesting approval of an agreement with Famicos Foundation for the anticipated cost OF \$300,000. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. The anticipated start and completion dates are 06/01/2022 – 03/31/2025. The procurement method for this project was RFP. The project is funded 100% by U.S. Treasury Funds.
Purchasing Buyer's initials and date of approval	OK Jgas 6/22/2022

3 | Page Revised 12/15/2021

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Infor/Lawson RQ#:	7775	
Infor/Lawson PO# Code (if applicable):	RFP	
Event #	1914	
CM Contract#	2485	

# FRONT STEPS ERA 2

	Department initials	<b>Clerk of the Board</b>
Briefing Memo	JAP	

Late Submittal Required:	Yes X No
Why is the contract being submitted late?	DOCUMENTS WERE RECEIVED LATI
What is being done to prevent this from reoccurring?	N/A

TAC or CTO Required or authorized IT Standard	Yes X	No

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing					
				Department initials	Purchasing
Notice of Intent to Award (sent to al	l respondir	ng vendo	rs)	JAP	OK Jgas 6/8/2022
Bid Specification Packet				JAP	OK Jgas 6/8/2022
Evaluation Summary (names of eval	uators to b	e include	ed)	JAP	OK Jgas 6/8/2022
Final DEI Goal Setting Worksheet				N/A	N/A
Diversity Documents - if required (	goal set)			N/A	N/A
Award Letter (sent to awarded vend	or)			JAP	OK Jgas 6/8/2022
Vendor's Confidential Financial Sta	tement – <i>if</i>	RFP req	uested	N/A	N/A
Tabulation Sheet				JAP	OK Jgas 6/8/2022
Evaluation/Scoring Summary (in	Evaluation/Scoring Summary (includes evaluator names)			JAP	N/A Duplicate
IG# 21-0158-REG 31DEC	2025			JAP	OK Jgas 6/8/2022
Debarment/Suspension Verified	Date:	05/12/	2022	JAP	OK Jgas 6/8/2022
Auditor's Finding	Date:	05/12/	2022	JAP	OK Jgas 6/8/2022
Vendor's Submission				JAP	OK Jgas 6/8/2022
Independent Contractor (I.C.) Requi	rement	Date:	05/2022	JAP	OK Jgas 6/8/2022
Cover - Master contracts only Front Steps Housing and Services 34-1424555				N/A	N/A
2554 W 25 <sup>th</sup>					
Cleveland, OH 44113					
Sherri Brandon					
216-781-2250					
Contract Evaluation – <i>if required</i>				N/A	OK Jgas 6/8/2022
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A	
Checklist Verification				JAP	OK Jgas 6/8/2022

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Reviewed by Law			
	Department initials		
Agreement/Contract and Exhibits	JAP attached OK Jgas 6/8/2022		
Matrix Law Screen shot	JAP attached OK Jgas 6/8/2022		
COI	JAP attached OK Jgas 6/8/2022		
Workers' Compensation Insurance (expires on 7/1/22, Jgas)	JAP attached OK Jgas 6/8/2022		
Performance Bond, if required per RFP	N/A		

### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
6/1/2022 - 12/31/2022	DV350105	55130	DV-21-ARP-ERA2	\$450,000.00
01/01/2023 - 12/31/2023	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2024 - 12/31/2024	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2025 - 03/31/2025	DV350105	55130	DV-21-ARP-ERA2	0
			TOTAL	450,000.00

Contract History CE/AG# (if applicable)	N/A NO CONTRACT HISTORY	
Infor/Lawson PO# and PO Code (if applicable)	N/A	
Lawson RQ# (if applicable)	N/A	
CM Contract#	N/A	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

### 2 | P a g e

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# **Purchasing Use Only:**

Prior Resolutions	N/A
CM#:	2485
Vendor Name:	Front Steps Housing and Services
ftp:	6/1/2022 - 03/31/2025
Amount:	NTE \$450,000.00
History/CE:	N/A
EL:	ОК
Procurement Notes:	Late Submittal. Department of Development is requesting approval of an agreement with Front Steps Housing and Services for the anticipated cost 450,000.00. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. Specifically, The anticipated start and completion dates are $06/01/2022 - 03/31/2025$ .
Purchasing Buyer's initials and date of approval	OK Jgas 6/8/2022

3 | P a g e

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Infor/Lawson RQ#:	7775
Infor/Lawson PO# Code (if applicable):	RFP
Event #	1914
CM Contract#	2488

	<b>Department initials</b>	<b>Clerk of the Board</b>	
Briefing Memo	JAP		
		1	
Late Submittal Required:	Yes 🗆	No X	
Why is the contract being submitted late?	N/A		
What is being done to prevent this from reoccurring?	N/A		

TAC or CTO Required or authorized IT Standard	Yes 🗖	No X

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors) Notice and email confirmation sent to all vendors not attached. Please attach letter and resubmit. Jgas.	JAP	OK Jgas 6/8/2022
Bid Specification Packet	JAP	OK Jgas 6/1/2022
<ul> <li>Evaluation Summary (names of evaluators to be included)</li> <li>The evaluation summary attached to this procurement needs more information. To be acceptable, it needs to include:</li> <li>1.The names of the evaluators and everyone's individual score,</li> <li>2. Date when it was completed,</li> <li>3. The names of the vendors that submitted a proposal or bid,</li> <li>4. A score sheet that clarifies how vendors were evaluated,</li> <li>5. If vendors had all the requiring documents and were compliant,</li> </ul>	JAP	OK Jgas 6/8/2022
<ul> <li>6. And the recommendation to award.</li> <li>7. Evaluation on some of the vendors not included. Please complete evaluation information for all the vendors.</li> <li>Final DEI Goal Setting Worksheet</li> </ul>	N/A	N/A
Diversity Documents – <i>if required (goal set)</i>	N/A N/A	
Award Letter (sent to awarded vendor)	JAP	N/A OK Jgas 6/1/2022
Vendor's Confidential Financial Statement - if RFP requested	N/A	N/A
Tabulation Sheet	JAP	OK Jgas 6/1/2022
Evaluation/Scoring Summary (includes evaluator names)	JAP	N/A (Duplicate item)

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IG# <del>13</del>	-0138-REG 2/31/20	<del>21</del> 21-03	26-REG	31DEC2025	JAP	OK Jgas 6/1/2022
Debarment/Su:	spension Verified	Date:	05/18/	2022	JAP	OK Jgas 6/1/2022
Auditor's F.	inding <del>(Missing.</del>	Date:	05/18/	2022	JAP	OK Jgas 6/8/2022
Vendor's Subn	nission	4.			JAP	OK Jgas 6/1/2022
Independent C	ontractor (I.C.) Requ	irement	Date:	05/18/2022	JAP	OK Jgas 6/1/2022
Cover - Master 34-0866026 1233 W $6^{TH}$ St Cleveland, OH Colleen Cotter 216-861-5237	44113				N/A	N/A
Contract Evaluation – <i>if required</i>				JAP	OK Jgas 6/1/2022	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A	
Checklist Verification			JAP	OK Jgas 6/1/2022		

Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law			
	Department initials		
Agreement/Contract and Exhibits	JAP attached, Jgas 6-1-22		
Matrix Law Screen shot (Not attached. Please attach matrix	JAP attached Jgas 6-8-22		
answers and resubmit, Jgas)			
COI	JAP attached, Jgas 6-1-22		
Workers' Compensation Insurance (Expires on 7-1-22)	JAP attached, Jgas 6-1-22		
Performance Bond, if required per RFP	N/A		

2 | Page Revised 12/15/2021

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Accoun	ting	Units
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Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
06/01/2022- 12/31/2022	DV350105	55130	DV-21-ARP-ERA2	\$1,500,000.00
01/01/2023 - 12/31/2023	DV350105	55130	DV-21-ARP-ERA2	0.00
01/01/2024 - 12/31/2024	DV350105	55130	DV-21-ARP-ERA2	0.00
01/01/2025- 03/31/2025	DV350105	55130	DV-21-ARP-ERA2	0.00
			TOTAL	1,500,000.00

This information needs to be completed by department buyer, since LEGAL AID SOCIETY has prior award, history needs to be attached. Please complete and resubmit.

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	211513 - RFQ
Lawson RQ# (if applicable)	N/A
CM Contract#	CM#1827/ CM#2446

This information needs to be completed by department buyer, since LEGAL AID SOCIETY has prior award, history needs to be attached. Please complete and resubmit.

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		04/01/2021- 12/31/2021/	03/23/2021	R2021-0075
Prior Amendment Amounts (list separately)		\$1,000,000.00	04/01/2021- 09/30/2022	11/15/2021	n/a ( time only)
		\$339,750.00(decert Recert) \$	04/01/2021- 09/30/2022		
Pending Amendment		\$			
Total Amendments	2	\$			
Total Contact Amount	339,750.00	\$339,750.00	04/01/2021- 09/30/2022		

3 | P a g e

### Upload as "word" document in Infor

# **Purchasing Use Only:**

Prior Resolutions	R2021-0075 dated 3/23/2021
CM#:	2488
Vendor Name:	Legal Aid Society of Cleveland
ftp:	06/01/2022 - 03/31/2025
Amount:	NTE \$1,500,000.00
History/CE:	CM#1827/ CM#2446
EL:	OK
Procurement Notes:	Late Submittal. Department of Development is requesting approval of an agreement with Legal Aid Society of Cleveland for the anticipated cost 1,500,000.00. The services to be provide will be part of the ERA 2 requirement to prevent evictions and maintain housing stability for eligible county residents. The anticipated start and completion dates are $06/01/2022 - 03/31/2025$ .
Purchasing Buyer's initials and date of approval	OK Jgas 6/8/2022

4 | Page

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Infor/Lawson RQ#:	7775
Infor/Lawson PO# Code (if applicable):	RFP
Event #	1914
CM Contract#	2505

	Department initials	<b>Clerk of the Board</b>
Briefing Memo	JAP	

Documents had to be corrected	
1	ents had to be correct

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing					
			Department initials	Purchasing	
Notice of Intent to Award (sent to all responding vendors)			JAP	OK Jgas 6/8/2022	
Bid Specification Packet			JAP	OK Jgas 6/8/2022	
Evaluation Summary (names of eva	aluators to	be included)	JAP	OK Jgas 6/8/2022	
Final DEI Goal Setting Worksheet			N/A	N/A	
Diversity Documents – if required			N/A	N/A	
Award Letter (sent to awarded vene			JAP	OK Jgas 6/8/2022	
Vendor's Confidential Financial St	atement – i	f RFP requested	N/A	N/A	
Tabulation Sheet			JAP	OK Jgas 6/8/2022	
Evaluation/Scoring Summary (in	icludes ev	aluator names)	JAP	N/A Duplicate	
IG# 12-1897-REG 31DE0	C2023		JAP	OK Jgas 6/8/2022	
Debarment/Suspension Verified	Date:	05/18/2022	JAP	OK Jgas 6/8/2022	
Auditor's Finding	Date:	05/18/2022	JAP	OK Jgas 6/8/2022	
Vendor's Submission			JAP	OK Jgas 6/8/2022	
Independent Contractor (I.C.) Requ	irement	Date: 05/18/2022	JAP	OK Jgas 6/8/2022	
Cover - Master contracts only			N/A	N/A	
Mental Health Services for Homele	ss Persons	, Inc. dba Frontline			
Service					
34-1607734					
1744 Payne Ave					
Cleveland, OH 44114					
Susan Neth					
216-274-3300		27/4			
Contract Evaluation – <i>if required</i>	n/a	N/A			
TAC/CTO Approval or IT Standard page #s), if required.	is (attach a	na identify relevant	N/A	N/A	
Checklist Verification			JAP	OK Jgas 6/8/2022	

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Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law							
	Department initials						
Agreement/Contract and Exhibits	JAP						
Matrix Law Screen shot	JAP						
COI	JAP						
Workers' Compensation Insurance	JAP						
Performance Bond, if required per RFP	N/A						

### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
06/01/2022- 12/31/2022	DV350105	55130	DV-21-ARP-ERA2	\$450,000.00
01/01/2023- 12/31/2023	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2024- 12/31/2024	DV350105	55130	DV-21-ARP-ERA2	0
01/01/2025- 03/31/2025	DV350105	55130	DV-21-ARP-ERA2	0
			TOTAL	450,000.00

Contract History CE/AG# (if applicable)	NO CONTRACT HISTORY			
Infor/Lawson PO# and PO Code (if applicable)				
Lawson RQ# (if applicable)				
CM Contract#				

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$				
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

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### Upload as "word" document in Infor FRONTLINE ERA 2

## **Purchasing Use Only:**

Prior Resolutions	N/A
СМ#:	2505
Vendor Name:	Mental Health Services for Homeless Persons, Inc. dba Frontline Service
ftp:	06/01/2022 - 03/31/2025
Amount:	NTE \$450,000.00
History/CE:	N/A
EL:	OK
Procurement Notes:	Late Submittal. Department of Development is requesting approval of an agreement with Frontline (Mental Health Services for the Homeless Persons) for the anticipated cost \$450,000.00. The services to be provide will be part of the ERA 2 requirement to prevent eviction and maintain housing stability for eligible county residents. The anticipated start and completion dates are $06/01/2022 - 03/31/2025$ .
Purchasing Buyer's initials and date of approval	OK Jgas 6/8/2022

3 | Page



# Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 7775/Event #1914	TYPE: RFP	ESTIMATE: \$10,796,771.20
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: November 8, 2021	NUMBER OF RESPONSES: 19/7
REQUESTING DEPARTMENT: Department of Development	COMMODITY DESCRIPTION: Administration of ERA 2 Funded	
	Program in Whole or in Part	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: 🗆 Yes 🔅 No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: 🗆 Yes 🗆 No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? Ses No

	Bidder's / Vendors	Bid	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
	Name and Address	Bond /	Amount (enter	Administrative	Preference	CCBEIP			(Y/N)
		Check	"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
			RFQ	OPD Buyer					
				Initials					
1.				Compliant:	□Yes	CCBB	Subcontractor		⊠Yes
	Empowering and	N/A	\$99,000.00	⊠Yes	□No	□Yes	Name(s):		□No
	Strengthening Ohio's			□No		□No			
	People (ESOP)								
	11890 Fairhill Road			IG Registration		CCBEIP			
	Cleveland, OH 44120			Complete:		□Yes			
				⊠Yes		□No			
				□No		_	SBE/MBE/WBE		
				_			Prime: (Y/N)		
				IG Number:					
				20-0149 REG					
								-	

	Bid	Actual Bid	Buyer	Price	CCBB /	Diversity Program	Review:	Dept. Tech. Review	Award
Name and Address		Amount (enter "N/A" if RFP or RFQ	OPD Buyer Initials	Preference		SBE / MBE / WBE		(Y/N)	
						Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u>		

Bidder's / Vendors	Bid	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
Name and Address	Bond /	Amount (enter	Administrative	Preference	CCBEIP			(Y/N)
	Check	"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
		RFQ	OPD Buyer					
			Initials					

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	D	Dept. Tech. Review	Award:
	Name and Address	Check	Amount (enter	Administrative	Preference	CCBEIP				(Y/N)
			"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE			
			RFQ	OPD Buyer						
				Initials						
2.				Compliant:	□Yes	CCBB	Subcontractor			□Yes
	Breaking Chains Inc.	N/A	\$131,000.00	⊠Yes	□No	□Yes	Name(s):			⊠No
	23300 Chagrin Blvd.			□No		□No				
	Beachwood, OH									
	44122			IG Registration		CCBEIP				
				Complete:		□Yes				
				⊠Yes		□No				
				□No			SBE/MBE/WBE			
							Prime: (Y/N)			
				IG Number:						
				18-0143 REG						
				NCA:			Total %         SBE:%         MBE:%         WBE:	<u>%</u>		
				⊠Yes						
				□No						
				□N/A			SBE/MBE/WBE			
							Comply: (Y/N)			
				PH:						
				⊠Yes						
				□No						
				□N/A						

Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		CCBB: ☐Yes ☐No ⊠N/A CCBEIP: ☐Yes ☐No ⊠N/A COOP: ⊠Yes ☐No ☐N/A OPD Buyer Initials: JGAS			SBE/MBE/WBE Comments and Initials:		

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
3.	Mental Health Services for Homeless Persons, Inc. DBA FrontLine Service 1744 Payne Avenue Cleveland, OH 44114	N/A	\$171,555.00	Compliant: Yes No IG Registration Complete: Yes No IG Number: 12-1897 REG NCA: Yes No N/A PH: Yes No N/A	□Yes □No	CCBB Yes No CCBEIP Yes No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) Total % SBE/MBE/WBE Comply: (Y/N)	□Yes SBE   □No   SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u> □Yes   □No		⊠Yes □No

Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
Name and Address	Check	Amount (enter "N/A" if RFP or RFQ	Administrative Review: OPD Buyer Initials	Preference	CCBEIP Registered	SBE / MBE / WBE		(Y/N)
			CCBB: □Yes □No ⊠N/A			SBE/MBE/WBE Comments and Initials:		
			CCBEIP: □Yes □No ⊠N/A					
			COOP: ⊠Yes □No □N/A					
			OPD Buyer Initials: JGAS					

Bidder's / Vendors Name	Bid	Actual Bid	Buyer	Price	CCBB /	Diversity Program	Review:	Dept. Tech. Review	Award:
and Address	Bond /	Amount (enter	Administrative	Preference	CCBEIP				(Y/N)
	Check	"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE			
		RFQ	OPD Buyer						
			Initials						
4.			Compliant:	□Yes	ССВВ	Subcontractor			⊠Yes
Front Steps Housing and	N/A	\$358,465.00	⊠Yes	□No	□Yes	Name(s):			□No
Services			□No		□No				
2554 West 25 <sup>th</sup> Street									
Cleveland, OH 44113			IG Registration		CCBEIP				
			Complete:		□Yes				
			⊠Yes		□No				
			□No			SBE/MBE/WBE	□Yes □SBE □MBE □WBE		
						Prime: (Y/N)	□No		
			IG Number:						
			21-0158 REG						
			NCA			Total %	SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u>		
			NCA: ⊠Yes				<u>502. // WDL. // WDL. //</u>		
			□ No						
			□n/A			SBE/MBE/WBE	□Yes		
						Comply: (Y/N)	□No		
			PH:						
			×n. ⊠Yes						
			□n/A			SBE/MBE/WBE			
			CCBB:			Comments and			
						Initials:			
			⊠N/A						
			CCBEIP:						

Bidder's / Vendors Name	Bid	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
and Address	Bond /	Amount (enter	Administrative	Preference	CCBEIP			(Y/N)
	Check	"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
		RFQ	OPD Buyer					
			Initials					
			□No					
			⊠N/A					
			COOP:					
			⊠Yes					
			□No					
			□N/A					
			OPD Buyer					
			Initials:					
			JGAS					

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program	Review:	Dept. Tech. Review	Award
	Name and Address	Check	Amount (enter	Administrative	Preference					(Y/N)
			"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE			
			RFQ	OPD Buyer						
				Initials				1		
5.				Compliant:	□Yes	CCBB	Subcontractor			⊠Yes
	Famicos Foundation,	N/A	\$800,000.00	□Yes	□No	□Yes	Name(s):			□No
	Inc.			⊠No		□No				
	1325 Ansel Road									
	Cleveland, OH 44106			IG Registration		CCBEIP				
				Complete:		□Yes				
				⊠Yes		□No				
				□No			SBE/MBE/WBE	□Yes □SBE □MBE □WBE		
							Prime: (Y/N)	□No		
				IG Number:						
				21-0206 REG						
				NCA:			Total %	SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u>		
				⊠Yes						
				□No						
				□N/A			SBE/MBE/WBE	□Yes		
							Comply: (Y/N)			
				PH:						
				⊠Yes						
				□No						
				□N/A						
							SBE/MBE/WBE			
				CCBB:			Comments and			
				□Yes			Initials:			
				□No						
				⊠N/A						
				CCBEIP:						
				□Yes						
				□No						
				⊠N/A						

Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
Name and Address	Check	Amount (enter	Administrative	Preference	CCBEIP			(Y/N)
		"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
		RFQ	OPD Buyer					
			Initials					
			COOP:					
			□Yes					
			⊠No					
			□n/A					
			OPD Buyer Initials: JGAS					

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program	Review:	Dept. Tech. Review	Award
	Name and Address	Check	Amount (enter	Administrative	Preference					(Y/N)
			"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE			
			RFQ	OPD Buyer						
				Initials						
•				Compliant:	□Yes	ССВВ	Subcontractor			⊠Yes
	The Legal Aid Society	N/A	\$1,000,000.00	⊠Yes	□No	□Yes	Name(s):			□Nc
	Society of Cleveland			□No		□No				
	1223 West 6th Street									
	Cleveland, OH 44113			IG Registration		CCBEIP				
				Complete:		□Yes				
				⊠Yes		□No				
				□No			SBE/MBE/WBE	□Yes □SBE □MBE □WBE		
							Prime: (Y/N)	□No		
				IG Number:						
				21-0326 REG						
				NCA:			Total %	SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u>		
				⊠Yes						
				□No						
				□n/A			SBE/MBE/WBE	□Yes		
							Comply: (Y/N)			
				PH:						
				⊠Yes						
				□No						
				□n/A						
							SBE/MBE/WBE			
				CCBB:			Comments and			
				□Yes			Initials:			
				□No						
				⊠N/A						
				CCBEIP:						
				□Yes						
				□No						
				⊠N/A						

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter	Buyer Administrative	Price Preference	CCBB / CCBEIP	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
		RFQ	OPD Buyer Initials					
			COOP:					
			⊠Yes					
			□No					
			□n/A					
			OPD Buyer					
			Initials: JGAS					
			30/13					

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program	Review:	Dept. Tech. Review	Award:
	Name and Address	Check	Amount (enter "N/A" if RFP or RFQ	Administrative Review: OPD Buyer Initials	Preference	Registered	SBE / MBE / WBE	_		(Y/N)
7.	CHN Housing Partners 2999 Payne Avenue Cleveland, OH 44114	N/A	\$10,796,771.20	Compliant:	☐ Yes ☐ No	CCBB Yes No CCBEIP Yes No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	□Yes SBE   No   SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u> □Yes No		⊠Yes □No

Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Dept. Tech. Review	Award:
Name and Address	Check	Amount (enter	Administrative	Preference	CCBEIP			(Y/N)
		"N/A" if RFP or	Review:		Registered	SBE / MBE / WBE		
		RFQ	OPD Buyer					
			Initials					
			COOP:					
			⊠Yes					
			□No					
			□n/A					
			OPD Buyer Initials: JGAS					

# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution authorizing an amendment
Budish/Department of Health and	to a Master Contract with various
Human Services/Division of	providers for community-based services
Children and Family Services	to support at-risk children and families in
	Cuyahoga County for the period
	4/1/2021 - 3/31/2022, to extend the time
	period to 12/31/2022, to expand the
	scope of services to add data collection
	and sharing, capacity building, staff
	training and marketing services, effective
	4/1/2022 and for additional funds in the
	total amount not-to-exceed
	\$3,705,800.71; authorizing the County
	Executive to execute the amendments
	and all other documents consistent with
	this Resolution; and declaring the
	necessity that this Resolution become
	immediately effective.

### Resolution No. R2022-0219

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Children and Family Services has recommended an amendment to a Master Contract with various providers for community-based services to support atrisk children and families in Cuyahoga County for the period 4/1/2021 - 3/31/2022, to extend the time period to 12/31/2022, to expand the scope of services to add data collection and sharing, capacity building, staff training and marketing services, effective 4/1/2022 and for additional funds in the total amount not-to-exceed \$3,705,800.71 as follows:

- a) Contract No. 1098 with Catholic Charities Corporation in the amount not-toexceed \$497,389.25.
- b) Agreement No.1099 with City of Lakewood in the amount not-to-exceed \$344,558.96.
- c) Agreement No.1100 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$277,890.72.
- d) Contract No. 1101 with The East End Neighborhood House in the amount not-to-exceed \$326,909.21.

- e) Contract No. 1102 with Harvard Community Services Center in the amount not-to-exceed \$352,816.46.
- f) Contract No. 1103 with Murtis Taylor Human Services System in the amount not-to-exceed \$743,273.13.
- g) Contract No. 1104 with The Centers for Families and Children in the amount not-to-exceed \$302,117.21.
- h) Contract No. 1105 with University Settlement, Incorporated in the amount not-to-exceed \$524,521.30.
- i) Contract No. 1106 with West Side Community House in the amount not-toexceed \$336,324.47.

WHEREAS, the goal of this project is to continue to serve families at risk of entering, or who have already entered, the child welfare system in Cuyahoga County; and

WHEREAS, the funding for this project is 70% Health and Human Services Levy Fund and 30% Federal Title IV-E; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 - 3/31/2022, to extend the time period to 12/31/2022, to expand the scope of services to add data collection and sharing, capacity building, staff training and marketing services, effective 4/1/2022 and for additional funds in the total amount not-to-exceed \$3,705,800.71 as follows:

- a) Contract No. 1098 with Catholic Charities Corporation in the amount not-to-exceed \$497,389.25.
- b) Agreement No.1099 with City of Lakewood in the amount not-to-exceed \$344,558.96.
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- d) Contract No. 1101 with The East End Neighborhood House in the amount not-to-exceed \$326,909.21.
- e) Contract No. 1102 with Harvard Community Services Center in the amount not-to-exceed \$352,816.46.
- f) Contract No. 1103 with Murtis Taylor Human Services System in the amount not-to-exceed \$743,273.13.
- g) Contract No. 1104 with The Centers for Families and Children in the amount not-to-exceed \$302,117.21.
- h) Contract No. 1105 with University Settlement, Incorporated in the amount not-to-exceed \$524,521.30.
- i) Contract No. 1106 with West Side Community House in the amount not-toexceed \$336,324.47.

**SECTION 2.** That the County Executive is authorized to execute the amendments in connection with said awards and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

County Executive

Date

Date

Clerk of Council

Date

First Reading/Referred to Committee: Committee(s) Assigned:

Journal\_\_\_\_\_,20

Title: Division of Children and Family Services (DCFS) RQ#3429 (Various Providers – see pages 2 & 3) Amendment 1 to Master contract for Community Based Services for at risk children and families

Scope of Work Summary

DCFS is requesting approval of an amendment to the master contract with various providers – see pages 2 & 3) for the anticipated cost not to exceed \$3,705,800.71

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2018-0063	Date Approved: April 10, 2018
R2019-0063	3/26/19
R2020-0088	5/12/2020
R2021-0122	5/11/2021

To continue to provide community-based services to support at-risk children and families in Cuyahoga County. The anticipated start-completion dates are 04/01/2022 - 12/31/2022.

The primary goals of the project are (list 2 to 3 goals).

- Improve family functioning and child well-being for natural, foster, and kinship families experiencing crisis and/or trauma
- Strengthen family supports and access to community-based services
- Reduce placement moves for children and youth

### Procurement

The procurement method for this project was an RFP. The total value of the RFP was \$8,400,000.00 The RFP was closed on November 18, 2020. There is an SBE/participation goal of 3% and MBE participation/goal of 12% and a WBE participation /goal of 5%). There were 28 pulled from OPD\_11 proposals submitted for review. A proposals approved

There were 28 pulled from OPD, 11 proposals submitted for review, 9 proposals approved.

Contractor and Project Information City of Lakewood Antoinette Gelsomino, Director, Department of Human Services 16024 Madison Avenue Lakewood, OH 44107 Council District 2

Cuyahoga Metropolitan Housing Authority Kristie Grove, CEO 8120 Kinsman Road Cleveland, OH 44104 Council District 7

The East End Neighborhood House Atunyese Herron, CEO 2749 Woodhill Road Cleveland, OH 44104 Council District 7 Harvard Community Services Center Elaine Gohlstin, Executive Director 18240 Harvard Avenue Cleveland, OH 44128 Council District 9

Murtis Taylor Human Services System Lovell J. Custard, President and CEO 13422 Kinsman Road Cleveland, OH 44120 Council District 8

The Centers for Families and Children Eric Morse, President 4500 Euclid Avenue Cleveland, OH 44103 Council District 7

University Settlement, Incorporated Earl Pike, Executive Director 4800 Broadway Avenue Cleveland, OH 44127 Council District 7 West Side Community House Rachelle Milner, Executive Director 9300 Lorain Avenue Cleveland, OH 44102 Council District 7

Catholic Charities Corporation Fredy Robles Chief Program Officer 7911 Detroit Avenue Cleveland, OH 44102

Project Status and Planning The project reoccurs annually

Timeline for late submittal-

- Project/Procurement Start Date : The team began working on this item 3/4/2022
- Date of insurance approval from risk manager: 5/25/2022
- Date documents were requested from vendor: Signature request for first version of amendment 3/9/2022; ICWA, Bureau of Workers Compensation certificate, Certificate of insurance were requested on 3/21/22; Signature request for second version of the amendment 4/12/2022
- Date item was entered in INFOR 5/25/22; Date item was released 5/26/2022.
- Date using department approved item in Infor: 6/1
- Date Law Department approved item in Infor 6/1
- Date approved by DoP in Infor 6/7

### Page 674 of 899

Details regarding delay: An RFP (RQ 8539) for Consultation Services to assist providers contracted under Community based services for at risk children and families master agreement was issued on January 4, 2022 with a closing date of February 4, 2022. This original intent was for this position to provided support to the providers during the second option year (outlined in the master agreement). The first draft of the amendment added time (nine additional months) and funding with the expectation that there would be the additional support from a consultant. Because here were no responses to the RFP a second draft of the amendment was drafted that expanded the scope of work to included additional deliverables and additional funding to support the work. There was also a delay in receiving an acceptable COI from one of the providers.

### Funding

The project is funded 70% Health and Human Services Levy, 30% Federal Title IV-E

The schedule of payments is monthly by invoice

The project is an amendment to a contract. This amendment extends the term of the contract to 12/31/2022, adding \$3,705,800.71 to the total amount of the contract

# **Office of Procurement and Diversity – Required Documents Checklist**

Upload as "word" document in OnBase Document Management

Infor/Lawson RQ#:	RQ 3429 Catholic Charities
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	80
CM Contract#	1098

	Department initials	Clerk of the Board
Briefing Memo	CM	

Late Submittal Required:	Yes x	No 🗆
Why is the contract being submitted late?	Insurance concerns required resolution management depart	by our risk
What is being done to prevent this from reoccurring?	We plan to be more insurance requirement RFP process to avoit the future.	ents as part of the

TAC Required:	Yes 🗆	No 🗆

### ✤ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY

	FULL AN	D OPEN Forma		TITION	
				Department initials	OPD
Notice of Intent to Award (sent to a	ll respondi	ng vendo	ndors) CM		OK
Bid Specification Packet				СМ	OK
Evaluation Summary (names of eva	luators to b	be include	ed)	СМ	OK
Diversity Documents - if required	(goal set)			СМ	OK
Award Letter (sent to awarded vend	lor)			СМ	OK
Vendor's Confidential Financial Sta	atement – ij	RFP req	uested	СМ	OK
Tabulation Sheet				СМ	OK
IG# 12-0766-REG 31DEC2	023			СМ	OK
Debarment/Suspension Verified	Date:	4/19/2	1	СМ	OK
		2/19/2	021		
Auditor's Finding	Date:	4/19/2	1	CM	OK
2/19/202			021		
Vendor's Submission				СМ	OK
W-9- <i>if required</i> Tax ID# 341318541			042920	CM	OK
Independent Contractor (I.C.) Requ	irement	Date:	080620	CM	OK

1 | Page

Revised 9/11/2020

## **Office of Procurement and Diversity – Required Documents Checklist**

Agreement/Contract and Exhibits	СМ	OK (revised attached 4/14/2021)
Cover - Master contracts only	CM	OK
Contract Evaluation – <i>if required</i>	CM	OK
Matrix Law Screen shot (documenting approval of Contract; COI and Workers' Compensation Certificate; Performance Bond if applicable)	СМ	OK
COI - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.	CM	Doc attached
Workers' Compensation Insurance - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.	СМ	Doc attached
Performance Bond – if required - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.		N/A
Checklist Verification	СМ	OK

Upload as "word" document in OnBase Document Management

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2021-12/31/2021	HS215100	55130	UCH05922	\$484,312.33
1/1/2022-3/31/2022	HS215100	55130	UCH05922	\$161,437.44
			TOTAL	\$645,749.77

Current Contract History:	CE1800160
CE/AG# (if applicable)	
Infor/Lawson PO# Code:	CE1800160-01 CONV
BuySpeed or Lawson RQ#	RQ 40883
(if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$737,732.00		4/1/18-3/31/19	4/10/18	R2018-0063
Prior Amendment		\$687,732.00	4/1/19-3/31/20	3/26/19	R2019-0063

2 | P a g e

Revised 9/11/2020

### **Office of Procurement and Diversity – Required Documents Checklist**

Amounts (list separately)				
	\$645,749.77	4/1/20-3/31/21	5/12/2020	R2020-0088
	\$			
Pending Amendment	\$			
Total Amendments	\$1,333,481.77			
Total Contact Amount	\$			

Upload as "word" document in OnBase Document Management

# **OPD Use Only:**

Prior Resolutions	R2020-0088, R2019-0063, R2018-0063
PO#:	1098
Vendor Name:	Catholic Charities Corporation
ftp:	4/1/2021 - 3/31/2022
Amount:	\$645,749.77
History/CE:	OK
EL:	OK
Procurement	4/14/2021 - part 1 of 9. Will approve when ALL vendors are reviewed/approved.
Notes:	4/13/2021: Master contract Issues: Article 1- Section 1.1 should refer to Exhibit 1A-I (not
	H), as those are the labeled exhibits in the contract; however, the Law Department has
	approved this contract - OPD suggests the contract be revised for this correction; Total
	NTE amount \$4,827,734.61 does not match the total amounts of the master submission.

OPD Buyer approval: OK, ssp 4/14/2021

3 | Page

Revised 9/11/2020

# **CONTRACT EVALUATION FORM**

Contractor	Catholic Charities Corporation
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1098/PO# 210527
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

	1					
Actual Performance versus performance indicators (include statistics):	common and	-	der outcome	r exceeded most of e goals and contin mance		
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor	
Select One (X)		X				
Justification of Rating	common and	Catholic Charities Corporation has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	Joseph Jacks	on				
User Department	Department	of Children and H	Family Servi	ices		
Date	3/15/2022					



# Office of Procurement and Diversity Tabulation Sheet

Emily Sockshine

REQUISITION NUMBER: 3429	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$8,400,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: November 18, 2020	NUMBER OF RESPONSES (issued/submitted): 28/11
REQUESTING DEPARTMENT: HHS/Children and Family Services	COMMODITY DESCRIPTION: Community Based Services for At-Risk Children and Families	
DIVERSITY GOAL/SBE 3%	DIVERSITY GOAL/MBE 12%	DIVERSITY GOAL/WBE 5 %
Does CCBB Apply: 🗆 Yes 🛛 No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply:   Ves   No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY?

Award:					X No									
Dept. Tech. Review														
leview:											⊠No			
Diversity Program Review:	Registered SBE / MBE / WBE			Subcontractor	Name(s):					SBE/MBE/WBE	Prime: (Y/N)			
CCBB /	Registered			CCBB	□Yes	⊠No	CCBEIP	□ Yes	No					
Price	נופופורפ			□Yes	°N D									
Buyer Administrative	Review:	OPD Buyer	Initials	Compliant:	⊠Yes	°N D	IG Registration	Complete:	⊠No	IG Number:	**Needed	NCA: 🛛 Yes	PH: 🛛 Yes	CCDD. MIN/A
Actual Bid Amount fanter	"N/A" if RFP or	RFQ												
Bid Bond / Actual Bid Check Amount for														
Bidder's / Vendors				Beech Brook	3737 Lander Rd	Cleveland OH 44124								
•				÷										

Transaction ID:

# Page 681 of 899

				Award: (Y/N)	I∎Yes □ No		
1				Dept. Tech. Review			
SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> ØYes LML 11/20/20 □No		The prime is a nonprofit organization, EN 11/20/2020 LML 11/20/20		teview:	The prime is a nonprofit organization, EN 11/20/2020		
Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:	-	Diversity Program R SBE / MBE / WBE	Subcontractor Name(s):		
		1		CCBB/ CCBEIP Registered	CCBB □Yes ⊠No	CCBEIP □Yes ⊠No	
				Price Preference	□Yes □No		
CCBEIP: 🛛 N/A COOP: 🖾 Yes Financials: 🖾	OPD Buyer Initials: TN			Buyer Administrative Review: OPD Buyer Initials	Compliant: Xes	Complete: Complete: XYes IG Number: 12-0766	
				Actual Bid Amount (enter "N/A" if RFP or RFQ			
				Bid Bond / Check			
				Bidder's / Vendors Name and Address	Catholic Charities Corporation 7911 Detroit Ave		
	Total % SBE: 0 % MBE: 0 % WBE:	Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: SBE/MBE/WBE	Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	Image: Section Sectin Sectin Section Section Section Section Section Section Section	Image: Set Mut Set Set Set Set Set Set Set Set Set Se	

Page 682 of 899

Award: (Y/N)					
Dept. Tech. Review					
Review:		□Yes □SBE □MBE □WBE ⊠No	SBE: 0% MBE: 0% WBE: 0%	⊠Yes LML 11/20/20 □No	The prime is a nonprofit organization, EN 11/20/2020 LML 11/20/20
Diversity Program Review:	SBE / MBE / WBE	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP	ed				
Price Preference					
Buyer Administrative	Review: OPD Buyer Initials	PH: 🖾Yes CCBB: 🖾 N/A CCBEIP: 🖾 N/A COOP: 🖾 No	Financials: 🛛 Yes	OPD Buyer Initials: TN	
Bid Bond / Actual Bid Check Amount (enter	"N/A" if RFP or RFQ				
Bid Bond / Check					
Bidder's / Vendors Name and Address					

Award: (Y/N)	[¶ves □ No				
Dept. Tech. Review					
Review:		□Yes □SBE □MBE □WBE ⊠No	SBE: 0 % MBE: 0 % WBE: 0 %	⊠Yes LML 11/20/20 □No	Only submitted the DIV-1 form. EN 11/20/2020 nonprofit organization LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB CCBB CVes CCBEIP CCBEIP CCBEIP				
Price Preference	□ Yes				
Buyer Administrative Review: OPD Buyer Initials	Compliant: Zyes Do IG Registration Complete: Zyes	IG Number: 12-0785 NCA: XYes PH: XYes CCBB- XN/A	CCBEIP: XN/A CCBEIP: XN/A COOP: XNo Financials: X	No OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	The Centers for Families & Children 4500 Euclid Ave Cleveland OH 44103				
	m				

<u> </u>	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB /	Diversity Program Review:	Review:	Dept. Tech. Review	Award:
vame	ivame and Address	CLIECK	"N/A" if RFP or	Administrative Review:	Preterence	Registered	SBE / MBE / WBE			(N/A)
			RFQ	OPD Buyer Initials						
lev.	<b>Cleveland Christian</b>			Compliant:	DYes	CCBB	Subcontractor			□Yes
Home	le			⊠Yes	°N D	□Yes	Name(s):			No No
4614 #240	4614 Prospect Ave E. #240			NO N		SN₀				
<u>e</u>	Cleveland OH 44103			IG Registration		CCBEIP				
				Complete:		□ Yes				
				IG Number:			SBE/MBE/WBE	Thes SBE MBE WBE		
				20-0106 NCA: 🛛 Yes			Prime: (Y/N)	⊠No		
				PH: ⊠Yes CCBR- ⊠N/A						
				CCBEIP: XN/A			Total %	SBE: 0% MBE: 0 % WBE: 0 %		
				COOP: ⊠N/A Financials: ⊠						
				Yes			SBE/MBE/WBE	⊠Yes LML 11/20/20		
				OPD Buver			Comply: (Y/N)	No		
				Initials: TN						
							SRF/MRF/MRF	The nrime is a nonnrofit organization EN		
							Comments and Initials:	11/20/2020 LML 11/20/20		
							2			

Award: (Y/N)	No No				
Dept. Tech. Review					
Review:		□ Yes □ SBE □ MBE □ WBE ⊠No	SBE: 0 <u>%</u> MBE: 0 <u>%</u> WBE: 0 <u>%</u>	⊠Yes LML 11/20/20 □No	Full waiver requested. EN 11/20/2020 LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE//MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB The set of the s				
Preference	□ Yes □ No				
Buyer Administrative Review: OPD Buyer Initials	Compliant: ⊠Yes □No IG Registration Complete: ⊠No	IG Number: N/A NCA: XYes PH: XYes	□N0 □N/A CCBB: ⊠N/A	CCBEIP: XN/A COOP: XN/A Financials: X Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	City of Lakewood 12650 Detroit Ave Lakewood OH 44107	2			
	ы́				

Page 686 of 899

Award: (Y/N)	No No				
Dept. Tech. Review					
teview:		□Yes □SBE □MBE □WBE ⊠No	SBE: 0 % MBE: 0 % WBE: 0 %	⊠Yes LML 11/20/20 □No	Full waiver requested. EN 11/20/2020 EML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE//MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB/ CCBEIP Registered	CCBB Ves No CCBEIP CCBEIP No				
Price Preference	□ Yes □ No				
Buyer Administrative Review: OPD Buyer Initials	Compliant:	IG Number: N/A NCA: ⊠Yes PH: ⊠Yes	CCBEIP: XN/A CCBEIP: XN/A COOP: XNo Financials: X	Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	Cuyahoga Metropolitan Housing Authority 8120 Kinsman Rd Cleveland OH 44104	v			
	Ö				

Bidder's / Vendors Name and Address	Bid Bond / Check		Buyer Administrative	Price Preference	CCBB / CCBEIP	Diversity Program Review:	keview:	Dept. Tech. Review	Award: (Y/N)
		"N/A" if RFP or RFQ	Review: OPD Buyer Initials		Registered	SBE / MBE / WBE			
East End Neighborhood House			Compliant: XYes	□ Yes	CCBB Ves	Subcontractor Name(s):			Yes
, ,			N N		No				
2749 Woodhill Rd			:						
			Gomplete: [汉사ං		CCBEIP 7 Yes 8 No				
			IG Number: 12-1174			SBE/MBE/WBE Prime: (Y/N)	□Yes □SBE □MBE □WBE ⊠No		
			NCA: 🛛 Yes PH: 🖾 Yes						
			CCBEIP: XN/A CCBEIP: XN/A COOP: XNo Financials: X			Total %	SBE: % MBE: % WBE: %	·	
			Yes			SBE/MBE/WBE Comply: (Y/N)	⊠Yes LML 11/20/20 □No		
			OPD Buyer Initials: TN						
						SBE/MBE/WBE Comments and Initials:	The prime is a nonprofit organization, EN 11/20/2020 LML 11/20/20		
						ICT SALA			

Page 688 of 899

(Y/N)	∏ Yes	_			
Dept. Tech. Review				Ŷ	
Review:		□Yes □SBE □MBE □WBE ⊠No	SBE: <u>%</u> MBE: <u>%</u> WBE: <u>%</u>	⊠Yes LML 11/20/20 □No	The prime is a nonprofit organization, only Submitted DIV-1. EN 11/20/2020 LML 11/20/20 LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB □Yes ⊠No	CCBEIP □Yes ⊠No			
Price Preference	□Yes □No				
Buyer Administrative Review: OPD Buver	Initials Compliant: ⊠Yes □No	IG Registration Complete: ØYes IG Number: 12-1457 NCA: ØYes DH- ØVes	CCBB: XN/A CCBEIP: XN/A COOP: XN/A Financials: X	Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	Harvard Community Services Center 18240 Harvard Ave Cleveland OH 44178				
	ø				

Award: (Y/N)	N No				
Dept. Tech. Review					
leview:		□Yes □SBE □MBE □WBE ⊠No	SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u>	⊠Yes LML 11/20/20 ⊡No	The prime is a nonprofit organization. EN 11/20/2020 LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB Tyes KNo CCBEIP CCBEIP KNo				
Preference	□Yes □No				14.
Buyer Administrative Review: OPD Buyer Initials	Compliant:	IG Number: 12-1963 NCA:⊠Yes PH: ⊠Yes CCBB: ⊠N/A	CCBEIP: XN/A CCBEIP: XN/A COOP: XYes Financials: X	Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check	Bid Bid	3			
Bidder's / Vendors Name and Address	Murtis Taylor Human Services 13422 Kinsman Rd Cleveland OH 44120				
	வ்				

# Page 690 of 899

Award: (Y/N)	T Ves				
Dept. Tech. Review					
Review:		□Yes □SBE □MBE □WBE ⊠No	SBE: 0 % MBE: 0 % WBE: 0 %	⊠Yes LML 11/20/20 □No ·	Full waiver requested "will not be partnering with any organization" EN 11/20/20 non-profit organization LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB TVes No CCBEIP TVes No				
Preference	□ Yes □ No				
Buyer Administrative Review: OPD Buyer Initials	Compliant:	IG Number: 12-2872 NCA: ⊠Yes PH: ⊠Yes CCBR- ⊠N/A	CCBEIP: XN/A CCOP: XNo Financials: X	Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	University Settlement 4800 Broadway Ave Cleveland OH 44127				
	10.				

Page 691 of 899

Award: (Y/N)	₩ No No				
Dept. Tech. Review			<		
Review:		□Yes □SBE □MBE □WBE ⊠No	SBE: 0 % MBE: 0 % WBE: 0 %	⊠Yes LML 11/20/20 □No	Only submitted DIV-1. EN 11/20/2020 non-profit organization LML 11/20/20
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
CCBB / CCBEIP Registered	CCBB Ves XNo CCBEIP CCBEIP Ves				
Price Preference	□ Yes				
Buyer Administrative Review: OPD Buyer Initials	Compliant: ZYes DNo IG Registration Complete: ZYoe	IG Number: 12-2980 NCA: XYes PH: XYes CCRP: XN/A	CCBEIP: XN/A COOP: XNo Financials: X	Yes OPD Buyer Initials: TN	
Actual Bid Amount (enter "N/A" if RFP or RFQ					
Bid Bond / Check					
Bidder's / Vendors Name and Address	West Side Community House 9300 Lorain Ave Cleveland OH 44102				
	11.				

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	210529-N/A
CM Contract#	1099

The City of Lakewood	Department	Clerk of the Board
Briefing Memo	X	

8539) for         providers         based ser         families r         January 4         February         for this po         providers         (outlined         first draft         (nine add         the expect         additional         Because I         RFP a sec         drafted th         included a         additional         There was         acceptable	ζ.	No 🗆
agreemen	r Consultation s contracted rvices for at master agree 4, 2022 with 74, 2022. Th position to pr s during the t of the amen ditional mon- ctation that t al support from here were not econd draft of hat expanded additional d al funding to as also a dela	ay: An RFP (RQ on Services to assist under Community risk children and ement was issued on a closing date of his original intent was rovided support to the second option year er agreement). The ndment added time ths) and funding with here would be the om a consultant. o responses to the of the amendment was d the scope of work to leliverables and o support the work. ay in receiving an one of the providers.
	nt will now o	to occur again – the operate on a calendar an April 1 start date.
TAC or CTO Required or authorized IT Standard Yes		No X

			ntract Amendmen iewed by Purchas			
				Depa	rtment initials	Purchasing
Justifica	tion Form			CM		Uploaded to CM1098 - OK
IG#				N/A (	municipality)	N/A – gov't
	Non-Competitive Bid Statement - <i>(only needed if</i>	Date:		N/A Count	(going to cil)	N/A

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## Upload as "word" document in Infor

not going to BOC or Council for approval)					
Debarment/Suspension Verified	Date:	5/17/2	022	СМ	OK
Auditor's Finding	Date:	5/17/2	022	СМ	OK
Independent Contractor (I.C.) Requirement Date: 03252022			СМ	N/A – Gov't	
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK
Contract Evaluation			CM	OK	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A	
Checklist Verification			CM	OK	

#### Other documentation may be required depending upon your specific item

Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law			
	Department initials		
Agreement/Contract and Exhibits	СМ		
Matrix Law Screen shot	СМ		
COI	СМ		
Workers' Compensation Insurance	СМ		
Original Executed Contract (containing insurance terms) & all executed amendments	СМ		

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2022 - 12/31/2022	HS215100	55130	UCH05922	\$344,558.96
			TOTAL	\$344,558.96

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	1099

2 | Page

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
<b>Total Amendments</b>		\$			
Total Contact Amount		\$8,533,535.32			

## Upload as "word" document in Infor

## **Purchasing Use Only:**

ur enusing ese only	
Prior Resolutions:	R2021-0122
Amend:	1099
Vendor Name:	City of Lakewood
ftp:	4/1/2021 - 3/31/2022; extend to $12/31/22$
Amount:	Add'1 \$344,558.96 (total Amendment \$3,705,800.71) MM
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master</li> <li>Contract Award 2 of 9. All 9 contracts will need to be approved before this contract</li> <li>will be approved to BOC. Budget Breakdown matches Master Cover submitted by</li> <li>dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic</li> <li>Charities Corporation.</li> <li>6/2: Line Amount for Amendment does not match the Budget Breakdown on the</li> <li>Checklist or the submitted Master Cover. TN</li> </ul>
Purchasing Buyer's initials and date of approval	TN 6/6/22

# **CONTRACT EVALUATION FORM**

Contractor	The City of Lakewood
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1099/PO# 210529
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	and individua		ome goals an	ed most of their co d continues to dev	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	and individua		ome goals an	ed most of their co id continues to dev	
Department Contact	Joseph Jacks	on			
User Department	Department of	of Children and I	Family Servi	ices	
Date	3/15/2022				

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	210530-N/A
CM Contract#	1100

СМНА	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes X No			
Why is the amendment being submitted late?	Details regarding delay: An RFP (RQ 8539) for Consultation Services to assist providers contracted under Community based services for at risk children and families master agreement was issued on January 4, 2022 with a closing date of February 4, 2022. This original intent was for this position to provided support to the providers during the second option year (outlined in the master agreement). The first draft of the amendment added time (nine additional months) and funding with the expectation that there would be the additional support from a consultant. Because here were no responses to the RFP a second draft of the amendment was drafted that expanded the scope of work to included additional deliverables and additional funding to support the work. There was also a delay in receiving an acceptable COI from one of the providers.			
What is being done to prevent this from reoccurring?	This is not expected to occur again – the agreement will now operate on a calendar year basis instead of an April 1 start date.			

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X
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Contract Amendments Reviewed by Purchasing								
				Depar	tment init	ials	Purchasing	
Justification Form			СМ		Uploaded to CM1098 - OK			
IG#				N/A		_	N/A – Gov't	
	on-Competitive Bid statement - <i>(only needed if</i>	Date:		N/A Counc	(going il)	to	N/A	

1 | Page

#### Upload as "word" document in Infor

not going to BOC or Council for approval)						
Debarment/Suspension Verified	Date:	05172	022	СМ	OK	
Auditor's Finding	Date:	05172	022	CM	OK	
Independent Contractor (I.C.) Requ	uirement	Date:	03312022	СМ	OK	
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK	
Contract Evaluation				CM	OK	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A	
Checklist Verification				СМ	OK	

## Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law					
	Department initials				
Agreement/Contract and Exhibits	CM				
Matrix Law Screen shot	СМ				
COI	СМ				
Workers' Compensation Insurance	СМ				
Original Executed Contract (containing insurance terms) & all executed amendments	СМ				

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/22 - 12/31/22	HS215100	.55130	UCH05922	\$277,890.72
			TOTAL	\$277,890.72

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	3429
CM Contract#	1100

2 | Page

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
<b>Total Amendments</b>		\$			
Total Contact Amount		\$8,533,535.32			

## Upload as "word" document in Infor

## **Purchasing Use Only:**

D' D 1 d					
Prior Resolutions:	R2021-0122				
Amend:	1100				
Vendor Name:	Cuyahoga Metropolitan Housing Authority				
ftp:	4/1/2021 – 3/31/2022; extend to 12/31/22				
Amount:	Add'1 \$277,890.72 (total Amendment \$3,705,800.71) MM				
History/CE:	ОК				
EL:	ОК				
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master</li> <li>Contract Award 3 of 9. All 9 contracts will need to be approved before this contract</li> <li>will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> <li>6/2: Line Amount for Amendment does not match the Budget Breakdown on the Checklist or the submitted Master Cover. TN</li> </ul>				
Purchasing Buyer's initials and date of approval	TN 6/7/22				

3 | Page

# **CONTRACT EVALUATION FORM**

Contractor	СМНА
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1100/PO# 210530
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	provider out			r common and ind develop strategies	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	provider out			r common and ind develop strategies	
Department Contact	Joseph Jacks	on			
User Department	Department	of Children and H	Family Servi	ices	
Date	3/15/2022				

## **CONTRACT EVALUATION FORM**

Contractor	East End Neighborhood House(EENH)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1101/PO# 210531				
RQ#	3429				
Time Period of Original Contract	4/1/2021 - 3/31/2022				
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.				
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.				
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.				

Actual Performance versus performance indicators (include statistics):	provider out			common and ind develop strategies		
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor	
Select One (X)		x				
Justification of Rating	EENH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance					
Department Contact	Joseph Jacks	on				
User Department	Department of Children and Family Services					
Date	3/15/2022					

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	<del>210531 N/A</del>
CM Contract#	1101

East End Neighborhood House	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes X No		
Why is the amendment being submitted late?	Details regarding delay: An RFP (RQ 8539) for Consultation Services to assist providers contracted under Community based services for at risk children and families master agreement was issued on January 4, 2022 with a closing date of February 4, 2022. This original intent was for this position to provided support to the providers during the second option year (outlined in the master agreement). The first draft of the amendment added time (nine additional months) and funding with the expectation that there would be the additional support from a consultant. Because here were no responses to the RFP a second draft of the amendment was drafted that expanded the scope of work to included additional deliverables and additional funding to support the work. There was also a delay in receiving an acceptable COI from one of the providers.		
What is being done to prevent this from reoccurring?	This is not expected to occur again – the agreement will now operate on a calendar year basis instead of an April 1 start date.		

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X	
-----------------------------------------------	-------	------	--

Contract Amendments Reviewed by Purchasing				
			<b>Department</b> initials	Purchasing
Justification Form			СМ	Uploaded to CM1098 - OK
IG# 12-1174 31DEC2023			CM	OK
Annual Non-Competitive Bid Contract Statement - (only needed if	Date:		N/A	N/A

1 | Page

# Upload as "word" document in Infor

not going to BOC or Council for approval)					
Debarment/Suspension Verified	Date:	05172	022	CM	OK
Auditor's Finding	Date:	05172	022	CM	OK
Independent Contractor (I.C.) Requirement Date: 03222022				CN	OK
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK
Contract Evaluation				СМ	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification			СМ	OK	

#### Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law				
	Department initials			
Agreement/Contract and Exhibits	СМ			
Matrix Law Screen shot	СМ			
COI	СМ			
Workers' Compensation Insurance	СМ			
Original Executed Contract (containing insurance terms) & all executed amendments	СМ			

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amoun
	HS215100	55130	UCH05922	\$326,909.21
			TOTAL	\$326,909.21

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	1101

#### 2 | Page

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
	110 10 10 10	\$			
		\$			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
Total Amendments		\$			
Total Contact Amount		\$8,533,535.32			

## Upload as "word" document in Infor

## **Purchasing Use Only:**

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Prior Resolutions:	R2021-0122
Amend:	1101
Vendor Name:	East End Neighborhood House
ftp:	4/1/2021 - 3/31/2022; extend to $12/31/22$
Amount:	Add'1 \$326,909.21 (total Amendment \$3,705,800.71) MM
History/CE:	OK
EL:	ОК
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master Contract Award 4 of 9. All 9 contracts will need to be approved before this contract will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> </ul>
	6/2: Line Amount for Amendment does not match the Budget Breakdown on the Checklist or the submitted Master Cover. TN
Purchasing Buyer's initials and date of approval	TN 6/6/2022

3 | Page

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	210532-N/A
CM Contract#	1102

Harvard Community Services Center	Department	Clerk of the Board	
Briefing Memo			

Late Submittal Required:	Yes X No			
Why is the amendment being submitted late?	Details regarding delay: An RFP (RQ 8539) for Consultation Services to assist providers contracted under Community based services for at risk children and families master agreement was issued on January 4, 2022 with a closing date of February 4, 2022. This original intent was for this position to provided support to the providers during the second option year (outlined in the master agreement). The first draft of the amendment added time (nine additional months) and funding with the expectation that there would be the additional support from a consultant. Because here were no responses to the RFP a second draft of the amendment was drafted that expanded the scope of work to included additional deliverables and additional funding to support the work. There was also a delay in receiving an acceptable COI from one of the providers.			
What is being done to prevent this from reoccurring?	This is not expected to occur again – the agreement will now operate on a calendar year basis instead of an April 1 start date.			

TAC or CTO Required or authorized IT StandardYesINoX

	Contract An Reviewed by		
		Department initials	Purchasing
Justification Form		CM	Uploaded to CM1098 - OK
IG# 12-1457 31DEC2023		CM	OK
Annual Non-Competitive Bid Contract Statement - (only needed if	Date:	N/A	N/A

1 | Page

## Upload as "word" document in Infor

not going to BOC or Council for approval)				
Debarment/Suspension Verified	Date:	05172022	СМ	OK
Auditor's Finding	Date:	05172022	СМ	OK
Independent Contractor (I.C.) Requirement Date: 03222022			СМ	OK
Cover - Master amendments only			СМ	Uploaded to CM1098 - OK
Contract Evaluation			CM	OK
TAC/CTO Approval or IT Standar page #s), if required.	N/A	N/A		
Checklist Verification			CM	OK

# Other documentation may be required depending upon your specific item

Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law				
	Department initials			
Agreement/Contract and Exhibits	СМ			
Matrix Law Screen shot	СМ			
COI	СМ			
Workers' Compensation Insurance	СМ			
Original Executed Contract (containing insurance terms) & all executed amendments	СМ			

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/22 - 12/31/22	HS215100	55130	UCH05922	\$352,816.46
			TOTAL	\$352,816.46

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	1102

2 | Page

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 - 12/31/22	PENDING	
<b>Total Amendments</b>		\$			
Total Contact Amount		\$8,533,535.32			

## Upload as "word" document in Infor

## **Purchasing Use Only:**

Prior Resolutions:	R2021-0122
Amend:	1102
Vendor Name:	Harvard Community Services Center
ftp:	$\frac{4}{1}/2021 - \frac{3}{31}/2022$ ; extend to $\frac{12}{31}/22$
Amount:	Add'1 \$352,816.46 (total Amendment \$3,705,800.71) MM
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master Contract Award 5 of 9. All 9 contracts will need to be approved before this contract will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> <li>6/2: Line Amount for Amendment does not match the Budget Breakdown on the Checklist or the submitted Master Cover. Independent Contractor Form is expired. TN</li> <li>6/6: Independent Contractor Form is expired. TN</li> <li>6/7: Item disapproved in error, ICW Form was not expired. TN</li> </ul>
Purchasing Buyer's initials	TN 6/7/22
and date of approval	

3 | Page Revised 1/7/2022

# **CONTRACT EVALUATION FORM**

Contractor	Harvard Community Services Center	
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1102/PO# 210532	
RQ#	3429	
Time Period of Original Contract	4/1/2021 - 3/31/2022	
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.	
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.	
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.	

2					
Actual Performance versus performance indicators (include statistics):	their commo		provider ou	met or exceeded 1 tcome goals and c formance	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	their common		provider out	met or exceeded t tcome goals and c formance	
Department Contact	Joseph Jacks	on			
User Department	Department of	of Children and I	Family Servi	ices	
Date	3/15/2022				

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	210533-N/A
CM Contract#	1103

Murtis Taylor	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes X No		
Why is the amendment being submitted late?	Details regarding delay: An RFP (RQ 8539) for Consultation Services to assist providers contracted under Community based services for at risk children and families master agreement was issued on January 4, 2022 with a closing date of February 4, 2022. This original intent wa for this position to provided support to the providers during the second option year (outlined in the master agreement). The first draft of the amendment added time (nine additional months) and funding with the expectation that there would be the additional support from a consultant. Because here were no responses to the RFP a second draft of the amendment was drafted that expanded the scope of work to included additional deliverables and additional funding to support the work. There was also a delay in receiving an acceptable COI from one of the providers		
What is being done to prevent this from reoccurring?	This is not expected to occur again – the agreement will now operate on a calendar year basis instead of an April 1 start date.		

TAC or CTO Required or authorized IT StandardYesINoX

Contract Amendments Reviewed by Purchasing					
		De	partment initials	Purchasing	
Justification Form CM		Uploaded to CM1098 - OK			
IG# 12-1963 31DEC2024		CN	Л	OK	
Annual Non-Competitive Bid Contract Statement - <i>(only needed if</i>	Date:	N/.	A	N/A	

1 | Page

## Upload as "word" document in Infor

not going to BOC or Council for approval)					
Debarment/Suspension Verified	Date:	05/17/202	22	СМ	OK
Auditor's Finding	Date:	5/17/202	2	СМ	OK
Independent Contractor (I.C.) Requ	СМ	OK			
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK
Contract Evaluation				СМ	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification			CM	OK	

## Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law				
	Department initials			
Agreement/Contract and Exhibits	CM			
Matrix Law Screen shot	СМ			
COI	СМ			
Workers' Compensation Insurance	СМ			
Original Executed Contract (containing insurance terms) & all executed amendments	СМ			

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollon Amount
	Unit	INUITIDEI	UCH08922	Dollar Amount
4/1/00 10/01/00	110216100	55120		AE 40 AE0 40
4/1/22 - 12/31/22	HS215100	55130	UCH05922	\$743,273.13
		-		
			TOTAL	\$743,273.13

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	1103

#### 2 | Page

Upload as "word" document in Infor

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
Total Amendments		\$			
Total Contact Amount	4	\$8,533,535.32			

#### **Purchasing Use Only:**

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Prior Resolutions:	R2021-0122
Amend:	1103
Vendor Name:	Murtis Taylor Human Services System
ftp:	4/1/2021 - 3/31/2022; extend to $12/31/22$
Amount:	Add'1 \$743,273.13 (total Amendment \$3,705,800.71) MM
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master Contract Award 6 of 9. All 9 contracts will need to be approved before this contract will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> <li>6/2: Distribution on Amendment Line does not match the Budget Breakdown on the Checklist, please confirm this is a typo. TN</li> </ul>
Purchasing Buyer's initials and date of approval	TN 6/6/2022

3 | Page

# **CONTRACT EVALUATION FORM**

Contractor	Murtis Taylor
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1103/PO# 210533
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus	Murtis Taylo	or has met or exc	eeded most	of their common a	nd
performance indicators (include statistics):	individual pr		goals and co	ontinues to develop	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	individual pr		goals and co	of their common a ontinues to develop	
Department Contact	Joseph Jacks	on	3		
User Department	Department	of Children and l	Family Serv	ices	
Date	3/15/2022				

## Upload as "word" document in Infor

Infor/Lawson RQ#:	3429
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	210534 N/A
CM Contract#	1104

The Centers for Families and Children	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes X	No 🗆
Why is the amendment being submitted late?	Details regarding dela 8539) for Consultation providers contracted u based services for at r families master agreen January 4, 2022 with a February 4, 2022. Th for this position to pro- providers during the s (outlined in the master first draft of the amen (nine additional month the expectation that th additional support from Because here were no RFP a second draft of drafted that expanded included additional de additional funding to a There was also a delay acceptable COI from d	n Services to assist inder Community isk children and ment was issued on a closing date of is original intent was ovided support to the econd option year r agreement). The dment added time hs) and funding with here would be the m a consultant. responses to the the amendment was the scope of work to eliverables and support the work. y in receiving an
What is being done to prevent this from reoccurring?	This is not expected to agreement will now o year basis instead of a	perate on a calendar

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

Contract Amendments Reviewed by Purchasing			
		Department initials	Purchasing
Justification Form		СМ	Uploaded to CM1098 - OK
IG# 12-0785 31DEC2023		CM	OK
Annual Non-Competitive Bid Contract Statement - (only needed if	Date:	N/A	N/A

1 Page

# Upload as "word" document in Infor

not going to BOC or Council for approval)					
Debarment/Suspension Verified	Date:	05172	022	CM	OK
Auditor's Finding	Date:	05172	022	СМ	OK
Independent Contractor (I.C.) Requirement Date: 01312022			СМ	Revised needed – revised uploaded 5/26/22 OK	
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK
Contract Evaluation				СМ	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				CM	OK

#### Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	СМ
Matrix Law Screen shot	CM
COI	СМ
Workers' Compensation Insurance	СМ
Original Executed Contract (containing insurance terms) & all	CM
executed amendments	

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/22 - 12/31/22	HS215100	55130	UCH05922	\$302,117.21
			TOTAL	\$302,117.21

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106		
Infor/Lawson PO# Code (if applicable)	N/A		
Lawson RQ# (if applicable)	N/A		
CM Contract#	1104		

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	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			1
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
<b>Total Amendments</b>		\$		1	
Total Contact Amount		\$8,533,535.32			

## **Purchasing Use Only:**

r urchasing Ose Only.	
Prior Resolutions:	R2021-0122
Amend:	1104
Vendor Name:	The Centers for Families and Children dba The Centers
ftp:	4/1/2021 – 3/31/2022; extend to 12/31/22
Amount:	Add'1 \$302,117.21 (total Amendment \$3,705,800.71) MM
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master Contract Award 7 of 9. All 9 contracts will need to be approved before this contract will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> <li>6/2/22: Vendor Name is missing from the Independent Contractor Form. TN</li> </ul>
Purchasing Buyer's initials and date of approval	TN 6/6/22

3 | Page

# **CONTRACT EVALUATION FORM**

Contractor	The Centers for Families and Children
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1104/PO# 210534
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	their commo		provider ou	s met or exceeded tcome goals and c formance	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	their commo	The Centers for Families and Children has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance			
Department Contact	Joseph Jacks	son			
User Department	Department	of Children and I	Family Servi	ices	
Date	3/15/2022				

#### **Office of Procurement and Diversity – Required Documents Checklist**

Upload as "word" document in OnBase Document Management

Infor/Lawson RQ#:	RQ 3429 University Settlement
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	80
CM Contract#	1105

	Department initials	Clerk of the Board
Briefing Memo		

Late Submittal Required:	Yes x	No 🗆
Why is the contract being submitted late?		erns with a vendor tion by our risk epartment.
What is being done to prevent this from reoccurring?	We plan to be more explicit with insurance requirements as part of the RFP process to avoid such problems the future	
TAC Required:	Yes 🗖	No 🗆

# **\$ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW** LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY

#### **CONTRACTING AUTHORITY**

	FULL ANI	) OPEN Forma		TITION	
				Department initials	OPD
Notice of Intent to Award (sent to al	l respondin	g vendors)		СМ	OK
Bid Specification Packet				СМ	OK
Evaluation Summary (names of eval	luators to be	e include	ed)	СМ	OK
Diversity Documents - if required (	goal set)			СМ	OK
Award Letter (sent to awarded vend	or)			СМ	OK
Vendor's Confidential Financial Sta	tement - if	RFP req	uested	СМ	OK
Tabulation Sheet				СМ	OK
IG# 12-2872-REG 31DEC20	)23			СМ	OK
Debarment/Suspension Verified Date:		04192021 2/19/2021		СМ	OK
Auditor's Finding Date:		04192 2/19/2		СМ	OK
Vendor's Submission				СМ	OK
W-9 – <i>if required</i> Tax ID# 34-0714776		Date:	080720	СМ	OK
Independent Contractor (I.C.) Requirement			081720	СМ	OK
Agreement/Contract and Exhibits				СМ	OK (revised uploaded

Revised 9/11/2020

### **Office of Procurement and Diversity – Required Documents Checklist**

		4/14/2021)
Cover - Master contracts only	CM	
Contract Evaluation – <i>if required</i>	СМ	OK
Matrix Law Screen shot (documenting approval of Contract;	CM	OK
COI and Workers' Compensation Certificate; Performance		
Bond if applicable)		
COI - *To be reviewed by the Department of Law.	CM	Doc attached
*OPD Buyer to check for attachment; not for compliance.	Cardonaria Sand	
Workers' Compensation Insurance - *To be reviewed by the	CM	Doc attached
Department of Law.		
*OPD Buyer to check for attachment; not for compliance.		
Performance Bond - if required - *To be reviewed by the		N/A
Department of Law.		
*OPD Buyer to check for attachment; not for compliance.		
Checklist Verification	CM	OK

#### Upload as "word" document in OnBase Document Management

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2012-12/31/2021	HS215100	55130	UCH05922	\$466,444.38
1/1/2022-3/31/2022	HS215100	55130	UCH05922	\$155,481.46
			TOTAL	\$621,925.84

Current Contract History:	CE1800164-01
CE/AG# (if applicable)	
Infor/Lawson PO# Code:	CE1800164-01 CONV
BuySpeed or Lawson RQ#	RQ 40883
(if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$380,000.00		4/1/18-3/31/19	4/10/18	R2018-0063
Prior Amendment		\$365,000.00	4/1/19-3/31/20	3/26/19	R2019-0063
Amounts (list					

2 Page

Revised 9/11/2020

# **Office of Procurement and Diversity – Required Documents Checklist**

separately)				
	\$621,925.84 \$681,925.84	4/1/20-3/31/21	5/12/20	R2020-0088
	\$			
Pending Amendment	\$			
Total Amendments	<del>\$986,925.8</del> 4			
Total Contact Amount	\$			

Upload as "word" document in OnBase Document Management

#### **OPD** Use Only:

<b>Prior Resolutions</b>	R2020-0088, R2019-0063, R2018-0063
PO#:	1105
Vendor Name:	University Settlement
ftp:	4/1/2021 - 3/31/2022
Amount:	\$681,925.84mm
History/CE:	OK
EL:	OK
Procurement Notes:	4/15/2021: part 8 of 9; will be approved once all other actions are reviewed/approved 4/13/2021: Master contract Issues: Article 1- Section 1.1 should refer to Exhibit 1A-I (not H), as those are the labeled exhibits in the contract; however, the Law Department has approved this contract – OPD suggests the contract be revised for this correction; Total NTE amount \$4,827,734.61 does not match the total amounts of the master submission. Vendor amount on the department-provided cover (\$681,925.84) does NOT total using the actual amounts provided on the checklist (\$621,925.84.) Attach new documentation as needed.

OPD Buyer approval: OK, ssp 4/15/2021

3 | Page

Revised 9/11/2020

## **CONTRACT EVALUATION FORM**

Contractor	University Settlement
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1105/PO# 210535
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	individual pr		goals and co	d most of their co ntinues to develo	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	individual pr		goals and co	d most of their co ntinues to develo	
Department Contact	Joseph Jacks	on			
User Department	Department	of Children and I	Family Servi	ces	
Date	3/15/2022				

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### **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

Infor/Lawson RQ#:	3429	
Buyspeed RQ# (if applicable):		
Infor/Lawson PO# Code (if applicable):	210536	
CM Contract#	1106	

West Side Community House	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes X	No 🗆
Why is the amendment being submitted late?	8539) for Consu providers contra based services for families master January 4, 2022 February 4, 2022 for this position providers during (outlined in the first draft of the (nine additional the expectation to additional suppor Because here we RFP a second do drafted that expa included additio additional fundit	g delay: An RFP (RQ ilitation Services to assist acted under Community or at risk children and agreement was issued on with a closing date of 2. This original intent was to provided support to the g the second option year master agreement). The amendment added time months) and funding with that there would be the ort from a consultant. ere no responses to the raft of the amendment was anded the scope of work to nal deliverables and ng to support the work. a delay in receiving an from one of the providers.
What is being done to prevent this from reoccurring?	This is not expected to occur again – t agreement will now operate on a caler year basis instead of an April 1 start d	
		NT 87
TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

TAC or CTO Required or authorized IT Standard Yes I No X	
----------------------------------------------------------	--

Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification	n Form			СМ	Uploaded to CM1098 - OK
IG#	12-2980 31DEC2023			CM	OK
	n-Competitive Bid atement - (only needed if	Date:		N/A	N/A

1 | Page

Revised 1/7/2022

# **Department of Purchasing – Required Documents Checklist**

#### Upload as "word" document in Infor

not going to BOC or Council for approval)					
Debarment/Suspension Verified	Date:	05172	022	CM	OK
Auditor's Finding	Date:	05172	022	СМ	OK
Independent Contractor (I.C.) Requirement Date: 04212022				CM	OK
Cover - Master amendments only				СМ	Uploaded to CM1098 - OK
Contract Evaluation				CM	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification			CM	OK	

#### Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	
Matrix Law Screen shot	
COI	
Workers' Compensation Insurance	
Original Executed Contract (containing insurance terms) & all executed amendments	

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/22 - 12/31/22	HS215100	55130	UCH05922	\$336,324.47
			TOTAL	\$336,324.47

Contract History CE/AG# (if applicable)	1098,1099,1100,1101,1102,1103,1104,1105,1106
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	1106

2 | Page

Revised 1/7/2022

### **Department of Purchasing – Required Documents Checklist**

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$4,827,734.61		4/1/21 - 3/31/2022	5/11/2021	R2021 - 0122
Prior Amendment Amounts (list separately)		\$			×
		\$			
		S			
Pending Amendment		\$344,558.96 \$3,705,800.71	4/1/22 – 12/31/22	PENDING	
Total Amendments		\$			
Total Contact Amount		\$8,533,535.32			

#### Upload as "word" document in Infor

#### **Purchasing Use Only:**

Prior Resolutions:	R2021-0122	
Amend:	1106	
Vendor Name:	West Side Community House	
ftp:	4/1/2021 - 3/31/2022; extend to $12/31/22$	
Amount:	Add'1 \$336,324.47 (total Amendment \$3,705,800.71) MM	
History/CE:	OK	
EL:	ОК	
Procurement Notes:	<ul> <li>LATE – Late explanation on Checklist and Justification Form. CMBS Master Contract Award 8 of 9. All 9 contracts will need to be approved before this contract will be approved to BOC. Budget Breakdown matches Master Cover submitted by dept.</li> <li>Master Amendment Covers and Master Amendment are located in CM1098 Catholic Charities Corporation.</li> <li>6/2/22: Budget Breakdown is not completed on the Checklist. TN</li> </ul>	
Purchasing Buyer's initials and date of approval	TN 6/6/22	

3 | Page

Revised 1/7/2022

# **CONTRACT EVALUATION FORM**

Contractor	West Side Community House (WSCH)
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1106/PO# 210536
RQ#	3429
Time Period of Original Contract	4/1/2021 - 3/31/2022
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need hep an how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	provider out			common and ind develop strategies	
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	WSCH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	Joseph Jackson				
User Department	Department of Children and Family Services				
Date	3/15/2022				

# **County Council of Cuyahoga County, Ohio**

### Resolution No. R2022-0183

Sponsored by: County Executive	A Resolution declaring that the public
Budish/Department of Public	convenience and welfare requires construction
Works	of East 26 <sup>th</sup> Street from Community College
	Avenue to Central Avenue; finding that
Co-sponsored by:	special assessments will neither be levied nor
<b>Councilmembers</b> Conwell and	collected for any part of the County's costs of
Turner	said improvement; and declaring the necessity
	that this Resolution become immediately
	effective.

WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the construction of East 26<sup>th</sup> Street from Community College Avenue to Central Avenue; and

WHEREAS, the anticipated start-completion dates are 3/1/2023 to end of project approximately 10/1/2023; and

WHEREAS, the anticipated cost of the project is \$2,000,000.00; and

WHEREAS, the anticipated funding for the project is \$1,200,000.00 General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services and \$800,000.00 County Road and Bridge Fund; and

WHEREAS, special assessments will neither be levied nor collected for any part of the County's costs of said improvement; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires construction of East 26<sup>th</sup> Street from Community College Avenue to Central Avenue.

**SECTION 2.** That special assessments will neither be levied nor collected for any part of the County's costs of said improvement.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: June 29, 2022

Journal \_\_\_\_\_, 20

#### SUMMARY OF REQUESTED ACTION

Public Works Requests Approval of the Public Convenience and Welfare for the Construction of East 26th Street, in Cleveland

#### Scope of Work Summary

The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the construction of East 26th Street, in Cleveland. The anticipated cost of the roadway project is 2,000,000. The anticipated start-completion dates are 3/1/2023 - 10/1/2023. The agreement with the City of Cleveland will also allow for 1,000,000 toward park improvements on this site west of the proposed E. 26th Street.

The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

East 26th Street – From Community College Avenue to Central Avenue District 8

Project Status and Planning The project is new to the County.

#### Funding

The project is to be funded with funded \$1,200,000 General Fund via American Rescue Plan and \$800,000 County Road and Bridge. The total cost of the project is \$2,000,000. In addition, County is funding \$1,000,000 (General Fund via ARPA) toward park improvements on this site.

Notes:

• Agenda Item for Consideration – Declare Convenience and Welfare



### CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

# **Project Fact Sheet – East 26 Street, in Cleveland**

Project Type Project Limits	Roadway Construction East 26 Street – From Community College Avenue to Central Avenue (0.20 miles)			
Average Daily Traffic	N/A			
<b>Pavement Condition Rating</b>	Pavement Condition Rating N/A			
Council District	8			
Project Cost	\$2,000,000			
Proposed Funding	100% County (\$2,000,000)			
Project Design	Cuyahoga County			
<b>Construction Admin</b>	Cuyahoga County			



# **County Council of Cuyahoga County, Ohio**

### Resolution No. R2022-0185

Sponsored by: County Executive	A Resolution adopting the 2022 five-year
<b>Budish/Department of</b>	Economic Development Plan in accordance
Development	with Section 7.05 of the Cuyahoga County
	Charter and Section 801.01 of the Cuyahoga
	County Code; and declaring the necessity that
	this Resolution become immediately effective.

WHEREAS, Section 7.05 of the Cuyahoga County Charter requires the Director of Development, in conjunction with the County Executive and in consultation with the Economic Development Commission, to prepare and present to the Council by the first day of June of each year a proposed five-year economic development plan for the County, for actions to be carried out by the County itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** The County's 2022 five-year economic development plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code. The final adopted plan is attached hereto as Exhibit A and incorporated herein by reference.

**SECTION 2.** Pursuant to Section 801.02 of the Cuyahoga County Code, the Clerk of Council is hereby authorized to publish the 2021 five-year economic development plan adopted by County Council pursuant to Section 7.05 of the Cuyahoga County Charter on the County Council's website.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

#### Page 737 of 899

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Economic Development & Planning</u>

Journal \_\_\_\_\_, 20\_\_\_



# CUYAHOGA COUNTY FIVE- YEAR ECONOMIC DEVELOPMENT PLAN

2022-2026

June 1, 2022

Armond Budish, County Executive Cuyahoga County Economic Development Commission Department of Development Cuyahoga County Council

#### **Economic Development Commission Members**

Armond Budish Chair Cuyahoga County Executive

#### **Mayor Justin Bibb**

City of Cleveland (represented by Jeffery Epstein, Chief Integrated Development Officer, and by Ryan Puente, Chief of Government Affairs)

#### Jack Schron

Vice - Chair County Councilman, Chair of Economic Development Committee

**Daniel O'Malley** Executive Secretary, North Shore Federation of Labor AFL-CIO

**William Friedman** President and CEO, Cleveland Port Authority

#### Brian Hall

Executive Director, Commission on Economic Inclusion

#### Baiju Shah

President and CEO, Greater Cleveland Partnership

#### Mayor Katie Gallagher

City of Brooklyn, Mayors and Managers

Marc Byrnes Chairman Emeritus, Oswald Companies

Development Staff

Paul Herdeg Director of Development

#### Vaughn Johnson

Deputy Director for Economic Development and Workforce Innovation

## Page 740 of 899

# This update of Cuyahoga County's Five Year Economic Development Plan emphasizes ongoing recovery from impacts of the COVID-19 pandemic

#### Evaluation of progress to date on 2021 Cuyahoga County priorities

<u>Water Resources</u>: Promotion of Cuyahoga County's extensive fresh water resources, through the Cleveland Water Alliance, will continue to be a central focus of business attraction efforts.

In the spring of 2020, Cuyahoga County's office of Sustainability and the Cleveland Water Alliance (CWA) led an 18 month project supported financially by the Cleveland Foundation (\$200,000 grant), along with staff support from the Greater Cleveland Partnership and Team NEO, to study 1) how to quantify impacts of water stress on water intensive manufactures (those that require great quantity of water within the manufacturing process), 2) rank water intense manufacturing sectors most impacted by water stress, 3) further rank the sectors by Cuyahoga County's ability to address workforce, 4) create an initial target list of 900+ company targets, and 5) create a marketing strategy, landing page, and outreach to 50 initial companies. Further, CWA was tasked with additional tasks for the project which included 1) creating a marketing strategy for water solutions companies to move to Cuyahoga County (those firms that work and develop new products within the water economy market), 2) further develop its strategy and development of the first two (eventually four) water technology testbeds, and 3) develop plans for a water accelerator 'physical' space as part of the attraction marketing plan for non-local companies to work out of. Since that initial work CWA has received over \$4.2 million to begin standing up and building its water technology testbeds through the US EDA, State of Ohio, and local corporations. In the summer of 2021, the initial beta companies began utilizing the testbeds in Cuyahoga County, including companies from France, South Korea, and Israel.

Cuyahoga County continues to support this work financially with a new \$1.45 million grant award made possible by its receipt of American Rescue Plan funds for revenue replacement (ARPA).

<u>Microgrids</u>: Using its legal power to establish a public utility, Cuyahoga County will expand the planned downtown Cleveland Microgrid to multiple electricity supply districts located in key business attraction and retention areas of the county. Offering businesses the most reliable electricity in the world, especially in the face of possible interruptions due to hurricanes, floods, heat, and cyber attacks, will make Northeast Ohio attractive to a range of businesses.

Cuyahoga County Council passed legislation authorizing the formation of a public utility. Multiple suburban business areas have been identified as candidates for microgrid electric supply districts. A Request for Proposals to select a developer for these microgrids will be issued in mid-2022. Substantial federal funding for microgrid implementation is expected, as this project was included in a second stage regional Build Back Better funding proposal submitted to the U.S. Economic Development Administration in spring 2022 - the only Ohio proposal to advance to the second stage of funding.

<u>Lake Front Access</u>: Cuyahoga County's approach to increased public access to the Lake Erie shoreline, extending its support for the City of Euclid's public access, will become part of our strategy to leverage natural and cultural assets to attract and retain residents and businesses. The City of Cleveland administration is also prioritizing lakefront access, with a particular emphasis around the football stadium.

Cuyahoga County released its lakefront access plan in March 2022, outlining multiple projects to improve public access. Four of these projects are in the active planning stage, collectively adding 5 miles of trails, amenities, and lakefront access points at an estimated cost of \$51.2 million to \$62.2 million. A number of partners are involved, including NOACA, the Greater Cleveland Partnership, the Metroparks, and the Northeast Ohio Regional Sewer District.

<u>Major Cultural Assets</u>: Supporting Cuyahoga County's major cultural assets, including not only traditional arts organizations but also its professional sports teams, is a priority for economic development.

In addition to over \$12 million of ongoing annual arts and culture funding provided by Cuyahoga Arts and Culture, Cuyahoga County will grant \$3.3 million of additional COVID recovery funding to arts and culture organizations in 2022, made possible by its receipt of ARPA funds.

Cuyahoga County, along with the Cleveland Guardians, City of Cleveland and the State of Ohio, participated in financing critical improvements to Progressive Field, ensuring the Cleveland Guardians will remain as one of Cuyahoga County's three major professional sports franchises.

<u>Equity Commitment:</u> Throughout the Economic Development plan, Cuyahoga County's commitment to acting to overcome the impacts of systemic racial discrimination is prominent. For example, assistance to small businesses must include a focus on the capital needs of minority business owners whose personal wealth is often less than majority business owners.

Through late 2021, 215 loans were made to minority owned small businesses using funds provided by Cuyahoga County. In the first quarter of 2022, Cuyahoga County committed an additional \$5.5 million in grants and forgivable loans to nonprofit organizations serving its small businesses, to pay for business services and provide new capital funding to small businesses. Another \$2 million made possible by Cuyahoga County's receipt of ARPA funds will be granted to small businesses later in 2022. Each small business support program has a significant focus on assisting minority owned businesses.

<u>Equity Zones</u>: As part of its broad commitment to advance equity, Cuyahoga County is adopting an innovative approach to targeting a surge of public resources based on alleviating the impacts of historical racial discrimination – as evidenced by mid 20<sup>th</sup> century federal "redlining" maps.

Cuyahoga County officially established its equity zones in early 2022. Competitive municipal grant applications for federal community development funds will receive additional rating points for projects serving equity zones, in 2022 and beyond. Equity zones are taken into consideration when allocating County infrastructure funding.

<u>Closing the Digital Divide</u>: Extending affordable broadband service to every Cuyahoga County household is an essential part of Cuyahoga County's economic, equity and innovation strategies.

Cuyahoga County will be awarding nearly \$20 million of funding, made possible by receipt of ARPA funds, to provide affordable high speed internet service to disadvantaged county residents.

<u>Innovation</u>: Through JumpStart's partnership with the State of Ohio's Third Frontier program, local funding for tech startups is leveraged more than five to one. This Economic Development Plan update notes that resources to allow and encourage startups to grow in Cuyahoga County are essential to realize the full potential of innovation to create new jobs.

Cuyahoga County loaned \$5 million of capital to JumpStart's NEXT II Fund in 2021, leveraging more than \$25 million of additional funds to invest in high growth Cuyahoga County tech companies, and made an additional \$2.5 forgivable loan to JumpStart in 2022 to support services to tech entrepreneurs.

<u>Use of American Rescue Plan funds</u>: Unlike the CARES Act, the American Rescue Plan provides funds that can be spent over a five year period, matching the period of the Economic Development Plan. These funds will be used for transformative projects with lasting impact.

A substantial amount of the funds made available, due to Cuyahoga County's receipt of American Rescue Plan Act (ARPA) revenue replacement funding, are directed to activities with direct impact on Economic Development:

\$9 million for three workforce development initiatives to amplify the work of Cuyahoga County's Sector Partnership: expanding Manufacturing Sector Access to Employment programming; launching a new internship program for college students in STEM fields, and revamping public middle and high school curriculum to emphasize and specifically develop students' career exploration and career readiness, for all students in grades 6-12.

\$5 million for brownfield cleanup activities to return land to productive use. This local funding will leverage up to \$35 million of added state, federal, and private brownfield cleanup funding.

\$3.3 million for additional support to arts and culture organizations countywide.

\$2.5 million additional funding to stabilize the "Irishtown Bend" hillside on the Cuyahoga River, creating parks space and protecting continued shipping access to the Cleveland Cliffs steel plant.

*\$2 million additional grant funding to small businesses, emphasizing minority owned businesses.* 

\$1.45 million funding to attract businesses to Cuyahoga County based on its abundant supply of fresh water from Lake Erie, including opportunities to develop water based innovations.

*\$20 million to extend affordable broadband access to disadvantaged residents countywide.* 

*\$5 million to expand the downtown Convention Center to attract additional convention events.* 

\$8 million to expand access to Lake Erie for county residents through four specific projects.

In addition to funds available due to ARPA, Cuyahoga County has additional funding planned with a specific Economic Development focus:

\$2.5 million as local match to leverage an additional \$2.5 million of Ohio Third Frontier funds for entrepreneurial support services to Cuyahoga County technology innovators.

\$10 million (subject to legislative authorization) for innovations to prevent opiod addiction.

### 2022-2026 Five Year Economic Development Plan – Primary Objectives

Cuyahoga County's 2022-2026 Economic Development Plan is built on three primary objectives, each with corresponding strategies and activities:

- 1. Promote the county's available development sites, educational and cultural resources, location and natural resources, and relatively low climate change risk, to attract new businesses and support growth of existing businesses.
- 2. Increase the county's supply of talent for business attraction and growth, with emphasis on attracting new skilled residents and retaining college graduates.
- 3. Advance equity and inclusion, by increasing available capital for investment, directing supportive services to minority and women owned businesses, and achieving inclusive jobs growth through improving skills and access to jobs.

#### Metrics

Cuyahoga County's economic development activities will lead to measurable outcomes, linked to its primary objectives, in the following areas.

- 1. Opportunity Index: A qualitative measure that reflects a variety of factors impacting the opportunities our residents have to achieve economic success.
- 2. Entrepreneurship Business Starts
- 3. Business Attraction
- 4. Business Growth
- 5. Talent Supply for Key Industry Sectors
- 6. Economic Inclusion
- 7. Working Age and Skilled Population

#### Objective 1: Promote County assets for business attraction and growth

# Strategy 1.1: Carry out key County activities to re-establish standing as a regional and national economic hub

Activity 1.1.1: Allocate Cuyahoga County's American Rescue Plan funding, to support transformative activities and projects with lasting impact.

Activity 1.1.2: Partner with the County's education stakeholders to improve the County's educational attainment and competitive position. This includes Pre-Cle, K-12 education providers, Say Yes, and Tri C.

Activity 1.1.3: Promote key regional business assets, including NASA Glenn Research Center, JumpStart, Nottingham Spirk, and our major hospital systems, to drive innovation and development.

Activity 1.1.4: With Team NEO, Greater Cleveland Partnership, the Cleveland Water Alliance, Destination Cleveland, and other key partners, leverage brand and research insights to establish a regional, national, and, as appropriate, global branding campaign for the region, focused on top economic growth clusters, which may include industries related to water/maritime, advanced manufacturing, health care / medical technology, financial technology, and arts / entertainment.

Activity 1.1.5: Partner with early-stage business assistance and funding organizations such as JumpStart to foster new industries, particularly where Cuyahoga County has a competitive advantage. Examples include industries related to water, advanced manufacturing and health care.

Activity 1.1.6: Partner with Cuyahoga County communities, the Greater Cleveland Partnership, and Team NEO and the County Land Bank to refine and make more useful a current inventory of developable sites and buildings available for re-use, in each Cuyahoga County community.

Activity 1.1.7: Increase the sources and amounts of public and private sector investment capital, including capital to make brownfield sites economically viable, and leveraging the Opportunity Zone tax incentive.

Activity 1.1.8: Extend affordable access to broadband to every county resident, as a path to digital technology literacy and innovation, for full workforce participation, and to enhance the education system.

Activity 1.1.9: Collaborate with the Ohio Aerospace Institute and Nottingham Spirk to facilitate technology transfer and business creation that maximizes the advantage of proximity to NASA-Glenn Research Center, Cleveland Hopkins Airport, and other airports in the County.

#### Strategy 1.2: Support business attraction, retention and expansion

Activity 1.2.1: Assist Cuyahoga County's 59 member communities to identify and market their key real estate sites to attract national and regional businesses. Support existing systems such as Ohio One while advocating for regional and statewide site promotion efforts to include Cuyahoga County sites. Work to secure funding for environmental assessments and environmental remediation of sites that are well positioned to attract new business once remediated.

Activity 1.2.2: In a collaborative marketing effort, promote Cuyahoga County's assets including affordable housing, quality of life, and skilled workforce, to attract both regional and national business relocations.

Activity 1.2.3: Continue partnerships with Ohio Means Jobs, the Greater Cleveland Partnership, Team NEO, and municipal economic development staff, to coordinate targeted, strategic business-calling programs among these regional actors, municipalities, and the County's Skill-Up business concierge service, to accelerate business growth in Cuyahoga County.

# Strategy 1.3: Support manufacturing, including international exports, and promote innovation among small and medium manufacturers

Activity 1.3.1: Cuyahoga County will recognize and support its legacy industries, including steel, automotive, and machine tools, as well as the growth of newer industries. Among significant driver industries of Cuyahoga County are existing businesses that export products/services. Some of these are manufacturers, whose export-driven activities bring in revenues that multiply the manufacturing's impact on the economy. Growth in advanced manufacturing itself drives higher than average pay because use of the more advanced and technical machines and processes requires a higher-skilled workforce.

Activity 1.3.2: Through economic development partners like MAGNET, and maker spacers like ThinkBox, Cuyahoga County will work to strengthen, grow, and accelerate advanced manufacturing through innovation and advanced technologies like 3D printing and digital manufacturing, while simultaneously ensuring there is a vital pipeline of trained workers to fuel that growth. Cuyahoga County supports an effort to become a center of innovation for the Internet of Things.

Activity 1.3.3: Support the Port of Cleveland's "Cleveland to Europe Express" which offers regional manufacturers reliable and local means to export products to international markets. Quicker delivery timelines have and will continue to increase global competitiveness of the region.

Activity 1.3.4: Work with the Port to develop a more holistic export strategy including goods, services, and tourism.

# Strategy 1.4: Create an innovation / entrepreneurship continuum supported by place based strategies including electric supply Microgrids

Supporting the innovation economy in Cuyahoga County and Northeast Ohio will continue to be a key economic priority. The County will continue to support Team NEO's efforts in advancing innovation clusters. This effort is a critical component of positioning regional economic growth with respect to the industries of the future.

Activity 1.4.1: Form partnerships with public and private entities to ensure funding for startup and early stage businesses creating jobs of the future in, for example, the technology and health care sectors. Strive to include minority entrepreneurs and organizations in these partnerships and funding streams.

Activity 1.4.2: Create opportunities for both young people and adults in all neighborhoods and communities to begin to transform business ideas into operational plans. Focus on driving innovation as a cultural aspiration to under-served parts of the County. Examples are the partnership with the County Libraries to open Innovation Centers at key locations and the Cleveland Innovation Project's explicit focus on engaging minority and female youth in STEM career preparation.

Activity 1.4.3: Provide and leverage funding for innovative small businesses, both high-tech and conventional, to start and grow, particularly in neighborhoods. Support technology transfer from NASA Glenn Research Center, in partnership with the Ohio Aerospace Institute and others. Support the creation of Innovation Hubs in strategic locations including the Aerozone, Downtown, the Health Tech Corridor, and in historically underserved neighborhoods and communities, leveraging NELA park in East Cleveland.

Activity 1.4.5: Build upon existing assets, such as development of the world's first freshwater wind farm on Lake Erie and our existing supply chain network to foster manufacturing of component parts for the wind and solar industries.

Activity 1.4.6: Utilize existing assets, including Greater Cleveland's strong health technology innovation system, and the major hospital systems, to attract health care businesses to the region.

Activity 1.4.7: Develop Microgrid districts in multiple locations across the county. Power supply reliability and local generation of sustainable power will attract and retain business in these areas.

Activity 1.4.8: Leverage JumpStart's access to Ohio Third Frontier funding to magnify the impact of locally generated funding for support of startup and early stage technology innovation firms. As these firms mature, provide resources to encourage and support their growth within Cuyahoga County.

## Strategy 1.5: Emphasize place-based development

Economic development and community development are inextricably linked. Place-based development reduces the public expense of economic development by capitalizing on the region's existing human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place.

Cuyahoga County boasts assets that would be the envy of other regions: cultural institutions that are unmatched, access to abundant fresh water and existing infrastructure (from roadways and an international port to information superhighways) with capacity to accommodate growth.

Activity 1.5.1: Maintain and continue to enhance Cuyahoga County's high quality natural and cultural assets, including its parks, its nationally renowned arts organizations, and its major professional sports teams.

Activity 1.5.2: Expand and leverage the economic value of public access to the Lake Erie waterfront through innovative approaches such as the City of Euclid's development of a publicly accessible lakefront promenade in conjunction with long term publicly financed shoreline erosion control measures.

Activity 1.5.3: Continue to engage with the County Planning Commission to update priority areas for Place Based Economic Development, and leverage unique municipal assets to resource place based economic development projects which have potential for positive economic development impact on a regional scale. As part of this work recommend needed zoning changes to facilitate appropriate development projects.

### Strategy 1.6: Address Climate Change through a Climate Action Plan

Climate Change is a reality that Cuyahoga County will address through a Climate Action Plan. Cuyahoga County's Climate Action Plan addresses these areas:

- **Energy:** 100% Renewable Energy by 2050.
- Transportation: Cleaner Fuel Vehicles. More Public Transit, Biking, and Walking
- Ecosystems: Understand What's Coming. Expand and Protect What's Here.
- **Health:** Extreme Weather. Extreme Heat. New Diseases. New Stresses. Be Prepared and Ready.
- Land Use: Develop Wisely. More Trees and Greenspace.

Activity 1.6.1: Invest \$5 million to plant thousands of trees across the region by 2024

Activity 1.6.2: Organize and fund a Green Bank to lend money and invest in clean energy projects, such as commercial and residential solar panels.

Activity 1.6.3: Build more pedestrian bike paths and connect existing networks of bike paths.

Activity 1.6.4: Provide economic development incentives such as below-market-rate financing to companies moving to or expanding within walking distance of transit routes and/or within transit connected job hubs.

Activity 1.6.5: Create a robust electric vehicle charging station infrastructure.

Activity 1.6.6: Work with the Northeast Ohio Areawide Coordinating Agency to better time traffic signals, reducing idling and speeding up commutes.

Activity 1.6.7: Add rooftop solar panels to multiple County owned buildings and make this technology available to business at the same affordable pricing.

### Page 748 of 899

# Goal 2: Increase skilled talent supply by attracting new skilled residents, retaining college graduates, and increasing labor force participation.

# Strategy 2.1: Facilitate the creation of a workforce that is a competitive advantage for Northeast Ohio.

# Activity 2.1.1: Support business growth and profitability through a workforce pipeline that delivers a sufficient and steady supply of qualified candidates at all skill levels to keep jobs filled.

Workforce Connect: Provide a shared systems-level focus on eliminating the demand-supply gap for indemand jobs now and in the future in a sustainable way. Cuyahoga County Government will utilize a variety of approaches, including leveraging intermediary, provider, and sector partnerships, to achieve specific targets and systems-level strategies; access reliable & dynamic data; and create results at scale and accountability for eliminating the demand-supply gap for in-demand jobs in each sector.

Sector Partnerships will continue to focus on talent needs of Manufacturing, Health Care, and Information Technology, adding Hospitality.

# Activity 2.1.2: Assist residents with employment barriers that keep them outside the pipeline to attain employment that is career and wage pathway focused.

Cuyahoga County will utilize a variety of approaches to redefine workforce system "success" as a career pathway leading to a family sustaining wage and employment benefits without public support. The County will utilize existing career pathways and establish new pathways in tandem with business leaders, service providers, labor unions, and educational institutions to train workers for in-demand jobs in each sector as part of a sector partnership approach (above). The Skill-Up program will be expanded to include additional services to private sector employers.

Cuyahoga County will support existing efforts and create new opportunities to help job seekers establish career plans that integrate support, readiness, education, employment, career advancement, and entrepreneurship services. Job quality will be a focused priority of these activities to assist businesses and service providers with opportunities for career pathways, advancement, retention and mobility.

Cuyahoga County will support existing workforce development programs to promote rehabilitation and social reintegration of the re-entry population and will encourage private-sector employers to remove bright-line barriers to employment for job-seekers with criminal records.

Cuyahoga County Government will support and encourage the region's youth (future workers and future entrepreneurs in Pre-K – higher ed ) to enroll in and complete academic programs to improve long-term career prospects (i.e. Technical Education, Apprenticeships, Internships, and other programs that directly connect post-secondary coursework to careers).

Activity 2.1.3: Build alignment among public, private and philanthropic funders to invest our workforce dollars in ways that advance shared goals and priorities, and measure success by shared outcomes and impact.

Through a Workforce Funders Group, Cuyahoga County is participating in creating shared systems-level goals and priorities that drive better coordination and guide all local and regional workforce planning and funding decisions. Northeast Ohio has been moving toward a more coordinated systems approach for many years directed at sector partnerships, career pathways, and other opportunities for closer alignment between workforce, economic development, education and human services strategies. Consensus has been achieved among Cuyahoga County's public, nonprofit, and private sectors to create a more comprehensive workforce system. This effort is ongoing and has led to the creation of sector intermediaries in manufacturing, health care, and Information Technology. Cuyahoga County Government will build on the work that has been done separately in our community, to better integrate and align activities for more effective outcomes.

### Strategy 2.2: Attract and retain residents with in demand skills

Activity 2.2.1: Actively promote Greater Cleveland as an immigrant friendly community. Partner with Global Cleveland to foster an environment that supports immigrants' effective immersion into the Greater Cleveland community.

Activity 2.2.2: Promote the County's post-secondary education system, which includes nationally ranked private universities, to foreign students. Advocate for national policy changes to allow foreign graduates to remain in Greater Cleveland as skilled workers contributing to our talent pool.

Activity 2.2.3: Develop a strategy to engage regional college students to stay in Greater Cleveland – connect them with projected job openings.

Activity 2.2.4: Utilize resources including Destination Cleveland's brand assets and insights to market the entire County as an attractive living and working environment for millennials.

#### Strategy 2.3: Improve transportation, labor mobility, and job access

Activity 2.3.1: Partner with the Greater Cleveland Regional Transit Authority, the Northeast Ohio Areawide Coordinating Agency, the Fund for our Economic Future, and the City of Cleveland to establish an integrated transportation and economic development plan for the County and to advocate for transportation improvement, growth, diversification, and connectivity. Implement innovative solutions to the "First Mile" and "Last Mile" problems that make job access via public transit difficult and time consuming for workers.

Activity 2.3.2: Implement Vibrant NEO 2040's recommendation to increase affordable public and other transportation options better connecting communities to workplaces, particularly in Cuyahoga County's suburbs. Align this work with ongoing research into Job Hubs as a tool for focusing reinvestment in the urban core and appropriate transportation infrastructure.

#### Goal 3: Embrace equity as a driver of countywide economic growth

#### Strategy 3.1: Implement Economic Development Equity Initiatives

Cuyahoga County has activated its Equity Commission in conjunction with its Citizens Advisory Council on Equity. With formation and staffing of a new Department of Equity in 2021, Cuyahoga County maintains its ongoing commitment to diversity, equity, and inclusion as an employer, and also through all of its programs, services, and activities. Economic Development equity initiatives include:

Activity 3.1.1: Support implementation of the Cleveland Innovation Project, which emphasizes inclusion and resource access to minority tech-based businesses and talent.

Activity 3.1.2: Small business support will include new funding to small business support partners for their focused support to minority and women-owned businesses.

Activity 3.1.3: Funds will be allocated for working capital loans to minority-owned businesses.

Activity 3.1.4: Cuyahoga County will seek to negotiate affirmative minority hiring and subcontracting efforts in its direct economic development lending programs.

Activity 3.1.5: Job Hubs with access for residents of distressed communities will be supported as preferred locations for new business attraction and business

Activity 3.1.6: Establish Equity Zones, in communities where historic racial discrimination ("redlining") still causes lasting negative economic impacts, and direct public sector resources to support economic opportunities for residents and businesses in these Equity Zones.

### Strategy 3.2: Implement the Housing Policy through the Housing Program

Activity 3.2.1 Based on housing policy development work led by the County Executive and Deputy Director of Development for Housing, in collaboration with County Council, Cuyahoga County will continue to lead coordinated efforts to improve housing conditions in six key areas:

Access to Capital Tax Collection and Delinquency Housing Insecurity Special Populations Fair Housing Confidence in the Housing Market

Activity 3.2.2. Cuyahoga County will operate the Cuyahoga County Housing Program to provide resources for implementation of Housing Plan components, specifically, Access to Capital and Confidence in the Housing Market. The Program includes the Cuyahoga County Land Reutilization Corporation as a partner and runs through 2025. Thirty million dollars allocated to the Housing Program over six years focuses on expanding and creating programming for home repair, low dollar mortgages, and other activities to increase property values throughout the County.

#### Page 751 of 899

# Appendix 1: Current County Economic Development programs and tools / Portfolio of financial assistance products and programs

#### Innovation and Entrepreneurship

Innovation is the life blood of any healthy economy. The ability to create better or more effective products, processes, services, technologies, or ideas that are accepted by markets, governments, and society is a direct indicator of an economy's ability to add value and grow. It is vital for the County to facilitate and accelerate innovation development, technology transfer and commercialization activity in order to create an environment conducive for economic growth. Channeling capital to promising companies with a pipeline of inventive products and services, the County adds critical funding to the creative mixture of concepts, employees and management.

Supporting entrepreneurship not only helps drive economic growth, but it is also an effective way to generate economic opportunity for low-income individuals or groups that have traditionally been economically isolated. Entrepreneurial development creates opportunities to achieve economic self-sufficiency, create wealth, and transform underserved neighborhoods.

The County supports key aspects of innovation and start-up business development designed to cultivate entrepreneurs and innovation and to nourish early stage companies along the capital formation continuum and product life-cycle.

- Microenterprise Loan Program: Through nonprofit partner, Economic & Community Development Council (ECDI), identifies and finances very small startup businesses not yet ready to apply for funding from traditional lenders.
- Next II Fund: Through nonprofit partner, JumpStart, Inc., funds Series A-Venture capital to nextstage companies seeking new equity financing.
- Ohio Aerospace Institute / Nottingham Spirk: Creating a technology transfer program to support and encourage innovative startup businesses using NASA technology with federal support, to locate and grow in Cuyahoga County.

#### Real Estate Finance

Firms that are growing need to modernize and expand. Having development properties ready to meet the expansion and relocation plans of companies is essential. When companies are growing and require more and better space, they seek properties that can be available in a timely manner. Many sites often are more complex, uncompetitive and costly by virtue of environmental issues, abandonment, and/or functional obsolescence. Vacant buildings are often hampered by contamination issues that require remediation or demolition posing significant cost disadvantages.

Our legacy industries have left blighted buildings and contaminated land in the core city and many innerring suburbs. The problem of these older commercial and industrial properties is often destructive to the neighborhoods and contributes to continued disinvestment. Growing businesses, unfortunately, often lack the capital and expertise necessary to address these complicated redevelopment opportunities.

The key to reutilizing and redeveloping these properties and land is to provide applicable and relevant subsidy tools that provide faster and clearer solutions and pathways for the companies to address them. The County is actively engaged with companies seeking to locate, expand, or modernize in areas that are served by existing infrastructure and transportation networks, but suffer from the above-described urban disinvestment. As such, the clean-up of land for shovel-ready redevelopment or rapid response for modernization of existing properties is a key piece in the County's place-based economic development plan. The County has devised a strategy to address the property needs for successful companies already in Cuyahoga County, and to help them grow in place.

USEPA Brownfield Revolving Loan Fund: Loan funding for clean-up and redevelopment of brownfield sites and properties.

- Redevelopment and Modernization Loans: Loan financing for significantly blighted and/or underutilized structures and their property improvements, including remediation and modernization for identified end users.
- Place-Based/Mixed-Use Development Loans: Loans targeted toward strategic, mixeduse and high density (mixture of residential, office, retail, and/or commercial uses) redevelopment projects concentrated in the urban core; downtown, Cleveland's neighborhoods, or inner-ring suburbs.

#### Business Growth and Attraction

Both business expansion and attraction are critical sources of job creation and economic growth. Creating a globally competitive economic environment for businesses to grow and thrive requires a development approach that attracts entrepreneurs, businesses, professionals, and investment capital to locate, expand, and remain in Cuyahoga County. Creating access to flexible, dynamic sources of capital that address the growth needs of businesses will stimulate private investment and improve the economic landscape.

Supporting this growth not only helps drive economic development but is also an effective way to generate economic opportunity for minority & female-owned businesses low & moderate-income individuals or groups that have traditionally been economically isolated. Entrepreneurial development creates opportunities to achieve economic self-sufficiency, create wealth, and transform underserved neighborhoods.

- Business Growth and Attraction Loans: Economic development gap-financing business loans for new construction, physical expansions, real estate acquisition, machinery and equipment and other growth and relocation project needs.
- Large Scale Attraction: Gap-financing loans and forgivable loan incentives for large-scale & special attraction business projects.
- Grow Cuyahoga County Fund: Through nonprofit partner, National Development Council (NDC), this program provides direct SBA-backed loans (with County funded gap fillers) for small to medium-sized established businesses.
- Capital Access Fund: Through a nonprofit partner, the Urban League of Greater Cleveland, this program provides low-cost loans and technical pre- & post-loan counseling for minority-owned small businesses.
- SBA-Municipal-County Small Business Initiative: Through the cities of Cleveland, Cleveland Heights, Fairview Park, Lakewood, Maple Heights, and Shaker Heights, this program provides bank-financed, SBA-backed loans (with Municipal-County funded equity fillers) for small to medium-sized businesses located within these six municipalities.
- Small Business Growth Programs: Lending partnerships increasing small business access to traditional lending markets, including SBA-Municipal Matching Grants, the Grow Cuyahoga Fund, and the Capital Access Fund.
- Actaris Impact Fund & Opportunity Zone Fund: Cuyahoga County, Arctaris Impact investors, and other philanthropic and civic investors have launched a program to invest in companies and projects within the County's Opportunity Zones.

## Quality of Place Development

Economic Development is inextricably linked to community development. Place-based development reduces the public expense of economic development by capitalizing on region's human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place.

County programs and initiatives are a diverse portfolio of community development and housing assistance offerings that work together to create strong, vibrant communities in which people want to live and work. Below is a listing of our current programs in these areas.

- Municipal Grant Program: Competitive program that awards grants up to \$150,000 to municipal governments for projects that improve their community.
- Homeownership, Repair & Foreclosure: Down payment assistance, home repair funding and housing counseling to support homeownership.
- Affordable and Fair Housing Initiatives: Initiatives that promote all areas in the County as welcoming places for our residents.

# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution; authorizing an award to Arts
<b>Budish/Department of</b>	Cuyahoga County Land Reutilization
Development	Corporation in the amount not-to-exceed
	\$2,000,000.00 to match funds with Ohio
	Department of Development for the
	demolition of vacant and distressed
	properties in suburban Cuyahoga County
	communities; commencing upon contract
	signature of all parties for a period of three
	(3) years; authorizing the County Executive
	to execute the Contract No. 2416 and all
	other documents consistent with said award
	and this Resolution; and declaring the
	necessity that this Resolution become
	immediately effective.

#### Resolution No. R2022-0188

WHEREAS, the County Executive/Department of Development recommends an award to Cuyahoga County Land Reutilization Corporation in the amount not-toexceed \$2,000,000.00, to match funds with Ohio Department of Development for the demolition of vacant and distressed properties in suburban Cuyahoga County communities, commencing upon contract signature of all parties for a period of three (3) years; and

WHEREAS, it is expected that 52 residential and commercial properties will be demolished in addition to 440,000 square feet of additional blighted properties; and

WHEREAS, this project is funded by 100% General Fund-American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an award to Cuyahoga County Land Reutilization Corporation in the amount not-to-exceed \$2,000,000.00, to match funds with Ohio Department of Development for the demolition of vacant and distressed properties in suburban Cuyahoga County

communities, commencing upon contract signature of all parties for a period of three (3) years.

**SECTION 2.** That the County Executive is authorized to execute Contact No. 2416 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing R	esolution was duly
Yeas:			
Nays:			
	County C	ouncil President	Date
	County E	xecutive	Date
	Clerk of C	Council	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: Community Development

Journal\_\_\_\_\_,20\_\_\_\_

Department of Development – CM 2416 – Cuyahoga County Land Reutilization Corporation - 2022-2025

Scope of Work Summary

Department of Development is requesting approval of a contract with Cuyahoga Land Reutilization Corporation for the anticipated cost of not to exceed \$2,000,000.00. The contract will be effective for a time period of 3 years upon execution of both parties.

The primary goal of the project is to match funds with Ohio Department of Development for demolish vacant and distressed properties in suburban Cuyahoga County communities. It is expected that 52 residential and commercial properties will be demolished in addition to 440,000 square feet of additional blighted properties.

Procurement The procurement method for this project is RFP Exemption Requested.

Contractor and Project Information Cuyahoga Land Reutilization Corporation 812 Huron Road East, Suite 800 Cleveland, OH 44115 Council District – 7 The project will have an impact in all Council Districts. The President and General Counsel of the contractor/vendor is Gus Frangos

Funding

The project is funded 100% by General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services.

The schedule of payment is a single payment upon execution of contract.

## **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	2416

	Department initials	Clerk of the Board
Briefing Memo	CF	
Late Submittal Required:	Yes 🗆	No X
Why is the contract being submitted late?		NO A
What is being done to prevent this from reoccurring?		
TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

	OTHER	RFP	Exempti	ND OPEN C ions (Contra y Purchasin		
					Department initials	Purchasing
Justification F	`orm				CF	OK Jgas 5/25/2022
IG#	CCLRC is Exempt				N/A-See Comment	Email from M. Cutright dated 1/31/2017 states that vendor is exempt because they are a public entity.
Contract State	Competitive Bid ment - (only needed BOC or Council	Date:			N/A	N/A
Debarment/Su	spension Verified	Date:	5/23/2	022	CF	OK Jgas 5/25/2022
Auditor's Find	ling	Date:	5/23/2	022	CF	OK Jgas 5/25/2022
Vendor's Subi	mission				CF	
-	Contractor (I.C.) Requ	irement	Date:	3/31/2022	CF	OK Jgas 5/25/2022
Cover - Maste	er contracts only				N/A	
Contract Evalu	uation – <i>if required</i>				N/A	OK Jgas 5/25/2022
page #s), if red	*	ls (attach a	nd identi	fy relevant	N/A	OK Jgas 5/25/2022
Checklist Veri	ification				CF	OK Jgas 5/25/2022

Other documentation may be required depending upon your specific item

1 | Page

Revised 9/17/2021

## **Department of Purchasing – Required Documents Checklist**

Upload as "word" document in Infor

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

OTHER THAN FULL AND OF RFP Exemptions ( Reviewed by )	Contract)
	Department initials
Agreement/Contract and Exhibits	CF attached Jgas 5-25-22
Matrix Law Screen shot	CF attached Jgas 5-25-22
COI	CF attached Jgas 5-25-22
Workers' Compensation Insurance (Expires in 7/1/22)	CF attached Jgas 5-25-22

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Execution (est 7/15/2022)-12/31/2022	FS100500	55130	FS-21-ARP-LFRF	\$2,000,000.00
1/1/2023-12/31/2023	FS100500	55130	FS-21-ARP-LFRF	\$0.00
1/1/2024-12/31/2024	FS100500	55130	FS-21-ARP-LFRF	\$0.00
1/1/2025-7/14/2025	FS100500	55130	FS-21-ARP-LFRF	\$0.00
			TOTAL	\$2,000,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>					
Prior Amendment Amounts (list separately)					
Pending Amendment		\$			
Total Amendments	the second second second	\$			
Total Contact Amount		\$			

2 | P a g e

Revised 9/17/2021

## Upload as "word" document in Infor

## Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	2416
Vendor Name:	Cuyahoga County Land Reutilization Corp
ftp:	Upon execution to three years after effective date.
Amount:	NTE \$2,000,000.00
History/CE:	N/A
EL:	ОК
Procurement Notes:	Department of Development is requesting approval of a contract with Cuyahoga Land Reutilization Corporation for the anticipated cost of not to exceed \$2,000,000.00. The contract will be effective for a time period of 3 years upon execution of both parties. The project is funded 100% by General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services. The procurement method for this project is RFP Exemption Requested.
Purchasing Buyer approval:	OK Jgas 5/25/2022

3 | Page Revised 9/17/2021

## **County Council of Cuyahoga County, Ohio**

## Resolution No. R2022-0130

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's appointment of Dornat
	Drummond to serve on the Cuyahoga County
Co-sponsored by:	Diversion Board for the term 3/1/2022 -
<b>Councilmembers Miller and</b>	2/28/2025; and declaring the necessity that
Conwell	this Resolution become immediately effective.

WHEREAS, pursuant to Section 208.04 of the Cuyahoga County Code, the Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

WHEREAS, the Cuyahoga County Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County; and

WHEREAS, members of the Cuyahoga County Diversion Board shall be appointed to serve a three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated Dornat Drummond (replacing Calvin Williams) to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 - 2/28/2025.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dornat Drummond (replacing Calvin Williams) to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 - 2/28/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 24, 2022 Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: June 28, 2022

Journal \_\_\_\_\_, 20\_\_\_



Armond Budish Cuyahoga County Executive

May 16, 2022

Pernel Jones, Jr., President Cuyahoga County Council Cuyahoga County Administration Building 2079 E. Ninth Street, 8th Floor Cleveland, OH 44115

Re: <u>Cuvahoga County Diversion Board</u>

**Dear President Jones:** 

Pursuant to Section 208.04 of the Cuyahoga County Code, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Diversion Board:

- Dornat Drummond, 3-year term, 3/1/2022 2/28/2025
  - o Replacing Chief Calvin Williams
  - Resides in Cleveland (Cuyahoga County)
  - Does not currently serve on any boards or commissions

The Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

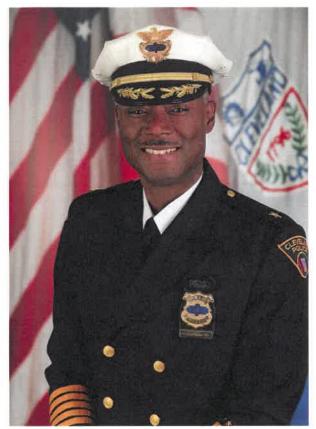
The Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. Attached you will find the nominee's resume for your review. There are two candidates on file for this position.

Thank you for your consideration of these appointments. If you need further information, please contact Michele Pomerantz at 216-258-8921.

Sincerely

Armond Budish Cuyahoga County Executive



On January 3, 2022, City of Cleveland Mayor Justin Bibb administered the Oath of Office to Dornat (Wayne) Drummond as Interim Chief of Police.

Chief Drummond was appointed to the Cleveland Division of Police on May 8, 1989 and began his career in the First District. He was promoted to Sergeant in the year 2000 and Lieutenant in 2002, supervising the Fugitive Unit and Case Preparation Unit. During this time, he also served as the Division's Public Information Officer.

Lieutenant 2005. Drummond In was appointed to the rank of Commander, overseeing the Division's Sixth District on the city's northeast side, which includes the Collinwood and Glenville neighborhoods. On February 10, 2014, Commander Drummond was appointed to Deputy Chief of Field Operations. overseeing the five Neighborhood Districts, the Bureau of

Traffic, the Bureau of Community Policing, and Special Events for the division.

Chief Wayne Drummond grew up in the Cleveland-Cedar Avenue neighborhood. He is a graduate of the University of Toledo (B.A.) and a graduate of the Federal Bureau of Investigation National Academy Class 230.

Former Deputy Chief Drummond will serve as the 41<sup>st</sup> Chief of Police.

March 11th 2022	Cuyahoga County Diversion Board	Dornat Drummond
March 24th 2022	Cuyahoga County Diversion Board	Akram Boutros

## **County Council of Cuyahoga County, Ohio**

## Resolution No. R2022-0177

11 11	Sponsored by: County Executive	A Resolution confirming the County
MetroHealth System Board of Trustees for various terms; and declaring the necessity that	1 0	Executive's appointment and reappointment of various individuals to serve on The MetroHealth System Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated Terence Monnolly to be reappointed to The MetroHealth System Board of Trustees for the six-year term March 7, 2022 through March 6, 2028; and

WHEREAS, the County Executive has nominated John Moss to be reappointed to The MetroHealth System Board of Trustees for the six-year term March 7, 2022 through March 6, 2028; and

WHEREAS, the County Executive has nominated John R. Corlett to serve on The MetroHealth System Board of Trustees for the unexpired term ending March 31, 2026, replacing Brenda Kirk; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Terence Monnolly and John Moss to The MetroHealth System Board of Trustees for the six-year term March 7, 2022 through March 6, 2028.

**SECTION 2.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of John R. Corlett to serve on The MetroHealth System Board of Trustees for the unexpired term ending March 31, 2026.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Gallagher, seconded by Mr. Miller, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal\_\_\_\_\_, 2022



Armond Budish Cuyahoga County Executive

June 9, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E.9th, 8th Floor Cleveland, OH 44115

Re: <u>MetroHealth System Board of Trustees</u>

**Dear President Jones:** 

Pursuant to Ohio Revised Code Chapter 339, I submit the following information for service on the MetroHealth System Board of Trustees:

Reappointment

- Terence Monnolly, 6-year term, 03/07/2022 03/06/2028
  - Currently resides in Westlake (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s): MetroHealth System Board of Trustees
- John Moss, 6-year term, 03/07/2022 03/06/2028
  - o Currently resides in Cleveland (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s): MetroHealth System Board of Trustees; Board of Income Tax Review for the City of Cleveland; and Cuyahoga County Democratic Party

New Appointment

- John R. Corlett, unexpired term ending 03/31/2026
  - o Replacing Brenda Kirk
  - Currently resides in Lakewood (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s): Woodruff Foundation; Centers/Circle Health; First Year Cleveland; Governor's Advisory Council for Aging; Lakewood Community Service Center; and United Way of Greater Cleveland

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas

The candidates have been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Daniel Gaul) and for the Probate Courts (the Honorable Anthony Russo). Correspondence from the Honorable Daniel Gaul and the Honorable Anthony Russo in support of these nominations are attached.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is not compensated. There are 14 candidates on file for this position.

For your review, I have attached the resumes submitted by the candidates. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley (216) 698-2544. I thank you for your assistance.

Sincerely, Armond Budish

Cuyahoga County Executive

#### RESUME John R. Corlett

#### EXPERIENCE

## 2014 – Present PRESIDENT AND EXECUTIVE DIRECTOR, THE CENTER FOR COMMUNITY SOLUTIONS (CLEVELAND, OH)

I serve as the leader of a 107-year-old Cleveland organization whose mission is to improve health, social, and economic conditions through non-partisan research, policy analysis, communications, and advocacy. I lead a team of talented diverse team of 17 colleagues at offices in Cleveland and Columbus. Since rejoining Community Solutions, I refocused the organization's work on six key policy issues and this included the establishment of a Center for Medicaid Policy. I also reestablished relationships with key funders and community partners and have produced positive financial results for the organization for five years in a row. Other major initiatives have included the development and implementation of a new communications plan, a reinvigorated annual celebration of human services, building a robust consulting practice, and dramatically increasing research, analytical, and advocacy material generated by Community Solutions own professional staff. Our weekly e-newsletter, 5 Things You Need to Know, is received by nearly 5,000 individuals every week. I am regularly called upon to advise policy makers, the media, non-profit leaders, and others on many of the key issues facing our community, and our state. This includes serving on several foundation, and community boards.

# 2010- 2014 VICE PRESIDENT, GOVERNMENT RELATIONS AND COMMUNITY AFFAIRS, THE METROHEALTH SYSTEM (CLEVELAND, OH)

I created and directed MetroHealth's government relations and community affairs department which includes managing MetroHealth's relationships with policy makers at the local, state and federal level, a community health advocacy project, and inclusion and diversity programs. I serve as MetroHealth's primary Medicaid and health care reform policy resource. I serve on the Executive Committee of the Hospital as well as number of other internal committees and workgroups.

Accomplishments included developing and obtaining approval for a Medicaid demonstration project that resulted in 38,000 uninsured, low income Cuyahoga County residents obtaining Medicaid coverage in 2013 and bringing greater financial stability to MetroHealth's network of urban ambulatory health centers. I worked with Neighborhood Progress, Inc. to initiate a broad-based West 25th Street revitalization project that seeks to restore the West 25th Street corridor. I led MetroHealth's efforts to arrange public financing for its campus transformation efforts. I initiated an aggressive policy maker outreach effort which included securing U.S. Senator Sherrod Brown to attend MetroHealth's first ever physician summit, as well as having MetroHealth host an Ohio Senate Committee hearing. I served as Co-Chair of the Health Improvement Partnership Cuyahoga (HIP-Cuyahoga), and represented MetroHealth with America's Essential Hospitals, at community events and activities, and helped direct charitable sponsorships in the community.

#### 2007-2009 MEDICAID DIRECTOR, STATE OF OHIO (COLUMBUS, OH)

I served as the Director of the Office of Ohio Health Plans which is Ohio's Medicaid program within the Ohio Department of Job and Family Services. Ohio's when Medicaid expenditures were over 12 billion dollars annually and provided comprehensive health care coverage for more than 2 million Ohioans.

Services are provided through both a managed care and a fee for service delivery system. The program managed relationships with over 60,000 providers and processed over 60 million claims a year. The Medicaid program had approximately 380 staff.

During my tenure as Director, I oversaw the implementation of the 2008-2009 budget and led successful efforts to pass the Medicaid portion of the 2010-2011 state budget. Medicaid accounts for nearly 40% of the state's budget. Implementation and or passage of a state Medicaid budget requires extensive interaction with the Governor's Office, the Ohio General Assembly, the federal government, cabinet agencies, stakeholders, and the media. I testified regularly before the legislature, consulted with legislative leadership, and successfully negotiated on behalf of the Governor's Medicaid priorities.

Significant accomplishments included successful implementation of Medicaid eligibility expansions for pregnant women, children, children transitioning from foster care, and persons with disabilities. In addition, I focused the agency on efforts to improve services for children through expanded early childhood screenings, establishment of a Medicaid schools' program, and improvements in our Medicaid managed care program. Another key initiative was to reduce red tape for Medicaid applicants through the elimination of unnecessary face to face visits, creation of an electronic application gateway via the Benefit Bank, and development of an automated method to reconnect formerly institutionalized persons to the Medicaid program. Controlling costs is a primary responsibility of any State Medicaid Director. Under my leadership the program achieved record-setting results in cost avoidance and third-party liability, this accomplishment recognized by the Governor and the media. I served as the chair of the national technical assistance group focused on controlling costs, led a successful effort to expand Ohio's preferred drug list to include certain atypical anti-psychotics, and secured passage of a new hospital franchise fee that supported the overall Medicaid program. The Medicaid program came in under budget in both state fiscal years 2008 and 2009 despite a rapidly growing caseload.

## 1999-2007 SENIOR FELLOW AND DIRECTOR OF PUBLIC POLICY, THE CENTER FOR COMMUNITY SOLUTIONS (CLEVELAND, OH)

I created and directed an eight-member, multi-disciplinary, and talented public policy and advocacy team. The team worked on a bipartisan basis on several complex issues, including tax and fiscal policy, health care, early care and education, primary and secondary education and welfare reform. As team leader, my responsibilities included identifying issues and strategic opportunities, leading efforts to raise more than a million dollars annually and achieving measurable results.

I served as chair of the statewide human services coalition, and as co-chair of a statewide budget coalition. I am an excellent communicator and have spoken to groups across the State of Ohio and around the country on several topics. I was frequently called upon by reporters to comment on relevant policy issues. While at the Center, I was the author of articles, presentations, reports, and analyses on state and federal policy issues. I authored a report for the Brookings Institution on the implementation of welfare reform in Ohio.

While at Community Solutions, I managed a successful statewide campaign against a Tax and Expenditure Limitation constitutional amendment and served as campaign manager of the winning 1999 Cuyahoga Health and Human Services ballot issue. In 2000 I served as a health care policy fellow in the Washington, D.C. offices of then Congressman Sherrod Brown.

#### 1996-1999 DIRECTOR OF GOVERNMENT RELATIONS, THE CENTER FOR FAMILIES AND CHILDREN

I developed and maintained relationships with key governmental decision makers and provided leadership in community problem solving efforts. I developed policy positions on health and social welfare issues with staff, trustee, and community input, and helped create coalitions to advocate for the adoption of those policies. Significant accomplishments included leading a successful grassroots lobbying effort to secure \$7 million in first time state funding for an Ohio HIV Drug Assistance Program and coordinating a national fatherhood conference in conjunction with the William J. and Dorothy K. O'Neill Foundation. In 1998, I served as manager of a successful Cuyahoga County Health and Human Services ballot issue. In just 90 days I implemented a record-breaking fundraising effort and created a field campaign that mobilized 400 volunteers.

**EDUCATION** Graduated with honors with a Bachelors Degree of Specialized Studies from Ohio University in 1981. Upon graduation I was selected as one of Ohio University's four outstanding senior leaders.

#### AWARDS

Community Health Superstar Award, Neighborhood Family Practice, 2017 Advocate of the Year, Greater Cleveland Food Bank, 2017 Community Champion Award, NorthCoast Health, 2015 Community Partner of the Year, Care Alliance, 2014 Leadership Through Advocacy Award, Ohio Hospital Association, 2013 City of Cleveland LGBT Legacy Award for Healthcare, 2011 Outstanding Alumni, University College, Ohio University, 2009 Child Advocate of the Year, Public Children's Services Association of Ohio 2007 Friend of Public Education Award, Ohio Federation of Teachers Award, 2005 Leadership Award, Human Rights Campaign Fund Cleveland Dinner Committee, 2003 Advocate of the Year, Ohio Association of Area Agencies on Aging, 2003

#### SELECTED BOARD AND COMMITTEE SERVICE (current affiliations in bold)

Circle Health Services, Board of Directors Woodruff Foundation, Board of Directors United Way of Greater Cleveland, Board of Directors Ohio Advisory Council for Aging, Gubernatorial Appointee

AIDS Funding Collaborative, Board Center for Health Affairs, Board of Trustees Cleveland Foodbank, Board of Trustees Arts Cleveland, Board of Directors Cuyahoga County Community Mental Health Board, Board of Trustees Greater Cleveland Food Bank, Board of Directors Have A Heart Ohio, Chairperson Planned Parenthood of Greater Cleveland, Board of Trustees Policy Matters Ohio, Board of Trustees St. Luke's Foundation, Board of Directors Zygote Press, Board of Trustees John Corlett was appointed President and Executive Director of The Center for Community Solutions in December, 2014. He is the 15<sup>th</sup> leader of the Cleveland based organization in its 108-year history. The Center for Community Solutions is a nonprofit, non-partisan think tank focused on solutions to health, social, and economic issues.

Prior to joining The Center, he was the Vice President of Government Relations and Community Relations for The MetroHealth System. Among other accomplishments, he led an effort to develop and obtain local, state and federal support for a Medicaid demonstration waiver that resulted in nearly 36,000 uninsured adults obtaining Medicaid coverage one year prior to the State of Ohio expanding Medicaid in 2014.

John served as State Medicaid Director under Ohio Governor Ted Strickland and administered program covering more than 2 million Ohioans with a budget of over \$12 billion dollars annually. Under John's leadership the program successfully expanded coverage for pregnant women, children, and persons with disabilities. Other accomplishments include managing two successful Cuyahoga County health and human service levy campaigns, and serving as a health care fellow in the offices of then Congressman Sherrod Brown.

John is a resident of the City of Lakewood. He serves on the boards of First Year Cleveland, the Centers for Families and Children, the United Way of Greater Cleveland, the Woodruff Foundation and is a gubernatorial appointee to the Ohio Advisory Committee for the Department of Aging. He is a graduate of Ohio University and has been the recipient of many state, regional and local awards.

DiGioia-Suburban Excavating, LLC Resume of Key Construction Personnel

Employee:

÷

Name Address TERRY MONNOLLY

Current Job Title:

PRESIDENT

Construction Operations Education/Training:

Education:	School Major Yr. Graduated	JOHN CARROLL UNIVERSITY PRE-ENGINEERING 1966-1967
	School Major Yr. Graduated	CLEVELAND STATE UNIVERSITY BACHELOR OF CIVIL ENGINEERING 1967-1970
Certifications:	Certificate Year	<u>EIT</u> <u>1970</u>
Employment History	Company Years Worked Position	STANDARD OIL COMPANY (OHIO) 1970-1976 CONSTRUCTION ENGINEER
	Company Years Worked Position	COMMERCE CONSTRUCTION 1976-1980 VICE PRESIDENT
,	Company Years Worked Position	<u>BELU &amp; SON PAVING, INC. 1980-1982</u> <u>VICE PRESIDENT</u>
	Company Years Worked Position	SUBURBAN EXCAVATORS, INC. 1982-2012 PRESIDENT

Served on the Board of Trustees at Metro Health 2005-Present Served on the Board of Franciscan Friars (St. Louis) 1985-2005

## John Moss

EXPERIENC		
2016 - Present		<b>UBS, Cleveland, Ohio</b> two hundred seventy million dollars
1993 - 2016	<b>; Financial Adviso</b> r ge Individuals' Assets that total over	Merrill Lynch, Cleveland, Oh one hundred eighty million dollars
Field Engineer and 1987 - 1992 • Monit	<i>CostAnahst</i> ored one hundred million dollars of	Turner Construction Company, Cleveland, Ohio construction projects' budgets
Substitute Teacher 1985 -1986 • Taugh	t in the inner city of Chicago	Chicago School Board, Chicago, Illinois
EDUCATION 1987 MB/	in Finance	University of Akron, Akron, Ok
1983	n History	Miami University, Oxford, Oh
BOARDS AN	D COMMUNITY INVOLVEMEN	<u>NT</u>
2018- Pre	ent, Board of Income Tax Review	for the City of Cleveland
2010- Pre	sent, Metro Hospital Board of Tru	stees, Chair of the Finance Committee
2007-201	), Metro Hospital Foundation Boa	rd
2005 — 20	007, Board of Trustees for the Cle	veland Municipal School District t
2007-2010	, Chair of the H.S. Shakespeare C	Competition
2007-200	9- Board of Trustees for the Friends	of the Library
2005-2006	- Board of Trustees and Treasurer of	of the English Speaking Union
1997-200	7 — Board of Trustees for the Cleve	eland Art Association. Vice President 2002-2004.
2004& 2005 -	Co-Chair of Tremont House Tour	
Vice 1 1998-2003 • Demo 1999 - present. 1991 - present • A met 1992-1996 • Board 1990 -1993	I of Trustees Cleveland Public Lib President in 2005 cratic Ward Leader. Ward 13, City of Executive Committee of Democratic Precinct Committee of Democratic p mber of the Ethics Committee at N I of Trustees and Treasurer of The of Trustees Tremont West Develop	of Cleveland ic party party Metro Hospital e City Club of Cleveland

Page 778 of 899



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Daniel Gaul Cuyahoga County Common Pleas Court 1200 Ontario Street Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Gaul,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for appointment to the MetroHealth System Board of Trustees:

John R. Corlett (replacing Brenda Kirk),

Candidates for this board shall:

- "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Corlett's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincerg **Armond Budish** 

County Executive

Approved: **Judge Daniel Gaul** 

2079 East Ninth Street | Cleveland, Ohio 44115 | 216-443-7178 | www.cuyahogacounty.us

## Page 779 of 899



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Daniel Gaul Cuyahoga County Common Pleas Court 1200 Ontario Street Cleveland, OH 44113

Re: <u>MetroHealth System Board of Trustees</u>

Dear Judge Gaul,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for reappointment to the MetroHealth System Board of Trustees:

Terence Monnolly

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Monnolly's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to conjuct Laura Roche in my office at 216-443-7181.

Sincer

Armond Budish County Executive

Approved: un **Judge Daniel Gaul** 

2079 East Ninth Street | Cleveland, Ohio 44115 216-443-7178 | www.cuyahogacounty.us

## Page 780 of 899



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Daniel Gaul Cuyahoga County Common Pleas Court 1200 Ontario Street Cleveland, OH 44113

Re: <u>MetroHealth System Board of Trustees</u>

Dear Judge Gaul,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for reappointment to the MetroHealth System Board of Trustees:

• John Moss

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Moss' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincerely

Armond Budish

**County Executive** 

Approved: unt **Judge Daniel Gaul** 

2079 East Ninth Street | Cleveland, Ohio 44115 | 216-443-7178 | www.cuyahogacounty.us

Page 781 of 899



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Anthony Russo, Presiding Judge Probate Court of Cuyahoga County 1 Lakeside Avenue Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for appointment to the MetroHealth System Board of Trustees:

• John R. Corlett (replacing Brenda Kirk)

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Corlett's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Singerely,

Armond Budish

**County Executive** 

Approv eld:

Judge Anthony Russo

2079 East Ninth Street | Cleveland, Ohio 44115 216-443-7178 | www.cuyahogacounty.us

## Page 782 of 899



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Anthony Russo, Presiding Judge Probate Court of Cuyahoga County 1 Lakeside Avenue Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for reappointment to the MetroHealth System Board of Trustees:

Terence Monnolly

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Monnolly's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincer

Armond Budish

**County Executive** 

App

**Judge Anthony Russo** 



> Armond Budish Cuyahoga County Executive

April 21, 2022

Judge Anthony Russo, Presiding Judge Probate Court of Cuyahoga County 1 Lakeside Avenue Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for reappointment to the MetroHealth System Board of Trustees:

John Moss

Candidates for this board shall:

- 1. "Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"
- 2. "...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"

Mr. Moss' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of this appointment. Should you have any questions, please feel free to contact Laura Roche in my office at 216-443-7181.

Sincere **Armond Budish County Executive** Appr/ved Judge Anthony Russo

2079 East Ninth Street | Cleveland, Ohio 44115 | 216-443-7178 | www.cuyahogacounty.us



Attendance record of Terence Monnolly and John Moss from 2016 - 2022

	1/27/2016	3/23/2016 4/27/201	4/27/2016	6/22/20	16 7/27/201	6/22/2016 7/27/2016 8/19/2016 9/28/2016 10/26/2016	9/28/2016	10/26/2016	11/9/2016	12/21/2016	
Terrance Monnolly		×	×	×	×	×	×	×	×	X	%06
John Moss	×		×		×	×	×			×	60%

	1/25/2017	1/25/2017 2/22/2017 3/20/201	3/20/201	4/26/2017	5/24/2017	6/28/2017	7/26/2017	9/27/201	9/27/2017 10/25/2017	12/20/2017	
Terrance Monnolly	×	×	×	×		×	×	×	×		80%
John Moss	×		×	×		×	×	×	×	×	80%

	1/24/2018	3/28/2018	5/23/2018	7/25/2018	9/26/2018	10/24/2018 11/28/2018	11/28/2018	
Terrance Monnolly		×	×		×	×	×	71%
John Moss	×	×	×	X		×	×	86%

	1/23/2019	3/	3/27/2019	5/22/2019	7/24/2019	5	9/25/2019	10/23/2019 11/20/2019	11/20/2019		
Terrance Monnolly	×		×	×	×		×	×	×		100%
John Mass	×			×	×		×	×	×		86%
	1/22/2020	3/	3/25/2020	5/28/2022	7/22/2020			10/28/2020		12/16/2020	
Terrance Monnolly			×	×				×		×	67%

3/24/2021
×

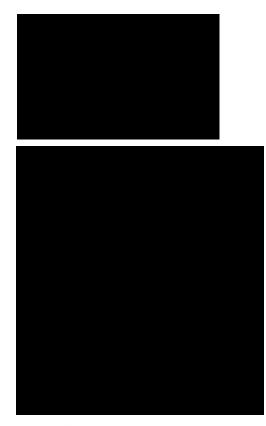
	1/26/2022	1/26/2022 2/23/2022 3/23/2022 5/2/202	3/23/2022	5/2/2022					100%
Terrance Monnolly	×	×	×	x					100%
John Moss	×	×	×	×					

Page 785 of 899

Aug. 4th 2021	MetroHealth System Board of Trustees	Ezelle Walker
July 1st 2019	MetroHealth System Board of Trustees	Brenda Kirk
July 5th 2019	MetroHealth System Board of Trustees	Bernie Moreno
Nov. 10th 2020	MetroHealth System Board of Trustees	Deborah Hill
Feb. 1st 2021	MetroHealth System Board of Trustees	Inajo Chappell
Feb. 26th 2021	MetroHealth System Board of Trustees	Christopher Petek
March 30th 2021	MetroHealth System Board of Trustees	John Hairston
Oct. 26th 2021	MetroHealth System Board of Trustees	Donna Weinberger
Dec. 14th 2021	MetroHealth System Board of Trustees	Darlene White
Dec. 15th 2021	MetroHealth System Board of Trustees	John Corlett
Jan. 31st 2022	MetroHealth System Board of Trustees	Sharon Mackel
Feb. 14th 2022	MetroHealth System Board of Trustees	Brandon Chrostowski
April 11th 2022	MetroHealth System Board of Trustees	Terence (Terry) Monnolly
April 15th 2022	MetroHealth System Board of Trustees	John Moss

# **Get Your Voting Information**

- Voter
- JOHN R. CORLETT



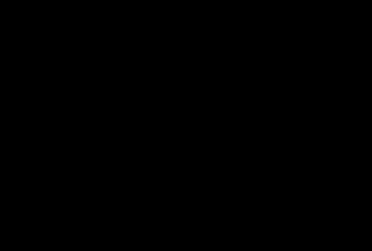
## District

- - CONGRESSIONAL DISTRICT 11
- - COUNTY COUNCIL DISTRICT 02
- - HOUSE DISTRICT 13
- - LAKEWOOD CSD -TAX ID # 1817
- LAKEWOOD LIBRARY DISTRICT
- - LAKEWOOD MUNI COURT DISTRICT
- - LAKEWOOD WARD 1
- - METROPARKS DISTRICT
- - STATE BOARD OF EDU DISTRICT 11
- - STATE SENATE DISTRICT 23

# **Get Your Voting Information**

- Voter
- TERENCE J. MONNOLLY





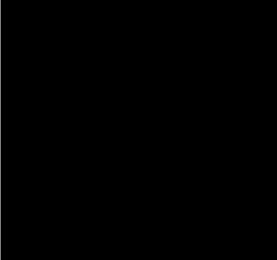
## District

- - CONGRESSIONAL DISTRICT 07
- - COUNTY COUNCIL DISTRICT 01
- - HOUSE DISTRICT 16
- - METROPARKS DISTRICT
- - ROCKY RIVER MUNI COURT DISTRICT
- - STATE BOARD OF EDU DISTRICT 05
- - STATE SENATE DISTRICT 24
- - WESTLAKE CSD TAX ID # 1832
- - WESTLAKE LIBRARY DISTRICT
- - WESTLAKE WARD 6

# **Get Your Voting Information**

- Voter
- JOHN M. MOSS





## District

- - CLEVELAND CSD -TAX ID # 1809
- - CLEVELAND LIBRARY DISTRICT
- - CLEVELAND MUNICIPAL COURT DIST.
- - CLEVELAND WARD 03
- - CONGRESSIONAL DISTRICT 11
- - COUNTY COUNCIL DISTRICT 08
- - HOUSE DISTRICT 20
- - METROPARKS DISTRICT
- - STATE BOARD OF EDU DISTRICT 11
- - STATE SENATE DISTRICT 23

## **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's appointment and reappointment of
	various individuals to serve on the Gateway
	Economic Development Corporation of Greater
	Cleveland Board of Trustees for the term
	6/1/2022 - 5/31/2027; and declaring the
	necessity that this Resolution become
	immediately effective.

## Resolution No. R2022-0178

WHEREAS, the Gateway Economic Development Corporation of Greater Cleveland was established pursuant to the provisions of ORC Section 307.696; and

WHEREAS, the powers and duties for the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees are to determine responsibilities affiliated with the construction and maintenance of facilities as well as property issues, financing obligations and capital repairs for the sports facilities; and

WHEREAS, the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees shall consist of five members; two appointed by the City of Cleveland, two appointed by the County of Cuyahoga and one member jointly appointed; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated Ron King to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for the five-year term 6/1/2022 - 5/31/2027, replacing Terri Agosta; and

WHEREAS, the County Executive has nominated Matthew P. Carroll to be reappointed to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for the five-year term 6/1/2022 - 5/31/2027; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Ron King and the reappointment of Matthew P. Carroll to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for the five-year term 6/1/2022 - 5/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by _	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal\_\_\_\_\_

\_\_\_\_\_, 2022



June 9, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

Cuyahoga County

**Together We Thrive** 

#### Re: <u>Gateway Economic Development Corporation of Greater Cleveland Board of Trustees</u>

Dear President Jones,

I am pleased to nominate the following individuals for appointment to the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees:

New Appointment

- Ron King, 5-year term, 6/1/2022 5/31/2027
  - o Replacing Terri Agosta
  - Currently resides in Cleveland Heights (Cuyahoga County)
  - o Currently serves on the following board: Destination Cleveland

Reappointment

- Matt Carroll, 5-year term, 6/1/2022 5/31/2027
  - Currently resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards: Cuyahoga County Community Improvement Corporation, Cuyahoga County Convention Facilities Development Corporation (CCCFDC), United Way of Greater Cleveland, Global Cleveland, Gateway Economic Development Corporation, College Now, Group Plan Commission, Cuyahoga County Board of Revision, and Workforce Funders Group

Gateway is an Ohio non-profit corporation established pursuant to Ohio Revised Code Section 307.696. The Board of Trustees of this corporation is composed of representatives from the City of Cleveland as well as Cuyahoga County.

I have attached the nominee's resumes for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are three candidates on file for these positions.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at 216-698-2544.

Sincerely, Armond Budish

Cuyahoga County Executive

# Ron King

## General Manager Huntington Convention Center of Cleveland Global Center for Health Innovation

Ron King was named general manager of the SMGmanaged Huntington Convention Center of Cleveland and Global Center for Health Innovation in September, 2017. King came to Cleveland after leading the two-million square-foot Kay Bailey Hutchison Convention Center in Dallas for six years, working directly with the City of Dallas and the Dallas City Council as the Executive Director for the Convention and Event Services Department for the City of Dallas. King also served as contract administrator for other city-owned facilities and organizations, including the Convention and Visitors Bureau, the 1,001-room Omni Convention Center Hotel, American Airlines Center, and Union Station.



King served as Event Services Director for the San Diego Convention Center from 2006-2012 before moving to Dallas. He previously served as General Manager for the SMGmanaged Puerto Rico Convention Center in San Juan, overseeing the opening of the 600,000 square foot facility in 2005, and General Manager and Director of Operations for the SMG-managed Salt Palace Convention Center and South Towne Exposition Center (1997-2004) in Salt Lake City, leading the opening of South Towne Exposition Center in 2000.

During his time at the Salt Palace, King worked directly with the International Olympic Committee to prepare the facility to serve as the International Media and Broadcast Center during the 2002 Winter Olympics. He began his career in Tulsa, Oklahoma with the Tulsa Convention Center (1993-97) and Tulsa Philharmonic Orchestra (1989-93). King earned his Bachelor of Arts degree from Cameron University in Lawton, Oklahoma in 1984.

# **Matthew P. Carroll**



### WORK EXPERIENCE

#### **Office of the Cuyahoga County Executive Chief of Staff** 2011-2014 **Interim Director of Health and Human Services** 2015-2016 **Chief Economic Growth and Opportunity Officer** 2016-present

The Cuyahoga County Executive administers a \$1.8 billion budget and manages over 4,500 employees, with a broad area of responsibilities, including human services, economic development, county justice operations and regional government initiatives; the Chief Economic Growth and Opportunity Officer has direct supervisory responsibility for the departments of Economic Development, Human Services, Public Works and Sustainability; appointee to the Gateway Economic Development Corporation, the Group Plan Commission, the Cuyahoga County Convention Facilities Development Corporation, the Board of Revision, the Cuyahoga County Community Improvement Corporation, County Budget Commission, College Now Greater Cleveland, United Way of Greater Cleveland, Workforce Funders Group, Global Cleveland.

## **Cleveland State University Instructor, Levin College of Urban Affairs**

Taught "Distressed People, Distressed Places," a course about poverty in Cleveland and in the United States, to graduate and undergraduate students.

#### 2002 - 2010 **Department of Public Health, City of Cleveland** Director

Directed 180 employee department, including divisions of Health, Environment, Air Quality, with a budget of \$21 million. Department was responsible for all City of Cleveland public health initiatives, including air pollution control, food safety and other health related inspection services and childhood lead testing and abatement; department operated three neighborhood health centers; grant programs included health promotion, infant mortality reduction, HIV/AIDS prevention, cardiovascular health and substance abuse treatment; appointed Adjunct Assistant Professor at CWRU School of Medicine.

#### Department of Health & Nutrition, Cuyahoga County 1998 - 2002 **Manager, Administrative Operations**

Managed Administrative Operations division of 150 employees, which included budget administration (\$50 million departmental budget), fiscal operations, performance measurement,

2017 - 2021

human resources, fraud investigations and customer service operations; served as Acting Director in absence of Director.

ParkWorks, Inc. **Deputy Director** 

Project manager of 40,000 street tree planting in contract with the City of Cleveland; wrote grant and managed program for Lila Wallace urban parks project; designed and implemented City of Cleveland vacant lot maintenance program; responsible for green space maintenance operations, supervising 10 employees.

# Department of Law, City of Cleveland **Assistant Director of Law**

Attorney in Labor and Employment section; represented the city in employment litigation, including trials, arbitrations, civil service hearings, and charges of discrimination; advised departments on human resources and labor related questions; Chairperson of OSHA task force.

# **Fingerhut for Congress Director of Field and Administration**

Responsible for all field, volunteer and administrative functions of this successful campaign for Congress; coordinated literature distribution, event coverage and volunteer assignment; maintained fund database.

**Baker & Hostetler** Associate

Attorney practicing in the labor and litigation areas; represented clients in depositions, arbitrations; performed legal research and wrote briefs, arbitrations and memoranda on a variety of legal topics; appointed as firm Loaned Executive to United Way, 1989.

# **EDUCATION**

# **Brown University**

Student Government President and Vice-President; Chairperson, Faculty-Student Committee on South African Divestment; Color Guard for 1986 Commencement (one of two students selected); Joslin Award winner for service to the Brown community; Resident Counselor and Head Counselor.

# **Georgetown University Law Center**

Member of National Moot Court team and Constitutional Law team; Law Fellow – legal writing section instructor for first-year students; Criminal Justice Clinic participant - student attorney representing indigent criminal defendants in D.C. Superior Court, 1988-89.

# **B.A.**, 1986

# J.D., 1989

# 1992 - 1993

1989 - 1992

1994 - 1998

1993 - 1994

# **PAST COMMUNITY ACTIVITIES**

Hunger Network of Greater Cleveland Board President (1995-2001)	1989 - 2002
<b>Brown University Alumni Schools Committee</b> Regional Director (2001-2004)	1989 - present
Merrick House Board President (2000-2002)	1998 - 2002
Neighborhood Centers Association Executive Committee Member (2000-2002)	1999 - 2002
<b>Project: LEARN</b> Tutor (1990-1992); Board Member (1991-1997)	1990 - 1997
<b>Ohio City Near West Development Corporation</b> Board Member and Treasurer	1992 - 1995
Northeast Ohio Coalition for the Homeless Board Member and Treasurer	1989 - 199 <b>2</b>



April 8, 2021

# VIA MESSENGER

Mr. Armond Budish Cuyahoga County Executive Courthouse Square 2079 East 9<sup>th</sup> Street Cleveland OH, 44115

> RE: Gateway Economic Development Corporation of Greater Cleveland Board Member Terms & Appointment

Dear Executive Budish:

The Gateway Economic Development Corporation of Greater Cleveland ("Gateway") is an Ohio non-profit corporation that owns both Progressive Field and Rocket Mortgage Fieldhouse. Gateway then leases these facilities to the Cleveland Guardians and Cleveland Cavaliers respectively via written lease agreements with the teams.

The Gateway Board of Trustees consists of five (5) members who each serve for a term of five (5) years, or until the appointment and qualification of their respective successors. Please note that the Board of Trustees members serve Gateway without any compensation. Appointments to the Gateway Board of Trustees are made by the Cuyahoga County Executive and the Mayor of Cleveland in the following manner and for the following terms:

	Terms
Cuyahoga County Executive	5 Maan Tanua
2 Members	5 Year Term
(of which one appointment is <i>ex officio</i> County employee)	
Mayor of City of Cleveland 2 Members	5 Year Term
(of which one appointment is <i>ex officio</i> City employee)	
Joint Appointment 1 Member	5 Year Term

Appointment by the Mayor of Cleveland will be made with the concurrence of the Council for the City of Cleveland provided such members so appointed by the Mayor shall be deemed de facto members until the concurrence or disapproval by Council for the City of Cleveland. The Joint Appointment is made by the Cuyahoga County Executive, with concurrence by the Mayor of the City of Cleveland.

The Gateway Board members' terms are not staggered and, therefore, the current Board members' terms all expire on May 31, 2022. The current Gateway Board members are:

Joint Appointment & Chair City Appointment City Appointment County Appointment County Appointment Ken Silliman David Ebersole (*ex officio* member) Davida Russell Matt Carroll (*ex officio* member) Teri Agosti

We wanted to ensure you were aware of the expiration of the current Gateway Board members' terms to afford you time to consider your appointments for the new term beginning on June 1, 2022. We understand that the current Joint Appointment and Chair, Ken Silliman, is willing to be reappointed and serve for an additional five-year term.

Thank you in advance for your time and attention to this matter. If you have any questions regarding this matter, please do not hesitate to contact me at Gateway's offices. Our phone number is 216-420-4072.

Very truly yours, **Todd Greathouse** Executive Director

Executive Directo

cc: Kenneth Silliman, Chair of Gateway Board Dennis R. Wilcox, Esq.

Gateway Economic Development Corporation of Greater Cleveland 758 Bolivar Road Cleveland, Ohio 44115

Page 798 of 899

# **Gateway Economic Development Corporation of Greater Cleveland BOARD MEETING ATTENDANCE** (2017 through 2021)

Meeting Date	MATT CARROLL
12/30/21	x
12/30/21	^
11/19/21	X
09/22/21	X
12/09/20	x
12/02/20*	x
02/19/20	x
11/13/19	x
09/11/19	X.
05/29/19	x
02/13/19	x
11/14/18	x
08/08/18	x
05/23/18	x
02/14/18	x
11/15/17	x
08/23/17	x
05/04/17	x

\* = Special Meeting \*\* = newly appointed member

May 12th 2022	Gateway Economic Development Corporation of Greater Cleveland	Ron King
May 19th 2022	Gateway Economic Development Corporation of Greater Cleveland	Matt Carroll
May 19th 2022	Gateway Economic Development Corporation of Greater Cleveland	Kenneth Silliman

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0179

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's reappointment of Paul Herdeg and
	Ethan Karp to serve on the City of
	Cleveland/Cuyahoga County Workforce
	Development Board for the term 7/1/2022 -
	6/30/2025; and declaring the necessity that this
	Resolution become immediately effective.

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Armond Budish has nominated Paul Herdeg and Ethan Karp to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 - 6/30/2025; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Paul Herdeg and Ethan Karp to serve on the City of

Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2022 - 6/30/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Ms. Baker, seconded by Mr. Miller, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 22, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal	
	. 2022

Armond Budish Cuyahoga County Executive

Cuyahoga County Together We Thrive

June 9, 2022

Pernel Jones, Jr., President Cuyahoga County Council Cuyahoga County Administration Building 2079 E.9th, 8th Floor Cleveland, OH 44115

# Re: <u>Cleveland/Cuyahoga County Workforce Development Board</u>

**Dear President Jones:** 

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to offer the following appointments:

Reappointment

- Paul Herdeg, 3-year term, 7/1/2022 6/30/2025
  - o Currently resides in Orange Village (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s):
     Cleveland/Cuyahoga County Workforce Development Board; and Workforce
     Funders Group
- Ethan Karp, 3-year term, 7/1/2022 6/30/2025
  - Currently resides in Beachwood (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s):
     Cleveland/Cuyahoga County Workforce Development Board

I have attached the nominee's resumes for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are 19 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at (216) 698-2544.

Sincerely, Armond Budish **Cuyahoga County Executive** 

# Paul Herdeg Director, Cuyahoga County Department of Development

Lead Cuyahoga County's community development, economic development, and workforce innovation strategy and execution. Align Cuyahoga County's development and workforce innovation activity with complementary activities and funding of its public sector, philanthropic sector, and private sector partners, to accomplish key economic development strategic goals.

# PREVIOUS CUYAHOGA COUNTY EXPERIENCE

Deputy Chief Economic Development Office Director, Strategic Planning and Business Intelligence Administrator, Community Development and Housing Housing Manager

Negotiated and directed the closing and implementation of agreements for development financing leveraging well over \$1 billion of new and renovated housing, commercial, and industrial construction throughout Cuyahoga County. Areas of responsibility progressively grew to include affordable housing, market rate housing, lead remediation, vacant property demolition and nuisance abatement, renovation of vacant residential and commercial properties, storefront renovation, business growth lending, brownfield cleanup, large scale business attraction.

Stood up both small business assistance and emergency rental assistance programs during the COVID-19 pandemic, engaging stakeholders and leading operational planning to deploy over \$8 million of small business grants, over \$3 million of loans, and over \$10 million of rental assistance. Lead planning and execution of ongoing countywide business and housing COVID recovery work.

Planned, resourced and led execution of strategies to advance Cuyahoga County's housing, community, and economic development. Coordinated development strategies with County-led workforce innovation programing including the SkillUp service and workforce funder alignment.

Managed staff hiring, training, evaluation, coaching, and progressive discipline for a work unit of up to 40 staff. Assigned staff to duties based on their skills, knowledge, abilities, needs of the County, and available funding. Outsourced service delivery as needed to ensure quality of work.

Prepared budgets, controlled spending, and allocated funding of \$6 to over \$20 million per year. Managed performance and financial reporting to funding sources, ensuring compliance with both program and fiscal regulations. Managed the federal and state audit process for my programs and received consistently positive monitoring and audit reports for federally funded activities.

Directed strategic and operational planning for federally funded activities including housing, community development, and affirmatively furthering fair housing. Led the development of a departmental strategic plan aligned with the County strategic plan. Led annual updating of the County's five year economic development plan. Led performance measurement and reporting for the County strategic plan and five year economic development plan. Led the development of economic measures for the five year economic development plan. Created an analytical process to better analyze the County's return on its economic development funding investments.

# Page 804 of 899

Paul Herdeg Resume Page 2

## **OTHER PROFESSIONAL EXPERIENCE**

## Executive Director, Union-Miles Development Corporation

Directed all activities of nonprofit agency in southeast Cleveland. Hired, trained, evaluated, promoted, and assigned staff as needed to execute strategy within resource limits. Developed both housing and economic development projects to advance placemaking and job creation goals. Maintained strong stakeholder relationships with elected officials, funders, and intermediaries.

## Specialist Attorney, Law Reform Unit, Legal Aid Society of Cleveland

Led teams of attorneys in complex federal civil rights and consumer litigation. Led both internal and external teams to update and revise the standard reference manual for Ohio consumer law.

# EDUCATION AND TRAINING

J.D., Cleveland-Marshall College of Law, *magna cum laude* Admitted to the practice of law in Ohio and in the U.S. District Court, Northern District of Ohio

B.S. in Mathematics, Case Western Reserve University, cum laude

Strategic Leadership Training, Cleveland Neighborhood Progress Neighborhood Development Leadership, Development Training Institute Public Sector Leadership, Fisher College of Business, Ohio State University

Housing Development Finance Professional, National Development Council Economic Development Finance Professional, National Development Council

# **ASSOCIATION LEADERSHIP**

National Association for County Community and Economic Development – Housing Committee Chair, Member of the Board of Directors 2012-14

Ohio Conference of Community Development – Sessions and Training Committee Chair, Member of the Executive Board 2015-19, Vice President 2016-17, President 2017-18



### Ethan S. Karp, Ph.D. President and CEO, MAGNET

Dr. Ethan Karp is an expert in transforming companies and communities. As President and CEO of the non-profit consulting group MAGNET, he has helped hundreds of manufacturing companies grow through technology, innovation, and talent. He is passionate about driving economic prosperity in his home region of Northeast Ohio. He's a committed change-maker and community builder: Board Chair of the Cleveland/Cuyahoga County Workforce Development, and serves as a Director on the boards of; the American Small Manufacturers Coalition, the Cleveland Leadership Center, MidTown Cleveland, Inc., Cleveland Jewish Publication Company and the Jewish Education Center of Cleveland. Dr. Karp is a recognized thought leader on manufacturing issues and a frequent media commentator on the future of manufacturing in America. Prior to joining MAGNET in 2013, Dr. Karp worked with Fortune 500 companies at McKinsey & Co. He received undergraduate degrees in biochemistry and physics from Miami University and a Ph.D. in Chemical Biology from Harvard University. Dr. Karp lives in Cleveland with his wife and three young girls.



June 7, 2022

Ms. Jeane Holley, Deputy Director Department of Regional Collaboration Diversity & Inclusion Officer Office of Cuyahoga County Executive Armond Budish 2079 Eat Ninth Street Cleveland, Ohio 44115

Re: Mr. Paul Herdeg, Director Cuyahoga County Department of Development

This letter is to confirm the attendance of Paul Herdeg at the following Cuyahoga County Workforce Development Board (CCWDB) quarterly meetings:

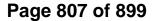
August 20, 2021from 8:00 a.m. to 10:00 a.m.November 19, 2021from 8:00 a.m. to 10:00 a.m.February 18, 2022from 8:00 a.m. to 10:00 a.m.May 20, 2022from 8:00 a.m. to 10:00 a.m.

If you need further assistance, please do not hesitate to contact me.

Thank you.

Cordially,

Sheree Carroll, Senior Administrative Assistant Workforce Development Department





June 9, 2022

Ms. Jeane Holley, Deputy Director Department of Regional Collaboration Diversity & Inclusion Officer Office of Cuyahoga County Executive Armond Budish 2079 Eat Ninth Street Cleveland, Ohio 44115

Re: Boards & Commissions

This letter is to confirm the attendance of Ethan Karp (CCWDB – Chair) during his last term and current. If approved, Mr. Karp would serve his final term from July 1, 2022, through June 30, 2025. Mr. Karp began to serve on the CCWDB in 2016. Members can serve a maximum of three terms in 3-year increments.

#### 2019

August 16, 2019 – nominated as Vice Chair November 19, 2019 – Vice-Chair **2020** February 21, 2020 – Elected as CCWDB Chair May 15, 2020 – Chair August 21, 2020 – Chair November 20, 2020 – Chair

#### 2021

February 19, 2021 – Chair May 21, 2021 – Chair August 20, 2021 – Chair November 19, 2021 – Chair **2022** February 18, 2022 – Chair May 20, 2022 – Chair

If you need further assistance, please do not hesitate to contact me.

Thank you.

Cordially,

Sheree Carroll, Senior Administrative Assistant Workforce Development Department

> OhioMeansJobs | Cleveland-Cuyahoga County 1910 Carnegie Avenue, Cleveland, Ohio 44115 - (216) 777-8200 - FAX (216) 777-8210 Website: omjcc.us



April 27th 2020	Cleveland/Cuyahoga County Workforce Development Board	Sheila Wright
April 28th 2020	Cleveland/Cuyahoga County Workforce Development Board	Camille Ali
May 23rd 2022	Cleveland/Cuyahoga County Workforce Development Board	Ethan Karp
June 8th 2022	Cleveland/Cuyahoga County Workforce Development Board	Paul Herdeg
July 16th 2020	Cleveland/Cuyahoga County Workforce Development Board	Janine Kaiser
July 27th 2020	Cleveland/Cuyahoga County Workforce Development Board	Tracy McArthur
June 10th 2020	Cleveland/Cuyahoga County Workforce Development Board	Camille Ali
June 22nd 2020	Cleveland/Cuyahoga County Workforce Development Board	Tunisia Bailey
June 5th 2020	Cleveland/Cuyahoga County Workforce Development Board	Kim Shelnick
Aug. 4th 2020	Cleveland/Cuyahoga County Workforce Development Board	Grace Gallucci
Aug. 11th 2020	Cleveland/Cuyahoga County Workforce Development Board	Nicholas Young
Nov. 4th 2020	Cleveland/Cuyahoga County Workforce Development Board	Ronique Valentine
Nov. 30th 2020	Cleveland/Cuyahoga County Workforce Development Board	Cathy Belk
Jan. 8th 2021	Cleveland/Cuyahoga County Workforce Development Board	Ramonita Vargas
May 14th 2021	Cleveland/Cuyahoga County Workforce Development Board	Glen Shumate
July 23rd 2021	Cleveland/Cuyahoga County Workforce Development Board	LaToya Smith
Nov. 30th 2021	Cleveland/Cuyahoga County Workforce Development Board	Paul Herdeg
March 20th 2022	Cleveland/Cuyahoga County Workforce Development Board	Ann Hinkle
May 27th 2022	Cleveland/Cuyahoga County Workforce Development Board	Marquez Brown

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0180

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's reappointment of Dr. Gregory X.
	Boehm to serve on the Alcohol, Drug
	Addiction and Mental Health Services Board
	of Cuyahoga County for the term 7/1/2022 –
	6/30/2026; and declaring the necessity that this
	Resolution become immediately effective.

WHEREAS, Ohio Revised Code Chapter 340.02 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated Dr. Gregory X. Boehm to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2022 - 6/30/2026.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dr. Gregory X. Boehm to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2022 - 6/30/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by duly adopted.	, seconded by	, the forego	oing Resolution was
Yeas:			
Nays:			
	County Council	President	Date
	Clerk of Counci	1	Date
First Reading/Referred	to Committee: June 21, 20	177	

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Human Resources</u>, <u>Appointments & Equity</u>

Journal \_\_\_\_\_, 20\_\_\_



Armond Budish Cuyahoga County Executive

May 26, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- Dr. Gregory X. Boehm, 4-year term, 7/1/2022 6/30/2026
  - o Reappointment
  - Resides in Shaker Heights (Cuyahoga County)
  - Currently serves on the following board: Ohio Society of Addiction Medicine (OHSAM)

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resume is attached for your review. There are 21 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely, Armond Budish

Cuyahoga County Executive

# GREGORY X. BOEHM, M.D.

#### LICENSE

Ohio Medical License Number

#### CERTIFICATIONS

1980, American Board of Psychiatry and Neurology, General Psychiatry

1983, American Board of Psychiatry and Neurology, Child Psychiatry

2006, Diplomate of American Board of Addiction Medicine

2014, Diplomate of American Board of Addiction Medicine

#### EDUCATION

1967 - 1968	Duns Scotus College	Detroit, MI
Liberal Art	۲	
1968 – 1972	Xavier University	Cincinnati, OH
H.A.B., mag	gna cum laude, Classical Greek and L	atin Literature
Completed instructio	n for M.A. in philosophy	
1972 – 1976	University of Cincinnati College	e of Medicine
M.D., Doctor	of Medicine	

#### POST-GRADUATE EDUCATION

1976 – 1978 Unive	rsity of Cincinnati College of Medicine	Cincinnati, OH
Residency, Gener	al Psychiatry	
1976 — 1977	Veterans Administration Hospital	
1977	Central Psychiatric Clinic and Court Psychiatri	c Clinic
1978	University Hospital	
1978 – 1980 Unive	rsity of Cincinnati College of Medicine	Cincinnati, OH
Fellowship, Chil	d and Adolescent Psychiatry	
1978 Psychiatry Adolescent Unit, University Hospital		
1979 Child Ps	ychiatry-Pediatric Liaison Service, Children's Ho	ospital Medical Center

#### PROFESSIONAL EXPERIENCE

1991 present Case Western Reserve Medical School Assistant Professor of Psychiatry	Cleveland, OH
1991 – present Psych Services Medical Director, Owner Intensive Outpatient Program, Alcoholism/Chemical Depende Private Practice of Psychiatry and Psychology	Cleveland, OH ency
2003 present Y-Haven Medical Director Residential treatment center for homeless, chemically dependent	Cleveland, OH nt men
2016—present OSAM, Ohio Society of Addiction Medicine President-Elect	Columbus, Ohio
2017-present Salvation Army, Consultant, Re-entry Program	Cleveland, OH
2018— present CARF International Commission on Accreditation of Rehabilitation Facilities <i>Certified Accreditation Surveyor</i>	Tucson, AZ
2019present CAAA Community Action Against Addiction Addiction/Psychiatric Consultant	Cleveland, OH
2013 2015 Recovery Resources Psychiatrist and Addictions Consultant Psychiatric, Alcohol, and Drug Treatment center	Cleveland, OH
2005 – 2013 Stella Maris <i>Medical Director</i> Detox and residential treatment center	Cleveland, OH
2006 – 2009 Fresh Start, Inc. <i>Psychiatrist and Addictions Consultant</i> Alcohol and Drug Treatment Center, Residential and Outpatie	Cleveland, OH nt
2007 – 2009 Prelude Psychiatrist and Addictions Consultant	Cleveland, OH

# Page 814 of 899

# Residential Treatment for Men in Transition from Incarceration

1994-1995 G	lenbeigh Hospital	Cleveland, OH
Associate Medica	l Director	
In-patient Ps	sychiatry and Chemical Dependency	
1991 – 2004	Lincoln Place	Youngstown OH
Psychiatric Consu	ltant	
Residential t	treatment center for adjudicated ado	lescents
1987 – 1992	Tod Children's Hospital	Youngstown, OH
Medical Directo	r, Youth Services	
Inpatient Psy	chiatry and Chemical Dependency	
1984 – 1987	Central Psychiatric Clinic	Cincinnati, OH
Child Psychiatry	Consultation Team Member	
4004 4007		
1981 – 1987	Emerson North Hospital	Cincinnati, OH
Medical Director		
Dependency	g hospital for Adult Psychiatry, Ch	ild/Adolescent Psychiatry, and Chemical
1980 – 1981	University Hospital	Cincinnati, OH
Director of Adole.	scent Psychiatry Unit	
1979 – 1980	Millcreek State Hospital for Child	lren and Adoléscents
		Cincinnati, OH
Psychiatric Consu	ltant	
1978 – 1981		Cincinnati, OH
Psychiatric Consu		c 1.1
Residential t	reatment facility substance abusing	tor adolescents
1977 – 1979	Alcoholism Clinic of Central Psyc	histric Clinic
1977 — 1979	Anconousin Chine of Central Psyc	Cincinnati, OH
Psychiatric Consu	ltant	Cincinnau, OTI
I Sycistant to Colist	******	

## ACADEMIC EXPERIENCE

1991 - Present Assistant Clinical Professor of Psychiatry, Case Western Reserve University

Medical School

Cleveland, OH

1988 – 1994 Assistant Clinical Professor of Psychiatry, Northeastern Ohio Universities College of Medicine (NEOUCOM) Rootstown, OH

1986 – 1987 Associate Director of Medical Education, University of Cincinnati Medical Center Cincinnati, OH

1980 – 1987 Assistant Professor of Psychiatry, Department of Psychiatry, University of Cincinnati Medical Center Cincinnati, OH

1985 – 1987 Course Director, Introduction to Psychiatry: The Life Cycle, Core Curriculum, University of Cincinnati College of Medicine

Cincinnati, OH

#### COMMUNITY ACTIVITIES

2003 – 2004 Y-Haven Consultant, Board member

1985 – 1988 Talbert House

Cincinnati, OH

Cleveland, OH Volunteer Psychiatric

Member, Board of Directors

Residential treatment facility for substance abusing adolescents

PERSONAL INFORMATION

NAME	JULY	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD # of Absences (General Mtgs)
Reginald C. Blue, Ph.D.	N Notice		٢	٢	٢		۲	N Notice	٢	٢	٨	٢	2
Gregory X. Boehm				Sworn in 10/17/18	۲		٢	N Notice	*	N Notice	۲	۲	2
Erskine Cade, MBA			Sworn in 9/26/18	٢	N Notice		N Notice	٢	٢	N Notice	٢	Notice	4
Elsie Caraballo	٢		٢	N Notice	N Notice		٢	٢	٢	٢	N Notice	٢	m
J. Robert Fowler, Ph.D.	N Notice		٢	N Notice	٢			۲	٢	N Notice	٢	٢	3
*Rev. Benjamin Gohlstin, Sr.	٢		Sworn in 9/26/18	٢	٢		٢	٢	٢	٨	٨	٢	0
Cassi Handler	۲		۲	٨	۲		Resigned 1/14/19						0
Gwendolyn Howard	٢		٢	٢	٢		٢	٢	٢	N Notice	٢	N Notice	2
Katie Kern-Pilch	N Notice		٢	٢	٢		٢	٢	7	٨	٢	۲	-
Steve Killpack	٨		٢	٢	۲		N Notice	۲	٨	۲	Y	*	-
Eugenia Kirkland	٢		N Notice	٢	٢		N Notice	N Notice	٢	٢	٢	٢	°
Max Rodas	٢		٢	٢	N Absent		Y	N Notice	٢	N Notice	٢	Y	e
Sharon Rosenbaum	N Notice		N Notice	N Notice	LOA		٢	٢	٢	٨	N Notice	¥	4
Hugh Shannon	N Notice		۲	٢	٢		N Absent	۲	Y	٨	٢	٢	2
Harvey A. Snider	N Notice		٢	٨	٨		٢	٢	٢	٨	٢	N Notice	2
Mary M. Step, Ph.D.	٢		۲	٢	۲		٢	۲	N Notice	٨	٢	N Notice	2

\*Vacated State appointment seat; appointed to fulfill unexpired County appointment vacant seat.

 KEY:
 Y = Yes or Present
 Notice = Provided notice for absence

 N = No or Absent
 Absent = No call, no show

 (FYI:
 No Board meetings are generally scheduled for August & December)

Ohio Dept. of Mental Health & Addiction Services Appointment

**Cuyahoga County Appointment** 

NAME	JULY	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUNE	Absences (General Mtgs)
Reginald C. Blue, Ph.D.	٨		٢	٢	٢		٢	۲		N Notice	>	٢	1
Gregory X. Boehm	N Notice		N Notice	٢	N Notice		7	۲		>	۲	۲	<del>г</del>
Crystal L. Bryant			Sworn in 9/25/19	٢	٢		٢	۲		7	٨	٢	0
Erskine Cade, MBA	7		۲	٢	N Notice		۲	٨		7	7	۲	1
Elsie Caraballo	7		٢	N Notice	٢		٢	۲		7	7	7	1
J. Robert Fowler, Ph.D.	N Notice		۲	۲	٢		۲	٢		۲	7	۲	1
Rev. Benjamin Gohlstin, Sr.	7		۲	۲	٢		٢	٢		Y	٨	٢	0
Gwendolyn Howard	٨		۲	۲	٢		٢	۲		٨	۲	٢	0
Patricia James-Stewart					Sworn In 11/20/19		>	۲		٨	۲	۲	0
Katie Kern-Pilch	٨		N Notice	٢	٢		٢	۲		۲	۲	۲	1
Steve Killpack	٨		N Notice	۲	٢		Notice	۲		٨	۲	٨	2
Eugenia Kirkland	٨		۲	Resigned 10/31/19									0
Max Rodas	7		7	۲	٨		N Notice	٢		٨	Notice	۲	2
Sharon Rosenbaum	>		۲	۲	N Notice		۲	۲		٨	~	٢	1
Harvey A. Snider	٨		۲	٢	¥		۲	۲		*	>	۲	0
Mary M. Step, Ph.D.	٨		٢	N Notice	Resigned 11/27/19								٢
Megan Van Voorhis					Sworn In 11/20/19		۲	۲		۲	7	٨	0

Page 818 of 899

**Cuyahoga County Appointment** 

Ohio Dept. of Mental Health & Addiction Services Appointment

\*Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was canceled.

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NAME	JULY	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD # of Absences (General Mtgs)
Bishara W. Addison							Sworn In 1/27/21	٢	٢	٢	7	٢	0
Ashwani Bhardwaj	٢		٢	٢	Y		٢	٢	7	٢	۲	٨	0
Reginald C. Blue, Ph.D.	۲		7	۲	٢		٢	۲	۲	۲	٢	>	0
Gregory X. Boehm	۲		٨	٨	٨		٢	۲	7	۲	٢	N Notice	-
Crystal L. Bryant	N Notice		N Notice	N Notice	٢		٢	٢	٢	۲	۲	N Notice	4
Erskine Cade, MBA	٨		*	٢	٨		٢	٢	*	۲	٨	٢	0
Elsie Caraballo	٢		N Notice	Y	٢		N Notice	N Notice	٢	٢	٢	٢	3
J. Robert Fowler, Ph.D.	٨		7	٢	٢		٢	٢	٢	Y	٢	Y	0
Rev. Benjamin Gohlstin, Sr.	٢		٢	٢	N Notice		٢	٢	٢	٢	٨	٢	-
Gwendolyn Howard	Y		٨	٢	Y		Y	Y	٢	٢	Y	Y	0
Patricia James-Stewart	۲		۲	٢	٢		۲	۲	7	٢	۲	۲	0
Katie Kern-Pilch	٢		*	٢	٢		۲	۲	7	٢	N Notice	٨	-
Steve Killpack	٢		٨	٢	٢		۲	٢	7	N Notice	۲	N Notice	2
Jena Olsen	٨		٨	٢	٢		٨	٢	۲	N Notice	۲	٢	Ŧ
Max Rodas	۲		N Notice	٢	N Notice		Y	٢	٢	٢	٢	N Notice	ę
Sharon Rosenbaum	Y		7	٢	٢		٢		*	Y	N Notice	Y	1
Harvey A. Snider	Y		۲	۲	۲		۲		۲	۲	٢	٨	0

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 (FYI:
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Ohio Dept. of Mental Health & Addiction Services Appointment

**Cuyahoga County Appointment** 

YTD # of Absences (General Mtgs)	0	2	2	7		2	4	-	-	-	0	-	2	0	2	2	-
JUNE																	
MAY																	
APR	٢	۲	۲	۲		۲		۲	٨	٢	٢	۲	۲		z	۲	7
MAR	۲	۲	۲	۲		7		٢	٨	٢	>	۲	۲		٢	۲	٨
FEB	٢	N Notice	N Notice	N Notice		۲		٢	٨	٢	٨	٢	٨		٢	٢	٢
JAN	٢	٨	۲	٨		N Notice	Resigned 01/29/2022	٢	۲	۲	7	۲	N Notice		N Notice	Notice	Notice
DEC																	
NON	٨	N Notice	7	7		N Notice	N Notice	٢	٨	٨	۲	N Notice	N Notice		٨	Notice	٢
ост	٢	7	N Notice	٨		7	N Notice	٨	N Notice	۲	>	>	۲		٨	٢	٨
SEPT	۲	٨	>	N Notice		>	N Notice	۲	>	۲	>	٨	>	Resigned 08/19/21	7	>	>
AUG																	
JULY	۲	۲	7	>	Resigned 07/08/21	۲	7	Notice	7	N Notice	>	٨	>	7	۲	7	٨
NAME	Bishara W. Addison	Ashwani Bhardwaj	Reginald C. Blue, Ph.D.	Gregory X. Boehm	Crystal L. Bryant	Erskine Cade, MBA	Elsie Caraballo	J. Robert Fowler, Ph.D.	Rev. Benjamin Gohlstin, Sr.	Gwendolyn Howard	Patricia James-Stewart	Katie Kern-Pilch	Steve Killpack	Jena Olsen	Max Rodas	Sharon Rosenbaum	Harvey A. Snider

Page 820 of 899

**Cuyahoga County Appointment** 

Ohio Dept. of Mental Health & Addiction Services Appointment

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Aug. 26th 2019 ADAMHS Board	Ray Gonzalez
	Crystal Bryant
June 26th 2019 ADAMHS Board	Max Rodas
Oct. 23rd 2019 ADAMHS Board	Sonia Scott-James
Oct. 9th 2019 ADAMHS Board	Beverly Wisdom
Sept. 17th 2019 ADAMHS Board	Megan Van Voorhis
Nov. 17th 2020 ADAMHS Board	Bishara Addison
Dec. 17th 2020 ADAMHS Board	Tina Lining
March 9th 2021 ADAMHS Board	David Greenspan
July 2nd 2021 ADAMHS Board	Harvey Snider
Aug. 2nd 2021 ADAMHS Board	Reginald C Blue
Nov. 6th 2021 ADAMHS Board	Joy King
March 7th 2022 ADAMHS Board	Bethany Studenic
March 11th 2022 ADAMHS Board	Megan Rochford
March 15th 2022 ADAMHS Board	Alana Garrett-Ferguson
March 28th 2022 ADAMHS Board	Matt Carroll
March 31st 2022 ADAMHS Board	Basheer Jones
April 22nd 2022 ADAMHS Board	Gregory Boehm, MD
April 15th 2022 ADAMHS Board	Daniel Kelly
April 30th 2022 ADAMHS Board	Gregory Boehm, MD
May 6th 2022 ADAMHS Board	Gabriella Celeste

# **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's appointment of Colleen Cotter
	to serve on the Cuyahoga County Citizens'
	Advisory Council on Equity for an
	unexpired term ending 7/14/2024; and
	declaring the necessity that this Resolution
	become immediately effective.

# Resolution No. R2022-0181

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance No. O2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, County Executive has nominated Colleen Cotter (replacing Rabbi Joshua Caruso) to serve on the Cuyahoga County Citizens' Advisory Council on Equity, for the unexpired term ending 7/14/2024.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Colleen Cotter (replacing Rabbi Joshua Caruso) to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the unexpired term ending 7/14/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	seconded by	, the foregoing Resolution
was duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal \_\_\_\_\_\_,20



Armond Budish Cuyahoga County Executive

June 9, 2022

Pernel Jones, Jr., President **Cuvahoga County Council** 2079 E. Ninth Street, 8th Floor Cleveland. OH 44115

Cuyahoga County Citizens' Advisory Council on Equity Re:

**Dear President Jones:** 

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- Colleen Cotter, unexpired term ending 7/14/2024
  - o Replacing Rabbi Joshua Caruso
  - Currently resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead-Safe Cleveland Steering Committee; United Way of Greater Cleveland Board of Directors; American Academy of Arts & Sciences Advisory Committee to the Making Justice Accessible Project; Legal Services Corporation Housing Task Force; **Cleveland-Marshall College of Law Visiting Committee**

The nominee's resume is attached for you to review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 52 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at 216-698-2544.

Sincevely. Armond Budish

**Cuyahoga County Executive** 

# COLLEEN COTTER

The Legal Aid Society of Cleveland

# EXPERIENCE

# THE LEGAL AID SOCIETY OF CLEVELAND, EXECUTIVE DIRECTOR

# 2005 - PRESENT

Legal Aid creates a just community by providing high quality legal services and creating systemic solutions for people with low income. Legal Aid employs 115 total staff, including 70 attorneys, and engages 3,000 volunteer attorneys. Accomplishments include:

- Significantly increased Legal Aid's community profile
- Expanded use of collaborative service delivery models to provide holistic services with partner organizations
- Increased presence in client communities
- Led three Strategic Planning Processes and two Legal Needs Assessments to create an organization focused on common goals
- Increased funding from individuals, law firms, corporations, foundations, and local government
- Increased Legal Aid's budget from \$5.5 million to \$16 million and staff from 55 to 115
- Developed partnerships with community leaders including elected officials, private bar leaders, educators, civic leaders
- Support and encourage colleagues to file significant litigation and engage in policy advocacy to achieve economic and racial justice
- Support a strong, collaborative and engaged board comprised of attorneys and client community leaders
- Created new Director for Racial Justice position to increase organizational capacity for racial justice work
- Developed a Community Engagement Group to increase Legal Aid's partnership with client communities, grass-roots organizations, and leaders of client communities
- Designed and implemented an outcome measurement system to better track and understand the impact of Legal Aid's work
- Serve in leadership roles for significant community efforts, including Lead Safe Cleveland, Say Yes to Education Cleveland, Consent Decree, and Right to Counsel in Evictions
- Hire and mentor staff, including many who have moved into leadership roles
- Empower Legal Aid's DEI Committee to create and implement a DEI Plan
- Play leadership role in The Campaign for Legal Aid to raise the profile of Legal Aid and new resources
- Created endowment, reserve, and investments, with best practice policies
- Restructured organization to leverage skills of staff, better serve clients and create paths for staff advancement
- Created compensation structure aimed at equity; personnel policies aimed at accountability, collaboration, and work-life balance; and evaluation structure reflective of organizational values

## EQUAL JUSTICE CONSULTANT, 2003 - 2005

National practice as consultant to legal aid organizations, state justice communities, and their funders. Accomplishments: led strategic planning processes; developed outcome measurement systems; conducted study of case management systems; provided guidance on resource development, developing partnerships, and organizational structure; and evaluated organizational effectiveness.

### INDIANA LEGAL SERVICES, 1993-2003 SENIOR STAFF ATTORNEY, 1993-1995 DIRECTOR OF PROGRAMS AND ORGANIZATION DEVELOPMENT & DIRECTOR OF THE INDIANA JUSTICE CENTER, 1995-2003

Accomplishments: led 4 legal aids through a consolidation to create statewide organization; led community needs assessment and strategic planning; created new service delivery models to reach underserved communities; organized statewide conferences engaging (for the first time) the state supreme court, state bar, community leaders and legal aid in pursuit of a statewide coalition for justice; represented clients in family, education, public benefits, consumer and housing cases in administrative hearings, state trial and appellate courts and federal trial and appellate courts.

# INDIANA UNIVERSITY SCHOOL OF LAW - BLOOMINGTON, ADJUNCT PROFESSOR

1997, Professional Responsibility

### PINE TREE LEGAL ASSISTANCE, STAFF ATTORNEY & SKADDEN FELLOW

1991-1993, Recipient of nationally competitive 2-year Skadden Fellowship. Represented clients, especially domestic violence survivors. Machias, Maine

## UNITED STATES COURT OF APPEALS, SIXTH CIRCUIT, JUDICIAL CLERK

1990 – 1991. Clerk to Judge Cornelia Kennedy. Detroit, Michigan

## KIRKLAND & ELLIS, SUMMER LAW CLERK, 1989. Chicago, Illinois

## **LEADERSHIP ROLES**

SAINT LUKE'S FOUNDATION BOARD OF DIRECTORS BOARD CHAIR, 2019 – 2021; BOARD VICE CHAIR, 2017 – 2018; BOARD MEMBER, 2013 - 2021 RESILIENT FAMILIES PROGRAM COMMITTEE CHAIR, 2015 – 2018

## AMERICAN ACADEMY OF ARTS AND SCIENCES

MAKING JUSTICE ACCESSIBLE PROJECT ADVISORY COMMITTEE, 2021 - PRESENT MAKING JUSTICE ACCESSIBLE: DESIGNING LEGAL SERVICES FOR THE 21ST CENTURY, HOUSING COMMITTEE CO-CHAIR, 2018 – 2020

# American Bar Association Standing Committee For Legal Aid And Indigent Defense

WORKING GROUP CHAIR, 2020-2021

COMMITTEE MEMBER, 2021 - PRESENT

Chaired working group to revise the Standards for the Provision of Civil Legal Aid, which guide legal aid organizations' work.

### COUNCIL OF AGENCY EXECUTIVES, UNITED WAY OF GREATER CLEVELAND PRESIDENT, 2017 - 2021

Created opportunities and programming that allowed nonprofit executives to support each other. Elected by my peers.

# SAY YES TO EDUCATION - CLEVELAND LEGAL SERVICES TASK FORCE

**CO-CHAIR**, 2019 - PRESENT Lead collaborative group to design program to provide legal assistance to all Say Yes families to remove barriers to education.

# UNITED WAY OF GREATER CLEVELAND

BOARD MEMBER, 2017 – PRESENT

**LEAD SAFE CLEVELAND COALITION** STEERING COMMITTEE MEMBER, 2019 - PRESENT

# ALLIANCE OF OHIO LEGAL AIDS

PRESIDENT, 2021 - PRESENT VICE PRESIDENT, 2018 - 2020

# **CLEVELAND METROPOLITAN BAR ASSOCIATION**

BOARD MEMBER, 2008 - 2013, 2016 - 2021

## CLEVELAND-MARSHALL COLLEGE OF LAW

BOARD OF VISITORS MEMBER, 2009 - PRESENT

# **CLEVELAND LEADERSHIP CENTER**

- LEADERSHIP CLEVELAND CLASS OF 2011 - LC SELECTION COMMITTEE 2012 - 2016

# CLEVELAND COMMUNITY POLICE COMMISSION SELECTION PANEL

**CO-CHAIR,** 2015 - 2020

## **CENTER FOR COMMUNITY SOLUTIONS**

BOARD MEMBER, 2006 - 2010

# LEGAL SERVICES CORPORATION

- HOUSING TASK FORCE, 2021 PRESENT
- JUSTICE GAP STUDY ADVISORY GROUP, 2016 2017
- DATA PROJECT ADVISORY GROUP, 2013 2014
- PRO BONO TASK FORCE MEMBER, 2011 2012
- STATE JUSTICE COMMUNITY EVALUATION INSTRUMENT DESIGN TEAM, 2003

# **OHIO ACCESS TO JUSTICE FOUNDATION**

BOARD MEMBER, EX OFFICIO, 2011 - 2014

# NATIONAL LEGAL AID AND DEFENDER ASSOCIATION

- BOARD, EXECUTIVE COMMITTEE MEMBER, 2001 2003
- CIVIL POLICY GROUP, EXECUTIVE COMMITTEE MEMBER, 1998 2003
- Conference Committee Member, 1998 2003

# **PROJECT FOR THE FUTURE OF EQUAL JUSTICE**

Advisory Committee Member, 1998 - 2000

## WOMANKIND, BOARD PRESIDENT

Domestic Violence Agency, Machias, Maine 1992 - 1993

# AWARDS AND MEMBERSHIPS

**THE CLEVELAND 500 –** INFLUENCERS, DOERS, VISIONARIES, AND IDEA GENERATORS WHO HELP SHAPE THE CITY, CLEVELAND MAGAZINE, 2020, 2021

50 CLUB OF CLEVELAND, 2019 – PRESENT

IN COUNSEL WITH WOMEN, 2020 - PRESENT

WOMAN OF NOTE, CRAIN'S CLEVELAND, 2017

PRESIDENT'S AWARD, CLEVELAND METROPOLITAN BAR ASSOCIATION, 2017

IN-HOUSE COUNSEL AWARD, NON-PROFIT, CRAIN'S CLEVELAND, 2017

Adler Mission, Jewish Federation of Cleveland, 2019

CLEVELAND RAPE CRISIS CENTER SING OUT! CHORALE, 2008 – PRESENT

#### EDUCATION

**JURIS DOCTOR, INDIANA UNIVERSITY SCHOOL OF LAW** BLOOMINGTON, MAY 1990; Magna cum laude; Order of the Coif

#### BACHELOR OF ARTS, UNIVERSITY OF NOTRE DAME

SOUTH BEND, IN, MAY 1987; Major: History; Cum laude

#### **PUBLICATIONS**

Cotter, Colleen. "Planning Your Own Transition into the Role of Executive Director." *MIE* Journal. Fall 2018.

Cotter, Colleen. "What Good is Data or Using Data for Good." MIE Journal. Spring 2015.

Cotter, Colleen. "An Outcome Measurement System: Beyond Reporting to Funders." *MIE* Journal. Fall 2012.

Cotter, Colleen, et al. "Creating the Legal Services Organizations our Clients Deserve: Salaries and Beyond." *Clearinghouse Review Journal of Poverty and Law*. Nov-Dec 2011.

Cotter, Colleen, et al. "Medical-Legal Partnership: Evolution or Revolution?" *Clearinghouse Review Journal of Poverty and Law.* July–Aug 2011.

Cotter, Colleen and Stephanie Jackson. "Attracting and Keeping Staff with Competitive Salaries and Benefits." *MIE Journal.* Fall 2010.

Cotter, Colleen and Catherine Carr. "Building our Future: Leadership and Professional Development." *MIE Journal.* Fall 2009.

Cotter, Colleen. "Justice and Healthy Communities." Vital Speeches of the Day. April 2007.

Cotter, Colleen, John Midgely and Klaus Sitte. "Transitioning Into the Executive Director Role." *MIE Journal.* Fall 2006.

Cotter, Colleen. "The Post-Merger Challenge: So We're Bigger, Now What?" *MIE Journal.* Summer 2004.

Cotter, Colleen and Julia Gordon. "Getting Your Money's Worth from Your Case Management System." *MIE Journal.* Fall 2004.

Cotter, Colleen and Julia Gordon. "Selecting and Implementing a Computerized Case Management System: A Guide for Managers."

> Licensed to practice law in Ohio and Indiana Inactive license to practice law in Maine

June 12th 2020	catalioga county citizens ravisory counter on Equity	
Nov. 2nd 2019	Cuyahoga County Citizens' Advisory Council on Equity	Alaina Foster
Nov. 8th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Brianna Witt
Oct. 10th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Anne Laux
Oct. 12th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Layisha Bailey
Feb. 27th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Councilman Jones
Feb. 4th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Sonia Emerson
July 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Marsha Mockabee
July 21st 2020	Cuyahoga County Citizens' Advisory Council on Equity	Melaak Rashid
July 29th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Janterria Matthews
July 8th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Nichole Laird
June 12th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Eddie Taylor
June 12th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Randall McShepard
June 14th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Victor Ruiz
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Cordell Stokes
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Joshua Caruso
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Kenneth Chalker
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Stephen Caviness
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Habeebah Rasheed Grimes
June 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	India Lee
June 16th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Heidi Gullett
June 17th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Danielle Sydnor
June 18th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Sheila Wright
June 18th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Margaret Stanard
June 18th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Norreen Owen Thomas
June 18th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Michael Cheselka
June 18th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Anthony Luke
June 21st 2020	Cuyahoga County Citizens' Advisory Council on Equity	Perry Zohos
June 22nd 2020	Cuyahoga County Citizens' Advisory Council on Equity	Nicholas Santilli
June 22nd 2020	Consideration of the second seco	Islan Dashal.

June 23rd 2020	Cuyahoga County Citizens' Advisory Council on Equity	Ariana Johnson
June 25th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Dr. Terrence Robinson
June 30th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Frances Mills
Nov. 30th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Elizabeth (Liz) Lazar
Oct. 19th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Nichole Laird
Oct. 1st 2019	Cuyahoga County Citizens' Advisory Council on Equity	Sharonda Whatley
Oct. 28th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Mary Ann Bradfield
Oct. 29th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Wendall Garth
Sept. 12th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Thomas McMillan
Sept. 25th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Ariana Johnson
Sept. 27th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Doreen Dunn-Berts
Sept. 27th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Rachel Balanson
Sept. 29th 2019	Cuyahoga County Citizens' Advisory Council on Equity	Tiffany Tyson
Sept. 15th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Melaak Rashid
Oct. 27th 2020	Cuyahoga County Citizens' Advisory Council on Equity	Evan Bunch
Jan. 6th 2021	Cuyahoga County Citizens' Advisory Council on Equity	Melaak Rashid
May 14th 2021	Cuyahoga County Citizens' Advisory Council on Equity	Glen Shumate
Oct. 12th 2021	Cuyahoga County Citizens' Advisory Council on Equity	Annette Blackwell
Dec. 10th 2021	Cuyahoga County Citizens' Advisory Council on Equity	Kayla Griffin
April 18th 2022	Cuyahoga County Citizens' Advisory Council on Equity	Donald Jolly II
April 29th 2022	Cuyahoga County Citizens' Advisory Council on Equity	Alexis Crosby
June 8th 2022	Cuvahoga County Citizens' Advisory Council on Equity	Colleen Cotter

### **County Council of Cuyahoga County, Ohio**

### Resolution No. R2022-0182

Sponsored by: County Executive	A Resolution confirming the County			
Budish	Executive's appointment of Jonathan Stone to			
	serve on the AIDS Funding Collaborative			
	Advisory Committee for the term 7/1/2022 –			
	6/30/2025; and declaring the necessity that this			
	Resolution become immediately effective.			

WHEREAS, the goal of The AIDS Funding Collaborative (AFC) is to strengthen the community's response to HIV/AIDS as a public/private partnership providing coordination, leadership and funding in Greater Cleveland.; and

WHEREAS, members are defined as those organizations and individuals who have been invited or who petition for membership and are accepted by a majority (51%) affirmative vote of the AFC; and

WHEREAS, the AIDS Funding Collaborative Advisory Committee is a body of no less than10, nor more than 26members serving staggered terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council," and

WHEREAS, the County Executive has nominated Jonathan Stone to serve on the AIDS Funding Collaborative Advisory Committee for the term 7/1/2022 - 6/30/2025.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of the Jonathan Stone to serve on the AIDS Funding Collaborative Advisory Committee for the term 7/1/2022 - 6/30/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_, 20\_\_\_



Armond Budish Cuyahoga County Executive

June 9, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

#### Re: <u>AIDS Funding Collaborative Advisory Committee</u>

Dear President Jones,

The AIDS Funding Collaborative (AFC) is to strengthen the community's response to HIV/AIDS as a public/private partnership providing coordination, leadership, advocacy and funding in Greater Cleveland. The AFC was established in 1994 in response to a recommendation by the local Citizens' Committee on HIV/AIDS to develop a "method of allocating and distributing community-based funding from local government, health departments, and the private sector." Since that time, the AFC has leveraged and invested nearly \$13 million to support HIV/AIDS-related services, capacity building activities and prevention efforts in Greater Cleveland. I am pleased to nominate the following individual for appointment to the AIDS Funding Collaborative (AFC):

#### New Appointment

- Jonathan Stone, 3-year term, 7/1/2022 6/30/2025
  - Community-at-Large will serve as a community representative for Cuyahoga County
  - Filling a vacancy
  - o Currently resides in Cleveland (Cuyahoga County)
  - Currently serves on the following board(s)/commission(s): None

The AFC's governing body is comprised of representatives appointed by the AFC's funding partners, along with community-at-large members, and representatives of designated community organizations that do not provide funding but have expertise regarding HIV/AIDS and/or funding of HIV/AIDS programs and services. All representatives have an equal vote in the AFC's decision-making. Current funding partners are: The Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County, The City of Cleveland, The Cleveland Foundation, Cuyahoga County, The George Gund Foundation, and Mt. Sinai Health Care Foundation. The AIDS Clinical Trials Unit/Center for AIDS Research Clinical Core at Case Western Reserve University and the Ryan White Part A Program at the Cuyahoga County Board of Health participate in the AFC as designated organizations.

I have attached the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There is one candidate on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Jeane' Holley in my office at 216-698-2544.

Sincerely Armond Budish

Cuyahoga County Executive

#### COMMUNICATIONS AND MARKETING EXPERIENCE

#### **Downtown Cleveland Alliance, Cleveland Ohio**

#### Marketing and Communications Manager

- Manage newsletters: build, edit and distribute content to stakeholders, public officials and real estate developers
- Identify, manage and coordinate stories produced in local publications; Produce monthly business development videos

2017 - Present

2015 - 2017

- Plan, create and implement content that supports Downtown Cleveland property owners and real estate developers
- Coordinate media stories, create talking points for interviews with local media outlets
- Plan, manage, design content for Downtown Cleveland's annual reports and market updates
- Plan and organize monthly meetings with Downtown Cleveland's marketing professionals
- Support events such as the MetroHealth Cleveland Juneteenth Freedom Fest, Winterfest Tree Lighting Ceremony, Tall Ships Festival and 2019 MLB All Star Game
- Create native business development content placed in Crain's Cleveland Business, Crain's Detroit Business, Columbus Business First and Pittsburgh Times

#### Cuyahoga Metropolitan Housing Authority, Cleveland, Ohio

#### **Marketing and Communications Coordinator**

- Managed multiple social media platforms, including Facebook, Twitter, Instagram and YouTube
- Identified story angles, interviewed residents and wrote feature stories for social and media outlets
- Generated copy, photos and data for seven agency newsletters, advertisements and annual report
- Attended and photographed more than 50 events each year, documenting significant moments
- Planned and hosted events such as the annual Father's Day event, Landlord Forum and employee gala
- Created and maintained positive relationships with stakeholders and media contacts
- Managed purchasing process: researched vendors, gathered quotes and processed payments
- Created/designed marketing materials: promotional flyers and advertisements

#### PROGRAM MANAGEMENT EXPERIENCE

<ul> <li>Murtis Taylor Human Services, Cleveland, Ohio</li> <li>Adult Case Manager, Community Psychiatric Support Treatment <ul> <li>Provided community support and advocacy to adults diagnosed with a severe mental illness</li> <li>Assisted individuals in succeeding by identifying, accessing, and advocating for needed services</li> <li>Reduced the symptoms of psychiatric illnesses; improved coping skills and strategies</li> <li>Built resilience, improved quality of life and community integration for clients</li> </ul> </li> </ul>	2014-2015
<ul> <li>Leaps-N-Boundz, Los Angeles, California</li> <li>Social Skills Facilitator/Program Event Scheduler</li> <li>Facilitated social skills sessions for students with autism – age-appropriate, fun and interactive</li> <li>Planned program events; coordinated communication with partners, parents and staff</li> </ul>	2013-2014
<ul> <li>Open Doors Academy, Cleveland, Ohio</li> <li>Program Coordinator Euclid-Central <ul> <li>Managed programming at sites; create, plan and implement enrichment activities</li> <li>Liaised with parents, teachers, principals and staff; supervised, evaluated, and supported staff</li> <li>Collected data for reporting; recruited students, managed academic and social performance</li> </ul> </li> </ul>	2011-2013
EDUCATION	
Case Western Reserve University, Cleveland, Ohio, Bachelor of Arts; Major: English	2011
HONORS AND SKILLS	

- CMHA Employee Champion of the Year (2016)
- Alpha Phi Alpha Fraternity Incorporated Pi Chapter, Chapter President, Member
- Case Western Reserve University Office of Multicultural Affairs, Scholarship recipient (2008), Men's Wrestling Team
- Microsoft Office: Excel, Word, Publisher, PowerPoint
- Adobe InDesign and social media tools/techniques
- Academic Coursework: literature and writing

#### Page 836 of 899

Photography- still and video

Jonathan Stone			
AIDS Funding Collaborative Advisory Committee			
May 3rd 2022			



# Memo

TO:Sabrina RobertsFROM:Julie PattersonDATE:October 10, 2021RE:Nomination to be Cuyahoga County community representative to the AFC:<br/>Jonathan Stone

I am following up on our recent meeting with Jonathan Stone, Marketing & Communications Manager, Downtown Cleveland Alliance.

As you are aware, the AIDS Funding Collaborative (AFC) is committed to racial equity in our work to strengthen the community's response to HIV/AIDS in Greater Cleveland. In our most recent survey of our decision-making body, the AFC Advisory Committee, we asked members to submit demographic information, so we could compare our demographic makeup to the populations who are most heavily impacted by HIV in our county.

We learned that our Advisory Committee is quite diverse, with members who are about 50% white, majority female, and majority over age 50. To continue to improve on our diverse representation, we hope to recruit and retain new members of the Advisory Committee who are Black and/or Brown, male, under age 50, and who represent communities impacted by HIV.

In our meeting with Mr. Stone, he expressed an enthusiastic interest in joining the Advisory Committee as a community representative for Cuyahoga County. He is in his 30's, and a Black father of two who lives in one of the most heavily impacted zip codes in Cuyahoga County: 44102. Mr. Stone grew up in Cleveland, attended University School and Case Western Reserve University, is a member of Alpha Phi Alpha fraternity, and now works for Downtown Cleveland Alliance. His background includes serving the underserved as a social worker at Murtis Taylor and a program coordinator at Open Doors Academy. He is focused on public service and making an impact in the community, and recently spearheaded the first-ever Juneteenth events in downtown Cleveland.

His enthusiasm, professional and lived experience, and commitment to serving the underserved, make him a wonderful candidate to fill your open position for community representative on the AFC Advisory Committee.

### **County Council of Cuyahoga County, Ohio**

### Resolution No. R2022-0184

Sponsored by: County Executive	A Resolution making an award on RQ9273 to				
<b>Budish/Department of Public</b>	Chagrin Valley Paving Incorporated in the				
Works	amount not-to-exceed \$524,707.50 for				
	reconstruction of Cuyahoga County Airport				
	South taxi lanes U and V; authorizing the				
	County Executive to execute Contract No.				
	2511 and all other documents consistent with				
	said award and this Resolution; and declaring				
	the necessity that this Resolution become				
	immediately effective.				

WHEREAS, the County Executive/Department of Public Works recommends making an award on RQ9273 to Chagrin Valley Paving Incorporated in the amount not-to-exceed \$524,707.50 for reconstruction of Cuyahoga County Airport South taxi lanes U and V; authorizing the County Executive to execute Contract No. 2511 and all other documents consistent with said award and this Resolution;

WHEREAS, the anticipated start-completion dates are \_\_\_\_\_ through the fall of 2022; and

WHEREAS, the project is funded 80% Ohio Department of Transportation Aviation Grant and 20% County General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby makes a reward on RQ9273 to Chagrin Valley Paving Incorporated in the amount not-to-exceed \$524,707.50 for reconstruction of Cuyahoga County Airport South taxi lanes U and V.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2511 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by duly adopted.	, seconded by	, the forego	oing Resolution was
Yeas:			
Nays:			
	County Council	l President	Date
	County Executi	ve	Date
	Clerk of Counc	il	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Public Works</u>, <u>Procurement & Contracting</u>

Journal \_\_\_\_\_, 20\_\_\_\_

Title: Department of Public Works Recommendation of Award for Cuyahoga County Airport Reconstruction of Taxilanes South U and V RQ9273 RFB

#### Scope of Work Summary

Department of Public Works is requesting approval of a contract with Chagrin Valley Paving, Incorporated for the anticipated cost of \$524,707.50.

Describe the exact services being provided. The anticipated start-completion dates are Reconstruct Taxilanes South- Taxilanes U and V at Cuyahoga County Airport will include pavement removal, clearing and grubbing, excavation and grading, pavement installation, storm drainage installation, NAVAID installation and electrical improvements. Dates are anticipated to be completed the fall of 2022.

#### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$524,707.50. The estimate for this project was \$514,400.00. This award includes the base bid for the project and 3 alternates added on. The 4<sup>th</sup> add on was not awarded.

#### **Bid Amount Breakdown:**

Base Bid –	\$374,375.50
Add on no.1 –	\$50,137.00
Add on no.2 –	\$48,454.50
Add on no.3 –	\$51,740.50
Add on no.4 -	Not awarded
Total –	\$524,707.50

The RFB was closed on 4/25/2022. There is an DBE participation/goal of 8%. ODOT aviation grant money is included for this project (more details below)

There were 3 bids pulled from OPD, 1 bid submitted for review, 1 bid approved

"No bid sheets" were sent to planholders who elected to not submit a bid for these services. Department of Purchasing received (1) response from a vendor who indicated that they could not bid under the estimated amount.

Contractor and Project Information Chagrin Valley Paving, Inc. 17290 Munn Road Chagrin Falls, Ohio 44023 Council District (6) The estimator for the contractor/vendor is Krishna Vakada.

The address or location of the project is: 26300 Curtis Wright Parkway Cleveland, Ohio 44143 The project is located in Council District (7).

**Project Status and Planning** 

The project is new to the County.

Funding The project is funded 80% ODOT Aviation Grant and 20% County General Funds. Breakdown: \$419,766.00 ODOT \$104,941.50 County

The schedule of payments is by invoice.

#### For Federally funded projects include this paragraph in the resolution:

Pursuant to the County's home rule authority granted by Section 1.01 of the Cuyahoga County Charter, the County is hereby authorized to comply with the retainage policy implemented by the Ohio Department of Transportation in accordance with 49 CFR §26.29(b), whereby subrecipients of federal aid do not withhold retainage from prime contractors and prime contractors do not withhold retainage from subcontractors provide performance bonds.

Upload as "word" document in Infor

Infor/Lawson RQ#:	9273
Infor/Lawson PO # Code (if applicable):	RFB
Event #	2723
CM Contract#	2511

	Department	Clerk of the Board
Briefing Memo	meb	

Late Submittal Required:	Yes 🛛	✓ No
Why is the contract being submitted late?		14
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes 🗆	✓ No	
-----------------------------------------------	-------	------	--

FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing					
				<b>Department initials</b>	Purchasing
Notice of Intent to Award (sent to all re	esponding v	vendors)		Meb	OK WB
Bid Specification Packet (includes Lege	al Notice to	o Bidders	)	Meb	OK WB
Final DEI Goal Setting Worksheet				Meb	OK WB
Diversity Documents - if required (good	l set)			n/a	N/A WB
Award Letter (sent to awarded vendor)				Meb	OK WB
Vendor's Confidential Financial Statem	nent – if RF	B reque	sted	No requested	N/A WB
Non-Collusion Affidavit				meb	OK WB
Public Works Bid Results				On the bid tab only	OK WB
Tabulation Sheet				Meb	OK WB
Prevailing Wage Public Improvement Agreement			Meb	OK WB	
Sales and Use Tax Construction Contract Exemption Form, if applicable			Meb	OK WB	
Worktype Worksheets, if applicable			Meb	OK WB	
SBE Worktype Worksheets, if applicable			n/a		
Drug Free Workplace, if applicable				Meb	OK WB
Project of Similar Complexity, if applic	able			Meb	
EEOC (Equal Employment Oppo applicable		Commissi	ion), <i>if</i>	Meb	OK WB
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)			Website link	OK WB	
Other, per Section 3 "Required Bid American, DBE certification docs	Documents	s" Escro	ow, Buy	Meb	OK WB
IG# 12-0807 exp 12/31/23		Meb	OK WB		
Debarment/Suspension Verified	Date:	5/23/22	2	Meb	OK WB
Auditor's Finding	Date:	5/23/22	2	Meb	OK WB
Vendor's Submission (Form of Propos	al)			Meb	OK WB
Independent Contractor (I.C.) Requiren	nent	Date:	5/23/22	Meb	OK WB
Contract Evaluation – if required				meb	OK WB

1 | Page

Revised 12/15/2021

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TAC/CTO Approval or IT Standards (attach and identify relevant	n/a	N/A WB
page #s), if required.		
Checklist Verification	meb	OK WB

Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law			
	Department initials		
Agreement/Contract and Exhibits	Meb		
Bid Guarantee & Contract Bond	Meb		
Matrix Law Screen shot	Meb		
COI	Meb		
Workers' Compensation Insurance	Meb		
Railroad Insurance – if required	n/a		

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW600135	70000	CAOPR0000901	\$524,707.50
			TOTAL	\$524,707.50

#### **Purchasing Use Only:**

Prior Resolutions:	N/A
CM#:	2511
Vendor Name:	Chagrin Valley Paving Inc.
ftp:	OK
Amount:	\$524,707.50
History/CE:	OK
EL:	OK
Procurement Notes:	OK TO PROCEED – Additive Bid #4 not included
Purchasing Buyer's	WB 5/26/2022
initials and date of	
approval	

2 | Page Revised 12/15/2021

### **CONTRACT EVALUATION FORM**

Contractor	Chagrin Vall	ley Paving			
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	20000195 C	M#582			
RQ#	47718				
Time Period of Original Contract	3/16/2020- n	o end date			
Background Statement		of Ridge Road fi ad Amendment 2		is to Denison in B	rooklyn
Service Description	Resurfacing	roadway			
Performance Indicators	businesses an		mptness with	cooperation with 1 Compliance Req	
Actual Performance versus performance indicators (include statistics):	Contractor is	working well w	ith local bus	inesses and reside	nts.
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)					
			Х		
	Meeting all e well.,	expectations and		h businesses and 1	
Justification of Rating				h businesses and r	
Justification of Rating Department Contact User Department	well., Mary Ellen E			h businesses and 1	

### **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution; authorizing a grant award to		
Budish/Department of	Cuyahoga Arts & Culture in the amount		
Development	not-to-exceed \$1,650,000.00 to provide		
	support to arts and culture mission-based		
	non-profit organizations in Cuyahoga		
	County, commencing upon contract		
	signature of all parties for a period of one		
	(1) year; authorizing the County Executive		
	to execute the Contract No. 2414 and all		
	other documents consistent with said award		
	and this Resolution; and declaring the		
	necessity that this Resolution become		
	immediately effective.		

### Resolution No. R2022-0186

WHEREAS, the County Executive/Department of Development recommends a grant award to Cuyahoga Arts & Culture in the amount not-to-exceed \$1,650,000.00, to provide support to arts and culture mission-based non-profit organizations in Cuyahoga County, commencing upon contract signature of all parties for a period of one (1) year; and

WHEREAS, the primary goal of the project is to provide support to arts and culture mission-based nonprofits based in Cuyahoga County in one of the following program areas: general operating, cultural heritage, project support; and

WHEREAS, it is expected that 95 Cuyahoga County based arts nonprofits will receive assistance; and

WHEREAS, this project is funded by 100% General Fund-American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a grant award to Cuyahoga Arts & Culture in the amount not-to-exceed \$1,650,000.00, to provide support to arts and culture mission-based non-profit organizations in

Cuyahoga County, commencing upon contract signature of all parties for a period of one (1) year.

**SECTION 2.** That the County Executive is authorized to execute Contact No. 2414 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by	, the foregoing R	esolution was duly
Yeas:			
Nays:			
	County C	ouncil President	Date
	County E	xecutive	Date
	Clerk of C	Council	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Journal\_\_\_\_\_,20\_\_\_\_

Department of Development - CM 2414 - Cuyahoga Arts & Culture - 2022-2023

#### Scope of Work Summary

Department of Development is requesting approval of a contract with Cuyahoga Arts and Culture for the anticipated cost of not to exceed \$1,650,000.00. The contract will be effective for a time period of 1 year upon execution of both parties.

The primary goal of the project is to provide support to arts and culture mission-based nonprofits based in Cuyahoga County in one of the following program areas: general operating, cultural heritage, project support. It is expected that 95 Cuyahoga County based arts nonprofits will receive assistance.

Procurement The procurement method for this project is RFP Exemption Requested.

Contractor and Project Information Cuyahoga Arts & Culture 1501 Euclid Avenue, Suite 407 Cleveland, OH 44115 Council District – 7

The project will have an impact in all Council Districts. The Executive Director of the contractor/vendor is Jill Paulsen.

Funding

The project is funded 100% by General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services.

The schedule of payment is a single payment upon execution of contract.

Upload as "word" document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	2414

	Department initials	<b>Clerk of the Board</b>
Briefing Memo	CF	
Late Submittal Required:	Yes 🗆	No X
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes 🗆	No X

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing					
			Department initials	Purchasing	
Justification Form			CF	OK Jgas 6/1/2022	
IG#			N/A – Govt Entity	OK Jgas 6/1/2022	
Annual Non-Competitive Bid	Date:		N/A	N/A	
Contract Statement - (only needed					
if not going to BOC or Council for					
approval)					
Debarment/Suspension Verified	Date:	5/26/2022	CF	OK Jgas 6/1/2022	
Auditor's Finding	Date:	4/18/2022	CF	OK Jgas 6/1/2022	
Vendor's Submission			CF	OK Jgas 6/1/2022	
Independent Contractor (I.C.) Requi	irement	Date:	N/A – Govt Entity	N/A	
Cover - Master contracts only			N/A	N/A	
Cuyahoga Arts and Culture					
13-4356382					
1501 Euclid Ave, Suite 407,					
Cleveland, OH 44115					
Jill Paulsen					
216.515.8303					
Contract Evaluation – <i>if required</i>			N/A	N/A	
TAC/CTO Approval or IT Standards (attach and identify			N/A	N/A	
relevant page #s), if required.					
Checklist Verification			CF OK Jgas 6/		

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

> 1 | Page Revised 9/17/2021

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OTHER THAN FULL AND OPEN COMPETITION				
RFP Exemptions (Contract)				
Reviewed by Law				
Department initials				
Agreement/Contract and Exhibits	CF attached OK Jgas 6/1/2022			
Matrix Law Screen shot	CF attached OK Jgas 6/1/2022			
COI	N/A - Waived			
Workers' Compensation Insurance N/A - Waived				

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount	
Upon Execution of all parties (est 8/1/2022)-12/31/2022	FS100500	55130	FS-21-ARP-LFRF	\$1,650,000.00	
1/1/2023- a period of one year	FS100500 55130		FS-21-ARP-LFRF	\$0.00	
			TOTAL	\$1,650,000.00	

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>					
Prior Amendment Amounts (list separately)					
Pending Amendment		\$			
<b>Total Amendments</b>		S			
Total Contact Amount		\$			

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### **Purchasing Use Only:**

Prior Resolutions:	N/A
CM#:	2414
Vendor Name:	Cuyahoga Arts & Culture
ftp:	Upon Execution of all parties – a period of one year
Amount:	NTE
History/CE:	NTE \$1,650,000.00
EL:	OK
Procurement Notes:	Department of Development is requesting approval of a contract with Cuyahoga Arts and Culture for the anticipated cost of not to exceed \$1,650,000.00. The contract will be effective for a time period of 1 year upon execution of both parties. The procurement method for this project is RFP Exemption Requested.
Purchasing Buyer approval:	OK Jgas 6/1/2022

3 | Page Revised 9/17/2021

### **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution authorizing a grant award to		
Budish/Department of	Arts Cleveland dba Assembly for the Arts		
Development	in the amount not-to-exceed \$1,650,000.00		
	to provide support to artists and creative		
	businesses based in Cuyahoga County;		
	commencing upon contract signature of all		
	parties for a period of one (1) year;		
	authorizing the County Executive to		
	execute Contract No. 2479 and all other		
	documents consistent with said award and		
	this Resolution; and declaring the necessity		
	that this Resolution become immediately		
	effective.		

### Resolution No. R2022-0187

WHEREAS, the County Executive/Department of Development recommends a grant award to Arts Cleveland dba Assembly for the Arts in the amount not-to-exceed \$1,650,000.00, to provide support to artists and creative businesses based in Cuyahoga County, commencing upon contract signature of all parties for a period of one (1) year; and

WHEREAS, the primary goal of the project is to provide support to artists and creative businesses based in Cuyahoga County; and

WHEREAS, it is expected that 40 Cuyahoga County based arts businesses and 500 creative individuals will receive assistance; and

WHEREAS, this project is funded by 100% General Fund-American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a grant award to Arts Cleveland dba Assembly for the Arts in the amount not-to-exceed \$1,650,000.00, to provide support to artists and creative businesses based in

Cuyahoga County, commencing upon contract signature of all parties for a period of one (1) year.

**SECTION 2.** That the County Executive is authorized to execute Contact No. 2479 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by adopted.	, seconded by, the for	egoing Resolution was duly
Yeas:		
Nays:		
	County Council Presid	lent Date
	County Executive	Date
	Clerk of Council	Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Community Development</u>

Legislation Amended in Committee: June 27, 2022

Journal\_\_\_\_\_,20\_\_\_\_

Department of Development - CM 2479 - Assembly for the Arts - 2022-2023

Scope of Work Summary

Department of Development is requesting approval of a contract with Arts Cleveland/dba Assembly for the Arts for the anticipated cost of not to exceed \$1,650,000.00. The contract will be effective for a time period of 1 year upon execution of both parties.

The primary goal of the project is to provide support to artists and creative businesses based in Cuyahoga County in one of the following program areas: general operating, cultural heritage, project support. It is expected that 40 Cuyahoga County based arts businesses and 500 creative individuals will receive assistance.

Procurement The procurement method for this project is RFP Exemption Requested.

Contractor and Project Information Assembly for the Arts 1900 Superior Avenue, Suite 130 Cleveland, OH 44114 Council District – 7 The project will have an impact in all Council Districts. The President and CEO of the contractor/vendor is Jeremy V. Johnson

Funding

The project is funded 100% by General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services.

The schedule of payment is a single payment upon execution of contract.

Upload as "word" document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	2479

	Department initials	<b>Clerk of the Board</b>
Briefing Memo	CF	
Late Submittal Required:	Yes 🗖	No X
Why is the contract being submitted late?		· · · · · · · · · · · · · · · · · · ·
What is being done to prevent this from reoccurring?		

	1		
TAC or CTO Required or authorized IT Standard	Yes	No	X

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing					
			<b>Department initials</b>	Purchasing	
Justification Form			CF	OK Jgas 6/1/2022	
IG# 20-0264-REG 31D	EC2024		CF	OK Jgas 6/1/2022	
Annual Non-Competitive Bid Contract Statement - (only needed if <b>not</b> going to BOC or Council for approval)	Date:		N/A	N/A	
Debarment/Suspension Verified	Date:	5/26/2022	CF	OK Jgas 6/1/2022	
Auditor's Finding	Date:	5/5/2022 5/31/2022	CF	OK Jgas 6/1/2022	
Vendor's Submission			CF	OK Jgas 6/1/2022	
Independent Contractor (I.C.) Requ	irement	Date: 4/18/2022	CF	OK Jgas 6/1/2022	
Cover - Master contracts only Arts Cleveland, dba Assembly for t 34-1936190 1900 Superior Ave, Ste 130, Cleveland, OH 44114 Jeremy V. Johnson 216.575.0331	he Arts		N/A		
Contract Evaluation – <i>if required</i>			N/A	N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A	
Checklist Verification			CF	OK Jgas 6/1/2022	

Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract)

> 1 | Page Revised 9/17/2021

Upload as "word" document in Infor		
Reviewed by Law		
	Department initials	
Agreement/Contract and Exhibits	CF ATTACHED JGAS	
Matrix Law Screen shot	CF ATTACHED JGAS	
COI	N/A – Waived	
Workers' Compensation Insurance	N/A – Waived	

#### **Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Execution of all parties (est 8/1/2022) – 12/31/2022	FS100500	55130	FS-21-ARP-LFRF	\$1,650,000.00
1/1/2023 – a period of one year	FS100500	55130	FS-21-ARP-LFRF	\$0.00
			TOTAL	\$1,650,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount					
Prior Amendment Amounts (list separately)					
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

2 | Page Revised 9/17/2021

Upload as "word" document in Infor

### **Purchasing Use Only:**

Prior Resolutions:	N/A
CM#:	2479
Vendor Name:	Assembly for the Arts
ftp:	Upon Execution of all parties – a period of one year
Amount:	NTE \$1,650,000.00
History/CE:	N/A
EL:	OK
Procurement Notes:	Department of Development is requesting approval of a contract with Arts Cleveland/dba Assembly for the Arts for the anticipated cost of not to exceed \$1,650,000.00. The contract will be effective for a time period of 1 year upon execution of both parties. The procurement method for this project is RFP Exemption Requested.
Purchasing Buyer approval:	OK Jgas 6/1/2022

3 | Page Revised 9/17/2021

Page 860 of 899

### **County Council of Cuyahoga County, Ohio**

### Resolution No. R2022-0189

Sponsored by: County Executive	A Resolution authorizing a revenue		
Budish on behalf of Cuyahoga	generating agreement with City of		
County Public Defender	Cleveland/Cleveland Municipal Court in the		
Commission	amount not-to-exceed \$2,349,218.00 for legal		
	services for indigent persons for the period		
	1/1/2022 - 12/31/2022; authorizing the County		
	Executive to execute Agreement No. 2523 and		
	all other documents consistent with this		
	Resolution; and declaring the necessity that		
	this Resolution become immediately effective.		

WHEREAS, the County Executive on behalf of Cuyahoga County Public Defender Commission has recommended a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,349,218.00 for legal services for indigent persons for the period 1/1/2022 - 12/31/2022; and

WHEREAS, the primary goal of this project is to provide legal representation for indigent people in Cleveland Municipal Court; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,349,218.00 for legal services for indigent persons for the period 1/1/2022 - 12/31/2022.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

#### Page 861 of 899

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

**County Council President** 

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 21, 2022 Committee(s) Assigned: <u>Public Safety & Justice Affairs</u>

Journal \_\_\_\_\_\_, 20

### **County Council of Cuyahoga County, Ohio**

Sponsored by: County Executive	A Resolution confirming the County	
Budish	Executive's reappointment of Jennifer	
	Croessmann to serve on the Child Abuse	
Co-sponsored by: Councilmember	er and Child Neglect Regional Prevention	
Miller	Council of the Ohio Children's Trust Fund	
	representing the Great Lakes Region for the	
	term $9/28/2022 - 9/27/2024$ ; and declaring	
	the necessity that this Resolution become	
	immediately effective.	

### Resolution No. R2022-0144

WHEREAS, pursuant to Ohio Revised Code Section 3109.172, a board of county commissioners within a region may appoint up to two representatives to the Great Lakes Regional Prevention Council of the Ohio Children's Trust Fund to represent the county on overseeing its work; and

WHEREAS, pursuant to Ohio Administrative Code 5101:5-1, the Regional Prevention Council is charged with establishing standing workgroups; developing and completing needs assessments; and developing, approving and implementing a regional child abuse and child neglect prevention plan based on the Ohio Children's Trust Fund criteria, collecting data on the implementation of the plan and submitting a progress report and an annual report to the Ohio Children's Trust Fund; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated Jennifer Croessmann for reappointment to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 9/28/2022 - 9/27/2024; and

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Jennifer Croessmann to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for the term 9/28/2022 - 9/27/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	, seconded by	, the foregoing Resolution was
duly adopted.		

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 7. 2022 Committee(s) Assigned: <u>Human Resources</u>, Appointments & Equity

Journal\_\_\_\_\_\_,20



Armond Budish Cuyahoga County Executive

May 25, 2022

Pernel Jones, Jr., President Cuyahoga County Council 2079 E. Ninth Street, 8<sup>th</sup> Floor Cleveland, OH 44115

## Re: Ohio Children's Trust Fund-Great Lakes Regional Prevention Council (OCTF-GL)

**Dear President Jones:** 

The Ohio Children's Trust Fund (OCTF) was created in 1984 with the mission of preventing child abuse and neglect by investing in strong communities, healthy families, and safe children. As Ohio's sole public funding source dedicated to child abuse and neglect prevention, the OCTF funds regional prevention councils throughout the state, which in turn funds community-based primary and secondary prevention strategies at the local level.

Pursuant to Ohio Revised Code 3109.172, I submit the following nomination for reappointment to the Ohio Children's Trust Fund-Great Lakes Regional Prevention Council (OCTF-GL):

- Jennifer Croessmann, 2-year term, 09/28/2022 09/27/2024
  - Resides in Cleveland (Cuyahoga County)
  - Does not currently serve on any government, private, or non-profit boards or commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. The nominee's resume is attached for you to review. There are four candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

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Sincevely

Armond Budish Cuyahoga County Executive

# Jennifer Croessmann

### Education

Case Western Reserve University – Cleveland, Ohio 2012-2015 Master of Science in Social Administration

Baldwin-Wallace College – Berea, Ohio 1993-1995 Bachelor of Science in psychology/ minor sociology

Bowling Green State University – Bowling Green, Ohio Attended 1990-1992 undergraduate majoring in psychology/ minor sociology

#### **Career Experience**

#### Cuyahoga County Cleveland, Ohio 1/15/97-present

- 4/13/16 present <u>Social Program Administrator to the Office of the Director Cuyahoga County</u> <u>Department of Health and Human Services</u> Coordinates, leads, and participates in a variety of projects to support 2300 HHS staff in improving service delivery to the most vulnerable County residents. Drafts policy and procedures. Member of the senior leadership team. Facilitates groups in project development, innovation, and activities designed for employee skill-building and practice improvement. Collaborates with internal and external stakeholders to evaluate and impact practice. Attends meetings and leads correspondence on behalf of the Director.
- 1/6/14 4/12/16 Social Program Administrator to the Director of Children and Family Services responsible for project development and management, facilitator for work groups and focus groups; prepares Director for meetings and events; works with communications deputy director to prepare presentations, procedures, policy, and messaging; attends and facilitates meetings in the absence of the Director; oversees clerical work; member of the senior leadership team.
- 1/29/01 1/5/14 Facilitator for Team Decision Making (TDM) meetings involving critical decisions related to child safety, placement, well-being and permanency planning utilizing the six stage TDM model. Facilitates Semi-Annual Administrative Reviews for children in out-of-home care or court-ordered protective supervision; participates in permanency round tables and special reviews for youth in residential treatment and Permanent Planned Living Arrangement custody status; responsible for data collection, upholds agency policies and the Ohio Revised Code/ Ohio Administrative Code, prepares meeting reports while managing team dynamics, conflict and facilitating the TDM/ review process.
- 1/15/97-1/29/01 Direct Services Child Protection Specialist performs case management duties for children and families throughout Cuyahoga County with CCDCFS involvement; investigates child abuse, neglect and dependency; assesses child safety, risk, strengths, needs, well-being and permanency options; develops case plans with families; links families to supports; engages families and community partners in strength-based solution-focused interventions; consults with the Prosecutor's Office; attends and testifies in court hearings; places children with resource families.

## **PROFESSIONAL LICENSURE**

Counselor, Social Worker and Marriage and Family Therapist Board, State of Ohio

Licensed Independent Social Worker

## **Activities and Honors**

- Received the Director's Award from the Cuyahoga County Division of Children and Family Services in 2000, 2005, 2007, 2009, and 2012 for outstanding service
- Co-facilitator Child Permanency Workshop Annie E. Casey Convening Phoenix AZ 2006
- Served in visitor panels, role plays, instructional video, and conferences in collaboration with the Annie E Casey Foundation and Casey Family Programs from 2001-2013
- Awarded the Child Welfare Fellowship by CCDCFS and Case Western Reserve University 2012
- Sibling workshop facilitator Building Bridges for Permanency Symposium September 2013
- Ohio Children's Trust Fund Great Lakes Region Council Member 2016 2020
- Workshop Facilitator federal LBGTQ+ Grant Project numerous local, state, and national conferences 2019
   – 2021







Rainbow Injury Prevention Center 10524 Euclid Avenue, WLK 3024 Cleveland, OH 44106-6039 216-983-1110 Phone 216-983-1180 Fax

Jeane' Holley Deputy Director, Department of Regional Collaboration Diversity & Inclusion Officer Office of Cuyahoga County Executive Armond Budish 2079 East Ninth Street Cleveland, Ohio 44115

Dear Ms. Holley:

Thank you for your request of Ms. Jennifer Croessmann's attendance of the Ohio Children's Trust Fund Great Lakes Regional Prevention Council meetings.

Ms. Croessmann served on the Great Lakes Prevention Council from September 28, 2016 through May 25, 2018 and a second term from September 28, 2018 through September 27, 2020.

According to our records, The Great Lakes Prevention Council held meetings on the following days listed below. Ms. Croessmann's attendance is indicated by marking "present" next to the meeting date. A marking of "absent," indicates Ms. Croessmann was not in attendance. The meeting dates are as follows:

Nov 9, 2016-Present/ Jan 27, 2017-Absent/ Feb 22, 2017-Present/ March 2, 2017-Absent/ May 24, 2017-Absent/ June 16, 2017-Present/ Aug 23, 2017-Absent/ Nov 16, 2017-Present/ Jan 25, 2018-Present/ Feb 22, 2018-Present/ May 17, 2018-Present/ June 7, 2018-Present/ Aug 23, 2018-Absent/ Oct 11, 2018-Present/ Nov 15, 2018-Present/ Jan 24, 2019-Present/ April 4, 2019-Present/ April 25, 2019-Present/ July 25, 2019-Present/ Oct 24, 2019-Present/ Nov 22, 2019-Present/ Jan 23, 2020-Present/ April 21, 2020-Present.

Please let me know if you have any additional questions.

Thank you,

#### Stephanie Pennza

Coordinator, Community Outreach Ohio Children's Trust Fund Great Lakes Regional Prevention Coordinator UH Rainbow Injury Prevention Center University Hospitals Rainbow Babies & Children's Hospital 10524 Euclid Ave, WLK 3024, Cleveland, OH 44106-6039 PH: 216-983-1147 | F: 216-983-1180 Stephanie.Pennza@UHhospitals.org

Nov. 5th 2018	Childrens Trust Fund Advisory Board	Maureen Draye
Oct. 14th 2019	Childrens Trust Fund Advisory Board	Sharone Thomas
Sept. 15th 2020	Sept. 15th 2020 Childrens Trust Fund Advisory Board	Melaak Rashid
Nov. 29th 2021	Childrens Trust Fund Advisory Board	Jennifer Croessmann

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2022-0146

Sponsored by: County Executive	A Resolution making awards on RQ8603 to			
<b>Budish/Department of Public</b>	various engineering firms in the total amount			
Works/ Division of County	not-to-exceed \$1,350,000.00 for general			
Engineer	engineering services, commencing upon			
	contract signature of all parties for a period of			
	three (3) years; authorizing the County			
	Executive to execute Contract Nos. 2470,			
	2471 & 2472 and all other documents			
	consistent with said awards and this			
	Resolution; and declaring the necessity that			
	this Resolution become immediately effective.			

WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended awards on RQ8603 to various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years as follows:

- a) Contract No. 2471 with Aecom Services of Ohio, Inc. in the amount not-to-exceed \$450,00.00.
- b) Contract No. 2470 with Euthenics, Inc. in the amount not-to-exceed \$450,000.00.
- c) Contract No. 2472 with HNTB Ohio, Inc. in the amount not-to-exceed \$450,000.00.

WHEREAS, the primary goal of this project is to perform general engineering services for roadway and bridge projects; and

WHEREAS, the project is funded by 100% Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ8603 with various engineering firms in the total amount not-to-exceed

# Page 870 of 899

\$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years as follows:

- a) Contract No. 2471 with Aecom Services of Ohio, Inc. in the amount not-to-exceed \$450,00.00.
- b) Contract No. 2470 with Euthenics, Inc. in the amount not-to-exceed \$450,000.00.
- c) Contract No. 2472 with HNTB Ohio, Inc. in the amount not-to-exceed \$450,000.00.

**SECTION 2.** That the County Executive is authorized to execute Contract Nos. 2470, 2471 & 2472 and all documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 7, 2022 Committee(s) Assigned: <u>Public Works, Procurement & Contracting</u>

Journal \_\_\_\_\_, 20\_\_\_\_

#### **AECOM Services of Ohio, Inc.**

Public Works, 2022, Submit & Award Contract with AECOM Services of Ohio, Inc. for General Engineering Services for Roadway and Bridge RFQ#8603, \$450,000

Scope of Work Summary:

Department of Public Works is requesting to submit and award the contract agreement with AECOM Services of Ohio, Inc. the General Engineering Services for Roadway and Bridge in the amount of \$450,000.

The anticipated start date is 06/15/2022 and the completion date is 06/14/2025.

The County has determined the primary goal of the need to engage AECOM Services of Ohio, Inc. to perform General Engineering Services for Roadway and Bridge.

Procurement

The procurement method for this project was RFQ 8603. The total value of the RFQ was for \$1,350,000 with up to \$450,000 set aside for each vendor.

The RFQ was closed on February 8, 2022

There were 12 proposals submitted for review, and three (3) proposals selected, one with AECOM SERVICES OF OHIO, INC., one with EUTHENICS, INC., and one with HNTB OHIO, INC. The HNTB Ohio, INC. and Euthenics, Inc. agreements will be submitted separately.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

Contractor and Project Information AECOM Services of Ohio, Inc. 1300 East 9th Street, Suite 500 Cleveland, Ohio 44114 The Project Manager is Michael Woodring (216) 523-6610.

Project Status & Planning This project is new to the County.

Funding The project is funded by 100% County Road & Bridge fund. PW270205-73300 The schedule of payments is by invoice.

#### Euthenics, Inc.

Public Works, 2022, Submit & Award Contract with Euthenics, Inc. for General Engineering Services for Roadway and Bridge RFQ#8603, \$450,000

#### Scope of Work Summary:

Department of Public Works is requesting to submit and award the contract agreement with Euthenics, Inc. the General Engineering Services for Roadway and Bridge in the amount of \$450,000.

The anticipated start date is 06/15/2022 and the completion date is 06/14/2025.

The County has determined the primary goal of the need to engage Euthenics, Inc. to perform General Engineering Services for Roadway and Bridge.

#### Procurement

The procurement method for this project was RFQ 8603. The total value of the RFQ was for \$1,350,000 with up to \$450,000 set aside for each vendor.

#### The RFQ was closed on February 8, 2022

There were 12 proposals submitted for review, and three (3) proposals selected, one with AECOM SERVICES OF OHIO, INC., one with EUTHENICS, INC., and one with HNTB OHIO, INC. The AECOM Services of Ohio, Inc. and HNTB Ohio, INC. agreements will be submitted separately.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

Contractor and Project Information Euthenics, Inc. 8235 Mohawk Drive Strongsville, Ohio 44136 The Project Manager is Alan Piatak (440) 260-1555.

Project Status & Planning This project is new to the County.

Funding The project is funded by 100% County Road & Bridge fund. PW270205-73300 The schedule of payments is by invoice.

#### HNTB Ohio, Inc.

Public Works, 2022, Submit & Award Contract with HNTB Ohio, INC. for General Engineering Services for Roadway and Bridge RFQ#8603, \$450,000

Scope of Work Summary:

Department of Public Works is requesting to submit and award the contract agreement with HNTB Ohio, INC. the General Engineering Services for Roadway and Bridge in the amount of \$450,000.

The anticipated start date is 06/15/2022 and the completion date is 06/14/2025.

The County has determined the primary goal of the need to engage HNTB Ohio, INC. to perform General Engineering Services for Roadway and Bridge.

Procurement

The procurement method for this project was RFQ 8603. The total value of the RFQ was for \$1,350,000 with up to \$450,000 set aside for each vendor.

The RFQ was closed on February 8, 2022

There were 12 proposals submitted for review, and three (3) proposals selected, one with AECOM SERVICES OF OHIO, INC., one with EUTHENICS, INC., and one with HNTB OHIO, INC. The AECOM Services of Ohio, Inc. and Euthenics, Inc. agreements will be submitted separately.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

Contractor and Project Information HNTB Ohio, INC. 1100 Superior Avenue, Suite 1701 Cleveland, Ohio 44114 The Project Manager is Matthew Wahl (216) 377-5842.

Project Status & Planning This project is new to the County.

Funding The project is funded by 100% County Road & Bridge fund. PW270205-73300 The schedule of payments is by invoice.

## Upload as "word" document in Infor

Infor/Lawson RQ#:	8603
Infor/Lawson PO# Code (if applicable):	
Event #	2332
CM Contract#	2471

	<b>Department</b> initials	Clerk of the Board
Briefing Memo	LW	
Late Submittal Required:	Yes 🗖	No 🗖
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		
what is being done to prevent this from reoccurring?		
		0

TAC or CTO Required or authorized IT Standard	Yes 🗖	No 🗖	
			¢,

	FULL A	ND OPI	EN COMI	PETITION			
		For	nal RFQ				
Reviewed by Purchasing							
				Department initials	Purchasing		
Notice of Intent to Award (sent to a	ll respondir	ng vendo	rs)	LW	OK		
Bid Specification Packet			LW	OK			
Evaluation Summary (names of eva	aluators to b	e include	ed)	LW	OK		
Final DEI Goal Setting Worksheet See Lenora Email			a Email	N/A	OK (waived)		
Diversity Documents - if required	(goal set)			LW	OK (in vendor submission)		
Award Letter (sent to awarded vene	lor)			LW	OK		
Vendor's Confidential Financial St	atement – <i>if</i>	RFQ req	uested	N/A	N/A		
Tabulation Sheet			LW	ОК			
Evaluation/Scoring Summary (includes evaluator names)			LW	OK (in above requirement)			
IG# 20-0215 12/31/24				LW	OK		
Debarment/Suspension Verified Date: 4/26/22			LW	OK			
Auditor's Finding Date: 4/26/22			LW	OK			
Vendor's Submission			LW	OK			
Independent Contractor (I.C.) Requirement Date: 3/25/22			LW	OK			
Cover - Master contracts only				N/A	OK		
Contract Evaluation – if required			LW				
TAC/CTO Approval or IT Standard	TAC/CTO Approval or IT Standards (attach and identify			N/A	N/A		
relevant page #s), if required.			-				
Checklist Verification				LW	OK		

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law				
	Department initials			
Agreement/Contract and Exhibits	LW			
Matrix Law Screen shot	LW			
COI	LW			
Workers' Compensation Insurance	LW			

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## Upload as "word" document in Infor

Accounting Units – per submission 5/6/2022
--------------------------------------------

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Effective Date - 12/31/22	PW270205	73300		\$300,000
1/1/23 - 12/31/23	PW270205	73300		\$150,000
1/1/24 - 12/31/24	PW270205	73300		\$0
1/1/25 – Three years from Effective Date	PW270205	73300		\$0
			TOTAL	\$450,000

# Accounting Units

Time Period	-Accounting Unit	Account Number	Sub Account	<del>Dollar</del> Amount
6/15/22-12/31/22	<del>PW270205</del>	73300		<del>\$300,000</del>
1/1/23 12/31/23	PW270205	73300		<del>\$100,000</del>
1/1/24 12/31/24	<del>PW270205</del>	73300		<del>\$0</del>
1/1/25 6/14/25	<del>PW270205</del>	73300		<del>\$0</del>
		-	-TOTAL	<del>\$450,000</del>

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	#20001528
Lawson RQ# (if applicable)	#47852
CM Contract#	#988

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$400,000		7/1/20 - 6/30/23	7/7/2020	R2020-0131
Prior Amendment Amounts (list separately)		\$0	7/1/20 - 6/30/23	10/26/20	BC2020-582
		\$300,955	7/1/20 - 6/30/23	6/21/21	BC2021-288
		\$			
Pending Amendment		\$			
Total Amendments	1	\$			
Total Contact Amount		\$700,955			

# **Purchasing Use Only:**

BC2021-288, BC2020-582, R2020-0131	
	BC2021-288, BC2020-582, R2020-0131

2 | P a g e

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CM#:	2471
Vendor Name:	AECOM Services of Ohio, Inc.
ftp:	Effective upon signature of all parties for 3 years
Amount:	\$450,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>5/6/2022: Department of Purchasing corrected line current expiration date to 12/31/2022; revised contract for effective of parties' signature-3 years 5/5/2022: This is one of the non-SBE set-aside awards; Effective date based upon what action? Effective date needs action listed in the contract.</li> <li>Expiration date in contract tab is too far in future – enter 7/31/2025 as date; Accounting units on checklist do not total \$450,000 – attach revised checklist with updated accounting. Line amount must be entered for 2022 funds and must match checklist accounting.</li> </ul>
Purchasing Buyer's initials and date of approval	OK, ssp 5/6/2022

3 | P a g e Revised 12/15/2021

## Upload as "word" document in Infor

Infor/Lawson RQ#:	8603	
Infor/Lawson PO# Code (if applicable):		
Event #	2332	
CM Contract#	2470	

	<b>Department initials</b>	Clerk of the Board
Briefing Memo	LW	
Late Submittal Required:	Yes 🗖	No 🗖
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		
TAC or CTO Required or authorized IT Standard	Yes 🗖	No 🗖

Yes 🛛

No 🗖

	FULL A		PEN COMP	ETITION	
	n		mal RFQ		
	R	leviewed	by Purcha	Department initials	Purchasing
Notice of Intent to Award (sent to a	ll respondi	ng vende	ors)	LW	OK
Bid Specification Packet		0		LW	OK
Evaluation Summary (names of eva	luators to l	be includ	led)	LW	OK
Final DEI Goal Setting Worksheet	S	see Leno	ra Email	N/A	N/A (waived)
Diversity Documents - if required	(goal set)			LW	OK (in vendor submission)
Award Letter (sent to awarded vend	lor)			LW	ОК
Vendor's Confidential Financial Sta	atement – i	f RFQ re	equested	N/A	N/A
Tabulation Sheet				LW	ОК
Evaluation/Scoring Summary (in	icludes ev	aluator	names)	LW	OK (in above requirement)
IG# 12-1248				LW	ОК
Debarment/Suspension Verified	Date:	4/26/2	.022	LW	ОК
Auditor's Finding	Date:	4/26/2	.022	LW	ОК
Vendor's Submission				LW	ОК
Independent Contractor (I.C.) Requirement Date: 3/22/2022			LW	ОК	
Cover - Master contracts only			N/A		
Contract Evaluation – if required			LW	ОК	
TAC/CTO Approval or IT Standards (attach and identify relevant			N/A	N/A	
page #s), if required.					
Checklist Verification				LW	ОК

Other documentation may be required depending upon your specific item Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Revi	ewed by Law	
	Department initials	
Agreement/Contract and Exhibits	LW	
Matrix Law Screen shot	LW	
COI	LW	
Workers' Compensation Insurance	LW	

1 | Page

## Upload as "word" document in Infor

## Accounting Units – per Revised submission 5/6/2022

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Effective Date – 12/31/22	PW270205	73300		\$300,000
1/1/23 – 12/31/23	PW270205	73300		\$150,000
1/1/24 - 12/31/24	PW270205	73300		\$0
1/1/25 – Three years from Effective Date	PW270205	73300		\$0
			TOTAL	\$450,000

# Accounting Units

Time Period	-Accounting Unit	Account Number	Sub Account	<del>Dollar</del> Amount
6/15/22 12/31/22	<del>PW270205</del>	73300		<del>\$300,000</del>
1/1/23 12/31/23	PW270205	73300		<del>\$100,000</del>
1/1/24 12/31/24	<del>PW270205</del>	73300		<del>\$0</del>
<del>1/1/25 -6/14/25</del>	<del>PW270205</del>	73300		<del>\$0</del>
		-	-TOTAL	<del>\$450,000</del>

Contract History CE/AG# (if applicable)	CE 1600251-01	RFQ #36709	
Infor/Lawson PO# and PO Code (if applicable)			
Lawson RQ# (if applicable)			
CM Contract#			

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$400,000		11/21/2016 – 11/20/19	11/21/2016	BC2016-881
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
<b>Total Amendments</b>		\$			
Total Contact Amount		\$400,000			

**Purchasing Use Only:** 

2 | P a g e

Prior Resolutions	BC2016-881
СМ#:	2470
Vendor Name:	Euthenics, Inc.
ftp:	Effective upon signature of all parties for 3 years
Amount:	\$450,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>5/6/2022: revised contract uploaded 5/6/2022, 3 years upon signature all parties; Department of Purchasing corrected line current expiration date to 12/31/2022; 5/5/2022: This is the SBE set-aside award; Effective date based upon what action? Effective date needs action listed in the contract.</li> <li>Expiration date in contract tab is too far in future – enter 7/31/2025 as date; Accounting units on checklist do not total \$450,000 – attach revised checklist with updated accounting. Line amount must be entered for 2022 funds and must match checklist accounting</li> </ul>
Purchasing Buyer's	OK, ssp 5/6/2022
initials and date of	
approval	

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3 | Page Revised 12/15/2021

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Infor/Lawson RQ#:	8603
Infor/Lawson PO# Code (if applicable):	
Event #	2332
CM Contract#	2472

	Department initials	Clerk of the Board
Briefing Memo	LW	
Late Submittal Required:	Yes 🗖	No 🗖
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?	·	
TAC or CTO Required or authorized IT Standard	Yes 🗖	No 🗖

		AND OPEN COMP Formal RFQ Reviewed by Purchas	sing	
		× ¬	<b>Department</b> initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)		LW	OK	
Bid Specification Packet			LW	OK
Evaluation Summary (names of eva	luators to	be included)	LW	OK
Final DEI Goal Setting Worksheet		See Lenora Email	N/A	OK (waived)
Diversity Documents - if required	(goal set)		LW	OK (in vendor submission)
Award Letter (sent to awarded vendor)			LW	OK
Vendor's Confidential Financial Statement - if RFQ requested		N/A	N/A	
Tabulation Sheet				OK
Evaluation/Scoring Summary (includes evaluator names)		valuator names)	LW	OK (in above requirement)
IG# 21-0328			LW	ОК
Debarment/Suspension Verified	Date:	4/26/2022	LW	OK
Auditor's Finding	Date:	4/26/2022	LW	OK
Vendor's Submission	-		LW	OK
Independent Contractor (I.C.) Requ	irement	Date: 4/11/2022	LW	OK
Cover - Master contracts only		N/A	OK	
Contract Evaluation - if required			LW	
TAC/CTO Approval or IT Standards (attach and identify relevant		N/A	N/A	
page #s), if required.	•	-		
Checklist Verification			LW	OK

Other documentation may be required depending upon your specific item Glossary of Terms at: <u>https://intranet.cuyahoga.cc/policies-procedures/procurement-information</u>

Reviewed by Law			
	Department initials		
Agreement/Contract and Exhibits	LW		
Matrix Law Screen shot	LW		
COI	LW		
Workers' Compensation Insurance	LW		

1 | Page

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#### Accounting Units – 5/6/2022 re-submission

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Effective Date – 12/31/22	PW270205	73300		\$300,000
1/1/23 – 12/31/23	PW270205	73300		\$150,000
1/1/24 - 12/31/24	PW270205	73300		\$0
1/1/25 – Three years from Effective Date	PW270205	73300		\$0
			TOTAL	\$450,000

## Accounting Units

Time Period	-Accounting Unit	Account Number	Sub Account	<del>Dollar</del> Amount
<del>6/15/22 12/31/22</del>	<del>PW270205</del>	73300		<del>\$300,000</del>
<del>1/1/23 12/31/23</del>	<del>PW270205</del>	73300		<del>\$100,000</del>
1/1/24 12/31/24	<del>PW270205</del>	73300		<del>\$0</del>
<del>1/1/25 - 6/14/25</del>	<del>PW270205</del>	73300		<del>\$0</del>
			TOTAL	<del>\$450,000</del>

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	#4442
CM Contract#	#1301

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$450,000		5/19/21 - 5/18/24	6/8/2021	R2021-0137
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
<b>Total Amendments</b>		\$			
Total Contact Amount		\$450,000			

# **Purchasing Use Only:**

Prior Resolutions	R2021-0137	

2 | Page

CM#:	2472
Vendor Name:	HNTB Ohio, Inc.
ftp:	Effective upon signature of all parties for 3 years
Amount:	\$450,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<ul> <li>5/6/2022: Department of Purchasing corrected line current expiration date from 7/31/2025 to 12/31/2022; revised contract for effective of parties' signature-3 years</li> <li>5/5/2022: This is one of the non-SBE set-aside awards; Effective date based upon what action? Effective date needs action listed in the contract. Expiration date in contract tab is too far in future – enter 7/31/2025 as date; Accounting units on checklist do not total \$450,000 – attach revised checklist with updated accounting. Line amount must be entered for 2022 funds and must match checklist accounting.</li> </ul>
Purchasing Buyer's	OK, ssp 5/6/2022
initials and date of	
approval	

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# Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8603 EVENT: 2332	TYPE: RFQ	ESTIMATE: \$1,350,000.00
CONTRACT PERIOD: 3-YEARS	RFQ DUE DATE: February 8, 2022	NUMBER OF RESPONSES (issued/submitted): 93 /12
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2022 General Engineering Services	ç
DIVERSITY GOAL/SBE Set-Aside: SBE: Prime	DIVERSITY GOAL/MBE 10%	DIVERSITY GOAL/WBE 5%
DIVERSITY GOAL/Non-SBE Set-Aside: SBE: 15%	DIVERSITY GOAL/MBE: 10%	DIVERSITY GOAL/WBE: 5%

Award: (Y/N)	⊠Ycs □No	
Dept. Tech. Review		
Review:	(WM) CHAGRIN VALLEY ENGINEERING, LTD. SBE 15% (WF) Lawhon & Associatcs, Inc. SBE/WBE 3% (MAPA) Barr Engineering, Inc. Dba National Engineering & Architecture, Inc. SBE/MBE 10% (FW) CHARLES P. BRAMAN & CO., INC. SBE/WBE 1% (FW) Vavro Conservation Services, LLC WBE 1%	□Yes □SBE □MBE □WBE ⊠No
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)
Buyer Administrative Review:	Compliant: 🛛 Yes IG Registration Complete: 🖉 Yes IG Number: 20-0215 PH: 🖉 Yes Buyer: SSP	
Bidder's / Vendors Name and Address	AECOM Services of Ohio 1300 East 9 <sup>th</sup> Street Suite 500 Cleveland, OHIO 44114	
H		

Page 885 of 899

RQ8603

Bidder's / Vendors Name and Address	Buyer Administrative Review	Diversity Program Review:	čeview:	Dept. Tech. Review	Award:
		SBE / MBE / WBE			(1111)
		Total %	SBE: <u>15 %</u> MBE: <u>10%</u> WBE: <u>5 %</u>		
		SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No		
		SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 4/28/22 LL 4/29/22		
1111 Superior E. Suite 1300 Cleveland, Ohio 44114	IG Registration Complete: 🛛 Yes IG Number: 12-0526 PH: 🖉 Yes Buyer: SSP	Name(s): SBE/MBE/WBE Prime: (Y/N)	ENGINEERING, LTD. SBE 15% (MAPA) Pro Geotech, Inc. SBE MBE 10% (WF) Lawhon & Associates, Inc. SBE/WBE 5% ⊆ TYcs □SBE □MBE □WBE ⊠No		° Z
		1 Utat / v	<u>7. 6. 3 au mar. 4. au mar. 4. au</u>		

RQ8603

Award: (Y/N)	DNo DNo
Dept. Tech. Review	
n Review: BE Set Aside Award Award DNo No waiver requested. EN 4/28/22 LL 4/29/22	(MW) Euthenics, Inc. SBE 15% (MAPA) Pro Geotech, Inc. SBE MBE 10% (WF) Lawhon & Associates, Inc. SBE/WBE 5% ≅ □Yes □SBE □MBE □WBE ⊠No SBE: 15% MBE: 10% WBE: 5% SBE: 15% MBE: 10% WBE: 5% MBE: 10% WBE: 10% WBE:
Diversity Program Review: SBE/MBE/WBE SBE/MBE/WBE Comply: (Y/N) Award Award Comply: (Y/N) Award Award LU 4/29 Initials: LL 4/29	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) Total % Total % SBE/MBE/WBE Comply: (Y/N)
Buyer Administrative Review:	Compliant: 🖾 Yes IG Registration Complete: 🖾 Yes IG Number: 15-0190 PH: 🖾 Yes Buyer: SSP
Bidder's / Vendors Name and Address	Bramhall Engineering and Surveying Company 801 Moore Road Avon, Ohio 44011
	n

RQ8603

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review: SBE / MBE / WBE	čeview:	Dept. Tech. Review	Award: (Y/N)
			SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 4/28/22 LL 4/29/22		
4	Burgess & Niple 100 West Eric Street Painesville, Ohio 44077	Compliant: S Yes IG Registration Complete: S Yes IG Number: 12-0699 PH: S Yes Buyer: SSP	Subcontractor Name(s):	(WM) CHAGRIN VALLEY ENGINEERING, LTD. SBE 15% (WF) Lawhon & Associates, Inc. SBE/WBE 5% (MAPA) Barr Engineering, Inc. Dba National Engineering & Architecture, Inc. SBE/MBE 10%		DNo DNo
			SBE/MBE/WBE Prime: (Y/N)	□Ycs □SBE □MBE □WBE ⊠No		
			Total %	SBE: <u>15 %</u> MBE: <u>10 %</u> WBE: <u>5%</u>		
			SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No		
RQ8603	03		SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 4/28/22 LL 4/29/22		

3.       Gennst Technologies, Inc.       Complant: I Vest NBE. MBE. MBE. MBE. MBE. MBE. MBE. MBE. M		Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	čeview:	Dept. Tech. Review	Award:
Common Technologies, Inc.     Compliant: (Compliant: (Complete: (Complete: (Complete: (Complete: (Complete: (Complete: (Complete: COmplete: (Complete: COmplete:				SBE / MBE / WBE			(N1/1)
Compliant:     Xets     Subcontractor     Compliant:     Xets       Strift 100     REE 20%     (MAX) SBE     (MAX) SBE       Strift 110     (MAY) ASC Group, Inc. SBE WBE 5     (MAY) ASC Group, Inc. SBE WBE 5       Develand, Ohio 44114     (I) Number:     21-0034       PH:     Yets     Yets       Bayer:     21-0034     Inc. (YN)       Ph:     Yets     SBE/MBE/WBE       Bayer:     SSE     SBE/MBE Complex:       Inc.     Inc.     Inc.       Inc.     Inc.							
SBE/MBE/WBE Prime: (Y/N) Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE Comments and Initials:	Ś	Cosmos Technologies, Inc. 850 Euclid Avenue Suite 1100 Cleveland, Ohio 44114	Compliant: X Yes IG Registration Complete: X Yes IG Number: 21-0054 PH: X Yes	Subcontractor Namc(s):	Cosmos Technologies, Inc. (MAA) SBE MBE 20% (FW) ASC Group, Inc. SBE WBE 5 (MAPA) CTL Engineering, Inc. MBE 10%		DN0
3E/WBE : (Y/N) 3E/WBE at and			Buyer: SSP	SBE/MBE/WBE Prime: (Y/N)	⊠Yes ⊠SBE ⊠MBE □WBE □No		
3E/WBE : (Y/N) 3E/WBE ats and				Total %	SBE: 20 % MBE: 10% WBE: 5 %		
3E/WBE : (Y/N) 3E/WBE nts and					SBE Set Aside Award: SBE: <u>SBE Prime</u> <u>%</u> MBE: <u>10 %</u> WBE: <u>5 %</u>		
3E/WBE nts and				SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 4/29/22 Non-SBE Set Aside Award & SBE Set Aside Award □No		2
				3E/WBE nts and	No waiver requested. EN 4/28/22 LL 4/29/22		

Award: (Y/N)	□Yes □No				
Dept. Tech. Review					
Review:	(MAPA) DLZ Ohio, Inc. MBE 20% (MW) Euthenics, Inc. SBE 24% (WF) Lawhon & Associates, Inc. SBE/WBE 3% (MAPA) Pro Geotech, Inc. SBE MBE 3% (FW) CHARLES P. BRAMAN & CO., INC. SBE WBE 2%	⊠Yes □SBE ⊠MBE □WBE □No	SBE: <u>24 %</u> MBE: <u>23 %</u> WBE: <u>5 %</u>	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No	No waiver requested. EN 4/28/22 LL 4/29/22
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
Buyer Administrative Review:	Compliant: 🛛 Yes IG Registration Complete: 🖾 Yes IG Number: 12-1123 PH: 🖾 Yes	Buyer: SSP			
Bidder's / Vendors Name and Address	DLZ 4208 Prospect Avenue Cleveland, Ohio 44103				
	6.				

Щ	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review.	Review:	Dept. Tech. Review	Award:
			SBE / MBE / WBE			
Euthen 8235 N	Euthenics, Inc. 8235 Mohawk Drive	Compliant: 🛛 Yes	Subcontractor Name(s):			⊠Yes □No
Clevel	Cleveland, Ohio 44136	IG Registration Complete: 🛛 Yes		ENGINEERING, LTD. SBE 8% (MAPA) DLZ Ohio, Inc. MBE 10%		
		IG Number: 12-1248		(WF) Lawhon & Associates, Inc.		
		PH: 🖾 Yes		(MAPA) Bart Engineering, Inc. Dba		
		Buyer: SSP		SBE/MBE 10%		
			SBE/MBE/WBE Prime: (Y/N)	⊠Yes ⊠SBE □MBE □WBE □No		
			Total %	SBE: <u>28 %</u> MBE: <u>20 %</u> WBE: <u>5 %</u>		
				SBE Set Aside Award: SBE: <u>SBE Prime</u> <u>8%</u> MBE: <u>20%</u> WBE: <u>5%</u>		
			SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 4/29/22 Non-SBE Set Aside Award & SBE Set Aside Award □No		
			SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 4/29/22 LL 4/29/22		
				10-1-2-4-14-14-14-14-14-14-14-14-14-14-14-14-1		

SBE / MBE / WBE     SBE / MBE / WBE       Compliant: I Ves     Subcontractor     (WF) ASC Group, Inc. SBE/WBE 5%       IG Registration Complete: I ves     Name(s):     (MW) CHAGRIN VALLEY       IG Registration Complete: I ves     Name(s):     (MMPA) Bar Engineering, Inc. Dba       IG Number: 21-0328     National Engineering & Architecture, Inc.       PH: I Ves     National Engineering & Architecture, Inc.       Buyer: SSP     SBE/MBE 2%       Ph: I Ves     National Engineering & Architecture, Inc.       Buyer: SSP     SBE/MBE 2%       Total %     SBE/MBE 2%       Total %     SBE/MBE 2%       SBE/MBE 2%     MAPA) Pro Geotech, Inc. SBE/MBE 8%       Buyer: SSP     SBE/MBE 2%       Buyer: SSP     SBE/MBE 2%       SBE/MBE 2%     MAPA) Pro Geotech, Inc. SBE/MBE 8%       Comply: (Y/N)     ZNo       SBE/MBE/WBE     ZYes LL 4/29/22 Non-SBE Set Aside       Comply: (Y/N)     Award       Ono     DNo       SBE/MBE/WBE     No       SBE/MBE/WBE     No
Subcontractor Name(s): BBE/MBE/WBE Prime: (Y/N) Total % Total % SBE/MBE/WBE Comply: (Y/N)
SBE/MBE/WBE Prime: (Y/N) Total % SBE/MBE/WBE Comply: (Y/N) SBE/MBE/WBE
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Comments and LL 4/29/22 Initials:

Award: (Y/N)	□Yes □N₀					
Dept. Tech. Review						
Review:	(MW) Euthenics, Inc. SBE 15% (MAPA) Barr Enginecring, Inc. Dba National Enginecring & Architecture, Inc. SBE/MBE 10% (WF) Lawhon & Associates, Inc. SBE/WBE 5%		□Yes □SBE □MBE □WBE ⊠No	SBE: <u>15 %</u> MBE: <u>10 %</u> WBE: <u>5%</u>	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No	No waiver requested. EN 4/29/22 LL 4/29/22
Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
Buyer Administrative Review:	Compliant: 🛛 Yes IG Registration Complete: 🖾 No IG Number: Not Registered	PH: 🛛 Yes Buyer: SSP				
Bidder's / Vendors Name and Address	LJB Inc. 6480 Rockside Woods Boulevard South Suite 290 Independence, Ohio 44131					

	DIAME 2/ A CHAOLS LAURIC AND ZAMICS	buyer Auministrative Keview.	Diversity Program Review: SBE / MBE / WBE	(eview:	Dept. Tech. Keview	(Y/N)
10.	The Mamnik Smith Group, Inc. 20600 Chagrin Boulevard Suite 500 Shaker Heights, Ohio 44122	Compliant: X Yes IG Registration Complete: X Yes IG Number: 12-2740 PH: X Yes	Subcontractor Name(s):	(MW) Euthenics, Inc. SBE 15% (MAPA) Barr Engineering, Inc. Dba National Engineering & Architecture, Inc. SBE/MBE 10% (WF) KS Associaties, Inc. SBE/WBE 5%		DNo DNo
		Buyer: SSP	SBE/MBE/WBE Prime: (Y/N)	□Yes □SBE □MBE □WBE		
			Total %	SBE: <u>15 %</u> MBE: <u>10 %</u> WBE: <u>5 %</u>		
			SBE/MBE/WBE Comply: (Y/N)	⊠Yes LL 4/29/22 Non-SBE Set Aside Award ⊡No		
			SBE/MBE/WBE Comments and Initials:	No waiver requested. EN 4/29/22 LL 4/29/22		
11.	Mott MacDonald, LLC 18013 Cleveland Parkway Drive Suite 200 Cleveland, Ohio 44135	Compliant: 🛛 Yes IG Registration Complete: 🖉 Yes IG Number: 20-0316 PH: 🖾 Yes	Subcontractor Name(s):	(MAPA) Barr Engineering. Inc. Dba National Engineering & Architecture, Inc. SBE/MBE 10% (MW) CHAGRIN VALLEY ENGINEERING, LTD. SBE 10% (MW) Euthenics, Inc. SBE 5% (WF) Lawhon & Associates, Inc.		DYes

Page 894 of 899

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award:
			SBE / MBE / WBE			(N/X)
		Buyer: SSP				
			SBE/MBE/WBE $\Box Y_{es} \Box SBE \Box MBE \Box WBE$ Prime: (Y/N) $\boxtimes N_0$	MBE □WBE	2	
			Total % SBE: <u>15 %</u> MBF	SBE: <u>15 %</u> MBE: <u>10 %</u> WBE: <u>5 %</u>		
			SBE/MBE/WBE X Yes LL 4/29/2 Comply: (Y/N) Award	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No		
			SBE/MBE/WBE No waiver requested. EN 4/29/22 Comments and LL 4/29/22 Initials:	sted. EN 4/29/22		
12. T 12. T 1 1 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	TRC Engineers, Inc. 1382 West Ninth Street Suite 400 Cleveland, Ohio 44113 603	Compliant: 🛛 Yes IG Registration Complete: 🖉 Yes IG Number: 21-0010 PH: 🖾 Yes	Subcontractor (MAPA) CTL Engineering, Inc. I Name(s): 10% (MW) Euthenics, Inc. SBE 15% (WF) Lawhon & Associates, Inc. SBE/WBE 5%	(MAPA) CTL Engineering, Inc. MBE 10% (MW) Euthenics, Inc. SBE 15% (WF) Lawhon & Associates, Inc. SBE/WBE 5%		DNo

Award: (Y/N)				
Dept. Tech. Review		¢		
Review:	⊐Yes ⊐SBE ⊐MBE ⊐WBE ⊠No	SBE: <u>15 %</u> MBE: <u>10 %</u> WBE: <u>5 %</u>	⊠Yes LL 4/29/22 Non-SBE Set Aside Award □No	No waiver requested. EN 4/29/22 LL 4/29/22
Diversity Program Review: SBE / MBE / WBE	SBE/MBE/WBE Prime: (Y/N)	Total %	SBE/MBE/WBE Comply: (Y/N)	SBE/MBE/WBE Comments and Initials:
Buyer Administrative Review:	Buyer: SSP			
Bidder's / Vendors Name and Address				

# **CONTRACT EVALUATION FORM**

Contractor	AECOM Ser	vices of Ohio, Ir	IC.					
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:		for GES Road a	•	for Roadway and 20001528	Bridge.			
RQ#	RQ 47852							
Time Period of Original Contract	7/13/2020 - 0	6/30/23						
Background Statement	General Engi	neering Services	s for Roadwa	ay and Bridge des	ign.			
Service Description		l Bridge departm		neering services fo ahoga County De				
Performance Indicators	AECOM has provided the County with quality professional engineering services for the General Engineering Services for Roadway and Bridge CM #988.							
Actual Performance versus performance indicators (include statistics):	AECOM has	provided above	average ser	vices as per the co	ntract.			
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor			
Select One (X)		Superior         Above Average         Average         Below Average         Poor           X         X         Image: Second Seco						
	According to contract.							
Justification of Rating								
Justification of Rating Department Contact	According to Eric Mack	contract.						
Justification of Rating Department Contact User Department								

# **CONTRACT EVALUATION FORM**

Contractor	Euthenics, Inc.							
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE 1600251-01							
RQ#	RFQ 36709							
Time Period of Original Contract	11/21/2016 - 11/21/2019							
Background Statement	General Engineering Services for Roadway and Bridge design.							
Service Description	Consultant hired to perform general engineering services for Roadway and Bridge departments of Cuyahoga County Department of Public Works.							
Performance Indicators	Euthenics has provided the County with quality professional engineering services for the General Engineering Services for Roadway and Bridge CE 1600251-01.							
Actual Performance versus performance indicators (include statistics):	Euthenics has provided above average services as per the contract.							
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor			
Select One (X)		Х						
Justification of Rating	According to contract.							
Department Contact	Eric Mack							
User Department	Public Works							
	4/26/22							

# **CONTRACT EVALUATION FORM**

Contractor	HNTB Ohio, Inc.								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	INFOR CM Contract # 1301								
RQ#	#4442	#4442							
Time Period of Original Contract	5/19/21 - 5/18/24								
Background Statement	General Engineering Services for Roadway and Bridge design.								
Service Description	Consultant hired to perform general engineering services for Roadway and Bridge departments of Cuyahoga County Department of Public Works.								
Performance Indicators	HNTB has provided the County with quality professional engineering services for the General Engineering Services for Roadway and Bridge CM #1301.								
Actual Performance versus performance indicators (include statistics):	HNTB has provided above average services as per the contract.								
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor				
Select One (X)		Х							
Justification of Rating	According to contract.								
Department Contact	Eric Mack								
User Department	Public Works								
	4/26/22								