



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, FEBRUARY 13, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
  - a) January 23, 2024 Committee of the Whole Meeting [See Page 22]
  - b) January 23, 2024 Regular Meeting [See Page 24]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
    - 1) R2024-0048: A Resolution awarding a total sum, not to exceed \$10,000, to Crossroads Health dba New Directions for the purpose of the New Directions Summer Education Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become [See Page 42]

immediately effective.

Sponsor: Councilmember Simon

- 2) R2024-0049: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 46]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2023-0352: A Resolution awarding a total sum, not to exceed \$50,000, to the City of South Euclid for Year Three of the South Euclid Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 68]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0003: A Resolution awarding a total sum, not to exceed \$20,000, to the National Organization of Black Law Enforcement Executives (NOBLE) Greater Cleveland Chapter for the Teen Summit and Cut with a Cop Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 71]

Sponsors: Councilmembers Turner, Stephens and Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 3) R2024-0005: A Resolution awarding a total sum, not to exceed \$10,000, to the Black Child Development Institute Ohio for the trauma informed curriculum which privileges the unique strengths and needs of Black children from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 74]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2024-0006: A Resolution awarding a total sum, not to exceed \$10,000, to the Linking Partnership Opportunities Foundation, Inc. for the purpose of Childhood Hunger Initiative Power Pack Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 77]

Sponsors: Councilmembers Turner and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2024-0007: A Resolution awarding a total sum, not to exceed \$10,000, to the Alpha Omega Foundation for the Childhood Hunger Initiative Power Pack Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 80]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0008: A Resolution awarding a total sum, not to exceed \$20,000, to the Gamma Alpha Sigma Education Foundation for the purpose of providing a college tour of Historically Black Colleges & Universities in the Atlanta, Georgia area from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 83]

Sponsors: Councilmembers Turner, Stephens and Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 7) R2024-0009: A Resolution awarding a total sum, not to exceed \$20,000, to Impact Youth, Inc. for operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become [See Page 87]

immediately effective.

Sponsors: Councilmembers Turner and Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 8) R2024-0032: A Resolution awarding a total sum, not to exceed \$50,000, to the Catholic Charities Corp. for the purpose of the Migration and Refugee Service Immigration and Legal Services program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 90]

Sponsors: Councilmembers Sweeney and Miller

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2024-0033: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of the Enhanced Home Maintenance Grant Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsors: Councilmembers Jones, Sweeney and Conwell

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 10) R2024-0034: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of funding Safety Forces from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 97]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 11) R2024-0036: A Resolution awarding a total sum, not to exceed \$10,000, to PetFix Northeast Ohio, Inc. for the purpose of the Clinic Roof Replacement project from the District 11



ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 100]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 12) R2024-0037: A Resolution authorizing an amendment to a grant agreement with College Now Greater Cleveland, Contract No. 2611, for the administration and management of debt repayment scholarships and completion scholarships to eligible post-secondary students in connection with the Cuyahoga County Completion Scholarship Program for the period 9/15/2022 – 9/14/2024, to add private four-year institutions in the State of Ohio as eligible institutions; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 103]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2023-0259: A Resolution awarding a total sum, not to exceed \$50,000 to Let Art Breathe for the counseling and art therapy project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 106]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2023-0350: A Resolution awarding a total sum, not to exceed \$100,000, to the Jennings Center for Older Adults for the Hazelwood Court senior housing project from the District 8 ARPA Community Grant Fund and rescinding the award made pursuant to Resolution No. R2023-0232 to Hazelwood [See Page 109]

Court, LLC; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Jones

Committee Assignment and Chair: Community Development–  
Stephens

- 3) R2023-0351: A Resolution awarding a total sum, not to exceed \$10,000, to the Salvation Army for the Community Corrections Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 113]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

- 4) R2023-0367: A Resolution awarding a total sum, not to exceed \$10,297.98, to the City of Bay Village for the purpose of Bay Village Power Bike Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 116]

Sponsor: Councilmember Kelly

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

- 5) R2024-0001: A Resolution awarding a total sum, not to exceed \$25,000, to the Edgewater Homeowners’ Association d.b.a. Edgewater North Homeowners’ Association for upgraded security cameras from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 119]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

- 6) R2024-0002: A Resolution awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its’ fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use

development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 122]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Economic Development & Planning – Schron

- 7) R2024-0004: A Resolution awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 126]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development–Stephens

- 8) R2024-0010: A Resolution awarding a total sum, not to exceed \$20,000, to the Zeta Omega Foundation for the Annual Food Basket Giveaway from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 129]

Sponsors: Councilmember Turner and Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 9) R2024-0011: A Resolution awarding a total sum, not to exceed \$15,000, to the Devin Moore Heart Foundation for the CPR/AED Preparedness Training Program from the Districts 7 & 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 132]

Sponsors: Councilmembers Turner and Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 10) R2024-0012: A Resolution awarding a total sum, not to exceed \$50,000, to Community Housing Solutions for the Home Repair Program from the District 11 ARPA Community

Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 135]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Community Development–Stephens

## 10. LEGISLATION INTRODUCED BY EXECUTIVE

### d) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0050: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0038 dated 1/23/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 138]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

### e) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0051: A Resolution confirming the County Executive’s appointment of Ronnie J. Cannon to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2023 – 7/14/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 152]

Sponsor: County Executive Ronayne

- 2) R2024-0052: A Resolution confirming the County Executive’s appointment of Ayonna Blue Donald to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 156]

Sponsor: County Executive Ronayne

- 3) R2024-0053: A Resolution confirming the County Executive's appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: County Executive Ronayne

- 4) R2024-0054: A Resolution confirming the County Executive's appointment of Mara Layne to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 169]

Sponsor: County Executive Ronayne

- 5) R2024-0055: A Resolution confirming the County Executive's appointment of Christina Bohuslawsky-Brown to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 174]

Sponsor: County Executive Ronayne

- 6) R2024-0056: A Resolution confirming the County Executive's appointment of Dr. Robert Eckardt to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 181]

Sponsor: County Executive Ronayne

- 7) R2024-0057: A Resolution confirming the County Executive's reappointment of Kathleen Hallissey to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 190]

Sponsor: County Executive Ronayne

- 8) R2024-0058: A Resolution confirming the County Executive's reappointment of Kim Thomas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that [See Page 196]

this Resolution become immediately effective.

Sponsor: County Executive Ronayne

- 9) R2024-0059: A Resolution confirming the County Executive's reappointment of Kristie Groves to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 207]

Sponsor: County Executive Ronayne

- 10) R2024-0060: A Resolution confirming the County Executive's reappointment of Shannon Monyak to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 213]

Sponsor: County Executive Ronayne

- 11) R2024-0061: A Resolution confirming the County Executive's reappointment of Yvette Bozman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 219]

Sponsor: County Executive Ronayne

- 12) R2024-0062: A Resolution confirming the County Executive's reappointment of Yvonka Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 225]

Sponsor: County Executive Ronayne

- 13) R2024-0063: A Resolution confirming the County Executive's reappointment of Beth Sipple to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 234]

Sponsor: County Executive Ronayne

- 14) R2024-0064: A Resolution confirming the County Executive's reappointment of Douglas Bennett to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.[See Page 239]

Sponsor: County Executive Ronayne

- 15) R2024-0065: A Resolution confirming the County Executive's reappointment of Janet Keeler, Ph.D. to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 247]

Sponsor: County Executive Ronayne

- 16) R2024-0066: A Resolution confirming the County Executive's reappointment of Julie Johnson to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 253]

Sponsor: County Executive Ronayne

- 17) R2024-0067: A Resolution declaring that public convenience and welfare requires the resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the Cities of University Heights and South Euclid; total estimated project cost \$7,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 261]

Sponsor: County Executive Ronayne/ Department of Public Works

- 18) R2024-0068: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5054 for replacement of various Rockside Road Bridges No. 03.23 in the City of Independence and Bridge No. 3.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive through the Department of Public Works to [See Page 266]

acquire said necessary Rights-of-Way; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 19) R2024-0069: A Resolution authorizing an amendment to Contract No. 576 (fka Contract No. CE1000867-01) with the Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space located at 4115 Bridge Ave., Cleveland, Ohio, for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2020 – 7/31/2025 to extend the time period to 7/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$177,000.00, effective upon contract signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 270]

Sponsor: County Executive Ronayne/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department

- 20) R2024-0070: A Resolution making awards on RQ13201 for a Master Contract with various providers in the total amount not-to-exceed \$1,554,000.00 for various vehicle repair parts, equipment and services for the Fleet Division for the period 3/1/2024 – 2/28/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 277]

- a) Contract No. 4058 with Applied Maintenance Supplies & Solutions, LLC. in an anticipated amount of \$80,000.00.
- b) Contract No. 4059 with Car Parts Warehouse, Inc. in an anticipated amount of \$100,000.00.
- c) Contract No. 4060 with The Goodyear Tire & Rubber Company in the anticipated amount of \$240,000.00.



- d) Contract No. 4061 with Hall Public Safety Co. in an anticipated amount of \$32,000.00.
- e) Contract No. 4062 with Industrial Safety Products, Inc. in an anticipated amount of \$60,000.00.
- f) Contract No. 4063 with Jack Doheny Companies, Inc. in an anticipated amount of \$160,000.00.
- g) Contract No. 4064 with North Coast Two-Way Radio, Inc. in an anticipated amount of \$19,000.00.
- h) Contract No. 4065 with Parts Authority, LLC in an anticipated amount of \$180,000.00.
- i) Contract No. 4066 with Rieth's Automotive Supply Co., Inc. dba Fleetwise in an anticipated amount of \$150,000.00.
- j) Contract No. 4067 with R.H. Auto & Truck Glass in an anticipated amount of \$26,000.00.
- k) Contract No. 4068 with Rich's Towing & Service, Inc. in an anticipated amount of \$33,000.00.
- l) Contract No. 4069 with Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland in an anticipated amount of \$230,000.00.
- m) Contract No. 4070 with The Safety Company dba MTEch in an anticipated amount of \$70,000.00.
- n) Contract No. 4071 with United Towing Services, Inc. in an anticipated amount of \$14,000.00.
- o) Contract No. 4072 with Universal Oil, Inc. in an anticipated amount of \$110,000.00.
- p) Contract No. 4073 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in an anticipated amount of \$30,000.00.
- q) Contract No. 4074 with Winzer Franchise Company in an anticipated amount of \$20,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

- 21) R2024-0071: A Resolution authorizing an amendment to various contracts with Manatron, Inc. dba Aumentum Technologies for support and maintenance services for various Manatron Systems for the period 1/1/2022 – 12/31/2023 to extend the time period to 12/31/2025 and for additional funds in the total amount not-to-exceed \$1,537,986.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 285]
- a) Contract No. 2411 in the amount not-to-exceed \$312,223.00 for CAMA SIGMA System.
  - b) Contract No. 2424 in the amount not-to-exceed \$1,225,763.00 for the Visual Property Tax System.

Sponsor: County Executive Ronayne/Fiscal Department

- 22) R2024-0072: A Resolution authorizing an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2024 to extend the time period to 3/31/2025, to change the terms, effective 4/1/2024, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 294]

Sponsor: County Executive Ronayne/Fiscal Department/  
Department of Purchasing

- 23) R2024-0073: A Resolution authorizing an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the total amount not-to-exceed \$510,293.94; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the [See Page 300]

necessity that this Resolution become immediately effective:

- a) Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66.
- b) Contract No. 4099 (fka Contract No. 1814) with Life's Right Direction, Inc. in the amount not-to-exceed \$199,413.72.
- c) Contract No. 4104 (fka Contract No. 1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 24) R2024-0074: A Resolution authorizing an amendment to Contract No. 3673 (fka Contract No. 1031) with Americab Transportation, Inc. for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period 3/1/2021 – 2/29/2024 to extend the time period to 2/28/2025 and for additional funds in the amount not-to-exceed \$4,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 306]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

**f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0016: A Resolution confirming the County Executive's appointment and re-appointments of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 312]

Appointment:

- i) Debbie Berry for an unexpired term ending 3/31/2026

Re-appointments:

- i) Michael Chambers for the term 10/16/2023 – 10/15/2026
- ii) Sara Parks Jackson for the term 10/16/2023 – 10/15/2026

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Gallagher, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2024-0023: A Resolution authorizing a revenue generating Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17 for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 3902 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 324]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Vice Chair: Public Works, Procurement & Contracting – Miller

- 3) R2024-0027: A Resolution authorizing an agreement with City of Cleveland, Department of Public Health in the amount not-to-exceed \$682,276.00 for Prenatal and Inter-conceptional Care services to high-risk families in connection with the expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Agreement No. 3718 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 327]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2024-0028: A Resolution authorizing an agreement with Educational Service Center of Northeast Ohio in the amount not-to-exceed \$1,350,000.00 for fiscal agent and administrative services in connection with Bright Beginnings System and Parent Support Department related Program services for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Agreement No. 3719 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 333]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2024-0029: A Resolution authorizing an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$1,450,000.00 for Program Administration services for the Newborn Home Visiting Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Agreement No. 3725 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 339]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0041: A Resolution confirming the County Executive's appointment of Debbie Berry to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 345]

Sponsors: County Executive Ronayne and Councilmembers Miller and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 7) R2024-0042: A Resolution confirming the County Executive’s appointment of Bryce Sylvester to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 352]

Sponsors: County Executive Ronayne and Councilmembers Miller and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 8) R2024-0043: A Resolution confirming the County Executive’s appointment of Virginia Benjamin to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 359]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 9) R2024-0044: A Resolution authorizing an award on RQ13147 and a purchase and sale agreement with Dory Power, LLC in the amount not-to-exceed \$725,000.00 for the property, located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio, Permanent Parcel Number 646-20-004, effective upon signatures of all parties; authorizing the County Executive to execute Agreement No. 4055 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 368]

Sponsor: County Executive Ronayne/Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities

Committee Assignment and Vice Chair: Public Works,  
Procurement & Contracting – Miller

- 10) R2024-0045: A Resolution authorizing a Purchase and Sale Agreement with the City of Warrensville Heights in an amount not-to-exceed \$410,000.00 for the property located at 19700 Miles Road, Warrensville Heights, Ohio, Permanent Parcel Numbers 762-13-008 and 762-12-009; authorizing the County Executive to execute Agreement No. 3767 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 372]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Vice Chair: Public Works,  
Procurement & Contracting – Miller

- 11) R2024-0046: A Resolution making an award on RQ13351 to J Severino Construction Inc., in the amount not-to-exceed \$832,094.09 for East Linden Lane Pump Station Improvements in the City of Parma; authorizing the County Executive to execute Contract No. 4049 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 379]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Vice Chair: Public Works,  
Procurement & Contracting – Miller

- 12) R2024-0047: A Resolution authorizing a contract with Sterling Data Center dba BlueBridge Networks in an amount not-to-exceed \$107,640.00 to lease Tier III datacenter space located at 1255 Euclid Avenue, Cleveland, to house and maintain server racks for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3780 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 385]

Sponsor: County Executive Ronayne/Cuyahoga County Prosecutor's Office

Committee Assignment and Vice Chair: Public Works,  
Procurement & Contracting – Miller

**g) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND  
REFERRAL TO COMMITTEE**

- 1) O2024-0001: An Ordinance providing for the adoption of a modified Section 6.12 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective. [See Page 390]

Sponsor: Cuyahoga County Executive Ronayne/Department of  
Human Resources

**h) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION**

- 1) O2023-0017: An Ordinance providing for the adoption of a modified Section 11.09 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective. [See Page 395]

Sponsor: Cuyahoga County Executive Ronayne/Department of  
Human Resources

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**



NEXT MEETING

REGULAR MEETING:

TUESDAY, FEBRUARY 27, 2024  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, JANUARY 23, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
4:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 4:04 p.m.**

### 2. ROLL CALL

**Council President Jones asked Deputy Clerk Carter to call the roll. Councilmembers, Miller, Sweeney, Byrne, Gallagher, Schron, Simon, Kelly and Jones were in attendance and a quorum was determined. Councilmember Stephens was absent from the meeting.**

**[Clerk's Note: Councilmembers Conwell and Turner joined the meeting during Executive Session.]**

**Council President Jones introduced and welcomed District 4 Councilmember Michael P. Byrne who was selected to replace former Councilmember Scott Tuma.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. EXECUTIVE SESSION

- a) Collective bargaining matters, including:
  - i) Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Cuyahoga County Deputy Sheriff's Supervisors Association, representing approximately 21 employees in the classification of Deputy Sergeant in the Cuyahoga County Sheriff's Department for the period 1/1/2022 – 12/31/2024, to establish the terms of the health insurance re-opener for 2024 and to modify Article 21;

- b) Pending or imminent court action

**A motion was made by Ms. Simon, seconded by Mr. Sweeney and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and pending or imminent court action and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 4:08 p.m. The following Councilmembers were present Miller, Sweeney, Byrne, Gallagher, Schron, Simon, Kelly and Jones.**

**[Clerk’s Note: Councilmembers Conwell and Turner joined the meeting during Executive Session.]**

**The following additional attendees were present: Law Director Richard Manoloff; Assistant Law Director Reid Stephan; Assistant Prosecuting Attorney Matthew Greenwell; Assistant Prosecuting Attorney Mark Musson; Court of Common Pleas Administrative Judge Thomas O’Malley; Juvenile Court Administrator Timothy McDevitt; Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Senior Health and Human Services Policy Advisor LeVine Ross.**

**At 4:31 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**5. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**6. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 4:32 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, JANUARY 23, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:04 p.m.**

**2. ROLL CALL**

**Council President Jones asked Deputy Clerk Carter to call the roll. Councilmembers Sweeney, Byrne, Gallagher, Schron, Conwell, Turner, Stephens, Simon, Kelly, Miller and Jones were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no silent meditation.**

**5. PUBLIC COMMENT**

**Loh addressed Council regarding various agenda and non-agenda items.**

**6. APPROVAL OF MINUTES**

- a) January 9, 2024 Committee of the Whole Meeting
- b) January 9, 2024 Regular Meeting

**A motion was made by Mr. Schron, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the January 9, 2024 Committee of the Whole and Regular meetings.**

**7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**

**There were no announcements from Council President Jones.**

**8. MESSAGES FROM THE COUNTY EXECUTIVE**

**County Executive Ronayne congratulated Councilman Byrne on his appointment to County Council. County Executive Ronayne also recently visited the Lutheran Metropolitan Men’s Shelter and is following up on concerns regarding the Norma Herr Women’s Shelter. He congratulated Honey Bell Bey, Cuyahoga County’s Poet Laureate, on winning the National Citizen Artist award from the United States Conference of Mayors and the Americans for the Arts. He also announced that the Phoenix Theater will be opening this year at Great Northern Mall in the City of North Olmsted. Additionally, he thanked the Fiscal Office, County Treasurer and Probate Court for hosting the Great Estates program. Meetings were previously held at the Lakewood Civics Center and at the Ehrnfelt Event Center in Strongsville. The next meeting will be held at the Euclid Lakefront Community Center on Wednesday, January 24th. Lastly, he announced that there was soft opening for the Cuyahoga Welcome Center at the Old Brooklyn Community Center. The Center welcomed over 200 Congolese families and provided information regarding employment, education and benefit opportunities. The Center will officially open on Wednesday, February 14th.**

**9. LEGISLATION INTRODUCED BY COUNCIL**

**a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0032: A Resolution awarding a total sum, not to exceed \$50,000, to the Catholic Charities Corp. for the purpose of the Migration and Refugee Service Immigration and Legal Services program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.**

Sponsor: Councilmember Sweeney

**Council President Jones referred Resolution No. R2024-0032 to the Public Safety & Justice Affairs Committee.**

- 2) R2024-0033: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of the Enhanced Home Maintenance Grant Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Jones referred Resolution No. R2024-0033 to the Public Safety & Justice Affairs Committee.**

- 3) R2024-0034: A Resolution awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of funding Safety Forces from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Jones referred Resolution No. R2024-0034 to the Public Safety & Justice Affairs Committee.**

- 4) R2024-0035: A Resolution awarding a total sum, not to exceed \$10,000, to Bessie's Angels for the purpose of funding the Bessie's Hands Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0035 to the Health, Human Services & Aging Committee.**

- 5) R2024-0036: A Resolution awarding a total sum, not to exceed \$10,000, to PetFix Northeast Ohio, Inc. for the purpose of the Clinic Roof Replacement project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

**Council President Jones referred Resolution No. R2024-0036 to the Education, Environment & Sustainability Committee.**

- 6) R2024-0037: A Resolution authorizing an amendment to a grant agreement with College Now Greater Cleveland, Contract No. 2611, for the administration and management of debt repayment scholarships and completion scholarships to eligible post-secondary students in connection with the Cuyahoga County Completion Scholarship Program for the period 9/15/2022 – 9/14/2024, to add private four-year institutions in the State of Ohio as eligible institutions; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

**Council President Jones referred Resolution No. R2024-0037 to the Education, Environment & Sustainability Committee.**

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2023-0259: A Resolution awarding a total sum, not to exceed \$50,000 to Let Art Breathe for the counseling and art therapy project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**Deputy Clerk Carter read Resolution No. R2023-0259 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 2) R2023-0350: A Resolution awarding a total sum, not to exceed \$100,000, to the Jennings Center for Older Adults for the Hazelwood Court senior housing project from the District 8 ARPA Community Grant Fund and rescinding the award made pursuant to Resolution No. R2023-0232 to Hazelwood Court, LLC; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Jones

Committee Assignment and Chair: Community Development–  
Stephens

**Deputy Clerk Carter read Resolution No. R2023-0350 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 3) R2023-0351: A Resolution awarding a total sum, not to exceed \$10,000, to the Salvation Army for the Community Corrections Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

**Deputy Clerk Carter read Resolution No. R2023-0351 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 4) R2023-0367: A Resolution awarding a total sum, not to exceed \$10,297.98, to the City of Bay Village for the purpose of Bay Village Power Bike Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Kelly

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

**Deputy Clerk Carter read Resolution No. R2023-0367 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 5) R2023-0368: A Resolution awarding a total sum, not to exceed \$500,000, to the Northwest Neighborhoods CDC d.b.a. W80 Senior Limited Partnership for the Karam Senior Living



Development Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development–  
Stephens

**[Clerk’s Note: Resolution R2023-0368 was held in the Community Development Committee at the request of Chairwoman Stephens.]**

- 6) R2024-0001: A Resolution awarding a total sum, not to exceed \$25,000, to the Edgewater Homeowners’ Association d.b.a. Edgewater North Homeowners’ Association for upgraded security cameras from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

**Deputy Clerk Carter read Resolution No. R2024-0001 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 7) R2024-0002: A Resolution awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its’ fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Economic Development &  
Planning – Schron

**Deputy Clerk Carter read Resolution No. R2024-0002 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 8) R2024-0004: A Resolution awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development–  
Stephens

**Deputy Clerk Carter read Resolution No. R2024-0004 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 9) R2024-0010: A Resolution awarding a total sum, not to exceed \$20,000, to the Zeta Omega Foundation for the Annual Food Basket Giveaway from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Turner and Conwell

Committee Assignment and Chair: Health, Human Services &  
Aging – Conwell

**Deputy Clerk Carter read Resolution No. R2024-0010 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 10) R2024-0011: A Resolution awarding a total sum, not to exceed \$15,000, to the Devin Moore Heart Foundation for the CPR/AED Preparedness Training Program from the Districts 7 & 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner and Conwell

Committee Assignment and Chair: Health, Human Services &  
Aging – Conwell

**Deputy Clerk Carter read Resolution No. R2024-0011 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- 11) R2024-0012: A Resolution awarding a total sum, not to exceed \$50,000, to Community Housing Solutions for the Home Repair Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Committee Assignment and Chair: Community Development–Stephens

**Deputy Clerk Carter read Resolution No. R2024-0012 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2023-0369.**

- 1) R2023-0369: A Resolution awarding a Community Development Grant in a total amount not to exceed \$600,000.00, to the City of Fairview Park for the purchase of real property located at 21125-21139 Lorain Road in the City of Fairview Park; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Kelly

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2023-0369 was considered and adopted by unanimous vote.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

d) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION  
UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0038, R2024-0039 and R2024-0040.**

- 1) R2024-0038: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0338 was considered and adopted by unanimous vote.**

- 2) R2024-0039: A Resolution approving an Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Cuyahoga County Deputy Sheriff's Supervisors Association, representing approximately 21 employees in the classification of Deputy Sergeant in the Cuyahoga County Sheriff's Department for the period 1/1/2022 – 12/31/2024, to establish the terms of the health insurance re-opener for 2024 and to modify Article 21; directing that funds necessary to implement the Amendment to the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Cuyahoga County Sheriff's Department, and the Department of Law

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2024-0039 was considered and adopted by unanimous vote.**

- 3) R2024-0040: A Resolution amending Resolution No. R2023-0357, dated 12/5/2023, which confirmed the County Executive's appointment of Emily Garr Pacetti to serve on the

Greater Cleveland Regional Transit Authority Board of Trustees, by changing the term to an unexpired term ending 02/28/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0040 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0041: A Resolution confirming the County Executive's appointment of Debbie Berry to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0041 to the Human Resources, Appointments & Equity Committee.**

- 2) R2024-0042: A Resolution confirming the County Executive's appointment of Bryce Sylvester to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0042 to the Human Resources, Appointments & Equity Committee.**

- 3) R2024-0043: A Resolution confirming the County Executive's appointment of Virginia Benjamin to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0043 to the Human Resources, Appointments & Equity Committee.**

- 4) R2024-0044: A Resolution authorizing an award on RQ13147 and a purchase and sale agreement with Dory Power, LLC in the amount not-to-exceed \$725,000.00 for the property, located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio, Permanent Parcel Number 646-20-004, effective upon signatures of all parties; authorizing the County Executive to execute Agreement No. 4055 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities

**Council President Jones referred Resolution No. R2024-0044 to the Public Works, Procurement & Contracting Committee.**

- 5) R2024-0045: A Resolution authorizing a Purchase and Sale Agreement with the City of Warrensville Heights in an amount not-to-exceed \$410,000.00 for the property located at 19700 Miles Road, Warrensville Heights, Ohio, Permanent Parcel Numbers 762-13-008 and 762-12-009; authorizing the County Executive to execute Agreement No. 3767 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0045 to the Public Works, Procurement & Contracting Committee.**

- 6) R2024-0046: A Resolution making an award on RQ13351 to J Severino Construction Inc., in the amount not-to-exceed \$832,094.09 for East Linden Lane Pump Station Improvements in the City of Parma; authorizing the County Executive to execute Contract No. 4049 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public

Works

**Council President Jones referred Resolution No. R2024-0046 to the Public Works, Procurement & Contracting Committee.**

- 7) R2024-0047: A Resolution authorizing a contract with Sterling Data Center dba BlueBridge Networks in an amount not-to-exceed \$107,640.00 to lease Tier III datacenter space located at 1255 Euclid Avenue, Cleveland, to house and maintain server racks for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3780 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Cuyahoga County Prosecutor's Office

**Council President Jones referred Resolution No. R2024-0047 to the Public Works, Procurement & Contracting Committee.**

- f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2023-0366, R2024-0017, R2024-0018, R2024-0019, R2024-0021, R2024-0022, R2024-0024, R2024-0025, R2024-0026, R2024-0030 and R2024-0031.**

- 1) R2023-0366: A Resolution making an award on RQ12168 to The James B. Oswald Company in the amount not-to-exceed \$700,000.00 for professional employee benefits consultant services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3943 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0366 was considered and adopted by unanimous vote.**

- 2) R2024-0017: A Resolution confirming the County Executive's re-appointment of Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2024 – 1/31/2031, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0017 was considered and adopted by unanimous vote.**

- 3) R2024-0018: A Resolution confirming the County Executive's appointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for various terms, and declaring the necessity that this Resolution become immediately effective:

Appointments:

- i) The Honorable Gregory P. Kurtz (Cuyahoga Region) for an unexpired term ending 12/31/2025
- ii) The Honorable Matthew Burke (Chagrin/Southeast Region) for the term 1/1/2024 – 12/31/2026
- iii) The Honorable David E. Weiss (Heights Region) for the term 1/1/2024 – 12/31/2026

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Stephens, Resolution No. R2024-0018 was considered and adopted by unanimous vote.**

- 4) R2024-0019: A Resolution confirming the County Executive's appointment of Sharon Dumas to serve on The MetroHealth



System Board of Trustees for the term 3/6/2023 – 3/5/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney, Miller, Turner and Gallagher

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0019 was considered and adopted by unanimous vote.**

- 5) R2024-0021: A Resolution confirming the County Executive's re-appointment of Erskine Cade to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0021 was considered and adopted by unanimous vote.**

- 6) R2024-0022: A Resolution confirming the County Executive's re-appointment of Salvatore Talarico to serve on the Cuyahoga County Audit Committee for the term 1/1/2024 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0022 was considered and adopted by unanimous vote.**

- 7) R2024-0024: A Resolution authorizing a contract with Court Community Service Inc., in the amount not-to-exceed \$555,000.00 for Community Works Service Placement and

Supervision Program services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 4022 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Gallagher with a second by Mr. Sweeney, Resolution No. R2024-0024 was considered and adopted by unanimous vote.**

- 8) R2024-0025: A Resolution authorizing an amendment to Agreement No. 3381 with Cuyahoga County Board of Developmental Disabilities for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2023 – 12/31/2023 to extend the time period to 12/31/2024, to make budget line item revisions effective 1/1/2024, and for additional funds in the amount not-to-exceed \$527,573.69; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0025 was considered and adopted by unanimous vote.**

- 9) R2024-0026: A Resolution making an award on RQ13370 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$1,350,000.00 for Adult Guardianship services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Contract No. 4013 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health

and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0026 was considered and adopted by unanimous vote.**

- 10) R2024-0030: A Resolution authorizing an amendment to Contract No. 2525 (fka Contract No. 1791) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2023, to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$849,511.43; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0030 was considered and adopted by unanimous vote.**

- 11) R2024-0031: A Resolution authorizing a Place-Based/Mixed Use Loan in the amount not-to-exceed \$1,200,000.00 to Euclid Circle, Inc., or their designee, for the benefit of a mixed-use, real estate redevelopment project for property located at 13231 Euclid Ave., City of East Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Development **and Councilmembers Schron, Conwell, Turner, Stephens and Jones**

Committee Assignment and Chair: Economic Development & Planning – Schron

**On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2024-0031 was considered and adopted by unanimous vote.**

g) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2023-0017: An Ordinance providing for the adoption of a modified Section 11.09 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Cuyahoga County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**Deputy Clerk Carter read Ordinance No. O2023-0017 into the record.**

**This item will move to the February 13, 2024 Council meeting agenda for consideration for third reading adoption.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, January 29th at 1:00 p.m.**

**Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, January 30th at 10:00 a.m.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, January 30th at 1:00 p.m.**

**Mr. Miller reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, January 31st at 10:00 a.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will not meet on Wednesday, January 31st and will likely meeting after the first Council meeting in February.**

**Ms. Stephens reported that the Community Reinvestment Advisory Subcommittee Will meet on Wednesday, January 31st at 2:00 p.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, January 31 at 3:00 p.m.**

12. MISCELLANEOUS BUSINESS

**Mr. Miller and Ms. Conwell welcomed Councilmember Byrne to County Council.**

**Mr. Miller complimented Deputy Clerk Carter for clerking tonight's Council meeting.**

13. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT REQUEST OF SPONSOR

- a) R2024-0020: A Resolution confirming the County Executive's appointment of J. Stefan Holmes to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/6/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Deputy Clerk Carter reported that Resolution No. R2024-0020 was withdrawn at the request of the Administration due to a conflict of interest.**

14. ADJOURNMENT

**With no further business to discuss, Council President Jones adjourned the meeting at 5:43 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0048

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to Crossroads Health dba New Directions for the purpose of the New Directions Summer Education Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$10,000 to Crossroads Health dba New Directions for the purpose of the New Directions Summer Education Program; and

**WHEREAS**, Crossroads Health dba New Directions estimates approximately 35 to 45 students will be served annually through this award; and

**WHEREAS**, Crossroads Health dba New Directions estimates the total cost of the project is \$65,000; and

**WHEREAS**, Crossroads Health dba New Directions indicates the other funding source(s) for this project includes:

- A. \$10,000 from Third Federal Foundation
- B. \$45,000 from New Direction’s Annual Fundraiser; and

**WHEREAS**, Crossroads Health dba New Directions is estimating the start date of the project will be June 2024 and the project will be completed by September 2024; and

**WHEREAS**, Crossroads Health dba New Directions requested \$10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Crossroads Health dba New Directions to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Crossroads Health dba New Directions from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the New Directions Summer Education Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_





# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0049

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on January 10, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Caregiver Coach*

Exhibit B:       Number:       13281  
                  Pay Grade:    12A/Exempt  
                  Class Title:   *Supervisor, Application Support*  
                  Number:       16502  
                  Pay Grade:    13B/Exempt

Exhibit C:       Class Title:   *Supervisor, Civil Administrative Unit*  
                  Number:       10291  
                  Pay Grade:    11A/Exempt

Proposed Revised Classifications:

Exhibit D:       Class Title:    *Fiscal Specialist 1*  
                  Class Number: 11181  
                  Pay Grade:    7A/Non-Exempt (No change)  
                  \* PRC routine maintenance. Classification last revised in 2019.  
                  Updates were made to essential job functions, language and  
                  formatting. A technology requirements section was added. No  
                  change to PG or FLSA status.

Exhibit E:       Class Title:    *Fiscal Specialist 2*  
                  Class Number: 11182  
                  Pay Grade:    9A/Non-Exempt (No change)  
                  \* PRC routine maintenance. Classification last revised in 2019.  
                  Updates were made to essential job functions, supervisory  
                  responsibilities, and language and formatting. A technology  
                  requirements section was added. No change to PG or FLSA  
                  status.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
 Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

Date: January 18, 2024

To: Cuyahoga County Council President Pernel Jones Jr.  
 Council Members, Human Resources, Appointments & Equity  
 Committee

From: Deborah Southerington, Chairwoman  
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on January 10, 2024, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

<b>PROPOSED NEW CLASSIFICATIONS</b>			
<b>NEW CLASSIFICATIONS</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Caregiver Coach 13281	N\A	12A Exempt	Health and Human Services
Supervisor, Application Support 16502	N\A	13B Exempt	Health and Human Services
Supervisor, Civil Administrative Unit 10291	N\A	11A Exempt	Sheriff’s Department

**PROPOSED REVISED CLASSIFICATIONS**

<b>REVISED CLASSIFICATIONS (Revised Title)</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Fiscal Specialist 1 11181	7A Non-Exempt	7A Non-Exempt (No Change)	All Departments
Fiscal Specialist 2 11182	9A Non-Exempt	9A Non-Exempt (No Change)	All Departments

cc: Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sarah Nemastil, HR Director  
Kelli Neale, Program Officer 4

Posted: 1/4/2024  
 Meeting: 1/10/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>NEW</b>					
Caregiver Coach	13281	N/A	12A Exempt	Health and Human Services	This is a new classification requested by HHS based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Supervisor, Application Support	16502	N/A	13B Exempt	Health and Human Services	This is a new classification requested by the Department of Health and Human Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Supervisor, Civil Administrative Unit	10291	N/A	11A Exempt	Sheriff's Department	This is a new classification requested by HR via the audit process for two employees currently in the Supervisor, Administrative Support classification but who were deemed incorrectly classified. The new classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>REVISED</b>					
Fiscal Specialist 1	11181	7A Non-Exempt	7A Non-Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, language, and formatting. A technology requirements section was added. No change to PG or FLSA status.
Fiscal Specialist 2	11182	9A Non-Exempt	9A Non-Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, supervisory responsibilities, and language and formatting. A technology requirements section was added. No change to PG or FLSA status.

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Caregiver Coach	<b>Class Number:</b>	13281
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12A
<b>Departments:</b>	Health and Human Services EXHIBIT A		

## Classification Function

The purpose of this classification is to lead the planning, development, provision, and evaluation of evidence-based coaching for foster, adoptive, and kinship caregivers to prevent disruptions and to manage crises of client placement.

## Distinguishing Characteristics

This is a journey-level classification responsible for planning and providing focused, evidence-based coaching to caregivers of agency clients. The incumbent will measure and evaluate outcomes of coaching interventions, conduct on-going research, recommend improvements, and participate in the development and delivery of pre- and in-service training programs. This class works under general supervision from a supervisory-level position. Incumbents in this position are required to work non-traditional hours such as evenings and weekends.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Provides assessment and evaluation for the coaching of caregivers; creates, evaluates, and updates working policies and practices for caregiver coaching from a training and development perspective; aligns coaching goals with State and Agency policy, evidence-based practices, and needs for specific caregivers; establishes and maintains working groups, taskforces, and knowledge-sharing relationships among public social service agency administrators and managers, university faculty, community partners, area-collaborative representatives, and other relevant experts.
- 30% +/- 10%
- Plans, develops, and implements assessment methods and tools for identifying caregivers for referral to coaching, coaching intake assessment, and overall evaluation of client-placement satisfaction and success; researches and reviews relevant evidence-based and practice-tested models, summarizes findings, and applies research to the synthetic models in the County; convenes and leads specialized and ad-hoc teams of caseworkers, supervisors, training specialists, and other personnel to determine desired outcomes and set objectives for the training programs; tests, evaluates, and refines methods and tools used by applying caregiver/client outcome data; advises training specialists about curriculum and lesson changes for large-group preservice and in-service training sessions.
- 30% +/- 10%
- Conducts client coaching; assesses individual client's coaching needs; meets individually with placement caseworkers, caregivers, and prospective caregivers to assess knowledge and skills deficits and any special requirements related to the assigned clients; plans and conducts multiple individualized coaching sessions with caregivers and prospective caregivers; re-evaluates planned coaching program and adjusts plans as client and caregiver circumstances change.
- 10% +/- 5%
- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; maintains

Effective Date: TBD  
Last Modified: TBD



## Caregiver Coach

coaching fields and enters data and notes into Learning Management System (LMS); participates in department meetings and completes professional development activities.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Seven (7) years of training or social work experience.
- Applicants may substitute a degree for an amount of the experience requirement, as shown in the below table.

Highest degree of education attained	Experience required
High school diploma/GED	7 years
Unrelated associate degree	6 years
Related associate degree	5 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	2 years
Related master's/doctoral degree	No experience required

Related degree fields: social work, psychology, sociology, criminology, family studies, childhood development.

Certifications/licenses: certification as a Certified Coach and/or a social work license (e.g., LSW, LISW, LISW-S) are equivalent to one (1) year of related experience.

### Additional Requirements

- No additional license or certification required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

- Ability to operate a variety of software and databases which may include word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), PDF editing software (Nitro Pro, Adobe), electronic mail software (Microsoft Outlook), and data entry software (Learning Management System).

#### Supervisory Responsibilities

- No supervisory responsibilities required.

#### Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

## **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including State and Agency policy and procedure documents, reference manuals, research articles, journals, and historical materials, agency data, results of caregiver assessments, progress reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including State and Agency policies and procedures, State and Federal laws, ODJFS Directives, Ohio Revised Code, Child Welfare Manual, and the Employee Handbook.
- Ability to prepare policy documents and template forms, coaching plans, presentations, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret related legal and counseling terminology and language.
- Ability to communicate effectively with caregivers, caseworkers, co-workers, employees, other County and State personnel, and the general public.

## **Environmental Adaptability**

- Work is typically performed in an office environment or in a location agreed upon by coach and caregiver, such as the caregiver's home.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGAN COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Application Support	<b>Class Number:</b>	16502
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13B
<b>Dept:</b>	Health & Human Services	EXHIBIT B	

### Classification Function

The purpose of this classification is to provide oversight of administrative management software used by employees in the Department of Health and Human Services (HHS) and supervise staff who coordinate activities relating to the software.

### Distinguishing Characteristics

This is a supervisory-level position responsible for supervising staff in the management and coordination of software systems used to support the work of HHS agencies. Employees in this position are also responsible for supervising staff who are responsible for providing reports and interactive data visualizations and who develop new operations, projects, systems, policies, and procedures for HHS programs. This position works under direction from a management-level position. The employee oversees the operations of their assigned unit and exercises discretion in applying policies and procedures to resolve issues and to ensure that activities are completed in a timely, accurate, and efficient manner in compliance with applicable rules and regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

30% +/- 10%

- Manages and oversees the work of the unit; oversees technical support for various systems; provides direction, coaching, troubleshooting, and communication for staff on each software system; oversees and/or completes help request tickets from system users; oversees small process improvement projects to enhance business practices and the integrity of the databases managed; oversees and/or completes requests for data extraction and query writing; identifies project needs, writes requirements, and follows up on progress; supports staff in identifying contacts and evaluating quality/suitability of business intelligence work product for agency needs; executes backend cleanup utilities according to software manuals/vendor instructions; provides detailed instructions on infrequently used system functions to management; combines and reconciles conflicting reports; manually corrects and enters data between different software systems when automatic processes fail due to incomplete/inconsistent data; approves overrides to system activity in according with agency policy.

25% +/- 10%

- Supervises and directs the work of Database Developers, Business Intelligence Analysts, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training, coaching, and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Effective Date: TBD  
Last Modified: TBD

## Supervisor, Application Support

25% +/- 10%

- Reports and evaluates system usage; monitors usage and adherence by users; produces and delivers usage and output reports; reviews system data for inconsistencies, omissions, inaccuracies, and outliers relating to system usage; reviews and analyzes the major findings related to these reports; produces data queries and reports for management review.

10% +/- 5%

- Interacts with software vendors and State and County agencies who own or develop software used by the agency; keeps up to date on software changes; proposes, evaluates, and tests software enhancements; communicates with vendors and agencies regarding software configuration and bugs; communicates with vendors and agencies relating to software contracts, account usage, status of enhancement requests, and allowable users; provides support to agency in planning and executing major replacement/upgrades of support software.

10% +/- 5%

- Onboards and trains new users and management in case management interface; maintains security and access rights; develops and maintains training documents; prepares, coordinates, and reconciles users between software systems.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in public administration, social work, social sciences, information technology, business systems or a related field, and five (5) years of experience related to the use of software administration such as social services case management, work management, client/account/vendor management systems, or related experience; or any equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and various administrative software systems for purposes such as case management, task management, document management, travel management, call center management, and client referral management.

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

Effective Date: TBD  
Last Modified: TBD

## Supervisor, Application Support

- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including travel activity reports, software manuals, training videos, time sheets, leave schedules, system usage reports, helpdesk tickets, internal memos, test scripts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including software manuals, training videos, software upgrade release notes, IT Security Policies, vendor application software manuals, the Employee Handbook, state and federal program requirements, and agency policies and procedures.
- Ability to prepare usage reports, issue tracking spreadsheets, training materials, use guidelines, feature proposals, staff performance evaluations, project charters, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with, management, coworkers, other County departments and employees, software vendors, and clients.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Civil Administrative Unit	<b>Class Number:</b>	10291
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Sheriff's Department	EXHIBIT C	

### Classification Function

The purpose of this classification is to supervise the operations of the Sheriff's Civil Administrative Unit and to supervise assigned office personnel performing clerical and administrative functions.

### Distinguishing Characteristics

This is a supervisory-level classification that is responsible for overseeing the operations of the Sheriff's Civil Division including execution of weekly foreclosure sales, court document services, maintaining compliance of unclaimed funds services dictated by the Ohio Revised Code (O.R.C.), collection, disbursal, and allocation of all Civil Administrative Unit Funds from numerous sources, and bank account management and reconciliation. Civil Administrative Unit Supervisors are also responsible for supervision of clerical office personnel. The employee works under general supervision from a manager. The employee exercises discretion in applying laws, policies, and procedures to resolve issues and to ensure that assigned activities are completed in a timely and efficient manner and according to federal, state, and local law. This class requires frequent public and court professional contact and is responsible for ensuring both are provided in a tactful and diplomatic manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Directly supervises clerical office staff of the Civil Administrative Unit; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; provides guidance to employees with difficult or unusual situations; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
- Plans, coordinates, and oversees the activities of the Civil Administrative Unit; oversees Sheriff's foreclosure sales; ensures processing of Foreclosure, Writ, and Subpoena documents within required deadlines and according to local, State, and Federal regulations; understands, interprets, and applies laws needed to process judicial documents correctly; gathers information, prepares list of Unclaimed Funds, posts for public access, allocates disbursements, and issues checks to County Treasurer; assigns needed appraisals to contracted appraisers; assists with the development and implementation of the Sheriff's Civil Administrative Unit policies and procedures.
- 20% +/- 10%
- Oversees bank account and fiscal activity related to receipt and disbursement of money from Sheriff's Foreclosure sales and court document services; verifies that money collected reflects system issued receipts; verifies accuracy of funds transferred from Real Auction to bank account

Effective Date:  
Last Modified:

and that the correct amounts are recorded in the database; reviews amounts to be distributed from sale proceeds based on court orders; disburses funds to appropriate parties; prepares distribution reports for filing with the Clerk of Courts; issues checks to the Treasurer for collected taxes and Sheriff's fees; conducts monthly reconciliation to verify an accurate system to bank account balance; investigates discrepancies between system and bank account amounts; determines reason for discrepancies and makes necessary corrections or adjustments; prepares annual financial and statistical reports for the Civil Administrative Unit; provides financial records for County and State audits as requested.

10% +/- 5%

- Performs, oversees, and manages data entry, document processing, and record maintenance activities; reviews forms, applications, and documents to determine accuracy and completeness of information; ensures compliance with established department procedures for processing forms, applications, and documents; maintains manual/computerized records system or databases; enters information into databases; receives, sorts, and assigns documents according to departmental procedures; identifies inconsistencies between data and database information; updates information in databases as required; produces reports of database information as requested; assists in the development, implementation, and updating of the software system utilized for processing court documents.

10% +/- 5%

- Acts as a liaison with the Courts, other County Agencies, Attorneys, and the general public; coordinates with Court personnel on case information including case status, information changes, corrections, and court document revisions; coordinates with the Clerk of Courts, Treasurer, and Fiscal Officer on cases including case status information, accounting, and fiscal reporting; coordinates with Land Banks and Law firms on court cases and foreclosure processes; provides information to the general public relative to departmental services; handles clients' complaints and queries; responds to Public Records Requests.

**Minimum Training and Experience Required to Perform Essential Job Functions**

- Seven (7) years of accounting, administrative support, or related experience.
- Applicants may substitute a degree for an amount of the experience requirement, as shown in the below table.

Highest degree of education attained	Experience required
HS diploma/GED or unrelated associate degree	7 years
Related associate degree	5 years
Unrelated bachelor's or graduate degree	4 years
Related bachelor's degree	3 years
Related master's/doctoral degree	2 years

*Related degree fields:* accounting, business administration, communications, finance, law, public administration.

*Related work experience:* accounting, administrative support, auditing, bookkeeping, financial management, account management, public-sector finance, county/city economics, financial experience with government programs, reimbursement, creating/preparing legal documents, reading/interpreting court documents.

### **Additional Requirements**

- Must obtain CJIS certification within one (1) week of starting position.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a telephone, computer, and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and case management software (Proware).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including court documents, bank statements, end of day deposits, Sheriff's deeds, motion for affidavit in contempt, Sheriff's service returns, billing invoices, receipts, spreadsheets, daily and monthly logs and reports, summary reports, records requests, time sheets, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Cuyahoga County Local Rules, Collective Bargaining Agreement, Sheriff's standard Schedule of Disciplinary Offenses, Civil Division Policy and Procedures, Records Retention Schedule, and the Ohio Revised Code.



## Supervisor, Civil Administrative Unit

- Ability to prepare annual financial and statistical reports, certificate of records disposal, monthly reconciliations, unclaimed funds list, appraiser's lists, receipts, daily and monthly logs and reports, spreadsheets, status reports, timesheets, performance appraisals, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with staff, supervisor, management, coworkers, appraisal vendors, Court personnel, Fiscal Office, banks, law firms, internal and external agencies, clients, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Fiscal Specialist 1	<b>Class Number:</b>	11181
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	7A
<b>Dept:</b>	All Departments	EXHIBIT D	

## Classification Function

The purpose of this classification is to perform and monitor a variety of fiscal and budget activities.

## Distinguishing Characteristics

This is an entry-level classification that is responsible for performing a variety of fiscal and budgetary duties. Employees in this classification perform work that is more routine and limited in scope and work under close supervision. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This position has no supervisory responsibilities.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 80% +/- 10%
- Performs, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information from various sources to prepare and maintain technical records and reports related to fiscal activities and operations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, withdrawals, and deposits; monitors and tracks expenditures; performs coding functions necessary for proper coding of revenues, expenditures, and adjustments in database; monitors contracts and contract activities for program compliance.
- 10% +/- 5%
- Assists with budget preparation duties for simple budgets and programs; participates in budget development and preparation; monitors assigned budgets, budget allocations, expenditures, and changes in appropriations; prepares and maintains financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; contributes to discussions on department financial operations as requested; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; assists with providing reports and information for audits; provides information as requested regarding budgets and fiscal operations to budget and fiscal personnel and clients.

**Minimum Training and Experience Required to Perform Essential Job Functions**

- Associate degree in accounting, business administration, finance, or related field with one (1) year of accounting, finance, or budget management experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	2 years
Unrelated associate degree	2 years
Related associate degree	1 year
Unrelated bachelor's degree	1 year
Related bachelor's degree	No experience required
Unrelated master's/doctoral degree	1 year
Related master's/doctoral degree	No experience required

*Related degree fields:* accounting, business administration, finance, business management, economics, public/nonprofit administration.

*Related work experience:* accounting, finance, budget administration, grant management, contracting, procurement, bookkeeping.

**Additional Requirements**

- No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.

**Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor Lawson).

**Supervisory Responsibilities**

- No supervisory responsibilities required.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including fiscal reports, assessment reports, billing invoices, purchase orders, checks, vouchers, statements, letters, warrants, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures, purchasing policies and procedures, and manuals.
- Ability to prepare fiscal reports, financial reports, vouchers, purchase orders, invoices, reimbursements, receipts, revenue reports, agendas, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic accounting terminology and language.
- Ability to communicate effectively with supervisor, coworkers, sales representatives, vendors, other County employees, community partners, external organizations, auditors, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Fiscal Specialist 2	<b>Class Number:</b>	11182
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	All Departments	EXHIBIT E	

## Classification Function

The purpose of this classification is to plan and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to perform lead worker responsibilities.

## Distinguishing Characteristics

This is an entry level classification that is responsible for performing and coordinating a variety of fiscal and budgetary projects, reports, and duties. Employees in this classification work under general supervision from a supervisor or manager level position. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. The Fiscal Specialist 2 has greater autonomy and responsibility in performance of responsibilities than the Fiscal Specialist 1 and may lead project work. The Fiscal Specialist 2 is assigned work that is more technical/project oriented in nature and more advanced budgets/programs.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

70% +/- 10%

- Performs, plans, coordinates, and monitors technical and administrative duties in support of financial activities and operations for a department or specialized fiscal section of a department or division; assists with managing fiscal programs, projects, and/or grants; prepares, processes, and reviews expense adjustments, appropriation adjustments, budget transfers, requisitions, and purchase orders; researches, collects, and compiles information to prepare and maintain technical records and reports related to fiscal activities and operations; oversees preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; receives, reviews, and completes processing of daily deposits and payments including invoices, wire payments, revenue receipts, and vouchers; adjusts, balances, and reconciles accounts, bank statements, petty cash funds, and deposits; monitors and tracks expenditures; monitors and ensures proper coding of revenues, expenditures, and adjustments in database; controls funds distributions to various accounts; monitors contracts and contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; researches payment and reimbursement discrepancies and past due and problem invoices and resolves; contributes to development of fiscal, budget, and accounting procedures as requested; ensures operational compliance with applicable department, County, state and/or federal regulations.

20% +/- 10%

- Performs and coordinates budget and/or fiscal agenda preparation duties for moderately advanced budgets and programs; assists management with budget development and preparation; conducts research and analysis to plan and project future expenditures and potential variances; monitors assigned budgets, budget allocations, expenditures, and changes in appropriations; analyzes assigned budgets to ensure consistency and accuracy; performs and oversees preparation and maintenance of financial records and reports; assists with maintaining expenditure control and fiscal accountability with budget; analyzes budget trends and fiscal activities of assigned area of

responsibility; advises and consults with management concerning accounting and financial implications of existing and projected department operations; contributes to development of policies and procedures as they relate to department budget and fiscal operations as requested; ensures budget procedures and reports are consistent with department, county, state, and federal guidelines.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; acts as department representative at various meetings, seminars, and workshops; coordinates the provision of reports and information for audits; coordinates with other County agencies on financial report preparation; provides information regarding budgets and fiscal operations to budget and fiscal personnel and clients; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

**Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in accounting, business administration, finance, or related field with one (1) year of accounting, finance, or budget management experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	5 years
Unrelated associate degree	4 years
Related associate degree	3 years
Unrelated bachelor's degree	3 years
Related bachelor's degree	1 year
Unrelated master's/doctoral degree	1 year
Related master's/doctoral degree	1 year

*Related degree fields:* accounting, business administration, finance, business management, economics, public/nonprofit administration.

*Related work experience:* accounting, finance, budget administration, grant management, contracting, procurement, bookkeeping.

**Additional Requirements**

- No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor Lawson).

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, Infor reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook , department policies and procedures, administrative procedures, fiscal handbooks, and Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers, vendors, service providers, other County employees, auditors, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0352

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to the City of South Euclid for Year Three of the South Euclid Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$50,000 to the City of South Euclid for Year Three of the South Euclid Deer Sterilization Program; and

**WHEREAS**, the City of South Euclid estimates approximately 21,000 people will be served annually through this award; and

**WHEREAS**, the City of South Euclid estimates the total cost of the project is \$59,890.63; and

**WHEREAS**, the City of South Euclid indicates the other funding source(s) for this project includes \$65,000 from the City of South Euclid for USDA Wildlife Management Services; and



**WHEREAS**, the City of South Euclid is estimating the start date of the project will be January 2023 and the project will be completed by February 2023; and

**WHEREAS**, the City of South Euclid requested \$50,000 from the District 11 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the City of South Euclid to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the City of South Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Year Three of the South Euclid Deer Sterilization Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 28, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0003

Sponsored by: <b>Councilmember Turner</b>  Co-sponsored by: <b>Councilmembers Jones and Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the National Organization of Black Law Enforcement Executives (NOBLE) Greater Cleveland Chapter for the Teen Summit and Cut with a Cop Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to the National Organization of Black Law Enforcement Executives Greater Cleveland Chapter (“NOBLE”) for the Teen Summit and Cut with a Cop Programs; and

**WHEREAS**, NOBLE estimates approximately 250-500 people will be served annually through this award; and

**WHEREAS**, NOBLE estimates the total cost of the project is \$20,000; and

**WHEREAS**, NOBLE is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, NOBLE requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to NOBLE to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the National Organization of Black Law Enforcement Executives (NOBLE) Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Teen Summit and Cut with a Cop Programs.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0005

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Black Child Development Institute Ohio for the trauma informed curriculum which privileges the unique strengths and needs of Black children from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Black Child Development Institute Ohio for the trauma informed curriculum which privileges the unique strengths and needs of Black children; and

**WHEREAS**, the Black Child Development Institute Ohio estimates approximately 350 people will be served annually through this award; and

**WHEREAS**, the Black Child Development Institute Ohio estimates approximately 2-3 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Black Child Development Institute Ohio estimates the total cost of the project is \$10,000; and

**WHEREAS**, the Black Child Development Institute Ohio indicates the other funding source(s) for this project includes \$10,000 from Pritzker – Development; and

**WHEREAS**, the Black Child Development Institute Ohio is estimating the start date of the project will be December 2023 and the project will be completed by December 2024; and

**WHEREAS**, the Black Child Development Institute Ohio requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Black Child Development Institute Ohio to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Black Child Development Institute Ohio from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the trauma informed curriculum which privileges the unique strengths and needs of Black children.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0006

Sponsored by: <b>Councilmember Turner</b>  Co-sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Linking Partnership Opportunities Foundation, Inc. for the purpose of Childhood Hunger Initiative Power Pack Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Linking Partnership Opportunities Foundation, Inc. for the Childhood Hunger Initiative Power Pack Program; and

**WHEREAS**, the Linking Partnership Opportunities Foundation, Inc. estimates approximately 65 students will be served annually through this award; and

**WHEREAS**, the Linking Partnership Opportunities Foundation, Inc. estimates the total cost of the project is \$18,000; and

**WHEREAS**, the Linking Partnership Opportunities Foundation, Inc. indicates the other funding source(s) for this project includes \$7,800 from the Linking Partnership Opportunities Foundation, Inc. as well as in-kind support; and

**WHEREAS**, the Linking Partnership Opportunities Foundation, Inc. is estimating the start date of the project will be August 2022 and the project will be completed by July 2026; and

**WHEREAS**, the Linking Partnership Opportunities Foundation, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Linking Partnership Opportunities Foundation, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Linking Partnership Opportunities Foundation, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Childhood Hunger Initiative Power Pack Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: January 31, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0007

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Alpha Omega Foundation for the Childhood Hunger Initiative Power Pack Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Alpha Omega Foundation for the Childhood Hunger Initiative Power Pack Program; and

**WHEREAS**, the Alpha Omega Foundation estimates approximately 105 students will be served annually through this award; and

**WHEREAS**, the Alpha Omega Foundation estimates the total cost of the project is \$25,200; and

**WHEREAS**, the Alpha Omega Foundation indicates the other funding source(s) for this project includes donations from the members of the foundation and the community; and

**WHEREAS**, the Alpha Omega Foundation is estimating the start date of the project will be September 2022 and the project will be completed by June 2026; and

**WHEREAS**, the Alpha Omega Foundation requested \$10,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Alpha Omega Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Alpha Omega Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Childhood Hunger Initiative Power Pack Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

First Reading/Referred to Committee: January 9, 2024  
 Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0008

<p>Sponsored by: <b>Councilmember Turner</b></p> <p>Co-sponsored by: <b>Councilmembers Jones and Stephens</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Gamma Alpha Sigma Education Foundation for the purpose of providing a college tour of Historically Black Colleges &amp; Universities in the Atlanta, Georgia area from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to the Gamma Alpha Sigma Education Foundation for the purpose of providing a college tour of Historically Black Colleges & Universities in the Atlanta, Georgia area; and

**WHEREAS**, the Gamma Alpha Sigma Education Foundation estimates approximately 20 people will be served annually through this award; and

**WHEREAS**, the Gamma Alpha Sigma Education Foundation estimates the total cost of the project is \$23,000; and

**WHEREAS**, the Gamma Alpha Sigma Education Foundation indicates the other funding source(s) for this project includes \$3,000 from the Gamma Alpha sigma Education Foundation's account; and

**WHEREAS**, the Gamma Alpha Sigma Education Foundation is estimating the start date of the project will be April 2024 and the project will be completed by May 2024; and

**WHEREAS**, the Gamma Alpha Sigma Education Foundation requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Gamma Alpha sigma Education Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Gamma Alpha Sigma Education Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of providing a college tour of Historically Black Colleges & Universities in the Atlanta, Georgia area.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.



**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: January 31, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0009

Sponsored by: <b>Councilmember Turner</b>  Co-sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to Impact Youth, Inc. for operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to Impact Youth, Inc. for operating support; and

**WHEREAS**, Impact Youth, Inc. estimates approximately 500 to 550 people will be served annually through this award; and

**WHEREAS**, Impact Youth, Inc. estimates the total cost of the project is \$50,000; and

**WHEREAS**, Impact Youth, Inc. is estimating the start date of the project will be January 2024 and the project will be completed by June 2024; and

**WHEREAS**, Impact Youth, Inc. requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Impact Youth, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Impact Youth, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for operating support.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: January 31, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0032

Sponsored by: <b>Councilmember Sweeney</b>  Co-sponsored by: <b>Councilmember Miller</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to the Catholic Charities Corp. for the purpose of the Migration and Refugee Service Immigration and Legal Services program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$50,000 to the Catholic Charities Corp. for the purpose of the Migration and Refugee Service Immigration and Legal Services program; and

**WHEREAS**, the Catholic Charities Corp. estimates approximately 1,500 people will be served annually through this award; and

**WHEREAS**, the Catholic Charities Corp. estimates approximately 7 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Catholic Charities Corp. estimates the total cost of the project is \$1,856,803; and

**WHEREAS**, the Catholic Charities Corp. indicates the other funding source(s) for this project includes:

- A. \$40,000 from Community West
- B. \$50,000 from The Gund Foundation
- C. \$600,000 from the Ohio Access to Justice Foundation
- D. \$150,000 from the Department of Homeland Security
- E. \$152,530 from the Office of Refugee Resettlement, Survivors of Torture
- F. \$200,000 from the Cuyahoga County Immigration Legal Services Fund
- G. \$133,443 from the Office of Refugee Resettlement, Afghan Supplement
- H. \$328,000 from the ORR Preferred Communities, Intake and Referral for Ukrainians; and

**WHEREAS**, the Catholic Charities Corp. is estimating the start date of the project will be April 2024 and the project will be completed by March 2025; and

**WHEREAS**, the Catholic Charities Corp. requested \$50,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Catholic Charities Corp. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Catholic Charities Corp. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Migration and Refugee Service Immigration and Legal Services program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested in Committee: January 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0033

<p>Sponsored by: <b>Councilmember Jones</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell and Sweeney</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of the Enhanced Home Maintenance Grant Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$200,000 to the Village of Newburgh Heights for the purpose of the Enhanced Home Maintenance Grant Program; and

**WHEREAS**, the Village of Newburgh Heights estimates approximately 180 people will be served annually through this award; and

**WHEREAS**, the Village of Newburgh Heights estimates approximately 10 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Village of Newburgh Heights estimates the total cost of the project is \$280,000; and

**WHEREAS**, the Village of Newburgh Heights indicates the other funding source(s) for this project includes \$40,000 from the Village of Newburgh Heights General Fund and \$40,000 from the homeowners; and

**WHEREAS**, the Village of Newburgh Heights is estimating the start date of the project will be upon the grant award and the project will be completed 36 months after the award date; and

**WHEREAS**, the Village of Newburgh Heights requested \$200,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to the Village of Newburgh Heights to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to the Village of Newburgh Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Enhanced Home Maintenance Grant Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested in Committee: January 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0034

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$200,000, to the Village of Newburgh Heights for the purpose of funding Safety Forces from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$200,000 to the Village of Newburgh Heights for the purpose of funding Safety Forces; and

**WHEREAS**, the Village of Newburgh Heights estimates approximately 120,000 people will be served daily through this award; and

**WHEREAS**, the Village of Newburgh Heights estimates approximately 4 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Village of Newburgh Heights estimates the total cost of the project is \$550,000; and

**WHEREAS**, the Village of Newburgh Heights indicates the other funding source(s) for this project includes money from the Village of Newburgh Heights Police and Fire Levies; and

**WHEREAS**, the Village of Newburgh Heights is estimating the start date of the project will be upon the grant award and the project will be completed 36 months after the award date; and

**WHEREAS**, the Village of Newburgh Heights requested \$200,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to the Village of Newburgh Heights to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to the Village of Newburgh Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of funding Safety Forces.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0036

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to PetFix Northeast Ohio, Inc. for the purpose of the Clinic Roof Replacement project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$10,000 to the PetFix Northeast Ohio, Inc. for the purpose of the Clinic Roof Replacement project; and

**WHEREAS**, the PetFix Northeast Ohio, Inc. estimates approximately 10,900 animal surgeries will be provided through this award; and

**WHEREAS**, the PetFix Northeast Ohio, Inc. estimates approximately 19 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the PetFix Northeast Ohio, Inc. estimates the total cost of the project is \$62,450; and



**WHEREAS**, the PetFix Northeast Ohio, Inc. indicates the other funding source(s) for this project includes from their own operating revenue; and

**WHEREAS**, the PetFix Northeast Ohio, Inc. is estimating the project will be completed upon receipt of the funds; and

**WHEREAS**, the PetFix Northeast Ohio, Inc. requested \$10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the PetFix Northeast Ohio, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the PetFix Northeast Ohio, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Clinic Roof Replacement project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0037

<p>Sponsored by: <b>Councilmember Simon</b></p>	<p><b>A Resolution</b> authorizing an amendment to a grant agreement with College Now Greater Cleveland, Contract No. 2611, for the administration and management of debt repayment scholarships and completion scholarships to eligible post-secondary students in connection with the Cuyahoga County Completion Scholarship Program for the period 9/15/2022 – 9/14/2024, to add private four-year institutions in the State of Ohio as eligible institutions; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective</p>
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**WHEREAS**, the County Executive recommends an amendment to a grant agreement with College Now Greater Cleveland, Contract No. 2611, for the administration and management of debt repayment scholarships and completion scholarships to eligible post-secondary students in connection with the Cuyahoga County Completion Scholarship Program for the period 9/15/2022 through 9/14/2024, to add private four-year institutions in the state of Ohio as eligible institutions; and

**WHEREAS**, the primary goal of the project is to support students with minimal levels of institutional debt to return and complete their degrees, and to deliver additional financial support to eligible college students who have made substantial academic progress but still face financial hurdles to degree completion; and

**WHEREAS**, this project is funded 100% by General Fund - American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services; and

**WHEREAS**, expanding this program to students in private four-year institutions will allow more students to benefit from the program; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a grant agreement with College Now Greater Cleveland, Contract No. 2611, for the administration and management of debt repayment scholarships and completion scholarships to eligible post-secondary students in connection with the Cuyahoga County Completion Scholarship Program for the period 9/15/2022 through 9/14/2024, to add private four-year institutions in the state of Ohio as eligible institutions.

**SECTION 2.** That the County Executive is authorized to execute the amendment to Contract No. 2611 and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0259

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000 to Let Art Breathe for the counseling and art therapy project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to Let Art Breathe for the counseling and art therapy project; and

**WHEREAS**, Let Art Breathe estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, Let Art Breathe estimates the total cost of the project is \$150,000; and

**WHEREAS**, Let Art Breathe indicates the other funding source(s) for this project includes:

- A. \$30,000 from a NFCU Personal Loan;
- B. \$12,000 Business Credit Cards;
- C. \$76,000 from Business Accounts; and

**WHEREAS**, Let Art Breathe is estimating the start date of the project will be June 2023 and the project will be completed by September 2023; and

**WHEREAS**, Let Art Breathe requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to Let Art Breathe to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to Let Art Breathe from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the counseling and art therapy project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County





# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0350

Sponsored by: <b>Council President Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$100,000, to the Jennings Center for Older Adults for the Hazelwood Court senior housing project from the District 8 ARPA Community Grant Fund and rescinding the award made pursuant to Resolution No. R2023-0232 to Hazelwood Court, LLC; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$100,000 to the Jennings Center for Older Adults for the Hazelwood Court senior housing project; and

**WHEREAS**, the Jennings Center for Older Adults estimates approximately 53 people will be served annually through this award; and

**WHEREAS**, the Jennings Center for Older Adults estimates approximately three permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Jennings Center for Older Adults estimates the total cost of the project is \$13,951,322; and

**WHEREAS**, the Jennings Center for Older Adults indicates the other funding source(s) for this project includes:

- A. \$750,000 from a 1<sup>st</sup> Mortgage from Key;
- B. \$120,588 from a Key B Note Loan;
- C. \$10,668,933 from KCDC LIHTC Equity;
- D. \$1,000,000 from AHP-FHLB Cincinnati;
- E. \$450,000 from Cuyahoga County HOME program;
- F. \$1,000 from AHP Member/Sponsor Grants
- G. \$298,301 from Other Sources/GP Capital Contribution;
- H. \$662,500 from Deferred Fees; and

**WHEREAS**, the Jennings Center for Older Adults is estimating the start date of the project will be September 2022 and the project will be completed by December 2023; and

**WHEREAS**, the Jennings Center for Older Adults requested \$100,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the Jennings Center for Older Adults to ensure this project is completed; and

**WHEREAS**, the Cuyahoga County Council desires to rescind the award not-to-exceed \$100,000 made pursuant to Resolution No. R2023-0232 to Hazelwood Court, LLC to ensure ARPA Community Grant Fund dollars are distributed to not-for-profit grantees; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the Jennings Center for Older Adults from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Hazelwood Court senior housing project.

**SECTION 2.** The Cuyahoga County Council hereby rescinds the award not-to-exceed \$100,000 made pursuant to Resolution No. R2023-0232 to Hazelwood Court, LLC.

**SECTION 3.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to

submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 5.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 6.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 7.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 8.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 9.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 28, 2023

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0351

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Salvation Army for the Community Corrections Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Salvation Army for the Community Corrections Program; and

**WHEREAS**, the Salvation Army estimates approximately 600 people will be served annually through this award; and

**WHEREAS**, the Salvation Army estimates the total cost of the project is \$5,892,567; and

**WHEREAS**, the Salvation Army indicates the other funding source(s) for this project includes:

- A. \$5,310,516 from ODRC;
- B. \$250,000 from the ODJFS Governor Office Faith Based Initiative;
- C. \$10,000 from service/extended stay fees;

- D. \$117,860 from restricted donations
- E. \$10,000 from investment income; and

**WHEREAS**, the Salvation Army is estimating the project will be on-going; and

**WHEREAS**, the Salvation Army requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Salvation Army to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Salvation Army from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community Corrections Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 28, 2023  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0367

Sponsored by: <b>Councilmember Kelly</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,297.98, to the City of Bay Village for the purpose of Bay Village Power Bike Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 1 ARPA Community Grant Fund in the amount of \$10,297.98 to the City of Bay Village for the purpose of Bay Village Power Bike Project; and

**WHEREAS**, the City of Bay Village estimates approximately 66,000 people will be served annually through this award; and

**WHEREAS**, the City of Bay Village estimates the total cost of the project is \$10,297.88 and

**WHEREAS**, the City of Bay Village is estimating the start date of the project will be November 2023 and the project will be ongoing; and

**WHEREAS**, the City of Bay Village requested \$10,297.98 from the District 1 ARPA Community Grant Fund to complete this project; and



**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,297.98 to the City of Bay Village to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,297.98 to the City of Bay Village from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of Bay Village Power Bike Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0001

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to the Edgewater Homeowners' Association d.b.a. Edgewater North Homeowners' Association for upgraded security cameras from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to the Edgewater Homeowners’ Association for upgraded security cameras; and

**WHEREAS**, the Edgewater Homeowners’ Association estimates approximately 400 people will be served annually through this award; and

**WHEREAS**, the Edgewater Homeowners’ Association estimates the total cost of the project is \$45,000; and

**WHEREAS**, the Edgewater Homeowners’ Association indicates the other funding source(s) for this project includes \$11,000 in private funds from neighbors; and

**WHEREAS**, the Edgewater Homeowners' Association is estimating the start date of the project will be Q1 2024 and the project will be completed by Q4 2025; and

**WHEREAS**, the Edgewater Homeowners' Association requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Edgewater Homeowners' Association to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Edgewater Homeowners' Association from the General Fund made available by the American Rescue Plan Act revenue replacement provision for upgraded security cameras.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0002

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its’ fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$250,000 to Euclid Circle Inc. for phases I and II of a mixed-use development project in the City of East Cleveland; and

**WHEREAS**, Euclid Circle Inc. estimates approximately 40 people will be served annually through this award; and

**WHEREAS**, Euclid Circle Inc. estimates approximately 40 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Euclid Circle Inc. estimates the total cost of the project is \$3,037,000; and

**WHEREAS**, Euclid Circle Inc. indicates the other funding source(s) for this project includes:

- A. \$1,000,000 from a JobsOhio grant;
- B. \$1,200,000 from a Cuyahoga County loan;
- C. \$567,000 in equity;
- D. \$20,000 from a JobsOhio planning grant; and

**WHEREAS**, Euclid Circle Inc. is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, Euclid Circle Inc. requested \$250,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to Euclid Circle Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,00 to Euclid Circle Inc. via its fiscal agent the Olympia Foundation Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for phases I and II of a mixed-use development project in the City of East Cleveland.

**SECTION 2.** No award funds shall be disbursed until Euclid Circle Inc. has confirmed receipt of all other funding sources necessary to finance the project. In the event Euclid Circle Inc. has not confirmed receipt of all other funding sources by December 31, 2024, the award made herein shall be null and void; and

**SECTION 3.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 5.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 6.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 7.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 8.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 9.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0004

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$3,000, to the Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$3,000 to Sigma Gamma Rho Sorority, Inc. for the Swim 1922 Program; and

**WHEREAS**, Sigma Gamma Rho Sorority, Inc. estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, Sigma Gamma Rho Sorority, Inc. estimates the total cost of the project is \$5,000; and

**WHEREAS**, Sigma Gamma Rho Sorority, Inc. indicates the other funding source(s) for this project includes \$2,000 from the Sigma Gamma Rho Alpha Lambda Sigma Chapter Budget Allocation; and

**WHEREAS**, Sigma Gamma Rho Sorority, Inc. is estimating the date of the project will be May 4, 2024; and

**WHEREAS**, Sigma Gamma Rho Sorority, Inc. requested \$3,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$3,000 to Sigma Gamma Rho Sorority, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$3,000 to Sigma Gamma Rho Sorority, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Swim 1922 Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0010

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Zeta Omega Foundation for the Annual Food Basket Giveaway from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Conwell</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to the Zeta Omega Foundation for the Annual Food Basket Giveaway; and

**WHEREAS**, the Zeta Omega Foundation estimates approximately 500 people will be served annually through this award; and

**WHEREAS**, the Zeta Omega Foundation estimates the total cost of the project is \$20,000; and

**WHEREAS**, the Zeta Omega Foundation indicates the other funding source(s) for this project includes:

- A. \$4,500 from Zeta Omega chapter members;
- B. \$2,500 from Dollar Bank;
- C. \$500 from the Zeta Omega Foundation; and

**WHEREAS**, the Zeta Omega Foundation is estimating the project will take place on December 16, 2023; and

**WHEREAS**, the Zeta Omega Foundation requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Zeta Omega Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Zeta Omega Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Annual Food Basket Giveaway.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: January 17, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0011

Sponsored by: <b>Councilmembers Turner and Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$15,000, to the Devin Moore Heart Foundation for the CPR/AED Preparedness Training Program from the Districts 7 & 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide \$5,000 in funding from the District 7 ARPA Community Grant Fund and \$10,000 from the District 9 ARPA Community Grant Fund, for a total amount of \$15,000 to the Devin Moore Heart Foundation for the CPR/AED Preparedness Training Program; and

**WHEREAS**, the Devin Moore Heart Foundation estimates approximately 5-7 schools will be served annually through this award; and

**WHEREAS**, the Devin Moore Heart Foundation estimates the total cost of the project is \$8,400; and

**WHEREAS**, the Devin Moore Heart Foundation is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and



**WHEREAS**, the Devin Moore Heart Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to the Devin Moore Heart Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to the Devin Moore Heart Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the CPR/AED Preparedness Training Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Health, Human Services & Aging

Legislation Substituted in Committee: January 17, 2024

Additional Sponsorship Requested in Committee: January 17, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0012

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to Community Housing Solutions for the Home Repair Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$50,000 to Community Housing Solutions for the Home Repair Program; and

**WHEREAS**, Community Housing Solutions estimates approximately 6 people will be served annually through this award; and

**WHEREAS**, Community Housing Solutions estimates the total cost of the project is \$100,000; and

**WHEREAS**, Community Housing Solutions indicates the other funding source(s) for this project includes \$50,000 from Federal Home Loan Bank of Cincinnati; and

**WHEREAS**, Community Housing Solutions is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, Community Housing Solutions requested \$50,000 from the District 11 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to Community Housing Solutions to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to Community Housing Solutions from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Home Repair Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0050

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0038 dated 1/23/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 2345 – Opioid Mitigation Fund **BA2410110**  
EX345100 – Opioid Mitigation  
Other Expenses \$ 5,775,268.43

The Department of Public Safety and Justice Services requests an appropriation increase of \$5,775,268.43 to facilitate the contract amendment approved on R2023-0376 for the Diversion Center Contract with the Alcohol, Drug Addiction and Mental Health Service Board (ADAMHS). The funding source is the OPIOID fund which has a cash balance of \$10,656,394.49.

B. 7805 – Other Agency **BA2410111**  
PJ805100 – Special Emergency Planning  
Other Expenses \$ 1,500.00

The Department of Public Safety and Justice Services requests an appropriation increase of \$1,500 for the receipt of a settlement to the Local Emergency Planning Committee (LEPC) in which the Department of Public Safety and Justice Services is the acting fiscal agent. The funds collected were received due to violations of the LEPC reporting requirement for hazardous waste spills.

C. 2330 – Youth Services **BA2410113**  
JC330100 – Youth Services Subsidy-FDCC  
Personal Services \$ 826,963.30  
Other Expenses \$ 2,824,132.73

Juvenile Court requests additional appropriations of \$3,651,096.03 to amend the 2024/2025 RECLAIM grant for the period of July 1, 2023 through June 30, 2025. This is a continuation grant which was approved by Board of Control via CON2024-12. The funding source is the Ohio Department of Youth Services. There is no cash match.

D. 2285 – Other Judicial **BA2413306**  
SH285155 – Operation Stonegarden (OPSG)  
Other Expenses \$ (1,543.76)

The Sheriff's Department is requesting an appropriation decrease of \$1,543.76 to close out the FY19 State Homeland Security grant award. The original grant was \$204,750, of which \$203,206.24, or 99%, was spent. The award was funded by the Federal Emergency Management Agency through

the Ohio Department of Public Safety, Emergency Management Agency.  
There is no cash balance to resolve.

E. 2285 – Other Judicial		<b>BA2413307</b>
SH285120 – High Visibility Enforcement OT		
Personal Services	\$	92,914.20
Other Expenses	\$	3,735.50

The Sheriff’s Department is requesting an appropriation increase of \$96,649.70 for the FY2024 Traffic Safety Grant Award. The grant period is October 1, 2023 through September 30, 2024. This is a new grant approved by the Board of Control via CON2024-08 on January 16, 2024. This grant will be used to reduce traffic related fatal and serious injury crashes in Ohio. The funding source is the Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office. There is no cash match required.

F. 2285 – Other Judicial		<b>BA2413308</b>
CP285130 – Probation Supervision Fees		
Other Expenses	\$	200,000.00

The Court of Common Pleas is requesting an appropriation increase of \$200,000 to fund the Supervision Fee Fund for FY2024 expenditures. The funding source is revenue received from filing fees collected per House Bill 406. The current cash balance in this fund is \$2,840,317.18.

G. 2240 – Court		<b>BA2413309</b>
CP240105 – Computerization Fund		
Other Expenses	\$	150,000.00

The Court of Common Pleas is requesting an appropriation increase of \$150,000 to fund the Computerization Fund for FY2024 expenditures. The funding source is revenue received from filing fees collected per ORC 2303.201. The current cash balance in this fund is \$1,339,014.79.

H. 2280 – Other Health and Safety		<b>BA2413310</b>
CP280100 – Special Project II		
Other Expenses	\$	1,500,000.00

The Court of Common Pleas is requesting an appropriation increase of \$1,500,000 to fund the Special Projects II Fund for FY2024 expenditures. The funding source is revenue received from filing fees collected per ORC 2303.201(E ) (1). The current cash balance in this fund is \$4,159,692.87.



I.	2320 – Treat Alt for Safer Comm		<b>BA2413311</b>
	CP320100 – TASC Medicaid Funds		
	Personal Services	\$	307,900.00
	Other Expenses	\$	50,000.00

The Court of Common Pleas is requesting an appropriation increase of \$357,900 to fund the TASC Medicaid Special Revenue Fund for payroll and client bus tickets. The funding source is revenue received from Medicaid reimbursements for eligible expenses. The current cash balance in this fund is \$3,008,993.18.

J.	2240 – Court		<b>BA2413312</b>
	CP240110 – CP-TASC Oth Spec Rev Funds		
	Personal Services	\$	49,584.48
	Other Expenses	\$	241,827.68

The Court of Common Pleas is requesting an appropriation increase of \$291,412.16 to fund the ATP Special Revenue Fund for client sober support services. The funding source is revenue received from the Alcohol, Drug Addiction and Mental Health Services Board for reimbursement of eligible Addiction Treatment Program expenses. The current cash balance in this fund is \$291,412.16.

K.	2320 – Treat Alt for Safer Comm		<b>BA2413313</b>
	CP320105 – TASC HHS		
	Other Expenses	\$	50,000.00

The Court of Common Pleas is requesting an appropriation increase of \$50,000 to fund the HOPE Court Treatment Contract. This appropriation increase is needed to carry forward the unspent balance of the executed contract. The funding source is HHS Levy funds.

L.	2280 – Other Health and Safety		<b>BA2423202</b>
	HS280105 – TB Control Program - MetroHealth		
	Other Expenses	\$	78,993.09

The Department of Health and Human Services-Office of the Director requests appropriations of \$78,993.09 for the Tuberculosis Program. These funds will be used to support local activities associated with reporting, investigation and case management of tuberculosis patients. The grant period is from July 01, 2023 through December 31, 2023. This grant received Board of Control approval on November 21, 2023 (Consent Item Approval No. CON2023-121). The funding source is the Centers for Disease Control and Prevention (CDC) passed through the Ohio Department

of Health. Full reimbursement from the Ohio Department of Health has been received and deposited by Cuyahoga County. There is no required cash match.

M. 2223 – Housing Development		<b>BA2414912</b>
HC223125 – Lead Hazard Reduction		
Personal Services	\$	100,000.00
Other Expenses	\$	7,957,00.00

The Department of Housing and Community Development is requesting an appropriation increase of \$8,057,000 for the Lead Safe Ohio grant program for the period December 1, 2023 to July 31, 2026. This is a new grant approved by Board of Control via BC2023-628 on October 11, 2023. The funding source is the State of Ohio - Department of Development. There is no cash match required.

N. 1100 – General Fund		<b>BA2418110</b>
BE100125 – Electronic Voting Consultation		
Other Expenses	\$	1,046,283.00

The Cuyahoga County Board of Elections (CCBOE) requests additional appropriation of \$1,046,283 for the purchase and implementation of new electronic pollbooks. CCBOE had received approval from County Council to execute a Memorandum of Understanding in 2023 to contract for the purchase occurring in 2024 (R2023-0292). The County will be reimbursed \$821,449 from the Ohio Secretary of State. Funding source is the General Fund.

O. 2310 – Solid Waste		<b>BA2418111</b>
SW310105 – Market Development		
Other Expenses	\$	200,000.00

The Solid Waste District requests additional appropriation of \$200,000 to facilitate payment to WM Recycle America, LLC as per the terms in 2022 Market Development Grant Agreement, whereas the Solid Waste District acts as the pass through entity. The funding source is the Ohio Environmental Protection Agency. No cash match is required.

P. 2310 – Solid Waste		<b>BA2418112</b>
SW310130 – Solid Waste Grants		
Other Expenses	\$	200,000.00

The Solid Waste District requests additional appropriation of \$200,000 for funding of the District Sustainable Stores Grant Program. The District

provides funds to retailers to help migrate away from the use of plastic bags at check out. The funding source is the Solid Waste District Fund which has a cash balance of \$4,296,387.

Q. 1100 – General Fund **BA2418116**  
 EX100105 – Communications  
 Other Expenses \$ 40,092.00

The Department of Communications requests an appropriation increase of \$40,092 for a contract with Meltwater for comprehensive media services. Services include 5 user licenses: 3 in the Communications Department, 1 within County Council, and 1 for HHS Communications. Funding source is the General Fund.

R. 1105 – General Fund Assigned **BA2414913**  
 DV105100 – Community Development (Casino Tax)  
 Other Expenses \$ 600,000.00

The Office of Budget and Management, on behalf of the Department of Community Development, is requesting an appropriation increase of \$600,000 for the purchase of real property in the City of Fairview Park as approved by County Council via R2023-0369 adopted January 23, 2024. The funding source is the Casino Tax Fund.

S. 1100 – General Fund **BA2410114**  
 PS100100 – General Office  
 Other Expenses \$ 250,000.00

The Prosecutor’s Office and the Cuyahoga County Domestic Relations Court requests an appropriation increase of \$250,000. This appropriation is necessary for outside legal counsel in the *Semary v Celebrezze, et al.*, case that the Prosecutor’s Office is handling. The funding source is the General Fund.

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u><b>Fund Nos./Budget Accounts</b></u>	<u><b>Journal Nos.</b></u>
A. FROM: 2285 – Other Judicial PS285105 – Sexual Assault Kit Initiative Personal Services <span style="float: right;">\$ 21,736.00</span>	<b>BA2410106</b>
TO: 2285 – Other Judicial	

PS285105 – Sexual Assault Kit Initiative  
 Other Expenses \$ 21,736.00

The Prosecutor’s Office requests an appropriation transfer of \$21,736 to comply with the grant award modifications for the FY19 Sexual Assault Kit Initiative (SAKI) Lawfully owned DNA grant. The performance period for this grant is October 1, 2019 through September 30, 2024. This is a continuation grant. The funding source is the U.S. Department of Justice, Office of Justice Programs and there is no cash match.

B. FROM: 1100 – General Fund **BA2410112**  
           PD100100 – Public Defender  
           Personal Services \$ 201,128.00

TO: 1100 – General Fund  
       PD100100 – Public Defender  
       Other Expenses \$ 201,128.00

The Public Defender’s Office requests an appropriation transfer of \$201,128 to correct appropriations added during the biennial process which were approved for the expenses related to an office-wide computer refresh and additional funding for litigation-related expert witness fees but were inadvertently budgeted in personnel. The funding source is the General Fund.

C. FROM: 1100 – General Fund **BA2418115**  
           IT100110 – Web & Multi-Media Development  
           Other Expenses \$ 44,743.00

TO: 1100 – General Fund  
       EX100105 – Communications  
       Other Expenses \$ 44,743.00

The Department of Information Technology requests an appropriation transfer of \$44,743 to transition Multi-Media Production contracts from the Department of Information Technology to the Department of Communications. The 2024 budget moved the Multi-Media Production Unit from the Department of IT to Communications. The funding source is the General Fund.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. FROM: 1100 – General Fund **CT2418106**  
    FS100350 – General FD Operating Subsidies  
    Trans Out – Transfer Out       \$       175,000.00

TO: 7950 – Soil and Water Conservation District  
    SC950100 – Soil and Water Conservation  
    Trans In – Transfer In         \$       175,000.00

The Office of Budget and Management requests a subsidy cash transfer of \$175,000 for the annual budgeted subsidy provided to the District for general operations. The funding source is the General Fund.

B. FROM: 1100 – General Fund **CT2418107**  
    FS100350 – General FD Operating Subsidies  
    Trans Out – Transfer Out       \$       37,782,306.00

TO: 3500 – Debt Service  
    FS500110 – Brownfield Debt Service  
    Trans In – Transfer In         \$       1,098,854.00

3500 – Debt Service  
    FS500120 – Community Redevelopment Debt S  
    Trans In – Transfer In         \$       266,072.00

3500 – Debt Service  
    FS500130 – Med Mart Debt Service 2020  
    Trans In – Transfer In         \$       26,268,538.00

3500 – Debt Service  
    FS500145 – DS-Western Reserve Series 2014  
    Trans In – Transfer In         \$       4,609,740.00

3500 – Debt Service  
    FS500150 – Med Mart Debt Service 2014  
    Trans In – Transfer In         \$       679,000.00

3500 – Debt Service  
    FS500165 – DS – Progressive Field Improve  
    Trans In – Transfer In         \$       2,557,602.00

3500 – Debt Service  
    FS500170 – DS – Series '22 Econ Dev Rev

Trans In – Transfer In \$ 2,302,602.00

The Office of Budget and Management requests subsidy cash transfers totaling \$37,782,306 to support annual service payments on bonds issued for the County Ballpark, Brownfield and Commercial Redevelopment, Western Reserve Economic Development, and the Convention Center. The funding source is the General Fund.

C. FROM: 2220 – Community Development **CT2418108**

DV220110 – Economic Development Fund

Trans Out – Transfer Out \$ 4,609,740.00

TO: 3500 – Debt Service

FS500145 – DS-Western Reserve Series 2014

Trans In – Transfer In \$ 4,609,740.00

The Office of Budget and Management requests a subsidy cash transfer of \$4,609,740 for debt payments due in 2024. The funding source is the Community Development Fund.

D. FROM: 2225 – Convention Center **CT2418109**

FS225100 – Naming Rights For Conv. Ctr.

Trans Out – Transfer Out \$ 210,000.00

TO: 3500 – Debt Service

FS500170 – DS – Series '22 Econ Dev Rev

Trans In – Transfer In \$ 210,000.00

The Office of Budget and Management requests subsidy cash transfer of \$210,000 for contribution to annual service payments on bonds issued in 2022 for the Convention Center. The funding source is the Convention Center Naming Rights Fund.

**SECTION 4.** That items approved in Resolution No. R2023-0317 dated November 14, 2023 be rescinded as follows to reconcile appropriations for the year 2023 in the County’s financial system:

**Resolution No. R2024-0038 dated 01/23/2024:**

**Original Items to be Corrected – Section 1**

L. 1100 – General Fund **BA2410103**

PS100100 – General Office

Other Expenses \$ 200,000.00

The Prosecutor’s Office requests an appropriation increase of \$200,000. This appropriation is necessary for expert witness fees and outside legal counsel for jail related cases that the Prosecutor’s Office continues to deal with. The funding source is the General Fund.

**Resolution No. R2024-0038 dated 01/23/2024:**

**Corrected Item – Section 1**

L.	1100 – General Fund			<i><b>BA2410108</b></i>
	PS100100 – General Office			
	Other Expenses	\$	200,000.00	

The Prosecutor’s Office requests an appropriation increase of \$200,000. This appropriation is necessary for expert witness fees and outside legal counsel for jail related cases that the Prosecutor’s Office continues to deal with. The funding source is the General Fund.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.







To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: February 7, 2024

Re: Fiscal Agenda – 2/13/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **February 13, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$5,775,268.43	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$1,500.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$3,651,096.04	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$ (1,543.76)	D	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
Sheriff's Department	\$96,649.70	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

Common Pleas	\$200,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$150,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$1,500,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$357,900.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$291,412.16	J	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$50,000.00	K	HHS Levy	Appropriation Increase
HHS – Office of the Director	\$78,993.09	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Housing and Community Development	\$8,057,000.00	M	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Board of Elections	\$1,046,283.00	N	General Fund	Appropriation Increase
Solid Waste District	\$200,000.00	O	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Solid Waste District	\$200,000.00	P	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Communications	\$40,092.00	Q	General Fund	Appropriation Increase
Community Development	\$600,000.00	R	General Fund	Appropriation Increase
Prosecutor’s Office	\$250,000.00	S	General Fund	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Prosecutor’s Office	\$21,736.00	A	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Public Defender	\$201,128.00	B	General Fund	Appropriation Transfer

Information Technology	\$44,743.00	C	General Fund	Appropriation Transfer
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**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Soil and Water Conservation	\$175,000.00	A	General Fund	Cash Transfer
Office of Budget and Management	\$37,782,306.00	B	General Fund	Cash Transfer
Office of Budget and Management	\$4,609,740.00	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Office of Budget and Management	\$210,000.00	D	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0051

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Ronnie J. Cannon to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2023 – 7/14/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

**WHEREAS**, on October 27, 2020, Cuyahoga County adopted Ordinance No. 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, County Executive has nominated Ronnie J. Cannon (replacing Victor Ruiz) for appointment to the Cuyahoga County Citizens’ Advisory Council on Equity, for the term 7/15/2023 – 7/14/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Ronnie J. Cannon (replacing Victor Ruiz) to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2023 – 7/14/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

February 1, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Ronnie J. Cannon (7/15/2023 - 7/14/2026)**
  - Replacing Victor Ruiz (expired 7/14/2022)
  - Currently resides in Garfield Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# Ronnie J. Cannon

## Computer Skills:

*MS Word, Excel, PowerPoint, Access, Outlook, HTML webpage design, ACCPAC accounting software, BoxPro inventory software, Commence Database, OhioWorkforce Case Management System*

## Personal Accomplishments

*Proud Father of Three daughter*

*Male Mentor for 1000's Ties (2020-Current)*

*Bank of America 2021 Neighborhood Builders Emerging Leader Awardee*

*Stand Together 2022 Catalyst Emerging Leader*

*Nation Association of Black in Criminal Justice member*

*Quote "Every action we take impacts the lives of others around us. The question is: Are you aware of Your impact" – Arthur Carmazzi*

Professional eager to connect eleven plus years of workforce development and community relation experience with the Citizen Advisory Council of Equity (CACE). Highly organized, efficient and skilled in a variety of management and hand-on tasks, including:

- Community engagement
- Records & Database Management
- Thought leader
- Material Assembly
- Problem Resolution

## Experience

**Towards Employment**— Cleveland, Ohio — Community Engagement Manager, May 2013 to current

Community Engagement Manager: develop, plan, and implement a comprehensive outreach strategy to recruit Greater Clevelanders seeking career building opportunities

- Lead the outreach and recruitment efforts of the organization
- Identify opportunities to enhance and expand awareness of Towards Employment in target communities and populations with the goal of attracting program participants.
- Cultivate relationships with existing and potential community partners to target participants for Towards Employment services.
- Facilitation of weekly program information sessions
- Track, and report outcomes from outreach efforts, referral partnerships and all other sources.

**ALS Property, LLC** — Cleveland, Ohio — Property Manager

February 2014 to current

Maintain the oversight of five rental units in Cuyahoga County. Rental fee collection using Quick book, coordinated routine maintenance service calls

- Monthly rent collection
- Maintenance and upkeep of unit (Plumping, minor electrical, painting, etc..)

## Results:

- Recognized for high-quality work, organizational strengths and exceptional customer service delivery.
- Excelled within deadline-intensive environment, ensuring the accurate and on-time completion of all projects.
- Implemented several tracking mechanisms that created organizational structure.

## Education

University of Findlay — Findlay, Ohio

Business Administration A.A. Program Highlights:

- Organizational Management
- Business Communications
- Leadership & Supervision
- Office & Computer Systems
- Critical Analysis
- Interpersonal Relations(Public Speaking)

3.55 GPA

Ohio Department of Education — Columbus, Ohio

GED (Test Average: 46.7)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0052

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Ayonna Blue Donald to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Ayonna Blue Donald (replacing Emily Lundgard) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Ayonna Blue Donald (replacing Emily Lundgard) to



serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for the Cuyahoga County Advisory Board on Senior and Adult Services, each for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Christina Bohuslawsky-Brown** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Bill Hebble
  - Resides in Medina (Medina County)
  - Currently serves on the following boards/commissions: Western Reserve Public Media, Board Chairwoman Greater Akron Chamber Board, Cascade Capital Corporation Board
- **Ayonna Blue Donald** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Emily Lundgard
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead Safe Cleveland Steering Committee, Cleveland Neighborhood Progress, Cuyahoga County Community Reinvestment Advisory Subcommittee, City of Cleveland Housing Advisory Board
- **Bob Eckhardt** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Janet Montoya
  - Resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Engage Cleveland, Nature Conservancy (Ohio), Jennings Center for the Elderly, Community Development Advisors
- **Scott Piepho** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Heidi Lum
  - Resides in Akron (Summit County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive

# AYONNA BLUE DONALD

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## EDUCATION / BAR ADMISSIONS / CERTIFICATIONS

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<b>Licensed Attorney, STATE OF TEXAS</b>	2007
<b>Juris Doctor, UNIVERSITY OF SAN FRANCISCO SCHOOL OF LAW</b>	2006
<b>B.S. in Mechanical Engineering, CASE WESTERN RESERVE UNIVERSITY</b>	2001

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## EXPERIENCE

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**ENTERPRISE COMMUNITY PARTNERS, Cleveland, OH** 2021 to present  
**Vice President, Ohio Market Leader**

Non-profit regional market leader focusing on building and preserving affordable homes, by working with the city, financial institutions, foundations, developers, and other partners. Key initiatives focus on creating and preserving affordable housing; connecting homeless families to safe and stable housing; advancing upward mobility through income and opportunity programs; and advocating on state and local policy level.

**CITY OF CLEVELAND, Cleveland, OH** 2021 to 2021

**Chief of Commercial Services and Governmental Affairs, Department of Port Control**

Developed and executed strategies to support non-airline revenue development, including property development, land use and zoning, concessions, parking/ground transportation activities, and rental cars. Developed comprehensive strategies for high impact legislative and governmental issues through lobbying, legislation, community engagement, and other target audiences.

**CITY OF CLEVELAND, Cleveland, OH** 2017 to 2021

**Director, Department of Building & Housing**

Administered an \$18 million budget, with over \$17 million in revenue for the Department of Building & Housing. Administered an \$1 million CDBG allocation. Supervised the work of 160 employees within three divisions; Director's Office, Code Enforcement, and Construction and Permitting. Enforced ordinances of the City relating to use of land, construction and occupancy of buildings and issues all building permits and supervises inspections of work done pursuant to those permits.

**CITY OF CLEVELAND, Cleveland, OH** 2016 to 2017

**Assistant Director, Department of Building & Housing**

Assisted the Director in administering the Department of Building & Housing and supervised the work of the divisions. Coordinates the functioning of the divisions of the Department with other departments, divisions, and offices of the City, with Federal, State, and County offices and agencies.

**CITY OF CLEVELAND, Cleveland, OH** 2014 to 2016

**Demolition Compliance Officer**

Coordinated and administers the demolition contract process. Maintained compliance with contracts and regulatory specifications. Assured contractors were in compliance with Ohio Environmental Protection Agency and any other regulatory agency. Represented department before City Planning Commission, local review boards, and made court appearances.

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## AFFILIATIONS / RECOGNITIONS

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<b>Steering Committee Member, LEAD SAFE CLEVELAND COALITION</b>	2019-present
<b>Member, COMMUNITY REINVESTMENT ADVISORY SUBCOMMITTEE, CUYAHOGA COUNTY</b>	2022-present
<b>Member, HOUSING ADVISORY BOARD, CITY OF CLEVELAND</b>	2021-present
<b>Board Member, CLEVELAND NEIGHBORHOOD PROGRESS</b>	2021-present
<b>Women of Note Honoree, CRAIN'S CLEVELAND BUSINESS</b>	2021
<b>Member, Class of 2021, LEADERSHIP CLEVELAND</b>	2020-2021

# AYONNA BLUE DONALD

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## EDUCATION / BAR ADMISSIONS / CERTIFICATIONS

---

<b>Licensed Attorney, STATE OF TEXAS</b>	2007
<b>Juris Doctor, UNIVERSITY OF SAN FRANCISCO SCHOOL OF LAW</b>	2006
<b>B.S. in Mechanical Engineering, CASE WESTERN RESERVE UNIVERSITY</b>	2001

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## EXPERIENCE

---

**ENTERPRISE COMMUNITY PARTNERS, Cleveland, OH** 2021 to present  
**Vice President, Ohio Market Leader**

Non-profit regional market leader focusing on building and preserving affordable homes, by working with the city, financial institutions, foundations, developers, and other partners. Key initiatives focus on creating and preserving affordable housing; connecting homeless families to safe and stable housing; advancing upward mobility through income and opportunity programs; and advocating on state and local policy level.

**CITY OF CLEVELAND, Cleveland, OH** 2021 to 2021

**Chief of Commercial Services and Governmental Affairs, Department of Port Control**  
Developed and executed strategies to support non-airline revenue development, including property development, land use and zoning, concessions, parking/ground transportation activities, and rental cars. Developed comprehensive strategies for high impact legislative and governmental issues through lobbying, legislation, community engagement, and other target audiences.

**CITY OF CLEVELAND, Cleveland, OH** 2017 to 2021

**Director, Department of Building & Housing**  
Administered an \$18 million budget, with over \$17 million in revenue for the Department of Building & Housing. Administered an \$1 million CDBG allocation. Supervised the work of 160 employees within three divisions; Director's Office, Code Enforcement, and Construction and Permitting. Enforced ordinances of the City relating to use of land, construction and occupancy of buildings and issues all building permits and supervises inspections of work done pursuant to those permits.

**CITY OF CLEVELAND, Cleveland, OH** 2016 to 2017

**Assistant Director, Department of Building & Housing**  
Assisted the Director in administering the Department of Building & Housing and supervised the work of the divisions. Coordinates the functioning of the divisions of the Department with other departments, divisions, and offices of the City, with Federal, State, and County offices and agencies.

**CITY OF CLEVELAND, Cleveland, OH** 2014 to 2016

**Demolition Compliance Officer**  
Coordinated and administers the demolition contract process. Maintained compliance with contracts and regulatory specifications. Assured contractors were in compliance with Ohio Environmental Protection Agency and any other regulatory agency. Represented department before City Planning Commission, local review boards, and made court appearances.

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## AFFILIATIONS / RECOGNITIONS

---

<b>Steering Committee Member, LEAD SAFE CLEVELAND COALITION</b>	2019-present
<b>Member, COMMUNITY REINVESTMENT ADVISORY SUBCOMMITTEE, CUYAHOGA COUNTY</b>	2022-present
<b>Member, HOUSING ADVISORY BOARD, CITY OF CLEVELAND</b>	2021-present
<b>Board Member, CLEVELAND NEIGHBORHOOD PROGRESS</b>	2021-present
<b>Women of Note Honoree, CRAIN'S CLEVELAND BUSINESS</b>	2021
<b>Member, Class of 2021, LEADERSHIP CLEVELAND</b>	2020-2021

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0053

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Scott Piepho (replacing Heidi Lum) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Scott Piepho (replacing Heidi Lum) to serve on the



Cuyahoga County Advisory Board on Senior and Adult Services for the term  
1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for the Cuyahoga County Advisory Board on Senior and Adult Services, each for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Christina Bohuslawsky-Brown** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Bill Hebble
  - Resides in Medina (Medina County)
  - Currently serves on the following boards/commissions: Western Reserve Public Media, Board Chairwoman Greater Akron Chamber Board, Cascade Capital Corporation Board
- **Ayonna Blue Donald** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Emily Lundgard
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead Safe Cleveland Steering Committee, Cleveland Neighborhood Progress, Cuyahoga County Community Reinvestment Advisory Subcommittee, City of Cleveland Housing Advisory Board
- **Bob Eckhardt** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Janet Montoya
  - Resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Engage Cleveland, Nature Conservancy (Ohio), Jennings Center for the Elderly, Community Development Advisors
- **Scott Piepho** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Heidi Lum
  - Resides in Akron (Summit County)
  - Currently does not serve on any boards/commissions.



There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive

# SCOTT R. PIEPHO

## Education

**College of Wooster.** B.A., Political Science, 1986.  
Departmental Honors  
Cummings-Rambaugh Prize in Government.

**University of Virginia School of Law.** Juris Doctor, 1992.  
Quarterfinalist, William Minor Lile Moot Court Competition  
Notes Editor, *Virginia Environmental Law Review*

## Professional Experience

### **National Committee for Responsive Philanthropy**

*Intern (1986-87); Assistant to the Director (1987-89).*

Worked in all aspects of a national advocacy organization, including lobbying, grassroots lobbying, and organizing. Collected data and wrote reports; assisted with planning of annual conferences; oversaw computerization of the office.

### **William T. Whitaker and Associates**

*Private Law Practice, 1992-93.*

### **Nukes, Perantinides and Nolan**

*Private Law Practice, 1993-94.*

### **Stark County Prosecutor's Office**

*Civil Division Assistant Prosecuting Attorney.* 1994-1998. Litigated cases involving claims of employment discrimination, personal injury, civil rights, administrative law and zoning. Researched and wrote opinion letters for local entities on myriad local government law topics.

*Criminal Division Assistant Prosecuting Attorney.* 1999-2000. Prosecuted crimes against children in a specialized three-lawyer unit. Sat on a multidisciplinary team including representatives from child protection, law enforcement and mental health services that screened and referred cases.

### **Summit County Prosecutor's Office**

*Criminal Division Assistant Prosecuting Attorney.* 2001-2003. Managed a courtroom docket of 40-50 cases. Prepared cases for trial, negotiated pleas, wrote and argued motions and tried cases. Also sat on and advised a committee organizing a multidisciplinary team for child abuse cases. Served as the prosecutor's representative to the multidisciplinary team. Attended intake interviews and advised the team screening and referring cases.

### **Ohio Fair Schools Campaign**

*Part-time Field Organizer,* 2006-2007. Organized community groups and helped develop and execute agency-sponsored events advocating for K-12 education funding reform.

## Professional Experience, con't

### **Tom Sawyer for Ohio Board of Education**

*Communications Director*, Sept-Oct. 2006. Helped develop overall communications strategy, drafted press releases and position statements, managed contacts with traditional media and online outlets, maintained website

### **University of Akron Department of Political Science**, Sept. 2007-2012.

*Lecturer*. Taught undergraduate and graduate courses in Constitutional and criminal law.

### **University of Akron, Summit College, Department of Public Service Technology**, Sept 2012-2014.

*Lecturer*. Taught undergraduate courses in criminal law and evidence.

### **University of Akron, School of Dance, Theatre and Arts Administration**. 2020-present.

*Lecturer*. Teaching graduate seminar on nonprofit management

### **Freelance Journalist, Writer, and Editor**. 2007-2021.

### **Kent State University, Department of English**. Aug. 2018-present.

*Lecturer*. Teaching composition and creative writing.

### **Asian Services in Action, Inc.** Sept. 2018- June, 2019.

*Interim Co-CEO*. Worked in all areas of the organization's operations, concentrating on communications and government relations.

### **Asian Services in Action, Inc.** Sept. 2023-present.

*Interim CEO*. Working in all aspects of a multimillion dollar organization. Overseeing departments including two Federally Qualified Health Centers, legal services, human services, communications, and administration.

## Published Writings

### Nonfiction:

"Who Will Measure Charter Schools?" (Op Ed), *Akron Beacon Journal*, Aug. 4, 2005.

"The Math of the Akron Schools' Need for Issue 78" (Op Ed), *Akron Beacon Journal*, Nov. 7, 2005.

"Sure Send the Message – The Right Message" (Op Ed), *Akron Beacon Journal*, April 27, 2006.

"Notebook." *Catalyst Ohio*, Nov/Dec. 2007- May, 2008.

"Cases and Controversies" (Bi-Weekly Column), *Akron Legal News*, January 2009-2018.

Numerous articles, *Akron Legal News*, January 2012-present.

Scott Robert Piepho, p. 2 of 2.

Numerous articles, *The Devil Strip* August-December 2016.

Numerous articles, *West Side Leader* November 2016-present.

*First in Akron: A History of FirstMerit Corporation*. 2016. (Commissioned corporate history.)

*All that We Do Together: The Temerson Years at the Unitarian Universalist Church of Akron* 2020. (co-editor)

#### **Fiction:**

"Perturbation," *Writermag.com*. November 16, 2016.

"Processing Time Remaining." *The First Line*. Winter 2016.

#### **Awards:**

Ohio Society of Professional Journalists, 2013. 2<sup>nd</sup> Place, Best Political Commentary, Newspapers under 75,000 circulation.

Ohio Society of Professional Journalists, 2016. 2<sup>nd</sup> Place. Best Political-Commentary, Newspapers under 75,000 circulation.

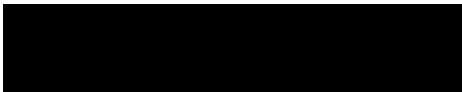
Ohio Society of Professional Journalists, 2016. 2<sup>nd</sup> Place. Best Columnist in Ohio, Newspapers under 75,000 circulation.

#### **Miscellaneous Experience**

Plain Local Schools – 1996-97  
GlenOak High School Debate Coach.

2003-2019 – Stay-at-home father to two children.

#### **Contact**



#### **References**

Available on request.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0054

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Mara Layne to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025 and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Mara Layne (replacing Jennifer Rosich) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Mara Layne (replacing Jennifer Rosich) to serve on

the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2023 and expiring December 31, 2025.

- **Beth Sipple**
  - Reappointment
  - Resides in Willoughby Hills (Lake County)
  - Currently does not serve on any boards/commissions.
  
- **Mara Layne**
  - New Appointment
  - Replacing Jennifer Rosich
  - Resides in Cleveland Heights (Cuyahoga County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# Mara Layne

## EXPERIENCE

### City of Cleveland Department of Aging | Cleveland, OH

#### AGE-FRIENDLY CLEVELAND July 2023 – Present

- Works closely with the Director of Aging to plan and implement strategies of the Age Friendly Cleveland Plan.
- Plans and facilitates Age Friendly Cleveland Council meetings and communicate with council members and council leadership.
- Lead the planning and coordination of all Age Friendly Cleveland events.
- To respond to referrals and requests to assist older adults and/or adults with disabilities through the telephone, email, home visit, or walk in contacts.
- Assist the Director of Aging with program administration by collecting programmatic data and outcome reports as per the funding requirements.
- Works collaboratively with Aging staff members, City of Cleveland Departments and community based agencies.
- Liaison about Age Friendly Initiatives to AARP and World Health Organization and other affiliated groups.
- Maintains a working knowledge of social service, public, private, and governmental agencies that provide service to elderly persons and adults with disabilities

### MaxHousing (Maximum Accessible Housing of Ohio) | Cleveland, OH

#### OUTREACH COORDINATOR July 2019 – June 2023

- Developing and implementing educational programming for seniors, people with disabilities, health care professionals, community leaders, and government officials on accessible housing and communities
- Leading Home Assessments for low-income Older Adult and homeowners with disabilities
- Leading ADA Compliance Assessments for small business and community organizations, managing open cases, and recommending accommodations and modifications.
- Developing and managing fundraising strategies for donor retention, and donor outreach, grant writing and special event planning for over 500 participants
- Creating and managing all content and strategy for organization website, social accounts, and e-newsletters
- Recruiting and managing a network of community and Board volunteers
- Representing MaxHousing in community coalition organizations including ADA Cleveland, the Fair Housing Collaborative, Cleveland transportation Coalition, and ReelAbilities.

### Cleveland Public Theatre | Cleveland, Ohio

#### PATRON SERVICES AND A/P ASSOCIATE April 2018 - June 2019

- Planning and facilitating audience experiences, including ticketing, receptions, and special events



- Developing and implementing CRM Database maintenance strategies, including collaborating with a team to
- transition to a new platform
- Leading customer service efforts and facilitating sales in person, over the phone and online.
- Managing a team of House Managers, Bartenders and a team of over 100 community volunteers
- Presenting mission driven content to audiences of up to 150
- Accounts payable documentation and distribution of materials including data entry, deposits, and billing

#### **LEAD HOUSE MANAGER AND BARTENDER September 2017 – April 2018**

- Selling wine, beer, non-alcoholic beverages
- Stocking and displaying merchandise in an orderly manner
- Maintaining the integrity of Cleveland Public Theatre's spaces
- Supervising and supporting other front of house staff members, and training and managing volunteer ushers
- Preventing and responding to emergency situations

#### **Hillel at Kent State University | Kent, Ohio**

#### **COHN AT NIGHT COORDINATOR September 2015 – June 2016**

- Event planning for up to 250 guests
- Engaging with students to determine program needs
- Developing comprehensive and sustainable programs
- Managing building opening and close two nights a week

#### **ENGAGEMENT FELLOW June 2014 – September 2015**

- • Performing engagement activities with fellow students including one on one assessments of their experiences
- • Assisting in the development of new engagement activities for student population of over 2000
- • CRM database management

#### **SKILLS AND TRAINING**

##### **DATABASE EXPERIENCE:**

Little Green Light, Pac 7, Salesforce, Spektrix, QuickBooks, Microsoft Office Suite, Google Suite, WordPress

##### **CERTIFICATIONS:**

• ADA Coordinator Certificate – Great Plains ADA Center, Executive Certificate in Home Modifications - USC Leonard Davis School of Gerontology, AHA CPR Certified

#### **EDUCATION**

Kent State University | Kent, OH | BACHELOR OF ARTS c/o 2017

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0055

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Christina Bohuslawsky-Brown to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Christina Bohuslawsky-Brown (replacing Bill Hebble) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Christina Bohuslawsky-Brown (replacing Bill Hebble)

to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for the Cuyahoga County Advisory Board on Senior and Adult Services, each for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Christina Bohuslawsky-Brown** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Bill Hebble
  - Resides in Medina (Medina County)
  - Currently serves on the following boards/commissions: Western Reserve Public Media, Board Chairwoman Greater Akron Chamber Board, Cascade Capital Corporation Board
- **Ayonna Blue Donald** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Emily Lundgard
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead Safe Cleveland Steering Committee, Cleveland Neighborhood Progress, Cuyahoga County Community Reinvestment Advisory Subcommittee, City of Cleveland Housing Advisory Board
- **Bob Eckhardt** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Janet Montoya
  - Resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Engage Cleveland, Nature Conservancy (Ohio), Jennings Center for the Elderly, Community Development Advisors
- **Scott Piepho** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Heidi Lum
  - Resides in Akron (Summit County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive

## Christina M.V. Bohuslawsky Brown

### EDUCATION:

- **Tiffin University –Tiffin, Ohio** *August 2011*  
*Master of Science in Criminal Justice*  
Concentration: Criminal Behavior  
Total Earned Credits: 33 – Cumulative GPA: 4.0
- **Ashland University – Ashland, Ohio** *May 2009*  
*Bachelor of Science*  
Majors: Criminal Justice/Law Enforcement Administration; Psychology  
Minor: Speech Communication  
Total Earned Credits: 139 – Cumulative GPA: 3.255
- **RidnaSchkola - School of Ukrainian Studies – Cleveland, Ohio** *May 2004*  
*Diploma in Ukrainian Studies*  
Ukrainian Congress Committee of America – School of Ukrainian Studies, Association of Ridna Shkola

### RELEVANT COURSES:

Mental Health Law and Juvenile Delinquency • Drug Abuse and Society • Legal & Ethical Issues in Criminal Justice • Sociology • Courts and Justice • Juvenile Delinquency • Adolescent Psychology • Criminology • Role of Police • Criminal Behavior • Community Based Corrections • Institutional Corrections • Crime Scene Investigation • Cross Cultural Psychology • Cognitive Psychology • Speech Communication • Speech and Debate •

### RELATED EXPERIENCE:

- **Alcohol, Drug Addiction, & Mental Health Services (ADAMHS) Board of Cuyahoga County – Cleveland, Ohio**  
*Client Rights Officer II (40 hours per week)* *June 2019-Present*
  - Receive and investigate allegations of client rights violations, allegations of client abuse and/or neglect, and client complaints/grievances as related to mental health and addiction services rendered by state-certified entities in Cuyahoga County.
  - Monitor contract service provider's efforts to resolve client complaint/grievances as outlined by approved Client Rights Officer program guidelines/procedures; conduct necessary follow-up with contract service providers to ensure resolution/rule compliance.
  - Update and implement approved Client Rights Officer (CRO) program guidelines/procedures, and frequently make oral presentations and conduct formal training regarding said guidelines/procedures.
  - Conduct independent investigations of all allegations of client abuse, neglect, and violations of client rights at the contract service provider level, as well as in Residential Facilities (Adult Care Facilities/Group Homes) licensed by the Ohio Department of Mental Health and Addiction Services (OMHAS); act as the primary lead investigator of serious allegations of client rights violations and render a detailed and cohesive written findings report for all conducted investigations.
  - Am accustomed to working closely with clients and families who often have a diverse and complex background and dynamic; can adjust to quickly changing circumstances while maintaining focus and attention to detail.
  - Serve as primary contact who consults with, educates, and advises ADAMHS Board contract service providers/staff regarding compliance with all applicable laws and regulations, including applicable case law as interpreted by ADAMHS Board Director of Risk Management, and other developments in the field including ADAMHS Board policy and client rights officer program guidelines/procedures.
  - Maintain data to assure an accurate account of all activities related to client rights; receive requests for release of information relative to medical records of agencies as appropriate; prepare reports as required by regulation/request; coordinate and facilitate client forums on various topics related to health, behavioral health, social work, and client rights.
  - Review, track, and investigate/monitor reportable incidents, major unusual incidents, and allegations of abuse and neglect – provide follow up as necessary.
- **Cuyahoga County Sheriff's Department–Corrections Center – Cleveland, Ohio**  
*Mental Health Coordinator (40 hours per week)* *December 2015-June 2019*
  - Worked with inmates whose cases were assigned to the Mental Health/Developmental Disabilities (MH/DD) Specialty Docket of the Cuyahoga County Court of Common Pleas to ensure proper linkage with community services and resources.
  - Served as the liaison/boundary spanner between the Corrections Center and the Court, Public Defender's Office, Probation Department, the ADAMHS Board, and the forensic teams of the community's mental health agencies and the Cuyahoga County Board of Developmental Disabilities.
  - Referred inmates to community services and to in-house programming.
  - Worked closely with the Corrections Center Mental Health Unit/Providers to ensure that inmates identified with a mental illness/developmental disability were outreached and provided resources for community linkage.

- Served as a member of the treatment team and frequently testified in court regarding defendants' medication compliance and jail behavior. Also fielded jail-specific questions that judges had as it related to Corrections Center policy and procedure.
  - Trained and developed jail contractors, vendors, interns, and volunteers in Fire Safety, Occasional Contact, and Prison Rape Elimination Act.
  - Developed/implemented new Social Services procedures which incorporate more efficient Reentry services for inmates.
  - Coordinated with St. Vincent Charity Medical Center/Rosary Hall to develop and implement referral program for services.
  - Work extensively on various committees of the National Stepping Up Initiative.
- **Cuyahoga County Common Pleas Court – Division of Domestic Relations-Cleveland, Ohio**  
Scheduler (40 hours per week) *June 2013-December 2015*
    - Scheduled domestic relations cases for pre trials, general hearings, trials, attorney conferences, etc., for the Judiciary's Chief Magistrate.
    - Learned the processes and scheduled for the Domestic Violence Unit of the court and provided training to new DV unit employees.
    - Communicated frequently with attorneys, guardian ad litem, and other court parties regarding cases, agreed court dates, motions filed, and court proceedings.
    - Processed filed motions for pre and post decree domestic relations cases, retrieved case files for court proceedings, organized court documents and filed loose pleadings.
    - At the request of Court Administration, created the Continuity of Operations Plan (COOP) for the Assignment and Scheduling Department of the court.
  - **Wayne County Department of Job and Family Services – Wooster, Ohio**  
Investigator II (40 hours per week) *May 2012-June 2013*
    - Received complaints from eligibility workers, anonymous callers, and other agencies regarding potential welfare fraud, and investigated allegations to determine if complaints were valid and if overpayments existed as a result of substantiated violations.
    - To ensure thorough investigations, I conducted home visits and communicated with the Child Support Enforcement Agency, the Wayne Co. Common Pleas and Municipal Courts, the Metropolitan Housing Authority, counseling centers, Veteran Services and other area agencies and resources.
    - Researched and cross-referenced various databases to ensure that proper compliance.
    - Calculated hand budgets according to the regulations outlined by the Ohio Administrative Code to determine accurate overpayment figures.
    - Referred serious fraud cases to prosecution – outlined the fraudulent behavior, overpayment sum, and witness list in a grand jury summary; met with prosecution to discuss case details; testified in court, etc.
    - Attended various welfare fraud conferences and trainings.
  - **Eligibility Referral Specialist II -(Case Manager) (40 hours per week)** *October 25, 2010-May 2012*
    - Worked as a case manager in the Income Maintenance Unit and managed a caseload of 80 consumers per month.
    - Researched consumers' household compositions, incomes, resources, needs, etc. to determine eligibility for state and federal benefits such as SNAP Food Assistance, Medicaid, and TANF benefits.
    - Thoroughly reviewed consumers' tax forms, social security award letters, child support/unemployment/workman's comp./payroll statements, among other official documents.
    - Met with consumers to complete the application or re-application process; kept comprehensive and detailed case notes; approved or denied benefits as eligibility was established.
    - Represented JFS at any state hearings requested by consumers on my case load.
  - **Ashland County Juvenile Detention Center – Ashland, Ohio**  
Supervisor (40 hours per week) *October 2, 2009-October 2010*
    - Extensive experience in writing and reviewing incident, medical, and disciplinary reports.
    - Held certifications in STARR Control System, Report Writing, Facility Emergency Plan, Blood borne Pathogens, CLAMP Restraint Training, CPR/AED/First Aid and Emergency Response Training.
    - Assisted in developing and maintaining policies and procedures which were based on ODYS and ACA standards.
    - Supervised and developed 12-15 detention officers/volunteers/interns and conducted shift meetings.
    - Managed major juvenile behavioral issues/crisis, and grievances.
    - Collaborated with various county agencies (Appleseed Mental Health, Ashland County Council on Alcoholism and Drug Abuse, etc.) to coordinate in house programming for detained youth.
    - Completed potential employee interviews and current employee evaluations; managed employee disciplinary issues.
  - **Detention Officer (40 hours per week)** *February 23, 2008-October 1, 2009*
    - Participated in cumulative 70+ hour detention officer training.
    - Assisted in booking process of new juvenile intakes – administered MAYSI-2, drug tests, etc.
    - Assisted in daily movement of juveniles from cells to assigned activities.
    - Performed all basic daily functions such as administering medications, supervising free time, coordinating visitation, etc.
    - Managed minor juvenile altercations.
    - Completed and filed daily paperwork.

**COMMUNITY LEADERSHIP:**

- **Alpha Delta Pi – Ashland University**  
*Philanthropy/Social Enrichment Advisor* *Fall 2012-Spring 2020*
  - Worked with and advised collegiate members of Epsilon Nu Chapter specifically, the Directors of Philanthropy and Social Enrichment.
  - Assisted the members in the planning of all philanthropic and social events hosted and co-hosted by the chapter, ensuring that all contracts were appropriately executed with approved vendors and venues.
  - Ensured that chapter Risk Management policies and procedures were reviewed, enforced and followed by all chapter members and event guests.
  
- **Ukrainian Cultural Arts Association of Greater Cleveland**  
*Artistic Administrator* *Fall 2015-Present*
  - Manage all performance contracts for Kashtan School of Ukrainian Dance and Zorya Ukrainian Female Vocal Ensemble.
  - Perform all administrative tasks such as coordinating registrations, auditions, and workshops; collection of tuition/membership fees; manage parent/member questions and concerns; serve as performance/technical support.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0056

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Dr. Robert Eckardt to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Dr. Robert Eckardt (replacing Janet Montoya) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Robert Eckardt (replacing Janet Montoya) to serve

on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for the Cuyahoga County Advisory Board on Senior and Adult Services, each for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Christina Bohuslawsky-Brown** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Bill Hebble
  - Resides in Medina (Medina County)
  - Currently serves on the following boards/commissions: Western Reserve Public Media, Board Chairwoman Greater Akron Chamber Board, Cascade Capital Corporation Board
- **Ayonna Blue Donald** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Emily Lundgard
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead Safe Cleveland Steering Committee, Cleveland Neighborhood Progress, Cuyahoga County Community Reinvestment Advisory Subcommittee, City of Cleveland Housing Advisory Board
- **Bob Eckhardt** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Janet Montoya
  - Resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Engage Cleveland, Nature Conservancy (Ohio), Jennings Center for the Elderly, Community Development Advisors
- **Scott Piepho** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Heidi Lum
  - Resides in Akron (Summit County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chris Ronayne  
County Executive

ROBERT E. ECKARDT, Dr. P.H.

**EDUCATION**

- December 1990      Doctor of Public Health (Health Policy), University of Michigan
- April 1977          Master of Public Health (Health Planning and Administration)  
Certificate of Specialization in Aging, University of Michigan
- May 1973            Bachelor of Arts with Honors, Grinnell College

**HONORS**

- Neighborhood Leadership Institute, Youth Advocate, 2016  
National Urban Fellows, Leadership Award, 2016  
Neighborhood Family Practice, 35<sup>th</sup> Anniversary Award, 2015  
Distinguished Grantmaker Award, Council on Foundations, 2010  
Theodore J. Horvath Award, Rainey Institute, 2011  
Dr. Arnold L. Heller Memorial Award in Geriatrics and Gerontology, 2007  
Terrance Keenan Leadership Award in Health Philanthropy, Grantmakers in Health, 2006  
"Voices Against the Silence" Award, AIDS Task Force of Cleveland, 1999  
Fellow of Gerontological Society of America, 1990  
Member, Phi Beta Kappa

**PROFESSIONAL EXPERIENCE**

Mar 2017      **INDEPENDENT CONSULTANT**

Since retirement, I have consulted with a range of non-profit and governmental agencies on strategic planning and program development. Among the agencies I have worked with are MetroHealth Medical Center, Invest in Children, First Year Cleveland and University Settlement.

**THE CLEVELAND FOUNDATION**  
Cleveland, Ohio

- Dec. 2010- 16 **Executive Vice President:** In addition to the tasks listed below in grantmaking and community engagement, serves as number two in the Foundation and as acting CEO when necessary. Serves as primary staff for the Board's grantmaking committee working with Board leadership on overall strategy and grantmaking budget allocations.
- Jan. 2006- **Senior Vice President for Programs and Evaluation:** In addition to the tasks listed below for Vice President, serve as senior external leader for all grants and community engagement activities of the Foundation. Manage all projects that the Foundation operates, either directly or through its affiliated non-profit incubator, Suite 1300 Services. Manage the Foundation's \$25 Million portfolio of program related investments.
- Jan 2000- **Vice President for Programs and Evaluation:** Provide direction and management for grantmaking and other program activities at the Foundation. Review and approve grant recommendations before consideration by Board. Provide direction for a \$80+ million annual grants budget. Serve as a corporate officer of the foundation and as a member of its management committee. Provide direct supervision to ten senior program staff and overall supervision to total program staff of twenty-five. Manage departmental administrative budget of \$2.0 million.
- Jan. 1997- **Senior Program Officer and Manager of Grant Evaluation:** In addition to activities as Senior Program Officer, oversee the Foundation's program of grant monitoring and evaluation. This encompasses working with all Foundation program staff on activities in this area, including staff

development and training, identification of evaluation consultants and presentations to the Foundation's Board of Directors.

July 1988 - Senior Program Officer: In addition to the activities listed below for Program Officer take more active role in internal Foundation management including fund development and establishment of overall grantmaking strategies. Represent the Foundation nationally and locally. Oversee special collaborative funding efforts with local and national foundations. Supervise special project staff, program associates, program assistant, consultants and support staff.

July 1982 - Program Officer: Review proposals in health, aging and environment fields. Make funding recommendations to the Foundation's Board, based upon analysis of community need, staff qualifications, program feasibility, and proposed budget. Meet with applicant organizations and/or arrange outside consultations as required. Maintain contacts with other local and national foundations active in these program areas. Monitor funded projects and provide technical assistance as needed. Annual grants in these areas total approximately \$5 million.

July 1977 - **FEDERATION FOR COMMUNITY PLANNING (CENTER FOR COMMUNITY SOLUTIONS)**

June 1982  
Cleveland, Ohio

Planning Associate: Served as the principal planner for a citizen and provider committee that designed a plan for long-term care needs in the five-county Greater Cleveland area. Project involved review of existing services, development of population projections, conceptual design of a new service model, and development of implementation strategies. Received foundation grant for implementation, focusing on informal care, as well as a federal grant to develop health professions training in geriatrics and gerontology.

#### **MICHIGAN DEPARTMENT OF PUBLIC HEALTH**

May 1976  
July 1977  
Lansing, Michigan

Health Services Research Assistant: While in graduate school worked on development of a new monitoring methodology for nursing homes. Drafted Patient Assessment Form for use in Michigan nursing homes. Position required good understanding of long-term care, Medicare and Medicaid, and quality assurance approaches (Part-time)

Aug. 1973 - **THOMAS J. WATSON FELLOW**

Aug. 1975

Researched the care of the elderly in Europe and studied programs and policies affecting the elderly. Worked with governmental and private agencies to design new programs. First six months spent in Madrid, Spain, working with the director of the Nursing Home Division of the Office of Social Security. Last 18 months located in Copenhagen, Denmark, working with the Danish Institute for Social Research, the European Regional Office of the World Health Organization, The Swedish Institute, Jonkoping Gerontology Center, and the Norwegian Gerontological Institute.

#### **ADVISORY COMMITTEES/PROFESSIONAL ACTIVITIES**

Faculty, Grantmaking School, Grand Valley State University, 2012-17  
Co-chair, Grantmakers in Aging Annual Conference, 2012  
Aging and Higher Education Committee, Ohio Board of Regents, 2011-12  
Evaluation Committee, Independent Sector, 2007-11  
CEO Search Advisory Committee, Cleveland Metropolitan School District 2006  
Experience Corps National Evaluation Committee, Atlantic Philanthropies, 2006-7  
Grantmakers in Aging, Engagement Initiative Advisory Committee, Chair 2004-6  
Center for Effective Philanthropy, National Advisory Board, 2003--14  
Co-chair, Grantmakers in Aging Annual Meeting, 2003



Search Committee, Director of Public Health, City of Cleveland, 2002-3  
Council on Foundations, Annual Conference Planning Committee, 2001-2  
Join Together Fellowship on Substance Abuse, Boston University, 1998-99  
National AIDS Fund, Development Committee, 1996-8  
Advisory Board, Great Lakes Community Foundation Collaborative, 1996-03  
Cuyahoga County HIV Planning Council, 1996-9  
AIDS Funding Collaborative, 1994-2003  
Gerontological Society of America, Long Range Planning Committee, 1994-5; Development Committee 1997  
Great Lakes Protection Fund, Health Effects Working Group 1992-6  
Robert Wood Johnson Foundation, Local Initiative Funding Partners Program, National Advisory Committee, 1992-9  
Administration on Aging, Proposal Review, 1991  
Medical Group Management Association, Innovations in Geriatrics Award Committee, 1990

### **CONSULTING EXPERIENCE**

Mylander Foundation, Sandusky, Oh, 2022  
Community Health Foundation of Upstate New York, 2006  
Rapides Foundation, 2001  
Santa Fe Cares, 1992  
Hawaii Community Foundation 1991  
Bruening Foundation, Cleveland, 1990-92  
Nord Family Foundation, Elyria, OH, 1990  
Akron City Hospital Foundation, Akron, OH, 1986-87  
Benjamin Rose Institute, 1979-81

### **BOARD AFFILIATIONS**

Engage Cleveland, 2017-  
Nature Conservancy (Ohio), 2017-  
Jennings Center for the Elderly, 2017-  
Community Development Advisors, 2015-  
Steffee Family Foundation, 2011-17  
WCLV Foundation, 2010-2013  
National Center for Creative Aging, 2011-19  
Minority Arts and Education Fund, 2011-17  
American Society on Aging, 2009-17, Member of Executive Committee 2014--17  
Community Partnership for Arts and Culture, 2009-12  
Health Policy Institute of Ohio, 2004-11; Treasurer, 2005-7; Chair, Governance Committee, 2007-11  
Grantmakers Evaluation Network, Executive Committee, 1996-2002; Chair, 1997-2002  
Funders Concerned About AIDS, 1987-97; Executive Committee, 1987-94  
Grantmakers in Health, 1989-96, 1998-04; Executive Committee, 1990-4; Vice-Chair, 1992-4,  
Grantmakers in Aging, 1986-2002, Treasurer, 1988-2002, Honorary lifetime member

### **PROFESSIONAL ORGANIZATIONS**

Gerontological Society of America - Social Research, Policy and Practice Section  
Fellow Status Awarded, 1989  
Fellowship Committee, 1990-92 (Chair, 1992), 2016--18  
Arts and Humanities Committee, 1997-99  
Section Council, 1990-92  
American Public Health Association, Gerontological Health Section

**SELECTED PUBLICATIONS AND REPORTS**

Introduction, The Board Savvy CEO, 2015

"Concepts, Forecasting and Public Policy" review essay, The Gerontologist, 35:713-714, 1995

"In Search of the Holy Grail: Health Care Reform in the Nineties," review essay, The Gerontologist, 32:423-424, 1992

"The Medically Indigent: An Overview of the Problem," J Law & Health, 4:151-158, 1989-90

"Different Tenses on Health and Well-Being," book review, Foundation News, July/August 1989

"Things are Different Now," 14-minute slide-sound presentation on informal care for the frail elderly, 1981

A Community System of Supports for the Frail and Impaired, Federation for Community Planning, Commission on Health Concerns, 1979, 196 pp.

"Adult Foster Care: The Target Population" in Haygood and Dunkle, Perspectives on Adult Foster Care, 1979

**SELECTED PRESENTATIONS**

Wayne County Community Foundation, Annual Meeting Speaker, "Community Leadership for the 21<sup>st</sup> Century", 2014

Northeast Alabama Community Foundation 10<sup>th</sup> Anniversary Speaker "Driving Community Change, 2014

Knox County Community Foundation, "Philanthropy: How to be a Catalyst for Your Community", 2014

"Encore: How to Build a Community of Active Seniors", American Society on Aging, 2014

Encore.org Leadership Retreat, Community Leadership in the Encore Movement", 2014

Buckeye Area Development Corporation, 40<sup>th</sup> Anniversary Speaker, 2010

"The Cleveland Foundation's Leadership in Regional Economic Development", invited presentation, Council on Foundations Summit on Foundations and the Economy, May 2008

"What is Elder Friendly? The Cleveland Experience", Selenia E. and Joseph C. Valley lecture, University of Texas Health Science Center, September 16, 2005

"A Twenty-Year Review", keynote address, Council on Foundations Affinity Group Conference, Spring 2002

"Thinking Strategically About Evaluation", Donors Forum of Louisville, Spring 2001

"Measuring Impact-Assessing Outcomes," Annual Conference of Community Foundations, October 1998

"A Community Oriented Approach to Program Evaluation," Pre-conference Workshop, Annual Conference of Community Foundation, October, 1998

"Understanding Non-Profit Financial Statements," New Staff Institute, Donors Forum of Ohio, May, 1998

"Approaches to Evaluating Grant Outcomes," Donors Forum of Ohio Annual Meeting, Cincinnati, OH, November, 1997



"Multiple Roles, Multiple Masters: The Challenge of Applied Research," Annual Meeting of the Gerontological Society of America, Atlanta, GA, November, 1994

"A Funder's Perspective on Issues Facing Non-Profit Agencies in the 1990's," Ernst and Young Partners Training Institute, Cleveland, OH, May 1994

"Tackling Controversial Issues," Annual Community Foundation Conference, San Juan, October 1992

"The Medically Uninsured: What Do We Know About Them?" Keynote Address, Free Medical Clinic of Greater Cleveland 20th Anniversary Symposium, Cleveland, OH, September 1990

"AIDS: A Continuing Call to Action," Annual Community Foundation Conference, Miami, FL, September 1990

"Who are the Medically Uninsured?" Keynote Address, Cleveland State University Law and Medicine Symposium, Cleveland, OH, December 1989

"Research Issues Related to Sensory Loss" Gerontological Society of America, Annual Meeting, Minneapolis, MN, November 1989

"The Future of Health Philanthropy," Regional Conference, National Association of Hospital Development Directors, Cincinnati, OH, May 1989

"Sensory Loss and Aging - Perspectives from the Foundation Community", Gerontological Society of America, Annual Meeting, San Francisco, CA, November 1988

"Facing Controversial Issues; Community Leadership on AIDS," Annual Community Foundation Conference, New Orleans, LA, October 1988

"Funding Geriatric Oral Health," Western Reserve Geriatric Education Center Conference, Cleveland, OH, May 1988

"Health Care Needs of the Frail Elderly: What Have We Learned?" Council on Foundations Annual Conference, Los Angeles, CA, April 1988

"Funding Community Care for the Aged," Ohio Conference on Aging, Columbus, OH, October 1986

"Aging Without Family Support," Second Annual Ohio Multi-Disciplinary Conference on Aging, Columbus, OH, December 1981

"Federal Budget Cutbacks: A View from the Voluntary Sector," with Barbara Silverstone, DSW, Gerontological Society Annual meeting, Toronto, November 1981

"The Frail Elderly: A Challenge to the Community," keynote presentation, Cuyahoga Community College Aging Conference, May 1981

"Identifying the Target Population for Long Term Care," Ohio Commission on Aging, Long Term Care Management conference, Columbus, OH, September 18-19, 1980

"Key Issues in Health and Social Supports to the Elderly," invited presentation, New York Public Health Association Annual Meeting, Buffalo, NY, June 1980

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0057

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Kathleen Hallissey to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Kathleen Hallissey to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Kathleen Hallissey to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett, 3-year term (1/1/2024 – 12/31/2026)**
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
- **Yvette Bozman 3-year term (1/1/2024 – 12/31/2026)**
  - Reappointment
  - Resides in Painesville (Lake County)
  - Does not currently serve on any boards/commissions.
- **Kristie Groves 3-year term (1/1/2024 – 12/31/2026)**
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
  - Does not currently serve on any boards/commissions.
- **Yvonka Hall 3-year term (1/1/2024 – 12/31/2026)**
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently Serves on the following boards/commissions: Cleveland Branch NAACP Environmental and Climate Justice Advisory Committee, Health and Human Services Regional Health Equity Committee Region V, Cleveland Lead Alliance for Safe Housing CLASH, United Way of Greater Cleveland Accountable Health Committee, National Network for Justice Inc., Council for Black Health, National Council of Negro Women Cuyahoga Section, Cleveland Lead Safe Network, Multiethnic Advocates for Cultural Competency, National Association of Chronic Disease Directors, North Coast Nurses Coalition, Greater University Circle Community Health Initiative Advisory Committee, HOPE Community Services, Carl F. Stokes Brigade, Clevelanders for Open Regional Development, Stop the Inhumanity at the Cuyahoga County Jail,

NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

- **Kathleen Hallissey** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: The Center For Community Solutions' Council on Older Persons, Sally and John Morley Family Fund, St. Paul's Community Church Christian Education Committee
- **Julie Johnson** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in University Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Grace House Capital Campaign Committee, Koinonia Homes Board of Directors
- **Janet Keeler** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Russell (Geauga County)
  - Does not currently serve on any boards/commissions.
- **Shannon Moynak** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
- **Kim Thomas** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# Kathleen A. Hallissey

## Experience

### Program Director, Leadership Development, The Cleveland Foundation

2017 – Present

- Oversight of leadership development programming including scholarships, internships, and fellowship.
- Manage Encore Cleveland, an initiative to support a network of organizations to connect older adults to meaningful opportunities in the community
- Develop and implement grantmaking strategies for aging and early care/education.
- Develop and implement grant making strategies for narrowly restricted funds, committee advised funds and supporting organizations as well as with the Board of Directors to ensure donor intent, collaboration and effective grant making.

### Director, Community Responsive Grantmaking, The Cleveland Foundation

2007- 2017

- Managed \$20 million dollar grant portfolio of over 250 grantees annually.
- Provided leadership to team of officers to align the responsive grantmaking with the needs of the community and with Foundation's priorities.
- Created and implemented special initiatives including Encore Cleveland, the Centennial Birthday Gifts to the Community, Centennial Legacy Gifts, the Cleveland Foundation Public Service Fellowship and Community Conversations with Grantees.
- Represented the Foundation at key stakeholder meetings and provide leadership to the community regarding the priorities of the Foundation.
- Worked with individual donors and advisors to achieve philanthropic goals and impact in the community.
- Convened non-profit organizations, government agencies and other funders to address emerging issues and/or opportunities in the community.
- Served on key leadership committees of the Foundation including management, enterprise risk and strategic planning teams.

### Program Officer, The Cleveland Foundation

2005-2007

- Researched grant proposals and community issues.
- Met with prospective grantees, prepared evaluations, and presented recommendations for funding to the Board of Directors.
- Developed connections with broad cross-section of agencies, community leaders and other funders.
- Served as technical resource for internal and external customers on grant making.

### Management Consultant

1999-2005

- Analyzed Head Start monitoring data and wrote congressional reports.
- Developed training materials and activities for Federal staff training and reviewers.

- Planned national conferences including development of curriculum, identification of key speakers and preparation for individual sessions.
- Provided expertise in the final stages of the redesign of the on-site monitoring process of Head Start programs through field-testing and review of instruments and supporting materials.

**Program Analyst, Department of Health and Human Services, Washington, DC** **1994-1999**

- Provided leadership for the National Head Start Fellows Program, including supervision of fellows, development of curriculum and orientation, and creation of placements.
- Managed the development of a series of 40 Training Guides for the Head Start Learning Community in the areas of Education, Management, Disabilities, Social Services, Parent Involvement and Health.
- Managed over \$7 million dollars in Federal contracts and grants.
- Served as one of the primary leaders on the Workgroup charged with revising the Head Start monitoring process and the development of a comprehensive training approach.
- Revised the Head Start Performance Standards and wrote Final Regulations.

**Legislative Program Analyst, Department of Health and Human Services** **1992-1994**

- Analyzed legislation, reports and other related materials to assess impact on the Administration for Children and Families' programs including child welfare and neglect, family violence, runaway and homeless youth and Native American and Alaskan Natives.
- Drafted testimony for Congressional appearances of senior leadership.
- Researched and wrote briefing papers on program policies.

### **Professional Honors and Development**

- Leadership Cleveland, Class of 2013.
- Center for Effective Philanthropy, Top Ten Funders on Communicating with Grantees on the Economic Downturn and the Foundation's Response, 2009/2010.
- YWCA, Woman of Professional Excellence, 2008
- Graduate, YWCA Greater Cleveland and Corporate College Momentum Leadership program, 2007-2008.
- Head Start Bureau Award, Outstanding Leadership and Work Effort for Developing the Interim Monitoring Process, 1997.
- Department of Health and Human Services, Secretary's Award for Distinguished Service, Zero to Three Internal Work Group, 1995.
- Graduate, Presidential Management Fellows Program.

### **Education**

Master of Public Administration, University of Massachusetts, Amherst.

Bachelor of Arts, Cum Laude, Drew University, Madison, New Jersey.

### **Community Involvement**

- Member, Council On Older Persons, an Advisory Committee for The Center for Community Solutions.
- Board Member, Sally and John Morley Family Fund
- Member, Christian Education Committee, Youth Group Leader & Mentor, St. Paul's Community Church

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0058

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Kim Thomas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

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**WHEREAS**, the County Executive has nominated Kim Thomas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Kim Thomas to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:



**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

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On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: *Cuyahoga County Advisory Board on Senior and Adult Services*

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I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

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Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



Kim Thomas

### **Biography**

Kim Thomas is the newly elected councilwoman of Richmond Heights, Ward 1. She is the owner of Christopher Amira Studio. Thomas is a native of Cleveland; Thomas attended South High School for Cosmetology. She is a graduate of Baldwin Wallace's 2009 Emerging Entrepreneurs, founded by the President's Council.

Thomas has worked in the beauty industry for over 30 years. She began her career as a stylist and later as a national educator for John Paul Mitchell Systems. Thomas traveled globally, helping to raise the level of excellence within the beauty industry. She is one of the most sought-after educators in the beauty industry, known for her business and leadership skills. This drive and influence continue to make her successful and the well-respected person Thomas is today. She is the co-founder of Change of Direction, a non-profit organization that provides mentoring and emergency respite for displaced youth in crisis

In 2008, Governor Ted Strickland appointed Thomas to the State Board of Cosmetology, and during her tenure, she served as chair of the board. Under her progressive leadership, the board tackled the problem of human trafficking through awareness and education campaigns. Thomas was reappointed to the Cosmetology and Barber Board by Governor John R. Kasich in 2018 and later served as vice-chair in 2019.

Mayor Frank Jackson appointed Thomas to the Cleveland/Cuyahoga County Workforce Development Board in 2017 and reappointed her in 2020. Thomas currently serves as chair of the youth council. In 2017 Ms. Thomas was recognized by the City of Cleveland as a Hometown Hero.

Loti Phi Lambda recognized Thomas as Businesswoman of the Year in 2012. Salon Today Magazine voted her as one of the "Top 200 Fastest-Growing Salons" for two consecutive years. She was selected as one of the 20 I.P.'s (Interesting Personalities) by Who's Who Cleveland (2012) and voted as Who's Who in Cleveland (2013-2019).

Thomas prides herself on being of immigrant ancestry. Her grandfather, John Williams, was born in Trinidad and migrated to the U.S. Here, he started a small business. Ms. Thomas firmly believes that "if you change the way you look at things, things will change."

## Employment

<b>Richmond Heights City</b> Councilwoman	<b>2019 -Present</b>
<b>Christopher Amira Studio</b> President	<b>2008 - Present</b>
<b>Ohio Democratic Party</b> Minority Engagement Consultant	<b>2018 - 2019</b>
<b>Life Skills Corporation - Ohio</b> Career Pathway Consultant	<b>2016 - 2018</b>
<b>John Paul Mitchell Systems</b> Senior National Educator	<b>1993-2011</b>
<b>Star Beauty Plus</b> General Manager/Sub-Distributor -F.H.I. Tools	<b>1997-2008</b>
<b>Mirror-Mirror Gop-Pa</b> Stylist/Salon Manager	<b>1984-1988</b>

### **Education**

<b>Hondros College</b> Mortgage Loan Originator	<b>2019</b>
<b>Baldwin Wallace College</b> Emerging Entrepreneurs Program	<b>2009</b>
<b>Cuyahoga Community College</b> Computer Programming	<b>1983</b>
<b>Cleveland South High School</b>	<b>1982</b>

### **Boards /Committees**

<b>2020 Census -Cuyahoga Complete Count Committee</b> Businesses Co-Chair	<b>2020</b>
<b>Richmond Heights City Council</b> Finance and Audit Committee	<b>2019 - Present</b>
<b>Ohio State Board of Cosmetology and Barber Board</b> Member	<b>2019 – Present</b>
<b>Ohio Democratic Party</b> State Executive Committee	<b>2018 -Present</b>
<b>Cuyahoga County Workforce Development Board</b> Board Member and Youth Committee /Chair	<b>2017- Present</b>
<b>Cuyahoga County Democratic Party</b> Vice-Chair and Secretary	<b>2017- Present</b>
<b>Ohio State Board of Cosmetology</b> Member	<b>2009 – 2012</b>

## Awards and Honors

<b>Cuyahoga County Council</b> Recognition	<b>January 14, 2020</b>
<b>The General Assembly of The State of Ohio</b> Senatorial Citation	<b>January 2020</b>
<b>The City of Cleveland</b> Hometown Hero Award	<b>2016</b>
<b>Ohio Democratic Party 2106</b> Howard Metzenbaum Award	
<b>Democratic National Convention</b> Ambassador for Ohio	<b>2016</b>
<b>Who's Who in Black Cleveland</b>	<b>2011, 2012 2013</b>
<b>Who's Who in Black Cleveland - Fifth Edition Publication</b> Voted Top 20 IP (Interesting People)	<b>2012</b>
<b>Iota Phi Lambda Sorority, Inc.</b> Businesswomen of the Year Award	<b>2012</b>
<b>Cut-It-Out -Salon against domestic violence</b> Education Award	<b>2011</b>
<b>Emerging Entrepreneur /Presidents Council</b> Emerging Entrepreneur Award	<b>2009</b>
<b>Salon Today Magazine</b> Recognized as one of the Top 200 Fastest growing Salons	<b>2003-2004</b>
<b>Globe Magazine</b> Nominated as "Entrepreneur of the Year"	<b>2003</b>
<b>John Paul Mitchell Systems</b> Senior Certificate Award	<b>1991</b>

**Publications**

**News-Herald** Turnout for the food pantry in Richmond Heights grows as the holiday's approach  
**December 18, 2020**

**Cleveland Plain Dealer** - Congratulation from Deal Point A-5 entire page (Insert)  
**June 14, 2020**

**Call and Post** - Richmond Heights Community Tailgate Meeting page 6-c  
**August 19, 2020**

**Call and Post** - Candlelight Vigil for Ruth Bader Ginsburg of the United State Supreme Court)  
page 1-B  
**September 23, 2020**

**Channel 8** - Candlelight Vigil for Ruth Bader Ginsburg of the United State Supreme Court  
**September 22, 2020**

**Sun Messenger/ Sun-News** - Richmond Heights Second Party serves 1375 people.  
Page A -6  
**April 23, 2020**

**Sun Messenger and Sun News** -Large crowd turns out for Mobile Food Pantry (FrontPage)  
**April 2, 2020**

**Sun Messenger** - Partnership on Aging: Richmond Heights joins Partnership on Aging  
page A-5  
**December 26, 2019**

**Cleveland.com** – Thomas win Richmond Heights City Council seats  
**November 10, 2019**

**Channel 5** - Rock the Blocks -Bridging Communities  
**June 9, 2019**

**Channel 8** - Rock the Blocks Community Event  
**June 9, 2019**

**The Call and Post** - Christopher Amira Studio open a new location  
page 3-A  
**February 2015**



<b>The Call and Post - The Power of Women Fundraiser for Change of Direction</b>	<b>July 26, 2015</b>
<b>Call and Post - Helps families holiday wishes come true</b> Page 6-C	<b>January 8, 2014</b>
<b>Call and Post - Couple work to change the direction of the community</b>	<b>Nov- 2014</b>
<b>Who's-Who in Cleveland</b>	<b>November 2013</b>
<b>Black Passion Magazine</b> Vol. 47	<b>September - 2013</b>
<b>Ohio Stylist -Thomas Leaves Board after Distinguished Tenure</b>	<b>February -2013</b>
<b>Call and Post Who's -Who in Black Cleveland</b> Front Page -1	<b>February- 2012</b>
<b>Ohio Stylist Newspaper State Board combating Human Trafficking</b> Vol. 13	<b>May/June 2012</b>
<b>The Connection Shaker Square Business Round Up Chairmen</b> Page 11	<b>Spring – 2009</b>
<b>Call and Post State Board of Cosmetology welcome Kim Thomas - Chairmen</b> Front Page	<b>March 2009</b>
<b>Call and Post Hosting Dining for a Change – Cancer and Domestic Violence</b> Page 4-b	<b>September 27, 2009</b>
<b>The Connection Shaker Square Christopher Amira Finish Strong first year</b> Page-3	<b>Fall 2009</b>
<b>The Cleveland Plain Dealer There is no debating, hair care is a healthy business</b> Page E-6	<b>October 28, 2009</b>

**Ohio Stylist Newspaper** Look what's happening, never been to a board meeting  
Page 14 Vol. 9 **May 15, 2008**

**The Plain Dealer** Salon Owner Refocus on Original Business  
PageD-2 **July 27, 2005**

**Bedford Sun** Beauty School host Career Day  
**June 13, 2002**

**Leadership/Coaching**

**Student Workforce Advancement Program -S.W.A.G.**  
Career Pathway Mentor for Cleveland Municipal School District **2019-2020**

**Jumpstart**  
Encore Mentor **2015 - Present**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0059

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Kristie Groves to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

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**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Kristie Groves to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett**, 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
- **Yvette Bozman** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Painesville (Lake County)
  - Does not currently serve on any boards/commissions.
- **Kristie Groves** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
  - Does not currently serve on any boards/commissions.
- **Yvonka Hall** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently Serves on the following boards/commissions: Cleveland Branch NAACP Environmental and Climate Justice Advisory Committee, Health and Human Services Regional Health Equity Committee Region V, Cleveland Lead Alliance for Safe Housing CLASH, United Way of Greater Cleveland Accountable Health Committee, National Network for Justice Inc., Council for Black Health, National Council of Negro Women Cuyahoga Section, Cleveland Lead Safe Network, Multiethnic Advocates for Cultural Competency, National Association of Chronic Disease Directors, North Coast Nurses Coalition, Greater University Circle Community Health Initiative Advisory Committee, HOPE Community Services, Carl F. Stokes Brigade, Clevelanders for Open Regional Development, Stop the Inhumanity at the Cuyahoga County Jail,

NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

- **Kathleen Hallissey** 3-year term (1/1/2024 - 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: The Center For Community Solutions' Council on Older Persons, Sally and John Morley Family Fund, St. Paul's Community Church Christian Education Committee
- **Julie Johnson** 3-year term (1/1/2024 - 12/31/2026)
  - Reappointment
  - Resides in University Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Grace House Capital Campaign Committee, Koinonia Homes Board of Directors
- **Janet Keeler** 3-year term (1/1/2024 - 12/31/2026)
  - Reappointment
  - Resides in Russell (Geauga County)
  - Does not currently serve on any boards/commissions.
- **Shannon Moynak** 3-year term (1/1/2024 - 12/31/2026)
  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
- **Kim Thomas** 3-year term (1/1/2024 - 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

## Kristie F. Groves, LSW

### Professional Experience

#### **Cuyahoga Metropolitan Housing Authority (CMHA) 2010 - Present**

##### Director of Resident Services

- Manage department operations budget of \$1.2 million and a staff of 40.
- Manage a wide range of programs geared toward assisting employees and CMHA residents.
- Assist with employee contribution campaigns and fundraising initiatives.
- Developed a nationally recognized program, Conversation Over Pizza (C.O.P), that provides a platform for residents and community leaders to engage in productive dialogue about viable solutions for reducing crime, violence and other challenges. Honored with two national awards for developing this innovative program.
- Develop partnerships with community, government and educational institutions to connect residents to community programs and services.
- Assist with the design and development of community center programs and activities for youth and adults.
- Participate in Federal, State, and Local government and industry sponsored meetings and conferences to promote outreach and collaboration.
- Monitor coordination of grant programs, budgetary matters and activities to ensure alignment with department strategic planning priorities and outcomes.
- Manage Social Work and Transportation department operations and activities.
- Monitor contracts within the department to ensure compliance with service delivery.
- Direct the planning and execution of professional and social events, including CMHA's annual gala and Senior Jamboree.

##### Self-Sufficiency Manager

- Supervised approximately 15 self-sufficiency case managers and 4 community center managers with the development of outreach strategies and plans to increase enrollment for programs and activities.
- Assisted in research and grant writing to obtain program funding.
- Established procedures for data collection to measure program effectiveness.
- Maintained a case management tracking and referral system for program participants to monitor education and employment progress.

**Cuyahoga County Department of Senior and Adult Services 2001 - 2010**

**Social Services Supervisor – Cuyahoga Options Program for Elders**

- Managed program operations and provided direction to 6 direct reports.
- Provided administrative and clinical supervision of approximately 300 cases.
- Developed strategies and plans that increased program enrollment and supportive services to older adults while consistently achieving program goals.
- Conducted staff meetings and assisted with marketing program services.

**Case Manager/Social Worker 4 - Cuyahoga Options Program for Elders**

- Conducted assessments of older adults to determine eligibility for the program.
- Provided on-going case management for older adults.
- Collaborated with service providers to develop care plans.
- Provided information and referral assistance to callers.

**Education**

***Bachelor of Arts Degree, Social Work, June 1995***  
Cleveland State University, Cleveland, Ohio

***Licensed Social Worker (LSW)***

Counselor, Social Worker & Marriage and Family Therapist Board  
State of Ohio



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0060

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Shannon Monyak to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Shannon Monyak to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Shannon Monyak to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett**, 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
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  - Does not currently serve on any boards/commissions.
- **Kristie Groves** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
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  - Reappointment
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NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

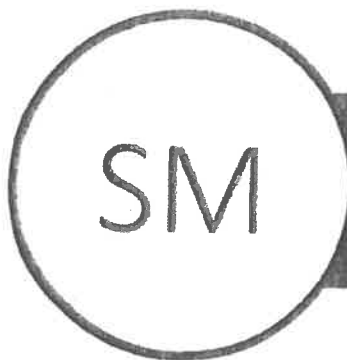
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  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
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  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



SHANNON MONYAK

## SKILLS

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Success oriented, results driven professional with over 10 years of experience guiding and assisting organizations and individuals to reach their goals. Extensive background in independent living philosophy, program development, organizational operations, and employee relations, including supervision of multi-faceted teams.

## EXPERIENCE

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### **Associate Director**

*Services for Independent Living. Euclid, Ohio  
Jan 2013-Present*

- Serve as a member of the Leadership Team, responsible for guiding the agency towards growth and success.
- Took a leading role in the agency's rebranding process.
- Grants management and reporting, including the federal CIL PPR.
- Manage and have direct input on working budgets as they pertain to specific programs as well as overall agency budget.
- Seek opportunities to enhance program funding including grant writing and contract negotiation.
- Identify and meet with key community stakeholders to enhance existing and assist with development of new programs/services.
- Participate in various networking groups/coalitions that will raise awareness of disability related issues and SIL's services and supports.
- Serve as a community liaison as well as actively participate on local and statewide systems change coalitions and taskforces.
- Supervise individual Program staff and any additional staff assigned, including performance management and professional growth.
- Act as agency contact for the CILS First data base, attending meetings, conference calls, webinars as scheduled.
- Work in partnership with the Ohio CIL network to develop consistent reporting mechanisms through CILS First.
- Ensure that program outcomes align with the agency's strategic plan, work plan and SPIL.
- Coordinate quality assurance efforts for the agency for effectiveness and efficiency, recommending and implementing programmatic adjustments as needed.

**Accessibility Coordinator, Linking Employment, Abilities, & Potential**  
*June 2012-Dec 2013*

- Developed and lead the Local Housing Service Cooperative (LHSC) Assistive Technology/Home Modification division and LHSC advisory group.
- Developed, expanded, and strengthened advocacy efforts across the state to educate communities and policy makers about the needs of people with barriers.
- Provided educational programs to individuals with disabilities and other stakeholders regarding the use of adaptive equipment and assistive technology.
- Developed a demonstration and loan program to allow individuals with disabilities to test out devices that would increase their independence.
- Provide oversight, supervision and case management to the High School High Tech (HSHT) students whose interest was on developing STEM focused careers and improving independent living via assistive technology.
- Actively participated in agency Strategic Growth Design Team meetings.

**Business Development Manager/Administrator, WindowPRO Holdings**  
*Dec 2006-June 2012*

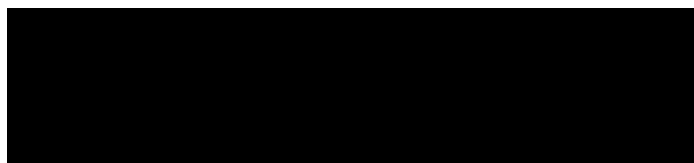
- Manage the growth of new clients in the Trade Division.
- Maintain communication with current Trade clients within company.
- Manage the Call Center with 2 direct service employees. Allocate daily schedule and responsibilities based on current work load, needs and deadlines.
- Assist in marketing campaigns for show events and direct mail by recommending what offers have proven to profit the company most using MTD and YTD sales numbers.
- Assist in the layout, graphic design, and content of monthly direct mail offers.
- Support President with sales and marketing budgeting/forecasting.
- Calculate Gross Profit Margin for monthly reports.
- Gather accounts receivable and develop solutions to obtain funding.

**Education:**

Bowling Green State University – Bachelor of Arts in Psychology  
December 2001

**Professional Affiliations:**

- Federal Legislative Advocacy Program (FLAP): 2019-Present
- State Plan for Independent Living (SPIL) Writing Committee: 2019-Present
- Cuyahoga County Advisory Council for Persons with Disabilities: 2019-Present
- Cuyahoga County Advisory Council for Persons with Disabilities – Employee Subcommittee: 2019-Present
- Housing Advocacy Group: 2019-Present
- Ohio Advocate Network: 2019-Present
- Lake County Employment Network: 2018-Present
- Buckeye Healthcare Networking Group: 2015-Present
- United Way Community Meetings: 2019-Present



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0061

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Yvette Bozman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Yvette Bozman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Yvette Bozman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_





February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

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  - Resides in Richmond Heights (Cuyahoga County)
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NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
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- **Kathleen Hallissey** 3-year term (1/1/2024 – 12/31/2026)
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  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
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There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

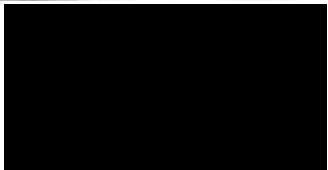
Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

**Yvette M. Bozman**

---



**OBJECTIVE**

To obtain a management position. The preferred position will utilize my education and experience, to allow professional and personal growth.

**EDUCATION**

Bachelor of Arts Degree  
Notre Dame College  
Cleveland, OH

Major: Psychology/Sociology  
Internship included clinical  
interviewing and counseling courses.

Licensed Nursing Home Administrator -August 1999

**PROFESSIONAL EXPERIENCE**

- 4/2019- Curr **Executive Director of Senior Housing**  
Provide oversight to The Gardens, skilled nursing/LTC, McGregor at Overlook, McGregor Assisted Living, Independent Living and Senior Housing.
- 10/2012- 3/2019 **Administrator-LNHA**  
Cedarwood Plaza- Cleveland Heights, OH 115 Legacy Health Services Facility Long term Care and skilled nursing facility that includes a secured Alzheimer/dementia unit. Successful in achieving a positive budgetary outcome in one year reflecting a profit. Created culture change by means of successful team building. Hiring experienced, motivated and driven administrative team that work toward common goals. Collectively making achievements because of the overall buy-in of the team concept. **\*\*The reduction of overtime – 108%**  
**\*\* Reduction ODH citations from 7 to 3 of the annual surveys** **\*\*Notable budget improvements**  
**\*\* In CMS 5 Star Rating**
- 9/2007- 11/2011 **LTC Administrator**  
MetroHealth Systems Old Brooklyn Campus (OBC) – Cleveland OH—144. Also 29 bed unit within Metro Main Hospital that are under my license.  
Headed team in relocating 127 residents from East side location to the new Metro Health (OBC) Senior Health Wellness Center. Responsible for the day to day operations of the facility.  
**\*\*Good annual ODH survey in the new facility. Survey outcome much improved from previous year survey.**
- 10/06 – 07/07 **Administrator-LNHA**  
Beachwood Pointe Health Care—Beachwood OH— OH 160  
Facility located in a suburban area providing skilled nursing care and long term care services including respite care, dementia and a hospice with specific units. Transitioning facility to a new company which involved building a new management team. Working through renovations while running the day to operations. Daily operations include but are not limited to the daily management of the budget, marketing to result in increased census referrals.  
**\*\*New acquisition/turnaround project**
- 5/06 – 10/06 **Executive Director—LNHA**  
Bridgepark –Cardiac Rehab Facility—Akron Ohio 160  
An Akron inner city facility. The resident population consists of geriatrics needing intermediate,

- Confirm Medicare/Medicaid/Private Insurance coverage
- Provide information and communication for predetermination of services for skilled

***References available upon request***

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0062

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Yvonka Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

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**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Yvonka Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett**, 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
- **Yvette Bozman** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Painesville (Lake County)
  - Does not currently serve on any boards/commissions.
- **Kristie Groves** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
  - Does not currently serve on any boards/commissions.
- **Yvonka Hall** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently Serves on the following boards/commissions: Cleveland Branch NAACP Environmental and Climate Justice Advisory Committee, Health and Human Services Regional Health Equity Committee Region V, Cleveland Lead Alliance for Safe Housing CLASH, United Way of Greater Cleveland Accountable Health Committee, National Network for Justice Inc., Council for Black Health, National Council of Negro Women Cuyahoga Section, Cleveland Lead Safe Network, Multiethnic Advocates for Cultural Competency, National Association of Chronic Disease Directors, North Coast Nurses Coalition, Greater University Circle Community Health Initiative Advisory Committee, HOPE Community Services, Carl F. Stokes Brigade, Clevelanders for Open Regional Development, Stop the Inhumanity at the Cuyahoga County Jail,

NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

- **Kathleen Hallissey** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: The Center For Community Solutions' Council on Older Persons, Sally and John Morley Family Fund, St. Paul's Community Church Christian Education Committee
- **Julie Johnson** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in University Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Grace House Capital Campaign Committee, Koinonia Homes Board of Directors
- **Janet Keeler** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Russell (Geauga County)
  - Does not currently serve on any boards/commissions.
- **Shannon Moynak** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
- **Kim Thomas** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



**Yvonka Marie Hall, MPA  
Executive Director  
Northeast Ohio Black Health Coalition**

Yvonka Marie Hall, MPA is the Executive Director of the Northeast Ohio Black Health Coalition. She received a Master of Public Administration from Texas Southern University and a Bachelor of Arts from Notre Dame College. She is a proud graduate of John Marshall High School in Cleveland, Ohio and a 2019 inductee into the Alumni Hall of Fame.

The 1974 murder of her mother Yvonne Boston Hall dramatically changed her life; her childhood promise to use her life to help others has led to the creation of cutting edge programs and impacted thousands of people's lives. She is a published author lending her story The Making of a Public Health Emergency to the book Not Far From Me: Stories of Opioids. She is a mother, grandmother and activist deeply impassioned and involved in social justice activities locally and nationally. Her strength and tenacity will save many children from the lifelong impact of lead poisoning.

She is a member of numerous organizations locally and nationally. She is a nationally recognized Congressional award winning health disparities expert. She speaks all over the country about effectively engaging the African American Community the Art of Community Engagement.

She is an activist, leader, influencer, speaker, researcher and philanthropist.

## **CURRICULUM VITAE OF YVONKA MARIE HALL, MPA**

### ***EDUCATION & TRAININGS***

Ph.D. Student

Kent State University

Master of Public Administration – Public Policy

Texas Southern University

Bachelor of Arts – Political Science

Notre Dame College of Ohio

Collaborative Institutional Training Initiative (CITI Program)

Institutional Review Board (IRB) Members - Basic/Refresher - IRB Members

Kent State University

Certified First Aid Instructor

American Red Cross

Mental Health First Aid Trainer

Mental Health USA

Heart Truth Champion

National Heart, Lung, and Blood Institute

HIV Counselor

State of Ohio

### ***LEADERSHIP PROGRAMS***

- Neighborhood Leadership Institute, Cleveland, Ohio
- Robert Wood Johnson Foundation, Princeton, NJ
- Neighborhood Leadership Development Program, Cleveland, Ohio

### ***PROFESSIONAL & CONSULTANTSHIPS***

Executive Director, Northeast Ohio Black Health Coalition

Consultant, National African American Tobacco Prevention Network

Elections Official, Cuyahoga County Board of Elections

Organizer, MOVEON.org GOTV

Alumni Administrator, Neighborhood Leadership Development

Director, Cleveland Office of Minority Health-Cleveland, Ohio

Northeast Ohio Director of Cultural Health Initiatives, American Heart Association

HEAL Community Engagement Coordinator, Kaiser Permanente

Research Administrator, Kent State University

### ***ORGANIZATIONAL AFFILIATIONS***

- Advisory Committee, Environmental and Climate Justice Cleveland Branch NAACP

## **CURRICULUM VITAE OF YVONKA MARIE HALL, MPA**

- Advisory Member, Health & Human Services Regional Health Equity Committee Region V
- Chair, Cleveland Lead Advocates for Safe Housing CLASH
- Member, United Way of Greater Cleveland Accountable Health Committee
- National Network for Justice Inc. - Washington, DC
- Council for Black Health - Philadelphia, Pennsylvania
- Life Member, National Council of Negro Women – Cuyahoga County Section
- Outreach Director, Cuyahoga County Progressive Caucus
- Co-Founder, Cleveland Lead Safe Network
- Board Member, Multiethnic Advocates for Cultural Competency (MACC) Columbus, OH
- Former Board Member, Ohio Healthy Homes Network
- Former Board Member, Prince of Peace Outreach Ministries
- Member, National Association of Chronic Disease Directors
- Member, North Coast Nurses Coalition
- Greater University Circle Community Health Initiative Advisory Committee
- HOPE Community Services, Youngstown, Ohio Advisory Member
- Carl F. Stokes Brigade
- Clevelanders for Open Regional Development (CORD)
- Stop the Inhumanity at the Cuyahoga County Jail
- NEO SURJ Showing Up for Racial Justice
- Sierra Club - Ohio Equity Team
- Member, Health Equity Network

### ***ELECTED POSITION***

Cuyahoga County Democratic Party, Central Committee Precinct N

### ***POLITICAL TRAININGS***

Progressive Change Campaign Committee, National Candidate Training Washington, DC  
Ohio Democratic Campaign Committee, Main Street Training Columbus, Ohio  
Collective PAC, Black Campaign School Atlanta, Georgia

### ***PROFESSIONAL PRESENTATIONS/PRESS CONFERENCES***

- "Effectively Engaging the African American Community: The Art of Community Engagement", Workshop co-presenter. Black Communities: A Conference for Collaboration, Durham, North Carolina.
- Oral Comments to the Secretary's Advisory Committee on National Health Promotion and Disease Prevention Objectives for 2030. Fifth Meeting of the Secretary's Advisory Committee for 2030, Washington, D.C.
- "Effectively Engaging the Seasoned Community: The Art of Senior Engagement" at the Benjamin Rose Cleveland, Ohio.
- "Effectively Engaging the African American Community on AIDS" at the University of Toledo World AIDS Day Toledo, Ohio
- "Effectively Engaging the African American Community: The Art of Community Engagement" at the Case Western Reserve University Cleveland, Ohio.
- "Environmental Racism Healthy Homes Conference Cleveland, Ohio.
- "Effectively Engaging the African American Community on Lead Poisoning" Ohio Healthy Homes Conference Columbus, Ohio.
- "Can a Dying Man be Touched?- HIV in the African American Community" Cleveland, Ohio.
- Health Disparities and Ready for 100, Ready for 100, Sierra Club, 2018.
- Climate Change and Health Disparities, National Climate Change Press Conference, Sierra Club,

## **CURRICULUM VITAE OF YVONKA MARIE HALL, MPA**

2018.

### ***CONFERENCES/CONVERSATIONS/WORKSHOPS***

- State of Chronic Disease Disparities in the African American Community: Getting to the Root through Education, Advocacy & Empowerment Conference Cleveland, Ohio, August 16-17, 2019
- State of Disparities in the African American Community: Truth, Justice and Reconciliation through a Community Lens Conference, Cleveland, Ohio, August, 18, 2018.
- State of Mental Health Disparities in the African American Community: The Case for Correcting Cultural Trauma Conference Cleveland, Ohio, August 17, 2017,
- State of Disparities in the African American Community: The Role of Faith and Civil Rights Organizations, Government, Foundations and Media in the Pursuit of Health Parity, Cleveland, Ohio, August 19, 2016.
- State of Disparities in the African American Community: 150 Years After Emancipation Conference, Cleveland, Ohio, August 22, 2015.
- Local Conversation on the Department of Justice, 2015
- Local Conversation on the Department of Justice, Follow Up Report, 2016
- Local Conversation on the Department of Justice, Follow Up Report, 2017
- Local Conversation on Racism, Cedar Lee Theater, 2018
- #SayHerName The Story of Sandra Bland The Dealership Shaker Hts, Ohio 2018
- Pastoral Conversation Around Emotional Well Being, 2016-2019
- Women Experiencing Love, Life & Laughter - A HAT Affair Luncheon (WELL) 2009
- Aches, Pains & Automobiles - Men's Health Tune-Up 2015

### ***PUBLICATIONS/OP-ED***

- Racism, Hypocrisy, and Bad Faith: A Moral Challenge to the America I Love, Contributing Editor Julius Bailey, PhD. 2020.
- "Not Far From Me: Stories of Opioids and Ohio", Contributing Editor Ohio State University Press. 2019.
- Ohio Lawmakers Must Reexamine Fight Against Opioid Addiction in Black Communities, 2018.
- Lead the Deadliest Weapon of them All, 2017.
- Health Parity Begins at the Ballot Box, 2017.
- Justice Means Everything, 2016.
- Black Infant Mortality: The Solution Lies Within, 2016.
- Change Has to Come, 2015.
- Why We Still Can't Wait 2015, 2015.
- Local Conversation on the Department of Justice - Community Corrective Action Report, 2015

### ***AWARDS/RECOGNITION***

- Alpha Kappa Alpha Sorority Inc., Great Lakes Regional Conference Center Stage Exemplifying Excellence Honoree 2020
- Leadership Award, Black Women's Political Action Committee 2020
- MLK Drum Major Award, Cleveland Public Library 2020
- Afro American Women of the Year, El Hasa Temple 2019
- 2019 Most Interesting People in Cleveland Scene Magazine
- National Coalition of 100 Black Woman National Health & Advocacy Award
- Alumni Hall of Fame, John Marshall High School 2019
- 2019 Emmett Till Courage Award 2019
- Professional Black Christian Therapy Network - Mental Health Advocate Award 2019
- Leadership Award, Black Nurses Rock Cleveland 2018

## **CURRICULUM VITAE OF YVONKA MARIE HALL, MPA**

- Special Recognition Ebony Magazine, Congressional Black Caucus
- Special Certificate of Congressional Recognition, United States Congress
- Award of Recognition, Ohio House of Representatives
- Award of Recognition, Ohio Senate
- AKA Founders Award Lambda Phi Omega "The Progressive Chapter"
- Cheerios Sister's Saving Hearts Award, General Mills
- Diversity Impact Award, American Heart Association
- President's Award, National Council of Negro Women
- African American Women of the Year, Eastern Star
- Proclamation City of Cleveland, Mayor Frank G. Jackson
- "One to Watch" Most Influential, Call & Post Newspaper
- Everyday Superhero, National Speaking of Women's Health & Cleveland Clinic
- Distinguished Hispanic Ohioan Award Nuestra Familia, Ohio Commission on Latino Affairs
- Award of Merit, MetroHealth Medical Center
- Award of Merit, Higbee's
- Who's Who in Black Cleveland Cleveland 2008-Present

### ***RADIO BROADCASTS***

2000-2001 WJMO 1490 Healthy 2000, Host

2017-2019 ElevationsRadio Reclaiming Our Health, Host

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0063

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Beth Sipple to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Beth Sipple to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Beth Sipple to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2023 and expiring December 31, 2025.

- **Beth Sipple**
  - Reappointment
  - Resides in Willoughby Hills (Lake County)
  - Currently does not serve on any boards/commissions.
  
- **Mara Layne**
  - New Appointment
  - Replacing Jennifer Rosich
  - Resides in Cleveland Heights (Cuyahoga County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive



# Beth A Sipple, LISW-S/MSSA

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## Professional Summary

**Social Work manager with a private nonprofit organization. Goal-oriented leader with proven ability to coach and motivate teams to achieve desired outcomes. Strives to streamline processes to increase efficiency and improve service delivery to older adults and their families. Oversee services and programs in the Eldercare Services Institute of the Benjamin Rose Institute on Aging. Current Chairperson of the Institutional Review Board for BRIA Center for Research and Education with eighteen-year membership.**

## Employment

2018-present	Director of Community Services & Programs, Eldercare Services Inst. The Benjamin Rose Institute on Aging, Cleveland OH
2005-present	Clinical Psychotherapist, PsychoSocial Therapies LLC, Beachwood, OH
2004-2018	Director of Clinical Services, Eldercare Services Inst. The Benjamin Rose Institute on Aging, Cleveland OH
2000-2004	Quality Improvement Director, Eldercare Services Inst. The Benjamin Rose Institute on Aging, Cleveland OH
2002-2015	PRN Home Care Social Worker, Tender Loving Care, Mentor OH
1995-2000	Community-based social worker, Benjamin Rose Inst.
1989-1985	Nursing Home social worker/admissions in Ohio and Atlanta GA

## Education, Credentials, Affiliations

University of Mount Union, Alliance OH  
BA, 1989

**Mandel School of Applied Social Sciences, CWRU, Cleveland, OH**  
**MSSA, 1995 Macro Social Work Concentration Management**

**LISW-S State of Ohio Counselor, Social Worker, and Marriage & Family Therapist Board**

**NASW membership**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0064

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Douglas Bennett to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Douglas Bennett to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Douglas Bennett to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett**, 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
- **Yvette Bozman** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Painesville (Lake County)
  - Does not currently serve on any boards/commissions.
- **Kristie Groves** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
  - Does not currently serve on any boards/commissions.
- **Yvonka Hall** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently Serves on the following boards/commissions: Cleveland Branch NAACP Environmental and Climate Justice Advisory Committee, Health and Human Services Regional Health Equity Committee Region V, Cleveland Lead Alliance for Safe Housing CLASH, United Way of Greater Cleveland Accountable Health Committee, National Network for Justice Inc., Council for Black Health, National Council of Negro Women Cuyahoga Section, Cleveland Lead Safe Network, Multiethnic Advocates for Cultural Competency, National Association of Chronic Disease Directors, North Coast Nurses Coalition, Greater University Circle Community Health Initiative Advisory Committee, HOPE Community Services, Carl F. Stokes Brigade, Clevelanders for Open Regional Development, Stop the Inhumanity at the Cuyahoga County Jail,

NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

- **Kathleen Hallissey** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: The Center For Community Solutions' Council on Older Persons, Sally and John Morley Family Fund, St. Paul's Community Church Christian Education Committee
- **Julie Johnson** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in University Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Grace House Capital Campaign Committee, Koinonia Homes Board of Directors
- **Janet Keeler** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Russell (Geauga County)
  - Does not currently serve on any boards/commissions.
- **Shannon Moynak** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
- **Kim Thomas** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# DOUGLAS E. BENNETT

## GOVERNMENT/COMMUNITY AFFAIRS

Highly accomplished Community and Government Affairs professional with 20+ years of proven ability in assessing and impacting company performance through detailed analysis and responsive communication. Successful in completing multi-phase projects through strong leadership, creative problem solving and comprehensive follow-through. Additional competencies include:

- Leadership/Team Development
- Strategic Planning
- Policy & Procedure Development
- Public Policy Agenda
- Policy Analysis
- Community Outreach
- Marketing / Brand Identity
- Project & Grant Management
- Human Development Issues

## PROFESSIONAL EXPERIENCE

### Step Forward, Cleveland, OH

2015 - Present

Operates as the largest Community Action Agency in the state of Ohio as well as the largest Head Start early childhood education program.

### VP Community Services & External Affairs

Develop and enhance branding and visibility of the company in the marketplace. Establish relationships with the community's local and federal governments, business, education, minority, disabled, consumer and other special interest groups.

- Interviewed with local media regarding stories about the organization. Able to alleviate concerns once the interview was completed.
- Establish and monitor staff performance and development goals, assign accountabilities, set objectives, establish priorities for the team.
- Strengthened relationships with community partners which led to a partnership with the Cleveland Food Bank that resulted in our HEAP program and Head Start program establishing new resources for customers.
- Managed the Community Services Block Grant budget of \$10,000,000.00 and a team of 70.
- Worked with local, state. And federal legislators to show that the organization has been financially responsible with the federal and state dollars that have been delegated to the organization.
- Assisted in finding a new location for the new headquarters of CEOGC, this was the first move in 20 years.
- Helped to implement updated process for locating new offices for our community centers and Head Start locations.
- Implemented new programs that focused on young adults and technology.
- Helped to develop relationships with local businesses to assist our clients in getting positions once they graduated from our programs. The businesses include companies like the Hilton and Marriott.
- Instituted a Commercial Driver's License program to assist our customers in getting positions with local intermodal carriers both locally and nationally.
- Research and analyze current and proposed legislation on local and state legislation that could impact our sector.
- Initiated meetings with key Federal legislative members. The congressional members we met with have direct oversight of the grants the organization manages.
- Assisted in beginning a literacy initiative with a member of congress. The partnership included combining our information about the first days of learning.
- Assisted in getting \$500,000.00 in funding from First Energy for a new customer service program.

### Gateway Health, Cleveland, OH

2013 – 2015

Top rated managed care organization that serves more than 400,000 members. Gateway currently operates in the states of Ohio Pennsylvania, West Virginia, Kentucky and Delaware.

**Sr. External Affairs Specialist**

Develop and enhance branding and visibility of the company in the marketplace. Establish relationships with the community's local and federal governments, business, education, minority, disabled, consumer and other special interest groups.

- Represent organization on task forces, boards and councils that are focused on health related issues that can strengthen the company brand.
- Develop and maintain effective working relationships with staff members in the local, state, and federal levels as well as work on legislative initiatives.
- Research and analyze current and proposed legislation on local and state legislation that could impact our sector.
- Leveraged linkages to complement corporate branding initiatives including building third party awareness and advocacy for public policy initiatives, resolving customer problems, emergency response, and strengthening economic vitality of the service area.
- Gather knowledge regarding public health issues, trends and legislative issues that can impact members, providers, or competitive position.
- Assist in the development, implementation, and ongoing review of the company Public Relations Plan.
- Work with key management team and outside contacts to develop and deliver external communications in line with corporate policies and procedures.
- Collaborate with internal departments regarding promotions, member education and marketing goals to ensure consistent and effective outreach and communication.
- Coordinated grassroots advocacy for local and federal issues resulting in improved community support.

CONSULTANT, Cleveland, OH

2012 - 2013

**Consultant**

Work with companies and non-profits to engage the community and public officials. Assist the organizations in developing plans to help make an impact on the community, work on legislative concerns, as well as build the client's brand.

- Help companies establish partnerships and relationships with community partners to leverage resources to impact the community.
- Led development of strategic plan for branding the organizations within northeast Ohio.
- Helped craft the public policy agenda and set meetings with key House and Senate members as well as local city council members.
- Directed and managed the development of literature, brochures, flyers and direct mail materials to help secure more business and funding for the organizations.
- Secured meetings with key civic and business leaders for in depth discussions regarding best practices and funding resources, including grant funding that are mutually beneficial.

MEDICAL MUTUAL OF OHIO, Cleveland, OH

2011 to 2012

\$2.5B health insurance company serving more than 1.6 million healthcare customers through 2,700 employees in 23 locations across Ohio, Indiana, Georgia, and South Carolina. MMO was formerly Blue Cross & Blue Shield of Ohio.

**Director, Community Relations & Outreach**

Lead the company outreach efforts through community relations activities and sponsorships. Directed the outreach activities throughout the company area of Ohio, Georgia, South Carolina, and Indiana. Managed a staff of four with a \$3.7 million budget.

- Directed the planning, development, and implementation of the company's community relations and outreach plan.
- Worked with senior management team in strategic planning of activities and programs to enhance the company's corporate image and garner positive community support.
- Established and maintained effective working relationships with key decision makers, elected officials and other key individuals and organizations to achieve key company initiatives through community outreach.
- Managed the expansion of the Breast Cancer Awareness Brunches hosted in Cleveland, Toledo and Columbus by improved marketing efforts, honorees, hosts and awareness with community organizations resulting in increased attendance from 600 to 1200 attendees.
- Oversaw and coordinated the Senior Volunteer Awards to recognize outstanding seniors who made significant contributions to their non-profit organizations.



- Serve as the main contact for key community stakeholders including local, state and Federal officials on key issues that impact the company and health insurance sector.
- Coordinated projects and special assignments with senior executives and other management personnel as directed to promote executive fundraising initiatives including American Heart Association and Make-A-Wish Foundation.
- Coordinated and prepared community report for the company which was distributed throughout the company territory to key stakeholders and customers to highlight achievement of company initiatives.
- Reviewed and approved contributions, grants and sponsorships that were in alignment with the company goals. Staff was responsible for managing all benefits.
- Participated in community outreach activities including speaking engagements, and served as a company representative at meetings and events of civic, fraternal, and social organizations.
- Served as a community spokesman for Medical Mutual events and helped to garner greater media coverage via print, radio and television to improve exposure for signature events.

**LEADERSHIP 18 Washington, DC****2008 to 2011**

An alliance of Chief Executive Officers responsible for leading some of the country's largest and most well respected charities, non-profits, and faith-based organizations.

**Executive Director, Leadership 18**

Led the direction of the organization consisting of 23 Chief Executive Officers of the largest Health and Human Service Organizations including: The American Red Cross; United Way Worldwide; The Boy Scouts of America; and The Salvation Army. Developed and implemented work plans and activities with a \$550,000 budget.

- Established protocols, procedures, and partnerships necessary for Leadership 18 to achieve its transformation to an organization using its collective power of its members to advance and influence major human development issues.
- Lead the public policy agenda for Leadership 18 initiatives by working closely with members of Congress and the White House Administration.
- Maintained relationship with staff members of congress and white house administration to keep leadership informed of issues that could impact the health and human service sector as well as their organizations.
- Helped craft the public policy agenda for the membership and set meetings with key House and Senate members.
- Created agendas and set speakers for the bi-annual meeting and Executive Committee meetings to help move the non-profit communities forward.
- Have working knowledge of legislation that might impact the health and human service sector.
- Prepare responses for board members, member organizations, as well as correspondence to members of congress on initiatives on which the organization was involved.
- Responsible for managing the daily work activities in close collaboration with the Chair, Vice Chair, and Executive Committee.
- Created relationship with White House and First Lady, along with Chairman of Joint Chief of Staff and Department of Defense for the military initiative to provide outreach services to returning military members including careers, job training, housing and education, along with spousal support during deployment.
- Developed internship program for participating members with universities around the country including Harvard, Stanford, University of Pennsylvania, and Barnard College.
- Helped to improve the overall efficiency of the business structure for the organization by streamlining operations, creating access to member organizations, and creating a portal to organizations information.

**AT&T, Cleveland, OH****1998 to 2008**

Fortune 500 Communications Company.

**Director, External Affairs**

Served as primary link for AT&T with the community's local and federal governments, business, education, minority, disabled, consumer and other special interest groups. Managed a \$700,000 local budget.

- Leveraged linkages to complement corporate branding initiatives including building third party awareness and advocacy for public policy initiatives, resolving customer problems, emergency response, and strengthening economic vitality of the service area.
- Helped garner support for long distance entry in state and helped generate \$6 million in revenue.
- Testified before City Councils and State Legislators on AT&T issues including Alternative Regulation, and advanced Telecommunication Services.

- Helped to manage the foundations grants with the AT&T foundation. Also helped to locate community partners whose missions aligned with the foundation guidelines.
- Represented AT&T with Mayors office and City of Cleveland on specific issues and initiatives resulting in savings for the company of \$1 million.
- Coordinated grassroots advocacy for local and federal issues resulting in improved community support.

**EDUCATION**

**Bachelor of Science in Business/Marketing**, Hampton University, Hampton, VA  
**EMBA**, Cleveland State University, Cleveland, OH

**CERTIFICATIONS/LEADERSHIP**

Certification in Community Relations, Boston College  
American Marshall Fellow; Kaleidoscope 40/40  
Past President, Beachwood Chamber of Commerce;  
Mayoral Appointee to the Civil Service Commission, City of Beachwood  
Cleveland State University Visiting Committee  
Alpha Phi Alpha Fraternity Inc.  
Sigma Pi Phi Fraternity

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0065

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Janet Keeler to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Janet Keeler to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Janet Keeler to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for reappointment to the Cuyahoga County Advisory Board on Senior and Adult Services, for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Douglas Bennett**, 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: City of Beachwood Civil Service Commission, Cleveland State University Visiting Committee
- **Yvette Bozman** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Painesville (Lake County)
  - Does not currently serve on any boards/commissions.
- **Kristie Groves** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights (Cuyahoga County)
  - Does not currently serve on any boards/commissions.
- **Yvonka Hall** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently Serves on the following boards/commissions: Cleveland Branch NAACP Environmental and Climate Justice Advisory Committee, Health and Human Services Regional Health Equity Committee Region V, Cleveland Lead Alliance for Safe Housing CLASH, United Way of Greater Cleveland Accountable Health Committee, National Network for Justice Inc., Council for Black Health, National Council of Negro Women Cuyahoga Section, Cleveland Lead Safe Network, Multiethnic Advocates for Cultural Competency, National Association of Chronic Disease Directors, North Coast Nurses Coalition, Greater University Circle Community Health Initiative Advisory Committee, HOPE Community Services, Carl F. Stokes Brigade, Clevelanders for Open Regional Development, Stop the Inhumanity at the Cuyahoga County Jail,

NEO SURJ Showing Up for Racial Justice, Sierra Club Ohio Equity Team,  
Health Equity Network

- **Kathleen Hallissey** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: The Center For Community Solutions' Council on Older Persons, Sally and John Morley Family Fund, St. Paul's Community Church Christian Education Committee
- **Julie Johnson** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in University Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Grace House Capital Campaign Committee, Koinonia Homes Board of Directors
- **Janet Keeler** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Russell (Geauga County)
  - Does not currently serve on any boards/commissions.
- **Shannon Moynak** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Olmsted Township (Cuyahoga County)
  - Currently serves on the following boards/commissions: Federal Legislative Advocacy Program, State Plan for Independent Living Writing Committee, Cuyahoga County Advisory Council for Persons With Disabilities, Housing Advocacy Group, Ohio Advocate Network, Lake County Employment Network, Buckeye Healthcare Networking Group
- **Kim Thomas** 3-year term (1/1/2024 – 12/31/2026)
  - Reappointment
  - Resides in Richmond Heights
  - Currently Serves on the following boards/commissions: Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



# Janet Lynn Keeler, Ph.D.

## **Certification**

Licensed Psychologist, State of Ohio 1998

## **Professional Summary**

Outcome-focused healthcare administration professional well-versed in motivating and managing employees to provide exceptional services to individuals with developmental disabilities. Led agency technical supports team focused on customized provider support. Highly organized and hardworking with excellent planning and program management skills.

## **Work History**

### **Cuyahoga County Board Of Developmental Disabilities Interim General Manager Community and Workforce Development**

Cleveland, OH 4/2015 – Current

Provide program oversight and execution of the strategic direction of the Employment and Community Alternatives division to include 8 Adult Activities/Vocational Habilitation Centers, 40 Group Employment sites, 3 Just-A-Buck retail stores, a metropolitan café and 3 large urban farms. Manage the DoDD Accreditation and CARF preparation and review and develop/manage departmental performance management outcomes/data. Oversee all labor/management committee meetings and labor negotiations as related to 500+ bargaining unit employees. Administer multi-million dollar budget including development of staff position rosters and projection of annual needs for equipment and supplies.

### **Cuyahoga County Board Of Developmental Disabilities Supervisor of Forensic Liaison/Behavior Services**

Cleveland, OH 4/2011 - 4/2015

Supervised all Forensic Liaison staff functions and monitor behavioral services provided to the individuals being served; managed contracts/budgets and MOU's pertaining to individuals with forensic involvement; oversee the development, refinement and delivery of services which effectively support individuals with involved with the criminal justice system. Presented to state and national audiences and published 3 research journal articles.

## **Skills**

- Accreditation and coordination
- Project and operations management
- Multidisciplinary team collaboration
- Training and mentoring
- Relationship-building and outreach

## **Education**

### **Kent State University**

Kent, OH

**Ph.D.:** Counseling And Human  
Development Services

### **John Carroll University**

Cleveland, OH

**Master of Arts:** Counseling

### **Fairfield University**

Fairfield, CT

**Bachelor of Science:** Pre-Medicine

## **Board of Trustee Positions**

Metzenbaum Sheltered Industries

(MSI) Board, Board

Member/President 2006-2012

JK

## *Janet Lynn Keeler, Ph.D.*

### **Cuyahoga County Board Of Developmental Disabilities Psychologist/Regional Coordinator Psychological Services**

Cleveland, OH 4/1996 - 4/2011

Provided behavioral health services to school age and adult individuals with mild to profound intellectual disabilities/developmental disabilities. Administered, interpreted, and analyzed results of psychological and cognitive assessments. Conducted functional analyses of behavior and develop comprehensive behavioral interventions for individuals with maladaptive behaviors. Provided consultation services to agency personnel, families, and community providers. Supervised unlicensed bachelor/master-level employees. Conducted behavior support training orientations for new employees and behavior management in-services for continuing employees.

### **Notre Dame College Adjunct Faculty**

South Euclid, OH

6/2003 - 6/2011

Taught continuing education seminars and graduate/undergraduate courses on a variety of topics related to motivation/discipline, performance appraisals, customer service, classroom management and behavioral supports.

### **Cuyahoga Community College, East Counseling Center Psychologist**

Highland Hills, OH

1/2003 - 12/2003

Provided individual counseling to traditional and non-traditional students related to anxiety, depression, and adjustment/transitional life issues. Served as a consultant and resource for College faculty for concerns related to their students and/or campus issues.

### **Marymount Hospital Psychologist**

Garfield Heights, OH

1/1996 - 12/1998

Provided individual, marriage, and family psychotherapy to corporate and public service contract agencies involved in Concerns Employee Assistance Program (EAP). Clientele for short-term therapy include children, adolescents, and adults. Additional services included assessment, development and implementation of treatment plans, referral, and follow-up.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0066

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Julie Johnson to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

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**WHEREAS**, the County Executive has nominated Julie Johnson to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Julie Johnson to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

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On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



February 6, 2024

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Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
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There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# JULIE M. JOHNSON

## CHIEF EXECUTIVE OFFICER

Non-Profit Leader | Resource Development Professional | Community Advocate

### EXECUTIVE SUMMARY

Strategic, well-connected CEO with 20+ years' experience in providing fiscal, strategic, and operations leadership in uniquely challenging situations. A results-oriented nonprofit executive with a strong background in resource development, community relations, and prevention program development and implementation. Recognized for collaborative leadership style, proactive approach, and perseverance. Demonstrated ability to create loyal and lasting professional relationships with colleagues and key stakeholders by interacting with honesty and integrity.

### AREAS OF EXPERTISE

Strategic Visioning ♦ Board Development ♦ Finance/Budget Management  
Fund Development ♦ Community Relations & Organizing  
KPI Outcomes & Quality Assurance ♦ Program Development & Implementation

### CAREER HIGHLIGHTS

- ♦ **Propelled a financial turn-around for Boys & Girls Clubs of the Western Reserve** by eliminating an overall \$250K operating deficit over 4 years through optimizing resources.
- ♦ **Performed on the Integration Team and led Akron Board of Directors through the due diligence process**, successfully merging the organization with 3 other Clubs to form Boys & Girls Clubs of Northeast Ohio.
- ♦ **Effectuated strategic alliance of Community Challenge and Recovery Resources** and managed post-acquisition integration activities identifying synergies and eliminating redundancies.
- ♦ **Negotiated and maintained professional service contracts and collaborative relationships** with over 60+ school districts and interfaced with youth service agencies across 7 counties in Northeast Ohio.
- ♦ **Drove strategic planning initiatives with Boards of Directors and team members** and implemented those plans at 4 non-profit organizations.
- ♦ **Reorganized administrative agency operations, created policies and procedures** in accordance with the former Ohio Department of Drug Addiction Services (ODADAS) Prevention Program Certification Standards, and attained Prevention Site Certification for 2 youth prevention services organizations.

### PROFESSIONAL EXPERIENCE

**Hunger Network, Cleveland, OH**

05/2020—Present

Cuyahoga County's largest emergency food and hot meal provider consisting of 70 strategically placed centers to assist our neighbors most in need and assure no one goes hungry and no food goes to waste.

#### CHIEF EXECUTIVE OFFICER

Responsible for the strategic direction, administrative functions and oversight of the organization. Goals include expanding Hunger Centers and Food Rescue Operations throughout Cuyahoga County and beyond in areas experiencing high levels of food insecurity. One of the leading organizations across the country to implement Food Rescue app technology as a direct response to bridge the gap between food waste and hunger, and enhance environmental sustainability by reducing carbon emissions.

Julie M. Johnson

**Boys & Girls Clubs of Northeast Ohio, Lorain, OH**

07/2019 – 05/2020

Boys & Girls Clubs of Cleveland, Erie County, Lorain County and Western Reserve merged effective 07/01/2019 to form the largest Club in Ohio serving 36 of the 67 existing statewide sites and one of the ten largest in the country.

**EXECUTIVE DIRECTOR, GREATER AKRON REGION**

Work with the founding Board of Directors, Interim CEO and new CEO to achieve all aspects of organizational integration. Keep foundations, donors, community stakeholders, team members and families engaged and informed about post-merger progress through honest, open, and transparent communications. Expand services to reach more youth and families.

**Major Accomplishments:**

- Secured \$30K of additional support from a current foundation funder for new organization integration strategies.
- Worked with leaders in two new communities to expand Club services to additional underserved areas in first quarter of 2020.
- Adapted services during the COVID-19 pandemic and began an emergency food assistance program for youth in the Akron community.

**Boys & Girls Clubs of the Western Reserve, Akron, OH**

2015 – 06/2019

An inclusive out-of-school time non-profit organization that enables all young people, especially those who need opportunities the most, to realize their full potential as productive, responsible and caring citizens.

**PRESIDENT & CEO**

Established strategic direction of the organization and led administrative functions including financial management, human resources, program planning and operations, and team leadership and development. Created and fostered positive relationships with private, corporate and foundation donors in a new market. Increased Board giving commitments from 74% to 100%.

**Major Accomplishments:**

- Reinforced funder relationships and restored financial reporting integrity/transparency to the organization.
- Revitalized the management team and cultivated a culture of professional development for staff.
- Retained confidence, trust and support of local leaders and donors throughout the merger process.
- Met with state legislators over the past four years to develop relationships and advocate for funding for all Boys & Girls Clubs statewide, resulting in a state budget line increase from \$2MM to \$4MM for 2019-2021.

**Malachi House, Cleveland, OH**

2009-2015

A private, non-profit Christian home that ministers to terminally ill individuals diagnosed with less than 6 months to live, who have limited or no financial resources and no willing or available caregiver.

**DIRECTOR OF DEVELOPMENT AND MARKETING**

Reported directly to Board of Trustees. Identified and cultivated potential Board and Associate Board members and led them in fundraising activities. Effectuated increased fundraising and development marketing plans including annual appeals, annual reports, newsletters, special events, third-party events, grant writing and electronic media.

**Major Accomplishments:**

- Produced over \$7.8 MM in private, non-governmental revenue. Endowment grew by \$1.5MM.
- Spearheaded rebranding endeavor of Malachi family: Malachi House, St. Malachi Parish and Malachi Center.
- Founded Associate Board, which enhanced fundraising and proved as a succession method for the Board of Trustees.

**Recovery Resources, Cleveland, OH**

2005 - 2008

A non-profit organization providing prevention education, treatment, and recovery services for individuals diagnosed with mental illness and/or addiction. Community Challenge (merged January 2008) – a suburban school and community-based alcohol, tobacco, and other drug (ATOD) prevention organization.

Julie M. Johnson

### **EXECUTIVE DIRECTOR OF COMMUNITY CHALLENGE**

Provided strategic organizational direction with Board of Directors and served as the agency voice in Cleveland's West shore communities. Negotiated annual service contracts with the City of Rocky River and the Rocky River City School District. Prepared and implemented annual program service plan. Managed human resource responsibilities.

#### **Major Accomplishments:**

- Achieved merger of Recovery Resources and Community Challenge and began replication of community-based model.
- Revised and enhanced service reimbursement system to stabilize financial resources. Increased revenue by \$40K.

### **Substance Abuse Initiative of Greater Cleveland, Cleveland, OH**

2003 - 2005

An urban grassroots, community-based violence and ATOD prevention organization that served the SE Cleveland area.

### **EXECUTIVE DIRECTOR**

Hired specifically to restructure administrative functions, including creating policies and procedures to assure agency compliance with Federal and local funding requirements and former ODADAS Prevention Program Certification Standards for site certification. Assessed and revised agency programs to establish and retain community organization and collaboration efforts through federally funded Drug-Free Zones and HIV/AIDS prevention programs.

#### **Major Accomplishments:**

- Prepared corrective action plans to address significant A-133 audit findings for FY 2002 and 2003; Received clean A-133 audit for 2004.
- Procured \$280K multi-year Federal Grant fund contracts to provide community-based ATOD prevention services in SE Cleveland and HIV/AIDS prevention services in 2 Northeast Ohio Neighborhood (NEON) Health Centers.

### **Project CARE, a program of the Ohio Schools Council, Independence, OH**

1998 - 2003

A school-based violence and ATOD prevention organization that provided collaborative professional networking, resources and training to school district personnel, social service agencies, parents, and law enforcement officers.

### **PROGRAM MANAGER**

Managed a violence prevention and ATOD student assistance consultation service to 60+ school districts and social service agency personnel in 7 Northeast Ohio counties. Developed, organized, and presented professional certification trainings for urban, suburban and rural school district personnel, parents, students, law enforcement, and agency professionals. Organized monthly collaboration meetings to create a unified approach to addressing existing and emerging youth issues.

#### **Major Accomplishments:**

- Expanded agency's Cuyahoga County involvement through the Office of Juvenile Justice Affairs, Juvenile Accountability Incentive Block Grant, Juvenile Crime Coalition.

### **Streetsboro Police Department, Streetsboro, OH**

1991 - 1998

A police department committed to protecting life and property, ensuring safety, and engaging with the community to promote positive community relations and to solve problems.

### **LAW ENFORCEMENT OFFICER**

In addition to patrol, performed special assignments: D.A.R.E. Officer, Community Relations and Crime Prevention Officer, Field Training Officer, Victim/Witness Assistance Liaison Officer, Mental Health Liaison Officer.

#### **Major Accomplishments:**

- Designed curriculum for, founded and initiated the City's Citizen's Police Academy.
- Implemented and coordinated the department's Community Oriented Policing Program.

### **EDUCATION/CERTIFICATIONS/PROFESSIONAL DEVELOPMENT**

Bachelor of Arts in English, Minor in Classics—Allegheny College, Meadville, PA—1990

Harvard Business School Seminar—Strategic Perspectives in Nonprofit Management, Cleveland, OH—October 2017

Boys & Girls Clubs of America School of Executive Leadership—Advanced Leadership Program II, Akron, OH—June 2017

IUPUI-Lilly Family School of Philanthropy, The Fundraising School, Developing Major Gifts Course, April 2015

Ohio Certified Prevention Specialist II—Ohio Chemical Dependency Professionals Board, Columbus, OH—2001-2009

Ohio Certified Prevention Preceptor, Columbus, OH—2003-2009

Julie M. Johnson

## **AWARDS/DISTINCTIONS**

Girl Scouts of North East Ohio, Woman of Distinction Award, 2019  
Herzing University—Akron Campus, Commencement Speaker, 2018

## **PROFESSIONAL AFFILIATIONS**

Akron Youth Alliance (AYA), Co-Founder and Vice President, 2019-Present  
Akron Youth Violence Steering Committee, Member and Community Partner, 2019-2020  
ATHENA Akron, 2019 - Present  
Leadership Akron Class, Core 34, 2017-2018; Present Alumni Member  
Grace House, Capital Campaign Committee Member, 2018-Present  
ADAPAO Board of Directors, 2003-2008; Member 2018-2020  
Koinonia Homes Board of Directors, 2016-Present; Supporter Relations Committee Chair, 2017- Present  
Toastmasters International #1424, Independently Speaking Cub, Member, 2015  
AFP (Association of Fundraising Professionals) of Greater Cleveland, 2009-2016; Board of Directors, 2014-2015  
Alcohol & Drug Addiction Services Board of Cuyahoga County Training Institute Advisory Committee, 2006-2008  
ODADAS Strategic Prevention Outcomes Framework Workgroup, 2006-2007  
United Way Services of Greater Cleveland, Health & Caring for All Substance Abuse Cluster Co-Chair, 2004-2007  
Cleveland Leadership Center, Cleveland Bridge Builders, Class of 2002; Present Alumni Member

Julie M. Johnson



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0067

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare requires the resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the Cities of University Heights and South Euclid; total estimated project cost \$7,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the Cities of University Heights and South Euclid; and

**WHEREAS**, the anticipated start-completion date is the fall of 2026; and

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

**WHEREAS**, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

**WHEREAS**, the project is located in Council Districts 10 & 11; and

**WHEREAS**, the estimated project cost is \$7,500,000.00; and

**WHEREAS**, this project will be funded 80% (\$6,000,000.00) Federal Funds, 10% (\$750,000.00) Road and Bridge Fund, 6% (\$460,000.00) City of South Euclid and 4% (\$290,000.00) City of University Heights; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the Cities of University Heights and South Euclid.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Resurfacing of Warrensville Center Road, in the Cities of South Euclid & University Heights**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find:
  - a) That public convenience and welfare requires the approval of the resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road, in the Cities of South Euclid and University Heights.
  - b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
  - c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$7,500,000. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Fall of 2025 and it is anticipated to be completed in the Fall of 2026.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
3. N/A
4. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A
2. N/A
- 3.a. N/A
- 3.b. Council Districts 10 & 11

#### **D. Project Status and Planning**

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project is to be funded with \$6,000,000 Federal (80%), \$750,000 County Road and Bridge (10%), \$460,000 South Euclid (6%), and \$290,000 University Heights (4%). The total cost of the project is \$7,500,000.
2. By Invoice
3. N/A

**F. Items/Services Received and Invoiced but not Paid – N/A**

**Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Matthew Pastorelle

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0068

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> approving Right-of-Way Exhibits as set forth in Plat No. M-5054 for replacement of various Rockside Road Bridges No. 03.23 in the City of Independence and Bridge No. 3.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-5054 for the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 in the City of Independence and Village of Valley View; and

**WHEREAS**, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 in the City of Independence and Village of Valley View; and

**WHEREAS**, the project is located in Council District 6; and

**WHEREAS**, the anticipated right-of-way acquisition cost is \$50,000.00 which will be funded 100% by County Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5054 for the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 in the City of Independence and Village of Valley View.

**SECTION 2.** That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

**SECTION 3.** That all proceedings relative to Right-of-Way as set forth in Plat No. M-5054 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# Department of Public Works, 2024, Seeking Authority to Acquire Right-of-Way for the CUY- Rockside Road (CR-53) Bridges Project

## A. Scope of Work Summary

1. This Legislative Action Request does not involve a contract.

The Department of Public Works is seeking the following in connection with the rehabilitation, replacement and widening of the Rockside Road (CR-53) bridges over the Cuyahoga Valley Scenic Railroad (03.23) and the Cuyahoga River (03.32) in the Village of Valley View and the City of Independence, Ohio : (1) approval of the Right-of-Way Plans M-5024 (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.

Since January 19, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Right-of-Way Plans M-5024 for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on February 13, 2024; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There are a total of 10 ownerships and 18 parcels associated with the acquisition of right-of-way for this project. The National Parks Service (United States) owns eight of the parcels.

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the Project
- b. Location: Rockside Road (CR-53) bridges over the Cuyahoga Valley Scenic Railroad and the Cuyahoga River in the Village of Valley View and the City of Independence, Ohio
- c. District 6

**B. Procurement** -N/A

**C. Contractor Information**- N/A

## D. Project Status

1. Acquisition must be completed by September 2024. The Project is anticipated for construction in the beginning of 2025.

## E. Funding

Acquisition Cost Estimate: \$50,000

Construction Cost Estimate: \$21,000,000 (Federal Funds: \$14,400,000 + Road & Bridge: \$1,980,000 + Issue 1: \$4,620,000)

**Convenience and Welfare:** Resolutions 2012-0087 and 2012-0023

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0069

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 576 (fka Contract No. CE1000867-01) with the Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space located at 4115 Bridge Ave., Cleveland, Ohio, for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2020 – 7/31/2025 to extend the time period to 7/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$177,000.00, effective upon contract signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective</p>
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**WHEREAS**, the County Executive/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department has recommended an amendment to Contract No. 576 (fka Contract No. CE1000867-01) with the Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space located at 4115 Bridge Ave., Cleveland, Ohio 44113, for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2020 – 7/31/2025 to extend the time period to 7/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$177,000.00, effective upon contract signatures of all parties; and

**WHEREAS**, the primary goal of this amendment is to extend the term of the lease for office space of approximately 2,680 square feet used by Cuyahoga County Court of Common Pleas/Adult Probation Department; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes an amendment to Contract No. 576 (fka Contract No. CE1000867-01) with the Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space located at 4115 Bridge Ave., Cleveland, Ohio 44113, for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2020 – 7/31/2025 to extend the time period to 7/31/2030, to change the terms to, and for additional funds in the amount not-to-exceed \$177,000.00, effective upon contract signatures of all parties,.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**Near West Side Multi Service Corporation dba May Dugan Center for space at 4115 Bridge Ave., Cleveland for use by the Cuyahoga County Common Pleas Court – Adult Probation Office**

<b>Title</b>	Third Amendment for Lease by/btwn Cuyahoga County Common Pleas Court, and Near West Side Multi Service Corporation dba May Dugan Center to extend CM576 Term for lease of space at 4115 Bridge Ave., Cleveland for use by Cuyahoga County Common Pleas Court - Adult Probation Office. Current Term for the period 8/1/2010 – 7/31/2025 extending to 7/31/2030 and for additional funds not-to-exceed \$ 177,000.00 effective 8/1/2025.
<b>Department or Agency Name</b>	Department of Public Works on behalf of Cuyahoga County Veterans Service Commission
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2010-7/31/2015	\$ 166,360.00	11/24/2010	BC2010-283
1 <sup>st</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2015-7/31/2020	\$ 174,820.00	11/24/2015	R2015-0230 (RFP exemption 7/31/2020 BC2015-596)
2 <sup>nd</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2020-7/31/2025	\$ 182,881.00	7/21/2020	R2020-0141
3 <sup>rd</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2025-7/31/20230	\$ 177,000.00	Tbd	Tbd

<p><b>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</b> This will ensure that the Landlord will extend the lease term until 7/31/2030 after the completion of major renovation to the May Dugan Center. The County will have a right of early termination, with notice.</p>
<p><b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</b>  <b>Age of items being replaced: _____ How will replaced items be disposed of? _____</b></p>
<p><b>Project Goals, Outcomes or Purpose (list 3):</b></p> <p><b>The goal of the project is to continue the lease</b> space at 4115 Bridge Ave., Cleveland for use by Cuyahoga County Common Pleas Court – Adult Probation Office beyond the current term expiration established under R2020-0141 (7/21/20) 8/1/2010-7/31/2025 extending to 7/31/2030 not to exceed \$177,000.00 effective 8/1/2025.</p> <p><b>The outcome:</b> The underlying lease is not new to the County and was entered into pursuant to BC2010-283 (11/24/2010) \$166,360.00, R2015-0230 (11/24/2015) \$ 174,820.00 and R2020-0141 (7/21/2020) \$182,881.00.</p> <p><b>The purpose:</b> This will ensure that May Dugan will continue to lease space until 7/31/2030 after the completion of the renovation improvements made next year using their own grant dollars.</p>
<p><b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</b></p>

<p><b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b></p>	
<p>Vendor Name and address: Near West Side Multi Service Corporation dba May Dugan Center</p>	<p>Owner, executive director, other (specify): Rick Kemm, Executive Director</p>
<p>Vendor Council District:</p>	<p>Project Council District:</p>
<p>If applicable provide the full address or list the municipality(ies) impacted by the project.</p>	

<p><b>COMPETITIVE PROCUREMENT</b>  RQ # if applicable  <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ  <input type="checkbox"/> Informal  <input type="checkbox"/> Formal Closing Date: _____</p>	<p><b>NON-COMPETITIVE PROCUREMENT</b>  Provide a short summary for not using competitive bid process.   *See Justification for additional information.  <input type="checkbox"/> Exemption  <input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date</p>
<p>The total value of the solicitation: _____</p>	
<p>Number of Solicitations (sent/received) / _____</p>	

Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> I.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. <i>Colleen Brown, 100% General Fund.</i>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See font in green. (or we can refer them to instructions) and provide more detail in the justification

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	10/05/23 PWD-3697 opened 12/01/23 JMyers assigned to NFarina
Date documents were requested from vendor:	12/01/23, 12/18/23 requested and received last doc 12/29/23
Date of insurance approval from risk manager:	PWD-3697 upld 12/29/2023 approved 12/29/23
Date Department of Law approved Contract:	PWD-3697 12/18 /23
Date item was entered and released in Infor:	entered 1/8/2024 and released on/around 1/10/24
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

0	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2010-7/31/2015	\$ 166,360.00	11/24/2010	BC2010-283
1 <sup>st</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2015-7/31/2020	\$174,820.00	11/24/2015	R2015-0230
2 <sup>nd</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	8/1/2020-7/31/2025 (current amendment will not expire)	\$ 182,881.00	7/21/2020	R2020-0141
3 <sup>rd</sup>	CM576	Near West Side Multi Service Corporation dba May Dugan Center	Effective 8/1/2025-7/31/2030	\$ 177,000.00	Tbd	Tbd

This Third Amendment will ensure that landlord will continue to lease space until 7/31/2030 after the completion of major renovation of the May Dugan Center.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0070

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making awards on RQ13201 for a Master Contract with various providers in the total amount not-to-exceed \$1,554,000.00 for various vehicle repair parts, equipment and services for the Fleet Division for the period 3/1/2024 – 2/28/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends awards on RQ13201 for a Master Contract with various providers in the total amount not-to-exceed \$1,554,000.00 for various vehicle repair parts, equipment and services for the Fleet Division for the period 3/1/2024 – 2/28/2026 as follows:

- a) Contract No. 4058 with Applied Maintenance Supplies & Solutions, LLC;
- b) Contract No. 4059 with Car Parts Warehouse, Inc.;
- c) Contract No. 4060 with The Goodyear Tire & Rubber Company;
- d) Contract No. 4061 with Hall Public Safety Co.;
- e) Contract No. 4062 with Industrial Safety Products, Inc.;
- f) Contract No. 4063 with Jack Doheny Companies, Inc.;
- g) Contract No. 4064 with North Coast Two-Way Radio, Inc.;
- h) Contract No. 4065 with Parts Authority, LLC;
- i) Contract No. 4066 with Rieth's Automotive Supply Co., Inc. dba Fleetwise;
- j) Contract No. 4067 with R.H. Auto & Truck Glass;
- k) Contract No. 4068 with Rich's Towing & Service, Inc.;
- l) Contract No. 4069 with Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland;
- m) Contract No. 4070 with The Safety Company dba MTech;
- n) Contract No. 4071 with United Towing Services, Inc.;
- o) Contract No. 4072 with Universal Oil, Inc.;
- p) Contract No. 4073 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems; and
- q) Contract No. 4074 with Winzer Franchise Company.

**WHEREAS**, the primary goal of the project is to provide the Department of Public Works with the flexibility necessary to purchase various repair parts,

equipment and services that are required by the County fleet vehicles in order to maintain safe and operable vehicles; and

**WHEREAS**, the project is funded by (a) 22% Road and Bridge Fund, (b) 56% Sanitary Operating Fund and (c) 22% Fleet Services Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ13201 for a Master Contract with various providers in the total amount not-to-exceed \$1,554,000.00 for various vehicle repair parts, equipment and services for the Fleet Division for the period 3/1/2024 – 2/28/2026 as follows:

- a) Contract No. 4058 with Applied Maintenance Supplies & Solutions, LLC;
- b) Contract No. 4059 with Car Parts Warehouse, Inc.;
- c) Contract No. 4060 with The Goodyear Tire & Rubber Company;
- d) Contract No. 4061 with Hall Public Safety Co.;
- e) Contract No. 4062 with Industrial Safety Products, Inc.;
- f) Contract No. 4063 with Jack Doheny Companies, Inc.;
- g) Contract No. 4064 with North Coast Two-Way Radio, Inc.;
- h) Contract No. 4065 with Parts Authority, LLC;
- i) Contract No. 4066 with Rieth's Automotive Supply Co., Inc. dba Fleetwise;
- j) Contract No. 4067 with R.H. Auto & Truck Glass;
- k) Contract No. 4068 with Rich's Towing & Service, Inc.;
- l) Contract No. 4069 with Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland;
- m) Contract No. 4070 with The Safety Company dba MTech;
- n) Contract No. 4071 with United Towing Services, Inc.;
- o) Contract No. 4072 with Universal Oil, Inc.;
- p) Contract No. 4073 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems; and
- q) Contract No. 4074 with Winzer Franchise Company

**SECTION 2.** That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title	PW-Master Contract-Fleet Various Items, Parts and Services	
Department or Agency Name	Public Works-Fleet Division	
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-# )	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)		Various Vendors- see below	03/01/2024-12/31/2025	\$1,554,000.00	Pending	Pending
	4058	Applied Maintenance		\$80,000.00	Pending	Pending
	4059	Car Parts Warehouse		\$100,000.00	Pending	Pending
	4060	Goodyear Tire & Rubber		\$240,000.00	Pending	Pending
	4061	Hall Public Safety		\$32,000.00	Pending	Pending
	4062	Industrial Safety Products		\$60,000.00	Pending	Pending
	4063	Jack Doheny Company		\$160,000.00	Pending	Pending
	4064	North Coast Two-Way Radio		\$19,000.00	Pending	Pending
	4065	Parts Authority		\$180,000.00	Pending	Pending
	4066	Rieth's Automotive (Fleetwise)		\$150,000.00	Pending	Pending
	4067	RH Auto Glass		\$26,000.00	Pending	Pending
	4068	Rich's Towing		\$33,000.00	Pending	Pending
	4069	Rush Truck Centers		\$230,000.00	Pending	Pending
	4070	The Safety Company (MTech)		\$70,000.00	Pending	Pending
	4071	United Towing		\$14,000.00	Pending	Pending
	4072	Universal Oil		\$110,000.00	Pending	Pending
	4073	Crown Cleaning		\$30,000.00	Pending	Pending
	4074	Winzer		\$20,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase. This request is for various items, parts, and services, which has been identified as a core business commodity to maintain operations for a contract period of two (2) years for a Fleet Master Contract.

For purchases of furniture, computers, vehicles:  Additional  Replacement  
Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

Project Goals, Outcomes or Purpose (list 3):  
-Qualify vendors to the Fleet Master Contract that can provide required materials on an as-needed basis.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b> RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal	<b>NON-COMPETITIVE PROCUREMENT</b> Provide a short summary for not using competitive bid process. <p style="text-align: center;">NA</p>
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<input type="checkbox"/> Formal Closing Date: 9/11/2023	*See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 317/22	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. NA	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: NA	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? NA	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
Road & Bridge Funds- 22 %	
Sanitary Funds- 56%	
Fleet Funds- 22%	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green (or we can refer them to instructions) and provide more detail in the instruction

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	7.6.23
Date documents were requested from vendor:	9.29.23
Date of insurance approval from risk manager:	7.7.23
Date Department of Law approved Contract:	11.17.23
Date item was entered and released in Infor:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):
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Vendor Name and address:	Owner, executive director, other (specify):
Applied Maintenance Supplies & Solutions, LLC 14790 Foltz Parkway Strongsville, Ohio 44149	Scott Schuenaman
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Car Parts Warehouse 5200 West 130 <sup>th</sup> Street Brookpark, Ohio 44142	Tony DiFiore
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
The Goodyear Tire & Rubber Company 2948 Center Road Brunswick, Ohio 44212	Ken Rix
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Hall Public Safety 8291 Darrow Rd. Twinsburg, Ohio 44087	Jason Hall
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Industrial Safety Supply 6091 Carey Drive Valley View, Ohio 44125	Joe Miller
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Jack Doheny Company 1860 Summit Commerce Parkway Twinsburg, Ohio 44125	Bob Groh
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Northcoast Two-Way Radio 14250 Industrial Ave. #102 Maple Heights, Ohio 44137	Ed Spehar
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Parts Authority 1240 Carnegie Avenue Cleveland, Ohio 44115	Dave LaBarre
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Rieth's Automotive (Fleetwise) 1425 W. 25 <sup>th</sup> Street Cleveland, Ohio 44113	Rob Brutz
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
R&H Auto Glass 27104 Sprague Rd. Olmsted Township, Ohio 44138	Ray Hendke
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Rich's Towing 20531 First Avenue Middleburgh Heights, Ohio 44130	Shelly Gorzika
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Rush Truck Centers of Ohio, Inc. 12971 Snow Rd. Parma, Ohio 44130	Will Parsons
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company LLC dba MTech 7401 First Place Oakwood Village, Ohio 44146	Dan Soukup
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
United Towing 3929 Superior Ave Cleveland, Ohio 44114	Kevin Sullivan
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Universal Oil 265 Jefferson Ave Cleveland, Ohio 44113	Jennifer Zingale
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Crown Cleaning 7770 Harvard Ave Cleveland, Ohio 44115	Geoff Boecker
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA

Vendor Name and address:	Owner, executive director, other (specify):
Winzer Corporation 4060 E. Plano Parkway Plano, Texas 75074	Dave Davies
Vendor Council District: NA	Project Council District: NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	NA



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0071

Sponsored by: <b>County Executive Ronayne/Fiscal Department</b>	<b>A Resolution</b> authorizing an amendment to various contracts with Manatron, Inc dba Aumentum Technologies for support and maintenance services for various Manatron Systems for the period 1/1/2022 – 12/31/2023 to extend the time to 12/31/2025 and for additional funds in the total amount not-to-exceed \$1,537,986.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Fiscal Department recommends an amendment to various contracts with Manatron, Inc dba Aumentum Technologies for support and maintenance services for various Manatron Systems for the period 1/1/2022 – 12/31/2023 to extend the time to 12/31/2025 and for additional funds in the total amount not-to-exceed \$1,537,986.00 as follows:

- a) Contract No. 2411 in the amount not-to-exceed \$312,223.00 for CAMA SIGMA System;
- b) Contract No. 2424 in the amount not-to-exceed \$1,225,763.00 for the Visual Property Tax System; and

**WHEREAS**, the primary goal of this amendment is to continue to provide maintenance and support services on the Manatron Visual Property Tax System and SIGMA CAMA software system and to properly maintain the County's infrastructure; and

**WHEREAS**, this project is funded 100% Real Estate Assessment Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to various contracts with Manatron, Inc dba Aumentum Technologies for support and maintenance services for various Manatron Systems for the period 1/1/2022 – 12/31/2023 to extend the time to 12/31/2025 and for additional funds in the total amount not-to-exceed \$1,537,986.00 as follows:

- a) Contract No. 2411 in the amount not-to-exceed \$312,223.00 for CAMA SIGMA System;
- b) Contract No. 2424 in the amount not-to-exceed \$1,225,763.00 for the Visual Property Tax System; and

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_,20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Fiscal Department; Aumentum Technologies dba Manatron Inc.; Contract Amendment; January 1, 2024-December 31,2025; CAMA Sigma System
<b>Department or Agency Name</b>	Fiscal
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	2411	Manatron	1/1/22-12/31/22	\$134,892.00	5/10/22	BC2022-0118
A-1			1/1/23-12/31/23	\$142,986.00	10/11/22	R2022-0326
A-2			1/1/24-12/31/25	\$312,223.00		

<b>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</b> Support and Maintenance on the CAMA Sigma Appraisal software
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</b> <b>Age of items being replaced: _____ How will replaced items be disposed of?</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b> Maintenance and Support System upgrades and patches Software repairs
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Manatron Inc. 2429 Military Rd Ste 300 Niagara Falls, NY 14304	Jillian Alcott VP Customer Operations
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. No competitive process was used due to the vendor being the only option to provide maintenance for the CAMA Sigma System  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <i>Sole Source</i> <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). <i>Include % if more than one source.</i>	
Real Estate Assessment Fund- 100%	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

**Reason:** Vendor had a lot of turnover and new employees were not familiar with the process or contract history

**Timeline:**  
Project/Procurement Start Date  
(date your team started working on this item): **9/6/2023**

Date documents were requested from vendor: **9/6/2023**

Date of insurance approval from risk manager: **12/19/23**

Date Department of Law approved Contract: **1/12/24**

Date item was entered and released in Infor: **1/18/24**

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)    amendment no disruption in service

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Fiscal Department; Aumentum Technologies dba Manatron Inc.; Contract Amendment; January 1, 2024-December 31,2025; MVP Tax System
<b>Department or Agency Name</b>	Fiscal
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	2424	Manatron	1/1/22-12/31/22	\$529,575.00	5/10/22	BC2022-0118
A-1			1/1/23-12/31/23	\$561,350.00	10/11/22	R2022-0326
A-2			1/1/24-12/31/25	\$1,225,763.00		

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Support and Maintenance on the MVP Tax Software

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
 Maintenance and Support  
 System upgrades and patches  
 Software repairs

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Manatron Inc. 2429 Military Rd Ste 300 Niagara Falls, NY 14304	Jillian Alcott VP Customer Operations
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. No competitive process was used due to the vendor being the only option to provide maintenance for the MVP Tax software  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement Sole Source</i> ) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> ( <i>No acronyms i.e. HHS Levy, CDBG, etc.</i> ). <i>Include % if more than one source.</i>	
Real Estate Assessment Fund- 100%	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No ( <i>if "no" please explain</i> ):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other ( <i>please explain</i> ):	

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission



<b>Reason:</b> Vendor had a lot of turnover and new employees were not familiar with the process or contract history	
<b>Timeline:</b>	<b>9/6/2023</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>9/6/2023</b>
Date of insurance approval from risk manager:	<b>12/19/23</b>
Date Department of Law approved Contract:	<b>1/12/24</b>
Date item was entered and released in Infor:	<b>1/18/24</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)      amendment no disruption in service	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0072

<p>Sponsored by: <b>County Executive Ronayne/Fiscal/ Department/Department of Purchasing</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2024 extend the time period to 3/31/2025, to change the terms, effective 4/1/2024, and for additional funds in the amount not-to-exceed \$550,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Fiscal Department/Department of Purchasing recommends an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2024 extend the time period to 3/31/2025, to change the terms effective 4/1/2024, and for additional funds in the amount not-to-exceed \$550,000.00; and

**WHEREAS**, the primary goal of this project is for a qualified vendor to supply and deliver general office supplies and related products to various County departments, agencies, elected officials and other local government agencies on an “as-needed basis”; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3038 (fka Contract No. 870) with W.B. Mason Co., Inc. for general office supplies and related services for the period 4/1/2021 – 3/31/2024 extend the

time period to 3/31/2025, to change the terms effective 4/1/2024, and for additional funds in the amount not-to-exceed \$550,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	CM3038 – General Office Supplies and Related Services – W.B. Mason Co., Inc. – <b>Amendment #1</b>
<b>Department or Agency Name</b>	Department of Purchasing
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3038 (fka 870)	W.B. Mason Co., Inc.	4/1/2021-3/31/2024	\$2,052,000.00	3/23/2021	R2021-0056

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 General office supplies for delivery to various County locations

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 24-hour online ordering, next-day delivery of in-stock items, reporting of ordered items

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
W.B. Mason, Co., Inc. 59 Centre Street Brockton, MA 02303 (local: 31387 Industrial Parkway, North Olmsted)	<b>Dan Sabin, Branch Manager</b> Greene and Meehan families, owners
Vendor Council District: I	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i>	Provide a short summary for not using competitive bid process.
<input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Amendment #1 (original was RFP 2154)
<input type="checkbox"/> Informal	*See Justification for additional information.
<input type="checkbox"/> Formal Closing Date:	<input type="checkbox"/> Exemption
The total value of the solicitation:	

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Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement) <input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Amendment</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. FS100127 52000: General Fund for \$225,000.00 HS260130 52000 UCH00101: Health & Human Services Levy Fund for \$115,000.00 HS260215 52000 UCH08270: Health & Human Services Levy Fund for \$90,000.00 HS260225 52000 UCH06040: Health & Human Services Levy Fund for \$55,000.00 HS260185 52000 UCH06010: Health & Human Services Levy Fund for \$45,000.00 HS260255 52000 UCH09201: Health & Human Services Levy Fund for \$20,000.00
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CKT]: Suggestion by MBV - I can't recall exactly how the word is. See text in green for we can refer them to instructions and provide more detail in the instruction.

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase <b>Reason:</b>	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Timeline:</b> Project/Procurement Start Date	

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(date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
See above

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0073

<p>Sponsored by: <b>County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</b></p>	<p><b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division recommends an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94 as follows:

- a. Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66;
- b. Contract No. 4099 (fka Contract No.1814) with Life’s Right Direction, Inc. in the amount not-to-exceed \$199,413.72;
- c. Contract No. 4104 (fka Contract No.1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56; and

**WHEREAS**, the primary goal of this project is to provide professional and technical services to conduct programming, care and custody services for youth in a trauma-informed Ohio Department of Jobs and Family Services certified group home setting; and

**WHEREAS**, this project is funded 100% RECLAIM Grant Fund; and



**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for trauma informed respite and youth care center services for the period 9/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$510,293.94 as follows:

- a. Contract No. 4096 (fka Contract No. 1813) with Raven House in the amount not-to-exceed \$153,666.66;
- b. Contract No. 4099 (fka Contract No.1814) with Life’s Right Direction, Inc. in the amount not-to-exceed \$199,413.72;
- c. Contract No. 4104 (fka Contract No.1815) with Lutheran Metropolitan Ministry in the amount not-to-exceed \$157,213.56; and

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2023-24 Youth Care Centers Master Contract Amendment
<b>Department or Agency Name</b>	Cuyahoga County Juvenile Court
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)	4096,4099, 4104	Raven House, LRD, LMM	9/1/2021-6/30/2023	\$1,720,659.34	10/26/2021	R2021-0235
A-1	4096,4099, 4104	Raven House, LRD, LMM	7/1/2023-6/30/2024	\$510,293.94	pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** N/A **How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**

- Professional and technical services to conduct programming, care, and custody services for youth.
- Provide options to meet the need of youth at risk of reoffending.
- Provide secured detention placement for trauma-informed youth.

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: Raven House 9349 Gaylord Ave. Cleveland, Ohio 44105	Owner, executive director, other (specify): Roshawn Sample Founder, CEO
Vendor Council District: n/a	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	n/a

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b> <input checked="" type="checkbox"/>
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RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  <b>*See Justification for additional information.</b>
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. <b>This master amendment 100% funded through the RECLAIM Grant.</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: RECLAIM GRANT funding, resigning all signed amendments due to signature panel update, and vendor delay on returning documents due to their staff changes.</b>	

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instruction-) and provide more detail in the instruction.

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<b>Timeline:</b>	<b>5/31/2023</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>6/9/2023- Last document received from vendor 9/18/2023</b>
Date of insurance approval from risk manager:	<b>6/14/2023</b>
Date Department of Law approved Contract:	<b>5/31/2023</b>
Date item was entered and released in Infor:	<b>9/19/2023- all documents received uploaded</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) contract extended from 6/30/23-6/30/24	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
<b>RECLAIM</b>

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0074

Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 3673 (fka Contract No. 1031) with Americab Transportation, Inc. for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period of 3/1/2021 – 2/29/2024 to extend the time period to 2/28/2025 and for additional funds in an amount not-to-exceed \$4,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services recommends an amendment to Contract No. 3673 (fka Contract No. 1031) with Americab Transportation, Inc. for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period of 3/1/2021 – 2/29/2024 to extend the time period to 2/28/2025 and for additional funds in an amount not-to-exceed \$4,000,000.00; and

**WHEREAS**, the primary goal of this project is to provide transportation services for Medicaid eligible, ambulatory clients to and from facilities within Cuyahoga County for various non-emergency medical treatments; and

**WHEREAS**, the project is funded 100% Federal/Medicaid Funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3673 (fka Contract No. 1031) with Americab Transportation, Inc. for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period of 3/1/2021 – 2/29/2024 to extend the time period to 2/28/2025 and for additional funds in an amount not-to-exceed \$4,000,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2024-25 Cuyahoga Job and Family Services – AMND 2 – Americab Contract for Non-Emergency Transportation – CM#3673
<b>Department or Agency Name</b>	Cuyahoga County Job and Family Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM 1031	Americab Transportation Inc.	3/1/2021– 2/28/2023	\$8,000,000.00	4/13/2021	R2021-0085
A-1	CM 3673	Americab Transportation Inc.	3/1/2023- 2/29/2024	\$4,000,000.00	4/11/2023	R2023-0085
A-2	CM3673	Americab Transportation Inc.	3/1/2024- 2/29/2025	\$4,000,000.00	Pending	pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Cuyahoga Job and Family Services is requesting approval of contract amendment 2 with **Americab Transportation, Inc.** for the time period of **3/1/2024 - 2/28/2025** for Non-Emergency Transportation Services (NET Transportation) in the amount of **\$4,000,000.00**.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  N/A  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- The primary goal of the project is to provide medical transportation to Medicaid recipients.
- Americabs will maintain capacity to serve approximately 600 clients and provide up to 2,000 trips to and from scheduled treatment appointments monthly. Trips will be scheduled seven days a week, Monday through Sunday from 4:30am – 12:00 midnight.
- Clients will be delivered to their respective appointments no less than 30 minutes prior to the scheduled appointment time

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

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Vendor Name and address:	Owner, executive director, other (specify):
Americab Transportation, Inc. 3380 West 137 <sup>th</sup> Street Cleveland, OH 44111	<b>Rick Holford- General Manager</b>
Vendor Council District:	Project Council District:
Countywide	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Cuyahoga Job and Family Services is requesting approval of a contract amendment with Americab Transportation, Inc. for Non-Emergency Transportation Services in the amount of \$4,000,000.00. This is an amendment 2 to a contract that was originally procured through an RFP. We are exercising an option year.  *See Justification for additional information.
The total value of the solicitation: N/A	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A- Amendment	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

Rev. 7/24/23

**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

The project is funded 100% Federal Medicaid Dollars.

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Commented [CK1]: Suggestion by M3V - I can't recall exactly how she said it. See text in green (or we can refer them to instructions) and provide more detail in the instruction.

**Provide status of project.**

New Service or purchase  Recurring service or purchase  Is contract late  No  Yes, in the fields below provide reason for late and timeline of late submission

**Reason: We are submitting on time prior to contract expiration but it will be expired when it has gone through Council approval meetings. We began working on this towards the beginning of the year. We began working on this and realized the vendor's inspector general registration had lapsed. We had to wait for the AIG office to process the registration.**

<b>Timeline:</b>	<b>12/22/2023</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>1/8/2024</b>
Date of insurance approval from risk manager:	<b>TBD</b>
Date Department of Law approved Contract:	<b>TBD</b>
Date item was entered and released in Infor:	<b>1/24/2024</b>

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Vendor had to register for the AIG office since their IG registration expired on 12/31/2023.

If late, have services begun?  No  Yes (if yes, please explain) It is an ongoing contract

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

See Page 1

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0016

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller, Sweeney, Gallagher, Conwell and Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

**WHEREAS**, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

**WHEREAS**, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

**WHEREAS**, the members of CCCIC Board of Trustees shall serve three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

**WHEREAS**, the County Executive has nominated the following individuals to serve as County Class Trustee on the CCCIC’s Board of Trustees for the various terms indicated:

Debbie Berry (replacing Matt Carroll) for the unexpired, thee-year term ending 3/31/2026

Michael Chambers (reappointment) for the term 10/16/2023 – 10/15/2026

Sara Parks Jackson (reappointment) for the term 10/16/2023 – 10/15/2026

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment and reappointment of the following individuals to serve as County Class Trustee on the CCCIC’s Board of Trustees for the various terms indicated:

Debbie Berry (replacing Matt Carroll) for the unexpired, three-year term ending 3/31/2026

Michael Chambers (reappointment) for the term 10/16/2023 – 10/15/2026

Sara Parks Jackson (reappointment) for the term 10/16/2023 – 10/15/2026

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: January 30, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



December 18, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation (CCCIC)

Dear President Jones:

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individuals for appointments to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Debbie Berry**, 3-year term, 04/01/2023 – 03/31/2026
  - Replacing Matt Carroll
  - County Class appointment
- **Michael Chambers** 3-year term, 10/16/2023 – 10/15/2026
  - Reappointment
  - County Class appointment
- **Sara Parks Jackson** 3-year term, 10/16/2023 – 10/15/2026
  - Reappointment
  - County Class appointment

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of each nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive



## DEBRA K. BERRY, P.E.

### EXPERIENCE

#### **Cuyahoga County Executive's Office**, Cleveland Ohio

*Chief of Integrated Development* (July 2023 – present)

Responsible, in a newly created position, for determining the County's vision for long-term integrated planning, development, housing, transportation, mobility, and public works strategies to invigorate the region and ensure Cuyahoga County is most effectively directing its resources.

#### **Greater Cleveland Partnership (GCP)**, Cleveland, Ohio

*Senior Vice President, Major Projects & Real Estate Development* (Mar 2022 – Jun 2023)

Responsible for leading the Chamber's engagement in major civic initiatives and driving large scale, catalytic real estate development projects in the city and throughout the region including the lakefront, riverfront, and downtown redevelopment.

Created the *Cleveland Development Model*, a first of its kind, free 3-D interactive digital model that enables users to visualize a transformed city.

Served as Co-chair of GCP's internal E&I Council.

#### **University Circle Incorporated (UCI)**, Cleveland, Ohio

*Vice President of Community Development* (August 2006 – March 2022)

Oversaw the Planning & Real Estate Development cluster, which consists of professionals in real estate, planning, architecture, design, transportation, and property management, while also leading on all initiatives in the following areas:

##### Real Estate Management and Economic Development

- Led the development process for 9 strategic investment sites with \$24 million in renovations and \$350 million in new construction including a hotel, 2300 units of housing, businesses, pocket parks, and wayfinding & streetscape amenities.
- Led high level negotiations for 5 long-term ground leases and multiple property sales and acquisitions; executed local and national RFP processes; received and invested \$20 million in New Market Tax Credit allocations.
- Supervised management and tenanting of 300+ residential units & over 30,000 sf of commercial space with seven locally owned women & minority businesses.

##### Transportation

- Represented UCI on major infrastructure projects including the Euclid Corridor BRT and Opportunity Corridor, and served as liaison to ODOT, City, and County for all enhancement projects to roads, bridges, and public ROW in the district.
- Initiated Project Yield, an action-oriented plan focused on improving pedestrian safety by reducing traffic crashes through education & physical improvements.
- Prepared federal and state funding applications that resulted in \$3 million in Ohio Department of Transportation infrastructure safety funds as well as funding for multiple transportation planning studies including a district-wide transportation and mobility plan focused on multi-modal connections.

##### Community Development

- Raised \$7.12 million in philanthropy for "Bring Back Euclid Avenue" campaign.
- Lobbied for two Ohio state capital grants to restore & create the Cozad Bates Interpretive Center that highlights Cleveland's role in the Underground Railroad.
- Created Vertical Block Clubs to engage residents in elderly, multi-unit buildings.

#### **City of Cleveland Planning Department**, Cleveland, Ohio

*Lakefront Plan Manager* (July 2003 – July 2006)

Managed the development of the City of Cleveland's Waterfront District Plan, a comprehensive redevelopment plan for more than 8-miles of Cleveland's shoreline.

This plan included the \$50+ million reconfiguration of the West Shoreway that created better access & development opportunities along the city's waterfront.

- Supervised and coordinated work efforts between City staff and three subconsultant teams focused on roadway design, land use planning, and economic analysis.

## DEBRA K. BERRY, P.E.

- Managed public involvement efforts, which included over 300 public meetings and interagency coordination between ODOT, Army Corps of Engineers, eight Community Development Corporations, and a 50+ member Advisory Committee.
- Successfully lobbied for over \$70 million in state and federal funds to be earmarked towards lakefront related planning and infrastructure projects.
- Served as the City's lead in coordinating the Innerbelt planning process with the Ohio Department of Transportation and neighborhood stakeholders.

### **Parsons Brinckerhoff Ohio, Inc.,** Cleveland, Ohio

*Lead Traffic Engineer/Traffic Department Head* (June 1997 – July 2003)

- Interim Office Manager in charge of daily office operations, all personnel, project invoicing, annual office budget, and developing a company marketing plan.
- Lead Project Manager for several catalytic projects including the Veterans Memorial Bridge Pedestrian/Bike Lane study and the Flats Industrial Transportation Study.

### **Traff-Pro Consultants, Inc.,** Strongsville, Ohio

*Traffic Engineer* (June 1996 – June 1997)

- Oversaw and directed the performance of multiple traffic engineering studies, engineering plan designs, and field inspections including coordination of the citywide traffic signal upgrade projects for the Cities of Berea, Brook Park, and North Olmsted.

### **The University of Texas at Austin, Center for Transportation Research,** Texas

*Graduate Research Assistant* (August 1994 – June 1996)

- Collaborated in the development, research, and writing of the City of Austin's Intelligent Transportation Systems (ITS) Area-Wide Plan.

### **HNTB Corporation,** Cleveland, Ohio

*Transportation Engineer* (January 1992 – July 1994) & *Engineering Intern* (1988 – 1991)

- Assumed progressive responsibilities for civil engineering projects including preparing numerous traffic signalization, maintenance of traffic, roadway design, & detour plans.

## EDUCATION

### **Master of Science in Engineering,** June 1996

The University of Texas at Austin, Austin, TX

Thesis: *"An Evaluation of the Effectiveness of ITS Strategies Using Computer Simulation"*

### **Bachelor of Science in Civil Engineering,** December 1991

Purdue University, West Lafayette, IN

## ACHIEVEMENTS

**Registered Professional Engineer,** Ohio, July 1997

**Leadership Cleveland,** 2008 class; **LC2,** 2013 class

**Crain's Cleveland Business** – "Forty under 40" honoree, 2008

**Olmsted Falls High School Distinguished Alumni Award,** Sept. 2014

**Smart Business Magazine** – "Northeast Ohio Who to Watch" honoree, 2017

**NAIOP** – President's Award honoring Commercial Real Estate Development, Nov. 2021

## APPOINTMENTS

Cuyahoga County Convention Facilities Development Corporation, Board member

Cleveland Leadership Center Board member, Alumni Comm. Chair, & LC Selection Comm.

American Planning Association Ohio - Cleveland chapter, Board Member

The Foundry, Board member

First Tee Cleveland, Board member

In Counsel with Women, Executive Committee member

CCH Development (a real estate subsidiary of MetroHealth Hospital), Board member

The 50 Club of Cleveland, member

Former Cleveland Metroparks Board of Park Commissioners, Vice President

Former District One Public Works Integrating Committee (DOPWIC), Board member

**DEBRA K. BERRY, P.E.**

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**AFFILIATIONS** Urban Land Institute, Advisory Board & 2017 Young Leaders Partnership Forum Leader  
Purdue Alumni Association (PAA), member  
Cleveland Rowing Foundation, Recreational Rower

# Michael W. Chambers, CPA

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Experienced, dedicated, and trusted financial professional with a proven history of implementing fiscal accountability, streamlining expenditures, increasing productivity, and protecting public resources.

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## EXPERIENCE

<b>Fiscal Officer – Chief Financial Officer</b> Cuyahoga County	<i>2019 – Pres.</i>
<b>Operations and Finance Administrator</b> DPW-Cuyahoga County	<i>2016 – 2019</i>
<b>Senior Business Services Manager/ Fiscal Officer</b> DPW-Cuyahoga County	<i>2011 – 2016</i>
<b>Fiscal Officer</b> Cuyahoga County Engineer	<i>2001 – 2011</i>
<b>Assistant City Controller</b> City of Cleveland	<i>1999 – 2001</i>
<b>Supervisor, Accounting Department</b> Cuyahoga County Treasurer	<i>1990 – 1999</i>

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## LICENSE/EDUCATION

<b>Certified Public Accountant</b> State of Ohio	<i>2000</i>
<b>Bachelor of Business Administration</b> Cleveland State University	<i>1990</i>

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## SKILLS

- CFO for one of the top 35 counties in the Country
  - Experienced financial leader of large local government with a \$1.7 billion, (Debt \$1.1 billion),
  - Responsible for annual audit, property tax collections (\$3 billion), accounts payable, revenue, payroll, appraisal, auto title, budget commission, transfer and recording, and real property
  - Skilled employment manager of large departments (270 direct employees / 7,000 indirect)
  - Strategic Planner and Change Agent
  - Excellent communication skills and negotiator
  - Enterprise Resource Planning (ERP)
  - Microsoft Office proficiency in Word, Excel, Outlook, Infor, OnBase, and PowerPoint
-



**SERVICE/AFFILIATIONS**

- Youth Basketball Coach
  - Professional Standards and Responsibility – Ethics Compliance – (OSCPA)
  - Member of the Ohio Society of Certified Public Accountants, Government Finance Officers Association, County Auditors Association, County Recorders Association, Audit Committee, Board of Control, Records Commission, and Budget Commission
-

## **SARA PARKS JACKSON**

### **CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT**

**Cleveland, Ohio**

#### **Deputy Director, Housing and Community Development      September 2021 - Present**

Manage the day to day operations of the Housing and Community Development division of the Department of Development including all operational functions and activities. Develops strategy and processes and provides lead role in the development of partnerships with other communities. Provides interpretation and clarification of applicable county, state and federal regulations, policy, rules, and procedures as they relate to funding received. Represents department in meetings; acts as liaison with federal departments and divisions regarding program functions also communicates regularly non-profit and other housing and community development related organizations. Currently serving on the several position related boards including the HOME Investment Partnership Fund Consortium as appointed by the County Executive and the CHN Housing Capitol Advisory Board. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of eight.

#### **Housing and Community Development Administrator      January 2018 – April 2021**

Manages and administers the Housing and Community Development division of the Cuyahoga County Department of Development. Manage both housing and community development projects and programs including research, design and development, and reporting. Responsible for the analysis of financial aspects of projects, underwrites and determines collateral value. Determines resource requirements and monitors usage and compliance of all funding streams including Federal, State and local sources. Responsible for the administration of housing and community development financing programs and monitoring of regulatory compliance. Coordinates actions related to the issuance of Private Activity Bonds issued by the County. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of nine.

#### **Community Development Officer      October 2013 – January 2018**

Responsible for analysis including underwriting, feasibility determination and recommendation of loans for medium to large-scale residential, mixed use and community development projects. Annual review and recommendation of \$1.2 million in affordable housing loans. Review of \$10.8 million in 2015 and \$5.5 million in loan requests in 2014 resulting in the approval of \$16.3 million in Casino Revenue loans. Development, implementation, coordination and oversight of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs, totaling \$4 million annually. Accountable for successful operation, compliance with federal regulations and continuous evaluation of county's Municipal Grant, Storefront Renovation, Affordable Rental Housing, Down Payment Assistance, Fair Housing and Foreclosure Prevention programs. Additional responsibilities include the review and coordination of grant and loan documents with recipients, legal counsel and other county agencies. Created and administer new Community Development Supplemental Grant (CDSG). Modeled after CDBG program and funded with Casino funds, this program in its first year awarded 21 municipalities or community development corporations up to \$50,000 each in grants for community development projects and programs. Management of requests related to issuing or previously issued conduit bond financing inclusive of Health Care, Industrial Revenue and Multifamily Housing Revenue bonds.

**Program Officer**

**February 2005 – 2013**

Implementation and oversight of key community development programs including, targeted grants to cities and targeted facade repair rebates to commercial property owners. Responsible for analysis and underwriting of loans for large-scale residential and community development projects with county Casino Revenue Funds. Management of requests for conduit bond financing, includes requests with Low Income Housing Tax Credits, New Market Tax Credits and other special financing components. Review and analysis resulted in the bond issuance of \$52 million in 2012 and \$44 million in 2013.

**Administrative Officer**

**December 2002 – 2005**

Oversight and administration of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs providing low interest loans to homeowners in the county. Responsible for the supervision of the lead paint remediation program. Oversight of all requests for multifamily and 501(c) 3 financing, including requests containing Low Income Housing Tax Credits.

**Development Specialist**

**September 1996 –2002**

Analysis and underwriting of funding request to assist in financing childcare homes and facilities. Direct oversight of requests for multifamily and 501 (c) 3 bonds financing, including requests containing Low Income Housing Tax Credits.

**CITY OF CLEVELAND, OHIO**

Manager, Business Retention and Expansion

Assistant Manager, Small Business Office

**Economic Development**

1995 - 1996

1992 - 1995

**NATIONAL CENTER FOR HOUSING MANAGEMENT**

Trainer

**Washington, DC** 1990 – 1992

**NCSC-HOUSING MANAGEMENT CORPORATION**

Chief, Property Management:

**Washington, DC** 1986 – 1991

**FIRST COLUMBIA MANAGEMENT**

**Merrifield, VA** 1985 – 1986

**EDUCATION**

Masters, Public Administration

Bachelor of Science, Public Administration,  
University of Phoenix

Criminal Justice

University of Dayton, Dayton, Ohio (1976 -1979)

**CERTIFICATIONS**

CSU Public Officials Leadership Academy, XVII

Economic Development Finance

Professional National Development Council-  
Certification

Lean Six Sigma Champion -

Lean Six Sigma Yellow Belt

**BOARDS/COMMITTEES**

CHN Housing Capital Advisory Board 2020-Present

Cuyahoga HOME Consortium, 2019- Present

Starting Point Loan Review Committee, 2004-Present

City of Cleveland, Operation Efficiency Task Force

External Lead, Consumer Affairs Action Team, 2007

**MEMBERSHIPS**

Alpha Kappa Alpha Sorority, Incorporated

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0023

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing a revenue generating Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17 for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 3902 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends a revenue generating agreement, Agreement No. 3902, with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17 for the period 1/1/2024 – 12/31/2024; and

**WHEREAS**, the City of Cleveland Heights desires to retain Cuyahoga County to perform certain services for the City of Cleveland Heights to aid with the maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17; and

**WHEREAS**, pursuant to R.C. §307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

**WHEREAS**, this project is located in County Council District No. 10; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical sewer maintenance and repair services can be provided by Cuyahoga County for the City of Cleveland Heights.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating agreement, Agreement No. 3902, with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in county Sewer District No. 17 for the period 1/1/2024 – 12/31/2024.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 3902 and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0027

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing an agreement with City of Cleveland, Department of Public Health, in the amount not-to-exceed \$682,276.00 for prenatal and inter-conceptual care services to high-risk families in connection with the expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the Agreement No. 3718 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends an agreement with City of Cleveland, Department of Public Health, in an amount not-to-exceed \$682,276.00 for prenatal and inter-conceptual care services to high-risk families in connection with the expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; and

**WHEREAS**, the primary goals of this project are to: (a) reduce infant mortality; and (b) reduce low and extremely low birth weight; and

**WHEREAS**, the project is funded 100% by Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an agreement with City of Cleveland, Department of Public Health, in an amount not-to-exceed \$682,276.00 for prenatal and inter-conceptional care services to high-risk families in connection with the expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 3718 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Office of Early Childhood/Invest in Children; 2024-25; City of Cleveland Department of Public Health, Government Contract for Mom's First Program</b>
<b>Department or Agency Name</b>	<b>Office of Early Childhood/Invest in Children</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
O		City of Cleveland Mom's First Prenatal Program	01/01/2024- 12/31/2025	\$682,276.00	pending	pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Moms First is a City of Cleveland program that offers case management and home visiting services to pregnant moms until their baby reaches age of 18 months. Women who participate in the Moms First program receive education on topics such as prenatal care, breastfeeding, family planning, and inter conceptual care. Provide at least 190 Mothers links to services such as locating a medical home, medical insurance, and assisting with transportation to prenatal and postpartum appointments:  
  
 New contract for the time period of 01/01/2024-12/31/2025 in the amount of \$682,276.00

**For purchases of furniture, computers, vehicles:**    Additional    Replacement  
**Age of items being replaced:**   N/A      **How will replaced items be disposed of?**      N/A

**Project Goals, Outcomes or Purpose (list 3):**

1. Performing outreach strategies to enroll pregnant women in the program as early as possible, preferably within the first trimester.
2. Focusing outreach efforts in those communities determined to have the greatest need for prenatal services.
3. Provide MomsFirst services to a minimum of 190 mothers.

**If a County Council item, are you requesting passage of the item without 3 readings.**    Yes    No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
City of Cleve- Dept of Public Health-Mom's First Prenatal Program 75 Erieview Plaza Cleveland, Ohio 44114	Dr. David Margolius-Director of Public Health
<b>Vendor Council District:</b>	<b>Project Council District:</b>

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Council District 7	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. <b>Intra Government</b> *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>  <b>100% Health and Human Services</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase	<input checked="" type="checkbox"/> Recurring service or purchase
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission	
Reason: N/A	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
<b>HISTORY (see instructions):</b>	
Original Contract – R2021-0279 – 2/08/2022	

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0028

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing an agreement with Educational Service Center of Northeast Ohio in the amount not-to-exceed \$1,350,000.00 for fiscal agent and administrative services in connection with Bright Beginnings System and Parent Support Department related Program services for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Agreement No. 3719 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends an agreement with Educational Service Center of Northeast Ohio in the amount not-to-exceed \$1,350,000.00 for fiscal agent and administrative services in connection with Bright Beginnings System and Parent Support Department related program services for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; and

**WHEREAS**, the primary goals for this project are to: a) get parents engaged in the Parents Connect Program and with each other, b) provide services to parents of children with elevated blood lead levels to help them mitigate the presence and effects of lead, and c) increase participation of fathers across all aspects of the Parent Support Services; and

**WHEREAS**, the project is funded 100% by Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an agreement with Educational Service Center of Northeast Ohio in the amount not-to-exceed \$1,350,000.00 for fiscal agent and administrative services in connection with Bright Beginnings System and Parent Support Department related program services for the Invest in Children Program for the period 1/1/2024 – 12/31/2025.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 3719 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Office of Early Childhood/Invest in Children; 2024-25; Government Contract; Educational Service Center of Northeast Ohio-Bright Beginnings-Parents Support Services
<b>Department or Agency Name</b>	Office of Early Childhood/Invest in Children
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		City of Cleveland Mom's First Prenatal Program	01/01/2024-12/31/2025	\$1,350,000.00	pending	pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

The Educational Service Center of Northeast Ohio is a political subdivision of the State of Ohio that serves as the fiscal agent for Bright Beginnings. Bright Beginnings seeks to provide parenting and child development support to local parents through a multi-program department offering a range of service levels and formats to meet a broad array of parent needs. The proposed Parent Support Department would consist of four program models. Coordination between Parent Support programs and with other available early childhood services throughout the county provides an opportunity to ensure parents are connected to services that best meet their needs. Total number of families served in Cuyahoga Parents Connect (target: maintaining 1,000+)

1. Parents Connect
2. Parent Support Lead Project
3. Triple-P Positive Parenting Program
4. Fatherhood Services.

Time Period: 01/01/2024 -12/31/2025 in the amount of \$1,350,000.00

**For purchases of furniture, computers, vehicles:**  Additional    Replacement  
**Age of items being replaced:**    N/A            **How will replaced items be disposed of?**    N/A

**Project Goals, Outcomes or Purpose (list 3):**

1. Families are satisfied with their experience in the Triple-P Positive Parenting Program, as measured by satisfaction surveys.
2. Parents of children with elevated blood lead levels receive services to help mitigate the presence and effect of lead.
3. Increase participation of fathers across all aspects of the Parent Support Services offered as measured by their inclusion in Parents Connect, Triple-P, Parent Support Lead Program and Parents as Teachers.

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If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Educational Service Center of Northeast Ohio 6393 Oak Tree Boulevard Independence, Ohio 44131	Dr. Robert Mengerink Executive Director
Vendor Council District:	Project Council District:
Council District 6	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. <b>Intra Government</b>  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
<b>100% Health and Human Services</b>	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: N/A	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
Original Contract - R2021-0277 -12/07/2021

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0029

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$1,450,000.00 for program administration services for the Newborn Home Visiting Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Agreement No. 3725 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$1,450,000.00 for program administration services for the Newborn Home Visiting Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025; and

**WHEREAS**, the primary goals for this project are to: a) improve maternal and infant health, b) connect families to other community resources that support families, and c) link families to a medical home; and

**WHEREAS**, the project is funded 100% by Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an agreement with Cuyahoga County Board of Health in the amount not-to-exceed \$1,450,000.00 for program administration services for the Newborn Home

Visiting Program for the Invest in Children Program for the period 1/1/2024 – 12/31/2025.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 3725 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 9, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	HHS:Office Early Childhood/Invest in Children, Contract with Board of Health for the time period 1/1/2024-12/31/2025 for New Born Home Visiting
<b>Department or Agency Name</b>	Office Early Childhood/Invest in Children
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3725	Cuyahoga County Board of Health	1/1/2024- 12/31/2025	\$1,450,000.00	TBD	TBD

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 The Office of Early Childhood/Invest in Children requesting approval of a contract with Cuyahoga County Board of Health for the anticipated cost of \$1,450,000.00.

The Newborn Home Visiting Program provides a home visit by a registered nurse to low income and teenage mothers giving birth at Metro, University, Hillcrest and Fairview hospitals within the first weeks of bringing the baby home.

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
 1. Improve maternal and infant health.  
 2. Connect families to other community resources that support families.  
 3. Link families to a medical home.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga County Board of Health	<b>Dr. Roderick Harris</b>
Vendor Council District:	Project Council District:
District 4	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>County wide</b>

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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Government Purchase  *See Justification for additional information.
The total value of the solicitation: N/A	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /  N/A	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .  N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  N/A
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input checked="" type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  N/A	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green (or we can refer them to instructions) and provide more detail in the instruction.

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<b>Reason: Budget Not Approved on Time</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
BC2021-0278-12/7/2021

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0041

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller and Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Debbie Berry to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027 and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Gateway Economic Development Corporation of Greater Cleveland was established pursuant to the provisions of ORC Section 307.696; and

**WHEREAS**, the powers and duties for the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees are to determine responsibilities affiliated with the construction and maintenance of facilities as well as property issues, financing obligations and capital repairs for the sports facilities; and

**WHEREAS**, the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees shall consist of five members; two appointed by the City of Cleveland, two appointed by the County of Cuyahoga and one member jointly appointed; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council.”; and

**WHEREAS**, the County Executive has nominated Debbie Berry (replacing Matt Carroll) to be appointed to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for an unexpired term ending 05/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Debbie Berry (replacing Matt Carroll) to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 5/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: January 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

January 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Gateway Economic Development Corporation of Greater Cleveland Board of Trustees

Dear President Jones

I am pleased to nominate the following individuals for appointment to the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees:

- **Debbie Berry**, unexpired term ending 5/31/2027
  - Replacing Matt Carroll
  - Lives in Cleveland (Cuyahoga County)
- **Bryce Sylvester**, unexpired term ending 5/31/2027
  - Replacing Ron King
  - Lives in Lakewood (Cuyahoga County)
- **GiGi Benjamin**, unexpired term ending 5/31/2027
  - Replacing Ken Silliman (Joint appointment with the Mayor of Cleveland)
  - Lives in Cleveland (Cuyahoga County)

Gateway is an Ohio non-profit corporation established pursuant to Ohio Revised Code Section 307.696. The Board of Trustees of this corporation is composed of representatives from the City of Cleveland as well as Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



## DEBRA K. BERRY, P.E.

### EXPERIENCE

#### **Cuyahoga County Executive's Office**, Cleveland Ohio

*Chief of Integrated Development* (July 2023 – present)

Responsible, in a newly created position, for determining the County's vision for long-term integrated planning, development, housing, transportation, mobility, and public works strategies to invigorate the region and ensure Cuyahoga County is most effectively directing its resources.

#### **Greater Cleveland Partnership (GCP)**, Cleveland, Ohio

*Senior Vice President, Major Projects & Real Estate Development* (Mar 2022 – Jun 2023)

Responsible for leading the Chamber's engagement in major civic initiatives and driving large scale, catalytic real estate development projects in the city and throughout the region including the lakefront, riverfront, and downtown redevelopment.

Created the *Cleveland Development Model*, a first of its kind, free 3-D interactive digital model that enables users to visualize a transformed city.

Served as Co-chair of GCP's internal E&I Council.

#### **University Circle Incorporated (UCI)**, Cleveland, Ohio

*Vice President of Community Development* (August 2006 – March 2022)

Oversaw the Planning & Real Estate Development cluster, which consists of professionals in real estate, planning, architecture, design, transportation, and property management, while also leading on all initiatives in the following areas:

##### Real Estate Management and Economic Development

- Led the development process for 9 strategic investment sites with \$24 million in renovations and \$350 million in new construction including a hotel, 2300 units of housing, businesses, pocket parks, and wayfinding & streetscape amenities.
- Led high level negotiations for 5 long-term ground leases and multiple property sales and acquisitions; executed local and national RFP processes; received and invested \$20 million in New Market Tax Credit allocations.
- Supervised management and tenanting of 300+ residential units & over 30,000 sf of commercial space with seven locally owned women & minority businesses.

##### Transportation

- Represented UCI on major infrastructure projects including the Euclid Corridor BRT and Opportunity Corridor, and served as liaison to ODOT, City, and County for all enhancement projects to roads, bridges, and public ROW in the district.
- Initiated Project Yield, an action-oriented plan focused on improving pedestrian safety by reducing traffic crashes through education & physical improvements.
- Prepared federal and state funding applications that resulted in \$3 million in Ohio Department of Transportation infrastructure safety funds as well as funding for multiple transportation planning studies including a district-wide transportation and mobility plan focused on multi-modal connections.

##### Community Development

- Raised \$7.12 million in philanthropy for "Bring Back Euclid Avenue" campaign.
- Lobbied for two Ohio state capital grants to restore & create the Cozad Bates Interpretive Center that highlights Cleveland's role in the Underground Railroad.
- Created Vertical Block Clubs to engage residents in elderly, multi-unit buildings.

#### **City of Cleveland Planning Department**, Cleveland, Ohio

*Lakefront Plan Manager* (July 2003 – July 2006)

Managed the development of the City of Cleveland's Waterfront District Plan, a comprehensive redevelopment plan for more than 8-miles of Cleveland's shoreline.

This plan included the \$50+ million reconfiguration of the West Shoreway that created better access & development opportunities along the city's waterfront.

- Supervised and coordinated work efforts between City staff and three subconsultant teams focused on roadway design, land use planning, and economic analysis.

**DEBRA K. BERRY, P.E.**

- Managed public involvement efforts, which included over 300 public meetings and interagency coordination between ODOT, Army Corps of Engineers, eight Community Development Corporations, and a 50+ member Advisory Committee.
- Successfully lobbied for over \$70 million in state and federal funds to be earmarked towards lakefront related planning and infrastructure projects.
- Served as the City's lead in coordinating the Innerbelt planning process with the Ohio Department of Transportation and neighborhood stakeholders.

**Parsons Brinckerhoff Ohio, Inc.,** Cleveland, Ohio

*Lead Traffic Engineer/Traffic Department Head* (June 1997 – July 2003)

- Interim Office Manager in charge of daily office operations, all personnel, project invoicing, annual office budget, and developing a company marketing plan.
- Lead Project Manager for several catalytic projects including the Veterans Memorial Bridge Pedestrian/Bike Lane study and the Flats Industrial Transportation Study.

**Traff-Pro Consultants, Inc.,** Strongsville, Ohio

*Traffic Engineer* (June 1996 – June 1997)

- Oversaw and directed the performance of multiple traffic engineering studies, engineering plan designs, and field inspections including coordination of the citywide traffic signal upgrade projects for the Cities of Berea, Brook Park, and North Olmsted.

**The University of Texas at Austin, Center for Transportation Research,** Texas

*Graduate Research Assistant* (August 1994 – June 1996)

- Collaborated in the development, research, and writing of the City of Austin's Intelligent Transportation Systems (ITS) Area-Wide Plan.

**HNTB Corporation,** Cleveland, Ohio

*Transportation Engineer* (January 1992 – July 1994) & *Engineering Intern* (1988 – 1991)

- Assumed progressive responsibilities for civil engineering projects including preparing numerous traffic signalization, maintenance of traffic, roadway design, & detour plans.

**EDUCATION**

**Master of Science in Engineering,** June 1996

The University of Texas at Austin, Austin, TX

Thesis: *"An Evaluation of the Effectiveness of ITS Strategies Using Computer Simulation"*

**Bachelor of Science in Civil Engineering,** December 1991

Purdue University, West Lafayette, IN

**ACHIEVEMENTS**

**Registered Professional Engineer,** Ohio, July 1997

**Leadership Cleveland,** 2008 class; **LC2,** 2013 class

**Crain's Cleveland Business** – "Forty under 40" honoree, 2008

**Olmsted Falls High School Distinguished Alumni Award,** Sept. 2014

**Smart Business Magazine** – "Northeast Ohio Who to Watch" honoree, 2017

**NAIOP** – President's Award honoring Commercial Real Estate Development, Nov. 2021

**APPOINTMENTS**

Cuyahoga County Convention Facilities Development Corporation, Board member

Cleveland Leadership Center Board member, Alumni Comm. Chair, & LC Selection Comm.

American Planning Association Ohio - Cleveland chapter, Board Member

The Foundry, Board member

First Tee Cleveland, Board member

In Counsel with Women, Executive Committee member

CCH Development (a real estate subsidiary of MetroHealth Hospital), Board member

The 50 Club of Cleveland, member

Former Cleveland Metroparks Board of Park Commissioners, Vice President

Former District One Public Works Integrating Committee (DOPWIC), Board member

**DEBRA K. BERRY, P.E.**

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**AFFILIATIONS** Urban Land Institute, Advisory Board & 2017 Young Leaders Partnership Forum Leader  
Purdue Alumni Association (PAA), member  
Cleveland Rowing Foundation, Recreational Rower

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0042

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller and Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Bryce Sylvester to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027 and declaring the necessity that this Resolution become immediately effective.</p>
--	--

**WHEREAS**, the Gateway Economic Development Corporation of Greater Cleveland was established pursuant to the provisions of ORC Section 307.696; and

**WHEREAS**, the powers and duties for the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees are to determine responsibilities affiliated with the construction and maintenance of facilities as well as property issues, financing obligations and capital repairs for the sports facilities; and

**WHEREAS**, the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees shall consist of five members; two appointed by the City of Cleveland, two appointed by the County of Cuyahoga and one member jointly appointed; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council.”; and

**WHEREAS**, the County Executive has nominated Bryce Sylvester (replacing Ron King) to be appointed to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for an unexpired term ending 05/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Bryce Sylvester (replacing Ron King) to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 5/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: January 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



January 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Gateway Economic Development Corporation of Greater Cleveland Board of Trustees

Dear President Jones

I am pleased to nominate the following individuals for appointment to the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees:

- **Debbie Berry**, unexpired term ending 5/31/2027
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- **Bryce Sylvester**, unexpired term ending 5/31/2027
  - Replacing Ron King
  - Lives in Lakewood (Cuyahoga County)
- **Virginia Benjamin**, unexpired term ending 5/31/2027
  - Replacing Ken Silliman (Joint appointment with the Mayor of Cleveland)
  - Lives in Cleveland (Cuyahoga County)

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Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



# Bryce Sylvester

AICP, Lean Six Sigma Green Belt

## CORE STRENGTHS

- Economic and real estate development
- Corporate site selection
- Real estate market research, analysis, and finance
- Expert in land use and design approval processes
- Captivating public speaker and communicator
- Budget management with experience in federal funding
- Lean Six Sigma Green Belt, focused on operational excellence
- Building and gaining consensus for long-range city plans

## PROFESSIONAL EXPERIENCE

### TEAM NEO

#### SENIOR DIRECTOR OF SITE STRATEGIES, 2022 – Present

- Sell the competitiveness of Northeast Ohio, in partnership with JobsOhio, for business investment resulting in traded sector job creation and an increase in capital investment.
- Models, analyzes and markets locations and sites for major company attraction lead opportunities in the region.
- Oversees the Team NEO Sites Strategies team executing initiatives and programs that lead to thoughtful commercial and industrial development in locations that drive a competitive region forward.
- Leads the Job Hub strategy, in partnership with the Fund for Our Economic Future, which is focused on accelerating development in places
- Co-authored, alongside the Fund for our Economic Future, the ESG^P Site Selection Tool, which aligns corporate ESG strategy, objectives and goals with the site selection process.

#### DIRECTOR OF SITE STRATEGIES, 2020 - 2022

- **Leads development and project management of real estate projects for competitive investment, including managing the JobsOhio Ohio Site Inventory Program, a \$250M statewide initiative to fund highly competitive speculative development projects to increase market-ready real estate product.**
- Identifies real estate project leads to grow the regional economy and improve competitiveness through relationship building with site selection consultants, developers, brokers, and service providers.
- **Provides analytical support, and technical assistance for investment and strategic business decisions in real estate development.**
- Supports the site development programs of JobsOhio, including structuring and negotiating incentives.

### CITY OF LAKEWOOD

#### DIRECTOR OF PLANNING & DEVELOPMENT, 2016 – 2020

- Highly collaborative Director of the Planning and Building Departments, leading 25 employees, and a \$5M annual budget with proven experience and focus inspiring, engaging, and energizing teams.
- **Oversaw \$145M in residential and commercial permit value from 2016-2020** across the retail, office, residential, industrial and education sectors citywide, in addition to **facilitating \$140M of proposed development in 2019.**
- **Lead project manager for site preparation, due diligence, and market analysis** for a 6-acre redevelopment site in the heart of Downtown Lakewood.
- Lead negotiator on the city's land acquisition team, which helped the city to **acquire two former church properties in Lakewood totaling over \$1.5M in value.**
- Partnered with developers to redevelop **19 infill homes representing \$7M in value** with no tax abatement.



- **Envisioned and built consensus to pursue a Citywide Resiliency Plan**, which addressed the local effects of climate change, globalization, population growth, overconsumption, housing insecurity, rising healthcare costs, and much more.
- Executed over **\$1M in economic development loans and grants** through a variety of programs and key partnerships to attract and retain hundreds of jobs in Lakewood from 2016 - 2020.
- **Developed, implemented and refined Lakewood's Housing Forward Strategy** contributing to the strength of Lakewood's housing market – 30% increase in county assessed value from 2014 - 2020.
- Facilitated and executed master plans for Cove and Wagar Parks, followed by completion of \$1M Cove Park renovations in 2018, and planned \$1M Wagar Park renovations in 2019.

#### **SENIOR CITY PLANNER, 2015-2016**

- Developed staff to manage, improve and implement community-based plans including the Parks Master Plan, Active Living Master Plan, Bike Plan, Commercial Design Guidelines, the Public Art Plan, and the Resiliency Plan.
- Developed funding strategy, deployment of funds, and facilitated proposals for **\$2M annual Community Development Block Grant funding**.
- Facilitated and oversaw development projects through the city review and approval process, including land use and design approvals, plan review and building permit approvals and inspections.
- **Lean Six Sigma Green Belt project leader** for multiple projects focused on improving application processes that have realized process efficiencies, cost savings, and improved quality of service to citizens.

#### **CITY PLANNER, 2012 – 2015**

- Served as Secretary to the Architectural Board of Review, Planning Commission and Board of Zoning Appeals to **facilitate and shepherd real estate development projects to gain land use and design approvals**.
- Executed an Economic Development Fund loan to Omni Lakewood for \$100K to install life safety upgrades.
- Assisted as part of the team to execute the regionally renown Solstice Steps project at Lakewood Park.
- Secured \$350K in grants for improved public transit, expanding bicycle infrastructure and nuisance demolition.
- **Co-authored zoning code modifications to better support and create opportunities for redevelopment**, including the complete overhaul of Lakewood's Parking code, and the creation of a Mixed-Use Overlay District.

#### **CLEVELAND STATE UNIVERSITY, CENTER FOR PUBLIC AND NONPROFIT MANAGEMENT INSTRUCTOR, 2018 - Present**

### **EDUCATION**

Cleveland State University, Levin College of Urban Affairs  
**Master of Urban Planning and Development: Real Estate Development Certificate, 2011**

Baldwin-Wallace University, College of Business  
**Bachelor of Arts: Finance, Marketing, 2008**

### **CERTIFICATIONS & AWARDS**

**American Institute of Certified Planners (AICP) Designation (2014), Lean Six Sigma Green Belt Training Certification (2014), Cleveland Professional 20/30 Mover & Shaker Award (2012), USGBC LEED Green Association Accredited (2011)**

## **ACTIVITIES**

**Cleveland State University: Ohio Certified Manager Program Board Member, (2021 – Present), Cleveland State & Case Western Reserve, Internet of Things (IoT) Advisory Committee (2017 – 2021), LakewoodAlive Board Member (2016 – 2020), Lakewood Chamber of Commerce Board Member (2016 – 2020), Cleveland State University Levin College MUPD Advisory Committee (2017) New Leaders Council Cleveland (2014), Zenworks Yoga Board Member (2014), Cuyahoga County Next Generation Council (2012)**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0043

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Virginia Benjamin to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 05/31/2027 and declaring the necessity that this Resolution become immediately effective.</p>
--	--

**WHEREAS**, the Gateway Economic Development Corporation of Greater Cleveland was established pursuant to the provisions of ORC Section 307.696; and

**WHEREAS**, the powers and duties for the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees are to determine responsibilities affiliated with the construction and maintenance of facilities as well as property issues, financing obligations and capital repairs for the sports facilities; and

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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council.”; and

**WHEREAS**, the County Executive has nominated Virginia Benjamin (replacing Ken Silliman) (Joint appointment with the Mayor of Cleveland) to be appointed to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustee for an unexpired term ending 05/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Virginia Benjamin (replacing Ken Silliman) (Joint appointment with the Mayor of Cleveland) to serve on the Gateway Economic Development Corporation of Greater Cleveland Board of Trustees for an unexpired term ending 5/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

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On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

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Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



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Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



## VIRGINIA D. BENJAMIN

### SENIOR COUNSEL

GiGi Benjamin serves as Senior Counsel with the firm's Public Finance practice, advising clients in the areas of public finance law with particular emphasis on public/private partnerships and economic development activities.

CLEVELAND | CINCINNATI | [REDACTED] | [REDACTED]

GiGi's representative experience encompasses virtually all types of public finance for municipalities, counties, the State of Ohio and related agencies, including airport, water and sewer system revenue bonds, single and multifamily housing, healthcare financing, long-term care financing, industrial revenue bond financing and tax increment financing.

She also led the firm's engagement as counsel to the Ohio Department of Transportation in connection with the Southern Ohio Veterans Memorial Highway, the Department's first design/build/finance/operate/maintain project.

GiGi began her tenure with Calfee in 1976, becoming a partner in 1983. She served on the firm's executive committee from 2001-2004 and 2009-2016, and she served as the long-standing Chair of Calfee's Public Finance practice.

## HONORS & RECOGNITIONS

- Frederick O. Kiel Distinguished Service Award, National Association of Bond Lawyers (2018)
- *The Best Lawyers in America*®, Public Finance Law (2005-2023)
- "Lawyer of the Year" for Public Finance in Cleveland, *The Best Lawyers in America*® (2017)
- Jurisprudence Award, ORT America-Northeast Ohio Region (2014)
- "Woman of Achievement," YWCA Greater Cleveland (2013)
- "Woman of Note," *Crain's Cleveland Business* (2012)
- Athena Award Finalist, *Inside Business* (2012)
- City Year Cleveland's Community Champion Award (2005)



- "Rainmaker," *Northern Ohio Live Magazine* (2005)

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## EDUCATION

J.D., Boston University School of Law, *cum laude*, 1976

A.B., Smith College, 1973

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## EXPERIENCE

- Calfee served as counsel to a county public health system in connection with the financing of a \$1 billion campus transformation project. Our role included negotiating the structure of the transaction, reviewing and negotiating bond and disclosure documents and assisting with obtaining and negotiating a letter of credit to provide additional security for the bonds.
- Calfee served as bond counsel to the City of Cincinnati in connection with its \$35,505,000 Unlimited Tax General Obligation Judgment Bonds, Series 2015D, which funded the settlement of the City's pension litigation.
- Represented Hamilton County as bond counsel in connection with the County's \$324,035,000 Sales Tax Refunding Bonds, Series 2016A.
- Calfee represented the State of Ohio in connection with the Ohio Department of Transportation's first design/build/finance/operate and maintain procurement for a 16-mile 4-lane highway in southeast Ohio. The engagement included preparation of the procurement documents, including Public Private Agreement.
- Calfee served as counsel to the Port of Greater Cincinnati Development Authority (the "Port Authority") in connection with the proposed acquisition of the City of Cincinnati's parking system, including seven off-street parking facilities and the City's on-street parking system. We negotiated a long-term lease with the City that was structured to be treated as a sale for federal income tax purposes, while providing both an up-front purchase price and ongoing cash flow to the City. Calfee lawyers negotiated management contracts with Xerox State and Local Government Solutions and Denison Parking that provided a fair rate of return to the managers while maintaining affordable parking for the residents and businesses located in the City. Although the transaction ultimately did not proceed due to a change in City administration, the firm's role in structuring and negotiating the acquisition were a model of public private partnership in the State of Ohio.
- Represented a suburban Cuyahoga County community providing infrastructure financing for a Fortune 500 company headquarters and adjacent retail development. The debt will be payable from tax increment financing and will finance, inter alia, public parking facilities. Issues include allocation of private use of the parking facilities to maintain tax-exempt status of bonds.
- Represented an urban inner ring suburb in connection with the redevelopment of a retail center, including bond financing, and preparation and negotiation of purchase and sale agreements and development agreement.





- Acted as bond counsel to the State of Ohio in connection with financing for public infrastructure improvements related to the Flats East Bank project, a \$272 million project with more than 30 sources of financing. Also served as underwriter's counsel in connection with the financing of Phase II of the Flats East Bank project.
- Served as counsel to energy company which obtained financing through a major Ohio municipality for improvements to the utility owned by the municipality and operated by the energy company.
- Represented a real estate developer in connection with the acquisition and remediation of center city industrial park using New Markets Tax Credits.
- Represented the developer in connection with the redevelopment of a downtown Cleveland hotel financed with EB-5 assistance, an energy loan from the State of Ohio secured by special assessments imposed by an advanced energy improvement district, bonds issued by Cuyahoga County and payable from service payments in lieu of taxes received by the City of Cleveland and private conventional financing.
- Served as counsel to a state community college with respect to borrowing proceeds of qualified energy conservation bonds issued by an agency and instrumentality of the State of Ohio.
- Represented a large urban county as bond counsel in connection with the county's issuance of Build America Bonds.
- Served as counsel to local and national banks in connection with their purchase of, or the provision of credit enhancement for, bonds issued for the benefit of municipalities and nonprofit organizations, including economic development programs, art museum expansion and new facilities for world-renown healthcare organization.
- Acted as bond counsel to a western suburb in financing a minor league baseball stadium and a recreational facility, including both governmental and 501(c)(3) bonds.

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## PROFESSIONAL & COMMUNITY

- American College of Bond Counsel (ACBC), Immediate Past President (2016-2018), Elected Regular Fellow (2007)
- National Association of Bond Lawyers, Board of Trustees, Former Member
- Bond Attorneys Workshop and Fundamentals of Municipal Bonds Seminar, Chair
- American Bar Association
- Leadership Cleveland, Class of 2007
- Cleveland Zoological Society, President of the Board of Trustees (2011-2014), Life Trustee
- Ohio City Incorporated, Director

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## NEWS

76 Calfee Attorneys Recognized in *The Best Lawyers in America* 2023

08.18.2022



Calfee One of 50 U.S. Law Firms Named to 2022 BTI Midsize Client Service Masters List  
*The BTI Consulting Group, Inc.*, 04.28.2022

Calfee Ranks Among Top 33% of Law Firms in 2022 BTI Client Service A-Team List; Recognized as One of 59 Most Improved Law Firms  
*The BTI Consulting Group, Inc.*, 03.28.2022

Seventy-seven Calfee Attorneys Recognized in *The Best Lawyers in America 2022*  
*The Best Lawyers in America*®, 08.24.2021

Sixty-seven Calfee Attorneys Selected for Inclusion in *The Best Lawyers in America 2021* and Best Lawyers: Ones to Watch Lists; Two Calfee Lawyers Named to Best Lawyers "Lawyer of the Year"  
*The Best Lawyers in America*®, 08.24.2020

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## ALERTS

Post-Election Report Federal and Ohio  
11.09.2022

Ohio House and Senate Primaries Set Stage for November Election  
08.03.2022

Ohio Post-Election Report  
05.04.2022

New Funding for Ohio Brownfield Redevelopment Program  
01.11.2022

Post-Election Report  
11.03.2021

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## LICENSED IN

Ohio





City of Cleveland  
Justin M. Bibb, Mayor

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Office of the Mayor  
Cleveland City Hall  
601 Lakeside Avenue, Room 202  
Cleveland, Ohio 44114  
216/664-3990 • Fax 216/420-8766  
[www.cleveland-oh.gov](http://www.cleveland-oh.gov)

January 16, 2024

County Executive Chris Ronayne  
Cuyahoga County  
2079 East Ninth Street  
Cleveland, OH 44115

Dear County Executive Ronayne:

I am in receipt of your letter dated January 12, 2024 regarding our joint appointment for Chair of the Gateway Economic Development Corporation. I concur and am pleased to also support Virginia (GiGi) Benjamin as our joint nominee.

Should you have any questions, please contact Ryan Puente, Deputy Chief of Staff and Chief Government Affairs Officer, at (216) 571-8622 or [rpunte@clevelandohio.gov](mailto:rpunte@clevelandohio.gov).

Sincerely,

Justin M. Bibb  
Mayor, City of Cleveland

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0044

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities</b></p>	<p><b>A Resolution</b> authorizing an award on RQ13147 and a purchase and sale agreement with Dory Power, LLC in the amount not-to-exceed \$725,000.00 for the property, located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio 44117, Permanent Parcel Number 646-20-004, effective upon signatures of all parties; authorizing the County Executive to execute Agreement No. 4055 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works on behalf of Cuyahoga County Board of Developmental Disabilities recommends an award on RQ13147 and enter into a purchase and sale agreement with Dory Power, LLC in the amount not-to-exceed \$725,000.00 for the property located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio 44117, Permanent Parcel Number 646-20-004; and

**WHEREAS**, the primary goal of this project is to sell surplus real property maintained by Cuyahoga County Board of Disabilities; and

**WHEREAS**, this project is revenue generating; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13147 and a purchase and sale agreement with Dory Power, LLC in the amount not-to-exceed \$725,000.00 for the property, located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio 44117, Permanent Parcel Number 646-20-004.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 4055 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That the County Executive or has authorized designee is authorized to (a) take all actions, and to execute, acknowledge, deliver and /or file for record (as and where appropriate) (i) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby, including, but not limited to, a Purchase and Sale Agreement, the lease agreements and all documents to be executed by the County thereunder, (ii) all other and further documents, instruments, certificates, agreements, amendments, subleases, assignments, consents, affidavits, certifications, disbursement authorizations, settlement statements, closing statements, proration statements, escrow agreements, escrow instructions, deeds and notices, and (iii) amendments, modifications and supplements to any of the foregoing, that the County Executive may deem necessary or advisable in connection with the consummation of the transactions contemplated hereby, in all cases containing such terms and conditions as may be approved by the County's Director of Law, (b) agree to such payments and other arrangements as may be necessary or advisable in connection therewith to facilitate and/or consummate such transactions, and (c) prosecute and/or defend any actions or proceedings that may be necessary or advisable relative to any of the foregoing matters.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**Department of Public Works, RFP 13147, 2023, Dory Power LLC, Submit & Award of the sale of Property located at 1490 East 191<sup>st</sup> Street in Euclid, Ohio**

**A. Scope of Work Summary**

1. The Department of Public Works, on behalf of the Cuyahoga County Board of Developmental Disabilities, is requesting an award and approval of the sale of a building and property located at 1490 East 191<sup>st</sup> Street in Euclid, Ohio to Dory Power LLC for \$725,000.00

The closing date is based on the execution date of the Purchase and Sale Agreement.

2. The primary goals of the project are (1) to dispose of surplus property maintained by Cuyahoga County Board of Developmental Disabilities and (2) to execute a Purchase and Sale Agreement and ancillary documents for this property sale.

**B. Procurement**

1. The procurement method for this project was RFP 13147

2. The RFP was closed on 9/20/2023. There were no diversity requirements.

3. There were Three (3) proposals submitted to OPD. All proposals were reviewed and scored. Dory Power was selected.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Dory Power  
11201 Cedar Avenue  
Cleveland, Ohio 44106

2. President is Chris Yinchun Yuan

3.a The property is located at 1490 East 191<sup>st</sup> Street, Euclid, Ohio

3.b. The property is located in Council District 11

**D. Project Status and Planning N/A**

**E. Funding**

1. This is a revenue generating contract

2. Proceeds will be paid at closing

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0045

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> authorizing a Purchase and Sale Agreement with the City of Warrensville Heights in an amount not-to-exceed \$410,000.00 for the property located at 19700 Miles Road, Warrensville Heights, Ohio 44128, Permanent Parcel Numbers 762-13-008 and 762-12-009; authorizing the County Executive to execute Agreement No. 3767 and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive Ronayne, through the Department of Public Works, has submitted for Council’s approval a Purchase and Sale Agreement with the City of Warrensville Heights in an amount not-to-exceed \$410,000.00 for the property located at 19700 Miles Road, Warrensville Heights, Ohio 44128, Permanent Parcel Numbers 762-13-008 and 762-12-009; and

**WHEREAS**, the primary goal of this project is the sale of former Cuyahoga County Engineer Service Yard no longer needed for County use; and

**WHEREAS**, this project is revenue generating; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves a Purchase and Sale Agreement with the City of Warrensville Heights in an amount not-to-exceed \$410,000.00 for the property located at 19700 Miles Road, Warrensville Heights, Ohio 44128, Permanent Parcel Numbers 762-13-008 and 762-12-009.



**SECTION 2.** That the County Executive is authorized to execute Agreement No. 3767 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That the County Executive or has authorized designee is authorized to (a) take all actions, and to execute, acknowledge, deliver and /or file for record (as and where appropriate) (i) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby, including, but not limited to, a Purchase and Sale Agreement, the lease agreements and all documents to be executed by the County thereunder, (ii) all other and further documents, instruments, certificates, agreements, amendments, subleases, assignments, consents, affidavits, certifications, disbursement authorizations, settlement statements, closing statements, proration statements, escrow agreements, escrow instructions, deeds and notices, and (iii) amendments, modifications and supplements to any of the foregoing, that the County Executive may deem necessary or advisable in connection with the consummation of the transactions contemplated hereby, in all cases containing such terms and conditions as may be approved by the County's Director of Law, (b) agree to such payments and other arrangements as may be necessary or advisable in connection therewith to facilitate and/or consummate such transactions, and (c) prosecute and/or defend any actions or proceedings that may be necessary or advisable relative to any of the foregoing matters.

**SECTIONS 4.** That all documents to be executed in connection with the transactions contemplated herein be subject to the Law Director's approval as to legal form and correctness.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: January 31, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

BRIEFING MEMO RELATED TO SALE OF MILES ROAD YARD TO CITY OF WARRENSVILLE HEIGHTS

<b>Title</b>	Purchase and Sale Agreement <b>CM3767</b> between The County of Cuyahoga, Ohio as "Seller" and City of Warrensville Heights as "Purchaser" for PPNS 762-13-008 and 762-12-009 located at 19700 Miles Road, Warrensville Heights, Ohio 44128
<b>Department or Agency Name</b>	<b>Department of Public Works</b>
<b>Requested Action</b>	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM3767 (9/14/23 CZ/NF discussed- create a new contract#)	City of Warrensville Heights	02/15/2024 or upon full execution contract signature of all parties	\$410,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Department of Public Works Purchase is seeking authority to enter into a new Purchase and Sale Agreement **CM3767** by/between The County of Cuyahoga as "Seller" and City of Warrensville Heights as "Purchaser" for PPNS 762-13-008 and 762-12-009 located at 19700 Miles Road, Warrensville Heights, Ohio 44128; anticipated transfer date of 02/15/2024 or upon full execution contract signature of all parties in the amount of a \$410,000.00.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 A one time Purchase and Sale Agreement **CM3767** by/between The County of Cuyahoga as "Seller" and City of Warrensville Heights as "Purchaser" for PPNS 762-13-008 and 762-12-009 located at 19700 Miles Road, Warrensville Heights, Ohio 44128; anticipated transfer date of 02/15/2024 or upon full execution of contract with signature of all parties in the amount of a \$410,000.00.  
 This county property, formerly a Cuyahoga County Engineer Service Yard is no longer needed for County use. The city, which has been leasing the property for over a decade would like to purchase it for \$410,000.00 to be amortized over a ten year period. The purchase would allow the City to make substantial investment in the property to meet their ongoing requirements.

The current lease CM3416 will terminate upon filing of the deed that began 4/15/2003-4/14/2028 with right to renew by the City. The sale is a much better economic return to the County over the current long-term lease; in addition the County will be freed of any liabilities of owning the property.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Bradley D. Sellers, Mayor City of Warrensville Heights, 4743 Richmond Road, Warrensville Heights, Ohio 44128	County of Cuyahoga, 2079 East Ninth Street, Cleveland, Ohio 44115, Department of Public Works.
Vendor Council District: 9	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	19700 Miles Road, Warrensville Heights, Ohio 44128 PPNS 762-13-008 and 762-12-009

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
<p>RQ # if applicable (Provide RQ# for formals, informal as applicable)</p> <p><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ</p> <p><input type="checkbox"/> Informal</p> <p><input type="checkbox"/> Formal Closing Date:</p>	<p>Provide a short summary for not using competitive bid process.</p> <p>This is an intergovernmental transfer and the property is already currently under a long-term lease to the City.</p> <p>*See Justification for additional information.</p>
<p>The total value of the solicitation:</p> <p><b>Formal: This is the estimate entered on the Department of Purchasing Tabulation Sheet.</b></p> <p><b>Informal on department created Event.</b></p>	<p><input type="checkbox"/> Exemption</p>
<p>Number of Solicitations (sent/received) /</p> <p><b>This information is available for:</b></p> <p><b>Formal RFB/RFP/RFQ on the department of Purchase Tabulation Sheet submitted to the user department.</b></p> <p><b>Informal RFB/RFP/RFQ on the event(s) "Notifications" tab.</b></p>	<p><input type="checkbox"/> State Contract, list STS number and expiration date</p> <p><input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA) , list number and expiration date</p>
<p>Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? : <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.</p>	<p><input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).</p> <p><b>Note, if responses were received a solicitation is required and/or an RFP Exemption must be submitted and approved prior to the purchase.</b></p>
<p>Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:</p>	<p><input type="checkbox"/> Government Purchase</p> <p><input type="checkbox"/> Alternative Procurement Process</p>

How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment <i>(list original procurement)</i>
In this field, list high bid vs. low bid. If there is a huge discrepancy provide a simple explanation (i.e. not an apple to apple comparison, vendor did not quote all items).	<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>NONPO – Intergovernmental Sale of Property</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, complete section below	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE(S):</b> <i>(No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source</i>
<b>For funding sources please provide the full name of the funding source. Do not use acronyms (i.e. ARP, CALM, CDBG, GARE, Issue 1, REA, SERC). If item is all “General Fund” do not list the department(s) name.</b>
Is this approved in the biennial budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): <b>\$410,000.00, 20 equal payments of \$20,510.76 semi-annually over the next ten (10) years.</b>

<b>Provide status of project and if late, include timeline for lateness:</b>	
<input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: An item is considered late when it will not be approved by the Board of Control and/or County Council prior to commencement date.</b>	
<b>Timeline: Provide details for the items listed below in the box to its right.</b>	<i>8/2/23 PWD-3605 opened</i>
Project/Procurement Start Date (date your team started working on this item):	<i>9/13/23 assigned to NFarina via John Myers</i>
Date documents were requested from vendor:	<i>10/25/23 Warrensville authorizing ordinance</i>
Date of insurance approval from risk manager:	<i>12/2024 City to sign agreement</i>
Date Department of Law approved Contract:	<i>9/13/23</i>
Date item was entered and released in Infor:	<i>9/19/23 waived law PWD-3605</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

**HISTORY (see instructions):**

CM3767

2023 Purchase and Sale Agreement

County of Cuyahoga as "Seller" and City of Warrensville Heights as "Purchaser"

Property located at 19700 Miles Road, Warrensville Heights, Ohio 44128

No longer needed for county use and the city will purchase for \$410,000.00

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0046

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ13351 with J Severino Construction Inc., in the amount not-to-exceed \$832,094.09 for East Linden Lane Pump Station Improvements in the City of Parma; authorizing the County Executive to execute Contract No. 4049 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ13351 with J Severino Construction Inc., in the amount not-to-exceed \$832,094.09 for East Linden Lane Pump Station Improvements in the City of Parma; and

**WHEREAS**, the primary goal of this project is the replacement of an asset which is in critical condition and at risk of failure; and

**WHEREAS**, the project is funded 100% by Sanitary Sewer Funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13351 with J Severino Construction Inc., in the amount not-to-exceed \$832,094.09 for East Linden Lane Pump Station Improvements in the City of Parma.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4049 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: January 23, 2024  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	East Linden Lane Pump Station
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	4049	J Severino Construction Inc.	N/A	\$832,094.09		

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase. Replace an Pump Station which is in critical condition and at risk of Failure. The pump station is in poor operating condition and has been planned to be replaced for some time .**

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced:                      How will replaced items be disposed of?                      N/A**

**Project Goals, Outcomes or Purpose (list 3): Replace an asset which is in critical condition and at risk of Failure The pump station is in poor operating condition and has been planned to be replaced for some time.**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
J Severino Construction Co. 937 W52nd St. Ashtabula, Ohio 44004	Owner – J Severino Jr.
Vendor Council District:	Project Council District:
None	District 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	City of Parma

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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Rev. 7/24/23

RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: <b>\$832,094.09</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 4 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE (13%) SBE ( 13% ) MBE (4%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. <b>Please see attached paper work and reconsideration panel's decision.</b>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Equal</b>	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>City of Parma Capital Fund, City of Parma ARPA Fund, and MCIP Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23

<b>Timeline:</b>	<b>8/25/23</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>12/13/23</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0047

<p>Sponsored by: <b>County Executive Ronayne/Cuyahoga County Prosecutor's Office</b></p>	<p><b>A Resolution</b> authorizing a contract with Sterling Data Center dba BlueBridge Networks in an amount not-to-exceed \$107,640.00 to lease Tier III datacenter space located at 1255 Euclid Avenue, Cleveland, to house and maintain server racks for the period 1/1/2024 - 12/31/2026; authorizing the County Executive to execute the Contract No. 3780 and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Cuyahoga County Prosecutor's Office recommends entering into a contract with Sterling Data Center dba BlueBridge Networks in an amount not-to-exceed \$107,640.00 to lease Tier III datacenter space located at 1255 Euclid Avenue, Cleveland, to house and maintain server racks for the period 1/1/2024 - 12/31/2026; and

**WHEREAS**, the primary goal of this project is to lease space to house Prosecutor's Office computer infrastructure; and

**WHEREAS**, this project is funded 100% by the General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Sterling Data Center dba BlueBridge Networks in an amount not-to-exceed \$107,640.00 to lease Tier III datacenter space located at 1255 Euclid Avenue, Cleveland, to house and maintain server racks for the period 1/1/2024 - 12/31/2026.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3780 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: January 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	County Prosecutor's 3-year Contract #3780 with Sterling Data Center for Leased Cage Space
<b>Department or Agency Name</b>	Cuyahoga County Prosecutor
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
0	3780	Sterling Data	2024-2026	\$107,640.00	pending	pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
**3-year contract for datacenter space to house Prosecutor's computer infrastructure, servers and network**

For purchases of furniture, computers, vehicles:  Additional    Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
**The Prosecutor's Office is currently piggybacking on the County's Sterling Data Center contract. The goal is to separate the payments from the county contract.**

**If a County Council item, are you requesting passage of the item without 3 readings.**    Yes    No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: Sterling Data Center LLC dba BlueBridge Networks 1255 Euclid Ave., 5 <sup>th</sup> Floor, Cleveland, OH 44115	Owner, executive director, other (specify): <b>Kevin Goodman, Managing Director</b>
Vendor Council District: 7	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<p><b>COMPETITIVE PROCUREMENT</b></p> <p>RQ # <i>if applicable</i></p> <p><input type="checkbox"/> RFB   <input type="checkbox"/> RFP   <input type="checkbox"/> RFQ</p> <p><input type="checkbox"/> Informal</p> <p><input type="checkbox"/> Formal      Closing Date: _____</p>	<p><b>NON-COMPETITIVE PROCUREMENT</b></p> <p>Provide a short summary for not using competitive bid process.</p> <p>Equipment is currently in place under a County master contract #1017</p> <p><i>*See Justification for additional information.</i></p>
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Rev. 7/24/23

The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
How did pricing compare among bids received? N/A	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: September 14, 2023
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
<b>County Prosecutor's General Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission
<b>Reason: Unable to enter contract requisition and budget line due to Purchasing Department year-end deadline</b>	
<b>Timeline:</b>	<b>9-06-2023 received quote and submitted to TAC</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>Insurance coverage required talks began Sept. 28, 2023</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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Date item was entered and released in Infor:	<b>Entered 9-15-2023, Released</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: County Law Department would not approve insurance amounts already in use, wanted higher	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) equipment is already on premises	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Not separate payments by Prosecutor's Office yet. Only 2023 payments on County master contract.	

<b>HISTORY (see instructions):</b>

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0001

Sponsored by: <b>Cuyahoga County Executive Ronayne/Department of Human Resources</b>	<b>An Ordinance</b> providing for the adoption of a modified Section 6.12 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Executive/ Department of Human Resources has recommended to amend the Human Resources Policies and Procedures Manual, otherwise known as the Employee Handbook, to establish a policy and procedure addressing the re-employment of former Cuyahoga County employees who retired from the Ohio Public Employees Retirement System; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Employee Handbook which is amended herein and may be amended in the future by Council; and

WHEREAS, pursuant to Section 9.01 of the County Charter, the Personnel Review Commission, subject to approval of the County Department of Law, approved of the proposed policy and procedure addressing the re-employment of former Cuyahoga County employees who retired from the Ohio Public Employees Retirement System; and

WHEREAS, the County Department of Law reviewed and approved of the proposed policy and procedure addressing the re-employment of former Cuyahoga County employees who retired from the Ohio Public Employees Retirement System; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1. Adoption of Revised Employee Handbook:** Council hereby adopts a modified Section 6.12 (End of Employment) of the County's Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human

Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department’s usual method of dissemination.

**SECTION 2.** Applicability of the modified Section 6.12 to bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## EXHIBIT A

### **Retirees Seeking Re-Employment with Cuyahoga County**

Cuyahoga County employees who retire from the Ohio Public Employees Retirement System (OPERS) may be subsequently re-employed by the County to address operational needs. Re-employment after retirement is not an entitlement; however, certain retirees may possess institutional knowledge, as well as unique skills and experience that the County cannot efficiently and effectively obtain through the hiring process. Retirees who were re-employed by the County prior to the adoption of this policy will not be subject to this policy in their current positions.

A retiree seeking re-employment with the County is any individual:

- Who was previously employed by Cuyahoga County for an agency subject to the Employee Handbook;
- Who retired from the County through OPERS;
- Who was in good standing with the County at the time of retirement; and
- Who is seeking re-employment with a County agency that is subject to the Employee Handbook.

Examples of retirees who would not be considered “in good standing with the County at the time of retirement” include, but are not limited to, retirees who were under a performance improvement plan (PIP) or a pending discipline investigation at the time of retirement.

The County may hire a retiree seeking re-employment with the County to the same or a similar position held at the time of retirement to address operational needs and provided that the hiring agency has a succession plan. Such operational needs include, but are not limited to, the following:

- To retain and transfer specialized knowledge from the retiree to others;
- To manage operational and staffing needs while a search is in process or until a succession plan is ready for implementation;
- To maintain current capability during or in anticipation of an organizational redesign or restructuring; and
- To oversee or complete a significant County project or contract.

#### **Procedure:**

If the County desires to re-employ a retiree to the same or similar position held at the time of retirement, the hiring agency must submit a written request to the Department of Human Resources (on the form required by Human Resources, which is available through the

County's Employee Self Service portal) detailing the operational need(s) justifying the re-employment, as well as the hiring agency's succession plan. The County Executive or Designee must approve all such requests before the hiring agency is permitted to move forward with the re-employment process. Rehire into appointed positions requiring confirmation by County Council may require additional procedures as a matter of law. Retirees may not be rehired into those positions unless all legal requirements have been fulfilled.

Any person who has retired from employment with the County and seeks re-employment in a position that the County is required to post must apply for the position and compete with any other applicants as a part of the selection process and fulfill any other legal requirements for re-employment. If the retiree seeks to be rehired to the same classified position held at the time of retirement, the retiree is deemed eligible for the position and is not required to retake the civil service examination for the position provided the date of retirement is less than one (1) year from the date of re-employment.

**Compensation, Benefits, and Terms of Employment:**

If a retiree seeking re-employment with the County is subsequently rehired to the same position held at the time of retirement, the re-employed retiree's base rate of pay must be at least 10% lower than the base rate of pay at the time of retirement.

If a retiree seeking re-employment with the County is subsequently hired into a position that is different from the position held at the time of retirement, the re-employed retiree will be paid consistent with the duties to be performed and within the pay range for the job classification (if the position is classified).

If the County re-employs a retiree, it is the responsibility of the retiree to contact OPERS to discuss how the change in employment status may impact pension and benefit options.

Re-employed retirees will not be given credit for any prior service upon hire. Other benefit eligibility will be determined by the terms of the County's benefit plans and procedures and applicable law.

All re-employed retirees serving in unclassified positions serve at the discretion of the County Executive (or applicable appointing authority).

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2023-0017

Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b>	<b>An Ordinance</b> providing for the adoption of a modified Section 11.09 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.
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**WHEREAS**, the Cuyahoga County Executive is committed to improving the health and wellness of County employees and their families and to fostering a diverse, equitable, and inclusive workplace;

**WHEREAS**, the County Executive is equally committed to reducing the County's infant mortality rate, which is high and disproportionately affects babies of color;

**WHEREAS**, Cuyahoga County established the Advisory Council on Women's Health to shape a healthier, more equitable future for women in our County by supporting programming and policies that improve access and health outcomes for women and families;

**WHEREAS**, the 2023 March of Dimes report card on preterm birth rates graded 100 cities with the greatest number of live births, and the City of Cleveland received an F and Ohio received a D for preterm births;

**WHEREAS**, the March of Dimes supports policies to improve the health of mothers and babies, and access to Paid Parental Leave supports parent-infant attachment and establishes a foundation for a safe, stable, and nurturing relationship, as well as parenting practices that promote optimal infant health and development;

**WHEREAS**, parent-child bonding in the first months of life is critical for babies to develop healthy cognitive, behavioral, and socioemotional skills, and Paid Parental Leave allows parents time to bond with their newborn or newly adopted child;

**WHEREAS**, Paid Parental Leave improves the health outcomes of both mothers and their children by reducing infant mortality rates and increasing rates of vaccination in children and improving post-partum maternal mental health;

**WHEREAS**, the County desires to attract and retain employees, and Paid Parental Leave reduces the likelihood that a first-time mother will quit her job following the birth

or adoption of her child and will increase the County's overall compensation package for employees;

**WHEREAS**, the County currently offers two continuous weeks of Paid Parental Leave to full-time and part-time benefits eligible employees who are eligible for leave under the Family and Medical Leave Act pursuant to Section 11.09 of the current Employee Handbook;

**WHEREAS**, the County Executive has reviewed the current Section 11.09 of the Employee Handbook and determined that an amendment is necessary to expand the eligibility criteria and duration of Paid Parental Leave;

**WHEREAS**, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Employee Handbook which is amended herein and may be amended in the future by Council; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1. Adoption of Revised Employee Handbook:** Council hereby adopts a modified section 11.09 (Paid Parental Leave) of the County's Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department's usual method of dissemination.

**SECTION 2.** The eligibility of bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code. The County Executive and his designee are authorized to negotiate with the various bargaining units and execute side letters to modify their respective collective bargaining agreements to authorize the receipt of the Paid Parental Leave benefits in accordance with the Employee Handbook and as further set forth in Exhibit A of this Ordinance, and to replace any differing provisions addressing parental leave, maternity leave, or paternity leave. Modifications to respective collective bargaining agreements shall reflect the following: "The parental leave provision of the Employee Handbook shall be applicable to employees in the bargaining unit. Any future change to the Employee Handbook on parental leave shall also be applicable to the bargaining unit."

**SECTION 3.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.



Provided that this Ordinance receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: December 5, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 2023

## **EXHIBIT A**

### **11.09 Paid Parental Leave**

The County offers Paid Parental Leave to eligible employees to care for an employee's newborn child or newly adopted child following the placement of the adopted child who is under the age of 18 within the employee's home. Paid Parental Leave gives parents additional flexibility and time to bond with their new child, adjust to their new family situation, and balance their work obligations.

Paid Parental Leave is available to all full-time and part-time benefits-eligible who have at least three (3) months/ 90 days of continuous employment with a Cuyahoga County agency that is subject to the Employee Handbook.

For each eligible employee, Paid Parental Leave is thirty (30) hours of paid leave at the employee's base rate of pay for up to twelve (12) continuous weeks following the birth or adoption of the employee's child.

Paid Parental Leave will run concurrently with FML and will be counted against any FML available to employees using the Paid Parental Leave benefit. Full-time employees who are eligible for FML and have paid time off allowances (i.e., accrued exchange or compensatory time, sick leave, or vacation leave) will be required to supplement the remaining ten (10) hours during each week of Paid Parental Leave/ FML with any accrued paid time off.

Full-time employees who are not eligible for FML may supplement the remaining ten (10) hours during each week of Paid Parental Leave at their base rate of pay with accumulated exchange or compensatory time, sick leave, or vacation leave. If employees do not have accumulated paid time off, the remaining ten (10) hours will be unpaid. As an exception to the Leave Donation policy in Section 11.07 of this Handbook, full-time employees who are not eligible for FML may receive leave donations from other County employees in accordance with the process set forth in Section 11.07 to supplement the remaining ten (10) hours during each week of Paid Parental Leave, provided they exhaust all sick leave, vacation leave, and exchange or compensatory time.

Vacation and sick leave continue to accrue during Paid Parental Leave. The County will also continue to pay its share of the cost of an employee's group health insurance during Paid Parental Leave. The employee's share of the premium will be deducted from the employee's pay in accordance with normal practices during Paid Parental Leave.

Paid Parental Leave must be utilized within the twelve (12) weeks following the birth or adoption of a child. Employees are not eligible to receive holiday pay during Paid Parental Leave. A holiday occurring during the leave period shall be counted as one day of Paid Parental Leave and shall be paid as such.

An employee is eligible for Paid Parental Leave for only one (1) birth or adoption within a rolling twelve (12) month period. The fact that a multiple birth or adoption occurs (for example, the birth or adoption of twins) does not increase the length of Paid Parental Leave granted for that event.

If two married eligible employees both work for a County agency that is subject to this Handbook, and each wants to take Paid Parental Leave for the birth or adoption of a child, the employees may take only a combined total of twelve (12) weeks of leave. Bargaining-unit employees should review their respective CBA and contact Human Resources to determine if they are eligible for Paid Parental Leave.

**Documentation Required for Paid Parental Leave:**

Eligible employees must submit a completed leave request form to Human Resources at least thirty (30) days prior to the anticipated date of Paid Parental Leave. In situations where it is not possible to submit the form thirty (30) days prior to the anticipated date of Paid Parental Leave, employees should submit a leave request form to Human Resources as soon as it is practicable to do so.

Eligible employees will be required to furnish appropriate medical documentation to use Paid Parental Leave to care for a newborn child. If applicable, the medical certification requirements for FML will govern (see section 11.07). The employee's health care provider must complete and sign the medical documentation.

Eligible employees will be required to furnish appropriate adoption documentation, such as a letter from an adoption agency or from the attorney in cases of private adoptions, to care for a newly adopted child.