



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, MAY 14, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
  - a) April 23, 2024 Committee of the Whole Meeting [See Page 19]
  - b) April 23, 2024 Regular Meeting [See Page 22]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
    - 1) R2024-0169: A Resolution awarding a total sum, not to exceed \$20,000, to the Gathering Place for the purchase of a vehicle to provide services to residents of the City of Cleveland from the District 1 and 2 ARPA Community Grant Funds; and declaring the necessity that this Resolution [See Page 43]

become immediately effective.

Sponsors: Councilmembers Kelly and Miller

- 2) R2024-0170: A Resolution awarding a total sum, not to exceed \$10,000, to the Near West Theatre, Inc. for safety and security planning from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 46]

Sponsor: Councilmember Sweeney

- 3) R2024-0171: A Resolution awarding a total sum, not to exceed \$125,000, to the City Club of Cleveland for the renovation of office space from the District 3 and 10 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 49]

Sponsors: Councilmembers Sweeney and Stephens

- 4) R2024-0172: A Resolution awarding a total sum, not to exceed \$10,000, to Case Western Reserve University for the National Youth Sports Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 52]

Sponsor: Councilmember Turner

- 5) R2024-0173: A Resolution awarding a total sum, not to exceed \$10,000, to the Literacy Cooperative for Dolly Parton's Imagination Library from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 56]

Sponsor: Councilmember Turner

- 6) R2024-0174: A Resolution awarding a total sum, not to exceed \$50,000, to DNA Rising for the Foundation of Home 2 project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 59]

Sponsor: Councilmember Turner

- 7) R2024-0175: A Resolution awarding a total sum, not to exceed \$500,000 to the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute for the purpose of enhancing their services and diagnostic capabilities project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 62]

Sponsor: Councilmember Stephens

- 8) R2024-0176: A Resolution awarding a total sum, not to exceed \$250,000, to the Cleveland Metroparks for the Cleveland Community Sailing Center project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 66]

Sponsor: Councilmember Stephens

- 9) R2024-0177: A Resolution awarding a total sum, not to exceed \$100,000, to FutureHeights Inc. for general operating costs from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 70]

Sponsor: Councilmember Stephens

- 10) R2024-0178: A Resolution making an award to College Now Greater Cleveland in the amount of \$1,000,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2029; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 73]

Sponsor: Councilmember Simon

- 11) R2024-0179: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 76]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

- 12) R2024-0180: A Resolution determining to submit to the electors the question of replacing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County; and declaring the necessity that this Resolution become immediately effective. [See Page 102]

Sponsor: Council President Jones on behalf of Cuyahoga County Arts & Culture

- 13) R2024-0195: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas adjacent to Euclid Beach Park in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.[See Page 106]

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

- 14) R2024-0196: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Watershed Divide Conservation Initiative in the Cities of Broadview Heights and Brecksville; and declaring the necessity that this Resolution become immediately effective. [See Page 112]

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2024-0131: A Resolution awarding a total sum, not to exceed \$25,000, to Front Steps Housing and Services, Inc. for the purpose of a Sustaining Stability Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 118]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2024-0140: A Resolution awarding a total sum, not to exceed \$130,000, to the Ohio Aerospace Institute, Great Lakes Biomimicry Lab for the Cuyahoga County Business Sustainability Initiative from the District 2 and District 11 ARPA Community Grant Funds and the General Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 134]

Sponsors: Councilmembers Miller, Turner and Simon

Committee Assignment and Chair: Economic Development & Planning– Schron

- 3) R2024-0141: A Resolution awarding a total sum, not to exceed \$284,000, to the City of Garfield Heights for the Park Equipment Upgrade Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 146]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Community Development– Stephens

- 4) R2024-0142: A Resolution awarding a total sum, not to exceed \$2,500, to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 154]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development– Stephens

- 5) R2024-0144: A Resolution awarding a total sum, not to exceed \$10,235, to FutureHeights, Inc. for the Heights Music Hop Event from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: Councilmember Stephens

Committee Assignment and Chair: Community Development– Stephens

**c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2024-0104: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 170]

Sponsor: Councilmembers Jones and Turner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 2) R2024-0132: A Resolution awarding a total sum, not to exceed \$15,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 173]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development–Stephens

- 3) R2024-0135: Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds and declaring the necessity that this Resolution become immediately effective. [See Page 177]

Sponsors: Councilmembers Stephens and Simon

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING**

- 1) O2024-0004: An Ordinance repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund; and directing the deposit of specified sales and use tax proceeds therein; and

declaring the necessity that this Ordinance become immediately effective. [See Page 185]  
[Pending referral from Committee]

Sponsors: Councilmembers Kelly and Stephens

Committee Assignment and Chair: Committee of the Whole – Jones

**e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION**

- 1) O2024-0003: An Ordinance amending the Personnel Review Commission’s Administrative Rules; and declaring the necessity that this Ordinance become immediately effective. [See Page 186]

Sponsor: Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0181: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. [See Page 190]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0182: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding

sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of the Department of Information Technology; and declaring the necessity that this Resolution become immediately effective. {See Page 204]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0183: A Resolution confirming the County Executive's appointment of Kathryn Parks to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 214]

Sponsor: County Executive Ronayne

- 3) R2024-0184: A Resolution confirming the County Executive's appointment of Kate McBride to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region, for an unexpired term ending 9/27/2024, and declaring the necessity that this Resolution become immediately effective. [SeePage 221]

Sponsor: County Executive Ronayne

- 4) R2024-0185: A Resolution confirming the County Executive's appointment of The Honorable Judge Donna Congeni Fitzsimmons to serve on the Cuyahoga County Diversion Board for unexpired term ending 2/28/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 229]

Sponsor: County Executive Ronayne

- 5) R2024-0186: A Resolution confirming the County Executive's reappointment of Brandy Carney to serve on the Cuyahoga County Diversion Board for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 237]

Sponsor: County Executive Ronayne



- 6) R2024-0187: A Resolution declaring that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the Northeast Ohio Areawide Coordinating Agency 2024 – 2027 Transportation Improvement Program; total estimated project cost \$21,040,359.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project, and declaring the necessity that this Resolution become immediately effective. [See Page 246]

Sponsor: County Executive Ronayne/Department of Public Works

- 7) R2024-0188: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5055 for the replacement of Hilliard Boulevard Bridge No. 08.57 over the Rocky River, Valley Parkway and Trail in the Cities of Lakewood and Rocky River; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See Page 250]

Sponsor: County Executive Ronayne/Department of Public Works

- 8) R2024-0189: A Resolution authorizing an amendment to Resolution No. R2022-0132 dated 6/7/2022 which authorized a State contract purchase on Purchase Order No. 22001945 nka Purchase Order No. 24001045 to The Safety Company dba MTech Company for the purchase of (1) replacement Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division, by changing the amount not-to-exceed from \$905,461.72 to \$934,683.72; and declaring the necessity that this Resolution become immediately effective. [See Page 254]

Sponsor: County Executive Ronayne/Department of Public Works

- 9) R2024-0190: A Resolution making an award on RQ13820 with The Murphy Contracting Company in the amount not-to-exceed \$718,000.00 for the Cuyahoga County Medical

Examiner's Building Elevator Modernization; authorizing the County Executive to execute Contract No. 4358 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 259]

Sponsor: County Executive Ronayne/ Department of Public Works

- 10) R2024-0191: A Resolution making an award on RQ14113 with Anthony Allega Cement Contractor, Inc. in the amount not-to-exceed \$4,456,756.61 for rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; authorizing the County Executive to execute Contract No. 4372 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$709,044.77 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 265]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 11) R2024-0192: A Resolution authorizing an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for the JumpStart Evergreen Fund; authorizing the County Executive and /or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 271]

Sponsor: County Executive Ronayne/Department of Development

- 12) R2024-0193: A Resolution authorizing an amendment with Medical Mutual of Ohio for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, to change the terms, and for additional funds in the amount not-to-exceed \$1,934,511.00 effective 1/1/2024; authorizing the County Executive to execute the amendment

and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 277]

Sponsor: County Executive Ronayne/Department of Human Resources

- 13) R2024-0194: A Resolution authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2024 to extend the time period to 1/31/2025, to add funds in the amount of \$24,931,847.00, for a total not-to-exceed amount of \$110,915,111.00, and to transfer ownership of the jail pharmacy to The MetroHealth System; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 283]

Sponsor: County Executive Ronayne/Sheriff's Department

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 286] [Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0166: A Resolution amending Resolution No. R2023-0082 dated 4/11/2023, which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and declaring the necessity that this Resolution become immediately effective. [See Page 289]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning– Schron

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0149: A Resolution confirming the County Executive’s appointment of Dr. Molly Wimbiscus to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 294]

Sponsors: County Executive Ronayne and Councilmembers Turner and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2024-0150: A Resolution confirming the County Executive’s appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 306]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 3) R2024-0151: A Resolution confirming the County Executive’s appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 315]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 4) R2024-0153: A Resolution confirming the County Executive’s reappointment of Billy Gayheart, Jr. to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 324]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 5) R2024-0156: A Resolution confirming the County Executive’s reappointment of Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 332]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 6) R2024-0157: A Resolution confirming the County Executive’s reappointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 341]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 7) R2024-0158: A Resolution confirming the County Executive’s reappointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 351]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 8) R2024-0159: A Resolution confirming the County Executive’s reappointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 360]

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 9) R2024-0160: A Resolution confirming the County Executive’s reappointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 371]

Sponsors: County Executive Ronayne and Councilmembers Turner, Conwell, Sweeney and Miller

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 10) R2024-0161: A Resolution confirming the County Executive’s appointment of Michael Summers to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 379]

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Turner, Gallagher and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 11) R2024-0162: A Resolution authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective. [See Page 391]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 12) R2024-0163: A Resolution making an award on RQ13888 to Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01; and declaring the necessity that this Resolution become immediately effective. [See Page 395]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 13) R2024-0164: A Resolution making an award on RQ14071 to Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 410]

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmember Miller

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 14) R2024-0165: A Resolution making an award on RQ13886 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 430]

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne



- 15) R2024-0167: A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 448]

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services and Councilmembers Conwell, Turner and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 16) R2024-0168: A Resolution authorizing an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/2022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 457]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**

NEXT MEETING

REGULAR MEETING:

TUESDAY, MAY 28, 2024  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING

TUESDAY, APRIL 23, 2024

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

2:30 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 2:50 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Turner, Kelly, Miller, Sweeney, Byrne, Gallagher, Conwell and Jones were in attendance and a quorum was determined. Mr. Schron joined the meeting shortly after the roll call was taken. Ms. Simon joined the meeting before the roll was called to go into Executive Session. Ms. Stephens was absent.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. ITEM REFERRED TO COMMITTEE

- a) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Michael Dever, Director of the Department of Public Works addressed Committee members regarding Resolution No. R2024-0129, and provided a presentation which highlighted Real Estate Consolidation; Request For Proposal Responses; Department of**

**Health and Human Services Consolidation Plan; Board of Elections Location; Current Project Overview; Timeline and Financial Impact.**

**Committee members asked questions pertaining to the item. Discussion ensued.**

**Mr. Ryan Jeffers, Senior Vice-President of CBRE, addressed the Committee regarding the projected cost breakdown.**

**Mr. Henry Curtis, Chairman of the Board of Elections and Mr. Anthony Perlatti, Director of the Cuyahoga County Board of Elections, addressed the Committee regarding support of the item; streamlining operations; general refresh; assessment of the Halle Warehouse; future commitments; square footage at the 1801 Superior location; the financial needs currently not being met; and the number of registered voters in the 2024 Presidential Election. Discussion ensued.**

**Committee members asked questions of Mr. Dever, Mr. Jeffers, Mr. Curtis and Mr. Perlatti pertaining to the item, which they answered accordingly.**

**At the request of Council President Jones Resolution No. R2024-0129 was held in Committee.**

**5. EXECUTIVE SESSION**

- a) Collective bargaining matters, including:
  - i) a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Clerk of Courts Bargaining Unit, representing approximately (68) employees in various classifications for the period 1/1/2024-12/31/2026;
  - ii) an Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Laborer’s International Union of North America Local No. 860 (“Local 860”), representing approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, County Treasurer and Board of Revision for the period 1/1/2022 - 12/31/2024, to establish the terms of the wage and health insurance re-openers for 2024 and to modify Articles 56 and 58;
- b) Pending or imminent court action

**A motion was made by Mr. Sweeney, seconded by Mr. Schron and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and pending or imminent court action and for no other purpose whatsoever.**

**Executive Session was then called to order by Council President Jones at 4:28 p.m. The following Councilmembers were present Turner, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell and Jones.**

**The following additional attendees were present: Law Director Rick Manoloff; Deputy Law Director Nora Hurley; Human Resources Compensation Analyst John Kennick; Sarah Nemastil, Human Resources Director; Civil Assistant Law Director Wesley Kretch; Clerk of Courts, Nailah Byrd; Lisa Rocco, Director of Operations, Administration; Assistant Prosecuting Attorney Mark Musson; Chief of Staff Joseph Nanni; Budget Advisor Trevor McAleer and Special Counsel Michael King.**

**At 4:44 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 4:45 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, APRIL 23, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:06 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Stephens, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell, Turner and Jones were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no silent meditation.**

**5. PUBLIC COMMENT**

- a) Poet Laureate Doc Janning addressed Council and recited his poem "I Dream A World"**
- b) Bob Paponetti, The Literacy Cooperative, addressed Council regarding the Imagination Library**
- c) Loh addressed Council regarding various non-agenda items**
- d) Reverend E. Regis Bunch addressed Council regarding the Cuyahoga County Central Services Campus**
- e) Brad Lynnet addressed Council regarding the First Amendment**

The following individuals addressed Council regarding Cuyahoga County's Investment in Israel Bonds:

- f) Diana Settee
- g) Steve Norris
- h) Janos Jailics
- i) Sara Fadilalla
- j) Estelle Raskin
- k) Brian Huser
- l) Dallas Eckman
- m) Robin Beth Schaer
- n) Benjamin Bilgen
- o) Noelle Naser
- p) Wanda Jamadan
- q) Sean Abbott Klafter
- r) Don Bryant

6. APPROVAL OF MINUTES

- a) April 9, 2024 Committee of the Whole Meeting
- b) April 9, 2024 Regular Meeting

**A motion was made by Mr. Sweeney, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the April 9, 2024 Committee of the Whole and Regular meetings.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**There were no announcements from Council President Jones.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Ronayne was not in attendance.**

9. LEGISLATION INTRODUCED BY COUNCIL

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2024-0139.**

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES
  - 1) R2024-0139: A Resolution rescinding the award made pursuant to Resolution No. R2024-0091 to Wallstreet

Nottingham Ltd. and awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Development, Inc. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0139 was considered and adopted by unanimous vote.**

b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0140: A Resolution awarding a total sum, not to exceed \$120,000, to the Ohio Aerospace Institute, Great Lakes Biomimicry Lab for the Cuyahoga County Business Sustainability Initiative from the District 2 ARPA Community Grant Fund and the General Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Miller and Turner

**Council President Jones referred Resolution No. R2024-0140 to the Economic Development & Planning Committee.**

- 2) R2024-0141: A Resolution awarding a total sum, not to exceed \$284,000, to the City of Garfield Heights for the Park Equipment Upgrade Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Jones referred Resolution No. R2024-0141 to the Community Development Committee.**

- 3) R2024-0142: A Resolution awarding a total sum, not to exceed \$2,500, to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner



**Council President Jones referred Resolution No. R2024-0142 to the Community Development Committee.**

- 4) R2024-0143: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Minority Organ Tissue Transplant Education Program (MOTTEP) for the Empowering the Future Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0143 to the Education, Environment & Sustainability Committee.**

- 5) R2024-0144: A Resolution awarding a total sum, not to exceed \$10,235, to FutureHeights, Inc. for the Heights Music Hop Event from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

**Council President Jones referred Resolution No. R2024-0144 to the Community Development Committee.**

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0104: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**Clerk Richardson read Resolution No. R2024-0104 into the record.**

**This item will move to the May 14, 2024 Council meeting agenda for consideration for third reading adoption.**

- 2) R2024-0132: A Resolution awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development–  
Stephens

**Clerk Richardson read Resolution No. R2024-0132 into the record. Council President Jones introduced a proposed substitute on the floor to Resolution No. R2024-0132.**

**Mr. Trevor McAleer, Budget Advisor, presented the item. Discussion ensued.**

**A motion was then made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous vote to accept the proposed substitute.**

**This item will move to the May 14, 2024 Council meeting agenda for consideration for third reading adoption as substituted.**

- 3) R2024-0135: Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens and Simon

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

**Clerk Richardson read Resolution No. R2024-0135 into the record.**

**This item will move to the May 14, 2024 Council meeting agenda for consideration for third reading adoption.**

- d) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0105: A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up

to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Schron, Miller, Conwell, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Mr. Schron, Resolution No. R2024-0105 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0004: An Ordinance repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund; and directing the deposit of specified sales and use tax proceeds therein; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Kelly and Stephens

**Council President Jones referred Ordinance No. O2024-0004 to the Committee of the Whole.**

f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2024-0003: An Ordinance amending the Personnel Review Commission's Administrative Rules; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**Clerk Richardson read Ordinance No. O2024-0003 into the record.**

**This item will move to the May 14, 2024 Council meeting agenda for consideration for third reading adoption.**

10. REPORT BY CLERK ON COUNCIL LEGISLATION WITHDRAWN AT THE REQUEST OF THE SPONSOR

- 1) R2024-0002: A Resolution awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its' fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

**Clerk Richardson reported that Resolution No. R2024-0002 was withdrawn at the request of the Sponsor.**

11. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0145; R2024-0146; R2024-0147; & R2024-0148.**

- 1) R2024-0145: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0145 was considered and adopted by unanimous vote.**

- 2) R2024-0146: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Clerk of Courts Bargaining Unit, representing approximately (68) employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining

Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Clerk of Courts/  
Department of Human Resources and Department of Law

**On a motion by Ms. Conwell with a second by Mr. Sweeney, Resolution No. R2024-0146 was considered and adopted by unanimous vote.**

- 3) R2024-0147: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the Laborer’s International Union of North America Local No. 860 (“Local 860”), representing approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, County Treasurer and Board of Revision for the period 1/1/2022 - 12/31/2024, to establish the terms of the wage and health insurance re-openers for 2024 and to modify Articles 56 and 58; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Office/County Treasurer/ Board of Revision and Department of Law

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2024-0147 was considered and adopted by unanimous vote.**

- 4) R2024-0148: A Resolution approving a proposed settlement in the matter of *Shavanda Beck, et al. v. Cuyahoga County*, United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:19-cv-00818; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

**On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0148 was considered and adopted by unanimous vote.**

b) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0149: A Resolution confirming the County Executive's appointment of Dr. Molly Wimbiscus to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0149 to the Human Resources, Appointments & Equity Committee.**

- 2) R2024-0150: A Resolution confirming the County Executive's appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0150 to the Human Resources, Appointments & Equity Committee.**

- 3) R2024-0151: A Resolution confirming the County Executive's appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0151 to the Human Resources, Appointments & Equity Committee.**

- 4) R2024-0152: A Resolution confirming the County Executive's appointment of Rhonda Watkins to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Resolution No. R2024-0152 was withdrawn at the request of the Applicant.**

- 5) R2024-0153: A Resolution confirming the County Executive's reappointment of Billy Gayheart, Jr. to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0153 to the Human Resources, Appointments & Equity Committee.**

- 6) R2024-0154: A Resolution confirming the County Executive's reappointment of Dr. Barbara Gripshover to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0154 to the Human Resources, Appointments & Equity Committee.**

- 7) R2024-0155: A Resolution confirming the County Executive's reappointment of Deairius Houston to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 - 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0155 to the Human Resources, Appointments & Equity Committee.**

- 8) R2024-0156: A Resolution confirming the County Executive's reappointment of Naimah O'Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0156 to the Human Resources, Appointments & Equity Committee.**

- 9) R2024-0157: A Resolution confirming the County Executive's reappointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0157 to the Human Resources, Appointments & Equity Committee.**

- 10) R2024-0158: A Resolution confirming the County Executive's reappointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0158 to the Human Resources, Appointments & Equity Committee.**

- 11) R2024-0159: A Resolution confirming the County Executive's reappointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0159 to the Human Resources, Appointments & Equity Committee.**

- 12) R2024-0160: A Resolution confirming the County Executive's reappointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne



**Council President Jones referred Resolution No. R2024-0160 to the Human Resources, Appointments & Equity Committee.**

- 13) R2024-0161: A Resolution confirming the County Executive's appointment of Michael Summers to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller and Sweeney

**Council President Jones referred Resolution No. R2024-0161 to the Human Resources, Appointments & Equity Committee.**

- 14) R2024-0162: A Resolution authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0162 to the Public Works, Procurement & Contracting Committee.**

- 15) R2024-0163: A Resolution making an award on RQ13888 to Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01; and declaring the necessity that this Resolution become

immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

**Council President Jones referred Resolution No. R2024-0163 to the Public Works, Procurement & Contracting Committee.**

- 16) R2024-0164: A Resolution making an award on RQ14071 to Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmember Miller

**Council President Jones referred Resolution No. R2024-0164 to the Public Works, Procurement & Contracting Committee.**

- 17) R2024-0165: A Resolution making an award on RQ13886 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

**Council President Jones referred Resolution No. R2024-0165 to the Public Works, Procurement & Contracting Committee.**

- 18) R2024-0166: A Resolution amending Resolution No. R2023-0082 dated 4/11/2023, which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

**Council President Jones referred Resolution No. R2024-0166 to the Economic Development & Planning Committee.**

- 19) R2024-0167: A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men's Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**Council President Jones referred Resolution No. R2024-0167 to the Health, Human Services and Aging Committee.**

- 20) R2024-0168: A Resolution authorizing an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/2022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**Council President Jones referred Resolution No. R2024-0168 to the Health, Human Services and Aging Committee.**

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.  
[Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Committee Assignment and Chair: Committee of the Whole – Jones

**Resolution No. R2024-0129 was held in Committee.**

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0053; R2024-0109; R2024-0110; R2024-0113; R2024-0115; R2024-0119; R2024-0124; R2024-0126; R2024-0127 & R2024-0138.**

- 1) R2024-0053: A Resolution confirming the County Executive's appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0053 was considered and adopted by unanimous vote.**

- 2) R2024-0109: A Resolution confirming the County Executive's reappointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2024 – 1/1/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers  
Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0109 was considered and adopted by unanimous vote.**

- 3) R2024-0110: A Resolution confirming the County Executive's appointment of Thomas Yablonsky to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers  
Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0110 was considered and adopted by unanimous vote.**

- 4) R2024-0113: A Resolution confirming the County Executive’s appointment of Mark Mikhael to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0113 was considered and adopted by unanimous vote.**

- 5) R2024-0115: A Resolution confirming the County Executive’s reappointment of Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0115 was considered and adopted by unanimous vote.**

- 6) R2024-0119: A Resolution confirming the County Executive’s appointment of Dr. Melanie Golembiewski to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers  
Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0119 was considered and adopted by unanimous vote.**

- 7) R2024-0124: A Resolution confirming the County Executive's appointment of Jasmin Santana to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0124 was considered and adopted by unanimous vote.**

- 8) R2024-0126: A Resolution authorizing an amendment to Contract No. 4087 with RPF Properties, LLC for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau located at 22121 Rockside Road, Bedford, for the period 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional funds in the amount not-to-exceed \$297,353.88; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Fiscal Officer **and Councilmember Turner**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

**On a motion by Mr. Schron with a second by Mr. Byrne, Resolution No. R2024-0126 was considered and adopted by unanimous vote.**

- 9) R2024-0127: A Resolution making an award on RQ8737 to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027; authorizing the

County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Kelly, Conwell, Stephens, Turner, Simon **and Miller**

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2024-0127 was considered and adopted by unanimous vote.**

- 10) R2024-0138: A Resolution making an award on RQ13801 to Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

**On a motion by Mr. Byrne with a second by Ms. Conwell, Resolution No. R2024-0138 was considered and adopted by unanimous vote.**

- e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0005: An Ordinance amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Ordinance No. O2024-0005 to the Committee of the Whole.**



## 12. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will not meet next week, but will meet on Monday, May 13<sup>th</sup> at 1:00 p.m. to discuss 1<sup>st</sup> Quarter Actuals.**

**Mr. Sweeney reported that the Council Operations Intergovernmental, Relations and Public Transportation Committee will on Tuesday, April 30<sup>th</sup> at 3:00 p.m.**

**Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, May 1st at 10:00 a.m.**

**Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, April 29th at 3:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, May 1st at 1:00 p.m.**

**Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, April 30<sup>th</sup> at 10:00 a.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will not meet next week.**

**Ms. Stephens reported that the date of the next meeting of the Community Development Committee has not yet been determined.**

## 13. MISCELLANEOUS BUSINESS

**Ms. Simon informed Council of a letter received from the President of the Jewish Federation, indicating their position on the Israel bond divestment request and asked her colleagues to review the letter and said that they would have representatives in attendance at the next Council meeting; announced that the County has been confirmed to be a subrecipient of a federal grant pertaining to solar projects for homeowners in Cuyahoga County and recognized the exceptional efforts of the Department of Sustainability to secure grant funding, in addition to their work on the public utility; and commented that she would like to have a meeting to discuss the homeowner solar program through the Environment, Education and Sustainability Committee and how the Councilmembers could all take advantage of that in their individual districts.**

**Mr. Schron reported that there will be a dedication of solar panels at the sewer treatment plants in the Village of Chagrin Falls within a week or two; and spoke**

**about the Chagrin Documentary Film Festival, which is one of the only film festivals in the country that has permanent screening and commented about the prior funding support provided by County Council.**

**Mr. Sweeney and Mr. Byrne recited a haiku, in response to a challenge issued by Ms. Simon at the prior Council meeting, in recognition of April as National Poetry Month.**

**14. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 6:40 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0169

Sponsored by: <b>Councilmembers Kelly and Miller</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Gathering Place for the purchase of a vehicle to provide services to residents of the City of Cleveland from the District 1 and 2 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 1 ARPA Community Grant Fund in the amount of \$10,000 and the District 2 ARPA Community Grant Fund in the amount of \$10,000 for a total amount of \$20,000 to the Gathering Place for the purchase of a vehicle to provide services to residents of the City of Cleveland; and

**WHEREAS**, the Gathering Place estimates approximately 200 people will be served annually through this award; and

**WHEREAS**, the Gathering Place estimates the total cost of the project is \$497,500; and

**WHEREAS**, the Gathering Place is estimating the start date of the project will be July 2024 and the project will be completed by June 2025; and

**WHEREAS**, the Gathering Place requested \$10,000 from the District 1 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Gathering Place to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Gathering Place from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase of a vehicle to provide services to residents of the City of Cleveland.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0170

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Near West Theatre, Inc. for safety and security planning from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the Near West Theatre, Inc. for safety and security planning; and

**WHEREAS**, the Near West Theatre, Inc. estimates approximately 25,000 people will be served annually through this award; and

**WHEREAS**, the Near West Theatre, Inc. estimates approximately 10 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Near West Theatre, Inc. estimates the total cost of the project is \$85,000; and

**WHEREAS**, the Near West Theatre, Inc. indicates the other funding source(s) for this project includes:

- A. \$20,000 from the George Gund Foundation;

B. \$40,000 from the Cleveland Foundation; and

**WHEREAS**, the Near West Theatre, Inc. is estimating the start date of the project will be March 2024 and the project will be completed by March 2025; and

**WHEREAS**, the Near West Theatre, Inc. requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Near West Theatre, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Near West Theatre, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for safety and security planning.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0171

Sponsored by: <b>Councilmembers Sweeney and Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$125,000, to the City Club of Cleveland for the renovation of office space from the District 3 and 10 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 and the District 10 ARPA Community Grant fund in the amount of \$100,000, for a total amount of \$125,000 to the City Club of Cleveland for the renovation of office space; and

**WHEREAS**, the City Club of Cleveland estimates approximately 20,000 people will be served annually through this award; and

**WHEREAS**, the City Club of Cleveland estimates the total cost of the project is \$4,733,828; and

**WHEREAS**, the City Club of Cleveland is estimating the start date of the project will be January 2023 and the project will be completed by December 2024; and

**WHEREAS**, the City Club of Cleveland requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$125,000 to the City Club of Cleveland to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$125,000 to the City Club of Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the renovation of office space.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0172

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to Case Western Reserve University for the National Youth Sports Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Case Western Reserve University for the National Youth Sports Program; and

**WHEREAS**, Case Western Reserve University estimates approximately 300 camp visitors will be served annually through this award; and

**WHEREAS**, Case Western Reserve University estimates approximately 70 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Case Western Reserve University estimates the total cost of the project is \$600,000; and

**WHEREAS**, Case Western Reserve University indicates the other funding source(s) for this project includes:

- A. \$150,000 from the City of Cleveland;

- B. \$38,250 from MyCom;
- C. \$32,000 from USDA;
- D. \$30,000 from registration fees;
- E. \$20,000 from various other funders;
- F. \$329,750 from institutional in-kind contributions; and

**WHEREAS**, Case Western Reserve University is estimating the start date of the project will be June 2024 and the project will be completed by July 2024; and

**WHEREAS**, Case Western Reserve University requested \$10,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Case Western Reserve University to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Case Western Reserve University from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the National Youth Sports Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0173

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Literacy Cooperative for Dolly Parton’s Imagination Library from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Literacy Cooperative for Dolly Parton’s Imagination Library; and

**WHEREAS**, the Literacy Cooperative estimates approximately 39,000 people will be served annually through this award; and

**WHEREAS**, the Literacy Cooperative estimates the total cost of the project is \$760,000; and

**WHEREAS**, the Literacy Cooperative is estimating the project is ongoing; and

**WHEREAS**, the Literacy Cooperative requested \$10,000 from the Cuyahoga County ARPA Community Grant Funds to complete this project; and



**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Literacy Cooperative to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Literacy Cooperative from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Dolly Parton’s Imagination Library.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_

County Council President

\_\_\_\_\_

Date

\_\_\_\_\_

County Executive

\_\_\_\_\_

Date

\_\_\_\_\_

Clerk of Council

\_\_\_\_\_

Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0174

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000, to DNA Rising for the Foundation of Home 2 project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$50,000 to DNA Rising for the Foundation of Home 2 project; and

**WHEREAS**, DNA Rising estimates approximately 30 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, DNA Rising estimates the total cost of the project is \$126,245; and

**WHEREAS**, DNA Rising indicates the other funding source(s) for this project includes:

- A. \$20,000 from the First Energy Foundation
- B. \$15,700 from CLE Habitat for Humanity
- C. \$2,250 from Air Analytics (in-kind)
- D. \$10,870 from Beckas Electrical (in-kind)

- E. \$6,200 from Hope Seals (in-kind)
- F. \$25,000 from Cuyahoga Land Bank Charities; and

**WHEREAS**, DNA Rising is estimating the start date of the project will be June 2024 and the project will be completed by July 2024; and

**WHEREAS**, DNA Rising requested \$50,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to DNA Rising to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to DNA Rising from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Foundation of Home 2 project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0175

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$500,000 to the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute for the purpose of enhancing their services and diagnostic capabilities project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$500,000 to the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute for the purpose of enhancing their services and diagnostic capabilities project; and

**WHEREAS**, the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute estimates approximately 300,000 people will be served annually through this award; and

**WHEREAS**, the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute estimates approximately 147 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute estimates the total cost of the project is \$500,000; and

**WHEREAS**, the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute is estimating the start date of the project will commence immediately upon receipt of funding and the project will be completed within a 12 month time frame; and

**WHEREAS**, the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute requested \$500,000 the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$500,000 to the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$500,000 to the University Hospitals of Cleveland, Department of Ophthalmology Eye Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of enhancing their services and diagnostic capabilities project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0176

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$250,000, to the Cleveland Metroparks for the Cleveland Community Sailing Center project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$250,000 to the Cleveland Metroparks for the Cleveland Community Sailing Center project; and

**WHEREAS**, the Cleveland Metroparks estimates approximately 1,000,000 people will be served annually through this award; and

**WHEREAS**, the Cleveland Metroparks estimates the total cost of the project is \$15,000,000; and

**WHEREAS**, the Cleveland Metroparks indicates the other funding source(s) for this project includes:

- A. \$2,000,000 from the Parker Hannifin Corporation.
- B. \$1,500,000 from Madeleine Parker;
- C. \$1,590,000 from Parker Hannifin Alumni;

- D. \$500,000 from the Foundry;
- E. \$700,000 from foundations;
- F. \$2,000,000 from the Cleveland Metroparks;
- G. \$500,000 from state capital; and

**WHEREAS**, the Cleveland Metroparks is estimating the start date of the project will be September 2024 and the project will be completed by December 2026; and

**WHEREAS**, the Cleveland Metroparks requested \$250,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Cleveland Metroparks to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the Cleveland Metroparks from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cleveland Community Sailing Center project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0177

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$100,000, to FutureHeights Inc. for general operating costs from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$100,000 to FutureHeights Inc. for general operating costs; and

**WHEREAS**, FutureHeights Inc. estimates approximately 57,520 people will be served annually through this award; and

**WHEREAS**, FutureHeights Inc. estimates approximately five permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, FutureHeights Inc. estimates the total cost of the project is \$100,000; and

**WHEREAS**, FutureHeights Inc. indicates the other funding source(s) for this project includes:

- A. \$45,000 from Cleveland Heights CDBG Funding;
- B. \$35,000 from Annual Benefit;

- C. \$20,000 from Cedar Legacy Fund;
- D. \$10,000 from Heights Music Hop;
- E. \$15,000 from individual donors; and

**WHEREAS**, FutureHeights Inc. is estimating the start date of the project will be May 2024 and the project will be completed by July 2024; and

**WHEREAS**, FutureHeights Inc. requested \$100,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to FutureHeights Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to FutureHeights Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for general operating costs.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0178

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> making an award to College Now Greater Cleveland in the amount of \$1,000,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2029; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was codified in Chapter 804 of the Cuyahoga County Code and was subsequently amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00, annually, in the 2024-2025 Biennial Budget for each component of the Program; and

WHEREAS, the proposed award will provide funding for two additional cohorts of students matriculating in 2024 and 2025, respectively; and

WHEREAS, Council has determined to allocate an amount to College Now Greater Cleveland for Component Two of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award in the amount of \$1,000,000.00 to College Now Greater Cleveland for scholarships, retention and mentoring services for Cuyahoga County residents as described in Component Two of the Cuyahoga County Educational Assistance Program for the period ending June 30, 2029. Of the total award, College Now Greater Cleveland shall use \$840,000.00 for direct scholarships and may use the remainder for retention and mentoring services and program administration.

**SECTION 2.** That the County Executive is authorized to execute a contract in connection with the authorized expenditures and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0179

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on April 3, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through F) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:    Class Title:    *Senior & Adult Benefits Program Specialist*  
                  Number:        13301  
                  Pay Grade:        8A/Non-Exempt

Proposed Revised Classifications:

Exhibit B: Class Title: *Consumer Affairs Investigator*  
Class Number: 19081  
Pay Grade: 8A/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2020.  
Changes were made to technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.

Exhibit C: Class Title: *Consumer Affairs Specialist*  
Class Number: 13081  
Pay Grade: 7A/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2020.  
Changes were made to the class function, technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.

Exhibit D: Class Title: *Intelligence Analyst*  
Class Number: 12131  
Pay Grade: 7A/Non-Exempt  
\* Update requested by department. Classification last revised in 2021.  
Changes were made to the essential functions, minimum qualifications, technology requirements, and language and formatting. The pay grade increased from 6A to 7A.

Exhibit E: Class Title: *Security Lieutenant*  
Class Number: 12011  
Pay Grade: 11A/Exempt  
\* PRC routine maintenance. Classification last revised in 2020.  
Changes were made to the essential function, distinguishing characteristics, physical requirements, environmental factors, and language and formatting. A technology section was added. No change to FLSA status. Pay grade increased from 10A to 11A.

Exhibit F: Class Title: *Supervisor, Weights & Measure*  
Class Number: 19071  
Pay Grade: 9A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2020.  
Changes were made to the essential function, technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
 Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

Date: April 17, 2024

To: Cuyahoga County Council President Pernel Jones Jr.  
 Council Members, Human Resources, Appointments & Equity  
 Committee

From: Deborah Southerington, Chairwoman  
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on April 3, 2024, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

<b>PROPOSED NEW CLASSIFICATIONS</b>			
<b>NEW CLASSIFICATIONS</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>	
Senior and Adult Benefits Program Specialist 13301	8A Non-Exempt	Health and Human Services	
<b>PROPOSED REVISED CLASSIFICATIONS</b>			
<b>REVISED CLASSIFICATIONS (Revised Title)</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Consumer Affairs Investigator 19031	8A Non-Exempt (No Change)	8A Non-Exempt (No Change)	Fiscal Office – Consumer Affairs

Consumer Affairs Specialist 13091	7A Non-Exempt (No Change)	7A Non-Exempt (No Change)	Fiscal Office – Consumer Affairs
Intelligence Analyst 12131	6A Non-Exempt	7A Non-Exempt	Public Safety and Justice Services
Security Lieutenant 12011	10A Exempt	11A Exempt	Sheriff
Supervisor, Weights and Measure 19071	9A Exempt (No Change)	9A Exempt (No Change)	Fiscal Office – Consumer Affairs

cc: Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sarah Nemastil, HR Director  
Kelli Neale, Program Officer 4



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior and Adult Benefits Program Specialist	<b>Class Number:</b>	13301
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	8A
<b>Dept:</b>	Senior & Adult Services	EXHIBIT A	

### Classification Function

The purpose of this classification is to assist senior and disabled adults with applying for applicable benefits and resources as well as creating awareness around the availability of programs offered by the Division of Senior and Adult Services (DSAS) and other providers of social service resources in Cuyahoga County that support aging successfully.

### Distinguishing Characteristics

This is a journey-level classification that is responsible for assisting senior and disabled adults applying for applicable benefits and resources as well as creating awareness around the availability of programs offered by DSAS and other providers of social service resources in Cuyahoga County that support aging successfully. The employee works under general supervision from a Supervisor, Social Services but works independently and exercises judgment in the performance of work. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This class requires extensive public contact and is responsible for ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

55% +/- 10%

- Provides individual benefit checkups utilizing NCOA (National Council on Aging) software with senior and disabled adults who may be eligible for one or more public assistance programs or other social service resources; receives referrals for clients requesting a benefits checkup meeting; schedules and completes checkup meetings with clients over phone or in person; obtains client consent for services; collects client information to determine their benefits eligibility for public assistance and other programs (e.g., Medicaid, SNAP, HEAP, PIP, etc.); interprets the benefit checkup report data and educates client on community programs and resources that may be available for them; provides application forms for clients seeking assistance and helps them complete the appropriate forms; answers any questions that clients may have regarding benefits or the process of obtaining them; provides advocacy and support for clients with service providers; takes notes on each client (e.g., demographics) and the interactions that take place during the visit; maintains communication with clients to stay up to date on benefits application status; researches and identifies programs and services to meet client's needs; works directly with clients and/or families to assess clients' emergency and on-going needs and improve quality of care; provides referrals to community-based resources to help clients connect with other organizations; assists existing clients with applying for Emergency Financial Assistance through DSAS; conducts assessments to verify clients meets criteria of DSAS programs.

25% +/- 10%

- Conducts benefit checkup events at multiple agencies and locations throughout Cuyahoga County; plans events at agencies by contacting senior center managers and social workers who work with older and disabled adults in the County; markets, educates, and promotes available services to create

Effective Date: TBD  
Last Modified: TBD

## Senior and Adult Benefits Program Specialist

an awareness in senior communities; prepares informative guides, forms, pamphlets, and applications that will be distributed to those seeking assistance at each event; presents information to disabled and older adults about the services offered by DSAS; performs benefits check-up one-on-one with people at the event.

15% +/- 5%

- Inputs case notes and data collected during visits into database systems and spreadsheets for record keeping and analyzing purposes; enters case notes to track the services clients receive; enters services provided and billable hours into database for grant reimbursement; tracks clients, services, and programs in a spreadsheet for analysis of effectiveness of DSAS programs; creates reports in database to compare numbers across clients, see trends in services, and track internal goals; researches best practices to improve deficient areas and keep up with current research in serving older and disabled adults.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; attends unit meetings to present on programs and services and assist other staff with making referrals; develops relationships with community partners to facilitate seamless provision of services for clients; participates in intra/inter-agency collaboration to solve issues and improve provision of services for clients; assists with providing feedback and recommendations on department software(s) to increase efficiency/functionality.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, psychology, sociology, public administration, human services, or related field with three (3) years of social program experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	8 years
Unrelated associate degree	8 years
Related associate or unrelated bachelor's degree	5 years
Related bachelor's degree	3 years
Related or unrelated master's/doctoral degree	3 years

*Related degree fields:* social work, psychology, sociology, public administration, or human services.

*Related work experience:* social program experience, specifically working with seniors, adults, or disabled adults and managing care planning.

- Valid driver's license, proof of automobile insurance, and access to a vehicle.

### Additional Requirements

- No special license or certification is required.

Effective Date:  
Last Modified:

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Technology Requirements**

- Ability to operate a variety of software and databases including case management database (PeerPlace), database software (System for Award Management), email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including benefits application forms, case file review reports, client application documentation, cost savings reports, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, benefits program guidelines, and Health Insurance Portability and Accountability Act (HIPAA).
- Ability to prepare mileage reports, Medicare Improvements for Patients and Providers (MIPPA) Report, Home Energy Assistance Program (HEAP) Report, Emergency Assistance Requests, benefits applications, client tracking reports, correspondence and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret social program terminology and language.
- Ability to communicate with supervisor, coworkers, clients, caregivers, health care providers, other social service agencies, utility companies, and the general public.

**Environmental Adaptability**

- Work is typically performed in an office environment and at community events.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Consumer Affairs Investigator	<b>Class Number:</b>	19081
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	8A
<b>Dept:</b>	Fiscal Office – Consumer Affairs	EXHIBIT B	

### Classification Function

The purpose of this classification is to investigate consumer fraud violations, mediate consumer complaints, and provide other functions related to investigations, complaint mediation, and consumer protection.

### Distinguishing Characteristics

This is a journey-level classification that receives direction from management in the form of broad objectives and receives instruction or assistance as new or unusual situations arise. Incumbents are expected to become/remain up-to-date regarding methods, protocols, procedures, and applicable regulations. This class requires extensive public contact in communicating consumer protection, laws, and regulations and mediating consumer complaints.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Mediates disputes between consumers and businesses; provides explanatory information to consumers; encourages businesses to make changes to deceptive policies and procedures or deliver services or refunds to wronged customers; conducts field work relevant to investigating disputes or complaints; prepares and maintains logs of cases and disputes.

30% +/- 10%

- Receives consumer inquiries by phone, internet, and in-person and provides information relevant to questions and problems; provides advice, resources, and guidance to consumers regarding scams and consumer protection; takes complaints of consumer protection violations; refers consumers to appropriate agency(s) when needed; advises scam victims, near-victims, and families about identifying and reducing exposure to scams.

25% +/- 10%

- Conducts consumer fraud investigations; identifies unfair and deceptive practices that violate county, state, or federal consumer laws; collects and analyzes contracts, data, and other relevant case documents; locates and interviews witnesses, victims, suppliers, informants, and potential defendants; conducts research and prepares summaries on consumer case law to assist with decisions regarding legal action for cases; prepares evidence, investigative reports, summaries, and exhibits to present for settlement negotiations and civil litigation; drafts civil investigative requests, summons, and settlement agreements; prepares and maintains reports and logs documenting case status; calculates victim damages; appears in court and at hearings as a witness as needed.

10% +/- 5%

- Coordinates with partner agencies (including law enforcement, consumer protection, advocate groups, task forces, etc.) regarding consumer protection issues; develops and maintains effective relationships with subject matter experts from other agencies to strategize ideas and solutions and share scam reports and trends; attends conferences and trainings to stay abreast of best practices in the field.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Associates degree in law enforcement or criminology or a related field with a minimum of three (3) years of experience in consumer fraud investigations; or an equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and a vehicle.

### **Additional Requirements**

- No additional licenses or certifications are required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines including laptops, computers, smart devices and multi-function printers.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), presentation software (Microsoft PowerPoint), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and other legal research, digital forensic, and mobile phone investigation software.

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics, algebra, and geometry.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including repair or billing invoices, contracts or agreements, financial agreements, variety of business records, advertisements, complaints from public, registration/permit/license forms, consumer litigation and news, and related forms and literature.

## Consumer Affairs Investigator

- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, consumer laws, training manuals, resource directory, Ohio Consumer Sales Practices Act, Cuyahoga County Bag Ban, County Code, local, State, and Federal laws, and County policies and procedures.
- Ability to prepare summary investigative reports, civil investigative reports, charts, diagrams, cease and desist orders/subpoenas, consumer scam and questions logs, questionnaires, assurance of voluntary compliance settlement resolutions letters and other documents conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, give presentations, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, consumer protection/fraud, and financial literacy terminology.
- Ability to communicate effectively with supervisors, coworkers, business owners and managers, attorneys, prosecutors, law enforcement officials, consumer investigators, government agencies, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment but may require offsite meetings, interviews, and investigations in the field.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Consumer Affairs Specialist	<b>Class Number:</b>	13081
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	7A
<b>Dept:</b>	Fiscal Office - Consumer Affairs	EXHIBIT C	

### Classification Function

The purpose of this classification is to educate and assist consumers concerning consumer protection, scam prevention, and the Department of Consumer Affairs' work, ~~financial literacy, and weights and measures~~ as well as to assist in the development and implementation of education and outreach programs and literature.

### Distinguishing Characteristics

This is an entry-level classification that receives direction from management in the form of broad objectives and receives instruction or assistance as new or unusual situations arise. Incumbents are expected to become/remain up-to-date regarding methods, protocols, procedures, and applicable regulations. This class requires extensive public contact in communicating consumer protection education content and regulations. This class requires the flexibility to attend events during evenings and weekends, as necessary.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Participates in the development, implementation, and presentation of educational programs and materials relating to consumer protection, financial literacy, and weights and measures to various audiences; plans, coordinates, presents, and markets educational and/or outreach events and materials for the public and County website; conducts research related to consumer issues for inclusion in presentations, print materials, social media posts, and the County webpage; prepares, schedules, and delivers educational presentations and trainings to all types of audiences (businesses, government officials, students, colleagues, general consuming public, etc.); attends events to represent the County and distribute educational material to attendees; participates in the production of video content directed towards educating the public and promoting educational programs and materials.
- 30% +/- 10%
- Creates content to help promote the department; manages social media accounts by posting relevant content and monitoring social media and newsfeeds for relevant content; writes and develops communications for the website and newsletters to promote the department's mission and goals; reads and edits content written by other department members for press release or inclusion on department website.
- 15% +/- 5%
- Receives consumer inquiries by phone, internet, and in person and provides information relevant to questions and problems; provides advice, resources, and guidance to consumers regarding scams, consumer protection, financial literacy, and weights and measures; takes complaints of consumer protection violations; refers consumers to appropriate agency(s) when needed; advises scam victims, near-victims, and families about identifying and reducing exposure to scams.



## Consumer Affairs Specialist

15% +/- 5%

- Attends and participates in multi-agency task force meetings and work groups related to financial literacy or consumer protection; develops and maintains effective relationships with subject matter experts from other agencies to improve program development, strategize ideas, and share scam trends; travels to events to give presentations.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in communications, public relations, journalism, marketing, or related field with two (2) years of experience in public speaking, public relations, communications, social media marketing, or related experience; or an equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including laptops, computers, smart devices, and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), presentation software (Microsoft PowerPoint), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (Ready Notify).
- Ability to create charts and graphs comparing and analyzing data and trends.

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including consumer literature and news, complaints from the public, financial literature and news, and related forms and literature.

Effective Date: 04.14.2014  
Last Modified: 08.04.2020

### Consumer Affairs Specialist

- Ability to comprehend a variety of reference books and manuals including consumer laws, training manuals, and Employee Handbook.
- Ability to prepare PowerPoint presentations, charts, diagrams, letters, marketing materials, consumer tip sheets, speeches, reports, grant proposals, quarterly outreach statistics, and other documents conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, give presentations, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing, consumer protection/fraud, and financial literacy terminology.
- Ability to communicate effectively with supervisor, management, co-workers, non-profit groups, community agencies, government agencies, law enforcement, members of the media, and the general public.

### Environmental Adaptability

- Work is typically performed in an office environment and at off-site events.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Intelligence Analyst	<b>Class Number:</b>	12131
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	7A
<b>Dept:</b>	Public Safety and Justice Services	EXHIBIT D	

### Classification Function

The purpose of this classification is to research, analyze, and evaluate criminal intelligence information to generate reports regarding potential risk of known terrorist or criminal activity to assist law enforcement, government, and private sector agencies.

### Distinguishing Characteristics

This is an entry level classification with responsibility for performing intelligence analysis activities in the Northeast Ohio Regional Fusion Center (NEORFC), an organizational partnership between the Cuyahoga County Department of Public Safety & Justice Services and the City of Cleveland Department of Public Safety. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

45% +/- 10%

- Conducts open-source intelligence research and disseminates the information to superiors; collects information from various sources (e.g., local news, internet searches, national databases, social media platforms, etc.) to identify trends in criminal activity and homeland security; analyzes trends to determine the impact on the area of responsibility; receives data (e.g., terrorist and criminal activity, large-scale threats, etc.) from local, state, federal, and private sector contacts; organizes and prioritizes vast amounts of disparate information into a format that is usable to produce finished intelligence products; navigates social media platforms and other intelligence-gathering applications to collect information and identify trends.

35% +/- 10%

- Collects and analyzes data to determine existence of potential threats; receives and analyzes tips and leads submitted to the NEORFC, and carefully reviews to evaluate validity of source information for the existence of potential threats; adjudicates and disseminates authenticated information to appropriate agency; reads and analyzes various forms of qualitative information and determines whether the data can be linked to other bodies of information; verifies originating agency identifier (ORI) and criminal predicate for incoming requests for information (RFIs) that require use of databases containing personally identifiable information (PII) and/or law enforcement sensitive (LES) information; creates threat assessments, intel bulletins, safety bulletins, situational awareness bulletins, suspicious activity reports, and threat briefs; maintains Department of Homeland Security (DHS) SECRET Clearance; conducts research and data mining through the Homeland Secure Data Network (HSDN) and identifies individuals on the Terrorist Watchlist; evaluates critical and timely criminal, terrorist, and suspicious activity related information from stakeholders to inform of potential threats..

20% +/- 10%

- Analyzes, inputs, and summarizes various types of information; creates, prepares, and presents finished intelligence products to various stakeholders; reviews and proofreads written work to correct

Effective Date: 04.13.2017  
Last Modified: 10.15.2021

## Intelligence Analyst

errors (e.g., grammar, technical jargon, missing information, unclear ideas, etc.); communicates with National Fusion Center Network to share and receive pertinent intelligence information; coordinates with internal staff and presents collected data in a structured format to determine whether a threat is actionable; engages in open dialogue on potential threats to evaluate various factors of the situation; inputs authenticated information into the appropriate database; disseminates actionable intelligence information to various entities through written correspondence or oral presentation; provides strategic intelligence products (e.g., memos, bulletins, situational awareness postings, etc.) to different levels of first responders to assist them with their duties; combines relevant information from various sources to create finished intelligence products that allow stakeholders to make informed decisions; identifies emerging and cross-jurisdictional factors regarding terrorism and crime within the NEORFC's six-county area of responsibility; assists in the preparation of presentations; attends meetings, conferences, and other training sessions; educates community partners on the mission and purpose of the NEORFC.

## Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, international studies, intelligence analysis, criminal justice, statistics, or related field; and two (2) years of experience with private security, homeland security, or the criminal justice system, or an equivalent combination of education, training, and experience.

## Additional Requirements

- Must complete 28 CFR Part 23 training within 90 days of hire.
- Must complete Fundamentals of Intelligence Analyst Training (FIAT) within one year of hire.
- Must be able to pass extensive background check and maintain secret security clearance as issued by the Department of Homeland Security (DHS)
- Must successfully complete training to ensure baseline proficiency in intelligence analysis and production within six (6) months of being hired. Individuals with two (2) or more years of experience as an intelligence analyst in a Federal intelligence agency, the military, or state and/or local law enforcement intelligence unit may be exempt from completing the training.

## Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

### Physical Requirements

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

### Technology Requirements

- Ability to operate a variety of computer applications including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), database software (including internal records management software, , EGuardian, FBI Virtual Command Center, NFCA Dashboard), and other software applications as needed.

### Supervisory Responsibilities

- No supervisory responsibilities required.

### Mathematical Ability

## Intelligence Analyst

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

## Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including Requests for Information (RFI), Suspicious Activity Report (SAR), raw intelligence information from various sources (e.g., local news, internet searches, national databases, social media platforms, etc.), Terrorist Screening Center Reports, Situational Intel/Awareness reports, intelligence briefs, Special Event Threat Assessments (SETA), and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Cuyahoga County Employee Handbook, federal laws, state laws, 28 CFR Part 23, federal guidelines in regard to SECRET security clearance, Executive Order 13-549 Classified National Security Info Program for state, local, and private sector entities, NEORFC policies, and department policies and procedures.
- Ability to prepare correspondence, threat assessments, suspicious activity reports, officer safety bulletins, national/international intelligence bulletins, Request for Information (RFI), criminal intelligence reports, SAR, Special Event Threat assessments, Situational Awareness report, intelligence briefs, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret intelligence and legal related terminology and language.
- Ability to communicate with supervisor, co-workers, law enforcement and fire service personnel, NEORFC interns, state, federal, and private-sector partner agencies, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Security Lieutenant	<b>Class Number:</b>	12011
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Sheriff's Department	EXHIBIT E	

### Classification Function

The purpose of this classification is to coordinate the day-to-day operations of the Protective Services division of the Sheriff's Department on an assigned shift and to provide direct supervision to Security Officer Sergeants and Physical Structure Security Specialists.

### Distinguishing Characteristics

This is a second-level supervisor classification, responsible for supervision of all security personnel on an assigned shift, directly and through subordinate supervisors. This class works under general direction and the incumbents are expected to exercise discretion in applying policies and procedures to emergency situations and in resolving day-to-day issues. Employees are expected to ensure that assigned activities are completed in a timely and efficient manner.. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Coordinates the day-to-day operations of the Protective Services division in the Sheriff's department on an assigned shift; monitors building security issues and activity of Protective Services employees by reviewing daily security reports and conducting briefings with subordinates; reviews daily security reports and/or incident reports and ensures accuracy; ensures accident reports, slip and fall reports, and motor vehicle accident reports are completed and proper photos are taken for insurance, risk management, and worker's compensation claims; manages staffing levels for various shifts by reviewing the daily personnel assignment schedule to ensure adequate staffing; reviews and evaluates security needs at various county buildings; meets with building management to establish security needs; visits county buildings to observe duties of subordinates being carried out at buildings, oversee fire drills or emergency situations, or communicate directly with staff involved in incidents; resolves complaints from the public regarding protective services actions; monitors trends in crime and safety incidents throughout Cuyahoga County; completes yearly schedule (department matrix) of which post staff are assigned for the year according to union contract and seniority; assumes command in heightened security or emergency response situations as needed or until properly relieved; oversees vehicle usage and maintenance; maintains firearm records and firearm serial numbers.
- 40% +/- 10%
- Supervises and directs Security Officer Sergeants and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs such as firearms training, training new cadets, new hire orientation, and active shooter training;

Effective Date: 1993  
Last Modified: 08.04.2020

## Security Lieutenant

meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Participates in negotiations and facilitates relationships with union employees; remains abreast of terms and changes made to collective bargaining agreements; participates in labor management committee meetings for officers and sergeants to negotiate issues affecting day to day operations; attends grievance hearings and participates through the entire grievance process to assist with resolving grievance issues for union employees.

5% +/- 2%

- Contributes to the Protective Service department's operating budget decisions and manages department resources; communicates with the county's fiscal office to discuss purchases for the department; recommends future budget requests and cost saving strategies to management; ensures bullet resistant vests and firearms are replaced when expired according to industry standards.

5% +/- 2%

- Stays abreast of current trends, requirements, and innovations in the field; recommends the use of technology to ensure effective and efficient use of resources; recommends updates to policies and procedures and oversees implementation.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High School diploma or equivalent and three (3) years of experience as a security officer or related experience plus two (2) years of experience at a supervisory level providing facility and personal security; or an equivalent combination of education, training, and experience.
- Ohio Peace Officer Training Academy (O.P.O.T.A) certification is required.
- Completion of firearms training or certification is required.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.
- Ability to use a variety of communications and law enforcement tools and equipment including two-way radio, firearm, pepper spray, and handcuffs.
- Ability to lift, push, and pull up to 25 pounds.

Security Lieutenant

### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and presentation software (Microsoft PowerPoint).

### **Supervisory Responsibilities**

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide, and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including incident reports, billing invoices, timesheets, attendance records, vehicle reports, operation equipment reports, invoices, disciplinary reports, grievances, performance evaluations, and vacation requests.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Peace Officer Training Commission guidelines, Private Investigators Security Guard Services Standards (PISGS), departmental and county policy manual, department manuals, municipal ordinances, union contracts, Ohio Administrative Code, and the Ohio Revised Code (ORC).
- Ability to prepare memos, logs, reports, performance appraisals, disciplinary reports, schedules, time slips, orders, budgets, inventory reports, annual incident reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince, and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to communicate with employees, management, employees of outside agencies and departments, and the general public.

Effective Date: 1993  
Last Modified: 08.04.2020



Security Lieutenant

**Environmental Adaptability**

- Work is primarily performed indoors.
- Work involves responding to security emergency situations and may involve exposure to violence, noise extremes, and strong odors.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Weights and Measures	<b>Class Number:</b>	19071
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	Fiscal Office – Consumer Affairs	EXHIBIT F	

### Classification Function

The purpose of this classification is to plan, coordinate, schedule, and supervise inspection and testing of counts, weights, and measures of products sold to the general public within Cuyahoga County to ensure accuracy, fairness, and correctness.

### Distinguishing Characteristics

This is a supervisory level classification that works under general direction and within a specific framework of policies, procedures, and regulations. This position oversees the operations of a unit, coordinates the workload of the unit, and ensures compliance with time and quality objectives. This class requires extensive public contact in the enforcement of laws and regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Plans, coordinates, and supervises the inspection and testing of scales, motor fuel pumps, and other weighing and measuring devices including computing, spring, counter, platform, jeweler, ~~prescription~~, and point of sales scales for accuracy, correctness, and appropriate electrical/mechanical functions; oversees the inspection of packages for consumer products; participates in the inspection and certification of weights and measures devices; coordinates testing with state inspectors for devices that are required to have state permits; determines testing procedures to ensure uniformity and compliance with laws and regulations; ensures that the unit has properly functioning equipment required to conduct tests and inspections in the field.

30% +/- 10%

- Supervises and directs the work of Inspectors and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets, mileage reports, and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Receives and reviews complaints from individuals, businesses, and/or other weights and measures officials and takes appropriate action; delegates consumer complaints to inspectors based on complaint locations; communicates with business owners, managers, or device operators to convey inspection or test outcomes, corrective actions, and/or need for compliance with applicable laws, specifications, and tolerances.

10% +/- 5%

- Performs supporting administrative responsibilities; attends trainings and conferences to stay abreast of best practices and changes to laws and regulations; meets with director to discuss the unit's progress and any issues affecting unit's work; prepares reports tracking inspections performed by the unit, including number, type, and result; prepares year-end annual report mandated by the state; coordinates meetings with service companies for annual testing; compiles statistics and creates annual summary reports for device tests and additional inspections for the County.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High school diploma or equivalent and five (5) years of experience as a certified Weights and Measures inspector; or an equivalent combination of education, training, and experience.

### **Additional Requirements**

- A Weights and Measures certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines including laptops, computers, smart devices, and multi-function printers.
- Ability to operate a variety of related tools and test standards including weight verification kit, retail fuel prover, and tape measure.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (WinWam).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics (standard deviation, etc.).

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including customer complaint forms, timesheets, calibration reports, inspection reports, price verification reports, package checking reports, mileage reports; correspondence, and other reports and records.
- Ability to comprehend a variety of reference books, manuals, and guidelines including weights and measures handbooks, tolerances and technical requirements, Ohio Weights and Measures Laws and Rules, Ohio Revised Code 1327, and Cuyahoga County Code Title 13.
- Ability to prepare inspection and test reports, annual state-mandated report, , training classes, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret weights and measures regulations, legal terminology and language.
- Ability to communicate with co-workers, supervisor, staff, other County employees, business owners, service company employees, representatives from state agencies, and the general public.

### **Environmental Adaptability**

- Work is performed in an office environment and in the field performing or supervising inspections.
- Work may involve exposure to temperature and weather extremes, fumes, odors, dust, ~~smoke~~, machinery, traffic hazards, and loud noises.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

Posted: 3/28/2024

Meeting: 4/3/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>NEW</b>					
Senior and Adult Benefits Program Specialist	13301	N/A	8A Non-Exempt	Health and Human Services	This is a new classification based on CPQs of current Program Officer 2s who are all performing similar work. This was a joint effort by PRC, HR, and the department to create a classification specific to the work being performed by these employees.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>REVISED</b>					
Consumer Affairs Investigator	19081	8A Non-Exempt (No Change)	8A Non-Exempt (No Change)	Fiscal Office – Consumer Affairs	PRC routine maintenance. Classification last revised in 2020. Changes were made to the technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.
Consumer Affairs Specialist	13081	7A Non-Exempt (No Change)	7A Non-Exempt (No Change)	Fiscal Office – Consumer Affairs	PRC routine maintenance. Classification last revised in 2020. Changes were made to the class function, technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.
Intelligence Analyst	12131	6A Non-Exempt	7A Non-Exempt	Public Safety and Justice Services	Update requested by department. Classification last revised in 2021. Changes were made to the essential functions, minimum qualifications, technology requirements, and language and formatting. No change to FLSA status. The pay grade increased from 6A to 7A.
Security Lieutenant	12011	10A Exempt	11A Exempt	Sheriff	PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, distinguishing characteristics, physical requirements, environmental factors, and language and formatting. A technology section was added. No change FLSA status. Pay grade increased from 10A to 11A
Supervisor, Weights and Measure	19071	9A Exempt (No Change)	9A Exempt (No Change)	Fiscal Office – Consumer Affairs	PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, technology requirements, environmental factors, and language and formatting. No change to pay grade or FLSA status.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0180

<b>Sponsored by: Council President Jones on behalf of Cuyahoga Arts and Culture</b>	<b>A Resolution</b> determining to submit to the electors the question of replacing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, under authority of Resolution No. 052402, adopted by the Board of County Commissioners on June 16, 2005, and Revised Code Section 3381.04, the Cuyahoga County Arts and Cultural District, now known as Cuyahoga Arts and Culture, was formed for the following purposes: (i) to make grants to support the operating or capital expenses of arts or cultural organizations located in the County so as to provide a secure source of county public sector funding in support of the operations, programs and services of the County's arts and culture sector; (ii) to defray the costs of acquiring, constructing, equipping, furnishing, repairing, remodeling, renovating, enlarging, improving or administering artistic or cultural facilities; (iii) to meet the operating expenses of Cuyahoga Arts and Culture; and (iv) consistent with the foregoing, to provide grant programs in accordance with Cuyahoga County Public Sector Arts and Culture Investment Models provided in Resolution No. 040801, adopted by the Board of County Commissioners on February 24, 2004, to improve the quality of life, economy, workforce and educational opportunities in the County; and

WHEREAS, at the general election on November 7, 2006, the electors of Cuyahoga County voted to approve the levy of a tax at the rate of 15 mills per cigarette (1 ½ cents, or \$0.015, per cigarette) for a period of 10 years, beginning February 1, 2007, for the purpose of supporting Cuyahoga Arts and Culture; and

WHEREAS, at the general election on November 3, 2015, the electors of the County approved the continuation of the levy of a tax at the rate of 15 mills per cigarette (1½ cents, or \$.015, per cigarette), computed on each cigarette sold, for an additional 10 years, beginning February 1, 2017, for the purposes of making grants to support operating or capital expenses of arts or cultural organizations in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling, or maintaining an artistic or cultural facility, and to meet the operating expenses of Cuyahoga Arts and Culture; and

WHEREAS, on April 29, 2024 the Board of Trustees of Cuyahoga Arts and Culture adopted a Resolution declaring it necessary to replace the existing 15 mills per cigarette (1½ cents, or \$.015, per cigarette) tax levied pursuant to Section 5743.021(B)(1) of the Revised Code with a 35 mills per cigarette (3.5 cents, or \$.035, per cigarette) tax levied pursuant to Section 5743.021(B)(2) of the Revised Code, for 10 years, beginning February 1, 2025, with the existing 15 mills per cigarette (1½ cents, or \$.015, per cigarette) tax to be terminated upon passage of the replacement levy; and

WHEREAS, the County Council has determined to submit to the electors at the general election to be held in the County on November 5, 2024 the question of levying the replacement tax permitted by Revised Code Section 5743.021, and providing that the existing tax be terminated upon passage of the replacement levy, as more particularly described in Section 1 of this Resolution; and

WHEREAS, it is necessary that this Resolution be immediately effective in order that critical services provided by Cuyahoga County can continue and to meet the Board of Elections' deadlines, and to continue the usual and daily operation of County departments, offices and agencies;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby determines to submit to the electors of the County at the general election on November 5, 2024 the question of the replacement of the existing tax on the sale of cigarettes at wholesale in the County at the rate of 15 mills per cigarette (amounting to 1 ½ cents, or \$.015, per cigarette), computed on each cigarette sold, levied pursuant to Section 5743.021(B)(1) of the Revised Code, with a 35 mills per cigarette (amounting to 3 ½ cents, or \$.035 per cigarette) tax, computed on each cigarette sold, levied pursuant to Section 5743.021(B)(2) of the Revised Code for a period of 10 years, beginning February 1, 2025 (but not sooner than the first day of the month that is at least 60 days after certification of the election results by the Cuyahoga County Board of Elections), for the following purposes: to make grants to support the operating or capital expenses of arts or cultural organizations located in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling, or maintaining an artistic or cultural facility and to meet the operating expenses of Cuyahoga Arts and Culture, with the existing 15 mills per cigarette (1 ½ cents, or \$.015 per cigarette) tax to be terminated upon passage of the replacement levy.

**SECTION 2.** Pursuant to the Ohio Revised Code Section 5743.021, there shall be submitted to the electors of Cuyahoga County at the General Election on November 5, 2024, the following question in substantially the format set forth herein:

**PROPOSED REPLACEMENT OF EXCISE TAX ON CIGARETTES  
FOR CUYAHOGA ARTS AND CULTURE  
County of Cuyahoga**

**A majority affirmative vote is necessary for passage**

**For the purpose of making grants to support operating or capital expenses of arts or cultural organizations in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling, or maintaining an artistic or cultural facility, and to meet the operating expenses of the District, shall an excise tax be levied throughout Cuyahoga County for the benefit of Cuyahoga Arts and Culture on the sale of cigarettes at wholesale at the rate of 35 mills per cigarette for 10 years? An existing tax of 15 mills per cigarette, having two years remaining, will be terminated and replaced upon the passage of this tax.**

	<b>For the tax</b>
	<b>Against the tax</b>

**SECTION 3.** If the ballot measure in Section 2 receives a majority affirmative vote, as necessary for its passage, the levied tax shall go into effect beginning February 1, 2025, for the duration and at the rate provide for in Section 2 and approved by the voters.

**SECTION 4.** The Clerk of the County Council is directed to deliver a certified copy of this Resolution to the Cuyahoga County Board of Elections not later than August 7, 2024 and also to deliver a certified copy of this Resolution immediately to the Tax Commissioner of the State of Ohio. This Council requests the Cuyahoga County Board of Elections to prepare the ballot and to make other necessary arrangements for the submission of the question of levying the tax to the electors of Cuyahoga County. This Council further requests the Cuyahoga County Board of Elections to give notice of the result of the election, as soon as it has been determined, to the Tax Commissioner of the State of Ohio and, in any event, to give notice of the result of the election to the Tax Commissioner of the State of Ohio not later than 60 days prior to the date the replacement of the tax is to become effective.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after



disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0195

<p>Sponsored by: <b>Councilmember Simon on behalf of Cuyahoga County Planning Commission</b></p>	<p><b>A Resolution</b> supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas adjacent to Euclid Beach Park in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County has received a request from the Western Reserve Land Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas adjacent to Euclid Beach Park in the City of Cleveland, pursuant to Ohio Revised Code Section 164.23; and

**WHEREAS**, the Western Reserve Land Conservancy seeks to request Clean Ohio Green Space Conservation program funding to acquire and preserve in perpetuity 28.5 acres along the Lake Erie shoreline in the City of Cleveland in northern Cuyahoga County (the “Property”) to expand Euclid Beach Park and prevent future commercial and residential development; and

**WHEREAS**, the Property links existing Euclid Beach Park to Wildwood Park and will create a significant, consolidated natural area and public asset on the City of Cleveland’s northeast side; and

**WHEREAS**, the project is known as the “Euclid Beach Expansion” and is located in County Council District No. 10; and

**WHEREAS**, the total estimated project cost is \$8,047,263.00, of which \$5,000,000.00 is estimated for the Clean Ohio application; and

**WHEREAS**, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the

application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

**WHEREAS**, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

**WHEREAS**, applications for FY 2024 funding from the Clean Ohio Fund Green Space Conservation Program are due on June 14, 2024 to the Cuyahoga County Natural Resources Assistance Council; and,

**WHEREAS**, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas adjacent to Euclid Beach Park in the City of Cleveland; pursuant to Ohio Revised Code Section 164.23 and known as “Euclid Beach Expansion” project.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**CUYAHOGA COUNTY**  
Natural Resources Assistance Council

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### **CUYAHOGA COUNTY COUNCIL RESOLUTION**

The Clean Ohio Green Space Conservation program provides grants to preserve open spaces, sensitive ecological areas, and stream corridors. The District One (Cuyahoga County) Natural Resources Assistance Council (NRAC), an eleven-member committee, is organized by the Ohio Revised Code to evaluate and recommend projects for Clean Ohio Conservation funds.

Fiscal Year 2024 of the Clean Ohio Green Space Conservation program starts on Monday, March 11, 2024 and applications are due on June 14, 2024.

Ohio Statute, ORC 164.23(B) and 164.23(C), requires that certain project applications include Resolutions of Support. If the applicant is a county, township or municipality and the project is located wholly within the applicant's boundaries, then no resolutions are needed from any other local government. Park districts, regardless of the location of the property, are not required to obtain any resolutions but must consult with each county, township, and municipality in which the project is located.

All other applicants must obtain a county resolution for each county in which the project is located and from the impacted township or municipality. If the project is in two to four townships or municipalities, then resolutions are needed from at least one-half. If the project is in five or more communities, then resolutions are needed from at least three-fifths. Resolutions of Support are due along with the application.

If your application requires a Resolution of Support from Cuyahoga County Council, please submit a completed Cuyahoga County Council Resolution of Support Request Form to Ms. Alison Ball at [aball@cuyahogacounty.us](mailto:aball@cuyahogacounty.us).

Resolutions of Support will be read into the record and then assigned to a Council Committee for further consideration and recommendation back to the full Council.<sup>1</sup> A representative who is able to answer questions about the application must be present at any Committee meeting as determined. Applicants will be notified of the date and time of these Committee meetings as they are scheduled.

In order to receive a resolution of support prior to the application due date the resolutions must be on the County Council's agenda for the May 7, 2024, Council Meeting. Please fill out the attached request form and **submit it to Alison Ball by Friday, April 19, 2024, at 4:30PM.**

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<sup>1</sup> Under the County Charter, resolutions are required to have three readings.

# CUYAHOGA COUNTY COUNCIL RESOLUTION OF SUPPORT REQUEST FORM

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**PROJECT NAME:** Euclid Beach Expansion

**SPONSORING ORGANIZATION:** Western Reserve Land Conservancy

**ADDRESS:** 3850 Chagrin River Road, Moreland Hills, OH 44022

**CONTACT PERSON:** Isaac Robb

**PHONE:** 503-385-6988

**EMAIL:** [irobb@wrlandconservancy.org](mailto:irobb@wrlandconservancy.org)

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**ESTIMATED PROJECT COST:** \$8,047,263

**CLEAN OHIO GRANT REQUEST:** \$5,000,000

**LOCATION OF PROJECT (provide a brief description below and attach a map):**

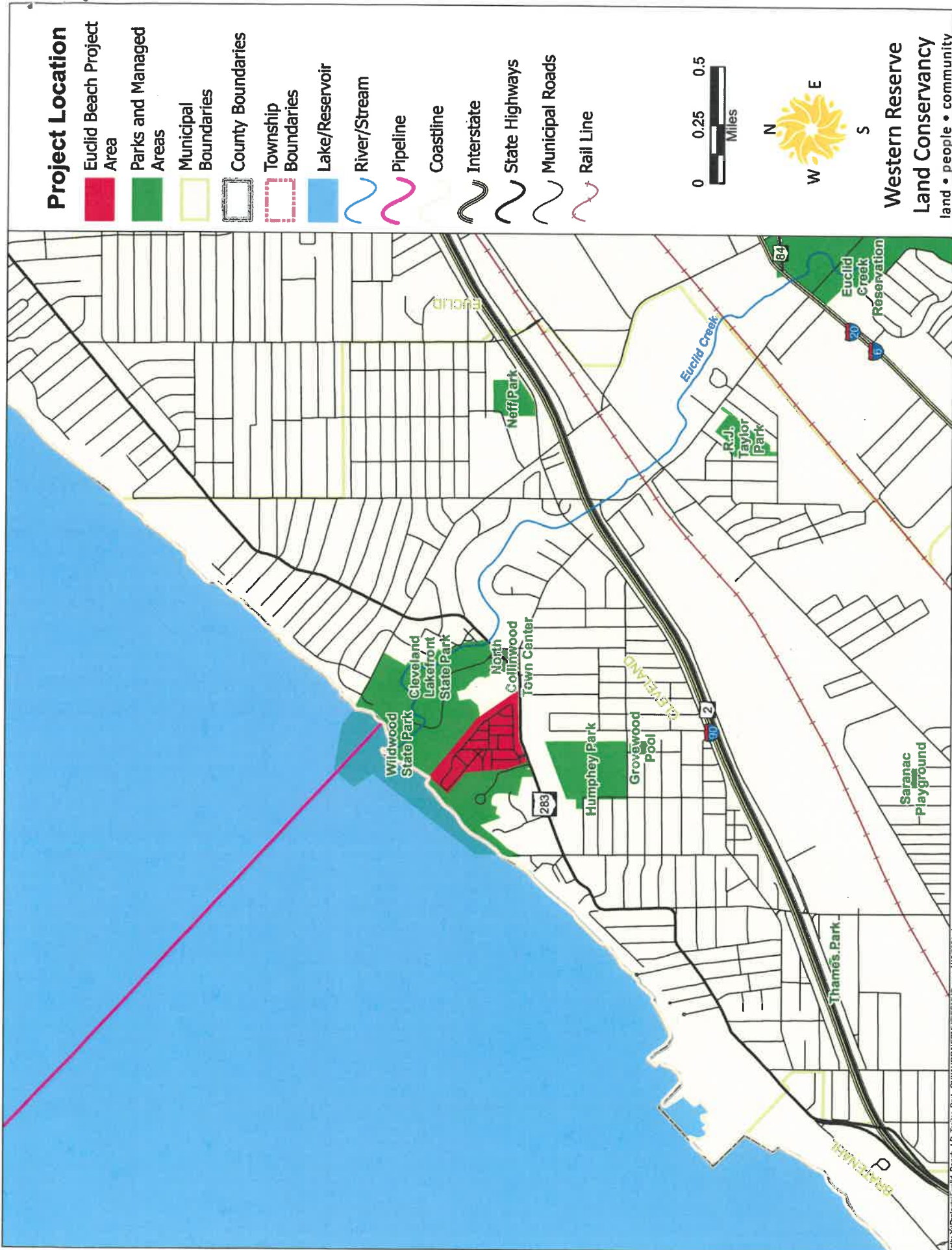
16801 Lake Shore Boulevard Cleveland, OH 44110; parcel 113-01-001.

**COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION:** District 10

**PRIMARY PROJECT GOALS:**

To conserve 28.5 acres along the Lake Erie shoreline in order to prevent future commercial and residential development and expand Euclid Beach Park. The project area links the existing Euclid Beach Park to Wildwood Park and will create a significant consolidated natural area and public asset on the City of Cleveland's northeast side.

**SUBMIT THIS REQUEST FORM TO ALISON BALL AT [ABALL@CUYAHOGACOUNTY.US](mailto:ABALL@CUYAHOGACOUNTY.US) BY APRIL 19, 2024, AT 4:30PM.**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0196

<p>Sponsored by: <b>Councilmember Simon on behalf of Cuyahoga County Planning Commission</b></p>	<p><b>A Resolution</b> supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Watershed Divide Conservation Initiative in the cities of Broadview Heights and Brecksville; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Watershed Divide Conservation Initiative, in the cities of Broadview Heights and Brecksville; pursuant to Ohio Revised Code Section 164.23; and

**WHEREAS**, West Creek Conservancy seeks to request Clean Ohio Green Space Conservation program funding to acquire and preserve in perpetuity 20 acres in the cities of Broadview Heights and Brecksville in southern Cuyahoga County (the “Property”); and

**WHEREAS**, the Property, located on a ‘watershed divide,’ consists of mature stands of forests and wetlands complexes and is directly adjacent to 75 acres previously protected by West Creek Conservancy; and

**WHEREAS**, the project is known as “Phase II of the Watershed Divide Conservation Initiative” and is located in County Council District No. 6; and

**WHEREAS**, the total estimated project cost is \$230,000.00, of which \$165,000.00 is estimated for the Clean Ohio application; and

**WHEREAS**, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the



application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

**WHEREAS**, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

**WHEREAS**, the applications for FY 2024 funding from the Clean Ohio Fund Green Space Conservation Program are due on June 14, 2024 to the Cuyahoga County Natural Resources Assistance Council; and,

**WHEREAS**, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Watershed Divide Conservation Initiative, in the cities of Broadview Heights and Brecksville; pursuant to Ohio Revised Code Section 164.23 and known as “Phase II of the Watershed Divide” project.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**CUYAHOGA COUNTY**  
Natural Resources Assistance Council

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**CUYAHOGA COUNTY COUNCIL RESOLUTION**

The Clean Ohio Green Space Conservation program provides grants to preserve open spaces, sensitive ecological areas, and stream corridors. The District One (Cuyahoga County) Natural Resources Assistance Council (NRAC), an eleven-member committee, is organized by the Ohio Revised Code to evaluate and recommend projects for Clean Ohio Conservation funds.

Fiscal Year 2024 of the Clean Ohio Green Space Conservation program starts on Monday, March 11, 2024 and applications are due on June 14, 2024.

Ohio Statute, ORC 164.23(B) and 164.23(C), requires that certain project applications include Resolutions of Support. If the applicant is a county, township or municipality and the project is located wholly within the applicant's boundaries, then no resolutions are needed from any other local government. Park districts, regardless of the location of the property, are not required to obtain any resolutions but must consult with each county, township, and municipality in which the project is located.

All other applicants must obtain a county resolution for each county in which the project is located and from the impacted township or municipality. If the project is in two to four townships or municipalities, then resolutions are needed from at least one-half. If the project is in five or more communities, then resolutions are needed from at least three-fifths. Resolutions of Support are due along with the application.

If your application requires a Resolution of Support from Cuyahoga County Council, please submit a completed Cuyahoga County Council Resolution of Support Request Form to Ms. Alison Ball at [aball@cuyahogacounty.us](mailto:aball@cuyahogacounty.us).

Resolutions of Support will be read into the record and then assigned to a Council Committee for further consideration and recommendation back to the full Council.<sup>1</sup> A representative who is able to answer questions about the application must be present at any Committee meeting as determined. Applicants will be notified of the date and time of these Committee meetings as they are scheduled.

In order to receive a resolution of support prior to the application due date the resolutions must be on the County Council's agenda for the May 7, 2024, Council Meeting. Please fill out the attached request form and **submit it to Alison Ball by Friday, April 19, 2024, at 4:30PM.**

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<sup>1</sup> Under the County Charter, resolutions are required to have three readings.

# CUYAHOGA COUNTY COUNCIL

## RESOLUTION OF SUPPORT REQUEST FORM

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**PROJECT NAME:** Watershed Divide Project, Phase II

**SPONSORING ORGANIZATION:** West Creek Conservancy

**ADDRESS:** PO BOX 347113  
Parma, OH 44134

**CONTACT PERSON:** Derek Schafer

**PHONE:** 440-915-2940

**EMAIL:** dschafer@westcreek.org

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**ESTIMATED PROJECT COST:** \$230,000

**CLEAN OHIO GRANT REQUEST:** \$165,000

**LOCATION OF PROJECT (provide a brief description below and attach a map):**

vacant land located east of Broadview Road, straddling the Brecksville/Broadview Heights

**COUNCIL DISTRICT(S) OF PROPOSED PROJECT LOCATION:** 6

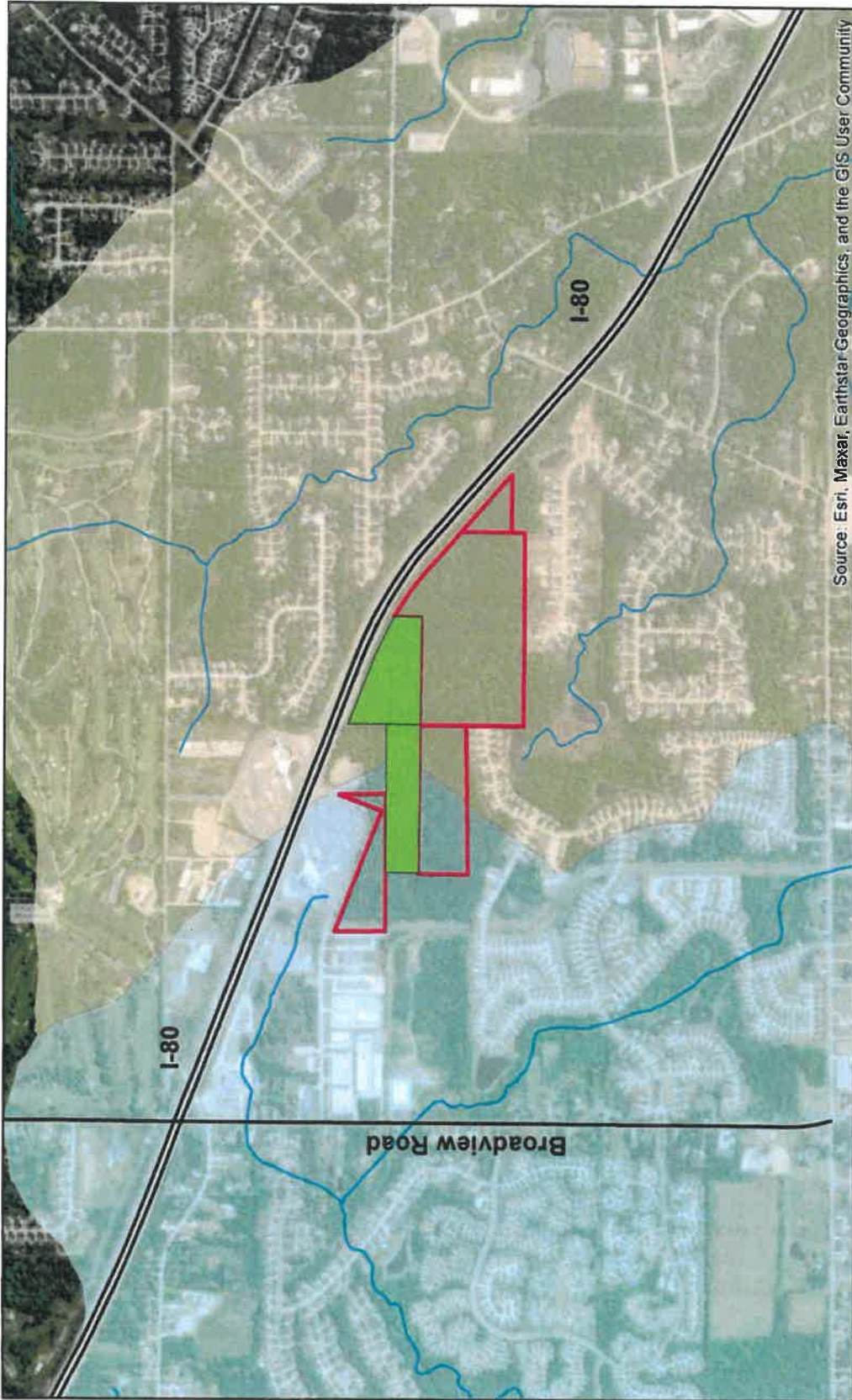
**PRIMARY PROJECT GOALS:**

The project is considered 'Phase II' of the Watershed Divide Project, which was applied for and awarded in the prior Clean Ohio Greenspace round.

The project is located on a 'watershed divide' with portions draining to the East Branch Baldwin Creek (Rocky River watershed) and Furance Run (tributary to the Cuyahoga River).

This project will protect an additional 20 acres of conservation land that straddles the cities of Broadview Heights and Brecksville) and is directly adjacent to 75 acres previously protected by West Creek Conservancy as well. The site contains mature stands of forests as well as forested wetland complexes.

**SUBMIT THIS REQUEST FORM TO ALISON BALL AT [ABALL@CUYAHOGACOUNTY.US](mailto:ABALL@CUYAHOGACOUNTY.US) BY APRIL 19, 2024, AT 4:30PM.**



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



# Watershed Divide Phase II

- Proposed
- West Creek Protected
- Streams



- East Branch Rocky River Watershed
- Furnace Run Watershed

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0131

<p>Sponsored by: <b>Councilmember Sweeney</b></p> <p>Co-sponsored by: <b>Councilmember Byrne</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to Front Steps Housing and Services, Inc. for the purpose of a Sustaining Stability Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to Front Steps Housing and Services, Inc. for the Sustaining Stability project; and

**WHEREAS**, Front Steps Housing and Services, Inc. estimates approximately 100 households will be served annually through this award; and

**WHEREAS**, Front Steps Housing and Services, Inc. estimates the total cost of the project is \$225,000; and

**WHEREAS**, Front Steps Housing and Services, Inc. indicates the other funding source(s) for this project includes:

- A. \$150,000 from Cuyahoga County Development;

- B. \$30,000 from Community West Foundation;
- C. \$10,000 from TJ Max Foundation;
- D. \$10,000 from Raymond and Rita Foos Family Foundation; and

**WHEREAS**, Front Steps Housing and Services, Inc. is estimating the start date of the project will be August 2024 and the project will be completed by July 2025; and

**WHEREAS**, Front Steps Housing and Services, Inc. requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Front Steps Housing and Services, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Front Steps Housing and Services, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Sustaining Stability project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested on the Floor: April 9, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>	
Front Steps Housing and Services, Inc.	
<b>Address of Requesting Entity:</b>	
2554 West 25 <sup>th</sup> Street, Cleveland, OH 44113	
<b>County Council District # of Requesting Entity:</b>	
District 3	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
2554 West 25 <sup>th</sup> Street, Cleveland, OH 44113	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
District 3	
<b>Contact Name of Person Filling out This Request:</b>	
Matthew Anderson, Development Director. (216) 390-6097	
<b>Contact Address if different than Requesting Entity:</b>	
2554 West 25 <sup>th</sup> Street, Cleveland, OH 44113	
<b>Email:</b>	<b>Phone:</b>
<a href="mailto:manderson@frontstepsservices.org">manderson@frontstepsservices.org</a>	216-390-6097
<b>Federal IRS Tax Exempt No.:</b>	<b>Date:</b>
34-1424555	February 2, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

### **“Sustaining Stability” Preventing Homelessness in Hard-to-Engage Individuals Who are Experiencing Untreated Mental Illness and Substance Use.**

Front Steps Housing and Services (Front Steps Services) has stabilized more than 3,500 households over the past 35 years by providing customized supports and rental assistance to those facing psycho-socio and social-economic impacts of generational poverty. During this time, we have supported clients whose accumulated traumas, tragedies and challenges have culminated in their becoming homeless.

As a member of the Cuyahoga County Office of Homeless Services Continuum of Care, we offer affordable permanent housing along with wrap-around services. We are also a Community Behavioral Health Center certified by the Ohio Department of Mental Health and Addiction Services. We have expanded our reach to offer programs and services to individuals and families living in Cuyahoga that are surviving under harsh economic conditions with mental illness and/or addictions and who, as a result, have become at-risk of losing their homes and families.

Front Steps is poised for this project based upon our current expertise is providing evidence based best practice services: Biopsychosocial Assessments, Community Based Case Management, , Therapeutic Behavioral Services, Art and Music Therapy, Integrated Dual Diagnosis Counseling, Peer Recovery Support, Intensive Outpatient Services (Substance Use Disorders), and Non-Intensive Outpatient Services (Substance Use Disorders).

**We have recently introduced the “Sustaining Stability” Program, a Critical Time Intervention Model (CTI). It is a flexible, empathic, non-coercive approach that targets individuals who are grappling with persistent untreated mental illness and substance use, whose associated inappropriate or unsafe behaviors have put them on the path to eviction.**

- **Assessment and Understanding:** conduct a thorough assessment of the individual's mental health, identifying specific symptoms, triggers, and patterns of behavior. Understand the individual's history, trauma, and any previous attempts at receiving treatment or support.
- **Building Trust and Rapport:** Assign a dedicated CTI worker to the case, fostering a consistent and trusting relationship with the individual. Use motivational interviewing techniques to understand their perspective, acknowledging their autonomy and concerns.
- **Collaboration with Key Stakeholders:** Collaborate with family members, friends, and other support networks to gather insights and build a broader support system. Work closely with housing management to address immediate concerns and prevent eviction, emphasizing collaboration over punitive measures.
- **Customized Treatment Plan:** Develop an individualized treatment plan that aligns with the individual's values, preferences, and goals. Utilize a harm reduction approach, focusing on manageable and gradual improvements rather than immediate and drastic changes.
- **Engagement with Mental Health Services:** Gradually introduce mental health services in a non-coercive manner, highlighting the potential benefits and addressing concerns. Offer a variety of treatment options, including medication, therapy, and community support programs, ensuring flexibility to accommodate individual preferences.
- **Crisis Prevention and Management:** Establish a crisis prevention plan, identifying early warning signs and coping mechanisms to prevent escalations. Collaborate with crisis intervention teams and emergency services to ensure a swift response when needed.
- **Life Skills and Integration:** Provide targeted support in developing essential life skills such as budgeting, communication, and daily routines.
- **Facilitate community integration:** Provide access to social activities, peer support groups, and involvement in local events.
- **Continuous Monitoring and Adjustment:** Regularly monitor progress and adjust the treatment plan based on the individual's evolving needs and preferences. Conduct frequent check-ins to assess the effectiveness of interventions and make necessary modifications.
- **Legal and Advocacy Support:** Offer assistance in navigating legal issues, such as disability benefits or legal advocacy for housing rights. Advocate for the individual within the legal and healthcare systems to ensure fair and just treatment.
- **Education and Awareness:** Provide psychoeducation on mental health, emphasizing the importance of treatment and dispelling myths or misconceptions. Raise awareness within the housing community about mental health issues to foster a supportive environment.

**Project Start Date:**

August 1, 2024

**Project End Date:**

July 30, 2025

**IMPACT OF PROJECT:****Who will be served:**

We aim to serve chronically homeless individuals with a disability, as well as those living in the community on the verge of becoming homeless. We are also providing housing stability services to individuals and families living in the community that have been adversely affected by COVID-19 leaving them with limited resources to overcome housing instability and protect the integrity of their families.

**How many people will be served annually:**

Front Steps Housing and Services expects to serve 100 households. This includes those living in permanent supportive housing, resistant to services and with untreated mental illness and/or addictions; and community-based families and individuals at-risk of becoming homeless due to persistent untreated mental illness and/or addictions.

**Will low/moderate income people be served; if so how:**

100% of those served will be low/moderate income people with incomes less than 80% of the area median income (AMI).

**How does the project fit with the community and with other ongoing projects:**

The project fits well with the goals of the Cuyahoga County Officer of Homeless Services, ADAMHS Board of Cuyahoga County, and the Cuyahoga County Department of Development in their efforts to address mental illness and addictions, reduce the number of families and individuals experiencing homelessness, and prevent people experiencing housing insecurity in the community from becoming homeless.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

Not applicable.

**If applicable, what environmental issues or benefits will there be:**

Not applicable.

**If applicable, how does this project serve as a catalyst for future initiatives:**

This project serves as catalyst for future initiatives inasmuch as we will be able to continue to grow and enhance our community-based services for those experiencing mental illness and addictions who are resistant to services and on the verge of becoming homeless due to adverse behaviors. We envision this program as the catalyst to reach clients with health and wellness programming, workforce readiness education, and mental health/addiction services.

**FINANCIAL INFORMATION:**

**Total Budget of Project: \$225,000**

**Other Funding Sources of Project (list each source and dollar amount separately):**

Cuyahoga County Office of Development- \$150,000  
Community West Foundation - \$30,000  
TJ Max Foundation - \$10,000  
Raymond and Rita Foos Family Charitable Foundation - \$10,000

**Total amount requested of County Council American Resource Act Dollars: \$25,000**

Front Steps is hereby requesting \$25,000 from County Council American Resource Act Dollars for operating support to implement this critical program designed to engage the hard to reach at risk population with untreated mental health and substance use and on the verge of eviction.

**Since these are one-time dollars, how will the Project be sustained moving forward:**

Leveraging Medicaid dollars to sustain a billable project involves aligning the project's services with Medicaid-covered activities. We will ensure that the project addresses Medicaid-eligible populations. We will be seeking long-term grants, and engaging in community partnerships to provide some of the critical care such as psychiatry.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

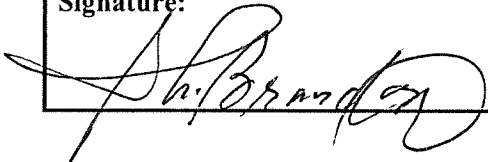
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Sherri Brandon, MSSA/MNO/CDCA/EQ  
Chief Executive Officer

**Signature:**



**Date: February 2, 2024**

## **Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

1. Attachment A – Continuation of Project Description
2. Front Steps Housing and Services- Report Card

**Front Steps Housing and Services  
Attachment A  
Continuation of Project Description**

Front Steps demonstrates commitment to sustaining stability amongst those with persistent untreated mental illness and substance use problems. This initiative is grounded in the recognition that tailored, timely, and persistent support is essential to break the cycle of homelessness among individuals with untreated mental illness and substance use. This request to County Council Martin J. Sweeney for an operational grant of \$25,000 will significantly contribute to the continuation and expansion of this critical program, fostering positive outcomes for individuals facing evictions.

**The Sustaining Stability project enable positive outcomes:**

1. *Mitigate the risk of homelessness for at least 80 individuals within the project timeframe.*
2. *Increase 70% client's awareness and understanding of mental health and substance use challenges.*
3. *Enhance accessibility to on-site mental health and substance use services, leading to improved overall well-being.*
4. *Demonstrate a 20% improvement in mental health indicators and a 15% reduction in substance use-related issue using self-report surveys, stable mental health and case management activities.*
5. *Establish stable community connections and housing arrangements for participants, promoting sustained stability beyond the project period.*

This initiative is grounded in the recognition that tailored, timely, and persistent support is essential to break the cycle of homelessness among individuals with untreated mental illness and substance use. The requested operational grant of \$25,000 will significantly contribute to the continuation and expansion of this critical program, fostering positive outcomes for individuals we serve and the community at large.

In order to prevent homelessness and among individuals residing in a permanent supportive housing, with untreated mental illness who self-medicate in permanent supported housing, especially when they refuse services but exhibit evictable behaviors (etc. violence, theft, self-harm, destruction of property), requires a comprehensive and nuanced approach. Critical Time Intervention (CTI) can be an effective framework for such cases.

**We appreciate your consideration and support in making this program a reality for disabled individuals with untreated persistent mental health who are on the verge of being evicted.**





## FRONT STEPS HOUSING AND SERVICES ANNUAL REPORT CARD

JANUARY 1, 2023- DECEMBER 31, 2023

**ST. JOSEPH'S** COMMONS

2554 West 25th Street • Cleveland, OH 44113 • p 216.781.2250 • f 216.781.2252

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# FRONT STEPS

HOUSING AND SERVICES

## Demographics and Conditions: St. Joseph's Commons Residents

### St. Joseph's Commons Residents Served - 74

#### Gender of Clients

- Males – 37 (50.0%)
- Females – 36 (48.6%)
- Transgender – 1 (1.4%)

#### Ages

- Under 5 years – 0 (0.0%)
- 5 – 12 years – 0 (0.0%)
- 13 – 17 years – 0 (0.0%)
- 18 – 24 years – 3 (4.1%)
- 25 – 34 years – 7 (9.5%)
- 35 – 44 years – 17 (23.0%)
- 45 – 54 years – 20 (27.0%)
- 55 – 61 years – 21 (28.3%)
- 62+ years – 6 (8.1%)

#### Veteran Status

- Veteran – 4 (5.4%)
- Non-Veteran – 70 (94.6%)

#### Ethnicity

- African American – 46 (62.2%)
- Caucasian – 23 (31.1%)
- Hispanic – 3 (4.1%)
- Native American – 0 (0.0%)
- Multi-Racial – 2 (2.6%)
- Unknown – 0 (0.0%)

#### Physical and Mental Health Conditions:

- Mental Illness – 66 (89.2%)
- Alcohol Abuse – 2 (2.6%)
- Drug Abuse – 20 (27.0%)
- Alcohol and Drug Abuse – 26 (35.1%)
- Chronic Health Condition – 27 (36.5%)
- HIV/AIDS and Related Diseases – 2 (2.6%)
- Developmental Disability – 5 (6.8%)
- Physical Disability – 24 (32.4%)

#### Number of Co-Occurring Physical and Mental Health Conditions

- None – 0 (0.0%)
- 1 Condition – 11 (14.9%)
- 2 Conditions – 20 (27.0%)
- 3+ Conditions – 43 (58.1%)

#### Cash Income

- No Income – 42 (56.8%)
- Income less than \$1,000/month – 67 (90.5%)
- Income greater than \$1,500/month – 7 (9.5%)

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# FRONT STEPS

HOUSING AND SERVICES

## Demographics and Conditions: Members of the Community

### Members of the Community Served: - 14

#### Gender of Clients

- Males – 4 (28.6%)
- Females – 10 (71.4%)
- Transgender – 0 (0.0%)

#### Ages

- Under 5 years – 0 (0.0%)
- 5 – 12 years – 0 (0.0%)
- 13 – 17 years – 0 (0.0%)
- 18 – 24 years – 2 (14.3%)
- 25 – 34 years – 2 (14.3%)
- 35 – 44 years – 0 (0.0%)
- 45 – 54 years – 6 (42.9%)
- 55 – 61 years – 3 (21.4%)
- 62+ years – 1 (7.1%)

#### Veteran Status

- Veteran – 0 (5.4%)
- Non-Veteran – 14 (94.6%)

#### Ethnicity

- African American – 12 (85.7%)
- Caucasian – 2 (14.3%)
- Hispanic – 0 (0.0%)
- Native American – 0 (0.0%)
- Multi-Racial – 0 (0.0%)
- Unknown – 0 (0.0%)

#### Physical and Mental Health Conditions:

- Mental Illness – 14 (100.0%)
- Alcohol Abuse – 2 (14.3%)
- Drug Abuse – 6 (42.9%)
- Alcohol and Drug Abuse – 1 (7.1%)
- Chronic Health Condition – 7 (50.0%)
- HIV/AIDS and Related Diseases – 1 (7.1%)
- Developmental Disability – 0 (0.0%)
- Physical Disability – 1 (7.1%)

#### Cash Income

- No Income – 4 (28.6%)
- Income less than \$1,000/month – 8 (57.1%)
- Income greater than \$1,500/month – 6 (42.9%)

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 **ADAMHS**  
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**FRONT STEPS**  
HOUSING AND SERVICES

**Demographics:**  
**Housing Stability Clients**

**Housing Stability Services Clients - 109**

**Gender of Clients**

- Males – 25 (22.9%)
- Females – 84 (77.1%)
- Transgender – 0 (0.0%)

**Ages**

- Under 5 years – 0 (0.0%)
- 5 – 12 years – 0 (0.0%)
- 13 – 17 years – 0 (0.0%)
- 18 – 24 years – 4 (3.7%)
- 25 – 34 years – 41 (37.6%)
- 35 – 44 years – 29 (26.6%)
- 45 – 54 years – 20 (18.3%)
- 55 – 61 years – 9 (8.3%)
- 62+ years – 6 (5.5%)

**Ethnicity**

- African American – 98 (89.9%)
- Caucasian – 11 (10.1%)
- Hispanic – 0 (0.0%)
- Native American – 0 (0.0%)
- Multi-Racial – 0 (0.0%)
- Unknown – 0 (0.0%)

**Cash Income**

- No Income – 28 (25.7%)
- Income less than \$1,000/month – 78 (71.6%)
- Income greater than \$1,500/month – 31 (28.4%)

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## Combined Demographics of the Three Populations

### Housing Stability Services Clients - 197

#### Gender of Clients

- Males – 66 (33.5%)
- Females – 130 (66.0%)
- Transgender – 1 (0.5%)

#### Ages

- Under 5 years – 0 (0.0%)
- 5 – 12 years – 0 (0.0%)
- 13 – 17 years – 0 (0.0%)
- 18 – 24 years – 9 (4.6%)
- 25 – 34 years – 50 (25.4%)
- 35 – 44 years – 46 (23.3%)
- 45 – 54 years – 46 (23.3%)
- 55 – 61 years – 33 (16.8%)
- 62+ years – 13 (6.6%)

#### Ethnicity

- African American – 156 (79.2%)
- Caucasian – 36 (18.3%)
- Hispanic – 3 (1.5%)
- Native American – 0 (0.0%)
- Multi-Racial – 2 (1.0%)
- Unknown – 0 (0.0%)

#### Cash Income

- No Income – 74 (37.6%)
- Income less than \$1,000/month – 153 (77.7%)
- Income greater than \$1,500/month – 44 (22.3%)

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0140

<p>Sponsored by: <b>Councilmember Miller</b></p> <p>Co-sponsored by: <b>Councilmember Turner and Simon</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$130,000, to the Ohio Aerospace Institute, Great Lakes Biomimicry Lab for the Cuyahoga County Business Sustainability Initiative from the District 2 and District 11 ARPA Community Grant Funds, and the General Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, on October 11, 2022 Cuyahoga County Council adopted R2022-0258 awarding \$250,300 to the Ohio Aerospace Institute for the purpose of enabling Cuyahoga County Businesses to Compete Globally through Biomimicry-based Innovation from the District 2 ARPA Community Grant Fund; and

**WHEREAS**, the Cuyahoga County Council desires to provide \$20,000 from the Department of Development’s General Fund budget, \$100,000 from the District 2 ARPA Community Grant Fund, and \$10,000 from the District 11 ARPA Community Grant Fund in the total amount of \$130,000 to the Ohio Aerospace Institute for the Cuyahoga County Business Sustainability Initiative; and

**WHEREAS**, the Ohio Aerospace Institute estimates approximately 670 people and 219 companies will be served annually through this award; and

**WHEREAS**, the Ohio Aerospace Institute estimates the total cost of the project is \$126,000; and

**WHEREAS**, the Ohio Aerospace Institute is estimating the start date of the project will be June 2024 and the project will be completed by December 2025; and

**WHEREAS**, the Ohio Aerospace Institute requested \$120,000 from the District 2 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Ohio Aerospace Institute has requested that Cuyahoga County authorize it to reallocate \$23,000 of the award made pursuant to R2022-0258 from the “Workforce & Talent Development Pilot ‘Applied Biology’” project component to the “Market Needs Assessment/Develop Sustainability, Biomimicry and Climate Change Messages for Aerozone Businesses” project component; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$130,000 to the Ohio Aerospace Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$130,000 to the Ohio Aerospace Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cuyahoga County Business Sustainability Initiative. The Ohio Aerospace Institute is additionally authorized to reallocate \$23,000 of the award made pursuant to R2022-0258 from the “Workforce & Talent Development Pilot ‘Applied Biology’” project component to the “Market Needs Assessment/Develop Sustainability, Biomimicry and Climate Change Messages for Aerozone Businesses” project component.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024  
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested on the Floor: April 23, 2024

Legislation Substituted in Committee: April 29, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  Ohio Aerospace Institute/Great Lakes Biomimicry	
<b>Address of Requesting Entity:</b>  22800 Cedar Point Road, Brook Park, Ohio 44142	
<b>County Council District # of Requesting Entity:</b>  County Council District 2	
<b>Address or Location of Project if Different than Requesting Entity:</b>  N/A	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  	
<b>Contact Name of Person Filling out This Request:</b>  Carol Thaler	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b>  <a href="mailto:cthaler@glbiomimicry.org">cthaler@glbiomimicry.org</a>	<b>Phone:</b>  440/667-3341
<b>Federal IRS Tax Exempt No.:</b>  34-1621676	<b>Date:</b>  April 15, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Ohio Aerospace Institute and its Great Lakes Biomimicry (OAI/GLB) team request support from Cuyahoga County for the **Cuyahoga County Business Sustainability Initiative: Enabling Cuyahoga County Businesses to Compete Globally and Enhancing the Workforce Pipeline through Sustainable Biomimicry-based Innovation.**

### Importance and Need

- **Sustainable Business Practices:** The Initiative emphasizes sustainable business practices using biomimicry, aiding in minimizing environmental impacts and adapting to climate change pressures.
- **Economic Revitalization:** The Initiative is geared towards reinvigorating, redefining, and regenerating Cuyahoga County's economy post-COVID.
- **Educational Focus:** The initiative underlines the importance of educating businesses about sustainability and climate change, using biomimicry as a tool for innovation, and reducing environmental footprints.
- **Workforce Development:** The Initiative addresses the dual challenge of meeting sustainability goals and attracting a skilled workforce, mainly focusing on the upcoming generation interested in working for sustainability-driven companies.

### Key Components

- **Sustainable Innovation in Business:** Emphasizes marketing and outreach efforts, workshop offerings, the establishment of sustainable business practices, an OAI Sustainability Community of Practice (CoP) and an SAE Nature Inspired Technology and Application Working Group. This work area also includes a Sustainable Roadway Project involving a collaboration of communities, businesses, and government bodies to implement sustainable initiatives in transportation and infrastructure.
- **Enhancing the Workforce Pipeline:** Focuses on connecting the tech and manufacturing sector to life science students and graduates with an emphasis on applied biology. Continue to work with the Ohio Space Grant Consortium to engage and keep grade 6 -12 students interested in STEM. Further, organizing the 6th global conference on biomimicry, Biocene 2025, fostering innovation, research and collaboration opportunities.

### Major Focus Areas: Timeline and Milestones

#### Community Engagement

- **Marketing and Outreach for Sustainable Business Practices**  
Work with a professional marketing consultant to focus the message of the imperative of sustainability strategies for businesses, produce 3 - 4 Lunch & Learn community meetings, science based lecture series to OAI membership and Cuyahoga County businesses. In addition, utilize social media to disseminate two sustainability messages per month, and foster relationships with eight companies in Cuyahoga County. Fostering a relationship means engaging a company in the biomimicry and sustainability messages, leading them to further, deeper engagement.
- **Training & Support**  
Develop and deploy four, one-hour Introduction to Sustainability and Biomimicry Workshops to seed the development of a Sustainability Community of Practice. This will take advantage of that OAI's experience with managing consortiums.
- **Influencing Global Marketplace**  
With SAE, co-direct establishing a Nature Inspired Technology and Applications Working Group at SAE to create continuous improvement biomimicry methodologies to enable commercial aviation to meet net-zero carbon emission goals, develop Working Group goals.
- **Sustainable Roadway**  
Continue to engage Sustainable Roadway Committee, host 2 meetings to advance concepts and seek on-the-ground project funding, lead discussions about what other organization or public agency would be best suited to take this project forward.

Provide institutional knowledge and support to successor organization(s) - to be transferred to the entity by 12/31/24.

### Enhancing Workforce Pipeline

- **Early Student STEM Engagement: Introduce biomimicry as a new portal into STEM in underserved communities**  
Building on the biomimicry curriculum development for grades 6-12 work being done with the NASA Stepping Stars project, begin the creation of 5 - 7 biomimicry curriculum lessons for informal science educators for grades 2-5 to extend the STEM pipeline.  
  
Develop relationships with the plan of providing curriculum to some of the identified organizations: Boys & Girls Clubs of Cleveland, Boy Scouts, Cleveland Metroparks, Cleveland Museum of Natural History, Cuyahoga Valley National Park, Girl Scouts, Great Lakes Science Center, Holden Arboretum, Lake Erie Nature and Science Center, Trust for Public Land and the Western Reserve Land Conservancy.
- **Applied Biology Experiences: Introduce biomimicry innovation as a new pipeline to potential workforce for business**  
  
Recruit 3 - 5 companies and their challenges for class projects at Baldwin Wallace's "Biomimicry: Innovation Inspired by Nature" fall semester class. In addition, establish a new project engaging multiple departments at BW, students in those departments, businesses, and mentors to investigate commercialization of NASA technology.
- **Attracting Professionals and Students to Cuyahoga County: Biocene 2025**  
Begin planning for Biocene 2025. Tasks include, establishing a planning committee, selecting a theme, lining up speakers, marketing, creating a webpage, and recruiting corporate sponsorships. By the end of 2024, 75% of the event will be planned.

### Conclusion

The Cuyahoga County Business Sustainability Initiative is a comprehensive effort to integrate sustainable practices in business and education. By leveraging biomimicry, it aims to transform local businesses into environmentally responsible entities and to prepare the future workforce to thrive in a sustainability-focused economy.

**Project Start Date:**

June 1, 2024

**Project End Date:**

December 31, 2024

## IMPACT OF PROJECT:

**Who will be served:** The Cuyahoga County Business Sustainability Initiative will serve a diverse range of individuals and organizations, with a particular focus on the following groups:

- **Leaders and Innovators in Companies and Other Organizations in Cuyahoga County:** This includes businesses involved in manufacturing looking to strengthen their supply chain positions. The Initiative aims to impact these organizations by promoting sustainability and climate-focused planning, helping them improve or start their climate change mitigation strategies with biomimicry as a tool.
- **Low/Moderate-Income Individuals:** Through various business assistance programs like the Federal and State Technology Partnership (FAST) and the Cuyahoga County Small Business Assistance Grant, the Initiative indirectly impacts low/moderate-income individuals by creating workforce and business growth opportunities.
- **Minority Business Community:** The Initiative intends to build on connections to minority business communities, including organizations like the Black Environmental Leaders Association and Organic Connects, to address their specific business needs.
- **Students at Local Universities:** The proposal plans to engage students and faculty at institutions like Baldwin Wallace and Cleveland State University. Biomimicry will be used as a tool to attract females and underrepresented students to STEM education and careers.
- **Local Aerospace Supply Chains and Global Aerospace Companies:** The Initiative supports these entities by promoting environmentally responsible business practices, which is increasingly required in the global market.

The Initiative is designed to serve a wide array of groups in Cuyahoga County, ranging from business leaders and companies to students and underrepresented communities, all with the aim of fostering sustainable practices and education in biomimicry and STEM fields.

### How many people will be served annually:

670 people served annually, and 219 companies served annually.

Description	Companies	People	Students	Target for Under-represented
<b>Sustainable Innovation In Business: Building business audience for sustainability messages and biomimicry innovation, establish Biomimicry Working Group at SAE</b>	140	350	N/A	35%
<b>Biomimicry Workshops</b>	15	50	N/A	35%
<b>Enhancing the Workforce Pipeline: Grades 2-5 student STEM engagement, higher education connections to business</b>	10	70	60	65%
<b>Sustainable Roadway Demonstration Project(s)</b>	7	50	5	35%
<b>2025 Biocene Conference</b>	50	150	60	25%

**Will low/moderate income people be served; if so how:**

Yes, as mentioned above, low/moderate income people will be served by this Initiative through programs the Federal and State Technology Partnership (FAST) and the Cuyahoga County Small Business Assistance Grant programs, among others. Additionally, this work aims to make small, underrepresented businesses in Greater Cleveland aware of the benefits of sustainability and enable them to be prepared to tackle any challenge, resulting in potential employment for low/moderate-income people at these businesses in the region.

**How does the project fit with the community and with other ongoing projects:**

This project aligns with numerous external initiatives within the community, as well as internal ongoing projects—ensuring a cohesive and efficient project, as well as responsible and sustainable use of funding.

Internally, this project will invigorate OAI's ongoing work to support local aerospace supply chains and increase its capacity to serve global aerospace and aviation companies that require environmentally responsible business practices. Additionally, this support will allow Great Lakes Biomimicry to deepen its over 10-year-old mission to create conditions for innovation through biomimicry. Thanks to GLB efforts, Northeast Ohio has become a recognized hub for biomimicry research / bioinspired design, with the world's largest concentration of biomimicry-trained talent.

These efforts will also support OAI's Biocene conference, a multi-day, global conference where ideas and research on innovation inspired by nature – biomimicry – are shared, connections are made, and opportunities for collaboration are fostered. This conference, and overall project, provide opportunities to highlight biomimicry and other research being conducted at the NASA Glenn Research Center to garner interest by the private sector to obtain rights to the technology that has been developed. It will allow the region's businesses easy access to the latest in biomimicry research and applications.

Within the community, this project aligns with the following:

- **Cuyahoga County's Office of Sustainability:** This project will help support Cuyahoga County's Office of Sustainability's "Cuyahoga County Climate Change Action Plan" to reduce greenhouse gas emissions and adapt broad climate change mitigation strategies across the county. This presents an unprecedented opportunity for the County to support businesses in the region and put the county's climate action plan goals into practice.
- **Cuyahoga County's Department of Development:** Further, this work supports Cuyahoga County's Department of Development initiatives to attract businesses and invest in a skilled, diverse workforce so the region's businesses and residents can grow and prosper. The outcome of this grant is to reach over 215 companies and engage another 7 in direct involvement with the sustainable roadway test bed and applied biology co-op projects. By adopting biomimicry innovation, companies can reduce energy and material costs and open their business to new products and services. Additionally, this work aims to make small, underrepresented businesses in Greater Cleveland aware of the benefits of sustainability and enable them to be prepared to tackle any challenge, resulting in potential employment for low/moderate-income people at these businesses in the region. Finally, by enhancing the workforce pipeline, this project aims to help students and existing workers broaden their skills to open up career and wage pathways with a focus on applied biology and STEM education.
- **Greater Cleveland Partnership:** Additionally, this project aligns with numerous initiatives of the Greater Cleveland Partnership, including business expansion, innovation, sustainability, and small business growth.
- **Team NEO:** This work is driven by a Team NEO report, "Aligning Opportunities in the Northeast Ohio Region," which states that the region is producing more life sciences graduates than can be hired by local companies and not enough graduates in manufacturing. Therefore, OAI/GLB will implement this talent development effort that connects Life Sciences students with the concepts of nature's engineering and supports learning within new and existing companies to "commercialize" the life sciences to help fill the manufacturing gap.
- **NOACA Climate Action Planning:** This work aligns with NOACA's efforts toward the development, implementation and maintenance of a framework and plan for climate action (climate pollution reduction) to reduce emissions pollution that cause climate impacts and harm human health, mitigate the effects of extreme weather, adapt to changes that may occur, particularly relative to infrastructure, and build resilience.
- **City of Cleveland:** This project supports the work of Cleveland's Office of Sustainability and Climate Justice (OSCJ) that leverages the City of Cleveland's wealth of assets by collaborating with the community to improve its economic, environmental, and social well-being of citizens.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

The core focus of this project is to bring biomimicry-informed business practices to companies in Cuyahoga County. This climate-focused and sustainability-driven approach will help make the companies participating in this project more attractive to other larger companies seeking an environmentally aligned supply chain.

Additional investment from large aerospace companies into our local suppliers will bring the demand for job creation and growth. Further, a market intelligence report from BIS Research has shown that the global biomimetic technology market is expected to reach \$18.5 billion by 2028. Given this staggering growth, OAI/GLB seeks to enhance our position as a leader in this field to capture a portion of this growth and bring it to Cuyahoga County.

**If applicable, what environmental issues or benefits will there be:**

The core premise of the Initiative is asserting and educating the Cuyahoga County business community to embrace sustainability practices utilizing biomimicry and values to enhance the competitiveness and environment of Cuyahoga County and the Northeast Ohio region.

Biomimicry-based innovation's entire purpose surrounds environmental issues and its added benefits. At its core, this program will look to nature to inform new processes and materials for ways to help local manufacturers reduce waste and greenhouse gas emissions.

Directly, support for this Initiative will support companies in the region to develop or improve their environmental policies, climate action plans, and/or sustainability plans to position them well to be suppliers to European and national aerospace companies. These efforts will help meet the spirit and goals of the Cuyahoga County Climate Change Action Plan.

**If applicable, how does this project serve as a catalyst for future initiatives:**

Innovation is the core work of the Ohio Aerospace Institute and Great Lakes Biomimicry. This project provides local companies, and other manufacturers, the support needed to become climate-focused and better positioned to be attractive in order to serve global aerospace and other sectors that require environmentally responsible business practices.

Additionally, this project builds on two decades of interest by Cuyahoga County in sustainability, twelve years of experience by Great Lakes Biomimicry to bring innovation inspired by nature to the marketplace, and 35 years of experience by the Ohio Aerospace Institute to manage large, complex projects. The initiative will support the ongoing work at NASA Glenn, and existing companies, allowing Cuyahoga County to be an attractive environment to secure future private investments and attract new businesses.

## **FINANCIAL INFORMATION:**

### **Total Budget of Project:**

\$126,000

### **Other Funding Sources of Project (list each source and dollar amount separately):**

\$ 20,000: Cuyahoga County Department of Development, Operating Support 2024

\$ 6,000: OAI support

### **Total amount requested of County Council American Resource Act Dollars:**

\$100,000

### **Since these are one-time dollars, how will the Project be sustained moving forward:**

To sustain OAI/GLB's biomimicry-related activities following the proposed funding from Cuyahoga County, federal and philanthropic funding sources will be sought. Even though the pressures on business to adopt sustainable business practices, and to require their supply chain to do the same, has seemed to soften for now, we will continue to pursue consulting service contracts.

#### **Workforce Development - Biomimicry Student Pipeline**

This effort creates content and connects grades 2 - 5 to the NASA funded and on-going Stepping Stars program in grades 6 - 12. The Ohio Space Grant Consortium will support personnel in the curriculum creation needed to do this.

Specific opportunities that we plan to pursue are biomimicry-focused 2 - 12 talent development initiatives funded by federal agencies such as the National Science Foundation (NSF), NASA, and other agencies focused on building the pipeline of underrepresented talent (such as ethnic minorities - Black and Latino/a and women) in STEM fields and careers.

Potential targets include the NSF INCLUDES (or Inclusion across the Nation of Communities of Learners of Underrepresented Discoverers in Engineering and Science) which focuses on funding STEM inclusion efforts to broaden the participation of underrepresented students in science and engineering fields and collaborating with the NASA-funded Ohio Space Grant Consortium (OSGC) managed by OAI to continue to expand our current Space Grant Kids program, Stepping Stars, to provide STEM-related experiential learning opportunities to increase the nation's pipeline of underrepresented students pursuing STEM. Stepping Stars has a current target of middle school (gr. 6-8) and females, but this program could be expanded in the future to include elementary (Gr. 2-5) and minority students.

At the other end of the pipeline, college students and companies will work on real world challenges using biomimicry as an innovation tool. Through the classroom setting, companies are introduced to the cross disciplinary talent needed for these innovations and students get valuable experience.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Christopher Hocevar, Chief Financial Officer, Parallax Advanced Research and the Ohio Aerospace Institute

**Signature:**



**Date:**

4/15/2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each document name:**

- Budget Narrative
- Team Biographies

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0141

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$284,000, to the City of Garfield Heights for the Park Equipment Upgrade Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$284,000 to the City of Garfield Heights for the Park Equipment Upgrade Project; and

**WHEREAS**, the City of Garfield Heights estimates approximately 30,000 people will be served annually through this award; and

**WHEREAS**, the City of Garfield Heights estimates the total cost of the project is \$4,000,000; and

**WHEREAS**, the City of Garfield Heights indicates the other funding source(s) for this project includes City ARPA funds and City Recreation funds; and

**WHEREAS**, the City of Garfield Heights is estimating the start date of the project will be March 2024 and the project will be completed by December 2024; and

**WHEREAS**, the City of Garfield Heights requested \$284,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$284,000 to the City of Garfield Heights to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$284,000 to the City of Garfield Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Park Equipment Upgrade Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  City of Garfield Heights	
<b>Address of Requesting Entity:</b> 5407 Turney Rd. Garfield Hts. Ohio 44125	
<b>County Council District # of Requesting Entity:</b>  8	
<b>Address or Location of Project if Different than Requesting Entity:</b>  	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  	
<b>Contact Name of Person Filling out This Request:</b> Matthew Burke Mayor	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b> Mburke@garfieldhts.org	<b>Phone:</b> 216-475-4388
<b>Federal IRS Tax Exempt No.:</b> 346001195	<b>Date:</b> Feb. 14, 2024

## PROJECT DESCRIPTION

### REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

I am asking for assistance in obtaining the funding necessary to improve and upgrade equipment within our city-owned Parks.

We are currently working on our city Parks and Trails Master Plan. We have had many community engagement meetings and online surveys in order to get an understanding of what our community would like to see. We are 90% complete with this process and will be moving towards the next phase which is implementation.

I would like to upgrade the signage throughout the City of Garfield Heights as well.

I would like to address the following:

Canvas Products: New park furniture made out of repurposed wind turbines	\$30,000.00
Royal Landscape: Landscaping improvements to Debelak Park Tennis Courts area.	\$40,000.00
Snider Recreation: Forestdale Park Playground Equipment	\$20,000.00
Snider Recreation: Debelak Park Playground Equipment and Improvements.	\$150,000.00
Resurfacing of Courts: Debelak Park	\$10,000.00
Hoops: Debelak Park	\$20,000.00
Johns-Carabelli Semerano Monuments & Flowers: New Safety Memorial	\$14,000.00
Total:	\$284,000.00

I am asking on behalf of the residents of Garfield Heights for consideration for funding of these improvement projects that will help bring our diverse community together.

Thank you,

Matt Burke  
Mayor

**Project Start Date:**  
3/1/2024

**Project End Date:**  
12/31/2024

**IMPACT OF PROJECT:**

**Who will be served:**

**Garfield Heights residents and visitors.**

**How many people will be served annually:**

**The city's population is nearly 30,000 and we would encourage all to visit our parks and recreation spaces. We also welcome visitors from other communities!**

**Will low/moderate income people be served; if so how:**

**Yes, we do not charge admission to our park spaces.**

**How does the project fit with the community and with other ongoing projects?**

**The city has been working on a Parks and Trails plan for the past year and these upgrades are a crucial part to provide much needed equipment improvements and better amenities for our residents.**

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

**If applicable, what environmental issues or benefits will there be:**

**We will eliminate wind turbine propellers from landfills with the purchase of benches made from the recycled product.**

**If applicable, how does this project serve as a catalyst for future initiatives:**

**This will be a first phase for implementing our new Master and Parks and Trails Plans and we will continue to budget future dollars for other suggested improvements in future years.**

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

\$4,000,000.00 plus

**Other Funding Sources of Project (list each source and dollar amount separately):**

City ARPA funds

City Recreation funds

**Total amount requested of County Council American Resource Act Dollars:**

\$400,000.00

**Since these are one-time dollars, how will the Project be sustained moving forward:**

Through the city parks and recreation funds.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name: Matthew A. Burke**

**Signature:**

**Date: 03/21/2024**

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0142

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$2,500, to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates approximately 1,000-2,000 people will be served annually through this award; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates the total cost of the project is \$15,000; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation indicates the other funding source(s) for this project includes \$12,500 from the Cuyahoga County Land Reutilization Corporation; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation is estimating the start date of the project will be February 2024 and the project will be completed by May 2024; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation requested \$2,500 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mt. Zion Baptist Hill Church Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

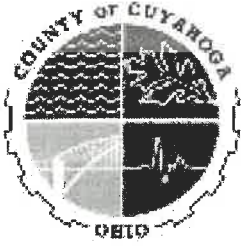
\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> <i>Cuyahoga County Land Reutilization Corporation</i>	
<b>Address of Requesting Entity:</b> <i>800 Harbor Road East, Suite 800 Cleveland, Ohio 44115</i>	
<b>County Council District # of Requesting Entity:</b> <i>Yvonne Conwell, District 7</i>	
<b>Address or Location of Project if Different than Requesting Entity:</b> <i>11115 Kinsman Road, Cleveland, Ohio 44104</i>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b> <i>Yvonne Conwell, District 7</i>	
<b>Contact Name of Person Filling out This Request:</b> <i>Gus FRANGOS</i>	
<b>Contact Address if different than Requesting Entity:</b> <i>same as requesting party</i>	
<b>Email:</b> <i>gfrangos@cuyahogalandbank.org</i>	<b>Phone:</b> <i>216-698-8772</i>
<b>Federal IRS Tax Exempt No.:</b> <i>26-4753241</i>	<b>Date:</b> <i>4-9-24</i>

**IMPACT OF PROJECT:**

Who will be served:

Residents in Cleveland's Mt. Pleasant neighborhood.

How many people will be served annually:

Between 1000 and 2000 annually. The facility provides community space for residents and the congregants of

Will low/moderate income people be served; if so how:

Yes. The facility is located in Cleveland's Mt. Pleasant neighborhood, which is a low-moderate census tract as determined by the U.S. Census Bureau.

How does the project fit with the community and with other ongoing projects:

Places of worship often provide community support in the way of food, clothing and supportive services. This project provides access to those with disabilities.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

The improvements will provide a modern and upgraded handicap ramp which will keep this building accessible & useful to the community's large senior citizen population.

If applicable, how does this project serve as a catalyst for future initiatives:

Allowing this project to serve as an example of sensitivity to seniors and handicap mobility will encourage others to do the same.

## PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

NAME: Mt. Zion Baptist Hill Church (the "Church")

The Church provides a place of assembly, community outreach, services to seniors and those with mobility challenges, in addition to being a community place of worship. Seniors & those with disabilities are able to access the church's services with high quality, modern handicap ramp system. The project will be completed upon receipt of this grant. The Cuyahoga Land Bank has awarded the project \$12,500 which has brought the project to near completion by May 1, 2024. The Cuyahoga Land Bank will supply a completion report, invoices and photographs to the County Council.

Project Start Date:

February 1, 2024

Project End Date:

May 1, 2024

**FINANCIAL INFORMATION:**

Total Budget of Project: \$ 15,000

Other Funding Sources of Project (list each source and dollar amount separately):

Cuyahoga County Land Reutilization Corp (Cuyahoga Land Bank) has contributed \$12,500.

Total amount requested of County Council American Resource Act Dollars:

\$ 2500, 00

Since these are one-time dollars, how will the Project be sustained moving forward:

Once the improvement is made, it will be self sustaining in that it is a professionally constructed handicap ramp.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

*Gus FRANCO*

**Signature:**

*Gus Franco, Esq.*

**Date:**

*4-9-24*

**Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0144

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,235, to FutureHeights, Inc. for the Heights Music Hop Event from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$10,235 to FutureHeights, Inc. for the Heights Music Hop Event; and

**WHEREAS**, FutureHeights, Inc. estimates approximately 3,000 people will be served annually through this award; and

**WHEREAS**, FutureHeights, Inc. estimates approximately 3 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, FutureHeights, Inc. estimates the total cost of the project is \$32,000; and

**WHEREAS**, FutureHeights, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from the City of Cleveland Heights
- B. \$3,000 from the Ohio Arts Council Grant

- C. \$4,265 from the Cuyahoga Arts Council
- D. \$9,500 from Sponsorships; and

**WHEREAS**, FutureHeights, Inc. is estimating the event will take place on September 28, 2024; and

**WHEREAS**, FutureHeights, Inc. requested \$10,235 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,235 to FutureHeights, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,235 to FutureHeights, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Heights Music Hop Event.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> FutureHeights, Inc.	
<b>Address of Requesting Entity:</b> 2843 Washington Blvd., Cleveland Heights, 44118	
<b>County Council District # of Requesting Entity:</b> 10	
<b>Address or Location of Project if Different than Requesting Entity:</b> City-Wide, Cleveland Heights	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Kristine Pagsuyoin, Executive Director	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> <a href="mailto:kpagsuyoin@futureheights.org">kpagsuyoin@futureheights.org</a>	<b>Phone:</b> 216-320-1423 (office), 216-396-5565 (mobile)
<b>Federal IRS Tax Exempt No.:</b> 34-1948426	<b>Date:</b> April 9, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

**Name of Event:** Heights Music Hop

**Date of Event:** Saturday, September 28<sup>th</sup>, 2024 (last Saturday in September)

**Time:** All Day (10am-12pm, 6p-10pm)

The Heights Music Hop (11<sup>th</sup> year) is a city-wide event coordinated by FutureHeights, as a multi-venue annual event using music as the vehicle to help build community, to support and **drive economic development** on behalf of local businesses and raise awareness of Cleveland Heights as a destination for shopping, restaurants, the arts, and other culturally rich places and events for those living outside the community.

The Heights Music Hop is a beloved event for our residents while providing an event that showcases and props up local businesses. Often, the Heights Music Hop serves as a business's most profitable day within the year. In 2019, the Heights Music Hop featured three (3) of the largest business districts in Cleveland Heights and occurred over three (3) days. However, the event was canceled in 2020 due to the Covid-19 shutdown. The shutdown effected funding and participation in the event with last year (2023) being the first year since the shutdown to see improvement in participation and some return funding.

Also, in 2023, one (1) part-time staff member was hired to serve as Heights Music Hop Manager, so that the focus on the event would be increased to help with re-building and growing the event, to serve as another point to increase and develop relationships with local business owners, and to serve as a catalyst for people to gather again in a celebration of our city.

### Scope of Work & Why We Do It

The 2024 Heights Music Hop, an annual music festival, takes places on September 28<sup>th</sup>, 2024, and is proudly presented by FutureHeights. This event breathes life into Cleveland Heights' diverse business districts, utilizing multiple local businesses as venues. Led by the Heights Music Hop Manager and the Heights Music Hop Planning Committee, with support from FutureHeights staff, the event aims to showcase our abundant local talent. The planning committee (volunteers) takes charge of curating this experience by coordinating with local businesses, booking talented local musicians, and strategically placing them within our community's establishments. This collaborative effort not only drives foot traffic, contributing to the economic vitality of these businesses but also serves as a dynamic platform to celebrate and bolster our local music scene.

The Heights Music Hop stands as a testament to the collaborative spirit between FutureHeights, the Planning Committee, and local businesses, resulting in a showcase that amplifies the vibrant spirit of our local music culture while contributing to the economic well-being of the community and business districts.

### Timeline

Preparations for the annual Heights Music Hop commence immediately after the conclusion of the current year's event (2023) and kicked off with the wrap-up meeting on October 6th, 2023. Going forward, the Heights Music Hop is scheduled to take place on the last Saturday of September, starting with the 2024 edition set for September 28th. To ensure a well-coordinated and thorough planning process, monthly committee meetings are set to begin on January 9th, 2024. These regular meetings will increase in frequency as the event nears, will contribute to the seamless organization of the event, and provide ample time and fundraising for detailed preparations leading up to the Heights Music Hop in September.

**Project Start Date:**  
September 28, 2024

**Project End Date:**  
September 28, 2024

## IMPACT OF PROJECT:

### Who will be served:

The Heights Music Hop is a free event.

### Stakeholders

- The City of Cleveland Heights (city-wide event showcasing the city)
- Noble Neighbors (held at Farmer's Market in under-served location in Cleveland Heights)
- Local Business Owners
- Local Event Sponsors
- Local artists and musicians, student musicians
- Visitors and Potential Residents of Cleveland Heights
- Residents

### How many people will be served annually:

Approximately 3,000 attendees, 25-50 local businesses, the City of Cleveland Heights, 10-15 sponsors, 50 volunteers are served annually.

### Will low/moderate income people be served; if so how:

Yes. The event is free and all but 3 of the business districts participating fall into low/moderate regions of Cleveland Heights (Noble, Coventry, Cedar Lee).

### How does the project fit with the community and with other ongoing projects:

Cleveland Heights does not have other large community events that are free except for a Halloween celebration every October. The Heights Musci Hop stands out for this reason and as the success of the event grows and rebuilds after the Covid-19 shutdown, it serves as a model for potential other large events that highlight our city to draw development, potential residents and support local businesses.

### If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The planning and implementation of this event requires one (1) part-time permanent staff member, and is supported by the Executive Director (full-time), and the Volunteer Coordinator, another part-time permanent staff member.

### If applicable, what environmental issues or benefits will there be:

Risks/Challenges: Adverse Weather Conditions: Unpredictable weather patterns posed a risk to outdoor performances, potentially affecting attendance and the overall event experience. Logistical Issues with Bands' Performances: Coordinating performances of multiple bands outdoors led to competition for space and potential overlaps in sound, requiring precise scheduling and coordination Safety: Ensuring full compliance with local regulations, including road closures, parking arrangements, and safety measures, was essential to the smooth execution of the event. These challenges have back-up plans and FutureHeights enjoys collaboration of ensuring safety with the City of Cleveland Heights leading up to and on the day of the event.

In the Cedar Lee Business District there is a new development that will be a focus located at Lee/Meadowbrook. We are also hopeful that by the day of the event a new DORA (Designated Outdoor Recreation Area) will be in affect (currently legislation pending). A Bike to the Hop program started in 2023 will continue along with bike valet to reduce traffic.

**If applicable, how does this project serve as a catalyst for future initiatives:**

Cleveland Heights does not have other large community events that are free except for a Halloween celebration every October. The Heights Musci Hop stands out for this reason and as the success of the event grows and rebuilds after the Covid-19 shutdown, it serves as a model for potential other large events that highlight our city to draw development, potential residents and support local businesses. FutureHeights is currently exploring ways to work with partners to plan a more vibrant holiday shopping experience, expand our community newspaper (The Heights Observer), to initiate a city-wide merchant association, continue our Best of the Heights program (currently underway), and to collaborate with key neighborhoods to initiate smaller events focused on underserved areas of our city.

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

\$32,000

**Other Funding Sources of Project (list each source and dollar amount separately):**

City of Cleveland Heights \$5,000  
Ohio Arts Council Grant \$3,000 (based on 2023 award)  
Cuyahoga Arts Council \$4,265 (awarded for 2024)  
Sponsorships \$9,500

Funding Gap: \$10,235

**Total amount requested of County Council American Resource Act Dollars:**

\$10,235.00

**Since these are one-time dollars, how will the Project be sustained moving forward:**

FutureHeights anticipates that as the event grows and people gather in public spaces that we will be able to involve more venues, expand the days of operation, and will grow our sponsorships. Additionally, having a focused staff member planning and raising funds all year around has improved the number of volunteers, venues, and sponsors that we attract to the event. Over the last year, we missed some funding opportunities since staff is new and anticipate a more vigorous approach to obtaining grants and new partnerships.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

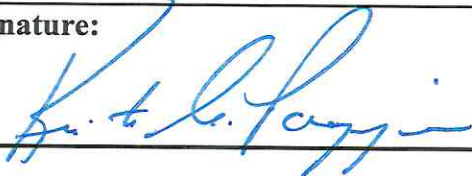
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Kristine Pagsuyoin, Executive Director

**Signature:**



**Date:**

April 9, 2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

2024 Heights Music Hop Strategic Plan

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0104

<b>Sponsored by: Councilmembers Jones and Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults estimates approximately 1.2 million people will be served annually through this award; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults estimates the total cost of the project is \$10,000; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults indicates the other funding source(s) for this project includes potential sold sponsorship;

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults is estimating the start date of the project will take place in March or April 2024; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Northeast Ohio AMBER Alert Committee training event.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Public Safety & Justice Affairs Committee

Additional Sponsorship Requested on the Floor: April 23, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0132

<p>Sponsored by: <b>Councilmember Conwell</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$15,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$15,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates approximately 500 people will be served annually through this award; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates the total cost of the project is \$16,500; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter indicates the other funding source(s) for this project includes:

\$1,000 from Swing membership dues;  
\$3,000 from fundraisers;  
\$500 from in-kind donations; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter is estimating the start date of the project will be April 2024 and the project will be completed by May 2025; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter requested \$12,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mentoring Achieves Positive Pearls Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Community Development Committee

Additional Sponsorship Requested on the Floor: April 9, 2024

Committee Report/Second Reading: April 23, 2024

Legislation Substituted on the Floor: April 23, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0135

Sponsored by: <b>Councilmembers Stephens and Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$13,500 and from the District 11 ARPA Community Grant Fund in the amount of \$13,500 for a total amount of \$27,000 to the City of Euclid for the Euclid HOPE Task Force; and

**WHEREAS**, the City of Euclid estimates the total cost of the project is \$54,000; and

**WHEREAS**, the City of Euclid indicates the other funding source(s) for this project includes:

- A. \$15,000 from Euclid Schools;
- B. \$15,000 from Euclid Public Library;
- C. \$2,000 from the Euclid Hunger Center;
- D. In-kind and other support from Euclid Kiwanis & Euclid Hospital; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be April 2024 and the project will be completed by December 2024; and

**WHEREAS**, the City of Euclid requested \$27,000 from the District 10 & 11 ARPA Community Grant Funds to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$27,000 to the City of Euclid to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$27,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Euclid HOPE Task Force.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County

Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 9, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> City of Euclid – HOPE Task Force	
<b>Address of Requesting Entity:</b> 585 E 222 <sup>nd</sup> Street, Euclid, OH 44123	
<b>County Council District # of Requesting Entity:</b> District 11, Sunny Simon and District 10, Cheryl Stephens	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Kirsten Holzheimer Gail	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> <a href="mailto:khgail@cityofeuclid.com">khgail@cityofeuclid.com</a>	<b>Phone:</b> (216) 289-2751
<b>Federal IRS Tax Exempt No.:</b> EIN No: 34-6000965	<b>Date:</b> March 20, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

The Euclid HOPE Task Force was created to reduce gun violence in Euclid. The Task Force was created by 3 residents and includes stakeholders including the City of Euclid, Euclid Municipal Court, Euclid Schools, Euclid Hospital, Euclid Chamber of Commerce, Cuyahoga County Board of Health, multiple community organizations and residents. The HOPE Task Force is committed to approaching the challenge of increased gun violence by focusing on local solutions, building on community strengths and assets, and engaging the community to address the underlying problems that contribute to gun violence and crime in the community.

The HOPE Task Force has been working for a year and has convened monthly Task Force meetings, bi-monthly Neighbor Nights, community outreach events, a Peacemakers Bootcamp, and regular communication and outreach. The HOPE Task Force has engaged the Community Innovations Network to facilitate a community engagement and visioning process in the community. This project is a 4 phase facilitated community engagement process that will include:

1. Listening and connecting to the community
2. Sharing what was learning
3. Envisioning a safer future and designing a plan
4. Implementing the shared vision/ community safety plan.

The project will also include a customized evaluation tool and will culminate in a final report of the results.

The total cost of the engagement is \$54,000

City is requesting \$27,000 from Cuyahoga County ARPA funds.

Remaining funds are committed by Euclid Public School and Euclid Public Library with other donations coming from Euclid Hunger Center, Euclid Kiwanis, and other stakeholders.

Community Innovations Network is a resource from Case Western Reserve University for communities and practitioners seeking strengths -based approaches to community change.

**Project Start Date:**

April 2024

**Project End Date:**

December 2024

## **IMPACT OF PROJECT:**

### **Who will be served:**

This project will serve the Euclid community – all who reside, work, and visit the city of Euclid will be served. Euclid is a majority-minority community of nearly 50,000 residents.

### **How many people will be served annually:**

Entire community will benefit. All will be invited and encouraged to participate in this community engagement – visioning project. All who reside, work, visit Euclid will benefit from the work.

### **Will low/moderate income people be served; if so how:**

Yes, Euclid is home to large percentage of low/moderate income people who will be served. The median household income (2020 Census) was \$40,342 and 20.5% of the population is below the Poverty level. The goal of the community engagement process is to make sure that all members of the community are heard and at the table when identifying both issues and potential solutions.

### **How does the project fit with the community and with other ongoing projects:**

Safety is a main priority of the City of Euclid and partner institutions that are involved with the HOPE Task Force. Safety is an integral component of all that we do – be it education, economic development, housing, and community development, and building a vibrant community.

The Euclid Master Plan also has a priority vision of “Engage” which calls for engagement to foster a sense of shared community pride and involvement that builds social cohesion.

### **If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

N/A

### **If applicable, what environmental issues or benefits will there be:**

N/A

### **If applicable, how does this project serve as a catalyst for future initiatives:**

This project will develop a community driven plan. This plan will catalyze future programs and community work around safety and community engagement. As this process will also include research around best practices, it will identify best practices and can serve as a model for other communities.

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

Contract with Community Innovations Network is \$54,000.00

Additional expenses will be needed for meeting expenses, outreach materials, etc.

**Other Funding Sources of Project (list each source and dollar amount separately):**

Requesting \$27,000 from Cuyahoga County ARPA to support City of Euclid portion

Other sources of funding include:

Euclid Schools, \$15,000

Euclid Public Library, \$15,000

Euclid Hunger Center, \$2,000

Other support either in-kind or for meeting ongoing expenses from Euclid Kiwanis, Euclid Hospital

**Total amount requested of County Council American Resource Act Dollars:**

\$27,000

**Since these are one-time dollars, how will the Project be sustained moving forward:**

This project with Community Innovations Network is a community engagement process that will involve and engage residents and community stakeholders in taking the lead in identifying and developing solutions that they will help implement. The work going forward will be sustained by community institutions, community agencies, partners, and residents.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Kirsten Holzheimer Gail

**Signature:**



**Date:** 3/22/2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

Community Innovation Network HOPE Task Force Proposal



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0004

Sponsored by: <b>Councilmembers Kelly and Stephens</b>	<b>An Ordinance</b> repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund, and directing the deposit of specified sales and use tax proceeds therein; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, on December 6, 2022, Cuyahoga County Council approved Ordinance No. O2022-0007, which enacted Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund in accordance with ORC Section 5705.13(C); and

WHEREAS, on December 14, 2023, Cuyahoga County Council approved Ordinance Nos. O2023-0012 and O2023-0013, which enacted Chapter 723 of the County Code codifying the existing sales and use taxes for Cuyahoga County and extending the quarter percent sales tax for an additional forty years commencing on October 1, 2027; and

WHEREAS, Cuyahoga County Council desires to restrict the uses of the quarter percent sales and use taxes enacted under Section 727.01(B) and Section 727.02(B) of the County Code for the purpose of acquiring, constructing, renovating, furnishing, equipping and otherwise improving a County corrections center and courthouse, effective on December 1, 2027 (when the first collection of the aforesaid extended tax is to be made), by establishing an account or fund within the General Fund to be called the “Justice Center Capital Projects Fund”; and

WHEREAS, by establishing the new Justice Center Capital Projects Fund within the General Fund, the aforementioned fund created under ORC Section 5705.13(C) is duplicative and unnecessary and Council thus desires to “rescind” it under ORC Section 5705.13(C) and transfer any and all proceeds therein to the new Justice Center Capital Projects Fund.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. Chapter 703 of the Cuyahoga County Code is hereby repealed in its entirety and replaced as follows:

## Chapter 703: Justice Center Capital Projects Fund

### Section 703.01: Fund Established

Pursuant to the home rule power of local self-government vested in Cuyahoga County by the Charter and the Ohio Constitution, the Fiscal Officer is hereby directed to establish a separate fund in the General Fund designated the Justice Center Capital Projects Fund, for collecting and expending funds for the purposes set forth herein.

### Section 703.02: Use of Justice Center Capital Projects Fund

Funds in the Justice Center Capital Projects Fund shall be used solely for the purpose of acquiring, constructing, renovating, furnishing, equipping, and otherwise improving a County corrections center and courthouse.

### Section 703.03: Source of Justice Center Capital Projects Funds

Beginning December 1, 2027, the Fiscal Officer shall deposit monies from the General Fund and other legally available sources into the Justice Center Capital Projects Fund no less frequently than biannually, in an amount equal to 100% of the amount collected annually under Section 727.01(B) and Section 727.02(B) of the County Code, net of debt service, financing costs, and any refinancing premium relating to any obligations for capital projects as described in Section 703.02, above, and expenses associated with administering collection of any such sources. Additionally, the entire remaining balance of the Justice Center Capital Projects Fund previously established pursuant to ORC Section 5705.13(C) shall be transferred to the new Justice Center Capital Projects Fund after the rescission of the previously established fund, which is to occur upon the effective date of this Section.

### Section 703.04: Reporting of the Justice Center Capital Projects Fund

The Fiscal Officer shall report quarterly to Council the revenues, expenditures, and balance of the Justice Center Capital Projects Fund. The quarterly reports shall be sent to the Clerk of Council.

### Section 703.05: Termination of Justice Center Capital Projects Fund

The Justice Center Capital Projects Fund shall terminate if Chapter 703 is repealed by County Council. Any funds remaining in the Justice Center Capital Projects Fund upon its termination shall be returned to unrestricted sales and use tax uses within the General Fund.

**SECTION 2.** Upon the effective date of this Ordinance, the existing Justice Center Capital Projects Fund created under ORC Section 5705.13(C) shall be rescinded and any and all money in said fund transferred to the General Fund (whence

it came) by operation of ORC Section 5705.13(C) and immediately transferred to the new Justice Center Capital Projects Fund established by this Ordinance.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested on the Floor: April 23, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0003

Sponsored by: <b>Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission</b>	<b>An Ordinance</b> amending the Personnel Review Commission’s Administrative Rules and declaring the necessity that this Ordinance become immediately effective.
--	---

WHEREAS, Article IX of the Charter of Cuyahoga County creates a Personnel Review Commission consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations; and,

WHEREAS, Section 9.01 of the Charter of Cuyahoga County states that the County’s human resources policies and systems shall be established by ordinance and shall be administered in such a manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination based on race, color, religion, sex, national origin, sexual orientation, disability, age, or ancestry; and,

WHEREAS, Section 9.02(4) of the Charter of Cuyahoga County states that the Personnel Review Commission has responsibility for creation of rules and policies related to the Personnel Review Commission’s authority set forth in the Cuyahoga County Charter in accordance with the human resources policies established by ordinance; and,

WHEREAS, the Personnel Review Commission has determined that, to streamline and update the efficiency of its operations, it requires the amendment of its administrative rules that were adopted by Ordinance No. 02011-0034, and amended in Ordinance Nos. 02014-0035, 02015-0010, 02017-0001, 2018-0004, and 02021-0009; and

WHEREAS it is necessary that this Ordinance become immediately effective to ensure the efficient operation of the Personnel Review Commission.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Council hereby adopts the amended Personnel Review Commission Administrative Rules attached as Exhibit A to this Ordinance.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0181

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A.	2280 – Other Health and Safety		<b>BA2410139</b>
	PJ280125 – Urban Area Security Initiative		
	Other Expenses	\$	(419,287.79)

The Department of Public Safety and Justice Services requests an appropriation decrease of \$419,287.79 to close the FY14 Urban Area Security Initiative Grant. The original grant award was \$1,000,000.00 but only \$580,712.21 or 58.1%, of the funds were spent. The funding source is the Ohio Emergency Management Agency and the performance period was September 1, 2014 through July 30, 2016. There was no cash match required.

B.	2300 – Other Social Services		<b>BA2411707</b>
	HS300155 – FCFC Other Social Serv Grants		
	Personal Services	\$	34,350.00

The Department of Health and Human Services – Family and Children First Council requests an appropriation increase of \$34,350 for Family Centered Services and Supports (FCSS) grant funding. The funding source is the Family Centered Services and Supports grant from Ohio Department of Job & Family Services (ODJFS). This grant requires no cash match.

C.	2300 – Other Social Services		<b>BA2411708</b>
	HS300155 – FCFC Other Social Serv Grants		
	Personal Services	\$	20,514.66
	Other Expenses	\$	391,145.37

The Department of Health and Human Services – Family and Children First Council requests an appropriation increase of \$411,660.03 for Family Centered Services and Supports (FCSS) grant funding to provide wraparound services to families and children in the County. The funding source is the Family Centered Services and Supports (FCSS) grant from Ohio Department Job and Family Services (ODJFS). The grant requires no cash match.

D.	2260 – Human Services		<b>BA2411710</b>
	HS260100 – Ofc of the Director		
	Other Expenses	\$	875,000.00

The Department of Health and Human Services – Administration requests an appropriation increase of \$875,000 for a grant agreement with Emerald Development and Economic Network, Inc. (EDEN) to cover costs related to a temporary shelter at 2710 Walton Avenue, Cleveland, Ohio 44113 (Parcel Number 007-27-046) to serve homeless, single, adult women during the

renovation of the Norma Herr Women's Shelter. The funding source is the Human Services Fund.

E. 2320 – Treat Alt For Safer Comm **BA2413335**  
CP320125 – Treatment Capacity Expansion  
Personal Services \$ 196,000.00  
Other Expenses \$ 4,000.00

2320 – Treat Alt For Safer Comm  
CP320120 – Adult Drug Court Project  
Personal Services \$ 100,000.00

The Court of Common Pleas is requesting an appropriation increase of \$300,000 for the CY2024 Treatment Alternatives to Street Crime Grant Program for the period of January 1, 2024, through December 31, 2024. This is a new grant approved by the Board of Control via CON2024-26 on March 12, 2024. The funding source is the ADAMHS Board. There is no cash match required.

F. 2320 – Treat Alt For Safer Comm **BA2413336**  
CP320125 – Treatment Capacity Expansion  
Personal Services \$ 200,000.00

2320 – Treat Alt For Safer Comm  
CP320120 – Adult Drug Court Project  
Personal Services \$ 100,000.00

The Court of Common Pleas is requesting an appropriation increase of \$300,000 for the CY2023 Treatment Alternatives to Street Crime Grant Program for the period of January 1, 2023, through December 31, 2023. This is a new grant approved by the Board of Control via CON2024-25 on March 12, 2024. The funding source is the ADAMHS Board. There is no cash match required.

G. 2285 – Other Judicial **BA2413346**  
SH285185 – Sheriff Commissary Fund  
Other Expenses \$ 780,000.00

The Sheriff's Department is requesting an appropriation increase of \$780,000 for anticipated contract increase for the contract with Securus Technologies which provides and maintains the inmate's telecommunication system. The funding source is the Commissary Fund. The current cash balance as of April 15, 2024 is \$2,290,201.



H. 5700 – County Airport		<b>BA2414977</b>
PW700100 – County Airport		
Other Expenses	\$	179,000.00

The Department of Public Works is requesting an appropriation increase of \$179,000 for maintenance and upgrades at the County Airport for the period of January 1, 2024, to December 31, 2024. The funding source is the County Airport Enterprise Fund. The current cash balance as of April 29, 2024 is \$880,312.90.

I. 2245 – Cuyahoga Support Enforcement		<b>BA2416550</b>
HS245110 – CSEA Grants		
Other Expenses	\$	31,500.00

Health and Human Services – Office of Child Support Services is requesting an appropriation increase of \$31,500 for the Safe Access for Victims' Economic Security (SAVES) Demonstration Grant. Funds will be used to implement programs, policies and activities to enhance safety for victims of domestic violence in the child support program for the period of September 1, 2022 through August 31, 2027. This grant was approved by the Board of Control via CON2023-122 on November 20, 2023. The funding source is the Safe Access for Victims' Economic Security (SAVES) Demonstration Grant from Ohio Department of Job and Family Services. There is no cash match required.

J. 5720 – Public Utilities		<b>BA2418156</b>
PW720200 – Public Utility Grants		
Personal Services	\$	303,200.00
Other Expenses	\$	1,196,800.00

The Department of Public Works requests an appropriation increase of \$1,500,000 for a U.S. Department of Energy grant to establish the Euclid Microgrid Design Project in the cities of Brooklyn and Euclid. The grant period is March 1, 2024, to February 28, 2026. This is a new grant approved by the Board of Control via BC2024-246 on April 01, 2024. The funding source is the U.S. Department of Energy. There is a cost share requirement of \$2,043,183 which will be paid directly to the project through a public-private partnership with Compass Energy Platform.

K. 4600 – Capital Projects		<b>BA2418157</b>
PW600100 – Capital Projects		
Personal Services	\$	52,252.66
Other Expenses	\$	91,497.08

The Department of Public Works is requesting additional appropriation of \$143,749.74 to establish the capital project to replace six (6) HVAC Roof Top Units at 1642 Lakeside Ave. This project is part of the 2024 Capital Improvements Plan. The funding source is the General Fund Subsidy.

L. 4600 – Capital Projects		<b>BA2418158</b>
PW600120 – Non-Subsidy Facility Projects		
Other Expenses	\$	317,717.00

The Department of Public Works is requesting an appropriation increase of \$317,717 for the Huntington Park Garage (HPG) Restriping capital project. This project is part of the 2023 Capital Improvements Plan. The funding source is the Parking Services Enterprise Fund. The current cash balance as is \$6,060,958.48..

M. 2305 – Real Estate Assessment		<b>BA2418160</b>
IT305100 – Geographic Info Syst - Real Prop		
Personal Services	\$	(195,967.00)
Other Expenses	\$	(10,000.00)

The Department of Information Technology (DoIT) requests an appropriation decrease of \$205,967 to move DoIT GIS employees from the Real Estate Assessment Fund to the General Fund. The corresponding appropriation increase is below (Section 1, Item N). The funding source is Real Estate Assessment Fund. The current cash balance \$37,972,026.54.

N. 1100 – General Fund		<b>BA2418161</b>
IT100190 – Geographic Info Systems - GF		
Personal Services	\$	195,967.00
Other Expenses	\$	10,000.00

The Department of Information Technology (DoIT) requests an appropriation increase of \$205,967 to move DoIT GIS employees from the Real Estate Assessment fund to the General Fund. The corresponding appropriation decrease is above (Section 1, Item M). The funding source is the General Fund.

O. 1100 – General Fund		<b>BA2418163</b>
FS100140 – Recording/Conveyance		
Personal Services	\$	(879,746.00)

The Fiscal Department requests an appropriation decrease of \$879,746 as part of the expansion of electronic document filing and addition of online escrow service which allows staff to be reassigned within the Map Room.

The corresponding appropriation increase is below (Section 1, Item P). The funding source is the General Fund.

P.	2305 – Real Estate Assessment		<b>BA2418164</b>
	FS305100 – Real Estate Assessment Fund		
	Personal Services	\$	879,746.00

The Fiscal Department requests an appropriation increase of \$879,746 as part of the expansion of electronic document filing and addition of online escrow service which allows staff to be reassigned within the Map Room. The corresponding appropriation decrease is above (Section 1, Item O). The funding source is the Real Estate Assessment Fund. The current cash balance in the REA Fund is \$37,972,026.54.

Q.	1100 – General Fund		<b>BA2418177</b>
	PW100100 – Property Management		
	Other Expenses	\$	450,000.00

The Department of Public Works - Property Management Division requests an appropriation increase of \$450,000 for CBRE consultant costs associated relocation of the Board of Elections and consolidation of the Department of Health & Human Services to 1801 Superior Avenue. The funding source is the General Fund.

R.	1100 – General Fund		<b>BA2418170</b>
	IT100110 – Application Development		
	Other Expenses	\$	(97,768.00)

The Department of Information Technology requests an appropriation decrease of \$97,768 to realign the Web & Multi-Media Development budget from Information Technology to Communications. The corresponding appropriation increase is below (Section 1, Item S). The funding source is the General Fund.

S.	1100 – General Fund		<b>BA2426402</b>
	EX100105 – Communications		
	Other Expenses	\$	97,768.00

The County Executive's Office requests an appropriation increase of \$97,768 to realign the Web & Multi-Media development budget from Information Technology to Communications. The corresponding appropriation decrease is above (Section 1, Item R). The funding source is the General Fund.

T. 2300 – Other Social Services	<b>BA2411713</b>
HS300100 – Social Impact Financing Fund	
Other Expenses	\$ 150,000.00

The Department of Health & Human Services requests appropriations of \$150,000 for the 2024 Pay for Success program with the Ohio National Guard. Funding Source is the Social Impact Fund (previously funded with Health & Human Services Levy).

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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A. FROM:2285 – Other Judicial	<b>BA2410133</b>
PS285100 – Prosecutor Oth Judicial Grants	
Other Expenses	\$ 19,528.35

TO: 2285 – Other Judicial	
PS285100 – Prosecutor Oth Judicial Grants	
Personal Services	\$ 19,528.35

The Prosecutor’s Office requests an appropriation transfer of \$19,528.35 to realign a portion of the FY21 Cold Case DNA Project budget from Other Expenses to Personal Services. The funding source is the U.S. Department of Justice, Office of Justice Programs.

B. FROM:2285 – Other Judicial	<b>BA2410137</b>
PS285100 – Prosecutor Oth Judicial Grants	
Personal Services	\$ 2,169.00

TO: 2285 – Other Judicial	
PS285100 – Prosecutor Oth Judicial Grants	
Other Expenses	\$ 2,169.00

The Prosecutor’s Office requests an appropriation transfer of \$2,169 to realign a portion of the FY20 Innovative Prosecution Grant budget from Personal Services to Other Expenses. The funding source is the U.S. Department of Justice, Office of Justice Programs.

C. FROM:2285 – Other Judicial	<b>BA2413347</b>
ME285145 – Med Exam Oth Judicial Grants	
Personal Services	\$ 3,326.67

TO: 2285 – Other Judicial	
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ME285145 – Med Exam Oth Judicial Grants  
 Other Expenses \$ 3,326.67

The Medical Examiner’s Office is requesting an appropriation transfer of \$3,326.67 to realign the a portion of the FY22 American Rescue Plan Act Crime Lab Backlog grant budget from Personal Services to Other Expenses. The funding source is the U.S. Department of the Treasury, passed through the Ohio Department of Public Safety, Office of Criminal Justice Services.

D. FROM:2285 – Other Judicial **BA2413348**  
 ME285105 – DNA Backlog Reduction Prog  
 Other Expenses \$ 54,413.82

TO: 2285 – Other Judicial  
 ME285105 – DNA Backlog Reduction Prog  
 Personal Services \$ 54,413.82

The Medical Examiner’s Office is requesting an appropriation transfer of \$54,413.82 to realign a portion of the FY22 DNA Capacity Enhancement for Backlog Reduction grant budget from Other Expenses to Personal Services. The funding source is the U.S. Department of Justice, passed through the Ohio Department of Public Safety, Office of Justice Programs.

E. FROM:5715 – Sanitary Engineer **BA2414975**  
 PW715100 – Sanitary Districts  
 Other Expenses \$ 2,918,046.00

TO: 5715 – Sanitary Engineer  
 PW715200 – Sanitary Operating  
 Other Expenses \$ 2,918,046.00

The Department of Public Works is requesting an appropriation transfer of \$2,918,046 for the Sanitary Engineer's estimated operating expenses for the period of January 1, 2024, to December 31, 2024. The funding source is the Sanitary Engineer Enterprise Fund.

F. FROM:2260 – Human Services **BA2416551**  
 HS260255 – SAS-Ofc of the Director  
 Other Expenses \$ 3,896,263.00

TO: 2260 – Human Services  
 HS260280 – SAS-Senior and Adult Grants  
 Other Expenses \$ 3,896,263.00

Health and Human Services – Division of Senior and Adult Services is requesting an appropriation transfer of \$3,896,263 to correct the budget for the Healthy Aging Grant (*the grant was coded incorrectly*). The funding source is the Ohio Department of Aging.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
A. FROM: 2280 – Other Health and Safety	<b>CT2410136</b>
PJ280165 – Public Safe Health & Safe Grant	
Trans Out – Transfer Out           \$           518,093.10	
TO: 2280 – Other Health and Safety	
PJ280105 – Wireless 9-1-1 Gov Assist	
Trans In – Transfer In           \$           518,093.10	

The Department of Public Safety and Justice Services requests a cash transfer of \$518,093.10 from CECOMS Emergency Communication Center to Wireless 9-1-1. When received, this item was posted to the incorrect accounting unit. The funding source is the State of Ohio 9-1-1 Fund.

B. FROM: 2260 – Human Services	<b>CT2411706</b>
HS260300 – Family & Children First	
Trans Out – Transfer Out           \$           34,350.00	
TO: 2300 – Other Social Services	
HS300155 – FCFC Other Social Serv Grants	
Trans In – Transfer In           \$           34,350.00	

The Office of Budget and Management on behalf of the Department of Health and Human Services – Family and Children First Council requests a cash transfer of \$34,350 from FCFC’s operating accounting unit to the FCFC Grants accounting unit. When the SFY24 Family Centered Services and Supports grant was received, it was posted to the incorrect accounting unit. The funding source is The Ohio Department Job and Family Services.

C. FROM: 5715 – Sanitary Engineer	<b>CT2414973</b>
PW715100 – Sanitary Districts	
Trans Out – Transfer Out           \$           1,677,283.47	
TO: 4600 – Capital Projects	
PW600100 – Capital Projects	

Trans In – Transfer In                      \$            1,677,283.47

The Department of Public Works is requesting a cash transfer of \$1,677,283.47 for the Sanitary Engineer's portion of the Harvard Roof Replacement project for the period January 1, 2024, to December 31, 2026. The funding source is the Sanitary Engineer Enterprise Fund. The current cash balance is \$37,268,098.64.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC  
May 14, 2024





To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: May 9, 2024

Re: Fiscal Agenda – 5/14/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **May 14, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$ (419,287.79)	A	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
HHS - Family and Children First Council	\$34,350.00	B	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
HHS - Family and Children First Council	\$411,660.03	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
HHS - Administration	\$875,000.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$300,000.00	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

Common Pleas	\$300,000.00	F	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$780,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$179,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
HHS – Office of Child Support Services	\$31,500.00	I	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$1,500,000.00	J	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$143,749.74	K	CIP	Appropriation Increase
Public Works	\$317,717.00	L	CIP	Appropriation Increase
Department of IT	\$(205,967.00)	M	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Decrease
Department of IT	\$205,967.00	N	General Fund	Appropriation Increase
Department of IT	\$(879,746.00)	O	General Fund	Appropriation Decrease
Fiscal Department	\$879,746.00	P	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$450,000.00	Q	General Fund	Appropriation Increase
Department of IT	\$(97,768.00)	R	General Fund	Appropriation Decrease
Executive's Office	\$97,768.00	S	General Fund	Appropriation Increase
Health & Human Services	\$150,000.00	T	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Prosecutor's Office	\$19,528.35	A	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

Prosecutor's Office	\$2,169.00	B	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Medical Examiner	\$3,326.67	C	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Medical Examiner	\$54,413.82	D	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Public Works	\$2,918,046.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
HHS – Senior and Adult Services	\$3,896,263.00	F	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$518,093.10	A	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
HHS - Family and Children First Council	\$34,350.00	B	Grant – No General/HHS Levy Fund Impact	Cash Transfer
Public Works	\$1,677,283.47	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0182

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of the Department of Information Technology; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

N/A

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
A. FROM:2305 – Real Estate Assessment	<b>BA2418162</b>
FS305100 – Real Estate Assessment Fund	
Personal Services	\$ 343,511.00
TO: 2305 – Real Estate Assessment	
IT305100 – Geograph Info Syst – Real Prop	
Personal Services	\$ 343,511.00

The Department of Information Technology requests an appropriation transfer of \$343,511 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the Real Estate Assessment Fund.

B. FROM:1100 – General Fund	<b>BA2418166</b>
IT100100 – IT Administration	
Personal Services	\$ 39,961.87
TO: 1100 – General Fund	
IT100130 – Project Management	
Personal Services	\$ 39,961.87

The Department of Information Technology is requesting an appropriation transfer of \$39,961.87 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

C. FROM:1100 – General Fund	<b>BA2418167</b>
IT100100 – IT Administration	
Other Expenses	\$ 21,000.00
TO: 1100 – General Fund	
IT100130 – Project Management	
Other Expenses	\$ 21,000.00

The Department of Information Technology is requesting an appropriation transfer of \$21,000 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

D.	FROM:1100 – General Fund		<b>BA2426403</b>
	IT100100 – IT Administration		
	Other Expenses	\$	698,801.36
	TO: 1100 – General Fund		
	IT100140 – Engineering Services		
	Other Expenses	\$	698,801.36

The Department of Information Technology is requesting an appropriation transfer of \$698,801.36 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

E.	FROM:1100 – General Fund		<b>BA2426404</b>
	IT100100 – IT Administration		
	Other Expenses	\$	14,250.00
	TO: 1100 – General Fund		
	IT100155 – Service Management		
	Other Expenses	\$	14,250.00

The Department of Information Technology is requesting an appropriation transfer of \$14,250 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

F.	FROM:1100 – General Fund		<b>BA2418168</b>
	IT100110 – Application Development		
	Personal Services	\$	157,766.00
	TO: 1100 – General Fund		
	IT100130 – Project Management		
	Personal Services	\$	157,766.00

The Department of Information Technology is requesting an appropriation transfer of \$157,766 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

G.	FROM:1100 – General Fund		<b>BA2418169</b>
	IT100110 – Application Development		
	Other Expenses	\$	407,703.00
	TO: 1100 – General Fund		
	IT100150 – EUX-end User Experience		
	Other Expenses	\$	407,703.00

The Department of Information Technology is requesting an appropriation transfer of \$407,703 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

H. FROM:1100 – General Fund **BA2418171**  
IT100135 – Security and Disaster Recovery  
Other Expenses \$ 60,825.66  
  
TO: 1100 – General Fund  
IT100140 – Engineering Services  
Other Expenses \$ 60,825.66

The Department of Information Technology is requesting an appropriation transfer of \$60,825.66 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

I. FROM:1100 – General Fund **BA2426405**  
IT100135 – Security and Disaster Recovery  
Other Expenses \$ 544,682.34  
  
TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Other Expenses \$ 544,682.34

The Department of Information Technology is requesting an appropriation transfer of \$544,682.34 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

J. FROM:1100 – General Fund **BA2418172**  
IT100140 – Engineering Services  
Personal Services \$ 68,997.13  
  
TO: 1100 – General Fund  
IT100130 – Project Management  
Personal Services \$ 68,997.13

The Department of Information Technology is requesting an appropriation transfer of \$68,997.13 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

K. FROM:1100 – General Fund **BA2426406**  
IT100140 – Engineering Services  
Personal Services \$ 114,417.00  
  
TO: 1100 – General Fund

IT100135 – Security and Disaster Recovery  
Personal Services \$ 114,417.00

The Department of Information Technology is requesting an appropriation transfer of \$114,417 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

L. FROM:1100 – General Fund **BA2426407**

IT100140 – Engineering Services  
Personal Services \$ 382,490.00

TO: 1100 – General Fund  
IT100145 – Enterprise Applications  
Personal Services \$ 382,490.00

The Department of Information Technology is requesting an appropriation transfer of \$382,490 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

M. FROM:1100 – General Fund **BA2426408**

IT100140 – Engineering Services  
Personal Services \$ 801,758.87

TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Personal Services \$ 801,758.87

The Department of Information Technology is requesting an appropriation transfer of \$801,758.87 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

N. FROM:1100 – General Fund **BA2418173**

IT100180 – Communications Services  
Personal Services \$ 109,128.00

TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Personal Services \$ 109,128.00

The Department of Information Technology is requesting an appropriation transfer of \$109,128 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

O. FROM:1100 – General Fund **BA2418174**

IT100145 – Enterprise Applications



Other Expenses \$ 298,160.00

TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Other Expenses \$ 298,160.00

The Department of Information Technology is requesting an appropriation transfer of \$298,160 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

P. FROM:1100 – General Fund **BA2418175**  
IT100180 – Communications Services  
Other Expenses \$ 83,849.00

TO: 1100 – General Fund  
IT100140 – Engineering Services  
Other Expenses \$ 83,849.00

The Department of Information Technology is requesting an appropriation transfer of \$83,849 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

Q. FROM:1100 – General Fund **BA2426409**  
IT100180 – Communications Services  
Other Expenses \$ 712,742.87

TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Other Expenses \$ 712,742.87

The Department of Information Technology is requesting an appropriation transfer of \$712,742.87 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

R. FROM:1100 – General Fund **BA2426410**  
IT100180 – Communications Services  
Other Expenses \$ 35,855.00

TO: 1100 – General Fund  
IT100165 – WAN Services  
Other Expenses \$ 35,855.00

The Department of Information Technology is requesting an appropriation transfer of \$35,855 to realign the budget for expected Other Expenses through December 31, 2024. The funding source is the General Fund.

S. FROM:1100 – General Fund **BA2418176**  
       IT100180 – Communications Services  
       Other Expenses \$ 70,457.13

TO: 1100 – General Fund  
       IT100150 – EUX-End User Experience  
       Personal Services \$ 70,457.13

The Department of Information Technology is requesting an appropriation transfer of \$70,457.13 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

T. FROM:1100 – General Fund **BA2426411**  
       IT100180 – Communications Services  
       Other Expenses \$ 877,151.00

TO: 1100 – General Fund  
       IT100155 – Service Management  
       Personal Services \$ 877,151.00

The Department of Information Technology is requesting an appropriation transfer of \$877,151 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

U. FROM:1100 – General Fund **BA2426412**  
       IT100180 – Communications Services  
       Other Expenses \$ 113,978.00

TO: 1100 – General Fund  
       IT100165 – WAN Services  
       Personal Services \$ 113,978.00

The Department of Information Technology is requesting an appropriation transfer of \$113,978 to realign the budget for expected Personal Services costs through December 31, 2024. The funding source is the General Fund.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<u><b>Fund Nos./Budget Accounts</b></u>	<u><b>Journal Nos.</b></u>
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N/A

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

Journal CC  
May 14, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: May 9, 2024

Re: Fiscal Agenda – 5/14/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **May 14, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
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**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Department of IT	\$343,511.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Department of IT	\$39,961.87	B	General Fund	Appropriation Transfer
Department of IT	\$21,000.00	C	General Fund	Appropriation Transfer

Department of IT	\$698,801.36	D	General Fund	Appropriation Transfer
Department of IT	\$14,250.00	E	General Fund	Appropriation Transfer
Department of IT	\$157,766.00	F	General Fund	Appropriation Transfer
Department of IT	\$407,703.00	G	General Fund	Appropriation Transfer
Department of IT	\$60,825.66	H	General Fund	Appropriation Transfer
Department of IT	\$544,682.34	I	General Fund	Appropriation Transfer
Department of IT	\$68,997.13	J	General Fund	Appropriation Transfer
Department of IT	\$114,417.00	K	General Fund	Appropriation Transfer
Department of IT	\$382,490.00	L	General Fund	Appropriation Transfer
Department of IT	\$801,758.87	M	General Fund	Appropriation Transfer
Department of IT	\$109,128.00	N	General Fund	Appropriation Transfer
Department of IT	\$298,160.00	O	General Fund	Appropriation Transfer
Department of IT	\$83,849.00	P	General Fund	Appropriation Transfer
Department of IT	\$712,742.87	Q	General Fund	Appropriation Transfer
Department of IT	\$35,855.00	R	General Fund	Appropriation Transfer
Department of IT	\$70,457.13	S	General Fund	Appropriation Transfer
Department of IT	\$877,151.00	T	General Fund	Appropriation Transfer
Department of IT	\$113,978.00	U	General Fund	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0183

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Kathryn Parks to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2027 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

**WHEREAS**, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

**WHEREAS**, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Kathryn Parks (replacing Rebecca Dorman) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for unexpired term ending 6/30/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Kathryn Parks (replacing Rebecca Dorman) to serve on the Alcohol, Drug Addiction and Mental Health Services Board for unexpired term ending 6/30/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



May 3, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- Kathryn Parks, unexpired term ending on 6/30/2027
  - New Appointment
  - Resides in Pepper Pike (Cuyahoga County)

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested.

The nominee's resumes are attached for your review. There are 20 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



## Bios:

**K. Parks** - With over 30 years of experience, Kathryn Y. Parks has forged partnerships with organizations and agencies that serve as catalysts for change in their communities. Her extensive work spans multiple fields, enabling her to collaborate with individuals navigating critical life decisions in education, employment, housing, mental health and wellness, and finance.

Kathryn's diverse background includes roles in education, business, behavioral health, real estate, educational recruitment, and client retention. Currently, she serves as an adjunct faculty member at Cuyahoga Community College's Business and Technology department, where she has spent 11 years shaping the minds of future leaders.

As the Operations and Programs Manager at Step by Step Family Services, Kathryn is privileged to contribute to an industry she is deeply passionate about. Her work involves supporting individuals, families, and organizations in the vital areas of mental health and substance recovery and prevention services.

In addition, Kathryn dedicates part of her week to serving as the Chief Operating Officer (COO) of Brix Construction Company, LLC. Based in Cleveland, Ohio, the company specializes in residential housing, construction, and property management, with a focus on providing quality affordable housing to low-income subsidized tenants.

Complementing her professional endeavors, Kathryn is currently finalizing her doctoral dissertation in Public Policy and Social Change. She holds a Master of Arts in Clinical Mental Health Counseling, a Master of Business Administration, a Bachelor of Accounting, and a certificate in women and gender studies. Licensed by the State of Ohio as a Professional Counselor (LPC) and Chemical Dependency Counselor (LICDC), Kathryn's research on Barriers to Access in Substance Abuse Treatment was presented at the National Women's Studies Association (NWSA) conference in 2017.

A proud United States Navy Veteran, Kathryn finds fulfillment in her work with Step by Step Family Services and Brix Construction Company, LLC, where she contributes to the management of social determinants of health and supports individuals facing substance and mental health disorders.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**ADAMHS Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**Unexpired term ending 6/30/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Rebecca Dorman**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**Ebony Spano**  
**Kara Tatum- Johnson**  
**Dana Corraini**  
**Carol Beck**  
**Brenda Stoller**  
**Demar Sheffey**  
**Jasmin Santana**  
**Stuart C. Van Wagenen**  
**Sharisse Edwards**  
**Erskine E. Cade**  
**Rev. Benjamin F. Gohlstin, Sr.**  
**Delaney Jones**  
**Kathryn Parks**  
**Madeline Corchado**  
**Molly Wimbiscus**  
**Rebekah Dorman**  
**Ebony Spano**  
**Ashley King**  
**John Oliver**  
**Michelle Curry**

**2.8** The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

**2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

**2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

## **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0184

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Kate McBride to represent Cuyahoga County on the Child Abuse and Child Neglect Regional Prevention Council for the Great Lakes Region, for an unexpired term ending 9/27/2024; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, pursuant to Ohio Revised Code Section 3109.172, a board of county commissioners within a Child Abuse and Child Neglect Prevention Region may appoint up to two representatives to a Child Abuse and Child Neglect Regional Prevention Council to represent the County on overseeing its work; and

**WHEREAS**, pursuant to Ohio Revised Code Section 3109.172 and Ohio Administrative Code 5101:5-1, the Regional Prevention Council is charged with establishing standing workgroups; developing and completing needs assessments; and developing, approving and implementing a regional child abuse and child neglect prevention plan based on the Ohio Children's Trust Fund criteria, collecting data on the implementation of the plan and submitting a progress report and an annual report to the Ohio Children's Trust Fund; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

**WHEREAS**, County Executive Ronayne has nominated Kate McBride (replacing Jennifer Croessmann) to represent the County on the Child Abuse and Child Neglect Regional Prevention Council for the Great Lakes Region for an unexpired term ending 9/27/2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

May 3, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Ohio Children's Trust Fund Regional Prevention Council

Dear President Jones

The Ohio Children's Trust Fund (OCTF) was created in 1984 with the mission of preventing child abuse and neglect by investing in strong communities, healthy families, and safe children. As Ohio's sole public funding source dedicated to child abuse and neglect prevention, the OCTF funds regional prevention councils throughout the state, which in turn funds community-based primary and secondary prevention strategies at the local level.

Pursuant to Ohio Revised Code 3109.172, I submit the following nomination for a new appointment to the Ohio Children's Trust Fund-Great Lakes Regional Prevention Council (OCTF-GL):

- Kate McBride, replacing Jennifer Croessmann for an unexpired term ending 9/27/2024
  - Resides in North Ridgeville (Lorain County)

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne". The signature is fluid and cursive, with the first name "Chris" and last name "Ronayne" clearly legible.

Chris Ronayne  
County Executive



Kate R. McBride

## **CAREER EXPERIENCE:**

### ***Case management and planning***

Managed multiple, complex cases simultaneously, assessed the need for and provided on-going casework services to multi-problem cases, conducted in-depth interviews with clients for the purpose of developing case plan goals and objectives, completed assessments, interviews & investigations of abuse and neglect

### ***Monitoring and evaluating progress and services***

Advised, guided and educated families, managed multiple, complex cases simultaneously, collaborated with managers and provided input regarding cases, identified and recommended resources relevant and helpful to clients, monitored and evaluated progress in order to continue, change or terminate services, assessed risk and safety, exhibited valuable time management and planning skills, demonstrated strong leadership skills, remained flexible and adapted to the needs of clients, managed complex situations calmly while maintaining a certain level of respect

### ***Liaison/Relationship Building and TDM Facilitation***

Daily facilitation of TDM meetings and a thorough understanding of the TDM process, Acted as a liaison between agency staff, families, and external partners through the facilitation of SAR and TDM case review meetings, demonstrated critical thinking skills, guided both frontline staff and supervisors regarding policies and participated in decisions, represent Cuyahoga County Division of Children and Family Services in court committees including Ohio Department of Youth Services, Alternative Case Planning, Population Management, and Promise Team, serve as point of contact/expert in child welfare practice to juvenile court, attend TDM meetings to address notice of intent referrals and report agency position at court hearings

### ***Professional Development***

Leadership Cohort 1  
Leadership Retreat 2016 planning committee  
On the Frontline competency selection  
Kids Insight Workgroup  
Performance Management Committee

## **PROFESSIONAL EXPERIENCE:**

Cuyahoga County Department of Children and Family Services  
Social Service Worker 3, August 2005-May 2014  
Case Review Facilitator, May 2014-March 2020  
Multi-System Kids Unit, court liaison March 2020-present

## **EDUCATION:**

Kent State University  
Bachelor of Science, December 2004  
Major: Human Development and Family Studies  
Concentration: Youth Development

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Ohio Children's Trust Fund Regional Prevention Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**Unexpired term ending 9/27/2024**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Delaney Jones  
Demar Sheffey  
Ismael Flores  
Kara Tatum- Johnson**

- 2.8** The candidate's city and county of residence;

**North Ridgeville, Lorain County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0185

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Judge Donna Congeni Fitzsimmons to serve on the Cuyahoga County Diversion Board for unexpired term ending 2/28/2025; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Section 208.04 of the Cuyahoga County Code, the Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

**WHEREAS**, the Cuyahoga County Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County; and

**WHEREAS**, members of the Cuyahoga County Diversion Board shall be appointed to serve a three-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Judge Donna Congeni Fitzsimmons (replacing Akram Boutros) to serve on the Cuyahoga County Diversion Board for an expired term ending 2/28/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Judge Donna Congeni Fitzsimmons (replacing Akram

Boutros) to serve on the Cuyahoga County Diversion Board for an unexpired term ending 2/28/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

May 3, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Diversion Board

Dear President Jones:

Pursuant to Section 208.04 of the Cuyahoga County Code, I am pleased to nominate the following individual for reappointment to serve on the Cuyahoga County Diversion Board:

- Judge Donna Congeni Fitzsimmons, unexpired term ending 2/28/2025
  - Resides in Rocky River (Cuyahoga County)

The Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

The Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County.

Attached you will find the nominee's resume for your review. There are four candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

## **Judge Donna Congeni Fitzsimmons (Retired)**

### **EMPLOYMENT HISTORY:**

**Rocky River Municipal Court, Judge** 1994 through 2023

**Arter & Hadden (nka Tucker & Ellis), Partner** 1988-1994; Associate 1985-1988

**President's Commission on Organized Crime, Deputy Counsel** 1984-1985

**United States Department of Justice, Organized Crime & Racketeering Section, Special Attorney/Prosecutor** 1980-1984

**Assistant Cuyahoga County Prosecutor** 1977-1980

### **EDUCATION:**

**George Washington University, National Law Center** J.D., cum laude 1976

**DATE ADMITTED TO OHIO BAR:** September 1977

**OTHER STATE BARS:** Maryland, 1976; District of Columbia, 1976

**PROFESSIONAL ADMISSIONS:** Northern District of Ohio, 1980; Southern District of Ohio, 1980; U.S. Court of Appeals, 4<sup>th</sup> Circuit, 1977; U.S. Court of Appeals, 6<sup>th</sup> Circuit, 1980.

### **Boston College 1973**

A.B. History, summa cum laude

**ACADEMIC HONORS:** Phi Beta Kappa

### **PROFESSIONAL ACTIVITIES:**

- **Cuyahoga County Criminal Justice Services Supervisory Board**, 1996-2000
- **Chair, STOP Violence Against Women Act Allocation Committee**, 1996-2011
- **The John M. Manos Inns of Court Judicial Benchers** (Executive Committee, 2012 to present)
- **The Cleveland Bar Association**, Trustee, 1988-1991; **Judicial Selection Committee**, 1979-1984, Vice Chair 1983-1984; **Young Lawyers' Section**, Vice Chair, 1980
- **Justinian Forum** (Italian American Bar Association), Trustee
- **Life Member**, Judicial Conference, Eighth Judicial District

### **COMMUNITY ACTIVISM AND SERVICE:**

- **Board and Advisory Council of the Mob Museum**, Las Vegas, Nevada 2014-present  
The museum houses an exhibit that pays tribute to the successful prosecution of the Cleveland Mafia Family where Judge Fitzsimmons was lead prosecutor.
- **Guardian, Honor Flight**, 2014
- **Sing-Out Choir Benefit** for Cleveland Rape Crisis Center
- **Cuyahoga County Opiate Task Force**, 2010-present
- **Trustee, Fairview Hospital Community Advisory Board**, 2003-present
- **Trustee, Leukemia/Lymphoma Society Board**, 1998-2011
- **Trustee, Community Challenge** (dedicated to alcohol and drug free youth), 2001-2004
- **Creator, Stalking Victim Support Group**, stalking cases training course, 1999



## **AWARDS:**

- FBI Citizen's Academy Graduate 2022
- Community Leader Hero Award as part of the 2019's Class of Hometown Heroes presented by the **FBI Cleveland Citizens Academy Alumni Association**, October 18, 2019
- Myra Bradwell Award presented by the **Women's Vote Project** for advancing rights of women in the legal profession, June 4, 2019
- Exemplar Award from **Recovery Resources**, September 2012
- Greater Cleveland **Italian-American Public Service Award**, October 2011
- **Women's Center of Greater Cleveland 20<sup>th</sup> Anniversary** special recognition for leadership and dedication to the safety of women and their families, May 2007
- "Gem of Cleveland" by **Junior League of Cleveland** (1997) so named for civic service in the furtherance of women's causes.
- Columbian Award recipient (1994) by the **Federation of Italian American Societies of Northern Ohio** – for "dedication in promoting and perpetuating a sense of pride in the culture of Italian heritage within the community and for outstanding achievements in the legal profession"
- **Trial Superstars**, December 1992. Selected by **Cleveland Bar Association** as part of a lecture series.
- Guest Lecturer, May 1992. **Organized Crime Violence Federal Criminal Investigators Conference**, Washington, D.C.
- Charter Member, **Fairview High School Alumni Hall of Fame**, inaugural year
- Chair, Break the Silence Luncheon benefit for **Domestic Violence Center**
- **Special Commendation from U. S. Attorney General** for Outstanding Service to the Department of Justice 1983; first female appointed U.S. Special Attorney in Cleveland, Ohio 1980
- Special Achievement Award, FBI 1983

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Diversion Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**Unexpired Term Ending 2/28/2025**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Akram Boutros**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**Demar Sheffey**

**Ashley Johnson**

**Kara Tatum- Johnson**

**Donna Congeni Fitzsimmons**

- 2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Saint Martin dePorres High School Jobs Committee**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0186

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Brandy Carney to serve on the Cuyahoga County Diversion Board for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Section 208.04 of the Cuyahoga County Code, the Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

**WHEREAS**, the Cuyahoga County Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County; and

**WHEREAS**, members of the Cuyahoga County Diversion Board shall be appointed to serve a three-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Brandy Carney to serve on the Cuyahoga County Diversion Board for the term 3/1/2024 – 2/28/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Brandy Carney to serve on the Cuyahoga County Diversion Board for the term 3/1/2024 – 2/28/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

May 3, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Diversion Board

Dear President Jones:

Pursuant to Section 208.04 of the Cuyahoga County Code, I am pleased to nominate the following individual for reappointment to serve on the Cuyahoga County Diversion Board:

- Brandy Carney, reappointment to a 3-year term, 3/1/2024 – 2/28/2027
  - Resides in Willowick (Lake County)

The Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

The Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County.

Attached you will find the nominee's resume for your review. There are four candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



# Brandy Carney

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**Objective:** Highly motivated, established, committed, public service professional with extensive experience developing and implementing impactful strategies and procedures within government operations. Extensive advancement of teams and their supporting structures with renowned public safety and justice engagement over the last 20 years. Recognized performance for the transformation of a myriad of projects and programs. I possess a strong technical foundation and have an equal understanding and support of fiscal operations and grants. Adaptability and critical thinking are strong characteristics, with decades of partner engagements and the belief in strong relationships being integral. Core belief of knowledge being power, and a good attitude and personal drive can move mountains.

## Minimum Qualifications/Major Accomplishments

- 18+ years direct Public Safety experience in population rich county (Cuyahoga County)
- Established, proven leader in Public Safety and Justice initiatives within Cuyahoga County.
- Relocation and Expansion of Countywide 9-1-1 Center to include Dispatching for municipalities. Handles approximately 800,000 calls annually.
- Implementation and sustainment of increased programming, development and information technology within public safety and justice services department
- Leader of recognition for Opioid Epidemic Knowledge, work and programming within the County and the State
- Significant Budget and Grant Management experience (approx. \$170 Million Budget).
- Cuyahoga County 9-1-1 Consolidation Plan – Implementation of 48 Public Safety Answering Points (PSAPs) to current 22.
- Management of countywide 9-1-1/Communications Center
- Directed build out of Cuyahoga County Emergency Operations Center (EOC) and future co-location of Office of Emergency Management with EOC
- Emergency Operations Center leader during Cuyahoga County Emergency Operations Center emergency events and activations
- Lead for countywide 9-1-1 Planning, Implementation, Operations and Execution including Countywide Interoperability and 9-1-1 Consolidation
- Leader of Victim Services and Support for County operations including support and engagement of children through multiple nationally regarded internal initiatives.
- County administrative lead/POC for County Boards including the Cuyahoga County Emergency Services Advisory Board (CCESAB) and Cuyahoga County Technical Advisory Committee (9-1-1 and IT), and Cuyahoga Community Based Correctional Facility (CBCF).
- Represents Cuyahoga County Public Safety and Justice Services for public speaking arrangements, meetings, performance reviews and media engagements.



## **Professional Experience**

### **Current:**

Chief or Director of Public Safety and Justice

### **Past Experience:**

**Administrator** – Cuyahoga County Department of Public Safety & Justice Services, Cleveland, OH  
November 2015– Present

- Assists the Director of Public Safety & Justice Services in managing the department of over 100 employees.
- Lead Department of 6 divisions; Office of Emergency Management (OEM) and Cuyahoga Emergency Communications Center (CECOMS), Witness/Victim Services, Administration, Grant & Fiscal Services, Mediation, Regional Data Sharing Service (REDSS). Leadership support for the Northeast Ohio Regional Fusion Center.
- Administer approximately \$33 million budget
- Department representative for Cuyahoga County Council and County Boards and Commissions
- Ensure most efficient and effective delivery of support and services for Cuyahoga County public safety and justice services colleagues and citizens.

**Emergency Services Administrator** –Cuyahoga County Office of Emergency Management/CECOMS, Cleveland, OH▪ July 2013– Present

- Project Manager/Lead for implementation of Countywide 911 equipment and network upgrade. Over 35 Dispatch Centers (all in Cuyahoga County) participating. Over \$12.5 Million
- Project Lead for Cuyahoga County Shared Services Fund and 9-1-1 Consolidation Plan Implementation/Update.
- Management of County 9-1-1/Communications Center and all staff (and Emergency Management staff)
- Responsible for implementation and execution of 9-1-1 center call policies and procedures
- Responsible for Countywide Interoperability Planning and Implementation
- OEM lead during emergency events and Emergency Operations Center activations
- Execution and Implementation of OEM/CECOMS contracts and grants
- Attained Presidential Declaration and public assistance reimbursement for Cuyahoga County agencies and political subdivisions following Hurricane Sandy. Total reimbursement expected = more than 10 million

**Manager**–Cuyahoga County Office of Emergency Management, Cleveland, OH▪ June, 2010– June, 2013

- Led Cuyahoga County Office of Emergency Management staff and all functions including Plans, Training, Exercises and Operations
- Responsible for update, implementation and training to public safety agencies on the Cuyahoga County Emergency Operations Plan and the Cuyahoga County Emergency Operations Center
- Led all speaking arrangements, county board, and public safety meetings on behalf of OEM
- Led Cuyahoga County Office of Emergency Management staff and all functions including Plans, Training, Exercises and Operations
- County Point of Contact for State Agencies

## **Software Skills and Certificates**

Microsoft Office, Microsoft Windows, Mac Systems, Adobe Suite, CAMEO Software

ICS= 100,200,700, 701, 775, 800,300,400; HSEEP, Senior Officials Workshop for All-Hazards Preparedness, Threat and Risk Assessment, Enhanced IC/UC, IS=120, 130, 139, 230, 235, 240, 241, 242, 244, 860, CAMEO in WMD Management and Planning, Advanced CAMEO, Incident Response to Terrorist Bombings, FEMA Land Transportation Antiterrorism Training Program, EOC Operations and Planning for All Hazards, DHS CAPTAP, PCII, Hazmat/WMD Awareness, EOC Management and Operations, Developing and Maintaining Local EOPs, Position specific IC/UC, Cost Documentation, DA/PA, Debris Management, Emergency Planning, BCA, Controller/Evaluator/Sim Cell Training.

Public Safety Telecommunicator and Emergency Medical Dispatch Trained through APCO (National/Industry Standard Leader)

Certification for Center Manager Certification Program (CMCP) March 2014

## **Education**

Bachelors of Arts– Cleveland State University, Cleveland, OH ▪ 2003  
Urban Affairs –  
Graduated Cum Laude

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Diversion Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**3/1/2024 – 2/28/2027**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Demar Sheffey  
Ashley Johnson  
Kara Tatum- Johnson  
Donna Congeni Fitsimmons**

- 2.8** The candidate's city and county of residence;

**Willowick, Lake County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cuyahoga County Community Based Correctional Facility Board, Regional Enterprise Data Sharing Systems Advisory Board, Northern Ohio Trauma System Board, Cuyahoga County Emergency Services Advisory Board, 911 Program Review Committee**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0187

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024 – 2027 Transportation Improvement Program; total estimated project cost \$21,040,359.00 finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights; and

**WHEREAS**, the anticipated start-completion date is Spring of 2027 to fall of 2028; and

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

**WHEREAS**, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

**WHEREAS**, the project is located in Council District 9; and

**WHEREAS**, the estimated project cost is \$21,040,359.00; and

**WHEREAS**, this project will be funded 80% (\$16,718,046.00) Federal Funds, 5% (\$1,000,000.00) Road and Bridge Fund, 15% (\$3,322,313.00) City of Shaker Heights; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## SUMMARY OF REQUESTED ACTION

### Public Works Requests Approval of the Public Convenience and Welfare for the Lee Road Complete Street Project, in the Cities of Cleveland and Shaker Heights

#### A. Scope of Work Summary

1. The Public Works Department requesting that Council find:
  - a) That public convenience and welfare requires the approval of the Lee Road Complete Street Project from Invermere Avenue to North Corp Line, in the Cities of Cleveland and Shaker Heights.
  - b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
  - c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$21,040,359. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Spring of 2027, and it is anticipated to be completed in the Fall of 2028.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
3. N/A
4. N/A

#### B. Procurement – N/A

#### C. Contractor and Project Information

1. N/A
2. N/A
- 3.a. N/A
- 3.b. Council District 9

#### D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is to be funded with \$16,718,046 Federal (80%), \$1,000,000 County Road and Bridge (5%), \$3,322,313 Shaker Heights (15%). The total cost of the project is \$21,040,359.
2. By Invoice
3. N/A

#### F. Items/Services Received and Invoiced but not Paid – N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0188

Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> approving Right-of-Way Exhibits as set forth in Plat No. M-5055 for the replacement of Hilliard Boulevard Bridge No. 08.57 over the Rocky River, Valley Parkway and Trial in the Cities of Lakewood and Rocky River; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-5055 for the replacement of Hilliard Boulevard Bridge No. 08.57 over the Rocky River, Valley Parkway and Trial in the Cities of Lakewood and Rocky River; and

**WHEREAS**, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for the replacement of Hilliard Boulevard Bridge No. 08.57 over the Rocky River, Valley Parkway and Trial in the Cities of Lakewood and Rocky River; and

**WHEREAS**, the project is located in Council Districts 1 and 2; and

**WHEREAS**, the anticipated right-of-way acquisition cost is \$120,000.00; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5055 for the replacement of Hilliard Boulevard Bridge No. 08.57 over the Rocky River, Valley Parkway and Trial in the Cities of Lakewood and Rocky River.

**SECTION 2.** That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

**SECTION 3.** That all proceedings relative to Right-of-Way as set forth in Plat No. M-5055 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## **Seeking Authority to Acquire Right-of-Way for the Hilliard Road (CR 69) Bridge 08.57 Project**

### **A. Scope of Work Summary**

#### **1. This Legislative Action Request does not involve a contract.**

The Department of Public Works is seeking the following in connection with reconstruction of Hilliard Road (CR 69) Bridge 08.57 Project in the cities of Lakewood and Rocky River, Ohio: (1) approval of the Right-of-Way Exhibit M-5055 and Legal Descriptions (2) authority to acquire required right-of-way; (3) allowing payment of the fair market value estimate ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.

Since April 5, 2024 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Project's Exhibits and Legal Descriptions (M-5051) for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on April 23, 2024; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There are a total of 10 ownerships and 22 parcels associated with the acquisition of right-of-way for this project

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the Hilliard Road (CR 69) Bridge 08.57 Project
- b. Location: Hilliard Road Bridge over the Rocky River, Valley Parkway and Metroparks Trail in the Cities of Lakewood and Rocky River, Ohio.
- c. District 1 and 2

### **B. Procurement -N/A**

### **C. Contractor Information- N/A**

### **D. Project Status**

1. Acquisition must be completed by the Fourth Quarter 2025. The Project is anticipated for construction in the First Quarter 2026.

### **E. Funding**

Acquisition Cost Estimate: \$120,000

Construction Cost Estimate: \$63,337,801 (Federal Funding: \$27,316,175 + TBD: \$36,021,626)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0189

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> authorizing an amendment to Resolution No. R2002-0132 dated 6/7/2022 which approved an award on Purchase Order No. 24001045 (fka Purchase Order No. 22001945) to The Safety Company dba MTech Company for a state contract purchase for the replacement of (1) Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division, by changing the amount not-to-exceed from \$905,461.72 to \$934,683.72; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to Resolution No. R2002-0132 dated 6/7/2022 which approved an award on Purchase Order No. 24001045 (fka Purchase Order No. 22001945) to The Safety Company dba MTech Company for a state contract purchase for the replacement of (1) Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division, by changing the amount not-to-exceed from \$905,461.72 to \$934,683.72; and

**WHEREAS**, the primary goal of this project is to obtain one (1) Dyna-Vac Straight Jet Truck and two (2) Cues TV Trucks more quickly; and

**WHEREAS**, this project is funded 100% Sanitary Sewer Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Resolution No. R2002-0132 dated 6/7/2022 which approved an award on Purchase Order No. 24001045 (fka Purchase Order No. 22001945) to The Safety Company dba MTech Company for a state contract purchase for the replacement of (1) Dyna-Vac Straight Jet Truck and (2) Cues TV Trucks for the Sanitary Division, by changing the amount not-to-exceed from \$905,461.72 to \$934,683.72.

**SECTION 2.** That the County Executive and/or the Director of Public Works are authorized to execute the amendment.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	The Safety Company, LLC dba Mtech; State Contract Purchase Order, Jet Truck
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	22001945	The Safety Company, LLC dba Mtech		\$603,461.72	5/16/2022	BC2022-306
	24001045	The Safety Company, LLC dba Mtech		\$314,222.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase. This is an amendment to Council Resolution R2022-0132 approved 6/7/22, to modify the original purchase order by increasing the amount from \$285,000.00 to \$314,222.00 and changing the specification of one truck, specifically the chassis, shifting it from an International brand chassis to a Peterbilt chassis. The purchase order is for one (1) Dyna-Jet 8020 Jet Truck.**

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: 16 yrs.      How will replaced items be disposed of? Gov Deals**

**Project Goals, Outcomes or Purpose (list 3):**  
**This is an amendment to previously approved Council Resolution R2022-0132, to modify approved PO (22001945-STAC) for one (1) Dyna-Jet 8020 Jet Truck.**  
**The vehicle once delivered, will replace an aging 2008 International jet truck that is costing more to maintain.**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company, LLC dba Mtech 7401 first Place, Suite G Cleveland, OH 44146	Daniel Soukup / Sales
Vendor Council District:	Project Council District:



If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Public Works has chosen to purchase the truck through the Stat of Ohio contract, which was already competitively bid through the State of Ohio  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption – Amending a previously approved PO
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date Original procurement - STS-800835 – 1/31/2025 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>Sanitary Sewer Funds / 100%</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

**HISTORY (see instructions):**

Purchase order 22001945-STAC was approved by County Council during 2022. The televising trucks (2) were received and paid out in 2022. The Dyna-jet truck, however, was not and the build-out has been idle due to supply chain issues. The PO was then cancelled due to it being a 2022. The originally awarded vendor (Mtech) is able to initiate the build-out but with a different brand chassis at a cost of \$29,222 more. The original quote was off the State of Ohio contract (as is the revised quote) and this PO is the adjustment.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0190

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ13820 with The Murphy Contracting Company in the amount not-to-exceed \$718,000.00 for the Cuyahoga County medical Examiner’s Building Elevator Modernization; authorizing the County Executive to execute Contract No. 4358 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ13820 with The Murphy Contracting Company in the amount not-to-exceed \$718,000.00 for the Cuyahoga County medical Examiner’s Building Elevator Modernization; and

**WHEREAS**, the primary goal of this is provide a full modernization of the Body Elevator; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13820 with The Murphy Contracting Company in the amount not-to-exceed \$718,000.00 for the Cuyahoga County medical Examiner’s Building Elevator Modernization.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4358 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Medical Examiner's Building Elevator Modernization</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
Original	CM 4358	The Murphy Contracting Company	N/A	\$718,000.00	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 The scope of work for this project is to provide a full modernization of the Body Elevator. The Body Elevator is utilized to transport the bodies from Receiving to each of the required floors. The existing Body Elevator is a traction type elevator. The elevator has a roof-top elevator machine room, hoistway and elevator pit, and is connected to emergency power. The elevator modernization includes improvements to the elevator cab, machine, hoisting equipment, interior, functions, etc. The modernization also includes building construction and building system upgrades to bring the entire elevator system up to the current code. These systems include Architectural, Plumbing, Mechanical and Electrical improvements at the elevator machine room, elevator lobbies, hoistway, elevator pit, roof and other mechanical / electrical spaces

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
**SEE ITEM DESCRIPTION ABOVE**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>The Murphy Contracting Company 285 Andrews Ave. Youngstown, Ohio 44505</b>	<b>Michael Gentile Sr. -President</b>
<b>Vendor Council District:</b>	<b>Project Council District:</b>
<b>N/A</b>	<b>District 7</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. <b>N/A</b>  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>8 / 2</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( <b>6%</b> ) SBE ( <b>14%</b> ) MBE ( <b>5%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. <b>Vendor did not meet goals, requested a Reconsideration hearing and was granted the contract. Letter attached</b>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>	
<b>General Fund</b>	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

<b>Reason:</b>	
<b>Timeline:</b>	<i>6/17/2024</i>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<i>4/10/2024</i>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0191

<b>Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ14113 with Anthony Allega Cement Contractor, Inc. in the amount not-to-exceed \$4,456,756.61 for rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; authorizing the County Executive to execute Contract No. 4372 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$709,044.77 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends an award on RQ14113 with Anthony Allega Cement Contractor, Inc. in the amount not-to-exceed \$4,456,756.61 for rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; authorizing the County Executive to execute Contract No. 4372 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$709,044.77 to fund a portion of said contract; and

**WHEREAS**, the primary goal of this is to rehabilitate two one-way driving lanes and a middle turning lane. New curb ramps will be added, select sidewalk improvements on the south side, landscaping and drainage improvements on the north side; and

**WHEREAS**, the anticipated start date is June 10, 2024; and

**WHEREAS**, the project is located in County District 8 and is funded as follows: (a) 40% Ohio Public Works Commission Grant Fund, (b) 18% American Rescue Plan Act (APRA) Fund, (c) 16% Road and Bridge \$7.50 Motor Vehicle Fund, (d) 11% Clean Ohio Trails Grant Fund, (e) 11% Green Infrastructure Grant Fund and (f) 4% City of Garfield Heights; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14113 with Anthony Allega Cement Contractor, Inc. in the amount not-to-exceed \$4,456,756.61 for rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4372 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Garfield Boulevard Rehabilitation Existing Roadway from Warner Road to Turney Road in the City of Garfield Heights, Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
Original	CM 4372	Anthony Allega Cement Contractor, Inc	N/A	\$4,456,756.61	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights, Ohio. Includes two one-way driving lanes and a middle turning lane. New curb ramps will be added throughout the corridor. Select sidewalk improvements will be added to the south side of Garfield Boulevard . Landscaping and drainage improvements will be added to the north side corridor.

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
**SEE ITEM DESCRIPTION ABOVE**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>Anthony Allega Cement Contractor, Inc. 5146 Allega Way Richfield, Ohio 44286</b>	<b>John Allega. -President</b>
<b>Vendor Council District:</b>	<b>Project Council District:</b>
<b>N/A</b>	<b>District 8</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	<b>N/A</b>  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>10 / 5</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( <b>6%</b> ) SBE ( <b>19%</b> ) MBE ( <b>5%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>	
<b>OPWC Funding 40%, Clean Ohio Trails Grant 11%, Green Infrastructure Grant (NEORS Grant) 11%, ARPA (R2022-0268) 18%, Muni Funding 4%, County Funding R&amp;B \$7.50 Fund 16%</b>	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	<b>6/10/2024</b>

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>4/10/2024</b>
Date of insurance approval from risk manager:	<b>4/17/2024</b>
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0192

<b>Sponsored by: County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for the JumpStart Evergreen Fund; authorizing the County Executive and /or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development has recommended an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to JumpStart, Inc. fully amortizing over a 7-year term, at 5.5% interest; and

**WHEREAS**, JumpStart Evergreen Fund is an early-stage ‘Seed Stage’ investment vehicle that provides capital to promising technology-based startups to help them establish market traction needed for growth; and

**WHEREAS**, the proposed County loan would be utilized exclusively for investments and loans for companies located within Cuyahoga County, which will improve the County’s global competitiveness, foster economic growth, and broaden the diversity of the County’s tech-based ecosystem; and

**WHEREAS**, an essential objective for the County in making the loan is to provide funding to minority-owned businesses, and JumpStart is committed to emphasizing diversity in the portfolio companies’ leadership teams and workforces with a direct intent to provide funding to minority-owned companies; and

**WHEREAS**, the proposed funding source for the loan is Economic Development Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for the JumpStart Evergreen Fund.

**SECTION 2.** That the County Executive and /or Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and for any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20

**ECONOMIC DEVELOPMENT LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Development; JumpStart, Inc; Evergreen Fund; Portfol Loan No. 232-05-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	JumpStart, Inc	Upon Signature for 7 Years (est July 1, 2024- June 30, 2031)	\$2,000,000.00	Pending	Pending

**Loan Description and Terms.**

Department of Development is seeking approval of a Loan with JumpStart, Inc., or an affiliate. The loan will be used to assist in funding the JumpStart Evergreen Fund that will be used as an early-stage, i.e. 'Seed Stage' investment vehicle that provides capital to promising technology-based startups to help them establish market traction needed for growth.

**Loan Amount:** not to exceed \$2,000,000.00

**Loan Terms:** 7-years fully amortizing P&I at 5.5% interest

**Loan Security:** security interest in various collateral including Monies and Deposits, Securities Accounts, Equipment, Goods, Inventory and Fixtures, Receivables, Letters of Credit and Letter-of-Credit Rights, Investment Property, Intellectual Property Collateral, any additional or other collateral that the County deems acceptable and necessary to fully secure this commitment. A corporate guarantee of Jumpstart Inc. will also be provided.

**Project Purpose/Goals, Outcomes(List 3):**

The Evergreen Fund will focus on investing primarily in the areas of software application for business, healthcare technology and advanced manufacturing, consistent with region's historical need for early-stage investment capital.

These focus areas reflect growth opportunities in the digital economy and industries most venture capitalist investors seek to invest in as well. These opportunities also represent core regional industry clusters driven by world-renowned academic institutions and corporations in Northern Ohio, particularly within Cuyahoga County.

The new \$20M Evergreen Fund will be the only Seed Stage fund of its kind and size in the region, filling a crucial capital gap in support of emerging technology companies when they are at their most fragile stage of development. This fund is part of a larger initiative by JumpStart Ventures to leverage private and public sources

of capital as well as JumpStart's own balance sheet, to form \$100M in new investment capital that is needed to further drive technology-driven innovation in our region.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
JumpStart, Inc. 6701 Carnegie Avenue, Suite 100 Cleveland, OH 44103	Julie Jacano, CEO
Vendor Council District: 8	Project Council District: All
If applicable provide the full address or list the municipality(ies) impacted by the project.	

**NON-COMPETITIVE PROCUREMENT - X**

Provide a short summary for not using competitive bid process.

Economic Development Loan

Exemption

Alternative Procurement Process

Contract Amendment (list original procurement)

Other Procurement Method, please describe:  
**Loan**

**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

Economic Development Fund

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline:**

Project/Procurement Start Date  
(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
2407	JumpStart, Inc. - Third Frontier Entrepreneurial Program	6/30/2022-6/30/2029	\$2,500,000.00	5/10/2022	R2022-0100
1882	JumpStart, Inc. - Next Fund II	9/21/2021-9/20/2028	\$5,000,000.00	5/11/2021	R2021-0095

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0193

<p>Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b></p>	<p><b>A Resolution</b> authorizing an amendment with Medical Mutual of Ohio for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, change the terms, and for additional funds in the amount not-to-exceed \$1,934,511.00 effective 1/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Human Resources recommends an amendment with Medical Mutual of Ohio for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, change the terms, and for additional funds in the amount not-to-exceed \$1,934,511.00 effective 1/1/2024; and

**WHEREAS**, the primary goal is to reduce the County's risk as a self-insured healthcare provider; and

**WHEREAS**, this project will be funded 100% by the Self-Insurance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment with Medical Mutual of Ohio for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, change

the terms, and for additional funds in the amount not-to-exceed \$1,934,511.00 effective 1/1/2024.

**SECTION 2.** That the County Executive is authorized to execute amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and an additional reason set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Human Resources; 2024 Amendment with Medical Mutual of Ohio for Stop Loss Coverage, extending the period to 12/31/2024 and for additional funds not-to-exceed \$1,934,511.00.
<b>Department or Agency Name</b>	Human Resources
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3403	Medical Mutual of Ohio	1/1/2023-12/31/2023	\$1,800,000.00	9/26/2023	R2023-0254
A			12/31/2024	\$1,934,511.00		PENDING

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Through this contract, Medical Mutual provides the county with Stop Loss Coverage for employee benefits. This coverage limits the County's risk for large claims related to employee benefits as the County is self-insured. This coverage is provided to both the County and BODD employees via this contract at various limits of risk.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**  
 The goal of this project is to mitigate the County's risk as a self-insured employer with regards to the medical benefits. This limits the County's exposure from large claims.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Medical Mutual of Ohio 100 American Rd, Brooklyn, OH 44115	Steven C. Glass President & CEO
Vendor Council District:	Project Council District:
03	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. This is an existing contract that accompanies the County's employee medical benefits contract. Vendors do not typically provide stop loss coverage without providing the medical benefits coverage. These services are solicited with eh Medical/Rx RFP which is currently out to bid for 2025+.  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>100% Self-Insurance Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b> This service accompanies the medical benefits administration and is currently in force for 2024.
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<input type="checkbox"/> New Service or purchase	<input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b> The stop loss rates are not set until the beginning of the year as vendors require as much previous year data as possible. There were some contract redlines that were also addressed between the vendor and Law that contributed to the delay.		
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>12/28/2023</b>	
Date documents were requested from vendor:	<b>1/30/2024</b>	
Date of insurance approval from risk manager:	<b>2/21/2024</b>	
Date Department of Law approved Contract:	<b>3/13/2024</b>	
Date item was entered and released in Infor:	<b>4/11/2024</b>	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:		
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)		
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)		

<b>HISTORY (see instructions):</b> <b>12/28/2023 – Draft amendment received from MMO.</b> <b>1/11/2024 – Questions answered by MMO and draft reviewed by Benefits consultant.</b> <b>1/12/2024 – Draft sent to Law for review.</b> <b>1/30/2024 – Requested purchasing documents from vendor.</b> <b>2/21/2024 – COI approved by Risk.</b> <b>3/13/2024 – Law approved amendment draft.</b> <b>4/1/2024 – Signed amendment received from MMO.</b> <b>4/3/2024 – Signed exhibit received from MMO.</b> <b>4/11/2024 – Amendment released in Infor.</b>
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0194

<p>Sponsored by: <b>County Executive Ronayne/Sheriff Department</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2024 to extend the term to January 31, 2025, to add funds in the amount of \$24,931,847.00, for a total not-to-exceed amount of \$110,915,111.00, and to transfer ownership of the jail pharmacy to The MetroHealth System; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2022 was amended to extend the time period to May 8, 2024 and for additional funds in the amount not-to-exceed \$30,056,224.00; and

**WHEREAS**, the County Executive/Sheriff Department has recommended an amendment to Contract No. 228 with The MetroHealth System to extend the term to January 31, 2025, to add funds in the amount not-to-exceed \$24,931,847.00, and to transfer ownership of the jail pharmacy to The MetroHealth System; and

**WHEREAS**, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Corrections Center mandated by ORC 5120:1-8-09 which mandates medical, dental and mental health services to all County Jail inmates; and

**WHEREAS**, this project is funded 100% by the General Fund Jail Health Care; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes an amendment to Contract No. 228 with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 5/8/2024 to extend the term to January 31, 2025, to add funds in the amount of \$24,931,847.00, for a total not-to-exceed amount of \$110,915,111.00, and to transfer ownership of the jail pharmacy to The MetroHealth System.

**SECTION 2.** If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0129

<p>Sponsored by: <b>County Executive Ronayne/Departments of Public Works</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Miller, and Byrne</b></p>	<p>A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for the lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/3/2041 in an amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Departments of Public Works recommends making an award on RQ12232 and entering into a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00; and

**WHEREAS**, the not-to-exceed \$91,000,000.00 amount is to be paid over seventeen (17) years and accounts for rent in the amount of \$49,678,927.98 for the initial term of the lease, initial capital expenditures of \$550,000.00, estimated management fees of \$2,019,500.00, estimated utilities payments of \$10,304,000.00, estimated operating expenses of \$27,553,500.00, plus a general contingency for other related potential costs and expenses of \$894,072.02; and

**WHEREAS**, the primary goal of this project is to provide appropriate space for operations of the Cuyahoga County Board of Elections, including additional footage for early in-person voting and enhanced on-site voter parking, as well as certain offices of the Department of Health and Human Services; and

**WHEREAS**, this project is funded by 61% General Fund and 39% Health and Human Service Levy Funds; and

**WHEREAS**, the lease premises is located in Cuyahoga County Council District 7; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ12232 and authorizes entering into a lease agreement with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00.

**SECTION 2.** That the County Executive is authorized to execute the lease agreement bearing Contract No. 4313 and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Committee of the Whole

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0166

<b>Sponsored by: County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> amending Resolution No. R2023-0082 dated 4/11/2023 which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development has recommended to amend Resolution No. R2023-0082 dated 4/11/2023, which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and

**WHEREAS**, the primary goal of this loan is to assists in funding project costs of a mixed-used development in the City of Cleveland; and

**WHEREAS**, this project is anticipated to create 58 new jobs, 140 new apartment units, a 132-room hotel, a 120-seat restaurant and bar and a parking garage; and

**WHEREAS**, the total cost of the project is approximately \$103,757,668.00 of which the County will loan \$2,000,000.00 with a term of 25 years at an interest rate of 4.50% interest only for the first three years, followed by 15-year term with monthly principal and interest payments based on a 25-year amortization schedule; and

**WHEREAS**, the funding for this project is 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Section 3 of Resolution No. R2023-0082 dated 4/11/2023, by extending the resolution sunset date from twelve months (12) to eighteen (18) months.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2023  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**ECONOMIC DEVELOPMENT LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Development; Bridgeworks LLC - amendment; Economic Development Loan; Portfol Loan No. 372-01-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	Bridgeworks LLC	18 Years	\$2,000,000	4/11/24	R2023-0082

**Loan Description and Terms.**

The Department of Development is seeking to amend the previously approved Economic Development for Bridgeworks, LLC. The Department is requesting a 6-month extension to the sunset date of Resolution R2023-0082 which was approved by County Council on April 11, 2023. The project had an increase in construction costs which required a re-design and construction did not begin as anticipated.

**Loan Amount:** not to exceed \$2,000,000

**Loan Terms:** 3 years interest-only followed by a 15 year term with monthly principal and interest based on a 25 year amortization schedule and an interest rate of 4.5%.

**Loan Security:** A third position real estate lien. Personal Guarantees from T. Michael Panzica, Graham Veysey, and Marika Shioiri-Clark. A Corporate Guaranty from Appleseed Investment Partners, LLC

**Project Purpose/Goals, Outcomes(List 3):**

Construction of mixed-use development including multi-family housing, hotel, restaurant, retail, and parking. Reactivating a vacant parcel to create new jobs and bring vibrancy to a prominent location.

Loan proceeds may be used for construction, soft costs related, and project related expenses to the project at 2429 West Superior Viaduct.

**Number of Jobs created:** 58

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Bridgeworks, LLC 1455 West 29 <sup>th</sup> Street, Cleveland, OH	Michael Panzica, Co-Manager

Rev. 7/24/23

Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	2429 West Superior Viaduct, Cleveland, Ohio

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Loan</b>

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

<b>Provide status of project.</b>
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>
<b>Timeline:</b>
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Date item was entered and released in Infor:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

<b>HISTORY (see instructions):</b>
The loan was originally approved on April 11, 2023, Resolution R2023-0082. Increases in construction costs and project re-design have delayed the commencement of the project.

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0149

<b>Sponsored by: County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Dr. Molly Wimbiscus to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.
<b>Co-Sponsored by: Councilmembers Turner and Sweeney</b>	

**WHEREAS**, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

**WHEREAS**, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

**WHEREAS**, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Dr. Molly Wimbiscus (replacing Daniel Kelly) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Molly Wimbiscus, MD (replacing Daniel Kelly) to

serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

April 16, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Dr. Molly Wimbiscus, MD**, 4-year term, 7/1/2023 – 6/30/2027
  - Replacing Daniel Kelly
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resume is attached for your review. There are 9 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive



## Molly Wimbiscus, MD



### EDUCATION/TRAINING

<b>Kenyon College</b> , Gambier, Ohio, USA <i>Science Honor Scholar, Jordan Environmental Scholar</i>	1995-1997
<b>The University of Aberdeen</b> , Aberdeen, Scotland Bachelors of Science (Plant and Soil Science), <i>Honors in Soil Science</i>	1997-1999
<b>University of Tennessee College of Medicine</b> , Memphis, Tennessee, USA Doctorate of Medicine	2002-2006
<b>Cleveland Clinic</b> , Cleveland, Ohio, USA Residency in Psychiatry	2006-2009
Fellowship in Child and Adolescent Psychiatry, <i>chief</i>	2009-2011

### Professional Appointments

#### **Cleveland Clinic**

Staff, Child and Adolescent Psychiatry, 2011-present  
School Mental Health Program, Director, 2019-present  
Associate Training Director, 2018-2021  
Fellowship Training Director, 2014-2018

#### **Cleveland Clinic Lerner College of Medicine (CCLCM), Case Western Reserve University (CWRU)**

Assistant Professor, 2014-present  
Co-Director, Foundations of Medicine, 2011-2015

#### **Neighborhood Family Practice (FQHC)**

Staff, Child Psychiatrist, 2016-present

#### **Beechbrook Community Mental Health Agency**

Staff, Child Psychiatrist, 2011-2013

#### **St. Vincent Charity Psychiatric Emergency Department**

Staff, 2009-2011

### Certification and Licensure

American Board of Psychiatry and Neurology: Psychiatry, 09/2011  
Licensure State/Number: OH 63125  
American Board of Psychiatry: Child and Adolescent Psychiatry 11/15/2013  
Licensure State/Number: OH 8626  
Medical Board of Ohio, 35.093754, 10/01/2013

## **Honors and Awards**

*Unsung Heros* Community Leadership Award, Cleveland Public Library, 01/2020  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2019  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2017  
Gender Equity Award for Pre-Clinical Faculty, CWRU School of Medicine, 05/2016  
Scholarship in Teaching Award (CWRU), Development and Implementation of a Cohesive Health Care Systems Curricular Block for Year 1 and Year 2 Medical Students at CCLCM, 03/2014  
Michener Leadership Award: Photography Perspective Project, Cleveland Clinic, 05/10/2010  
Child and Adolescent Psychiatry Fellowship, Chief, 07/2010-06/2011  
Hand Scholar: University of Tennessee College of Medicine, 05/2005  
William Carlos Williams Poetry Award, First Place: NEOUCOM, 04/2004  
Professionalism Committee, Elected Member, University of Tennessee COM, 2002-2004  
Propper Prize in Poetry, First Place: Kenyon College, 05/1996

## **Membership in Professional Societies**

Schools Committee Member, American Academy of Child and Adolescent Psychiatry, 2020-present  
American Academy of Child and Adolescent Psychiatry, Member, 2013-present  
American Academy of Psychiatry Residency Training Directors, Member, 2014-2020  
American Psychiatry Academy, Member, 2016-present  
Ohio Psychiatry Physicians' Association, Member, 2016-present

## **Community Leadership/Service**

Better Health Partnership, Youth Mental Health Subcommittee, 2021-present  
Woodruff Foundation, Trustee, 2020-present  
Youth Risk Behavior Survey, Cuyahoga County, Advisory Board, 2016-present  
Friends of Intergenerational Schools, 2018-2022 (chair, 2020-2022)  
Near West Intergenerational School, Board of Directors and founding member: 2010-2022  
*Say Yes to Education* Health Integration Task Force (Cleveland Metropolitan School District), 2019-present  
*Day to Liv*: Transition Bridge Program, co-founder, 2017-present  
Trainer, Youth Mental Health First Aid, 2017-present  
Co-Founder, Near West Eating Cooperative(ly), 2017-2020  
Cleveland Youth Suicide Taskforce, 2017-2019  
Cleveland Education Compact, Special Education Committee, Member, 2016-2019  
Project AWARE (Advancing Wellness and Resilience in Education), Cuyahoga County, Advisory Board, 2017-2019  
Healthy Strides (formerly Walk with a Doc), Lutheran Hospital, 2014-2017, 2019

## **Professional Services**

Women Professional Staff Association, executive council member-at-large, 2019-2022  
Lakewood City Schools Mental Health and Wellness Task Force, 2018-present  
Opioid Prevention and Education Committee, Cleveland Clinic: 2019-2021  
Lutheran Hospital Ethics Committee, Cleveland Clinic: 2015-2021  
Neurological Institute Education Committee, Cleveland Clinic: 2013-2018  
Basic Science Education Committee, Cleveland Clinic Lerner College of Medicine: 2011-2015  
Foundations of Clinical Medicine Committee, Cleveland Clinic Lerner College of Medicine, 2011-2015  
Anxiety Carepath Development Group, Cleveland Clinic, Department of Child and Adolescent Psychiatry, 2013-2014

## **Professional Development**

Women in Leadership, Neurologic Institute Cohort, Cleveland Clinic. 2020-2022  
Program Director Certification Program, Cleveland Clinic Education Institute, 2016-2017  
Essentials in Clinical and Classroom Teaching Certification, Cleveland Clinic Education Institute, 2013-2014

## **Teaching Activities & Administration**

### **Residents/Fellows *Cleveland Clinic***

School Psychiatry Longitudinal Program, Clinical Director: 2014-present

Collaborative Care Clinic, Supervisor (located at Neighborhood Family Practice): 2016-present

Child and Adolescent Psychiatry Didactic Series: 2013-2018

Fellow Longitudinal Clinic, Supervisor: 2012-2017

Develop and teach seminars in psychopathology, clinical care, child development, risk and protective factors of mental health challenges, medical humanities, bioethics: 2012-present

### **Medical Students *Case Western Reserve University and Cleveland Clinic Lerner College of Medicine***

Mentor, First Generation Medical Student Group, CWRU, 2020-present

Foundations of Medicine Seminars 1 and 2, Co-Director: 2011-2015

Medical Student Longitudinal Clinic, Staff Supervisor: 2015-2016

### **Medical Students *Ohio University Heritage College of Osteopathic Medicine***

Mentorship and supervision of medical students rotating through psychiatry

Adjunct Clinical Assistant Professor, Department of Specialty Medicine, 2022-2025

## **Presentations**

### National

1. Shah L, Wimbiscus M, Carr M, Tucker C, Rappaport N. Helping Students Transition Back to School: Addressing School Avoidance and Absenteeism Through Collaboration. Podium Presentation, Clinical Perspectives. AACAP, October 23-28, 2023, NYC.
2. Sayal A, Grech O, Wimbiscus M. All Hands on Deck: Family Medicine Residency and Child Psychiatry Responding to the Youth Mental Health Crisis through School-Based Collaborative Care. Forum for Behavioral Science in Family Medicine, Milwaukee, WI. September 6-9, 2023.
3. Wimbiscus M, Ripperger-Suhler J, Feuer V, Waldman D, Phelps-Tschang J, Edwards S. Talking to Each Other: Opportunities and Challenges of Care Coordination Between Hospitals, Clinics and Schools. Accepted for Clinical Perspectives in-person presentation, AACAP, Toronto, Canada. October 19, 2022.
4. Alleyne S, Bostic J, Ordonez A, Hoover S, Johnson B, Hamoda H, Lemelle T, Potter M, McWilliams J, Wimbiscus M. Addressing the Child Mental Health Crisis and Mental Health Inequities Through School Consultation: 'Equipping' Child and Adolescent Psychiatrists with a School Consultation Toolbox. Accepted for Member Services Forum in-person presentation, AACAP, Toronto, Canada. October 18, 2022.
5. Wimbiscus M, Carr M, Morio K. Talking to Each Other: The Impact of Care Coordination. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 15, 2021.
6. Hoover S, Bostic J, Joshi S, Ahn M, Ryst E, Ordoñez A, Wilkens K, Allyne S, Wimbiscus M. School Closures and Re-Opening During COVID-19: Considerations for a Child Psychiatrist. AACAP Member Forum, October 22, 2020.
7. Wimbiscus M, Carr M. Spanning Clinical and Educational Boundaries: The Patient Navigator. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 29, 2020.
8. Barber S and Wimbiscus M. Day to Liv: Transition Bridge Program. Advancing School Mental Health Conference (National Center for School Mental Health), Austin, Texas. 11/7/2019.
9. Esplin B, Wimbiscus M, Ford P. Advocacy from the Inside/Out: Bioethics, Humanities, and Neurodiversity at American Society of Bioethics and Humanities: Washington DC. 10/6/2016
10. Ahuja V, Austerman J, Wimbiscus M. Exploring the Clinical Diagnosis of Autism, Anxiety, and ADHD. Milestones Autism Conference, Cleveland, Ohio. 6/18/2015
11. Cole C, Kodish R, Wimbiscus M. Interests at Odds. Patient Experience Summit, Cleveland Clinic: 5/18/2015

### Ohio

1. Wimbiscus M, Lampl M, Shamblin S. Behavioral Health and School-Based Health Care, panel presentation. Ohio School Based Health Alliance, virtual, 12/13/22.
2. Palumbo C, Bruening L, Carr M, Wimbiscus M. Partnering for Progress: Collaborative Mental Healthcare in Lakewood City Schools. Podium presentation. Ohio School Board Association Conference. Columbus, Ohio. November 7, 2021.

3. Taylor J, Carr M, Wimbiscus M. Patient Navigation and Family Support in Schools: Presented at SUCCESS, Ohio school mental health conference. Hosted by Miami University, Oxford, Ohio. 6/24/20 (virtual).
4. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented at SUCCESS, Ohio state school mental health conference. Oxford, Ohio. 6/20/2019
5. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented to Ohio Mental Health Network for School Success, Columbus, Ohio. 8/27/2018.

#### Local

1. Wimbiscus M, Carr M. Spanning Boundaries: The Lakewood Patient Navigator Program. Department of Psychiatry Grand Rounds, Cleveland Clinic, 11/12/2020.
2. Wimbiscus M, Adams S, Khan Z, Larkin C. The Art and Science of Psychopharmacology. Cleveland Metropolitan School District, Department of School Psychology. 2/12/2021 (virtual).
3. Wimbiscus M and Carr M. Spanning Clinical and Ethical Boundaries: The Mental Health Patient Navigator. Grand Rounds, Department of Psychiatry, Cleveland Clinic, Cleveland, Ohio. 11/12/2020 (virtual).
4. Carr M and Wimbiscus M. Care Transition for Youth with Mental Illness in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
5. Penman A and Wimbiscus M. Anxiety Management in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
6. Richmond L and Wimbiscus, M. Adolescent Mental Health in Schools: teacher professional development, St. Ignatius High School, Cleveland, Ohio. 1/10/2020.
7. Barber S, Richmond L, Wimbiscus M. Angst: Panel Discussion. Berea City School District community event. Berea, Ohio. 4/23/19.
8. Richmond L and Wimbiscus M. Anxiety in schools. Teacher and staff Professional Development seminar. Lakewood City Schools, Ohio. 2/15/2019.
9. Wimbiscus M. Coordination with Schools in Healthcare. Neighborhood Family Practice Professional Development Series, Cleveland, Ohio. 1/17/2019.
10. Wimbiscus M et al. Mental Health in Youth, hosted by Lakewood *Alive!* Lakewood city-wide forum, moderator. 11/13/18.
11. Jensen V, Parsons H, Cartaya J, Wimbiscus M. Complexities in Care of Transgender and Gender non-conforming Youth. Grand Rounds, Department of Pediatrics, Cleveland Clinic. 9/11/2018. Presented by GUIDE care team.
12. Wimbiscus M. Mental Health Collaboration in Schools. Project IMPACTT learning collaborative webinar. Cleveland, Ohio. 8/23/2018.
13. Panelist, School Safety Panel: Community Discussion, City of Lakewood, Ohio. Panelist. Hosted by LakewoodALIVE. 4/12/2018.
14. Wimbiscus M. Clinical Strategies for Managing Depression in Primary Care Setting. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 5/31/2018.
15. Wimbiscus M. Mental Health in Schools: What We Learn from Listening. Presented to Brunswick City Schools psychological services. 12/12/2017.
16. Wimbiscus M, Ford P, Washington M. Advocacy from the Inside/Out. Bioethics Grand Rounds, Cleveland Clinic: Cleveland, Ohio. 10/10/2016.
17. Wimbiscus, M. Management of pediatric ADHD for primary care. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 3/23/2017.
18. Wimbiscus, M. Management of pediatric depression for primary care. Cleveland Clinic webinar. Cleveland, Ohio. 8/23/2016 and 9/8/2016.
19. Thomas S, Barrett L, Wimbiscus M. Bioethics and Social Media in Medical Training. Pediatrics Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 5/26/2015
20. Wimbiscus M, Malone D. Panel Talk Back following *Johanna: Facing Forward*, Cleveland Public Theater, Cleveland, Ohio. 5/30/2015
21. Herrera M, Menefee L, Richmond L, Wimbiscus M. Building a school psychiatry longitudinal program. Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 6/4/2015
22. Wimbiscus, M. Photography Perspective Project. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic. Cleveland, Ohio. 5/26/2011.
23. Wimbiscus M. Environmental Roots of Childhood Mental Illness. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 06/23/2010.
24. Wimbiscus M. Environmental Roots of Mental Illness. Academic Initiative, Cleveland Clinic Department of Psychiatry. 02/04/2009.
25. Wimbiscus M. Duty to Warn. Case Conference, Cleveland Clinic Department of Psychiatry. 12/19/2008.

## Poster Presentations

1. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. AACAP, October 23-28, 2023, NYC
2. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. Pediatric Research Day. Cleveland Clinic, Cleveland, Ohio. May 24, 2022.
3. Wimbiscus M, Kohn M, Menefee E, Burke K, McBratney J. The Story in Medicine: Dissecting Literature with Literary Experts. Innovations in Medical Education. 3/2/2017
4. Burke K, Menefee E, Wimbiscus M. The Fresh Face of Education: Verbatim Theatre as a Reflective Activity. Innovations in Medical Education. 3/2/2017
5. Wimbiscus M, Menefee E, Burke K. Contemporary Issues in Foundations of Medicine. Innovations in Medical Education. 3/2/2017.
6. Ahuja V, Wimbiscus M. Innovations in Medical Education: Two-year longitudinal interactive course in child and adolescent development. 3/3/2016
7. Richmond E, Wimbiscus M. Innovations in Medical Education poster: School Mental Health Longitudinal Learning Collaborative. 3/3/2016
8. Ford P, Wimbiscus M. Innovations in Medical Education poster: Moral Reasoning Seminar for Medical Trainees. 3/3/2016
9. Wimbiscus M; Falcone T. Psychosis and Violence. Presented at 2010 Annual AACAP Conference; NYC. 10/30/2010.
10. Wimbiscus M, Ikomi J, Falcone T. Once Psychogenic, Always Psychogenic? Presented at Cleveland Consultation Liaison Society Meeting; Cleveland, Ohio. 05/14/2008.
11. Wimbiscus M, Burns S, Pozuelo L. The Case of the Missing Toenails. Presented at Cleveland Consultation-Liaison Society Meeting; Cleveland, OH. 05/16/2007.

## Research

1. Wimbiscus M, Carr M, Morio L, Slaughter A. Assessing the effectiveness of the Transition Bridge and Patient Navigator programs for youth with mental illness: a mixed methods analysis (IRB study 20-1334). In conjunction with Miami University, Oxford, Ohio, IRB study protocol ID 01915r. 11/2020-present.
2. Cantu-Weinberg A, Wimbiscus M, Rome E. Identification of Gaps in Teacher Support for Adolescents Affected by Parental Substance Use in Greater Cleveland. Case Western Reserve University (IRB 20210279), 5-2021-present. Publication pending.
3. Wimbiscus M, Adams S, Falcone T. Mental Wellness and School Health Responses During COVID-19 Quarantine (IRB study 21-451).
4. Herrera M, Menefee L, Kannali R, Wimbiscus M. Improving Collaboration between Schools and Mental Health Care Providers for Collaboration, 03/2015-present. IRB study number 15-358
5. Burke K, Rubin S, Kohn M, Wimbiscus M. Devising Healthy Communities: A Student Learning Experience, 10/2013-06/2014. IRB study number 13-1218
6. Wimbiscus M. Photography Perspective Project: a Longitudinal Arts-Based Program for Teens with Depression; 8/2010-6/2011. IRB study number 10-783

## Grants

SAMHSA 4-year Award: Expanding Comprehensive School Mental Health Systems in Northeast Ohio, funded through NEO ESC. (NOFO) # SM-22-017. 12/2022-12/2026.

## Peer Reviewed Articles

Cantu-Weinstein, A., Fischer, M., Garb, M. *et al.* Perceptions from School Personnel on the Impact of Disordered Parental Substance Use Among Adolescents. *School Mental Health* (2022).

<https://doi.org/10.1007/s12310-022-09544-z>

Mabel H, Morley G, Jensen VK, Sankary LR, Wimbiscus M, Cartaya J, Rome ES. Clinician and Ethicist Perspectives: Understanding Moral Distress in Gender-Affirming Care for Pediatric Patients. *J Pediatr*. 2022 Jan;240:265-271. doi: 10.1016/j.jpeds.2021.10.059. Epub 2021 Nov 14. PMID: 34788678.

Wimbiscus M, Kostenko O, Malone D. MAOIs: Evaluating their Risks, Benefits, and Lore. *Cleveland Clinic Journal*. January, 2011.

## Invited, Non-Peer Reviewed

Barber S, Richmond L, Wimbiscus M. Talking to Each Other. AACAP News. Jan/Feb 2021, 14-17.

Wimbiscus M. 'Photography Perspective Project' Takes Fresh View of Interventions for Adolescent Mood Disorders. Insights, Publication for Behavioral Health: Cleveland Clinic, 2012-13, 14-16.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**N/A**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/1/2023 – 6/30/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Daniel Kelly**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**Ebony Spano  
Madeline Corchado  
John Oliver  
Erskine E. Cade  
Michelle Curry  
John Oliver  
Rebekah Dorman  
Molly Wimbiscus  
Ashley King**

- 2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee**



- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

N/A

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0150

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# TIFFANY N. GREENE M.Ed

Self-motivated and confident Masters of Education (M.Ed.)-educated professional offering successful leadership, strategic implementation, and project management in public health.

## PROFESSIONAL PROFILE

- Excels at program development, implementation, evaluation, and project management
- Effective communication, collaboration, organization, and presentation skills
- Proficient in Microsoft Office
- Data management
- Relationship management
- Proficient in government and private grant management
- Fiscal management
- Highly effective facilitator and instructor of public health and wellness programs
- NextGen and EHR experience

## EXPERIENCE

Cleveland Department of Public Health (CDPH) Cleveland, OH  
**HIV/STI Project Coordinator**, 11/22 to present

- Provide direct oversight of programs
- Ensure that goals and deliverables outlined in work plans are met and assist in the future work plans
- Raise awareness and visibility of the program through collaboration with community partners
- Raise awareness of the Office of HIV/AIDS and STI Services (OHAS) and related initiatives through outreach, education, and robust public health marketing techniques
- Provide direction and daily management of staff
- Prepares and submit monthly, quarterly, and annual reports
- Monitors the project or program's operating budget and assists in the annual preparation
- Designs, implements, and monitors procedures utilized in program evaluation

Planned Parenthood of Greater Ohio (PPGOH) Akron, OH  
**Community Education Manager**, 07/16 to 7/20

- Supervised and managed 5 community outreach program staff
- Planned, promoted, and evaluated over 20 community health and education outreach programs
- Established and maintained community contacts with government agencies, school systems, professional and neighborhood groups
- Secured and managed 4 grant-based education and outreach initiatives totaling over \$200,000
- Worked with the VP of Community Engagement and Director of Finance to complete and submit government grant reports to funding education and outreach programs
- Generated yearly health and education outreach goals and participated in PPGOH short and long-range strategic planning
- Familiarity with NextGen and EHR database
- Planned, marketed, implemented, and evaluated community health and education activities for the PPGOH service area, and recommended changes as necessary
- Oversaw PPGOH Information and Education Committee-community based reviewing committee

Planned Parenthood of Greater Ohio (PPGOH) Akron, OH  
**Health Educator II**, 07/11 to 07/16

- Managed 4 county Title X reporting
- Developed, implemented, and administrated reproductive health programs for adolescents in the community, and school settings along with the Juvenile Detention Center of Summit County
- Provided Chlamydia and Gonorrhea testing in community settings
- Trained and supervised PPGOH in-school interns while serving as a mentor and guide for students
- Served as a group facilitator for a youth development and peer education program (Teens Talking to Teens) provided team-building activities and provided educational programs that promote youth leadership development and positive, healthy attitudes toward sexual behavior
- Presented educational presentations to local colleges/universities
- Built strategic partnerships with local teachers throughout 3 counties (Summit, Portage, Medina) to implement PPGOH programs

Planned Parenthood of Northeast Ohio (PPNEO) Akron, OH

**Community Outreach Specialist, 06/10 to 07/11**

- Developed and presented information on family planning, Sexuality Transmitted Infection (STI) prevention/treatment, and skills to promote sexual health to adolescents and adults in school and community settings
- Promoted PPNEO services at local health fairs and community events
- Provided outreach and support services to men and women in the community by offering health-related screenings
- Established networking relationships at various meetings and collaborative groups in the community
- Maintained accurate records of outreach activities
- Planned and implemented patient-focused initiatives

Cleveland Clinic Foundation, Cleveland, OH

**Health Informatics Assistant, 3/06 to 08/07**

- Responsible for establishing a master list for administrators, physicians and medical staff pertaining to annual meetings
- Daily Skills; assisting Medical Staff with miscellaneous task, computer data management, organization, and time management
- Served on the Wellness Committee

#### **Publications**

Boardley, D., Greene, T., Jenkins, M., Kerr, D., and Thompson, A. (2009). Public Policy Involvement by Health Commissioners. *Journal of Community Health*.

#### **CIVIC AFFILIATIONS AND ACTIVITIES**

- Committee Member, Family and Consumer Science Advisory, July 2010- July 2020
- Committee Member, Child and Family Awareness Committee, July 2010 - July 2020

#### **EDUCATION**

Kent State University, Kent, OH

**Master of Education in Health Education and Promotion, Completed December 2009**

Kent State University, Kent, OH

**Bachelor of Science in Integrated Health Studies, Completed in May 2007**

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Jeannie Citerman-Kraeger**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;



**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Kent, Portage County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0151

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

# LORSONJA MOORE, RN

## PROFILE

A Registered Nurse with a distinctive social services background who has worked diligently with various populations including the disabled, diabetics, Alzheimer's, Parkinson's, elderly, and low-income families, in the roles of nurse, trainer, supervisor, case manager, and quality control. A proven ability to build positive relationships with patients, family members, physicians, and other medical professionals.

## SKILLS

- Excellent communication skills
- Detail oriented
- Reliable team player
- Microsoft Word, Excel, PowerPoint
- Medication and IV management
- HIPPA compliance

## EDUCATION

- 2018      Ursuline College      Pepper Pike, OH  
RN- BSN Program, graduate 12/2018  
Special Courses: Professional Nursing Leadership Theory,  
Evidence Based Professional Nursing Practice
- 2012      Cuyahoga Community College      Cleveland, OH  
Associates Degree in Nursing
- 1991      Norfolk State University      Norfolk, VA  
Bachelor of Arts in Psychology  
Honors: Graduated Summa Cum Laude  
Special Courses: Behavior Modification, Social Problems, Educational Psychology

## PROFESSIONAL EXPERIENCE

- 2021      **Cuyahoga County, Division of Senior & Adult Services**      Cleveland, OH  
To      Senior Nurse Supervisor  
Present      Supervise Nursing Supervisors and Home Health Aides; and assist the Nursing Director with coordinating the home care skilled program; includes planning, developing, organizing, implementing, evaluating, and directing the day-to-day functions of the Home Support Unit in compliance with established policies, procedures, and practices in accordance with federal, state, and local licensing regulations.
- 2015      **Cuyahoga County, Division of Senior & Adult Services**      Cleveland, OH  
To      Nurse Supervisor  
2021      Provide nursing services (make resident visits to observe and evaluate physical and emotional status; review medication policies and records; initiate patient plan of care); coordinate the work of subordinate home health aides (assign and review work, complete time sheets, and provide job training and instruction; evaluate performance);

and perform administrative duties (admissions, discharges, attend seminars, in-service meetings)

2013 **Homewood Residence, Brookdale Senior Living** Richmond Hts, OH  
To Charge Nurse

2015 Responsibilities include: Utilizing the nursing process, documenting pertinent information regarding nursing care, care plans, observations; admissions, discharges, medication administration, treatments, audits, provide functional direction and assistance to LPNs and STNAs; ensure proper use of community supplies, communicate with physicians and families; attend mandatory in-services and meetings, and ensure residents' safety.

2004 **Cuyahoga County Job & Family Services** Cleveland, OH  
To Senior Training Officer

2013 As a Senior Training Officer, my responsibilities include: seeking and maintaining knowledge of federal and state rules and regulations; developing training programs for department employees, implementing training programs, public speaking, coordinating the training registration process, responding to written and verbal training inquires; maintaining filing system on training data, and inventorying training supplies and equipment.

2000 Case Control Reviewer

To My responsibilities as a Case Control Reviewer included: conducting quality assurance reviews of Medicaid, Food Stamps and Cash Assistance cases; determine if corrective action is needed; develop and implement corrective action plans as needed; and describe and explain objectives and importance of quality control to individuals under review to enlist their cooperation in the review process.  
2004 Accomplishments: Promoted to Senior Training Officer

## CLINICAL EXPERIENCE

Summer 2018 **The Laurels of Chagrin Falls, Chagrin Falls, OH**  
Nursing Home Leadership and Management Operations Team

Spring 2012 **St. Vincent Charity Hospital, Cleveland, OH**  
Cardiac Telemetry Unit

Fall 2011 **Cleveland Clinic Foundation, South Pointe, Warrensville, OH**  
Psychiatric Unit  
**Cleveland Clinic Foundation, Main Campus, Cleveland, OH**  
Pediatric –Oncology Unit  
**University Hospitals- Geauga Medical Center, Chardon, OH**  
Obstetrics Unit

Spring 2010 **Cleveland Clinic Foundation, Hillcrest, Mayfield Hts, OH**  
Medical-Surgical Unit

Fall 2009 **Cleveland Clinic Foundation, South Pointe, Warrensville, OH**  
Medical-Surgical Unit

## COMMUNITY ACTIVITIES

Member of Sigma Gamma Rho Sorority, Incorporated volunteering with various groups in the community by providing meals, clothing, school supplies, and health education.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;



**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**David Smith**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Wickliffe, Lake County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0153

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s reappointment of Billy Gayheart, Jr. to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Billy Gayheart Jr. to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Billy Gayheart Jr. to serve on the Cuyahoga

Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

Billy Gayheart, Jr.

Lorain County, Oberlin, Ohio

Billy Gayheart, Jr. is an active member of the community, volunteering and attending events and support groups in Lorain County, where he resides, and throughout the region served by the Planning Council. Currently seeking reappointment for his second term to Planning Council, Mr. Gayheart serves as the Chair of the Membership, Retention, and Marketing Committee. In this role, he actively works to spread the word about Ryan White Services to people living with HIV throughout the region. He also participates in the planning and implementation efforts for the Ohio Integrated Plan, a 5-year plan to address the needs, gaps, and barriers to HIV Prevention and Care within the state, administered by the Ohio Department of Health.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;



**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023-10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Oberlin, Lorain County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0156

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s reappointment of Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Naimah O'Neal

Place of Work: The Centers, Cuyahoga County, Cleveland, Ohio

Naimah O'Neal, Medical Social Worker MSM LSW, is an HIV advocate who serves as an HIV Medical Case Manager for The Centers. Previously with the AIDS Taskforce of Greater Cleveland, Ms. O'Neal has over a dozen years of experience with a long history of serving and advocating for people living with HIV/AIDS. Her personal and professional experience with the challenges and success in the HIV/AIDS sector has positioned her to be a well-respected and trusted voice of HIV/AIDS advocacy and awareness. Ms. O'Neal is currently co-chair of the Community Liaison Committee for the Planning Council. In this role, she leads by example, actively participating in other committees; coordinating initiatives to recruit and engage new members, especially people living with HIV; and bringing new ideas to raise awareness about HIV/AIDS. Ms. O'Neal also Community Advisory Committee Chair at We Think 4 a Change.



## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024 – 3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Euclid, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**We Think 4 a Change**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0157

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s reappointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Julia Patterson to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



## JULIA M. PATTERSON

### RELEVANT EXPERIENCE:

#### ***AIDS Funding Collaborative, The Center for Community Solutions, Cleveland, OH***

**Director/ Fellow** 2018-present  
Responsible for directing and implementing all activities and functions necessary to advance the mission of the AFC through HIV/AIDS grantmaking, special initiatives, community planning, public policy and advocacy work, leadership, convening, and community engagement.

#### ***Silver Creek Strategies, LLC, Novelty, OH***

**Founder/ Senior Consultant** 2014-2018  
Close public health gaps in Northeast Ohio through technical assistance, strategic community partnerships, and training - with a focus on HIV, women's health, and adolescent health.

#### ***Case Western Reserve University, Cleveland, OH***

**Adjunct Faculty, Master of Public Health Program, School of Medicine** 2008- present  
Teach Community Interventions & Evaluation; Practicum/Capstone Seminar; History & Philosophy of Public Health.

**Adjunct Faculty, Mandel School of Applied Social Sciences** 2008- 2015  
Taught the AIDS Policy Seminar in the intensive weekend program, summer session.

**Practicum Director, Master of Public Health Program, School of Medicine** 2012-2014  
Designed and implemented the public health field experience program; engaged students in building public health competencies; initiated and maintained academic-community partnerships; implemented communications, marketing, and recruiting strategies. Nominated for the 2014 Diekhoff Award for Distinguished Graduate Student Mentoring.

**Community and Evaluation Coordinator, Center for Adolescent Health, School of Medicine** 2000-2003  
Coordinated outcome evaluation technical assistance program; planned and conducted annual Youth Risk Behavior Survey in Greater Cleveland; cultivated academic-community partnerships.

#### ***AIDS Taskforce of Greater Cleveland, Cleveland, OH***

**Director of Capacity Building** 2003 - 2012  
Built HIV/AIDS capacity among allied health and social service organizations; conducted HIV/AIDS professional development programs; active member of management team; and served as agency Corporate Compliance Officer.

#### ***Independent Consulting, Cleveland, OH***

**Interim Planning Council Manager, Cuyahoga County Board of Commissioners** 2000  
Contracted to provide administrative oversight for the Cuyahoga Regional HIV Services Planning Council.

**Evaluation Consultant, Preterm** 2000  
Conducted a brief needs assessment, curriculum analysis, and literature review in order to evaluate and make recommendations regarding Preterm's comprehensive sexuality education program.

#### ***Lexant Corporation, Seattle, WA***

**Intervention Development Specialist** 1997-1998  
Developed tailored telephonic health promotion programs, including weight and stress management, fitness, and smoking cessation. Team design of a health promotion computer interface.

#### ***Seattle-King County Department of Public Health, Seattle, WA***

**Health Educator** 1997  
Coordinated HIV Prevention Update Training. Developed HIV/AIDS prevention and community resource materials.

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**Needs Assessment Assistant** 1996-1997  
Conducted focus groups, service provider interviews, and consumer surveys for a comprehensive needs assessment of HIV/AIDS Care Services in King County.

**Community Health Information Specialist** 1993-1995  
Provided risk-assessments, testing and community resource referrals, and AIDS information to callers on local hotline.

**Northwest AIDS Foundation, Seattle, WA**

**Women's Programs Specialist** 1993- 1995  
Developed, planned, and managed HIV prevention education programs for women. Responsibilities included: curriculum development; coordination of educational events and workshops; conference planning; volunteer recruitment, training, support, and supervision; budget management; community organizing; and oversight of a collaborative, community-wide social marketing media campaign.

**VISTA Volunteer for Women's Programs** 1992- 1993  
Coordinated a needs assessment which led to the initial development of women's HIV prevention education programs.

PROFESSIONAL SERVICES:

**Cleveland Department of Public Health, Cleveland, OH**  
Office of HIV/AIDS Services, HIV Prevention & HOPWA Grant Reviewer 2012, 2014, 2016, 2018

**Equitas Health Institute for LGBTQ Health Equity, Columbus, OH**  
Midwest Conference on LGBTQ Health Equity and HIV/AIDS, Abstract Review Committee Member 2016 - 2021

**Ohio Department of Health, Bureau of Infectious Diseases, Columbus, OH**  
Ohio HIV/AIDS Integrated Plan, NE Ohio Regional Meeting Facilitator; Affinity Group Member 2016; 2022

**Centers for Disease Control and Prevention, Atlanta, GA**  
Division of HIV/AIDS Prevention, Capacity Building & Prevention Program Branches, Grant Reviewer 2014, 2015

VOLUNTEER EXPERIENCE:

**AVAC: Global Advocacy for HIV Prevention, New York, NY**  
PxROAR 2011-present; Trial Design Academy, 2020-2021; I4C Cure CAB, 2021-present

**Case/ University Hospitals AIDS Clinical Trials Unit, Community Advisory Board, Cleveland, OH**  
Member, 2006-present; Chair, 2015-2018

**Ohio Health Modernization Movement**  
Steering Committee/ Founding Member, 2018;  
Funder Ally, 2019-present

**Cuyahoga County HIV Prevention Regional Advisory Group, Cleveland, OH**  
Community Co-chair, 2001-2003

**United Way Services Health and Caring for All Investment Committee, Cleveland, OH**  
Health Supportive Services Cluster, 2002-2003

**North Coast HIV/AIDS Coalition, Cleveland, OH**  
Coordinating Council, 2000-2002

**Cuyahoga Regional HIV Services Planning Council, Cleveland, OH**  
Housing is Healthcare Planning Committee, 2000-2001

**Women's Funding Alliance, Seattle, WA**  
Annual Auction Volunteer Coordinator, 1997 and 1998

EDUCATION:

**M.P.H.** in Health Behavior/ Health Education  
University of Michigan, Ann Arbor, Michigan

**B.A.** in Child Study; Certificate in Peace and Justice Studies  
Tufts University, Medford, Massachusetts

MEMBERSHIPS:

- + Cuyahoga Regional HIV Prevention and Care Planning Council
- + HIV Vaccine Trials Network, Social & Behavioral Working Group; HVTN 142 Protocol Team
- + City Club of Cleveland, Health Committee

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023 – 10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Novelty, Geauga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**City Club of Cleveland Health Committee, HIV Vaccine Trials Network Social and Behavioral Working Group**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0158

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s reappointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Faith Ross to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_







April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

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- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Faith Ross

Cuyahoga County, Cleveland, Ohio

Faith Ross is a community advocate dedicated to supporting people living with HIV. In her role as co-chair for the Planning Council's Community Liaison Committee, Ms. Ross actively works to spread the word about Ryan White Services throughout the community. Ms. Ross is also an author. In her most recent work, she is proud to include education about HIV. She is also Mom to three active dogs, Waffles, Hope and Nitro.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023-10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission; or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0159

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Karla Ruiz to serve on the HIV Planning Council for the term 4/1/2023 – 3/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026.



**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O’Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

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**KARLA RUIZ, MPH**



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**PROFILE**

Over 10 years of case management and health education experience working with vulnerable populations: IDD, homeless, AOD, PLWHA, and survivors of human trafficking. Directed and developed programs that improve the quality of life for diverse populations. Highly motivated and focus oriented leadership with strong interpersonal communication skills.

**QUALIFICATIONS**

Result-driven administrator with significant experience in case management, public health care organization, and systems delivery. Directed and implemented community's health education and behavior health programs. Strong and thorough knowledge of HIV prevention and treatment. Highly knowledgeable of health-related fields, underserved population needs, supervisory principles, stakeholder collaboration and trauma informed training techniques. Linked clients and coordinated care to assist clients with eliminating barriers to health, interpreted extensive variety of data, and handled sensitive inquiries from community partners and clients.

Patient Navigation	Motivational Interviewing	Program Management
Health Education	Medical Training	Program Development
Evaluation and Assessment	Coordination of Care	Data Interpretation

**ACHEIVEMENTS**

**Coordinated** community, prevention, and medical resources to ensure access and engagement in care. Assisted with HIV and STI education, administration of questionnaires to assess outcomes, and completed necessary documentation.

**Developed** and implemented base care programs which included continuing positive assessments, evaluations, monitoring, and coordination of care. Programs helped clients in successfully achieving their behavior goals objectives.

**Supervised** a diversified work force, solved employee problems and maintained team focus on program objectives. Evaluated staff needs, facilitated goals, and provided mentorship, individual development, and reviewed of compliance.

**Monitored** health care program's responsibilities and implemented changes according to recommendations from local agencies and evaluation data. Assisted financial director with matters of policy, budget, and organization of events.

**Collaborated** with private, non-profit, and state organizations to coordinate medical services and support to several underserved areas. Efforts improved needed patrons' quality of life and granted them access to medical care and service.

**Evaluated** programs objectives, renovated services to vulnerable populations, established plans to ensure clients' access to services, and implemented tools that appraised the early interventions' success and clients' positive achievements.

**Managed** programs which included interviews, hiring, establishing training requirements, ensuring compliance and proper financial use of resources. Organized scheduling, monitored program expenses and oversaw monthly reporting.

**Educated** and trained personnel to become proficient in safety, security, and equipment operation. Served as a member of incident response team. Effective training and agile response to clients' needs accomplished program's objectives.

**EXPERIENCE**

- Ryan White Part B HIV Client Service Manager**  
*Ohio Department of Health, Columbus, OH*

  - Manages Ryan White Part B and RW EHE Program operations which includes case management, community linkage coordination, as well as multiple core and non-core service categories defined by the Health Resources and Services Administration (HRSA). Manages the ODH RW B HIV housing program including the oversight of regional evaluations of gaps and needs, and implementation of housing services in each of the funded regions. Responsible for developing and managing service standards and client service programs for the Ryan White Part B activities as defined by federal guidelines. Manages statewide case management programs and oversees the annual monitoring of agency standards. Collaborates with Part A and other governing programs.

**2021-Present**
- TBS Community Team Lead**  
*ViaQuest, Dublin, OH*

  - Manages and supervises behavior health team which includes providing ongoing case and crisis management, enforcement and compliance with operating policies and procedures, and evaluation of performance while ensuring productivity requirements. Developing and implementing personalized treatment plans. Responsibilities include community linkage coordination, education, training of stakeholders, advocacy, and elimination of barriers to treatment. Provide specialized consultative service on high-risk behaviors, mental health interventions, and reproductive health to department groups and community partners. Trainor for crisis intervention.

**2019-2021**
- Therapeutic Behavior Support Specialist**  
*ViaQuest, Dublin, OH*

  - Monitored and assessed for changes in program status and completion of treatment objectives. Coordinated care, evaluated gaps and removed barriers to medical access, developed programs, and was consulted as a liaison for partner agencies. Provided referral/linkage to community resources, reviewed and educated clients on interventions, advocated for restoration of social/daily life skills and problem solved crisis prevention. Trainor for crisis intervention.

**2018-2019**
- Program Manager**  
*ViaQuest, Dublin, OH*

  - Advocated for clients with IDD and coordinated care with treatment teams to provide the greatest opportunity for individual growth. Managed multiple housing programs. Provided oversight of gaps and needs within individual programs. Supervised assigned staff (e.g., approved leave, reviewed payroll, recommended discipline, reviewed and monitored work assignments, evaluated performance of staff at designated time intervals, interviewed potential hires, selected and trained staff.

**2017-2018**
- Program Director**  
*Ohio Women's Refuge, Columbus, OH*

  - Assisted in the development of agreements to local and state agencies. Monitored program activities, progress of clients, and compliance to contracts and program policy. Recruited providers to improve medical resources, prepared information about programs, and oversaw evaluation of needs of those impacted by human trafficking. Oversaw client specific program development based on evaluations, measured effectiveness, coordinated trainings with community partners, developed abolitionist partnerships, and advocated for clients and volunteers.

**2015-2017**

**PRESENTATIONS**

<b>ViaQuest Annual Conference</b>	<b>Autumn 2018</b>
• Stress Management and Positive Thinking	
<b>American Electric Company</b>	<b>Spring 2017</b>
• Human Trafficking Awareness and Safety: How Can You Help Fight It?	
<b>Connect for Humanity</b>	<b>Spring 2017</b>
• Human Trafficking in the Modeling industry: Trusting your Gut	

**Supplemental Trainings/Volunteer**

<b>OCALI Conference</b>	<b>2020</b>
<b>AEGIS Trainor</b>	<b>2018 -Present</b>
<b>EMBER Workshop</b>	<b>2016</b>

**EDUCATION**

<b>University of Florida</b> , Gainesville, FL	<b>Graduated 2011</b>
Master of Public Health -Concentration in Management and Policy	
<b>Southeastern University</b> , Lakeland, FL	<b>Graduated 2009</b>
Bachelor's of Science- Biology	
Bachelor's of Arts- History	

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2023 – 3/31/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;



**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Columbus, Franklin County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0160

Sponsored by: <b>County Executive Ronayne</b>	A <b>Resolution</b> confirming the County Executive’s reappointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmembers Turner, Conwell, Sweeney and Miller</b>	

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Stephanice Washington

Cuyahoga County, Cleveland, Ohio

Stephanice Washington is an advocate, especially for justice-involved people and people with substance abuse and other mental health challenges. As a recovering addict, Ms. Washington knows first-hand how important it is to have support when dealing with these challenges. Currently, Ms. Washington works with We Think 4 a Change, a local organization that empowers individuals and urban communities impacted by HIV/AIDS. She is also working to start a support group for women facing barriers such as homelessness, mental illness and domestic violence.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023 – 10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;



**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

- 2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0161

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller, Sweeney, Turner, Gallagher and Conwell</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Michael Summers to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

**WHEREAS**, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

**WHEREAS**, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

**WHEREAS**, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Michael Summers (replacing Robert Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Michael Summers (replacing Robert Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: April 23, 2024

Additional Sponsorship Requested in Committee: April 30, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 16, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**, unexpired term ending 3/1/2026
  - Replacing Robert Hurwitz (Seat #1, resigned 4/16/2024)
  - Lakewood, Cuyahoga County

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive



#### **ABOUT MICHAEL P. SUMMERS**

Mike Summers is a Senior Fellow at the Levin College of Urban Affairs, Cleveland State University.

Mike Summers served as Mayor of the city of Lakewood from 2009-2019. During his nine years as Mayor he served on the Board of the Northeast Ohio Areawide Coordinating Agency (NOACA) which allocates \$40 Million per year of Federal and State transportation, air and water quality investments. He served for three years as Chair of Cleveland's First Suburbs Consortium which is comprised of the 17 cities that are contiguous to the City of Cleveland. He also served on the Board of the Cuyahoga County Landbank. He was awarded the National Environmental Achievement Award by the National Association of Water Councils for his work towards the Clean Water Act compliance for the city of Lakewood.

Prior to becoming Mayor, Mike Summers was elected to Lakewood City Council in 2007 to represent Ward 3. He also served eight years on the Lakewood Board of Education, including service as President in 1999 and 2003. He was appointed by Governor Taft to serve as Chairman of Ohio's Workforce Policy Board from 1999 to 2003.

Mike Summers served as President and owner of Summers Rubber Company, Cleveland, Ohio for 32 years. Summers Rubber Company is an industrial distribution company specializing in hose, fittings, and sealing products for the durable goods manufacturing, chemical, and construction markets.

His professional accomplishments include service as President of the Westside Industrial Retention Network (WIRE-Net (now Manufacturing Works)), a consortium of manufacturing companies dedicated to preserving industrial jobs on Cleveland's Westside and President of the National Association of Hose and Accessories Distributors (NAHAD). He serves as a member of the Board of Directors of First Federal Savings and Loan Association of Lakewood.

Mike Summers is a graduate of Lakewood High School, Class of 1972. He earned an MBA from Northwestern University's Kellogg School of Management, and a B.A. from Wittenberg University, Springfield, Ohio. He is the recipient of Wittenberg University's Distinguished Alumni Citation and was inducted into the Lakewood High School Alumni Hall of Fame.

Mike is married to Wendy. They have three adult children and three grandchildren.



Chris Ronayne  
Cuyahoga County Executive

March 28, 2024

Judge Anthony Russo, Presiding Judge  
Probate Court of Cuyahoga County  
1 Lakeside Avenue  
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**

Candidates for this board shall:


1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

  
Chris Ronayne  
County Executive

Approved: 

Judge Anthony Russo

Date

4/4/24





Chris Ronayne  
Cuyahoga County Executive

March 28, 2024

Judge Kathleen Ann Sutula  
Cuyahoga County Common Pleas Court  
1200 Ontario Street  
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Sutula,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Approved:

Judge Kathleen Sutula

4.11.2024  
Date

**PROBATE COURT OF CUYAHOGA COUNTY**  
DIVISION OF THE COURT OF COMMON PLEAS  
1 LAKESIDE AVE. W.  
CLEVELAND, OHIO 44113

ANTHONY J. RUSSO  
PRESIDING &  
ADMINISTRATIVE JUDGE

JENNIFER A. ALEXANDER  
COURT ADMINISTRATOR  
MAGISTRATE

LAURA J. GALLAGHER  
JUDGE

April 5, 2024

HEIDI M. KOENIG  
CHIEF MAGISTRATE

Chris Ronayne  
Cuyahoga County Executive  
2079 East 9<sup>th</sup> Street  
Cleveland, OH 44115

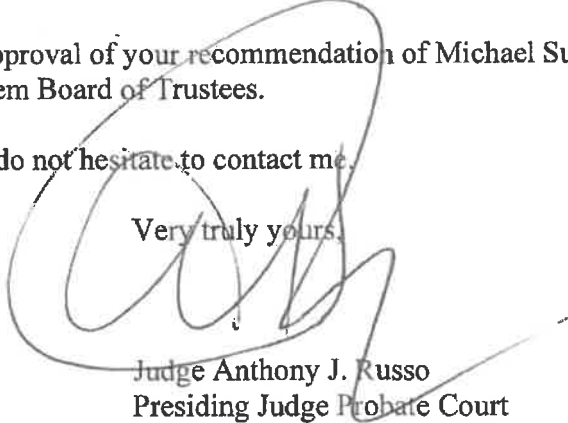
Re: The MetroHealth System  
Board of Trustees

County Executive Ronayne:

Enclosed please find my signed approval of your recommendation of Michael Summers for appointment on the MetroHealth System Board of Trustees.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

  
Judge Anthony J. Russo  
Presiding Judge Probate Court

ajr/ss

Enclosure

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**MetroHealth Board of Trustees**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Please see the attached document confirming Mr. Summers as a qualified elector of Cuyahoga County.**

- 2.3 The specific term of office during which the candidate would serve;

**Unexpired term ending 3/1/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Robert Hurwitz**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Carl Kirkland  
Christopher West  
Crystal Bryant-Agyemang  
David Greenspan  
Dean Robertson  
Demar Sheffey  
Faye A Gary  
Jacqueline Easley  
John Stefan Holmes  
Kara Tatum- Johnson  
Kevin Dau  
Laconya Witherspoon  
Maureen Dee  
Nicolette Martincic  
Norman Bliss  
Richard G. Johnson  
Richard M. Knoth  
Ronald Dziedzicki  
Sharon Dumas  
Tim Chapman  
Tracy Marie Greenberg  
Michael Summers**

2.8 The candidate's city and county of residence;

**Lakewood, Cuyahoga County.**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**First Federal of Lakewood Board of Directors, Wittenberg University Board of Trustees**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0162

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer has recommended authorizing an Initial Project Application to the Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”); and

**WHEREAS**, the Ohio Department of Transportation has developed a direct loan and bond financing program called the State Infrastructure Bank authorized under Ohio Revised Code, Chapter 5531, for the purposes of developing transportation facilities throughout Ohio; and

**WHEREAS**, the State Infrastructure Bank shall be used as a method of funding highway, rail, transit, intermodal and other transportation facilities and projects which produce revenue to amortize debt while contributing to the connectivity of Ohio’s transportation system; and

**WHEREAS**, the County is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this project; and

**WHEREAS**, this project will be funded as follows: a) \$14,400,000.00 (69%) from State Infrastructure Bank Loan Funds; \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”).

**SECTION 2.** That the Cuyahoga County Council hereby authorizes a three-party loan agreement with the Ohio Department of Transportation, the Northeast Ohio Areawide Coordinating Agency, and the County under which the County agrees to pay a portion of the loan interest and fees, subject to appropriation.

**SECTION 3.** That the County Executive, or the Executive’s designee, is authorized to execute the application, the three-party agreement, and any and all other documents consistent with this Resolution, as approved by the Director of Law.

**SECTION 4.** That the Director of Public Works is authorized to administer the project.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works, SIB (State Infrastructure Bank) Loan for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Independence and Valley View**

#### **A. Scope of Work Summary**

1. The Public Works Department is requesting authorization and approval for the County Executive to apply, accept, and sign all the necessary documents needed for a loan with the State of Ohio State Infrastructure Bank, for an amount not to exceed \$14,400,000 for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Valley View and Independence. The anticipated cost of this project is \$21,000,000. The anticipated start date for the project is the summer of 2025, and it is anticipated to be completed by the summer of 2026.
2. The primary goal of this loan is to provide interim funding for the project so that it can continue construction without any delays. This loan is a partnership between ODOT, NOACA, and Cuyahoga County. NOACA will be responsible for repaying most of the loan and the County will pay a portion of the interest. The primary goal of the project is the approval of the project itself.
3. N/A
4. N/A

#### **B. Procurement – N/A**

1. This is a loan from the State of Ohio State Infrastructure Bank to NOACA and Cuyahoga County in the amount of \$14,400,000.

#### **C. Contractor and Project Information**

1. N/A
2. N/A
- 3a. N/A
- 3b. The project is located in Council District 6.

#### **D. Project Status and Planning**

1. The project is new to the County.
2. N/A.
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project will be funded \$14,400,000 (69%) from State Infrastructure Bank Loan Funds, \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds. The estimated cost of the project is \$21,000,000.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0163

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
---	--

**WHEREAS**, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract;

**WHEREAS**, the anticipated start date is June 28, 2024; and

**WHEREAS**, the project is located in County District 6 and is funded as follows: (a) 69% from \$5.00 Motor Vehicle License Tax Fund and (b) 31% from Ohio Public Works Commission; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4326 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Chagrin River Road Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 4326	Northeast Ohio Trenching Service Inc	N/A	\$1,574,530.45	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b>		
<b>Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>		
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input checked="" type="checkbox"/> Replacement		
Age of items being replaced:	How will replaced items be disposed of?	N/A
<b>Project Goals, Outcomes or Purpose (list 3):</b>		
<b>Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>		
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
<b>Northeast Ohio Trenching Service Inc. 17900 N. Miles Road , Warrensville Hts. Ohio 44128</b>	<b>George Gorup- President</b>
Vendor Council District	Project Council District
<b>District 9</b>	<b>District 6</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>Bentleyville , Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i>	Provide a short summary for not using competitive bid process.
<input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	

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<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$1,574,530.45</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) . <b>11 / 3</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( <b>6%</b> ) SBE ( <b>19%</b> ) MBE ( <b>5%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received? .  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment (list original procurement) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. <b>General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The project is funded - <b>69%</b> County Fund Road & Bridge \$5.00 Fund and <b>31%</b> OPWC .
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date	<b>6/28/2024</b>

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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(date your team started working on this item):	
Date documents were requested from vendor:	<b>3/12/2024</b>
Date of insurance approval from risk manager:	<b>3/26/2024</b>
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	<b>6/27/2024</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

Rev. 7/24/23



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13888
Infor/Lawson PO # Code (if applicable):	
Event #	5170
CM Contract#	CM4326

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

**FULL AND OPEN COMPETITION  
Construction Projects – Road & Bridge  
Reviewed by Purchasing**

	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	WB	OK AJ 4/9/2024
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	WB	OK AJ 4/9/2024
Final DEI Goal Setting Worksheet	WB	OK AJ 4/9/2024
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 4/9/2024
Award Letter ( <i>sent to awarded vendor</i> )	WB	OK AJ 4/9/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/9/2024
Public Works Bid Results- See Tab Sheet	WB	OK AJ 4/9/2024
Tabulation Sheet	WB	OK AJ 4/9/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/9/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/9/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/9/2024
SBE Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/9/2024
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/9/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/9/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/9/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	WB	OK AJ 4/9/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/9/2024
IG# 21-0018-REG 31DEC2025	WB	OK AJ 4/9/2024
Debarment/Suspension Verified	Date: 3/27/2024	WB
		OK AJ 4/9/2024 dated within 60 days
Auditor’s Finding	Date: 3/27/2024	WB
		OK AJ 4/9/2024 dated within 60 days

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission ( <i>Form of Proposal</i> )		WB	OK AJ 4/9/2024
Independent Contractor (I.C.) Requirement	Date: 3/20/2024	WB	OK AJ 4/9/2024 dated within 1 year
Contract Evaluation – <i>if required.</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/9/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
n/a	PW605105	73300	CRPWC0002302	\$1,574,530.45
			<b>TOTAL</b>	<b>\$1,574,530.45</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	4326
Vendor Name:	Northeast Ohio Trenching Service, Inc.
ftp:	n/a
Amount:	\$1,574,530.45
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/9/2024



**Department of Purchasing Tabulation Sheet**

REQUISITION NUMBER: 13888 Event #5170	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$1,500,000.00 10% = \$1,650,000.00		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: February 27, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Chagrin River Road (CR-102) Removal of Bridge 02.40 over Deer Lick Creek and Extension of Sulphur Springs Dr in the Village of Bentleyville	11	3	0
DIVERSITY GOAL/SBE 6%	DIVERSITY GOAL/MBE 19%	DIVERSITY GOAL/WBE 5%		
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 2/29/2024 LL 3/1/24	CCBB: Low Non-CCBB Bid:\$ 1,633,928.10	Add 2%, Total is: \$1,666,606.66		
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But no impact, the low bidder is not certified as an Inclusive business and there is not a bidder within 2% of the low bidder that is certified as an Inclusive Business in the CCBEIP, JW 2/29/2024 LL 3/1/24	CCBEIP: Low Non-CCBEIP Bid:\$1,569,710.45	Add 2%, Total is: \$1,601,104.66		
*PRICE PREFERENCE LOWEST BID REC'D \$1,569,710.45	RANGE OF LOWEST BID REC'D \$1,000,000.01-\$3,000,000.00	Minus \$, =		
PRICE PREF % & \$ LIMIT: (8%) \$125,576.84 (Max \$210,000.00)	MAX SBE/MBE/WBE PRICE PREF \$1,695,287.29	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No - low bidder is compliant LL 3/1/24		

<b>Bidder's / Vendors Name and Address</b> 1 Northeast Ohio Trenching Service, Inc. 17900 Miles Road Warrensville Heights, OH 44128	<b>Bid Bond / Check</b> Bid Bond 100% Cincinnati Insurance Company	<b>Actual Bid Amount (enter "N/A" if RFP or RFQ)</b> \$1,569,710.45	<b>Buyer Administrative Review:</b> Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0018-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes* *did not include Cincinnati Insurance Company's Certificate of Authority to conduct Surety business within the State of Ohio Worksheets: <input checked="" type="checkbox"/> Yes	<b>Price Preference</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>CCBB / CCBEIP Registered</b> CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Diversity Program Review:</b> SBE / MBE / WBE Subcontractor Name(s): (MW) Northeast Ohio Trenching Service, Inc. SBE 20% (MAA) RAR Contracting Co., Inc. SBE/ MBE 1.3% (FW) Trafftech, Inc. SBE/WBE 20% (FAA) Cook Paving & Construction Co., Inc. SBE/WBE/MBE 16% (MHA) Garcia Surveyors, Inc. MBE 2.4% (FW) Down to Earth Landscaping, Inc. SBE/WBE 6%	<b>Dept. Tech. Review</b>	<b>Award: (Y/N)</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---	--	--	--	---	---	---------------------------	--

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) CCBEIP: <input checked="" type="checkbox"/> Yes (Form Attached) (Agree to Match) <input checked="" type="checkbox"/> No DOP Buyer Initials: AJ 2/28/2024			SBE/MBE/WBE Comments and Initials: Prime is certified SBE, but they did not complete a DIV-2 for themselves. No DIV-3 submitted or needed; goals fulfilled. No waiver requested, diversity goals met. SS 02/28/2024 JW 2/29/2024 LL 3/1/24		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Eclipse Co. LLC 11554 E. Washington St. Chagrin Falls, OH 44023	Bid Bond 100% Western Surety Company	\$1,633,928.10	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MW) Lakeland Electric, Inc. SBE 10.92% (MAA) Cole Burton Contractors MBE 17.51% (MAA) RAR Contracting Co., Inc. SBE/ MBE 3.13% (FW) Timeline Photography, LLC SBE/ WBE		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			IG Number: 21-0001-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached)			.04% <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>10.92%</u> MBE: <u>20.64%</u> WBE: <u>.04%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>LL 3/1/24</b> SBE/MBE/WBE Comments and Initials: DIV-3 Partial waiver requested for WBE due to being unable to find one to meet their goal. No vendors contacted on DIV-3 2 of 2. SS 02/28/2024 Prime vendor requested partial waiver see div-3 page 1, div-3 page 2 not completed, no additional documents provided with vendor reaching out to Potential WBE's. JW 2/29/2024 WBE Goal not met. Insufficient details/documentation of		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No DOP Buyer Initials: AJ 2/28/2024			Good Faith Effort to achieve the WBE Goal. <b>LL 3/1/24</b>		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Perk Company, Inc. 3740 Carnegie Ave., Bldg. A, Ste. #301 Cleveland, OH 44114	100% Great Midwest Insurance Company	\$1,646,393.27	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0057-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) Perk Company, Inc. SBE 20% (FW) P.G.T. Construction SBE/WBE 1.9% (FW) River City Building Solutions, LLC SBE/WBE 3.5% (MW) Lakeland Electric, Inc. SBE 6.5% (MAA) RAR Contracting Co., Inc. SBE/ MBE 5.9% (FW) Trafftech, Inc. SBE/WBE 1.5%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 2/28/2024			SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>26.5</u> % MBE: <u>5.9</u> % WBE: <u>6.9</u> % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes <u>LL 3/1/24</u> <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Partial waiver requested on DIV-3.1 of 2 due to MBE quotes for asphalt work exceeding the allowable 10%. No vendors listed on DIV-3.2 of 2, vendor estimates attached. SS 02/28/2024 Prime Vendor provided additional documentation of MBE quotes for subcontracting. JW 2/29/2024 MBE Goal not met. Sufficient documentation of outreach to MBEs to get pricing. Please note that MBEs that quoted prime were including in bids of other Primes who had lower overall bids. <b>LL 3/1/24</b>		

Transaction ID:



## GOAL SETTING WORKSHEET

**Department Name:** Public Works  
**Contact Name:** William Boyd  
**Contact Phone#:** 216-443-3761  
**Contact Email:** wboyd@cuyahogacounty.us  
**PO#:** 13888

**RQ Description:** Chagrin River Road Bridge 02.40 Removal and Extension of Sulphur Spring Drive

**NOTE: User Department completes the YELLOW AREAS ONLY.**

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Bridge Removal	91300	\$ 1,500,000.00	37	7	0.19	2	0.05	283783.78	81081.08
			1		0.00		0.00	0.00	0.00
			1		0.00		0.00	0.00	0.00
<b>Totals (\$):</b>		<b>\$1,500,000.00</b>						<b>283783.78</b>	<b>81081.08</b>

**Project Diversity Goals:**

**Comments:** LL 1/10/2024  
 NIGP 913\*\*:  
 26t/4m/1w w/duplicates  
 25t/3m/1w w/o duplicates  
 NAICS 237990 or 237310:  
 15t/5m/2w w/duplicates  
 12t/4m/1w w/duplicates  
 TOTAL NIGP/NAICS:  
 37t/7m/2w w/o duplicates

**WBE Goal** 19%  
**MBE Goal** 5%  
**WBE Goal (not calculated)** 6%

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0164

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p> <p>Co-sponsored by: <b>Councilmember Miller</b></p>	<p><b>A Resolution</b> making an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and

**WHEREAS**, the anticipated start date is June 17, 2024; and

**WHEREAS**, the project is located in County Districts 2 & 4 and is funded as follows: (a) 2% from \$5.00 Motor Vehicle License Tax Fund, (b) 76% from

Federal Funds, (c) 20% from Ohio Public Works Commission and 2% from Municipalities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4336 and all documents consistent said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>SHELDON ROAD (CR-131) RESURFACING EXISTING ROADWAY FROM ENGLE ROAD TO SMITH ROAD IN THE CITIES OF BROOK PARK AND MIDDLEBURGH HEIGHTS, OHIO</b>
<b>Department or Agency Name</b>	<b>PUBLIC WORKS</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4336	Karvo Companies Inc.	N/A	\$1,047,176.68	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> <b>Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.</b>
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional . <input type="checkbox"/> Replacement</b> <b>Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  <b>Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.</b>
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
<b>Karvo Companies ,Inc. 4524 Hudson Dr, Stow, Ohio 44224</b>	<b>Donald Wortkoetter- Vice President</b>
Vendor Council District:	Project Council District:
<b>N/A</b>	<b>Districts 2 and 4</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>Cities of Brook Park, and Middleburgh Hts, Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
<b>RQ # if applicable</b> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. N/A  *See Justification for additional information.

The total value of the solicitation: <b>\$1,047,176.68</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11/7	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
<b>Funding Source :Federal Funding 76%, OPWC Funding 20%, Muni Funding 2%, County R&amp;B \$5.00 Fund 2%</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project. N/A</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>6/17/2024</b>
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	<b>3/28/2024</b>

Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>N/A</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
<b>N/A</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14071
Infor/Lawson PO # Code (if applicable):	
Event #	5261
CM Contract#	CM4336

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Construction Projects – Road &amp; Bridge Reviewed by Purchasing</b>		
	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	WB	OK AJ 4/10/2024
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	WB	OK AJ 4/10/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set) ODOTt Approved</i>	N/A	N/A
Award Letter (sent to awarded vendor)	WB	OK AJ 4/10/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/10/2024
Public Works Bid Results	WB	OK AJ 4/10/2024
Tabulation Sheet-See Tab Sheet	WB	OK AJ 4/10/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/10/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/10/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/10/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/10/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/10/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/10/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)- In Proposal	WB	OK AJ 4/10/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/10/2024
IG# 23-0477REG 31DEC2027	WB	OK AJ 4/10/2024
Debarment/Suspension Verified	Date: 3/29/2024	WB OK AJ 4/10/2024 dated within 60 days
Auditor’s Finding	Date: 3/29/2024	WB OK AJ 4/10/2024 dated within 60 days



## Department of Purchasing – Required Documents Checklist

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Vendor’s Submission ( <i>Form of Proposal</i> )		WB	OK AJ 4/10/2024
Independent Contractor (I.C.) Requirement	Date: 3/28/2024	WB	OK AJ 4/10/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/10/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
N/A	PW605100	73300	CRDOT0004201	<b>\$1,047,176.68</b>
			<b>TOTAL</b>	<b>\$1,047,176.68</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	4336
Vendor Name:	Karvo Companies, Inc.
ftp:	N/A
Amount:	\$1,047,176.68
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/10/2024



**Department of Purchasing Tabulation Sheet**

REQUISITION NUMBER: 14071 Event #5261	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$1,482,600.00 10% = \$1,630,860.00		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: March 18, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Sheldon Road (CR-131) Resurfacing Existing Roadway from Engle Road to Smith Road in the Cities of Brook Park & Middleburg Heights	11	7	0
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%		
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-the low bidder is not located in Cuyahoga County and there is a bidder within 2% of the low bidder that is CCBB, JW 3/21/2024 LL 3/21/2024	CCBB: Low Non-CCBB Bid \$:1,047,176.68	Add 2%, Total is:\$1,068,120.21		
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-the low bidder is not certified as an "Inclusive Business" and there is a bidder within 2% of the low bidder that is certified as an "Inclusive Business" in the CCBEIP, JW 3/21/2024 LL 3/21/2024	CCBEIP: Low Non-CCBEIP Bid \$:1,047,176.68	Add 2%, Total is:\$1,068,120.21		
*PRICE PREFERENCE LOWEST BID REC'D \$1,047,176.68	RANGE OF LOWEST BID REC'D \$1,000,000.01-\$3,000,000.00	Minus \$, =		
PRICE PREF % & \$ LIMIT: (8%) \$83,774.13 (Max \$210,000)	MAX SBE/MBE/WBE PRICE PREF \$1,130,950.81	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - RFP/RFQ or No diversity goals LL 3/21/2024		
TOTAL RESPONSES				7

1.	Karvo Companies, LLC 4524 Hudson Dr. Stow, OH 44224	Bid Bond / Check 100% Cincinnati Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$1,047,176.68	Buyer Administrative Review: Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0477-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Specialized Construction 711 Harvard Ave Cuyahoga Heights, OH 44105	Bid Bond 100% Nationwide Mutual Insurance Company	\$1,059,668.90	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE / MBE / WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:

3.	CATT'S Construction 21223 Aurora Road Warrensville Heights, OH 44146	Bid Bond / Check 100% Western Surety Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) <b>\$1,093,992.38</b>	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0042-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE: 0 % MBE: 0 % WBE: 0 % Total % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:



	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5.	Phillips Paving, LLC 17270 Munn Road Chagrin Falls, OH 44023	Bid Bond 100%  Swiss Re Corporate Solutions America Insurance Corporation	\$1,174,667.00	Compliant: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> No  NCA: <input checked="" type="checkbox"/> Yes  PH: <input checked="" type="checkbox"/> Yes  Buy American: <input checked="" type="checkbox"/> Yes  EEO Certification: <input checked="" type="checkbox"/> Yes  Proposal Form: <input checked="" type="checkbox"/> Yes  Bid Bond: <input checked="" type="checkbox"/> Yes  Worksheets: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  N/A  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total %  SBE: 0% MBE: 0 % WBE: 0%  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials:  No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:

7.	Bidder's / Vendors Name and Address Barbicas Construction Company, Inc. 124 Darrow Rd. Suite 1 Akron, OH 44305	Bid Bond / Check 100% Travelers Casualty & Surety Company of America	Actual Bid Amount (enter "N/A" if RFP or RFQ) <b>\$1,526,757.54</b>	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024					

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0165

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>A Resolution</b> making an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and

**WHEREAS**, the anticipated start date is June 17, 2024; and

**WHEREAS**, the project is located in County Districts 7 & 8 and is funded as follows: (a) 5% from \$5.00 Motor Vehicle License Tax Fund, (b) 68% from Federal Funds, (c) 22% from Ohio Public Works Commission and 5% from Municipalities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4343 and all documents consistent said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: May 1, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>GRANT AVENUE (CR-283) RESURFACING EXISTING ROADWAY FROM EAST 49<sup>TH</sup> STREET TO EAST 71<sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS, OHIO</b>
<b>Department or Agency Name</b>	<b>PUBLIC WORKS</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4343	Vandra Brothers Construction Inc.	N/A	\$1,580,963.85	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
**RESURFACING EXISTING ROADWAY FROM EAST 49<sup>TH</sup> STREET TO EAST 71<sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS**

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced:                      How will replaced items be disposed of?                      N/A**

**Project Goals, Outcomes or Purpose (list 3):**  
**RESURFACING EXISTING ROADWAY FROM EAST 49<sup>TH</sup> STREET TO EAST 71<sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>Vandra Brothers Construction ,Inc. 24629 Broadway Ave. Bedford, Ohio 44146</b>	<b>Bruno Melaragno - President</b>
<b>Vendor Council District:</b>	<b>Project Council District:</b>
<b>District 9</b>	<b>District 7 and 8</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal              Closing Date:	Provide a short summary for not using competitive bid process. N/A

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	*See Justification for additional information.
The total value of the solicitation: <b>\$1,580,963.85</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 9/6	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: <b>Low Bidder Did Not Meet the DBE Goal of 7% required by ODOT. This is the second Lowest Bidder</b>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>Federal Funding 68% , OPWC Funding 22%, Muni Funding 5%, County Funding \$5.00 Fund 5%</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project. N/A</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>6/17/2024</b>

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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Date documents were requested from vendor:	
Date of insurance approval from risk manager:	4/2/2024
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
N/A

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## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13886
Infor/Lawson PO # Code (if applicable):	
Event #	5148
CM Contract#	CM4343

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Construction Projects – Road &amp; Bridge Reviewed by Purchasing</b>
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	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	WB	OK AJ 4/10/2024
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	WB	OK AJ 4/10/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter ( <i>sent to awarded vendor</i> )	WB	OK AJ 4/10/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/10/2024
Public Works Bid Results	WB	OK AJ 4/10/2024
Tabulation Sheet-s SEE Tab Sheet	WB	OK AJ 4/10/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/10/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/10/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/10/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/10/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/10/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/10/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	N/A	N/A
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/10/2024
IG# 24-0077REG 31DEC2028	WB	OK AJ 4/10/2024
Debarment/Suspension Verified	Date: 4/2/2024	WB OK AJ 4/10/2024 dated within 60 days
Auditor’s Finding	Date: 3/24/2024	WB OK AJ 4/10/2024 dated within 60 days

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission ( <i>Form of Proposal</i> )		WB	OK AJ 4/10/2024
Independent Contractor (I.C.) Requirement	Date: 3/27/2024	WB	OK AJ 4/10/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/10/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
N/A	PW605100	73300	CRDOT0003901	<b>\$1,580,963.85</b>
			<b>TOTAL</b>	<b>\$1,580,963.85</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	4343
Vendor Name:	Vandra Brothers Construction, Inc.
ftp:	N/A
Amount:	\$1,580,963.85
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/10/2024



**Department of Purchasing Tabulation Sheet**

REQUISITION NUMBER:	13886 Event #5148	TYPE: (RFB/RFP/RFQ):	RFB	ESTIMATE: \$1,634,440.00	10% = \$1,797,884.00	TOTAL RESPONSES
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE:	February 20, 2024	SOLICITATIONS ISSUED	9	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT:	Public Works	COMMODITY DESCRIPTION:	Grant Avenue (CR-283) Resurface of Existing Roadway from East 49 <sup>th</sup> Street to East 71 <sup>st</sup> Street in the City of Cleveland and the Village of Cuyahoga Heights.	MANUAL RESPONSES	6	0
DIVERSITY GOAL/SBE	0%	DIVERSITY GOAL/MBE	0%	DIVERSITY GOAL/WBE	0%	
Does CCBB Apply:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 2/21/2024 LL 2/22/2024	CCBB:	Low Non-CCBB Bid: \$1,580,963.85	Add 2%, Total is:	\$1,612,583.13	
Does CCBEIP Apply:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is certified as an "Inclusive Business" in the CCBEIP, JW 2/21/2024 LL 2/22/2024	CCBEIP:	Low Non-CCBEIP Bid: \$1,580,963.85	Add 2%, Total is:	\$1,612,583.13	
*PRICE PREFERENCE LOWEST BID REC'D	\$1,576,926.75	RANGE OF LOWEST BID REC'D	\$1,000,001-3,000,000	Minus \$:	=	
PRICE PREF % & \$ LIMIT:	(8%)126,154.14	MAX SBE/MBE/WBE PRICE PREF	\$1,703,080.89	DOES PRICE PREFERENCE APPLY?	<input type="checkbox"/> Yes <input type="checkbox"/> No	N/A LL 2/22/2024

Transaction ID:

1.	Specialized Construction, Inc. 711 Harvard Ave. Cuyahoga Heights, OH 44105	Bid Bond / Check 100% Nationwide Mutual Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) <b>\$1,576,926.75</b>	Buyer Administrative Review: Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> No EEO Certification: <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:





Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 2/21/2024			Diversity Program Review: SBE / MBE / WBE  Total % SBE: _____ % MBE: _____ % WBE: _____ %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. CATT'S Construction, Inc. 21223 Aurora Road WarrensVille Heights, OH 44146	Bid Bond 100% Western Surety Company	\$1,694,845.02	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0042-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 2/21/2024			SBE / MBE / WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comments and Initials: No Goals L Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024		

Transaction ID:

5.	Bidder's / Vendors Name and Address Ronyak Paving, Inc. 14376 N. Cheshire St. Burton, OH 44021	Bid Bond / Check Bid Bond 100% Atlantic Specialty Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) <b>\$1,914,303.53</b>	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> No* *Over 10% threshold IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0052-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> ISBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___% MBE: ___% WBE: ___% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024	Dept. Tech. Review Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:





# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0167

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Turner and Miller</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; and

**WHEREAS**, the primary goals for this project are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals, access to laundry and services to link men with employment, and (3) facilitate the provision of overflow shelter services for single men and families; and

**WHEREAS**, this project is funded 100% Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: May 1, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	OHS; Lutheran Metropolitan Ministry; RQ 10456; 2024 Amendment 3; Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families
<b>Department or Agency Name</b>	Office of Homeless Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3013	Lutheran Metropolitan Ministry	1/1/23 – 8/19/23	\$2,231,638.00	2/28/23	R2023-0038
A-1	3013	Lutheran Metropolitan Ministry	8/20/23 – 12/31/23	\$1,575,000.00	8/8/23	R2023-0220
A-2	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$775,000.00	10/31/23	R2023-0291
A-3	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$4,350,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry, and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single individuals and families in partnership with community providers.

The contract's scope is being updated to include a 1.0 – 1.25 FTE Family Overflow case manager. This case manager provides intensive case management and support to families currently in overflow and promotes rapid housing placement, re-housing, diversion, and self-resolution.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** **N/A**

**Project Goals, Outcomes or Purpose (list 3):**

- Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue, in accordance with continuum of care shelter standards
- Provide shelter, meals, access to laundry, and employment/housing services linkages
- Facilitate the provision of overflow shelter services for single men and families in partnership with community providers, including family overflow shelter case management

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

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<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Owner, executive director, other (specify): Maria Foschia, executive director
Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>2100 Lakeside Ave Cleveland, OH 44114</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  Amendment on contract that allows for an extension.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <i>RFP 10456, which closed 9/12/2022</i>  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below: N/A</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

**Health & Human Services Levy Funds**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Commented [CK1]:** Suggestion by MBV – I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

**Provide status of project.**

New Service or purchase  Recurring service or purchase

Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline:**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3013	Lutheran Metropolitan Ministry	1/1/23 – 8/19/23	\$2,231,638.00	2/28/23	R2023-0038
A-1	3013	Lutheran Metropolitan Ministry	8/20/23 – 12/31/23	\$1,575,000.00	8/8/23	R2023-0220
A-2	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$775,000.00	10/31/23	R2023-0291

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## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8737
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3013

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	ER	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
<b>Lutheran Metropolitan Ministry</b>			<b>Department initials</b>	<b>Purchasing</b>
Justification Form			ER	BRM
IG#	21-0372-REG 31DEC2025		ER	BRM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	3/29/24	ER	BRM
Auditor’s Finding	Date:	3/29/24	ER	BRM
Independent Contractor (I.C.) Requirement	Date:	8/26/23	ER	BRM
Cover - <i>Master amendments only</i>			N/A	N/A
Contract Evaluation			ER	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			ER	BRM

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	ER
Matrix Law Screenshot	ER
COI	ER
Workers’ Compensation Insurance	ER
Original Executed Contract (containing insurance terms) & all executed amendments	ER

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon execution-12/31/2024	HS260350	55130	UCH00000	<b>\$3,625,000.00</b>
1/1/2025 – 3/31/2025 *for future 2024 invoices	HS230350	55130	UCH00000	\$725,000.00
			<b>TOTAL</b>	<b>\$4,350,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	10456
<b>CM Contract#</b>	3013

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$2,231,638.00		1/1/23 – 8/19/23	2/28/23	R2023-0038
<b>Prior Amendment Amounts (list separately)</b>		\$1,575,000.00	8/20/23 – 12/31/23	8/8/23	R2023-0220
		\$775,000.00	11/3/23 – 12/31/24	10/31/23	R2023-0291
		\$			
<b>Pending Amendment</b>		\$4,350,000.00	pending	pending	pending
<b>Total Amendments</b>		\$6,700,000.00			
<b>Total Contact Amount</b>		\$8,931,638.00			

### Purchasing Use Only:

Prior Resolutions:	R2023-0038, R2023-0220, R2023-0291
Amend:	3013
Vendor Name:	Lutheran metropolitan Ministry
ftp:	1/1/2023-
Amount:	\$4,350,000.00
History/CE:	Ok
EL:	ok
Procurement Notes:	
Purchasing Buyer's initials and date of approval	BRM 4/2/2024

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Revised 1/7/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Lutheran Metropolitan Ministry				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	3013				
<b>RQ#</b>	10456				
<b>Time Period of Original Contract</b>	1/1/23 – 8/19/23				
<b>Background Statement</b>	RFP 10456 for Homeless Continuum of Care services was issued in 2022 and Lutheran Metropolitan Ministry (LMM) was awarded a contract to provide shelter services for single adults men as well as overflow shelter services single adults and families.				
<b>Service Description</b>	LMM manages the 24/7 single-adult men’s emergency shelter at 2100 Lakeside and the overflow shelter for single adults and families.				
<b>Performance Indicators</b>	Number of people assisted annually; exits to permanent housing.				
<b>Actual Performance versus performance indicators (include statistics):</b>	LMM served approximately 3,000 unduplicated persons in 2023; 13% of those who exited the shelter left to a permanent housing option.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	LMM effectively provides emergency shelter to a very high-barrier population and overflow shelter services across the homeless continuum of care.				
<b>Department Contact</b>	Melissa Sirak				
<b>User Department</b>	Office of Homeless Services				
<b>Date</b>	3/1/24				



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0168

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services**

**A Resolution** authorizing an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, the County Executive/Department of Health and Human Service/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; and

**WHEREAS**, the primary goals of this project are to (a) provide short term rental assistance; and (b) move people from homelessness into housing quickly while providing supportive services; and

**WHEREAS**, this project is funded 27% State of Ohio Department of Development Emergency Solutions Grant and 73% State of Ohio Housing Trust Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald

Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties,.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 23, 2024  
Committee(s) Assigned: Health, Human Services & Aging

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	OHS; EMERALD DEVELOPMENT AND ECONOMIC NETWORK, INC. (EDEN); 2024 –2025 AMEND 2; RAPID REHOUSING
<b>Department or Agency Name</b>	Office of Homeless Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	2730	Emerald Development and Economic Network, Inc (EDEN)	1/1/20 – 12/31/24	\$1,935,500.00	11/22/22	R2022-0415
A - 1	3272 (copy of 2730)	EDEN	1/1/23 – 6/30/24	\$902,677.31	6/6/23	R2023-0139
A - 2	3272	EDEN	Effective date – 12/31/25	\$1,985,300.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

The Cuyahoga County Homeless Continuum of Care is committed to a low-barrier, housing-first model to ensure that homelessness is rare, brief, and non-recurring. When homelessness does occur, households are quickly connected to housing assistance and services, tailored to their unique needs and strengths, to help them achieve and maintain stable housing. Rapid re-housing quickly connects families and individuals experiencing homelessness to permanent housing through a tailored package of assistance that may include the use of time-limited financial assistance and targeted supportive services. EDEN’s Rapid Rehousing program provides access to short-term rental assistance that enables individuals and families throughout Cuyahoga County to move quickly from homelessness into housing.

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**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**

- a) Move households quickly from shelter to permanent housing using term-limited rent assistance subsidies
- b) Ensure that the household will be able to sustain their rent after the subsidy ends
- c) Link households with other services in the community to promote housing stability

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**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: EDEN, Inc. 7812 Madison Avenue Cleveland, Ohio 44102	Owner, executive director, other (specify): Elaine Gimmel, Executive Director
Vendor Council District: Council District 3	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  N/A
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) The initial procurement was a competitive process (RQ 7099), completed on August 30, 2021. OHS requested an alternative procurement to award EDEN a contract for services proposed in response to this RFP, using a different funding source. The awarded contract was funded through State of Ohio Homeless Crisis Response Program. BC2022-97, approved 2/14/22.  OHS received additional guidance from the State of Ohio requiring all HCRP funding to go to EDEN as the Rapid Rehousing provider. An amended alternative procurement request was submitted and approved. BC2022-482, approved 8/8/22.  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related?  No  Yes, answer the below questions.

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

**FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

All funds come from the State of Ohio Department of Development Housing Crisis Response Program which issues two grants. The total contracted funds consist of:

- 27% State of Ohio Emergency Solutions Grant
- 73% State of Ohio Housing Trust Fund

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

New Service or purchase  Recurring service or purchase

Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason: The State of Ohio was late in issuing the grant agreements, then we had to wait for approval/signature, appropriation, and activity code.**

<b>Timeline:</b>	<b>2/1/24</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>2/10/24, 2/26/24, 3/14/24, 3/25/24</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	<b>3/29/24</b>
Date item was entered and released in Infor:	<b>4/2/24</b>

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3272 (copy of 2730)	Emerald Development and Economic Network, Inc (EDEN)	1/1/20 – 12/31/24	\$1,935,500.00	11/22/22	R2022-0415
A - 1	3272	EDEN	1/1/23 – 6/30/24	\$902,677.31	6/6/23	R2023-0139

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	7099
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	3272 (copy of 2370)

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	ER	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	OHS received grant agreement late, and then had to wait for appropriation and creation of accounting unit	
What is being done to prevent this from reoccurring?	N/A – OHS does not have control over when state grant funds are issued.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
<b>EDEN RRH Amend 2</b>			<b>Department initials</b>	<b>Purchasing</b>
Justification Form			ER	BRM
IG#	20-0161 exp.12/31/2024		ER	BRM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	3/29/24	ER	BRM
Auditor’s Finding	Date:	3/29/24	ER	BRM
Independent Contractor (I.C.) Requirement	Date:	9/5/23	ER	BRM
Cover - <i>Master amendments only</i>			N/A	N/A
Contract Evaluation			ER	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			ER	BRM

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	ER
Matrix Law Screen shot	ER

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	ER
Workers’ Compensation Insurance	ER
Original Executed Contract (containing insurance terms) & all executed amendments	ER

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/24 – 12/31/24	HS220140	55130	B-L-23-1DD-2	<b>1,451,600.00</b>
1/1/25 – 12/31/25	HS220140	55130	B-L-23-1DD-2	\$0.00
1/1/24 – 12/31/24	HS220100	55130	S-L-23-1DD-2	<b>\$533,700.00</b>
1/1/25 – 12/31/25	HS220100	55130	S-L-23-1DD-2	\$0.00
			<b>TOTAL</b>	<b>\$1,985,300.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# Code (if applicable)</b>	212413 EXMT
<b>Lawson RQ# (if applicable)</b>	7099
<b>CM Contract#</b>	3272 (copy of 2730)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$1,935,300.00		1/1/22 – 12/31/23	11/22/22	R2022-0415
<b>Prior Amendment Amounts (list separately)</b>		\$902,677.31	1/1/23 – 6/30/24	6/6/23	R2023-0139
		\$			
		\$			
<b>Pending Amendment</b>		\$1,985,300.00	1/1/24 – 12/31/25	Pending	Pending
<b>Total Amendments</b>		\$2,877,977.31			
<b>Total Contact Amount</b>		\$4,823,277.31			

### Purchasing Use Only:

Prior Resolutions:	R2022-0415, R2023-0139
Amend:	3272
Vendor Name:	Emerald Development & Economic Network, Inc. (EDEN)
ftp:	1/1/2022-12/31/2024 ext 12/31/2025
Amount:	\$1,985,300.00
History/CE:	OK
EL:	OK



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	
Purchasing Buyer’s initials and date of approval	BRM 4/4/2024

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Emerald Development and Economic Network, Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	3272 (copy of 2370)				
<b>RQ#</b>	7099				
<b>Time Period of Original Contract</b>	1/1/22 - 12/31/23				
<b>Background Statement</b>	EDEN was awarded a contract to implement the Rapid Re-Housing Program through an alternative procurement resulting from an RFP process. EDEN is the provider of RRH for single adults and families throughout the homeless Continuum of Care.				
<b>Service Description</b>	Rapid Re-Housing provides short-term rental assistance to persons experiencing a housing crisis and who are literally homeless. Services include housing location, inspection, rent assistance, and follow-up case management to support stability after the rent assistance ends.				
<b>Performance Indicators</b>	Number of households assisted annually; reduced returns to shelter; length of time from RRH referral to move out to permanent housing.				
<b>Actual Performance versus performance indicators (include statistics):</b>	344 households received rent assistance in 2023. Approximately 18% of households return to shelter within 2 years. Referrals to move out averaged 32 days.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	EDEN coordinates the RRH program with all shelter providers and the specific sub-populations of youth, families, single adults, and unsheltered persons. In addition to the front-end process of linking people with housing, EDEN coordinates the RRH case management services provided to households once they are housed.				
<b>Department Contact</b>	Melissa Sirak				
<b>User Department</b>	Office of Homeless Services				
<b>Date</b>	3/25/24				