



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, JULY 16, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

**Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings**

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.\*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of twenty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive three minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at [CouncilPublicComment@cuyahogacounty.us](mailto:CouncilPublicComment@cuyahogacounty.us) prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

*\* Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, JULY 16, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) July 2, 2024 Committee of the Whole Meeting [See Page 22]
  - b) July 2, 2024 Regular Meeting [See Page 24]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
    - 1) R2024-0268: A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take

The Limits Off Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 47]

Sponsor: Councilmember Turner

- 2) R2024-0269: A Resolution awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 50]

Sponsor: Councilmember Stephens

- 3) R2024-0270: A Resolution awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25<sup>th</sup> Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 53]

Sponsor: Councilmember Stephens

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2024-0226: A Resolution awarding a total sum, not to exceed \$10,000, to Women of God Outreach Ministries, Inc. for the Socks for Souls Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 56]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0246: A Resolution awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Community Development–  
Stephens

- 3) R2024-0247: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center Facility Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services &  
Aging– Conwell

- 4) R2024-0248: A Resolution awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 105]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment &  
Sustainability – Simon

- 5) R2024-0249: A Resolution awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 119]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services &  
Aging– Conwell

- 6) R2024-0250: A Resolution awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 129]

Sponsor: Councilmember Turner



Committee Assignment and Chair: Community Development–  
Stephens

- 7) R2024-0251: A Resolution awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu’s Next Generation Capital Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 138]

Sponsors: Councilmembers Stephens, Turner, Jones and Miller

Committee Assignment and Chair: Community Development–  
Stephens

- 8) R2024-0252: A Resolution awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 147]

Sponsor: Councilmember Stephens

Committee Assignment and Chair: Community Development–  
Stephens

- 9) R2024-0253: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 156]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 10) R2024-0254: A Resolution amending Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to November 30, 2024; converting the funding from a grant to a partially or fully forgivable loan; requiring [See Page 168]

review and approval of terms by the Cuyahoga County Community Improvement Corporation; and declaring the necessity that this Resolution become immediately effective.  
Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Economic Development & Planning– Schron

**c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2024-0225: A Resolution awarding a total sum, not to exceed \$95,324.03, to the CREW Foundation for the Skill Up/Crew Up initiative from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Community Development– Stephens

**d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING**

- 1) O2024-0007: An Ordinance amending 804.01(C) of the Cuyahoga County Code to modify the scholarship provisions of Component Two of the Educational Assistance Program; and declaring the necessity that this Ordinance become immediately effective. [See Page 194]

Sponsors: Councilmembers Simon, Miller and Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0271: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts

and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. [See Page 198]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0272: A Resolution confirming the County Executive's appointment of Melaak Rashid to serve on the Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending 7/14/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 211]

Sponsor: County Executive Ronayne

- 2) R2024-0273: A Resolution confirming the County Executive's appointment of LaRaun Clayton to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 219]

Sponsor: County Executive Ronayne

- 3) R2024-0274: A Resolution confirming the County Executive's reappointment of Colleen Cotter to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 229]

Sponsor: County Executive Ronayne

- 4) R2024-0275: A Resolution confirming the County Executive's reappointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 236]

Sponsor: County Executive Ronayne

- 5) R2024-0276: A Resolution confirming the County Executive's reappointment of David Wondolowski to serve on the

Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 249]

Sponsor: County Executive Ronayne

- 6) R2024-0277: A Resolution fixing the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 257]

Sponsors: County Executive Ronayne/Department of Public Works

- 7) R2024-0278: A Resolution approving and confirming the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 264]

Sponsor: County Executive Ronayne/Department of Public Works

- 8) R2024-0279: A Resolution authorizing the appropriation of real property for the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective: [See Page 268]

Parcel 1-T (Temporary Easement)

Property Owner: Victor J. and Julie A. Appenzeller

Fair Market Value Estimate: \$2,850.00

Parcel 6-WD, T (Warranty Deed and Temporary Easement)

Property Owner: Tony and Josephine Ipsaro (deceased)

Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)  
Property Owner: Rose Mar, Ltd., an Ohio limited liability company

Fair Market Value Estimate: \$16,900.00

Parcel 11-T (Temporary Easement)

Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability company

Fair Market Value Estimate: \$4,550.00

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 9) R2024-0280: A Resolution making an award on RQ14136 to Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project; authorizing the County Executive to execute Contract No. 4564 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 274]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 10) R2024-0281: A Resolution making an award on RQ14052 to The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; authorizing the County Executive to execute Contract No. 4643 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 279]

Sponsor: County Executive Ronayne/Department of Public Works

- 11) R2024-0282: A Resolution making an award on RQ14468 to W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with [See Page 284]

said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

- 12) R2024-0283: A Resolution making an award on RQ13225 to Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 290]

Sponsor: County Executive Ronayne/Department of Public Works

- 13) R2024-0284: A Resolution authorizing an award on Purchase Order No. 24002653 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement GapVax trucks for the Sanitary Division; and declaring the necessity that this Resolution become immediately effective. [See Page 296]

Sponsor: County Executive Ronayne/Department of Public Works

- 14) R2024-0285: A Resolution authorizing an amendment to Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to extend the due date of the loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal plus accrued and unpaid interest; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 301]

Sponsor: County Executive Ronayne/Department of Development

- 15) R2024-0286: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies Campus, located at 747 and 755 Alpha Drive, Highland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 307]

Sponsor: County Executive Ronayne/Department of Development

- 16) R2024-0287: A Resolution making awards on RQ13103 to various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, through 6/30/2026; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 312]

- a) Contract No. 4626 with Grow America in the amount not-to-exceed \$791,666.00.
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in the amount not-to-exceed \$650,000.00.
- c) Contract No. 4629 with Economic & Community Development Institute in the amount not-to-exceed \$983,334.00.
- d) Contract No. 4633 with JumpStart, Inc. in the amount not-to-exceed \$330,000.00.
- e) Contract No. 4634 with UBIZ Venture Capital in the amount not-to-exceed \$350,000.00.
- f) Contract No. 4635 with Village Capital Corporation in the amount not-to-exceed \$320,000.00.

Sponsor: County Executive Ronayne/Department of Development

- 17) R2024-0288: A Resolution authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 320]

Sponsor: County Executive Ronayne/Department of Housing and Community Development

- 18) R2024-0289: A Resolution adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective. [See Page 325]

Sponsor: County Executive Ronayne/Department of Sustainability

- 19) R2024-0290: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 8/1/2024 – 7/31/2027; authorizing the County Executive to execute Contract No. 4650 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 328]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 20) R2024-0291: A Resolution making awards on RQ13868 to various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024–7/31/2027; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution;



and declaring the necessity that this Resolution become immediately effective: [See Page 334]

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00
- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children's Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights - University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00

- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60
- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00

- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00
- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00

ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2024-0243: A Resolution submitting a grant agreement among Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland Program for the period 7/16/2024 – 7/15/2025; authorizing the County Executive to execute a Grant Agreement via Contract No. 4575 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 354]

Sponsors: County Executive Ronayne/Department of Health and Human Services and Councilmembers Conwell, Simon and Miller

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0244: A Resolution authorizing an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, for additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 363]

a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.

b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$800,461.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 3) R2024-0260: A Resolution authorizing a revenue generating agreement (via Contract No. 4618) with Step Forward in the amount not-to-exceed \$323,190.00 for lease of space at the William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 375]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Sweeney and Miller

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

- 4) R2024-0264: A Resolution adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective. [See Page 383]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning– Schron

- 5) R2024-0265: A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and declaring the necessity that this Resolution become immediately effective. [See Page 398]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice  
Affairs – Gallagher

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR  
SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0233: A Resolution confirming the County Executive's reappointment of Dr. Deborah A. Abbott to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 408]

Sponsors: County Executive Ronayne and Councilmembers  
Turner, Conwell, Miller, Sweeney and Gallagher

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 2) R2024-0258: A Resolution confirming the County Executive's reappointment of Bishara Addison to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 415]

Sponsors: County Executive Ronayne and Councilmembers  
Turner, Conwell, Miller, Sweeney and Gallagher

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 3) R2024-0261: A Resolution making an award on RQ13412 to JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024; authorizing the County Executive to execute Contract No. 4470 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 424]

Sponsors: County Executive Ronayne/Department of Public  
Works and Councilmember Conwell

Committee Assignment and Vice-Chair: Public Works,  
Procurement & Contracting – Miller

- 4) R2024-0262: A Resolution making an award on RQ14474 to Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland; authorizing the County Executive to execute Contract No. 4637 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 438]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Sweeney

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

**e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2024-0242: A Resolution making an award on RQ14199 to Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4517 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 455]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**f) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2024-0008: An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective. [See Page 471]

Sponsor: County Executive Ronayne/Department of Human Resources

**11. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT THE REQUEST OF THE SPONSOR**

- a) R2024-0232: A Resolution confirming the County Executive's appointment of Matthew P. Carroll to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**12. MISCELLANEOUS COMMITTEE REPORTS**

**13. MISCELLANEOUS BUSINESS**

**14. ADJOURNMENT**



NEXT MEETING

REGULAR MEETING:

TUESDAY, JULY 30, 2024  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, JULY 2, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 3:03 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Gallagher, Conwell, Kelly, Miller, Sweeney, Byrne and Jones were in attendance and a quorum was determined. Councilmembers Turner and Simon joined the meeting after the roll call was taken. Councilmembers Jack Schron and Cheryl Stephens were absent.**

### 3. PUBLIC COMMENT

**Daniel Pearlman addressed Council regarding withdrawn Resolution No. R2024-0208: A Resolution urging the Cuyahoga County Executive and the County Treasurer to immediately cease any additional County investment in bonds and other sovereign debt issued by the Nation of Israel; and urging the Investment Advisory Committee to amend the County's Investment Policy to prohibit future investments in any foreign securities.**

### 4. ITEM REFERRED TO COMMITTEE

- a) O2024-0005: An Ordinance amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Paul Porter, Director of the Department of Purchasing and Ms. Katherine Gallagher, Chief of Operations and Community Innovation for the Office of the County Executive, addressed Council regarding Ordinance No. O2024-0005. Discussion ensued.**

**Councilmembers asked questions of Mr. Porter and Ms. Gallagher, pertaining to the item, which they answered accordingly.**

**There was no legislative action taken on Ordinance No. O2024-0005.**

**5. EXECUTIVE SESSION**

- a) Collective bargaining matters, including:
  - i) accepting the report containing findings and recommendations of Fact-Finder Daniel Zeisler regarding negotiations between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 180 employees in the classification of Deputy Sheriff in the Cuyahoga County Sheriff's Department for a collective bargaining agreement for the period 1/1/2024-12/31/2024;
- b) Pending or imminent court action

**Executive Session was called to order by Council President Jones at 4:12 p.m. Council President Jones asked Clerk Richardson to call the roll to go into Executive Session. A motion was made by Mr. Miller, seconded by Ms. Simon and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and pending or imminent court action and for no other purpose whatsoever.**

**The following Councilmembers were present: Gallagher, Conwell, Turner, Simon, Kelly, Miller, Sweeney, Byrne and Jones.**

**The following additional attendees were present: Law Director Rick Manoloff; Gregory Huth, Assistant Law Director and Senior Counsel; Assistant Law Director Stephan Reid; Assistant Law Director Rebecca Divoky Reid; Aaron Reece, Sheriff's Department; Assistant Division Civil Chief Dave Lambert; Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Special Counsel Michael King.**

**At 4:45 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 4:45 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, JULY 2, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:02 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Byrne, Gallagher, Conwell, Turner, Simon, Kelly, Miller, Sweeney and Jones were in attendance and a quorum was determined. Councilmember Stephens joined the meeting shortly after roll call. Councilmember Jack Schron was absent.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no moment of silent meditation.**

**In accordance with Rule 6B of the County Council Rules, a motion was made by Council President Jones, seconded by Mr. Sweeney, and approved by unanimous vote to add Resolution No. R2024-0267 to the agenda as an additional item before No. 9.a)1.) for consideration for first reading adoption under suspension of rules.**

**A motion was then made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2024-0267.**

**The item was then read into the record by the Clerk of Council:**

**R2024-0267: A Resolution temporarily amending Rule 17 of the Cuyahoga County Rules of Council effective 7/3/2024 – 8/1/2024 to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.**

**Sponsors: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner and Simon**

**On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0267 was considered and adopted by unanimous vote.**

**Council President Jones stated that Resolution No. R2024-0267 would implement temporary rules governing public comment for Council and Committee meetings for the rest of the month of July, to give Councilmembers the opportunity to consider the permanent rule changes being introduced and referred to committee this evening.**

**Mr. Jones clarified that the temporary rules will not impact public comment for tonight’s meeting. Everyone who signed in prior to tonight's meeting will have an opportunity to speak.**

**5. PUBLIC COMMENT**

**Council President Jones read a statement regarding the Council Rules and decorum during public comment.**

**Various individuals addressed Council regarding withdrawn Resolution No. R2024-0208: A Resolution urging the Cuyahoga County Executive and the County Treasurer to immediately cease any additional County investment in bonds and other sovereign debt issued by the Nation of Israel; and urging the Investment Advisory Committee to amend the County’s Investment Policy to prohibit future investments in any foreign securities:**

- a) Lucas Waggoner**
- b) Rabbi Miriam Geronimus**
- c) Mara Layne**
- d) Shereen Naser**
- e) Sean Abbott-Klafter**
- f) Justin Evaristo**
- g) Marc Ashed**
- h) Janos Jalics**
- i) Sheri Sax**
- j) Rochelle Roth**
- k) Rabbi David Reisman**

- l) Nathan Juracago
- m) Reverend Regis Bunch
- n) Lydia Yomtovian Frankel
- o) Leyla Natal
- p) Cindy Attias
- q) Riley Petro
- r) David Pearl
- s) Laurie Mandel
- t) Mathew Hildebrand
- u) Tanmay Shah
- v) Rabbi Hal Rudin Luria
- w) Avi Jacobs
- x) Laura Simon
- y) Earl Leiken
- z) Adam Hamdan
- aa) Mark Freimuth
- bb) Jon Eckerle
- cc) Adam Rosen
- dd) Nichole Born Crow
- ee) Sarah Sesek
- ff) Halina Podlipsky
- gg) Phil Atkin
- hh) Danielle Murray
- ii) Barry Guttman
- jj) Rubin Guttman
- kk) Mars Bonilla
- ll) Don Bryant
- mm) Heather Hall
- nn) Ari Jaffe
- oo) Jack Johnson
- pp) Alekos Mahramas
- qq) Edith Greenberg
- rr) Atara Wiesen
- ss) Laura Wolf
- tt) Sarah Sagar
- uu) Michael Lowenstein
- vv) Bernard Kotton
- ww) Brian Duplaisar
- xx) Mike Conley
- yy) Megan Rose
- zz) Basma Hamid
- aaa) Amanda Christenson
- bbb) Gregory Levy
- ccc) Loh
- ddd) Steve Norris

- eee) Tyler Golias
- fff) Marvin Schiff
- ggg) Khalid Hamdallah
- hhh) Skylar Urban
- iii) Rob Loftis

6. APPROVAL OF MINUTES

- a) June 18, 2024 Committee of the Whole Meeting
- b) June 18, 2024 Regular Meeting

**A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to excuse Councilmember Jack Schron from today's meeting.**

**A motion was made by Ms. Turner, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the June 18, 2024 Committee of the Whole and Regular meetings.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**There were no announcements from Council President Jones.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Ronayne said he recently hosted 7,500 Cuyahoga County residents who toured the Veterans Memorial Bridge and thanked the Department of Public Works, the Sheriff's Department and the Transportation team, who assisted with the event and the future plan of a project that will connect our East and West sides over the Cuyahoga River; stated that on June 25, 2024, the United States Surgeon General declared gun violence as a public health crisis and on the same day, the Crime Gun Intelligence Center opened, which was attended by Steve Dettelbach, Director of the Bureau of Alcohol, Tobacco and Firearms and Merrick Garland, United States Attorney General and encouraged all to tour the facility; and continued that he will work with Council to explore ideas on what we can do as a community to stem the tide of gun violence and concurred with the Surgeon General's declaration; thanked our Nation's service men and women for their service to our Country as we approach the 4<sup>th</sup> of July holiday weekend; and announced that this weekend marks the 130<sup>th</sup> anniversary of the opening of the Soldiers and Sailors Monument.**

9. LEGISLATION INTRODUCED BY COUNCIL

**[Note: In accordance with Rule 6B of the County Council Rules, the following item was added to the agenda and read into the record by the Clerk of Council.]**

CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING  
ADOPTION UNDER SUSPENSION OF RULES

**R2024-0267: A Resolution temporarily amending Rule 17 of the Cuyahoga County Rules of Council effective 7/3/2024 – 8/1/2024 to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.**

**Sponsors: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner and Simon**

**On a motion by Ms. Turner, with a second by Ms. Conwell, Resolution No. R2024-0267 was considered and adopted by unanimous vote.**

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING  
AND REFERRAL TO COMMITTEE

- 1) R2024-0246: A Resolution awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Jones referred Resolution No. R2024-0246 to the Community Development Committee.**

- 2) R2024-0247: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center Facility Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

**Council President Jones referred Resolution No. R2024-0247 to the Health, Human Services & Aging Committee.**

- 3) R2024-0248: A Resolution awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz Program from the District 9 ARPA Community Grant Fund; and



declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0248 to the Education, Environment & Sustainability Committee.**

- 4) R2024-0249: A Resolution awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0249 to the Public Safety & Justice Affairs Committee, and subsequently changed the referral to the Health, Human Services & Aging Committee.**

- 5) R2024-0250: A Resolution awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0250 to the Community Development Committee.**

- 6) R2024-0251: A Resolution awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu's Next Generation Capital Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

**Council President Jones referred Resolution No. R2024-0251 to the Community Development Committee.**

- 7) R2024-0252: A Resolution awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

**Council President Jones referred Resolution No. R2024-0252 to the Community Development Committee.**

- 8) R2024-0253: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

**Council President Jones referred Resolution No. R2024-0253 to the Human Resources, Appointments & Equity Committee.**

- 9) R2024-0254: A Resolution amending Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to November 30, 2024; converting the funding from a grant to a partially or fully forgivable loan; requiring review and approval of terms by the Cuyahoga County Community Improvement Corporation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Jones referred Resolution No. R2024-0254 to the Economic Development & Planning Committee.**

- 10) R2024-0266: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and Committee meetings; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner, Byrne and Simon

**Council President Jones referred Resolution No. R2024-0266 to the Committee of the Whole.**

b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2024-0225: A Resolution awarding a total sum, not to exceed \$75,000, to the CREW Foundation for the Skill Up/Crew Up initiative from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones **and Turner**

Committee Assignment and Chair: Community Development–  
Stephens

**Clerk Richardson read Resolution No. R2024-0225 into the record.**

**Council President Jones introduced a proposed substitute to Resolution No. R2024-0225.**

**Mr. Trevor McAleer, Budget Advisor, addressed Council regarding Resolution No. R2024-0225.**

**A motion was then made by Mr. Miller, seconded by Ms. Stephens and approved by unanimous vote to accept the proposed substitute.**

**This item will move to the July 16, 2024 Council meeting agenda for consideration for third reading adoption, as substituted.**

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution Nos. R2024-0227 & R2024-0228.**

- 1) R2024-0227: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan A-F; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission and Councilmember Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0227 was considered and adopted by unanimous vote.**

- 2) R2024-0228: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan A-J; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0228 was considered and adopted by unanimous vote.**

d) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0198: A Resolution awarding a total sum, not to exceed \$20,000, to Ashbury Community Services Inc. for the Digital Aviator Program from the Districts 7 & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell, Turner, Stephens and Miller

Committee Assignment and Chair: Health, Human Services & Aging– Conwell

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0198 was considered and adopted by unanimous vote.**

- 2) R2024-0199: A Resolution awarding a total sum, not to exceed \$5,000, to the Building and Leveraging Opportunities Foundation for the purpose of providing 60 bicycles to

Warrensville City Schools from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2024-0199 was considered and adopted by unanimous vote.**

- 3) R2024-0200: A Resolution awarding a total sum, not to exceed \$250,000, to CHN Housing Capital for the Down Payment Assistance Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens and Jones

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2024-0200 was considered and adopted by unanimous vote.**

- e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2024-0006: An Ordinance amending Section 704.01 of the Cuyahoga County Code to extend the Additional Delinquent Tax and Assessment Collection (DTAC) Fee from December 31, 2025, to December 31, 2030; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Council President Jones on behalf of the Cuyahoga County Land Reutilization Corporation

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Conwell with a second by Mr. Miller, Ordinance No. O2024-0006 was considered and adopted by unanimous vote.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0255; R2024-0256 & R2024-0257.**

- 1) R2024-0255: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0255 was considered and adopted by unanimous vote.**

- 2) R2024-0256: A Resolution approving a proposed settlement in the matter of *Glass v. Clark*, Case No. 1:20-cv-2041, in the United States District Court for the Northern District of Ohio; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

**Clerk Richardson read Resolution No. R2024-0256 into the record.**

**Council President Jones introduced a proposed substitute to Resolution No. R2024-0256.**

**Mr. Trevor McAleer, Budget Advisor, addressed Council regarding Resolution No. R2024-0256.**

**A motion was then made by Mr. Miller, seconded by Ms. Turner and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0256 was considered and adopted by unanimous vote, as substituted.**

- 3) R2024-0257: A Resolution accepting the report containing findings and recommendations of Fact-Finder Daniel Zeisler regarding negotiations between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 180 employees in the classification of Deputy Sheriff in the Cuyahoga County Sheriff's Department for a collective bargaining agreement for the period 1/1/2024-12/31/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law and County Sheriff

**On a motion by Mr. Kelly with a second by Ms. Conwell, Resolution No. R2024-0257 was considered and adopted by unanimous vote.**

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0258: A Resolution confirming the County Executive's reappointment of Bishara Addison to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0258 to the Human Resources, Appointments & Equity Committee.**

- 2) R2024-0259: A Resolution confirming the County Executive's reappointment of Reverend Benjamin F. Gohlstin, Sr. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2024-0259 to the Human Resources, Appointments & Equity Committee.**

- 3) R2024-0260: A Resolution authorizing a revenue generating agreement (via Contract No. 4618) with Step Forward in the amount not-to-exceed \$323,190.00 for lease of space at the William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0260 to the Public Works, Procurement & Contracting Committee.**

- 4) R2024-0261: A Resolution making an award on RQ13412 to JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024; authorizing the County Executive to execute Contract No. 4470 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0261 to the Public Works, Procurement & Contracting Committee.**

- 5) R2024-0262: A Resolution making an award on RQ14474 to Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland; authorizing the County Executive to execute Contract No. 4637 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.



Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

**Council President Jones referred Resolution No. R2024-0262 to the Public Works, Procurement & Contracting Committee.**

- 6) R2024-0263: A Resolution approving and authorizing a supplemental lease-purchase agreement and related documents providing for the refinancing of the costs of acquisition of real property and facilities, including a convention center hotel facility; and authorizing and approving other related documents and matters; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0263 to the Public Works, Procurement & Contracting Committee.**

- 7) R2024-0264: A Resolution adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

**Council President Jones referred Resolution No. R2024-0264 to the Economic Development & Planning Committee.**

- 8) R2024-0265: A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

**Council President Jones referred Resolution No. R2024-0265 to the Public Safety & Justice Affairs Committee.**

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2024-0242: A Resolution making an award on RQ14199 to Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4517 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**Clerk Richardson read Resolution No. R2024-0242 into the record.**

**This item will move to the July 16, 2024 Council meeting agenda for consideration for third reading adoption.**

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0155; R2024-0214; R2024-0231; R2024-0235; R2024-0236; R2024-0237; R2024-0238; R2024-0239; R2024-0240; R2024-0241 & R2024-0245.**

- 1) R2024-0155: A Resolution confirming the County Executive's reappointment of Deairius Houston to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 - 10/27/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0155 was considered and adopted by unanimous vote.**

- 2) R2024-0214: A Resolution confirming County Executive's appointment of Daniel Smith to serve on the Division of Children and Family Services Advisory Board for the term 3/1/2023 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0214 was considered and adopted by unanimous vote.**

- 3) R2024-0231: A Resolution confirming the County Executive's appointment of Linda Johaneck to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Conwell and Miller

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0231 was considered and adopted by unanimous vote.**

- 4) R2024-0235: A Resolution confirming the County Executive's appointment of Chief Calvin Williams to serve on the Cuyahoga County Diversion Board for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney, Conwell and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0235 was considered and adopted by unanimous vote.**

- 5) R2024-0236: A Resolution authorizing an amendment to Contract No. 3098 with Blue Technologies, Inc., for enterprise-wide print management goods and services for the period 10/1/2019 – 9/30/2024, to extend the time period to 9/30/2026 and for additional funds in the amount not-to-exceed \$2,082,811.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works and Department of Information Technology

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

**On a motion by Mr. Byrne with a second by Ms. Turner, Resolution No. R2024-0236 was considered and adopted by unanimous vote.**

- 6) R2024-0237: A Resolution making an award on RQ14230 to Schirmer Construction, LLC in the amount not-to-exceed \$1,609,858.50 for pier repairs on West 150<sup>th</sup> Street Bridge No. 01.94 over Chatfield Avenue, Greater Cleveland Regional Transit Authority, Norfolk Southern Railroad and Emery Road Extension in the City of Cleveland; authorizing the County Executive to execute Contract No. 4459 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,609,858.50 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmember Turner **and Councilmember Miller**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

**On a motion by Mr. Byrne with a second by Mr. Miller, Resolution No. R2024-0237 was considered and adopted by unanimous vote.**

- 7) R2024-0238: A Resolution authorizing an amendment to a Casino Revenue Fund Loan Agreement with the City of Euclid for the benefit of Phase II of the Waterfront Improvement Plan, by extending the loan maturity date from 7/8/2034 to 7/8/2039; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Development and Councilmember Simon

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Simon with a second by Ms. Stephens, Resolution No. R2024-0238 was considered and adopted by unanimous vote.**

- 8) R2024-0239: A Resolution authorizing an Emergency Rental Assistance 2 Loan to Gordon’s Crossing, LP, or its designee, in the amount not-to-exceed \$600,000.00 for a mixed-use, real estate redevelopment project, located at the intersection of East 101<sup>st</sup> Street and Woodward Avenue, City of Cleveland; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2024-0239 was considered and adopted by unanimous vote.**

- 9) R2024-0240: A Resolution making awards to various municipalities in the total amount of \$600,000.00 for various projects or programs in connection with the FY2024 Community Development Block Grant Program for the period 3/12/2024 – 12/31/2024; authorizing the County Executive to execute the agreements and all other documents consistent

with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Garfield Heights Civic Center Parking Lot Project.
- b) City of Highland Hills in the amount not-to-exceed \$150,000.00 for the Gathering Space Project.
- c) City of North Olmsted in the amount not-to-exceed \$150,000.00 for the North Olmsted Senior Center Renovation Project.
- d) Village of Olmsted Township in the amount not-to-exceed \$150,000.00 for the Schady Road Sidewalk Project from Stearns Road to Nature Trail/Dog Park property.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Kelly, Turner and Jones

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2024-0240 was considered and adopted by unanimous vote.**

- 10) R2024-0241: A Resolution making an award on Purchase Order No. 24001851 to The MetroHealth System in the amount not-to-exceed \$1,080,000.00 for reimbursements of offsite medical services for inmates for the period 5/9/2024 – 1/31/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0241 was considered and adopted by unanimous vote.**

- 11) R2024-0245: A Resolution authorizing a sole source contract with Enterprise Community Partners, Inc. in the amount not-to-exceed \$770,000.00 for direct client services assisting low-income families with free tax preparation, financial counseling, legal advocacy, outreach and education services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute Contract No. 4584 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services and Councilmembers Turner, Conwell, Miller and Sweeney

Committee Assignment and Chair: Health, Human Services & Aging– Conwell

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0245 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0192: A Resolution authorizing an Economic Development Loan to JumpStart Evergreen Fund IV LLC, in the amount not-to-exceed \$2,000,000.00 for the JumpStart Evergreen Fund; authorizing the County Executive and /or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0192 was considered and adopted by unanimous vote.**

- 2) R2024-0202: A Resolution adopting the Annual Alternative Tax Budget for the year 2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of

Budget and Management

Committee Assignment and Chair: Finance & Budgeting –  
Miller

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0202 was considered and adopted by unanimous vote.**

- 3) R2024-0203: A Resolution authorizing the issuance and sale of County of Cuyahoga, Ohio Economic Development Revenue Bonds, Series 2024A (Rock and Roll Hall of Fame Expansion Project) in a principal amount not-to-exceed \$50,000,000; providing for the pledge of Nontax Revenues of the County for the payment of such bonds; authorizing the execution of various documents required in connection with said bond issuance, including an amendment to the Agreement related to 2020 County Bed Tax Increase, and authorizing and approving related matters; and declaring the necessity that this Bond Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer

Committee Assignment and Chair: Committee of the Whole –  
Jones

**On a motion by Ms. Simon with a second by Mr. Jones, Resolution No. R2024-0203 was considered and adopted by unanimous vote.**

- 4) R2024-0222: A Resolution authorizing a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$871,500.00 for the operation of the Family Justice Center, located at 75 Erieview Plaza, Cleveland, for the period 1/1/2024 – 12/31/2027; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services/Division of Witness Victim Services

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2024-0222 was considered and adopted by unanimous vote.**



f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2024-0005: An Ordinance amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.  
[Pending referral from Committee]  
Sponsor: County Executive Ronayne/Department of Purchasing

Committee Assignment and Chair: Committee of the Whole – Jones

**No Legislative action was taken on Ordinance No. O2024-0005.**

11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will not meet before the next Council meeting but will have one more meeting prior to the summer recess, on Monday, July 22<sup>nd</sup> at 1:00 p.m.**

**Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, July 10<sup>th</sup> at 10:00 a.m., and will be chaired by Councilman Miller, as Councilman Byrne will be unavailable.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, July 9<sup>th</sup> at 1:00 p.m.**

**Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, July 9<sup>th</sup> at 10:00 a.m.**

**Ms. Stephens reported that the Community Development Committee meeting will meet on Monday, July 8<sup>th</sup> at 10:00 a.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, July 10<sup>th</sup> at 3:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, July 10<sup>th</sup> at 1:00 p.m.**

**Clerk Richardson stated that she will contact Mr. Schron to confirm that the Economic, Development & Planning Committee will meet on Monday, July 8<sup>th</sup> at 3:00 p.m.**

## 12. MISCELLANEOUS BUSINESS

**Ms. Conwell spoke about the groundbreaking on June 28<sup>th</sup> of the Hitchcock Center for Women and added that their fellow Councilmembers and Executive Ronayne have been staunch supporters in terms of children being able to say with their parents during treatment and that it is a good day in Cuyahoga County; Ms. Stephens congratulated Ms. Conwell on a job well done in terms of helping to secure the financing of the Center, closing the financial gaps for the project; Mr. Ronayne thanked Sara Parks Jackson, Director of Housing and Community Development for her role in this important project.**

**Mr. Kelly recited a haiku, in response to a challenge issued by Ms. Simon at a prior Council meeting, in recognition of April as National Poetry Month.**

**Ms. Turner acknowledged that July 2<sup>nd</sup> marks the 60<sup>th</sup> anniversary of the Civil Rights Act and that we must address ongoing discrimination and disparities.**

## 13. ADJOURNMENT

**With no further business to discuss, Council President Jones adjourned the meeting at 8:52 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0268

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take the Limits Off project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$6,100 to Motivated and Empowered Inc. for the Take the Limits Off project; and

**WHEREAS**, Motivated and Empowered Inc. estimates approximately 2,500 people will be served annually through this award; and

**WHEREAS**, Motivated and Empowered Inc. estimates the total cost of the project is \$85,000; and

**WHEREAS**, Motivated and Empowered Inc. indicates the other funding source(s) for this project includes:

- A. \$10,000 from PNC;
- B. \$3,100 from MetroHealth;
- C. \$3,500 from Cuyahoga Community College;
- D. \$2,500 from Union Miles Development Corp;

E. \$5,000 from JACKS; and

**WHEREAS**, the Motivated and Empowered Inc. is estimating the project will take place in April 2024; and

**WHEREAS**, Motivated and Empowered Inc. requested \$6,100 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$6,100 to Motivated and Empowered Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,100 to Motivated and Empowered Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Take the Limits Off project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0269

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$350,000 to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department; and

**WHEREAS**, the MetroHealth System estimates the total cost of the project is \$350,000; and

**WHEREAS**, the MetroHealth System is estimating the start date of the project will begin upon project award and the project will be completed within 8 months; and

**WHEREAS**, the MetroHealth System requested \$350,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$350,000 to the MetroHealth System to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$350,000 to the MetroHealth System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Behavioral Health Facility Upgrades in the Emergency Department.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0270

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25 <sup>th</sup> Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$150,000 to the MetroHealth System for the West 25th Street Park Improvements Project; and

**WHEREAS**, the MetroHealth System estimates the total cost of the project is \$150,000; and

**WHEREAS**, the MetroHealth System is estimating the start date of the project will begin upon award approval and the project will be completed within 6 months; and

**WHEREAS**, the MetroHealth System requested \$150,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to the MetroHealth System to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to the MetroHealth System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the West 25th Street Park Improvements Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0226

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to Women of God Outreach Ministries, Inc. for the Socks for Souls Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Women of God Outreach Ministries, Inc. for the Socks for Souls Project; and

**WHEREAS**, Women of God Outreach Ministries, Inc. estimates approximately 200 people will be served annually through this award; and

**WHEREAS**, Women of God Outreach Ministries, Inc. estimates the total cost of the project is \$45,825; and

**WHEREAS**, Women of God Outreach Ministries, Inc. is estimating the project will take place in September 2024; and

**WHEREAS**, Women of God Outreach Ministries, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Women of God Outreach Ministries, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Women of God Outreach Ministries, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Socks for Souls Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Women of God Outreach Ministries, Inc. a Nonprofit tax-exempt 501(c)(3) corporation in Maple Heights.	
<b>Address of Requesting Entity:</b> <b>MAILING:</b> P O Box 370066 Maple Heights, OH 44137-9066 <b>PHYSICAL:</b>	
<b>County Council District # of Requesting Entity: 9</b>	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b> <b>District 9</b>	
<b>Contact Name of Person Filling out This Request:</b> Mrs. Dana Anderson	
<b>Contact Address if different than Requesting Entity:</b> P.O. Box 370066 Maple Heights, OH 44137-9066	
<b>Email:</b> <a href="mailto:Womenofgodom.inc@gmail.com">Womenofgodom.inc@gmail.com</a>	<b>Phone:</b> (216) 409-4705
<b>Federal IRS Tax Exempt No.:</b> 90-0529259	<b>Date:</b> May 30, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

**PROJECT NAME:** Socks for the Souls (Soles)

### **PROJECT DESCRIPTION:**

**Why does attendance matter?** A recent study looking at young children found that absenteeism in kindergarten was associated with negative first grade outcomes such as **greater absenteeism** in subsequent years and lower achievement in reading, math, and general knowledge.<sup>1</sup> Poor attendance has serious implications for later outcomes as well. High school dropouts have been found to exhibit a history of negative behaviors, including high levels of absenteeism throughout their childhood, at higher rates than high school graduates.

**School attendance is integrally linked to academic outcomes** and reflects lost learning time. More so, school attendance during the first three to nine weeks of the school year is critical for children, youth, and families, as it lays the groundwork for student academic success. Likewise, funding for school districts is closely tied to student attendance during these opening weeks of the academic year.

Upon inquiry, parents and students cite a lack of appropriate school clothing and shoes, insufficient financial resources to purchase new school supplies, and transportation issues as reasons why their children did not attend school at the beginning of the year.

**The Socks for Souls (Soles) Initiative** proposes to address and remove the barriers to attending school at the beginning of the academic year for at least the first three weeks for school age children (4 to 18) in Cuyahoga County District 9 – Bedford and Bedford Heights, **offsetting** the negative impact of inadequate clothing and school supplies on attendance and academic performance fueling a strong start and addresses the social determinants of health by meeting the immediate needs of children and families.

**On Saturday, September 14<sup>th</sup>**, Women of God Outreach Ministries other community stakeholders in District 9, namely, Maple Heights, Bedford, Bedford Heights, and Warrensville Heights to distribute 500 pairs of socks, clothing, shoes/boots, and outerwear to children, youth, and families. Attendees will also receive food boxes, household essentials like laundry detergent, PPE supplies, and basic school supplies.

**Project Start Date:**

September 14, 2024

**Project End Date:**

September 30, 2024



## FINANCIAL INFORMATION:

**Total Budget of Project: \$45,825.00\***

*See attached budget breakout and budget narrative.*

### **Other Funding Sources of Project (list each source and dollar amount separately):**

- Donated goods - (75) family food boxes @ \$85.00 each = (75) \* \$80. = **\$6,375.00**
- Donated goods – 100 children coats and jackets @ \$12.00 each = (100) \* \$12. = \$1,200.00
- In-Kind services - Program data collection and reporting - \$3,000.00
- In-Kind services – Accountant \$1,000.00
- In-Kind services – Legal \$900.00
- In-Kind services – Marketing \$800.00

**Total amount requested of County Council American Resource Act Dollars: \$10,000.00**

### **Since these are one-time dollars, how will the Project be sustained moving forward:**

Moving forward we would like to do the following to sustain the project:

- **Transform** “Socks for the Soul (Sole) into an **annual back-to-school** event.
- **Strengthen** our existing relationships with community stakeholders (schools), vendors, and gain their commitment to participate every year and promote the event and its benefits.
- **Create** and **introduce** attendance incentive programs for children and youth who maintain perfect attendance during the first three to nine weeks of school sponsored by local businesses.
- **Provide** follow-up support for families after the event, to continue to remove barriers to consistent school attendance.
- **Create a Community Champion** Sponsorship program for local businesses.
- Seek diverse funding sources to ensure financial sustainability, i.e., grants from local and nation foundations, corporate sponsorships, and individual donations.

## IMPACT OF PROJECT:

### Who will be served:

- Under resourced residents of Cuyahoga County District 9 – Bedford, and Bedford Heights, Maple Heights:
- school aged children, age 4 to 18
- Families that meet the 2024 federal poverty guidelines earning less than \$31,200 per year.

### How many people will be served annually:

This is not an annual event; however, this initiative has targeted up to 200 individuals, or 100 families on the day of the event.

### Will low/moderate income people be served; if so how:

Yes, low-income individuals and families will be served. Individuals and families that present the qualifying documentation will receive one (1) to two (2) family packs based on the size of the family.

### How does the project fit with the community and with other ongoing projects:

Socks for Souls (Soles) addresses the needs of students and families in District 9, by removing the barriers to attend school during the opening weeks of the academic year and provide essential clothing needs, particularly, “socks”, “shoes”, “seasonal outerwear”, and school supplies. Without these essential items, students would miss out on opening week activities that establish a foundation for learning during the first three to four weeks of school that do not take place at any other time during the school year.

### If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Not applicable.

### If applicable, what environmental issues or benefits will there be:

Not applicable.

### If applicable, how does this project serve as a catalyst for future initiatives:

This project serves as a catalyst for future initiatives by establishing a strong foundation of community collaboration, support and demonstrates the tangible benefits of addressing the social determinants of health for under resourced families with school age children. By meeting the immediate needs of children and youth with essential socks, shoes, clothing, and resources so that they can confidently attend the first opening weeks of school and have a strong start to the academic year. Meeting the basic needs of children and youth can lead to improved academic performance and overall well-being at the beginning of the school year, not in the middle or at the end.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Daniel D. ANDERSON

**Signature:**



**Date:**

6/10/2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

- ✓ A copy of IRS Determination Letter
- ✓ Project Budget w/narrative
- ✓

Women of God Outreach Ministries, Inc.  
 SOCKS FOR THE SOULS (SOLES)

**Project Budget**

<b>INCOME</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
<b>Internal Funding</b>			
Programs/Events Budget	1,500		(1,500)
	-		-
<b>Total Internal Income</b>	<b>1,500</b>	<b>-</b>	<b>(1,500)</b>
<b>External Funding/Other</b>			
Government Grants	10,000		(10,000)
Foundation Grants	-		-
One-Time Donations	11,075	300	(10,775)
In-Kind Contributions	5,400	500	(4,900)
<b>Total External Income</b>	<b>26,475</b>	<b>800</b>	<b>(25,675)</b>
<b>Total INCOME</b>	<b>27,975</b>	<b>800</b>	<b>(27,175)</b>

<b>EXPENSES</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
<b>Materials and Supplies</b>			
Table and Chairs	250		250
Decorations	200		200
Paper Products/PPE supplies	300		300
Food & Beverage/Caterer	975		975
Volunteers	400		400
	-		-
	-		-
<b>Subtotal</b>	<b>2,125</b>	<b>-</b>	<b>2,125</b>
<b>School Uniforms/Socks/Supplies</b>			
500 Pairs of Socks	1,000		1,000
150 Outer Wear (hats, and gloves)	750		750
250 Clear Bookbags (\$12.50 ea. w/s&h)	3,125		3,125
	1,000		
500 Youth T-shirts (unisex/mixed sizes)	1,500		1,500
500 Assorted 2-pkt folders	500		500
5 cases of pencils (100 each case)	250		250
PPE supplies (hand sanitizer, kleenex, wipes)	250		250
<b>Subtotal</b>	<b>8,375</b>	<b>-</b>	<b>8,375</b>
<b>Event</b>			
Operations	1,250		1,250
Administrative	2,500		2,500
Insurance	500		500
Registrations Ohio/Good Banks	500		500
DJ/Music/Audio/Live Streaming	500		500
Entertainment/Clown & Ice Cream Truck	1,750		1,750
Copy/Printing/Sinage	350		350
	-		-
<b>Subtotal</b>	<b>7,350</b>	<b>-</b>	<b>7,350</b>
<b>Total EXPENSES</b>	<b>17,850</b>	<b>-</b>	<b>17,850</b>
<b>NET (Income - Expenses)</b>	<b>10,125</b>	<b>800</b>	<b>9,325</b>

Women of God Outreach Ministries, Inc.  
 Mrs. Dana D. Anderson,  
 Executive Director  
 P.O. Box 370066  
 Maple Heights, OH 44137-9066  
 (216) 409-4705

### Socks for the Souls (Soles) - Budget Justification

**Income**

**Internal Funding** **\$1,500.00**

Women of God Outreach Ministries has allocated \$1,500.00 towards the Socks for Souls (Soles) Back-to-School endeavor.

**External Funding** **\$25,975.00**

Government Grants \$10,000.00  
 Cuyahoga County ARPA Funds

One-Time Donations \$ 1,500.00  
 Individual donors campaign for Socks for the  
 Souls (Soles) Back-to-School endeavor.

(75) Family food boxes @ \$85.00 each \$ 6,375.00  
 (100) Children & Youth coats/jackets \$ 1,200.00

In-Kind Contributions (Non-Cash) \$ 5,400.00

- Time & Effort – The Executive Director, Dana Anderson, will give 75% of her time to overseeing, coordinating and managing the project during the project period at the hourly rate of \$45.00 \* 60 hours = \$2,700.00
- Professional Services – Accountant \$ 1,000.00
- Professional Services – Legal \$ 900.00
- Professional Svcs. – Marketing \$ 800.00

**TOTAL INCOME** **\$25,975.00**

Women of God Outreach Ministries, Inc.  
P.O. Box 370066  
Maple Heights, OH 44137-9066  
(216) 409-4705

**Socks for the Souls (Soles) - Budget Justification**

**Income**

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- Professional Services – Legal \$ 900.00
- Professional Svcs. – Marketing \$ 800.00

**TOTAL INCOME** **\$25,975.00**



# ANNUAL NON-COMPETITIVE BID CONTRACT STATEMENT

This statement, properly executed and containing all required information, must be completed annually. **IF YOU FAIL TO COMPLY, YOUR PROPOSAL WILL NOT BE CONSIDERED.**

Entity name: **Women of God Outreach Ministries, Inc.**

Entity Address: **P.O. Box 370066 Maple Heights, OH 44137-9066**

**COMPLETE SECTION I, II, OR III BELOW, WHICHEVER IS APPROPRIATE, AND SECTION IV.**

**NOTE:** For purposes of this Statement, "Executive" means Chris Ronayne, and "Executive's Committee" means the Friends of Chris Ronayne.

## SECTION I: NON-PROFIT CORPORATIONS

If you are recognized by the IRS as a non-profit corporation, go to Sections III and IV.

## SECTION II. INDIVIDUALS, SOLE PROPRIETORSHIPS, PARTNERSHIPS, INCORPORATED PROFESSIONAL ASSOCIATIONS, UNINCORPORATED ASSOCIATIONS, ESTATES AND TRUSTS

The above-named entity is a (mark one):

- |  |  |
|--|--|
| <input type="checkbox"/> SOLE PROPRIETORSHIP                   | <input type="checkbox"/> TRUST         |
| <input type="checkbox"/> INCORPORATED PROFESSIONAL ASSOCIATION | <input type="checkbox"/> ESTATE        |
| <input type="checkbox"/> UNINCORPORATED ASSOCIATION            | <input type="checkbox"/> PARTNERSHIP   |
| <input type="checkbox"/> LIMITED LIABILITY COMPANY             | <input type="checkbox"/> JOINT VENTURE |

For purposes of Section II, a "principal" means an individual, an owner, a partner, a shareholder, a member, an administrator, an executor or trustee connected with the above-named entity, or the spouse of any of them.

**MARK THE APPROPRIATE PARAGRAPH. If paragraph (B) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively**

**bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award.**

- (A) NO ONE PRINCIPAL of the above-named entity made one or more contributions to the Executive or the Executive’s Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00 per individual
- (B) ONE OR MORE PRINCIPALS of the above-named entity made, as individual(s), one or more contributions to the Executive or the Executive’s Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00

### SECTION III. NON-PROFIT AND FOR-PROFIT CORPORATIONS AND BUSINESS TRUSTS

NON-PROFIT CORPORATION       FOR-PROFIT CORPORATION

BUSINESS TRUST (OTHER THAN INCORPORATED PROFESSIONAL ASSOCIATIONS)

For purposes of Section III, a “principal” means an individual or an entity owning more than 20% of the corporation or business trust or the spouse of any such individual.

**MARK THE APPROPRIATE PARAGRAPH. If paragraph (C) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award. If paragraph (D) is checked, Cuyahoga County is prohibited by Section 3599.03 from awarding a contract to the non-profit corporation.**

- (A) NO INDIVIDUAL or entity owned more than 20% of the corporation or business trust during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two)
- (B) NO PRINCIPAL of the above-named entity made, as an individual, one or more contributions to the Executive or the Executive’s Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00
- (C) ONE OR MORE PRINCIPALS of the above-named entity made one or more contributions to the Executive or the Executive’s Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00
- (D) FUNDS OF THE NON-PROFIT CORPORATION were contributed to the Executive or the Executive’s Committee at any time



SECTION IV. ALL ENTITIES MUST COMPLETE THIS SECTION

I do hereby state that I have legal authority to complete this statement on behalf of the above-named entity and to the best of my knowledge and belief the answers herein are true and complete.

Print Name: DANA D. ANDERSON Print Title: EXECUTIVE DIRECTOR

Signature: [Handwritten Signature] Date: 5/30/2024

STATE OF Ohio )  
COUNTY OF Cuyahoga )

SS:  KENDRA L ANDERSON  
Notary Public  
State of Ohio  
My Comm. Expires  
December 27, 2025

Before me, a Notary Public in and for said County and State, personally appeared the above-named Dana D. Anderson, who acknowledged that they did sign the foregoing statement and that the same is their free act deed, personally and as duly authorized representative of Women of God Outreach Ministries, and the free act and deed of the entity on whose behalf they signed.

Notary Public: Kendra L. Anderson  
Date: 30 May 2024



RQ#: \_\_\_\_\_

### Independent Contractor/Worker Acknowledgment

In accordance with requirements from the Ohio Public Employees Retirement System (OPERS), Cuyahoga County is required to obtain an acknowledgment of Independent Contractor Status.

A "Business Entity" means an entity with five or more employees that is a corporation, association, firm, limited liability company, partnership, sole proprietorship, or other entity engaged in business. All individuals employed by the business entity who provide personal services to the public employer are not public employees for purposes of this purchase/contract. Cuyahoga County does not consider the individual/business employee/s a public employee and no contributions will be made to the public employee's retirement system for the services. (O.R.C. 145.036, 145.037).

Company Name (Please print formal business name clearly): Women of God Outreach Ministries

- The above company is defined as a Business Entity as described above (O.R.C 145.037)
- If the above company is NOT defined as a Business Entity as described above (O.R.C 145.037), Then please complete the attached Independent Contractor form.
- If the above company is NOT defined as a Business Entity as described above (O.R.C. 145.037), is the above company an OPERS benefit recipient?  
If yes, please complete the Notice of Re-Employment or Contract Services of an OPERS Benefit Recipient Form.

Signature: \_\_\_\_\_

Name (Please print clearly):

DANA D. ANDERSON

Date:

5/30/2024

(DoP 6/14/23)

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
 requester. Do not  
 send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p><b>Women of God Outreach Ministries, Inc.</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above.</p>	
	<p><b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____</p> <p><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) <b>Nonprofit corporation exempt under IRS Code Section 501(c)(3)</b></p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p><b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/></p>	
	<p><b>5</b> Address (number, street, and apt. or suite no.). See instructions.</p> <p><b>P O Box 370066</b></p> <p><b>6</b> City, state, and ZIP code</p> <p><b>Maple Heights, OH 44137-9066</b></p> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <p><b>Cuyahoga County</b>  <b>Office of Procurement &amp; Diversity</b>  <b>2079 East 9th Street Cleveland, OH 44115</b></p>

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

	<b>Social security number</b>																
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5	9	2	5														
9	2	5	9														

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <i>Dana D. Aust</i>	Date <i>30 May 2024</i>
------------------	--	-------------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



**Bureau of Workers' Compensation**

30 W. Spring St.  
Columbus, OH 43215

### Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Quote number and employer  
Q40197662-000

Period Specified Below  
06/09/2024 to 07/01/2024

Women of God Outreach Ministries  
PO Box 370066  
Maple Heights OH 44137-9066



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by: BWC

Administrator/CEO

You can reproduce this certificate as needed.

### Ohio Bureau of Workers' Compensation

#### Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marihuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marihuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers' Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation.



Dana D. Anderson <danad223.a@gmail.com>

---

## BWC coverage application payment confirmation

1 message

---

donotreply@bwc.state.oh.us <donotreply@bwc.state.oh.us>  
To: danad223.a@gmail.com

Sun, Jun 9, 2024 at 3:11 PM

Thank you for submitting your payment to obtain coverage. Please save this email for your records. Typically, payments are posted within two business days **after** the scheduled payment date. If you have questions, return to [www.bwc.ohio.gov](http://www.bwc.ohio.gov) or call 1-800-644-6292. If you did not authorize this payment, contact us immediately.

Confirmation ID#: 1410536267

Scheduled payment date: 06/09/2024  
Credit card number: ...6094  
Amount: \$120.00

**DO NOT REPLY TO THIS MESSAGE.**

Portions of this message may be confidential under an exemption to Ohio's public records law or under a legal privilege. If you have received this message in error or due to an unauthorized transmission or interception, please delete all copies from your system without disclosing, copying, or transmitting this message.

Loss of income and extra expense limit: \$25,000  
Deductible: \$500

**Full named insured:** WOMEN OF GOD OUTREACH MINISTRIES.

Your State Farm Agent

**Carolyn Kuczmariski**  
7119 Brecksville Road  
Independence, OH 44131-5303  
**Bus:** 216-328-0280 ext.

**BINDER:** State Farm® will provide coverage to the applicant and his or her legal representative on the property described for up to ninety (90) days from the Effective Date, subject to all terms and conditions of the policy and endorsements for which application has been made. If no Effective Date is indicated, this Binder does not provide any coverage. This Binder will be void when the declarations page is issued on the policy for which application has been made or when coverage under this Binder is canceled in accordance with policy provisions.

The premium due State Farm for the coverage provided by this Binder will be the full annual premium for the policy for which the application has been made, and will be pro-rated for the length of time coverage is provided under this Binder.

If coverage in this Binder replaces coverage in other policies terminating at 12 Noon (Standard Time) on the inception date of this Binder, this Binder will be effective at 12 Noon (Standard Time) instead of 12:01 a.m. Standard Time.

# Business Binder-Receipt

Policy Type — Business Insurance

**Policy number:** 95-J5-E771-1

**Effective date:** May 23, 2024

## PRIMARY NAMED INSURED

**Prepared for:** WOMEN OF GOD OUTREACH MINISTRI  
18919 FAIRWAY AVE  
MAPLE HEIGHTS, OH 44137-1614

## POLICY PREMIUM

**Total annual premium:** \$271.00

## SECTION I - PROPERTY

Location number	Location of Described Premises	Limit of Insurance Coverage A Building	Limit of Insurance Coverage B Business Personal Property
001	18919 Fairway Ave Maple Heights OH 44137-1614	No Coverage	\$15,000 Replacement Cost

## SECTION II - LIABILITY

Coverage	Limits
Coverage L - Business Liability Per Occurrence	\$2,000,000
Coverage M - Medical Expenses Each Person	\$5,000
Aggregate Limits	Limits
Products/Completed Operations Aggregate	\$4,000,000
General Aggregate	\$4,000,000

## DEDUCTIBLES

Section I Deductibles	Amount
Policy Deductible	\$1,000

## ADDITIONAL ENDORSEMENTS

**Inland Marine — Computer Property**  
Computer hardware/software limit: \$25,000

**June 6<sup>th</sup>, 2024**

## **Contractor Registration**

### Registration Result:

Your registration has been received. Your payment was processed successfully. Thank you. However, your registration is not finalized until your ethics training is completed. Thank you.

Please check your email for confirmation. If a confirmation email is not found in the inbox, please check your junk mail directory.

Redirecting to Inspector General home page now...if not redirected [click here](#)





**Score: 100%**  
4/4 points

Page 1/1

Contractors conducting business with Cuyahoga County are permitted to subcontract work to a contractor that has been debarred from conducting business with Cuyahoga County.

- TRUE  
 FALSE

**1/1 point**

Contractors and lobbyists are prohibited from giving County officials or employees anything of value to influence the official or employee. Gifts with a cumulative value of \$75.00 or more per calendar year carry a presumption of influence.

- TRUE  FALSE

**1/1 point**

If you are aware of unethical or improper behavior relating to County officials, employees or contractors, you are strongly encouraged to report it by contacting the Agency of Inspector General through any method, including calling the Whistleblower Hotline at (216) 698-2999.

- TRUE  FALSE

**1/1 point**

The Cuyahoga County Code requires you to cooperate with all Agency of Inspector General investigations and inquiries.

- TRUE  FALSE

**1/1 point**

Done



# NON-MEMBER ACKNOWLEDGMENT

Ohio Public Employees Retirement System  
277 East Town Street, Columbus, Ohio 43215-4642

Employer Services: 1-888-400-0965  
www.opers.org

This form is to be completed if you are an individual who begins providing personal services to a public employer on or after Jan. 7, 2013 but are not considered by the public employer to be a public employee (e.g., you are an independent contractor) and will not have contributions made to OPERS.

**Employer: Please complete Step 2. The form must be completed and returned to the retirement system no later than 30 days after the individual begins providing personal services to the public employer. You may fax the completed form to 614-857-1152 or email to [employeroutreach@opers.org](mailto:employeroutreach@opers.org).**

**If the individual providing this service is receiving a benefit from OPERS, you must submit the Notice of Re-employment or Contract Services of an OPERS Benefit Recipient, form SR-6, in addition to the Non-Member Acknowledgement, form PEDACKN, for the service listed below. Failure to submit the SR-6 form timely may result in an overpayment of pension billed to the employer.**

## STEP 1: Personal Information

First Name

MI

Last Name

DANA

D ANDERSON

Date of Birth: Month Day Year

02/23/1964

## STEP 2: Public Employer Information (To be completed by the Public Employer)

Name of Public Employer for which individual is providing personal services

Employer Contact

First Name

MI

Last Name

Employer Code

Employer Contact Phone Number

Service Provided to Public Employer

Start Date of Service

End Date of Service

Month Day Year

Month Day Year

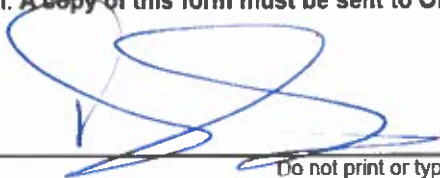
### STEP 3: Acknowledgment

The public employer identified in Step 2 has classified you as an independent contractor or another classification other than a public employee. Ohio law requires that you acknowledge in writing that you have been informed that the public employer identified in Step 2 has classified you as an independent contractor or another classification other than a public employee for the services described in Step 2 and that you have been advised that contributions to OPERS will not be made on your behalf for these services.

If you disagree with the public employer's classification, you may contact OPERS to request a determination as to whether you are a public employee eligible for OPERS contributions for this service. Ohio law provides that a request for a determination must be made within five years after you begin providing personal services to the public employer, unless you are able to demonstrate through medical records to the Board's satisfaction that at the time the five-year period ended, you were physically or mentally incapacitated and unable to request a determination.

By signing this form, you are acknowledging that the public employer for whom you are providing personal services has informed you that you have been classified as an independent contractor or another classification other than a public employee and that no contributions will be remitted to OPERS for the personal services you provide to the public employer. This acknowledgment will remain valid as long as you continue to provide the same services to the same employer with no break in service regardless of whether the initial contract period is extended by any additional agreement of the parties. You also acknowledge that you understand you have the right to request a determination of your eligibility for OPERS membership if you disagree with the public employer's classification. **A copy of this form must be sent to OPERS.**

Signature



Do not print or type name

Today's Date

5 / 30 / 2024



# NOTICE OF RE-EMPLOYMENT OR CONTRACT SERVICES OF AN OPERS BENEFIT RECIPIENT

Ohio Public Employees Retirement System  
277 East Town Street, Columbus, Ohio 43215-4642

Employer Services: 1-888-400-0965  
www.opers.org



## STEP 1: Benefit Recipient's Personal Information

Social Security Number

301-60-3016

-OR-

OPERS ID

[Empty grid for OPERS ID]

First Name

DANA

MI

Last Name

D ANDERSON

Address

18919 FAIRWAY AVE

City

MAPLE HEIGHTS

State

OH

ZIP Code

44137

Date of Birth

02/23/1964

## STEP 2: Employment Information

Beginning date of re-employment:

[Empty date grid]

Title

[Empty title grid]

## STEP 2: Employment Information Continued

1. A benefit recipient hired as a public employee or elected to office.
2. A benefit recipient hired under a personal service contract as an independent contractor.

In all cases of doubt, the OPERS Board shall determine whether any person is a public employee, and its decision is final. An independent contractor is not a public employee and shall not become a contributor to the retirement system. Generally, independent contractors are not included on the employer's payroll and receive a Form 1099-MISC for income tax reporting purposes.

To the extent an employer improperly classifies the benefit recipient as an independent contractor on this form, and the benefit recipient receives (1) a monthly retirement benefit from the retirement system, or (2) reimbursements from the OPERS HRA or the OPERS RMA, the employer and/or the individual may be liable to OPERS and/or the applicable plan(s) for any amounts incorrectly paid under the plan(s) and the employer may also be liable to OPERS for any unpaid employee or employer contributions to the retirement system.

3. A benefit recipient employed in a position described in Ohio Revised Code Section 101.31, 121.03, or 121.04, or as the head of a division of a state department, or in a position to which appointment is made by the governor with the advice and consent of the Senate.
4. A retired judge assigned to active duty by the Chief Justice of the Ohio Supreme Court. Please forward a copy of the assignment papers.
5. A benefit recipient re-employed or re-hired in the same position by a public employer in a position that is customarily filled by a vote of the members of a board or commission or by the legislative authority of a county, municipal corporation, or township and the following conditions have been met.
- a. Not less than 60 days before the employment as a re-employed benefit recipient commenced, the public employer gave public notice (containing the time, date, and location at which a public meeting was to take place) that the benefit recipient would be receiving a benefit and was seeking employment with the public employer; and
  - b. Between 15 and 30 days before the employment as a re-employed benefit recipient commenced, the public employer held a public meeting on the issue of the benefit recipient being employed by the public employer.
6. An elected official receiving a benefit who is elected or appointed to the same position for the remainder of the term or the term immediately following retirement. Please mark a, b, c or d below.
- a. The director of the Board of Elections has been notified in writing, at least 90 days prior to the primary election for the next term, of the elected official's intent to retire.
  - b. The elected official was already retired at least 90 days prior to the general election.
  - c. The appointing authority has been notified that the official was already retired or intends to retire prior to the end of the term.
  - d. None of these apply.
7. An elected official receiving a benefit who is elected or appointed to a different elected office.

**STEP 3: Employer Certification of Health Care Coverage**

Will the employer's health care coverage be available to the re-employed benefit recipient listed on this form?

Yes  No

If "yes," when will this coverage first become available?

  /  /  

**STEP 4: Fiscal Officer Certification**

I certify that the employment or contract information provided on this form is accurate to the best of my knowledge. I understand that failure to timely or accurately report a benefit recipient's service to OPERS may result in employer liability to OPERS for overpaid benefits and/or unpaid contributions. In any case of doubt, it is the employer's obligation to request a determination of whether the benefit recipient is a public employee who should be contributing to OPERS for his/her service.

Employer

Employer Code

 — 

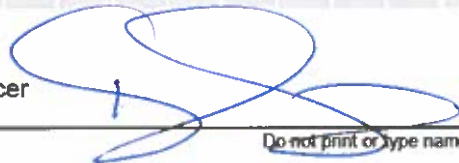
Address

City

State

ZIP Code

Signature of Fiscal Officer Reporting to OPERS



Do not print or type name

Today's Date

5/30/2024

Fiscal Officer Reporting to OPERS First Name

MI

Last Name

Title

Work Phone Number

 — —



Ohio Public Employees Retirement System  
277 East Town Street, Columbus, Ohio 43215-4642

1-800-222-PERS (7377)  
[www.opers.org](http://www.opers.org)

(Revised 5/22)



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

WOMEN OF GOD OUTREACH MINISTRIES  
C/O DANA D ANDERSON  
P O BOX 370066  
MAPLE HEIGHTS, OH 44137

Date: 03/01/2021  
Employer ID number: 90-0529259  
Person to contact: Name: Customer Service  
ID number: 31954  
Telephone: (877) 829-5500  
Accounting period ending: December 31  
Public charity status: 509(a)(?)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: December 07, 2020  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053744002580

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

Letter 947 (Rev. 2-2020)  
Catalog Number 35152P



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0246

<p>Sponsored by: <b>Councilmember Jones</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$6,000 to the United Black Fund of Greater Cleveland for the Afro PACT Summit; and

**WHEREAS**, the United Black Fund of Greater Cleveland estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, the United Black Fund of Greater Cleveland estimates the total cost of the project is \$15,000; and

**WHEREAS**, the United Black Fund of Greater Cleveland indicates the other funding source(s) for this project includes:

- A. \$2,000 from the United Black Fund;

- B. \$3,000 from the Bryant Training Group;
- C. \$1,500 from individual donors;
- D. \$1,000 from Friends of Juanita Brent; and

**WHEREAS**, the United Black Fund of Greater Cleveland is estimating the start date of the project will be May 2024 and the project will be completed by September 2024; and

**WHEREAS**, the United Black Fund of Greater Cleveland requested \$6,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$6,000 to the United Black Fund of Greater Cleveland to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,000 to the United Black Fund of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Afro PACT Summit.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 2, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>	
United Black Fund of Greater Cleveland, a Non-Profit Organization	
<b>Address of Requesting Entity:</b>	
1621 Euclid Avenue, Suite 1200 Cleveland, OH 44115	
<b>County Council District # of Requesting Entity:</b>	
#7	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b>	
Victoria Willson	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b>	<b>Phone:</b>
accounting@unitedblackfund.org	216-566-9263
<b>Federal IRS Tax Exempt No.:</b>	<b>Date:</b> 06/05/2024
34-1366892	

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

### **Project Description**

The creation and operationalizing of the summit will offer the insight of panelist who work to build inter-continental bridges for shared economic growth spanning agriculture, IT and manufacturing. Additionally, the summit will unlock opportunities for building meaningful alliances across the African diaspora in Cuyahoga County and throughout the State of Ohio by intentionally curated listening and strategy sessions. The summit, among other things will help elevate anecdotes of personal triumph, areas of shared need and opportunity both locally and on the continent of Africa, repairing broken relationships.

### **Why the Project is Important or needed**

As the population in the State of Ohio of foreign born black Americans continuously increase and the United States interest in working with Africa continues to grow it is important at a local level we continue to build and become leaders in this shared global space by further exploring the need to understand and drive change locally by leveraging our similarities and resolving for our differences! In this first year, our primary goal is to convene at least 100 diverse individuals to set the stage for future efforts to create cross-cultural understanding and awareness by exhausting the conversation of building inclusive spaces and the creation of workforce pipelines while activating international economic cooperation pathways with proven footprints of Africans who have settled in America.

### **Timeline of Milestones / Tracking the Project**

Complete Fundraising Commitments – 5/31/2024  
Complete Design Plan and Layout with Consultant -6/30/2024  
Commitment from all speakers, panelist and moderators -7/30/2024  
Market Summit w/pre-survey + Save the Dates -8/31/1014  
Summit Execution -9/26/2024-9/27/2024

**Project Start Date: 05/31/2024**

**Project End Date: 09/27/2024**

## IMPACT OF PROJECT:

**Who will be served:** Community members within Cuyahoga County and across the State of Ohio who have an interest in cultural exchange of knowledge to support economic growth in Cuyahoga County and share ideas of cultural understanding.

**How many people will be served annually:**

This is the first convening. The goal is hosting this summit on a bi-annual basis. The targeted number of participants is 100 with free admission.

**Will low/moderate income people be served; if so how:** The diasporan community is defined as individuals of west African descent historically by origin or recent transition. Targeted registration will be geared towards communities of color who likely by census tract can identify as low to moderate income. Post surveys will request information but not at the time of registration.

**How does the project fit with the community and with other ongoing projects:**

The City of Cleveland alongside Global Cleveland is presently working to create three sister cities with countries in Africa with people who identify as members of the diaspora. This is a unique opportunity to build upon the Sister City work already occurring and focus on a larger scale convening for a targeted audience who has been ignored in the past. It is a unique opportunity to redefine how we create equity here locally and could serve as a compliment to the work of Cuyahoga County and its new Welcome Center.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:** Not applicable

**If applicable, what environmental issues or benefits will there be:** Not applicable

**If applicable, how does this project serve as a catalyst for future initiatives:** As stated above, it is a unique opportunity to redefine how we create equity here locally and could serve as a compliment to the work of Cuyahoga County and its new Welcome Center. Additionally, the summit will unlock opportunities for building meaningful alliances across the African diaspora in Cuyahoga County and throughout the State of Ohio by intentionally curated listening and strategy sessions. The summit, among other things will help elevate anecdotes of personal triumph, areas of shared need and opportunity both locally and on the continent of Africa, repairing broken relationships.

**FINANCIAL INFORMATION:****Total Budget of Project:**

\$15,000.00

**Other Funding Sources of Project (list each source and dollar amount separately):**

United Black Fund - \$2,000.00

The Bryant Training Group- \$3,000.00

Individual Donor -\$500.00

Individual Donor - \$1,000.00

Friends of Juanita Brent - \$1,000.00

**Total amount requested of County Council American Resource Act Dollars: \$6,000.00**

**Since these are one-time dollars, how will the Project be sustained moving forward:** The project will be sustained by year-round on going fundraising initiatives and partnership creation. This is the first year and the first time for this convening. No other convenings in the State of Ohio exist such as this one. Because it will equally serve as a strategy building summit methods of examining sustainable fundraising efforts will be built into the educational sessions.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name: Cecil Lipscomb**

**Signature:**



**Date: 06/05/2024**

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0247

Sponsored by: <b>Council President Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center facility project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Turner</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$10,000 to Birthing Beautiful Communities for the Birth Center facility project; and

**WHEREAS**, Birthing Beautiful Communities estimates approximately 700 people will be served annually through this award; and

**WHEREAS**, Birthing Beautiful Communities estimates approximately 30-45 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Birthing Beautiful Communities estimates the total cost of the project is \$12,625,375; and

**WHEREAS**, Birthing Beautiful Communities indicates the other funding source(s) for this project includes:

- A. The Cleveland Foundation - \$1,500,000
- B. The George Gund Foundation - \$1,000,000
- C. The City of Cleveland - \$1,000,000
- D. State of Ohio - Strategic Community Investment Fund - \$400,000
- E. George W. Codrington Charitable Foundation - \$100,000
- F. William and Dorothy K. O'Neill Foundation - \$85,000
- G. Bruening Foundation - \$75,000
- H. Birth Center Equity - \$25,000
- I. Huntington Bank - \$20,000
- J. Loring, Wolcott & Coolidge Trust - \$10,000
- K. Cuyahoga County - \$10,000; and

**WHEREAS**, Birthing Beautiful Communities is estimating the start date of the project will be Q3 of 2024 and the project will be completed by Q1 of 2026; and

**WHEREAS**, Birthing Beautiful Communities requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Birthing Beautiful Communities to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Birthing Beautiful Communities from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Birth Center facility project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: July 2, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County Council**  
 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
 (216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION 2024**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Birthing Beautiful Communities	
<b>Address of Requesting Entity:</b> 3043 Superior Ave Cleveland, OH 44114	
<b>County Council District # of Requesting Entity:</b>  Ohio's 11th congressional district and County Council District #7	
<b>Address or Location of Project if Different than Requesting Entity:</b>  1802 East 65th Street, Cleveland OH 44103	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  County Council District #7	
<b>Address of Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b>  Jazmin Long	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> jlong@birthingbeautiful.org	<b>Phone:</b> 216-400-4090
<b>Federal IRS Tax Exempt No.:</b> 47-4453278	<b>Date:</b> 6/17/2024

## PROJECT DESCRIPTION

### **REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

Birthing Beautiful Communities (BBC) is Northeast Ohio's only community-based doula program dedicated to improving the quality of life for Black mothers, babies, and families. Since 2014, BBC has worked to address and improve systemic and community structures that contribute to poor birth outcomes through culture, education, advocacy, support, and engagement. We provide free services to over 700 new and expectant mothers and families each year that include perinatal support doula services, childbirth and parenting workshops, life goal planning, transportation and healthy eating, lactation consultation, postpartum support, and classes and support groups to address self-care and anxiety.

Birthing Beautiful Communities (BBC) is a leader in infant and maternal health, providing perinatal services to pregnant and postpartum families. The organization provides extensive doula services to support families at the highest risk for infant mortality. The infant and mortality rate among African American women within Cuyahoga County is nearly four times that of white women. BBC provides perinatal birth support to black women, thereby addressing the social determinants of health to improve the systemic and community structure.

By providing Northeast Ohio families with a range of innovative health, social service, and educational services in one location, BBC is addressing an unmet need throughout Ohio. Offering these comprehensive services to families in one location means more financial efficiency, better health and social outcomes, and more quality access to care. Also, when resources are focused on quality and early prevention, the local, state, and federal government sees remarkable "cost offsets" from costly interventions associated with child welfare, juvenile justice, public health, and mental health systems.

The United States has been facing a maternal and infant health crisis for many years, with significant racial disparities in infant morbidity and mortality. Black babies are three times more likely to die in the first 12 months. In Cuyahoga County, the infant mortality rate for Black babies increases to 4.19 times more likely, accounting for 73% of infant deaths (First Year Cleveland). The reality of this problem in the Black community is not contingent on socioeconomic status. Neither income nor education are protective factors when it comes to these disparities in birth and health outcomes, further reinforcing the central role of structural racism and implicit bias in healthcare.

This is a critical time for women and babies as their health outcomes are indicators of national, state, and community health. If mothers and babies are not thriving or even living, then that is a direct indication that the community, state and/or nation is not well. BBC is committed to changing the narrative of maternal and infant health in the community with the construction of a birth center. The establishment of a birth center is an important next step in providing patient-centered, cost-effective, and high-quality maternity care.

A birth center is a facility that provides a home-like setting for women to give birth with the assistance of trained midwives. The focus of a birth center is to provide individualized, family-centered care to women during pregnancy, childbirth, and postpartum. The Birth Center complements the doula work of Birthing Beautiful Communities and goes further: providing added support to mothers and babies during one of the most important times in their lives.

The Birth Center will be approximately 15,000 sq. ft. building and will include:

four birthing suites, two exam rooms, stations for the medical team, office space for the BBC team, and a large flexible community room to hold events, workshops, trainings etc.

The quarterly timeline is as follows:

- 1) Q2-2024 development/organizational phase continues,
- 2) Q3-2024 construction phase begins and continues through Q1-2025,
- 3) Q2-2025 all purchases of equipment/supply and services made,
- 4) Q2- 2025 hiring of operational and additional administrative staff,
- 5) Q3-2025 Birth Center officially opens!

<b>Project Start Date:</b> Q3-2024	<b>Project End Date:</b> Q1-2026
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**IMPACT OF PROJECT:**

**Who will be served:**

Birthing Beautiful Communities serves mothers and fathers across Northeast Ohio. The program primarily targets African American mothers at the highest risk for infant mortality but is available to all birthing families. BBC's services have been proven to save lives, improve equity, empower mothers, and ensure ongoing family success through improved prenatal care, increased breastfeeding rates, fewer medical



interventions, more positive birth experiences, and improved parenting skills. Birthing Beautiful Communities demonstrates the operationalization of a Black perspective, lifts up the power of communities to lead in their own care, and offers a blueprint for action to improve inequities and maternal-infant health in Cuyahoga County.

**How many people will be served annually:**

BBC anticipates serving approximately 700 clients annually.

**Will low/moderate income people be served; if so how:**

Our programs have been designed to serve all families, regardless of economic or class distinction. Our healthcare services will be affordable, and we will offer a sliding scale based on income. This helps to meet the needs of the uninsured population, which is growing daily. Our classes are free to all families. We believe that every family—and every parent—has an inherent interest in becoming the most capable, compassionate, and educated parent they can be. We further believe that to create the best chance for success, these same families benefit greatly from a central place to gather, to become educated, to receive health care, and become connected to resources within their communities.

**How does the project fit with the community and with other ongoing projects:**

The Hough community is undergoing an unprecedented period of equity-centered investment. With \$700MM of investment projected and/or in the ground. Birthing Beautiful Communities plays an instrumental role in creating the conditions for a life well-lived for its residents in Hough and its surrounding communities.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

BBC currently has a staff of 60, all of whom will be retained. We anticipate adding an additional 10-15 administrative positions and 20-30 operational positions, all of which will be permanent.

**Address of Entity:**

**If applicable, what environmental issues or benefits will there be:**

N/A

**If applicable, how does this project serve as a catalyst for future initiatives:**

As part of our vision to provide exceptional perinatal support, birth, and breastfeeding options to communities at risk for infant mortality, BBC will construct a 15,000 sq. ft. state-of-the-art campus at 65th and Chester in the Hough/Midtown neighborhood. In the last 5 years, this area has experienced a resurgence with development in adjacent University Circle and the emergence of new apartments and institutions, including the Cleveland Foundation, a long-standing partner of BBC. It is also a prime location for hospital access: MetroHealth, The Cleveland Clinic, and University Hospitals. All of which will be located within 15 minutes of the Birth Center.

The Birth Center will include four birthing suites, two exam rooms, stations for the medical team, office space for the BBC team, and a community room to host training, workshops, etc. With this new building, BBC will continue to provide doula support services in the birth center, along with well-women's care, prenatal, birth, and postpartum midwifery care, parenting classes, pregnancy and childbirth classes, family activities, exercise classes, family counseling services, and breastfeeding support. The operations for the birth center will be supported by a team consisting of an administrator, a director of patient services, a midwife, and a nurse.

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

\$12,625,375.00

**Other Funding Sources of Project (list each source and dollar amount separately):**

The Cleveland Foundation - \$1,500,000 (Secured)  
The George Gund Foundation - \$1,000,000 (Secured)  
The City of Cleveland - \$1,000,000 (Secured)  
State of Ohio - Strategic Community Investment Fund - \$400,000 (Secured)  
George W. Codrington Charitable Foundation - \$100,000 (Secured)  
William and Dorothy K. O'Neill Foundation - \$85,000 (Secured)  
Bruening Foundation - \$75,000 (Secured)  
Birth Center Equity - \$25,000 (Secured)  
Huntington Bank - \$20,000 (Secured)  
Loring, Wolcott & Coolidge Trust - \$10,000 (Secured)  
Cuyahoga County - \$10,000 (Secured)

We are currently in a capital campaign and plan to raise additional funds through private philanthropy.

**Total amount requested of County Council American Resource Act Dollars:**

\$10,000 is being requested of County Council American Resource Act dollars

**Since these are one-time dollars, how will the Project be sustained moving forward:**

- 1) Acceptance of Medicaid-insured clients
- 2) Private insurance
- 3) Childbirth and lactation classes available on a sliding scale
- 4) Pay model on a sliding scale

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

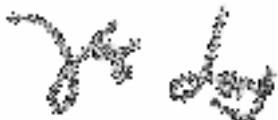
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Jazmin Long

**Signature:**



**Date:**

6/17/24

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0248

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to S.H.I.N.E. for the S.H.I.N.E. Girlz program; and

**WHEREAS**, S.H.I.N.E. estimates approximately 40 people will be served annually through this award; and

**WHEREAS**, S.H.I.N.E. estimates the total cost of the project is \$10,000; and

**WHEREAS**, S.H.I.N.E. is estimating the start date of the project will be October 2024 and the project will be completed by May 2025; and

**WHEREAS**, S.H.I.N.E. requested \$10,000 from the District 4 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to S.H.I.N.E. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to S.H.I.N.E. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the S.H.I.N.E. Girlz program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                Date

\_\_\_\_\_  
Clerk of Council                                 Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  S.H.I.N.E.	
<b>Address of Requesting Entity:</b> 11459 Mayfield Road #346 Cleveland, Ohio 44106	
<b>County Council District # of Requesting Entity:</b>  	
<b>Address or Location of Project if Different than Requesting Entity:</b>  Miles Park School 4090 E. 93 <sup>rd</sup> Street Cleveland, Ohio 44105	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  District 4	
<b>Contact Name of Person Filling out This Request:</b> Yolanda Y. Armstrong	
<b>Contact Address if different than Requesting Entity:</b> 2386 Unwin Road Cleveland, Ohio 44104	
<b>Email:</b> yolandaarmstrong44@gmail.com	<b>Phone:</b> 216-408-0071
<b>Federal IRS Tax Exempt No.:</b> 82-1664016	<b>Date:</b> 5/24/2024



## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

**Name: S.H.I.N.E.**

**Project Description:** S.H.I.N.E. Girlz is an 8-month prosocial skill-building/prevention program that serves all girls in a supportive group setting. We can accommodate up to 20 girls per setting and offer 1 Session a week to focus on 4th-6th graders and 7th-8th graders. Sessions are 45 minutes to an hour, depending on the school/setting schedule. All curriculums are designed based on the needs and preferences of the S.H.I.N.E. Girlz and organizations that are in need of our services. Schools, Churches, Detention Centers, and Community Centers are examples of settings.

S.H.I.N.E. Girlz provides an outlet for girls to focus on their individual needs, understand how risk factors have shaped their development, and address issues that arise in their relationships with others, including family, peers, community, and society.

We believe that preventing problems before they occur, intervening early to change risky behaviors, and providing community referrals that would assist with ongoing support will help to reinforce new skills and prevent recidivism.

S.H.I.N.E. Girlz's efforts to assist all girls in positive female development consider the developmental needs of girls during adolescence, a critical stage for gender identity formation. It nurtures and reinforces "femaleness" as a positive identity with inherent strengths.

S.H.I.N.E. Girlz provides girls with decision-making and life skills that will assist their development into womanhood. Given girls' importance in relationships, S.H.I.N.E. Girlz teaches positive relationship-building skills. Empowerment teaches girls to use their voices, speak for themselves, and recognize that they have choices.

**S.H.I.N.E. Brothers is an 8-month group-based mentoring program for young males in the 4th-8th grade who are excited yet apprehensive about life's journey. It is designed for boys seeking to learn about themselves and how to address and survive some life challenges.**

### **CURRICULUM ACTIVITIES ARE BASED ON THE 7 PRINCIPLES OF KWANZAA:**

**Umoja** - Unity means striving for and maintaining unity in the family, community, and race.

**Ujamaa**—Cooperative Economics means building and maintaining our stores, shops, and other businesses together and profiting from them.

**Kujichagulia** - Self-determination means defining ourselves, naming ourselves, creating ourselves, and speaking for ourselves instead of being defined or named. Created for and spoken for by others.

**Ujima** means collective work and responsibility, which means building and maintaining a community together, making our sisters' and brothers' problems our problems, and solving them together.

**Nia** - Purpose, which means to make our collective vocation the building development of our community to restore our people to their traditional greatness.

**Kuumba**—Creativity, which means always doing as much as we can to leave our community more beautiful than we inherited it.

**Imani** - Faith means to believe with all our heart in our people, parents, teachers, leaders, and the righteousness and victory of our struggle.

**Milestones:** In October, start the program with a Pre-test. May end program with Post-Test and Celebration of Success

**Project Start Date: October 2024**

**Project End Date: May 2025**

**IMPACT OF PROJECT:**

**Who will be served: Girls and Boys from 4<sup>th</sup>-8<sup>th</sup> grade at Miles Park School 4090 E. 93<sup>rd</sup> Street Cleveland, Ohio 44105.**

**How many people will be served annually: up to 40 youth will be served per group.**

**Will low/moderate income people be served; if so how: All youth who attend Miles Park (majority-low income) will be served.**

**How does the project fit with the community and with other ongoing projects:  
S.H.I.N.E. believes in helping youth excel and be the best that they can be while avoiding negative situations that could harm each youth's potential and growth. The school and community partners support this work.**

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A**

**If applicable, what environmental issues or benefits will there be:  
Support from the school district, community partners, and volunteers will ensure that we provide this project in a safe and respectful environment.**

**If applicable, how does this project serve as a catalyst for future initiatives:  
Having served 5 CMSD schools successfully already and the overwhelming response to come back, we have decided to start a follow-up mentoring program for each school so that when the initial S.H.I.N.E. program is completed, we want to make sure that youth have volunteer mentors available to them assigned to the school for an additional year for support.**

**FINANCIAL INFORMATION:**

**The Total Budget of the Project is \$10,000. This includes purchasing each youth's S.H.I.N.E. T-shirt, journals, and program supplies, and attending community events such as Karamu's Black Nativity during the holiday season and our students' end-of-the-year celebration.**

**Other Funding Sources of Project (list each source and dollar amount separately):**

**We are presently applying for additional dollars to support S.H.I.N.E. for the Fall 2024- Spring 2025 school year.**

**Total amount requested of County Council American Resource Act Dollars: \$10,000**

**Since these are one-time dollars, how will the Project be sustained moving forward:**

**We plan to apply to funding organizations such as the Martha Holden Jennings Foundation and St. Luke's Foundation and host fundraising events.**

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

**Yolanda Y. Armstrong Board Member**

**Signature:**

*Yolanda Y. Armstrong*  
*Board Member*

**Date:**

*6/20/24*

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

- W-9
- Independent Contract Acknowledgment
- Annual Non-Competitive Bid Contract Statement
- Certificate of Liability Insurance

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**S.H.I.N.E.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**11459**

**6** City, state, and ZIP code  
**Mayfield Road #346 Cleveland, Ohio 44106**

**7** List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

OR

Employer identification number

8	2	-	1	6	6	4	0	1	6
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## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person ▶ *X Danuta G*    Date ▶ *6/20/24*

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



RQ#: \_\_\_\_\_

### Independent Contractor/Worker Acknowledgment

In accordance with requirements from the Ohio Public Employees Retirement System (OPERS), Cuyahoga County is required to obtain an acknowledgment of Independent Contractor Status.

A "Business Entity" means an entity with five or more employees that is a corporation, association, firm, limited liability company, partnership, sole proprietorship, or other entity engaged in business. All individuals employed by the business entity who provide personal services to the public employer are not public employees for purposes of this purchase/contract. Cuyahoga County does not consider the individual/business employee/s a public employee and no contributions will be made to the public employee's retirement system for the services. (O.R.C. 145.036, 145.037).

Company Name (Please print formal business name clearly): S.H.I.N.E.

The above company is defined as a Business Entity as described above (O.R.C 145.037)

If the above company is NOT defined as a Business Entity as described above (O.R.C 145.037),  
Then please complete the attached Independent Contractor form.

If the above company is NOT defined as a Business Entity as described above (O.R.C. 145.037), is the above company an OPERS benefit recipient?

If yes, please complete the Notice of Re-Employment or Contract Services of an OPERS Benefit Recipient Form.

Signature:

X Danita Harris

Name (Please print clearly):

X Danita Harris

Date:

X 6/20/04

(DoP 6/14/23)

Cuyahoga County Office of Procurement & Diversity  
2079 East 9th Street, Cleveland, Ohio 44115, (216) 443-7200, FAX (216)  
443-7206 Ohio Relay Service (TTY) 1-800-750-0750



# ANNUAL NON-COMPETITIVE BID CONTRACT STATEMENT

This statement, properly executed and containing all required information, must be completed annually. **IF YOU FAIL TO COMPLY, YOUR PROPOSAL WILL NOT BE CONSIDERED.**

Entity name: S.H.I.N.E.

Entity Address: 11459 Mayfield Road #346 Cleveland Ohio 44106

**COMPLETE SECTION I, II, OR III BELOW, WHICHEVER IS APPROPRIATE, AND SECTION IV.**

**NOTE:** For purposes of this Statement, "Executive" means Chris Ronayne and "Executive's Committee" means the Friends of Chris Ronayne.

## SECTION I: NON-PROFIT CORPORATIONS AND GOVERNMENTAL ENTITIES

If you are recognized by the IRS as a non-profit corporation or are a governmental entity, mark the appropriate designation below and proceed as directed.

NON-PROFIT CORPORATION

**GO TO SECTIONS III AND IV**

GOVERNMENTAL ENTITY

**GO TO SECTION IV**

## SECTION II. INDIVIDUALS, SOLE PROPRIETORSHIPS, PARTNERSHIPS, INCORPORATED PROFESSIONAL ASSOCIATIONS, UNINCORPORATED ASSOCIATIONS, ESTATES AND TRUSTS

The above-named entity is a (mark one):

SOLE PROPRIETORSHIP

TRUST

INCORPORATED PROFESSIONAL ASSOCIATION

ESTATE

UNINCORPORATED ASSOCIATION

PARTNERSHIP

LIMITED LIABILITY COMPANY

JOINT VENTURE

For purposes of Section II, a "principal" means an individual, an owner, a partner, a

shareholder, a member, an administrator, an executor or trustee connected with the above-named entity, or the spouse of any of them.

**MARK THE APPROPRIATE PARAGRAPH. If paragraph (B) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award.**

- (A) NO ONE PRINCIPAL of the above-named entity made one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00 per individual
- (B) ONE OR MORE PRINCIPALS of the above-named entity made, as individual(s), one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00

### SECTION III. NON-PROFIT AND FOR-PROFIT CORPORATIONS AND BUSINESS TRUSTS

NON-PROFIT CORPORATION       FOR-PROFIT CORPORATION

BUSINESS TRUST (OTHER THAN INCORPORATED PROFESSIONAL ASSOCIATIONS)

For purposes of Section III, a "principal" means an individual or an entity owning more than 20% of the corporation or business trust or the spouse of any such individual.

**MARK THE APPROPRIATE PARAGRAPH. If paragraph (C) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award. If paragraph (D) is checked, Cuyahoga County is prohibited by Section 3599.03 from awarding a contract to the non-profit corporation.**

- (A) NO INDIVIDUAL or entity owned more than 20% of the corporation or business trust during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two)
- (B) NO PRINCIPAL of the above-named entity made, as an individual, one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00
- (C) ONE OR MORE PRINCIPALS of the above-named entity made one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00



SECTION IV. ALL ENTITIES MUST COMPLETE THIS SECTION

I do hereby state that I have legal authority to complete this statement on behalf of the above-named entity and to the best of my knowledge and belief the answers herein are true and complete.

Print Name: Danita Harris

Print Title: SHINE- Founder

Signature: Dans R. He

Date: 5/22/24

STATE OF Ohio )

SS:

COUNTY OF Cuyahoga )

Before me, a Notary Public in and for said County and State, personally appeared the above-named Danita Harris, who acknowledged that they did sign the foregoing statement and that the same is their free act deed, personally and as duly authorized representative of \_\_\_\_\_, and the free act and deed of the entity on whose behalf they signed.

Notary Public: A Dave

Date: 5/22/2024



**Aparna Dave**  
My Commission Expires  
**April 02, 2028**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/14/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> The James B. Oswald Company 1100 Superior Avenue East Suite 1500 Cleveland OH 44114	<b>CONTACT NAME:</b> Betsy Harting <b>PHONE (A/C, No, Ext):</b> (216) 367-8787 <b>FAX (A/C, No):</b> (216) 241-4520 <b>E-MAIL ADDRESS:</b> EHarting@oswaldcompanies.com <table style="width: 100%; border-top: 1px solid black;"> <tr> <th colspan="2" style="text-align: center; border: none;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center; border: none;">NAIC #</th> </tr> <tr> <td style="border: none;"><b>INSURER A:</b> Philadelphia Indemnity Insurance Company</td> <td colspan="2" style="border: none; text-align: right;">18058</td> </tr> <tr> <td style="border: none;"><b>INSURER B:</b></td> <td colspan="2" style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER C:</b></td> <td colspan="2" style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER D:</b></td> <td colspan="2" style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER E:</b></td> <td colspan="2" style="border: none;"></td> </tr> <tr> <td style="border: none;"><b>INSURER F:</b></td> <td colspan="2" style="border: none;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	<b>INSURER A:</b> Philadelphia Indemnity Insurance Company	18058		<b>INSURER B:</b>			<b>INSURER C:</b>			<b>INSURER D:</b>			<b>INSURER E:</b>			<b>INSURER F:</b>		
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<b>INSURER E:</b>																						
<b>INSURER F:</b>																						
<b>INSURED</b>  S.H.I.N.E. 11459 Mayfield Road #346 Cleveland, OH 44106																						

**COVERAGES**                                      **CERTIFICATE NUMBER:** 24/25 S.H.I.N.E.                                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Professional Liability: \$1M/\$3M  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK2555834-021	06/01/2024	06/01/2025	EACH OCCURRENCE      \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence)      \$ 1,000,000 MED EXP (Any one person)      \$ 20,000 PERSONAL & ADV INJURY      \$ 1,000,000 GENERAL AGGREGATE      \$ 3,000,000 PRODUCTS - COMP/OP AGG      \$ 3,000,000 Abuse & Molestation      \$ 1M/\$2M
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2555834-021	06/01/2024	06/01/2025	COMBINED SINGLE LIMIT (Ea accident)      \$ 1,000,000 BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ Hired/borrowed      \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB864468-017	06/01/2024	06/01/2025	EACH OCCURRENCE      \$ 10,000,000 AGGREGATE      \$ 10,000,000 Includes Abuse in the      \$ 10M Aggregate PER STATUTE      OTH-ER
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)      Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT      \$ E.L. DISEASE - EA EMPLOYEE      \$ E.L. DISEASE - POLICY LIMIT      \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  S.H.I.N.E. 11459 Mayfield Road #346  Cleveland OH 44106	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
---	--

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0249

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$25,000 to the Spread the Love Foundation for the Interest 2 Income program; and

**WHEREAS**, the Spread the Love Foundation estimates approximately 30 to 45 people will be served annually through this award; and

**WHEREAS**, the Spread the Love Foundation estimates approximately 7 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Spread the Love Foundation estimates the total cost of the project is \$130,000 annually; and

**WHEREAS**, the Spread the Love Foundation indicates the other funding source(s) for this project includes:

- A. \$50,000 from the City of Cleveland’s Neighborhood Safety Fund (Cleveland Foundation);
- B. \$45,000 from the Cleveland Community Police Commission (City of Cleveland);
- C. \$10,000 from the United Black Fund (pending); and

**WHEREAS**, the Spread the Love Foundation is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, the Spread the Love Foundation requested \$25,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Spread the Love Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Spread the Love Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Interest 2 Income program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Health, Human Services & Aging

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Spread the Love Foundation	
<b>Address of Requesting Entity:</b> 6815 Euclid Avenue, Cleveland, OH 44103	
<b>County Council District # of Requesting Entity:</b> 9	
<b>Address or Location of Project if Different than Requesting Entity:</b> Cuyahoga County Juvenile Justice Center 9300 Quincy Avenue, Cleveland, OH 44106	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b> 9	
<b>Contact Name of Person Filling out This Request:</b> Ossie Mae Neal	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b> ossiema@spreadtheloveOH.com	<b>Phone:</b> (404) 731-0414
<b>Federal IRS Tax Exempt No.:</b> 86-2167788	<b>Date:</b> 06/24/2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

Spread the Love Foundation has implemented our workforce development program Interest 2 Income (i2i) Music Production track for youth ages 13 to 17. The Interest 2 Income program launched in February 2024 at the Cuyahoga County Juvenile Justice Center (CCJJC) for incarcerated youth. The 100-level course is designed to expose youth to the plethora of careers in the music production industry and teaches program participants about the basics of intellectual property rights and revenue (income) streams. The course also engages participants through professional industry guests speakers and introduction lab time in the music recording studio onsite at the CCJJC. The course is held twice per week for two (2) hours per class session and has a duration of a total of eight (8) weeks. To complete the course participants are required to have a total of at least 20 classroom hours. The first 100-level graduation was held on May 3, 2024. A total of seven (7) out of 17 participants received a certificate of completion, high school graduation credits and are eligible for the 200-level course. The Interest 2 Income Music Production 200-level course is the skills-building curriculum where participants receive training in the disciplines of Songwriting, Production (beat making) and Music Recording Engineering. Participants are instructed on how to use industry software and technology as well as industry insights to protecting their intellectual property and monetization processes. The 200-level course will be offered twice per week for 2 hours per class session for a total of eight (8) weeks. Participants are required to have a total of 35 hours of classroom and lab hours to complete the course. Upon completion of the 200-level Interest 2 Income Music Production course, participants will receive a certificate of completion that denotes training in their respective discipline of interest and credits towards high school graduation. Upon completion of the Interest 2 Income 100-level and 200-level course, participants are connected with partner organizations to continue skills development as well as apprenticeship placements for on-the-job training and potential job placements.

The project is needed because the youth of Cuyahoga county are in need of violence prevention and workforce development. According to the Cuyahoga County Court of Common Pleas Juvenile Division's 2022 Annual Report: the Clerk's Office initiated 8,450 new juvenile cases, Probation Services reported 678 youth were active in investigations and 839 youth were on active probation, and the Detention Center had a daily average population of 139. The population in Secure Detention throughout 2022 was a total of 684:

- \* Black: 595 (M: 492 F: 103) = 87%
- \* White: 64 (M: 40 F: 21) = 9%
- \* Hispanic: 16 (M:14 F: 2) = 2%
- \* Asian: 0 (M: 0 F: 0) = 0%
- \* Other: 9 (M: 7 F: 2) = 1%

Milestones of the Interest 2 Income program include program enrollment, certificate ceremonies at the completion of each course, course continuation, secondary connections for continued skills development and support. STLF will implement a robust monitoring and evaluation system to assess the impact and effectiveness of the Interest 2 Income programming. Key performance indicators (KPIs) will include participant satisfaction, skills development, number of participants, number and percentage of participants who complete each course level, internship placements, long-term career outcomes, continued education and training enrollments, incarceration and recidivism rates and community crime statistics. This data-driven approach will help STLF to identify areas of improvement, make necessary adjustments, and demonstrate the value and outcomes of our programs to potential funders. Additionally, Case Western Reserve University will assist Spread the Love Foundation in tracking the Interest 2 Income program for research purposes and to track participants outcomes, and the program's effectiveness over time. By showcasing the success and impact of our work, we can attract continued support and funding.

**Project Start Date:**

January 1, 2024

**Project End Date:**

December 31, 2024



**IMPACT OF PROJECT:**

**Who will be served:**

Youth residents (incarcerated) at the Cuyahoga County Juvenile Detention Center

**How many people will be served annually:**

10 – 15 students per course cycle @ 3 courses for 2024 calendar year = 30 – 45 students

**Will low/moderate income people be served; if so how:**

Most youth at the Cuyahoga County Juvenile Detention Center are from at-risk families of neighborhoods where more than 50% of residents live below the national poverty line.

**How does the project fit with the community and with other ongoing projects:**

Violence Prevention is one of the # 1 initiated throughout Cuyahoga County. The City of Cleveland, grant making organizations, education institutions and community grassroots organizations have recognized the need for more support and initiatives throughout communities. Workforce readiness and development is also an area of priority for Cuyahoga County youth, especially inner city neighborhoods like Glenville

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

6 jobs will be retained and 1 internship placement

**If applicable, what environmental issues or benefits will there be:**

N/A

**If applicable, how does this project serve as a catalyst for future initiatives:**

In Summer 2025, our plans include the launch of our i2i young adult program for ages 18-26 and is focused on developing those interests cultivated in our youth program into viable and sustainable career income. Our 6-month cohort, led by Krayzie Bone and his hand-picked staff of industry professionals, will give expert classroom instruction and hands-on work in the studio and in the field. These sessions will concentrate on various facets of the recording industry such as music recording, songwriting, video production, marketing and promotions, as well as copyrights, publishing and contracts.

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

\$130,000.00 annually

**Other Funding Sources of Project (list each source and dollar amount separately):**

- City of Cleveland’s Neighborhood Safety Fund (Cleveland Foundation) \$50,000.00
- Cleveland Community Police Commission (City of Cleveland) \$45,000.00
- Pending: United Black Fund \$10,000.00
  
- Total: \$105,000.00

**Total amount requested of County Council American Resource Act Dollars:**

\$25,000.00

**Since these are one-time dollars, how will the Project be sustained moving forward:**

The Interest 2 Income program at the Cuyahoga County Juvenile Detention Center will be sustained through ongoing fundraising efforts, partnership of Cuyahoga Community College and Spread the Love Foundation revenue income streams such as the launch of Cleveland’s own destination music festival as well as music series concerts throughout the year.

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.


I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Ossie Mae Neal

### Signature:

  
Ossie Mae Neal (Jun 24, 2024 15:05 EDT)

### Date:

06/24/2024

## Additional Documents

**Are there additional documents or files as part of this application? Please list each documents name:**

1. Complete ARPA application
2. Complete Non-competitive Bid form - notarized.
3. Complete Independent Contractor form
4. Current W9
5. Letter of No Employee/Bureau of Worker's Compensation Certificate
6. Certificate of Liability Insurance – with minimum requirements
7. Registration with the County Inspector General's Office Confirmation

# ARPA Application Spread the Love Foundation FINAL FINAL

Final Audit Report

2024-06-24

Created:	2024-06-24
By:	Ossie Neal (info@spreadtheloveoh.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAc6qcpJXUjQ6NBy0b99wMixqiqQkhIJ3J

## "ARPA Application Spread the Love Foundation FINAL FINAL" History

-  Document created by Ossie Neal (info@spreadtheloveoh.com)  
2024-06-24 - 6:59:28 PM GMT- IP address: 23.118.214.26
-  Document emailed to Ossie Mae Neal (ossiema@spreadtheloveoh.com) for signature  
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-  Email viewed by Ossie Mae Neal (ossiema@spreadtheloveoh.com)  
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-  Document e-signed by Ossie Mae Neal (ossiema@spreadtheloveoh.com)  
Signature Date: 2024-06-24 - 7:05:26 PM GMT - Time Source: server- IP address: 104.28.132.133
-  Agreement completed.  
2024-06-24 - 7:05:26 PM GMT

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0250

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project; and

**WHEREAS**, the Western Reserve Historical Society estimates approximately 30,000 people will be served annually through this award; and

**WHEREAS**, the Western Reserve Historical Society estimates approximately 7 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Western Reserve Historical Society estimates the total cost of the project is \$512,000 for the Lake View Cemetery Monument and \$1,106,739 for the Legacy Project; and

**WHEREAS**, the Western Reserve Historical Society indicates the other funding source(s) for this project includes:

- A. \$135,000 from the St. Luke's Foundation;
- B. \$10,000 from Cordell Stokes; and

**WHEREAS**, the Western Reserve Historical Society is estimating the start date of the project will be September 2024 and the project will be completed by August 2025; and

**WHEREAS**, the Western Reserve Historical Society requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Western Reserve Historical Society to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Western Reserve Historical Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Carl B. Stokes History & Legacy Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_





# Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland, Ohio 44115  
(216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting entity (City, Business, Non-Profit, etc.):</b>	
Western Reserve Historical Society	
<b>Address of Requesting Entity:</b>	
10825 East Boulevard Cleveland, OH 44106	
<b>County Council District # of Requesting Entity:</b>	
District 7	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
Lake View Cemetery 12316 Euclid Ave. Cleveland, OH 44106	Karamu House 2355 E 89th St Cleveland, OH 44106
<b>County Council District # of Address of Location of Project if Different than Requesting Entity:</b>	
n/a	
<b>Contact Name of Person Filling out This Request:</b>	
Tess Snyder, Grants Manager	
<b>Contact Address if different than Requesting Entity:</b>	
n/a	
<b>Email:</b>	<b>Phone:</b>
tsnyder@wrhs.org	(216) 721-5722
<b>Federal IRS Tax Exempt No.:</b>	<b>Date:</b>
34-0714724	June 20, 2024

## PROJECT DESCRIPTION

The Carl B. Stokes History & Legacy Project represents the coming together of three Cleveland nonprofit institutions to honor this important figure in Cleveland history: The Western Reserve Historical Society, Karamu House, and Lake View Cemetery. The overall project includes the erection of a memorial monument and statue (the “Monument”) in Lake View Cemetery near the gravesite of Mr. Stokes as well as the preservation of Mr. Stokes’ writings, speeches, and papers held in the archives of the Western Reserve Historical Society (WRHS) and the Carl Burton Stokes Collection of memorabilia at Karamu House. We are writing to specifically request support for the Carl Burton Stokes Monument to be erected near his gravesite in the Lake View Cemetery.

Cleveland holds some of history’s finest moments, and the history makers who have made those moments will be remembered forever. Among them are the Stokes brothers – two kids from the projects who followed their passion for law and politics to become iconic Black changemakers not only for Cleveland, but for the nation. Carl Burton Stokes was elected the 51<sup>st</sup> mayor of Cleveland in 1967, making him the first Black mayor of a major American City. His older brother Louis Stokes was elected as a Democrat to the United States House of Representatives the following year, serving the 21<sup>st</sup> District of Ohio, where he remained for 15 terms. Louis was also a founding member of the Congressional Black Caucus.

Prior to being elected mayor, Carl was elected as the first Black Democrat to the Ohio House of Representatives in 1962, where he served three terms. In 1970, the National League of Cities elected him as their first Black president. After completing two terms as Mayor of the City of Cleveland, in 1972 he became the first Black anchorman in New York City when he took the job with television station WNBC, winning an Emmy Award for his broadcasting work. Carl later returned to Cleveland in 1980 and began serving as general counsel for the United Auto Workers Union.

From 1983 to 1994, Carl Burton Stokes served as a Municipal Court Judge in Cleveland. In 1994, President Clinton appointed him as Ambassador to the Republic of Seychelles. He was awarded 12 honorary degrees, numerous civic awards, and representing the United States on numerous goodwill trips abroad, at the request of the White House.

Carl Burton Stokes was an amateur boxer, author, lecturer, billiards aficionado, and civil rights and human rights activist, making him a unique figure in American History. Stokes passed away from this world on April 3, 1996, and was buried at the historic Lake View Cemetery (LVC) in Cleveland.

Yet, even with all of these accomplishments and accolades, Carl’s gravesite does not invoke the attention of visitors or the casual passerby in this beautiful, historic cemetery, unlike the monument found at the gravesite of his brother Louis. Our goal is to give Carl Burton Stokes the recognition he deserves by erecting a new Monument near his grave in Lake View Cemetery, honoring him as a great man that accomplished so much for our city and state, and heralded so many “firsts.”

Thus, the Carl Burton Stokes History and Legacy Project has been established for this purpose. In addition to the grave Monument, the project includes the processing and digitization of Stokes’ papers at the Western Reserve Historical Society’s archives; and to completely upgrade and modernize the Stokes Room at Karamu House which houses the photos, awards, and trophy collection of Carl Burton Stokes.

**Project Start Date:**

9/1/2024

**Project End Date:**

8/31/2025

## IMPACT OF PROJECT:

### Who will be served:

The project will serve the citizens of Greater Cleveland, including all of Cuyahoga County and surrounding areas, as well as out of town visitors and regional students/historians.

### How many people will be served annually:

We anticipate serving 30,000 people through visits to Lake View Cemetery to view the new graveside Monument of Carl Burton Stokes and attend the ribbon-cutting event; and those who access Stokes' papers, speeches, photographs, plaques, and articles both at Karamu House and WRHS; and children who attend educational events at WRHS and Karamu House centering around Stokes' legacy.

### Will low/moderate income people be served; if so how:

Yes. Low/Moderate income populations will be served through Cleveland schools' educational programs that feature the history and legacy of Carl Burton Stokes. Approximately 13,000 Cleveland area students participate in educational learning programs each year at the Western Reserve Historical Society.

### How does the project fit with the community and with other ongoing projects:

Carl Stokes' grave is located at Lake View Cemetery, where the Monument will be installed. In addition, running concurrently with this project is the **Western Reserve Historical Society's (WRHS) *Solidarity Now! 1968 Poor People's Campaign***, a travelling exhibit from the Smithsonian Institution which explores one of the most important grassroots movements of the civil rights era; and ***History in Their Hands: Black Photographers in Cleveland, Ohio, 1968-Present***, a new Cleveland history exhibition experience that focuses on the images and captured memories of local photographer-artists. These projects dovetail perfectly with the Stokes Legacy Project.

### If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

#### Temporary

1 – artist to design memorial  
4 – contractors for work to be done at Lake View Cemetery and Karamu House

#### Retained

2 Archivists (1 Karamu House, 1 WRHS)

### If applicable, what environmental issues or benefits will there be:

The installation of the Carl Stokes Monument at Lake View Cemetery will include benches where visitors can sit and enjoy the view and peace of the lake and surrounding areas. In addition to environmental beautification, access to the Carl Stokes archives at Karamu House and WRHS's Cleveland History Center will preserve important local historical information and make these archives accessible to historians and researchers in Cleveland and across the country for years to come.

**If applicable, how does this project serve as a catalyst for future initiatives:**

N/A

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

\$512,000 for the Lake View Cemetery Carl Burton Stokes Monument

\$1,106,739 for the total Carl Burton Stokes Legacy Project, which includes the Lake View Cemetery Carl Burton Stokes Monument plus the Carl B. Stokes archives projects at Karamu House and the Western Reserve Historical Society.

**Other Funding Sources of Project (list each source and dollar amount separately):**

\$135,000 - Saint Luke's Foundation  
\$10,000 - Cordell Stokes

**Total amount requested of County Council American Resource Act Dollars:**

\$20,000

**Since these are one-time dollars, how will the Project be sustained moving forward:**

This is a collaborative project that involves several organizations, with different aspects of the project to be sustained in the future by the organizations based on where items are installed or kept. The Carl Burton Stokes Monument will be maintained by Lake View Cemetery in the future. The Carl Stokes Collection at Karamu House will be maintained by that organization, and the Carl Stokes archives at the WRHS's Cleveland History Center will be maintained by the Western Reserve Historical Society.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on the application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, and audit these dollars and projects.

**Printed Name:**

Kelly Falcone-Hall

**Signature:**



**Date:**

June 20, 2024

**Additional Documents**

501(c)(3) Determination Letter

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0251

Sponsored by: <b>Councilmember Stephens</b>	A <b>Resolution</b> awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu’s Next Generation capital improvements project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmembers Turner, Jones and Miller</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$200,000 to Karamu House for the Karamu’s Next Generation capital improvements project; and

**WHEREAS**, Karamu House estimates approximately 25,000 people will be served annually through this award; and

**WHEREAS**, Karamu House estimates approximately 204 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Karamu House estimates the total cost of the project is \$5,377,060; and

**WHEREAS**, Karamu House indicates the other funding source(s) for this project includes:

- A. \$500,000 from the City of Cleveland;
- B. \$92,780 from J.M. Smucker Co.;
- C. \$1,400,000 from the George Gund Foundation;
- D. \$1,280,000 from the Cleveland Foundation;
- E. \$75,000 from the National Trust for Historic Preservation;
- F. \$300,000 from KeyBank;
- G. \$529,280 from the Ohio Facilities Construction Commission;
- H. \$1,000,000 from Bank of America; and

**WHEREAS**, Karamu House is estimating the start date of the project will be March 2022 and the project will be completed by July 2024; and

**WHEREAS**, Karamu House requested \$200,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to Karamu House to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to Karamu House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Karamu’s Next Generation capital improvements project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 2, 2024

Additional Sponsorship Requested in Committee: July 8, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Karamu House	
<b>Address of Requesting Entity:</b> 2355 East 89 <sup>th</sup> Street, Cleveland, OH 44106	
<b>County Council District # of Requesting Entity:</b> District #7	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Tony F. Sias	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> tsias@karamuhouse.org	<b>Phone:</b> 216-795-7074
<b>Federal IRS Tax Exempt No.:</b> 34-0714448	<b>Date:</b> 6/25/2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

Karamu House in Cleveland, Ohio, the nation's oldest producing Black theatre, is nearing the end of a multi-phase renovation project for its entire campus that will set the stage for a second century of service to its local neighborhood, the City of Cleveland, Cuyahoga County, the region, and beyond. American Rescue Plan Act funds from Cuyahoga County will help Karamu House through its final phase of capital improvements to the 75-year-old building, completing renovations that will increase ADA accessibility and arts learning opportunities for patrons, students of all ages, community artists and residents, and professional staff. Dubbed Karamu's Next Generation, this project honors the legacy of its 20th century founders, artists, and activists, while preparing for the next 100 years of service.

Construction was completed on the current 75,000 sq-ft Karamu House facility in 1959. In the decades since, the entire facility has remained in its original state with only occasional repairs or mechanical upgrades. Cost prevented the necessary investment required to accommodate modern patrons and audiences while preserving this national treasure.

In 2017 Karamu launched a multi-year capital improvement project encompassing the theatre wing (Phases I-III).

- Phases I and II, completed in May 2018, began with a new roof and HVAC for Karamu's primary theatrical venue. This initial phase of the project also included the renovation of the Jelliffe Theatre, lobby, and portico, as well as the box office, gift shop, restrooms, bar, and George Forbes gallery.
- Phase III completion, delayed by pandemic-induced disruptions in the construction industry, will be completed in July 2024. Projects in this phase are rounding out the theatre wing renovations and additions with a focus on accessibility, including the black box Arena Theatre and associated common areas, and make the necessary ADA upgrades to the theatre wing. Phase III also includes the creation of a bistro and indoor/outdoor pavilion, furthering overall public accessibility to all parts of the theatre wing. Lastly, this third phase is renewing the corner of E. 89th Street and Quincy Avenue with a streetscape that advances accessibility to all.

Cuyahoga County funding will support cost overruns related to capital renovations for materials and contractors that resulted from supply chain issues and other delays. Additionally, funding will support programming operations that benefit county residents in the areas of theatre, arts education for lifelong learners, and community programs that celebrate Black life and culture as Karamu House activates new and renovated spaces within the theatre wing.

**Project Start Date:** 3/1/2022

**Project End Date:** 7/31/2024

## **IMPACT OF PROJECT:**

### **Who will be served:**

The facility is open to the general public as an arts center. As a valued neighborhood institution, Karamu House is open approximately 325 days throughout the year. Funds will support theatre, arts education for all ages, and community programs that honor and celebrate Black life and culture and employ hundreds of community artists each year. New workforce training will provide opportunities for technical theatre employment at Karamu House and across the region.

### **How many people will be served annually:**

An estimated 25,000 individuals will be served annually, an increase of 25% above the average rate of service over the past several (non-COVID) years as new and renovated spaces are activated.

### **Will low/moderate income people be served; if so how:**

The Fairfax neighborhood of Cleveland where Karamu House is located is an historically underserved, economically depressed area, where the median household income is 20% lower than the City of Cleveland, with 40% of households living below poverty (58% of children), and an additional 24% living 200% or more under the poverty line. Through the investment of generous funders, arts education programming provides scholarships for children and youth in qualifying families.

### **How does the project fit with the community and with other ongoing projects:**

As an anchor institution in the Fairfax neighborhood, Karamu is deeply involved in its development into the comprehensive Quincy Avenue Arts District in partnership with Fairfax Renaissance Development Corporation and others. The core values of Karamu's capital improvement plan are economic impact, earned income, and accessibility—all with community-wide impact based upon the need for economic and workforce development in Fairfax.

### **If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

186 temporary jobs were created related to the construction project

All permanent jobs will be retained (15)

Three new permanent jobs will be created

### **If applicable, what environmental issues or benefits will there be:**

Operating costs are expected to be proportionately lower than previous costs due to increased energy savings resulting from renovations, including a new HVAC system, LED lighting, bathroom upgrades, and other energy-efficient additions. Asbestos abatement followed industry-dictated requirements.

### **If applicable, how does this project serve as a catalyst for future initiatives:**

The renovated spaces will help Karamu House improve the visitor experience and better serve members of the community, including lifelong learners, patrons, and artists, and those who seek neighborhood-based gathering spaces. The project will impact the next generation of artists and thinkers through increased opportunities for valuable exposure to the arts for youth that will contribute to their personal and educational growth.

<b>FINANCIAL INFORMATION:</b>	
<b>Total Budget of Project:</b>	
\$5,377,060 capital renovations	
\$2,133,793 program operations	
<b>Other Funding Sources of Project (list each source and dollar amount separately):</b>	
<u>Capital Renovations</u>	
City of Cleveland \$500,000	National Trust for Historic Preservation \$75,000
J.M. Smucker Co. \$92,780	KeyBank \$300,000
The George Gund Foundation \$1,400,000	Ohio Facilities Construction Commission \$529,280
The Cleveland Foundation \$1,280,000	Bank of America \$1,000,000
<u>Program Operations:</u> Karamu's revenue strategy includes a mix of earned income, foundation grants, government grants and contracts, corporate donations, and donations from individuals.	
<b>Total amount requested of County Council American Resource Act Dollars:</b>	
\$200,000	
<b>Since these are one-time dollars, how will the Project be sustained moving forward:</b>	
The renovation project is finite, and close to completion. It will not require additional dollars over and above typical, annual facilities costs that are accounted for across Karamu's annual budget.	
Funding for program operations will be raised annually. Karamu House has a strong history of fiscal health, achieving a balanced budget over the past eight years under current leadership. Funding sources for ongoing operational costs will include both earned income and contributed income categories with additional potential in the renovated spaces.	

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

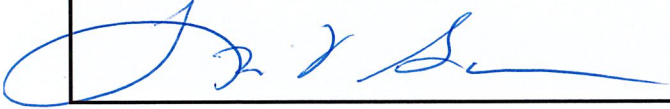
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Tony F. Sias

**Signature:**



**Date:**

6/25/2024

**Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

Empty box for listing additional documents.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0252

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$295,000 to the Home Repair Resource Center for the Challenge Fund Loan Program; and

**WHEREAS**, the Home Repair Resource Center estimates approximately 50 homeowners will be served annually through this award; and

**WHEREAS**, the Home Repair Resource Center estimates approximately one job will be created or retained through this project; and

**WHEREAS**, the Home Repair Resource Center estimates the total cost of the project is \$380,000; and

**WHEREAS**, the Home Repair Resource Center indicates the other funding source(s) for this project includes:

- A. \$70,000 from the City of Cleveland Heights

B. \$10,000 from the City of University Heights; and

**WHEREAS**, the Home Repair Resource Center is estimating the start date of the project will be October 2024 and the project will be completed by October 2026; and

**WHEREAS**, the Home Repair Resource Center requested \$300,000 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$295,000 to the Home Repair Resource Center to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$295,000 to the Home Repair Resource Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Challenge Fund Loan Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public



peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

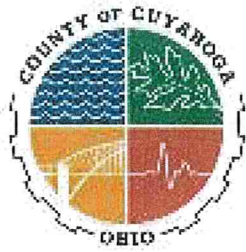
\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>	
Home Repair Resource Center	
<b>Address of Requesting Entity:</b>	
2520 Noble Road Cleveland Heights Ohio, 44121	
<b>County Council District # of Requesting Entity:</b>	
District 10	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
N/A	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
N/A	
<b>Contact Name of Person Filling out This Request:</b>	
Keesha Allen – Executive Director	
<b>Contact Address if different than Requesting Entity:</b>	
N/A	
<b>Email:</b>	<b>Phone:</b>
<a href="mailto:tallen@hrrc-ch.org">tallen@hrrc-ch.org</a>	(216) 381-6100 ext. 11
<b>Federal IRS Tax Exempt No:</b>	<b>Date:</b>
23-7131204	June 10, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

After 2008 homeowners lost equity, often in combination with credit issues, and many Cuyahoga County homeowners found themselves unable to obtain the necessary financing to maintain and repair their older homes. When they cannot access credit for home maintenance and repair, it often means that the work does not get done, and the condition and value of the home deteriorates, often rapidly. The effect of this deterioration is broad – even one deteriorated home on a block can depress neighborhood values, discourage investment, and undermine the stability of a neighborhood.

Through collaboration with Cuyahoga County’s Department of Development, Home Repair Resource Center (HRRC) expanded the successful Challenge Fund Loan Guarantee Program to homeowners throughout Cuyahoga County. For more than fifty years, HRRC used this program to guarantee over 1000 loans for homeowners in Cleveland Heights who were deemed too great a credit risk by local banks. The vast majority performed and have been successfully repaid – the program boasted a success rate more than 94%. HRRC’s guarantee served as a mechanism for the program and its success, but it is not the reason for that success. Participating homeowners receive an intensive set of housing counseling and project support services for their home repair and our team works closely with each prospective loan recipient on budgeting, prioritizing repair needs, developing repair specifications, preparing them to interview contractors, and serving as a resource throughout the entire process.

The Challenge Fund Loan Program sunset in 2022 and KeyBank rolled out the new KeyCares loan home repair product, adhering to one of the commitments they made after receiving the County’s depository contract. The KeyCares loan program was expected to mirror the Challenge Fund by allowing uncreditworthy homeowners access to home repair financing, but the program in its new iteration, used the same criteria to qualify homeowners for home equity line of credit products (HELOC). Eligibility requirements were far more stringent, and high interest rates, comparable to those from auto or title loan companies, were in place due to the lack of security interest in the property. Cuyahoga County awarded HRRC a contract providing funds for program administration and capacity growth. Cuyahoga County provided funds for the loan loss guarantee pool used if loans defaulted. After learning the KeyCares loan program was not ideal by any means, Councilpersons Stephens, Turner, and Jones committed ARPA funds for grants to help supplement the cost of the now high-cost loan terms and payments, and to leverage their investment in their districts.

The program launched to much fanfare by housing stakeholders that understood the product was not ideal but offered homeowners another “tool in the toolbox” to help finance critical home repairs. HRRC worked with KeyBank in trying to promote the product at branches and educate staff, so they were prepared to assist inquiring homeowners, but to date, the program closed only 5 loans. In 2024, the Department of Development (now the Department of Housing and Community Development, led by director Sara Parks Jackson) terminated the contract with KeyBank rescinding funds earmarked for defaulted loans and returned grant funds to councilpersons that contributed to the write down loan fees.

HRRC is requesting \$300,000 for program administration costs and grant funds to support a Home Maintenance and Repair Program for homeowners in Cuyahoga County District 10. The program seeks to provide critical home repair grants strategically and intentionally throughout the district and address the housing health and safety needs of homeowners, help maintain or improve the housings values, and prevent further slum and blight that still exists throughout the district.

The scope of the Home Maintenance and Repair Program is to provide grants to income eligible, owner-occupied homeowners in Cuyahoga County District 10. Using data from the 2024 property assessment conducted by the Western Reserve Land Conservancy, HRRC in collaboration with the City of Cleveland Heights, East Cleveland and Cleveland will assess a structure’s needs and work with a homeowner to prioritize repairs and provide them with comprehensive technical assistance to complete the project. Homeowners in need of repairs are given personalized guidance throughout the application process and learn valuable skills like how to hire a contractor with the emphasis on obtaining more than one estimate for repairs to compare “apples to apples”. This is a powerful tool in empowering the client to be able to tackle future repairs and prioritize their finances for them.

**Project Start Date:**  
October 1, 2024

**Project End Date:**  
October 31, 2026

**IMPACT OF PROJECT:**

**Who will be served:**

Homeowners whose income level is below at or below 120% AMI and seeking health and safety deemed repairs for their home. Homeowners must be current on their mortgage, property taxes, and have a valid homeowners insurance policy.

**How many people will be served annually:** The Home Repair and Maintenance Program seeks to assist at least 50 homeowners during the grant term. Some repairs may not exceed the grant amount, and we may have funds to fund more projects. Funding projects depends on the season, but we anticipate all funds will be spent prior to the

**Will low/moderate income people be served; if so how:** HRRC is a CDBG recipient and 51% of the clients we serve must be at or below 80% LMI. HRRC verifies applicant's income by requesting income documents dating back two years.

**How does the project fit with the community and with other ongoing projects:** Home Repair Resource Center has provided our community with home repair solutions for over fifty years. The housing stock in our region is aging and it is crucial homeowners have a multitude of resources that assist them with protecting one of their most valuable assets-their home. Municipalities across Cuyahoga County are responding to the need for home repair programs that offer a financial benefit since equity values and other factors hinder their ability receive financing. The grant program proposed aligns with several programs throughout the district and funds may be layered to achieve the maximum benefit for the homeowner. When programs are successful and funded through once in a lifetime funding opportunities, governments and administrations may be more inclined to fund them in the future.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

HRRC plans to hire one additional staff member to assist in program administration. HRRC plans to keep staff after grant period is complete.

**If applicable, what environmental issues or benefits will there be:** N/A

**If applicable, how does this project serve as a catalyst for future initiatives:** It is our hope that local financial and philanthropic entities will become more involved and respond to the markets needs by making products that combine grants, financing and education. HRRC educates homeowners for the next repair, so they have the knowledge to navigate the process.

**FINANCIAL INFORMATION:****Total Budget of Project:****2 Year Budget Projected: \$380,000****Other Funding Sources of Project (list each source and dollar amount separately):****Cleveland Heights ARPA Funding (Projected): \$50,000****Cleveland Heights CDBG Funding: \$20,000****University Heights: \$10,000****Total amount requested of County Council American Resource Act Dollars:****\$100,000 Program Administration/Capacity Building (staff for both years)****\$200,000 Grant Funds**

**Since these are one-time dollars, how will the Project be sustained moving forward: Many of the municipalities in County District 10 are deploying home repair programs aimed at supporting homeowners throughout the region. We aim to layer this benefit to maximize a homeowners benefit and to provide a complete and sustainable repair.**

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

TIKEBOHA ALLEN

**Signature:**



**Date:**

JUNE 17<sup>th</sup>, 2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

**Outcomes**

Final outcomes for Home Maintenance and Repair Program are as follows:

- Homeowners receive critical home repairs that preserve, strengthen, and improve the quality of the housing stock in Cuyahoga County's District 10. (house does not further deteriorate due to a lack of maintenance)
  - At minimum, 50 homeowners will receive grant funding to complete home repairs.
- Through collaboration, HRRC and housing departments located in Cuyahoga County District 10 will strategically identify areas throughout the district where critical home repair are needed, and perhaps has been neglected over time.

**Tracking and Reporting**

HRRC maintains its records in accordance with HUD-approved, Federal Government guidelines and submits timely reports monthly.

- 100% demographic data will be tracked and available monthly.

**Evaluation Plan**

HRRC utilizes both formal evaluation forms and informal feedback from program participants to measure effectiveness of services provided. HRRC will evaluate the Home Maintenance and Repair Program to make sure resources are being used as efficiently and effectively as possible. HRRC understands the scarcity of resources and will review the program frequently to gauge the community impact on identified needs. This evaluation will be achieved by data analysis and project review on an individual basis. Adjustments will be made as necessary.

**Project Management**

The project will be managed by a three-tier process. Intake and project implementation will be managed by HRRC staff. This staff person will assist homeowners to complete application, bid reviews, oversee contractor selection, and monitor work while in progress. Upon completion, the client file will be reviewed by the HRRC staff for signature of approval and release of grant funds. The *bookkeeper* will then process payment to the designated contractor. The Executive Director will oversee the entire program and serve as the 'Court of Last Resort' if needed to address any potential risks or problems with projects.

**Project Control**

To implement the Home Maintenance and Repair Program HRRC will require:

- Staff time – program coordinator will work with clients one-on-one from the first informational session through the repair completion to contractor payments.
- Community resources – HRRC will continue to provide additional resources or serve as a referral source to provide clients with other financing resources if needed.
- Resource Library – A invaluable resource of information about repairs and community-provided contractor evaluations to promote homeowner empowerment.
- Funding – Grant funds provided through this partnership to cover costs to provide repair services and HRRC's administrative costs.
- Monitoring – Program budget will be reviewed to confirm funds are available prior to client acceptance. Funds will be allocated to that client's repair until project completion.

**Project Reporting**

HRRC will provide a monthly program performance report which will include the following:

- Total number of received applications – approved/denied.
- Total number of clients/units serviced.
- Type of service rendered.
- Identify additional financial assistance, if needed
- Designated contractor
- Cost of project
- Client demographic information such as: income, race, gender, senior citizen, community of residence, etc.

The demographic data will be collected through the initial application phase. The reports will contain cumulative data to show monthly progress as well as year-to-date. HRRC will keep detailed, accurate, and complete files. Client files will be locked in file cabinets as HRRC is a HUD approved counseling agency and must follow HUD rules and regulations for file maintenance.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0253

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on June 14, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A & B) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Administrator, IT Organizational Change Management*  
Number: 16512  
Pay Grade: 18B/Exempt



Exhibit B:    Class Title:    *Community Outreach Coordinator*  
                  Number:        13281  
                  Pay Grade:     9A/Exempt

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
 Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

Date: June 14, 2024

To: Cuyahoga County Council President Pernel Jones Jr.  
 Council Members, Human Resources, Appointments & Equity  
 Committee

From: Deborah Southerington, Chairwoman  
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on June 14, 2024, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

<b>PROPOSED NEW CLASSIFICATIONS</b>		
<b>NEW CLASSIFICATIONS</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Administrator, IT Organizational Change Management 16512	18B Exempt	Information Technology
Community Outreach Coordinator 13281	9A Exempt	All Departments

cc: Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner  
 Rebecca Kopcienski, PRC Director

Joseph Nanni, Council Chief of Staff  
 Sarah Nemastil, HR Director  
 Andria Richardson, Clerk of Council

Posted: 6/6/2024  
 Meeting: 6/14/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>NEW</b>					
Administrator, IT Organizational Change Management	16512	N/A	18B Exempt	Information Technology	This is a new classification requested by the IT department. The classification reflects the essential functions and minimum qualifications of the position.
Community Outreach Coordinator	13281	N/A	9A Exempt	All Departments	This is a new classification based on the essential functions and minimum qualifications of several Program Officers across various departments performing the same or similar work.

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Administrator, IT Organizational Change Management	<b>Class Number:</b>	16512
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	18B
<b>Dept:</b>	Information Technology	<b>EXHIBIT A</b>	

## Classification Function

The purpose of this classification is to provide a structured approach to change management activities and processes- to maximize employee adoption of Information Technology solutions.

## Distinguishing Characteristics

This is a supervisory-level classification that is responsible for overseeing the creation of change management strategies and operational plans for change initiatives to ensure maximum employee adoption and usage. This classification supervises and directs the work of IT Change Management Specialists. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
- Develops change management strategies for projects that are aligned with business objectives; ensures successful adoption of organizational changes related to IT projects; creates detailed change management plans including communication, training, sponsor and executive coaching, and stakeholder engagement strategies, to support the implementation of major projects and initiatives; identifies potential risks and issues related to change management and prepares risk mitigation tactics; determines the scope of change and the impact of change to users/agencies; determines resources required to deliver the change; determines the type of change management strategies that are required; defines roles and responsibilities of key individuals in the change management process, manages change management schedule.
- 25% +/- 10%
- Supervises and directs the work of IT Change Management Specialists and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
- Leads change management activities within a structured process framework; identifies key stakeholders, assess their needs, and creates engagement plans to gain their support and commitment throughout the change process; identifies and addresses sources that are resistant to change; works closely with a team to mitigate potential obstacles to ensure a smooth transition; develops communication materials to keep employees informed about changes and the impacts and benefits those changes have; defines and tracks key performance indicators (KPIs) to measure the

Effective Date:  
Last Modified:

## Administrator, IT Organizational Change Management

success of change initiatives; creates data-driven improvements when necessary; identifies training requirements and develops training plan and schedule for projects; integrates lessons learned from past changes into future change strategies.

5% +/- 2%

- Keeps up to date on industry trends and leading best practices; incorporates best practices into the evolving methodology, tools, templates, processes, and organizational thinking for continuous improvement.

### Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, computer science, or engineering or related field with six (6) years of change management experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	10 years
Unrelated associate degree	9 years
Related associate degree	8 years
Unrelated bachelor's degree	7 years
Related bachelor's degree	6 years
Unrelated master's degree	5 years
Related master's degree	4 years
Unrelated doctoral degree	3 years
Related doctoral degree	2 years

Related degree fields: business administration, computer science, or engineering

Related work experience: Project management

- PROSCI Certified Change Practitioner OR Certified Change Management Professional (CCMP) from Association of Change Management Professionals (ACMP) is required.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

- Ability to operate a variety of software including email word processing software (MS Word), spreadsheet software (Microsoft Excel), and electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), project management software (Microsoft Project), and digital marketing software (Constant Contact).

Effective Date:  
Last Modified:

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including project intake forms, statements of work, project charters, RACI charts, risk registers, status reports, service level agreements, technology plans, time sheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures, ISO 9001 Standards, HIPPA, NIST, ISO/IEC 2000, and ITIL Change Management best practices.
- Ability to prepare communications plans, organizational change management process plans, change management reports, post-implementation reviews, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions, and to drive change adoption by delivering information succinctly.
- Ability to use and interpret change management process related terminology and language.
- Ability to communicate with IT leadership, co-workers, IT department project managers, business end users, other County departments, and stakeholders.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

Administrator, IT Organizational Change Management

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Community Outreach Coordinator	<b>Class Number:</b>	13281
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	All Departments	<b>EXHIBIT B</b>	

## Classification Function

The purpose of this classification is to educate community members on programs provided by an assigned department through coordinating various outreach events, creating and distributing promotional materials, and maintaining relationships with stakeholders.

## Distinguishing Characteristics

This is a journey-level classification that is responsible for serving as a liaison with the public and providing education and awareness regarding department programs. This class works under general supervision from a supervisor/manager level position. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations. This class requires the flexibility to attend events during evenings and weekends, as necessary.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Facilitates community education and outreach efforts for assigned department; engages in outreach activities to increase awareness of services and programs; conducts informational presentations about available services; attends and presents at various outreach events, presentations, and festivals throughout the County; develops, plans, and implements different options to enhance outreach events, including improving participation and attendance; manages video projects for public awareness campaigns, program promotions, training, etc.; maintains and updates outreach event calendar.

40% +/- 10%

- Creates content to help promote assigned department; maintains and updates department websites, blogs, and various social media sites (e.g., Facebook, Instagram, Twitter, etc.); creates letters for mailing campaigns to various community organizations; prepares and distributes various communications such as newsletters, editorials, promotional materials, and press releases; creates content for all-staff emails sent by assigned department; coordinates the ordering and distribution of marketing materials and supplies such as nameplates and business cards; ensures the County's mission, vision, and values are reflected in all content and materials.

15% +/- 5%

- Serves as liaison between assigned department and community partners; maintains ongoing communication with clients; educates and explains programs to clients and community partners; answers and follows up with community members with concerns or complaints; researches answers to community questions; prepares and maintains a mailing list of contacts; monitors and responds to public inquiries and requests for information; engages with community partners to increase inclusion and involvement.

5% +/- 2%

Effective Date: TBD  
Last Modified: TBD

## Community Outreach Coordinator

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; tracks inventory and expenses of marketing materials; serves on various committees and attends meetings.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in communications, public administration, marketing, journalism, public relations, or related field and three (3) years of experience in communications, event planning, community outreach, graphic design, marketing, or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including a telephone, computer, and multifunction printer.
- Ability to lift, push, and pull up to 25 lbs.

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), presentation software (Microsoft PowerPoint), editing software (Photoshop, InDesign), and desktop publishing software (Adobe).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including program applications, purchase orders, public records requests, community initiatives, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook and agency policies and procedures.

## Community Outreach Coordinator

- Ability to prepare mileage reports, press releases, presentations, social media posts, correspondence, newsletters, job aids, memos, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, management, coworkers, director, vendors, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.
- May involve exposure to temperature/weather extremes during outdoor outreach events.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0254

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> amending Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to November 30, 2024; converting the funding from a grant to a partially or fully forgivable loan; requiring review and approval of terms by the Cuyahoga County Community Improvement Corporation and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the primary goal of this project is to redevelop and restore 25,160 square feet of space to create a Variety Theater Complex along Lorain Avenue from West 110<sup>th</sup> Street to West 123<sup>rd</sup> Street in the City of Cleveland, which is located in County Council District 3 (the “Project”); and

**WHEREAS**, the Project is anticipated to help revitalize an historic anchor in the City of Cleveland upon completion; and

**WHEREAS**, County Council previously approved an award in the amount of \$2,500,000.00, which included the following fundings sources:

- a) \$1,000,000.00 from the County’s Community Development Fund; and
- b) \$1,500,000.00 from the County’s Economic Development Fund; and

**WHEREAS**, on December 13, 2016, County Council approved Resolution No. R2016-0218, which authorized an Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization with a sunset date of December 13, 2017; and

**WHEREAS**, on April 10, 2018, County Council approved Resolution No. R2018-0067, which extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization from December 13, 2017, to April 10, 2020; and

**WHEREAS**, on March 16, 2020, County Council approved Resolution No. R2020-0061 which authorized the following:

- a) Extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization from April 10, 2020, to March 16, 2022; and
- b) Converted the Economic Development Fund Redevelopment and Modernization Loan to a Grant; and
- c) Changed the funding recipient from the Detroit Shoreway Community Development Organization to the Friends of Historic Variety Theatre, Inc.; and

**WHEREAS**, on April 12, 2022, County Council approved Resolution No. R2022-0049, which extended the sunset provision from March 16, 2022, to February 28, 2023, and changed the funding recipient from Friends of History Variety Theatre, Inc. to Variety Properties LLC; and

**WHEREAS**, on February 28, 2023, County Council approved Resolution No. R2023-0020, which extended the sunset provision from February 28, 2023, to November 30, 2023; and

**WHEREAS**, on December 5, 2023, County Council approved Resolution No. R2023-0349, which extended the sunset provision from November 20, 2023, to May 31, 2024; and

**WHEREAS**, unforeseen circumstances have prevented implementation of the actions authorized in Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049, and R2023-0020 and R2023-0349; and

**WHEREAS**, County Council now desires to extend the sunset provision from May 31, 2024 to November 30, 2024 while returning the type of funding to an Economic Development Fund Redevelopment and Modernization Loan, which may be partially or fully forgivable depending on final underwriting; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby amends Resolution No. R2016-0218 dated December 13, 2016, as amended by Resolution Nos. R2018-0067, R2020-0061, R2022-0049, R2023-0020 and R2023-0349 which authorized a Grant in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of the Project located at 11801 - 11825 Lorain Avenue in the City of Cleveland to:

- a) Convert the Grant to an Economic Development Fund Redevelopment and Modernization Loan, at a 5.5% rate of interest, which may be partially or fully forgivable depending on final underwriting of the project; and
- b) Require review and approval of the specific terms of the Economic Development Fund Redevelopment and Modernization Loan, including but not limited to its security, guarantee(s), term, any initial period of deferment or interest-only payments, and any provision for partial or full forgiveness, by the Cuyahoga County Community Improvement Corporation; and
- c) Extend the sunset date of the Economic Development Fund Redevelopment and Modernization Loan to November 30, 2024

**SECTION 2.** That County Council staff, and County Executive staff is authorized to prepare all documents to effectuate said Grant.

**SECTION 3.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said Grant and this Resolution.

**SECTION 4.** That all other provisions of Resolutions No. R2016-0218, R2018-0067, R2020-0061, R2022-0049, R2023-0020 and R2023-0349 not in conflict with this Resolution shall remain unchanged and in effect.

**SECTION 5.** The County Council authorizes the County Executive and the Fiscal Office to transfer and appropriate \$1,000,000.00 from the County's Community Development Fund and \$1,500,000.00 from the County's Economic Development fund in the event the project is ready to proceed before the sunset date of November 30, 2024.

**SECTION 6.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 7.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0225

<p>Sponsored by: <b>Council President Jones</b></p> <p>Co-sponsored by: <b>Councilmember Turner</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$95,324.03, to the CREW Foundation for the Skill Up/Crew Up initiative from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$75,000 and the District 10 ARPA Community Grant Fund in the amount of \$20,324.03 for a total amount of \$95,324.03 to the CREW Foundation for the Skill Up/Crew Up initiative; and

**WHEREAS**, the CREW Foundation seeks to serve as a resource for individuals seeking workforce training, particularly in production related skills, and to support diversity opportunities for productions operating in Ohio, especially in Cuyahoga County; and

**WHEREAS**, the CREW Foundation estimates approximately 120 people will be served annually through this award; and



**WHEREAS**, the CREW Foundation estimates approximately 30 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the CREW Foundation estimates the total cost of the project is \$145,000; and

**WHEREAS**, the CREW Foundation indicates the other funding source(s) for this project includes \$25,000 from the Good Community Foundation, \$25,000 from Growth Opportunity Partners, and \$5,000 from RPM; and

**WHEREAS**, the CREW Foundation is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, the CREW Foundation requested \$95,324.03 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to the CREW Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$95,324.03 to the CREW Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Skill Up/Crew Up initiative.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024  
Committee(s) Assigned: Community Development

Legislation Substituted on the Floor: July 2, 2024

Additional Sponsorship Requested: July 2, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

THE CREW FOUNDATION  
*Skill Up | Crew Up*

This Proposal has been prepared and presented to the following stakeholder: Cuyahoga  
County Council



6815 Euclid Ave  
Cleveland OH | 44106

216.505.6806

[thecrewfoundation.org](http://thecrewfoundation.org)  
[info@thecrewfoundation.org](mailto:info@thecrewfoundation.org)

May 20, 2024

Pernel Jones Jr., President  
Cuyahoga County Council  
2079 East Ninth Street  
Cleveland, Ohio 44115

cc: Cheryl L. Stephens, Vice Chair  
Meredith M. Turner, County Council Member, District 9

Dear President Jones, et. al,

I hope this letter finds you well. On behalf of the CREW Foundation, I would like to extend our heartfelt gratitude for the invaluable support provided by County Council last year and your leadership around expanding support this year. Your commitment to our program has played a crucial role in fostering the growth and development of aspiring filmmakers from our community.

**Reflecting on Last Year's Success:**

Last year's summer program, which focused on training and developing a pipeline of students from Ginn Academy, was a resounding success. The students created narrative and commercial film projects, received industry certifications, and gained real work exposure through immersive clinics with the production team of the Cleveland Browns. These experiences were instrumental in closing knowledge gaps and equipping students with hands-on skills applicable to a wide range of job opportunities.

**Due Diligence:**

Since we met in the spring, with your commitment of support, our team used this time to conduct a thorough due diligence process to ensure the highest quality and most effective program expansion. We spent considerable time refining our approach, utilizing detailed rubrics, scoring systems for student selection, and ensuring that every aspect of the program is designed to provide an exceptional experience for participants. Our goal was to do the necessary groundwork before formalizing our request to ensure the success and sustainability of our initiative.

**Expanding the Vision for This Year:**

Building on the success of our previous two cohorts, we are excited to announce the expansion of our program into the Year-Round *Skill Up | CREW Up* Initiative. This comprehensive year-long engagement will provide continuous support and opportunities for skill development in film and digital media production. Key components of this expanded initiative include:

1. Expanded Trainee Pool: This year, we will welcome participants not only from Ginn Academy but also from Collinwood High School and The School of the Arts. We will also prescreen interested adult participants for year-long engagement.
2. Enhanced Access to Technology: An increased budget will allow us to procure essential equipment, ensuring participants have the necessary tools for film production.
3. Digital Literacy and Equity: We will integrate digital literacy training, equipping participants with essential technological competencies and promoting digital equity principles.
4. Community Engagement and Inclusivity: Strengthened partnerships with local stakeholders and expanded mentorship opportunities will foster an inclusive learning environment celebrating diversity.
5. Employer Engagement: We will continue collaborating with the Cleveland Browns and other major companies to develop a talent pipeline for real job opportunities and to prepare talent for incoming productions. This strategy aligns with Ohio's increased investment in the film industry through the Ohio film credit and the Ohio Film Office, ensuring we develop talent for shops and strengthen the regional production ecosystem. Both approaches are essential.

**Our Commitment to Excellence:**

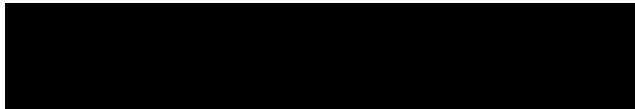
Enclosed, please find our application for funding for the Year-Round Skill Up | CREW Up Initiative. **The total cost for the expanded program is \$145,000.** This includes \$84,750 for the summer program and \$60,250 for the year-long engagement. We are eager to continue our collaboration with the County Council and to drive economic growth in Northeast Ohio through the empowerment of local talent in the film and digital media production industry.

Thank you for your consideration and ongoing support. We are excited for the opportunity to continue this vital work together.

Warm regards,

*Sheila Wright*

*Sheila Wright  
CREW Foundation  
6815 Euclid Avenue  
Cleveland, OH 44103*



## PROGRAM DESCRIPTION

### THE CREW Foundation: Year-Round *Skill Up* | *Crew Up* Initiative

Expanding the *Skill Up* | *Crew Up* Initiative into a year-round program requires a strategic shift to sustain engagement and ensure continued growth and development. Here's how we can extend the program:

#### **Year-Long Engagement Model:**

The *Skill Up* | *Crew Up* Initiative now operates as a comprehensive year-long engagement, providing continuous support and opportunities for skill development to CREW Participants. The program's structure consists of a summer intensity training lab for emerging production professionals as well as monthly sessions integrated into the remainder of the year for students and adults.

#### **Intensity Training: Summer Studio Spotlight: Digital Film and Media Production Lab.**

Participants immerse themselves in an intensive training program focused on exposure and skill development in film and digital media production. Participants will receive hands-on experience with state-of-the-art equipment, engage in practical workshops led by industry professionals, and develop foundational skills in scriptwriting, directing, cinematography, editing, sound design, and production management. CREW Foundation will provide access to equipment and resources to accommodate the enhanced learning experience.

#### **Summer Program Description:**

Through the *Skill Up* | *Crew Up* Initiative, we will spend six weeks during the summer developing a pipeline of emerging talent from previously under sourced communities.

#### **Program Objectives:**

1. **Expanded Trainee Pool:** This year, the summer training initiative will move beyond Ginn Academy and welcome participants from Collinwood High School, and The School of the Arts. Additionally, The CREW Foundation will begin to prescreen interested adult participants to participate in the year long program.
2. **Expanded Access to Technology:** With an increased budget, we will procure essential equipment such as cameras, computers, editing software, and audio recording devices to ensure that participants have the necessary tools for film production. See list attached.
3. **Enhanced Development Framework and Skill Enhancement:** We will expand our development framework to cover various aspects of digital media and film production, including scriptwriting, directing, cinematography, editing, sound design, and production management. Emphasis will be placed on practical, hands-on learning experiences to effectively augment skills. **See Program Attachment.**



4. **Introduction to Digital Equity and Digital Literacy:** As part of the expanded program, we will integrate digital literacy training to equip participants with essential technological competencies. This includes instruction on computer usage, software navigation, comprehension of file formats, leveraging online resources for learning and collaboration, and understanding digital equity principles to ensure fair access and opportunity.
5. **Increased Inclusivity and Diversity:** The initiative will continue to foster an inclusive learning environment that celebrates diversity and encourages participation from individuals of all backgrounds. Mentorship opportunities and networking events will be expanded to connect participants with industry professionals.
6. **Community Engagement:** We will continue our partnerships with local stakeholders including Case Western Reserve, The Federal Reserve Bank, The Cleveland Browns, Dollar Bank, Get Worker Fit, Karamu House and Art of Me.

**Program Implementation:**

**Collaborative Development framework Design:** We will partner with industry experts and educators to execute an expanded development framework that meets industry standards and best practices in film and production.

**-Equipment Procurement:** With an increased budget, we will procure additional equipment and resources to establish production facilities and training spaces equipped with state-of-the-art technology.

**- Training and Mentorship:** Hands-on training sessions led by experienced instructors and industry professionals will be expanded to accommodate more CREW Participants. Mentorship programs will be extended to provide guidance and support throughout the participants' journey.

**- Evaluation and Improvement:** Regular assessments and evaluations will be conducted to measure program effectiveness and identify areas for improvement. Feedback from participants, instructors, and stakeholders will inform program enhancements and modifications.

**Budget**

Annual Budget for Skill Up | Crew Up Initiative

I. Summer Program Costs:

1. Trainee Stipends:
  - \$1,500 per trainee for 25 trainees = \$37,500
2. Lead Instructor:
  - Summer payment: \$7,500
3. Support Person:
  - Summer payment: \$5,000
4. Meals:
  - Lunch: \$15 per trainee, 5 days/week for 6 weeks
  - 25 trainees \* \$15/day \* 5 days/week \* 6 weeks = \$11,250

- Breakfast: \$10 per trainee, 5 days/week for 6 weeks
- 25 trainees \* \$10/day \* 5 days/week \* 6 weeks = \$7,500

5. Equipment:

- Summer equipment: \$3,500

6. Administrative Fees:

- Program-related administrative expenses: \$3,000

7. T-Shirts:

- For trainees and staff: \$2,000

8. DEI Training:

- Training for staff and contractors: \$2,000

9. Marketing:

- Marketing expenses: \$5,000

10. Insurance:

- Program insurance: \$500

**Summer Program Costs: \$84,750**

II. Annual Program Costs:

1. \*\*Year-Round Staff Compensation:

- Lead Instructor Annual Salary: \$20,000 (including \$12,500 reallocated from the director's salary)

- Support Person Annual Salary: \$7,500 (including \$2,500 reallocated from the director's salary)

- Total reallocated from Director's Salary: \$27,500

2. Rent:

- \$60 per month - 12 months = \$720

3. Digital Literacy Implementation:

- Costs for software, training materials, guest instructors: \$10,000

4. Administrative Overhead and Miscellaneous Expenses:

- Office Supplies and Materials: \$1,800

- General office supplies (paper, pens, notebooks, etc.): \$1,000

- Printing and copying costs (program materials, brochures, flyers, etc.): \$800

- Utilities and Communication: \$1,500

- Internet and phone services: \$1,000

- Utilities (electricity, water, etc.): \$500

- Program Support and Development: \$4,700

- Software licenses and subscriptions (e.g., editing software, collaboration tools): \$1,200

- Professional development for staff (workshops, training sessions): \$1,500

- Guest speakers and workshop leaders (honorariums and fees): \$2,000

- Transportation and Travel: \$2,200

- Local travel for staff (public transport, mileage reimbursement): \$1,000

- Travel expenses for guest speakers and trainers: \$1,200

- Events and Meetings: \$2,000

- Costs for organizing community engagement events: \$1,200

- Costs for monthly meetings with trainees (refreshments, venue rental if needed): \$800
- Maintenance and Repairs: \$1,300
  - Minor repairs and maintenance of equipment: \$800
  - Cleaning supplies and services: \$500
- Reserve Fund for Program Improvements: \$6,000
  - Set aside for enhancements and improvements based on feedback and evaluation
- Miscellaneous Expenses: \$3,030
  - Any additional unforeseen expenses that do not fall into the above categories: \$3,030

**Annual Costs: \$60,250**

Total Combined Budget (Summer + Annual Costs):  
\$145,000

Budget Breakdown:

1. Summer Program Costs:

- Trainee Stipends: \$37,500
- Lead Instructor: \$7,500
- Support Person: \$5,000
- Meals (Lunch and Breakfast): \$18,750
- Equipment: \$3,500
- Administrative Fees: \$3,000
- T-Shirts: \$2,000
- DEI Training: \$2,000
- Marketing: \$5,000
- Insurance: \$500
- **\*\*Subtotal: \$84,750\*\***

2. Annual Program Costs:

- Lead Instructor Annual Salary: \$20,000
- Support Person Annual Salary: \$7,500
- Rent: \$720
- Digital Literacy Implementation: \$10,000
- Administrative Overhead and Miscellaneous Expenses: \$22,030
  - Office Supplies and Materials: \$1,800
  - Utilities and Communication: \$1,500
  - Program Support and Development: \$4,700
  - Transportation and Travel: \$2,200
  - Events and Meetings: \$2,000
  - Maintenance and Repairs: \$1,300
  - Reserve Fund for Program Improvements: \$6,000
  - Miscellaneous Expenses: \$3,030
- **\*\*Subtotal: \$60,250\*\***

**3. Annual Budget: \$145,000**

**Notes:**

- Year-Round Staff Compensation: The instructor and support staff are allocated additional funds to ensure they are compensated for their year-round work with the trainees.
- Digital Literacy Implementation: Includes costs for procuring necessary software, additional training materials, and possible guest speakers or instructors specialized in digital literacy.
- Reserve Fund for Program Improvements: Set aside to accommodate enhancements and improvements based on feedback and evaluation.
- Administrative Overhead: Covers additional miscellaneous expenses, potential small-scale events, minor repairs, and other unforeseen costs to ensure the program runs smoothly throughout the year.

The *Skill Up | Crew Up* Initiative represents a concerted effort to empower interested and committed individuals with the skills, resources, and opportunities needed to succeed in the film and digital media production industry. Through expanded access, enhanced development framework, increased community engagement, and the introduction of digital literacy principles, we aim to create a more inclusive and diverse workforce that reflects the richness of our communities. With your support, we can continue to propel accessible film media production skill development as well as digital learning and drive economic growth in Northeast Ohio.

**Integration into Academic Year:**

Once the summer session concludes, the program seamlessly transitions into the academic year with weekly sessions held at each participating school. These sessions serve as an opportunity to reinforce and build upon the knowledge and skills acquired during the summer intensive training. Collaborative development framework design ensures alignment with industry standards and best practices, while mentorship programs provide ongoing guidance and support.

**Digital Literacy and Equity:**

To complement production skills, participants receive instruction in digital literacy to equip them with essential technological competencies. They learn computer usage, software navigation, comprehension of file formats, and how to leverage online resources for learning and collaboration. Emphasis is placed on understanding digital equity principles to ensure fair access and opportunity for all CREW Participants.

**Community Engagement and Expansion:**

The program expands its reach to accommodate 20 CREW Participants from each participating school, providing scholarships and financial aid to remove barriers to participation. Partnerships with

local stakeholders, including Case Western Reserve, The Federal Reserve Bank, The Cleveland Browns, Get Worker Fit, Karamu House, and Art of Me, are strengthened to enhance community engagement and provide networking opportunities for participants.

**Evaluation and Improvement:**

Regular assessments and evaluations are conducted to measure program effectiveness and identify areas for improvement. Feedback from participants, instructors, and stakeholders informs program enhancements and modifications, ensuring continued relevance and impact.

**Budget Allocation:**

The budget is adjusted to accommodate a more enhanced experience for CREW Participants, expanded equipment needs, development framework development, staffing, instructional costs, outreach, scholarships, financial aid, administrative expenses, and contingency funds.

The *Skill Up | Crew Up* Initiative's transformation into a year-long program represents a commitment to empowering local talent with the skills, resources, and opportunities needed to succeed in the film and digital media production industry in a growing digital age. Through sustained engagement, community collaboration, and a new focus on digital equity, we strive to create a more inclusive and diverse workforce that reflects the richness of our communities. With continued support, we can drive economic growth in Northeast Ohio.



**Cuyahoga County Council**  
 2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
 (216) 698-2010

## COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
THE CREW FOUNDATION	
Address of Requesting Entity:	
6815 EUCLID AVE CLEVELAND OHIO 44103	
County Council District # of Requesting Entity:	
7	
Address or Location of Project if Different than Requesting Entity:	
Richey Mixon Building, 11201 Cedar Ave, Cleveland, OH 44106	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
7	
Contact Name of Person Filling out This Request:	
SHEILA M WRIGHT	
Contact Address if different than Requesting Entity:	
Email:	Phone:
SWRIGHT@THECREWFOUNDATION.ORG	[REDACTED]
Federal IRS Tax Exempt No.:	Date:
38-4163693	APRIL 13, 2024

## PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

**PLEASE SEE ATTACHMENTS.**

**Project Start Date:**

SUMMER PROGRAM JUNE 17, 2024  
ANNUAL PROGRAM JANUARY 1, 2024

**Project End Date:**

SUMMER PROGRAM AUGUST 2, 2024  
ANNUAL PROGRAM DECEMBER 31, 2024

**IMPACT OF PROJECT:**

<p>Who will be served:</p> <p>UNDER SERVED AND UNDERREPRESENTED RESIDENTS IN CUYAHOGA COUNTY          LOWER INCOME RESIDENTS          ADULTS          STUDENTS</p>
<p>How many people will be served annually:</p> <p><b>SUMMER PROGRAM WILL INCLUDE AN INTENSIVE LAB OF <u>20 STUDENTS</u></b>  <b>ANNUAL PROGRAM WILL ENCOMPASS <u>ALL STUDENTS</u> AT <u>THREE HIGH SCHOOLS</u> THROUGHOUT SCHOOL YEAR: <b>GINN, SCHOOL OF THE ARTS, COLLINWOOD</b></b>  <b>ADULT PROGRAM WILL ACCEPT <u>100 PARTICIPANTS</u> FOR 2024.</b></p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. Our trainees have been identified as low to moderate income. We will provide them with technical training, connection with employers, industry certifications, resume support and referrals.</p>
<p><b>How does the project fit with the community and with other ongoing projects:</b> With investments like the Cleveland Innovation Project that seek to employ professionals in knowledge-economy jobs, Northeast Ohio needs industries that allow everyday people to make a competitive wage, like the old steel and auto industries in the region. Ohio has increased its investment to attract large film productions here. Also, in Cuyahoga County, a portion of Severance Mall has become a local repurposed soundstage for productions. Northeast Ohio stakeholders have been investing in the film space for decades, but do not have a large population working year-round in this field. The CREW Foundation's programming builds on previous investments over the past decade and a half and represents the next necessary step to begin funneling those investments directly to trainees and the local production ecosystem. With a lean crew, we can ensure that the lion's share of our dollars goes directly to impact rather than salaries and operations. This strategic move will bolster the production economy in Northeast Ohio by investing directly in trainees, developing a skilled local workforce for organizations hiring and nurturing local talent. This investment ensures resources benefit the community and the existing ecosystem, creating more direct impact and sustainable growth.</p>
<p><b>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</b></p> <p>30 temporary jobs will be created over the summer at the discretion of the CREW Foundation. Through partnerships with local employers, we will track the number of hires that come from this year's training pool. From previous cohorts, we have 16 that have achieved full time employment in film, digital media, marketing and workforce development training with the following employers, Digital C, Future Plans, Marcus Samuelsson Productions, Universal Studios and Amazon, Netflix and Nike.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>N/A</p>



**If applicable, how does this project serve as a catalyst for future initiatives:**

For Ohio to be successful in its relationships and investments into film, television and digital media productions, local markets will need to demonstrate their ability to stand up local production economies. Currently the investments support efforts that hire outside of Ohio. Our Skill Up | CREW Up program removes the barriers of training by providing financial resources and wrap around support our trainees. It is through these kinds of direct impact allocations we will build the workforce we need to support investments by the state and other stakeholders.

Cleveland has incredible investments around innovation, technology, health care and real estate. The goal of these investments is a thriving economy. Leveraging the state's investment into the film industry in a direct funding impact model ensures residents will be able to access training and meet the workforce needs of projects and stand up a local thriving production economy.

**FINANCIAL INFORMATION:**

Total Budget of Project: 145,000

Summer Budget – 84,750

Annual Budget – 60,250

Other Funding Sources of Project (list each source and dollar amount separately):

The Good Community Foundation –\$25,000

Growth Opportunity Partners – \$25,000

RPM – \$5,000

Total amount requested of County Council American Resource Act Dollars:

\$75,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Multi-Year Federal Funding

Board Support

Y.O.U. Programming

State of Ohio Funding

Employee Sponsorships

- Moving our model beyond the summer and building capacity within the CREW Foundation positions the organization to pursue additional dollars.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Sheila Wright

**Signature:**



**Date:**

April 13, 2024

**Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:

1. ARPA application (attached)
2. Non-competitive Bid form (attached)
3. Independent Contractor form (attached)
4. Current W9
5. Bureau of Worker's Compensation certificate
6. Certificate of Liability Insurance (minimum requirements attached)
7. ARPA draft grant agreement, attached.

Schedule for *Skill Up / CREW Up* Summer Program

<b>Date</b>	<b>Agenda</b>	<b>Tutorials/lecture</b>	<b>Workshop/Hands-on</b>
<b>Week 1</b>			
<i>M</i>	Training	<ul style="list-style-type: none"> <li>• Intros</li> <li>• Terms</li> <li>• Roles</li> </ul>	<ul style="list-style-type: none"> <li>• Lighting equipment</li> </ul>
<i>T</i>	Training	<ul style="list-style-type: none"> <li>• Lighting techniques</li> <li>• Film examples</li> </ul>	<ul style="list-style-type: none"> <li>• Lighting equipment</li> <li>• Location scouting</li> </ul>
<i>W</i>	Training	<ul style="list-style-type: none"> <li>• Story</li> <li>• Genre</li> <li>• Film examples</li> </ul>	<ul style="list-style-type: none"> <li>• Break into teams</li> <li>• Breaking the story</li> <li>• Scripting</li> </ul>
<i>R</i>	Training	<ul style="list-style-type: none"> <li>• Cameras</li> <li>• Camera settings</li> <li>• Lenses</li> </ul>	<ul style="list-style-type: none"> <li>• Camera work</li> <li>• Workshopping stories</li> <li>• Scripting</li> </ul>
<i>F</i>	Training	<ul style="list-style-type: none"> <li>• Film examples</li> <li>• Storyboards</li> </ul>	<ul style="list-style-type: none"> <li>• script</li> <li>• Storyboarding</li> </ul>
<b>Week 2</b>			
<i>M</i>	Preproduction/training	<ul style="list-style-type: none"> <li>• Film examples</li> </ul>	<ul style="list-style-type: none"> <li>• Workshop storyboards</li> </ul>
<i>T</i>	Preproduction/training	<ul style="list-style-type: none"> <li>• Sound equipment and techniques</li> <li>• Film examples</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize script</li> <li>• Sound: boom and lav</li> </ul>
<i>W</i>	Preproduction		<ul style="list-style-type: none"> <li>• Revisit locations – visualize shoot – make adjustments</li> </ul>
<i>R</i>	Preproduction/training	<ul style="list-style-type: none"> <li>• Sound equipment and techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule</li> <li>• Assign roles</li> <li>• Shot lists</li> <li>• Sound: boom and lav</li> </ul>
<i>F</i>	Preproduction	<ul style="list-style-type: none"> <li>• Review equipment, techniques, roles</li> </ul>	<ul style="list-style-type: none"> <li>• Practice shoot</li> <li>• Finalize production schedule</li> </ul>
<b>Week 3</b>			
<i>M</i>	Production		<ul style="list-style-type: none"> <li>• Production A shoot – day 1</li> </ul>
<i>T</i>	Production		<ul style="list-style-type: none"> <li>• Production A shoot – day 2</li> </ul>
<i>W</i>	Production		<ul style="list-style-type: none"> <li>• Production A shoot – day 3</li> </ul>
<i>R</i>	Production		<ul style="list-style-type: none"> <li>• Production B shoot – day 1</li> </ul>

<b>Date</b>	<b>Agenda</b>	<b>Tutorials/lecture</b>	<b>Workshop/Hands-on</b>
<i>F</i>	Production		<ul style="list-style-type: none"> <li>• Production B shoot – day 2</li> </ul>
<b>Week 4</b>			
<i>M</i>	Production		<ul style="list-style-type: none"> <li>• Production B shoot – day 3</li> </ul>
<i>T</i>	Production		<ul style="list-style-type: none"> <li>• Production C shoot – day 1</li> </ul>
<i>W</i>	Production		<ul style="list-style-type: none"> <li>• Production C shoot – day 2</li> </ul>
<i>R</i>	Production		<ul style="list-style-type: none"> <li>• Production C shoot – day 3</li> </ul>
<i>F</i>	Production		<ul style="list-style-type: none"> <li>• Reshoots/makeups</li> </ul>
<b>Week 5</b>			
<i>M</i>	Editing	<ul style="list-style-type: none"> <li>• Software</li> <li>• Cataloging footage</li> <li>• File management</li> </ul>	<ul style="list-style-type: none"> <li>• Practice with software</li> </ul>
<i>T</i>	Editing	<ul style="list-style-type: none"> <li>• Film examples/techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Work on edit</li> </ul>
<i>W</i>	Editing	<ul style="list-style-type: none"> <li>• Film examples/techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Work on edit</li> </ul>
<i>R</i>	Editing	<ul style="list-style-type: none"> <li>• Film examples/techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Work on edit</li> </ul>
<i>F</i>	Editing	<ul style="list-style-type: none"> <li>• Film examples/techniques</li> <li>• Sound editing</li> </ul>	<ul style="list-style-type: none"> <li>• Work on edit</li> <li>• Sound editing</li> </ul>
<b>Week 6</b>			
<i>M</i>	Editing	<ul style="list-style-type: none"> <li>• Sound editing</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Sound editing</li> </ul>
<i>T</i>	Editing	<ul style="list-style-type: none"> <li>• Color correction</li> <li>• Color grading</li> <li>• Film examples/techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Color correction</li> <li>• Color grading</li> </ul>
<i>W</i>	Editing	<ul style="list-style-type: none"> <li>• Film examples/techniques</li> </ul>	<ul style="list-style-type: none"> <li>• Color correction</li> <li>• Color grading</li> </ul>
<i>R</i>	Editing	<ul style="list-style-type: none"> <li>• Titles/graphics/special effects</li> </ul>	<ul style="list-style-type: none"> <li>• Titles/graphics/special effects</li> </ul>
<i>F</i>	Editing	<ul style="list-style-type: none"> <li>• Rendering</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize edit</li> </ul>

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0007

Sponsored by: <b>Councilmember Simon</b>  Co-sponsored by: <b>Councilmembers Miller and Conwell</b>	<b>An Ordinance</b> amending 804.01(C) of the Cuyahoga County Code to modify the scholarship provisions of Component Two of the Educational Assistance Program; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 3.09(11) of the Charter of Cuyahoga County vests the Council with power “[t]o establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining... and for the conditions for eligibility for participation in the program by individuals and educational institutions; and

WHEREAS, in 2012 the Council established the Educational Assistance Fund as now codified in Chapter 710 of the Cuyahoga County Code, and Educational Assistance Programs as now codified in Chapter 804 of the Cuyahoga County Code; and

WHEREAS, Section 804.01(C) of the Cuyahoga County Code governs Component Two of the Educational Assistance Program for Post-Secondary College or University Scholarship Program; and which further designates College Now Greater Cleveland as program administrator; and

WHEREAS, Section 804.01(C)(2) of the Cuyahoga County Code caps the individual one year renewable scholarship for eligible students to an initial maximum of \$1,750.00; and

WHEREAS, on May 22, 2024, representatives from College Now Greater Cleveland appeared before the Council’s Education, Environment & Sustainability Committee and requested that the maximum individual one year renewable scholarship be increased to \$2,000 per student beginning in 2024; and

WHEREAS, the Council now desires to raise the maximum individual one year renewable scholarship to \$2,000 per student beginning in 2024 and to provide this maximum may be increased via Resolution of Council in future years; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical service provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** 804.01(C) of the Cuyahoga County Code is hereby amended to read as follows (additions are underlined, deletions are stricken):

C. Component Two – Post-Secondary College or University Scholarship Program

1. Component Two of the Cuyahoga County Educational Assistance Program provides financial assistance for Cuyahoga County residents seeking a postsecondary college or university degree at institutions located within the State of Ohio.

2. Individual one (1) year renewable scholarships will be awarded up to ~~an initial maximum of \$1,750.00~~ **a maximum of \$2,000.00 or other maximum amount specified for a particular student cohort by Council Resolution.** If allocated and awarded funds are unexpended due to the ineligibility of a scholarship recipient, the administrator of the Program may use such funds to supplement the next amount of budgeted funds annually designated by County Council for Component Two.

3. The County Council shall annually designate an amount of the budgeted funds for Component Two.

4. Initial Eligibility. Cuyahoga County residents who satisfy all of the following criteria are eligible for Component One scholarships:

- a. They are a graduating high school senior attending one of the high schools served by College Now; and
- b. They have not otherwise been awarded College Now funding; and
- c. They complete the College Now scholarship application; and
- d. They plan to attend a two or four-year college or university; and
- e. They have a GPA of at least 2.5; and

- f. They achieve either a score of 18 or higher on the ACT, or a score of 860 or higher on the critical reading and math test of the SAT; and
- g. They meet College Now's income criteria (Pell eligibility).

5. Eligibility for Scholarship Renewal. The Program administrator shall determine when scholarships are eligible for renewal.

6. The Program will be administered by College Now Greater Cleveland, a nonprofit organization providing comprehensive college-access services. The County shall determine annually the administrative fee for program administration. The Program administrator has all of the following responsibilities:

- a. Select scholarship recipients based on the criteria provided in this section; and
- b. Verify continuing eligibility as scholarship recipients progress through their degree program; and
- c. Administer all award payments with postsecondary education institutions; and
- d. Provide all retention services, including mentoring, for all scholarship recipients; and
- e. Report to the Cuyahoga County Council on an annual basis on 1) the number and monetary amount of scholarships awarded, 2) the geographic distribution of the awardees (city of residence and high school attended), 3) a list of postsecondary institutions attended by the scholarship recipients, 4) retention and graduation rates of scholarship recipients, and 5) any highlights or problems of which the Council should be aware.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the



Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested on the Floor: June 18, 2024

Additional Sponsorship Requested in Committee: July 10, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0271

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 2285 – Other Judicial	<b>BA2410153</b>
JC285160 – Juv Court Other Judicial Grants	
Other Expenses	\$ 400,000.00

The Juvenile Court is requesting an appropriation increase of \$400,000 for the Juvenile Court Case Backlog Project Grant. The performance period is October 1, 2022 through September 30, 2024. This new grant was approved by the Board of Control via CON2023-05 on January 9, 2023. The funding source is the Ohio Department of Public Safety, Office of Criminal Justice Services. There is no cash match required.

B. 2320 – Treatment Alt For Safer Comm	<b>BA2413366</b>
CP320105 – TASC HHS	
Other Expenses	\$ 15,000.00

The Court of Common Pleas requests an additional appropriation of \$15,000 for 2024 Mailroom and Printing chargebacks. The funding source is the Health and Human Services Levy.

C. 4600 – Capital Projects	<b>BA2415030</b>
PW600135 – Airport Capital Projects	
Other Expenses	\$ 648,759.00

The Department of Public Works is requesting an appropriation increase of \$648,759 for phase 1 of the pavement rehabilitation apron slab replacement for the period January 1, 2024, to December 31, 2026. This is a new grant approved by the Board of Control via resolution number BC2024-390. The funding source is an airport grant received from the State of Ohio. There is a cash match required of \$148,759.

D. 1100 – General Fund	<b>BA2415036</b>
SS100100 – Soldiers’ and Sailors’ Monument	
Other Expenses	\$ 49,184.52

The Office of Budget Management, on behalf of the Soldiers' and Sailors' Monument, is requesting an appropriation increase of \$49,184.52 for 2024 Space Maintenance chargebacks. The funding source is the General Fund.

E. 1100 – General Fund	<b>BA2415037</b>
IA100100 – Internal Audit	
Other Expenses	\$ 3,000.00

The Office of Budget Management, on behalf of the Department of Internal Audit, is requesting an appropriation increase of \$3,000 for 2024 Mailroom chargebacks. The funding source is the General Fund.

F. 1100 – General Fund **BA2415038**  
HR100100 – HR Administration  
Other Expenses \$ 105,000.00

The Office of Budget Management, on behalf of Human Resources, is requesting an appropriation increase of \$105,000 for 2024 Space Maintenance, Mailroom and Printing chargebacks. The funding source is the General Fund.

G. 6765 – Health Insurance **BA2415039**  
HR765100 – Hospitalization-Self Insurance  
Other Expenses \$ 9,000.00

The Office of Budget Management, on behalf of Human Resources, is requesting an appropriation increase of \$9,000 for Printing chargebacks. The funding source is the Health Insurance Internal Service Fund. The current cash balance is \$11,606,890.22.

H. 2260 – Human Services **BA2416578**  
HS260255 – SAS-Ofc of the Director  
Other Expenses \$ 107,578.00

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Senior and Adult Services, requests an appropriation increase of \$107,578 for 2024 Indirect Cost charges. The funding source is a combination of federal, state and Health & Human Services Levy.

I. 2260 – Human Services **BA2416579**  
HS260185 – Admin Svcs – Gen'l Manager  
Other Expenses \$ 378,376.00

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Job and Family Services, requests an appropriation increase of \$378,376 for 2024 Indirect Cost charges. The funding source is a combination of federal, state and Health & Human Services Levy.

J. 1100 – General Fund **BA2418188**  
PW100100 – Property Management

Other Expenses \$ (360,000.00)

The Office of Budget and Management, on behalf of the Department of Public Works Property Management, requests an appropriation decrease of \$360,000 for CBRE consultant costs that were transferred to the Department of Health and Human Services. The funding source is the General Fund.

K. 2223 – Housing Development **BA2426414**  
HC223135 - Home  
Personal Services \$ 206,249.48  
Other Expenses \$ 13,921,384.53

The Department of Housing and Community Development is requesting an appropriation increase of \$14,127,634.01 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the HOME grant award.

L. 2223 – Housing Development **BA2426415**  
HC223165 – CDBG  
Personal Services \$ 2,019,303.58  
Other Expenses \$ 5,057,288.82

The Department of Housing and Community Development is requesting an appropriation increase of \$7,076,592.40 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the Community Development Block Grant award.

M. 2223 – Housing Development **BA2426416**  
HC223185 – COVID-19 Cares Act CDBG  
Other Expenses \$ 2,051,052.97

The Department of Housing and Community Development is requesting an appropriation increase of \$2,051,052.97 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the Community Development Block Grant award.

N. 2223 – Housing Development **BA2426417**  
HC223190 – COVID-19 Cares Act ESG  
Other Expenses \$ 78,171.17

The Department of Housing and Community Development is requesting an appropriation increase of \$78,171.17 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the Emergency Solutions Grant award.

O. 2223 – Housing Development **BA2426418**  
HC223195 – HUD ARPA Funds  
Other Expenses \$ 9,859,089.00

The Department of Housing and Community Development is requesting an appropriation increase of \$9,859,089 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

P. 2223 – Housing Development **BA2426419**  
HC223200 – CDSG Grant  
Personal Services \$ 234,257.64  
Other Expenses \$ 1,588,118.55

The Department of Housing and Community Development is requesting an appropriation increase of \$1,822,376.19 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

Q. 2223 – Housing Development **BA2426423**  
HC223160 – Emergency Solutions Devel  
Other Expenses \$ 343,066.56

The Department of Housing and Community Development is requesting an appropriation increase of \$343,066.56 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

R. 2223 – Housing Development **BA2426421**  
HC223120 – Neighborhood Stabalization  
Personal Services \$ 103,032.09  
Other Expenses \$ 611,994.48

The Department of Housing and Community Development is requesting an appropriation increase of \$715,026.57 to establish a 2024 budget for the

Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

S. 2223 – Housing Development			<b>BA2426422</b>
HC223150 – Lead Hazard Control			
Personal Services	\$	376,787.08	
Other Expenses	\$	43,325.98	

The Department of Housing and Community Development is requesting an appropriation increase of \$420,113.06 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

T. 2223 – Housing Development			<b>BA2426424</b>
HC223145 – HUD Section 108			
Other Expenses	\$	547,042.50	

The Department of Housing and Community Development is requesting an appropriation increase of \$547,042.50 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

U. 2350 – COVID-19 Cares Act Fund			<b>BA2426420</b>
HC350105 – Treasury Emergency Rental Asst			
Personal Services	\$	470,867.57	
Other Expenses	\$	25,105,730.03	

The Department of Housing and Community Development is requesting an appropriation increase of \$25,576,597.60 to establish a 2024 budget for the Housing Department. A corresponding appropriation reduction to the Economic Development fund will appear on a future fiscal agenda. The funding source is the American Rescue Plan Act grant award.

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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N/A

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 1100 – General Fund	<b>CT2413365</b>
DR100105 – Bureau of Support	
Trans Out – Transfer Out           \$	2,035.00
TO: 2285 – Other Judicial	
DR285105 – Domestic Relations Other Jud Grants	
Trans In – Transfer In               \$	2,035.00

The Department of Domestic Relations requests a cash transfer of \$2,035 to re-align the cash received to where expenses posted. The funding source is the General Fund.

B. FROM: 6770 – Workers’ Compensation	<b>CT2415034</b>
HR770100 – Workers’ Compensation Admin.	
Trans Out – Transfer Out           \$	18,862.50
TO: 2285 – Other Judicial	
PW295100 – Other Public Works Grants – R&B	
Trans In – Transfer In               \$	18,862.50

The Department of Human Resources, on behalf of Public Works, requests a cash transfer of \$18,862.50 for the road and bridge radio flagger systems in connection with the Safety Intervention grant from the Ohio Bureau of Workers' Compensation. The grant is approved by the Board of Control BA2024-193. The funding source is 75% Workers' Compensation Safety Intervention Grant and a cash match of 25% Road and Bridge Motor Vehicle Gas Tax fund.

C. FROM: 1105 – General Fund Assigned	<b>CT2415035</b>
DV105100 – Community Development (Casino Tax)	
Trans Out – Transfer Out           \$	2,094,589.39
TO: 2223 – Housing Development	
HC223200 – CDSG Grant	
Trans In – Transfer In               \$	2,094,589.39

The Department of Housing and Community Development requests a cash transfer of \$2,094,589.39 for the Community Development Supplemental



Grant approved by County Council via O2020-0001. The appropriation request was approved by County Council via R2022-0108.

D. FROM: 5700 – County Airport		<b>CT2415040</b>
PW700100 – County Airport		
Trans Out – Transfer Out	\$	148,759.00
TO: 4600 – Capital Projects		
PW600135 – Airport Capital Projects		
Trans In – Transfer In	\$	148,759.00

The Department of Public Works requests a cash transfer of \$148,759.00 to fulfill the cash match requirement of the FY2024 Ohio Airport Grant Program. The funding source is the County Airport Enterprise Fund. The current cash balance is \$613,811.61.

E. FROM: 2255 – Health and Human Services Levy		<b>CT2416577</b>
FS255105 – HHS Levy 4.8 Subsidies (2016)		
Trans Out – Transfer Out	\$	1,708,333.33
2257 – HHS Levy 4.7		
FS257110 – HHS Levies 4.7 Subsidies (2020)		
Trans Out – Transfer Out	\$	1,708,333.33
TO: 2200 – ADAMHS		
AB200100 – ADAMHS		
Trans In – Transfer In	\$	3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for August, 2024. This is the eighth of twelve transfers approved by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

F. FROM: 2290 – Other Legislative & Executive		<b>CT2418190</b>
IN290115 – Innovation Grants		
Trans Out – Transfer Out	\$	60.00
TO: 1100 – General Fund		
IN100100 – Innovation and Performance		
Trans In – Transfer In	\$	60.00

The Department of Innovation and Performance requests a cash transfer of \$60 to close the Virtual Job Fairs grant. The project was completed during



Journal CC  
July 16, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: July 9, 2024

Re: Fiscal Agenda – 7/16/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **July 16, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Juvenile Court	\$400,000.00	A	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$15,000.00	B	HHS Levy	Appropriation Increase
Public Works	\$648,759.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Soldiers' & Sailor's Monument	\$48,184.52	D	General Fund	Appropriation Increase
Internal Audit	\$3,000.00	E	General Fund	Appropriation Increase
Human Resources	\$105,000.00	F	General Fund	Appropriation Increase

Human Resources	\$9,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
HHS - Senior and Adult Services	\$107,578.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
HHS – Job and Family Services	\$378,376.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$ (360,000.00)	J	General Fund	Appropriation Decrease
Housing and Community Development	\$14,127,634.01	K	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$7,076,592.40	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$2,051,052.97	M	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$78,171.17	N	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$9,859,089.00	O	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$1,822,376.19	P	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$343,066.56	Q	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$715,025.57	R	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$420,113.06	S	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$547,042.50	T	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$25,576,597.60	U	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

<b>Department</b>	<b>Amount Requested</b>	<b>Item</b>	<b>Funding Source</b>	<b>Purpose</b>
Domestic Relations	\$3,416,666.66	A	General Fund	Cash Transfer
Public Works	\$18,862.50	B	Grant/Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Housing and Community Development	\$2,094,589.39	C	General Fund	Cash Transfer
Public Works	\$148,759.00	D	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
ADAMHS	\$3,416,666.66	E	HHS Levy	Cash Transfer
Department of Innovation and Performance	\$60.00	F	Grant – No General/HHS Levy Fund Impact	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0272

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Melaak Rashid to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for an unexpired term ending July 14, 2026; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

**WHEREAS**, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Melaak Rashid (replacing India Pierce Lee) to serve on the Citizens’ Advisory Council on Equity for an unexpired term ending July 14, 2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Melaak Rashid (replacing India Pierce Lee) to serve on the

Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending July 14, 2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2024





July 8, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Melaak Rashid (7/15/2023 – 7/14/2026)**
  - New appointment
  - Replacing India Pierce Lee (term expired 7/14/2023)
  - Currently resides in Bay Village (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

# MELAAK RASHID

## PUBLIC ADMINISTRATION • HUMAN RESOURCES • GOVERNMENT, NONPROFIT, AND PUBLIC AFFAIRS

*Progressive Leadership Specializing In Developed and Developing Communities*

Skilled in directing complex, mission-driven projects, Fundraising and Revenue Generation, Successful at designing and implementing strategies and programmatic and operational models to ensure organizational success.

### PROFESSIONAL EXPERIENCE

#### Nonprofit Consultant- Grant writing, Cultural Competency, Immigrant/Refugee Services

June 2016 - Present

MR Nonprofit Consulting

Cleveland, OH

- Lead as a advocate and liaison for over 2,500 new refugee arrivals and the existing refugee immigrant population across Northeast Ohio- point of contact for Refugee Resettlement Agencies for advocacy.
- Raised over \$28M dollars in foundation, corporate sponsorship, local, state and federal grantmaking for nonprofit organizations across Greater Cleveland, mainly BIPOC and LGBTQ+ organizations.
- Leveraging on average \$1M-2M annually in corporate sponsorships, individual donations, and in-kind giving.
- Responsible for researching, drafting, revising, and submitting all materials in proposal development and writing.
- Develop and design new programs and organizational goals to achieve goals and objectives; aid in development on strategic plans, internal HR handbook or policies, and provide program management.
- Hold cultural-competency workshops to aid in their knowledge, awareness, and build capacity.
- Lead in strategizing and researching for specific efforts related to refugee, immigrant, newcomer work.
- Serve as a liaison to all funding agencies or organizations, develop collaborative relationships with grant funding representatives and serve as project manager and oversee compliance.

#### Development Director

April 2017 - Present

Smart Development, Inc.

Cleveland, OH

- Build and maintain portfolio of individual donors, corporate foundations, public and private foundations with over 150 contacts with the capacity to give \$1,000.00-\$500,000.00
- Successfully identified, qualified, cultivated, solicited, and stewarded donors/grantors of totaling over \$600,000.00 annually.
- Lead a staff of 15 to provide comprehensive services to refugee, immigrant, newcomer communities serving annually over 3,500 individuals unduplicated.
- Develop and maintain community-wide partnerships with agencies that align with organizations mission and vision; currently partnering with over 30 agencies to advocate for refugee, immigrant inclusion.
- Built strategic partnerships that increased program funding and expansion efforts to meet increased demand for services and advance organization to next level of growth.
- Responsible for researching, drafting, revising, and submitting all materials in proposal development and writing and to track the required reports for anticipated outcomes and goals outlined.
- Lead in strategizing and researching new services and programs that promote equitable access and opportunity for the Asian, Arab, Northern African, and limited-English speaking residents (60K+ residents)
- Serve as liaison to all partnering agencies or organizations; maintain contact with leads of each partnering entity to strategize on further collaboration and support for clients served.

#### Fund Developer/Administrative Assistant

August 2019 – December 2021

The Spanish American Committee

Cleveland, OH

- Led organization's foundation that strengthened financial operating base and generated \$1.5M annually.
- Increased program revenues 25% by developing new programs with wider appeal, improved service options.
- Wrote and edited agency newsletters, reports/updates, annual giving, appeal letters, and letters of intro/interest to current and prospective donors and overall community and agency partners.
- Assist in day-to-day administrative duties, included by not limited to: managing invoices, scheduling meetings, onboarding new employees, updating processes, IT supervision, office equipment, website, etc.

#### Secure Lending Incorporated

January 2014-June 2019

Human Resource Manager

Cleveland, OH

Recruiting, Training, and Quality Control

- Filter incoming applications and conduct interviews with prospective employees Employee on boarding, development, needs assessment, and training
- Monitor employment and compliance to company policy and concerns regarding employees
- Ensure employee safety, welfare, wellness and health while offering proper services and counseling if needed Develops, recommend and implement personnel policies and procedures
- Prepare and maintain handbook on policies and procedures- perform benefits administration to include claim/crisis resolution, annual re-evaluation of policies for cost-effectiveness, information activities program and cash flow.

## EDUCATION

<b>Master's in Public Administration, Magna Cum Laude</b> Cleveland State University, Cleveland OH Certificate: Nonprofit Management, Urban Planning, Public Health	Spring 2017
<b>Bachelors in Liberal Arts, Magna Cum Laude</b> Cleveland State University, Cleveland OH Major: Political Science and International Relations Minor: Marketing and Arabic	Spring 2015
<b>Associates in Business Management</b> Cuyahoga County Community College	Spring 2011

## CERTIFICATIONS AND SKILLS

Language: Fluent in Arabic, Farsi, and Spanish	Nonprofit Management Certificate 2017
Managing and Implementing CRM Database	Technology: Microsoft Works Certified 2010
Research Design & Program Evaluation	Accelerated Accounting Capabilities
Urban Planning/GIS Certificate 2017	Lawson HRIS System
Grant Writing Certificate 2016	SHRM Certification 2016
Fundraising and Revenue Generation	Conflict Negotiation and Organizational Behavior

## SPECIAL PROJECTS, LEADERSHIP, AND AWARDS

<b>Business Proposal: Campus District</b> <i>Fundraising and Revenue Generation Proposal</i> Drafted a business proposal to diversify and offer consultation for Bobbi Richell, Executive Director of Campus District, Inc.; annual report to assess: \$25,000,000 plus budget and consulting to diversify revenue stream.	Spring 2017
<b>Business Proposal: United Way</b> <i>Nonprofit Business Development Proposal</i> Drafted business proposal to assist in development projects ongoing and offer consultation for August A. Napoli Jr., President and CEO of United Way of Greater Cleveland; annual report to assess: \$41,000,000 plus.	Spring 2017
<b>Cleveland for Syria</b> <i>Grassroots Crowd funding Project: Syrian Refugee Relief</i> Raised over \$22,000 and 110+ boxes of clothing for incoming refugees in the Cleveland and Detroit	Fall 2015-Winter 2015
<b>Co-Op: American Red Cross</b> <i>Financial Analyst</i> Managed Department Portfolio Ranging from \$330,000-1.3 Million (gifts, grants, government grants, foundations). Participated in strategic planning & development of budgets including forecasting.	Fall 2015-Spring 2016
<b>Newcomer Navigators</b> Designed and implemented a program funded through Cuyahoga County to which awarded grant funds of \$500,000.00 over three years in collaboration with The Refugee Response and 5 community partners to serve newcomers through community navigator model to serve 8 different newcomer communities October 2022 to date serving 400 families.	Fall 2022-Present
<b>Board Member</b> CAIR Cleveland	June 2021-Present
<b>Board Member</b> IRTF Of Cleveland	June 2021-June 2023
<b>Board Member</b> Young Latino Network	June 2021-Present
<b>Advisory Board Member</b> The Refugee Response	February 2021-March 2024
<b>Board Member</b> ClevelandVOTES	January 2021-Present
<b>Leadership Council</b> JumpStart- Representative for Arab, refugee, immigrant community	January 2021-January 2023
<b>Award: 2021 Cleveland Professional 20/30 Club</b> Top 25 under 35 Movers & Shakers	February 2021
<b>Award: 2020 the Ohio CDC Association</b> Ned Neuhausel Award	September 2020
<b>Global Cleveland</b> Youth Leader Award	December 2021
<b>Independent Sector</b> NGen Fellowship 2021, Completed	January 2021-December 2021
<b>Arab America Foundation</b> 40 under 40 influential Arab American Leaders	August 2023
<b>The Aspen Institute</b> Workforce Leadership Academy	December 2024

References Available Upon Request

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Citizens' Advisory Council on Equity**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/15/2023 – 7/14/2026**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**India Pierce Lee (term ended 7/14/2023)**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon  
Colleen Cotter  
Charles Modlin  
Melaak Rashid  
LaRaun Clayton  
Christian Ward**

- 2.8** The candidate's city and county of residence;

**Bay Village, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cleveland Public Library, Young Latino Network, CAIR-Ohio, ClevelandVOTES,  
Arab Americans of Cleveland**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0273

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of LaRaun Clayton to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

**WHEREAS**, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated LaRun Clayton (replacing Marsha Mockabee) to serve on the Citizens’ Advisory Council on Equity for the three-year term commencing 7/15/24 through 7/14/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of LaRaun Clayton (replacing Marsha Mockabee) to serve on

the Cuyahoga County Citizens' Advisory Council on Equity for the three-year term commencing 7/15/2024 through 7/14/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2024





July 8, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **LaRaun Clayton (7/15/2024 - 7/14/2027)**
  - New appointment
  - Replacing Marsha Mockabee (term expired 7/14/2024)
  - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

Experience:

Volunteers of America Ohio & Indiana

11/2022- Present

***Vice President, Veterans & Housing***

- Direct and manage Veteran and Housing programs across Ohio and Indiana, evaluating community needs and developing new programs accordingly.
- Ensure compliance with fiscal policies and regulations, coordinating annual budget planning with CFO and COO.
- Implement strategies to enhance program effectiveness and efficiency, ensuring timely submission of reports and funding proposals.
- Build and maintain relationships with key stakeholders, collaborating with other Vice Presidents to share best practices.

Volunteers of America Ohio & Indiana

01/2021- 11/2022

***Director of Compliance & Quality Improvement***

- Maintained oversight of all aspects of accreditation processes and regulatory compliance. Served as the administrative supervisor on projects or programs. Plans, assigns, supervises, and reviews activities of grant administrators.
- Collaborated with various programs providing administrative support during audit, certification, re-certification, and monitoring events. Ensures agencies maintenance of data in the Homeless Management Information System meets governmental standards.
- Responsible for internal auditing of systems and processes for all facilities to ensure contractual and accrediting standards are upheld.
- Successfully prepared and facilitated the CARF Accreditation survey for the organization resulting in securing a 3-year accreditation. Subsequently assisted the organization in securing level 3.1 and 3.5 ASAM certification for behavioral health programs.

City of Cleveland, Department of Public Health

06/2020- 12/2020

***Project Director, Office of HIV/AIDS***

- Responsible for planning and administering the Housing Opportunities for People with AIDS (HOPWA) and Community Development Block Grants for the Office of HIV/AIDS.
- Served as the administrative supervisor on projects or programs. Plans, assigns, supervises, and reviews activities of grant administrators.
- Monitored the performance of grants, contracts and sub-recipients. Oversight of the operating budget and assists in the annual preparation of same. Designs, implements, and monitors procedures utilized in program evaluation.
- Provided technical assistance or reviews program policies and procedures. Maintains current information and oversees the preparation of project status reports. Prepares financial and narrative reports and program applications. Communicates project/program status and information to municipal officials and/or public and private entities.

Volunteers of America Ohio & Indiana

11/2017-06/2020

*Program Director, Veterans Domiciliary at Wade Park*

- Responsible for all programmatic and administrative oversight of the 24-hour, 122-bed residential treatment facility for veterans experiencing homelessness, substance abuse and/or Post-traumatic stress disorder.
- Work in collaboration with Veterans Administration to ensure resident services are of quality and compliant with funding contract and accrediting entities (CARF and Joint Commission).
- Monitors all revenue and program expenditures, submits monthly billing based on utilization and prepares monthly and quarterly reports for leadership.
- Developed and implemented staffing plans to ensure the needs of the facilities operation were met.
- Responsible for the training and development of 51 employees, which includes Supportive Service staff, Residential Monitors and Kitchen staff.

AIDS Taskforce of Greater Cleveland, an AHF affiliate

10/2015-11/2017

*Interim Executive Director*

- Responsible for all matters pertaining to operation of the AIDS Taskforce. Developed, coordinated, and managed all agency programs in accordance with established policies.
- Provided oversight of organizational resources exceeding \$1.6 million including, local, state and federal grants.
- Worked with Board, staff, volunteers and consumers to develop strategic plans to accomplish agency mission.
- Supervised the Director of Finance and prepares budgets and financial reports reflective of the needs, activities, and agency programs to the Board of directors and funding entities.
- Responsible for communicating effectively with the Board and providing, in a timely and accurate manner, all information necessary for the Board to function properly and to make informed decisions.
- Administered agency operations within established budgets. Oversees annual financial audit. Monitors revenue and expenditures for all grants and authorizes fiscal reports to funding sources as required.
- Assisted in the development of the "Affiliate Federation model" providing support to additional affiliates during onboarding.
- Provided oversight and monitors growth of local AHF Pharmacy and Healthcare center operations.
- Establishes collaborative agreements with local organizations to ensure wrap-around services are maintained.

AIDS Taskforce of Greater Cleveland, an AHF Affiliate

03/2015-10/2015

*Associate Director*

- Responsible for the administration, management, and programs of the AIDS Taskforce of Greater Cleveland, as directed by the Executive Director Directly managed research staff including; field interviewer and Data management coordinator.
- Worked with Executive Director, departments, and consumers to implement strategic plans to accomplish agency mission. Provided timely reports to the Executive Director on the status of those plans, including changes in the local, state, and national environment and potential barriers as well as opportunities.
-

- Assisted Finance Manager in preparing financial reports reflective of the needs, activities, and agency programs to the Executive Director. Administered agency operations within established budgets. Monitors revenue and expenditures for grants.
- Collaborated with AHF staff in the transition of the human resource and financial functions to the corporate office in Los Angeles, Ca.
- Collaborated with affiliate leadership to establish and operationalize local Pharmacy and Healthcare center.

AIDS Taskforce of Greater Cleveland, an AHF affiliate

10/2010-03/2015

***Director of Research Services and Grants administration***

- Responsible for the Coordination and management of all grant funded behavioral science research projects and maintenance of human subjects protection program.
- Directly managed research staff including; field interviewer and Data management coordinator.
- Performed quality assurance on all collected data and reports on an ongoing basis to ensure compliance with all grants, budgets and contracts.
- Coordinated Grant writing process, Submission of monthly reports for state and federal funders.
- Worked in tandem with leadership to secure the affiliation with the AIDS Healthcare Foundation.
- Served as organization lead during the due-diligence/ Onboarding phase of the affiliation.

United States Army Reserve, 319<sup>th</sup> Quartermaster BN

12/2002- 12/2012

***Human Resources Specialist (Sergeant)***

- Supervised and mentored six personnel administrative specialist while performing all human resource functions for 60-70 military personnel
- Served as Unit Equal Opportunity Leader, Unit substance abuse prevention leader, and Unit victim Advocate
- Reviewed and processed annual evaluations, sensitive item inventory reports, promotions and awards
- Ensured unit mobilization readiness was 100% through Soldier accountability, maintenance of personnel records and re-occurring reports for the 319<sup>th</sup> Quartermaster battalion
- Managed and performed all personnel and administrative functions. Advised the managers and others on human resource matters. Participated in occupational classification and management of human resources.
- Served as a Battle Captain Assistant during a 14-month deployment to Kuwait in support of Operation Iraqi/Enduring Freedom.

University Hospitals Case Medical Center /Rainbow Babies & Children

03/2005-03/2011

***Mental Health Worker/Patient Care Assistant (Part-time/PRN)***

- Provided direct patient care to an assignment of 12 pediatric patients taking vital signs assisting with activities of daily living, and hygiene needs and obtaining certain lab specimens.
- Monitored and assessed the mental status and psychiatric symptoms of patients and intervened in accordance with individual treatment plans.
- Facilitated group programs utilizing behavioral therapy models addressing clients mental health needs.

The Free Medical Clinic of Greater Cleveland

09/2009-10/2010

***HIV Outreach Program Coordinator***

- Initiated and maintained relationships with 10 community partners while providing HIV prevention services to clients residing in treatment facilities, homeless shelters, Community centers and correctional facilities.
- Provided HIV Education and testing to clients through the walk-in testing program as well at STD Clinic hours.
- Provided direct linkage of services to newly diagnosed clients and preparation for early intervention HIV services.

AIDS Taskforce of Greater Cleveland

10/2008-09/2009

***HIV Prevention Program Coordinator***

- Coordinated and assisted with the provision of HIV Prevention services including individual and group level interventions, HIV testing, and risk reduction counseling.
- Facilitated weekly HIV/STI Educational sessions with high-risk individuals throughout the community.
- Enrolled and managed fifteen program participants conducting on-going prevention case management.

**Education:**

Cleveland State University

Graduated 08/2008

***Bachelors of Social Work***

University of Phoenix- Cleveland Campus

Graduated 01/2014

***Masters of Business Administration***

The Center

Spring/summer 2008

***Social Work Internship***

Organized outreach activities at five locations for the Metro youth outreach program. Interviewed 14 volunteers for youth outreach and coordinated schedules for outreach locations. Also assisted in programing for youth during drop-in hours.

**Licensure/ Certifications**

State of Ohio Counselor, Social Worker and Marriage & Family Therapist Board: LSW Received May 6, 2010

Ohio HIV Counselor/Tester Certification: Received June 2009

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Citizens' Advisory Council on Equity**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/15/2024 – 7/14/2027**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New appointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**Marsha Mockabee**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon**

**Colleen Cotter**

**Charles Modlin**

**Melaak Rashid**

**LaRaun Clayton**

**Christian Ward**

- 2.8** The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Currently, I serve on several boards and commissions, reflecting my dedication to community service and professional development. One of my roles is with Project LIFT, an organization that promotes equality and economic growth by championing the upliftment of Black men. Project LIFT provides essential behavioral health and prevention services, resources, training, workshops, and tools to help Black men thrive. This role allows me to contribute to strategic planning and program development, ensuring that our initiatives effectively**

**address the needs of this community. I also serve on the board of the Black Professionals Association Charitable Foundation, which focuses on promoting the professional advancement of Black individuals through scholarships, mentoring, and community engagement. This position has given me valuable experience in governance and has deepened my understanding of the systemic challenges faced by Black professionals. Additionally, I am involved with Documentary Song Writers, an initiative aimed at documenting and preserving the stories and experiences of diverse communities through music and songwriting. This board allows me to engage with creative projects that highlight and celebrate cultural diversity, furthering my commitment to equity and inclusion.**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0274

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Colleen Cotter to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

**WHEREAS**, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Colleen Cotter to continue her service on the Citizens’ Advisory Council on Equity, for the three-year term commencing 7/15/24 through 7/14/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Colleen Cotter to continue to serve on the Cuyahoga

County Citizens' Advisory Council on Equity for the term commencing 7/15/2024 through 7/14/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2024



July 8, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Dr. Charles Modlin (7/15/2024 - 7/14/2027)**
  - Reappointment
  - Currently resides in Shaker Heights (Cuyahoga County)
- **Dr. Colleen Cotter (7/15/2024 - 7/14/2027)**
  - Reappointment
  - Currently resides in Lakewood (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

**Colleen Cotter** is Executive Director of The Legal Aid Society of Cleveland. Legal Aid's staff of 150+ (including 80+ lawyers) secures justice, equity, and access to opportunity for and with people who have low incomes through passionate legal representation and advocacy for systemic change.

Colleen is a member of Cuyahoga County Citizens Advisory Council on Equity, Lead-Safe Cleveland Steering Committee, United Way of Greater Cleveland Board, Lakewood Community Services Center Board, American Academy of Arts & Sciences Advisory Committee to the Making Justice Accessible Project, American Law Institute Advisory Committee, Cleveland State University College of Law Visiting Committee, 50 Club of Cleveland, In Counsel with Women, Cleveland Rape Crisis Center *Sing Out!* Chorale, Leadership Cleveland Class of 2011, and Adler Mission 2019. She previously served as Chair of the Saint Luke's Foundation Board and President of United Way of Greater Cleveland Council of Agency Executives. She also served on the boards of Cleveland Metropolitan Bar Association, Center for Community Solutions, National Legal Aid and Defender Association and on the Legal Services Corporation Justice Gap, Housing, Data, and *Pro Bono* Advisory Committees.

Colleen was named one of Cleveland's 500 Influencers, a 2017 Crain's Woman of Note and the 2017 CMBA President's Award recipient. Her 2007 speech "Justice and Healthy Communities" was published in *Vital Speeches of the Day*.

Colleen previously worked as a legal aid consultant, at Indiana Legal Services, as a Skadden Fellow at Pine Tree Legal Assistance, and as a clerk to US Sixth Circuit Court of Appeals Judge Cornelia Kennedy. She received her JD from Indiana University School of Law- Bloomington, *summa cum laude* and Order of the Coif, and her BA from the University of Notre Dame, *cum laude*.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Citizens' Advisory Council on Equity**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/15/2024 – 7/14/2027**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon  
Colleen Cotter  
Charles Modlin  
Melaak Rashid  
LaRaun Clayton  
Christian Ward**

- 2.8** The candidate's city and county of residence;

**Lakewood, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**United Way of Greater Cleveland Board, Lakewood Community Services Center Board, American Bar Association, Standing Committee on Legal Aid and Indigent Defense, Cleveland State University School of Law, Advisory Committee, Lead Safe Cleveland Coalition, Steering Committee American Academy of Arts and Sciences Making Justice Accessible Project, Advisory Committee**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0275

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

**WHEREAS**, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

**WHEREAS**, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

**WHEREAS**, the County Executive has nominated Dr. Charles Modlin to continue his service on the Citizens’ Advisory Council on Equity, for the three-year term commencing 7/15/24 through 7/14/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Dr. Charles Modlin to continue to serve on the Cuyahoga



County Citizens' Advisory Council on Equity for the term commencing 7/15/2024 through 7/14/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2024



July 8, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Dr. Charles Modlin (7/15/2024 - 7/14/2027)**
  - Reappointment
  - Currently resides in Shaker Heights (Cuyahoga County)
- **Dr. Colleen Cotter (7/15/2024 - 7/14/2027)**
  - Reappointment
  - Currently resides in Lakewood (Cuyahoga County)

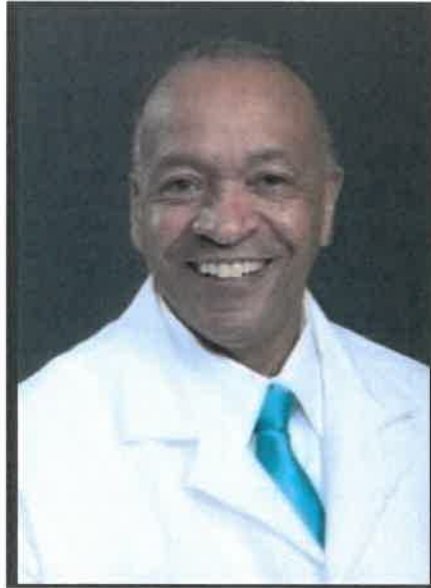
There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive



Charles Modlin, M.D., MBA, serves as the inaugural Vice President & Chief Health Equity Officer at MetroHealth (Cleveland, Ohio) where he provides operational and thought leadership, perspective and vision on the multi-dimensional matters of diversity and health equity through the lens of a clinician. His role is key to the development of programs to promote and strengthen an inclusive and diverse culture and promote health equity for all. He also practices clinical urology at MetroHealth.

**Dr. Modlin is also leading a national initiative to raise awareness of the crisis of Health Inequities/Disparities and to implement nationwide best practices to address elimination of health disparities/inequities.**

Dr. Modlin is formerly a 27+-year veteran and member of Cleveland Clinic's Surgical Staff, Associate Professor of Surgery, and is a Kidney Transplant Surgeon & Urologist and served on Cleveland Clinic's Board of Governors, Board of Directors and Board of Trustees and served as the elected President of the Medical Staff of Cleveland Clinic. He founded Cleveland Clinic's Minority Men's Health Center (MMHC) and in 2003 established Cleveland Clinic's famed Annual Minority Men's Health Fair (which as of 2022 he established at MetroHealth) that has provided

free health screenings, health examinations and health education to thousands of predominantly African American males for the early detection of disease to enhance and save lives. In 2011, he was named by The Atlanta Post as one of the Top 21 Black Doctors in America. Dr. Modlin was the First African American Staff Urologist in the History of Cleveland Clinic AND the First and Only ever Black Transplant Surgeon in the History of Cleveland Clinic. Dr. Modlin graduated from Northwestern University and Northwestern University Feinberg School of Medicine, completed a six-year residency in Urologic Surgery at New York University, a three-year fellowship in kidney transplantation surgery at Cleveland Clinic and joined the Cleveland Clinic Staff in 1996. He has completed organizational leadership development training certification at the Harvard Business School.

Dr. Modlin is a noted national leader for the elimination of health disparities and promotion of health equity. Honors include Appointment to the Ohio Commission on Minority Health by two Ohio Governors, Northwestern University Presidential Alumni Medal, the Inaugural 2009 Northwestern University Feinberg School of Medicine Distinguished Humanitarianism in Medicine Award, and the 2023 Northwestern University Alumni Medal (which represents Northwestern's Highest Alumni Honor), 2007 MLK Greater Cleveland Partnership Community Service Award, Call & Post 100 Top Influential Leaders, numerous Cleveland Magazine Best Doctors recognitions, recognition in the Inaugural Edition of Who's Who in Black Cleveland as One of Cleveland's Most Interesting, and the prestigious 2015 Black Professional Association Black Professional of the Year recognition, The Soul of Philanthropy Award in 2021, among many other recognitions and awards. Governor Mike DeWine in March 2020 appointed Dr. Modlin to serve on the Ohio Governor's Minority Covid-19 Strike Force (MSF) where he chaired the Education, Communications & Outreach Subcommittee.

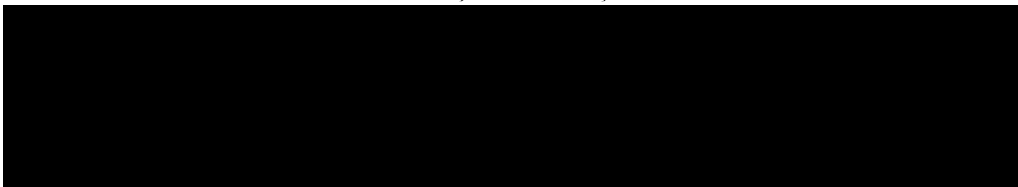
Dr. Modlin has also dedicated his life to mentoring the younger generation who aspire to achieve their goals in life. As such, he is a published author of a success navigation and mentorship book, entitled *"It Isn't Difficult To Do It IF You Know How To Do It"*, in which he provides practical and advanced advice, wisdom, guidance and life and career navigation success guidance based upon his lived experiences in order to help facilitate the younger generation in successfully navigating their success journeys.

**CURRICULUM VITAE  
FOR  
CWRU SCHOOL OF MEDICINE**

MARCH 17, 2024

**PERSONAL INFORMATION**

Name: Modlin, Charles S  
Credentials; MD, MBA  
MetroHealth Medical System  
Vice President & Chief Health Equity Officer  
Urology (40%)  
Office of Equity, Inclusion & Diversity (60%)  
2500 MetroHealth Drive, Cleveland, Ohio 44109



**EDUCATION & TRAINING**

Ball State University, Muncie, Indiana, United States of America  
No Degree, August 1979 – December 1980 (Transferred to Northwestern  
University)

Northwestern University, Evanston, Illinois, United States of America  
Bachelors of Arts Degree, Chemistry  
January 1981 – June 1983

Northwestern University Feinberg School of Medicine, Chicago, Illinois, United  
States of America  
September 1983 – June 1987  
Doctor of Medicine MD Degree

Ashford University, Clinton, Iowa, United States of America  
July 2010 – October 2011  
MBA, Masters Business Administration

Harvard University, Online, United States of America  
Organizational Leadership  
January 2022 – March 2022

Charles S Modlin, MD, MBA

Certificate, Organizational Leadership

**Post-Graduate Training**

New York University, New York City, New York, United States of America  
Intern General Surgery Resident, Post-Graduate Year 1  
June 1987 – June 1988

New York University, New York City, New York, United States of America  
General Surgery Resident, Post Graduate Year 2  
June 1988 – July 1989

New York University, New York City, New York, United States of America  
Urology Resident, Post-Graduate Years 3-5  
July 1989 – July 1992

New York University, New York City, New York, United States of America  
Urology Chief Resident, Post-Graduate Year 6  
July 1992 – June 1993

**ACADEMIC APPOINTMENTS**

Associate Professor of Surgery, Case Western Reserve University, Cleveland,  
Ohio, United States of America  
MetroHealth Medical System  
September 2021 to Present

Gap March 2021 – September 2021 --- between jobs

Associate Professor of Surgery, Cleveland Clinic Lerner College of Medicine,  
Department of Urology, Glickman Urology & Kidney Institute  
Cleveland Clinic, Cleveland, Ohio, United States of America  
July 1997 – March 2021

Clinical Associate, Department of Urology, Glickman Urological & Kidney  
Institute  
Cleveland Clinic, Cleveland, Ohio, United States of America, May 1996 – June  
1997

**PROFESSIONAL APPOINTMENTS**

Charles S Modlin, MD, MBA

Staff Urologist & Medical Director, Office of Equity, Inclusion & Diversity  
MetroHealth Medical System  
Cleveland, Ohio, United States of America  
September 2021 – Present

Staff Urologist  
Cleveland Clinic, Glickman Urological & Kidney Institute  
Cleveland, Ohio, United States of America  
July 1997 – March 2001

Clinical Associate Staff  
Cleveland Clinic  
Department of Urology  
Cleveland, Ohio, United States of America  
May 1996 – June 1997

### **ADDITIONAL CAREER DEVELOPMENT**

#### **Leadership Development**

Harvard University, Online  
Organizational Leadership Certificate  
January 2022 – March 2022

### **CERTIFICATION & LICENSURE**

#### **Certification**

American Board of Urology  
Certificate Number (if applicable)  
Date Issued & Expires

#### **Licensure**

Ohio State Medical Board  
License Number: [REDACTED]  
Date Issued & Expires

Indiana State Medical Board  
License Number  
Date Issued & Expires

### **MEMBERSHIP IN PROFESSIONAL SOCIETIES**

- American Urological Association Member



- American Urological Association, North Central Section Member
- American Medical Association (Former member)
- American Society of Transplantation (Inactive Membership)
- American Society of Transplant Surgeons (Inactive Membership)
- Urologic Society for Transplantation and Vascular Surgery (Inactive Membership)
- American Urological Association
- American Board of Urology (Board Certified) ---Recertification 2020
- American College of Surgeons, (Inducted FACS 1999)
- American Society of Minority Health and Transplant Professionals (Inactive)
- The Transplantation Society (Former)
- National Medical Association
- National Kidney Foundation, Greater Cleveland Chapter, Board Member, 2014 – Present
- National Kidney Foundation National Board, Board Member 2016 - Present

## **PROFESSIONAL SERVICES**

### **Editorial Board Membership**

Editorial Board, Journal of the National Medical Association, circa 2008 - 2010

### **Manuscript Reviewer**

- American Society of Transplantation Annual Meeting Abstract Reviewer, circa 2008-2010
- Cleveland Clinic Journal of Medicine, Special Guest Editor, 2008-2021
- American Journal of Men's Health Reviewer, circa 2014-2018

### **Advisory Groups**

Norvartis Pharmaceuticals Advisory Panel

Advisory Board Member

Start: 2010

End: 2010

Pfizer Pharmaceuticals Rare Disease Advisory Panel

Advisory Board Member

Start: 2021

End: 2022

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Citizens' Advisory Council on Equity**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/15/2024 – 7/14/2027**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon  
Colleen Cotter  
Charles Modlin  
Melaak Rashid  
LaRaun Clayton  
Christian Ward**

- 2.8** The candidate's city and county of residence;

**Shaker Heights, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Business Volunteers Unlimited, American Health Association, Health Legacy of Cleveland**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0276

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of Board of Directors were created pursuant to the provision so ORC Chapter 4582.03; and

**WHEREAS**, the Port of Cleveland fosters job creation and economic vitality in Cleveland and Cuyahoga County; and

**WHEREAS**, the Cleveland-Cuyahoga Court Port Authority Board of Directors has nine (9) members appointed by both the City of Cleveland and Cuyahoga County and members shall serve a four (4) year term; and

**WHEREAS**, the individuals appointed shall serve a term commencing immediately upon signature of this Resolution; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



July 3, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland - Cuyahoga County Port Authority

Dear President Jones:

Pursuant to Ohio Revised Code Section 4582.03, I am pleased to nominate the following individual for reappointment to serve on the Cleveland-Cuyahoga County Port Authority's Board of Directors:

- **Dave Wondolowski**, 4-year term, 10/01/2024 – 09/30/2028
  - Reappointment
  - Resides in Broadview Heights (Cuyahoga County)
  - Elector of Cuyahoga County

The Cleveland-Cuyahoga County Port Authority was created in 1968 to manage this area's maritime operations. The Port Authority's Board of Directors consists of nine members who are appointed to four-year terms. Six members are appointed by the City of Cleveland and the remaining three are appointed by Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. Mr. Wondolowski's resume has been attached for your review. There are three candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

**DAVID J. WONDOLOWSKI**  
**Executive Secretary and Business Manager**  
**Cleveland Building and Construction Trades Council**

Through his work and civic involvement, Dave is focused on spearheading policies and initiatives that advance the Northeast Ohio economy and expand job opportunities for the region's residents.

For the past decade, Dave has led the Cleveland Building & Construction Trades Council (CBCTC), the umbrella organization for more than 29-member unions and 12,000 men and woman working in the construction industry in Northeast Ohio.

During that time, the men and women of the CBCTC have been central to projects in greater Cleveland neighborhoods and the downtown Cleveland's skyline including Flats East Bank, the renovation of the city's professional sports facilities, and nearly all of the new or renovated apartment complexes in the core city.

In pursuing the CBCTC's commitment to an inclusive, diverse workforce, Dave in 2019 partnered with Tim Linville, CEO of the Construction Employers Association, to create and raise money for *Cleveland Builds*, a pre-apprenticeship, career-readiness program with an emphasis on ensuring the building trades reflect the demographics of the communities in which they work. Many of the trades' members lives have been dramatically improved because they were previously unemployed, underpaid, recently discharged from military duty or formerly incarcerated.

The non-profit Cleveland Building Trades Foundation, created under Dave's leadership, has provided tens of thousands of dollars to both apprentice training along with charitable programs including the MetroHealth Burn Unit, Lupus Foundation, The HOPE Center which helps refugees and immigrants, Habitat for Humanity and many others.

Dave is also president of CBCTC Development, a non-profit affiliate focused on the mission of providing safe, quality, low-income housing for senior citizens.

Dave is very active in civic activities. In 2018, he was appointed by Cleveland's Mayor to serve on the board of the Port of Cleveland. He was recently re-appointed by the Cuyahoga County Executive. In his role with the CBCTC and the Port, Dave has worked on shepherding debt and equity into Cleveland for major projects through the Port's and the trades' various pension fund investments, all of which provide critical financing that are making possible dynamic projects that are reshaping the region.

He also serves on the Ohio State Building Trades Council, ACT Ohio and the Lantern Center for Recovery. In 2022, Governor Mike DeWine appointed Dave to the nominating council for the Public Utilities Commission of Ohio.

David's prior activities included serving on Broadview Heights City Council, the Ohio Public Works Commission, the governing board of the Ohio Consumer's Council, Greater Cleveland Partnership Commission on Economic Inclusion and the Cuyahoga County Board of Elections.



Dave, who started his career as an apprentice bricklayer, is a trustee for the Bricklayers Local 5 pension fund.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached.**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cleveland - Cuyahoga County Port Authority**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Mr. Wondolowski is a certified elector of Cuyahoga County. Please see the attached voter registration information.**

- 2.3 The specific term of office during which the candidate would serve;

**10/01/2024 – 09/30/2028**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**David J Wondolowsk**

**Lee Fisher**

**Demar Sheffey**

- 2.8** The candidate's city and county of residence;

**Broadview Heights, Cuyahoga County**

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**The Cleveland- Cuyahoga Port Authority**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**An ethics opinion was not requested.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0277

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> fixing the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, the County Executive/Department of Public Works/County Sanitary Engineer recommends fixing water, storm and sanitary sewer maintenance and/or sewerage treatment rates for the County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2025; and

**WHEREAS**, the County has contractual obligations with communities to operate and maintain water lines and sewerage systems including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations; and

**WHEREAS**, the funds are necessary to pay for the treatment and disposal costs, and for proper maintenance and operation of the water lines and sewerage systems in said districts for Fiscal 2025; and

**WHEREAS**, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

**WHEREAS**, said water, storm and sanitary sewer maintenance and/or sewerage treatment rates shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 0.87 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case #245631

Commercial	Front footage x maintenance rate x 1.15
Industrial	Front footage x maintenance rate x 1.15

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That in order to provide funds with which to maintain and operate water lines and sewerage systems in County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2025, the following rates shall be charged to the actual and/or potential users of such sewerage system:

**Sewer Maintenance Rate**

**(Per Front Foot)**

**2025**

**Sewer Area No. 1**

Brooklyn	
Sanitary Sewer	\$ 2.20
Storm Sewer	\$ .40
Linndale - All Sewers	\$ 2.50
Parma Heights	
Sanitary Sewer	\$ 1.20
Storm Sewer	\$ 1.25
Water Transmission Lines	\$ 0.05

**Sewer Area No. 1A**

Parma	
Sanitary Sewers	\$ 1.75
Storm Sewers	\$ 1.25 (G)

**Sewer Area No. 2**

Brooklyn Heights	
Sanitary Sewers	\$ 1.50
Storm Sewers	\$ 0.25
Seven Hills - Sanitary Sewers	\$ 1.00 (A)

**Sewer Area No. 3**

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75

Gates Mills - Sanitary Sewers	\$ 10.00
Highland Heights	
Sanitary Sewers	\$ 1.00
Storm Sewers	\$ 1.50
Lyndhurst - Sanitary Sewers	\$ 1.00
Mayfield Heights	
Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 0.00
Mayfield Village - Sanitary Sewers	\$ 2.00
Pepper Pike - Sanitary Sewers	\$ 2.50
	\$ 200.00 (B)
Richmond Heights	
Sanitary Sewers	\$ 2.00
Storm Sewers	\$ 0.70
South Euclid - Sanitary Sewers	\$ 1.00 (C)

**Sewer Area No. 5**

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Bedford Heights - Sanitary Sewers	\$ 1.95
Highland Hills - Storm Only	\$ 2.50
North Randall	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 1.75
Orange Village - Sanitary Sewers	\$ 3.00
Warrensville Heights	
Sanitary Sewers	\$1.65
Storm Sewers	\$0.85

**Sewer Area No. 8**

Middleburg Heights	
Sanitary Sewer	\$ 2.00
Storm Sewer	\$ 0.50
Water Transmission Lines	\$ 0.20

**Sewer Area No. 9**

Garfield Heights	
Sanitary Sewers	\$ 2.70
Storm Sewers	\$ 0.30
Maple Heights	
Sanitary Sewers	\$ 3.10
Storm Sewers	\$ 0.40
Water Transmission Lines	\$ 0.10

**Sewer Area No. 13**

Brecksville	
Sanitary Sewers	\$ 2.50

Storm Sewers	\$ 2.10
Broadview Heights	
Sanitary Sewers	\$ 1.50

**Sewer Area No. 14**

Olmsted Township	
Sanitary Sewers	\$ 3.50
Storm Sewers	\$ 0.47

**Sewer Area No. 18**

Oakwood	
Sanitary Sewers	\$1.80
Storm Sewers	\$0.10

**Sewer Area No. 20**

Bedford - Sanitary Sewers	\$ 1.60
Walton Hills - Sanitary Sewers	\$ 1.60 (D)
	\$ 150.00 (E)

**Sewer Area No. 21**

Woodmere	
Sanitary Sewers	\$ 2.25
	\$ 225.00 (F)
	\$ 150.00 (F)
Storm Sewers	\$ 0.40
Water Transmission Lines	\$ 0.10

**Sewer Area No. 22**

Newburgh Heights - All Sewers	\$ 6.20
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**Sewer Area No. 24**

East Cleveland - All Sewers	\$ 3.00
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- (A) Rate Applies to properties served by County Improvement No. 231.
- (B) Flat Rate: \$200.00 per year to residential parcels tributary to Creekside, (ten years - beginning 1/1/2016). Commercial charge based on water consumption.
- (C) Rate Applies to portion of South Euclid tributary to County Improvement



Nos. 3-A-1 and 3-A-2 only.

- (D) Rate Applies to commercial/industrial parcels only
- (E) Flat Rate: \$150.00 charge for a residential parcel served by sanitary sewers.
- (F) Flat Rate: \$225.00 charge for each improved parcel for 2025.  
\$150.00 charge for each unimproved parcel for 2025.
- (G) The rates for the City of Parma shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x <b>1.0</b> x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case #245631
Commercial	Front footage x maintenance rate x <b>1.65</b>
Industrial	Front footage x maintenance rate x <b>1.65</b>

Any charges that are not paid shall be certified to the County Fiscal Officer, as provided by law, for collection.

**SECTION 2.** That the Clerk of Council be, and is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer.

**SECTION 3.** It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 9, 2024. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the

public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**SUMMARY OF REQUESTED ACTION**

**A. Scope of Work Summary**

1. Department of Public Works requesting authorization to prepare maintenance assessments for County sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for **Fiscal 2025**. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, pumping stations. There is no cost associated with this specific agreement.
2. The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.
3. The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including disposal of sewage.

**B. Procurement**

1. N/A
2. N/A

**C. Contractor and Project Information**

- 1a. The municipalities are divided into Sewer Areas, which can be found on attachment.
- 1b. The Sewer Areas are within the following County Districts: 1, 2, 4, 5, 6, 8, 9, 10, 11
3. N/A

**D. Project Status and Planning**

1. The sewer rate schedule is updated annually and simply requires new Council resolutions.
2. The **rates must be passed by Council on or before September 9, 2024, per Ohio Revised Code 6117.33** which provides that assessments for such rates must be certified on or before the second Monday in September.

**E. Funding**

1. There is no cost associated with this.
2. N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0278

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> approving and confirming the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Sanitary Engineer has prepared and presented to the County Council for the County of Cuyahoga, Ohio the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24; and

**WHEREAS**, funds are necessary to pay for the operation and maintenance of water lines, sewerage systems, including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations for said Districts for Fiscal 2025; and

**WHEREAS**, the primary goal is to collect all operational expenditures from revenues collected from users of the water lines and sewerage systems; and

**WHEREAS**, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, as prepared and filed with the Council by the County Sanitary Engineer be, and the same are, hereby approved and confirmed and said assessments are hereby ordered recorded in the original assessment records of the County of Cuyahoga, Ohio for the year 2025, to which reference is hereby made a part hereof, as fully and completely as though set forth at length and rewritten herein.

**SECTION 2.** That there be, and hereby is, levied and assessed upon the several lots and parcels of land listed and described in said report the amount set forth to be assessed by the County of Cuyahoga, Ohio, through the Department of Public Works/County Sanitary Engineer, upon each of said lots and parcels of land.

**SECTION 3.** That the said assessments so made, approved and confirmed, are hereby certified to the County Fiscal Officer for collection.

**SECTION 4.** That the installments of such assessments, when collected, shall be placed to the credit of the Department of Public Works/County Sanitary Engineer's fund to be used for the purposes set forth in the Resolution directing the Department to prepare such assessments.

**SECTION 5.** That the Clerk of Council be, and is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer and one copy to the Department of Public Works/County Sanitary Engineer.

**SECTION 6.** It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 9, 2024. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 7.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_

**SUMMARY OF REQUESTED ACTION**

**A. Scope of Work Summary**

1. Department of Public Works requesting approval and confirmation to prepare maintenance assessments for County Sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for **Fiscal 2025**. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, and pumping stations. There is no cost associated with this specific agreement.
2. The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or pay long-term capital debt (level-two financing). Lastly the Sanitary Engineering Division routinely evaluates the condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.
3. The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including the disposal of sewage.

**B. Procurement**

- 1.N/A
- 2.N/A

**C. CONTRACTOR AND PROJECT INFORMATION**

- 1a. The municipalities are divided into Sewer Areas, which can be found in the attachment.
- 1b. The Sewer Areas are within the following County Districts: 1, 2, 3, 4, 5, 6, 8, 9, 10, 11
2. N/A

**D. PROJECT STATUS AND PLANNING**

1. The sewer rate schedule is updated annually and simply requires two new Council resolutions.
2. **The rates must be passed by Council on or before September 9, 2024, per Ohio Revised Code 6117.33** which provides that assessments for such rates must be certified on or before the second Monday in September.

**E. FUNDING**

1. There is no cost associated with this.
2. N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0279

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> authorizing the appropriation of real property for the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, on February 29, 2024, this Council adopted Resolution No. R2024-0068, which authorized the County Executive to acquire the necessary Right-of-Way to proceed with the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; and,

**WHEREAS**, upon receiving the necessary authorization to proceed with acquisition of Right-of-Way, a fair market analysis was conducted, and fee appraisals were made; and

**WHEREAS**, the County's agent, KMJM Land Services, endeavored to acquire the necessary parcels through voluntary negotiation and settlement efforts with the property owners, but has reported that equitable settlement agreements could not be reached on the properties set forth below; and,

**WHEREAS**, the Department of Public Works has requested that the County appropriate certain property rights required for highway purposes for the above-described improvement, identified as the following parcels of land:

Parcel 1- T (Temporary Easement)  
Property Owner: Victor J. and Julie A. Appenzeller  
Address: 7810 Rockside Road, Independence, Ohio 44131  
Mailing Address: 7810 Rockside Road, Independence, Ohio 44131  
Fair Market Value Estimate: \$2,850.00



Parcel 6 WD, T (Warranty Deed and Temporary Easement)  
Property Owners: Tony and Josephine Ipsaro (deceased)  
Address: Vacant Land, Rockside Rd, Independence, Ohio 44131  
Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville,  
Ohio 44141  
Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)  
Property Owner: Rose Mar, Ltd., an Ohio limited liability company  
Address: 8111 Rockside Road, Valley View, Ohio  
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114  
Fair Market Value Estimate: \$16,900.00

Parcel 11- T (Temporary Easement)  
Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability  
company  
Address: 8111 Rockside Road, Valley View, Ohio  
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114  
Fair Market Value Estimate: \$4,550.00

**WHEREAS**, the necessity for the immediate effectiveness of this Resolution is established because federal funds are being utilized for Right-of-Way acquisition on this project and the County is required to progress on schedule for the project in order to maintain project funding deadlines; and,

**WHEREAS**, the Right-of-Way cannot be certified to the Ohio Department of Transportation as being ready for construction unless and until all Right-of-Way parcels have been acquired either by agreement or by the filing of a petition for appropriation together with a check in the amount of the Fair Market Value Estimate made payable to the Cuyahoga County Probate Court, in the Cuyahoga County Probate Court.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That certain real property as required for replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; as described below be, and the same is, hereby declared necessary to appropriate for public use, more specifically for the purpose of making or repairing roads which shall be open to the public, without charge. Such property is described as follows:

Parcel 1- T (Temporary Easement)  
Property Owner: Victor J. and Julie A. Appenzeller  
Address: 7810 Rockside Road, Independence, Ohio 44131  
Mailing Address: 7810 Rockside Road, Independence, Ohio 44131  
Fair Market Value Estimate: \$2,850.00

Parcel 6 WD, T (Warranty Deed and Temporary Easement)  
Property Owners: Tony and Josephine Ipsaro (deceased)  
Address: Vacant Land, Rockside Rd, Independence, Ohio 44131  
Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville,  
Ohio 44141  
Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)  
Property Owner: Rose Mar, Ltd., an Ohio limited liability company  
Address: 8111 Rockside Road, Valley View, Ohio  
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114  
Fair Market Value Estimate: \$16,900.00

Parcel 11- T (Temporary Easement)  
Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability  
company  
Address: Rockside Road, Valley View, Ohio  
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114  
Fair Market Value Estimate: \$4,550.00

**SECTION 2.** That the County Executive, through the Department of Public Works, be, and is, hereby directed to proceed with filing the necessary action to acquire the property as described above.

**SECTION 3.** That the County Fiscal Officer be, and is, hereby authorized to issue monetary warrants in the amount of the Fair Market Value Estimates listed above, made payable to the Cuyahoga County Probate Court, said warrants to be deposited with the Probate Court at the time of filing the petitions to appropriate.

**SECTION 4.** That the Clerk of Council is hereby directed to transmit copies of this Resolution upon its approval by the County Executive to Michael Dever, Director of Public Works and to Michael Chambers, County Fiscal Officer.

**SECTION 5.** That it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to assure that work on the improvement can commence during the prime construction season. Otherwise, any delay in commencement of the work may cause a delay to the work and result in significant cost increases to the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 6.** That it is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio

Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### Rockside Road Bridge - Appropriation Authorization

#### A. Scope of Work Summary

1. The Department of Public Works is requesting authorization for the County Executive to take the required steps to file 4 appropriation actions in Cuyahoga County Probate Court in order to acquire necessary right-of-way for highway purposes. This appropriation action will be filed in connection with the Old Rockside Road Bridge Project and declaring the necessity that this Resolution become effective immediately.

The Rockside Road Bridge Project is comprised of 18 parcels. In the following cases, the County has been unable to reach an agreement with the owner of the parcel to the compensation to be paid for acquiring the parcels.

#### Parcel 1 T

Property Owner: Victor J. & Julie A. Appenzeller

Address: 7810 Rockside Road, Independence, Ohio 44131

Mailing Address: 7810 Rockside Road, Independence, Ohio 44131

Fair Market Value Estimate: \$2,850.00

Property owner was communicating with acquisition agent but has not been replying to recent reach out.

#### Parcel 6 WD, T

Property Owner: Tony Ipsaro and Josephine Ipsaro, both deceased

Address: Vacant Land, Rockside Rd, Independence, OH 44131

Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville, OH 44141

Fair Market Value Estimate: \$15,300.00

Property owners are deceased. It is believed that this portion of 562-03-004 was inadvertently excluded from the legal description on Deed Volume 15444, Page 581. OR Colan attempted to find surviving heirs. An appropriation case is needed for clean title.

#### Parcel 10 WD, T

Property Owner: Rose Mar, Ltd, an Ohio limited liability company

Address: 8111 Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$16,900.00

Property owner has not been responsive.

#### Parcel 11 T

Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability company

Address: Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$4,550.00

Property owner has not been responsive.

### **B. Procurement**

1. The procurement method for the acquisition of right-of-way for this project is that consultant OR Colan visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount.

### **E. Funding**

**Prior Resolutions:**                    **R2024-0068 – Authority to Acquire Right-of-Way**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0280

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project; authorizing the County Executive to execute Contract No. 4564 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project; and

**WHEREAS**, the primary goals of this project are pavement removal, removal and replacement of sub-base and aggregate base course, replacement of concrete panels and remarking the movement non-movement line; and

**WHEREAS**, the anticipated start date is: 8/12/2024; and

**WHEREAS**, the project is located in County District 11; and

**WHEREAS**, this project is funded 95.51% Ohio Department of Transportation Aviation Grant Fund and 4.49% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4564 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II</b>
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4564	Tri Mor Corp	N/A	\$523,515.00	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Pavement Rehabilitation Apron Slab Replacement at Cuyahoga County Airport will include pavement removal , removal and replacement of subbase and aggregate base course, replacement of concrete panels, and remarking the movement non-movement line.

**For purchases of furniture, computers, vehicles:**    Additional    Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of?**                      N/A

**Project Goals, Outcomes or Purpose (list 3):**  
 Removal and replacement of subbase and aggregate base course, replacement of concrete panels, and remarking the movement non-movement line.

**If a County Council item, are you requesting passage of the item without 3 readings.**    Yes    No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Tri Mor Corp 8530 Boyle Pkwy Twinsburg. Ohio 44087	Neille Vitale   CEO
<b>Vendor Council District:</b>	<b>Project Council District:</b>
N/A	District 11
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Richmond Heights

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: <b>\$523,515.00</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>5 / 4</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>8%</b> ) DBE (    ) SBE (    ) MBE (    ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>PRICING MATHEMATICALLY BALANCED</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <i>Approximate:</i> <b>ODOT Aviation Grant : 95.51% (\$500,000.00)</b> <b>General Fund: Airport Capital Fund: 4.49% (\$23,515.00)</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>August 12, 2024</b>
Date documents were requested from vendor:	<b>May 24, 2024</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0281

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; authorizing the County Executive to execute Contract No. 4643 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; and

**WHEREAS**, the primary goal of this project is provide a full modernization to elevators for Virgil E. Brown and Huntington Park Garage; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4643 and all documents consistent with said award and this Resolution.



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Cuyahoga County Various Buildings Elevator Modernization</b>
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4643	The Murphy Contracting Co.	N/A	\$4,446,600.00	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase. SEE PROJECT GOALS BELOW**

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
 The scope of work for Virgil E. Brown is to provide a full modernization to Elevators #1, #2, #3, #4, #5, #6 and #7. The elevators are original to the building from 1990 and are used to transport pedestrians to each of the required floors. Elevator #7 is the Freight elevator

The scope of work for Huntington Park Garage is to provide a full modernization to Elevators #2 and #4; and controller upgrades to Elevators #1 and #3. Elevators #1 and #3 were previously modernized, and Elevators #2 and #4 were decommissioned, in approximately 2015.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>The Murphy Contracting Co 285 Andrews Ave. Youngstown, Ohio 44505</b>	<b>Mike Gentile Sr. President</b>
<b>Vendor Council District:</b>	<b>Project Council District:</b>
<b>N/A</b>	<b>District 7</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	<b>Cleveland</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>8 / 5</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( <b>6%</b> ) SBE ( <b>14%</b> ) MBE ( <b>5%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i> <b>Approved by DEI</b>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>General Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	

<b>Timeline:</b>	<b>8/15/2024</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	<b>6/28/24</b>
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0282

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ14468 with W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ14468 with W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 10/1/2024 – 9/30/2028; and

**WHEREAS**, the primary goal of this project is to provide County departments and agencies the ability to order and use copy paper on an as needed basis with a single source vendor, capable of guaranteed delivery and providing high quality materials; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14468 with W. B. Mason Company, Inc. in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 10/1/2024 – 9/30/2028.



**SECTION 2.** That the County Executive is authorized to execute Contract No. 4669 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Public Works /WB Mason / Contract / Furnish and Delivery Reprographic Paper to Various County Buildings
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CM4669	WB Mason	9.1.2024 – 8.31.2027	\$864,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable).**  
 Public Works is requesting approval to enter into a 3-year contract, per the chart above, to secure this vendor to furnish and deliver reprographic paper to various County Buildings.

Indicate whether:  New service/purchase  
 Existing service/purchase  
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:  Additional  
 Replacement  
 Age of items being replaced:

**Project Goals, Outcomes or Purpose (list 3):**  
 1.The goal of the project is to secure a contract for reprographic paper for Cuyahoga County.  
 2. To contract with a reliable vendor for the timely delivery of reprographic paper to various County buildings.  
 3. This contract will guarantee price stabilization for the next three years, with market price adjustments.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: WB Mason Company, inc. 59 Center Street Brockton, MA 02303	Owner, executive director, other (specify):  Daniel Orr, Jr. Senior Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____  N/A	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$864,000.00 Number of Solicitations (sent/received) 14 / 3	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( 10% ) SBE ( 0% ) MBE ( 0% ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  Friends Office Supply - \$1,395,653.40 Amico -\$882,532.62 WB Mason - \$703,816.20 Contingency funds added for future price increases.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW780100

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project.

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM3957	WB Mason	5.1.2021 – 4.30.2024	\$870,000.00	5.11.2021	R2021-0118
A-1	CM3957	WB Mason	5.1.2024 – 8.31.2024	\$46,000.00	4.29.2024	BC2024-311

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0283

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> making an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; and

**WHEREAS**, the primary goals of this project are to (a) include the multimodal considerations on both the upper and the lower level, improvements to existing points of access and their connections to the existing street network, installation of new points of access, street scrape enhancements on the upper level, ADA compliance, signage and lighting and (b) highlight the bridge as a unique historic and cultural destination amidst some of Cleveland’s most important civic landmarks while strengthening and multiplying connections between downtown, the Flats, the Warehouse District, Ohio City, Detroit Shoreway and other destinations; and

**WHEREAS**, the project is funded 100% Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4674 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_

County Council President

Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_





COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>13225</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 10/24/23	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 96 / 3  There were 96 vendors on the vendor list; we received 3 Statement of Qualifications responses.	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE (19%) SBE (9%) MBE (2%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
Vendors were scored based on qualifications.	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
N/A vendors were scored based on qualifications.	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  Road & Bridge 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
<b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b>  PW270205
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0284

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing an award on Purchase Order No. 24002653 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement GapVax trucks for the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends entering into Purchase Order No. 24002653 with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement, new GapVax trucks for the Sanitary Division; and

**WHEREAS**, the primary goal of this project is to obtain 5 new GapVax trucks for the Sanitary Division; and

**WHEREAS**, this project is funded 100% Sanitary Services Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes Purchase Order No. 24002653 with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement, new GapVax trucks for the Sanitary Division.

**SECTION 2.** That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Public Works Fleet Division: The Safety Company dba Mtech Company; 2024 Cooperative Purchase. Five (5) Sewer Vac Replacement Trucks
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		The Safety Co dba Mtech		3,164,837.05	Pending	Pending

**Service/Item Description (include quantity if applicable).** Public Works is requesting to purchase off the joint cooperative Sourcewell Contract – five (5) Sewer Vac Trucks for the Sanitary Sewer Division. These trucks will replace existing trucks, which would cost more to maintain due to their age and normal wear and tear that the trucks endure.

Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:  Additional  Replacement  
 Age of items being replaced: Two 2014 Freightliner Jets / Two 2015 Freightliner Jets / One 2016 International Jet  
 How will replaced items be disposed of? Auction

**Project Goals, Outcomes or Purpose (list 3):**

- The new trucks will replace older trucks that are costing more to maintain and are more efficient and will last longer.
- New trucks will allow the Sanitary Sewer Division to maintain schedules and services in the communities without any interruptions.

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company dba Mtech Co. 7401 First Place Cleveland, OH 44146	Dan Soukup / Vice President
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date  <input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date Sourcwell contract #101221 – expires 11/29/2025
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

**Is Purchase/Services technology related**  Yes  No. If yes, complete section below:

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

**General Fund – PW755105 / 70100 PW-FLEET-SAN**

Is funding for this included in the approved budget?  Yes  No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW755105 / 70100

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0285

<p>Sponsored by: <b>County Executive Ronayne/Department of Development</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to extend the due date of the loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal plus accrued and unpaid interest; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development entered into Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation (“Foundation”) for the benefit of The Lumen at Playhouse Square Project, as authorized by Resolution R2018-0185, passed November 13, 2018 (“Loan”); and

WHEREAS, the primary goal of the Loan, development of a new 34-story residential tower, consisting of 318 residential apartments and a 530-car parking garage with retail, in the Playhouse Square neighborhood at 1600 Euclid Avenue, Cleveland, in Council District 7 (“Project”), has been fully satisfied; and

WHEREAS, the County and the Foundation now desire to amend the Loan to extend the due date of the Loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal, plus any accrued and unpaid interest on the Loan, on or before September 30, 2024; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4663, a Development Loan to Playhouse Square Foundation in the amount not-to-exceed \$10,000,000.00 for the benefit of The Lumen at Playhouse Square Project, to extend the due date of said Loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal, plus any accrued and unpaid interest on the Loan, on or before September 30, 2024.

**SECTION 2.** That the County Executive and/or the Director of Development is and each are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council’s journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**ECONOMIC DEVELOPMENT LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Development; Playhouse Square Foundation Loan; Portfol Loan No. 296-01-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
A-1	CM4663 (CE19200 18-01)	PLAYHOUSE SQUARE FOUNDATIO N	Upon Approval for 1 additional Year (9/13/24 to 9/13/25)	\$0	Pending	Pending

**Loan Description and Terms.**

Loan proceeds were used to successfully construct a new 34-story residential tower, with approximately 318 apartment units and 530-car parking garage and retail located at 1600 Euclid Avenue, Cleveland, Ohio (the “Project”). Department of Development is seeking approval to modify the existing Loan Maturity Date of September 13, 2024, by providing for a one (1) year extension. Amended Maturity Date, upon approval, will become September 13, 2025.

**Loan Amount:** \$10,000,000

**Loan Terms:** Due 9/13/2024, Fifty percent (50%) of Principal balance equal to \$5,000,000 plus accrued and unpaid interest. Beginning December 31, 2024, quarterly payments of interest at a rate of interest of Five percent (5.0%) shall be due and payable on the remaining \$5,000,000 of outstanding principal through and up to the Amended Maturity Date of 9/13/2025.

**Loan Security:** To provide security for the Loan, Borrower has agreed to deposit into certain investment accounts (the “Borrower Investment Accounts”) held with KeyBank National Association (“Intermediary”) the sum of Ten Million Dollars and 00/100 Dollars (\$10,000,000.00) (the “Secured Reserve Amount”) and to enter into that certain Securities Account Control Agreement by and among Lender, Borrower and Intermediary (the “Control Agreement”) in order to grant Lender a first priority lien in the Borrower Investment Accounts. County and Borrower also executed a Pledge, Assignment and Security Agreement (the “Pledge Agreement”) pursuant to which Borrower shall grant a first priority lien to Lender in all of Borrower’s right, title and interest in the Borrower Investment Accounts. Upon the redemption of the \$5,000,000 of principal on 9/13/2024, the Security Documents shall be amended to reflect the obligation of maintaining a minimum cash balance of \$5,000,000 as the Amended Secured Reserved Amount.

**Project Purpose/Goals, Outcomes(List 3):**

- (1) Project construction has been completed and residential component of project near stabilized value
- (2) Many existing and new capital projects are being taken on and preserving their cash flow for one additional year adds significant value to the development of these capital projects.
- (3) Maintain the revitalization efforts for the Playhouse Square District

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

<b>In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Playhouse Square Foundation 1501 Euclid Avenue, Suite 200 Cleveland, OH 44115	Attention: Patricia A. Gaul, Sr. Vice President of Business and General Counsel
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>City of Cleveland</b>

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Loan</b>

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
ECONOMIC DEVELOPMENT FUND (40%) GENERAL FUND (60%)
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): no funds are being disbursed
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	

If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

<b>HISTORY (see instructions):</b>					
<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
CE1920018-01	Playhouse Square Foundation	5/14/2019 – 9/13/2024	\$10,000,000	11/13/2018	R2018-0185

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0286

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights; and

**WHEREAS**, the primary goal of this loan is assists in funding project costs to relocate and consolidate their headquarters in Mayfield Heights, Ohio and their distribution in Solon, Ohio; and

**WHEREAS**, this project is anticipated to create 60 new jobs; and

**WHEREAS**, the total cost of the project is approximately \$43,200,000.00 of which the County will loan \$2,000,000.00 with a term of 10 years principal and interest based on a 15-year amortization at 5.5% interest; and

**WHEREAS**, the project is funded by 100% Economic Development Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee for the relocation expansion and

renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights.

**SECTION 2.** That the County Executive and/or the Director of Development is authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**ECONOMIC DEVELOPMENT LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Development; PPT Real Estate Holdings LLC; Economic Development Loan; Portfolio Loan No. 377-01-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	PPT Real Estate Holdings	10 Years	\$2,000,000	Pending	Pending

**Loan Description and Terms.**

Department of Development is seeking approval of an Economic Development Loan to PPT Real Estate Holdings LLC. The loan will be used to assist in funding project costs to relocate and consolidate their headquarters in Mayfield Heights, Ohio and their distribution in Solon, Ohio to 747 and 755 Alpha Drive, Highland Hts., Ohio. The business will construct a renovate and upgrade the existing buildings on Alpha Drive.

**Loan Amount:** not to exceed \$2,000,000

**Loan Terms:** 10 years P&I based on a 15 year amortization at 5.5% interest.

**Loan Security:** A subordinate mortgage and assignment of leases and rents and corporate guarantee from Park Place Technologies LLC.

**Project Purpose/Goals, Outcomes(List 3):**

Retention and expansion of corporate Headquarters to allow for expansion of business and creation and retention of jobs in Cuyahoga County.

Loan proceeds may be used for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs related to the project at 747 and 755 Alpha Drive, Highland Heights, OH 44143

**Number of Jobs created:** 414  
**Number of Jobs retained:** 60

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

<b>In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
PPT Real Estate Holdings LLC	Andrew Gehrlein

5910 Landerbrook Drive, Mayfield Hts., Ohio	
Vendor Council District: 6	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	5910 Landerbrook Drive, Mayfield Heights, Ohio

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Loan</b>

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

<b>Provide status of project.</b>
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>
<b>Timeline:</b>
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Date item was entered and released in Infor:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

<b>HISTORY (see instructions):</b>
N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0287

<b>Sponsored by: County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> making awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development recommends making awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026 as follows:

- a) Contract No. 4626 with Grow America in an anticipated amount of \$791,666.00
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in anticipated amount of \$650,000.00
- c) Contract No. 4629 with Economic & Community Development Institute in an anticipated amount of \$983,334.00
- d) Contract No. 4633 with Jump Start, Inc. in an anticipated amount of \$330,000.00
- e) Contract No. 4634 with UBIZ Venture Capital in an anticipated amount of \$350,000.00

- f) Contract No. 4635 with Village Capital Corporation in an anticipated amount of \$320,000.00; and

**WHEREAS**, the primary goals of this project are (a) provide capital and overall technical assistance to advance equity and opportunity for small minority-owned and women-owned businesses and entrepreneurs in Cuyahoga County, (b) operate lending services to these businesses in the form of small business capital loans, (c) operate comprehensive technical assistance services to these businesses to include application assistance, processing, underwriting qualification, loan servicing and post-loan support and operate a Capital for Construction Program which incorporates construction industry-specific training, access to markets, procurement/bid opportunities and access to capital for these contracting businesses; and

**WHEREAS**, this project is funded 100% Economic Development Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026 as follows:

- a) Contract No. 4626 with Grow America in an anticipated amount of \$791,666.00
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in an anticipated amount of \$650,000.00
- c) Contract No. 4629 with Economic & Community Development Institute in an anticipated amount of \$983,334.00
- d) Contract No. 4633 with Jump Start, Inc. in an anticipated amount of \$330,000.00
- e) Contract No. 4634 with UBIZ Venture Capital in an anticipated amount of \$350,000.00
- f) Contract No. 4635 with Village Capital Corporation in an anticipated amount of \$320,000.00; and

**SECTION 2.** That the County Executive is authorized to execute the contracts and all documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Department of Development / Multiple Awards / Contract / RQ #13103 / Contracts for Small Business Support Activities
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
		See below	Effective upon contract signatures of all parties through 6/30/2026	Total amount of contracts being awarded \$3,425,000.00	Pending	Pending
O	CM4629	Economic & Community Development Institute		\$983,334.00		
O	CM4626	Grow America		\$791,666.00		
O	CM4633	Jump Start, Inc		\$330,000.00		
O	CM4627	Northeast Ohio Hispanic Center		\$650,000.00		
O	CM4634	UBIZ Venture Capital		\$350,000.00		
O	CM4635	Village Capital Corporation		\$320,000.00		

**Service/Item Description (include quantity if applicable).**

The Department of Development is requesting approval of a contract, per the chart above, to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County.

**Indicate whether:**  **New service/purchase**  
 **Existing service/purchase**  
 **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**  **Additional**  
 **Replacement**  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

To support the growth of small business in Cuyahoga County.  
 To advance equity and opportunity for MBE and WBE small businesses located in Cuyahoga County.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**



Vendor Name and address:	Owner, executive director, other (specify):
Economic & Community Development Institute 7000 Euclid Ave #203 Cleveland, OH 44103	Inna Kinney CEO
Vendor Council District: 8	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address:	Owner, executive director, other (specify):
Grow America 1111 Superior Avenue E, Suite 1114 Cleveland, OH 44114	Daniel Marsh, III President
Vendor Council District: 7	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Jump Start, Inc 6701 Carnegie Ave, Suite 100 Cleveland, OH 44103	Ray T. Leach CEO
Vendor Council District: 8	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Hispanic Center 2511 Clark Ave Cleveland, OH 44109	Jenice Contreras Executive Director
Vendor Council District: 7	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
UBIZ Venture Capital 2930 Prospect Avenue East Cleveland, OH 44115	Michael Obi President
Vendor Council District: 8	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Village Capital Corporation 11327 Shaker Blvd, Ste 500W Cleveland, OH 44103	Dione Alexander President

Vendor Council District: 7	Project Council District: County-wide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>13103</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 9/5/2023	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$4,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 10 / 9	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0% ) DBE ( 0% ) SBE ( 0% ) MBE ( 0% ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Multiple Awards	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  Multiple Awards	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Economic Development Fund - DV220110 / 55130 / DEVECD001
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project.

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason:

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM2177	Economic & Community Development Institute	03/01/2022 – 02/29/2024	\$750,000.00	3/8/2022	R2022-0044
O	CM2179	Grow America - fka-National Development Council	03/01/2022 – 02/29/2024	\$750,000.00	3/8/2022	R2022-0044
O	CM2181	Village Capital Corporation	03/01/2022 – 02/29/2024	\$500,000.00	3/8/2022	R2022-0044

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0288

Sponsored by: **County Executive Ronayne/Department of Housing and Community Development**

**A Resolution** authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**WHEREAS**, the County Executive/Department of Housing and Community Development recommends an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County;

**WHEREAS**, the primary goal of this loan is to provide affordable housing projects; and

**WHEREAS**, the terms of the loan is 20-year-forgivable; and

**WHEREAS**, the project is funded 100% Emergency Rental Assistance 2 Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its

designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County.

**SECTION 2.** That the County Executive and/or the Director of Housing and Community Development are authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Housing and Community Development; Cuyahoga TAY LP Affordable Housing Development Loan
<b>Department or Agency Name</b>	Department of Housing and Community Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	TBD	Cuyahoga TAY LP, or their designee	Upon Signature for 20 Years	\$600,000.00	Pending	Pending

**Loan Description and Terms.**

The Department of Housing and Community Development is requesting approval of an Emergency Rental Assistance 2 Loan to Cuyahoga TAY LP, or their designee in an amount not to exceed \$600,000.00. These are additional loan funds to allow the project to move forward to completion.

Cuyahoga TAY LP is a collaboration between A Place 4 Me, REACH Youth Action Board, Sisters of Charity Foundation of Cleveland, Enterprise Community Partners, CHN Housing Partners, EDEN, Inc., and FrontLine Service to develop new supportive housing for Transition-Aged Youth in Cuyahoga County.

The proposed development involves the construction of a 50-unit affordable housing development for persons transitioning from foster care.

**Loan Amount:** \$600,000.00  
**Loan Terms:** 20 Year – Forgivable

**Project Purpose/Goals, Outcomes(List 3):**

To provide develop new supportive housing for Transition-Aged Youth in Cuyahoga County.

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga TAY, LP 2999 Payne Avenue Cleveland, OH 44115	Elaine Gimmel, Executive Director
Vendor Council District: 7	Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

**NON-COMPETITIVE PROCUREMENT - X**

Provide a short summary for not using competitive bid process.  
Emergency Rental Assistance 2 Loan

Exemption

Alternative Procurement Process

Contract Amendment (*list original procurement*)

Other Procurement Method, please describe:  
**Loan**

**FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (*No acronyms i.e. HHS Levy, CDBG, etc.*). Include % if more than one source.

Emergency Rental Assistance 2 Funds

Is funding for this included in the approved budget?  Yes  No (if "no" please explain): no funds are being disbursed

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline:**

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
3633	Cuyahoga TAY LP	3/1/2023- 2/28/2043	\$950,000.00	1/11/2022 12/6/2022	R2021-0268 R2022-0431



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0289

Sponsored by: <b>County Executive Ronayne/Department of Sustainability</b>	<b>A Resolution</b> adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 202.18 of the Cuyahoga County Code requires the Director of Sustainability to prepare and present to Council a proposed five-year Sustainability Plan for actions to be carried out by the County itself, and in partnership with other public and private agencies and organizations, for the purpose of achieving the objectives outlined in Subsection 202.18(A)(2); and,

**WHEREAS**, Section 202.18 further requires the Director of Sustainability to review and revise the Sustainability Plan as needed but not less than once every five years in accordance with the Cuyahoga County Code; and,

**WHEREAS**, it is necessary that this Resolution become immediately effective in order to efficiently begin implementation of the plan for sustainability throughout Cuyahoga County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The 2024 Cuyahoga County Sustainability Plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 202.18 of the Cuyahoga County Code. The final plan adopted herein includes such changes the Council and the County Executive have agreed upon prior to adoption.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**MISC. TRANSACTION - BRIEFING MEMO**

<b>TITLE</b>	2024 Cuyahoga County Sustainability Plan
<b>DEPARTMENT OR AGENCY NAME</b>	Department of Sustainability

<b>REQUESTED ACTION</b>	<input type="checkbox"/> Amendment to Approval (BOC or Council) <input checked="" type="checkbox"/> Other action; please describe
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<b>DESCRIPTION/ EXPLANATION OF REQUEST:</b>	Section 202.18 of the Cuyahoga County Code requires the Director of Sustainability to prepare and present to Council a proposed five-year Sustainability Plan for actions to be carried out by the County itself, and in partnership with other public and private agencies and organizations. This request is for the 2024 Cuyahoga County Sustainability Plan to be referred to County Council for their review and adoption.
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<b>CURRENT/HISTORICAL INFORMATION</b>	<b>DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE</b>	<b>APPROVAL NO.</b>
<b>ORIGINAL (O)</b>		
<b>AMENDMENT (A)</b>		

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0290

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027; authorizing the County Executive to execute Contract No. 4650 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services recommends entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027; and

**WHEREAS**, the primary goals of this project are to provide: (a) management of the UPK Management Information System (MIS), (b) UPK Safety Net Scholarship program, (c) implementation of the UPK family engagement, (d) resource coordination and (e) program enhancement components to support the provision of high-quality UPK programming in UPK sites; and,

**WHEREAS**, the project is funded 100% Health and Human Services Levy; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4650 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>  N/A  </u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the childcare resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula Counties.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received)    N/A	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (    ) DBE (    ) SBE (    ) MBE (    ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  100% Health and Human Services Levy Funding.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):



List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS250260 – 55130 – UCH09999

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project.

Ongoing

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 6/17/2024

Date documents were requested from vendor: 6/17/2024

Date of insurance approval from risk manager: 6/26/2024

Date Department of Law approved Contract: 6/26/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: No issues

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1640	Starting Point	08/01/2021 – 07/31/2024	\$5,327,330.00	8/3/2021	R2021-0181
A-1	1640	Starting Point	01/01/2022 – 12/31/2022	\$0.00	8/15/2022	BC2022-495

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0291

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> making awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024 – 7/31/2027; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood recommends awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024-7/31/2027 as follows:

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00

- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children’s Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights - University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00
- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let’s Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60

- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00
- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00; and

**WHEREAS**, the primary goal of this project is to increase the proportion (currently 25%) of 3 and 4 year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio's Step Up to Quality rating program; and

**WHEREAS**, this project is funded as follows: (a) 86.69% by Health and Human Services Levy Fund, (b) 0.81% Health and Human Service Levy Infusion Grant and (c) 12.50% Cleveland Foundation Grant Unrestricted; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024-7/31/2027 as follows:

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00
- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children’s Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00

- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
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- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60
- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00

- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00; and

**SECTION 2.** That the County Executive is authorized to execute the master contract in connection with said awards and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2024 Universal Pre-Kindergarten (UPK24) Master Agreement – Preapproval Request
<b>Department or Agency Name</b>	Office of Early Childhood/Invest in Children
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Other (please specify): Preapproval

Original (O)/Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	8/1/2024 – 7/31/2027	\$26,402,873.16	Pending	Pending

**Service/Item Description (include quantity if applicable).**  
 The Cuyahoga County Office of Early Childhood (OEC) is recommending awards and submitting for Preapproval under UPK RFP 13868 “Universal Pre-Kindergarten in Cuyahoga County.” Recommended vendors will provide a high-quality preschool experience to three-, four-, and five-year olds not in Kindergarten in Cuyahoga County.

High quality preschool experiences help to prepare children for kindergarten and lead to long term outcomes such as: fewer placements in special education; greater achievement and higher grades in school, less crime and delinquency, higher rates of college attendance and graduation and higher incomes as adults.

The anticipated start-completion dates are 8/1/2024 to 7/31/2027.

**Indicate whether:**  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 The goal of the program is to increase the proportion (currently 25%) of 3- and 4- year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio’s Step Up to Quality rating program.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor’s Highlighted in <b>Yellow</b> have not returned a compliant Certificate of Insurance by 6/27/2024	
Vendor Name and address: Apples of Gold Childcare II	Owner, executive director, other (specify): Jacqueline McClain

10371 St. Clair Avenue Cleveland, OH 44108	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Bedford City School District	Owner, executive director, other (specify): Cassandra Johnson
475 Northfield Road Bedford, OH 44146	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Berea City School District	Owner, executive director, other (specify): Tracy Wheeler
390 Fair Street Berea, OH 44017	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> <b>Bright Eyes Childcare III</b>	Owner, executive director, other (specify): Donqualla Hale-Peterson
12402 Buckeye Ave Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Brooklyn City Schools	Owner, executive director, other (specify): Ted Caleris
9200 Biddulph Rd Brooklyn, OH 44144	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation DBA Catholic Charities Diocese of Cleveland	Owner, executive director, other (specify): Linda Schettler

7911 Detroit Avenue Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Children First of Cleveland	Owner, executive director, other (specify): Joan M. Hamm
615 W Superior Ave Plaza Level Cleveland, OH 44113	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Cirque du Kids	Owner, executive director, other (specify): TJ Madden
8706 Garfield Blvd. Garfield Heights, OH 44125	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Cleveland Children's Daycare Academy, LLC	Owner, executive director, other (specify): Ashley Kelley
5739 Chevrolet Blvd. Parma, OH 44130	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Cleveland Heights-University Heights City School District	Owner, executive director, other (specify): Elizabeth Kirby
2155 Miramar Blvd University Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Curious Minds Early Learning Center, LLC	Owner, executive director, other (specify): Bridgette Sanders
25461 Euclid Ave	

Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Early Childhood Enrichment Center, Inc.	Owner, executive director, other (specify): Beth Price
19824 Sussex Rd Shaker Heights, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: East Cleveland City Schools	Owner, executive director, other (specify): Henry Pettiegrew II
1843 Stanwood Rd East Cleveland, OH 44112	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Blue Room LTD DBA Euclid Edu-Care Development Center	Owner, executive director, other (specify): Tabitha Brown
4386 Mayfield Rd South Euclid, OH 44121	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Excel Incorporated DBA Excell Early Learning Center	Owner, executive director, other (specify): Simone Dean
3031 Monticello Blvd Cleveland Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Fundamental Homes for the Little Ones	Owner, executive director, other (specify): Jessica Boyd
113 Union St	

Bedford, OH 44144	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Ganon Gil Preschool of the Temple-Tifereth Israel, Inc.	Owner, executive director, other (specify): August Napoli
26000 Shaker Blvd Beachwood, OH 44122	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Goldenrod Montessori	Owner, executive director, other (specify): Jill Evans
13100 Shaker Square Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Great Adventures Childcare, LLC DBA Great Expectations Pre-School	Owner, executive director, other (specify): Nicole Wilson
25031 Rockwell Dr Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Guardian Angels Learning Center LLC	Owner, executive director, other (specify): Dawn Clayton
317 E 156th St. Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Hanna Perkins School DBA The Hanna Perkins Center for Child Development	Owner, executive director, other (specify): Karen Baer
19910 Malverin Rd	

Shaker Heights, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> HLC Euclid, LLC DBA Horizon Learning Centers Euclid	Owner, executive director, other (specify): Nihada Nabulsi
150 E 200th St Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Horizon Education Centers	Owner, executive director, other (specify): David Smith
25300 Lorain Road Floor 2 North Olmsted, OH 44070	
Vendor Council District: 1	Project Council District: 1
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Let's Make a Change II, LLC	Owner, executive director, other (specify): Aisha Childers
4266 Monticello Blvd. South Euclid, OH 44121	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Lexington-Bell Community Center	Owner, executive director, other (specify): Lu Anne Peters
7724 Lexington Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Little Achievers Learning Center	Owner, executive director, other (specify): Robbie L Willis
16268 Oakhill Rd Cleveland Heights, OH 44112	



Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Little Critters Early Learning LLC	Owner, executive director, other (specify): Zshavina Kennedy
12625 Lena Ave Cleveland, OH 44135	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Lois Kidz, Inc.	Owner, executive director, other (specify): Dolores Rivas
16613 Maple Heights Blvd. Maple Heights, OH 44137	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Lots of Love Enrichment Center	Owner, executive director, other (specify): Tiaundria Mitchell
15620-15624 Lakeshore Blvd Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Mini Miracles & Beyond Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Mini Miracles III Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Mini Miracles Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Murtis Taylor Human Services System	Owner, executive director, other (specify): Lovell J. Custard
900 E 105th Cleveland, OH 44108	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: New Beginnings Home Learning Academy LLC	Owner, executive director, other (specify): Nia Bealer
5082 Thomas St Maple Heights, OH 44137	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Nottingham Childcare Academy Inc	Owner, executive director, other (specify): Tuwanna Black
18913 Nottingham Rd Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Play Academy, Inc	Owner, executive director, other (specify): Tatiana Kogan
201 Alpha Park Cleveland, OH 44143	
Vendor Council District: 9	Project Council District: 9



If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Play Time Early Childhood Enrichment Center LLC	Owner, executive director, other (specify): Melissa Altman
27100 Cedar Road Beachwood, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Room to Grow Preschool LLC	Owner, executive director, other (specify): Robin Hicks
3325 Euclid Heights Blvd Cleveland Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Shaker Heights City School District	Owner, executive director, other (specify): David Glasner
15600 Parkland Drive Shaker Heights, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Spanish American Committee	Owner, executive director, other (specify): Kelsey Barretta
4732 Lorain Road Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> St. Peter's Child Care Center, Inc	Owner, executive director, other (specify): Courtney Nerad
18001 Detroit Ave Lakewood, OH 44107	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>Vendor Name and address:</b> <b>Step Forward</b>	Owner, executive director, other (specify): Dr. Jacklyn A. Chisholm
1801 Superior Ave, Suite 400 Cleveland, OH 44114	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> The Centers for Families & Children	Owner, executive director, other (specify): Eric Morse
4500 Euclid Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> <b>The Lillian &amp; Betty Ratner School</b>	Owner, executive director, other (specify): Micheal Griffith
27575 Shaker Blvd Pepper Pike, OH 44124	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> The Cleveland Music School Settlement DBA The Music Settlement	Owner, executive director, other (specify): Gerald M Presti
11125 Magnolia Dr. Cleveland, OH 44106	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
<b>Vendor Name and address:</b> Urban Community School	Owner, executive director, other (specify): Tom Gill
4909 Lorain Ave Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: Warrensville Heights City Schools	Owner, executive director, other (specify): Donald Jolly II
4265 Northfield Rd Highland Hills, OH 44128	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Young Women's Christian Association of Greater Cleveland, Ohio	Owner, executive director, other (specify): Helen Forbes Fields
4019 Prospect Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __13868__ <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 2/7/2024	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$22,200,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 427 / 105	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Budget was one of the many factors used to evaluate the 105 proposals, but not necessarily the deciding factor. Evaluation Summary is included.	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

	<input type="checkbox"/> Other Procurement Method, please describe:
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<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<p><b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.</p> <p>HHS Levy – 86.69%</p> <p>HHS Levy Infusion Grant – 0.81%</p> <p>Cleveland Foundation Grant Unrestricted – 12.50%</p>
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Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
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<p><b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b></p> <p><b>HS260250 – 55130 – UCH09999</b></p> <p><b>HS300130 – 55130 – HS-16-LEVY-UPK2</b></p> <p><b>HS300130 – 55130 – HS-16-CF-UNRES</b></p>
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Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):
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<p><b>Provide status of project.</b></p> <p><b>Master Agreement to start services on 8/1/2024</b></p>
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Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>

<b>Timeline</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
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If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

**HISTORY (see instructions):**

<b>Prior Original (O) and subsequent Amendments (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC/Council Approved</b>	<b>Approval No.</b>
O	Various	Various	8/1/2021 – 7/31/2024	\$27,703,997.03	8/3/2021	R2021-0182

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0243

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Simon and Miller</b></p>	<p><b>A Resolution</b> authorizing a grant award with Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025; authorizing the County Executive to execute Agreement No. 4575 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services recommends a grant award to Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025; and

**WHEREAS**, the primary goal of this program is to properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Municipal School District; and

**WHEREAS**, this project will be funded 100% Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a grant award to Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 4575 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and

contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024  
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: July 10, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Grant Agreement with College Now for the Say Yes! Cleveland Program
<b>Department or Agency Name</b>	HHS: Office of the Director
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		College Now	6.14.2024- 6.13.2025	\$1,600,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable).**  
 To properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Municipal School District.

We are providing funding to College Now for the Say Yes! Cleveland program. The most recent funding ended in July of 2023 so this is new funding to a project previously funded.

**Indicate whether:**    New service/purchase    Existing service/purchase    Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**    Additional    Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**

- Increased post-secondary completion rates by addressing barriers to student success while in public or charter schools.
- Higher post-secondary rates
- To build local endowments that provide tuition scholarship so public and charter school graduates can afford and complete a postsecondary education.
- To build student support resources that help students during each stage of their education in the local district, including through after-school programs, summer programs, tutoring, legal assistance, health services and other services.
- To ensure students are on the path to academic successes.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
College Now Greater Cleveland 1500 W. 3 <sup>rd</sup> Street Suite #125 Cleveland, OH 44113	Lee Friedman, Chief Executive Officer

Vendor Council District:	Project Council District:
District #7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Grant Award to College Now  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  <b>100% Health and Human Services Levy</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Project is currently functioning as intended. These funds are needed to continue the operations for the next year.

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2908	College Now	11.9.2022-7.23.2023	\$1,000,000.00	12.16.2022	R2022-0434

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4575

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MRC	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
RFP Exemptions (Contract)				
Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MRC	BRM
IG#	22-0094-REG 12.31.2026		MRC	BRM
Annual Non-Competitive Bid Contract Statement - ( <i>only needed if not going to BOC or Council for approval</i> )	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	5.29.2024	MRC	BRM
Auditor’s Finding	Date:	5.29.2024	MRC	BRM
Vendor’s Submission			N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	5.8.2024	MRC	BRM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			MRC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			MRC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION	
RFP Exemptions (Contract)	
Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MRC
Matrix Law Screen shot	MRC
COI	N/A
Workers’ Compensation Insurance	N/A

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7.16.2024-12.31.2024	HS215100	56030	UCH09999	\$1,600,000.00
1.1.2025 -7.15.2025	HS215100	56030	UCH09999	\$0.00
			<b>TOTAL</b>	<b>\$1,600,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	EXMT
<b>Lawson RQ# (if applicable)</b>	N/A
<b>CM Contract#</b>	2908

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$1,600,000.00		7.16.2024-7.15.2025	Pending	Pending
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$1,600,000.00			

### Purchasing Use Only:

<b>Prior Resolutions:</b>	N/A
<b>CM#:</b>	4575
<b>Vendor Name:</b>	Say Yes Cleveland and College Now Greater Cleveland, Inc.
<b>ftp:</b>	7/16/2024-7/15/2025
<b>Amount:</b>	\$1,600,000.00
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Procurement Notes:</b>	

Purchasing Buyer approval: BRM 5/30/2024

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Revised 9/17/2021

## CONTRACT EVALUATION FORM

<b>Contractor</b>	College Now Greater Cleveland				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	R2022-0434				
<b>RQ#</b>	N/A				
<b>Time Period of Original Contract</b>	11.9.2022 -7.23.2023				
<b>Background Statement</b>	Say Yes Cleveland are to increase education levels of Cleveland residents; boost and retain population in the city of Cleveland; improve college access for middle- and low-income families in Cleveland; and spur economic growth and expansion in the region				
<b>Service Description</b>	Provide for Scholarships for CMSD graduates to all public colleges, universities, Provide Family Support Specialists to organize services to families, Post Secondary planning with students and Integrated Health to expand access to health care to students.				
<b>Performance Indicators</b>	Primary goals of the project are to document the commitment to postsecondary access and success for students in Cleveland; and to properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Metropolitan school District				
<b>Actual Performance versus performance indicators (include statistics):</b>	We are working with the vendor to provide updated performance measures.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	College Now in partnership with Say Yes to Cleveland has performed the tasks per the original grant agreement				
<b>Department Contact</b>	Marcos R. Cortes				
<b>User Department</b>	Health and Human Services				
<b>Date</b>	5.29.2024				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0244

<p>Sponsored by: <b>County Executive Ronayne/Health and Human Services/Division of Cuyahoga Job and Family Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/ Health and Human Services/Division of Cuyahoga Job and Family Services has an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024, as follows:

- a) Contract No. 2389 with Verge, Inc., no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited adding additional funds in the amount not-to-exceed \$800,461.00; and

**WHEREAS**, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

**WHEREAS**, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.95, effective 5/1/2024 as follows:

- a) Contract No. 2389 with Verge, Inc., no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited adding additional funds in the amount not-to-exceed \$800,461.00.

**SECTION 2.** That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



Vendor Name and address:	Owner, executive director, other (specify):
<b>Verge, Inc. 1325 Carnegie Avenue, 2<sup>nd</sup> Floor Cleveland, OH 44115</b>	<b>Shaun woods, President</b>
Vendor Council District: <b>07</b>	Project Council District: <b>Countywide</b>

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>8476</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: <b>1/26/2022</b>	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: <b>\$9,397,120.00</b>	<input type="checkbox"/> Exemption
Number of Solicitations ( <b>94-sent/4-received</b> ) <b>There were 94 responses issued to vendors and 4 proposal responses received.</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? <b>N/A</b>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <b>Master Contract Amendment 5</b> <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. <b>N/A</b>	

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

**100% Temporary Assistance for Needy Families**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

**List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.**

HS260100 \$800,461.00

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:** The *Notice of Award* was issued by CJFS on 4/15/24. DCAP did not receive funding verification until 4/25/24, further delaying the document collection process. The amendment was changed from *effective upon signature* to 5/1/24 to provide the vendor the opportunity to invoice for May expenses.

**Timeline**

Project/Procurement Start Date (date your team started working on this item):	<b>4/25/2024</b>
Date documents were requested from vendor:	<b>4/26/2024</b>
Date of insurance approval from risk manager:	<b>5/9/2024</b>
Date Department of Law approved Contract:	<b>TBD</b>

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun?  No  Yes (if yes, please explain) **The contract is for an existing service.**

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$7,997.121.00	5/24/2022	R2022-0216
A-1	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$1,600,000.00	8/15/2022	R2022-0216
A-2	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$819,123.00	10/2/2022	R2022-0329

A-3	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$829,059.00	8/1/2023	R2023-0200
A-4	2390	Youth Opportunities Unlimited	1/1/24-10/31/2024	\$5,225,319.00	12/5/2023	R2023-0237

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	CM2390

<b>Youth Opportunities Unlimited- SYEP Amendment 5</b>	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	AL	EB

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No
Why is the amendment being submitted late?	The <i>Notice of Award</i> was issued by CJFS on 4/15/24. DCAP did not receive funding verification until 4/25/24, further delaying the document collection process. The amendment was changed from <i>effective upon signature</i> to 5/1/24 to provide the vendor the opportunity to invoice for May expenses.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Youth Opportunities Unlimited- SYEP Amendment 5			Department initials	Purchasing
Justification Form			SM	EB
IG#	20-0365-REG	20-0365-REG 12/31/2024	AL	EB
Annual Non-Competitive Bid Contract Statement - ( <i>only needed if not going to BOC or Council for approval</i> )	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	5.9.24	AL	EB
Auditor’s Finding	Date:	5.9.24	AL	EB
Independent Contractor (I.C.) Requirement	Date:	10.3.23	AL	EB
Cover - <i>Master amendments only</i>			AL	EB
Contract Evaluation			MC	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	SM
COI	AL-
Workers’ Compensation Insurance	AL- expires 7/1/2024
Original Executed Contract (containing insurance terms) & all executed amendments	AL

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
5/1/2024 - 10/31/2024	HS260100	55130	UCH08301	<b>\$800,461.00</b>
			<b>TOTAL</b>	<b>\$800,461.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	8476
<b>CM Contract#</b>	CM2390

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$7,997,121.00		4/1/22-12/31/2023	05/24/2022	R022-0126
<b>Prior Amendment Amounts (list separately)</b>		\$1,600,000.00	4/1/22-12/31/2023	8/2/2022	R022-0126
		\$819,123.00	4/1/22-12/31/2023	10/3/2022	R022-0329
		\$829,059.00	4/1/22-12/31/2023	8/1/2023	R2023-0200
		\$5,225,319.00	1/1/24-10/31/2024	12/5/2023	R2023-0327
<b>Pending Amendment</b>		\$800,461.00	5/1/24-10/31/2024	Pending	Pending
<b>Total Amendments</b>		\$9,273,962.00			
<b>Total Contact Amount</b>		\$17,271,083.00			

### Purchasing Use Only:

Prior Resolutions:	R022-0126; R022-0329; R2023-0200; R2023-0327
Amend:	5

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Revised 1/7/2022

## **Department of Purchasing – Required Documents Checklist**

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Upload as “word” document in Infor

Vendor Name:	Youth Opportunities Unlimited
ftp:	4/1/2022-10/31/2024
Amount:	\$800,461.00
History/CE:	OK
EL:	OK
Procurement Notes:	Amendment isn't extending time period, its adding additional funds
Purchasing Buyer's initials and date of approval	EB 6/4/2024



## CONTRACT EVALUATION FORM

<b>Contractor</b>	Youth Opportunities Unlimited				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM#2390				
<b>RQ#</b>	8476				
<b>Time Period of Original Contract</b>	4/1/2023-12/31/2023				
<b>Background Statement</b>	The Workforce Innovation and Opportunity Act (WIOA) funds OhioMeansJobs Cleveland-Cuyahoga County to deliver an array of integrated services to individuals seeking jobs and skills training. The WIOA funds are braided with Temporary Assistance to Needy Families (TANF) funding to provide the services for youth in the Comprehensive Case Management and Employment Program (CCMEP).				
<b>Service Description</b>	TANF Summer Youth Employment Program serves low-income, TANF-eligible youth between the ages of 14 and 24. The program provides a quality, paid work experience to eligible youth in order to provide participants with an employment history, practical work experience, job skills and knowledge of the workplace.				
<b>Performance Indicators</b>	<b>Job Retention:</b> <ul style="list-style-type: none"> <li>• 90% will successfully complete work</li> </ul> <b>Customer Satisfaction:</b> <ul style="list-style-type: none"> <li>• 85% or higher are satisfied or very satisfied with the program</li> </ul> <b>Customer Satisfaction- Employers:</b> <ul style="list-style-type: none"> <li>• 85% or higher are satisfied or very satisfied with the program</li> </ul> <b>Employment readiness:</b> <ul style="list-style-type: none"> <li>• 100% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation</li> </ul>				
<b>Actual Performance versus performance indicators (include statistics):</b>	<b>Job Retention:</b> <ul style="list-style-type: none"> <li>• 89% successfully complete work</li> </ul> <b>Customer Satisfaction:</b> <ul style="list-style-type: none"> <li>• 85% or higher are satisfied or very satisfied with the program</li> </ul> <b>Customer Satisfaction- Employers:</b> <ul style="list-style-type: none"> <li>• 78% or higher are satisfied or very satisfied with the program</li> </ul> <b>Employment readiness:</b> <ul style="list-style-type: none"> <li>• 80.7% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation</li> </ul>				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		

<b>Justification of Rating</b>	Base on previous performance we expect the vendor to achieve their deliverables.
<b>Department Contact</b>	Marcos Cortes 216 698-2586
<b>User Department</b>	CJFS
<b>Date</b>	10/5/2023

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0260

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Sweeney and Miller</b></p>	<p><b>A Resolution</b> authorizing a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; and

**WHEREAS**, the primary goal of this project is for the lease of 11,542.5 square foot of space at William Patrick Day Services Center at a market appropriate rate of \$14.00 per square foot; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: July 10, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2024 DPW requesting to enter a revenue generating lease with Step Forward for space located at the Cuyahoga County owned William Patrick Day Building.
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
		Step Forward	07/01/24 – 06/30/26	\$323,190	TBD	

**Service/Item Description (include quantity if applicable).**

Requesting approval of a two-year revenue generating lease agreement with Step Forward Head Start program in the amount of \$323,190. The County, pursuant to Ohio Law, has been the owner of the Cuyahoga County Board of Developmental Disabilities (BDD) William Patrick Day (WPD) Facility located at 2421 Community College Ave. since it opened over fifty years ago. This WPD is comprised of almost sixty thousand square feet of space, sitting on approximately 4.42 acres of land with over 100 car parking lot. Due to changes in federal law and evolving service delivery models, The BDD Board has determined that this building is no longer needed for their use. The County has agreed to take control of this county owned building starting July 1, 2024. For many years the BDD has leased space to Step Forward (formerly The Council for Economic Opportunities in Greater Cleveland) to operate a Head Start program. Step Forward would like to maintain programming at this WPD site. The County would like to support the continued presence of high-quality head start programs in our neighborhoods. Step Forward proposes to continue leasing 11,542.5 square feet of space at WPD at a market appropriate rate of \$14.00 per square foot. This would be for a two-year Term commencing on July 1, 2024, for a period of twenty-four months. The monthly rent will be \$13,466.25 for a two-year total of \$323,190.00.

**Indicate whether:**  **New service/purchase**    **Existing service/purchase**    **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**    **Additional**    **Replacement**  
**Age of items being replaced:** \_\_\_\_\_   **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

The goal of the project is to enter a revenue generating lease with Step Forward to provide for continued quality Head Start programming at the William Patrick Day building. The space is not currently programmed for any other County use.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: Step Forward 1801 Superior Avenue, Suite 400 Cleveland, Ohio 44114	Owner, executive director, other (specify):  Jacklyn Chisholm, President & Chief Executive Officer
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:  N/A	Provide a short summary for not using competitive bid process.  Step Forward is currently a tenant in the WPD building. The County would like to support the continued presence of high-quality head start programs in our neighborhoods.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /  N/A	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  N/A  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:  Vendor is an existing tenant in the building	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  N/A	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related  Yes  No. If yes, complete section below:

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  
Revenue generating, no expenditure of funds is required.

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):  
Revenue generating lease, no expenditure of funds is required.

**List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.**  
PW750100 42305

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission  
**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

**Department of Purchasing – Required Documents Checklist**  
**2024 Revenue Generating Agreement with Step Forward**  
**CM# 4609**

Infor/Lawson RQ#:	N/A
Infor/Lawson PO# Code (if applicable):	N/A
Event #	N/A
CM Contract#	4618 4609

Briefing Memo	Department initials SMO	Clerk of the Board <input type="checkbox"/>
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Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**REVENUE-GENERATING NON-COMPETITIVE  
RFP Exemptions (Contract)  
Reviewed by Purchasing**

			Department initials	Purchasing
Justification Form, if purchase over \$5k			SMO	OK (revised)
Annual Non-Competitive Bid Contract Statement - (only needed if not going to BOC or Council for approval)	Date:		N/A	N/A
IG#	24-0228-REG		SMO	OK (IG verification attached)
Debarment/Suspension Verified	Date:	6/4/24	SMO	OK
Auditor's Finding	Date:	6/4/24	SMO	OK
Cover - Master contracts only			N/A	OK
Contract Evaluation – if required			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			SMO	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SMO
Matrix Law Screen shot	SMO
COI	SMO
Workers' Compensation Insurance	SMO



**Department of Purchasing – Required Documents Checklist**

**2024 Revenue Generating Agreement with Step Forward  
CM# 4609**

**Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
07/01/24 – 06/30/26	PW750100	42305		\$ 323,190
			<b>TOTAL</b>	\$323,190

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	
<b>CM Contract#</b>	4618

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$323,190		7/1/2024-6/30/2026		
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$323,190			

**Purchasing Use Only:**

<b>Prior Resolutions:</b>	
<b>CM#:</b>	4609
<b>Vendor Name:</b>	Step Forward
<b>ftp:</b>	7/1/2024-6/30/2026

**Department of Purchasing – Required Documents Checklist**

**2024 Revenue Generating Agreement with Step Forward  
CM# 4609**

Amount:	\$323,190.00mm (revenue-generating)
History/CE:	OK
EL:	Needs WET
Procurement Notes:	6/10/2024: Contract tab: Contract type must be NONPO as this is a revenue-generating contract; contract effective date must be entered as 7/1/2024. Revise justification to show this is not a contract amendment, but RFP exemption (page 2); vendor is not on the current IG listing – attach verification from vendor or Inspector General on IG#.

Purchasing Buyer approval: **OK, ssp 6/11/2024**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0264

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 7.05 of the Cuyahoga County Charter requires the Director of Development, in conjunction with the County Executive and in consultation with the Economic Development Commission, to prepare and present to the Council by the first day of June of each year a proposed five-year economic development plan for the County, for actions to be carried out by the county itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County's 2024 five-year economic development plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code. The final adopted plan is attached hereto as Exhibit A and incorporated herein by reference.

**SECTION 2.** Pursuant to Section 801.02 of the Cuyahoga County Code, the Clerk of Council is hereby authorized to publish the 2024 five-year economic development plan adopted by County Council pursuant to Section 7.05 of the Cuyahoga County Charter on the County Council's website.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## **Department of Development Five Year Economic Development Plan 2024 Update**

### **A. Scope of Work Summary**

1. Department of Development submitting the Five Year Economic Development Plan 2024 Update for review and adoption by County Council.
2. The primary goal of the project is updating Cuyahoga County's Five Year Economic Development Plan.
3. Annual submission of an update to the five year economic development plan is required by County Charter Section 705.

### **B. Procurement**

Procurement is not applicable.

### **C. Contractor and Project Information**

There is no contractor. The economic development plan is applicable countywide.

### **D. Project Status and Planning**

1. The economic development plan is updated annually as required by the Charter.

### **E. Funding**

Funding is not applicable.



# CUYAHOGA COUNTY FIVE- YEAR ECONOMIC DEVELOPMENT PLAN

Interim Update 2024-2028

June 1, 2024

Chris Ronayne, County Executive  
Cuyahoga County Economic Development Commission  
Department of Development  
Cuyahoga County Council

## **Economic Development Commission Members**

### **Erik Janas**

Chair

Chief of Staff, Cuyahoga County, representing County Executive Ronayne

### **Thomas McNair**

Economic Development Director, City of Cleveland, representing Mayor Bibb

### **Jack Schron**

Vice - Chair

County Council Member, Chair of Economic Development Committee

### **Leonard DiCosimo**

Executive Secretary, North Shore Federation of Labor AFL-CIO

### **William Friedman**

President and CEO, Cleveland Port Authority

### **Brian Hall**

Investor, Representative of Nonprofits

### **Baiju Shah**

President and CEO, Greater Cleveland Partnership

### **Mayor Edward Kraus**

City of Solon, Mayors and Managers

### **Marc Byrnes**

Chairman Emeritus, Oswald Companies

### *Staff*

### **Debbie Berry**

Deputy Chief of Integrated Development, Cuyahoga County

### **Paul Herdeg**

Director of Development

### **Vaughn Johnson**

Deputy Director for Economic Development



## Overview

This 2024 Interim Update reflects Cuyahoga County's current economic development strategy. A consultant has been selected to engage with County leadership, Economic Development Commission members, and regional economic development stakeholders to comprehensively refresh Cuyahoga County's Five Year Economic Development Plan. The refreshed plan will be an important component of Cuyahoga County's overall strategic planning, now underway.

While rent and price inflation have abated somewhat since 2023, labor shortages persist. Downtown and countywide office markets remain very soft, reflecting a persistent shift in office work patterns from in-person to remote and hybrid work. Labor force participation remains low, with barriers keeping a significant number of working age adults from full time employment with family sustaining earnings.

We face these challenges with many significant economic resources – a favorable location with abundant fresh water and low risks from major natural disasters; mature transportation and logistics networks including water, rail, and highways; cultural and recreational assets to support our talent attraction efforts; nationally ranked hospitals and universities generating a stream of medical innovations; entrepreneurs and small business owners driving regional growth and hiring locally; well-organized philanthropic institutions with expertise in understanding and addressing the social determinants of health and work; and last but not least, new leadership at both the City of Cleveland and Cuyahoga County dedicated to advancing equity, regionalism, and opportunity in the urban core and countywide.

Cuyahoga County continues to embrace Integrated Development, which can be defined as a deliberate approach to connect the design, delivery and evaluation of programs across disciplines and sectors to produce an amplified, lasting impact. Integrated Development draws on county level resources in housing and community development, economic development, sustainability, transit and mobility, planning, and infrastructure / public works to execute key strategies for economic development. This advances our mission, set forth in the County Charter:

**The County shall have as a primary responsibility the promotion and enhancement of the economic well-being and prosperity of the County and all of its residents. In furtherance of that purpose, the County shall... develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County.**

## Alignment with Existing Economic Development Strategies

Cuyahoga County executes its economic development work aligned with existing strategies of other regional economic development initiatives, including:

- Cleveland Innovation Project
- Greater Cleveland Partnership “All In” Plan
- Team Northeast Ohio Strategic Plan
- Cleveland Talent Alliance Strategy
- Workforce Development – significant planning is now underway:
  - Workforce Development Board strategic plan
  - Workforce Funders Group strategic plan
  - Green Economy and Climate Jobs planning
  - Built Environment Initiative
  - Greater Cleveland Career Consortium

## Metrics

Four types of measurement relate to this Economic Development Plan. Currently Cuyahoga County is finalizing its performance measurement system to focus on measures which have timely available data at the county level. Measures include:

- Community level indicators such as county GDP (Gross Domestic Product), median household income, median household net worth, poverty rate, and labor force participation rate, all dis-aggregated by race whenever feasible.
- Countywide economic development specific measures such as net new business starts, number of business attraction and business growth “wins”, working age population, early stage funding, and total capital invested.
- Outcome measures for county operated economic development programs, such as numbers of businesses assisted, amount of funding provided, additional funding leveraged, new jobs created, and jobs retained.
- Outcome measures for county operated workforce development programs, such as workers trained on the job, and entry level workers placed in jobs.

## 2024 Economic Development Initiatives

Led by County Executive Chris Ronayne, Cuyahoga County is undertaking significant economic development initiatives in the following areas in 2024:

- Freshwater Institute – fully developing and utilizing our abundant fresh water resources, including riverfront and lakefront activation, as well as our plentiful supply of fresh water, to attract new residents and businesses.
- Cuyahoga Green Energy – leading innovation and commercial development of new technologies including microgrids, to mitigate the impacts of climate change, reduce harmful emissions, and preserve our precious fresh water.
- Transit Oriented Development (TOD) – creating opportunities for more Cuyahogans to live and work in connected places with robust transportation options by developing a county-wide TOD implementation plan.
- Workforce development for jobs of today and tomorrow – aligning early childhood programming, public K-12 education, post-secondary education, and workforce training, to fully prepare all residents for jobs of the future.
- Welcoming newcomers – supporting newcomers as they take their place in our economy, as workers and as business owners, including culturally competent workforce development and business services, to restore our county population and supply needed talent for industries.
- Placemaking – from vibrant waterfront locations to other significant centers of entertainment, recreation, and social interaction, creating places that will attract talented new residents and energize local economic activity, with sustainable living opportunities all our residents can afford.
- Office of Small Business, launched 2024 –supporting entrepreneurs as they start new businesses, and supporting the growth of our small businesses.
- Development site assembly – supporting our municipalities to position their currently vacant land for productive, job-creating, re-uses, including support to win funding for site assembly and environmental remediation.

## Objectives, Strategies, and Activities

Cuyahoga County will use its own staff and funding, and will engage with other members of the regional economic development “ecosystem,” to advance the following objectives, strategies, and activities for economic development.

### Objective 1: Promote County assets for business attraction and growth

#### Strategy 1.1: Carry out key County activities to re-establish standing as a regional and national economic hub

Activity 1.1.1: Build on existing investments of Cuyahoga County’s own funds, available due to receipt of American Rescue Plan funding, to support transformative activities and projects with lasting impact.

Activity 1.1.2: Partner with the County’s education stakeholders to improve the County’s educational attainment and competitive position. This includes Pre-Cle, K-12 education providers, Say Yes, and Tri C.

Activity 1.1.3: Promote key regional business assets, including NASA Glenn Research Center, JumpStart, university research offices, and our major hospital systems, to drive innovation and development.

Activity 1.1.4: Support regional branding and marketing for business and talent attraction.

Activity 1.1.5: Partner with early-stage business assistance and funding organizations to foster new industries, particularly where Cuyahoga County has a competitive advantage. Examples include industries related to water, advanced manufacturing and health care.

Activity 1.1.6: Partner with Cuyahoga County communities, Team NEO, the County Planning Commission, and the County Land Bank to assemble, make ready for development, and market sites for job creating traded sector activities, including supply chain for electric vehicle and computer chip manufacturing.

Activity 1.1.7: Fully use and leverage available public and private sector investment capital, including capital to make brownfield sites economically viable, and leveraging the Opportunity Zone tax incentive.

Activity 1.1.8: Extend affordable access to broadband to every county resident, as a path to digital technology literacy and innovation, for full workforce participation, and to enhance the education system.

## Strategy 1.2: Support business attraction, retention and expansion

Activity 1.2.1: Assist Cuyahoga County's 59 member communities to assemble, make ready, and market their key real estate sites to attract national and regional traded sector businesses. Support existing systems such as Site Ohio, while advocating for regional and statewide site promotion efforts to include Cuyahoga County sites. When appropriate, support development of very large industrial sites in adjacent counties for job creating traded sector uses that will provide supply chain business opportunities for Cuyahoga County firms and employment for Cuyahoga County residents.

Activity 1.2.2: In a collaborative marketing effort, promote Cuyahoga County's assets including affordable housing, quality of life, and skilled workforce, to attract both regional and national business relocations.

Activity 1.2.3: Continue partnerships with Ohio Means Jobs, Team NEO, and municipal economic development staff, to coordinate targeted, strategic business-calling programs among these regional actors, municipalities, and the Workforce Development Board's employer services, to accelerate business growth in Cuyahoga County.

## Strategy 1.3: Support manufacturing, including international exports, and promote innovation among small and medium manufacturers

Activity 1.3.1: Recognize and support legacy industries, including steel, automotive, and machine tools, as well as the growth of newer industries including electric vehicles, renewable energy, and aerospace.

Activity 1.3.2: Through economic development partners like MAGNET, and maker spaces like ThinkBox, work to strengthen, grow, and accelerate advanced manufacturing through innovation and advanced technologies including Manufacturing 4.0, 3D printing and digital manufacturing, while simultaneously supporting workforce development of skilled workers to fuel that growth.

Activity 1.3.3: Support the Port of Cleveland's "Cleveland to Europe Express" which offers regional manufacturers reliable and local means to export products to international markets, and to continue to refine a holistic export strategy including goods, services, and tourism.

## Strategy 1.4: Create an innovation / entrepreneurship continuum supported by place-based strategies including electric supply Microgrids

Supporting the innovation economy in Cuyahoga County and Northeast Ohio will continue to be a key economic priority. The County will continue to support Team NEO's efforts in advancing innovation clusters. This effort is a critical component of positioning regional economic growth with respect to the industries of the future.

Activity 1.4.1: Form partnerships with public and private entities to ensure funding for startup and early stage businesses creating jobs of the future in, for example, the technology and health care sectors. Strive to include minority entrepreneurs and organizations in these partnerships and funding streams.

Activity 1.4.2: Create opportunities for both young people and adults in all neighborhoods and communities to begin to transform business ideas into operational plans. Focus on driving innovation as a cultural aspiration to under-served parts of the County. Examples are the partnership with the County Libraries to open Innovation Centers at key locations and the Cleveland Innovation Project's explicit focus on engaging minority and female youth in STEM career preparation.

Activity 1.4.3: Provide and leverage funding for innovative small businesses, both high-tech and conventional, to start and grow, particularly in neighborhoods. Support technology transfer from NASA Glenn Research Center, in partnership with the Ohio Aerospace Institute and others. Support the creation of Innovation Hubs in strategic locations including the Aerozone, Downtown, the Health Tech Corridor, and in historically underserved neighborhoods and communities.

Activity 1.4.4: Build upon existing assets and our existing supply chain network to foster manufacturing of component parts for wind, solar, and storage industries.

Activity 1.4.5: Utilize existing assets, including Greater Cleveland's strong health technology innovation system, and the major hospital systems, to attract health care businesses to the region.

Activity 1.4.6: Through the county owned utility Cuyahoga Green Energy, in collaboration with municipalities, develop Microgrid districts in multiple locations across the county. Power supply reliability and local generation of sustainable power will attract and retain business in these areas.

Activity 1.4.7: Leverage innovation resources such as the Ohio Third Frontier and Ohio Fund to magnify the impact of locally generated funding for support of startup and early stage technology innovation firms. As these firms mature, provide resources to encourage and support their growth within Cuyahoga County.



## Strategy 1.5: Emphasize place-based development

Economic development and community development are inextricably linked. Place-based development reduces the public expense of economic development by capitalizing on the region's existing human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place.

Cuyahoga County boasts assets that would be the envy of other regions: cultural institutions that are unmatched, access to abundant fresh water and existing infrastructure (from roadways and an international port to information superhighways) with capacity to accommodate growth.

Activity 1.5.1: Maintain and continue to enhance Cuyahoga County's high quality natural and cultural assets, including its parks, its nationally renowned arts organizations, and its major professional sports teams.

Activity 1.5.2: Expand and leverage the economic value of public access to the Lake Erie waterfront through coordinated planning, resource assembly, and execution of transformative lakefront access projects.

Activity 1.5.3: Continue to engage with the County Planning Commission to identify priority areas for transit oriented development, and leverage unique municipal assets to resource place based economic development projects which have potential for positive economic development impact on a regional scale. As part of this work recommend needed zoning changes to facilitate appropriate development projects.

## Strategy 1.6: Address Climate Change through a Climate Action Plan

Cuyahoga County is currently updating its Climate Action Plan. As this evolves, economic development strategies focused on renewable energy and sustainable manufacturing will complement the final plan.

## Objective 2: Increase skilled talent supply by attracting skilled residents, retaining college graduates, and increasing labor force participation.

### Strategy 2.1: Facilitate the creation of a workforce that is a competitive advantage for Northeast Ohio.

**Activity 2.1.1: Support business growth and profitability through a workforce system that encourages youth and adults to learn the skills needed to have a sufficient and steady supply of qualified candidates at all skill levels to keep jobs filled.**

Workforce Connect: In collaboration with the Cleveland-Cuyahoga County Workforce Development Board, sustain a shared systems-level focus on eliminating the demand-supply gap for in-demand jobs now and in the future in a sustainable way. Utilize a variety of approaches, including leveraging intermediary, provider, and sector partnerships, to achieve specific targets and systems-level strategies; access reliable & dynamic data; and create results at scale and accountability for eliminating the demand-supply gap for in-demand jobs in each sector.

Sector Partnerships will continue to focus on talent needs of Manufacturing and Health Care, with additional work to support the Built Environment, Hospitality, Early Childhood Education, and Mental Health Services for Youth as a specific focus within Health Care.

**Activity 2.1.2: Assist residents with employment barriers that keep them outside the pipeline to attain employment that is career and wage pathway focused.**

Use a variety of approaches to redefine workforce system “success” as a career pathway leading to a family sustaining wage and employment benefits without public support. Use existing career pathways and establish new pathways in tandem with business leaders, service providers, labor unions, and educational institutions to train workers for in-demand jobs in each sector as part of a sector partnership approach (above). Continue Skill-Up program services to private sector employers.

Cuyahoga County will support existing workforce development programs to promote rehabilitation and social reintegration of the re-entry population and will encourage private-sector employers to remove bright-line barriers to employment for job-seekers with criminal records.

**Activity 2.1.3: Build alignment among public, private and philanthropic funders to invest our workforce dollars in ways that advance shared goals and priorities, and measure success by shared outcomes and impact.**

Continue support for the Workforce Funders Group, participating in creating shared systems-level goals and priorities that drive better coordination and guide all local and regional workforce planning and funding decisions. Leverage the Workforce Development Board’s substantial federal resources and leadership within the broader workforce development system to advance county workforce goals.

## Strategy 2.2: Attract and retain residents with in demand skills

Activity 2.2.1: Actively promote Greater Cleveland as an immigrant friendly community. Partner with appropriate organizations including Global Cleveland to foster an environment that supports immigrants’ effective immersion into the Greater Cleveland community. Advocate for national policies that allow immigrants full economic participation.

Activity 2.2.2: Fully engage and support the Cleveland Talent Alliance’s work to attract and retain talent, especially persons with in-demand post-secondary educational credentials.

## Strategy 2.3: Improve transportation, labor mobility, and job access

Activity 2.3.1: Partner with the Greater Cleveland Regional Transit Authority, the Northeast Ohio Areawide Coordinating Agency, the Fund for our Economic Future, and the City of Cleveland to advocate for transportation improvement, growth, diversification, and connectivity. Implement innovative solutions to the “First Mile” and “Last Mile” problems that make job access via public transit difficult and time consuming for workers.



Activity 2.3.2: Implement Vibrant NEO 2040's recommendation to increase affordable public and other transportation options better connecting communities to workplaces, particularly in Cuyahoga County's suburbs. Align this work with ongoing research into Job Hubs as a tool for focusing reinvestment in the urban core and appropriate transportation infrastructure.

## Objective 3: Embrace equity as a driver of countywide economic growth

### Strategy 3.1: Implement Economic Development Equity Initiatives

Cuyahoga County has activated its Equity Commission in conjunction with its Citizens Advisory Council on Equity. With the formation and staffing of a Department of Equity, Cuyahoga County maintains its ongoing commitment to diversity, equity, and inclusion as an employer, and also through all of its programs, services, and activities. Economic Development equity initiatives include:

Activity 3.1.1: Support implementation of the Cleveland Innovation Project, which emphasizes inclusion and resource access to minority tech-based businesses and talent.

Activity 3.1.2: Through Cuyahoga County's Office of Small Business, provide ongoing funding to small business support partners for their focused support to minority and women-owned businesses, including working capital lending.

Activity 3.1.4: Research and as appropriate establish affirmative minority hiring and minority business contracting goals for direct county economic development borrower.

Activity 3.1.5: Support development of jobs accessible to residents of distressed communities.

Activity 3.1.6: Direct public sector resources to support economic opportunities for residents and businesses in Cuyahoga County's Equity Zones.

### Strategy 3.2: Implement the Housing Policy through the Housing Program

Activity 3.2.1 Through a strategic planning process led by the Director of Housing and Community Development, update the existing Housing Policy and identify additional housing development resources.

Activity 3.2.2. Cuyahoga County will operate the Cuyahoga County Housing Program to provide resources for implementation of Housing Plan components, specifically, Access to Capital and Confidence in the Housing Market. The Program includes the Cuyahoga County Land Reutilization Corporation as a partner and runs through 2025. Thirty million dollars allocated to the Housing Program over six years focuses on expanding and creating programming for home repair, low dollar mortgages, and other activities to increase property values throughout the County.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0265

Sponsored by: <b>County Executive Ronayne/Sheriff's Department</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, the County Executive/Sheriff's Department recommends an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and

**WHEREAS**, the primary goal of this amendment is to continue to implement an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced low level offenders to keep them out of jail and with their families and communities where they can continue to be a productive part of society; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent

that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b> ALCOHOL MONITORING SYSTEMS 3RD AMENDMENT						
<b>Department or Agency Name</b>		SHERIFF'S DEPARTMENT				
<b>Requested Action</b>		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC/Council Approved</b>	<b>Approval No.</b>
O	2497	ALCOHOL MONITORING SYSTEMS	4/1/22 – 12/31/24	\$2,625,000	4/12/22	R2022-0062
A-1	2497	ALCOHOL MONITORING SYSTEMS	7/15/22 – 12/31/24	\$0	8/22/22	BC2022-503
A-2	2497	ALCOHOL MONITORING SYSTEMS	DATE OF APPROVAL – 12/31/24	\$550,000	11/21/23	R2023-0325
A-3	2497	ALCOHOL MONITORING SYSTEMS	4/1/22- 12/31/26	\$2,400,000	CURRENT ITEM	

**Service/Item Description (include quantity if applicable).**  
 This is an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced individuals.

Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:  Additional  Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 The primary goal of the project is to attempt to reduce the overall jail population. Keep low level offenders out of jail and with their families and communities where they can continue to be a productive part of society.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Alcohol Monitoring Systems, Inc 1241 W MINERAL AVE., #200 LITTLETON, CO 80120	Melissa Anderson Program Manager

Vendor Council District:	Project Council District:
N/A	N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>  3382  </u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 12/9/2020	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: N/A	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 29 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:  <i>Vendor selected by qualifications.</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <i>Vendor selected by qualifications.</i>	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Stand-alone system/program.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
<b>100% GENERAL FUNDS</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

CP285130 = \$600,000

JC100115 = \$300,000

SH100140 = \$1,500,000

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project.

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

**Timeline**

Project/Procurement Start Date (date your team started working on this item): 4/5/24

Date documents were requested from vendor: 5/21/24

Date of insurance approval from risk manager: 5/14/24

Date Department of Law approved Contract: 5/14/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

7Infor/Lawson RQ#:	3382
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	211585 RFQ
CM Contract#	2497 FKA 2238

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	TG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			TG	Ok-signed/uploaded
IG#	21-0027-REG EXP. 12/31/25		TG	Alcohol Monitoring Systems, Inc. 21- 0027-REG 12/31/2025
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/25/24	TG	Ok-current calendar yr
Debarment/Suspension Verified	Date:	5/23/24	TG	Ok-60 days
Auditor’s Finding	Date:	5/23/24	TG	Ok-60 days
Independent Contractor (I.C.) Requirement	Date:	5/25/24	TG	Ok-1 yr
Cover - <i>Master amendments only</i>			N/A	n/a
Contract Evaluation			TG	ok
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			TG	ok

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers’ Compensation Insurance	TG



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	TG-ALREADY UPLOADED
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/25 – 12/31/25	SH100140	55130		<b>\$750,000.00</b>
1/1/25 – 12/31/25	CP285130	55130	CP-SUPRVSION-FD	<b>\$300,000.00</b>
1/1/25 – 12/31/25	JC100115	55130		<b>\$150,000.00</b>
1/1/26 – 12/31/26	SH100140	55130		<b>\$750,000.00</b>
1/1/26 – 12/31/26	SH100140	55130	CP-SUPRVSION-FD	<b>\$300,000.00</b>
1/1/26 – 12/31/26	SH100140	55130		<b>\$150,000.00</b>
			<b>TOTAL</b>	<b>\$2,400,000.00</b>

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	3382
CM Contract#	2497 FKA 2238

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$2,625,000.00</b>		4/1/22-12/31/24	4/12/22	R2022-0062
<b>Prior Amendment Amounts (list separately)</b>		\$0	7/15/22-12/31/24	8/22/22	BC2022-503
		\$550,000.00	4/1/22-12/31/24	11/21/23	R2023-0325
		\$			
<b>Pending Amendment</b>		<b>\$2,400,000.00</b>	<b>4/1/22 – 12/31/26</b> <b>Effective upon signature of all parties-12/31/2026</b>		
<b>Total Amendments</b>		<b>\$2,950,000.00</b>			
<b>Total Contact Amount</b>		<b>\$5,575,000.00</b>			

### Purchasing Use Only:

Prior Resolutions:	R2022-0062, BC2022-503, R2023-0325
Amend:	Amendment 3

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Vendor Name:	Alcohol Monitoring Systems, Inc. 21-0027-REG 12/31/2025
ftp:	Effective upon signature of all parties-12/31/2026
Amount:	\$2,400,000.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 6.3.2024

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Alcohol Monitoring Systems, Inc				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	2497 FKA 2238				
<b>RQ#</b>	3382				
<b>Time Period of Original Contract</b>	4/1/22 – 12/31/24				
<b>Background Statement</b>	Provides a GPS and monitoring service.				
<b>Service Description</b>	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
<b>Performance Indicators</b>	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
<b>Actual Performance versus performance indicators (include statistics):</b>	100% effective. No delays or issues reported.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>	x				
<b>Justification of Rating</b>	Meets or exceeds all requirements.				
<b>Department Contact</b>	Tanisha K. Gates				
<b>User Department</b>	Sheriffs, Juvenile, Common Pleas				
<b>Date</b>	5/23/24				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0233

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Turner, Conwell, Miller, Sweeney and Gallagher</b></p>	<p><b>A Resolution</b> confirming the County Executive’s reappointment of Deborah A. Abbott to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11 to, among other things, “promote the identification and preservation of Cuyahoga County historical records by identifying the necessary resources and raising the visibility of the Archives;” and

**WHEREAS**, Cuyahoga County Code Section 206.11(C)(2) states that the Archives Advisory Commission shall consist of nine members, including five appointed electors of the County and four ex-officio members; and

**WHEREAS**, Cuyahoga County Code Section 206.11(E)(1) states that Archives Advisory Commission members shall serve four-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Deborah A. Abbott to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Deborah A. Abbott to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5) provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: July 9, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

June 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Jones:

Pursuant to Cuyahoga County Ordinance No. 0214-0028, Cuyahoga County has established an Archives Advisory Commission. This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. I am pleased to nominate the following individuals for re-appointment to the Cuyahoga County Archives Advisory Commission:

- **Deborah A. Abbott**, 4-year term, 12/01/2023 – 11/30/2027
- **Kieth A. Peppers**, 4-year term, 12/01/2023 – 11/30/2027

Attached you will find copies of the nominees' bio/resume for your review. The members of this board are not compensated and serve 4-year terms. There are zero other candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

## **Biography**

### **Deborah A. Abbott, Ph.D.**



Deborah A. Abbott, Ph.D. is a professional genealogist, specializing in African American research, manuscript collections and genealogy methodology. She serves as a Trustee on the Board of the Ohio Genealogical Society (OGS); a member of the Cuyahoga County Archives Advisory Board in Cleveland; and a member of the Board of Directors for the Federation of Genealogical Societies (FGS). She is an associate with the Kentucky-Tennessee Associates based in Springfield, TN; past president of the African American Genealogical Society, Cleveland, OH; and a retired professor of Counseling from Cuyahoga Community College in Cleveland. She holds both the BS and M.Ed. degrees from Tuskegee University in Alabama and the PhD degree from Kent State University in Ohio.

Dr. Abbott is an instructor as well as the Coordinator of the African American track at IGHR in Athens, Georgia. She is an instructor at SLIG in Salt Lake City, Utah; and the African American Genealogy Colloquium at Alabama State University in Montgomery, Alabama. She presents lectures and workshops at a variety of national, state, and local genealogy conferences across the country, as well as colleges, businesses & libraries. She has had articles published in the *Ohio Genealogy News* and *Family Tree Magazines*. Dr. Abbott can also be seen teaching African American research entitled “*Needles & Threads*” on *Ancestry Academy*, an educational website video course for *Ancestry.com*.

Dr. Abbott is a member of National Genealogical Society (NGS), the Association of Professional Genealogist (APG), the Genealogical Speakers Guild (GSG), and a life member of the Fred Hart Williams Genealogical Society, Detroit, MI, as well as other state and local genealogical societies. She teaches monthly classes entitled “*Using Ancestry.com in Genealogy Research*” at the Lakewood (Ohio) Public Library and coordinates the “*Genealogy and Family History Clinic*” for the Cleveland Public Library.

A Cleveland native, she is a life member of Alpha Kappa Alpha Sorority, Inc., the Tuskegee University National Alumni Association, and Antioch Baptist Church in Cleveland.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Archives Advisory Commission**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**No statutory or other qualifications required.**

- 2.3 The specific term of office during which the candidate would serve;

**12/01/2023 – 11/30/2027**



- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**There are no other applications on file.**

- 2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Lakeview Cemetery Outreach Commission**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No opinion was requested.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0258

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Turner, Conwell, Miller, Sweeney and Gallagher</b></p>	<p><b>A Resolution</b> confirming the County Executive’s reappointment of Bishara Addison to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

**WHEREAS**, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

**WHEREAS**, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Bishara Addison to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





June 24, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Bishara Addison**, 4 year term, 7/1/2024 – 6/30/2028
  - Reappointment
  - Resides in Shaker Heights (Cuyahoga County)
  - Currently serves on advisory committees: the Cuyahoga County Workforce Funders Group (representing the Fund For Our Economic Future), NOACA Community Advisory Council (selected, representing herself), and the Community Advisory Board for Ideastream (representing herself)

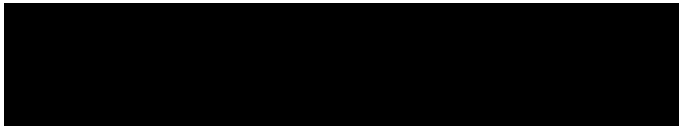
The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. Ms. Addison fulfills the ORC membership requirement of a board member “who has received or is receiving mental health services”. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services.

The ADAMHS Board’s mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

No advisory opinion was requested. The nominee’s resume is attached for your review. There are 23 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



**Skills:** strategy development and implementation; policy analysis; coalition building; public speaking; proposal development; innovation and system alignment; relationship management; grant review; change management; advocacy; knowledge of reentry and criminal justice reform best practices as well as knowledge of workforce development best practices

**Education:**

- Georgetown University, National Urban Fellow, Masters in Policy Management, July 2020
- Georgetown University, Certificate in Education Finance, expected September 2020
- The George Washington University, Bachelor of Arts, Political Science, May 2010
- Georgetown University, Fund for American Studies- Institute of Philanthropy & Voluntary Service, Summer 2008

**Professional Experience:**

Towards Employment

Cleveland, OH

*Nonprofit that's helped over 130,000 people navigate careers, remove barriers and climb a career ladder since 1976*

**Senior Manager, Policy & Strategic Initiatives**

April 2016- Present

- Coordinates work dedicated to building a network of workforce and social service providers with a goal to enhancing service delivery, spreading effective practices and promoting systems and policy change that embrace career pathways and inclusive economic growth
- Supports TE's Board Policy/Advocacy Committee and serves on TE's Management Team, by developing policy positions, gaining consensus, developing and implementing associated work-plans
- Researches and remains aware of emerging trends, opportunities and uses that information to assist in the preparation and writing of funding proposals, grant applications, blogs and op-eds
- Represents TE on numerous community initiatives through chairing the P16 Employment Committee, serves as a member of the United Way Council of Agency Executives Policy Committee, co-chairs the Policy Committee of the Greater Cleveland Reentry Leadership Coalition, operating as the state lead for the National Skills Coalition-Ohio Delegation, and is the Vice Chair of NOACA's community advisory council
- Supported Cleveland Browns commitment to social justice through education and planning experiences around reentry and criminal justice reform
- Served as coordinator for nonprofit education on the 2018 Issue 1 campaign, a ballot initiative that sought to reduce the prison population and reinvest savings into drug treatment and mental health services

Cleveland Metropolitan School District

Cleveland, OH

*School District for 39,000 students in the midst of an aggressive educational reform plan*

**Project Manager, Strategy Implementation**

August 2014- April 2016

- Designed and developed Principal School Planning Cycle tools, an effort to help school Principals plan for when they should engage in strategic activities during school year to prepare for the next school year
- Served as the project manager for new district initiatives through the Cleveland Plan/HB525 by helping to open 2 schools, close two schools, roll out the non-union evaluation system, and the Districts' customer service straining
- Project lead for the city-wide Get2School, You Can Make It attendance campaign in partnership with the Cleveland Browns in its first year which resulted in an 11.7% increase in student attendance
- Trained over 100 staff members on the new Performance Development & Evaluation System
- Coordinated collaboration, data collection and communication to internal/ external stakeholders of initiatives with district-wide impact like the implementation of school based budgeting
- Planned and led the execution process of closing two K-8 schools such that parents could choose from newer schools nearby

**Executive Fellow to the CEO**

July 2013- July 2014

- Added capacity to the CEO by supporting projects such as: Army of Believers Scholarship Luncheon, analyzing excerpts for the Teachers Union Contract, and planning the Cleveland Conference on Education
- Provided project management to the start-up of two high schools using a mastery based learning approach
- Trained over 100 staff members on customer service through the Communicate with HEART program
- Collated data and information from different departments for external stakeholders and the CEO

Towards Employment  
Policy Associate  
Policy & Research Intern  
and 2010

Cleveland, OH  
October 2011- July 2013  
Summer 2009

- Analyzed legislation and ordinances at the county, state, and federal level
- Wrote recommendations on existing legislation and educated stakeholders on advocacy opportunities
- Developed briefing materials and social media updates on research related to workforce and reentry
- Composed articles, letters to the editor, and op-eds on behalf of the Executive Director
- Supported organizational fundraising through collection of labor market data, research, & engaging partners
- Created a five research analysis about collateral consequences in relation to employment for ex-offenders

New Sector Alliance  
Nuestra Comunidad Development Corporation

Boston, MA  
Roxbury, MA

*Fellowship program that brings together cohorts of highly-motivated and skilled early career professionals to pursue their commitment to working in the social sector.*

Resident in Social Enterprise, Development Associate

September 2010-August 2011

- Researched demographic trends in Roxbury and Greater Boston and prepared market analysis for organization grants & managed the \$1,000,000 grant calendar
- Wrote grants and letters of interest for funding opportunities, including proposals for the organization's place-based initiatives leading to Nuestra's selection as a Massachusetts Smart Growth Alliance Great Neighborhood with support from an Enterprise Rose Fellow and \$200,000 in consulting services and TA

LIFT- National Office

Washington, DC

*LIFT trains college students to be advocates to partner with individuals to set goals, make connections to social services, and strengthen ties to the local community so that they can accelerate their transition out of poverty.*

Development Intern

February 2010-May 2010

- Researched potential donors by developing giving profiles for individuals
- Participated in major fundraisers to connect potential donors with organization
- Facilitated site visits at the LIFT-DC office with potential donors, community partners, and interest groups

LIFT- DC

Washington, DC

*LIFT- DC supports individuals who were low income, homeless, or previously incarcerated by promoting self-sufficiency, through job search assistance, referrals and the procurement of public benefits.*

Student Advocacy Coordinator

January 2010-May 2010

Student Director

January 2009-December 2009

Student Advocate

January 2008- December 2008

- Managed office and 35 student volunteers by: recruiting new volunteers, planning and executing trainings, contacting speakers, managing volunteers, and developed materials for volunteers to do advocacy
- Assisted clients with composing resumes and cover letters, as well as performing job searches
- Coordinated services with other service providers for our clients and working on benefit applications

### **Achievements:**

- Selected participant for the Cleveland Foundation Inaugural Cohort, Foundations in Philanthropy 2019-20
- Selected Fellow for the National Urban Fellows, Class of 2019-20 – training for mid-career professionals committed to equity and public service to support the acceleration of their careers and leadership
- Selected for the Cleveland Leadership Center Inaugural Stokes Policy Fellowship, Class 2017-18
- Selected as 2017 Crain's Cleveland 20 in their 20's Class
- 25 Under 35 Movers and Shakers Award, Class of 2014
- Selected graduation speaker for the Institute of Philanthropy and Voluntary Service, August 2008

### **Leadership Experience**

- Member: African American Philanthropy Committee of the Cleveland Foundation, Steering Committee for The Soul of Philanthropy, City Club of Cleveland Debate Committee, Fresh Water Editorial Advisory Board, Vice Chair, NOACA Community Advisory Council, member of Greater Cleveland Partnership Innovation Group Steering Committee, former Partner and Board Member for Social Venture Partners Cleveland

March 21, 2024

Mr. Chris Ronayne  
County Executive  
Cuyahoga County  
2079 East Ninth Street  
Cleveland, Ohio 44115

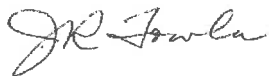
**RE: Recommendation for Reappointment to the Board of Directors**

Dear Executive Ronayne:

I am writing to recommend Bishara W. Addison for reappointment to the Board of Directors of the ADAMHS Board for a second term. I have had the privilege of working with Ms. Addison on the Board for several years and believe that her passion to serve others, leadership experience and wealth of knowledge will continue to be an asset to the ADAMHS Board and the citizens of Cuyahoga County, especially in the realm of behavioral health and addiction treatment and recovery services.

For the forgoing reasons, please strongly consider reappointing Ms. Addison to the Board of Directors of the ADAMHS Board. Should you require any additional information or have further inquiries, please feel free to contact me at 216.403.9448.

Sincerely,



J. Robert Fowler, Ph.D.  
ADAMHS Board Chair

*Copy to: Scott S. Osiecki, Chief Executive Officer, ADAMHS Board of Cuyahoga County  
Zoe Toscos, Special Projects Manager, Office of County Executive Chris Ronayne  
Bishara W. Addison, Board Member, ADAMHS Board of Cuyahoga County*



## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**ADAMHS Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. Ms. Addison fulfills the ORC membership requirement of a board member "who has received or is receiving mental health services".**

**2.3** The specific term of office during which the candidate would serve;

**7/1/2024 – 5/3/2028**

**2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

**2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

**2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

**2.7** A cumulative list of individuals who applied for the position;

**Amy K. Kuntz  
Bishara W. Addison  
Matthew Carroll  
Ebony Spano  
Kara Tatum- Johnson  
Dana Corraini  
Carol Beck  
Brenda Stoller  
Demar Sheffey  
Jasmin Santana  
Stuart C. Van Wagenen  
Sharisse Edwards  
Erskine E. Cade  
Rev. Benjamin F. Gohlstin, Sr.  
Delaney Jones  
Kathryn Parks  
Madeline Corchado  
Molly Wimbiscus  
Rebekah Dorman**

**Ebony Spano  
Ashley King  
John Oliver  
Michelle Curry**

**2.8** The candidate's city and county of residence;

**Shaker Heights, Cuyahoga County**

**2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cuyahoga County Workforce Funders Group, NOACA Community Advisory Council, and the Community Advisory Board for Ideastream.**

**2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

**2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0261

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>A Resolution</b> making an award on RQ13412 with JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024; authorizing the County Executive to execute Contract No. 4470 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ13412 with JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024;

**WHEREAS**, the primary goal of this project is for pavement markings and restriping of the Huntington Park Garage; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13412 with JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4470 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: July 10, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Public Works /JADO Construction Services, Inc. / Contract / RQ #13412 /Pavement Markings & Re-striping Huntington Park Garage.
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM4470	JADCO Construction Services, Inc.	Upon approval – 12.31.2024	\$559,490.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Public Works is requesting approval of a contract, per the chart above, to secure a contract for pavement markings and re-striping of the Huntington Park Garage.

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
 To secure a contract with a vendor for pavement markings and re-striping of the Huntington Park Garage.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes    No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: JADCO Construction Services, Inc. 9901 York Theta Drive North Royalton, Ohio 44133	Owner, executive director, other (specify): Andrew Biegacki, Owner
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Rev. 7/24/23

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$559,490.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 198/ 1 (13 vendors on the plan holder list)	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( 25% ) SBE ( 0% ) MBE ( 5% ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Only 1 proposal received.	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). <i>Include % if more than one source.</i>
<b>General Funds – PW600120 / 55220</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	

Commented [CK1]: Suggestion by MBV – I can't recall exactly how she said it. See text in green, (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23



<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: There were no issues with Infor	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

Rev. 7/24/23

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13412
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4892
CM Contract#	4470

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	tw	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

<b>FULL AND OPEN COMPETITION</b>		
<b>Formal RFP</b>		
<b>Reviewed by Purchasing</b>		
	<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)	n/a	OK (same as award letter)
Bid Specification Packet	tw	OK (requirement completed 6/6/2024)
Final DEI Goal Setting Worksheet	tw	OK
Diversity Documents – <i>if required (goal set)</i>	n/a	OK (in proposal pg151-200)
Award Letter (sent to awarded vendor)	tw	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	n/a	N/A
Tabulation Sheet	tw	OK
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).	n/a	OK (attached 5/20/2024)
IG#	24.0165 REG 12.31.2028	tw
Debarment/Suspension Verified	Date: 4.29.24	tw
Auditor’s Finding	Date: 4.29.24	tw
Vendor’s Submission		tw
Independent Contractor (I.C.) Requirement	Date: 4.18.24	tw
Cover - <i>Master contracts only</i>		n/a
Contract Evaluation – <i>if required</i>		n/a
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		n/a
Checklist Verification	5.2.24	Tw
		OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	tw
Matrix Law Screen shot PWD-3490 & PWD-3963	tw
COI	tw
Workers’ Compensation Insurance	tw
Performance Bond, if required per RFP	Tw

### CONTRACT SPENDING PLAN – line corrected on 6/3/2024 re-submission

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
Upon signature – 12.31.2024	PW600120	55130	CFHPG0000201		<b>\$559,490.00</b>
			<b>TOTAL</b>		<b>\$559,490.00</b>

### CONTRACT HISTORY (to be completed by department)

<b>CE/AG# (if applicable)</b>					
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		RFP			
<b>Lawson RQ# (if applicable)</b>		13412			
<b>CM Contract#</b>		4470			
	<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Original Time Period &amp; End Date/ Amended End Date</b>	<b>Approval Date</b>	<b>Approval #</b>
<b>Original Amount</b>	\$559,490.00		Upon signature – 12.31.2024	Pending	Pending
	<b>Prior Amendment Amounts (list separately)</b>	\$			
		\$			
		\$			
	<b>Pending Amendment</b>	\$			
	<b>Total Amendments</b>	\$			

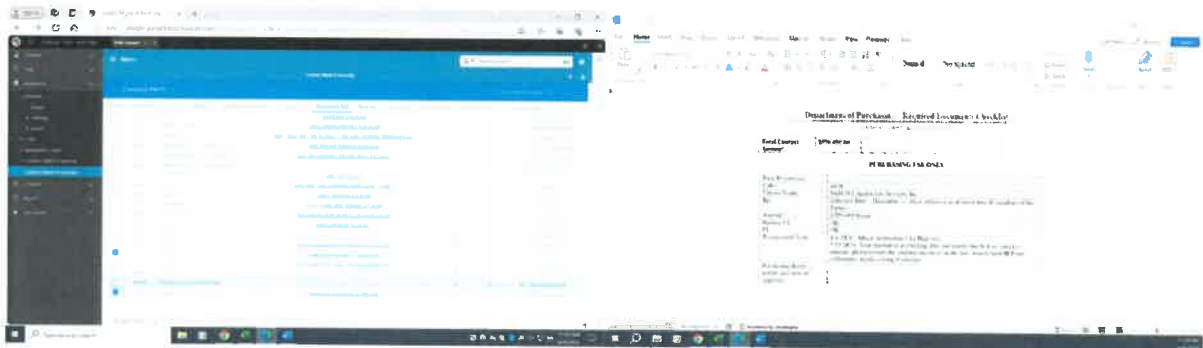
## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<b>Total Contact Amount</b>	<b>\$559,490.00</b>			
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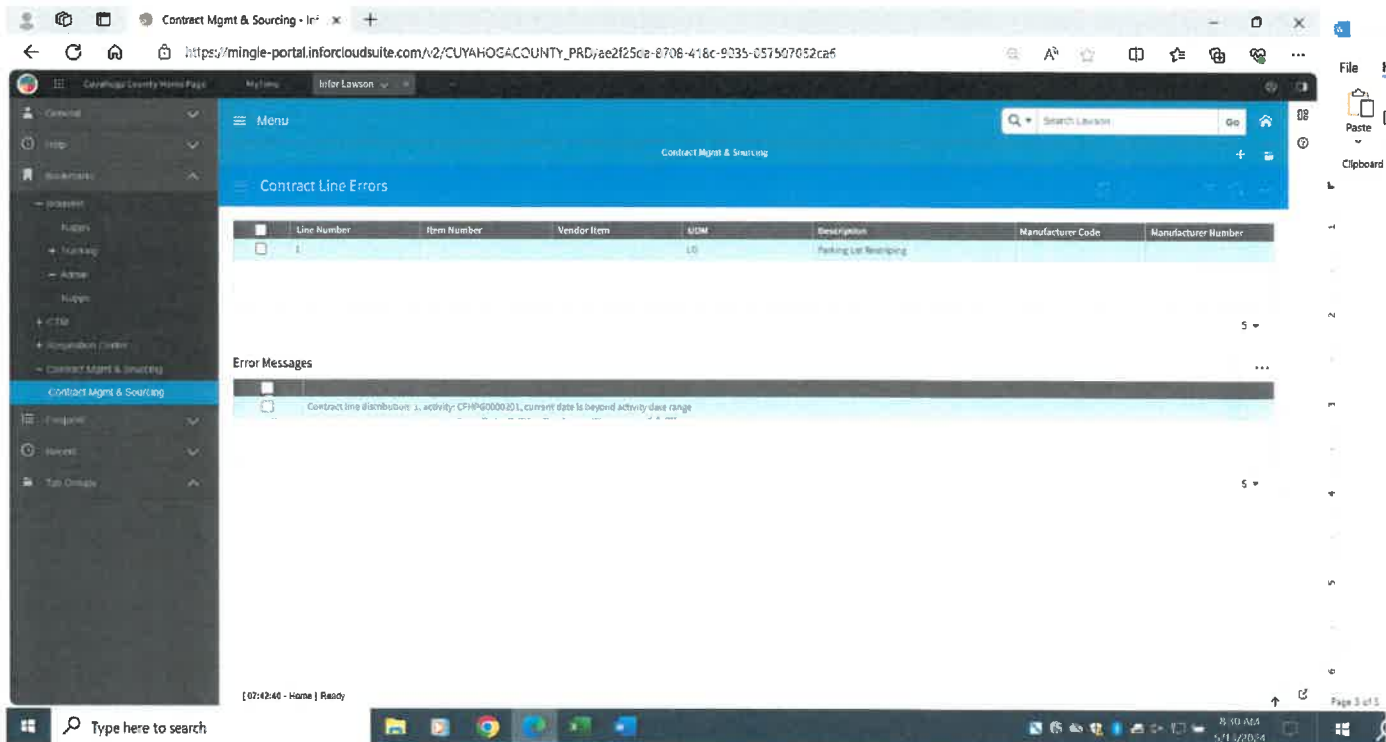
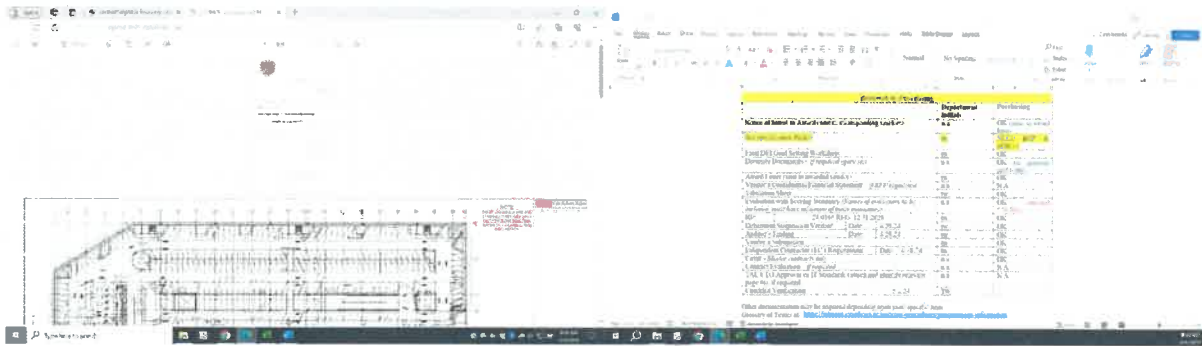
### PURCHASING USE ONLY

<b>Prior Resolutions</b>	
<b>CM#:</b>	4470
<b>Vendor Name:</b>	JADCO Construction Services, Inc.
<b>ftp:</b>	Effective Date – December 31, 2024, effective as of latest date of signature of the Parties
<b>Amount:</b>	\$559,490.00mm
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Procurement Notes:</b>	<p>6/6/2024: Attach Addendum 1 for RQ13412. The 2nd attachment is the notice from the event, not the addendum sent to planholders.</p> <p>6/4/2024A: Attach Addendum 1 for RQ13412 and delete any addendum attachment that is not for this contract.</p> <p>6/4/2024: Attach Addendum 1 for RQ13412</p> <p>5/13/2024: Line amount or accounting does not match checklist or contract amount; please review the contract line error on the line; Attach final RFP and addendum; attach scoring/evaluation.</p>
<b>Purchasing Buyer’s initials and date of approval</b>	OK, ssp 6/10/2024



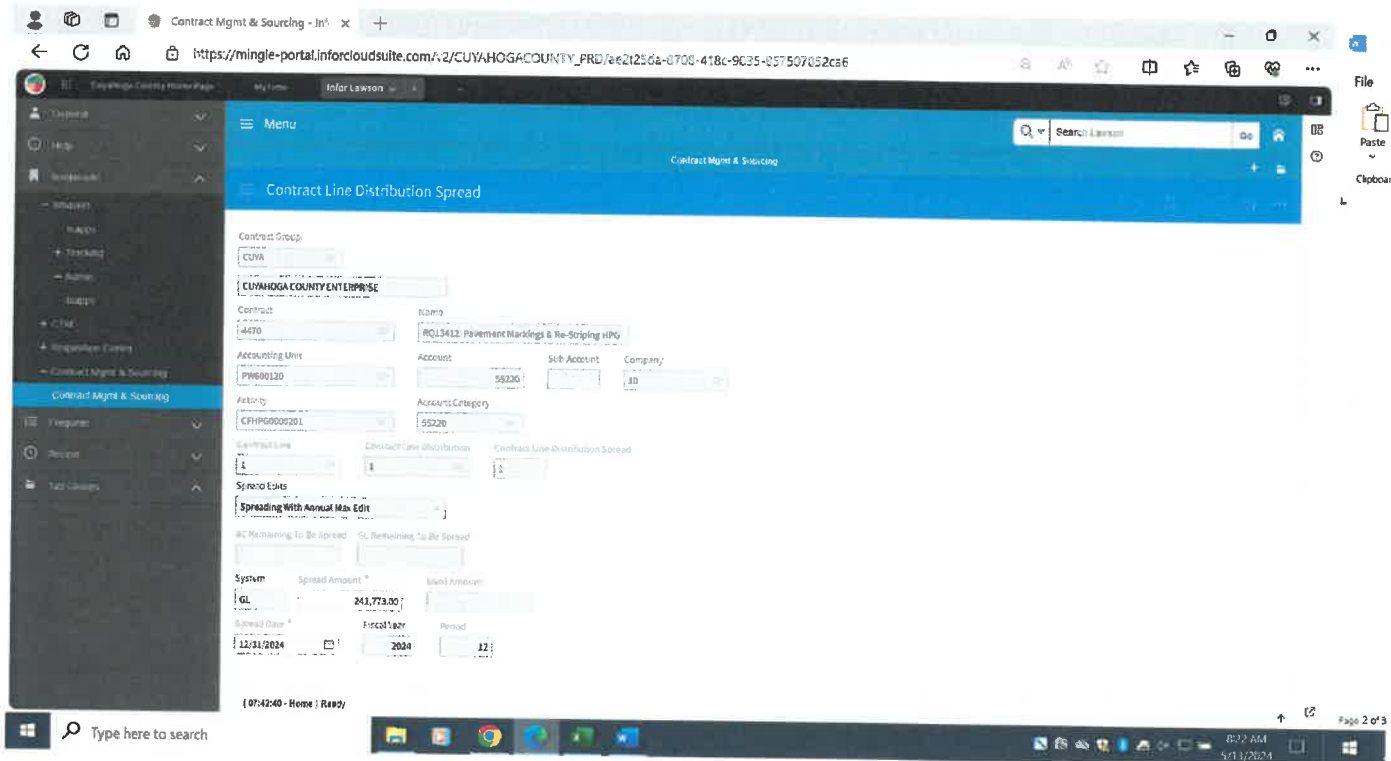
# Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor



# Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor





Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13412	Event: 4892	TYPE: RFP	ESTIMATE: \$241,772.70			
CONTRACT PERIOD: N/A		RFP DUE DATE: January 23, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Pavement Markings & Re-Stripping of Huntington Park Garage	15	1	0	1
DIVERSITY GOAL/SBE 25%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 5%			

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
1 JADCO Construction Services, Inc. 9901 York Theta Drive North Royalton, Ohio 44133	Compliant: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered  NCA: <input checked="" type="checkbox"/> Yes  Planholder: <input checked="" type="checkbox"/> Yes  Cooperative (Form Attached): <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No  Department of Purchasing: SSP	SBE / MBE / WBE		D.P compliant DEI compliant DPW review score compliant  J. [Signature] 5/10/24	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		Subcontractor Name(s):	(M/W) The Chas E. Phipps Company (SBE) 25% (F/W) All Contractors Supply LLC (WBE) 5%		
		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		
Total %		SBE: 25 % MBE: 0 % WBE: 5 %			

RQ13412

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 1/25/2024 <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	Prime meets SBE goal at 20% and meets additional SBE goal and meets WBE goal. All DIV forms completed and included with bid. 1/23/24 HM div-1 signed, diversity goals met, no waiver requested, JW 1/24/2024 Diversity Goals met. LJ. 1/25/2024		

RQ13412



## GOAL SETTING WORKSHEET

**Department Name:** Department of Public Works  
**Contact Name:** Toni Wlosowicz  
**Contact Phone#:** 216.443.3071 / 216.348.3841  
**Contact Email:** [twlosowicz@cuyahogacounty.us](mailto:twlosowicz@cuyahogacounty.us) / [smilligan@cuyahogacounty.us](mailto:smilligan@cuyahogacounty.us)  
**RQ#:** 13412 (REPLACES RQ12691)  
**RQ Description:** HPG Concrete/Restripping

Department of Public Works  
 Toni Wlosowicz  
 216.443.3071 / 216.348.3841  
[twlosowicz@cuyahogacounty.us](mailto:twlosowicz@cuyahogacounty.us) / [smilligan@cuyahogacounty.us](mailto:smilligan@cuyahogacounty.us)  
 13412 (REPLACES RQ12691)  
 HPG Concrete/Restripping

**NOTE: User Department completes the YELLOW AREAS ONLY.**

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Paving Resurfacing	91375	242000.00	22	0	0.00	0.00	1	0.05	11000.00
Paving Resurfacing	91394		1		0.00	0.00		0.00	0.00
Concrete Resurfacing	96118		1		0.00	0.00		0.00	0.00
Grading of Parking Lots	98832		1		0.00	0.00		0.00	0.00
<b>Totals (\$):</b>		<b>242000.00</b>				<b>0.00</b>			<b>11000.00</b>

**Project Diversity Goals:**

**Comments:** LL 9/15/2023  
 NIGP 91375: NIGP 91375:  
 26t/0m/2w with 22t/0m/1w with  
 duplicates duplicates

MBE Goal 0%  
 WBE Goal 5%  
 SBE Goal (not calculated) 25%

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0262

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Miller and Sweeney</b></p>	<p><b>A Resolution</b> making an award on RQ14474 with Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland; authorizing the County Executive to execute Contract No. 4637 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ14474 with Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland;

**WHEREAS**, the primary goal of this project is the construction of 2.66 miles of shared use path along North Marginal from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street includes resurfacing portions of North Marginal full depth reconstruction of North Marginal near the SR-2 ramps, retaining walls, lighting, landscaping, hydrant replacement and traffic control; and

**WHEREAS**, this project is funded as follows (a) 52.6% Federal Fund (b) 2.8% County Motor Vehicle \$7.50 License Tax Fund, (c) 1.2% City of Cleveland and (d) 43.4% Cleveland Metroparks; and

**WHEREAS**, the project is located in the City of Cleveland, Cuyahoga County District 7; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14474 with Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4637 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: July 10, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>North Marginal Road Connector Shared Use Path from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland.</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC/Council Approved</b>	<b>Approval No.</b>
Original	4637	Independence Excavating Inc.	N/A	\$10,812,068.09	Pending	

**Service/Item Description (include quantity if applicable).** Construction of 2.66 miles of shared use path along North Marginal from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland in Cuyahoga County. Provides connectivity to existing paths operated by the Cleveland Metroparks. The project also includes resurfacing portions of North Marginal full depth reconstruction of North Marginal near the SR-2 ramps, retaining walls, lighting, landscaping , hydrant replacement, and traffic control.

Indicate whether:  New service/purchase    Existing service/purchase    Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:    Additional    Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 Construction of 2.66 miles of shared use path along North Marginal from East 9<sup>th</sup> Street to East 55<sup>th</sup> Street in the City of Cleveland in Cuyahoga County. Provides connectivity to existing paths operated by the Cleveland Metroparks. The project also includes resurfacing portions of North Marginal full depth reconstruction of North Marginal near the SR-2 ramps, retaining walls, lighting, landscaping , hydrant replacement, and traffic control.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Independence Excavating Inc. 5720 E. Schaaf Road Independence, Ohio 44131	Rob DiGeronimo - President
Vendor Council District:	Project Council District:
District 6	District 7

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>Cleveland</b>
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<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ# <u>14474</u> (Insert RQ# for formal/informal items, as applicable) <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: <b>\$10,812,068.09</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>9 / 5</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. – Approximate Percentage  <b>Federal Funding 52.6% (\$5,684,048.00) -</b> <b>Muni Funding 1.2% (\$130,000.00)</b> <b>Metroparks Funding 43.4% (\$4,700,000.00)</b> <b>County Funding -R&amp;B \$7.50 Fund 2.8% (\$298,020.09)</b>
--

Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
<b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b>
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain):

<b>Provide status of project. Pending Approval</b>	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<b>Reason:</b>	
<b>Timeline</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	6-13-2024
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>						
<b>Prior Original (O) and subsequent Amendments (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC/Council Approved</b>	<b>Approval No.</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14474
Infor/Lawson PO # Code (if applicable):	
Event #	5538
CM Contract#	4637

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b> <b>Construction Projects – Road &amp; Bridge</b> <b>Reviewed by Purchasing</b>
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	Department initials	Purchasing
Notice of Intent to Award <i>(sent to all responding vendors)</i>	WB	OK AJ 6/18/2024
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>	WB	OK AJ 6/18/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter <i>(sent to awarded vendor)</i>	WB	OK AJ 6/18/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 6/18/2024
Public Works Bid Results	WB	OK AJ 6/18/2024
Tabulation Sheet- SEE Public Works Tab	WB	OK AJ 6/18/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 6/18/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 6/18/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 6/18/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 6/18/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 6/18/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 6/18/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets) IN PROPOSAL	WB	OK AJ 6/18/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 6/18/2024
IG# 23-0332-REG 12/31/2028	WB	OK AJ 6/18/2024
Debarment/Suspension Verified	Date: 6/14/2024	WB OK AJ 6/18/2024 dated within 60 days
Auditor’s Finding	Date: 6/14/2024	WB OK AJ 6/18/2024 dated within 60 days



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission ( <i>Form of Proposal</i> )		WB	OK AJ 6/18/2024
Independent Contractor (I.C.) Requirement	Date: 6/14/2024	WB	OK AJ 6/18/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 6/18/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
8/5/2024 to 12/31/2024	PW605100	73300	CRDOT 0004601	<b>\$4,000,000.00</b>
1/1/2025 to 12/31/2025	PW605100	73300	CRDOT0004601	<b>\$6,000,000.00</b>
1/1/2026 to 8/7/2026	PW605100	73300	CRDOT 0004601	<b>\$812,068.09</b>
			<b>TOTAL</b>	<b>\$10,812,068.09</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	4637
Vendor Name:	Independence Excavating Inc.
ftp:	8/5/2024 – 8/7/2026
Amount:	\$10,812,068.09
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 6/18/2024



**Department of Purchasing Tabulation Sheet**

REQUISITION NUMBER: 14474	Event #5538	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$11,424,840.00
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: June 7, 2024	SOLICITATIONS ISSUED: 9
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: North Marginal Road Connector Share Path from East 9 <sup>th</sup> Street to East 55 <sup>th</sup> in the City of Cleveland	MANUAL RESPONSES: 4
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/WBE 0%	ELECTRONIC RESPONSES: 1
Does CCBP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County JW 6/12/24 LL 6/12/2024		CCBB: Low Non-CCBB Bid\$: 10,887,087.27	20% = \$13,709,808.00
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But no impact-The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" in the CCBEIP, JW 6/12/2024 LL 6/12/2024		CCBEIP: Low Non-CCBEIP Bid \$: 10,887,087.27	TOTAL RESPONSES: 5
*PRICE PREFERENCE LOWEST BID REC'D \$9,993,028.84		RANGE OF LOWEST BID REC'D \$ ->\$5,000,000	
PRICE PREF % & \$ LIMIT: \$250,000 (max)		MAX SBE/MBE/WBE PRICE PREF \$ 10,243,028.84	
		Minus \$, =	
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - No Diversity Goals LL 6/12/2024	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Independence Excavating, Inc. 5720 E Schaaf Rd Independence, OH 44131	100% Travelers Casualty & Surety Company of America	\$9,993,028.84 Alternate 1: \$387,029.00 Alternate 2: \$432,010.25	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			IG Number: 23-0332-REG  NCA: <input checked="" type="checkbox"/> Yes  PH: <input checked="" type="checkbox"/> Yes  Buy American: <input checked="" type="checkbox"/> Yes  EEO Certification: <input checked="" type="checkbox"/> Yes  Proposal Form: <input checked="" type="checkbox"/> Yes  Bid Bond: <input checked="" type="checkbox"/> Yes  Worksheets: <input checked="" type="checkbox"/> Yes  Drug-Free: <input checked="" type="checkbox"/> Yes  Certificate of Compliance: <input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u>  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: No goals 6/12/2024 HM JW 6/12/2024 LL 6/12/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials DOP Buyer Initials: AJ 6/10/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0003-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Anthony Allega Cement Contractor Inc 5146 Allega Way Richfield OH 44286	100% Ohio Farmers Insurance Company	\$10,887,087.27 Alternate 1: \$413,968.21 Alternate 2: \$546,478.30		<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A  Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: 0% MBE: 0% WBE: 0%  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 6/10/2024			SBE/MBE/WBE Comments and Initials: No goal 6/12/2024 HM JW 6/12/2024 LL 6/12/2024		

Transaction ID:

3.	S.E.T. Inc 235 E Water St Lowellville OH 44436	100% Fidelity and Deposit Company of Maryland	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$11,214,645.90 Alternate 1: \$641,038.00 Alternate 2: \$536,080.00	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes* *did not provide Surety's financials Worksheets:	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE	Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals 6/12/2024 HM JW 6/12/2024 LL 6/12/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes* *expired Certificate of Authority Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> No DOP Buyer Initials:			Diversity Program Review: SBE / MBE / WBE Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals 6/12/2024 HM JW 6/12/2024 LL 6/12/2024		

Transaction ID:





Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 6/10/2024			SBE/MBE/WBE Comments and Initials: No goals 6/12/2024 HM JW 6/12/2024 LL 6/12/2024		

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0242

Sponsored by: <b>County Executive Ronayne/Sheriff Department</b>	<b>A Resolution</b> making an award on RQ14199 with Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4517 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, the County Executive/Sheriff Department recommends an award on RQ14199 with Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027; and

**WHEREAS**, the primary goal of this project is to fit, alter and supply uniforms for the Cuyahoga County Sheriff's Department Corrections staff; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14199 with Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4517 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b> 2025-2027 CORRECTIONS UNIFORMS						
<b>Department or Agency Name</b>			SHERIFF'S DEPT			
<b>Requested Action</b>			<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):			
Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		GALLS, LLC	1/1/25- 12/31/27	875,000.00		

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 During the term of this contract Galls will fit, alter and supply uniforms for the Cuyahoga County Sheriff's Department Corrections staff. The anticipated start-completion dates are 1/1/25 – 12/31/27.

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**  
 Provide and alter uniforms as needed for the Corrections Staff.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Galls, LLC 1340 Russell Cave Rd Lexington, KY 40505	<b>Bob Kushner, Regional Account Executive</b>
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.

The total value of the solicitation: 875,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 15 / 2	<input type="checkbox"/> State Contract, list STS number and expiration date
	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>\$573.61 cheaper than next lowest bid.</b>	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
<b>100% General Funds</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>12/20/23</b>
Date documents were requested from vendor:	<b>5/2/24</b>
Date of insurance approval from risk manager:	<b>4/9/24</b>

Date Department of Law approved Contract:	<b>4/10/24</b>
Date item was entered and released in Infor:	<b>5/20/24</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: n/a	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>						
<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
O		SCHWARZ	1/1/22- 12/31/24	875,000.00	10/19/21	R2021-0236



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14199
Infor/Lawson PO# Code (if applicable):	RFB
Event #	5320
CM Contract#	4517

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	TG	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

<b>FULL AND OPEN COMPETITION Formal Competitive Bidding (Contract) Reviewed by Purchasing</b>				
			<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)			TG	Sent 5/2/2024
Bid Specification Packet			TG	uploaded
Final DEI Goal Setting Worksheet			TG	yes
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			TG	Sent 5/2/2024
Tabulation Sheet			TG	Finalized and uploaded
IG#	22-0104-REG EXP. 12/31/26		TG	Galls LLC 22-0104-REG 12/31/2026
Debarment/Suspension Verified	Date:	5/14/24	TG	Ok-within 60 days
Auditor’s Finding	Date:	5/9/24	TG	Ok-within 60 days
Vendor’s Submission			TG- BID	Bid submitted
Independent Contractor (I.C.) Requirement	Date:	2/13/24	TG	Ok-1 yr
Cover - <i>Master contracts only</i>			N/A	
Contract Evaluation – <i>if required</i>			N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>	
	<b>Department initials</b>
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers’ Compensation Insurance	TG

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Performance Bond, <i>if required per RFB</i>	N/A
--	-----

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/25-12/31/25	SH100140	53400		\$290,000.00
1/1/26-12/31/26	SH100140	53400		\$290,000.00
1/1/27-12/31/27	SH100140	53400		\$295,000.00
			<b>TOTAL</b>	<b>\$875,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	N/A
<b>Lawson RQ# (if applicable)</b>	N/A
<b>CM Contract#</b>	N/A

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$875,000.00		1/1/25-12/31/27		
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$875,000.00			

### Purchasing Use Only:

Prior Resolutions:	n/a
CM#:	4517
Vendor Name:	Galls LLC 22-0104-REG 12/31/2026
ftp:	1/1/2025-12/31/2027

## Department of Purchasing – Required Documents Checklist

---

Upload as “word” document in Infor

Amount:	\$875,000.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 5.21.2024



## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14199 Event 5320	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$875,000.00		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: March 28, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Sheriff's Department	COMMODITY DESCRIPTION: 3-year Contract for Uniforms	15	2	0
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %		
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact, the low bidder is not located in Cuyahoga County and there is not a bidder within 2% of the low bidder that is a Cuyahoga County Based Business, JW 3/28/2024 LL 4/3/2024	CCBB: Low Non-CCBB Bid\$: 1,371.39	Add 2%, Total is: \$1,398.82		
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact-The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" In the CCBEIP, JW 3/28/2024 LL 4/3/2024	CCBEIP: Low Non-CCBEIP Bid \$: 1,371.39	Add 2%, Total is: \$1,398.82		
*PRICE PREFERENCE LOWEST BID REC'D \$1,371.39	RANGE OF LOWEST BID REC'D \$0-500,000.00	Minus \$, =		
PRICE PREF % & \$ LIMIT: (10%) 137.14	MAX SBE/MBE/WBE PRICE PREF \$1,508.53	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A LL 4/3/2024		

  
 Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Review	Award (Y/N)
1 Galls, LLC 1340 Russel Cave Road Lexington , KY 40505	NO	\$1,371.39	Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 22-0104-REG 31DEC2026  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): N/A  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No  Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: No goals. -SS 03/28/2024 JW 3/28/2024 LL 4/3/2024		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Technical Review	Award : (Y/N)
			(Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No  COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  OPD Buyer Initials: _____					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
2 Schwarz Uniform Corp 4711 State Road Cleveland, OH 44109	Cashier's Check #201734998 7 Huntington Bank \$500.00	\$1,945.00	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 20-0204-REG 31DEC2024  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): N/A  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No  Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award (Y/N)
			<input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No COOP:			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. -SS 03/28/2024 JW 3/28/2024 LL 4/3/2024		

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			(Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: _____/z_____					

**GOAL SETTING WORKSHEET**

Department Name: SHERIFFS CORRECTIONS DEPT  
 Contact Name: TANISHA K. GATES  
 Contact Phone#: 216-443-5955  
 Contact Email: TGATES@CUYAHOGA.COUNTY.OH  
 RQB: 14199  
 RQ Description: CORRECTIONS RFB UNIFORM CONTRACT

**NOTE: User Department completes the YELLOW AREAS ONLY**

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
CORRECTIONS DIVISION UNIFORMS	200-72	875000.00	1		0.00	0.00		0.00	0.00
CORRECTIONS DIVISION UNIFORMS	201-37		1		0.00	0.00		0.00	0.00
<b>Totals (\$):</b>		<b>875000.00</b>	<b>1</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>

Project Diversity Goals:

Comments: LL 2/22/2024  
 20000 & 20100: NIGP 20085 NIGP 20085  
 Override due to 0t/0m/0w no (Uniforms, Blended (Uniforms, Blended  
 number of duplicates Fabric)/20086 Fabric)/20086  
 certified (Uniforms, Cotton): (Uniforms, Cotton):  
 diversity vendors 26t/0m/3w with 24t/0m/1w with  
 (only 1 currently certified duplicates  
 certified  
 SBE/MBE/WBE  
 for this scope of work)

MBE Goal 0%  
 WBE Goal 0%  
 SBE Goal (not calculated) 0%

38386: 4t/0m/0w no duplicates

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0008

Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b>	<b>An Ordinance</b> enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective.
---	--

**WHEREAS**, the Cuyahoga County Executive/ Department of Human Resources has recommended to amend the Human Resources Policies and Procedures Manual, otherwise known as the Employee Handbook, to establish a policy and procedure ; and

**WHEREAS**, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Employee Handbook which is amended herein and may be amended in the future by Council; and

**WHEREAS**, pursuant to Section 9.01 of the County Charter, the Personnel Review Commission, subject to approval of the County Department of Law, approved of the proposed Remote Work Policy; and

**WHEREAS**, the County Department of Law reviewed and approved of the proposed Remote Work Policy; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Enacting Section 302.04 of the Cuyahoga County Code. Section 302.04 is hereby enacted to read as follows (additions are **bold and underlined**):

**Section 302.04 Remote Work Policy**

**Cuyahoga County Council adopts the Remote Work Policy, as effective for all County employees governed by the Cuyahoga County Employee Handbook. The Department of Human Resources shall disseminate the Remote Work Policy to all employees subject to the Remote Work Policy in accordance with the Department of Human Resources usual method of dissemination.**

**SECTION 2.** Adoption of Revised Employee Handbook: Council hereby replaces the language currently in Section 12.09 of the Employee Handbook with the following language in **bold and underlined**:

**12.09 Remote Work Policy**

**The County's Remote Work Policy establishes standards and guidelines for departments and agencies subject to the Employee Handbook to adopt and implement department-specific policies permitting Remote Work.**

**Employees may request a copy of the Remote Work Policy from the Department of Human Resources. Employees are expected to know and comply with the Remote Work Policy when applicable. Employees are also expected to know and comply with any applicable Remote Work policy set by their department. Employees may be subject to disciplinary action for failure to comply with the Remote Work Policy and any applicable department-specific policy.**

In addition, the language currently in Section 12.09 (Other Policies) will be moved to a new Section 12.10.

The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department's usual method of dissemination.

**SECTION 2.** Council hereby adopts the Remote Work Policy attached hereto as Exhibit A.

**SECTION 3.** Applicability of Sections 12.09 and 12.10 to bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# Cuyahoga County Remote Work Policy

## 1. Introduction

Cuyahoga County supports allowing employees to work remotely under circumstances when they can effectively perform their job duties and as a mechanism to improve work-life balance and operational efficiencies. This Policy establishes related standards and guidelines for departments and agencies subject to the Cuyahoga County Employee Handbook (Employee Handbook) to adopt and implement department-specific policies permitting Remote Work.

For purposes of this Policy, Remote Work is work performed in a designated alternative location outside of a County facility. In accordance with Section 5.01 below, absent written approval from the applicable Chief of Staff (or designee), Remote Work is limited to no more than two days in a regular workweek and is subject to the terms and conditions of an approved Remote Work agreement incorporating all standards herein and the department-specific policy.

Remote Work is a management option as opposed to an employee right. The County Executive (or designee) maintains the sole and exclusive discretion to permit, modify, suspend, revoke, or terminate Remote Work provided under this Policy at any time and for any reason.

This Policy is separate and apart from Section 6.09 (Telecommuting) of the Employee Handbook. Employees may continue to request, and department directors, in consultation with the Department of Human Resources (Human Resources), may continue to approve temporary or occasional telecommuting arrangements under Section 6.09 of the Employee Handbook.

## 2. Scope

This Policy applies to all departments and agencies subject to the Employee Handbook (collectively referred to as “departments”). Each department, through its director, or designee, is required to establish, implement, and maintain its own Remote Work policy that suits its operational needs and meets all standards in this Policy. All department-specific Remote Work policies must be approved by Human Resources and the County Executive or applicable Chief of Staff prior to implementation and revision.

## 3. Eligibility for Remote Work

### 3.1 Position Eligibility

Not all positions are suitable for Remote Work. Each department’s Remote Work policy must identify those positions that are suitable for Remote Work, as well as those that require full-time, onsite work. In determining whether a position is suitable for Remote Work, a department shall confirm that the position meets all of the following criteria, in consultation with Human Resources:

- The position's duties are appropriate for Remote Work, and Remote Work does not negatively impact the delivery of public services and programs.
- The position does not require an employee to be physically present in County facilities to accomplish its assigned duties.
- The position has minimal or no face-to-face contact with members of the public.
- The position's methods of communication may effectively be accomplished via telephone, e-mail, video conferencing, or other forms of electronic communication.
- The position's responsibilities include large blocks of time handling information and data, such as writing, reading, analysis, planning, computer programming, word processing, data entry, and telephonic work.
- The position does not require or requires limited usage of County materials or special equipment.<sup>1</sup>
- The position's responsibilities are clearly defined with measurable work activities, goals, and objectives and may be properly monitored and evaluated while the employee is working offsite/remotely.

A department may deem a position eligible for up to two full days of Remote Work per week based on the above criteria. Human Resources is required to confirm agreement with the department director's determination of those positions that are suitable or unsuitable for Remote Work prior to approving the department's Remote Work policy.

### 3.2 Employee Eligibility

Although a position may be suitable for Remote Work under the applicable department policy, employees in that position are not automatically eligible to perform Remote Work. Rather, the department must determine if the employee meets all the following eligibility criteria, in consultation with Human Resources:

- The employee successfully completed their probationary period. (This requirement may be waived if the department, in consultation with Human Resources, has created an onboarding plan for positions to start with Remote Work).
- The employee does not have a sustained and active disciplinary action or active performance improvement plan. (This requirement may be waived with approval from the department director and Human Resources).
- The employee demonstrates acceptable conduct and satisfactory work performance.
- The employee can productively perform the essential functions of the position remotely, without a degradation in quality or timeliness, shifting tasks to others

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<sup>1</sup> For example, a position that requires an employee to review, scan, copy or file hard-copy material on a daily basis; to review, scan, or copy incoming mail on a daily basis; and/or use a printer, copier, scanner, or other equipment beyond a computer on a daily basis would not be suitable for Remote Work.

or burdening co-workers, as if the work was being performed onsite at a County facility.

- The employee has a suitable and secure work location, which meets the criteria set forth in Section 8 of this Policy.<sup>2</sup>

All department-specific Remote Work policies shall require consideration of the above criteria to determine whether an employee is eligible for Remote Work. Criteria must be applied consistently and in a non-discriminatory manner. A department's determination whether or not an employee is eligible for remote work is not subject to challenge or appeal by the employee.

#### **4. Remote Work Agreement**

Individual Remote Work agreements must be completed, reviewed, and executed by the employee, supervisor, and department director (or designee) before an employee performs Remote Work. Departments must use the standard Remote Work Agreement template/form approved by Human Resources.

##### **4.1 Application and Approval Process:**

Employees who are interested in performing Remote Work must notify their supervisor by submitting a Request for a Remote Work Agreement (using the standard template/form approved by Human Resources). The supervisor, in consultation with the department director (or designee) and Human Resources, must then determine whether the position and employee are eligible for Remote Work based on the criteria in Section 3, above.

If the supervisor, director (or designee), and Human Resources determine that the position and the employee are eligible for Remote Work:

- The supervisor shall prepare a proposed Remote Work agreement in accordance with the template/form/process approved by Human Resources, which incorporates all standards and requirements in this Policy, and present it to the employee for signature.
- The Remote Work agreement shall be signed by the employee, the supervisor, and the department director (or designee). The department director (or designee) shall forward a copy of the fully executed agreement to Human Resources.

If the supervisor, director (or designee), and Human Resources determine that an employee is not eligible for Remote Work:

- The supervisor shall notify the employee that they are not eligible for Remote Work and identify the reason(s) the employee was not eligible, using the Determination of Ineligibility for Remote Work template/form/process approved by Human Resources.

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<sup>2</sup> The County reserves the right to inspect an employee's proposed Remote Work location to determine that it meets the required criteria as part of the eligibility determination process.



- The supervisor shall send a copy of the completed Determination of Ineligibility to Human Resources.
- The employee may re-apply for a Remote Work agreement no sooner than 90 days after the date of the Determination of Ineligibility, provided that the employee's position is eligible for Remote Work under Section 3.1, above.

#### 4.2 [Review, Modification, and Termination of Remote Work Agreements:](#)

Departments must review approved Remote Work agreements as needed and no less frequently than on an annual basis, to reassess their effectiveness and continued suitability for the employee, department, and County as a whole. The review must also confirm compliance with this Policy and the applicable department-specific policy. Departments shall conduct this review during the first and second quarters of each calendar year and notify Human Resources of completion by July 31 of each year. In the event this Remote Work Policy is revised, departments shall review each Remote Work agreement for compliance.

The applicable department director may modify or terminate a Remote Work agreement at any time and for any reason, including, but not limited to, operational needs, poor job performance (as determined and documented by the supervisor), or violation of the Remote Work agreement. If the director elects to permanently modify or terminate a Remote Work agreement, the employee's supervisor shall provide the employee with two weeks written notice unless the director determines, in their discretion, that the circumstances necessitate an earlier or immediate modification or termination.

An employee's Remote Work agreement automatically terminates if an employee moves into another classification or position.

### 5. [Remote Work Schedules](#)

An approved Remote Work agreement must set forth the employee's regular work schedule, identifying which days are remote and which are on-site. Departments shall require standardization of Remote Work schedules to promote effective collaboration, consistency, and to ensure adequate availability for meetings and other work-related activities.

Employees who are eligible for overtime are required to receive advanced, written approval from their supervisor before working any overtime in a Remote Work status.

#### 5.1 [Permissible Remote Work Schedules:](#)

Absent written approval from the applicable Chief of Staff (or designee), a department shall not approve a regular work schedule consisting of more than two full days of Remote Work during a regular workweek.<sup>3</sup> The Chief of Staff (or designee) shall not approve a regular work schedule consisting of more than two full days of Remote Work during a regular workweek unless the department submits a written justification demonstrating: (1) there are extraordinary circumstances justifying the need for Remote Work, and (2) the department can effectively

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<sup>3</sup> Departments may, in their discretion, approve Remote Work agreements for part-time employees subject to the standards herein.

monitor the employee's productivity (at any given time) while working remotely.

Department directors may, but are not required to, incorporate Flexible Work Schedules (as defined and described in Section 6.07 of the Employee Handbook) into an employee's Remote Work agreement. Department directors shall make all determinations concerning whether or not to incorporate Flexible Work Schedules into an employee's Remote Work agreement in a consistent, equitable, and non-discriminatory manner. On a week-to-week basis, a department director (or designee) reserves the right to adjust an employee's schedule (including Remote Work days) based on an employee's use of leave and/or operational needs.

## 5.2 Temporary Modification or Suspension of Remote Work Schedules:

An employee's work schedule may be modified at the sole and exclusive discretion of the department director (or designee) and is subject to change at any time. Accordingly, departments may suspend or modify an approved Remote Work agreement by requiring an employee to work onsite on a day the employee is scheduled to work remotely. If a department suspends or modifies an employee's Remote Work schedule on a temporary basis, it is expected that the supervisor and the employee work together to adapt the employee's schedule in a way that is least burdensome to the employee, properly addresses the County's operational needs, and does not shift the employee's tasks to other staff. Permanent modifications to a Remote Work agreement are addressed in Section 4.2, above.

If an employee with an approved Remote Work agreement is required to travel to a County facility or another location during their remote working hours, the County's Travel Policy shall apply.

## 6. Performance and Accountability

Each department's Remote Work policy shall incorporate all of the following provisions to ensure that expectations are properly communicated to employees, performance standards are maintained, and supervisors and employees are held accountable for their roles and responsibilities as part of an approved Remote Work agreement:

### (a) Performance Expectations

Employees must maintain the same standards of performance, productivity, and professionalism when they are working remotely and onsite. Performance shall be evaluated by the employee's supervisor based on individual goals, deliverables, and agreed-upon metrics.

### (b) Discipline

Remote Work does not affect the terms and conditions of employment with the County. A department may initiate disciplinary action, up to and including removal, if an employee fails to comply with the Employee Handbook, this Policy, the department-specific policy, the terms of an

approved Remote Work agreement, applicable collective bargaining agreement, and/or any other work rules or policies, whether the employee is working remotely or onsite.

(c) Communication and Collaboration

Remote employees are required to maintain regular communication with their supervisor, colleagues, and other stakeholders. They must be accessible during their regularly scheduled work hours and utilize approved communication channels for collaboration and information sharing. The employee's Remote Work agreement must identify the approved communication channels the employee must utilize while working remotely.

(d) Additional Tracking

Additional tracking of Remote Work is required to ensure transparency and accountability. The department director shall establish process(es) for employees to log all work performed remotely as a condition of their Remote Work agreement.

In addition, employees must continue to accurately record and submit their time daily, whether they are working remotely or onsite. Employees must also log their Remote Work time and location on their timesheet (for taxation purposes) in the manner required by Human Resources. The employee must determine any tax or legal implications under IRS, state, and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee. Employees are encouraged to consult with a qualified professional to discuss the tax implications of a Remote Work agreement.

(e) Employee Illness and Dependent Care

An approved Remote Work agreement shall not be a substitute for self-care when an employee is ill, for dependent care, or care for others. An employee who is working remotely under the terms of an approved Remote Work agreement is expected to make the arrangements necessary to ensure they can apply full attention to their duties and assignments during their regularly scheduled work hours. A department may request documentation to ensure that the employee is not using the approved Remote Work agreement as a substitute for care.

In those limited and infrequent circumstances when an employee can perform their job duties and assignments while also caring for a dependent (e.g., when a child is home sick or due to a school closure), the employee's supervisor may permit the employee to work remotely for all or a portion of the workday.

This provision does not apply to telecommuting arrangements approved via Section 6.09 (Telecommuting) of the Employee Handbook.

## **7. Equipment and Supplies**

Each department's Remote Work policy shall incorporate the following provisions concerning equipment and supplies:

(a) Computers

Employees will use their County-issued computer for Remote Work purposes. Employees are responsible for the proper use, maintenance, and security of the provided computer in accordance with the County's Electronic Equipment and Communications Policy and Section 9, below.

(b) Other Equipment

The County is not obligated to provide additional equipment for Remote Work. Employees must ensure they have access to all necessary equipment needed to fulfill their job responsibilities, such as sufficient internet connectivity, phone services, and ergonomic office furniture. Any costs associated with personal equipment or services shall be the responsibility of the employee.

If a department, in its discretion, provides additional equipment to an employee to perform Remote Work, the additional equipment shall be noted in the employee's Remote Work agreement. The employee shall be required to return the equipment to their supervisor if their Remote Work agreement is terminated.

(c) Peripheral Devices

The Department of Information Technology (DoIT) maintains a list of approved peripheral devices (i.e. monitor, mouse, docking station, etc.) that employees are permitted to connect to their County computer while performing Remote Work. If peripheral devices are needed for Remote Work, employees shall only use approved devices from that list and must purchase them at their own expense. DoIT will not be responsible for maintaining any equipment outside of the County-issued computer for Remote Work.

(d) Supplies

Employees working remotely must obtain all necessary supplies, such as stationery, from the worksite. Requests for supplies should be communicated to the appropriate person in the department or submitted through the designated supply management process.

## 8. Worksite Requirements

Each department's Remote Work policy shall incorporate the following provisions concerning an employee's designated alternative work location for Remote Work:

(a) General Requirements

Every Remote Work agreement must designate a specific and agreed-upon Remote Work location.

The designated Remote Work location must be secure, safe, and free of distractions and hazards so the employee can focus and perform their duties effectively. Employees are responsible for maintaining a work area within their designated Remote Work location that complies with each of the following security and safety requirements:

(1) Security: The work area must:

- i. Provide sufficient privacy and security to protect physical work files and devices, including from others living at or visiting the Remote Work location.
- ii. Meet all security requirements outlined in the DoIT Technology and Security Requirements (located in the Appendix to this Policy).

(2) Safety: The work area must comply with all applicable safety rules for the workplace. Employees are responsible for maintaining a work area that is free of clutter, throw rugs, loose wires, power cords, or other hazards that could cause falls. The work area must also have each of the following:

- i. A functioning smoke detector; working fire extinguisher; clear, unobstructed exits; and adequate electrical circuitry, including grounded outlets.
- ii. Appropriate furniture and an ergonomic chair and desk to support good posture and reduce strain on the body.
- iii. Sufficient and proper lighting via natural or artificial light, as well as proper ventilation to ensure adequate airflow.
- iv. A comfortable temperature.

In addition, every designated Remote Work location must have a reliable power source, as well as internet service with adequate bandwidth that allows for a constant remote connection, video conferencing, email communication, web browsing, and access to cloud-based applications or file-sharing platforms. In addition, the internet must have enough speed to conduct data-intensive activities (such as large file uploads/downloads, video editing, or working with high-resolution graphics) if such activities are required for the employee's position.

An employee must immediately inform their supervisor of any circumstances that prevent the employee from communicating via their approved communication channels or effectively performing Remote Work (i.e., power outage/internet outage). Employees will be required to take applicable paid leave or report to work (at the discretion of their supervisor) if they have difficulty performing duties remotely on any day.

If an employee wishes to work remotely at a location that is different from their designated Remote Work location, the employee must first receive permission from their supervisor. If an employee wishes to work remotely out of state or out of the country, such a request should be on a temporary basis and will require additional approvals from DoIT and Human Resources.

(b) Right to Inspect the Designated Remote Work Location

The County reserves the right to inspect an employee's designated Remote Work location at any time during the employee's scheduled Remote Work hours to ensure that it meets all of the Worksite Requirements set forth herein. The County is not required to provide advanced notice to the employee prior to conducting the inspection.

### (c) Workers' Compensation

Employees are covered by workers' compensation laws when performing work at their designated Remote Work location during work hours. Injuries sustained while performing activities that are not immediately directed toward the actual performance of assigned duties are not covered. Unlike a traditional office setting, an employee removes themselves from the performance of their assigned duties as soon as they walk away from their desk to use the bathroom, get a cup of coffee, or seek fresh air.

Employees who suffer a work-related injury or illness while working remotely must notify their supervisor immediately and follow all required procedures set forth in the Employee Handbook. The County reserves the right to access an employee's designated Remote Work location to investigate the report.

### (d) Liability

The designated Remote Work location is an extension of the Department's workplace only when it is used for work. All existing workplace health and safety rules, as well as all existing employment laws, rules, and policies, apply the same as they would for staff reporting to a County facility.

The County is not responsible for an injury to family members, visitors, or other guests at the employee's designated Remote Work location. Employees shall not have business guests visit their designated Remote Work location while performing work without prior approval from their supervisor.

## 9. Technology and Security Requirements

Each department's Remote Work policy and Remote Work agreement shall incorporate all DoIT Technology and Security Requirements (listed in the Appendix to this Policy).

## 10. Records Management

While performing Remote Work, employees have a responsibility to continue to maintain and manage County records in accordance with the applicable records retention schedule. Employees must:

- Recognize that they continue to create public records as they perform their jobs remotely.
- Manage public records that they create and use so they can be found when needed and are stored in the required location.
- Retain public records for the appropriate length of time and only dispose of them according to approved retention schedules.

Each department-specific Remote Work policy must identify all records management responsibilities an employee must fulfill while working remotely.

## Appendix

### Department of Information Technology (DoIT) Technology and Security Requirements

This document sets forth the Technology and Security requirements a department must incorporate into its specific Remote Work policy. This document is also incorporated into the Cuyahoga County Remote Work Policy by reference. Every department-specific Remote Work policy and Remote Work agreement must incorporate each of the following technology and security standards, requirements, and/or conditions:

#### (a) Security and Confidentiality

Employees working remotely must adhere to the County's information security and confidentiality policies, including, but not limited to, the County's Electronic Equipment and Communications Policy. This includes safeguarding sensitive information, using secure connections and devices, and following established protocols for data protection.

#### (c) Remote Access Requirements

Employees with remote access privileges to the County's network are responsible to ensure that their remote access connection meets the same security requirements as onsite connections to the County's network.

Remote access to the Cuyahoga County network is a privilege and must be approved by management. An employee must maintain approval for remote access as a condition of their Remote Work agreement and always adhere to the following requirements:

- Only machines owned by Cuyahoga County or the State of Ohio (or approved machines used by vendors/ contractors) may remotely connect to the County's network (or the State of Ohio's network as used by Department of Health and Human Services (DHHS) employees). Hardware not owned by the County may be able to access specific cloud-based applications only with approval of the Chief Information Officer. Approved hardware is subject to security requirements, inspections, monitoring, and legal requests.
- Remote access must be strictly controlled with encryption (i.e. Virtual Private Networks (VPNs)) and strong passwords or passphrases.
- Employees shall protect their login and password, even from family members.
- Employees shall ensure that any local network used to remotely access the County's network, such as the employee's home network, is secure.
- Use of external resources or additional software to conduct Cuyahoga County business is prohibited without prior approval from the IT Department.
- Any host connected to the County's internal networks via remote access technology must use the most up-to-date anti-virus and security patches; this includes personal devices.

#### (d) Secure Work Area Requirements

Employees working remotely must adhere to the following security requirements for their work area:

- Employees must ensure that their physical work files and devices are secure from others, including from others living at or visiting the Remote Work location.
- Employees shall not leave their devices unlocked or accessible when not in use or stepping away for any reason.
- Employees must make sure to protect confidential information and keep it private, including when they engage in work-related conversations in public or at their Remote Work location.
- Employees must make sure that their internet connection; and home network are secure (this includes their home Wi-Fi, router, and guest access).
- Employees must comply with the following Guidelines as updated and amended by DoIT:
  - [Web Conferencing Security \(windows.net\)](#).
  - [Remote Security Guidelines \(cuyahogacms.blob.core.windows.net\)](#).
  - [Home Network Guidance \(cuyahogacms.blob.core.windows.net\)](#).
  - [Remote Work Technology Guidelines \(cuyahogacms.blob.core.windows.net\)](#).

For additional information, refer to the following available via County's Intranet or external website:

<https://intranet.cuyahoga.cc/cuyahoga-county-news-now/news-detail/cuyahoga-county-news-now/2020/05/14/working-remote-security-guidance>

(e) Other Requirements

In addition to the above, employees must (1) complete all Security Awareness training required by the DoIT; and (2) read and comply with all messages sent from the DoIT and/or Department of Communications concerning use of the County's network and acknowledge that they understand County policy, standards, guidelines, and best practices. Employees must also adhere to the following requirements:

- Do not use free, unlicensed, or unauthorized software without consulting and receiving prior approval from the DoIT.
- Do not store any County data or files on personal devices.
- Do not store personal data or files on County equipment.
- Do not use County equipment or services for personal use.
- Do not store confidential, financial, or personally identifiable information (PII) on non-County provided or unencrypted devices or services, including storage media (USB Drive) and unapproved online storage.
- Stop, look, and think before taking any action while working remotely; this includes email, sharing documents, social media, and phone calls.
- Routinely check the following County resources for updated information:
  - County Intranet;
  - Cuyahoga County Website;
  - Cuyahoga County Social Media; and
  - Internal County communications.



Employees must report phishing emails and ANY security reporting/issues to DoIT through the following methods:

- Using the Report Phishing button:  
<https://cuyahogacounty.sharepoint.com/sites/OfficeofSecurityandResearch/SitePages/Reporting-Email---How-and-When.aspx>
- Emailing [spam@cuyahogacounty.us](mailto:spam@cuyahogacounty.us) (forward as attachment if possible)
- Contacting the DoIT Service Desk, which is available 24x7x365:
  - 216.443.8007 (216-881-5733 for DHHS employees)
  - [servicedesk@cuyahogacounty.us](mailto:servicedesk@cuyahogacounty.us) ([cuyahoga-service-desk@jfs.ohio.gov](mailto:cuyahoga-service-desk@jfs.ohio.gov) for HHS employees)