



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 30, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of twenty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive three minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 30, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) July 16, 2024 Committee of the Whole Meeting [See Page 29]
 - b) July 16, 2024 Regular Meeting [See Page 33]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2024-0292: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

- 2) R2024-0293: A Resolution amending temporary Rule 17 of the Cuyahoga Rules of Council adopted pursuant to R2024-0267, to extend the expiration date from August 1, 2024 to September 30, 2024; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsor: Councilmember Jones

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0266: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and Committee meetings; and declaring the necessity that this Resolution become immediately effective. [See Page 96]
[Pending referral from committee]

Sponsors: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner, Byrne and Simon

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0268: A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take The Limits Off Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 99]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2024-0269: A Resolution awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 107]

Sponsors: Councilmembers Stephens and Turner

Committee Assignment and Chair: Community Development – Stephens

- 4) R2024-0270: A Resolution awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25th Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 115]

Sponsors: Councilmembers Stephens and Turner

Committee Assignment and Chair: Community Development – Stephens

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0226: A Resolution awarding a total sum, not to exceed \$10,000, to Women of God Outreach Ministries, Inc. for the Socks for Souls Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 124]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0246: A Resolution awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 132]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Community Development – Stephens

- 3) R2024-0247: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center Facility Project from the District 8 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 141]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2024-0248: A Resolution awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 152]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2024-0249: A Resolution awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 160]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 6) R2024-0250: A Resolution awarding a total sum, not to exceed \$40,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the Districts 8 & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 170]

Sponsors: Councilmembers Turner and Jones

Committee Assignment and Chair: Community Development – Stephens

- 7) R2024-0251: A Resolution awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu's Next Generation Capital Improvements Project from the District 10

ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 179]

Sponsors: Councilmembers Stephens, Turner, Jones and Miller

Committee Assignment and Chair: Community Development – Stephens

- 8) R2024-0252: A Resolution awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 188]

Sponsor: Councilmember Stephens

Committee Assignment and Chair: Community Development – Stephens

- 9) R2024-0253: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 197]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 10) R2024-0254: A Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to, December 31 2024; authorizing the funding to be a grant and/or a partially or fully forgivable loan; requiring further review and final approval of funding terms by the County Council; and declaring the necessity that this Resolution become immediately effective. [See Page 209]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Economic Development & Planning – Schron

d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2024-0007: An Ordinance amending 804.01(C) of the Cuyahoga County Code to modify the scholarship provisions of Component Two of the Educational Assistance Program; and declaring the necessity that this Ordinance become immediately effective. [See Page 214]

Sponsors: Councilmembers Simon, Miller, Conwell and Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0294: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. [See Page 218]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0295: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 407, Affiliated with the International Brotherhood of Teamsters, representing approximately 20 employees in 2 classifications from the Cuyahoga County Department of Health and Human Services, Cuyahoga Job and Family Services Division, for the period 7/1/2024 – 6/30/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other [See Page 226]

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law, Department of Human Resources and Department of Health and Human Services and Cuyahoga Job and Family Services

- 3) R2024-0296: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 436, Affiliated with the International Brotherhood of Teamsters, representing approximately 32 employees in 12 classifications from the Cuyahoga County Department of Public Works Maintenance Division for the period 1/1/2024 – 12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 229]

Sponsor: County Executive Ronayne/Department of Public Works, Department of Human Resources and Department of Law

- 4) R2024-0297: A Resolution accepting the report containing findings and recommendations of Fact-Finder Jeffrey Belkin regarding negotiations between Cuyahoga County and the Ohio Patrolmen's Benevolent Association for a collective bargaining agreement covering approximately 93 employees in the classification of Protective Services Officer at the Cuyahoga County Sheriff's Department; and declaring the necessity that this Resolution become immediately effective. [See Page 232]

Sponsor: County Executive Ronayne/County Sheriff

- 5) R2024-0298: A Resolution making an award on RQ14635 to CATTS Construction Inc., in an amount not-to-exceed \$2,479,899.76 for resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted; authorizing the County Executive to execute Contract No. 4718 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 234]

Sponsor: County Executive Ronayne/Department of Public

Works

- 6) R2024-0299: A Resolution making an award on RQ14327 to Infinity Construction Co., Inc. in the amount not-to-exceed \$8,316,000.00 for the Cuyahoga County Veterans Service Commission Headquarters Relocation; authorizing the County Executive to execute Contract No. 4675 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 248]

Sponsor: County Executive Ronayne/Department of Public Works

- 7) R2024-0300: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$875,000.00 for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland, effective upon signature of all parties; authorizing the County Executive to execute Contract No. 4664 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 276]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 8) R2024-0301: A Resolution authorizing an amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 - 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in the amount not-to-exceed \$2,923,154.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:[See Page 285]

- a) Contract No. 3716 with Ashbury Community Services, Inc. in an anticipated amount of \$150,000.00 for Adult Development services.
- b) Contract No. 3717 with Catholic Charities Corporation - Fatima Family Center in an anticipated amount of \$95,000.00 for Adult Development and Meals services.
- c) Contract No. 3763 with Catholic Charities Corporation - Hispanic Senior Center in an anticipated amount of

- \$70,000.00 for Adult Development, Meals, Transportation and Community Outreach services.
- d) Contract No. 3765 with Catholic Charities Corporation - St. Martin de Porres Family Center in an anticipated amount of \$30,000.00 for Adult Development and Transportation services.
 - e) Contract No. 3766 with City of Bedford in an anticipated amount of \$120,000.00 for Adult Development, Meals and Transportation services.
 - f) Contract No. 3757 with City of Berea in an anticipated amount of \$85,000.00 for Adult Development and Transportation services.
 - g) Contract No. 3758 with City of Euclid in an anticipated amount of \$54,000.00 for Adult Development and Transportation services.
 - h) Contract No. 3759 with City of Lakewood in an anticipated amount of \$84,328.00 for Adult Development and Transportation services.
 - i) Contract No. 3760 with City of Maple Heights in an anticipated amount of \$81,878.00 for Meals and Transportation services.
 - j) Contract No. 3761 with City of Olmsted Falls in an anticipated amount of \$10,000.00 for Adult Development services.
 - k) Contract No. 3742 with City of Parma-Donna Smallwood Activities Center in an anticipated amount of \$23,000.00 for Adult Development and Meals Services.
 - l) Contract No. 3751 with City of Parma Heights in an anticipated amount of \$140,000.00 for Adult Development, Meals and Transportation Services.
 - m) Contract No. 3743 with City of Solon in an anticipated amount of \$10,000.00 for Adult Development services.
 - n) Contract No. 3744 with City of Strongsville in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
 - o) Contract No. 3745 with Cleveland Clergy Alliance in an anticipated amount of \$84,000.00 for Community Outreach services.
 - p) Contract No. 3746 with Community Partnership on Aging in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
 - q) Contract No. 3738 with East End Neighborhood House, Inc. in an anticipated amount of \$81,000.00 for Adult Development, Meals and Transportation services.

- r) Contract No. 3739 with Famicos Foundation, Inc. in an anticipated amount of \$60,000.00 for Adult Development and Transportation services.
- s) Contract No. 3740 with Harvard Community Services Center, Inc. in an anticipated amount of \$157,256.00 for Adult Development, Meals and Transportation services.
- t) Contract No. 3741 with Jennings Center for Older Adults in an anticipated amount of \$5,000.00 for Adult Day Service, Adult Development, Meals and Transportation services.
- u) Contract No. 3752 with Linking Employment, Abilities and Potential (LEAP) in an anticipated amount of \$55,000.00 for Adult Development services.
- v) Contract No. 3896 with Near West Side Multi-Service Corporation dba May Dugan Center in an anticipated amount of \$10,000.00 for Adult Development services.
- w) Contract No. 3754 with Murtis Taylor Human Services System in an anticipated amount of \$150,000.00 for Adult Development, Meals and Transportation services.
- x) Contract No. 3755 with Rose Centers for Aging Well, LLC in an anticipated amount of \$200,000.00 for Adult Development, Meals and Transportation services.
- y) Contract No. 3756 with Senior Citizen Resources, Inc. in an anticipated amount of \$105,000.00 for Adult Development, Meals and Transportation services.
- z) Contract No. 3721 with Senior Transportation Connection in an anticipated amount of \$105,000.00 for Transportation services.
- aa) Contract No. 3730 with The Phillis Wheatley Association in an anticipated amount of \$0.00 for Meals services.
- bb) Contract No. 3726 with The Salvation Army in an anticipated amount of \$45,000.00 for Adult Development, Meals and Transportation services.
- cc) Contract No. 3727 with University Settlement, Inc. in an anticipated amount of \$0.00 for Adult Development, Meals and Transportation services.
- dd) Contract No. 3728 with West Side Community House in an anticipated amount of \$73,000.00 for Adult Development, Meals and Transportation services.

New Vendors

- ee) Contract No. 4507 with Catholic Charities Corporation-Good Shepherd in an anticipated amount of \$ 234,000.00 for Adult Development and Meals services.
- ff) Contract No. 4649 with City of Bedford Heights in an anticipated amount of \$170,000.00 for Adult Development, Meals and Transportation services.
- gg) Contract No. 4506 with Mandel Jewish Community Center of Cleveland in an anticipated amount of \$385,000.00 Adult Development, Meals and Transportation services.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0302: A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development, and declaring the necessity that this Resolution become immediately effective. [See Page 299]

Sponsor: County Executive Ronayne

- 2) R2024-0303: A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; total estimated project cost \$16,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 305]

Sponsor: County Executive Ronayne/Department of Public Works

- 3) R2024-0304: A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel

Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 311]

- a) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031.
- b) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012.

Sponsor: County Executive Ronayne/Department of Public Works

- 4) R2024-0305: A Resolution making an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 329]

- a) Contract No. 4645 with Keybank National Association in the amount not-to-exceed \$4,600,000.00.
- b) Contract No. 4646 with Huntington National Bank in the amount not-to-exceed \$400,000.00.
- c) Contract No. 4647 with PNC Bank National Association in the amount not-to-exceed \$320,000.00.
- d) Contract No. 4648 with U.S. Bank National Association in the amount not-to-exceed \$2,320,000.00.

Sponsor: County Executive Ronayne/Fiscal Department

- 5) R2024-0306: A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 375]

Sponsor: County Executive Ronayne/Sheriff's Department

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2024-0289: A Resolution adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective. [See Page 385]

Sponsor: County Executive Ronayne/Department of Sustainability

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0234: A Resolution confirming the County Executive's reappointment of Kieth A. Peppers to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 407]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Vice Chair Gallagher

- 2) R2024-0259: A Resolution confirming the County Executive's reappointment of Reverend Benjamin F. Gohlstein, Sr. to serve on the Alcohol, Drug Addiction and Mental Health Services

Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 415]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Vice Chair Gallagher

- 3) R2024-0272: A Resolution confirming the County Executive's appointment of Melaak Rashid to serve on the Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending 7/14/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 424]

Sponsors: County Executive Ronayne and Councilmembers
Conwell, Sweeney and Miller

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Vice Chair Gallagher

- 4) R2024-0273: A Resolution confirming the County Executive's appointment of LaRaun Clayton to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 432]

Sponsors: County Executive Ronayne and Councilmembers
Conwell, Sweeney and Miller

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Vice Chair Gallagher

- 5) R2024-0274: A Resolution confirming the County Executive's reappointment of Colleen Cotter to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 442]

Sponsors: County Executive Ronayne and Councilmembers
Conwell and Miller

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Vice Chair Gallagher

- 6) R2024-0275: A Resolution confirming the County Executive's reappointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 450]

Sponsors: County Executive Ronayne and Councilmembers Conwell and Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Vice Chair Gallagher

- 7) R2024-0276: A Resolution confirming the County Executive's reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 463]

Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Vice Chair Gallagher

- 8) R2024-0277: A Resolution fixing the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 472]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 9) R2024-0278: A Resolution approving and confirming the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 479]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 10) R2024-0279: A Resolution authorizing the appropriation of real property for the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the [See Page 487] necessity that this Resolution become immediately effective:

Parcel 1-T (Temporary Easement)

Property Owner: Victor J. and Julie A. Appenzeller

Fair Market Value Estimate: \$2,850.00

Parcel 6-WD, T (Warranty Deed and Temporary Easement)

Property Owner: Tony and Josephine Ipsaro (deceased)

Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)

Property Owner: Rose Mar, Ltd., an Ohio limited liability company

Fair Market Value Estimate: \$16,900.00

Parcel 11-T (Temporary Easement)

Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability company

Fair Market Value Estimate: \$4,550.00

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 11) R2024-0280: A Resolution making an award on RQ14136 to Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation

Apron Slab Replacement Phase II Project; authorizing the County Executive to execute Contract No. 4564 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 562]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 12) R2024-0281: A Resolution making an award on RQ14052 to The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; authorizing the County Executive to execute Contract No. 4643 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 577]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Turner and Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 13) R2024-0282: A Resolution making an award on RQ14468 to W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 9/1/2024 – 8/31/2027; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 599]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 14) R2024-0283: A Resolution making an award on RQ13225 to Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services

for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 613]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 15) R2024-0284: A Resolution authorizing an award on Purchase Order No. 24002653 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement GapVax trucks for the Sanitary Division; and declaring the necessity that this Resolution become immediately effective. [See Page 627]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 16) R2024-0285: A Resolution authorizing an amendment to Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to extend the due date of the loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal plus accrued and unpaid interest; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 635]

Sponsors: County Executive Ronayne/Department of Development and Councilmember Turner

Committee Assignment and Chair: Economic Development & Planning– Schron

- 17) R2024-0286: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies Campus, located at 747 and 755 Alpha Drive, Highland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 641]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning– Schron

- 18) R2024-0287: A Resolution making awards on RQ13103 to various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, through 6/30/2026; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 654]

- a) Contract No. 4626 with Grow America in the amount not-to-exceed \$791,666.00.
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in the amount not-to-exceed \$650,000.00.
- c) Contract No. 4629 with Economic & Community Development Institute in the amount not-to-exceed \$983,334.00.
- d) Contract No. 4633 with JumpStart, Inc. in the amount not-to-exceed \$330,000.00.
- e) Contract No. 4634 with UBIZ Venture Capital in the amount not-to-exceed \$350,000.00.
- f) Contract No. 4635 with Village Capital Corporation in the amount not-to-exceed \$320,000.00.

Sponsors: County Executive Ronayne/Department of Development and Councilmember Turner

Committee Assignment and Chair: Economic Development & Planning– Schron

- 19) R2024-0288: A Resolution authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 688]

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Conwell, Sweeney, Miller and Stephens

Committee Assignment and Chair: Health, Human Services & Aging– Conwell

- 20) R2024-0290: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 8/1/2024 – 7/31/2027; authorizing the County Executive to execute Contract No. 4650 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 695]

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/ Office of Early Childhood and Councilmembers Conwell, Miller and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

21) R2024-0291: A Resolution making awards on RQ13868 to various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024–7/31/2027; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 704]

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00
- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children’s Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights - University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00

- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00
- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60
- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00

- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00
- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00

- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood and Councilmembers Turner, Miller, Conwell and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0243: A Resolution submitting a grant agreement among Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland Program for the period 7/16/2024 – 7/15/2025; authorizing the County Executive to execute a Grant Agreement via Contract No. 4575 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 817]

Sponsors: County Executive Ronayne/Department of Health and Human Services and Councilmembers Conwell, Simon, Miller and Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0244: A Resolution authorizing an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, for additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and [See Page 826]

declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.
- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$800,461.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 3) R2024-0260: A Resolution authorizing a revenue generating agreement (via Contract No. 4618) with Step Forward in the amount not-to-exceed \$323,190.00 for lease of space at the William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 838]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Sweeney, Miller and Turner

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

- 4) R2024-0264: A Resolution adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective. [See Page 847]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning– Schron

- 5) R2024-0265: A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and declaring the necessity that this Resolution become immediately effective. [See Page 862]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice
Affairs – Gallagher

**e) CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL
TO COMMITTEE**

- 1) O2024-0009: An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective. [See Page 872]

Sponsor: County Executive Ronayne

- 2) O2024-0010: An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective. [See Page 884]

Sponsor: County Executive Ronayne/Department of Human
Resources/Department of Law

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, SEPTEMBER 10, 2024
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, SEPTEMBER 10, 2024
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING

TUESDAY, JULY 16, 2024

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

2:30 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 2:33 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Turner, Kelly, Miller, Sweeney, Byrne, Gallagher and Jones were in attendance and a quorum was determined. Councilmember Yvonne Conwell was absent.

[Clerk's Note: Councilmembers Schron, Stephens and Simon joined the meeting after the roll call was taken.]

3. PUBLIC COMMENT

The following individuals addressed Council regarding various challenges encountered at the Homeless Shelter, specifically related to communication issues and the delivery of mail.

- a) Loh**
- b) Felecia Egler**

4. ITEMS REFERRED TO COMMITTEE

- a) R2024-0266: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and Committee meetings; and declaring the necessity that this Resolution become immediately effective.**

Mr. Mike King, Special Counsel, and Mr. Rick Manoloff, Law Director, addressed Council regarding Resolution No. R2024-0266. Discussion ensued.

Councilmembers asked questions of Mr. King and Mr. Manoloff, pertaining to the item, which they answered accordingly.

There was no legislative action taken on Resolution No. R2024-0266.

- b) O2024-0004: An Ordinance repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund; and directing the deposit of specified sales and use tax proceeds therein.

Councilmembers Kelly and Schron, addressed Council regarding what process is currently being used in County government to identify Capital Projects. Discussion ensued.

Mr. Mike King, Special Counsel, addressed Council and clarified the definition of Capital Projects, provided to him by the Department of Public Works.

Councilmember Schron introduced an updated proposed amendment to Ordinance No. O2024-0004 which incorporates the following language into the legislation:

The proposed amendment would make the following changes to Section 703.02 of the County Code within Section 1 of the Ordinance (additions are underlined, deletions are stricken):

Section 703.02: Use of Justice Center Capital Projects Fund
Funds in the Justice Center Capital Projects Fund shall be used solely for ~~the purpose~~ costs of capital projects for a County corrections center or courthouse, which shall include the cost of acquiring, including acquiring land and interest in land, constructing, reconstructing, rehabilitating, remodeling, renovating, enlarging, improving, furnishing, and equipping facilities at a cost of \$100,000 or greater and an estimated useful life of five years or more; ~~and otherwise improving a County corrections center and courthouse,~~ provided however that Funds shall not be used for routine maintenance.

A motion was then made by Mr. Schron, seconded by Mr. Kelly and approved by majority vote, to accept the proposed amendment, with Councilman Miller casting the only dissenting vote.

Councilmember Turner addressed Council regarding Capital Projects and the County's obligations to build and maintain a Jail and Courthouse. Ms. Turner asked her colleagues to consider supporting various services and training programs requested by her constituents, if there are any remaining funds left after the County's commitments have been met.

Councilmember Turner introduced a proposed amendment to Ordinance No. O2024-0004 which incorporates the following language into the legislation:

The proposed amendment would make the following changes to Section 703.02 of the County Code within Section 1 of the Ordinance (additions are underlined, deletions are stricken):

Section 703.02: Use of Justice Center Capital Projects Fund

Funds in the Justice Center Capital Projects Fund shall be used solely for solely for the purpose of acquiring, including acquiring land and interest in land, constructing, renovating, furnishing, equipping, ~~and otherwise improving a County corrections center and courthouse;~~ and to provide reentry services, pretrial services, alcohol and drug addiction treatment services, mental and behavioral health services, and job or vocational training programs.

Council members asked questions of Mr. King, and Mr. Trevor McAleer, Legislative Budget Advisor, pertaining to Councilmember Turner's proposed amendment, which they answered accordingly. Discussion ensued.

A motion was then made by Mr. Sweeney and seconded by Ms. Turner, to accept proposed amendment No. 2. The motion failed by a roll-call vote of 4 yeas and 6 nays with Councilmembers Turner, Miller, Sweeney and Byrne voting in the affirmative and Councilmembers Schron, Stephens, Simon, Kelly, Gallagher and Jones casting dissenting votes.

On a motion by Mr. Schron with a second by Mr. Kelly, Ordinance No. O2024-0004 was considered and approved, as amended, to be referred to the full Council agenda for second reading, by a majority roll-call vote of 7 yeas and 3 nays, with Councilmembers Schron, Turner, Stephens, Simon, Kelly, Jones and Gallagher voting in the affirmative and Miller, Sweeney and Byrne casting dissenting votes.

5. EXECUTIVE SESSION

- a) Pending or imminent court action

Executive Session was called to order by Council President Jones at 3:59 p.m. Council President Jones asked Clerk Richardson to call the roll to go into Executive Session. A motion was made by Mr. Sweeney, seconded by Mr. Miller and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent court action and for no other purpose whatsoever.

The following Councilmembers were present: Schron, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher and Jones.

The following additional attendees were present: Law Director Rick Manoloff; Gregory Huth, Assistant Law Director and Senior Counsel; Assistant Prosecuting Attorney Matthew Fitzsimmons; Assistant Prosecuting Attorney Norah Poore; Assistant Prosecuting Attorney Michael Stewart; Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Special Counsel Michael King.

At 4:19 p.m., Executive Session was adjourned without objection and Council President

Jones then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:19 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 16, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:02 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Gallagher, Schron, Conwell, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Byrne, and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

Clerk Richardson read a statement regarding Cuyahoga County Council procedures for Public Comment at Council and Committee Meetings, in accordance with the temporary rules adopted at the July 2 Council meeting.

Various individuals addressed Council regarding withdrawn Resolution No. R2024-0208: A Resolution urging the Cuyahoga County Executive and the County Treasurer to immediately cease any additional County investment in bonds and other sovereign debt issued by the Nation of Israel; and urging the

Investment Advisory Committee to amend the County's Investment Policy to prohibit future investments in any foreign securities:

- a) Susan Efraymson
 - b) Jillian Nataupsky
 - c) Chaya Slain
 - d) Danielle Murray
 - e) John Marcus
 - f) Loh
 - g) Steve Norris
 - h) Alyce Thompson
 - i) Jason Wuliger
 - j) Amal Hamad
 - k) Sara Fadlalla
 - l) Susan Borisan
 - m) Steven Greenberg
 - n) Tyler Teran
 - o) Doreen Warn
 - p) Daniel Borisan
 - q) Joshua Sunshine
 - r) Joseph Gutter
 - s) Laura Beans Sika
- t) Alwyn Reid, Vice President of Local 27 addressed Council regarding Ordinance No. O2024-0008: Enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10.

6. APPROVAL OF MINUTES

- a) July 2, 2024 Committee of the Whole Meeting
- b) July 2, 2024 Regular Meeting

A motion was made by Mr. Sweeney, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the July 2, 2024 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

There were no announcements from the County Executive.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0268: A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take The Limits Off Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0268 to the Health, Human Services and Aging Committee.

- 2) R2024-0269: A Resolution awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

Council President Jones referred Resolution No. R2024-0269 to the Community Development Committee.

- 3) R2024-0270: A Resolution awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25th Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

Council President Jones referred Resolution No. R2024-0270 to the Community Development Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0226: A Resolution awarding a total sum, not to exceed \$10,000, to Women of God Outreach Ministries, Inc. for the Socks for Souls Project from the District 9 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Clerk Richardson read Resolution No. R2024-0226 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2024-0246: A Resolution awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Community Development– Stephens

Clerk Richardson read Resolution No. R2024-0246 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0247: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center Facility Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging– Conwell

Clerk Richardson read Resolution No. R2024-0247 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0248: A Resolution awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0248 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0249: A Resolution awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging– Conwell

Clerk Richardson read Resolution No. R2024-0249 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 6) R2024-0250: A Resolution awarding a total sum, not to exceed \$20,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development– Stephens

Clerk Richardson read Resolution No. R2024-0250 into the record.

Council President Jones introduced a proposed substitute to Resolution No. R2024-0250.

Mr. Trevor McAleer, Budget Advisor, addressed Council regarding Resolution No. R2024-0250.

A motion was then made by Ms. Turner, seconded by Ms. Stephens and approved by unanimous vote to accept the proposed substitute.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption, as substituted.

- 7) R2024-0251: A Resolution awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu's Next Generation Capital Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens, Turner, Jones and Miller

Committee Assignment and Chair: Community Development–Stephens

Clerk Richardson read Resolution No. R2024-0251 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 8) R2024-0252: A Resolution awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Stephens

Committee Assignment and Chair: Community Development–Stephens

Clerk Richardson read Resolution No. R2024-0252 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 9) R2024-0253: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

Clerk Richardson read Resolution No. R2024-0253 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 10) R2024-0254: A Resolution amending Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to November 30, 2024; converting the funding from a grant to a partially or fully forgivable loan; requiring review and approval of terms by the Cuyahoga County Community Improvement Corporation; and declaring the necessity that this Resolution become immediately effective.
Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Economic Development & Planning– Schron

Clerk Richardson read Resolution No. R2024-0254 into the record.

Council President Jones introduced a proposed substitute to Resolution No. R2024-0250.

Mr. Trevor McAleer, Budget Advisor, addressed Council regarding Resolution No. R2024-0250. Discussion ensued.

A motion was made by Ms. Stephens, seconded by Mr. Sweeney and approved by a majority roll call vote to amend the proposed substitute, with Councilmembers Turner, Stephens, Simon, Kelly, Miller, Byrne Sweeney and Jones voting in the affirmative and Councilmembers Schron and Conwell casting dissenting votes.

Mr. Miller made a motion to accept the proposed substitute as amended, with a second by Ms. Simon, then subsequently withdrew his statement at the request of Mr. Jones. Discussion ensued. The proposed substitute was accepted and approved by unanimous vote as amended.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption, as substituted.

c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0225: A Resolution awarding a total sum, not to exceed \$95,324.03, to the CREW Foundation for the Skill Up/Crew Up initiative from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Community Development–
Stephens

On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2024-0225 was considered and adopted by unanimous vote.

d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2024-0007: An Ordinance amending 804.01(C) of the Cuyahoga County Code to modify the scholarship provisions of Component Two of the Educational Assistance Program; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon, Miller and Conwell

Committee Assignment and Chair: Education, Environment &
Sustainability – Simon

Clerk Richardson read Ordinance No. O2024-0007 into the record.

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Schron, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2024-0271.

- 1) R2024-0271: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0271 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0272: A Resolution confirming the County Executive's appointment of Melaak Rashid to serve on the Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending 7/14/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0272 to the Human Resources, Appointments & Equity Committee.

- 2) R2024-0273: A Resolution confirming the County Executive's appointment of LaRaun Clayton to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0273 to the Human Resources, Appointments & Equity Committee.

- 3) R2024-0274: A Resolution confirming the County Executive's reappointment of Colleen Cotter to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0274 to the Human Resources, Appointments & Equity Committee.

- 4) R2024-0275: A Resolution confirming the County Executive's reappointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0275 to the Human Resources, Appointments & Equity Committee.

- 5) R2024-0276: A Resolution confirming the County Executive's reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0276 to the Human Resources, Appointments & Equity Committee.

- 6) R2024-0277: A Resolution fixing the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0277 to the Public Works, Procurement & Contracting Committee.

- 7) R2024-0278: A Resolution approving and confirming the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0278 to the Public Works, Procurement & Contracting Committee.

- 8) R2024-0279: A Resolution authorizing the appropriation of real property for the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective:

Parcel 1-T (Temporary Easement)

Property Owner: Victor J. and Julie A. Appenzeller

Fair Market Value Estimate: \$2,850.00

Parcel 6-WD, T (Warranty Deed and Temporary Easement)

Property Owner: Tony and Josephine Ipsaro (deceased)

Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)

Property Owner: Rose Mar, Ltd., an Ohio limited liability company

Fair Market Value Estimate: \$16,900.00

Parcel 11-T (Temporary Easement)
Property Owner: Thornburg Station Holding, LLC, an Ohio
limited liability company
Fair Market Value Estimate: \$4,550.00

Sponsor: County Executive Ronayne/Department of Public
Works/Division of County Engineer

**Council President Jones referred Resolution No. R2024-0279 to the Public Works,
Procurement & Contracting Committee.**

- 9) R2024-0280: A Resolution making an award on RQ14136 to
Tri Mor Corporation in the amount not-to-exceed \$523,515.00
for the Cuyahoga County Airport Pavement Rehabilitation
Apron Slab Replacement Phase II Project; authorizing the
County Executive to execute Contract No. 4564 and all other
documents consistent with said award and this Resolution;
and declaring the necessity that this Resolution become
immediately effective.

Sponsor: County Executive Ronayne/Department of Public
Works/Division of County Engineer

**Council President Jones referred Resolution No. R2024-0280 to the Public Works,
Procurement & Contracting Committee.**

- 10) R2024-0281: A Resolution making an award on RQ14052 to
The Murphy Contracting Company in the amount not-to-
exceed \$4,446,600.00 for elevator modernization in various
Cuyahoga County-owned buildings; authorizing the County
Executive to execute Contract No. 4643 and all other
documents consistent with said award and this Resolution;
and declaring the necessity that this Resolution become
immediately effective.

Sponsor: County Executive Ronayne/Department of Public
Works

**Council President Jones referred Resolution No. R2024-0281 to the Public Works,
Procurement & Contracting Committee.**

- 11) R2024-0282: A Resolution making an award on RQ14468 to
W. B. Mason in the total amount not-to-exceed \$864,000.00
for furnishing and delivery of reprographic paper to various
County departments and agencies for the period 10/1/2024 –

9/30/2028; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0282 to the Public Works, Procurement & Contracting Committee.

- 12) R2024-0283: A Resolution making an award on RQ13225 to Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0283 to the Public Works, Procurement & Contracting Committee.

- 13) R2024-0284: A Resolution authorizing an award on Purchase Order No. 24002653 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement GapVax trucks for the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0284 to the Public Works, Procurement & Contracting Committee.

- 14) R2024-0285: A Resolution authorizing an amendment to Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to extend the due date of the loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in

principal plus accrued and unpaid interest; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Council President Jones referred Resolution No. R2024-0285 to the Economic Development & Planning Committee.

- 15) R2024-0286: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies Campus, located at 747 and 755 Alpha Drive, Highland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Council President Jones referred Resolution No. R2024-0286 to the Economic Development & Planning Committee.

- 16) R2024-0287: A Resolution making awards on RQ13103 to various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, through 6/30/2026; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4626 with Grow America in the amount not-to-exceed \$791,666.00.
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in the amount not-to-exceed \$650,000.00.

- c) Contract No. 4629 with Economic & Community Development Institute in the amount not-to-exceed \$983,334.00.
- d) Contract No. 4633 with JumpStart, Inc. in the amount not-to-exceed \$330,000.00.
- e) Contract No. 4634 with UBIZ Venture Capital in the amount not-to-exceed \$350,000.00.
- f) Contract No. 4635 with Village Capital Corporation in the amount not-to-exceed \$320,000.00.

Sponsor: County Executive Ronayne/Department of Development

Council President Jones referred Resolution No. R2024-0287 to the Economic Development & Planning Committee.

- 17) R2024-0288: A Resolution authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Council President Jones referred Resolution No. R2024-0288 to the Health, Human Services and Aging Committee.

- 18) R2024-0289: A Resolution adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Sustainability

Council President Jones referred Resolution No. R2024-0289 to the Education, Environment & Sustainability Committee.

- 19) R2024-0290: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period 8/1/2024 – 7/31/2027; authorizing the County Executive to execute Contract No. 4650 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/
Office of Early Childhood

Council President Jones referred Resolution No. R2024-0290 to the Education, Environment & Sustainability Committee.

- 20) R2024-0291: A Resolution making awards on RQ13868 to various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024–7/31/2027; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00

- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00
- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children's Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights - University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00
- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40

- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60
- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00

- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Council President Jones referred Resolution No. R2024-0291 to the Education, Environment & Sustainability Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0243: A Resolution submitting a grant agreement among Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes

Cleveland Program for the period 7/16/2024 – 7/15/2025; authorizing the County Executive to execute a Grant Agreement via Contract No. 4575 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Health and Human Services and Councilmembers Conwell, Simon and Miller

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0244: A Resolution authorizing an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, for additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.

b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$800,461.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0260: A Resolution authorizing a revenue generating agreement (via Contract No. 4618) with Step Forward in the

amount not-to-exceed \$323,190.00 for lease of space at the William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Sweeney and Miller

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0264: A Resolution adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning– Schron

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0265: A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department
Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

This item will move to the July 30, 2024 Council meeting agenda for consideration for third reading adoption.

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR
SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Schron, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0233; R2024-258; R2024-0261 & R2024-0262.

- 1) R2024-0233: A Resolution confirming the County Executive's reappointment of Dr. Deborah A. Abbott to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers
Turner, Conwell, Miller, Sweeney and Gallagher

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0233 was considered and adopted by unanimous vote.

- 2) R2024-0258: A Resolution confirming the County Executive's reappointment of Bishara Addison to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers
Turner, Conwell, Miller, Sweeney and Gallagher

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0258 was considered and adopted by unanimous vote.

- 3) R2024-0261: A Resolution making an award on RQ13412 to JADCO Construction Services, Inc. in the amount not-to-exceed \$559,490.00 for restriping and pavement markings in the Cuyahoga County Huntington Park Garage, effective upon contract signature of all parties, through 12/31/2024;

authorizing the County Executive to execute Contract No. 4470 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0261 was considered and adopted by unanimous vote.

- 4) R2024-0262: A Resolution making an award on RQ14474 to Independence Excavating, Inc. in the amount not-to-exceed \$10,812,068.09 for the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland; authorizing the County Executive to execute Contract No. 4637 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Sweeney

Committee Assignment and Vice-Chair: Public Works, Procurement & Contracting – Miller

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0262 was considered and adopted by unanimous vote.

e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2024-0242: A Resolution making an award on RQ14199 to Galls, LLC in the amount not-to-exceed \$875,000.00 for furnishing uniforms for correction officers, corporals, sergeants and lieutenants for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4517 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice
Affairs – Gallagher

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0242 was considered and adopted by unanimous vote.

**f) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND
REFERRAL TO COMMITTEE**

- 1) O2024-0008: An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Council President Jones referred Ordinance No. O2024-0008 to the Human Resources, Appointments & Equity Committee.

**11. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT THE REQUEST OF THE
SPONSOR**

- a) R2024-0232: A Resolution confirming the County Executive's appointment of Matthew P. Carroll to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Clerk Richardson reported that Resolution No. R2024-0232 was withdrawn at the request of the sponsor.

12. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, July 22 at 1:00 p.m. to discuss an early report on the County's 2nd Quarter Financial Actuals and a Resolution regarding the refunding of the County hotel debt to save money on interest expense.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, July 22 at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, July 24 at 1:00 p.m.

Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, July 23 at 10:00 a.m.

Mr. Byrne, reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, July 24 at 10:00 a.m.

Ms. Stephens reported that the Community Development Committee will meet on Monday, July 22 at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, July 24 at 3:00 p.m.

13. MISCELLANEOUS BUSINESS

Mr. Schron acknowledged the recent loss of Cleveland Police Officer, Jamieson Ritter and Fire Chief, Corey Comperatore from Butler, Pennsylvania and said he hopes these losses will serve as a reminder of the example set by the Council, that they can disagree on a topic without being disagreeable to their colleagues and hopes that others in leadership roles may follow the conduct exhibited by Council and said he is proud to serve on this body.

ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:48 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0292

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on July 11, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:	Class Title:	<i>Corrections Activity Recreational Therapy Specialist</i>
	Number:	12381

	Pay Grade:	5A/Non-Exempt
Exhibit B:	Class Title:	<i>Corrections ADA Coordinator</i>
	Number:	12391
	Pay Grade:	9A/Non-Exempt
Exhibit C:	Class Title:	<i>Corrections Grievance Officer</i>
	Number:	12371
	Pay Grade:	9A/Non-Exempt
Exhibit D:	Class Title:	<i>Imam</i>
	Number:	13311
	Pay Grade:	6A/Non-Exempt
Exhibit E:	Class Title:	<i>Quality Assurance Specialist</i>
	Number:	13131
	Pay Grade:	11A/Exempt
Exhibit F:	Class Title:	<i>Residential Child Care Contract Specialist</i>
	Number:	19121
	Pay Grade:	12A/Exempt

Proposed Revised Classifications:

Exhibit G:	Class Title:	<i>Manager, Tax Assessment</i>
	Class Number:	11121
	Pay Grade:	12A/Exempt (No Change)
	* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.	
Exhibit H:	Class Title:	<i>Permit Coordinator</i>
	Class Number:	10211
	Pay Grade:	6A/Non-Exempt (No Change)
	* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, supervisory responsibilities, and language and formatting. A technology section was added. No change to pay grade or FLSA status.	
Exhibit I:	Class Title:	<i>Senior Bridge Inspector</i>
	Class Number:	18032
	Pay Grade:	9A/Non-Exempt
	* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, minimum qualifications, and mathematical ability. A technology section was added. Pay grade increased from an 8A to 9A.	

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: July 25, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on July 10, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Corrections Activity Recreational Therapy Specialist 12381	5A Non-Exempt	Sheriff
Corrections ADA Coordinator 12391	9A Non-Exempt	Sheriff

Corrections Grievance Officer 12371	9A Non-Exempt	Sheriff
Imam 13311	6A Non-Exempt	Sheriff
Quality Assurance Specialist 13131	11A Exempt	Health and Human Services
Residential Child Care Contract Specialist 19121	12A Exempt	Health and Human Services

PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Manager, Tax Assessment 11121	12A Exempt	12A Exempt (No Change)	Fiscal
Permit Coordinator 10211	6A Non-Exempt	6A Non-Exempt (No Change)	Public Works
Senior Bridge Inspector 18032	8A Non-Exempt	9A Non-Exempt	Public Works

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
Sarah Nemastil, HR Director
Kelli Neale, Program Officer 4

Posted: 7/3/2024
Meeting: 7/10/2024

<u>Job Title</u> NEW	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
Corrections Activity Recreational Therapy Specialist	12381	N/A	5A Non-Exempt	Sheriff	This is a new classification requested by Human Resources in response to the Clay v. Cuyahoga County, Ohio (1:18-cv-02929) Settlement Agreement. The classification reflects the essential functions and minimum qualifications of the position.
Corrections ADA Coordinator	12391	N/A	9A Non-Exempt	Sheriff	This is a new classification requested by Human Resources in response to the Clay v. Cuyahoga County, Ohio (1:18-cv-02929) Settlement Agreement. The classification reflects the essential functions and minimum qualifications of the position.
Corrections Grievance Officer	12371	N/A	9A Non-Exempt	Sheriff	This is a new classification requested by Human Resources in response to the Clay v. Cuyahoga County, Ohio (1:18-cv-02929) Settlement Agreement. The classification reflects the essential functions and minimum qualifications of the position.
Imam	13311	N/A	6A Non-Exempt	Sheriff	This is a new classification requested by Human Resources in response to the Clay v. Cuyahoga County, Ohio (1:18-cv-02929) Settlement Agreement. The classification reflects the essential functions and minimum qualifications of the position.
Quality Assurance Specialist	13131	N/A	11A Exempt	Health and Human Services	This is a new classification requested by the Department of Health and Human Services based on department need. The classification reflects the essential functions and minimum qualifications of the position.
Residential Child Care Contract Specialist	19121	N/A	12A Exempt	Health and Human Services	This is a new classification created based on the CPQ of a current Senior Administrative Officer. He was deemed misclassified by HR and they requested we create a classification specific to the work he is performing.

<u>Job Title</u> REVISED	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
------------------------------------	------------------------------	-------------------------------------	---	-------------------	------------------

Manager, Tax Assessment	11121	12A Exempt	12A Exempt (No Change)	Fiscal	PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Permit Coordinator	10211	6A Non-Exempt	6A Non-Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, supervisory responsibilities, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Senior Bridge Inspector	18032	8A Non-Exempt	9A Non-Exempt	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, minimum qualifications, and mathematical ability. A technology section was added. No change to FLSA status. Pay grade increased from an 8A to 9A.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Activity Recreational Therapy Specialist	Class Number:	12381
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Sheriff's Office	EXHIBIT A	

Classification Function

The purpose of this classification is to develop and conduct recreational activities and programming for inmates at the Cuyahoga County Corrections Center.

Distinguishing Characteristics

This is a journey-level classification responsible for developing, conducting, and monitoring recreational activities and programming for inmates at the Cuyahoga County Corrections Center. This class works under the general supervision of the Associate Warden. The incumbent exercises discretion in performing work according to governing policies and procedures and ensures that assigned activities are completed in a timely manner. Work may be performed on evenings or weekends as necessary.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Coordinates, monitors, and leads inmate participants and volunteers during activities; explains principles, techniques, and safety procedures to participants in recreational activities; demonstrates use of materials and equipment; coordinates necessary accommodations to ensure security and safety of inmates during activities.

25% +/- 10%

- Plans, implements, and monitors recreation, personal development, structured therapeutic, and entertainment activities (e.g., fitness activities, board/card games, music, special events) and programs (e.g., reading programs, wellness programs, etc.) for inmates; coordinates participation from volunteers, community members, and other stakeholders; coordinates scheduling of activities around other services and programs to ensure availability to inmates; promotes activities to encourage inmate participation; ensures that activities and programs comply with security regulations.

10% +/- 5%

- Prepares and maintains work related documentation, reports, and statistical data; maintains records of inmate attendance of leisure and recreation activities and programs; conducts activity and program assessment; makes recommendations for improvement.

10% +/- 5%

- Manages inventory control of all recreational equipment and supplies required for inmate programming; oversees maintenance and restocking of equipment and supplies; records items issued to inmates; ensures items are returned by the due date.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings.

Established: TBD
Last Modified: TBD

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in recreation therapy, recreation and fitness, or related field and one (1) year of recreational therapy, leisure activity coordination, or recreational programming experience; **or any equivalent combination of education and experience as defined below:**

Highest degree of education attained	Experience required*
High school diploma/GED	6 years
Unrelated Associates degree	3 years
Related Associates degree	1 year
Unrelated Bachelor's degree	3 years
Related Bachelor's degree	1 year
Unrelated Master's/Doctoral degree	3 years
Related Master's/Doctoral degree	1 year

Related degree: art therapy, occupational therapy, kinesiology, rehabilitation science, health education, psychology, music

Additional Requirements

- No special licenses or certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to sit, stand, walk, and balance/climb in order to navigate the corrections facility.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and publishing software (Microsoft PowerPoint).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of volunteers.
- Ability to provide instruction and training to volunteers.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including keep separate reports and other reports and records.
- Ability to comprehend a variety of reference books and manuals including departmental policy and procedure manual, Employee Handbook, Ohio Jail Minimum Standards, and the Ohio Revised Code (ORC).
- Ability to prepare memos, logs, reports, activity statistics reports, equipment logs, inventory reports, scheduling sheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with security personnel, medical personnel, community groups, and inmates.

Environmental Adaptability

- Work is typically performed in jail facilities.
- Work may involve exposure to strong odors, noise extremes, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections ADA Coordinator	Class Number:	12391
FLSA:	Non-Exempt	Pay Grade:	9A
Dept:	Sheriff's Office	EXHIBIT B	

Classification Function

The purpose of this classification is to work with disabled inmates to ensure County Jail programs, policies, and procedures are in compliance with the 1990 Americans with Disabilities Act (ADA), and to respond to complaints and grievances.

Distinguishing Characteristics

This is a journey level classification that is responsible for ensuring compliance with various ADA and Health Insurance Portability and Accountability Act (HIPAA) rules and regulations in the County jail. This class works under the general supervision of the Administrator of Corrections. The incumbent exercises discretion in performing work according to governing policies and procedures and ensures that assigned activities are completed in a timely manner. This classification requires considerable knowledge of County, state, and federal rules and regulations governing inmate rights.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Monitors disabled inmates to ensure compliance with various ADA and HIPAA rules and regulations; serve as a liaison between disabled inmates and jail security; ensures inmates with disabilities have appropriate support materials to engage in daily activities; ensures inmates with disabilities have appropriate communication options and services (e.g., devices, interpreters, visual supports); works closely with the Classification Unit to assure there is no inappropriate security classification for disabled inmates; monitors appropriate staffing levels in the housing areas of disabled inmates; ensures materials, such as the Inmate Handbook, are in accessible formats and languages easily understood by inmates with disabilities; monitors disabled inmates' compliance with prescribed medications; monitors dietary restrictions/requirements; works with Parole, Probation, and Community Corrections for a smooth transition of disabled inmates; develops and maintains a database of local vendors/agencies that provide post incarceration (Re-Entry) services and programs for disabled individuals for continuity of care; keeps current on information regarding Physical, intellectual or developmental, traumatic brain injury, substance use disorder and mental health disabilities.

10% +/- 2%

- Develops, interprets, and reviews various departmental programs, policies, and procedures; establishes policies/procedures to engage disabled inmates with various Jail programs including: Visitation, Chaplaincy, Mental Health, Medical, Programs, Behavioral Management, Recreation, Law Library, Commissary, Inmate Worker; designs programs and processes for handling applicable crisis interventions for substance related emergencies.

Effective Date: TBD
Last Modified: TBD

10% +/- 2%

- Develops performance measurements and quality assurance measures for assigned programs and policies; compiles, prepares, analyzes, and presents research findings and statistical reports; serves as liaison with internal and external stakeholders in order to collect, share, and develop information related to services for disabled inmates; reviews and approves each Jail's goals, objectives, and performance measures; assures applicable regulations, policies, procedures, and standards are met throughout the programs.

20% +/- 5%

- Oversees incarcerated individual's correspondence regarding treatment issues and complaints in coordination with the ED of Behavioral Health; monitors services provided in addiction recovery units ensuring treatment provided with fidelity in a time efficient manner.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in criminal justice, social work, or related field with five (5) years of experience working with disabled inmates in a corrections facility, monitoring, evaluating, and investigating federal, state, county, and departmental rules and regulations governing ADA, or related experience that includes experience directly working in a prison/jail/correctional facility; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	15 years
Unrelated associate degree	11 years
Related associate degree	9 years
Unrelated bachelor's degree	7 years
Related bachelor's degree	5 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	2 years

Related degrees: sociology, psychology

Related experience: no other related experience

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), publishing software (Microsoft Publisher), and jail management system (Securus).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including inmate grievance forms, inmate appeal forms, sheriff complain forms, inmate kites, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, ADA, 2010 ADA Jail Standards, Bureau of Adult Detention Standards, and HIPAA.
- Ability to prepare monthly statistics, visitation statistics, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret corrections terminology and language.
- Ability to communicate with leadership, stakeholders, medical providers, inmates, and other jail staff.

Environmental Adaptability

- Work is performed in a secured jail environment.
- Work may involve exposure to strong odors, noise extremes, disease and bodily fluids, temperature extremes, smoke, dust, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Grievance Officer	Class Number:	12371
FLSA:	Non-Exempt	Pay Grade:	9A
Dept:	Sheriff's Office	EXHIBIT C	

Classification Function

The purpose of this classification is to manage, coordinate, and monitor the formal inmate grievance and appeal process at the Cuyahoga County Corrections Center.

Distinguishing Characteristics

This is a journey-level class responsible for managing, coordinating, and monitoring the formal inmate grievance and appeal process at the Cuyahoga County Corrections Center. This class works under the general supervision of the Associate Warden. The incumbent exercises discretion in performing work according to governing policies and procedures and ensures that assigned activities are completed in a timely manner. This classification requires considerable knowledge of County, state, and federal rules and regulations governing inmate rights.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Directs, coordinates, and monitors the inmate grievance process; reviews and assigns grievances to the appropriate parties for response and resolution; makes determinations on appeals filed as part of the response; prepares and maintains reports and grievance files and records; monitors grievance tracking system for timeliness of responses; prepares statistical reports for the Warden and Administrator of Corrections regarding grievance filings and trends; coordinates and assists with management, facility, and institution audits by outside organizations (e.g., ACA, IMA, PREA) by providing required information; ensures violations found during audits are properly addressed; conducts internal audits to ensure compliance of all service areas (e.g., Food Service, Medical, Mail/Visiting) and ensures any violations are addressed and corrected; interviews staff and inmates to obtain information as needed.

30% +/- 10%

- Ensures compliance of the grievance process with various laws, rules, policies, and procedures; advises the Warden and Administrator of Corrections of possible violations to laws, rules, policies, and procedures; independently corrects violations; identifies problem areas in the grievance and appeal process and facility operations and management and recommends improvements to the Warden; monitors and evaluates overall program effectiveness; conducts internal investigations of alleged employee misconduct (e.g., unreported use of force, inappropriate supervision); develops and administers policies and procedures in line with state and federal rules and regulations.

15% +/- 5%

- Serves as the program liaison with departmental and outside agencies (e.g., Bureau of Adult Detention); serves as a liaison between the Warden and inmates regarding complaints and grievance issues; processes and submits grievance issue findings to the Warden; responds to inquiries and complaints from the general public and outside agencies regarding inmates and/or employees; researches information related to inmate lawsuits.

10% +/- 5%

Established: TBD
Last Modified: TBD

Corrections Grievance Officer

- Trains staff on inmate grievance procedures; provides information and makes recommendations to staff regarding the proper handling of grievances; apprises institutional staff of changes in laws, rules, and procedures regarding inmate rights; conducts orientation of new employees and inmates.

10% +/- 5%

- Coordinates access for legal counsel with inmates; manages the Law Library and requests for access; schedules and coordinates legal visits; tracks and maintains monthly data of legal visits and law library requests.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with five (5) years of corrections officer, corrections investigations, or related experience that includes experience directly working in a prison/jail/correctional facility; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required*
High school diploma/GED	5 years
Related Associates degree	5 years
Related Bachelor's degree	3 years
Related Master's/Doctoral degree	3 years

Related degree: criminal justice, political science

Additional Requirements

- No special licenses or certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to sit, stand, walk, and balance/climb in order to navigate the corrections facility.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and jail data management system (Securus).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

Established: TBD
Last Modified: TBD

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including inmate grievance forms, inmate appeal forms, Sheriff complaint forms, inmate kites (informal messages/complaints), disciplinary reports, incident reports, use of force reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including departmental policy and procedure manual, Employee Handbook, Ohio Dept. of Corrections guidelines, Prison Rape Elimination Act, Inmate Rules of Conduct, food contract, inmate telephone contract, commissary contract, and the Ohio Revised Code (ORC).
- Ability to prepare memos, logs, reports, audit data, monthly statistics, visitation statistics, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret corrections terminology and language.
- Ability to communicate with management, stakeholders, legal counsel, court liaisons, Bureau of Adult Detention, Clay Settlement monitor, inmates, and the general public.

Environmental Adaptability

- Work is typically performed in jail facilities.
- Work may involve exposure to strong odors, noise extremes, disease and bodily fluids, temperature extremes, smoke, dust, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Imam	Class Number:	13311
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Sheriff's Office	EXHIBIT D	

Classification Function

The purpose of this position is to assist County jail inmates in meeting their religious obligations and beliefs and to provide religious services and guidance to inmates of the Islamic faith or those who have expressed interest in Islam.

Distinguishing Characteristics

This is a journey classification that is responsible for providing religious service/counseling for inmates of Islamic background at the County jail. A person in this position will respond to inmate grievances through the inmate communication system, provide Jumah services, meet with inmates for counseling,. This classification receives general direction from the Head Chaplain and exercises independent judgment to ensure work activities are performed in a timely manner and according to policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Provides religious services and religious resources to inmates at the County Jail; responds to inmate grievances and fulfill the inmate's request for religious information or materials; meets with inmates to provide counseling and grief counseling; responds to inmate request for services; physically walks through the jail to be available; meets with inmates to provide religious guidance; plans and conducts religious services as scheduled; acts as liaison with an inmate's outside religious leader.

45% +/- 10%

- Conducts Jumah services, , religious educational programs for inmates; plans and organizes group religious activities; works with Associate Warden and Head Chaplain to coordinate religious services; coordinates and oversees the gathering of religious groups; records inmate attendance at events; provides statistical data on religious services in the jail; assists with determination of diet and food compliance within the beliefs.

5% +/- 2%

- Informs inmates of when a family member has passed away;; initiates the request process for an inmate who submits a request to visit a friend/family funeral.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in religious studies or related field with two (2) years of experience as a practicing Imam; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	6 years
Unrelated associate degree	5 years

Effective Date: TBD
Last Modified: TBD

Imam

Related associate degree	4 years
Unrelated bachelor's degree	3 years
Related bachelor's degree	2 years
Unrelated master's/doctoral degree	2 years
Related master's/doctoral degree	1 year

Related degrees: religious studies, theology, Islamic studies, world religions

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), software (Microsoft Excel), and word processing software (Microsoft Word).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including jail statistical data, religious pamphlets, and inmate requests.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, religious texts, and Sheriff's Department/Correction Center policies and directives.
- Ability to prepare sermons, religious materials, event documentation, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret religious and counseling terminology and language.
- Ability to communicate with jail management, inmates, correctional staff, correctional partners/stakeholders, other religious leaders, and the general public.

Effective Date: TBD
Last Modified: TBD

Environmental Adaptability

- Work is performed at the Corrections Center downtown.
- Work may involve exposure to strong odors, noise extremes, disease and bodily fluids, temperature extremes, smoke, dust, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Quality Assurance Specialist	Class Number:	13321
FLSA:	Exempt	Pay Grade:	11A
Dept:	Health and Human Services	EXHIBIT E	

Classification Function

The purpose of this classification is to lead the planning, execution, and review of quality assurance work relating to casework and policy for a Health and Human Services (HHS) agency as part of an HHS Performance Evaluation & Innovation team.

Distinguishing Characteristics

This is an entry level classification that identifies areas of casework, service delivery, and agency operations that need evaluation, and researches and develops methods to evaluate these areas. The employee in this classification works under general supervision of a manager but is expected to exercise independence and judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner and according to applicable policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Investigates, develops, and implements policies and practices for casework and case-note reviews of front-line staff; conducts reviews; identifies areas of casework, service delivery, and agency operations that need evaluation; researches and develops methods suited to evaluate these areas with primary responsibility and discretion; conducts the evaluations and analyzes related reports and data, and conducts trainings related to the QA topics; reviews and evaluates results with supervisors and management; evaluates and reviews existing casework standards between policy revisions.

30% +/- 10%

- Develops performance and productivity reports for staff and contracted vendors; establishes baselines and standards for performance; evaluates, interprets, communicates, and analyzes reports; distributes and analyzes customer satisfaction surveys; provides updates on trends and areas of concern to management; recommends changes to management.

20% +/- 10%

- Develops training materials and conducts trainings for supported agency staff on specialized topics identified during quality assurance and productivity reviews; evaluates, develops, and revises training content based on new hire performances over the first two years on the job.

20% +/- 10%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; implements yearly and semi-annual reports; assists HHS leadership and advisory boards; supports peers and managers in unit with their duties, including administrative, software support, business intelligence functions, and policy and procedure development.

Effective Date: TBD
Last Modified: TBD

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, social sciences, public or business administration, or related field; and three (3) years of experience in quality assurance research and analysis, training, or other significant subject-matter-expert style support for staff in a social work agency, OR six (6) years of experience directly providing services in a related health and human services agency; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required (either/or)	
	Quality Assurance or social work supervision*	Providing services in HHS agency**
High school diploma/GED	7 years	10 years
Unrelated associate degree	6 years	9 years
Related associate degree	5 years	8 years
Unrelated bachelor's degree	4 years	7 years
Related bachelor's degree	3 years	6 years
Unrelated master's/doctoral degree	3 years	6 years
Related master's/doctoral degree	2 years	5 years

Related degree fields: no other related degrees.

**Related work experience:* policy creation, program/employee evaluation, training, training creation, data analysis, research and analysis, data reporting, quality improvement, social service work or supervision, regulatory compliance in the fields of social services, medicine, education, and/or insurance.

***Related work experience:* direct practice experience in a related HHS agency.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and data entry software (Case Management Systems, PowerBI, Tableau).

Supervisory Responsibilities

- Ability to review the work of other employees and to maintain standards.

- Ability to provide instruction and training to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine statistics and moderate math.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend staff productivity reports, client case files, case notes, case management system reports, training materials, survey results, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Ohio Revised Code, and HHS policy manuals.
- Ability to prepare agency performance measures, memos, agency productivity reports, case note reviews and summaries, County performance metrics, training materials, staff and client surveys, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret related legal terminology and language.
- Ability to communicate with agency leadership, supervisors, clients, coworkers, and community agencies.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Residential Child Care Contract Specialist	Class Number:	19121
FLSA:	Exempt	Pay Grade:	12A
Dept:	Division of Children and Family Services	EXHIBIT F	

Classification Function

The purpose of this classification is to lead Division of Children and Family Services' contract activities managed through the Ohio Statewide Automated Child Welfare Information System (SACWIS).

Distinguishing Characteristics

This is an advanced journey-level classification that is responsible for developing, modifying, and monitoring contract processing activities for SACWIS contracts. The incumbent works under the general direction of an administrative supervisor. The employee is expected to exercise considerable independent judgment in performing work and ensuring that the assigned activities are completed in a timely and efficient manner and according to applicable County, State, and federal regulations. This position requires an in-depth knowledge of SACWIS as well as extensive experience in the assigned program area.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Processes Requests for Proposals (RFPs), contracts, agreements, and contract amendments for contracts managed through SACWIS; assists with writing the RFP for the Out of Home Care Master Services Contract; assists with pre-bid conferences and the proposal review process; prepares and processes contracts, agreements, and related documentation by entering all pertinent vendor and contract information into SACWIS and other appropriate database system(s); tracks progress of contracts; utilizes electronic agenda management system to request and submit contract amendments; documents contract amendment history; ensures receipt and accuracy of provider or agency required documents; maintains required documentation and records on providers; enters information regarding contracts into appropriate databases; acts as main point of contact for vendors to ensure clarity and accuracy regarding contract terms, rates, and services; coordinates with various departments to determine necessary terms and provisions to be included in contracts; analyzes and evaluates information (i.e., rates) to determine impact and feasibility of proposed project modifications; prepares and reviews contracts to ensure compliance with applicable agency, state, and federal regulations.

10% +/- 5%

- Assists with planning and conducting monitoring in collaboration with the Division; completes contract monitoring to evaluate provider performance; produces reports of monitoring findings; analyzes trends and patterns within findings; prepares documents to support monitoring duties; enters review information into appropriate databases; works with providers to resolve issues or concerns.

Effective Date:
Last Modified:

10% +/- 5%

- Researches, analyzes, and evaluates existing operations, systems, policies, and procedures to identify areas for improvement; researches current best practices, industry standards, and state and federal rules and regulations; proposes new operations, policies, and procedures to improve processes.

5% +/- 2%

- Makes recommendations based on budget analysis on amount to be awarded when contract is being amended.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates with other agencies, departments, and vendors regarding required paperwork, drafts of contracts, contract amendments, funding availability, and insurance coverage; coordinates with other County agencies and/or departments for funding confirmation and legal advice.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in public administration, business administration, social sciences, or related field and three (3) years of experience in contract administration, contract compliance, social program analysis, or related field; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	8 years
Unrelated associate degree	6 years
Related associate degree	4 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	4 years
Related master's/doctoral degree	3 years

Related degree fields: public administration, business administration, social services

Related work experience: contract administration, contract compliance, social program analysis, social services

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Effective Date:
Last Modified:

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and contract management software (SACWIS).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including contracts, contract amendments, contract status reports, certificates of liability insurance, worker's compensation insurance, W-9 form, monitoring documents, vendor documents, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, departmental policies and procedures/standard operating procedures, the Ohio Administrative Code, the Code of Federal Regulations, and Ohio Revised Code.
- Ability to prepare monitoring reports, contract updates, project timelines, project justification forms, requests for proposals, project update reports, contract amendments, proposal/contract evaluation forms, debarment suspension form, certification forms, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal and basic accounting terminology and language.
- Ability to communicate with supervisors, co-workers, vendor contacts, program contacts, the Law Department, members of external agencies, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment and on occasional site visits.

Cuyahoga County is an Equal Opportunity Employer In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Tax Assessment	Class Number:	11121
FLSA:	Exempt	Pay Grade:	12A
Dept:	Fiscal Office	EXHIBIT G	

Classification Function

The purpose of this classification is to plan, organize, direct, and coordinate the tax cycle process for real property in the Fiscal Office and to provide managerial support to the Tax Assessment Administrator.

Distinguishing Characteristics

This is a management classification working under general direction of the Tax Assessment Administrator and responsible for performing and overseeing the activities of the Real Estate Tax Division of the Fiscal Office. This class works within a broad framework of policies, procedures, regulations, and laws. The employee participates in the development of departmental policies and procedures to ensure compliance with legislative requirements and is responsible for ensuring that the division's activities are completed in a timely and accurate manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

55% +/- 10%

- Calculates tax property data and creates related reports; calculates and balances tax settlements; audits treasurer's office balance of collected funds; uploads city-wide special assessments into the tax system; prepares special assessment payment reports and audits; calculates Tax Increment Financing (TIF) taxes, adjustments, and refunds; prepares reports regarding the department's property tax operations for submission to the state; prepares presentations for stakeholders.

20% +/- 10%

- Serves as a liaison for the Fiscal Office; provides coordination between the tax assessment administrator, fiscal office staff, other county departments, and real property tax system vendors; coordinates property tax settlement with the Budget Commission; communicates with taxpayers and business developers; receives incoming requests for information, issues, and complaints and finds resolutions; advises County administration, businesses, and local municipalities on their options regarding real property tax incentives.

20% +/- 10%

- Supervises and directs the work of the Accountants, Fiscal Office workers, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; keeps informed of provisions of labor-management agreements and their effects on departmental operations; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

5% +/- 2%

Effective Date: 12.06.2011
Last Modified: 02.26.2020

Manager, Tax Assessment

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares resource documents and training materials; represents the Treasurer in meetings, forums, or community events; answers the public's questions; answers media questions as needed; stays up to date on current trends; manages yearly databases; develops and implements departmental policies and procedures; fulfills local tax authority's requests for county data from school boards, libraries, and Metroparks.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, accounting, computer science or a related field with five (5) years experience in accounting, tax collections, or related experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Technology Requirements

- Ability to operate a variety of software including email word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (PowerPoint) and real property tax database software (MVP).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

Manager, Tax Assessment

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including petitions, split cards, complaint forms, exempt applications, forms, certifications, tax principles, ordinances, resolutions reports, forfeiture and ODT journal entries, and time-sheets.
- Ability to comprehend a variety of reference books and manuals including departmental policy manual, Employee Handbook, computer operation manuals, Ohio Revised Code (ORC), maps, deeds, ordinances, resolutions, State Department Taxation bulletins, and a variety of related websites regarding tax regulations.
- Ability to prepare letters, reports, tax bills, spreadsheets, forms, state abstracts, TIF reports, MVP reports, fiscal officer deeds, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret real estate, ad valorem tax, and accounting terminology and language.
- Ability to communicate with staff, taxpayers, employees and management from other departments, departmental employees, vendors, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Permit Coordinator	Class Number:	10211
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Public Works	EXHIBIT H	

Classification Function

The purpose of this classification is to coordinate the issuance of various permits and licenses and the maintenance of related records in accordance with established procedures.

Distinguishing Characteristics

This is a journey level classification with responsibility for coordinating the issuance of various permits and licenses and maintaining related documents. This classification works under a framework of defined procedures and regulations. The incumbent exercises discretion in applying procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Coordinates documentation and scheduling for events held on County property (Cuyahoga County Courthouse and Huntington Park Garage); maintains spreadsheet of scheduled events on County property; ensures receipt of proper documentation for bookings of events held on County property including signed lease, correct forms, insurance certificates, notarized contracts, rental fees, and other applicable documents; prepares rental contract forms for use of County property.

20% +/- 10%

- Coordinates the issuance of permits for contractors working in Cuyahoga County communities; monitors permit application review process from initial intake to final approval; ensures that plans and specifications for contractor work affecting sewers are approved by the engineering department; ensures inspection fees for permits are paid; ensures that contractor licensing documents (bonds, insurance certificates, etc.) are up to date; issues permits to contractors to install sanitary and storm sewers for mainline, commercial, and residential connections; issues permits for capital improvement projects and road openings; schedules inspections for building inspectors; accepts payments for permits, sewer license registrations, tap-in fees, etc.; deposits monies received and submits receipts and other relevant information to the fiscal department.

15% +/- 5%

- Interacts with clients, department staff, other County departments, vendors, and the general public regarding permit, contract, and rental services; assists visitors, contractors, staff, and the general public at the front desk by providing information, services, or referrals as necessary; responds to inquiries regarding permit processes and tap-in fees; coordinates with the legal department regarding changes needed to permits for the department and contracts for events.

15% +/- 5%

- Coordinates maintenance of records for permits, contracts, and related documents; establishes project number and project name; maintains records of all work performed for projects including inspection reports, billing, and testing; maintains records of permit activity; makes copies of permits and enters into database; sends permit numbers to the fiscal department; creates monthly and annual reports of permit activity and contractor work.

Experience Required to Perform Essential Job Functions

- High school diploma or GED supplemented with vocational/technical training and three (3) years of administrative, building permit processing, or related experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and multi-function printers.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Enterprise Asset Management).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including timesheets, expense reports, event schedules, reference documents, sewer sketches, leases, insurance and bonding firm's permits, checks, contractor license information, roadway opening permit requests, and other reports and records.

Permit Coordinator

- Ability to comprehend a variety of reference books and manuals including departmental policies and procedures manuals, reference manuals, permit books, street guide, sewer plans, and Employee Handbook.
- Ability to prepare activity reports, monthly inspector reports, sanitation and storm permits, wedding event schedules and leases, receipts, correspondence, year-end reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret basic engineering and legal terminology and language.
- Ability to communicate with supervisor, staff, co-workers, consultants, contractors, inspectors, government agencies, vendors, other County employees, and customers.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Bridge Inspector	Class Number:	18032
FLSA:	Non-Exempt	Pay Grade:	9A
Dept:	Public Works	EXHIBIT I	

Classification Function

The purpose of this classification is to inspect, evaluate, rate, and report the condition and ongoing maintenance needs of bridges, culverts, and related structures on the County system, and recommend repairs.

Distinguishing Characteristics

This is a journey-level technical classification that works under the general supervision of a senior level engineer. The employees in this class work under a framework of policies, procedures, regulations, and codes. Employees are required to have comprehensive knowledge of structural behavior and general knowledge of modern engineering methods and techniques as applied to construction and maintenance of structures. This class is distinguished from the Bridge Inspector classification in that the Senior Bridge Inspector may provide technical supervision of that class and is required to have more specialized experience.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
 - Visually inspects all components of bridges and culverts for deterioration and other defects; rates each structural component based on its as-built condition; works with engineers to identify the cause of all visible defects in the structure whether as a result of deterioration, construction practice, or original design; identifies and notes areas of potential failure based on anticipated deterioration, construction history, or maintenance practice; performs load rating analyses to determine structural capacity of County-maintained structures; maintains inspection equipment and supplies; plans, prepares, and schedules inspections; ensures the general safety of the worksite by confirming each team member complies with safety procedures and all inspection equipment is in proper use.
- 30% +/- 10%
 - Documents bridge inspections; photographs bridge inspections; records all ratings and other findings; labels and organizes bridge photos on County server; completes various bridge inspection forms and reports; prepares various data lists to be used in the bridge management/inspection division; documents observations of all technical work in bridge and road construction; provides reports of daily work done on a project and provides necessary profit documentation as directed; compiles inspection reports and work for distribution; maintains files and computer entries for information and drawings pertinent to bridge inspection; uses AutoCAD to draw sketches for recommended bridge repairs; organizes drawings for work orders; maintains and updates bridge inspection tracking and inventory databases.
- 20% +/- 10%
 - Recommends bridge repairs; provides an information base for immediate action to limit use and/or close any structure which is revealed by inspection to be hazardous; recommends repairs for each inspected structure and enters data in computer; prepares and details the construction plans necessary for the repair work to be done; documents maintenance recommendations by entering files and pictures into the Enterprise Resource Planning system.

Effective Date: 07.10.2012
Last Modified: 10.27.2020

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and three (3) years of experience in bridge inspection; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	3 years
Unrelated associate degree	2 years
Related associate degree	2 years
Unrelated bachelor's degree	1 year
Related bachelor's degree	No experience required
Unrelated master's/doctoral degree	1 year
Related master's/doctoral degree	No experience required

Related degree fields: engineering, civil engineering.

- Completion of either the FHWA (Federal Highway Administration) – NHI (National Highway Institute) - 130055 - Safety Inspection of In-Service Bridges Certificate/Training or ODOT Bridge Inspection Training Level 1 and Level 2.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate an inspection van, snoopers, man-lift, motorboat, bucket truck, bucket boat, bridge tracker, hammer, calipers, dye penetrant, and various other structural inspection tools.
- Ability to stand, walk, balance, climb, crawl, crouch, bend, and twist.
- Ability to work in confined spaces and at heights.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), publishing/editing software (Bluebeam, Adobe Photoshop), and database software (AssetWise).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

Senior Bridge Inspector

- Ability to add, subtract, multiply and divide, calculate decimals and percentages, perform routine statistics, and perform mathematical operations involving algebra and geometry including volume, weights, yield, and load testing.

Language Ability & Interpersonal Communication

- Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend reports, forms, inventory sheets, drawings, sketches, work orders, Ohio Department of Transportation (ODOT) structure information, consultant reports, Public Works non-redundant steel tension member inspection reports, and other reports and records.
- Ability to comprehend a variety of reference materials including the Employee Handbook, Ohio Revised Code, ODOT Manual of Bridge Inspection, American Association of State Highway and Transportation Officials Manual for Bridge Evaluation (AASHTO MBE), State and Federal bridge inspection requirements, specifications, drawings, tables, codes, and standards.
- Ability to prepare reports, sketches, drawings, permits, memos, inspection reports, inventory reports, load rating reports, confined space entry permits, Public Works non-redundant steel tension member inspection reports, and other job-related documents using prescribed formatting and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret engineering terminology and language.
- Ability to communicate with contractors, engineers, other agencies, departmental employees and administrators, and the general public.

Environmental Adaptability

- Work is typically performed both in an office environment and in the field.
- Work may involve exposure to temperature/weather extremes, smoke, dust, pollen, wetness, humidity, machinery, vibrations, traffic hazards, bright/dim lights, confined spaces, and heights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0293

Sponsored by: Councilmember Jones	A Resolution amending temporary Rule 17 of the Cuyahoga Rules of Council adopted pursuant to R2024-0267 to extend the expiration date from August 1, 2024 to September 30, 2024; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Article III, Section 3.10(2) of the Cuyahoga County Charter provides that County Council shall adopt its own rules; and

WHEREAS, County Council originally adopted its rules pursuant to Motion No M2011-0007 on April 26, 2011 and such rules have been subsequently amended by Motion Nos. M2011-0017, M2012-0004, M2012-0030, and M2013-0021, and by Resolution Nos. R2014-0229, R2015-0016, and R2018-0002; and

WHEREAS, On July 2, 2024 Council adopted Resolution No. R2024-0267 to temporarily amend Rule 17 of the Rules of Council effective July 3, 2024 through August 1, 2024 to establish additional guidelines and procedures for public comment at Council and committee meetings; and

WHEREAS, the Council desires to amend temporary Rule 17 of the Rules of Council adopted pursuant to R2024-0267, to extend the expiration date from August 1, 2024 to September 30, 2024; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usual daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends temporary Rule 17 of the Rules of Council adopted pursuant to R2024-0267, to extend the expiration date from August 1, 2024 to September 30, 2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County Council and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of

eight members of Council, this Resolution shall take effect and be in force immediately upon its passage. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law. The Rule change adopted pursuant to Section 1 of this Resolution shall take effect commencing July 3, 2024 and shall expire on August 1, 2024 unless superseded or extended by action of the Council.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0266

Sponsored by: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner, Byrne and Simon	A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Article III, Section 3.10(2) of the Cuyahoga County Charter provides that County Council shall adopt its own rules; and

WHEREAS, County Council originally adopted its rules pursuant to Motion No M2011-0007 on April 26, 2011 and such rules have been subsequently amended by Motion Nos. M2011-0017, M2012-0004, M2012-0030, and M2013-0021, and by Resolution Nos. R2014-0229, R2015-0016, and R2018-0002; and

WHEREAS, Council desires to amend Rule 17 of the Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Rule 17 of the Cuyahoga County Rules of Council as follows (deletions stricken, additions underlined):

Rule 17. Requests to Address Council

~~Rule 17A: Public Comment at Committee Meetings~~

~~The Council encourages the public to direct any address or presentation to the applicable Committee of Council. Requests to address a committee shall be made in writing to the Chairperson of the committee, prior to addressing the committee on a form to be provided for this purpose. The~~

request shall include the name of the requesting party and the topic(s) on which the requesting party wishes to speak.

Rule ~~17B~~**17A**: Public Comment Available at All Committee Meetings

The Council encourages the public to direct their comments to the applicable committee of Council. The committee Chairperson shall honor all requests to address a committee received before the start of a committee meeting in accordance with the rules and procedures established pursuant to Rule 17C and shall honor requests received during a committee meeting whenever it is practical to do so. The request shall include the name of the requesting party and the topic(s) on which the requesting party wishes to speak. The Chairperson may impose a reasonable time limit per presentation, and such time limit may be extended at the discretion of the Chairperson.

Rule ~~17C~~**17B**: Public Comment at Council Meetings

The Council shall provide time at the beginning of each Council meeting for public comment ~~relating to county business. Requests to address Council shall be made in writing to the Clerk prior to the meeting on a form to be provided for this purpose. Requests submitted to the Clerk not later than 12 Noon on the day of the meeting shall be given priority in the order of presentation.~~ After being recognized by the President, the presenter shall state his/her name and address and may speak for not more than three (3) minutes, unless such time is extended at the discretion of the President.

Rule 17C: Procedures for Public Comment

The public comment period at each Council and committee meeting shall be limited to twenty (20) speakers. Additional speakers may be permitted at the discretion of the Chairperson. Requests to address Council shall be made in writing to the Clerk on a form to be provided for this purpose. The Chief of Staff and Clerk shall post guidelines on the Council website specifying time, place, and manner for individuals to register and speak during the public comment period. Individuals may submit written testimony to the Clerk prior to the meeting in lieu of verbal public comment on a form to be provided for this purpose.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County Council and the reasons set

forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall take effect and be in force immediately upon its passage. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0268

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take the Limits Off project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$6,100 to Motivated and Empowered Inc. for the Take the Limits Off project; and

WHEREAS, Motivated and Empowered Inc. estimates approximately 2,500 people will be served annually through this award; and

WHEREAS, Motivated and Empowered Inc. estimates the total cost of the project is \$85,000; and

WHEREAS, Motivated and Empowered Inc. indicates the other funding source(s) for this project includes:

- A. \$10,000 from PNC;
- B. \$3,100 from MetroHealth;
- C. \$3,500 from Cuyahoga Community College;
- D. \$2,500 from Union Miles Development Corp;

E. \$5,000 from JACKS; and

WHEREAS, the Motivated and Empowered Inc. is estimating the project will take place in April 2024; and

WHEREAS, Motivated and Empowered Inc. requested \$6,100 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,100 to Motivated and Empowered Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,100 to Motivated and Empowered Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Take the Limits Off project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Motivated and Empowered Inc.

Address of Requesting Entity:

2300 Lynclway Rd, Beachwood, OH 44122

County Council District # of Requesting Entity:

9

Address or Location of Project if Different than Requesting Entity:

3710 Euclid Ave, Suite 200, Cleveland, OH 44115

County Council District # of Address or Location of Project if Different than Requesting Entity:

~~Address of Entity~~ Person Filling out This Request:

Bianca Crawford

Contact Address if different than Requesting Entity:

N/A

Email:

bcrawford@motivatedandempowered.com

Phone:

216-262-9760

Federal IRS Tax Exempt No.:

82-5242812

Date:

5/1/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Cleveland Rank's clead last as a livable city for black women + girls. This year's theme "Take the limits off" is all about shattering limitations and unlocking our girls potential!

Project Start Date:

4/19/2024

Project End Date:

4/21/2024

IMPACT OF PROJECT:

Who will be served:

Girls ages 7-18, Female, with a diverse socioeconomic including underserved communities.

How many people will be served annually:

2500

Will low/moderate income people be served; if so how:

yes, with hygiene + basic needs. we are also providing free health screenings, dental exams + eye exams.

How does the project fit with the community and with other ongoing projects:

This fits in by the focus of economic sustainability and youth advocacy

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

It has a high focus on youth community engagement, education, and readiness.

Total Budget of Project:

\$ 85,000

Other Funding Sources of Project (list each source and dollar amount separately):

PNC - \$10,000

MetroHealth - \$3,100

Cuyahoga Community College \$3,500

Union Miles Development Corp \$2,500

JACKS - \$5,000

Total amount requested of County Council American Resource Act Dollars:

\$6,100

Since these are one-time dollars, how will the Project be sustained moving forward:

Community sponsors, grants + fundraising

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Bianca Crawford

Signature:



Date:

5/1/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0269

Sponsored by: Councilmember Stephens	A Resolution awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$350,000 to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department; and

WHEREAS, the MetroHealth System estimates the total cost of the project is \$350,000; and

WHEREAS, the MetroHealth System is estimating the start date of the project will begin upon project award and the project will be completed within 8 months; and

WHEREAS, the MetroHealth System requested \$350,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$350,000 to the MetroHealth System to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$350,000 to the MetroHealth System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Behavioral Health Facility Upgrades in the Emergency Department.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

The MetroHealth System

Address of Requesting Entity:

2500 MetroHealth Drive, Cleveland, OH 44109

County Council District # of Requesting Entity:

7

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Dr. Olusegun Ishmael, EVP/Chief Operating Officer

Contact Address if different than Requesting Entity:

Email:

oishmael@metrohealth.org

Phone:

216-778-5019

Federal IRS Tax Exempt No.:

34-6004382

Date:

June 27, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Behavioral Health Facility Upgrades in the Emergency Department (\$350,000)

The MetroHealth Emergency Department at our Main Campus serves many people each year requiring treatment for behavioral health issues. While there are some appropriately designed spaces in the ED for this purpose, MetroHealth would like to complete upgrades and expand the capability of the unit to meet these needs. Improvements would include modification to staff areas to improve security and visibility, increase video observation capability and upgrades to interior finishes to improve durability and improve patient safety. In addition, a separate area will be developed within the existing department specifically for adolescent patients to ensure safety and security.

Timeline of milestones/tracking of the project:

1 month	Engage the services of design consultants
2 months	Complete design work
1 month	Engage contractors to complete construction
4 months	Overall Construction:

Project Start Date:

We can begin as soon as an appropriation is approved

Project End Date:

See timeline above.

IMPACT OF PROJECT:

Who will be served:

Improvements to the behavioral health facilities in the Emergency Department will benefit patients and staff.

How many people will be served annually:

To be determined, but our Emergency Department is in constant use, 24/7, and receives patients from throughout Cuyahoga County and the entire metropolitan area.

Will low/moderate income people be served; if so how:

Yes. MetroHealth serves any patient, regardless of their ability to pay. Upwards of three-quarters of our patients are uninsured or covered by Medicare or Medicaid.

How does the project fit with the community and with other ongoing projects:

As a public hospital, MetroHealth's mission is to provide excellent health care to everyone in our community. These upgrades in particular will assist with our expanded commitment to serve the community's behavioral health needs.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Jobs will be temporary for the design and construction of the project. MetroHealth will not need to add any permanent jobs.

If applicable, what environmental issues or benefits will there be:

The project will present no environmental issues.

If applicable, how does this project serve as a catalyst for future initiatives:

We hope visible investment and improvements in MetroHealth properties will encourage other investments in the community. The improvements will also be helpful in engaging prospective donors who could assist MetroHealth with other projects that will enhance our ability to serve the people of Cuyahoga County – including additional upgrades to the region's premier Emergency Department.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$350,000

Other Funding Sources of Project (list each source and dollar amount separately):

None.

Total amount requested of County Council American Resource Act Dollars:

\$350,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The completed project will be sustained through MetroHealth's routine facilities management.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Olusegun Ishmael MD MBA

Signature:



Date: 06/27/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0270

Sponsored by: Councilmember Stephens	A Resolution awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25 th Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$150,000 to the MetroHealth System for the West 25th Street Park Improvements Project; and

WHEREAS, the MetroHealth System estimates the total cost of the project is \$150,000; and

WHEREAS, the MetroHealth System is estimating the start date of the project will begin upon award approval and the project will be completed within 6 months; and

WHEREAS, the MetroHealth System requested \$150,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to the MetroHealth System to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to the MetroHealth System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the West 25th Street Park Improvements Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

The MetroHealth System

Address of Requesting Entity:

2500 MetroHealth Drive, Cleveland, OH 44109

County Council District # of Requesting Entity:

7

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Dr. Olusegun Ishmael, EVP/Chief Operating Officer

Contact Address if different than Requesting Entity:

Email:

oishmael@metrohealth.org

Phone:

216-778-5019

Federal IRS Tax Exempt No.:

34-6004382

Date:

June 26, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

West 25th Street Park Improvements (\$150,000)

MetroHealth will engage the services of a design firm familiar with neighborhood parks and open space to create an inventory of exterior spaces, develop concepts for use and prepare design guidelines for further development of open spaces on the MetroHealth Campus. With this information and in collaboration with the immediate community the firm will develop a plan for improvements to the west edge of the existing open space bounded by MetroHealth Drive to the north, West 25th Street to the west and the existing vacant church to the south. A qualified landscaping firm will be engaged to complete the improvements as designed.

Timeline of milestones/tracking of the project:

1 month	Engage the services of design consultants
2 months	Complete design work
1 month	Engage contractors to complete construction
2 months	Overall Construction:

Project Start Date:

We can begin as soon as an appropriation is approved.

Project End Date:

See the timeline above.

IMPACT OF PROJECT:

Who will be served:

Improvements to the park area will benefit community members, patients, visitors and staff

How many people will be served annually:

To be determined, but our main campus sits in a busy city neighborhood and we operate 24 hours a day, seven days a week.

Will low/moderate income people be served; if so how:

The park space may be enjoyed by anyone.

How does the project fit with the community and with other ongoing projects:

The landscaping will enhance the appearance and use of outdoor space on MetroHealth's Main Campus as part of our ongoing campus transformation.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Jobs will be temporary for the design and construction of the project. MetroHealth will not need to add any permanent jobs.

If applicable, what environmental issues or benefits will there be:

The project will present no environmental issues. We hope enhancing the park will encourage residents, patients, visitors and our staff to use the space for rest, recreation or respite.

If applicable, how does this project serve as a catalyst for future initiatives:

We hope visible investment and improvements in MetroHealth properties will encourage other investments in the community. The improvements will also be helpful in engaging prospective donors who could assist MetroHealth with other projects that will enhance our ability to serve the people of Cuyahoga County.

--

FINANCIAL INFORMATION:
Total Budget of Project: \$150,000
Other Funding Sources of Project (list each source and dollar amount separately): None.
Total amount requested of County Council American Resource Act Dollars: \$150,000
Since these are one-time dollars, how will the Project be sustained moving forward: The completed projects will be sustained through MetroHealth's routine facilities management.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Olusegun Ishmael MD MBA

Signature:



Date: 06/27/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0226

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Women of God Outreach Ministries, Inc. for the Socks for Souls Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Women of God Outreach Ministries, Inc. for the Socks for Souls Project; and

WHEREAS, Women of God Outreach Ministries, Inc. estimates approximately 200 people will be served annually through this award; and

WHEREAS, Women of God Outreach Ministries, Inc. estimates the total cost of the project is \$45,825; and

WHEREAS, Women of God Outreach Ministries, Inc. is estimating the project will take place in September 2024; and

WHEREAS, Women of God Outreach Ministries, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Women of God Outreach Ministries, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Women of God Outreach Ministries, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Socks for Souls Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Women of God Outreach Ministries, Inc. a Nonprofit tax-exempt 501(c)(3) corporation in Maple Heights.	
Address of Requesting Entity: MAILING: P O Box 370066 Maple Heights, OH 44137-9066 PHYSICAL:	
County Council District # of Requesting Entity: 9	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Contact Name of Person Filling out This Request: Mrs. Dana Anderson	
Contact Address if different than Requesting Entity: P.O. Box 370066 Maple Heights, OH 44137-9066	
Email: Womenofgodom.inc@gmail.com	Phone: (216) 409-4705
Federal IRS Tax Exempt No.: 90-0529259	Date: May 30, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

PROJECT NAME: Socks for the Souls (Soles)

PROJECT DESCRIPTION:

Why does attendance matter? A recent study looking at young children found that absenteeism in kindergarten was associated with negative first grade outcomes such as **greater absenteeism** in subsequent years and lower achievement in reading, math, and general knowledge.¹ Poor attendance has serious implications for later outcomes as well. High school dropouts have been found to exhibit a history of negative behaviors, including high levels of absenteeism throughout their childhood, at higher rates than high school graduates.

School attendance is integrally linked to academic outcomes and reflects lost learning time. More so, school attendance during the first three to nine weeks of the school year is critical for children, youth, and families, as it lays the groundwork for student academic success. Likewise, funding for school districts is closely tied to student attendance during these opening weeks of the academic year.

Upon inquiry, parents and students cite a lack of appropriate school clothing and shoes, insufficient financial resources to purchase new school supplies, and transportation issues as reasons why their children did not attend school at the beginning of the year.

The Socks for Souls (Soles) Initiative proposes to address and remove the barriers to attending school at the beginning of the academic year for at least the first three weeks for school age children (4 to 18) in Cuyahoga County District 9 – Bedford and Bedford Heights, **offsetting** the negative impact of inadequate clothing and school supplies on attendance and academic performance fueling a strong start and addresses the social determinants of health by meeting the immediate needs of children and families.

On Saturday, September 14th, Women of God Outreach Ministries other community stakeholders in District 9, namely, Maple Heights, Bedford, Bedford Heights, and Warrensville Heights to distribute 500 pairs of socks, clothing, shoes/boots, and outerwear to children, youth, and families. Attendees will also receive food boxes, household essentials like laundry detergent, PPE supplies, and basic school supplies.

Project Start Date:

September 14, 2024

Project End Date:

September 30, 2024

FINANCIAL INFORMATION:

Total Budget of Project: \$45,825.00*

See attached budget breakout and budget narrative.

Other Funding Sources of Project (list each source and dollar amount separately):

- Donated goods - (75) family food boxes @ \$85.00 each = $(75) * \$80. = \$6,375.00$
- Donated goods - 100 children coats and jackets @ \$12.00 each = $(100) * \$12. = \$1,200.00$
- In-Kind services - Program data collection and reporting - \$3,000.00
- In-Kind services - Accountant \$1,000.00
- In-Kind services - Legal \$900.00
- In-Kind services - Marketing \$800.00

Total amount requested of County Council American Resource Act Dollars: \$10,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

Moving forward we would like to do the following to sustain the project:

- **Transform** "Socks for the Soul (Sole) into an **annual back-to-school** event.
- **Strengthen** our existing relationships with community stakeholders (schools), vendors, and gain their commitment to participate every year and promote the event and its benefits.
- **Create and introduce** attendance incentive programs for children and youth who maintain perfect attendance during the first three to nine weeks of school sponsored by local businesses.
- **Provide** follow-up support for families after the event, to continue to remove barriers to consistent school attendance.
- **Create a Community Champion** Sponsorship program for local businesses.
- Seek diverse funding sources to ensure financial sustainability, i.e., grants from local and nation foundations, corporate sponsorships, and individual donations.

IMPACT OF PROJECT:
Who will be served: <ul style="list-style-type: none"> • Under resourced residents of Cuyahoga County District 9 Bedford, and Bedford Heights, Maple Heights: • school aged children, age 4 to 18 • Families that meet the 2024 federal poverty guidelines earning less than \$31,200 per year.
How many people will be served annually: <p>This is not an annual event; however, this initiative has targeted up to 200 individuals, or 100 families on the day of the event.</p>
Will low/moderate income people be served; if so how: <p>Yes, low-income individuals and families will be served. Individuals and families that present the qualifying documentation will receive one (1) to two (2) family packs based on the size of the family.</p>
How does the project fit with the community and with other ongoing projects: <p>Socks for Souls (Soles) addresses the needs of students and families in District 9, by removing the barriers to attend school during the opening weeks of the academic year and provide essential clothing needs, particularly, “socks”, “shoes”, “seasonal outerwear”, and school supplies. Without these essential items, students would miss out on opening week activities that establish a foundation for learning during the first three to four weeks of school that do not take place at any other time during the school year.</p>
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: <p>Not applicable.</p>
If applicable, what environmental issues or benefits will there be: <p>Not applicable.</p>
If applicable, how does this project serve as a catalyst for future initiatives: <p>This project serves as a catalyst for future initiatives by establishing a strong foundation of community collaboration, support and demonstrates the tangible benefits of addressing the social determinants of health for under resourced families with school age children. By meeting the immediate needs of children and youth with essential socks, shoes, clothing, and resources so that they can confidently attend the first opening weeks of school and have a strong start to the academic year. Meeting the basic needs of children and youth can lead to improved academic performance and overall well-being at the beginning of the school year, not in the middle or at the end.</p>

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

DANIEL D. ANDERSON

Signature:



Date:

6/10/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

- ✓ A copy of IRS Determination Letter
- ✓ Project Budget w/narrative
- ✓

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0246

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$6,000, to the United Black Fund of Greater Cleveland for the Afro PACT Summit from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$6,000 to the United Black Fund of Greater Cleveland for the Afro PACT Summit; and

WHEREAS, the United Black Fund of Greater Cleveland estimates approximately 100 people will be served annually through this award; and

WHEREAS, the United Black Fund of Greater Cleveland estimates the total cost of the project is \$15,000; and

WHEREAS, the United Black Fund of Greater Cleveland indicates the other funding source(s) for this project includes:

- A. \$2,000 from the United Black Fund;

- B. \$3,000 from the Bryant Training Group;
- C. \$1,500 from individual donors;
- D. \$1,000 from Friends of Juanita Brent; and

WHEREAS, the United Black Fund of Greater Cleveland is estimating the start date of the project will be May 2024 and the project will be completed by September 2024; and

WHEREAS, the United Black Fund of Greater Cleveland requested \$6,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,000 to the United Black Fund of Greater Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,000 to the United Black Fund of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Afro PACT Summit.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 2, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): United Black Fund of Greater Cleveland, a Non-Profit Organization	
Address of Requesting Entity: 1621 Euclid Avenue, Suite 1200 Cleveland, OH 44115	
County Council District # of Requesting Entity: #7	
Address or Location of Project if Different than Requesting Entity: 	
County Council District # of Address or Location of Project if Different than Requesting Entity: 	
Contact Name of Person Filling out This Request: Victoria Willson	
Contact Address if different than Requesting Entity: 	
Email: accounting@unitedblackfund.org	Phone: 216-566-9263
Federal IRS Tax Exempt No.: 34-1366892	Date: 06/05/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Description

The creation and operationalizing of the summit will offer the insight of panelist who work to build inter-continental bridges for shared economic growth spanning agriculture, IT and manufacturing. Additionally, the summit will unlock opportunities for building meaningful alliances across the African diaspora in Cuyahoga County and throughout the State of Ohio by intentionally curated listening and strategy sessions. The summit, among other things will help elevate anecdotes of personal triumph, areas of shared need and opportunity both locally and on the continent of Africa, repairing broken relationships.

Why the Project is Important or needed

As the population in the State of Ohio of foreign born black Americans continuously increase and the United States interest in working with Africa continues to grow it is important at a local level we continue to build and become leaders in this shared global space by further exploring the need to understand and drive change locally by leveraging our similarities and resolving for our differences! In this first year, our primary goal is to convene at least 100 diverse individuals to set the stage for future efforts to create cross-cultural understanding and awareness by exhausting the conversation of building inclusive spaces and the creation of workforce pipelines while activating international economic cooperation pathways with proven footprints of Africans who have settled in America.

Timeline of Milestones / Tracking the Project

Complete Fundraising Commitments – 5/31/2024
Complete Design Plan and Layout with Consultant -6/30/2024
Commitment from all speakers, panelist and moderators -7/30/2024
Market Summit w/pre-survey + Save the Dates -8/31/1014
Summit Execution -9/26/2024-9/27/2024

Project Start Date: 05/31/2024

Project End Date: 09/27/2024

IMPACT OF PROJECT:

Who will be served: Community members within Cuyahoga County and across the State of Ohio who have an interest in cultural exchange of knowledge to support economic growth in Cuyahoga County and share ideas of cultural understanding.

How many people will be served annually:

This is the first convening. The goal is hosting this summit on a bi-annual basis. The targeted number of participants is 100 with free admission.

Will low/moderate income people be served; if so how: The diasporan community is defined as individuals of west African descent historically by origin or recent transition. Targeted registration will be geared towards communities of color who likely by census tract can identify as low to moderate income. Post surveys will request information but not at the time of registration.

How does the project fit with the community and with other ongoing projects:

The City of Cleveland alongside Global Cleveland is presently working to create three sister cities with countries in Africa with people who identify as members of the diaspora. This is a unique opportunity to build upon the Sister City work already occurring and focus on a larger scale convening for a targeted audience who has been ignored in the past. It is a unique opportunity to redefine how we create equity here locally and could serve as a compliment to the work of Cuyahoga County and its new Welcome Center.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Not applicable

If applicable, what environmental issues or benefits will there be: Not applicable

If applicable, how does this project serve as a catalyst for future initiatives: As stated above, it is a unique opportunity to redefine how we create equity here locally and could serve as a compliment to the work of Cuyahoga County and its new Welcome Center. Additionally, the summit will unlock opportunities for building meaningful alliances across the African diaspora in Cuyahoga County and throughout the State of Ohio by intentionally curated listening and strategy sessions. The summit, among other things will help elevate anecdotes of personal triumph, areas of shared need and opportunity both locally and on the continent of Africa, repairing broken relationships.

FINANCIAL INFORMATION:
Total Budget of Project: \$15,000.00
Other Funding Sources of Project (list each source and dollar amount separately): United Black Fund - \$2,000.00 The Bryant Training Group- \$3,000.00 Individual Donor -\$500.00 Individual Donor - \$1,000.00 Friends of Juanita Brent - \$1,000.00
Total amount requested of County Council American Resource Act Dollars: \$6,000.00
Since these are one-time dollars, how will the Project be sustained moving forward: The project will be sustained by year-round on going fundraising initiatives and partnership creation. This is the first year and the first time for this convening. No other convenings in the State of Ohio exist such as this one. Because it will equally serve as a strategy building summit methods of examining sustainable fundraising efforts will be built into the educational sessions.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Cecil Lipscomb

Signature:



Date: 06/05/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0247

Sponsored by: Council President Jones	A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center facility project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$10,000 to Birthing Beautiful Communities for the Birth Center facility project; and

WHEREAS, Birthing Beautiful Communities estimates approximately 700 people will be served annually through this award; and

WHEREAS, Birthing Beautiful Communities estimates approximately 30-45 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Birthing Beautiful Communities estimates the total cost of the project is \$12,625,375; and

WHEREAS, Birthing Beautiful Communities indicates the other funding source(s) for this project includes:

- A. The Cleveland Foundation - \$1,500,000
- B. The George Gund Foundation - \$1,000,000
- C. The City of Cleveland - \$1,000,000
- D. State of Ohio - Strategic Community Investment Fund - \$400,000
- E. George W. Codrington Charitable Foundation - \$100,000
- F. William and Dorothy K. O'Neill Foundation - \$85,000
- G. Bruening Foundation - \$75,000
- H. Birth Center Equity - \$25,000
- I. Huntington Bank - \$20,000
- J. Loring, Wolcott & Coolidge Trust - \$10,000
- K. Cuyahoga County - \$10,000; and

WHEREAS, Birthing Beautiful Communities is estimating the start date of the project will be Q3 of 2024 and the project will be completed by Q1 of 2026; and

WHEREAS, Birthing Beautiful Communities requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Birthing Beautiful Communities to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Birthing Beautiful Communities from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Birth Center facility project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: July 2, 2024

Journal _____

_____, 20____



Cuyahoga County Council
 2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
 (216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION 2024

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Birthing Beautiful Communities	
Address of Requesting Entity: 3043 Superior Ave Cleveland, OH 44114	
County Council District # of Requesting Entity: Ohio's 11th congressional district and County Council District #7	
Address or Location of Project if Different than Requesting Entity: 1802 East 65th Street, Cleveland OH 44103	
County Council District # of Address or Location of Project if Different than Requesting Entity: County Council District #7	
Address of Entity:	
Contact Name of Person Filling out This Request: Jazmin Long	
Contact Address if different than Requesting Entity:	
Email: jlong@birthingbeautiful.org	Phone: 216-400-4090
Federal IRS Tax Exempt No.: 47-4453278	Date: 6/17/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Birthing Beautiful Communities (BBC) is Northeast Ohio's only community-based doula program dedicated to improving the quality of life for Black mothers, babies, and families. Since 2014, BBC has worked to address and improve systemic and community structures that contribute to poor birth outcomes through culture, education, advocacy, support, and engagement. We provide free services to over 700 new and expectant mothers and families each year that include perinatal support doula services, childbirth and parenting workshops, life goal planning, transportation and healthy eating, lactation consultation, postpartum support, and classes and support groups to address self-care and anxiety.

Birthing Beautiful Communities (BBC) is a leader in infant and maternal health, providing perinatal services to pregnant and postpartum families. The organization provides extensive doula services to support families at the highest risk for infant mortality. The infant and mortality rate among African American women within Cuyahoga County is nearly four times that of white women. BBC provides perinatal birth support to black women, thereby addressing the social determinants of health to improve the systemic and community structure.

By providing Northeast Ohio families with a range of innovative health, social service, and educational services in one location, BBC is addressing an unmet need throughout Ohio. Offering these comprehensive services to families in one location means more financial efficiency, better health and social outcomes, and more quality access to care. Also, when resources are focused on quality and early prevention, the local, state, and federal government sees remarkable "cost offsets" from costly interventions associated with child welfare, juvenile justice, public health, and mental health systems.

The United States has been facing a maternal and infant health crisis for many years, with significant racial disparities in infant morbidity and mortality. Black babies are three times more likely to die in the first 12 months. In Cuyahoga County, the infant mortality rate for Black babies increases to 4.19 times more likely, accounting for 73% of infant deaths (First Year Cleveland). The reality of this problem in the Black community is not contingent on socioeconomic status. Neither income nor education are protective factors when it comes to these disparities in birth and health outcomes, further reinforcing the central role of structural racism and implicit bias in healthcare.

This is a critical time for women and babies as their health outcomes are indicators of national, state, and community health. If mothers and babies are not thriving or even living, then that is a direct indication that the community, state and/or nation is not well. BBC is committed to changing the narrative of maternal and infant health in the community with the construction of a birth center. The establishment of a birth center is an important next step in providing patient-centered, cost-effective, and high-quality maternity care.

A birth center is a facility that provides a home-like setting for women to give birth with the assistance of trained midwives. The focus of a birth center is to provide individualized, family-centered care to women during pregnancy, childbirth, and postpartum. The Birth Center complements the doula work of Birthing Beautiful Communities and goes further: providing added support to mothers and babies during one of the most important times in their lives.

The Birth Center will be approximately 15,000 sq. ft. building and will include:

four birthing suites, two exam rooms, stations for the medical team, office space for the BBC team, and a large flexible community room to hold events, workshops, trainings etc.

The quarterly timeline is as follows:

- 1) Q2-2024 development/organizational phase continues,
- 2) Q3-2024 construction phase begins and continues through Q1-2025,
- 3) Q2-2025 all purchases of equipment/supply and services made,
- 4) Q2- 2025 hiring of operational and additional administrative staff,
- 5) Q3-2025 Birth Center officially opens!

Project Start Date:
Q3-2024

Project End Date:
Q1-2026

IMPACT OF PROJECT:

Who will be served:

Birthing Beautiful Communities serves mothers and fathers across Northeast Ohio. The program primarily targets African American mothers at the highest risk for infant mortality but is available to all birthing families. BBC's services have been proven to save lives, improve equity, empower mothers, and ensure ongoing family success through improved prenatal care, increased breastfeeding rates, fewer medical

interventions, more positive birth experiences, and improved parenting skills. Birthing Beautiful Communities demonstrates the operationalization of a Black perspective, lifts up the power of communities to lead in their own care, and offers a blueprint for action to improve inequities and maternal-infant health in Cuyahoga County.

How many people will be served annually:

BBC anticipates serving approximately 700 clients annually.

Will low/moderate income people be served; if so how:

Our programs have been designed to serve all families, regardless of economic or class distinction. Our healthcare services will be affordable, and we will offer a sliding scale based on income. This helps to meet the needs of the uninsured population, which is growing daily. Our classes are free to all families. We believe that every family—and every parent—has an inherent interest in becoming the most capable, compassionate, and educated parent they can be. We further believe that to create the best chance for success, these same families benefit greatly from a central place to gather, to become educated, to receive health care, and become connected to resources within their communities.

How does the project fit with the community and with other ongoing projects:

The Hough community is undergoing an unprecedented period of equity-centered investment. With \$700MM of investment projected and/or in the ground. Birthing Beautiful Communities plays an instrumental role in creating the conditions for a life well-lived for its residents in Hough and its surrounding communities.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

BBC currently has a staff of 60, all of whom will be retained. We anticipate adding an additional 10-15 administrative positions and 20-30 operational positions, all of which will be permanent.

Address of Entity:

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

As part of our vision to provide exceptional perinatal support, birth, and breastfeeding options to communities at risk for infant mortality, BBC will construct a 15,000 sq. ft. state-of-the-art campus at 65th and Chester in the Hough/Midtown neighborhood. In the last 5 years, this area has experienced a resurgence with development in adjacent University Circle and the emergence of new apartments and institutions, including the Cleveland Foundation, a long-standing partner of BBC. It is also a prime location for hospital access: MetroHealth, The Cleveland Clinic, and University Hospitals. All of which will be located within 15 minutes of the Birth Center.

The Birth Center will include four birthing suites, two exam rooms, stations for the medical team, office space for the BBC team, and a community room to host training, workshops, etc. With this new building, BBC will continue to provide doula support services in the birth center, along with well-women's care, prenatal, birth, and postpartum midwifery care, parenting classes, pregnancy and childbirth classes, family activities, exercise classes, family counseling services, and breastfeeding support. The operations for the birth center will be supported by a team consisting of an administrator, a director of patient services, a midwife, and a nurse.

FINANCIAL INFORMATION:
Total Budget of Project: \$12,625,375.00
Other Funding Sources of Project (list each source and dollar amount separately): The Cleveland Foundation - \$1,500,000 (Secured) The George Gund Foundation - \$1,000,000 (Secured) The City of Cleveland - \$1,000,000 (Secured) State of Ohio - Strategic Community Investment Fund - \$400,000 (Secured) George W. Codrington Charitable Foundation - \$100,000 (Secured) William and Dorothy K. O'Neill Foundation - \$85,000 (Secured) Bruening Foundation - \$75,000 (Secured) Birth Center Equity - \$25,000 (Secured) Huntington Bank - \$20,000 (Secured) Loring, Wolcott & Coolidge Trust - \$10,000 (Secured) Cuyahoga County - \$10,000 (Secured) We are currently in a capital campaign and plan to raise additional funds through private philanthropy.
Total amount requested of County Council American Resource Act Dollars: \$10,000 is being requested of County Council American Resource Act dollars
Since these are one-time dollars, how will the Project be sustained moving forward: 1) Acceptance of Medicaid-insured clients 2) Private insurance 3) Childbirth and lactation classes available on a sliding scale 4) Pay model on a sliding scale

DISCLAIMER INFORMATION AND SIGNATURE:**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

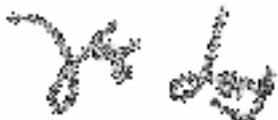
I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Jazmin Long

Signature:**Date:**

6/17/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0248

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to S.H.I.N.E. for the S.H.I.N.E. Girlz program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to S.H.I.N.E. for the S.H.I.N.E. Girlz program; and

WHEREAS, S.H.I.N.E. estimates approximately 40 people will be served annually through this award; and

WHEREAS, S.H.I.N.E. estimates the total cost of the project is \$10,000; and

WHEREAS, S.H.I.N.E. is estimating the start date of the project will be October 2024 and the project will be completed by May 2025; and

WHEREAS, S.H.I.N.E. requested \$10,000 from the District 4 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to S.H.I.N.E. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to S.H.I.N.E. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the S.H.I.N.E. Girlz program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): S.H.I.N.E.	
Address of Requesting Entity: 11459 Mayfield Road #346 Cleveland, Ohio 44106	
County Council District # of Requesting Entity: 	
Address or Location of Project if Different than Requesting Entity: Miles Park School 4090 E. 93 rd Street Cleveland, Ohio 44105	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 4	
Contact Name of Person Filling out This Request: Yolanda Y. Armstrong	
Contact Address if different than Requesting Entity: 2386 Unwin Road Cleveland, Ohio 44104	
Email: yolandaarmstrong44@gmail.com	Phone: 216-408-0071
Federal IRS Tax Exempt No.: 82-1664016	Date: 5/24/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Name: S.H.I.N.E.

Project Description: S.H.I.N.E. Girlz is an 8-month prosocial skill-building/prevention program that serves all girls in a supportive group setting. We can accommodate up to 20 girls per setting and offer 1 Session a week to focus on 4th-6th graders and 7th-8th graders. Sessions are 45 minutes to an hour, depending on the school/setting schedule. All curriculums are designed based on the needs and preferences of the S.H.I.N.E. Girlz and organizations that are in need of our services. Schools, Churches, Detention Centers, and Community Centers are examples of settings.

S.H.I.N.E. Girlz provides an outlet for girls to focus on their individual needs, understand how risk factors have shaped their development, and address issues that arise in their relationships with others, including family, peers, community, and society.

We believe that preventing problems before they occur, intervening early to change risky behaviors, and providing community referrals that would assist with ongoing support will help to reinforce new skills and prevent recidivism.

S.H.I.N.E. Girlz's efforts to assist all girls in positive female development consider the developmental needs of girls during adolescence, a critical stage for gender identity formation. It nurtures and reinforces "femaleness" as a positive identity with inherent strengths.

S.H.I.N.E. Girlz provides girls with decision-making and life skills that will assist their development into womanhood. Given girls' importance in relationships, S.H.I.N.E. Girlz teaches positive relationship-building skills. Empowerment teaches girls to use their voices, speak for themselves, and recognize that they have choices.

S.H.I.N.E. Brothers is an 8-month group-based mentoring program for young males in the 4th-8th grade who are excited yet apprehensive about life's journey. It is designed for boys seeking to learn about themselves and how to address and survive some life challenges.

CURRICULUM ACTIVITIES ARE BASED ON THE 7 PRINCIPLES OF KWANZAA:

Umoja - Unity means striving for and maintaining unity in the family, community, and race.

Ujamaa—Cooperative Economics means building and maintaining our stores, shops, and other businesses together and profiting from them.

Kujichagulia - Self-determination means defining ourselves, naming ourselves, creating ourselves, and speaking for ourselves instead of being defined or named. Created for and spoken for by others.

Ujima means collective work and responsibility, which means building and maintaining a community together, making our sisters' and brothers' problems our problems, and solving them together.

Nia - Purpose, which means to make our collective vocation the building development of our community to restore our people to their traditional greatness.

Kuumba—Creativity, which means always doing as much as we can to leave our community more beautiful than we inherited it.

Imani - Faith means to believe with all our heart in our people, parents, teachers, leaders, and the righteousness and victory of our struggle.

Milestones: In October, start the program with a Pre-test. May end program with Post-Test and Celebration of Success

Project Start Date: October 2024

Project End Date: May 2025

IMPACT OF PROJECT:

Who will be served: Girls and Boys from 4th-8th grade at Miles Park School 4090 E. 93rd Street Cleveland, Ohio 44105.

How many people will be served annually: up to 40 youth will be served per group.

Will low/moderate income people be served; if so how: All youth who attend Miles Park (majority-low income) will be served.

How does the project fit with the community and with other ongoing projects:
S.H.I.N.E. believes in helping youth excel and be the best that they can be while avoiding negative situations that could harm each youth's potential and growth. The school and community partners support this work.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

If applicable, what environmental issues or benefits will there be:
Support from the school district, community partners, and volunteers will ensure that we provide this project in a safe and respectful environment.

If applicable, how does this project serve as a catalyst for future initiatives:
Having served 5 CMSD schools successfully already and the overwhelming response to come back, we have decided to start a follow-up mentoring program for each school so that when the initial S.H.I.N.E. program is completed, we want to make sure that youth have volunteer mentors available to them assigned to the school for an additional year for support.

FINANCIAL INFORMATION:

The Total Budget of the Project is \$10,000. This includes purchasing each youth's S.H.I.N.E. T-shirt, journals, and program supplies, and attending community events such as Karamu's Black Nativity during the holiday season and our students' end-of-the-year celebration.

Other Funding Sources of Project (list each source and dollar amount separately):

We are presently applying for additional dollars to support S.H.I.N.E. for the Fall 2024- Spring 2025 school year.

Total amount requested of County Council American Resource Act Dollars: \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We plan to apply to funding organizations such as the Martha Holden Jennings Foundation and St. Luke's Foundation and host fundraising events.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

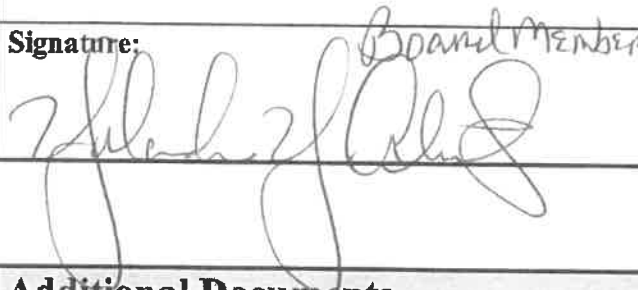
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Yolanda Y. Armstrong Board Member

Signature:

 Board Member

Date:

6/20/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

W-9

Independent Contract Acknowledgment

Annual Non-Competitive Bid Contract Statement

Certificate of Liability Insurance

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0249

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$25,000, to the Spread the Love Foundation for the Interest 2 Income program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$25,000 to the Spread the Love Foundation for the Interest 2 Income program; and

WHEREAS, the Spread the Love Foundation estimates approximately 30 to 45 people will be served annually through this award; and

WHEREAS, the Spread the Love Foundation estimates approximately 7 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Spread the Love Foundation estimates the total cost of the project is \$130,000 annually; and

WHEREAS, the Spread the Love Foundation indicates the other funding source(s) for this project includes:

- A. \$50,000 from the City of Cleveland's Neighborhood Safety Fund (Cleveland Foundation);
- B. \$45,000 from the Cleveland Community Police Commission (City of Cleveland);
- C. \$10,000 from the United Black Fund (pending); and

WHEREAS, the Spread the Love Foundation is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

WHEREAS, the Spread the Love Foundation requested \$25,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Spread the Love Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Spread the Love Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Interest 2 Income program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Spread the Love Foundation	
Address of Requesting Entity: 6815 Euclid Avenue, Cleveland, OH 44103	
County Council District # of Requesting Entity: 9	
Address or Location of Project if Different than Requesting Entity: Cuyahoga County Juvenile Justice Center 9300 Quincy Avenue, Cleveland, OH 44106	
County Council District # of Address or Location of Project if Different than Requesting Entity: 9	
Contact Name of Person Filling out This Request: Ossie Mae Neal	
Contact Address if different than Requesting Entity:	
Email: ossiema@spreadtheloveOH.com	Phone: (404) 731-0414
Federal IRS Tax Exempt No.: 86-2167788	Date: 06/24/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Spread the Love Foundation has implemented our workforce development program Interest 2 Income (i2i) Music Production track for youth ages 13 to 17. The Interest 2 Income program launched in February 2024 at the Cuyahoga County Juvenile Justice Center (CCJJC) for incarcerated youth. The 100-level course is designed to expose youth to the plethora of careers in the music production industry and teaches program participants about the basics of intellectual property rights and revenue (income) streams. The course also engages participants through professional industry guests speakers and introduction lab time in the music recording studio onsite at the CCJJC. The course is held twice per week for two (2) hours per class session and has a duration of a total of eight (8) weeks. To complete the course participants are required to have a total of at least 20 classroom hours. The first 100-level graduation was held on May 3, 2024. A total of seven (7) out of 17 participants received a certificate of completion, high school graduation credits and are eligible for the 200-level course. The Interest 2 Income Music Production 200-level course is the skills-building curriculum where participants receive training in the disciplines of Songwriting, Production (beat making) and Music Recording Engineering. Participants are instructed on how to use industry software and technology as well as industry insights to protecting their intellectual property and monetization processes. The 200-level course will be offered twice per week for 2 hours per class session for a total of eight (8) weeks. Participants are required to have a total of 35 hours of classroom and lab hours to complete the course. Upon completion of the 200-level Interest 2 Income Music Production course, participants will receive a certificate of completion that denotes training in their respective discipline of interest and credits towards high school graduation. Upon completion of the Interest 2 Income 100-level and 200-level course, participants are connected with partner organizations to continue skills development as well as apprenticeship placements for on-the-job training and potential job placements.

The project is needed because the youth of Cuyahoga county are in need of violence prevention and workforce development. According to the Cuyahoga County Court of Common Pleas Juvenile Division's 2022 Annual Report: the Clerk's Office initiated 8,450 new juvenile cases, Probation Services reported 678 youth were active in investigations and 839 youth were on active probation, and the Detention Center had a daily average population of 139. The population in Secure Detention throughout 2022 was a total of 684:

- * Black: 595 (M: 492 F: 103) = 87%
- * White: 64 (M: 40 F: 21) = 9%
- * Hispanic: 16 (M: 14 F: 2) = 2%
- * Asian: 0 (M: 0 F: 0) = 0%
- * Other: 9 (M: 7 F: 2) = 1%

Milestones of the Interest 2 Income program include program enrollment, certificate ceremonies at the completion of each course, course continuation, secondary connections for continued skills development and support. STLf will implement a robust monitoring and evaluation system to assess the impact and effectiveness of the Interest 2 Income programming. Key performance indicators (KPIs) will include participant satisfaction, skills development, number of participants, number and percentage of participants who complete each course level, internship placements, long-term career outcomes, continued education and training enrollments, incarceration and recidivism rates and community crime statistics. This data-driven approach will help STLf to identify areas of improvement, make necessary adjustments, and demonstrate the value and outcomes of our programs to potential funders. Additionally, Case Western Reserve University will assist Spread the Love Foundation in tracking the Interest 2 Income program for research purposes and to track participants outcomes, and the program's effectiveness over time. By showcasing the success and impact of our work, we can attract continued support and funding.

Project Start Date:

January 1, 2024

Project End Date:

December 31, 2024

IMPACT OF PROJECT:
Who will be served: Youth residents (incarcerated) at the Cuyahoga County Juvenile Detention Center
How many people will be served annually: 10 – 15 students per course cycle @ 3 courses for 2024 calendar year = 30 – 45 students
Will low/moderate income people be served; if so how: Most youth at the Cuyahoga County Juvenile Detention Center are from at-risk families of neighborhoods where more than 50% of residents live below the national poverty line.
How does the project fit with the community and with other ongoing projects: Violence Prevention is one of the # 1 initiated throughout Cuyahoga County. The City of Cleveland, grant making organizations, education institutions and community grassroots organizations have recognized the need for more support and initiatives throughout communities. Workforce readiness and development is also an area of priority for Cuyahoga County youth, especially inner city neighborhoods like Glenville
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: 6 jobs will be retained and 1 internship placement
If applicable, what environmental issues or benefits will there be: N/A
If applicable, how does this project serve as a catalyst for future initiatives: In Summer 2025, our plans include the launch of our i2i young adult program for ages 18-26 and is focused on developing those interests cultivated in our youth program into viable and sustainable career income. Our 6-month cohort, led by Krayzie Bone and his hand-picked staff of industry professionals, will give expert classroom instruction and hands-on work in the studio and in the field. These sessions will concentrate on various facets of the recording industry such as music recording, songwriting, video production, marketing and promotions, as well as copyrights, publishing and contracts.

FINANCIAL INFORMATION:
Total Budget of Project: \$130,000.00 annually
Other Funding Sources of Project (list each source and dollar amount separately): - City of Cleveland’s Neighborhood Safety Fund (Cleveland Foundation) \$50,000.00 - Cleveland Community Police Commission (City of Cleveland) \$45,000.00 - Pending: United Black Fund \$10,000.00 - Total: \$105,000.00
Total amount requested of County Council American Resource Act Dollars: \$25,000.00
Since these are one-time dollars, how will the Project be sustained moving forward: The Interest 2 Income program at the Cuyahoga County Juvenile Detention Center will be sustained through ongoing fundraising efforts, partnership of Cuyahoga Community College and Spread the Love Foundation revenue income streams such as the launch of Cleveland’s own destination music festival as well as music series concerts throughout the year.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Ossie Mae Neal

Signature:



Ossie Mae Neal (Jun 24, 2024 15:05 EDT)

Date:

06/24/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

1. Complete ARPA application
2. Complete Non-competitive Bid form - notarized.
3. Complete Independent Contractor form
4. Current W9
5. Letter of No Employee/Bureau of Worker's Compensation Certificate
6. Certificate of Liability Insurance – with minimum requirements
7. Registration with the County Inspector General's Office Confirmation

ARPA Application Spread the Love Foundation FINAL FINAL

Final Audit Report

2024-06-24

Created:	2024-06-24
By:	Ossie Neal (info@spreadtheloveoh.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAc6qcpJXUjQ6NBy0b99wMixqiqQkhlJ3J

"ARPA Application Spread the Love Foundation FINAL FINAL" History

-  Document created by Ossie Neal (info@spreadtheloveoh.com)
2024-06-24 - 6:59:28 PM GMT- IP address: 23.118.214.26
-  Document emailed to Ossie Mae Neal (ossiema@spreadtheloveoh.com) for signature
2024-06-24 - 7:02:07 PM GMT
-  Email viewed by Ossie Mae Neal (ossiema@spreadtheloveoh.com)
2024-06-24 - 7:03:45 PM GMT- IP address: 104.28.77.150
-  Document e-signed by Ossie Mae Neal (ossiema@spreadtheloveoh.com)
Signature Date: 2024-06-24 - 7:05:26 PM GMT - Time Source: server- IP address: 104.28.132.133
-  Agreement completed.
2024-06-24 - 7:05:26 PM GMT

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0250

Sponsored by: Councilmembers Turner and Jones	A Resolution awarding a total sum, not to exceed \$40,000, to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project from the Districts 8 & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide \$20,000 from the District 8 ARPA Community Grant Fund and \$20,000 from the District 9 ARPA Community Grant Fund for a total amount of \$40,000 to the Western Reserve Historical Society for the Carl B. Stokes History & Legacy Project; and

WHEREAS, the Western Reserve Historical Society estimates approximately 30,000 people will be served annually through this award; and

WHEREAS, the Western Reserve Historical Society estimates approximately 7 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Western Reserve Historical Society estimates the total cost of the project is \$512,000 for the Lake View Cemetery Monument and \$1,106,739 for the Legacy Project; and

WHEREAS, the Western Reserve Historical Society indicates the other funding source(s) for this project includes:

- A. \$135,000 from the St. Luke's Foundation;
- B. \$10,000 from Cordell Stokes; and

WHEREAS, the Western Reserve Historical Society is estimating the start date of the project will be September 2024 and the project will be completed by August 2025; and

WHEREAS, the Western Reserve Historical Society requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$40,000 to the Western Reserve Historical Society to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$40,000 to the Western Reserve Historical Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Carl B. Stokes History & Legacy Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024
Committee(s) Assigned: Community Development

Legislation Substituted on the Floor: July 16, 2024

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland, Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting entity (City, Business, Non-Profit, etc.):

Western Reserve Historical Society

Address of Requesting Entity:

10825 East Boulevard
Cleveland, OH 44106

County Council District # of Requesting Entity:

District 7

Address or Location of Project if Different than Requesting Entity:

Lake View Cemetery
12316 Euclid Ave.
Cleveland, OH 44106

Karamu House
2355 E 89th St
Cleveland, OH 44106

County Council District # of Address of Location of Project if Different than Requesting Entity:

n/a

Contact Name of Person Filling out This Request:

Tess Snyder, Grants Manager

Contact Address if different than Requesting Entity:

n/a

Email:

tsnyder@wrhs.org

Phone:

(216) 721-5722

Federal IRS Tax Exempt No.:

34-0714724

Date:

June 20, 2024

PROJECT DESCRIPTION

The Carl B. Stokes History & Legacy Project represents the coming together of three Cleveland nonprofit institutions to honor this important figure in Cleveland history: The Western Reserve Historical Society, Karamu House, and Lake View Cemetery. The overall project includes the erection of a memorial monument and statue (the “Monument”) in Lake View Cemetery near the gravesite of Mr. Stokes as well as the preservation of Mr. Stokes’ writings, speeches, and papers held in the archives of the Western Reserve Historical Society (WRHS) and the Carl Burton Stokes Collection of memorabilia at Karamu House. We are writing to specifically request support for the Carl Burton Stokes Monument to be erected near his gravesite in the Lake View Cemetery.

Cleveland holds some of history’s finest moments, and the history makers who have made those moments will be remembered forever. Among them are the Stokes brothers – two kids from the projects who followed their passion for law and politics to become iconic Black changemakers not only for Cleveland, but for the nation. Carl Burton Stokes was elected the 51st mayor of Cleveland in 1967, making him the first Black mayor of a major American City. His older brother Louis Stokes was elected as a Democrat to the United States House of Representatives the following year, serving the 21st District of Ohio, where he remained for 15 terms. Louis was also a founding member of the Congressional Black Caucus.

Prior to being elected mayor, Carl was elected as the first Black Democrat to the Ohio House of Representatives in 1962, where he served three terms. In 1970, the National League of Cities elected him as their first Black president. After completing two terms as Mayor of the City of Cleveland, in 1972 he became the first Black anchorman in New York City when he took the job with television station WNBC, winning an Emmy Award for his broadcasting work. Carl later returned to Cleveland in 1980 and began serving as general counsel for the United Auto Workers Union.

From 1983 to 1994, Carl Burton Stokes served as a Municipal Court Judge in Cleveland. In 1994, President Clinton appointed him as Ambassador to the Republic of Seychelles. He was awarded 12 honorary degrees, numerous civic awards, and representing the United States on numerous goodwill trips abroad, at the request of the White House.

Carl Burton Stokes was an amateur boxer, author, lecturer, billiards aficionado, and civil rights and human rights activist, making him a unique figure in American History. Stokes passed away from this world on April 3, 1996, and was buried at the historic Lake View Cemetery (LVC) in Cleveland.

Yet, even with all of these accomplishments and accolades, Carl’s gravesite does not invoke the attention of visitors or the casual passerby in this beautiful, historic cemetery, unlike the monument found at the gravesite of his brother Louis. Our goal is to give Carl Burton Stokes the recognition he deserves by erecting a new Monument near his grave in Lake View Cemetery, honoring him as a great man that accomplished so much for our city and state, and heralded so many “firsts.”

Thus, the Carl Burton Stokes History and Legacy Project has been established for this purpose. In addition to the grave Monument, the project includes the processing and digitization of Stokes’ papers at the Western Reserve Historical Society’s archives; and to completely upgrade and modernize the Stokes Room at Karamu House which houses the photos, awards, and trophy collection of Carl Burton Stokes.

Project Start Date:

9/1/2024

Project End Date:

8/31/2025

IMPACT OF PROJECT:

Who will be served:

The project will serve the citizens of Greater Cleveland, including all of Cuyahoga County and surrounding areas, as well as out of town visitors and regional students/historians.

How many people will be served annually:

We anticipate serving 30,000 people through visits to Lake View Cemetery to view the new graveside Monument of Carl Burton Stokes and attend the ribbon-cutting event; and those who access Stokes' papers, speeches, photographs, plaques, and articles both at Karamu House and WRHS; and children who attend educational events at WRHS and Karamu House centering around Stokes' legacy.

Will low/moderate income people be served; if so how:

Yes. Low/Moderate income populations will be served through Cleveland schools' educational programs that feature the history and legacy of Carl Burton Stokes. Approximately 13,000 Cleveland area students participate in educational learning programs each year at the Western Reserve Historical Society.

How does the project fit with the community and with other ongoing projects:

Carl Stokes' grave is located at Lake View Cemetery, where the Monument will be installed. In addition, running concurrently with this project is the **Western Reserve Historical Society's (WRHS) *Solidarity Now! 1968 Poor People's Campaign***, a travelling exhibit from the Smithsonian Institution which explores one of the most important grassroots movements of the civil rights era; and ***History in Their Hands: Black Photographers in Cleveland, Ohio, 1968-Present***, a new Cleveland history exhibition experience that focuses on the images and captured memories of local photographer-artists. These projects dovetail perfectly with the Stokes Legacy Project.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

Temporary

1 – artist to design memorial
4 – contractors for work to be done at Lake View Cemetery and Karamu House

Retained

2 Archivists (1 Karamu House, 1 WRHS)

If applicable, what environmental issues or benefits will there be:

The installation of the Carl Stokes Monument at Lake View Cemetery will include benches where visitors can sit and enjoy the view and peace of the lake and surrounding areas. In addition to environmental beautification, access to the Carl Stokes archives at Karamu House and WRHS's Cleveland History Center will preserve important local historical information and make these archives accessible to historians and researchers in Cleveland and across the country for years to come.

If applicable, how does this project serve as a catalyst for future initiatives:

N/A

FINANCIAL INFORMATION:

Total Budget of Project:

\$512,000 for the Lake View Cemetery Carl Burton Stokes Monument

\$1,106,739 for the total Carl Burton Stokes Legacy Project, which includes the Lake View Cemetery Carl Burton Stokes Monument plus the Carl B. Stokes archives projects at Karamu House and the Western Reserve Historical Society.

Other Funding Sources of Project (list each source and dollar amount separately):

\$135,000 - Saint Luke's Foundation

\$10,000 - Cordell Stokes

Total amount requested of County Council American Resource Act Dollars:

\$20,000

Since these are one-time dollars, how will the Project be sustained moving forward:

This is a collaborative project that involves several organizations, with different aspects of the project to be sustained in the future by the organizations based on where items are installed or kept. The Carl Burton Stokes Monument will be maintained by Lake View Cemetery in the future. The Carl Stokes Collection at Karamu House will be maintained by that organization, and the Carl Stokes archives at the WRHS's Cleveland History Center will be maintained by the Western Reserve Historical Society.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on the application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, and audit these dollars and projects.

Printed Name:

Kelly Falcone-Hall

Signature:



Date:

June 20, 2024

Additional Documents

501(c)(3) Determination Letter

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0251

Sponsored by: Councilmember Stephens	A Resolution awarding a total sum, not to exceed \$200,000, to Karamu House for the Karamu’s Next Generation capital improvements project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Jones and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$200,000 to Karamu House for the Karamu’s Next Generation capital improvements project; and

WHEREAS, Karamu House estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, Karamu House estimates approximately 204 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Karamu House estimates the total cost of the project is \$5,377,060; and

WHEREAS, Karamu House indicates the other funding source(s) for this project includes:

- A. \$500,000 from the City of Cleveland;
- B. \$92,780 from J.M. Smucker Co.;
- C. \$1,400,000 from the George Gund Foundation;
- D. \$1,280,000 from the Cleveland Foundation;
- E. \$75,000 from the National Trust for Historic Preservation;
- F. \$300,000 from KeyBank;
- G. \$529,280 from the Ohio Facilities Construction Commission;
- H. \$1,000,000 from Bank of America; and

WHEREAS, Karamu House is estimating the start date of the project will be March 2022 and the project will be completed by July 2024; and

WHEREAS, Karamu House requested \$200,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to Karamu House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to Karamu House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Karamu's Next Generation capital improvements project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

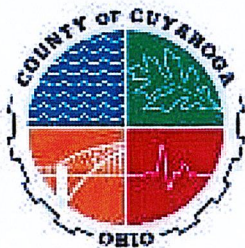
First Reading/Referred to Committee: July 2, 2024
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 2, 2024

Additional Sponsorship Requested in Committee: July 8, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Karamu House	
Address of Requesting Entity: 2355 East 89 th Street, Cleveland, OH 44106	
County Council District # of Requesting Entity: District #7	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Tony F. Sias	
Contact Address if different than Requesting Entity:	
Email: tsias@karamuhouse.org	Phone: 216-795-7074
Federal IRS Tax Exempt No.: 34-0714448	Date: 6/25/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Karamu House in Cleveland, Ohio, the nation's oldest producing Black theatre, is nearing the end of a multi-phase renovation project for its entire campus that will set the stage for a second century of service to its local neighborhood, the City of Cleveland, Cuyahoga County, the region, and beyond. American Rescue Plan Act funds from Cuyahoga County will help Karamu House through its final phase of capital improvements to the 75-year-old building, completing renovations that will increase ADA accessibility and arts learning opportunities for patrons, students of all ages, community artists and residents, and professional staff. Dubbed Karamu's Next Generation, this project honors the legacy of its 20th century founders, artists, and activists, while preparing for the next 100 years of service.

Construction was completed on the current 75,000 sq-ft Karamu House facility in 1959. In the decades since, the entire facility has remained in its original state with only occasional repairs or mechanical upgrades. Cost prevented the necessary investment required to accommodate modern patrons and audiences while preserving this national treasure.

In 2017 Karamu launched a multi-year capital improvement project encompassing the theatre wing (Phases I-III).

- Phases I and II, completed in May 2018, began with a new roof and HVAC for Karamu's primary theatrical venue. This initial phase of the project also included the renovation of the Jelliffe Theatre, lobby, and portico, as well as the box office, gift shop, restrooms, bar, and George Forbes gallery.
- Phase III completion, delayed by pandemic-induced disruptions in the construction industry, will be completed in July 2024. Projects in this phase are rounding out the theatre wing renovations and additions with a focus on accessibility, including the black box Arena Theatre and associated common areas, and make the necessary ADA upgrades to the theatre wing. Phase III also includes the creation of a bistro and indoor/outdoor pavilion, furthering overall public accessibility to all parts of the theatre wing. Lastly, this third phase is renewing the corner of E. 89th Street and Quincy Avenue with a streetscape that advances accessibility to all.

Cuyahoga County funding will support cost overruns related to capital renovations for materials and contractors that resulted from supply chain issues and other delays. Additionally, funding will support programming operations that benefit county residents in the areas of theatre, arts education for lifelong learners, and community programs that celebrate Black life and culture as Karamu House activates new and renovated spaces within the theatre wing.

Project Start Date: 3/1/2022

Project End Date: 7/31/2024

IMPACT OF PROJECT:
Who will be served: The facility is open to the general public as an arts center. As a valued neighborhood institution, Karamu House is open approximately 325 days throughout the year. Funds will support theatre, arts education for all ages, and community programs that honor and celebrate Black life and culture and employ hundreds of community artists each year. New workforce training will provide opportunities for technical theatre employment at Karamu House and across the region.
How many people will be served annually: An estimated 25,000 individuals will be served annually, an increase of 25% above the average rate of service over the past several (non-COVID) years as new and renovated spaces are activated.
Will low/moderate income people be served; if so how: The Fairfax neighborhood of Cleveland where Karamu House is located is an historically underserved, economically depressed area, where the median household income is 20% lower than the City of Cleveland, with 40% of households living below poverty (58% of children), and an additional 24% living 200% or more under the poverty line. Through the investment of generous funders, arts education programming provides scholarships for children and youth in qualifying families.
How does the project fit with the community and with other ongoing projects: As an anchor institution in the Fairfax neighborhood, Karamu is deeply involved in its development into the comprehensive Quincy Avenue Arts District in partnership with Fairfax Renaissance Development Corporation and others. The core values of Karamu's capital improvement plan are economic impact, earned income, and accessibility—all with community-wide impact based upon the need for economic and workforce development in Fairfax.
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: 186 temporary jobs were created related to the construction project All permanent jobs will be retained (15) Three new permanent jobs will be created
If applicable, what environmental issues or benefits will there be: Operating costs are expected to be proportionately lower than previous costs due to increased energy savings resulting from renovations, including a new HVAC system, LED lighting, bathroom upgrades, and other energy-efficient additions. Asbestos abatement followed industry-dictated requirements.
If applicable, how does this project serve as a catalyst for future initiatives: The renovated spaces will help Karamu House improve the visitor experience and better serve members of the community, including lifelong learners, patrons, and artists, and those who seek neighborhood-based gathering spaces. The project will impact the next generation of artists and thinkers through increased opportunities for valuable exposure to the arts for youth that will contribute to their personal and educational growth.

FINANCIAL INFORMATION:

Total Budget of Project:

\$5,377,060 capital renovations

\$2,133,793 program operations

Other Funding Sources of Project (list each source and dollar amount separately):

Capital Renovations

City of Cleveland \$500,000

J.M. Smucker Co. \$92,780

The George Gund Foundation \$1,400,000

The Cleveland Foundation \$1,280,000

National Trust for Historic Preservation \$75,000

KeyBank \$300,000

Ohio Facilities Construction Commission \$529,280

Bank of America \$1,000,000

Program Operations: Karamu's revenue strategy includes a mix of earned income, foundation grants, government grants and contracts, corporate donations, and donations from individuals.

Total amount requested of County Council American Resource Act Dollars:

\$200,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The renovation project is finite, and close to completion. It will not require additional dollars over and above typical, annual facilities costs that are accounted for across Karamu's annual budget.

Funding for program operations will be raised annually. Karamu House has a strong history of fiscal health, achieving a balanced budget over the past eight years under current leadership. Funding sources for ongoing operational costs will include both earned income and contributed income categories with additional potential in the renovated spaces.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Tony F. Sias

Signature:



Date:

6/25/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0252

Sponsored by: Councilmember Stephens	A Resolution awarding a total sum, not to exceed \$295,000, to the Home Repair Resource Center for the Challenge Fund Loan Program from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$295,000 to the Home Repair Resource Center for the Challenge Fund Loan Program; and

WHEREAS, the Home Repair Resource Center estimates approximately 50 homeowners will be served annually through this award; and

WHEREAS, the Home Repair Resource Center estimates approximately one job will be created or retained through this project; and

WHEREAS, the Home Repair Resource Center estimates the total cost of the project is \$380,000; and

WHEREAS, the Home Repair Resource Center indicates the other funding source(s) for this project includes:

- A. \$70,000 from the City of Cleveland Heights

B. \$10,000 from the City of University Heights; and

WHEREAS, the Home Repair Resource Center is estimating the start date of the project will be October 2024 and the project will be completed by October 2026; and

WHEREAS, the Home Repair Resource Center requested \$300,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$295,000 to the Home Repair Resource Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$295,000 to the Home Repair Resource Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Challenge Fund Loan Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Community Development

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Home Repair Resource Center

Address of Requesting Entity:

2520 Noble Road
Cleveland Heights Ohio, 44121

County Council District # of Requesting Entity:

District 10

Address or Location of Project if Different than Requesting Entity:

N/A

County Council District # of Address or Location of Project if Different than Requesting Entity:

N/A

Contact Name of Person Filling out This Request:

Keesha Allen – Executive Director

Contact Address if different than Requesting Entity:

N/A

Email:

tallen@hrrc-ch.org

Phone:

(216) 381-6100 ext. 11

Federal IRS Tax Exempt No:

23-7131204

Date:

June 10, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

After 2008 homeowners lost equity, often in combination with credit issues, and many Cuyahoga County homeowners found themselves unable to obtain the necessary financing to maintain and repair their older homes. When they cannot access credit for home maintenance and repair, it often means that the work does not get done, and the condition and value of the home deteriorates, often rapidly. The effect of this deterioration is broad – even one deteriorated home on a block can depress neighborhood values, discourage investment, and undermine the stability of a neighborhood.

Through collaboration with Cuyahoga County's Department of Development, Home Repair Resource Center (HRRRC) expanded the successful Challenge Fund Loan Guarantee Program to homeowners throughout Cuyahoga County. For more than fifty years, HRRRC used this program to guarantee over 1000 loans for homeowners in Cleveland Heights who were deemed too great a credit risk by local banks. The vast majority performed and have been successfully repaid – the program boasted a success rate more than 94%. HRRRC's guarantee served as a mechanism for the program and its success, but it is not the reason for that success. Participating homeowners receive an intensive set of housing counseling and project support services for their home repair and our team works closely with each prospective loan recipient on budgeting, prioritizing repair needs, developing repair specifications, preparing them to interview contractors, and serving as a resource throughout the entire process.

The Challenge Fund Loan Program sunset in 2022 and KeyBank rolled out the new KeyCares loan home repair product, adhering to one of the commitments they made after receiving the County's depository contract. The KeyCares loan program was expected to mirror the Challenge Fund by allowing uncreditworthy homeowners access to home repair financing, but the program in its new iteration, used the same criteria to qualify homeowners for home equity line of credit products (HELOC). Eligibility requirements were far more stringent, and high interest rates, comparable to those from auto or title loan companies, were in place due to the lack of security interest in the property. Cuyahoga County awarded HRRRC a contract providing funds for program administration and capacity growth. Cuyahoga County provided funds for the loan loss guarantee pool used if loans defaulted. After learning the KeyCares loan program was not ideal by any means, Councilpersons Stephens, Turner, and Jones committed ARPA funds for grants to help supplement the cost of the now high-cost loan terms and payments, and to leverage their investment in their districts.

The program launched to much fanfare by housing stakeholders that understood the product was not ideal but offered homeowners another "tool in the toolbox" to help finance critical home repairs. HRRRC worked with KeyBank in trying to promote the product at branches and educate staff, so they were prepared to assist inquiring homeowners, but to date, the program closed only 5 loans. In 2024, the Department of Development (now the Department of Housing and Community Development, led by director Sara Parks Jackson) terminated the contract with KeyBank rescinding funds earmarked for defaulted loans and returned grant funds to councilpersons that contributed to the write down loan fees.

HRRRC is requesting \$300,000 for program administration costs and grant funds to support a Home Maintenance and Repair Program for homeowners in Cuyahoga County District 10. The program seeks to provide critical home repair grants strategically and intentionally throughout the district and address the housing health and safety needs of homeowners, help maintain or improve the housings values, and prevent further slum and blight that still exists throughout the district.

The scope of the Home Maintenance and Repair Program is to provide grants to income eligible, owner-occupied homeowners in Cuyahoga County District 10. Using data from the 2024 property assessment conducted by the Western Reserve Land Conservancy, HRRRC in collaboration with the City of Cleveland Heights, East Cleveland and Cleveland will assess a structure's needs and work with a homeowner to prioritize repairs and provide them with comprehensive technical assistance to complete the project. Homeowners in need of repairs are given personalized guidance throughout the application process and learn valuable skills like how to hire a contractor with the emphasis on obtaining more than one estimate for repairs to compare "apples to apples". This is a powerful tool in empowering the client to be able to tackle future repairs and prioritize their finances for them.

Project Start Date:
October 1, 2024

Project End Date:
October 31, 2026

IMPACT OF PROJECT:

Who will be served:

Homeowners whose income level is below at or below 120% AMI and seeking health and safety deemed repairs for their home. Homeowners must be current on their mortgage, property taxes, and have a valid homeowners insurance policy.

How many people will be served annually: The Home Repair and Maintenance Program seeks to assist at least 50 homeowners during the grant term. Some repairs may not exceed the grant amount, and we may have funds to fund more projects. Funding projects depends on the season, but we anticipate all funds will be spent prior to the

Will low/moderate income people be served; if so how: HRRC is a CDBG recipient and 51% of the clients we serve must be at or below 80% LMI. HRRC verifies applicant's income by requesting income documents dating back two years.

How does the project fit with the community and with other ongoing projects: Home Repair Resource Center has provided our community with home repair solutions for over fifty years. The housing stock in our region is aging and it is crucial homeowners have a multitude of resources that assist them with protecting one of their most valuable assets-their home. Municipalities across Cuyahoga County are responding to the need for home repair programs that offer a financial benefit since equity values and other factors hinder their ability receive financing. The grant program proposed aligns with several programs throughout the district and funds may be layered to achieve the maximum benefit for the homeowner. When programs are successful and funded through once in a lifetime funding opportunities, governments and administrations may be more inclined to fund them in the future.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

HRRC plans to hire one additional staff member to assist in program administration. HRRC plans to keep staff after grant period is complete.

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives: It is our hope that local financial and philanthropic entities will become more involved and respond to the markets needs by making products that combine grants, financing and education. HRRC educates homeowners for the next repair, so they have the knowledge to navigate the process.

FINANCIAL INFORMATION:**Total Budget of Project:****2 Year Budget Projected: \$380,000****Other Funding Sources of Project (list each source and dollar amount separately):****Cleveland Heights ARPA Funding (Projected): \$50,000****Cleveland Heights CDBG Funding: \$20,000****University Heights: \$10,000****Total amount requested of County Council American Resource Act Dollars:****\$100,000 Program Administration/Capacity Building (staff for both years)****\$200,000 Grant Funds**

Since these are one-time dollars, how will the Project be sustained moving forward: Many of the municipalities in County District 10 are deploying home repair programs aimed at supporting homeowners throughout the region. We aim to layer this benefit to maximize a homeowners benefit and to provide a complete and sustainable repair.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

TIKEEHA ALLEN

Signature:



Date:

JUNE 17th, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

Outcomes

Final outcomes for Home Maintenance and Repair Program are as follows:

- Homeowners receive critical home repairs that preserve, strengthen, and improve the quality of the housing stock in Cuyahoga County's District 10. (house does not further deteriorate due to a lack of maintenance)
 - At minimum, 50 homeowners will receive grant funding to complete home repairs.
- Through collaboration, HRRC and housing departments located in Cuyahoga County District 10 will strategically identify areas throughout the district where critical home repair are needed, and perhaps has been neglected over time.

Tracking and Reporting

HRRC maintains its records in accordance with HUD-approved, Federal Government guidelines and submits timely reports monthly.

- 100% demographic data will be tracked and available monthly.

Evaluation Plan

HRRC utilizes both formal evaluation forms and informal feedback from program participants to measure effectiveness of services provided. HRRC will evaluate the Home Maintenance and Repair Program to make sure resources are being used as efficiently and effectively as possible. HRRC understands the scarcity of resources and will review the program frequently to gauge the community impact on identified needs. This evaluation will be achieved by data analysis and project review on an individual basis. Adjustments will be made as necessary.

Project Management

The project will be managed by a three-tier process. Intake and project implementation will be managed by HRRC staff. This staff person will assist homeowners to complete application, bid reviews, oversee contractor selection, and monitor work while in progress. Upon completion, the client file will be reviewed by the HRRC staff for signature of approval and release of grant funds. The *bookkeeper* will then process payment to the designated contractor. The Executive Director will oversee the entire program and serve as the 'Court of Last Resort' if needed to address any potential risks or problems with projects.

Project Control

To implement the Home Maintenance and Repair Program HRRC will require:

- Staff time – program coordinator will work with clients one-on-one from the first informational session through the repair completion to contractor payments.
- Community resources – HRRC will continue to provide additional resources or serve as a referral source to provide clients with other financing resources if needed.
- Resource Library – A invaluable resource of information about repairs and community-provided contractor evaluations to promote homeowner empowerment.
- Funding – Grant funds provided through this partnership to cover costs to provide repair services and HRRC's administrative costs.
- Monitoring – Program budget will be reviewed to confirm funds are available prior to client acceptance. Funds will be allocated to that client's repair until project completion.

Project Reporting

HRRC will provide a monthly program performance report which will include the following:

- Total number of received applications – approved/denied.
- Total number of clients/units serviced.
- Type of service rendered.
- Identify additional financial assistance, if needed
- Designated contractor
- Cost of project
- Client demographic information such as: income, race, gender, senior citizen, community of residence, etc.

The demographic data will be collected through the initial application phase. The reports will contain cumulative data to show monthly progress as well as year-to-date. HRRC will keep detailed, accurate, and complete files. Client files will be locked in file cabinets as HRRC is a HUD approved counseling agency and must follow HUD rules and regulations for file maintenance.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0253

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on June 14, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A & B) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:	Class Title:	<i>Administrator, IT Organizational Change Management</i>
	Number:	16512
	Pay Grade:	18B/Exempt

Exhibit B: Class Title: *Community Outreach Coordinator*
 Number: 13281
 Pay Grade: 9A/Exempt

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: June 14, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on June 14, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Administrator, IT Organizational Change Management 16512	18B Exempt	Information Technology
Community Outreach Coordinator 13281	9A Exempt	All Departments

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director

Joseph Nanni, Council Chief of Staff
Sarah Nemastil, HR Director
Andria Richardson, Clerk of Council

Posted: 6/6/2024
Meeting: 6/14/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
NEW					
Administrator, IT Organizational Change Management	16512	N/A	18B Exempt	Information Technology	This is a new classification requested by the IT department. The classification reflects the essential functions and minimum qualifications of the position.
Community Outreach Coordinator	13281	N/A	9A Exempt	All Departments	This is a new classification based on the essential functions and minimum qualifications of several Program Officers across various departments performing the same or similar work.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Administrator, IT Organizational Change Management	Class Number:	16512
FLSA:	Exempt	Pay Grade:	18B
Dept:	Information Technology	EXHIBIT A	

Classification Function

The purpose of this classification is to provide a structured approach to change management activities and processes, to maximize employee adoption of Information Technology solutions.

Distinguishing Characteristics

This is a supervisory-level classification that is responsible for overseeing the creation of change management strategies and operational plans for change initiatives to ensure maximum employee adoption and usage. This classification supervises and directs the work of IT Change Management Specialists. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Develops change management strategies for projects that are aligned with business objectives; ensures successful adoption of organizational changes related to IT projects; creates detailed change management plans including communication, training, sponsor and executive coaching, and stakeholder engagement strategies, to support the implementation of major projects and initiatives; identifies potential risks and issues related to change management and prepares risk mitigation tactics; determines the scope of change and the impact of change to users/agencies; determines resources required to deliver the change; determines the type of change management strategies that are required; defines roles and responsibilities of key individuals in the change management process, manages change management schedule.

25% +/- 10%

- Supervises and directs the work of IT Change Management Specialists and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Leads change management activities within a structured process framework; identifies key stakeholders, assess their needs, and creates engagement plans to gain their support and commitment throughout the change process; identifies and addresses sources that are resistant to change; works closely with a team to mitigate potential obstacles to ensure a smooth transition; develops communication materials to keep employees informed about changes and the impacts and benefits those changes have; defines and tracks key performance indicators (KPIs) to measure the

Effective Date:
Last Modified:

success of change initiatives; creates data-driven improvements when necessary; identifies training requirements and develops training plan and schedule for projects; integrates lessons learned from past changes into future change strategies.

5% +/- 2%

- Keeps up to date on industry trends and leading best practices; incorporates best practices into the evolving methodology, tools, templates, processes, and organizational thinking for continuous improvement.

Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, computer science, or engineering or related field with six (6) years of change management experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	10 years
Unrelated associate degree	9 years
Related associate degree	8 years
Unrelated bachelor's degree	7 years
Related bachelor's degree	6 years
Unrelated master's degree	5 years
Related master's degree	4 years
Unrelated doctoral degree	3 years
Related doctoral degree	2 years

Related degree fields: business administration, computer science, or engineering

Related work experience: Project management

- PROSCI Certified Change Practitioner OR Certified Change Management Professional (CCMP) from Association of Change Management Professionals (ACMP) is required.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email word processing software (MS Word), spreadsheet software (Microsoft Excel), and electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), project management software (Microsoft Project), and digital marketing software (Constant Contact).

Effective Date:
Last Modified:

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including project intake forms, statements of work, project charters, RACI charts, risk registers, status reports, service level agreements, technology plans, time sheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures, ISO 9001 Standards, HIPPA, NIST, ISO/IEC 2000, and ITIL Change Management best practices.
- Ability to prepare communications plans, organizational change management process plans, change management reports, post-implementation reviews, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions, and to drive change adoption by delivering information succinctly.
- Ability to use and interpret change management process related terminology and language.
- Ability to communicate with IT leadership, co-workers, IT department project managers, business end users, other County departments, and stakeholders.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Community Outreach Coordinator	Class Number:	13281
FLSA:	Exempt	Pay Grade:	9A
Dept:	All Departments	EXHIBIT B	

Classification Function

The purpose of this classification is to educate community members on programs provided by an assigned department through coordinating various outreach events, creating and distributing promotional materials, and maintaining relationships with stakeholders.

Distinguishing Characteristics

This is a journey-level classification that is responsible for serving as a liaison with the public and providing education and awareness regarding department programs. This class works under general supervision from a supervisor/manager level position. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations. This class requires the flexibility to attend events during evenings and weekends, as necessary.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Facilitates community education and outreach efforts for assigned department; engages in outreach activities to increase awareness of services and programs; conducts informational presentations about available services; attends and presents at various outreach events, presentations, and festivals throughout the County; develops, plans, and implements different options to enhance outreach events, including improving participation and attendance; manages video projects for public awareness campaigns, program promotions, training, etc.; maintains and updates outreach event calendar.

40% +/- 10%

- Creates content to help promote assigned department; maintains and updates department websites, blogs, and various social media sites (e.g., Facebook, Instagram, Twitter, etc.); creates letters for mailing campaigns to various community organizations; prepares and distributes various communications such as newsletters, editorials, promotional materials, and press releases; creates content for all-staff emails sent by assigned department; coordinates the ordering and distribution of marketing materials and supplies such as nameplates and business cards; ensures the County's mission, vision, and values are reflected in all content and materials.

15% +/- 5%

- Serves as liaison between assigned department and community partners; maintains ongoing communication with clients; educates and explains programs to clients and community partners; answers and follows up with community members with concerns or complaints; researches answers to community questions; prepares and maintains a mailing list of contacts; monitors and responds to public inquiries and requests for information; engages with community partners to increase inclusion and involvement.

5% +/- 2%

Effective Date: TBD
Last Modified: TBD

Community Outreach Coordinator

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; tracks inventory and expenses of marketing materials; serves on various committees and attends meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in communications, public administration, marketing, journalism, public relations, or related field and three (3) years of experience in communications, event planning, community outreach, graphic design, marketing, or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a telephone, computer, and multifunction printer.
- Ability to lift, push, and pull up to 25 lbs.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), presentation software (Microsoft PowerPoint), editing software (Photoshop, InDesign), and desktop publishing software (Adobe).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including program applications, purchase orders, public records requests, community initiatives, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook and agency policies and procedures.

Community Outreach Coordinator

- Ability to prepare mileage reports, press releases, presentations, social media posts, correspondence, newsletters, job aids, memos, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, management, coworkers, director, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.
- May involve exposure to temperature/weather extremes during outdoor outreach events.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0254

Sponsored by: Councilmember Sweeney	A Resolution amending Resolution No. R2023-0349 dated 12/5/2023, as amended by Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049 and R2023-0020, which authorized funding in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from May 31, 2024, to, December 31 2024; authorizing the funding to be a grant and/or a partially or fully forgivable loan; requiring further review and final approval of funding terms by the County Council, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the primary goal of this project is to redevelop and restore 25,160 square feet of space to create a Variety Theater Complex along Lorain Avenue from West 110th Street to West 123rd Street in the City of Cleveland, which is located in County Council District 3 (the “Project”); and

WHEREAS, the Project is anticipated to help revitalize an historic anchor in the City of Cleveland upon completion; and

WHEREAS, County Council previously approved an award in the amount of \$2,500,000.00, which included the following fundings sources:

- a) \$1,000,000.00 from the County’s Community Development Fund; and
- b) \$1,500,000.00 from the County’s Economic Development Fund; and

WHEREAS, on December 13, 2016, County Council approved Resolution No. R2016-0218, which authorized an Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization with a sunset date of December 13, 2017; and

WHEREAS, on April 10, 2018, County Council approved Resolution No. R2018-0067, which extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization from December 13, 2017, to April 10, 2020; and

WHEREAS, on March 16, 2020, County Council approved Resolution No. R2020-0061 which authorized the following:

- a) Extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization from April 10, 2020, to March 16, 2022; and
- b) Converted the Economic Development Fund Redevelopment and Modernization Loan to a Grant; and
- c) Changed the funding recipient from the Detroit Shoreway Community Development Organization to the Friends of Historic Variety Theatre, Inc.; and

WHEREAS, on April 12, 2022, County Council approved Resolution No. R2022-0049, which extended the sunset provision from March 16, 2022, to February 28, 2023, and changed the funding recipient from Friends of History Variety Theatre, Inc. to Variety Properties LLC; and

WHEREAS, on February 28, 2023, County Council approved Resolution No. R2023-0020, which extended the sunset provision from February 28, 2023, to November 30, 2023; and

WHEREAS, on December 5, 2023, County Council approved Resolution No. R2023-0349, which extended the sunset provision from November 20, 2023, to May 31, 2024; and

WHEREAS, unforeseen circumstances have prevented implementation of the actions authorized in Resolution Nos. R2016-0218, R2018-0067, R2020-0061, R2022-0049, and R2023-0020 and R2023-0349; and

WHEREAS, County Council now desires to extend the sunset provision from May 31, 2024 to December 31, 2024 while authorizing funding to be in the form of a Grant and/or Loan, which may be partially or fully forgivable, depending on final underwriting; and

WHEREAS, County Council expects the Department of Development will submit the final deal terms to Council following review and recommendation by the Cuyahoga County Community Improvement Corporation (“CCCIC”); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby amends Resolution No. R2016-0218 dated December 13, 2016, as amended by Resolution Nos. R2018-0067, R2020-0061, R2022-0049, R2023-0020 and R2023-0349 which authorized a Grant in the amount of \$2,500,000.00 to Variety Properties LLC for the benefit of the Project located at 11801 - 11825 Lorain Avenue in the City of Cleveland as follows:

- a) Authorize the funding to be in the form of a Grant and/or an Economic Development Fund Redevelopment and Modernization Loan, which may be partially or fully forgivable depending on underwriting of the project; and
- b) Require further review and final approval of the terms of the Grant and/or Loan, by Council; and
- c) Extend the sunset date of the funding authorization to December 31, 2024

SECTION 2. That County Council staff, and County Executive staff is authorized to prepare all documents to effectuate said Grant and/or Loan

SECTION 3. That the County Executive is authorized to execute all necessary agreements and documents consistent with said Grant and/or Loan and this Resolution.

SECTION 4. That all other provisions of Resolutions No. R2016-0218, R2018-0067, R2020-0061, R2022-0049, R2023-0020 and R2023-0349 not in conflict with this Resolution shall remain unchanged and in effect.

SECTION 5. The County Council authorizes the County Executive and the Fiscal Office to transfer and appropriate \$1,000,000.00 from the County’s Community Development Fund and \$1,500,000.00 from the County’s Economic Development fund in the event the project is ready to proceed before the sunset date of December 31, 2024.

SECTION 6. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Economic Development & Planning

Legislation Substituted on the Floor: July 16, 2024

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0007

Sponsored by: Councilmember Simon	An Ordinance amending 804.01(C) of the Cuyahoga County Code to modify the scholarship provisions of Component Two of the Educational Assistance Program; and declaring the necessity that this Ordinance become immediately effective.
Co-sponsored by: Councilmembers Miller, Conwell and Turner	

WHEREAS, Section 3.09(11) of the Charter of Cuyahoga County vests the Council with power “[t]o establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining... and for the conditions for eligibility for participation in the program by individuals and educational institutions; and

WHEREAS, in 2012 the Council established the Educational Assistance Fund as now codified in Chapter 710 of the Cuyahoga County Code, and Educational Assistance Programs as now codified in Chapter 804 of the Cuyahoga County Code; and

WHEREAS, Section 804.01(C) of the Cuyahoga County Code governs Component Two of the Educational Assistance Program for Post-Secondary College or University Scholarship Program; and which further designates College Now Greater Cleveland as program administrator; and

WHEREAS, Section 804.01(C)(2) of the Cuyahoga County Code caps the individual one year renewable scholarship for eligible students to an initial maximum of \$1,750.00; and

WHEREAS, on May 22, 2024, representatives from College Now Greater Cleveland appeared before the Council’s Education, Environment & Sustainability Committee and requested that the maximum individual one year renewable scholarship be increased to \$2,000 per student beginning in 2024; and

WHEREAS, the Council now desires to raise the maximum individual one year renewable scholarship to \$2,000 per student beginning in 2024 and to provide this maximum may be increased via Resolution of Council in future years; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical service provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. 804.01(C) of the Cuyahoga County Code is hereby amended to read as follows (additions are underlined, deletions are stricken):

C. Component Two – Post-Secondary College or University Scholarship Program

1. Component Two of the Cuyahoga County Educational Assistance Program provides financial assistance for Cuyahoga County residents seeking a postsecondary college or university degree at institutions located within the State of Ohio.

2. Individual one (1) year renewable scholarships will be awarded up to ~~an initial maximum of \$1,750.00~~ **a maximum of \$2,000.00 or other maximum amount specified for a particular student cohort by Council Resolution**. If allocated and awarded funds are unexpended due to the ineligibility of a scholarship recipient, the administrator of the Program may use such funds to supplement the next amount of budgeted funds annually designated by County Council for Component Two.

3. The County Council shall annually designate an amount of the budgeted funds for Component Two.

4. Initial Eligibility. Cuyahoga County residents who satisfy all of the following criteria are eligible for Component One scholarships:

- a. They are a graduating high school senior attending one of the high schools served by College Now; and
- b. They have not otherwise been awarded College Now funding; and
- c. They complete the College Now scholarship application; and
- d. They plan to attend a two or four-year college or university; and
- e. They have a GPA of at least 2.5; and

- f. They achieve either a score of 18 or higher on the ACT, or a score of 860 or higher on the critical reading and math test of the SAT; and
- g. They meet College Now's income criteria (Pell eligibility).

5. Eligibility for Scholarship Renewal. The Program administrator shall determine when scholarships are eligible for renewal.

6. The Program will be administered by College Now Greater Cleveland, a nonprofit organization providing comprehensive college-access services. The County shall determine annually the administrative fee for program administration. The Program administrator has all of the following responsibilities:

- a. Select scholarship recipients based on the criteria provided in this section; and
- b. Verify continuing eligibility as scholarship recipients progress through their degree program; and
- c. Administer all award payments with postsecondary education institutions; and
- d. Provide all retention services, including mentoring, for all scholarship recipients; and
- e. Report to the Cuyahoga County Council on an annual basis on 1) the number and monetary amount of scholarships awarded, 2) the geographic distribution of the awardees (city of residence and high school attended), 3) a list of postsecondary institutions attended by the scholarship recipients, 4) retention and graduation rates of scholarship recipients, and 5) any highlights or problems of which the Council should be aware.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested on the Floor: June 18, 2024

Additional Sponsorship Requested in Committee: July 10, 2024

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0294

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 2285 – Other Judicial	BA2413368
SH285175 – US Dept of Justice Grant - Sheriff	
Other Expenses	\$ 900.00

The Sheriff's Department is requesting an appropriation increase of \$900 for the FY2022 Law Enforcement Health and Mental Wellness Act Grant. This grant will improve the delivery of access to mental health and wellness services for law enforcement from September 1, 2022 through February 28, 2025. This grant amendment was approved by the Board of Control via CON2024-45 on May 13, 2024. The funding source is the Department of Justice, Office of Community Oriented Services. There is no cash match required.

B. 2285 – Other Judicial	BA2413369
DR285105 – Dom Relations Other Jud Grants	
Other Expenses	\$ 2,000.00

The Department of Domestic Relations requests an appropriation increase of \$2,000 to establish the Trillium Local Activity Grant. Funds will be used for activities related to the Time Capsule Semi-quincentennial Commemoration Project during the period of June 15, 2024 through May 31, 2025. This new grant was approved by the Board of Control via CON2024-62 on July 1, 2024. The funding source is the America 250-Ohio Commission (AM250-OH). There is no cash match required.

C. 2220 – Community Development	BA2416583
HS220130 – Coordinated Entry	
Other Expenses	\$ 968,045.00

The Department of Health and Human Services - Office of Homeless Services requests an appropriation increase of \$968,045 for the FY2023 Continuum of Care Grant's Coordinated Entry Program which will provide rapid rehousing rental and supportive services assistance to quickly exit singles and families from homelessness into permanent housing for the period of February 1, 2024 through January 31, 2025. This new grant was approved by the Board of Control via CON2024-63 on July 1, 2024. The finding source is the US Department of Housing and Urban Development. There is no cash match required.

D. 2260 – Human Services	BA2416584
HS260280 – SAS-Senior and Adult Grants	
Other Expenses	\$ 57,132.00

The Department of Health and Human Services – Division of Senior and Adult Services is requesting an appropriation increase of \$57,132 for the

Healthy Aging Grant to provide quality of life for older Ohioans so they may remain in their homes and be connected to their communities for the period of October 1, 2023 through September 30, 2024. This grant increase was approved by the Board of Control via CON2024-56 on May 28, 2024. The funding source is the Ohio Department of Aging. There is no cash match required.

E.	6750 – Central Custodial Services		BA2418191
	PW750100 – FAC-Building Services		
	Other Expenses	\$	600,000.00

The Department of Public Works is requesting an appropriation increase of \$600,000 to enable the posting of 2024 controlled service charges through December 31, 2024. The funding source is the Central Custodial Services Fund. The cash balance in the fund is \$3,681,795.86.

F.	4600 – Capital Projects		BA2418192
	PW600105 – Lakefront Access Plan		
	Other Expenses	\$	150,000.00

The Department of Public Works requests new appropriation of \$150,000 to establish the Beulah Park-Euclid Beach Connector Trail - NatureWorks grant. Grant funds will be used to support construction costs of the Beulah Park-Euclid Beach Connector Trail, which is part of the Cuyahoga County Lakefront Public Access Plan. Funds will be used from June 26, 2024 to December 31, 2024. The funding source is the Ohio Department of Natural Resources. A cash match of \$37,500, or 25%, is required and is included in this agenda Section 3.

G.	2290 – Other Legislative & Exec		BA2418193
	EX290100 – County Executive Grants		
	Personal Services	\$	240,000.00

The Office of the County Executive, on behalf of the Department of Regional Collaboration, requests an appropriation increase of \$240,000 for the Cleveland Foundation Grant award for 4 Public Service Fellows. This is a new grant and requires no matching funds. Funding source is the Cleveland Foundation Public Service Fellows Grant.

H.	2290 – Other Legislative & Exec		BA2418194
	EX290100 – County Executive Grants		
	Personal Services	\$	300,000.00

The Office of the County Executive requests an appropriation increase of \$300,000.00 for an award from the George Gund Foundation to be used for the Justice and Health Equity Officer from March 6, 2024 through March 5,

2025. This is a new grant was approved by Board of Control via CON2024-66 and requires no matching funds. The funding source is the George Gund Foundation.

I.	2305 – Real Estate Assessment		BA2418197
	FS305100 – Real Assessment Fund		
	Other Expenses	\$	1,000,000.00

The Fiscal Department is requesting an appropriation increase of \$1,000,000 to cover expenses related to the sexennial appraisal through December 31, 2024. The funding source is the Real Estate Assessment Fund. The current cash balance in the fund is \$34,499,748.

J.	4600 – Capital Projects		BA2418199
	IT600100 – Technology Capital Projects		
	Other Expenses	\$	256,000.00

The Department of Information Technology requests additional appropriation of \$256,000 to replace video storage servers and related equipment at the County Justice Center. Funding source is the General Fund.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
---	----------------------------

A.	FROM:2285 – Other Judicial		BA2413367
	ME285150 – Medical Examiner DNA Process		
	Personal Services	\$	111,893.00
	TO: 2285 – Other Judicial		
	ME285150 – Medical Examiner DNA Process		
	Other Expenses	\$	111,893.00

The Office of the Medical Examiner requests an appropriation transfer of \$111,893 to realign a portion of the FY23 COSSUP Grant from Personal Services to Other Expenses. The funding source is the U.S. Department of Justice, Bureau of Justice Assistance.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts**Journal Nos.**

A. FROM: 1100 – General Fund

CT2418191

FS100500 – ARPA – Govt Serv

Trans Out – Transfer Out \$ 37,500.00

TO: 4600 – Capital Projects

PW600105 – Lakefront Access Plan

Trans In – Transfer In \$ 37,500.00

The Department of Public works is requesting a cash transfer of \$37,500 for as a cash match for the Beulah Park-Euclid Beach Connector Trail - NatureWorks grant. The funding source is the General Fund – ARPA.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC
July 30, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: July 23, 2024

Re: Fiscal Agenda – 7/30/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **July 30, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Sheriff's Department	\$900.00	A	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Domestic Relations Court	\$2,000.00	B	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
HHS- Homeless Services	\$968,045.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
HHS- Senior and Adult Services	\$57,132.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$600,000.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Public Works	\$150,000.00	F	Grant – With General/HHS Levy Fund Impact	Appropriation Increase
County Executive	\$240,000.00	G	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
County Executive	\$300,000.00	H	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$1,000,000.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Information Technology	\$250,000.00	J	General Fund	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Medical Examiner	\$111,983.00	A	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Works	\$37,500.00	A	General Fund	Cash Transfer

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0295

Sponsored by: County Executive Ronayne/Departments of Law, Human Resources and Health and Human Services, Cuyahoga Job and Family Services Unit	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 407, Affiliated with the International Brotherhood of Teamsters, representing approximately 20 employees in 2 classifications from the Cuyahoga County Department of Health and Human Services, Job and Family Services Division, for the period 7/1/2024 – 6/30/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with the Teamsters Local 407, Affiliated with the International Brotherhood of Teamsters (“the Union”), in an effort to negotiate a new successor Collective Bargaining Agreement (“CBA”) for the period 7/1/2024 – 6/30/2027, representing approximately 20 employees classified as Investigators and Investigator Assistants in the Cuyahoga County Department of Health and Human Services; and

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor collective bargaining agreement; and,

WHEREAS, on July 22, 2024, the members of the bargaining unit voted to ratify the proposed successor collective bargaining agreement; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize

the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 407, Affiliated with the International Brotherhood of Teamsters, representing approximately 20 employees in the Cuyahoga County Department of Health and Human Services, Job and Family Services Unit for the period 7/1/2024 – 6/30/2027, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and the Teamsters Local 407 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal
July 30, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0296

Sponsored by: County Executive Ronayne/Departments of Public Works, Human Resources and Law	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 436, Affiliated with the International Brotherhood of Teamsters, representing approximately 32 employees in 12 classifications from the Cuyahoga County Department of Public Works Maintenance Division for the period 1/1/2024 – 12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Cuyahoga County Departments of Law, Public Works and Human Resources has been engaged in negotiations with the Teamsters Local 436, Affiliated with the International Brotherhood of Teamsters (“the Union”), in an effort to negotiate a new successor Collective Bargaining Agreement (“CBA”) for the period 1/1/2024 – 12/31/2026, representing approximately 32 employees in the Cuyahoga County Department of Public Works, Maintenance Division; and

WHEREAS, the Union represents Maintenance and Construction Laborers, Fleet Mechanics, Welder Craftsman, Special Equipment Operators, Sign Shop Technicians, and other employees within the Department of Public Works; and

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor collective bargaining agreement; and,

WHEREAS, on or about July 24, 2024, the members of the bargaining unit voted to ratify the proposed successor collective bargaining agreement; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and the Teamsters Local 436, Affiliated with the International Brotherhood of Teamsters, representing approximately 32 employees in the Cuyahoga County Department of Public Works for the period of 1/1/2024 – 12/31/2026, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and the Teamsters Local 436 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal
July 30, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0297

Sponsored by: County Executive Ronayne and County Sheriff	A Resolution accepting the report containing findings and recommendations of Fact-Finder Jeffrey Belkin regarding negotiations between Cuyahoga County and the Ohio Patrolmen's Benevolent Association for a collective bargaining agreement covering approximately 93 employees in the classification of Protective Services Officer at the Cuyahoga County Sheriff's Department; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County ("County") has been engaged in negotiations with the Ohio Patrolmen's Benevolent Association ("OPBA") for a successor collective bargaining agreement that covers approximately 93 employees in the classification of Protective Services Officer at the Cuyahoga County Sheriff's Department; and

WHEREAS, O.R.C. 4117.14(C)(3) expressly authorizes parties who are engaged in collective bargaining negotiations to request fact-finding, an impasse resolution procedure, and the appointment of a fact-finding panel to assist the parties to resolve an impasse in contract negotiations; and

WHEREAS, the parties reached impasse in contract negotiations and submitted their unresolved issues to fact-finding pursuant to O.R.C. 4117.14(C)(3), and a fact-finding hearing took place before Jeffrey Belkin; and

WHEREAS, pursuant to O.R.C. 4117.14(C)(6)(a), the legislative body, by a three-fifths vote of its total membership, may reject the recommendations not later than seven (7) calendar days after the findings and recommendations are sent, and if the recommendations are not rejected, the recommendations shall be deemed agreed upon as the final resolution of the issues submitted and a collective bargaining agreement shall be executed between the parties, including the fact-finding panel's recommendations, except as otherwise modified by the parties by mutual agreement; and

WHEREAS, Fact-Finder Jeffrey Belkin sent his findings and recommendations to the OPBA and the County on July 23, 2024, and the County Executive and the County Sheriff are recommending that the Fact-Finding report be accepted; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The findings and recommendations of Fact-Finder Jeffrey Belkin regarding open issues in the collective bargaining negotiations between the County and the OPBA for a successor collective bargaining agreement covering approximately 93 employees in the classification of Protective Services Officer at the Cuyahoga County Sheriff's Department are hereby accepted.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC_____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0298

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ14635 with CATTS Construction Inc., in an amount not-to-exceed \$2,479,899.76 for resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted; authorizing the County Executive to execute Contract No. 4718 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14635 with CATTS Construction Inc., in an amount not-to-exceed \$2,479,899.76 for resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted; and

WHEREAS, the primary goal of this project includes installation of new asphalt intermediate and surface courses overlay full and partial depth pavement repairs and curb repairs, utility adjustments, ADA upgrades and new pavement markings for the length of the corridor. A northbound left turn lane to Maple Ridge will be installed requiring the widening of the road, and a pedestrian hybrid beacon at Alexander Road/Little Clague Park will be installed; and

WHEREAS, the project is located in County District 1; and

WHEREAS this project is funded as follows: (a) 32% Federal Funds, (b) 43.8% City of North Olmsted, (c) 24.2% County Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14635 with CATTS Construction Inc., in an amount not-to-exceed \$2,479,899.76 for resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted.

SECTION 2. That the County Executive is authorized to execute Contract No. 4718 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____

July 30, 2024

PURCHASE-RELATED TRANSACTIONS

Title	Clague Road Rehabilitate Existing Roadway from Lorain Road to Marion Road in the City of North Olmsted.
Department or Agency Name	Public Works Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 4718	Catts Construction Inc	N/A	\$2,479,899.76	Pending	

Service/Item Description (include quantity if applicable). Indicate whether ☒ New or ☐ Existing service or purchase. The project includes the rehabilitation of approximately 0.97 miles and Clague Road from Lorain Road to Marion Road in the City of North Olmsted. Work tasks include the installation of new asphalt intermediate and surface courses overlay, full and partial depth pavement repairs and curb repairs, as required, utility adjustments, ADA upgrades and new pavement markings for the length of the corridor. A northbound left turn lane to Maple Ridge Road will be installed requiring the widening of the road., and a pedestrian hybrid beacon at Alexander Road / Little Clague Park will be installed

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

See above description:

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Catts Construction Inc. 21223 Aurora Rd., Bedford, Ohio 44146	Mike Dempsey - President
Vendor Council District:	Project Council District:
District 9	District 5
If applicable provide the full address or list the municipality(ies) impacted by the project.	North Olmsted

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. N/A *See Justification for additional information.
The total value of the solicitation: \$2,479,899.76	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 9 / 7	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (7%) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> . DBE Goals accepted by ODOT	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Mathematically Balanced	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source The project is funded 32.0% Federal, 24.2% County \$5.00 Fund and 43.8% Municipalities.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason:	
Timeline:	9/30/2024
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	7/12/2024
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14635
Infor/Lawson PO # Code (if applicable):	
Event #	5615
CM Contract#	4718

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 7/17/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 7/17/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set) - DBE</i>	WB	OK AJ 7/17/2024
Award Letter (<i>sent to awarded vendor</i>)	WB	OK AJ 7/17/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 7/17/2024
Public Works Bid Results	WB	OK AJ 7/17/2024
Tabulation Sheet	WB	OK AJ 7/17/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 7/17/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 7/17/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 7/17/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 7/17/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 7/17/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 7/17/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets) IN PROPOSAL	WB	OK AJ 7/17/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 7/17/2024
IG# 21-0042 REG 12/31/2025	WB	OK AJ 7/17/2024
Debarment/Suspension Verified	Date: 7/12/2024	WB
		OK AJ 7/17/2024 dated within 60 days
Auditor’s Finding	Date: 7/12/2024	WB
		OK AJ 7/17/2024 dated within 60 days

1 | Page

Revised 12/15/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)		WB	OK AJ 7/17/2024
Independent Contractor (I.C.) Requirement	Date: 7/10/2024	WB	OK AJ 7/17/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 7/17/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
9/30/2024 TO 12/31/2024	PW605100	73300	CRDOT0003601	\$1,000,000.00
1/1/2025 to 9/30/2025	PW605100	73300	CRDOT0003601	\$1,479,899.76
			TOTAL	\$2,479,899.76

Purchasing Use Only:

Prior Resolutions:	
CM#:	4718
Vendor Name:	CATTS Construction Inc.
ftp:	9/30/2024 – 9/30/2025
Amount:	\$2,479,899.76
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 7/17/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14635	Event #5615	TYPE: (RFB/RFP/RFO): RFB	ESTIMATE: \$2,606,300.00 20% = \$3,127,560.00			
CONTRACT PERIOD:		RFB/RFP/RFO DUE DATE: July 10, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Clague Road Rehabilitation Existing Roadway from Lorain Road to Marion Road in the City of North Olmsted	6	3	0	3
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%			
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 7/12/2024 LL 7/12/2024		CCBB: Low Non-CCBB Bid \$: \$2,557,833.40	Add 2%, Total is: \$2,608,990.07			
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is certified as an "Inclusive Business" in the CCBEIP, JW 7/12/2024 LL 7/12/2024		CCBEIP: Low Non-CCBEIP Bid \$: \$2,557,833.40	Add 2%, Total is: \$2,608,990.07			
*PRICE PREFERENCE LOWEST BID REC'D \$2,479,899.76		RANGE OF LOWEST BID REC'D \$ \$1,000,000.01-\$3,000,000.00	Minus \$, =			
PRICE PREF % & \$ LIMIT: (8%) \$198,391.98		MAX SBE/MBE/WBE PRICE PREF \$210,000.00 Max	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - No diversity goals LL 7/12/2024			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. CATTs Construction, Inc. 21223 Aurora Rd. Warrensville Heights, OH 44146	Bid Bond 100% Great Midwest Insurance Company	\$2,479,899.76	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	No goals Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials DOP Buyer Initials: AJ 7/11/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): No goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
2.	D.L. Smith Concrete, LLC 585 Old State Road Norwalk, OH 44857	Bid Bond 100% Employers Mutual Casualty Company	\$2,557,833.40						

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes* *Application included in bid, filed on 6/5/2024 DOP Buyer Initials: AJ 7/11/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals, CCC 7/11/2024 JW 7/12/2024 LL 7/12/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. C.A. Agresta Construction Company 4186 Greenvale Road South Euclid, OH 44121	Bid Bond 100% Atlantic Specialty Insurance Company	\$2,854,796.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0454-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div>Diversity Program Review:</div> <div>SBE / MBE / WBE</div> <div>Subcontractor Name(s):</div> <div>No goals</div> <div>SBE/MBE/WBE Prime: (Y/N)</div> <div><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</div> <div>Total %</div> <div>SBE: 0 % MBE: 0 % WBE: 0 %</div> <div>SBE/MBE/WBE Comply: (Y/N)</div> <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials:</div> <div>No goals, CCC 7/11/2024 JW 7/12/2024 LL 7/12/2024</div>		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 7/11/2024					

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0299

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ14327 with Infinity Construction Co., Inc. in the amount not-to-exceed \$8,316,000.00 for the Cuyahoga County Veterans Service Commission Headquarters Relocation; authorizing the County Executive to execute Contract No. 4675 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14327 with Infinity Construction Co., Inc. in the amount not-to-exceed \$8,316,000.00 for the Cuyahoga County Veterans Service Commission Headquarters Relocation; and

WHEREAS, the primary goal of this project is the alteration of the exterior and interior of the existing building and site located at 3950 Chester Avenue, Cleveland, Ohio; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14327 with Infinity Construction Co., Inc. in the amount not-to- exceed \$8,316,000.00 for the Cuyahoga County Veterans Service Commission Headquarters Relocation.

SECTION 2. That the County Executive is authorized to execute Contract No. 4675 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga County Veterans Service Commission Headquarters Relocation
Department or Agency Name	Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 4675	Infinity Construction Co. Inc.	N/A	\$8,316,000.00	Pending	

Service/Item Description (include quantity if applicable). Indicate whether ☒ New or ☐ Existing service or purchase. The project consists of the alteration of the existing building and site located at 3950 Chester Avenue, Cleveland, Ohio 44114. Site work includes the reconstruction of the existing parking lot, installation of new underdrain system and catch basins, perimeter fencing, concrete stairs and metal railings, concrete curbs and sidewalks, asphalt paving, site lighting, electrical rough-in for future EV charging stations.

Exterior building alterations include, but are not limited to, the replacement of the existing roof, and replacement of the existing storefront doors and glazing at the Chester Avenue building entrance.

Interior building alterations of the first and second floors include, but are not limited to, the demolition of existing offices, restrooms, garage mezzanine structure, ceilings, and finishes. Construction includes a new secure entrance from the parking lot including new storefront system, new offices, training room, restrooms, shower rooms, staff and visitor support spaces, and elevator modernization.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?** N/A

Project Goals, Outcomes or Purpose (list 3):

SEE ITEM DESCRIPTION ABOVE

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Infinity Construction Co. Inc. 18440 Cranwood Pkwy. Cleveland, Ohio 44128	Charles Izzo -President
Vendor Council District:	Project Council District:
District 9	District 7

Rev. 7/24/23

If applicable provide the full address or list the municipality(ies) impacted by the project.	Cleveland
---	------------------

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. N/A *See Justification for additional information.
The total value of the solicitation: \$8,316,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 13 / 9	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (5%) SBE (16%) MBE (9%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Vendor did not meet goals, requested a Reconsideration hearing and was granted the contract. Letter attached	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Balanced /Competitive	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (w we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, in the fields below provide reason for late and timeline of late submission
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	8/16/2024
Date documents were requested from vendor:	6/26/2024
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
HISTORY (see instructions):	

Rev. 7/24/23

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14327
Infor/Lawson PO# Code (if applicable):	RFB
Event #	5470
CM Contract#	4675

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	✓ No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	✓ No
---	------------------------------	------

FULL AND OPEN COMPETITION Construction Projects – Buildings Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	WB	OK AJ 7/2/2024
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>	WB	OK AJ 7/2/2024
Final DEI Goal Setting Worksheet	WB	OK AJ 7/2/2024
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 7/2/2024
Award Letter (sent to awarded vendor)	WB	OK AJ 7/2/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 7/2/2024
Public Works Bid Results	WB	OK AJ 7/2/2024
Tabulation Sheet SEE BID RESULTS tAB	WB	OK AJ 7/2/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 7/2/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 7/2/2024
Worktype Worksheets, <i>if applicable</i>	Not requested	OK AJ 7/2/2024
SBE Worktype Worksheets, <i>if applicable</i>	Not requested	OK AJ 7/2/2024
Drug Free Workplace, <i>if applicable</i>	Not requested	OK AJ 7/2/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 7/2/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Not requested	OK AJ 7/2/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	See website link	OK AJ 7/2/2024
Other, <i>per those listed in the Project Manual - see: Article 3, Section B. 2. “Bid Proposal Shall Contain the Following</i>	WB	OK AJ 7/2/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<i>Document; and “Supplements Cuyahoga County Form of Proposal” AIA docs, Elect. Sign, Haz. Waste doc, Escrow</i>					
IG#	24-0242-REG	exp	12/31/2028	WB	OK AJ 7/2/2024
Debarment/Suspension Verified	Date:	7/1/2024		WB	OK AJ 7/2/2024
Auditor’s Finding	Date:	7/1/2024		WB	OK AJ 7/2/2024
Vendor’s Submission (<i>Form of Proposal</i>)				WB	OK AJ 7/2/2024
Independent Contractor (I.C.) Requirement	Date:	6/27/2024		WB	OK AJ 7/2/2024
Contract Evaluation – <i>if required</i>				N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				WB	OK AJ 7/2/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Bid Guarantee & Contract Bond	WB

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/31/2024 to 12/31/2024	PW600120	72100	CFVSC0000101	\$1,200,000.00
1/1/2025 to 8/6/2025	PW600120	72100	CFVSC0000101	\$7,116,000.00
			TOTAL	\$8,316,000.00

Purchasing Use Only:

Prior Resolutions:	
CM#	4675
Vendor Name:	Infinity Construction Co. Inc.
Amount:	\$8,316,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed

2 | Page

Revised 12/15/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	AJ 7/2/2024
--	-------------

GOAL SETTING WORKSHEET

Department Name:

Public Works

Contact Name:

William Boyd

Contact Phone#:

215-443-3761

Contact Email:

wboyd@covaharacounty.us

RQ#

14327

RQ Description:

Veterans Service Commission Headquarters Relocations

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (\$ digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction/Multi projects including Building / Parking Lot and Exterior of Building	91200	\$8,701,019.00	44	7	0.16	1384,253.02	4	0.09	791001.73
Totals (\$):		\$8,701,019.00	1		0.00	0.00		0.00	791001.73

Project Diversity Goals:

Comments: LL 3/28/2024

NIGP 91200:

16t/3m/5w with

duplicates

General

Construction

without duplicates

NIGP 91200:

11t/1m/5w

without duplicates

MBE Goal

15%

NAICS

236210/236220:

51t/9m/2w with

duplicates (did not

count unidentified

MWBEs)

Ind.BldgConst/

Com&InstitutionalB

ldg Const

35t/6m/2w with

duplicates (did not

count unidentified

MWBEs)

WBE Goal

9%

SBE Goal (not calculated)

Cumulative

44t/7m/4w



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14327 Event #5470		TYPE: RFB/RFP/RFQ: RFB		ESTIMATE: \$8,701,019.00		20% = \$10,441,222.80	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: May 21, 2024		SOLICITATIONS ISSUED		ELECTRONIC RESPONSES	
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Cuyahoga County Veterans Service Commission Headquarters Relocation		13		1	
DIVERSITY GOAL/SBE 5%		DIVERSITY GOAL/MBE 16%		8		9	
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga county, JW 5/31/2024 LL 6/3/2024		CCBB: Low Non-CCBB Bid: \$7,152,888.00		DIVERSITY GOAL/MBE 9%			
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-but no impact- the low bidder is not certified as an inclusive business and there is not a bidder within 2% of the low bidder that is certified as an inclusive business in CCBEIP, JW 5/31/2024 LL 6/3/2024		CCBEIP: Low Non-CCBEIP Bid \$: \$7,152,888.00		Add 2%, Total is: \$7,295,945.76			
*PRICE PREFERENCE LOWEST BID REC'D \$7,152,888.00		RANGE OF LOWEST BID REC'D \$ >\$5,000,000		Add 2%, Total is: \$7,295,945.76			
PRICE PREF % & \$ LIMIT: (5%) (Max \$250,000)		MAX SBE/MBE/WBE PRICE PREF \$7,402,888.00		Minus \$, =			
				DOES PRICE PREFERENCE APPLY? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No LL 6/3/2024			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Panzica Construction, LLC 739 Beta Drive Solon, OH 44139	Bid Bond 100%	\$7,152,888.00	Compliant: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes ONLY THE FORM OF PROPOSAL SUBMITTED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No Subcontractors Submitted	Total Bid including Alternates NO. 1, 2, 3, 4, 5 & 6 \$8,755,440.00 Only the Form of Proposal could be considered	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: THROUGH INFOR IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0133-REG NCA: <input checked="" type="checkbox"/> No PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> No	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/3/2024 SBE/MBE/WBE Comments and Initials: No DIV Forms 1,2,3 of 1 or 3of 2 Submitted. No Subcontractors Submitted. 5/30/24 CF JW 5/30/2024 LL 6/3/2024	Dept. Tech. Review	Award: (Y/N)
					Base Bid – \$ 7,152,888.00 + Alt NO. 1 – \$ 164,552.00 + Alt NO. 2 – \$ 291,000.00 + Alt NO. 3 – \$ 985,000.00 + Alt NO. 4 – \$ 32,000.00 + Alt NO. 5 – \$ 13,000.00 + Alt NO. 6 – \$ 117,000.00 Total Bid for Base Bid and Alternates 01, 02, 03, 05: \$ 8,606,440.00			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes *need updated Surety financials			SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 16.3 % MBE: 22 % WBE: 9.8 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/3/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Selected: Frank Novak & Son WBE Expired. Selected Gateway Electric Communications twice- Can only use them once. MAK Associates Ohio, Inc.- Not Certified in Summit. 5/30/24 CF No good faith waiver requested, goals not met, JW 5/30/2024 There were two DIV-2 forms submitted for Gateway (1-for low voltage work 2.2%; 1-for electrical work 11.6). While a vendor can be certified in multiple diversity categories for each contract award, the vendor's participation will only count towards the achievement of one of the diversity categories. Need clarification on the 2 diversity forms for Gateway [i.e., is the	E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> No Base Bid – \$ 7,341,000.00 + Alt NO. 1 – \$ 148,500.00 + Alt NO. 2 – \$ 198,100.00 + Alt NO. 3 – \$ 732,700.00 + Alt NO. 4 – \$ 44,800.00 + Alt NO. 5 – \$ (-20,000.00) + Alt NO. 6 – \$ 197,982.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,400,300.00	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			DOP Buyer Initials: AJ 5/22/2024			low voltage work included in the scope for the electrical work?) For assessment purposes for Gateway, DEI assumed the low voltage work was not included in the cost for the electrical work. Thus, Gateway's anticipated work percentage is the aggregate total of both (13.8%). As such, diversity goals are met. LL 6/3/2024		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Infinity Construction Co., Inc. 18440 Cranwood Pkwy Cleveland, OH 44128	Bid Bond 100% Fidelity and Deposit Company of Maryland	\$7,354,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> No CCBB	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (AAF) Cook Paving & Constr. SBE/MBE/WBE 0.865% (WM) Cunningham Paving Co. SBE 1.184 % (MHA) (Prostart Enterprises dba Onpoint Commercial Interiors) SBE/MBE 3.487% (WF) Cabinet Concept, Inc. dba Custom Millwork Designs SBE/MBE .943% (WF) Hannah Electric, LLC WBE 11.044% (WF) R.M. Riggle Enterprises SBE 1.193% (MAA) Jones Technologies Enterprises SBE/MBE 7.146%	Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$8,492,000.00 A. Cover Letter <input checked="" type="checkbox"/> Yes B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes C. Project Organization Chart <input checked="" type="checkbox"/> Yes D. Firm's Safety Record <input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No MAR

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AI 5/22/2024			<div> <div></div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No </div> </div> <div> SBE/MBE/WBE Prime: (Y/N) </div> <div> Total % SBE: <u>5.864%</u> MBE: <u>8.954%</u> WBE: <u>11.044%</u> </div> <div> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/3/2024 </div> <div> SBE/MBE/WBE Comments and Initials: DIV-1 was not submitted. Frank Novak & Son WBE Expired. Safeguard Associates SBE/MBE DIV-2 No Signature. R.H. Cochran & Associates, Inc. Not Certified. 5/30/24 CF MBE goal not met, no good faith effort waiver provided, insufficient good faith effort provided, no div-1 provided, </div>	E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes H. Site Visit Photographs <input checked="" type="checkbox"/> No Base Bid ~ \$ 7,354,000.00 + Alt NO. 1 ~ \$ 146,000.00 + Alt NO. 2 ~ \$ 130,000.00 + Alt NO. 3 ~ \$ 676,000.00 + Alt NO. 4 ~ \$ 39,000.00 + Alt NO. 5 ~ \$ 10,000.00 + Alt NO. 6 ~ \$ 137,000.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,316,000.00 Notes: Reconsideration Panel requested. Full	

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
							JW 5/31/2024 Missing signed and completed DIV-1. All of the diversity goals were not met. Missing DIV-3 – insufficient documentation/details on good faith effort to achieve the goals. LL 6/3/2024	technical submittal received. 6/27/2024 – CC Administrative Review: CCBEIP found in favor of Infinity Construction with respect to Diversity program compliance.	

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4.	Rycon Construction, Inc. 1303 Prospect Avenue East Cleveland, OH 44115	Bid Bond 100% Fidelity and Deposit Company of Maryland	\$7,370,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (WM) akeland Electric SBE 12% (WF) R.M. Riggle Enterprises SBE 1.2 % (WM) Functional Building Supply Co. SBE 3.2% (WF) Cabinet Concept, Inc. dba Custom Millwork Designs SBE/WBE 1 % SBE/MBE/WBE Primer: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: 16.4 % MBE: 0 % WBE: 1 %	Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$8,718,900.00 A. Cover Letter <input checked="" type="checkbox"/> Yes B. List of Convictions or Fines <input checked="" type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> Yes D. Firm's Safety Record <input checked="" type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes *need updated Surety financials DOP Buyer Initials: AJ 5/22/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/3/2024 SBE/MBE/WBE Comments and Initials: Lakeland Electric no scope given. Frank Novak & Son WBE Expired. R.H. Cochran & Associates, Inc. Not Certified. 5/30/24 Cf Credit given to Lakeland Electric who is Cuyahoga county certified vendor, no scope provided, prime provided expired Cuyahoga county subs, no good faith effort waiver provided, insufficient good faith effort provided, JW 5/31/2024 Diversity Goals not met. Insufficient details and documentation on Good Faith Effort to achieve the Goals. LL 6/3/2024	F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes H. Site Visit Photographs <input checked="" type="checkbox"/> Yes Base Bid – \$ 7,370,000.00 + Alt NO. 1 – \$ 130,000.00 + Alt NO. 2 – \$ 166,000.00 + Alt NO. 3 – \$ 846,500.00 + Alt NO. 4 – \$ 48,900.00 + Alt NO. 5 – \$ 10,000.00 + Alt NO. 6 – \$ 147,500.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,522,500.00	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. Cold Harbor Building Company 115 Industrial Parkway Chardon, OH 44024	Bid Bond 100% Fidelity & Deposit Company of Maryland	\$7,487,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0346-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<p>Subcontractor Name(s): (AAF)AKA Team Waterproofing SBE/MBE/WBE 0.02% (WF)Cabinet Concept, Inc. dba Custom Millwork Designs SBE/WBE 0.927% (AAF) Cook Paving & Constr. SBE/MBE/WBE 4.01 % (WM)Corcoran Tile & Marble, Inc. SBE 1.18% (WM)Giorgi Interior Systems, Inc. SBE 7.35% (WF)Royal Landscape-Gardening, Inc. SBE/WBE 0.468 % (WF)Construction Support Solutions WBE .267% (APAM)Gateway Electric Communications, Inc. SBE/MBE 16.8 % (WM) Functional Building Supply Co. SBE 4.01%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 12.54% MBE: 16.8 % WBE: 5.692%</p>	<p>Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$8,907,000.00</p> <p>A. Cover Letter <input checked="" type="checkbox"/> Yes</p> <p>B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes</p> <p>C. Project Organization Chart <input checked="" type="checkbox"/> Yes</p> <p>D. Firm's Safety Record <input checked="" type="checkbox"/> Yes</p> <p>E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes</p> <p>F. Firm's Experience <input checked="" type="checkbox"/> Yes</p> <p>G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes</p> <p>H. Site Visit Photographs <input checked="" type="checkbox"/> Yes</p> <p>Base Bid – \$ 7,487,000.00 + Alt NO. 1 –</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Agree to Match) <input checked="" type="checkbox"/> No			SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/3/2024 <input type="checkbox"/> No	\$ 160,000.00 + Alt NO. 2 – \$ 160,000.00 + Alt NO. 3 – \$ 838,000.00 + Alt NO. 4 – \$ 71,000.00 + Alt NO. 5 – \$ (-13,000.00) + Alt NO. 6 – \$ 204,000.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,632,000.00	
			Proposal Form: <input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Comments and Initials: Requested a Partial Waiver Stating: "Stating Not enough Sub participation see attached" (list provided not County DEI Listing). 5/28/24 CF prime did not meet WBE goal, prime provided additional documentation of potential subs contacted for good faith effort. Contract compliance officer followed up with potential subs to verify contact. JW 5/31/2024 Sufficient details and documentation of good faith effort. LL 6/3/2024		
			Electronic Signatures: <input checked="" type="checkbox"/> Yes					
			Hazardous Materials: <input checked="" type="checkbox"/> Yes					
			Bid Bond: <input checked="" type="checkbox"/> Yes					
			DOP Buyer Initials: AJ 5/22/2024					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
6. R.L. Hill Management, Inc. 31835 Aurora Rd. Solon, OH 44139	Bid Bond 100% Travelers Casualty & Surety Company of America	\$7,555,200.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0132-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MAA)R.L. Hill Management Prime SBE/MBE 20% (FAA) Cook Paving & Constr. SBE/MBE/WBE 4.52% (WF)Cabinet Concepts, Inc. dba Custom Millwork Designs SBE/WBE 1.33 % (WF)Cuyahoga Fence, LLC SBE/WBE 1.19% (NW)Giorgi Interior Systems, Inc. SBE 6.1% (FAA)AKA Team Waterproofing SBE/MBE/WBE 0.0198% (FHA)M. Rivera Construction, Co. SBE/MBE/WBE 4.42% (WM)Corcoran Tile & Marble, Inc. SBE 1.17% (WF) R.M. Riggie Enterprises SBE 1.16% (WM)Lakeland Electric SBE 11.34% (WF)EJS Construction Ltd SBE/WBE 7.35% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 19.77 % MBE: 20% WBE: 19.008 %	Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$9,174,809.00 A. Cover Letter <input checked="" type="checkbox"/> Yes B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes C. Project Organization Chart <input checked="" type="checkbox"/> Yes D. Firm's Safety Record <input checked="" type="checkbox"/> Yes E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes H. Site Visit Photographs <input checked="" type="checkbox"/> Yes Base Bid – \$ 7,555,200.00 + Alt NO. 1 – \$ 202,831.00 + Alt NO. 2 –	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<p><input checked="" type="checkbox"/> Yes</p> <p>Proposal Form:</p> <p><input checked="" type="checkbox"/> Yes</p> <p>Electronic Signatures:</p> <p><input checked="" type="checkbox"/> Yes</p> <p>Hazardous Materials:</p> <p><input checked="" type="checkbox"/> Yes</p> <p>Bid Bond:</p> <p><input checked="" type="checkbox"/> Yes</p>			<p>SBE/MBE/WBE Comply: (Y/N)</p> <p><input checked="" type="checkbox"/> Yes LL 6/3/2024 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Jones Technologies Enterprises-No scope of work. MAK Associates Ohio, Inc.-Not Certified in Summit 5/28/24 CF</p> <p>Diversity goals met, contract compliance officer verified prime contacted potential subs, JW 5/31/2024 6/23/2024</p>	<p>\$ 136,660.00 + Alt NO. 3 – \$ 860,302.00 + Alt NO. 4 – \$ 51,031.00 + Alt NO. 5 – \$ 228,000.00 + Alt NO. 6 – \$ 140,785.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,982,998.00</p>	
Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
7. Dunlop & Johnston, Inc. 5498 Innovation Dr. Valley City, OH 44280	Bid Bond 100% Fidelity and Deposit Company of Maryland	\$7,573,500.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached): <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached): <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No Proposal Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (HAF)M. Rivera Construction, Co. SBE/MBE/WBE 4.4 % (AAF) Cook Paving & Constr. SBE/MBE/WBE 4.5% (WF) Cabinet Concept, Inc. dba Custom Millwork Designs SBE/WBE 0.9% (WF) R.M. Riggle Enterprises SBE 1.2% (AAM)Petty Group, Inc. SBE/MBE .2% (WFI)US Communication and Electric, Inc. SBE/WBE 2.8% (WFI)Cuyahoga Fence, LLC SBE/WBE 1.2% (WF)Down to Earth Landscaping, Inc. SBE/WBE .2% (HAM)Hitzar Electric, LLC SBE/MBE 12.5% (WM)Giorgi Interior Systems, Inc SBE 6.1% SBE/MBE/WBE <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Prime: (Y/N) <input checked="" type="checkbox"/> No Total % SBE: 7.5% MBE: 17.1% WBE: 9.4% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/3/2024 <input type="checkbox"/> No	Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$9,017,930.00 A. Cover Letter <input checked="" type="checkbox"/> Yes B. List of Convictions or Fines <input checked="" type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> Yes Base Bid – \$ 7,573,500.00 + Alt NO. 1 – \$ 148,550.00 + Alt NO. 2 –	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes *missing a page with the Attorney in Fact listed DOP Buyer Initials: AJ 5/22/2024			SBE/MBE/WBE Comments and Initials: No Waiver requested. 5/28/24 CF Goals met, no waiver requested, JW 5/31/2024 LL 6/3/2024	\$ 187,280.00 + Alt NO. 3 -- \$ 849,600.00 + Alt NO. 4 -- \$ 45,400.00 + Alt NO. 5 -- \$ 9,000.00 + Alt NO. 6 -- \$ 204,600.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ 8,767,930.00	
			Buyer Administrative Review: OPD Buyer Initials			Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (V/N)
8. Independence Construction 6400 E. Schaaf Road Independence, OH 44131	Bid Bond 100% Hartford Fire Insurance Company	\$7,713,350.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0180-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached): <input checked="" type="checkbox"/> No CCBEIP: (Form Attached): <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div>Subcontractor Name(s):</div> <div>SBE/MBE/WBE Prime: (V/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</div> <div>Total % SBE: 0 % MBE: 0 % WBE: 0 %</div> <div>SBE/MBE/WBE Comply: (V/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/3/2024</div> <div>SBE/MBE/WBE Comments and Initials: DIV-2 Forms Top portions not filled out completely. No signature. No percentage given. Two DIV-2 Forms have 2 companies names at the top who's not the submitted company. Waiver Request for WBE States "Waiver to get bidders" 5/28/24 CF Prime provided div-2 forms for several Cuyahoga county certified subs-the top portion of div-2 not completed with percent or dollar amount, no scope of</div>	Total Bid Including Alternates NO. 1, 2, 3, 4, 5 & 6 \$9,253,167.00 A. Cover Letter <input checked="" type="checkbox"/> No B. List of Convictions or Fines <input checked="" type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes F. Firm's Experience <input checked="" type="checkbox"/> Yes G. Firm's Project Management Reports <input checked="" type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> No Base Bid – \$ 7,713,350.00 + Alt NO. 1 – \$ 192,182.00 + Alt NO. 2 –	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<p>CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes</p> <p>CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes</p> <p>Proposal Form: <input checked="" type="checkbox"/> Yes</p> <p>Electronic Signatures: <input checked="" type="checkbox"/> Yes</p> <p>Hazardous Materials: <input checked="" type="checkbox"/> Yes</p> <p>Bid Bond: <input checked="" type="checkbox"/> Yes</p>			<p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: <u>13.4</u> % MBE: <u>20</u> % WBE: <u>10.1</u> %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/3/2024 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: DIV-2 Prime didn't fill out for self 5/28/24 CF Goals met, no waiver requested, JW 5/31/2024 LL 6/3/2024</p>	<p>E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes</p> <p>F. Firm's Experience <input checked="" type="checkbox"/> Yes</p> <p>G. Firm's Project Management Reports <input checked="" type="checkbox"/> No</p> <p>H. Site Visit Photographs <input checked="" type="checkbox"/> Yes</p> <p>Base Bid – \$ 8,077,000.00 + Alt NO. 1 – \$ 185,000.00 + Alt NO. 2 – \$ 202,000.00 + Alt NO. 3 – \$ 960,000.00 + Alt NO. 4 – \$ 49,000.00 + Alt NO. 5 – \$ (-5,000.00) + Alt NO. 6 – \$ 148,000.00 Total Bid for Base Bid & Alternates 01, 02, 03, 05: \$ \$9,419,000.00</p>	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			DOP Buyer Initials: AJ 5/22/2024					

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0300

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$875,000.00 for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland, effective upon signature of all parties; authorizing the County Executive to execute Contract No. 4664 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services recommends a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$875,000.00 for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland, effective upon signature of all parties; and

WHEREAS, the primary goals of this project is to rehabilitate a swing site shelter during construction; and

WHEREAS, this project is funded 100% Health and Human Services Office of the Director Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$875,000.00 for repairs, rehabilitation and renovation of Norma Herr Women's Shelter temporary location at 2710 Walton Avenue, Cleveland, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute Contract No 4664 and all other documents consistent with said award and this Resolution. To

the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____,20____

PURCHASE-RELATED TRANSACTIONS

Title	OHS; Emerald Development and Economic Development (EDEN), Inc; 2023-2026; Grant Agreement for Rehabilitation of 2710 Walton Ave
Department or Agency Name	Office of Homeless Services
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4664	EDEN, Inc.	5/1/24 – 12/31/27	\$875,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). EDEN received ARPA funding to rehab Norma Herr Women’s Shelter, which requires the relocation of shelter guests. The county awarded a grant to EDEN for the purchase of 2710 Walton Avenue to serve as a swing site shelter during the estimated two-year construction of Norma Herr 1. Relocation is expected to begin in early September. This grant will be used to cover repair, rehabilitation, and renovations costs at 2710 Walton Avenue to ensure that the building meets basic CoC shelter standards. The site will provide a total of 102 beds for single adult women experiencing homelessness.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Rehab swing site shelter to accommodate Norma Herr Women’s Shelter guests during construction Accommodate 102 shelter guests Maintain building in compliance with local requirements & approved shelter standards

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Emerald Development and Economic Network 7812 Madison Ave Cleveland, Ohio 44102	Owner, executive director, other (specify): Elaine Gimmel, Executive Director
Vendor Council District: 7	Project Council District: county-wide

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
---	-----

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. RFP Exemption. This is a DHHS director-sponsored item that will allow EDEN to rehab 2710 Walton Avenue. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% DHHS Office of the Director
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): _____

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260100

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☒ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: OHS needed additional time to work with vendor on estimated costs, identify funding source, and allocate funds.

Timeline

Project/Procurement Start Date (date your team started working on this item): 2/1/24

Date documents were requested from vendor: 1/17/24, 2/11/24, 3/19/24, 5/24/24, 6/21/24, 6/27/24, 7/5/24, 7/8/24

Date of insurance approval from risk manager: 7/8/24

Date Department of Law approved Contract: 7/8/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
N/A						

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4664

Briefing Memo	Department initials ER	Clerk of the Board <input type="checkbox"/>
---------------	---------------------------	--

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to work with vendor on estimated costs, identify funding source, and allocate funds.	
What is being done to prevent this from reoccurring?	N/A – this is a one-time grant	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	------------------------------	-----------------------------

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
EDEN Facilities Management			Department initials	Purchasing
Justification Form			ER	BRM
IG#	20-0161-REG	31DEC2024	ER	BRM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	6/27/24	ER	BRM
Auditor's Finding	Date:	6/27/24	ER	BRM
Vendor's Submission			ER	BRM
Independent Contractor (I.C.) Requirement	Date:	9/5/23	ER	BRM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required			N/A – new service	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	ER
Matrix Law Screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

1 | Page

Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
5/1/24 – 12/31/24	HS260100	55130	UCH09999	\$357,000.00
1/1/25 – 12/31/25	HS260100	55130	UCH09999	\$518,000.00
1/1/26– 12/31/26	HS260100	55130	UCH09999	\$ 0.00
1/1/27– 12/31/27 4/30/27	HS260100	55130	UCH09999	\$ 0.00
			TOTAL	\$875,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	4664

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$875,000.00		Upon execution – 12/31/27	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$875,000.00			

Purchasing Use Only:

Prior Resolutions:	
CM#:	4664
Vendor Name:	Emerald Development and Economic Network, Inc.
ftp:	5/1/2024-4/30/2027
Amount:	\$875,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

2 | Page

Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer approval: BRM 7/11/2024

3 | Page

Revised 9/17/2021

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0301

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution authorizing an amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 - 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in the amount not-to-exceed \$2,923,154.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services recommends an amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 - 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in the amount not-to-exceed \$2,923,154.00 as follows:

- a) Contract No. 3716 with Ashbury Community Services, Inc. in an anticipated amount of \$150,000.00 for Adult Development services.
- b) Contract No. 3717 with Catholic Charities Corporation - Fatima Family Center in an anticipated amount of \$95,000.00 for Adult Development and Meals services.
- c) Contract No. 3763 with Catholic Charities Corporation - Hispanic Senior Center in an anticipated amount of \$70,000.00 for Adult Development, Meals, Transportation and Community Outreach services.
- d) Contract No. 3765 with Catholic Charities Corporation - St. Martin de Porres Family Center in an anticipated amount of \$30,000.00 for Adult Development and Transportation services.
- e) Contract No. 3766 with City of Bedford in an anticipated amount of \$120,000.00 for Adult Development, Meals and Transportation services.
- f) Contract No. 3757 with City of Berea in an anticipated amount of \$85,000.00 for Adult Development and Transportation services.

- g) Contract No. 3758 with City of Euclid in an anticipated amount of \$54,000.00 for Adult Development and Transportation services.
- h) Contract No. 3759 with City of Lakewood in an anticipated amount of \$84,328.00 for Adult Development and Transportation services.
- i) Contract No. 3760 with City of Maple Heights in an anticipated amount of \$81,878.00 for Meals and Transportation services.
- j) Contract No. 3761 with City of Olmsted Falls in an anticipated amount of \$10,000.00 for Adult Development services.
- k) Contract No. 3742 with City of Parma-Donna Smallwood Activities Center in an anticipated amount of \$23,000.00 for Adult Development and Meals Services.
- l) Contract No. 3751 with City of Parma Heights in an anticipated amount of \$140,000.00 for Adult Development, Meals and Transportation Services.
- m) Contract No. 3743 with City of Solon in an anticipated amount of \$10,000.00 for Adult Development services.
- n) Contract No. 3744 with City of Strongsville in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
- o) Contract No. 3745 with Cleveland Clergy Alliance in an anticipated amount of \$84,000.00 for Community Outreach services.
- p) Contract No. 3746 with Community Partnership on Aging in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
- q) Contract No. 3738 with East End Neighborhood House, Inc. in an anticipated amount of \$81,000.00 for Adult Development, Meals and Transportation services.
- r) Contract No. 3739 with Famicos Foundation, Inc. in an anticipated amount of \$60,000.00 for Adult Development and Transportation services.
- s) Contract No. 3740 with Harvard Community Services Center, Inc. in an anticipated amount of \$157,256.00 for Adult Development, Meals and Transportation services.
- t) Contract No. 3741 with Jennings Center for Older Adults in an anticipated amount of \$5,000.00 for Adult Day Service, Adult Development, Meals and Transportation services.
- u) Contract No. 3752 with Linking Employment, Abilities and Potential (LEAP) in an anticipated amount of \$55,000.00 for Adult Development services.
- v) Contract No. 3896 with Near West Side Multi-Service Corporation dba May Dugan Center in an anticipated amount of \$10,000.00 for Adult Development services.
- w) Contract No. 3754 with Murtis Taylor Human Services System in an anticipated amount of \$150,000.00 for Adult Development, Meals and Transportation services.
- x) Contract No. 3755 with Rose Centers for Aging Well, LLC in an anticipated amount of \$200,000.00 for Adult Development, Meals and Transportation services.
- y) Contract No. 3756 with Senior Citizen Resources, Inc. in an anticipated amount of \$105,000.00 for Adult Development, Meals and Transportation services.

- z) Contract No. 3721 with Senior Transportation Connection in an anticipated amount of \$105,000.00 for Transportation services.
- aa) Contract No. 3730 with The Phillis Wheatley Association in an anticipated amount of \$0.00 for Meals services.
- bb) Contract No. 3726 with The Salvation Army in an anticipated amount of \$45,000.00 for Adult Development, Meals and Transportation services.
- cc) Contract No. 3727 with University Settlement, Inc. in an anticipated amount of \$0.00 for Adult Development, Meals and Transportation services.
- dd) Contract No. 3728 with West Side Community House in an anticipated amount of \$73,000.00 for Adult Development, Meals and Transportation services.

New Vendors

- ee) Contract No. 4507 with Catholic Charities Corporation-Good Shepherd in an anticipated amount of \$ 234,000.00 for Adult Development and Meals services.
- ff) Contract No. 4649 with City of Bedford Heights in an anticipated amount of \$170,000.00 for Adult Development, Meals and Transportation services.
- gg) Contract No. 4506 with Mandel Jewish Community Center of Cleveland in an anticipated amount of \$385,000.00 Adult Development, Meals and Transportation services.

WHEREAS, the primary goal of this project is to provide programming at senior centers throughout Cuyahoga County; and

WHEREAS, this project is funded 26.8% Health and Human Service Levy Funds and 73.2% Healthy Aging Grant; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an amendment to a master contract with various providers for the Community Social Services Program for the period 1/1/2024 - 12/31/2025 to add vendors, effective 5/6/2024 and for additional funds in an anticipated amount of \$2,923,154.00 as follows:

- a) Contract No. 3716 with Ashbury Community Services, Inc. in an anticipated amount of \$150,000.00 for Adult Development services.
- b) Contract No. 3717 with Catholic Charities Corporation - Fatima Family Center in an anticipated amount of \$95,000.00 for Adult Development and Meals services.

- c) Contract No. 3763 with Catholic Charities Corporation - Hispanic Senior Center in an anticipated amount of \$70,000.00 for Adult Development, Meals, Transportation and Community Outreach services.
- d) Contract No. 3765 with Catholic Charities Corporation - St. Martin de Porres Family Center in an anticipated amount of \$30,000.00 for Adult Development and Transportation services.
- e) Contract No. 3766 with City of Bedford in an anticipated amount of \$120,000.00 for Adult Development, Meals and Transportation services.
- f) Contract No. 3757 with City of Berea in an anticipated amount of \$85,000.00 for Adult Development and Transportation services.
- g) Contract No. 3758 with City of Euclid in an anticipated amount of \$54,000.00 for Adult Development and Transportation services.
- h) Contract No. 3759 with City of Lakewood in an anticipated amount of \$84,328.00 for Adult Development and Transportation services.
- i) Contract No. 3760 with City of Maple Heights in an anticipated amount of \$81,878.00 for Meals and Transportation services.
- j) Contract No. 3761 with City of Olmsted Falls in an anticipated amount of \$10,000.00 for Adult Development services.
- k) Contract No. 3742 with City of Parma-Donna Smallwood Activities Center in an anticipated amount of \$23,000.00 for Adult Development and Meals Services.
- l) Contract No. 3751 with City of Parma Heights in an anticipated amount of \$140,000.00 for Adult Development, Meals and Transportation Services.
- m) Contract No. 3743 with City of Solon in an anticipated amount of \$10,000.00 for Adult Development services.
- n) Contract No. 3744 with City of Strongsville in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
- o) Contract No. 3745 with Cleveland Clergy Alliance in an anticipated amount of \$84,000.00 for Community Outreach services.
- p) Contract No. 3746 with Community Partnership on Aging in an anticipated amount of \$40,000.00 for Adult Development and Transportation services.
- q) Contract No. 3738 with East End Neighborhood House, Inc. in an anticipated amount of \$81,000.00 for Adult Development, Meals and Transportation services.
- r) Contract No. 3739 with Famicos Foundation, Inc. in an anticipated amount of \$60,000.00 for Adult Development and Transportation services.
- s) Contract No. 3740 with Harvard Community Services Center, Inc. in an anticipated amount of \$157,256.00 for Adult Development, Meals and Transportation services.
- t) Contract No. 3741 with Jennings Center for Older Adults in an anticipated amount of \$5,000.00 for Adult Day Service, Adult Development, Meals and Transportation services.
- u) Contract No. 3752 with Linking Employment, Abilities and Potential (LEAP) in an anticipated amount of \$55,000.00 for Adult Development services.
- v) Contract No. 3896 with Near West Side Multi-Service Corporation dba May Dugan Center in an anticipated amount of \$10,000.00 for Adult Development services.

- w) Contract No. 3754 with Murtis Taylor Human Services System in an anticipated amount of \$150,000.00 for Adult Development, Meals and Transportation services.
- x) Contract No. 3755 with Rose Centers for Aging Well, LLC in an anticipated amount of \$200,000.00 for Adult Development, Meals and Transportation services.
- y) Contract No. 3756 with Senior Citizen Resources, Inc. in an anticipated amount of \$105,000.00 for Adult Development, Meals and Transportation services.
- z) Contract No. 3721 with Senior Transportation Connection in an anticipated amount of \$105,000.00 for Transportation services.
- aa) Contract No. 3730 with The Phillis Wheatley Association in an anticipated amount of \$0.00 for Meals services.
- bb) Contract No. 3726 with The Salvation Army in an anticipated amount of \$45,000.00 for Adult Development, Meals and Transportation services.
- cc) Contract No. 3727 with University Settlement, Inc. in an anticipated amount of \$0.00 for Adult Development, Meals and Transportation services.
- dd) Contract No. 3728 with West Side Community House in an anticipated amount of \$73,000.00 for Adult Development, Meals and Transportation services.

New Vendors

- ee) Contract No. 4507 with Catholic Charities Corporation-Good Shepherd in an anticipated amount of \$ 234,000.00 for Adult Development and Meals services.
- ff) Contract No. 4649 with City of Bedford Heights in an anticipated amount of \$170,000.00 for Adult Development, Meals and Transportation services.
- gg) Contract No. 4506 with Mandel Jewish Community Center of Cleveland in an anticipated amount of \$385,000.00 Adult Development, Meals and Transportation services.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual, daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____

_____, 20__

+PURCHASE-RELATED TRANSACTIONS

Title	Department of Senior and Adult Services; Master Agreement; 01/01/2024 – 12/31/2025; Community Social Services Program (CSSP)
Department or Agency Name	Department of Senior and Adult Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Various	Various	01/01/2024 – 12/31/2025	\$6,063,762.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New <u>or</u> <input type="checkbox"/> Existing service or purchase. Adult Day Service, Adult Development, Transportation, Meals, Community Outreach, Senior Service and Innovative Program, Digital Literacy for Seniors and Adults with disabilities in Cuyahoga County.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): 1. To reduce loneliness and isolation 2. To improve physical, social, and mental health 3. To reduce food insecurity 4. To provide access to safe and affordable transportation services
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Ashbury Senior Computer Community Center	Owner, executive director, other (specify):
11011 Ashbury Avenue Cleveland, OH 44106	Wanda Davis , Executive Director
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation – Fatima Family Center	Owner, executive director, other (specify):

7911 Detroit Avenue Cleveland, OH 44102	LaJean Ray
Vendor Council District:	Project Council District
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation – Hispanic Senior Center 7911 Detroit Avenue Cleveland, OH 44102	Ramonita Johnson
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation – St. Martin De Porres Family Center	Owner, executive director, other (specify):
7911 Detroit Avenue Cleveland, OH 44102	Karnese McKenzie
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Bedford	Owner, executive director, other (specify):
165 Center Rd. Bedford, OH 44146	Michael Callahan
Vendor Council District:	Project Council District:
Council District 9	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Berea	Owner, executive director, other (specify):
11 Berea Commons Berea, OH 44017	Natalie Guzzo, Administrator
Vendor Council District:	Project Council District:
Council District 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Euclid	Owner, executive director, other (specify):

585 East 222 nd Street Euclid, OH 44123	Bob Payne, Manager
Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Lakewood	Owner, executive director, other (specify):
Lawther Center 16024 Madison Ave Avenue Lakewood, OH 44107	Chad Berry, Director
Vendor Council District:	Project Council District:
Council District 2	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Maple Heights	Owner, executive director, other (specify):
5353 Lee Road Maple Heights, OH 44137	Linda Vopat, Director
Vendor Council District:	Project Council District:
Council District 8	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Olmsted Falls	Owner, executive director, other (specify):
26100 Bagley Rd. Olmsted Falls, OH 44138	Angi Mancini, Clerk of Courts
Vendor Council District:	Project Council District:
Council District 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Parma Heights	Owner, executive director, other (specify):
6281 Pearl Road Parma Heights, OH 44130	Trish James Administrator
Vendor Council District:	Project Council District:
Council district 4	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Solon	Owner, executive director, other (specify):
34200 Bainbridge Road Solon, OH 44139	Jill Frankel

Vendor Council District: 6	Project Council District:
Council district 6	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Strongsville	Owner, executive director, other (specify):
18100 Royalton Road Strongsville, OH 44136	
Vendor Council District:	Project Council District:
Council district 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Cleveland Clergy Alliance	Owner, executive director, other (specify):
4050 Monticello Blvd. Cleveland Heights, OH 44121	Rev. Lorenzo Norris , President and CEO
Vendor Council District:	Project Council District:
Council district 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Community Partnership on Aging	Owner, executive director, other (specify):
1370 Victory Drive South Euclid, OH 44121	Wendy Albin-Sattin, Executive Director
Vendor Council District:	Project Council District:
Council district 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Parma – Donna Smallwood Activities Center	Owner, executive director, other (specify):
7010 Powers Blvd. Parma, OH 44129	Erin Lally, Director
Vendor Council District:	Project Council District:
Council district 4	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: East End Neighborhood House, Inc	Owner, executive director, other (specify):
2749 Woodhill Road Cleveland, OH 44104	Atunyese Vanessa Herron
Vendor Council District:	Project Council District:
Council district 7	County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Famicos Foundation, Inc	Owner, executive director, other (specify):
1325 Ansel Road Cleveland, OH 44106	John Anoliefo, Executive Director
Vendor Council District:	Project Council District:
Council district 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Harvard Community Services Center	Owner, executive director, other (specify):
18240 Harvard Avenue Cleveland, OH 44128	Elaine Gohlstin, President & CEO
Vendor Council District:	Project Council District:
Council district 9	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Jennings Center for Older Adults	Owner, executive director, other (specify):
10204 Granger Road Garfield Heights, OH 44125	Emily Taylor
Vendor Council District:	Project Council District:
Council District 8	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Linking, Employment, Abilities and Potential (LEAP)	Owner, executive director, other (specify):
2545 Lorain Ave Cleveland, OH 44113	Melanie Hogan, Executive Director
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Near West Side Multit-Service DBA May Dugan	Owner, executive director, other (specify):
4115 Bridge Ave Cleveland, OH 44113	Andy Trares, Owner
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: Murtis Taylor	Owner, executive director, other (specify):
13422 Kinsman Rd Cleveland, OH 44120	Lovell Custard, President & CEO
Vendor Council District:	Project Council District:
Council District 9	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Rose Centers For Aging Well, LLC	Owner, executive director, other (specify):
11890 Fairhill Rd Cleveland, OH 44120	Dabney Conwell, Executive Director
Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Senior Citizen Resources, Inc	Owner, executive director, other (specify):
3100 Devonshire Rd Cleveland, OH 44109	Liz Kilroy Hernandez, Executive Director
Vendor Council District:	Project Council District:
Council District 7	Council District 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Senior Transportation Connection	Owner, executive director, other (specify):
4735 W. 150 th Street, Ste A Cleveland, Ohio 44135	Laura Kleinman, Executive Director
Vendor Council District:	Project Council District:
Council District 2	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Phillis Wheatley Association	Owner, executive director, other (specify):
4450 Cedar Ave. Cleveland, OH 44103	Valerie Chilcutt, Director of Administration
Vendor Council District:	Project Council District:
Council District 8	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Salvation Army	Owner, executive director, other (specify):

4400 West Nyack Rd. West Nyack, NY 10994	Sharon Janasek, Director of Government & Foundation Relations
Vendor Council District:	Project Council District
N/A	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: University Settlement, Inc.	Owner, executive director, other (specify):
4800 Broadway Ave. Cleveland, OH 44127	Kelly McConnell, Development Director
Vendor Council District:	Project Council District:
Council District 8	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: West Side Community House	Owner, executive director, other (specify):
9300 Lorain Ave. Cleveland, OH 44102	Rachelle Milner, Executive Director
Vendor Council District:	Project Council District:
Council District 3	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: July 17 th , 2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$3,269,175.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / 118/34	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (20%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, <i>please explain:</i> <i>Master Agreement RFP - 30 of 34 vendors were awarded.</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process

How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source.
100% Health and Human Services
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
Original Contract – R2022-0025 – 2/08/2022
Amendment 1 – R2022-0389 – 11/22/2022

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0302

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development, and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the directors of departments are to be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, the Department of Housing and Community Development was established by Ordinance O2023-0007, passed by this Council on April 25, 2023; and

WHEREAS, the County Executive has nominated Sara Parks Jackson for appointment to the position of Director of Housing and Community Development; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on April 11, 2023; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Sara Parks Jackson to the position of Director of Housing and Community Development; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Sara Parks Jackson to serve as Director of Housing and Community Development upon her taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 23, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Director of Housing and Community Development

Dear President Jones

Pursuant to Section 202.09 of the Code, I am pleased to nominate Sara Parks Jackson to serve as the Director of Housing and Community Development. A copy of Ms. Jackson's resume is attached which details her relevant work history and professional background. Ms. Jackson currently serves as Interim Deputy Director of the Department of Housing and Community Development.

I am honored to nominate Ms. Jackson for the position of Director of Housing and Community Development Department as she is well suited to continue to build on the early successes of the Housing and Community Development Department, including Cuyahoga County's Community Block grant, the Emergency Rental Assistance funds, and countless other projects.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

RESUME OF SARA PARKS JACKSON

CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT

Cleveland, Ohio

Director, Department of Housing and Community Development April 2023 - Present

The Director of the Office of Housing and Community Development is responsible for planning and directing housing initiatives. Responsible for creating the vision and overarching goals that align with the County's mission, vision and values to ensure housing choices are enhanced for citizens of various needs and socioeconomic means. Directs the County's housing initiatives and programs in partnership with local, State and federal government agencies, including but not limited to the County's the Community Development Block Grant, and Community Development Supplemental Grant Programs, as well as the Emergency Rental Assistance funds and other one-time allocations of funding from various funding agencies. Develops long-term plans and goals. Reports progress to stakeholders. Maximizes outreach to ensure publicity and encourage increased participation. Advises County leadership on housing policy and programs. Collaborates with housing experts, advocates and stakeholders, both internal and external, to assess and determine best housing practices to impact local government and its citizens. Represents the County at housing consortiums, meetings and conferences. Delivers presentations when invited. Provides expertise and technical assistance to County boards and commissions. Advocates to strategic partners, including government and community leaders. Shares plans and reports progress. Promotes local, regional and national policies and legislation that benefit housing access.

Deputy Director, Housing and Community Development September 2021 - April 2023

Manage the day-to-day operations of the Housing and Community Development division of the Department of Development including all operational functions and activities. Develops strategy and processes and provides lead role in the development of partnerships with other communities. Provides interpretation and clarification of applicable county, state and federal regulations, policy, rules, and procedures as they relate to funding received. Represents department in meetings; acts as liaison with federal departments and divisions regarding program functions also communicates regularly non-profit and other housing and community development related organizations. Currently serving on the several position related boards including the HOME Investment Partnership Fund Consortium as appointed by the County Executive and the CHN Housing Capitol Advisory Board. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of eight.

Housing and Community Development Administrator January 2018 – April 2021

Manages and administers the Housing and Community Development division of the Cuyahoga County Department of Development. Manage both housing and community development projects and programs including research, design and development, and reporting. Responsible for the analysis of financial aspects of projects, underwrites and determines collateral value. Determines resource requirements and monitors usage and compliance of all funding streams including Federal, State and local sources. Responsible for the administration of housing and community development financing programs and monitoring of regulatory compliance. Coordinates actions related to the issuance of Private Activity Bonds issued by the County. Meet regularly with the department Director and other senior development staff as necessary to execute mission, coordinate and develop division goals, direction, activities and policies. Analyze and evaluate existing operations, systems, policies and procedures; develops systems, operations, options and alternatives; determines impact of changes. Supervises staff of nine.

Community Development Officer

October 2013 – January 2018

Responsible for analysis including underwriting, feasibility determination and recommendation of loans for medium to large-scale residential, mixed use and community development projects. Annual review and recommendation of \$1.2 million in affordable housing loans. Review of \$10.8 million in 2015 and \$5.5 million in loan requests in 2014 resulting in the approval of \$16.3 million in Casino Revenue loans. Development, implementation, coordination and oversight of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs, totaling \$4 million annually. Accountable for successful operation, compliance with federal regulations and continuous evaluation of county’s Municipal Grant, Storefront Renovation, Affordable Rental Housing, Down Payment Assistance, Fair Housing and Foreclosure Prevention programs. Additional responsibilities include the review and coordination of grant and loan documents with recipients, legal counsel and other county agencies. Created and administered new Community Development Supplemental Grant (CDSG). Management of requests related to issuing or previously issued conduit bond financing inclusive of Health Care, Industrial Revenue and Multifamily Housing Revenue bonds.

Program Officer

February 2005 – 2013

Implementation and oversight of key community development programs including targeted grants to cities and targeted façade repair rebates to commercial property owners. Responsible for analysis and underwriting of loans for large-scale residential and community development projects with county Casino Revenue Funds. Management of requests for conduit bond financing includes requests with Low Income Housing Tax Credits, New Market Tax Credits and other special financing components. Review and analysis resulted in the bond issuance of \$52 million in 2012 and \$44 million in 2013.

Administrative Officer

December 2002 – 2005

Oversight and administration of federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funded programs providing low interest loans to homeowners in the county. Responsible for the supervision of the lead paint remediation program. Oversight of all requests for multifamily and 501(c) 3 financing, including requests containing Low Income Housing Tax Credits.

Development Specialist

September 1996 –2002

Analysis and underwriting of funding request to assist in financing childcare homes and facilities. Direct oversight of requests for multifamily and 501 (c) 3 bonds financing, including requests containing Low Income Housing Tax Credits.

CITY OF CLEVELAND, OHIO

Manager, Business Retention and Expansion
Assistant Manager, Small Business Office

Economic Development

1995 - 1996
1992 - 1995

NATIONAL CENTER FOR HOUSING MANAGEMENT

Trainer

Washington, DC 1990 – 1992

NCSC-HOUSING MANAGEMENT CORPORATION

Chief, Property Management

Washington, DC 1986 – 1991

FIRST COLUMBIA MANAGEMENT

Merrifield, VA 1985 – 1986

EDUCATION

Masters, Public Administration
Bachelor of Science, Public Administration,
University of Phoenix

Criminal Justice
University of Dayton, Dayton, Ohio (1976 -1979)

CERTIFICATIONS

CSU Public Officials Leadership Academy, XVII
Economic Development Finance
Professional National Development Council-
Certification
Lean Six Sigma Champion
Lean Six Sigma Yellow Belt

BOARDS/COMMITTEES

CHN Housing Capital Advisory Board 2020-Present
Cuyahoga HOME Consortium. 2019- Present
Starting Point Loan Review Committee, 2004-Present
City of Cleveland, Operation Efficiency Task Force
External Lead, Consumer Affairs Action Team, 2007

MEMBERSHIPS

Alpha Kappa Alpha Sorority, Incorporated

AWARDS

Inez Tillman Killingsworth
Community Leadership Award- August 2024
Benjamin Rose Institute

Culture for Service Award - June 2023
Phi Beta Sigma Fraternity, Inc.
Gamma Alpha Sigma Chapter

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0303

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution declaring that public convenience and welfare requires roadway improvements on East 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; total estimated project cost \$16,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; and

WHEREAS, the anticipated start-completion date is Summer 2025 to fall of 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$16,000,000.00; and

WHEREAS, this project will be funded 40.2% (\$6,451,249.00) other funding sources, 18.8% (\$3,000,000.00) City of Cleveland, 12.5% (\$2,000,000.00) General Fund, 9.4% (\$1,500,000.00) Northeast Ohio Regional Sewer District, 9.3% (\$1,498,751.00) Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant Fund, 6.3% (\$1,000,000.00) Emergency Erosion Assistance Grant Fund, 2.5% (\$400,000.00) Road and Bridge Fund and 1% (\$150,000.00) NatureWorks Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the roadway improvements on E. 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
-------------------------	--

PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	The two thirds of a mile trail and shoreline protection will provide lakefront access for underserved communities and create public access along the lakefront for the North Collinwood neighborhood, in the City of Cleveland. Similarly, this project will provide public access at E. 156 th Street and Shore Acres Drive for regional trail users to the Cleveland Metroparks Euclid Beach Park, Villa Angela Beach, and Wildwood Park.
PROJECT COUNCIL DISTRICT(S):	Council District 10
PROJECT ANTICIPATED START/END DATES	Summer (Q2-Q3) 2025 – Q3 2026
TOTAL PROJECT COST:	\$16,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	City of Cleveland - \$3,000,000 (18.8%), Northeast Ohio Regional Sewer District - \$1,500,000 (9.4%), NatureWorks Grant - \$150,000 (1%), Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant - \$1,498,751 (9.3%), Emergency Erosion Assistance Grant - \$1,000,000 (6.3%), Cuyahoga County General Fund - \$2,000,000 (12.5%), Cuyahoga County Road & Bridge - \$400,000 (2.5%), Other Funding Sources \$6,451,249 (40.2%)

PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	Pending	Pending
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0304

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Public Works recommends entering into contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031 as follows:

- 1) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031
- 2) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012; and

WHEREAS, the primary goal of this project is to provide HHS with improved and controllable parking space to accommodate their operational needs; and

WHEREAS, this project is funded 42% Parking Services Fund (\$2,000,000.00), 58% General Fund (\$2,750,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031 as follows:

- 1) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031
- 2) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012; and

SECTION 2. That the County Executive is authorized to execute the contracts and all documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 PURCHASE AND SALE AGREEMENT between 1506 Superior, LLC and 1506 Superior, Inc. as Seller and THE COUNTY OF CUYAHOGA, OHIO as Purchaser.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4708 & CM 4709	1506 Superior, LLC and 1506 Superior, Inc.	Closing no later than 150 days after effective date	\$4,000,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).		
Purchase of parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031		
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)		
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of? N/A		
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Provide HHS with significantly improved & controllable parking space to accommodate their operational needs. Provide better public access. Secure and control parking next to the County owned VEB to improve the assets future marketability. 		

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
1506 Superior, LLC and 1506 Superior, Inc. 812 Huron Road, Suite 701, Cleveland, OH 44115	Paul Shaia - Owner
Vendor Council District:	Project Council District:
7-Representative Yvonne M. Conwell	7-Representative Yvonne M. Conwell

If applicable provide the full address or list the municipality(ies) impacted by the project.	
---	--

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. N/A Parking lot purchase. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A - Real Estate	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. \$2,000,000 Parking Services / \$2,000,000 General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): _____

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☒ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

N/A

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4708

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	
IG#	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GN
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/1/24	LW	GM
Auditor's Finding	Date:	7/2/24	LW	GM
Vendor's Submission			LW	Signed Letter of intent attached GM
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	N/A
Workers’ Compensation Insurance	LW document attached, GM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 2,000,000.00
			TOTAL	\$ 2,000,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	4708

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,000,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 2,000,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4708
Vendor Name:	1506 Superior, LLC and 1506 Superior, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 2,000,000.00

2 | Page

Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	N/A
EL:	wet
Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031 from 1506 Superior, LLC and 1506 Superior, Inc. in the amount of \$2,000,000.00 in cash. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following</p>

Purchasing Buyer approval: **GM, 07/11/2024**

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4709

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION				
RFP Exemptions (Contract)				
Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	GM
IG#	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/1/24	LW	GM
Auditor's Finding	Date:	7/2/24	LW	GM
Vendor's Submission			LW	Signed Letter of intent attached
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION	
RFP Exemptions (Contract)	
Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM
COI	N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers’ Compensation Insurance	LW document attached, GM
---------------------------------	--------------------------

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 2,000,000.00
			TOTAL	\$ 2,000,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4709

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,000,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 2,000,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4709
Vendor Name:	1506 Superior, LLC and 1506 Superior, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 2,000,000.00
History/CE:	N/A
EL:	wet

2 | Page

Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031 from 1506 Superior, LLC and 1506 Superior, Inc. in the amount of \$2,000,000.00 in cash. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following</p>
--------------------	---

Purchasing Buyer approval: 07/11/2024

PURCHASE-RELATED TRANSACTIONS

Title	2024 PURCHASE AND SALE AGREEMENT between Victory Properties, Inc. as Seller and THE COUNTY OF CUYAHOGA, OHIO as Purchaser.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4710	Victory Properties, Inc.	Closing no later than 150 days after effective date	\$750,000	Pending	Pending

Service/Item Description (include quantity if applicable).		
Purchase of parking lot located at 1579 Superior Avenue, PPN 102-23-012		
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)		
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of? N/A		
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Provide HHS with significantly improved & controllable parking space to accommodate their operational needs. Provide better public access. Secure and control parking next to the County owned VEB to improve the assets future marketability. 		

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Victory Properties, Inc. 812 Huron Road, Suite 701, Cleveland, OH 44115	Paul Shaia - Owner
Vendor Council District:	Project Council District:
7-Representative Yvonne M. Conwell	7-Representative Yvonne M. Conwell

If applicable provide the full address or list the municipality(ies) impacted by the project.	
---	--

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. N/A Parking lot purchase. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A - Real Estate	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. TBD
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☒ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

N/A

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4710

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	GM
gm	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/10/24	LW	GM
Auditor's Finding	Date:	7/2/24	LW	GM
Vendor's Submission			LW	Email attached, GM
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	N/A
Workers’ Compensation Insurance	LW document attached, GM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 750,000.00
			TOTAL	\$ 750,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	4710

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 750,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 750,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4710
Vendor Name:	Victory Properties, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 750,000.00

2 | Page

Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	N/A
EL:	WET
Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 11579 Superior Avenue, PPN 102-23-012 from Victory Properties, Inc. in the amount of \$750,000.00. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following the expiration of the Due Diligence Period.</p>

Purchasing Buyer approval: GM, 06/11/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0305

Sponsored by: County Executive Ronayne/Fiscal Department	A Resolution making an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Fiscal Department has recommended an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services for the period 10/1/2024 – 9/30/2028 as follows:

- a) Contract No. 4645 with KeyBank National Association in an anticipated amount of \$4,600,000.00
- b) Contract No. 4646 with Huntington National Bank in an anticipated amount of \$400,000.00
- c) Contract No. 4647 with PNC Bank National Association in an anticipated amount of \$320,000.00
- d) Contract No. 4648 with U.S. Bank National Association in an anticipated amount of \$2,320,000.00; and

WHEREAS, the primary goal of this project is to provide banking and treasury serviced; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ13032 with various providers in the total amount not-to-exceed

\$7,640,000.00 for banking services for the period 10/1/2024 – 9/30/2028 as follows:

- a) Contract No. 4645 with KeyBank National Association in an anticipated amount of \$4,600,000.00
- b) Contract No. 4646 with Huntington National Bank in an anticipated amount of \$400,000.00
- c) Contract No. 4647 with PNC Bank National Association in an anticipated amount of \$320,000.00
- d) Contract No. 4648 with U.S. Bank National Association in an anticipated amount of \$2,320,000.00; and

SECTION 2. That the County Executive is authorized to execute the contracts and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ KeyBank National Association / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		KeyBank National Association	10/1/2024- 9/30/2028	4,600,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

Banking Services
 Treasury Services
 P-Card Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
KeyBank National Association 127 Public Square Cleveland, OH 44114	Charlie Wise Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/28/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: 4,200,000.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) 18 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$2,200,000.00 FS100127-2,000,000.00 FS100130-\$400,000.00

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	200000769	KeyBank N.A	4/1/2020-3/31/2024	\$3,200,000.00	3/10/2020	R2020-0057
A-1	41	KeyBank N.A	4/1/2020-3/31/2024	\$435,470.00	6/28/2021	BC2021-310
A-2	41	KeyBank N.A	4/1/2020-3/31/2024	\$83,625.00	12/6/2021	BC2021-702
A-3	41	KeyBank N.A	4/1/2020-3/31/2024	\$85,400.00	4/18/2022	BC2022-233
A-4	2289	KeyBank N.A	4/1/2020-3/31/2024	\$5,500.00	8/8/2022	BC2022-479
A-5	2696	KeyBank N.A	4/1/2020-3/31/2024	\$51,125.00	11/14/2022	BC2022-668
A-6	2696	KeyBank N.A	4/1/2020-3/31/2024	\$40,300.00	3/6/2023	BC2023-140
A-7	2696	KeyBank N.A	4/1/2020-3/31/2024	\$19,900.00	6/12/2023	BC2023-372
A-8	2696	KeyBank N.A	4/1/2020-3/31/2024	\$51,500.00	11/13/2023	BC2023-718
A-9	2696	KeyBank N.A	4/1/2020-3/31/2024	\$128,625.00	1/16/2024	BC2024-46

A-10	4198	KeyBank N.A	4/1/2020- 9/30/2024	\$0.00	2/26/2024	BC2024-162
A-11	4198	KeyBank N.A	4/1/2020- 9/30/2024	\$105,250.00	6/27/2024	BC2024-460

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4645

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	DT	OK (requirement completed 7/1/2024)
Bid Specification Packet	DT	OK (requirement completed 7/1/2024)
Final DEI Goal Setting Worksheet	DT	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DT	OK
IG# 12-1666 12-166-REG	DT	OK
Debarment/Suspension Verified Date: 6/14/24	DT	OK
Auditor’s Finding Date: 6/14/24	DT	OK
Vendor’s Submission	DT	OK
Independent Contractor (I.C.) Requirement Date: 12/1/23	DT	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	DT	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Justification		OK
Checklist Verification	DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	DT
COI	DT
Workers’ Compensation Insurance	DTN/A
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100100	55130			\$200,000.00
10/1/2024-12/31/2024	FS100127	55130			\$200,000.00
10/1/2024-12/31/2024	FS100130	54050			\$50,000.00
1/1/2025-12/31/2025	FS100100	55130			\$550,000.00
1/1/2025-12/31/2025	FS100127	55130			\$500,000.00
1/1/2025-12/31/2025	FS100130	54050			\$100,000.00
1/1/2026-12/31/2026	FS100100	55130			\$550,000.00
1/1/2026-12/31/2026	FS100127	55130			\$500,000.00
1/1/2026-12/31/2026	FS100130	54050			\$100,000.00
1/1/2027-12/31/2027	FS100100	55130			\$550,000.00
1/1/2027-12/31/2027	FS100127	55130			\$500,000.00
1/1/2027-12/31/2027	FS100130	54050			\$100,000.00
1/1/2028-9/30/2028	FS100100	55130			\$350,000.00
1/1/2028-9/30/2028	FS100127	55130			\$300,000.00
1/1/2028-9/30/2028	FS100130	54050			\$50,000.00
				TOTAL	\$4,600,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		200000769 RFP			
Infor/Lawson PO# and PO Code (if applicable)		211799 RFP			
Lawson RQ# (if applicable)		RQ45609 (BuySpeed)			
CM Contract#		4198 (fka 2696,2289; 41)			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Amount	\$3,200,000.00		4/1/2020- 3/31/2024	3/10/2020	R2020-0057
	Prior Amendment Amounts (list separately)	\$435,470.00	4/1/2020 – 3/31/2024	6/28/2021	BC2021-310
		\$83,625.00	4/1/2020 – 3/31/2024	12/6/2021	BC2021-702
		\$85,400.00	4/1/2020 – 3/31/2024	4/18/2022	BC2022-233
		\$5,500.00	4/1/2020 – 3/31/2024	8/8/2022	BC2022-479
		\$51,125.00	4/1/2020 – 3/31/2024	11/14/2022	BC2022-668
		\$40,300.00	4/1/2020 – 3/31/2024	3/6/2023	BC2023-140
		\$19,900.00	4/1/2020 – 3/31/2024	6/12/2023	BC2023-372
		\$51,500.00	4/1/2020 – 3/31/2024	11/13/2023	BC2023-718
		\$128,625.00	4/1/2020 – 3/31/2024	1/16/2024	BC2024-46
		\$0.00	4/1/2020 – 3/31/2024 9/30/2024	2/26/2024	BC2024-162
		\$105,250.00	4/1/2020- 9/30/2024	6/27/2024 6/17/2024	BC2024-460
	Pending Amendment	\$			
	Total Amendments	\$1,006,695.00			
Total Contact Amount	\$4,206,695.00				

PURCHASING USE ONLY

Prior Resolutions	BC2024-460, BC2024-162, BC2024-46, BC2023-718, BC2023-372, BC2023-140, BC2022-668, BC2022-479, BC2022-233, BC2021-702, BC2021-310, R2020-0057
CM#:	4645
Vendor Name:	KEYBANK NATIONAL ASSOCIATION
ftp:	10/1/2024 – 9/30/2028
Amount:	\$4,600,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director. 7/2/2024: A revised draft is attached with new end date. Purchasing review will be completed once the final is uploaded. 6/28/2024A: Change PO code back to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation.

3 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	<p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process.</p> <p>Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit.</p> <p>Enter comment for explanation as to why there is only \$1.00 on the line, not the \$450,000.00 as on the checklist for the 2024 encumbrance.</p>
Purchasing Buyer's initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

CONTRACT EVALUATION FORM

Contractor	KeyBank National Association				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2696 (fka 2289; 41; 200000769 RFP) / 4198				
RQ#	45609 (BuySpeed)				
Time Period of Original Contract	April 1, 2020 – September 30, 2024				
Background Statement	The master service agreement is mandated by Ohio Revised Code for Depository Agreements. ORC134.33(A) and (C). This contract covers Treasury Services, Travel Services through the travel vendor, P- Card Purchases for 1 time purchasing of items that cannot be purchased with an Office Voucher, and Fleet Card Services.				
Service Description	Banking and Treasury Services				
Performance Indicators	On time file delivery, daily access to banking activity, customer support, continued un-interrupted functionality of procurement and fleet card services				
Actual Performance versus performance indicators (include statistics):	There have been no issues with vendor relating to the services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Key2purchase representatives are very helpful with transition of P-card admin, they also assisted with issues with the P-cards in a timely and professional manner.				
Department Contact	Domonique Tatum				
User Department	Fiscal				
Date	6/12/2024				

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ Huntington National Bank / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Huntington National Bank	10/1/2024- 9/30/2028	\$400,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.	
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?	
Project Goals, Outcomes or Purpose (list 3): Banking Services Treasury Services	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Huntington National Bank 200 Public Square Cleveland, OH 44114	Julie Fertal SVP- Institutional Government & Nonprofit Banking
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/28/2023	*See Justification for additional information.
The total value of the solicitation: 4,200,000.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) 18 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$400,000.00
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Semi-annually

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4646

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	DT	OK
Bid Specification Packet	DT	OK
Final DEI Goal Setting Worksheet	DT	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DT	OK
IG# 24-0011	DT	OK
Debarment/Suspension Verified Date 6/14/24	DT	OK
Auditor’s Finding Date 6/14/24	DT	OK
Vendor’s Submission	DT	OK
Independent Contractor (I.C.) Requirement Date 1/9/24	DT	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>		N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Justification		OK
Checklist Verification	DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100130	54050			\$25,000.00
1/1/2025-12/31/2025	FS100130	54050			\$100,000.00
1/1/2026-12/31/2026	FS100130	54050			\$100,000.00
1/1/2027-12/31/2027	FS100130	54050			\$100,000.00
1/1/2028-9/30/2028	FS100130	54050			\$75,000.00
			TOTAL		\$400,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment Amounts (list separately)	\$			
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

Prior Resolutions	
-------------------	--

2 | Page

Revised 7/28/2022

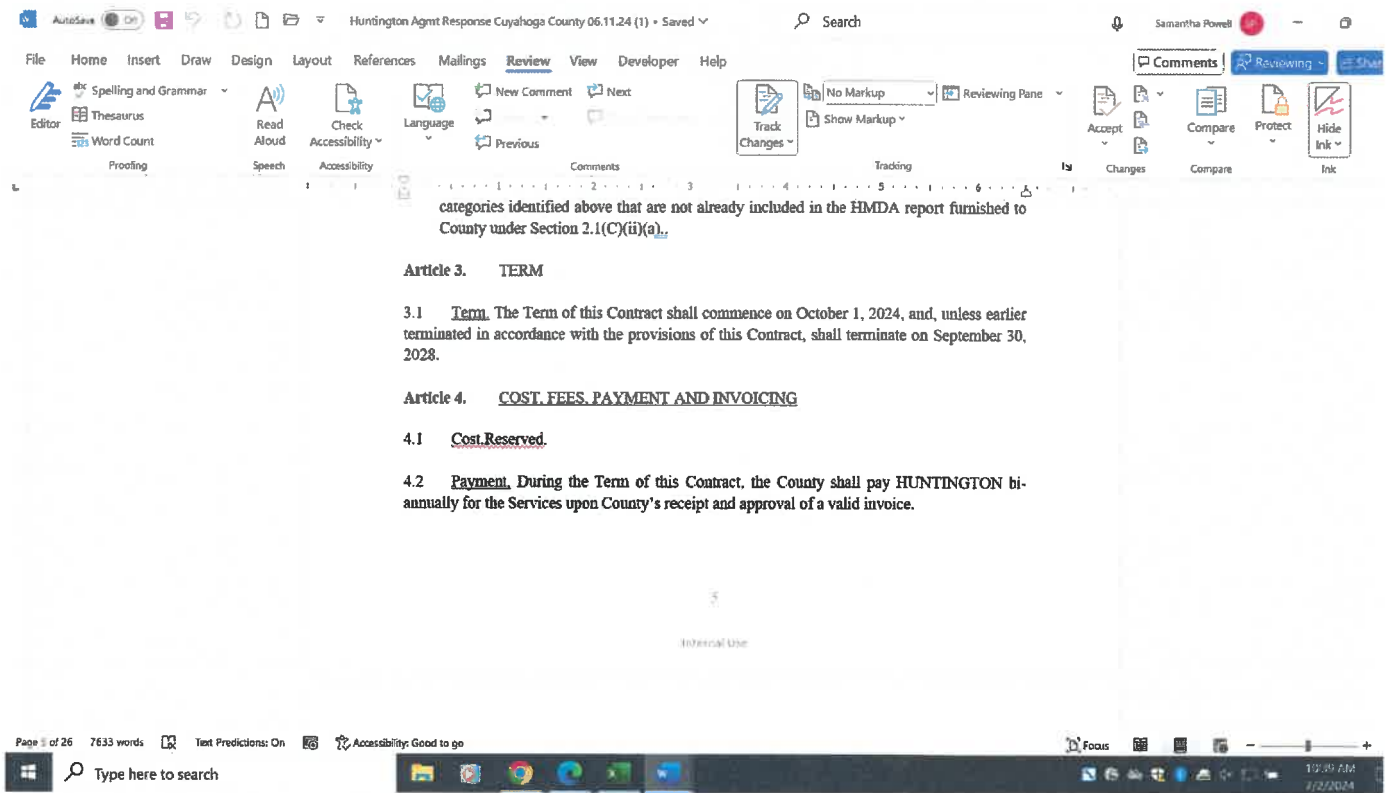
Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CM#:	4646
Vendor Name:	HUNTINGTON NATIONAL BANK
ftp:	10/1/2024-9/30/2024
Amount:	\$400,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director</p> <p>7/3/2024A: Purchasing review will be completed once the final contract is uploaded, as there is currently only a draft attached.</p> <p>7/3/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist revising your verification of documents attached.</p> <p>7/1/2024: Attach prior contract evaluation. Attach revised checklist with prior contract history. If there is no prior contract, attach revised checklist with correction(s). There is no amount for the contract in the revised contract attached 7/1/2024. “Cost.Reserved”. There is no way for Purchasing to verify the accounting presented on the checklist. Attach a revised contract with an amount – justification has \$400,000.00 as the amount, as does the checklist accounting.</p> <p>6/28/2024A: Attach checklist for this vendor/contract submission.</p> <p>Change PO code back to EXMT as you are awarding as an exemption.</p> <p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process.</p> <p>Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit.</p> <p>Enter comment for explanation as to why there is only \$1.00 on the line, not the 2024 encumbrance as on the checklist.</p>
Purchasing Buyer’s initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor



Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ PNC Bank National Association / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		PNC Bank National Association	10/1/2024-9/30/2028	\$320,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____
Project Goals, Outcomes or Purpose (list 3): Banking Services Treasury Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
PNC Bank National Association 1900 E ninth St 13 th Fl Cleveland, Ohio 44114	Kurt Hanna SVP-Treasury Management Sales Officer
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: <u>8/28/2023</u>	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: <u>4,200,000.00</u> Number of Solicitations (sent/received) <u>18 / 8</u>	<input checked="" type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<u>0</u>) DBE (<u>0</u>) SBE (<u>0</u>) MBE (<u>0</u>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. <u>100% General Fund</u>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. <u>FS100100-\$320,000.00</u>
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): annually

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	No CE#	PNC Bank	8/24/2013-8/24/2017			CPB2013-652
A-1	CE1800119	PNC Bank	8/24/17-8/23/21	331,000.00	5/29/2018	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4647

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	DT	OK (requirement completed 7/1/2024)
Bid Specification Packet	DT	OK (requirement completed 7/1/2024)
Final DEI Goal Setting Worksheet	DT	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DT	OK
IG# 23-0243-REG	DT	OK
Debarment/Suspension Verified Date: 6/14/24	DT	OK
Auditor’s Finding Date: 6/14/24	DT	OK
Vendor’s Submission	DT	OK
Independent Contractor (I.C.) Requirement Date: 1/2/24	DT	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	DT	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Justification		OK
Checklist Verification	DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	DT
COI	DT
Workers’ Compensation Insurance	DT
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN – yearly amounts verified per revised checklist uploaded 7/3/2024

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
4/1/2024-12/31/2024 10/1/2024-12/31/2024	FS100130	54050			\$55,000.00
1/1/2025-12/31/2025	FS100130	54050			\$80,000.00
1/1/2026-12/31/2026	FS100130	54050			\$80,000.00
1/1/2027-12/31/2027	FS100130	54050			\$80,000.00
1/1/2028-3/31/2028 1/1/2028-9/30/2028	FS100130	54050			\$25,000.00
				TOTAL	\$320,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment Amounts (list separately)				
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

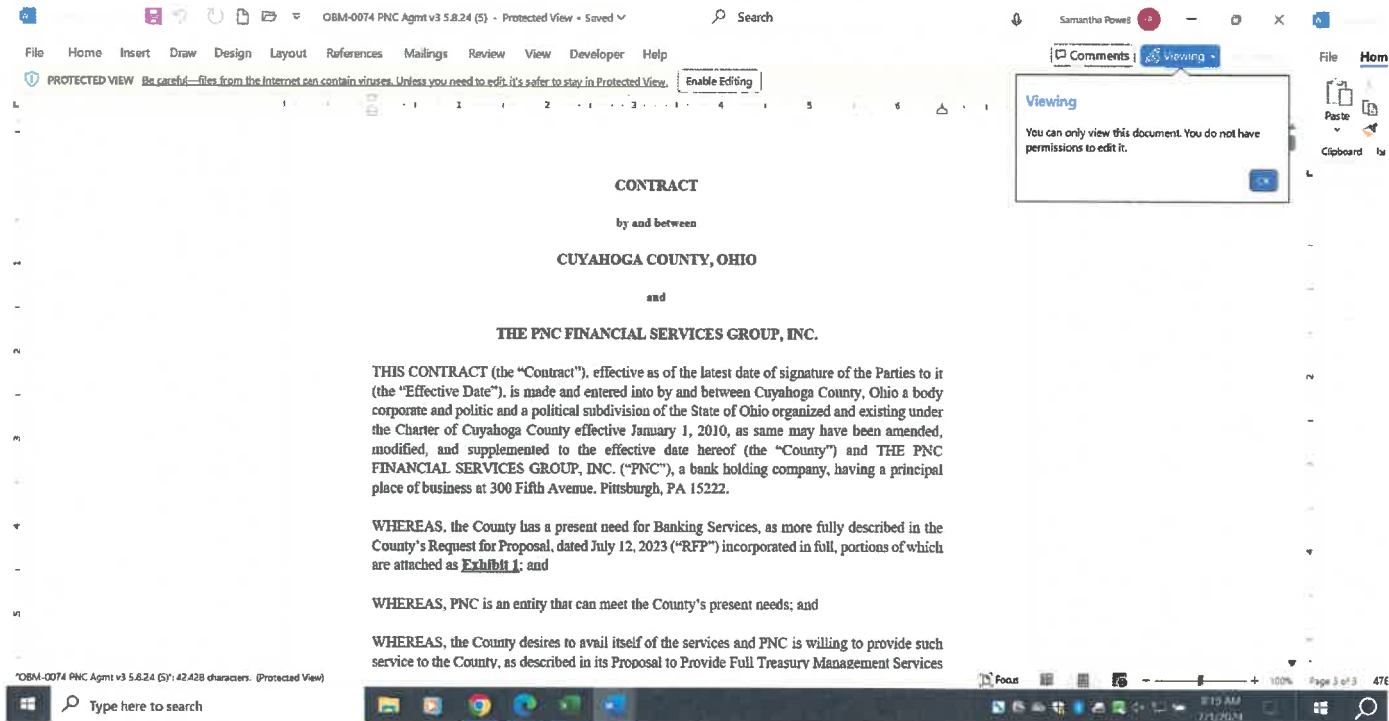
Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	
CM#:	4647
Vendor Name:	PNC Bank National Association
ftp:	10/1/2024-9/30/2028
Amount:	\$320,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director.</p> <p>7/3/2024A: Contract draft uploaded; Purchasing review will be completed once the final contract is uploaded, as there is currently only a draft attached.</p> <p>7/3/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist revising your verification of documents attached. Attach the contract draft being used.</p> <p>7/2/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist and review the 2024/2028 accounting to verify the amounts are correct, as the checklist of 6/28/2024 had incorrect start/end dates.</p> <p>Revised draft contract attached – with new vendor name and end date</p> <p>7/1/2024: Change PO code to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation; attach revised checklist with prior contract history entered. Contract end date to be 9/30/2028 – contract must match; Debarment, ICF and auditor’s findings needed for vendor’s correct contracted name; vendor’s name on the IG list should also include the vendor’s contracted name as the tax ID is noted on the vendor’s response.</p>
Purchasing Buyer’s initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor



4 | Page

Revised 7/28/2022

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anita - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ U.S Bank National Association / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		U.S. Bank N.A.	10/1/2024- 9/30/2028	\$2,320,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Depository Services
 Fuel Card Services
 Custodial Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
US Bank National Association 1350 Euclid Ave Ste 1100 Cleveland, Ohio 44115	Jeffrey Spetrino Senior Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/28/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: 4,200,000.00 Number of Solicitations (sent/received) 18 / 8	<input checked="" type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 14% General Fund 86% Maintenance Garage Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$320,000.00 PW755100- \$2,000,000.00

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☒ Other (please explain): Semi-annually

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	23005107	US Bank NA	1/1/2024-12/31/24	360,000.00		BC2023-769

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4648

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
				Department initials
				Purchasing
Notice of Intent to Award (sent to all responding vendors)				DT
Bid Specification Packet				DT
Final DEI Goal Setting Worksheet				DT
Diversity Documents – <i>if required (goal set)</i>				N/A
Award Letter (sent to awarded vendor)				DT
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A
Tabulation Sheet				DT
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				DT
IG#	21-0134	12-1666		DT
Debarment/Suspension Verified	Date	6/14/24		DT
Auditor’s Finding	Date	6/14/24		DT
Vendor’s Submission				DT
Independent Contractor (I.C.) Requirement		Date	12/1/23 11/17/2023	DT
Cover - <i>Master contracts only</i>				N/A
Contract Evaluation – <i>if required</i>				DT
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A
Justification				
Checklist Verification				DT

Other documentation may be required depending upon your specific item

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100130	54050			\$25,000.00
10/1/2024-12/31/2024	PW755100	52650			\$180,000.00
1/1/2025-12/31/2025	FS100130	54050			\$80,000.00
1/1/2025-12/31/2025	PW755100	52650			\$500,000.00
1/1/2026-12/31/2026	FS100130	54050			\$80,000.00
1/1/2026-12/31/2026	PW755100	52650			\$500,000.00
1/1/2027-12/31/2027	FS100130	54050			\$80,000.00
1/1/2027-12/31/2027	PW755100	52650			\$500,000.00
1/1/2028-9/30/2028	FS100130	54050			\$55,000.00
1/1/2028-9/30/2028	PW755100	52650			\$320,000.00
			TOTAL		\$2,320,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		23005107 EXMT			
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$360,000.00		1/1/2024 – 12/31/2024	12/4/2023	BC2023-769
	Prior Amendment	\$			
		\$			

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$360,000.00				

PURCHASING USE ONLY

Prior Resolutions	BC2023-769
CM#:	4648
Vendor Name:	U.S. Bank National Association
ftp:	10/1/2024 – 9/30/2028
Amount:	\$2,320,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: 7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director.</p> <p>7/3/2024: A revised draft is attached with new end date & vendor name. Purchasing review will be completed once the final is uploaded.</p> <p>7/2/2024: Contract evaluation attached for a different vendor, attach the current PO's evaluation; A revised draft is attached with new end date and revised vendor name (was U.S. Bancorp).</p> <p>7/1/2024: Change PO code back to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation; attach revised checklist with prior contract history entered. Contract end date to be 9/30/2028 – contract must match.</p> <p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process.</p> <p>Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit. Enter comment for explanation as to why there is only \$1.00 on the line, not the 2024 encumbrance as on the checklist.</p>
Purchasing Buyer's initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

CONTRACT EVALUATION FORM

Contractor	U.S. Bank National Association				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	23005107				
RQ#					
Time Period of Original Contract	1/1/24-12/31/24				
Background Statement	Fleet Card Services.				
Service Description	Fleet Card Services				
Performance Indicators	Daily access to activity, customer support, continued un-interrupted functionality of fleet card services				
Actual Performance versus performance indicators (include statistics):	There have been no issues with vendor relating to the services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	representatives are very helpful and assist with issues a timely and professional manner.				
Department Contact	Domonique Tatum				
User Department	Fiscal				
Date	6/12/2024				

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:
RQ Description:

Department of Treasury
 Domonique Tatum
 216-443-7159
dtatum@cuvalhogancounty.us
 13032
 Treasury and Banking Services

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Treasury and Banking Services	94625/94629	42000000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		42000000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 7/6/23

Override: The Treasurer is seeking to contract with financial institutions or service organizations to provide depository, treasury management services and provide administration support for an electronic payment system. The intent is to implement a P-Card program cost-free to the County.

NIGP 94625 or
 94629: 25t/1m/0w
 no duplicates

zero/limited
 certified
 diversity
 vendors
 0%
 0%
 0%

MBE Goal
 WBE Goal
 DBE Goal (not calculated)



Department of Purchasing Tabulation Sheet

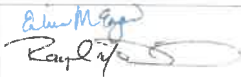

REQUISITION NUMBER: 13032	EVENT: 4617	TYPE: RFP	ESTIMATE: \$4,000,000.00
CONTRACT PERIOD:		RFP DUE DATE: August 28, 2023	NUMBER OF RESPONSES (issued/submitted): 18 / 8
REQUESTING DEPARTMENT: Fiscal Department		COMMODITY DESCRIPTION: 2024 Banking Agreement	
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Dollar Bank FSB 20 Stanwix Street Pittsburgh, Pennsylvania 15220	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Fifth Third Bank, National Association 38 Fountain Square Plaza Cincinnati, Ohio 45202	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered* NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

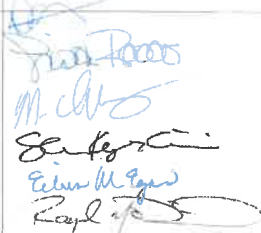
RQ13032

Bidder's/ Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		
3. Huntington National Bank 200 Public Square Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP	<i>[Handwritten signatures and initials]</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. JP Morgan Chase Bank, N.A. 1111 Polaris Parkway Columbus, Ohio 43240	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5. KeyBank 127 Public Square Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1666	<i>[Handwritten signatures and initials]</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ13032

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		
6. PNC Bank, N.A. 1900 East Ninth Street 13 th Floor Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0243 NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Point and Pay, LLC 110 State Street East Oldsmar, Florida 34677	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ13032

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
8.	U.S. Bank National Association 425 Walnut Street Cincinnati, Ohio 45202	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0134 NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

*JG 12-1286 registered to Fifth Third Securities -- department will need to verify with Inspector General whether Fifth Third Bank, National Association is under this umbrella or needs to register.

RQ13032

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0306

Sponsored by: County Executive Ronayne/Sheriff Department	A Resolution authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Sheriff Department recommends an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00; and

WHEREAS, the primary goal of this project is to provide jail food services to the detainees of the Cuyahoga County Corrections Center mandated by OAC 5120:1-8-10, which mandates food service in full service Ohio jails; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend

the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00.

SECTION 2. If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title RQ# 47359 2023 TRINITY SERVICES GROUP, INC.; 2ND CONTRACT AMENDMENT						
Department or Agency Name		SHERIFF'S DEPT				
Requested Action		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	402	TRINITY	6/15/20- 6/14/23	8,926,659.00	6/9/20	R2020-0102
A-1	402	TRINITY	6/15/20- 9/30/23	936,886.00	8/1/23	R2023-0216
A-2	402	TRINITY	6/15/20- 9/30/24	7,876,928.00	9/26/23	R2023-0242
A-3	402	TRINITY	6/15/20- 12/31/24	1,582,200.00		

Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase. This contract will provide the Sheriff's Department with Jail kitchen food services for the amended time period.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): The primary goals of the project are to reduce work load on county staff and corrections officers while ensuring that meal service remains consistent and meets all requirements of the Jail administration.
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – ALREADY APPROVED

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Trinity Services Group, Inc. 477 Commerce Blvd. Oldsmar, Florida 34677	Owner, executive director, other (specify): STEVE SLEIGH REGIONAL VP, SALES
Vendor Council District:	Project Council District:
N/A	N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

Rev. 7/24/23

RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 1/13/2020	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: 21	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /21	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. Item approved prior to this requirement.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Vendor selected by proposal	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Vendor selected by proposal	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	

Commented [CK1]: Signature by ABV - I can't recall exactly how she said it. See text in print. (or we can refer them to maintenance) and provide more detail in the maintenance

Rev. 7/24/23

Timeline:	<i>Item already approved by Council.</i>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<i>n/a</i>
Date of insurance approval from risk manager:	<i>n/a</i>
Date Department of Law approved Contract:	<i>n/a</i>
Date item was entered and released in Infor:	<i>n/a</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: n/a	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Rev. 7/24/23

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	SH-20-47359
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	402

	Department	Clerk of the Board
Briefing Memo	TG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			TG	Ok uploaded
IG#	19-0044-REG EXP. 12/31/28		TG	Trinity Services Group, Inc. 24-0100-REG 12/31/2028
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	7/9/24	TG	Ok current cal yr
Debarment/Suspension Verified	Date:	6/26/24	TG	Ok 60 days
Auditor's Finding	Date:	6/26/24	TG	Ok 60 days
Independent Contractor (I.C.) Requirement	Date:	7/9/24	TG	Ok-1 yr
Cover - <i>Master amendments only</i>			N/A	
Contract Evaluation			TG	ok
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers' Compensation Insurance	TG

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	TG- ALREADY UPLOADED
---	----------------------

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/25-3/1/25 (LAST INVOICE)	SH100145	55130		\$1,582,200.00
			TOTAL	\$1,582,200.00

Contract History CE/AG# (if applicable)	20000470
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	N/A
CM Contract#	402

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$8,926,659.00		6/15/20-6/14/23	6/9/20	R2020—0102
Prior Amendment Amounts (list separately)		\$936,886.00	Expires 9/30/23	8/1/23	R2023—0216
		\$7,876,928.00	Expires 9/30/24	9/26/23	R2023-0242
		\$			
Pending Amendment		\$1,582,200.00	6/15/20-12/31/24 Effective upon sig of all parties- 12/31/2024		
Total Amendments		\$10,396,014.00			
Total Contact Amount		\$19,322,673.00			

Purchasing Use Only:

Prior Resolutions:	R2020—0102, R2023—0216, R2023-0242
Amend:	Amendment 3
Vendor Name:	Trinity Services Group, Inc. 24-0100-REG 12/31/2028
ftp:	6/50/2020-9/30/2024 EXT 12/31/2024

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Amount:	\$1,582,200.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 7.10.2024

CONTRACT EVALUATION FORM

Contractor	TRINITY SERVICES GROUP, INC				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210103				
RQ#	SH-20-47359				
Time Period of Original Contract	6/15/20-6/14/23				
Background Statement	Replacing the in-house food procurement and preparation services.				
Service Description	The primary goal of the project is to reduce work load on county staff and corrections officers while ensuring that meal service remains consistent and meets all requirements of the Jail administration.				
Performance Indicators	Ensuring that meal service remains consistent and meets all requirements of the Jail administration.				
Actual Performance versus performance indicators (include statistics):	Effective, meals are prepared and served.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Meets requirements set by the Jail Administration.				
Department Contact	Tanisha K. Gates				
User Department	Sheriff's Corrections Department				
Date	6/26/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0289

Sponsored by: County Executive Ronayne/Department of Sustainability	A Resolution adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Section 202.18 of the Cuyahoga County Code requires the Director of Sustainability to prepare and present to Council a proposed five-year Sustainability Plan for actions to be carried out by the County itself, and in partnership with other public and private agencies and organizations, for the purpose of achieving the objectives outlined in Subsection 202.18(A)(2); and,

WHEREAS, Section 202.18 further requires the Director of Sustainability to review and revise the Sustainability Plan as needed but not less than once every five years in accordance with the Cuyahoga County Code; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to efficiently begin implementation of the plan for sustainability throughout Cuyahoga County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The 2024 Cuyahoga County Sustainability Plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 202.18 of the Cuyahoga County Code. The final plan adopted herein includes such changes the Council and the County Executive have agreed upon prior to adoption.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20__



Cuyahoga County Sustainability Strategy 2024-2030



Cuyahoga County

CUYAHOGA COUNTY SUSTAINABILITY STRATEGY 2024-2030

This document defines the five-year sustainability strategy for Cuyahoga County and is intended to be executed by the Department of Sustainability under the direction of the Deputy Chief of Sustainability and Climate and in deep collaboration with County Council, other County departments and external organizations.

GLOBAL CHALLENGES

Globally the world is at a sustainability inflection point. There is scientific consensus that we are living in a climate emergency with an urgent need to reduce global greenhouse gas emissions 50% by 2030 and down to net zero by 2050. Reducing greenhouse gas emissions in this manner will curb the worst impacts of climate change, preserving the livability of our planet by limiting climate change to 1.5 degrees Celsius.

And it isn't just climate. Humanity has overshoot 6 thresholds for dangerous tipping points for 6 out of 9 of the Earth's natural systems. Furthermore, the United Nations Sustainable Development Goals which were created with the aim of peace and prosperity for people and the planet, are also largely not on track to meet the targets. This means people are more vulnerable to the impacts of climate and nature and less adaptable and resilient in the aftermath of climate shocks.

OPPORTUNITIES TO ACT

There is still time to address these challenges. The world is converging around a vision where 9 billion people can live well, within planetary boundaries by 2050. External tailwinds that are accelerating the speed at which the world is addressing these challenges include the pace of renewable energy adoption, EV transition and electrification. Policies such as the Inflation Reduction Act are adding more speed to these transitions.

Cuyahoga County has an important role to play in this transformation. We can help our residents, visitors, and businesses transition to a low-carbon, environmentally healthy and just future so we can thrive now and into the future.

This 5-year strategic plan for Cuyahoga County Sustainability Department is a framework for action that addresses these global challenges at the local scale and positions our County as a leader in sustainability.

VISION

Together, we are addressing climate change and creating a sustainable, healthy, equitable, and resilient Cuyahoga County.

¹Scientific Consensus – NASA Science <https://science.nasa.gov/climate-change/scientific-consensus/>

²Richardson, J., Steffen W., Lucht, W., Bendtsen, J., Cornell, S.E., et.al. 2023. Earth beyond six of nine Planetary Boundaries. Science Advances, 9, 37.

³The Sustainable Development Goals Report 2023: Special Edition unstats.un.org/sdgs/report/2023/The-Sustainable-Development-Goals-Report-2023.pdf

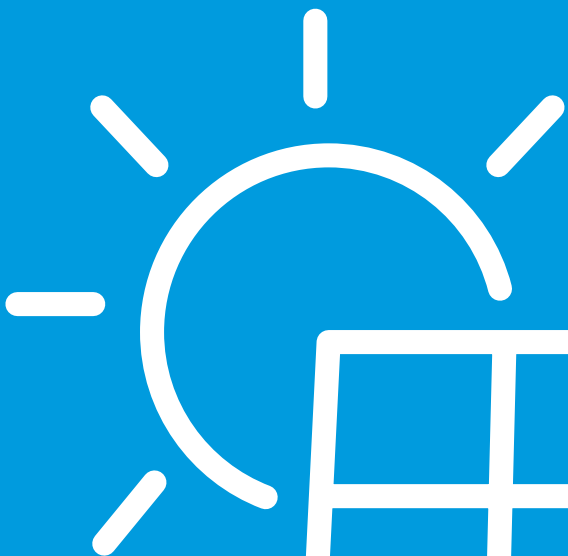
GOALS

The sustainability strategy includes three primary goals.

1. Steward a healthy environment to enhance the well-being of Cuyahoga County residents and visitors.
2. Develop the County in a sustainable manner and enable equitable, green jobs.
3. Engage, educate, and activate our stakeholders on important sustainability matters.

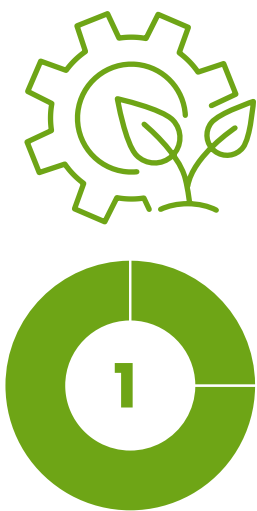
SUSTAINABILITY FRAMEWORK

The County sustainability strategy consists of 3 overarching goals, 9 focus areas and a cross-cutting initiative focused on protecting and leveraging our freshwater resources. The focus areas that advance the above sustainability goals emphasize the areas in which the County can be most impactful and make meaningful progress. Each goal has top line Key Progress Indicators (KPIs) defined. Each focus area has specified actions.

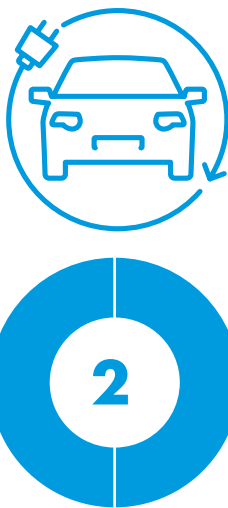


CUYAHOGA COUNTY SUSTAINABILITY STRATEGY 2024-2030

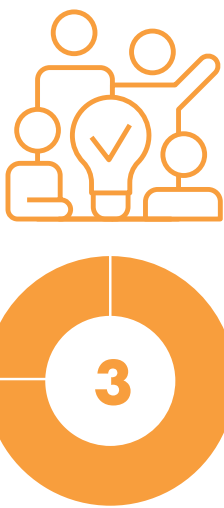
Goals



HEALTHY ENVIRONMENT



SUSTAINABLE DEVELOPMENT



ENGAGE, EDUCATE & ACTIVATE

Focus Areas

Reduce our environmental and climate impacts	Create sustainable buildings, transportation and infrastructure	Engage and educate county employees
Advance climate justice, equity and resilience	Enable equitable, green jobs	Promote best practices in jurisdictions within the County
Convene partners to engage in freshwater advocacy and access	Support and inform freshwater economic development	Advance freshwater-related education and research

FRESH WATER INSTITUTE



NEW INITIATIVES

The Fresh Water Institute

The Fresh Water Institute (FWI) is a critical part of the overall sustainability strategy. Through the FWI, the County intends to be a catalyst and a convener in order to strengthen the region's culture of freshwater stewardship. The FWI strategy is to build upon a foundation of education and community science- defining, supporting and connecting stakeholders to current and future workforce opportunities in the blue economy and advocating for freshwater stewardship and access.

Climate Action Plan Update

In 2025, Cuyahoga County will update its Climate Action Plan based on current conditions, updated greenhouse gas emissions data, and reduction forecasts. An updated climate action plan is a critical input for all three goal areas of this strategy and will refine the actions within, including science-based greenhouse gas reduction targets.

Goal 1 Steward a Healthy Environment



Many of the county's critical services and programs contribute to the social, health, and economic well-being of our community which is a determining factor in the resilience of our community in the face of a changing climate. At the same time, preserving and enhancing the health of our environment contributes to the health of the people of Cuyahoga County.

Cuyahoga County is uniquely positioned to help decarbonize the electricity use in our region because of the creation of the new Cuyahoga Green Energy utility.

The primary physical climate impacts forecasted for Northeast Ohio include more precipitation and flooding, more high heat days, and more extreme weather events.

Trees help to mitigate many of those impacts, absorbing stormwater and cooling urban areas with the ecosystem services provided by a tree canopy.

KPIs

- Reduction in County operations greenhouse gas emissions (2018-2030)
- Reduce overall County greenhouse gas emissions (2018 -2030)
- MW of additional renewable electricity added to the grid (2018-2030)
- Trees planted and/or maintained (leading indicator); % Tree canopy coverage (lagging indicator)
- Number of organizations collaborating on freshwater policy and advocacy



Focus Area 1

Reduce our Environmental and Climate Impacts

Action 1.1 Reduce greenhouse gas emissions and implement sustainability in County operations

- 1.1.a Conduct County operations greenhouse gas baseline and inventory. Create a GHG reduction target for County operations.
- 1.1.b Assess the sustainability of County owned and leased facilities and implement environmental data management for waste generation, water consumption and energy use.
- 1.1.c Electrify County buildings and fleet and continue to transition to renewable electricity.
- 1.1.d Sustainable IT practices and County procurement including waste, energy and food and vending contracts.

Action 1.2 Green the electricity grid of our region

- 1.2.a Enable businesses, governments, schools and residents to transition to renewable electricity with aggregated rooftop solar installations.
- 1.2.b Develop community solar projects focused on brownfield and landfill solar development.

Action 1.3 Freshwater advocacy & access

- 1.3.a Convene partners to advocate for priority policies to improve water quality and freshwater ecosystems related to pollution prevention and the development of blue economy jobs and workforce.
- 1.3.b Advocate for equitable waterfront access.

Focus Area 2 Advance Climate Justice, Equity and Resilience



Action 2.1 Support climate resilience

- 2.1.a Conduct a climate vulnerability assessment for County assets and infrastructure.
- 2.1.b Assess the role of current and potential county programs and services in providing climate resilience.
- 2.1.c Partner with Cuyahoga County Planning Commission on the development of a Climate Resilience guide for jurisdictions within the County.

Action 2.2 Grow an equitable tree canopy

- 2.2.a Measure current Cuyahoga County tree canopy.
- 2.2.b Continue to fund and seek grant support for tree grantmaking under the Healthy Urban Tree Canopy program in partnership with the Cuyahoga County Planning Commission.
- 2.2.c Create strategies for young tree training, tree maintenance and tree planting outside of public property to adequately grow the canopy.

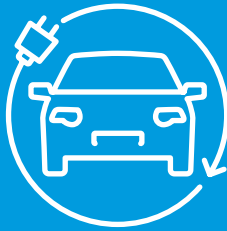
Focus Area 3 Freshwater Advocacy and Access



Action 3.1 Freshwater advocacy

- 3.1.a Convene stakeholders to develop a shared advocacy agenda for responsible freshwater development and access.
- 3.1.b Create a platform for youth freshwater advocacy.

Goal 2 Sustainable Development



Cuyahoga County is a critical partner in the development of our communities. We have a role in the development of housing, attracting, and retaining businesses, the construction of new buildings and infrastructure and our transportation systems. Sustainable development activities are an opportunity to build low-carbon, resilient and desirable solutions for residents, businesses and visitors while incentivizing and advising on sustainable land use policies and practices. The County has economic and community development tools that can be used to incentivize businesses to build sustainably in ways that create good jobs for our residents, to operate sustainably and to transition to sustainable business models, products, and services.

Businesses in Cuyahoga County must compete globally and be able to demonstrate how their business model positions them for a low-carbon and sustainable future. Transitioning to renewable electricity with microgrids is a critical component to increase the competitive advantages of reduced environmental footprints and reduced operational risks. Cuyahoga County's new utility, Cuyahoga Green Energy, is a critical asset to the community in this economic evolution.

KPIs

- Increase the number of residents with increased connectivity to important assets through promotion of Transit-oriented development
- Reduce overall County greenhouse gas emissions (2018 -2030)
- MW of new renewable projects added to the grid
- Number of sustainable development incentives provided; Number of businesses impacted

Focus Area 4 Build Sustainable Buildings, Transportation, and Infrastructure



Action 4.1 Develop enabling infrastructure of sustainable communities

- 4.1.a Build green County buildings and infrastructure.
- 4.1.b Support transit-oriented and multi-modal streets, trail access, and last-mile solutions.

Action 4.2 Transition to a low carbon economy

- 4.2.a Assist businesses to implement renewable energy microgrids in partnership with Cuyahoga green Energy.

Focus Area 5 Enable Equitable, Green Jobs



Action 5.1 Incentivize companies to build green

- 5.1.a Make efforts to assist businesses, organizations and local governments to access resources to retrofit their buildings for energy efficiency. Use development tools to incentivize green building standards and local, good jobs, including forgivable loans, interest rate subsidies and community benefits requirements.

Action 5.2 Engage businesses

- 5.2.a Engage businesses in sustainability, connecting them with resources and knowledge about greening their operations, business models, products, and services.



Focus Area 6

Support Freshwater Economic Development

Action 6.1 Collaborate on a blue economy blueprint

- 6.1.a Develop a Freshwater Economy Masterplan in collaboration with blue economy partners, defining the value of the freshwater economy (how freshwater availability is prioritized); Identify barriers to attracting freshwater-dependent industries.

Action 6.2 Advance a sustainable freshwater economy

- 6.2.a Based on the outcomes of the blue economy blueprint, serve as a platform to advance an economy that respects the environment while leveraging its promise for growth and advance a plan for a circular freshwater economy; Identify freshwater economy workforce development needs; Connect identified needs to public schools and higher education institutions.



Goal 3 Engage, Educate, and Activate



Cuyahoga County has an important role as a convener, thought leader, and an educator to various constituencies.

Engaging the more than 7,000 employees who work at Cuyahoga County on sustainable choices at home and at work every day could have an important impact. Our employees can be sustainability champions in their functions and as they interface with the community.

Moreover, the 59 jurisdictions in Cuyahoga County can adopt model policies and practices to advance sustainability, including outreach and education to their own residents and businesses.

As part of the inception of the FWI, a particular educational focus will be on the history and future of our freshwater resources, the Cuyahoga River and Lake Erie. Youth will be connected to STEM and community science research opportunities. Part of a freshwater stewardship culture includes building physical connection to and cultural ownership of our water resources. Accessing water safely is a key priority of this strategy.

KPIs

- Number of green team and employee engagement events hosted
- Number and partnership engagements with jurisdictions
- Number of students served and program evaluation results



Focus Area 7

Engage and Educate County Employees

Action 7.1 Engage County employees

- 7.1.a Support the launch and operations of employee green teams at County facilities and host educational events and volunteer opportunities for County employees related to sustainability including sustainable food, energy and consumption choices.

Action 7.2 Convene County leaders

- 7.2.a Convene leaders from multiple departments regularly to coordinate and advance sustainability opportunities in County operations and programs. Connect leaders and management to workshop and educational opportunities.



Focus Area 8

Promote Best Practices in County Jurisdictions

Action 8.1 Maintain and grow expertise

- 8.1.a The Department of Sustainability will join and participate with national organizations to stay apprised of best practices in programs and policies in the fast developing field of sustainability.
- 8.1.b Seek opportunities for thought leadership to demonstrate credibility and grow the field of local government sustainability.

Action 8.2 Convene jurisdictions

- 8.2.a Convene municipalities and jurisdictions within the County on sustainability.
- 8.2.b Provide technical assistance and peer-based learning exchanges.

Focus Area 9 Freshwater Research and Education



Action 9.1 Freshwater education

- 9.1.a Conduct the Fresh Water Institute Fellowship.
- 9.1.b Support water safety and swimming competency.

Action 9.2 Freshwater research

- 9.2.a Work collaboratively to connect students to waterfront living classroom opportunities, exposing youth and families to community science opportunities.





Tracking Progress

In 2025, the Department of Sustainability will work to integrate the strategic KPIs into the County's Clear Point solution to track the direction of the KPIs over the five-year period and reassess the effectiveness of the planned actions as needed. Sustainability will use the Clear Point scorecard to provide transparency in achieving the outcomes of the strategic plan.

Resources Required to Execute Sustainability Strategy

Achieving these goals will require resources from the County general fund, federal and state grants, and philanthropic grants. The primary human resources needed will be County Department of Sustainability staff and the strategic use of consultants for technical assistance and analysis. Additional funds will be needed to operationalize sustainability within County government, such as data management tools and advisory services. Lastly, funds will be needed to engage employees, businesses, and jurisdictions, such as educational materials, workshops, events, and relevant professional development training and opportunities for Sustainability staff.

During the 2026-2027 biennial budget, the Department of Sustainability will require the following staffing levels to execute this sustainability strategy by 2030:

Deputy Chief of Staff for Sustainability and Climate

Responsible for the County's sustainability strategy development, Oversees the Department of Sustainability, Collaborates to integrate sustainability into County operations, programs, and services, Works externally to improve sustainability in the County as a whole.

Sustainability Director

Manages the Department of Sustainability, Implements and tracks progress of the County's sustainability strategy, Responsible for administrative duties, Supports the Deputy Chief in public events and engagement in general, Subject matter expert.



**Sustainable Development Program Manager**

Responsible for executing the Sustainable Development portion of the sustainability strategy, in partnership with Development, Community Development, Cuyahoga Green Energy and external organizations.

Health Environment Program Manager

Responsible for executing the Healthy Environment scope of the sustainability strategy, including climate action, climate resilience, and water stewardship, within County operations and in the community, in partnership with Public Works, Cuyahoga Green Energy, other County departments, and external organizations.

Fresh Water Program Manager

Responsible for managing and coordinating the Fresh Water Institute initiative, Oversees educational and other consultants, Ensures engagement and alignment of the Department of Sustainability and community freshwater-related organizations in moving the freshwater portion of strategy forward.

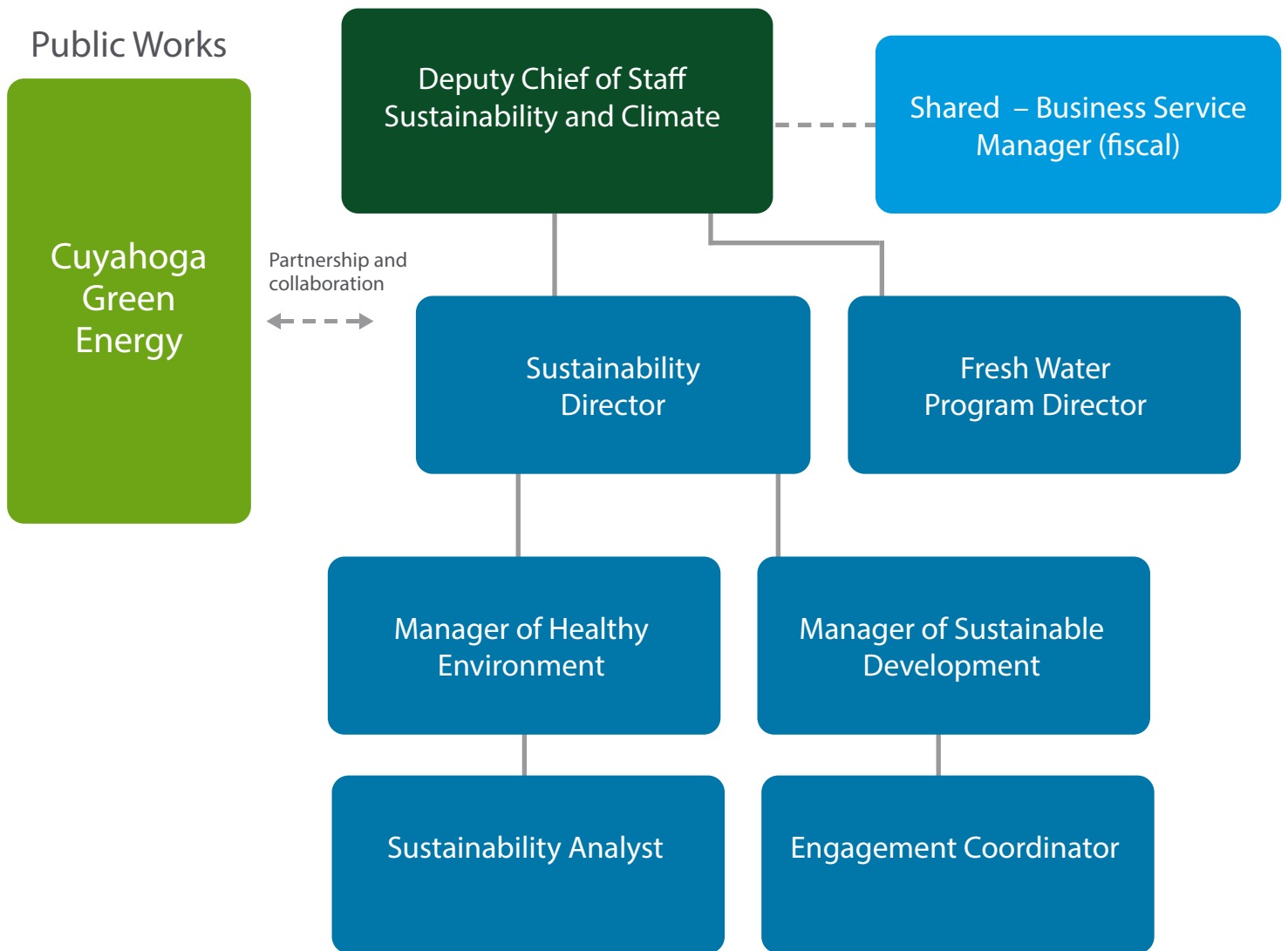
Sustainability Engagement Coordinator

Responsible for engaging County employees and supporting the Manager of Sustainable Development in convening and providing technical assistance to jurisdictions within Cuyahoga County.

Sustainability Analyst

Supports the Department of Sustainability in environmental data collection and analysis, carbon accounting, surveys, tracking and recording KPIs, and other duties that support insights needed to move the strategy forward.

Cuyahoga County Department of Sustainability Organization Chart







Cuyahoga County
Dept. of Sustainability
Jenita L. McGowan, Deputy Chief of Staff for
Climate and Sustainability
2079 East 9th Street
Cleveland, Ohio 44115
jmcgowan@cuyahogacounty.us
cuyahogacounty.gov/sustainability

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0234

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Kieth A. Peppers to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11 to, among other things, “promote the identification and preservation of Cuyahoga County historical records by identifying the necessary resources and raising the visibility of the Archives;” and

WHEREAS, Cuyahoga County Code Section 206.11(C)(2) states that the Archives Advisory Commission shall consist of nine members, including five appointed electors of the County and four ex-officio members; and

WHEREAS, Cuyahoga County Code Section 206.11(E)(1) states that Archives Advisory Commission members shall serve four-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Kieth A. Peppers to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Kieth A. Peppers to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2023 – 11/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5) provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

June 10, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E. 9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Jones:

Pursuant to Cuyahoga County Ordinance No. 0214-0028, Cuyahoga County has established an Archives Advisory Commission. This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. I am pleased to nominate the following individuals for re-appointment to the Cuyahoga County Archives Advisory Commission:

- **Deborah A. Abbott**, 4-year term, 12/01/2023 – 11/30/2027
- **Kieth A. Peppers**, 4-year term, 12/01/2023 – 11/30/2027

Attached you will find copies of the nominees' bio/resume for your review. The members of this board are not compensated and serve 4-year terms. There are zero other candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

<p><u>Education</u></p>	<p>Cleveland State University Master of Art in History, specializing in Museum Studies, August 2010. Bachelor of Art in History, Summa Cum Laude, May 2009. Library Juice Academy Certificate in Digital Curation, February 2024</p>
<p><u>Courses Taught</u></p>	<p>Introduction to Public History (PBH 100) This introductory course emphasizes the production, promotion, and preservation of history for the masses, providing an overview of archival management, museum studies, special collections, oral history, and others.</p> <p>Introduction to Archives and Museums (PBH 200X) The course familiarizes students with standard terminology, best practices, and current events in these fields.</p> <p>Community Research and Oral History (PBH 300) The course introduces students to local history, an area of study that emphasizes the community and its contributions in a broader context, as well as the theory, literature, and practice of oral history.</p> <p>Public History Practicum (PBH 470X) The internship requires students to work for a museum, historical society, library, archive, or other public history organization, garnering hands-on experiential learning and career development.</p> <p>Geocaching (HIS 260X) Combining history, technology, and the great outdoors, the course will provide students with a fun opportunity to learn about geocaching and how it can be used to engage with history where it happened.</p> <p>Topics in History: Cleveland Torso Murders (HIS 360X) Students are immersed in the infamous murders through field trips to various institutions associated with public history, including archives, museums, special collections, and other relevant sites.</p>
<p><u>Presentations</u></p>	<p>"Putting your History Degree to Work" (February 2018) Phi Alpha Theta, Baldwin Wallace Chapter</p> <p>"Collaboration Connection: Recipe for Success" (January 2018) NEO-RLS Academic Library Directors Network Group</p> <p>"Collaborative Connections: Selection – Funding – Implementation" (August 2017) Ohio Private Academic Libraries Annual Conference</p> <p>"Using Your Resources to Spur Collaboration" (August 2017) Ohio Private Academic Libraries Annual Conference</p> <p>"Discover-Explore-Connect: Teaching with Primary Sources in the Sciences" (May 2017) Society of Ohio Archivists</p>
<p><u>Publications</u></p>	<p>Peppers, Kieth A., and Wendy Wasman. "Collaborative Connections Among Cultural Compatriots." <i>Ohio Archivist</i>, Spring 2018, 12-15. Spring 2018.</p> <p>Peppers, Kieth A., and Thomas Kubat. <i>Three Communities One Heritage</i>. Cleveland, Ohio: Gray and, 2017.</p> <p>Morris, Jacqueline K., Kieth A. Peppers, and G. Andrew Mickley. "Intentional Excellence in the Baldwin Wallace University Neuroscience Program." <i>Journal of Undergraduate Neuroscience Education</i> 13, no. 3 (Summer 2015): A146-149. Accessed October 4, 2018. https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4521730/.</p>

<u>Professional Affiliations</u>	<ul style="list-style-type: none"> ▪ Cleveland Archival Roundtable ▪ National Council on Public History ▪ Society of Ohio Archivists ▪ Ohio Museums Association ▪ American Alliance of Museums ▪ Society of American Archivists
<u>Grants</u>	<p>Library Services Technology Act Conservation Grant (Fall 2022)</p> <p>Library Services Technology Act Conservation Grant (Fall 2017)</p> <p>National Historical Publications & Records Commission Grant (Spring 2016)</p>
<u>Continued Education</u>	<p>Metadata and Description for Digital Special Collections (October 2023)</p> <p>Ethics and Sustainability for Digital Curation (June 2023)</p> <p>Introduction to Digital Preservation (May 2023)</p> <p>Appraisal and Collection Development for Digital Special Collections (February 2023)</p> <p>Fundamentals of Digital Curation in Libraries, Archives and Museums (January 2023)</p>
<u>Positions in Professional Organizations</u>	<p>Programming Chair: Cleveland Archival Roundtable (Fall 2023-present)</p> <p>Educational Programming Committee Member: Society of Ohio Archivists (Fall 2023-present)</p> <p>Founding Commission Member of the Cuyahoga County Archival Advisory Commission CCAAC (December 2017 - Present) Appointed by the County Executive of the County of Cuyahoga Ohio</p> <p>Ohio Private Academic Libraries Conference Planning Committee (Fall 2016 - Spring 2017)</p>
<u>Community Outreach</u>	<p>Haunted Walking Tour of Berea (Fall 2021- Fall 2022) Provided the Berea Chamber of Commerce with research and stories on deaths, hauntings, and crimes.</p> <p>"Dystopias: Prophecies, Predictions and Paranoia" (September 2019 - April 2020) Co-curated and scheduled the fall event series, which included twenty-four unique lectures, film screenings, presentations, and interactive components. Collaborative work was conducted that saw programming held on campus and at the local branch of the public library system.</p> <p>"How to Save What Matters with Professor Peppers" (Fall 2017 & 2018) A two-hour course intended to educate the public about the importance and proper procedures for physically and digitally preserving history. Classes were held at the Berea and South Euclid-Lyndhurst Branches of the Cuyahoga County Public Library.</p> <p>Collaborative Partnership with Cleveland Museum of Natural History (2016 - 2018) The Archives of the Cleveland Museum of Natural History, in partnership with Baldwin Wallace University, Cleveland Montessori Middle School, and the University of Akron, created an online repository of Arthur B. Williams' archival, a local naturalist and educator instrumental in starting Cleveland Metroparks' nature centers. The project developed a curriculum for teaching with these primary sources in middle school and high school science classrooms, experiential learning in higher education, and the field. The Archives of the CMNH received a "Literacy and Engagement with Historical Records" grant from the National Historical Publications & Records Commission (NHPRC).</p>

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Archives Advisory Commission

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

No statutory or other qualifications required.

- 2.3 The specific term of office during which the candidate would serve;

12/01/2023 – 11/30/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

There are no other applications on file.

- 2.8** The candidate's city and county of residence;

Brooklyn, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

This candidate is not any board and commissions.

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No opinion was requested.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0259

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Reverend Benjamin F. Gohlstin, Sr. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Reverend. Benjamin F. Gohlstin, Sr. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2024 – 6/30/2028.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Reverend Benjamin F. Gohlstin, Sr. to serve on the Alcohol, Drug Addiction and Mental Health Services Board for the term 7/1/2024 – 6/30/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

June 24, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E. 9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Rev. Benjamin F. Gohlstin, Sr.**, 4 year term, 7/1/2024 – 6/30/2028
 - Reappointment
 - Resides in Shaker Heights (Cuyahoga County)
 - Currently serves on Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County; and a Life Board member of the Hunger Network of Greater Cleveland.

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. Mr. Gohlstin fulfills the ORC membership requirement of a board member "who is a parent or other relative of a person has received or is receiving addiction services". The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services.

The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

No advisory opinion was requested. The nominee's resume is attached for your review. There are 23 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", written over a light blue horizontal line.

Chris Ronayne
County Executive

Reverend Benjamin Gohlstin Sr. is the Senior Pastor at Cleveland's Heritage Community Baptist Church in Hough. Reverend Gohlstin studied at Temple Bible College and Seminary in Cincinnati Ohio. He has been involved with behavioral health since 1970 as a trained pastor and CEO of a counseling service.

Most recently, Reverend Gohlstin was honored with the President's Lifetime Achievement Award from the Hunger Network of Greater Cleveland for his dedicated service as a Hunger Network Board Member also received the Lifetime Achievement Award from President Biden for more than 10,000 volunteer hours.

January 12, 2024

Chris Ronayne
County Executive
Cuyahoga County
2079 East Ninth Street
Cleveland, Ohio 44115

RE: Recommendation for Reappointment to the Board of Directors

Dear Executive Ronayne:

I am writing to recommend Rev. Benjamin F. Gohlstin, Sr., for reappointment to the Board of Directors of the ADAMHS Board for a third term. Although Rev. Gohlstin will be completing his second term as a county appointment on June 30, 2024, he is still eligible for reappointment because his first term was only twenty-one months. Pursuant to Ohio Revised Code 340.02(D), he "may serve for three consecutive terms under the same appointing authority only if one of the terms is for less than two years."

I have had the privilege of working with Rev. Gohlstin on the Board for many years and believe that his passion to serve others, leadership experience and wealth of knowledge will continue to be an asset to the ADAMHS Board and the citizens of Cuyahoga County, especially in the realm of behavioral health and spirituality.

For the foregoing reasons, please strongly consider reappointing Rev. Gohlstin to the Board of Directors of the ADAMHS Board. Should you require any additional information or have further inquiries, please feel free to contact me at 216-403-9448.

Sincerely,



J. Robert Fowler, Ph.D.
ADAMHS Board Chair

*Copy to: Scott S. Osiecki, Chief Executive Officer, ADAMHS Board of Cuyahoga County
Zoe Toscos, Special Projects Manager, Office of County Executive Chris Ronayne
Rev. Benjamin F. Gohlstin, Sr., Board Member, ADAMHS Board of Cuyahoga County*

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. Mr. Gohlstin fulfills the ORC membership requirement of a board member "who is a parent or other relative of a person has received or is receiving addiction services".

2.3 The specific term of office during which the candidate would serve;

7/1/2024 – 5/3/2028

2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

2.5 For a new appointment: the name of the individual who the candidate would replace;

N/A

2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

2.7 A cumulative list of individuals who applied for the position;

**Amy K. Kuntz
Bishara W. Addison
Matthew Carroll
Ebony Spano
Kara Tatum- Johnson
Dana Corraini
Carol Beck
Brenda Stoller
Demar Sheffey
Jasmin Santana
Stuart C. Van Wagenen
Sharisse Edwards
Erskine E. Cade
Rev. Benjamin F. Gohlstin, Sr.
Delaney Jones
Kathryn Parks
Madeline Corchado
Molly Wimbiscus**

**Rebekah Dorman
Ebony Spano
Ashley King
John Oliver
Michelle Curry**

- 2.8** The candidate's city and county of residence;

Shaker Heights, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County; and a Life Board member of the Hunger Network of Greater Cleveland.

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file

the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0272

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Conwell, Sweeney and Miller	A Resolution confirming the County Executive's appointment of Melaak Rashid to serve on the Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending July 14, 2026; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated Melaak Rashid (replacing India Pierce Lee) to serve on the Citizens' Advisory Council on Equity for an unexpired term ending July 14, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Melaak Rashid (replacing India Pierce Lee) to serve on the

Cuyahoga County Citizens' Advisory Council on Equity for an unexpired term ending July 14, 2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: July 23, 2024

Journal _____

_____, 2024



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 8, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Melaak Rashid (7/15/2023 – 7/14/2026)**
 - New appointment
 - Replacing India Pierce Lee (term expired 7/14/2023)
 - Currently resides in Bay Village (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

MELAAK RASHID

PUBLIC ADMINISTRATION • HUMAN RESOURCES • GOVERNMENT, NONPROFIT, AND PUBLIC AFFAIRS

Progressive Leadership Specializing In Developed and Developing Communities

Skilled in directing complex, mission-driven projects, Fundraising and Revenue Generation, Successful at designing and implementing strategies and programmatic and operational models to ensure organizational success.

PROFESSIONAL EXPERIENCE

Nonprofit Consultant- Grant writing, Cultural Competency, Immigrant/Refugee Services

June 2016 - Present

MR Nonprofit Consulting

Cleveland, OH

- Lead as a advocate and liaison for over 2,500 new refugee arrivals and the existing refugee immigrant population across Northeast Ohio- point of contact for Refugee Resettlement Agencies for advocacy.
- Raised over \$28M dollars in foundation, corporate sponsorship, local, state and federal grantmaking for nonprofit organizations across Greater Cleveland, mainly BIPOC and LGBTQ+ organizations.
- Leveraging on average \$1M-2M annually in corporate sponsorships, individual donations, and in-kind giving.
- Responsible for researching, drafting, revising, and submitting all materials in proposal development and writing.
- Develop and design new programs and organizational goals to achieve goals and objectives; aid in development on strategic plans, internal HR handbook or policies, and provide program management.
- Hold cultural-competency workshops to aid in their knowledge, awareness, and build capacity.
- Lead in strategizing and researching for specific efforts related to refugee, immigrant, newcomer work.
- Serve as a liaison to all funding agencies or organizations, develop collaborative relationships with grant funding representatives and serve as project manager and oversee compliance.

Development Director

April 2017 - Present

Smart Development, Inc.

Cleveland, OH

- Build and maintain portfolio of individual donors, corporate foundations, public and private foundations with over 150 contacts with the capacity to give \$1,000.00-\$500,000.00
- Successfully identified, qualified, cultivated, solicited, and stewarded donors/grantors of totaling over \$600,000.00 annually.
- Lead a staff of 15 to provide comprehensive services to refugee, immigrant, newcomer communities serving annually over 3,500 individuals unduplicated.
- Develop and maintain community-wide partnerships with agencies that align with organizations mission and vision; currently partnering with over 30 agencies to advocate for refugee, immigrant inclusion.
- Built strategic partnerships that increased program funding and expansion efforts to meet increased demand for services and advance organization to next level of growth.
- Responsible for researching, drafting, revising, and submitting all materials in proposal development and writing and to track the required reports for anticipated outcomes and goals outlined.
- Lead in strategizing and researching new services and programs that promote equitable access and opportunity for the Asian, Arab, Northern African, and limited-English speaking residents (60K+ residents)
- Serve as liaison to all partnering agencies or organizations; maintain contact with leads of each partnering entity to strategize on further collaboration and support for clients served.

Fund Developer/Administrative Assistant

August 2019 – December 2021

The Spanish American Committee

Cleveland, OH

- Led organization's foundation that strengthened financial operating base and generated \$1.5M annually.
- Increased program revenues 25% by developing new programs with wider appeal, improved service options.
- Wrote and edited agency newsletters, reports/updates, annual giving, appeal letters, and letters of intro/interest to current and prospective donors and overall community and agency partners.
- Assist in day-to-day administrative duties, included by not limited to: managing invoices, scheduling meetings, onboarding new employees, updating processes, IT supervision, office equipment, website, etc.

Secure Lending Incorporated

January 2014-June 2019

Human Resource Manager

Cleveland, OH

Recruiting, Training, and Quality Control

- Filter incoming applications and conduct interviews with prospective employees Employee on boarding, development, needs assessment, and training
- Monitor employment and compliance to company policy and concerns regarding employees
- Ensure employee safety, welfare, wellness and health while offering proper services and counseling if needed Develops, recommend and implement personnel policies and procedures
- Prepare and maintain handbook on policies and procedures- perform benefits administration to include claim/crisis resolution, annual re-evaluation of policies for cost-effectiveness, information activities program and cash flow.

EDUCATION

Master's in Public Administration, Magna Cum Laude

Cleveland State University, Cleveland OH
Certificate: Nonprofit Management, Urban Planning, Public Health

Spring 2017

Bachelors in Liberal Arts, Magna Cum Laude

Cleveland State University, Cleveland OH
Major: Political Science and International Relations
Minor: Marketing and Arabic

Spring 2015

Associates in Business Management

Cuyahoga County Community College

Spring 2011

CERTIFICATIONS AND SKILLS

Language: Fluent in Arabic, Farsi, and Spanish
Managing and Implementing CRM Database
Research Design & Program Evaluation
Urban Planning/GIS Certificate 2017
Grant Writing Certificate 2016
Fundraising and Revenue Generation

Nonprofit Management Certificate 2017
Technology: Microsoft Works Certified 2010
Accelerated Accounting Capabilities
Lawson HRIS System
SHRM Certification 2016
Conflict Negotiation and Organizational Behavior

SPECIAL PROJECTS, LEADERSHIP, AND AWARDS

Business Proposal: Campus District

Fundraising and Revenue Generation Proposal

Drafted a business proposal to diversify and offer consultation for Bobbi Richell, Executive Director of Campus District, Inc.; annual report to assess: \$25,000,000 plus budget and consulting to diversity revenue stream.

Spring 2017

Business Proposal: United Way

Nonprofit Business Development Proposal

Drafted business proposal to assist in development projects ongoing and offer consultation for August A. Napoli Jr., President and CEO of United Way of Greater Cleveland; annual report to assess: \$41,000,000 plus.

Spring 2017

Cleveland for Syria

Grassroots Crowd funding Project: Syrian Refugee Relief

Raised over \$22,000 and 110+ boxes of clothing for incoming refugees in the Cleveland and Detroit

Fall 2015-Winter 2015

Co-Op: American Red Cross

Financial Analyst

Managed Department Portfolio Ranging from \$330,000-1.3 Million (gifts, grants, government grants, foundations). Participated in strategic planning & development of budgets including forecasting.

Fall 2015-Spring 2016

Newcomer Navigators

Designed and implemented a program funded through Cuyahoga County to which awarded grant funds of \$500,000.00 over three years in collaboration with The Refugee Response and 5 community partners to serve newcomers through community navigator model to serve 8 different newcomer communities October 2022 to date serving 400 families.

Fall 2022-Present

Board Member

CAIR Cleveland

June 2021-Present

Board Member

IRTF Of Cleveland

June 2021-June 2023

Board Member

Young Latino Network

June 2021-Present

Advisory Board Member

The Refugee Response

February 2021-March 2024

Board Member

ClevelandVOTES

January 2021-Present

Leadership Council

JumpStart- Representative for Arab, refugee, immigrant community

January 2021-January 2023

Award: 2021 Cleveland Professional 20/30 Club

Top 25 under 35 Movers & Shakers

February 2021

Award: 2020 the Ohio CDC Association

Ned Neuhausel Award

September 2020

Global Cleveland

Youth Leader Award

December 2021

Independent Sector

NGen Fellowship 2021, Completed

January 2021-December 2021

Arab America Foundation

40 under 40 influential Arab American Leaders

August 2023

The Aspen Institute

Workforce Leadership Academy

December 2024

References Available Upon Request

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

7/15/2023 – 7/14/2026

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

New Appointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

India Pierce Lee (term ended 7/14/2023)

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon
Colleen Cotter
Charles Modlin
Melaak Rashid
LaRaun Clayton
Christian Ward**

- 2.8** The candidate's city and county of residence;

Bay Village, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cleveland Public Library, Young Latino Network, CAIR-Ohio, ClevelandVOTES,
Arab Americans of Cleveland**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0273

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Conwell, Sweeney and Miller	A Resolution confirming the County Executive's appointment of LaRaun Clayton to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated LaRun Clayton (replacing Marsha Mockabee) to serve on the Citizens' Advisory Council on Equity for the three-year term commencing 7/15/24 through 7/14/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of LaRaun Clayton (replacing Marsha Mockabee) to serve on

the Cuyahoga County Citizens' Advisory Council on Equity for the three-year term commencing 7/15/2024 through 7/14/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: July 23, 2024

Journal _____

_____, 2024



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 8, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nomination for appointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **LaRaun Clayton (7/15/2024 - 7/14/2027)**
 - New appointment
 - Replacing Marsha Mockabee (term expired 7/14/2024)
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", is written over a light blue horizontal line.

Chris Ronayne
County Executive

Experience:

Volunteers of America Ohio & Indiana

11/2022- Present

Vice President, Veterans & Housing

- Direct and manage Veteran and Housing programs across Ohio and Indiana, evaluating community needs and developing new programs accordingly.
- Ensure compliance with fiscal policies and regulations, coordinating annual budget planning with CFO and COO.
- Implement strategies to enhance program effectiveness and efficiency, ensuring timely submission of reports and funding proposals.
- Build and maintain relationships with key stakeholders, collaborating with other Vice Presidents to share best practices.

Volunteers of America Ohio & Indiana

01/2021- 11/2022

Director of Compliance & Quality Improvement

- Maintained oversight of all aspects of accreditation processes and regulatory compliance. Served as the administrative supervisor on projects or programs. Plans, assigns, supervises, and reviews activities of grant administrators.
- Collaborated with various programs providing administrative support during audit, certification, re-certification, and monitoring events. Ensures agencies maintenance of data in the Homeless Management Information System meets governmental standards.
- Responsible for internal auditing of systems and processes for all facilities to ensure contractual and accrediting standards are upheld.
- Successfully prepared and facilitated the CARF Accreditation survey for the organization resulting in securing a 3-year accreditation. Subsequently assisted the organization in securing level 3.1 and 3.5 ASAM certification for behavioral health programs.

City of Cleveland, Department of Public Health

06/2020- 12/2020

Project Director, Office of HIV/AIDS

- Responsible for planning and administering the Housing Opportunities for People with AIDS (HOPWA) and Community Development Block Grants for the Office of HIV/AIDS.
- Served as the administrative supervisor on projects or programs. Plans, assigns, supervises, and reviews activities of grant administrators.
- Monitored the performance of grants, contracts and sub-recipients. Oversight of the operating budget and assists in the annual preparation of same. Designs, implements, and monitors procedures utilized in program evaluation.
- Provided technical assistance or reviews program policies and procedures. Maintains current information and oversees the preparation of project status reports. Prepares financial and narrative reports and program applications. Communicates project/program status and information to municipal officials and/or public and private entities.

Volunteers of America Ohio & Indiana

11/2017-06/2020

Program Director, Veterans Domiciliary at Wade Park

- Responsible for all programmatic and administrative oversight of the 24-hour, 122-bed residential treatment facility for veterans experiencing homelessness, substance abuse and/or Post-traumatic stress disorder.
- Work in collaboration with Veterans Administration to ensure resident services are of quality and compliant with funding contract and accrediting entities (CARF and Joint Commission).
- Monitors all revenue and program expenditures, submits monthly billing based on utilization and prepares monthly and quarterly reports for leadership.
- Developed and implemented staffing plans to ensure the needs of the facilities operation were met.
- Responsible for the training and development of 51 employees, which includes Supportive Service staff, Residential Monitors and Kitchen staff.

AIDS Taskforce of Greater Cleveland, an AHF affiliate

10/2015-11/2017

Interim Executive Director

- Responsible for all matters pertaining to operation of the AIDS Taskforce. Developed, coordinated, and managed all agency programs in accordance with established policies.
- Provided oversight of organizational resources exceeding \$1.6 million including, local, state and federal grants.
- Worked with Board, staff, volunteers and consumers to develop strategic plans to accomplish agency mission.
- Supervised the Director of Finance and prepares budgets and financial reports reflective of the needs, activities, and agency programs to the Board of directors and funding entities.
- Responsible for communicating effectively with the Board and providing, in a timely and accurate manner, all information necessary for the Board to function properly and to make informed decisions.
- Administered agency operations within established budgets. Oversees annual financial audit. Monitors revenue and expenditures for all grants and authorizes fiscal reports to funding sources as required.
- Assisted in the development of the "Affiliate Federation model" providing support to additional affiliates during onboarding.
- Provided oversight and monitors growth of local AHF Pharmacy and Healthcare center operations.
- Establishes collaborative agreements with local organizations to ensure wrap-around services are maintained.

AIDS Taskforce of Greater Cleveland, an AHF Affiliate

03/2015-10/2015

Associate Director

- Responsible for the administration, management, and programs of the AIDS Taskforce of Greater Cleveland, as directed by the Executive Director Directly managed research staff including; field interviewer and Data management coordinator.
- Worked with Executive Director, departments, and consumers to implement strategic plans to accomplish agency mission. Provided timely reports to the Executive Director on the status of those plans, including changes in the local, state, and national environment and potential barriers as well as opportunities.
-

- Assisted Finance Manager in preparing financial reports reflective of the needs, activities, and agency programs to the Executive Director. Administered agency operations within established budgets. Monitors revenue and expenditures for grants.
- Collaborated with AHF staff in the transition of the human resource and financial functions to the corporate office in Los Angeles, Ca.
- Collaborated with affiliate leadership to establish and operationalize local Pharmacy and Healthcare center.

AIDS Taskforce of Greater Cleveland, an AHF affiliate

10/2010-03/2015

Director of Research Services and Grants administration

- Responsible for the Coordination and management of all grant funded behavioral science research projects and maintenance of human subjects protection program.
- Directly managed research staff including; field interviewer and Data management coordinator.
- Performed quality assurance on all collected data and reports on an ongoing basis to ensure compliance with all grants, budgets and contracts.
- Coordinated Grant writing process, Submission of monthly reports for state and federal funders.
- Worked in tandem with leadership to secure the affiliation with the AIDS Healthcare Foundation.
- Served as organization lead during the due-diligence/ Onboarding phase of the affiliation.

United States Army Reserve, 319th Quartermaster BN

12/2002- 12/2012

Human Resources Specialist (Sergeant)

- Supervised and mentored six personnel administrative specialist while performing all human resource functions for 60-70 military personnel
- Served as Unit Equal Opportunity Leader, Unit substance abuse prevention leader, and Unit victim Advocate
- Reviewed and processed annual evaluations, sensitive item inventory reports, promotions and awards
- Ensured unit mobilization readiness was 100% through Soldier accountability, maintenance of personnel records and re-occurring reports for the 319th Quartermaster battalion
- Managed and performed all personnel and administrative functions. Advised the managers and others on human resource matters. Participated in occupational classification and management of human resources.
- Served as a Battle Captain Assistant during a 14-month deployment to Kuwait in support of Operation Iraqi/Enduring Freedom.

University Hospitals Case Medical Center /Rainbow Babies & Children

03/2005-03/2011

Mental Health Worker/Patient Care Assistant (Part-time/PRN)

- Provided direct patient care to an assignment of 12 pediatric patients taking vital signs assisting with activities of daily living, and hygiene needs and obtaining certain lab specimens.
- Monitored and assessed the mental status and psychiatric symptoms of patients and intervened in accordance with individual treatment plans.
- Facilitated group programs utilizing behavioral therapy models addressing clients mental health needs.

The Free Medical Clinic of Greater Cleveland

09/2009-10/2010

HIV Outreach Program Coordinator

- Initiated and maintained relationships with 10 community partners while providing HIV prevention services to clients residing in treatment facilities, homeless shelters, Community centers and correctional facilities.
- Provided HIV Education and testing to clients through the walk-in testing program as well at STD Clinic hours.
- Provided direct linkage of services to newly diagnosed clients and preparation for early intervention HIV services.

AIDS Taskforce of Greater Cleveland

10/2008-09/2009

HIV Prevention Program Coordinator

- Coordinated and assisted with the provision of HIV Prevention services including individual and group level interventions, HIV testing, and risk reduction counseling.
- Facilitated weekly HIV/STI Educational sessions with high-risk individuals throughout the community.
- Enrolled and managed fifteen program participants conducting on-going prevention case management.

Education:

Cleveland State University

Graduated 08/2008

Bachelors of Social Work

University of Phoenix- Cleveland Campus

Graduated 01/2014

Masters of Business Administration

The Center

Spring/summer 2008

Social Work Internship

Organized outreach activities at five locations for the Metro youth outreach program. Interviewed 14 volunteers for youth outreach and coordinated schedules for outreach locations. Also assisted in programing for youth during drop-in hours.

Licensure/ Certifications

State of Ohio Counselor, Social Worker and Marriage & Family Therapist Board: LSW Received May 6, 2010

Ohio HIV Counselor/Tester Certification: Received June 2009

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

7/15/2024 – 7/14/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

New appointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

Marsha Mockabee

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon
Colleen Cotter
Charles Modlin
Melaak Rashid
LaRaun Clayton
Christian Ward**

- 2.8** The candidate's city and county of residence;

Cleveland, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Currently, I serve on several boards and commissions, reflecting my dedication to community service and professional development. One of my roles is with Project LIFT, an organization that promotes equality and economic growth by championing the upliftment of Black men. Project LIFT provides essential behavioral health and prevention services, resources, training, workshops, and tools to help Black men thrive. This role allows me to contribute to strategic planning and program development, ensuring that our initiatives effectively

address the needs of this community. I also serve on the board of the Black Professionals Association Charitable Foundation, which focuses on promoting the professional advancement of Black individuals through scholarships, mentoring, and community engagement. This position has given me valuable experience in governance and has deepened my understanding of the systemic challenges faced by Black professionals. Additionally, I am involved with Documentary Song Writers, an initiative aimed at documenting and preserving the stories and experiences of diverse communities through music and songwriting. This board allows me to engage with creative projects that highlight and celebrate cultural diversity, furthering my commitment to equity and inclusion.

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0274

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Conwell and Miller	A Resolution confirming the County Executive's reappointment of Colleen Cotter to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated Colleen Cotter to continue her service on the Citizens' Advisory Council on Equity, for the three-year term commencing 7/15/24 through 7/14/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Colleen Cotter to continue to serve on the Cuyahoga

County Citizens' Advisory Council on Equity for the term commencing 7/15/2024 through 7/14/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 30, 2024

Journal _____

_____, 2024



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 16, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Dr. Charles Modlin (7/15/2024 - 7/14/2027)**
 - Reappointment
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Colleen Cotter (7/15/2024 - 7/14/2027)**
 - Reappointment
 - Currently resides in Lakewood (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", written over a light blue horizontal line.

Chris Ronayne
County Executive

Colleen Cotter is Executive Director of The Legal Aid Society of Cleveland. Legal Aid's staff of 150+ (including 80+ lawyers) secures justice, equity, and access to opportunity for and with people who have low incomes through passionate legal representation and advocacy for systemic change.

Colleen is a member of Cuyahoga County Citizens Advisory Council on Equity, Lead-Safe Cleveland Steering Committee, United Way of Greater Cleveland Board, Lakewood Community Services Center Board, American Academy of Arts & Sciences Advisory Committee to the Making Justice Accessible Project, American Law Institute Advisory Committee, Cleveland State University College of Law Visiting Committee, 50 Club of Cleveland, In Counsel with Women, Cleveland Rape Crisis Center *Sing Out!* Chorale, Leadership Cleveland Class of 2011, and Adler Mission 2019. She previously served as Chair of the Saint Luke's Foundation Board and President of United Way of Greater Cleveland Council of Agency Executives. She also served on the boards of Cleveland Metropolitan Bar Association, Center for Community Solutions, National Legal Aid and Defender Association and on the Legal Services Corporation Justice Gap, Housing, Data, and *Pro Bono* Advisory Committees.

Colleen was named one of Cleveland's 500 Influencers, a 2017 Crain's Woman of Note and the 2017 CMBA President's Award recipient. Her 2007 speech "Justice and Healthy Communities" was published in *Vital Speeches of the Day*.

Colleen previously worked as a legal aid consultant, at Indiana Legal Services, as a Skadden Fellow at Pine Tree Legal Assistance, and as a clerk to US Sixth Circuit Court of Appeals Judge Cornelia Kennedy. She received her JD from Indiana University School of Law- Bloomington, *summa cum laude* and Order of the Coif, and her BA from the University of Notre Dame, *cum laude*.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- 1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:**

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;**

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;**

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and**

Professional licenses are not required for this position under County Charter or state law.

- 2. A letter from the appointing authority providing the following information:**

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;**

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;**

N/A

- 2.3 The specific term of office during which the candidate would serve;**

7/15/2024 – 7/14/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon
Colleen Cotter
Charles Modlin
Melaak Rashid
LaRaun Clayton
Christian Ward**

- 2.8** The candidate's city and county of residence;

Lakewood, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**United Way of Greater Cleveland Board, Lakewood Community Services
Center Board, American Bar Association, Standing Committee on Legal Aid and
Indigent Defense, Cleveland State University School of
Law, Advisory Committee, Lead Safe Cleveland Coalition, Steering Committee
American Academy of Arts and Sciences Making Justice Accessible
Project, Advisory Committee**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

Colleen Cotter is Executive Director of The Legal Aid Society of Cleveland. Legal Aid's staff of 150+ (including 80+ lawyers) secures justice, equity, and access to opportunity for and with people who have low incomes through passionate legal representation and advocacy for systemic change.

Colleen is a member of Cuyahoga County Citizens Advisory Council on Equity, Lead-Safe Cleveland Steering Committee, United Way of Greater Cleveland Board, Lakewood Community Services Center Board, American Academy of Arts & Sciences Advisory Committee to the Making Justice Accessible Project, American Law Institute Advisory Committee, Cleveland State University College of Law Visiting Committee, 50 Club of Cleveland, In Counsel with Women, Cleveland Rape Crisis Center *Sing Out!* Chorale, Leadership Cleveland Class of 2011, and Adler Mission 2019. She previously served as Chair of the Saint Luke's Foundation Board and President of United Way of Greater Cleveland Council of Agency Executives. She also served on the boards of Cleveland Metropolitan Bar Association, Center for Community Solutions, National Legal Aid and Defender Association and on the Legal Services Corporation Justice Gap, Housing, Data, and *Pro Bono* Advisory Committees.

Colleen was named one of Cleveland's 500 Influencers, a 2017 Crain's Woman of Note and the 2017 CMBA President's Award recipient. Her 2007 speech "Justice and Healthy Communities" was published in *Vital Speeches of the Day*.

Colleen previously worked as a legal aid consultant, at Indiana Legal Services, as a Skadden Fellow at Pine Tree Legal Assistance, and as a clerk to US Sixth Circuit Court of Appeals Judge Cornelia Kennedy. She received her JD from Indiana University School of Law- Bloomington, *summa cum laude* and Order of the Coif, and her BA from the University of Notre Dame, *cum laude*.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0275

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Conwell and Miller	A Resolution confirming the County Executive's reappointment of Dr. Charles Modlin to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 - 7/14/2027; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens' Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated Dr. Charles Modlin to continue his service on the Citizens' Advisory Council on Equity, for the three-year term commencing 7/15/24 through 7/14/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Dr. Charles Modlin to continue to serve on the Cuyahoga

County Citizens' Advisory Council on Equity for the term commencing 7/15/2024 through 7/14/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: July 23, 2024

Journal _____

_____, 2024



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 16, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Dr. Charles Modlin (7/15/2024 – 7/14/2027)**
 - Reappointment
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Colleen Cotter (7/15/2024 – 7/14/2027)**
 - Reappointment
 - Currently resides in Lakewood (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive



Charles Modlin, M.D., MBA, serves as the inaugural Vice President & Chief Health Equity Officer at MetroHealth (Cleveland, Ohio) where he provides operational and thought leadership, perspective and vision on the multi-dimensional matters of diversity and health equity through the lens of a clinician. His role is key to the development of programs to promote and strengthen an inclusive and diverse culture and promote health equity for all. He also practices clinical urology at MetroHealth.

Dr. Modlin is also leading a national initiative to raise awareness of the crisis of Health Inequities/Disparities and to implement nationwide best practices to address elimination of health disparities/inequities.

Dr. Modlin is formerly a 27+-year veteran and member of Cleveland Clinic's Surgical Staff, Associate Professor of Surgery, and is a Kidney Transplant Surgeon & Urologist and served on Cleveland Clinic's Board of Governors, Board of Directors and Board of Trustees and served as the elected President of the Medical Staff of Cleveland Clinic. He founded Cleveland Clinic's Minority Men's Health Center (MMHC) and in 2003 established Cleveland Clinic's famed Annual Minority Men's Health Fair (which as of 2022 he established at MetroHealth) that has provided

free health screenings, health examinations and health education to thousands of predominantly African American males for the early detection of disease to enhance and save lives. In 2011, he was named by The Atlanta Post as one of the Top 21 Black Doctors in America. Dr. Modlin was the First African American Staff Urologist in the History of Cleveland Clinic AND the First and Only ever Black Transplant Surgeon in the History of Cleveland Clinic. Dr. Modlin graduated from Northwestern University and Northwestern University Feinberg School of Medicine, completed a six-year residency in Urologic Surgery at New York University, a three-year fellowship in kidney transplantation surgery at Cleveland Clinic and joined the Cleveland Clinic Staff in 1996. He has completed organizational leadership development training certification at the Harvard Business School.

Dr. Modlin is a noted national leader for the elimination of health disparities and promotion of health equity. Honors include Appointment to the Ohio Commission on Minority Health by two Ohio Governors, Northwestern University Presidential Alumni Medal, the Inaugural 2009 Northwestern University Feinberg School of Medicine Distinguished Humanitarianism in Medicine Award, and the 2023 Northwestern University Alumni Medal (which represents Northwestern's Highest Alumni Honor), 2007 MLK Greater Cleveland Partnership Community Service Award, Call & Post 100 Top Influential Leaders, numerous Cleveland Magazine Best Doctors recognitions, recognition in the Inaugural Edition of Who's Who in Black Cleveland as One of Cleveland's Most Interesting, and the prestigious 2015 Black Professional Association Black Professional of the Year recognition, The Soul of Philanthropy Award in 2021, among many other recognitions and awards. Governor Mike DeWine in March 2020 appointed Dr. Modlin to serve on the Ohio Governor's Minority Covid-19 Strike Force (MSF) where he chaired the Education, Communications & Outreach Subcommittee.


Dr. Modlin has also dedicated his life to mentoring the younger generation who aspire to achieve their goals in life. As such, he is a published author of a success navigation and mentorship book, entitled ***"It Isn't Difficult To Do It IF You Know How To Do It"***, in which he provides practical and advanced advice, wisdom, guidance and life and career navigation success guidance based upon his lived experiences in order to help facilitate the younger generation in successfully navigating their success journeys.

**CURRICULUM VITAE
FOR
CWRU SCHOOL OF MEDICINE**

MARCH 17, 2024

PERSONAL INFORMATION

Name: Modlin, Charles S
Credentials; MD, MBA
MetroHealth Medical System
Vice President & Chief Health Equity Officer
Urology (40%)
Office of Equity, Inclusion & Diversity (60%)
2500 MetroHealth Drive, Cleveland, Ohio 44109



EDUCATION & TRAINING

Ball State University, Muncie, Indiana, United States of America
No Degree, August 1979 – December 1980 (Transferred to Northwestern University)

Northwestern University, Evanston, Illinois, United States of America
Bachelors of Arts Degree, Chemistry
January 1981 – June 1983

Northwestern University Feinberg School of Medicine, Chicago, Illinois, United States of America
September 1983 – June 1987
Doctor of Medicine MD Degree

Ashford University, Clinton, Iowa, United States of America
July 2010 – October 2011
MBA, Masters Business Administration

Harvard University, Online, United States of America
Organizational Leadership
January 2022 – March 2022

Charles S Modlin, MD, MBA

Certificate, Organizational Leadership

Post-Graduate Training

New York University, New York City, New York, United States of America
Intern General Surgery Resident, Post-Graduate Year 1
June 1987 – June 1988

New York University, New York City, New York, United States of America
General Surgery Resident, Post Graduate Year 2
June 1988 – July 1989

New York University, New York City, New York, United States of America
Urology Resident, Post-Graduate Years 3-5
July 1989 – July 1992

New York University, New York City, New York, United States of America
Urology Chief Resident, Post-Graduate Year 6
July 1992 – June 1993

ACADEMIC APPOINTMENTS

Associate Professor of Surgery, Case Western Reserve University, Cleveland,
Ohio, United States of America
MetroHealth Medical System
September 2021 to Present

Gap March 2021 – September 2021 --- between jobs

Associate Professor of Surgery, Cleveland Clinic Lerner College of Medicine,
Department of Urology, Glickman Urology & Kidney Institute
Cleveland Clinic, Cleveland, Ohio, United States of America
July 1997 – March 2021

Clinical Associate, Department of Urology, Glickman Urological & Kidney
Institute
Cleveland Clinic, Cleveland, Ohio, United States of America, May 1996 – June
1997

PROFESSIONAL APPOINTMENTS

Charles S Modlin, MD, MBA

Staff Urologist & Medical Director, Office of Equity, Inclusion & Diversity
MetroHealth Medical System
Cleveland, Ohio, United States of America
September 2021 – Present

Staff Urologist
Cleveland Clinic, Glickman Urological & Kidney Institute
Cleveland, Ohio, United States of America
July 1997 – March 2001

Clinical Associate Staff
Cleveland Clinic
Department of Urology
Cleveland, Ohio, United States of America
May 1996 – June 1997

ADDITIONAL CAREER DEVELOPMENT

Leadership Development

Harvard University, Online
Organizational Leadership Certificate
January 2022 – March 2022

CERTIFICATION & LICENSURE

Certification

American Board of Urology
Certificate Number (if applicable)
Date Issued & Expires

Licensure

Ohio State Medical Board
License Number: [REDACTED]
Date Issued & Expires

Indiana State Medical Board
License Number
Date Issued & Expires

MEMBERSHIP IN PROFESSIONAL SOCIETIES

- American Urological Association Member

- American Urological Association, North Central Section Member
- American Medical Association (Former member)
- American Society of Transplantation (Inactive Membership)
- American Society of Transplant Surgeons (Inactive Membership)
- Urologic Society for Transplantation and Vascular Surgery (Inactive Membership)
- American Urological Association
- American Board of Urology (Board Certified) ---Recertification 2020
- American College of Surgeons, (Inducted FACS 1999)
- American Society of Minority Health and Transplant Professionals (Inactive)
- The Transplantation Society (Former)
- National Medical Association
- National Kidney Foundation, Greater Cleveland Chapter, Board Member, 2014 – Present
- National Kidney Foundation National Board, Board Member 2016 - Present

PROFESSIONAL SERVICES

Editorial Board Membership

Editorial Board, Journal of the National Medical Association, circa 2008 - 2010

Manuscript Reviewer

- American Society of Transplantation Annual Meeting Abstract Reviewer, circa 2008-2010
- Cleveland Clinic Journal of Medicine, Special Guest Editor, 2008-2021
- American Journal of Men's Health Reviewer, circa 2014-2018

Advisory Groups

Norvartis Pharmaceuticals Advisory Panel

Advisory Board Member

Start: 2010

End: 2010

Pfizer Pharmaceuticals Rare Disease Advisory Panel

Advisory Board Member

Start: 2021

End: 2022

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- 1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:**

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;**

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;**

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and**

Professional licenses are not required for this position under County Charter or state law.

- 2. A letter from the appointing authority providing the following information:**

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;**

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;**

N/A

- 2.3 The specific term of office during which the candidate would serve;**

7/15/2024 – 7/14/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**Ronnie Cannon
Colleen Cotter
Charles Modlin
Melaak Rashid
LaRaun Clayton
Christian Ward**

- 2.8** The candidate's city and county of residence;

Shaker Heights, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Business Volunteers Unlimited, American Health Association, Health Legacy of Cleveland

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0276

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028 and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Sweeney	

WHEREAS, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of Board of Directors were created pursuant to the provision so ORC Chapter 4582.03; and

WHEREAS, the Port of Cleveland fosters job creation and economic vitality in Cleveland and Cuyahoga County; and

WHEREAS, the Cleveland-Cuyahoga Court Port Authority Board of Directors has nine (9) members appointed by both the City of Cleveland and Cuyahoga County and members shall serve a four (4) year term; and

WHEREAS, the individuals appointed shall serve a term commencing immediately upon signature of this Resolution; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2024 – 9/30/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: July 23, 2024

Journal _____
_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

July 3, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cleveland - Cuyahoga County Port Authority

Dear President Jones:

Pursuant to Ohio Revised Code Section 4582.03, I am pleased to nominate the following individual for reappointment to serve on the Cleveland-Cuyahoga County Port Authority's Board of Directors:

- **Dave Wondolowski**, 4-year term, 10/01/2024 – 09/30/2028
 - Reappointment
 - Resides in Broadview Heights (Cuyahoga County)
 - Elector of Cuyahoga County

The Cleveland-Cuyahoga County Port Authority was created in 1968 to manage this area's maritime operations. The Port Authority's Board of Directors consists of nine members who are appointed to four-year terms. Six members are appointed by the City of Cleveland and the remaining three are appointed by Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. Mr. Wondolowski's resume has been attached for your review. There are three candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

DAVID J. WONDOLOWSKI
Executive Secretary and Business Manager
Cleveland Building and Construction Trades Council

Through his work and civic involvement, Dave is focused on spearheading policies and initiatives that advance the Northeast Ohio economy and expand job opportunities for the region's residents.

For the past decade, Dave has led the Cleveland Building & Construction Trades Council (CBCTC), the umbrella organization for more than 29-member unions and 12,000 men and woman working in the construction industry in Northeast Ohio.

During that time, the men and women of the CBCTC have been central to projects in greater Cleveland neighborhoods and the downtown Cleveland's skyline including Flats East Bank, the renovation of the city's professional sports facilities, and nearly all of the new or renovated apartment complexes in the core city.

In pursuing the CBCTC's commitment to an inclusive, diverse workforce, Dave in 2019 partnered with Tim Linville, CEO of the Construction Employers Association, to create and raise money for *Cleveland Builds*, a pre-apprenticeship, career-readiness program with an emphasis on ensuring the building trades reflect the demographics of the communities in which they work. Many of the trades' members lives have been dramatically improved because they were previously unemployed, underpaid, recently discharged from military duty or formerly incarcerated.

The non-profit Cleveland Building Trades Foundation, created under Dave's leadership, has provided tens of thousands of dollars to both apprentice training along with charitable programs including the MetroHealth Burn Unit, Lupus Foundation, The HOPE Center which helps refugees and immigrants, Habitat for Humanity and many others.

Dave is also president of CBCTC Development, a non-profit affiliate focused on the mission of providing safe, quality, low-income housing for senior citizens.

Dave is very active in civic activities. In 2018, he was appointed by Cleveland's Mayor to serve on the board of the Port of Cleveland. He was recently re-appointed by the Cuyahoga County Executive. In his role with the CBCTC and the Port, Dave has worked on shepherding debt and equity into Cleveland for major projects through the Port's and the trades' various pension fund investments, all of which provide critical financing that are making possible dynamic projects that are reshaping the region.

He also serves on the Ohio State Building Trades Council, ACT Ohio and the Lantern Center for Recovery. In 2022, Governor Mike DeWine appointed Dave to the nominating council for the Public Utilities Commission of Ohio.

David's prior activities included serving on Broadview Heights City Council, the Ohio Public Works Commission, the governing board of the Ohio Consumer's Council, Greater Cleveland Partnership Commission on Economic Inclusion and the Cuyahoga County Board of Elections.

Dave, who started his career as an apprentice bricklayer, is a trustee for the Bricklayers Local 5 pension fund.

.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cleveland - Cuyahoga County Port Authority

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Mr. Wondolowski is a certified elector of Cuyahoga County. Please see the attached voter registration information.

- 2.3 The specific term of office during which the candidate would serve;

10/01/2024 – 09/30/2028

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**David J Wondolowsk
Lee Fisher
Demar Sheffey**

- 2.8** The candidate's city and county of residence;

Broadview Heights, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

The Cleveland- Cuyahoga Port Authority

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

An ethics opinion was not requested.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0277

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution fixing the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive/Department of Public Works/County Sanitary Engineer recommends fixing water, storm and sanitary sewer maintenance and/or sewerage treatment rates for the County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2025; and

WHEREAS, the County has contractual obligations with communities to operate and maintain water lines and sewerage systems including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations; and

WHEREAS, the funds are necessary to pay for the treatment and disposal costs, and for proper maintenance and operation of the water lines and sewerage systems in said districts for Fiscal 2025; and

WHEREAS, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

WHEREAS, said water, storm and sanitary sewer maintenance and/or sewerage treatment rates shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 0.87 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case #245631

Commercial	Front footage x maintenance rate x 1.15
Industrial	Front footage x maintenance rate x 1.15

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That in order to provide funds with which to maintain and operate water lines and sewerage systems in County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2025, the following rates shall be charged to the actual and/or potential users of such sewerage system:

Sewer Maintenance Rate

(Per Front Foot)

2025

Sewer Area No. 1

Brooklyn

Sanitary Sewer	\$ 2.20
Storm Sewer	\$.40

Linndale - All Sewers	\$ 2.50
-----------------------	---------

Parma Heights

Sanitary Sewer	\$ 1.20
Storm Sewer	\$ 1.25
Water Transmission Lines	\$ 0.05

Sewer Area No. 1A

Parma

Sanitary Sewers	\$ 1.75
Storm Sewers	\$ 1.25 (G)

Sewer Area No. 2

Brooklyn Heights

Sanitary Sewers	\$ 1.50
Storm Sewers	\$ 0.25

Seven Hills - Sanitary Sewers	\$ 1.00 (A)
-------------------------------	-------------

Sewer Area No. 3

Beachwood

Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75

Gates Mills - Sanitary Sewers	\$ 10.00
Highland Heights	
Sanitary Sewers	\$ 1.00
Storm Sewers	\$ 1.50
Lyndhurst - Sanitary Sewers	\$ 1.00
Mayfield Heights	
Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 0.00
Mayfield Village - Sanitary Sewers	\$ 2.00
Pepper Pike - Sanitary Sewers	\$ 2.50
	\$ 200.00 (B)
Richmond Heights	
Sanitary Sewers	\$ 2.00
Storm Sewers	\$ 0.70
South Euclid - Sanitary Sewers	\$ 1.00 (C)

Sewer Area No. 5

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Bedford Heights - Sanitary Sewers	\$ 1.95
Highland Hills - Storm Only	\$ 2.50
North Randall	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 1.75
Orange Village - Sanitary Sewers	\$ 3.00
Warrensville Heights	
Sanitary Sewers	\$1.65
Storm Sewers	\$0.85

Sewer Area No. 8

Middleburg Heights	
Sanitary Sewer	\$ 2.00
Storm Sewer	\$ 0.50
Water Transmission Lines	\$ 0.20

Sewer Area No. 9

Garfield Heights	
Sanitary Sewers	\$ 2.70
Storm Sewers	\$ 0.30
Maple Heights	
Sanitary Sewers	\$ 3.10
Storm Sewers	\$ 0.40
Water Transmission Lines	\$ 0.10

Sewer Area No. 13

Brecksville	
Sanitary Sewers	\$ 2.50

Storm Sewers	\$ 2.10
Broadview Heights	
Sanitary Sewers	\$ 1.50

Sewer Area No. 14

Olmsted Township	
Sanitary Sewers	\$ 3.50
Storm Sewers	\$ 0.47

Sewer Area No. 18

Oakwood	
Sanitary Sewers	\$1.80
Storm Sewers	\$0.10

Sewer Area No. 20

Bedford - Sanitary Sewers	\$ 1.60
Walton Hills - Sanitary Sewers	\$ 1.60 (D)
	\$ 150.00 (E)

Sewer Area No. 21

Woodmere	
Sanitary Sewers	\$ 2.25
	\$ 225.00 (F)
	\$ 150.00 (F)
Storm Sewers	\$ 0.40
Water Transmission Lines	\$ 0.10

Sewer Area No. 22

Newburgh Heights - All Sewers	\$ 6.20
-------------------------------	---------

Sewer Area No. 24

East Cleveland - All Sewers	\$ 3.00
-----------------------------	---------

- (A) Rate Applies to properties served by County Improvement No. 231.
- (B) Flat Rate: \$200.00 per year to residential parcels tributary to Creekside, (ten years - beginning 1/1/2016). Commercial charge based on water consumption.
- (C) Rate Applies to portion of South Euclid tributary to County Improvement

Nos. 3-A-1 and 3-A-2 only.

- (D) Rate Applies to commercial/industrial parcels only
- (E) Flat Rate: \$150.00 charge for a residential parcel served by sanitary sewers.
- (F) Flat Rate: \$225.00 charge for each improved parcel for 2025.
\$150.00 charge for each unimproved parcel for 2025.
- (G) The rates for the City of Parma shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 1.0 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case #245631
Commercial	Front footage x maintenance rate x 1.65
Industrial	Front footage x maintenance rate x 1.65

Any charges that are not paid shall be certified to the County Fiscal Officer, as provided by law, for collection.

SECTION 2. That the Clerk of Council be, and is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer.

SECTION 3. It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 9, 2024. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the

public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20____

SUMMARY OF REQUESTED ACTION

A. Scope of Work Summary

1. Department of Public Works requesting authorization to prepare maintenance assessments for County sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for Fiscal 2025. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, pumping stations. There is no cost associated with this specific agreement.
2. The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.
3. The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including disposal of sewage.

B. Procurement

1. N/A
2. N/A

C. Contractor and Project Information

- 1a. The municipalities are divided into Sewer Areas, which can be found on attachment.
- 1b. The Sewer Areas are within the following County Districts: 1, 2, 4, 5, 6, 8, 9, 10, 11
3. N/A

D. Project Status and Planning

1. The sewer rate schedule is updated annually and simply requires new Council resolutions.
2. The rates must be passed by Council on or before September 9, 2024, per Ohio Revised Code 6117.33 which provides that assessments for such rates must be certified on or before the second Monday in September.

E. Funding

1. There is no cost associated with this.
2. N/A

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0278

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution approving and confirming the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Sanitary Engineer has prepared and presented to the County Council for the County of Cuyahoga, Ohio the 2025 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24; and

WHEREAS, funds are necessary to pay for the operation and maintenance of water lines, sewerage systems, including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations for said Districts for Fiscal 2025; and

WHEREAS, the primary goal is to collect all operational expenditures from revenues collected from users of the water lines and sewerage systems; and

WHEREAS, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, as prepared and filed with the Council by the County Sanitary Engineer be, and the same are, hereby approved and confirmed and said assessments are hereby ordered recorded in the original assessment records of the County of Cuyahoga, Ohio for the year 2025, to which reference is hereby made a part hereof, as fully and completely as though set forth at length and rewritten herein.

SECTION 2. That there be, and hereby is, levied and assessed upon the several lots and parcels of land listed and described in said report the amount set forth to be assessed by the County of Cuyahoga, Ohio, through the Department of Public Works/County Sanitary Engineer, upon each of said lots and parcels of land.

SECTION 3. That the said assessments so made, approved and confirmed, are hereby certified to the County Fiscal Officer for collection.

SECTION 4. That the installments of such assessments, when collected, shall be placed to the credit of the Department of Public Works/County Sanitary Engineer's fund to be used for the purposes set forth in the Resolution directing the Department to prepare such assessments.

SECTION 5. That the Clerk of Council be, and is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer and one copy to the Department of Public Works/County Sanitary Engineer.

SECTION 6. It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 9, 2024. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Journal _____
_____, 20____

SUMMARY OF REQUESTED ACTION

A. Scope of Work Summary

1. Department of Public Works requesting approval and confirmation to prepare maintenance assessments for County Sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for **Fiscal 2025**. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, and pumping stations. There is no cost associated with this specific agreement.
2. The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or pay long-term capital debt (level-two financing). Lastly the Sanitary Engineering Division routinely evaluates the condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.
3. The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including the disposal of sewage.

B. Procurement

- 1.N/A
- 2.N/A

C. CONTRACTOR AND PROJECT INFORMATION

- 1a. The municipalities are divided into Sewer Areas, which can be found in the attachment.
- 1b. The Sewer Areas are within the following County Districts: 1, 2, 3, 4, 5, 6, 8, 9, 10, 11
2. N/A

D. PROJECT STATUS AND PLANNING

1. The sewer rate schedule is updated annually and simply requires two new Council resolutions.
2. **The rates must be passed by Council on or before September 9, 2024, per Ohio Revised Code 6117.33** which provides that assessments for such rates must be certified on or before the second Monday in September.

E. FUNDING

1. There is no cost associated with this.
2. N/A



Department of Public Works/ Sanitary Engineering Division

County of Cuyahoga Sewer Area Rates for 2025

The rates are varied based upon Cuyahoga County division into Sewer Areas. The Ohio Revised Code requires that accounts be established for each sewer area and communities not part of a sewer area.

The proposed rates were determined as follows:

- Estimate costs for engineering, sewer inspection, treatment plants, pumping stations, lab analysis, and sewer maintenance programs (**Level one financing**)
- Maintain sufficient fund balances in the Sewer Area Accounts for emergency repairs or replacement of sanitary sewers; pumping stations, wastewater treatment plants and current/future capital debt (**Level two financing**)
- Provide capital funding (\$4-5 million) for planned/potential projects (**Level three financing**)

The rates shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 0.87 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case # 245631
Commercial	Front footage x maintenance rate x 1.15
Industrial	Front footage x maintenance rate x 1.15

In order to provide funds with which to maintain and operate Sewerage improvements in areas designated from January 1, 2025 forward, the following rates shall be charged to the actual and/or potential users of such sewerage system:

2025 Sewer Maintenance Rate
(Per Front Foot)

Sewer Area No. 1

Brooklyn	
Sanitary Sewer	\$ 2.20
Storm Sewer	\$.40
Linndale – All Sewers	\$ 2.50
Parma Heights	
Sanitary Sewer	\$ 1.20
Storm Sewer	\$ 1.25
Water Transmission Lines	\$ 0.05

Sewer Area No. 1A

Parma	
Sanitary Sewers	\$ 1.75
Storm Sewers	\$ 1.25 (G)

Sewer Area No. 2

Brooklyn Heights	
Sanitary Sewers	\$ 1.50
Storm Sewers	\$ 0.25
Seven Hills – Sanitary Sewers	\$ 1.00 (A)

Sewer Area No. 3

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Gates Mills – Sanitary Sewers	\$10.00
Highland Heights	
Sanitary Sewers	\$ 1.00
Storm Sewers	\$ 1.50
Lyndhurst – Sanitary Sewers	\$ 1.00
Mayfield Heights – Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 0.00
Mayfield Village – Sanitary Sewers	\$ 2.00
Pepper Pike – Sanitary Sewers	\$ 2.50
	\$ 200.00 (B)
Richmond Heights	
Sanitary Sewers	\$ 2.00
Storm Sewers	\$ 0.70
South Euclid – Sanitary Sewers	\$ 1.00 (C)

**2025 Sewer Maintenance Rate
(Per Front Foot)**

Sewer Area No. 5

Beachwood – Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Bedford Heights – Sanitary Sewers	\$ 1.95
Highland Hills - Storm Only	\$ 2.50
North Randall	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 1.75
Orange Village – Sanitary Sewers	\$ 3.00
Warrensville Heights	
Sanitary Sewers	\$ 1.25
Storm Sewers	\$ 1.25

Sewer Area No. 8

Middleburg Heights	
Sanitary Sewers	\$ 2.00
Storm Sewers	\$ 0.50
Water Transmission Lines	\$ 0.20

Sewer Area No. 9

Garfield Heights	
Sanitary Sewers	\$ 2.70
Storm Sewers	\$ 0.30
Maple Heights	
Sanitary Sewers	\$ 3.10
Storm Sewers	\$ 0.60
Water Transmission Lines	\$ 0.10

Sewer Area No. 13

Brecksville	
Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 2.10
Broadview Heights	
Sanitary Sewers	\$ 1.50

Sewer Area No. 14

Olmsted Township	
Sanitary Sewers	\$ 3.50
Storm Sewers	\$ 0.47

Sewer Area No. 18

Oakwood – Sanitary Sewers	\$ 1.90
Storm Sewers	\$ 0.10

**2025 Sewer Maintenance Rate
(Per Front Foot)**

Sewer Area No. 20

Bedford – Sanitary Sewers	\$ 1.60
Walton Hills – Sanitary Sewers	\$ 1.60 (D)
	\$150.00 (E)

Sewer Area No. 21

Woodmere - Sanitary Sewers	\$ 2.25
	\$ 225.00 (F)
	\$ 150.00 (F)
Storm Sewers	\$ 0.40
Water Trans. Lines	\$ 0.10

Sewer Area No. 22

Newburgh Heights – All Sewers	\$ 6.20
-------------------------------	---------

Sewer Area No. 24

East Cleveland – All Sewers	\$ 3.00
-----------------------------	---------

- (A) Rate Applies to properties served by County Improvement No. 231.
- (B) Flat Rate: \$ 200.00 per year to residential parcels tributary to Creekside, (ten years - beginning 01/2016). Commercial charge based on water consumption.
- (C) Rate Applies to portion of South Euclid tributary to County Improvement Nos. 3-A-1 and 3-A-2 only.
- (D) Rate applies to commercial/industrial area only
- (E) Flat Rate: \$ 150.00 charge per residential parcel served by sewers
- (F) Flat Rate: \$ 225.00 charge for each improved parcel for 2024
\$ 150.00 charge for each unimproved lot for 2024
- (G) The rates for the City of Parma shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 1.0 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case # 245631
Commercial	Front footage x maintenance rate x 1.65
Industrial	Front footage x maintenance rate x 1.65

Any charges that are not paid shall be certified to the County Fiscal Officer, as provided by law, for collection.

The Clerk of Council is hereby, instructed to transmit a copy of this resolution to the County Fiscal Officer and one copy to the Department of Public Works/Sanitary Engineer

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0279

Sponsored by: **County Executive Ronayne/Department of Public Works/Division of County Engineer**

A Resolution authorizing the appropriation of real property for the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive, through the Department of Public Works, to proceed with the acquisition of real property required for public highway purposes; authorizing the Fiscal Officer to issue the monetary warrants to be deposited with the Probate Court of Cuyahoga County in an amount that is equal to the fair market value of the property; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, on February 29, 2024, this Council adopted Resolution No. R2024-0068, which authorized the County Executive to acquire the necessary Right-of-Way to proceed with the replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; and,

WHEREAS, upon receiving the necessary authorization to proceed with acquisition of Right-of-Way, a fair market analysis was conducted, and fee appraisals were made; and

WHEREAS, the County's agent, KMJM Land Services, endeavored to acquire the necessary parcels through voluntary negotiation and settlement efforts with the property owners, but has reported that equitable settlement agreements could not be reached on the properties set forth below; and,

WHEREAS, the Department of Public Works has requested that the County appropriate certain property rights required for highway purposes for the above-described improvement, identified as the following parcels of land:

Parcel 1- T (Temporary Easement)

Property Owner: Victor J. and Julie A. Appenzeller

Address: 7810 Rockside Road, Independence, Ohio 44131

Mailing Address: 7810 Rockside Road, Independence, Ohio 44131

Fair Market Value Estimate: \$2,850.00

Parcel 6 WD, T (Warranty Deed and Temporary Easement)
Property Owners: Tony and Josephine Ipsaro (deceased)
Address: Vacant Land, Rockside Rd, Independence, Ohio 44131
Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville,
Ohio 44141
Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)
Property Owner: Rose Mar, Ltd., an Ohio limited liability company
Address: 8111 Rockside Road, Valley View, Ohio
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114
Fair Market Value Estimate: \$16,900.00

Parcel 11- T (Temporary Easement)
Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability
company
Address: 8111 Rockside Road, Valley View, Ohio
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114
Fair Market Value Estimate: \$4,550.00

WHEREAS, the necessity for the immediate effectiveness of this Resolution is established because federal funds are being utilized for Right-of-Way acquisition on this project and the County is required to progress on schedule for the project in order to maintain project funding deadlines; and,

WHEREAS, the Right-of-Way cannot be certified to the Ohio Department of Transportation as being ready for construction unless and until all Right-of-Way parcels have been acquired either by agreement or by the filing of a petition for appropriation together with a check in the amount of the Fair Market Value Estimate made payable to the Cuyahoga County Probate Court, in the Cuyahoga County Probate Court.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That certain real property as required for replacement of Rockside Road Bridge Nos. 03.23 and 03.32 over the Cuyahoga River in the City of Independence and Village of Valley View; as described below be, and the same is, hereby declared necessary to appropriate for public use, more specifically for the purpose of making or repairing roads which shall be open to the public, without charge. Such property is described as follows:

Parcel 1- T (Temporary Easement)
Property Owner: Victor J. and Julie A. Appenzeller
Address: 7810 Rockside Road, Independence, Ohio 44131
Mailing Address: 7810 Rockside Road, Independence, Ohio 44131
Fair Market Value Estimate: \$2,850.00

Parcel 6 WD, T (Warranty Deed and Temporary Easement)
Property Owners: Tony and Josephine Ipsaro (deceased)
Address: Vacant Land, Rockside Rd, Independence, Ohio 44131
Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville,
Ohio 44141
Fair Market Value Estimate: \$15,300.00

Parcel 10-WD, T (Warranty Deed and Temporary Easement)
Property Owner: Rose Mar, Ltd., an Ohio limited liability company
Address: 8111 Rockside Road, Valley View, Ohio
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114
Fair Market Value Estimate: \$16,900.00

Parcel 11- T (Temporary Easement)
Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability
company
Address: Rockside Road, Valley View, Ohio
Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, Ohio 44114
Fair Market Value Estimate: \$4,550.00

SECTION 2. That the County Executive, through the Department of Public Works, be, and is, hereby directed to proceed with filing the necessary action to acquire the property as described above.

SECTION 3. That the County Fiscal Officer be, and is, hereby authorized to issue monetary warrants in the amount of the Fair Market Value Estimates listed above, made payable to the Cuyahoga County Probate Court, said warrants to be deposited with the Probate Court at the time of filing the petitions to appropriate.

SECTION 4. That the Clerk of Council is hereby directed to transmit copies of this Resolution upon its approval by the County Executive to Michael Dever, Director of Public Works and to Michael Chambers, County Fiscal Officer.

SECTION 5. That it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to assure that work on the improvement can commence during the prime construction season. Otherwise, any delay in commencement of the work may cause a delay to the work and result in significant cost increases to the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

SECTION 6. That it is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio

Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

SUMMARY OF REQUESTED ACTION

Rockside Road Bridge - Appropriation Authorization

A. Scope of Work Summary

1. The Department of Public Works is requesting authorization for the County Executive to take the required steps to file 4 appropriation actions in Cuyahoga County Probate Court in order to acquire necessary right-of-way for highway purposes. This appropriation action will be filed in connection with the Old Rockside Road Bridge Project and declaring the necessity that this Resolution become effective immediately.

The Rockside Road Bridge Project is comprised of 18 parcels. In the following cases, the County has been unable to reach an agreement with the owner of the parcel to the compensation to be paid for acquiring the parcels.

Parcel 1 T

Property Owner: Victor J. & Julie A. Appenzeller

Address: 7810 Rockside Road, Independence, Ohio 44131

Mailing Address: 7810 Rockside Road, Independence, Ohio 44131

Fair Market Value Estimate: \$2,850.00

Property owner was communicating with acquisition agent but has not been replying to recent reach out.

Parcel 6 WD, T

Property Owner: Tony Ipsaro and Josephine Ipsaro, both deceased

Address: Vacant Land, Rockside Rd, Independence, OH 44131

Mailing Address: National Park Service, 15610 Vaughn Road, Brecksville, OH 44141

Fair Market Value Estimate: \$15,300.00

Property owners are deceased. It is believed that this portion of 562-03-004 was inadvertently excluded from the legal description on Deed Volume 15444, Page 581. OR Colan attempted to find surviving heirs. An appropriation case is needed for clean title.

Parcel 10 WD, T

Property Owner: Rose Mar, Ltd, an Ohio limited liability company

Address: 8111 Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$16,900.00

Property owner has not been responsive.

Parcel 11 T

Property Owner: Thornburg Station Holding, LLC, an Ohio limited liability company

Address: Rockside Road, Valley View, Ohio

Mailing Address: 127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Fair Market Value Estimate: \$4,550.00

Property owner has not been responsive.

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant OR Colan visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, a pre-qualified land consultant negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount.

E. Funding

Prior Resolutions: **R2024-0068 – Authority to Acquire Right-of-Way**

**VALUE ANALYSIS
(\$10,000 OR LESS)**

OWNER'S NAME

Victor J. & Julie A. Appenzeller

COUNTY Cuyahoga
ROUTE C.R. 53
SECTION M-5024
PARCEL NO. 1-T
PROJECT I.D. NO. 95403

Subject

Address/Location	Zoning	Utilities	APN		
7810 Old Rockside Road, Independence, OH 44131	U-6, Commercial or Industrial No minimum lot area requirement	All public utilities available	562-02-002 and 562-02-005		
			Larger Parcel Size	Larger Parcel Unit	Highest and Best Use
			0.9942	Acres	Industrial Development

Comments

The total subject area is 0.9942 gross & net acres (43,307 square feet). It is located at 7810 Old Rockside Road, Independence, Cuyahoga County, Ohio. The subject is accessible from the south side of Old Rockside Road. It is trapizoidal in shape with 291.71 feet of frontage on Rockside Road and 299.77 feet of frontage on Old Rockside Road, and it has a maximum depth of 165.94 feet along the eastern property line. The site is located at the grade of Old Rockside Road and steeply slopes up, behind the improvemetns, roughly 25 feet to Rockside Road or the southern property line. The level portion of the site is located in a high risk flood area known as Flood Zone AE. The steep southern portion of the site is outside the floodplain area. The proeprty is owned by Victor J. & Julie A. Appenzeller and is improved with a 5,214 square foot service garage that was built in 1969. The subject is known as the Cuyahoga County Fiscal Officer's Permanent Parcel Numbers 562-02-002 and 562-02-005. The property consists of two contiguous parcels with the same ownership and the same highest and best use. Thus, the larger parcel contains 0.9942 (net) acres. The property is zoned U-6 which permits most commercial and industrial uses. There is no minimum lot area requirment for the U-6 district. The minimum front setback shall be 100 feet, but not less than 50 feet. The subject is a conforming use. The last sale of the property was on 6/2/2021 and it transferred from Ladd J. Soldat and Laurie A. Soldat to Victor J. Appenzeller and Julie A. Appenzeller for \$118,000 via survivorship deed. It appears from published sources to be a transaction between related parties and has no influence on the current value of the property. As if vacant, the highest and best use of the site is for industrial development.

Comparable Sales

Sale #	Address/Location	Highest and best use	Verification source	Sale Date
1	5860 Canal Road, Valley View, OH	Industrial Development	Public Records & Listing Agent	11/30/2022
APN(s)		Zoning	Utilities	Sale Price
571-20-005		Industrial District	All Public Available	\$1,155,000
				Parcel Size
				5.075 Ac. or 221,067 s.f.
				Unit Value Indication
				\$209,852/Ac. or \$5.22/s.f.

Comments

This was an arm's length sale of a 5.075 acre parcel in Valley View. It was a conventional sale. The parcel is flag shaped and has level to rolling topography. The parcel is located in flood zone A, a special flood hazard area and flood zone X area of minimal flood hazard. There was a 13,500 s.f. green house on the site at the time of sale with estimated razing costs of \$155,000 included in the above sale price.

Sale #	Address/Location	Highest and best use	Verification source	Sale Date
2	9755 Corporate Circle, Valley View, OH	Industrial Development	Public Records & Listing Agent	4/7/2020
APN(s)		Zoning	Utilities	Sale Price
571-22-025		Industrial District	All Public Available	\$539,188
				Parcel Size
				4.3135 Ac. or 187,895 s.f.
				Unit Value Indication
				\$125,000/Ac. or \$2.87/s.f.

Comments

This was an arm's length sale of a 4.3135 acre parcel of vacant land in Valley View. It was a cash to seller sale. The parcel is irregular shaped with frontage on the cul de sac. It has level topography. The parcel is located in a flood zone X area of minimal flood hazard.



Sale #	Address/Location	Highest and best use	Verification source	Sale Date
3	Located at the SEC of Granger Road and Cloverleaf Parkway, Valley View, OH	Industrial Development	Public Records	9/28/2020
APN(s)		Zoning	Utilities	Sale Price
571-04-019		L-1, Light Manufacturing	All Public Available	\$1,724,261
				Parcel Size
				6.398 Ac. or 278,697 s.f.
				Unit Value Indication
				\$269,500/Ac. or \$6.19/s.f.

Comments

This was an arm's length sale of a 6.398 acre parcel of vacant land in Valley View. It was a cash to seller sale. The parcel is irregular shaped and has level topography. The parcel is located in flood zone AE, a special flood hazard area.

Overall Comments / Reconciliation

Comments

Sales similar to the subject were researched and the sales presented are considered to be the most comparable to the subject. Adjustments were considered for property rights conveyed, improving market conditions, conditions of sale, and financing concessions. The sales were also adjusted for physical characteristics. Adjustments have been considered in the following categories: location, size, shape, utilities and topography. Location adjustments consider the premium a buyer pays for property in a subdivision vs. on a through street. Adjustments for size reflects the principle that larger parcels tend to sell for less per unit than smaller parcels, all other things being equal. Adjustments for topography may be necessary to adjust for sloped lands which are difficult, impossible or more expensive to develop. Adjustments for shape reflect differences in shape which make a property more or less desirable often due to excessive development costs for irregularly shaped parcels. The sales range from \$2.87 to \$6.19 per square foot, with an average of \$4.76 and a median of \$5.22 per square foot. Giving consideration to all of the sales, and the location of the subject property on Old Rockside Road, I have correlated the indications at the lower end of the range to a unit of \$4.00 per square foot.

Reconciled Value: \$4.00/s.f.

Part Taken - Land

Parcel # Suffix	Net Take Area	% Acquired	Temporary Take Period	Unit Value	Comments	Total Value
1-T	3,503 s.f.	10%	2 years	4.00/s.f.	Temporary Construction Easement	\$2,850
Total:						\$2,850

Part Taken - Improvements

Parcel # Suffix	Description	Quantity	Units	Unit Value	Depreciation	Improvement Value
Total:						

Cost to Cure

Parcel # Suffix	Description	Cost to Cure
Total:		

Preparers Conclusion

Comments

This project consists of the rehabilitation, replacement and widening of the bridges over the Cuyahoga Valley Scenic Railroad and the Cuyahoga River, including lighting, reconstruction of the approaches, and the installation of a new sidewalk on the north side of Rockside Road from Brecksville Road to the project.

There is a proposed temporary construction easement containing 0.0804 acre or 3,503 square feet of land in the southeastern portion of the site along Rockside Road. This easement is trapezoidal in shape and has a maximum width of 24.45 feet along the eastern property line. The acquisition is needed for construction access and grading and will last for 2 years. There are typical utility easements in the area that do not affect the value of the property. After the acquisition, the property will remain 0.994 net acres or 43,307 square feet and will remain a conforming use. The taking does not affect the value of the property beyond the pro-rata value of the land and site improvements which are taken. Site improvements encroaching the existing right of way are considered non-compensable in the State of Ohio.

The temporary rental rate has been based upon a basic interest rate reflecting a reasonable return on a comparable investment. This rate has been established at 8% based on a typical rate for a security of comparable risk. Since real estate taxes and administration are expenses incurred by the owner during the period of occupancy, an allowance for these items has to be applied in order to derive the final rate. This allowance has been estimated at 2%, so the total rate applied was 10%.

Total Estimated Compensation: \$2,850




FMVE Conclusion

Comments

The conclusions of this report appear to be fair and reasonable.

Total FMVE: \$2,850



Signatures														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center; background-color: #f2f2f2;">Signature</td></tr> <tr><td style="height: 40px; text-align: center;"></td></tr> <tr><td>Typed Name: Emily L. Braman</td></tr> <tr><td>Title: Appraiser, MAI, SRA, AI-GRS</td></tr> <tr><td>Date: 3/11/2024</td></tr> </table>	Signature		Typed Name: Emily L. Braman	Title: Appraiser, MAI, SRA, AI-GRS	Date: 3/11/2024	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center; background-color: #f2f2f2;">Signature</td></tr> <tr><td style="height: 40px;"></td></tr> <tr><td>Typed Name:</td></tr> <tr><td>Title:</td></tr> <tr><td>Date:</td></tr> </table>	Signature		Typed Name:	Title:	Date:			
Signature														
														
Typed Name: Emily L. Braman														
Title: Appraiser, MAI, SRA, AI-GRS														
Date: 3/11/2024														
Signature														
Typed Name:														
Title:														
Date:														
Administration Settlement														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center; background-color: #f2f2f2;">Signature</td></tr> <tr><td style="height: 40px;"></td></tr> <tr><td>Typed Name:</td></tr> <tr><td>Title:</td></tr> <tr><td>Date:</td></tr> </table>		Signature		Typed Name:	Title:	Date:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>FMVE Amount:</td><td style="text-align: right;">\$2,850</td></tr> <tr><td>Additional Amount:</td><td></td></tr> <tr><td>Total Settlement:</td><td></td></tr> </table>		FMVE Amount:	\$2,850	Additional Amount:		Total Settlement:	
Signature														
Typed Name:														
Title:														
Date:														
FMVE Amount:	\$2,850													
Additional Amount:														
Total Settlement:														
THE PERSON PERFORMING THIS ANALYSIS MUST HAVE SUFFICIENT UNDERSTANDING OF THE LOCAL REAL ESTATE MARKET TO BE QUALIFIED TO MAKE THE VALUATION THE PREPARER PERFORMING THIS VALUATION SHALL NOT HAVE ANY INTEREST, DIRECT OR INDIRECT, IN THE REAL PROPERTY BEING VALUED FOR THE AGENCY COMPENSATION FOR MAKING THIS VALUATION SHALL NOT BE BASED ON THE AMOUNT OF THE VALUATION ESTIMATE THIS VALUATION COMPLIES WITH THE REQUIREMENTS OF 49 CFR 24.102 (C) (2) (ii)														
REQUIRED ATTACHMENTS														
Photographs of the Subject Property Aerial View of the Subject Sketch of the Subject Map of Comparable Sales Scoping Checklist														

JURISDICTIONAL EXCEPTION DISCLOSURE:

The appraisal waiver rule adopted by the FHWA allows agencies to determine when an appraisal is not needed if they first determine that the valuation problem was uncomplicated and has an estimated value less than the low-value defined in the rule. As such, the information provided in the development of the approved report format is not considered an appraisal. This specialized service was prepared by a disinterested and unbiased third party within the scope of the certificate holder's certification in compliance with Ohio Revised Code 4763.12.

This report was performed under the JURISDICTIONAL EXCEPTION RULE of the Uniform Standards of Professional Appraisal Practice (USPAP). The format is in compliance with Section 4200.02 of the Policies and Procedures Manual of the Ohio Department of Transportation's (ODOT) Office of Real Estate. The format is also in compliance with Federal Law 49CFR 24.102 (c) (2), as well as the Ohio Administrative Code 5501:2-5-6 (B)(3)(b)(ii)(a) when an appraisal is determined to be unnecessary, the agency shall prepare a waiver valuation. Persons preparing or reviewing a waiver valuation are precluded from complying with standard rules 1, 2, and 3 of the "Uniform Standards of Professional Appraisal Practice" (USPAP), as in effect in the 2012-2013 edition, as promulgated by the "Appraisal Standards Board" of the Appraisal Foundation, which can be found at <http://www.uspap.org/toc.htm> for the provisions for waiver of appraisals. The part or parts of USPAP which have been disregarded are STANDARDS 1-3 since this assignment is not considered to be appraisal or appraisal review. Refer to ADVISORY OPINION 21 of USPAP for illustration of the relationship between "valuation services" and "appraisal practice". The legal authority which justified this action was cited above under Federal and State law for the waiver of appraisal provision. The Value Analysis Report format was developed by ODOT in accordance with the waiver of the appraisal provision in both the Federal and State laws cited above. By definition, the Value Analysis Report format is not an appraisal when it is used in accordance with the Policies and Procedures of ODOT.



ATTACHMENTS



SUBJECT PICTURES

(Taken By: Emily L. Braman, MAI, SRA, AI-GRS on 2/27/2024)



1-T to left of building facing west



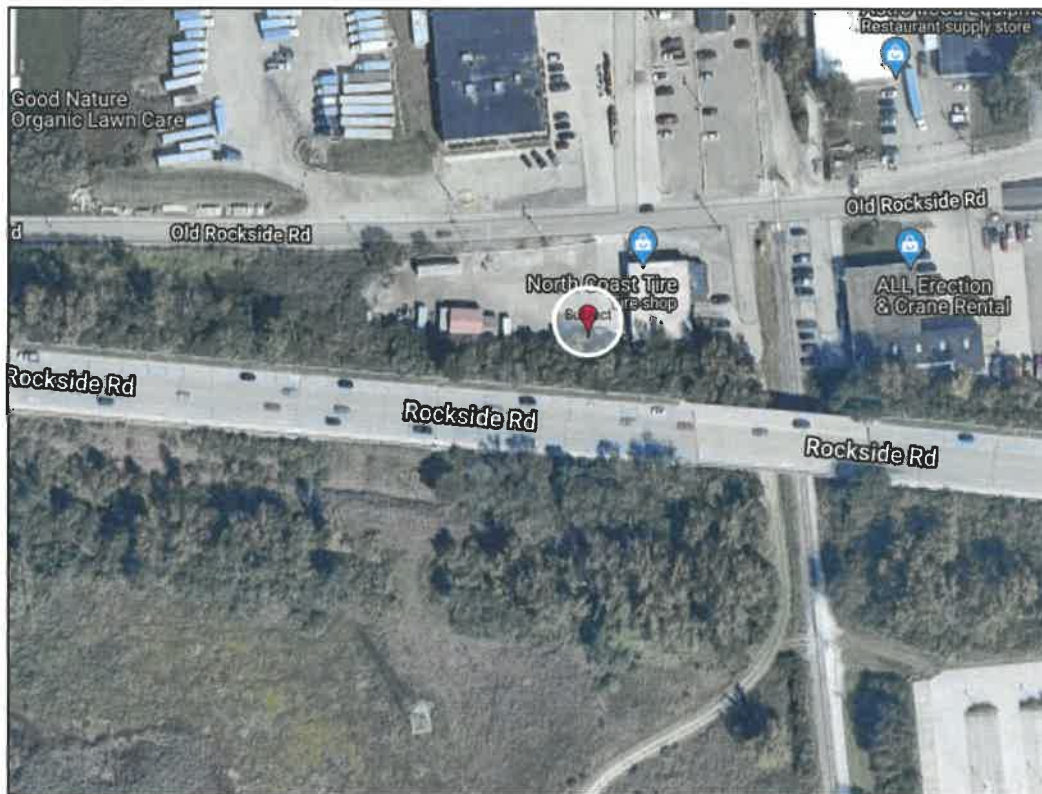
Facing south



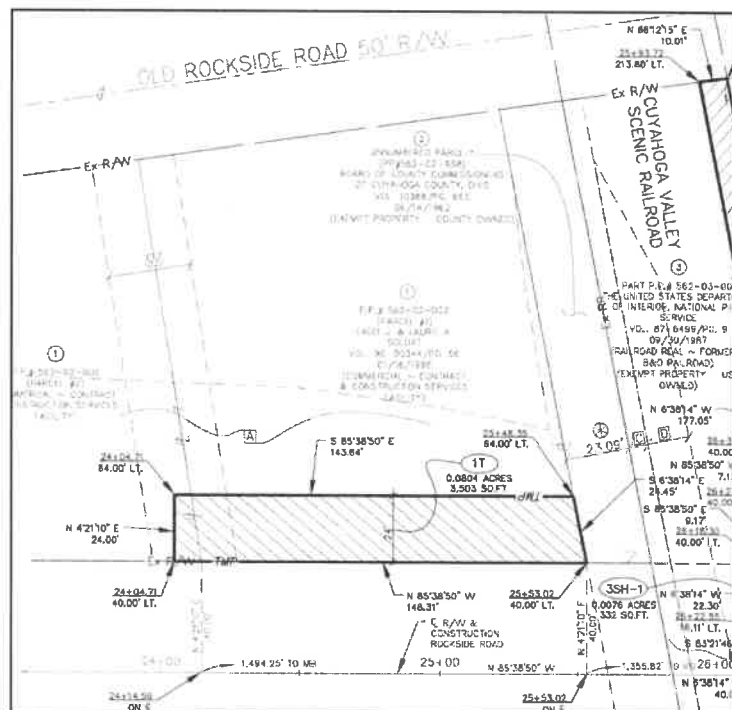
Facing southeast





AERIAL VIEW OF SUBJECT PROPERTY
(Not to Scale)



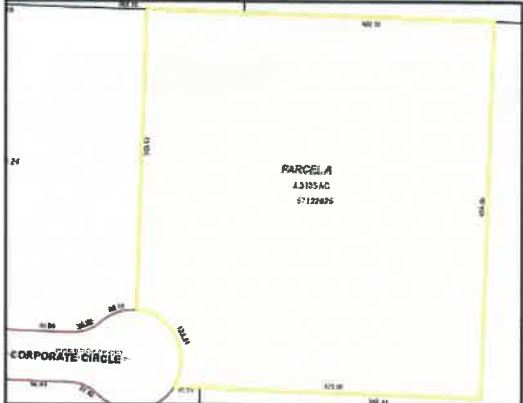

(Not to Scale)

[illegible]



COMPARABLE SALES

VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	5860 Canal Road, Valley View, OH 44125		
School District:	Cuyahoga Heights LSD	Legal Description:	2
Grantor:	Equity Trust Company, FBO Dean J. Alex Ira		
Grantee:	Cat Valley View LLC		
Date of Sale:	11/30/2022	Type of Financing:	Conventional
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,000,000 + \$155,000 razing costs = \$1,155,000
Sale Verified With:	Cuyahoga County public records and Listing Broker: Kevin Kelly, kkelly@crestcorealestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	7/17/2023	Encumbrances:	Driveway and Utility Easements with neighboring parcels burden PN 571-20-005
Topography:	Level to Rolling	Flood Plain Data:	Majority Zone A, Special flood hazard
Use at time of sale:	Vacant		Shaded Zone X Area of minimal flood hazard
Highest and Best use:	Industrial Development		
Total Area Net:	2.5 + 2.575 = 5.075 ac. or 221,067 s.f.	North ^	Sketch not drawn to scale
Unit Price:	\$209,852/acre. \$5.22/s.f.		
Zoning:	Industrial District		
Utilities:	All public available		
Type of Improvements:	13,500 s.f. greenhouse to be razed		
Dimensions:	386' frontage on Canal Road		
Shape:	Irregular in shape		
Photograph facing:	Southeast at Canal Road		
		Document No: 202303090441 Type of Deed: Limited Warranty Deed Parcel No.: 571-20-005 Sale Number: ONE	



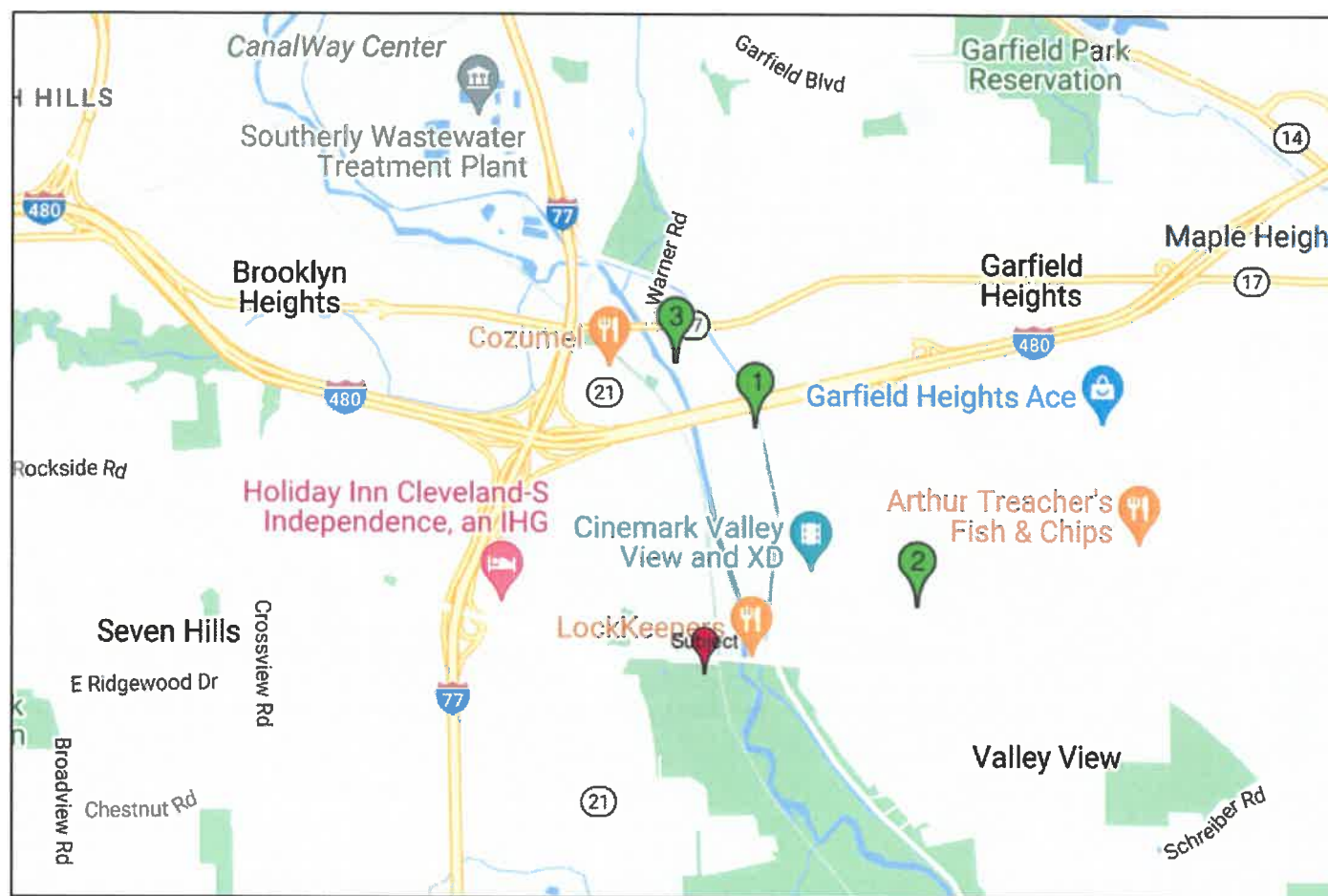
VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp:	VALLEY VIEW
Location Address:	9755 Corporate Circle, Valley View, Ohio 44125		
School District:	Cuyahoga Hts. LSD	Legal Description:	VOL 383 PG 88 PCL A FF 124.31 D 373.95 4.3135 ACRES TR 2 ADDITIONAL PARCEL 57122001 2017 SR
Grantor:	Caplan Sweet Valley Company Ltd.		
Grantee:	IR2 Holdings LLC		
Date of Sale:	4/7/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$539,188
Sale Verified With:	County Fiscal and Recorder's office records and Simon Caplan, Listing Broker @ scaplan@crescorealestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	5/7/2020	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone X
Use at time of sale:	Vacant land	Area of Minimal Flood Hazard	
Highest and Best use:	Industrial Development		
Total Net Area:	4.3135 acres or 187,895 square feet	North ^ Sketch not drawn to scale 	
Unit Price:	\$125,000/acre or \$2.87/s.f.		
Zoning:	Industrial District		
Utilities:	All public available		
Type of Improvements	None at time of sale		
Dimensions:	124.31' of frontage on Corporate Circle; 456.05' on the eastern line of the parcel		
Shape:	Irregular; Cul-de-sac		
Photograph facing northeast on Corporate Circle		Document Number: 202004070060 Type of Instrument: Limited Warranty Deed Auditor Parcel: 571-22-025 Sale Number: TWO	
			



VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	Granger Road, Valley View, OH 44124		
School District:	Cuyahoga Hts., LSD	Legal Description:	PARCEL 'A' AFN 201907250243
Grantor:	LBP Investment Properties IX, LLC		
Grantee:	Ferguson Enterprises LLC		
Date of Sale:	09/28/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,724,261
Sale Verified With:	County records and Confirmation with J. Lombardo 12/17/21 by E.B.		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	01/19/22	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone AE, Special Flood hazard areas, with BFE or depth FEMA Map #39035C0192E, effective on 12/3/2010
Use at time of sale:	Vacant land		
Highest and Best use:	Development		
Total Area:	6.398 net acres; 278,697 square feet	North ^	Sketch not drawn to scale
Unit Price:	\$269,500/acre or \$6.19/s.f.		
Zoning:	Light Manufacturing		
Utilities:	All city available		
Type of Improvements:	None at time of sale		
Dimensions:	±725' of frontage on Cloverleaf; ±441' of frontage on Granger		
Shape:	Irregular, corner lot		
Photograph facing:	Northeast on Cloverleaf Parkway		
		Document Number:	202009280087
		Type of Instrument:	Limited Warranty Deed
		Auditor Parcel:	57104019
		Sale Number:	THREE



LOCATION MAP OF COMPARABLE SALES



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Experience with the following types of Appraisal Problems:

Litigation involving zoning, eminent domain and ad valorem tax values. **Estate tax** planning, including partial interest valuation. **Partial taking and easement valuation** including aerial and avigation easements, sewer, utility, slope and channel easements, temporary construction easements, conservation and scenic preservation easements. Calculation of **damages** due to proximity issues, loss of parking, and other factors. **Impact studies** on property values for electronic billboards, correctional facilities, roadway proximity, historic façade easements, zoning issues, sewer assessment equalization and cellular towers.

Professional Designations, Membership & Affiliations:

Appraisal Institute, MAI Designation, Appraisal Institute, SRA Designation, Appraisal Institute, AI-GRS Designation
State of Ohio Certified General Real Estate Appraiser Certification No. 381955 since September 1991.
ODOT Pre-qualified for Real Estate Appraisal, Appraisal Review and Value Analysis since 1999.

Education:

Shaker Heights High School

The University of Michigan - 1987 - BGS - Concentration in Real Estate & Psychology

Appraisal Coursework: An Introduction to Appraising Real Property – 1987 SREA: Applied Residential Property

Valuation – 1988, AIREA 1B-A, 1B-B Capitalization Theory and Techniques, Parts A & B – 1988, Appraisal Institute:

Report Writing and Case Studies 2013, Advanced Applications and Case Studies - 2013, Advanced Market Analysis and

Highest and Best Use – 2014, Capstone 2015, Review Theory- General-2017

Other Qualifications:

Qualified as an expert witness in the Ohio Board of Tax Appeals, the Cuyahoga & Portage County Boards of Revision, Cuyahoga County Court of Common Pleas, the Cuyahoga, Lake, Lorain, Medina & Summit County Probate Courts.

Rule 71.1 Commissioner to the United States District Court, Northern District of Ohio, Columbia Gas Transmission LLC vs. Booth et al – 2017

Small Business/Women Owned Business Certifications:

EDGE Certified with the State of Ohio through 4/13/2025. **WBE** Certified with the State of Ohio through 10/9/2022.

Certified as a Female Business Enterprise (**FBE**), a Cleveland Small Business (**CSB**) and a Local Producer Enterprise (**LPE**) by the City of Cleveland, CMHA and Greater Cleveland Regional Transit Authority.

Certified as a Small Business Enterprise (**SBE**) by Cuyahoga County and the North East Ohio Regional Sewer District

Property Types Appraised:

Residential, commercial, industrial and special purpose properties including schools, hospitals, churches, railroads, municipal facilities, bike trails, power line easements, bridges, cemeteries, subdivisions, office buildings, shopping centers, manufacturing buildings, junkyards, warehouses, lakefront properties, vacant land and others.

Work Experience:

Emily Braman has been appraising properties in northeast Ohio for over 30 years. She has been sole owner of Charles P. Braman & Co., Inc. since 2001.

Volunteerism:

Appraisal Institute- National Nominating Committee 2023

Appraisal Institute – Region V Representative 2022-2024

Past President - Ohio Chapter Appraisal Institute 2022, President - Ohio Chapter Appraisal Institute 2021

First Vice President – Ohio Chapter Appraisal Institute 2020, Second Vice President – Ohio Chapter Appraisal Institute 2019,

Secretary – Ohio Chapter Appraisal Institute 2018, Board of Directors - Appraisal Institute - Northern Ohio Chapter - 2001-

2003, Candidate Liaison - Northern Ohio Chapter, Appraisal Institute - 1994, 1995

Shaker Hts. Middle School Parent Teacher Organization Co-President 2014-2015 and 2020-2021



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Representative Clients:

Attorneys including: Benesch, Berns, Ockner & Greenberger, LLC, Brindza, McIntyre & Seed LLP, Calfee, Halter & Griswold, LLP, Coakly Lammert Co. LPA., Kadish Hinkle & Weibel, Mansour, Gavin, Gerlack & Manos, LPA, Gallagher Sharp, Franz Ward, LLP, Hahn, Loeser & Parks LLP, Kenneth J. Fisher, Co., LPA, McCarthy Lebit, Crystal & Liffman Co. LPA, Schneider, Smeltz, Spieth Bell, LLP, Singerman, Mills, Desberg & Kauntz, LPA, Taft Stettinius & Hollister LLP, Sleggs, Danzinger & Gill, LPA, Siegel Jennings Co., LPA, Thrasher, Dismore & Dolan LPA, Thomas Kondzer, LLP, Ulmer & Bern LPA, Walter Haverfield, LLP, Weston Hurd, Wiles & Richards, LPA and others.

ODOT pre-qualified acquisition consultants including C.T. Consultants, Cuini & Assoc., DLZ, Inc., Finkbeiner, Pettis & Strout, Adachi, GPD, HNTB, Inc., KMJM Land Services, Krock Esser Engineering, ME Companies, M/S Consultants, Inc., O. R. Colan & Assoc., Palmer Engineering, PSI, RE Warner Co., Transystems Real Estate, URS Corp., Wade Trim.

Various municipalities including Ashtabula, Cuyahoga, Geauga, Lake, Mahoning, Medina, Portage, Stark, Summit and Trumbull Counties and the Cities of Akron, Alliance, Bay Village, Beachwood, Bedford, Bedford Heights, Broadview Heights, Brook Park, Cleveland, Cleveland Heights, Eastlake, Elyria, Euclid, Garfield Heights, Highland Hills, Hudson, Independence, Kent, Lakewood, Maple Heights, Mayfield Village, Mentor, Mentor on the Lake, Middleburg Heights, Middlefield, Northfield, North Olmsted, North Royalton, Olmsted Twp., Orange, Painesville, Parma, Pepper Pike, Perry, Richmond Heights, Richfield, Rocky River, Sandusky, Seven Hills, Shaker Heights, Solon, South Euclid, Strongsville, Stow, Twinsburg, University Heights, Valley View, Willoughby, Willoughby Hills, Wickliffe, Willowick and Woodmere. Various Boards of Education including Bay Village, Beachwood, Brecksville- Broadview Heights, Chagrin Falls, Cardinal Local, Canfield, Cleveland, Cleveland Hts.-University Heights., Euclid, Firelands, Garfield Heights, Kent, Lakewood, Mentor, Newbury, North Olmsted, Olmsted Falls, Orange, Parma, Ravenna, Rocky River, South Euclid, Shaker Heights, Solon, and Wickliffe.

Various individuals, corporations, and governmental entities including Allegro Realty Advisors, Bellaire Puritas Development Corp., Catholic Diocese of Cleveland, Catholic Charities Facilities Corp., The Cleveland Clinic, Cleveland Metroparks, Cleveland Public Power, Chagrin Valley Land Conservancy, CSX, Cuyahoga Community College, Dominion East Ohio, EDEN, Inc., Greater Cleveland Regional Transit Authority, Heritage Development, Jacobs Real Estate Services, Lake Health Systems, Lake Metroparks, Lombardo Investments, National Benevolent Association, National Park Service, Northeast Ohio Regional Sewer District, Ohio Department of Transportation, Ohio Turnpike Commission, Park View Federal, Pride One Omni, Pioneer Savings and Loan, the Private Trust Company, Self Service Mini Storage, Ltd., Shore Bank, Strnisha Development, Western Reserve Fine Arts Assoc., and the YWCA.

Continuing Education:

AI Seminars: Residential Housing in Cleveland – 1996, Lease Abstracting and Analysis – 1999, Supporting Sales Comparison Adjustments – 1999, Attacking & Defending the Appraisal in Litigation - 2000 & 2008, When Good Houses Go Bad – 2001, Partial Interests -Divided & Undivided – 2001, Residential Review Seminar – 2003, Subdivision Analysis – 2003, Appraisal Consulting – 2004, Dynamics of Office Building Valuation – 2004, Scope of Work – 2005, 2012, Uniform Standards of Appraisal Practice for Federal Land Acquisition – 2006, Quality Assurance in Residential Appraisals -2007, Feasibility Analysis – 2007, Essentials What Every Appraiser Should Know – 2008, Appraisal Challenges - Declining Markets & Sales Concessions – 2009, Appraisal of Local Retail Properties – 2009, Valuing Commercial Green Buildings – 2010, Business Practices and Ethics – 2011, Playhouse Square and the Central Business District 2011, Real Estate Appraisal Operations – 2011, Demonstration Report Seminar-2014, Appraising Convenience Stores – 2015, Analysing Operating Expenses -2017, Subdivision Valuation – 2017, Small Hotel/Motel Valuation– 2019, Fundamentals of The Uniform Appraisal Standards for Federal Land Acquisitions -2020, OCAI Annual Economic Seminars 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022.
National USPAP Update Course - 2005, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020 & 2022



VALUE FINDING APPRAISAL REPORT

(Compensation not to exceed \$65,000)

COUNTY CUY
ROUTE C.R. 53
SECTION 03.23 & 03.32
PARCEL # 6-WD, T1, T2
PID # 95403

The purpose of this appraisal report is to estimate the compensation for the land taken, the contributory value of any site improvements in the take area (if any), and if land is needed temporarily for construction purposes, the estimated rent for the use of that land. This report has been developed in compliance with USPAP and with Section 5501:2-5-06(C) of the Ohio Administrative Code. This report is used when the acquisition is a partial taking and it is apparent the taking creates a simplistic valuation problem with no loss in market value of the residue property (damages), and the estimated compensation is \$65,000 or less. However, a nominal cost-to-cure may be considered in the compensation estimate. Since the valuation problem is simplistic and the area taken is vacant land with only minor site improvements, if any, the appraiser considers the larger parcel as a vacant site, estimates a unit value for the vacant larger parcel and uses the unit value in the estimate of compensation for the part taken.

SR 2-2(a)(xiii) Hypothetical Condition – ORC 163.59(D) and 49 CFR 24.103(b) compel the appraiser to disregard the proposed public improvement that is the reason for this project. USPAP SR 1-4f requires the appraiser to consider the impact of any proposed public improvements. Therefore, value enhancements or value declines due to speculation about this project or condemnation blight have been disregarded by the appraiser. USPAP requires the appraiser to disclose that use of a Hypothetical Condition may impact assignment results.

Tony and Josephine Ipsaro

27600 Cedar Road, Beachwood, Ohio. 44122

Owner

Mailing Address of Owner

Adjacent east of 7900 Old Rockside Road,
Independence, OH 44131

0.6201 acres

Location of Property Acquired

Area of Whole Contiguous Property

FINDING OF COMPENSATION

LAND VALUATION

Parcel No.	Area	Unit Value	
6-WD	3,264 s.f.	\$4.00/s.f.	(say) \$13,100
			Total \$13,100

Unit Value Support

☒ Comparable Sales attached ONE TWO THREE

IMPROVEMENT VALUATION

Estimated Value of each improvement to be acquired

Parcel No.		
6-WD	Natural growth	\$100
		Total \$100

COST-TO-CURE (Benefits and/or Incurable Damages are not permissible. Support for cost-to-cure items must be by attachment or reference to an estimate for materials and labor cost.)

Parcel No.		
		Total \$0

TEMPORARY EASEMENT VALUATION

Parcel No.		
6T-1	1,479 s.f. @ \$4.00 per s.f. x 10% x 2 years = say	\$1,200
6T-2	1,082 s.f. @ \$4.00 per s.f. x 10% x 2 years = say	\$900
		Total \$2,100

APPRAISER'S ESTIMATE OF FMVE DUE OWNER AS OF:

(SR 2-2(a)(vii) Effective Date of the Appraisal) March 22, 2024 (say) \$15,300



SUMMARY OF THE REAL ESTATE APPRAISED

SR 2-2(2)(iv) : Summarize information sufficient to identify the real estate involved in the appraisal, including physical and economic property characteristics relevant to the assignment. Note: Location and mailing address are on front of report.

Identification of the Larger Parcel:	According to the plans, the total subject area is 0.6201 net and gross acres (27,011s.f.). It is located at just east of 7900 Old Rockside Road and is on the north side of Rockside Road. It is irregular in shape and steeply slopes up roughly 25 feet to Rockside Road or the southern property line. The level portion of the site is located in a high risk flood area known as Flood Zone AE. It is owned by Tony and Josephine Ipsaro and is used as a parking lot for the adjacent business that is separately owned. The subject is known as the Cuyahoga County Fiscal Officer's Permanent Parcel Number 562-03-004 (N). The property consists of one parcel(s) with the same ownership and the same highest and best use. Thus, the larger parcel is the existing site containing 0.6201 acres (net). According to the client, the Cuyahoga County Engineer's Office, The Cuyahoga County Fiscal Office GIS system has inaccurate information on this parcel and the information on the plans is correct. The project plans have been relied upon for this report.
Zoning District	U-6
Zoning Classification or Code:	Commercial or Industrial
Zoning Code Definition:	Permitted uses under the U-6, Commercial or Industrial zoning include most commercial and industrial uses.
Minimum Site Size:	There is no minimum lot area requirement for the U-6 district. The minimum front setback shall be 100 feet, but not less than 50 feet
Minimum Setback Requirements:	The minimum front setback shall be 100 feet, but not less than 50 feet
Utilities – Available / Unavailable:	All city
SR 2-2(a)(xi) Current or Present Use:	Parking lot

ANALYSIS, OPINIONS AND CONCLUSIONS

SR 2-2(a)(xii) Highest and Best Use of the Larger Parcel:

(Summarize the support and rationale for the appraiser's opinion of Highest & Best Use)

As Vacant: The subject is zoned for industrial use and is a conforming use. The subject is in an industrial area, and the highest and best use of the property, as vacant, is for industrial use.

In compliance with SR 1-3(a), in determining the highest & best use of the property, the appraiser has identified and analyzed the effect on use and value of existing land use regulations, reasonably probable modifications of such land use regulations, economic supply and demand, the physical adaptability of the real estate, and market trends.

YES:



NO:



(49CFR 24.103) Describe the 5-year sales history of the property: There have not been any sales of the property in the past 5 years.

Grantor	Grantee	Date	Price	Comments
Describe the influence on value, if any, of prior sales of the subject property.		N/A		
State any information available from the title report that may affect the valuation of the subject property.		N/A		



Valuation/Analysis of Sales:	Sale Number:	1	2	3			
	Location:	5860 Canal Road, Valley View, OH	9755 Corporate Circle, Valley View, OH	Located at the SEC of Granger Road and Cloverleaf Parkway, Valley View, OH			
	Sale Date:	11/30/2022	4/7/2020	9/28/2020			
	Sale Price:	\$1,155,000	\$539,188	\$1,724,261			
	Area:	5.075 Ac. or 221,067 s.f.	4.3135 Ac. or 187,895 s.f.	6.398 Ac. or 278,697 s.f.			
	Unit Value:	\$209,852/Ac. or \$5.22/s.f.	\$125,000/Ac. or \$2.87/s.f.	\$269,500/Ac. or \$6.19/s.f.			
*****	NOTE: all sales used in this analysis must have the same or similar highest & best use as the larger parcel and should reflect similar physical and economic characteristics as the larger parcel. Nominal adjustments for minor differences are permissible.						
Analysis of Sales / Reconciliation:		Three sales of similar commercial tracts were analyzed to estimate the value of the subject property. Sales in the area were researched and these sales are considered to be the best available. The sales have a range of value from \$2.87 to \$6.19 per s.f.. Adjustments were considered for property rights, improving market conditions, conditions of sale and financing concessions. Then, the sales were also adjusted for physical characteristics including location, size, shape and topography. Adjustments for location reflect general property values in an area due to locational differences. Adjustments for size reflect the principle that larger parcels sell for less per unit than smaller parcels, all other things being equal. Adjustments for shape and topography are related to increased development costs for irregular parcels or parcels with topographic challenges.					
Unit Value Conclusion		Giving consideration to all of the comparable sales, a value near the top of the range of the comparable sales, of \$4.00 per s.f. has been established for the subject property.					
Analysis of Site Improvements (support for contributory value):							
The value of the site improvements has been determined by reference to the Marshall Valuation Service and reflects the in place depreciated contributory value of the site improvements. Site improvements encroaching the existing right-of-way are considered non-compensable in the State of Ohio.							
Summarize the Effect of the Take upon the Residue Property:							
There is a warranty deed acquisition consisting of 0.0749 gross acres or 3,264 square feet of land located adjacent to the existing right of way of Rockside Road in the northern portion of the site. It is needed for construction of an abutment, MSE wall, concrete slope protection, and lighting. The proposed acquisition is irregular in shape and has a maximum depth of 36.62 feet and a width of 107.74 feet on the northern property line. After the acquisition the subject will contain 0.5452 acres (23748 square feet) net of roadways. The residue will remain a conforming use. The acquisition does not affect the value of the property beyond the pro-rata value of the land and site improvements which are taken. Site improvements encroaching the existing right of way are considered non-compensable in the State of Ohio.							
There is also two temporary construction easements. T-1 consists of 0.034 gross acres or 1,479 square feet of land located on the west side of 6 WD adjacent to the Rockside Road existing right of way in the southern portion of the site. The proposed acquisition is irregular in shape and has a maximum depth of 24 feet and a width of 60.49 feet on the northern property line. T-2 is located on the east side of 6WD adjacent to the southern property line and contains 1,082 square feet. An existing asphalt drive in the temporary easement area will be replaced by the contractor. These temporary easements are needed for construction access and grading and will last for two years.							
The temporary rental rate has been based upon a basic interest rate reflecting a reasonable return on a comparable investment. This rate has been established at 8% based on a typical rate for a security of comparable risk. Since real estate taxes and administration are expenses incurred by the owner during the period of occupancy, an allowance for these items has to be applied in order to derive the final rate. This allowance has been estimated at 2%, so the total rate applies was 10%.							
Are there Severance Damages?		YES:	<input type="checkbox"/>	NO: <input checked="" type="checkbox"/>			



Reporting option: This Value Finding Appraisal Report is an "Appraisal Report" conforming to SR 2-2(a) of USPAP.

SR 2-2(ii) Identify the client:

The client is O. R. Colan & Associates acting as agent for Cuyahoga County.

Identify the intended users of this report:

The intended users of the appraisal report are Cuyahoga County and its authorized agents, contractors and reviewers, property owner and a court of law.

SR 2-2(a)(iii) Identify the intended use:

The appraisal report, upon approval by the client, may be used to establish the fair market value estimate (FMVE). If the report becomes the basis for FMVE, it will be provided to the property owner during negotiations.

SR 2-2(a)(v) Identify the real property interest being appraised:

The property interest appraised is the fee simple estate. This is defined as "Absolute ownership unencumbered by any other interest or estate; subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat." (Appraisal Institute, The Dictionary of Real Estate Appraisal, Fifth Edition (Chicago: Appraisal Institute, 2008), P.78).

SR 2-2(a)(vi) State the type of value:

Market value stated in terms of cash

State the definition of value and cite the source of the definition used in the report;

The definition of fair market value utilized in this report is from the Ohio Jury Instruction and is as follows:

"You will award to the property owner(s) the amount of money you determine to be fair market value of the property taken. Fair market value is the amount of money, which could be obtained on the market at a voluntary sale of the property. It is the amount a purchaser who is willing, but not required to buy, would pay and that a seller who is willing, but not required to sell, would accept, when both are fully aware and informed of all the circumstances involving the value and use of the property. You should consider every element that a buyer would consider before making a purchase. You should take into consideration the location, surrounding area, quality and general conditions of the premises, the improvements thereon and everything that adds or detracts from the value of the property."

The market value estimate in this appraisal has also considered Rule C(2) of Section 5501:2-5-06 of the Ohio Administrative Code [same as 49 CFR 24.103(6)] Influence Of the Project On Just Compensation, which is;

To the extent applicable by law, the appraiser shall disregard any increase or decrease in fair market value of the real property caused by the project for which the property is to be acquired, or the likelihood that the property would be acquired for the project, other than that due to physical deterioration within reasonable control of the owner.

SR 2-2(2)(vi) Exposure Time:

The above referenced value definition assumes a reasonable exposure to the market prior to the effective date of value. It is my opinion that this reasonable exposure time is estimated at 6-12 months for sale of the property under the highest and best use and limiting conditions contained herein, and assuming marketing is handled by professional and competent third party.

SR 2-2(a)(viii) Scope of work:

The work necessary to solve the appraisal problem is limited in scope because:

- 1) The agency and the appraiser have considered the entire property both before the taking and after the taking,
- 2) It is readily apparent the appraisal problem is not complex,
- 3) The residue property (land & improvements) is not harmed (damaged) as a result of the acquisition in the manner shown on the highway plans.



- 4) An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.
- 5) The scope of work limits the analysis to a determination of a unit value of the land described in the larger parcel and an estimate of compensation for the area taken and site improvements taken, if any. The sales data selected for this simplistic analysis reflect the character of the larger parcel and the analysis is limited to the sales comparison approach to estimate compensation for the land only. If there is a temporary easement to be acquired, the income approach is used to estimate compensation in the form of a land rent. Compensation for site improvements taken, if any, is based upon their contributory value.

The appraiser has performed an independent appraisal problem analysis confirming the agency's determination that this simplistic report format is indeed appropriate to use for this valuation problem.

SR 2-2(a)(x) Summarize the information analyzed,

This analysis is based on plans prepared by Chagrin Valley Engineering and provided by Cuyahoga County.

This appraisal has been conducted using applicable standard appraisal techniques and in conformity with the requirements of the Uniform Standards of Professional Appraisal Practice as promulgated by the Appraisal Standards Board of the Appraisal Foundation and the Ohio Department of Transportation.

Information regarding zoning, utilities, and other limitations on site utilization was obtained through the appropriate agencies or representatives. The owner and/or public records provided the subject-specific data considered in my analysis. In addition to the subject's data, the appraiser also considered relevant market data in determining the appropriate adjustments used in this analysis.

The land underlying the subject property and the affected site improvements have been valued in this report by analyzing the characteristics of the subject property, zoning, highest and best use including supply and demand and relevant market data.

the appraisal methods and techniques employed,

The approaches to value are limited to the sales comparison approach to estimate the unit value for the larger parcel and the income approach for evaluation of compensation for temporary construction easements, if any. Compensation for site improvements taken, if any, is based upon their contributory value.

and the reasoning that supports the analyses, opinions, and conclusions;

This appraisal report is a summary of the appraiser's data, analyses and conclusions. Supporting documentation is retained in the appraiser's files. All conclusions and opinions in this appraisal report are subject to the Special and General Assumptions and Limiting Conditions that are an integral part of this report. No opinions or conclusions are valid unless this report is considered in its entirety and only if used for its intended use by the client and its intended users. No additional parties are authorized to rely upon this report, or any part thereof, for any other purpose or use whatsoever.

exclusions of the sales comparison approach, cost approach, or income approach must be explained.

The scope of work has been limited to consideration of the land unit value and a land rent for the area identified as taken by the project only. As such, consideration of a cost approach, a sales comparison approach or an income approach to value for the whole property or for any structures or improvements is inappropriate. An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.



**SR 2-2(a)(xiii)
SR1-2(F) Extraordinary Assumption -**



An Extraordinary Assumption is an assumption, directly related to a specific assignment, as of the effective date of the assignment results, which, if found to be false, could alter the appraiser's opinions or conclusions. An Extraordinary assumption presume as fact otherwise uncertain information about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. No Extraordinary Assumption has been applied in this appraisal.

Other Comments:

USPAP SR 1-2(e)(v) permits an appraiser to limit the scope of work to a fractional interest, physical segment or partial holding such as with this form report. However, the comment to this rule indicates that in order to avoid communicating a misleading appraisal, the report has to disclose the existence of improvements on the property, even though the improvements do not have to be included in the valuation.



CERTIFICATION

I certify that, to the best of my knowledge and belief:

- ☒ That on February 2, 2024 and March 22, 2024, I personally made a field inspection of the property herein appraised, and that I have afforded Tony and Josephine Ipsaro, the opportunity to accompany me at the time of inspection. The property owners did not respond to our correspondence.
- ☒ I have also, on or before March 22, 2024, personally made a field inspection of the comparable sales relied upon in making the appraisal. The subject and the comparable sales relied upon in making the appraisal were as represented by the photographs contained within the report.
- ☒ It is my opinion that partial acquisition of this parcel results in a simplistic valuation problem, that there are no incurable severance damages to the residue property and the unit value for the larger parcel before the taking is the same as the residue larger parcel.
- ☒ That I understand the appraisal may be used in connection with the acquisition of right-of-way for a transportation project to be constructed by Cuyahoga County. There may be Federal-aid highway funds or other Federal funds used in the project.
- ☒ This appraisal has been made in conformity with the appropriate State laws, regulations, and policies and procedures applicable to appraisal of right-of-way for such purposes; and that to the best of my knowledge, no portion of the value assigned to such property consists of items which are non-compensable under the established law of the State of Ohio.
- ☒ The statements of fact contained in this report are true and correct and I am in agreement with all statements provided in this report.
- ☒ The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- ☒ I have no present or prospective interest in the property that is the subject of this report or in any benefit from the acquisition of such property appraised, and no personal interest with respect to the parties involved.
- ☒ I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- ☒ My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- ☒ My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- ☒ My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- ☒ That I, in determining the compensation for the property, have disregarded any decrease or increase in the fair market value of the real property that occurred prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner.
- ☒ That I have not revealed the findings and results of such appraisal to anyone other than the proper officials of O. R. Colan & Associates, Cuyahoga County, or officials of the Federal Highway Administration, or until I am required to do so by due process of law, or until I am released from this obligation by having publicly testified as to such findings.



Class of Certification/Licensure: ☒ Certified General ☐ Certified Residential ☐ Licensed Residential ☐ Registered Assistant
☐ Temporary Certification or License

Certification/License Number: 381955

This report ☒ is within the scope of my Certification or License.
☐ is not within the scope of my Certification or License.

I disclose that:

- ☐ I am an employee of the Ohio Department of Transportation (or Agency) and that I am approved to perform appraisal services.
- ☒ I am a consultant approved by the ODOT - Office of Consultant Services to perform appraisal services for ODOT projects and Federally funded projects.
- ☒ I have not provided any services regarding the subject property within the three year period immediately preceding acceptance of the assignment, as an appraiser or in any other capacity. If this box is not checked then the appraiser must provide an explanation and clearly and conspicuously disclose whatever services have been provided for this property in the past three years.
- ☒ Abbey Clark provided significant real property appraisal assistance to the person signing this certification. Ms. Clark compiled information for inclusion in the report.



Appraiser's Signature

Date: March 22, 2024

Typed Name: Emily L. Braman, MAI, SRA, AI-GRS

Comments: N/A

Attachments To Follow:

1. Sketch of the property clearly detailing the whole contiguous ownership, the larger parcel, the take area, any site improvements taken and the residue property. (More than one sketch may be necessary).
2. Photographs are to include: front view, street scenes, take area showing relevant improvements in the take. Any photos which show structures not being appraised in this report due to the limited scope of work must be identified / labeled with an explanation so that a misleading report is not conveyed [USPAP SR 1-2(e)(v)].
3. Location map showing the sales and the subject property must be attached to the report.
4. Comparable sales must meet ODOT standards and are attached to this report.
5. Support for nominal cost-to-cure, if any.
6. Appraisal Scoping Checklist if available

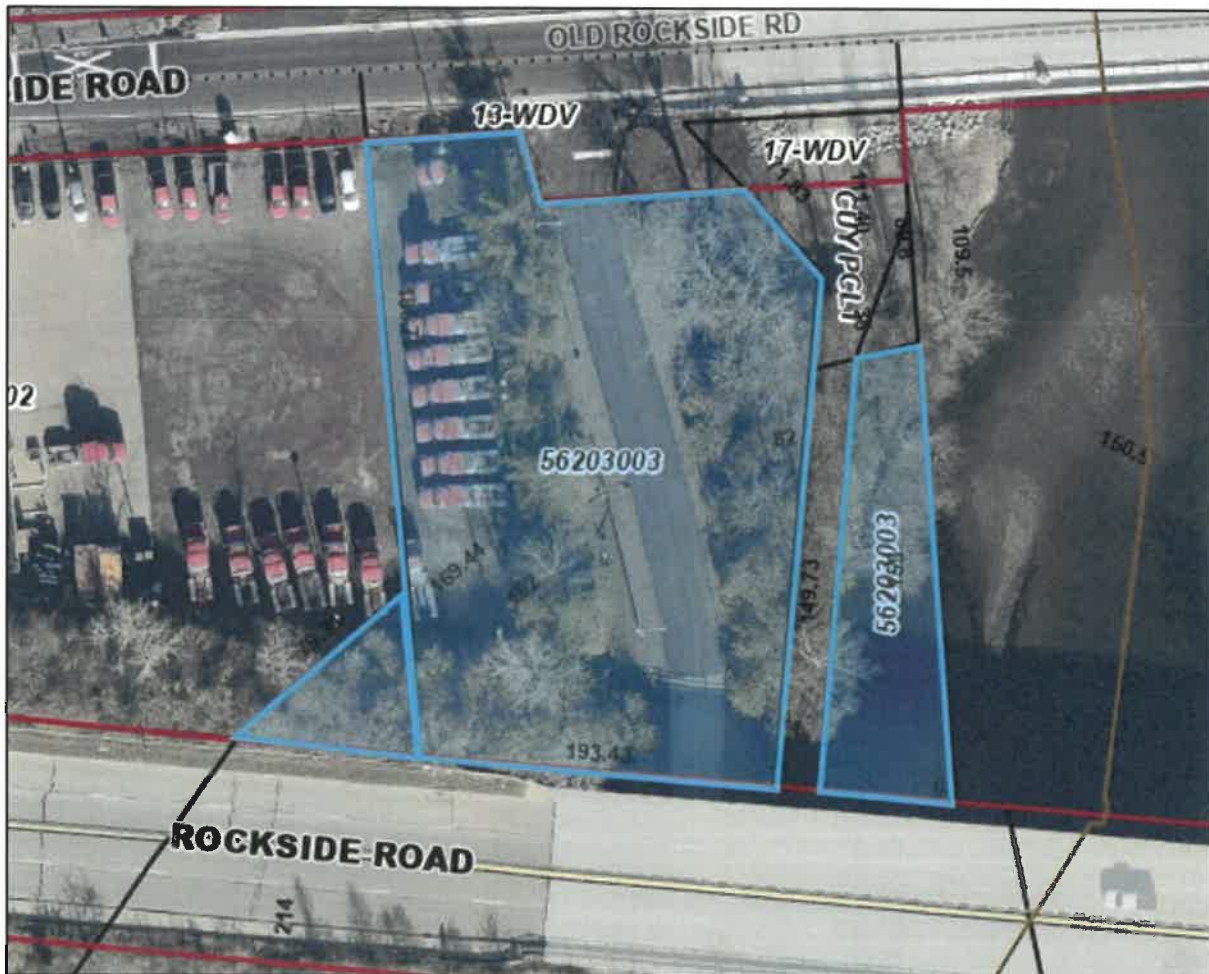


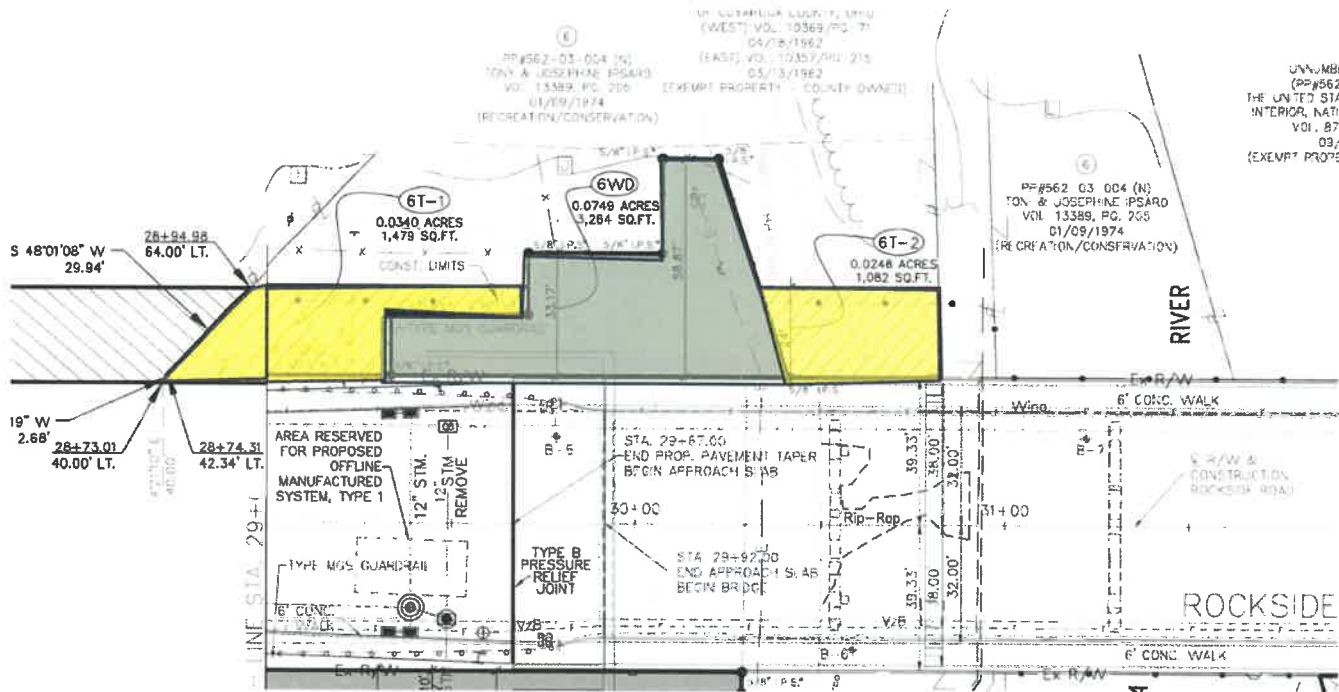
AERIAL VIEW OF SUBJECT PROPERTY

(Not to Scale)

Adjacent east of 7900 Old Rockside Road,
Independence, OH 44131
0.6201 net acres

North ^





PHOTOGRAPH OF SUBJECT:

(Pictures taken by Emily Braman on March 22, 2024)



Facing south on Old Rockside Road

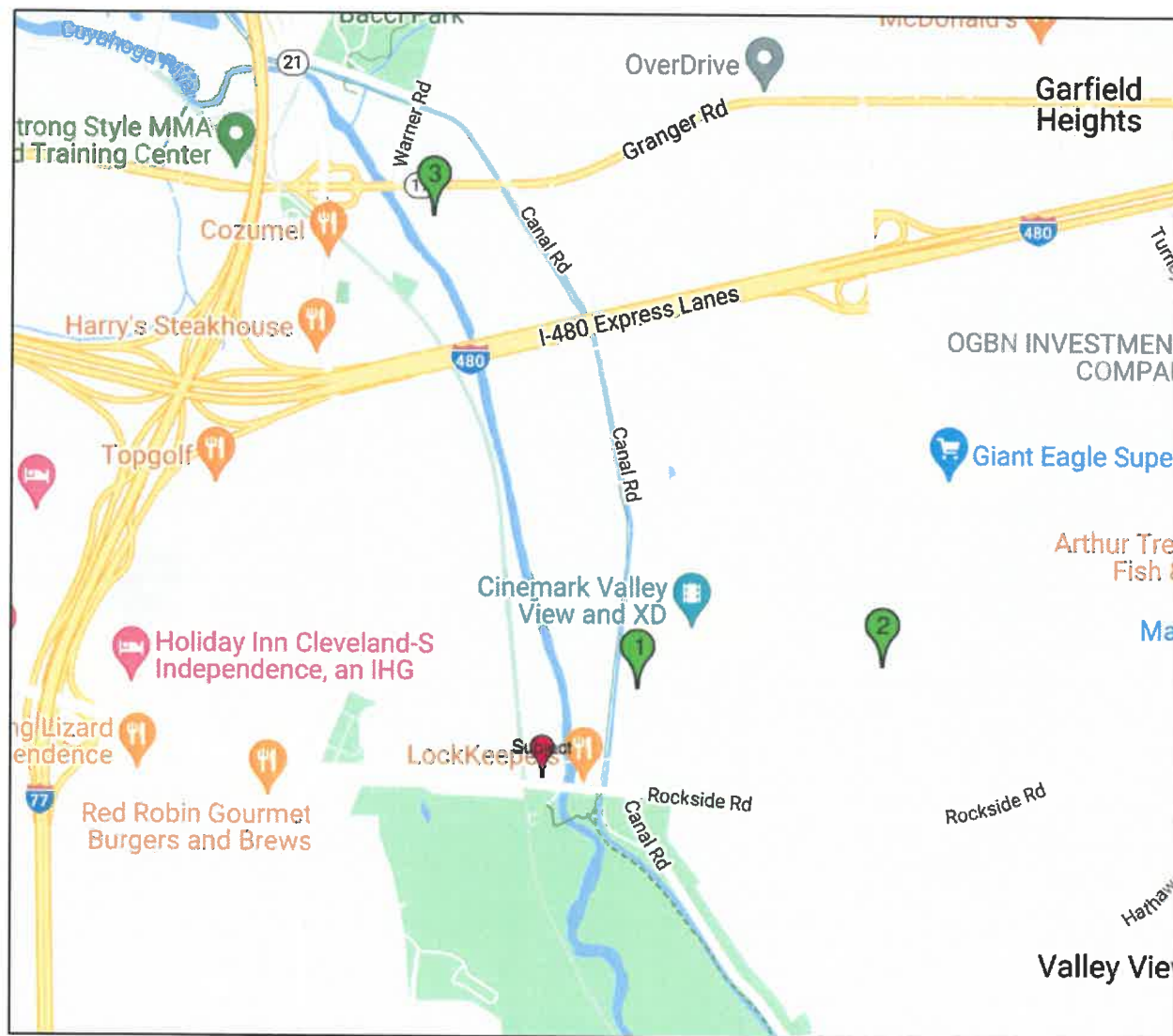


Facing west along Rockside Road, February 2, 2024

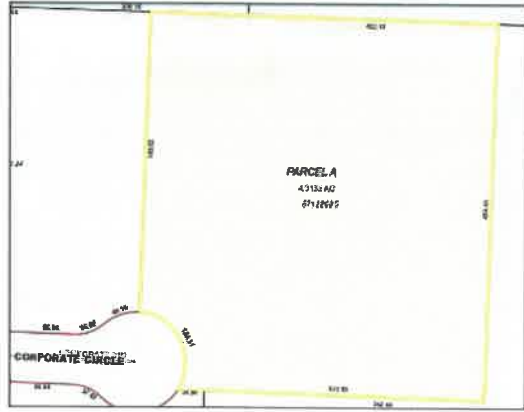



LOCATION MAP:



North ^



VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	5860 Canal Road, Valley View, OH 44125		
School District:	Cuyahoga Heights LSD	Legal Description:	2
Grantor:	Equity Trust Company, FBO Dean J. Alex Ira		
Grantee:	Cat Valley View LLC		
Date of Sale:	11/30/2022	Type of Financing:	Conventional
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,000,000 + \$155,000 razing costs = \$1,155,000
Sale Verified With:	Cuyahoga County public records and Listing Broker: Kevin Kelly, kkelly@crescorealestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	7/17/2023	Encumbrances:	Driveway and Utility Easements with neighboring parcels burden PN 571-20-005
Topography:	Level to Rolling	Flood Plain Data:	Majority Zone A, Special flood hazard
Use at time of sale:	Vacant		Shaded Zone X Area of minimal flood hazard
Highest and Best use:	Industrial Development		
Total Area Net:	2.5 + 2.575 = 5.075 ac. or 221,067 s.f.	North ^	Sketch not drawn to scale
Unit Price:	\$209,852/acre. \$5.22/s.f.		

VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp:	VALLEY VIEW
Location Address:	9755 Corporate Circle, Valley View, Ohio 44125		
School District:	Cuyahoga Hts. LSD	Legal Description:	VOL 383 PG 88 PCL A FF 124.31 D 373.95 4.3135 ACRES TR 2 ADDITIONAL PARCEL 57122001 2017 SR
Grantor:	Caplan Sweet Valley Company Ltd.		
Grantee:	IR2 Holdings LLC		
Date of Sale:	4/7/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$539,188
Sale Verified With:	County Fiscal and Recorder's office records and Simon Caplan, Listing Broker @ scaplan@crescorealestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	5/7/2020	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone X
Use at time of sale:	Vacant land		Area of Minimal Flood Hazard
Highest and Best use:	Industrial Development		
Total Net Area:	4.3135 acres or 187,895 square feet		
Unit Price:	\$125,000/acre or \$2.87/s.f.		
Zoning:	Industrial District		
Utilities:	All public available		
Type of Improvements	None at time of sale		
Dimensions:	124.31' of frontage on Corporate Circle; 456.05' on the eastern line of the parcel		
Shape:	Irregular, Cul-de-sac		
Photograph facing northeast on Corporate Circle		<p>North ^ Sketch not drawn to scale</p> 	
		Document Number:	202004070060
		Type of Instrument:	Limited Warranty Deed
		Auditor Parcel:	571-22-025
		Sale Number:	TWO



VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	Granger Road, Valley View, OH 44124		
School District:	Cuyahoga Hts., LSD	Legal Description:	PARCEL 'A' AFN 201907250243
Grantor:	LBP Investment Properties IX, LLC		
Grantee:	Ferguson Enterprises LLC		
Date of Sale:	09/28/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,724,261
Sale Verified With:	County records and Confirmation with J. Lombardo 12/17/21 by E.B.		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	01/19/22	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone AE, Special Flood hazard areas, with BFE or depth FEMA Map #39035C0192E, effective on 12/3/2010
Use at time of sale:	Vacant land		
Highest and Best use:	Development		
Total Area:	6.398 net acres; 278,697 square feet	North ^	Sketch not drawn to scale
Unit Price:	\$269,500/acre or \$6.19/s.f.		
Zoning:	Light Manufacturing		
Utilities:	All city available		
Type of Improvements:	None at time of sale		
Dimensions:	±725' of frontage on Cloverleaf; ±441' of frontage on Granger		
Shape:	Irregular, corner lot		
Photograph facing:	Northeast on Cloverleaf Parkway		
		Document Number:	202009280087
		Type of Instrument:	Limited Warranty Deed
		Auditor Parcel:	57104019
		Sale Number:	THREE



C. P. Braman & Co., Inc.
Real Estate Appraisals & Consulting
1023 Kenilworth Avenue,
Cleveland, Ohio 44113
(216) 225-9383 cell
cpbco.com

March 15, 2024

Tony & Josephine Ipsaro
27600 Cedar Road
Beachwood, Ohio. 44122

IN RE: Project: CUY-Rockside Road (C.R. 53) M-5024
Project Parcel Number: 6 WD, T1, T2 / PPN: 562-03-004
Location: Rockside Road Rear, Independence, Ohio
Owner: Tony & Josephine Ipsaro

Dear Property Owners;

Our company has been retained by OR Colan, for Cuyahoga County, to appraise your property shown above. Cuyahoga County is interested in acquiring a strip of land from your property for the improvements to the existing bridge over the Cuyahoga Valley Scenic Railroad and replacement on the existing bridge over the Cuyahoga River on Rockside Road.

A copy of the plan that shows the location of the area that the County is interested in acquiring, is attached. The area the County wishes to acquire is shown in green and two proposed temporary easements for construction purposes are shown in yellow. The temporary easements would last for 24 months during construction.

If you have any questions or if you would like to accompany me as I view your site, please call me to make an appointment to view the property or to discuss the proposed acquisition at 216 225-9383 or contact me by email at EBraman@cpbco.com.

Sincerely,



Emily L. Braman, MAI, SRA , AI-GRS
President, Charles P. Braman & Co., Inc.
State Certified Real Estate Appraiser
Certification Number 381955

ELB/lds
Enclosures



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Experience with the following types of Appraisal Problems:

Litigation involving zoning, eminent domain and ad valorem tax values. Estate tax planning, including partial interest valuation. Partial taking and easement valuation including aerial and avigation easements, sewer, utility, slope and channel easements, temporary construction easements, conservation and scenic preservation easements. Calculation of damages due to proximity issues, loss of parking, and other factors. Impact studies on property values for electronic billboards, correctional facilities, roadway proximity, historic façade easements, zoning issues, sewer assessment equalization and cellular towers.

Professional Designations, Membership & Affiliations:

Appraisal Institute, MAI Designation, Appraisal Institute, SRA Designation, Appraisal Institute, AI-GRS Designation
State of Ohio Certified General Real Estate Appraiser Certification No. 381955 since September 1991.
ODOT Pre-qualified for Real Estate Appraisal, Appraisal Review and Value Analysis since 1999.

Education:

Shaker Heights High School

The University of Michigan - 1987 - BGS - Concentration in Real Estate & Psychology

Appraisal Coursework: An Introduction to Appraising Real Property – 1987 SREA: Applied Residential Property

Valuation – 1988, AIREA 1B-A, 1B-B Capitalization Theory and Techniques, Parts A & B – 1988, Appraisal Institute:

Report Writing and Case Studies 2013, Advanced Applications and Case Studies - 2013, Advanced Market Analysis and

Highest and Best Use – 2014, Capstone 2015, Review Theory- General-2017

Other Qualifications:

Qualified as an expert witness in the Ohio Board of Tax Appeals, the Cuyahoga & Portage County Boards of Revision, Cuyahoga County Court of Common Pleas, the Cuyahoga, Lake, Lorain, Medina & Summit County Probate Courts.

Rule 71.1 Commissioner to the United States District Court, Northern District of Ohio, Columbia Gas Transmission LLC vs. Booth et al – 2017

Small Business/Women Owned Business Certifications:

EDGE Certified with the State of Ohio through 4/13/2025. WBE Certified with the State of Ohio through 10/9/2022.

Certified as a Female Business Enterprise (FBE), a Cleveland Small Business (CSB) and a Local Producer Enterprise (LPE) by the City of Cleveland, CMHA and Greater Cleveland Regional Transit Authority.

Certified as a Small Business Enterprise (SBE) by Cuyahoga County and the North East Ohio Regional Sewer District

Property Types Appraised:

Residential, commercial, industrial and special purpose properties including schools, hospitals, churches, railroads, municipal facilities, bike trails, power line easements, bridges, cemeteries, subdivisions, office buildings, shopping centers, manufacturing buildings, junkyards, warehouses, lakefront properties, vacant land and others.

Work Experience:

Emily Braman has been appraising properties in northeast Ohio for over 30 years. She has been sole owner of Charles P. Braman & Co., Inc. since 2001.

Volunteerism:

Appraisal Institute- National Nominating Committee 2023

Appraisal Institute – Region V Representative 2022-2023

Past President - Ohio Chapter Appraisal Institute 2022, President - Ohio Chapter Appraisal Institute 2021

First Vice President – Ohio Chapter Appraisal Institute 2020, Second Vice President – Ohio Chapter Appraisal Institute 2019,

Secretary – Ohio Chapter Appraisal Institute 2018, Board of Directors - Appraisal Institute - Northern Ohio Chapter - 2001-

2003, Candidate Liaison - Northern Ohio Chapter, Appraisal Institute - 1994, 1995

Shaker Hts. Middle School Parent Teacher Organization Co-President 2014-2015 and 2020-2021



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Representative Clients:

Attorneys including: Benesch, Berns, Ockner & Greenberger, LLC, Brindza, McIntyre & Seed LLP, Calfee, Halter & Griswold, LLP, Coakly Lammert Co. LPA,, Kadish Hinkle & Weibel, Mansour, Gavin, Gerlack & Manos, LPA, Gallagher Sharp, Franz Ward, LLP, Hahn, Loeser & Parks LLP, Kenneth J. Fisher, Co., LPA, McCarthy Lebit, Crystal & Liffman Co. LPA, Schneider, Smeltz, Spieth Bell, LLP, Singerman, Mills, Desberg & Kauntz, LPA, Taft Stettinius & Hollister LLP, Sleggs, Danzinger & Gill, LPA, Siegel Jennings Co., LPA, Thrasher, Dismore & Dolan LPA, Thomas Kondzer, LLP. Ulmer & Bern LPA, Walter Haverfield, LLP, Weston Hurd, Wiles & Richards, LPA and others.

ODOT pre- qualified acquisition consultants including C.T. Consultants, Cuini & Assoc., DLZ, Inc., Finkbeiner, Pettis & Strout, Adachi, GPD, HNTB, Inc., KMJM Land Services, Krock Esser Engineering, ME Companies, M/S Consultants, Inc., O. R. Colan & Assoc., Palmer Engineering, PSI, RE Warner Co., Transystems Real Estate, URS Corp., Wade Trim.

Various municipalities including Ashtabula, Cuyahoga, Geauga, Lake, Mahoning, Medina, Portage, Stark, Summit and Trumbull Counties and the Cities of Akron, Alliance, Bay Village, Beachwood, Bedford, Bedford Heights, Broadview Heights, Brook Park, Cleveland, Cleveland Heights, Eastlake, Elyria, Euclid, Garfield Heights, Highland Hills, Hudson, Independence, Kent, Lakewood, Maple Heights, Mayfield Village, Mentor, Mentor on the Lake, Middleburg Heights, Middlefield, Northfield, North Olmsted, North Royalton, Olmsted Twp., Orange, Painesville, Parma, Pepper Pike, Perry, Richmond Heights, Richfield, Rocky River, Sandusky, Seven Hills, Shaker Heights, Solon, South Euclid, Strongsville, Stow, Twinsburg, University Heights, Valley View, Willoughby, Willoughby Hills, Wickliffe, Willowick and Woodmere. Various Boards of Education including Bay Village, Beachwood, Brecksville- Broadview Heights, Chagrin Falls, Cardinal Local, Canfield, Cleveland, Cleveland Hts.-University Heights., Euclid, Firelands, Garfield Heights, Kent, Lakewood, Mentor, Newbury, North Olmsted, Olmsted Falls, Orange, Parma, Ravenna, Rocky River, South Euclid, Shaker Heights, Solon, and Wickliffe.

Various individuals, corporations, and governmental entities including Allegro Realty Advisors, Bellaire Puritas Development Corp., Catholic Diocese of Cleveland, Catholic Charities Facilities Corp., The Cleveland Clinic, Cleveland Metroparks, Cleveland Public Power, Chagrin Valley Land Conservancy, CSX, Cuyahoga Community College, Dominion East Ohio, EDEN, Inc., Greater Cleveland Regional Transit Authority, Heritage Development, Jacobs Real Estate Services, Lake Health Systems, Lake Metroparks, Lombardo Investments, National Benevolent Association, National Park Service, Northeast Ohio Regional Sewer District, Ohio Department of Transportation, Ohio Turnpike Commission, Park View Federal, Pride One Omni, Pioneer Savings and Loan, the Private Trust Company, Self Service Mini Storage, Ltd., Shore Bank, Strnisha Development, Western Reserve Fine Arts Assoc., and the YWCA.

Continuing Education:

AI Seminars: Residential Housing in Cleveland – 1996, Lease Abstracting and Analysis – 1999, Supporting Sales Comparison Adjustments – 1999, Attacking & Defending the Appraisal in Litigation - 2000 & 2008, When Good Houses Go Bad – 2001, Partial Interests -Divided & Undivided – 2001, Residential Review Seminar – 2003, Subdivision Analysis – 2003, Appraisal Consulting – 2004, Dynamics of Office Building Valuation – 2004, Scope of Work – 2005, 2012, Uniform Standards of Appraisal Practice for Federal Land Acquisition – 2006, Quality Assurance in Residential Appraisals -2007, Feasibility Analysis – 2007, Essentials What Every Appraiser Should Know – 2008, Appraisal Challenges - Declining Markets & Sales Concessions – 2009, Appraisal of Local Retail Properties – 2009, Valuing Commercial Green Buildings – 2010, Business Practices and Ethics – 2011, Playhouse Square and the Central Business District 2011, Real Estate Appraisal Operations – 2011, Demonstration Report Seminar-2014, Appraising Convenience Stores – 2015, Analysing Operating Expenses -2017, Subdivision Valuation – 2017, Small Hotel/Motel Valuation– 2019, Fundamentals of The Uniform Appraisal Standards for Federal Land Acquisitions -2020, OCAI Annual Economic Seminars 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022.
National USPAP Update Course - 2005, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020 & 2022



VALUE FINDING APPRAISAL REPORT

(Compensation not to exceed \$65,000)

COUNTY	CUY
ROUTE	C.R. 53
SECTION	03.23 & 03.32
PARCEL #	10-WD, T
PID #	95403

The purpose of this appraisal report is to estimate the compensation for the land taken, the contributory value of any site improvements in the take area (if any), and if land is needed temporarily for construction purposes, the estimated rent for the use of that land. This report has been developed in compliance with USPAP and with Section 5501:2-5-06(C) of the Ohio Administrative Code. This report is used when the acquisition is a partial taking and it is apparent the taking creates a simplistic valuation problem with no loss in market value of the residue property (damages), and the estimated compensation is \$65,000 or less. However, a nominal cost-to-cure may be considered in the compensation estimate. Since the valuation problem is simplistic and the area taken is vacant land with only minor site improvements, if any, the appraiser considers the larger parcel as a vacant site, estimates a unit value for the vacant larger parcel and uses the unit value in the estimate of compensation for the part taken.

SR 2-2(a)(xiii) Hypothetical Condition – ORC 163.59(D) and 49 CFR 24.103(b) compel the appraiser to disregard the proposed public improvement that is the reason for this project. USPAP SR 1-4f requires the appraiser to consider the impact of any proposed public improvements. Therefore, value enhancements or value declines due to speculation about this project or condemnation blight have been disregarded by the appraiser. USPAP requires the appraiser to disclose that use of a Hypothetical Condition may impact assignment results.

Rose Mar, Ltd.	8111 Rockside Road, Suite 200, Valley View, OH 44125
Owner	Mailing Address of Owner

8001 Rockside Road, Valley View, OH 44125	0.509 acres (net)
Location of Property Acquired	Area of Whole Contiguous Property

FINDING OF COMPENSATION			
LAND VALUATION			
Parcel No.	Area	Unit Value	
10-WD	0.0134 acres (584 s.f.)	\$6.00/s.f.	(say) \$3,550
			Total \$3,550

Unit Value Support
☒ Comparable Sales attached ONE TWO THREE

IMPROVEMENT VALUATION

Estimated Value of each improvement to be acquired

Parcel No.		
10-WD, T	6 decorative screening landscaping trees @ \$500 each	\$3,000
10-WD	175 s.f. grass @ \$0.35/s.f.	\$100 (say)
10-WD	14.50 l.f. concrete curbing @ \$15.00/s.f. less 5% depreciation	\$250 (say)
10-WD	21 landscaping stones @ \$250 each	\$5,250
10-WD	30 s.f. river rock @ \$8.00/s.f.	\$250
10-WD	8 landscaping bushes @ \$50 each	\$350
10-WD	300 s.f. mulch @ \$5.00/s.f.	\$1,500
10-WD	14.5' of metal guard rail @ \$25.00/s.f. less 5% depreciation	\$400 (say)
		Total \$11,100 (say)

COST-TO-CURE (Benefits and/or Incurable Damages are not permissible. Support for cost-to-cure items must be by attachment or reference to an estimate for materials and labor cost.)

Parcel No.		
		Total \$0

TEMPORARY EASEMENT VALUATION

Parcel No.		
10-T	0.0428 acres (1,866 s.f. @ \$6.00/s.f. x 10% x 2 years = (Say)	\$2,250
		Total \$2,250

APPRAISER'S ESTIMATE OF FMVE DUE OWNER AS OF:

(SR 2-2(a)(vii) Effective Date of the Appraisal) March 22, 2024 (say) \$16,900



SUMMARY OF THE REAL ESTATE APPRAISED

SR 2-2(2)(iv) : Summarize information sufficient to identify the real estate involved in the appraisal, including physical and economic property characteristics relevant to the assignment. Note: Location and mailing address are on front of report.

Identification of the Larger Parcel:	According to the County Fiscal Officer, the total subject area is 0.509 gross acres (22,172 s.f.) and net of roadways. It is located at 8001 Rockside Road, Valley View, OH 44125 and is on the north side of Rockside Road. It is irregular in shape and has steep sloping topography on the western portion toward the Cuyahoga River and sloping down toward the north end of the property topography. The site is not located in a floodplain area. It is owned by Rose Mar, Ltd. and is improved with a restaurant consisting of 19,322 square feet that was constructed in 2001. The subject is known as the Cuyahoga County Fiscal Officer's Permanent Parcel Number 572-04-005. The property consists of one parcel(s) with the same ownership and the same highest and best use. Thus, the larger parcel is the existing site containing 0.509 acres (net).
Zoning District	Industrial District
Zoning Classification or Code:	Industrial District
Zoning Code Definition:	Permitted uses under the Industrial District zoning include one-family dwellings, buildings, structures and grounds owned or operated by the Village, public libraries, schools offering general education courses and churches, home occupation, roadside stand and professional signs, retail, service, office, and various other conditionally permitted uses.
Minimum Site Size:	There is not minimum lot area requirement for the Industrial District; however, no building or buildings shall occupy in the aggregate more than 50% of the area of any lot.
Minimum Setback Requirements:	The minimum front yard setback is 50 feet. Any building on a lot in an Industrial District shall have side yards totaling at least 50 feet, with each side yard not less than 10 feet. The minimum rear yard requirement is 50 feet.
Utilities – Available / Unavailable:	all public utilities
SR 2-2(a)(xi) Current or Present Use:	restaurant

ANALYSIS, OPINIONS AND CONCLUSIONS

SR 2-2(a)(xii) Highest and Best Use of the Larger Parcel:

(Summarize the support and rationale for the appraiser's opinion of Highest & Best Use)

As Vacant: The subject is zoned for industrial and office use and is a non-conforming use. The subject is in a primarily industrial area but has commercial overtones and the highest and best use of the property, as vacant, is for commercial development as permitted within the zoning. Sales One and Two are industrially zoned parcels that have strong commercial overtones.

In compliance with SR 1-3(a), in determining the highest & best use of the property, the appraiser has identified and analyzed the effect on use and value of existing land use regulations, reasonably probable modifications of such land use regulations, economic supply and demand, the physical adaptability of the real estate, and market trends.

YES:



NO:



(49CFR 24.103) Describe the 5-year sales history of the property:

Grantor	Grantee	Date	Price	Comments
Canal Road Properties, Ltd.	Rose Mar, Ltd.	11/14/2000	Exempt	Limited Warranty Deed
Describe the influence on value, if any, of prior sales of the subject property.		The recent non-arm's length transfers of the subject property have no influence on the underlying land value.		
State any information available from the title report that may affect the valuation of the subject property.		N/A		

	Sale Number:	1	2	3
--	---------------------	---	---	---



Valuation/Analysis of Sales:	Location:	5860 Canal Road, Valley View, OH	901 Sharon Drive, Westlake	Located at the SEC of Granger Road and Cloverleaf Parkway, Valley View, OH	
	Sale Date:	11/30/2022	6/25/21	9/28/2020	
	Sale Price:	\$1,155,000	\$535,000	\$1,724,261	
	Area:	5.075 Ac. or 221,067 s.f.	2.137 acres or 93,093 s.f.	6.398 Ac. or 278,697 s.f.	
	Unit Value:	\$209,852/Ac. or \$5.22/s.f.	\$250,351/Ac. or \$5.75/s.f.	\$269,500/Ac. or \$6.19/s.f.	
*****	NOTE: all sales used in this analysis must have the same or similar highest & best use as the larger parcel and should reflect similar physical and economic characteristics as the larger parcel. Nominal adjustments for minor differences are permissible.				
Analysis of Sales / Reconciliation:		Three sales of similar industrial tracts with commercial/retail overtones were analyzed to estimate the value of the subject property. Sales in the area were researched and these sales are considered to be the best available. The sales have a range of value from \$5.22 to \$6.19 per s.f. Adjustments were considered for property rights, improving market conditions, conditions of sale and financing concessions. Then, the sales were also adjusted for physical characteristics including location, size, shape and topography. Adjustments for location reflect general property values in an area due to locational differences. Adjustments for size reflect the principle that larger parcels sell for less per unit than smaller parcels, all other things being equal. Adjustments for shape and topography are related to increased development costs for irregular parcels or parcels with topographic challenges.			
Unit Value Conclusion		Giving consideration to all of the comparable sales, a value near the top of the range of the comparable sales, of \$6.00 per s.f. has been established for the subject property.			
Analysis of Site Improvements (support for contributory value):					
The value of the site improvements has been determined by reference to the Marshall Valuation Service and reflects the in place depreciated contributory value of the site improvements. Site improvements encroaching the existing right-of-way are considered non-compensable in the State of Ohio.					
Summarize the Effect of the Take upon the Residue Property:					
<p>There is a warranty deed acquisition consisting of 0.0134 gross acres or 584 square feet of land located adjacent to the existing right of way in the southern portion of the site. It is needed for construction of an abutment. The proposed acquisition is rectangular in shape and has a maximum depth of 19 feet and a width of 88.71 feet., After the acquisition the subject will contain 0.4956-acre net of roadways. The residue will remain a legal non-conforming use. The acquisition does not affect the value of the property beyond the pro-rata value of the land and site improvements which are taken. Site improvements encroaching the existing right of way are considered non-compensable in the State of Ohio. There is a concrete retaining wall that retains the slope, this valuation assumes this wall will not be affected, if it is affected or removed, the assignment results could be affected.</p> <p>There is also a temporary easement acquisition consisting of 0.0428 gross acres or 1,866 square feet of land located adjacent to the existing right of way in the southern portion of the site. It is needed for construction access, grading, and removal of 12 existing trees. 12 trees will be removed, but 6 are in the existing right of way and are not compensable. The proposed acquisition is rectangular in shape and has a maximum depth of 14.5 feet and a width of 40.25 feet on the southern property line.</p> <p>The temporary rental rate has been based upon a basic interest rate reflecting a reasonable return on a comparable investment. This rate has been established at 8% based on a typical rate for a security of comparable risk. Since real estate taxes and administration are expenses incurred by the owner during the period of occupancy, an allowance for these items has to be applied in order to derive the final rate. This allowance has been estimated at 2%, so the total rate applies was 10%.</p>					
Are there Severance Damages?		YES:	<input type="checkbox"/>	NO:	<input checked="" type="checkbox"/>



Reporting option: This Value Finding Appraisal Report is an "Appraisal Report" conforming to SR 2-2(a) of USPAP.

SR 2-2(2)(ii) Identify the client:

The client is O. R. Colan & Associates acting as agent for Cuyahoga County.

Identify the intended users of this report:

The intended users of the appraisal report are ODOT and its authorized agents, contractors and reviewers, property owner and a court of law.

SR 2-2(a)(iii) Identify the intended use:

The appraisal report, upon approval by the client, may be used to establish the fair market value estimate (FMVE). If the report becomes the basis for FMVE, it will be provided to the property owner during negotiations.

SR 2-2(a)(v) Identify the real property interest being appraised:

The property interest appraised is the fee simple estate. This is defined as "Absolute ownership unencumbered by any other interest or estate; subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat." (Appraisal Institute, The Dictionary of Real Estate Appraisal, Fifth Edition (Chicago: Appraisal Institute, 2008), P.78).

SR 2-2(a)(vi) State the type of value:

Market value stated in terms of cash

State the definition of value and cite the source of the definition used in the report;

The definition of fair market value utilized in this report is from the Ohio Jury Instruction and is as follows:

"You will award to the property owner(s) the amount of money you determine to be fair market value of the property taken. Fair market value is the amount of money, which could be obtained on the market at a voluntary sale of the property. It is the amount a purchaser who is willing, but not required to buy, would pay and that a seller who is willing, but not required to sell, would accept, when both are fully aware and informed of all the circumstances involving the value and use of the property. You should consider every element that a buyer would consider before making a purchase. You should take into consideration the location, surrounding area, quality and general conditions of the premises, the improvements thereon and everything that adds or detracts from the value of the property."

The market value estimate in this appraisal has also considered Rule C(2) of Section 5501:2-5-06 of the Ohio Administrative Code [same as 49 CFR 24.103(6)] Influence Of the Project On Just Compensation, which is;

To the extent applicable by law, the appraiser shall disregard any increase or decrease in fair market value of the real property caused by the project for which the property is to be acquired, or the likelihood that the property would be acquired for the project, other than that due to physical deterioration within reasonable control of the owner.

SR 2-2(2)(vi) Exposure Time:

The above referenced value definition assumes a reasonable exposure to the market prior to the effective date of value. It is my opinion that this reasonable exposure time is estimated at 6-12 months for sale of the property under the highest and best use and limiting conditions contained herein, and assuming marketing is handled by professional and competent third party.



SR 2-2(a)(viii) Scope of work:

The work necessary to solve the appraisal problem is limited in scope because:

- 1) The agency and the appraiser have considered the entire property both before the taking and after the taking,
- 2) It is readily apparent the appraisal problem is not complex,
- 3) The residue property (land & improvements) is not harmed (damaged) as a result of the acquisition in the manner shown on the highway plans.
- 4) An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.
- 5) The scope of work limits the analysis to a determination of a unit value of the land described in the larger parcel and an estimate of compensation for the area taken and site improvements taken, if any. The sales data selected for this simplistic analysis reflect the character of the larger parcel and the analysis is limited to the sales comparison approach to estimate compensation for the land only. If there is a temporary easement to be acquired, the income approach is used to estimate compensation in the form of a land rent. Compensation for site improvements taken, if any, is based upon their contributory value.

The appraiser has performed an independent appraisal problem analysis confirming the agency's determination that this simplistic report format is indeed appropriate to use for this valuation problem.

SR 2-2(a)(x) Summarize the information analyzed,

This analysis is based on plans prepared by Chagrin Valley Engineering, LTD and provided by Cuyahoga County.

This appraisal has been conducted using applicable standard appraisal techniques and in conformity with the requirements of the Uniform Standards of Professional Appraisal Practice as promulgated by the Appraisal Standards Board of the Appraisal Foundation and the Ohio Department of Transportation.

Information regarding zoning, utilities, and other limitations on site utilization was obtained through the appropriate agencies or representatives. The owner and/or public records provided the subject-specific data considered in my analysis. In addition to the subject's data, the appraiser also considered relevant market data in determining the appropriate adjustments used in this analysis.

The land underlying the subject property and the affected site improvements have been valued in this report by analyzing the characteristics of the subject property, zoning, highest and best use including supply and demand and relevant market data.

the appraisal methods and techniques employed,

The approaches to value are limited to the sales comparison approach to estimate the unit value for the larger parcel and the income approach for evaluation of compensation for temporary construction easements, if any. Compensation for site improvements taken, if any, is based upon their contributory value.

and the reasoning that supports the analyses, opinions, and conclusions;

This appraisal report is a summary of the appraiser's data, analyses and conclusions. Supporting documentation is retained in the appraiser's files. All conclusions and opinions in this appraisal report are subject to the Special and General Assumptions and Limiting Conditions that are an integral part of this report. No opinions or conclusions are valid unless this report is considered in its entirety and only if used for its intended use by the client and its intended users. No additional parties are authorized to rely upon this report, or any part thereof, for any other purpose or use whatsoever.

exclusions of the sales comparison approach, cost approach, or income approach must be explained.

The scope of work has been limited to consideration of the land unit value and a land rent for the area identified as taken by the project only. As such, consideration of a cost approach, a sales comparison approach or an income approach to value for the whole property or for any structures or improvements is inappropriate. An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.



SR 2-2(a)(xiii)
SR1-2(F)

Extraordinary Assumption -



An Extraordinary Assumption is an assumption, directly related to a specific assignment, as of the effective date of the assignment results, which, if found to be false, could alter the appraiser's opinions or conclusions. An Extraordinary assumption presume as fact otherwise uncertain information about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. No Extraordinary Assumption has been applied in this appraisal.

Other Comments:

USPAP SR 1-2(e)(v) permits an appraiser to limit the scope of work to a fractional interest, physical segment or partial holding such as with this form report. However, the comment to this rule indicates that in order to avoid communicating a misleading appraisal, the report has to disclose the existence of improvements on the property, even though the improvements do not have to be included in the valuation.



CERTIFICATION

I certify that, to the best of my knowledge and belief:

- ☒ That on February 2, 2024 and March 22, 2024, I personally made a field inspection of the property herein appraised, and that I have afforded Rose Mar, Ltd., the opportunity to accompany me at the time of inspection. The property owner did not respond to our correspondence.
- ☒ I have also, on or before February 2, 2024, personally made a field inspection of the comparable sales relied upon in making the appraisal. The subject and the comparable sales relied upon in making the appraisal were as represented by the photographs contained within the report.
- ☒ It is my opinion that partial acquisition of this parcel results in a simplistic valuation problem, that there are no incurable severance damages to the residue property and the unit value for the larger parcel before the taking is the same as the residue larger parcel.
- ☒ That I understand the appraisal may be used in connection with the acquisition of right-of-way for a transportation project to be constructed by Cuyahoga County. There may be Federal-aid highway funds or other Federal funds used in the project.
- ☒ This appraisal has been made in conformity with the appropriate State laws, regulations, and policies and procedures applicable to appraisal of right-of-way for such purposes; and that to the best of my knowledge, no portion of the value assigned to such property consists of items which are non-compensable under the established law of the State of Ohio.
- ☒ The statements of fact contained in this report are true and correct and I am in agreement with all statements provided in this report.
- ☒ The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- ☒ I have no present or prospective interest in the property that is the subject of this report or in any benefit from the acquisition of such property appraised, and no personal interest with respect to the parties involved.
- ☒ I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- ☒ My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- ☒ My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- ☒ My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- ☒ That I, in determining the compensation for the property, have disregarded any decrease or increase in the fair market value of the real property that occurred prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner.
- ☒ That I have not revealed the findings and results of such appraisal to anyone other than the proper officials of O. R. Colan & Associates. or Cuyahoga County, or officials of the Federal Highway Administration, or until I am required to do so by due process of law, or until I am released from this obligation by having publicly testified as to such findings.



Class of Certification/Licensure: ☒ Certified General ☐ Certified Residential ☐ Licensed Residential ☐ Registered Assistant
☐ Temporary Certification or License

Certification/License Number: 381955

This report ☒ is within the scope of my Certification or License.
☐ is not within the scope of my Certification or License.

I disclose that:

- ☐ I am an employee of the Ohio Department of Transportation (or Agency) and that I am approved to perform appraisal services.
- ☒ I am a consultant approved by the ODOT - Office of Consultant Services to perform appraisal services for ODOT projects and Federally funded projects.
- ☒ I have not provided any services regarding the subject property within the three year period immediately preceding acceptance of the assignment, as an appraiser or in any other capacity. If this box is not checked then the appraiser must provide an explanation and clearly and conspicuously disclose whatever services have been provided for this property in the past three years.
- ☒ Abbey Clark provided significant real property appraisal assistance to the person signing this certification. Ms. Clark compiled information for inclusion in the report.



Appraiser's Signature

Date: March 22, 2024

Typed Name: Emily L. Braman, MAI, SRA, AI-GRS

Comments: N/A

Attachments To Follow:

1. Sketch of the property clearly detailing the whole contiguous ownership, the larger parcel, the take area, any site improvements taken and the residue property. (More than one sketch may be necessary).
2. Photographs are to include: front view, street scenes, take area showing relevant improvements in the take. Any photos which show structures not being appraised in this report due to the limited scope of work must be identified / labeled with an explanation so that a misleading report is not conveyed [USPAP SR 1-2(e)(v)].
3. Location map showing the sales and the subject property must be attached to the report.
4. Comparable sales must meet ODOT standards and are attached to this report.
5. Support for nominal cost-to-cure, if any.
6. Appraisal Scoping Checklist if available



AERIAL VIEW OF SUBJECT PROPERTY

(Not to Scale)

8001 Rockside Road, Valley View, OH 44125
0.509 net acres

North ^



SKETCH OF SUBJECT PROPERTY

8001 Rockside Road, Valley View, OH 44125

Before the acquisition: 0.509 net acres

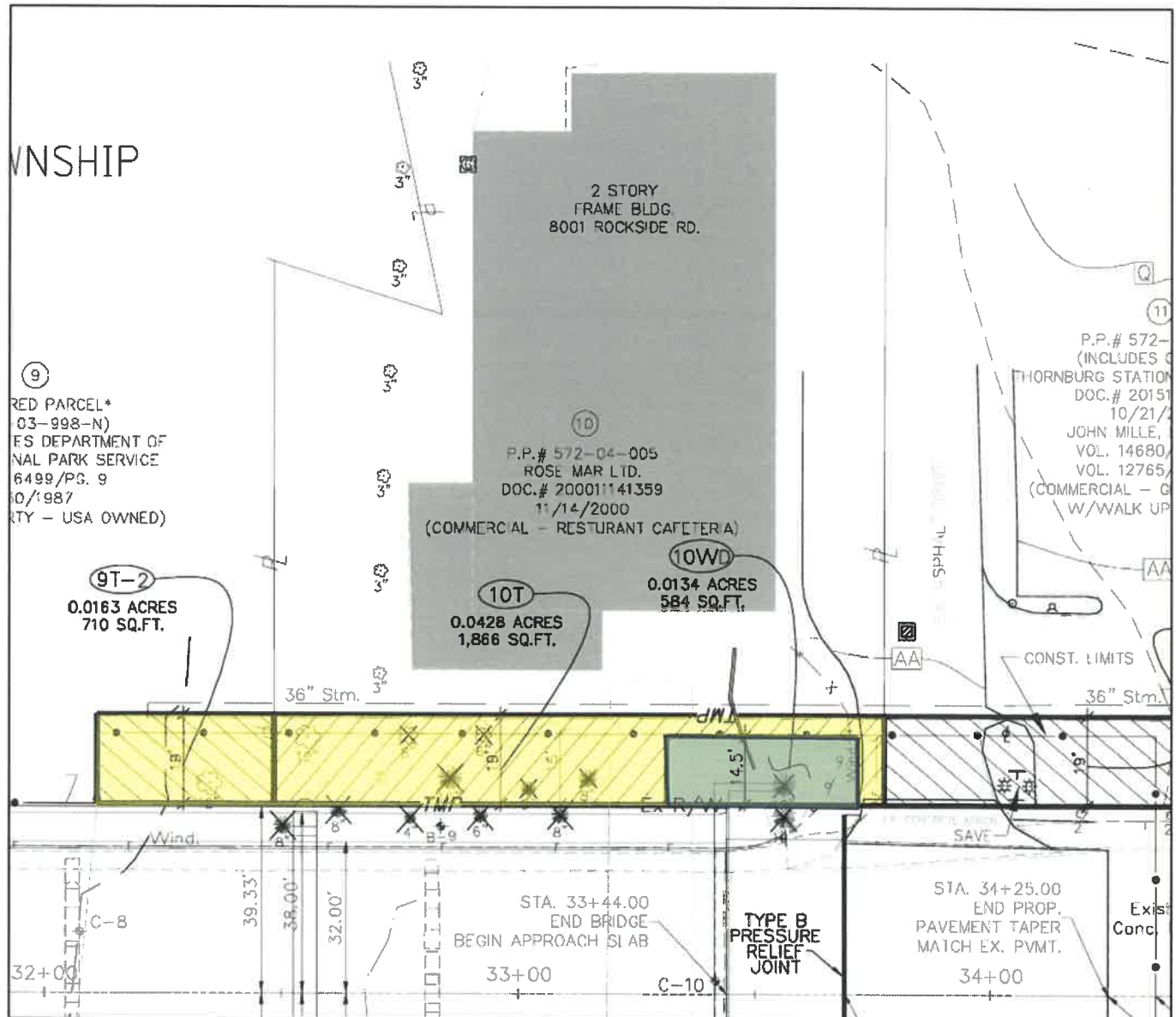
Parcel 10-WD: 0.0134 net acres

Parcel 10-T: 0.0428 acres

Residue: 0.4956 net acres

Note: Map not to scale. For exhibit purposes only

North ^



PHOTOGRAPHS OF SUBJECT:

(Pictures taken by Emily Braman on February 2, 2024 and March 22, 2024)



Facing west at 10 WD



Facing west at 10 WD



PHOTOGRAPHS OF SUBJECT:



Facing west at 10 T



Facing southeast at 10 WD



PHOTOGRAPHS OF SUBJECT:

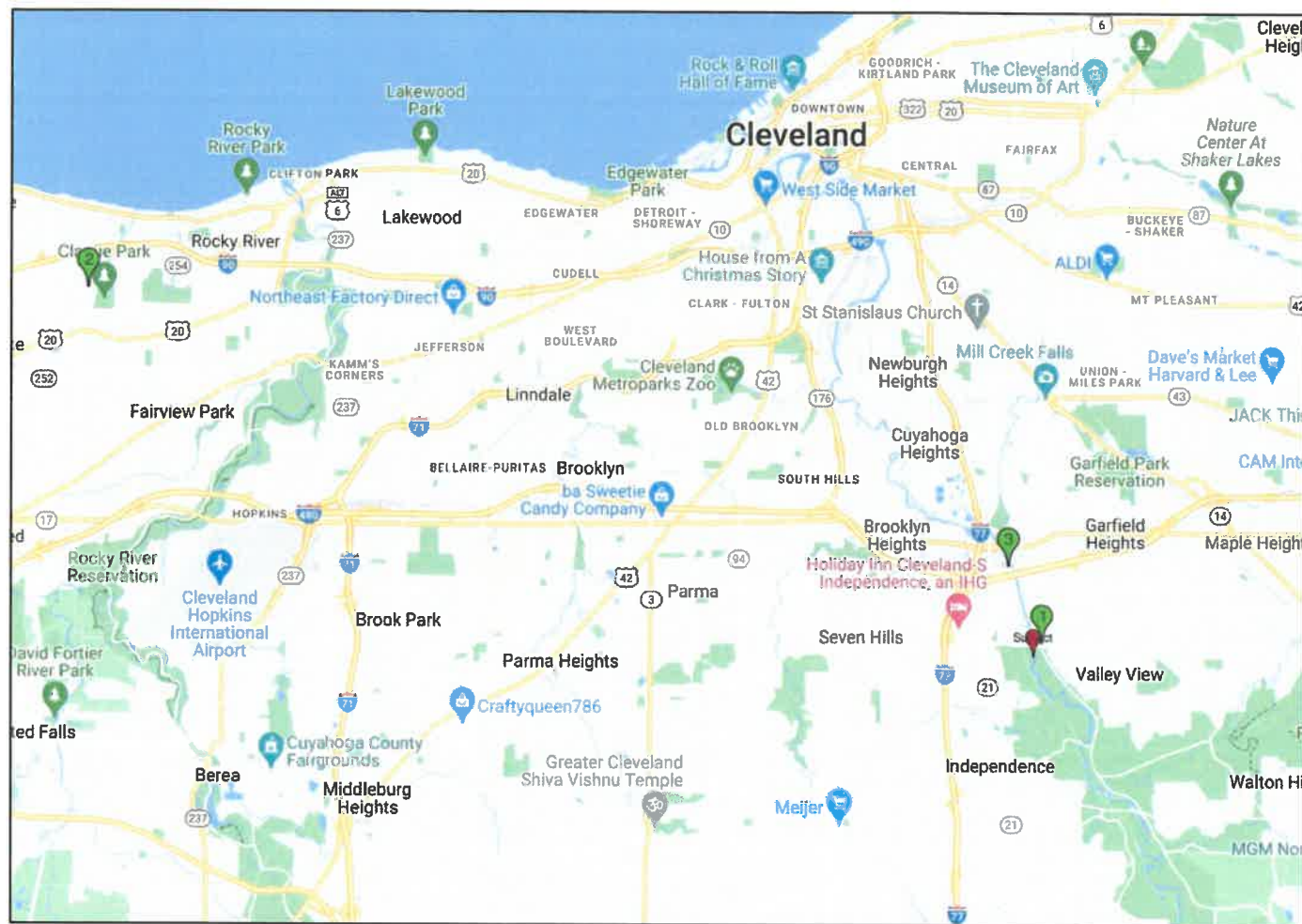




Facing southwest at 10 T





LOCATION MAP:

North ^





VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	5860 Canal Road, Valley View, OH 44125		
School District:	Cuyahoga Heights LSD	Legal Description:	2
Grantor:	Equity Trust Company, FBO Dean J. Alex Ira		
Grantee:	Cat Valley View LLC		
Date of Sale:	11/30/2022	Type of Financing:	Conventional
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,000,000 + \$155,000 razing costs = \$1,155,000
Sale Verified With:	Cuyahoga County public records and Listing Broker: Kevin Kelly, kkelly@xcoresalestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	7/17/2023	Encumbrances:	Driveway and Utility Easements with neighboring parcels burden PN 571-20-005
Topography:	Level to Rolling	Flood Plain Data:	Majority Zone A, Special flood hazard
Use at time of sale:	Vacant		Shaded Zone X Area of minimal flood hazard
Highest and Best use:	Industrial Development		
Total Area Net:	2.5 + 2.575 = 5.075 ac. or 221,067 s.f.	North ^	Sketch not drawn to scale
Unit Price:	\$209,852/acre. \$5.22/s.f.		
Zoning:	Industrial District		
Utilities:	All public available		
Type of Improvements:	13,500 s.f. greenhouse to be razed		
Dimensions:	386' frontage on Canal Road		
Shape:	Irregular in shape		
Photograph facing:	Southeast at Canal Road		
		Document No:	202303090441
		Type of Deed:	Limited Warranty Deed
		Parcel No.:	571-20-005
		Sale Number:	ONE



VACANT LAND SALE			
County:	Cuyahoga	City/Village/Twp.:	Westlake
Location Address:	901 Sharon Drive	Auditor Parcel No.:	214-01-020
	Westlake, OH	School District:	Westlake CSD
Grantor:	901 Sharon LLC	Grantee:	PS Westlake Ohio, LLC
Date of Sale:	6/25/21	Adjusted Sale Price:	\$535,000
Condition of Sale:	Arm's length transaction	Type of Financing:	Cash purchase
Sale Verified With:	County Public Records and CoStar		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	C. P. Braman & Co. Inc.
Use at time of sale:	Vacant land	Encumbrances:	Typical
Highest and Best use:	Development		
Total Area Gross acres:	2.137	Flood Plain Data:	Flood Zone X - Area of Minimal Flood Hazard
Total Area Net acres:	2.137		
Total Area Net SF:	93,093	Topography:	Sloping approx. 20' S to N downwards
Unit Pric Net /s.f.:	\$5.75		
Unit Pric Net /Ac.:	\$250,351	North ^	Sketch not drawn to scale
Zoning:	EI Exclusive Industrial		
Utilities:	All city		
Improvements at time of sale:	None at time of sale		
Dimensions:	247' frontage on Sharon Drive 358' frontage on Detroit Road		
Shape:	Somewhat rectangular in shape, corner lot		
Photograph facing:	Northeast on Detroit Road		
		Document Number:	202106250503
		Type of Instrument:	Limited Warranty Deed
		Legal Description:	S/L LOT 2-R VOL 148 PG 41-44 OL 79 2004RS/Ru000du000aA D R CONDO. PH 1u000du000aADDITIONAL PARCELS 214-01-021 & 214-02-001 LISTED WITH
		Sale Inspected Date:	4/14/22
		Sale Number:	TWO



VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	Granger Road, Valley View, OH 44124		
School District:	Cuyahoga Hts., LSD	Legal Description:	PARCEL 'A' AFN 201907250243
Grantor:	LBP Investment Properties IX, LLC		
Grantee:	Ferguson Enterprises LLC		
Date of Sale:	09/28/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,724,261
Sale Verified With:	County records and Confirmation with J. Lombardo 12/17/21 by E.B.		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	01/19/22	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone AE, Special Flood hazard areas, with BFE or depth FEMA Map #39035C0192E, effective on 12/3/2010
Use at time of sale:	Vacant land		
Highest and Best use:	Development		
Total Area:	6.398 net acres; 278,697 square feet	North ^	Sketch not drawn to scale
Unit Price:	\$269,500/acre or \$6.19/s.f.		
Zoning:	Light Manufacturing		
Utilities:	All city available		
Type of Improvements:	None at time of sale		
Dimensions:	±725' of frontage on Cloverleaf; ±441' of frontage on Granger		
Shape:	Irregular, corner lot		
Photograph facing:	Northeast on Cloverleaf Parkway		
			
		Document Number:	202009280087
		Type of Instrument:	Limited Warranty Deed
		Auditor Parcel:	57104019
		Sale Number:	THREE



C. P. Braman & Co., Inc.
Real Estate Appraisals & Consulting
1023 Kenilworth Avenue,
Cleveland, Ohio 44113
(216) 225-9383 cell
cpbco.com

March 15, 2024

Rose Mar Ltd.
8001 Rockside Road
Valley View, Ohio. 44125

IN RE: Project: CUT-Rockside Road (C.R. 53) M-5024
 Project Parcel Number: 10 WD, T / 572-04-005
 Location: 8001 Rockside Road, Valley View, Ohio
 Owner: Rose Mar Ltd.

Dear Property Owner;

Our company has been retained by OR Colan, for Cuyahoga County, to appraise your property shown above. Cuyahoga County is interested in acquiring a strip of land from your property for replacement of the existing bridge over the Cuyahoga River on Rockside Road.

A copy of the plan that shows the location of the area that the County is interested in, is attached. The area the County wishes to acquire is shown in green and a proposed temporary easement for construction purposes is shown in yellow. The temporary easement would last for 24 months during construction.

If you have any questions or if you would like to accompany me as I view your site, please call me to make an appointment to view the property or to discuss the proposed acquisition at 216 225-9383 or contact me by email at EBraman@cpbco.com.

Sincerely,



Emily L. Braman, MAI, SRA , AI-GRS
President, Charles P. Braman & Co., Inc.
State Certified Real Estate Appraiser
Certification Number 381955

ELB/lds
Enclosures



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Experience with the following types of Appraisal Problems:

Litigation involving zoning, eminent domain and ad valorem tax values. Estate tax planning, including partial interest valuation. Partial taking and easement valuation including aerial and avigation easements, sewer, utility, slope and channel easements, temporary construction easements, conservation and scenic preservation easements. Calculation of damages due to proximity issues, loss of parking, and other factors. Impact studies on property values for electronic billboards, correctional facilities, roadway proximity, historic façade easements, zoning issues, sewer assessment equalization and cellular towers.

Professional Designations, Membership & Affiliations:

Appraisal Institute, MAI Designation, Appraisal Institute, SRA Designation, Appraisal Institute, AI-GRS Designation
State of Ohio Certified General Real Estate Appraiser Certification No. 381955 since September 1991.
ODOT Pre-qualified for Real Estate Appraisal, Appraisal Review and Value Analysis since 1999.

Education:

Shaker Heights High School

The University of Michigan - 1987 - BGS - Concentration in Real Estate & Psychology

Appraisal Coursework: An Introduction to Appraising Real Property – 1987 SREA: Applied Residential Property

Valuation – 1988, AIREA 1B-A, 1B-B Capitalization Theory and Techniques, Parts A & B – 1988, Appraisal Institute:

Report Writing and Case Studies 2013, Advanced Applications and Case Studies - 2013, Advanced Market Analysis and

Highest and Best Use – 2014, Capstone 2015, Review Theory- General-2017

Other Qualifications:

Qualified as an expert witness in the Ohio Board of Tax Appeals, the Cuyahoga & Portage County Boards of Revision, Cuyahoga County Court of Common Pleas, the Cuyahoga, Lake, Lorain, Medina & Summit County Probate Courts.

Rule 71.1 Commissioner to the United States District Court, Northern District of Ohio, Columbia Gas Transmission LLC vs. Booth et al – 2017

Small Business/Women Owned Business Certifications:

EDGE Certified with the State of Ohio through 4/13/2025. WBE Certified with the State of Ohio through 10/9/2022.

Certified as a Female Business Enterprise (FBE), a Cleveland Small Business (CSB) and a Local Producer Enterprise (LPE) by the City of Cleveland, CMHA and Greater Cleveland Regional Transit Authority.

Certified as a Small Business Enterprise (SBE) by Cuyahoga County and the North East Ohio Regional Sewer District

Property Types Appraised:

Residential, commercial, industrial and special purpose properties including schools, hospitals, churches, railroads, municipal facilities, bike trails, power line easements, bridges, cemeteries, subdivisions, office buildings, shopping centers, manufacturing buildings, junkyards, warehouses, lakefront properties, vacant land and others.

Work Experience:

Emily Braman has been appraising properties in northeast Ohio for over 30 years. She has been sole owner of Charles P. Braman & Co., Inc. since 2001.

Volunteerism:

Appraisal Institute- National Nominating Committee 2023

Appraisal Institute – Region V Representative 2022-2023

Past President - Ohio Chapter Appraisal Institute 2022, President - Ohio Chapter Appraisal Institute 2021

First Vice President – Ohio Chapter Appraisal Institute 2020, Second Vice President – Ohio Chapter Appraisal Institute 2019,

Secretary – Ohio Chapter Appraisal Institute 2018, Board of Directors - Appraisal Institute - Northern Ohio Chapter - 2001-

2003, Candidate Liaison - Northern Ohio Chapter, Appraisal Institute - 1994, 1995

Shaker Hts. Middle School Parent Teacher Organization Co-President 2014-2015 and 2020-2021



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Representative Clients:

Attorneys including: Benesch, Berns, Ockner & Greenberger, LLC, Brindza, McIntyre & Seed LLP, Calfee, Halter & Griswold, LLP, Coakly Lammert Co. LPA,, Kadish Hinkle & Weibel, Mansour, Gavin, Gerlack & Manos, LPA, Gallagher Sharp, Franz Ward, LLP, Hahn, Loeser & Parks LLP, Kenneth J. Fisher, Co., LPA, McCarthy Lebit, Crystal & Liffman Co. LPA, Schneider, Smeltz, Spieth Bell, LLP, Singerman, Mills, Desberg & Kauntz, LPA, Taft Stettinius & Hollister LLP, Sleggs, Danzinger & Gill, LPA, Siegel Jennings Co., LPA, Thrasher, Dismore & Dolan LPA, Thomas Kondzer, LLP, Ulmer & Bern LPA, Walter Haverfield, LLP, Weston Hurd, Wiles & Richards, LPA and others.

ODOT pre- qualified acquisition consultants including C.T. Consultants, Cuini & Assoc., DLZ, Inc., Finkbeiner, Pettis & Strout, Adachi, GPD, HNTB, Inc., KMJM Land Services, Krock Esser Engineering, ME Companies, M/S Consultants, Inc., O. R. Colan & Assoc., Palmer Engineering, PSI, RE Warner Co., Transystems Real Estate, URS Corp., Wade Trim.

Various municipalities including Ashtabula, Cuyahoga, Geauga, Lake, Mahoning, Medina, Portage, Stark, Summit and Trumbull Counties and the Cities of Akron, Alliance, Bay Village, Beachwood, Bedford, Bedford Heights, Broadview Heights, Brook Park, Cleveland, Cleveland Heights, Eastlake, Elyria, Euclid, Garfield Heights, Highland Hills, Hudson, Independence, Kent, Lakewood, Maple Heights, Mayfield Village, Mentor, Mentor on the Lake, Middleburg Heights, Middlefield, Northfield, North Olmsted, North Royalton, Olmsted Twp., Orange, Painesville, Parma, Pepper Pike, Perry, Richmond Heights, Richfield, Rocky River, Sandusky, Seven Hills, Shaker Heights, Solon, South Euclid, Strongsville, Stow, Twinsburg, University Heights, Valley View, Willoughby, Willoughby Hills, Wickliffe, Willowick and Woodmere. Various Boards of Education including Bay Village, Beachwood, Brecksville- Broadview Heights, Chagrin Falls, Cardinal Local, Canfield, Cleveland, Cleveland Hts.-University Heights., Euclid, Firelands, Garfield Heights, Kent, Lakewood, Mentor, Newbury, North Olmsted, Olmsted Falls, Orange, Parma, Ravenna, Rocky River, South Euclid, Shaker Heights, Solon, and Wickliffe.

Various individuals, corporations, and governmental entities including Allegro Realty Advisors, Bellaire Puritas Development Corp., Catholic Diocese of Cleveland, Catholic Charities Facilities Corp., The Cleveland Clinic, Cleveland Metroparks, Cleveland Public Power, Chagrin Valley Land Conservancy, CSX, Cuyahoga Community College, Dominion East Ohio, EDEN, Inc., Greater Cleveland Regional Transit Authority, Heritage Development, Jacobs Real Estate Services, Lake Health Systems, Lake Metroparks, Lombardo Investments, National Benevolent Association, National Park Service, Northeast Ohio Regional Sewer District, Ohio Department of Transportation, Ohio Turnpike Commission, Park View Federal, Pride One Omni, Pioneer Savings and Loan, the Private Trust Company, Self Service Mini Storage, Ltd., Shore Bank, Strnisha Development, Western Reserve Fine Arts Assoc., and the YWCA.

Continuing Education:

AI Seminars: Residential Housing in Cleveland – 1996, Lease Abstracting and Analysis – 1999, Supporting Sales Comparison Adjustments – 1999, Attacking & Defending the Appraisal in Litigation - 2000 & 2008, When Good Houses Go Bad – 2001, Partial Interests -Divided & Undivided – 2001, Residential Review Seminar – 2003, Subdivision Analysis – 2003, Appraisal Consulting – 2004, Dynamics of Office Building Valuation – 2004, Scope of Work – 2005, 2012, Uniform Standards of Appraisal Practice for Federal Land Acquisition – 2006, Quality Assurance in Residential Appraisals -2007, Feasibility Analysis – 2007, Essentials What Every Appraiser Should Know – 2008, Appraisal Challenges - Declining Markets & Sales Concessions – 2009, Appraisal of Local Retail Properties – 2009, Valuing Commercial Green Buildings – 2010, Business Practices and Ethics – 2011, Playhouse Square and the Central Business District 2011, Real Estate Appraisal Operations – 2011, Demonstration Report Seminar-2014, Appraising Convenience Stores – 2015, Analysing Operating Expenses -2017, Subdivision Valuation – 2017, Small Hotel/Motel Valuation– 2019, Fundamentals of The Uniform Appraisal Standards for Federal Land Acquisitions -2020, OCAI Annual Economic Seminars 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022.

National USPAP Update Course - 2005, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020 & 2022



VALUE FINDING APPRAISAL REPORT

(Compensation not to exceed \$65,000)

COUNTY CUY
ROUTE C.R. 53
SECTION 03.23 & 03.32
PARCEL # 11-T
PID # 95403

The purpose of this appraisal report is to estimate the compensation for the land taken, the contributory value of any site improvements in the take area (if any), and if land is needed temporarily for construction purposes, the estimated rent for the use of that land. This report has been developed in compliance with USPAP and with Section 5501:2-5-06(C) of the Ohio Administrative Code. This report is used when the acquisition is a partial taking and it is apparent the taking creates a simplistic valuation problem with no loss in market value of the residue property (damages), and the estimated compensation is \$65,000 or less. However, a nominal cost-to-cure may be considered in the compensation estimate. Since the valuation problem is simplistic and the area taken is vacant land with only minor site improvements, if any, the appraiser considers the larger parcel as a vacant site, estimates a unit value for the vacant larger parcel and uses the unit value in the estimate of compensation for the part taken.

SR 2-2(a)(xiii) Hypothetical Condition – ORC 163.59(D) and 49 CFR 24.103(b) compel the appraiser to disregard the proposed public improvement that is the reason for this project. USPAP SR 1-4f requires the appraiser to consider the impact of any proposed public improvements. Therefore, value enhancements or value declines due to speculation about this project or condemnation blight have been disregarded by the appraiser. USPAP requires the appraiser to disclose that use of a Hypothetical Condition may impact assignment results.

Thornburg Station Holdings, LLC

Owner

127 Public Square, 4000 Key Tower, Cleveland, OH 44114

Mailing Address of Owner

8111 Rockside Road, Valley View, OH 44125

Location of Property Acquired

1.4768 acres (net)

Area of Whole Contiguous Property

FINDING OF COMPENSATION

LAND VALUATION

Parcel No.	Area	Unit Value	
			\$0
			Total \$0

Unit Value Support

☒ Comparable Sales attached ONE TWO THREE

IMPROVEMENT VALUATION

Estimated Value of each improvement to be acquired

Parcel No.		
11-T	3 Handicapped Parking Space Striping @ \$15.00/Space – minimum cost for small job \$300, less 50% depreciation	\$150
		Total \$150

COST-TO-CURE (Benefits and/or Incurable Damages are not permissible. Support for cost-to-cure items must be by attachment or reference to an estimate for materials and labor cost.)

Parcel No.		
11-T	3 Handicapped Parking Space Striping @ \$15.00/Space minimum cost for small job \$300 -less part paid for in 11T	\$150
		Total \$150

TEMPORARY EASEMENT VALUATION

Parcel No.		
11-T	0.0269 acres (1,171 s.f.) @ \$6.00/s.f. x 30% x 2 years	(say) \$4,250
		Total \$4,250

APPRAISER'S ESTIMATE OF FMVE DUE OWNER AS OF:

(SR 2-2(a)(vii) Effective Date of the Appraisal) March 22, 2024 (say) \$4,550



SUMMARY OF THE REAL ESTATE APPRAISED

SR 2-2(2)(iv) : Summarize information sufficient to identify the real estate involved in the appraisal, including physical and economic property characteristics relevant to the assignment. Note: Location and mailing address are on front of report.

Identification of the Larger Parcel:	According to the County Fiscal Officer, the total subject area is 1.4768 gross acres (64,329 s.f.), and net of roadways. It is located at 8111 Rockside Road, Valley View, OH 44125 and is on the north side of Rockside Road. It is irregular in shape and has generally level topography with rolling topography at the northern portion of the site. The site is not located in a floodplain area. It is owned by Thornburg Station Holdings, LLC and is improved with a multi-tenant neighborhood retail center consisting of 43,202 square feet that was constructed in 2001. The improvements include a wrap around porch/deck for patrons with scenic views of the Cuyahoga River, adjacent to the subject to the west, the Cuyahoga Valley Scenic Railroad, as well as the Cuyahoga National Valley Towpath Trail. The site has one curb cut alone Rockside Road and one curb cut at the northern side of the site along Old Rockside Road. The subject is known as the Cuyahoga County Fiscal Officer's Permanent Parcel Number 572-04-006. The property consists of one parcel(s) with the same ownership and the same highest and best use. Thus, the larger parcel is the existing site containing 1.4768 acres (net).
Zoning District	Valley View
Zoning Classification or Code:	Industrial District
Zoning Code Definition:	Permitted uses under the Industrial District zoning include one-family dwellings, buildings, structures and grounds owned or operated by the Village, public libraries, schools offering general education courses and churches, home occupation, roadside stand and professional signs, trailer parking, trailer camps, tourist houses, hotels, truck terminals, boarding or lodging houses and any boarding houses for animals, or animal kennels, tents, manufacturing, abattoir or slaughterhouses and stockyards, fish smoking or curing, the sale of automobile, and various other conditionally permitted uses.
Minimum Site Size:	There is not minimum lot area requirement for the Industrial District; however, no building or buildings shall occupy in the aggregate more than 50% of the area of any lot.
Minimum Setback Requirements:	The minimum front yard setback is 50 feet. Any building on a lot in an Industrial District shall have side yards totaling at least 50 feet, with each side yard not less than 10 feet. The minimum rear yard requirement is 50 feet.
Utilities – Available / Unavailable:	all public utilities
SR 2-2(a)(xi) Current or Present Use:	retail restaurant and office

ANALYSIS, OPINIONS AND CONCLUSIONS

SR 2-2(a)(xii) Highest and Best Use of the Larger Parcel:

(Summarize the support and rationale for the appraiser's opinion of Highest & Best Use)

As Vacant: The subject is zoned for industrial and office use and is a non- conforming use. The subject is in a primarily industrial area but has commercial overtones and the highest and best use of the property, as vacant, is for commercial development as permitted within the zoning. Sales One and Two are industrially zoned parcels that have strong commercial overtones.

In compliance with SR 1-3(a), in determining the highest & best use of the property, the appraiser has identified and analyzed the effect on use and value of existing land use regulations, reasonably probable modifications of such land use regulations, economic supply and demand, the physical adaptability of the real estate, and market trends.

YES:



NO:



(49CFR 24.103) Describe the 5-year sales history of the property:

Grantor	Grantee	Date	Price	Comments
Thornburg Station Retail, Ltd.	Thornburg Station Holding, LLC	10/21/2015	Exempt	General Warranty Deed
Describe the influence on value, if any, of prior sales of the subject property.		The above transfer has no influence on the underlying land value of the subject property.		
State any information available from the title report that may affect the valuation of the subject property.		N/A		



Valuation/Analysis of Sales:	Sale Number:	1	2	3			
	Location:	5860 Canal Road, Valley View, OH	901 Sharon Drive, Westlake	Located at the SEC of Granger Road and Cloverleaf Parkway, Valley View, OH			
	Sale Date:	11/30/2022	6/25/21	9/28/2020			
	Sale Price:	\$1,155,000	\$535,000	\$1,724,261			
	Area:	5.075 Ac. or 221,067 s.f.	2.137 acres or 93,093 s.f.	6.398 Ac. or 278,697 s.f.			
	Unit Value:	\$209,852/Ac. or \$5.22/s.f.	\$250,351/Ac. or \$5.75/s.f.	\$269,500/Ac. or \$6.19/s.f.			
*****	NOTE: all sales used in this analysis must have the same or similar highest & best use as the larger parcel and should reflect similar physical and economic characteristics as the larger parcel. Nominal adjustments for minor differences are permissible.						
Analysis of Sales / Reconciliation:		Three sales of similar industrial tracts with commercial/retail overtones were analyzed to estimate the value of the subject property. Sales in the area were researched and these sales are considered to be the best available. The sales have a range of value from \$5.22 to \$6.19 per s.f. Adjustments were considered for property rights, improving market conditions, conditions of sale and financing concessions. Then, the sales were also adjusted for physical characteristics including location, size, shape and topography. Adjustments for location reflect general property values in an area due to locational differences. Adjustments for size reflect the principle that larger parcels sell for less per unit than smaller parcels, all other things being equal. Adjustments for shape and topography are related to increased development costs for irregular parcels or parcels with topographic challenges.					
Unit Value Conclusion		Giving consideration to all of the comparable sales, a value near the top of the range of the comparable sales, of \$6.00 per s.f. has been established for the subject property.					
Analysis of Site Improvements (support for contributory value):							
The value of the site improvements has been determined by reference to the Marshall Valuation Service and reflects the in place depreciated contributory value of the site improvements. Site improvements encroaching the existing right-of-way are considered non-compensable in the State of Ohio.							
Summarize the Effect of the Take upon the Residue Property:							
The project consists of the rehabilitation, replacement, and widening of the bridges over the Cuyahoga Valley Scenic Railroad and the Cuyahoga River, including lighting, reconstruction of the approaches, and the installation of a new sidewalk on the north side of Rockside Road from Brecksville Road to the project.							
There is a temporary easement consisting of 0.0269 gross acres or 1,171 square feet of land located adjacent to the existing right of way in the southern portion of the site. It is needed for construction access, grading, and apron replacement. The temporary easement will last for 24 months. The proposed acquisition is rectangular in shape and has a maximum depth of 19 feet and a width of 61.65 feet. Within the temporary easement, there are three (3) parking spots that will be unusable for the duration of the project. Access will be maintained to the parking lot. There is also an island with a sign with lights on either side and a light pole that will not be disturbed. On the island there is also river rock, mulch, and decorative landscaping surrounding the sign that will not be disturbed or will be restored after the project. The subject will remain 1.4768 acres (64,329 square feet) net of roadways. The residue will remain a legal non-conforming use. The acquisition does not affect the value of the property beyond the pro-rata value of the land and site improvements which are taken. Site improvements encroaching the existing right of way are considered non-compensable in the State of Ohio.							
The temporary rental rate has been based upon a basic interest rate reflecting a reasonable return on a comparable investment. Typically, this rate has been established at 8% based on a typical rate for a security of comparable risk; however, due to the limitations on use of the parking spaces within the temporary take area, an additional 20% annually has been added. Since real estate taxes and administration are expenses incurred by the owner during the period of occupancy, an allowance for these items has to be applied in order to derive the final rate. This allowance has been estimated at 2%, so the total rate applies was 20%.							
	Are there Severance Damages?	YES:	<input type="checkbox"/>	NO:	<input checked="" type="checkbox"/>		



Reporting option: This Value Finding Appraisal Report is an "Appraisal Report" conforming to SR 2-2(a) of USPAP.

SR 2-2(2)(ii) Identify the client:

The client is O.R. Colan & Associates acting as agent for Cuyahoga County.

Identify the intended users of this report:

The intended users of the appraisal report are officials of Cuyahoga County and its authorized agents, contractors and reviewers, property owner and a court of law.

SR 2-2(a)(iii) Identify the intended use:

The appraisal report, upon approval by the client, may be used to establish the fair market value estimate (FMVE). If the report becomes the basis for FMVE, it will be provided to the property owner during negotiations.

SR 2-2(a)(v) Identify the real property interest being appraised:

The property interest appraised is the fee simple estate. This is defined as "Absolute ownership unencumbered by any other interest or estate; subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat." (Appraisal Institute, The Dictionary of Real Estate Appraisal, Fifth Edition (Chicago: Appraisal Institute, 2008), P.78).

SR 2-2(a)(vi) State the type of value:

Market value stated in terms of cash

State the definition of value and cite the source of the definition used in the report;

The definition of fair market value utilized in this report is from the Ohio Jury Instruction and is as follows:

"You will award to the property owner(s) the amount of money you determine to be fair market value of the property taken. Fair market value is the amount of money, which could be obtained on the market at a voluntary sale of the property. It is the amount a purchaser who is willing, but not required to buy, would pay and that a seller who is willing, but not required to sell, would accept, when both are fully aware and informed of all the circumstances involving the value and use of the property. You should consider every element that a buyer would consider before making a purchase. You should take into consideration the location, surrounding area, quality and general conditions of the premises, the improvements thereon and everything that adds or detracts from the value of the property."

The market value estimate in this appraisal has also considered Rule C(2) of Section 5501:2-5-06 of the Ohio Administrative Code [same as 49 CFR 24.103(6)] Influence Of the Project On Just Compensation, which is;

To the extent applicable by law, the appraiser shall disregard any increase or decrease in fair market value of the real property caused by the project for which the property is to be acquired, or the likelihood that the property would be acquired for the project, other than that due to physical deterioration within reasonable control of the owner.

SR 2-2(2)(vi) Exposure Time:

The above referenced value definition assumes a reasonable exposure to the market prior to the effective date of value. It is my opinion that this reasonable exposure time is estimated at 6-12 months for sale of the property under the highest and best use and limiting conditions contained herein, and assuming marketing is handled by professional and competent third party.



SR 2-2(a)(viii) Scope of work:

The work necessary to solve the appraisal problem is limited in scope because:

- 1) The agency and the appraiser have considered the entire property both before the taking and after the taking,
- 2) It is readily apparent the appraisal problem is not complex,
- 3) The residue property (land & improvements) is not harmed (damaged) as a result of the acquisition in the manner shown on the highway plans.
- 4) An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.
- 5) The scope of work limits the analysis to a determination of a unit value of the land described in the larger parcel and an estimate of compensation for the area taken and site improvements taken, if any. The sales data selected for this simplistic analysis reflect the character of the larger parcel and the analysis is limited to the sales comparison approach to estimate compensation for the land only. If there is a temporary easement to be acquired, the income approach is used to estimate compensation in the form of a land rent. Compensation for site improvements taken, if any, is based upon their contributory value.

The appraiser has performed an independent appraisal problem analysis confirming the agency's determination that this simplistic report format is indeed appropriate to use for this valuation problem.

SR 2-2(a)(x) Summarize the information analyzed,

This analysis is based on plans prepared by Chagrin Valley Engineering and provided by Cuyahoga County.

This appraisal has been conducted using applicable standard appraisal techniques and in conformity with the requirements of the Uniform Standards of Professional Appraisal Practice as promulgated by the Appraisal Standards Board of the Appraisal Foundation and the Ohio Department of Transportation.

Information regarding zoning, utilities, and other limitations on site utilization was obtained through the appropriate agencies or representatives. The owner and/or public records provided the subject-specific data considered in my analysis. In addition to the subject's data, the appraiser also considered relevant market data in determining the appropriate adjustments used in this analysis.

The land underlying the subject property and the affected site improvements have been valued in this report by analyzing the characteristics of the subject property, zoning, highest and best use including supply and demand and relevant market data.

the appraisal methods and techniques employed,

The approaches to value are limited to the sales comparison approach to estimate the unit value for the larger parcel and the income approach for evaluation of compensation for temporary construction easements, if any. Compensation for site improvements taken, if any, is based upon their contributory value.

and the reasoning that supports the analyses, opinions, and conclusions;

This appraisal report is a summary of the appraiser's data, analyses and conclusions. Supporting documentation is retained in the appraiser's files. All conclusions and opinions in this appraisal report are subject to the Special and General Assumptions and Limiting Conditions that are an integral part of this report. No opinions or conclusions are valid unless this report is considered in its entirety and only if used for its intended use by the client and its intended users. No additional parties are authorized to rely upon this report, or any part thereof, for any other purpose or use whatsoever.

exclusions of the sales comparison approach, cost approach, or income approach must be explained.

The scope of work has been limited to consideration of the land unit value and a land rent for the area identified as taken by the project only. As such, consideration of a cost approach, a sales comparison approach or an income approach to value for the whole property or for any structures or improvements is inappropriate. An expenditure of tax dollars for a more detailed or comprehensive appraisal would be wasteful and would not produce a more credible analysis.



SR 2-2(a)(xiii)
SR1-2(F) **Extraordinary Assumption -**

An Extraordinary Assumption is an assumption, directly related to a specific assignment, as of the effective date of the assignment results, which, if found to be false, could alter the appraiser's opinions or conclusions. An Extraordinary assumption presume as fact otherwise uncertain information about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. No Extraordinary Assumption has been applied in this appraisal.

Other Comments:

USPAP SR 1-2(e)(v) permits an appraiser to limit the scope of work to a fractional interest, physical segment or partial holding such as with this form report. However, the comment to this rule indicates that in order to avoid communicating a misleading appraisal, the report has to disclose the existence of improvements on the property, even though the improvements do not have to be included in the valuation.



CERTIFICATION

I certify that, to the best of my knowledge and belief:

- ☒ That on February 2, 2024 and March 22, 2024, I personally made a field inspection of the property herein appraised, and that I have afforded Thornburg Station Holdings, LLC, the opportunity to accompany me at the time of inspection. The property owner did not respond to our correspondence.
- ☒ I have also, on or before February 2, 2024, personally made a field inspection of the comparable sales relied upon in making the appraisal. The subject and the comparable sales relied upon in making the appraisal were as represented by the photographs contained within the report.
- ☒ It is my opinion that partial acquisition of this parcel results in a simplistic valuation problem, that there are no incurable severance damages to the residue property and the unit value for the larger parcel before the taking is the same as the residue larger parcel.
- ☒ That I understand the appraisal may be used in connection with the acquisition of right-of-way for a transportation project to be constructed by Cuyahoga County. There may be Federal-aid highway funds or other Federal funds used in the project.
- ☒ This appraisal has been made in conformity with the appropriate State laws, regulations, and policies and procedures applicable to appraisal of right-of-way for such purposes; and that to the best of my knowledge, no portion of the value assigned to such property consists of items which are non-compensable under the established law of the State of Ohio.
- ☒ The statements of fact contained in this report are true and correct and I am in agreement with all statements provided in this report.
- ☒ The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- ☒ I have no present or prospective interest in the property that is the subject of this report or in any benefit from the acquisition of such property appraised, and no personal interest with respect to the parties involved.
- ☒ I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- ☒ My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- ☒ My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- ☒ My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- ☒ That I, in determining the compensation for the property, have disregarded any decrease or increase in the fair market value of the real property that occurred prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner.
- ☒ That I have not revealed the findings and results of such appraisal to anyone other than the proper officials of O. R. Colan & Associates. or Cuyahoga County, or officials of the Federal Highway Administration, or until I am required to do so by due process of law, or until I am released from this obligation by having publicly testified as to such findings.



Class of Certification/Licensure: ☒ Certified General ☐ Certified Residential ☐ Licensed Residential ☐ Registered Assistant
☐ Temporary Certification or License

Certification/License Number: 381955

This report ☒ is within the scope of my Certification or License.
☐ is not within the scope of my Certification or License.

I disclose that:

- ☐ I am an employee of the Ohio Department of Transportation (or Agency) and that I am approved to perform appraisal services.
- ☒ I am a consultant approved by the ODOT - Office of Consultant Services to perform appraisal services for ODOT projects and Federally funded projects.
- ☒ I have not provided any services regarding the subject property within the three year period immediately preceding acceptance of the assignment, as an appraiser or in any other capacity. If this box is not checked then the appraiser must provide an explanation and clearly and conspicuously disclose whatever services have been provided for this property in the past three years.
- ☒ Abbey Clark provided significant real property appraisal assistance to the person signing this certification. Abbey Clark compiled information for inclusion in the report.



Appraiser's Signature

Date: March 22, 2024

Typed Name: Emily L. Braman, MAI, SRA, AI-GRS

Comments: N/A

Attachments To Follow:

1. Sketch of the property clearly detailing the whole contiguous ownership, the larger parcel, the take area, any site improvements taken and the residue property. (More than one sketch may be necessary).
2. Photographs are to include: front view, street scenes, take area showing relevant improvements in the take. Any photos which show structures not being appraised in this report due to the limited scope of work must be identified / labeled with an explanation so that a misleading report is not conveyed [USPAP SR 1-2(e)(v)].
3. Location map showing the sales and the subject property must be attached to the report.
4. Comparable sales must meet ODOT standards and are attached to this report.
5. Support for nominal cost-to-cure, if any.
6. Appraisal Scoping Checklist if available



AERIAL VIEW OF SUBJECT PROPERTY

(Not to Scale)

8111 Rockside Road, Valley View, OH 44125
1.4768 net acres

North ^



SKETCH OF SUBJECT PROPERTY

8111 Rockside Road, Valley View, OH 44125

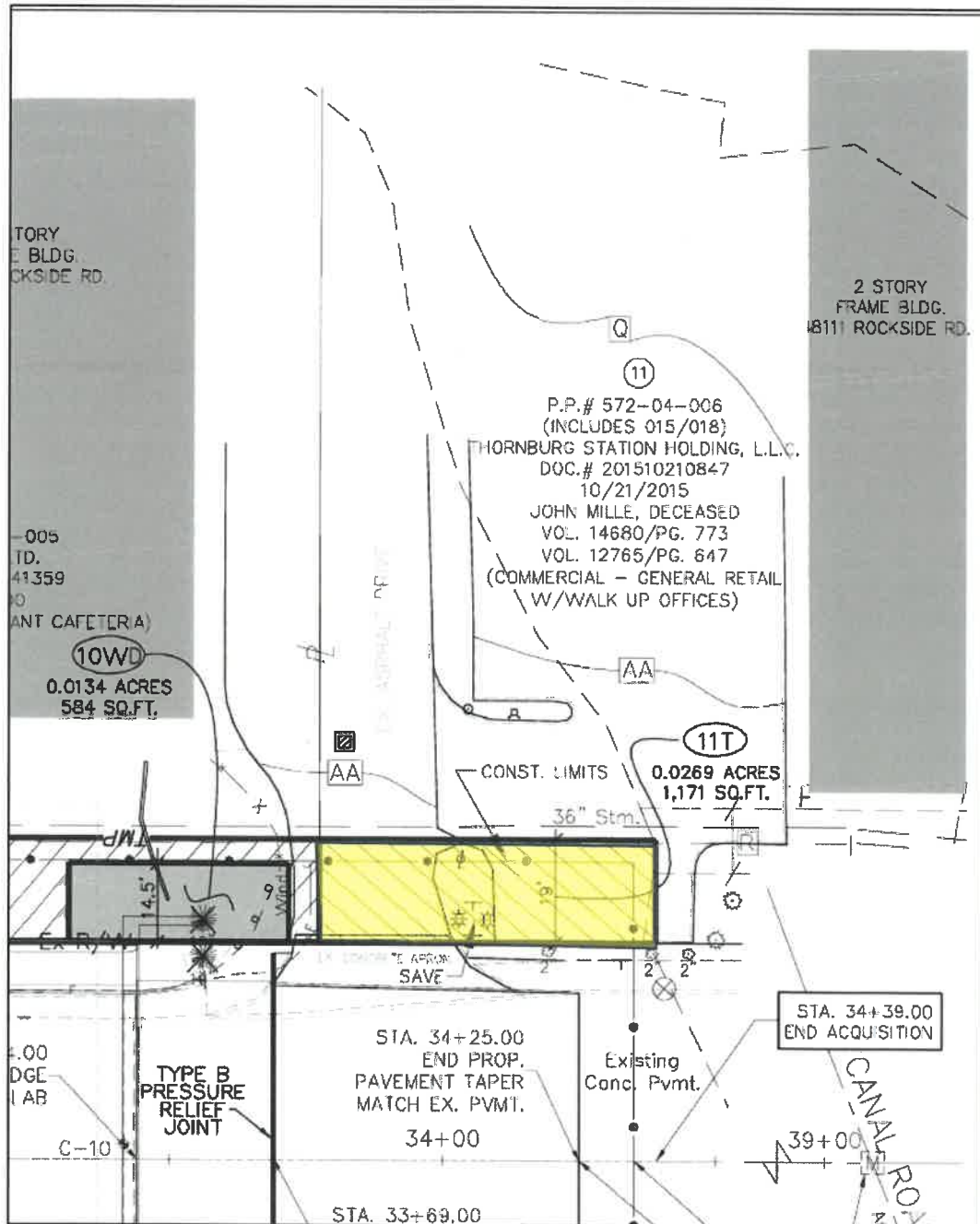
Before the acquisition: 1.4768 net acres

Parcel 11-T: 0.0269 net acres

Residue: 1.4768 net acres

Note: Map not to scale. For exhibit purposes only

North ^



PHOTOGRAPH OF SUBJECT:

(Pictures taken by Emily Braman on February 2, 2024)

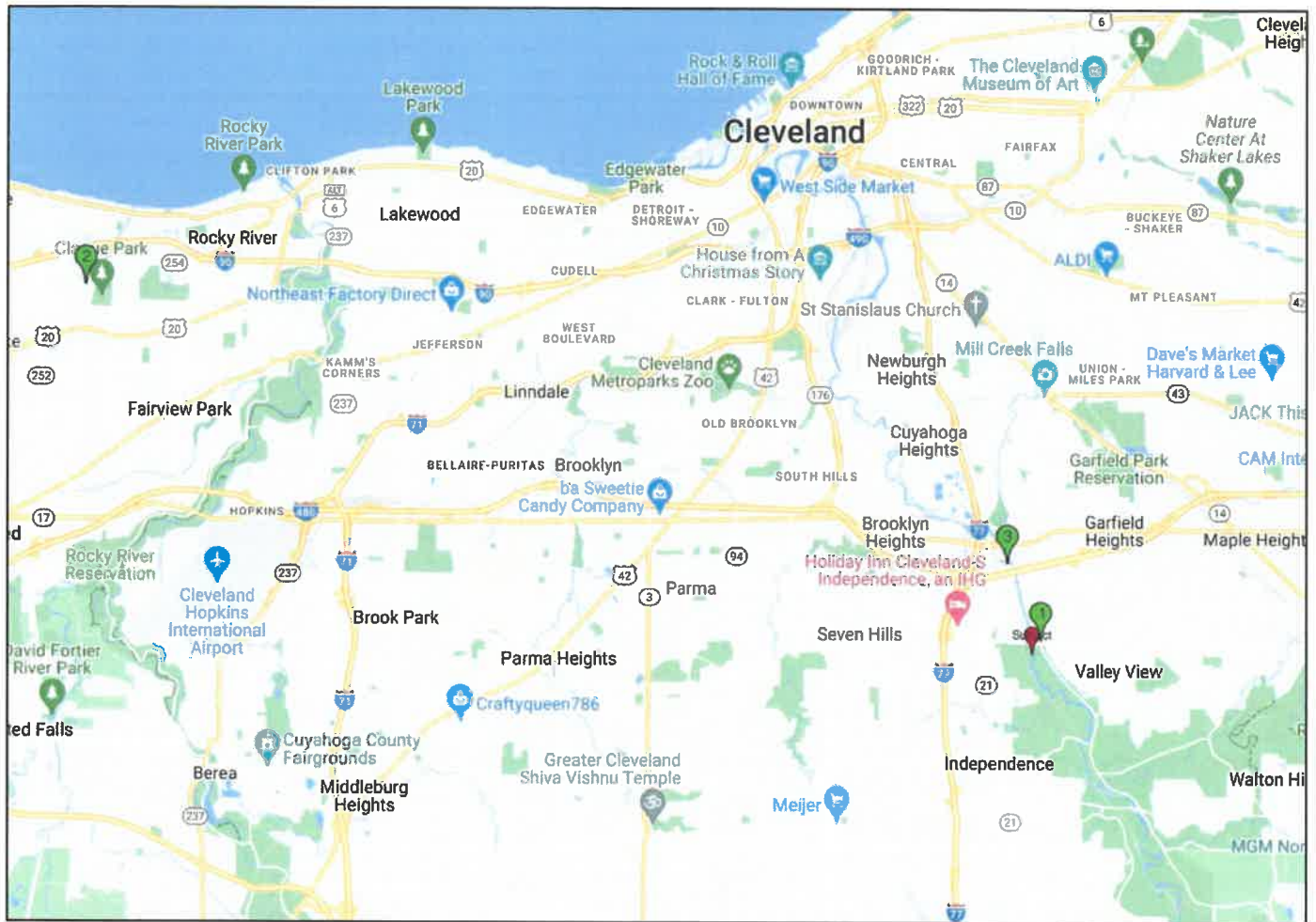




Facing northeast on Rockside Road





LOCATION MAP:

North ^





VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	5860 Canal Road, Valley View, OH 44125		
School District:	Cuyahoga Heights LSD	Legal Description:	2
Grantor:	Equity Trust Company, FBO Dean J. Alex Ira		
Grantee:	Cat Valley View LLC		
Date of Sale:	11/30/2022	Type of Financing:	Conventional
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,000,000 + \$155,000 razing costs = \$1,155,000
Sale Verified With:	Cuyahoga County public records and Listing Broker: Kevin Kelly, kkelly@crescorealestate.com		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	7/17/2023	Encumbrances:	Driveway and Utility Easements with neighboring parcels burden PN 571-20-005
Topography:	Level to Rolling	Flood Plain Data:	Majority Zone A, Special flood hazard
Use at time of sale:	Vacant		Shaded Zone X Area of minimal flood hazard
Highest and Best use:	Industrial Development		
Total Area Net:	2.5 + 2.575 = 5.075 ac. or 221,067 s.f.	North ^	Sketch not drawn to scale
Unit Price:	\$209,852/acre. \$5.22/s.f.		
Zoning:	Industrial District		
Utilities:	All public available		
Type of Improvements:	13,500 s.f. greenhouse to be razed		
Dimensions:	386' frontage on Canal Road		
Shape:	Irregular in shape		
Photograph facing:	Southeast at Canal Road		
		Document No: 202303090441 Type of Deed: Limited Warranty Deed Parcel No.: 571-20-005 Sale Number: ONE	



VACANT LAND SALE			
County:	Cuyahoga	City/Village/Twp.:	Westlake
Location Address:	901 Sharon Drive	Auditor Parcel No.:	214-01-020
	Westlake, OH	School District:	Westlake CSD
Grantor:	901 Sharon LLC	Grantee:	PS Westlake Ohio, LLC
Date of Sale:	6/25/21	Adjusted Sale Price:	\$535,000
Condition of Sale:	Arm's length transaction	Type of Financing:	Cash purchase
Sale Verified With:	County Public Records and CoStar		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	C. P. Braman & Co. Inc.
Use at time of sale:	Vacant land	Encumbrances:	Typical
Highest and Best use:	Development		
Total Area Gross acres:	2.137	Flood Plain Data:	Flood Zone X - Area of Minimal Flood Hazard
Total Area Net acres:	2.137		
Total Area Net SF:	93,093	Topography:	Sloping approx. 20' S to N downwards
Unit Pric Net /s.f.:	\$5.75		
Unit Pric Net /Ac.:	\$250,351	North ^	Sketch not drawn to scale
Zoning:	EI Exclusive Industrial		
Utilities:	All city		
Improvements at time of sale:	None at time of sale		
Dimensions:	247' frontage on Sharon Drive 358' frontage on Detroit Road		
Shape:	Somewhat rectangular in shape, corner lot		
Photograph facing:	Northeast on Detroit Road		
		Document Number:	202106250503
		Type of Instrument:	Limited Warranty Deed
		Legal Description:	S/L LOT 2-R VOL 148 PG 41-44 OL 79 2004RS/Ru000du000aA D R CONDO. PH 1u000du000aADDITIONAL PARCELS 214-01-021 & 214-02-001 LISTED WITH
		Sale Inspected Date:	4/14/22
		Sale Number:	TWO



VACANT LAND SALE			
County:	CUYAHOGA	City/Village/Twp.:	VALLEY VIEW
Location Address:	Granger Road, Valley View, OH 44124		
School District:	Cuyahoga Hts., LSD	Legal Description:	PARCEL 'A' AFN 201907250243
Grantor:	LBP Investment Properties IX, LLC		
Grantee:	Ferguson Enterprises LLC		
Date of Sale:	09/28/2020	Type of Financing:	Cash to Seller
Condition of Sale:	Arm's length transaction	Sale Price:	\$1,724,261
Sale Verified With:	County records and Confirmation with J. Lombardo 12/17/21 by E.B.		
Motivation of Parties:	Willing Buyer and Seller	Verified By:	Emily L. Braman
Sale Inspected Date:	01/19/22	Encumbrances:	Typical
Topography:	Level at the grade of roadway	Flood Plain Data:	Flood Zone AE, Special Flood hazard areas, with BFE or depth FEMA Map #39035C0192E, effective on 12/3/2010
Use at time of sale:	Vacant land		
Highest and Best use:	Development		
Total Area:	6.398 net acres; 278,697 square feet	North ^	Sketch not drawn to scale
Unit Price:	\$269,500/acre or \$6.19/s.f.		
Zoning:	Light Manufacturing		
Utilities:	All city available		
Type of Improvements:	None at time of sale		
Dimensions:	±725' of frontage on Cloverleaf; ±441' of frontage on Granger		
Shape:	Irregular, corner lot		
Photograph facing:	Northeast on Cloverleaf Parkway		
			
		Document Number:	202009280087
		Type of Instrument:	Limited Warranty Deed
		Auditor Parcel:	57104019
		Sale Number:	THREE



C. P. Braman & Co., Inc.
Real Estate Appraisals & Consulting
1023 Kenilworth Avenue,
Cleveland, Ohio 44113
(216) 225-9383 cell
cpbco.com

March 15, 2024

Thornburg Station
8111 Rockside Road
Valley View, Ohio 44126

IN RE: Project: CUT-Rockside Road (C.R. 53) M-5024
 Project Parcel Number: 11 T / 572-04-006
 Location: 8111 Rockside Road, Valley View, Ohio 44126
 Owner: Thornburg Station

Dear Property Owner;

Our company has been retained by OR Colan, for Cuyahoga County, to appraise your property shown above. Cuyahoga County is interested in acquiring an 1,171 square foot temporary easement from your property for the improvements to the existing bridge on Rockside Road.

A copy of the plan that shows the location of the area that the County is interested in, is attached. The area the County wishes to acquire is shown in green and a proposed temporary easement for construction purposes is shown in yellow. The temporary easement would last for 24 months during construction.

If you have any questions or if you would like to accompany me as I view your site, please call me to make an appointment to view the property or to discuss the proposed acquisition at 216 225-9383 or contact me by email at EBraman@cpbco.com.

Sincerely,



Emily L. Braman, MAI, SRA , AI-GRS
President, Charles P. Braman & Co., Inc.
State Certified Real Estate Appraiser
Certification Number 381955

ELB/lbs
Enclosures



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Experience with the following types of Appraisal Problems:

Litigation involving zoning, eminent domain and ad valorem tax values. Estate tax planning, including partial interest valuation. Partial taking and easement valuation including aerial and avigation easements, sewer, utility, slope and channel easements, temporary construction easements, conservation and scenic preservation easements. Calculation of damages due to proximity issues, loss of parking, and other factors. Impact studies on property values for electronic billboards, correctional facilities, roadway proximity, historic façade easements, zoning issues, sewer assessment equalization and cellular towers.

Professional Designations, Membership & Affiliations:

Appraisal Institute, MAI Designation, Appraisal Institute, SRA Designation, Appraisal Institute, AI-GRS Designation
State of Ohio Certified General Real Estate Appraiser Certification No. 381955 since September 1991.
ODOT Pre-qualified for Real Estate Appraisal, Appraisal Review and Value Analysis since 1999.

Education:

Shaker Heights High School

The University of Michigan - 1987 - BGS - Concentration in Real Estate & Psychology

Appraisal Coursework: An Introduction to Appraising Real Property – 1987 SREA: Applied Residential Property

Valuation – 1988, AIREA 1B-A, 1B-B Capitalization Theory and Techniques, Parts A & B – 1988, Appraisal Institute:

Report Writing and Case Studies 2013, Advanced Applications and Case Studies - 2013, Advanced Market Analysis and

Highest and Best Use – 2014, Capstone 2015, Review Theory- General-2017

Other Qualifications:

Qualified as an expert witness in the Ohio Board of Tax Appeals, the Cuyahoga & Portage County Boards of Revision, Cuyahoga County Court of Common Pleas, the Cuyahoga, Lake, Lorain, Medina & Summit County Probate Courts.

Rule 71.1 Commissioner to the United States District Court, Northern District of Ohio, Columbia Gas Transmission LLC vs. Booth et al – 2017

Small Business/Women Owned Business Certifications:

EDGE Certified with the State of Ohio through 4/13/2025. WBE Certified with the State of Ohio through 10/9/2022.

Certified as a Female Business Enterprise (FBE), a Cleveland Small Business (CSB) and a Local Producer Enterprise (LPE) by the City of Cleveland, CMHA and Greater Cleveland Regional Transit Authority.

Certified as a Small Business Enterprise (SBE) by Cuyahoga County and the North East Ohio Regional Sewer District

Property Types Appraised:

Residential, commercial, industrial and special purpose properties including schools, hospitals, churches, railroads, municipal facilities, bike trails, power line easements, bridges, cemeteries, subdivisions, office buildings, shopping centers, manufacturing buildings, junkyards, warehouses, lakefront properties, vacant land and others.

Work Experience:

Emily Braman has been appraising properties in northeast Ohio for over 30 years. She has been sole owner of Charles P. Braman & Co., Inc. since 2001.

Volunteerism:

Appraisal Institute- National Nominating Committee 2023

Appraisal Institute – Region V Representative 2022-2023

Past President - Ohio Chapter Appraisal Institute 2022, President - Ohio Chapter Appraisal Institute 2021

First Vice President – Ohio Chapter Appraisal Institute 2020, Second Vice President – Ohio Chapter Appraisal Institute 2019,

Secretary – Ohio Chapter Appraisal Institute 2018, Board of Directors - Appraisal Institute - Northern Ohio Chapter - 2001-

2003, Candidate Liaison - Northern Ohio Chapter, Appraisal Institute - 1994, 1995

Shaker Hts. Middle School Parent Teacher Organization Co-President 2014-2015 and 2020-2021



Qualifications of Emily L. Braman, MAI, SRA, AI-GRS

Representative Clients:

Attorneys including: Benesch, Berns, Ockner & Greenberger, LLC, Brindza, McIntyre & Seed LLP, Calfee, Halter & Griswold, LLP, Coakly Lammert Co. LPA., Kadish Hinkle & Weibel, Mansour, Gavin, Gerlack & Manos, LPA, Gallagher Sharp, Franz Ward, LLP, Hahn, Loeser & Parks LLP, Kenneth J. Fisher, Co., LPA, McCarthy Lebit, Crystal & Liffman Co. LPA, Schneider, Smeltz, Spieth Bell, LLP, Singerman, Mills, Desberg & Kauntz, LPA, Taft Stettinius & Hollister LLP, Sleggs, Danzinger & Gill, LPA, Siegel Jennings Co., LPA, Thrasher, Dismore & Dolan LPA, Thomas Kondzer, LLP, Ulmer & Bern LPA, Walter Haverfield, LLP, Weston Hurd, Wiles & Richards, LPA and others.

ODOT pre-qualified acquisition consultants including C.T. Consultants, Cuini & Assoc., DLZ, Inc., Finkbeiner, Pettis & Strout, Adachi, GPD, HNTB, Inc., KMJM Land Services, Krock Esser Engineering, ME Companies, M/S Consultants, Inc., O. R. Colan & Assoc., Palmer Engineering, PSI, RE Warner Co., Transystems Real Estate, URS Corp., Wade Trim.

Various municipalities including Ashtabula, Cuyahoga, Geauga, Lake, Mahoning, Medina, Portage, Stark, Summit and Trumbull Counties and the Cities of Akron, Alliance, Bay Village, Beachwood, Bedford, Bedford Heights, Broadview Heights, Brook Park, Cleveland, Cleveland Heights, Eastlake, Elyria, Euclid, Garfield Heights, Highland Hills, Hudson, Independence, Kent, Lakewood, Maple Heights, Mayfield Village, Mentor, Mentor on the Lake, Middleburg Heights, Middlefield, Northfield, North Olmsted, North Royalton, Olmsted Twp., Orange, Painesville, Parma, Pepper Pike, Perry, Richmond Heights, Richfield, Rocky River, Sandusky, Seven Hills, Shaker Heights, Solon, South Euclid, Strongsville, Stow, Twinsburg, University Heights, Valley View, Willoughby, Willoughby Hills, Wickliffe, Willowick and Woodmere. Various Boards of Education including Bay Village, Beachwood, Brecksville- Broadview Heights, Chagrin Falls, Cardinal Local, Canfield, Cleveland, Cleveland Hts.-University Heights., Euclid, Firelands, Garfield Heights, Kent, Lakewood, Mentor, Newbury, North Olmsted, Olmsted Falls, Orange, Parma, Ravenna, Rocky River, South Euclid, Shaker Heights, Solon, and Wickliffe.

Various individuals, corporations, and governmental entities including Allegro Realty Advisors, Bellaire Puritas Development Corp., Catholic Diocese of Cleveland, Catholic Charities Facilities Corp., The Cleveland Clinic, Cleveland Metroparks, Cleveland Public Power, Chagrin Valley Land Conservancy, CSX, Cuyahoga Community College, Dominion East Ohio, EDEN, Inc., Greater Cleveland Regional Transit Authority, Heritage Development, Jacobs Real Estate Services, Lake Health Systems, Lake Metroparks, Lombardo Investments, National Benevolent Association, National Park Service, Northeast Ohio Regional Sewer District, Ohio Department of Transportation, Ohio Turnpike Commission, Park View Federal, Pride One Omni, Pioneer Savings and Loan, the Private Trust Company, Self Service Mini Storage, Ltd., Shore Bank, Strnisha Development, Western Reserve Fine Arts Assoc., and the YWCA.

Continuing Education:

AI Seminars: Residential Housing in Cleveland – 1996, Lease Abstracting and Analysis – 1999, Supporting Sales Comparison Adjustments – 1999, Attacking & Defending the Appraisal in Litigation - 2000 & 2008, When Good Houses Go Bad – 2001, Partial Interests -Divided & Undivided – 2001, Residential Review Seminar – 2003, Subdivision Analysis – 2003, Appraisal Consulting – 2004, Dynamics of Office Building Valuation – 2004, Scope of Work – 2005, 2012, Uniform Standards of Appraisal Practice for Federal Land Acquisition – 2006, Quality Assurance in Residential Appraisals -2007, Feasibility Analysis – 2007, Essentials What Every Appraiser Should Know – 2008, Appraisal Challenges - Declining Markets & Sales Concessions – 2009, Appraisal of Local Retail Properties – 2009, Valuing Commercial Green Buildings – 2010, Business Practices and Ethics – 2011, Playhouse Square and the Central Business District 2011, Real Estate Appraisal Operations – 2011, Demonstration Report Seminar-2014, Appraising Convenience Stores – 2015, Analysing Operating Expenses -2017, Subdivision Valuation – 2017, Small Hotel/Motel Valuation– 2019, Fundamentals of The Uniform Appraisal Standards for Federal Land Acquisitions -2020, OCAI Annual Economic Seminars 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022.
National USPAP Update Course - 2005, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020 & 2022



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0280

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project; authorizing the County Executive to execute Contract No. 4564 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project; and

WHEREAS, the primary goals of this project are pavement removal, removal and replacement of sub-base and aggregate base course, replacement of concrete panels and remarking the movement non-movement line; and

WHEREAS, the anticipated start date is: 8/12/2024; and

WHEREAS, the project is located in County District 11; and

WHEREAS, this project is funded 95.51% Ohio Department of Transportation Aviation Grant Fund and 4.49% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14136 with Tri Mor Corporation in the amount not-to-exceed \$523,515.00 for the Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II Project.

SECTION 2. That the County Executive is authorized to execute Contract No. 4564 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga County Airport Pavement Rehabilitation Apron Slab Replacement Phase II
Department or Agency Name	Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4564	Tri Mor Corp	N/A	\$523,515.00	Pending	

Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New <u>or</u> <input type="checkbox"/> Existing service or purchase. Pavement Rehabilitation Apron Slab Replacement at Cuyahoga County Airport will include pavement removal , removal and replacement of subbase and aggregate base course, replacement of concrete panels, and remarking the movement non-movement line.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): Removal and replacement of subbase and aggregate base course, replacement of concrete panels, and remarking the movement non-movement line.
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Tri Mor Corp 8530 Boyle Pkwy Twinsburg. Ohio 44087	Neille Vitale CEO
Vendor Council District:	Project Council District:
N/A	District 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	Richmond Heights

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$523,515.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 5 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (8%) DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? PRICING MATHEMATICALLY BALANCED	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. <i>Approximate:</i> ODOT Aviation Grant : 95.51% (\$500,000.00) General Fund: Airport Capital Fund: 4.49% (\$23,515.00)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason:	
Timeline:	August 12, 2024
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	May 24, 2024
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: None	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14136
Infor/Lawson PO # Code (if applicable):	
Event #	5297
CM Contract#	4564

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)			WB	OK AJ 7/1/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)			WB	OK AJ 7/1/2024
Final DEI Goal Setting Worksheet			WB	OK AJ 7/1/2024
Diversity Documents – <i>if required (goal set) DBE-Added</i>			WB	OK AJ 7/1/2024
Award Letter (<i>sent to awarded vendor</i>)			WB	OK AJ 7/1/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>			N/A	N/A
Non-Collusion Affidavit			WB	OK AJ 7/1/2024
Public Works Bid Results- See Tab			WB	OK AJ 7/1/2024
Tabulation Sheet			WB	OK AJ 7/1/2024
Prevailing Wage Public Improvement Agreement			WB	OK AJ 7/1/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>			WB	OK AJ 7/1/2024
Worktype Worksheets, <i>if applicable</i>			WB	OK AJ 7/1/2024
SBE Worktype Worksheets, <i>if applicable</i>			N/A	N/A
Drug Free Workplace, <i>if applicable</i>			WB	OK AJ 7/1/2024
Project of Similar Complexity, <i>if applicable</i>			WB	OK AJ 7/1/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>			WB	OK AJ 7/1/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)			SEE WEB SITE	OK AJ 7/1/2024
Other, <i>per Section 3 “Required Bid Documents”</i>			N/A	N/A
IG#	20-0113-REG	31DEC2024	WB	OK AJ 7/1/2024
Debarment/Suspension Verified	Date:	5/29/24	WB	OK AJ 7/1/2024 dated within 60 days
Auditor’s Finding	Date:	5/29/24	WB	OK AJ 7/1/2024 dated within 60 days

1 | Page

Revised 12/15/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)			WB	OK AJ 7/1/2024
Independent Contractor (I.C.) Requirement	Date:	5/15/24	WB	OK AJ 7/1/2024 dated within 1 year
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			WB	OK AJ 7/1/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
N/A	PW700100	55220		\$523,515.00
			TOTAL	\$523,515.00

Purchasing Use Only:

Prior Resolutions:	
CM#:	4564
Vendor Name:	Tri Mor Corporation
ftp:	N/A
Amount:	\$523,515.00
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed. Partial certification on the line in CM due to department awaiting potential federal funding.
Purchasing Buyer’s initials and date of approval	AJ 7/1/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14136 Event #5297		TYPE: (RFB/RFP/RFQ): RFB		ESTIMATE: \$627,000.00		10% = \$689,700.00	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: March 14, 2024		SOLICITATIONS ISSUED		MANUAL RESPONSES	
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Cuyahoga County Airport: Pavement Rehabilitation Apron Slab Replacement, Phase II		5/4		4	
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%		DIVERSITY GOAL/WBE 0%		0	
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact, the low bidder is not located in Cuyahoga County and there is not a bidder within 2% of the low bidder that is Cuyahoga County Based Business (CCBB), JW 3/15/2024 LL 3/19/2024		CCBB: Low Non-CCBB Bid\$: \$523,515.00		Add 2%, Total Is: \$533,985.30			
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is certified as an Inclusive Business in the CCBEIP, JW 3/15/2024 LL 3/19/2024		CCBEIP: Low Non-CCBEIP Bid \$: \$602,477.10		Add 2%, Total is: \$614,524.64			
*PRICE PREFERENCE LOWEST BID REC'D \$ 523,515.00		RANGE OF LOWEST BID REC'D \$ \$500,000.01 – 1,000,000		Minus \$, =		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A LL 3/19/2024	
PRICE PREF % & \$ LIMIT: \$52,351.50		MAX SBE/MBE/WBE PRICE PREF \$575,866.50					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1 Tri Mor Corp. 8530 North Boyle Parkway Twinsburg, OH 44087	Bid Bond 100% Fidelity & Deposit Company of Maryland	\$523,515.00 Base Bid: \$325,690.00 Add-on 1: \$114,825.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes	Subcontractor Name(s): No diversity goals		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		Add-on 2: \$83,000.00	<p>IG Number: 20-0113-REG</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>PH: <input checked="" type="checkbox"/> Yes</p> <p>Affirmative Action: <input checked="" type="checkbox"/> Yes</p> <p>Buy American: <input checked="" type="checkbox"/> Yes</p> <p>EEO Certification: <input checked="" type="checkbox"/> Yes</p> <p>Proposal Form: <input checked="" type="checkbox"/> Yes</p> <p>Bid Bond: <input checked="" type="checkbox"/> Yes</p> <p>Worksheets: <input checked="" type="checkbox"/> Yes</p> <p>Drug-Free: <input checked="" type="checkbox"/> Yes</p> <p>DBE Goal:</p>		<input type="checkbox"/> No	<p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: No diversity goals 3/15/24 HM JW 3/15/2024 LL 3/19/2024</p>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/15/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2 Perk Company, Inc. 3740 Carnegie Ave, Bldg A Ste 301 Cleveland, OH 44115	Bid Bond 100% Endurance Assurance Corporation	\$590,718.00 Base Bid: \$374,520.00 Add-on 1: \$133,696.00 Add-on 2: \$82,500.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0057-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Affirmative Action: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No diversity goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes DBE Goal: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/15/2024			SBE/MBE/WBE Comments and Initials: No diversity goals 3/15/24 HM JW 3/15/2024 LL 3/19/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3 Anthony Allega Cement Contractor, Inc. 5146 Allega Way Richfield, OH 44286	Bid Bond 100% Ohio Farmers Insurance Company	\$602,477.10 Base Bid: \$397,886.88 Add-on 1: \$95,170.03 Add-on 2: \$109,420.19	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0003-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Affirmative Action: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No diversity goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No diversity goals 3/15/24 HM JW 3/15/2024 LL 3/19/2024		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes DBE Goal: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/15/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4 Great Lakes Crushing, Ltd. 30831 Euclid Ave. Willowick, OH 44092	Bid Bond 100% Harco National Insurance Company	\$611,975.00 Base Bid: \$380,650.00 Add-on 1: \$146,325.00 Add-on 2: \$85,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Affirmative Action: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No diversity goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes DBE Goal: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/15/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No diversity goals 3/15/24 HM JW 3/15/2024 LL 3/19/2024	Dept. Tech. Review	Award: (Y/N)
--	------------------	---	---	---------------------	--------------------------------	---	--------------------------	-----------------

Transaction ID:

GOAL SETTING WORKSHEET

Department Name:

Contact Name: William Boyd

Contact Phone#: 216-443-3761

Contact Email: wboyd@cuyahogacounty.us

RQ#: 14136

RQ Description: Airport Aprons Slab Rehab Phase I

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction, Heavy	91300	\$627,000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		627000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 2/15/2024

NIGP 913**:

NIGP 913**:

26t/4m/1w

25t/3m/1w w/o

w/duplicates

duplicates

MBE Goal

0% X% DBE Goal

NAICS 237990 or

NAICS 237990 or

237310:

237310:

15t/5m/2w

12t/4m/1w

w/duplicates

w/duplicates

WBE Goal

0%

SBE Goal (not calculated)

TOTAL NIGP/NAICS:

37t/7m/2w w/o

duplicates

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0281

Sponsored by: County Executive Ronayne/Department of Public Works Co-sponsored by: Councilmembers Turner and Conwell	A Resolution making an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; authorizing the County Executive to execute Contract No. 4643 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings; and

WHEREAS, the primary goal of this project is provide a full modernization to elevators for Virgil E. Brown and Huntington Park Garage; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14052 with The Murphy Contracting Company in the amount not-to-exceed \$4,446,600.00 for elevator modernization in various Cuyahoga County-owned buildings.

SECTION 2. That the County Executive is authorized to execute Contract No. 4643 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Additional Sponsorship Requested in Committee: July 24, 2024

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga County Various Buildings Elevator Modernization
Department or Agency Name	Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4643	The Murphy Contracting Co.	N/A	\$4,446,600.00	Pending	

Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New <u>or</u> <input type="checkbox"/> Existing service or purchase. <div style="text-align: center;">SEE PROJECT GOALS BELOW</div>
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): The scope of work for Virgil E. Brown is to provide a full modernization to Elevators #1, #2, #3, #4, #5, #6 and #7. The elevators are original to the building from 1990 and are used to transport pedestrians to each of the required floors. Elevator #7 is the Freight elevator The scope of work for Huntington Park Garage is to provide a full modernization to Elevators #2 and #4; and controller upgrades to Elevators #1 and #3. Elevators #1 and #3 were previously modernized, and Elevators #2 and #4 were decommissioned, in approximately 2015.
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The Murphy Contracting Co 285 Andrews Ave. Youngstown, Ohio 44505	Mike Gentile Sr. President
Vendor Council District:	Project Council District:
N/A	District 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Cleveland

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 8 / 5	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (6%) SBE (14%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> . Approved by DEI	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:
Mathematically Balanced	

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source. General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	

Timeline:	8/15/2024
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	6/28/24
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14052
Infor/Lawson PO# Code (if applicable):	
Event #	5231
CM Contract#	4643

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Construction Projects – Buildings Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	WB	OK AJ 7/1/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 7/1/2024
Final DEI Goal Setting Worksheet	WB	OK AJ 7/1/2024
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 7/1/2024
Award Letter (sent to awarded vendor)	WB	OK AJ 7/1/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 7/1/2024
Public Works Bid Results	WB	OK AJ 7/1/2024
Tabulation Sheet-SEE PUBLIC WORKS	WB	OK AJ 7/1/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 7/1/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 7/1/2024
Worktype Worksheets, <i>if applicable</i>	N/A	N/A
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	N/A	N/A
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 7/1/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	N/A	N/A
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	WB	OK AJ 7/1/2024
Other, <i>per those listed in the Project Manual - see: Article 3, Section B. 2. “Bid Proposal Shall Contain the Following</i>	WB	OK AJ 7/1/2024

1 | Page

Revised 12/15/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<i>Document; and “Supplements Cuyahoga County Form of Proposal”</i>				
IG#	24-0124REG	31DEC2028	WB	OK AJ 7/1/2024
Debarment/Suspension Verified	Date:	6-20-2024	WB	OK AJ 7/1/2024 dated within 60 days
Auditor’s Finding	Date:	6-20-2024	WB	OK AJ 7/1/2024 dated within 60 days
Vendor’s Submission (<i>Form of Proposal</i>)			WB	OK AJ 7/1/2024
Independent Contractor (I.C.) Requirement	Date:	6/18/2024	WB	OK AJ 7/1/2024 dated within 1 year
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				OK AJ 7/1/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Bid Guarantee & Contract Bond	WB

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
8/15/2024 to 12/31/2024	PW600100	72100	CFVAR0002701	\$1,000,000.00
1/1/2025 TO 10/31/2025	PW600100	72100	CFVAR0002701	\$3,446,600.00
			TOTAL	\$4,446,600.00

Purchasing Use Only:

Prior Resolutions:	
CM#	4643
Vendor Name:	The Murphy Contracting Company
Amount:	\$4,446,600.00
History/CE:	OK
EL:	OK

2 | Page

Revised 12/15/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	Buyer Review Completed.
Purchasing Buyer’s initials and date of approval	AJ 7/1/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14052 Event #5231		TYPE: (RFB/RFP/RFQ): RFB		ESTIMATE: \$5,463,472.00 10% = \$6,009,819.20	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: March 20, 2024		SOLICITATIONS ISSUED	
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Cuyahoga County Various Buildings Elevator Modernization		MANUAL RESPONSES	
DIVERSITY GOAL/SBE 6%		DIVERSITY GOAL/MBE 14%		ELECTRONIC RESPONSES	
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact, the low bidder is not located in Cuyahoga County and there is not a bidder within 2% of the low bidder that is a Cuyahoga County Based Business(CCBB), JW 3/27/2024 LL 3/28/2024		CCBB: Low Non-CCBB Bid\$: \$4,816,900.00		4	
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No- But No Impact-The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" In the CCBEIP, JW 3/27/2024 LL 3/28/2024		CCBEIP: Low Non-CCBEIP Bid \$: \$4,816,900.00		1	
*PRICE PREFERENCE LOWEST BID REC'D \$4,816,900.00		RANGE OF LOWEST BID REC'D \$: \$3,000,000.01-\$5,000,000		5	
PRICE PREF % & \$ LIMIT: \$337,183.00 (7%)		MAX SBE/MBE/WBE PRICE PREF \$: \$5,154,083.00		DIVERSITY GOAL/WBE 5%	
		MINUS \$, =		Add 2%, Total is: \$4,913,238.00	
				Add 2%, Total is: \$4,913,238.00	
				Does PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No – low bidder is compliant LL 3/28/2024	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. The Murphy Contracting Company 285 Andrews Ave Youngstown, OH 44505	Bid Bond 100% Nationwide Mutual Insurance Company	Grand Total Bid: \$4,816,900.00 Jane Edna Hunter Building Bid: \$710,300.00 Huntington Park Garage Building Bid: \$1,018,300.00 Virgil E. Brown Building Bid: \$3,088,300.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div>Subcontractor Name(s): No Subcontractors used.</div> <div>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</div> <div>Total % SBE: 0 % MBE: 0 % WBE: 0 %</div> <div>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/28/2024 <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials: DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – Vendor requested full waiver due to no response from subcontractors. See DIV3 pg. 1 of 2 and documentation. DIV3 2 of 2 – Vendor completed bottom portion. JM 03/25/24 Prime provided div-2 for non-cuyahoga county certified</div>		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Diversity Documents: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/21/2024			<div>subcontractor. Full waiver requested for diversity goals. Prime provided additional documentation of emails sent to potential subs. Contract compliance officer completed f/u with potential subs, verified they were contacted by prime. JW 3/27/2024 Sufficient documentation of outreach to diversity vendors. DEI confirmed receipt of outreach emails by Prime for bids. LL 3/28/2024</div>		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. SONA Construction, LLC 7122 Harvard Ave Cleveland, OH 44105	Bid Bond 100% Western Surety Company	Grand Total Bid: \$5,091,854.74 Jane Edna Hunter Building Bid: \$759,184.75	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MAPA) SONA Construction (SBE/MBE) 20%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
		Huntington Park Garage Building Bid: \$1,074,074.26 Virgil E. Brown Building Bid: \$3,258,595.73	20-0261-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Diversity Documents: <input checked="" type="checkbox"/> Yes			<table border="1"> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </td> </tr> <tr> <td>Total %</td> <td>SBE: 0 % MBE: 20 % WBE: 0 %</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024 </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td> DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – Submitted by Vendor. DIV3 2 of 2 – Vendor completed bottom portion. JM 03/25/24 Prime is Cuyahoga county certified. Prime provided div-2 for expired vendor imperial mechanical, inc. div-3 provided no indication of full or partial waiver requested. Nothing checked on div-3 page 1, waiver is signed, no additional documents provided. JW 3/27/2024 Diversity Goals for MBE/WBE were not met. Insufficient documentation of Good faith effort to achieve the goals. LL 3/28/2024 </td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: 0 % MBE: 20 % WBE: 0 %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024	SBE/MBE/WBE Comments and Initials:	DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – Submitted by Vendor. DIV3 2 of 2 – Vendor completed bottom portion. JM 03/25/24 Prime is Cuyahoga county certified. Prime provided div-2 for expired vendor imperial mechanical, inc. div-3 provided no indication of full or partial waiver requested. Nothing checked on div-3 page 1, waiver is signed, no additional documents provided. JW 3/27/2024 Diversity Goals for MBE/WBE were not met. Insufficient documentation of Good faith effort to achieve the goals. LL 3/28/2024		
SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No															
Total %	SBE: 0 % MBE: 20 % WBE: 0 %															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024															
SBE/MBE/WBE Comments and Initials:	DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – Submitted by Vendor. DIV3 2 of 2 – Vendor completed bottom portion. JM 03/25/24 Prime is Cuyahoga county certified. Prime provided div-2 for expired vendor imperial mechanical, inc. div-3 provided no indication of full or partial waiver requested. Nothing checked on div-3 page 1, waiver is signed, no additional documents provided. JW 3/27/2024 Diversity Goals for MBE/WBE were not met. Insufficient documentation of Good faith effort to achieve the goals. LL 3/28/2024															

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/21/2024			<div></div> <div></div>		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Next Generation Construction 4317 Chester Ave Cleveland, OH 44145	Bid Bond 100% Nationwide Mutual Insurance Company	Grand Total Bid: \$5,147,244.00 Jane Edna Hunter Building Bid: NOT PROVIDED	Compliant: <input checked="" type="checkbox"/> Yes* *FULL PROPOSAL FORM NOT PROVIDED	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): Next Generation Construction, LLC MBE 20%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
		Huntington Park Garage Building Bid: \$1,026,249.00 Virgil E. Brown Building Bid: NOT PROVIDED	IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0257-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes			<table border="1"> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </td> </tr> <tr> <td>Total %</td> <td> SBE: 0 % MBE: 20 % WBE: 0 % </td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024 </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td> DIV1 – No form submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – No form submitted by Vendor. DIV3 2 of 2 – Submitted by Vendor. See DIV3 pg. 2 of 2 for comments JM 03/25/24 Prime is Cuyahoga County certified MBE, no div-2 provided by prime for their self. div-2 provided for subcontractor Frank Novak & sons inc (SBE/MBE/WBE) nothing on div-2 to indicate percentage of diversity goal </td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: 0 % MBE: 20 % WBE: 0 %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024	SBE/MBE/WBE Comments and Initials:	DIV1 – No form submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – No form submitted by Vendor. DIV3 2 of 2 – Submitted by Vendor. See DIV3 pg. 2 of 2 for comments JM 03/25/24 Prime is Cuyahoga County certified MBE, no div-2 provided by prime for their self. div-2 provided for subcontractor Frank Novak & sons inc (SBE/MBE/WBE) nothing on div-2 to indicate percentage of diversity goal		
SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No															
Total %	SBE: 0 % MBE: 20 % WBE: 0 %															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/28/2024															
SBE/MBE/WBE Comments and Initials:	DIV1 – No form submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – No form submitted by Vendor. DIV3 2 of 2 – Submitted by Vendor. See DIV3 pg. 2 of 2 for comments JM 03/25/24 Prime is Cuyahoga County certified MBE, no div-2 provided by prime for their self. div-2 provided for subcontractor Frank Novak & sons inc (SBE/MBE/WBE) nothing on div-2 to indicate percentage of diversity goal															

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4. Town Center Construction 7868 Olde 8 Rd. Northfield, OH 44067	Bid Bond 100% Atlantic Specialty Insurance Company	Grand Total Bid: \$5,218,074.74 Jane Edna Hunter Building Bid: \$849,184.75 Huntington Park Garage Building Bid: \$1,065,074.26 Virgil E. Brown Building Bid: \$3,303,815.73	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0273-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) McPhillips Plumbing, Heating & A/C Company SBE (4%) SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>4</u> % MBE: <u>0</u> % WBE: <u>0</u> %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Proposal Form: <input checked="" type="checkbox"/> Yes Diversity Documents: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/21/2024			SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/28/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. DIV3 1 of 2 – Vendor requested full MBE/WBE <u>and</u> partial SBE waiver due to, per Vendor, the specialized and limited scope of this project. See DIV3 pg. 1 of 2. DIV3 2 of 2 – See DIV3 pg. 2 of 2 and documentation. JM 03/25/24 Prime provided detailed additional documentation for good faith waiver or diversity goals. Compliance officer confirmed with potential subs they were contacted by prime vendor. JW 3/27/2024 LL 3/28/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)						
5. Lakeland Management Construction 915 Callendar Blvd. Painesville, OH 44077	Bid Bond 100% Fidelity and Deposit Company of Maryland	Grand Bid Total: \$5,352,900.00 Jane Edna Hunter Building Bid: \$772,000.00 Huntington Park Garage Building Bid: \$1,121,900.00 Virgil E. Brown Building Bid: \$3,459,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No Proposal Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<table border="1"> <tr> <td>Subcontractor Name(s):</td><td>No subcontractors used.</td></tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td><td><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td></tr> <tr> <td>Total %</td><td>SBE: 0 % MBE: 0 % WBE: 0 %</td></tr> </table>	Subcontractor Name(s):	No subcontractors used.	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	Total %	SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):	No subcontractors used.													
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No													
Total %	SBE: 0 % MBE: 0 % WBE: 0 %													

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Diversity Documents: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/21/2024			SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/28/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: DIV1 – Submitted by Vendor. DIV2 – Submitted by Vendor. Subcontractor is expired as of 9/25/16. DIV3 1 of 2 – Vendor requested waiver due to non-responsive. See DIV3 pg. 1 of 2. DIV3 2 of 2 – See DIV3 pg. 2 of 2 and documentation. JM 03/25/24 Prime provided div-2 for non Cuyahoga county certified vendors, prime provided div-3 requesting waiver. Additional documentation provided by prime of potential subs that were contacted. Compliance officer confirmed with potential subs prime did reach out to them. JW 3/27/2024 LL 3/28/2024		

Transaction ID:

GOAL SETTING WORKSHEET

Department Name: Public Works
Contact Name: William Boyd
Contact Phone#: 216-443-3761
Contact Email: wboyd@cuvoahogacounty.us

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ#: 14052
RQ Description: Various Buildings Elevator Modernization Project

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction	92544	\$5,463,472.00	22	3	0.14	745018.91	1	0.05	248339.64
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		\$5,463,472.00				745018.91			248339.64

Project Diversity Goals:

Comments: LL 1/31/2024
NIGP 92544: NIGP 92544:
 31t/6m/3w with 22t/3m/1w with
 duplicates duplicates

MBE Goal 14%
WBE Goal 5%
SBE Goal (not calculated) 6%

GOAL SETTING WORKSHEET

Department Name:	Public Works
Contact Name:	Jane Doe
Contact Phone#:	443-1234
Contact Email:	jdoo@cuyahogacounty.us
RQ#:	1234
RQ Description:	design of a new office building for Department of Equity and Inclusion

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Architect Services, Professional	90607	100000.00	54	15	0.28	27777.78	0	0.00	0.00
Environmental - Architecture	90629	100000.00	40	10	0.25	25000.00	5	0.13	12500.00
Designing Services	90735	200000.00	12	4	0.33	66666.67	2	0.17	33333.33
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$)-		400000.00				119444.44			45833.33

Project Diversity Goals:

MBE Goal	30%
-----------------	------------

WBE Goal	11%
-----------------	------------

SBE Goal (not calculated)	5%
----------------------------------	-----------

Comments:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0282

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ14468 with W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 9/1/2024 – 8/31/2027; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14468 with W. B. Mason in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 9/1/2024 – 8/31/2027; and

WHEREAS, the primary goal of this project is to provide County departments and agencies the ability to order and use copy paper on an as needed basis with a single source vendor, capable of guaranteed delivery and providing high quality materials; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14468 with W. B. Mason Company, Inc. in the total amount not-to-exceed \$864,000.00 for furnishing and delivery of reprographic paper to various County departments and agencies for the period 9/1/2024 – 8/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 4669 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Legislation Amended in Committee: July 24, 2024

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works /WB Mason / Contract / Furnish and Delivery Reprographic Paper to Various County Buildings
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CM4669	WB Mason	9.1.2024 – 8.31.2027	\$864,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Public Works is requesting approval to enter into a 3-year contract, per the chart above, to secure this vendor to furnish and deliver reprographic paper to various County Buildings.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced:

Project Goals, Outcomes or Purpose (list 3):

1. The goal of the project is to secure a contract for reprographic paper for Cuyahoga County.
2. To contract with a reliable vendor for the timely delivery of reprographic paper to various County buildings.
3. This contract will guarantee price stabilization for the next three years, with market price adjustments.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: WB Mason Company, inc. 59 Center Street Brockton, MA 02303	Owner, executive director, other (specify): Daniel Orr, Jr. Senior Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____ N/A	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$864,000.00 Number of Solicitations (sent/received) 14 / 3	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (10%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Friends Office Supply - \$1,395,653.40 Amico -\$882,532.62 WB Mason - \$703,816.20 Contingency funds added for future price increases.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW780100

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM3957	WB Mason	5.1.2021 – 4.30.2024	\$870,000.00	5.11.2021	R2021-0118
A-1	CM3957	WB Mason	5.1.2024 – 8.31.2024	\$46,000.00	4.29.2024	BC2024-311

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14468
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5509
CM Contract#	4669

	Department initials	Clerk of the Board
Briefing Memo	tw	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	tw	OK
Bid Specification Packet	tw	OK
Final DEI Goal Setting Worksheet	tw	OK
Diversity Documents – <i>if required (goal set)</i>	n/a	OK (in vendor proposal)
Award Letter (sent to awarded vendor)	tw	OK
Vendor's Confidential Financial Statement – <i>if RFP requested</i>	n/a	N/A
Tabulation Sheet	tw	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	tw	OK
IG# 23.0368 REG 12.31.2027	tw	OK
Debarment/Suspension Verified Date: 6.26.24	tw	OK
Auditor's Finding Date: 6.26.24	tw	OK
Vendor's Submission	Proposal	OK
Independent Contractor (I.C.) Requirement Date: 1.2.24	tw	OK
Cover - <i>Master contracts only</i>	n/a	OK
Contract Evaluation – <i>if required</i>	tw	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	n/a	N/A
Checklist Verification	tw	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	tw

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot PWD-4041; 4112 & 4113	tw
COI	tw
Workers’ Compensation Insurance	tw
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Please note that we are only certifying \$25,000 at this time.

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9.1.2024 – 12.31.2024 Effective Date – 12/31/2024	PW780100	55130			\$96,000.00 \$25,000.00
Effective Date- 12/31/2024	PW780100	55130			\$71,000.00
1.1.2025 – 12.31.2025 1/1/2025 – 12/31/2025	PW780100	55130			\$288,000.00
1.1.2026 – 12.31.2026	PW780100	55130			\$288,000.00
1.1.2027 – 8.31.2027 1/1/2024 – End Date	PW780100	55130			\$192,000.00
			TOTAL		\$864,000.00

CONTRACT HISTORY (to be completed by department) – per revised checklist uploaded 7/1/2024

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		RFB			
Lawson RQ# (if applicable)		5017			
CM Contract#		3957 (fka 1226)			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$870,00000		5.1.2021 – 4.30.2024	5.11.2021	R2021-0118
	Prior Amendment	\$46,000.00	5.1.2024 – 8.31.2024	4.29.2024	BC2024-311
	Amounts (list separately)	\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$46,000.00			

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Total Contact Amount	\$870,000.00				
-----------------------------	---------------------	--	--	--	--

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment Amounts (list separately)	\$			
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

Prior Resolutions	BC2024-311, R2021-0118
CM#:	4669
Vendor Name:	W.B. Mason Co., Inc.
ftp:	Effective Date – 3 years from effective date, effective as of the latest date of signature of the Parties
Amount:	\$864,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	7/1/2024: Attach revised checklist with prior contract history completed.
Purchasing Buyer's initials and date of approval	OK, ssp 7/1/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14468	Event: 5509	TYPE: RFP	ESTIMATE: \$870,000.00
CONTRACT PERIOD: 3-year contract		RFP DUE DATE: June 14, 2024	
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Furnishing & Delivery Reprographic Paper to Various County Agencies		
DIVERSITY GOAL/SBE 10%	DIVERSITY GOAL/MBE 0%	SOLICITATIONS ISSUED 14	MANUAL RESPONSES 1
		ELECTRONIC RESPONSES 2	TOTAL RESPONSES 3
DIVERSITY GOAL/WBE 0%			

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Friends Service Co. Inc, dba Friends Office 2300 Bright Road Findlay, Ohio 45840	Compliant: <input checked="" type="checkbox"/> Yes	SBE / MBE / WBE Subcontractor Name(s): No sub-contractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0% MBE: 0 % WBE: 0 %	<p>DP compliant</p> <p>DEI non-compliance</p> <p>DPW score 3 of 3</p> <p><i>[Signature]</i></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IG Registration Complete: <input checked="" type="checkbox"/> Yes			
	IG Number: 22-0099			
	NCA: <input checked="" type="checkbox"/> Yes			
	Planholder: <input checked="" type="checkbox"/> Yes			
	Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes			
	(Agree to Participate?) <input checked="" type="checkbox"/> Yes			
	Purchasing Agent: SSP			

RQ14468

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/25/2024</p> <p>SBE/MBE/WBE Comments and Initials: Div 1 signed Div 2 top portion signed bottom left blank Div 3 1 of 2 and 2 of 2 partially completed not requesting a waiver and signed. L. Lyons 6/18/24 No subcontractors used, no waiver requested, goals not met, JW 6/20/2024 Diversity goal not met. Insufficient details and documentation of good faith effort to achieve the diversity goal. LL 6/25/2024</p>		
2. Amico, LLC dba United Business Supply 25701 Richmond Road Bedford Heights, Ohio 44146	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0075</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s): (MW) Amico, LLC dba United Business Supply 10%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: 10 % MBE: 0 % WBE: 0 %</p>	<p>Dept. Tech. Review</p> <p>DoP compliant DEI compliant DAN signed #2 of 3 <i>[Signature]</i> 6/26/24</p>	<p>Award: (Y/N)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

RQ14468

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Div 1 signed Div 2 top portion signed bottom left blank Div 3 1 of 2 and 2 of 2 completed requesting a waiver stating they fulfill the goal. L. Lyons 6/18/24 Diversity goal met, prime is Cuyahoga county certified vendor, no waiver requested, JW 6/20/2024 LL 6/25/2024</p>		
3. The W.B. Mason Co., Inc. 59 Centre Street Brockton, Massachusetts 02301	<p>Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0368</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s): No sub-contractors used.</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 0 % MBE: 0 % WBE: 0 %</p>	<p>DoP Compliant DEI Compliant DPW Sourced #1 of 3</p> <p><i>[Signature]</i> 6/20/24</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ14468

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE	<input checked="" type="checkbox"/> Yes LL 6/25/2024 ✓ <input type="checkbox"/> No		
		SBE/MBE/WBE Comply: (Y/N)			
		SBE/MBE/WBE Comments and Initials:	Div 1 signed Div 2 top portion signed bottom left blank Div3 1 of 2 and 2 of 2 completed requesting a wavier and signed L.Lyons 6/18/24 Prime vendor requested waiver of goals, completed good faith effort pages 1 and 2. Provided quote from one vendor and correspondence from two other vendors, contract compliance officer completed followup phone with one vendor, prime provided emails with subs he reached out too. JW 6/20/2024 Sufficient good faith effort to achieve diversity goal. LL 6/25/2024		

RQ14468

CONTRACT EVALUATION FORM

Contractor	WB Mason Company, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3957				
RQ#	5017				
Time Period of Original Contract	5.1.2021 – 4.30.2024				
Background Statement	The awarded vendor furnishes and delivers reprographic paper to various County agencies.				
Service Description	Supply and delivery reprographic paper to various County agencies.				
Performance Indicators	1. Timeliness 2. Quality of Service 3. Knowledge of required work 4. Attitude and Cooperation				
Actual Performance versus performance indicators (include statistics):	The vendor is responsive and capable of meeting the specifications outlined in the contract.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	There have been no complaints about the vendor or the service.				
Department Contact	Tom Pavich				
User Department	Public Works				
Date	6.26.24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0283

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; authorizing the County Executive to execute Contract No. 4674 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland; and

WHEREAS, the primary goals of this project are to (a) include the multimodal considerations on both the upper and the lower lever, improvements to existing points of access and their connections to the existing street network, installation of new points of access, street scrape enhancements on the upper level, ADA compliance, signage and lighting and (b) highlight the bridge as a unique historic and cultural destination amidst some of Cleveland’s most important civic landmarks while strengthening and multiplying connections between downtown, the Flats, the Warehouse District, Ohio City, Detroit Shoreway and other destinations; and

WHEREAS, the project is funded 100% Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ13225 with Michael Baker International, Inc. in the total amount not-to-exceed \$2,099,800.00 for planning and engineering services for the improvement of the Veterans Memorial (Detroit-Superior) Bridge over the Cuyahoga River Valley in the City of Cleveland.

SECTION 2. That the County Executive is authorized to execute Contract No. 4674 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2024 Public Works is requesting approval of Contract with Michael Baker international, Inc. – Contract for Veterans Memorial Bridge Connectivity Project
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4674	Michael Baker International, Inc.	Effective Date – Project Completion	\$2,100,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

This project consists of the improvement of the Veterans Memorial (Detroit- Superior) Bridge Connecting Detroit and Superior Avenues over the Cuyahoga River Valley, from W 25th Street to W 9th Street in the City of Cleveland.

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement N/A
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

The primary goal of this request is the approval of the contract. The scope of work is anticipated to include the multimodal considerations on both the upper and the lower level, improvements to existing points of access and their connections to the existing street network, installation of new points of access, streetscape enhancements on the upper level, ADA compliance, signage and lighting. The goal of the project is to highlight the bridge as a unique historic and cultural destination amidst some of Cleveland’s most important civic landmarks while strengthening and multiplying connections between downtown, the Flats, the Warehouse District, Ohio City, Detroit Shoreway, and other destinations.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Michael Baker International, Inc. 1111 Superior Ave, Suite 2300 Cleveland, Ohio 44114	Jeff Broadwater Vice President, Executive Office
Vendor Council District:	Project Council District:
7	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Cleveland

Rev. 05/07/2024

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>13225</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 10/24/23	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <u>96 / 3</u> There were 96 vendors on the vendor list; we received 3 Statement of Qualifications responses.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (19%) SBE (9%) MBE (2%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
Vendors were scored based on qualifications.	
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
N/A vendors were scored based on qualifications.	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Road & Bridge 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW270205
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13225
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4685
CM Contract#	4674

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			LW	OK
Bid Specification Packet			LW	OK
Final DEI Goal Setting Worksheet			LW	OK
Diversity Documents – <i>if required (goal set)</i>			LW	OK (uploaded 6/28/2024)
Award Letter (sent to awarded vendor)			LW	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			LW	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			LW	OK
IG#	12-1898	12/31/24	LW	OK
Debarment/Suspension Verified	Date:	5/6/24	LW	OK
Auditor’s Finding	Date:	5/6/24	LW	OK
Vendor’s Submission			LW	OK
Independent Contractor (I.C.) Requirement	Date:	2/28/24	LW	OK
Cover - <i>Master contracts only</i>			N/A	OK
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	LW
COI	LW
Workers’ Compensation Insurance	LW

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
Effective date – 12/31/24	PW270205	73300			\$ 500,000
1/1/25 – 12/31/25	PW270205	73300			\$ 1,099,800
1/1/26 – 12/31/26	PW270205	73300			\$ 500,000
1/1/27 – 12/31/27	PW270205	73300			\$ 0
1/1/28 – 12/31/28	PW270205	73300			\$ 0
1/1/29 – 12/31/29	PW270205	73300			\$ 0
1/1/30 – 12/31/30	PW270205	73300			\$ 0
			TOTAL		\$ 2,099,800

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		13225			
CM Contract#		4674			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,099,800		Effective date – No end date	Pending	Pending
	Prior Amendment Amounts (list separately)	\$			
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Total Contact Amount	\$ 2,099,800				
----------------------	--------------	--	--	--	--

PURCHASING USE ONLY

Prior Resolutions	
CM#:	4674
Vendor Name:	Michael Baker International, Inc.
ftp:	Effective Date – Completion, effective as of the latest date of signature of the Parties
Amount:	\$2,099,800.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	7/1/2024: The diversity documents uploaded 6/28/2024 were the documents used for the DEI re-review 5/2024 – they were not re-signed or re-dated, per conversation today with Lisa. Revised contract uploaded today and original deleted. 6/28/2024: Attach revised Diversity documents that resulting in the revised DEI tab sheet review May 2024.
Purchasing Buyer's initials and date of approval	OK, ssp 7/1/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13225	Event: 4685	TYPE: RFQ	ESTIMATE: \$2,000,000.00
CONTRACT PERIOD: N/A		RFQ DUE DATE: October 24, 2023	
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Veterans Memorial Bridge Connectivity Project		
DIVERSITY GOAL/SBE 19%	DIVERSITY GOAL/MBE 9%	DIVERSITY GOAL/WBE 2%	

Bidder's / Vendors Name and Address	Buyer Administrative Review	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
1. AECOM 1300 East 9 th Street Suite 500 Cleveland, Ohio 44114	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0215</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing: SSP</p>	SBE / MBE / WBE	Subcontractor Name(s):	<p>(MW) Euthenics, Inc SBE 10% (M/A/P) Barr Engineering, Inc DBA National Engineering & Architectural Services, Inc. SBE/ MBE 5% (FAA) Visibility Marketing Inc SBE/MBE/WBE 4% (M/A/P) DLZ Ohio, Inc MBE 9% (FW) Lawhon & Associates, Inc SBE/WBE 2%</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)			

RQ13225

Bidder's / Vendors Name and Address	Buyer Administrative Review	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE Total %	SBE: <u>19</u> % MBE: <u>9</u> % WBE: <u>2</u> %		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 10/26/2023 <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	No waiver requested L.Lyons 10/25/2023 JW 10/26/2023 LL 10/26/2023		
2. Michael Baker International, Inc. 1111 Superior Avenue East Suite 2300 Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1898 Planholder: <input checked="" type="checkbox"/> Yes Purchasing: SSP	Subcontractor Name(s):	(MW) Chagrin Valley Engineering Ltd SBE 15% (MW) City Architecture SBE 7% (MAPA) 2LMN, Inc SBE/MBE 7% (MAPA) Barr Engineering, Inc DBA National Engineering & Architectural Services, Inc. SBE/ MBE 2% (FW) Lawton & Associates, Inc SBE/WBE 2% (MW) Karpinski Engineering SBE 1%		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		

RQ13225

Bidder's / Vendors Name and Address	Buyer Administrative Review	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE Total %	SBE: <u>23%</u> MBE: <u>9%</u> WBE: <u>2%</u>		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 5/7/2024 <input checked="" type="checkbox"/> No LL 10/26/2023		
		SBE/MBE/WBE Comments and Initials:	Div 2 form for Barr Engineering, Inc DBA National Engineering & Architectural Services, Inc. bottom portion not complete. No wavier requested L.Lyons 10/25/2023 No div-1 from prime, div-2 form for Barr Engineering is signed by subcontractor but name and address of company not completed. JW 10/26/2023 LL 10/26/2023 Received signed Div 1 and completed and signed div 2 from Michael Baker International and Barr Engineering. L.Lyons 5/7/24 JW 5/7/2024 LL 5/7/2024		
3. Osborn Engineering 1111 Superior Avenue Suite 2100 Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0103 Planholder: <input checked="" type="checkbox"/> Yes Purchasing: SSP	Subcontractor Name(s):	(MAPA) Barr Engineering, Inc DBA National Engineering & Architectural Services, Inc. SBE/MBE 10% (FW) HZW Environmental Consultants SBE/WBE 5% (MW) Euthenics, Inc SBE 15% (FAA) Robert P. Madison, International , Inc SBE/MBE/WBE 5%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ13225

Bidder's / Vendors Name and Address	Buyer Administrative Review	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		
		Total %	SBE: <u>20 %</u> MBE: <u>10%</u> WBE: <u>5%</u>		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes L.L. 10/26/2023 <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	No Wavier requested L.L. Lyons 10/25/23 JW 10/25/2023 LL 10/26/2023		

GOAL SETTING WORKSHEET

Department Name:

Contact Name:

Contact Phone#:

Contact Email:

RQ#:

RQ Description:

Public Works

Ernest Zadell

216-348-3815

ezadell@cuvahoracounty.us

13225

Veterans Memorial Bridge Connectivity Project

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
ENGINEERING SERVICES, PROFESSIONAL	92500	\$2,000,000.00	57	5	0.09	175438.60	1	0.02	35087.72
Totals (\$):		2000000.00	1		0.00	0.00		0.00	0.00
						175438.60			35087.72

Project Diversity Goals:

LL 8/2/2023

Comments:

NIGP 92517/91842: NIGP 92517/91842:

73t/11m/2w with 57t/5m/1w

duplicates without duplicates

MBE Goal

WBE Goal

SBE Goal (not calculated)

9%

2%

19%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0284

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing an award on Purchase Order No. 24002653 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement GapVax trucks for the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Public Works recommends entering into Purchase Order No. 24002653 with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement, new GapVax trucks for the Sanitary Division; and

WHEREAS, the primary goal of this project is to obtain 5 new GapVax trucks for the Sanitary Division; and

WHEREAS, this project is funded 100% Sanitary Services Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Purchase Order No. 24002653 with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$3,164,837.05 for a joint cooperative purchase of (5) replacement, new GapVax trucks for the Sanitary Division.

SECTION 2. That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 16, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works Fleet Division: The Safety Company dba Mtech Company; 2024 Cooperative Purchase. Five (5) Sewer Vac Replacement Trucks
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		The Safety Co dba Mtech		3,164,837.05	Pending	Pending

Service/Item Description (include quantity if applicable). Public Works is requesting to purchase off the joint cooperative Sourcewell Contract – five (5) Sewer Vac Trucks for the Sanitary Sewer Division. These trucks will replace existing trucks, which would cost more to maintain due to their age and normal wear and tear that the trucks endure.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☒ Replacement

Age of items being replaced: Two 2014 Freightliner Jets / Two 2015 Freightliner Jets / One 2016 International Jet How will replaced items be disposed of? Auction

Project Goals, Outcomes or Purpose (list 3):

1. The new trucks will replace older trucks that are costing more to maintain and are more efficient and will last longer.
2. New trucks will allow the Sanitary Sewer Division to maintain schedules and services in the communities without any interruptions.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company dba Mtech Co. 7401 First Place Cleveland, OH 44146	Dan Soukup / Vice President
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.	
---	--

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date Sourcewell contract #101221 – expires 11/29/2025
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. General Fund – PW755105 / 70100 PW-FLEET-SAN
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW755105 / 70100

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	
Infor/Lawson PO# Code (if applicable):	JCOP
Event #	
PO#	24002653

X ☐ I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	------------------------------	-----------------------------

Briefing Memo	Department PS	Clerk of the Board Attached
---------------	------------------	--------------------------------

Required Documents for All Purchase Orders (ALL Non-Contract Purchases)				
			Department initials	Purchasing
IG#	23-0325		PS	CQ
Debarment/Suspension Verified	Date:	6/5/2024	PS	CQ
Auditor's Finding	Date:	6/20/2024	PS	CQ
Vendor's Submission * (or Bid Tabulation)			PS	CQ
Independent Contractor (I.C.) Requirement	Date:	8/3/2024	PS	CQ
Checklist			PS	CQ

Required Documents Dependent upon Procurement Type				
			Department initials	Purchasing
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required unless not going to BOC or Council for approval)</i>	Date:			
Bid Specification Packet. <i>(Copy of Event, including include 2nd effort documents, if applicable and include any attachments to the events).</i>				
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.				
Tabulation Sheets				
Evaluation/Scoring Summary <i>(includes evaluator names)</i>				
Notice of Intent to Award Letter <i>(only for Formals)</i>				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Award Letter <i>(only for Formals)</i>		
Final DEI Goal Setting Worksheet <i>(for Formal)</i>		
For SBEs/MBEs/WBEs “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informal)</i> .		
E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informal)</i>		
Justification Form <i>(if exemption and purchase over \$5k)</i>	PS	CQ
State Contract Cover Sheet		
Cooperative Purchase Contract Cover Sheet	PS	CQ #101221 SPL EXP 11/29/2025
Sole Source Affidavit		
Sole Source Justification		
TAC/CTO Approval or IT Standards <i>(attach and identify relevant page #s)</i> , if required.		
Prior RFP Exemption/Alternative Procurement Approval Letter		
Furniture Request Form		
Proof of Public Notice publication		
Invoice <i>(for items already purchased but not approved)</i>		
Department Director’s approval to initiate TSMC purchase (email or printed)		
Department Director’s approval to purchase TSMC goods or services (email or printed)		

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department initials
Exhibits	
Matrix Law Screen shot	PS
COI	
Workers’ Compensation Insurance	
Performance Bond	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
The Safety Company dba Mtech	\$3,164,837.05

DOP REVIEW COMPLETE CQ 6/24/2024

2 | Page
Revised 8/11/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Department of Purchasing Verification for Events	
	Purchasing
Vendor Name and Dollar Amount verified (lowest and best)	
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 nd effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	
Checked for # of Notification on Event(s)	
Sealed Bid on Event(s) & Display on Portal	
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	
If a service, <ul style="list-style-type: none">• Matrix approval of PO vs. Contract• Insurance/Workers’ Compensation requirements and/or Waiver	
Minimum # of bids received	
Purchasing Buyer’s initials and date of approval	
Misc Comments	

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Department of Purchasing. If all requirements are met, the item can be approved by DoP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0285

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an amendment to Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to extend the due date of the loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal plus accrued and unpaid interest; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Development entered into Contract No. 4663, a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation (“Foundation”) for the benefit of The Lumen at Playhouse Square Project, as authorized by Resolution R2018-0185, passed November 13, 2018 (“Loan”); and

WHEREAS, the primary goal of the Loan, development of a new 34-story residential tower, consisting of 318 residential apartments and a 530-car parking garage with retail, in the Playhouse Square neighborhood at 1600 Euclid Avenue, Cleveland, in Council District 7 (“Project”), has been fully satisfied; and

WHEREAS, the County and the Foundation now desire to amend the Loan to extend the due date of the Loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal, plus any accrued and unpaid interest on the Loan, on or before September 30, 2024; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4663, a Development Loan to Playhouse Square Foundation in the amount not-to-exceed \$10,000,000.00 for the benefit of The Lumen at Playhouse Square Project, to extend the due date of said Loan from September 13, 2024 to September 13, 2025 upon payment of \$5,000,000.00 in principal, plus any accrued and unpaid interest on the Loan, on or before September 30, 2024.

SECTION 2. That the County Executive and/or the Director of Development is and each are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: July 16, 2024

Journal _____

_____, 20____

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	2024 – Department of Development; Playhouse Square Foundation Loan; Portfol Loan No. 296-01-01
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A-1	CM4663 (CE19200 18-01)	PLAYHOUSE SQUARE FOUNDATIO N	Upon Approval for 1 additional Year (9/13/24 to 9/13/25)	\$0	Pending	Pending

Loan Description and Terms.

Loan proceeds were used to successfully construct a new 34-story residential tower, with approximately 318 apartment units and 530-car parking garage and retail located at 1600 Euclid Avenue, Cleveland, Ohio (the "Project"). Department of Development is seeking approval to modify the existing Loan Maturity Date of September 13, 2024, by providing for a one (1) year extension. Amended Maturity Date, upon approval, will become September 13, 2025.

Loan Amount: \$10,000,000

Loan Terms: Due 9/13/2024, Fifty percent (50%) of Principal balance equal to \$5,000,000 plus accrued and unpaid interest. Beginning December 31, 2024, quarterly payments of interest at a rate of interest of Five percent (5.0%) shall be due and payable on the remaining \$5,000,000 of outstanding principal through and up to the Amended Maturity Date of 9/13/2025.

Loan Security: To provide security for the Loan, Borrower has agreed to deposit into certain investment accounts (the "Borrower Investment Accounts") held with KeyBank National Association ("Intermediary") the sum of Ten Million Dollars and 00/100 Dollars (\$10,000,000.00) (the "Secured Reserve Amount") and to enter into that certain Securities Account Control Agreement by and among Lender, Borrower and Intermediary (the "Control Agreement") in order to grant Lender a first priority lien in the Borrower Investment Accounts. County and Borrower also executed a Pledge, Assignment and Security Agreement (the "Pledge Agreement") pursuant to which Borrower shall grant a first priority lien to Lender in all of Borrower's right, title and interest in the Borrower Investment Accounts. Upon the redemption of the \$5,000,000 of principal on 9/13/2024, the Security Documents shall be amended to reflect the obligation of maintaining a minimum cash balance of \$5,000,000 as the Amended Secured Reserved Amount.

Project Purpose/Goals, Outcomes(List 3):

- (1) Project construction has been completed and residential component of project near stabilized value
- (2) Many existing and new capital projects are being taken on and preserving their cash flow for one additional year adds significant value to the development of these capital projects.
- (3) Maintain the revitalization efforts for the Playhouse Square District

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☒ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:

Owner, executive director, other (specify):

Playhouse Square Foundation
1501 Euclid Avenue, Suite 200
Cleveland, OH 44115

Attention: Patricia A. Gaul, Sr. Vice President of Business
and General Counsel

Vendor Council District: 7

Project Council District: 7

If applicable provide the full address or list the
municipality(ies) impacted by the project.

City of Cleveland

NON-COMPETITIVE PROCUREMENT - X

Provide a short summary for not using competitive bid
process.

Economic Development Loan

☐ Exemption

☐ Alternative Procurement Process

☐ Contract Amendment (*list original procurement*)

☒ Other Procurement Method, please describe:

Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

ECONOMIC DEVELOPMENT FUND (40%) GENERAL FUND (60%)

Is funding for this included in the approved budget? ☐ Yes ☒ No (if "no" please explain): no funds are being
disbursed

Payment Schedule: ☒ Invoiced ☐ Monthly ☒ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:

Project/Procurement Start Date
(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring
correction:

If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):					
Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
CE1920018-01	Playhouse Square Foundation	5/14/2019 – 9/13/2024	\$10,000,000	11/13/2018	R2018-0185

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0286

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee, for the relocation expansion and renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights; and

WHEREAS, the primary goal of this loan is assists in funding project costs to relocate and consolidate their headquarters in Mayfield Heights, Ohio and their distribution in Solon, Ohio; and

WHEREAS, this project is anticipated to create 60 new jobs; and

WHEREAS, the total cost of the project is approximately \$43,200,000.00 of which the County will loan \$2,000,000.00 with a term of 10 years principal and interest based on a 15-year amortization at 5.5% interest; and

WHEREAS, the project is funded by 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to PPT Real Estate Holding LLC, or its approved designee for the relocation expansion and

renovation of Park Place Technologies campus, located at 747 and 755 Alpha Drive, Highland Heights.

SECTION 2. That the County Executive and/or the Director of Development is authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunset of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20__

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	2024 – Department of Development; PPT Real Estate Holdings LLC; Economic Development Loan; Portfolio No. 377-01-01
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	PPT Real Estate Holdings	10 Years	\$2,000,000	Pending	Pending

Loan Description and Terms.

Department of Development is seeking approval of an Economic Development Loan to PPT Real Estate Holdings LLC. The loan will be used to assist in funding project costs to relocate and consolidate their headquarters in Mayfield Heights, Ohio and their distribution in Solon, Ohio to 747 and 755 Alpha Drive, Highland Hts., Ohio. The business will construct a renovate and upgrade the existing buildings on Alpha Drive.

Loan Amount: not to exceed \$2,000,000

Loan Terms: 10 years P&I based on a 15 year amortization at 5.5% interest.

Loan Security: A subordinate mortgage and assignment of leases and rents and corporate guarantee from Park Place Technologies LLC.

Project Purpose/Goals, Outcomes(List 3):

Retention and expansion of corporate Headquarters to allow for expansion of business and creation and retention of jobs in Cuyahoga County.

Loan proceeds may be used for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs related to the project at 747 and 755 Alpha Drive, Highland Heights, OH 44143

Number of Jobs created: 414

Number of Jobs retained: 60

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
PPT Real Estate Holdings LLC	Andrew Gehrlein

Rev. 7/24/23

5910 Landerbrook Drive, Mayfield Hts., Ohio	
Vendor Council District: 6	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	5910 Landerbrook Drive, Mayfield Heights, Ohio

NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
N/A



Economic Development Loan LOAN PRESENTATION PACKAGE

PPT Real Estate Holdings LLC or approved designee

Park Place Technologies, LLC



Prepared By:
Anthony Stella
Economic Development Administrator
(216) 443-3163
astella@cuyahogacounty.us
June 13, 2024

Department of Development PROJECT DESCRIPTION & DETAILS

PROJECT NAME: Park Place Technologies
CCCIC DATE: June 13, 2024
DOD Program: Economic Development Fund

OVERVIEW

- 1. Borrower:** PPT Real Estate Holdings LLC
- 2. Project Location & Council District:** 747 & 755 Alpha Drive, Highland Heights, Ohio 44143 District 11, Sunny Simon
- 3. CCCIC Review Date:** June 13, 2024
- 4. Qualifies for these Funding Sources:** Economic Development Fund
- 5. Funding Partners in the Project:** Consolidated Business Services, Jobs Ohio, City of Highland Heights
- 6. Company Background:**

Park Place Technologies is a rapidly growing global leader in data center support and networking optimization services. The company's broad range of products achieve customer success in the fields of third-party IT hardware maintenance, IT infrastructure managed services, data center professional services, and enterprise network performance monitoring. The company surpassed \$600 million in revenue in 2023. They maintain ~ 1,000 spare parts locations and support over 21,500 customers, including 249 Fortune 500 customers – all overseen by the leadership team at their headquarters in Mayfield Heights. Additionally, Park Place operates a distribution center in Solon.

Park Place Technologies was founded in 1991 and has been named to CRN's Fast Growth 150 list nine times, most recently in 2023. CRN cited Park Place's 93% growth rate from 2020 to 2022. Additionally, Park Place Technologies has been recognized as a Case Weatherhead 100 fastest-growing company.

The company continues to expand its local and global footprint. In 2023, Park Place Technologies acquired Xuper, an IT solutions provider in the U.K. (which complements the firm's work with the world's most accomplished channel companies), and Protec IT-Solutions, an IT services provider in Germany. In January 2024, Park Place Technologies acquired NorthSmart, a third-party maintenance provider in the United States. In 2024, Park Place Technologies acquired SDV Solutions Holding, Inc and NorthSmart , LLC . These companies

have similar operations to Park Place and will allow the company to continue to increase its revenues.

7. Project Summary:

Park Place Technologies has acquired the former Progressive Alpha Campus at 747 and 755 Alpha Drive in Highland Heights. This campus will consolidate the Mayfield Heights headquarters and the Solon distribution center. Between these two locations Park Place Technologies currently has 414 employees which will relocate to Highland Heights. It is estimated that 60 new jobs will be created within the first 3 years. Projected 2024 payroll is approximately \$50 million, and annual payroll is projected to exceed \$60 million by 2028.

Renovations to the site include, but are not limited to, an expansion and complete renovation of the 100,500 square foot Annex Building, installation of new labs, amenities, a warehouse, construction of a new north entry, façade upgrades, a new covered walkway connecting the garage to the facility, and construction of a basketball and pickleball court.

COSTS

1. **Total Project Costs:** \$43,200,000
2. **County Loan Amount Requested:** \$2,000,000
3. **Qualifies for these Funding Sources:** Economic Development Fund

Sources and Uses

USES		SOURCES	
Real Estate Purchase	\$17,000,000	Sponsor Equity (PPT Real Estate Holdings, LLC)	\$18,700,000
Renovation	\$18,626,579	Cooperative Business Services(CBS)	\$ 17,500,000
Demolition	\$573,421	Cuyahoga County	\$ 2,000,000
Furniture, fixtures, equipment, soft costs	\$5,000,000	Jobs Ohio (TeamNEO)	\$3,000,000
Specialty machinery & equipment, new labs equipment	\$2,000,000	Highland Heights	\$2,000,000
Total Uses	\$43,200,000	Total Sources	\$43,200,000

The project cost totals \$43.2 million and involves acquisition of real estate, renovation, FF&E, and machinery. The project is receiving a loan from Cooperative Business Services in the amount of \$17.5 million, a loan from Jobs Ohio in the amount of \$3 million, a loan from Highland Heights in the amount of \$2 million, and a total of \$18.7 million in equity.

Highland Hts. is additionally providing a 10-year CRA 50% property tax abatement. Highland Hts. will also provide a 15-year payroll tax rebate to Park Place Technologies in the amount of \$400,000 per year if Park Place Technologies maintains a minimum payroll of \$45 million and an additional \$100,000 per year if payroll exceeds \$62 million.

The project has a gap of \$2 million to be filled by a potential County Economic Development loan.

TERMS

1. **Interest Rate:** 5.50%
2. **Term/Repayment:** Monthly principal and interest payments on a 10-year term based on 15-amortization schedule with. Total loan term is 10 years.
3. **Security/Collateral/Guarantor(s):** A Subordinate Mortgage and Assignment of Leases and Rents pari-passu with Highland Heights and Jobs Ohio on the project site and a Corporate Guaranty from Park Place Technologies LLC.
4. **Borrower/ Guarantor** shall maintain Annual Debt Service Coverage Ratio of at least 1.25 and Current Ratio of at least 1.1 at all times to match the covenants from the JobsOhio loan.

The project is expected to retain 414 jobs and create 60 new jobs with a total payroll of approximately \$60 million annually by 2028.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will retain 414 full-time equivalent jobs and create a minimum of 60 new full-time equivalent jobs in Cuyahoga County with a combined payroll of \$60,000,000 and an average wage of \$114,000 per year.
- **Economic Impact:** This project will help retain a growing information technology company in Cuyahoga County.
- **Community Impact:** This project will redevelop a former Progressive Insurance campus which had been vacated due to the insurance company's move to more remote work functions.

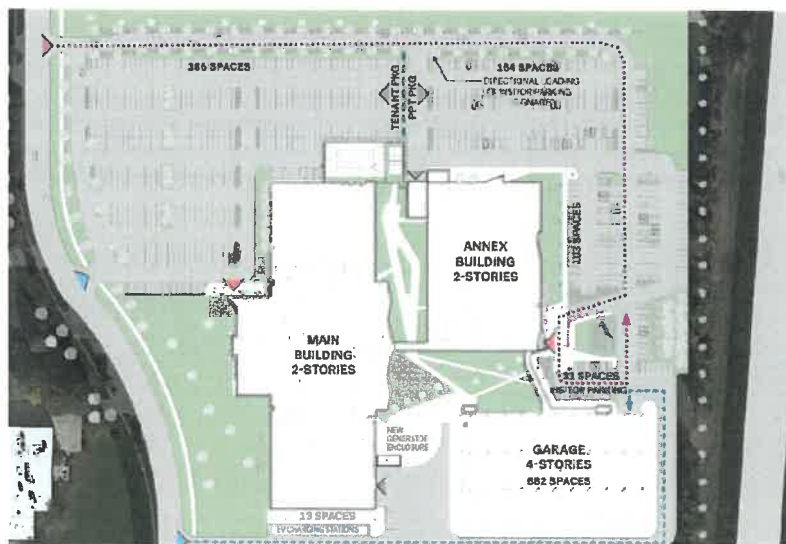
PROJECT DEBT SCHEDULE

	CBS	County ED Loan	Jobs Ohio	Highland Heights	Total
Loan Amount	\$17,500,000	\$2,000,000	\$3,000,000	\$2,000,000	\$24,500,000
Interest Rate	8.25%	5.50%	5.00%	5.00%	
Term (Years)	10	10	10	7	
Amortization (years)	25	15	15	7	
Annual Debt Service	\$1,655,745	\$196,100	\$284,686	\$339,214	\$1,940,431

Collateral Analysis

Based on a third-party appraisal performed by CBRE, the property has an “as complete” value of \$41,850,000. Total debt for the real estate is \$24,500,000 which provides for a loan-to-value (LTV) of 58.54%. This exceeds the County’s maximum LTV of 90%.

The loan will be guaranteed by the operating business (Park Place Technologies, LLC). The operating business provides strong cash flow for repayment.



RECOMMENDATION:

The Department of Development believes that providing financial assistance to PPT Real Estate Holdings, LLC is a worthwhile risk that will leverage additional investment, create jobs and increase taxes for our community. The Department, therefore, recommends approval of the Cuyahoga County Economic Development Loan.

CUYAHOGA COUNTY TERMS AND CONDITIONS

SOURCE OF LOAN:	ECONOMIC DEVELOPMENT FUND
LOAN AMOUNT:	Any and all amounts advanced by the County to Borrower as part of the Loan (each a "Loan Disbursement") shall not exceed an aggregate amount of Two Million and 00/100 Dollars (\$2,000,000.00) or no more than forty percent (40%) of the total Project costs.
USE OF PROCEEDS:	The Loan and all Loan Disbursements shall be used solely for the Project, including real estate acquisition, purchase of machinery, furniture, fixtures, equipment, and professional soft costs at the Project Site, located at 747 and 755 Alpha Drive, Highland Heights, Ohio 44143 (the "Eligible Project Costs"). Eligible Project Costs shall not include any commissions, fees and/or expenses which may be owed by Borrower to a broker.
INTEREST RATE:	All Loan Disbursements shall bear interest at the rate of 5.50% per annum, which interest shall apply to a 360-day period and be computed upon the basis of 30-day months for each month during which any principal amount of the Loan is outstanding.
LOAN TERM / REPAYMENT:	Principal plus accrued and unpaid interest shall be due and payable on a monthly basis on the first day of the calendar month in which they are due (each, a "Payment Date"). The first payment will be due the first day of the first full month following the initial Loan Disbursement and shall include all interest accrued thereon from the date thereof. The Loan will be amortized over 180 months with the outstanding principal balance of the Loan, together with all accrued and unpaid interest thereon, due and payable in full on the 10th anniversary of the date of the initial Loan Disbursement (the "Maturity Date").
PROJECT EQUITY:	A minimum of ten percent (10%) of the total Project costs to be injected in cash by the Borrower.
SECURITY/COLLATERAL:	Corporate Guaranty of Park Place Technologies, LLC ("Guarantor") The Loan shall be secured by the Note, the Mortgage and the Guaranties (collectively, the "Security," the Mortgage being the "Collateral"). The Mortgage shall consist of a Subordinate Real Estate lien on the real estate pari-passu with a loan from City of Highland Heights and a loan from Jobs Ohio and an Assignment of

Leases and Rents. Combined loan to value not to exceed 90%. An "as completed" appraisal is required to verify value of real estate.

CONDITIONS:

Borrower and/or Corporate Guarantor shall create, or cause tenant of the Project Site to create no less than (sixty) 60, new-to-the County full-time equivalent jobs and retain (four-hundred fourteen) 414 existing full time equivalent jobs within 3 years of the Project Completion Date. Borrower shall submit and use commercially reasonable efforts to cause tenant of the Project Site to submit an Employment Certification Report on or before December 31 of each calendar year following the Project Completion Date for a total period of 3 years.

Borrower/ Guarantor shall maintain Annual Debt Service Coverage Ratio of at least 1.25 and Current Ratio of at least 1.1 at all times to match the covenants from the JobsOhio loan.

INSURANCE:

Borrower shall procure, maintain and pay premiums for, the insurance coverage and limits of liability acceptable to the County with respect to the Project and shall name the County as Additional Insured and/or Loss Payee, as applicable.

EXPENSES AND FEES:

An application fee of \$500.00; A loan origination fee of 1.0% of the Loan Amount; The County's attorneys' fees for any outside counsel; Any Loan Expenses then outstanding.

WORKFORCE AGREEMENT:

The Borrower will be required to execute a Workforce Development Agreement with OhioMeansJobs for any jobs created as a result of the Project. The Workforce Development Agreement works to match unemployed skilled workers with available positions.

SKILL UP MEETING(S):

The Borrower will be required to have a meeting with representatives of the Department of Development's Skill-Up Program in order to assess opportunities to provide new skills to workforce and improve earning potential of employees.

PREVAILING WAGES:

If any part of the Loan is used for construction-related labor, Borrower agrees that wages paid to laborers and mechanics employed on the Project under contracts or subcontracts shall be paid at not less than the prevailing rates of wages for laborers and mechanics for the applicable class of work called for by the Project, which wages shall be determined in accordance with the requirements of Chapter 4115, Ohio Revised Code, or the Davis-Bacon Act, and shall cause such wages to be paid in accordance therewith, and Borrower shall require compliance by all contractors and subcontractors of all applicable requirements of Sections 4115.03 through 4115.16, Ohio Revised Code, or the Davis-Bacon Act, including, without limitation, (i) obtaining from the Ohio Department of Industrial Relations, or its federal equivalent, a

determination of the prevailing rates of wages to be paid for all classes of work called for by the Project, (ii) obtaining the designation of a Prevailing Wage Coordinator for the Project

pursuant to Section 4115.071, Ohio Revised Code, or the Davis-Bacon Act and (iii) ensuring that all contractors and subcontractors receive

notification of changes in prevailing wage rates as required under Section 4115.05, Ohio Revised Code, or the Davis-Bacon Act;

SMALL BUSINESS ENTERPRISE: Borrowers receiving economic development assistance valued at \$250,000 or more for projects resulting in improvements to real property are hereby encouraged to hire and provide contract opportunities to qualified Small Business Enterprises (SBE) that have been certified pursuant to Cuyahoga County's SBE program, particularly residents of Cuyahoga County whose income equals or falls below the federal poverty guidelines pursuant to Council Ordinance 2011-0014 and the SBE policy adopted October 29, 2009.

REGULAR REPORTING: Borrower shall submit, if requested: (i) annual tax returns and audited financial statements, (ii) evidence of current and continuing general liability, Builders Risk, Property insurance as required by the County, (iii) evidence of current real estate tax payments, (iv) annual current rent roll (if applicable), (v) annual job creation reports, and (vi) any other documentation as required under the loan documents.

**JOB CERTIFICATION CONTACT
INFORMATION FORM:**

Borrower shall execute a Job Certification Information Form identifying the company's primary contact persons for Providing the County's information requirements pertaining to job creation and financial information matters.

COUNTY TAXES:

Borrower must be current on all of its Cuyahoga County tax liabilities before presentation of the Loan request to the Cuyahoga County Community Improvement Corporation (CCCIC) loan review committee.

OTHER REGULATIONS:

Borrower to comply with all federal, state and local regulations to the extent that they are applicable to the Project.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0287

Sponsored by: County Executive Ronayne/Department of Development	A Resolution making awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Development recommends making awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026 as follows:

- a) Contract No. 4626 with Grow America in an anticipated amount of \$791,666.00
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in anticipated amount of \$650,000.00
- c) Contract No. 4629 with Economic & Community Development Institute in an anticipated amount of \$983,334.00
- d) Contract No. 4633 with Jump Start, Inc. in an anticipated amount of \$330,000.00
- e) Contract No. 4634 with UBIZ Venture Capital in an anticipated amount of \$350,000.00

- f) Contract No. 4635 with Village Capital Corporation in an anticipated amount of \$320,000.00; and

WHEREAS, the primary goals of this project are (a) provide capital and overall technical assistance to advance equity and opportunity for small minority-owned and women-owned businesses and entrepreneurs in Cuyahoga County, (b) operate lending services to these businesses in the form of small business capital loans, (c) operate comprehensive technical assistance services to these businesses to include application assistance, processing, underwriting qualification, loan servicing and post-loan support and operate a Capital for Construction Program which incorporates construction industry-specific training, access to markets, procurement/bid opportunities and access to capital for these contracting businesses; and

WHEREAS, this project is funded 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ13103 with various providers in the total amount not-to-exceed \$3,425,000.00 for design and administration of a Small Business Program with a focus on minority and women-owned businesses, effective upon contract signature of all parties, until 6/30/2026 as follows:

- a) Contract No. 4626 with Grow America in an anticipated amount of \$791,666.00
- b) Contract No. 4627 with Northeast Ohio Hispanic Center for Economic Development in an anticipated amount of \$650,000.00
- c) Contract No. 4629 with Economic & Community Development Institute in an anticipated amount of \$983,334.00
- d) Contract No. 4633 with Jump Start, Inc. in an anticipated amount of \$330,000.00
- e) Contract No. 4634 with UBIZ Venture Capital in an anticipated amount of \$350,000.00
- f) Contract No. 4635 with Village Capital Corporation in an anticipated amount of \$320,000.00; and

SECTION 2. That the County Executive is authorized to execute the contracts and all documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: July 16, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Development / Multiple Awards / Contract / RQ #13103 / Contracts for Small Business Support Activities
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
		See below	Effective upon contract signatures of all parties through 6/30/2026	Total amount of contracts being awarded \$3,425,000.00	Pending	Pending
O	CM4629	Economic & Community Development Institute		\$983,334.00		
O	CM4626	Grow America		\$791,666.00		
O	CM4633	Jump Start, Inc		\$330,000.00		
O	CM4627	Northeast Ohio Hispanic Center		\$650,000.00		
O	CM4634	UBIZ Venture Capital		\$350,000.00		
O	CM4635	Village Capital Corporation		\$320,000.00		

Service/Item Description (include quantity if applicable). The Department of Development is requesting approval of a contract, per the chart above, to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____
Project Goals, Outcomes or Purpose (list 3): To support the growth of small business in Cuyahoga County. To advance equity and opportunity for MBE and WBE small businesses located in Cuyahoga County.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Economic & Community Development Institute 7000 Euclid Ave #203 Cleveland, OH 44103	Inna Kinney CEO
Vendor Council District: 8	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address:	Owner, executive director, other (specify):
Grow America 1111 Superior Avenue E, Suite 1114 Cleveland, OH 44114	Daniel Marsh, III President
Vendor Council District: 7	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Jump Start, Inc 6701 Carnegie Ave, Suite 100 Cleveland, OH 44103	Ray T. Leach CEO
Vendor Council District: 8	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Hispanic Center 2511 Clark Ave Cleveland, OH 44109	Jenice Contreras Executive Director
Vendor Council District: 7	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
UBIZ Venture Capital 2930 Prospect Avenue East Cleveland, OH 44115	Michael Obi President
Vendor Council District: 8	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Village Capital Corporation 11327 Shaker Blvd, Ste 500W Cleveland, OH 44103	Dione Alexander President

Vendor Council District: 7	Project Council District: County-wide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _13103_ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 9/5/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$4,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 10 / 9	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Multiple Awards	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Multiple Awards	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Economic Development Fund - DV220110 / 55130 / DEVECD001
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM2177	Economic & Community Development Institute	03/01/2022 – 02/29/2024	\$750,000.00	3/8/2022	R2022-0044
O	CM2179	Grow America - fka-National Development Council	03/01/2022 – 02/29/2024	\$750,000.00	3/8/2022	R2022-0044
O	CM2181	Village Capital Corporation	03/01/2022 – 02/29/2024	\$500,000.00	3/8/2022	R2022-0044

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4663
CM Contract#	4626

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION				
Formal RFQ				
Reviewed by Purchasing				
		Department initials	Purchasing	
Notice of Intent to Award (sent to all responding vendors)		LB	GM	
Bid Specification Packet		LB	GM	
Final DEI Goal Setting Worksheet		LB	GM	
Diversity Documents – <i>if required (goal set)</i>		N/A	N/A	
Award Letter (sent to awarded vendor)		LB	GM	
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A	N/A	
Tabulation Sheet		LB	GM	
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).		LB	GM	
IG#	20-0227-REG 12/31/2024	LB	National Council for Community Development, aka National 20-0227-REG 12/31/2024 GM Please See W-9 to Confirm Grow America and National Council for Community Development are same	
Debarment/Suspension Verified	Date:	6/11/2024	LB	GM
Auditor’s Finding	Date:	6/11/2024	LB	GM
Vendor’s Submission			LB	GM
Independent Contractor (I.C.) Requirement	Date:	11/2/2023	LB	GM
Cover - Master contracts only			N/A	N/A

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Contract Evaluation – <i>if required</i>	LB	GM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Checklist Verification	LB	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LB documents attached GM
Matrix Law Screen shot	LB documents attached GM
COI	LB documents attached GM
Workers' Compensation Insurance	LB documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
Effective Date – 12/31/2024	DV220110	55130	DEVECD001	\$197,916.50
01/01/2025 – 12/31/2025	DV220110	55130	DEVECD001	\$395,833.00
01/01/2026 – 06/30/2026	DV220110	55130	DEVECD001	\$197,916.50
			TOTAL	\$791,666.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		n/a			
Infor/Lawson PO# and PO Code (if applicable)		211443 RFQ			
Lawson RQ# (if applicable)		6222			
CM Contract#		2179			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$750,000.00		03/01/2022 – 02/29/2024	03/08/2022	R2022-0044
	Prior Amendment	\$			
	Amendment	\$			
	Amounts (list separately)	\$			
	Pending Amendment	\$			

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

Prior Resolutions	R2022-0044 dated 03/08/2022
CM#:	4626
Vendor Name:	Grow America
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$791,666.00
History/CE:	CM2179
EL:	ok
Procurement Notes:	<p>The Department of Development is requesting approval of an Agreement with Grow America, to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is for \$791,666.00 and the time period is from Effective date to June 30, 2026. Funding: 100% Economic Development Fund.</p> <p><i>Please See W-9 to Confirm Grow America and National Council for Community Development are same</i></p>
Purchasing Buyer’s initials and date of approval	GM 06/26/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4663
CM Contract#	4627

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION				
Formal RFQ				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			LB	GM
Bid Specification Packet			LB	GM
Final DEI Goal Setting Worksheet			LB	GM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			LB	GM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			LB	GM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			LB	GM
IG#	23-0214-REG 12/31/2027		LB	Northeast Ohio Hispanic Center for Economic Development 23-0214-REG 12/31/2027, GM
Debarment/Suspension Verified	Date:	6/11/2024	LB	GM
Auditor’s Finding	Date:	6/11/2024	LB	GM
Vendor’s Submission			LB	GM
Independent Contractor (I.C.) Requirement	Date:	6/11/2024	LB	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LB	GM

Other documentation may be required depending upon your specific item

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Glossary of Terms at: <https://intranet.cuvahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LB documents attached GM
Matrix Law Screen shot	LB documents attached GM
COI	LB documents attached GM
Workers’ Compensation Insurance	LB documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
Effective Date – 12/31/2024	DV220110	55130	DEVECD001	\$162,500.00
01/01/2025 – 12/31/2025	DV220110	55130	DEVECD001	\$325,000.00
01/01/2026 – 06/30/2026	DV220110	55130	DEVECD001	\$162,500.00
			TOTAL	\$650,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment	\$			
	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4627
Vendor Name:	Northeast Ohio Hispanic Center for Economic Development
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$650,000.00
History/CE:	N/A
EL:	ok
Procurement Notes:	The Department of Development is requesting approval of an Agreement with Northeast Ohio Hispanic Center for Economic Development, to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is for \$650,000.00 and the time period is from Effective date to June 30, 2026 Funding: 100% Economic Development Fund.
Purchasing Buyer’s initials and date of approval	GM 06/26/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4633
CM Contract#	4629

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION				
Formal RFQ				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			JAP	GM
Bid Specification Packet			JAP	GM
Final DEI Goal Setting Worksheet			JAP	GM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			JAP	GM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			JAP	GM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			JAP	GM
IG#	21-0363-REG	31DEC2025	JAP	The Economic & Community Development Institute 21-0363-REG 12/31/2025 GM
Debarment/Suspension Verified	Date:	06/17/2024	JAP	GM
Auditor’s Finding	Date:	06/13/2024	JAP	GM
Vendor’s Submission			JAP	GM
Independent Contractor (I.C.) Requirement	Date:	06/12/2024	JAP	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			JAP	GM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			JAP	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JAP documents attached GM
Matrix Law Screen shot	JAP documents attached GM
COI	JAP documents attached GM
Workers’ Compensation Insurance	JAP documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
Effective Date – 12/31/2024	DV220110	55130	DEVECD001	\$245,833.50
01/01/2025 – 12/31/2025	DV220110	55130	DEVECD001	\$491,667.00
01/01/2026 – 06/30/2026	DV220110	55130	DEVECD001	\$245,833.50
			TOTAL	\$983,334.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		211442			
Lawson RQ# (if applicable)		6222			
CM Contract#		2177			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$750,000.00		03/01/2022 - 02/29/2024	3/8/2022	R2022-0044
	Prior Amendment Amounts (list separately)	\$			
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$750,000.00				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2022-0044
CM#:	4629
Vendor Name:	Economic & Community Development Institute
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$983,334.00
History/CE:	2177
EL:	ok
Procurement Notes:	The Department of Development is requesting approval of an Agreement with Economic & Community Development Institute, to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is \$983,334.00 and the time period is from Effective date to June 30, 2026. Funding: 100% Economic Development Fund.
Purchasing Buyer’s initials and date of approval	GM 06/26/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4663
CM Contract#	4633

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			JAP	GM
Bid Specification Packet			JAP	GM
Final DEI Goal Setting Worksheet			JAP	GM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			JAP	GM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			JAP	GM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			JAP	GM
IG#	21-0244-REG 31DEC2025		JAP	JumpStart NEXT Fund II, LP 21-0244-REG 12/31/2025 GM
Debarment/Suspension Verified	Date:	06/17/2024	JAP	GM
Auditor’s Finding	Date:	06/17/2024	JAP	GM
Vendor’s Submission			JAP	GM
Independent Contractor (I.C.) Requirement	Date:	02/29/2024	JAP	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			JAP	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JAP documents attached GM
Matrix Law Screen shot	JAP documents attached GM
COI	JAP documents attached GM
Workers' Compensation Insurance	JAP documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
08/01/2024 – 12/31/2024	DV220110	55130	DEVECD001	\$82,500.00
01/01/2025- 12/31/2025	DV220110	55130	DEVECD001	\$165,000.00
01/01/2026 – 07/31/2026	DV220110	55130	DEVECD001	\$82,500.00
			TOTAL	\$330,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		NO PREVIOUS HISTORY			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment	\$			
	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contract Amount	\$				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4633
Vendor Name:	JumpStart, Inc.
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$330,000.00
History/CE:	N/A
EL:	ok
Procurement Notes:	The Department of Development is requesting approval of an Agreement with JumpStart, Inc., to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is \$330,000.00 and the time period is from Effective date to June 30, 2026. Funding: 100% Economic Development Fund.
Purchasing Buyer’s initials and date of approval	GM 06/26/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4663
CM Contract#	4634

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			JAP	GM
Bid Specification Packet			JAP	GM
Final DEI Goal Setting Worksheet			JAP	GM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			JAP	GM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			JAP	GM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			JAP	GM
IG#	24-0061-REG 31DEC2028		JAP	UBIZ Venture Capital 24-0061-REG 12/31/2028 GM
Debarment/Suspension Verified	Date:	06/17/2024	JAP	GM
Auditor’s Finding	Date:	06/17/2024	JAP	GM
Vendor’s Submission			JAP	GM
Independent Contractor (I.C.) Requirement	Date:	02/29/2024	JAP	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LB	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	JAP documents attached GM
Matrix Law Screen shot	LB documents attached GM
COI	LB documents attached GM
Workers’ Compensation Insurance	LB documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
Effective Date – 12/31/2024	DV220110	55130	DEVECD001	\$87,500.00
01/01/2025- 12/31/2025	DV220110	55130	DEVECD001	\$175,000.00
01/01/2026 – 06/30/2026	DV220110	55130	DEVECD001	\$87,500.00
			TOTAL	\$350,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		NO PREVIOUS HISTORY			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment	\$			
	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

Prior Resolutions	N/A
CM#:	4634

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	UBIZ Venture Capital
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$350,000.00
History/CE:	N/A
EL:	ok
Procurement Notes:	The Department of Development is requesting approval of an Agreement with UBIZ Venture Capital to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is \$350,000.00 and the time period is from Effective date to June 30, 2026. Funding: 100% Economic Development Fund.
Purchasing Buyer’s initials and date of approval	GM 06/26/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13103
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	4663
CM Contract#	4635

	Department initials	Clerk of the Board
Briefing Memo	LB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION				
Formal RFQ				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			JAP	GM
Bid Specification Packet			JAP	GM
Final DEI Goal Setting Worksheet			JAP	GM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			JAP	GM
Vendor's Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			JAP	GM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			JAP	GM
IG#	21-0404-REG	31DEC2025	JAP	Village Capital Corporation 21-0404-REG 12/31/2025 GM
Debarment/Suspension Verified	Date:	06/17/2024	JAP	GM
Auditor's Finding	Date:	06/17/2024	JAP	GM
Vendor's Submission			JAP	GM
Independent Contractor (I.C.) Requirement	Date:	6/20/2024	JAP	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			JAP	GM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LB	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JAP documents attached GM
Matrix Law Screen shot	LB documents attached GM
COI	LB documents attached GM
Workers' Compensation Insurance	LB documents attached GM

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Amount
Effective Date - 12/31/2024	DV220110	55130	DEVECD001	\$80,000.00
01/01/2025 – 12/31/2025	DV220110	55130	DEVECD001	\$160,000.00
01/01/2026 – 06/30/2026	DV220110	55130	DEVECD001	\$80,000.00
			TOTAL	\$320,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		211445			
Lawson RQ# (if applicable)		6222			
CM Contract#		2181			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$500,000.00		03/01/2022 – 02/29/2024	03/08/2022	R2022-0044
	Prior Amendment	\$			
	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$500,000.00				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2022-0044
CM#:	4635
Vendor Name:	Village Capital Corporation
ftp:	the date of the signature of the authorized County representative (the “Effective Date”) to June 30, 2026
Amount:	\$320,000.00
History/CE:	CM2181
EL:	ok
Procurement Notes:	The Department of Development is requesting approval of an Agreement with Village Capital Corporation to secure a contract to design and carry out small business support activities, or programs, and administer such financial and technical assistance to this clientele, with a particular focus on minority and women-owned businesses, located in the Cuyahoga County. The agreement amount is \$320,000.00 and the time period is from Effective date to June 30, 2026. Funding: 100% Economic Development Fund.
Purchasing Buyer’s initials and date of approval	GM 06/26/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13103	EVENT: 4663	TYPE: RFQ	ESTIMATE: \$3,000,000.00
CONTRACT PERIOD:	RFP DUE DATE: September 5, 2023		
REQUESTING DEPARTMENT: Development	COMMODITY DESCRIPTION: Administration of Support Programs for Small Business Entities		
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	DIVERSITY GOAL/WBE 0 %	NUMBER OF RESPONSES (issued/submitted): 18 /9

No.	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1.	Contractors Assistance Association (Construction Employers Association) 950 Keynote Circle, Suite 10 Cleveland, OH 44131	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: <i>'Bidder needs to be register</i> NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	SBE / MBE / WBE N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Economic and Community Development Institute 7000 Euclid Avenue, Suite 203 Cleveland, OH 44103	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0363-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

No.	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		Department of Purchasing: OK GHM 09 /05/23			
3.	JumpStart, Inc. 6701 Carnegie Avenue, Suite 100 Cleveland, OH 44103	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 19-0210-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.	Manufacturing Works 3135 Berea Road Cleveland, OH 44111	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0307-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No

5.	NDC-National Development Council 1111 Superior Avenue E Cleveland, OH 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0227-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.	NEO Hispanic Center for Economic Development 2511 Clark Avenue Cleveland, OH 44109	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0214-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.	Ohio Aerospace Institute 22800 Cedar Point Road Cleveland, OH 44142	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 19-0018-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No

8.	UBIZ Venture Capital (Urban League) 2930 Prospect Avenue Cleveland, OH 44115	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0275-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.	Village Capital Corporation (NPI) 11327 Shaker Blvd. Suite 500W Cleveland, Oh 44104	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0404-REG NCA: N/A Planholder: <input checked="" type="checkbox"/> Yes Department of Purchasing: OK GHM 09 /05/23	N/A		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

GOAL SETTING WORKSHEET

Department Name: Department of Development
Contact Name: Bob Flauto
Contact Phone#: (216) 698-2898
Contact Email: bflauto@cuyahogacounty.us
RQ#: 13103
RQ Description: Administration of Support Programs for Small Business Entities

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
DISADVANTAGE BUSINESS ENTERPRISE (DBE) AND HISTORICALLY UNDE	91835	\$ 3,000,000.00	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		3000000.00				0.00			0.00

Project Diversity Goals:

Comments: LL 7/12/23
NIGP 91835: NIGP 91835:
 26t/7m/0w with 22t/4m/0w without
 duplicates duplicates

Override: scope of work is to allocate a new round of capital and operating funding to nonprofit support organizations who programmatically assist small businesses in these areas
 0%
 0%
 0%

MBE Goal
 WBE Goal
 SBE Goal (not calculated)

CONTRACT EVALUATION FORM

Contractor	Grow America – FKA National Development Council				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM2179 PO211443				
RQ#	6222				
Time Period of Original Contract	03/01/2022 – 02/29/2024				
Background Statement	Cuyahoga County's Five-Year Economic Development Plan recognizes the importance of small business as a key driver of innovation, job creation, wealth creation, and economic opportunity. The County further recognizes the need for supports to overcome the effects of past discrimination against minority and women business entrepreneurs and owners – both in the areas of capital provision and technical assistance.				
Service Description	To support the growth of small business; and to advance equity and opportunity for MBE and WBE small businesses located in Cuyahoga County, through the highest and best combination of financial and technical assistance programs available.				
Performance Indicators	The design and execution of a superior small business program, or programs, and the administration of financial and technical assistance to this clientele, with a focus on minority and women-owned businesses in Cuyahoga County.				
Actual Performance versus performance indicators (include statistics):	Performed as expected				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Performed as expected				
Department Contact	Vaughn Johnson				
User Department	Department of Development				
Date	June 18, 2024				

CONTRACT EVALUATION FORM

Contractor	Economic and Community Development Institute				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM# 2177 PO# 211442				
RQ#	6222				
Time Period of Original Contract	03/01/2022 – 02/29/2024				
Background Statement	Cuyahoga County's Five-Year Economic Development Plan recognizes the importance of small business as a key driver of innovation, job creation, wealth creation, and economic opportunity. The County further recognizes the need for supports to overcome the effects of past discrimination against minority and women business entrepreneurs and owners – both in the areas of capital provision and technical assistance.				
Service Description	To support the growth of small business; and to advance equity and opportunity for MBE and WBE small businesses located in Cuyahoga County, through the highest and best combination of financial and technical assistance programs available.				
Performance Indicators	The design and execution of a superior small business program, or programs, and the administration of financial and technical assistance to this clientele, with a focus on minority and women-owned businesses in Cuyahoga County.				
Actual Performance versus performance indicators (include statistics):	Performed as expected				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Performed as expected				
Department Contact	Vaughn Johnson				
User Department	Department of Development				
Date	June 18, 2024				

CONTRACT EVALUATION FORM

Contractor	Village Capital				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#2181 PO# 211445				
RQ#	6222				
Time Period of Original Contract	03/01/2022 – 02/29/2024				
Background Statement	Cuyahoga County's Five-Year Economic Development Plan recognizes the importance of small business as a key driver of innovation, job creation, wealth creation, and economic opportunity. The County further recognizes the need for supports to overcome the effects of past discrimination against minority and women business entrepreneurs and owners – both in the areas of capital provision and technical assistance				
Service Description	To support the growth of small business; and to advance equity and opportunity for MBE and WBE small businesses located in Cuyahoga County, through the highest and best combination of financial and technical assistance programs available				
Performance Indicators	The design and execution of a superior small business program, or programs, and the administration of financial and technical assistance to this clientele, with a focus on minority and women-owned businesses in Cuyahoga County.				
Actual Performance versus performance indicators (include statistics):	Performed as expected				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Performed as expected				
Department Contact	Vaughn Johnson				
User Department	Department of Development				
Date	June 18, 2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0288

<p>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</p> <p>Co-sponsored by: Councilmembers Turner, Conwell, Miller, Sweeney and Stephens</p>	<p>A Resolution authorizing an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, the County Executive/Department of Housing and Community Development recommends an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County;

WHEREAS, the primary goal of this loan is to provide affordable housing projects; and

WHEREAS, the terms of the loan is 20-year-forgivable; and

WHEREAS, the project is funded 100% Emergency Rental Assistance 2 Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Affordable Rental Housing Development Loan to Cuyahoga TAY LP, or its

designee, in the total amount not-to-exceed \$600,000.00 for the development and construction of a new 50-unit supportive housing building for foster care transition-aged youth experiencing homelessness in Cuyahoga County.

SECTION 2. That the County Executive and/or the Director of Housing and Community Development are authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunsetting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: July 16, 2024

Additional Sponsorship Requested in Committee: July 24, 2024

Journal _____
_____, 20__

LOAN TRANSACTIONS

Title	2024 – Department of Housing and Community Development; Cuyahoga TAY LP Affordable Housing Development Loan
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	TBD	Cuyahoga TAY LP, or their designee	Upon Signature for 20 Years	\$600,000.00	Pending	Pending

Loan Description and Terms.

The Department of Housing and Community Development is requesting approval of an Emergency Rental Assistance 2 Loan to Cuyahoga TAY LP, or their designee in an amount not to exceed \$600,000.00. These are additional loan funds to allow the project to move forward to completion.

Cuyahoga TAY LP is a collaboration between A Place 4 Me, REACH Youth Action Board, Sisters of Charity Foundation of Cleveland, Enterprise Community Partners, CHN Housing Partners, EDEN, Inc., and FrontLine Service to develop new supportive housing for Transition-Aged Youth in Cuyahoga County.

The proposed development involves the construction of a 50-unit affordable housing development for persons transitioning from foster care.

Loan Amount: \$600,000.00

Loan Terms: 20 Year – Forgivable

Project Purpose/Goals, Outcomes(List 3):

To provide develop new supportive housing for Transition-Aged Youth in Cuyahoga County.

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga TAY, LP 2999 Payne Avenue Cleveland, OH 44115	Elaine Gimmel, Executive Director
Vendor Council District: 7	Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

NON-COMPETITIVE PROCUREMENT - X

Provide a short summary for not using competitive bid process.

Emergency Rental Assistance 2 Loan

☐ Exemption

☐ Alternative Procurement Process

☐ Contract Amendment (*list original procurement*)

☒ Other Procurement Method, please describe:

Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (*No acronyms i.e. HHS Levy, CDBG, etc.*). Include % if more than one source.

Emergency Rental Assistance 2 Funds

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain): no funds are being disbursed

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:

Project/Procurement Start Date
(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments be made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
3633	Cuyahoga TAY LP	3/1/2023- 2/28/2043	\$950,000.00	1/11/2022 12/6/2022	R2021-0268 R2022-0431

1. Executive Summary

Capitalizing on the success of the Housing First initiative to end chronic homelessness in Cuyahoga County through permanent supportive housing, A Place 4 Me, REACH Youth Action Board, Sisters of Charity Foundation of Cleveland, Enterprise Community Partners, CHN Housing Partners, EDEN, Inc., and FrontLine Service are collaborating to develop new supportive housing for Transition-Aged Youth in Cuyahoga County. Cuyahoga TAY is a 50-unit, new construction supportive housing building designed to serve young adults ages 18-24 experiencing homelessness. As a service-rich housing resource, Cuyahoga TAY will provide space for recovery from the trauma of homelessness and the events that may have led to it. Providing a range of skill development opportunities, Cuyahoga TAY is a stepping-stone for the next phase of life that meets young people where they are and provides them with the support and relationships to succeed. All residential suites will have one full bathroom, a kitchen, storage, and will be fully furnished. The development will achieve LEED Silver Certification. The site will have secured vehicular and pedestrian access and as property manager EDEN will provide front desk security staffing.

Cuyahoga TAY will meet an urgent need for supportive housing for youth and young adult populations in Cuyahoga County. In Cuyahoga County, the number of young adults experiencing homelessness and in need of housing far surpasses the resources available to them. This development has been planned based on data and strong qualitative input from partners in order to maximize benefits to the youth and young adult residents of the County who are experiencing homelessness, and to the community in the Goodrich-Kirtland Park/St. Clair Superior neighborhood.

Our Core Values:

- 1) Youth leadership – We value young people as experts in their own lives. We will collaborate with residents to create an environment of respect that elevates youth voice as key decisions are being made affecting the building.
- 2) Racial and LGBTQ equity – We believe in and support inclusion and equity regardless of race, ethnicity, gender identity, and sexual orientation.
- 3) Hospitality – We seek to meet the most basic and immediate needs of young people first – including the need for respite from the trauma of homelessness.

Cuyahoga TAY – County HOME

4) Highly-relational – We prioritize the development of positive relationships with staff and among residents; mistakes and set-backs are expected and seen as opportunities for growth and further relationship building.

5) Flexibility – We offer services that are voluntary, tailored to each individual resident, and easily accessible.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0290

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027; authorizing the County Executive to execute Contract No. 4650 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Miller and Simon	

WHEREAS, the County Executive/Department of Health and Human Services recommends entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027; and

WHEREAS, the primary goals of this project are to provide: (a) management of the UPK Management Information System (MIS), (b) UPK Safety Net Scholarship program, (c) implementation of the UPK family engagement, (d) resource coordination and (e) program enhancement components to support the provision of high-quality UPK programming in UPK sites; and,

WHEREAS, the project is funded 100% Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$5,100,000.00 for management, administration and implementation of various support services for the Universal Pre-Kindergarten Program for the period of 8/1/2024 – 7/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 4650 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: July 24, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Early Childhood Contract with Starting Point for Universal Pre-Kindergarten (UPK) services
Department or Agency Name	The Office of Early Childhood/Invest In Children
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4650	Starting Point	8/1/2024 – 7/31/2027	\$5,100,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

To improve the quality of care in 76 UPK sites to enhance the child outcomes for the children in care as measured by the Environment Rating Scales. To strengthen family, school, and community partnerships in UPK sites by using the National Network of Partnership Schools (NNPS) evaluation tools. To connect families with resources as documented in the ChildPlus system. To increase children's social/emotional protective factors as measured by the DECA. To achieve parent and provider satisfaction.

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

1. Universal Pre-Kindergarten Management – DAIS (Data Analytics and Information Systems)
2. UPK Safety Net Scholarships and Program Enhancement
3. Family Engagement and Resource Coordination

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Avenue, Suite 20 Cleveland, OH 44103	Nancy Mendez, President & CEO
Vendor Council District:	Project Council District:
7	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Project impacts Cuyahoga, Ashtabula, Geauga counties

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u> N/A </u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the childcare resource and referral agency for service delivery area 3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula Counties.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. <u>100% Health and Human Services Levy Funding.</u>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS250260 – 55130 – UCH09999

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Ongoing

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 6/17/2024

Date documents were requested from vendor: 6/17/2024

Date of insurance approval from risk manager: 6/26/2024

Date Department of Law approved Contract: 6/26/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: No issues

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1640	Starting Point	08/01/2021 – 07/31/2024	\$5,327,330.00	8/3/2021	R2021-0181
A-1	1640	Starting Point	01/01/2022 – 12/31/2022	\$0.00	8/15/2022	BC2022-495

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4650

	Department initials	Clerk of the Board
Briefing Memo	DWM	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			DWM	BRM
IG#	24-0253-REG – 12/31/2028		DWM	BRM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	6/17/24	DWM	BRM
Auditor's Finding	Date:	6/17/24	DWM	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	6/21/24	DWM	BRM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			DWM	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DWM	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers' Compensation Insurance	DWM

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
08/01/2024 – 12/31/2024	HS250260	55130	UCH09999	\$ 425,000.00
01/01/2025 – 12/31/2025	HS250260	55130	UCH09999	\$ 1,700,000.00
01/01/2026 – 12/31/2026	HS250260	55130	UCH09999	\$ 1,700,000.00
01/01/2027 – 0731/2027	HS250260	55130	UCH09999	\$ 1,275,000.00
			TOTAL	\$ 5,100,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	1640

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$5,327,330.00		08/01/2021 – 07/031/2024	8/3/2021	R2021-0181
Prior Amendment Amounts (list separately)		\$0.00	01/01/2022 – 12/31/2022	8/15/2022	BC2022-495
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$0.00			
Total Contact Amount		\$5,327,330.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0181, BC2022-495
CM#:	4650
Vendor Name:	Child Care Resource Center of Cuyahoga County dba Starting Point
ftp:	8/1/2024-7/31/2027
Amount:	\$5,100,000.00
History/CE:	Ok
EL:	ok
Procurement Notes:	

Purchasing Buyer approval: BRM 7/2/2024

2 | Page

Revised 9/17/2021

CONTRACT EVALUATION FORM

Contractor	Child Care Resource Center of Cuyahoga County dba Starting Point				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	N/A				
RQ#	N/A				
Time Period of Original Contract	8/1/2021– 7/31/2024				
Background Statement	This is a contract exemption for Starting Point that goes along with the Universal Pre-Kindergarten Master Agreement.				
Service Description	This is a contract between Cuyahoga County and Starting Point in the amount not to exceed \$5,100,000.00 for management and implementation of the Data Analytics and Information Systems (DAIS), UPK Safety Net Scholarship, Family Engagement, Resource Coordination, Program Enhancement, and other services associated with the Universal Pre-Kindergarten Program.				
Performance Indicators	<ol style="list-style-type: none"> 1. Improvement of quality care in 76 UPK sites. 2. Strengthen family, school and community partnerships using the NNPS evaluation tools. 3. Connect families with resources as documented in the ChildPlus System. 4. Increase children's social/emotional total protective factors as measured by the DECA and achieve parent and provider satisfaction with services provided. 				
Actual Performance versus performance indicators (include statistics):	Starting Point managed DAIS and the UPK Safety Net Scholarship Program, implemented the UPK Family Engagement and Resource Coordination and coordinated program enhancement.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Starting Point adequately fulfilled the scope of work as set fort in the original contract.				
Department Contact	Daniel Moss/Marcos Cortes				
User Department	Division of Contracting and Performance				
Date	6/20/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0291

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood Co-sponsored by: Councilmembers Turner, Miller, Conwell and Simon	A Resolution making awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024 – 7/31/2027; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood recommends awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024-7/31/2027 as follows:

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00

- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children's Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights - University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00
- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60

- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00
- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00; and

WHEREAS, the primary goal of this project is to increase the proportion (currently 25%) of 3 and 4 year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio's Step Up to Quality rating program; and

WHEREAS, this project is funded as follows: (a) 86.69% by Health and Human Services Levy Fund, (b) 0.81% Health and Human Service Levy Infusion Grant and (c) 12.50% Cleveland Foundation Grant Unrestricted; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ13868 with various providers in the total amount not-to-exceed \$26,402,873.16 for Universal Pre-Kindergarten Program services for the period 8/1/2024-7/31/2027 as follows:

- a) Contract No. 4525 with Apples of Gold Childcare Center II in an anticipated amount not-to-exceed \$180,000.00
- b) Contract No. 4563 with Bedford City School District in an anticipated amount not-to-exceed \$337,500.00
- c) Contract No. 4590 with Berea City School District in an anticipated amount not-to-exceed \$772,500.00
- d) Contract No. 4593 with Bright Eyes Childcare III in an anticipated amount not to-exceed \$231,750.00
- e) Contract No. 4527 with Brooklyn City Schools in an anticipated amount not-to-exceed \$300,000.00
- f) Contract No. 4529 with Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in an anticipated amount not-to-exceed \$2,208,624.00
- g) Contract No. 4615 with Children First of Cleveland in an anticipated amount not-to-exceed \$480,000.00
- h) Contract No. 4530 with Cirque du Kids in an anticipated amount not-to-exceed \$126,000.00
- i) Contract No. 4537 with Cleveland Children's Daycare Academy, LLC in an anticipated amount not-to-exceed \$570,000.00
- j) Contract No. 4538 with Cleveland Heights University Heights City School District in an anticipated amount not-to-exceed \$669,000.00
- k) Contract No. 4534 with Congregation Mishkan Or in an anticipated amount not-to-exceed \$450,000.00
- l) Contract No. 4560 with Curious Minds Early Learning Center, LLC in an anticipated amount not-to-exceed \$134,631.00
- m) Contract No. 4539 with Early Childhood Enrichment Center, Inc. in an anticipated amount not-to-exceed \$972,000.00
- n) Contract No. 4545 with East Cleveland City Schools in an anticipated amount not-to-exceed \$420,000.00
- o) Contract No. 4581 with The Blue Room LTD dba Euclid Edu-Care Developmental Center in an anticipated amount not-to-exceed \$439,200.00
- p) Contract No. 4583 with Excel Incorporated dba Excell Early Learning Center in an anticipated amount not-to-exceed \$595,080.00

- q) Contract No. 4582 with Fundamental Homes for the Little Ones in an anticipated amount not-to-exceed \$59,988.00
- r) Contract No. 4535 with Goldenrod Montessori in an anticipated amount not-to-exceed \$405,000.00
- s) Contract No. 4544 with Great Adventures Childcare LLC dba Great Expectations Preschool in an anticipated amount not-to-exceed \$300,000.00
- t) Contract No. 4548 with Guardian Angels Learning Center LLC in an anticipated amount not-to-exceed \$432,129.60
- u) Contract No. 4604 with Hanna Perkins School dba Hanna Perkins Center for Child Development in an anticipated amount not-to-exceed \$193,716.00
- v) Contract No. 4570 with HLC Euclid, LLC dba Horizon Learning Centers Euclid dba Horizon Child Development Center, Inc. in an anticipated amount not-to-exceed \$233,006.40
- w) Contract No. 4551 with Horizon Education Centers in an anticipated amount not-to-exceed \$3,169,662.30
- x) Contract No. 4571 with Jireh Learning Center, LLC in an anticipated amount not-to-exceed \$498,951.36
- y) Contract No. 4553 with Let's Make a Change II, LLC in an anticipated amount not-to-exceed \$103,500.00
- z) Contract No. 4554 with Lexington-Bell Community Center in an anticipated amount not-to-exceed \$167,274.00
- aa) Contract No. 4555 with Little Achievers Learning Center in an anticipated amount not-to-exceed \$84,000.00
- bb) Contract No. 4556 with Little Critters Early Learning LLC in an anticipated amount not-to-exceed \$252,000.00
- cc) Contract No. 4636 with Lois Kidz Inc. in an anticipated amount not-to-exceed \$97,161.60
- dd) Contract No. 4632 with Lots of Love Enrichment Center in an anticipated amount not-to-exceed \$168,120.00
- ee) Contract No. 4559 with Mini Miracles & Beyond Learning Academy, LLC in an anticipated amount not-to-exceed \$315,000.00
- ff) Contract No. 4561 with Mini Miracles Learning Academy, LLC in an anticipated amount not-to-exceed \$360,000.00
- gg) Contract No. 4567 with Mini Miracles III Learning Academy, LLC in an anticipated amount not-to-exceed \$219,600.00
- hh) Contract No. 4532 with Murtis Taylor Human Services System in an anticipated amount not-to-exceed \$230,851.50
- ii) Contract No. 4565 with New Beginnings Home Learning Academy, LLC in an anticipated amount not-to-exceed \$133,500.00
- jj) Contract No. 4569 with Nottingham Childcare Academy, Inc. in an anticipated amount not-to-exceed \$392,940.00
- kk) Contract No. 4594 with Play Academy, Inc. in an anticipated amount not-to-exceed \$480,000.00
- ll) Contract No. 4595 with Play Time Early Childhood Enrichment Center, LLC in an anticipated amount not-to-exceed \$450,000.00

- mm) Contract No. 4577 with Heights-Room to Grow Preschool, LLC in an anticipated amount not-to-exceed \$352,706.40
- nn) Contract No. 4568 with Shaker Heights City School District in an anticipated amount not-to-exceed \$660,000.00
- oo) Contract No. 4549 with Spanish American Committee in an anticipated amount not-to-exceed \$277,191.00
- pp) Contract No. 4557 with St. Peters Child Care Center, Inc. in an anticipated amount not-to-exceed \$252,900.00
- qq) Contract No. 4566 with Step Forward in an anticipated amount not-to-exceed \$2,520,000.00
- rr) Contract No. 4562 with The Centers for Families & Children in an anticipated amount not-to-exceed \$1,949,700.00
- ss) Contract No. 4531 with The Lillian and Betty Ratner School in an anticipated amount not-to-exceed \$540,000.00
- tt) Contract No. 4536 with The Cleveland Music School Settlement dba The Music Settlement in an anticipated amount not-to-exceed \$1,172,700.00
- uu) Contract No. 4541 with Urban Community School in an anticipated amount not-to-exceed \$405,000.00
- vv) Contract No. 4542 with Warrensville Heights City School District in an anticipated amount not-to-exceed \$270,000.00
- ww) Contract No. 4540 with The Young Women's Christian Association of Greater Cleveland, Ohio in an anticipated amount not-to-exceed \$369,990.00; and

SECTION 2. That the County Executive is authorized to execute the master contract in connection with said awards and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 16, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: July 16, 2024

Additional Sponsorship Requested in Committee: July 24, 2024

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2024 Universal Pre-Kindergarten (UPK24) Master Agreement – Preapproval Request
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Other (please specify): Preapproval

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	8/1/2024 – 7/31/2027	\$26,402,873.16	Pending	Pending

Service/Item Description (include quantity if applicable).

The Cuyahoga County Office of Early Childhood (OEC) is recommending awards and submitting for Preapproval under UPK RFP 13868 “Universal Pre-Kindergarten in Cuyahoga County.” Recommended vendors will provide a high-quality preschool experience to three-, four-, and five-year olds not in Kindergarten in Cuyahoga County.

High quality preschool experiences help to prepare children for kindergarten and lead to long term outcomes such as: fewer placements in special education; greater achievement and higher grades in school, less crime and delinquency, higher rates of college attendance and graduation and higher incomes as adults.

The anticipated start-completion dates are 8/1/2024 to 7/31/2027.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

The goal of the program is to increase the proportion (currently 25%) of 3- and 4- year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio’s Step Up to Quality rating program.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor’s Highlighted in Yellow have not returned a compliant Certificate of Insurance by 6/27/2024

Vendor Name and address:
Apples of Gold Childcare II

Owner, executive director, other (specify):
Jacqueline McClain

Rev. 05/07/2024

10371 St. Clair Avenue Cleveland, OH 44108	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Bedford City School District	Owner, executive director, other (specify): Cassandra Johnson
475 Northfield Road Bedford, OH 44146	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Berea City School District	Owner, executive director, other (specify): Tracy Wheeler
390 Fair Street Berea, OH 44017	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Bright Eyes Childcare III	Owner, executive director, other (specify): Donqualla Hale-Peterson
12402 Buckeye Ave Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Brooklyn City Schools	Owner, executive director, other (specify): Ted Caleris
9200 Biddulph Rd Brooklyn, OH 44144	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation DBA Catholic Charities Diocese of Cleveland	Owner, executive director, other (specify): Linda Schettler

7911 Detroit Avenue Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Children First of Cleveland	Owner, executive director, other (specify): Joan M. Hamm
615 W Superior Ave Plaza Level Cleveland, OH 44113	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Cirque du Kids	Owner, executive director, other (specify): TJ Madden
8706 Garfield Blvd. Garfield Heights, OH 44125	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Cleveland Children's Daycare Academy, LLC	Owner, executive director, other (specify): Ashley Kelley
5739 Chevrolet Blvd. Parma, OH 44130	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Cleveland Heights-University Heights City School District	Owner, executive director, other (specify): Elizabeth Kirby
2155 Miramar Blvd University Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Curious Minds Early Learning Center, LLC	Owner, executive director, other (specify): Bridgette Sanders
25461 Euclid Ave	

Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Early Childhood Enrichment Center, Inc.	Owner, executive director, other (specify): Beth Price
19824 Sussex Rd Shaker Heights, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: East Cleveland City Schools	Owner, executive director, other (specify): Henry Pettiegrew II
1843 Stanwood Rd East Cleveland, OH 44112	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Blue Room LTD DBA Euclid Edu-Care Development Center	Owner, executive director, other (specify): Tabitha Brown
4386 Mayfield Rd South Euclid, OH 44121	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Excel Incorporated DBA Excell Early Learning Center	Owner, executive director, other (specify): Simone Dean
3031 Monticello Blvd Cleveland Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Fundamental Homes for the Little Ones	Owner, executive director, other (specify): Jessica Boyd
113 Union St	

Bedford, OH 44144	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Ganon Gil Preschool of the Temple-Tifereth Israel, Inc.	Owner, executive director, other (specify): August Napoli
26000 Shaker Blvd Beachwood, OH 44122	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Goldenrod Montessori	Owner, executive director, other (specify): Jill Evans
13100 Shaker Square Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Great Adventures Childcare, LLC DBA Great Expectations Pre-School	Owner, executive director, other (specify): Nicole Wilson
25031 Rockwell Dr Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Guardian Angels Learning Center LLC	Owner, executive director, other (specify): Dawn Clayton
317 E 156th St. Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Hanna Perkins School DBA The Hanna Perkins Center for Child Development	Owner, executive director, other (specify): Karen Baer
19910 Malverin Rd	

Shaker Heights, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: HLC Euclid, LLC DBA Horizon Learning Centers Euclid	Owner, executive director, other (specify): Nihada Nabulsi
150 E 200th St Euclid, OH 44117	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Horizon Education Centers	Owner, executive director, other (specify): David Smith
25300 Lorain Road Floor 2 North Olmsted, OH 44070	
Vendor Council District: 1	Project Council District: 1
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Let's Make a Change II, LLC	Owner, executive director, other (specify): Aisha Childers
4266 Monticello Blvd. South Euclid, OH 44121	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Lexington-Bell Community Center	Owner, executive director, other (specify): Lu Anne Peters
7724 Lexington Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Little Achievers Learning Center	Owner, executive director, other (specify): Robbie L Willis
16268 Oakhill Rd Cleveland Heights, OH 44112	

Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Little Critters Early Learning LLC	Owner, executive director, other (specify): Zshavina Kennedy
12625 Lena Ave Cleveland, OH 44135	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Lois Kidz, Inc.	Owner, executive director, other (specify): Dolores Rivas
16613 Maple Heights Blvd. Maple Heights, OH 44137	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Lots of Love Enrichment Center	Owner, executive director, other (specify): Tiaundria Mitchell
15620-15624 Lakeshore Blvd Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Mini Miracles & Beyond Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Mini Miracles III Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Mini Miracles Learning Academy, LLC	Owner, executive director, other (specify): Chamere Davis
22620 Shore Center Drive Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Murtis Taylor Human Services System	Owner, executive director, other (specify): Lovell J. Custard
900 E 105th Cleveland, OH 44108	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: New Beginnings Home Learning Academy LLC	Owner, executive director, other (specify): Nia Bealer
5082 Thomas St Maple Heights, OH 44137	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Nottingham Childcare Academy Inc	Owner, executive director, other (specify): Tuwanna Black
18913 Nottingham Rd Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Play Academy, Inc	Owner, executive director, other (specify): Tatiana Kogan
201 Alpha Park Cleveland, OH 44143	
Vendor Council District: 9	Project Council District: 9

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Play Time Early Childhood Enrichment Center LLC	Owner, executive director, other (specify): Melissa Altman
27100 Cedar Road Beachwood, OH 44122	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Room to Grow Preschool LLC	Owner, executive director, other (specify): Robin Hicks
3325 Euclid Heights Blvd Cleveland Heights, OH 44118	
Vendor Council District: 10	Project Council District: 10
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Shaker Heights City School District	Owner, executive director, other (specify): David Glasner
15600 Parkland Drive Shaker Heights, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Spanish American Committee	Owner, executive director, other (specify): Kelsey Barretta
4732 Lorain Road Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: St. Peter's Child Care Center, Inc	Owner, executive director, other (specify): Courtney Nerad
18001 Detroit Ave Lakewood, OH 44107	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: Step Forward	Owner, executive director, other (specify): Dr. Jacklyn A. Chisholm
1801 Superior Ave, Suite 400 Cleveland, OH 44114	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Centers for Families & Children	Owner, executive director, other (specify): Eric Morse
4500 Euclid Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Lillian & Betty Ratner School	Owner, executive director, other (specify): Micheal Griffith
27575 Shaker Blvd Pepper Pike, OH 44124	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Cleveland Music School Settlement DBA The Music Settlement	Owner, executive director, other (specify): Geraldyn M Presti
11125 Magnolia Dr. Cleveland, OH 44106	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Urban Community School	Owner, executive director, other (specify): Tom Gill
4909 Lorain Ave Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: Warrensville Heights City Schools	Owner, executive director, other (specify): Donald Jolly II
4265 Northfield Rd Highland Hills, OH 44128	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Young Women's Christian Association of Greater Cleveland, Ohio	Owner, executive director, other (specify): Helen Forbes Fields
4019 Prospect Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __13868__ <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 2/7/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$22,200,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 427 / 105	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Budget was one of the many factors used to evaluate the 105 proposals, but not necessarily the deciding factor. Evaluation Summary is included.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

	<input type="checkbox"/> Other Procurement Method, please describe:
--	---

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. HHS Levy – 86.69% HHS Levy Infusion Grant – 0.81% Cleveland Foundation Grant Unrestricted – 12.50%
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260250 – 55130 – UCH09999 HS300130 – 55130 – HS-16-LEVY-UPK2 HS300130 – 55130 – HS-16-CF-UNRES
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Master Agreement to start services on 8/1/2024	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	8/1/2021 – 7/31/2024	\$27,703,997.03	8/3/2021	R2021-0182

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

RQ#:	13868
Description of Solicitation	2024 Universal Pre-Kindergarten Master Agreement

Briefing Memo	Department initials AC	Clerk of the Board <input type="checkbox"/>
---------------	---------------------------	--

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION Formal RFP – Master Agreement Award Recommendation		
UPK24	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	AC	Not reviewed
Bid Specification Packet	AC	Not reviewed
Final DEI Goal Setting Worksheet	AC	Not reviewed
Diversity Documents – <i>if required (goal set)</i>	N/A	Not reviewed
Award Letter (sent to awarded vendor)	AC	Not reviewed
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	Not reviewed
Tabulation Sheet	AC	Not reviewed
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AC	Not reviewed
Vendor’s Submission	AC	Not reviewed
Cover - <i>Master contracts only</i>	AC	Not reviewed
Contract Evaluation – <i>if required</i>	AC	Not reviewed
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	Not reviewed
Agreement/Contract and Exhibits	AC	Not reviewed
Performance Bond, if required per RFP	N/A	Not reviewed
Checklist Verification	AC	Not reviewed
Auditors Findings	AC	Not reviewed
Debarment	AC	Not reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		4517			
CM Contract#		Various			
	Original Amount	Amendment Amount	Time Period	Approval Date	Approval #

1 | Page

Revised 10/20/2023

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Amount	\$27,703,997.03		8/1/2021 – 7/31/2024	8/3/2021	R2021-0182
	Prior Amendment Amounts (list separately)	\$			
		\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$27,703,997.03				

GOAL SETTING WORKSHEET

Department Name:

Office of Early Childhood/Invest in Children

Contact Name:

Shawna Rohrman

Contact Phone#:

216-698-7596

Contact Email:

shawna.rohrman@its.ohio.gov

RQ#:

13868

RQ Description:

2024 Universal Pre Kindergarten RFP

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Human Services	95200	22200000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		22200000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 1/2/2024

Override: limited subcontracting opportunities due to scope of work (To contract with organizations in Cuyahoga County that can provide a gold standard of quality in preschool programming to approximately 4,000 three- to five-year-olds that promotes their development and readiness for kindergarten.)

MBE Goal

0%

WBE Goal

0%

SBE Goal (not calculated)

0%

CONTRACT EVALUATION FORM

Contractor	Apples of Gold II
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK standards, and meets most performance indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/13/2024				

CONTRACT EVALUATION FORM

Contractor	Bedford City School District – Glendale Primary School
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Bedford School District complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and review during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Brooklyn City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – King Kennedy
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators. Plan for Referring resources to families is above average.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/13/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – Quincy
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators. Plan for Referring resources to families is above average.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/13/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – Rainbow Charities
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/20/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – St. Bridget
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/20/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – St. Ignatius
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/20/2024				

CONTRACT EVALUATION FORM

Contractor	Catholic Charities – St. Philip Neri
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/21/2024				

CONTRACT EVALUATION FORM

Contractor	Cleveland Heights University Heights City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Great Expectations Preschool
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Let's Make A Change II Enrichment Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Little Achievers
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/21/2024				

CONTRACT EVALUATION FORM

Contractor	Little Critters Early Learning Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Mini Miracles & Beyond
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/21/2024				

CONTRACT EVALUATION FORM

Contractor	Mini Miracles Learning Academy
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/21/2024				

CONTRACT EVALUATION FORM

Contractor	Murtis Taylor Human Services System
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Play Time Early Childhood Learning Enrichment Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	East Cleveland City School District – Prospect Academy
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	St. Peters
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Step Forward
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development at all SF sites as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring and through SF sites receipt of NNPS awards. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. All SF sites complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and review during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed for all SF sites. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	The Centers - Bingham
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	The Centers – Debra Ann November
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	The Centers – Gordon Square
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	The Centers – McMillan
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	The Centers – Wade
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@ifs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Warrensville Heights City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> • Required information was entered in ChildPlus in a timely manner as reviewed during onsite monitoring. • The provider completely developmentally appropriate lesson plans and indicated alignment with Ohio's ELDS. • Provided on-going professional development as reviewed during on-site monitoring. • Ensured successful transition to kindergarten as observed during onsite monitoring. • Provided a Family-Centered Preschool experience for all children and families as observed during on-site monitoring. • Evidence of maintenance of accurate student personnel, medical documentation, screening and assessment files. Complied with on-site monitoring. • Invoices, expense reports and other requested data received in a timely manner and reviewed during onsite monitoring. • Corrective action plans were submitted as required and program improvement plans were developed as needed. • Evidence of participation in independent evaluation was observed during on-site monitoring. 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	YWCA
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: Meets the UPK Standards and Performing Indicators.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	5/22/2024				

CONTRACT EVALUATION FORM

Contractor	Cleveland Children's Daycare Academy
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	08/01/2024-07/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services. 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening, and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> -Complete invoices and expenses and respond promptly -Per their two most recent licensing reports, there were some discrepancies that were disclosed in their first report that were not present for their second report. -Comply with UPK rules and regulations 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	<p>Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov</p>				
User Department	Office of Early Childhood/Invest in Children				
Date	05/20/2024				

CONTRACT EVALUATION FORM

Contractor	Early Childhood Enrichment Center (ECEC)
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	13868
Time Period of Original Contract	08/01/2024-07/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Site uses recommendations from TA's to make changes -Uses Starting Point for assistance with children in behavioral issues				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of __average__ is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/20/2024				

CONTRACT EVALUATION FORM

Contractor	
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)					
Justification of Rating	Based on our results from the monitoring visit the rating of ____ is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs,ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date					

CONTRACT EVALUATION FORM

Contractor	Ganon Gil Preschool and Temple
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	13868
Time Period of Original Contract	08/01/2024-07/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality. 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services. 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening, and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored once every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/20/2024				

CONTRACT EVALUATION FORM

Contractor	Horizon-Market Square
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP 13868 PO#:
RQ#	
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services. 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -No suspensions and have followed the UPK handbook on policies -Followed TA's instruction and added visual schedules in the classroom to help transition students from one activity to the next. -Has UPK signage outside the facility and inside the building throughout classrooms				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/20/2024				

CONTRACT EVALUATION FORM

Contractor	Horizon- Triskett Station
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality. 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services. 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> -They do make families aware of scholarships available at the beginning of enrollment. -Take suggestions coming from their TA to make improvements to their classroom/curriculum. -Do enter data requested in ChildPlus 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	<p>Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov</p>				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/2024				

CONTRACT EVALUATION FORM

Contractor	Horizon-Berea
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> -New teachers are continuously doing training -TA's recommendations are being used in the classrooms -No recent suspensions; site uses resources that are available from school districts and Starting Point when it comes to behavioral issues -Very active with families and family engagement activities -Meeting UPK standards 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Based on our results from the monitoring visit the rating of above average is justified.				
Department Contact	<p>Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov</p>				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/2024				

CONTRACT EVALUATION FORM

Contractor	Horizon-Lakewood
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Family engagements are done on a monthly basis -Site uses trainings and implements advice from resources to assist with children's behaviors in classroom. -Meets UPK standards				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/23/2024				

CONTRACT EVALUATION FORM

Contractor	Horizon- Old Brooklyn
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Teachers are using the training provided -Site is using community resources to assist families				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/2024				

CONTRACT EVALUATION FORM

Contractor	The Lillian and Betty Ratner Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Family engagement had good feedback -Site is using UPK scholarships -Meeting all other UPK standards				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/24				

CONTRACT EVALUATION FORM

Contractor	The Music Settlement- Ohio City
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Have implemented recommendations form the TA's -Site uses resources provided for families -Families engaged in Ready Rosie				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/2024				

CONTRACT EVALUATION FORM

Contractor	The Music School Settlement- University Circle
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Site uses Starting Point as a resources for Special Needs -Site have various family engagement activities -Meets UPK requirements				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/23/24				

CONTRACT EVALUATION FORM

Contractor	Urban Community School
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children's needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio's Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	<p>Each center is monitored every contract period by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:</p> <ul style="list-style-type: none"> -Site has been using Ready Rosie with families -Site does various screenings and monitoring of children to assist with any special needs the children may have. -Site has partnered with other community partners to provide resources for families 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	<p>Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov</p>				
User Department	Office of Early Childhood/Invest in Children				
Date	05/23/24				

CONTRACT EVALUATION FORM

Contractor	Berea City Schools- Big Creek
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Site uses quality dollars for materials needed for the site -Site provides various resources to families. -Meets UPK standards				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date					

CONTRACT EVALUATION FORM

Contractor	Berea City Schools-Grindston
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024– 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children’s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Site has used the TA provided to make enhancements to the classroom -Site uses quality dollars to enhance classroom -Site provides various resources to families				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/23/24				

CONTRACT EVALUATION FORM

Contractor	
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	4517
Time Period of Original Contract	8/1/2021 – 7/31/2024
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored annually by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report:				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)					
Justification of Rating	Based on our results from the monitoring visit the rating of ____ is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date					

CONTRACT EVALUATION FORM

Contractor	Cirque Du Kids
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	RFP PO#:
RQ#	13868
Time Period of Original Contract	8/1/2024 – 7/31/2027
Background Statement	UPK provides a gold standard of early care and education to children, ages three (3) to five (5) years old, not in kindergarten and not kindergarten eligible, and living in Cuyahoga County.
Service Description	<p>UPK ensures access to a high quality of early childhood education to eligible children and families in Cuyahoga County through four key components:</p> <ol style="list-style-type: none"> 1. Teacher Support: professional development, coaching, and technical assistance for UPK staff 2. Quality Enhancement: supports children with special needs and equips teachers to meet all children;s needs, sets high standards for staff education, funding to enhance quality 3. Family Support: establishes partnerships with caregivers to facilitate child learning, connects families to resources and services 4. Increased Access: provides scholarships to families below 400% of FPL.
Performance Indicators	<ul style="list-style-type: none"> • Documents required information in ChildPlus in a timely manner. • Maintains high quality early learning standards as defined Ohio’s Early Learning and Development Standards • Ensures on-going professional development was available during on-site monitoring. • Provides a Family-Centered Preschool experience for all children and families • Ensures successful transitions to Kindergarten • Abides by Child Suspension and Expulsion policies • Maintains accurate student personnel, medical documentation, screening and assessment files and complies with on-site monitoring. • Submits timely invoices, expense reporting, and other requested data • Corrective action plans were submitted as required and the program developed and implemented a program improvement plan. • Participates in independent evaluation • Adheres to Communication requirements

Actual Performance versus performance indicators (include statistics):	Each center is monitored every contract cycle by the staff from the Office of Early Childhood to ensure program fidelity based on the performance indicators. Here are some results from the monitoring report: -Site uses Starting Point and families with children behaviors -Follow the TA recommendations -Site uses scholarships to attract parents to the site -Meets UPK standards				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Based on our results from the monitoring visit the rating of average is justified.				
Department Contact	Alyssa Swiatek (216) 348 – 3971 Alyssa.swiatek@jfs.ohio.gov				
User Department	Office of Early Childhood/Invest in Children				
Date	05/21/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0243

Sponsored by: County Executive Ronayne/Department of Health and Human Services Co-sponsored by: Councilmembers Turner, Conwell, Simon and Miller	A Resolution authorizing a grant award with Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025; authorizing the County Executive to execute Agreement No. 4575 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services recommends a grant award to Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025; and

WHEREAS, the primary goal of this program is to properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Municipal School District; and

WHEREAS, this project will be funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a grant award to Say Yes Cleveland and College Now Greater Cleveland, Inc., in the amount not-to-exceed \$1,600,000.00 for administration and fiscal agent services for the Say Yes Cleveland program for the period 7/16/2024 – 7/15/2025.

SECTION 2. That the County Executive is authorized to execute Agreement No. 4575 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and

contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 18, 2024
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: July 10, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Grant Agreement with College Now for the Say Yes! Cleveland Program
Department or Agency Name	HHS: Office of the Director
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		College Now	6.14.2024- 6.13.2025	\$1,600,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

To properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Municipal School District.

We are providing funding to College Now for the Say Yes! Cleveland program. The most recent funding ended in July of 2023 so this is new funding to a project previously funded.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- Increased post-secondary completion rates by addressing barriers to student success while in public or charter schools.
- Higher post-secondary rates
- To build local endowments that provide tuition scholarship so public and charter school graduates can afford and complete a postsecondary education.
- To build student support resources that help students during each stage of their education in the local district, including through after-school programs, summer programs, tutoring, legal assistance, health services and other services.
- To ensure students are on the path to academic successes.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
College Now Greater Cleveland 1500 W. 3 rd Street Suite #125 Cleveland, OH 44113	Lee Friedman, Chief Executive Officer

Rev. 05/07/2024

Vendor Council District:	Project Council District:
District #7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Grant Award to College Now *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Health and Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☒ One-time ☐ Other (please explain):

Provide status of project.

Project is currently functioning as intended. These funds are needed to continue the operations for the next year.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2908	College Now	11.9.2022-7.23.2023	\$1,000,000.00	12.16.2022	R2022-0434

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4575

	Department initials	Clerk of the Board
Briefing Memo	MRC	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MRC	BRM
IG#	22-0094-REG 12.31.2026		MRC	BRM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	5.29.2024	MRC	BRM
Auditor's Finding	Date:	5.29.2024	MRC	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Requirement	Date:	5.8.2024	MRC	BRM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required			MRC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			MRC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MRC
Matrix Law Screen shot	MRC
COI	N/A
Workers' Compensation Insurance	N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7.16.2024-12.31.2024	HS215100	56030	UCH09999	\$1,600,000.00
1.1.2025 -7.15.2025	HS215100	56030	UCH09999	\$0.00
			TOTAL	\$1,600,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	2908

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,600,000.00		7.16.2024-7.15.2025	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$1,600,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4575
Vendor Name:	Say Yes Cleveland and College Now Greater Cleveland, Inc.
ftp:	7/16/2024-7/15/2025
Amount:	\$1,600,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: BRM 5/30/2024

2 | Page

Revised 9/17/2021

CONTRACT EVALUATION FORM

Contractor	College Now Greater Cleveland				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	R2022-0434				
RQ#	N/A				
Time Period of Original Contract	11.9.2022 -7.23.2023				
Background Statement	Say Yes Cleveland are to increase education levels of Cleveland residents; boost and retain population in the city of Cleveland; improve college access for middle- and low-income families in Cleveland; and spur economic growth and expansion in the region				
Service Description	Provide for Scholarships for CMSD graduates to all public colleges, universities, Provide Family Support Specialists to organize services to families, Post Secondary planning with students and Integrated Health to expand access to health care to students.				
Performance Indicators	Primary goals of the project are to document the commitment to postsecondary access and success for students in Cleveland; and to properly implement a strategy to ensure the healthy development and long-term success of students in the Cleveland Metropolitan school District				
Actual Performance versus performance indicators (include statistics):	We are working with the vendor to provide updated performance measures.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	College Now in partnership with Say Yes to Cleveland has performed the tasks per the original grant agreement				
Department Contact	Marcos R. Cortes				
User Department	Health and Human Services				
Date	5.29.2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0244

Sponsored by: County Executive Ronayne/Health and Human Services/Division of Cuyahoga Job and Family Services	A Resolution authorizing an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/ Health and Human Services/Division of Cuyahoga Job and Family Services has an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.00, effective 5/1/2024, as follows:

- a) Contract No. 2389 with Verge, Inc., no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited adding additional funds in the amount not-to-exceed \$800,461.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a master contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 10/31/2024, to add additional funds in the total amount not-to-exceed \$800,461.95, effective 5/1/2024 as follows:

- a) Contract No. 2389 with Verge, Inc., no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited adding additional funds in the amount not-to-exceed \$800,461.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 18, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	RQ 8476 – 2024 – Youth Opportunities Unlimited (Y.O.U); VERGE, Inc. – Master Contract Amendment – Summer Youth Employment Program
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A-5	2390	Youth Unlimited Opportunities	5/1/2024- 10/31/2024	\$800,461.00	Pending	Pending

Service/Item Description (include quantity if applicable). Cuyahoga Job and Family Services is requesting approval of an amendment to the master contract with Youth Opportunities Unlimited and VERGE, Inc. to operate the Summer Youth Employment Program serving low-income, in-school, TANF-eligible youth ages 14-24. This amendment is to add funding to Y.O.U for the anticipated cost of \$800,461.00 – effective 5/1/2024.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200 Cleveland, OH 44115	Craig Dorn, CEO
Vendor Council District: 07	Project Council District: Countywide

Rev. 05/07/2024

Vendor Name and address:	Owner, executive director, other (specify):
Verge, Inc. 1325 Carnegie Avenue, 2nd Floor Cleveland, OH 44115	Shaun woods, President
Vendor Council District: 07	Project Council District: Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>8476</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 1/26/2022	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$9,397,120.00 Number of Solicitations (94-sent/4-received) There were 94 responses issued to vendors and 4 proposal responses received.	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Master Contract Amendment 5 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260100 \$800,461.00

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The *Notice of Award* was issued by CJFS on 4/15/24. DCAP did not receive funding verification until 4/25/24, further delaying the document collection process. The amendment was changed from *effective upon signature* to 5/1/24 to provide the vendor the opportunity to invoice for May expenses.

Timeline

Project/Procurement Start Date (date your team started working on this item): **4/25/2024**

Date documents were requested from vendor: **4/26/2024**

Date of insurance approval from risk manager: **5/9/2024**

Date Department of Law approved Contract: **TBD**

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **The contract is for an existing service.**

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$7,997.121.00	5/24/2022	R2022-0216
A-1	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$1,600,000.00	8/15/2022	R2022-0216
A-2	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$819,123.00	10/2/2022	R2022-0329

A-3	2390	Youth Opportunities Unlimited	4/1/22-12/31/2023	\$829,059.00	8/1/2023	R2023-0200
A-4	2390	Youth Opportunities Unlimited	1/1/24-10/31/2024	\$5,225,319.00	12/5/2023	R2023-0237

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8476
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	CM2390

Youth Opportunities Unlimited- SYEP Amendment 5	Department	Clerk of the Board
Briefing Memo	AL	EB

Late Submittal Required:	Yes <input checked="" type="checkbox"/> X	No
Why is the amendment being submitted late?	The <i>Notice of Award</i> was issued by CJFS on 4/15/24. DCAP did not receive funding verification until 4/25/24, further delaying the document collection process. The amendment was changed from <i>effective upon signature</i> to 5/1/24 to provide the vendor the opportunity to invoice for May expenses.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
Youth Opportunities Unlimited- SYEP Amendment 5			Department initials	Purchasing
Justification Form			SM	EB
IG#	20-0365-REG	20-0365-REG 12/31/2024	AL	EB
Annual Non-Competitive Bid Contract Statement - (<i>only needed if not going to BOC or Council for approval</i>)	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	5.9.24	AL	EB
Auditor's Finding	Date:	5.9.24	AL	EB
Independent Contractor (I.C.) Requirement	Date:	10.3.23	AL	EB
Cover - <i>Master amendments only</i>			AL	EB
Contract Evaluation			MC	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	SM
COI	AL-
Workers’ Compensation Insurance	AL- expires 7/1/2024
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
5/1/2024 - 10/31/2024	HS260100	55130	UCH08301	\$800,461.00
			TOTAL	\$800,461.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	8476
CM Contract#	CM2390

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$7,997,121.00		4/1/22-12/31/2023	05/24/2022	R022-0126
Prior Amendment Amounts (list separately)	AMND 1	\$1,600,000.00	4/1/22-12/31/2023	8/2/2022	R022-0126
	AMND 2	\$819,123.00	4/1/22-12/31/2023	10/3/2022	R022-0329
	AMND 3	\$829,059.00	4/1/22-12/31/2023	8/1/2023	R2023-0200
	AMND 4	\$5,225,319.00	1/1/24-10/31/2024	12/5/2023	R2023-0327
Pending Amendment	AMND 5	\$800,461.00	5/1/24-10/31/2024	Pending	Pending
Total Amendments		\$9,273,962.00			
Total Contact Amount		\$17,271,083.00			

Purchasing Use Only:

Prior Resolutions:	R022-0126; R022-0329; R2023-0200; R2023-0327
Amend:	5

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Youth Opportunities Unlimited
ftp:	4/1/2022-10/31/2024
Amount:	\$800,461.00
History/CE:	OK
EL:	OK
Procurement Notes:	Amendment isn't extending time period, its adding additional funds
Purchasing Buyer's initials and date of approval	EB 6/4/2024

CONTRACT EVALUATION FORM

Contractor	Youth Opportunities Unlimited				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#2390				
RQ#	8476				
Time Period of Original Contract	4/1/2023-12/31/2023				
Background Statement	The Workforce Innovation and Opportunity Act (WIOA) funds OhioMeansJobs Cleveland-Cuyahoga County to deliver an array of integrated services to individuals seeking jobs and skills training. The WIOA funds are braided with Temporary Assistance to Needy Families (TANF) funding to provide the services for youth in the Comprehensive Case Management and Employment Program (CCMEP).				
Service Description	TANF Summer Youth Employment Program serves low-income, TANF-eligible youth between the ages of 14 and 24. The program provides a quality, paid work experience to eligible youth in order to provide participants with an employment history, practical work experience, job skills and knowledge of the workplace.				
Performance Indicators	Job Retention: <ul style="list-style-type: none"> 90% will successfully complete work Customer Satisfaction: <ul style="list-style-type: none"> 85% or higher are satisfied or very satisfied with the program Customer Satisfaction- Employers: <ul style="list-style-type: none"> 85% or higher are satisfied or very satisfied with the program Employment readiness: <ul style="list-style-type: none"> 100% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation 				
Actual Performance versus performance indicators (include statistics):	Job Retention: <ul style="list-style-type: none"> 89% successfully complete work Customer Satisfaction: <ul style="list-style-type: none"> 85% or higher are satisfied or very satisfied with the program Customer Satisfaction- Employers: <ul style="list-style-type: none"> 78% or higher are satisfied or very satisfied with the program Employment readiness: <ul style="list-style-type: none"> 80.7% of youth will score “proficient” or “exemplary” on 7 of the 10 foundations skills on the youth evaluation 				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		

Justification of Rating	Base on previous performance we expect the vendor to achieve their deliverables.
Department Contact	Marcos Cortes 216 698-2586
User Department	CJFS
Date	10/5/2023

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0260

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Conwell, Sweeney and Miller	

WHEREAS, the County Executive/Department of Public Works recommends a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026; and

WHEREAS, the primary goal of this project is for the lease of 11,542.5 square foot of space at William Patrick Day Services Center at a market appropriate rate of \$14.00 per square foot; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with the Step Forward in the amount not-to-exceed \$323,190.00 for lease of space located at William Patrick Day Services Center located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 6/30/2026.

SECTION 2. That the County Executive is authorized to execute the agreement and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: July 10, 2024

Additional Sponsorship Requested: July 16, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 DPW requesting to enter a revenue generating lease with Step Forward for space located at the Cuyahoga County owned William Patrick Day Building.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
		Step Forward	07/01/24 – 06/30/26	\$323,190	TBD	

Service/Item Description (include quantity if applicable).

Requesting approval of a two-year revenue generating lease agreement with Step Forward Head Start program in the amount of \$323,190. The County, pursuant to Ohio Law, has been the owner of the Cuyahoga County Board of Developmental Disabilities (BDD) William Patrick Day (WPD) Facility located at 2421 Community College Ave. since it opened over fifty years ago. This WPD is comprised of almost sixty thousand square feet of space, sitting on approximately 4.42 acres of land with over 100 car parking lot. Due to changes in federal law and evolving service delivery models, The BDD Board has determined that this building is no longer needed for their use. The County has agreed to take control of this county owned building starting July 1, 2024. For many years the BDD has leased space to Step Forward (formerly The Council for Economic Opportunities in Greater Cleveland) to operate a Head Start program. Step Forward would like to maintain programming at this WPD site. The County would like to support the continued presence of high-quality head start programs in our neighborhoods. Step Forward proposes to continue leasing 11,542.5 square feet of space at WPD at a market appropriate rate of \$14.00 per square foot. This would be for a two-year Term commencing on July 1, 2024, for a period of twenty-four months. The monthly rent will be \$13,466.25 for a two-year total of \$323,190.00.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

The goal of the project is to enter a revenue generating lease with Step Forward to provide for continued quality Head Start programming at the William Patrick Day building. The space is not currently programmed for any other County use.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Step Forward 1801 Superior Avenue, Suite 400 Cleveland, Ohio 44114	Owner, executive director, other (specify): Jacklyn Chisholm, President & Chief Executive Officer
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: N/A	Provide a short summary for not using competitive bid process. Step Forward is currently a tenant in the WPD building. The County would like to support the continued presence of high-quality head start programs in our neighborhoods. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Vendor is an existing tenant in the building	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Revenue generating, no expenditure of funds is required.
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): Revenue generating lease, no expenditure of funds is required.
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW750100 42305
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

2024 Revenue Generating Agreement with Step Forward
CM# 4609

Infor/Lawson RQ#:	N/A
Infor/Lawson PO# Code (if applicable):	N/A
Event #	N/A
CM Contract#	4618 4609

Briefing Memo	Department initials SMO	Clerk of the Board <input type="checkbox"/>
---------------	----------------------------	--

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

REVENUE-GENERATING NON-COMPETITIVE RFP Exemptions (Contract) Reviewed by Purchasing				
Justification Form, if purchase over \$5k			Department initials SMO	Purchasing OK (revised)
Annual Non-Competitive Bid Contract Statement - (only needed if not going to BOC or Council for approval)	Date:		N/A	N/A
IG#	24-0228-REG		SMO	OK (IG verification attached)
Debarment/Suspension Verified	Date:	6/4/24	SMO	OK
Auditor's Finding	Date:	6/4/24	SMO	OK
Cover - Master contracts only			N/A	OK
Contract Evaluation – if required			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			SMO	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SMO
Matrix Law Screen shot	SMO
COI	SMO
Workers' Compensation Insurance	SMO

Department of Purchasing – Required Documents Checklist

2024 Revenue Generating Agreement with Step Forward
CM# 4609

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
07/01/24 – 06/30/26	PW750100	42305		\$ 323,190
			TOTAL	\$323,190

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4618

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$323,190		7/1/2024-6/30/2026		
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$323,190			

Purchasing Use Only:

Prior Resolutions:	
CM#:	4609
Vendor Name:	Step Forward
ftp:	7/1/2024-6/30/2026

Department of Purchasing – Required Documents Checklist

**2024 Revenue Generating Agreement with Step Forward
CM# 4609**

Amount:	\$323,190.00mm (revenue-generating)
History/CE:	OK
EL:	Needs WET
Procurement Notes:	6/10/2024: Contract tab: Contract type must be NONPO as this is a revenue-generating contract; contract effective date must be entered as 7/1/2024. Revise justification to show this is not a contract amendment, but RFP exemption (page 2); vendor is not on the current IG listing – attach verification from vendor or Inspector General on IG#.

Purchasing Buyer approval: **OK, ssp 6/11/2024**

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0264

Sponsored by: County Executive Ronayne/Department of Development	A Resolution adopting the 2024 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Section 7.05 of the Cuyahoga County Charter requires the Director of Development, in conjunction with the County Executive and in consultation with the Economic Development Commission, to prepare and present to the Council by the first day of June of each year a proposed five-year economic development plan for the County, for actions to be carried out by the county itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County's 2024 five-year economic development plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code. The final adopted plan is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. Pursuant to Section 801.02 of the Cuyahoga County Code, the Clerk of Council is hereby authorized to publish the 2024 five-year economic development plan adopted by County Council pursuant to Section 7.05 of the Cuyahoga County Charter on the County Council's website.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20__

Department of Development Five Year Economic Development Plan 2024 Update

A. Scope of Work Summary

1. Department of Development submitting the Five Year Economic Development Plan 2024 Update for review and adoption by County Council.
2. The primary goal of the project is updating Cuyahoga County's Five Year Economic Development Plan.
3. Annual submission of an update to the five year economic development plan is required by County Charter Section 705.

B. Procurement

Procurement is not applicable.

C. Contractor and Project Information

There is no contractor. The economic development plan is applicable countywide.

D. Project Status and Planning

1. The economic development plan is updated annually as required by the Charter.

E. Funding

Funding is not applicable.



CUYAHOGA COUNTY FIVE- YEAR ECONOMIC DEVELOPMENT PLAN

Interim Update 2024-2028

June 1, 2024

Chris Ronayne, County Executive
Cuyahoga County Economic Development Commission
Department of Development
Cuyahoga County Council

Economic Development Commission Members

Erik Janas

Chair

Chief of Staff, Cuyahoga County, representing County Executive Ronayne

Thomas McNair

Economic Development Director, City of Cleveland, representing Mayor Bibb

Jack Schron

Vice - Chair

County Council Member, Chair of Economic Development Committee

Leonard DiCosimo

Executive Secretary, North Shore Federation of Labor AFL-CIO

William Friedman

President and CEO, Cleveland Port Authority

Brian Hall

Investor, Representative of Nonprofits

Baiju Shah

President and CEO, Greater Cleveland Partnership

Mayor Edward Kraus

City of Solon, Mayors and Managers

Marc Byrnes

Chairman Emeritus, Oswald Companies

Staff

Debbie Berry

Deputy Chief of Integrated Development, Cuyahoga County

Paul Herdeg

Director of Development

Vaughn Johnson

Deputy Director for Economic Development

Overview

This 2024 Interim Update reflects Cuyahoga County's current economic development strategy. A consultant has been selected to engage with County leadership, Economic Development Commission members, and regional economic development stakeholders to comprehensively refresh Cuyahoga County's Five Year Economic Development Plan. The refreshed plan will be an important component of Cuyahoga County's overall strategic planning, now underway.

While rent and price inflation have abated somewhat since 2023, labor shortages persist. Downtown and countywide office markets remain very soft, reflecting a persistent shift in office work patterns from in-person to remote and hybrid work. Labor force participation remains low, with barriers keeping a significant number of working age adults from full time employment with family sustaining earnings.

We face these challenges with many significant economic resources – a favorable location with abundant fresh water and low risks from major natural disasters; mature transportation and logistics networks including water, rail, and highways; cultural and recreational assets to support our talent attraction efforts; nationally ranked hospitals and universities generating a stream of medical innovations; entrepreneurs and small business owners driving regional growth and hiring locally; well-organized philanthropic institutions with expertise in understanding and addressing the social determinants of health and work; and last but not least, new leadership at both the City of Cleveland and Cuyahoga County dedicated to advancing equity, regionalism, and opportunity in the urban core and countywide.

Cuyahoga County continues to embrace Integrated Development, which can be defined as a deliberate approach to connect the design, delivery and evaluation of programs across disciplines and sectors to produce an amplified, lasting impact. Integrated Development draws on county level resources in housing and community development, economic development, sustainability, transit and mobility, planning, and infrastructure / public works to execute key strategies for economic development. This advances our mission, set forth in the County Charter:

The County shall have as a primary responsibility the promotion and enhancement of the economic well-being and prosperity of the County and all of its residents. In furtherance of that purpose, the County shall... develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County.

Alignment with Existing Economic Development Strategies

Cuyahoga County executes its economic development work aligned with existing strategies of other regional economic development initiatives, including:

- Cleveland Innovation Project
- Greater Cleveland Partnership “All In” Plan
- Team Northeast Ohio Strategic Plan
- Cleveland Talent Alliance Strategy
- Workforce Development – significant planning is now underway:
 - Workforce Development Board strategic plan
 - Workforce Funders Group strategic plan
 - Green Economy and Climate Jobs planning
 - Built Environment Initiative
 - Greater Cleveland Career Consortium

Metrics

Four types of measurement relate to this Economic Development Plan. Currently Cuyahoga County is finalizing its performance measurement system to focus on measures which have timely available data at the county level. Measures include:

- Community level indicators such as county GDP (Gross Domestic Product), median household income, median household net worth, poverty rate, and labor force participation rate, all dis-aggregated by race whenever feasible.
- Countywide economic development specific measures such as net new business starts, number of business attraction and business growth “wins”, working age population, early stage funding, and total capital invested.
- Outcome measures for county operated economic development programs, such as numbers of businesses assisted, amount of funding provided, additional funding leveraged, new jobs created, and jobs retained.
- Outcome measures for county operated workforce development programs, such as workers trained on the job, and entry level workers placed in jobs.

2024 Economic Development Initiatives

Led by County Executive Chris Ronayne, Cuyahoga County is undertaking significant economic development initiatives in the following areas in 2024:

- Freshwater Institute – fully developing and utilizing our abundant fresh water resources, including riverfront and lakefront activation, as well as our plentiful supply of fresh water, to attract new residents and businesses.
- Cuyahoga Green Energy – leading innovation and commercial development of new technologies including microgrids, to mitigate the impacts of climate change, reduce harmful emissions, and preserve our precious fresh water.
- Transit Oriented Development (TOD) – creating opportunities for more Cuyahogans to live and work in connected places with robust transportation options by developing a county-wide TOD implementation plan.
- Workforce development for jobs of today and tomorrow – aligning early childhood programming, public K-12 education, post-secondary education, and workforce training, to fully prepare all residents for jobs of the future.
- Welcoming newcomers – supporting newcomers as they take their place in our economy, as workers and as business owners, including culturally competent workforce development and business services, to restore our county population and supply needed talent for industries.
- Placemaking – from vibrant waterfront locations to other significant centers of entertainment, recreation, and social interaction, creating places that will attract talented new residents and energize local economic activity, with sustainable living opportunities all our residents can afford.
- Office of Small Business, launched 2024 –supporting entrepreneurs as they start new businesses, and supporting the growth of our small businesses.
- Development site assembly – supporting our municipalities to position their currently vacant land for productive, job-creating, re-uses, including support to win funding for site assembly and environmental remediation.

Objectives, Strategies, and Activities

Cuyahoga County will use its own staff and funding, and will engage with other members of the regional economic development “ecosystem,” to advance the following objectives, strategies, and activities for economic development.

Objective 1: Promote County assets for business attraction and growth

Strategy 1.1: Carry out key County activities to re-establish standing as a regional and national economic hub

Activity 1.1.1: Build on existing investments of Cuyahoga County’s own funds, available due to receipt of American Rescue Plan funding, to support transformative activities and projects with lasting impact.

Activity 1.1.2: Partner with the County’s education stakeholders to improve the County’s educational attainment and competitive position. This includes Pre-Cle, K-12 education providers, Say Yes, and Tri C.

Activity 1.1.3: Promote key regional business assets, including NASA Glenn Research Center, JumpStart, university research offices, and our major hospital systems, to drive innovation and development.

Activity 1.1.4: Support regional branding and marketing for business and talent attraction.

Activity 1.1.5: Partner with early-stage business assistance and funding organizations to foster new industries, particularly where Cuyahoga County has a competitive advantage. Examples include industries related to water, advanced manufacturing and health care.

Activity 1.1.6: Partner with Cuyahoga County communities, Team NEO, the County Planning Commission, and the County Land Bank to assemble, make ready for development, and market sites for job creating traded sector activities, including supply chain for electric vehicle and computer chip manufacturing.

Activity 1.1.7: Fully use and leverage available public and private sector investment capital, including capital to make brownfield sites economically viable, and leveraging the Opportunity Zone tax incentive.

Activity 1.1.8: Extend affordable access to broadband to every county resident, as a path to digital technology literacy and innovation, for full workforce participation, and to enhance the education system.

Strategy 1.2: Support business attraction, retention and expansion

Activity 1.2.1: Assist Cuyahoga County's 59 member communities to assemble, make ready, and market their key real estate sites to attract national and regional traded sector businesses. Support existing systems such as Site Ohio, while advocating for regional and statewide site promotion efforts to include Cuyahoga County sites. When appropriate, support development of very large industrial sites in adjacent counties for job creating traded sector uses that will provide supply chain business opportunities for Cuyahoga County firms and employment for Cuyahoga County residents.

Activity 1.2.2: In a collaborative marketing effort, promote Cuyahoga County's assets including affordable housing, quality of life, and skilled workforce, to attract both regional and national business relocations.

Activity 1.2.3: Continue partnerships with Ohio Means Jobs, Team NEO, and municipal economic development staff, to coordinate targeted, strategic business-calling programs among these regional actors, municipalities, and the Workforce Development Board's employer services, to accelerate business growth in Cuyahoga County.

Strategy 1.3: Support manufacturing, including international exports, and promote innovation among small and medium manufacturers

Activity 1.3.1: Recognize and support legacy industries, including steel, automotive, and machine tools, as well as the growth of newer industries including electric vehicles, renewable energy, and aerospace.

Activity 1.3.2: Through economic development partners like MAGNET, and maker spaces like ThinkBox, work to strengthen, grow, and accelerate advanced manufacturing through innovation and advanced technologies including Manufacturing 4.0, 3D printing and digital manufacturing, while simultaneously supporting workforce development of skilled workers to fuel that growth.

Activity 1.3.3: Support the Port of Cleveland's "Cleveland to Europe Express" which offers regional manufacturers reliable and local means to export products to international markets, and to continue to refine a holistic export strategy including goods, services, and tourism.

Strategy 1.4: Create an innovation / entrepreneurship continuum supported by place-based strategies including electric supply Microgrids

Supporting the innovation economy in Cuyahoga County and Northeast Ohio will continue to be a key economic priority. The County will continue to support Team NEO's efforts in advancing innovation clusters. This effort is a critical component of positioning regional economic growth with respect to the industries of the future.

Activity 1.4.1: Form partnerships with public and private entities to ensure funding for startup and early stage businesses creating jobs of the future in, for example, the technology and health care sectors. Strive to include minority entrepreneurs and organizations in these partnerships and funding streams.

Activity 1.4.2: Create opportunities for both young people and adults in all neighborhoods and communities to begin to transform business ideas into operational plans. Focus on driving innovation as a cultural aspiration to under-served parts of the County. Examples are the partnership with the County Libraries to open Innovation Centers at key locations and the Cleveland Innovation Project's explicit focus on engaging minority and female youth in STEM career preparation.

Activity 1.4.3: Provide and leverage funding for innovative small businesses, both high-tech and conventional, to start and grow, particularly in neighborhoods. Support technology transfer from NASA Glenn Research Center, in partnership with the Ohio Aerospace Institute and others. Support the creation of Innovation Hubs in strategic locations including the Aerozone, Downtown, the Health Tech Corridor, and in historically underserved neighborhoods and communities.

Activity 1.4.4: Build upon existing assets and our existing supply chain network to foster manufacturing of component parts for wind, solar, and storage industries.

Activity 1.4.5: Utilize existing assets, including Greater Cleveland's strong health technology innovation system, and the major hospital systems, to attract health care businesses to the region.

Activity 1.4.6: Through the county owned utility Cuyahoga Green Energy, in collaboration with municipalities, develop Microgrid districts in multiple locations across the county. Power supply reliability and local generation of sustainable power will attract and retain business in these areas.

Activity 1.4.7: Leverage innovation resources such as the Ohio Third Frontier and Ohio Fund to magnify the impact of locally generated funding for support of startup and early stage technology innovation firms. As these firms mature, provide resources to encourage and support their growth within Cuyahoga County.

Strategy 1.5: Emphasize place-based development

Economic development and community development are inextricably linked. Place-based development reduces the public expense of economic development by capitalizing on the region's existing human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place.

Cuyahoga County boasts assets that would be the envy of other regions: cultural institutions that are unmatched, access to abundant fresh water and existing infrastructure (from roadways and an international port to information superhighways) with capacity to accommodate growth.

Activity 1.5.1: Maintain and continue to enhance Cuyahoga County's high quality natural and cultural assets, including its parks, its nationally renowned arts organizations, and its major professional sports teams.

Activity 1.5.2: Expand and leverage the economic value of public access to the Lake Erie waterfront through coordinated planning, resource assembly, and execution of transformative lakefront access projects.

Activity 1.5.3: Continue to engage with the County Planning Commission to identify priority areas for transit oriented development, and leverage unique municipal assets to resource place based economic development projects which have potential for positive economic development impact on a regional scale. As part of this work recommend needed zoning changes to facilitate appropriate development projects.

Strategy 1.6: Address Climate Change through a Climate Action Plan

Cuyahoga County is currently updating its Climate Action Plan. As this evolves, economic development strategies focused on renewable energy and sustainable manufacturing will complement the final plan.

Objective 2: Increase skilled talent supply by attracting skilled residents, retaining college graduates, and increasing labor force participation.

Strategy 2.1: Facilitate the creation of a workforce that is a competitive advantage for Northeast Ohio.

Activity 2.1.1: Support business growth and profitability through a workforce system that encourages youth and adults to learn the skills needed to have a sufficient and steady supply of qualified candidates at all skill levels to keep jobs filled.

Workforce Connect: In collaboration with the Cleveland-Cuyahoga County Workforce Development Board, sustain a shared systems-level focus on eliminating the demand-supply gap for in-demand jobs now and in the future in a sustainable way. Utilize a variety of approaches, including leveraging intermediary, provider, and sector partnerships, to achieve specific targets and systems-level strategies; access reliable & dynamic data; and create results at scale and accountability for eliminating the demand-supply gap for in-demand jobs in each sector.

Sector Partnerships will continue to focus on talent needs of Manufacturing and Health Care, with additional work to support the Built Environment, Hospitality, Early Childhood Education, and Mental Health Services for Youth as a specific focus within Health Care.

Activity 2.1.2: Assist residents with employment barriers that keep them outside the pipeline to attain employment that is career and wage pathway focused.

Use a variety of approaches to redefine workforce system “success” as a career pathway leading to a family sustaining wage and employment benefits without public support. Use existing career pathways and establish new pathways in tandem with business leaders, service providers, labor unions, and educational institutions to train workers for in-demand jobs in each sector as part of a sector partnership approach (above). Continue Skill-Up program services to private sector employers.

Cuyahoga County will support existing workforce development programs to promote rehabilitation and social reintegration of the re-entry population and will encourage private-sector employers to remove bright-line barriers to employment for job-seekers with criminal records.

Activity 2.1.3: Build alignment among public, private and philanthropic funders to invest our workforce dollars in ways that advance shared goals and priorities, and measure success by shared outcomes and impact.

Continue support for the Workforce Funders Group, participating in creating shared systems-level goals and priorities that drive better coordination and guide all local and regional workforce planning and funding decisions. Leverage the Workforce Development Board’s substantial federal resources and leadership within the broader workforce development system to advance county workforce goals.

Strategy 2.2: Attract and retain residents with in demand skills

Activity 2.2.1: Actively promote Greater Cleveland as an immigrant friendly community. Partner with appropriate organizations including Global Cleveland to foster an environment that supports immigrants’ effective immersion into the Greater Cleveland community. Advocate for national policies that allow immigrants full economic participation.

Activity 2.2.2: Fully engage and support the Cleveland Talent Alliance’s work to attract and retain talent, especially persons with in-demand post-secondary educational credentials.

Strategy 2.3: Improve transportation, labor mobility, and job access

Activity 2.3.1: Partner with the Greater Cleveland Regional Transit Authority, the Northeast Ohio Areawide Coordinating Agency, the Fund for our Economic Future, and the City of Cleveland to advocate for transportation improvement, growth, diversification, and connectivity. Implement innovative solutions to the “First Mile” and “Last Mile” problems that make job access via public transit difficult and time consuming for workers.

Activity 2.3.2: Implement Vibrant NEO 2040's recommendation to increase affordable public and other transportation options better connecting communities to workplaces, particularly in Cuyahoga County's suburbs. Align this work with ongoing research into Job Hubs as a tool for focusing reinvestment in the urban core and appropriate transportation infrastructure.

Objective 3: Embrace equity as a driver of countywide economic growth

Strategy 3.1: Implement Economic Development Equity Initiatives

Cuyahoga County has activated its Equity Commission in conjunction with its Citizens Advisory Council on Equity. With the formation and staffing of a Department of Equity, Cuyahoga County maintains its ongoing commitment to diversity, equity, and inclusion as an employer, and also through all of its programs, services, and activities. Economic Development equity initiatives include:

Activity 3.1.1: Support implementation of the Cleveland Innovation Project, which emphasizes inclusion and resource access to minority tech-based businesses and talent.

Activity 3.1.2: Through Cuyahoga County's Office of Small Business, provide ongoing funding to small business support partners for their focused support to minority and women-owned businesses, including working capital lending.

Activity 3.1.4: Research and as appropriate establish affirmative minority hiring and minority business contracting goals for direct county economic development borrower.

Activity 3.1.5: Support development of jobs accessible to residents of distressed communities.

Activity 3.1.6: Direct public sector resources to support economic opportunities for residents and businesses in Cuyahoga County's Equity Zones.

Strategy 3.2: Implement the Housing Policy through the Housing Program

Activity 3.2.1 Through a strategic planning process led by the Director of Housing and Community Development, update the existing Housing Policy and identify additional housing development resources.

Activity 3.2.2. Cuyahoga County will operate the Cuyahoga County Housing Program to provide resources for implementation of Housing Plan components, specifically, Access to Capital and Confidence in the Housing Market. The Program includes the Cuyahoga County Land Reutilization Corporation as a partner and runs through 2025. Thirty million dollars allocated to the Housing Program over six years focuses on expanding and creating programming for home repair, low dollar mortgages, and other activities to increase property values throughout the County.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0265

Sponsored by: County Executive Ronayne/Sheriff's Department	A Resolution authorizing an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Sheriff's Department recommends an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00; and

WHEREAS, the primary goal of this amendment is to continue to implement an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced low level offenders to keep them out of jail and with their families and communities where they can continue to be a productive part of society; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2497 (formerly Contract No. 2238) with Alcohol Monitoring Systems, Inc. for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024, to expand the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$2,400,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent

that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	ALCOHOL MONITORING SYSTEMS 3RD AMENDMENT					
Department or Agency Name		SHERIFF'S DEPARTMENT				
Requested Action		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2497	ALCOHOL MONITORING SYSTEMS	4/1/22 – 12/31/24	\$2,625,000	4/12/22	R2022-0062
A-1	2497	ALCOHOL MONITORING SYSTEMS	7/15/22 – 12/31/24	\$0	8/22/22	BC2022-503
A-2	2497	ALCOHOL MONITORING SYSTEMS	DATE OF APPROVAL – 12/31/24	\$550,000	11/21/23	R2023-0325
A-3	2497	ALCOHOL MONITORING SYSTEMS	4/1/22- 12/31/26	\$2,400,000	CURRENT ITEM	

Service/Item Description (include quantity if applicable).

This is an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced individuals.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

The primary goal of the project is to attempt to reduce the overall jail population. Keep low level offenders out of jail and with their families and communities where they can continue to be a productive part of society.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Alcohol Monitoring Systems, Inc 1241 W MINERAL AVE., #200 LITTLETON, CO 80120	Melissa Anderson Program Manager

Vendor Council District:	Project Council District:
N/A	N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# __3382____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 12/9/2020	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: N/A	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 29 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: <i>Vendor selected by qualifications.</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <i>Vendor selected by qualifications.</i>	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Stand-alone system/program.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% GENERAL FUNDS
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

CP285130 = \$600,000

JC100115 = \$300,000

SH100140 = \$1,500,000

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline

Project/Procurement Start Date (date your team started working on this item): 4/5/24

Date documents were requested from vendor: 5/21/24

Date of insurance approval from risk manager: 5/14/24

Date Department of Law approved Contract: 5/14/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

7Infor/Lawson RQ#:	3382
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	211585 RFQ
CM Contract#	2497 FKA 2238

	Department	Clerk of the Board
Briefing Memo	TG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			TG	Ok-signed/uploaded
IG#	21-0027-REG EXP. 12/31/25		TG	Alcohol Monitoring Systems, Inc. 21- 0027-REG 12/31/2025
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/25/24	TG	Ok-current calendar yr
Debarment/Suspension Verified	Date:	5/23/24	TG	Ok-60 days
Auditor's Finding	Date:	5/23/24	TG	Ok-60 days
Independent Contractor (I.C.) Requirement	Date:	5/25/24	TG	Ok-1 yr
Cover - <i>Master amendments only</i>			N/A	n/a
Contract Evaluation			TG	ok
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers' Compensation Insurance	TG

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	TG-ALREADY UPLOADED
---	---------------------

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/25 – 12/31/25	SH100140	55130		\$750,000.00
1/1/25 – 12/31/25	CP285130	55130	CP-SUPRVSION-FD	\$300,000.00
1/1/25 – 12/31/25	JC100115	55130		\$150,000.00
1/1/26 – 12/31/26	SH100140	55130		\$750,000.00
1/1/26 – 12/31/26	SH100140	55130	CP-SUPRVSION-FD	\$300,000.00
1/1/26 – 12/31/26	SH100140	55130		\$150,000.00
			TOTAL	\$2,400,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	3382
CM Contract#	2497 FKA 2238

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,625,000.00		4/1/22-12/31/24	4/12/22	R2022-0062
Prior Amendment Amounts (list separately)		\$0	7/15/22-12/31/24	8/22/22	BC2022-503
		\$550,000.00	4/1/22-12/31/24	11/21/23	R2023-0325
		\$			
Pending Amendment		\$2,400,000.00	4/1/22 – 12/31/26 Effective upon signature of all parties-12/31/2026		
Total Amendments		\$2,950,000.00			
Total Contact Amount		\$5,575,000.00			

Purchasing Use Only:

Prior Resolutions:	R2022-0062, BC2022-503, R2023-0325
Amend:	Amendment 3

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Alcohol Monitoring Systems, Inc. 21-0027-REG 12/31/2025
ftp:	Effective upon signature of all parties-12/31/2026
Amount:	\$2,400,000.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer's initials and date of approval	Lz 6.3.2024

3 | Page

Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Alcohol Monitoring Systems, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2497 FKA 2238				
RQ#	3382				
Time Period of Original Contract	4/1/22 – 12/31/24				
Background Statement	Provides a GPS and monitoring service.				
Service Description	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
Performance Indicators	Provides GPS and CAM equipment, various base stations, and associated training and monitoring services.				
Actual Performance versus performance indicators (include statistics):	100% effective. No delays or issues reported.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	Meets or exceeds all requirements.				
Department Contact	Tanisha K. Gates				
User Department	Sheriffs, Juvenile, Common Pleas				
Date	5/23/24				

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0009

Sponsored by: County Executive Ronayne	An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective.
---	--

WHEREAS, the Department of Housing and Community Development was created by Ordinance No. O2023-0007, enacted April 27, 2023; and

WHEREAS, in addition to the roles and responsibilities set forth in Section 202.09 of the County Code, the Department of Housing and Community Development is now charged with certain of the roles and responsibilities previously under the jurisdiction of the Department of Development; and

WHEREAS this Ordinance amends references in the Cuyahoga County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Sections 106.04 and 701.07 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

Section 106.04: Public Records

(A) Maintenance of Public Records (*remains in its entirety*)

(B) Maintenance of Electronic Mail (*remains in its entirety*)

(C) Designation of Countywide Public Records Manager (*remains in its entirety*)

(D) Designation of Deputy Countywide Public Records Manager (*remains in its entirety*)

(E) Designation of Public Records Manager

(1) *(remains in its entirety)*

(2) For the following offices, the person designated as public records manager shall be an employee of the office who works at the principal place at which that office does business:

- (a) the County Executive, including all executive office staff
- (b) the County Council
- (c) the Department of Law
- (d) the Sheriff
- (e) the Medical Examiner
- (f) the Clerk of Courts
- (g) the Department of Development
- (h) the Department of Information Technology
- (i) the Department of Public Works
- (j) the Department of Purchasing
- (k) the Department of Human Resources
- (l) the Fiscal Officer
- (m) the Cuyahoga Job and Family Services
- (n) the Division of Children and Family Services
- (o) the Division of Senior and Adult Services
- (p) the Department of Health and Human Services
- (q) the Agency of the Inspector General
- (r) the Department of Communications
- (s) the Department of Public Safety and Justice Services
- (t) the Department of Consumer Affairs
- (u) the Department of Internal Auditing
- (v) **the Department of Housing and Community Development**
- ~~(w)(v)~~ the County Treasurer
- ~~(x)(w)~~ the County Prosecutor

(3) *(remains in its entirety)*

(F) Public Records Manager for County Council *(remains in its entirety)*

(G) Records Retention Schedules *(remains in its entirety)*

(H) Interim Transient Records Retention Schedule *(remains in its entirety)*

(I) Publication of Public Records Policy *(remains in its entirety)*

(J) County Website *(remains in its entirety)*

Section 701.07: Financial Reporting

(A) *(remains in its entirety)*

(B) *(remains in its entirety)*

(C) *(remains in its entirety)*

(D) *(remains in its entirety)*

- (E) The Office of Budget and Management, in coordination with the Department of Development, **the Department of Housing and Community Development**, and other County agencies, as needed, shall maintain and publish annually by March 31st of each year a list of all outstanding loans made by the County, including the amount, interest rate, and term of each loan and the amount of each loan that may be forgivable, if any. OBM shall determine a written process for determining a reasonable and prudent portion of the total loan amount to hold in reserve against nonpayment of loans or the exercise of forgivable loan provisions. This reserve amount shall be reported as a reserve on balance against the General Fund, and it shall be updated at least quarterly with respect to new loans and at least annually with respect to the status of existing loans.
- (F) *(remains in its entirety)*
- (G) *(remains in its entirety)*

SECTION 2. Chapters 714, 807 and 809 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

CHAPTER 714: Municipal Grant Programs

Section 714.01 County Community Development Block Grant Program

- A. Program Established *(remains in its entirety)*
- B. Program Administration

The Cuyahoga County Community Development Block Grant (“CDBG”) program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of **Housing and Community Development**. **For purposes of this Chapter 714, “Department” shall mean the Cuyahoga County Department of Housing and Community Development.**

- C. Funding Source

The CDBG program shall be funded through entitlement funds allocated to Cuyahoga County each fiscal year by HUD, as determined by the Director of **Housing and Community Development**, consistent with the cooperation agreements between Cuyahoga County and each Urban County member community.

- D. Eligibility Requirements *(remains in its entirety)*
1. *(remains in its entirety)*
 2. *(remains in its entirety)*

3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The community must be in compliance with any existing contract for CDBG funds as determined by the Department of Development.
6. *(remains in its entirety)*
7. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and
8. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline.

E. Evaluation Criteria

The Department of Development shall administer an evaluation process in which all timely submitted and properly completed applications for CDBG funding eligible activities shall be scored using an objective numerical rating system. The Department of Development may invite knowledgeable officials of other County departments and non-Urban County local communities to serve on a rating and ranking committee for this evaluation.

Section 714.02 County Community Development Supplemental Grant Program

A. Program Established *(remains in its entirety)*

B. Program Administration

The Cuyahoga County Community Development Supplemental Grant ("CDSG") program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development.

C. Funding Source *(remains in its entirety)*

D. Eligibility Requirements

To be eligible to receive CDSG funds through the Municipal Grant Program, applicants shall meet the following criteria:

1. All applicants must be municipal corporations, townships, or not-for-profit community development corporations tax-exempt under Section 501(c)(3) of the Internal Revenue Code located within Cuyahoga County. To be eligible to apply, a not-for-profit community development corporation must be incorporated for not less than two years prior to the application deadline set by the Department of Development; provided, however, that

community development corporations in existence on or before the original effective date of this provision shall be eligible to apply; and

2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The applicant must be in compliance with all existing contracts for CDBG and CDSG funds previously allocated pursuant to this Chapter by the date of the current application deadline as determined by the Department of Development; and
6. *(remains in its entirety)*
7. All documents required by the Department of Development must be contained within the application or attached; and
8. All applications must be received by the deadline as set by the Department of Development.

E. Evaluation Criteria

1. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and all documents required by the Department of Development must be contained within the application or attached.
2. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline. All applications must be received by the deadline as set by the Department of Development.
3. The Department of Development shall evaluate applications based upon factors including, but not limited to, the following:
 - a. That the application meets the eligibility requirements specified in paragraph (D) of this section.
 - b. That the project specified in the application may complement or otherwise enhance other projects supported through other funding sources.
4. *(remains in its entirety)*

Chapter 807: Property Demolition Program

Section 807.01 Definitions

For the purposes of this Chapter **807**, the following definitions shall apply:

A. “Applicant” shall mean a municipal corporation or township located within Cuyahoga County. Applicants may apply to the property demolition program directly or via an authorized agent.

B. “Department” shall mean the Cuyahoga County Department of Community and Economic Development.

~~(C)(B)~~ “Property Demolition Fund” shall mean the fund established by the County under Section 807.02.

~~(D)(C)~~ “Property Demolition Program” shall mean the program established pursuant to Section 807.03 to demolish vacant, abandoned, and nuisance or blighted structures in Cuyahoga County.

~~(E)(D)~~ “Land Bank” shall mean the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

~~(F)(E)~~ “Round” shall mean each application round of the property demolition program administered by the Department of ~~Development~~.

Section 807.02 Property Demolition Fund

A. For the preservation of public peace, health, safety, and welfare in the County, there is hereby created the Cuyahoga County Property Demolition Fund pursuant to the County’s police powers to abate nuisance and blighted properties, which shall fund demolition programs to be administered by the County Executive through the Department of **Housing and Community Development**.

B. *(remains in its entirety)*

C. *(remains in its entirety)*

D. *(remains in its entirety)*

Section 807.03 Property Demolition Program

A. The Department of ~~Development~~ shall establish and administer a non-competitive, multiple-round application program for the purpose of issuing grants and loans payable from the property demolition fund to demolish vacant, abandoned, and nuisance or blighted structures within Cuyahoga County.

B. The Department of ~~Development~~, in consultation with the Land Bank, shall establish eligibility criteria to evaluate applications received in each round of

the program. The eligibility criteria shall be established to evaluate the following factors, exclusively:

1. *(remains in its entirety)*
2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. *(remains in its entirety)*
6. *(remains in its entirety)*

The Department of Development may, in consultation with the Land Bank, revise the evaluation criteria following each round of the program; provided, however that the revised criteria shall continue to meet the requirements of this Section.

- C. Each applicant may qualify to receive a grant or loan under the property demolition program upon submitting an application that meets the criteria of such program. Each applicant may apply for a grant, a loan, or a combination thereof. The determination of the Department of Development as to whether an application meets the criteria shall be final. No individual grant or loan shall exceed \$1,000,000.00 in the first application round. The Department of Development may increase or decrease the maximum award amount in subsequent rounds; provided however that no individual grant or loan shall exceed \$2,000,000.00 in any round. Not more than \$100,000.00 shall be awarded for the demolition of any individual structure.
- D. Each grant or loan made pursuant to this Section shall be subject to a grant or loan agreement, which shall include the following commitments:
 1. *(remains in its entirety)*
 2. A commitment from the applicant to abide by minimum demolition and property maintenance standards established by the Department of Development;
 3. *(remains in its entirety)*
 4. *(remains in its entirety)*
 5. *(remains in its entirety)*
- E. *(remains in its entirety)*
- F. *(remains in its entirety)*

G. *(remains in its entirety)*

H. *(remains in its entirety)*

I. *(remains in its entirety)*

Section 807.04 Reporting Requirements

A. The Department of ~~Development~~ shall create and maintain an up-to-date listing of information about all projects proposed for demolition under the property demolition program, including the following:

1. *(remains in its entirety)*

2. *(remains in its entirety)*

3. *(remains in its entirety)*

4. *(remains in its entirety)*

5. *(remains in its entirety)*

B. The Department of ~~Development~~ shall issue a report to Council following each round of applications, not less frequently than once per year, which shall include the listing specified in paragraph (A), a list of all applicants in each round, a list of properties approved for demolition in each round, a list of properties demolished in each round, the grant and loan amounts awarded to each applicant in each round, a notification of revisions to the eligibility criteria established pursuant to Section 807.03(B), and any other information as may be requested by members of Council.

C. *(remains in its entirety)*

Chapter 809: Cuyahoga County Housing Program

Section 809.01 Definitions

A. For the purposes of this Chapter, the following definitions apply:

“Affordable neighborhood” means a census tract where the median single-family home value is at or below 100% of the countywide median home value.

“Department” means the Department of Housing and Community~~Development, Division of Community Development.~~

“High market neighborhood” means a census tract where the median single-family home values is in excess of 175% of the countywide median home value.

“Land Bank” means the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

“Median home value” means the respective median residential property value as certified in the 2018 sexennial reappraisal, as may be revised in the 2021 triennial update.

“Middle market neighborhood” means a census tract where the median single-family home value is above 100% and at or below 175% of the countywide median home value.

“Neighborhood” means an affordable neighborhood, middle market neighborhood, and/or a high market neighborhood.

“Owner-occupant” means a resident of Cuyahoga County who owns or will own the home which they identify as his or her principal place of residence.

“Program” means the Cuyahoga County Housing Program.

“Small dollar mortgage” means a mortgage with a principal amount of \$70,000.00 or less.

Section 809.02 Program Establishment and Scope

A. The Cuyahoga County Housing Program is hereby established to bolster ongoing, community-wide efforts to stabilize and strengthen the County’s housing market, reduce housing insecurity, eliminate vacant and blighted residential structures, accelerate new construction and renovation of existing housing, improve access to capital and affordable housing, and help county residents maintain their homes in good repair and avoid foreclosure. The County seeks to augment existing efforts to address the six primary objectives identified in the 2017 Cuyahoga County Housing Plan authored by the Department of Development, which are:

1. Access to capital
2. Tax collection and delinquency
3. Housing insecurity
4. Special populations
5. Fair housing
6. Confidence in the housing market

B. Components. The Program shall consist of three components:

1. **Home Renovation.** *(remains in its entirety)*
2. **Home Owner Assistance.** The Home Owner Assistance component provides financial and technical assistance to current and prospective home-owners and tenants seeking to acquire or maintain affordable housing consistent with local building and zoning laws.
 - a. Home repair assistance. The Department of Development shall provide home repair assistance to home-owners in the form of loans, grants, and/or technical assistance.
 - b. Small-dollar mortgage assistance for prospective owner-occupants. The Department of Development shall provide small-dollar mortgage assistance to prospective owner-occupants. Mortgage assistance may include loan origination, loan servicing, loan bundling, and/or the creation of a loan loss reserve.
3. **Housing Market.** The Housing Market component includes strategic activities specifically intended to spur private market investment in emerging and future markets.
 - a. Emerging markets. *(remains in its entirety)*
 - b. New infill construction. *(remains in its entirety)*
 - c. Future markets. The Land Bank shall undertake strategic planning activities in markets where long-term disinvestment has occurred and private market actors have been unwilling to reinvest. Such activities may include commissioning feasibility studies, concept development, or strategic land assembly. The Land Bank shall undertake such activities in coordination with the Department of Development, municipalities, community development corporations, and/or other community partners.
 - d. Strategic demolition. *(remains in its entirety)*

Section 809.03 Program Administration

- A. The Program shall be jointly administered by the Land Bank and the ~~Department of Development, Division of Community Development~~. The Land Bank shall act as fiscal agent for the entire program and shall design and administer the Home Renovation and Housing Market components consistent with this Chapter. The Department shall design and promulgate rules for the Home Owner Assistance component consistent with this Chapter, including the establishment of eligibility criteria such as income requirements, property values, and/or any other factors the Department considers relevant. The Department shall also participate in the competitive selection, monitoring, and oversight of third-party service providers for the Home Owner Assistance Component. The Land Bank shall publish rules for all Program components on its website.
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*
- E. *(remains in its entirety)*

Section 809.04 Outcomes and Reporting

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*

Section 809.05 Program Funding

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*

SECTION 3. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of

Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0010

Sponsored by: Cuyahoga County Executive Ronayne/Department of Human Resources/Department of Law	An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective.
--	---

WHEREAS, Article IX of the Charter of Cuyahoga County establishes a Personnel Review Commission that shall be responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness; and

WHEREAS, Article IX of the Charter of Cuyahoga County states that the Personnel Review Commission shall administer a clear, countywide classification and salary administration system for classified employees of the charter government, and pay ranges for each classification that are adopted by Council resolution; and

WHEREAS, the County's current civil service plan is codified in Chapter 303 of the Cuyahoga County Code of Codified Ordinances ("Cuyahoga County Code"); and

WHEREAS, Section 303.01(A) of the Cuyahoga County Code provides that all sections of Ohio Revised Code Chapter 124 and Ohio Administrative Code Chapter 123:1 that are applicable to employees of Ohio counties not specifically amended or superseded by Chapter 303 of the Cuyahoga County Code shall remain in full effect in their entirety; and

WHEREAS, Section 303.01(C)(10) of the Cuyahoga County Code authorizes the Director of Human Resources to assign an unclassified employee to a classification in the County's class plan; and

WHEREAS, the proposed amendments are intended to clarify the authority of the Director of Human Resources to establish the pay of employees who are placed into a classification in the County's class plan pursuant to Section 303.01(C)(10) of the Cuyahoga County Code; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Council hereby adopts the following changes to Section 303.01 of the Cuyahoga County Code (added language underlined; deleted language in ~~strike through~~, sub-sections that are remain unchanged in their entirety are noted in *italics* and parentheses):

Section 303.01

- A. *(remains in its entirety)*
- B. Classification Plan. *(remains in its entirety)*
- C. Position Audits.
 - (1) *(remains in its entirety)*
 - (2) *(remains in its entirety)*
 - (3) *(remains in its entirety)*
 - (4) *(remains in its entirety)*
 - (5) *(remains in its entirety)*
 - (6) *(remains in its entirety)*
 - (7) *(remains in its entirety)*
 - (8) Following a final determination of the Director of Human Resources pursuant to Subsections (C)(1), (C)(2), or ~~(D)~~E, a non-bargaining, non-probationary employee may file a written appeal with the Personnel Review Commission in accordance with the Personnel Review Commission's Administrative Rules. Employee's may also file an appeal to the limited extent authorized by (C)(6).
 - (9) *(remains in its entirety)*
 - (10) ~~Assignment of Current Employees Who Were Not Previously Classified. The Director of Human Resources may assign a County employee who has not previously been assigned to a classification in the classification plan. An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.~~

D. The Director of Human Resources may assign a County employee who ~~has~~ not ~~currently~~ previously been assigned to a classification in the classification plan; **provided that, if the current rate of pay of an employee assigned to a position under this subsection exceeds the maximum rate of pay for the employee's newly assigned classification, the employee shall be placed in pay step "X" and shall not receive an increase in rate of pay until the maximum rate of pay for that classification exceeds the employee's rate of pay. When the maximum rate of pay for the classification exceeds the employee's rate of pay, the employee is no longer placed at pay step X and may receive an increase in rate of pay up to the maximum rate of pay for that classification. Pay determinations made by the Director under this subsection shall not be arbitrary or capricious and shall be based on the relevant factors identified in Subsection (C)(5).** An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.

DE. To ensure pay equity for like positions, the Personnel Review Commission may conduct audits of final pay determinations pursuant to (B)(3), and of final pay determination made pursuant to (C)(5) where appeal rights have expired and there is no pending appeal. When such an audit is conducted, the Department of Human Resources shall provide the Commission with the rationale and supporting documentation for the Director's final pay determination. The Commission shall provide reports on its audit findings to the Administration and County Council. Nothing in this provision shall require the Commission's audit of pay determinations within like positions to be restricted or limited solely to those employees whose pay is affected by final pay determinations as a result of maintenance of the class plan or the position audit process, but the Personnel Review Commission will not consider in its audit any employees with a pending appeal related to C (5).

124.34 *(remains in its entirety)*

SECTION 2. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council,

and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

MISC. TRANSACTION - BRIEFING MEMO

TITLE	An Ordinance Amending Section 303.01 of the Cuyahoga County Code
DEPARTMENT OR AGENCY NAME	Department of Human Resources

REQUESTED ACTION	<input checked="" type="checkbox"/> Amendment to Approval (BOC or Council) <input type="checkbox"/> Other action; please describe
-------------------------	--

DESCRIPTION/ EXPLANATION OF REQUEST:	The County Executive, the Department of Human Resources, and the Law Department recommend that Council amend Section 303.01 of the Cuyahoga County Code to clarify the Director of Human Resources' authority regarding the pay of certain unclassified employees who are assigned to a classification in the County's class plan. The sponsors of this legislation believe that the proposed amendments address present ambiguities in the ordinance.
---	--

CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)		
AMENDMENT (A)		