



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
5:00 PM

Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** The meeting room will open to the public 30 minutes prior to the scheduled meeting start time.*



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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) September 10, 2024 Committee of the Whole Meeting [See Page 26]
 - b) September 10, 2024 Regular Meeting [See Page 29]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
 - 1) R2024-0346: A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community

Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 54]

Sponsor: Councilmember Turner

- 2) R2024-0347: A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 57]

Sponsor: Councilmember Simon

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0308: A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 61]

Sponsors: Councilmembers Sweeney, Conwell and Turner

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0309: A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 69]

Sponsors: Councilmembers Conwell, Turner, Sweeney and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2024-0310: A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and

declaring the necessity that this Resolution become immediately effective. [See Page 78]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 4) R2024-0311: A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 87]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Community Development – Stephens

- 5) R2024-0312: A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 100]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0313: A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 108]

Sponsors: Councilmembers Turner, Jones and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 7) R2024-0314: A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 116]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 8) R2024-0315: A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.[See Page 124]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2024-0316: A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 132]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 10) R2024-0317: A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 140]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 11) R2024-0318: A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the

District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 149]

Sponsors: Councilmembers Turner and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0319: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 157]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Chair Turner

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0348: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; amending Resolution No. R2024-0294 dated 7/30/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 180]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0349: A Resolution confirming the County Executive's appointment of Melanie Kintner Knowles, upon her taking the oath of office, as Director of Sustainability, and declaring the necessity that this Resolution become immediately effective. [See Page 193]

Sponsor: County Executive Ronayne

- 2) R2024-0350: A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 199]

Sponsor: County Executive Ronayne/Department of Public Works

- 3) R2024-0351: A Resolution making an award on RQ12854 to Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 203]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 4) R2024-0352: A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 209]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 5) R2024-0353: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029; authorizing the County Executive to execute Contract No. 4733 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 215]

Sponsor: County Executive Ronayne/Sheriff's Department

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0303: A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; total estimated project cost \$16,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 221]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 2) R2024-0305: A Resolution making an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services and related routine payments for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 227]

- a) Contract No. 4645 with Keybank National Association in the amount not-to-exceed \$4,600,000.00.
- b) Contract No. 4646 with Huntington National Bank in the amount not-to-exceed \$400,000.00.
- c) Contract No. 4647 with PNC Bank National Association in the amount not-to-exceed \$320,000.00.
- d) Contract No. 4648 with U.S. Bank National Association in the amount not-to-exceed \$2,320,000.00.

Sponsor: County Executive Ronayne/Fiscal Department

Committee Assignment and Chair: Community Development – Stephens

- 3) R2024-0333: A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective: [See Page 273]
 - a) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
 - b) Rockside Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.

- c) Avery Road from Royalton Road to Oakes Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- d) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- e) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 10; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- f) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- g) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- h) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- i) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and

Bridge Funds and \$813,157.00 from the City of Fairview Park.

- j) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.
- k) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- l) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- m) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- n) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- o) Dover Center Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County

Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.

- p) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000 with County Road and Bridge Funds and \$225,000 from the Village of North Randall.
- q) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- r) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.
- s) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with the County Road and Bridge Funds and \$250,000.00 from Orange Village.
- t) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- u) Brush Road from Chardon Road to the Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.
- v) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be

funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.

- w) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- x) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- y) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Kelly, Turner, Conwell, Sweeney and Byrne

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 4) R2024-0334: A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 285]

Sponsors: County Executive Ronayne/Department of Public

Works and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 5) R2024-0335: A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 290]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 6) R2024-0336: A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.[See Page 295]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 7) R2024-0337: A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement;

requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective. [See Page 300]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 8) R2024-0339: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective: [See Page 305]
- a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount not-to-exceed \$70,000.00.
 - b) Contract No. 3141 with The Chas. E. Phipps Company in the anticipated amount not-to-exceed \$120,000.00.
 - c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount not-to-exceed \$50,000.00.
 - d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount not-to-exceed \$300,000.00.
 - e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount not-to-exceed \$650,000.00.
 - f) Contract No. 3145 with The Safety Company, LLC dba MTech Company in the anticipated amount not-to-exceed \$900,000.00.

- g) Contract No. 3146 with Three-Z Trucking & Supply Company in the anticipated amount not-to-exceed \$70,000.00.
- h) Contract No. 3147 with W. W. Grainger, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- i) Contract No. 3817 with Applied MSS in the anticipated amount not-to-exceed \$60,000.00.
- j) Contract No. 3831 with Core & Main LP in the anticipated amount not-to-exceed \$300,000.00.
- k) Contract No. 3832 with Industrial Safety Products in the anticipated amount not-to-exceed \$80,000.00.
- l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount not-to-exceed \$100,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0263: A Resolution approving and authorizing a supplemental lease-purchase agreement and related documents providing for the refinancing of the costs of acquisition of real property and facilities, including a convention center hotel facility; and authorizing and approving other related documents and matters; and declaring the necessity that this Resolution become immediately effective. [See Page 364]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Turner

Committee Assignment and Chair: Finance & Budgeting – Miller

- 2) R2024-0302: A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development, and declaring the necessity that this Resolution become immediately effective. [See Page 373]
[Pending referral from Committee]
Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

- 3) R2024-0304: A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 375]

- a) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031.
- b) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 4) R2024-0306: A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to

12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 393]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 5) R2024-0321: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective. [See Page 403]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

- 6) R2024-0327: A Resolution confirming the County Executive's reappointment of Sheila Wright to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 407]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 7) R2024-0328: A Resolution confirming the County Executive's reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 414]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 8) R2024-0329: A Resolution confirming the County Executive's appointment of Dr. Ronnie Dunn to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 421]

Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 9) R2024-0330: A Resolution confirming the County Executive's appointment of Darlene Wade to serve on the Western Reserve Area Agency on Aging Five County Advisory Council for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 428]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 10) R2024-0331: A Resolution confirming the County Executive's appointment of Mary McNamara to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 443]

Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 11) R2024-0332: A Resolution confirming the County Executive's reappointment of Sue Biagianti to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 454]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 12) R2024-0338: A Resolution authorizing a tender agreement among the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County, and authorizing an amendment to Contract No. 980 for the rehabilitation of existing St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland, to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, and authorizing the assignment of said contract to Perk Company, Inc. (together, Contract No. 4796); authorizing the County Executive to execute the tender agreement and any and all other documents consistent with said tender agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 466]

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 13) R2024-0340: A Resolution making an award on RQ14580 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract No. 4736 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 471]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 14) R2024-0341: A Resolution making awards to various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution, and declaring the necessity that this Resolution become immediately effective: [See Page 485]

- a) Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
- b) Contract No. 4524 with Life's Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.
- c) Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 15) R2024-0342: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 4753 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 501]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Public Defender Commission

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 16) R2024-0343: A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 510]

- a) Contract No. 3684 with The Centers for Families and Children in the amount not-to-exceed \$130,000.00.

- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the amount not-to-exceed \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the amount not-to-exceed \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the amount not-to-exceed \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$150,000.00.
- f) Contract No. 3708 with Towards Employment in the amount not-to-exceed \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the amount not-to-exceed \$300,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 17) R2024-0344: A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge Pilot Program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 545]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

18) R2024-0345: A Resolution making awards on RQ14523 to various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 554]

- a) Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount not-to-exceed \$315,000.00.
- b) Contract No. 4617 with Burlington Stores, Inc. in the anticipated amount not-to-exceed \$500,000.00.
- c) Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount not-to-exceed \$125,000.00.
- d) Contract No. 4621 with Penney OpCo, LLC dba JCPenney in the anticipated amount not-to-exceed \$250,000.00.
- e) Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount not-to-exceed \$385,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services and Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

e) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES FOR SECOND READING

1) O2024-0009: An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective. [See Page 592]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Community Development –
Stephens

- 2) O2024-0010: An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective. [See Page 604]

Sponsor: County Executive Ronayne/Department of Human
Resources/Department of Law

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, OCTOBER 8, 2024
5:00 PM / 4TH FLOOR

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the meeting rooms located on the 4th floor, from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, SEPTEMBER 10, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
3:30 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:37 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Turner, Simon; Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones were in attendance and a quorum was determined. Councilmembers Yvonne Conwell and Cheryl Stephens were absent.

3. PUBLIC COMMENT

- a) **Loh addressed Council regarding conditions at the Women’s Homeless Shelter; public comment rules and the County’s investment policies.**
- b) **Will Tarter addressed Council regarding R2024-0266: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and Committee meetings, and urged Council to add an amendment to Section 1. Rule 17 B. Procedures for Public Comment, to post submitted written testimony to the Cuyahoga County Council website.**

4. EXECUTIVE SESSION

- a) **Collective bargaining matters, including:**
 - i) **amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 6 employees in the classification of Electronic Technicians in the**

Department of Public Works for the period 1/1/2023 – 12/31/ 2025, to establish the terms of the 2024 and 2025 re-openers for health insurance and wages and to modify Articles 24 and 27;

- ii) a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 100 employees in 12 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Cuyahoga Job and Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2024 - 12/31/2026;
- iii) a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 134 employees in 7 classifications in the Department of Public Works/Division of Maintenance for the period 1/1/2024 - 12/31/2026;
- iv) a Collective Bargaining Agreement between Cuyahoga County and The Cleveland Building and Construction Trades Council, representing approximately 135 full time employees in 17 classifications from the Cuyahoga County Department of Public Works for the period 7/1/2024 - 6/30/2027;
- v) amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III at the Cuyahoga County Airport, Department of Public Works for the period 12/1/2022 - 11/30/2025, to establish the terms of the Health Insurance and Wage re-openers in Articles 32 and 33 respectively, and to modify the duration of the contract;

Executive Session was called to order by Council President Jones at 3:45 p.m. Council President Jones asked Clerk Richardson to call the roll to go into Executive Session. A motion was made by Mr. Sweeney, seconded by Ms. Turner and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and for no other purpose whatsoever.

The following Councilmembers were present: Turner, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones.

The following additional attendees were present: Law Director Rick Manoloff; Assistant Law Director and Senior Counsel, Gregory Huth; Deputy Chief Law Director Nora Hurley, Mr. Matthew Rymer, Maintenance Administrator, Department of Public Works;

Chief of Staff Joseph Nanni; Policy Advisor LeVine Ross; Legislative Budget Advisor Trevor McAleer and Special Counsel Michael King.

At 4:39 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:39 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
5:00 PM**

Council President Jones read a statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council and Committee Meetings, in accordance with the temporary rules adopted at the July 2, 2024 Council meeting.

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:02 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Conwell, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

A number of individuals addressed Council on a variety of topics, including The County's investment policies:

- a) Michelle Weiss**
- b) Loh**

- c) Alex Szaruga
- d) Sheri Sax
- e) Francoise Jacobs
- f) Michael Lowenstein
- g) Matt Hildebrand
- h) Avrum Jacobs
- i) Jillian Nataupsky
- j) Joseph Gutter
- k) Daniel Pearlman
- l) Daniel Messeloff
- m) Howard Davis
- n) Mark Sack

6. APPROVAL OF MINUTES

- a) July 30, 2024 Committee of the Whole Meeting
- b) July 30, 2024 Regular Meeting

A motion was made by Ms. Conwell, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the July 30, 2024 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

Chief of Staff Erik Janas, County Executive's Office, stated there were no messages.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE
 - 1) R2024-0307: A Resolution awarding a total sum, not to exceed \$20,000, to Smart Development, Inc. for the Community First Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Council President Jones referred Resolution No. R2024-0307 to the Community Development Committee.

- 2) R2024-0308: A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Sweeney, Conwell and Turner

Council President Jones referred Resolution No. R2024-0308 to the Community Development Committee.

- 3) R2024-0309: A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2024-0309 to the Health, Human Services & Aging Committee.

- 4) R2024-0310: A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2024-0310 to the Community Development Committee.

- 5) R2024-0311: A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Council President Jones referred Resolution No. R2024-0311 to the Community Development Committee.

- 6) R2024-0312: A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0312 to the Education, Environment & Sustainability Committee.

- 7) R2024-0313: A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork's Nest Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0313 to the Education, Environment & Sustainability Committee.

- 8) R2024-0314: A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0314 to the Community Development Committee.

- 9) R2024-0315: A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0315 to the Public Safety & Justice Affairs Committee.

- 10) R2024-0316: A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0316 to the Education, Environment & Sustainability Committee.

- 11) R2024-0317: A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0317 to the Health, Human Services & Aging Committee.

- 12) R2024-0318: A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0318 to the Health, Human Services & Aging Committee.

- 13) R2024-0319: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Council President Jones referred Resolution No. R2024-0319 to the Human Resources, Appointments & Equity Committee.

b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0266: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and Committee meetings; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Kelly, Miller, Sweeney, Gallagher, Schron, Conwell, Turner, Byrne and Simon

Committee Assignment and Chair: Committee of the Whole – Jones

Councilmember Miller commended Councilmembers Turner and Sweeney for presenting amendments that improved the resolution, and added that this legislation provides a reasonable balance that maintains public comment and allows Council to devote proper attention to the many items of business that must be dealt with. Mr. Sweeney praised Council President Jones for doing a great job managing the item and keeping everyone inclusive. Councilmember Simon commented on the Sunset provision that automatically reverts to the original language and said that at some point Council will have to amend the rules put in place at the outset of the Government. Ms. Simon said she would prefer to maintain these rules and amend them as Council sees fit, but will vote for the item.

On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0266 was considered and adopted by unanimous roll-call vote.

- 2) R2024-0268: A Resolution awarding a total sum, not to exceed \$6,100, to Motivated and Empowered Inc. for the Take The Limits Off Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0268 into the record.

Council President Jones introduced a proposed substitute to Resolution No. R2024-0268.

Mr. Trevor McAleer, Budget Advisor, addressed Council regarding Resolution No. R2024-0268.

A motion was then made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute.

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0268 was considered and adopted by unanimous vote, as substituted.

- 3) R2024-0269: A Resolution awarding a total sum, not to exceed \$350,000, to the MetroHealth System for Behavioral Health Facility Upgrades in the Emergency Department from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens and Turner

Committee Assignment and Chair: Community Development – Stephens

On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0269 was considered and adopted by unanimous vote.

- 4) R2024-0270: A Resolution awarding a total sum, not to exceed \$150,000, to the MetroHealth System for the West 25th Street Park Improvements Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens and Turner

Committee Assignment and Chair: Community Development – Stephens

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0270 was considered and adopted by unanimous vote.

c) **CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION**

- 1) O2024-0004: An Ordinance repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund; and directing the

deposit of specified sales and use tax proceeds therein.

Sponsors: Councilmembers Kelly, Stephens, Conwell **and Schron**

Committee Assignment and Chair: Committee of the Whole – Jones

Councilmember Miller said he continues to support flexibility and believes the General Fund should not be restricted in advance. Mr. Miller stated that he has concerns about the potential impacts on the Bond issuance process, therefore he will not be supporting this legislation. Mr. Miller commended Councilmember Kelly for his persistence and consistency of conviction on this matter, and his success in winning the necessary support of his colleagues.

Council President Jones commended Councilmember Kelly for his hard work, and his colleagues for their interest, due diligence and contributions to make this the best possible piece of legislation at this time.

On a motion by Mr. Kelly, seconded by Mr. Schron, Ordinance No. O2024-0004 was considered and adopted by a majority roll-call vote of 8 yeas and 3 nays with Councilmembers Conwell, Stephens, Simon, Kelly, Sweeney, Gallagher, Schron and Jones voting in the affirmative and Councilmembers Miller, Turner and Byrne casting dissenting votes.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0320; R2024-0321; R2024-0322; R2024-0323; R2024-0324; R2024-0325 & R2024-0326.

- 1) R2024-0320: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of

Budget and Management

On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0320 was considered and adopted by unanimous vote.

- 2) R2024-0321: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

A motion was made by Mr. Miller, seconded by Ms. Conwell and subsequently withdrawn to adopt Resolution No. R2024-0321. Councilmember Sweeney asked if this is the legislation that is passed to determine the millage for property tax increases. Discussion ensued.

Mr. Trevor McAleer, Budget Advisor, and Mr. Walter Parfejewiec, Director of the Office of Budget and Management, addressed Council regarding Resolution No. R2024-0321. Discussion ensued.

Councilmembers asked questions of Mr. McAleer and Mr. Parfejewiec pertaining to the item, which they answered accordingly.

Council President Jones referred Resolution No. R2024-0321 to the Finance & Budgeting Committee.

- 3) R2024-0322: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 6 employees in the classification of Electronic Technician in the Department of Public Works for the period 1/1/2023 – 12/31/2025, to establish the terms of the 2024 and 2025 re-openers for health insurance and wages and to modify Articles 24 and 27; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law and Department of Public Works

On a motion by Mr. Sweeney with a second by Mr. Byrne, Resolution No. R2024-0322 was considered and adopted by unanimous vote.

- 4) R2024-0323: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 100 employees in 12 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Cuyahoga Job and Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2024 - 12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law,
Department of Human Resources/Department of Health and
Human Services and Department of Information Technology

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2024-0323 was considered and adopted by unanimous vote.

- 5) R2024-0324: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 134 employees in 7 classifications in the Department of Public Works/Division of Facilities Maintenance for the period 1/1/2024 - 12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law and
Department of Public Works/Division of Facilities
Maintenance

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2024-0324 was considered and adopted by unanimous vote.

- 6) R2024-0325: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and The Cleveland Building and Construction Trades Council, representing approximately 135 full time employees in 17 classifications in the Cuyahoga County Department of Public Works for the period 7/1/2024 - 6/30/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law/
Department of Human Resources and Department of Public Works

On a motion by Mr. Byrne with a second by Mr. Kelly, Resolution No. R2024-0325 was considered and adopted by unanimous vote.

- 7) R2024-0326: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III in the Cuyahoga County Airport, Department of Public Works for the period 12/1/2022 - 11/30/2025, to establish the terms of the Health Insurance and Wage re-openers in Articles 32 and 33 respectively, and to modify the duration of the contract; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law/Department of Human Resources and Department of Public Works

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2024-0326 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0327: A Resolution confirming the County Executive's reappointment of Sheila Wright to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0327 to the Human Resources, Appointments & Equity Committee.

- 2) R2024-0328: A Resolution confirming the County Executive's reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0328 to the Human Resources, Appointments & Equity Committee.

- 3) R2024-0329: A Resolution confirming the County Executive's appointment of Dr. Ronnie Dunn to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0329 to the Human Resources, Appointments & Equity Committee.

- 4) R2024-0330: A Resolution confirming the County Executive's appointment of Darlene Wade to serve on the Western Reserve Area Agency on Aging Five County Advisory Council for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective:

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0330 to the Human Resources, Appointments & Equity Committee.

- 5) R2024-0331: A Resolution confirming the County Executive’s appointment of Mary McNamara to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0331 to the Human Resources, Appointments & Equity Committee.

- 6) R2024-0332: A Resolution confirming the County Executive’s reappointment of Sue Biagianti to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0332 to the Human Resources, Appointments & Equity Committee.

- 7) R2024-0333: A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective:

- a) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
- b) Rockside Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project

is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.

- c) Avery Road from Royalton Road to Oakes Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- d) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- e) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 10; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- f) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- g) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- h) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.

- i) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.
- j) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.
- k) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- l) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- m) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- n) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.

- o) Dover Center Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- p) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000 with County Road and Bridge Funds and \$225,000 from the Village of North Randall.
- q) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- r) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.
- s) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with the County Road and Bridge Funds and \$250,000.00 from Orange Village.
- t) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- u) Brush Road from Chardon Road to the Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.

- v) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.
- w) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- x) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- y) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

Sponsors: County Executive Ronayne/Department of Public Works **and Councilmember Kelly**

Council President Jones referred Resolution No. R2024-0333 to the Public Works, Procurement & Contracting Committee.

- 8) R2024-0334: A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Miller

Council President Jones referred Resolution No. R2024-0334 to the Public Works, Procurement & Contracting Committee.

- 9) R2024-0335: A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0335 to the Public Works, Procurement & Contracting Committee.

- 10) R2024-0336: A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0336 to the Public Works, Procurement & Contracting Committee.

- 11) R2024-0337: A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay

for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0337 to the Public Works, Procurement & Contracting Committee.

- 12) R2024-0338: A Resolution authorizing a tender agreement among the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County, and authorizing an amendment to Contract No. 980 for the rehabilitation of existing St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland, to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, and authorizing the assignment of said contract to Perk Company, Inc. (together, Contract No. 4796); authorizing the County Executive to execute the tender agreement and any and all other documents consistent with said tender agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/ Division of County Engineer

Council President Jones referred Resolution No. R2024-0338 to the Public Works, Procurement & Contracting Committee.

- 13) R2024-0339: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount not-to-exceed \$70,000.00.
- b) Contract No. 3141 with The Chas. E. Phipps Company in the anticipated amount not-to-exceed \$120,000.00.
- c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount not-to-exceed \$50,000.00.
- d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount not-to-exceed \$650,000.00.
- f) Contract No. 3145 with The Safety Company, LLC dba MTech Company in the anticipated amount not-to-exceed \$900,000.00.
- g) Contract No. 3146 with Three-Z Trucking & Supply Company in the anticipated amount not-to-exceed \$70,000.00.
- h) Contract No. 3147 with W. W. Grainger, Inc. in the anticipated amount not-to-exceed \$300,000.00.
- i) Contract No. 3817 with Applied MSS in the anticipated amount not-to-exceed \$60,000.00.
- j) Contract No. 3831 with Core & Main LP in the anticipated amount not-to-exceed \$300,000.00.
- k) Contract No. 3832 with Industrial Safety Products in the anticipated amount not-to-exceed \$80,000.00.
- l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount not-to-exceed \$100,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0339 to the Public Works, Procurement & Contracting Committee.

- 14) R2024-0340: A Resolution making an award on RQ14580 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract No. 4736 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0340 to the Public Works, Procurement & Contracting Committee.

- 15) R2024-0341: A Resolution making awards to various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution, and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
- b) Contract No. 4524 with Life's Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.
- c) Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0341 to the Public Safety & Justice Affairs Committee.

- 16) R2024-0342: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024; authorizing the County Executive to execute Agreement No. 4753 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Public Defender Commission

Council President Jones referred Resolution No. R2024-0342 to the Public Safety & Justice Affairs Committee.

- 17) R2024-0343: A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3684 with The Centers for Families and Children in the amount not-to-exceed \$130,000.00.
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the amount not-to-exceed \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the amount not-to-exceed \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the amount not-to-exceed \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$150,000.00.

- f) Contract No. 3708 with Towards Employment in the amount not-to-exceed \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the amount not-to-exceed \$300,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0343 to the Health, Human Services & Aging Committee.

- 18) R2024-0344: A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge Pilot Program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0344 to the Health, Human Services & Aging Committee.

- 19) R2024-0345: A Resolution making awards on RQ14523 to various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount not-to-exceed \$315,000.00.
 - b) Contract No. 4617 with Burlington Stores, Inc. in the anticipated amount not-to-exceed \$500,000.00.

- c) Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount not-to-exceed \$125,000.00.
- d) Contract No. 4621 with Penney OpCo, LLC dba JCPenney in the anticipated amount not-to-exceed \$250,000.00.
- e) Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount not-to-exceed \$385,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Council President Jones referred Resolution No. R2024-0345 to the Health, Human Services & Aging Committee.

c) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2024-0289: A Resolution adopting the 2024 Cuyahoga County Sustainability Plan in accordance with Section 202.18 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Sustainability

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon, with a second by Ms. Conwell, Resolution No. R2024-0289 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, September 16 at 1:00 p.m.

Mr. Sweeney reported that the Council Operations, Intergovernmental Relations & Public Transportation will meet at a future date to be determined.

Mr. Byrne, reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, September 18 at 10:00 a.m.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, September 17 at 1:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, September 18 at 1:00 p.m.

Ms. Stephens requested to change the time of the next Community Development Committee meeting on Monday, September 16 to 9:00 a.m. Ms. Stephens' colleagues who serve on the committee confirmed that they will be able to attend at 9:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, September 18 at 3:00 p.m. to hear the items referred and a presentation from the Department of Workforce Development.

Mr. Jones reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, September 17 at 10:00 a.m.

12. MISCELLANEOUS BUSINESS

Mr. Miller commented on the Sustainability Plan that was adopted and thanked the administration and Ms. Simon, Chairperson of the Education, Environment & Sustainability Committee, for supporting his amendments to strengthen the language regarding food choice and building retrofits for energy conservation.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:28 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0346

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the B-Buzz Baseball League for new baseball equipment; and

WHEREAS, the B-Buzz Baseball League estimates the total cost of the project is \$63,250; and

WHEREAS, the B-Buzz Baseball League indicates the other funding source(s) for this project includes \$8,000 from the Cleveland Guardians and \$6,000 from the Coleman Spohn Corp; and

WHEREAS, the B-Buzz Baseball League is estimating the start date of the project will be April 2025 and the project will be completed by August 2025; and

WHEREAS, the B-Buzz Baseball League requested \$64,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the B-Buzz Baseball League to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the B-Buzz Baseball League from the General Fund made available by the American Rescue Plan Act revenue replacement provision for new baseball equipment.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0347

Sponsored by: Councilmember Simon	A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, on August 2, 2022, the Council approved R2022-0170 awarding \$100,000 to the City of Richmond Heights for the purpose of replacing the porch at the Greenwood Farm Community Park farmhouse; and

WHEREAS, the City of Richmond Height has requested to amend the award made pursuant to R2022-0170 to use of the remaining unspent balance of \$87,500 for the Greenwood Farm Gazebo Project; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$87,500 to the City of Richmond Heights for the Greenwood Farm Gazebo Project; and

WHEREAS, the City of Richmond Heights estimates the total cost of the Greenwood Farm Gazebo Project is \$200,000; and

WHEREAS, the City of Richmond Heights indicates the other funding source(s) for this project includes:

- A. \$50,000 from Cuyahoga County CDSG Grant;
- B. \$50,000 from Ohio Capital Improvement Grant; and

WHEREAS, the City of Richmond Heights is estimating the start date of the project will be September 2023 and the project will be completed by March 2025; and

WHEREAS, the City of Richmond Heights requested \$87,500 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$87,500 to the City of Richmond Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500 from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Greenwood Farm Gazebo Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0308

Sponsored by: Councilmembers Sweeney, Conwell, and Turner	A Resolution awarding a total sum, not to exceed \$40,000, to the Building & Leveraging Opportunities Foundation for property rehabilitation from the Districts 3, 7 and 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 from the District 3 ARPA Community Grant Fund, \$10,000 from the District 7 ARPA Community Grant Fund, and \$10,000 from the District 9 ARPA Community Grant fund, for a total amount of \$40,000 to the Building & Leveraging Opportunities Foundation for property rehabilitation; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately 25 people will be served annually through this award; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately 5-10 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates the total cost of the project is \$140,000; and

WHEREAS, the Building & Leveraging Opportunities Foundation indicates the other funding source(s) for this project includes:

- A. \$50,000 from Ready Life Bank
- B. \$50,000 from the Cuyahoga County Land Bank
- C. \$10,000 from the Iota Phi Theta Fraternity, Inc.; and

WHEREAS, the Building & Leveraging Opportunities Foundation is estimating the start date of the project will be June 2024 and the project will be completed by September 2024; and

WHEREAS, the Building & Leveraging Opportunities Foundation requested \$40,000 from the District 3, 7, & 9 ARPA Community Grant Funds to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$40,000 to the Building & Leveraging Opportunities Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$40,000 to the Building & Leveraging Opportunities Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for property rehabilitation.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Community Development

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
The Building & Leveraging Opportunities Foundation	
Address of Requesting Entity:	
531 East 260 Street, Suite #1 Euclid Ohio 44132	
County Council District # of Requesting Entity:	
County District #10, County Council District 3#, County Council District #9, County Council District #7	
Address or Location of Project if Different than Requesting Entity:	
3314 Tullamore Road, Cleveland Heights Ohio	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
3314 Tullamore Road, Cleveland Heights Ohio	
Contact Name of Person Filling out This Request:	
Orlando O. Grant	
Contact Address if different than Requesting Entity:	
NA	
Email:	Phone:
Orlandogranr55@gmail.com	216-870-6917
Federal IRS Tax Exempt No.:	Date:
87-465-5330	9/10/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The plan for the property is to revitalize it by providing affordable housing that fosters long-term economic stability and generational wealth through poverty reduction initiatives. The property will be rehabilitated, and with the additional investors and funding we have secured, we will reduce the mortgage amount required for prospective buyers. For example, although the rehabilitation may cost \$140,000, with grants and additional funding, families would only need to finance around \$50,000 to \$60,000. This approach allows families to move into the property with a significantly reduced financial burden. Instead of relying on traditional mortgage methods, we will assess their financial capacity and ability to pay through their rental history and long-term payment habits, helping them become homeowners in the future.

The improvements will be completed in several phases. We will start with an interior design review, which will include updates and products related to the rehabilitation of the property. We will also ensure that all hazardous materials, such as lead, are removed, cleaned, or prepared for safe residential use. Additionally, we will address the exterior of the property, including foundational repairs and landscaping updates to enhance curb appeal. Support will be provided for the acquisition and installation of appliances, as well as equipment associated with structural improvements. These efforts will contribute to the long-term viability of the property and any future resale. Moreover, any updates made to the home will adhere to the deed restrictions placed on it for new homeowners.

- June 2024 Initial demolition and gutting of interior part of the property
 1. Gutting of home
 2. Wiring and duct work installation
 3. Removal of debris on exterior of property
- July 2024 Exterior and Interior rehabbing of the property along with prep work
 1. Exterior painting
 2. Interior framing and drywall installation along with painting
 3. Interior duct work with furnace, electrical, and ac units installation
- August 2024
 1. Finishing of areas associated with design
 2. Lighting fixtures installation
 3. Final wall framing and installation
- September 2024
 1. Installation of appliances
 2. Installation of exterior plants, shrubs, and flowers.
- Delivery of the home September 19th, 2024

Project Start Date: June 1, 2024

Project End Date: September 19, 2024

IMPACT OF PROJECT:

Who will be served:
Seeking families who desire to transition from rental to home ownership

How many people will be served annually:
25 people Annually or 5 families of 5 in 5 homes

Will low/moderate income people be served; if so how:
Low income families will be served that will poverty a pathway to generational wealth opportunities.

How does the project fit with the community and with other ongoing projects:
This project fits into community engagement opportunities associated with wealth generation, community engagement, home ownership, and financial literacy.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:
Contractual Jobs created 5-10 subcontractors position created.

If applicable, what environmental issues or benefits will there be:
No environmental issues address, but community environmental through reducing blighted and abandon properties.

If applicable, how does this project serve as a catalyst for future initiatives:
This is the second property we will complete in the #GoldDoorIntative that lead to community engagement and wealth building. It also serves as a catalyst for Home Ownership Programming

FINANCIAL INFORMATION:

Total Budget of Project:
\$140,000

Other Funding Sources of Project (list each source and dollar amount separately):

Ready Life Bank \$50,000.00
 Cuyahoga County Landbank \$50,000.00
 Iota Phi Theta Fraternity Inc. \$10,000.00

Total amount requested of County Council American Resource Act Dollars:
 AARP Cuyahoga County Dollars, \$40,000.00 that has been awarded from three County Council Members:

- Councilman Sweeney \$20,000
- Councilwoman Turner \$10,000
- Councilwoman Conwell \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We have secured Ready Life Bank as an ongoing supporter and resource development for this project. The Cuyahoga County Landbank has committed to \$50,000 per project as long as resources are available, and projects align with their current programming.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Orlando O. Grant

Signature:	Date:
<i>Orlando O. Grant</i>	8/10/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0309

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$5,000, to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Sweeney and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$5,000 to the Lutheran Metropolitan Ministry for the “Welcome Home!” Anniversary Celebration; and

WHEREAS, the Lutheran Metropolitan Ministry estimates approximately 5,000 people will be served annually through this award; and

WHEREAS, the Lutheran Metropolitan Ministry estimates the total cost of the project is \$63,000; and

WHEREAS, the Lutheran Metropolitan Ministry indicates the other funding source(s) for this project includes:

- A. \$25,000 from corporate sponsorship
- B. \$15,000 from individual giving

- C. \$15,000 from foundation grants
- D. \$8,000 from ticket sales; and

WHEREAS, the Lutheran Metropolitan Ministry is estimating the start date of the project will be June 2024 and the project will be completed by December 2024; and

WHEREAS, the Lutheran Metropolitan Ministry requested \$5,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 to the Lutheran Metropolitan Ministry to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$5,000 to the Lutheran Metropolitan Ministry from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the “Welcome Home!” Anniversary Celebration.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Lutheran Metropolitan Ministry (LMM)	
Address of Requesting Entity: 4515 Superior Avenue, Cleveland, OH 44103	
County Council District # of Requesting Entity: County Council District 7	
Address or Location of Project if Different than Requesting Entity: Museum of Contemporary Art Cleveland (MOCA Cleveland), 11400 Euclid Avenue, Cleveland, OH 44106	
County Council District # of Address or Location of Project if Different than Requesting Entity: County Council District 7	
Contact Name of Person Filling out This Request: Marcella Brown, Vice President, Development & Communications, LMM	
Contact Address if different than Requesting Entity: (same)	
Email: mbrown@lutheranmetro.org	Phone: 216-658-7208
Federal IRS Tax Exempt No.: 34-1043756	Date: 7/29/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Founded in 1969, Lutheran Metropolitan Ministry (LMM) is a not-for-profit corporation with a mission to challenge systemic injustices faced by those who are oppressed, forgotten, and hurting by providing responsive solutions, advocacy, and hope. The programs and services of LMM enhance the lives of people experiencing homelessness, unemployment/underemployment, behavioral health challenges, involvement with the criminal legal system, youth in crisis, and adults in need of guardianship. LMM's services, behavioral health interventions, and advocacy initiatives are fulfilled in four general areas: Housing & Shelter, Guardianship, Workforce Development and Youth Resiliency. LMM served more than 4,600+ people in Northeast Ohio in 2023.

LMM inhabits the intersection where great needs meet bold solutions. Housing & Shelter (H&S) is LMM's largest area of service, constituting about 60% of the agency's program operations. In recent years, LMM transitioned from solely providing emergency shelter (and operator of the largest shelter in OH) to providing flexible funding for housing solutions and serving as a property owner that offers safe, affordable housing to people exiting shelter care. These initiatives include *Breaking New Ground*, renovated housing for families leaving homeless shelters, a shared housing model for single men in Greater Cleveland called "Coventry Homes," and a series of new, solar-powered CNC (computerized numerical control) efficiency homes called the "Solar Homes of SCS (St. Clair-Superior)." LMM is currently researching 3D printed housing, which LMM was awarded a demonstration grant from the City of Cleveland to bring to the area within the next two years.

In honor of LMM's 55th anniversary in 2024, LMM partnered with MOCA Cleveland and commissioned *I_You Design Lab* and its founding designer-architect Sai Sinbondit to create an exhibition that explores innovations in affordable housing at the nexus of environmental responsibility, material and energy efficiency, and contemporary design. Working with a select group of developers and designers, *A PLACE meant* will include material and image-based examples of new housing approaches. Ranging from modular housing that can be constructed with limited tools to 3D printed homes that can be erected in a few days, the exhibition encourages Cleveland to become a place for housing innovation in the Midwest. The exhibition, located throughout MOCA's ground floor from June – December 2024, will be accompanied by a series of events and intergenerational education programs to teach about and inspire a broad commitment to creative affordable housing in our community. Also, the team will convert MOCA's third floor classroom into an *A PLACE meant* learning lab that includes information and drop-in interactive experiences for audiences of all ages.

Welcome Home! LMM's 55th Anniversary Celebration will take place on Septe. 5, 2024, and will attract hundreds of people from Northeast Ohio's community, civic, business and faith leadership, who support the mission and programs of LMM. These individuals are in positions of influence and leadership within their company or field of endeavor. The event format is a hearty appetizer reception, with live entertainment, and a tour and designers talk about LMM's commissioned exhibit, *A PLACE Meant*.

Project Start Date: 6/28/24

Project End Date: 12/29/24

IMPACT OF PROJECT:

Who will be served: The exhibit, community programming, and celebration will serve the people of Greater Cleveland who have an interest in designing and building affordable housing for people experiencing homelessness, housing insecurity and those who are struggling to maintain their home due to rising interest rates, inflation, and unprecedented property value and tax increases.

How many people will be served annually:

MOCA anticipates welcoming more than 5,000 visitors during the exhibit season; their online audience usually brings an additional 10-20,000 visitors to virtually experience an exhibit. The LMM celebration event on September 5 will host over 250 attendees.

Will low/moderate income people be served; if so how:

The exhibit will encourage residents of Greater Cleveland and Cuyahoga County, including many of whom are low to moderate income, to visit the exhibition, and attend the event. More than half the people LMM serves are low to moderate income, and 18 percent of Cuyahoga County residents have a household income below the federal poverty line. (Center for Community Solutions)

How does the project fit with the community and with other ongoing projects:

Affordable housing is a complex issue across the United States. It is frequently misunderstood and obscured by the same misconceptions as other social policies aimed at helping low-income and vulnerable populations. According to the 2022 State of the Nation’s Housing report, over 37 million households in the U.S. pay more than 30% of their income on housing; one in seven of these households pay more than 50% of their income on housing. The HUD threshold recommends residents allocate no more than one-third of income to housing, meaning millions of households are “housing-burdened.” Rising housing costs and interest rates, high barriers to housing access, and legacies of discriminatory policies and practices have disproportionately excluded and jeopardized under resourced neighborhoods and people who have the least economic vitality, mostly communities of color, refugees, and immigrants.

Cleveland has experienced a resurgence in recent years, yet there remains an undeniable need for affordable housing, the lack of which is the leading cause of displacement and homelessness in our city. Our community is at a crossroads. Never in history have so many people been displaced with such a lack of affordable housing. But Cleveland has unique positioning, with a surplus of abandoned houses and vacant lots that could be used creatively to disrupt the ever-growing housing crisis. Leaning into emerging technologies, design innovations, and new construction options can quickly generate powerful changes in Cleveland to housing affordability and access. We must decide if we are a community of innovators, creative problem solvers, and neighbors committed to inclusion who are willing to explore, make changes, and invest in our future.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A.

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

LMM anticipates the exhibition, and the celebration will spark strong interest in the innovations and creative strategies of affordable housing design being introduced. The exhibition, alongside LMM’s recent grant awarded by the City of Cleveland to pilot 3D printed housing has significant promise to be a catalyst for future initiatives in affordable housing.

FINANCIAL INFORMATION:

Total Budget of Project:

\$63,000

- Other Funding Sources of Project (list each source and dollar amount separately):**
- Corporate sponsorship: \$25,000
 - Individual Giving: \$15,000
 - Foundation Grants: \$15,000
 - Ticket Sales: \$8,000

Total amount requested of County Council American Resource Act Dollars:

\$5,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The exhibition, should it continue to another institution, would be funded by the receiving entity. The celebration event is a one-time experience.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Marcella J. Brown

Signature:



Date: 7/29/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

1. Exhibition overview
2. Celebration save-the-date

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0310

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$20,000, to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$20,000 to Wallstreet Nottingham Development Inc. for the New Headquarters and Residential Development project; and

WHEREAS, Wallstreet Nottingham Development Inc. estimates approximately 300 people will be served annually through this award; and

WHEREAS, Wallstreet Nottingham Development Inc. estimates the total cost of the project is \$225,000; and

WHEREAS, Wallstreet Nottingham Development Inc. indicates the other funding source(s) for this project includes:

- A. \$20,000 from the City of Cleveland,

B. \$185,000 from Builder Line of Credit; and

WHEREAS, Wallstreet Nottingham Development Inc. is estimating the start date of the project will be September 2024 and the project will be completed by June 2025; and

WHEREAS, Wallstreet Nottingham Development Inc. requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Wallstreet Nottingham Development Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Wallstreet Nottingham Development Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the New Headquarters and Residential Development project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Community Development

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Wallstreet Nottingham Development Inc

Address of Requesting Entity:

18526 St.Clair Cleveland Ohio 44110

County Council District # of Requesting Entity:

7

Address or Location of Project if Different than Requesting Entity:

6311 St. Clair Cleveland, Ohio 44103

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Eugene Miller

Contact Address if different than Requesting Entity:

18526 St.Clair Cleveland Ohio 44110

Email:

info@eugenermiller.com

Phone:

216.849.0816

Federal IRS Tax Exempt No.:

87-2608994

Date:

Aug 6, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Description: New Headquarters and Residential Development

Project Overview:

The proposed project involves the development of a new headquarters with a front store office and three (2) bedroom apartments. This mixed-use development will serve as a central hub for our operations while providing much-needed residential units in the community.

Importance of the Project:

1. **Economic Impact:** Establishing a new headquarters with a front store office will enhance our operational efficiency, allowing us to better serve our clients and customers. The storefront will also create a vibrant commercial space, attracting foot traffic and stimulating local economic activity.
2. **Residential Benefits:** The addition of three (2) bedroom apartments will address the housing needs in the area, providing modern and affordable living spaces. This will help alleviate the housing shortage and support the local community.
3. **Community Development:** This project aligns with Cuyahoga County's goals of fostering community development and revitalization. By improving the infrastructure and offering quality housing, we contribute to the overall well-being and growth of the community.

If applicable, how many jobs will be created or retained, specify the number (permanent and full-time jobs or part-time or temporary).

If applicable, what environmental issues or benefits will there be?

The project includes a commitment to environmental sustainability and green spaces. Green Space Development: We will create a green space in the rear of the project, dedicated to landscaping and recreation. This green space will provide fresh air, promote healthy living, and improve the overall quality of life for the community. Sustainable Practices: The project will utilize sustainable practices, including energy-efficient lighting and appliances, to reduce environmental impact and promote energy conservation.

If applicable, how does the project align with the goals of the Cuyahoga County Comprehensive Economic Development Strategy (CES)?

Project Start Date:
Sept 1 2024

Project End Date:
June 1, 2025

IMPACT OF PROJECT:

Who will be served: Wallstreet Nottingham Development currently services Cleveland Wards 7-10 in the Northeast. Our goal is to serve 300 individuals annually through our entrepreneurship and farming programs by 2025. The new headquarters will provide the necessary space and resources to expand our reach and enhance the effectiveness of our programs, thereby contributing to the economic and social development of the area.

How many people will be served annually:

Our goal is to serve 300 individuals annually through our entrepreneurship and farming programs by 2025.

Will low/moderate income people be served; if so how:

Community Involvement: The garden will serve as an educational tool, offering residents and local community members the opportunity to learn about sustainable agriculture and participate in urban farming activities.

How does the project fit with the community and with other ongoing projects: Creating a Community Hub: The front store office will serve as a central point for community engagement, offering a space for local residents to access resources, participate in workshops, and collaborate on community projects.
- Providing Quality Housing: The addition of three (2) bedroom apartments will offer modern, affordable housing options, directly addressing the community's need for more residential units.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

n/a

If applicable, what environmental issues or benefits will there be:

The project includes a commitment to environmental sustainability and green spaces:
Green Space Development: We will create a green space in the rear of the property dedicated to growing vegetables. This garden will provide fresh produce for residents, promoting healthy eating and self-sufficiency.
- Sustainable Practices: The green space will utilize sustainable gardening practices, including rainwater harvesting and composting, to minimize environmental impact and promote eco-friendly living.

If applicable, how does this project serve as a catalyst for future initiatives: Expansion of Programs: With an enhanced headquarters, we can expand our entrepreneurship and farming programs, potentially reaching more individuals and introducing new initiatives aimed at community development.
- Increased Investment: Successful completion of this project can attract further investments and partnerships, encouraging more comprehensive community development projects and initiatives.
- Community Empowerment: By providing a space for education and engagement, this project empowers the community, fostering a culture of collaboration and continuous improvement.

Total Budget of Project:

\$225,000

Other Funding Sources of Project (list each source and dollar amount separately):

- Total Budget: \$225,000
- Cuyahoga County: \$20,000
- City of Cleveland: \$20,000
- Builder Line of Credit: \$185,000
- Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

Total amount requested of County Council American Resource Act Dollars:

Funding Request:

We are requesting \$20,000 from Cuyahoga County to support this essential project. The funds will be used for construction costs, materials, and other necessary expenses to ensure the successful completion of the new headquarters and residential units.

Since these are one-time dollars, how will the Project be sustained moving forward:

Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

FINANCIAL INFORMATION:

Total Budget of Project:

\$225,000

Other Funding Sources of Project (list each source and dollar amount separately):

- Total Budget: \$225,000
- Cuyahoga County: \$20,000
- City of Cleveland: \$20,000
- Builder Line of Credit: \$185,000
- Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

Total amount requested of County Council American Resource Act Dollars:

Funding Request:

We are requesting \$20,000 from Cuyahoga County to support this essential project. The funds will be used for construction costs, materials, and other necessary expenses to ensure the successful completion of the new headquarters and residential units.

Since these are one-time dollars, how will the Project be sustained moving forward:

Rental Income: The three (2) bedroom apartments are projected to generate rental income of \$1,800 per month each, contributing to the financial sustainability of the project.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

EUGENE MILLER WALL STREET DEVELOPMENT CORP

Signature:

Eugene Miller

Date:

8/6/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0311

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$100,000, to the City of Maple Heights for the purchase of property located at 5391 Lee Road from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$100,000 to the City of Maple Heights for the purchase of property located at 5391 Lee Road; and

WHEREAS, the City of Maple Heights estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, the City of Maple Heights estimates approximately 5-8 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the City of Maple Heights estimates the total cost of the project is \$135,000; and

WHEREAS, the City of Maple Heights indicates the other funding source for this project includes \$35,000 from the City’s general fund; and

WHEREAS, the City of Maple Heights is estimating the project will be completed by December 2024; and

WHEREAS, the City of Maple Heights requested \$100,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the City of Maple Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the City of Maple Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase of property located at 5391 Lee Road.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
City of Maple Heights	
Address of Requesting Entity:	
5353 Lee Road, Maple Heights, OH 44137	
County Council District # of Requesting Entity:	
District 8	
Address or Location of Project if Different than Requesting Entity:	
5391 Lee Road, Maple Heights, OH 44137	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request:	
Mayor Annette Blackwell	
Contact Address if different than Requesting Entity:	
Email: ablackwell@mapleheightsohio.com	Phone: (216) 587-9011
Federal IRS Tax Exempt No.: 34-6001809	Date: 7/23/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Maple Heights would like to take advantage of this property for sale located at 5391 Lee Road (Parcel No. 781-13-070) and its proximity to the High School Parking lot.

We are planning to explore the opportunity to enter into an agreement with the Maple Schools to extend their existing parking northward and share the parking drive access. Eliminating a separate drive access to our parking lot allows the City to pick up additional spaces where a new drive would have been required.

The rough preliminary layout picks up 34 spaces total. (44 new spaces with the loss of the 10 existing MHPD spaces).

A similar layout without an agreement with the schools can pick up an extra 20+/- spaces for the MHPD.

The seller's asking price for this property is \$135,000. The city is requesting \$100k to assist with the purchase price.

Project Start Date:
ASAP

Project End Date:
Year-end 2024

IMPACT OF PROJECT:

Who will be served:

The City of Maple Heights Municipal Center's employees, residents, businesses, visitors, school district, employees, students and visitors.

How many people will be served annually:

The city's population at large, approximately 25,000 residents; thousands who visit the municipal center, City Hall's departments, and the police station each year. As well as the more than 100 employees that work in the buildings. Additional persons include the school population and visitors.

Will low/moderate income people be served; if so how:

The City of Maple Heights is a LMI community with more than a 20% poverty rate.

How does the project fit with the community and with other ongoing projects?

As the city continues to build out, adding more than 30 new residential housing units, remodeling City Hall, the Senior Center, Police Station, and two fire stations on both sides of the city, and our population growth we need more government offices, business and community space which includes municipal and school parking.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The city hopes to create 5-8 new permanent positions in the administration and police department.

If applicable, what environmental issues or benefits will there be:

In expanding our municipal footprint on a main thoroughfare on Lee Road, we would also be adding more greenspace to our city buildings' landscape.

If applicable, how does this project serve as a catalyst for future initiatives:

We had more than a 5% growth in the most recent census.
The city did successfully emerge from fiscal emergency in 2022, but we are still very conservative in our spending. We currently **cannot** afford to build a new municipal center.

FINANCIAL INFORMATION:

Total Budget of Project:

\$135,000 which is the purchase price of the real estate.

The home that we would like to purchase is a brick bungalow. 2-3 bedrooms, 1 bath – bungalows sold in the past year.

Other Funding Sources of Project (list each source and dollar amount separately):

The remainder of the funding needed to complete this real estate purchase would be allocated from the city's general fund.

Total amount requested of County Council American Resource Act Dollars:

\$100,000

Since these are one-time dollars, how will the Project be sustained moving forward:

All improvements to this real estate will be paid from the municipal budget which may include the demolition of the existing structure, the installation of a parking lot and all other expenses associated with preparing this parcel for a municipal parking lot, additional parking spaces.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Annette M. Blackwell

Signature:



Date:

7/23/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

PLEASE SEE ALL ATTACHMENTS WHICH INCLUDE AERIAL VIEWS:

- 1) A project introduction letter (dated June 26, 2024) to Cuyahoga County Council President, Pernel Jones, Jr.
- 2) Parcel (#781-13-038) Property Data Aerial View
- 3) Maple Heights Municipal Complex Aerial View
- 4) Maple Heights Municipal Complex Proposed Parking Expansion Alternate A – Shared Parking w/Schools Aerial View



Mayor Annette M. Blackwell

June 26, 2024

Cuyahoga County Administrative Headquarters
2079 East Ninth Street, 8th Floor
Cleveland, OH 44115

Attn: Mr. Pernel Jones Sr.
Cuyahoga County Council President

The City of Maple Heights has been considering options for a municipal center expansion in lieu of a very expensive new or renovated Center. Given the city's recent emergence from fiscal emergency, all decisions remain subject to a cost-benefit analysis with fiscal responsibility top of mind.

As you know, given our regular and recent updates regarding the city's performance (the 2023 annual Report) enclosed, is **"a city that has found its way back."** More specifically, we have received the Auditor of State Awards for 2021 and 2022 and our Moody's Bond Rating has increased every year, Baa2, Stable Outlook. This financial improvement has put us in an excellent financial position to begin to add new, experienced and talented employees to our once short-staffed departments. Therefore, we need additional office space and to expand our facilities and services. More specifically, City Hall. I believe that adding a property to our city-owned buildings would add another piece to the puzzle as the city looks to assemble property to poise us for further growth.

It has come to our attention that a residential property which is next door to our police station, 5391 Lee Road, (Parcel No. 781-13-070) has become available for sale. This is a 1,305 square foot house, with (2) two bedrooms that sits on an 8,000 square foot lot. I have attached an aerial photo of the Maple Heights Municipal complex which shows the existing property owned by the City and the proposed acquisition parcel, Permanent Parcel 781-13-070. As you can see, the Municipal Complex is completely landlocked and the acquisition of this property provides a unique opportunity for a substantial parking expansion. I've also attached an exhibit, prepared by the City Engineer, that shows the best-case scenario under which the City could take advantage of the proximity of the Permanent Parcel 781-13-070 to the existing Maple Heights High School Parking lot. The City will explore the opportunity to enter into an agreement



with the Maple Schools to extend their existing parking northward and share a parking drive access with the City. Eliminating a separate drive access to a new parking lot allows the City to pick up additional spaces where a new drive would have been required. The preliminary layout shows that the City can pick up 34 spaces under the best-case scenario. Even without the shared parking arrangement, the City can pick up an extra 20+/- parking spaces for the Police Department.

I believe that acquiring this property would, improve our employees' accessibility to citizens, stakeholders and business persons which could improve and encourage more citizen encounters, provide additional and convenient municipal parking especially with the planned installation of the NOACA funded Electric Vehicle charging station in the current employee parking area, which is on the parcel with City Hall in the back of the building.

The seller's asking price for this property is \$135,000 and his price is firm. Comparable sales for the Maple Heights area are closer to \$100,000.

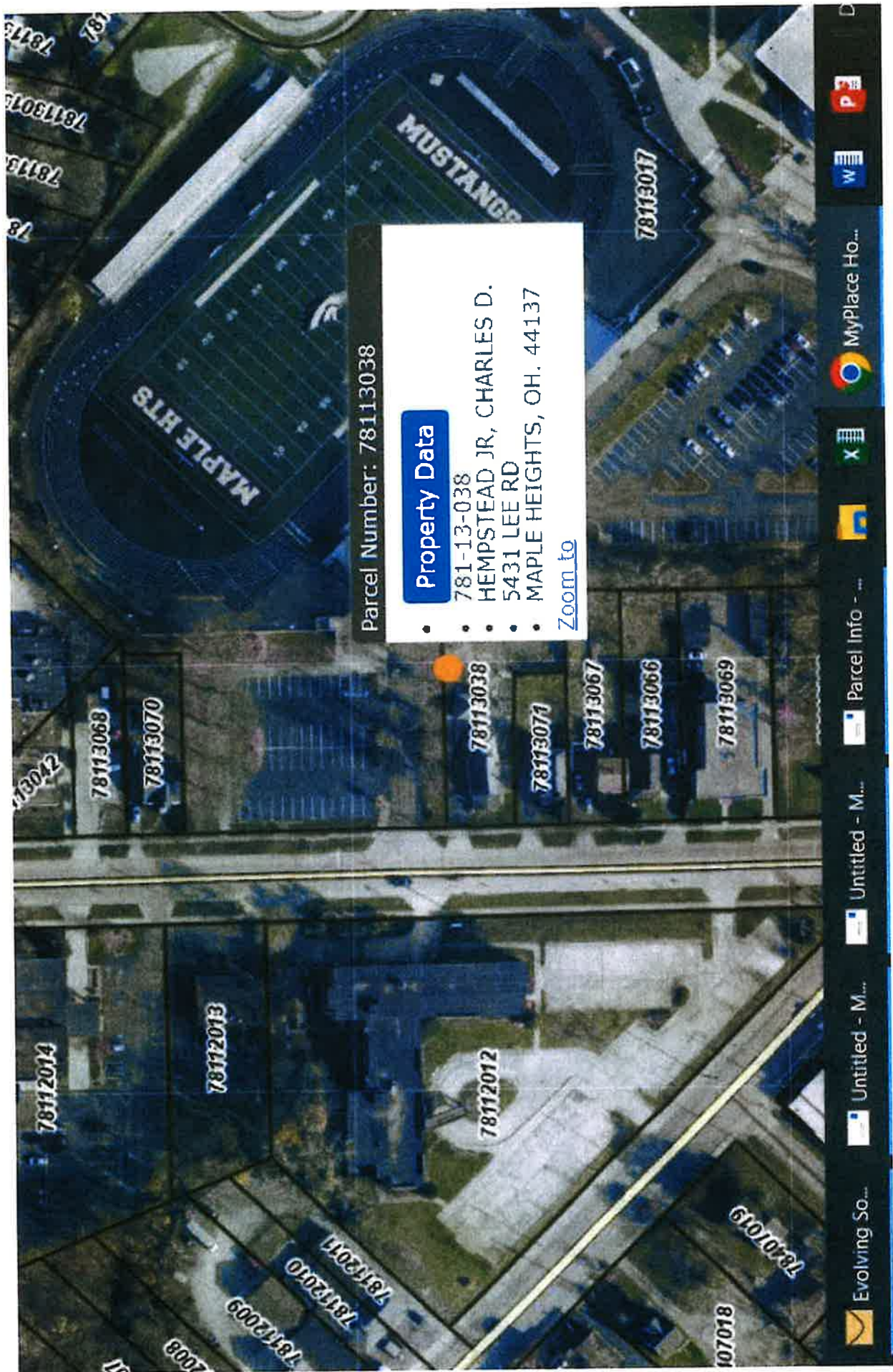
I am forwarding this correspondence to your attention to inquire about the county's ability to support this purchase in any amount available. I would also ask for your support in requesting that the County landbank be directed to perform the demolition work at no cost to the City.

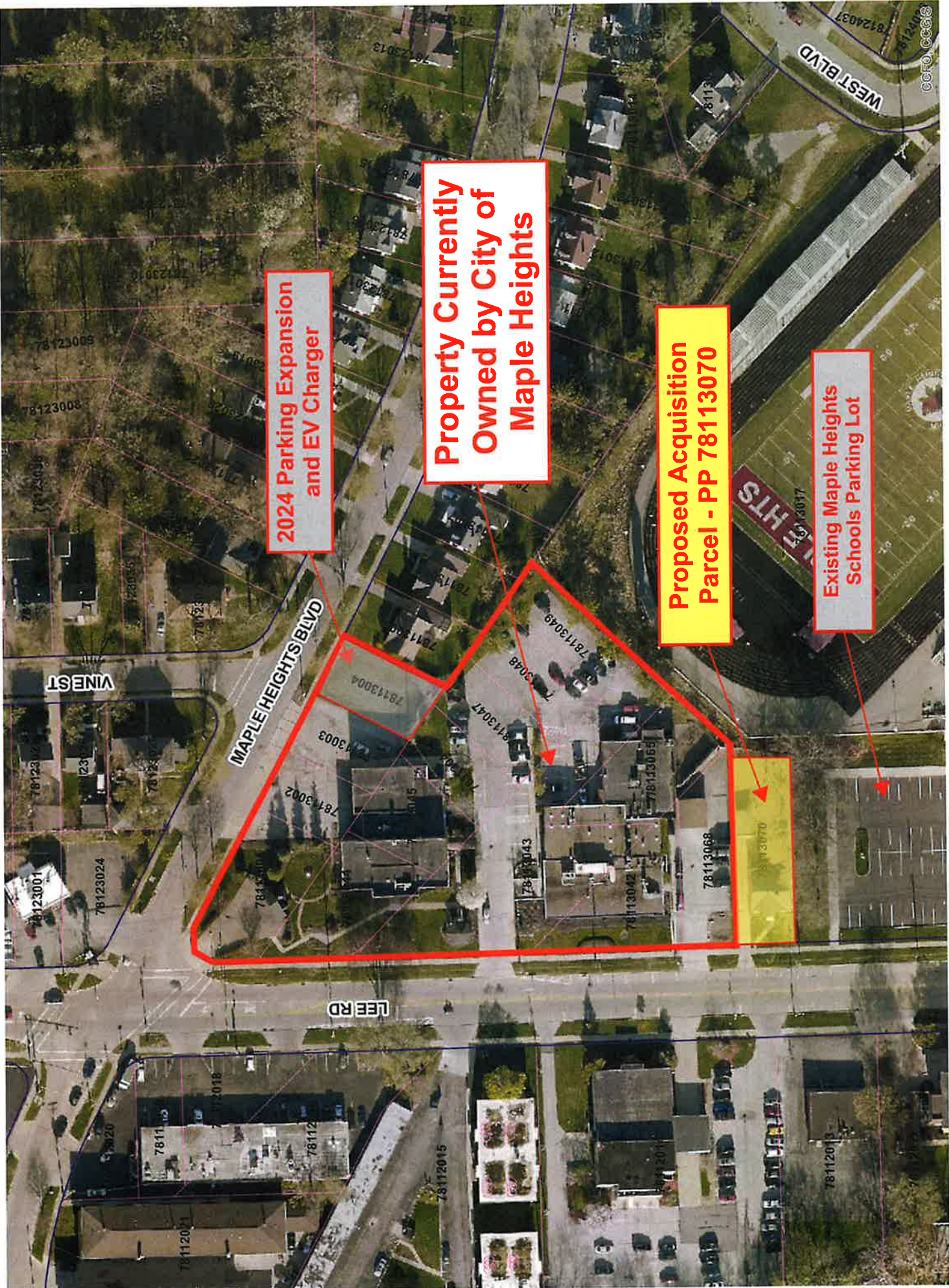
Thank for your attention to this request.

Sincerely,



Annette M. Blackwell
Mayor of Maple Heights





2024 Parking Expansion and EV Charger

Property Currently Owned by City of Maple Heights

Proposed Acquisition Parcel - PP 78113070

Existing Maple Heights Schools Parking Lot

MAPLE HEIGHTS MUNICIPAL COMPLEX



**Proposed Acquisition
Parcel - PP 78113070**

ALTERNATE A
Expand existing south MHPD parking lot and connect to existing Maple Heights Schools parking lot.
Net Gain: 34 spaces
(20 spaces w/o shared parking)

**MAPLE HEIGHTS MUNICIPAL COMPLEX
PROPOSED PARKING EXPANSION
ALTERNATE A- SHARED PARKING w/SCHOOLS**

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0312

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. for the Saturday Academy program; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. estimates approximately 15-25 people will be served monthly through this award; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. estimates the total cost of the project is \$33,000; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. indicates the other funding source(s) for this project includes funding from 100 Black Men of Greater Cleveland, Inc. and \$10,000 from Provide-a-Ride; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. is estimating the project will take place year-round; and

WHEREAS, 100 Black Men of Greater Cleveland, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to 100 Black Men of Greater Cleveland, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Saturday Academy program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

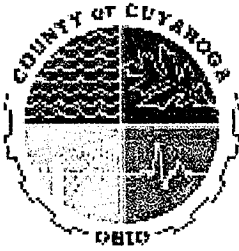
Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
100 Black Men of Greater Cleveland, Inc.	
Address of Requesting Entity:	
13815 Kinsman Road, Cleveland, Ohio 44120	
County Council District # of Requesting Entity:	
9	
Address or Location of Project if Different than Requesting Entity:	
4250 Richmond Road, Highland Hills, Ohio 44122	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request:	
Gregory Lockhart	
Contact Address if different than Requesting Entity:	
Email:	Phone:
chairman@100blackmencle.org	(216) 354-0896
Federal IRS Tax Exempt No.:	Date:
31-1535842	

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Young men in grades 6th – 12th.</p>
<p>How many people will be served annually:</p> <p>Fifteen (15) – Twenty-Five (25) a month.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. The mentees will primarily be from low/moderate income families.</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>The program will seek to increase the quality of life for those young men that come from low/moderate income backgrounds.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>Not applicable.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>Not applicable.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>The program will help identify those mentees that can benefit from other programming of the organization.</p>

FINANCIAL INFORMATION:

Total Budget of Project:

Thirty-Three Thousand Dollars (\$33,000.00).

Other Funding Sources of Project (list each source and dollar amount separately):

Provide-a-Ride (sponsor) – Ten Thousand Dollars (\$10,000.00).

100 Black Men of Greater Cleveland, Inc. - unrestricted funds.

Will continue to seek funding for this initiative.

Total amount requested of County Council American Resource Act Dollars:

Ten Thousand Dollars (\$10,000.00).

Since these are one-time dollars, how will the Project be sustained moving forward:

Moving forward, the organization will seek grants, as well as ask donors to support the program.

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Researchers have noted that youth from low-income situations are half as likely to have had informal mentors in their communities and twice as likely to report wanting one. Therefore, formal mentoring programs like our Saturday Academy play a critical role in helping young people discover their potential. The Saturday Academy mentoring program mentors young men in grades 6th – 12th. This mentoring model has experienced remarkable success in other chapters across the country, as well as Cleveland in the past. The key to the model is that it leverages a “many too few construct” allowing a larger group of young men to be mentored at the same time in a group setting.

The 100 Black Men of America, Inc. have an award-winning mentoring program that can be in this case, executed in a plenary. The lessons that mentors and other subject matter experts extol will positively impact the mentees on a sustainable scale. The program has pre-program and post-program testing, conferences with parents, open and honest conversations with young people, and a behavior observation model to determine milestones and track the mentees’ progress.

The Saturday Academy will meet on the third Saturday of the month for a three (3) hour session. Each session will cover a different theme, including education, health and wellness, financial literacy, etc. The program will provide mentees with exposure to different experiences by way of field trips to local institutions, local businesses, etc. There will also be fun activities like rowing, golf, etc. that will expand their vision beyond their neighborhood.

Mentees will also be exposed to other programming of the 100 Black Men of Greater Cleveland, Inc., as well as community partners that share our vision.

Certain mentees will have the opportunity to attend the National Conference of the 100 Black Men of America, Inc. in Atlanta, Georgia. The National Conference will provide mentees with access to resources and information created specifically for them.

Project Start Date:
Year round.

Project End Date:

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

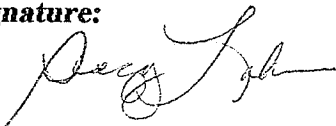
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Gregory Lockhart

Signature:



Date:

March 29, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0313

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Jones and Stephens	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. for the Cleveland Stork’s Nest program; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. estimates approximately 20 people will be served annually through this; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. estimates the total cost of the project is \$2,500; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. indicates the other funding source(s) for this project includes:

- A. \$300 from Zeta Phi Beta Sorority, Inc.
 - B. \$2,000 from the Pancake Breakfast fundraiser at Applebee’s;
- and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. started on October 1994 and the project will be ongoing; and

WHEREAS, Gamma Delta Zetas Helping Others, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Gamma Delta Zetas Helping Others, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cleveland Stork's Nest program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Gamma Delta Zetas Helping Others (Stork's Nest)	
Address of Requesting Entity: P.O. Box 24280, Cleveland, OH 44124	
County Council District # of Requesting Entity: District 11	
Address or Location of Project if Different than Requesting Entity: 11901 Oakfield Ave Cleveland, OH 44105	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 11	
Contact Name of Person Filling out This Request: Charie Headen	
Contact Address if different than Requesting Entity: 26151 Lakeshore Blvd Apt 2115 Euclid, OH 44132	
Email: gdzstorksneest@gmail.com	Phone: 205-415-1611
Federal IRS Tax Exempt No.: EIN: 81-1925104	Date: 08/05/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Cleveland Stork's Nest is sponsored by Zeta Phi Beta Sorority, Inc., Gamma Delta Zeta chapter. The Stork's Nest is a partnership with the March of Dimes that aims to increase the number of women receiving early and regular prenatal care in an effort to prevent cases of low birthweight, premature births and infant deaths. Stork's Nest is a monthly prenatal health education program held at Thea Bowman Center in Cleveland Ohio. We meet every 3rd Saturday of the month.

The program is open to pregnant women and their partners, with the seminar content covering the entire range of pregnancy topics - from your health before pregnancy, through your baby's first birthday. The seminars are conducted by trained professional volunteers using March of Dimes approved curriculum.

The program is designed to promote prenatal care participation and encourage healthy behaviors during pregnancy through two components which are incentives and education. Participants earn "shopping points" that can be used to shop for all new donated baby clothing and items at the Stork's Nest. These points are all that is needed, there is no additional cost. Additional points can be earned when the mother's partner or support person also attends.

This project is important because it:

- Provide prenatal education and incentives to pregnant women.
- Motivates women to get early, regular prenatal care through earned incentives.
- Educates women on self-care during pregnancy, childbirth and postpartum.
- Educates mothers on newborn care, infant safety and follow up immunizations for their babies.

Our Stork's Nest has been serving the Cleveland area since October 21, 1994 and will keep serving the community long after we are gone!

Project Start Date:
October 21, 1994

Project End Date:
Ongoing

IMPACT OF PROJECT:

Who will be served:

Mothers in the community, prenatal and post-natal up to one year after birth.

How many people will be served annually:

Historically, we have served up to 20 mothers annually.
Currently, we have served five mothers this year with the potential of growing our numbers again post pandemic.

Will low/moderate income people be served; if so how:

Yes. Based upon the demographics of the Mt Pleasant area where most of our referrals are from. Through the Stork's Nest program, they are able to purchase needed baby items with points earned, instead of money.

How does the project fit with the community and with other ongoing projects:

Our sessions are held within the Mt. Pleasant area at the Thea Bowman Center. Sessions are held once per month on the 3rd Saturday. The Thea Bowman Center has other events there that have the potential of sending referrals to the Stork's Nest, such as their Food Pantry and Hot Meal programs.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

We work strictly with volunteers from Zeta Phi Beta Sorority, Inc. Gamma Delta Zeta chapter and the community.

If applicable, what environmental issues or benefits will there be:

Benefits of the Stork's Nest is that it is an education-based program that helps mothers who may be in need of baby items prior to and after the birth of their child.

If applicable, how does this project serve as a catalyst for future initiatives:

In the future we hope to work with other groups or organizations to help bring awareness to more mothers or soon to be mothers in the area. Making sure that they stay educated on pregnancy awareness, infant health such as immunizations and maternal health. We also refer the mothers to programs that will assist with their child from age one and up.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$2500

Other Funding Sources of Project (list each source and dollar amount separately):

- Zeta Phi Beta Sorority, Inc. Gamma Delta Zeta Chapter - \$300
- Pancake Breakfast fundraiser at Applebee's - \$2000 estimated

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We will continue to rely on our other funding sources and donations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Charie Headen

Signature:

Charie Headen

Date:

08/05/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0314

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$50,000, to the Karamu House for the Next Generation Capital Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$50,000 to the Karamu House for the Next Generation Capital Improvement Project; and

WHEREAS, the Karamu House estimates approximately 25,000 people will be served annually through this award; and

WHEREAS, the Karamu House estimates approximately 15 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Karamu House estimates the total cost of the project is \$2,133,793; and

WHEREAS, the Karamu House is estimating the start date of the project will be July 2024 and the project will be completed by June 2025; and

WHEREAS, the Karamu House requested \$50,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Karamu House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Karamu House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Next Generation Capital Improvement Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Community Development

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Karamu House	
Address of Requesting Entity: 2355 East 89 th Street, Cleveland, OH 44106	
County Council District # of Requesting Entity: District #7	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Tony F. Sias	
Contact Address if different than Requesting Entity:	
Email: tsias@karamuhouse.org	Phone: 216-795-7074
Federal IRS Tax Exempt No.: 34-0714448	Date: 6/25/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Karamu House in Cleveland's Fairfax neighborhood is the nation's oldest Black producing theatre. Founded in 1915 in the Central neighborhood, Karamu moved to E. 89th Street & Quincy Avenue after a fire destroyed its original theatre, building a new theatre complex that was completed in 1949.

For more than a century, Karamu House has served its local neighborhood, the City of Cleveland, Cuyahoga County, the region, and beyond with learning in and through the arts that honors the Black experience. As a leading regional Black-led and predominantly Black-serving cultural institution, Karamu House provides programs and services that include socially- and culturally-responsive, professional-quality theatre; arts education programming for all ages; and community programming, such as celebrations of traditional African American holidays and milestones (Kwanzaa, MLK Day, Langston Hughes' birthday, Juneteenth, and Black History month), comedy, live jazz, and spoken word performances, inviting participation and engagement, reflection, and a re-commitment to cultural values. Karamu's focus on teaching and celebrating Black culture makes it a regional destination for patrons and program participants who seek these cultural experiences.

Overall, Karamu's goals are centered within Karamu: Next Generation, an approach that seeks to expand Karamu's support of current and future artists, patrons, lifelong learners, and community members as we respond to evolving community needs while continuing to honor the legacy of our 109-year-old institution.

This summer, Karamu House is joyfully celebrating the completion of the multi-year renovation of the theatre wing. American Rescue Plan Act funds from Cuyahoga County will support operations at Karamu House in its fresh fiscal year (July 2024-June 2025) as it returns newly-renovated spaces to full activity. Theatre selections in the 2024-25 mainstage theatre season include works that honor and celebrate Black life and culture, showcasing Black playwrights. Additionally, each production will be coupled with dialogue sessions to help the audience and community unpack thematic elements including LGBTQ+ issues, coming of age, racial injustice, segregation, pregnancy loss, and mental health, among others. ARPA funds will also support Diversity-Equity-Inclusion-Belonging programming that benefits county residents. Theatrically-based modules are delivered to corporate and community groups that examine belonging and inclusion in the context of our society dynamics, creating awareness and delivering education about inequities among racial/ethnic, LGBT, gender, and other affinity groups.

Project Start Date: 7/1/2024

Project End Date: 6/30/2025

IMPACT OF PROJECT:

Who will be served:

The facility is open to the general public as an arts center. As a valued neighborhood institution, Karamu House is open approximately 325 days throughout the year. Funds will support theatre, arts education for all ages, and community programs that honor and celebrate Black life and culture and employ hundreds of community artists each year. New workforce training will provide opportunities for technical theatre employment at Karamu House and across the region.

How many people will be served annually:

An estimated 25,000 individuals will be served annually.

Will low/moderate income people be served; if so how:

The Fairfax neighborhood of Cleveland where Karamu House is located is an historically underserved, economically depressed area, where the median household income is 20% lower than the City of Cleveland, with 40% of households living below poverty (58% of children), and an additional 24% living 200% or more under the poverty line. Through the investment of generous funders, arts education programming provides scholarships for children and youth in qualifying families.

How does the project fit with the community and with other ongoing projects:

As an anchor institution in the Fairfax neighborhood, Karamu is deeply involved in its development into the comprehensive Quincy Avenue Arts District in partnership with Fairfax Renaissance Development Corporation and others. This support will help Karamu realize the potential of all it can be and do for Cleveland's arts community, the Fairfax neighborhood, regional economic development, and in service to the Black experience.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

All permanent jobs will be retained (15)

If applicable, what environmental issues or benefits will there be:

Operating costs are expected to be proportionately lower than previous costs due to increased energy savings resulting from renovations, including a new HVAC system, LED lighting, bathroom upgrades, and other energy-efficient additions. Asbestos abatement followed industry-dictated requirements.

If applicable, how does this project serve as a catalyst for future initiatives:

General Operating Support will provide underlying stability for delivering traditional and new programming and to better serve members of the community, including lifelong learners, patrons, and artists, and those who seek neighborhood-based gathering spaces.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$2,133,793 program operations

Other Funding Sources of Project (list each source and dollar amount separately):

Karamu's revenue strategy includes a mix of earned income, foundation grants, government grants and contracts, corporate donations, and donations from individuals.

Total amount requested of County Council American Resource Act Dollars:

\$50,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Funding for program operations is raised annually. Karamu House has a strong history of fiscal health, achieving a balanced budget over the past eight years under current leadership. Funding sources for ongoing operational costs will include both earned income and contributed income categories with additional potential in the renovated spaces.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

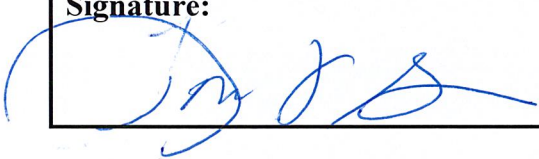
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Tony F. Sias

Signature:



Date:

7/18/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0315

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section for the Missing Women and Children/Human Trafficking Awareness and Safety Series; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section estimates approximately 800 people will be served annually through this award; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section estimates the total cost of the project is \$10,000; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section is estimating the start date of the project will be September 2024 and the project will be completed by June 2025; and

WHEREAS, the National Council of Negro Women, Inc., Cleveland Section requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Council of Negro Women, Inc., Cleveland Section from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Missing Women and Children/Human Trafficking Awareness and Safety Series.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

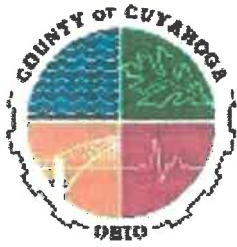
Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Public Safety & Justice Affairs Committee

Journal _____

_____, 20____



**Cuyahoga County
Council**

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(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Cleveland, Cleveland Section of National Council of Negro Women, Inc., 501 C 3 Non-Profit Charitable Contributions	
Address of Requesting Entity: P.O. Box 1842 Cleveland, Ohio 44106	
County Council District # of Requesting Entity: District 9	
Address or Location of Project if Different than Requesting Entity: We don't have a physical address. All of our programs are conducted at the Cuyahoga County Public Library or local venues as needed based on the program.	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Address of Entity:	
Contact Name of Person Filling out This Request: Monica K. McClelland	
Contact Address if different than Requesting Entity: 1441 East 93 rd St. Cleveland, OH 44106	
Email: mqdiva@aol.com	Phone: (216) 337-9630
Federal IRS Tax Exempt No.: 27-0491552	Date: 7/30/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name:

Missing Women and Children/Human Trafficking Awareness and Safety Series

Project Description:

Combat the rising problem of missing women and children, and sex trafficking through the creation of an Awareness and Safety Series and Civic Engagement activities centered on the currently pending Ohio Anti-Human Trafficking legislation.

Problem Defined:

Missing women and children is a huge problem in Ohio. Nearly 22,374 [2023-Annual-Missing-Children-Report_WEB \(ohioattorneygeneral.gov\)](https://www.ohioattorneygeneral.gov) persons were reported missing in 2023, and of that number a staggering 17,405 were children. Among Ohio's 88 counties, Cuyahoga County has the 2nd largest number of reported missing persons, following Franklin County. Some of the reasons women and children go missing include mental health issues, poverty, domestic violence, homelessness, and human trafficking just to name a few. When it comes to human trafficking, the State of Ohio has the 3rd largest reported incidents of sex trafficking. Statistics show that black and brown women and children are victims of sex trafficking at a disproportionately higher rate than other groups due to a multitude of socio-economic factors. Historically, victims and survivors of sex trafficking have been criminalized by our justice system and have not received the justice and care needed to become healthy, whole, and productive members of our society. Despite the passage of Ohio laws like Johnathan's Law which requires law enforcement agencies to have policies and procedures in place regarding missing persons, and the Safe Harbor Act, which protects minor victims from prosecution and increases the penalties for convicted sex traffickers, more work needs to be done to address these issues.

Program Objective:

1. Increase community awareness and educate around missing women and children and human trafficking/sex trafficking.
3. Educate the community on how to stay safe, and how to identify potential trafficked individuals.
4. Increase awareness of current pending anti-human trafficking Ohio legislation.
5. Engage community in activities related to current pending anti-human trafficking legislation, (i.e. dialogue with the creator of bills – Representatives Josh Williams, Tracy M. Richardson, and Nick Santucci).
6. Attend anti-human trafficking conferences, including International Human Trafficking & Social Justice Conference – September 18-20, 2024.
7. Create a PSA or short film highlighting missing women and children and human trafficking.

Project Series Tentative Dates:

Activities and Awareness/Safety Series can take place on a monthly or bi-monthly basis depending on community need.

1. September 2024
2. October 2024
3. November 2024
4. February 2025
5. March 2025
6. April 2025
7. May 2025
8. June 2025

Tracking: We will track the effectiveness of our project by gathering demographic information about the program attendees utilizing registration and sign in forms where applicable. The information will be imported into a database so that we can continue to track the usage levels of resources and services provided as well as engage with attendees through proactive, educational resources, services, and invitations to attend future programs.

Project Start Date:
09/2024

Project End Date:
06/25

IMPACT OF PROJECT:

Who will be served:

Wards 1 – 5 have all reported missing persons with Wards 3, 5, 1, and 4 reporting the largest number of missing persons. [Missing Persons | City of Cleveland Ohio](#) Our Missing Women and Children/Human Trafficking Awareness and Safety Series will focus on serving people in these wards as well as the broader community in District 9.

How many people will be served annually:

Our goal is to serve approximately 800 people annually by hosting 8 programs from Sept 2024 to June 2025 with a target attendance of at least 100 guests per program.

Will low/moderate income people be served; if so how:

Yes, all of our Missing Women and Children/Human Trafficking Awareness and Safety Series programs will be free to attend. All resources, services, printed material, online tools, personal safety devices (i.e. flashlights, pepper spray, personal alarms, etc.) provided during our program will also be free of charge to the community.

How does the project fit with the community and with other ongoing projects:

Cuyahoga County has the 2nd largest number of reported missing persons, behind Franklin County. Our Missing Women and Children/Human Trafficking Awareness and Safety Series program will also educate the community on current and pending Anti Human Trafficking Ohio legislation. Educating the community about the importance of these bills and how they can get involved at the legislative level to advocate for the passage of these bills fits into our ongoing voter education, voter registration and GOTV initiatives.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

Address of Entity:

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

It is our goal that our Missing Women and Children/Human Trafficking Awareness and Safety Series program will serve as a catalyst for the future initiative of providing resources for mental health counseling, assistance with housing, job training, drug addiction, and other referral services for recovered human trafficking victims. Once human trafficking victims are recovered, they often have few resources at their disposal. Our goal is to serve as a liaison to connect survivors with resources and referral services to help them rebuild their lives and provide survivors with the support they will need.

FINANCIAL INFORMATION:

Total Budget of Project:

Venue Rentals - \$2,400 (4 events - \$600 max per event) remaining events hosted at the public library
Printed Material, Resources - \$800 (8 events - \$100 max per event)
Production of PSA/Short Educational film - \$2500
Program Advertisement/Marketing - \$800 (8 events - \$100 max per event)
Personal Safety Devices - \$1100 (8 events - \$137.50 max per event)
Light Refreshments - \$2000 (8 events - \$250 max per event) Water, snacks, napkins, tablecloths, utensils, etc
Miscellaneous Expenses - \$400

Other Funding Sources of Project (list each source and dollar amount separately):

N/A

Total amount requested of County Council American Resource Act Dollars:

We are requesting \$10,000 to fund our Missing Women and Children/Human Trafficking Awareness and Safety Series.

Since these are one-time dollars, how will the Project be sustained moving forward:

We plan to sustain this project moving forward through fundraising events, and donations from sponsors and partner organizations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Monica K. McClelland

Signature:

Monica K. McClelland

Date:

7/30/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0316

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Seeds of Literacy for the Adult Basic Education Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Seeds of Literacy for the Adult Basic Education Program; and

WHEREAS, Seeds of Literacy estimates approximately 1,200 people will be served annually through this award; and

WHEREAS, Seeds of Literacy estimates the total cost of the project is \$2,143,575; and

WHEREAS, Seeds of Literacy indicates the other funding source(s) for this project includes:

- A. \$1,038,575 from Foundations
- B. \$585,000 from Government Funding
- C. \$245,000 from Individual Gifts
- D. \$200,000 form Special Events

E. \$75,000 from Corporate Gifts; and

WHEREAS, Seeds of Literacy is estimating the start date of the project will be July 2024 and the project will be completed by June 2025; and

WHEREAS, Seeds of Literacy requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Seeds of Literacy to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Seeds of Literacy from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Adult Basic Education Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Seeds of Literacy	
Address of Requesting Entity: 3104 W. 25 th Street, 3 rd Floor Cleveland, OH 44109	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity: Seeds of Literacy’s program is delivered in two physical locations in Cleveland: Seeds West (3104 W. 25 th Street – District 7) and Seeds East (13815 Kinsman Road – District 9) and online in Seeds of Literacy’s Virtual Classroom. Seeds of Literacy’s program is provided free-of-charge to students throughout Cuyahoga County.	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Bonnie Entler	
Contact Address if different than Requesting Entity:	
Email: bonnieentler@seedsofliteracy.org	Phone: 216-661-7950 ext. 110
Federal IRS Tax Exempt No.: 20-0884284	Date: July 9, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Project Name: Adult Basic Education Program

Project Description: Seeds of Literacy's adult basic education program starts where each person's skills begin and provides support to meet individual goals. Most students are working towards a high school equivalency credential (GED), others are learning the fundamentals of reading, and some are improving basic skills needed for a job promotion.

Seeds of Literacy is unaware of any other adult education providers that are free, flexible, and one-to-one, with a virtual option. Our program provides extensive support for students throughout their journey with Seeds of Literacy and beyond, including:

Instruction and Skill Building - Students can choose to attend classes in-person or join Seeds' Virtual Classroom. The Virtual Classroom breaks down barriers such as childcare and transportation and offers convenience during bad weather and illness. Every Seeds of Literacy student is paired with a tutor and provided one-to-one instruction using an individualized curriculum. Seeds of Literacy has more than 300 highly-trained volunteer tutors and an individualized curriculum that supports students at every level. When ready, students can take the official GED exam onsite at Seeds of Literacy.

Seeds has established a beginning readers program for individuals reading below a 5th grade level, a monthly book club to improve reading skill and build comradery, and a health empowerment group to provide students information on important health topics.

Engagement and Retention – Seeds of Literacy's student engagement coordinators work directly with students to help identify needs and make community referrals as needed. We frequently welcome partner providers to share their program information in our classrooms. Additionally, the coordinators keep in close contact with students, follow up on absences, provide options for overcoming barriers, and keep students engaged in learning.

Career Planning and Transitioning - Seeds is committed to helping students identify their aspirations, develop a plan, and keep working towards academic and career goals after earning their GED. Seeds has a designated full-time director of student success to grow partner relationships and help more students advance to college, training programs, and careers.

Over the years, Seeds has worked hard to develop this comprehensive approach to adult basic education. Our program is the first step towards advanced career options, improved quality of life, and a path out of poverty.

Project Need: According to the US Census Bureau American Community Survey 2022 5-year estimates, there are nearly 90,000 Cuyahoga County residents over the age of 25 years without a high school diploma or equivalent. The U.S. PIAAC Skills Map: State and County indicators of Adult Literacy and Numeracy identifies 54% of adults in Cuyahoga County as not proficient in reading.

The Cleveland Metropolitan School District graduation rate experienced a significant dip as a result of the pandemic to 74%. This number has yet to rebound (according to the district's 2023 Ohio School Report Card), increasing the number of Clevelanders in need of basic education and a high school equivalency credential.

Project Timeline and Outcomes: Seeds of Literacy's proposed project will support adult education services provided in the current fiscal year (July 1, 2024 – June 30, 2025). Seeds of Literacy expects to achieve the following outcomes during this time period:

- Approximately 1,200 students served
- More than 100 GEDs earned
- More than 200 students making progress towards the GED by passing at least one section of the official exam
- At least 400 sections of the official GED exam passed
- More than 500 students with achievements, mastering subject matter concepts

Project Start Date: July 1, 2024	Project End Date: June 30, 2025
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IMPACT OF PROJECT:	
<p>Who will be served: Seeds of Literacy will serve adults (18 years and over) residing throughout Cuyahoga County. The majority of these adults will be working towards a GED, others will be improving basic skills such as learning how to read. Seeds serves a diverse group of individuals - 99% of students reside in low-income households; 70% are female and 30% male; 65% are Black, 1% Asian, 14% White, 17% Hispanic, and 3% “other.” Approximately 18% do not have reliable transportation, 50% are parenting at least one dependent child (20% of whom do not have access to reliable childcare), and 42% are working. Further, many students have had criminal justice involvement. Last year, 165 students reported previous incarceration, 59 were on probation, and 9 were on parole.</p>	
<p>How many people will be served annually: Seeds of Literacy expects to serve approximately 1,200 students annually.</p>	
<p>Will low/moderate income people be served; if so how: While Seeds of Literacy’s program is available to everyone, the program primarily serves individuals residing in low-income households (approximately 99% of all participants).</p>	
<p>How does the project fit with the community and with other ongoing projects: For adults without a high school diploma, earning a GED is an essential first step to entering college or career training programs. Seeds of Literacy has a full-time director of student success dedicated to helping students define their long-term academic and career goals and transition to postsecondary education or training programs after earning their GED. Seeds of Literacy frequently connects students to Cuyahoga Community College, Step Forward, Towards Employment, MAGNET, Cuyahoga Valley Career Center, and College Now Greater Cleveland.</p>	
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: Seeds of Literacy does not expect any jobs to be created or retained as a direct result of this project. However, the project will help local adults earn a GED and improve their ability to attend college, participate in career training programs, and secure employment. In fiscal year 2025, Seeds of Literacy expects to support 150 students with college and career planning, providing guidance through the college application process or referrals to partner organizations/training programs.</p>	
<p>If applicable, what environmental issues or benefits will there be: Seeds of Literacy does not expect any direct environmental issues or benefits as a result of this project.</p>	
<p>If applicable, how does this project serve as a catalyst for future initiatives: Improving residents’ basic education will help them access resources and quality health care, participate in postsecondary education and career training opportunities, and contribute to the local community and economy.</p>	

FINANCIAL INFORMATION:

Total Budget of Project: \$2,143,575

Other Funding Sources of Project (list each source and dollar amount separately):

Foundations - \$1,038,575

Government Funding - \$585,000

Individual Gifts - \$245,000

Special Events - \$200,000

Corporate Gifts - \$75,000

Additionally, Seeds of Literacy expects approximately \$848,500 in donated tutoring hours, service, and in-kind support to the organization.

Total amount requested of County Council American Resource Act Dollars:

Seeds of Literacy respectfully requests \$10,000 in County Council American Resource Act funding.

Since these are one-time dollars, how will the Project be sustained moving forward:

Seeds of Literacy has been serving Greater Cleveland for more than 25 years. The majority of our revenue is raised from foundation grants and other philanthropic support. Our enrollment has grown significantly following the pandemic, from serving approximately 1,000 to more than 1,500 students every year. Seeds of Literacy is committed to raising the funds necessary to ensure that every adult in need has an opportunity to improve their education in our classrooms. Going forward, our program will be sustained through a mix of government and philanthropic support.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Bonnie Entler, President and CEO

Signature:

Bonnie Entler

Date: July 9, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:
Seeds of Literacy is not submitting any additional documents as part of its application.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0317

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to incYOU Resource Foundation Inc. for the Lifeline Cleveland project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to incYOU Resource Foundation Inc. for the Lifeline Cleveland project; and

WHEREAS, incYOU Resource Foundation Inc. estimates approximately 500 people will be served annually through this award; and

WHEREAS, incYOU Resource Foundation Inc. estimates the total cost of the project is \$15,400; and

WHEREAS, incYOU Resource Foundation Inc. indicates the other funding source(s) for this project includes \$600 from donations and \$4,800 from grants; and

WHEREAS, incYOU Resource Foundation Inc. is estimating the start date of the project will be October 2024 and the project will be completed by September 2025; and

WHEREAS, incYOU Resource Foundation Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to incYOU Resource Foundation Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to incYOU Resource Foundation Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Lifeline Cleveland project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): incYOU Resource Foundation Inc.	
Address of Requesting Entity: 616 East 185th Street Cleveland, Ohio 44119	
County Council District # of Requesting Entity: Cuyahoga County Council District 10	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Address of Entity:	
Contact Name of Person Filling out This Request: Monica Grays	
Contact Address if different than Requesting Entity: 19325 South Lake Shore Blvd. Euclid, Ohio 44119	
Email: monica@incyoufoundation.org	Phone: (440) 622-6024
Federal IRS Tax Exempt No.: 92-3799662	Date: August 27, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is necessary or needed, and a timeline of milestones/tracking of the project):

Project Name: Lifeline Cleveland: A Journey from Hopelessness to Hopefulness

Project Description:

Lifeline Cleveland: A Journey from Hopelessness to Hopefulness is a community-focused project designed to combat the rising rates of suicide among women and young girls in Cleveland's inner city. This initiative aims to provide expressive art therapy through Supportive Optimistic Sisterhood (S.O.S.) and distribute the 'Chest of Infinite Dreams' boxes with resources and tools that promote emotional well-being and resilience.

S.O.S. is an art therapy program uniquely designed to address some of the barriers between Black women and their engagement with mental health services. It introduces African American women to the healing benefits of art therapy. It allows them to utilize artistic expression to improve their mental health within a supportive Sister Circle environment.

The 'Chest of Infinite Dreams' will include journals, relaxation aids, affirmation cards, and educational materials on coping strategies, just to name a few. By addressing the urgent need for mental health support in this vulnerable population, **Lifeline Cleveland** seeks to empower women and girls with the skills and resources they need to navigate life's challenges and build a foundation for long-term mental health.

Suicide rates among women and young girls, particularly in low-income and underserved communities, have become alarmingly high, with systemic barriers often preventing access to critical mental health services. In Cleveland's inner city, economic hardship, social inequalities, and a lack of resources exacerbate these challenges, leaving many women and girls without the support they need to cope with suicidal thoughts. **Lifeline Cleveland** is crucial because it directly addresses these gaps by providing culturally sensitive and accessible mental health interventions. This project not only aims to prevent suicide but also to create a sustainable model for mental health support. It can also be replicated and expanded to other communities in need.

Timeline of Milestones/Tracking of the Project:

Phase 1: Planning & Partnership Development, Program Launch & Initial Outreach

- Finalize partnerships with local mental health professionals and organizations.
- Develop a detailed project plan, including counseling protocols and Chest of Infinite Dreams contents.
- Begin outreach to identify and engage potential participants.
- Launch a community awareness campaign to promote the Lifeline Cleveland initiative.
- Begin distributing the Chest of Infinite Dreams to the first group of participants.
- Confirm dates and times of the art therapy sessions

Phase 2: Full Program Implementation, Midpoint Evaluation

- Monitor participant progress through regular check-ins via feedback surveys.
- Adjust program offerings based on participant feedback and initial outcomes.
- Conduct a comprehensive evaluation of the program's impact, including participant outcomes and community feedback.
- Hold a review meeting with partners and committee members to assess progress and make any necessary adjustments.

Phase 3: Program Expansion & Continued Support, Final Evaluation & Reporting

- Increase outreach efforts to reach more women and girls in the community.
- Continue providing mental wellness support and distributing the Chest of Infinite Dreams, focusing on sustaining engagement.
- Plan the project's next phase, including potential scaling or replication.
- Conduct a final evaluation of the project's impact, including a thorough analysis of participant outcomes, success stories, and areas for improvement.
- Prepare a comprehensive report detailing the project's achievements, lessons learned, and recommendations for future initiatives.
- Share results with the community, funders, and committee members.

Phase 4: Future Planning & Sustainability

- Explore opportunities for additional funding or partnerships to sustain and expand the initiative.
- Begin planning for the next phase of Lifeline Cleveland, including the potential for program replication in other communities.
- Invite participants to the Naomi: Women of Distinction luncheon to acknowledge participants' achievements and the project's impact.

This structured timeline will ensure that the **Lifeline Cleveland** initiative is not only impactful in the short term but also sustainable and adaptable for future growth.

Project Start Date: 10/1/2024	Project End Date: 9/1/2025
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IMPACT OF PROJECT:
Who will be served: This project will serve women and girls of Northeast Ohio dealing with mental wellness.
How many people will be served annually: 500
Will low/moderate income people be served; if so how: This critical initiative aims to prevent suicide among low to moderate-income women and girls in the inner city of Cleveland by offering wellness therapy sessions through the arts and distributing healing boxes called Chest of Infinite Dreams filled with thoughtfully selected items from local vendors; we aim to provide immediate emotional support and practical tools for coping with suicidal thoughts. These resources will address the unique challenges faced by women and girls in underserved communities, where economic hardship, limited access to mental health care, and systemic inequalities contribute to heightened vulnerability. Through this program, we strive to foster resilience, promote mental well-being, and ultimately save lives.

How does the project fit with the community and with other ongoing projects:

This project is aligned with the 2024-2026 Suicide Prevention Plan for Ohio. The plan includes a goal to reduce the number of suicides every year, reduce stigma, increase knowledge, and mobilize community efforts to prevent suicide.

If applicable, how many jobs will be created or retained (specify the number for each), and will the jobs be permanent or temporary: N/A

Address of Entity:

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives:

This project can catalyze future initiatives by laying the groundwork for a comprehensive mental health support network tailored to the needs of women and girls. This initiative can inspire further investment and collaboration in mental health resources within the community by demonstrating the effectiveness of targeted interventions, such as personalized counseling and support. The success of this project could also lead to the development of additional programs, such as peer support groups, mental health education workshops, and expanded outreach efforts. Moreover, the project’s emphasis on addressing the root causes of suicidal ideation, such as economic hardship and other systemic inequalities, could influence policy changes and the allocation of resources at a broader level, ultimately fostering a more resilient and empowered community.

FINANCIAL INFORMATION:

Total Budget of Project: \$15,400

- *Chest of Infinite Dreams boxes \$6,250 (@250 people)
- *Art Therapy Sessions (\$25 per person) - \$6,250 (@250 people)
- *rental of the facility - \$1,200
- *light refreshments - \$1,200
- *marketing material - \$500

Other Funding Sources of Project (list each source and dollar amount separately):

Donations - \$600
 Grants - \$4,800
 Total = \$5,400

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The project's sustainability will rely on grants, donations, and fundraisers. The members will persist in seeking grants that match their vision, welcoming contributions from local supporters, and organizing multiple fundraisers, including their annual Women of Distinction luncheon.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Monica Grays

Signature:



Date:

August 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each document name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0318

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Harvard Community Services Center for the Grandparents Family Day and Resource Fair; and

WHEREAS, the Harvard Community Services Center estimates approximately 800-1,200 people will be served annually through this award; and

WHEREAS, the Harvard Community Services Center estimates the total cost of the project is \$32,368; and

WHEREAS, the Harvard Community Services Center indicates the other funding source(s) for this project includes:

- A. \$3,500 from Neighborhood Connection;
- B. \$2,000 from Cuyahoga Community College;

C. \$2,500 from the St. Luke's Foundation; and

WHEREAS, the Harvard Community Services Center is estimating the project will take place on September 21, 2024; and

WHEREAS, the Harvard Community Services Center \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Harvard Community Services Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Harvard Community Services Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Grandparents Family Day and Resource Fair.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Grandparents Family Day-Brick City Productions-Louis Moore	
Address of Requesting Entity: 3361 Cedarbrook Rd. Cleveland, Ohio 44118	
County Council District # of Requesting Entity: District 9	
Address or Location of Project if Different than Requesting Entity: 3090 Luke Easter Park, Cleveland, Ohio 44104	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9	
Contact Name of Person Filling out This Request: Louis Moore	
Contact Address: 3361 Cedarbrook Rd., Cleveland, Ohio 44118 Address if different than Requesting Entity:	
Email: brickcityprod@roadrunner.com	Phone: 216.390.0957
Federal IRS Tax Exempt No.: 23-7098744 Harvard Community Service Center serving as Fiscal Agent	Date: June 26, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

GRANDPARENTS FAMILY DAY” & RESOURCE FAIR (PAPA PICNIC) Description of The Event: The Grandparents Family Day Picnic & Resource Fair is designed to be a day of strengthening families, to facilitate a day of information sharing, agency networking, mentoring with community professionals that many families have no access to assist with managing family pressures, social obstacles and help with life's stress with a variety of activities offered throughout the day... with additional resources and information to the families to help them make a better quality of life choices. The goal of GRANDPARENTS FAMILY DAY & RESOURCE FAIR is a first step in educating, informing and empowering grandparents who are raising children in unprecedented numbers and assisting grandparents who are boldly raising or significantly influencing their grandchildren’s direction and the future of the family in positive directions. The day is which families, grandfathers, grandmothers and grandchildren, raise awareness of City, Cuyahoga County and Community resources that are available and facilitate grandparents providing feedback on their success and their needs.

This is our 9th Annual... our demographics are newborns to 100 years +... meaning during the day's event and quarterly event-forums we try to reach all age brackets for informational services.

Grandparents Family Day & Resource Fair will you track or verify the number of people served attending our event and hopefully quarterly forums of our program? Food servings, clothing distribution, diaper distribution, Child Id Kit distributions, Medical Screenings, Covid Test. There will be a follow-up questions sent to our vendor participants, grandparents, seniors and family members... to access the positive outcomes of this event: as well as if participants are utilizing the many different support services that are now going to be available to them.

Project Start Date: Saturday, September 21, 2024

Project End Date: Saturday, September 21, 2024

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Grandparents that take care of their grandchildren when the parents are unable due to unforeseen difficulties and problems. (i.e., incarceration, drug abuse, unfit parenting, etc.) and family units.</p>
<p>How many people will be served annually:</p> <p>Estimate of annual attendees has been 800-1200 attendees</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. Planning committee is committed to engagement with City of Cleveland, surrounding suburbs and throughout Cuyahoga County, to community agencies and resources with mental health education assistance, senior abuse, parental skills need, legal assistance, healthcare, funeral assistance and so much more to help seniors, grandparents, grandchildren and family structures with everyday life</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>Focus on grandparents, parents, families and collaborate with other organization, partners, kinships to provide services and information during the course of the year... multiple community engagement locations, east and west throughout Cuyahoga County.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>Not applicable but we utilize so many volunteers during the course of the annual event and other quarterly forums.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>Primary goal benefit to assist grandparents and families, connecting to resources, providing support, helps inform, educate, and engage as customers and the community about the need for clean water investments, improves individual and organizational performance and results in better value to other community and throughout the County stakeholders, that are with other environmental issues that also may be able to provide grandchildren students with the opportunity to both learn from and contribute to an employment experience in various jobs throughout the County and to learn more about a potential career in the field of environmental</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>Providing, educational, mental, emotional support and catalyst to improve and strengthen family's quality of life and future collaboration with many of the reference agencies that can and will assist throughout the County.</p>

FINANCIAL INFORMATION:

Total Budget of Project: \$32,368.00

Other Funding Sources of Project (list each source and dollar amount separately):

Neighborhood Connection \$3500

Tri-C \$2000

St. Lukes Foundation \$2500

Private donations

Total amount requested of County Council American Resource Act Dollars: \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

As moving forward will sustain this event through grant dollars, public and private donations and other resources that may and hopefully become available.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Louis Moore

Signature: Louis Moore

Date: June 26, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0319

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on August 7, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Compliance Coordinator*
Class Number: 14211

Pay Grade: 12A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2022. Changes were made to the distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit B: Class Title: *Corrections Officer Lieutenant*
Class Number: 12351
Pay Grade: 13A/Non-Exempt
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, minimum qualifications, physical ability, and language and formatting. A technology section was added. The pay grade has increased from PG 12A to PG13A.

Exhibit C: Class Title: *Manager, External Affairs*
Class Number: 10171
Pay Grade: 12A/Exempt (No change)
* At the request of the Public Works Department, Public Works was added to the applicable Departments so this position would be available for them to utilize at the Animal Shelter. The language for the classification was made more generic to apply to multiple departments.

Exhibit D: Class Title: *Manager, Security and Research*
Class Number: 16292
Pay Grade: 18B/Exempt
* PRC routine maintenance. Classification last revised in 2021. Changes were made to the essential functions, distinguishing characteristics, minimum qualifications, and language and formatting. A technology section was added. NO change FLSA status. The pay grade increased from 13B to 18B.

Exhibit E: Class Title: *Security Analyst*
Class Number: 16361
Pay Grade: 11B/Non-Exempt
* Update requested by department. Classification last revised in 2021. Changes were made to the essential functions, additional requirements, distinguishing characteristics, and language and formatting. A technology section was added. The pay grade is going from 10B to 11B.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
 Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
 PERSONNEL REVIEW COMMISSION
 MEMORANDUM**

Date: August 9, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
 Council Members, Human Resources, Appointments & Equity
 Committee

From: Deborah Southerington, Chairwoman
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on August 7, 2024, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Compliance Coordinator 14211	12A Exempt	12A Exempt (No Change)	Human Resources

Corrections Officer Lieutenant 12351	12A Non-Exempt	13A Non-Exempt	Sheriff
Manager, External Affairs 10171	12A Exempt	12A Exempt (No Change)	Medical Examiner
Manager, Security and Research 16292	13B Exempt	18B Exempt	Information Technology
Security Analyst 16361	10B Non-Exempt	11B Non-Exempt	Information Technology

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
Sarah Nemastil, HR Director
Kelli Neale, Program Officer 4

Posted: 8/1/2024
Meeting: 8/7/2024

<u>Job Title</u> REVISED	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
Compliance Coordinator	14211	12A Exempt	12A Exempt (No Change)	Human Resources	Revision requested by HR. Classification last revised in 2022. Changes were made to distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Corrections Officer Lieutenant	12351	12A Non-Exempt	13A Non-Exempt	Sheriff	PRC routine maintenance. Classification last revised in 2020. Changes were made to essential functions, minimum qualifications, physical ability, and language and formatting. A technology section was added. The pay grade has increased from PG 12A to PG 13A
Manager, External Affairs	10171	12A Exempt	12A Exempt (No Change)	Medical Examiner	At the request of the Public Works Department, Public Works was added to the applicable” Departments” so this position would be available for them to utilize at the Animal Shelter. The language for the classification was made more generic to apply to multiple departments.
Manager, Security and Research	16292	13B Exempt	18B Exempt	Information Technology	PRC routine maintenance. Classification last revised in 2021. Changes were made to the essential functions, distinguishing characteristics, minimum qualifications, and language and formatting. A technology section was added. No change FLSA status. Pay grade increased from 13B to 18B.
Security Analyst	16361	10B Non-Exempt	11B Non-Exempt	Information Technology	Update requested by department. Classification last revised in 2021. Changes were made to the essential functions, additional requirements, distinguishing characteristics, and language and formatting. A technology section was added. The pay grade is going from 10B to 11B.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Compliance Coordinator	Class Number:	14211
FLSA:	Exempt	Pay Grade:	12A
Dept:	Human Resources and Sheriff's Department EXHIBIT A		

Classification Function

The purpose of this classification is to serve as a subject matter expert to facilitate, coordinate, organize, and plan multi-program projects to support the County's compliance with the Americans with Disabilities Act ("ADA"), Title VII of the Civil Rights Act ("Title VII"), the Pregnant Workers Fairness Act ("PWFA"), Unemployment Compensation (U/C) state law, and Fitness for Duty (FFD) policies. Coordinate these programs as part of a centralized County management analysis enterprise, and coordinate planning activities for programs to ensure sufficient resources are available and involved. Also, to provide guidance and training to supervisors, managers, Human Resources staff, and union leadership (stakeholders) on best practices to comply with these regulations.

Distinguishing Characteristics

This is a professional classification that provides project managerial duties to support compliance with federal, state, and local labor laws and regulations for County employees. This classification receives general supervision and works under direction from the Director of Employee and Labor Relations as new or unusual situations arise. This classification is expected to exercise discretion in applying policies and procedures to resolve organizational and compliance problems and to ensure that assigned projects and activities are completed in a timely and efficient manner. In relation to the class essential functions, the employee in this class develops and recommends procedures for project administration, project execution, and program compliance and development.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Oversees various projects to process requests for disability, pregnancy and religious accommodations under the ADA, Title VII, and the PWFA; to process FFD examinations; to coordinate both general and Title VII complaint investigations; and to process U/C claims, all of the foregoing to mitigate risk, ensure adherence to compliance requirements, and ensure that program-related compliance projects are completed on time and on budget; Assesses the County's needs and recommends solutions; Prepares project plans; Determines organizational and personnel requirements for compliance project teams through project management; Creates, executes and revises project plans as necessary to meet changing needs of the County and regulatory requirements; Reviews project plans, procedures, and status reports for compliance with government regulations, County standards, and adherence to plans and objectives; Identifies compliance improvement opportunities and implements changes for program performance; Keeps administration informed of program status; Facilitates meetings; Facilitates program compliance issue resolutions.

20% +/- 10%

- Serves as lead organizational coordinator to the County's Employee & Labor Relations staff for accommodation requests and compliance matters for employees; facilitates the process for accommodation requests and inquiries; reviews necessary documentation for accommodation requests to ensure they are complete and responsive; coordinates with staff to ensure timeliness and responsiveness of accommodations; makes recommendations to address accommodation needs; works with the Law Department to ensure all legalities are addressed; coordinates between different

Effective Date: 5.26.2020
Last Modified: 11.17.2022

Compliance Coordinator

departments and stakeholders the provision of accommodations; generates ad hoc and annual mandated reports on County accommodations; serves as the County ADA Coordinator and on the ADA Advisory Committee to advise and recommend all ADA compliance matters to the County Executive.

20% +/- 10%

- Coordinates the County's U/C program; develops process maps and procedure manual to ensure accurate and timely processing; gathers, completes, and reports all application information and/or notices; compiles data and identifies areas of program costs, credits, and overpayments; collects and reviews data to appeal contested claims in coordination with the Law Department; maintains all claim documentation and charges in database and various spreadsheets for elected officials and agencies under the County Executive until the completion of the application and/or appeal processes.

20% +/- 10%

- Coordinates complaint investigations performed by the County's Employee & Labor Relations staff in response to both general and Title VII complaints filed by employees; maintains consistent correspondence templates and may prepare correspondence for use by staff; maintains and tracks all investigation documentation in database.

5% +/- 2%

- Reviews the effectiveness and implementation of the County's policies, practices, and training regarding compliance with the ADA, Title VII, the PWFA, FFD policies, and U/C state law; makes recommendations to management on changes to policies and procedures to improve compliance; conducts training with staff on best practices regarding compliance; develops and maintains written materials and other informational pieces to broadly disseminate information.

5% +/- 2%

- Maintains expertise in compliance best practices; analyzes and interprets decisions, rulings, and resolutions on ADA issues and reasonable accommodation; attends trainings; reviews changes to laws and best practices; communicates with special interest groups.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in human resources, labor relations, business administration, project management or any related field with five (5) years of FFD and U/C, Title VII investigation, and accommodation program management; or any equivalent combination of training and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel, Microsoft Access), electronic mail software (Microsoft Outlook), PDF software (NitroPro), and various database software (Novell, SAP, SMERF, Matrix).

Effective Date: 5.26.2020
Last Modified: 11.17.2022

Compliance Coordinator

Supervisory Responsibilities

- Ability to review the work of other employees and to maintain standards.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis requiring managing of data and people, deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including accommodation requests, FFD requests, investigative reports, complaints, U/C documentation, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code (ORC), American with Disabilities Act (ADA) and American with Disabilities Act Amendments Act (ADAA), Title VII of the Civil Rights Act, and Cuyahoga County policies and procedures.
- Ability to prepare various written correspondence relating to investigations, accommodations, and FFD requests; process maps, training documents, and other related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, record and deliver information, to explain procedures and to follow instructions.
- Ability to develop and maintain effective working relationships with County management, County employees, and Corrections leadership.
- Ability to use and interpret human resource labor relations terminology and language.
- Ability to communicate with supervisors, management, county employees, corrections leadership, legal department, and Human Resources staff.

Environmental Adaptability

- Work is typically performed in an office environment but may involve exposure to bright/dim lights or machinery when performing investigations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Corrections Officer Lieutenant	Class Number:	12351
FLSA:	Non-Exempt	Pay Grade:	13A
Dept:	Sheriff's Office	EXHIBIT B	

Classification Function

The purpose of this classification is to plan, coordinate, and administer and activities associated with the corrections operation of the Cuyahoga County Corrections Center(s). The incumbent supervises subordinate section personnel, coordinates correction's activities with other units, sections, and divisions.

Distinguishing Characteristics

This is a supervisory level class responsible for planning, coordinating, and supervising correction Sergeants, Corporals and Officers for the Cuyahoga County Corrections Center. This class works under the general supervision of Associate Wardens, Wardens, and the Administrator of Corrections. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from corrections officers with a lower rank in that it requires considerable knowledge of custody, safety, and security measures for detention of adult felons.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Supervises and directs the work of Sergeants, Corporals, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; conducts 30, 90, and 180 day probationary reviews; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

25% +/- 10%

- Assists Associate Wardens in day-to-day operations of the Corrections staff administration, security, equipment, and property of County correctional facilities including making daily rounds to ensure compliance with policies, procedures, rules, and regulations; inspects living accommodations of inmates for sanitation and safety; ensures laundry and sanitation requirements are being met; assists during large scale crisis or emergency events; responds to emergency situations and assists in planning and directing the placement of staff in the event of riots, escapes, and other emergencies within the facilities; alerts the management team regarding operational problems; oversees bookings, releases, arraignments, holdings, and video court; reviews release packets for inmates being released from custody for errors; conducts police dog (K9) training and certification; prepares K9 coverage; conducts use of force reviews and enters data into monthly incident tracker; reviews and saves body camera footage.

Corrections Officer Lieutenant

15% +/- 5%

- Maintains records; prepares reports, orders, memorandums, and other correspondence related to areas of responsibility; reviews reports prepared by subordinate personnel; assists in determining Bureau personnel requirements; makes recommendations regarding departmental budget requests; monitors and oversees expenditures; notifies Associate Wardens when certain budget thresholds are reached; assists with policy and procedure development.

10% +/- 5%

- Oversees and conducts in-depth inspections and investigations or studies as directed, requested, or needed; conducts inspections of Correction's operations as specifically directed by higher authority or as determined by personal observation; assists with the accreditation process.

15% +/- 5%

- Performs supporting administrative responsibilities; serves on boards and committees related to corrections activities; interacts with citizens and news media sources to disseminate information concerning police activities; oversees and conducts inspections and studies of corrections operations as directed; responds to calls from the public regarding information on incarcerated family/friends, court staff, bailiffs, prosecutors, and public defenders.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree or equivalent with five (5) years of experience as a supervising Correction Sergeant; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required*
No high school diploma/GED	7 years
High school diploma/GED	6 years
Associate or higher degree	5 years

Related experience: directing daily operations of a correction facility possessing a thorough knowledge of custody rules and regulations, providing instruction and training to subordinates and inmates on policies and procedures, supervisory duties at the Correction Sergeant (or equivalent) level or higher. Military experience at the noncommissioned officer rank or higher may substitute for the corrections experience, with the same education requirement listed above.

- Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- Completion of supervisory training as mandated by O.A.C. 5120:1-8-18-(C2) is required within twelve (12) months of hire.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of law enforcement equipment such as body cameras, handheld radio, pepper spray, and pepper ball gun.

Established: 07.15.2019
Last Modified: 05.26.2020

Corrections Officer Lieutenant

- Ability to stand and walk for a prolonged period, balance, climb, bend, twist, and lift, push, and pull up to 25 lbs.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database system (IMACS, Blue Team), and other jail management systems and databases.

Supervisory Responsibilities

- Ability to schedule, assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including disciplinary reports, performance evaluations, CS-35, commendations, media requests, laundry and sanitation sheets, hazard tool sheets, incident reports, work order request sheets, use of force reports, shift schedules, inmate release packets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including departmental policy manual, Employee Handbook, Ohio Dept. of Corrections guidelines, Prison Rape Elimination Act, union contracts, CCSO Standard Schedule of Discipline, BAD Standards, and the Ohio Revised Code (ORC).
- Ability to prepare memos, logs, reports, performance appraisals, disciplinary reports, schedules, time slips, orders, audits, investigations, budgets, use of force reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with management, subordinates, inmates, MetroHealth staff, consultants, vendors, and the general public.

Environmental Adaptability

Corrections Officer Lieutenant

- Work is typically performed in jail facilities.
- Work may involve exposure to strong odors, noise extremes, disease and bodily fluids, temperature extremes, smoke, dust, and violence.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, External Affairs	Class Number:	10171
FLSA:	Exempt	Pay Grade:	12A
Dept:	Medical Examiner's Office and Public Works	EXHIBIT C	

Classification Function

The purpose of this classification is to manage new and existing programs for the assigned department as well as to manage the department's external affairs.

Distinguishing Characteristics

This is supervisory-level classification that is responsible for managing an assigned department's external communications and managing new and existing programs that promote and cultivate interest in the assigned department's activities. The employee works with a framework of policies, procedures, and local and State laws. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Manages and oversees program management and coordination of the assigned department's existing programs (e.g., education program, internship program, volunteer program, etc.).

- 20% +/- 10%
- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 30% +/- 10%
- Manages external affairs for the assigned department; serves as the liaison with the Administration's Communications Department to manage and enhance department's mission, vision, and message development with its external audiences and partners; acts as the primary spokesperson for department to local and national media; oversees external communications such as public records requests and archived records.

- 15% +/- 5%
- Manages new programs and opportunities to promote the department's mission and agenda; develops operational plans, budgets, and workforce needs for the programs.

5% +/- 2%

- Performs supporting administrative duties; prepares official reports or documents; attends various meetings and trainings; researches focus studies or projects on topical or trending issues; researches and analyzes data and information that may impact daily operations; monitors legislative changes at State, Federal or other local jurisdictions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, marketing, communications, public relations, or a related field, and six (6) years of public affairs or public relations experience or any equivalent combination of training, and experience.

Additional Requirements

- Must complete FEMA ICS 100, 200, and 700 courses within 6 months of hire date ONLY IF assigned to the Medical Examiner's Office.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), and spreadsheet software (Microsoft Excel).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.

Manager, External Affairs

- Ability to comprehend a variety of informational documents including various waivers, applications, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, departmental policy manual, training manuals, law books, and computer operation manuals.
- Ability to prepare attendance sheets, memos, budget reports, purchase orders, performance appraisals, disciplinary reports, spreadsheets, training manuals, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing and basic related legal terminology and language.
- Ability to communicate effectively with managers, co-workers, external partners, law enforcement, consultants, doctors, departmental employees, outside agencies and organizations, elected officials, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and on-site locations.
- Work may involve exposure to weather extremes, strong odors, bodily fluids, and diseases.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Security and Research	Class Number:	16292
FLSA:	Exempt	Pay Grade:	18B
Dept:	Information Technology	EXHIBIT D	

Classification Function

The purpose of this classification is to provide information security to all County agencies using enterprise-level information technology software, appliances, policy, and techniques. Employee establishes, monitors, and enforces the Department of Information Technology's security policies, procedures, and overall enterprise security strategy.

Distinguishing Characteristics

This is a senior-level management classification working under the direction of the Information Security Officer. The position is responsible for developing strategic security initiatives, conducting comprehensive risk assessments, overseeing the response to security incidents, and ensuring the organization's compliance with security policies and regulations. The employee in this class is expected to exercise discretion in applying general goal and policy statements, in resolving organizational and service delivery problems, and in supervising assigned staff. The employee in this class is also responsible for establishing and enforcing the departmental security policies and procedures and assisting in the design of security solutions.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Leads the creation, implementation, and enforcement of comprehensive security strategies and policies that protect the organization's information assets and align with organizational goals; utilizes enterprise-level technologies and techniques to secure network infrastructure across all County agencies; schedules and oversees the application of critical security patches to address vulnerabilities; responds to critical cyber security incidents by disconnecting the County network from the internet, restricting employee access to the network, or by taking other actions to manage risk; works with outside agencies such as local, state, and federal law enforcement to handle critical incidents; works on a team that meets regularly with representatives from law enforcement agencies to gather information about cyber security threats; develops planning for strategic initiatives related to security management including equipment refresh, capital outlays, and system life cycle management related to information security management.
- 25% +/- 10%
- Supervises and directs the work of Security Analysts and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training, instruction, and educational opportunities; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; plans, develops, and makes recommendations regarding the budget for the cyber security unit..
- 20% +/- 10%
- Performs risk assessments to identify vulnerabilities and potential threats; ensures adherence to legal

Effective Date: 09.11.2012
Last Modified: 03.02.2021

Manager, Security and Research

and regulatory compliance standards; leads efforts to address and mitigate compliance issues; reports on threats and major incidents as needed; develops a long-term risk management strategy to address anticipated threats.

15% +/- 5%

- Oversees the coordination and execution of incident response efforts; develops and maintains incident response plans; ensures the team's readiness through training and simulation exercises.

10% +/- 2%

- Performs security research and development; reviews, researches, and writes security policies and procedures; stays up to date on the latest security threats, technologies, and best practices; leads the evaluation of new security tools and methods; recommends improvements to the security infrastructure; develops and recommends cyber security policies and procedures for various County agencies; contributes to the design of innovative security solutions; attends various trainings and conferences to stay current on emerging trends.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, information security, cybersecurity, or a related field with six (6) years of information technology experience including network engineering security, cybersecurity, information security, or related field, and one (1) year of supervisory experience managing teams, projects, and strategic initiatives; or an equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a reliable vehicle.
- A Certified Information Systems Security Professional (CISSP) certification is required.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software (Security Information and Event Management (SIEM), Identity and Access Management (IAM) Software), and various e-learning and training platforms.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.

Effective Date: 09.11.2012
Last Modified: 03.02.2021

Manager, Security and Research

- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational gained by accessing computer systems including the Intrusion Prevention System (IPS), closed circuit television, email security, Web security, the email system, incident reports, security audit reports, risk assessment documents, compliance reports, security project status updates, budget reports, reports, and technology service requests.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, online documentation, the US Critical Infrastructure Protection Standards (CIP), Ohio Secretary of State Election Security Guidelines, FBI Criminal Justice Information Services (CJIS) Security Policy, Payment Card Industry Data Security Standard (PCI DSS), National Institute of Standards and Technology (NIST) Frameworks, Federal Information Security Management Act (FISMA), Cloud Security Alliance (CSA), the Office of Information Technology (OIT) website, State Code Websites, the SysAdmin, Audit, Networking, and Security Institute (SANS) Website, departmental security policies and procedures.
- Ability to prepare security policies and procedures, security assessments, reports of security threats, emergency call lists, status reports, travel and training requests, Technical Advisory Committee (TAC) briefing memos and documents, Service Requests, Technology Purchase Requests (TPR), and annual employee performance reviews using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with staff, clients, vendors, contractors, class instructors, and departmental employees and administrators, and elected officials.
- Ability to use and interpret computer and accounting terminology and language.

Environmental Adaptability

- Work is typically performed in an office environment.

Manager, Security and Research

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Security Analyst	Class Number:	16361
FLSA:	Non-Exempt	Pay Grade:	11B
Dept:	Information Technology	EXHIBIT E	

Classification Function

The purpose of this classification is to provide first line defense of network and informational security for critical system protection, complete Tier-II security analysis, and to monitor, analyze, respond, and enforce the Department of Information Technology security policies and procedures.

Distinguishing Characteristics

This is a journey-level classification that is responsible for monitoring network and information security for critical system protection and assisting with incident response and security related events. Employees in this class work under a framework of defined procedures in troubleshooting and monitoring appliances for network and informational security. Employees in this class work under general supervision but are expected to work with a degree of independence and exercise judgment and initiative. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Monitors, analyzes, and responds to all intrusion detection and protection systems, web traffic security, and other security intelligence and event monitoring systems; investigates and responds to alerts in various defense portals; monitors, analyzes, and responds to other applicable appliances that protect the County against spam, viruses, phishing, and other threats; monitors, analyzes, and responds to security compliance and audits of critical controls; follow up with the appropriate departments to ensure network security infrastructure is maintained; provides reports on security threats and intelligence; participates in security testing and audits.

30% +/- 10%

- Researches and updates documented security processes and procedures to improve enterprise security; maintains and coordinates all documentation for all supported systems; reads, reviews, and records technical documentation for County-wide software, devices, systems security, and system operability and how it applies to the County standards and security policies and requirements; researches operational enhancements, solutions to problems, and trends; researches, evaluates, and tests better automation methods for various security products.

15% +/- 10%

- Provides full technical support on Incident Response events; contacts and maintains communications with technical support personnel when security related issues arise; updates and resets security appliances; conducts eDiscovery and forensic investigations on hardware and systems; assists internal Departments, County agencies, Courts, law enforcement, and other external federal or partner agencies in investigations.

5% +/- 2%

Security Analyst

- Provides technical support and assists with applicable security design and enterprise network configuration with Security Engineers, Infrastructure and Operations, other IT Staff, and potentially external partners; serves as technical contact for current or potential vendors.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; stays up-to-date on new technology and trends in the field; provides insight into monthly security advisory.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science or related field and three (3) years of information technology experience including one (1) year of information security experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- Must obtain a certification by a recognized cybersecurity certification association such as ISC2, CompTIA, ISACA, SANS/GIAC, EC-Council, Offsec, or a regional accredited university within probationary period.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and computer technology including computers, printers, servers, forensic tools, and security appliances.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and presentation software (Microsoft PowerPoint).
- Ability to utilize a variety of technical security and forensic tools and software.

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtracts, multiply, divide, and calculate decimals and percentages; calculate and make use of the principles of routine and advanced statistical theory and inference.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

Security Analyst

- Ability to comprehend a variety of informational documents including technical status and system logs, penetration test reports, risk assessments reports, threat intelligence reports, security, audits, logs, technical literature, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, OWASP Top 10, Security Documentation, CIS Top 20 Security Controls Technical Documentation, CIS Benchmarks, Threat Intelligence, and technical information and instruction manuals.
- Ability to prepare operational monitoring report, technical and non-technical user guides; root cause analysis report, malware analysis report, test and monitoring scripts and codes; Security Incident and Event Management (SIEM) reports, application security review, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer security terminology and language.
- Ability to communicate with management, co-workers, vendor staff, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may include travel to other county or state locations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0348

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0294 dated 7/30/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	1100 – General Fund		BA2410150
	PJ100110 – Fusion Center		
	Other Expenditures	\$	14,897.00

The Department of Public Safety and Justice Services is requesting an appropriation increase of \$14,897 to cover the I2 software contract renewal for July 1, 2024 through June 30, 2027. This contract is renewed every three years and therefore was not included in the 2024-2025 budget. The funding source is the General Fund.

B.	2250 – Delinquent RE Assessment - Prosecutor		BA2410159
	PS250100 – Delinquent Tax & Assessment Collect		
	Other Expenditures	\$	700,000.00

The Prosecutor’s Office is requesting an appropriation increase of \$700,000 to cover the increased volume of cases of title work and court costs for the period of January 1, 2024 through December 31, 2024. The funding source is the Delinquent Real Estate Assessment Collection Fund. The current cash balance for this fund is \$4,954,976.30. Revenues are generated from delinquent tax and assessment collections.

C.	1100 – General Fund		BA2410160
	CA100100 – Court of Appeals		
	Other Expenditures	\$	226,000.00

The Eight District Court of Appeals is requesting an appropriation increase of \$226,000 to cover expected space maintenance and other controlled costs beyond the 2024 budget. The funding source is the General Fund.

D.	2325 – Victim Assistance Fund		BA2410166
	PJ325100 – Witness Victim HHS		
	Other Expenditures	\$	20,000.00

The Department of Public Safety & Justice Services is requesting an appropriation increase of \$20,000 to cover expected space maintenance and other controlled costs beyond the 2024 budget. The funding source is the Health and Human Services Levy.

E.	2260 – Human Services		BA2411724
	HS260130 – Office of the Director		
	Other Expenditures	\$	1,200,000.00

The Department of Health and Human Services - Division of Children and Family Services (DCFS) requests an appropriation increase of \$1,200,000 for the intergovernmental contract between DCFS and the Prosecutor’s

Office through December 31, 2024. A corresponding appropriation decrease is included on this agenda. The funding source is the Health and Human Services Levy.

F. 2215 – Children Services **BA2411725**
HS215100 – Client Support Services
Other Expenditures \$ (1,200,000.00)

The Department of Health and Human Services - Division of Children and Family Services (DCFS) requests an appropriation decrease of \$1,200,000 to realign budget for the intergovernmental contract between DCFS and the Prosecutor’s Office. A corresponding appropriation increase is included on this agenda. The funding source is the Health and Human Services Levy.

G. 2223 – Housing Development **BA2415019**
HC223135 – HOME
Other Expenditures \$ 17,956.10

The Department of Housing and Community Development is requesting an appropriation increase of \$17,956.10 for the HOME Grant Project Plan for the period of January 1, 2020, to September 30, 2028. The funding source is Housing Fund which has a current cash balance of \$3,668,255.98. Revenues for this fund are generated from the HOME loan repayment of principal and interest.

H. 2223 – Housing Development **BA2415020**
HC223165 – CDBG
Other Expenditures \$ 22,000.00

The Department of Housing and Community Development is requesting an appropriation increase of \$22,000 for the CDBG Grant Project Plan for the period January 1, 2021, to September 30, 2028. The funding source is the Housing Fund, Community Development Block Grant (CDBG). The current cash balance is \$3,668,255.98. Revenues for this fund are generated from CDBG loan repayment of principal and interest.

I. 1100 – General Fund **BA2415064**
HR100105 – Employee Benefits
Other Expenditures \$ 250,000.00

The Office of Budget and Management, on behalf of Human Resources, is requesting an appropriation increase of \$250,000 for the RTA Bus Pass employee benefit program for the period January 1, 2024, to December 31, 2024. Employee usage of this benefit program increased after RTA

decreased the cost of a bus pass to only \$19 per month. The funding source is the General Fund.

J. 2305 – Real Estate Assessment **BA2418219**
BR305100 – Board of Revision BR
Other Expenditures \$ 37,050.00

The Board of Revision requests an appropriation increase of 37,050 for enhancements to the Case Management System. These enhancements will make on-line filings easier for taxpayers. The funding source is the Real Estate Assessment fund which has a current cash balance of \$41,795,000. Revenues for this fund are generated from property tax collections.

K. 1100 – General Fund **BA2418220**
FS100150 – Auto Title Administration
Other Expenditures \$ 119,000.00

The Fiscal Office Auto Title Department requests an appropriation increase of \$119,000 to cover expected controlled costs and armored carrier services charges beyond the 2024 budget. The funding source is the General Fund.

L. 4600 – Capital Projects **BA2418221**
PW600120 – Non-Subsidy Facility Projects
Personnel \$ 28,114.00
Other Expenditures \$ 7,342,545.00

The Department of Public Works is requesting an additional appropriation of \$7,370,659 for the Veterans Service Commission headquarters relocation capital project. This project will renovate the building located at 3950 Chester Avenue. The funding source is the Veterans Services Fund.

M. 2260 – Human Services **BA2416604**
HS260130 – Office of the Director
Other Expenditures \$ (83,000.00)

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Children and Family Services, requests an appropriation decrease of \$83,000 to re-align the budget for expected controlled services through December 31, 2024. The corresponding appropriation increase request is included on this agenda. The funding source is the Health and Human Services Levies.

N. 2260 – Human Services **BA2416605**
HS260255 – SAS OFC of the Director

Other Expenditures \$ 83,000.00

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Senior and Adult Services, requests an appropriation increase of \$83,000 for expected Security Charges anticipated through December 31, 2024. The corresponding appropriation decrease request is included on this agenda. The funding source is the Health and Human Services Levies.

O. 2260 – Human Services **BA2416606**
HS260130 – Office of the Director
Other Expenditures \$ (315,000.00)

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Children and Family Services, requests an appropriation decrease of \$315,000 to re-align the budget for expected controlled services through December 31, 2024. The corresponding appropriation increase request is included on this agenda. The funding source is the Health and Human Services Levies.

P. 2260 – Human Services **BA2416607**
HS260185 – Admin. Svcs – Gen'l Manager
Other Expenditures \$ 315,000.00

The Office of Budget Management, on behalf of the Department of Health and Human Services – Division of Job and Family Services, requests an appropriation increase of \$315,000 for expected Security Charges through December 31, 2024. The corresponding appropriation decrease request is included on this agenda. The funding source is the Health and Human Services Levies.

Q. 4600 – Capital Projects **BA2418206**
PW600100 – Capital Projects
Personnel \$ 25,000.00
Other Expenditures \$ 3,268,300.00

The Department of Public Works is requesting additional appropriation in the amount of \$3,293,300 for the Elevator Modernization Program capital project. This project will result in the modernization, restoration, and/or replacement of the elevators in Huntington Park Garage, Jane Edna Hunter, Justice Center - Tower II, Metzenbaum Center, Virgil E. Brown, and the Justice Center - Atrium. This request is funded by the annual General Fund Capital Improvements Subsidy.

R. 4600 – Capital Projects **BA2418207**
PW600120 – Non-Subsidy Facility Projects
Other Expenditures \$ 1,178,300.00

The Department of Public Works is requesting additional appropriation in the amount of \$1,178,300 for the Elevator Modernization Program capital project. This project will result in the modernization, restoration, and/or replacement of the elevators in Huntington Park Garage as part of ongoing improvements. This request is to be funded through reimbursement from the County Parking Garage Fund which has a current cash balance of \$7,030,000.

S.	6755 – Maintenance Garage	BA2418211
	PW755105 – Fleet Vehicles	
	Other Expenditures	\$ 2,400,000.00

The Department of Public Works requests an appropriation increase in the amount of \$2,400,000 for the Fleet Vehicle Fund. These funds will cover the cost of vehicles expected to be received in calendar year 2024. Funding source is a cash transfer from the Sanitary Sewer Fund which has a current cash balance of \$26,797,000.

T.	1105 – General Fund Assigned	BA2413384
	ME105105 – Coroner’s Lab	
	Other Expenditures	\$ 400,000.00

The Medical Examiner's Office is requesting an appropriation increase of \$400,000 to purchase supplies, maintenance, software, training, consulting and contracted services beyond the 2024 budget. The funding source is the Coroner’s Lab Fund which has a current cash balance of \$4,050,731. Revenues for this fund are generated from autopsy fees from surrounding counties.

U.	2285 – Other Judicial	BA2413387
	PB285120 – Indigent Guardianship	
	Other Expenditures	\$ 50,000.00

The Probate Court is requesting an appropriation increase of \$50,000 to cover the cost of assigned counsel and independent medical evaluations in Indigent Guardianship and Adult Protection Services (APS) cases for the remainder of 2024. The funding source is the Indigent Guardianship Fund. Which has a current cash balance of \$481,823.11. Revenues for this fund are generated from file fees collected from probate court cases.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM: 1100 – General Fund **BA2410167**
 PJ100100 – Justice Affairs Administration
 Other Expenditures \$ 1,000.00

TO: 1100 – General Fund
 PJ100105 – Public Safety Grants Admin
 Other Expenditures \$ 1,000.00

The Department of Public Safety & Justice Services is requesting an appropriation transfer of \$1,000 to cover expected space maintenance and other controlled costs through December 31, 2024. The funding source is the General Fund.

B. FROM: 2215 – Children Services **BA2411723**
 HS215100 – Client Support Services
 Other Expenditures \$ 2,000,000.00

TO: 2215 – Children Services
 HS215110 – Purch. Congregate & Foster Care
 Other Expenditures \$ 2,000,000.00

The Department of Health and Human Services - Division of Children and Family Services requests an appropriation transfer of \$2,000,000 to realign budget for anticipated expenditures in the Out of Homecare/Residential master contract through December 31, 2024. The funding source is the Health and Human Services Levy.

C. FROM: 5715 – Sanitary Engineer **BA2415072**
 PW715200 – Sanitary Operating
 Other Expenditures \$ 3,000,000.00

TO: 5715 – Sanitary Engineer
 PW715100 – Districts
 Other Expenditures \$ 3,000,000.00

The Department of Public Works is requesting an appropriation transfer of \$3,000,000 for the Sanitary District Fabrizi Contract for the period January 1, 2024, to December 31, 2024. The funding source is the Sanitary Engineer Fund which has a current cash balance of \$36,850,637.54.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM: 6750 – Central Custodial Services	CT2418212
PW750100 – FAC-Building Services	
Trans Out – Transfer Out	\$ 45,260.00
TO: 6755 – Maintenance Garage	
PW755105 – Fleet Vehicles	
Trans In – Transfer In	\$ 45,260.00

The Department of Public Works requests a cash transfer in the amount of \$45,260 from the Centralized Custodial Services Fund to the Fleet Vehicle Fund. These funds will cover the cost of a replacement vehicle for use by the county trades that will be received in calendar year 2024. The funding source is the Centralized Custodial Services Fund which has a current cash balance of \$3,512,000.

B. FROM: 5705 – County Parking Garage	CT2418213
PW705100 – County Parking Garages	
Trans Out – Transfer Out	\$ 26,335.00
TO: 6755 – Maintenance Garage	
PW755105 – Fleet Vehicles	
Trans In – Transfer In	\$ 26,335.00

The Department of Public Works requests a cash transfer in the amount of \$26,335 from the Parking Services Fund to the Fleet Vehicle Fund. These funds will cover the cost of a vehicle for the Division of Parking Services that was received in calendar year 2024. The funding source is the Parking Services Fund.

C. FROM: 5715 – Sanitary Engineer	CT2418214
PW715100 – Sanitary Districts	
Trans Out – Transfer Out	\$ 2,500,000.00
TO: 6755 – Maintenance Garage	
PW755105 – Fleet Vehicles	
Trans In – Transfer In	\$ 2,500,000.00

The Department of Public Works requests a cash transfer in the amount of \$2,500,000 from the Sanitary Sewer Fund to the Fleet Vehicle Fund. These funds will cover the costs of vehicles anticipated to be received in calendar year 2024. The funding source is the Sanitary Sewer Fund which has a current cash balance of \$26,797,000.

SECTION 4. That items approved in Resolution No. R2023-0317 dated November 14, 2023 be rescinded as follows to reconcile appropriations for the year 2023 in the County’s financial system:

Resolution No. R2024-0294 dated 07/30/2024:

Original Item to Rescind – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 1100 – General Fund	CT2418191
FS100500 – ARPA – Govt Serv	
Trans Out – Transfer Out \$ 37,500.00	
TO: 4600 – Capital Projects	
PW600105 – Lakefront Access Plan	
Trans In – Transfer In \$ 37,500.00	

The Department of Public works is requesting a cash transfer of \$37,500 for as a cash match for the Beulah Park-Euclid Beach Connector Trail - NatureWorks grant. The funding source is the General Fund – ARPA.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC
September 24, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: September 17, 2024

Re: Fiscal Agenda – 9/24/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **September 24, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$14,897.00	A	General Fund	Appropriation Increase
Prosecutor’s Office	\$700,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Court of Appeals	\$226,000.00	C	General Fund	Appropriation Increase
Public Safety and Justice Services	\$20,000.00	D	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

HHS – Children and Family Services	\$1,200,000.00	E	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$(1,200,000.00)	F	HHS Levy	Appropriation Decrease
Department of Housing and Community Development	\$17,956.20	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Housing and Community Development	\$22,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Human Resources	\$250,000.00	I	General Fund	Appropriation Increase
Board of Revision	\$37,050.00	J	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office – Auto Title	\$119,000.00	K	General Fund	Appropriation Increase
Public Works	\$7,370,659.00	L		Appropriation Increase
HHS – Children and Family Services	\$(83,000.00)	M	HHS Levy	Appropriation Decrease
HHS – Senior and Adult Services	\$83,000.00	N	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$(315,000.00)	O	HHS Levy	Appropriation Decrease
HHS – Job and Family Services	\$315,000.00	P	HHS Levy	Appropriation Increase
Public Works	\$3,293,300.00	Q	General Fund	Appropriation Increase
Public Works	\$1,178,300.00	R	CIP	Appropriation Increase
Public Works	\$2,400,000.00	S	Sanitary Sewer Fund	Appropriation Increase
Medical Examiner	\$400,000.00	T	General Fund	Appropriation Increase
Probate Court	\$50,000.00	U	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$1,000.00	A	General Fund	Appropriation Transfer
HHS – Children and Family Services	\$2,000,000.00	B	HHS Levy	Appropriation Transfer
Public Works	\$3,000,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Works	\$45,260.00	A	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Public Works	\$26,335.00	B	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Public Works	\$2,500,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0349

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Melanie Kintner Knowles, upon her taking the oath of office, as Director of Sustainability, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the directors of departments are to be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, the Department of Sustainability was established by Ordinance O2014-0023, passed by this Council on October 28, 2014, to further the fundamental governmental purposes of job creation and economic growth, to support the economic wellbeing and prosperity of the residents of Cuyahoga County, and to contribute to the County's long-term regional and global competitiveness; and

WHEREAS, the County Executive has nominated Melanie Kintner Knowles for appointment to the position of Director of Sustainability; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Melanie Kintner Knowles to the position of Director of Sustainability; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Melanie Kintner Knowles to serve as Director of Sustainability upon her taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



September 17, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 East Ninth Street, 8th Floor
Cleveland, OH 44115

Re: *Cuyahoga County Director of Sustainability*

Council President Jones,

Pursuant to Section 202.18(B) of the Cuyahoga County Code which establishes the position of Director of Sustainability, it is my pleasure to nominate Melanie Kintner Knowles as Director of Sustainability. In this role, Ms. Knowles will lead the Department in its efforts to promote sustainable business practices, collaborate with external partners on development of sustainable programs and practices, promote economic development in support of businesses that provide environmentally sustainable goods and services, and educate the public about environmentally sustainable practices.

As set forth in Section 202.18(B)(1) of the Cuyahoga County Code, Ms. Knowles meets the specific qualifications to serve as Director of Sustainability. I have included documentation regarding her qualifications in these specific areas.

As you will see, Ms. Knowles brings a wealth of knowledge and experience in the sustainability sphere, including most recently planning and managing sustainability initiatives across Kent State University and shepherding the development of its first formal Sustainability Plan. She has previously served as sustainability manager for an architecture firm, held leadership roles at the Cleveland Green Building Coalition, and worked in economic development for the City of Cleveland.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Ben Schaefer in my office at 216.698.2521.

Sincerely,

Chris Ronayne
County Executive

Melanie Kintner Knowles

Professional Experience

Kent State University

Sustainability Manager –2009 to Present

- Plan and manage university-wide sustainability efforts
- Shepherded development of Kent State’s first formal Sustainability Plan
- Secured grants for campus sustainability projects including \$45,000 for Electric Vehicle Charging Stations, and over \$90,000 for the Grind2Energy food waste diversion system
- Supervise and coach a small staff of employees and student interns
- Assist university departments to adopt best practices in sustainability, such as procurement, university housing, university culinary services
- Conduct surveys including transportation modal split (commuting) survey and recycling knowledge and attitudes survey, to inform the design of sustainability initiatives
- Drove adoption of Grind2Energy system for inedible food waste resulting in over 340 tons of food waste diverted for anaerobic digestion to date
- Installed volume sensors on trash and recycling dumpsters to gather accurate data and increase efficiency of waste hauling
- Implemented construction waste management requirement resulting in >75% CWM diversion rate
- Influenced adoption of LEED Certification resulting in 15 LEED Certified campus buildings
- Drove adoption of green cleaning practices with GreenSeal certified products
- Co-created campus bike sharing program
- Collaborated with faculty to develop the Sustainability Minor
- Coordinate campaigns to raise awareness and create behavior change, including Campus Race to Zero Waste, and energy campaigns Winter Shut Down and Do It In the Dark
- Coordinate with University Communications and Marketing for public-facing articles and press releases
- Portage County Solid Waste District Policy Committee member from 2010 to present, current Chair
- Represented Kent State University on the City of Kent ad-hoc Climate Action Plan Committee
- Achieved designations for Kent State University as a STARS Bronze school, Sierra Magazine Cool School, Princeton Review Green School, Bicycle Friendly University, and Platinum level Ohio EPA E3 (Encouraging Environmental Excellence)
- Present on- and off-campus to students, administration, community groups, and conferences
- Guest lecture to classes including Introduction to Sustainability (TECH 27210)

Adjunct Faculty –Fall 2023 to Present

- Teach the Business Case for Sustainability (MGMT 44009) in the Ambassador Crawford College of Business and Entrepreneurship

Doty & Miller Architects

Sustainability Manager –2007 to 2008

- Assessed and prioritized opportunities for business clients to improve sustainability
- Facilitated collaboration among project teams to simplify the process of LEED documentation
- Wrote client grant proposals and grant reports for green building projects
- Compiled documentation for projects attempting LEED Certification

Professional Experience (continued)

Cleveland Green Building Coalition

Interim Executive Director – 2006 to 2007

- Cultivated relationships with board and committee members, partners, funders and members
- Facilitated committees, meetings, educational programs and design charrettes
- Lead fundraising including grants, corporate sponsorships, and membership
- Engaged a range of audiences by educating them on the concepts and potential of green building
- Managed development, marketing and implementation of all advanced educational programs
- Collaborated on greening local development with Building Cleveland by Design
- Served on the advisory committee for the City of Cleveland Sustainability Program

Director of Education - 2003 to 2006

- Wrote a green building column for a regional publication, Builders Exchange: The Magazine
- Introduced green building concepts to a range of audiences, from professionals to the general public, with presentations, tours, and project team meetings
- Designed and implemented approximately 20 educational programs per year ranging from national speakers to local case studies, for continuing education credit
- Project manager for 2004 Collaborating for Success Midwest Regional Conference, a one-day conference with 110 attendees
- Wrote and managed grants for educational programming and Collaborating for Success Conference
- Peer reviewer for Ohio Environmental Education Fund grant proposals

Education Coordinator - 2001 to 2003

- Developed collaborative relationships with nonprofit, professional and educational organizations
- Coordinated and marketed educational programs
- Wrote and managed a state grant for educational programming

City of Cleveland, Department of Economic Development

Deputy Project Director, Railroad Agreements – 1999-2000

- Collaborated with city residents, city administration, city council, consultants and railroad representatives to develop and implement a railroad noise mitigation program
- Addressed homeowners' concerns about railroad noise and safety with one-on-one meetings
- Contributed to reports to the Mayor, City Council and the Ohio Historic Preservation Office
- Tracked implementation of the home noise mitigation program by three contractors

Education

Certificate in Nonprofit Management
Mandel Center for Nonprofit Organizations
Case Western Reserve University, Cleveland, Ohio

Master of Environmental Science
Areas of Concentration: Policy Making and Administration, Ecological Anthropology
Institute of Environmental Sciences
Miami University, Oxford, Ohio

Bachelor of Arts
Majors: Anthropology, Economics
Miami University, Oxford, Ohio

Publications and Presentations

- McMillan, J., Knowles, M., & Brown, J. (2023, April 12) *Walk the Talk: The Sustainability Journey* [Conference presentation]. Northeast Ohio Summit on High Performance Buildings, Independence, OH, United States.
- Dougherty, H., Suchan, M., & Knowles, M. (2021, October 12). *Supporting a Circular Food Economy: Converting Inedible Scraps Into Renewable Energy and Beneficial Fertilizer* [Conference presentation]. Global Conference on Sustainability in Higher Education, Virtual.
- Knowles, M., & Misbrener, R. (2021, September/October). Kent State University Expands Solar Capacity. *APPA*. <https://www.appa.org/facilities-manager/kent-state-university-expands-solar-capacity/>
- Lehn, C., & Knowles, M. (2021, May 26). *The Circular Economy and Fashion* [Webinar]. Sustainable Cleveland Presents, Virtual.
- November, D., Knowles, M., Corbett, S., & Sweeney, C. (2019, October 28-30). *Linking Infamous History and Sustainability - 50 Years Since the 1969 Cuyahoga River Fire* [Conference presentation]. AASHE Conference and Expo, Spokane, WA, United States.
- Kaplan, D. H., & Knowles, M. J. (2015). Developing a Next-Generation Campus Bike-Share Program: Examining Demand and Supply Factors. *Planning for Higher Education Journal*, 44(1).

Professional Development

- Leadership Portage County, Class of 2024
- Kent State University 2020 Institute for Excellence
- LEED® (Leadership in Energy and Environmental Design) Accredited Professional, Building Design and Construction
- Rockwood Leadership Training: The Art of Collaborative Leadership
- Nonprofit management curriculum included marketing, program evaluation, human resources, organizational structure, and history of the nonprofit sector
- Broad knowledge of environmental issues

Personal Commitment

- Dedication to work towards a healthy environment, economy and community, excellent quality of life, and the positive resolution of conflict
- Ruffing Montessori School Board Member –2018 to present
- Nature Center at Shaker Lakes Facilities Committee Member – 2019 to present
- Environmental Health Watch Board Member –2015 to 2022
- Volunteer experience also includes Green Apple Day of Service, the National Audubon Society, the National Association of Environmental Professionals, Earth Day Coalition, the Cleveland Museum of Natural History, and the Cleveland Animal Protective League

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0350

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; and

WHEREAS, the anticipated start-completion date is October 2024 to November 2024; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$2,000,000.00; and

WHEREAS, this project will be funded 50% Road and Bridge Fund (\$100,000.00) and 50% Village of Gates Mills (\$100,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the Emergency Repair of Old Mill Road 400 feet East of Chagrin River Road in the Village of Gates Mills
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Village of Gates Mills
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	Emergency repair to assist the Village because of a water main break.
PROJECT COUNCIL DISTRICT(S):	Council District 6
PROJECT ANTICIPATED START/END DATES	Anticipated to start in October of 2024 and is anticipated to end in November of 2024
TOTAL PROJECT COST:	\$200,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	50% County (\$100,000) and 50% Village of Gates Mills (\$100,000)

PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0351

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution making an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026, authorizing the County Executive to execute Contract No. 4719 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division has recommended an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to provide medical services for youth detained in the Juvenile Detention Center; and

WHEREAS, the project is funded 100% Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12854 with Wellpath LLC in the amount not-to-exceed \$7,871,139.54 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 4719 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract for Medical and Pharmaceutical Services-Wellpath, LLC
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4719	Wellpath, LLC	01/01/2024- 12/31/2026	\$7,871,139.54	Pending	pending

Service/Item Description (include quantity if applicable).
 Responsible for administering, managing, and supervising the health care delivery system at Cuyahoga County Juvenile Court.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3): Provide a healthcare delivery system tailored to CCJDC needs. Provide screenings within 24 hours after the Covered Person’s arrival at the CCJDC. Provide monitoring of pharmacy usage as well as a Preferred Medication List.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Wellpath, LLC	Owner, executive director, other (specify): Cindy Watson, Chief Operating Officer
3340 Perimeter Hill Dr. Nashville, TN 37211	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>_12854_</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 09/06/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.

Rev. 05/07/2024

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 23 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. No Goals If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Wellpath was the only bidder of the 3 who offered all the services Juvenile Court was looking for.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Diamond Pharmacy and Genoa Healthcare provided no pricing for healthcare only pharmaceuticals.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health & Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC280110-55040
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: The vendor had issues with the insurance requirements and asked for exceptions to be made. The result was a resolution months after the RFQ.

Timeline	
Project/Procurement Start Date (date your team started working on this item):	05/10/2023
Date documents were requested from vendor:	07/16/2024
Date of insurance approval from risk manager:	05/29/2024
Date Department of Law approved Contract:	07/24/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
The vendor had been without payment for an extended time frame while the services were still being provided.	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	935 FKA 375	Wellpath, LLC	01/01/2021- 12/31/2022	\$2,998,968.00	12/18/2020	R2020-0288
A-1	2576	Wellpath, LLC	01/01/2022- 12/31/2023	\$2,784,439.12	8/11/2022	R2022-0253

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0352

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution authorizing a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028, authorizing the County Executive to execute Contract No. 4743 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends entering into a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028; and

WHEREAS, the primary goal of this project is to provide maintenance and support for the court’s audio and visual recording system; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with CourtSmart Digital Systems, Inc. in the amount not-to-exceed \$528,205.20 for maintenance and support services for the audio and video recording system for the period 1/1/2024 – 12/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 4743 and all other documents consistent with said award and this Resolution.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Contract with CourtSmart Digital Systems, Inc. for Audio and Visual Recording System Maintenance
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4743	CourtSmart Digital Systems	01/01/2024-12/31/2028	\$528,205.20	Pending	pending

Service/Item Description (include quantity if applicable).
 The Court desires to contract with CourtSmart Digital Systems for a term starting January 1, 2024, until December 31, 2028. This vendor provides maintenance and support to the Court’s existing audio and visual recording system located in each courtroom.

Indicate whether:
 New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):
 The primary goal is to provide maintenance and support for the court’s audio and visual recording system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: CourtSmart Digital Systems 51 Middlesex Street North Chelmsford, Massachusetts 01863	Owner, executive director, other (specify): Andrew Treinis President/CEO
Vendor Council District:	Project Council District: Cuyahoga County
If applicable provide the full address or list the municipality(ies) impacted by the project.	9300 Quincy Ave Cleveland, OH 44106

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% is from the General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC100105-55130
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Waiting for the Vendor to present the appropriate Insurance requirements and documents.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	6/14/2023
Date documents were requested from vendor:	4/29/2024
Date of insurance approval from risk manager:	2/27/2024
Date Department of Law approved Contract:	6/14/2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2014	\$192,886.79		BC2012-313
(A-1)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2015	\$96,443.40		BC2014-262
(A-2)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-01/01/2017	\$191,058.48		BC2016-38
(A-3)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2018	\$220,548.28	02/05/2018	BC2018.78
(A-4)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2019	\$98,644.52	12/17/2018	BC2018-921
(A-5)	CE1300016	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2020	\$153,192.64	12/16/2019	BC2019-956
(A-6)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2021	\$105,452.64	4/26/2021	BC2020-191
(A-7)	CM451	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2022	\$105,452.64	1/31/2022	BC2022-62
(A-8)	CM3268	CourtSmart Digital Systems, Inc	01/01/2013-12/31/2023	\$105,531.14	3/13/2023	BC2023-164

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0353

Sponsored by: County Executive Ronayne /Sheriff's Department	A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029, authorizing the County Executive to execute Contract No. 4733 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff's Department recommends entering into a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029; and

WHEREAS, the primary goal of this project the replacement of the current agreement with Axon under state contract for body cameras, tasers and other equipment and support; and

WHEREAS, the project is funded as follows (a) 36% General Fund, (b) 37% Federal Equitable Sharing Account Fund and (c) 27% Commissary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029.

SECTION 2. That the County Executive is authorized to execute Contract No. 4733 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title CCSD 10YR AXON STATE CONTRACT						
Department or Agency Name		SHERIFF'S DEPARTMENT				
Requested Action		<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	4733	AXON, ENTERPRISE, INC.	1/1/25 – 12/31/34	\$20,992,729.28		

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
THIS WOULD BE A REPLACEMENT OF THE CURRENT AGREEMENT WITH AXON UNDER STATE CONTRACT FOR BODY CAMERAS, TASERS, AND OTHER EQUIPMENT AND SUPPORT.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):
ENTER INTO STATE CONTRACT AGREEMENT WITH AXON AND RECEIVE A DISCOUNTED RATE.

If a County Council Item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
AXON ENTERPRISE, INC. 17800 N 85 TH ST. SCOTTSDALE, AZ 85255	JEFF CHILDS, NATIONAL DIRECTOR
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. ITEM CURRENTLY UNDER STATE CONTRACT.

Rev. 7/24/23

	*See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date DAS MCSA0096 EXP. 6/30/26 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: 6/27/24
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. NEW AGREEMENT NOT ERP RELATED	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. STANDALONE PROGRAM	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
100% GENERAL FUNDS	
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain):	
NEW AGREEMENT	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: N/A	
Timeline: Project/Procurement Start Date (date your team started working on this item):	5/9/24

Commented [CK1]: Suggestion by MHH - I can't recall exactly how she said it. See text in green, but we can refer them to this email and provide more detail in the instruction.

Rev. 7/24/23

Date documents were requested from vendor:	5/15/24
Date of insurance approval from risk manager:	5/14/24
Date Department of Law approved Contract:	7/9/24
Date item was entered and released in Infor:	7/23/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3	AXON, ENTERPRISE, INC.	7/1/16 – 6/30/21	\$742,621.43	5/31/16	BC2016-373
A-1	3	AXON, ENTERPRISE, INC.	7/1/16 – 12/31/23	1,231,245.69	2/26/19	R2019-0047
A-2	3	AXON, ENTERPRISE, INC.	7/1/16 - 3/31/26	1,604,401.46	2/9/21	R2021-0028
A-3	3	AXON, ENTERPRISE, INC.	7/1/16 – 3/31/26	36,988.00	2/6/23	BC2023-68

Rev. 7/24/23

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0303

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution declaring that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; total estimated project cost \$16,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland; and

WHEREAS, the anticipated start-completion date is Summer 2025 to fall of 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$16,000,000.00; and

WHEREAS, this project will be funded 40.2% (\$6,451,249.00) other funding sources, 18.8% (\$3,000,000.00) City of Cleveland, 12.5% (\$2,000,000.00) General Fund, 9.4% (\$1,500,000.00) Northeast Ohio Regional Sewer District, 9.3% (\$1,498,751.00) Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant Fund, 6.3% (\$1,000,000.00) Emergency Erosion Assistance Grant Fund, 2.5% (\$400,000.00) Road and Bridge Fund and 1% (\$150,000.00) NatureWorks Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trial in the City of Cleveland.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the roadway improvements on E. 156 th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME) Euclid Beach Connector Trail Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	The two thirds of a mile trail and shoreline protection will provide lakefront access for underserved communities and create public access along the lakefront for the North Collinwood neighborhood, in the City of Cleveland. Similarly, this project will provide public access at E. 156 th Street and Shore Acres Drive for regional trail users to the Cleveland Metroparks Euclid Beach Park, Villa Angela Beach, and Wildwood Park.
PROJECT COUNCIL DISTRICT(S):	Council District 10
PROJECT ANTICIPATED START/END DATES	Summer (Q2-Q3) 2025 – Q3 2026
TOTAL PROJECT COST:	\$16,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source. City of Cleveland - \$3,000,000 (18.8%), Northeast Ohio Regional Sewer District - \$1,500,000 (9.4%), NatureWorks Grant - \$150,000 (1%), Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant - \$1,498,751 (9.3%), Emergency Erosion Assistance Grant - \$1,000,000 (6.3%), Cuyahoga County General Fund - \$2,000,000 (12.5%), Cuyahoga County Road & Bridge - \$400,000 (2.5%), Other Funding Sources \$6,451,249 (40.2%)

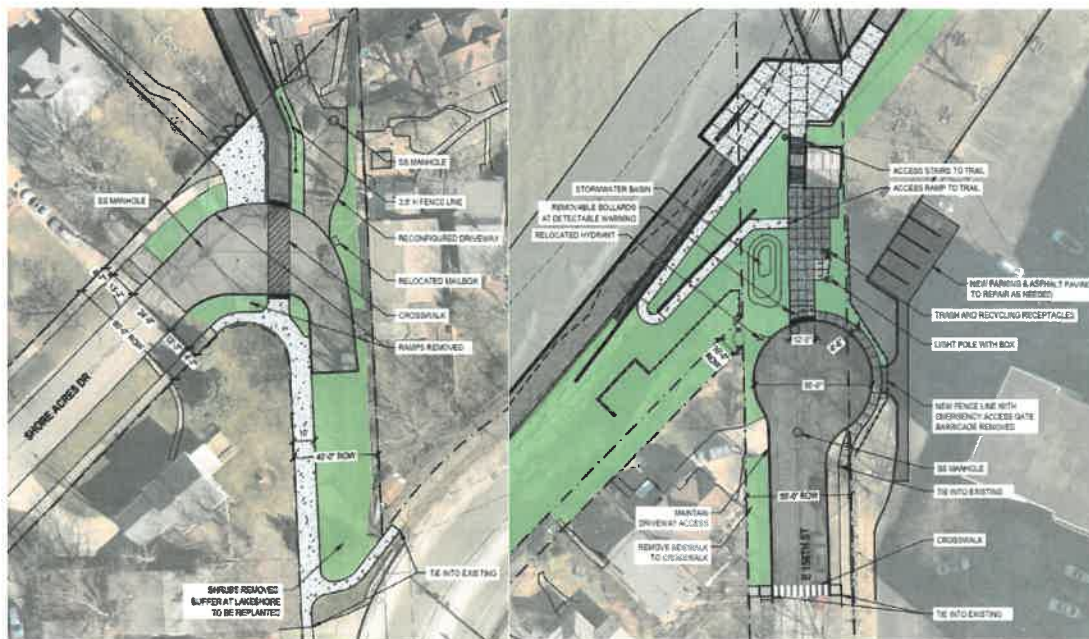
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	Pending	Pending
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY
DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Roadway improvements on E. 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland

Project Type	Road improvements associated with Euclid Beach Lakefront Access Trail at E. 156 th Street and Shore Acres Drive.
Project Limits	15405 Lake Shore Boulevard to 16301 Lake Shore Boulevard (Cleveland Metroparks Euclid Beach Lakefront Reservation)
Project Length	2/3 mile
Average Daily Traffic	N/A
Pavement Condition Rating	N/A
Previously Resurfaced	Unknown
Council District	10
Project Cost	\$16,000,000
Proposed Funding	City of Cleveland - \$3,000,000 (18.8%), Northeast Ohio Regional Sewer District - \$1,500,000 (9.4%), NatureWorks Grant - \$150,000 (1%), Land and Water Conservation Fund/Outdoor Recreation Legacy Partnership Grant - \$1,498,751 (9.3%), Emergency Erosion Assistance Grant - \$1,000,000 (6.3%), Cuyahoga County General Fund - \$2,000,000 (12.5%), Cuyahoga County Road & Bridge - \$400,000 (2.5%), Other Funding Sources \$6,451,249 (40.2%)
Project Design	Cuyahoga County
Construction Admin	Cuyahoga County





County Council of Cuyahoga County, Ohio

Resolution No. R2024-0305

Sponsored by: County Executive Ronayne/Fiscal Department	A Resolution making an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services and related routine payments for the period 10/1/2024 – 9/30/2028; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department has recommended an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 as follows:

- a) Contract No. 4645 with KeyBank National Association in an anticipated amount of \$4,600,000.00
- b) Contract No. 4646 with Huntington National Bank in an anticipated amount of \$400,000.00
- c) Contract No. 4647 with PNC Bank National Association in an anticipated amount of \$320,000.00
- d) Contract No. 4648 with U.S. Bank National Association in an anticipated amount of \$2,320,000.00; and

WHEREAS, only \$1,440,000.00 of the \$7,640,000.00 is attributable to fees for banking services, the other \$6,200,000.00 represents payments for other duly authorized county expenditures including P-card transactions, travel card transactions, and fuel card transactions; and

WHEREAS, the actual banking service fees payable under Contract No. 4645 with KeyBank National Association are anticipated not to exceed \$400,000.00 over four years, with \$3,000,000.00 anticipated as payments on P-cards and \$1,200,000.00 anticipated as payments for travel cards; and

WHEREAS, the actual banking service fees payable under Contract No. 4646 with Huntington National Bank are anticipated not to exceed \$400,000.00 over four years; and

WHEREAS, the actual banking service fees payable under Contract No. 4647 with PNC Bank National Association are anticipated not to exceed \$320,000.00 over four years; and

WHEREAS, the actual banking service fees payable under Contract No. 4648 with U.S. Bank National Association are anticipated not to exceed \$320,000.00 over four years, with \$2,000,000.00 anticipated as payments on fuel cards; and

WHEREAS, the primary goal of this project is to provide banking and treasury serviced; and

WHEREAS, this project is funded 74% General Fund and 26% Maintenance Garage Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ13032 with various providers in the total amount not-to-exceed \$7,640,000.00 for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 as follows:

- a) Contract No. 4645 with KeyBank National Association in an anticipated amount of \$4,600,000.00
- b) Contract No. 4646 with Huntington National Bank in an anticipated amount of \$400,000.00
- c) Contract No. 4647 with PNC Bank National Association in an anticipated amount of \$320,000.00
- d) Contract No. 4648 with U.S. Bank National Association in an anticipated amount of \$2,320,000.00; and

SECTION 2. That the County Executive is authorized to execute the contracts and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Community Development

Legislation Substituted in Committee: September 16, 2024

Journal _____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ KeyBank National Association / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		KeyBank National Association	10/1/2024-9/30/2028	4,600,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.

Indicate whether:
 New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):
 Banking Services
 Treasury Services
 P-Card Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
KeyBank National Association 127 Public Square Cleveland, OH 44114	Charlie Wise Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/28/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: 4,200,000.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) 18 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$2,200,000.00 FS100127-2,000,000.00 FS100130-\$400,000.00

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	200000769	KeyBank N.A	4/1/2020-3/31/2024	\$3,200,000.00	3/10/2020	R2020-0057
A-1	41	KeyBank N.A	4/1/2020-3/31/2024	\$435,470.00	6/28/2021	BC2021-310
A-2	41	KeyBank N.A	4/1/2020-3/31/2024	\$83,625.00	12/6/2021	BC2021-702
A-3	41	KeyBank N.A	4/1/2020-3/31/2024	\$85,400.00	4/18/2022	BC2022-233
A-4	2289	KeyBank N.A	4/1/2020-3/31/2024	\$5,500.00	8/8/2022	BC2022-479
A-5	2696	KeyBank N.A	4/1/2020-3/31/2024	\$51,125.00	11/14/2022	BC2022-668
A-6	2696	KeyBank N.A	4/1/2020-3/31/2024	\$40,300.00	3/6/2023	BC2023-140
A-7	2696	KeyBank N.A	4/1/2020-3/31/2024	\$19,900.00	6/12/2023	BC2023-372
A-8	2696	KeyBank N.A	4/1/2020-3/31/2024	\$51,500.00	11/13/2023	BC2023-718
A-9	2696	KeyBank N.A	4/1/2020-3/31/2024	\$128,625.00	1/16/2024	BC2024-46

A-10	4198	KeyBank N.A	4/1/2020- 9/30/2024	\$0.00	2/26/2024	BC2024-162
A-11	4198	KeyBank N.A	4/1/2020- 9/30/2024	\$105,250.00	6/27/2024	BC2024-460

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4645

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	DT	OK (requirement completed 7/1/2024)
Bid Specification Packet	DT	OK (requirement completed 7/1/2024)
Final DEI Goal Setting Worksheet	DT	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DT	OK
IG# 12-1666 12-166-REG	DT	OK
Debarment/Suspension Verified Date: 6/14/24	DT	OK
Auditor’s Finding Date: 6/14/24	DT	OK
Vendor’s Submission	DT	OK
Independent Contractor (I.C.) Requirement Date: 12/1/23	DT	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	DT	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Justification		OK
Checklist Verification	DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	DT
COI	DT
Workers’ Compensation Insurance	DTN/A
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100100	55130			\$200,000.00
10/1/2024-12/31/2024	FS100127	55130			\$200,000.00
10/1/2024-12/31/2024	FS100130	54050			\$50,000.00
1/1/2025-12/31/2025	FS100100	55130			\$550,000.00
1/1/2025-12/31/2025	FS100127	55130			\$500,000.00
1/1/2025-12/31/2025	FS100130	54050			\$100,000.00
1/1/2026-12/31/2026	FS100100	55130			\$550,000.00
1/1/2026-12/31/2026	FS100127	55130			\$500,000.00
1/1/2026-12/31/2026	FS100130	54050			\$100,000.00
1/1/2027-12/31/2027	FS100100	55130			\$550,000.00
1/1/2027-12/31/2027	FS100127	55130			\$500,000.00
1/1/2027-12/31/2027	FS100130	54050			\$100,000.00
1/1/2028-9/30/2028	FS100100	55130			\$350,000.00
1/1/2028-9/30/2028	FS100127	55130			\$300,000.00
1/1/2028-9/30/2028	FS100130	54050			\$50,000.00
				TOTAL	\$4,600,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		200000769 RFP			
Infor/Lawson PO# and PO Code (if applicable)		211799 RFP			
Lawson RQ# (if applicable)		RQ45609 (BuySpeed)			
CM Contract#		4198 (fka 2696,2289; 41)			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Amount	\$3,200,000.00		4/1/2020-3/31/2024	3/10/2020	R2020-0057
	Prior Amendment Amounts (list separately)	\$435,470.00	4/1/2020 – 3/31/2024	6/28/2021	BC2021-310
		\$83,625.00	4/1/2020 – 3/31/2024	12/6/2021	BC2021-702
		\$85,400.00	4/1/2020 – 3/31/2024	4/18/2022	BC2022-233
		\$5,500.00	4/1/2020 – 3/31/2024	8/8/2022	BC2022-479
		\$51,125.00	4/1/2020 – 3/31/2024	11/14/2022	BC2022-668
		\$40,300.00	4/1/2020 – 3/31/2024	3/6/2023	BC2023-140
		\$19,900.00	4/1/2020 – 3/31/2024	6/12/2023	BC2023-372
		\$51,500.00	4/1/2020 – 3/31/2024	11/13/2023	BC2023-718
		\$128,625.00	4/1/2020 – 3/31/2024	1/16/2024	BC2024-46
		\$0.00	4/1/2020 – 3/31/2024 9/30/2024	2/26/2024	BC2024-162
		\$105,250.00	4/1/2020-9/30/2024	6/27/2024 6/17/2024	BC2024-460
	Pending Amendment	\$			
	Total Amendments	\$1,006,695.00			
Total Contact Amount	\$4,206,695.00				

PURCHASING USE ONLY

Prior Resolutions	BC2024-460, BC2024-162, BC2024-46, BC2023-718, BC2023-372, BC2023-140, BC2022-668, BC2022-479, BC2022-233, BC2021-702, BC2021-310, R2020-0057
CM#:	4645
Vendor Name:	KEYBANK NATIONAL ASSOCIATION
ftp:	10/1/2024 – 9/30/2028
Amount:	\$4,600,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director. 7/2/2024: A revised draft is attached with new end date. Purchasing review will be completed once the final is uploaded. 6/28/2024A: Change PO code back to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation.

3 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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	<p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process. Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit. Enter comment for explanation as to why there is only \$1.00 on the line, not the \$450,000.00 as on the checklist for the 2024 encumbrance.</p>
Purchasing Buyer's initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

CONTRACT EVALUATION FORM

Contractor	KeyBank National Association				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2696 (fka 2289; 41; 200000769 RFP) / 4198				
RQ#	45609 (BuySpeed)				
Time Period of Original Contract	April 1, 2020 – September 30, 2024				
Background Statement	The master service agreement is mandated by Ohio Revised Code for Depository Agreements. ORC134.33(A) and (C). This contract covers Treasury Services, Travel Services through the travel vendor, P- Card Purchases for 1 time purchasing of items that cannot be purchased with an Office Voucher, and Fleet Card Services.				
Service Description	Banking and Treasury Services				
Performance Indicators	On time file delivery, daily access to banking activity, customer support, continued un-interrupted functionality of procurement and fleet card services				
Actual Performance versus performance indicators (include statistics):	There have been no issues with vendor relating to the services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Key2purchase representatives are very helpful with transition of P-card admin, they also assisted with issues with the P-cards in a timely and professional manner.				
Department Contact	Domonique Tatum				
User Department	Fiscal				
Date	6/12/2024				

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ Huntington National Bank / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Huntington National Bank	10/1/2024-9/30/2028	\$400,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.

Indicate whether:
 New service/purchase
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):
 Banking Services
 Treasury Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Huntington National Bank 200 Public Square Cleveland, OH 44114	Julie Fertal SVP- Institutional Government & Nonprofit Banking
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 8/28/2023	*See Justification for additional information.
The total value of the solicitation: 4,200,000.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) 18 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$400,000.00
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Semi-annually

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4646

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			DT	OK
Bid Specification Packet			DT	OK
Final DEI Goal Setting Worksheet			DT	OK
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)			DT	OK
IG#	24-0011		DT	OK
Debarment/Suspension Verified	Date	6/14/24	DT	OK
Auditor’s Finding	Date	6/14/24	DT	OK
Vendor’s Submission			DT	OK
Independent Contractor (I.C.) Requirement	Date	1/9/24	DT	OK
Cover - <i>Master contracts only</i>			N/A	OK
Contract Evaluation – <i>if required</i>				N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Justification				OK
Checklist Verification			DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100130	54050			\$25,000.00
1/1/2025-12/31/2025	FS100130	54050			\$100,000.00
1/1/2026-12/31/2026	FS100130	54050			\$100,000.00
1/1/2027-12/31/2027	FS100130	54050			\$100,000.00
1/1/2028-9/30/2028	FS100130	54050			\$75,000.00
			TOTAL		\$400,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment Amounts (list separately)	\$			
		\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

Prior Resolutions	
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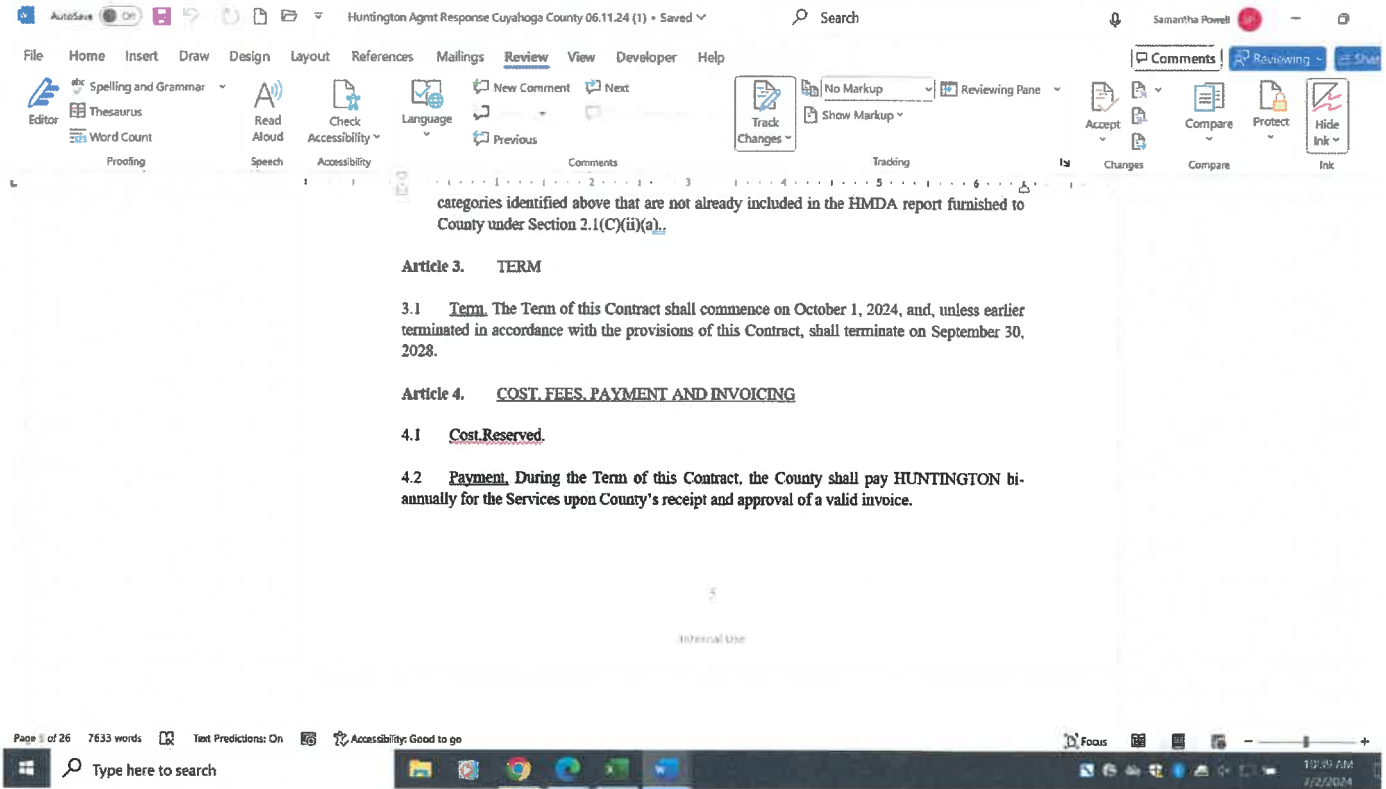
Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CM#:	4646
Vendor Name:	HUNTINGTON NATIONAL BANK
ftp:	10/1/2024-9/30/2024
Amount:	\$400,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director</p> <p>7/3/2024A: Purchasing review will be completed once the final contract is uploaded, as there is currently only a draft attached.</p> <p>7/3/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist revising your verification of documents attached.</p> <p>7/1/2024: Attach prior contract evaluation. Attach revised checklist with prior contract history. If there is no prior contract, attach revised checklist with correction(s). There is no amount for the contract in the revised contract attached 7/1/2024. “Cost.Reserved”. There is no way for Purchasing to verify the accounting presented on the checklist. Attach a revised contract with an amount – justification has \$400,000.00 as the amount, as does the checklist accounting.</p> <p>6/28/2024A: Attach checklist for this vendor/contract submission.</p> <p>Change PO code back to EXMT as you are awarding as an exemption.</p> <p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process.</p> <p>Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit.</p> <p>Enter comment for explanation as to why there is only \$1.00 on the line, not the 2024 encumbrance as on the checklist.</p>
Purchasing Buyer’s initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor



Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

They will be moved into the BOC queue, per the Director's e-mail.

From: Anitra D. Curry <acurry@cuyahogacounty.us>

Sent: Friday, July 5, 2024 10:11 AM

To: Samantha Powell <spowell@cuyahogacounty.us>

Subject: FW: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha – Forwarding Paul's message to you. Can you please provide to me the status of the banking contracts?

Thanks!

Anitra Curry
Purchasing Manager, Department of Purchasing
Cuyahoga County
2079 East 9th Street, Suite 200
Cleveland, OH 44115
Tel. 216.443.7203
Email: acurry@cuyahogacounty.us



From: Paul Porter <pporter01@cuyahogacounty.us>

Sent: Friday, July 5, 2024 9:35 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

Subject: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Hi Anitra –

Please check in with Samantha about the banking agreement items. These are 4645, 4646, 4647, and 4648. If the documentation is good to go and all we are waiting for is final signed agreements, please have her go ahead and approve them so they can be routed in OnBase. We can replace the contracts if they get changed prior to them being signed. If there are issues preventing approval, please let me know so I can work with Domonique on them.

Thanks,

Paul Porter

7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department/ PNC Bank National Association / Contract/ RQ 13032/ 4 year contract for Banking Services
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		PNC Bank National Association	10/1/2024-9/30/2028	\$320,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
 Fiscal Department is requesting approval of a contract, per the chart above to secure a 4-year contract for banking and treasury services.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):
 Banking Services
 Treasury Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
PNC Bank National Association 1900 E ninth St 13 th Fl Cleveland, Ohio 44114	Kurt Hanna SVP-Treasury Management Sales Officer
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
--------------------------------	------------------------------------

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: <u>8/28/2023</u>	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: <u>4,200,000.00</u>	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) <u>18 / 8</u>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<u>0</u>) DBE (<u>0</u>) SBE (<u>0</u>) MBE (<u>0</u>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$320,000.00
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): annually

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	No CE#	PNC Bank	8/24/2013-8/24/2017			CPB2013-652
A-1	CE1800119	PNC Bank	8/24/17-8/23/21	331,000.00	5/29/2018	

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4647

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	DT	OK (requirement completed 7/1/2024)
Bid Specification Packet	DT	OK (requirement completed 7/1/2024)
Final DEI Goal Setting Worksheet	DT	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Tabulation Sheet	DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DT	OK
IG# 23-0243-REG	DT	OK
Debarment/Suspension Verified Date: 6/14/24	DT	OK
Auditor’s Finding Date: 6/14/24	DT	OK
Vendor’s Submission	DT	OK
Independent Contractor (I.C.) Requirement Date: 1/2/24	DT	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	DT	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Justification		OK
Checklist Verification	DT	Reviewed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

Department of Purchasing – Required Documents Checklist

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	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	DT
COI	DT
Workers’ Compensation Insurance	DT
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN – yearly amounts verified per revised checklist uploaded 7/3/2024

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
4/1/2024-12/31/2024 10/1/2024-12/31/2024	FS100130	54050			\$55,000.00
1/1/2025-12/31/2025	FS100130	54050			\$80,000.00
1/1/2026-12/31/2026	FS100130	54050			\$80,000.00
1/1/2027-12/31/2027	FS100130	54050			\$80,000.00
1/1/2028-3/31/2028 1/1/2028-9/30/2028	FS100130	54050			\$25,000.00
				TOTAL	\$320,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$				
	Prior Amendment Amounts (list separately)				
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$				

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

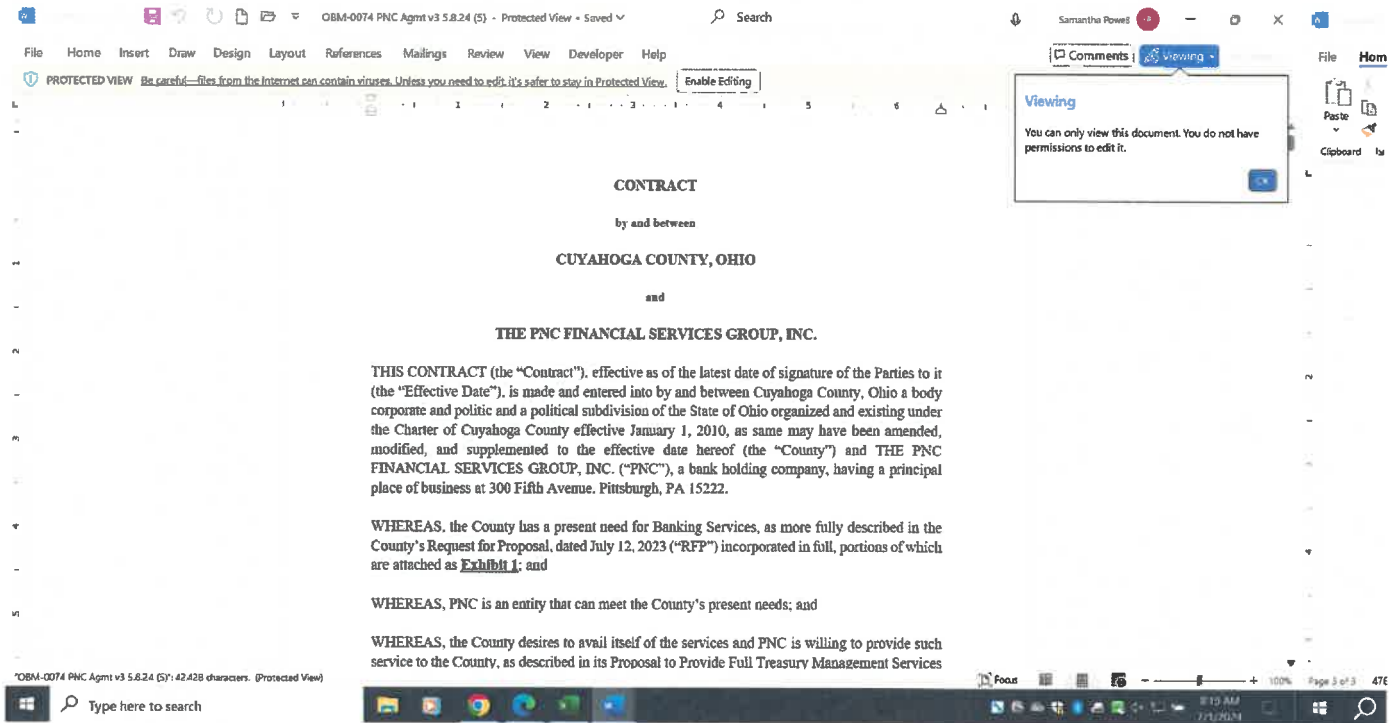
Department of Purchasing – Required Documents Checklist

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Prior Resolutions	
CM#:	4647
Vendor Name:	PNC Bank National Association
ftp:	10/1/2024-9/30/2028
Amount:	\$320,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director.</p> <p>7/3/2024A: Contract draft uploaded; Purchasing review will be completed once the final contract is uploaded, as there is currently only a draft attached.</p> <p>7/3/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist revising your verification of documents attached. Attach the contract draft being used.</p> <p>7/2/2024: Attach prior contract evaluation – if there is no prior contract, attach revised checklist and review the 2024/2028 accounting to verify the amounts are correct, as the checklist of 6/28/2024 had incorrect start/end dates.</p> <p>Revised draft contract attached – with new vendor name and end date</p> <p>7/1/2024: Change PO code to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation; attach revised checklist with prior contract history entered. Contract end date to be 9/30/2028 – contract must match; Debarment, ICF and auditor’s findings needed for vendor’s correct contracted name; vendor’s name on the IG list should also include the vendor’s contracted name as the tax ID is noted on the vendor’s response.</p>
Purchasing Buyer’s initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

Department of Purchasing – Required Documents Checklist

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Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting

Samantha Powell <spowell@cuyahogacounty.us>

Fri 7/5/2024 10:38 AM

To: Anitra D. Curry <acurry@cuyahogacounty.us>

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7/5/24, 10:38 AM

Re: Anitra - RE: Executive Sponsored Items for introduction at the July 16, 2024 County Council Meeting - Samantha Powell - Outlook

Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

RQ# <u>13032</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: <u>8/28/2023</u>	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: <u>4,200,000.00</u>	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) <u>18 / 8</u>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<u>0</u>) DBE (<u>0</u>) SBE (<u>0</u>) MBE (<u>0</u>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 14% General Fund 86% Maintenance Garage Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS100100-\$320,000.00 PW755100- \$2,000,000.00

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain): Semi-annually

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	23005107	US Bank NA	1/1/2024-12/31/24	360,000.00		BC2023-769

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	13032
Infor/Lawson PO# Code (if applicable):	EXMT RFP
Event #	4617
CM Contract#	4648

	Department initials	Clerk of the Board
Briefing Memo	DT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			DT	OK (requirement completed 7/1/2024)
Bid Specification Packet			DT	OK (requirement completed 7/1/2024)
Final DEI Goal Setting Worksheet			DT	OK
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			DT	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			DT	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			DT	OK
IG#	21-0134 12-1666		DT	OK
Debarment/Suspension Verified	Date	6/14/24	DT	OK
Auditor’s Finding	Date	6/14/24	DT	OK
Vendor’s Submission			DT	OK
Independent Contractor (I.C.) Requirement	Date	12/1/23 11/17/2023	DT	OK
Cover - <i>Master contracts only</i>			N/A	OK
Contract Evaluation – <i>if required</i>			DT	OK (correct evaluation uploaded 7/2/2024)
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Justification				OK
Checklist Verification			DT	Reviewed

Other documentation may be required depending upon your specific item

Department of Purchasing – Required Documents Checklist

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Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond, if required per RFP	

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
10/1/2024-12/31/2024	FS100130	54050			\$25,000.00
10/1/2024-12/31/2024	PW755100	52650			\$180,000.00
1/1/2025-12/31/2025	FS100130	54050			\$80,000.00
1/1/2025-12/31/2025	PW755100	52650			\$500,000.00
1/1/2026-12/31/2026	FS100130	54050			\$80,000.00
1/1/2026-12/31/2026	PW755100	52650			\$500,000.00
1/1/2027-12/31/2027	FS100130	54050			\$80,000.00
1/1/2027-12/31/2027	PW755100	52650			\$500,000.00
1/1/2028-9/30/2028	FS100130	54050			\$55,000.00
1/1/2028-9/30/2028	PW755100	52650			\$320,000.00
			TOTAL		\$2,320,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		23005107 EXMT			
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$360,000.00		1/1/2024 – 12/31/2024	12/4/2023	BC2023-769
	Prior Amendment	\$			
		\$			

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

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	Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$360,000.00				

PURCHASING USE ONLY

Prior Resolutions	BC2023-769
CM#:	4648
Vendor Name:	U.S. Bank National Association
ftp:	10/1/2024 – 9/30/2028
Amount:	\$2,320,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	<p>7/5/2024: 7/5/2024: Draft attached. Please refer to attached e-mail from Purchasing Director.</p> <p>7/3/2024: A revised draft is attached with new end date & vendor name. Purchasing review will be completed once the final is uploaded.</p> <p>7/2/2024: Contract evaluation attached for a different vendor, attach the current PO’s evaluation; A revised draft is attached with new end date and revised vendor name (was U.S. Bancorp).</p> <p>7/1/2024: Change PO code back to EXMT as you are awarding as an exemption; attach all addenda issued for the RFP, as component of the final RFP; attach e-mail for notice of intent to award (for all vendors); attach a revised draft or final contract; attach prior contract evaluation; attach revised checklist with prior contract history entered. Contract end date to be 9/30/2028 – contract must match.</p> <p>6/28/2024: Although you are awarding as an Exemption, the proposals received using the RFP process.</p> <p>Attach completed checklist for RFP, attach all required documents, change requesting department to Fiscal Department (not Treasury) and re-submit. Enter comment for explanation as to why there is only \$1.00 on the line, not the 2024 encumbrance as on the checklist.</p>
Purchasing Buyer’s initials and date of approval	Moved forward to BOC queue per e-mail from Purchasing Director, ssp, 7/5/2024

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Director, Department of Purchasing

Cuyahoga County

2079 East 9th Street, Suite 200

Cleveland, OH 44115

Tel. 216.443.7922

Email: pporter01@cuyahogacounty.us

CONTRACT EVALUATION FORM

Contractor	U.S. Bank National Association				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	23005107				
RQ#					
Time Period of Original Contract	1/1/24-12/31/24				
Background Statement	Fleet Card Services.				
Service Description	Fleet Card Services				
Performance Indicators	Daily access to activity, customer support, continued un-interrupted functionality of fleet card services				
Actual Performance versus performance indicators (include statistics):	There have been no issues with vendor relating to the services.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	representatives are very helpful and assist with issues a timely and professional manner.				
Department Contact	Domonique Tatum				
User Department	Fiscal				
Date	6/12/2024				

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:
RQ Description:

Department of Treasury
 Domonique Tatum
 216-443-7159
dtatum@cuyahogacounty.us
 13032
 Treasury and Banking Services

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Treasury and Banking Services	94625/94629	4200000.00	1	0.00	0.00	0.00		0.00	0.00
Totals (\$):		4200000.00	1	0.00	0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 7/6/23

Override: NIGP 94625 or 94629: 25%/1m/0w
 zero/limited certified diversity vendors
 0%
 0%
 0%

The Treasurer is seeking to contract with financial institutions or service organizations to provide depository, treasury management services and provide administration support for an electronic payment system. The intent is to implement a P-Card program cost-free to the County.

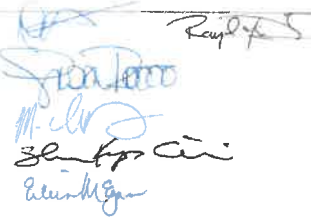



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13032	EVENT: 4617	TYPE: RFP	ESTIMATE: \$4,100,000.00
CONTRACT PERIOD:		RFP DUE DATE: August 28, 2023	NUMBER OF RESPONSES (issued/submitted): 18 / 8
REQUESTING DEPARTMENT: Fiscal Department	COMMODITY DESCRIPTION: 2024 Banking Agreement		
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Dollar Bank FSB 20 Stanwix Street Pittsburgh, Pennsylvania 15220	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Fifth Third Bank, National Association 38 Fountain Square Plaza Cincinnati, Ohio 45202	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered* NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

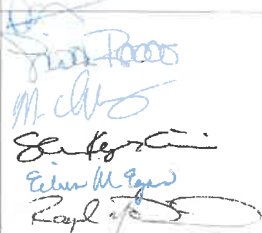
RQ13032

Bidder's/ Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		
3. Huntington National Bank 200 Public Square Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. JP Morgan Chase Bank, N.A. 1111 Polaris Parkway Columbus, Ohio 43240	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
5. KeyBank 127 Public Square Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1666		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ13032

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		
6. PNC Bank, N.A. 1900 East Ninth Street 13 th Floor Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0243 NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: No) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7. Point and Pay, LLC 110 State Street East Oldsmar, Florida 34677	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ13032

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
8. U.S. Bank National Association 425 Walnut Street Cincinnati, Ohio 45202	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0134 NCA: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: <input checked="" type="checkbox"/> Yes (Answer: Yes) Department of Purchasing: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

*JG 12-1286 registered to Fifth Third Securities – department will need to verify with Inspector General whether Fifth Third Bank, National Association is under this umbrella or needs to register.

RQ13032

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0333

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Kelly, Turner, Conwell, Sweeney and Byrne</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program; total estimated project cost is \$5,450,000.00, and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program as follows:

- 1) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.

- 2) Rockside Road Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.

- 3) Avery Road from Royalton Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- 4) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.
- 5) Neff Road from CSX Railroad to Bella Drive in the City of Cleveland; Council District 1; total estimated project cost \$511,942.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$261,942.00 from the City of Cleveland.
- 6) Euclid Heights Boulevard from Cedar Road to Coventry Road in the City of Cleveland Heights; Council District 10; total estimated project cost \$839,300.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$589,300.00 from the City of Cleveland Heights.
- 7) Coit Avenue from Woodworth Avenue to East 152nd Street in the City of East Cleveland; Council District 10; total estimated project cost \$614,539.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$364,539.00 from the City of East Cleveland.
- 8) Richmond Road from the Southern Corporation Line to Brush Road in the City of Euclid; Council District 11; total estimated project cost \$502,755.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$252,755.00 from the City of Euclid.
- 9) West 210th Street from Lorain Road to Center Ridge Road in the City of Fairview Park; Council District 1; total estimated project cost \$1,063,157.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$813,157.00 from the City of Fairview Park.
- 10) Reconstruction of McCracken Road from East 119th Street to East 113th Street including the intersection with Henry Street in the City of Garfield Heights; Council District 8; total estimated project cost \$557,575.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$307,575.00 from the City of Garfield Heights.

- 11) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- 12) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.
- 13) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- 14) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- 15) Dover Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- 16) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the Village of North Randall.
- 17) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
- 18) Tryon Road from Broadway Avenue to Jean Drive in Oakwood Village; Council District 6; total estimated project cost \$400,000.00;

project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from Oakwood Village.

- 19) Miles Road from Brainard Road to Lander Road (north side only) in Orange Village; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from Orange Village.
- 20) West Ridgewood Road from State Road to Broadview Road in the City of Parma; Council District 4; total estimated project cost \$874,715.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$624,715.00 from the City of Parma.
- 21) Brush Road from Chardon Road to Northern Corporation Line in the City of Richmond Heights; Council District 11; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Richmond Heights.
- 22) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.
- 23) Miles Road from Brainard Road to Lander Road (south side only) in the City of Solon; Council District 6; total estimated project cost \$501,348.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$251,348.00 from the City of Solon.
- 24) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- 25) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

WHEREAS, the anticipated start date is 2025-2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal of the 50/50 Resurfacing Program is to properly maintain the County's infrastructure.

WHEREAS, the projects are located in Council Districts 1, 3, 4, 5, 6, 8, 9, 10, and 11; and

WHEREAS, the estimated project cost is \$5,450,000.00; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2025-2026 50/50 Resurfacing Program as follows:

- 1) Bradley Road from 80 feet north of Carlton Drive to Lake Road in the City of Bay Village; Council District 1; total estimated project cost \$607,100.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$357,100.00 from the City of Bay Village.
- 2) Rockside Road Road from the I-271/480 Bridge to Aurora Road in the City of Bedford Heights; Council District 9; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of Bedford Heights.
- 3) Avery Road from Royalton Road in the City of Broadview Heights; Council District 6; total estimated project cost \$300,000.00; project is to be funded \$150,000.00 with County Road and Bridge Funds and \$150,000.00 from the City of Broadview Heights.
- 4) West Orange Street from Bentleyville Road to North Main Street in the Village of Chagrin Falls; Council District 6; total estimated project cost \$400,000.00; project is to be funded \$200,000.00 with County Road and Bridge Funds and \$200,000.00 from the Village of Chagrin Falls.

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- 11) Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights; Council District 11; total estimated project cost \$667,137.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$417,137.00 from the City of Highland Heights.
- 12) Harvard Road from Warrensville Center Road to Northfield Road (south side only) in the Village of Highland Hills; Council District 9; total estimated project cost \$150,000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Highland Hills.

- 13) Memphis Avenue from the Northern Corporation Line to the Southern Corporation Line in the Village of Linndale; Council District 3; total estimated project cost \$150, 000.00; project is to be funded \$75,000.00 with County Road and Bridge Funds and \$75,000.00 from the Village of Linndale.
- 14) Ridgebury Boulevard from Iroquois Avenue to Orchard Heights Drive (south side only) in the City of Mayfield Heights; Council District 6; total estimated project cost \$1,223,400.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$973,400.00 from the City of Mayfield Heights.
- 15) Dover Road from Butternut Ridge Road to Mill Road in the City of North Olmsted; Council District 1; total estimated project cost \$500,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$250,000.00 from the City of North Olmsted.
- 16) Miles Road from I-480 to the Eastern Corporation Line in the Village of North Randall; Council District 9; total estimated project cost \$450,000.00; project is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the Village of North Randall.
- 17) Akins Road from State Road to the Eastern Corporation Line in the City of North Royalton; Council District 5; total estimated project cost \$680,953.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$430,953.00 from the City of North Royalton.
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- 22) Wagar Road from Hilliard Boulevard to Detroit Road in the City of Rocky River; Council District 1; total estimated project cost \$857,560.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$607,560.00 from the City of Rocky River.
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- 24) Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid; Council District 11; total estimated project cost \$250,000.00; project is to be funded \$125,000.00 with County Road and Bridge Funds and \$125,000.00 from the City of South Euclid.
- 25) Brainard Road from Chagrin Boulevard to Melbourne Road and from Chagrin Boulevard to Village Square South Drive in the Village of Woodmere; Council District 9; total estimated project cost \$520,000.00; project is to be funded \$250,000.00 with County Road and Bridge Funds and \$270,000.00 from the Village of Woodmere.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation with the various municipalities in connection with said projects.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: September 10, 2024

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____

_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Approval of the Public Convenience and Welfare for the 2025-2026 50/50 Resurfacing Program
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
-------------------------	--

PROJECT DESCRIPTION:	<p>See attached Table for the 25 Projects</p> <p>Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.</p> <p>Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: See attached Table for the 25 Projects</p> <p>Project part of NOACA TIP: N/A</p>
ADDITIONAL INFORMATION (IF APPLICABLE)	<p>The 50/50 Resurfacing Program allows the municipalities to apply for 50% County funding up to a maximum of \$250,000 per project.</p> <p>Note that McCracken Road (Garfield Heights; No. 10) and Trebisky Road & Anderson Road (South Euclid; No. 24) are concrete roadways and therefore, should be listed as reconstruction rather than resurfacing.</p>
PROJECT COUNCIL DISTRICT(S):	See attached Table for the 25 Projects
PROJECT ANTICIPATED START/END DATES	The anticipated construction year for each project is 2025-2026. Construction is administered by the associated Municipality.
TOTAL PROJECT COST:	\$5,450,000.00 County Road and Bridge Funds – County Contribution; \$13,921,481.00 Total Estimated Project Cost (Municipalities); See attached Table for breakdown of the 25 Projects.

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	County Road and Bridge Funds – County Contribution

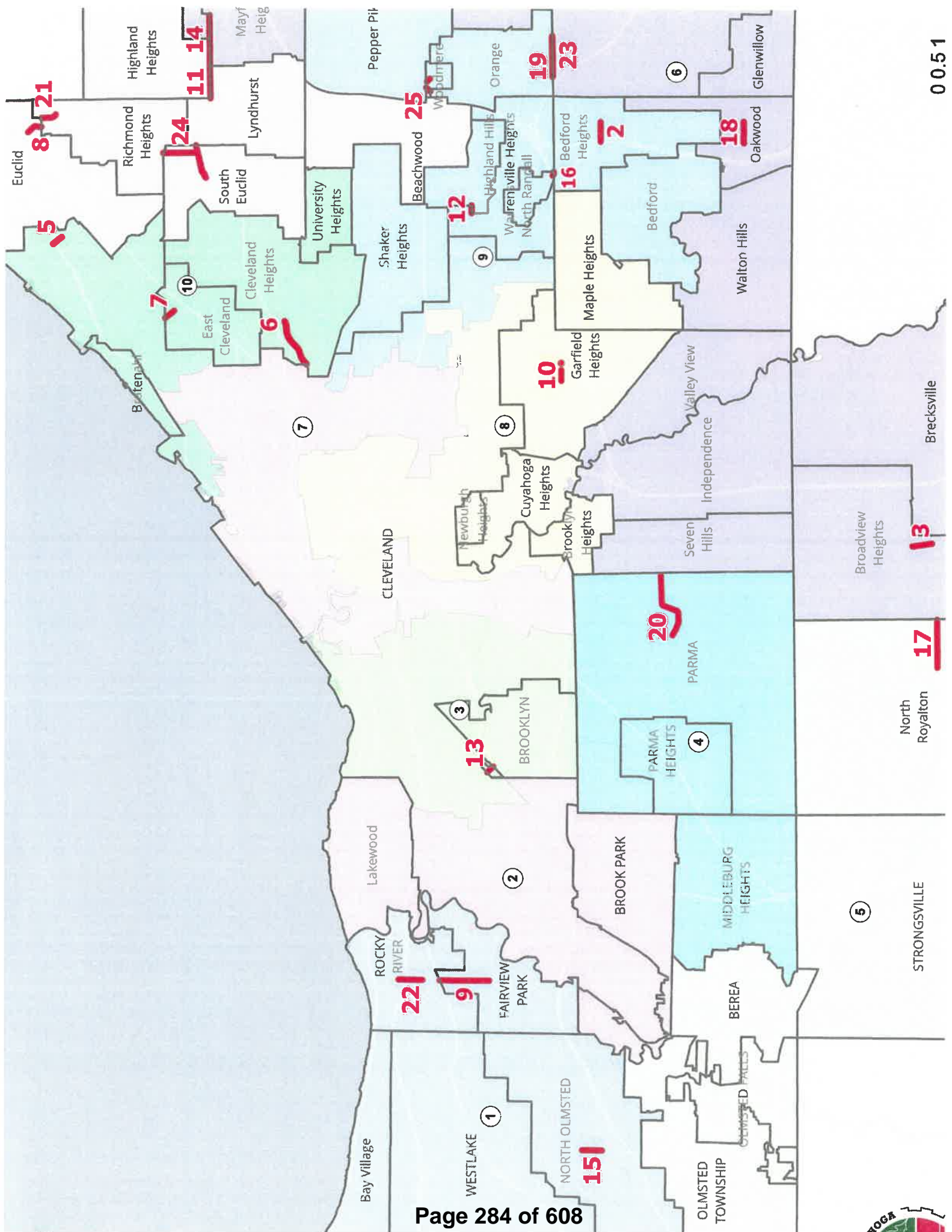
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



**CUYAHOGA COUNTY
DEPARTMENT OF PUBLIC WORKS**
2079 East 9th Street, 5th Floor • Cleveland Ohio 44115
(216) 348-3800

2025-2026 AWARDS FOR COUNTY ROAD 50/50 FUNDING PROGRAM

County Road Name	Project Limits	Municipality(ies) Project is Located In	Council District(s)	Equity Zone	Sustainability	ADT	PCR	Condition Name	Year of Last Rehab/Resurf	Total Estimated Project Cost	County Contribution
1 Bradley Road	80 ft N of Carlton Drive to Lake Road	Bay Village	1	No	Yes	9,986	64	Fair to Poor	1998	\$ 607,100.00	\$ 250,000.00
2 Rockside Road	I-271/480 Bridge to Aurora Road	Bedford Heights	9	Yes	Yes	25,270	65	Fair to Poor	2010	\$ 500,000.00	\$ 250,000.00
3 Avery Road	Royalton Road to Oakes Road	Broadview Heights	6	No	Yes	1,490	38	Very Poor	1983	\$ 300,000.00	\$ 150,000.00
4 West Orange Street	Bentleyville Road to North Main St	Chagrin Falls	6	No	Yes	7,050	59	Fair to Poor	2006	\$ 400,000.00	\$ 200,000.00
5 Euclid Heights Boulevard	CSX Railroad Tracts to Belli Drive	Cleveland	10	Yes	Yes	4,723	41	Poor	Unknown	\$ 511,942.00	\$ 250,000.00
6 Colt Avenue	Cedar Road to Coventry Road	Cleveland Heights	10	Yes	Yes	15,886	74	Fair	1980	\$ 839,300.00	\$ 250,000.00
7 Richmond Road	Woodworth Avenue to East 152nd Street	East Cleveland	10	Yes	Yes	1,519	38	Very Poor	1965	\$ 614,599.00	\$ 250,000.00
8 West 210th Street	South Corporation Limit to Brush Road	Euclid	11	Yes	Yes	7,574	58	Fair to Poor	1995	\$ 502,755.00	\$ 250,000.00
9 McCracken Road	Lorain Road to Center Ridge Road	Fairview Park	1	Yes	Yes	13,833	47	Poor	2003	\$ 1,063,157.00	\$ 250,000.00
10 Ridgebury Boulevard	East 119th to East 113th; At Intersection with Henry	Garfield Heights	8	Yes	Yes	5,036	44	Poor	1997	\$ 557,575.00	\$ 250,000.00
11 Harvard Road	West Corporation Limit to East Corporation Limit (North Side Only)	Highland Heights	11	Yes	Yes	9,769	69	Fair	2009	\$ 667,137.00	\$ 250,000.00
12 Memphis Avenue	Warrensville Center Road to Northfield Road (South Side Only)	Highland Hills	9	Yes	Yes	15,673	62	Fair to Poor	1984	\$ 150,000.00	\$ 75,000.00
13 Ridgebury Boulevard	North Corporation Limit to South Corporation Limit	Lindale	3	Yes	Yes	28,496	88	Good	2017	\$ 150,000.00	\$ 75,000.00
14 Dover Center Road	Iroquois Avenue to Orchard Heights Drive (South Side Only)	Mayfield Heights	6	Yes	No	9,789	69	Fair	2009	\$ 1,223,400.00	\$ 250,000.00
15 Miles Road	Butternut Ridge Road to Mill Road	North Olmsted	1	Yes	No	10,222	61	Fair to Poor	2009	\$ 500,000.00	\$ 250,000.00
16 Akins Road	I-480 to East Corporation Limit	North Randall	9	Yes	Yes	15,856	66	Fair	2000	\$ 450,000.00	\$ 225,000.00
17 Tryon Road	State Road to East Corporation Limit	North Royalton	5	No	No	5,847	33	Very Poor	2005	\$ 680,953.00	\$ 250,000.00
18 Milles Road	Broadway Avenue to Jean Drive	Oakwood Village	6	Yes	No	1,132	58	Fair to Poor	1996	\$ 400,000.00	\$ 200,000.00
19 W. Ridgewood Road	Brainard Road to Lander Road (North Side Only)	Orange Village	9	No	Yes	10,676	67	Fair	2004	\$ 500,000.00	\$ 250,000.00
20 Brush Road	State Road to Broadview Road	Parma	4	Yes	No	13,720	47	Poor	2002	\$ 874,715.00	\$ 250,000.00
21 Wagar Road	Chardon Road to North Corporation Limit	Richmond Heights	11	Yes	No	2,211	55	Poor	1998	\$ 300,000.00	\$ 150,000.00
22 Milles Road	Hilliard Boulevard to Detroit Road	Rocky River	1	No	Yes	13,833	62	Fair to Poor	2002	\$ 857,560.00	\$ 250,000.00
23 Treblisky Road & Anderson Road	Brainard Road to Lander Road (South Side Only)	Solon	6	No	Yes	10,676	61	Fair to Poor	2004	\$ 501,348.00	\$ 250,000.00
24 Brainard Road	Anderson Road to North Corporation Limit & South Green Road to East Corporation Limit	South Euclid	11	Yes	Yes	9,250	50	Poor	1995	\$ 250,000.00	\$ 125,000.00
25	Chagrin Boulevard to Melbourne Road; Chagrin Boulevard to Village Square South Drive	Woodmere	9	No	Yes	7,135	61	Fair to Poor	2000	\$ 520,000.00	\$ 250,000.00
TOTALS:										\$ 13,921,481.00	\$ 5,450,000.00



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0334

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Miller and Sweeney</p>	<p>A Resolution declaring that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; total estimated project cost \$17,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood; and

WHEREAS, the anticipated start-completion date is March 2025 to November 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 2; and

WHEREAS, the estimated project cost is \$17,600,000.00; and

WHEREAS, this project will be funded 33% Federal Fund (\$5,886,193.00), 9% Road and Bridge Fund (\$1,500,000.00) and 58% City of Lakewood (\$10,213,807.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the related necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: September 10, 2024

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the rehabilitation of Bunts Road from Lakewood Heights Boulevard to Clifton Road in the City of Lakewood
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Lakewood
	Project part of NOACA TIP: (LIST TIME PERIOD) 2024-2027 NOACA
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Council District 2
PROJECT ANTICIPATED START/END DATES	March 2025 – November 2026
TOTAL PROJECT COST:	\$17,600,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	33% Federal (\$5,886,193), 9% County Road and Bridge (\$1,500,000), and 58% Lakewood (\$10,213,807)

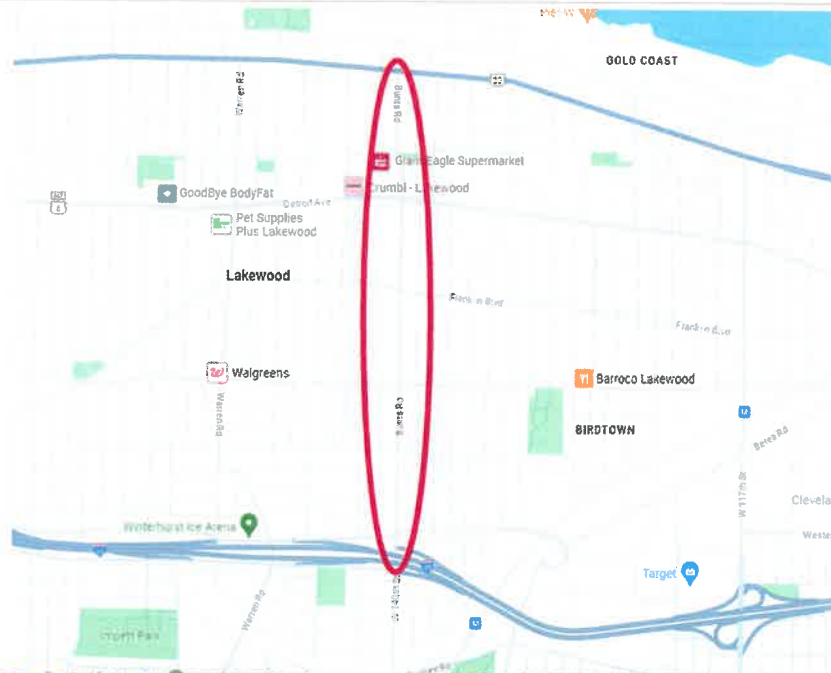
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Rehabilitation of Bunts Road: Lakewood

Project Type	Rehabilitation of Bunts Road
Project Limits	Lakewood Heights Boulevard to Clifton Road
Average Daily Traffic	4,271 vehicles per day
Pavement Condition Rating	57 (Fair to Poor)
Last Rehabilitated	2009
Distance	1.5 miles
Council District	2
Project Cost	\$17,600,000
Proposed Funding	33% Federal (\$5,886,193), 9% County (\$1,500,000), 58% Lakewood (\$10,213,807)
Project Design	Lakewood
Construction Admin	Lakewood



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0335

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution declaring that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; total estimated project cost \$5,600,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills; and

WHEREAS, the anticipated start-completion date is Fall of 2028 through Fall of 2030; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$5,600,000.00; and

WHEREAS, this project will be funded 80% Federal Local Bridge Program Fund (\$4,480,000.00) and 20% Road and Bridge Fund (\$1,120,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the replacement of Miles Road Bridge No. 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute any related agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Approval of the Public Convenience and Welfare for the Replacement of Miles Road Bridge 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	Replacement of Miles Road Bridge 12.10 over the Chagrin River in the Villages of Chagrin Falls and Moreland Hills Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement. Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: Villages of Chagrin Falls and Moreland Hills Project part of NOACA TIP: N/A
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ADDITIONAL INFORMATION (IF APPLICABLE)	
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PROJECT COUNCIL DISTRICT(S):	6
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PROJECT ANTICIPATED START/END DATES	Construction is anticipated to start Fall of 2028 and be completed by Fall of 2030.
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TOTAL PROJECT COST:	\$5,600,000
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FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source. County Road and Bridge \$1,120,000 (20%); Federal Local Bridge Program (LBR) \$4,480,000 (80%)

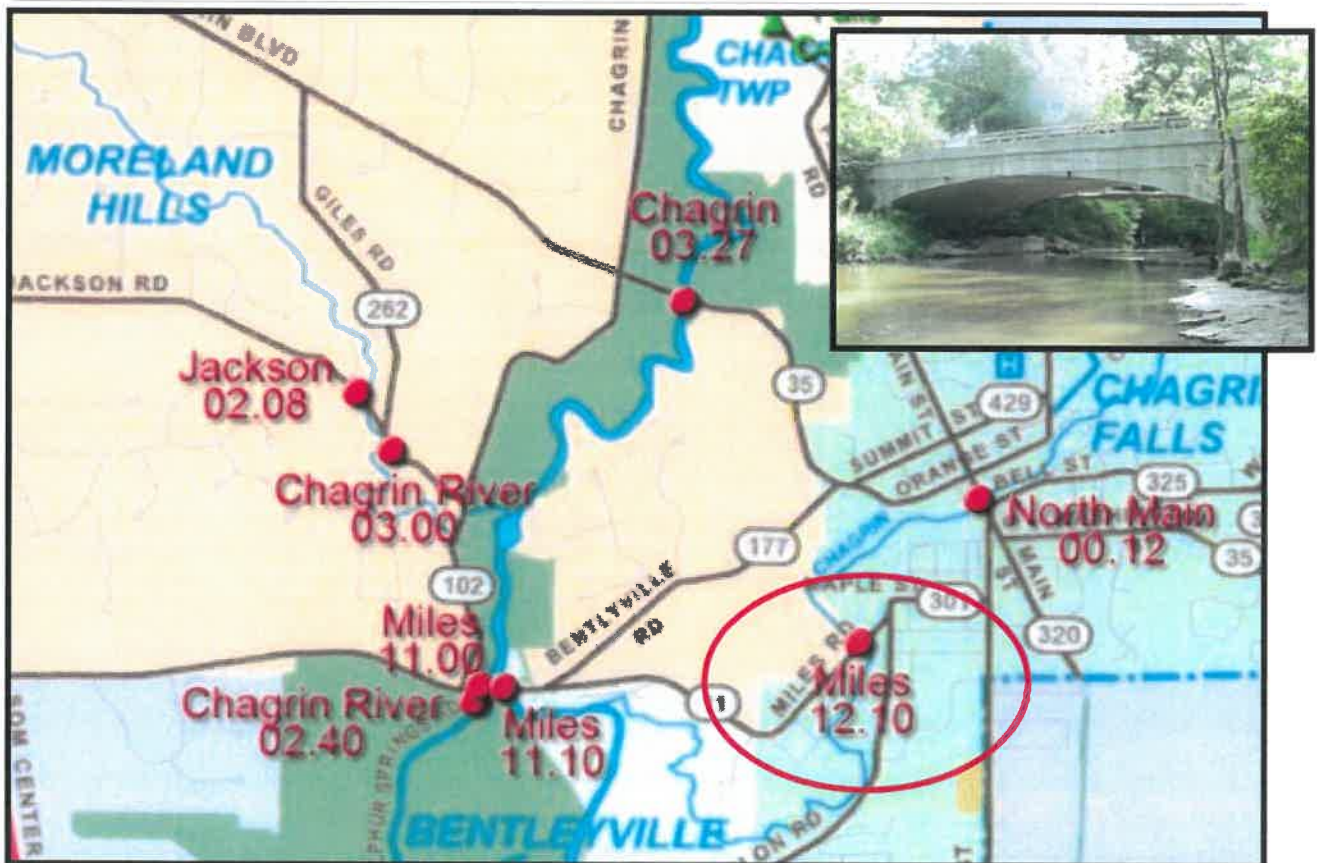
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Miles Road Bridge 12.10 Over the Chagrin River Villages of Chagrin Falls and Moreland Hills

Project Type	Bridge Replacement
Project Limits	Miles Road Bridge 12.10
Average Daily Traffic	5,755 vehicles per day
Year Built/Last Rehab	Built in 1915; Rehab in 1978
General Appraisal Rating	4P
Sufficiency Rating	47.8
Deficiency Rating	SD – Structurally Deficient
Council District	6
Project Construction Cost	\$5,600,000
Proposed Funding	20% County (\$1,120,000), 80% Federal (\$4,480,000)
Project Design	Cuyahoga County Department of Public Works (Consultant)
Construction Admin	Cuyahoga County Department of Public Works



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0336

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; total estimated project cost \$2,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View; and

WHEREAS, the anticipated start-completion date is March 2025 to September 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 6; and

WHEREAS, the estimated project cost is \$2,000,000.00; and

WHEREAS, this project will be funded 50% Road and Bridge Fund (\$1,000,000.00) and 50% Village of Valley View (\$1,000,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the resurfacing of Alexander Road from Fitzwater Road to Eastern Corporation Line in the Village of Valley View
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Valley View
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	Project will be in coordination with ongoing Pleasant Valley Bridges project to ensure complete corridor at the end.
PROJECT COUNCIL DISTRICT(S):	Council District 6
PROJECT ANTICIPATED START/END DATES	March 2025 – September 2025
TOTAL PROJECT COST:	\$2,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	50% County Road and Bridge (\$1,000,000) and 50% (\$1,000,000) Valley View

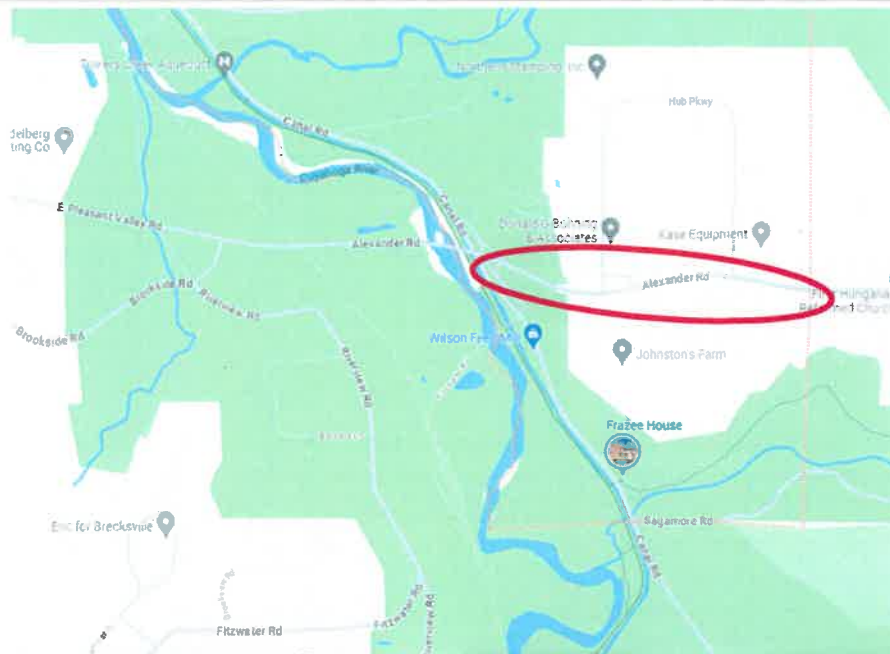
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Resurfacing of Alexander Road: Valley View

Project Type	Resurfacing of Alexander Road
Project Limits	Fitzwater Road to Eastern Corporation Line
Average Daily Traffic	10,746 vehicles per day
Pavement Condition Rating	66 (Fair to Poor)
Last Rehabilitated	Unknown
Distance	0.7 miles
Council District	6
Project Cost	\$2,000,000
Proposed Funding	50% County (\$1,000,000), 50% Valley View (\$1,000,000)
Project Design	Valley View
Construction Admin	Valley View



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0337

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; total estimated project cost \$1,000,000.00 finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike; and

WHEREAS, the anticipated start-completion date is April 2025 to October 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 9; and

WHEREAS, the estimated project cost is \$1,000,000.00; and

WHEREAS, this project will be funded 80% Road and Bridge Fund (\$800,000.00) and 20% City of Pepper Pike (\$200,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. Requesting authority for the County Executive to enter into and execute the necessary agreements of cooperation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: September 10, 2024

Journal _____
_____, 20__

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Declare Public Convenience and Welfare for the resurfacing of Gates Mills Boulevard from Shaker Boulevard to Lander Road in the City of Pepper Pike
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES) Pepper Pike
	Project part of NOACA TIP: (LIST TIME PERIOD) N/A
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Council District 9
PROJECT ANTICIPATED START/END DATES	April 2025 – October 2025
TOTAL PROJECT COST:	\$1,000,000

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	80% (\$800,000) County Road and Bridge, and 20% (\$200,000) Pepper Pike

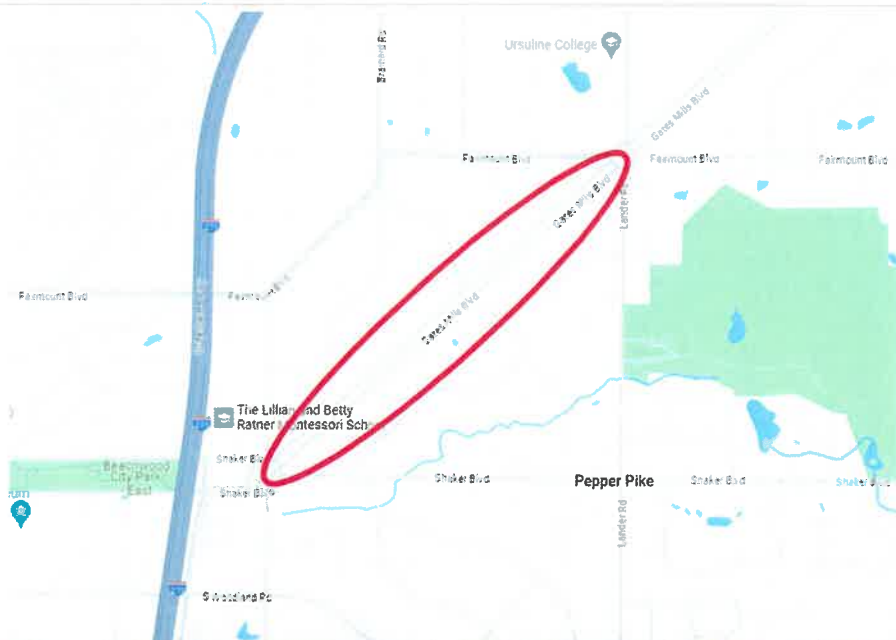
PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE		
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Resurfacing of Gates Mills Boulevard: Pepper Pike

Project Type	Resurfacing of Gates Mills Boulevard
Project Limits	Shaker Boulevard to Lander Road
Average Daily Traffic	4,150 vehicles per day
Pavement Condition Rating	63 (Fair to Poor)
Last Rehabilitated	1999
Distance	1.3 miles
Council District	9
Project Cost	\$1,000,000
Proposed Funding	80% County (\$800,000), 20% Pepper Pike (\$200,000)
Project Design	Pepper Pike
Construction Admin	Pepper Pike



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0339

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period through 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00 as follows:

- (a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount of \$70,000.00.
- (b) Contract No. 3141 with The Chas E. Phipps Company in the anticipated amount of \$120,000.00.
- (c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount of \$50,000.00.
- (d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount of \$300,000.00.
- (e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount of \$650,000.00.
- (f) Contract No. 3145 with The Safety Company dba MTech in the anticipated amount of \$900,000.00.
- (g) Contract No. 3146 with Three-Z Trucking & Supply Co., dba Three Z Supply in the anticipated amount of \$70,000.00.

- (h) Contract No. 3147 with W.W. Grainer, Inc. dba Grainger in the anticipated amount of \$300,000.00.
- (i) Contract No. 3817 with Applied MSS in the anticipated amount of \$60,000.00.
- (j) Contract No. 3831 with Core & Main LP in the anticipated amount of \$300,000.00.
- (k) Contract No. 3832 with Industrial Safety Products in the anticipated amount of \$80,000.00.
- (l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount of \$100,000.00; and

WHEREAS, the primary goal of this project is to provide supplies for the Public Works Department on an as-needed basis for building maintenance and special projects; and

WHEREAS, the project is funded 100% Sanitary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Sanitary Engineering Division for the period 1/1/2023 – 12/31/2024 to extend the time period through 12/31/2026 and for additional funds in the total amount not-to-exceed \$3,000,000.00 as follows:

- (a) Contract No. 3140 with Amico LLC dba SOS Speedy Office Supply in the anticipated amount of \$70,000.00.
- (b) Contract No. 3141 with The Chas E. Phipps Company in the anticipated amount of \$120,000.00.
- (c) Contract No. 3142 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems in the anticipated amount of \$50,000.00.
- (d) Contract No. 3143 with EJ USA, Inc. in the anticipated amount of \$300,000.00.

- (e) Contract No. 3144 with Lakeside Supply Company in the anticipated amount of \$650,000.00.
- (f) Contract No. 3145 with The Safety Company dba MTech in the anticipated amount of \$900,000.00.
- (g) Contract No. 3146 with Three-Z Trucking & Supply Co., dba Three Z Supply in the anticipated amount of \$70,000.00.
- (h) Contract No. 3147 with W.W. Grainer, Inc. dba Grainger in the anticipated amount of \$300,000.00.
- (i) Contract No. 3817 with Applied MSS in the anticipated of \$60,000.00.
- (j) Contract No. 3831 with Core & Main LP in the anticipated amount of \$300,000.00.
- (k) Contract No. 3832 with Industrial Safety Products in the anticipated amount of \$80,000.00.
- (l) Contract No. 3833 with Winsupply of Cleveland in the anticipated amount of \$100,000.00; and

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works; Sanitary Master Contract – Second Amendment – 12 Vendors
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors see below	1/1/2023- 12/31/2024	\$2,000,000.00	2/28/2023	R2023-0034
	3140	Amico (Speedy Office)		\$100,000.00		
	3141	Chas E Phipps		\$50,000.00		
	3142	Crown Cleaning		\$20,000.00		
	3143	EJ USA		\$130,000.00		
	3144	Lakeside Supply		\$350,000.00		
	3145	Mtech (The Safety Co)		\$830,000.00		
	3146	Three Z		\$70,000.00		
	3147	W.W. Grainger		\$450,000.00		
(A-1)		Adding Additional Vendors	Through 12/31/2024	\$0	12/11/2023	BOC ION 8
	3817	Applied Maintenance				
	3831	Core & Main				
	3832	Industrial Safety				
	3833	Winsupply				
(A-2)		Adding money & extending time	1/1/2025- 12/31/2027	\$3,000,000.00	Pending	Pending
	3140	Amico (Speedy Office)		\$70,000.00		
	3141	Chas E Phipps		\$120,000.00		
	3142	Crown Cleaning		\$50,000.00		
	3143	EJ USA		\$300,000.00		
	3144	Lakeside Supply		\$650,000.00		
	3145	Mtech (The Safety Co)		\$900,000.00		
	3146	Three Z		\$70,000.00		
	3147	W.W. Grainger		\$300,000.00		
	3817	Applied Maintenance		\$60,000.00		
	3831	Core & Main		\$300,000.00		
	3832	Industrial Safety		\$80,000.00		
	3833	Winsupply		\$100,000.00		

Service/Item Description (include quantity if applicable).

Public Works is requesting authorization to amend the Sanitary Master Contract, encompassing 12 vendors, extending an additional two-year period and adding an additional \$3,000,000.00, for parts and supplies for the Sanitary Division of Public Works.

Indicate whether: **New service/purchase** **Existing service/purchase** **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: **Additional** **Replacement**
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- 1. Extending this Master Contract will allow Public Works continued partnerships with these 12 vendors and through the practice of mini bids, allows competitive pricing within the contract.**
- 2. The Master Contract is a time saving process, allowing Sanitary staff to maintain County sewers and pump stations more effectively and this amendment will extend that time period.**
- 3. The Sanitary Division is consistently working on sewers in the communities, which this contract will provide an avenue to secure materials to complete projects and maintenance in the communities.**

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Amico LLC dba United Business Supply 25701 Richmond Road Bedford Hts., OH 44146	Lisa Morell-Customer Services, Sales & Purchasing
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Applied Industrial Technologies, Inc. One Applied Plaza Cleveland, OH 44155	James Laprade – General Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
The Chas E. Phipps Company 4560 Willow Parkway Cleveland, OH 44125	Ben Brown - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Core & Main LP 10655 Royalton Rd. North Royalton, OH 44133	Charles Ryant – District Sales Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Crown Cleaning Systems & Supply, Inc. 7770 Harvard Ave. Cleveland, OH 44105	Geoff Boecker – Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
EJ USA 301 Spring Street East Jordan, MI 49727	Richard Brandell – VP & General manager

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Industrial Safety Products Inc. 6091 Carey Drive Cleveland, OH 44125	Joe Miller – Sales Rep
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Lakeside Supply Company 3000 W. 117 th Street Cleveland, OH 44111	Mark Mathews – Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The Safety Company LLC dba Mtech 7401 First Place Ste G Oakwood Village, OH 44146	Shannon Langham – Office Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Three Z Supply 8700 Heinton Dr. Valley View, OH 44125	Robert Zuercher - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
W.W. Grainger Inc 1035 Valleybelt Rd Brooklyn Hts., OH 44131	Jared Rogens – District Sales Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Winsupply of Cleveland 4547 Hinckley Industrial Pkwy Cleveland, OH 44109	John Siefert - President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _11049 and 12848_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFQ (two)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Sanitary Sewer Fund –PW715200 / 52550 / 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3140

Amico LLC dba Speedy Office Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	22-0075		12/31/2026	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/20/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	9/26/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$35,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$35,000.00
			TOTAL	\$70,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$3,000,000.00			
Total Contact Amount		\$5,000,000.00			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3140
Vendor Name:	Amico LLC d.b.a. SOS Speedy Office Supplies
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$70,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 1 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Amico LLC dba SOS Speedy Office Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3140				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3141

Chas E. Phipps

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0262		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/8/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$60,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$60,000.00
			TOTAL	\$120,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3141
Vendor Name:	The Chas. E. Phipps Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$120,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 2 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Chas E. Phipps				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3141				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3142

Crown Cleaning

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	21-0283 12/31/2025		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/22/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$25,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$25,000.00
			TOTAL	\$50,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3142
Vendor Name:	Crown Cleaning Systems & Supply, Inc. d.b.a. Crown Cleaning Systems
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$50,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 3 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Crown Cleaning				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3142				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3143

EJ USA

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	22-0068		12/31/2026	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	7/3/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	5/20/2024			OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3143
Vendor Name:	EJ USA, Inc.
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$300,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 4 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	EJ USA				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3143				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3144

Lakeside Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	20-0284		12/31/2024	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/5/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	2/1/2024		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$325,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$325,000.00
			TOTAL	\$650,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3144
Vendor Name:	Lakeside Supply Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$650,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 5 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Lakeside Supply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3144				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3145

The Safety Company dba Mtech

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	23-0325 12/31/2027		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/2/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK (signed attached 7/31/2024)
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/3/2023	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$450,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$450,000.00
			TOTAL	\$900,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3145
Vendor Name:	The Safety Company, LLC dba MTech Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$900,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 6 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	The Safety Company dba Mtech				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3145				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3146

Three Z Supply

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	12-2778	12/31/2024		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/9/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK (signed uploaded 7/31/2024)
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$35,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$35,000.00
			TOTAL	\$70,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12/11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3146
Vendor Name:	Three-Z Trucking & Supply Company
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$70,000.00mm
History/CE:	OK
EL:	OK

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/12/2024: Reviewed - will approve once all other actions on master amendment are reviewed/approved. 7/31/2024: Debarment form not signed. 7 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Three Z				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3146				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11049
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3147

W.W. Grainger, Inc.

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	12-1401	12/31/2024	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/9/2024	PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024	PS	OK (signed uploaded 7/31/2024)
Auditor’s Finding	Date:	7/29/2024	PS	OK
Independent Contractor (I.C.) Requirement	Date:	1/9/2024	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3147
Vendor Name:	W.W. Grainger, Inc.
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$300,000.00mm
History/CE:	OK
EL:	OK

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: Debarment form not signed. 8 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover;
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	W. W. Grainger				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3147				
RQ#	11049				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3817

Applied Maintenance Supplies

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0127		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/15/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	11/14/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS Still need
Workers’ Compensation Insurance	PS Still need
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$30,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$30,000.00
			TOTAL	\$60,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817, 3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 – 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12/11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3817
Vendor Name:	Applied MSS
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$60,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	7/31/2024: 9 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Applied Maintenance				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3817				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3831

Core & Main

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0094		12/31/2025	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/12/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/1/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$150,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$150,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3831
Vendor Name:	Core & Main LP
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$60,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 10 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Core & Main				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3831				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3832

Industrial Safety

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0190	12/31/2025		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/3/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	8/15/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$40,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$40,000.00
			TOTAL	\$80,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3832
Vendor Name:	Industrial Safety Products
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$80,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 11 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Industrial Safety				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3832				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12848
BuySpeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFQ AMND
CM Contract#	3833

Winsupply of Cleveland

	Department	Clerk of the Board
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	23-0411		12/31/2027	PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	5/15/2024		PS	N/A
Debarment/Suspension Verified	Date:	7/29/2024		PS	OK
Auditor’s Finding	Date:	7/29/2024		PS	OK
Independent Contractor (I.C.) Requirement	Date:	9/7/2023		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	PW715200	52550		\$50,000.00
1/1/2026 – 12/31/2026	PW715200	52550		\$50,000.00
			TOTAL	\$100,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFQ
Lawson RQ# (if applicable)	11049 & 12848
CM Contract#	3140, 3141, 3142, 3143, 3144, 3145, 3146, 3147, 3817,3831, 3832, 3833

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,000,000.00		1/1/2023 - 12/31/2024	2/28/2023	R2023-0034
Prior Amendment Amounts (list separately)		\$ 0	1/1/2023 – 12/31/2024	12//11/2023	BOC ION 8
		\$			
		\$			
Pending Amendment		\$3,000,000.00	1/1/2025 – 12/31/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BOC ION #8, R2023-0034
Amend:	3833
Vendor Name:	Winsupply of Cleveland
ftp:	1/1/2023-12/31/2024 EXT 12/31/2026, effective as of the latest date of signature of the Parties
Amount:	\$100,000.00mm
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	8/1/2024: 12 of 12; 2025 funding – line must be added once the 2025 budget is available, per the contract cover; Reviewed - will approve once all other actions on master amendment are reviewed/approved.
Purchasing Buyer’s initials and date of approval	OK, ssp 8/12/2024

CONTRACT EVALUATION FORM

Contractor	Winsupply				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3833				
RQ#	12848				
Time Period of Original Contract	1/1/2023 – 12/31/2024				
Background Statement	Sanitary Sewer Master Contract				
Service Description	Supply Sanitary Sewer and Maintenance, Repair and Operations Supplies				
Performance Indicators	Provides good service				
Actual Performance versus performance indicators (include statistics):	Provides good service in a timely manner				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	No complaints with the customer service				
Department Contact	Pam Swindell				
User Department	Public Works				
Date	6/13/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0263

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution approving and authorizing a supplemental lease-purchase agreement and related documents providing for the refinancing of the costs of acquisition of real property and facilities, including a convention center hotel facility; and authorizing and approving other related documents and matters; and declaring the necessity for this Resolution to become immediately effective.</p>
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WHEREAS, in order to enhance the ability of the Huntington Convention Center of Cleveland and related facilities (collectively, the “*Convention Center*”) to attract large meetings to the Convention Center and additional visitors to the region, the County developed an approximately 600-room Convention Center Hotel on property immediately adjacent to and in support of the Convention Center (the “*Hotel*”); and

WHEREAS, in furtherance of the County’s development of the Hotel, and in order to participate in other cooperative activities identified therein, the County entered into a Cooperative Agreement dated as of December 17, 2014, among the County, the City of Cleveland and the Cleveland-Cuyahoga County Port Authority (the “*Cooperative Agreement*”); and

WHEREAS, in order to finance the cost of the Hotel in accordance with the terms of the Cooperative Agreement, the County executed and delivered a certain Lease-Purchase Agreement, dated as of May 1, 2014 (the “*2014 Lease*”), under which the County (a) leased from the Cleveland-Cuyahoga County Port Authority (the “*Lessor*”) the Leased Premises for an Initial Term, each as defined in the 2014 Lease, and for Renewal Terms, as defined in the 2014 Lease, upon appropriations being made by this Council of funds sufficient to enable the County to pay the Base Rent and Additional Rent, as defined in the 2014 Lease, during the Initial Term and Renewal Terms (each a “*Lease Term*”) and (b) has an obligation, which constitutes a “public obligation” as defined in Ohio Revised Code Section 133.01, to pay Base Rent and Additional Rent during each Lease Term subject to such appropriations; and

WHEREAS, in connection with the execution and delivery of the 2014 Lease, the County approved (a) an Assignment of Rights Under Lease-Purchase Agreement (the “*2014 Assignment*”) under which the Lessor assigned its interest in the 2014 Lease to the Trustee and (b) a Trust Agreement (the “*2014 Trust Agreement*”) between the Lessor and U.S. Bank National Association, as trustee (the “*Trustee*”), pursuant to which (i) the Trustee executed \$230,885,000 aggregate principal amount of Certificates of Participation (the “*Series 2014 Certificates*”) evidencing proportionate interests in the payments of Base Rent

to be made by the County under the 2014 Lease, which Series 2014 Certificates constitute “fractionalized interests in public obligations”, as defined in Ohio Revised Code Section 133.01, and (ii) proceeds of the sale of the Series 2014 Certificates were used to pay a portion of the cost of constructing the Hotel; and

WHEREAS, the Series 2014 Certificates scheduled to mature on or after December 1, 2024 (the “*Optional Redemption Certificates*”) are subject to optional redemption prior to maturity by and at the option of the County, either in whole or in part, on any date on or after June 1, 2024, at a redemption price equal to 100% of the principal amount to be redeemed, plus any accrued interest to the redemption date; and

WHEREAS, this Council finds, determines, and declares that it is in the best interest of the County to exercise its right of optional redemption and refund all or a portion the Optional Redemption Certificates (the “*Refunded Certificates*”) as determined by the Fiscal Officer in consultation with the County’s financial advisors and consistent with this Resolution, in order to reduce the annual costs to the County of leasing and eventually acquiring the Project Facilities (as defined in the 2014 Lease), all in accordance with the laws of the State of Ohio and the Charter of the County; and

WHEREAS, in connection with the refunding of the Refunded Certificates, this Council has determined to (a) supplement the 2014 Lease, (b) approve a supplement to the 2014 Assignment and the 2014 Trust Agreement, and (c) approve the Trustee’s execution of additional Certificates of Participation pursuant to the Trust Agreement, as supplemented (the “*Series 2024 Certificates*” and, together with the Series 2014 Certificates and any other Certificates issued under the Trust Agreement, as may be supplemented from time to time, the “*Certificates*”), in order to provide funds for the refunding of the Refunded Certificates, including the payment of any expenses relating thereto and the issuance of the Series 2024 Certificates; and

WHEREAS, in order to implement the above-described refinancing of the acquisition and construction of the Hotel, it will be necessary for the County to take the following actions:

A. Execute and deliver a 2024 Supplemental Lease-Purchase Agreement (the “*2024 Supplemental Lease*”, and together with the 2014 Lease, the “*Lease*”), supplementing the 2014 Lease and amending the Base Rent, as defined in the Lease, for the remaining Lease Terms, subject to such appropriations;

B. Approve (a) the 2024 Supplemental Assignment of Rights Under Lease-Purchase Agreement (the “*2024 Supplemental Assignment*”), supplementing the 2014 Assignment, pursuant to which the Lessor will assign its interest in the Lease, as supplemented, to the Trustee, and (b) the 2024 Supplemental Trust Agreement, supplementing the 2014 Trust Agreement (as supplemented by the 2024 Supplemental Trust Agreement, the “*Trust Agreement*”), pursuant to which (i) the Lessor will direct the Trustee to, and the Trustee will, execute the Series 2024 Certificates in an aggregate principal amount not to exceed \$155,000,000 evidencing the proportionate interests in payments of Base Rent to be made by the County under the Lease, which Series 2024 Certificates will constitute “fractionalized interests in public obligations”, as defined in Ohio Revised Code

Section 133.01, and (ii) the proceeds of the sale of the Series 2024 Certificates will be used to refund the Refunded Certificates, including the payment of any expenses relating to thereto and the issuance of the Series 2024 Certificates; and

C. Execute a letter of representations (the “*Letter of Representations*”) to the original purchaser or the representative of the original purchasers of the Series 2024 Certificates (the “*Original Purchaser*”) identified in the Purchase Agreement (defined below), the Lessor, and/or and the Trustee evidencing the approval of a certificate purchase agreement (the “*Purchase Agreement*”) between the Original Purchaser, the Lessor and the Trustee setting forth the purchase price and other terms upon which the Original Purchaser will purchase the Series 2024 Certificates from the Trustee;

D. Provide certain information relating to the Hotel project and the County to the Original Purchaser for inclusion in a disclosure document to be used in connection with the initial offering of the Series 2024 Certificates by the Original Purchaser; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the execution of the redemption and refunding of the Refunded Certificates at the earliest possible time to achieve interest savings and other benefits for the County and that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. It is hereby determined that, for the reasons set forth in the preambles to this Resolution, and in furtherance of the cooperative activities identified in the Cooperative Agreement, the acquisition of the Lease Premises and the financing and refinancing by the County of the convention center hotel facility pursuant to the Lease are in support of the Convention Center and in furtherance of the County’s interests.

SECTION 2. The County Executive and the Fiscal Officer are each authorized and directed to sign and deliver the 2024 Supplemental Lease and to signify approval of the 2024 Supplemental Assignment and the 2024 Supplemental Trust Agreement in substantially the forms as are now on file with the Clerk of Council after approval thereof by the Director of Law. The 2024 Supplemental Lease, the 2024 Supplemental Assignment, and the 2024 Supplemental Trust Agreement are approved in substantially the forms as are now on file with the Clerk of Council, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County that are approved by the County Executive, the Fiscal Officer and the Director of Law on behalf of the County, all of which shall be conclusively evidenced by the signing of the 2024 Supplemental Lease or amendments thereto and the signifying of approval of the 2024 Supplemental Assignment and the 2024 Supplemental Trust Agreement or amendments thereto.

SECTION 3. (a) Base Rent. The Fiscal Officer is hereby authorized and directed to negotiate and provide for the terms of the Base Rent, as defined in the Lease, attributable to the 2024 Supplemental Lease. The aggregate principal components thereof shall not exceed \$155,000,000, and as to the interest components thereof (which interest components may be

fixed rate interest components or variable rate interest components), the weighted average of which fixed rate interest components shall not exceed 7.0% per annum.

The County acknowledges that the principal component of the Lease shall be equal to the principal amount of the Series 2024 Certificates and shall be that amount which, together with other funds, shall be sufficient to refund the Refunded Certificates which were issued for the purpose of paying the cost of the Hotel facility, including without limitation the cost of providing any reserves that the Fiscal Officer determines are necessary and appropriate for the Series 2024 Certificates to be issued on the terms most favorable to the County as the payor on the public obligations in which the Series 2024 Certificates constitute fractionalized interests (which determination shall be confirmed by the Fiscal Officer by the Fiscal Officer's signing of the Letter of Representations described above), and the costs of issuance of the Series 2024 Certificates, and which the Fiscal Officer determines are necessary and reasonable in light of the character of the Series 2024 Certificates (which determination shall be confirmed by the Fiscal Officer by the Fiscal Officer's execution of the Letter of Representations). The County further acknowledges that the payment schedule for the Series 2024 Certificates shall include interest components on the principal amount thereof which shall be based upon the interest components of the Base Rent. The Series 2024 Certificates may be issued in one or more series which may differ as to interest rate components, credit enhancement, priority of payment and other terms. The Base Rent to be payable under and in accordance with the Lease during any Lease Term, shall be an amount sufficient to cover the amount of principal of and interest component on the outstanding Certificates of any series that are due and payable during that Lease Term, and such Base Rent shall be specified or determined in an exhibit to the Lease, as may be supplemented; provided, however, that the County's payment of Base Rent and Additional Rent is Subject to Appropriation and Certification as provided in the Lease and nothing in the Lease, the Certificates or the Trust Agreement constitutes a pledge by the Lessee, or an obligation of the Lessee, of any taxes or other moneys to the payments due thereunder.

(b) Purchase Agreement. The Fiscal Officer is authorized to sign and deliver, in the name and on behalf of the County, the Letter of Representations attached as Exhibit A to the Purchase Agreement, in substantially the form as is now on file with the Clerk of this Council after approval thereof by the Director of Law, signifying approval of the Purchase Agreement and setting forth the schedule of Base Rent and the principal components and interest components thereof, the costs of issuance of the Series 2024 Certificates and the reserves for the Series 2024 Certificates, if any. The Purchase Agreement and the Letter of Representations are approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County and that are approved by the Fiscal Officer and Director of Law on behalf of the County, all of which shall be conclusively evidenced by the signing of the Purchase Agreement and the Letter of Representations or amendments thereto.

(c) Primary Offering Disclosure. If, in the judgment of the Fiscal Officer after consultation with the County's financial advisor, a disclosure document is appropriate relating to the initial offering of the Series 2024 Certificates, the Fiscal Officer, on behalf of the County and in that officer's official capacity, is authorized to (i) cooperate with the Original Purchaser in the preparation of, and the making of modifications, completions or changes of or supplements to, such a disclosure document, (ii) determine, and to certify or otherwise represent, when the disclosure document is to be deemed final or is final, (iii) authorize the use

and distribution of that disclosure document and any supplements thereto in connection with the initial offering of the Series 2024 Certificates, and (iv) sign certificates, statements or other documents in connection with the finality, accuracy and completeness of that disclosure document.

(d) Agreement to Provide Continuing Disclosure. For the benefit of the holders and beneficial owners from time to time of the Certificates, the County agrees, as the only obligated person with respect to the Series 2024 Certificates under SEC Rule 15c2-12 (the “Rule”), to provide or cause to be provided such financial information and operating data, audited financial statements and notices, in such manner, as may be required for purposes of paragraph (b)(5)(i) of the Rule. In order to describe and specify certain terms of the County’s continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Fiscal Officer is authorized and directed to sign and deliver, in the name and on behalf of the County, the Continuing Disclosure Agreement in substantially the form as is now on file with the Clerk of Council after approval thereof by the Director of Law, with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County and that are approved by the Fiscal Officer and the Director of Law on behalf of the County, all of which shall be conclusively evidenced by the signing of that Continuing Disclosure Agreement or amendments to it. The Continuing Disclosure Agreement shall be the County’s continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the annual appropriation of any funds that may be necessary to perform it.

(e) Application for Rating or Insurance. If, in the judgment of the Fiscal Officer after consultation with the County’s financial advisor, the filing of an application for (i) a rating on all or a portion of the Series 2024 Certificates, by one or more nationally recognized rating agencies, (ii) a policy of insurance or other credit enhancement facility from a company or companies to better assure the payment of principal of and interest of all or a portion of the Series 2024 Certificates, or (iii) a surety bond or other credit enhancement facility from a company or other companies to satisfy the reserve requirement for all or a portion of the Series 2024 Certificates is in the best interest of and financially advantageous to this County, the Fiscal Officer is authorized to prepare and submit those applications, to provide to each such agency, company or other credit enhancement facility provider such information as may be required for the purpose. The cost of obtaining each such rating, policy, bond or credit enhancement facility, except to the extent paid by the Original Purchaser in accordance with the Purchase Agreement, shall be paid from the proceeds of the Series 2024 Certificates.

SECTION 4. (a) The Fiscal Officer is authorized to cause the refunding of the Refunded Certificates, upon the determination of the Fiscal Officer, in consultation with the County’s financial advisor, that any such refunding is financially advantageous to the County, as provided for in this Resolution and pursuant to the Trust Agreement and any Escrow Agreement entered into pursuant to this Resolution (which Escrow Agreement shall not be inconsistent the provisions hereof), and to redeem the Refunded Certificates on the earliest practicable and permissible redemption date. The Fiscal Officer is authorized and directed to give to the Trustee written notice of that call for redemption, and the Refunded Certificates shall be redeemed in accordance with the provisions of this Resolution, the Trust Agreement and any Escrow Agreement. The Escrow Trustee is authorized and directed to cause notice of the

refunding of the Refunded Certificates to be given in accordance with the Trust Agreement and any Escrow Agreement.

(b) Unless otherwise provided in the Trust Agreement or any Escrow Agreement, the principal of and interest and any applicable call premium on the Refunded Certificates shall be paid when due from cash or direct non-callable obligations of the United States (or either) on deposit with, or held for the credit of, the Trustee in accordance with the Trust Agreement and any Escrow Agreement. The Fiscal Officer is authorized on behalf of the County to make arrangements for the purchase of any such direct obligations from the proceeds of the Series 2024 Certificates and other sources of moneys and for the delivery to the Trustee, if required under the circumstances, of a report of an independent public accounting firm of national reputation to the effect that the cash and direct obligations so held by the Trustee are of such maturities and interest payment dates and bear such interest as will, without further investment or reinvestment of either the principal amount thereof or the interest earnings therefrom, be sufficient to pay the principal of and the interest and any premium on the Refunded Certificates on the dates set forth on the date of redemption and thereby discharge and satisfy the covenants, agreements and other obligations of the County with respect to those Refunded Certificates under the Trust Agreement and cause those Refunded Certificates to be deemed paid and discharged pursuant to, and no longer to be outstanding under, the Trust Agreement.

At the direction of the Fiscal Officer, the Escrow Trustee is hereby authorized to file, on behalf of the County, subscriptions for the purchase (including purchase by the Escrow Trustee on behalf of the County) and issuance of United States Treasury Securities – State and Local Government Series (“*SLGS*”) for investment of funds in the Escrow Account if it is determined by the Fiscal Officer that the purchase of *SLGS* for such purpose is in the best interest of and financially advantageous to the County. If, in the judgment of the Fiscal Officer, an open-market purchase of Defeasance Obligations, as defined in the Lease, for the Escrow Account is in the best interest of and financially advantageous to the County, the Fiscal Officer, on behalf of the County, may purchase or cause to be purchased and deliver or cause to be delivered such obligations, engage the services of a financial advisor, bidding agent or similar entity for the purpose of facilitating the bidding, purchase and delivery of such obligations for, and any related structuring of, the Escrow Account, execute such instruments as are deemed necessary to engage such services for such purpose, and provide further for the payment of the cost of obtaining such services, except to the extent paid by the Original Purchaser, from the proceeds of the Series 2024 Certificates to the extent available and otherwise from any other funds lawfully available and that are appropriated or shall be appropriated for that purpose.

(c) In connection with the refunding of the Refunded Certificates, a trust fund, designated Cuyahoga County, Ohio, 2014 Certificates of Participation — Escrow Account (“*Escrow Account*”), shall be created for the Refunded Certificates, in the custody of the Trustee as Escrow Trustee, and as a subaccount of the Redemption Account of the Certificate Fund established under the Trust Agreement or as otherwise provided in the 2024 Supplemental Trust Agreement. The cash and securities in that Escrow Account, together with the earnings on and investments in that Escrow Account, shall be held in trust for and shall be used for the payment of the principal of and interest and any redemption premium on the applicable Refunded Certificates. Alternatively, the refunding of all or any portion of the Refunded Certificates may be effected through an economic defeasance of the Refunded Certificates prior to their

redemption date, and proceeds of the Series 2024 Certificates issued for that purpose may be used for the payment of interest on those Refunded Certificates through the redemption date and the remaining principal of the Refunded Certificates on the redemption date.

(d) The County Executive and the Fiscal Officer are each hereby authorized to sign and deliver, in the name and on behalf of the County after approval thereof by the Director of Law, the Escrow Agreement (“*Escrow Agreement*”) between the County and the Escrow Trustee in substantially the form as is now on file with the Clerk of Council, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County that are approved by the County Executive, the Fiscal Officer and the Director of Law on behalf of the County, all of which shall be conclusively evidenced by the signing of the Escrow Agreement or amendments thereto. The Fiscal Officer shall provide for the payment of services rendered and for reimbursement of expenses incurred pursuant to an Escrow Agreement or the Trust Agreement for the redemption of the Refunded Certificates (including any fees and expenses of a mathematical verification agent to be appointed by the Fiscal Officer), except to the extent paid or reimbursed by the Original Purchaser, from the proceeds of the Series 2024 Certificates to the extent available and otherwise from other funds lawfully available and appropriated or to be appropriated for that purpose.

SECTION 5. The County Executive, the Fiscal Officer, the Director of Law and the Clerk of Council are each hereby authorized and directed to take any and all other actions and to execute any and all other instruments, certificates and documents as may in their judgment be necessary, desirable, advisable or appropriate in connection with the execution and delivery of the Lease, the execution and delivery of the Series 2024 Certificates by the Trustee, the purchase of the Series 2024 Certificates by the Original Purchaser, and the redemption and refunding of the Refunded Certificates in order to give effect to the transactions contemplated to be performed on the part of the County under the Lease, as supplemented, and the Letter of Representations.

SECTION 6. The Fiscal Officer, or any other officer having responsibility for executing the 2024 Supplemental Lease, is, alone or in conjunction with any of the foregoing or with any other officer or employee of the County, authorized and directed (a) to cooperate with the Original Purchaser and the Trustee by making, on behalf of the County, such covenants and representations in the Lease as are appropriate and necessary so that (a) the Lease and the Certificates will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the “*Code*”) or (ii) be treated other than as obligations to which Section 103(a) of the Code applies, and (b) the interest components of the Lease and on the Certificates will not be treated as an item of tax preference under Section 57 of the Code and to the effect that the County will take or cause to be taken such actions that may be required of it for the interest components of the Lease and on the Certificates to be and remain excluded from gross income for federal income tax purposes and that it will not take or authorize to be taken any actions that would adversely affect that exclusion.

The Fiscal Officer, or any other officer of the County having responsibility for execution of the 2024 Supplemental Lease is hereby authorized (a) to make or effect any election, selection, designation or treatment, choice, consent, approval, or waiver on behalf of the County with respect to the 2024 Supplemental Lease and the Series 2024 Certificates as the

County is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the 2024 Supplemental Lease and the Series 2024 Certificates or the interest components thereof or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the interest components of the 2024 Supplemental Lease and on the Series 2024 Certificates, and (c) to give one or more appropriate certificates of the County, for inclusion in the transcript for the Series 2024 Certificates, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds from the sale of the Series 2024 Certificates, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest component of and the tax status of the Series 2024 Certificates.

Each covenant made in this Section with respect to the Series 2024 Certificates is also made with respect to all issues any portion of the debt charges on which is paid from proceeds of the Series 2024 Certificates (and, if different, the original issue and any refunding issues in a series of refundings), to the extent such compliance is necessary to assure exclusion of interest on the Series 2024 Certificates from gross income for federal income tax purposes, and the officers identified above are authorized to take actions with respect to those issues as they are authorized in this Section to take with respect to the Series 2024 Certificates.

Notwithstanding the foregoing or any other provisions of this Resolution to the contrary, if the Fiscal Officer determines prior to the execution and delivery of the Purchase Agreement and Letter of Representations that it is necessary and appropriate and in the best interests of the County for the interest components of the Base Rent to be included in gross income for federal income tax purposes, the County shall not be bound by the covenants of this Section 6.

SECTION 7. This Council finds and determines that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of Council, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

SECTION 8. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (i) its approval by the County Executive through signature, (ii) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Charter,

or (iii) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: July 2, 2024

Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested: July 2, 2024

Journal _____

_____, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0302

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Sara Parks Jackson, upon her taking the oath of office, as Director of Housing and Community Development, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the directors of departments are to be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, the Department of Housing and Community Development was established by Ordinance O2023-0007, passed by this Council on April 25, 2023; and

WHEREAS, the County Executive has nominated Sara Parks Jackson for appointment to the position of Director of Housing and Community Development; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2024; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Sara Parks Jackson to the position of Director of Housing and Community Development; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Sara Parks Jackson to serve as Director of Housing and Community Development upon her taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0304

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution authorizing contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends entering into contracts with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031 as follows:

- 1) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031
- 2) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012; and

WHEREAS, the primary goal of this project is to provide HHS with improved and controllable parking space to accommodate their operational needs; and

WHEREAS, this project is funded 42% Parking Services Fund (\$2,000,000.00), 58% General Fund (\$2,750,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with various providers in the total amount not-to-exceed \$4,750,000.00 for the purchase and sale of various properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012, 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031 as follows:

- 1) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. in the amount not-to-exceed \$4,000,000.00 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031
- 2) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$750,000.00 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012; and

SECTION 2. That the County Executive is authorized to execute the contracts and all documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 PURCHASE AND SALE AGREEMENT between 1506 Superior, LLC and 1506 Superior, Inc. as Seller and THE COUNTY OF CUYAHOGA, OHIO as Purchaser.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4708 & CM 4709	1506 Superior, LLC and 1506 Superior, Inc.	Closing no later than 150 days after effective date	\$4,000,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).
Purchase of parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement
Age of items being replaced: _____ How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3):
<ul style="list-style-type: none"> • Provide HHS with significantly improved & controllable parking space to accommodate their operational needs. • Provide better public access. • Secure and control parking next to the County owned VEB to improve the assets future marketability.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
1506 Superior, LLC and 1506 Superior, Inc. 812 Huron Road, Suite 701, Cleveland, OH 44115	Paul Shaia - Owner
Vendor Council District:	Project Council District:
7-Representative Yvonne M. Conwell	7-Representative Yvonne M. Conwell

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. N/A Parking lot purchase. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A - Real Estate	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. \$2,000,000 Parking Services / \$2,000,000 General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

N/A

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4708

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	
IG#	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GN
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/1/24	LW	GM
Auditor’s Finding	Date:	7/2/24	LW	GM
Vendor’s Submission			LW	Signed Letter of intent attached GM
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	N/A
Workers’ Compensation Insurance	LW document attached, GM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 2,000,000.00
			TOTAL	\$ 2,000,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	4708

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,000,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 2,000,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4708
Vendor Name:	1506 Superior, LLC and 1506 Superior, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 2,000,000.00

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	N/A
EL:	wet
Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031 from 1506 Superior, LLC and 1506 Superior, Inc. in the amount of \$2,000,000.00 in cash. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following</p>

Purchasing Buyer approval: **GM, 07/11/2024**

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4709

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	GM
IG#	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/1/24	LW	GM
Auditor’s Finding	Date:	7/2/24	LW	GM
Vendor’s Submission			LW	Signed Letter of intent attached
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - <i>Master contracts only</i>			N/A	N/A
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM
COI	N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers’ Compensation Insurance	LW document attached, GM
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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 2,000,000.00
			TOTAL	\$ 2,000,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4709

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,000,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 2,000,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4709
Vendor Name:	1506 Superior, LLC and 1506 Superior, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 2,000,000.00
History/CE:	N/A
EL:	wet

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 1506 Superior Avenue, PPNs 102-23-027 and 102-23-031 from 1506 Superior, LLC and 1506 Superior, Inc. in the amount of \$2,000,000.00 in cash. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following</p>
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Purchasing Buyer approval: **07/11/2024**

PURCHASE-RELATED TRANSACTIONS

Title	2024 PURCHASE AND SALE AGREEMENT between Victory Properties, Inc. as Seller and THE COUNTY OF CUYAHOGA, OHIO as Purchaser.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4710	Victory Properties, Inc.	Closing no later than 150 days after effective date	\$750,000	Pending	Pending

Service/Item Description (include quantity if applicable).
Purchase of parking lot located at 1579 Superior Avenue, PPN 102-23-012
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A
Project Goals, Outcomes or Purpose (list 3):
<ul style="list-style-type: none"> • Provide HHS with significantly improved & controllable parking space to accommodate their operational needs. • Provide better public access. • Secure and control parking next to the County owned VEB to improve the assets future marketability.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Victory Properties, Inc. 812 Huron Road, Suite 701, Cleveland, OH 44115	Paul Shaia - Owner
Vendor Council District:	Project Council District:
7-Representative Yvonne M. Conwell	7-Representative Yvonne M. Conwell

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. N/A Parking lot purchase. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A - Real Estate	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. TBD
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions):

N/A

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4710

	Department initials	Clerk of the Board
Briefing Memo	LW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LW	GM
gm	See Paul Porter email & email verifying vender started process & is just waiting on their number		LW	GM
Annual Non-Competitive Bid Contract Statement - (only needed if <i>not</i> going to BOC or Council for approval)	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/10/24	LW	GM
Auditor’s Finding	Date:	7/2/24	LW	GM
Vendor’s Submission			LW	Email attached, GM
Independent Contractor (I.C.) Requirement	Date:	7/9/24	LW	GM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification				GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LW document attached but needs signature, GM
Matrix Law Screen shot	LW emails attached, GM

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	N/A
Workers’ Compensation Insurance	LW document attached, GM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Closing date is no later than 150 days after the effective date	TBD	TBD		\$ 750,000.00
			TOTAL	\$ 750,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	N/A
Lawson RQ# (if applicable)	N/A
CM Contract#	4710

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 750,000.00		Closing date is no later than 150 days after the effective date	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$ 750,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4710
Vendor Name:	Victory Properties, Inc.
ftp:	The latest date of signature of the parties (“Effective Date”) - 150 days from Effective Date
Amount:	\$ 750,000.00

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	N/A
EL:	WET
Procurement Notes:	<p>The Department of Public Works is requesting an approval an Agreement of the purchase of Parking lot located at 11579 Superior Avenue, PPN 102-23-012 from Victory Properties, Inc. in the amount of \$750,000.00. The time period for the Agreement shall be the latest date of signature of the parties (“Effective Date”) to 150 days from Effective Date (Art. 8.3 “...in the event the Closing Date is scheduled to take place at any time between or including October 15, 2024, and December 31, 2024, then Seller, at its discretion, may delay the Closing Date until the month of January 2025 “.</p> <p>“Due Diligence Period” means up to one hundred twenty (120) days from the Effective Date, or as extended by mutual written agreement of the parties.</p> <p>“Closing Date” shall mean no later than thirty (30) days following the expiration of the Due Diligence Period.</p>

Purchasing Buyer approval: GM, 06/11/2024

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0306

Sponsored by: County Executive Ronayne/Sheriff Department	A Resolution authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department recommends an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00; and

WHEREAS, the primary goal of this project is to provide jail food services to the detainees of the Cuyahoga County Corrections Center mandated by OAC 5120:1-8-10, which mandates food service in full service Ohio jails; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2024 to extend

the time period to 12/31/2024 and for additional funds in the amount of \$1,582,200.00, for a total not-to-exceed \$19,322,673.00.

SECTION 2. If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 30, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title RQ# 47359 2023 TRINITY SERVICES GROUP, INC.; 2ND CONTRACT AMENDMENT						
Department or Agency Name		SHERIFF'S DEPT				
Requested Action		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	402	TRINITY	6/15/20- 6/14/23	8,926,659.00	6/9/20	R2020-0102
A-1	402	TRINITY	6/15/20- 9/30/23	936,886.00	8/1/23	R2023-0216
A-2	402	TRINITY	6/15/20- 9/30/24	7,876,928.00	9/26/23	R2023-0242
A-3	402	TRINITY	6/15/20- 12/31/24	1,582,200.00		

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 This contract will provide the Sheriff's Department with Jail kitchen food services for the amended time period.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: N/A How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3):
 The primary goals of the project are to reduce work load on county staff and corrections officers while ensuring that meal service remains consistent and meets all requirements of the Jail administration.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No – ALREADY APPROVED

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Trinity Services Group, Inc. 477 Commerce Blvd. Oldsmar, Florida 34677	Owner, executive director, other (specify): STEVE SLEIGH REGIONAL VP, SALES
Vendor Council District: N/A	Project Council District: N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
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Rev. 7/24/23

RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 1/13/2020	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: 21	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /21	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. Item approved prior to this requirement.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Vendor selected by proposal	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Vendor selected by proposal	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	

Commented [CK1]: Suggestion by ABV - I can't recall exactly how she said it. See text in print. @@ we can refer them to instructions and provide more detail in the instructions

Rev. 7/24/23

Timeline:	<i>Item already approved by Council.</i>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<i>n/a</i>
Date of insurance approval from risk manager:	<i>n/a</i>
Date Department of Law approved Contract:	<i>n/a</i>
Date item was entered and released in Infor:	<i>n/a</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: n/a	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Rev. 7/24/23

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	SH-20-47359
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	402

	Department	Clerk of the Board
Briefing Memo	TG	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				TG	Ok uploaded
IG#	19-0044-REG EXP. 12/31/28			TG	Trinity Services Group, Inc. 24-0100-REG 12/31/2028
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	7/9/24		TG	Ok current cal yr
Debarment/Suspension Verified	Date:	6/26/24		TG	Ok 60 days
Auditor’s Finding	Date:	6/26/24		TG	Ok 60 days
Independent Contractor (I.C.) Requirement	Date:	7/9/24		TG	Ok-1 yr
Cover - <i>Master amendments only</i>				N/A	
Contract Evaluation				TG	ok
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers’ Compensation Insurance	TG

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	TG- ALREADY UPLOADED
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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/25-3/1/25 (LAST INVOICE)	SH100145	55130		\$1,582,200.00
			TOTAL	\$1,582,200.00

Contract History CE/AG# (if applicable)	20000470
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	N/A
CM Contract#	402

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$8,926,659.00		6/15/20-6/14/23	6/9/20	R2020—0102
Prior Amendment Amounts (list separately)		\$936,886.00	Expires 9/30/23	8/1/23	R2023—0216
		\$7,876,928.00	Expires 9/30/24	9/26/23	R2023-0242
		\$			
Pending Amendment		\$1,582,200.00	6/15/20-12/31/24 Effective upon sig of all parties- 12/31/2024		
Total Amendments		\$10,396,014.00			
Total Contact Amount		\$19,322,673.00			

Purchasing Use Only:

Prior Resolutions:	R2020—0102, R2023—0216, R2023-0242
Amend:	Amendment 3
Vendor Name:	Trinity Services Group, Inc. 24-0100-REG 12/31/2028
ftp:	6/50/2020-9/30/2024 EXT 12/31/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Amount:	\$1,582,200.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 7.10.2024

CONTRACT EVALUATION FORM

Contractor	TRINITY SERVICES GROUP, INC				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210103				
RQ#	SH-20-47359				
Time Period of Original Contract	6/15/20-6/14/23				
Background Statement	Replacing the in-house food procurement and preparation services.				
Service Description	The primary goal of the project is to reduce work load on county staff and corrections officers while ensuring that meal service remains consistent and meets all requirements of the Jail administration.				
Performance Indicators	Ensuring that meal service remains consistent and meets all requirements of the Jail administration.				
Actual Performance versus performance indicators (include statistics):	Effective, meals are prepared and served.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Meets requirements set by the Jail Administration.				
Department Contact	Tanisha K. Gates				
User Department	Sheriff's Corrections Department				
Date	6/26/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0321

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Council of Cuyahoga County, Ohio, met in regular session on the 2nd of July, 2024; and

WHEREAS, this County Council, in accordance with the provision of law, has previously adopted an Alternative Tax Budget for the next succeeding fiscal year commencing January 1, 2025; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Council together with an estimate of the County Fiscal Officer of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the rates as determined by the Budget Commission in its certification be, and the same are, hereby accepted.

SECTION 2. That there be, and is, hereby levied on the tax duplicate of said County, the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNT REQUIRED FROM GENERAL PROPERTY TAX
APPROVED BY BUDGET COMMISSION AND COUNTY FISCAL
OFFICER'S ESTIMATE OF TAX RATES**

County Fiscal Officer's Estimate of Tax Rate to be Levied

Tax Levy	Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	1.10	0.00
General Fund – Bond Retirement	0.35	0.00
Health & Human Services	0.00	4.70
Board of Developmental Disabilities	0.00	3.90
Health & Welfare	0.00	4.80
County Library	0.00	3.50
TOTAL	1.45	16.90

SECTION 3. That the Clerk of Council be, and she is, hereby instructed to transmit a certified copy of this Resolution to the County Fiscal Officer; one copy to the County Budget Commission and the Director, Office of Budget and Management.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__



To: County Council
From: Walter Parfejewiec
Date: September 4, 2024
Re: Approving Tax Rates for 2025

Pursuant to **Ohio Revised Code §5705**, the County is required to accept the annual tax rates as confirmed by the Budget Commission. This is the last of a three-part process that begins with Council's adoption of the Alternative Tax Budget (R2024-0202). The intent of the Alternative Tax Budget is to estimate revenue generated by property tax levies for the coming year and to demonstrate, by way of the estimates, the need to continue to levy the taxes.

A total of 14.85 mills will be levied by the County in voted and unvoted millage in 2025 totaling \$447.2 million. The revenue generated by this millage supports general operations, debt service, health and human services, and programs and services for the developmentally disabled.

The adopted 2025 Alternative Tax Budget reflects an allocation of the 1.45 *inside* millage: 1.10 mills to the General Fund and 0.35 mills to the General Obligation Bond Retirement Fund.

The Office of Budget and Management submits the authorizing resolution to the County's Budget Commission, who approves the tax rates and confirms the same to the Office of Budget and Management. The final step is for Council to accept – by way of resolution – the tax rates approved and confirmed by the Budget Commission.

Please contact Mike Chambers or I with any questions. Thank you.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0327

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Sheila Wright to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 – 7/14/2027 and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive has nominated Sheila Wright for appointment to the Cuyahoga County Citizens’ Advisory Council on Equity, for the term 7/15/2024 – 7/14/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Sheila Wright to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 – 7/14/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____,20____



August 27, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Sheila Wright (7/15/2024 - 7/14/2027)**
 - Reappointment
 - Currently resides in East Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado at 216-348-4239.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Chris Ronayne
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

7/15/2024 – 7/14/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

Ronald Edward Stubblefield

Erich V Stubbs

Stephen Caviness

Sheila Marran Wright

- 2.8** The candidate's city and county of residence;

East Cleveland, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Ohio Commission for Minority Health, Karamu House, City Club of Cleveland, Growth Opportunity Partners

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

Sheila Wright | Bio

Sheila Wright is President and Co-Owner of Frontline Development Group, LLC. Her firm secured a City of Cleveland contract for *Allen Estates*, a proposed 300-unit mixed-income, mixed-use development. The project received \$500k from the City for initial home construction and \$5.6 million from the City and County, respectively.

At *Gordon Crossing*, Frontline served as co-developer and partner in a 9% low-income housing tax credit (LIHTC) deal, making Sheila's company the first Black and female-owned real estate development firm in Cleveland to receive a 9% award. Frontline is also developing *Gateway66* and *Fullerton*, both LIHTC projects, with Sheila's company as the majority owner, partner, and developer of *Gateway66*. Sheila has secured a \$3 million soft commitment from a major medical institution for *Gateway66*.

Before co-founding Frontline, Sheila advised Albert B. Ratner and served as President of his Foundation, influencing housing policy and investment in Cleveland. She has also made significant contributions to Northeast Ohio's theater and film infrastructure, including leading a \$14 million capital campaign as Chair of *Karamu House* and founding the *CREW Foundation* to support sound stage development.

Sheila has held various public service roles, including gubernatorial commission appointments and leadership positions with the Cleveland *NAACP*, the *11th Congressional District Caucus*, and local non-profits and advisory boards. She holds a B.A. and J.D. from Cleveland State University and an Executive M.B.A. from Case Western Reserve University.

SMW

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0328

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 – 7/14/2027 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive has nominated Stephen Caviness for appointment to the Cuyahoga County Citizens’ Advisory Council on Equity, for the term 7/15/2024 – 7/14/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2024 – 7/14/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____,20____



August 27, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Citizens' Advisory Council on Equity

Dear President Jones

The Cuyahoga County Citizens' Advisory Council on Equity was established to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report.

Pursuant to Ordinance No. 2019-0002, I submit the following nominations for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- **Stephen Caviness (7/15/2024 - 7/14/2027)**
 - Reappointment
 - Currently resides in Mayfield Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 6 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado at 216-348-4239.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Citizens' Advisory Council on Equity

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

7/15/2024 – 7/14/2027

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7 A cumulative list of individuals who applied for the position;

Ronald Edward Stubblefield

Erich V Stubbs

Stephen Caviness

Sheila Marran Wright

- 2.8 The candidate's city and county of residence;

Mayfield Heights, Cuyahoga County

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

NewBridge Cleveland, Manufacturing Works

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

Stephen Caviness is a globally minded economic development professional who has devoted his career and personal time to challenging systems and finding ways to improve the lives of at-risk and underrepresented populations.

As a strategic thinker, innovator, and influencer with a passion for continuous improvement, Stephen continues to be a key contributor in the community when developing initiatives and programs grounded in race equity. His curiosity and deep understanding of complex systems has served him well, particularly when evaluating the various factors that perpetuate racism. With nearly 15 years of experience in the public, philanthropy, and non-profit sectors, Stephen views his work through a measurable community impact lens and has an unwavering commitment to opening doors for Black residents, professionals, and entrepreneurs that can lead to wealth building opportunities.

Stephen currently serves as Senior Director of Project Management at TeamNEO – Northeast Ohio’s business and economic development non-profit. In this role, he works closely with local economic development partners to attract and retain businesses, resulting in job creation and an increase in capital investment in the region.

Prior to joining TeamNEO, Stephen served in roles that influenced systems change. In his role as Program Officer for Workforce & Social Investments at the Cleveland Foundation, Stephen was a key staff member who developed strategies for its \$150 million social impact investment initiative and separately, oversaw a multi-million dollar grantmaking portfolio that supported local non-profits across the workforce development, entrepreneurship, and innovation landscape.

Stephen began his career in public service, where he served as a Congressional Aide with the Office of Congresswoman Marcia L. Fudge, who took office amid our 2008 recession. While holding many responsibilities, Stephen prides himself on the effort he put forth to keep families in their homes via mortgage restructuring with principal reduction.

He holds a Masters of Business Administration Degree in System Management from Baldwin Wallace University and a Bachelor of Science Degree in Human Ecology from The Ohio State University. Stephen is civically engaged through various Non-profit Board roles that feed his passion for driving racial equity.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0329

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Dr. Ronnie Dunn to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027 and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Sweeney	

WHEREAS, the Cuyahoga County Public Defender Commission was created pursuant to the provisions of ORC Section 120.13; and

WHEREAS, the powers and duties of the Cuyahoga County Public Defender Commission are established pursuant to ORC Section 120.14, which include: recommending an annual operating budget of the office of the County Public Defender, establishing operational standards of the office of the County Public Defender, and determining the qualifications and size of the supporting staff of the office in an effort to provide essential legal representation to indigent persons in the County; and

WHEREAS, pursuant to ORC Section 120.13, the Cuyahoga County Public Defender Commission shall have five members with a term of office of four years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, County Executive has nominated Dr. Ronnie Dunn (replacing Erika Anthony) to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Ronnie Dunn (replacing Erika Anthony) to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: September 17, 2024

Journal _____
_____, 20__



August 27, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Public Defender Commission

Dear President Jones:

Pursuant to Ohio Revised Code Section 120.13, I submit the following nominee for appointment to the Cuyahoga County Public Defender Commission:

- **Dr. Ronnie Dunn**, 4-year term, 1/01/2024 - 12/31/2027 (replacing Erika Anthony)

Among other duties, the County Public Defender Commission is responsible for the following:

- Appointing the County Public Defender;
- Determining the qualifications and size of the supporting staff and facilities, and other requirements needed to maintain and operate the office of the County Public Defender;
- Recommending an annual budget for the office of the County Public Defender to the County Executive;
- Making an annual report to the County Executive and Ohio Public Defender Commission on the operation of the County Public Defender Office;
- Contracting with municipal corporations within Cuyahoga County for the Public Defender to provide legal representation for indigent persons who are charged with a violation of the ordinances of the municipal corporation

The Public Defender Commission is comprised of five members – three appointed by the County Executive, and two appointed by the presiding judge of the Court of Common Pleas. Public Defender Commission members are uncompensated. Per Ohio Revised Code, at least one member appointed by each of these authorities must be an attorney admitted to practice law in the State of Ohio. Attached you will find the nominee's resume for your review. There are ten candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado at 216-348-4239.

Sincerely,

Chris Ronayne, County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Public Defenders Commission

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

01/01/2024 - 12/31/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

New Appointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

Erika Anthony

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

**Erich V Stubbs
Dr. Ronnie A. Dunn
Colleen Maria Cotter
Robert C. McClelland
Mary Jo Tipping
Rev. King Otis Rodgers
Ashley Jones
Demar Sheffey
Amier Cobb-Bradley
Darrell Houston**

- 2.8** The candidate's city and county of residence;

Cleveland, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cleveland NAACP (Board Member)

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

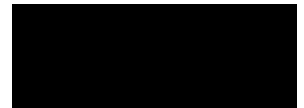
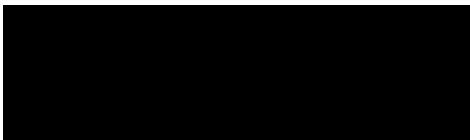
- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.



Division of Diversity, Inclusion and Community Engagement

Dr. Ronnie A. Dunn is an associate professor of Urban Studies at Cleveland State University. His research interests include issues affecting minorities and the urban poor with a particular focus on race, crime, and the criminal justice system. He was appointed by Governor John Kasich to the Ohio Collaborative Community-Police Advisory Board, which has established statewide policing standards on use-of-force, recruitment and hiring, community policing, and bias-free policing, and he provided written testimony to President Barack Obama's Taskforce on 21st Century Policing. His most recent book, *Boycotts, Busing, & Beyond: The History & Implications of School Desegregation in the Urban North*, (Kendall-Hunt Publishing, 2016) uses the Cleveland School Desegregation Case to examine the issue.

Dr. Dunn chairs the Cleveland NAACP's Criminal Justice Committee and is the past chair of the Cuyahoga Metropolitan Housing Authority's Board of Commissioners on which he served for seven years. He is a native Clevelander, and U.S. Air Force veteran, and a frequent commentator in local, national, and international media outlets.



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0330

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Darlene Wade to serve on the Western Reserve Area Agency on Aging Five County Advisory Council for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the Five County Advisory Council of the WRAAA is composed of twenty-one (21) members who serve three (3) year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council.”; and

WHEREAS, the County Executive has nominated Darlene Wade to serve on the WRAAA Five County Advisory Council for the term 1/1/2024 – 12/31/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment Darlene Wade to serve on the Western Reserve Area Agency on Aging (WRAAA) Five County Advisory Council for the term 1/1/2024 – 12/31/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



August 27, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Western Reserve Area Agency on Aging (WRAAA) Five County Advisory Council

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the *Western Reserve Area Agency on Aging (WRAAA) Five County Advisory Council*:

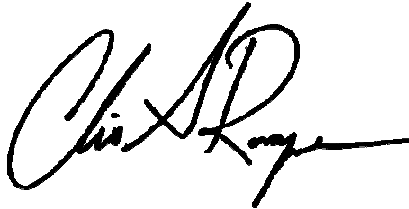
- **Darlene Wade**, 3 year term, 1/1/24-12/31/26—New appointment
- Resides in Lyndhurst (Cuyahoga County)

The Council shall be the official advisory body to the Western Reserve Area Agency on Aging. In this capacity the Council shall continually advise the WRAAA relative to:

- A. Develop and administer the Area Plan, including a review and comment of the Plan and any amendments;
- B. Operate under the Area Plan;
- C. Review Older Americans Act Title III funding distribution by Agency and County;
- D. Conduct public hearings;
- E. Review and comment on other community policies, programs and actions affecting older persons in representing relative interests;
- F. Review and comment on relevant community policies, programs, and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons;
- G. Assess and evaluate advocacy and community needs to empower and educate Council members and stakeholders with information to: engage in policy development; community activism; influence and support policy makers; devise and disseminate powerful, proactive advocacy messages and ways to mobilize well-organized effort(s); assist the elderly and disabled in identifying rights and needs to overcome barriers to independent living through WRAAA programs and services; and
- H. Regularly attend scheduled Council meetings.

No advisory opinion was requested. The nominee's resume is attached for your review. There is one candidate on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Western Reserve Area Agency on Aging (WRAAA) Five County Advisory Council

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Members of the WRAAA Five County Advisory Council must live in the County that they are representing.

- 2.3 The specific term of office during which the candidate would serve;

1/1/24-12/31/26

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

New Appointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

Constance Hill-Johnson (term ended 12/31/2018)

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;
Darlene Wade

- 2.8** The candidate's city and county of residence;

Lyndhurst, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**The Ambassadors for Christ—Board Member
Women of Hope—Board Member**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

DARLENE WADE, MSW, LISW-S

CAREER PROFILE

Deputy Administrator, LISW-S, with over 25 years' experience in multiple social service systems; social program administration, clinical services, disabled adults, geriatrics, abuse/neglect, management and supervision. Adept at resolving conflicts and encouraging positive relationships; skilled at working with professional staff and board members. Possess skills in aspects of fiscal management, including budgets and contracting of services. Experienced in performance management, training, public speaking, psychosocial, in-home assessments, and working with a skilled nursing staff. Proficient at Promoting collaborative action and providing leadership that addresses community-development priorities and improves the advancement of Division interests.

Leadership | Communication | Management | Clinical Programs

QUALIFICATIONS SUMMARY

- Over 25 years serving the Geriatric population, Children and Families, the Disabled & Veterans; promoting social justice through social work practice and policy making.
- Innovative team leader and motivator with strong management skills; a team-oriented style of management that promotes personal development and productivity.
- Experienced with Diagnostic and Statistical Manual of Mental Disorders (DSM-5).
- Strong communicator who interacts respectfully and effectively with individuals across the spectrum of social, economic backgrounds, and cultures.
- Experience in managing non-profit and government-sponsored programs that have been cited as professional, innovative, and responsive to community's needs.
- Ability to take an independent stance within all levels of bureaucracy, while accomplishing goals, fulfilling the strategic plan, and assuring the mission of the Division is accomplished.
- Experience collaborating with program Administrators in developing budgets.
- Experience overseeing the development of special projects.
- Master of Social Work Field Educator for various Universities; ensures interns' meet field education objectives.
- Knowledge of research and grant writing.
- Knowledge of the Ohio Revised Code; Ohio Administrative Code; Older Americans Act and its national network of state agencies; Center for Medicaid Services (CMS); Veterans Integrated Service Network
- Proficient with Microsoft Access, Power Point, Excel and Microsoft Word.

PROFESSIONAL EXPERIENCE

SOCIAL PROGRAM ADMINISTRATOR / DEPUTY DIRECTOR

CLEVELAND, OH October 2015-PRESENT

- Manage & oversee multiple social service clinical programs; Chiefs, Supervisors Social Workers, Registered Nurses, Family Service Aides, Special Project Managers, Program Officers, LSW's, Passport Counselor's, Record Tech's, and Administrative Assistants.
- Oversee Options for Independent Living: Provide services for adults over 60 and the disabled 18-59 through contracted providers, case management. Home Care Skilled Services /Home Based & Community Care: Provide Skilled Care, Homemaking & Personal Care to Ryan White Part A HIV/Aides clients, McGregor

Pace, Multiple Sclerosis, Skilled care (Medicaid/Medicare), Social Work Counseling, Options Clients & Fee for service.

- Overseeing all social work activities within the clinical programs ensuring that educational and quality of care functions related to the psychosocial needs of the clients are met.
- Make decisions regarding work problems presented by subordinate social work supervisors and chiefs
- Advise Service Chiefs and supervisors on problems involving the relationship of social work activities to the various units and programs.
- Oversee Performance Management Team: Utilizing technology, soliciting community feedback, and using established best practices; publish reports and findings to the public; Expand existing statistical reports with new data research new methods for quality assurance, sharing these methods with DSAS staff, thereby improving services and efficiency for DSAS clients.
- Collaborate with management in the development of Cuyahoga County's DSAS Strategic Plan, including identifying performance indicators and other measures, and formalizing the process for implementation.
- Oversee all aspects of program activities including monitoring contract dollars, making decisions regarding work related issues presented by managers and supervisors, consult with professional development on training needs, work with teams to identify problems and create solutions to enhance program efficiency.
- Participate in the decision-making process of hiring for vacant positions (supervisory and non-supervisory; hear grievances from AFSCME bargaining and non-bargaining staff; review and address disciplinary issues; collaborate with Human Resources to address possible performance improvement plans (PIP) and/or dismissal of employment.
- Responsible for preparing and completing Medicaid/Medicare Home Health Agency Audits for the Center of Medicaid Services (CMS).
- Responsible for preparing and completing Ryan White Part A – Cleveland TGA annual and semi-annual audits.
- Serve as liaison with government agencies, service providers, and business community.
- Analyze systems and develop creative solutions for process efficiencies.
- Develop Requests for Proposals (RFP's) for Clinical Programs.
- Evaluate and make recommendations for employee performances.
- Partner with multidisciplinary teams in administering services through community partners and government agencies.
- Developed Xcel Spreadsheets to report program specific data, based on case management service outcomes, which can be used for quality planning and improvement.
- Developed and implemented Individualized Service Plans (ISP) for the Options program, to enhance case management and provide person centered care.
- Provide monthly statistical reports.
- Collaborate with various DSAS leaders to promote Best Practices.
- Represent DSAS in external committees.
- Serve as Voice and Face of the Division of Senior and Adult Services through Media and market programs.
- Generate awareness of Cuyahoga County Division of Senior and Adult Services at community/business venues.
- Serve as guest speaker at various Community Agencies for DSAS programs and services
- Evaluate and review social service delivery at the highest-level to the community; develops and implements plans for improved social service delivery; revises, develops and implements policies and procedures in order to better manage the delivery of social programs; monitors compliance of social service programs with federal and state regulations governing program areas; provide interpretation and clarification of applicable regulations, policy and procedures; oversees program budgets and expenditures; develops program resources; designs and prepares written materials describing program; attends meetings and prepares and delivers speeches regarding social programs; provides technical advice and consultative services to community advocates, providers, other County public and private agencies, legislators, other division administrators.
- Supervise lower level social program administrators (e.g.- manages subordinate personnel; assigns, reviews, monitors and evaluates subordinate staff; reviews and approves employee leave requests; makes

recommendations and gives approval in personnel actions relating to staff selections, transfers, removals and hiring).

- Performs administrative functions (e.g. - prepares annual reports, budgets, and work plans; prepares reports for state and agency; acts as liaison between state and division regarding social program functions; responds to telephone and written inquiries about social programs).

SOCIAL SERVICES SUPERVISOR

CLEVELAND, OH 2010 -2015

- Oversee staff of Social Services Worker 4's in Clinical Program
- Assign and monitor cases, direct case activity; provides orientation and training to new workers; respond to employee problems and issues; review work completed; formally evaluates performance; conducts staff meetings to keep employees informed of changes in policies, procedures, programs or techniques; interview applicants and makes recommendations for hirer.
- Monitor, review and approve the completion of case records, prepares weekly, monthly and annual reports; maintains case management data; maintains various records.
- Assist in the planning and development of new social service programs or policies; evaluates methods of delivery of social service programs and recommend more effective delivery systems.
- Assist treatment team in implementing programs
- Coordinate services with other divisions or institutional units; coordinates services with community and local agencies to promote activities and develop resources.
- Prepare and delivers speeches regarding agency program services.
- Develop and assist in staff training programs.
- Establish a vision, set priorities, and measurable goals for the unit's work.
- Formulate operational policies and procedures; determine work priorities.
- Evaluate performance; screen and interview applicants and make recommendations for selection.
- Conduct group or individual meetings to discuss problems and changes in procedure and policy.
- Provide administrative tasks necessary for the social services programs.
- Coordinate service with community agencies and local organizations.

SOCIAL SERVICES WORKER 4

CLEVELAND, OH 2003- 2010

- Provide Psychosocial Assessments and in-home assessments.
- Complete assessments to determine ADL's and IADL's
- Monitor, review and report case activity; case manage
- Develop individual treatment plans; maintain clinical caseload
- Advise Division Managers of service needs for clients and make recommendations for new programs and priorities.
- Provide direct service; calculate service packages. Provide case management utilizing Best Practice in adult protection, safety, choice and inclusion.
- Collaborate with Adult Protective Services to determine abuse/neglect and client's safety.
- Collaborate with community partners to determine client need and make recommendations for service packages
- Build ongoing strategic relationships through service operations and volunteer community presentations.
- Determine appropriate service package for clients based on individual need.
- Assess for client in-home safety.
- Determine program eligibility.
- Provide information and assistance to clients, families and the community.
- Calculate cost of service package.

SOCIAL SERVICES WORKER 3
 CLEVELAND, OH 1998-2003

- Assesses/investigates referrals involving child abuse and neglect, dependency, or other families in need of services.
- Develop and implement strategies to ensure child safety, permanency, and well-being; work to help engage and strengthen families in the process
- Conducts in-depth, culturally sensitive interviews with clients, caregivers, children and collateral contacts through face-to-face home visits, office visits, phone calls and written communication.
- Complete risk assessments for child abuse/neglect; attend court hearings; perform family and individual counseling.
- Works with schools, medical professionals, law enforcement, and other community-based providers to gather information and to provide ongoing support and services to children and their families; maintain ongoing caseload.
- Coordinates and/or attends a variety of meetings including family team meetings and team decision making meetings (staffing).
- Maintain case records, data and supportive materials; prepares and compiles social histories, summaries, court documents and referrals, completes forms and writes reports as required by law or executive order; prepares progress notes, treatment plans and evaluation according to established federal and state standards; prepares correspondence to families, courts, state and community agencies.
- Conducts work in accordance with federal and state guidelines and follows agency policies, procedures and best practice standards.
- Provide monthly statistical report
- Collaborate with the agency’s legal team to prepare documents and testimony.

ADMINISTRATOR – MULTIPLE NON-PROFIT ORGANIZATION
 CLEVELAND, OH 2003-PRESENT

- Establish, implement and manage non-profit agencies through the State of Ohio, including Articles of Incorporation and By-Laws.
- Collaborate with the organization’s boards to develop strategic plans and goals.
- Develop and manage annual budgets.
- Construct and implement strong fundraising plans/programs.
- Create surplus budgets featuring realistic revenue projections and conservative expense projections.
- Hire and supervise staff of volunteers and salaried employees.
- Oversee the development of special projects.
- Manage a 200-member congregation.
- Experience with grant writing proposals.

CORE COMPETENCIES

- | | | | |
|---|---|--|--|
| <ul style="list-style-type: none"> • Hiring • Evaluations • Negotiation • Training • Mentoring • Write Proposals • Write Statistical Reports | <ul style="list-style-type: none"> • Advertising • Marketing • Communication • Interpersonal Relationships • Budget Development / Budget Control | <ul style="list-style-type: none"> • Public Speaking • Manage Senior Programs Home Based Services • Conduct Oral/Written Presentations • Experience in Grant | <ul style="list-style-type: none"> • Writing • Public and Social Service Administration • Strong Multitasking |
|---|---|--|--|

EDUCATION

Master of Social Work – Cleveland State University, Cleveland Ohio, 2001

Bachelor of Psychology – Cleveland State University, Cleveland Ohio, 1997

Associates of Accounting – Cuyahoga Community College, Highland Hills, 1993

LICENSURE /AFFILIATIONS/ACCOMPLISHMENTS

- Licensed Independent Social Worker Supervision (LISW-S)
- Certificate of Gerontology (University of Southern California, Davis School of Gerontology)
- Certificate of Training for OASIS-C2 (The Ohio Department of Health)
- Certified Telebehavioral Health Practitioner
- Member of APS I Team, Building relationships between Cuyahoga County APS and community partners
- Board Member of Non-Profit Organization “The Ambassadors for Christ”
- Board Member of “Women of Hope” Shelter for homeless veterans
- Nominated Social Worker of the month March 2015
- Nominated Employee of the month March 2015; represented on Cuyahoga County’s Website (Cuyahogacounty.com) on the Employee Spotlight.
- Book Publisher “I’m Not Afraid of the Boogeyman, Overcoming the Spirit of Fear.”
- Serve as Presiding Judge for Cuyahoga County precinct voting locations
- Co-presenter at Cuyahoga County Conference on Aging 2015 – “Cuyahoga County Offers a Helping Hand to Persons with Disabilities”



April 2, 2024

Zoe Toscos, Chris Avarado
Office of County Executive Chris Ronayne
2079 East Ninth Street
Cleveland OH, 44115

Dear Zoe and Chris,

On behalf of DSAS Administrator, Natasha Pietrocola, I am sending this request for consideration for appointment to the Western Reserve Area Agency on Aging Advisory Council.

Per authorization of the Older Americans Act, the Division of Senior and Adult Services (DSAS) requests appointment by the County Executive of up to four candidates to the WRAAA Board of Trustees and up to two for the WRAAA Advisory Council. These entities play an important role in the County along with the DSAS Advisory Board in representing the interests of older adults and making recommendations about pertinent aging issues and policies.

Western Reserve Area Agency on Aging Advisory Council:

New appointment for a three-year term beginning January 1, 2024, and ending December 31, 2026:

- **Darlene Wade**

The above individual has been vetted and approved by the DSAS Advisory Board. I have attached their resume for your review.

We hope to have approval obtained as soon as possible. Thank you for your prompt attention to this matter.

Sincerely,

Maridell Couture
Advocacy Officer/Board Liaison

c. Natasha Pietrocola, DSAS Administrator

**Western Reserve Area Agency on Aging
Five County Advisory Council Roles & Responsibilities**

The Council shall be the official advisory body to the Western Reserve Area Agency on Aging. In this capacity the Council shall continually advise the WRAAA relative to:

- A. Develop and administer the Area Plan, including a review and comment of the Plan and any amendments;
- B. Operate under the Area Plan;
- C. Review Older Americans Act Title III funding distribution by Agency and County;
- D. Conduct public hearings;
- E. Review and comment on other community policies, programs and actions affecting older persons in representing relative interests;
- F. Review and comment on relevant community policies, programs, and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons;
- G. Assess and evaluate advocacy and community needs to empower and educate Council members and stakeholders with information to: engage in policy development; community activism; influence and support policy makers; devise and disseminate powerful, proactive advocacy messages and ways to mobilize well-organized effort(s); assist the elderly and disabled in identifying rights and needs to overcome barriers to independent living through WRAAA programs and services; and
- H. Regularly attend scheduled Council meetings.

Questions concerning the WRAAA Five County Advisory Council may be directed to:

Fatima Perkins, Director of Community Outreach and Advocacy [REDACTED]
[REDACTED]

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0331

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Sweeney	A Resolution confirming the County Executive’s appointment of Mary McNamara to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the WRAAA Board of Trustees is composed of twenty-one (21) appointed members who serve three (3) year terms and two ex-officio members; and

WHEREAS, Cuyahoga County appoints four (4) of the appointed members of the WRAAA Board of Trustees; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Mary McNamara (replacing Constance Hill-Johnson) to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment Mary McNamara (replacing Constance Hill-Johnson) to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: September 17, 2024

Journal _____
_____, 20__



August 28, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Western Reserve Area Agency on Aging (WRAAA)

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the *Western Reserve Area Agency on Aging (WRAAA)* Board:

- **Mary McNamara**, 3 year term, 1/1/24-12/31/26
- New Appointment (replacing Constance Hill-Johnson- term expired 12/31/2018)
- Resides in Rocky River (Cuyahoga County)

The Western Reserve Area Agency on Aging is the state-designated funding, planning and coordinating authority for home- and community-based services and supports for older adults and individuals with disabilities. The organization serves planning and service area (PSA) 10A, which includes the counties of Cuyahoga, Geauga, Lake, Lorain and Medina.

The Board consists of 23 members – four appointed by the Cuyahoga County Executive; one each appointed by the counties of Geauga, Lake, Lorain and Medina; two ex-officio members; and thirteen at-large members appointed by the trustees. Article IV, Section 4 of the WRAAA Regulations – “Selection” – requires that board candidates be nominated by a county’s Advisory Council. In Cuyahoga County, the Division of Senior and Adult Services Advisory Board serves as the local Advisory Council. Ms. McNamara was nominated and submitted for consideration for reappointment through this process.

Article IV, Section (2)(b) of the Agency’s Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers’ independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and
- Trustees must reside within PSA 10A; and
- Trustees cannot have a financial interest in any organization that received funds from the WRAA or is under contract with WRAA

No advisory opinion was requested. The nominee's resume is attached for your review. There are 11 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Western Reserve Area Agency on Aging (WRAAA)

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Article IV, Section (2)(b) of the Agency's Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- **Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers' independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and**

- **Trustees must reside within PSA 10A; and**
- **Trustees cannot have a financial interest in any organization that received funds from the WRAA or is under contract with WRAA**

2.3 The specific term of office during which the candidate would serve;

1/1/2024-12/31/2026

2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

New Appointment

2.5 For a new appointment: the name of the individual who the candidate would replace;

Constance Hill Johnson (vacant since 1/1/2019)

2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

2.7 A cumulative list of individuals who applied for the position;

**Sue Biagianti
Mary McNamara
Sam Thomas III
Stephanie Leigh Barbee
Demar Sheffey
Brenda Stoller
Elaine Matthews
Ismael Flores
Yvette Bozman
Daniel B Pajak
Tammy Kennedy**

2.8 The candidate's city and county of residence;

Rocky River, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Amani Children’s Foundation—Board Member
Senior Transportation Connection—Board Member**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate’s appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate’s appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee’s oath of office with the clerk of council pursuant to chapter 107 of this code.

Mary E. McNamara, LISW-S

Education **Case Western Reserve University** Cleveland, OH
Mandel School of Applied Social Sciences
Masters of Science in Social Administration; Aging Concentration
Mandel Scholar

The Ohio State University Columbus, OH
Bachelor of Science in Social Work, Minor in Criminology.

Professional Experience **City of Cleveland, Department of Aging** Cleveland, OH 2008- present
Director 2016- present
Administrative Manager 2012- 2016
Project Coordinator 2008-2012

- Member of Mayor Justin M. Bibb’s cabinet
- Member of Former Mayor Frank Jackson’s cabinet
- Responsible for management of staff, budget and development of city department serving 8,000 older adults and adults with disabilities each year

Case Western Reserve University *Cleveland, OH* 2003- 2016
Adjunct Instructor

- Social Worker Field Instructor for 14 graduate students

Fairhill Partners Cleveland, OH 2002- 2008
Director, Wellness & Wisdom Programs (includes all programs)

Christian Appalachian Project Lancaster, KY 1994-2000
Coordinator of Volunteer Recruitment and Volunteer Life 1997-2000
Advocate for Domestic Violence Victims 1996-1997
Staff member, Family Life Services, transitional housing 1994-1996

Professional Memberships State of Ohio, Licensed Independent Social Worker- Supervisor
Current Board member, Amani Children’s Foundation
Current Board member, Senior Transportation Connection
Member, National Association of Social Workers

Publications Parenting the Custodial Grandchild Implications for Clinical Practice; Editors Bert Hayslip, Jr., PhD; Patricia Kaminski, PhD Pub Date: 03/2008; ISBN13: 9780826116857. Chapter contributor- Parenting Concerns of Grandparents Raising Grandchildren; An Insider’s Picture by Carol M. Musil, Camille B. Warner, Mary McNamara, Stacey Rokoff and Dawn Turek

Contact



April 2, 2024

Zoe Toscos, Special Projects Manager
Chris Avarado, Director of Regional Collaboration
Office of County Executive Chris Ronayne
2079 East Ninth Street
Cleveland OH, 44115

Dear Zoe and Chris,
On behalf of DSAS Administrator, Natasha Pietrocola, I am sending this request for consideration for appointments to the Board of Trustees for the Western Reserve Area Agency on Aging (WRAAA).

Per authorization of the Older Americans Act, the Division of Senior and Adult Services (DSAS) requests appointment by the County Executive of up to four candidates to the WRAAA Board of Trustees and up to two for the WRAAA Advisory Council.

These entities play an important role in the County along with the DSAS Advisory Board in representing the interests of older adults and making recommendations about pertinent aging issues and policies.

Western Reserve Area Agency on Aging Board of Trustees:

New appointment for a three-year term beginning January 1, 2024 and ending December 31, 2026:

- Sue Biagianti
- Mary McNamara

The above individuals have been vetted and approved by the DSAS Advisory Board. I have attached their resumes for your review.

We hope to have approval obtained as soon as possible. Thank you for your prompt attention to this matter.

Sincerely,

Maridell Couture
Advocacy Officer/Board Liaison

c. Natasha Pietrocola, DSAS Administrator

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0332

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Sue Biagianti to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the WRAAA Board of Trustees is composed of twenty-one (21) appointed members who serve three (3) year terms and two ex-officio members; and

WHEREAS, Cuyahoga County appoints four (4) of the appointed members of the WRAAA Board of Trustees; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Sue Biagiante to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Sue Biagiante to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



August 27, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Western Reserve Area Agency on Aging (WRAAA)

Dear President Jones:

I am pleased to nominate the following individual for reappointment to the *Western Reserve Area Agency on Aging (WRAAA)* Board:

- **Sue Biagianti**, 3 year term, 1/1/23 to 12/31/25-- Reappointment
- Resides in Rocky River (Cuyahoga County)

The Western Reserve Area Agency on Aging is the state-designated funding, planning and coordinating authority for home- and community-based services and supports for older adults and individuals with disabilities. The organization serves planning and service area (PSA) 10A, which includes the counties of Cuyahoga, Geauga, Lake, Lorain and Medina.

The Board consists of 23 members – four appointed by the Cuyahoga County Executive; one each appointed by the counties of Geauga, Lake, Lorain and Medina; two ex-officio members; and thirteen at-large members appointed by the trustees. Article IV, Section 4 of the WRAAA Regulations – “Selection” – requires that board candidates be nominated by a county’s Advisory Council. In Cuyahoga County, the Division of Senior and Adult Services Advisory Board serves as the local Advisory Council. Ms. Biagianti was nominated and submitted for consideration for reappointment through this process.

Article IV, Section (2)(b) of the Agency’s Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers’ independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and
- Trustees must reside within PSA 10A; and
- Trustees cannot have a financial interest in any organization that received funds from the WRAA or is under contract with WRAA

No advisory opinion was requested. The nominee's resume is attached for your review. There are 11 candidates on file for this position. Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Western Reserve Area Agency on Aging (WRAAA)

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Article IV, Section (2)(b) of the Agency's Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- **Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers' independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and**

- **Trustees must reside within PSA 10A; and**
- **Trustees cannot have a financial interest in any organization that received funds from the WRAA or is under contract with WRAA**

2.3 The specific term of office during which the candidate would serve;

1/1/23 to 12/31/25

2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

2.5 For a new appointment: the name of the individual who the candidate would replace;

N/A

2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

2.7 A cumulative list of individuals who applied for the position;

**Sue Biagianti
Mary McNamara
Sam Thomas III
Stephanie Leigh Barbee
Demar Sheffey
Brenda Stoller
Elaine Matthews
Ismael Flores
Yvette Bozman
Daniel B Pajak
Tammy Kennedy**

2.8 The candidate's city and county of residence;

Lyndhurst, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Council Gardens—Board Member

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate’s appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

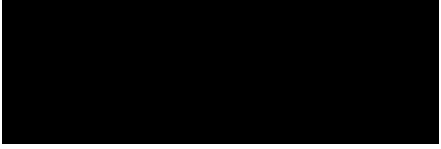
There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate’s appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee’s oath of office with the clerk of council pursuant to chapter 107 of this code.

Sue E. Biagianti, LISW



Profile: Highly skilled human services management professional. Proven track record of program development and expansion in the senior service area. Self-starter who can work independently and as a team member to accomplish organizational goals.

Summary of Experience:

- . Analysis and problem solving
- . Program design and implementation
- . Budget preparation and implementation
- . Staff communication, supervision, morale and team building
- . Clinical counseling and supervision
- . Data driven management
- . Management of day to day operations
- . Grant writing

Professional Experience:

Jewish Family Service Association, Cleveland, Ohio

1970-2010

Director, Older Adult Services

1993-2010

Provided strategic vision and operational direction for creation and operation of the Department of Maturing Family Services a comprehensive senior services program with an operating budget in excess of \$2.6 million serving over 2,000 seniors. Established and maintained successful contracts with all funding sources. Provided program evaluation and continuous quality improvement of services. Represented agency and department goals and objectives in the community regarding services to seniors. Played key roles in fundraising, marketing, and development of business partnerships for program operations and revenue generation.

- . Created, developed and directed a home care program which was spun off into an independent department
- . Created, developed and secured initial grants in excess of \$5 million for elderly Holocaust survivors, resulting in a yearly program of \$780,000 serving over 900 survivors
- . Guided growth of an emergency response program to 800+ subscribers and generating almost \$1 million dollars of income
- . Grew a home delivered meals program from 250 to 500 clients, serving over 135,000 meals each year, in a 2.5 year period generating \$750,000 in yearly revenue
- . Developed a ‘civic engagement’ program for 55+ individuals, training them as respite caregivers for low-income individuals in the community, as part of the University of Maryland’s Legacy program.

Associate Director, Clinical Practice for Geriatrics

1990-1993

Responsible for developing and overseeing delivery of counseling/case management services to seniors and their families, including an Alzheimer’s Respite Care Project and supportive safety services. Provided staff development and clinical supervision of a grant funded multi-agency program to coordinate service in the Community to seniors.

- . Secured provider status in the PASSPORT program for counseling, meals, home care and emergency response system services
- . Secured yearly funding for guardianship services for seniors

- Conceptualized and implemented the Eldercare Department into the fully developed Older Adult Services Department

Clinical Supervisor/Clinical Social Worker: 1970-1990

Supervised clinical staff, the Director of Volunteers, and social work students.
Provided clinical social work services with a specialization in direct treatment of children and families.

Education:

Case Western Reserve University, School of Applied Social Sciences
MSSA
Binghamton University, Harpur College
BA Degree, Sociology

Current Board Memberships:

Western Reserve Area Agency on Aging, Chair, Community Services and Support Committee
Council Gardens, Chair, Behavioral Health Committee

Past Board Memberships:

Consortium Against Adult Abuse
Executive Board, Chair, Clinical Excellence Committee; Consortium Recognition
Award 2000
Community Solutions
Council on Older Persons (COOP)
Cuyahoga County Advisory Council on Senior and Adult Services
Chair, Advocacy Committee
Western Reserve Area Agency on Aging,
Board Secretary, Board Treasurer

Professional Affiliations/Activities:

National Association of Social Workers
Ohio Society of Clinical Social Workers
MSASS Mentor to students in the Aging stream



April 2, 2024

Zoe Toscos, Special Projects Manager
Chris Avarado, Director of Regional Collaboration
Office of County Executive Chris Ronayne
2079 East Ninth Street
Cleveland OH, 44115

Dear Zoe and Chris,
On behalf of DSAS Administrator, Natasha Pietrocola, I am sending this request for consideration for appointments to the Board of Trustees for the Western Reserve Area Agency on Aging (WRAAA).

Per authorization of the Older Americans Act, the Division of Senior and Adult Services (DSAS) requests appointment by the County Executive of up to four candidates to the WRAAA Board of Trustees and up to two for the WRAAA Advisory Council.

These entities play an important role in the County along with the DSAS Advisory Board in representing the interests of older adults and making recommendations about pertinent aging issues and policies.

Western Reserve Area Agency on Aging Board of Trustees:

New appointment for a three-year term beginning January 1, 2024 and ending December 31, 2026:

- Sue Biagianti
- Mary McNamara

The above individuals have been vetted and approved by the DSAS Advisory Board. I have attached their resumes for your review.

We hope to have approval obtained as soon as possible. Thank you for your prompt attention to this matter.

Sincerely,

Maridell Couture
Advocacy Officer/Board Liaison

c. Natasha Pietrocola, DSAS Administrator

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0338

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution authorizing a tender agreement between the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County, authorizing an amendment to contract #980 for the rehabilitation of existing St. Clair Avenue Bridge 04.44 over Doan Brook in the City of Cleveland to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, and authorizing the assignment of said contract to Perk Company, Inc. (together, Contract #4796); authorizing the County Executive to execute the tender agreement and any and all other documents consistent with said tender agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, by Resolution R2021-0083, passed April 13, 2021, the County Council, on the recommendation of County Executive/Department of Public Works/Division of County Engineer, approved the award on RQ4543 to Chagrin Valley Paving, Inc. (“CVP”) in the amount not-to-exceed \$1,976,777.57 for St. Clair Avenue Bridge 04.44 rehabilitation of existing bridge over Doan Brook in the City of Cleveland; and

WHEREAS, in accordance with R2021-0083, the County Executive/Department of Public Works/Division of County Engineer entered into contract #980 with CVP on April 16, 2021 to rehabilitate existing St. Clair Avenue Bridge 04.44 over Doan Brook in the City of Cleveland (“Contract”); and

WHEREAS, on or about January 3, 2024 the County Department of Public Works/Division of County Engineer was notified by CVP’s surety, Merchants Bonding Company (“Merchants” or “Surety”), that CVP was financially unable to complete the work under the Contract; and

WHEREAS, by letter dated January 10, 2024, the County Department of Public Works/Division of County Engineer issued a Notice of Default to CVP under Section 108.08 of the Contract and terminated CVP's right to control and supervise the work under the Contract ("Notice"); and

WHEREAS, CVP failed to timely respond to the Notice and, in accordance with the Contract, responsibility to complete the work under the Contract transferred to Merchants on January 22, 2024; and

WHEREAS, in accordance with the Surety's performance bond, Merchants and the Division of County Engineer identified Perk Company, Inc. ("Perk") as a contractor qualified to complete the work under the Contract; and

WHEREAS, there is \$1,204,250.07 funds remaining on the Contract, which was originally funded 80% from Federal Funds and 20% from Road and Bridge Funds; and

WHEREAS, due to increased costs and additional services to be performed by Perk, the County Department of Public Works/Division of County Engineer has recommended that the Contract be amended to add funds in the amount of \$1,866,030.38, which additional funds will be paid to the County by Merchants; and

WHEREAS, the Contract, as amended, is funded 41% Federal Funds, 10% Road and Bridge Funds, and 49% Surety funds; and

WHEREAS, due to non-performance by CVP, the County Department of Public Works/ Division of County Engineer has recommended that the Contract be assigned to Perk; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes: (i) a tender agreement between the Ohio Department of Transportation, Merchants Bonding Company, Perk Company, Inc., and the County; (ii) an amendment to contract #980 for the rehabilitation of existing St. Clair Avenue Bridge 04.44 over Doan Brook in the City of Cleveland to increase the dollar amount from \$1,976,777.57 to an amount not to exceed \$3,842,807.95, \$3,070,280.45 of which will be paid to complete the work under said contract; and (iii) the assignment of said contract to Perk Company, Inc. (together, Contract #4796).

SECTION 2. That the County Executive is authorized to execute said tender agreement, the contract amendment, the contract assignment, any agreements of cooperation, and any and all other documents necessary and consistent with this Resolution as approved by the Director of Law or the Director of Law's designee.

SECTION 3. If any specific appropriation is necessary to effectuate this transaction, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 18, 2024

Journal _____

_____, 20____

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Public Works requests approval of the Tender Agreement for the rehabilitation of St. Clair Avenue Bridge 04.44 over Doan Brook in the City of Cleveland.
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input type="checkbox"/> Public Convenience and Welfare <input checked="" type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
-------------------------	--

PROJECT DESCRIPTION:	(LIST ROAD JOB/PROJECT NAME)
	Rehabilitation of St. Clair Avenue Bridge 04.44 over Doan Brook in the City of Cleveland.
	Requesting authority for the County Executive to enter into and execute the necessary agreement(s) of cooperation with: (LIST CITY/CITIES)
	Project part of NOACA TIP: (LIST TIME PERIOD)
ADDITIONAL INFORMATION (IF APPLICABLE)	The agreement allows the County to complete the bridge rehabilitation by assigning the original contract to a new contractor without requiring any additional funds from the County. This resolves a claim on the payment and performance bond against the surety of the prior contractor with ODOT's approval with the surety providing all the additional funds required to complete the work due to the original contractor's default.
PROJECT COUNCIL DISTRICT(S):	Council District 7
PROJECT ANTICIPATED START/END DATES	This project is already underway and per this new Tender Agreement the work shall be completed by July 31, 2025.
TOTAL PROJECT COST:	\$

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.

PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	1/16/2020	R2019-0273
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE – LPA agreement approval	2/24/2020	CON2020-15
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE – Contract Award to Chagrin Valley Paving, Inc.	4/13/2021	R2021-0083

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0340

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution making an award on RQ14580 with Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract No. 4736 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ14580 with Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties; and

WHEREAS, the primary goal of this project is to perform various repairs to sewer systems in various County Sewer Districts; and

WHEREAS, the project is funded 100% Sewer District Cash Balance Revenue Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14580 with Fabrizi Recycling, Inc. in the amount not-to-exceed \$4,959,475.00 for the 2024 Sewer Repair Program for various County Sewer Districts for the period of two (2) years, effective upon contract signature of all parties.

SECTION 2. That the County Executive is authorized to execute Contract No. 4736 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14580</u> (Insert RQ# for formal/informal items, as applicable) <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$4,959,475.00 Number of Solicitations (sent/received) 5 / 2	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (3%) SBE (20%) MBE (17%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Competitive	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. (Sewer Districts Cash Balance Revenue Fund- Non -General Fund).
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	10/7/2024
Date documents were requested from vendor:	7/17/2024
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): N/A						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14580
Infor/Lawson PO # Code (if applicable):	
Event #	5600
CM Contract#	4736

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award <i>(sent to all responding vendors)</i>			WB	OK AJ 7/30/2024
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>			WB	OK AJ 7/30/2024
Final DEI Goal Setting Worksheet			WB	OK AJ 7/30/2024
Diversity Documents – <i>if required (goal set)</i>			WB	OK AJ 7/30/2024
Award Letter (sent to awarded vendor)			WB	OK AJ 7/30/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>			N/A	N/A
Non-Collusion Affidavit			WB	OK AJ 7/30/2024
Public Works Bid Results			WB	OK AJ 7/30/2024
Tabulation Sheet - SEE TAB SHEET			WB	OK AJ 7/30/2024
Prevailing Wage Public Improvement Agreement			WB	OK AJ 7/30/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>			WB	OK AJ 7/30/2024
Worktype Worksheets, <i>if applicable</i>			WB	OK AJ 7/30/2024
SBE Worktype Worksheets, <i>if applicable</i>			WB	OK AJ 7/30/2024
Drug Free Workplace, <i>if applicable</i>			WB	OK AJ 7/30/2024
Project of Similar Complexity, <i>if applicable</i>			WB	OK AJ 7/30/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>				OK AJ 7/30/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets) IN BID PROPOSAL			WB	OK AJ 7/30/2024
Other, <i>per Section 3 “Required Bid Documents”</i>			WB	OK AJ 7/30/2024
IG#	24-0269-REG	12/31/2028	WB	OK AJ 7/30/2024
Debarment/Suspension Verified	Date:	7/12/2024	WB	OK AJ 7/30/2024 dated within 60 days
Auditor’s Finding	Date:	7/26/2024	WB	OK AJ 7/30/2024 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)		WB	OK AJ 7/30/2024
Independent Contractor (I.C.) Requirement	Date: 7/18/2024	WB	OK AJ 7/30/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 7/30/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/7/2024 to 12/31/2024	PW715100	72100		\$750,000.00
1/1/2025 to 12/31/2025	PW715100	72100		\$3,000,000.00
1/1/2026 to 10/7/2026	PW715100	72100		\$1,209,475.00
			TOTAL	\$4,959,475.00

Purchasing Use Only:

Prior Resolutions:	
CM#:	4736
Vendor Name:	Fabrizi Recycling, Inc.
ftp:	10/7/2024 – 10/7/2026
Amount:	\$4,959,475.00
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 7/30/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14580 Event #5600 CONTRACT PERIOD:	TYPE: (RFB/RFP/RFQ): RFB RFB/RFP/RFQ DUE DATE: July 10, 2024	ESTIMATE: \$5,500,000.00 20% = \$6,600,000.00	TOTAL RESPONSES
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: 2024 Sewer Repair Program for various County Sewer Districts for a two-year period DIVERSITY GOAL/MBE: 20% CCBB: Low Non-CCBB Bid\$: \$0	SOLICITATIONS ISSUED: 5 MANUAL RESPONSES: 2 ELECTRONIC RESPONSES: 0	TOTAL RESPONSES: 2
DIVERSITY GOAL/SBE: 3% Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 7/12/2024 LL 7/12/2024 Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-but no impact, the low bidder is not certified as an inclusive business and there is not a bidder within 2% of the low bidder that is certified as an inclusive business in the CCBEIP, JW 7/12/2024 LL 7/12/2024	DIVERSITY GOAL/WBE: 17% Add 2%, Total is: \$0 Add 2%, Total is: \$5,058,664.50		
*PRICE PREFERENCE LOWEST BID REC'D \$4,959,475.00 PRICE PREF % & \$ LIMIT: (7%) \$347,163.25 (Max 250,000)	RANGE OF LOWEST BID REC'D \$ 3,000,000.01-5,000,000 MAX SBE/MBE/WBE PRICE PREF \$5,306,638.25	Minus \$, = DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No low bidder is compliant LL 7/12/2024	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Fabrizi Recycling, Inc. 6751 Eastland Rd. Middleburg Heights, OH 44130	Bid Bond 100% The Cincinnati Insurance Company	\$4,959,475.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (FW)Fabrizi Recycling, Inc. Prime-SBE/WBE 20% (FW)Crooked River Materials, Inc. SBE/WBE 3.1% (MAA)Tech Ready Mix, Inc. SBE/MBE 20.15%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buyer Administrative Review: Buyer Initials NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Prime Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Bid Bond:			Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>3.1%</u> MBE: <u>20.15%</u> WBE: <u>20%</u> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 7/12/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Goals met 7/11/24 CF diversity goals met, no waiver requested, JW 7/12/2024 LL 7/12/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 7/11/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Perk Company, Inc. 3740 Carnegie Avenue, Bldg. A, Ste #301 Cleveland, OH 44115	Bid Bond 100% Endurance Assurance Corporation	\$5,981,180.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0057-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW)Perk Company, Inc Prime – SBE 20% (FAA)R-CAP Security, LLC SBE/MBE/WBE .01% (MAA)Triple Crown Trucking, LLC SBE/MBE 20% (FW)LTC Trucking, LLC SBE/WBE 17% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: 20% MBE: 20.01% WBE: 17%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)				
			(Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Prime Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 7/11/2024			<table border="1"> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td><input checked="" type="checkbox"/> Yes LL 7/12/2024 <input type="checkbox"/> No</td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>Goals met 7/11/24 CF Diversity goals met, prime did provide div-3 good faith effort with potential subs no response from subs documented by prime. Contract compliance officer contacted potential subs, messages left. no response from subs documented, JW 7/12/2024 LL 7/12/2024</td> </tr> </table>	SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 7/12/2024 <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	Goals met 7/11/24 CF Diversity goals met, prime did provide div-3 good faith effort with potential subs no response from subs documented by prime. Contract compliance officer contacted potential subs, messages left. no response from subs documented, JW 7/12/2024 LL 7/12/2024		
SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 7/12/2024 <input type="checkbox"/> No											
SBE/MBE/WBE Comments and Initials:	Goals met 7/11/24 CF Diversity goals met, prime did provide div-3 good faith effort with potential subs no response from subs documented by prime. Contract compliance officer contacted potential subs, messages left. no response from subs documented, JW 7/12/2024 LL 7/12/2024											

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

GOAL SETTING WORKSHEET

Department Name: Public Works Sanitary
Contact Name: William Boyd
Contact Phone#: 216-443-3761
Contact Email: wboyd@cuva.hogacounty.us
ROP#: 14580
RQ Description: 2024 Sewer Repair Program

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Sewer Rehabilitation Program	91063	\$5,500,000.00	35	7	0.20	1100000.00	6	0.17	942857.14
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		\$5,500,000.00				1100000.00			942857.14

Project Diversity Goals:

LL 5/30/2024

Comments:
 91063:20t/ 5m/ 3w
 w/duplicates
 237110:30t/7m/11
 w w/duplicates

MBE Goal 20%
WBE Goal 17%
SBE Goal (not calculated) 3%

91063: 15t/2m/1w w/o duplicates
237110:20t/5m/5w w/o duplicates
35t/7m/6w w/o duplicates

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0341

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</p>	<p>A Resolution making an award with various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends an award with various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026 as follows:

1. Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
2. Contract No. 4524 with Life’s Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.
3. Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00; and

WHEREAS, the primary goal of this project is to provide professional and technical services to conduct programing, care and custody services for youth in a trauma-informed ODJFS certified group home setting; and

WHEREAS, this project is funded 100% RECLAIM Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award with various providers in the total amount not-to-exceed \$800,000.00 for trauma informed respite and youth care center services for the period 7/1/2024 – 6/30/2026 as follows:

1. Contract No. 4521 with Raven House in the anticipated amount not-to-exceed \$125,000.00.
2. Contract No. 4524 with Life’s Right Direction, Inc. in the anticipated amount not-to-exceed \$125,000.00.
3. Contract No. 4644 with Lutheran Metropolitan Ministry in the anticipated amount not-to-exceed \$550,000.00; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	TRAUMA-INFORMED YOUTH CARE CENTERS
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE COURT DIVISION
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4521,	Raven House,	7/1/2024 -6/30/2026	\$800,000.00	pending	pending
	4522,	Lutheran Metropolitan Ministries,				
	4524	Life's Right Directions				

Service/Item Description (include quantity if applicable).

Vendors shall provide a trauma-informed response to youth arrested by a law enforcement officer in lieu of secure Detention Center admission in a trauma-informed group home setting. The amount not to exceed \$800,000.00 for the term of the Contract. \$400,000.00 of the not to exceed amount is to be allocated from July 1, 2024, through June 30, 2025. All services will take place as described in Exhibits A through C.

Indicate whether: **New service/purchase**
 Existing service/purchase
 Replacement for an existing service/purchase (provide details in Service/Item Description section above).

For purchases of furniture, computers, vehicles:
 Additional
 Replacement
Age of items being replaced: N/A
How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

- Professional and technical services to conduct programming, care, and custody services for youth.
- Provide options to meet the need of youth at risk of reoffending.
- Provide secured detention placement for trauma-informed youth.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Raven House 9349 Gaylord Ave., Cleveland, Ohio 44105	Owner, executive director, other (specify): Roshawn Sample /CEO
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Vendor Name and address: Lutheran Metropolitan Ministry 4515 Superior Ave., Cleveland, Ohio 44103	Owner, executive director, other (specify): Maria A. Foschia / President & CEO
Vendor Name and address: Life's Right Direction 1519 E. 367 th St. Unit 1, Eastlake, Ohio 44095	Owner, executive director, other (specify): Apryl Bailey-Gordon /President & Agency Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? RFP Exemption – County Code 501.12(D)	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

Rev. 05/07/2024

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

This service is 100% funded through the RECLAIM grant.

Is funding for this included in the approved budget? Yes No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

RECLAIM: Accounting Unit: JC330100 and Accounting Unit: JC280110

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

Is contract/purchase late No Yes, In the fields below provide reason for late and timeline of late submission
Reason: The delay is due to the RECLAIM grant notification and award process. The Court does not receive notification of the grant award until shortly before it begins, then the Court must wait for approval.

Timeline

Project/Procurement Start Date (date your team started working on this item): 3/19/2024

Date documents were requested from vendor: 5/17/2024

Date of insurance approval from risk manager: 5/14/2024

Date Department of Law approved Contract: 7/3/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

History:

Original (O)/ Amendme nt (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)	1813-4096	Raven House Life's Right	9/1/2021-6/30/2023	\$1,720,659.34	10/26/2021	R2021-0235
	1814-4099	Direction, Lutheran				
	1815-4104	Metropolitan				
A-1	4096-	Raven House	7/1/2023-6/30/2024	\$510,293.94	02/27/2024	R2024-0073

	4099-	Life's Right Direction				
	4104-	Lutheran Metropolitan Ministries				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4521

	Department initials	Clerk of the Board
Briefing Memo	SA	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Delay is due to the RECLAIM grant notification and award process.	
What is being done to prevent this from reoccurring?	The Court does not receive notification of the grant award until shortly before it begins, then the Court must wait for approval.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION					
RFP Exemptions (Contract)					
Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	20-0171-REG	12/31/2024		SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	
Debarment/Suspension Verified	Date:	5/31/2024		SA	OK AC
Auditor’s Finding	Date:	7/8/2024		SA	OK AC
Vendor’s Submission				N/A	
Independent Contractor (I.C.) Requirement	Date:	5/17/2024		SA	OK AC
Cover - <i>Master contracts only</i>				SA	OK AC
Contract Evaluation – <i>if required</i>				N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION		
RFP Exemptions (Contract)		
Reviewed by Law		
		Department initials
Agreement/Contract and Exhibits		SA
Matrix Law Screen shot		SA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	SA
Workers’ Compensation Insurance	SA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 – 12/31/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 25,000.00
7/1/2024 – 12/31/2024	JC280110	55130		\$ 6,250.00
1/1/2025 - 12/31/2025	JC330100	55130	JC-24-ODYS-YCC	\$ 50,000.00
1/1/2025 - 12/31/2025	JC280110	55130		\$ 12,500.00
1/1/2026 – 6/30/2026	JC330100	55130	JC-24-ODYS-YCC	\$ 25,000.00
1/1/2026 – 6/30/2026	JC280110	55130		\$ 6,250.00
			TOTAL	\$125,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4521

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$800,000.00		7/1/2024-6/30/2026	pending	pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$800,000.00			

Purchasing Use Only:

Prior Resolutions:	CONTRACT
CM#:	4521
Vendor Name:	RAVEN HOUSE
ftp:	7/1/24-6/30/26

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Amount:	\$800,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 7/15/24

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4524

	Department initials	Clerk of the Board
Briefing Memo	SA	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
RFP Exemptions (Contract)				
Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			SA	OK AC
IG#	21-0257-REG	12/31/2025	SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	
Debarment/Suspension Verified	Date:	6/14/2024	SA	OK AC
Auditor’s Finding	Date:	7/8/2024	SA	OK AC
Vendor’s Submission			N/A	
Independent Contractor (I.C.) Requirement	Date:	6/14/2024	SA	OK AC
Cover - <i>Master contracts only</i>			SA	OK AC
Contract Evaluation – <i>if required</i>			N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION	
RFP Exemptions (Contract)	
Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA
Workers’ Compensation Insurance	SA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 – 12/31/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 25,000.00
7/1/2024 – 12/31/2024	JC280110	55130		\$ 6,250.00
1/1/2025 - 12/31/2025	JC330100	55130	JC-24-ODYS-YCC	\$ 50,000.00
1/1/2025 - 12/31/2025	JC280110	55130		\$ 12,500.00
1/1/2026 – 6/30/2026	JC330100	55130	JC-24-ODYS-YCC	\$ 25,000.00
1/1/2026 – 6/30/2026	JC280110	55130		\$ 6,250.00
			TOTAL	\$125,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4524

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$800,000.00		7/1/2024-6/30/2026	pending	pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$800,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4524
Vendor Name:	LIFE’S RIGHT DIRECTION, INC.
ftp:	7/1/24 – 6/30/26
Amount:	\$125,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer approval: **AC 7/16/24**

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4644

	Department initials	Clerk of the Board
Briefing Memo	SA	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Delay is due to the RECLAIM grant notification and award process.	
What is being done to prevent this from reoccurring?	The Court does not receive notification of the grant award until shortly before it begins, then the Court must wait for approval.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	21-0372-REG	12/31/2025		SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	
Debarment/Suspension Verified	Date:	6/14/2024		SA	OK AC
Auditor’s Finding	Date:	7/8/2024		SA	OK AC
Vendor’s Submission				N/A	
Independent Contractor (I.C.) Requirement	Date:	5/20/2024		SA	OK AC
Cover - <i>Master contracts only</i>				SA	OK AC
Contract Evaluation – <i>if required</i>				N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

		Department initials
Agreement/Contract and Exhibits		SA
Matrix Law Screen shot		SA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	SA
Workers’ Compensation Insurance	SA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 – 12/31/2024	JC330100	55130	JC-24-ODYS-YCC	\$ 125,000.00
7/1/2024 – 12/31/2024	JC280110	55130		\$ 12,500.00
1/1/2025 - 12/31/2025	JC330100	55130	JC-24-ODYS-YCC	\$ 250,000.00
1/1/2025 - 12/31/2025	JC280110	55130		\$ 25,000.00
1/1/2026 – 6/30/2026	JC330100	55130	JC-24-ODYS-YCC	\$ 125,000.00
1/1/2026 – 6/30/2026	JC280110	55130		\$ 12,500.00
			TOTAL	\$550,000.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4644

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$800,000.00		7/1/2024-6/30/2026	pending	pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$800,000.00			

Purchasing Use Only:

Prior Resolutions:	N/A
CM#:	4644
Vendor Name:	LUTHERAN METROPOLITAN MINISTRY
ftp:	7/1/24 – 6/30/26

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Amount:	\$550,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 7/16/24

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0342

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Public Defender Commission</p>	<p>A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024, authorizing the County Executive to execute Agreement No. 4753 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Public Defender Commission recommends a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024; and

WHEREAS, the primary goal of this project is to provide legal representation for indigent people in Cleveland Municipal Court; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with the City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$2,581,820.00 for legal services for indigent persons for the period 1/1/2024 – 12/31/2024.

SECTION 2. That the County Executive is authorized to execute Agreement No.4753 and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024/2025 City of Cleveland; Revenue Generating Agreement for Indigent Defense
Department or Agency Name	Cuyahoga County Public Defender Office
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	2523	City of Cleveland	1/1/2022-12/31/2023	2,349,218.00	7/6/2022	R2022-0189

Service/Item Description (include quantity if applicable).
 Public Defender Office requesting approval of a 2-year Revenue Generating Agreement with the City of Cleveland with an anticipated cost of \$2,581,820 for 2024 year and \$2,638,721 for 2025 year.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3): The Cuyahoga County Public Defender will provide legal services necessary to defend indigent defendants charged with violation of ordinances of the City of Cleveland which may result in incarceration, for the Cleveland Municipal Court for a period of one year, with one option to renew for an additional year, exercisable by the Director of Finance. The start-completion dates are 1/1/2024 – 12/31/2024 with an option to extend for one year, 1/1/2025 – 12/31/2025.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
City of Cleveland 601 Lakeside Ave Cleveland, OH 44114	Justin M. Bibb, Mayor - City of Cleveland
Vendor Council District:	Project Council District:
All	N/A
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. City of Cleveland - 100% reimbursable.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PD285100 (Public Defender – CLEVE MUNICI)
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. A continuation of services began on January 1, 2024. The City of Cleveland has covered all expenses thru June 30, 2024 (\$1,231,131.47 – Revenue Receipt Batch # 49426).
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason: City of Cleveland budget approval/hearings were held in February 2024, with final approval for financing in March 2024, and final Certification of funds on July 18, 2024. The agreement was held up with the City of Cleveland Law Department for over four months. Cuyahoga County Public Defender Commission approval, Ohio Public Defender approval, and Cuyahoga County Law Department approval processes.

Timeline

Project/Procurement Start Date (date your team started working on this item): **April 19, 2023, Started negotiations with City of Cleveland**

Date documents were requested from vendor:

Date of insurance approval from risk manager: **7/31/2024**

Date Department of Law approved Contract: **7/31/2024 (PDO-0046)**

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain) Although this is a new revenue generating agreement, this is a continuation of services which began on January 1, 2024.

Have payments been made? No Yes (if yes, please explain) The City of Cleveland has covered all expenses thru June 30, 2024 (\$1,231,131.47 – Revenue Receipt Batch # 49426).

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
Event #	N/A
CM Contract#	4753

	Department initials	Clerk of the Board
Briefing Memo	AW	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the contract being submitted late?	Negotiations	
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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REVENUE-GENERATING NON-COMPETITIVE RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form, if purchase over \$5k			AW	GM
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
IG#				N/A- Gov't Entity
Debarment/Suspension Verified	Date:	7/30/2024	AW	GM
Auditor's Finding	Date:	7/30/2024	AW	GM
Cover - <i>Master contracts only</i>			N/A	N/A-Revenue generating
Contract Evaluation – <i>if required- We provide services</i>				N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AW	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AW document attached, GM
Matrix Law Screen shot	AW document attached, GM
COI	AW- NOT REQUIRED
Workers' Compensation Insurance	AW- NOT REQUIRED

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
				\$
			TOTAL	

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# and PO Code (if applicable)	20002682 GOVP
Lawson RQ# (if applicable)	RQ2452
CM Contract#	CM2523

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
20002682 GOVP	\$2,237,350.00		01/01/2020 - 12/31/2020	09/29/2020	R2020 - 0207
CM2523	\$2,349,218.00	\$	01/01/2022 – 12/31/2022	07/05/2022	R2022-0189
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount	\$4,586,568.00	\$			

Purchasing Use Only:

Prior Resolutions:	R2020 – 0207 dated 09/29/2020, R2022-0189 dated 07/05/2022
CM#:	4753
Vendor Name:	City of Cleveland
ftp:	01/01/2024 -12/31/2024
Amount:	(revenue-generating)
History/CE:	20002682-GOVP, CM2523
EL:	wet
Procurement Notes:	The Public Defender Office is requesting approval of a Revenue Generating Agreement, with City of Cleveland for a fee not to exceed \$2,581,820.00 for Year 2024. The anticipated start-completion dates are 01/01/2024 – 12/31/2024 with an

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	option to extend for one year, 01/01/2025 – 12/31/2025 for a fee not to exceed \$2,638,721.00.
Purchasing Buyer approval	GM, 08/08/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0343

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Job and Family Services recommends an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024, as follows:

- a) Contract No. 3684 with The Centers for Families and Children in the anticipated amount of \$130,000.00.
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the anticipated amount of \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the anticipated amount of \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the anticipated amount of \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the anticipated amount of \$150,000.00.

- f) Contract No. 3708 with Towards Employment in the anticipated amount of \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the anticipated amount of \$300,000.00; and

WHEREAS, the primary goal of this project is to provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T); and

WHEREAS, the project is funded 100% Federal Food Assistance Employment & Training Fund (FAET); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line item revisions, and for additional funds in the total amount not-to-exceed \$1,257,500.00, effective 10/1/2024, as follows:

- a) Contract No. 3684 with The Centers for Families and Children in the anticipated amount of \$130,000.00.
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in the anticipated amount of \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in the anticipated amount of \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. in the anticipated amount of \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in the anticipated amount of \$150,000.00.
- f) Contract No. 3708 with Towards Employment in the anticipated amount of \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in the anticipated amount of \$300,000.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all documents consistent with this Resolution. To the extent that any

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	HHS; 2024– Multiple Vendors – Master Contract Amendment 10/1/2024-9/30/2025; SNAP to Skills Employment and Training Services	
Department or Agency Name	Cuyahoga County Job and Family Services	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O		Various Vendors- see below	10/1/2023- 9/30/2025	\$1,257,500.00	10/24/2023 (original vendor approval)	R2023-0277 (original vendor approval)
	3684	The Centers for Families and Children		\$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		\$400,000.00		
	3706	Lutheran Metropolitan Ministry		\$150,000.00		
	3707	Cuyahoga County Public Library		\$27,500.00		
	3708	Towards Employment		\$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		\$50,000.00		
	3711	West Side Catholic Center		\$300,000.00		
A-#1		Various Vendors- see below	10/1/2024- 9/30/2025	\$1,257,500.00	pending	pending
	3684	The Centers for Families and Children		\$130,000.00		
	3704	Cleveland Center for Arts and Technology dba NewBridge Cleveland		\$400,000.00		
	3706	Lutheran Metropolitan Ministry		\$150,000.00		
	3707	Cuyahoga County Public Library		\$27,500.00		
	3708	Towards Employment		\$200,000.00		
	3710	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.		\$50,000.00		
	3711	West Side Catholic Center		\$300,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services is requesting approval of an amendment to a master agreement with seven (7) vendors, (The Centers for Families and Children, Cleveland Center for Arts & Technology dba NewBridge Cleveland, Cuyahoga County Public Library, Goodwill Industries of Greater Cleveland, Lutheran Metropolitan Ministry, Towards Employment and West Side Catholic Center), for the **SNAP to Skills Employment and Training Program** in the amount of **\$1,257,500.00** for the time period of **10/1/2024- 9/30/2025**.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their families.
- To increase the rate of SNAP participants retaining employment.
- To provide case management, supportive services, and soft skills training to SNAP participants

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga County Public Library 2121 Snow Road Parma, Ohio 44134	Pamela K. Jankowski, Deputy Director – Public Services
Vendor Council District: 04	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. 408 Ninth Street, SW Canton, Ohio 44707	Mark Trew, Chief Operating Officer

Vendor Council District: N/A	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Maria Foschia, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Center for Arts & Technology dba New Bridge 3634 Euclid Avenue, Suite 100 Cleveland, Ohio 44115	Arman Ochoa, Chief Financial Operator / Chief Operating Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Towards Employment 1255 Euclid Avenue, Suite 300 Cleveland, Ohio 44115	Jill Rizika, President & Chief Executive Officer
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
West Side Catholic Center 3135 Lorain Avenue Cleveland, Ohio 44113	Michael Bernot, Executive Director
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 12944 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 7/28/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$2,129,407.50	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 65 sent / 7 received	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment – RFP# 12944 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Federal Food Assistance Employment and Training
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: HS260195; Account: 55130; Activity: UCH08397; Account Category: 55130
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Recurring service/purchase.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: N/A
Timeline N/A

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3684

SNAP E&T AMND1- The Centers (1 of 7)	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
SNAP E&T AMND1- The Centers (1 of 7)				Department initials	Purchasing
Justification Form				LS	EB
IG#	24-0066-REG	Exp	12.31.28	AL	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>		Date:		N/A	N/A
Debarment/Suspension Verified		Date:	8.9.24	AL	EB
Auditor’s Finding		Date:	8.9.24	AL	EB
Independent Contractor (I.C.) Requirement		Date:	2.2.24	AL	EB
Cover - <i>Master amendments only</i>				AL	EB
Contract Evaluation				PB	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL -EXPIRES 12/1/2024
Workers’ Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/01/2024 - 12/31/2024	HS260195	55130	UCH08397	\$21,666.67
01/01/2025 - 09/30/2025	HS260195	55130	UCH08397	\$108,333.33
			TOTAL	\$130,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	3684

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	The Centers for Families and Children
ftp:	10/1/2023 – 9/30/2024 EXT 9/30/2025
Amount:	\$130,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3684								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	110	44		4	9	12	15.06	2
Rating of Overall Performance of Contractor	Superior		Above Average		Average		Below Average		Poor
Select One (X)					X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND1
CM Contract#	3704

	Department	Clerk of the Board
Briefing Memo Pending approval		EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
JFS – SNAP-24 NewBridge			Department initials	Purchasing
Justification Form – Pending approval			LS	EB
IG#	21-0181-REG exp. 12.31.2025		LS	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/15/2024	LS	EB
Auditor’s Finding	Date:	7/15/2024 8/13/2024	LS	EB
Independent Contractor (I.C.) Requirement	Date:	7/17/2024	LS	EB
Cover - <i>Master amendments only</i>			LS	EB
Contract Evaluation			LS	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS -CYBER LIABILITY EXP 8/18/24
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	55130	\$ 66,666.67
1/01/2025 – 12/31/2025	HS260195	55130	UCH08397	55130	\$ 333,333.33
				TOTAL	\$ 400,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Cleveland Center for Arts and Technology DBA New Bridge Cleveland
ftp:	10/1/2024 -12/31/2024 EXT 12/31/2025
Amount:	\$ 400,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	EB 8/14/2024
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3 | Page

Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	New Bridge								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3704								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	38	8	0	0	2	4	16.75	9
Rating of Overall Performance of Contractor	Superior	Above Average			Average		Below Average		Poor
Select One (X)				X					
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/9/2024								

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3707

CCPL	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CCPL			Department initials	Purchasing
Justification Form			DA	EB
IG#			N/A-Gov't entity	NA Government entity
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.9.2024	DA	EB
Auditor's Finding	Date:	8.9.2024	DA	EB
Independent Contractor (I.C.) Requirement	Date:		N/A-Gov't entity	NA Government entity
Cover - <i>Master amendments only</i>			DA	EB
Contract Evaluation			DA	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA -EXPIRES 9/1/2024
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024-12/31/2024	HS260195	55130	UCH08397	\$4,583.33
1/2024-9/30/2025	HS260195	55130	UCH08397	\$22,916.67
			TOTAL	\$27,500.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023-9/30/2024		R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024-9/30/2025	Pending	pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Cuyahoga County Public Library
ftp:	10/1/2023-9/30/2024 EXT 9/30/2025
Amount:	\$27,500.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	EB 8/14/2024
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3 | Page

Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Cuyahoga County Public Library								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3707								
RQ#	RQ# 12944								
Time Period of Original Contract	10/01/2020-09/30/2024								
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services. 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	37	0	0	0	0	0	0	9
Rating of Overall Performance of Contractor	Superior	Above Average		Average		Below Average		Poor	
Select One (X)		X							

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Job and Family Services
Date	

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212721
CM Contract#	CM3710

	Department	Clerk of the Board
Briefing Memo	LC	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
GOODWILL INDUSTRIES GCECO (#3 of 7)			Department initials	Purchasing
Justification Form			LC	EB
IG#	21-0095-REG 12/31/2025		LC	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/9/2024	LC	EB
Auditor’s Finding	Date:	8/13/2024	LC	EB
Independent Contractor (I.C.) Requirement	Date:	7/1/2024	LC	EB
Cover - <i>Master amendments only</i>			LC	EB
Contract Evaluation			LC	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers’ Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	\$8,333.33
1/1/2025 – 09/30/2025	HS260195	55130	UCH08397	\$41,666.67
			TOTAL	\$50,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	212721
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$50,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Goodwill Industries								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#3710								
RQ#	RQ2259								
Time Period of Original Contract	10/1/2024 – 9/30/2025								
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Participants who achieve education, training, or employment at exit from the program (50.9%); • Participants who maintain education, training, or employment at the 2nd quarter after program exit (69.0%) • Credential attainment (34.0%) • Measurable skills gains (14.4%) 								
Actual Performance versus performance indicators (include statistics):	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending	
	#	20	8		3	7	19.40	6	
Rating of Overall Performance of Contractor	Superior		Above Average		Average		Below Average		Poor
Select One (X)					X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								

Department Contact	Paul Bounds
User Department	Job and Family Services
Date	8/9/24

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3706

Lutheran Metropolitan Ministry	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
Lutheran Metropolitan Ministry				Department initials	Purchasing
Justification Form				DA	EB
IG#	21-0372-REG exp.12/31/2025			DA	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	8.9.2024		DA	EB
Auditor’s Finding	Date:	8.9.2024		DA	EB
Independent Contractor (I.C.) Requirement	Date:	6.25.24		DA	EB
Cover - <i>Master amendments only</i>				DA	EB
Contract Evaluation				DA	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers’ Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/2024 - 12/31/2024	HS260195	55130	UCH08397	\$25,000.00
1/1/2025 - 9/30/2025	HS260195	55130	UCH08397	\$125,000.00
			TOTAL	\$ 150,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023-9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024-9/30/2025	pending	pending
Total Amendments		\$1257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Lutheran Metropolitan Ministry
ftp:	10/1/2023-9/30/2024 EXT 9/30/2025
Amount:	\$ 150,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministry							
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3706							
RQ#	RQ# 12944							
Time Period of Original Contract	10/01/2020-09/30/2024							
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.							
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)							
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services. • Assist SNAP participants in finding employment by providing job and career services. 							
Actual Performance versus performance indicators (include statistics):	Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	16	8		1			1
Rating of Overall Performance of Contractor	Superior	Above Average		Average		Below Average		Poor
Select One (X)				X				

Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Job and Family Services
Date	8/11/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12944
BuySpeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND1
CM Contract#	3708

	Department	Clerk of the Board
Briefing Memo – Pending approval	LS	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
JFS – SNAP-24 Towards Employment 6 of 7			Department initials	Purchasing
Justification Form Pending approval			LS	EB
IG#	12-2802-REG 12-2802-REG 12/31/2024		LS	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	7/12/2024 7/15/2024	LS	EB
Auditor’s Finding	Date:	7/12/2024	LS	EB
Independent Contractor (I.C.) Requirement	Date:	7/15/2024	LS	EB
Cover - <i>Master amendments only</i>			LS	EB
Contract Evaluation			LS-Pending update	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Sub Account	Dollar Amount
10/1/2024 – 12/31/2024	HS260195	55130	UCH08397	55130	\$33,333.33
01/01/2025 – 09/30/2025	HS260195	55130	UCH08397	55130	\$166,666.67
				TOTAL	\$200,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$ 1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$ 1,257,500.00			
Total Contract Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	Towards Employment
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$200,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	Towards Employment								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3707								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	110	12	0	2	2	8	17.00	75
Rating of Overall Performance of Contractor Select One (X)	Superior		Above Average		Average		Below Average		Poor
					X				
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12944
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3711

SNAP E&T AMND1- WSCC (7 of 7)	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
SNAP E&T AMND1- WSCC (7 of 7)			Department initials	Purchasing
Justification Form			LS	EB
IG#	24-0021-REG	Exp12.31.28	AL	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.9.24	AL	EB
Auditor’s Finding	Date:	8.9.24	AL	EB
Independent Contractor (I.C.) Requirement	Date:	6.25.24	AL	EB
Cover - <i>Master amendments only</i>			AL	EB
Contract Evaluation			PB	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL -cyber expires 8/30/24
Workers’ Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/01/2024 - 12/31/2024	HS260195	55130	UCH08397	\$50,000.00
01/01/2025 - 09/30/2025	HS260195	55130	UCH08397	\$250,000.00
			TOTAL	\$300,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	12944
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,257,500.00		10/1/2023 – 9/30/2024	10/24/2023	R2023-0277
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,257,500.00	10/1/2024 – 9/30/2025	Pending	Pending
Total Amendments		\$1,257,500.00			
Total Contact Amount		\$2,515,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0277
Amend:	1
Vendor Name:	West Side Catholic Center
ftp:	10/1/2023 -9/30/2024 EXT 9/30/2025
Amount:	\$300,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/14/2024

CONTRACT EVALUATION FORM

Contractor	West Side Catholic Center								
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3711								
RQ#	RQ# 12944								
Time Period of Original Contract	10/1/2023 – 9/30/2024								
Background Statement	Cuyahoga County’s SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training, and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.								
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)								
Performance Indicators	<ul style="list-style-type: none"> • Assist SNAP clients by providing education and support services • Assist SNAP participants in finding employment by providing job and career services 								
Actual Performance versus performance indicators (include statistics):		Referred	Components Completed	Completed ESOL, GED or Basic Ed	Received Credential or Certificate	Completed Program	Employed	Avg. Hourly Wage	Dropped/Stopped Attending
	#	25	0			8	2	15.50	4
Rating of Overall Performance of Contractor	Superior	Above Average			Average		Below Average		Poor
Select One (X)				X					
Justification of Rating	Provider is currently below projected expectations of program. It is estimated that the provider will be able to adjust operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.								
Department Contact	Paul Bounds								
User Department	Job and Family Services								
Date	8/12/2024								

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0344

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services recommends an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00, effective 7/1/2024; and

WHEREAS, the primary goals of this project are performing assessment and interview utilizing the Mobility Mentoring system and assisting each participant in developing and clearly articulating their unique goals and bridge to self-sufficiency; and

WHEREAS, this project is funded 100% Federal Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4223 with Catholic Charities Corporation for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge pilot program for the period 3/1/2024 – 12/31/2024 to extend the time period to 6/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,870,000.00 effective 7/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Training

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 – Contract Amendment 1 –Catholic Charities – Benefit Bridge	
Department or Agency Name	Cuyahoga County Job and Family Services	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4223	Catholic Charities	7/1/2024-6/30/2025	\$435,457.00	4/1/2024	BC2024-253
A-1	4223	Catholic Charities	7/1/2024-6/30/2025	\$1,870,000.00	pending	pending

Service/Item Description (include quantity if applicable).

Cuyahoga County Job and Family Services is requesting approval of a contract amendment 1 with Catholic Charities for the Benefit Bridge program in the amount not to exceed \$1,870,000.00 for the time period of 7/1/2024-6/30/2025.

Indicate whether: New service/purchase Existing service/purchase Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- Performing an in-depth assessment and interview utilizing the Mobility Mentoring system
- Assisting each program participant in developing and clearly articulating their unique goals and bridge to self-sufficiency
- Facilitating connections to appropriate community supports (other Care Team members) as needed. These services may include but are not limited to legal, financial, housing, career, education, child support, mental health, social services such as parenting classes or support groups. Prior approval is required by JFS before referral.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, Ohio 44102	W. Spence Kline III, Senior Director of Treatment, Prevention and Recovery

Vendor Council District:	Project Council District:
District 03	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Exemption/CM 4223 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Federal Temporary Assistance for Needy Families (TANF)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

<p>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</p> <p>Accounting Unit: HS260195; Account: 55130; Activity: UCH08620</p> <p>Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):</p>
--

<p>Provide status of project.</p> <p>Recurring service or purchase.</p>
--

<p>Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission</p> <p>Reason: We received the notice of additional funding from the state to extend the Benefit Bridge program on July 8th, 2024. With notice of additional funding being provided, the funds also needed to be confirmed.</p>

Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/12/2024
Date documents were requested from vendor:	8/2/2024 & 8/6/2024
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	Not reviewed until after release
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) The amendment is for an existing service.	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<p>HISTORY (see instructions): See chart above.</p>

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	4223

Benefit Bridge-Amendment 1	Department	Clerk of the Board
Briefing Memo	DA	EB

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	We received the notice of additional funding from the state to extend the Benefit Bridge program on July 8 th , 2024. With notice of additional funding being provided, the funds also needed to be confirmed.	
What is being done to prevent this from reoccurring?	In the future, we will try and obtain information from the state in a timely manner.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Benefit Bridge-Amendment 1			Department initials	Purchasing
Justification Form			DA	EB
IG#	24-0079-REG EXP: 12.31.2028		DA	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8.2.2024	DA	EB
Auditor’s Finding	Date:	8.16.2024	DA	EB
Independent Contractor (I.C.) Requirement	Date:	5.30.24	DA	EB
Cover - <i>Master amendments only</i>			N/A	N/A
Contract Evaluation			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Benefit Bridge-Amendment 1	Department initials

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers’ Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 - 12/31/2024	HS260195	55130	UCH08620	\$779,166.67
1/1/2025 - 6/30/2025	HS260195	55130	UCH08620	\$1,090,833.33
			TOTAL	\$1,870,000.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	4223

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$435,457.00		3/1/2024-12/31/2024	4/1/2024	BC2024-253
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,870,000.00	7/1/2024-6/30/2025	pending	pending
Total Amendments		\$1,870,000.00			
Total Contact Amount		\$2,305,457.00			

Purchasing Use Only:

Prior Resolutions:	BC2024-253
Amend:	1
Vendor Name:	Catholic Charities Corporation

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

ftp:	3/1/2024 -12/31/2024 EXT 6/30/2025
Amount:	\$1,870,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 8/19/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0345

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution making an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025; authorizing the County Executive to execute a Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025 as follows:

- a. Contract No. 4620 with A-Z Furniture Co. Inc. in the anticipated amount of \$315,000.00.
- b. Contract No. 4617 with Burlington Stores, Inc. in the amount of \$500,000.00.
- c. Contract No. 4622 with Dave’s Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC, dba J C Penney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00; and

WHEREAS, this project is funded as follows: (a) 79% Federal Emergency Services Fund and (b) 21% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14523 with various providers in the total amount not-to-exceed \$1,575,000.00 for emergency assistance services for the period 9/1/2024 – 8/31/2025 as follows:

- a. Contract No. 4620 with A-Z Furniture Co. Inc. in the anticipated amount of \$315,000.00.

- b. Contract No. 4617 with Burlington Stores, Inc. in the amount of \$500,000.00.
- c. Contract No. 4622 with Dave's Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC, dba J C Penney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00.

SECTION 2. That the County Executive is authorized to execute Master Contract and all documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 10, 2024
Committee(s) Assigned: Health, Human Services & Training

Additional Sponsorship Requested: September 10, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Children and Family Services RQ#14253 2024 Master Contract Various Vendors- Emergency Assistance Services
Department or Agency Name	Division of Children and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4617, 1635, 4620, 4558, 4622	Burlington Stores, W. 25 th Furnishings, A-Z Furniture, Penney OpCo dba JC Penney and Dave's Supermarket	9/1/2024- 8/31/2025	\$1,575,000.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Emergency Assistance includes food, furniture, and basic appliances and are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore need items such as beds, cribs, food, and basic appliances. These items are provided as soon a possible following the receipt of a Purchase Order or gift card from Cuyahoga County.</p>
<p>Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of? N/A</p>
<p>Project Goals, Outcomes or Purpose (list 3): Provide basic food items Provide basic household furnishings Provision of these items in order to divert family/caregivers from further involvement with DCFS, while they are experiencing a crisis</p>

<p>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</p>	
Vendor Name and address:	Owner, executive director, other (specify):

Burlington Stores, Inc 1830 Route 130 North Burlington, NJ 08016	Karen Cha, Director of Marketing
West 25 th Furnishings and Appliances, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Alex Fuerman, Owner
A-Z Furniture Co, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Joe Golan, Manager
Penney OpCo LLC, dba JC Penney 6105 Legacy Drive, Suite B100 Plano, TX 75024	Bridget Vettese, Manager
Dave's Supermarket 5300 Richmond Rd Bedford Hts, Ohio 441046	Thomas Thiry, Chief Financial Officer
Vendor Council District: Various Districts	Project Council District: Various Districts
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14253</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 4/22/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,575,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 16 / 5	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
Master Contract- 16 proposal submitted, 5 received award	
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

Similar. All 5 proposals were awarded	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. <i>79% Federal Emergency Services; 21% Health and Human Services Levy</i>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit HS215100 Account 56040 Activity UCH05401
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. New Service
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: there were two specific reasons for these contracts being approved late. We completed our reviews and sent our scores on to the Division and unfortunately we did not get final approval for about two weeks on 6.5.2024. The other reason was a delay in one vendor submitting a compliant certificate of insurance and Bureau of Workers Compensation document. All documents were received on 7.17.2024 and final legal approval received on 7/22/2023
Timeline
Project/Procurement Start Date (date your team started working on this item): 3.11.2024 (requisition approved)
Date documents were requested from vendor: 6.5.2024
Date of insurance approval from risk manager: 7.22.2024
Date Department of Law approved Contract: 7.22.2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) These vendors are the same vendors from the previous contract and services will continue under this new contract.
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	1630 1635 1628 4558 4342	Burlington Stores W. 25 A-Z Furniture JC Penney Dave's Supermarket	9/1/2021-8/30/2022	\$1,575,000.00	8/3/2021	R2021-0179
A-1	1630 1635 1628 4558 4342	Burlington Store W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2022-8/30/2023	\$1,575,000.00	9/8/2022	R2022-0328D
A-2	1630 1635 1628 4558 4342	Burlington Stores W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2023-8/31/2024	\$1,575,000.00	8/10/2023	R2023-0218

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4620

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- A-Z Furniture (Agenda Item #3 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 20-0195-REG exp 12/31/2024	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/6/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$105,000.00
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$210,000.00
			TOTAL		\$315,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1628			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4620			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4620
Vendor Name:	A-Z FURNITURE CO., INC.
ftp:	9/1/24-8/31/25
Amount:	\$315,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	A-Z Furniture Co, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1628				
RQ#	5074				
Time Period of Original Contract	9/1/2021 – 8/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Furniture and Appliances – a variety of basic household furnishings including bedroom furnishings from infant to adult, basic dining and living room furniture, as well as kitchen and laundry appliances.				
Performance Indicators	Provide merchandise to families as requested by the agency Provide delivery services within two days of order placement Provide quality customer service				
Actual Performance versus performance indicators (include statistics):	Timely delivery and set-up. Goods kept in stock. Responsive to concerns. Competitive pricing on all goods.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	High quality goods for the price point. Ensure they meet family needs and all are satisfied before leaving.				

Department Contact	Christopher Cabot, Deputy Director (216) 881-4396
User Department	CCDCFS
Date	6.18.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4617

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
Master Contract-Burlington Stores (Agenda Item #1 of 5)			Department initials	
			Purchasing	
Notice of Intent to Award (sent to all responding vendors)			SB	OK AC
Bid Specification Packet			SB	OK AC
Final DEI Goal Setting Worksheet			SB	OK AC
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	
Tabulation Sheet			SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			SB	OK AC
IG#	21-0068-REG exp 12/31/2025		SB	OK AC
Debarment/Suspension Verified	Date:	6/11/2024	SB	OK AC
Auditor’s Finding	Date:	6/11/2024	SB	OK AC
Vendor’s Submission			SB	OK AC
Independent Contractor (I.C.) Requirement	Date:	6/12/24	SB	OK AC
Cover - <i>Master contracts only</i>			SB	OK AC
Contract Evaluation – <i>if required</i>			SB	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$166,666.64
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$333,333.36
			TOTAL		\$500,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1630			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4617			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4617
Vendor Name:	BURLINGTON STORES, INC
ftp:	9/1/24-8/31/25
Amount:	\$500,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer's initials and date of approval	7/30/24

CONTRACT EVALUATION FORM

Contractor	Burlington Stores, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1630				
RQ#	RQ 5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Burlington offers a wide range of affordable clothing to youth in custody of Cuyahoga County DCFS. When a youth is placed into custody DCFS can get the necessary clothing/accessories the child needs in their placement.				
Service Description	High quality clothing provided for children ages 0-18, which may include infant wear, children's school uniforms, winter clothing including boots and coats, underwear, shoes and sleepwear.				
Performance Indicators	Provide high quality clothing to eligible families. Serve individuals/families referred to them by DCFS who are in possession of a Cuyahoga County purchase order.				
Actual Performance versus performance indicators (include statistics):	The most used, clothing and household good provider. No complaints. Customer satisfied with quality and selection.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Availability of stores. Variety of goods both in quality and design. Pricing meets needs.				
Department Contact	Christopher Cabot, Deputy Director, (216) 881 - 4396				
User Department	CCDCFS				

Date	6.18.2024
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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4622

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- Dave’s Supermarkets (Agenda Item #5 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 21-0129 REG exp 12/31/2025	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/8/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$41,666.66
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$83,333.34
			TOTAL		\$125,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		4342 (Copied from 1633)			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4622			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4622
Vendor Name:	DAVE’S SUPERMARKET, INC
ftp:	9/1/24 - 8/31/25
Amount:	\$125,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	Dave's Supermarket				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1633				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Food – provide basic food items including fresh meat, dairy, bread and produce and special food items for infants, toddlers, and those with dietary restrictions/allergies.				
Performance Indicators	Provide merchandise to families as requested by the agency. Provide delivery services within two days of order placement. Provide quality customer service.				
Actual Performance versus performance indicators (include statistics):	Dave's provides great variety and quality. Competitors do have better prices on some items				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Availability to clientele. Convenient hours. Easy system of use with gift cards. Cultural variety				
Department Contact	Christopher Cabot, Deputy Director (216) 881 - 4396				

User Department	CCDCFS
Date	6.18.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4621

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
Master Contract- JC Penney (Agenda Item #4 of 5)			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			SB	OK AC
Bid Specification Packet			SB	OK AC
Final DEI Goal Setting Worksheet			SB	OK AC
Diversity Documents – <i>if required (goal set)</i>			N/A	
Award Letter (sent to awarded vendor)			SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	
Tabulation Sheet			SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)			SB	OK AC
IG#	21-0139 REG exp 12/31/2025		SB	OK AC
Debarment/Suspension Verified	Date:	6/11/2024	SB	OK AC
Auditor’s Finding	Date:	6/11/2024	SB	OK AC
Vendor’s Submission			SB	OK AC
Independent Contractor (I.C.) Requirement	Date:	6/12/24	SB	OK AC
Cover - <i>Master contracts only</i>			SB	OK AC
Contract Evaluation – <i>if required</i>			SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$83,333.36
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$166,666.64
			TOTAL		\$250,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		4558 (Copied from 1634)			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4621			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-0179, R2022-0328D, R2023-0218
CM#:	4621
Vendor Name:	PENNEY OPCO LLC DBA JCPENNY
ftp:	9/1/24-8/31/25
Amount:	\$250,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	JCPenney				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 4558 (copied from CM 1634)				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	JCPenney offers a wide range of affordable clothing to youth in custody of Cuyahoga County DCFS. When a youth is placed into custody DCFS can get the necessary clothing/accessories the child needs in their placement.				
Service Description	High quality clothing provided for children ages 0-18, which may include infant wear, children's school uniforms, winter clothing including boots and coats, underwear, shoes and sleepwear.				
Performance Indicators	Provide high quality clothing to eligible families. Serve individuals/families referred to them by DCFS who are in possession of a Cuyahoga County purchase order.				
Actual Performance versus performance indicators (include statistics):	On-line shopping available for our families that live far distance. Older youth enjoy name brands the company offers				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	High quality and vast selection. Pricing meets needs.				
Department Contact	Christopher Cabot, Deputy Director (216) 881-4396				
User Department	CCDCFS				

Date	6.18.2024
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4619

	Department initials	Clerk of the Board
Briefing Memo	SB	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- West 25 Furnishings (Agenda Item #2 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	OK AC
Bid Specification Packet	SB	OK AC
Final DEI Goal Setting Worksheet	SB	OK AC
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	OK AC
IG# 24-0241-REG exp 12/31/2028	SB	OK AC
Debarment/Suspension Verified Date: 6/11/2024	SB	OK AC
Auditor’s Finding Date: 6/11/2024	SB	OK AC
Vendor’s Submission	SB	OK AC
Independent Contractor (I.C.) Requirement Date: 6/8/2024	SB	OK AC
Cover - <i>Master contracts only</i>	SB	OK AC
Contract Evaluation – <i>if required</i>	SB	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$128,333.36
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$256,666.64
			TOTAL		\$385,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1635			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4619			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1st AMND	Prior Amendment Amounts (list separately)	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2nd AMND		\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	R2021-00179, R2022-0328D, R2023-0218
CM#:	4619
Vendor Name:	WEST 25 TH FURNISHINGS AND APPLIANCES, INC.
ftp:	9/1/24-8/31/25
Amount:	\$385,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 7/30/24

CONTRACT EVALUATION FORM

Contractor	West 25th Furnishings and Appliances, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1635				
RQ#	5074				
Time Period of Original Contract	09/01/2021 – 08/31/2022				
Background Statement	Emergency assistance includes food, furniture, and basic appliances. These are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore items such as beds, cribs, food, and basic appliances must be provided as soon as possible following the receipt of a purchase order or gift card from Cuyahoga County.				
Service Description	Furniture and Appliances – a variety of basic household furnishings including bedroom furnishings from infant to adult, basic dining and living room furniture, as well as kitchen and laundry appliances.				
Performance Indicators	Provide merchandise to families as requested by agency. Delivery within 2 days. Quality customer services. Competitive pricing.				
Actual Performance versus performance indicators (include statistics):	Timely delivery and set-up typical. All goods kept in stock. Responsive to concerns. Competitive pricing on all goods.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	High quality good for the price point. Ensure they meet family needs and all are satisfied before leaving				

Department Contact	Christopher Cabot, Deputy Director (216)881-4396
User Department	CCDCFS
Date	6.18.2024



Department of Purchasing Tabulation Sheet

Shawlyn Bell 1/23/2024

REQUISITION NUMBER: RQ14253/Event #5403		TYPE: (RFB/RFP/RFQ): RFP		ESTIMATE: \$1,575,000.00	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: April 22, 2024		SOLICITATIONS ISSUED: 16	
REQUESTING DEPARTMENT: Division of Children and Family Services		COMMODITY DESCRIPTION: Emergency Assistance (Food Clothing, Furniture and Appliances) for Families involved with DCFS		MANUAL RESPONSES: 2	
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%		ELECTRONIC RESPONSES: 3	
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A The procurement method was RFP or RFQ, JW 4/24/2024		CCBB: Low Non-CCBB Bid \$: N/A		TOTAL RESPONSES: 5	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A The procurement method was RFP or RFQ, JW 4/24/2024		CCBEIP: Low Non-CCBEIP Bid \$: N/A			
* PRICE PREFERENCE LOWEST BID REC'D \$ N/A		RANGE OF LOWEST BID REC'D \$ N/A			
PRICE PREF % & \$ LIMIT: N/A		MAX SBE/MBE/WBE PRICE PREF \$ N/A		DIVERSITY GOAL/WBE 0%	
		Add 2%, Total is: N/A			
		Minus \$, =			
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. A - Z Furniture 1860 East 55 th St Cleveland OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors listed		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u> </u> <u> </u> <u> </u> <u> </u>					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Burlington 1830 Route 130N Burlington NJ 08016	N/A	N/A	Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors listed		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Cooper Retail JV LLC dba JCPENNEY 6501 Legacy Dr #B100 Plano TX 75024	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors listed SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. West 25 th Furnishings and Appliances Inc 1860 East 55 th St Cleveland OH 44103	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): No subcontractors listed SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No diversity goals 4/22/24/24 HM JW 4/24/2024		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

GOAL SETTING WORKSHEET

Department Name: Health and Human Services: Division of Children and Family Services
Contact Name: Marcos Cortes
Contact Phone#: 216-698-2586
Contact Email: marcos.cortes@dfs.ohio.gov
RQ#: 14253
RQ Description: Emergency Services

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Human Services	95200	1575000.00	1	0.00	0.00	0.00		0.00	0.00
Totals (\$):		\$1,575,000.00	1	0.00	0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 3/11/2024

Override due to NIGP 95200:
 use of fed funds 0%/0m/0w no
 (listed as 79% duplicates
 federal
 emergency
 services/21%
 0% HHS levy)
 0%
 0%

MBE Goal
 WBE Goal
 SBE Goal (not calculated)

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0009

Sponsored by: County Executive Ronayne	An Ordinance amending Sections 106.04, 701.07, 714.01, 714.02, and Chapters 807 and 809 of the County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Department of Housing and Community Development was created by Ordinance No. O2023-0007, enacted April 27, 2023; and

WHEREAS, in addition to the roles and responsibilities set forth in Section 202.09 of the County Code, the Department of Housing and Community Development is now charged with certain of the roles and responsibilities previously under the jurisdiction of the Department of Development; and

WHEREAS this Ordinance amends references in the Cuyahoga County Code to properly align the roles and responsibilities of the Department of Housing and Community Development and the Department of Development; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Sections 106.04 and 701.07 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

Section 106.04: Public Records

- (A) Maintenance of Public Records (*remains in its entirety*)
- (B) Maintenance of Electronic Mail (*remains in its entirety*)
- (C) Designation of Countywide Public Records Manager (*remains in its entirety*)
- (D) Designation of Deputy Countywide Public Records Manager (*remains in its entirety*)
- (E) Designation of Public Records Manager

(1) *(remains in its entirety)*

(2) For the following offices, the person designated as public records manager shall be an employee of the office who works at the principal place at which that office does business:

- (a) the County Executive, including all executive office staff
- (b) the County Council
- (c) the Department of Law
- (d) the Sheriff
- (e) the Medical Examiner
- (f) the Clerk of Courts
- (g) the Department of Development
- (h) the Department of Information Technology
- (i) the Department of Public Works
- (j) the Department of Purchasing
- (k) the Department of Human Resources
- (l) the Fiscal Officer
- (m) the Cuyahoga Job and Family Services
- (n) the Division of Children and Family Services
- (o) the Division of Senior and Adult Services
- (p) the Department of Health and Human Services
- (q) the Agency of the Inspector General
- (r) the Department of Communications
- (s) the Department of Public Safety and Justice Services
- (t) the Department of Consumer Affairs
- (u) the Department of Internal Auditing
- (v) the Department of Housing and Community Development**
- ~~(w)(v)~~ the County Treasurer
- ~~(x)(w)~~ the County Prosecutor

(3) *(remains in its entirety)*

(F) Public Records Manager for County Council *(remains in its entirety)*

(G) Records Retention Schedules *(remains in its entirety)*

(H) Interim Transient Records Retention Schedule *(remains in its entirety)*

(I) Publication of Public Records Policy *(remains in its entirety)*

(J) County Website *(remains in its entirety)*

Section 701.07: Financial Reporting

(A) *(remains in its entirety)*

(B) *(remains in its entirety)*

(C) *(remains in its entirety)*

(D) *(remains in its entirety)*

- (E) The Office of Budget and Management, in coordination with the Department of Development, **the Department of Housing and Community Development**, and other County agencies, as needed, shall maintain and publish annually by March 31st of each year a list of all outstanding loans made by the County, including the amount, interest rate, and term of each loan and the amount of each loan that may be forgivable, if any. OBM shall determine a written process for determining a reasonable and prudent portion of the total loan amount to hold in reserve against nonpayment of loans or the exercise of forgivable loan provisions. This reserve amount shall be reported as a reserve on balance against the General Fund, and it shall be updated at least quarterly with respect to new loans and at least annually with respect to the status of existing loans.
- (F) *(remains in its entirety)*
- (G) *(remains in its entirety)*

SECTION 2. Chapters 714, 807 and 809 of the County Code are hereby amended as follows (deletions are stricken, additions are bold and underlined, and sub-sections that remain unchanged in their entirety are noted in *italics* and parentheses):

CHAPTER 714: Municipal Grant Programs

Section 714.01 County Community Development Block Grant Program

- A. Program Established *(remains in its entirety)*
- B. Program Administration

The Cuyahoga County Community Development Block Grant (“CDBG”) program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of **Housing and Community Development**. **For purposes of this Chapter 714, “Department” shall mean the Cuyahoga County Department of Housing and Community Development.**

- C. Funding Source

The CDBG program shall be funded through entitlement funds allocated to Cuyahoga County each fiscal year by HUD, as determined by the Director of **Housing and Community Development**, consistent with the cooperation agreements between Cuyahoga County and each Urban County member community.

- D. Eligibility Requirements *(remains in its entirety)*
 - 1. *(remains in its entirety)*
 - 2. *(remains in its entirety)*

3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The community must be in compliance with any existing contract for CDBG funds as determined by the Department of Development.
6. *(remains in its entirety)*
7. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and
8. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline.

E. Evaluation Criteria

The Department of Development shall administer an evaluation process in which all timely submitted and properly completed applications for CDBG funding eligible activities shall be scored using an objective numerical rating system. The Department of Development may invite knowledgeable officials of other County departments and non-Urban County local communities to serve on a rating and ranking committee for this evaluation.

Section 714.02 County Community Development Supplemental Grant Program

A. Program Established *(remains in its entirety)*

B. Program Administration

The Cuyahoga County Community Development Supplemental Grant ("CDSG") program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development.

C. Funding Source *(remains in its entirety)*

D. Eligibility Requirements

To be eligible to receive CDSG funds through the Municipal Grant Program, applicants shall meet the following criteria:

1. All applicants must be municipal corporations, townships, or not-for-profit community development corporations tax-exempt under Section 501(c)(3) of the Internal Revenue Code located within Cuyahoga County. To be eligible to apply, a not-for-profit community development corporation must be incorporated for not less than two years prior to the application deadline set by the Department of Development; provided, however, that

community development corporations in existence on or before the original effective date of this provision shall be eligible to apply; and

2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. The applicant must be in compliance with all existing contracts for CDBG and CDSG funds previously allocated pursuant to this Chapter by the date of the current application deadline as determined by the Department of Development; and
6. *(remains in its entirety)*
7. All documents required by the Department of Development must be contained within the application or attached; and
8. All applications must be received by the deadline as set by the Department of Development.

E. Evaluation Criteria

1. The Department of Development shall issue written requirements for each year's application format, contents, and required attachments; and all documents required by the Department of Development must be contained within the application or attached.
2. The Department of Development shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline. All applications must be received by the deadline as set by the Department of Development.
3. The Department of Development shall evaluate applications based upon factors including, but not limited to, the following:
 - a. That the application meets the eligibility requirements specified in paragraph (D) of this section.
 - b. That the project specified in the application may complement or otherwise enhance other projects supported through other funding sources.
4. *(remains in its entirety)*

Chapter 807: Property Demolition Program

Section 807.01 Definitions

For the purposes of this Chapter 807, the following definitions shall apply:

A. “Applicant” shall mean a municipal corporation or township located within Cuyahoga County. Applicants may apply to the property demolition program directly or via an authorized agent.

B. “Department” shall mean the Cuyahoga County Department of Community and Economic Development.

~~(C)(B)~~ “Property Demolition Fund” shall mean the fund established by the County under Section 807.02.

~~(D)(C)~~ “Property Demolition Program” shall mean the program established pursuant to Section 807.03 to demolish vacant, abandoned, and nuisance or blighted structures in Cuyahoga County.

~~(E)(D)~~ “Land Bank” shall mean the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

~~(F)(E)~~ “Round” shall mean each application round of the property demolition program administered by the Department of ~~Development~~.

Section 807.02 Property Demolition Fund

A. For the preservation of public peace, health, safety, and welfare in the County, there is hereby created the Cuyahoga County Property Demolition Fund pursuant to the County’s police powers to abate nuisance and blighted properties, which shall fund demolition programs to be administered by the County Executive through the Department of Housing and Community Development.

B. *(remains in its entirety)*

C. *(remains in its entirety)*

D. *(remains in its entirety)*

Section 807.03 Property Demolition Program

A. The Department of ~~Development~~ shall establish and administer a non-competitive, multiple-round application program for the purpose of issuing grants and loans payable from the property demolition fund to demolish vacant, abandoned, and nuisance or blighted structures within Cuyahoga County.

B. The Department of ~~Development~~, in consultation with the Land Bank, shall establish eligibility criteria to evaluate applications received in each round of

the program. The eligibility criteria shall be established to evaluate the following factors, exclusively:

1. *(remains in its entirety)*
2. *(remains in its entirety)*
3. *(remains in its entirety)*
4. *(remains in its entirety)*
5. *(remains in its entirety)*
6. *(remains in its entirety)*

The Department of ~~Development~~ may, in consultation with the Land Bank, revise the evaluation criteria following each round of the program; provided, however that the revised criteria shall continue to meet the requirements of this Section.

- C. Each applicant may qualify to receive a grant or loan under the property demolition program upon submitting an application that meets the criteria of such program. Each applicant may apply for a grant, a loan, or a combination thereof. The determination of the Department of ~~Development~~ as to whether an application meets the criteria shall be final. No individual grant or loan shall exceed \$1,000,000.00 in the first application round. The Department of ~~Development~~ may increase or decrease the maximum award amount in subsequent rounds; provided however that no individual grant or loan shall exceed \$2,000,000.00 in any round. Not more than \$100,000.00 shall be awarded for the demolition of any individual structure.
- D. Each grant or loan made pursuant to this Section shall be subject to a grant or loan agreement, which shall include the following commitments:
 1. *(remains in its entirety)*
 2. A commitment from the applicant to abide by minimum demolition and property maintenance standards established by the Department of ~~Development~~;
 3. *(remains in its entirety)*
 4. *(remains in its entirety)*
 5. *(remains in its entirety)*
- E. *(remains in its entirety)*
- F. *(remains in its entirety)*

G. *(remains in its entirety)*

H. *(remains in its entirety)*

I. *(remains in its entirety)*

Section 807.04 Reporting Requirements

A. The Department of ~~Development~~ shall create and maintain an up-to-date listing of information about all projects proposed for demolition under the property demolition program, including the following:

1. *(remains in its entirety)*

2. *(remains in its entirety)*

3. *(remains in its entirety)*

4. *(remains in its entirety)*

5. *(remains in its entirety)*

B. The Department of ~~Development~~ shall issue a report to Council following each round of applications, not less frequently than once per year, which shall include the listing specified in paragraph (A), a list of all applicants in each round, a list of properties approved for demolition in each round, a list of properties demolished in each round, the grant and loan amounts awarded to each applicant in each round, a notification of revisions to the eligibility criteria established pursuant to Section 807.03(B), and any other information as may be requested by members of Council.

C. *(remains in its entirety)*

Chapter 809: Cuyahoga County Housing Program

Section 809.01 Definitions

A. For the purposes of this Chapter, the following definitions apply:

“Affordable neighborhood” means a census tract where the median single-family home value is at or below 100% of the countywide median home value.

“Department” means the Department of **Housing and Community**~~Development,~~
~~Division of Community Development.~~

“High market neighborhood” means a census tract where the median single-family home values is in excess of 175% of the countywide median home value.

“Land Bank” means the Cuyahoga County Land Reutilization Corporation, a nonprofit community improvement corporation duly organized pursuant to Chapter 1724 of the Ohio Revised Code.

“Median home value” means the respective median residential property value as certified in the 2018 sexennial reappraisal, as may be revised in the 2021 triennial update.

“Middle market neighborhood” means a census tract where the median single-family home value is above 100% and at or below 175% of the countywide median home value.

“Neighborhood” means an affordable neighborhood, middle market neighborhood, and/or a high market neighborhood.

“Owner-occupant” means a resident of Cuyahoga County who owns or will own the home which they identify as his or her principal place of residence.

“Program” means the Cuyahoga County Housing Program.

“Small dollar mortgage” means a mortgage with a principal amount of \$70,000.00 or less.

Section 809.02 Program Establishment and Scope

A. The Cuyahoga County Housing Program is hereby established to bolster ongoing, community-wide efforts to stabilize and strengthen the County’s housing market, reduce housing insecurity, eliminate vacant and blighted residential structures, accelerate new construction and renovation of existing housing, improve access to capital and affordable housing, and help county residents maintain their homes in good repair and avoid foreclosure. The County seeks to augment existing efforts to address the six primary objectives identified in the 2017 Cuyahoga County Housing Plan authored by the Department of Development, which are:

1. Access to capital
2. Tax collection and delinquency
3. Housing insecurity
4. Special populations
5. Fair housing
6. Confidence in the housing market

B. Components. The Program shall consist of three components:

1. **Home Renovation.** *(remains in its entirety)*
2. **Home Owner Assistance.** The Home Owner Assistance component provides financial and technical assistance to current and prospective home-owners and tenants seeking to acquire or maintain affordable housing consistent with local building and zoning laws.
 - a. Home repair assistance. ~~The Department of Development~~ shall provide home repair assistance to home-owners in the form of loans, grants, and/or technical assistance.
 - b. Small-dollar mortgage assistance for prospective owner-occupants. ~~The Department of Development~~ shall provide small-dollar mortgage assistance to prospective owner-occupants. Mortgage assistance may include loan origination, loan servicing, loan bundling, and/or the creation of a loan loss reserve.
3. **Housing Market.** The Housing Market component includes strategic activities specifically intended to spur private market investment in emerging and future markets.
 - a. Emerging markets. *(remains in its entirety)*
 - b. New infill construction. *(remains in its entirety)*
 - c. Future markets. The Land Bank shall undertake strategic planning activities in markets where long-term disinvestment has occurred and private market actors have been unwilling to reinvest. Such activities may include commissioning feasibility studies, concept development, or strategic land assembly. The Land Bank shall undertake such activities in coordination with ~~the Department of Development~~, municipalities, community development corporations, and/or other community partners.
 - d. Strategic demolition. *(remains in its entirety)*

Section 809.03 Program Administration

- A. The Program shall be jointly administered by the Land Bank and the ~~Department of Development, Division of Community Development~~. The Land Bank shall act as fiscal agent for the entire program and shall design and administer the Home Renovation and Housing Market components consistent with this Chapter. The Department shall design and promulgate rules for the Home Owner Assistance component consistent with this Chapter, including the establishment of eligibility criteria such as income requirements, property values, and/or any other factors the Department considers relevant. The Department shall also participate in the competitive selection, monitoring, and oversight of third-party service providers for the Home Owner Assistance Component. The Land Bank shall publish rules for all Program components on its website.
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*
- E. *(remains in its entirety)*

Section 809.04 Outcomes and Reporting

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*
- C. *(remains in its entirety)*
- D. *(remains in its entirety)*

Section 809.05 Program Funding

- A. *(remains in its entirety)*
- B. *(remains in its entirety)*

SECTION 3. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0010

Sponsored by: Cuyahoga County Executive Ronayne/Department of Human Resources/Department of Law	An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article IX of the Charter of Cuyahoga County establishes a Personnel Review Commission that shall be responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness; and

WHEREAS, Article IX of the Charter of Cuyahoga County states that the Personnel Review Commission shall administer a clear, countywide classification and salary administration system for classified employees of the charter government, and pay ranges for each classification that are adopted by Council resolution; and

WHEREAS, the County's current civil service plan is codified in Chapter 303 of the Cuyahoga County Code of Codified Ordinances ("Cuyahoga County Code"); and

WHEREAS, Section 303.01(A) of the Cuyahoga County Code provides that all sections of Ohio Revised Code Chapter 124 and Ohio Administrative Code Chapter 123:1 that are applicable to employees of Ohio counties not specifically amended or superseded by Chapter 303 of the Cuyahoga County Code shall remain in full effect in their entirety; and

WHEREAS, Section 303.01(C)(10) of the Cuyahoga County Code authorizes the Director of Human Resources to assign an unclassified employee to a classification in the County's class plan; and

WHEREAS, the proposed amendments are intended to clarify the authority of the Director of Human Resources to establish the pay of employees who are placed into a classification in the County's class plan pursuant to Section 303.01(C)(10) of the Cuyahoga County Code; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Council hereby adopts the following changes to Section 303.01 of the Cuyahoga County Code (added language underlined; deleted language in ~~strike through~~, sub-sections that are remain unchanged in their entirety are noted in *italics* and parentheses):

Section 303.01

- A. *(remains in its entirety)*
- B. Classification Plan. *(remains in its entirety)*
- C. Position Audits.
 - (1) *(remains in its entirety)*
 - (2) *(remains in its entirety)*
 - (3) *(remains in its entirety)*
 - (4) *(remains in its entirety)*
 - (5) *(remains in its entirety)*
 - (6) *(remains in its entirety)*
 - (7) *(remains in its entirety)*
 - (8) Following a final determination of the Director of Human Resources pursuant to Subsections (C)(1), (C)(2), or ~~(D)~~, a non-bargaining, non-probationary employee may file a written appeal with the Personnel Review Commission in accordance with the Personnel Review Commission's Administrative Rules. Employee's may also file an appeal to the limited extent authorized by (C)(6).
 - (9) *(remains in its entirety)*
 - (10) ~~Assignment of Current Employees Who Were Not Previously Classified. The Director of Human Resources may assign a County employee who has not previously been assigned to a classification in the classification plan. An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.~~

D. The Director of Human Resources may assign a County employee who ~~has~~ ~~not~~ ~~currently~~ ~~previously~~ ~~been~~ assigned to a classification in the classification plan; **provided that, if the current rate of pay of an employee assigned to a position under this subsection exceeds the maximum rate of pay for the employee's newly assigned classification, the employee shall be placed in pay step "X" and shall not receive an increase in rate of pay until the maximum rate of pay for that classification exceeds the employee's rate of pay. When the maximum rate of pay for the classification exceeds the employee's rate of pay, the employee is no longer placed at pay step X and may receive an increase in rate of pay up to the maximum rate of pay for that classification. Pay determinations made by the Director under this subsection shall not be arbitrary or capricious and shall be based on the relevant factors identified in Subsection (C)(5).** An employee who has received an assignment pursuant to this Subsection is not required to serve a new probationary period.

DE. To ensure pay equity for like positions, the Personnel Review Commission may conduct audits of final pay determinations pursuant to (B)(3), and of final pay determination made pursuant to (C)(5) where appeal rights have expired and there is no pending appeal. When such an audit is conducted, the Department of Human Resources shall provide the Commission with the rationale and supporting documentation for the Director's final pay determination. The Commission shall provide reports on its audit findings to the Administration and County Council. Nothing in this provision shall require the Commission's audit of pay determinations within like positions to be restricted or limited solely to those employees whose pay is affected by final pay determinations as a result of maintenance of the class plan or the position audit process, but the Personnel Review Commission will not consider in its audit any employees with a pending appeal related to C (5).

124.34 *(remains in its entirety)*

SECTION 2. It is necessary that this Ordinance became immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council,

MISC. TRANSACTION - BRIEFING MEMO

TITLE	An Ordinance Amending Section 303.01 of the Cuyahoga County Code
DEPARTMENT OR AGENCY NAME	Department of Human Resources

REQUESTED ACTION	<input checked="" type="checkbox"/> Amendment to Approval (BOC or Council) <input type="checkbox"/> Other action; please describe
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DESCRIPTION/ EXPLANATION OF REQUEST:	<p>The County Executive, the Department of Human Resources, and the Law Department recommend that Council amend Section 303.01 of the Cuyahoga County Code to clarify the Director of Human Resources' authority regarding the pay of certain unclassified employees who are assigned to a classification in the County's class plan. The sponsors of this legislation believe that the proposed amendments address present ambiguities in the ordinance.</p>
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CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)		
AMENDMENT (A)		