



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 12, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
2079 EAST 9th STREET – 4TH FLOOR
5:00 PM

Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*

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TUESDAY, NOVEMBER 12, 2024
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2079 EAST 9TH STREET
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) October 22, 2024 Committee of the Whole Meeting [See Page 35]
 - b) October 22, 2024 Regular Meeting [See Page 37]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
 - 1) R2024-0390: A Resolution awarding a total sum, not to exceed \$15,000, to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project from the District 3, District 7, and District 9

ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 61]

Sponsors: Councilmembers Sweeney, Conwell and Turner

- 2) R2024-0391: A Resolution awarding a total sum, not to exceed \$10,000, to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 64]

Sponsor: Councilmember Sweeney

- 3) R2024-0392: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Middleburg Heights for the Senior Life Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 67]

Sponsor: Councilmember Byrne

- 4) R2024-0393: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 70]

Sponsor: Councilmember Byrne

- 5) R2024-0394: A Resolution awarding a total sum, not to exceed \$6,500, to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 73]

Sponsor: Councilmember Byrne

- 6) R2024-0395: A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 76]

Sponsor: Councilmember Conwell

- 7) R2024-0396: A Resolution awarding a total sum, not to exceed \$250,000, to the Murtis Taylor Human Services System for the Students of Promise Leadership Academy from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 79]

Sponsor: Councilmember Jones

- 8) R2024-0397: A Resolution awarding a total sum, not to exceed \$150,000, to MidTown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 82]

Sponsor: Councilmember Jones

- 9) R2024-0398: A Resolution awarding a total sum, not to exceed \$10,000, to the Women of Color Foundation for personal and professional development training programs from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: Councilmember Turner

- 10) R2024-0399: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 88]

Sponsor: Councilmember Turner

- 11) R2024-0400: A Resolution awarding a total sum, not to exceed \$10,000, to the Young Women's Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 91]

Sponsor: Councilmember Turner

- 12) R2024-0401: A Resolution awarding a total sum, not to exceed \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program from the District 11 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 95]

Sponsor: Councilmember Simon

- 13) R2024-0402: A Resolution awarding a total sum, not to exceed \$10,000, to the City of South Euclid for the purpose of the Dog Park at Quarry Park North Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 98]

Sponsor: Councilmember Simon

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0354: A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 101]

Sponsors: Councilmembers Jones, Miller, Turner and Stephens

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0356: A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village Initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 109]

Sponsors: Councilmembers Turner, Jones, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0355: A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure

upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 117]

Sponsors: Councilmembers Turner, Miller, Sweeney, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2024-0357: A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 126]

Sponsors: Councilmembers Turner, Miller, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2024-0358: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 139]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0403: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and [See Page 174]

declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0404: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 193 employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 186]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Department of Law

- 3) R2024-0405: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Fraternal Order of Police, Ohio Labor Council, Inc., covering approximately 14 employees in the classification of Protective Services Officer Sergeant for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the Agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 189]

Sponsor: County Executive Ronayne/County Sheriff/Department of Law

- 4) R2024-0406: A Resolution approving an Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Ohio Patrolmen's Benevolent Association, Cellular 911 Unit (CECOMS), representing approximately 24 Call-takers within the Cuyahoga County Department of Public Safety and Justice Services for the period 4/1/2022 - 3/31/2025, to establish the terms of the Wage and Health Insurance re-openers in Articles 37 and 38 respectively, and to modify the duration of the contract; directing that funds necessary to

implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 192]

Sponsor: County Executive Ronayne/Department of Law/
Department of Human Resources/Department of Public Safety
and Justice Services

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND
REFERRAL TO COMMITTEE**

- 1) R2024-0407: A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025; and declaring the necessity that this Resolution become immediately effective. [See Page 195]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of
Budget and Management

- 2) R2024-0408: A Resolution confirming the County Executive's appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 231]

Sponsor: County Executive Ronayne

- 3) R2024-0409: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 233]

Sponsor: County Executive Ronayne

- 4) R2024-0410: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 236]

Sponsor: County Executive Ronayne

- 5) R2024-0411: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 238]

Sponsor: County Executive Ronayne

- 6) R2024-0412: A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 240]
- a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00.
 - b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00.
 - c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

- 7) R2024-0413: A Resolution authorizing an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and declaring the necessity that this Resolution become immediately effective. [See Page 246]

Sponsor: County Executive Ronayne/Department of Development

- 8) R2024-0414: A Resolution authorizing Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 251]

Sponsor: County Executive/Department of Information Technology

- 9) R2024-0415: A Resolution authorizing Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; and declaring the necessity that this Resolution become immediately effective. [See Page 259]

Sponsor: County Executive Ronayne/Department of Information Technology

- 10) R2024-0416: A Resolution authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 264]

Sponsor: County Executive Ronayne/Department of Law/Division of Risk Management

- 11) R2024-0417: A Resolution authorizing an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children's Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance [See Page 270]

requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 12) R2024-0418: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 276]
- a) Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$314,285.70.
 - b) Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$188,571.42.
 - c) Contract No. 4763 with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$628,571.40.
 - d) Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount not-to-exceed \$251,428.56.
 - e) Contract No. 4765 with New Directions, Inc. in the anticipated amount not-to-exceed \$251,428.56.
 - f) Contract No. 4766 with Summit Academy in the anticipated amount not-to-exceed \$377,142.84.
 - g) Contract No. 4768 with The Village Network in the anticipated amount not-to-exceed \$188,571.52.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

- 13) R2024-0419: A Resolution authorizing an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law

enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 284]

Sponsor: County Executive Ronayne/Sheriff's Department

- 14) R2024-0420: A Resolution making an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 290]

Sponsor: County Executive Ronayne/County Sheriff

- 15) R2024-0421: A Resolution authorizing a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties for a period of five (5) years; authorizing the County Executive to execute Contract No. 4979 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 421]

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

- 16) R2024-0422: A Resolution authorizing amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025; authorizing the County Executive to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 299]

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services Inc. for additional funds in the amount not-to-exceed \$2,823,646.75.
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

- 17) R2024-0423: A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$1,228,433.65, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 308]
- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in the anticipated amount not-to-exceed \$61,981.30.
 - b) Contract No. 4754 with East End Neighborhood House in the anticipated amount not-to-exceed \$61,981.30.
 - c) Contract No. 1103 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$198,013.23.
 - d) Contract No. 1105 with University Settlement in the anticipated amount not-to-exceed \$220,517.29.
 - e) Contract No. 3261 (fka Contract No. 1098) with Catholic Charities Corporation in the anticipated amount not-to-exceed \$172,489.94.
 - f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in the anticipated amount not-to-exceed \$146,466.65.

- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in the anticipated amount not-to-exceed \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in the anticipated amount not-to-exceed \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in the anticipated amount not-to-exceed \$182,674.66.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

- 18) R2024-0424: A Resolution making awards on RQ14613 to various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 319]
- a) Contract No. 4931 with Ace Wellness Center LLC in the anticipated amount not-to-exceed \$140,000.00.
 - b) Contract No. 4932 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,100,000.00.
 - c) Contract No. 4934 with Beech Brook in the anticipated amount not-to-exceed \$800,000.00.
 - d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$222,000.00.
 - e) Contract No. 4936 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$1,200,000.00.
 - f) Contract No. 4937 with JusticeWorks OH, LLC in the anticipated amount not-to-exceed \$128,000.00.

- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the anticipated amount not-to-exceed \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in the amount not-to-exceed \$140,000.00.
- i) Contract No. 4940 with OhioGuidestone in the anticipated amount not-to-exceed \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in the anticipated amount not-to-exceed \$800,000.00.
- k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in the anticipated amount not-to-exceed \$140,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

- 19) R2024-0425: A Resolution authorizing an amendment to a Master Contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 329]

1) For additional funds:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount not-to-exceed \$1,300.00.
- b) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount not-to-exceed \$50,000.00.
- c) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount not-to-exceed \$6,000.00.

- d) Contract No. 3750 with XCEL Healthcare Providers, Inc. in the anticipated amount not-to-exceed \$16,000.00.
- e) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$200,000.00.
- f) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$15,000.00.
- g) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$18,000.00.
- h) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount not-to-exceed \$7,900.00.
- i) Contract No. 3779 with ABC International Services, Inc. for Chore and Grab Bar services in the anticipated amount not-to-exceed \$5,900.00.
- j) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services. in the anticipated amount not-to-exceed \$500.00.
- k) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,500.00.
- l) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$235,800.00.
- m) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,100.00.

- n) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC for Laundry services in the anticipated amount not-to-exceed \$18,000.00.
- o) Contract No. 4958 (fka Contract No. 3776) with Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$11,000.00.

2) No additional funds required:

- a) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- b) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- c) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- d) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- e) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- f) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services.
- g) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- h) Contract No. 3789 with Caring Hearts Health Services LLC for Homemaker, Personal Care, Chore and Laundry services.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

- 20) R2024-0426: A Resolution authorizing a sole source contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for

Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 4873 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 344]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

- 21) R2024-0427: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 350]
- a) Contract No. 4848 with Beech Brook in the anticipated amount not-to-exceed \$50,000.00.
 - b) Contract No. 4849 with OhioGuidestone in the anticipated amount not-to-exceed \$200,000.00.
 - c) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$65,000.00.
 - d) Contract No. 4898 with The Centers for Families and Children in the anticipated amount not-to-exceed \$50,000.00.
 - e) Contract No. 4902 with Positive Education Program in the anticipated amount not-to-exceed \$177,500.00.
 - f) Contract No. 4922 with Achievement Centers for Children in the anticipated amount not-to-exceed \$150,000.00.
 - g) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$7,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 22) R2024-0428: A Resolution authorizing an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 358]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 23) R2024-0429: A Resolution making awards with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) - approved permanent housing services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 364]

- a) Contract No. 4700 with Emerald Development & Economic Network, Inc. in the anticipated amount not-to-exceed \$1,910,166.00.
- b) Contract No. 4701 with Famicos Foundation, Inc. in the anticipated amount not-to-exceed \$300,194.00.
- c) Contract No. 4702 with Front Steps Housing & Services, Inc. in the anticipated amount not-to-exceed \$556,860.00.
- d) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.

- e) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Services in the anticipated amount not-to-exceed \$357,386.00.
- f) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the anticipated amount not-to-exceed \$370,650.00.
- g) Contract No. 4706 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the anticipated amount not-to-exceed \$283,152.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 24) R2024-0430: A Resolution making an award to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Contract No. 4944 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 373]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 25) R2024-0431: A Resolution making an award on RQ15000 to Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Re-entry Resource Center for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4970 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 380]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry

- 26) R2024-0432: A Resolution awarding a total sum not to exceed \$2,850,000.00 to the Gateway Economic Development Corporation for maintenance and upgrades to the Gateway Complex located in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. [See Page 386]

Sponsors: County Executive Ronayne and Councilmembers Sweeney, Simon, Jones and Miller

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0371: A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective. [See Page 389] [Pending referral from Committee]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0374: A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective: [See Page 398]

a) The Arch at Saint Michael in the amount not-to-exceed \$450,000.00 to renovate the former Central Catholic School and Convent a 46-unit, senior independent living building, located at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland.

b) The Warner and Swasey in the amount not-to-exceed \$450,000.00 to construct 140 units for a mixed-used, mixed income, mixed population, historic adaptive reuse of the former Warner and

Swasey Manufacturing Plant, located in the City of Cleveland.

- c) Cuyahoga TAY in the amount not-to-exceed \$450,000.00 for the development of a new, 50-unit supportive housing building for transition-aged youth experiencing homelessness in Cuyahoga County.
- d) Jennings Center for Older Adults and PIRHL Developers, LLC in the amount not-to-exceed \$450,000.00 for the development of Hazelwood Court, a 53-unit senior community in City of Maple Heights.
- e) Benjamin Rose Institute on Aging in the amount not-to-exceed \$450,000.00 for the development of the Margaret Wagner Apartments III, to construct 20 new units of Housing and Urban Development (HUD) Section 202 Supportive Housing for the elderly, located at 2373 Euclid Heights Boulevard in City of Cleveland Heights.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Economic Development & Planning – Chron

- 3) R2024-0386: A Resolution making an award on RQ14356 to various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 404]
 - a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,200,000.00.
 - b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$700,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2024-0387: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in the amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 423]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2024-0388: A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 433]
- a) Contract No. 2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
 - b) Contract No. 2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
 - c) Contract No. 2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.

- d) Contract No. 2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. 2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.
- f) Contract No. 2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. 2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0389: A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (fka Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in the amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 475]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0368: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 486]

Sponsors: County Executive Ronayne/Department of Development and Councilmembers Schron and Stephens

Committee Assignment and Chair: Economic Development & Planning – Schron

- 7) R2024-0373: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland for lease of space for the Cleveland Police Department located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2024, to extend the time period to 10/1/2025 and to amend other terms, including rent amounts; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 498]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 8) R2024-0375: A Resolution amending Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by (i) removing the Frontline Development Group, LLC loan in its entirety, (ii) amending the funding to reflect the removal of Frontline Development Group LLC, (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (iv) extending the sunset provision contained in Section 3 to

12/31/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 508]

- a) **Frontline Development Group, LLC in the amount not-to-exceed \$600,000.00 for the construction of (240) workforce-based, affordable housing units for The Allen Estates Project.**
- b) **Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (2) existing building and the creation of (6) new, affordable housing units located on Madison Avenue and Lorain Avenue in the City of Cleveland.**
- c) **Lutheran Metropolitan Ministry in the amount not-to-exceed \$200,000.00 for construction of (4) new, affordable, energy-efficient, permanent housing units for people experiencing homelessness in the City of Cleveland.**
- d) **Northwest Neighborhoods CDC in the amount not-to-exceed \$450,000.00 for the creation of (51) affordable rental housing units for seniors for The Karam Senior Living Project.**
- e) 2804 Moreland, LLC in the amount not-to-exceed \$450,000.00 for rehabilitation of a vacant residential building, located at 2804 South Moreland Boulevard, City of Cleveland, to create 23 units of affordable housing.
- f) CHN Housing Partners in the amount not-to-exceed \$450,000.00 for the construction of (40) affordable housing units for low to moderate-income persons, with an emphasis on single parents seeking higher education.
- g) Cuyahoga Land Bank in the amount not-to-exceed \$1,500,000.00 to provide matching grants for housing and rehabilitation; and matching grants for the construction of (5) new homes in the City of East Cleveland.

- h) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (1) existing building and the creation of new affordable housing units for EDEN Expansion Phase II Project.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

- 9) R2024-0378: A Resolution authorizing an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Low-Risk Misdemeanors (CALM) Program, for the period 7/1/2021 – 6/30/2024, to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in the amount not-to-exceed \$1,699,022.86, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 514]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 10) R2024-0379: A Resolution making an award on RQ12965 to various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 524]

- a) Contract No. 4734 with Interpreters XP, LLC in the anticipated amount not-to-exceed \$408,450.00.

b) Contract No. 4757 with Cross Thread Solutions, LLC in the anticipated amount not-to-exceed \$936,538.30.

c) Contract No. 4759 with Tungez, LLC in the anticipated amount not-to-exceed \$39,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division, Domestic Relations Division, and Probate Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 11) R2024-0380: A Resolution authorizing a contract with Applewood Centers, Inc. in the amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 – 6/30/2026, authorizing the County Executive to execute Contract No. 4907 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 561]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 12) R2024-0381: A Resolution authorizing a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years; authorizing the County Executive to execute Contract No. 4854 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 569]

Sponsor: County Executive Ronayne/Cuyahoga County Prosecutor's Office

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 13) R2024-0382: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033, authorizing the County Executive to execute Contract No. 4861 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 577]

Sponsor: County Executive Ronayne/ Cuyahoga County Prosecutor's Office

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 14) R2024-0383: A Resolution authorizing an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 585]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 15) R2024-0384: A Resolution authorizing an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 594]

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 16) R2024-0385: A Resolution authorizing amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms and for additional funds in the total amount not-to-exceed \$7,933,185.69, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 604]

i) For out-of-school services:

- a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,000,000.00.
- b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,578,016.88.
- c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.
- d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,442.00.

ii) For in-school services:

- a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 615]

a) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.

b) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 2) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 634]

a) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.

b) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 3) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 657]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0011: An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective. [See Page 665]

Sponsor: County Executive Ronayne

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, NOVEMBER 26, 2024
5:00 PM / 4TH FLOOR

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the meeting rooms located on the 4th floor, from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 22, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
3:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:03 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell, Simon, and Jones were in attendance and a quorum was determined.

[Clerk's Note: Councilmembers Turner and Stephens entered the meeting after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

4. ITEM REFERRED TO COMMITTEE / CONFIRMATION HEARING:

- a) R2024-0349: A Resolution confirming the County Executive's appointment of Melanie Kintner Knowles, upon her taking the oath of office, as Director of Sustainability; and declaring the necessity that this Resolution become immediately effective.

Ms. Melanie Kintner Knowles, County Executive Ronayne's nominee for the position of Director of Sustainability, was called upon to deliver an opening statement. She provided background into her education, experience and qualifications for the position.

Councilmembers asked questions of Ms. Kintner Knowles pertaining to her experience and expertise, which she answered accordingly.

On a motion by Mr. Jones with a second by Ms. Simon, Resolution No. R2024-0349 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading passage under suspension of the rules. Councilmembers Miller, Sweeney and Simon requested to have their names added as co-sponsors to the legislation.

5. EXECUTIVE SESSION

- a) Pending or imminent court action

A motion was made by Ms. Simon, seconded by Mr. Sweeney, and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing Pending or imminent court action and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 3:36 p.m. The following Councilmembers were present: Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell, Simon, and Jones.

[Clerk's Note: Councilmembers Turner and Stephens entered the meeting during Executive Session.]

The following additional attendees were present:

Law Director Rick Manoloff; Todd Hunt, Attorney; Tim McDevitt, Juvenile Court Administrator; Sarah Cigic, Deputy Court Administrator/Chief Legal Counsel, Juvenile Division; Thomas O'Malley, Administrative Judge, Court of Common Pleas, Juvenile Division; Sarah Nemastil, Human Resources Director; Mark Musson, Assistant Prosecuting Attorney; Katherine Gallagher, Chief of Operations, County Executive's Office; Amy Ryder Wentz, Shareholder Littler Mendelson, P.C.; Policy Advisor LeVine Ross; Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Special Counsel Michael King.

At 4:41 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:41 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COUNCIL REGULAR MEETING

TUESDAY, OCTOBER 22, 2024

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR

2079 EAST 9TH STREET

5:00 PM

Council President Jones read a statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council and Committee Meetings, in accordance with the permanent rules adopted at the September 10, 2024 Council meeting.

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:02 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell, Turner, Stephens and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

A number of individuals addressed Council on a variety of topics, including The County's investment policies:

a) Larry Mack

- b) Sheilah Allenick
- c) Dayan Gross
- d) Rose Martyn
- e) Frank Nisenbourn
- f) Michelle Levine
- g) Rochelle Roth
- h) Marc Ashed
- i) Brian Stein
- j) Marlene Weinstein
- k) Erika Gold
- l) Loh
- m) Joni Davis
- n) Naomi Wuliger
- o) Jon Nisenbourn
- p) Bradley Sherman
- q) Sarah Sager
- r) Bob Hardis
- s) Leyla Natal
- t) Jason Wuliger
- u) Basma Hamid
- v) Sean Abbott-Klefter
- w) Darrell Houston
- x) Jill Davidson
- y) Elisabeth Sherman
- z) Marc Melamed
- aa) Sheri Sax
- bb) Judith Gerblich
- cc) Danielle Murray
- dd) Thomas Lockshin

6. APPROVAL OF MINUTES

- a) October 8, 2024 Regular Meeting

A motion was made by Ms. Turner, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the October 8, 2024 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

- a) Presentation of a proclamation to commemorate the 79th Anniversary of National Disability Employment Awareness Month in Cuyahoga County, October 2024.

Council President Jones presented a proclamation to Nancy Sidell, Ohio Means Jobs | Cleveland-Cuyahoga County to commemorate the 79th Anniversary of National Disability Awareness Month in Cuyahoga County, October 2024.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne congratulated the Cleveland Guardians on a job well done this season, which extended into the American League Championship Series; congratulated the Cuyahoga County Public Library who just broke ground on a new library located in the City of Parma Heights; recognized the Cleveland Metroparks with the reopening of Garfield Park; thanked Mayor Nicole Dailey Jones and Councilman Chris Glassburn of the City of North Olmsted and County Councilman Pat Kelly for attending the kickoff of the County Tax Tour, which will be touring throughout our districts, with information regarding property tax relief for those in danger of foreclosure and discussing prevention tips, and added that we will make counselors available to citizens who have more questions about their taxes and thanked Kaitlin Durbin for covering the story on Cleveland.com; spoke about the Central Services Campus and thanked the Councilmembers for their involvement and ideas, and for working with the administration on a campus of the future; reminded everyone about the upcoming election on November 5th and stated that early voting has begun. Executive Ronayne also reflected on the recent passing of County employees, Lateisa Crockett from Cuyahoga Job and Family Services and Daurin Elliott from the Department of Senior and Adult Services and extended condolences to their respective families.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0369: A Resolution approving the appointment of Douglas J. Maser to serve on the Cuyahoga County Soldiers' and Sailors' Monument Board of Trustees for an unexpired term ending 11/15/2028; and declaring the necessity that this Resolution become immediately effective.**

Sponsor: Council President Jones

Council President Jones referred Resolution No. R2024-0369 to the Human Resources, Appointments & Equity Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0355: A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Miller, Sweeney, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0355 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0357: A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Miller, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0357 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0358: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

Clerk Richardson read Resolution No. R2024-0358 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0307: A Resolution awarding a total sum, not to exceed \$20,000, to Smart Development, Inc. for the Community First Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development – Stephens

On a motion by Mr. Sweeney, with a second by Ms. Conwell, Resolution No. R2024-0307 was considered and adopted by unanimous vote.

- 2) R2024-0346: A Resolution awarding a total sum, not to exceed \$10,000, to the B-Buzz Baseball League for new baseball equipment from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

On a motion by Mr. Sweeney, with a second by Ms. Conwell, Resolution No. R2024-0346 was considered and adopted by unanimous vote.

- 3) R2024-0347: A Resolution amending the award made pursuant to R2022-0170 to authorize the City of Richmond Heights to use the remaining balance of \$87,500, for the purpose of the Greenwood Farm Gazebo Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

On a motion by Ms. Simon, with a second by Ms. Stephens, Resolution No. R2024-0347 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2024-0370.

- 1) R2024-0370: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller, with a second by Ms. Conwell, Resolution No. R2024-0370 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0371: A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Council President Jones referred Resolution No. R2024-0371 to the Committee of the Whole.

- 2) R2024-0372: A Resolution confirming the County Executive's reappointment of Alexandra R. Beeler, upon her taking the

oath of office, as Inspector General of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0372 to the Committee of the Whole.

- 3) R2024-0373: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland for lease of space for the Cleveland Police Department located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2024, to extend the time period to 10/1/2025 and to amend other terms, including rent amounts; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0373 to the Public Safety & Justice Affairs Committee.

- 4) R2024-0374: A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective:
 - a) The Arch at Saint Michael in the amount not-to-exceed \$450,000.00 to renovate the former Central Catholic School and Convent a 46-unit, senior independent living building, located at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland.
 - b) The Warner and Swasey in the amount not-to-exceed \$450,000.00 to construct 140 units for a

mixed-used, mixed income, mixed population, historic adaptive reuse of the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland.

- c) Cuyahoga TAY in the amount not-to-exceed \$450,000.00 for the development of a new, 50-unit supportive housing building for transition-aged youth experiencing homelessness in Cuyahoga County.
- d) Jennings Center for Older Adults and PIRHL Developers, LLC in the amount not-to-exceed \$450,000.00 for the development of Hazelwood Court, a 53-unit senior community in City of Maple Heights.
- e) Benjamin Rose Institute on Aging in the amount not-to-exceed \$450,000.00 for the development of the Margaret Wagner Apartments III, to construct 20 new units of Housing and Urban Development (HUD) Section 202 Supportive Housing for the elderly, located at 2373 Euclid Heights Boulevard in City of Cleveland Heights.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Council President Jones referred Resolution No. R2024-0374 to the Economic Development & Planning Committee.

- 5) R2024-0375: A Resolution amending Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by (i) removing the Frontline Development Group, LLC loan in its entirety, (ii) amending the funding to reflect the removal of Frontline Development Group LLC, (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (iv) extending the sunset provision contained in Section 3 to 12/31/2025; and declaring the necessity that this Resolution become immediately effective:
 - a) Frontline Development Group, LLC in the amount not-to-exceed \$600,000.00 for the construction of

(240) workforce-based, affordable housing units for The Allen Estates Project.

- b) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (2) existing building and the creation of (6) new, affordable housing units located on Madison Avenue and Lorain Avenue in the City of Cleveland.
- c) Lutheran Metropolitan Ministry in the amount not-to-exceed \$200,000.00 for construction of (4) new, affordable, energy-efficient, permanent housing units for people experiencing homelessness in the City of Cleveland.
- d) Northwest Neighborhoods CDC in the amount not-to-exceed \$450,000.00 for the creation of (51) affordable rental housing units for seniors for The Karam Senior Living Project.
- e) 2804 Moreland, LLC in the amount not-to-exceed \$450,000.00 for rehabilitation of a vacant residential building, located at 2804 South Moreland Boulevard, City of Cleveland, to create 23 units of affordable housing.
- f) CHN Housing Partners in the amount not-to-exceed \$450,000.00 for the construction of (40) affordable housing units for low to moderate-income persons, with an emphasis on single parents seeking higher education.
- g) Cuyahoga Land Bank in the amount not-to-exceed \$1,500,000.00 to provide matching grants for housing and rehabilitation; and matching grants for the construction of (5) new homes in the City of East Cleveland.
- h) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (1) existing building and the creation of new affordable housing units for EDEN Expansion Phase II Project.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Council President Jones referred Resolution No. R2024-0375 to the Community Development Committee.

- 6) R2024-0376: A Resolution authorizing a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Department

Council President Jones referred Resolution No. R2024-0376 to the Community Development Committee.

- 7) R2024-0377: A Resolution authorizing Purchase Order No. 24004101 with Integrated Precision Systems in the amount not-to-exceed \$511,755.35 for a state contract purchase and installation of intrusion alarm system, access control panels, video surveillance cameras, and various network accessories at 1801 Superior Avenue in Cleveland, for use by the Department of Health and Human Services and Board of Elections; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Council President Jones referred Resolution No. R2024-0377 to the Public Safety & Justice Affairs Committee.

- 8) R2024-0378: A Resolution authorizing an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Low-Risk Misdemeanors (CALM) Program, for the period 7/1/2021 –

6/30/2024, to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in the amount not-to-exceed \$1,699,022.86, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0378 to the Public Safety & Justice Affairs Committee.

- 9) R2024-0379: A Resolution making an award on RQ12965 to various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4734 with Interpreters XP, LLC in the anticipated amount not-to-exceed \$408,450.00.
- b) Contract No. 4757 with Cross Thread Solutions, LLC in the anticipated amount not-to-exceed \$956,538.30.
- c) Contract No. 4759 with Tungez, LLC in the anticipated amount not-to-exceed \$39,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division, Domestic Relations Division, and Probate Court Division

Council President Jones referred Resolution No. R2024-0379 to the Public Safety & Justice Affairs Committee.

- 10) R2024-0380: A Resolution authorizing a contract with Applewood Centers, Inc. in the amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 –

6/30/2026, authorizing the County Executive to execute Contract No. 4907 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0380 to the Public Safety & Justice Affairs Committee.

- 11) R2024-0381: A Resolution authorizing a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years; authorizing the County Executive to execute Contract No. 4854 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Cuyahoga County Prosecutor's Office

Council President Jones referred Resolution No. R2024-0381 to the Public Safety & Justice Affairs Committee.

- 12) R2024-0382: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033, authorizing the County Executive to execute Contract No. 4861 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/ Cuyahoga County Prosecutor's Office

Council President Jones referred Resolution No. R2024-0382 to the Public Safety & Justice Affairs Committee.

- 13) R2024-0383: A Resolution authorizing an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications

system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Council President Jones referred Resolution No. R2024-0383 to the Public Safety & Justice Affairs Committee.

- 14) R2024-0384: A Resolution authorizing an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

Council President Jones referred Resolution No. R2024-0384 to the Public Safety & Justice Affairs Committee.

- 15) R2024-0385: A Resolution authorizing amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms and for additional funds in the total amount not-to-exceed \$7,942,185.69, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) For out-of-school services:

- a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,000,000.00.
- b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,578,016.88.
- c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.
- d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,442.00.

ii) For in-school services:

- a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0385 to the Education, Environment & Sustainability Committee.

- 16) R2024-0386: A Resolution making an award on RQ14356 to various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,200,000.00.
- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$700,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0386 to the Education, Environment & Sustainability Committee.

- 17) R2024-0387: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in the amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Council President Jones referred Resolution No. R2024-0387 to the Health, Human Services & Aging Committee.

- 18) R2024-0388: A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
 - b) Contract No. 2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
 - c) Contract No. 2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.

- d) Contract No. 2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. 2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.
- f) Contract No. 2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. 2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Council President Jones referred Resolution No. R2024-0388 to the Education, Environment & Sustainability Committee.

- 19) R2024-0389: A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (fka Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in the amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Council President Jones referred Resolution No. R2024-0389 to the Education, Environment & Sustainability Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING
 - 1) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00

for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.
- b) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0365 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.
 - b) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0366 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

Clerk Richardson read Resolution No. R2024-0367 into the record.

This item will move to the November 12, 2024 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Sweeney and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0349; R2024-0350; R2024-0353; R2024-0360; R2024-0361; R2024-0362; R2024-0363 & R2024-0364.

- 1) R2024-0349: A Resolution confirming the County Executive's appointment of Melanie Kintner Knowles, upon her taking the oath of office, as Director of Sustainability, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2024-0349 was considered and adopted by unanimous vote.

The Oath of Office will be administered to Ms. Kintner Knowles at a later date.

- 2) R2024-0350: A Resolution declaring that public convenience and welfare requires the emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills; total estimated project cost \$200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; requesting authority for the County Executive to enter into and execute the necessary agreement of cooperation; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works **and Councilmember Schron**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Mr. Miller, Resolution No. R2024-0350 was considered and adopted by unanimous vote.

- 3) R2024-0353: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$20,992,729.28 for a state contract purchase of various hardware, software, maintenance and support used to expedite intelligence gathering and efficiency of response to situations for community safety initiatives for the period 1/1/2025 – 12/31/2029; authorizing the County Executive to execute Contract No. 4733 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Miller, Resolution No. R2024-0353 was considered and adopted by unanimous vote.

- 4) R2024-0360: A Resolution confirming the County Executive's appointment of Jasmine C. Taylor to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2023 – 1/31/2028, and declaring the necessity that this Resolution

become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0360 was considered and adopted by unanimous vote.

- 5) R2024-0361: A Resolution confirming the County Executive's reappointment of Roland J. DeMonte to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2024 – 1/31/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0361 was considered and adopted by unanimous vote.

- 6) R2024-0362: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5058 for the replacement of Ridgewood Drive Bridge No. 03.50 over West Creek in the City of Parma; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Ms. Turner, Resolution No. R2024-0362 was considered and adopted by unanimous vote.

- 7) R2024-0363: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-6003 for the roadway improvements on East 156th Street and Shore Acres Drive in connection with the Euclid Beach Connector Trail in the City of Cleveland; authorizing the County Executive through the Department of

Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Mr. Miller, Resolution No. R2024-0363 was considered and adopted by unanimous vote.

- 8) R2024-0364: A Resolution authorizing an amendment to a Master Contract with various providers for various maintenance, repair and operations supplies for the Facilities Division for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the total amount not-to-exceed \$6,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 3063 with Air-Rite, Inc. in the anticipated amount not-to-exceed \$60,000.00.
 - b) Contract No. 3064 with Amico LLC dba SOS Speedy Office Supplies in the anticipated amount not-to-exceed \$115,000.00.
 - c) Contract No. 3065 with Applied Industrial Technologies, Inc. in the anticipated amount not-to-exceed \$40,000.00.
 - d) Contract No. 3066 with Best Plumbing Specialties, Inc. in the anticipated amount not-to-exceed \$20,000.00.
 - e) Contract No. 3067 with The Chas. E. Phipps Company in the amount not-to-exceed \$80,000.00.
 - f) Contract No. 3068 with Cleveland Hermetic & Supply, Inc. in the anticipated amount not-to-exceed \$400,000.00.
 - g) Contract No. 3069 with Cleveland Key & Security in the anticipated amount not-to-exceed \$85,000.00.
 - h) Contract No. 3070 with Craftmaster Hardware in the anticipated amount not-to-exceed \$180,000.00.
 - i) Contract No. 3071 with Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems in the amount not-to-exceed \$30,000.00.

- j) Contract No. 3072 with Decker Steel & Supply, Inc. in the anticipated amount not-to-exceed \$210,000.00.
- k) Contract No. 3073 with Foundation Building Materials (FBM) in the anticipated amount not-to-exceed \$160,000.00.
- l) Contract No. 3074 with Graybar Electric Company, Inc. in the anticipated amount not-to-exceed \$725,000.00.
- m) Contract No. 3075 with Lakeside Supply Company in the amount not-to-exceed \$580,000.00.
- n) Contract No. 3076 with Mars Electric Company in the anticipated amount not-to-exceed \$575,000.00.
- o) Contract No. 3973 (fka Contract No. 3077) with PPG Architectural Finishes, Inc. in the anticipated amount not-to-exceed \$100,000.00.
- p) Contract No. 3078 with Prism Glass & Door Co., Inc. dba Allied Glass Services in the anticipated amount not-to-exceed \$250,000.00.
- q) Contract No. 3079 with Sutton Industrial Hardware in the anticipated amount not-to-exceed \$400,000.00.
- r) Contract No. 3080 with Three-Z in the amount not-to-exceed \$50,000.00.
- s) Contract No. 3081 with Win Supply of Cleveland in the anticipated amount not-to-exceed \$500,000.00.
- t) Contract No. 3082 with W. W. Grainger, Inc. dba Grainger in the amount not-to-exceed \$330,000.00.

- u) Contract No. 3691 with Carmen's Custom Window Treatments in the anticipated amount not-to-exceed \$22,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- v) Contract No. 3783 with Dean W. Guernsey dba Dynamic Sign/Byrne Sign Supply in the anticipated amount not-to-exceed \$105,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- w) Contract No. 3693 with Hilti, Inc. in the anticipated amount not-to-exceed \$22,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- x) Contract No. 3694 with Industrial Safety Products, Inc. in the anticipated amount not-to-exceed \$4,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- y) Contract No. 3695 with Refrigeration Sales Company LLC dba Refrigeration Sales Corporation in the anticipated amount not-to-exceed \$100,000.00, and to

change the contract effective date from 9/22/2023 to 1/1/2023.

- z) Contract No. 3696 with The Sherwin Williams Company in the anticipated amount not-to-exceed \$235,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- aa) Contract No. 3692 with Vincent Valentino Inc. dba Cleveland Lumber Company in the anticipated amount not-to-exceed \$600,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- bb) Contract No. 3698 with Winzer Franchise Company in the anticipated amount not-to-exceed \$20,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.
- cc) Contract No. 3697 with Wadsworth and Associates, Inc. dba Wadsworth Solutions in the anticipated amount not-to-exceed \$2,000.00, and to change the contract effective date from 9/22/2023 to 1/1/2023.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Ms. Conwell, Resolution No. R2024-0364 was considered and adopted by unanimous vote.

e) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2024-0008: An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne **and Councilmembers Miller, Conwell and Turner**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. O2024-0008 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, October 28 at 1:00 p.m. for a budget preview on authorized strength, vacancy credits and compensation schedule adjustments.

Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will not meet next week. Mr. Jones asked for clarification whether an item on the agenda was referred to the Public Works, Procurement & Contracting Committee. Clerk Richardson responded and said that one item had been referred. Mr. Byrne then said that a committee meeting will be held on Wednesday, October 30 at 10:00 a.m. At the conclusion of the meeting, it was determined that no items had been referred to this committee and that a meeting on October 30 would not be necessary.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, October 29 at 1:00 p.m.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, October 28 at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, October 30 at 1:00 p.m.

Ms. Turner reported that the Human Resources, Appointments & Equity Committee will not meet next week.

Ms. Stephens reported that the Community Development Committee will meet on Monday, October 28 at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, October 30 at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

Councilmember Schron congratulated Council President Jones for wrestling with some difficult decisions over the past few months to reach a solution where we finally reached civil discourse during public comment.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:29 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0390

Sponsored by: Councilmembers Sweeney, Conwell, and Turner	A Resolution awarding a total sum, not to exceed \$15,000, to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project from the District 3, District 7, and District 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$5,000, from the District 7 ARPA Community Grant Fund in the amount of \$5,000, and District 9 ARPA Community Grant Fund in the amount of \$5,000, for a total amount not-to-exceed \$15,000 to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 8,000 people will be served annually through this award; and

WHEREAS, Friendly Inn Settlement, Inc. estimates the total cost of the project is \$60,000; and

WHEREAS, Friendly Inn Settlement, Inc. indicates the other funding source(s) for this project includes:

- A. \$640,086.28 from the Moron Family Foundation;
- B. \$15,000; and

WHEREAS, Friendly Inn Settlement, Inc. is estimating the start date of the project will be December 2024 and the project will be completed by January 2025; and

WHEREAS, Friendly Inn Settlement, Inc. requested \$15,000 from the District 3, District 7 and District 9 ARPA Community Grant Funds to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to Friendly Inn Settlement, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to Friendly Inn Settlement, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the HVAC Capital Upgrade Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0391

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$10,000, to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program; and

WHEREAS, the YMCA of Greater Cleveland estimates approximately 408 people will be served annually through this award; and

WHEREAS, the YMCA of Greater Cleveland estimates the total cost of the project is \$10,000; and

WHEREAS, the YMCA of Greater Cleveland is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the YMCA of Greater Cleveland requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the YMCA of Greater Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the YMCA of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Parker Hannifin Downtown YMCA Financial Assistance Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0392

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the City of Middleburg Heights for the Senior Life Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the City of Middleburg Heights for the Senior Life Program; and

WHEREAS, the City of Middleburg Heights estimates approximately 10,000 people will be served annually through this award; and

WHEREAS, the City of Middleburg Heights estimates the total cost of the project is \$75,000 annually; and

WHEREAS, the City of Middleburg Heights indicates the other funding source(s) for this project includes 60% from the City of Middleburg Heights, 20% from sponsors, and 20% from seniors; and

WHEREAS, the City of Middleburg Heights is estimating the project will begin upon receipt and the project will be completed by December 2024; and

WHEREAS, the City of Middleburg Heights requested \$5,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the City of Middleburg Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the City of Middleburg Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Senior Life Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0393

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center; and

WHEREAS, the City of Parma Heights estimates approximately 300 people will be served annually through this award; and

WHEREAS, the City of Parma Heights estimates the total cost of the project is \$5,000; and

WHEREAS, the City of Parma Heights is estimating the project will begin immediately and will remain ongoing; and

WHEREAS, the City of Parma Heights requested \$5,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the City of Parma Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the City of Parma Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase of exercise equipment for the Parma Heights Senior Center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0394

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project; and

WHEREAS, the Parma Commission on Aging, Inc. is estimating the start date of the project will be in 2025 and the project will be completed by 2026; and

WHEREAS, the Parma Commission on Aging, Inc. requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the Parma Commission on Aging, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that

critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the Parma Commission on Aging, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Hearing Loop Installation Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public,

in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0395

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program; and

WHEREAS, the St. Clair Superior Development Corporation estimates approximately 10-13 homeowners will be served annually through this award; and

WHEREAS, the St. Clair Superior Development Corporation estimates the total cost of the project is \$200,000; and

WHEREAS, the St. Clair Superior Development Corporation indicates the other funding source(s) for this project includes \$50,000 from the Jack, Josephy and Mort Mandel Foundation and \$50,000 from a Cleveland Neighborhood Progress ARI Grant; and

WHEREAS, the St. Clair Superior Development Corporation is estimating the start date of the project will be October 2024 and the project will be completed by October 2025; and

WHEREAS, the St. Clair Superior Development Corporation requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the St. Clair Superior Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the St. Clair Superior Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the 50/50 Matching Grant Home Repair Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0396

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$250,000, to the Murtis Taylor Human Services System for the Students of Promise Leadership Academy from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$250,000 to the Murtis Taylor Human Services System for the Students of Promise Leadership Academy; and

WHEREAS, the Murtis Taylor Human Services System estimates approximately 80 people will be served annually through this award; and

WHEREAS, the Murtis Taylor Human Services System estimates approximately 4 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Murtis Taylor Human Services System estimates the total cost of the project is \$591,000; and

WHEREAS, the Murtis Taylor Human Services System is estimating the start date of the project will be January 2025 and the project will be completed by December 2026; and

WHEREAS, the Murtis Taylor Human Services System requested \$250,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Murtis Taylor Human Services System to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the Murtis Taylor Human Services System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Students of Promise Leadership Academy.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0397

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$150,000, to MidTown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$150,000 to Midtown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project and

WHEREAS, MidTown Cleveland, Inc. estimates approximately 140+ people will be served annually through this award; and

WHEREAS, MidTown Cleveland, Inc. estimates approximately 205 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, MidTown Cleveland, Inc. estimates the total cost of the project is \$55 million; and

WHEREAS, MidTown Cleveland, Inc. indicates that the project is supported by numerous stakeholders who have committed over \$50 million in other funding source(s); and

WHEREAS, MidTown Cleveland, Inc. is estimating the start date of the project will be 6/1/2025 and the project will be completed by 6/1/2027; and

WHEREAS, MidTown Cleveland, Inc. requested \$150,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to MidTown Cleveland, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to MidTown Cleveland, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Warner and Swasey building redevelopment project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0398

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Women of Color Foundation for personal and professional development training programs from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Women of Color Foundation for personal and professional development training programs; and

WHEREAS, the Women of Color Foundation estimates approximately 150 people will be served annually through this award; and

WHEREAS, the Women of Color Foundation estimates the total cost of the project is \$60,000; and

WHEREAS, the Women of Color Foundation indicates the other funding source(s) for this project includes:

- A. \$20,000 from the KeyBank Foundation
- B. \$5,000 from Enbridge

C. \$20,000 from StepForward; and

WHEREAS, the Women of Color Foundation is estimating the start date of the project will be November 2024 and the project will be completed by June 2025; and

WHEREAS, the Women of Color Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Women of Color Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Women of Color Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for personal and professional development training programs.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0399

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation estimates approximately 200 people will be served annually through this award; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation estimates the total cost of the project is \$5,500 per event; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation is estimating the project will take place in 2025; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community Expungement Clinic Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County

Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0400

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Young Women’s Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Young Women’s Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness; and

WHEREAS, the Young Women’s Christian Association of Cleveland estimates approximately 534 people will be served annually through this award; and

WHEREAS, the Young Women’s Christian Association of Cleveland estimates the total cost of the project is \$10,000; and

WHEREAS, the Young Women’s Christian Association of Cleveland indicates the other funding source(s) for this project includes:

- A. \$4,279,473 from Contributions
- B. \$4,442,530 from Programs and Services
- C. \$302,206 from Investment Income; and

WHEREAS, the Young Women's Christian Association of Cleveland is estimating the start date of the project will be January 2025 and the project will be completed by January 2026; and

WHEREAS, the Young Women's Christian Association of Cleveland requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Young Women's Christian Association of Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Young Women's Christian Association of Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of eliminating racism, empowering women, and ending homelessness.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0401

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program; and

WHEREAS, the City of South Euclid estimates approximately 21,000 people will be served annually through this award; and

WHEREAS, the City of South Euclid estimates the total cost of the project is \$59,890.63; and

WHEREAS, the City of South Euclid is estimating the start date of the project will be 1/1/2025 and the project will be completed by 2/28/2025; and

WHEREAS, the City of South Euclid requested \$50,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the City of South Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the City of South Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Deer Sterilization Pilot Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0402

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$10,000, to the City of South Euclid for the purpose of the Dog Park at Quarry Park North Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$10,000 to the City of South Euclid for the purpose of the Dog Park at Quarry Park North project; and

WHEREAS, the City of South Euclid estimates approximately 5,500 people will be served annually through this award; and

WHEREAS, the City of South Euclid estimates the total cost of the project is \$10,000; and

WHEREAS, the City of South Euclid is estimating the start date of the project will be January 2025 and the project will be completed by May 2025; and

WHEREAS, the City of South Euclid requested \$10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the City of South Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the City of South Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Dog Park at Quarry Park North project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0354

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Stephens, Turner and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$36,293.06 to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring project; and

WHEREAS, the City of Garfield Heights estimates approximately 2,000 people will be served annually through this award; and

WHEREAS, the City of Garfield Heights estimates approximately 1 permanent and temporary job will be created or retained through this project; and

WHEREAS, the City of Garfield Heights estimates the total cost of the project is \$36,293.06; and

WHEREAS, the City of Garfield Heights is estimating the start date of the project will be Fall 2024 and the project will be completed by December 2024; and

WHEREAS, the City of Garfield Heights requested \$36,293.06 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$36,293.06 to the City of Garfield Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$36,293.06 to the City of Garfield Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the St. John Lutheran Church Gym Flooring project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: October 28, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of Garfield Heights in collaboration with St. John Lutheran Church	
Address of Requesting Entity: 5407 Turney Rd. Garfield Hts. Ohio 44125	
County Council District # of Requesting Entity: 8	
Address or Location of Project if Different than Requesting Entity: St. John Lutheran Church 11333 Granger Road, Garfield Heights, Ohio, 44125	
County Council District # of Address or Location of Project if Different than Requesting Entity: 	
Contact Name of Person Filling out This Request: Matthew Burke Mayor	
Contact Address if different than Requesting Entity: 	
Email: Mburke@garfieldhts.org Psalemi@garfieldhts.org	Phone: 216-475-4388
Federal IRS Tax Exempt No.: 346001195	Date: Sept. 25, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Garfield Heights is asking for assistance on behalf of and in collaboration with St. John Lutheran Church to replace the church's indoor gymnasium basketball/volleyball flooring. For the past 25 years, the church has made the facility available to both youth and adults throughout the southeast area to play basketball recreationally. The Church also has used the space to provide a variety of community programming and learning opportunities.

Recently the Church received help from members of the community to get new lighting installed in the facility. Because of budget constraints, the Church has not been able to replace the flooring. The City is willing to offer staffing to help run skills camps through a recreational basketball league program at the city's cost. We are requesting funding to replace and stripe the gymnasium floor for use as basketball and volleyball courts and other programs offered by St. John Lutheran. The City of Garfield Heights will manage and oversee the renovation project in cooperation with the Church.

Garfield Heights City Council will approve legislation to apply for and accept the county ARPA funding award. Once Cuyahoga County council approves the award, the project will proceed to include purchasing the flooring and its installation. Garfield Heights will collaborate with St. John Lutheran to develop, promote and operate a community basketball program. The city will follow county protocols regarding reporting and reimbursement for the funding award.

Project Start Date:
Fall 2024

Project End Date:
Dec. 31, 2024 anticipated.

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Both youth and adult residents of Garfield Heights and neighboring communities, as well as the St. John's Lutheran Church congregation and those involved in their outreach programs.</p>
<p>How many people will be served annually:</p> <p>It is anticipated that the courts will be used by approximately 2,000 people annually for the basketball, volleyball and other programs held at the facility.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. The city will partner with St. John Lutheran Church to develop affordable indoor basketball opportunities including league and open play. The Church also offers other community programming that is open to all.</p>
<p>How does the project fit with the community and with other ongoing projects?</p> <p>The city is implementing its Parks Master Plan, developed with CDSG funding. Using previously approved County ARPA funding, the city upgraded recreation areas with new outdoor basketball and pickle ball courts, playground equipment and improved landscaping. St. John Lutheran Church been opening their gymnasium to the youth in Garfield Heights and the city plans to collaborate with them by first replacing its dilapidated court and then developing a program.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>The city has added one additional recreation coordinator to develop and oversee the anticipated outdoor and indoor programs. It is anticipated that the renovation will lead to the retention of staff at St. John Lutheran.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>N/A</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>Rehabilitation of the indoor basketball at St. John Lutheran Church offers the potential for the city to develop a year-round program that will provide both physical and social benefits for the community. It also offers the potential to use the space for other valued programming.</p>

FINANCIAL INFORMATION:
Total Budget of Project: \$36,293.06
Other Funding Sources of Project (list each source and dollar amount separately):
Total amount requested of County Council American Resource Act Dollar \$36,293.06
Since these are one-time dollars, how will the Project be sustained moving forward: The city will designate funding in its annual Parks and Recreation budget.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Matthew A. Burke

Signature:

Matthew A. Burke

Date:

9/23/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

St. John Lutheran Gym Renovation Quotes

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0356

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Jones, Stephens and Simon	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates approximately 100-125 people will be served annually through this award; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates the total cost of the project is \$15,000; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter indicates the other funding source(s) for this project includes \$2,500 from a National Congress of Black Women Greater Cleveland Chapter fundraiser and \$2,500 from donations; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Bring Back the Village initiative.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: October 30, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.)

NCBW Greater Cleveland Chapter
"Women Making A Difference"

Address of Requesting Entity:

3100 East 45 Street
Cleveland OH 44127

County Council District # of Requesting Entity:

#9

Address or Location of Project if Different than Requesting Entity:

N/A

County Council District # of Address or Location of Project if Different than Requesting Entity:

#8

Contact Name of Person Filling out This Request:

Pamela Grsy-Mason

Contact Address if different than Requesting Entity:

Email:ncbwcleland@gmail.com

Phone:216.268.9658

Federal IRS Tax Exempt No.:

87-4396607

Date: September 25, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

“Bring Back the Village” has been an ongoing initiative for the National Congress of Black Women-Greater Cleveland Chapter (NCBWGCC). Starting back in 2020, it was the organization’s intent to reach out to different communities and focus on their needs.

Our original Common Ground Grant awarded the opportunity to “Build A Network of Support and Resources for Family”. The community cafes were successful in the Glenville and Collinwood area. Overall, the past three (3) years, have included: breast cancer awareness, domestic violence retreat, Social Justice for All Conference, Breaking the Glass Ceiling, and numerous community cafes focusing on safety in the home, school and community.

NCBWGCC would like to continue our focus on education and the mental and socio-emotional needs of youth. This would include the following three (3) programs:

-**Tutoring:** continuation of a designated day care/after school. The goal is to increase math and reading scores of Grades 2 and 3 students. This is a 10-week program, Tuesday, and Thursday from 4:30-6:00pm. The Wednesday sessions are dedicated to art therapy, identifying wellness, self-esteem, and coping skills.

-**Teen Academy:** 6-week summer camp “Who am I?”. These sessions include vision boards, empowerment poetry, recognition of Black woman in history, and artistic expressions, i.e., self-portraits on canvass). This has been a recurring project for 3 years.

-**Civic Engagement and Advocacy:** new program to introduce high schoolers to democracy through unionist and collective bargaining simulations. Students will exercise the methods of debate, arbitration, mediation and find commonality of working in groups. Fall, 2025

Timeline: Specified above. Final report(s) given to the membership through committee reports. Data collection continuous and evaluated.

Project Start Date: January 2025

Project End Date: December 2025

IMPACT OF PROJECT:

Who will be served:

Youth: through 3 separate projects

(1) Ages 7-9 (Male and Female) (2)Ages 10-16 (Female) (3) High schoolers 16-18

How many people will be served annually:

100-125

Will low/moderate income people be served; if so how:

Yes, communities identified as the following: Fairfax, Glenville and High schoolers across Cuyahoga County.

How does the project fit with the community and with other ongoing projects:

NCBWGCC's mission and vision has been to advocate and empower the Black women/girls and her family through social, political development, education, community engagement. To build socio-economic opportunities. NCBWGCC continues to work in communities to carry out this mission.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

None

Membership volunteers; stipend for educators and researchers.

If applicable, what environmental issues or benefits will there be:

None

If applicable, how does this project serve as a catalyst for future initiatives:

"Bring Back the Village" continue to open avenues for success within communities. It's promotion that working together of partners and 'villages', bring about resources, and positive results.

FINANCIAL INFORMATION:**Total Budget of Project:****\$15,000.00****Other Funding Sources of Project (list each source and dollar amount separately):****NCBWGCC Major Fundraiser(October): \$2500.00****Donations: 2500.00****Total amount requested of County Council American Resource Act Dollars:****\$10,000.00****Since these are one-time dollars, how will the Project be sustained moving forward:****Sustainability for Bring Back the Village will be secured in grant requests and raising donations from separate sponsors.****Thank you for your consideration.**

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Pamela Gray-Mason

Signature:



Date:

September 25, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0355

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Stephens, Miller and Sweeney	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 7,000 people will be served annually through this award; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 4 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Friendly Inn Settlement, Inc. estimates the total cost of the project is \$1,000,000; and

WHEREAS, Friendly Inn Settlement, Inc. indicates the other funding source(s) for this project includes:

- A. \$645,000 from Sherrod Brown’s Appropriation Funds for Workforce Development (pending);
- B. \$800,000 from the Mandel Foundation (application upcoming);
- C. \$100,000 raised from Friendly Inn Settlement, Inc.’s Signature Event;
- D. \$13,000 from personal donations;
- E. \$20,000 from Women’s Philanthropic Union; and

WHEREAS, Friendly Inn Settlement, Inc. is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

WHEREAS, Friendly Inn Settlement, Inc. requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Friendly Inn Settlement, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Friendly Inn Settlement, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for infrastructure upgrades, expansion of program services, and operational support.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: October 16, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Friendly Inn Settlement, Inc.	
Address of Requesting Entity: 2386 Unwin Road Cleveland, Ohio 44101	
County Council District # of Requesting Entity: #8	
Address or Location of Project if Different than Requesting Entity: Same as above	
County Council District # of Address or Location of Project if Different than Requesting Entity: Same as above	
Contact Name of Person Filling out This Request: Yolanda Y. Armstrong, MSSA, LSW	
Contact Address if different than Requesting Entity: Same as above	
Email: yarmstrong@thefriendlyinn.org	Phone: 216-431-7656
Federal IRS Tax Exempt No.: 34-0714413	Date: 9/17/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Friendly Inn Settlement, Inc. is celebrating 150 Years of Service to the Central Neighborhood. The organization is a non-profit Social Services Agency that provides services that address maternal and infant health, food insecurity, youth programming, community-based services that wraps services around families in need of assistance.

The focus of this year's goal is to obtain funding to support infrastructure upgrades, expansion of program services and operational support. The timeline of reaching monetary goal is the entire year of 2024. Our goal is to raise \$1 Million Dollars through grant writing and fundraising events.

This project is important because our agency is needed in the community for individuals and families as well as community partners who need space to host events for the 7000 plus residents we serve such as Job Fairs, Expungement Clinics, Health and Wellness Programs, focus groups, community meetings, job training, SNAP Benefits, visitation clinics for parents to see their children in a safe environment, Community Baby Showers for expecting mother, Back to School/Ward 5 Festival, Shoes and Clothes for Kids, Holiday Food Drive and Toy Drive, just to name a few. To host these events, we must provide a safe and conducive atmosphere free from heating and cooling issues, roof leaking issues, and a safe playground for our young children to enjoy.

Project Start Date: 1/2024

Project End Date: 12/2024

IMPACT OF PROJECT:

Who will be served: Primarily residents in the Central community but we do have at least 3 programs that serve all of Cuyahoga County.

How many people will be served annually: 7,000+

Will low/moderate income people be served; if so how: Over 89% of our families we serve are low income. We are located in the heart of the CMHA Housing Estates and serve many of the families.

How does the project fit with the community and with other ongoing projects: This project is about serving the community and with this project we can continue to provide a safe environment for all, expand our services to accommodate more people in need and support operational needs.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: 4 jobs will be retained from this project.

If applicable, what environmental issues or benefits will there be: Benefits include safer and cleaner environment, increased capacity to serve more, building stronger relationships with community partners and residents.

If applicable, how does this project serve as a catalyst for future initiatives: When this project succeeds we all succeed. We have applied for future funding to increase workforce development, expand our Hot Meals program for the Elderly as well as develop new programming related to health and wellness for all.

FINANCIAL INFORMATION:

Total Budget of Project: \$1 Million Dollars

Other Funding Sources of Project (list each source and dollar amount separately):

We have applied to Sherrod Brown's Appropriation Funds for Workforce Development \$645,000 and waiting to see if we will be awarded for Year 2025

We are applying for funding to the Mandel Foundation for Building Improvements up to \$800,000 due 10/17/2024

We raised thus far \$100,000 for our Signature Event that is being held on October 4th

We raised \$13,000 in personal donations

We received \$20,000 from Women's Philanthropic Union

Total amount requested of County Council American Resource Act Dollars:

We are requesting \$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

By bringing on new Board Members committed to raising \$100,000 of unrestricted funds with our present members on an annual basis.

Annual Gala as a Signature Event

Obtaining new grant funds that are not all reimbursable grants

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Yolanda Y. Armstrong, MSSA, LSW

Signature:

Date: 9/21/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

Sponsorship Packet for the 150th Anniversary Gala
Certificate of Liability

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0357

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Stephens and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Positive Plus for the Victims of Crime Conference and Retreat; and

WHEREAS, Positive Plus estimates approximately 125 families will be served annually through this award; and

WHEREAS, Positive Plus estimates the total cost of the project is \$25,000; and

WHEREAS, Positive Plus indicates the other funding source(s) for this project includes:

A. \$9,000 from the United Black Fund;

B. \$5,000 from the Voices of Black Mother's United, Woodson Center;

C. \$5,000 from Neighborhood Connection; and

WHEREAS, Positive Plus held the conference on August 21, 2024; and

WHEREAS, Positive Plus requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Positive Plus to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Positive Plus from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Victims of Crime Conference and Retreat.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: October 16, 2024

Journal _____

_____, 20____

Council

2079 East 9th Street, 8th Floor ● Cleveland Ohio 44115 (216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**APPLICANT INFORMATION:**

Name of Requesting Entity (City, Business, Non-Profit, etc.):
Positive Plus

Address of Requesting Entity:

1366 East 114th Street

County Council District # of Requesting Entity:

Address or Location of Project if Different than Requesting Entity:

City of Cleveland / Cuyahoga County

County Council District # of Address or Location of Project if Different than Requesting Entity:

Address of Entity:

Contact Name of Person Filling out This Request:

Yvonne Pointer

Contact Address if different than Requesting Entity:

Email:

yvonnepointer@aol.com

yp@higherground55.com

Phone:

216-392-5045

Federal IRS Tax Exempt No.:

34-1929225

Date:

09/30/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and a timeline of milestones/tracking of the project):

The Victims of Crime Conference & Retreat -Write the Vision Book Retreat

There are limited efforts in Cuyahoga County that directly serve family members who have experienced homicide or violent loss by helping them connect and build community. This project supports family members in telling the stories of the lives of the children, brothers, sisters, and spouses they lost. The conference, writing workshops, and book projects help family members process trauma and disenfranchise grief often experienced in homicide cases. This project is designed to create space for family members to discuss their shared grief and losses but also to celebrate the lives of their family members, especially the memories and stories not shared publicly at the time of their deaths, when the focus is often on how they died.

"I was under the presumption that Michael and I had many years to make memories. There's not a day that goes by I don't think about Michael. I was blessed when God chose me to be his mother. What I didn't know was that he would only be here for 19 years. I miss him so much that my heartaches, and at times this pain is unbearable; never in a million years I would have thought I had to do life without him. I have concluded that Life is different as I once knew it and grief, I must do life together." – Evette Conway, Contributing Writer

Although our focus is not just on the African American community, the statistics within this community of people are sobering at best. Black and brown youth are dying violent deaths in far more significant proportion than youth of other races. This epidemic of violence has a long-lasting impact on families and communities like Cleveland, Ohio, and the surrounding communities. People are grieving. Their hope for tomorrow has been shattered. Not willing to give up and give in to this violence, the Gloria Pointer Teen Movement, Positive Plus, Inc., and Higher Ground Speakers and Consultant Bureau, founded by local activist, author, and community leader Dr. Yvonne Pointer, have joined forces with organizations such as Signal Cleveland, YWCA Greater Cleveland, City of Cleveland's Department of Public Safety, Voices of Black Mothers United and The Woodson Center just to name a few to present the **"Annual Victims of Crime Write the Vision Conference and Book Project."** The VOC Write the Vision project is more than a conference; it is an opportunity for victims to heal, get the necessary tools to move their families forward, and understand the judicial process many have never experienced.

The project is essential because it creates a community of individuals who continue to support each other. This ongoing connection can contribute to sustained healing and prevention efforts. It will empower a community of individuals to look at existing policies and become change agents. VOC Write the Vision project uses writing as a healing tool. According to the National Library of Medicine article "Writing therapy: a new tool for general practice?" says, writing can facilitate cognitive processing of traumatic memories.

The annual project is outlined below:

- **Writing Workshop** - Too often, the stories told by news outlets or online focus on how a person died, not how they lived or what we remember most about them. Writing opens the door to begin processing the traumatic memories of the event that changed their lives. *Sessions are held in person and virtual*
- **Conference Retreat** – 2 Day conference and retreat filled with workshops, community partners, and resources

- **Community outings** – Bringing families together to take their minds off their trauma
- **Documentary** – Filming and production of the documentary that is aired during

Project Start Date:

August 21, 2024 – First writing workshop

IMPACT OF PROJECT:**Who will be served:**

Families throughout Cuyahoga County

How many people will be served annually:

The conference is open to 100 families, and 25 families are eligible to participate in the book project, all at no cost to the families.

Will low/moderate income people be served; if so, how:

Yes. All events are at no cost to the families.

How does the project fit with the community and with other ongoing projects:

In the community, there are immediate responses and support for families who experience homicide. Those responses are often tied to the justice system process. Only a few projects create an environment where family members can connect and build needed support and amplify the voices and experiences of family members in a way that news outlets or local officials don't filter.

If applicable, how many jobs will be created or retained (specify the number for each), and will the jobs be permanent or temporary:

not applicable

Address of Entity:**If applicable, what environmental issues or benefits will there be:**

Trauma creates an environmental issue when families are not healthy.

If applicable, how does this project serve as a catalyst for future initiatives:

Victims of Crimes Conference Retreat is the catalyst to the healing process, addressing generational trauma and the mental health fallout of losing a loved one to violence. It creates the possibility for future literacy initiatives for the entire family. It brings the family and the community together. It is creating avenues for family members to share. The initiative opens the door for partnership throughout the community rather than forcing them to cope alone. It will support the city, county, and state initiatives that are focused on helping families heal from the violent deaths and the ways in which they affect the community.

FINANCIAL INFORMATION:

Total Budget of Project: \$25,000

Other Funding Sources of Project (list each source and dollar amount separately):

United Black Fund \$9,000

Voices of Black Mother's United, Woodson Center \$5,000

Neighborhood Connections \$5,000

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:
The project will be sustained moving forward through various grants and fundraising projects

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances, including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:**Yvonne Pointer****Signature:****Date:9/303/2024****Additional Documents**

Are there additional documents or files as part of this application? Please list each documents name:
n/a

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0358

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on September 11, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through H) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Supervisor, Shared Services Customer Support Phone Lines*
 Number: 10311

Pay Grade: 10A/Exempt

Proposed Revised Classifications:

- Exhibit B: Class Title: *ERP Business Systems Administrator*
Class Number: 16451
Pay Grade: 15B/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the classification function, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.
- Exhibit C: Class Title: *Accountant 3 (Financial Reporting Accountant)*
Class Number: 11063/11221
Pay Grade: 13A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the title, department, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. Pay grade increased from 10A to 13A.
- Exhibit D: Class Title: *Senior Supervisor, Sewer Maintenance*
Class Number: 18002
Pay Grade: 13A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to distinguishing characteristics, essential functions, additional requirements, technology requirements, and language and formatting. No change to pay grade or FLSA status.
- Exhibit E: Class Title: *Supervisor, Project Inspection*
Class Number: 18121
Pay Grade: 10A/Non-Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, language and formatting. No change to pay grade or FLSA status.

Proposed Deleted Classifications:

- Exhibit F: Class Title: *Animal Adoptions Coordinator*
Class Number: 10051
Pay Grade: 5A/Non-Exempt
* A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

Exhibit G: Class Title: *Behavior Coordinator*
 Class Number: 15045
 Pay Grade: 6A/Non-Exempt
 * A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

Exhibit H: Class Title: *Supervisor, Animal Shelter Medical*
 Class Number: 15041
 Pay Grade: 7A/Non-Exempt
 * A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: September 18, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on September 11, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Supervisor, Shared Services Customer Support Phone Lines 10311	10A Exempt	Health and Human Services

PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
ERP Business Systems Administrator 16451	15B Exempt	15B Exempt (No Change)	Fiscal, OPD, Human Resources, or Public Works
Accountant 3 11063 (<i>Financial Reporting Accountant 11221</i>)	10A Exempt	13A Exempt	All Departments (Fiscal)
Senior Supervisor, Sewer Maintenance 18002	13A Exempt	13A Exempt (No Change)	Public Works
Supervisor, Project Inspection 18121	10A Non- Exempt	10A Non-Exempt (No Change)	Public Works

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Animal Adoptions Coordinator 10051	5A Non-Exempt	Public Works
Behavior Coordinator 15045	6A Non-Exempt	Public Works
Supervisor, Animal Shelter Medical 15041	7A Non-Exempt	Public Works

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
Sarah Nemastil, HR Director
Kelli Neale, Program Officer 4

Posted: 9/5/2024
Meeting: 9/11/2024

<u>Job Title</u> NEW	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
Supervisor, Shared Services Customer Support Phone Lines	10311	N/A	10A Exempt	Health and Human Services	This is a new classification based on the CPQ of a current Administrative Officer. This classification was joint effort from HR and PRC to make a classification specific to the work being performed by this employee.

<u>Job Title</u> REVISED	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
ERP Business Systems Administrator	16451	15B Exempt	15B Exempt (No Change)	Fiscal, OPD, Human Resources, & Public Works	PRC routine maintenance. Classification last revised in 2020. Changes were made to the classification function, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Accountant 3 (<i>Financial Reporting Accountant</i>)	11063/11221	10A Exempt	13A Exempt	All Departments (Fiscal)	PRC routine maintenance. Classification last revised in 2019. Changes were made to the title, department, distinguishing characteristics, essential functions, minimum qualifications, and language and formatting. A technology section was added. Pay Grade increased from 10A to 13A.
Senior Supervisor, Sewer Maintenance	18002	13A Exempt	13A Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes made to distinguishing characteristics, essential functions, additional requirements, technology requirements, and language and formatting. No change to pay grade or FLSA status.
Supervisor, Project Inspection	18121	10A Non-Exempt	10A Non-Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, language, and formatting. No change to pay grade or FLSA status.

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Animal Adoptions Coordinator 10051	5A Non-Exempt	Public Works	A new position was created for the Animal Shelter that encompasses the duties of this position and two other positions to streamline operations at the Animal Shelter. The employees have been transferred into the new position and this position is vacant and will no longer be utilized.
Behavior Coordinator 15045	6A Non-Exempt	Public Works	Same as above.
Supervisor, Animal Shelter Medical 15041	7A Non-Exempt	Public Works	Same as above.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Shared Services Customer Support Phone Lines	Class Number:	TBD
FLSA:	Exempt	Pay Grade:	TBD
Dept:	Health and Human Services		

EXHIBIT A

Classification Function

The purpose of this classification is to oversee and supervise staff who answer the phone lines for Cuyahoga County's Health and Human Services benefits hotline and customer service phone lines.

Distinguishing Characteristics

This is a supervisory level classification that ensures excellent customer service for individuals calling in to Cuyahoga County's Health and Human Services benefits hotline and Customer Service phone line by supervising units of staff responsible for answering the phone lines. The employee works under general supervision from the Customer Service Ombudsman and within a broad framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Supervises and directs the work of Clerical Specialists, Administrative Assistants, and other assigned staff to deliver customer service for inbound/outbound phone lines including HHS 432-Care, Ohio Benefits; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

40% +/- 10%

- Reviews and analyzes the effectiveness and efficiencies of current policies and procedures; updates data in appropriate database and prepares required reports; collects and maintains call center data and creates summary spreadsheets and reports for management; analyzes call patterns to determine how to handle calls more efficiently; recommends and implements changes to policies and procedures to improve efficiency and customer satisfaction; ensures operations comply with state policies and guidelines.

10% +/- 5%

- Maintains knowledge of all state and federal regulations of benefits issued by Cuyahoga County and community resources; provides updates to staff when changes to benefits policies occur; reviews benefits policies and forms and updates as necessary; reviews financial transactions with internal and external customers to ensure compliance within the EBT/Way2Go electronic environment.

5% +/- 2%

- Performs related administrative duties; answers phone calls and email correspondence; attends meetings and trainings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, public administration, social work, or a related field with two (2) years of administrative customer support experience including an additional two years of related supervisory experience; or any equivalent combination of training and experience as defined below.

Highest degree of education attained	Experience required
High school diploma/GED	NO
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated Bachelor's degree	3 years
Related Bachelor's degree	2 years
Unrelated graduate degree	2 years
Related graduate degree	1 year

Related degrees: psychology, human services, business management, human resources.

Related work experience: administrative support, clerical/support staff, data management, human services/case work; human resources.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer, multifunction printer, and phone.

Technology Requirements

- Ability to operate a variety of software and databases including email software (MS Outlook), database software (OnBase, Case Assignment Tracking System, Ohio Benefits Workers Portal, Way2Go, Electronic Benefits System, etc.), spreadsheet software (MS Excel), teleconferencing software (MS Teams), telephone calling system (CISCO/Amazon), and word processing software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

Supervisor, Shared Services Customer Support Phone Lines

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including CISCO statistics, logout report, and queue details, call statistics reports, monthly reports, benefits program inquiries, system reports, form requests, timesheets, benefits request forms, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Family Assistance Policies and Procedures, benefits program manuals and guidelines, systems training manuals, Ohio Administrative Code, Cuyahoga County Code of Ethics, and collective bargaining agreements.
- Ability to prepare timesheets, utilization report, monthly team statistic reports, employee evaluations and performance reviews, various tracking reports, contact lists, team assignment schedules, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret public benefits program terminology and language.
- Ability to communicate effectively with employees, supervisor, Cuyahoga County benefits recipients, other County employees and departments, and collective bargaining unit representatives.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Business Systems Administrator	Class Number:	16451
FLSA:	Exempt	Pay Grade:	15B
Dept:	Fiscal, OPD, Human Resources, or Public Works	EXHIBIT B	

Classification Function

The purpose of this classification is to manage the application architecture of the assigned department's ERP Module in order to meet the business needs of the department and to maximize usability for department employees and management.

Distinguishing Characteristics

This is a journey level classification responsible for accomplishing the short- and long-term goals for the assigned department's ERP Module. This position ensures the module meets the needs of the department while aligning with the broader business and Information Technology initiatives. This position also provides strategic insight to management decisions using information within the application. Employees at this level receive instruction or assistance from a manager and from IT personnel as new or unusual situations arise. This individual is responsible for their assigned module and exercises judgement to meet the needs of stakeholders. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the department.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Manages the data within the application; monitors and audits data within the application for accuracy; researches errors and discrepancies; resolves and prevents future inaccuracy issues; compares data in multiple systems to ensure data integrity; designs, develops, and runs reports and queries within the application for use by management and other employees; provides insight to management decisions using data within the application; ; recommends process improvements; ensures security compliance for users within the application.

20% +/- 10%

- Manages projects to maintain, troubleshoot, and improve the applicable module in the County's ERP system; serves as an intermediary between the business end users and Information Technology (IT) department to convey the needs for the applicable module; communicates the changes to be made in the application (databases, widgets, tables, etc.) to the IT department; tests module implementation, system upgrades, patches, and functional enhancements; monitors that the changes are enacted according to the department's project plan; resolves any issues that impede the completion of the project; follows up with department management to ensure changes were successful and discusses future changes.

20% +/- 10%

- Provides various ERP-related support services; responds to questions and issues from other department staff; troubleshoots system issues; develops training materials including manuals for all users of the application; writes training manuals for future department ERP Administrators; conducts training sessions for all users of the application.

10% +/- 10%

Established: 5.21.2010
Last Modified: 5.26.2020

- Designs and directs the creation of strategy, architecture, implementation, communication, delivery, and administration of applicable ERP modules, solutions, and business analytics; coordinates work between the department's management, Information Technology (IT), and other ERP classifications to ensure that all processes support and are aligned with the County's overall organizational strategy; oversees the functional aspect of the system including ensuring delivery of new functionality and system enhancements; provides on-going escalated support of ERP department tools, ensuring functional governance of module systems technology, and driving analytics/data reporting.

10% +/- 5%

- Communicates with other department leads and the IT ERP team to keep up to date with changes and improvements to the architecture, infrastructure, interface development, and progress of their modules; coordinates interfacing between other ERP Modules; attends conferences and product demos and reads pertinent materials to stay up-to-date on the capabilities of the ERP system; strategizes with management and makes recommendations on improvements/changes to the ERP system to assist with the needs of the department.

10% +/- 5%

- Serves as a lead worker to plan, assign, coordinate, and review the work of other employees; provides instruction and training to employees; solves employee problems.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in computer information systems, software development, business administration, or applicable department field of expertise such as Public Works, Fiscal, Procurement, or Human Resources with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to the applicable department's ERP core modules; **or any equivalent combination of education and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	10 years (5 years ERP)
Unrelated associate degree	9 years (5 years ERP)
Related associate degree	7 years (2 years ERP)
Unrelated bachelor's degree	6 years (2 years ERP)
Related bachelor's degree	5 years (2 years ERP)
Unrelated master's/doctoral degree	4 years (2 years ERP)
Related master's/doctoral degree	3 years (2 years ERP)

Related degree fields: any human resources, finance, business, or information technology fields.

Related work experience: ERP systems (Infor, Oracle, SAP, Workday, Microsoft Dynamics, Sage, Acumatica, IFS, Epicor), analytics, application support, application user security, system analysis, report creation/support (SQL, SSRS, Cognos, Crystal, Tableau, Power BI), workflows, programming (C#, Visual Basic, Python, JavaScript, Go, Java, Kotlin, PHP), system troubleshooting.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

Mathematical Ability

- Ability to add, subtract, multiple, divide, calculate decimals, calculate percentages, and perform routine statistics.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel and Access), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint) and database software (Infor ERP).

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires managing of data and people, deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents applicable to the assigned department such as data for import, process flow charts, work orders, report requests, contractor and personnel records, list of materials and parts, fiscal records and reports, requests for proposals, benefits and HR reports and records, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, construction manuals, Ohio Revised Code, department specific guidelines, and the Employee Handbook.
- Ability to prepare performance indicator reports, expense reports, training manuals, department historical reports on applicable department subjects, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise and train businesses, department members, and management on application standards and other system and business-related changes. Ability to convince and influence others, to record and deliver information, and to explain procedures.

ERP Business Systems Administrator

- Ability to use and interpret department tools, computer hardware, and computer software terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County departments and employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Financial Reporting Accountant	Class Number:	11221
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal	EXHIBIT C	

Classification Function

The purpose of this classification is to coordinate the accounting activities for County departments and agencies, maintain the accuracy of the financial data within the County's financial accounting system, provide the necessary reporting needed by County agencies, and coordinate the preparation of the Annual Comprehensive Financial Report (ACFR).

Distinguishing Characteristics

This is an advanced journey-level classification with responsibility for coordinating complex technical accounting activities and providing guidance to a County department or agency. This classification works under direction of a manager. Employees work independently with minimal instruction or assistance and is expected to use judgement in performing work in accordance with established policies and procedures, generally accepted accounting principles (GAAP), and governmental accounting standards board (GASB). The employee is responsible for applying accounting rules and standards and County policies to resolve complex transactions and to ensure timely and accurate accounting of all transactions and activities by County departments and agencies.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Coordinates accounting activities for County departments and agencies; coordinates general ledger, payroll, purchasing, inventory control, capital assets, and grants; reviews and monitors the accounting transactions of all County departments and/or agencies for appropriate classification and accounting treatment; compiles analyses, reconciliations, or other data or ancillary reports in the preparation of budgets, audits, and the County's Annual Comprehensive Financial Report (ACFR); prepares cash basis financial statements and converts financial data to accrual basis to generate Generally Accepted Accounting Principles (GAAP) basis financial statements.

30% +/- 10%

- Coordinates the preparation of financial reports/financial statements; coordinates the preparation of the financial statements and workpapers for the annual audits; documents and monitors internal controls in support of internal auditing team; responds to inquiries from internal and external auditors and County personnel regarding revenues, expenses, assets, liabilities, and other various accounts for responsible funds; coordinates the preparation and review of the Schedule of Expenditures of Federal Awards (SEFA). prepares various monthly reconciliations (e.g., system, bank account, bank to book, payroll tax, etc.); categorizes, posts, adjusts, and reconciles revenues and expenditures to proper accounts; analyzes variances (e.g., actual spending to budget, current spending to previous, etc.); produces various financial reports and statements related to assigned area(s) (e.g., fixed asset schedules and reports, inventory reports, unemployment tax reports, project activities, grant activities, etc.); prepares schedules for regulatory reporting; oversees and/or assists other departments with preparation of financial and/or budget reports; ensures the propriety of department's accounting transaction processing; reviews, interprets, and applies GAAP and GASB; ensures that all financial statements, documents, and reports conform with GAAP, GASB, and regulatory requirements.

Effective Date: 12.06.2011
Last Modified: 08.14.2019

Financial Reporting Accountant

20% +/- 10%

- Serves as a liaison with assigned County departments and agencies; works with County departments and agencies to optimize financial operations; coordinates with County agencies, departments, and banks to ensure that transactions are properly recorded; provides technical assistance to County fiscal and accounting personnel regarding the financial accounting system; works with agencies and departments to find solutions for conflicts with GAAP, GASB, and other accounting rules and regulations; assists agencies and departments with correcting accounting transactions and reporting issues; provides training to various County departments in accounting best practices and the use of the accounting system; develops training and guides for County departments and agency staff on accounting best practices and County procedures.

20% +/- 10%

- Approves and processes various fiscal activities for assigned departments; monitors bank transactions and performs account reconciliations; performs journal entries; monitors depositing of daily revenue receipts prepared by the Treasury Department utilizing Lawson Infor; reviews and approves journal entries submitted by County agencies; checks that all funds and appropriations have been posted to the correct category; checks that appropriation transfers and adjustments are correct; reconciles and/or monitors bank account activity; prepares bank confirmations for County and/or external auditors.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings, seminars, and meetings; keeps abreast of changes in applicable legislation, policies, and procedures; assists with the development of Cuyahoga County accounting control procedures; identifies and implements opportunities for process improvements; works with IT to test data systems and procedures affecting conversions when systems are being updated or new systems are being implemented.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting with 6 years of accounting experience, 3 years of which must include preparation of income statements, general ledger accounts, trial balances, journal entries, variance analysis and bank reconciliations, financial reporting, financial analysis, auditing, or GAAP/GASB reporting experience; **or an equivalent combination of education, training, and experience as defined below:**

Highest degree of education attained	Experience required
Bachelor's degree	6 years
Related master's/doctoral degree	5 years

Certifications: a CPA may substitute for one year of experience.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and accounting and database software (Infor Lawson).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including accounting system reports, bank reports and statements, revenue receipts and reports, expenditure reports, checks, general ledger, cash financial statements, grant documentation, and ACFR reports.
- Ability to comprehend a variety of reference books and manuals including the *Government, Accounting, Auditing, and Financial Reporting* (GAAFR), Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), general accepted auditing standards, Auditor of State website, Ohio Revised Code (ORC), the Employee Handbook, and related websites and system program manuals.
- Ability to prepare Single Audit spreadsheets, ACFR reports, Fiscal Office reconciliations, bank reconciliations, various accounting schedules, monthly expenditure and revenue projections, memos, forms, financial statements, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and relevant legal terminology and language.

Financial Reporting Accountant

- Ability to communicate effectively with staff, external auditors, employees from outside agencies and departments, bank employees, management, State officials, County Executive, Directors, County Council, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, Sewer Maintenance	Class Number:	18002
FLSA:	Exempt	Pay Grade:	13A
Departments:	Public Works	EXHIBIT D	

Classification Function

The purpose of this position is to supervise Supervisor, Sewer Maintenance employees and sewer maintenance activities.

Distinguishing Characteristics

This is a second-line supervisor classification, working under direction of a superintendent within the Sewer Maintenance Section of the Public Works Department. The employee works within a broad framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This class is distinguished from the Supervisor, Sewer Maintenance by its increased responsibility and that the latter is a first line supervisor. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Supervises and directs the work of Supervisor, Sewer Maintenance workers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

25% +/- 10%

- Assists the Superintendent, Sewer Maintenance with planning and coordinating of sewer maintenance functions; assigns work orders to supervisors through the Enterprise Asset Management (EAM) module; checks inventories using the EAM module; reviews supervisor reports using the EAM module; recommends maintenance programs and initiatives for sanitary and storm system maintenance; establishes goals and plans to achieve goals; assists with capital planning.

10% +/- 5%

- Performs supporting administrative functions; attends various meetings and trainings; conducts meetings; answers questions and responds to requests for information; conducts routine building inspections with the Fire Marshall.

5% +/- 2%

- Reviews and monitors security cameras for the Harvard Yard; uses footage to assist with police investigations; uses footage to assist with vehicle accidents and/or locating vehicles at Harvard Yard.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent supplemented with vocational or technical training in plumbing, maintenance, and/or sanitation with five (5) years of sewer maintenance experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance are required.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multi-function printer.
- Ability to perform on-site inspections, drive a truck, use hand tools, metal detector, flow meters, digital cameras, and various safety equipment.

Technology Requirements

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), mapping software (GIS), database software (Infor EAM), and a Fleet Vehicle Tracking software.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics, and apply algebraic and geometric equations.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.

Senior Supervisor, Sewer Maintenance

- Ability to comprehend a variety of informational documents including reports such as time sheets, attendance records, maintenance work orders, smoke test reports, dye test reports, invoices, vendor quotes, packing slips, purchase orders, agendas, daily logs, maps, blueprints, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, EPA Regulations, Sewer Maintenance Department SOP Manual, Occupational Safety and Health Administration (OSHA) regulations, Public Employment Risk Reduction Program (PERRP) rules and regulations, Ohio Revised Code, safety manuals, equipment operation manuals, and materials texts.
- Ability to prepare reports such as payroll documents, service requests, flow meter reports, dye and smoke meter test reports, GPS and map reports, disciplinary forms, vehicle maintenance reports, performance evaluations, daily itineraries, work orders, agendas, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret engineering and mechanical terminology and language.
- Ability to communicate with upper management, employees, residents, mechanics, engineers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment, at a wastewater treatment facility, or in the field.
- May involve exposure to machinery, noise extremes, vibrations, electrical currents, wetness, smoke/dust/pollen, toxic/poisonous agents, and strong odors.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Project Inspection	Class Number:	18121
FLSA:	Non-Exempt	Pay Grade:	10A
Dept:	Public Works	EXHIBIT E	

Classification Function

The purpose of this classification is to supervise the engineering details of a construction project and to take responsibility for the administration and satisfactory completion of the project.

Distinguishing Characteristics

This is a first-line supervisor classification with responsibility for overseeing multiple projects under a framework of defined policies, procedures, regulations, and guidelines. The incumbents exercise discretion in applying procedures and regulations to resolve project issues. The employees in this classification assist in ensuring that projects are completed on time, on budget, and with adherence to contract requirements. The employees in this class work under direction from an Area Construction Engineer or a Chief Section Engineer. This class supervises lower-level technical classifications including Project Inspectors, Construction Technicians, and interns.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Oversees construction project logistics; evaluates contract and project plans and ensures the work carried out on site aligns with specifications; locates and sets up project field offices for upcoming projects including utilities and furniture; inspects materials delivered to project and verifies approved supplier; prepares materials to document quantity of materials delivered to project site; documents all changes that have been made to project plans; writes estimates as contractor successfully completes bid items; writes change orders or subsidiary agreements when there are increases or decreases in plan bid items; reviews cost analysis or extra work change orders submitted by contractors for payment; observes all maintenance of traffic devices to verify that they are placed correctly and visible to the public; meets with various utilities regarding conflicts with overhead or underground lines; coordinates solutions to complete project; writes daily diaries to list any pay items, not-reported staff, and to record all pertinent information about daily progress on project; reviews staff reports to verify accuracy; prepares, reviews, and approves project documentation such as costing sheets, estimates, daily diaries, and inspection reports. .

20% +/- 10%

- Supervises and directs the work of Project Inspectors, Construction Technicians, interns, contractors, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides instruction and training; evaluates employee performance; responds to employee questions concerns, and problems; approves employee time sheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; oversees safety to ensure contractor is providing a safe project site.

20% +/- 10%

- Evaluates quality and accuracy of project plans upon completion of construction project; evaluates the general contractor and any sub-contractors on various phases of construction upon completion; video records construction site with commentary prior to and after construction for use in potential claims; maintains force account records (manpower, equipment, materials, etc.) of work performed that was in conflict with plans or bid items; measures and verifies for compliance and accuracy quantities of completed work such as: earthwork, paving materials, pipe lengths, concrete flat-work, concrete structures; calculated surface areas, linear distances, and volumes of measured concrete.

15% +/- 5%

- Tracks schedules and task completions on projects; takes steps to ensure project stays on schedule; coordinates contractor daily and weekly work schedule to ensure testing and sampling are performed at time of operations; enters contractor's progress schedule for each category of work (including roadway, waterworks, drainage, and pavement) into computer for projects administered by the Ohio Department of Transportation (ODOT); makes drawings and calculations for bid items for final pay quantities.

15% +/- 5%

- Schedules progress meetings to inform local agencies and administering organizations of progress and discuss problems; informs schools, police, fire, transportation, sewer, and water of problems and of opening and closing dates or roadways; meets with homeowners and businesses to discuss/resolve questions and complaints prior to and during projects.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in engineering technology or related field with three (3) years of road or bridge construction experience; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a reliable vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate a calculator, camera, video camera, measuring wheel, site level, and various measuring and project analyzing tools.
- Ability to balance, climb, bend, twist, crawl, crouch, and stand and walk for a prolonged period of time.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), desktop publishing software (Microsoft Publisher), and construction management software (Appia).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics, and ability to make use of the principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including invoices, data, calculations, drawings, forms, plans, maps, legal descriptions, certifications, travel reimbursement forms, daily construction reports, force accounts, compaction, density, and concrete lab reports, inspector and consultant logs, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, ODOT Construction and Material Specifications, ODOT Construction Administration Manual of Procedures, Cuyahoga County Uniform Standards for Sewerage Improvements, reference manuals, drawings, catalogs, specifications, standards, guidelines, and codes.
- Ability to prepare memos, correspondence, reports, calculations, plans, estimates, close out reports, accident/complaint reports, monthly project updates, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, engineering, land use, and other terminology and language related to assignment.
- Ability to communicate with staff, attorneys, engineers, other agencies, consultants, suppliers, departmental employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and in the field.

Supervisor, Project Inspection

- Work may involve exposure to temperature/weather extremes, strong odors, toxic/poisonous agents, smoke, dust, pollen, wetness, humidity, electrical currents, noise extremes, vibrations, traffic hazards, and machinery.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Animal Adoptions Coordinator	Class Number:	10051
FLSA:	Non-Exempt	Pay Grade:	5A
Department:	Public Works	EXHIBIT F	

Classification Function

The primary purpose of this classification is to oversee the flow of dogs throughout the County's animal shelter, coordinate the services provided to dogs entering the shelter, and to assist customers in the dog adoption and foster process.

Distinguishing Characteristics

This is a journey level clerical classification that assists customers to adopt dogs and enhance the adoptability of dogs. This classification manages the dog population with positive outcomes through foster and transfer partnerships. This classification works under a framework of well-defined procedures. This classification requires limited exercise of judgment and consults with a supervisor as new or unusual situations arise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

55% +/- 10%

- Assists with the flow of dogs into the Cuyahoga County Animal Shelter; determines which dogs come into the shelter, are transferred, go into foster care, or are adopted; assists with evaluation of animal behavior and with updating animal information; maintains animal adoption and outcome records in the adoptions database (PetPoint) and paper records; prepares operational reports; walks through the shelter to confirm accuracy of computer records; schedules medical services for animals (e.g. spay/neuter, dentals, specialty procedures); assists Chief Dog Warden oversee work performed by Deputy Dog Wardens.

25% +/- 10%

- Manages the overall foster and transfer programs including behavioral, medical, and foster to adopt; manages the general health, wellness, and organization of all dogs throughout the program including approval of incoming and outgoing transfers and foster placement; recruits and trains foster volunteers; provides on-call assistance for foster volunteers; creates, manages and maintains foster materials and records including foster manual, training, foster applications and contracts, social media page and recruitment materials; manages communication between foster volunteers with shelter departments, potential adoption candidates, transfer groups and volunteers.

20% +/- 10%

- Serves as a lead worker to assist in the oversight of client-facing operations at the animal shelter; coordinates the work of cross-trained deputy dog wardens working at the shelter; upholds mandated stray hold periods; oversees the adoption process including pre-and post-adoption support services with regard to behavior and training, meet-and-greets, and owner returns; surgery releases; reviews completed applications, invoices, and other documents and receipts; oversees preparation and storage of placement records (RTO, transfer, adoption, etc.); addresses escalated clients to resolve concerns and complaints; address the general public's inquiries regarding lost and found dogs, rabies and dog license information, humane education opportunities, and provides educational information; reviews daily balance of collected funds and corrects errors; oversees cage sterilization and cleaning;

Effective Date: 02.11.2015
Last Modified: 05.25.2021

Animal Adoptions Coordinator

oversees program teams and shelter events (e.g. adoption events, food programs, humane education); facilitates communications between shelter staff, foster families, and potential pet adoption families.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or GED with three (3) years of animal handling, animal supervision, animal husbandry, and/or animal welfare experience and one (1) year of work coordinating the work of employees or volunteers; or any equivalent combination of training and experience.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain and maintain Ohio Euthanasia Technician Certification within 6 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines including computer and multifunction printer.
- Ability to operate a variety of related tools and equipment including Microchip scanners and handheld 2-way radios.
- Ability to distinguish between colors, hear alarming sounds, identify odors, and accurately describe animals based on visual perceptions.
- Ability to physically handle and control animals during transport including lifting and restraining up to 50 pounds and pushing or pulling up to 25 pounds.

Technology Requirements

- Ability to operate a variety of software and databases including Microsoft Office Suite applications, and animal record database (PetPoint).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of volunteers, fosters, deputy dog wardens, and interns and to maintain standards.
- Ability to provide instruction and training to volunteers, fosters, deputy dog wardens, and interns.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

Animal Adoptions Coordinator

- Ability to comprehend a variety of informational documents including dog records, transfer sheets, behavior and assessment evaluations, impound sheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, union contracts, department policy and procedures, and Ohio Revised Code chapter 955.
- Ability to prepare cage cards, internal memos on a dog's record, foster contracts, donation receipts, daily revenue reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with supervisors, volunteers, interns, off-site veterinarians, transfer partners, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at an animal shelter.
- Work may involve exposure to fractious and aggressive animals, rabid animals, noise extremes, strong odors, animal dander/dust, wetness, humidity, diseases, animal bodily fluids, and bright/dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Behavior Coordinator	Class Number:	15045
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Public Works	EXHIBIT G	

Classification Function

The purpose of this classification is to ensure the behavioral health and wellness of all the dogs at the Cuyahoga County shelter; to create and implement behavior plans, enrichment, and behavior; to design training programs for shelter staff and volunteers; and to create behavior protocols for the shelter's policy and procedure manual.

Distinguishing Characteristics

This is a journey level classification with responsibility for the behavioral health and wellness of the dog population at the County Animal Shelter. This classification works within a framework of well-defined policies, procedures, and regulations. Employees in this classification work under general supervision from the Chief Dog Warden, progressing to more independence as experience is acquired. Incumbents are expected to become fully aware of operating procedures and policies. This class requires public contact in communicating ownership and control of animals, laws, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Identifies, creates, and implements behavior plans; performs and documents assessments on behavioral dogs that cannot directly go into the adoption program (i.e. dogs that are under socialized, feral, fearful, and/or showing other behavior concerns); determines course of training needed to correct undesirable behaviors for individual animals and more general common issues; determines and fits equipment needed for stronger and challenging dogs; participates in weekly meetings on status of behavioral dogs; provides recommendations regarding euthanasia when necessary based on behavior, lack of progress, or safety concerns; provides behavioral instructions to adopters.

25% +/- 10%

- Mentors and leads behavior training staff and volunteers; communicates weekly progress with volunteers; determines when volunteers reach trainer level or when they require additional coaching; coordinates the schedule of new behavior team volunteers with the volunteer coordinator.

20% +/- 10%

- Creates, implements, and oversees all behavior and enrichment programs; develops and writes protocols for behavior programs; updates social media pages related to dog behavior programs.

15% +/- 5%

- Plans for training classes; identifies changes and restructures programs as needed; works in collaboration with management to create behavior training materials and procedures for staff and volunteers; prepares training schedules; makes recommendations for successful outcomes (e.g., foster, board and train, transfer).

Effective Date: 05.11.2022
Last Modified: 05.11.2022

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares reports tracking number of clients serviced, referrals, service effectiveness, and outcomes; tracks and reports on shelter's population status; monitors expenditures of resources in the behavior program.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma with three (3) years of dog training, behavior modification, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to bend/twist, stand and walk for a prolonged period of time, lift up to 50 pounds, and push/pull up to 100 pounds.
- Ability to distinguish between colors, hear sounds, identify odors, utilize depth perception, communicate orally, and accurately describe animals based on visual perceptions.

Technology Requirements

- Ability to operate a variety of software and databases including the animal record database (PetPoint), publishing software (MS Publisher), spreadsheet software (MS Excel), and word processing software (MS Word).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.

Behavior Coordinator

- Ability to comprehend a variety of informational documents including daily supervisor reports, feeding schedules, medical to-do lists, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, volunteer Barkbook, the Employee Handbook, and relevant sections of the Ohio Revised Code.
- Ability to prepare canine behavior plans, enrichment schedules, unleashed reports, daily playground communication, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret basic veterinary, animal control, and marketing terminology and language.
- Ability to communicate with Deputy Dog Wardens, Volunteer Coordinator, Adoption Coordinator, volunteers, clients, adoption customers, colleagues, other County employees, and the general public.

Environmental Adaptability

- Work may involve exposure to temperatures/weather conditions, strong odors, toxic/poisonous agents, wetness/humidity, animals/wildlife, disease/bodily fluids, bright/dim lights, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Animal Shelter Medical	Class Number:	15041
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works	EXHIBIT H	

Classification Function

The purpose of this classification is to coordinate the operations of the clinic at the Cuyahoga County Animal Shelter, coordinate the work of shelter personnel, and perform veterinary and medical shelter tasks.

Distinguishing Characteristics

This is a supervisor level classification with the responsibility to oversee work operations of the animal shelter medical team. Employees in this class carry out necessary activities without direction except as new or unusual circumstances arise and operate under a framework of well-defined procedures and regulations. Employees in this classification have specialized knowledge and experience related to animal shelter and basic veterinary procedures. The employee ensures that work is performed effectively and efficiently and according to set rules and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Carries out functions at the County Shelter; provides technical assistance during veterinary procedures such as pre-medication sedation, surgical preparation, surgical assistance, administration of oral medication as prescribed by veterinarian, oversees all surgical scheduling, gives medicated baths; prepares and administers vaccinations to animals; performs routine examinations of impounded animals for symptoms of disease; determines medical adoptability of impounded animals; schedules animals for medical procedures or euthanasia; perform medical tests; oversees cage sterilization and cleaning in medical unit; disinfects surgery room and sterilizes instruments; monitors status of surgery recovery ward and isolation ward; determines breed type and age of all impounded animals.

20% +/- 10%

- Oversees the maintenance of records, bills, refunds, licensure, and inventory for the animal shelter; prepares and maintains placement records; maintains records of claims and complaints as prescribed by law; prepares operational reports; prepares rabies vaccination certificates; maintains license for DEA and Board of Pharmacy; prepares bills for payment; submits vouchers for refunds; maintains adequate inventory of necessary veterinary equipment and supplies, vaccines, and medications.

10% +/- 5%

- Coordinates public relations and community awareness functions; develops educational programs; distributes and makes available literature pertaining to the wellness of animals both pre and post adoption; responds to public inquiries and complaints; maintains relationships with outside vet clinics for care of animals.

10% +/- 5%

- Supervises and directs the work of the veterinary technician and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Minimum Training and Experience Required to Perform Essential Job Functions

- An Associate's degree of applied science in veterinary technology, animal science and three (3) years of supervisory experience in a shelter or animal welfare clinic setting; or an equivalent combination of education, training, and experience.

Additional Requirements for all levels

- Must obtain an Ohio Euthanasia Technician Certification within 6 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to utilize laboratory and medical/veterinary equipment including anesthesia machine, microscope, blood chemistry machine, autoclave, cautery, clippers, needles, syringes, catchpole, snare, muzzles, scales, and other tools.
- Ability to physically handle and control animals during transport and veterinary procedures including prolonged standing, walking, balancing, crouching, lifting and/or restraining up to 50 pounds (with or without assistance), pushing, pulling, and bending.
- Ability to distinguish colors, sounds, odor, and texture.

Technology Requirements

- Ability to operate a variety of software and databases including email software (MS Outlook), word processing software (MS Word), and a web-based animal data management system (PetPoint).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.

Supervisor, Animal Shelter

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including billing invoices, animal medical records, employee leave requests, animal impound inventory and records, medical waste records, diagnostic reports, x-rays, blood work, veterinary attention notices, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Board of Pharmacy laws, Shelter Operations Manual, Veterinary Clinical Parasitology book, Common Diseases of Companion Animals, medical reference material, and the Ohio Revised Code 955.
- Ability to prepare purchase orders, requisitions, vouchers, medical exam reports, lab submission forms, controlled substance log, rabies quarantine release, rabies tags submission, surgical records and logbook, rabies certificates, euthanasia records, impound records, operational reports, educational materials, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, explain procedures, and follow instructions.
- Ability to use and interpret basic veterinary terminology and language.
- Ability to communicate with supervisor, rescue groups, vendors, veterinary personnel, interns, subordinates, Board of Health, emergency clinic staff, other County employees, customers, volunteers, the general public, and Non-profit board of Directors.

Environmental Adaptability

- Work is typically performed in an animal shelter environment.
- Work may involve exposure, disease, bodily fluids, fractious and aggressive animals, strong odors, toxic/poisonous agents, smoke/dust/pollen, wetness/humidity, animals/wildlife, rabid animals, bright/dim lights, and noise extremes.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0403

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	2280 – Other Health and Safety	BA2410168
	PJ280100 – Emergency Management	
	Other Expenditures	\$ 25,000.00

The Department of Public Safety & Justice Services is requesting an appropriation increase of \$25,000 to cover controlled costs beyond the 2024 budget. The funding source is the Health and Human Service Levy Fund.

B.	2285 – Other Judicial	BA2410187
	PD285120 – Public Defender Other Judicial Grants	
	Personnel	\$ 60,000.00
	Other Expenditures	\$ 15,000.00

The Office of the Public Defender is requesting an appropriation increase of \$75,000 for the Pre-Petition Pilot Program Year 4 grant award for the period of October 1, 2024 through September 30, 2025. This is a continuation grant approved by the Board of Control via CON2024-91 on October 7, 2024. The funding source is the United States Department of Health and Human Services, passed through the Supreme Court of Ohio. There is no cash match requirement.

C.	2285 – Other Judicial	BA2410188
	PD285100 – Public Defender-Cleve Municipal	
	Personnel	\$ 258,340.00

The Office of the Public Defender is requesting an appropriation increase of \$258,340 for the 2024 Agreement with the City of Cleveland for representation by the Public Defender in Cleveland Municipal Court. The performance period is January 1, 2024 through December 31, 2024. This revenue generating program was approved by Council via resolution R2024-0342 on September 24, 2024. The funding source is reimbursements received by the Cleveland Municipal Court for services performed.

D.	1100 – General Fund	BA2410190
	JC100100 – JC Administrative	
	Other Expenditures	\$ 120,000.00

Juvenile Court is requesting an appropriation increase of \$120,000 to cover controlled costs beyond the 2024 budget. The funding source is the General Fund.

E.	1100 – General Fund	BA2410193
	JC100105 – Legal	
	Other Expenditures	\$ 400,000.00

Juvenile Court is requesting an appropriation increase of \$400,000 to cover controlled costs beyond the 2024 budget. The funding source is the General Fund.

F.	2280 – Other Health and Safety	BA2410195
	JC280100 – Juvenile Court Legal	
	Other Expenditures	\$ 5,000.00

Juvenile Court is requesting an appropriation increase of \$5,000 to cover controlled cost beyond the 2024 budget. The funding source is the Health & Human Services Levy Fund.

G.	6765 – Health Insurance	BA2415100
	HR765100 – Hospitalization-Self Insurance	
	Other Expenditures	\$ 5,769,967.50

The Department of Human Resources is requesting an appropriation increase of \$5,769,967.50 for anticipated self-insurance claims through December 31, 2024. The funding source is the Health Insurance Internal Service Fund. The current cash balance is \$18,445,345.24.

H.	6765 – Health Insurance	BA2415101
	HR765115 – Self-Insurance BODD	
	Other Expenditures	\$ 1,516,601.69

The Department of Human Resources is requesting an appropriation increase of \$1,516,601,69 for anticipated self-insurance claims through December 31, 2024. The funding source is the Health Insurance Internal Service Fund. The current cash balance is \$18,445,345.24.

I.	2220 – Community Development	BA2416616
	HS220115 – Continuum of Care	
	Other Expenditures	\$ 1,500,000.00

The Department of Health and Human Services – Office of Homeless Services is requesting an appropriation increase of \$1,500,000 for the HUD FY2023 Continuum of Care Competition Grant for the period of January 1, 2025 through December 31, 2025. This is a new grant approved by the Board of Control via CON2024-93 on October 7, 2024. The funding source is the US Department of Housing and Urban Development. There is no cash match required.

J.	4600 – Capital Projects	BA2426429
	PW600120 – Non-Subsidy Facility Projects	
	Other Expenditures	\$ 2,260,870.00

The Department of Public Works is requesting an appropriation increase of \$2,260,870 for the initial phase of the buildout for 1801 Superior. Anticipated costs include information technology equipment, furniture, appliances, and building supplies for the spaces to be occupied by the Board of Elections. The funding source is the Capital Project Fund.

K. 5705 – County Parking Garage	BA2426431
PW705100 – County Parking Garages	
Other Expenditures	\$ 130,075.00

The Department of Public Works is requesting an appropriation increase of \$130,075 for anticipated parking taxes, operating expenses, and the parking garage capital project consultant. The funding source is the County Parking Garage Enterprise Fund. The current cash balance is \$7,475,795.80.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM: 2280 – Other Health and Safety	BA2410196
JC280105 – Juvenile Court Probation	
Personnel	\$ 400,000.00
TO: 2280 – Other Health and Safety	
JC280105 – Juvenile Court Probation	
Other Expenditures	\$ 400,000.00

Juvenile Court is requesting an appropriation transfer of \$400,000 to cover increased rehabilitation expenses and controlled cost through the remainder of the year. The funding source is the Health & Human Services Levy Fund.

B. FROM: 1100 – General Fund	BA2413407
CP100176 – Work Release Project	
Personnel	\$ 1,990,000.00
TO: 1100 – General Fund	
CP100105 – Jud/General	
Other Expenditures	\$ 1,450,000.00
1100 – General Fund	
CP100100 – Administration	
Personnel	\$ 250,000.00
Other Expenditures	\$ 120,000.00

1100 – General Fund		
CP100110 – Bailiffs		
Personnel	\$	105,000.00

1100 – General Fund		
CP100120 – Jury Commission		
Other Expenditures	\$	35,000.00

1100 – General Fund		
CP100130 – Secretary (Judges)		
Personnel	\$	30,000.00

The Court of Common Pleas is requesting an appropriation transfer of \$1,990,000 to realign the budget for 2024 expected final expenses. The funding source is the General Fund.

C. FROM: 1100 – General Fund **BA2413408**

CP100176 – Work Release Project		
Personnel	\$	464,000.00

TO:	1100 – General Fund	
	CP100135 – Arbitration	
	Personnel	\$ 25,000.00
	Other Expenditures	\$ 6,000.00

1100 – General Fund		
CP100140 – Foreclosure		
Personnel	\$	84,000.00
Other Expenditures	\$	1,000.00

1100 – General Fund		
CP100145 – Mediation		
Other Expenditures	\$	13,000.00

1100 – General Fund		
CP100155 – Court Reporting		
Personnel	\$	130,000.00
Other Expenditures	\$	205,000.00

The Court of Common Pleas is requesting an appropriation transfer of \$464,000 to realign the budget for 2024 expected final expenses. The funding source is the General Fund.

D. FROM: 1100 – General Fund **BA2413409**

CP100176 – Work Release Project		
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Personnel	\$	1,180,000.00
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TO: 1100 – General Fund
CP100165 – Criminal Records
Personnel \$ 30,000.00
Other Expenditures \$ 2,000.00

1100 – General Fund
CP100170 – Probation
Personnel \$ 775,000.00
Other Expenditures \$ 370,000.00

1100 – General Fund
CP100175 – PSY CNC
Other Expenditures \$ 3,000.00

The Court of Common Pleas is requesting an appropriation transfer of \$1,180,000 to realign the budget for 2024 expected final expenses. The funding source is the General Fund.

E. FROM: 6765 – Health Insurance **BA2415098**
HR765120 – Wellness Benefits
Other Expenditures \$ 268,000.00

TO: 6765 – Health Insurance
HR765100 – Hospitalization-Self Insurance
Other Expenditures \$ 268,000.00

The Department of Human Resources is requesting an appropriation transfer of \$268,000 for anticipated self-insurance claims for the period January 1, 2024, to December 31, 2024. The funding source is the Health Insurance Internal Service Fund.

F. FROM: 6765 – Health Insurance **BA2415099**
HR765105 – Hospitalization-Regular Insur.
Other Expenditures \$ 826,171.67

TO: 6765 – Health Insurance
HR765100 – Hospitalization-Self Insurance
Other Expenditures \$ 826,171.67

The Department of Human Resources is requesting an appropriation transfer of \$826,171.67 for anticipated self-insurance claims for the period January 1, 2024, to December 31, 2024. The funding source is the Health Insurance Internal Service Fund.

G. FROM: 1100 – General Fund **BA2415104**

FS100100 – FS Administration

Other Expenditures \$ 53,000.00

TO: 1100 – General Fund

FS100150 – Auto Title Administration

Other Expenditures \$ 30,000.00

1100 – General Fund

FS100190 – General (Consumer Affairs)

Other Expenditures \$ 23,000.00

The Fiscal Office is requesting an appropriation transfer of \$53,000 to cover anticipated other expenditures for 2024. The funding source is the General fund.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM: 1100 – General Fund

CT2413411

SH100185 – Sheriff Operations

Trans Out – Transfer Out \$ 49,300.00

TO: 6755 – Maintenance Garage

PW755105 – Fleet Vehicles

Trans In – Transfer In \$ 49,300.00

The Sheriff's Department is requesting a cash transfer of \$49,300 for the purchase of one Vehicle which will be facilitated by the Department of Public Works' Fleet Division. The funding source is the General Fund.

B. FROM: 2255 – Health and Human Services Levy

CT2416615

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 1,708,333.33

2257 – HHS Levy 4.7

FS257110 – HHS Levies 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 1,708,333.33

TO: 2200 – ADAMHS

AB200100 – ADAMHS

Trans In – Transfer In \$ 3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for November 2024. This is the eleventh of twelve transfers approved by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

C. FROM: 6755 – Maintenance **CT2426430**

PW755100 – Fleet Maintenance Garage

Trans Out – Transfer Out	\$	404,051.61
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TO: 1100 – General Fund

FS100900 – Non_Departmental Rev/Exp

Trans In – Transfer In	\$	404,051.61
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The Department of Public Works is requesting a cash transfer of \$404,051.61 for the Maintenance Garage’s portion of the Harvard Garage debt repayment. The funding source is the Maintenance Garage Internal Service Fund. The current cash balance is \$6,919,834.57.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

Journal CC
November 12, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: November 4, 2024

Re: Fiscal Agenda – 11/12/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **November 12, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety & Justice Services	\$25,000.00	A	HHS Levy	Appropriation Increase
Public Defender	\$75,000.00	B	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Defender	\$258,340.00	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$120,000.00	D	General Fund	Appropriation Increase

Juvenile Court	\$400,000.00	E	General Fund	Appropriation Increase
Juvenile Court	\$5,000.00	F	HHS Levy	Appropriation Increase
Human Resources	\$5,769,967.50	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Human Resources	\$1,516,601.69	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Health and Human Services – Homeless Services	\$1,500,000.00	I	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$2,260,870.00	J	CIP	Appropriation Increase
Public Works	\$130,075.00	K	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Juvenile Court	\$400,000.00	A	HHS Levy	Appropriation Transfer
Court of Common Pleas	\$1,990,000.00	B	General Fund	Appropriation Transfer
Court of Common Pleas	\$464,000.00	C	General Fund	Appropriation Transfer
Court of Common Pleas	\$1,180,000.00	D	General Fund	Appropriation Transfer
Human Resources	\$268,000.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Human Resources	\$826,171.67	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Fiscal Office	\$53,000.00	G	General Fund	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Sheriff's Department	\$49,300.00	A	General Fund	Cash Transfer
ADAMHS	\$3,416,666.66	B	HHS Levy	Cash Transfer
Public Works	\$404,051.61	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0404

Sponsored by: County Executive Ronayne/Department of Health and Human Services/ Department of Law	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 193 employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County (the “County”) has been engaged in negotiations with the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO (“AFSCME 27”) in an effort to negotiate a successor collective bargaining agreement (“CBA”) for the period of 1/1/2024 – 12/31/2026, covering approximately 193 employees in various classifications in the Department of Health and Human Services, Division of Job and Family Services; and

WHEREAS, the parties have met to negotiate new terms and have reached a tentative agreement on a successor CBA; and,

WHEREAS, on or about October 16, 2024, the members of the bargaining unit voted to ratify the proposed successor Collective Bargaining Agreement; and,

WHEREAS, O.R.C. 4117.10(B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive, and the Department of Health and Human Services are recommending that Council approve the CBA for the period 1/1/2024 – 12/31/2026; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the CBA between the County and AFSCME 27, representing approximately 193 employees in various classifications in the Department of Health and Human Services, Division of Job and Family Services, for the period of 1/1/2024 – 12/31/2026, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and AFSCME 27 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
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_____ County Executive	_____ Date
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_____ Clerk of Council	_____ Date
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Journal CC _____
_____, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0405

Sponsored by: County Executive Ronayne/County Sheriff/Department of Law	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Fraternal Order of Police, Ohio Labor Council, Inc., covering approximately 14 employees in the classification of Protective Services Officer Sergeant for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County (the “County”) has been engaged in negotiations with the Fraternal Order of Police, Ohio Labor Council, Inc. (“FOP”) to negotiate a successor collective bargaining agreement (“CBA”) for the period 1/1/2024-12/31/2026, covering approximately 14 employees in the classification of Protective Services Officer Sergeant at the Cuyahoga County Sheriff’s Department; and

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor CBA; and

WHEREAS, on or about October 16, 2024, the members of the bargaining unit voted to ratify the proposed successor CBA; and,

WHEREAS, O.R.C. 4117.10(B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive, and the County Sheriff are recommending that Council approve the CBA for the period 1/1/2024 – 12/31/2026; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the CBA between Cuyahoga County and the FOP, representing approximately 14 employees in the classification of Protective Services Officer Sergeant at the Cuyahoga County Sheriff's Department for the period of 1/1/2024 – 12/31/2026, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the new collective bargaining agreement shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

Journal

November 12, 2024

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0406

Sponsored by: County Executive Ronayne/Departments of Law, Human Resources, and Public Safety and Justice Services	A Resolution approving an Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Ohio Patrolmen’s Benevolent Association, Cellular 911 Unit (CECOMS) representing approximately 24 Call-takers within the Cuyahoga County Department of Public Safety and Justice Services for the period 4/1/2022 - 3/31/2025, to establish the terms of the Wage and Health Insurance re-openers in Articles 37 and 38 respectively, and to modify the duration of the contract; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County and Ohio Patrolmen’s Benevolent Association, Cellular 911 Unit (“the Union”), have agreed to amend the Collective Bargaining Agreement (CBA) previously negotiated for the period 4/1/2022 – 3/31/2025 representing approximately 15 CECOMS Call-takers under the direction of the Cuyahoga County Department of Public Safety and Justice Services to establish the 2024 wages and health insurance contribution rates in set forth in Article 37 and 38 respectively; and

WHEREAS, the parties also agreed to modify the duration of the CBA from 4/1/2022 – 3/31/2025 to 4/1/2022 – 12/31/2024 thereby concluding the agreement three months early; and

WHEREAS, on or about October 18, 2024, the Union successfully voted to ratify the Amendment to the Collective Bargaining Agreement; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen (14) days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Departments of Law, Human Resources, Public Safety and Justice Services and the County Executive are recommending that Council approve the proposed Amendment to the Collective Bargaining Agreement; and,

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Safety and Justice Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves an Amendment to a Collective Bargaining Agreement for the period 4/1/2022 - 3/31/2025 between Cuyahoga County and the Ohio Patrolmen's Benevolent Association, Cellular 911 Unit (CECOMS) representing approximately 24 Call-takers within the Cuyahoga County Department of Public Safety and Justice Services, to establish the terms of the Wage and Health Insurance re-openers in Articles 37 and 38 respectively.

SECTION 2. The Cuyahoga County Council approves modification of the duration of the Collective Bargaining Agreement from 4/1/2022 – 3/31/2025 to 4/1/2022 – 12/31/2024.

SECTION 3. Funds necessary to implement the amendment of the CBA shall be budgeted and approved.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County

Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal

November 12, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0407

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article 2, Section 3, Subsections 9 and 10 of the Cuyahoga County Charter directs the County Executive to submit to the Council prior to the beginning of each biennium, a proposed operating budget and a capital improvements program for the upcoming biennium; and

WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's annual tax budget, biennial operating budget and biennial capital improvements program and to make appropriations for the County; and

WHEREAS, Sections 2.03 and 3.09 of the Cuyahoga County Charter and Chapter 701 of the Cuyahoga County Code provide for the adoption and amendment of a biennial operating budget and capital improvements program.

WHEREAS, Chapter 701.01(D) of the Cuyahoga County Code states that “not later than at the first County Council meeting in November of each even-numbered year, the County Executive shall submit to Council a report, updating the information provided in Subsection (C) above for the biennium. If the report includes changes to the budget or capital improvements program, the County Executive shall submit appropriate legislation along with the report”; and

WHEREAS, County Council adopted the 2024/2025 Biennial Operating Budget and Capital Improvements Program through Resolution No. R2023-0285 on December 5, 2023; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby adopts the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025 attached hereto and incorporated herein, as Exhibit A.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit one certified copy of this Resolution to the County Budget Commission, the County Fiscal Officer, and the Director of the Office of Budget and Management.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
AB200100- ADAMHS		
010	Personnel	5,333,852
020	Other Expenditures	60,141,849
ADAMHS Total		65,475,701
BE100100 - Administration		
010	Personnel	8,498,708
020	Other Expenditures	5,429,923
Administration Total		13,928,631
BE100105 - Primary Election		
010	Personnel	1,055,424
020	Other Expenditures	558,701
Primary Election Total		1,614,125
BE100115 - General Election		
010	Personnel	1,457,589
020	Other Expenditures	1,125,408
General Election Total		2,582,997
BE100125 - Electronic Voting Consultation		
020	Other Expenditures	942,678
Electronic Voting Consultation Total		942,678
BR305100 - Board Of Revision Br		
010	Personnel	2,366,672
020	Other Expenditures	730,437
Board Of Revision Br Total		3,097,109
CA100100 - Court Of Appeals		
020	Other Expenditures	854,782
Court Of Appeals Total		854,782
CB285100 - Community Based Correctional		
020	Other Expenditures	5,140,216
Community Based Correctional Total		5,140,216
CC100100 - Clerk Of Courts		
010	Personnel	8,051,833
020	Other Expenditures	2,296,288

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Clerk Of Courts Total		10,348,121
CL100100 - County Council		
010	Personnel	2,601,927
020	Other Expenditures	170,365
County Council Total		2,772,292
CP100100 - Administration		
010	Personnel	846,004
020	Other Expenditures	1,226,660
Administration Total		2,072,663
CP100105 - Jud/General		
010	Personnel	1,117,832
020	Other Expenditures	22,139,315
Jud/General Total		23,257,147
CP100110 - Bailiffs		
010	Personnel	3,917,003
020	Other Expenditures	0
Bailiffs Total		3,917,003
CP100115 - Jury Bailiffs		
010	Personnel	188,341
020	Other Expenditures	3,435
Jury Bailiffs Total		191,776
CP100120 - Jury Commission		
010	Personnel	388,032
020	Other Expenditures	108,722
Jury Commission Total		496,755
CP100125 - Law Clerks		
010	Personnel	3,859,622
020	Other Expenditures	0
Law Clerks Total		3,859,622
CP100130 - Secretary (Judges)		
010	Personnel	640,892
020	Other Expenditures	0

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Secretary (Judges) Total		640,892
CP100135 - Arbitration		
010	Personnel	504,838
020	Other Expenditures	28,630
Arbitration Total		533,468
CP100140 - Foreclosure		
010	Personnel	1,629,678
020	Other Expenditures	6,731
Foreclosure Total		1,636,408
CP100145 - Mediation		
010	Personnel	0
020	Other Expenditures	48,140
Mediation Total		48,140
CP100150 - Central Scheduling		
010	Personnel	2,042,105
020	Other Expenditures	8,112
Central Scheduling Total		2,050,217
CP100155 - Court Reporting		
010	Personnel	4,096,642
020	Other Expenditures	993,747
Court Reporting Total		5,090,389
CP100160 - Court Systems		
010	Personnel	1,509,332
020	Other Expenditures	3,163
Court System Total		1,512,496
CP100165 - Criminal Records		
010	Personnel	1,060,906
020	Other Expenditures	8,364
Criminal Records Total		1,069,270
CP100170 - Probation		
010	Personnel	9,550,549
020	Other Expenditures	1,264,541

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Probation Total		10,815,090
CP100175 - PSY CNC		
010	Personnel	2,402,407
020	Other Expenditures	16,828
PSY CNC Total		2,419,235
CP100176 - Work Release Project		
010	Personnel	9,870,447
020	Other Expenditures	0
Work Release Project Total		9,870,447
CP240100 - Jud/General		
010	Personnel	437,690
Jud/General Total		437,690
CP240105 - Computerization Fund 2303.201		
020	Other Expenditures	449,848
Computerization Fund 2303.201 Total		449,848
CP280100 - Special Project Ii		
020	Other Expenditures	1,789,441
Special Project Ii Total		1,789,441
CP285105 - Urinalysis Testing		
020	Other Expenditures	163,378
Urinalysis Testing Total		163,378
CP285130 - Probation Supervision Fees		
020	Other Expenditures	403,416
Probation Supervision Fees Total		403,416
CP320100 - TASC Medicaid Funds(Co)		
010	Personnel	184,720
020	Other Expenditures	19,325
TASC Medicaid Funds(Co) Total		204,045
CP320105 - TASC HHS - Alternatives to Crime		
010	Personnel	1,094,905
020	Other Expenditures	152,118

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
TASC HHS - Alternatives to Crime Total		1,247,023
DD210100 - Bd Of Development Disabilities		
010	Personnel	57,534,190
020	Other Expenditures	101,148,990
Bd Of Development Disabilities Total		158,683,180
DR100100 - Domestic Relations		
010	Personnel	4,057,985
020	Other Expenditures	1,111,950
Domestic Relations Total		5,169,935
DR100105 - Bureau Of Support		
010	Personnel	5,321,008
020	Other Expenditures	1,050,749
Bureau Of Support Total		6,371,757
DR285100 - Domestic Relations-Legal Res.		
020	Other Expenditures	5,175
Domestic Relations-Legal Res. Total		5,175
DV100100 - Economic Development		
010	Personnel	2,157,297
020	Other Expenditures	1,435,533
Economic Development Total		3,592,830
DV105100 - Community Develop (Casino Tax)		
020	Other Expenditures	3,164,995
Community Develop (Casino Tax) Total		3,164,995
DV220110 - Economic Development Fund		
010	Personnel	0
020	Other Expenditures	7,972,588
Economic Development Fund Total		7,972,588
DV220140 - Community Development Fund		
020	Other Expenditures	1,000,000
Community Development Fund Total		1,000,000
DV220145 - Hud Section 108 Loan Repay		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	364,792
	Hud Section 108 Loan Repay Total	364,792
EX100100 - County Executive		
010	Personnel	1,532,197
020	Other Expenditures	223,285
	County Executive Total	1,755,482
EX100105 - Communications		
010	Personnel	1,081,707
020	Other Expenditures	11,333
	Communications Total	1,093,040
EX100115 - Regional Collaboration		
010	Personnel	290,918
020	Other Expenditures	3,583
	Regional Collaboration Total	294,501
EX100120 - Sustainability		
010	Personnel	533,124
020	Other Expenditures	23,921
	Sustainability Total	557,045
EX275100 - Sustainability Projects		
020	Other Expenditures	255,673
	Sustainability Projects Total	255,673
FS100100 - Administration		
010	Personnel	968,828
020	Other Expenditures	378,220
	Administration Total	1,347,048
FS100105 - Office Of Budget & Management		
010	Personnel	1,654,224
020	Other Expenditures	258,944
	Office Of Budget & Management Total	1,913,168
FS100110 - Financial Reporting		
010	Personnel	2,026,546
020	Other Expenditures	727,262

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Financial Reporting Total		2,753,808
FS100120 - Hotel/Motel		
010	Personnel	159,846
020	Other Expenditures	124,846
Hotel/Motel Total		284,692
FS100125 - Purchasing Department		
010	Personnel	1,729,428
020	Other Expenditures	42,608
Purchasing Department Total		1,772,036
FS100127 - Purchasing P-Card Clearing		
020	Other Expenditures	801,324
Purchasing P-Card Clearing Total		801,324
FS100130 - Treasury Management FS100140		
010	Personnel	1,444,150
020	Other Expenditures	747,765
Treasury Management Total		2,191,915
- Recording/Conveyance FS100150 - Title		
010	Personnel	0
020	Other Expenditures	124,405
Recording/Conveyance Total		124,405
Admin Records & Licenses FS100155 -		
010	Personnel	3,501,519
020	Other Expenditures	532,518
Title Admin Records & Licenses Total		4,034,037
Microfilm		
010	Personnel	912,892
020	Other Expenditures	519,417
Microfilm Total		1,432,309
FS100160 - General Services		
010	Personnel	817,857
020	Other Expenditures	16,487
General Services Total		834,344

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
FS100165 - OBM Uncategorized Activity			
020	Other Expenditures		2,590,279
	OBM Uncategorized Activity Total		2,590,279
FS100175 - Other Statutory Contributions			
020	Other Expenditures		58,962
	Other Statutory Contributions Total		58,962
FS100190 - General (Consumer Affairs)			
010	Personnel		824,721
020	Other Expenditures		41,877
	General (Consumer Affairs) Total		866,598
FS100205 - Equity & Inclusion			
010	Personnel		878,019
020	Other Expenditures		280,887
	Equity & Inclusion Total		1,158,906
FS100350 - General Fd Operating Subsidies			
030	Other Financing Uses		72,802,222
	General Fd Operating Subsidies Total		72,802,222
FS100400 - Municipal Courts			
010	Personnel		2,650,297
020	Other Expenditures		3,239,410
	Municipal Courts Total		5,889,707
FS100900 - Non-Departmental Rev/Exp			
020	Other Expenditures		4,392,943
	Non-Departmental Rev/Exp Total		4,392,943
FS110105 - Global Center Operating Acct			
020	Other Expenditures		4,550,000
	Global Center Operating Acct Total		4,550,000
FS110130 - Rock Hall 0.4% Lodging Tax			
020	Other Expenditures		2,572,945
	Rock Hall 0.4% Lodging Tax Total		2,572,945

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
FS110135 - Sports Facilities 0.6% Lodging Tax		
020	Other Expenditures	3,000,000
	Sports Facilities 0.6% Lodging Tax Total	3,000,000
FS225100 - Naming Rights For Conv. Ctr.		
020	Other Expenditures	503,949
	Naming Rights For Conv. Ctr. Total	503,949
FS235100 - County Land Reutilization		
020	Other Expenditures	7,000,000
	County Land Reutilization Total	7,000,000
FS251500 - Delinquent Tax Collections		
010	Personnel	1,978,982
020	Other Expenditures	334,974
	Delinquent Tax Collections Total	2,313,956
FS255105 - HHS Levy 4.8 Subsidies		
020	Other Expenditures	4,515,862
030	Other Financing Uses	141,118,590
	HHS Levy 4.8 Subsidies Total	145,634,452
FS256110 - Metrohealth Subsidy (Levy)		
020	Other Expenditures	35,000,000
	Metrohealth Subsidy (Levy) Total	35,000,000
FS257110 - HHS Levy 4.7		
020	Other Expenditures	4,649,142
030	Other Financing Uses	141,118,590
	HHS Levy 4.7 Total	145,767,732
FS260110 - OSU Extension		
020	Other Expenditures	222,300
	OSU Extension Total	222,300
FS290100 - Tax Prepayment Special Int.		
010	Personnel	261,683
020	Other Expenditures	39,900
	Tax Prepayment Special Int. Total	301,583

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
FS290105 - Tax Certificate Administration			
010	Personnel		0
020	Other Expenditures		36,860
		Tax Certificate Administration Total	36,860
FS290125 - Consumer Affairs Grants OLE			
020	Other Expenditures		4,214
		Consumer Affairs Grants OLE Total	4,214
FS305100 - Tax Assess Contractual Svcs.			
010	Personnel		7,811,953
020	Other Expenditures		3,441,757
		Tax Assess Contractual Svcs. Total	11,253,710
FS315100 - 2015 Excise Tax			
020	Other Expenditures		21,688,634
		2015 Excise Tax Total	21,688,634
FS335100 - Hotel/Lodging Tax			
020	Other Expenditures		31,623,009
		Hotel/Lodging Tax Total	31,623,009
FS360100 - Fiscal - 27th Pay Reserve (GF)			
020	Other Expenditures		818,405
		Fiscal - 27th Payroll Reserve (GF) Total	818,405
FS360110 - Fiscal - 27th Pay Reserve (HHS)			
020	Other Expenditures		397,018
		Fiscal - 27th Pay Reserve (HHS) Total	397,018
FS500100 - Bond Retirement-General			
020	Other Expenditures		17,840,397
		Bond Retirement-General Total	17,840,397
FS500110 - Brownfield Debt Service			
020	Other Expenditures		1,185,828
		Brownfield Debt Service Total	1,185,828
FS500115 - Shaker Square Debt Service			
020	Other Expenditures		152,600

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
	Shaker Square Debt Service Total	152,600
FS500120 - Community Redev Debt Service		
020	Other Expenditures	273,594
	Community Redev Debt Service Total	273,594
FS500125 -DS - Rock & Roll Hall of Fame		
020	Other Expenditures	3,189,250
	DS - Rock & Roll Hall of Fame Total	3,189,250
FS500130 - Medical Mart 2020 DS		
020	Other Expenditures	26,279,550
	Medical Mart 2020 DS Total	26,279,550
FS500135 - DS - Series '13 Econ. Dev. Rev		
020	Other Expenditures	700,528
	DS - Series '13 Econ. Dev. Rev Total	700,528
FS500140 - Debt Service County Hotel		
020	Other Expenditures	20,741,344
	Debt Service County Hotel Total	20,741,344
FS500145 - DS-Western Reserve Series 2014		
020	Other Expenditures	9,326,230
	DS-Western Reserve Series 2014 Total	9,326,230
FS500150 - Medical Mart 2014 DS		
020	Other Expenditures	681,900
	Medical Mart 2014 DS Total	681,900
FS500155 - Excise Tax Bonds		
020	Other Expenditures	6,773,475
	Excise Tax Bonds Total	6,773,475
FS500160 - Sales Tax Bonds		
020	Other Expenditures	9,649,363
	Sales Tax Bonds Total	9,649,363
FS500165 - Progressive Field Improvements		
020	Other Expenditures	2,550,000

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Progressive Field Improvements Total		2,550,000
FS500170 - DS-2022 Economic Development bonds/Convention Center		
020	Other Expenditures	2,551,119
DS-2022 Economic Development bonds/Convention Center Total		2,551,119
FS500175 - DS- SERIES 2014 FLATS ECON DEV		
020	Other Expenditures	1,360,625
DS- SERIES 2014 FLATS ECON DEV Total		1,360,625
HC100100 - Housing & Community Development		
010	Personnel	615,950
020	Other Expenditures	198,594
Housing & Community Development Total		814,544
HR100100 - Administration		
010	Personnel	6,681,783
020	Other Expenditures	1,290,761
Administration Total		7,972,544
HR765100 - Hospitalization-Self Insurance		
010	Personnel	638,795
020	Other Expenditures	121,299,764
Hospitalization-Self Insurance Total		121,938,559
HR765105 - Hospitalization-Regular Insur.		
020	Other Expenditures	5,538,507
Hospitalization-Regular Insur. Total		5,538,507
HR765110 - HR-Employee Deferrals		
020	Other Expenditures	2,475,555
HR-Employee Deferrals Total		2,475,555
HR765115 - Self-Insurance Bodd		
020	Other Expenditures	11,701,867
Self-Insurance Bodd Total		11,701,867
HR765120 - Wellness Benefits		
010	Personnel	114,061
020	Other Expenditures	1,197,551

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Wellness Benefits Total		1,311,612
HR770100 - Workers' Compensation Admin.		
010	Personnel	531,750
020	Other Expenditures	4,145,863
Workers' Compensation Admin. Total		4,677,613
HR770150 - Workers' Compensation Claims		
020	Other Expenditures	2,531,814
Workers' Compensation Claims Total		2,531,814
HS215100 - Client Support Services - DCFS		
020	Other Expenditures	18,018,465
Client Support Services - DCFS Total		18,018,465
HS215105 - CFS Foster Care		
020	Other Expenditures	3,143,846
CFS Foster Care Total		3,143,846
HS215110 - Purch. Congregate&Foster Care		
020	Other Expenditures	62,240,534
Purch. Congregate&Foster Care Total		62,240,534
HS215115 - Adoption Services		
020	Other Expenditures	2,780,554
Adoption Services Total		2,780,554
HS245100 - Cuyahoga Support Enforcement		
010	Personnel	18,527,772
020	Other Expenditures	20,668,569
Cuyahoga Support Enforcement Total		39,196,341
HS260100 - OFC Of The Director - DHS		
010	Personnel	1,965,856
020	Other Expenditures	10,962,867
OFC Of The Director - DHS Total		12,928,723
HS260105 - Human Resources		
010	Personnel	1,385,013
020	Other Expenditures	540,780

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Human Resources Total		1,925,793
HS260110 - Information Services		
010	Personnel	4,281,288
020	Other Expenditures	1,786,139
Information Services Total		6,067,427
HS260130 - Office Of The Director - DCFS		
010	Personnel	8,557,992
020	Other Expenditures	12,922,635
Office Of The Director - DCFS Total		21,480,627
HS260135 - Training		
010	Personnel	1,571,918
020	Other Expenditures	29,677
Training Total		1,601,595
HS260140 - Info. Svcs.		
010	Personnel	264,926
Info. Svcs. Total		264,926
HS260145 - Direct Svcs		
010	Personnel	45,390,812
020	Other Expenditures	1,469,826
Direct Svcs Total		46,860,638
HS260150 - Supportive Svcs		
010	Personnel	1,363,046
020	Other Expenditures	1,824,210
Supportive Svcs Total		3,187,256
HS260155 - Foster & Adopt. Parent		
010	Personnel	14,764
020	Other Expenditures	102,429
Foster & Adopt. Parent Total		117,193
HS260160 - Visitation		
010	Personnel	1,655,048
020	Other Expenditures	106,204
Visitation Total		1,761,252

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
HS260165 - Contracted Placements		
010	Personnel	2,575,829
020	Other Expenditures	19,710
Contracted Placements Total		2,595,539
HS260170 - CFS Foster Home		
010	Personnel	4,936,007
020	Other Expenditures	39,823
CFS Foster Home Total		4,975,830
HS260175 - Permanent Custody Adoptions		
010	Personnel	3,862,765
020	Other Expenditures	195,180
Permanent Custody Adoptions Total		4,057,945
HS260180 - Tapestry System Of Care		
010	Personnel	262,545
020	Other Expenditures	1,219,999
Tapestry System Of Care Total		1,482,544
HS260185 - Admin Svcs - General Manager - DJFS		
010	Personnel	2,269,856
020	Other Expenditures	9,205,651
Admin Svcs - General Manager - DJFS Total		11,475,507
HS260190 - Info Svcs.		
010	Personnel	1,247,023
020	Other Expenditures	6,063
Info Svcs. Total		1,253,086
HS260195 - Work First Svcs		
010	Personnel	3,102,180
020	Other Expenditures	12,424,995
Work First Svcs Total		15,527,175
HS260200 - Southgate Nfsc		
010	Personnel	6,803,449
020	Other Expenditures	18,437
Southgate Nfsc Total		6,821,886

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
HS260205 - Ohio City Nsfsc			
010	Personnel		6,802,678
020	Other Expenditures		577,168
		Ohio City Nsfsc Total	7,379,846
HS260210 - Quincy Place Nfsc			
010	Personnel		6,091,523
020	Other Expenditures		817,875
		Quincy Place Nfsc Total	6,909,398
HS260215 - Veb Bldg Nfsc			
010	Personnel		36,036,833
020	Other Expenditures		248,213
		Veb Bldg Nfsc Total	36,285,046
HS260220 - West Shore Nfsc			
020	Other Expenditures		636,587
		West Shore Nfsc Total	636,587
HS260225 - Client Support Svcs			
010	Personnel		8,195,769
020	Other Expenditures		4,691,140
		Client Support Svcs Total	12,886,909
HS260230 - Children With Medical Handicap			
020	Other Expenditures		1,202,609
		Children With Medical Handicap Total	1,202,609
HS260235 - Admin Svcs			
010	Personnel		1,465,352
020	Other Expenditures		282,097
		Admin Svcs Total	1,747,449
HS260240 - Early Start			
020	Other Expenditures		7,360,388
		Early Start Total	7,360,388
HS260250 - Quality Child Care			
020	Other Expenditures		9,293,517

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Quality Child Care Total		9,293,517
HS260255 - OFC Of The Director - Senior & Adult		
010	Personnel	1,350,845
020	Other Expenditures	2,655,970
OFC Of The Director - Senior & Adult Total		4,006,815
HS260260 - Mgmt Svcs.		
010	Personnel	1,402,081
020	Other Expenditures	150
Mgmt Svcs. Total		1,402,231
HS260265 - Community Programs		
020	Other Expenditures	3,515,745
Community Programs Total		3,515,745
HS260270 - Home Support		
010	Personnel	4,144,679
020	Other Expenditures	125,731
Home Support Total		4,270,410
HS260275 - Protective Svcs		
010	Personnel	4,257,764
020	Other Expenditures	1,117,333
Protective Svcs Total		5,375,097
HS260290 - Resource & Training		
010	Personnel	2,198,343
020	Other Expenditures	1,878
Resource & Training Total		2,200,221
HS260295 - Options Prog.		
010	Personnel	2,996,693
020	Other Expenditures	4,832,624
Options Prog. Total		7,829,317
HS260300 - Family & Children First		
010	Personnel	1,163,966
020	Other Expenditures	4,580,183
Family & Children First Total		5,744,149

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
HS260350 - Homeless Services		
010	Personnel	854,213
020	Other Expenditures	14,317,347
	Homeless Services Total	15,171,560
HS260355 - Office Of Re-Entry		
010	Personnel	932,462
020	Other Expenditures	2,192,363
	Office Of Re-Entry Total	3,124,825
HS280100 - Fatherhood Initiative		
010	Personnel	275,516
020	Other Expenditures	861,817
	Fatherhood Initiative Total	1,137,333
HS280135 - Human Services Other		
020	Other Expenditures	204,264
	Human Services Other Total	204,264
IA100100 - Internal Audit		
010	Personnel	808,563
020	Other Expenditures	55,035
	Internal Audit Total	863,598
IG100100 - Inspector General		
010	Personnel	1,170,631
020	Other Expenditures	43,979
	Inspector General Total	1,214,610
IG285100 - Inspector General Vendor Fees		
020	Other Expenditures	21,939
	Inspector General Vendor Fees Total	21,939
IN100100 - Innovation And Performance		
010	Personnel	683,232
020	Other Expenditures	65,978
	Innovation And Performance Total	749,210
IT100100 - IT Administration		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
010	Personnel	1,097,640
020	Other Expenditures	889,590
	IT Administration Total	1,987,230
IT100110 - Web & Multi-Media Development		
010	Personnel	1,893,275
020	Other Expenditures	1,318,759
	Web & Multi-Media Development Total	3,212,034
IT100130 - Project Management		
010	Personnel	888,816
	Project Management Total	888,816
IT100135 - Security And Disaster Recovery		
010	Personnel	1,265,290
020	Other Expenditures	3,780,860
	Security And Disaster Recovery Total	5,046,150
IT100140 - Engineering Services		
010	Personnel	2,033,319
020	Other Expenditures	5,137,654
	Engineering Services Total	7,170,973
IT100145 - Enterprise Applications		
010	Personnel	3,399,815
020	Other Expenditures	2,866,960
	Enterprise Applications Total	6,266,775
IT100150 - EUX-End User Experience		
010	Personnel	1,139,654
020	Other Expenditures	0
	EUX-End User Experience Total	1,139,654
IT100155 - Service Management		
010	Personnel	650,707
020	Other Expenditures	0
	Service Management Total	650,707
IT100165 - Wan Services		
010	Personnel	532,758

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	1,195,440
	Wan Services Total	1,728,198
IT100180 - Communications Services		
010	Personnel	513,969
020	Other Expenditures	3,713,220
	Communications Services Total	4,227,189
IT100190 - Geographic Info Systems-GF		
010	Personnel	684,575
020	Other Expenditures	0
	Geographic Info Systems-GF Total	684,575
IT305100 - Geograph Info Syst - Real Prop		
010	Personnel	513,772
020	Other Expenditures	249,201
	Geograph Info Syst - Real Prop Total	762,973
JC100100 - Administrative		
010	Personnel	4,325,825
020	Other Expenditures	1,940,491
	Administrative Total	6,266,316
JC100105 - Legal		
010	Personnel	9,062,518
020	Other Expenditures	5,512,838
	Legal Total	14,575,356
JC100110 - Child Support		
010	Personnel	3,634,581
020	Other Expenditures	1,150,688
	Child Support Total	4,785,269
JC100115 - Detention Center		
010	Personnel	17,859,660
020	Other Expenditures	3,566,238
	Detention Center Total	21,425,898
JC280100 - Juvenile Court Legal		
010	Personnel	1,029,914

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	2,571,700
	Juvenile Court Legal Total	3,601,614
JC280105 - Juvenile Court Probation		
010	Personnel	10,229,122
020	Other Expenditures	3,486,831
	Juvenile Court Probation Total	13,715,953
JC280110 - Juv. Court Detention Services		
010	Personnel	1,569,625
020	Other Expenditures	2,918,888
	Juv. Court Detention Services Total	4,488,513
JC280120 - Juv. Court Intervention Serv.		
010	Personnel	972,999
	Juv. Court Intervention Serv. Total	972,999
JC285100 - Residential Title		
020	Other Expenditures	83,499
	Residential Title Total	83,499
JC285105 - Administration Title Iv		
020	Other Expenditures	80,663
	Administration Title Iv Total	80,663
JC285130 - Subsidy-Operation & Maint. Of		
020	Other Expenditures	4,040
	Subsidy-Operation & Maint. Of Total	4,040
LL285100 - Law Library Board		
010	Personnel	324,838
020	Other Expenditures	172,168
	Law Library Board Total	497,006
LW100100 - Law Department		
010	Personnel	2,759,548
020	Other Expenditures	463,397
	Law Department Total	3,222,945
LW100120 - Risk Management		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	2,599,000
	Risk Management Total	2,599,000
ME100100 - Medical Examiner-Operations		
010	Personnel	8,828,237
020	Other Expenditures	3,303,103
	Medical Examiner-Operations Total	12,131,340
ME100105 - Regional Forensic Science Lab (GF)		
010	Personnel	7,458,853
020	Other Expenditures	977,223
	Regional Forensic Science Lab (GF) Total	8,436,076
ME105105 - Coroner's Lab		
020	Other Expenditures	103,000
	Coroner's Lab Total	103,000
PB100100 - Probate Court		
010	Personnel	6,832,152
020	Other Expenditures	1,580,727
	Probate Court Total	8,412,879
PB240100 - Probate Court Special Prj		
020	Other Expenditures	73,263
	Probate Court Special Prj Total	73,263
PB240105 - Probate CRT Dispute Res Prg		
020	Other Expenditures	3,710
	Probate CRT Dispute Res Prg Total	3,710
PB240110 - Probate Court-Conduct Of Bus.		
020	Other Expenditures	8,290
	Probate Court-Conduct Of Bus. Total	8,290
PB240115 - Probate Crt(Clrk)Comput. Fund		
020	Other Expenditures	415,082
	Probate Crt(Clrk)Comput. Fund Total	415,082
PB285120 - Indigent Guardianship		
020	Other Expenditures	60,913

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
	Indigent Guardianship Total	60,913
PB300125 - Domestic Violence		
020	Other Expenditures	219,382
	Domestic Violence Total	219,382
PC100100 - CPC Administration		
010	Personnel	2,179,604
020	Other Expenditures	40,022
	CPC Administration Total	2,219,626
PC275100 - Transport For Livable Community		
020	Other Expenditures	950,000
	Transport For Livable Community Total	950,000
PD100100 - Public Defender		
010	Personnel	16,932,528
020	Other Expenditures	2,654,432
	Public Defender Total	19,586,960
PD285100 - Public Defender - Cleve Munici		
010	Personnel	2,135,935
020	Other Expenditures	258,716
	Public Defender - Cleve Munici Total	2,394,651
PD285105 - Teen Support Group		
020	Other Expenditures	216,433
	Public Defender - Cleve Munici Total	216,433
PJ100100 - Justice Affairs Administration		
010	Personnel	1,037,332
020	Other Expenditures	51,457
	Justice Affairs Administration Total	1,088,789
PJ100105 - Public Safety Grants Admin		
010	Personnel	303,799
020	Other Expenditures	432,887
	Public Safety Grants Admin Total	736,686
PJ100110 - Fusion Center		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
010	Personnel	261,357
020	Other Expenditures	35,795
	Fusion Center Total	297,152
PJ100115 - Cecoms		
010	Personnel	442,416
020	Other Expenditures	95,192
	Cecoms Total	537,608
PJ280100 - Emergency Management		
010	Personnel	1,093,282
020	Other Expenditures	357,625
	Emergency Management Total	1,450,907
PJ280105 - Wireless 9-1-1 Gov. Assist.		
010	Personnel	1,935,854
020	Other Expenditures	1,449,830
	Wireless 9-1-1 Gov. Assist. Total	3,385,684
PJ280130 - Family Justice Center		
010	Personnel	154,545
020	Other Expenditures	206,846
	Family Justice Center Total	361,391
PJ325100 - Witness Victim HHS		
010	Personnel	2,032,656
020	Other Expenditures	772,861
	Witness Victim HHS Total	2,805,517
PR100100 - Personnel Review Commission		
010	Personnel	2,283,452
020	Other Expenditures	343,856
	Personnel Review Commission Total	2,627,308
PS100100 - General Office		
010	Personnel	35,851,542
020	Other Expenditures	6,226,469
	General Office Total	42,078,011
PS100105 - Child Support		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
010	Personnel	3,835,872
020	Other Expenditures	602,547
	Child Support Total	4,438,419
PS100110 - Children & Family Services		
010	Personnel	4,954,635
020	Other Expenditures	453,561
	Children & Family Services Total	5,408,196
PS250100 - Delinq Tax&Assessment Collect		
010	Personnel	2,406,611
020	Other Expenditures	1,405,778
	Delinq Tax&Assessment Collect Total	3,812,389
PW100100 - Property Management		
010	Personnel	560,379
020	Other Expenditures	271,705
	Property Management Total	832,084
PW100105 - Archives		
010	Personnel	360,532
020	Other Expenditures	744,223
	Archives Total	1,104,755
PW100110 - County Headquarters		
020	Other Expenditures	8,024,367
	County Headquarters Total	8,024,367
PW100115 - County Hotel Operating GF		
020	Other Expenditures	10,300,642
	County Hotel Operating GF Total	10,300,642
PW270100 - Road and Bridge Administration		
010	Personnel	328,025
020	Other Expenditures	565,959
	Road and Bridge Administration Total	893,984
PW270105 - Road and Bridge Administration		
010	Personnel	935,343
020	Other Expenditures	0

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Road and Bridge Administration Total		935,343
PW270110 - R&B Fiscal Admin & Purchasing		
010	Personnel	474,060
020	Other Expenditures	0
R&B Fiscal Admin & Purchasing Total		474,060
PW270115 - R&B Bridge Engineer		
010	Personnel	533,532
020	Other Expenditures	0
R&B Bridge Engineer Total		533,532
PW270120 - R&B Construction Eng & Test Lab		
010	Personnel	3,043,292
020	Other Expenditures	0
R&B Construction Eng & Test Lab Total		3,043,292
PW270125 - R&B Design Engineer		
010	Personnel	662,384
020	Other Expenditures	0
R&B Design Engineer Total		662,384
PW270140 - R&B R&B Survey Engineer		
010	Personnel	382,323
020	Other Expenditures	0
R&B Survey Engineer Total		382,323
PW270145 - R&B Planning & Programming		
010	Personnel	1,302,811
020	Other Expenditures	0
R&B Planning & Programming Total		1,302,811
PW270155 - R&B County Engineer-Record/Reprod		
010	Personnel	65,471
020	Other Expenditures	0
R&B County Engineer-Record/Reprod Total		65,471
PW270165 - R&B Maintenance Engineer		
010	Personnel	0
020	Other Expenditures	2,789,315

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
R&B Maintenance Engineer Total		2,789,315
PW270180 - Road and Bridge Fleet		
010	Personnel	980,193
020	Other Expenditures	0
Road and Bridge Fleet Total		980,193
PW270185 - R&B Vehicle Maintenance		
010	Personnel	3,069,504
020	Other Expenditures	0
R&B Vehicle Maintenance Total		3,069,504
PW270195 - R&B Bridge Maintenance/Inspection		
010	Personnel	609,779
020	Other Expenditures	0
R&B Bridge Maintenance/Inspection Total		609,779
PW270200 - Road Capital Improvements		
020	Other Expenditures	895,204
Road Capital Improvements Total		895,204
PW270205 - R & B Registration Tax		
020	Other Expenditures	24,865,989
R & B Registration Tax Total		24,865,989
PW270210 - \$5 HB26 Road and Bridge Capital Improvements		
020	Other Expenditures	3,060,360
\$5 HB26 Road and Bridge Capital Improvements Total		3,060,360
PW280100 - Dog & Kennel		
010	Personnel	1,502,246
020	Other Expenditures	1,198,413
Dog & Kennel Total		2,700,659
PW280105 - Dick Goddard Best Friends Fund		
020	Other Expenditures	200,000
Dick Goddard Best Friends Fund Total		200,000
PW600100 - Capital Projects		
020	Other Expenditures	10,000,000

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Capital Projects Total		10,000,000
PW700100 - County Airport		
010	Personnel	824,112
020	Other Expenditures	618,073
County Airport Total		1,442,185
PW705100 - County Parking Garage		
010	Personnel	304,172
020	Other Expenditures	1,659,183
County Parking Garage Total		1,963,355
PW715100 - Sanitary Districts		
020	Other Expenditures	8,437,711
Sanitary Districts Total		8,437,711
PW715200 - Sanitary Operating		
010	Personnel	15,305,758
020	Other Expenditures	11,358,704
Sanitary Operating Total		26,664,462
PW715300 - Sanitary Debt Service		
020	Other Expenditures	1,361,592
Sanitary Debt Service Total		1,361,592
PW715400 - Sanitary Repair/Maintenance		
020	Other Expenditures	383,137
Sanitary Repair/Maintenance Total		383,137
PW720100 - Public Utility - Microgrid		
010	Personnel	151,315
020	Other Expenditures	100,000
Public Utility - Microgrid Total		251,315
PW750100 - Centralized Custodial Services		
010	Personnel	0
020	Other Expenditures	25,078,517
Centralized Custodial Services Total		25,078,517
PW750105 - FAC - Administration		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
010	Personnel	2,688,076
	FAC - Administration Total	2,688,076
PW750110 - FAC- Custodial Services		
010	Personnel	9,737,060
	FAC- Custodial Services Total	9,737,060
PW750115 - FAC- Trade Services		
010	Personnel	11,539,855
	FAC- Trade Services Total	11,539,855
PW750120 - FAC - Special Trades		
010	Personnel	1,317,578
	FAC - Special Trades Total	1,317,578
PW750125 - FAC - Event Rentals		
010	Personnel	82,803
020	Other Expenditures	2,240
	FAC - Event Rentals Total	85,043
PW755100 - County Garage		
010	Personnel	1,933
020	Other Expenditures	1,696,896
	County Garage Total	1,698,829
PW775100 - Postage		
010	Personnel	785,304
020	Other Expenditures	847,020
	Postage Total	1,632,324
PW780100 - Fast Copier		
010	Personnel	411,183
020	Other Expenditures	1,455,581
	Fast Copier Total	1,866,764
SC950100 - Soil & Water Conservation		
010	Personnel	1,612,659
020	Other Expenditures	216,131
	Soil & Water Conservation Total	1,828,790

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
SC950105 - Soil & Water Grants			
020	Other Expenditures		51,863
	Soil & Water Grants Total		51,863
SH100100 - Administration			
010	Personnel		4,308,130
020	Other Expenditures		1,754
	Administration Total		4,309,883
SH100110 - Civil-Warrants			
010	Personnel		2,984,977
020	Other Expenditures		0
	Civil Warrants Total		2,984,977
SH100115 - Law Enforcement - Sheriff			
010	Personnel		294,117
020	Other Expenditures		5,436,787
	Law Enforcement - Sheriff Total		5,730,904
SH100120 - Deputy Lieutenants			
010	Personnel		889,304
020	Other Expenditures		0
	Deputy Lieutenants Total		889,304
SH100125 - Deputy Sergeants			
010	Personnel		3,639,821
020	Other Expenditures		0
	Deputy Sergeants Total		3,639,821
SH100130 - Deputy Unit			
010	Personnel		22,727,652
020	Other Expenditures		36,923
	Law Enforcement - Sheriff Total		22,764,575
SH100140 - Jail Operations			
010	Personnel		0
020	Other Expenditures		19,687,700
	Jail Operations Total		19,687,700
SH100145 - Food Service			

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
010	Personnel	1,337,549
020	Other Expenditures	3,124,270
	Food Services Total	4,461,819
SH100150 - Health Care		
010	Personnel	287
020	Other Expenditures	25,541,403
	Health Care Total	25,541,690
SH100155 - Inmate Escort Services Unit		
010	Personnel	190,064
020	Other Expenditures	0
	Inmate Escort Services Unit Total	190,064
SH100160 - Jail Administration		
010	Personnel	3,125,280
020	Other Expenditures	0
	Jail Administration Total	3,125,280
SH100170 - Correction Officer Sergeants		
010	Personnel	3,465,790
020	Other Expenditures	0
	Correction Officer Sergeants Total	3,465,790
SH100175 - Correction Officer Corporals		
010	Personnel	4,711,500
020	Other Expenditures	0
	Correction Officer Corporals Total	4,711,500
SH100180 - Corrections Officers		
010	Personnel	74,490,392
020	Other Expenditures	0
	Corrections Officers Total	74,490,392
SH100185 - Sheriff Operations		
010	Personnel	95,955
020	Other Expenditures	847,021
	Sheriff Operations Total	942,976
SH100195 - Bedford Jail		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	0
	Bedford Jail Total	0
SH285110 - Carrying Concealed Weapon Appl		
010	Personnel	134,526
020	Other Expenditures	46,521
	Carrying Concealed Weapon Appl Total	181,047
SH285180 - Sheriff Federal Forfeiture		
020	Other Expenditures	255,401
	Sheriff Federal Forfeiture Total	255,401
SH285185 - SHERIFF COMMISSARY FUND		
020	Other Expenditures	1,450,000
	SHERIFF COMMISSARY FUND Total	1,450,000
SH710100 - Crim. Just. Info Share-Sheriff		
010	Personnel	66,121
020	Other Expenditures	681,791
	Crim. Just. Info Share-Sheriff Total	747,912
SH745100 - Central Security Service - Sheriff		
010	Personnel	11,465,581
020	Other Expenditures	2,244,474
	Central Security Service - Sheriff Total	13,710,054
SS100100 - Soldiers And Sailors Monument		
010	Personnel	205,109
020	Other Expenditures	17,376
	Soldiers And Sailors Monument Total	222,485
SS290100 - Soldiers & Sailors Spec Proj		
020	Other Expenditures	2,800
	Soldiers & Sailors Spec Proj Total	2,800
SW310100 - District Admin		
010	Personnel	741,123
020	Other Expenditures	503,149
	District Admin Total	1,244,272

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
SW310110 - District Bd Of Health			
020	Other Expenditures		230,000
		District Bd Of Health Total	230,000
SW310115 - Solid Waste Convenience Center			
020	Other Expenditures		588,730
		Solid Waste Convenience Center Total	588,730
SW310125 - Solid Waste Grant To Municipal			
020	Other Expenditures		325,000
		Solid Waste Convenience Center Total	325,000
VC100100 - Veterans Service Commission			
010	Personnel		3,600,828
020	Other Expenditures		5,273,895
		Veterans Service Commission Total	8,874,723
WF365100 - WF Innovation & Opportunities			
010	Personnel		0
020	Other Expenditures		0
		WF Innovation & Opportunities Total	0
WF365105 - Educational Assistance (CEAP)			
020	Other Expenditures		0
		Educational Assistance (CEAP) Total	0

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0408

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to “provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, board, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services;” and

WHEREAS, pursuant to the Cuyahoga County Charter, as amended by the electors of Cuyahoga County on November 3, 2015, the Cuyahoga County Audit Committee is comprised of the President of Council or a member of Council appointed by the President of Council and four County residents with experience in the field of auditing, accounting, government operations, or financial reporting who are appointed by the County Executive and confirmed by Council; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0409

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, division A of Revised Code Section 713.22 requires approval of Mayor Bibb’s designation of Joyce Pan Huang as his alternate to serve on the County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027, and approves Joyce Pan Huang as Mayor Bibb's alternate to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0410

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0411

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's reappointment of Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0412

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00; and

WHEREAS, the primary goal of the project is to utilize three contractors for on-call sanitary sewage pump stations repair and construction services; and

WHEREAS, the project is funded 100% Sanitary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 Master Contract for On-Call Sanitary Sewage Pump Station Repair & Construction Services, \$1.5M, 3-year contract, RFP 14685
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4900	Terrace Construction Co, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4901	NE Ohio Trenching Services, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4903	Nerone & Sons, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD

Service/Item Description (include quantity if applicable). DPW is seeking to select a max of 3 contractors pursuant to RFP 14685 to perform On-Call specialized pump station repair and construction services on a task order basis to augment/assist the Sanitary Maintenance Division with the repair and maintenance of certain Seage Pump Station assets	
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____	
Project Goals, Outcomes or Purpose (list 3): This master contract will enable DPW to perform maintenance and repair type work on a task order basis in situations that that exceed the staffing and/or expertise level of the Dept and in emergency circumstances requiring an expedited work schedule due to public health, welfare and safety concerns. Work may include: repairs to heavy electrical services, replacement of very large industrial sewage pumps, minor valve replacements, generator repairs and installations, or emergency sewage by-pass pumping, etc.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Nerone & Sons, Inc. 19501 S Miles Rd, Suite 1 Warrensville Heights, Ohio 44128	Richard Nerone- Secretary/Treasurer
Terrace Construction Co. Inc. 3965 Pearl Road Cleveland, Ohio 44109	Michael Guinto- VP Operations

Rev. 05/07/2024

Northeast Ohio Trenching Services, Inc. 17900 Miles Road Warrensville Heights, Ohio 44128	Stephanie Gorup- Vice President
Vendor Council District: 9, 7 and 9	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	various

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14685</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: August 19, 2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1.5M	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 19 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (20%) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: A max of three vendors could be selected and all three that submitted were suitable	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Sanitary Operating Funds- PW715200-55130

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.
New

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions): This is a new master contract for the County						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0413

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33 rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development recommends an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a mixed-use structure; and

WHEREAS, the project is anticipated to create 30 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$33,323,345.00, of which the County will loan up to \$1,000,000.00 with a term of 20 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, this project is funded 100% Economic Development Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	Department of Development; 2021 LG Blanket Mill, LLC; \$1,000,000; Redevelopment and Modernization Loan: Portfol Loan No. 317-01-01
Department or Agency Name	Department of Development
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input checked="" type="checkbox"/> Other (please specify): Amendment

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	3897 / 212664	LG Blanket Mills Apartments LLC	20 Years	\$1,000,000	Pending	Pending

Loan Description and Terms.

The Department of Development is seeking approval of an amendment to an Economic Development, Redevelopment and Modernization Loan to LG Blanket Mills Apartments LLC. The original loan was approved by County Council on October 26, 2021, Resolution No. R2021-0223. The original loan was approved with a 2-year interest-only period followed by 18 years amortizing payments. Additionally, the original agreement was approved with a subordination agreement on the mortgage. The Department of Development wishes to amend the original agreement to allow for a subordination agreement with their permanent lender. The permanent lender, through FHLMC, is asking for a new subordination agreement. Dept. of Development further wishes to change the interest-only period from 2 years to 1 year.

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
LG Blanket Mills Apartments LLC 1801 East 9 th Street, Suite 1505 Cleveland, Ohio 44114	Kevin Hudson, Director of Development
Vendor Council District: N/A	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	3130 West 33 rd Stret, Cleveland, Ohio

NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input checked="" type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
Original Loan Agreement closed on August 2, 2022; Approved by Council on October 26, 2021

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0414

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; authorizing the County Executive to execute the Purchase Order and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends entering into Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; and

WHEREAS, the primary goal of this project is to obtain licensure for various Cisco related services provided by the Department of Information Technology; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025.

SECTION 2. That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Cisco Voice Licenses
Department or Agency Name	Information Technology
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24004227 JCOP	TEC Communications, Inc.		\$594,499.40	PENDING	PENDING

Service/Item Description (include quantity if applicable).

The Department of Information Technology plans to contract with TEC Communications, Inc., for Cisco Voice Licenses in the amount of \$594,499.40. This request is for licensure for various Cisco related services provided by the Department of Information Technology. The technology services as part of this renewal are the Voice licensure that allows for the thousands of County owned Cisco Telephones to operate and multiple Voice Call Centers (Board of Revision, Juvenile Court, and the IT Department's) to function.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

This is a renewal of existing service licensure that the County has in-place today and does not contain any new services or expansion of existing services.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Based on the County's current service offering using Cisco branded equipment, much of the licensure needed to sustain the existing telephone services was dictated by Cisco's current licensing model. Extensive research was conducted over months to learn about the hardware and how it provides services and how that correlated to Cisco's current licensing model. Out of the four VAR's who responded to the informal bid request, the lowest in cost was selected and were part numbers on a government cooperative purchasing agreement. On the quote it notes several lines for licenses without a cost associated. Due to the Board of Developmental Disabilities intending to migrate from Cuyahoga County's voice infrastructure, Cisco has offered those licenses at-gratis to Cuyahoga County as they are only needed for approximately two months as Board of Developmental Disabilities revenue generating agreement expires on December 31st, 2024. A renewal needs to be in-place by late October to ensure no lapse in licensure coverage. If a lapse occurs, services may degrade or not be available for use until the licenses are renewed.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
TEC Communications, Inc. 20234 Detroit Road Cleveland, Ohio 44116	Melanie Schilling Owner
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The County sent out an informal request for bids to four Cisco credentialed resellers of the products to obtain quotes for the licensure. The vendors responses varied and were reviewed to understand licensing differences to bring forth what was the best fit for the County based on functionality and cost. The informal bid process used this round (while leveraging a government cooperative purchasing schedule) was a good balance of best cost and timeline effort due to the complexity of Cisco's licensing model. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date NCPA Contract #01-0169 expires December 31, 2026.
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund IT100165, IT100180
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	JCOP
Event #	
PO#	24004227

☒ I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Required Documents for All Purchase Orders (ALL Non-Contract Purchases) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			KK	CQ
IG# 20-0268			KK	CQ
Debarment/Suspension Verified	Date:	10/02/2024	KK	CQ
Auditor's Findings	Date:	10/02/2024	KK	CQ
Vendor's Submission (or Bid Tabulation Sheet)			KK	CQ
Independent Contractor (I.C.) Form	Date:	09/02/2024	KK	CQ
Checklist Verification			KK	CQ

Required Documents Dependent upon Procurement Type Reviewed by Purchasing				
			Department Initials	Purchasing
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			
Bid Specification Packet. <i>(Copy of Event, include 2nd effort documents if applicable. Include any additional attachments to the events if applicable).</i>				
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.				
Bid Tabulation Sheet				
Evaluation/Scoring Summary <i>(includes evaluator names)</i>				
Notice of Intent to Award Letter <i>(for Formals)</i>				
Award Letter <i>(for Formals)</i>				
Final DEI Goal Setting Worksheet <i>(for Formals)</i>				

Department of Purchasing – Required Documents Checklist

PDF results from List of Certified Diversity Businesses for SBEs/MBEs/WBEs. If “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informals)</i>		
E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informals)</i>		
Justification Form <i>(if exemption and purchase over \$5k)</i>		CQ
State Contract Cover Sheet *		
Cooperative Purchase Contract Cover Sheet *	KK	CQ
Sole Source Affidavit		
Sole Source Justification		
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>	KK Page 2 Cisco VoIP	CQ
Prior RFP Exemption/Alternative Procurement Approval Letter		
Furniture Request Form		
Proof of Public Notice publication		
Invoice <i>(for items already purchased but not approved)</i>		
Department Director’s approval to initiate TSMC purchase (email or printed)		
Department Director’s approval to purchase TSMC goods or services (email or printed)		

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department Initials
Exhibits	
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
TEC Communications, Inc.	\$594,499.40

Department of Purchasing – Required Documents Checklist

VERIFICATION FOR EVENTS (to be completed by Purchasing)	
	Purchasing
Vendor Name and Dollar Amount verified (lowest and best)	
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 nd effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	
Checked for # of Notification on Event(s)	
Sealed Bid on Event(s) & Display on Portal	
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	
If a service, <ul style="list-style-type: none"> • Matrix approval of PO vs. Contract • Insurance/Workers’ Compensation requirements and/or Waiver 	
Minimum # of bids received	
Purchasing Agents Initials and date of approval	CQ 10/3/2024
Misc Comments	

Requisitions up to & including \$5,000.00 will be reviewed by the assigned Purchasing Agent in the Department of Purchasing. If all requirements are met, the item can be approved by DOP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0415

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; authorizing the County Executive to execute the Purchase Order and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends entering into Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; and

WHEREAS, the primary goal of this project is for NetApp to provide data and backup storage for the County; and

WHEREAS, this project is funded 94.44% General Fund and 5.56% Health and Human Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services.

SECTION 2. That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	NetApp Equipment
Department or Agency Name	Department of Information Technology
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24004681 EXMT	Logicalis, Inc.		\$545,587.44	PENDING	PENDING

Service/Item Description (include quantity if applicable).

The Department of Information Technology plans to contract with Logicalis, Inc., for NetApp Equipment in the amount of \$545,587.44. NetApp is used by the County for data and backup storage.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

NetApp provides Cuyahoga County with backup data storage. This purchase is being submitted as an exemption as there are a few low dollar and no charge line items listed on the quote that are not listed on the cooperative contract. However, Logicalis is still able to provide the County with GSA pricing under contract #47QTCA21D00BD, which expires June 21, 2026.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Logicalis, Inc. 3333 Richmond Road Beachwood, Ohio 44122	Shawn O'Leary Account Representative
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is being submitted as an exemption. A competitive process was completed by the federal government resulting in an award made to Logicalis. All vendors awarded a GSA contract have gone through a competitive process and are vetted and awarded by the federal government. Logicalis is able to provide GSA pricing to Cuyahoga County under contract #47QTCA21D00BD. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date under Contract #47QTCA21D00BD expires June 21, 2026.
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

5.56% Health & Human Services Levy Fund HS260100

94.44% General Fund IT100165, IT100135 and IT100180

Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Health & Human Services Levy Fund HS260100

General Fund IT100165 and IT100180

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

The Department of Information Technology is respectfully requesting this purchase be walked on to the next Council meeting, as well as a suspension of the 2nd reading. NetApp must be purchased and paid within 2024.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0416

Sponsored by: County Executive Ronayne/Department of Law/Division of Risk Management	A Resolution authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law/Division of Risk Management recommends an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; and

WHEREAS, the primary goal of this project is to provide expert risk management and brokerage services; and

WHEREAS, the project is funded 89% General Fund, 10% Outside Boards (Hilton and Corrections Facility Board) and 1% Federal Equitable Sharing Account; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with

Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department on behalf of the Law Department/Alliant Insurance Services Inc/Amendment/RQ9575/ 1 Year Amendment for insurance services
Department or Agency Name	Fiscal Department on behalf of the Law Department
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3096	Alliant Insurance Services Inc.	1/1/2023- 12/31/2024	4,648,940.00	12/6/2022	R2022-0411
A	3096	Alliant Insurance Services Inc.	1/1/2024- 12/31/2025	2,374,000.00		

Service/Item Description (include quantity if applicable).

The Law department is requesting approval of a contract amendment, per the chart above, to secure a 1 year contract for insurance and consulting services.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

Provide insurance broker services and policy placement
Insurance consulting services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Alliant Insurance Services 701 B Street 6 th floor San Diego, CA 92101	Justin Swarbrick Sr. Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# <u>9575</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 89% General Fund 1% Federal Equitable Sharing Account, 10% Outside Boards/Property (Hilton and Corrections Facility Board)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. LW100120
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0417

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division recommends an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; and

WHEREAS, the primary goal of this amendment is to provide Intensive Home-Based Treatment, youth and family crisis stabilization, safety plans, cognitive interventions and skill building services; and

WHEREAS, the project is funded 100% RECLAIM Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for

youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CONTRACT AMENDMENT FOR INTEGRATED CO-OCCURRING TREATMENT BELLEFAIRE JEWISH CHILDREN'S BUREAU
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4019	Bellefaire Jewish Children's Bureau	7/1/2023- 6/30/2025	\$250,715.00	1/2/2024	BC2024-13
(A-1)	4945 copied from 4019	Bellefaire Jewish Children's Bureau	7/1/2023- 6/30/2026	501,430.00	Pending	Pending

Service/Item Description (include quantity if applicable). ICT is an integrated treatment approach embedded in an intensive home-based therapy delivery for youth and family. This contract amendment is to extend the time period of the contract to June 30, 2026, increase the funds in the amount of \$501,430.00, and replace the sentence "Services will be reimbursed on a monthly basis not to exceed \$20,892.92 per month." And replace the insurance requirements of the contract. This changes the not-to-exceed value of the contract to \$752,145.00
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): The vendor shall utilize the Integrated Co-Occurring Treatment (ICT) model to provide Intensive Home-Based Treatment services to target each youth's needs, while providing the youth and family with crisis stabilization, safety planning, cognitive interventions, and skill building services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Heights, Ohio 44118	Owner, executive director, other (specify): Adam G. Jacobs, President

Rev. 05/07/2024

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? This is a contract amendment.	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. This contract is 100% funded by the RECLAIM Grant.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

Rev. 05/07/2024

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

JC330100

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The delay is due to the notification of the RECLAIM Grant, award process, contract negotiations, and vendors' delay is returning documents.

Timeline

Project/Procurement Start Date (date your team started working on this item):	5.16.2024
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Date documents were requested from vendor:	7.11.2024
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Date of insurance approval from risk manager:	5.28.2024
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Date Department of Law approved Contract:	7.11.2024
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Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0418

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division recommends entering into a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount of \$314,285.70.
2. Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount of \$188,571.42.
3. Contract No. 4763 with The Cornell Abraxas Group, LLC in the anticipated amount of \$628,571.40.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount of \$251,428.56.
5. Contact No. 4765 with New Directions, Inc. in the anticipated amount of \$251,428.56.
6. Contract No. 4766 with Summit Academy in the anticipated amount of \$377,142.84.
7. Contract No. 4768 with The Village Network in the anticipated amount of \$188,571.52; and

WHEREAS, the primary goal of this project is to provide residential treatment services 7 days a week 24 hours a day for comprehensive behavioral assessment; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount of \$314,285.70.
2. Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount of \$188,571.42.
3. Contract No. 4763 with The Cornell Abraxas Group, LLC in the anticipated amount of \$628,571.40.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount of \$251,428.56.
5. Contact No. 4765 with New Directions, Inc. in the anticipated amount of \$251,428.56.
6. Contract No. 4766 with Summit Academy in the anticipated amount of \$377,142.84.
7. Contract No. 4768 with The Village Network in the anticipated amount of \$188,571.52; and

SECTION 2. That the County Executive is authorized to execute the master contract and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Master contract for Traditional Residential Treatment Services with various vendors.
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors-see below	Effective upon contract signatures of all parties through 12/31/2025	\$2,200,000.00	Pending	Pending
	4761	Applewood Centers, Inc	01/01/2024- 12/31/2025	\$314,285.70		
	4762	Bellaire JCB	01/01/2024- 12/31/2025	\$62,857.14		
	4763	Cornell Abraxas Group, LLC	01/01/2024- 12/31/2025	\$628,571.40		
	4764	Keystone Richland Center, LLC	01/01/2024- 12/31/2025	\$251,428.56		
	4765	New Directions, Inc	01/01/2024- 12/31/2025	\$251,428.56		
	4766	Summit Academy	01/01/2024- 12/31/2025	\$377,142.84		
	4768	The Village Network	01/01/2024- 12/31/2025	\$188,571.52		

Service/Item Description (include quantity if applicable).

This is a court referral core residential program with various vendors consisting of a full continuum of residential services 7-days a week for twenty- four hours a day, where all youth will receive a comprehensive behavioral assessment.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Rev. 05/07/2024

Vendor Name and address:	Owner, executive director, other (specify):
Applewood Centers, Inc. 3518 W 25th St. Cleveland, OH 44109 216-741-2241	Applewood Centers, Inc. – (Adam G. Jacobs)
Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Heights, OH 44118 216-932-2800	Bellefaire Jewish Children's Bureau- (Adam G. Jacobs)
Cornell Abraxas Group, Inc. 2775 State Rt. 39 Shelby, OH 44875 419-747-0843	Cornell Abraxas Group, LLC- (Jeff Giovino, CEO)
Keystone Richland Center, LLC dba Foundations for Living 1451 Lucas Rd. Mansfield, OH 44903 419-589-5511	Keystone Richland Center, LLC dba Foundations for Living- (Karen Spires, CEO)
New Directions, Inc. 30800 Chagrin Blvd Pepper Pike, OH 44124 216-591-0324	New Directions, Inc. – (Shayna Jackson, CEO)
Summit Academy 839 Herman Rd., PO Box 13 Herman, PA 16039 724-282-1995	The Summit School Db a Summit Academy- (Harry Stasik)
The Village Network 2000 Noble Drive Wooster, OH 44691 330-264-3232	The Village Network- (Richard Graziano, CEO/President)
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100 % Levy Funds	
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): Juvenile Court is in the process of getting appropriations from the County.	
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC280105-55210	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	
Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: The contract is late due to the drafting of the contract for services and the insurance issues with the vendors.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	06/02/2023
Date documents were requested from vendor:	05/22/2024
Date of insurance approval from risk manager:	06/05/2023
Date Department of Law approved Contract:	08/09/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) The Court needed to provide residential services to the youth who needed it.

Have payments been made? ☐ No ☒ Yes (if yes, please explain) The vendor had been without payment for an extended time frame while the services were still being provided.

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/ Council Approved	Approval No.
(O)		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$1,000,000.00	7/20/2021	R2021-0167
	1164	Applewood Centers, Inc	02/01/2021-01/31/2023	\$40,000.00		
	1165	Bellefaire Jewish Children's Bureau	02/01/2021-01/31/2023	\$40,000.00		
	1166	Cleveland Christian Home	02/01/2021-01/31/2023	\$70,000.00		
	1167	Community Specialists Corp.	02/01/2021-01/31/2023	\$80,000.00		
	1168	Cornell Abraxas Group, LLC.	02/01/2021-01/31/2023	\$170,000.00		
	1169	George Junior Republic in PA	02/01/2021-01/31/2023	\$75,000.00		
	1170	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-01/31/2023	\$110,000.00		
	1171	New Directions, Inc.	02/01/2021-01/31/2023	\$25,000.00		
	1172	Summit Academy	02/01/2021-01/31/2023	\$220,000.00		
	1173	The Village Network	02/01/2021-01/31/2023	\$170,000.00		
(A-1)		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$1,250,000.00	4/12/2022	R2022-0060
	1164	Applewood Centers, Inc	02/01/2021-01/31/2023	\$60,280.00		

	1165	Bellefaire Jewish Children's Bureau	02/01/2021-01/31/2023	\$62,657.00		
	1166	Cleveland Christian Home	02/01/2021-01/31/2023	\$52,914.00		
	1167	Community Specialists Corp.	02/01/2021-01/31/2023	\$41,139.00		
	1168	Cornell Abraxas Group, LLC.	02/01/2021-01/31/2023	\$268,355.00		
	1169	George Junior Republic in PA	02/01/2021-01/31/2023	\$42,919.00		
	1170	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-01/31/2023	\$41,992.00		
	1171	New Directions, Inc	02/01/2021-01/31/2023	\$33,008.00		
	1172	Summit Academy	02/01/2021-01/31/2023	\$491,090.00		
	1173	The Village Network	02/01/2021-01/31/2023	\$155,646.00		
(A-2)		Various Vendors-see below	Effective upon contract signatures of all parties through 12/31/2023	\$1,100,000.00	6/20/2023	R2023-0161
	3348	Applewood Centers, Inc	02/01/2021-12/31/2023	\$20,952.39		
	3310	Bellefaire Jewish Children's Bureau	02/01/2021-12/31/2023	\$20,952.39		
	3311	Cleveland Christian Home	02/01/2021-12/31/2023	\$20,952.39		
	3312	Community Specialists Corp.	02/01/2021-12/31/2023	\$20,952.39		
	3313	Cornell Abraxas Group, LLC.	02/01/2021-12/31/2023	261,904.75		
	3314	George Junior Republic in PA	02/01/2021-12/31/2023	104,761.90		
	3315	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-12/31/2023	157,142.85		
	3316	New Directions, Inc	02/01/2021-12/31/2023	\$20,952.39		
	3254	Summit Academy	02/01/2021-12/31/2023	\$366,666.65		
	3317	The Village Network	02/01/2021-12/31/2023	\$104,761.90		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0419

Sponsored by: County Executive Ronayne/Sheriff's Department	A Resolution authorizing an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff's Department recommends an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; and

WHEREAS, the primary goal of this project is to provide the Sheriff's Department with reliable dispatch operations for law enforcement activities; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for

the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	3 rd Amendment, Agreement with Chagrin Valley Dispatch for Dispatch Operations
Department or Agency Name	Sheriff
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A -3	3537	Chagrin Valley Dispatch	1/1/2025- 12/31/2026	\$1,964,675.92		

Service/Item Description (include quantity if applicable).

This agreement is part of a government cooperative for dispatch operations. The amendment will extend the contract for two (2) additional years with a start date of January 1, 2025 and ending on December 31, 2026

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

To provide the Sheriff's Department with reliable dispatch operations for law enforcement activities. Dispatch operations are necessary for effective operation and deployment of officers to protect the community.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Chagrin Valley Dispatch 88 Center Road, Suite B100 Bedford, OH 44146	Nick DiCicco, Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. SH100115
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	512	Chagrin Valley Dispatch	04/28/2021-12/31/2022	\$1,521,475.00	3/9/2021	R2021-0058
A-1	1622	Chagrin Valley Dispatch	1/1/2022-12/31/2022	\$59,899.00	2/14/2022	BC2022-94
A-2	1622	Chagrin Valley Dispatch	1/1/2023-12/31/2024	\$1,944,501.71	11/9/2022	R2022-0386

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0420

Sponsored by: County Executive Ronayne/County Sheriff	A Resolution making an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/County Sheriff has recommended an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$15,500,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; and

WHEREAS, the primary goal of the project is to ensure meal service to detainees in the Cuyahoga County Corrections Center that meets all applicable requirements; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take

effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0421

Sponsored by: County Executive Ronayne/Department of Public Safety and Justice Services	A Resolution authorizing a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years; authorizing the County Executive to execute Contract No. 4979 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Safety and Justice Services recommends entering into a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years; and

WHEREAS, the primary goal of this project is to renew the ASE, radio tower and redundant circuits; and

WHEREAS, this project is funded 97% Wireless 9-1-1 Fund and 3% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the

911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4979 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2024 Renewal of AT&T ASE and Radio Circuits
Department or Agency Name	Public Safety and Justice Services
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4979	AT&T	7/31/2024- 7/30/2029	\$1,020,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

AT&T provides network connectivity for Cuyahoga County's 911 System. This agreement will renew the ASE, redundant and radio circuits for Cuyahoga County's 911 System.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

- a) Renew the ASE circuits that connect the PSAPs (Public Answering Points) to the network (the Motorola VESTA system)
- b) Renew radio tower circuits
- c) Renew redundant circuits which provide system survivability

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
AT&T 208 S Akard ST. Dallas TX 75202	John Stankey CEO
Vendor Council District:	Project Council District:
All.	All.
If applicable provide the full address or list the municipality(ies) impacted by the project.	All.

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date MSA0022-2, June 30, 2025 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input checked="" type="checkbox"/> Other Procurement Method, please describe: Public Utility (911 System) – O.R.C 128.03 (F)

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Wireless Fund (97%) and General Fund (3%)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Wireless: PJ280105 \$993,983.40; General Fund: PJ100115 \$26,016.60
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. In progress.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: PSJS did not receive the initial documentation until August 14, 2024, after requesting documentation in December of 2023.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	12/14/2023
Date documents were requested from vendor:	12/14/2023
Date of insurance approval from risk manager:	Verbal approval 10/24/24, awaiting final vendor documentation 10/25/2024
Date Department of Law approved Contract:	09/25/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) 12/14/2023 - PSJS requested renewal documents from AT&T during monthly call. 01/25/2024 - PSJS repeated request renewal documents from AT&T during monthly call. 02/23/2024 - PSJS repeated request for renewal documents from AT&T during monthly call. 03/28/2024 - PSJS repeated request for renewal documents from AT&T during monthly call. 04/23/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 05/02/2024 - PSJS sent f/u email to A&T requesting clarification on AT&T's response to renewal request. 05/14/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 05/28/2024 - PSJS repeated request for renewal documents during monthly call. 06/04/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 06/07/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 06/17/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 07/18/2024 - PSJS repeated request for renewal documents from AT&T during monthly call. 07/22/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents. 08/12/2024 - PSJS sent f/u email to AT&T requesting status of contract renewal documents. 08/14/2024 - AT&T submits initial renewal documents allowing PSJS to begin the contract process. 08/19/2024 - AT&T submits additional AT&T documents required for ASE renewal. 08/20/2024 - PSJS submits documents to Law Department. 08/23/2024 - PSJS receives redlines from Law department. 08/26/2024 - PSJS and Law meet regarding redlines. 08/29/2024 - PSJS, Law, and AT&T meet to discuss redlines. 09/03/2024 - AT&T responds to Law's redlines. 09/04/2024 - Law responds to AT&T comments. 09/05/2024 - AT&T responds to Law's comments stating they are working on updating the agreement. 09/10/2024 - Law f/u regarding the updated version of the agreement. 09/19/2024 - AT&T submits the updated agreement. 09/24/2024 - PSJS f/u with Law and AT&T regarding status of agreements. 09/25/2024 - AT&T produces an updated agreement. 09/25/2024 - Law responds to the updated agreement with redlines. 09/25/2024 - AT&T responds to Law's redlines. 09/25/2024 - Law responds to AT&T and a final agreement is reached. 10/01/2024 - PSJS f/u regarding the status of the agreement. 10/07/2024 - AT&T produces a signed agreement.	

10/10/2024 - PSJS notices missing documentation from the agreement and requests it from AT&T amongst other open items.
 10/15/2024 - PSJS f/u regarding the agreement and outstanding items.
 10/16/2024 - AT&T responds stating that they are working on the documentation and open items.
 10/23/2024 – PSJS receives documentation.

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CE1900476	AT&T	7/31/2019-7/30/2024	\$924,259.95	01/28/20	R2020-0017
A-1	687	AT&T	7/31/2019-7/30/2024	\$38,952.00	04/06/2021	BC2021-160
A-2	687	AT&T	7/31/2019-7/30/2024	\$116,160.00	04/25/2022	BC2022-253

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0422

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Cuyahoga of Job and Family Services**

A Resolution authorizing amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025; authorizing the County Executive to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025, as follows:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for additional funds in the amount not-to-exceed \$2,823,646.75; and
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00; and

WHEREAS, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

WHEREAS, this project is funded 100% Temporary Assistance for Needy Families (TANF) funding; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025, as follows:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for additional funds in the amount not-to-exceed \$2,823,646.75; and
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00; and

SECTION 2. That the County Executive is authorized to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	3437	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$2,718,017.12	8/18/2022	R2022-0440
(A1)	3437	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
(A2)	3437	MAXIMUS Human Services, Inc.	1/1/2024 – 12/31/2024	\$2,823,646.75	12/5/2023	R2023-0328
(A3)	CM3437	MAXIMUS Human Services, Inc.	1/1/2025 – 12/31/2025	\$2,823,646.75	Pending	Pending

Service/Item Description (include quantity if applicable). Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of a contract amendment 3 with MAXIMUS Human Services, Inc. to add time and funds in the amount of \$2,823,646.75 - effective 1/1/2025.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions. Ensure meaningful client participation in required work and work-related activities. Leverage the resources of the workforce development system in Cuyahoga County.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: MAXIMUS Human Services, Inc. 1600 Tysons Blvd Ste 1400 McLean VA 22102-4893	Owner, executive director, other (specify): Lisa Simmons, Vice President

Vendor Council District: Out of State Vendor	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / Originally, there were three (3) proposals submitted for review, and two (2) proposals approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment - RFP <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval: N/A
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. N/A	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Funded by TANF (Temporary Assistance for Needy Families)

Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195 55130 UCH08300
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. This is an active contract. Requesting to extend the contract term to 12/31/2025.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions) See Chart Above:
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vPURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga Job and Family Services and The Centers for Families and Children – 2025
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2841 (Original Contract)	The Centers for Families and Children	1/1/2023 – 12/31/2023	\$3,750,000.00	12/6/2022	R2022-0440
A-1	3438 (New Contract)	The Centers for Families and Children	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
A-2	3438	The Centers for Families and Children	1/1/2024 – 12/31/2024	\$3,862,500.00	12/7/2023	BC2023-0328
A-3	3438	The Centers for Families and Children	1/1/2025 – 12/31/2025	\$3,862,500.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of contract amendment 3 with **The Centers for Families and Children** to add funds in the amount of **\$3,862,500.00** for the time period of 1/1/2025 – 12/31/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3):

- Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions.
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:

Owner, executive director, other (specify):

The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, CEO
Vendor Council District: 7	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 10161 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: The total value of the RFP was \$3,750,000.00.	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / Originally, there were three (3) proposals submitted for review, and two (2) proposals approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) 3438 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260195/55130/UCH08300

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

In progress.

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline N/A

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) **N/A**

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0423

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Children and Family Services has recommended an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025, as follows:

- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in an anticipated amount of \$61,981.30.
- b) Contract No. 4754 with East End Neighborhood House in an anticipated amount of \$61,981.30.
- c) Contract No. 1103 with Muris Taylor Human Services System in an anticipated amount of \$198,013.23.
- d) Contract No. 1105 with University Settlement in an anticipated amount of \$220,517.29.
- e) Contract No. 3261(fka Contract No. 1098) with Catholic Charities Corporation in an anticipated amount of \$172,489.94.

- f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in an anticipated amount of \$146,466.65.
- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in an anticipated amount of \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in an anticipated amount of \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in an anticipated amount of \$182,674.66.

WHEREAS, the goal of this project is to continue to serve families at risk of entering, or who have already entered, the child welfare system in Cuyahoga County; and

WHEREAS, this project is funded 70% from Health and Human Services Levy Fund and 30% Federal Title IV-E Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025 as follows:

- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in an anticipated amount of \$61,981.30.
- b) Contract No. 4754 with East End Neighborhood House in an anticipated amount of \$61,981.30.
- c) Contract No. 1103 with Muris Taylor Human Services System in an anticipated amount of \$198,013.23.
- d) Contract No. 1105 with University Settlement in an anticipated amount of \$220,517.29.
- e) Contract No. 3261(fka Contract No. 1098) with Catholic Charities Corporation in an anticipated amount of \$172,489.94.
- f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in an anticipated amount of \$146,466.65.
- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in an anticipated amount of \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in an anticipated amount of \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in an anticipated amount of \$182,674.66.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Amendment 4 DCFS Master agreement with providers to provide community-based services to at-risk children and families
Department or Agency Name	Division of Children and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Various	4/1/21- 3/31/22	4,827,734.61	5/11/21	R2021-0122
	1098	Catholic Charities		\$645,749.77		
	1099	City of Lakewood		\$450,694.00		
	1100	CMHA		\$361,803.00		
	1101	East End Neighborhood House		\$427,161.00		
	1101	Harvard Comm Service Ctr		\$461,704.00		
	1103	Murti Taylor Hum Services Sys		\$964,877.00		
	1104	The Centers for Families and Children		\$394,105.00		
	1105	University Settlement		\$681,925.84		
	1106	West Side Community House		\$439,715.00		
A-1		Various	4/1/22 – 12/31/22	3,705,800.71	8/2/22	R2022-0219
	1098	Catholic Charities		\$497,389.25		
	1099	City of Lakewood		\$344,558.96		
	1100	CMHA		\$277,890.72		
	1101	East End Neighborhood House		\$326,909.21		

Rev. 7/24/23

	1101	Harvard Comm Service Ctr		\$352,816.46		
	1103	Murti Taylor Hum Services Sys		\$743,273.13		
	1104	The Centers for Families and Children		\$303,117.21		
	1105	University Settlement		\$524,521.30		
	1106	West Side Community House		\$336,324.47		
A-2		Various	1/1/23 – 12/31/23	4,912,734.60	3/14/23	R2023-0048
	1098	Catholic Charities		\$689,959.77		
	1099	City of Lakewood		\$585,866.61		
	1100	CMHA		\$247,925.20		
	1101	East End Neighborhood House		\$247,925.20		
	1101	Harvard Comm Service Ctr		\$296,202.54		
	1103	Murti Taylor Hum Services Sys		\$792,052.92		
	1104	The Centers for Families and Children		\$441,034.57		
	1105	University Settlement		\$882,069.14		
	1106	West Side Community House		\$730,698.65		
A-3		Various	1/1/24 – 12/31/24	4,912,734.60	11/28/2023	R2023-0330
	3261	Catholic Charities		\$689,959.77		
	3262	City of Lakewood		\$585,866.61		
	1100	CMHA		\$247,925.20		
	1101	East End Neighborhood House		\$247,925.20		
	3263	Harvard Comm Service Ctr		\$296,202.54		

Rev. 7/24/23

	1103	Murti Taylor Hum Services Sys		\$792,052.92		
	3264	The Centers for Families and Children		\$441,034.57		
	1105	University Settlement		\$882,069.14		
	3269	West Side Community House		\$730,698.65		
A-4		Various	1/1/25–03/31/25	1,228,183.65	Pending	pending
	3261	Catholic Charities		\$172,489.94		
	3262	City of Lakewood		\$146,466.65		
	1100	CMHA		\$61,981.30		
	1101	East End Neighborhood House		\$61,981.30		
	3263	Harvard Comm Service Ctr		\$74,050.64		
	1103	Murti Taylor Hum Services Sys		\$198,013.23		
	3264	The Centers for Families and Children		\$110,258.64		
	1105	University Settlement		\$220,517.29		
	3269	West Side Community House		\$182,674.66		

Service/Item Description (include quantity if applicable). Indicate whether ☐ New or ☐ Existing service or purchase.

Providers will deliver high quality, innovative, and promising practice services to at-risk children, teens and families in order that caregivers - birth parents, foster parents and/or kinship caregivers – can provide a safe, stable and nurturing environment for children and youth. Services must be easily accessible, timely, and effective.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- Improve family functioning and child well-being for natural, foster, and kinship families experiencing crisis and/or trauma
- Strengthen family supports and access to community-based services
- Reduce placement moves for children and youth

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☒ No

Rev. 7/24/23

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 3135 Euclid Avenue Suite 101 Cleveland, OH 44115	Joan Hinkelman, Senior Director
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
City of Lakewood 16024 Madison Avenue Lakewood, OH 44107	Chad Berry, Director, Department of Human Services
Vendor Council District: 2	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga Metropolitan Housing Authority 8120 Kinsman Road Cleveland, OH 44104	Kristie Grove, CEO
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
The East End Neighborhood House 2749 Woodhill Road Cleveland, OH 44104	Atunyese Herron, CEO
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
Harvard Community Services Center 18240 Harvard Avenue Cleveland, OH 44128	Elaine Gohlstin, Executive Director
Vendor Council District: 9	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):

Rev. 7/24/23

Murtis Taylor Human Services System 13422 Kinsman Road Cleveland, OH 44120	Lovell J. Custard, President and CEO
Vendor Council District: 8	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, OH 44103	Eric Morse, President
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
University Settlement, Inc 5115 Broadway Avenue Cleveland, OH 44127	Richaun Bunton, Executive Director
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
West Side Community House 9300 Lorain Avenue Cleveland, OH 44102	Rachelle Milner, Executive Director
Vendor Council District: 7	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$8,400,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 28 / 11	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Rev. 7/24/23

Participation/Goals (%): () DBE (3%) SBE (12%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
<i>Lowest and best</i>	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? 9 proposals were selected out 11.	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) RQ3429 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 70% Health and Human Services Levy, 30% Federal Title IV-E
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): For 2025
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Commented [CK3]: Suggestion for ADDs - I don't really see a place for this in the Section 501 request, but we can note that it is requested and provide more detail in the documents.

Rev. 7/24/23

Have payments be made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

See page 1

Rev. 7/24/23

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0424

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution making an award on RQ14613 with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an award on RQ14613 and entering into a master contract with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026 as follows:

- a) Contract No. 4931 with Ace Wellness Center LLC in an anticipated amount of \$140,000.00.
- b) Contract No. 4932 with Applewood Centers, Inc. in an anticipated amount of \$1,100,000.00.
- c) Contract No. 4934 with Beech Brook in an anticipated amount of \$800,000.00.
- d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in an anticipated amount of \$222,000.00.
- e) Contract No. 4936 with Catholic Charities Corporation in an anticipated amount of \$1,200,000.00.
- f) Contract No. 4937 with JusticeWorks OH, LLC in an anticipated amount of \$128,000.00.
- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in an anticipated amount of \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in an anticipated amount of \$140,000.00.

- i) Contract No. 4940 with OhioGuidestone in an anticipated amount of \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in an anticipated amount of \$800,000.00.
- k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in an anticipated amount of \$140,000.00.

WHEREAS, the primary goal of this project is to develop and deliver effective in-home services that can contribute to stabilizing and strengthening the family to prevent the need for out-of-home care whenever possible; and

WHEREAS, this project is funded 67% Federal Title IV-E and 33% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ14613 and entering into a master contract with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026 as follows:

- a) Contract No. 4931 with Ace Wellness Center LLC in an anticipated amount of \$140,000.00.
- b) Contract No. 4932 with Applewood Centers, Inc. in an anticipated amount of \$1,100,000.00.
- c) Contract No. 4934 with Beech Brook in an anticipated amount of \$800,000.00.
- d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in an anticipated amount of \$222,000.00.
- e) Contract No. 4936 with Catholic Charities Corporation in an anticipated amount of \$1,200,000.00.
- f) Contract No. 4937 with JusticeWorks OH, LLC in an anticipated amount of \$128,000.00.
- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in an anticipated amount of \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in an anticipated amount of \$140,000.00.
- i) Contract No. 4940 with OhioGuidestone in an anticipated amount of \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in an anticipated amount of \$800,000.00.

k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in an anticipated amount of \$140,000.00.

SECTION 2. That the County Executive is authorized to execute the master contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2025 -2026 Family Centered Support Services master agreement
Department or Agency Name	Division of Children and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various see below	Various-see below	1/1/2025 – 12/31/2026	\$5,330,000.00 – (\$2,665,000.00 per year)	Pending	pending
	4931	Ace Wellness Center		\$140,000 (\$70,000/year)		
	4932	Applewood Centers Inc		\$1,100,000.00 (\$550,000/year)		
	4934	Beech Brook		\$800,000.00 (\$400,000/year)		
	4935	Bellefaire JCB		\$220,000.00 (\$110,000/year)		
	4936	Catholic Charities		\$1,200,000.00 (\$600,000/year)		
	4937	JusticeWorks LLC		\$128,000.00 (\$64,000.00/year)		
	4938	Mental Health Services for Homeless Persons dba FrontLine Service		\$360,000.00 (\$180,000/year)		
	4939	National Youth Advocate Program		\$140,000.00 (\$70,000/year)		
	4940	Ohio Guidestone		\$300,000.00 (\$150,000/year)		
	4941	Pressley Ridge		\$800,000.00 (\$400,000/year)		
	4942	Specialized Alternatives for Families and Youth		\$140,000.00 (\$70,000/year)		

Service/Item Description (include quantity if applicable).

The provider will provide timely evidence-based services that contribute to the stabilizing and strengthening of families to prevent the need for out-of-home care whenever possible.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

1. Improve family and youth functioning.
2. Prevent out of home placement.
3. Reduce involvement with the juvenile justice system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
ACE Wellness Center 9655 Sweet Valley Dr Suite 3 Valley View, OH 44125	Deonte Matthews, Compliance Officer
Applewood Centers, Inc 10427 Detroit Avenue Cleveland, OH 44102	Jennifer Blumhagen Yarham, LISW-S, Executive Director
Beech Brook 13201 Granger Road #8 Cleveland, OH 44125	Thomas P. Royer, President and CEO
Bellefaire JCB 2001 Fairmount Blvd Shaker Heights, OH 44118	Carl R.Brass, MBA, LPCC-S, Executive Director
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, OH 44102	Patrick Gareau, President & CEO
JusticeWorks LLC 1500 Ardmore Blvd Suite 410 Pittsburgh, PA 15221	Ian Nutt, Ohio Regional Director
Mental Health Services for Homeless Person, Inc dba FrontLine Service 1744 Payne Avenue Cleveland, OH 44114	Susan Neth, Executive Director
National Youth Advocate Program 1801 Watermark Drive, Suite 200	Kelly Davis, PhD, LISW-S, Executive Director

Rev. 05/07/2024

Columbus, OH 43215	
OhioGuidestone 434 Eastland Rd Berea, Oh 44017	Brant Russell, President and CEO
Pressley Ridge 23701 Miles Road Cleveland, OH 44128	Lisa Allomong, M.Ed., LPCC-S, Program Director
SAFY of OH 10100 Elida Road Delphos, Oh 45833	Tonya Brooks-Thomas, Senior Executive Director
Vendor Council District: various	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _14613____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 48 / 11	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: All bidders received an award to provide services	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
	<input type="checkbox"/> Contract Amendment - (list original procurement)

How did pricing compare among bids received? Similar	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.				
Title IV-E 67%; Health and Human Services Levy 33%				
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):				
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.				
1/1/2025 – 12/31/2025	HS260180	56030	UCH09999	56030 \$950,000.00
1/1/2025 – 12/31/2025	HS260150	56000	UCH05942	56000 \$1,029,000.00
1/1/2025 – 12/31/2025	HS260150	56110	UCH05930	56110 \$500,000.00
1/1/2025 - 12/31/2025	HS260150	56110	UCH05942	56110 \$75,000.00
1/1/2025 – 12/31/2025	HS260160	55130	UCH02123	55130 \$111,000.00
1/1/2026 – 12/31/2026	HS260180	56030	UCH09999	56030 \$950,000.00
1/1/2026 -12/31/2026	HS260150	56000	UCH05942	56000 \$1,029,000.00
1/1/2026 -12/31/2026	HS260150	56110	UCH05930	56110 \$500,000.00
1/1/2026-12/31/2026	HS260150	56110	UCH05942	56110 \$75,000.00
1/1/2026 – 12/31/2026	HS260160	55130	UCH02123	55130 \$111,000.00
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):				

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	

Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various see below	Various see below	1/1/2022 – 12/31/2023	\$5,330,000.00	2/9/2022	R2022-0024
	2042	Applewood Centers, Inc		\$1,200,000.00		
	2043	Beech Brook		\$900,000.00		
	1995	Bellefaire JCB		\$178,230.00		
	2044	Catholic Charities		\$1,340,000.00		
	2045	Cleveland Christian Hom		\$90,000.00		
	2046	Mental Health Services for Homeless Persons dba FrontLine Service		\$320,000.00		
	2047	Ohio Guidestone		\$301,770.00		
	2049	Ohio Mentor		\$140,000.00		
	2050	Pressley Ridge		\$610,000.00		
	2051	National Youth Advocate Program		\$90,000.00		
	2052	Specialized Alternatives for Families and Youth		\$160,000.00		
A-1	2046	Mental Health	1/1/2022 – 12/31/2023	\$75,000.00	7/18/2022	BC022-443

		Services dba Frontline Service				
A-2	Various see below	Various see below	1/1/2024 – 12/31/2024	\$2,479,115.00	11/17/2023	R2023-0331
	2042	Applewood Centers, Inc		\$655,000.00		
	2043	Beech Brook		\$300,000.00		
	1995	Bellefaire JCB		\$89,115.00		
	2044	Catholic Charities		\$605,000.00		
	2045	Cleveland Christian Hom		\$15,000.00		
	2046	Mental Health Services for Homeless Persons dba FrontLine Service		\$160,000.00		
	2047	Ohio Guidestone		\$120,000.00		
	2049	Ohio Mentor		\$70,000.00		
	2050	Pressley Ridge		\$320,000.00		
	2051	National Youth Advocate Program		\$45,000.00		
	2052	Specialized Alternatives for Families and Youth		\$100,000.00		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0425

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution authorizing an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services recommends an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00 with the following providers:

- a) For additional funds:
 - 1) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$1,300.00.
 - 2) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount of \$50,000.00.
 - 3) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount of \$6,000.00.
 - 4) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$16,000.00.
 - 5) Contract No. 3768 with PurFoods, LLC dba Mom’s Meals for Home Delivered Meals services in the anticipated amount of \$200,000.00.
 - 6) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount of \$15,000.00.
 - 7) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount of \$18,000.00.

- 8) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount of \$7,900.00.
- 9) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the anticipated amount of \$5,900.00.
- 10) Contract No. 3790 with Fernandez Property Group of Ohio for Grab Bar services in the anticipated amount of \$500.00.
- 11) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$7,500.00.
- 12) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount of \$235,800.00.
- 13) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount of \$7,100.00.
- 14) Contract No. 4798 (fka Contract No. 3749) with Blue Heron holdings, LLC for Laundry services in the anticipated amount of \$18,000.00.
- 15) Contract No. 4958 (fka Contract No. 3776) with Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount of \$11,000.00.

b) For no additional funds:

- 1) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- 2) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- 3) Contract No. 3770 with Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- 4) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- 5) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- 6) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services.
- 7) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- 8) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services.

WHEREAS, the primary goal of the OPTIONS for Independent Living Services Program is to provide a flexible, affordable in-home care program to Cuyahoga County residents aged 60 and above who, because of income and/or assets, are not eligible for Medicaid waiver or other programs; and

WHEREAS, the various services provided by the program that are essential to Cuyahoga County seniors include: 1) assistance with larger household chores; 2) medical emergency response services; 3) grab bar installation; 4) homemaking assistance; 5) home delivered meals; 6) assistance with personal care and/or transportation for medical-related appointments; and

WHEREAS, this project is funded 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00 with the following providers:

a) For additional funds:

- 1) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$1,300.00.
- 2) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount of \$50,000.00.
- 3) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount of \$6,000.00.
- 4) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$16,000.00.
- 5) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount of \$200,000.00.
- 6) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount of \$15,000.00.
- 7) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount of \$18,000.00.
- 8) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount of \$7,900.00.
- 9) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the anticipated amount of \$5,900.00.
- 10) Contract No. 3790 with Fernandez Property Group of Ohio for Grab Bar services in the anticipated amount of \$500.00.

- 11) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$7,500.00.
- 12) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount of \$235,800.00.
- 13) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount of \$7,100.00.
- 14) Contract No. 4798 (fka Contract No. 3749) with Blue Heron holdings, LLC for Laundry services in the anticipated amount of \$18,000.00.
- 15) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount of \$11,000.00.

b) For no additional funds:

- 1) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- 2) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- 3) Contract No. 3770 with Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- 4) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- 5) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- 6) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services.
- 7) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- 8) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved

by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Senior and Adult Services (DSAS); Master Agreement Amendment 2; Options for Independent Living Services (OPTN)		
Department or Agency Name	Department of Senior and Adult Services		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O	Various Vendors – See Below		01/01/2024 – 12/31/2025	\$9,550,000.00	11/28/2023	R2023 - 0337
	3732	A-1 Healthcare LLC		\$454,000.00		
	3779	ABC International Services, Inc.		\$32,000.00		
	3781	Addus Healthcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$32,000.00		
	3789	Caring Hearts Health Services LLC		\$50,000.00		
	3792	Casleo Corporation dba Global Meals		\$4,600,000.00		
	3788	Connect America		\$260,000.00		
	3794	Essence Health Services		\$150,000.00		
	3790	Fernandez Property Group		\$20,000.00		
	3791	First Choice Medical Staffing		\$118,000.00		
	3773	Geocare, Inc. dba Home Instead Senior Care		\$190,000.00		
	3775	Home Care Relief Inc.		\$380,000.00		
	3776	Family and Community Services dba Mobile Meals, Inc.		\$150,000.00		
	3768	Purfoods LLC dba Mom's Meals		\$900,000.00		
	3770	Renaissance Home Health Care		\$218,000.00		
	3771	Rent a Daughter Senior Care		\$300,000.00		
	3772	Rose Centers for Aging Well		\$200,000.00		
	3733	Senior Transportation Connection		\$310,000.00		
	3734	Solutions Premier Training Services		\$250,000.00		
	3735	Tobi Transportation Services		\$196,000.00		
	3736	Transport Assistance, Inc		\$50,000.00		
	3769	U First Homecare		\$134,000.00		
	3747	Valued Relationships, Inc.		\$260,000.00		
	3749	Wash House CLE		\$50,000.00		
	3750	Xcel Health Services, Inc.		\$246,000.00		
	Various – see Below	Amending Various Contracts to add	6/1/2024 – 12/31/2025	\$499,000.00		

A-1		additional funding			10/21/2024	BC2024-761
	3732	A-1 Healthcare LLC		\$4,000.00		
	3781	Addus Heatlhcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$10,000.00		
	3792	Casleo Corporation dba Global Meals		\$151,500.00		
	3776	Family and Community Services dba Mobile Meals, Inc. – Name change to: Axess Family Services, Inc. dba Mobile Meals		\$2,500.00		
	3768	Purfoods LLC dba Mom’s Meals		\$216,000.00		
	3772	Rose Centers for Aging Well		\$10,000.00		
	3769	U First Homecare		\$44,000.00		
	3750	Xcel Health Services, Inc.		\$61,000.00		
	4798	Wash House CLE – Name Change to: Blue Heron LLC		\$0		
A-2	Amending Various Contracts to add funding, Term expiration remains 12/31/2025			\$600,000.00	Pending	Pending
	3732	A-1 Healthcare LLC		\$1,300.00		
	3779	ABC International Services, inc.		\$5,900.00		
	3792	Casleo Corporation dba Global Meals		\$235,800.00		
	3794	Essence Health Services		\$7,100.00		
	3790	Fernandez Property Group		\$500.00		
	3791	First Choice Medical staffing		\$7,500.00		
	3776	Axess Family Services, Inc. dba Mobile Meals		\$11,000.00		
	3768	Purfoods LLC dba Mom’s Meals		\$200,000.00		
	3771	Rent a Daughter		\$18,000.00		
	3772	Rose Centers for Aging Well		\$7,900.00		
	3733	Senior Transportation Connection		\$50,000.00		
	3736	Transport Assistance, inc.		\$6,000.00		
	3769	U First Homecare		\$15,000.00		
	4798	Blue Heron LLC		\$18,000.00		
	3750	Xcel Health Services, Inc.		\$16,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga County Division of Senior and Adult Services requesting approval of a Master contract amendment 2 with multiple vendors in the amount of \$600,000.00. There is no change to the term or scope of work for this amendment, and the master agreement expiration date remains at 12/31/2025.

The Options program provides in-home services to seniors and adults with disabilities living in Cuyahoga County who need: assistance with larger household chores; medical emergency response services; grab

bar installation; homemaking assistance; home delivered meals; assistance with personal care; and/or transportation for medical-related appointments.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

To add funding to continue to provide the following services:

- To promote self-determination by providing subsidized services to clients so they can remain safe and comfortable in the community.
- Direct services and delivered to clients age 60 and older who met a protective level of care and have incomes up to 300% of the federal poverty level while also not qualifying for a funding source, like Passport.
- The overall goal of the Options Program is to extend the amount of time a client is able to reside at home before requiring more intensive services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Agenda Item 1	Owner, executive director, other (specify):
A-1 Healthcare LLC 2060 S. Taylor Rd. Cleveland Heights, OH 44118	Richard Keller, CEO
Vendor Council District:	Project Council District:
Council district 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 2	Owner, executive director, other (specify):
ABC International Services, Inc. 31525 Aurora Road, Suite #2 Solon, OH 44139	Bella Rokhman, President/Owner
Vendor Council District:	Project Council District:
Council district 6	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 3	Owner, executive director, other (specify):

Addus Healthcare (South Carolina), Inc. (DBA Arcadia Home Care & Staffing) 2300 Warrenville Road, Suite 100 Downers Grove, IL 60515	Angela Dooley, Regional Director of Operations
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 4	Owner, executive director, other (specify):
Caring Hearts Health Services LLC 333 Babbitt Road, Suite 242 Euclid, OH 44123	Marquette Brown, President
Vendor Council District:	Project Council District:
Council district 11	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 5	Owner, executive director, other (specify):
Casleo Corporation dba Global Meals 2761 E. 4 th Avenue Columbus, Ohio 43219	Nataliya Krylova, CEO
Vendor Council District:	Project Council District:
N/A	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 6	Owner, executive director, other (specify):
Connect America 816 Park Way Broomall, PA 19008	Richard Brooks, President
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 7	Owner, executive director, other (specify):
Essence Health Services 855 222 nd Street Euclid, OH 44123	Dannika Witten, Owner

Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 8	Owner, executive director, other (specify):
Fernandez Property Group 3781 West 152 nd Street Cleveland, OH 44111	Sophia Fernandez, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 9	Owner, executive director, other (specify):
First Choice Medical Staffing 1457 West 11 th Street Cleveland, OH 44107	Charles Slone, President/CEO
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 10	Owner, executive director, other (specify):
Geocare Inc.dba Home Instead Senior Care 26777 Lorain Road, Suite 608 North Olmsted, Oh 44070	Geoffrey Moore, President
Vendor Council District:	Project Council District:
Council District 1	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 11	Owner, executive director, other (specify):
Home Care Relief, Inc 753 East 200 th Street Euclid, Ohio 44119	Darlene Myrick, CEO/President
Vendor Council District:	Project Council District:
Council District 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 12	Owner, executive director, other (specify):

Axess Family Services, Inc. formerly known as Family & Community Services dba Mobile Meals 1400 S. Arlington St., Suite 38. Akron, OH 44306	Marihelyn Horrigan, Community Impact Director
Vendor Council District:	Project Council District:
Council District 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 13	Owner, executive director, other (specify):
Purfoods LLC dba Mom's Meals 3210 SE Corporate Woods Drive Ankeny, IA 50021	Nathan Jensen, Sr VP of Sales and Business Development
Vendor Council District:	Project Council District:
N/A	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 14	Owner, executive director, other (specify):
Renaissance Home Health Care 5311 Northfield Road Suite 212 Bedford Heights, Ohio 44146	Patricia Eady, Owner
Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 15	Owner, executive director, other (specify):
Rent a Daughter Senior Care 23715 Mercantile Road Building A Suite 206 Beachwood OH 44122	Mark Glatley, Chief Executive Officer
Vendor Council District:	Project Council District:
Council District 11	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 16	Owner, executive director, other (specify):
Rose Centers for Aging Well 11890 Fairhill Road Cleveland OH 44120	Dabney Conwell, Executive Director

Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 17	Owner, executive director, other (specify):
Senior Transportation Connection 4735 W. 150 th Street, Suite A Cleveland, Ohio 44135	Laura Kleinman, Executive Director
Vendor Council District:	Project Council District:
Council district 2	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 18	Owner, executive director, other (specify):
Tobi Transportation Services, LLC 14100 Bardwell Avenue East Cleveland, Ohio 44112	Alice Jackson, Vice President
Vendor Council District:	Project Council District:
Council district 10	
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 19	Owner, executive director, other (specify):
Transport Assistance, INC 5481 State Road Parma, Ohio 44134	Fred Cerny, President
Vendor Council District:	Project Council District:
Council district 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 20	Owner, executive director, other (specify):
U First Homecare 6005 Fleet Avenue #1005 Cleveland, Ohio 44105	Veora Thompkins, Director
Vendor Council District:	Project Council District:
Council District 7	County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 21	Owner, executive director, other (specify):
Valued Relationships 1400 Commerce Center Dr. Franklin, Ohio 45005	Mr. Ben Wallace, Executive Director
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 22	Owner, executive director, other (specify):
Blue Heron Holdings, LLC formerly Wash House CLE 713 Upper Merriman Dr. Akron, Ohio 44303	Mr. John Boughton, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 23	Owner, executive director, other (specify):
Xcel Healthcare Providers, Inc 1991 Lee Rd. Cleveland, Ohio 44118	Mr. John Stanich, Executive Director
Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.

Rev. 05/07/2024

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260295
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

The original contract is ongoing and this amendment is adding \$600,000.00 to help pay current invoices

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) Invoices are being collected to backpay for services beginning

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	7/1/2021 – 12/31/2022	\$6,800,435.60	6/22/2021	R2021 - 0151
A - 1	Various	Various	7/1/2021 – 12/31/2023	\$4,476,500.00	4/11/2023	R2023 - 0086

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0426

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council	A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 4873 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommends entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; and

WHEREAS, the primary goal of this project is to coordinate, enhance, and maximize existing after-school and summer programs for children and youth in Cuyahoga County; and

WHEREAS, the project is funded 100% Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025.

SECTION 2. That the County Executive is authorized to execute Contact No. 4873 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Family and Children First Council/ Child Care Resource Center of Cuyahoga County dba Starting Point/ Sole Source Contract/ RQ14973/ 1-year contract for Out-of-School Time (OST) Services for Youth in Cuyahoga County
Department or Agency Name	Family and Children First Council
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendme nt (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Coun cil Approved	Approval No.
O	4873	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2025 – 12/31/2025	\$1,650,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Family and Children First Council is requesting approval of a 1-year sole source contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount of \$1,650,000.00 to manage out-of-school time resource and referral services for youth in Cuyahoga County for the time period of 1/1/2025 – 12/31/2025 .
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement N/A Age of items being replaced: _____ How will replaced items be disposed of? _____
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Contracting with community partners to provide OST activities including tutoring, kindergarten clubs, a screen writing contest, post-secondary access services, social support and wellness, and workforce development. Managing the County's outcome measurement tools, processes, and data systems used by current OST contracted partners including training and providing technical assistance to users. Improving developmental assets in youth participating in OST activities as well as overall OST program quality Delivering professional development training to youth serving staff that align with core knowledge and competencies of national afterschool associations.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Ave, Suite 200 Cleveland, OH 44103	Nancy Mendez, President, and CEO

Vendor Council District: 7	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input checked="" type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (1). RQ# 14973/ Event# 5837 The total value of the solicitation is \$1,650,000.00
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Health and Human Services Levy Funding
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260300 55130 UCH08346 \$1,650,000.00
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Project is currently operating under contract amendment for 2024.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: N/A	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	8/20/24
Date documents were requested from vendor:	9/19/24
Date of insurance approval from risk manager:	9/18/24
Date Department of Law approved Contract:	TBD
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	2017	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2022 - 12/31/2022	\$1,9000,000.00	1/25/2022	R2022-0015
A-1	3057 (Copy of 2017)	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2023 - 12/31/2023	\$1,900,000.00	12/6/2022	R2022-0449
A-2	4033 (Copy of 3057)	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2024 - 12/31/2024	\$1,650,000.00	12/5/2023	R2023-0310

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0427

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing a master contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood recommends entering into a master contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025 as follows:

- 1) Contract No. 4848 with Beech Brook in the anticipated amount of \$50,000.00.
- 2) Contract No. 4849 with OhioGuidestone in the anticipated amount of \$200,000.00.
- 3) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount of \$65,000.00.
- 4) Contract No. 4898 with The Centers for Families and Children in the anticipated amount of \$50,000.00.
- 5) Contract No. 4902 with Positive Education Program in the anticipated amount of \$177,500.00.
- 6) Contract No. 4922 with Achievement Centers for Children in the anticipated amount of \$150,000.00.
- 7) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount of \$7,500.00.

WHEREAS, the primary goal of this project is to increase the proportion (currently 25%) of 3 and 4 year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio's Step Up to Quality rating program; and

WHEREAS, this project is funded as follows: (a) 86.69% by Health and Human Services Levy Fund, (b) 0.81% Health and Human Service Levy Infusion Grant and (c) 12.50% Cleveland Foundation Grant Unrestricted; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Master Contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025 as follows:

- 1) Contract No. 4848 with Beech Brook in the anticipated amount of \$50,000.00.
- 2) Contract No. 4849 with OhioGuidestone in the anticipated amount of \$200,000.00.
- 3) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount of \$65,000.00.
- 4) Contract No. 4898 with The Centers for Families and Children in the anticipated amount of \$50,000.00.
- 5) Contract No. 4902 with Positive Education Program in the anticipated amount of \$177,500.00.
- 6) Contract No. 4922 with Achievement Centers for Children in the anticipated amount of \$150,000.00.
- 7) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount of \$7,500.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2025 Infant and Early Childhood Mental Health (IECMH) Master Agreement
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Coun cil Approved	Approval No.
O	Various	Various	01/01/2025 – 12/31/2025	\$700,000.00	Pending	Pending
	4922	Achievement Centers for Children		\$150,000.00		
	4923	Applewood Centers Inc.		\$7,500.00		
	4848	Beech Brook		\$50,000.00		
	4850	Murtis Taylor Human Services System		\$65,000.00		
	4849	OhioGuidestone		\$200,000.00		
	4902	Positive Education Program		\$177,500.00		
	4898	The Centers for Families and Children		\$50,000.00		

Service/Item Description (include quantity if applicable).

7 vendors are chosen to provide consultation and treatment service delivered as a family driven, strengths-based community service to aid parents and caregivers with early intervention support. The aim of these services is to divert and avoid deeper involvement into the behavioral health system. The program provides home-based early intervention services that address early emotional, social and behavioral development for children in Cuyahoga County ages birth to five years. This master agreement was previously held and managed by the Alcohol, Drug Addiction & Mental Health Services (ADAMHS) Board of Cuyahoga County and has transferred the responsibility to Cuyahoga County Office of Early Childhood beginning January 1st, 2025.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

1. Provide Mental Health Professionals who are licensed and credentialed for IECMH services as preferred by OhioMHAS.
2. Provide licensed mental health therapist(s) to primary serve high-need, trauma-focused, and emergency referrals.
3. Provide time-limited, focused IECMH consultation services in a home or community-based setting to build family/caregiver capacity to promote social-emotional development and respond to the challenges they are facing in parenting.
4. Deliver home or community-based IECMH treatment services to build protective factors, facilitate healthy social emotional development in young children, address social, emotional, or behavioral concerns, and to increase skills of parents and caregivers of children ages birth to 5 years.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Achievement Centers For Children	Owner, executive director, other (specify): Bernadette Kerrigan, President and CEO
4255 Northfield Road Highland Hills, OH 44125	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Applewood Centers, Inc.	Owner, executive director, other (specify): Jennifer Blumhagen-Yarham, Executive Director
10247 Detroit Ave Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Beech Brook	Owner, executive director, other (specify): Terri Davis, Senior Director
6001 Woodland Avenue Cleveland, OH 44106	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Centers for Families and Children	Owner, executive director, other (specify): Eric Morse, President and Chief Executive Officer
4500 Euclid Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Murtis Taylor Human Services System	Owner, executive director, other (specify): Lovell Custard, President and CEO
13422 Kinsman Road Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: OhioGuidestone	Owner, executive director, other (specify): Brant Russell, President and CEO
3500 Carnegie Ave Cleveland, OH 44115	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Positive Education Program	Owner, executive director, other (specify): Habeebah R. Grimes, CEO
3100 Euclid Ave Cleveland, OH 44115	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This master agreement was previously procured and managed by the ADAMHS Board of Cuyahoga County and has recently transferred the responsibility to Cuyahoga County's Office of Early Childhood. This master agreement is for one year in 2025 to continue the services while planning to issue a new RFP for services to begin in 2026. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
	<input type="checkbox"/> Government Purchase

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health and Human Services Levy
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS260240 – 55130 – UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Services are set to begin on 01/01/2025	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): N/A – New Service

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0428

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; and

WHEREAS, this contract provides supportive services for the PASS Program, a Transitional Housing Program for homeless men; and

WHEREAS, the primary goals of this project are to: (1) to provide basic, temporary housing and safety net services for 75 homeless men, (2) to quickly link clients with Rapid Re-Housing Assistance; and (3) to support clients in accessing earned income and benefits; and

WHEREAS, this project is funded 31% Health and Human Services Levy Fund and 69% U.S. Department of Housing and Urban Development Rapid Rehousing for Singles Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____,20____

PURCHASE-RELATED TRANSACTIONS

Title	OHS; Salvation Army; 2024-2025 Amend 1 for Emergency Shelter and Rapid Rehousing for Single Adults
Department or Agency Name	Office of Homeless Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3868	Salvation Army	10/1/23 – 9/30/24	\$794,821.00	11/28/23	R2023-0347
O	3868	Salvation Army	10/1/24 – 9/30/25	\$800,101.00	Pending	Pending

Service/Item Description (include quantity if applicable). The Pickup Assessment Sheltering Service (PASS) Program provides Temporary Housing, Rapid Rehousing and Recovery Support Services to homeless men, serving 75 men at any given time and an average of 150 to 200 men annually. All participants are referred to the PASS Single Adult RRH program by Coordinated Entry. Persons go to CE directly from the streets or other literally homeless situations and are provided immediate shelter and a referral to PASS when beds are available. There are no barriers to referral to the PASS Single Adult RRH program. The overarching goal of the PASS Program is for the men to obtain permanent housing through the utilization of an Individualized Housing First Case Management Plan. This plan focuses on leveraging local resources and HUD Rapid Rehousing funds to transition homeless men into permanent placement. The PASS program also supports clients in accessing stable income and recovery supports.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Provide basic temporary housing and safety net services for 75 homeless men at a time Link clients with permanent housing Support clients in accessing earned income and recovery supports

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Salvation Army 440 West Nyack Rd West Nyack, NY 10994	Owner, executive director, other (specify): Michael Southwick, secretary
Vendor Council District: n/a - out of state corporate location	Project Council District: 7

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. RFP exemption based on a subgrant award from the US Department of Housing and Urban Development for Rapid Rehousing for Singles. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
<ul style="list-style-type: none"> 69% US Department of Housing and Urban Development Rapid Rehousing for Singles grant 31% Health & Human Services levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS220125 – US Department of Housing and Urban Development Rapid Rehousing for Singles grant

HS260350 – Health & Human Services levy

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 8/29/24

Date documents were requested from vendor: 9/10/24, 9/30/24, 10/4/24

Date of insurance approval from risk manager: 10/9/24

Date Department of Law approved Contract: 10/9/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Provider has begun providing services per the HUD grant agreement but is aware that they will not receive payment until the contract is approved and active

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3868	Salvation Army	10/1/23 – 9/30/24	\$794,821.00	11/28/23	R2023-0347
O	3868	Salvation Army	10/1/24 – 9/30/25	\$800,101.00	Pending	Pending

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0429

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making awards with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive /Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends awards and entering into contracts with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026 as follows:

- 1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,910,166.00.
- 2) Contract No. 4701 with Famicos Foundation in the amount not-to-exceed \$300,194.00.
- 3) Contract No. 4702 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$556,860.00.
- 4) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- 5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$357,386.00.
- 6) Contract No. 4705 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Cogswell Hall in the amount not-to-exceed \$370,650.00.

- 7) Contract No. 4706 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Independence Place in the amount not-to-exceed \$283,152.00; and

WHEREAS, the primary goal of this project is to provide rent subsidized permanent housing, medical care, mental health, recovery and employment services to help individuals integrate back into their communities; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes awards and entering into contracts various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026 as follows:

- 1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,910,166.00.
- 2) Contract No. 4701 with Famicos Foundation in the amount not-to-exceed \$300,194.00.
- 3) Contract No. 4702 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$556,860.00.
- 4) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- 5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$357,386.00.
- 6) Contract No. 4705 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Cogswell Hall in the amount not-to-exceed \$370,650.00.
- 7) Contract No. 4706 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Independence Place in the amount not-to-exceed \$283,152.00; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Homeless Services; 24-26 Various Providers; Master Contract for Permanent Supportive Housing Supportive Services and Operations
Department or Agency Name	Office of Homeless Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/ Council Approved	Approval No.
O	4700	EDEN, Inc	7/1/24 – 6/30/26	\$1,910,166	Pending	Pending
O	4701	Famicos	7/1/24 – 6/30/26	\$300,194	Pending	Pending
O	4702	Front Steps	7/1/24 – 6/30/26	\$556,860	Pending	Pending
O	4703	Humility of Mary Housing, Inc.	7/1/24 – 6/30/26	\$221,592	Pending	Pending
O	4704	Mental Health Services for the Homeless dba FrontLine Service	7/1/24 – 6/30/26	\$357,386	Pending	Pending
O	4705	YWCA Greater Cleveland – Independence Place	7/1/24 – 6/30/26	\$283,152	Pending	Pending
O	4706	YWCA Greater Cleveland – Cogswell Hall	7/1/24 – 6/30/26	\$370,650	Pending	Pending

Service/Item Description (include quantity if applicable).

The Office of Homeless Services received approval for an alternative procurement request to make awards to Housing First agencies offering Permanent Supportive Housing (PSH) for chronically homeless single adults and high-barrier homeless persons. This funding was identified in 2021 to cover gaps in PSH services and operations due to limited HUD funding.

PSH is grounded in the Housing First Initiative, which was established in 2004 with the goal of ending chronic homelessness in the county. The model focuses on working with those who are experiencing the highest barriers to stabilization, including those struggling with severe mental illness, substance use, seniors, and veterans. In this model, clients move into housing quickly and then are provided support services onsite to address the issues that may interfere with their ability to maintain housing. Referrals come through the Continuum of Care's Coordinated Entry process that targets the individuals and families with the longest and/or most episodes of homelessness, highest service needs, and highest barriers to housing.

OHS is entering into a master contract with five agencies for PSH supportive services and/or operations costs, with the provider breakdowns identified in the contract budget. Supportive services are designed to help households obtain and maintain housing. Services include but are not limited to, outreach, case management,

life skills training, substance use disorder services, medical and psychiatric services, supportive employment and vocational counseling, payee services, and, when needed, crisis intervention. These services are voluntary, and clients actively participate in creating their service delivery plan. Supportive services are provided using evidence-based practices, including motivational interviewing, harm reduction, and trauma-informed care, to help residents identify their goals. Operations covers the costs associated with the day-to-day physical operation of housing for homeless persons, including maintenance, repair, utilities, and front desk/security coverage.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- Work with those who are experiencing the greatest barriers to stabilization, including chronically homeless single adults and high-barrier homeless persons
- Provide rent-subsidized permanent housing, medical care, mental health, recovery, and employment services to help individuals integrate back into their communities
- Provide operations costs necessary to maintain housing for high-barrier individuals

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:

EDEN, Inc.
7812 Madison Avenue
Cleveland, OH 44102

Owner, executive director, other (specify):

Elaine Gimmel, executive director

Vendor Council District: 3

Project Council District: County-wide

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address:

Famicos Foundation
1325 Ansel Road
Cleveland, OH 44106

Owner, executive director, other (specify):

John Anoliefo, executive director

Vendor Council District: 7

Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address:

Front Steps
2554 W 25th St
Cleveland, OH 44113

Owner, executive director, other (specify):

Sherri Brandon, executive director

Vendor Council District: 7

Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address: Mental Health Services for the Homeless dba FrontLine Services 1744 Payne Avenue Cleveland, OH 44114	Owner, executive director, other (specify): Susan Neth, executive director
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: Humility of Mary Housing, Inc 2251 Front Street, Suite 210 Cuyahoga Falls, OH 44221	Owner, executive director, other (specify): Fred Berry, executive director
Vendor Council District: N/A	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: YWCA Greater Cleveland 4019 Prospect Ave E Cleveland, OH 44103	Owner, executive director, other (specify): Helen Forbes Fields, president & CEO
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Alternative procurement based on provider requirements. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process BC2024-356, approved 5/6/24
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health & Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS260350
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: OHS worked with Enterprise Community Partners, the Housing First coalition leader, to create an application and assessment for current Housing First-approved PSH providers. This is the first review of the PSH projects since their inception in 2004. Although OHS anticipated that we had started the process early enough to ensure the contract wouldn't be late, it took longer than anticipated due to the complexities of HUD funding received by providers and subrecipient agreements among providers. The process was not complete until July 2024. After that, there were delays in providers returning required documentation.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	4/6/24
Date documents were requested from vendor:	5/9/24, 5/27/24, 6/14/24, 6/27/24, 7/17/24, 7/27/24, 8/6/24, 8/20/24, 8/27/24, 9/3/24, 9/16/24, 9/24/24, 9/30/24, 10/2/24, 10/9/24
Date of insurance approval from risk manager:	10/11/24
Date Department of Law approved Contract:	10/11/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Services have begun but providers are aware that payments pending approval of the contract.

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/21 – 6/30/22	\$2,000,000	8/3/21	R2021-0183
1	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/22 – 6/30/23	\$2,000,000	1/24/23	R2023-0016
2	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/23 – 6/30/24	\$2,000,000	8/1/23	R2023-0219

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0430

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making an award with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Contract No. 4944 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an award with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; and

WHEREAS, the primary goals for this project are to provide short-term housing and/or long-term rapid rehousing assistance to YYA experiencing homelessness or housing instability and YYA driven case management and supportive services with a focus on developing community connections, empowering self-determination and facilitating access to meet YYA's needs; and

WHEREAS, this project is funded U.S. Department of Housing and Urban Development Youth Homelessness Develop Program Joint Transitional Housing-Rapid Rehousing Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for

joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025.

SECTION 2. That the County Executive is authorized to execute Contract No. 4944 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	OHS; Lutheran Metropolitan Ministry; 2024 – 2025 Contract for Joint Transitional Housing – Permanent Supportive Housing for Young Adults
Department or Agency Name	Office of Homeless Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4944	Lutheran Metropolitan Ministry	1/1/24 – 12/31/25	\$3,108,549.00	Pending	Pending

Service/Item Description (include quantity if applicable).

OHS received a grant from the US Department of Housing and Urban Development for the Youth Homeless Demonstration Program to propose new approaches to drastically reduce the number of youth experiencing homelessness, including unaccompanied, pregnant, and parenting youth. Awarded YHDP communities must develop a Coordinated Community Plan (CCP) to lay the groundwork for YHDP implementation and provide a framework for proposed YHDP projects. REACHing for New Heights, the Cuyahoga CCP identified a joint Transitional Housing – Rapid Rehousing (TH-RRH) project as a funding priority.

Lutheran Metropolitan Ministry will act as the lead agency for the TH-RRH project which offers supportive services, safe and stable crisis housing, and permanent housing for young adults 18-24, who are experiencing or at risk of homelessness. LMM will provide housing and property liaison services and partner with Family Promise of Greater Cleveland and FrontLine Service as subrecipients to provide specialized case management.

This project will bridge the gap between short-term and long-term housing assistance, facilitate youth choice in meeting their housing needs, and provide resources that may not be immediately accessible to youth experiencing homelessness. YYA will receive personalized case management, including support with finding and maintaining housing, education and career resources, and independent living skills. The TH component will provide short- to medium-term rental assistance and supportive services for an average of six months in a scattered site setting. The RRH component will provide rental assistance and supportive services for an average of 12 months as well as aftercare once rental assistance ends to increase the likelihood of maintaining permanent housing. YYA will have the opportunity to transition in place, allowing them to remain in the same unit as they transition from TH to Rapid Re-Housing (RRH). This continuity of housing allows YYA to familiarize themselves with the property and owner, facilitating trust and ensuring a smooth transition to a potential 12-month lease agreement. By maintaining consistency in their living environment during this transition period, YYA can focus on their goals and stability without the disruption of relocating to a new residence.

This project will serve a minimum of 75 households each year.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

Rev. 05/07/2024

For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement		
Age of items being replaced:	How will replaced items be disposed of?	N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> • Provide short-term transitional housing and/or longer-term rapid rehousing assistance to YYA experiencing homelessness or housing instability, including location of units, inspection of units, and ongoing financial assistance. • Provide personalized, YYA-driven case management and supportive services with a focus on developing community connections, empowering self-determination, and facilitating access to additional resources that meet YYA's identified needs. • Improve system coordination and continuity of care, and strengthen awareness of community resources 		

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Owner, executive director, other (specify): Maria Foschia, executive director
Vendor Council District: 7	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process

	OHS received approval (BC2023-241, approved 4/17/23) for Sisters of Charity Foundation to release an RFP on behalf of the Cuyahoga County Continuum of Care. The planholder list included CoC and social service providers throughout the county. LMM was the only provider that submitted a proposal. Proposals were reviewed and scored by the YHDP core team, which included OHS.
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% US Department of Housing and Urban Development Youth Homelessness Development Program Joint Transitional Housing – Rapid Rehousing grant
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS220105 - US Department of Housing and Urban Development Youth Homelessness Development Program
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: OHS had to work with HUD to ensure all components of the proposed project were in alignment with requirements, which took much longer than expected because this is a new project. This was not complete until March 2024, at which point we were able to move forward with program development with LMM. The grant also required an amendment, which was not approved by HUD until late September.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/24/23 (RFP released)
Date documents were requested from vendor:	1/16/24, 2/8/24, 2/22/24, 3/5/24, 3/25/24, 4/10/24, 4/22/24, 5/1/24, 5/13/24, 6/11/24, 7/10/24, 8/1/24, 8/22/24, 9/11/24, 9/24/24, 10/9/24
Date of insurance approval from risk manager:	10/10/24

Date Department of Law approved Contract:	10/10/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) Provider has begun offering services per the specifications within the HUD grant but understands that payment is dependent on final council approval of contract	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4944	Lutheran Metropolitan Ministry	1/1/24 – 12/31/25	\$3,108,549.00	Pending	Pending

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0431

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiative/Office of Reentry	A Resolution making an award on RQ15000 with Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4970 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiative/Office of Reentry recommends making an award on RQ15000 and entering into a contract with Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027; and

WHEREAS, the primary goal of this project is to provide a one-stop Re-entry Resource Center to residents returning from incarceration and those with criminal backgrounds to link those residents with services and resources to assist with their integration into the community and to reduce recidivism; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ15000 and authorizes entering into a contract with Oriana House, Inc. in the

amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 4970 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Reentry Contract with Oriana House, Inc. for Reentry Resource Center Services
Department or Agency Name	Office of Reentry
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4970	Oriana House, Inc.	1/1/2025 – 12/31/2027	\$1,737,594.00	Pending	Pending

Service/Item Description (include quantity if applicable). Oriana House, Inc has operated North Star Neighborhood Reentry Resources Center since 2010. North Star's mission is to provide services in a safe, supportive environment for clients and their families to successfully navigate the barriers faced when returning to their Cuyahoga County communities.	
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____	
Project Goals, Outcomes or Purpose (list 3): <ol style="list-style-type: none"> a. Oriana House in collaboration will utilize the Direct Cash Transfer (DCT) funds to assist those formerly incarcerated individuals secure housing. b. Pay down delinquent utility bills such as water, sewer, gas and electric. c. Assist in reducing recidivism as it relates to individuals obtaining new criminal convictions and violating court sanctions associated with the lack of safe living environments. 	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Oriana House, Inc. 1834 E. 55 th St. Cleveland, OH 44103	James Lawrence, CEO and President
Vendor Council District:	Project Council District:
Council District 7	Countywide
Vendor Name and address:	Owner, executive director, other (specify):

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _15000_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 10/4/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$600,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (20) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Oriana House, Inc. was the only response out of 4 that proposed services at the main resource center, which they currently run. This award is for the main resource center, while the other 3 vendors proposed satellite sites, and none of them will receive an award.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Oriana House's proposal was considerably higher than the other ones, but they were proposing to run the main resource center site, which they currently run, while the others were for new satellite centers.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% HHS Levy
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260355 – 55130 – UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Services are set to begin 01/01/2025 and is a continuation of their previous contract for resource center services (CM3054)	
Is contract/purchase late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1983	Oriana House, Inc.	7/1/2021 – 12/31/2024	\$2,100,000.00	12/30/2021	R2021-0280
A-1			12/31/2024	\$475,000.00	12/19/2022	BC2022-795
A-2	3054		12/31/2024	\$100,000.00	12/12/2023	BC2023-809
A-3			12/31/2024	\$200,000.00	5/6/2024	BC2024-353

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0432

Sponsored by: County Executive Ronayne and Councilmembers Sweeney, Simon Jones and Miller	A Resolution awarding a total sum not to exceed \$2,850,000.00 to the Gateway Economic Development Corporation for maintenance and upgrades to the Gateway Complex located in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County, City of Cleveland (“City”) and Gateway Economic Development Corporation of Greater Cleveland (“Gateway”) are parties to the First Amended and Restated Agreement Relating to Ownership, Financing, Construction and Operation of a Sports Facility and Related Economic Development Project by and between Cuyahoga County, City and Gateway dated September 15, 1992 (the “Three-Party Agreement”) for the purposes of, inter alia, developing, operating, and maintaining what is now known as Progressive Field and the Rocket Mortgage Field House and related facilities (together, the “Gateway Complex”); and

WHEREAS, the Gateway Complex is a significant driver of economic development in downtown Cleveland; and

WHEREAS, the County desires to provide funding from the General Fund in the amount of \$2,850,000.00 to Gateway to assist with capital repairs at the Gateway Complex; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County and for the further reason that funds be made available in a timely manner for the capital repairs to the Gateway Complex.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a grant award from the General Fund in an amount not-to-exceed \$2,850,000.00 to the Gateway Economic Development Corporation of Greater Cleveland for capital repairs to the Gateway Complex in the City of Cleveland.

SECTION 2. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution. To the extent

that any exemptions are necessary under the County Code and contracting procedures to effectuate this transaction, said exemptions shall be deemed approved by adoption of this Resolution.

SECTION 3. If any specific appropriation is necessary to effectuate this transaction, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0371

Sponsored by: County Executive Ronayne, Sheriff's Department	A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath of office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Article XVI, Section 16.01(4), of the Cuyahoga County Charter provides for the appointment of the County Sheriff by the County Executive, subject to confirmation by Council, to serve four-year terms beginning January 1, 2021; and

WHEREAS, Section 202.07 of the County Code established a Sheriff's Department under the Direction of the County Sheriff; and

WHEREAS, County Executive Chris Ronayne has nominated Harold A. Pretel for reappointment to the position of County Sheriff for the four-year term ending December 31, 2028; and

WHEREAS, Article XVI of the County Charter, Sections 16.01(2) and 16.01(3), provide for the qualifications and required certifications of the County Sheriff; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2024; and

WHEREAS, this Council elects to confirm the County Executive's appointment of Harold A. Pretel to the office of Cuyahoga County Sheriff to serve the four-year term ending December 31, 2028; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Sheriff's Department can continue, and to provide for the usual, daily operations of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, in accordance with Article XVI, Section 16.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the County Executive's reappointment of Harold A. Pretel as Cuyahoga County Sheriff, upon his taking of the oath of office, to serve the four-year term ending December 31, 2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

October 16, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 East Ninth Street, 8th Floor
Cleveland, OH 44115

Re: *Cuyahoga County Sheriff reappointment*

Dear Council President Jones,

Pursuant to Article XVI, Section 16.01(4) of the Cuyahoga County Charter, it is my pleasure to nominate Harold Pretel for reappointment as the Cuyahoga County Sheriff.

Sheriff Pretel has served ably in his first 15 months as Sheriff and throughout his more than 30 years of law enforcement experience with both the Cuyahoga County Sheriff's Department and the Cleveland Division of Police. In his brief time as Sheriff, he has already enacted positive change and brought needed stability to the role. Some of his accomplishments include implementing the Correctional Canine Screening Program for narcotics, successful security planning for major area events, introduction of Sheriff's Update Briefings with staff to improve communication and operations, and more, all while providing key input for ongoing initiatives such as planning for the new County Jail and Sheriff's Administration.

As you will recall, prior to his appointment, Sheriff Pretel served the City of Cleveland Division of Police as Deputy Chief of Homeland Special Operations where he led the Bureaus of Special Investigations, Special Services, and Homeland Services. Prior to serving in that position, Sheriff Pretel served as the Commander of the Bureau of Homeland Services, led the Office of Professional Standards, and served in other key roles as laid out in his résumé.

Based on this experience, education, and training, Sheriff Pretel continues to meet all qualifications set forth in the Cuyahoga County Charter, Cuyahoga County Codified Ordinances, and the Ohio Revised Code. I am confident that Sheriff Pretel will continue to be a strong, thoughtful, and responsive leader for the Cuyahoga County Sheriff's Department into his next term.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Ben Schaefer in my office at 216-698-2521.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

Harold A. Pretel

OBJECTIVE

Confirmation as the Cuyahoga County Sheriff to continue leading the Sheriff's Department through cultural change and achievement of operational efficiency making it a premier agency in the State of Ohio and beyond. This goal is supported by the intentional practice of Procedural Justice, 21st Century, Servant Leadership, and Ohio Blue Ribbon Task Force on Law Enforcement principles of professional, respectful, and constitutional service delivery to our community.

PROFESSIONAL EXPERIENCE

CUYAHOGA COUNTY SHERIFF'S DEPARTMENT, Cleveland, Ohio Sheriff

2023-Present

Responsible and accountable for all operations, functions, impact, and image of the Sheriff's Department. In close coordination with the Command Staff ensure the safety and security of all persons entrusted to our care in the Correctional Center, Court Operations, and related functions. Directed operations and collaborated with the thirteen labor unions to execute duties while supporting collective bargaining agreements. Identified and staffed critical operations including: investigative, administrative, fiscal, operational, collaborative, and programmatic functions. Collaborate and advocate for budgetary support with County Council and the County Executive. Engaged community representatives and groups to address matters relative to our equitable and transparent service delivery.

- Created a transition team in support of the Central Services Campus design committee ensuring the needs of the department were explained to the design team
- Created the rank of Major to increase efficiency and accountability in the major divisions, this has created a much nimbler and effective execution of duties
- Identified lead team members and backups for major projects ensuring consistency
- Worked with external partners in planning and executing the successful hosting of the Pan American Games and the American Society of Association Executives (ASAE)
- Implemented the Downtown Safety Patrol increasing safety and community engagement while reducing violent crime, more firearms seized than any law enforcement agency in Northeast Ohio
- Created Sheriff's Update Briefings, SUBs, for regular meetings with line members of all operations to strengthen connections and seek opportunities for improvements
- Created the Correctional Canine Screening Program to eliminate the introduction of narcotics into the correctional center which has saved countless lives
- Supported the Deputy Cadet Program ensuring a way forward for department employees and increasing our recruitment and retention across all divisions
- Worked with the Board of Elections and others in support of election day safety
- Completion of the National Sheriff's Association Correctional Supervisor course
- Completion of the Ohio Peace Officer Training Academy Correctional Administrator course
- Partnered on Task Force operations for Crime Gun Intelligence, Missing Persons, Drug Interdiction, Human Trafficking, and Environmental Crimes
- Consolidation of separate Body Worn Camera, Conducted Energy Device, video recording, Unmanned Aerial Vehicle, and Virtual Reality platforms ensuring cost savings, transparency and accountability, reduced use of force, leading technology

CLEVELAND DIVISION OF POLICE, Cleveland, Ohio
Deputy Chief, Homeland Special Operations

1994-2023
2017-2023

Responsible for the operations of the Bureau of Special Investigations, Bureau of Special Services, and the Bureau of Homeland Services. These functions include all divisional investigations, task force relationships, specialized units, and homeland security initiatives. Participate with three other Deputy Chiefs in recommending policy, strategy, and talent development for divisional members.

- Responsible for crafting and implementing the violent crime reduction strategy
- Ensured clearance rate increase and investigative case timeline reduction
- Lead representative for the National PSP (Public Safety Partnership) program
- Developed and opened the CDP Real Time Crime Center
- Collaborate with Cuyahoga County leadership in the Centralized Booking project
- Coordinate all Task Force Officer functions with state and federal partner agencies
- Ensuring consistent, respectful, professional service delivery by operation members
- Serve as the Chair of the Northeast Ohio Regional Fusion Center Governance Board
- Represent the Division of Police on the City Wide Security Camera / Lighting Project
- Intelligence Chief for 2019 MLB All-Star Game and 2021 NFL Draft
- Responsible for holding Disciplinary Hearings, recommendations to the Chief

Commander, Bureau of Homeland Services

2011-2017

Responsible for steady state and emergency operations and plans involving protective posture and Homeland Security related policies and procedures for the city. Assigned as the Intelligence Branch Chief in the Emergency Operations Center. Command operational and strategic matters involving the Intelligence, Domestic Preparedness, and Ports Sections; Airport, Aviation, Bomb Squad, Canine, City Hall Security, Crime Analysis, Executive Protection, Fusion Center, Intelligence, and Marine Patrol Team.

- Managed the integration and dissemination of intelligence through the Fusion Center with local, state, federal, and private sector partners
- Assigned as the Intelligence Branch Chief during the 2016 Republican National convention, managed real-time intelligence sharing from the ground to command
- Collaborated on security / response plans for major incidents and special events
- Responsible for Airport security operations and dignitary / protected visits
- Directed sensitive and complex investigations conducted by the Intelligence Unit
- Recommended appropriate Emergency Management Annex policy changes
- Issued a Secret Level Security clearance by the Department of Homeland Security

Lieutenant, Administrative Officer, Office of Homeland Security

2008-2011

Administrative responsibility for the following Homeland Security units: Aviation Unit, Airport Unit, Bomb Squad, Canine Unit, Crime Analysis Unit, and the Intelligence Unit. Coordinate with federal, state, and local law enforcement agencies on Homeland Security matters. Represent the Division and Chief in committees and collaborations with partner agencies and stakeholders. Accountable for reporting/completion of all School Safety Drills

- Coordinated the formation and implementation of the regional Marine Patrol Team
- Managed the formation of the regional Automatic License Plate Reader program

- Coordinated Terrorism Liaison Officers with regard to terrorist threats and criminal information as well as intelligence led policing matters
- Coordinated sensitive matters with local, state, federal and International agencies

Lieutenant, Officer in Charge, Office of Professional Standards

2006-2008

Managed the investigation of complaints involving misconduct filed against members of the Division of Police. Responded to incidents involving the Use of Deadly Force. Reviewed all investigations for completeness prior to their submission to the Prosecutor or the Police Review Board for deliberation. Presented investigative findings at disciplinary hearings. Developed Office Policies and presented to the Director of Public Safety for approval.

Lieutenant, Officer in Charge, Second Neighborhood Police District, Detective Bureau

2004-2006

Supervised 19 Detectives and 1 Sergeant in the assignment and investigation of Felony, Domestic Violence, Racially Motivated Incidents, and other sensitive investigations. Responsible for the formation, staffing, monitoring, and deployment of the newly formed Domestic Violence Warrant Unit. Accountable for the activities of the Vice Unit, comprised of 7 Detectives and 1 Sergeant. Continuously monitored personnel deployment and budgetary expenditures to efficiently deliver the highest level of service to the community. Decreased case completion time by 20%.

Sergeant, Officer in Charge, Second Neighborhood Police District, Fresh Start Unit

2001-2004

Provided necessary leadership to the Unit in addressing quality of life matters received from the community. Increased measurable enforcement results by 32%. Represented the Division at Community meetings, received requests for service, and maintained open lines of communication with residents. Directed personnel activities during Field Force deployments.

CUYAHOGA COUNTY SHERIFF'S OFFICE, Cleveland, Ohio

1990-1994

Deputy Sheriff / Detective

1991-1994

Investigated Felony crimes throughout the County. Assisted Federal and Local agencies in using the Sheriff's Office resources. Executed Felony Arrest and Search Warrants.

Corrections Officer

1990-1991

Monitored health and welfare of all inmates in area of responsibility. Minimized security risks and maintained order.

UNITED STATES MARINE CORPS, Washington, D.C.

1986-1990

Military Police Corporal

Led a squad of Marines in patrolling urban and rural areas of Okinawa, Japan, Pohang, Korea and Camp Pendleton, California. Trained as a Combat Squad Leader. Provided baseline security at the Marine Corps Combat Development Command in Quantico, Virginia.

EDUCATION

MAJOR CITIES CHIEF'S ASSOCIATION Police Executive Leadership Institute	2022 Washington, DC
U.S. DEPARTMENT OF HOMELAND SECURITY Leadership Academy	2019 Glynco, GA
NAVAL POSTGRADUATE SCHOOL Master of Arts, Security Studies, Homeland Security & Defense	2012 Monterey, CA
CASE WESTERN RESERVE UNIVERSITY Master of Science in Social Administration Concentration in Community Development	2008 Cleveland, OH
CLEVELAND STATE UNIVERSITY Maxine Goodman Levin College of Urban Affairs Neighborhood Leadership Cleveland Certificate	2007 Cleveland, OH
CLEVELAND STATE UNIVERSITY Supervisory Leadership Certificate Program	2007 Cleveland, OH
BALDWIN-WALLACE COLLEGE Bachelor of Arts in Criminal Justice, Double Minor, Psychology and Sociology	2003 Berea, OH
CUYAHOGA COMMUNITY COLLEGE Associate of Arts	1996 Cleveland, OH
MARINE CORPS RECRUIT DEPOT, Earned the Title "United States Marine"	1987 Parris Island, SC

PROFESSIONAL COLLABORATIONS

Selected to participate in Supervisory Promotional Assessment Centers for:

- | | |
|--|------------|
| • Baltimore, Maryland
Promotional Assessment Center | Sergeant |
| • Detroit, Michigan
Promotional Assessment Center | Lieutenant |
| • Miami, Florida
Promotional Assessment Center | Sergeant |

VOLUNTEER ACTIVITIES

- The Salvation Army, Harbor Light Complex, Detox Program- Assistant Counselor
 - Central Citizen Circle-Participated in the formation and certification of program
-

COMMENDATIONS AND AWARDS

- Medal of Heroism
 - Distinguished Service Medal
 - Special Commendations
 - Community Service Awards
 - Honorable Congressman Louis Stokes Fellowship
-

PROFESSIONAL MEMBERSHIPS

Member	Buckeye State Sheriff's Association
Executive Board Member	Cleveland FBI, Joint Terrorism Task Force
Past Vice-Chair	Cuyahoga County Emergency Services Advisory Board (CCESAB)
Member	Fraternal Order of Police
Past Chair	Grants & Finance Working Group (NEORAMSS)
Member	International Association of Chiefs of Police
Member	Major County Sheriffs of America
Commandant-Elect	Marine Corps League, Cleveland Police Detachment
Board President	Neighborhood Leadership Institute
Vice-Chair	Northeast Ohio Regional Fusion Center Governance Board
Vice-Chair	Regional Enterprise Data Sharing System Board
Executive Board Member	Ohio Northern Border Initiative, Executive Committee
Member	U.S. District Attorney / FBI Civil Rights Working Group

LANGUAGE

Fluently speak, read, and write **Spanish**

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0374

Sponsored by: County Executive Ronayne/Department of Housing and Community Development Co-sponsored by: Councilmember Turner	A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends an Amendment to Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and

WHEREAS, the primary goal of these loans is to perform affordable housing projects; and

WHEREAS, all loans will be zero percent interest, deferred payment forgivable based upon the continuance of affordability for not less than 15 years; and

WHEREAS, the project is 100% funded by Federal HOME Investment Partnership Funds; and

WHEREAS, the Department of Housing and Community Development is now the appropriate department to be authorized with the County Executive to execute all documents consistent with said loans; and

WHEREAS, it is necessary that any sunset provision in Section 3 be extended to 12/31/2024 to allow for the loan proceeds to be disbursed to all recipients; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 to (i) replace the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extend the sunset provision contained in Section 3 to 12/31/2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: October 22, 2024

Journal _____

_____, 20__

LOAN TRANSACTIONS

Title	2024 – Department of Housing and Community Development; Amendment; HOME Loan; R2021-0268
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	b- The Arch at Saint Michael	12 months	\$450,000.00	1/11/2022	R2021-0268
A	Pending	d - Warner and Swasey	12months	\$450,000.00	1/11/2022	R2021-0268

Loan Description and Terms.

The Department of Housing and Community Development is seeking to amend the previously approved HOME loans to The Arch at Saint Michael and Warner and Swasey. The Department is requesting a 12-month extension to the sunset date of Resolution R2021-0268 which was approved by County Council on January 22, 2022.

Project Purpose/Goals, Outcomes(List 3):

Construction of The Arch at Saint Michael project at the former Central Catholic School will result in a 46-unit, senior independent living building at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland. Total Project Cost =17,741,653.00, County HOME = \$450,000.00.

Construction of the Warner and Swasey project will result in 140 units of mixed-use, mixed income, mixed-population, historic adaptive-reuse project of the former Warner and Swasey Manufacturing Plant located in the City of Cleveland. Total Project Cost = 23,802,473.00, County HOME = \$450,000.00.

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _10909_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$2,150,000.00 Number of Solicitations (sent/received) / 6	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% Home Improvement Partnership Grant (HOME)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Expiration of sunset was discovered when procurement for The Arch at Saint Michael project was being finalized.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	9/5/2024
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Items was submitted in Matrix on 9/5/2024, but not acted upon.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
The HOME loan was originally approved on January 11, 2022, Resolution R2021-0268.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0386

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Cuyahoga Job and Family Services	A Resolution making an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/ Department of Health and Human Services/ Division of Cuyahoga Job and Family Services has recommended an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025:

- a) Contract No. 4786 with Youth Opportunities Unlimited in an anticipated amount of \$5,200,000.00.
- b) Contract No. 4787 with Verge, Inc. in an anticipated amount of \$700,000.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025:

- a) Contract No. 4786 with Youth Opportunities Unlimited in an anticipated amount of \$5,200,000.00.
- b) Contract No. 4787 with Verge, Inc. in and anticipated amount of \$700,000.00; and

SECTION 2. That the County Executive is authorized to execute a Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga Job and Family Services/ Youth Opportunities Unlimited; VERGE, Inc. / Master Contract/ RQ 14356/ 14-month contract for Summer Youth Employment Program
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors- see below	11/1/2024 – 12/31/2025	\$5,900,000.00	Pending	Pending
	4786	Youth Opportunities Unlimited		\$5,200,000.00		
	4787	VERGE, Inc.		\$700,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services is requesting approval of a master contract, per the chart above, to secure a 14-month master contract for the **Summer Youth Employment Program** serving low-income, in-school, TANF-eligible youth ages 14-24.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** N/A

Project Goals, Outcomes or Purpose (list 3):

- To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace
- To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference
- To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200 Cleveland, OH 44115	Craig Dorn, CEO

Vendor Council District: 07	Project Council District: Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Verge, Inc. 1325 Carnegie Avenue, 2nd Floor Cleveland, OH 44115	Shaun woods, President
Vendor Council District: 07	Project Council District: Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14356</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 5/21/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$5,900,000.00	<input type="checkbox"/> Exemption
Number of Solicitations 2 proposal received/ 2 proposal reviewed/ 2 proposal approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families – HS260100/ 55130

Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260100 55130 UCH08301

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service/purchase.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline N/A

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) **N/A**

Have payments been made? ☐ No ☐ Yes (if yes, please explain) **N/A**

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various vendors- see below	4/1/22-12/31/23	\$9,397,120.00	5/24/2022	R2022-0216
	2390	Youth Opportunities Unlimited		\$7,997,121.00		
	2389	VERGE, Inc.		\$1,400,000.00		
(A-1)		Amending various vendors- see below	4/1/22-12/31/23	\$0.00	8/15/2022	R2022-0216
	2390	Youth Opportunities Unlimited – allow advance in the amount of \$1,600,000.00		\$0.00		
	2389	VERGE, Inc. – allow advance in the amount of \$230,000.00		\$0.00		

(A-2)	2390	Youth Opportunities Unlimited - add funds only	4/1/22-12/31/23	\$819,123.00	10/2/2022	R2022-0329
(A-3)	2390	Youth Opportunities Unlimited - add funding and to allow for advance payment	4/1/22-12/31/23	\$829,059.00	8/1/2023	R2023-0200
(A-4)		Amending various vendors- see below	1/1/24-10/31/24	\$5,979,175.95	12/5/2023	R2023-0237
	2390	Youth Opportunities Unlimited- add funds and extend TOP		\$5,225,319.00		
	2389	VERGE, Inc.- add funds and extend TOP		\$753,856.95		
(A-5)	2390	Youth Opportunities Unlimited – add funds only	5/1/24-10/31/24	\$800,461.00	8/7/2024	R2024-0244
(A-6)	2390	Youth Opportunities Unlimited – add funds only	5/1/24-10/31/24	\$249,997.33	8/19/2024	BC2024-606

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14356
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5467
CM Contract#	4786

SYEP 2024 – Youth Opportunities Unlimited (1 of 2)	Department initials	Clerk of the Board
Briefing Memo	AL	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
SYEP 2024 – Youth Opportunities Unlimited (1 of 2)			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			AL	EB
Bid Specification Packet			AL	EB
Final DEI Goal Setting Worksheet			AL	EB
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			AL	EB
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			AL	EB
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			AL	EB
IG#	20-0365-REG	Exp12.31.24	AL	EB
Debarment/Suspension Verified	Date:	9/19/2024	AL	EB
Auditor’s Finding	Date:	9/19/2024	AL	EB
Vendor’s Submission			AL	EB
Independent Contractor (I.C.) Requirement	Date:	8.8.24	AL	EB
Cover - <i>Master contracts only</i>			AL	EB
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	AL
Workers’ Compensation Insurance	AL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
11/1/2024 – 12/31/2024	HS260100	55130	UCH08301	55130	\$371,428.57
1/1/2025 – 12/31/2025	HS260100	55130	UCH08301	55130	\$4,828,571.43
			TOTAL		\$5,200,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		14356			
CM Contract#		4786			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount (CM#2390 & 2389)	\$9,397,121.00		4/1/22 - 12/31/2023	05/24/2022	R2022-0126
AMND1	Prior Amendment Amounts (list separately)	\$0.00	4/1/22 - 12/31/2023	8/2/2022	R2022-0126
AMND2		\$819,123.00	4/1/22 - 12/31/2023	10/3/2022	R2022-0329
AMND3		\$829,059.00	4/1/22 - 12/31/2023	8/1/2023	R2023-0200
AMND4		\$5,979,175.95	1/1/24 - 10/31/2024	12/5/2023	R2023-0327
AMND5		\$800,461.00	5/1/24 - 10/31/2024	8/7/2024	R2024-0244
AMND6		\$250,000.00	5/1/24-10/31/2024	8/19/2024	BC2024-606
	Pending Amendments	\$			
	Total Amendments	\$8,677,818.95			
Total Contract Amount	\$18,074,939.95				
Total Contact Amount: Master Agreement (CM#4786)	\$5,200,000.00		11/1/2024 -12/31/2025	Pending	Pending

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4786
Vendor Name:	Youth Opportunities Unlimited
ftp:	11/1/2024 – 12/31/2025
Amount:	\$5,200,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 10/1/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14356
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5467
CM Contract#	4787

SYEP 2024 - VERGE, Inc.	Department initials	Clerk of the Board
Briefing Memo	DM	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
SYEP 2024 – VERGE, Inc.			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			DM	EB
Bid Specification Packet			DM	EB
Final DEI Goal Setting Worksheet			DM	EB
Diversity Documents – <i>if required (goal set)</i>			DM	N/A
Award Letter (sent to awarded vendor)			DM	EB
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			DM	N/A
Tabulation Sheet				EB
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			DM	EB
IG#	22-0082-REG – 12/31/2026		DM	EB
Debarment/Suspension Verified	Date:	8/26/2024	DM	EB
Auditor’s Finding	Date:	8/5/2024	DM	EB
Vendor’s Submission			DM	EB
Independent Contractor (I.C.) Requirement	Date:	8/8/2024	DM	EB
Cover - <i>Master contracts only</i>			DM	EB
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DM	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DM
Matrix Law Screen shot	DM

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	DM
Workers’ Compensation Insurance	DM
Performance Bond, if required per RFP	NA

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
11/1/2024 – 12/31/2024	HS260100	55130	UCH08301	55130	\$50,000.00
1/1/2025 – 12/31/2025	HS260100	55130	UCH08301	55130	\$650,000.00
			TOTAL		\$700,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		14356			
CM Contract#		4787			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount (CM#2390 & 2389)	\$9,397,121.00		4/1/22 - 12/31/2023	05/24/2022	R2022-0126
AMND1	Prior Amendment Amounts (list separately)	\$0.00	4/1/22 - 12/31/2023	8/2/2022	R2022-0126
AMND2		\$819,123.00	4/1/22 - 12/31/2023	10/3/2022	R2022-0329
AMND3		\$829,059.00	4/1/22 - 12/31/2023	8/1/2023	R2023-0200
AMND4		\$5,979,175.95	1/1/24 - 10/31/2024	12/5/2023	R2023-0327
AMND5		\$800,461.00	5/1/24 - 10/31/2024	8/7/2024	R2024-0244
AMND6		\$250,000.00	5/1/24-10/31/2024	Pending	Pending
	Pending Amendments	\$			
	Total Amendments	\$8,677,818.95			
Total Contract Amount	\$18,074,939.95				
Total Contact Amount: Master Agreement (CM:4787)	\$700,000.00		11/1/2024 -12/31/2025	Pending	Pending

PURCHASING USE ONLY

2 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4787
Vendor Name:	VERGE, Inc.
ftp:	11/1/2024 – 12/31/2025
Amount:	\$700,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 10/1/2024



Department of Purchasing Tabulation Sheet

Maria R. Galt
9.18.2024

REQUISITION NUMBER: RQ14356/Event #5467	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$6,808,234.90		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: May 28, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Cuyahoga Job and Family Services	COMMODITY DESCRIPTION: Cuyahoga County Summer Youth Employment Program	83	1	1
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	TOTAL RESPONSES		
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$:	2		
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	DIVERSITY GOAL/WBE 0%		
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Add 2%, Total is:		
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	Add 2%, Total is:		
		Minus \$, =		
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
						SBE / MBE / WBE			
1. Verge Inc 1325 Carnegie Ave 2 nd Fl Cleveland OH 44115			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 22-0082-REG 12/31/2026	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
			NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No			<table border="1"> <tr> <td>Total %</td> <td>SBE: ____% MBE: ____% WBE: ____%</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> <tr> <td colspan="2"></td> </tr> </table>	Total %	SBE: ____% MBE: ____% WBE: ____%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					
Total %	SBE: ____% MBE: ____% WBE: ____%															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:																

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: EB _____						

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
2. Youth Opportunities Unlimited (Y.O.U.) 1228 Euclid Ave #200 Cleveland OH 44115			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
			IG Number: 20-0365-REG 12/31/2024 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			<table border="1"> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </td> </tr> <tr> <td>Total %</td> <td>SBE: ____% MBE: ____% WBE: ____%</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ____% MBE: ____% WBE: ____%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:			
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No															
Total %	SBE: ____% MBE: ____% WBE: ____%															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:																

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: {Y/N}
				(Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: ____EB____					

Transaction ID:

Department Name:	Cuyahoga County Job and Family Services
Contact Name:	Paul Bounds
Contact Phone#:	216-698-7180
Contact Email:	paul.bounds01@jfs.ohio.gov
RQ#:	
RQ Description:	Summer Youth employment program

Cuyahoga County Job and Family Services
Paul Bounds
216-698-7180
paul.bounds01@jfs.ohio.gov

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Employment Agency	96130	3404117.45	1		0.00	0.00		0.00	0.00
Job Search Workshop	95260	3404117.45	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		6808234.90				0.00			0.00

Comments:

Project Diversity Goals:

MBE Goal

WBE Goal 0%

SBE Goal (not calculated) %

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0387

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in an amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in an amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; and

WHEREAS, the primary goal of this project is to offer timely, high quality comprehensive medical services for children and youth in custody, and drug testing for caregivers; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to change the scope of services and terms, and for

additional funds in an amount not-to-exceed \$1,551,000.00, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Comprehensive Medical Amendment 3
Department or Agency Name	Division of Children and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2833	The MetroHealth System	1/1/2023 – 12/31/2023	\$1,551,000.00	2/28/2023	R2023-0047
A - 1	2833	The MetroHealth System	1/1/2023 – 12/31/2023	\$1,038,459.52	7/18/2023	R2023-0201
A – 2	2833	The MetroHealth System	1/1/2024 – 12/31/2024	\$1,889,151.49	11/30/2023	R2023-0333
A-3	2833	The MetroHealth System	1/1/2025 – 12/31/2025	\$1,551,000.00	Pending	pending

Service/Item Description (include quantity if applicable).

In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth, or other adults in the home.

Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- To reduce safety risks for children and youth
- To establish care coordination through consultation and counseling for children and youth prescribed psychotropic medications
- To provide linkages for youth aging-out of the foster care system
- To comply with referral standards for preventive and follow-up visits for physical and behavioral health care set by American Academy of Pediatrics (AAP) and Ohio Administrative Code (OAC) 5101:2-42-66.1.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The MetroHealth System 2500 MetroHealth Drive Cleveland, Ohio 44109	Dr. Christine Alexander-Rager
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>9776</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,551,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 21 /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Only 1 bid was submitted	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health and Human Services Levy

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS215100 55130 UCH05001

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	9776
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	AMND
CM Contract#	2833

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			BF	BRM
Justification Form			BF	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/16/2024	BF	BRM
Auditor's Findings	Date:	09/17/2024	BF	BRM
Independent Contractor (I.C.) Form	Date:		N/A	N/A
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			BF	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers' Compensation Insurance	BF
Original Executed Contract (containing insurance terms) & all executed amendments	BF

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS215100	55130	UCH05001	55130	\$1,551,000.00
			TOTAL		\$1,551,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		9776			
CM Contract#		2833			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,551,000.00		1/1/2023-12/31/2023	2/28/2023	R2023-0047 R2023-0049
Prior Amendment Amounts (list separately) (A-#)	A-1	\$1,038,459.52	1/1/2023-12/31/2023	7/18/2023	R2023-0201
	A-2	\$1,889,151.49	1/1/2024-12/31/2024	11/30/2023	R2023-0333
		\$			
Pending Amendment		\$1,551,000.00	1/1/2025-12/31/2025	PENDING	PENDING
Total Amendments		\$4,478,611.01			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0049, R2023-0201, R2023-0333
CM#:	2833
Vendor Name:	The MetroHealth System
Time Period:	1/1/2023-12/31/2024 EXT 12/31/2025
Amount:	\$1,551,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 9/19/2024

CONTRACT EVALUATION FORM

Contractor	The MetroHealth System				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2833				
RQ#	9776				
Time Period of Original Contract	1/1/2023 – 12/31/2023				
Background Statement	<p>In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of physical and behavioral health care needs of children and youth, and 2) alcohol and drug testing for caregivers, youth or other adults in the home.</p> <p>With approximately 2,300 children and youth in care, there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement. This cohesive and coordinated approach ensures each child's medical needs are being met on a consistent basis, and that trained professionals are dedicated entirely to the care of these.</p>				
Service Description	<p>To offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers. The services are to be delivered as a coordinated approach to ensure medical needs are being met by trained medical professionals dedicated to the care and safety of children and youth in custody.</p>				
Performance Indicators	<p>Comprehensive reports from MetroHealth include but are not limited to: Number of follow up appointments scheduled or attended per month, Number of preventative visits scheduled or attended per month, Number of comprehensive physicals, Number of children/youth being tracked through care coordination, Number of children receiving developmental/behavioral health screenings, Number of subspecialty referrals, etc.</p>				
Actual Performance versus performance indicators (include statistics):	<p>In 2023 MetroHealth completed 1586 triages; 628 post placement physicals; 3179 subspecialty referrals; 356 follow-up/preventative appointments; 4972 unique patients receiving care coordination and 161 developmental and behavioral health screenings were completed</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor

Select One (X)			X		
Justification of Rating	<p>MetroHealth has provided medical triages to most of our children/youth entering custody or changing placement and post placement physicals to approximately 40% of those children/youth. DCFS and MetroHealth have collaborated over the past 10 years on the Medical Home Services. The program has navigated through transitions and continues to find ways to improve communication, collaboration and overall program practice.</p>				
Department Contact	Nicole Scalish				
User Department	Supportive Services				
Date	9/16/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0388

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council	A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommends an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024 to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025, to the following:

- a) Contract No. CM2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
- b) Contract No. CM2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
- c) Contract No. CM2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
- d) Contract No. CM2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. CM2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.
- f) Contract No. CM2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.

- g) Contract No. CM2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86; and

WHEREAS, the County on behalf of FCFC desires to increase the achievement levels of students who are at risk in Cuyahoga County including but not limited to the following areas of concentration: Absent two or more days the previous school year, excessive tardiness, five or more days of in or out-of-school suspension, failed two or more core subjects, performed below proficiency level in one or core subject areas, Juvenile Court supervision of adjudicated youth, or over age for current grade level or repeating a grade; and

WHEREAS, the County seeks Districts to manage, monitor and implement the Closing the Achievement Gap program (CTAG). The individual school districts will recruit, engage, retain, and provide oversight of the day-to-day Closing the Achievement Gap program; and

WHEREAS, the primary goal of this project is to effectuate positive behavioral and academic changes for the youth enrolled in the program; and

WHEREAS, the project is funded 100% Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024 to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025, to the following:

- a) Contract No. CM2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
- b) Contract No. CM2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
- c) Contract No. CM2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
- d) Contract No. CM2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. CM2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.

- f) Contract No. CM2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. CM2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: October 22, 2024

Journal _____
_____ 2024

PURCHASE-RELATED TRANSACTIONS

Title	Health and Human Services; 2025- Family and Children First Council; Closing the Achievement Gap Program (CTAG) – Multiple Vendors – Master Contract Amendment 1/1/2025 to 7/31/2025.
Department or Agency Name	Family and Children First Council
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors- see below	1/1/2022 – 12/31/2023	\$2,135,727.00	3/22/2022	R2022-0063
	2227	East Cleveland City School District		\$239,680.00		
	2268	Bedford City School District		\$239,680.00		
	2269	Cleveland Municipal City School District		\$697,647.00		
	2270	Cleveland Heights – University Heights City School District		\$239,680.00		
	2271	Maple Heights City School District		\$239,680.00		
	2272	Warrensville Heights City School District		\$239,680.00		
	2273	Garfield Heights City School District		\$239,680.00		
(A-1)		Amending various contracts see below.	Execution through 12/31/2024	\$1,075,377.00	12/10/2023	R2023-0338
	2227	East Cleveland City School District		\$120,680.00		
	2268	Bedford City School District		\$120,680.00		
	2269	Cleveland Municipal School District		\$351,297.00		
	2270	Cleveland Heights – University Heights City School District		\$120,680.00		
	2271	Maple Heights City School District		\$120,680.00		
	2272	Warrensville Heights City School District		\$120,680.00		

	2273	Garfield Heights City School District		\$120,680.00		
(A-2)		Amending Various Vendors see below	1/1/2025 – 7/31/2025	\$642,361.87	Pending	Pending
	2227	East Cleveland City School District		\$72,415.86		
	2268	Bedford City School District		\$72,415.86		
	2269	Cleveland Municipal City School District		\$207,866.71		
	2270	Cleveland Heights-University Heights City School District		\$72,415.86		
	2271	Maple Heights City School District		\$72,415.86		
	2272	Warrensville Heights City School District		\$72,415.86		
	2273	Garfield Heights City School District		\$72,415.86		

Service/Item Description (include quantity if applicable).

Family and Children First Council is requesting a second Amendment for the Master Agreement Closing the Achievement Gap as indicated in the chart above for Bedford City School District, Cleveland Municipal School District, Cleveland Heights – University Heights City School District, East Cleveland City School District, Garfield Heights City School District, Maple Heights City School District, and Warrensville Heights City School District in the anticipated amount of \$642,361.87 for the time period 1/1/2025 – 7/31/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

Various Vendors See chart above

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3):

1. To identify 9th – 12th grade youth who are in academic danger with one/more risk factors, such as students who have excessive absences, 36 days or more, students that have failed two or more core subjects, and/or students who have been held back a grade. (Over the age for grade level).
2. Schools will offer intensive interventions such as credit retention opportunities, linkages to community-based/ county services, and exposure field trips (One out of state trip per year/ per district).

The primary goals of the project are positive behavioral and academic changes for the youth enrolled in the program. As a result of participation, students are expected to improve their grade point average and ultimately graduate on time from high school.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Bedford City School District 475 Northfield Road Bedford, Ohio 44146	Dr. Cassandra J. Johnson, Superintendent
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
East Cleveland School District 1843 Stanwood Road East Cleveland, OH 44112	Dr. Henry Pettiegrew, II
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Heights – University Heights City School District 2155 Miramar Blvd #3301 University Heights, OH 44118	Elizabeth Kirby, Superintendent
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Maple Heights City School District 5740 Lawn Avenue Maple Heights, OH 44137	Olympia A. Della Flora, Superintendent
Vendor School District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Warrensville Heights City School District 4743 Richmond Rd Warrensville Heights, Ohio 44128	Donald J. Jolly, II
Vendor Council District: 9	Project Council District: 9
Vendor Name and Address:	Owner, executive director, other (specify):
Garfield Heights City School District 5640 Briarcliff Dr. Garfield Heights, OH 44125	Dr. Richard Reynolds
Vendor School District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):

Cleveland Metropolitan School District 1111 Superior Avenue East, Suite 1800 Cleveland, OH 44114	Warren Morgan, Chief Executive Officer
Vendor Council District: 7	Project Council District: 7

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. A second Amendment is being sought for this Master award because we issued RFP#6689 in 2021. Originally, seven (7) proposals were submitted to OPD for review. Seven (7) vendors were selected and approved. We are exercising the option to extend the term of this Agreement from 1/1/2025 to 7/31/2025 and adding funds in the amount of \$642,361.87.
	*See Justification for additional information.
The total value of the solicitation: \$642,361.87 Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP #6689 CM# 2227,2268,2269,2270,2271,2272,2273 <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health and Human Services (HHS) Levy Funding

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260300

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	RFP
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	CM2227

	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – EAST CLEVELAND (4 of 7) – AMENDMENT 2			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10.1.2024 8/23/2024	LC	BRM
Auditor's Finding	Date:	10.1.2024 8/13/2024	LC	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			LC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers' Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	RQ6889
CM Contract#	CM2227

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately)		\$1,075,377.00	1/1/2024-12/31/2024	12/10/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R20222-0063, R2023-0338
Amend:	2227
Vendor Name:	East Cleveland City School District
ftp:	1/1/2022-12/31/2024 ext 7/31/2025
Amount:	72,415.86
History/CE:	Ok
EL:	Ok
Procurement Notes:	

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2268

Bedford City School District	Department	Clerk of the Board
Briefing Memo	DA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
Bedford City School District			Department initials		Purchasing
Justification Form			DA		BRM
IG#			N/A-Political Subdivision		N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A		N/A
Debarment/Suspension Verified	Date:	9.20.2024	DA		BRM
Auditor's Finding	Date:	9.20.2024	DA		BRM
Independent Contractor (I.C.) Requirement	Date:	N/A	N/A-Political Subdivision		N/A
Cover - Master amendments only			DA		BRM
Contract Evaluation			DA		BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A		N/A
Checklist Verification			DA		BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Bedford City School District	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025-7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2268

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	(Amendment 1)	\$1,075,377.00	1/1/2024-12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment	(Amendment 2)	\$642,361.87	1/1/2025-7/31/2025	PENDING	PENDING
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2268
Vendor Name:	Bedford City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Bedford City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	HHS-0898, 20001769 GOVP, 2268
RQ#	FC-337
Time Period of Original Contract	3/1/2020 -12/31/2023
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.
Service Description	Closing the Achievement Gap
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.
Actual Performance versus performance indicators (include statistics):	The district has identified over 75 youth that meet this criteria. Eighty-seven youth (70%) have secured enough academic credits to move from 9th to 10th grade.

Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	2269

CTAG AMND2	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A – Not late	
What is being done to prevent this from reoccurring?	N/A – Not late	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/16/2024 9/20/2024	LS	BRM
Auditor's Finding	Date:	8/16/2024	LS	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - <i>Master amendments only</i>			LS	BRM
Contract Evaluation			LS	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers' Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Dollar Amount
01/01/2025 – 07/31/2025	HS260300	55130	UCH08346	\$ 207,866.71
			TOTAL	\$ 207,866.71

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	6689
CM Contract#	2269

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 – 12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment AMND2		\$207,866.71	1/1/2025 – 07/31/2025	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$3,418,970.71			

Purchasing Use Only:

Prior Resolutions:	R2022-0062, R2023-0338
Amend:	2269
Vendor Name:	Cleveland Municipal City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$207,866.71
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Cleveland Metropolitan School District - East Technical High School and Glenville High School
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800121-01 CONV, 2269
RQ#	FC-18-43081
Time Period of Original Contract	1/1/2021-12/31/23
Background Statement	<p>The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years. Cleveland Metropolitan School District offered a component of Closing the Achievement Gap for males only in the high schools; however the females were exhibiting the same at-risk behaviors which resulted in lower graduation rates, poor school attendance, below grade level for age, and excessive disciplinary infractions. Cuyahoga County Council has offered to provide support to CMSD to cover the cost of the female CTAG component at East Technical High School and Glenville High School.</p>
Service Description	Closing the Achievement Gap
Performance Indicators	<p>SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-</p>

	BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 100 youth that meet this criteria. 80% of those students are enrolled and engaged in the Closing the Achievement Gap (female only component) program.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2270

CTAG AMND2– Cleveland Hts.- University Hts.	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG AMND2– Cleveland Hts.- University Hts.			Department initials	Purchasing
Justification Form			AL	BRM
IG#	N/A		N/A-Political Subdivision	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	9/20/24	AL	BRM
Auditor's Finding	Date:	9/20/24	AL	BRM
Independent Contractor (I.C.) Requirement	Date:	N/A	N/A-Political Subdivision	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			AL	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL- Cyber waiver included
Workers' Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2270

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022 -12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	AMND1	\$1,075,377.00	1/1/2024 -12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment	AMND2	\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2270
Vendor Name:	Cleveland-Heights-University Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Cleveland Heights-University Heights City Schools District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800007-01 CONV, 2270
RQ#	FC-18-41617
Time Period of Original Contract	1/1/2021-12/31/2023
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.
Service Description	Closing the Achievement Gap
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.

Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	2271

CTAG AMND2	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A – Not late	
What is being done to prevent this from reoccurring?	N/A – Not late	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – AMND2 – Maple Heights CSD			Department initials	Purchasing
Justification Form – Pending Approval				BRM
IG#			N/A–Political Subdivision	N/A – Gov’t
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/16/2024	LS	BRM
Auditor’s Finding	Date:	8/16/2024	LS	BRM
Independent Contractor (I.C.) Requirement	Date:	8/29/24	N/A–Political Subdivision	N/A – Gov’t BRM
Cover - Master amendments only			LS	BRM
Contract Evaluation			LS	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08356	\$ 72,415.86
			TOTAL	\$ 72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	6689
CM Contract#	2271

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 -12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) – AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment – AMND2		\$72,415.86	1/1/2025 - 7/31/2025	Pending	Pending
Total Amendments		\$1,147,792.86			
Total Contact Amount		\$3,283,519.86			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2271
Vendor Name:	Maple Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Maple Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2271				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021-12/31/23				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2272

Warrensville Hts. City School District	Department	Clerk of the Board
Briefing Memo	DA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Warrensville Hts. City School District			Department initials	Purchasing
Justification Form			DA	BRM
IG#			N/A-Political Subdivision	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9.20.2024	DA	BRM
Auditor's Finding	Date:	9.20.2024	DA	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A-Political Subdivision	N/A
Cover - <i>Master amendments only</i>			DA	BRM
Contract Evaluation			DA	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Warrensville Hts. City School District	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025-7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2272

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	(Amendment 1)	\$1,075,377.00	1/1/2024-12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	PENDING	PENDING
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,835,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2272
Vendor Name:	Warrensville Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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3 | Page

Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Warrensville Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2272				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021 -12/31/2023				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	RFP
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	CM2273

	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – GARFIELD HEIGHTS (5 of 7) – AMENDMENT 2			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10.1.2024 8/23/2024	LC	BRM
Auditor's Finding	Date:	10.1.2024 8/13/2024	LC	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			LC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers' Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	RQ6889
CM Contract#	CM2273

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately)		\$1,075,377.00	1/1/2024-12/31/2024	12/10/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2273
Vendor Name:	Garfield Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Garfield Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2273				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021 -12/31/2023				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0389

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025; and

WHEREAS, the primary goals of this project are to: a) increase inclusion of young children with identified disabilities, challenging behaviors, medial needs and children who are “at risk” of expulsion when served in typical childcare settings and b) provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized child care; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024 to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025,.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Early Childhood; 2024-25 Child Care Resource Center of Cuyahoga County, dba Starting Point; Contract Amendment Prevention and Inclusion Programs (previously Special Needs Child Care Program)
Department or Agency Name	Office Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1917	Starting Point	1/1/2022 – 12/31/2023	\$4,442,092.00	12/7/2021	R2021-0276
A1	3266	Starting Point	1/1/2024 – 12/31/2024	\$1,899,281.78	12/5/2023	R2023-0341
A2	3266	Starting Point	7/1/2024 – 12/31/2024	\$282,174.17	09/03/2024	BC2024-633
A3	3266	Starting Point	1/1/2025 – 12/31/2025	\$1,841,921.78	Pending	Pending

Service/Item Description (include quantity if applicable).

The Office of Early Childhood requesting approval of a contract amendment with Child Care Resource Center of Cuyahoga County dba Starting Point to add funding in the amount of \$1,841,921.78 and to extend the term to 12/31/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

1. The Intensive Classroom model will increase inclusion of young children with challenging behaviors and children who are “at risk” of expulsion when served in typical childcare settings;
2. To provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized childcare;
3. Provide training and technical assistance to teachers in developing positive relationships and communication with parents and caregivers in the early childhood setting.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
4600 Euclid Avenue, Suite 500 Cleveland, OH 44103	Nancy Mendez
Vendor Council District:	Project Council District:
7	7

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Starting Point is designated by the Ohio Department of Jobs and Family Services (ODJFS) as the childcare resource and referral agency for Cuyahoga, Lake, Geauga and Ashtabula counties. Starting Point provides assistance to parents needing care for their children, assistance to childcare providers in need of technical assistance and training, and assistance to employers seeking quality child care for their employees. They are often considered to be the best qualified and most logical vendor to provide services under this contract. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <i>Original procurement was an exemption.</i> <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% HHS Levy

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260240 – 55130 – UCH09999

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Contract and Services are currently ongoing, this Amendment adds additional funding to the existing contract.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

O R2021-0276 12/07/2021

A- 1 R2023-0341 12/05/2023

A- 2 BC202024-633 09/03/2024

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212241
CM Contract#	3266

	Department	Clerk of the Board
Briefing Memo	JW	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
Child Care Resource Center of Cuyahoga County, dba Starting Point			Department initials	Purchasing	
Justification Form			JW	ok	
IG#	24-0253-REG (exp. 12/31/28)		JW	Child Care Resource Center of Cuyahoga County, Inc. 24-0253-REG 12/31/2028	
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	n/a going to boc	
Debarment/Suspension Verified	Date:	09/30/2024	JW	Ok-valid within 60 days	
Auditor's Finding	Date:	09/30/2024	JW	Ok-valid within 60 days	
Independent Contractor (I.C.) Requirement	Date:	06/21/2024	JW	Ok-1 yr	
Cover - <i>Master amendments only</i>			N/A		
Contract Evaluation			JW	uploaded	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A		
Checklist Verification			JW	ok	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JW

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Matrix Law Screen shot	JW
COI	JW
Workers’ Compensation Insurance	JW
Original Executed Contract (containing insurance terms) & all executed amendments	JW

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
1/1/2025-12/31/2025	HS260240	55130	UCH09999	\$1,841,921.78
			TOTAL	\$1,841,921.78

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	3266 (copy of CM1917)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$4,442,092.00		1/1/2022 – 12/31/2023	12/7/2021	R2021-0276
Prior Amendment Amounts (list separately)		\$1,899,281.78	1/1/2022 – 12/31/2024	12/5/2023	R2023-0341
		\$282,174.17	1/1/2022 – 12/31/2024	09/03/2024	BC2024-633
Pending Amendment		\$1,841,921.78	1/1/2022 – 1/1/2025-12/31/2025	PENDING	PENDING
Total Amendments		\$402,377.73			
Total Contact Amount		\$8,465,469.73			

Purchasing Use Only:

Prior Resolutions:	R2021-0276, R2023-0341, BC2024-633
Amend:	Amendment 3, additional funds and to extend time

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Child Care Resource Center of Cuyahoga County DBA Starting Point
ftp:	1/1/2022-12/31/2024 EXT 12/31/2025
Amount:	\$1,841,921.78
History/CE:	Ok
EL:	Ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 10.3.2024

3 | Page

Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Child Care Resource Center of Cuyahoga County, dba Starting Point
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3266
RQ#	
Time Period of Original Contract	1/1/2022 - 12/31/2025
Background Statement	
Service Description	<p>The purpose of the Special Needs Child Care program is to increase inclusion of young children with identified disabilities, challenging behaviors, medical needs and children who are "at risk" of expulsion when served in typical child care settings. (i.e. Centers and Family Child Care Homes). Starting Point, as the lead partner agency for SNCC will ensure, that the SNCC program</p> <ul style="list-style-type: none"> • Maintains and supports children with special needs in the early childhood setting • Links parents who have children with special needs in finding quality childcare • Provides training and technical assistance to parents in their integral role in the social-emotional development of children in early childhood settings • Provides training and technical assistance to teachers in developing positive relationships and communication with parents in the early childhood setting <p>Provides support and resources to parents and teachers who have experienced trauma</p>
Performance Indicators	<p>Provide SNCC technical assistance to teachers on behalf of 1,105 children with special needs during each 12 month contract period.</p> <p>Provide SNCC Intensive Classroom Technical Assistance to 30 UPK classrooms for 200 children with severe behavior challenges during each 12 month contract period.</p>
Actual Performance versus performance indicators (include statistics):	<p>In 2023, Starting Point ensured that SNCC services were provided in support of 1,018 unduplicated children, meeting 92% of the performance indicator of 1,105 students.</p> <p>In addition, 23 classrooms were supported through the SNCC Intensive Classroom model exceeding their yearly target of 30 classrooms.</p>

	<p>In 2022, Starting Point ensured that SNCC services were provided in support of 1,165 unduplicated children, exceeding the performance indicator of 1,105 students (unduplicated).</p> <p>In addition, 32 classrooms were supported through the SNCC Intensive Classroom model exceeding their yearly target of 30 classrooms.</p>				
Rating of Overall Performance of Contractor			Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	<p>Starting Point has been consistent in meeting SNCC/PIPs goals and outcomes for many years and is on track to meet all performance indicators for the current contract year.</p>				
Department Contact	Shawna Rohrman				
User Department	HHS: Community Initiatives: Office of Early Childhood/Invest in Children				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0368

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Stephens and Schron	

WHEREAS, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; and

WHEREAS, the primary goal of this loan is assists in funding project costs to create a new distribution center, reutilization of a vacant building and establish a job training center for building trades; and

WHEREAS, this project is anticipated to create 83 new jobs; and

WHEREAS, the County will loan \$2,000,000.00 with a term of 1 year interest only followed by 10 years fully amortizing principal and interest at 4.5% interest; and

WHEREAS, the project is funded 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction

and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunset of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested in Committee: October 28, 2024

Journal _____
_____, 20__

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	2024 – Department of Development; D&F Gery, Inc. and 30055 Cedar Rd. LLC; Economic Development Loan; Portfol Loan No. 374-01-01
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Pending	Famous Distribution, Inc. dba Famous Supply	11 Years	\$2,000,000	Pending	Pending

Loan Description and Terms.

Department of Development is seeking approval of an Economic Development Loan to Famous Distribution, Inc. dba Famous Supply. The loan will be used to assist in funding project costs to build a distribution center at 5700 Lee Road S., Maple Heights, Ohio. The business will renovate an existing warehouse and purchase necessary furniture, fixture, machinery, equipment, and other costs related to creation of a distribution center.

Loan Amount: not to exceed \$2,000,000

Loan Terms: 1 year interest-only followed by 10 years fully amortizing P&I at 4.5% interest.

Loan Security: A subordinate UCC lien and corporate guarantee from Famous Enterprises, Inc.

Project Purpose/Goals, Outcomes(List 3):

Creation of a new distribution center in Maple Heights.

Reutilization of a vacant building.

Establishing a job training center for building trades.

Loan proceeds may be used for costs related to the project at 5700 Lee Road S., Maple Heights, Ohio.

Number of Jobs created: 83

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Rev. 7/24/23

Vendor Name and address:	Owner, executive director, other (specify):
Famous Distribution, Inc. dba Famous Supply 2620 Ridgewood Road Akron, Ohio 44313	Peter Bastulli, CFO
Vendor Council District: N/A	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	5700 Leer Rd. S, Maple Heights Ohio 44137

NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment <i>(list original procurement)</i>
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Commented [C1]: Suggestion by MRS - I can't recall exactly how the award is set in process for we can refer them to instructions and provide more detail in the instruction

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Rev. 7/24/23



Economic Development Loan LOAN PRESENTATION PACKAGE

Famous Distribution Inc. dba Famous Supply



Prepared By:
Anthony Stella
Economic Development Administrator
(216) 443-3163
astella@cuyahogacounty.us
September 12, 2024

Department of Development

PROJECT DESCRIPTION & DETAILS

PROJECT NAME: Famous Supply
CCCIC DATE: September 12, 2024
DOD Program: Economic Development Fund

OVERVIEW

- 1. Borrower:** Famous Distribution, Inc. dba Famous Supply
- 2. Project Location & Council District:** 5700 Lee Road, Maple Heights, Ohio
- 3. CCCIC Review Date:** September 12, 2024
- 4. Qualifies for these Funding Sources:** Economic Development Fund
- 5. Funding Partners in the Project:** PNC, JobsOhio, and Maple Heights
- 6. Company Background:**

Famous Supply started as a small wholesale furnace supply company with one branch on Woodland Avenue in Cleveland, Ohio. Over the decades, they have expanded their product offerings and service areas, evolving into a multi-divisional distributor. Famous Supply offers a diverse range of products and services, including HVAC Equipment and Supplies, Plumbing Products, Industrial and Commercial Tools, Hydronic and Steam Systems, Electrical and Lighting Solutions, Water Heaters, and Bathroom and Kitchen Fixtures.

Famous Supply is committed to environmental responsibility and sustainability. They actively seek and promote eco-friendly products and energy-efficient solutions that can reduce the environmental impact of their operations while helping their customers make sustainable choices.

Famous currently operates a Hub and Spoke network of three regional distribution centers (spokes) located in Toledo and Columbus, Ohio and Youngwood, Pennsylvania, and one central distribution center (the main hub of the distribution network) in Sebring, Ohio. The Maple Heights location will become the central distribution center for Famous (the main hub of the distribution network) with the Sebring, Ohio location being reduced in scope to a regional distribution center or the fourth spoke in the network.

7. Project Summary:

Famous Supply has acquired a vacant industrial building through a single purpose entity, 5700 Lee Rd LLC, to establish its Northeast Ohio Distribution Hub in Maple Heights. The Northeast Ohio Distribution Hub to be located at 5700 Lee Road, Maple Heights will be a 349,000 SF facility comprised of 321,000 SF of distribution space combined with a 28,000 SF education and training center. This project will create 83 new full-time jobs in Maple Heights with an estimated \$4.47 million in payroll. The real estate acquisition occurred in a separate transaction as part of a 1031 exchange transaction.

COSTS

1. **Total Project Costs:** \$41,556,169
2. **County Loan Amount Requested:** \$2,000,000
3. **Qualifies for these Funding Sources:** Economic Development Fund

Sources and Uses

USES		SOURCES	
Distribution Center – Equipment and Hard Costs	\$9,722,422	NMTC	\$18,320,000
Training Center – construction hard costs	\$6,000,000	Equity	\$ 21,236,169
Working Capital	\$3,354,955	Cuyahoga County	\$ 2,000,000
Inventory	\$16,918,648		
Soft Costs	\$5,560,144		
Total Uses	\$41,556,169	Total Sources	\$41,556,169

The New Markets Tax Credit transaction recently closed and with allocation coming from Cleveland Development Advisors and Northeast Ohio Development Fund. The New Markets transaction is a corporate non-real estate transaction. The County's loan will be outside of the NMTC structure.

TERMS

- 1. Interest Rate:** 4.50%
- 2. Term/Repayment:** One year of interest-only payments followed by monthly principal and interest payments on a 10-year fully amortizing term. The total loan term is 11 years.
- 3. Security/Collateral/Guarantor:** A subordinate UCC lien on equipment and a corporate guarantee from Famous Enterprises, Inc.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 83 new full-time equivalent jobs in Cuyahoga County.
- **Economic Impact:** This project will attract a distribution center to Maple Heights.
- **Community Impact:** The company will create new jobs and a training center for opportunities in the community.



RECOMMENDATION:

The Department of Development believes that providing financial assistance to Famous Distribution, Inc. dba Famous Supply is a worthwhile risk that will leverage additional investment, create jobs and increase taxes for our community. The Department, therefore, recommends approval of the Cuyahoga County Economic Development Loan.

CUYAHOGA COUNTY TERMS AND CONDITIONS

SOURCE OF LOAN:	ECONOMIC DEVELOPMENT FUND
LOAN AMOUNT:	Any and all amounts advanced by the County to Borrower as part of the Loan (each a "Loan Disbursement") shall not exceed an aggregate amount of Two Million and 00/100 Dollars (\$2,000,000.00) or no more than forty percent (40%) of the total Project costs.
USE OF PROCEEDS:	The Loan and all Loan Disbursements shall be used solely for the Project, including construction & renovation, purchase of machinery, furniture, fixtures, equipment, and professional soft costs at the Project Site, located at 5700 Lee Road, Maple Heights, Ohio (the "Eligible Project Costs"). Eligible Project Costs shall not include any commissions, fees and/or expenses which may be owed by Borrower to a broker.
INTEREST RATE:	All Loan Disbursements shall bear interest at the rate of 4.50% per annum, which interest shall apply to a 360-day period and be computed upon the basis of 30-day months for each month during which any principal amount of the Loan is outstanding.
LOAN TERM / REPAYMENT:	For the first 12 months following the initial Loan Disbursement, payments will be interest-only and due monthly. Thereafter, the Principal will be fully amortized over 120 months and payments of routine principal and accrued, and unpaid interest shall be due monthly. All payments shall be due and payable on the first day of the calendar month in which they are due. The first payment will be due the first day of the first full month following the initial Loan Disbursement and shall include all interest accrued thereon from the date thereof. The entire outstanding principal balance of the Loan, together with all accrued and unpaid interest thereon, shall be due and payable in full on the 11th anniversary of the date of the initial Loan Disbursement (the "Maturity Date").
PROJECT EQUITY:	A minimum of ten percent (10%) of the total Project costs to be injected in cash by the Borrower.

SECURITY/COLLATERAL:

Corporate Guaranty of Famous Enterprises, Inc. ("Guarantor") The Loan shall be secured by the Note, the UCC lien and the Guaranty (collectively, the "Security," the UCC lien being the "Collateral"). The UCC lien shall consist of a Subordinate lien on the equipment. Combined loan to value not to exceed 90%

CONDITIONS:

Borrower shall create, create no less than (eighty-three) 83, new-to-the County full-time equivalent jobs within 3 years of the Project Completion Date. Borrower shall submit and use commercially reasonable efforts to cause tenant of the Project Site to submit an Employment Certification Report on or before December 31 of each calendar year following the Project Completion Date for a total period of 3 years.

INSURANCE:

Borrower shall procure, maintain and pay premiums for, the insurance coverage and limits of liability acceptable to the County with respect to the Project and shall name the County as Additional Insured and/or Loss Payee, as applicable.

EXPENSES AND FEES:

An application fee of \$500.00; A loan origination fee of 1.0% of the Loan Amount; The County's attorneys' fees for any outside counsel; Any Loan Expenses then outstanding.

WORKFORCE AGREEMENT:

The Borrower will be required to execute a Workforce Development Agreement with OhioMeansJobs for any jobs created as a result of the Project. The Workforce Development Agreement works to match unemployed skilled workers with available positions.

SKILL UP MEETING(S):

The Borrower will be required to have a meeting with representatives of the Department of Development's Skill-Up Program in order to assess opportunities to provide new skills to workforce and improve earning potential of employees.

PREVAILING WAGES:

If any part of the Loan is used for construction-related labor, Borrower agrees that wages paid to laborers and mechanics employed on the Project under contracts or subcontracts shall be paid at not less than the prevailing rates of wages for laborers and mechanics for the applicable class of work called for by the Project, which wages shall be determined in accordance with the requirements of Chapter 4115, Ohio Revised Code, or the Davis-Bacon Act, and shall cause such wages to be paid in accordance therewith, and Borrower shall require compliance by all contractors and subcontractors of all applicable requirements of Sections 4115.03 through 4115.16, Ohio Revised Code, or the Davis-Bacon Act, including, without limitation, (i) obtaining from the Ohio Department of Industrial Relations, or its federal equivalent, a determination of the prevailing rates of wages to be paid for all classes of work called for by the Project, (ii) obtaining the designation of a Prevailing Wage Coordinator for the Project

pursuant to Section 4115.071, Ohio Revised Code, or the Davis-Bacon Act and (iii) ensuring that all contractors and subcontractors receive

notification of changes in prevailing wage rates as required under Section 4115.05, Ohio Revised Code, or the Davis-Bacon Act;

SMALL BUSINESS ENTERPRISE: Borrowers receiving economic development assistance valued at \$250,000 or more for projects resulting in improvements to real property are hereby encouraged to hire and provide contract opportunities to qualified Small Business Enterprises (SBE) that have been certified pursuant to Cuyahoga County's SBE program, particularly residents of Cuyahoga County whose income equals or falls below the federal poverty guidelines pursuant to Council Ordinance 2011-0014 and the SBE policy adopted October 29, 2009.

REGULAR REPORTING: Borrower shall submit, if requested: (i) annual tax returns and audited financial statements, (ii) evidence of current and continuing general liability, Builders Risk, Property insurance as required by the County, (iii) evidence of current real estate tax payments, (iv) annual current rent roll (if applicable), (v) annual job creation reports, and (vi) any other documentation as required under the loan documents.

**JOB CERTIFICATION CONTACT
INFORMATION FORM:**

Borrower shall execute a Job Certification Information Form identifying the company's primary contact persons for Providing the County's information requirements pertaining to job creation and financial information matters.

COUNTY TAXES:

Borrower must be current on all of its Cuyahoga County tax liabilities before presentation of the Loan request to the Cuyahoga County Community Improvement Corporation (CCCIC) loan review committee.

OTHER REGULATIONS:

Borrower to comply with all federal, state and local regulations to the extent that they are applicable to the Project.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0373

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2024, to extend the time period to 10/1/2025 and to amend other terms, including rent amounts; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2024 to extend the time period to 10/1/2025 and to amend other terms, including rent amounts; and

WHEREAS, this amendment extends the term of the lease until 10/1/2025 and increases the amount and square footage from \$18.00 to \$20.50 per square foot per annum for 118,217 feet of space and increases the amount paid by Cleveland from \$9.00 per square feet to \$11.00 per square feet per annum for 7,557 square feet of shared space; and

WHEREAS, the lease amendment will generate an estimated amount of \$2,685,075.50 per year base rent, \$178,500.00 per year in parking fees, and require the City of Cleveland to pay their proportional share of utilities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 –

10/1/2024 to extend the time period to 10/1/2025 and to amend other terms, including rent.

SECTION 2. That the County Executive is authorized to execute the amendment to Agreement No. 50 and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works is requesting approval of 6 th Amendment Lease Agreement between Cuyahoga County and City of Cleveland for lease of space for the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio to extend the term to 10/1/2025 to lease various building and parking space for a total amount of \$2,685,075.50 plus utilities.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	City of Cleveland	10/2/2018- 10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
A-1		City of Cleveland	10/2/2019- 10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010
A-2		City of Cleveland	10/2/2020- 10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
A-3	Cm 50	City of Cleveland	10/2/2021- 10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252
A-4	Cm 50	City of Cleveland	10/2/2022- 10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
A-5	CM 50	City of Cleveland	10/2/2023- 10/1/2024	\$ 2,307,513.00	10/10/2023	R2023-0273
A-6	CM 50	City of Cleveland	10/2/2024- 10/1/2025	\$2,685,075.50	Pending	Pending

Service/Item Description (include quantity if applicable).

6th Amendment Lease Agreement between Cuyahoga County and City of Cleveland for lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2024 extending to 10/1/2025 to lease approximately 125,774 sq/ft @ \$20.50 per sq/ft, 7,557 sq/ft gym space @ \$11.00 per sq/ft, and 119 parking spaces @ \$125 each per mo. for a total of \$2,685,075.50 plus utilities. Compared to last year's 5th amendment - there is an increase in the square footage and an increase in rent from \$18 to \$20.50 and from \$9.00 to \$11.00 per square foot, while the parking space cost remains the same. The total annual contract amount shall be \$2,685,075.50 plus utilities.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

N/A

Project Goals, Outcomes or Purpose (list 3):

The goal of the project is to continue to lease space for the Police Headquarters. The outcome of the project is that the County will lease space to the City of Cleveland so that they may continue to operate a welcoming, safe

Rev. 05/07/2024

space. The purpose of the project is to provide a more streamlined and centralized entry point for the Police Department and other supportive services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
City of Cleveland Police Dept., 1300 Ontario Street, Cleveland, Ohio aka Cuyahoga County Justice Center Tower II.	County of Cuyahoga, 2079 East 9 th Street, Cleveland, Ohio
Vendor Council District:	Project Council District:
7	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is an amendment to an existing contract that began 10/2/2018. Please see Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP exemption – revenue generating <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related ☐ Yes ☒ No. If yes, complete section below:

Rev. 05/07/2024

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Revenue generating
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): Revenue generating
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: The County and the City of Cleveland have been going back and forth negotiating the terms of the agreement for over a month and the city has been slow to respond throughout.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	August 2024 or earlier
Date documents were requested from vendor:	N/A no documents needed from the City of Cleveland
Date of insurance approval from risk manager:	N/A no insurance requirements
Date Department of Law approved Contract:	9/20/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	Revenue generating
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	Revenue generating

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Novus	City of Cleveland	10/2/2018-10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
A-1		City of Cleveland	10/2/2019-10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010

A-2		City of Cleveland	10/2/2020-10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
A-3		City of Cleveland	10/2/2021-10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252
A-4		City of Cleveland	10/2/2022-10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
A-5		City of Cleveland	10/2/2023-10/1/2024	\$ 2,307,513.00	10/10/2023	R2023-0273

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	CM 50

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Purchasing Note: Per department’s justification “The City of Cleveland was slow to respond to the County during the negotiation process of the amendment lease terms”	
What is being done to prevent this from reoccurring?	Purchasing Note: Per department’s justification “The County can reach out earlier next year”	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			LW	Attached
Justification Form			LW	OK
IG#	City of Cleveland is exempt		N/A	N/A (gov’t)
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/23/24	LW	OK
Auditor’s Findings	Date:	9/23/24	LW	OK
Independent Contractor (I.C.) Form	Date:	Waived by Law	N/A	N/A (gov’t)
Cover - Master contracts only			N/A	OK
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			LW	OK
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification				OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	Approval & Waiver
COI	Waived by Law
Workers’ Compensation Insurance	Waived by Law
Original Executed Contract (containing insurance terms) & all executed amendments	LW

Department of Purchasing – Required Documents Checklist

CONTRACT EARNING PLAN – Revenue Generating

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
10/2/24-10/1/25					\$ 2,685,075.50
			TOTAL		\$ 2,685,075.50

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		CM 50			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$ 1,576,148.50		10/2/2018-10/1/2019	9/26/217 9/26/2017	R2017-0103
Prior Amendment Amounts (list separately) (A-1)		\$ 1,777,487.00	10/1/2020	1/28/2020	R2020-0010
A-2		\$ 2,016,430.56	10/1/2021	12/08/2020	R2020-0263
A-3		\$ 2,280,012.00	10/1/2022	11/23/2021	R2020-0263 R2021-0252
A-4		\$ 2,371,164.00	10/1/2023	10/25/2022	R2021-0252 R2022-0368
A-5		\$ 2,307,513.00	10/1/24	10/10/2023	R2023-0273
Pending Amendment		\$ 2,685,075.50	10/1/25	pending	pending
Total Amendments		\$ 13,437,682.06			
Total Contract Amount		\$ 15,013,830.56			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0273, R2022-0368, R2021-0252, R2020-0263, R2020-0010, R2017-0103
CM#:	50
Vendor Name:	City of Cleveland, Ohio
Time Period:	10/2/2018-10/1/2024 EXT 10/1/2025, effective as of the latest date of signature of the Parties

Department of Purchasing – Required Documents Checklist

Amount:	Add'l \$2,685,075.50mm (revenue-generating)
History/CE:	OK
EL:	Needs WET
Purchasing Notes:	9/25/2024: As this is a revenue-generating with government agency, City will sign amendment 6 AFTER County approval and execution, as per past practice. Department of Public Works is required to upload the city-signed final executed amendment into the Infor CM action
Purchasing Agents Initials and date of approval	OK, ssp 9/25/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0375

Sponsored by: County Executive Ronayne/Department of Housing and Community Development Co-sponsored by: Councilmember Turner	A Resolution amending Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by (i) removing the Frontline Development Group, LLC loan in its entirety, (ii) amending the funding to reflect the removal of Frontline Development Group LLC, (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (iv) extending the sunset provision contained in Section 3 to 12/31/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends an Amendment to Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by:

- (i) removing the Frontline Development Group, LLC loan in its entirety,
- (ii) amending the funding to reflect the removal of Frontline Development Group LLC and to correct the amount and sources of funding,
- (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and
- (iv) extending the sunset provision contained in Section 3 to 12/31/2025; and

WHEREAS, the primary goal of the loans is to support affordable housing projects; and

WHEREAS, the loan authorized loan to Frontline Development Group, LLC, in the amount not-to-exceed \$600,000.00 is no longer under consideration by Housing and Community Development because Frontline Development Group, LLC requested and the county authorized, a different project with a different funding source; and

WHEREAS, the project is now funded by \$2,400,000.00 General Fund-American Rescue Plan (ARPA) Revenue Replacement/Provision of Government Services and \$1,550,000.00 Federal HOME Investment Partnership Funds for a new total not-to-exceed amount of \$3,950,000.00 of; and

WHEREAS, the Department of Housing and Community Development is now the appropriate department to be authorized with the County Executive to execute all documents consistent with said loans; and

WHEREAS, it is necessary that any sunset provision in Section 3 be extended to 12/31/2025 to allow for the loan proceeds to be disbursed to all recipients; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations to:

- (i) remove the Frontline Development Group, LLC loan in its entirety,
- (ii) amend the funding to reflect the removal of Frontline Development Group LLC, to decrease the total not-to-exceed amount to \$3,950,000.00, and to amend sources of funding to reflect \$2,400,000.00 funded by General Fund-American Rescue Plan (ARPA) Revenue Replacement/Provision of Government Services and \$1,550,000.00 Federal HOME Investment Partnership Funds
- (iii) replace the Director of Development with the Director of Housing and Community Development in Section 2, and
- (iv) extend the sunset provision contained in Section 3 to 12/31/2025

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Community Development

Additional Sponsorship Requested: October 22, 2024

Journal _____
_____, 20__

LOAN TRANSACTIONS

Title	2024 – Department of Housing and Community Development; Amendment; Housing Loans; R2022-0244
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	e- Emerald Development and Economic Network	3.5 months	\$450,000.00	9/13/2022	R2022-0244
A	Pending	g – Lutheran Metropolitan Ministry	3.5months	\$200,000.00	9/13/2022	R2022-0244
A	Pending	h – Northwest Neighborhoods CDC	3.5months	\$450,000.00	9/13/2022	R2022-0244

Loan Description and Terms.

The Department of Housing and Community Development is seeking to amend the previously approved Housing Loans to Emerald Development and Economic Network, Lutheran Metropolitan Ministry and Northwest Neighborhoods CDC. The Department is requesting a 3.5-month extension to the sunset date to 12/31/2024 of Resolution R2022-0244 which was approved by County Council on September 13, 2022.

Project Purpose/Goals, Outcomes(List 3):

EDEN is a project to redevelop and rehabilitate two existing buildings creating 6 new affordable rental housing units. The project will convert the currently vacant lower-level retail space in both buildings into much needed affordable residential housing. The buildings are located on Madison Avenue and Lorain Avenue in the City of Cleveland. Total Project Cost \$5,025,750 - Location: City of Cleveland.

LMM is proposing a highly innovative construction solution that will provide 4 new, affordable, and energy efficient permanent housing for people experiencing homelessness. LMM will construct panelized, steel framed, energy neutral/positive homes in Cleveland and rent them at affordable rates to individuals leaving emergency shelter. Total Project Cost \$466,200 - City of Cleveland.

The Karam Senior Living project is a collaboration between Northwest Neighborhoods CDC (NNCDC) and the new Walz Branch of the Cleveland Public Library (CPL). This new construction project will create 51 affordable rental housing units for seniors. Total Project Cost \$14,028,196 - Location: City of Cleveland.

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _9636____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$5,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The projects noted above are 100% Home Improvement Partnership Grant (HOME)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.
Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason: Expiration of sunset was discovered when procurement for The Arch at Saint Michael project was being finalized.

Timeline:	9/27/2024
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Items was submitted in Matrix on 9/5/2024, but not acted upon.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

The HOME loan was originally approved on September 13, 2022, Resolution R2022-0244.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0378

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program, for the period 7/1/2021 – 6/30/2024, to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in an amount not-to-exceed \$1,699,022.86, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division recommends an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program, for the period 7/1/2021 – 6/30/2024, to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in an amount not-to-exceed \$1,699,022.86, effective 7/1/2024; and

WHEREAS, the primary goal of this amendment is to continue to provide a temporary placement for youth to receive respite care services for youth in the Coordinated Approach to Misdemeanors Program; and

WHEREAS, the project is funded 100% RECLAIM Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by

the Coordinated Approach to Misdemeanors (CALM) Program, for the period 7/1/2021 – 6/30/2024 to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in an amount not-to-exceed \$1,699,022.86, effective 7/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CONTRACT AMENDMENT FOR DAISY INTERVENTION AND DIVERSION SERVICES APPLEWOOD CENTERS, INC.
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	2525	Applewood Centers, Inc.	7/1/2021-6/30/2022	\$926,647.00	9/20/2021	BC2021-513
(A-1)	2525	Applewood Centers, Inc.	7/1/2021-6/30/2023	\$926,647.31	1/24/2023	R2023-0012
(A-2)	2525	Applewood Centers, Inc.	7/1/2021-6/30/2024	\$849,511.43	1/23/2024	R2024-0030
(A-3)	4921/2525	Applewood Centers, Inc.	7/1/2021-6/30/2026	\$1,699,022.86	Pending	Pending

Service/Item Description (include quantity if applicable). Vendor will provide screening and assessment services within the Court's Early Intervention and Diversion Center and providing emergency respite and crisis beds for youth. This amendment to include the following revisions, extend the time- period of the contract to June 30, 2026, increase the funds in the amount of \$1,699,022.86, increase the per diem rates in Section V, Paragraph A to \$684.75 for Medicaid rate and \$882.51 for non-Medicare rate, and replace the insurance requirements of the contract.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: N/A **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3): The goal will be to provide a therapeutic response to youth arrested and in need of respite and assessment services to divert youth from the Detention Center on non-public safety offenses.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Applewood Centers, Inc. 10427 Detroit Avenue Cleveland, Ohio 44102	Owner, executive director, other (specify): Adam G. Jacobs, President

Rev. 05/07/2024

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? This contract is an amendment to an already approved and existing project. This contract is 100% funded by the RECLAIM grant.	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% funded by the RECLAIM grant.

Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC330100
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: The delay is due to the RECLAIM grant notification award and approval process, contract negotiations and vendor submitting compliance documents late.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	5/16/2024
Date documents were requested from vendor:	6/13/2024
Date of insurance approval from risk manager:	5/29/2024
Date Department of Law approved Contract:	6/13/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	4921 FKA 2525, 1791

	Department	Clerk of the Board
Briefing Memo	SA	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The delay is due to the RECLAIM grant notification, award and approval process, contract negotiations and vendor submitting documents late.	
What is being done to prevent this from reoccurring?	The Court is not notified of the grant award until shortly before it begins, and then must wait for approval.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SA	OK AC
IG#	23-0373-REG	12/31/2027		SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A		N/A	
Debarment/Suspension Verified	Date:	10.5.2024		SA	OK AC
Auditor's Finding	Date:	10.5.2024		SA	OK AC
Independent Contractor (I.C.) Requirement	Date:	7.31.2024		SA	OK AC
Cover - Master amendments only				N/A	
Contract Evaluation				SA	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	
Checklist Verification				SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers' Compensation Insurance	
Original Executed Contract (containing insurance terms) & all executed amendments	

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024- 12/31/2024	JC330100	55130	JC-24-ODYS-INT	\$424,755.72
1/1/2025 - 12/31/2025	JC330100	55130	JC-24-ODYS-INT	\$849,511.43
1/1/2026- 06/30/2026	JC330100	55130	JC-24-ODYS-INT	\$424,755.71
			TOTAL	\$1,699,022.86

Contract History CE/AG# (if applicable)	1791, 2525
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4921 FKA 2525, 1791

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$926,647.00		7/1/2021-6/30/2022	9/20/2021	BC2021-513
Prior Amendment Amounts (list separately)		\$ 926,647.31	7/1/2021-6/30/2023	2/9/2023	R2023-0012
		\$			
		\$ 849,511.43	7/1/2021-6/30/2024	1/23/2024	R2024-0030
Pending Amendment		\$ 1,699,022.86	7/1/2021-6/30/2026	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$			

Purchasing Use Only:

Prior Resolutions:	BC2021-513, R2023-0012, R2024-0030
Amend:	3
Vendor Name:	APPLEWOOD CENTERS, INC.
ftp:	7/1/21 – 6/30/24 EXT 6/30/26
Amount:	\$1,699,022.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	AC 10/9/24
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CONTRACT EVALUATION FORM

Contractor	Applewood Centers, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:					
RQ#					
Time Period of Original Contract	7/1/2022 – 6/30/2023				
Background Statement	RECLAIM Ohio is a funding initiative through the Ohio Department of Youth Services (ODYS) to provide options to meet the needs of each justice involved youth or youth at risk of reoffending. This grant supports multiple staff salaries and effective youth and family programming for the Court. ODYS requires specific performance objectives and conducts regular monitoring visits to ensure program performance.				
Service Description	The goal of Daisy House Intervention and Diversion Services will be to provide a therapeutic response to youth arrested and in need of respite and assessment services to divert youth from the Detention Center on non-public safety related offenses.				
Performance Indicators	1) The VENDOR is to provide all aforementioned services within the contract period.				
Actual Performance versus performance indicators (include statistics):	1) The Vendor has maintained their ability to provide a therapeutic response to justice involved youth upon arrest including the initiation of assessments and possible diversion per contract expectations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Applewood Centers has met all the above performance indicators.				
Department Contact	Thomas Pipkin (Director of Programming)				
User Department	Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division)				
Date	7/11/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0379

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division, Domestic Relations Division, and Probate Court Division	A Resolution making an award on RQ12965 to various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas Juvenile Court Division, Domestic Relations Division, and Probate Court Division, recommends an award on RQ12965 for a Master Contract with various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026 as follows:

- a. Contract No. 4734 with Interpreters XP, LLC in the anticipated amount of \$408,450.00.
- b. Contract No. 4757 with Cross Thread Solutions, LLC in the anticipated amount of \$936,538.30.
- c. Contract No. 4759 with Tungez, LLC in the anticipated amount of \$39,000.00; and

WHEREAS, the primary goals of this project are to (a) provide spoken language interpreters, (b) provide ASL interpreters, and (c) provide ability to translate documents; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ12965 for a Master Contract with various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026 as follows:

- a. Contract No. 4734 with Interpreters XP, LLC in the anticipated amount of \$408,450.00.
- b. Contract No. 4757 with Cross Thread Solutions, LLC in the anticipated amount of \$936,538.30.
- c. Contract No. 4759 with Tungez, LLC in the anticipated amount of \$39,000.00; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Legislation Substituted in Committee: October 29, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Master Contract Interpretation & Translation Services with Various Vendors
Department or Agency Name	Court of Common Pleas, General, Juvenile, Probate, and Domestic Relations Divisions
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors	Effective upon contract signature of all parties through 12/31/2026	\$1,383,988.30	Pending	pending
	4757	Cross Thread Solutions, LLC	01/01/2024- 12/31/2026	\$936,538.30		
	4734	Interpreters XP, LLC	01/01/2024- 12/31/2026	\$408,450.00		
	4759	Tungez, LLC	01/01/2024- 12/31/2026	\$39,000.00		

Service/Item Description (include quantity if applicable). To provide professional and technical sign language interpretation services and foreign language and translation services for multiple Cuyahoga County agencies.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

Provide foreign language interpreter services. Provide sign language interpreter services.
 Provide ability to translate documents.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Cross Thread Solutions, LLC 5734 Westminster Drive Solon, Ohio 44139	Sunil Narahari
Interpreters XP, LLC 3054 Stockbridge Dr Stow, OH 44224	Monica Benavides, President
Tungez, LLC 6100 Oak Tree Blvd. Suite 200 Independence, OH 44131	Marian Botchway, President

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>12965</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 09/12/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / 4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (6%) SBE (24%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

JC100105-55080, PB100100-55140, DR100105-55080, DR100100-55080, CP100105-55080

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The contract is late due to the drafting of the contract for services.

Timeline

Project/Procurement Start Date (date your team started working on this item): 05/12/2023

Date documents were requested from vendor: 08/02/2024

Date of insurance approval from risk manager: 09/10/2024

Date Department of Law approved Contract: 07/18/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) The Courts would not be able to provide necessary translation and interpretation services.

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2022	\$514,359.64	02/23/2021	R2021-0048
	1001	Cross Thread	01/01/2021-12/31/2022	\$295,568.00		
	999	CAL Interpreting & Translations	01/01/2021-12/31/2022	\$170,791.64		
	1000	The Cleveland Hearing & Speech Center	01/01/2021-12/31/2022	\$48,000.00		
A-1		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$317,179.82	01/09/2023	BC2023-14
	1001	Cross Thread	01/01/2022-12/31/2023	\$293,179.82		
	1000	The Cleveland Hearing & Speech Center	01/01/2022-12/31/2023	\$24,000.00		

Rev. 05/07/2024

A-2		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$140,500.00	10/30/2023	BC2023-678
	3105	Cross Thread	01/01/2023-12/31/2023	\$135,500.00		
	3107	The Cleveland Hearing & Speech Center	01/01/2023-12/31/2023	\$5,000.00		

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12965
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4576-3
CM Contract#	4734

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The contract is late due to the drafting of the contract for services.	
What is being done to prevent this from reoccurring?	Juvenile Court plans to work to improve the communication process with other courts to improve the process for joint contracts.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			MA	OK AC
Bid Specification Packet			MA	OK AC
Final DEI Goal Setting Worksheet			MA	OK AC
Diversity Documents – <i>if required (goal set)</i>			NA	OK AC
Award Letter (sent to awarded vendor)			MA	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			NA	
Tabulation Sheet			MA	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			MA	OK AC
IG#	24-0290-REG 12/31/2028		MA	OK AC
Debarment/Suspension Verified	Date:	09/04/2024	MA	OK AC
Auditor’s Finding	Date:	09/04/2024	MA	OK AC
Vendor’s Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	08/19/2024	MA	OK AC
Cover - <i>Master contracts only</i>			MA	OK AC
Contract Evaluation – <i>if required</i>			NA	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			NA	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

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Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	na
Performance Bond, if required per RFP	na

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
1/1/2024 – 12/31/2024	JC100105	55080			\$10,000.00
1/1/2025 – 12/31/2025	JC100105	55080			\$10,000.00
1/1/2026 – 12/31/2026	JC100105	55080			\$10,000.00
1/1/2024 – 12/31/2024	PB100100	55140			\$0.00
1/1/2025 – 12/31/2025	PB100100	55140			\$0.00
1/1/2026 – 12/31/2026	PB100100	55140			\$0.00
1/1/2024 – 12/31/2024	DR100105	55080			\$19,800.00
1/1/2025 – 12/31/2025	DR100105	55080			\$19,800.00
1/1/2026 – 12/31/2026	DR100105	55080			\$19,800.00
1/1/2024 – 12/31/2024	DR100100	55080			\$16,350.00
1/1/2025 – 12/31/2025	DR100100	55080			\$16,350.00
1/1/2026 – 12/31/2026	DR100100	55080			\$16,350.00
1/1/2024 – 12/31/2024	CP100105	55080			\$90,000.00
1/1/2025 – 12/31/2025	CP100105	55080			\$90,000.00
1/1/2026 – 12/31/2026	CP100105	55080			\$90,000.00
			TOTAL		\$498,450.00

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		2970			
CM Contract#		999,1000,1001,3105,3107			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$514,359.64		01/01/2021-12/31/2022	02/23/2021	R2021-0048
	Prior Amendment Amounts (list separately)	\$317,179.82	01/01/2022-12/31/2023	01/09/2023	BC2023-14
		\$140,500.00	01/01/2023-12/31/2023	10/30/2023	BC2023-678
		\$			
	Pending Amendment	\$			
	Total Amendments	\$457,679.82			
Total Contact Amount	\$972,039.46				

PURCHASING USE ONLY

Prior Resolutions	R2021-0048, BC2023-14, BC2023-678
CM#:	4734
Vendor Name:	INTERPRETERS XP, LLC
ftp:	1/1/24 – 12/31/26
Amount:	\$498,450.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer's initials and date of approval	AC 9/23/24

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	12965
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4576-3
CM Contract#	4757

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The contract is late due to the drafting of the contract for services.	
What is being done to prevent this from reoccurring?	Juvenile Court plans to work to improve the communication process with other courts to improve the process for joint contracts.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	MA	OK AC
Bid Specification Packet	MA	OK AC
Final DEI Goal Setting Worksheet	MA	OK AC
Diversity Documents – <i>if required (goal set)</i>	NA	
Award Letter (sent to awarded vendor)	MA	OK AC
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	NA	
Tabulation Sheet	MA	OK AC
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	MA	OK AC
IG# 22-0347-REG 12/31/2026	MA	OK AC
Debarment/Suspension Verified Date: 08/30/2024	MA	OK AC
Auditor’s Finding Date: 09/04/2024	MA	OK AC
Vendor’s Submission	MA	OK AC
Independent Contractor (I.C.) Requirement Date: 08/27/2024	MA	OK AC
Cover - <i>Master contracts only</i>	MA	OK AC
Contract Evaluation – <i>if required</i>	NA	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	NA	
Checklist Verification	MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Department of Purchasing – Required Documents Checklist

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Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA
Performance Bond, if required per RFP	na

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
1/1/2024 – 12/31/2024	JC100105	55080			\$100,000.00
1/1/2025 – 12/31/2025	JC100105	55080			\$100,000.00
1/1/2026 – 12/31/2026	JC100105	55080			\$100,000.00
1/1/2024 – 12/31/2024	PB100100	55140			\$8,000.00
1/1/2025 – 12/31/2025	PB100100	55140			\$16,000.00
1/1/2026 – 12/31/2026	PB100100	55140			\$16,000.00
1/1/2024 – 12/31/2024	DR100105	55080			\$31,200.00
1/1/2025 – 12/31/2025	DR100105	55080			\$31,200.00
1/1/2026 – 12/31/2026	DR100105	55080			\$35,970.30
1/1/2024 – 12/31/2024	DR100100	55080			\$26,056.00
1/1/2025 – 12/31/2025	DR100100	55080			\$26,056.00
1/1/2026 – 12/31/2026	DR100100	55080			\$26,056.00
1/1/2024 – 12/31/2024	CP100105	55080			\$140,000.00
1/1/2025 – 12/31/2025	CP100105	55080			\$140,000.00
1/1/2026 – 12/31/2026	CP100105	55080			\$140,000.00
			TOTAL		\$756,538.30

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		2970			
CM Contract#		999,1000,1001,3105,3107			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$514,359.64		01/01/2021-12/31/2022	02/23/2021	R2021-0048
	Prior Amendment Amounts (list separately)	\$317,179.82	01/01/2022-12/31/2023	01/09/2023	BC2023-14
		\$140,500.00	01/01/2023-12/31/2023	10/30/2023	BC2023-678
		\$			
	Pending Amendment	\$			
	Total Amendments	\$457,679.82			
Total Contact Amount	\$972,039.46				

PURCHASING USE ONLY

Prior Resolutions	R2021-0048, BC2023-14, BC2026-678
CM#:	4757
Vendor Name:	CROSS THREAD SOLUTIONS, LLC
ftp:	1/1/24 – 12/31/26
Amount:	\$756,538.30
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer's initials and date of approval	AC 9/23/24

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12965
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4576-3
CM Contract#	4759

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The contract is late due to the drafting of the contract for services.	
What is being done to prevent this from reoccurring?	Juvenile Court plans to work to improve the communication process with other courts to improve the process for joint contracts.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	MA	
Bid Specification Packet	MA	
Final DEI Goal Setting Worksheet	MA	
Diversity Documents – <i>if required (goal set)</i>	NA	
Award Letter (sent to awarded vendor)	MA	
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	NA	
Tabulation Sheet	MA	
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	MA	
IG# 24-0268-REG 12/31/2028	MA	
Debarment/Suspension Verified Date: 09/04/2024	MA	
Auditor’s Finding Date: 09/04/2024	MA	
Vendor’s Submission	MA	
Independent Contractor (I.C.) Requirement Date: 08/02/2024	MA	
Cover - <i>Master contracts only</i>	MA	
Contract Evaluation – <i>if required</i>	NA	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	NA	
Checklist Verification	MA	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

1 | Page

Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	na
Performance Bond, if required per RFP	na

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
1/1/2024 – 12/31/2024	JC100105	55080			\$10,000.00
1/1/2025 – 12/31/2025	JC100105	55080			\$10,000.00
1/1/2026 – 12/31/2026	JC100105	55080			\$10,000.00
1/1/2024 – 12/31/2024	PB100100	55140			\$0,000.00
1/1/2025 – 12/31/2025	PB100100	55140			\$0,000.00
1/1/2026 – 12/31/2026	PB100100	55140			\$0,000.00
1/1/2024 – 12/31/2024	DR100105	55080			\$1,000.00
1/1/2025 – 12/31/2025	DR100105	55080			\$1,000.00
1/1/2026 – 12/31/2026	DR100105	55080			\$1,000.00
1/1/2024 – 12/31/2024	DR100100	55080			\$1,000.00
1/1/2025 – 12/31/2025	DR100100	55080			\$1,000.00
1/1/2026 – 12/31/2026	DR100100	55080			\$1,000.00
1/1/2024 – 12/31/2024	CP100105	55080			\$1,000.00
1/1/2025 – 12/31/2025	CP100105	55080			\$1,000.00
1/1/2026 – 12/31/2026	CP100105	55080			\$1,000.00
			TOTAL		\$39,000.00

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		2970			
CM Contract#		999,1000,1001,3105,3107			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$514,359.64		01/01/2021-12/31/2022	02/23/2021	R2021-0048
	Prior Amendment Amounts (list separately)	\$317,179.82	01/01/2022-12/31/2023	01/09/2023	BC2023-14
		\$140,500.00	01/01/2023-12/31/2023	10/30/2023	BC2023-678
		\$			
	Pending Amendment	\$			
	Total Amendments	\$457,679.82			
Total Contact Amount	\$972,039.46				

PURCHASING USE ONLY

Prior Resolutions	
CM#:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	
Purchasing Buyer's initials and date of approval	



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: RQ12965/EVENT #4576	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$0.00	
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: September 8, 2023	NUMBER OF RESPONSES (issued/submitted): /	
REQUESTING DEPARTMENT: JUVENILE COURT DIVISION	COMMODITY DESCRIPTION: Interpretation & Translation Services for the Juvenile, Probate and Domestic Relations Divisions		
DIVERSITY GOAL/SBE 6%	DIVERSITY GOAL/MBE 24%	DIVERSITY GOAL/WBE 0%	
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$:	Add 2%, Total is:	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:	
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =	
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review:
1. Cross Thread Solutions LLC 5734 Westminster Dr. Solon, OH 44139			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	SBE / MBE / WBE
			IG Registration Complete: <input checked="" type="checkbox"/> Yes			Subcontractor Name(s):

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			<input type="checkbox"/> No IG Number: 22-0347-REG NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: AC			<div> <div> SBE/MBE/WBE Prime: (Y/N) </div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </div> </div> <div> Total % SBE: % MBE: % WBE: % </div> <div> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div> SBE/MBE/WBE Comments and Initials: </div>

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
2.	Homeland Language Services 777 S. Flagler Dr., Suite 800 West Palm Beach, FL 33401			Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No		Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			<input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: AC_____			SBE/MBE/WBE Comments and Initials: <div></div>

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
3. Interpreters XP LLC 3054 Stock Bridge Dr. Stow, OH 44224			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
						Subcontractor Name(s):
						SBE/MBE/WBE Prime: (Y/N)
						<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No
						Total %
						SBE: _____ % MBE: _____ % WBE: _____ %
						SBE/MBE/WBE Comply: (Y/N)
						<input type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Comments and Initials:

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: ___AC___			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
4. Tungez/H-I Translating & Interpreting LLC 6100 Oak Tree Blvd Suite 200 Independence, OH			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
			Subcontractor Name(s):			
			SBE/MBE/WBE Prime: (Y/N)			
			SBE: <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No			
			Total %			
			SBE: <input type="checkbox"/> Yes <input type="checkbox"/> MBE: <input type="checkbox"/> WBE: <input type="checkbox"/> %			
			SBE/MBE/WBE Comply: (Y/N)			
			<input type="checkbox"/> Yes <input type="checkbox"/> No			
			SBE/MBE/WBE Comments and Initials:			

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: AC_____	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
5.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: <div></div>

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
6.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u> </u> % MBE: <u> </u> % WBE: <u> </u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE												
7.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE												
<table border="1"> <tr> <td>Subcontractor Name(s):</td> <td></td> </tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </td> </tr> <tr> <td>Total %</td> <td> SBE: _____ % MBE: _____ % WBE: _____ % </td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>							Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: _____ % MBE: _____ % WBE: _____ %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:			
Subcontractor Name(s):																		
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No																	
Total %	SBE: _____ % MBE: _____ % WBE: _____ %																	
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																	
SBE/MBE/WBE Comments and Initials:																		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
8.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
Subcontractor Name(s):						
SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No						
Total % SBE: _____ % MBE: _____ % WBE: _____ %						
SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No						
SBE/MBE/WBE Comments and Initials:						

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
				COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
9.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
				<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):
				IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Prime: (Y/N)
				IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No
				PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		SBE: <u> </u> % MBE: <u> </u> % WBE: <u> </u> %
				CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		SBE/MBE/WBE Comply: (Y/N)
				CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		<input type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Comments and Initials:

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
10.			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE
			Subcontractor Name(s):			
			SBE/MBE/WBE Prime: (Y/N)			
			SBE: <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No			
			Total %			
			SBE: <input type="checkbox"/> % MBE: <input type="checkbox"/> % WBE: <input type="checkbox"/> %			
			SBE/MBE/WBE Comply: (Y/N)			
			<input type="checkbox"/> Yes <input type="checkbox"/> No			
			SBE/MBE/WBE Comments and Initials:			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE
			COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: _____			

Transaction ID:

Fiscal
LaTerra Brown
216-698-4346
lbrown@cuyahogacounty.us

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:
RQ Description:

lbrown@cuyahogacounty.us

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Translation Services	96175	\$ 337,500.00	1		0.00	0.00		0.00	0.00
Interpreter Services (Foreign Language, Hearing Impaired, etc)	96146	\$ 337,500.00	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		\$675,000.00				0.00			0.00

Comments:

Project Diversity Goals:

MBE Goal

WBE Goal

SBE Goal (not calculated)

%

0%

0%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0380

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing a contract with Applewood Centers, Inc. in an amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 – 6/30/2026, authorizing the County Executive to execute Contract No. 4907 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division recommends entering into a contract with Applewood Centers, Inc. in an amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 – 6/30/2026; and

WHEREAS, the primary goal of this project is to identify youth treatment needs and to develop an individualized treatment plan to addresses those needs; and

WHEREAS, the project is funded 100% RECLAIM Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract a contract with Applewood Centers, Inc. in an amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 – 6/30/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 4907 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION
Department or Agency Name	SECURE RESIDENTIAL TREATMENT SERVICES APPLEWOOD CENTERS, INC.
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4907	Applewood Centers, Inc.	7/1/2024- 6/30/2024	\$3,499,072.50	Pending	Pending

Service/Item Description (include quantity if applicable). The Court desires to contract with the vendor for a term starting July 1, 2024, until June 30, 2026. Funding for this contract shall not exceed amount of \$3,499,072.50 for trauma-informed residential treatment services to address thoughts that contribute to continued high risk behaviors and address the cognitive, emotional, and behavioral challenges across any of the following domains: family, education, peer relations, substance abuse, pro-social skills, mental health, and antisocial/defiant attitudes.

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: N/A **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3): The primary purpose of this program is to identify the youth's treatment needs and to develop an individualized treatment plan that address those needs.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Applewood Centers, Inc. 10427 Detroit Ave., Cleveland, Ohio 44102	Owner, executive director, other (specify): Adam G. Jacobs, President.
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
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RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____ RFP Exemption – County Code 501.12(D)	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
N/A RFP EXEMPTION	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. The RECLAIM grant is responsible for 100% funding of this program.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC330100
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: The delay is due to the RECLAIM grant notification award and approval process, contract negotiations and vendor submitting compliance documents late.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	5/31/2024
Date documents were requested from vendor:	7/12/2024
Date of insurance approval from risk manager:	7/9/2024
Date Department of Law approved Contract:	9/25/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	2973	Applewood	1/1/2018 – 6/30/2018	\$474,710.00	1/16/2018	BC2021-05
(A-1)	2973	Applewood	7/1/2018 – 6/30/2019	\$952,000.00	8/27/2018	R2018-0112
(A-2)	2973	Applewood	7/1/2019 – 6/30/2020	\$400,000.00	9/18/2019	BC2019-689
(A-3)	2973	Applewood	7/1/2020 – 6/30/2022	\$947,099.82	6/8/2021	R2021-0139
(A-4)	2973	Applewood	7/1/2021 - 6/30/2023	\$1,114,826.80	1/24/2023	R2023-0011
(A-5)	4105/2973	Applewood	7/1/2023- 6/30/2023	\$1,941,245.20	3/14/2024	R2024-0086

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4907

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay is due to the notification of the RECLAIM grant, award process, contract negotiations, and vendors' delay in returning documents.	
What is being done to prevent this from reoccurring?	The Court is not notified of the grant award until shortly before it begins, and then the Court must wait for approval.	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			SA	OK AC
Justification Form			SA	OK AC
IG#	23-0373-REG 12/31/2027		SA	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	N/A	N/A	
Debarment/Suspension Verified	Date:	10.5.24	SA	OK AC
Auditor's Findings	Date:	10.5.24	SA	OK AC
Vendor's Submission			N/A	
Independent Contractor (I.C.) Form	Date:	7.31.24	SA	OK AC
Cover - Master contracts only			N/A	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			SA	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA
Workers' Compensation Insurance	SA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/2024 – 12/31/2024	JC330100	55130	JC-24-ODYS-TRMH	55130	\$ 874,768.13
1/1/2025 – 12/31/2025	JC330100	55130	JC-24-ODYS-TRMH	55130	\$ 1,749,536.25
1/1/2026 – 6/30/2026	JC330100	55130	JC-24-ODYS-TRMH	55130	\$ 874,768.12
			TOTAL		\$3,499,072.50

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		4907			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$3,499,072.50		7/1/2024-6/30/2026	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$3,499,072.50			

PURCHASING USE ONLY

Prior Resolutions:	BC2021-05, R2018-0112, BC2019-689, R2021-0139, R2023-0011, R2024-0086
CM#:	4907
Vendor Name:	APLEWOOD CENTERS, INC.
Time Period:	7/1/24 – 6/30/26
Amount:	\$3,449,072.50
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/9/24

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0381

Sponsored by: County Executive Ronayne/Cuyahoga County Prosecutor's Office	A Resolution authorizing a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years; authorizing the County Executive to execute Contract No. 4854 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Cuyahoga County Prosecutor's Office recommends entering into a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years; and

WHEREAS, the primary goal of this project is to provide licensing and products that support process and functions for the entire County Prosecutor's Office; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4854 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Prosecutor's Microsoft Enterprise Agreement – via Dell 2025-2028
Department or Agency Name	County Prosecutor's Office
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	4854	Dell, Inc.	2025-2028	\$978,007.19	pending	pending

Service/Item Description (include quantity if applicable).

3-year licensing agreement for all Microsoft products including Office 365, Security Products, Windows 11, Server Operating Systems, SQL Server, Visual Studio, and all other productivity tools.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

This is a renewal of the prior three-year agreement.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement N/A

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

To provide licensing and products that support process and functions for the entire County Prosecutor's Office

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Dell Inc., dba Dell Marketing LP One Dell Way Round Rock, TX 78682	Brian Tatum Software Account Executive Ohio
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. State Term Procurement OHSTS 0A1252-01 *See Justification for additional information.

The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date OHSTS 0A1252-01 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% County Prosecutor's General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PS100100
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (Annual):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:

Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CE 1900112	Dell, Inc.	1/22/2019 – 1/21/2022	\$450,839.91	1-22-2019	BC2019-60
	2296 STAC	Dell, Inc.	1/22/2022 - 1/21/2025	\$467,804.67	2-28-2022	BC2022-118
1	2296 STAC	Dell, Inc.	4/30/2023 – 12/31/2024	\$57,415.84	5-15-2023	BC2023-309

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4854

	Department	Clerk of the Board
Briefing Memo	CC	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION State Contract Contracts (not Government Coop) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			CC	OK AC
IG#	22-0047-REG expires 31DEC2026		CC	OK AC
Annual Non-Competitive Bid Contract Statement (only needed if not going to BOC or Council for approval)	Date:	9-16-2024	CC	OK AC
Debarment/Suspension Verified	Date:	9-16-2024	CC	OK AC
Auditor's Finding	Date:	9-16-2024	CC	OK AC
Vendor's Submission (must have state contract # listed)			CC	OK AC
Independent Contractor (I.C.) Requirement	Date:	9-16-24	CC	OK AC
State Contract Cover Sheet			CC	OK AC
Cover - Master contracts only				
Contract Evaluation – if required			CC	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required. IT Standards page 3			CC	OK AC
Checklist Verification			CC	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	CC
Matrix Law Screen shot	CC
COI	N/A
Workers' Compensation Insurance	N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/22/2025 – 12/31/2025	PS100100	55130		\$310,478.47
01/01/2026 – 12/31/2026	PS100100	55130		\$333,764.36
01/01/2027 – 12/31/2027	PS100100	55130		\$333,764.36
01/01/2028 – 01/21/2028				0.00
			TOTAL	\$978,007.19

Contract History CE/AG# (if applicable)	FKA 2296, CE1900112
Infor/Lawson PO# and PO Code (if applicable)	STAC
Lawson RQ# (if applicable)	211384
CM Contract#	2296

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$467,804.67		1/22/2022 – 1/21/2025	2-28-2022	BC2022-118
Prior Amendment Amounts (list separately)		\$57,415.84	04/30/2023 – 1/21/2025	5-15-2023	BC2023-309
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$525,220.51			

Purchasing Use Only:

Prior Resolutions:	BC2022-118, BC2023-309
CM#:	4854
Vendor Name:	DELL INC.
ftp:	5/17/23-6/30/21 EXT. 6/30/25
Amount:	\$978,007.19
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 9/23/24

CONTRACT EVALUATION FORM

Contractor	DELL, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	PO #211384 STAC Contract #2296				
RQ#	N/A				
Time Period of Original Contract	January 22, 20225 – January 21, 2028				
Background Statement	Dell is the Microsoft licensing partner responsible for all Office 365 and Windows based products. They have provided our Enterprise Agreement licensing for the last three agreements (9 years).				
Service Description	Dell is the Microsoft designated reseller through which we procure our Microsoft licensing. They assist with licensing questions and provide information related to Microsoft's products and services.				
Performance Indicators	N/A				
Actual Performance versus performance indicators (include statistics):	N/A				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Dell has been responsive to questions regarding the ever-changing Microsoft licensing protocols and has provided timely quotes and answers to our licensing questions.				
Department Contact	Pete Szigeti, Chief Information Officer				
User Department	County Prosecutor's Information Services Department				
Date	September 13, 2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0382

Sponsored by: County Executive Ronayne/Cuyahoga County Prosecutor's Office	A Resolution authorizing a contract with Axon Enterprise in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033, authorizing the County Executive to execute Contract No. 4861 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Cuyahoga County Prosecutor's Office recommends entering into a contract with Axon Enterprise in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033; and

WHEREAS, the primary goal of this project is to assist in gathering, storing and maintaining digital evidence in the investigation and prosecution of crimes by the Cuyahoga County Prosecutor's Office; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Axon Enterprise in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033.

SECTION 2. That the County Executive is authorized to execute Contract No. 4861 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Prosecutor's Request for 10-Year contract with Axon Enterprise through State Contract
Department or Agency Name	County Prosecutor
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	4861	Axon Enterprise	2024-2033	\$5,960,835.00	pending	pending

Service/Item Description (include quantity if applicable). The Prosecutor's Office is seeking to contract with Axon Enterprise, Inc. through state contract #MCSA0096 for the purchase of 15 investigator body camera licenses and 10 years of service of digital evidence management software. The Axon Justice Premier implementation for the CCPO provides the Digital Evidence Management tools necessary to support the essential operations of the Office. Unlimited cloud storage, enhanced discovery delivery, and AI driven video redaction and transcription services are the key elements of this project.
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input checked="" type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above) Prior purchases of Axon body camera licenses were made for our investigators through annual BOC approvals BC2020-17, BC2021-639, BC2022-612 and BC2023-622. The digital evidence management service we were able to receive from local agencies, specifically the City of Cleveland, was limited and no longer supports our growing needs.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): To assist in gathering, storing and maintaining digital evidence in the investigation and prosecution of crimes

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Axon Enterprise, Inc. Attn: Legal 17800 North 85 th Street Scottsdale, AZ 85255	David Swanson, Strategic Account Executive
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. The purchase is through State Contract #MCSA0096 *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date MCSA0096 expires 6-30-2026 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: Sept. 12, 2024 TAC meeting
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	
Does not work within the ERP system	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% County Prosecutor's General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PS100100
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): annually

Provide status of project. First payment scheduled to be due 11-01-2024	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): New service agreement						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	4861

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

State Contract Contracts (not Government Coop)

Reviewed by Purchasing

				Department Initials	Purchasing
Briefing Memo				CC	OK AC
Justification Form				CC	OK AC
IG#	22-0085-REG expires 31DEC2026			CC	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>		Date:	9-25-2024	CC	OK AC
Debarment/Suspension Verified		Date:	9-13-2024	CC	OK AC
Auditor's Findings		Date:	9-13-2024	CC	OK AC
Vendor's Submission		State Contract #MCSA0096		CC	OK AC
Independent Contractor (I.C.) Form		Date:	9-25-2024	CC	OK AC
State Contract Cover Sheet *				CC	OK AC
Cover - Master contracts only					
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)					
TAC/CTO Approval or IT Standards meeting approval number 2024-TAC-073				CC	OK AC
Checklist Verification				CC	OK AC

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

		Department Initials
Agreement/Contract and Exhibits		CC
Matrix Law Screen shot		CC
COI		N/A
Workers' Compensation Insurance		N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
11/01/2024 – 12/31/2024	PS100100	55130			\$620,235.00
01/01/2025 – 12/31/2025	PS100100	55130			\$593,400.00
01/01/2026 – 12/31/2026	PS100100	55130			\$593,400.00
01/01/2027 – 12/31/2027	PS100100	55130			\$593,400.00
01/01/2028 – 12/31/2028	PS100100	55130			\$593,400.00
01/01/2029 – 12/31/2029	PS100100	55130			\$593,400.00
01/01/2030 – 12/31/2030	PS100100	55130			\$593,400.00
01/01/2031 – 12/31/2031	PS100100	55130			\$593,400.00
01/01/2032 – 12/31/2032	PS100100	55130			\$593,400.00
01/01/2033 – 10/31/2033	PS100100	55130			\$593,400.00
			TOTAL		\$5,960,835.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,960,835.00		11/01/24 – 12/31/33	pending	pending
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$5,960,835.00			

PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	4861
Vendor Name:	AXON ENTERPRISE, INC.
Time Period:	11/1/24 – 10/1/33
Amount:	\$5,960,835.00
History/CE:	OK
EL:	OK

Department of Purchasing – Required Documents Checklist

Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/3/24

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0383

Sponsored by: County Executive Ronayne/Sheriff's Department	A Resolution authorizing an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff's Department recommends an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties; and

WHEREAS, the primary goal of the amendment is to continue to offer an inmate telephone system to the County Jail along with other services designed to assist inmates and their families as well as streamline jail operations; and

WHEREAS, the project will be funded 100% Commissary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 SECURUS 4 TH AMENDMENT					
Department or Agency Name		SHERIFF'S				
Requested Action		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3389	SECURUS	10/1/16- 9/6/27	\$800,000.00	2/21/22	BC2022-110 CON2019-29 R2016-0167
3	3389	SECURUS	10/1/16- 9/6/27	\$1,365,000.00	6/18/24	R2024-0206
4	3389	SECURUS	10/1/16- 9/6/27	\$3,250,000.00	CURRENT ITEM	

Service/Item Description (include quantity if applicable).

Sheriff Department requesting approval to amend the agreement with Securus whom provides inmate communications services to all the County jails adding funds NTE \$3,250,000.00.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Continue to provide communication services to all County jails.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Securus Technologies, INC 4000 International Parkway Carrollton, TX 75007	Veronica Rushing, Account Manager
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

Rev. 05/07/2024

<input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Contract valid until 9/6/2027. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% GENERAL FUNDS
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. SH285185 -55130 –SH-COMMISSARY
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: N/A	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/29/24
Date documents were requested from vendor:	8/6/24
Date of insurance approval from risk manager:	8/6/24
Date Department of Law approved Contract:	9/6/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Buyspeed RQ# (if applicable):	SH-16-32983
Infor/Lawson PO # Code (if applicable):	N/A
CM Contract#	3389

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			TG	ok
Justification Form			TG	uploaded
IG#	21-0247-REG EXP 12/31/25		TG	Securus Technologies, LLC 21-0247-REG 31DEC2025
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	1/18/24	TG	Ok-current cal yr
Debarment/Suspension Verified	Date:	9/25/24	TG	Ok-within 60 days
Auditor's Findings	Date:	9/25/24	TG	Ok-within 60 days
Independent Contractor (I.C.) Form	Date:	1/18/24	TG	Ok-1 yr
Cover - Master contracts only			N/A	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			TG	ok
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	n/a no tac needed
Checklist Verification			TG	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	TG- SIGNED AMENDMENT
Matrix Law Screen shot	TG
COI	TG
Workers' Compensation Insurance	TG
Original Executed Contract (containing insurance terms) & all executed amendments	TG- ALREADY UPLOADED

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/25 – 12/31/25	SH285185	55130	SH-COMMISSARY		\$1,200,000.00
1/1/26 – 12/31/26	SH285185	55130	SH-COMMISSARY		\$1,200,000.00
1/1/27 – 12/31/27	SH285185	55130	SH-COMMISSARY		\$850,000.00
			TOTAL		\$3,250,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		2212			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$800,000		10/1/16-9/30/24 9/6/2016		R2016-0167
Prior Amendment Amounts (list separately) (A-#)		\$0	NONE 5/31/2029		CON2019-29
		\$0	10/1/16-9/6/27 9/6/2016-9/6/2027 2/22/2022*	2/22/2022 (amended on	BC2022-110
		\$1,365,000.00	10/1/16-9/6/27* 6/26/2024- 9/6/2027	5/28/2024	R2024-0206
Pending Amendment		\$3,250,000.00	10/1/16-9/6/27 Effective upon sig of all parties		
Total Amendments		\$4,615,000.00			
Total Contract Amount		\$5,415,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2016-0167 CON2019-29 BC2022-110
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Department of Purchasing – Required Documents Checklist

	R2024-0206
CM#:	3389
Vendor Name:	Securus Technologies, LLC 21-0247-REG 31DEC2025
Time Period:	10/1/2016-9/5/2027
Amount:	\$3,250,000.00
History/CE:	ok
EL:	ok
Purchasing Notes:	Buyer review completed
Purchasing Agents Initials and date of approval	Lz 10.2.2024

CONTRACT EVALUATION FORM

Contractor	SECURUS TECHNOLOGIES INC				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3389				
RQ#	SH16-32983				
Time Period of Original Contract	10/1/16-9/30/24				
Background Statement	PROVIDE INMATE COMMUNICATIONS IN ALL COUNTY JAIL FACILITIES.				
Service Description	PROVIDE INMATE COMMUNICATIONS IN ALL COUNTY JAIL FACILITIES.				
Performance Indicators	ABILITY FOR INMATES TO COMMUNICATE WITH FRIENDS AND LOVED ONES WITHOUT INTERRUPTION. SECURUS RESOURCES PROVIDED IN ORDER TO CONTINUE TO IMPLEMENT ALL PHASES OF THE CONTRACT.				
Actual Performance versus performance indicators (include statistics):	SECURUS HAS WORKED CLOSELY WITH THE CCSD STAFF IN ORDER TO CONTINUE TO PROCEED WITH ALL PHASES OF THE CURRENT CONTRACT.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	SECURUS HAS PROVIDED ANY RESOURCES NECESSARY IN ORDER TO KEEP THE CONTRACT AND PHASES OF THE CONTRACT ON TIME. SECURUS HAS ALSO CONTINUED TO PROVIDE UPDATES ON NEW STATE OF THE ART TECH THAT WOULD BE AVAILABLE TO THE SHERIFF'S DEPT.				
Department Contact	TANISHA K. GATES				
User Department	SHERIFF'S DEPARTMENT				
Date	9/25/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0384

Sponsored by: County Executive Ronayne/Department of Public Safety and Justice Services	A Resolution authorizing an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Safety and Justice Services recommends an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature by all parties; and

WHEREAS, the primary goal of the amendment is to continue to provide services for the County’s 9-1-1 system; and

WHEREAS, this project is funded 100% Wireless 9-1-1 Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature of all parties.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2024 – Public Safety & Justice Services/Motorola Solutions, Inc. – Amendment #9 to Contract 3094
Department or Agency Name	Public Safety & Justice Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CE 1300291	Motorola Solutions Inc.	8/1/2013- 1/31/2025	\$11,612,184	7/30/2013	R2013-0155
A-1	CE 1300291	Motorola Solutions Inc.	8/1/2013- 1/31/2025	\$287,556.79	3/24/2014	BC2014-76
A-2	CE 1300291	Motorola Solutions Inc.	8/1/2013- 1/31/2025	\$40,794.60	9/15/2014	BC2014-228
A-3	CE 1300291	Motorola Solutions Inc.	8/1/2013- 1/31/2025	\$82,161.00	12/11/2017	BC2017-931
A-4	CE 1300291	Motorola Solutions Inc.	8/1/2013- 1/31/2025	\$0	9/17/2018	BC2018-626
A-6	CM-681	Motorola Solutions Inc.	8/1/2013- 3/10/2025	-\$720,000.06	8/23/2021	BC2021-470
A-7	CM-681	Motorola Solutions Inc.	8/1/2013- 3/10/2025	\$45,396.00	2/14/2022	BC2022-91
A-8	CM 3094	Motorola Solutions Inc.	8/1/2013- 3/10/2025	\$0	7/17/2023	ION #1
A-9	3094	Motorola Solutions, Inc.	8/1/2013- 3/31/2028	\$3,695,796.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Motorola Solutions, Inc. hosts the County 9-1-1 system. The 9th amendment is to extend the services from March 10, 2025 to March 31, 2028 for \$3,695,796.00. Due to the State of Ohio currently building the infrastructure for the new Next Generation 9-1-1 system, PSJS will continue services with Motorola Solutions Inc. until the specifications are completed to release an RFP.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

1. Continue to provide services for the County's 9-1-1 system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Motorola Solutions, Inc.	Lisa Flask, Account Executive
Vendor Council District:	Project Council District:
N/A	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. An RFP was completed in 2013 for Next Generation 9-1-1 services through Motorola Solutions, Inc. and the contract period will end 3/31/2028. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP 26143 12/24/12 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

Wireless Find 100%

Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PJ285105 55130

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Continuing service.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	NA
Buyspeed RQ# (if applicable):	26143
Infor/Lawson PO # Code (if applicable):	RFP AMENDMENT
CM Contract#	3094 (FKA 681)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			DS	CQ
Justification Form			DS	CQ
IG#	12-1952-REG		DS	CQ
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	10/03/24	DS	NA
Debarment/Suspension Verified	Date:	10/07/2024	DS	CQ
Auditor's Findings	Date:	10/07/2024	DS	CQ
Independent Contractor (I.C.) Form	Date:	10/03/2024	DS	CQ
Cover - Master contracts only				NA
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				CQ
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				NA
Checklist Verification			DS	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DS
Matrix Law Screen shot	DS
COI	DS
Workers' Compensation Insurance	DS
Original Executed Contract (containing insurance terms) & all executed amendments	DS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
04/01/25-12/31/25	PJ285105	55130	PJ-Wireless 911		\$923,949.00
01/01/26-12/31/26	PJ285105	55130	PJ-Wireless 911		\$1,231,932.00
01/01/27-12/31/27	PJ285105	55130	PJ-Wireless 911		\$1,231,932.00
01/01/28-03/31/28	PJ285105	55130	PJ-Wireless 911		\$307,983.00
			TOTAL		\$3,695,796.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		CE1300291			
Infor/Lawson PO# and PO Code (if applicable)		RFP CONV (processing as amendment, cannot change PO code in Infor)			
Lawson RQ# (if applicable)		26143			
CM Contract#		3094 (FKA 681)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$11,612,184		8/1/2013-1/31/2025	7/30/2013	R2013-0155
Prior Amendment Amounts (list separately) (A-1)		\$287,556.79	8/1/2013-1/31/2025	3/24/2014	BC2014-76
A-2		\$40,794.60	8/1/2013-1/31/2025	9/15/2014	BC2014-228
A-3		\$82,161.00	8/1/2013-1/31/2025	12/11/2017	BC2017-931
A-4		\$0	8/1/2013-1/31/2025	9/17/2018	BC2018-626
A-6		-\$720,000.06	8/1/2013-3/10/2025	8/23/2021	BC2021-470
A-7		\$45,396.00	8/1/2013-3/10/2025	2/14/2022	BC2022-91
A-8		\$0	8/1/2013-3/10/2025	7/17/2023	ION #1
Pending Amendment		\$3,695,796.00	8/1/2013-3/31/2028	Pending	Pending
Total Amendments		\$ 3,431,704.33			
Total Contract Amount		\$15,043,888.33			

Department of Purchasing – Required Documents Checklist

PURCHASING USE ONLY

Prior Resolutions:	R2013-0155 BC2014-76 BC2014-228 BC2017-931 BC2018-626 BC2021-470 BC2022-91 ION #1
CM#:	CM3094 AMENDMENT 9
Vendor Name:	MOTOROLA SOLUTIONS, INC.
Time Period:	8/1/2013-3/10/2025 EXT TO 3/31/2028
Amount:	\$3,695,796.00
History/CE:	OK
EL:	OK
Purchasing Notes:	AMENDMENT TO INCREASE FUNDS AND EXTEND TIME PERIOD OF SERVICES.
Purchasing Agents Initials and date of approval	CQ 10/8/2024

CONTRACT EVALUATION FORM

Contractor	Motorola Solutions, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1300291; CM 3094 PO#: 212062				
RQ#	26143 (from 2012)				
Time Period of Original Contract	8/1/2013-3/10/2025				
Background Statement	Public Safety & Justice Services (PSJS) is seeking to extend the current contract from the 911 call-taking system through 03/31/28.				
Service Description	Motorola Solutions, Inc. provides Cuyahoga County with vendor hosted next Generation 9-1-1 services.				
Performance Indicators	Motorola continuously provides 9-1-1 call taking solutions at PSAPs throughout the county.				
Actual Performance versus performance indicators (include statistics):	All PSAPs have capabilities currently.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	System primarily works as described. Issues have arisen, but contractor is responsive and willing to fix issues.				
Department Contact	Lisa Raffurty, CECOMS				
User Department	PSJS CECOMS				
Date	10/07/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0385

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms and for additional funds in an amount not-to-exceed \$7,933,185.69, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/ Department of Health and Human Services/Division of Cuyahoga Job and Family Services recommend amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms and for additional funds in the amount not-to-exceed \$7,933,185.69, effective 7/1/2024, as follows:

a) For out-of-school services:

- 1) Contract No. 3414 with the Kaiser Group (DE) LLC dba Dynamic Workforce solutions for an anticipated additional amount of \$2,000,000.00.
- 2) Contract No. 3634 with Towards Employment for an anticipated additional amount of \$1,587,016.88.
- 3) Contract No. 3646 with Ohio Guidestone for an anticipated additional amount of \$2,291,896.81.
- 4) Contract No. 3649 with Cuyahoga Community College District for an anticipated additional amount of \$1,775,442.00; and

b) For in-school services:

- 1) Contract No. 3651 with Cuyahoga County Community College District for an anticipated additional amount of \$287,830.00; and

WHEREAS, the primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice: and

WHEREAS, this project is funded 46% Federal Workforce Innovation and Opportunity Act (WIOA) Fund and 54% Temporary Assistance to Needy Families (TANF) Fund: and

WHEREAS, the County is only contractually responsible to pay the 54% portion paid by the TANF Fund, the WIOA funding is owed and to be paid by the newly incorporated non-profit Cleveland-Cuyahoga County Workforce Development Board; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorize amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$7,933,185.69 as follows:

a) For out-of-school services:

- 1) Contract No. 3414 with the Kaiser Group (DE) LLC dba Dynamic Workforce solutions for an anticipated additional amount of \$2,000,000.00.
- 2) Contract No. 3634 with Towards Employment for an anticipated additional amount of \$1,587,016.88.
- 3) Contract No. 3646 with Ohio Guidestone for an anticipated additional amount of \$2,291,896.81.
- 5) Contract No. 3649 with Cuyahoga Community College District for an anticipated additional amount of \$1,775,442.00; and

b) For in-school services:

- 1) Contract No. 3651 with Cuyahoga County Community College District for an anticipated additional amount of \$287,830.00; and

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Education, Environment & Sustainability

Legislation Substituted in Committee: October 30, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Comprehensive Case Management and Employment Program (CCMEP) for Young Adults
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	3651	Tri C Youth Technology Academy	7/1/2023- 6/30/2025	\$287,830.42	9/26/2023	R2023-0252
(A1)	3651	Tri C Youth Technology Academy	7/1/2024- 6/30/2025	\$287,830.00	Pending	Pending

Service/Item Description (include quantity if applicable). Cuyahoga Job and Family Services is requesting approval of a contract amendment with Tri C Youth Technology Academy for the Comprehensive Case Management and Employment Program (CCMEP) for young adults ages 14-24 with the anticipated cost not-to-exceed \$287,830.00 for time period 7/1/2024-6/30/2025 .
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Serve underrepresented, at-risk youth in Cleveland and surrounding suburbs providing Equity in Access to Technology. Provide positive youth development through an individualized approach to technical academic training and STEM career pathway pursuits. Connect at-risk youth with successful and impactful employers and industry leaders for job shadowing, internships, work experiences and other collaborative, career building opportunities.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
3409 Woodland Avenue Cleveland, Ohio 44115	Mary Kay Bitterman, Project Director

Rev. 05/07/2024

Vendor Council District: N/A	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Serving Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>_11808</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 3/20/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$8,400,000	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11 proposals pulled from OPD/ 11 proposals submitted for review/ 5 approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment – Contract Amendment 1 (RFP 11808/CM#3651) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 70% Federal Temporary Assistance to Needy Families (TANF) funds

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260100 – 55130 – UCH08301: 70% Federal Temporary Assistance to Needy Families (TANF) funds

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.
Recurring service/purchase

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The Cleveland-Cuyahoga County Workforce Development Board transitioned to a nonprofit organization on 7/1/2024 resulting in CJFS inheriting their contracts. DCAP wasn't assigned to the CCMEP contracts until 7/8/2024 which falls after the amendment effective date. We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.

Timeline

Project/Procurement Start Date (date your team started working on this item):	7/2/2024
Date documents were requested from vendor:	7/10/2024
Date of insurance approval from risk manager:	n/a
Date Department of Law approved Contract:	9/18/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) **This amendment is for an existing service.**

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (See chart above):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	3651	Tri C Youth Technology Academy	7/1/2023-6/30/2025	\$287,830.42	9/26/2023	R2023-0252
A-1	3651	Tri C Youth Technology Academy	7/1/2024 – 6/30/2025	\$287,830.00	Pending	Pending

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212596
CM Contract#	3651

	Department	Clerk of the Board
Briefing Memo	DWM	EB

Late Submittal Required:	Yes <input checked="" type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	The Cleveland-Cuyahoga County Workforce Development Board transitioned to a nonprofit organization on 7/1/2024 resulting in CJFS inheriting their contracts. DCAP wasn't assigned to the CCMEP contracts until 7/8/2024 which falls after the amendment effective date.	
What is being done to prevent this from reoccurring?	We are continually working with key staff to put processes in place to ensure funding availability, as well as seeking more efficient ways of securing covered services and service areas well before the proposed contract period.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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Contract Amendments Reviewed by Purchasing				
TRI C – YOUTH TECHNOLOGY ACADEMY – AMND 1			Department initials	Purchasing
Justification Form			DWM	EB
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	7/30/2024	DWM	EB
Auditor's Finding	Date:	7/11/2024	DWM	EB
Independent Contractor (I.C.) Requirement	Date:	7/16/2024	DWM	EB
Cover - Master amendments only			N/A	N/A
Contract Evaluation			DWM	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DWM	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers’ Compensation Insurance	DWM
Original Executed Contract (containing insurance terms) & all executed amendments	DWM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024 – 12/31/2024	HS260100 (TANF)	55130	UCH08301	\$83,950.42
1/1/2025 – 6/30/2025	HS260100 (TANF)	55130	UCH08301	\$117,530.58
			TOTAL	\$201,481.00

Contract History CE/AG# (if applicable)	n/a
Infor/Lawson PO# Code (if applicable)	212596
Lawson RQ# (if applicable)	11808
CM Contract#	3651

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$287,830.42		7/1/2023 – 6/30/2025	9/26/2023	R2023-0252
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$201,481.00	7/1/2024 – 6/30/2025	PENDING	PENDING
Total Amendments		\$			
Total Contact Amount		\$489,311.42			

2 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Use Only:

Prior Resolutions:	R2023-0252
Amend:	1
Vendor Name:	Cuyahoga Community College District
ftp:	7/1/2023 – 6/30/2025
Amount:	\$201,481.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 9/25/2024

CONTRACT EVALUATION FORM

Contractor	Tri-C Youth Technology Academy (YTA)																		
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3651																		
RQ#	RQ 11808 Event 4070																		
Time Period of Original Contract	July 1, 2023- June 30, 2025																		
Background Statement	Through contracted employment service providers, Cuyahoga County Job & Family Services (CJFS) and the Cleveland-Cuyahoga County Workforce Development Board (CCWDB) provide workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the State of Ohio.																		
Service Description	Provide workforce services to youth and young adults. The services help participants find self-sufficient employment and progress along career paths through education, training, and work experience. Participants must be determined eligible for the program and undergo assessments to determine their career interests and capacities. Service providers help participants explore and select career paths and support them through training, work experience, and comprehensive supportive and wraparound services to achieve the participant's personal goals.																		
Performance Indicators	See box below																		
Actual Performance versus performance indicators (include statistics):	<table> <tr> <th></th><th>Actual</th><th>Goal</th></tr> <tr> <td>New Enrolled</td><td>61</td><td>50</td></tr> <tr> <td>Placements</td><td>0</td><td>50</td></tr> <tr> <td>Credentials Attained</td><td>21</td><td>100% of eligible seniors</td></tr> <tr> <td>Measurable Skills Gained</td><td>58</td><td>50</td></tr> <tr> <td>Customer Satisfaction</td><td>n/r</td><td>100%</td></tr> </table>		Actual	Goal	New Enrolled	61	50	Placements	0	50	Credentials Attained	21	100% of eligible seniors	Measurable Skills Gained	58	50	Customer Satisfaction	n/r	100%
	Actual	Goal																	
New Enrolled	61	50																	
Placements	0	50																	
Credentials Attained	21	100% of eligible seniors																	
Measurable Skills Gained	58	50																	
Customer Satisfaction	n/r	100%																	
Rating of Overall Performance of Contractor	<table> <tr> <th>Superior</th><th>Above Average</th><th>Average</th><th>Below Average</th><th>Poor</th></tr> <tr> <td></td><td></td><td>X</td><td></td><td></td></tr> </table>	Superior	Above Average	Average	Below Average	Poor			X										
Superior	Above Average	Average	Below Average	Poor															
		X																	
Justification of Rating	Tri-C YTA does an adequate job of fulfilling some basic CCMEP program goals. CCMEP YTA is a subset of a larger Tri-C youth program. It is a STEM-focused, college-level coursework program wherein participants mainly build robots for competitions. They made their enrollment goal and measurable skills gains goals. Measurable skills gain is the most significant goal and they did a great job.																		
Department Contact	Sharonda Mason & Mary Kelley																		
User Department	Cuyahoga Dept. of Health & Human Services & Cleveland-Cuyahoga County Workforce Development Board																		
Date	8.5.24																		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0365

Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer	A Resolution making an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

WHEREAS, the primary goal of this project is to provide general construction management and support services to assist County personnel in administering roadway and bridge construction projects; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14483 with various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00; and

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4716 and CM 4717 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hill International & Quality Control Inspection / 2 Contracts / RQ14483 / 3-year contract for Construction Management & Material Testing Services for Facilities
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4716	Hill International	11/8/2024- 11/7/2027	\$500,000.00	Pending	Pending
O	CM4717	Quality Control Inspection, Inc.	11/8/2024- 11/7/2027	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for Construction Management & Material Testing Services- Facilities for various County projects.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): To secure a 3-year contract for each vendor for Construction Management & Material Testing Services- Facilities.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Hill International, Inc. 9150 South Hills Blvd Broadview Heights, Ohio 44147	Owner, executive director, other (specify): Pete Buchholz 1st Vice President
Vendor Council District: 6	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Quality Control Inspection, Inc. 9500 Midwest Avenue Garfield Heights, Ohio 44125	Owner, executive director, other (specify): Margaret Robinson- Project Manager- PE
Vendor Council District: 8	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 14483 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: June 17, 2024	Provide a short summary for not using competitive bid process. These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams. *See Justification for additional information.
The total value of the solicitation: \$1,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 51 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (14) DBE (2) SBE (12) MBE (1) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? ☐ No ☐ Yes, answer the below questions.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2368	Quality Control Inspection, Inc.	10/28/2022-10/27/2025	\$450,000.00	3/28/2022	R2022-0180
O	4201 (fka 285)	Hill International Inc.	6/9/2020-6/8/2023	\$450,000.00	6/15/2020	BC2020-334

A1	4201	Hill International Inc.	6/8/2023	\$300,000	12/21/2020	BC2020-662
A2	4201	Hill International Inc.	6/8/2023	\$475,000	5/4/2021	BC2021-240
A3	4201	Hill International Inc.	12/31/2024	\$0	5/18/2023	BC ION3 5/30/2023
A4	4201	Hill International Inc.	12/31/2024	\$129,500	2/26/2024	BC2024-149

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14483- Construction Mgmt & Materials Testing- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5534
CM Contract#	4716-Hill International, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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FULL AND OPEN COMPETITION

Formal RFQ

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor submission)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 21-0071 12/31/2025	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 8/26/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date- 12/31/2024	PW600100	55200	CFCWP0000101	55200	\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2027-close date	PW600100	55200	CFCWP0000101	55200	\$150,000
			TOTAL		\$500,000

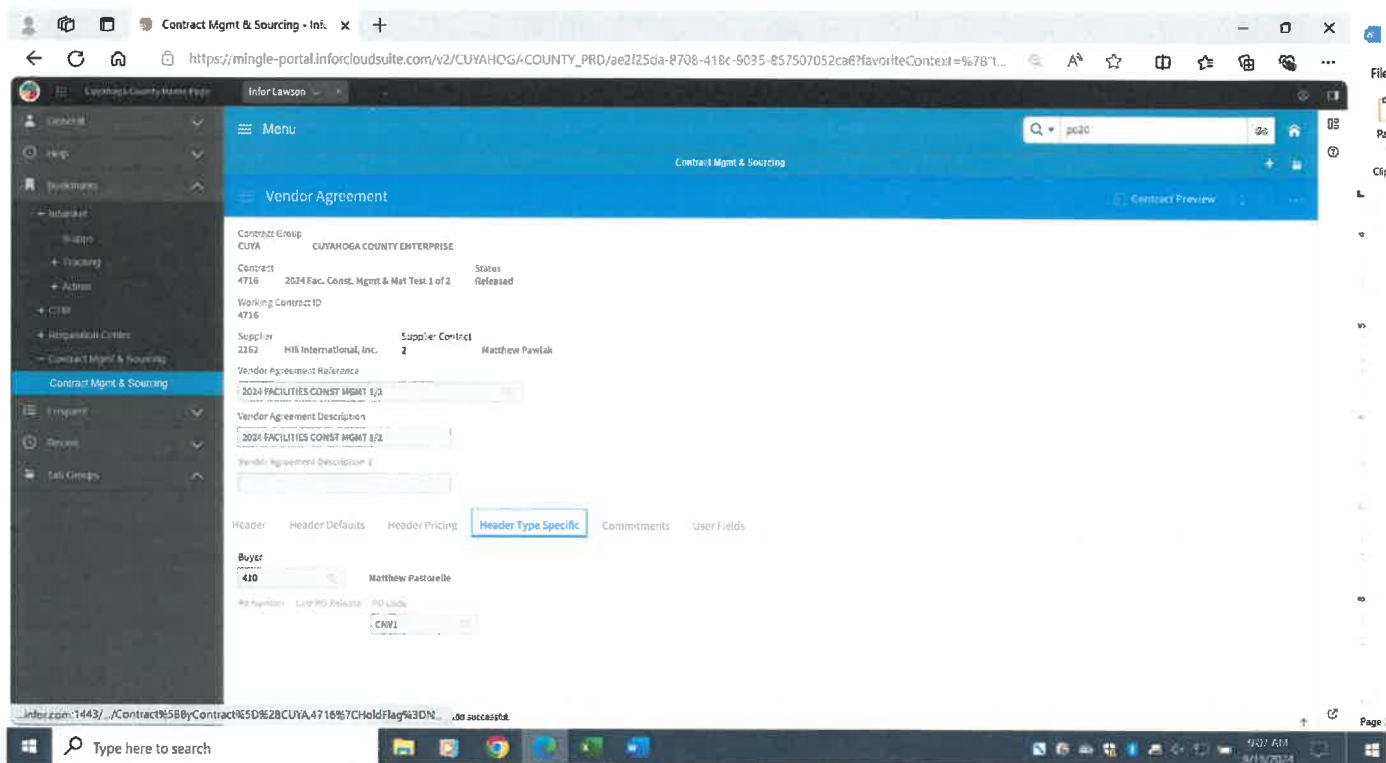
CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		PO200001710-RFQ			
Lawson RQ# (if applicable)		46116 (BuySpeed)			
CM Contract#		4201 (fka 285)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$450,000		6/9/2020-6/8/2023	6/15/2020	BC2020-334
Prior Amendment Amounts (list separately) (A-#)		\$300,000	6/8/2023	12/21/2020	BC2020-662
		\$475,000	6/8/2023	5/24/2021	BC2021-240
		\$0	12/31/2024	5/18/2023	BOC ION3 5/30/2023
Pending Amendment		\$129,500	12/31/2024	2/26/2024	BC2024-149
Total Amendments		\$904,500			
Total Contract Amount		\$1,354,500			

PURCHASING USE ONLY

Prior Resolutions:	BC2024-149, BOC ION#3 (5/30/2023), BC2021-240, BC2020-662, BC2020-334
CM#:	4716
Vendor Name:	Hill International, Inc.
Time Period:	Effective Date – 3 years from effective date, effective as of the date upon which this Agreement is fully executed by both parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/19/2024: PO code must be RFQ. 1 of 2 (not master). Purchasing completions/corrections in bolded purple
Purchasing Agents Initials and date of approval	OK, ssp 9/19/2024

Department of Purchasing – Required Documents Checklist



CONTRACT EVALUATION FORM

Contractor	Hill International				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 4201 (formally 285 and PO20001710-RFQ) Construction Mgmt & Material Testing- Facilities				
RQ#	RFQ 46116				
Time Period of Original Contract	6/9/2020-12/31/2024				
Background Statement	Hill International was selected for Construction Management & Material Testing Services for Facilities per RFQ 46116				
Service Description	Potential services include General Construction Management & Support Services, Inspection, and Material Testing Services to support County personnel in administering facility construction projects.				
Performance Indicators	Hill International provided the County with quality construction management and material testing services as per the contract				
Actual Performance versus performance indicators (include statistics):	Hill International provided the County with above average construction management and material testing services as per the contract				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	According to contract All the staff that worked on assigned tasks have been proficient in their fields.				
Department Contact	Matt Rymer				
User Department	Public Works				
Date	7/26/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14483- Construction Mgmt & Materials Testing- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5534
CM Contract#	4717- Quality Control Inspection, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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FULL AND OPEN COMPETITION

Formal RFQ

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor submission)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 24-0082 12/31/2028	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 7/22/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date- 12/31/2024	PW600100	55200	CFCWP0000101	55200	\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101	55200	\$150,000
1/1/2027-close date	PW600100	55200	CFCWP0000101	55200	\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		PO200001710-RFQ			
Lawson RQ# (if applicable)		7656 46116			
CM Contract#		2368 4201 (aka 285)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$450,000		3/28/2022-3/27/2025	3/28/2022	BC2022-180
Prior Amendment Amounts (list separately) (A-#)					
Pending Amendment					
Total Amendments					
Total Contract Amount		\$450,000.00			

PURCHASING USE ONLY

Prior Resolutions:	BC2022-180
CM#:	4717
Vendor Name:	Quality Control Inspection, Inc.
Time Period:	Effective Date – 3 years from effective date, effective as of the date upon which this Agreement is fully executed by both parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/19/2024: 2 of 2 (not master). Reviewed. Will approve once all actions are reviewed/approved. Purchasing completions/corrections in bolded purple
Purchasing Agents Initials and date of approval	OK, ssp 9/19/2024

CONTRACT EVALUATION FORM

Contractor	Quality Control Inspection, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 2368- Construction Mgmt & Material Testing- Facilities				
RQ#	RFQ 7656				
Time Period of Original Contract	3/28/2022-3/27/2025				
Background Statement	Quality Control Inspection was one of two vendors selected for Construction Management & Material Testing Services for Facilities per RFQ 7656				
Service Description	Potential services include General Construction Management & Support Services, Inspection, and Material Testing Services to support County personnel in administering facility construction projects.				
Performance Indicators	Quality Control Inspection provided the County with quality construction management and material testing services as per the contract				
Actual Performance versus performance indicators (include statistics):	Quality Control Inspection provided the County with above average construction management and material testing services as per the contract				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	According to contract				
Department Contact	Matt Rymer				
User Department	Public Works				
Date	7/26/2024				



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14483	Event: 5534	TYPE: RFQ	ESTIMATE: \$1,000,000.00	
CONTRACT PERIOD:		RFQ DUE DATE: June 17, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 Construction Management/Support, Inspection & Material Testing Services	51	0
DIVERSITY GOAL/SBE Set-Aside Prime		DIVERSITY GOAL/MBE 12%	DIVERSITY GOAL/WBE 1%	
DIVERSITY GOAL / Non Set-Aside: SBE 2%		DIVERSITY GOAL / Non- Set Aside: MBE 12%	DIVERSITY GOAL / Non-Set Aside: WBE 1%	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Hill International, Inc. 9150 South Hills Boulevard Suite 250 Broadview Heights, Ohio 44147	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0071 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (FW) Resource International, Inc SBE/WBE 2% (MAPA) DLZ Ohio, Inc. MBE 12% (FW) Regency Construction Services, Inc. SBE/WBE 1%		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No		
	Total %	SBE Set Aside Prime: not SBE certified % MBE: 12 % WBE: 1 % Non-SBE Set Aside SBE: 2% MBE: 12 % WBE: 1 %		

RQ14483

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE	<input checked="" type="checkbox"/> Yes LL 6/18/2024 (Non-SBE Set Aside) <input type="checkbox"/> No		
		SBE/MBE/WBE Comply: (Y/N)			
		SBE/MBE/WBE Comments and Initials:	DIV – 1 form completed in full DIV – 2 form completed for each vendor; all goals met and prime is compliant. 6/17/24 HM Goals are met for non-SBE set aside, prime is not an Cuyahoga county certified SBE, JW 6/18/2024 LL 6/18/2024		
2.	Quality Control Inspection, Inc. 9500 Midwest Avenue Garfield Heights, Ohio 44125 Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0082 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	Subcontractor Name(s):	(MW) Quality Control Inspection, Inc. SBE 20% (MAIA) Sonat Engineering of Ohio, Inc. SBE/MBE 6% (MAPA) CTL Engineering, Inc. MBE 6% (FW) Regency Construction Services, Inc. SBE/WBE 2%		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		

RQ14483

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE Total % SBE Set Aside Prime: <u>SBE Prime 20%</u> MBE: <u>12 %</u> WBE: <u>2%</u> Non- SBE Set Aside SBE: <u>20%</u> MBE: <u>12 %</u> WBE: <u>2%</u>			
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/18/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	DIV – 1 form completed in full DIV – 2 forms completed for prime and all subs. Vendor is compliant. 6/17/24 HM Prime vendor is Cuyahoga county certified SBE. Prime vendor meets SBE set aside goals, no waiver requested, JW 6/18/2024 LL 6/18/2024		
3. Terracon Consultants, Inc. 12460 Plaza Drive Parma, Ohio 44130	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	Subcontractor Name(s):	(MAPA) CTL Engineering, Inc. MBE 12% (FW) Resource International Inc. SBE/WBE 5% (MW) Quality Control Services LLC SBE 5%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total %</p> <p>SBE Set Aside Prime: not SBE certified % MBE: <u>12 %</u> WBE: <u>5 %</u></p> <p>Non- SBE Set Aside SBE: <u>5%</u> MBE: <u>12 %</u> WBE: <u>5%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/18/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>DIV – 1 form completed in full DIV – 2 forms completed for all subs. Vendor is compliant. 6/17/24 HM Goals are met for non-SBE set aside, prime is not a Cuyahoga county certified SBE, JW 6/18/2024 LL 6/18/2024</p>		

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

Public Works
Matthew Pastorelle
216-348-3866
mpastorelle@cuyahogacounty.us
14483

RQ Description: Facilities Construction Material Testing Services (2024)

NOTE: User Department completes the YELLOW AREAS ONLY.

GOAL SETTING WORKSHEET

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Geotechnical - Soils Testing Services	90742	\$83,333.33	4	1	0.25	20833.33	0	0.00	0.00
Subsurface Testing	90783	\$83,333.33	8	2	0.25	20833.33	0	0.00	0.00
Inspection/Examination Services, Non-Destructive (Ultrasonic)	92690	\$83,333.33	13	1	0.08	6410.26	0	0.00	0.00
Laboratory and Field Testing Services (Not Otherwise Classified)	94159	\$83,333.33	2	0	0.00	0.00	0	0.00	0.00
Inspection Services, Construction Type	96148	\$83,333.33	9	0	0.00	0.00	0	0.00	0.00
Sampling and Sample Preparation Services (For Testing)	96847	\$83,333.33	12	1	0.08	6944.44	1	0.08	6944.44
Asphalt Sampling and Preparation Services	98900	\$83,333.33	1	0	0.00	0.00	0	0.00	0.00
Soil Sampling and Preparation Services	98914	\$83,333.33	4	1	0.25	20833.33	0	0.00	0.00
Concrete Testing Services	98975	\$83,333.33	8	1	0.13	10416.67	0	0.00	0.00
Core Samples (Not Concrete) Testing Services	99234	\$83,333.33	6	1	0.17	13888.89	0	0.00	0.00
Radial Equipment Testing Services	99236	\$83,333.33	5	1	0.20	16666.67	0	0.00	0.00
	99270	\$83,333.33	1	0	0.00	0.00	0	0.00	0.00
		\$1,000,000.00	1		0.00	116826.92		0.00	6944.44

Portals (\$):

Project Diversity Goals:

Comments: NIGP90742: 4t/1m/Dw no duplicates
NIGP90783: 9t/3m/Dw w/duplicates; 8t/2m/Dw w/o duplicates
NIGP92690: 15t/1m/Dw w/duplicates; 13t/1m/Dw w/o duplicates
NIGP94159: 2t/0m/Dw no duplicates
NIGP96148: 11t/0m/Dw w/duplicates; 9t/0m/Dw w/o duplicates
NIGP96847: 13t/1m/2w w/duplicates; 12t/1m/1w w/o duplicates
NIGP98900: 0t/0m/Dw no duplicates
NIGP98914: 4t/1m/Dw no duplicates

SBE Goal

12% NIGP98975: 10t/1m/Dw w/duplicates; 8t/1m/Dw w/o duplicates
1% NIGP99236: 5t/1m/Dw no duplicates
2% NIGP99270: 2t/0m/Dw w/duplicates; 1t/0m/Dw w/o duplicates

WBE Goal

SBE Goal (not calculated)

Multiple Awards: At least one (1) for SBE Set Aside - Prime SBE Vendor & Other Awards for non-SBE Set Aside with Indicated SBE Goal

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0366

Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer	A Resolution making an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

WHEREAS, the primary goal of this project is to maximize our resources (staff and financial) to address our infrastructure needs; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14489 with various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties as follows:

- a) Contract No. CM 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00; and
- b) Contract No. CM 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

SECTION 2. That the County Executive is authorized to execute Contract Nos. CM 4737 and CM 4738 and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works / Hasenstab Architects & Karpinski Engineering, Inc. / 2 Contracts / RQ14489 / 3-year contract for General Architectural & Engineering Services
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM4737	Hasenstab Architects	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending
O	CM4738	Karpinski Engineering, Inc.	Effective date – 3-years from effective date	\$500,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Public Works is requesting approval of a contract, per the chart above, to secure a 3-year contract for General Architecture & Engineering Services for various County projects.	
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?	
Project Goals, Outcomes or Purpose (list 3): To secure a 3-year contract for each vendor for General Architectural & Engineering Services	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Hasenstab Architects 700 W St. Clair Ave, Suite 300 Cleveland, Ohio 44113	Owner, executive director, other (specify): Dennis Check President & Principal
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Karpinski Engineering, Inc. 3135 Euclid Avenue Cleveland, Ohio 44115	Owner, executive director, other (specify): Joe Hofstetter Principal & Director of Building Performance
Vendor Council District: 7	Project Council District: any
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 14489 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: June 17, 2024	Provide a short summary for not using competitive bid process. These service contracts are being procured through a formal Request for Qualifications and the selected vendors were the two top scoring teams. *See Justification for additional information.
The total value of the solicitation: \$1,500,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 61 / 8	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (30) DBE (14) SBE (15) MBE (1) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: PW600100; Account: 55200; Activity: CFCWP0000101.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): N/A for both vendors						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14489- General Architecture (A&E) Services- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5535
CM Contract#	4737- Hasenstab Architects, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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FULL AND OPEN COMPETITION

Formal RFQ

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK (completed 9/12/2024)
Final DEI Goal Setting Worksheet	AMS	OK (completed 9/12/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	AMS	OK
IG# 24-0281 REG 12/31/2028	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 8/1/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date- 12/31/2024	PW600100	55200	CFCWP0000101		\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101		\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101		\$150,000
1/1/2027-12/31/2026 1/1/2027-12/31/2026 1/1/2027-3 years from effective date	PW600100	55200	CFCWP0000101		\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4737
Vendor Name:	Hasenstab Architects, Inc.
Time Period:	Effective date – 3 years, effective as of the latest date of signature of the Parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/13/2024: Award 1 of 2 (not master contract) 9/10/2024: update line current expiration date to 12/31/2024; attach final DEI worksheet, attach complete RFQ package which must include addendum issued; there is no Exhibit A or Exhibit B attached to the

Department of Purchasing – Required Documents Checklist

	contract; attach prior contract evaluation (noted attached and not attached) and revised checklist with prior contract history.
Purchasing Agents Initials and date of approval	OK, ssp 9/13/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14489- General Architecture (A&E) Services- Facilities
Infor/Lawson PO# Code (if applicable):	RFQ
Event #	5538
CM Contract#	4738- Karpinski Engineering, Inc.

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
---	------------------------------	--

FULL AND OPEN COMPETITION

Formal RFQ

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFQ Packet)	AMS	OK (completed 9/12/2024)
Final DEI Goal Setting Worksheet	AMS	OK (completed 9/12/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 24-0142 21-0142 REG 12/31/2028	AMS	OK
Debarment/Suspension Verified Date: 7/24/2024	AMS	OK
Auditor’s Findings Date: 7/24/2024	AMS	OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form Date: 8/27/2024	AMS	OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	AMS	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date- 12/31/2024	PW600100	55200	CFCWP0000101		\$50,000
1/1/2025-12/31/2025	PW600100	55200	CFCWP0000101		\$150,000
1/1/2026-12/31/2026	PW600100	55200	CFCWP0000101		\$150,000
1/1/2027-12/31/2026 1/1/2027-3 years from effective date	PW600100	55200	CFCWP0000101		\$150,000
			TOTAL		\$500,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			No History		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4738
Vendor Name:	Karpinski Engineering, Inc.
Time Period:	Effective date – 3 years, effective as of the latest date of signature of the Parties
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	9/13/2024: Award 2 of 2 (not master contract) 9/10/2024: attach final DEI worksheet, attach complete RFQ package which must include addendum issued; there is no Exhibit A or Exhibit B attached to the contract; update line current expiration date to 12/31/2024;

Department of Purchasing – Required Documents Checklist

	attach prior contract evaluation (noted attached and not attached) and revised checklist with prior contract history.
Purchasing Agents Initials and date of approval	OK, ssp 9/13/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14489	Event: 5535	TYPE: RFQ	ESTIMATE: \$1,500,000.00	
CONTRACT PERIOD:		RFQ DUE DATE: June 17, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 General Architectural & Engineering Services	61	0
DIVERSITY GOAL/SBE Set-Aside Prime		DIVERSITY GOAL/MBE 15%	ELECTRONIC RESPONSES 8	
		DIVERSITY GOAL/WBE 1%		
DIVERSITY GOAL / Non Set-Aside: SBE 14%		DIVERSITY GOAL / Non- Set Aside: MBE 15%	DIVERSITY GOAL / Non-Set Aside: WBE 1%	
			TOTAL RESPONSES 8	

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. CPL Architects, Engineers, and Landscape Architect D.P.C. 111 Front Street Berea, Ohio 44017	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW) CPL Architect, Engineers and Landscape Architect AKA Makovich & Pusti Architects, Inc. SBE 20% (FW) HZW Environmental Consultants, LLC SBE/WBE %TBD (MAPA)Advanced Engineering Consultants, Ltd. SBE/MBE %TBD (FW) Regency Construction Services, Inc. SBE/WBE %TBD (MAPA)Kabil Associates, Inc. SBE/MBE %TBD		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
		Total %	SBE Set Aside Prime: <u>PRIME SBE</u> certified 20% MBE: <u>TBD %</u> WBE: <u>TBD%</u> Non-SBE Set Aside SBE: <u>20%</u> MBE: <u>TBD %</u> WBE: <u>TBD %</u>		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials:	Signed DIV-1 provided, no Div-2 for self certified prime (name change). No waiver requested, CF 6/18/2024 Prime is Cuyahoga County certified SBE, prime vendor provided certified subcontractors a To be determined amount. No amount given on div-2 to determine if goals met, no waiver requested, JW 6/18/2024 LL 6/25/2024		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
2. DLZ Ohio, Inc. 4208 Prospect Avenue E. Cleveland, Ohio 44103	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0425</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE</p> <p>Subcontractor Name(s): (MAPA) DLZ Ohio, Inc. Prime MBE 20% (MAPA)Advanced Engineering Consultants, Ltd. SBE/MBE 18% (FW)Regency Construction Services, Inc. SBE/WBE 1%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime: <u>Non-SBE MBE: 20%</u> WBE: <u>1%</u> Non-SBE Set Aside SBE: <u>18%</u> MBE: <u>20%</u> WBE: <u>1%</u> <input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Signed div-1 provided, Div-2 for prime not signed or completed at bottom of form. No waiver requested, CF 6/18/2024 Prime vendor is not SBE Cuyahoga County certified, prime vendor is MBE certified. No waiver requested, non-SBE goals met, JW 6/18/2024 LL 6/25/2024</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
3. Dynotec, Inc. 30505 Bainbridge Road Suite 195 Solon, Ohio 44139	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0301 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MAIA) Dynotec, Inc. Prime SBE/MBE 20% (MW)Karpinski Engineering, Inc. SBE 15% (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 15% (FW)Construction Support Solutions WBE 2% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE Set Aside Prime: <u>SBE Prime +15%</u> MBE: <u>15%</u> WBE: <u>2%</u> Non-SBE Set Aside SBE: <u>35%</u> MBE: <u>15%</u> WBE: <u>2%</u> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Prime provided DIV-1, DIV-2 no waiver requested, goals met, CF 6/18/2024 Prime vendor is Cuyahoga County certified SBE and MBE, goals met, no waiver requested, JW 6/18/2024 LL 6/25/2024		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)												
4. Hasenstab Architects, Inc. 190 North Union Street Akron, Ohio 44304	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	<table border="1"> <thead> <tr> <th>SBE / MBE / WBE</th> <th>Diversity Program Review:</th> </tr> </thead> <tbody> <tr> <td>Subcontractor Name(s):</td> <td>(MW)Karpinski Engineering, Inc. SBE 14% (MAA) R. Engineering Team, MBE/SBE LLC 15% (FW) Regency Construction Services, Inc. SBE/WBE 1%</td> </tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td> </tr> <tr> <td>Total %</td> <td>SBE Set Aside Prime: <u>Non SBE</u> MBE: <u>15%</u> WBE: <u>1%</u> Non-SBE Set Aside SBE: <u>14%</u> MBE: <u>15%</u> WBE: <u>1%</u></td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td><input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No</td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>Signed DIV-1 provided, Div-2 provided, No waiver requested, CF 6/18/2024 Prime vendor is not SBE Cuyahoga County certified, No waiver requested, non-SBE goals met, JW 6/18/2024 LL 6/25/2024</td> </tr> </tbody> </table>	SBE / MBE / WBE	Diversity Program Review:	Subcontractor Name(s):	(MW)Karpinski Engineering, Inc. SBE 14% (MAA) R. Engineering Team, MBE/SBE LLC 15% (FW) Regency Construction Services, Inc. SBE/WBE 1%	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	Total %	SBE Set Aside Prime: <u>Non SBE</u> MBE: <u>15%</u> WBE: <u>1%</u> Non-SBE Set Aside SBE: <u>14%</u> MBE: <u>15%</u> WBE: <u>1%</u>	SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	Signed DIV-1 provided, Div-2 provided, No waiver requested, CF 6/18/2024 Prime vendor is not SBE Cuyahoga County certified, No waiver requested, non-SBE goals met, JW 6/18/2024 LL 6/25/2024		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No															
Total %	SBE Set Aside Prime: <u>Non SBE</u> MBE: <u>15%</u> WBE: <u>1%</u> Non-SBE Set Aside SBE: <u>14%</u> MBE: <u>15%</u> WBE: <u>1%</u>															
SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (Non-SBE Set Aside) <input type="checkbox"/> No															
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RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)												
5. K2M Design, Inc 3121 Bridge Avenue Cleveland, Ohio 44113	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0478 Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	<table border="1"> <thead> <tr> <th>SBE / MBE / WBE</th> <th>Subcontractor Name(s):</th> </tr> </thead> <tbody> <tr> <td></td> <td>(MW)K2M Design, Inc. Prime SBE 20% (MW)DS Architecture, LLC SBE 12.2% (MAPA)METCO of Ohio, Inc. SBE MBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 1%</td> </tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</td> </tr> <tr> <td>Total %</td> <td>SBE Set Aside Prime SBE: <u>SBE Prime+12.2% MBE: 15 % WBE: 1 %</u> Non Set Aside SBE: <u>32.2% MBE: 15 % WBE: 1 %</u></td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td><input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>Prime provided DIV-1, DIV-2 no waiver requested, goals met, CF 6/18/2024 JW 6/18/2024 LL 6/25/2024</td> </tr> </tbody> </table>	SBE / MBE / WBE	Subcontractor Name(s):		(MW)K2M Design, Inc. Prime SBE 20% (MW)DS Architecture, LLC SBE 12.2% (MAPA)METCO of Ohio, Inc. SBE MBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 1%	SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE Set Aside Prime SBE: <u>SBE Prime+12.2% MBE: 15 % WBE: 1 %</u> Non Set Aside SBE: <u>32.2% MBE: 15 % WBE: 1 %</u>	SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	Prime provided DIV-1, DIV-2 no waiver requested, goals met, CF 6/18/2024 JW 6/18/2024 LL 6/25/2024		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SBE / MBE / WBE	Subcontractor Name(s):															
	(MW)K2M Design, Inc. Prime SBE 20% (MW)DS Architecture, LLC SBE 12.2% (MAPA)METCO of Ohio, Inc. SBE MBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 1%															
SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No															
Total %	SBE Set Aside Prime SBE: <u>SBE Prime+12.2% MBE: 15 % WBE: 1 %</u> Non Set Aside SBE: <u>32.2% MBE: 15 % WBE: 1 %</u>															
SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:	Prime provided DIV-1, DIV-2 no waiver requested, goals met, CF 6/18/2024 JW 6/18/2024 LL 6/25/2024															

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
6. Karpinski Engineering 3135 Euclid Avenue Cleveland, Ohio 44115	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0142</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>SBE / MBE / WBE</p> <p>Subcontractor Name(s): (MW)Karpinski Engineering, Inc. Prime SBE 20% (FAA)Robert P. Madison International, Inc. SBE MBE WBE 10% (MW)Barber & Hoffman, Inc SBE 15% (FW)Regency Construction Services, Inc. SBE/WBE 5%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE Set Aside Prime SBE: <u>SBE Prime+15 %</u> MBE: <u>10 %</u> WBE: <u>5 %</u> Non Set Aside SBE: <u>35 %</u> MBE: <u>10%</u> WBE: <u>5 %</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials: Did not submit DIV-2 for themself. No DIV-3 Waiver requesting for the remaining MBE percentage. MBE Goal not met 6/18/24 CF JW 6/18/2024 General Engineering Services Contracts do not have a specific scope of work determined at the time of award. Thus, evaluation of compliance of diversity goals is based on the assessment of the slate of diversity vendors proposed for the team and their proposed</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE			
		contribution/participation/scope of work. The MBE vendor proposed has extensive experience and expertise to provide a sufficient amount of services to achieve the MBE Goal. LL 6/25/2024			
7. R.E. Warner & Associates, Inc. 25777 Detroit Road Suite 200 Westlake, Ohio 44145	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	Subcontractor Name(s): (MW)R.E. Warner & Associates, Inc. Prime SBE 14% (MAIA) Somat Engineering of Ohio, Inc. SBE MBE TBD (WF)Smith Architects, LLC SBE WBE TBD			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		
		Total %	SBE Set Aside Prime SBE: <u>SBE Prime 14%</u> MBE: <u>TBD%</u> WBE: <u>TBD%</u> Non Set Aside: SBE: <u>14%</u> MBE: <u>TBD%</u> WBE: <u>TBD%</u>		
		SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 6/25/2024 (SBE Set Aside/Non-SBE Set Aside) <input type="checkbox"/> No		

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Prime did not submit DIV-1, DIV-2 for itself or DIV-3's forms requesting waiver. TBD stated for amount and percentage 6/18/24 CF JW 6/18/2024 LL 6/25/2024</p>		
8. Robert P. Madison International, Inc 1215 Superior Avenue Suite 110 Cleveland, Ohio 44115	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No</p> <p>IG Number: Not Registered</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s):</p> <p>(AAF)Robert P. Madison International, Inc. Prime SBE MBE WBE % (WM)Barber & Hoffman, Inc SBE % (WF)Regency Construction Services, Inc. SBE/WBE %</p> <p>SBE/MBE/WBE Prime: (Y/N)</p> <p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total %</p> <p>SBE Set Aside Prime: <u>SBE Prime MBE: 0% WBE: 0%</u></p> <p>Non-SBE Set Aside SBE: <u>14%</u> MBE: <u>0%</u> WBE: <u>0%</u></p> <p>SBE/MBE/WBE Comply: (Y/N)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 6/25/2024</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Prime did not submit DIV-1, DIV-2, DIV-3's forms. Therefore, no information was given. 6/18/24 CF</p> <p>No diversity forms submitted, only forms submitted are certifications of Cuyahoga county certified vendors, no specification of amount given and agreed by sub to</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ14489

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<div>SBE / MBE / WBE</div> <div> satisfy goals. Goals not met, JW 6/18/2024 LL 6/25/2024 </div>		

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

Public Works
Matthew Pastorelle
216-348-3866
mpastorelle@cuyahogacounty.us
14489

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ Description: General Architectural - Engineering Services 2024

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Architectural Services, Professional	90600	750000.00	24	5	0.21	156250.00	0	0.00	0.00
Engineering Services Professional	92500	750000.00	57	5	0.09	65789.47	1	0.02	13157.89
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		1500000.00				222039.47			13157.89

Project Diversity Goals:

Comments:

Multiple
Awards: At least one (1) for SBE Set Aside - Prime SBE Vendor & Other Awards for non-SBE Set Aside with indicated SBE Goal
NIGP 92517/91842: 73t/11m/2w with duplicates
NIGP 92517/91842: 57t/5m/1w without duplicates
NIGP 90610 (Buildings, Architectural Design Services): 34t/11m/0w with duplicates
NIGP 90610 (Buildings, Architectural Design Services): 24t/5m/0w without duplicates

MBE Goal 15%
WBE Goal 1%
SBE Goal (not calculated) 14%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0367

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution authorizing a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Public Works recommends a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties; and

WHEREAS, the primary goal of this project is to provide Cuyahoga County residents and visitors with additional outdoor trail access; and

WHEREAS, the project is located in Council District 5; and

WHEREAS, this project is Revenue Generating, the County is serving as sponsor for federal dollars and money from Olmsted Township to ultimately pay the yet-to-selected vendor; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trial from Fitch Road to Stearns Road, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute Agreement No. 4851 and all other documents consistent with said agreement and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Public Works Requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM 4851	Olmsted Township	N/A	\$	pending	pending

Service/Item Description (include quantity if applicable). The Public Works Department requests Approval of Agreement with Olmsted Township for the installation of the Greenway Trail from Fitch Road to Stearns Road. The project is to be funded with (37%) \$276,000 Federal and (63%) \$473,100 Olmsted Township. The total cost of the project is anticipated to be \$749,100. Olmsted Township will reimburse the County for all expenses related to this project; therefore, the project will not cost the County anything. The anticipated start date for the project is the Spring of 2025 and it is anticipated to be completed in the Fall of 2025.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A
Project Goals, Outcomes or Purpose (list 3): The primary goal of this request is approval of agreement. The primary goal of the project is provide Cuyahoga County residents and visitors with additional outdoor trail access.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Olmsted Township 7924 Fitch Road Olmsted Township, OH 44138	
Vendor Council District:	Project Council District:
5	5
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. N/A – This is a revenue generating exemption non-po agreement
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. N/A – This is a revenue generating exemption non-po agreement
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4851

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
Briefing Memo			Department Initials	Purchasing
			LW	OK AJ 9/18/2024
Justification Form			LW	OK AJ 9/18/2024
IG#			N/A	N/A government entity
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/10/24	LW	OK AJ 9/18/2024 dated within 60 days
Auditor's Findings	Date:	9/10/24	LW	OK AJ 9/18/2024 dated within 60 days
Vendor's Submission			N/A	OK AJ 9/18/2024
Independent Contractor (I.C.) Form			N/A	N/A
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			LW	OK AJ 9/18/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	LW
Matrix Law Screen shot	LW
COI	LW
Workers' Compensation Insurance	LW

Department of Purchasing – Required Documents Checklist

N/A CONTRACT SPENDING PLAN REVENUE GENERATING Non-PO

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$
			TOTAL		\$

N/A CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		CM 4851			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4851
Vendor Name:	Olmsted Township
Time Period:	n/a
Amount:	\$0
History/CE:	OK
EL:	OK
Purchasing Notes:	Buyer Review Completed
Purchasing Agents Initials and date of approval	OK AJ 9/18/2024

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0011

Sponsored by: County Executive Ronayne	An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Cuyahoga County is a member of the County Commissioners Association of Ohio (“CCAO”), which has established certain joint energy purchasing programs under the authority of Section 9.48 of the Ohio Revised Code in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchase agreements favorable to participants; and

WHEREAS, the County Council enacted Section 806.04 of the County Code to establish the Cuyahoga County Energy Participation Program to enable the County to participation in the CCAO’s joint energy purchasing programs; and

WHEREAS, the Cuyahoga County Energy Participation Program and the County’s participation in CCAO’s joint energy purchasing programs have successfully resulted in significant savings for the County; and

WHEREAS, in the interest of continuing this effective program, the County Executive recommends the following revision to Section 806.04 of the County Code; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 806.04 of the Cuyahoga County Code is hereby amended as follows (deletions are ~~stricken~~, additions are **bold and underlined**):

Section 806.04: Cuyahoga County Energy Participation Program

A. Definitions:

“CCAO” means the County Commissioners Association of Ohio, whose mission is to advance effective county government and to offer member counties several enterprise services that offer superior services and save funds.

“CCAOSC” means the CCAO Service Corporation, an affiliate of CCAO. “Energy Purchase Agreements” means the natural gas purchase agreement, electricity purchase agreement, electric aggregation purchase agreement, natural gas aggregation purchase agreement, solar power purchase agreement between the County and Supplier.

“Manager” means CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Toledo, Ohio.

“Supplier” means any person, corporation, partnership or other organization with whom CCAOSC (or its designee) may contract for the purchase of energy supplies. The definition is limited to the purposes of this Section.

“Program” means the Cuyahoga County Energy Participation Program which consists of five components: natural gas purchasing program, electricity purchasing program, electric aggregation program, natural gas aggregation program, and a solar purchasing program.

B. There is hereby created the Cuyahoga County Energy Participation Program for the purpose of participating in one or more Energy Purchase Agreements managed by CCAO, through its affiliate CCAOSC, managed by CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, for the acquisition of natural gas, electricity and solar energy at competitive market rates. The Department of Public Works shall administer the Program on behalf of the County.

C. Prior to the County entering into any Energy Purchase Agreement with a Supplier, CCAOSC or the Manager shall conduct a publicly solicited request for proposals from Suppliers and shall make the request for proposals and any responses to such request available to Cuyahoga County.

D. The Director of Public Works shall have the authority to review the competitive proposals submitted by all Suppliers, approve the Supplier with the highest scoring proposal, and make recommendations to the Manager to enter into an Energy Purchase Agreement defined in the Program. The Director of Public Works shall provide to Council Committee for Public Works, Procurement and Contracting a copy of such recommendations prior to submission to the Manager. Upon written recommendation from the Director of Public Works, the Manager is hereby authorized to execute such Energy Purchase Agreements on behalf of the County take any and all actions necessary to implement and administer the Program, and execute all relevant documents to implement the Program.

E. All electric purchase agreements executed under the Program shall endeavor to include 100% renewable energy in order to promote the County’s climate change action plan.

F. To efficiently and timely realize significant cost savings in a volatile commodities market, all Energy Purchase Agreements under the Program, regardless of the monetary threshold of each agreement, shall be exempt from all

approval requirements by County Council and Board of Control described in Section 501.04 of the Cuyahoga County Code.

G. The Director of Public Works shall present to Council Committee for Public Works, Procurement and Contracting all Energy Purchase Agreements executed under the Program no later than 60 days from the effective date of such agreements.

~~H. This Program shall end after a term of five (5) years from the date of the adoption of this Ordinance.~~

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____