



Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 26, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR
2079 EAST 9TH STREET
5:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SILENT MEDITATION

5. PUBLIC COMMENT

6. APPROVAL OF MINUTES

- a) November 12, 2024 Regular Meeting [See Page 33]

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Dr. Michael “Doc” Janning, Poet Laureate of Cuyahoga County will recite a poem.

8. MESSAGES FROM THE COUNTY EXECUTIVE

9. LEGISLATION INTRODUCED BY COUNCIL

- a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0433: A Resolution awarding a total sum, not to exceed \$20,000, to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project from

the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.[See Page 71]

Sponsor: Councilmember Jones

- 2) R2024-0434: A Resolution awarding a total sum, not to exceed \$20,000, to Dress for Success Cleveland for general operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 74]

Sponsor: Councilmember Turner

- 3) R2024-0435: A Resolution awarding a total sum, not to exceed \$10,000, to the NAMC Northern Ohio Chapter for the Rosie's Girls Summer Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 77]

Sponsor: Councilmember Turner

- 4) R2024-0436: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 80]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

- 5) R2024-0437: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for the year 2025, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. [See Page 116]

Sponsor: Councilmember Jones on behalf of The MetroHealth System

- 6) R2024-0438: A Resolution awarding a Community Development Grant award in the amount not-to-exceed \$1,300,000 to Cleveland Public Market Corporation for the restoration and modernization of the West Side Market

located at 1979 West 25th Street, Cleveland; authorizing the County Executive to execute the grant agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 119]

Sponsors: Councilmembers Conwell and Jones

- 7) R2024-0449: A Resolution authorizing an amendment to Contract No. 2893 with The Cleveland Foundation for the Opioid Innovation Project Fund of the Cleveland Foundation, for additional funds in the amount of \$5,000,000.00 for a total amount not-to-exceed \$10,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page122]

Sponsor: Councilmember Schron

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0390: A Resolution awarding a total sum, not to exceed \$20,000, to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project from the District 3, District 7, District 8 and District 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 125]

Sponsors: Councilmembers Sweeney, Conwell, Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2024-0391: A Resolution awarding a total sum, not to exceed \$10,000, to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 134]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2024-0392: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Middleburg Heights for the Senior Life Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 142]

Sponsor: Councilmember Byrne

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2024-0393: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: Councilmember Byrne

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2024-0394: A Resolution awarding a total sum, not to exceed \$6,500, to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 158]

Sponsor: Councilmember Byrne

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 6) R2024-0395: A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 167]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 7) R2024-0397: A Resolution awarding a total sum, not to exceed \$150,000, to MidTown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 175]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Economic Development & Planning – Schron

- 8) R2024-0399: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.[See Page 183]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 9) R2024-0400: A Resolution awarding a total sum, not to exceed \$10,000, to the Young Women’s Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 191]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 10) R2024-0401: A Resolution awarding a total sum, not to exceed \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 200]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 11) R2024-0402: A Resolution awarding a total sum, not to exceed \$10,000, to the City of South Euclid for the purpose of the Dog Park at Quarry Park North Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 212]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2024-0354: A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 220]

Sponsors: Councilmembers Jones, Miller, Turner and Stephens

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0356: A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village Initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 228]

Sponsors: Councilmembers Turner, Jones, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0439: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal

appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0370 dated 10/22/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 236]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0440: A Resolution accepting the report containing findings and recommendations of Fact-Finder Jared D. Simmer regarding negotiations between Cuyahoga County and the International Union of Operating Engineers, Local 18 for a collective bargaining agreement covering approximately nine (9) employees in two (2) classifications in the Cuyahoga County Department of Public Works; directing that funds necessary to implement the Amendment to the 1/1/2022 - 12/31/2024 Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 282]

Sponsor: County Executive Ronayne/Department of Law and the Department of Public Works

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0441: A Resolution making an award on RQ14890 to Duct Fabricators, Incorporated in the amount not-to-exceed \$1,585,200.00 for fire dampers, smoke dampers, combination fire/smoke dampers, and systems inspection, repair and replacement services for various County buildings, effective upon contract signature of all parties, for a period of three (3) years; authorizing the County Executive to execute Contract No. 4982 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 285]

Sponsor: County Executive Ronayne/Department of Public Works

- 2) R2024-0442: A Resolution authorizing an amendment to a Grant Agreement with Team N.E.O. Foundation for fiscal agent services of partial revenue guarantee to induce Aer Lingus to start and maintain regular nonstop service from Cleveland, Ohio to the Republic of Ireland for the period 1/1/2023 – 5/18/2026 to extend the time period to 12/31/2027; no additional funds required; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 291]

Sponsor: County Executive Ronayne/Department of Development

- 3) R2024-0443: A Resolution making awards on RQ13617 to various providers in the total amount not-to-exceed \$575,000.00 for financial counseling, foreclosure prevention and real property tax and services for Cuyahoga County residents for the period 10/1/2024 – 9/30/2026; authorizing the County Executive to execute the contracts and all documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 297]

- a) Contract No. 4875 with Breaking Chains, Inc. in the amount not-to-exceed \$102,500.00.
- b) Contract No. 4880 with Home Repair Resource Center in the amount not-to-exceed \$57,500.00.
- c) Contract No. 4884 with Empowering & Strengthening Ohio's People, Inc. in the amount not-to-exceed \$115,000.00.
- d) Contract No. 4909 with The Legal Aid Society of Cleveland, Inc. in the amount not-to-exceed \$125,000.00.
- e) Contract No. 4933 with Community Housing Solutions in the amount not-to-exceed \$175,000.00.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

- 4) R2024-0444: A Resolution authorizing a contract with Microsoft Corporation in the amount not-to-exceed \$1,590,995.70 for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 – 9/1/2026; authorizing the County Executive to execute Contract No. 4978 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 305]

Sponsor: County Executive Ronayne/Department of Information Technology

- 5) R2024-0445: A Resolution making an award on RQ14298 to Databank IMX, LLC in the amount not-to-exceed \$1,239,093.05 for various licenses, maintenance and support services of the Enterprise OnBase system for the period 1/1/2025 – 6/30/2028; authorizing the County Executive to execute Contract No. 4991 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 310]

Sponsor: County Executive Ronayne/Department of Information Technology

- 6) R2024-0446: A Resolution making an award on RQ14900 to RELX dba LexisNexis, a division of RELX, Inc. in the amount not-to-exceed \$947,412.00 for print and online legal research services for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4985 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 316]

Sponsor: County Executive Ronayne/Department of Law

- 7) R2024-0447: A Resolution authorizing an amendment to Contract No. 1703 with Alcohol, Drug Addiction and Mental Health Services Board for the Mental Health and Substance Abuse/Addiction Diversion Center for the period 1/1/2021 – 12/31/2024, to extend the time period to 12/31/2026, to make budget line-item revisions, and for additional funds in the amount not to-to-exceed \$12,151,730.01, effective upon signature of all parties; and declaring the necessity that this Resolution become immediately effective. [See Page 322]

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

- 8) R2024-0448: A Resolution authorizing the issuance and sale of General Obligation Bond Anticipation Notes in a principal amount not exceed \$14,500,000.00, in anticipation of the issuance of bonds, to provide funds for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities, together with all necessary appurtenances and work incidental thereto, and to pay the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary and final official statement; and declaring the necessity that this Resolution become immediately effective. [See Page 329]

Sponsor: County Executive Ronayne/Fiscal Officer

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0372: A Resolution confirming the County Executive's reappointment of Alexandra R. Beeler, upon her taking the oath of office, as Inspector General of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately [See Page 341] effective.
[Pending referral from Committee]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0407: A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025; and declaring the necessity that this Resolution become immediately effective. [See Page 344]
[Pending referral from Committee]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 3) R2024-0408: A Resolution confirming the County Executive's appointment of Richard Molina to serve on the Cuyahoga

County Audit Committee for the term 1/1/2025 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective. [See Page 380]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 4) R2024-0409: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 382]

Sponsors: County Executive Ronayne and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 5) R2024-0410: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 385]

Sponsors: County Executive Ronayne and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 6) R2024-0411: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 387]

Sponsors: County Executive Ronayne and Councilmembers Miller and Sweeney

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

- 7) R2024-0413: A Resolution authorizing an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and declaring the necessity that this Resolution become immediately effective. [See Page 390]

Sponsor: County Executive Ronayne/Department of
Development

Committee Assignment and Chair: Economic Development &
Planning – Schron

- 8) R2024-0421: A Resolution authorizing a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties for a period of five (5) years; authorizing the County Executive to execute Contract No. 4979 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 395]

Sponsor: County Executive Ronayne/Department of Public
Safety and Justice Services

Committee Assignment and Chair: Public Safety & Justice
Affairs – Gallagher

- 9) R2024-0422: A Resolution authorizing amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025; authorizing the County Executive to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution; and [See Page 402]

declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services Inc. for additional funds in the amount not-to-exceed \$2,823,646.75.
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 10) R2024-0423: A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$1,228,433.65, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:[See Page 418]
- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in the anticipated amount not-to-exceed \$61,981.30.
 - b) Contract No. 4754 with East End Neighborhood House in the anticipated amount not-to-exceed \$61,981.30.
 - c) Contract No. 1103 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$198,013.23.
 - d) Contract No. 1105 with University Settlement in the anticipated amount not-to-exceed \$220,517.29.

- e) Contract No. 3261 (fka Contract No. 1098) with Catholic Charities Corporation in the anticipated amount not-to-exceed \$172,489.94.
- f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in the anticipated mount not-to-exceed \$146,466.65.
- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in the anticipated amount not-to-exceed \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in the anticipated amount not-to-exceed \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in the anticipated amount not-to-exceed \$182,674.66.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services and Councilmembers Miller and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 11) R2024-0424: A Resolution making awards on RQ14613 to various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 465]
 - a) Contract No. 4931 with Ace Wellness Center LLC in the anticipated amount not-to-exceed \$140,000.00.
 - b) Contract No. 4932 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,100,000.00.
 - c) Contract No. 4934 with Beech Brook in the anticipated amount not-to-exceed \$800,000.00.

- d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$222,000.00.
- e) Contract No. 4936 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$1,200,000.00.
- f) Contract No. 4937 with JusticeWorks OH, LLC in the anticipated amount not-to-exceed \$128,000.00.
- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the anticipated amount not-to-exceed \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in the amount not-to-exceed \$140,000.00.
- i) Contract No. 4940 with OhioGuidestone in the anticipated amount not-to-exceed \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in the anticipated amount not-to-exceed \$800,000.00.
- k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in the anticipated amount not-to-exceed \$140,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services and Councilmembers Conwell, Turner and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 12) R2024-0426: A Resolution authorizing a sole source contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 4873 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 531]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 13) R2024-0427: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 431]
- a) Contract No. 4848 with Beech Brook in the anticipated amount not-to-exceed \$50,000.00.
 - b) Contract No. 4849 with OhioGuidestone in the anticipated amount not-to-exceed \$200,000.00.
 - c) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$65,000.00.
 - d) Contract No. 4898 with The Centers for Families and Children in the anticipated amount not-to-exceed \$50,000.00.
 - e) Contract No. 4902 with Positive Education Program in the anticipated amount not-to-exceed \$177,500.00.
 - f) Contract No. 4922 with Achievement Centers for Children in the anticipated amount not-to-exceed \$150,000.00.
 - g) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$7,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 14) R2024-0431: A Resolution making an award on RQ15000 to Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Re-entry Resource Center for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4970 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 564]

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry and Councilmembers Conwell, Turner and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 15) R2024-0432: A Resolution awarding a total sum not to exceed \$2,850,000.00 to the Gateway Economic Development Corporation for maintenance and upgrades to the Gateway Complex located in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. [See Page 578] [Pending referral from Committee]

Sponsors: County Executive Ronayne and Councilmembers Sweeney, Simon, Jones, Miller and Turner

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0376: A Resolution authorizing a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 581]

Sponsor: County Executive Ronayne/Fiscal Department

Committee Assignment and Chair: Community Development – Stephens

- 2) R2024-0377: A Resolution authorizing Purchase Order No. 24004101 with Integrated Precision Systems in the amount not-to-exceed \$511,755.35 for a state contract purchase and installation of intrusion alarm system, access control panels, video surveillance cameras, and various network accessories at 1801 Superior Avenue in Cleveland, for use by the Department of Health and Human Services and Board of Elections; and declaring the necessity that this Resolution become immediately effective. [See Page 590]

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 3) R2024-0412: A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 599]

a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00.

b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00.

c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 4) R2024-0414: A Resolution authorizing Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 616]

Sponsor: County Executive/Department of Information Technology

Committee Assignment and Chair: Committee of the Whole – Jones and Miller

- 5) R2024-0415: A Resolution authorizing Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; and declaring the necessity that this Resolution become immediately effective. [See Page 624]

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Committee of the Whole – Jones and Miller

- 6) R2024-0416: A Resolution authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 632]

Sponsor: County Executive Ronayne/Department of Law/Division of Risk Management

Committee Assignment and Chair: Committee of the Whole – Jones and Miller

- 7) R2024-0417: A Resolution authorizing an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children's Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 642]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 8) R2024-0418: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 653]
- a) Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$314,285.70.
 - b) Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$188,571.42.
 - c) Contract No. 4763 with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$628,571.40.
 - d) Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount not-to-exceed \$251,428.56.
 - e) Contract No. 4765 with New Directions, Inc. in the anticipated amount not-to-exceed \$251,428.56.

- f) Contract No. 4766 with Summit Academy in the anticipated amount not-to-exceed \$377,142.84.
- g) Contract No. 4768 with The Village Network in the anticipated amount not-to-exceed \$188,571.52.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2024-0419: A Resolution authorizing an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 675]

Sponsors: County Executive Ronayne/Sheriff's Department and Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 10) R2024-0420: A Resolution making an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 684]

Sponsor: County Executive Ronayne/County Sheriff

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 11) R2024-0425: A Resolution authorizing an amendment to a Master Contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total

amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 686]

1) For additional funds:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount not-to-exceed \$1,300.00.
- b) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount not-to-exceed \$50,000.00.
- c) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount not-to-exceed \$6,000.00.
- d) Contract No. 3750 with XCEL Healthcare Providers, Inc. in the anticipated amount not-to-exceed \$16,000.00.
- e) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$200,000.00.
- f) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$15,000.00.
- g) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$18,000.00.
- h) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount not-to-exceed \$7,900.00.
- i) Contract No. 3779 with ABC International Services, Inc. for Chore and Grab Bar services in the anticipated amount not-to-exceed \$5,900.00.

- j) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services. in the anticipated amount not-to-exceed \$500.00.
 - k) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,500.00.
 - l) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$235,800.00.
 - m) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,100.00.
 - n) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC for Laundry services in the anticipated amount not-to-exceed \$18,000.00.
 - o) Contract No. 4958 (fka Contract No. 3776) with Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$11,000.00.
- 2) No additional funds required:
- a) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
 - b) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
 - c) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
 - d) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
 - e) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.

- f) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services.
- g) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- h) Contract No. 3789 with Caring Hearts Health Services LLC for Homemaker, Personal Care, Chore and Laundry services.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services and Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 12) R2024-0428: A Resolution authorizing an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 786]

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services and Councilmember Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 13) R2024-0429: A Resolution making awards to various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) - approved permanent housing services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution;[See Page 795]

and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4700 with Emerald Development & Economic Network, Inc. in the anticipated amount not-to-exceed \$1,910,166.00.
- b) Contract No. 4701 with Famicos Foundation, Inc. in the anticipated amount not-to-exceed \$300,194.00.
- c) Contract No. 4702 with Front Steps Housing & Services, Inc. in the anticipated amount not-to-exceed \$556,860.00.
- d) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- e) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Services in the anticipated amount not-to-exceed \$357,386.00.
- f) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the anticipated amount not-to-exceed \$370,650.00.
- g) Contract No. 4706 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the anticipated amount not-to-exceed \$283,152.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services and Councilmembers Turner, Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 14) R2024-0430: A Resolution making an award to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute [See Page 825]

Contract No. 4944 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services and Councilmembers Turner, Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0371: A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective. [See Page 835]

Sponsors: County Executive Ronayne/Sheriff's Department and Councilmember Turner

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2024-0374: A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective: [See Page 838]

- a) **The Arch at Saint Michael in the amount not-to-exceed \$450,000.00 to renovate the former Central Catholic School and Convent a 46-unit, senior independent living building, located at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland.**

- b) **The Warner and Swasey in the amount not-to-exceed \$450,000.00 to construct 140 units for a**

mixed-used, mixed income, mixed population, historic adaptive reuse of the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland.

- c) Cuyahoga TAY in the amount not-to-exceed \$450,000.00 for the development of a new, 50-unit supportive housing building for transition-aged youth experiencing homelessness in Cuyahoga County.
- d) Jennings Center for Older Adults and PIRHL Developers, LLC in the amount not-to-exceed \$450,000.00 for the development of Hazelwood Court, a 53-unit senior community in City of Maple Heights.
- e) Benjamin Rose Institute on Aging in the amount not-to-exceed \$450,000.00 for the development of the Margaret Wagner Apartments III, to construct 20 new units of Housing and Urban Development (HUD) Section 202 Supportive Housing for the elderly, located at 2373 Euclid Heights Boulevard in City of Cleveland Heights.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Economic Development & Planning – Schron

- 3) R2024-0386: A Resolution making an award on RQ14356 to various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 844]
 - a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,200,000.00.
 - b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$700,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services and Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2024-0387: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in the amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 863]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2024-0388: A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 873]
- a) Contract No. 2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
 - b) Contract No. 2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.

- c) Contract No. 2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
- d) Contract No. 2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. 2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.
- f) Contract No. 2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. 2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council and Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2024-0389: A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (fka Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in the amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 915]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR
SECOND READING**

- 1) O2024-0011: An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective. [See Page 926]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Public Works, Procurement
& Contracting – Byrne

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, DECEMBER 3, 2024
5:00 PM / 4TH FLOOR

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the meeting rooms located on the 4th floor, from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COUNCIL REGULAR MEETING

TUESDAY, NOVEMBER 12, 2024

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS – 4TH FLOOR

2079 EAST 9TH STREET

5:00 PM

Council President Jones read a statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council and Committee Meetings, in accordance with the permanent rules adopted at the September 10, 2024 Council meeting.

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Sweeney, Byrne, Gallagher, Schron, Conwell, Turner, Stephens Simon, Kelly, Miller and Jones were in attendance and a quorum was determined.

Council President Jones called the meeting to order at 5:00 p.m.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

A number of individuals addressed Council on a variety of topics, including The County's investment policies:

- a) Rabbi Sharon Marcus
- b) Rochelle Roth
- c) Jenna Muhieddine
- d) Bert Stratton
- e) Brad Schlang
- f) Sharri Thomas
- g) Jillian Nataupsky
- h) Sean Abbott-Klefter
- i) Donna Payravi
- j) Darrell Houston
- k) Tyler Golias
- l) Elizabeth Sunshine
- m) Mark Sack
- n) Loh
- o) Dale Snyder
- p) Victor Goodman
- q) Chris Pinner
- r) Marlene Weinstein
- s) Eti Ganin

6. APPROVAL OF MINUTES

- a) November 12, 2024 Committee of the Whole Meeting
- b) November 12, 2024 Regular Meeting

A motion was made by Ms. Simon, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the November 12, 2024 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no messages from the Council President.

8. MESSAGES FROM THE COUNTY EXECUTIVE

There were no messages from the County Executive.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0390: A Resolution awarding a total sum, not to exceed \$15,000, to Friendly Inn Settlement, Inc. for the HVAC Capital

Upgrade Project from the District 3, District 7, and District 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Sweeney, Conwell and Turner

Council President Jones referred Resolution No. R2024-0390 to the Health, Human Services & Aging Committee.

- 2) R2024-0391: A Resolution awarding a total sum, not to exceed \$10,000, to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Council President Jones referred Resolution No. R2024-0391 to the Health, Human Services & Aging Committee.

- 3) R2024-0392: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Middleburg Heights for the Senior Life Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Byrne

Council President Jones referred Resolution No. R2024-0392 to the Health, Human Services & Aging Committee.

- 4) R2024-0393: A Resolution awarding a total sum, not to exceed \$6,500, to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Byrne

Council President Jones referred Resolution No. R2024-0393 to the Health, Human Services & Aging Committee.

- 5) R2024-0394: A Resolution awarding a total sum, not to exceed \$6,500, to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project from the District 3 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Byrne

Council President Jones referred Resolution No. R2024-0394 to the Health, Human Services & Aging Committee.

- 6) R2024-0395: A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2024-0395 to the Community Development Committee.

- 7) R2024-0396: A Resolution awarding a total sum, not to exceed \$250,000, to the Murtis Taylor Human Services System for the Students of Promise Leadership Academy from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Council President Jones referred Resolution No. R2024-0396 to the Education, Environment & Sustainability Committee.

- 8) R2024-0397: A Resolution awarding a total sum, not to exceed \$150,000, to MidTown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Jones

Council President Jones referred Resolution No. R2024-0397 to the Economic Development & Planning Committee.

- 9) R2024-0398: A Resolution awarding a total sum, not to exceed \$10,000, to the Women of Color Foundation for personal and professional development training programs from the District

9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0398 to the Education, Environment & Sustainability Committee.

- 10) R2024-0399: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0399 to the Health, Human Services & Aging Committee.

- 11) R2024-0400: A Resolution awarding a total sum, not to exceed \$10,000, to the Young Women's Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2024-0400 to the Health, Human Services & Aging Committee.

- 12) R2024-0401: A Resolution awarding a total sum, not to exceed \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Council President Jones referred Resolution No. R2024-0401 to the Education, Environment & Sustainability Committee.

- 13) R2024-0402: A Resolution awarding a total sum, not to exceed \$10,000, to the City of South Euclid for the purpose of the Dog

Park at Quarry Park North Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Council President Jones referred Resolution No. R2024-0402 to the Education, Environment & Sustainability Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2024-0354: A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Miller, Turner and Stephens

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2024-0354 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0356: A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village Initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Jones, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0356 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING
ADOPTION

- 1) R2024-0355: A Resolution awarding a total sum, not to exceed \$10,000, to Friendly Inn Settlement, Inc. for infrastructure upgrades, expansion of program services, and operational support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Miller, Sweeney, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0355 was considered and adopted by unanimous vote.

- 2) R2024-0357: A Resolution awarding a total sum, not to exceed \$10,000, to Positive Plus for the Victims of Crime Conference and Retreat from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner, Miller, Conwell and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0357 was considered and adopted by unanimous vote.

- 3) R2024-0358: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0358 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION
UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0403; R2024-0404; R2024-0405 & R2024-0406.

- 1) R2024-0403: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller, with a second by Ms. Turner, Resolution No. R2024-0403 was considered and adopted by unanimous vote.

- 2) R2024-0404: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 193 employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Department of Law

On a motion by Mr. Jones, with a second by Ms. Turner, Resolution No. R2024-0404 was considered and adopted by unanimous vote.

- 3) R2024-0405: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and the Fraternal Order of Police, Ohio Labor Council, Inc., covering approximately 14 employees in the classification of Protective Services Officer Sergeant for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the Agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/County Sheriff/
Department of Law

On a motion by Mr. Jones, with a second by Mr. Miller, Resolution No. R2024-0405 was considered and adopted by unanimous vote.

- 4) R2024-0406: A Resolution approving an Amendment to a Collective Bargaining Agreement between Cuyahoga County and the Ohio Patrolmen's Benevolent Association, Cellular 911 Unit (CECOMS), representing approximately 24 Call-takers within the Cuyahoga County Department of Public Safety and Justice Services for the period 4/1/2022 - 3/31/2025, to establish the terms of the Wage and Health Insurance re-openers in Articles 37 and 38 respectively, and to modify the duration of the contract; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law/
Department of Human Resources/Department of Public Safety
and Justice Services

On a motion by Mr. Jones, with a second by Mr. Sweeney, Resolution No. R2024-0406 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0407: A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual

Update for 2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Council President Jones referred Resolution No. R2024-0407 to the Committee of the Whole.

- 2) R2024-0408: A Resolution confirming the County Executive's appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0408 to the Human Resources, Appointments & Equity Committee.

- 3) R2024-0409: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0409 to the Human Resources, Appointments & Equity Committee.

- 4) R2024-0410: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2024-0410 to the Human Resources, Appointments & Equity Committee.

- 5) R2024-0411: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Edward Orcutt to

serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne **and Councilmember Miller**

Council President Jones referred Resolution No. R2024-0411 to the Human Resources, Appointments & Equity Committee.

- 6) R2024-0412: A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00.
 - b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00.
 - c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2024-0412 to the Public Works, Procurement & Contracting Committee.

- 7) R2024-0413: A Resolution authorizing an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period

from two (2) years to one (1) year and amending the loan agreement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Council President Jones referred Resolution No. R2024-0413 to the Economic Development & Planning Committee.

- 8) R2024-0414: A Resolution authorizing Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive/Department of Information Technology

Council President Jones referred Resolution No. R2024-0414 to the Committee of the Whole.

- 9) R2024-0415: A Resolution authorizing Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Council President Jones referred Resolution No. R2024-0415 to the Committee of the Whole.

- 10) R2024-0416: A Resolution authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; authorizing the County Executive to execute the amendment and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law/Division of Risk Management

Council President Jones referred Resolution No. R2024-0416 to the Committee of the Whole.

- 11) R2024-0417: A Resolution authorizing an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children's Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0417 to the Public Safety & Justice Affairs Committee.

- 12) R2024-0418: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$314,285.70.
 - b) Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$188,571.42.
 - c) Contract No. 4763 with Cornell Abraxas Group, LLC in the anticipated amount not-to-exceed \$628,571.40.

- d) Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount not-to-exceed \$251,428.56.
- e) Contract No. 4765 with New Directions, Inc. in the anticipated amount not-to-exceed \$251,428.56.
- f) Contract No. 4766 with Summit Academy in the anticipated amount not-to-exceed \$377,142.84.
- g) Contract No. 4768 with The Village Network in the anticipated amount not-to-exceed \$188,571.52.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Council President Jones referred Resolution No. R2024-0418 to the Public Safety & Justice Affairs Committee.

- 13) R2024-0419: A Resolution authorizing an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Council President Jones referred Resolution No. R2024-0419 to the Public Safety & Justice Affairs Committee.

- 14) R2024-0420: A Resolution making an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/County Sheriff

Council President Jones referred Resolution No. R2024-0420 to the Public Safety & Justice Affairs Committee.

- 15) R2024-0421: A Resolution authorizing a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties for a period of five (5) years; authorizing the County Executive to execute Contract No. 4979 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

Council President Jones referred Resolution No. R2024-0421 to the Public Safety & Justice Affairs Committee.

- 16) R2024-0422: A Resolution authorizing amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025; authorizing the County Executive to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services Inc. for additional funds in the amount not-to-exceed \$2,823,646.75.
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2024-0422 to the Education, Environment & Sustainability Committee.

- 17) R2024-0423: A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$1,228,433.65, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in the anticipated amount not-to-exceed \$61,981.30.
 - b) Contract No. 4754 with East End Neighborhood House in the anticipated amount not-to-exceed \$61,981.30.
 - c) Contract No. 1103 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$198,013.23.
 - d) Contract No. 1105 with University Settlement in the anticipated amount not-to-exceed \$220,517.29.
 - e) Contract No. 3261 (fka Contract No. 1098) with Catholic Charities Corporation in the anticipated amount not-to-exceed \$172,489.94.
 - f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in the anticipated mount not-to-exceed \$146,466.65.
 - g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in the anticipated amount not-to-exceed \$74,050.64.
 - h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in the anticipated amount not-to-exceed \$110,258.64.
 - i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in the anticipated amount not-to-exceed \$182,674.66.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services
and Councilmember Miller

Council President Jones referred Resolution No. R2024-0423 to the Health, Human Services & Aging Committee.

- 18) R2024-0424: A Resolution making awards on RQ14613 to various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4931 with Ace Wellness Center LLC in the anticipated amount not-to-exceed \$140,000.00.
 - b) Contract No. 4932 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$1,100,000.00.
 - c) Contract No. 4934 with Beech Brook in the anticipated amount not-to-exceed \$800,000.00.
 - d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in the anticipated amount not-to-exceed \$222,000.00.
 - e) Contract No. 4936 with Catholic Charities Corporation in the anticipated amount not-to-exceed \$1,200,000.00.
 - f) Contract No. 4937 with JusticeWorks OH, LLC in the anticipated amount not-to-exceed \$128,000.00.
 - g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the anticipated amount not-to-exceed \$360,000.00.
 - h) Contract No. 4939 with National Youth Advocate Program, Inc. in the amount not-to-exceed \$140,000.00.

- i) Contract No. 4940 with OhioGuidestone in the anticipated amount not-to-exceed \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in the anticipated amount not-to-exceed \$800,000.00.
- k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in the anticipated amount not-to-exceed \$140,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Council President Jones referred Resolution No. R2024-0424 to the Health, Human Services & Aging Committee.

- 19) R2024-0425: A Resolution authorizing an amendment to a Master Contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

1) For additional funds:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount not-to-exceed \$1,300.00.
- b) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount not-to-exceed \$50,000.00.
- c) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount not-to-exceed \$6,000.00.
- d) Contract No. 3750 with XCEL Healthcare Providers, Inc. in the anticipated amount not-to-exceed \$16,000.00.

- e) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$200,000.00.
- f) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$15,000.00.
- g) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$18,000.00.
- h) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount not-to-exceed \$7,900.00.
- i) Contract No. 3779 with ABC International Services, Inc. for Chore and Grab Bar services in the anticipated amount not-to-exceed \$5,900.00.
- j) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services. in the anticipated amount not-to-exceed \$500.00.
- k) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,500.00.
- l) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$235,800.00.
- m) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$7,100.00.
- n) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC for Laundry services in the anticipated amount not-to-exceed \$18,000.00.

- o) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$11,000.00.

2) No additional funds required:

- a) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- b) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- c) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- d) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- e) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- f) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services.
- g) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- h) Contract No. 3789 with Caring Hearts Health Services LLC for Homemaker, Personal Care, Chore and Laundry services.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

Council President Jones referred Resolution No. R2024-0425 to the Health, Human Services & Aging Committee.

- 20) R2024-0426: A Resolution authorizing a sole source contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute

Contract No. 4873 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Council President Jones referred Resolution No. R2024-0426 to the Education, Environment & Sustainability Committee.

- 21) R2024-0427: A Resolution authorizing a Master Contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4848 with Beech Brook in the anticipated amount not-to-exceed \$50,000.00.
 - b) Contract No. 4849 with OhioGuidestone in the anticipated amount not-to-exceed \$200,000.00.
 - c) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount not-to-exceed \$65,000.00.
 - d) Contract No. 4898 with The Centers for Families and Children in the anticipated amount not-to-exceed \$50,000.00.
 - e) Contract No. 4902 with Positive Education Program in the anticipated amount not-to-exceed \$177,500.00.
 - f) Contract No. 4922 with Achievement Centers for Children in the anticipated amount not-to-exceed \$150,000.00.
 - g) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount not-to-exceed \$7,500.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Council President Jones referred Resolution No. R2024-0427 to the Education, Environment & Sustainability Committee.

- 22) R2024-0428: A Resolution authorizing an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Jones referred Resolution No. R2024-0428 to the Health, Human Services & Aging Committee.

- 23) R2024-0429: A Resolution making awards to various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) - approved permanent housing services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 4700 with Emerald Development & Economic Network, Inc. in the anticipated amount not-to-exceed \$1,910,166.00.
 - b) Contract No. 4701 with Famicos Foundation, Inc. in the anticipated amount not-to-exceed \$300,194.00.

- c) Contract No. 4702 with Front Steps Housing & Services, Inc. in the anticipated amount not-to-exceed \$556,860.00.
- d) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- e) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Services in the anticipated amount not-to-exceed \$357,386.00.
- f) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the anticipated amount not-to-exceed \$370,650.00.
- g) Contract No. 4706 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the anticipated amount not-to-exceed \$283,152.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Jones referred Resolution No. R2024-0429 to the Health, Human Services & Aging Committee.

- 24) R2024-0430: A Resolution making an award to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Contract No. 4944 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Jones referred Resolution No. R2024-0430 to the Health, Human Services & Aging Committee.

- 25) R2024-0431: A Resolution making an award on RQ15000 to Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Re-entry Resource Center for the period 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4970 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry

Council President Jones referred Resolution No. R2024-0431 to the Health, Human Services & Aging Committee.

- 26) R2024-0432: A Resolution awarding a total sum not to exceed \$2,850,000.00 to the Gateway Economic Development Corporation for maintenance and upgrades to the Gateway Complex located in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney, Simon, Jones and Miller

Council President Jones referred Resolution No. R2024-0432 to the Committee of the Whole.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2024-0371: A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective.
[Pending referral from Committee]

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Committee of the Whole – Jones

Clerk Richardson read Resolution No. R2024-0371 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 2) R2024-0374: A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective:
 - a) The Arch at Saint Michael in the amount not-to-exceed \$450,000.00 to renovate the former Central Catholic School and Convent a 46-unit, senior independent living building, located at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland.
 - b) The Warner and Swasey in the amount not-to-exceed \$450,000.00 to construct 140 units for a mixed-used, mixed income, mixed population, historic adaptive reuse of the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland.
 - c) Cuyahoga TAY in the amount not-to-exceed \$450,000.00 for the development of a new, 50-unit supportive housing building for transition-aged youth experiencing homelessness in Cuyahoga County.
 - d) Jennings Center for Older Adults and PIRHL Developers, LLC in the amount not-to-exceed \$450,000.00 for the development of Hazelwood Court, a 53-unit senior community in City of Maple Heights.
 - e) Benjamin Rose Institute on Aging in the amount not-to-exceed \$450,000.00 for the development of the Margaret Wagner Apartments III, to construct 20 new units of Housing and Urban Development (HUD) Section 202 Supportive Housing for the elderly, located at 2373 Euclid Heights Boulevard in City of Cleveland Heights.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Economic Development & Planning – Schron

Clerk Richardson read Resolution No. R2024-0374 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 3) R2024-0386: A Resolution making an award on RQ14356 to various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,200,000.00.
 - b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$700,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0386 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 4) R2024-0387: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in the amount not-to-exceed

\$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2024-0387 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 5) R2024-0388: A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - a) Contract No. 2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
 - b) Contract No. 2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
 - c) Contract No. 2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
 - d) Contract No. 2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
 - e) Contract No. 2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.

- f) Contract No. 2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. 2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0388 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- 6) R2024-0389: A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (fka Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in the amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2024-0389 into the record.

This item will move to the November 26, 2024 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0368; R2024-0373; R2024-0375; R2024-0378; R2024-0379; R2024-0380; R2024-0381; R2024-0382; R2024-0383 & R2024-0385.

- 1) R2024-0368: A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Famous Distribution, Inc. dba Famous Supply, or its approved designee, for the construction and renovation of the Northeast Ohio Distribution Center located at 5700 Lee Road South, Maple Heights; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Development and Councilmembers Schron, Stephens **and Jones**

Committee Assignment and Chair: Economic Development & Planning – Schron

On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0368 was considered and adopted by unanimous vote.

- 7) R2024-0373: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland for lease of space for the Cleveland Police Department located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2024, to extend the time period to 10/1/2025 and to amend other terms, including rent amounts; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works **and Councilmember Conwell**

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0373 was considered and adopted by unanimous vote.

- 8) R2024-0375: A Resolution amending Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by (i) removing the Frontline Development Group, LLC loan in its entirety, (ii) amending the funding to reflect the removal of Frontline Development Group LLC, (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (iv) extending the sunset provision contained in Section 3 to 12/31/2025; and declaring the necessity that this Resolution become immediately effective:
- a) Frontline Development Group, LLC in the amount not-to-exceed \$600,000.00 for the construction of (240) workforce-based, affordable housing units for The Allen Estates Project.
 - b) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (2) existing building and the creation of (6) new, affordable housing units located on Madison Avenue and Lorain Avenue in the City of Cleveland.
 - c) Lutheran Metropolitan Ministry in the amount not-to-exceed \$200,000.00 for construction of (4) new, affordable, energy-efficient, permanent housing units for people experiencing homelessness in the City of Cleveland.
 - d) Northwest Neighborhoods CDC in the amount not-to-exceed \$450,000.00 for the creation of (51) affordable rental housing units for seniors for The Karam Senior Living Project.
 - e) 2804 Moreland, LLC in the amount not-to-exceed \$450,000.00 for rehabilitation of a vacant residential building, located at 2804 South Moreland Boulevard, City of Cleveland, to create 23 units of affordable housing.
 - f) CHN Housing Partners in the amount not-to-exceed \$450,000.00 for the construction of (40) affordable housing units for low to moderate-income persons,

with an emphasis on single parents seeking higher education.

- g) Cuyahoga Land Bank in the amount not-to-exceed \$1,500,000.00 to provide matching grants for housing and rehabilitation; and matching grants for the construction of (5) new homes in the City of East Cleveland.
- h) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (1) existing building and the creation of new affordable housing units for EDEN Expansion Phase II Project.

Sponsors: County Executive Ronayne/Department of Housing and Community Development **and Councilmember Conwell**

Committee Assignment and Chair: Community Development – Stephens

On a motion by Ms. Stephens with a second by Mr. Miller, Resolution No. R2024-0375 was considered and adopted by unanimous vote.

- 9) R2024-0378: A Resolution authorizing an amendment to Contract No. 4921 (fka Contract No. 2525) with Applewood Centers, Inc. for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Low-Risk Misdemeanors (CALM) Program, for the period 7/1/2021 – 6/30/2024, to extend the time period to 6/30/2026, to change the insurance requirements and increase the per diem rate, and for additional funds in the amount not-to-exceed \$1,699,022.86, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2024-0378 was considered and adopted by unanimous vote.

10) R2024-0379: A Resolution making an award on RQ12965 to various providers in the total amount not-to-exceed \$1,383,988.30 for interpretation and translation services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 4734 with Interpreters XP, LLC in the anticipated amount not-to-exceed \$408,450.00.

b) Contract No. 4757 with Cross Thread Solutions, LLC in the anticipated amount not-to-exceed \$936,538.30.

c) Contract No. 4759 with Tungez, LLC in the anticipated amount not-to-exceed \$39,000.00.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division, Domestic Relations Division, and Probate Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0379 was considered and adopted by unanimous vote.

11) R2024-0380: A Resolution authorizing a contract with Applewood Centers, Inc. in the amount not-to-exceed \$3,499,072.50 for program administration of a youth residential treatment program known as the Cognitive Behavioral Treatment Center (CBTC) for the period 7/1/2024 – 6/30/2026, authorizing the County Executive to execute Contract No. 4907 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0380 was considered and adopted by unanimous vote.

- 12) R2024-0381: A Resolution authorizing a contract with Dell Inc. in the amount not-to-exceed \$978,007.19 for a state contract purchase for a Microsoft Enterprise Agreement for various software, licensing, and support services for a period of three (3) years; authorizing the County Executive to execute Contract No. 4854 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Cuyahoga County Prosecutor's Office

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2024-0381 was considered and adopted by unanimous vote.

- 13) R2024-0382: A Resolution authorizing a contract with Axon Enterprise, Inc. in the amount not-to-exceed \$5,960,835.00 for a state contract purchase for digital evidence management software with associated cloud storage, maintenance, and support services for the period 11/1/2024 – 10/31/2033, authorizing the County Executive to execute Contract No. 4861 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/ Cuyahoga County Prosecutor's Office

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Miller, Resolution No. R2024-0382 was considered and adopted by unanimous vote.

- 14) R2024-0383: A Resolution authorizing an amendment to a Revenue Generating Agreement (via Contract No. 3389) with Securus Technologies, LLC for inmate telecommunications system and maintenance services for the period 9/6/2016 – 9/6/2027, to make budget line-item revisions and for

additional funds in the amount not-to-exceed \$3,250,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2024-0383 was considered and adopted by unanimous vote.

- 15) R2024-0384: A Resolution authorizing an amendment to Contract No. 3094 with Motorola Solutions, Inc. for Vendor-Hosted Next Generation 9-1-1- services for the period 8/1/2013 – 3/10/2025 to extend the time period to 3/31/2028, to change the terms, to expand the scope of services and make budget line-item revisions, and for additional funds in the amount not-to-exceed \$3,695,796.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2024-0384 was considered and adopted by unanimous vote.

- 16) R2024-0385: A Resolution authorizing amendments to contracts with various providers for youth workforce employment, education and training services in connection with Comprehensive Case Management Program for the period 7/1/2023 – 6/30/2025, to change the terms and for additional funds in the total amount not-to-exceed \$7,933,185.69, effective 7/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) For out-of-school services:

- a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,000,000.00.
- b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,578,016.88.
- c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.
- d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,442.00.

ii) For in-school services:

- a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Mr. Miller, Resolution No. R2024-0385 was considered and adopted by unanimous vote.

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0365: A Resolution making an award on RQ14483 to various providers in the amount not-to-exceed \$1,000,000.00 for construction management services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4716 and 4717 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4716 with Hill International, Inc. in the amount not-to-exceed \$500,000.00.

- b) Contract No. 4717 with Quality Control Inspection, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Ms. Turner, Resolution No. R2024-0365 was considered and adopted by unanimous vote.

- 2) R2024-0366: A Resolution making an award on RQ14489 to various providers in the amount not-to-exceed \$1,000,000.00 for general architectural and engineering services for the period of three (3) years, effective upon contract signature of all parties; authorizing the County Executive to execute Contract Nos. 4737 and 4738 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4737 with Hasenstab Architects, Inc. in the amount not-to-exceed \$500,000.00.

- b) Contract No. 4738 with Karpinski Engineering, Inc. in the amount not-to-exceed \$500,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Mr. Miller, Resolution No. R2024-0366 was considered and adopted by unanimous vote.

- 3) R2024-0367: A Resolution authorizing an agreement with Olmsted Township for 100% of the costs associated with the installation of the Greenway Trail from Fitch Road to Stearns Road, effective upon signature of all parties; authorizing the County Executive to execute Agreement No. 4851 and all other documents consistent with said agreement and this

Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

On a motion by Mr. Byrne with a second by Ms. Turner, Resolution No. R2024-0367 was considered and adopted by unanimous vote.

f) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0011: An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. O2024-0411 to the Public Works, Procurement & Contracting Committee.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will not meet before the next Council meeting, but the budget update process will continue in the Committee of the Whole, with departmental hearings on Monday, November 18 from 1:00 p.m. to 3:00 p.m. and Monday, November 25 from 1:00 p.m. to 5:00 p.m.; stated that the time for amendment and referral, within the broader Committee of the Whole meeting, will be Tuesday, November 26 at 2:00 p.m.; and said that the regular referred items that would normally be heard in Finance and Budgeting are expected to be heard in the Committee of the Whole on Monday, November 18 at 1:00 p.m.

Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, November 20 at 10:00 a.m.

Mr. Sweeney reported that the Council Operations, Intergovernmental Relations & Public Transportation Committee will meet on Tuesday, November 18 at 3:00 p.m. Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, November 18 at 1:00 p.m.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, November 18 at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, November 20 at 1:00 p.m.

Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, November 18 at 10:00 a.m.

Ms. Stephens reported the Community Development Committee will meet on Monday, November 18 at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, November 20 at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

Councilmember Gallagher congratulated St. Ignatius High School's soccer team on winning their 6th consecutive Division 1 title.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:21 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0433

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$20,000, to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$20,000 to the Cleveland Restoration Society for the Jesse Owens Family Home Stabilization Preservation Project; and

WHEREAS, the Cleveland Restoration Society estimates approximately 1.233 million people will be served annually through this award; and

WHEREAS, the Cleveland Restoration Society estimates the total cost of the project is \$20,000; and

WHEREAS, the Cleveland Restoration Society is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the Cleveland Restoration Society requested \$20,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Cleveland Restoration Society to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Cleveland Restoration Society from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Jesse Owens Family Home Stabilization Preservation Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0434

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$20,000, to Dress for Success Cleveland for general operating support from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to Dress for Success Cleveland for general operating support; and

WHEREAS, Dress for Success Cleveland estimates approximately 1,055 people will be served annually through this award; and

WHEREAS, Dress for Success Cleveland estimates the total cost of the project is \$20,000; and

WHEREAS, Dress for Success Cleveland is estimating the start date of the project will be December 2024 and the project will be completed by November 2025; and

WHEREAS, Dress for Success Cleveland requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Dress for Success Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Dress for Success Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for general operating support.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0435

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the NAMC Northern Ohio Chapter for the Rosie’s Girls Summer Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the NAMC Northern Ohio Chapter for the Rosie’s Girls Summer Program; and

WHEREAS, the NAMC Northern Ohio Chapter estimates approximately 10-15 girls will be served annually through this award; and

WHEREAS, the NAMC Northern Ohio Chapter estimates the total cost of the project is \$19,526; and

WHEREAS, the NAMC Northern Ohio Chapter is estimating the start date of the project will be August 5, 2024 and the project will be completed by August 16, 2024; and

WHEREAS, the NAMC Northern Ohio Chapter requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the NAMC Northern Ohio Chapter to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the NAMC Northern Ohio Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Rosie's Girls Summer Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0436

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on November 13, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *HRIS Specialist*
 Number: 14241

Pay Grade: 10B/Exempt

Exhibit B: Class Title: *Customer Relations Ombudsman*
Number: 13331
Pay Grade: 15A/Exempt

Exhibit C: Class Title: *Manager, Special Projects & Business*
Number: 11221
Pay Grade: 16A/Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Chief Forensic Photographer*
Class Number: 12212
Pay Grade: 13A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential function, physical requirements, additional requirements, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit E: Class Title: *GIS Analyst*
Class Number: 16152
Pay Grade: 10B/Exempt (No change)
* At the request of the Planning Commission, Planning Commission was added to the applicable departments so this position would be available for them to utilize.

Exhibit F: Class Title: *Medical Records Technician*
Class Number: 17021
Pay Grade: 6A/Non-Exempt (No Change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Systems Analyst*
Class Number: 16101
Pay Grade: 11B/Exempt
* PRC routine maintenance. Classification last revised in 2020. Changes were made to the essential functions, technology requirements, and language and formatting. No change to FLSA status. Pay grade increased from 10B to 11B.

Proposed Deleted Classifications:

Exhibit H: Class Title: *Network Engineering Administrator*
 Class Number: 16398
 Pay Grade: 19B/Exempt
 * This position is vacant, and the IT department currently has
 no plans to utilize this position in the future.

Exhibit I: Class Title: *Supervisor, Procurement Audit*
 Class Number: 11011
 Pay Grade: 10A/Exempt
 * This position is vacant, and the department currently has no
 plans to utilize this position in the future.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the forgoing
Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee
Committee(s) Assigned:

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: November 14, 2024

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on November 13, 2024, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS		
NEW CLASSIFICATIONS	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
HRIS Specialist 14241	10B Exempt	Human Resources
Customer Relations Ombudsman 13331	15A Exempt	Health and Human Services
Manager, Special Projects and Business 11221	16A Exempt	Fiscal Office

PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Chief Forensic Photographer 12212	13A Exempt	13A Exempt (No Change)	Medical Examiner
GIS Analyst 16152	10B Exempt	10B Exempt (No Change)	Information Technology
Medical Records Technician 17021	6A Non-Exempt	6A Non-Exempt (No Change)	Health and Human Services
Systems Analyst 16101	10B Exempt	11B Exempt	Information Technology

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Network Engineering Administrator 16398	19B Exempt	Information Technology
Supervisor, Procurement Audit 11011	10A Exempt	Health and Human Services

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
Sarah Nemastil, HR Director
Kelli Neale, Program Officer 4

Posted: 9/25/2024, 10/31/2024

Meeting: 11/13/2024

<u>Job Title</u> <u>NEW</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
HRIS Specialist	14241	N/A	10B Exempt	Human Resources	This is a new classification requested by the Department of Human Resources based on department need. The classification reflects the essential functions and minimum qualifications of the position.
Customer Relations Ombudsman	13331	N/A	15A Exempt	Health and Human Services	This is a new classification requested by Human Resources based on a position audit. The classification reflects the essential functions and minimum qualifications of the position.
Manager, Special Projects and Business	11221	N/A	16A Exempt	Fiscal Office	This is a new classification derived from a position that is currently unclassified but determined to be in the classified service through an analysis and recommendation of the PRC. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u> <u>REVISED</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
Chief Forensic Photographer	12212	13A Exempt	13A Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, physical requirements, additional requirements, and language and formatting. A technology section was added. No change to pay grade or FLSA status
GIS Analyst	16152	10B Exempt	10B Exempt (No Change)	Information Technology	At the request of the Planning Commission, Planning Commission was added to the applicable” Departments” so this position would be available for them to utilize.
Medical Records Technician	17021	6A Non-Exempt	6A Non-Exempt (No Change)	Health and Human Services	PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status
Systems Analyst	16101	10B Exempt	11B Exempt	Information Technology	PRC routine maintenance. Classification last revised in 2020. Changes made to essential functions, technology requirements, and language and formatting. No change to FLSA status. Pay grade increased from 10B to 11B

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Network Engineering Administrator 16398	19B Exempt	Information Technology	This position is vacant and the IT department currently has no plans to utilize this position in the future.
Supervisor, Procurement Audit 11011	10A Exempt	Health and Human Services	This position is vacant and the department currently has no plans to utilize this position in the future.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	HRIS Specialist	Class Number:	14241
FLSA:	Exempt	Pay Grade:	10B
Dept:	Human Resources	EXHIBIT A	

Classification Function

The purpose of this classification is to contribute to the maintenance of the HRIS system for the County Human Resources department.

Distinguishing Characteristics

This is a journey-level classification that is responsible for managing and maintaining job and position data and structure in the County's Human Resources Information System (HRIS). Employees in this classification work under general supervision of the Manager, HRIS and receive instruction or assistance only as unusual situations arise. Employees are expected to exercise a high level of independent judgment and initiative and to advise other HR personnel regarding use of HRIS systems.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Manages data within the Infor Global Human Resources module (GHR); receives requests for data changes/updates (e.g., new hires, rehires, supervisor changes, accounting unit changes, location changes, promotions, demotions, etc.) in GHR; communicates with individuals requesting changes to gather information relevant to making the system change; researches existing information within Infor GHR to determine if there is an appropriate existing structure or if a new structure needs to be created; determines whether a position can and should be created/changed based on information gathered, knowledge of organizational structure, and knowledge of how various integrated Infor systems interact; recommends solutions or alternative methods to meet requestors' needs; creates and updates system structure changes within the Infor GHR to facilitate making requested employment actions; investigates and resolves issues found with data integrity by examining system audit logs, coordinating with other departments (IT, Fiscal, HR), and determining which system/step in the process caused the errors; coordinates with Employee Service Specialists and ERP Business Systems Administrator to make data update/change requests as necessary.

20% +/- 10%

- Creates a wide variety of customized and standard reports for various individuals and departments; runs and distributes recurring monthly employee and compensation reports (e.g., termination dates, service dates, start dates, etc.) to HR staff; runs queries to create custom reports upon request from HR staff and external departments; determines where the necessary data to fulfill a data report request has to be sourced from and which information cannot not be shared; monitors existing reports in GHR to assist with data integrity; investigates issues found with data integrity and takes necessary steps to resolve them.

20% +/- 10%

- Completes special auditing projects to facilitate optimal quality of data in the GHR system; maintains data integrity by running queries and analyzing data to check for potential issues; collaborates with other departments to collect information (e.g., org charts, accounting information, etc.) to ensure data integrity; updates system structure and system data to correct errors found during data audits.

10% +/- 5%

- Collaborates with IT regarding testing and updates to the GHR system; collaborates with ERP Business Systems Administrator and IT to ensure system upgrade and patches are working properly; creates and sets up scenarios in the test environment for IT to test known and potential issues in the system; assists with carrying out testing scenarios; provides feedback to IT on any issues encountered during testing.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; raises awareness of issues and opportunities for process improvements encountered during the course of completing daily tasks; makes recommendations for process improvement.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in computer information systems, software development, business administration or related experience with five (5) years of application support, report creation, workflow, and/or troubleshooting experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor GHR, Tableau).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiple, divide, calculate decimals, calculate percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

HRIS Specialist

- Ability to comprehend a variety of informational documents employee data spreadsheets and reports, testing scenario spreadsheets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, construction manuals, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare executive employee reports, vacant supervisor reports, employee termination reports, employee accounting/activity reports, various GHR requested reports, data audits, testing scenario reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, and to explain procedures.
- Ability to use and interpret Human Resources and Human Resources Information System terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County departments and employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Customer Relations Ombudsman	Class Number:	13331
FLSA:	Exempt	Pay Grade:	15A
Dept:	Health and Human Services	EXHIBIT B	

Classification Function

The purpose of this classification is to serve as an ombudsperson in the Customer Relations/Customer Care division of Health and Human Services (HHS).

Distinguishing Characteristics

This is a supervisory level classification that is responsible for receiving, reviewing, responding, and resolving issues related to service delivery across multiple HHS departments. This position is part of a unit that serves as a general HHS information center for residents of Cuyahoga County. This position works under direction from a manager level position but is expected to work independently and use judgment in application of policies and procedures. The incumbent ensures that all activities are performed in a timely manner and according to policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
 - Supervises and directs the work of Program Officers, Clerical Specialists, Administrative Officers, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%
 - Acts as a liaison between Legal Aid, County Executive's Office, State, Governor's Office, and Senator's Office with written communication to customers; discusses CFS confidential cases in order for a legal opinion to be drafted by the legal department; assists the legal department with issues concerning Department of Child and Family Services Cases (DCFS).
- 15% +/- 5%
 - Serves as Electronic Payment Processing Information (EPPI) coordinator which includes EBT (Electronic Benefits Transfers) and the EPC (Electronic Payment Card) for the County; resolves customer account issues with the State of Ohio; handles County EPPI Card (Cash/SNAP) benefits.
- 15% +/- 5%
 - Serves as Civil Rights Coordinator; works with the State Bureau to research Civil Rights complaints; utilizes various tracking systems to research case information; works with law enforcement on investigations.

10% +/- 5%

- Works with other departments to assist with improving their processes; implements changes to department procedures based on state mandated policies; gathers data on unit performance; generates reports based on data; looks at trends in data to determine how to improve services.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in administration, management, or related field with five (5) years of experience working in HHS with experience in benefits, social work, child support, or aging; or an equivalent combination of education, training, and experience.

Highest degree of education attained	Experience required
High school diploma/GED	9 years
Unrelated associate degree	7 years
Related associate degree	7 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	5 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	3 years

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), publishing software (Microsoft Publisher), and database software (Sequel Server Reporting System, Statewide Automated Child Welfare Information System, Support Enforcement Tracking System, OBWP, Cisco, Finesse, Matrix Civil, Customer Relations Management System).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including time sheets, resumes, applications, training materials, Legal Aid Requests, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), and the Ohio Administrative Code (OAC).
- Ability to prepare monthly Customer Relations Management reports (CRMS), monthly call center reports, monthly Food Nutrition Supplement reports (FNS), monthly EPPIC reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to supervise and counsel employees, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret social benefits and basic related legal terminology and language.
- Ability to communicate with leaderships, vendors, state representatives, community partners, law enforcement, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Special Projects and Business	Class Number:	11221
FLSA:	Exempt	Pay Grade:	16A
Dept:	Fiscal Office	EXHIBIT C	

Classification Function

The purpose of this classification is to plan and direct short- and long -term special projects and business operations for the Fiscal Office.

Distinguishing Characteristics

This is a management-level classification with responsibility for performing technical activities in the Accounting Division of the Fiscal Office. This class works under the direction of the Assistant Fiscal Officer and is responsible for managing and implementing complex projects that further the County's mission and values. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Plans and directs short- and long -term special projects and business operations for the Fiscal Office in accordance with the County's overall mission; establishes quantifiable goals and creates paths towards achieving these goals; manages focused studies or projects through research, analysis, design, and implementation phases; leads team of employees through project; sets and maintains project schedule; forecasts project resource requirements, assign project tasks to team members and follow up on task completion; identifies and engages stakeholders to deliver a high level of service that achieves results in alignment with organizational objectives; works closely with all Fiscal Department leaders to review and refine the department's organizational structure to ensure alignment with service delivery and desired outcomes; leads business office activities; advises executive leadership team in all areas of financial management and financial reporting; delivers administrative, accounting, and budgeting services, as needed while developing and managing the budget and other financial measures of the Fiscal Office departments.

30% +/- 10%

- Directs the cash activities, accounting, and budget services for the Fiscal Office; oversees banking information, financial reports, cash postings, and revenue transactions; examines and corrects any cash transaction overages; manages various banking relationships and verification of cash balances; oversees the reconciliation of all bank accounts and cash activity; oversees preparation of bank confirmations for internal and external auditors; coordinates with the County Treasurer's Office to analyze financial and investment reports for the purpose of summarizing daily, monthly, quarterly, and annual cash flow and accounts statements as needed for year-end reporting; directs and oversees the flow of information/data from the various financial institutions banking systems to the County financial system; collaborates and act as liaison with OBM staff in the review, reconciliation, and monitoring of debt.

20% +/- 10%

- Focuses on continuous improvement by developing and implementing new policies, procedures and best practices; performs background research, tracks trends, and analyzes complex data;

Effective Date: TBD
Last Modified: TBD

Manager, Special Projects and Business

researches, analyzes, and evaluates existing operations, processes, policies, and/or procedures to identify areas for improvement or enhancement; conducts program need analysis; compiles result data and identifies areas of program deficiencies.

15% +/- 5%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, accounting, financial management, or a related field with seven (7) years previous experience in accounting, financial management, or a related field, and three (3) years of management experience **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required	Management Experience Required
Unrelated associate degree	11 years	3 years
Related associate degree	11 years	3 years
Unrelated bachelor's degree	9 years	3 years
Related bachelor's degree	7 years	3 years
Unrelated master's/doctoral degree	7 years	3 years
Related master's/doctoral degree	7 years	3 years

Related degree fields: finance, business administration

Related work experience: preparing company-wide financial reports, auditing, and/or GAAP research

- Must be a Certified Public Accountant (CPA).

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisory Responsibilities

Effective Date: TBD
Last Modified: TBD

Manager, Special Projects and Business

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including county workpapers, budgets, grant reports, financial statements, responses to County correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code, the Employee Handbook, GAAP, GASB, Code of Federal Regulations (CFR), GAAFR.
- Ability to prepare ACFR, Schedule of Federal Expenditures, Fiscal Procedure Guidelines, Administrative Rule Boards documents, Responses to State Auditor's Office or Other Regulatory Agencies, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with staff, external auditors, employees from outside agencies and departments, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Chief Forensic Photographer	Class Number:	12212
FLSA:	Exempt	Pay Grade:	13A
Dept:	Medical Examiner's Office	EXHIBIT D	

Classification Function

The purpose of this classification is to provide direct supervision to forensic photographers and to photograph a variety of scenes, subjects, and materials including physical evidence provided by law enforcement and to process all image files for investigative, scientific, and court presentation purposes.

Distinguishing Characteristics

This is a first-line supervisor classification working under general supervision of the Medical Examiner Director of Operations. This class works within a framework of policies, procedures, regulations, and laws and the employee exercises discretion and judgment in supervising employees, overseeing the unit's functioning, resolving any service delivery problems, and ensuring compliance with applicable regulations. This position is considered essential and remains on-call 24 hours a day and during holidays and County closures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Supervises and directs the work of Forensic Photographers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Performs advanced Forensic Photography techniques (e.g. digital evidence evaluation, creation of 1:1s, overlays, image enhancements, alternate light sources, ultraviolet, etc.) for analysis and comparisons; prepares and reviews various reports of scientific examination results; digitally captures photomicrographs of trace evidence and histological slides; duplicates and maintains video-graphic evidence; captures spherical images and constructs Spheron R2S published cases.

10% +/- 5%

- Photographs a variety of subjects and materials including crime scenes, decedents, autopsies, clothing, property, specimen, vehicles, fingerprints, or other physical evidence; documents photographic processes and procedures; follows chain of custody with photographic evidence as necessary; gives expert testimony in court; prepares court exhibits; processes images in multiple file types using a wide variety of software tools for investigative, scientific, and court presentation purposes; processes raw image files from digital media cards, processes property or digital media cards for other departments; copies files to digital media storage devices (optical discs, USBs, etc.) and distributes upon request; prints photographs; uses a scanner to digitize film, prints, and other copy work; prepares images for reports and exhibits; prepares and maintains digital files in accordance with applicable policies and procedures.

Effective Date: 7.28.2014
Last Modified: 01.29.2020

Chief Forensic Photographer

10% +/- 5%

- Performs miscellaneous responsibilities related to photography laboratory; oversees and participates in cleaning and maintaining equipment; tracks photography unit inventory and orders equipment and supplies; maintains photography inventory to ensure supply and equipment availability; maintains darkroom and photographic chemicals.

10% +/- 5%

- Conducts tours and gives lectures to outside agencies, organizations, or individuals; participates on the Education Committee to organize, develop, and conduct training courses; generates brochures, binders/books, graphics, posters, and other course materials for educational purposes such as conference poster presentations, training course materials, etc.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; keeps abreast of current trends and technological developments in the field; researches emerging forensic photography and digital image techniques; conducts tours of photography unit; gives lectures to outside agencies, organizations, or individuals; uses and evaluates new equipment, hardware, and software; develops and conducts trainings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in photography or related field and five (5) years of experience performing digital and conventional photography in a forensic setting; or an equivalent combination of education, training, and experience.

Additional Requirements

- Adobe Photoshop, Extensis Portfolio, and Camera RAW are required. Additional competencies in other photo software applications as needed.
- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of photographic equipment including digital cameras, tripods, strobes, scanners, spherocam, light meters, colorimeters, densitometers, microscopes, and projectors.
- Physical abilities to perform essential functions.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), database software (Microsoft Access), various graphics/image management software (Adobe PageMaker, InDesign, Adobe Bridge, Adobe Photoshop Adobe

Chief Forensic Photographer

Lightroom, DNG, Image-Pro Plus), color analysis/management software (X-Rite EZ Color, DataColor, Spyder X Pro), video editing software (Adobe Premiere Pro), and virtual reality software (Apple QTVR, Max IMT R2S Crime).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize college level algebra, geometry, trigonometry, and descriptive statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including photograph orders, diagrams, reports, image catalogues, list of Mugshots required, list of autopsy cases, incident reports, crime scene/accident scene summaries, quality assurance reports, purchase orders, police reports, trace evidence reports, scale drawings/models, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code 313.10, International Association for Identification Forensic Photography and Digital Image standards, scientific Working Group on Digital Evidence (SWGDE), National Association for Medical Examiners (NAME), Quality Assurance Manual, Materials Safety Data sheets, Training Manual, standard operating procedures, software and hardware manuals, safety manuals, publications, equipment manuals, reference books, journals, and the Employee Handbook.
- Ability to prepare optical discs, digital images, photographic prints, supply order forms, internal unit manual, budget reports, annual statistics, scale drawings/models, illustrations, PowerPoint presentations, standard operating procedures, publications signs, identification cards, graphics and court presentations, crime scene/accident scene summaries, equipment maintenance logs, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and council employees, to persuade and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical and legal terminology and language.

Chief Forensic Photographer

- Ability to communicate and to develop and maintain effective working relationships with subordinates, other departmental employees, supervisor, police department personnel, attorneys, investigators, and clerical staff.

Environmental Adaptability

- Work is typically performed in an office, laboratory and in the field.
- Work may involve exposure to strong odors, toxic agents, bodily fluids, electrical currents, temperature extremes, wetness/humidity, and laboratory equipment/machinery. Requires periodic on-site investigations that may occur indoor or outside in changing locations, environments and conditions and at all times of day and night and year. Conditions could include adverse weather or unsanitary environments and may require the use of personal protective equipment, especially in disaster situations.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	GIS Analyst	Class Number:	16152
FLSA:	Exempt	Pay Grade:	10B
Dept:	Information Technology and Planning Commission EXHIBIT E		

Classification Function

The purpose of this classification is to assist with administration of the Geographic Information System (GIS) environment including the design and update of GIS data and the design and development of GIS applications and dashboards to solve problems using data modeling and spatial analysis.

Distinguishing Characteristics

This is a journey level classification in the GIS series responsible for the integrity of GIS data and for the development of GIS applications and dashboards. Employees at this level work under general supervision from a unit manager. Employees are expected to work independently and exercise judgment and initiative. Positions at this level receive instruction or assistance as needed and are expected to become up to date on the methods, operating procedures, and policies of the work unit. This classification is distinguished from GIS Technician where this classification is responsible for more complex GIS analyses.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Designs, refines, and updates GIS data, databases and metadata; collects and interprets GIS data (e.g., tax maps, legal centerlines of streets, collected field data) to update databases; cleans data and monitors health and performance of databases; designs and maintains spatial GIS models; performs database querying; develops requirements, specifications and diagrams for the GIS infrastructure.

40% +/- 10%

- Designs, develops, deploys, and tests GIS web applications and dashboards; determines clients' GIS needs; writes queries to pull information for the application or dashboard; creates mapviewer applications, interactive graphs, and interactive charts; uses various software to create applications creates user accounts and passwords for client access to applications or dashboards; updates actions as needed.

15% +/- 5%

- Provides other software assistance; coordinates public and County GIS data sharing and exchange; designs and develops reports; designs and maintains desktop databases for reports and maps; provides training to lower-level employees and end-users.

5% +/- 2%

- Administers GIS databases; deploys and administers GIS applications, server software, middleware, and licensing; create backups; manages database security and user access.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in information technology or related field and three (3) years of GIS analysis, development, or computer programming experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, printer, plotter, GPS equipment, mobile devices, and drafting tools.

Technology Requirements

- Ability to operate a variety of software and databases including GIS software (ArcGIS), image editing software (GIMP), spreadsheet software (Microsoft Excel), database software (Microsoft SQL server Studio), and word processing software (Microsoft Word, Nitro).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry, and descriptive and inferential statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including external GIS data, external assessment data, maintenance data, maps, schematics, design record drawings, CAD files, image files, fiscal records, property deeds, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including database documentation, development documentation, server documentation, Ohio Revised Code, departmental guidelines, and computer software manuals.
- Ability to prepare GIS data, analysis reports, office application data, map reports, map deliverables, assessment estimates, application reports, annual report and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.

GIS Analyst

- Ability to use and interpret GIS data modeling, database and web development syntax, and statistical analysis terminology.
- Ability to communicate with managers, supervisors, vendors, consultants, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment although time may be spent outdoors collecting or verifying data.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Medical Records Technician	Class Number:	17021
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Health and Human Services	EXHIBIT F	

Classification Function

The purpose of this classification is to maintain invoicing, medical billing, medical supply inventory, electronic and paper medical records, chart audits, discharge records, storage of records, and current list of discharges in accordance with State and Federal guidelines for certification and reimbursement.

Distinguishing Characteristics

This is an entry level classification that is responsible for maintaining medical records, chart audits, and various other records. The incumbent in this position will review and correct discrepancy reports, enter codes and information into various billing systems for payment reimbursement, and will maintain the medical supplies inventory. This classification works under a framework of well-defined procedures. This class requires a limited exercise of judgment and consults with a supervisor as new or unusual situations arise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Maintains medical records, chart audits, discharge records, storage of records, and current list of discharges; ensures adherence to State and Federal guidelines for certification and reimbursement; maintains charts via electronic system as well as paper medical charts; reviews medical reports for completeness; reviews charts to ensure all reports and signatures are present; codes diagnoses; prepares charts for admission and re-admission; prepares minimum data set for annual update; maintains chart overflow; maintains discharge chart files; documents deficiencies in patient charts; purges old records; maintains log of destroyed records; maintains diagnoses index; safeguards the confidentiality of clinical records.

30% +/- 10%

- Reviews, sends, and verifies invoices from providers; creates and submits medical insurance claims for various programs within the agency; posts payments received from medical insurance payouts; records payments in accounts receivable; addresses denied claims; reviews and sends invoices to the Fiscal department for options providers; reviews the payment posting system to ensure all past dates of services have been paid; follows up on all claims within the billing process cycle time; replies to any queries.

15% +/- 5%

- Performs supporting administrative duties; drafts policies and procedures for medical records and maintains policy and procedure manuals; attends staff meetings, workshops, and seminars; serves on various committees; acts as consultant on medical record keeping procedures and problems; provides training in proper procedures for appropriate agency personnel; assists in maintaining liaison between processing function and other functions within agency to develop effective working relationship; gathers and analyzes raw statistical data to compile into report form; develops reporting instruments such as forms, charts, and tables.

Effective Date: 1993
Last Modified: 11.27.2019

10% +/- 5%

- Manages medical supplies inventory; orders and stocks required medical supplies; establishes and reevaluates desired inventory targets based on the operational needs of nursing aids, current usage, and the anticipated usage within the department; submits order requests; distributes supplies when needed throughout the agency.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School Diploma or equivalent, and 1 year of electronic health records, medical documentation, clerical, or administrative experience; or an equivalent combination of education, training, and experience.
- Certified Medical Billing and Coding Specialist, or an equivalent certification is required.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), database software (Peer Place, Careware), and provider billing systems.

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including patient records, minimum data set (MDS), information request, options invoices, discrepancy reports, grant reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, ICD-10-CM Codes, OBRA 87 Manual, Medicare Manual, medical textbooks, HIPAA, and computer handbooks.

Medical Records Technician

- Ability to prepare audit reports, patient records, diagnosis lists, admission and discharge registries memos, correspondence, billing invoices, supply order requests, patient archives, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical billing terminology and language.
- Ability to communicate effectively with physicians, nursing staff, social service personnel, administrator, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Systems Analyst	Class Number:	16101
FLSA:	Exempt	Pay Grade:	11B
Dept:	Information Technology	EXHIBIT G	

Classification Function

The purpose of this classification is to work with users and functional managers to design and develop system solutions to address business needs and perform systems analysis to troubleshoot the County's computer information system(s).

Distinguishing Characteristics

This is a technical, journey level classification that ensures computer systems meet the needs of the department and makes the necessary changes to the system to meet those needs. Positions at this level work under general supervision of a manager-level position and receive instruction or assistance as unusual situations arise and are expected to exercise judgment and initiative. This position is distinguished from Information System Analyst where the latter is responsible for more complex projects and systems that utilize a greater amount of County resources and personnel.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
 - Design's system solutions to address department needs; works with functional managers to discuss business requirements; assesses needs of proposed solution; analyzes feasibility of proposed solution; designs solutions to meet local, state, and federal requirements for the department; designs software enhancements; reviews and monitors systems for inadequacies.
- 25% +/- 10%
 - Tests and monitors system solutions to ensure they functionally meet stakeholder needs; leads testing efforts and ensures issues are identified, tracked, and resolved; troubleshoots issues to the system solution; performs follow up studies and regression tests to make sure the software still works after changes; ensures software properly functions according to end user requirements and data is appropriately validated
- 25% +/-10%
 - Provides continued end-user support for the software system; develops training lessons and materials for end-users; develops charts, graphs, and reports on system data for functional managers; provides data to governing and regulating bodies for audits and annual reporting; redacts data when necessary; makes recommendations for future development of department systems.
- 20% +/- 10%
 - Assists development of system solutions; writes scripts to extract data for analysis and system testing; writes technical specifications for developers or DBAs to create automated processes or develop database architecture; works with vendor application support to resolve issues and to develop and maintain process flows and documentation.

5% +/- 2%

- Stays up to date on trends, methods, and technology in the industry; reads and reviews various trade websites and online content; attends development meetings, conferences, and webinars.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science or related field with three (3) years of computer information systems experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
No high school diploma/GED	7 years
High school diploma/GED	6 years
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	No experience required

Related degree fields: information technology, computer science, management information systems, mathematics, statistics, communications, project management, hard sciences.

Related work experience: computer information systems, project management, gathering business requirements, implementing computer-related technologies, database analysis/design, web design, software design, UX/UI, QA/QC.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including personal computers, mainframe computer, modems, hard drives, multifunction printers, and scanners.

Technology Requirements

- Ability to operate a variety of software and databases including assigned departmental information systems (e.g., case management systems, records management systems, jail management systems, etc., Milestone), database software (SQL Server, Oracle, Microsoft Access, RedGate), email software (Microsoft Outlook), IT support ticket software (Cherwell), productivity software (Microsoft Excel, Outlook, Word, PowerPoint, Teams, etc.), script editing software (Notepad++).

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including feasibility studies, systems report, database sets, user reports, computer periodicals, hardware and software specifications, source materials, internal data requests, public records requests, log files, Cherwell tickets, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, computer software manuals, computer hardware manuals, systems documentation and manuals, software product manuals, standard operating procedures, security standards, and the Ohio Revised Code.
- Ability to prepare feasibility studies, statistical reports, systems instruction curriculum, department reports, memos, correspondence, training documents, workflows, email notifications, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer system terminology and computer programming languages.
- Ability to communicate effectively with managers, supervisors, vendors, consultants, state employees, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Network Engineering Administrator	Class Number:	16398
FLSA:	Exempt	Pay Grade:	19B
Dept:	Information Technology	EXHIBIT H	

Classification Function

The purpose of the classification is to administer the design, management and monitoring of web applications, database servers, domain name systems, file transfer protocols, and file and print servers involving various operating systems, virtualized server and storage environment, enterprise email and various enterprise storage platforms; configure and maintain employee internet access in conjunction with the Security unit; implement and manage the County's internet presence.

Distinguishing Characteristics

This is a management class that works under direction from the Chief Technology Officer. The employee in this class is expected to exercise discretion in applying general goal and policy statements, in resolving organizational and service delivery problems and in supervising assigned staff. The employee in this class is also responsible for participating in establishing and enforcing the policies and procedures of the division.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 15%
- Act as a project manager, developing and executing plans for consolidation, active directory migration, integration, print management, enterprise storage design and integration, desktop/laptop refresh initiative, storage and server virtualization initiative, network redundancy design and implementation, and county-wide backup design.
- 30% +/- 10%
- Provides supervision of Network Managers and assigned staff; prioritizes, assigns, reviews, and coordinates work; consults with staff to review work requirements, status, and problems; assists staff with complex or problem situations; defines education and training needs and promotes employee development; prepares employee performance evaluations as scheduled or required; interviews and recommends new hires; identifies opportunities for improvement and makes constructive suggestions; delegates and reviews tasks and project reviews.
- 20% +/- 10%
- Provides support for the day-to-day operations of the infrastructure county-wide; reviews and prioritizes failure events, performance monitoring, and operational status reporting.
- 5% +/- 5%
- Reviews, approves, and/or recommends software and hardware solutions for infrastructure assets; install, configure and support various hardware and software platforms.
- 5% +/- 5%
- Provides management with status of the performance of the infrastructure.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, electrical engineering, management information systems or a related field with nine (9-) years of experience in network design and installation; or any equivalent combination of education, training, and experience.

Additional Requirements

No license or certification requirements.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment, toners, and cable testers.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; understand and apply descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including timesheets, network monitor, network drawings, customer requests for service, billing invoices, incident tickets, and technical documents.
- Ability to comprehend a variety of reference materials and manuals including websites, software applications, reference manuals, network and server documentation, and policy and procedure manuals.

Network Engineer Administrator

- Ability to prepare network documentation, network and information technology assessments, customer service requests, fiscal reporting, technical analysis, personnel evaluations and development plans and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including users, colleagues, vendors, and employees and managers of other divisions.
- Ability to use and interpret computer, data communications and infrastructure terminology and language.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Procurement Audit	Class Number:	11011
FLSA:	Exempt	Pay Grade:	10
Dept:	Health and Human Services	EXHIBIT I	

Classification Function

The purpose of this classification is to supervise a team conducting audits of contracted service providers and to complete auditing duties.

Distinguishing Characteristics

This is a supervisory-level classification that is responsible for supervising a team conducting audits of contracted service providers. The employee works within a framework of established regulations, policies, and procedures and is expected to independently exercise judgment in performing work and ensure that the assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Completes auditing duties; plans and conducts audits of contracts; prepares documents to support audits; produces reports of audit findings; reviews audit reports; analyzes trends and patterns within audit findings; conducts research on state and federal rules and regulations, industry standards, and best practices; develops and revises audit policies and procedures; prepares Request for Proposals (RFPs); prepares and reviews contracts to ensure compliance with applicable agency, state, and federal regulations; completes contract evaluations to determine provider performance; creates reports regarding contract status; conducts provider training; assists providers with using online data management system; develops provider training materials.

20% +/- 5%

- Supervises assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee leave requests and time sheets; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; represents agency at community meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in public administration, business administration, public finance or related field with two (2) years of experience in contract monitoring, grant administration or related field and one (1) year of related supervisory experience; or any equivalent combination of training and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including provider billing utilization, client satisfaction reports, goals and objectives reports, audit reports, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Cuyahoga County Code, Ohio Administrative Code, and Ohio Revised Code.
- Ability to prepare RFPs, contracts, audit reports, contract evaluation reports, performance appraisals, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with supervisor, subordinates, other County employees, vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment

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County Council of Cuyahoga County, Ohio

Resolution No. R2024-0437

Sponsored by: Council President Jones on behalf of The MetroHealth System	A Resolution approving The MetroHealth System’s policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for the year 2025, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System (“Board”) to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital from one or more group purchasing organizations sponsored by nonprofit organization and one or more state or federally operated joint purchasing programs; and

WHEREAS, upon adoption of such policies by the Board and approval of same by the County Executive and County Council, the Board may follow the policies in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital’s overall expense for supplies, equipment and services; and

WHEREAS, on November 4, 2024, the Board adopted Resolution 19660 approving annual joint purchasing policies and procedures for the year 2025; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by The MetroHealth System may continue uninterrupted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves The MetroHealth System’s purchasing policy and procedures for participation in group or joint procurement

arrangements for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital in order to achieve economies for the 2025 Calendar Year, as further described in Resolution 19660 passed by the Board of Trustees of The MetroHealth System November 5, 2024.

SECTION 2. That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of The MetroHealth System; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0438

Sponsored by: Councilmembers Conwell and Jones	A Resolution awarding a Community Development Grant award in the amount not-to-exceed \$1,300,000 to Cleveland Public Market Corporation for the restoration and modernization of the West Side Market located at 1979 West 25 th Street, Cleveland, Ohio 44113; authorizing the County Executive to execute the grant agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cleveland Public Market Corporation operates the West Side Market, Cleveland's oldest publicly owned market, and they are working to raise \$60 million dollars to restore and modernize the West Side Market in accordance with their Market Master Plan; and

WHEREAS, Cleveland Public Market Corporation anticipates the Market Master Plan will help retain 250 jobs and create 10 additional jobs within Cuyahoga County; and

WHEREAS, Cuyahoga County Council desires to provide a Community Development Fund Grant in the amount of \$1,300,000 to the Cleveland Public Market Corporation; and

WHEREAS, the Cuyahoga County Community Development Fund is funded by the gross casino revenues distributed to Cuyahoga County; and

WHEREAS, the Community Development Fund has available proceeds to fund projects that better Cuyahoga County, and Council has determined the Project is an appropriate use of the County's Community Development Fund resources; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby awards a Community Development Grant in the amount not-to-exceed \$1,300,000.00 to Cleveland Public Market Corporation funded from the Community Development Fund for the restoration and modernization of the West Side Market located at 1979 West 25th Street, Cleveland, Ohio 44113.

SECTION 2. The grant funds shall only be distributed to Cleveland Public Market Corporation upon receipt of all other funding sources necessary to complete the restoration and modernization of the West Side Market, as determined by the Cuyahoga County Director of Development.

SECTION 3. That the County Executive and/or the Director of Development is authorized to execute a grant agreement and all documents consistent with said grant and this Resolution.

SECTION 4. If any specific appropriation is necessary to effectuate this award, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize this appropriation.

SECTION 5. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 6. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0449

Sponsored by: Councilmember Schron	A Resolution authorizing an amendment to Contract No. 2893 with The Cleveland Foundation for the Opioid Innovation Project Fund of the Cleveland Foundation, for additional funds in the amount of \$5,000,000.00 for a total amount not-to-exceed \$10,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, On December 6, 2022 the County Council adopted Resolution No. R2022-0430 authorizing an award to The Cleveland Foundation in the total amount not-to-exceed \$5,000,000.00 to start the Opioid Innovation Project Fund of the Cleveland Foundation (the “Fund”), commencing upon contract signature of all parties; and

WHEREAS, the Fund focuses on early stage financial investments in businesses that are commercializing innovations to prevent opioid addiction; and

WHEREAS, the Fund’s primary goal is to provide early stage funding for innovations to prevent opioid addiction; and

WHEREAS, a portion of the funding provided is used to write down the cost for medical providers to use the innovations during early stages of development, thereby speeding up adoption of these innovations to prevent opioid addiction; and

WHEREAS, as to County funding, this project is 100% funded by the Opioid Mitigation Fund; and

WHEREAS, the Cuyahoga County Council desires to amend Contract No. 2893 with the Cleveland Foundation to provide an additional amount of \$5,000,000.00 to the Fund for a total amount not-to-exceed \$10,000,000.00; and

WHEREAS, additional matching funding for innovations to prevent opioid addiction will be solicited from other non-County sources, to increase the total amount of the Opioid Innovation Project Fund; and

WHEREAS, financial investments from the Fund are structured so that earnings from the funded activities return to the Opioid Innovation Project Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2893 with the Cleveland Foundation in an additional amount of \$5,000,000.00 for a total amount not-to-exceed \$10,000,000.00 for the Opioid Innovation Project Fund of the Cleveland Foundation.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with said award and this Resolution.

SECTION 3. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0390

Sponsored by: Councilmembers Sweeney, Conwell, Jones and Turner	A Resolution awarding a total sum, not to exceed \$20,000 to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project from the District 3, District 7, District 8 and District 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$5,000, from the District 7 ARPA Community Grant Fund in the amount of \$5,000, District 8 ARPA Community Grant Fund in the amount of \$5,000 and District 9 ARPA Community Grant Fund in the amount of \$5,000, for a total amount not-to-exceed \$20,000 to Friendly Inn Settlement, Inc. for the HVAC Capital Upgrade Project; and

WHEREAS, Friendly Inn Settlement, Inc. estimates approximately 8,000 people will be served annually through this award; and

WHEREAS, Friendly Inn Settlement, Inc. estimates the total cost of the project is \$60,000; and

WHEREAS, Friendly Inn Settlement, Inc. indicates the other funding source(s) for this project includes:

- A. \$640,086.28 from the Moron Family Foundation;
- B. \$15,000; and

WHEREAS, Friendly Inn Settlement, Inc. is estimating the start date of the project will be December 2024 and the project will be completed by January 2025; and

WHEREAS, Friendly Inn Settlement, Inc. requested \$15,000 from the District 3, District 7 and District 9 ARPA Community Grant Funds to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Friendly Inn Settlement, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Friendly Inn Settlement, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the HVAC Capital Upgrade Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Legislation Substituted in Committee: November 20, 2024

Journal _____
_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Friendly Inn Settlement, Inc	
Address of Requesting Entity: 2386 Unwin Road Cleveland Ohio 44104	
County Council District # of Requesting Entity: # 3	
Address or Location of Project if Different than Requesting Entity: 	
County Council District # of Address or Location of Project if Different than Requesting Entity: 	
Contact Name of Person Filling out This Request: Yolanda Y. Armstrong, MSSA, LSW	
Contact Address if different than Requesting Entity: Same as Above	
Email: yarmstrong@thefriendlyinn.org	Phone: 216-408-0071 cell
Federal IRS Tax Exempt No.: 34-0714413	Date: 10/21/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Capital Upgrade for Friendly Inn Settlement, Inc HVAC System

This project is important because Friendly Inn Settlement serves over 8,000 residents and community partners who utilize our 41,000 sqft. building for a plethora of services that are provided to individuals and families not only in the Central Neighborhood but in the surrounding areas. We have been the cornerstone of the Central Community and a safe space to receive social services for families experiencing food insecurity, maternal and infant health concerns, and at-risk concerns among our most vulnerable our youth and senior citizens.

The original HVAC System was put in place in 2003 and within the past year we have had it services at least 15 times and have been told its time for an upgrade and/or new HVAC System. We would like to contract with an HVAC company as early as December 1st if not sooner and have this upgrade completed no later than January 31. 2025.

Project Start Date: December 1, 2024

Project End Date: January 30, 2025

IMPACT OF PROJECT:

Who will be served:

Residents and Community Partners

How many people will be served annually:

8,000+

Will low/moderate income people be served; if so how: Yes Majority of the families that we serve fall under the 200% poverty level.

How does the project fit with the community and with other ongoing projects: This project will allow for all those in the community to continue to receive services in an environment that is conducive in providing a comfortable atmosphere that heating and cooling system will be used as appropriate.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: NA

If applicable, what environmental issues or benefits will there be: People will be served in an environment with a comfortable atmosphere and temperature in the building.

If applicable, how does this project serve as a catalyst for future initiatives: There are more upgrades needed but having the support of ARPA Funds to address the HVAC concern will help others to understand the significance of how and why our capital improvement list needs to be completed.

FINANCIAL INFORMATION:

Total Budget of Project:\$60,000

Other Funding Sources of Project (list each source and dollar amount separately):
We are applying for funding from:

Morton Family Foundation \$640,086.28
Personal Donations \$15,000

Total amount requested of County Council American Resource Act Dollars: \$15,000

Since these are one-time dollars, how will the Project be sustained moving forward:

Unrestricted Grants
Personal Donations

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

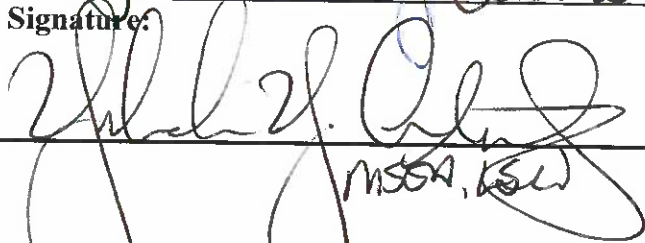
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Yolanda Y. Armstrong MSA, LSW

Signature:


MSA, LSW

Date:

10/21/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0391

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$10,000, to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the YMCA of Greater Cleveland for the Parker Hannifin Downtown YMCA Financial Assistance Program; and

WHEREAS, the YMCA of Greater Cleveland estimates approximately 408 people will be served annually through this award; and

WHEREAS, the YMCA of Greater Cleveland estimates the total cost of the project is \$10,000; and

WHEREAS, the YMCA of Greater Cleveland is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the YMCA of Greater Cleveland requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the YMCA of Greater Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the YMCA of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Parker Hannifin Downtown YMCA Financial Assistance Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

Parker Hannifin Downtown YMCA a branch of the YMCA of Greater Cleveland

Address of Requesting Entity:

1301 E. 9th Street, Cleveland, OH 44114

County Council District # of Requesting Entity:

3

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Camille Travis

Contact Address if different than Requesting Entity:

Email: ctravis@clevelandymca.org

Phone: 216-344-7700

Federal IRS Tax Exempt No.:

34-0714728

Date: 10-28-24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

This funding will help to expand the Parker Hannifin Downtown YMCA Financial Assistance Program. The YMCA scholarship program is a sliding fee scale designed to provide membership and/or program assistance for any family, adult or senior who desires to participate, regardless of their ability to pay the published fee. Those not able to pay the full fee may be awarded a partial scholarship based on their financial circumstances and the YMCA's ability to fund the subsidy.

All YMCA members receive the same membership benefits, regardless of whether they are receiving assistance. The Y is an organization for all. With increased funding, we will be able to expand our reach and create more opportunities for community members to experience the holistic well-being and sense of belonging that can be achieved at the YMCA.

Funds are distributed on a case-by-case basis and will begin as soon as funds are received. The goal is to identify and award approximately 50 members of our community with a year of partial financial assistance, ensuring all funds are utilized by the end of the 2025 calendar year. Our program requires that each member pay something so that they are motivated to utilize the membership.

Financial assistance tracking will be maintained by the Membership Director at the Downtown YMCA.

Project Start Date: January 1, 2025

Project End Date: December 31, 2025

IMPACT OF PROJECT:

Who will be served:

Our financial assistance program serves members of the community who reside near the Downtown YMCA. Community members from diverse backgrounds of all ages and spanning many ethnicities and socio economic classes are able to benefit from our program and gain access to resources and programming provided by the YMCA.

How many people will be served annually:

In 2024, we have awarded financial assistance scholarships to 408 individuals' year to date. With additional funding of \$10,000, we can expand that number by offering a year of partial financial assistance membership to approximately 50 additional members of the community we serve.

Will low/moderate income people be served; if so how:

Our financial assistance program is an income-based program with reduced rates determined with our standard application which takes into consideration household income, with exceptions made on a case by case for emergency situations. Decisions for financial assistance are the made by branch staff based on available data and following an association wide pre-determined scale.

How does the project fit with the community and with other ongoing projects:

At the YMCA of Greater Cleveland, we are committed to strengthening our community by connecting all people to their potential, purpose, and each other. Our mission, driven by local initiatives, focuses on empowering young people, enhancing health and well-being, and fostering a sense of community. We believe in inclusivity, ensuring that financial assistance is available to those in need.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives: The Y has always been a place for all and we will continue to raise funds annually to be sure our mission is carried out.

FINANCIAL INFORMATION:**Total Budget of Project:****\$10,000****Other Funding Sources of Project (list each source and dollar amount separately):**

The YMCA of Greater Cleveland's Annual Campaign is another source for financial assistance offered to community members. The Annual Campaign is funded by individual donors, corporations and foundations.

Total amount requested of County Council American Resource Act Dollars:**\$10,000****Since these are one-time dollars, how will the Project be sustained moving forward:**

Funding for future financial assistance will continue through the Annual Campaign and other grant sources through continued engagement of generous members and supporters of the YMCA.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

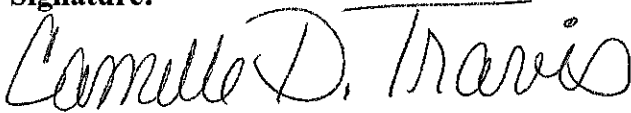
I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Camille D. Travis

Signature:



Date:

10-28-24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0392

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the City of Middleburg Heights for the Senior Life Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the City of Middleburg Heights for the Senior Life Program; and

WHEREAS, the City of Middleburg Heights estimates approximately 10,000 people will be served annually through this award; and

WHEREAS, the City of Middleburg Heights estimates the total cost of the project is \$75,000 annually; and

WHEREAS, the City of Middleburg Heights indicates the other funding source(s) for this project includes 60% from the City of Middleburg Heights, 20% from sponsors, and 20% from seniors; and

WHEREAS, the City of Middleburg Heights is estimating the project will begin upon receipt and the project will be completed by December 2024; and

WHEREAS, the City of Middleburg Heights requested \$5,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the City of Middleburg Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the City of Middleburg Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Senior Life Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of Middleburg Heights Recreation	
Address of Requesting Entity: 16000 Bagley Road, Middleburg Heights, Ohio 44130	
County Council District # of Requesting Entity: District #4	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Mark Elliott, Recreation Director	
Contact Address if different than Requesting Entity:	
Email: melliott@middleburgheights.com	Phone: (440) 234-2255
Federal IRS Tax Exempt No.: 34-6001879	Date: October 21, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Middleburg Heights Senior Life -

Is designed for the Senior Population 60+ who seek to live an active, healthy, and social life style. This is achieved by offering a wide variety of activities, all of which, are interesting, affordable, and enjoyable. Our goal is to reach as many individuals, with all abilities, as possible. The activities are offered throughout the year on a daily, weekly, and monthly basis. These include water exercises and fitness classes, bocce ball, cornhole, pickleball, ping pong, book club, card playing, crafts, ice cream socials, dances and movies. We also offer a series of Lunch + Learn Educational programs that are specific to a topic, health fairs, and very popular monthly bus trips. Add in a summer picnic, fall clambake, and a summer Concert Series you would conclude that we keep everyone busy and have fun doing it!

Project Start Date:

Upon receipt

Project End Date:

December 2024

IMPACT OF PROJECT:

Who will be served:

Our senior population 60+

How many people will be served annually:

The participation in all of our programming is outstanding. When considering how many annually we are serving, nearly 10,000 people.

Will low/moderate income people be served; if so how:

Yes, many of our programs, events, and presentations are free. Other times the city will supplement the cost to keep it affordable. Local vendors will also sponsor some programming. Bus trips (including transportation, lunch, and tickets) are the most costly.

How does the project fit with the community and with other ongoing projects:

Our city officials have established a very consistent philosophy throughout the community.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

If applicable, what environmental issues or benefits will there be:

Monthly Bus trips apply to this section, it is much safer to reserve a tour bus and driver than having many individuals drive. Providing a bus is one of the most energy efficient and least polluting forms of transportation.

If applicable, how does this project serve as a catalyst for future initiatives:

Our senior programming is very popular. We are providing fun and exciting experiences right here in their home town. Without that opportunity many seniors may never have the chance to visit or experience these places. The seniors feel safe and are comfortable right here in their own community.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$ 75,000 yearly

Other Funding Sources of Project (list each source and dollar amount separately):

City 60 %
Sponsors 20 %
Seniors 20 %

Total amount requested of County Council American Resource Act Dollars:

\$ 5,000.

Since these are one-time dollars, how will the Project be sustained moving forward:

The City of Middleburg Hts is prepared to provide assistance and supplement the program to keep costs affordable.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Mark Elliott

Signature:

Mark Elliott

Date:

10/21/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0393

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the City of Parma Heights for the purchase of exercise equipment for the Parma Heights Senior Center; and

WHEREAS, the City of Parma Heights estimates approximately 300 people will be served annually through this award; and

WHEREAS, the City of Parma Heights estimates the total cost of the project is \$5,000; and

WHEREAS, the City of Parma Heights is estimating the project will begin immediately and will remain ongoing; and

WHEREAS, the City of Parma Heights requested \$5,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the City of Parma Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the City of Parma Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase of exercise equipment for the Parma Heights Senior Center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): The City of Parma Heights - Parma Heights Senior Center	
Address of Requesting Entity: 6281 Pearl Rd, Parma Heights Ohio 44136	
County Council District # of Requesting Entity: 4	
Address or Location of Project if Different than Requesting Entity: 9275 North Church Drive Parma Heights Ohio 44136	
County Council District # of Address or Location of Project if Different than Requesting Entity: 4	
Contact Name of Person Filling out This Request: Trish James	
Contact Address if different than Requesting Entity:	
Email: tjames@parmaheights.us	Phone: 440.888.4416
Federal IRS Tax Exempt No.: 34-6002164	Date: October 19, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project): Healthy Aging

An ongoing project (goal) of our center has been focused on healthy aging. It has been proven that staying active and engaged socially contributes to better health.

For several years now, we have been ahead of the curve by offering exercises that benefit one not only physically, but cognitively and emotionally as well.

Isolation has been proven to lead to poor health, anxiety, grief, fatigue and depression. According to the U.S. surgeon general, loneliness poses health risks as deadly as smoking 15 cigarettes a day.

As stated in the first sentence above, there is no end date to this project. We will use the funds to purchase exercise equipment necessary to continue providing relevant, engaging, necessary **FREE** opportunities to senior adults in our community.

Project Start Date:

Today -

Project End Date:

Ongoing

IMPACT OF PROJECT:

Who will be served:

Senior adults and disabled adults 18 and over.
70% of our seniors are low income.

How many people will be served annually:

300 +

Will low/moderate income people be served; if so how:

Yes, we provide all our services (which include meals and transportation in addition to our exercise and activities) free/donation only basis.

How does the project fit with the community and with other ongoing projects:

Parma Heights has a large senior population, so providing these resources is an integral part of maintaining the basic needs and support for our seniors.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

If applicable, what environmental issues or benefits will there be:

If applicable, how does this project serve as a catalyst for future initiatives: By word of mouth, seniors from other communities have been coming to our center to participate because their own cities do not offer the same exercises or activities. This inspires us to continue to provide the type of programming seniors are interested in.

FINANCIAL INFORMATION:

Total Budget of Project:

\$5,000.00

Other Funding Sources of Project (list each source and dollar amount separately):

None

Total amount requested of County Council American Resource Act Dollars:

\$5,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

All monies will be used for equipment. Any money needed for maintenance will be provided out of the senior center budget.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Trish James

Signature:

Trish James

Date:

October 19, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0394

Sponsored by: Councilmember Byrne	A Resolution awarding a total sum, not to exceed \$6,500, to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$6,500 to the Parma Commission on Aging, Inc. for the Hearing Loop Installation Project; and

WHEREAS, the Parma Commission on Aging, Inc. is estimating the start date of the project will be in 2025 and the project will be completed by 2026; and

WHEREAS, the Parma Commission on Aging, Inc. requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$6,500 to the Parma Commission on Aging, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that

critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$6,500 to the Parma Commission on Aging, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Hearing Loop Installation Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public,

in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.):

PARMA COMMISSION ON AGING, INC.

Address of Requesting Entity:

7010 POWERS BOULEVARD PARMA, 44129

County Council District # of Requesting Entity:

DISTRICT 4

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request:

Erin Lally

Contact Address if different than Requesting Entity:

Email:

elally@cityofparma-oh.gov

Phone:

C: 216.408.2418

Federal IRS Tax Exempt No.:

34-1426669

Date:

10/21/24

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Parma Commission on Aging (PCOA) 501c3 was created in 1984 by founder Donna Smallwood to assist the Parma Senior Center in achieving the mission of serving older adults in the community. Our partnership has thrived, particularly post-pandemic.

The mission of the Donna Smallwood Senior Center is to create a 21st century lifelong learning and wellness center. Having just received the Barbara Galloway Award from Cuyahoga County, we are succeeding in this mission and partnership.

The PCOA has applied for a Tech Boost Grant from Cox Communications to install a hearing loop in our Center. A hearing loop is a sound system that helps people with hearing loss by transmitting audio directly to their hearing aid or cochlear implants. Hearing loops help companies and organizations comply with equality legislation and the Americans with Disabilities Act (ADA) and are becoming the foundation for hearing-friendly, inclusive communities throughout the United States.

The benefits, according to the Hearing Loss Association of America, are numerous: it eliminates background noise and greatly improves understanding of speech and music; the sounds received is customized by each user's unique hearing instrument; it is easy to use, a quality sound, discreet, versatile and transient to other public places that have this technology. All benefits improve the quality of socialization and participation at our Center for all activities, events, subject matter expert speakers, workshops, education classes, and congregate lunch. The purchasing and installation of the system requires research and fortunately, there is an International Manufacturing Hearing Loop Association that provides a Good Practice Guide for Service Providers, which we would follow, with the assistance of the City of Parma, when selecting a contractor.

We have requested the maximum award from Cox of \$10,000 and if awarded, are asking for matching funds from Cuyahoga County ARPA funds.

If, for some reason, we do not receive the grant from Cox, we would ask for the same amount of funds to be used for bathroom upgrades: new hand dryers, mirrors, and additional bathroom support rails. The PCOA will commit to launching a capital improvement campaign next year and fundraising in support of this project..

We anticipate selecting a contractor and beginning the project in 2025 with an anticipated completion date in 2026.

Project Start Date:

2025

Project End Date:

2025-26

IMPACT OF PROJECT:

Who will be served:

OLDER ADULTS w/ hearing aids or cochlear implants who attend our Center. YTD we have had over 18,000 visits, 345 new members and average over 100 people/day.

How many people will be served annually:

Potentially hundreds, if not more

Will low/moderate income people be served; if so how:

Any person who has hearing aids or cochlear implants should be served.

How does the project fit with the community and with other ongoing projects:

Our aging population is served here with a wide variety of exercise and other programming.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

The selected contractor will have temporary work.

If applicable, what environmental issues or benefits will there be:

N/A

If applicable, how does this project serve as a catalyst for future initiatives:

This project provides a launch for additional and ongoing upgrades and renovations.

FINANCIAL INFORMATION:

Total Budget of Project:

The cost of installing a hearing loop system and/or bathroom upgrades, depends upon professional estimates to be determined 2025.

Other Funding Sources of Project (list each source and dollar amount separately):

The Tech Boost would ideally be supported by a Cox grant.

Renovation/bathroom upgrades would be supported by PCOA fundraising and a capital improvement campaign.

Total amount requested of County Council American Resource Act Dollars:

\$ 10,000⁺

Since these are one-time dollars, how will the Project be sustained moving forward:

Both the City of Parma and our nonprofit Commission on Aging can sustain projects going forward.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Erin Lally

Signature:

Erin Lally

Date:

10/21/24

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

PCOA W-9

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

PARMA COMMISSION ON AGING, DONNA SMALLWOOD ACTIVITY CENTER, PARMA OFFICE ON AGING

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☒ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

7001 W. RIDGEWOOD DR.

6 City, state, and ZIP code

PARMA, OHIO 44129

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

or

Employer identification number

3 4 - 1 4 2 6 6 6 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

10/21/24

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0395

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program; and

WHEREAS, the St. Clair Superior Development Corporation estimates approximately 10-13 homeowners will be served annually through this award; and

WHEREAS, the St. Clair Superior Development Corporation estimates the total cost of the project is \$200,000; and

WHEREAS, the St. Clair Superior Development Corporation indicates the other funding source(s) for this project includes \$50,000 from the Jack, Josephy and Mort Mandel Foundation and \$50,000 from a Cleveland Neighborhood Progress ARI Grant; and

WHEREAS, the St. Clair Superior Development Corporation is estimating the start date of the project will be October 2024 and the project will be completed by October 2025; and

WHEREAS, the St. Clair Superior Development Corporation requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the St. Clair Superior Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the St. Clair Superior Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the 50/50 Matching Grant Home Repair Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Community Development

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
St. Clair Superior Development Corporation	
Address of Requesting Entity:	
6413 St. Clair Avenue, Cleveland OH, 44103	
County Council District # of Requesting Entity:	
County Council District 7	
Address or Location of Project if Different than Requesting Entity:	
A section of the St. Clair Superior Service Area between MLK Blvd and East 40 th Street, and St. Clair and Superior Avenues	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
County Council District 7	
Contact Name of Person Filling out This Request:	
Terri Hamilton Brown, Executive Director	
Contact Address if different than Requesting Entity:	
Same	
Email:	Phone:
Tbrown@stclairsuperior.org	216-777-3187
Federal IRS Tax Exempt No.:	Date:
34-1238020	10/06/2024

PROJECT DESCRIPTION

In October 2024, St. Clair Superior Development Corporation (SCSDC) launched a privately funded home repair program established to assist homeowners in its service area. The program is needed to encourage and support property owners make needed home improvements to their properties and decrease continued deterioration of the area housing stock.

The program is titled the 50/50 Matching Grant Home Repair Program. The three eligibility requirements include: 1. Owner occupied as primary residence, 2. Property in the St. Clair Superior service area, and 3. Cuyahoga County real estate taxes current or on an active payment plan. The program terms require the Homeowner to contribute a matching amount toward the total cost of the home improvements. The maximum amount of the home repair grant from SCSDC is \$7,500. Thus far, the program has been funded with private funding from the Jack, Joseph, and Mort Mandel Foundation and the Cleveland Neighborhood Program ARI Grant.

The initial marketing effort of the program resulted in receipt of approximately 31 applications for grant assistance. As staff verified the eligibility requirements and discussed the program requirements, we quickly learned the majority of St. Clair Superior residents who expressed an interest and need for the program, did not have readily available funds for their share of the matching funds. After screening all 31 applications, there were approximately 10 applications ready to move immediately forward. Last week, when the home repair program was launched, there were five applicants ready to proceed, but another 20 applications with critical repair needs involving roofs, porches, plumbing, doors and windows.

Realizing the SCSDC home repair program established to assist homeowners in our service area remained out of reach for many low-income homeowners we make this application for additional grant funding for Cuyahoga County American Rescue Plan Act funds. The money awarded to be structured as 100% grant funds to very low and low income homeowners in need of long deferred and critical home improvements to prevent eventual further deterioration.

Project Start Date:
October 2024

Project End Date:
October 2025

app

<p>Who will be served:</p> <p>Very low and low-income residents in the St. Clair Superior service area.</p>
<p>How many people will be served annually:</p> <p>Assuming an average home repair grant cost of \$7,500 – \$10,000, an estimated 10 - 13 homeowners will be served.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Very low and low-income residents in the St. Clair Superior service area who own a home in need of critical home improvements will receive a grant up to \$7,500 and support to select a general contractor and monitor the construction work to completion.</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>To be completed 10/7/2024</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>N/A</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>All home repair programs will be implemented in compliance with lead safety requirements.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>To be completed 10/7/2024</p>

FINANCIAL INFORMATION:

Total Budget of Project: \$200,000
Other Funding Sources of Project (list each source and dollar amount separately): \$50,000 – Minimum amount to be funded by Jack, Josephy and Mort Mandel Foundation \$50,000 – Cleveland Neighborhood Progress ARI Grant
Total amount requested of County Council American Resource Act Dollars: \$100,000
Since these are one-time dollars, how will the Project be sustained moving forward: Initial funding for the 50/50 Matching Grant Home Repair Program was provided by the Jack, Joseph and Mort Mandel Foundation and Cleveland Neighborhood Progress. Both funders are interested in documenting (determining) if these home repair projects could serve as catalytist to grow th

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Terri Hamilton Brown, Executive Director

Signature:

Date:

October 6, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0397

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$150,000, to MidTown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$150,000 to Midtown Cleveland, Inc. for the purpose of the Warner and Swasey building redevelopment project and

WHEREAS, MidTown Cleveland, Inc. estimates approximately 140+ people will be served annually through this award; and

WHEREAS, MidTown Cleveland, Inc. estimates approximately 205 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, MidTown Cleveland, Inc. estimates the total cost of the project is \$55 million; and

WHEREAS, MidTown Cleveland, Inc. indicates that the project is supported by numerous stakeholders who have committed over \$50 million in other funding source(s); and

WHEREAS, MidTown Cleveland, Inc. is estimating the start date of the project will be 6/1/2025 and the project will be completed by 6/1/2027; and

WHEREAS, MidTown Cleveland, Inc. requested \$150,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to MidTown Cleveland, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to MidTown Cleveland, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Warner and Swasey building redevelopment project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): MidTown Cleveland, Inc.	
Address of Requesting Entity: 5000 Euclid Avenue #100 Cleveland, Ohio 44103	
County Council District # of Requesting Entity: N/A	
Address or Location of Project if Different than Requesting Entity: 5701 Carnegie Ave, Cleveland, OH 44103	
County Council District # of Address or Location of Project if Different than Requesting Entity: 8	
Contact Name of Person Filling out This Request: Edward Peppers	
Contact Address if different than Requesting Entity: N/A	
Email: epeppers@midtowncleveland.org	Phone: ((216) 570-3444
Federal IRS Tax Exempt No.: 34-1381334	Date: 2024.10.31

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Warner and Swasey redevelopment will be a dynamic mixed-used, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey manufacturing plant. It will become a vibrant community providing workforce housing and office space oriented to the technology and manufacturing fields with an emphasis on associated workforce development opportunities that connect residents to economic opportunity. Our vision is that Warner and Swasey will serve as a symbol of the revitalization of the MidTown neighborhood and Cleveland at large in context to the rich heritage this building communicates. A revitalized Warner and Swasey will serve as a gateway to the growing Innovation District to the east.

Warner and Swasey is a multi-phased development consisting of Phase I, Warner and Swasey I, a 9% 56-unit Senior Low Income Housing Tax Credit (LIHTC) condominium and, Warner and Swasey II a 56-unit 9% Family LIHTC condominium. Phase II, Warner and Swasey III will be a New Market Tax Credit (NMTC) project with 28 workforce housing units and 20,000 sf of office.

The overall project will create approximately 140 units in a mix of Studio, 1-, 2- and 3-bedrooms on the upper floors. The residential units offer senior and family housing affordable to households earning 30% and 60% of Area Median Income (AMI), as well as market rate workforce housing affordable to households earning 60% to 120% AMI. This age integrated and mixed-income approach creates a dynamic mixed-income affordable housing solution that serves a spectrum of existing and new MidTown District residents. There will be 28 studios, 72 one-bedrooms, 36 two-bedrooms, and 4 three-bedrooms.

The ground floor of the existing buildings will house approximately 20,000 SF of office space targeted towards organizations with a focus on technology and manufacturing with an emphasis on workforce development and supportive service programs which create opportunities for on-site residents and the community at large. While we are still in negotiations with specific tenants, we anticipate a dynamic interaction between the activity happening in the commercial spaces and the residents living above.

Some of the community-oriented goals in this redevelopment consist of: Removing Blight - Rehabilitation of a vacant historic building in a prominent location in the burgeoning neighborhood of MidTown; Catalyze Further Redevelopment in the MidTown District; Housing - Provide much-needed affordable and workforce housing options; Workforce Development - Connection to local institutions with a focus on education, job-readiness training and entrepreneurial coaching for local low-income residents; Job Creation - In the office spaces targeted towards organizations with a focus on technology and manufacturing; Commitment to economic inclusion and equitable development goals in partnership with MidTown and the City of Cleveland; Destination Placemaking - Use Warner and Swasey's memorable spaces to create a destination experience. Create a gateway to the Innovation District neighborhood; Storytelling and Engagement - Use highly visible billboard to engage commuters, and the Cleveland community at large to tie the project into the MidTown and Cleveland regeneration story.

Warner and Swasey is strategically located on one of the major thoroughfares, Carnegie Avenue, connecting the job centers of Downtown Cleveland and University Circle. Originally constructed in 1905 for the Warner & Swasey company, which operated on the site for 80 years, the building became vacant in 1985 leaving behind a legacy of ingenuity in engineering incorporating a multitude of machine tools, telescopes and advances in precision instruments that transformed the twentieth century. Now owned by the City of Cleveland, this 5-story elegant shell is poised for a dramatic adaptation.

Project Start Date: 2025.06.01

Project End Date: 2027.06.01

IMPACT OF PROJECT:

Who will be served: The project will serve senior and family residents earning 30% and 60% of Area Median Income (AMI), as well as market rate workforce housing affordable to households earning 60% to 120% AMI.

How many people will be served annually: The overall project will create approximately 140 units in a mix of Studio, 1-, 2- and 3-bedrooms.

Will low/moderate income people be served; if so how: 28 units will be at 30% AMI and 13 units will be at 50% AMI. 37% of the LIHTC units will be at 50% AMI or lower.

How does the project fit with the community and with other ongoing projects: The Warner and Swasey redevelopment will be a dynamic mixed-used, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey manufacturing plant. It will become a vibrant community providing workforce housing and office space oriented to the technology and manufacturing fields with an emphasis on associated workforce development opportunities that connect residents to economic opportunity. Our vision is that Warner and Swasey will serve as a symbol of the revitalization of the MidTown neighborhood and Cleveland at large in context to the rich heritage this building communicates. A revitalized Warner and Swasey will serve as a gateway to the growing Innovation District to

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: This project will create 195 FTE jobs in year one of construction and 260 FTE jobs in year 2 of construction.

If applicable, what environmental issues or benefits will there be: The project's remedial actions will proceed through Ohio EPA VAP with Covenant Not to Sue and No Further Action being issued at the completion of remedial and construction and renovation activities. The proposed soil, groundwater and vapor intrusion remedial activities for the subject property will be outlined in an action plan for the subject property once developed.

If applicable, how does this project serve as a catalyst for future initiatives: The Warner and Swasey redevelopment will be a dynamic mixed-used, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey manufacturing plant. It will become a vibrant community providing workforce housing and office space oriented to the technology and manufacturing fields with an emphasis on associated workforce development opportunities that connect residents to economic opportunity. Our vision is that Warner and Swasey will serve as a symbol of the revitalization of the MidTown neighborhood and Cleveland at large in context to the rich heritage this building communicates. A revitalized Warner and Swasey will serve as a gateway to the growing Innovation District to

FINANCIAL INFORMATION:

Total Budget of Project: \$55 Million

Other Funding Sources of Project (list each source and dollar amount separately):

- Please see attached exhibit.

Total amount requested of County Council American Resource Act Dollars: \$150,000

Since these are one-time dollars, how will the Project be sustained moving forward: The project is supported by numerous stakeholders who have committed over \$50 Million dollars through construction and operating subsidy. With this support, Warner and Swasey will be able to deliver safe and secure affordable housing for decades.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Ashley Shaw

Signature:



Date: 2024.10.31

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0399

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation for the Community Expungement Clinic Project; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation estimates approximately 200 people will be served annually through this award; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation estimates the total cost of the project is \$5,500 per event; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation is estimating the project will take place in 2025; and

WHEREAS, the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Cleveland Alumni Kappa Alpha Psi Scholarship Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community Expungement Clinic Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County

Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Cleveland Alumni Kappa Alpha Psi Scholarship Foundation	
Address of Requesting Entity: 20713 North Vine Ave., Euclid, Ohio 44109	
County Council District # of Requesting Entity: District 11- Sunny Simon	
Address or Location of Project if Different than Requesting Entity: 23108 Felch Street, Warrensville Heights, Ohio 44128	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 9- Meredith Turner	
Contact Name of Person Filling out This Request: Jermaine Brooks	
Contact Address if different than Requesting Entity:	
Email: JermaineNbrooks919@gmail.com clevelandalumnikapsi@gmail.com	Phone: 216-224-4326
Federal IRS Tax Exempt No.: 34-1764150	Date: July 24, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

We are writing on behalf of the Kappa Alpha Psi Fraternity Cleveland Alumni Chapter, Inc. to request funding for a community initiative that will provide crucial support to residents of Cleveland, specifically in Cuyahoga County. The project we are seeking funding for is our Second Community Expungement Clinic, which aims to offer free legal assistance to individuals seeking to clear their criminal records.

Project Description:

The Community Expungement Clinic will offer individuals with non-violent criminal records the opportunity to have their records expunged, providing them with a second chance to access employment, housing, and other vital services. The clinic will feature free legal consultations, assistance with filing expungement applications, and guidance throughout the court process. This clinic will primarily serve Cleveland's marginalized communities, where barriers to social reintegration are often the greatest. Based on the overwhelming success of our first clinic, we are eager to expand our outreach and assist more residents. We aim to serve over 200 individuals at the upcoming clinic, which is scheduled for [TBD] at TBD.

Why the Project is Important:

In Cuyahoga County, individuals with criminal records—especially non-violent offenses—face significant challenges in securing employment, housing, and stability. By offering expungement services, we can help these individuals reclaim their lives, pursue gainful employment, and contribute positively to their communities.

Research shows that expungement can lead to a 25% increase in income for individuals and significantly lower their chances of recidivism. The Community Expungement Clinic will contribute to the city's broader efforts to reduce poverty and improve equity by creating opportunities for residents to reintegrate into society.

Project Milestones and Timeline:

The project will be conducted over the next six months, with the following milestones and tracking:

1. Outreach and Community Engagement (Month 1):
 - Launch a community awareness campaign through flyers, social media, and partnerships with local organizations.
 - Collaborate with local legal professionals and firms to secure volunteer commitments.
2. Pre-screening and Registration (Month 2-3):
 - Pre-screen potential participants to determine expungement eligibility.
 - Set up registration for the clinic to ensure an efficient process.
3. Training and Coordination of Volunteers (Month 3-4):
 - Conduct training for legal professionals and volunteers to familiarize them with the expungement process and clinic procedures.
4. Clinic Day (Month 5):
 - Host the clinic, offering consultations, document preparation, and legal advice to attendees.
5. Post-Clinic Follow-up and Reporting (Month 6):
 - Monitor the outcomes of expungement filings and provide follow-up support to participants.
 - Prepare a comprehensive report detailing the number of individuals served, successful expungements, and challenges encountered.

With your support, we can make a meaningful difference in the lives of Cleveland residents by offering this essential service. We appreciate your consideration of this request and look forward to the possibility of partnering with you on this impactful project.

Project Start Date: TBD- 2025

Project End Date: 6 months from start date TBD

IMPACT OF PROJECT:

Who will be served:

The **Community Expungement Clinic** will primarily serve individuals in Cuyahoga County with non-violent criminal records, particularly those from marginalized communities who face barriers to employment, housing, and reintegration into society. The clinic is designed to help residents who are eligible for expungement but may lack the resources or knowledge to navigate the legal process on their own.

How many people will be served annually:

We aim to serve 200 individuals

Will low/moderate income people be served; if so how: Low-income individuals will be served by the **Community Expungement Clinic** through the following ways: **Free Legal Services:** The clinic will provide **no-cost** legal consultations and assistance with filing expungement applications, removing financial barriers to accessing these services. **Partnerships with Legal Aid Organizations:** Collaborations with local legal aid societies and public defenders will ensure that low-income individuals receive expert guidance throughout the expungement process. **Community Outreach:** Targeted outreach in low-income neighborhoods will raise awareness about the clinic, ensuring that those who need these services the most are informed and encouraged to participate. **Support with Court Fees:** The clinic may assist in identifying resources or waivers to help cover any potential court fees associated with the expungement process, reducing financial burdens on participants.

How does the project fit with the community and with other ongoing projects:

Cuyahoga County, the impact of the Community Expungement Clinic can be particularly significant. Statistics show that over 1 in 4 adults in the U.S. have a criminal record, and in Cuyahoga County alone, thousands of individuals are eligible for expungement. However, many do not pursue it due to lack of legal knowledge or financial barriers. Studies have shown that expungement can lead to a 25% increase in annual income for individuals, and those who clear their records are more than 60% less likely to commit another crime. In Cuyahoga County, where poverty and unemployment rates are higher than state and national averages, particularly in marginalized communities, helping individuals expunge their records can significantly reduce these disparities, improve public safety, and enhance economic stability for residents.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be:

While the Community Expungement Clinic primarily focuses on social and economic reintegration, it can have indirect benefits for environmental issues in Cuyahoga County. By providing individuals with expungement opportunities, the clinic increases access to employment, including in environmental restoration, green jobs, and sustainable industries. As more people gain meaningful work, the community benefits from reduced poverty-related pressures, such as illegal dumping or resource mismanagement. Additionally, individuals who feel empowered and reintegrated are more likely to engage in community-driven environmental initiatives, contributing to cleaner, safer neighborhoods.

If applicable, how does this project serve as a catalyst for future initiatives: The Community Expungement Clinic can serve as a catalyst for future initiatives by empowering individuals to clear their records and raising awareness of the challenges faced by those with criminal histories, inspiring similar social justice initiatives. It fosters collaboration among legal professionals, community organizations, and local government, establishing networks that can support education, employment, and rehabilitation. Success stories from the clinic will showcase the benefits of expungement, encouraging investment in additional programs aimed at reducing recidivism and improving economic opportunities. Increased community involvement can motivate residents to advocate for comprehensive support systems that address underlying social challenges. Finally, the insights gained from the clinic can inform future programs, ensuring they effectively meet community needs. Overall, the clinic serves as a model for interconnected community development efforts.

FINANCIAL INFORMATION:

Total Budget of Project:

We are looking to host two clinics a year. The current budget is \$5,500 per event.

Other Funding Sources of Project (list each source and dollar amount separately):

We funded the first through fundraising from the chapter members.

Total amount requested of County Council American Resource Act Dollars:

\$10,000

Since these are one-time dollars, how will the Project be sustained moving forward:

We funded the first through fundraising from the chapter. We will be reaching out to obtain Grants from local organizations or foundations, Sponsorship from local businesses, Donations from community members, and Fundraising events or campaigns

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Jermaine Brooks

Signature:



Date:

9/30/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0400

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Young Women’s Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Young Women’s Christian Association of Cleveland for the purpose of eliminating racism, empowering women, and ending homelessness; and

WHEREAS, the Young Women’s Christian Association of Cleveland estimates approximately 534 people will be served annually through this award; and

WHEREAS, the Young Women’s Christian Association of Cleveland estimates the total cost of the project is \$10,000; and

WHEREAS, the Young Women’s Christian Association of Cleveland indicates the other funding source(s) for this project includes:

- A. \$4,279,473 from Contributions
- B. \$4,442,530 from Programs and Services
- C. \$302,206 from Investment Income; and

WHEREAS, the Young Women's Christian Association of Cleveland is estimating the start date of the project will be January 2025 and the project will be completed by January 2026; and

WHEREAS, the Young Women's Christian Association of Cleveland requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Young Women's Christian Association of Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Young Women's Christian Association of Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of eliminating racism, empowering women, and ending homelessness.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Young Women's Christian Association of America of Cleveland	
Address of Requesting Entity: 4019 Prospect Ave East Cleveland, OH 44103	
County Council District # of Requesting Entity: 7	
Address or Location of Project if Different than Requesting Entity:	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Tim Collingwood	
Contact Address if different than Requesting Entity:	
Email: tcollingwood@ywcaofcleveland.org	Phone: 216-881-6878 x 220
Federal IRS Tax Exempt No.: 34-0714800	Date: 10/18/2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

YWCA Greater Cleveland has been dedicated to eliminating racism and empowering women in our community for over 150 years. Guided by the One Imperative declared by Dorothy Height: to eliminate racism wherever it exists, and by any means necessary, we specifically focus our efforts on the aspirations, challenges, and potential of girls and women of color. We recognize that race and gender must be addressed together to successfully achieve our mission. We fundamentally believe that racial equity and social justice require transformation of unjust policies. We believe that racial equity by response, education, and advocacy is also inclusive of YWCA staff. We believe no woman or girl can be empowered if we do not address race and racism.

Now two years into her role as President and CEO, Helen Forbes Fields is committed to building on the YWCA's 150-year legacy of serving and advocating for women and girls in Cleveland. This includes continuing to advance our work towards the three pillars of our strategic plan: racial equity and social justice, empowerment and economic advancement for women and girls, and health and safety for women and girls, particularly women and girls of color. We are forging new partnerships that will help us provide greater opportunities and outcomes to those we serve, including new partnerships with Grow with Google and Care Alliance.

Helen's vision and goals for 2025 and beyond aligned closely with YWCA Greater Cleveland's 2020-2025 Strategic Plan. Her vision aimed to expand the impact of the Strategic Plan, both internally with staff and board engagement and externally with the community at large. Along with expanding our Social Justice and Economic Advancement goals within our Strategic Plan, Helen envisioned increased emphasis on trauma-informed care, ensuring that our work occurs in trauma-informed spaces, creating a better environment for those we serve to learn and grow.

Over the next year, Helen will continue to focus, along with the entire YWCA staff and board, on YWCA Greater Cleveland's work to eliminate racism, empower women, and end homelessness:

- Goal One: Racial Equity & Social Justice Expansion
- Goal Two: Empowerment & Economic Advancement of Women & Girls of Color Expansion
- Goal Three: Creating Trauma-Informed Spaces

Regarding our facilities, YWCA Greater Cleveland has developed a plan for repairs and updates to improve the administration/ELC/Independence Place building on Prospect Avenue, promoting safety, security, and a trauma-informed space for the young adults and children to thrive. Every program and service offered at YWCA Greater Cleveland is built on a foundation of trauma-informed care. At Independence Place, tenants are empowered by Life Coaches, not managed by "Case Managers." At the Early Learning Center, students' behavioral issues are not responded to with expulsion, but recognized by staff as a sign or symptom of trauma that necessitates greater support. At Norma Herr Women's Center, guests are not policed by security officers, but cared for and worked with by our Crisis Intervention Team. In aligning structural improvements with our internal improvements, we are on our way.

Project Start Date:
1/1/2025

Project End Date:
1/1/2026

IMPACT OF PROJECT:
Who will be served: <ul style="list-style-type: none"> • Young families with children ages three to five who are facing homelessness or other significant trauma • Homeless and at-risk youth, particularly those who are aging out of the child welfare and foster care systems • Women who are homeless • Women and girls of color
How many people will be served annually: As our General Operating supports our programs, 534 people are served by our programs annually. Our programs include the Early Learning Center, Independence Place, Nurturing Independence and Aspirations, the Norma Herr Women's Center, and Cogswell Hall.
Will low/moderate income people be served; if so how: Low/moderate income people will be served as all of our programs center those in fiscally insecure circumstances and empower them with life skill courses, one-on-one counseling that is centered on the person receiving help and what they need, and access to resources to help them secure work and permanent living.
How does the project fit with the community and with other ongoing projects: The YWCA of Greater Cleveland confronts the racial and gender inequities that affect Cleveland's community by offering transitional and supportive housing, accessible and affordable childcare, residency for lower income senior citizens, a rising population in the city of Cleveland and the country at large.
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:
If applicable, what environmental issues or benefits will there be:
If applicable, how does this project serve as a catalyst for future initiatives: It is always the hope that the restorative programs the YWCA of Greater Cleveland offers will inspire the City of Cleveland and Cuyahoga County to take greater action to approaching racial and gender-based inequities with restorative understanding.

FINANCIAL INFORMATION:
Total Budget of Project: \$10,000.
Other Funding Sources of Project (list each source and dollar amount separately): Contributions: \$4,279,473 Programs & Services: \$4,442, 530 Investment Income: \$302, 206
Total amount requested of County Council American Resource Act Dollars: \$10,000
Since these are one-time dollars, how will the Project be sustained moving forward: The Project will be sustained moving forward through various contributions from individuals, corporations, and foundations.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Tim Collingwood

Signature:

Tim Collingwood

Date:

10/21/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0401

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$50,000 to the City of South Euclid for the purpose of the Deer Sterilization Pilot Program; and

WHEREAS, the City of South Euclid estimates approximately 21,000 people will be served annually through this award; and

WHEREAS, the City of South Euclid estimates the total cost of the project is \$59,890.63; and

WHEREAS, the City of South Euclid is estimating the start date of the project will be 1/1/2025 and the project will be completed by 2/28/2025; and

WHEREAS, the City of South Euclid requested \$50,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the City of South Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the City of South Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Deer Sterilization Pilot Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of South Euclid	
Address of Requesting Entity: 1349 South Green Road	
County Council District # of Requesting Entity: District 11	
Address or Location of Project if Different than Requesting Entity: Same as above	
County Council District # of Address or Location of Project if Different than Requesting Entity: Same as Above.	
Contact Name of Person Filling out This Request: Keith Ari Benjamin, Director of Community Services & Development	
Contact Address if different than Requesting Entity: Same as above.	
Email: kbenjamin@seuclid.com	Phone: 216.691.4234
Federal IRS Tax Exempt No.: 34-6002695	Date: November 1, 2024

PROJECT DESCRIPTION

South Euclid Deer Sterilization Pilot Program – Year Four

South Euclid is the site of an innovative pilot program to study non-lethal deer population control. The City of South Euclid is seeking funding to participate in year-four of this unique five-year study to determine the feasibility of managing the white-tailed deer population through fertility control.

Under a research permit issued by the Ohio Department of Natural Resources, veterinarians and capture professionals managed by eco-system and wildlife population research consultant, White Buffalo Inc. will be anesthetizing, sterilizing and tagging female deer in January-February 2025. A team of volunteers will also participate in the program.

The purpose of the pilot project is to determine whether it is possible to manage overabundant deer herds through non-lethal means alone. The research being done in South Euclid will help to provide definitive answers. Based on findings from the Clifton deer research project in Cincinnati, Ohio, it is estimated the operation will significantly restrict herd growth through the reduction of the fawning rate, the deer population should stabilize and then gradually decline over time through natural attrition, with the rate of attrition depending in part on deer migration patterns.

Fertility control technology has been shown to be effective for use on white-tailed deer and several other mammalian species. The public has expressed considerable interest in this approach to managing deer, and it has promise for use on localized deer populations (Rutberg et al., 2013).

The goal for this management approach is short- and/or long-term population management to minimize human-deer interactions or disease outbreaks in areas with high deer populations where hunting is limited, controlled, or prohibited, and where other management tools are difficult or impossible to implement. The City of South Euclid, utilizing the expertise of the USDA and ODNR, has taken a comprehensive approach to wildlife management, incorporating targeted culling, along with non-lethal population control.

The process for sterilization includes the use of wildlife professionals who locate and dart deer from vehicles on public roadways and at bait stations on volunteer properties within the Study Area. The deer are tracked until they are unconscious (typically just a few minutes), and then transported to a surgical site where a veterinarian performs ovariectomies and administers long-acting antibiotics and pain relievers.

All sterilized deer are fitted with state mandated numbered ear tags. Treated deer are then returned to a safe location close to the area where they were found and monitored until recovered. The entire process, from initial darting to release, takes approximately 90 to 120 minutes per deer.

Project Start Date: January 2025

Project End Date: February 2025

IMPACT OF PROJECT:
Who will be served: The project will directly serve the population of the City of South Euclid (@ 21,000), along with neighboring communities where deer migrate.
How many people will be served annually: The pilot project study not only impacts South Euclid (est. population 21,000) but also the entire region. During Pilot Year One & Two, it was determined that several tagged deer migrated much further than anticipated, being spotted near the Pennsylvania border, Gates Mills, Waite Hill and other areas in Northeast Ohio.
Will low/moderate income people be served; if so how: The project lies within low-moderate income neighborhoods, which are also designated as Improvement Target Areas.
How does the project fit with the community and with other ongoing projects: The City of South Euclid has taken a unique and comprehensive approach to managing the overpopulation of deer in our community and addressing the many challenges residents face with the overabundance of deer and the many safety issues inherent with overpopulation, including traffic accidents, disease and other issues related to maintaining the health, safety and welfare of the community.
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A
If applicable, what environmental issues or benefits will there be: Studies have indicated that the overpopulation of deer leads to the loss of brush and shrubs as a result of overgrazing. The loss of undergrowth restricts places for small animals and birds to shelter and nest, resulting in the potential loss of many native species that no longer have access to the habitat they need. Deer are also carriers of ticks that can transmit Lyme disease to humans and pets, while their transmission is rare, the more deer that live in a given place, the more hosts exist for the deer ticks and the greater the chances are that a human will be bitten and contract the disease.
If applicable, how does this project serve as a catalyst for future initiatives: This pilot project will work to determine whether deer sterilization, either alone or with other forms of deer population control, is an effective way to control the overpopulation of deer, and will serve as a model for other communities as we look towards a more regional approach to deer and wildlife management in Cuyahoga County.

FINANCIAL INFORMATION:**Total Budget of Project:**

\$59,890.63 (Comprehensive Deer Wildlife Management Program, including USDA services, White Buffalo sterilization services including an camera survey).

Other Funding Sources of Project (list each source and dollar amount separately):

City of South Euclid: \$65,000 for USDA Wildlife Management Services that must take place as a component of the Sterilization Project.

Total amount requested of County Council American Resource Act Dollars:

\$50,000

Since these are one-time dollars, how will the Project be sustained moving forward:

The project will be sustained moving forward utilizing city General Fund and/or additional grant funds.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Georgine Welo, Mayor

Signature:



Date: November 1, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:



Examining the Relative Cost-effectiveness of Surgical Sterilization Used in Collaboration with Sharpshooting for Managing a Suburban White-Tailed Deer Population: Amended

South Euclid, Ohio

3 November 2023 - Revised

Submitted by

Drs. Anthony J. DeNicola and Jason R. Boulanger

White Buffalo Inc.



Introduction, Expanded Study Area, and Maintenance

The City of South Euclid is in northeast Ohio and contains approximately 4.7 miles². The City contracted with USDA-Wildlife Services to implement a sharpshooting program that lethally removed 66 deer in 2020/21, 101 deer in 2021/22, and 118 deer in 2022/23. Sterilization efforts were initially focused in the area south of Rt. 322 (see Appendix A), where smaller green spaces significantly limit sharpshooting activities (e.g., only 19 of the 101 deer culled were harvested south of Route 322 in 2021), and because of the suitability for the sterilization approach. In the second year of sterilizations (Year 2, winter 2023/23), efforts were expanded into a similarly developed area north of Route 322, bounded to the east by South Green Road and to the north by Bluestone Road. This expanded area added ~0.75 mile² to the original 1.9 mile² combined sharpshooting/sterilization zone. There remains an abundance of deer in the periphery of the sterilization zone as recorded during the camera survey and reported in the Final Year 2 Report (submitted 3 May 2023). It is evident that housing densities are too high to effectively manage deer using sharpshooting methods alone. Additional, annual sterilization efforts are required to maintain the progress made in Years 1 and 2, and to address peripheral deer with home ranges overlapping the study area that were not treated in Year 2.

Objectives

The objectives remain the same, with any remaining untagged females being sterilized in the original and expanded sterilization area. As part of the original study design and objectives, the lethal removal of deer (both select tagged and untagged) will continue in all areas of South Euclid. This research does not preclude tagged deer from being culled outside of the city limits.

Field Methods

YEAR 3

Capture

Same as Year 1 and 2.

Surgical Procedure

Same as Year 1 and 2.



Monitoring

Same as Year 1 and 2.

Deer Tracking Study

Deer collared in Years 1 (VHF) and 2 (SigFox, geolocation) will continue to be monitored. SigFox collars retrieved from mortality deer may be placed on new control deer as needed.

Report Submission

We will be responsible for the submission of annual reports to a designated agent of the Ohio Department of Natural Resources. All data will be made available upon request at any time to authorized agents of the State and/or City of South Euclid. A final report will be submitted to the Ohio Department of Natural Resources at the conclusion of the research project. The final report will include the detailed costs associated with both the sterilization and the lethal removal aspects of the research, as well as any deer movement data obtained during the research.

Principal Investigators

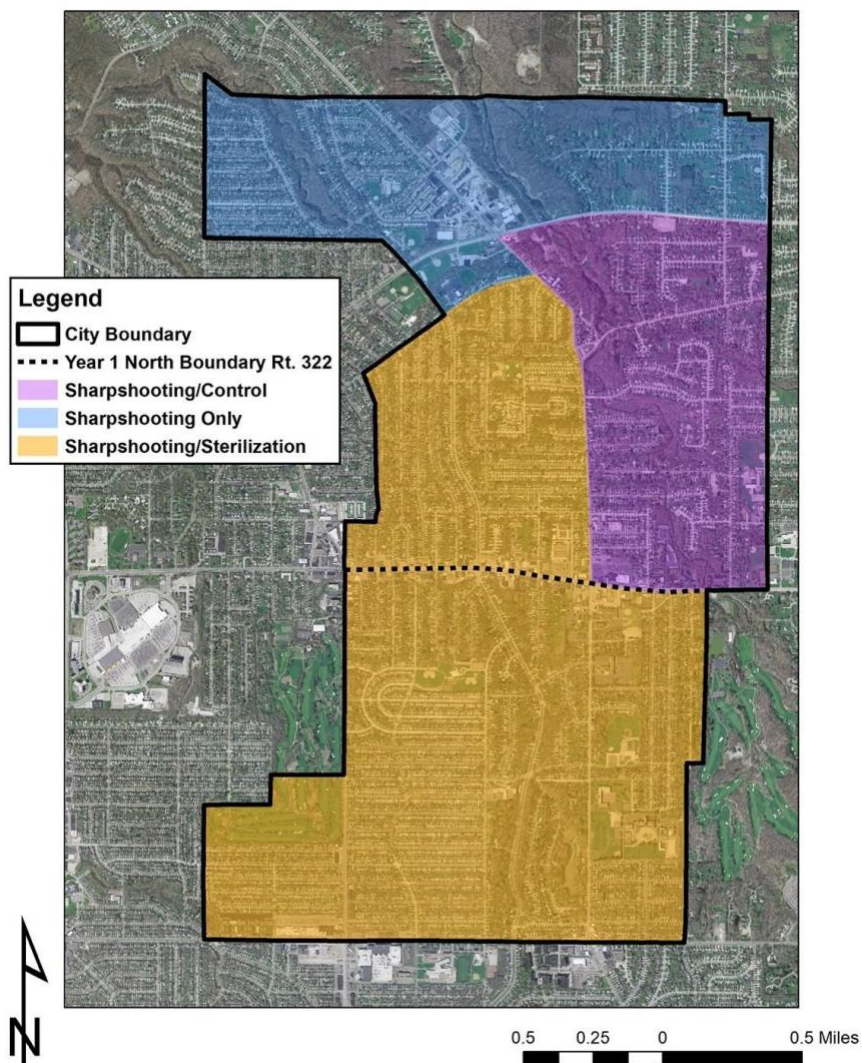
Dr. Anthony J. DeNicola is CEO of White Buffalo, Inc., a non-profit research organization dedicated to conserving ecosystems through wildlife population control. He received a M.S. degree from the Yale School of Forestry and Environmental Studies and a Ph.D. from Purdue University. Dr. DeNicola has conducted contraceptive and sterilization projects throughout the United States over the last 30 years. Dr. DeNicola's research interests include ecological approaches to control wildlife damage, control of introduced vertebrate species, and wildlife reproductive control.

Dr. Jason "Jay" R. Boulanger is President of White Buffalo, Inc. He received his Ph.D. in Wildlife Science from Cornell University, M.S. in Wildlife and Fisheries Sciences from South Dakota State University, and B.S. in Natural Resources from the University of Vermont. His dissertation and post-doctoral research focused on controlling suburban raccoon rabies via a novel bait station and overabundant deer populations via fertility control, respectively. Jay also served as a tenured wildlife professor at the University of North Dakota. Jay is a long-standing member of The Wildlife Society and a Certified Wildlife Biologist®.



Appendix A

City of South Euclid, Ohio, USA deer sharpshooting/sterilization research area. Blue and purple areas depict sharpshooting only area, also known as northern study area (NSA; 2.05 mile²). Purple area also depicts where control collared deer were captured in Year 2. Orange area depicts the expanded sterilization area established in Year 2, also known as southern study area (SSA; 2.65 mile²). All colored areas comprise the combined study area (CSA).



County Council of Cuyahoga County, Ohio

Resolution No. R2024-0402

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$10,000, to the City of South Euclid for the purpose of the Dog Park at Quarry Park North Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$10,000 to the City of South Euclid for the purpose of the Dog Park at Quarry Park North project; and

WHEREAS, the City of South Euclid estimates approximately 5,500 people will be served annually through this award; and

WHEREAS, the City of South Euclid estimates the total cost of the project is \$10,000; and

WHEREAS, the City of South Euclid is estimating the start date of the project will be January 2025 and the project will be completed by May 2025; and

WHEREAS, the City of South Euclid requested \$10,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the City of South Euclid to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the City of South Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Dog Park at Quarry Park North project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): The City of South Euclid	
Address of Requesting Entity: 1349 South Green Road, South Euclid, Ohio 44121	
County Council District # of Requesting Entity: 11	
Address or Location of Project if Different than Requesting Entity: Quarry Park North: Located at the corner of Monticello and South Belvoir Blvds.	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
Contact Name of Person Filling out This Request: Keith A. Benjamin	
Contact Address if different than Requesting Entity:	
Email: kbenjamin@seuclid.com	Phone: 216.691.4234
Federal IRS Tax Exempt No.: 34-6002695	Date: October 29, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of South Euclid seeks funding to enhance the South Euclid Dog Park at Quarry Park North as part of a broader park beautification initiative. Specifically, the project focuses on adding new agility equipment and installing a commemorative tribute to honor Paul Pestello, a dedicated animal rights activist who worked tirelessly to rescue abused and neglected animals from harmful environments. Tragically, Mr. Pestello's life was cut short in an automobile accident in November 2023, and the City wishes to recognize his enduring legacy and commitment to animal welfare with this memorial.

Established in 2007, the South Euclid Dog Park is a valued, open-to-the-public off-leash park situated in a County-designated Equity Zone (Census Tract 1851.01) at 711 South Belvoir Blvd. The park spans approximately 20,000 square feet and is equipped with dedicated spaces for both large and small dogs, agility structures, shaded seating areas, and a seasonal water station to support hydration needs. The park's accessible and inclusive design benefits not only South Euclid residents but also visitors from Cleveland, Cleveland Heights, East Cleveland, Euclid, and Richmond Heights. With regularly maintained waste receptacles and free waste removal supplies, the park remains a clean, enjoyable space for everyone.

Beyond its primary function as a recreational space for pets and their owners, the South Euclid Dog Park serves as an essential community amenity, attracting residents who seek a safe, active, and social environment. The proposed improvements aim to make the dog park a regional destination that further strengthens South Euclid's reputation as a city that values inclusivity, active living, and public safety. By encouraging a steady presence of engaged citizens, the park also fosters a positive atmosphere for youth and teens, enhancing overall community cohesion and reducing potential negative behavior.

This project aligns with South Euclid's long-term vision for community development and quality of life improvements. Investing in vibrant recreational spaces like the South Euclid Dog Park demonstrates the City's dedication to maintaining a high standard of living, attracting new residents, and retaining a diverse and healthy population.

Project Start Date: January 2025

Project End Date: May 2025

IMPACT OF PROJECT:

Who will be served:

This project will serve a wide array of community members and visitors from South Euclid and surrounding cities including: **Dog Owners and Pet Enthusiasts:** Local and regional dog owners gain a safe, enjoyable space for pet socialization and exercise; **Animal Rights Advocates:** A memorial for Paul Pestello honors his legacy, resonating with animal welfare supporters; **Community Members Seeking Recreation and Safety:** The park promotes community engagement and safety through increased adult presence and positive youth influence; **Active Living Advocates and Visitors:** This enhanced amenity supports health, outdoor interaction, and South Euclid's appeal as a vibrant, pet-friendly community.

How many people will be served annually:

Quarry Park North is located in the City's Improvement Target Area and serves not only South Euclid residents, but is a regional park that is heavily utilized by thousands of residents of neighboring communities Cleveland, Euclid, Cleveland Heights and East Cleveland, including several Low-Mod Area Census Tracts. Approximately 5,550 residents and 2,100 households reside in the surrounding area.

Will low/moderate income people be served; if so how:

Quarry Park North is located in the City's Improvement Target Area and serves not only South Euclid residents, but is a regional park that is heavily utilized by residents of neighboring communities Cleveland, Euclid, Cleveland Heights and East Cleveland, including several Low-Mod Area Census Tracts. Approximately 25% of the population is under 18 years of age. Nearly 65% of elementary school age youth in the neighborhood participate in the State's Free and Reduced Lunch Program, which also serves as an indicator of low and moderate income families.

How does the project fit with the community and with other ongoing projects:

The South Euclid Dog Park's value truly extends beyond canines and their owners. While they will benefit most from the proposed improvements, a modernized dog park signals to the general public that South Euclid is committed to offering first-rate amenities that attract diverse, active, and healthy populations. New innovative playground equipment designed for pre-teens has also been installed. These investments along with the new Bexley Adventure Trail and proposed dog park improvements demonstrate that South Euclid considers recreation an essential component of community development.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

n/a

If applicable, what environmental issues or benefits will there be:

n/a

If applicable, how does this project serve as a catalyst for future initiatives:

This project serves as a catalyst by setting a new standard for quality in park amenities, demonstrating South Euclid's commitment to community-centered improvements and animal welfare. Additionally, beautifying the dog park and adding agility equipment establishes a model for future park upgrades and encourages active involvement from residents, advocates, and donors. The enhanced park will inspire ongoing investment in both recreation and animal welfare, fostering partnerships and support for similar initiatives across South Euclid.

FINANCIAL INFORMATION:
Total Budget of Project: \$10,000
Other Funding Sources of Project (list each source and dollar amount separately):
Total amount requested of County Council American Resource Act Dollars: \$10,000
Since these are one-time dollars, how will the Project be sustained moving forward: To sustain the South Euclid Dog Park, the City has allocated annual maintenance funds and will foster community partnerships, volunteer support, and sponsorships. Additionally, ongoing grants, small user fees, and community fundraising events will ensure resources for future upkeep, making the park a lasting, valued amenity.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Georgine Welo

Signature:



Date:

November 1, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0354

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Stephens, Turner and Miller	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$36,293.06 to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring project; and

WHEREAS, the City of Garfield Heights estimates approximately 2,000 people will be served annually through this award; and

WHEREAS, the City of Garfield Heights estimates approximately 1 permanent and temporary job will be created or retained through this project; and

WHEREAS, the City of Garfield Heights estimates the total cost of the project is \$36,293.06; and

WHEREAS, the City of Garfield Heights is estimating the start date of the project will be Fall 2024 and the project will be completed by December 2024; and

WHEREAS, the City of Garfield Heights requested \$36,293.06 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$36,293.06 to the City of Garfield Heights to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$36,293.06 to the City of Garfield Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the St. John Lutheran Church Gym Flooring project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: October 28, 2024

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): City of Garfield Heights in collaboration with St. John Lutheran Church	
Address of Requesting Entity: 5407 Turney Rd. Garfield Hts. Ohio 44125	
County Council District # of Requesting Entity: 8	
Address or Location of Project if Different than Requesting Entity: St. John Lutheran Church 11333 Granger Road, Garfield Heights, Ohio, 44125	
County Council District # of Address or Location of Project if Different than Requesting Entity: 	
Contact Name of Person Filling out This Request: Matthew Burke Mayor	
Contact Address if different than Requesting Entity: 	
Email: Mb Burke@garfieldhts.org Psalemi@garfieldhts.org	Phone: 216-475-4388
Federal IRS Tax Exempt No.: 346001195	Date: Sept. 25, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The City of Garfield Heights is asking for assistance on behalf of and in collaboration with St. John Lutheran Church to replace the church's indoor gymnasium basketball/volleyball flooring. For the past 25 years, the church has made the facility available to both youth and adults throughout the southeast area to play basketball recreationally. The Church also has used the space to provide a variety of community programming and learning opportunities.

Recently the Church received help from members of the community to get new lighting installed in the facility. Because of budget constraints, the Church has not been able to replace the flooring. The City is willing to offer staffing to help run skills camps through a recreational basketball league program at the city's cost. We are requesting funding to replace and stripe the gymnasium floor for use as basketball and volleyball courts and other programs offered by St. John Lutheran. The City of Garfield Heights will manage and oversee the renovation project in cooperation with the Church.

Garfield Heights City Council will approve legislation to apply for and accept the county ARPA funding award. Once Cuyahoga County council approves the award, the project will proceed to include purchasing the flooring and its installation. Garfield Heights will collaborate with St. John Lutheran to develop, promote and operate a community basketball program. The city will follow county protocols regarding reporting and reimbursement for the funding award.

Project Start Date:
Fall 2024

Project End Date:
Dec. 31, 2024 anticipated.

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Both youth and adult residents of Garfield Heights and neighboring communities, as well as the St. John's Lutheran Church congregation and those involved in their outreach programs.</p>
<p>How many people will be served annually:</p> <p>It is anticipated that the courts will be used by approximately 2,000 people annually for the basketball, volleyball and other programs held at the facility.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes. The city will partner with St. John Lutheran Church to develop affordable indoor basketball opportunities including league and open play. The Church also offers other community programming that is open to all.</p>
<p>How does the project fit with the community and with other ongoing projects?</p> <p>The city is implementing its Parks Master Plan, developed with CDSG funding. Using previously approved County ARPA funding, the city upgraded recreation areas with new outdoor basketball and pickle ball courts, playground equipment and improved landscaping. St. John Lutheran Church been opening their gymnasium to the youth in Garfield Heights and the city plans to collaborate with them by first replacing its dilapidated court and then developing a program.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>The city has added one additional recreation coordinator to develop and oversee the anticipated outdoor and indoor programs. It is anticipated that the renovation will lead to the retention of staff at St. John Lutheran.</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>N/A</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>Rehabilitation of the indoor basketball at St. John Lutheran Church offers the potential for the city to develop a year-round program that will provide both physical and social benefits for the community. It also offers the potential to use the space for other valued programming.</p>

FINANCIAL INFORMATION:
Total Budget of Project: \$36,293.06
Other Funding Sources of Project (list each source and dollar amount separately):
Total amount requested of County Council American Resource Act Dollar \$36,293.06
Since these are one-time dollars, how will the Project be sustained moving forward: The city will designate funding in its annual Parks and Recreation budget.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Matthew A. Burke

Signature:

Matthew A. Burke

Date:

9/23/2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

St. John Lutheran Gym Renovation Quotes

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0356

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Jones, Stephens and Simon	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter for the Bring Back the Village initiative; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates approximately 100-125 people will be served annually through this award; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter estimates the total cost of the project is \$15,000; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter indicates the other funding source(s) for this project includes \$2,500 from a National Congress of Black Women Greater Cleveland Chapter fundraiser and \$2,500 from donations; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter is estimating the start date of the project will be January 2025 and the project will be completed by December 2025; and

WHEREAS, the National Congress of Black Women Greater Cleveland Chapter requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the National Congress of Black Women Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Bring Back the Village initiative.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 8, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: October 30, 2024

Journal _____

_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.)

NCBW Greater Cleveland Chapter
"Women Making A Difference"

Address of Requesting Entity:

3100 East 45 Street
Cleveland OH 44127

County Council District # of Requesting Entity:

#9

Address or Location of Project if Different than Requesting Entity:

N/A

County Council District # of Address or Location of Project if Different than Requesting Entity:

#8

Contact Name of Person Filling out This Request:

Pamela Grsy-Mason

Contact Address if different than Requesting Entity:

Email:ncbwcleland@gmail.com

Phone:216.268.9658

Federal IRS Tax Exempt No.:

87-4396607

Date: September 25, 2024

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

“Bring Back the Village” has been an ongoing initiative for the National Congress of Black Women-Greater Cleveland Chapter (NCBWGCC). Starting back in 2020, it was the organization’s intent to reach out to different communities and focus on their needs.

Our original Common Ground Grant awarded the opportunity to “Build A Network of Support and Resources for Family”. The community cafes were successful in the Glenville and Collinwood area. Overall, the past three (3) years, have included: breast cancer awareness, domestic violence retreat, Social Justice for All Conference, Breaking the Glass Ceiling, and numerous community cafes focusing on safety in the home, school and community.

NCBWGCC would like to continue our focus on education and the mental and socio-emotional needs of youth. This would include the following three (3) programs:

-**Tutoring:** continuation of a designated day care/after school. The goal is to increase math and reading scores of Grades 2 and 3 students. This is a 10-week program, Tuesday, and Thursday from 4:30-6:00pm. The Wednesday sessions are dedicated to art therapy, identifying wellness, self-esteem, and coping skills.

-**Teen Academy:** 6-week summer camp “Who am I?”. These sessions include vision boards, empowerment poetry, recognition of Black woman in history, and artistic expressions, i.e., self-portraits on canvass). This has been a recurring project for 3 years.

-**Civic Engagement and Advocacy:** new program to introduce high schoolers to democracy through unionist and collective bargaining simulations. Students will exercise the methods of debate, arbitration, mediation and find commonality of working in groups. Fall, 2025

Timeline: Specified above. Final report(s) given to the membership through committee reports. Data collection continuous and evaluated.

Project Start Date: January 2025

Project End Date: December 2025

IMPACT OF PROJECT:

Who will be served:

Youth: through 3 separate projects

(1) Ages 7-9 (Male and Female) (2)Ages 10-16 (Female) (3) High schoolers 16-18

How many people will be served annually:

100-125

Will low/moderate income people be served; if so how:

Yes, communities identified as the following: Fairfax, Glenville and High schoolers across Cuyahoga County.

How does the project fit with the community and with other ongoing projects:

NCBWGCC's mission and vision has been to advocate and empower the Black women/girls and her family through social, political development, education, community engagement. To build socio-economic opportunities. NCBWGCC continues to work in communities to carry out this mission.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

None

Membership volunteers; stipend for educators and researchers.

If applicable, what environmental issues or benefits will there be:

None

If applicable, how does this project serve as a catalyst for future initiatives:

"Bring Back the Village" continue to open avenues for success within communities. It's promotion that working together of partners and 'villages', bring about resources, and positive results.

FINANCIAL INFORMATION:**Total Budget of Project:****\$15,000.00****Other Funding Sources of Project (list each source and dollar amount separately):****NCBWGCC Major Fundraiser(October): \$2500.00****Donations: 2500.00****Total amount requested of County Council American Resource Act Dollars:****\$10,000.00****Since these are one-time dollars, how will the Project be sustained moving forward:****Sustainability for Bring Back the Village will be secured in grant requests and raising donations from separate sponsors.****Thank you for your consideration.**

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Pamela Gray-Mason

Signature:



Date:

September 25, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0439

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2024-0370 dated 10/22/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 1100 – General Fund		BA2410189
CC100100 – Clerk of Courts		
Personnel Services	\$	1,040,000.00
Other Expenditures	\$	140,000.00

The Office of Budget and Management, on behalf of the Clerk of Courts, is requesting an appropriation increase of \$1,180,000 to cover Personnel Services, Other Expenditures, and Controlled Costs expected to post through December 31, 2024. The funding source is the General Fund.

B. 2280 – Other Health and Safety		BA2410194
JC280100 – Juvenile Court Legal		
Personnel Services	\$	130,000.00

The Office of Budget and Management, on behalf of the Juvenile Court, is requesting an appropriation increase of \$130,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the Health and Human Services Levy Fund.

C. 2285 – Other Judicial		BA2410201
PS285100 – Prosecutor Oth Judicial Grants		
Other Expenditures	\$	400,000.00

The Prosecutor’s Office is requesting an appropriation increase of \$400,000 to support the efforts of the state-wide Internet Crimes Against Children (ICAC) Task force. There is no prescribed performance period for these funds. This is an annual stipend of \$400,000 which is received by the Prosecutor’s Office from the State of Ohio Attorney General’s Office. There is no cash match required.

D. 1100 – General Fund		BA2410202
PJ100115 – CECOMS		
Personnel Services	\$	3,000.00

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting an appropriation increase of \$3,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

E. 2280 – Other Health and Safety		BA2410203
PJ280100 – Emergency Management		
Personnel Services	\$	13,000.00

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting an appropriation increase of \$13,000 to cover Personnel Services expenses expected to post through

December 31, 2024. The funding source is the Health and Human Services Levy Fund.

F.	1100 – General Fund		BA2410205
	PS100105 – Child Support		
	Other Expenditures	\$	80,000.00

The Office of Budget and Management, on behalf of the Prosecutor’s Office, is requesting an appropriation increase of \$80,000 to cover Controlled Costs expected to post through December 31, 2024. The funding source is the General Fund.

G.	1100 – General Fund		BA2410206
	JC100100 – Administrative		
	Personnel Services	\$	180,000.00

The Office of Budget and Management, on behalf of the Juvenile Court, is requesting an appropriation increase of \$180,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

H.	1100 – General Fund		BA2410208
	JC100105 – Legal		
	Personnel Services	\$	300,000.00

The Office of Budget and Management, on behalf of the Juvenile Court, is requesting an appropriation increase of \$300,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

I.	1100 – General Fund		BA2410210
	PJ100110 – Fusion Center		
	Personnel Services	\$	20,000.00

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting an appropriation increase of \$20,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

J.	2280 – Other Health and Safety		BA2410211
	PJ280130 – Family Justice Center		
	Personnel Services	\$	2,000.00

The Office of Budget and Management, on behalf of the Department of Public Safety and Justice Services, is requesting an appropriation increase of \$2,000 to cover Personnel Services expenses expected to post through

December 31, 2024. The funding source is the Health and Human Services Fund.

K.	2260 – Human Services		BA2411738
	HS260170 – CFS Foster Home		
	Personnel Services	\$	1,708,000.00

The Department of Health and Human Services – Division of Children and Family Services, is requesting an appropriation increase of \$1,708,000 to cover personal services expenses December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

L.	2260 – Human Services		BA2411739
	HS260165 – Contracted Placements		
	Personnel Services	\$	450,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation increase of \$450,000 to cover personal services expenses December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

M.	2215 – Children Services		BA2411740
	HS215110 – Purch Congregate & Foster Care		
	Other Expenditures	\$	3,000,000.00

The Department of Health and Human Services – Division of Children and Family Services requests an appropriation increase of \$3,000,000 for board and care master contract agreement invoices through November 2024 to be paid in December 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

N.	2285 – Other Judicial		BA2413416
	CP285200 – Psych Clinic Second Opinion		
	Personnel Services	\$	927,918.00
	Other Expenditures	\$	922,000.00

The Court of Common Pleas is requesting an appropriation increase of \$1,849,918.00 for the Forensic Psychiatric Clinic. Funds will be used to provide evaluations, second opinions, consultations, recruitment, retention, training and education of current and prospective doctors and updates to clinic facilities. The funding source is the Alcohol, Drug Addiction and Mental Health Services Board. There is no cash match required.

O. 1100 – General Fund **BA2413417**
SH100100 – Administration
Personnel Services \$ 1,410,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$1,410,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

P. 1100 – General Fund **BA2413418**
SH100110 – Civil-Warrants
Personnel Services \$ 250,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$250,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

Q. 1100 – General Fund **BA2413419**
SH100115 – Law Enforcement-Sheriff
Personnel Services \$ 150,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$150,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

R. 1100 – General Fund **BA2413420**
SH100120 – Deputy Lieutenants
Personnel Services \$ 520,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$520,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

S. 1100 – General Fund **BA2413421**
SH100125 – Deputy Sergeants
Personnel Services \$ 880,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$880,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

T. 1100 – General Fund **BA2413424**

SH100160 – Jail Administration
Personnel Services \$ 630,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$630,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

U. 1100 – General Fund **BA2413425**
SH100170 – Correction Officer Sergeants
Personnel Services \$ 1,373,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$1,373,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

V. 1100 – General Fund **BA2413426**
SH100175 – Correction Officer Corporals
Personnel Services \$ 230,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$230,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

W. 1100 – General Fund **BA2413427**
SH100180 – Correction Officers
Personnel Services \$ 4,255,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$4,255,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

X. 1100 – General Fund **BA2413428**
PB100100 – Probate Court
Other Expenditures \$ 50,000.00

The Office of Budget and Management, on behalf of Probate Court, is requesting an appropriation increase of \$50,000 for Space Maintenance, Security, and other controlled expenses expected to post through December 31, 2024. The funding source is the General Fund.

Y. 6745 – Sheriff Central Security **BA2413431**
SH745100 – Central Security Serv-Sheriff

Personnel Services	\$	620,000.00
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The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$620,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the Special Revenue Fund.

Z. 1100 – General Fund **BA2413435**

SH100140 – Jail Operations

Other Expenditures	\$	860,000.00
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The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$860,000 for Space Maintenance, Security, and other controlled expenses expected to post through December 31, 2024. The funding source is the General Fund.

AA.1100 – General Fund **BA2413437**

SH100130 – Deputy Unit

Personnel Services	\$	2,300,000.00
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The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$2,300,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

AB.2320 – Treat Alt for Safer Comm **BA2413439**

CP320150 – Payroll Subsidy – Drug Court

Personnel Services	\$	73,000.00
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Other Expenditures	\$	2,000.00
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The Court of Common Pleas is requesting an appropriation increase of \$75,000 for Ohio Mental Health and Addiction Services in connection with SFY2025 TASC Specialized Docket Drug Court. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide salaries, related payroll expenses for Supervisors or Assessment Specialists and client sober support. This is a pass-through grant approved by Board of Control via resolution number CON2024-94 on October 16, 2024. The funding source is the ADAMHS Board. There is no cash match required.

AC. 2320 – Treat Alt for Safer Comm **BA2413440**

CP320145 – P/R Subsidy-Recovery Drug Crt

Personnel Services	\$	43,000.00
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Other Expenditures	\$	2,000.00
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The Court of Common Pleas is requesting an appropriation increase of \$45,000 for Ohio Mental Health and Addiction Services in connection with

SFY2025 TASC Specialized Docket Human Trafficking Court. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide salaries, related payroll expenses for Supervisors or Assessment Specialists and client sober support. This is a pass-through grant approved by Board of Control via resolution number CON2024-94 on October 16, 2024. The funding source is the ADAMHS Board. There is no cash match required.

AD. 2320 – Treat Alt for Safer Comm BA2413441

CP320140 – Adult Drug Court-ODMHAS

Personnel Services	\$	43,000.00
Other Expenditures	\$	2,000.00

The Court of Common Pleas is requesting an appropriation increase of \$45,000 for Ohio Mental Health and Addiction Services in connection with SFY2025 TASC Specialized Docket MAT Drug Court. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide salaries, related payroll expenses for Supervisors or Assessment Specialists and client sober support. This is a pass-through grant approved by Board of Control via resolution number CON2024-94 on October 16, 2024. The funding source is the ADAMHS Board. There is no cash match required.

AE. 2320 – Treat Alt for Safer Comm BA2413442

CP320135 – Veterans Court-ODMHAS

Personnel Services	\$	33,000.00
Other Expenditures	\$	2,000.00

The Court of Common Pleas is requesting an appropriation increase of \$35,000 for Ohio Mental Health and Addiction Services in connection with SFY2025 TASC Specialized Docket Veterans Court. The performance period is from July 1, 2024 through June 30, 2025. Funds will be used to provide salaries, related payroll expenses for Supervisors or Assessment Specialists and client sober support. This is a pass-through grant approved by Board of Control via resolution number CON2024-94 on October 16, 2024. The funding source is the ADAMHS Board. There is no cash match required.

AF. 2320 – Treat Alt for Safer Comm BA2413443

CP320145 – P/R Subsidy-Recovery Drug Crt

Personnel Services	\$	34,130.00
Other Expenditures	\$	20,870.00

The Court of Common Pleas is requesting an appropriation increase of \$55,000 for Ohio Mental Health and Addiction Services in connection with SFY2025 TASC Specialized Docket HOPE Drug Court. The performance

period is from July 1, 2024 through June 30, 2025. Funds will be used to provide salaries, related payroll expenses for Supervisors or Assessment Specialists and client sober support. This is a pass-through grant approved by Board of Control via resolution number CON2024-94 on October 16, 2024. The funding source is the ADAMHS Board. There is no cash match required.

AG. 5710 – CC Information Systems **BA2413446**
SH700100 – Crim. Just. Info Share - Sheriff
Personnel Services \$ 95,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$95,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the Special Revenue Fund.

AH. 2270 – Motor Vehicle Gas Tax **BA2415086**
PW270100 – Administration
Other Expenditures \$ 431,856.20

The Department of Public Works is requesting an appropriation increase of \$431,856.20 for space maintenance chargebacks for the period January 1, 2024, to December 31, 2024. The funding source is the Motor Vehicle Gas Tax Special Revenue Fund. The current cash balance as of November 13, 2024, is \$48,468,785.69, net of encumbrances.

AI. 5700 – County Airport **BA2415107**
PW700100 – County Airport
Personnel Services \$ 115,000.00

The Office of Budget and Management, on behalf of the Department of Public Works, is requesting an appropriation increase of \$115,000 for anticipated Personnel Services expenses due to hiring an Airport Operations Technician. For the period January 1, 2024, December 31, 2024. The funding source is the County Airport Enterprise Fund. The current cash balance as of November 13, 2024, is \$362,604.54, net of encumbrances.

AJ. 5700 – County Airport **BA2415108**
PW700100 – County Airport
Other Expenditures \$ 80,000.00

The Office of Budget and Management, on behalf of the Department of Public Works, is requesting an appropriation increase of \$80,000 for anticipated space maintenance chargebacks for the period January 1, 2024, December 31, 2024. The funding source is the County Airport Enterprise

Fund. The current cash balance as of November 13, 2024, is \$362,604.54, net of encumbrances.

AK. 1100 – General Fund **BA2415109**

SS100100 – Soldiers' and Sailors' Monument

Personnel Services \$ 17,200.00

The Office of Budget and Management, on behalf of the Soldiers' and Sailors' Monument, is requesting an appropriation increase of \$17,200 for anticipated Personnel Services expenses due to hiring a Grounds Caretaker. For the period January 1, 2024, December 31, 2024. The funding source is the General Fund.

AL. 1100 – General Fund **BA2415110**

PC100100 – CPC Administration

Personnel Services \$ 150,000.00

The Office of Budget and Management, on behalf of the Planning Commission, is requesting an appropriation increase of \$150,000 for anticipated Personnel Services expenses due to hiring an intern and a Principal Planner. For the period January 1, 2024 to December 31, 2024. The funding source is the General Fund.

AM. 1100 – General Fund **BA2415111**

LW100100 – Law Department

Personnel Services \$ 450,000.00

The Office of Budget and Management, on behalf of the Law Department, is requesting an appropriation increase of \$450,000 for anticipated Personnel Services expenses due to hiring three Assistant Law Directors. For the period January 1, 2024 to December 31, 2024. The funding source is the General Fund.

AN. 1100 – General Fund **BA2415112**

HR100100 – HR Administration

Personnel Services \$ 700,000.00

The Office of Budget and Management, on behalf of the Department of Human Resources, is requesting an appropriation increase of \$700,000 for anticipated Personnel Services expenses for the period January 1, 2024, December 31, 2024. Positions hired include an Employee and Labor Relations Specialist, a Human Resources Generalist, a Senior OED Specialist, Senior Manager of Compensation and HRIS, and an HR Business Partnering Director. The funding source is the General Fund.

AO. 6770 – Workers’ Compensation	BA2415114
HR770100 – Workers’ Compensation Administration	
Personnel Services	\$ 360,000.00

The Office of Budget and Management, on behalf of the Department of Human Resources, is requesting an appropriation increase of \$360,000 for anticipated Personnel Services expenses due to hiring two Environmental Health and Safety Specialists. For the period January 1, 2024, December 31, 2024. The funding source is the Workers’ Compensation Internal Service Fund. The cash balance in the Workers Compensation fund is \$3,463,372.56.

AP. 2223 – Housing	BA2415125
HC223165 – Community Development Block Grant	
Other Expenditures	\$ 12,799.60

The Department of Housing and Community Development is requesting an appropriation increase in the amount of \$12,799.60 for the 2021 CDBG Grant Project Plan for the existing grant period of January 1, 2021, to September 30, 2028. The funding source is from the CDBG Program Income account. There is no cash match required.

AQ. 2223 – Housing	BA2415126
HC223165 – Community Development Block Grant	
Other Expenditures	\$ 150,000.00

The Department of Housing and Community Development is requesting an appropriation increase in the amount of \$150,000.00 for the 2022 CDBG Grant Project Plan for the existing grant period of January 1, 2022, to September 30, 2029. The funding source is from the cash deposits within the CDBG Storefront Program Income account. There is no cash match required.

AR. 2220 – Community Development	BA2415161
DV220110 – Economic Development Fund	
Personnel Services	\$ 180,000.00

The Office of Budget and Management, on behalf of the Department of Development, is requesting an appropriation increase of \$180,000 for Personnel Services costs associated with the Deputy Chief of Staff Integrated Development as well as the Senior Advisor or Transportation. For the period January 1, 2024, to December 31, 2024. The funding source is the Community Development Special Revenue Fund. The cash balance in the Community Development fund is \$26,764,514.94.

AS. 2245 – Cuyahoga Support Enforcement	BA2416617
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HS245100 – Cuyahoga Support Enforcement Agency
Personnel Services \$ 50,000.00

The Department of Health and Human Services – Office of Child Support Services requests an appropriation decrease of \$50,000 to align the budget to where payroll expenses are expected to post through December 31, 2024. The corresponding appropriation increase is below (Section 1, BA2416618). The funding source is the Health and Human Services Levies.

AT. 2280 – Other Health and Safety **BA2416618**
HS280100 – Fatherhood Initiative
Personnel Services \$ 50,000.00

The Department of Health and Human Services – Fatherhood Initiative requests an appropriation increase of \$50,000 for expenses related to the hiring of a Program Officer 1 in 2024. The corresponding appropriation decrease is above (Section 1, BA2416617). The funding source is the Health and Human Services Levies.

AU. 2260 – Human Services **BA2416625**
HS260200 – Southgate NFSC
Personnel Services \$ 1,500,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation increase of \$1,500,000 for costs associated with hiring of 21 additional staff (17 Employment and Family Specialists, 1 EFS Supervisor and 3 EFS Senior Supervisors), pay increases and retroactive pay due to Collective Bargaining Agreement Union negotiations, anticipated equity adjustments, and overtime for the period of January 1, 2024 through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

AV. 2255 – Health and Human Services Levy **BA2423248**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Other Expenditures \$ 3,250,000.00

The Office of Budget and Management requests an appropriation increase of \$3,250,000 to cover the additional HHS Levy Subsidies that have appropriated to the various divisions of the Department of Health & Human Services during 2025. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

AW. 2257 – HHS Levy 4.7 **BA2423249**
FS257110 – HHS Levy 4.7 Subsidies (2020)
Other Expenditures \$ 3,250,000.00

The Office of Budget and Management requests an appropriation increase of \$3,250,000 to cover the additional HHS Levy Subsidies that have appropriated to the various divisions of the Department of Health & Human Services during 2025. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

AX. 2280 – Other Health and Safety		BA2423250
HS280105 – TB Control Program - MetroHealth		
Other Expenditures	\$	73,720.00

The Department of Health and Human Services-Office of the Director requests appropriations of \$73,720 for the Tuberculosis Program. These funds will be used to support local activities associated with reporting, investigation and case management of tuberculosis patients. The grant period is from July 01, 2024 through December 31, 2024. This grant received Board of Control approval via CON2024-101 on October 21, 2024. The funding source is the Centers for Disease Control and Prevention (CDC) passed through the Ohio Department of Health. There is no required cash match.

AY. 1100 – General Fund		BA2410198
PS100100 – General Office		
Other Expenditures	\$	310,000.00

The Office of Budget and Management, on behalf of the Prosecutor's Office, is requesting an appropriation increase \$310,000 to cover Space Maintenance and other controlled costs expected to post through December 31, 2024. The funding source is the General Fund.

BB. 6745 – Central Security		BA2413430
SH745100 – Sheriff Central Security		
Other Expenditures	\$	50,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$50,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding source is the General Fund.

BC. 1100 – General Fund		BA2413447
SH100130 – Deputy Sheriff		
Other Expenditures	\$	15,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$15,000 to realign

the budget to where expenses are expected to post through December 31, 2024. The funding source is the General Fund.

BD. 1100 – General Fund **BA2413448**

SH100115 – Law Enforcement - Sheriff

Other Expenditures \$ 40,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation increase of \$40,000 for Space Maintenance, Security, and other controlled expenses expected to post through December 31, 2024. The funding source is the General Fund.

BE. 2235 – Lodging Tax Fund **BA2426432**

FS335100 – Hotel/Lodging Tax Collection

Other Expenditures \$ 6,700,000.00

The Fiscal Office is requesting an appropriation increase of \$6,700,000 for Lodging Tax revenue disbursements. 2024 Lodging Taxes collections are higher than what budgeted for 2024. This increase is necessary to process the final tax disbursements. The funding source is the Lodging Tax Fund.

BF. 2251 – Delinquent Re Asses-Treasurer **BA2426439**

FS251500 – Treasurer Del. Tax Collections

Personnel Services \$ 115,000.00

The Fiscal Office is requesting an appropriation increase of \$115,000 to cover personnel services for the remainder of 2024. The funding source is Treasurer Delinquent Tax Collection. The cash balance in the Treasurer Delinquent Tax Collection fund is \$12,067,274.

BG. 1100 – General Fund **BA2415164**

BE100105 – Primary Election

Other Expenditures \$ 22,384.81

The Office of Budget and Management, on behalf of the Board of Elections, is requesting an appropriation increase of \$22,384.81 for printing service chargebacks during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BH. 1100 – General Fund **BA2415165**

FS100105 – Office of Budget & Management

Other Expenditures \$ 360.52

The Office of Budget and Management is requesting an appropriation increase of \$360.52 for printing service chargebacks during the period

January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BI. 1100 – General Fund **BA2415166**

FS100130 – Treasury Management

Other Expenditures \$ 9,941.57

The Office of Budget and Management, on behalf of the Fiscal Office, is requesting an appropriation increase of \$9,941.57 for Treasury's printing service chargebacks during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BJ. 1100 – General Fund **BA2415167**

IN100100 – Innovation and Performance

Other Expenditures \$ 1,837.25

The Office of Budget and Management, on behalf of Innovation, is requesting an appropriation increase of \$1,837.25 for printing and mail service chargebacks during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BK. 1100 – General Fund **BA2415168**

FS100190 – General (Consumer Affairs)

Other Expenditures \$ 1,807.72

The Office of Budget and Management, on behalf of the Fiscal Office, is requesting an appropriation increase of \$1,807.72 for Weights and Measures's fleet service chargebacks during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BL. 1100 – General Fund **BA2415169**

FS100205 – Equity and Inclusion

Other Expenditures \$ 511.68

The Office of Budget and Management, on behalf of the Fiscal Office, is requesting an appropriation increase of \$511.68 for Equity and Inclusion's mail service chargebacks during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BM. 7950 – Soil and Water Conservation **BA2415170**

SC950105 – Soil and Water Grants

Personnel Services \$ 21,919.00

Other Expenditures \$ 69,240.00

The Soil and Water Conservation District is requesting an appropriation increase of \$91,159 for the Meaningful Watershed Education Experiences

during the period October 1, 2024, to December 31, 2026. The funding source is the National Oceanic and Atmospheric Administration Bay Watershed Grant. No cash match is required.

BN. 1100 – General Fund		BA2415171
PW100110 – County Headquarters		
Other Expenditures	\$	143,491.42

The Office of Budget and Management, on behalf of Public Works, is requesting an appropriation increase of \$143,491.42 for the County Headquarters' security chargeback during the period January 1, 2024, to December 31, 2024. The funding source is the General Fund.

BO. 1100 – General Fund		BA2413436
SH100130 – Deputy Unit		
Personnel Services	\$	3,000,000.00

The Office of Budget and Management on behalf of the Sheriff's Department requests an appropriation increase of \$3,000,000.00 to realign the budget for anticipated expenses expected to post through December 31, 2024. The funding source is the General Fund.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM: 1100 – General Fund		BA2410192
JC100115 – Detention Center		
Other Expenditures	\$	330,000.00
TO: 1100 – General Fund		
JC100115 – Detention Center		
Personnel Services	\$	330,000.00

The Office of Budget and Management, on behalf of the Juvenile Court, is requesting an appropriation transfer of \$330,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

B. FROM: 1100 – General Fund		BA2410199
PS100100 – General Office		
Personnel Services	\$	500,000.00
TO: 1100 – General Fund		

PS100100 – General Office
Other Expenditures \$ 500,000.00

The Prosecutor's Office is requesting an appropriation transfer of \$500,000 to cover Other Expenses expected to post through December 31, 2024. The funding source is the General Fund.

C. FROM: 2250 – Delinquent Real Estate Assessment Fund **BA2410200**
PS250100 – Delinquent Tax & Assessment Collect
Other Expenditures \$ 100,000.00

TO: 2250 – Delinquent Real Estate Assessment Fund
PS250100 – Delinquent Tax & Assessment Collect
Personnel Services \$ 100,000.00

The Prosecutor's Office is requesting an appropriation transfer of \$100,000 to cover Personnel Services expenses expected to post through December 31, 2024. The funding source is the Delinquent Real Estate Assessment Fund.

D. FROM: 2260 – Human Services **BA2411731**
HS260355 – Office of Re-Entry
Other Expenditures \$ 186,000.00

TO: 2260 – Human Services
HS260355 – Office of Re-Entry
Personnel Services \$ 186,000.00

The Department of Health and Human Services - Office of Re-Entry is requesting an appropriation transfer of \$186,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding source is the Health and Human Services Levy.

E. FROM: 2260 – Human Services **BA2411732**
HS260250 – Quality Child Care
Other Expenditures \$ 235,000.00

TO: 2260 – Human Services
HS260235 – Admin Svcs
Personnel Services \$ 235,000.00

The Department of Health and Human Services - Invest in Children is requesting an appropriation transfer of \$235,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding source is the Health and Human Services Levy.

F. FROM: 2260 – Human Services **BA2411733**

HS260105 – Human Resources

Other Expenditures \$ 305,000.00

TO: 2260 – Human Services

HS260100 – Ofc of the Director

Personnel Services \$ 130,000.00

2260 – Human Services

HS260110 – Information Services

Personnel Services \$ 175,000.00

The Department of Health and Human Services - Administration is requesting an appropriation transfer of \$305,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding source is the Health and Human Services Levy.

G. FROM: 2260 – Human Services **BA2411734**

HS260150 – Supportive Services

Personnel Services \$ 855,000.00

TO: 2260 – Human Services

HS260130 – Ofc of the Director

Personnel Services \$ 545,000.00

2260 – Human Services

HS260160 – Visitation

Personnel Services \$ 305,000.00

2260 – Human Services

HS260180 – Tapestry System of Care

Personnel Services \$ 5,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation transfer of \$855,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

H. FROM: 2260 – Human Services **BA2411735**

HS260155 – Foster & Adopt. Parent

Personnel Services \$ 80,000.00

TO:	2260 – Human Services		
	HS260160 – Visitation		
	Personnel Services	\$	80,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation transfer of \$80,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

I. FROM:	2260 – Human Services		BA2411736
	HS260140 – Info. Svcs.		
	Personnel Services	\$	130,000.00

TO:	2260 – Human Services		
	HS260135 – Training		
	Personnel Services	\$	130,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation transfer of \$130,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

J. FROM:	2260 – Human Services		BA2411737
	HS260150 – Supportive Svcs		
	Other Expenditures	\$	615,000.00

TO:	2260 – Human Services		
	HS260175 – Permanent Custody Adoptions		
	Personnel Services	\$	615,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation transfer of \$615,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding sources are 34% reimbursement from the Ohio Department of Job and Family Services and 66% Health and Human Services Levy.

K. FROM:	1100 – General Fund		BA2413423
	SH100150 – Health Care		
	Other Expenditures	\$	80,000.00

TO:	1100 – General Fund		
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SH100145 – Food Service		
Personnel Services	\$	80,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation transfer of \$80,000 for Personnel Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

L. FROM: 1100 – General Fund **BA2413434**

SH100150 – Health Care		
Other Expenditures	\$	1,600,000.00

TO: 1100 – General Fund		
SH100145 – Food Service		
Other Expenditures	\$	1,600,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation transfer of \$1,600,000 to cover Professional Services expenses expected to post through December 31, 2024. The funding source is the General Fund.

M. FROM: 1100 – General Fund **BA2413438**

SH100185 – Sheriff Operations		
Other Expenditures	\$	70,000.00

TO: 1100 – General Fund		
SH100115 – Law Enforcement - Sheriff		
Other Expenditures	\$	70,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation transfer of \$70,000 for Other expenses expected to post through December 31, 2024. The funding source is the General Fund.

N. FROM: 1100 – General Fund **BA2413444**

ME100100 – Medical Examiner - Operations		
Other Expenditures	\$	622,000.00

TO: 1100 – General Fund		
ME100100 – Medical Examiner - Operations		
Personnel Services	\$	622,000.00

The Office of Budget and Management, on behalf of the Medical Examiner, is requesting an appropriation transfer of \$622,000 to realign the budget to

where expenses are expected to post through December 31, 2024. The funding source is the General Fund.

O. FROM: 1100 – General Fund **BA2413445**

ME100105 – Regional Forensic Science Lab
Personnel Services \$ 295,000.00

TO: 1100 – General Fund
ME100105 – Medical Examiner – Operations
Other Expenditures \$ 295,000.00

The Office of Budget and Management, on behalf of the Medical Examiner, is requesting an appropriation transfer of \$295,000 to realign the budget to where expenses are expected to post through December 31, 2024. The funding source is the General Fund.

P. FROM: 5715 – Sanitary Engineer **BA2415106**

PW715200 – Sanitary Operating
Other Expenditures \$ 250,000.00

TO: 5715 – Sanitary Engineer
PW715200 – Sanitary Operating
Personnel Services \$ 250,000.00

The Office of Budget and Management, on behalf of the Department of Public Works, is requesting an appropriation transfer of \$250,000 for anticipated Personnel Services expenses due to hiring additional Sewer Maintenance Workers, a Pump Station Mechanic, and an Environmental Services Manager for the period January 1, 2024, December 31, 2024. The funding source is the Sanitary Engineer Enterprise Fund. The cash balance in the Sanitary Engineer Fund is \$30,214,997.98.

Q. FROM: 4600 – Capital Projects **BA2415116**

PW600135 – Airport Capital Projects
Other Expenditures \$ 16,206.56

TO: 4600 – Capital Projects
PW600135 – Airport Capital Projects
Personnel Services \$ 16,206.56

The Department of Public Works is requesting an appropriation transfer of \$16,206.56 for anticipated Personnel Services expenses for the period of April 19, 2024, to December 31, 2026. The funding source is the Airport Capital Projects Fund. The cash balance in the Airport Capital Projects Fund \$115,033.

R. FROM: 2260 – Human Services **BA2416619**

HS260270 – SAS Home Support
Personnel Services \$ 394,500.00

TO: 2260 – Human Services
HS260255 – SAS Office of the Director
Personnel Services \$ 62,500.00

2260 – Human Services
HS260260 – SAS Mgmt Svcs
Personnel Services \$ 100,000.00

2260 – Human Services
HS260275 – SAS Protective Services
Personnel Services \$ 232,000.00

The Department of Health and Human Services – Division of Senior and Adult Services requests an appropriation transfer of \$394,500 to align the budget to where expenses are expected to post through December 31, 2024. The funding source is the Health and Human Services Levies.

S. FROM: 2260 – Human Services **BA2416620**

HS260185 – Admin Svcs – Gen'l Manager
Other Expenditures \$ 16,000.00

TO: 2260 – Human Services
HS260210 – Quincy Place NFSC
Other Expenditures \$ 1,000.00

2260 – Human Services
HS260225 – Client Support Services
Other Expenditures \$ 15,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$16,000 to align the budget to where expenses are expected to post through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

T. FROM: 2260 – Human Services **BA2416621**

HS260195 – Work First Services
Other Expenditures \$ 1,470,000.00

TO: 2260 – Human Services

HS260185 – Admin Svcs – Gen'l Manager
Personnel Services \$ 315,000.00

2260 – Human Services
HS260190 – Info Services
Personnel Services \$ 230,000.00

2260 – Human Services
HS260195 – Work First Services
Personnel Services \$ 215,000.00

2260 – Human Services
HS260205 – Ohio City NFSC
Personnel Services \$ 710,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$1,470,000 to align the budget to where expenses are expected to post through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

U. FROM: 2260 – Human Services **BA2416622**
HS260205 – Ohio City NFSC
Other Expenditures \$ 150,000.00

TO: 2260 – Human Services
HS260210 – Quincy Place NFSC
Other Expenditures \$ 40,000.00

2260 – Human Services
HS260205 – Ohio City NFSC
Personnel Services \$ 110,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$150,000 to align the budget to where expenses are expected to post through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

V. FROM: 2260 – Human Services **BA2416623**
HS260225 – Client Support Services
Other Expenditures \$ 600,000.00

2260 – Human Services

HS260210 – Quincy Place NFSC
Personnel Services \$ 100,000.00

TO: 2260 – Human Services
HS260225 – Client Support Service
Personnel Services \$ 700,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$700,000 to align the budget to where expenses are expected to post through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

W. FROM: 2260 – Human Services **BA2416624**

HS260210 – Quincy Place NFSC
Personnel Services \$ 250,000.00

2260 – Human Services
HS260215 – VEB Building
Personnel Services \$ 375,000.00

TO: 2260 – Human Services
HS260200 – Southgate NFSC
Personnel Services \$ 625,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$625,000 to align the budget to where expenses are expected to post through December 31, 2024. The funding sources are 80% reimbursement from the Ohio Department of Job and Family Services and 20% Health and Human Services Levies.

X. FROM: 1100 – General Fund **BA2426433**

IT100130 – Project Management
Personnel Services \$ 53,500.00

TO: 1100 – General Fund
IT100100 – Administration
Personnel Services \$ 53,500.00

The Department of Information Technology is requesting an appropriation transfer of \$53,500 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

Y. FROM: 1100 – General Fund **BA2426434**
IT100130 – Project Management

Personnel Services	\$	5,000.00
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TO: 1100 – General Fund
IT100110 – Application Development
Personnel Services \$ 5,000.00

The Department of Information Technology is requesting an appropriation transfer of \$5,000 to cover personnel expenditure through December 31, 2024. The funding source is the General Fund.

Z. FROM: 1100 – General Fund **BA2426435**
IT100130 – Project Management
Personnel Services \$ 95,000.00

TO: 1100 – General Fund
IT100500 – EUX-End User Experience
Personnel Services \$ 95,000.00

The Department of Information Technology is requesting an appropriation transfer of \$95,000 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

AA. FROM: 1100 – General Fund **BA2426436**
IT100130 – Project Management
Personnel Services \$ 5,000.00

TO: 1100 – General Fund
IT100180 – Communication Services
Personnel Services \$ 5,000.00

The Department of Information Technology is requesting an appropriation transfer of \$5,000 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

AB. FROM: 1100 – General Fund **BA2426437**
FS100100 – FS Administration
Personnel Services \$ 300,000.00
Other Expenditures \$ 125,000.00

TO: 1100 – General Fund
FS100150 – Auto Title Administration
Personnel Services \$ 275,000.00

1100 – General Fund
FS100110 – Financial Reporting

Personnel Services	\$	150,000.00
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The Department of Information Technology is requesting an appropriation transfer of \$425,000 to cover personnel expenditure through December 31, 2024. The funding source is the General Fund.

AC. FROM: 1100 – General Fund	BA2426438
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FS100120 – Hotel/Motel	
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Personnel Services	\$	80,000.00
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TO: 1100 – General Fund	
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FS100205 – Equity & Inclusion	
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Personnel Services	\$	40,000.00
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1100 – General Fund	
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FS100105 – Office of Budget & Management	
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Personnel Services	\$	40,000.00
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The Department of Information Technology is requesting an appropriation transfer of \$80,000 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

AD. FROM: 1100 – General Fund	BA2426440
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FS100160 – General Services	
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Personnel Services	\$	170,000.00
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TO: 1100 – General Fund	
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FS100125 – Purchasing	
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Personnel Services	\$	150,000.00
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1100 – General Fund	
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FS100130 – Treasury	
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Personnel Services	\$	20,000.00
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The Fiscal Office is requesting an appropriation transfer of \$170,000 to cover personnel expenditure through December 31, 2024. The funding source is the General Fund.

AE. FROM: 1100 – General Fund	BA2426441
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FS100127 – Purchasing Clearing	
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Other Expenditures	\$	340,000.00
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TO: 1100 – General Fund	
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FS100125 – Purchasing	
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Personnel Services	\$	340,000.00
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The Department of Information Technology is requesting an appropriation transfer of \$340,000.00 to cover personnel expenditures through December 31, 2024. The funding source is the General Fund.

AF. FROM: 6765 – Health Insurance		BA2415113
HR765120 – Wellness Benefits		
Other Expenditures	\$	1,500.00
TO: 6765 – Health Insurance		
HR765120 – Wellness Benefits		
Personnel Services	\$	1,500.00

The Office of Budget and Management, on behalf of the Department of Human Resources, is requesting an appropriation transfer of \$1,500 for anticipated Personnel Services expenses for the period January 1, 2024 to December 31, 2024. The funding source is the Health Insurance Internal Service Fund. The cash balance in the Health Insurance Fund \$20,719,938.31.

AG. FROM: 2280 – Other Health and safety		BA2410212
JC280105 – Juvenile Court Probation		
Personnel Services	\$	306,000.00
TO: 2280 – Other Health and Safety		
JC280105 – Juvenile Court Probation		
Other Expenditures	\$	306,000.00

The Juvenile Court requests an appropriation transfer of \$306,000 to realign the budget to cover contractual obligations that are expected to post through the end of the year. The funding source is the Health and Human Services Fund.

AH. FROM: 2280 – Other Health and Safety		BA2410213
JC280105 – Juvenile Court Probation		
Personnel Services	\$	503,000.00
TO: 2280 – Other Health and Safety		
JC280105 – Juvenile Court Probation		
Personnel Services	\$	85,000.00
Other Expenditures	\$	418,000.00

The Juvenile Court requests an appropriation transfer of \$503,000 to realign the budget to cover Personal Services and contractual obligations that are

expected to post through the end of the year. The funding source is the Health and Human Services Fund.

AI. FROM: 1100 – General Fund		BA2413449
SH100150 – Health Care		
Other Expenditures	\$	800,000.00
TO: 1100 – General Fund		
SH100130 – Deputy Unit		
Other Expenditures	\$	800,000.00

The Office of Budget and Management, on behalf of the Sheriff's Department, is requesting an appropriation transfer of \$800,000 for expenses expected to post through December 31, 2024. The funding source is the General Fund.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 2255 – Health and Human Services Levy	CT2423230
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 936,628.63
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Transfer Out – Transfer Out	\$ 936,628.62
TO: 2260 – Human Services	
HS260185 – Admin Services – General Manager	
Trans In – Transfer In	\$ 1,873,257.25

The Office of Budget and Management requests a cash transfer of \$1,873,257.25 for the Department of Health and Human Services – Division of Job and Family Services' mandated share for the fourth quarter of 2024 (October through December 2024). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

B. FROM: 2255 – Health and Human Services Levy	CT2423231
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 3,175,240.00
2257 – HHS Levy 4.7	

FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 3,175,240.00

TO: 2280 – Other Health and Safety
 JC280105 – Juvenile Court Probation
 Trans In – Transfer In \$ 6,350,240.00

The Office of Budget and Management requests a cash transfer of \$6,350,480 for the Juvenile Court Probation's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

C. FROM: 2255 – Health and Human Services Levy **CT2423232**
 FS255105 – HHS Levy 4.8 Subsidies (2016)
 Trans Out – Transfer Out \$ 195,892.00

 2257 – HHS Levy 4.7
 FS257110 – HHS Levy 4.7 Subsidies (2020)
 Transfer Out – Transfer Out \$ 195,892.00

TO: 2320 – Treat Alt for Safer Comm
 CP320105 – TASC HHS
 Trans In – Transfer In \$ 391,784.00

The Office of Budget and Management requests a cash transfer of \$391,784 for the Court of Common Pleas-TASC's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

D. FROM: 2255 – Health and Human Services Levy **CT2423233**
 FS255105 – HHS Levy 4.8 Subsidies (2016)
 Trans Out – Transfer Out \$ 19,076.00

 2257 – HHS Levy 4.7
 FS257110 – HHS Levy 4.7 Subsidies (2020)
 Transfer Out – Transfer Out \$ 19,076.00

TO: 2280 – Other Health and Safety
 PJ280130 – Family Justice Center
 Trans In – Transfer In \$ 38,152.00

The Office of Budget and Management requests a cash transfer of \$38,152 for the Department of Public Safety and Justice Services - Family Justice Center's second half year subsidy from the Health and Human Services

Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

E. FROM: 2255 – Health and Human Services Levy **CT2423234**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 2,928,798.50

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 2,928,798.50

TO: 2260 – Human Services

HS260100 – Office of the Director

Trans In – Transfer In \$ 5,857,597.00

The Office of Budget and Management requests a cash transfer of \$5,857,597 for the Department of Health and Human Services - Administration's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

F. FROM: 2255 – Health and Human Services Levy **CT2423235**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 1,428,465.50

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 1,428,465.50

TO: 2260 – Human Services

HS260185 – Admin Services – General Manager

Trans In – Transfer In \$ 2,856,931.00

The Office of Budget and Management requests a cash transfer of \$2,856,931 for the Department of Health and Human Services - Division of Job and Family Services' full year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

G. FROM: 2255 – Health and Human Services Levy **CT2423236**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 294,469.25

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 294,469.25

TO: 2260 – Human Services
 HS260230 – Children w/ Medical Handicap
 Trans In – Transfer In \$ 588,938.50

The Office of Budget and Management requests a cash transfer of \$588,938.50 for the Department of Health and Human Services - Division of Job and Family Services - Children with Medical Handicap's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

H. FROM: 2255 – Health and Human Services Levy **CT2423237**
 FS255105 – HHS Levy 4.8 Subsidies (2016)
 Trans Out – Transfer Out \$ 264,810.00

 2257 – HHS Levy 4.7
 FS257110 – HHS Levy 4.7 Subsidies (2020)
 Transfer Out – Transfer Out \$ 264,810.00

TO: 2245 – Cuyahoga Support Enforcement
 HS245100 – Cuyahoga Support Enforcement Agency
 Trans In – Transfer In \$ 529,620.00

The Office of Budget and Management requests a cash transfer of \$529,620 for the Department of Health and Human Services – Office of Child Support Services' second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

I. FROM: 2255 – Health and Human Services Levy **CT2423238**
 FS255105 – HHS Levy 4.8 Subsidies (2016)
 Trans Out – Transfer Out \$ 297,109.00

 2257 – HHS Levy 4.7
 FS257110 – HHS Levy 4.7 Subsidies (2020)
 Transfer Out – Transfer Out \$ 297,109.00

TO: 2280 – Other Health and Safety
 HS280100 – Fatherhood Initiative
 Trans In – Transfer In \$ 594,219.00

The Office of Budget and Management requests a cash transfer of \$594,219 for the Department of Health and Human Services - Fatherhood Initiative's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

J. FROM: 2255 – Health and Human Services Levy **CT2423239**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Trans Out – Transfer Out \$ 13,527,099.00

2257 – HHS Levy 4.7
FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 13,527,099.00

TO: 2215 – Children Services
HS215110 – Purch Congregate & Foster Care
Trans In – Transfer In \$ 27,054,198.00

The Office of Budget and Management requests a cash transfer of \$27,054,198 for the Department of Health and Human Services - Division of Children and Family Services PCSA second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

K. FROM: 2255 – Health and Human Services Levy **CT2423240**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Trans Out – Transfer Out \$ 11,858,884.00

2257 – HHS Levy 4.7
FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 11,858,884.00

TO: 2260 – Human Services
HS260130 – Office of the Director
Trans In – Transfer In \$ 23,717,768.00

The Office of Budget and Management requests a cash transfer of \$23,717,768 for the Department of Health and Human Services - Division of Children Family Services PA second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

L. FROM: 2255 – Health and Human Services Levy **CT2423241**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Trans Out – Transfer Out \$ 6,578,780.00

2257 – HHS Levy 4.7
FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 6,578,780.00

TO: 2260 – Human Services
HS260255 – SAS-Office of the Director
Trans In – Transfer In \$ 13,151,560.00

The Office of Budget and Management requests a cash transfer of \$13,151,560 for the Department of Health and Human Services – Division of Senior and Adult Services' second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

M. FROM: 2255 – Health and Human Services Levy **CT2423242**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Trans Out – Transfer Out \$ 4,061,210.50

2257 – HHS Levy 4.7
FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 4,061,210.50

TO: 2260 – Human Services
HS260240 – Early Start
Trans In – Transfer In \$ 8,122,421.00

The Office of Budget and Management requests a cash transfer of \$8,122,421 for the Department of Health and Human Services - Invest in Children's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

N. FROM: 2255 – Health and Human Services Levy **CT2423243**
FS255105 – HHS Levy 4.8 Subsidies (2016)
Trans Out – Transfer Out \$ 1,013,134.00

2257 – HHS Levy 4.7
FS257110 – HHS Levy 4.7 Subsidies (2020)
Transfer Out – Transfer Out \$ 1,013,134.00

TO: 2260 – Human Services
HS260300 – Family & Children First
Trans In – Transfer In \$ 2,026,268.00

The Office of Budget and Management requests a cash transfer of \$2,026,268 for the Department of Health and Human Services - Family and Children First Council's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

O. FROM: 2255 – Health and Human Services Levy **CT2423244**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 2,787,415.00

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 2,787,415.00

TO: 2260 – Human Services

HS260350 – Homeless Services

Trans In – Transfer In \$ 5,574,830.00

The Office of Budget and Management requests a cash transfer of \$5,574,830 for the Department of Health and Human Services – Office of Homeless Services' second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

P. FROM: 2255 – Health and Human Services Levy **CT2423245**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 45,957.00

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 45,957.00

TO: 2280 – Other Health and Safety

HS280135 – Human Services Other

Trans In – Transfer In \$ 91,914.00

The Office of Budget and Management requests a cash transfer of \$91,914 for the Department of Health and Human Services - Other's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

Q. FROM: 2255 – Health and Human Services Levy **CT2423246**

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 299,152.50

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 299,152.50

TO: 2260 – Human Services

HS260355 – Office of Re-Entry

Trans In – Transfer In \$ 598,305.00

The Office of Budget and Management requests a cash transfer of \$598,305 for the Department of Health and Human Services - Office of Re-Entry's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

R. FROM: 2255 – Health and Human Services Levy

CT2423247

FS255105 – HHS Levy 4.8 Subsidies (2016)

Trans Out – Transfer Out \$ 498,987.50

2257 – HHS Levy 4.7

FS257110 – HHS Levy 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 498,987.50

TO: 2325 – Victim Assistance

PJ325100 – Witness Victim HHS

Trans In – Transfer In \$ 997,975.00

The Office of Budget and Management is requesting a cash transfer of \$997,975 for the Department of Public Safety and Justice Services - Witness Victim's second half year subsidy from the Health and Human Services Levy. The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

S. FROM: 1100 – General Fund

CT2416626

VC100100 – Veterans Service Commission

Trans Out – Transfer Out \$ 500,000.00

TO: 4600 – Capital Projects

PW600120 – Non-Subsidy Facility Projects

Trans In – Transfer In \$ 500,000.00

The Veterans Service Commission requests a cash transfer of \$500,000 for use by the Department of Public Works for the buildout and capital (IT and AV) needs of the new headquarters. The Veterans Service Commission

voted on, and approved, this item via Resolution 2024-27 on August 21, 2024. The funding source is the General Fund.

SECTION 4. That items approved in Resolution No. R2024-0370 dated October 22, 2024 be rescinded as follows to reconcile appropriations for the year 2024 in the County's financial system:

Resolution No. R2024-0370 dated 10/22/2024:

Original Item to Rescind – Section 2

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
B. FROM: 2285 – Other Judicial	BA2410186
PS285100 – Prosecutor Oth Judicial Grants	
Other Expenditures	\$ 19,528.35
TO: 2285 – Other Judicial	
PS285100 – Prosecutor Oth Judicial Grants	
Personnel Services	\$ 19,528.35

The Prosecutor's Office is requesting an appropriation transfer of \$19,528.35 to comply with grant award modifications for the FY21 Cold Case DNA Project. This is a continuation grant. The funding source is the U.S. Department of Justice, Office of Justice Programs and the performance period for this grant is October 1, 2021 through January 30, 2025. There is no cash match.

Resolution No. R2024-0370 dated 10/22/2024:

Original Item to Rescind – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. 2285 – Other Judicial	BA2413396
CP285205 – Veterans Treatment Court	
Other Expenditures	\$ 216,716.87

The Court of Common Pleas is requesting an appropriation increase of \$216,716.87 to provide services for veterans that come before the Court, which may include, but are not limited to treatment, transportation, incentives, and staffing support. The performance period is from September 1, 2022 through February 28, 2025. This is a grant amendment approved by the Board of Control via CON2024-45 on May 13, 2024. The funding source is through the Veterans Services Fund.

Original Item Corrected – Section 1

Fund Nos./Budget Accounts

Journal Nos.

F. 2285 – Other Judicial			BA2413414
CP285205 – Veterans Treatment Court			
Other Expenditures	\$	113,919.48	

The Court of Common Pleas is requesting an appropriation increase of \$113,919.48 to appropriate the awards received from the Veterans Services Fund. These awards were previously received but not appropriated due to delays between the award and cash transfer process. Funds will be used to provide services for veterans that come before the Court, which may include, but are not limited to treatment, transportation, incentives, and staffing support. *This is a grant amendment approved by various resolutions (R2015-0124, R2018-0197, R2020-0040, R2021-0259D). The funding source is Common Pleas Special Revenue generated from prior Veterans Services Fund receipts.*

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
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_____ County Executive	_____ Date
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_____ Clerk of Council	_____ Date
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Journal CC
November 26, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: November 19, 2024

Re: Fiscal Agenda – 11/26/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **November 26, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Clerk of Courts	\$1,180,000.00	A	General Fund	Appropriation Increase
Juvenile Court	\$130,000.00	B	HHS Levy	Appropriation Increase
Prosecutor's Office	\$400,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$3,000.00	D	General Fund	Appropriation Increase

Public Safety and Justice Services	\$13,000.00	E	General Fund	Appropriation Increase
Prosecutor's Office	\$80,000.00	F	General Fund	Appropriation Increase
Juvenile Court	\$180,000.00	G	General Fund	Appropriation Increase
Juvenile Court	\$300,000.00	H	General Fund	Appropriation Increase
Public Safety and Justice Services	\$20,000.00	I	General Fund	Appropriation Increase
Public Safety and Justice Services	\$2,000.00	J	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$1,708,000.00	K	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$450,000.00	L	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$3,000,000.00	M	HHS Levy	Appropriation Increase
Common Pleas Court	\$1,849,918.00	N	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$1,410,000.00	O	General Fund	Appropriation Increase
Sheriff's Department	\$250,000.00	P	General Fund	Appropriation Increase
Sheriff's Department	\$150,000.00	Q	General Fund	Appropriation Increase
Sheriff's Department	\$520,000.00	R	General Fund	Appropriation Increase
Sheriff's Department	\$880,000.00	S	General Fund	Appropriation Increase
Sheriff's Department	\$630,000.00	T	General Fund	Appropriation Increase
Sheriff's Department	\$1,373,000.00	U	General Fund	Appropriation Increase
Sheriff's Department	\$230,000.00	V	General Fund	Appropriation Increase
Sheriff's Department	\$4,255,000.00	W	General Fund	Appropriation Increase
Probate Court	\$50,000.00	X	General Fund	Appropriation Increase

Sheriff's Department	\$620,000.00	Y	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$860,000.00	Z	General Fund	Appropriation Increase
Sheriff's Department	\$2,300,000.00	AA	General Fund	Appropriation Increase
Common Pleas Court	\$75,000.00	AB	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$45,000.00	AC	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$45,000.00	AD	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$35,000.00	AE	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$55,000.00	AF	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$95,000.00	AG	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$431,856.20	AH	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$115,000.00	AI	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$80,000.00	AJ	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Soldiers and Sailors	\$17,200.00	AK	General Fund	Appropriation Increase
Planning Commission	\$150,000.00	AL	General Fund	Appropriation Increase
Law Department	\$450,000.00	AM	General Fund	Appropriation Increase
Human Resources	\$700,000.00	AN	General Fund	Appropriation Increase
Human Resources	\$360,000.00	AO	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Housing and Community Development	\$12,799.60	AP	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Housing and Community Development	\$150,000.00	AQ	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Development	\$180,000.00	AR	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
HHS – Office of Child Support Services	\$50,000.00	AS	HHS Levy	Appropriation Increase
HHS – Fatherhood Initiative	\$50,000.00	AT	HHS Levy	Appropriation Increase
HHS – Division of Job and Family Services	\$1,500,000.00	AU	HHS Levy	Appropriation Increase
Office of Budget and Management	\$3,250,000.00	AV	HHS Levy	Appropriation Increase
Office of Budget and Management	\$3,250,000.00	AW	HHS Levy	Appropriation Increase
HHS – Office of the Director	\$73,720.00	AX	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor's Office	\$310,000.00	AY	General Fund	Appropriation Increase
Juvenile Court	\$306,000.00	AZ	HHS Levy	Appropriation Increase
Juvenile Court	\$418,000.00	BA	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$50,000.00	BB	General Fund	Appropriation Increase
Sheriff's Department	\$15,000.00	BC	General Fund	Appropriation Increase
Sheriff's Department	\$40,000.00	BD	General Fund	Appropriation Increase
Sheriff's Department	\$6,700,000.00	BE	General Fund	Appropriation Increase
Fiscal Office	\$115,000.00	BF	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Board of Elections	\$22,384.81	BG	General Fund	Appropriation Increase
Office of Budget and Management	\$360.52	BH	General Fund	Appropriation Increase

Fiscal Office	\$9,941.57	BI	General Fund	Appropriation Increase
Innovation and Performance	\$1,837.25	BJ	General Fund	Appropriation Increase
Fiscal Office	\$1,807.72	BK	General Fund	Appropriation Increase
Fiscal Office	\$511.68	BL	General Fund	Appropriation Increase
Soil & Water Conservation District	\$91,159.00	BM	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$143,491.42	BN	General Fund	Appropriation Increase
Sheriff Department	\$3,000,000.00	BO	General Fund	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Juvenile Court	\$330,000.00	A	General Fund	Appropriation Transfer
Prosecutor's Office	\$500,000.00	B	General Fund	Appropriation Transfer
Prosecutor's Office	\$100,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
HHS – Office of Reentry	\$186,000.00	D	HHS Levy	Appropriation Transfer
HHS – Invest in Children	\$235,000.00	E	HHS Levy	Appropriation Transfer
HHS – Administration	\$305,000.00	F	HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$855,000.00	G	HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$80,000.00	H	HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$130,000.00	I	HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$615,000.00	J	HHS Levy	Appropriation Transfer
Sheriff's Department	\$80,000.00	K	General Fund	Appropriation Transfer

Sheriff's Department	\$1,600,000.00	L	General Fund	Appropriation Transfer
Sheriff's Department	\$70,000.00	M	General Fund	Appropriation Transfer
Medical Examiner	\$620,000.00	N	General Fund	Appropriation Transfer
Medical Examiner	\$295,000.00	O	General Fund	Appropriation Transfer
Public Works	\$250,000.00	P	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Public Works	\$16,206.56	Q	CIP	Appropriation Transfer
HHS – Senior and Adult Services	\$394,500.00	R	HHS Levy	Appropriation Transfer
HHS – Division of Job and Family Services	\$16,000.00	S	HHS Levy	Appropriation Transfer
HHS – Division of Job and Family Services	\$1,470,000.00	T	HHS Levy	Appropriation Transfer
HHS – Division of Job and Family Services	\$150,000.00	U	HHS Levy	Appropriation Transfer
HHS – Division of Job and Family Services	\$600,000.00	V	HHS Levy	Appropriation Transfer
HHS – Division of Job and Family Services	\$250,000.00	W	HHS Levy	Appropriation Transfer
Department of IT	\$53,500.00	X	General Fund	Appropriation Transfer
Department of IT	\$5,000.00	Y	General Fund	Appropriation Transfer
Department of IT	\$95,000.00	Z	General Fund	Appropriation Transfer
Department of IT	\$5,000.00	AA	General Fund	Appropriation Transfer
Department of IT	\$425,000.00	AB	General Fund	Appropriation Transfer
Department of IT	\$80,000.00	AC	General Fund	Appropriation Transfer
Fiscal Office	\$170,000.00	AD	General Fund	Appropriation Transfer
Department of IT	\$340,000.00	AE	General Fund	Appropriation Transfer

Human Resources	\$1,500.00	AF	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Juvenile Court	\$306,000.00	AG	HHS Levy	Appropriation Transfer
Juvenile Court	\$503,000.00	AH	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Sheriff's Department	\$800,000.00	AI	General Fund	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
HHS – Division of Job and Family Services	\$936,628.63	A	HHS Levy	Cash Transfer
Office of Budget and Management	\$3,175,240.00	B	HHS Levy	Cash Transfer
Court of Common Pleas	\$391,784.00	C	HHS Levy	Cash Transfer
Public Safety and Justice Services	\$19,076.00	D	HHS Levy	Cash Transfer
HHS - Administration	\$2,928,798.50	E	HHS Levy	Cash Transfer
HHS – Division of Job and Family Services	\$1,428,465.50	F	HHS Levy	Cash Transfer
HHS – Division of Job and Family Services	\$294,469.25	G	HHS Levy	Cash Transfer
HHS – Office of Child Support Services	\$264,810.00	H	HHS Levy	Cash Transfer
HHS – Fatherhood Initiative	\$297,109.00	I	HHS Levy	Cash Transfer
HHS – Children and Family Services PCSA	\$13,527,099.00	J	HHS Levy	Cash Transfer
HHS – Children and Family Services PA	\$11,858,884.00	K	HHS Levy	Cash Transfer
HHS – Senior and Adult Services	\$6,578,780.00	L	HHS Levy	Cash Transfer

HHS – Invest in Children	\$4,061,210.50	M	HHS Levy	Cash Transfer
HHS – Family and Children First Council	\$1,013,134.00	N	HHS Levy	Cash Transfer
HHS – Homeless Services	\$5,574,830.00	O	HHS Levy	Cash Transfer
HHS	\$45,957.00	P	HHS Levy	Cash Transfer
HHS – Office of Reentry	\$598,305.00	Q	HHS Levy	Cash Transfer
Public Safety and Justice Services	\$997,975.00	R	HHS Levy	Cash Transfer
Veterans Service Commission	\$500,000.00	S	General Fund	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0440

Sponsored by: County Executive Ronayne/Department of Law/ and the Department of Public Works	A Resolution accepting the report containing findings and recommendations of Fact-Finder Jared D. Simmer regarding negotiations between Cuyahoga County and the International Union of Operating Engineers, Local 18 for a collective bargaining agreement covering approximately nine (9) employees in two (2) classifications in the Cuyahoga County Department of Public Works; directing that funds necessary to implement the Amendment to the 1/1/2022 - 12/31/2024 Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County (“County”) and the International Union of Operating Engineers, Local 18 (“Local 18”) are parties to an existing Collective Bargaining Agreement (“CBA”), effective 1/1/2022 - 12/31/2024, that includes approximately nine (9) employees in two (2) classifications in the Cuyahoga County Department of Public Works; and,

WHEREAS, the CBA maintains re-openers for 2024 wages and 2024 health insurance that the parties have met to negotiate in order to establish those terms; and,

WHEREAS, O.R.C. 4117.14(C)(3) expressly authorizes parties who are engaged in collective bargaining negotiations to request fact-finding, an impasse resolution procedure, and the appointment of a fact-finding panel to assist the parties to resolve an impasse in contract negotiations; and

WHEREAS, the parties reached impasse in contract negotiations and submitted their unresolved issues to fact-finding pursuant to O.R.C. 4117.14(C)(3), and a fact-finding hearing took place before Jared D. Simmer; and,

WHEREAS, pursuant to O.R.C. 4117.14(C)(6)(a), the legislative body, by a three-fifths vote of its total membership, may reject the recommendations not later than seven (7) calendar days after the findings and recommendations are sent, and if the recommendations are not rejected, the recommendations shall be deemed agreed upon as the final resolution of the issues submitted and a collective bargaining agreement shall be executed between the parties, including the fact-finding panel's recommendations, except as otherwise modified by the parties by mutual agreement; and

WHEREAS, Fact-Finder Jared D. Simmer sent his findings and recommendations to the OPBA and the County on November 18, 2024, and the County Executive and Department of Public Works are recommending that the Fact-Finding report be accepted; and

WHEREAS, The County and Local 18 extended by mutual agreement the deadline to reject the recommendations by one calendar day; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Cuyahoga County Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby accepts the findings and recommendations of Fact-Finder Jared D. Simmer regarding open issues in the collective bargaining negotiations between the County and Local 18 for the 2024 Wage and Health Insurance reopener in the 1/1/2022-12/31/2024 CBA covering approximately 9 employees in two classifications in the Cuyahoga County Department of Public Works.

SECTION 2. Funds necessary to implement the fact finding report shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0441

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ14890 with Duct Fabricators, Incorporated in the amount not-to-exceed \$1,585,200.00 for fire dampers, smoke dampers, combination fire/smoke dampers, and systems inspection, repair and replacement services for various County buildings, effective upon contract signature of all parties, for a period of three (3) years; authorizing the County Executive to execute Contract No. 4982 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive /Department of Public Works recommends an award on RQ14890 with Duct Fabricators, Incorporated in the amount not-to-exceed \$1,585,200.00 for fire dampers, smoke dampers, combination fire/smoke dampers, and systems inspection, repair and replacement services for various County buildings, effective upon contract signature of all parties, for a period of three (3) years; and

WHEREAS, the primary goal of this project is to continue to provide on-going routine services for fire and smoke dampers; combination fire and smoke dampers; and systems inspection, repair and replacement at all Cuyahoga County owned buildings to ensure the County is in compliance with the most up-to-date National Fire Protection Association Regulations; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14890 with Duct Fabricators, Incorporated in the amount not-to-exceed \$1,585,200.00 for fire dampers, smoke dampers, combination fire/smoke dampers,

and systems inspection, repair and replacement services for various County buildings, effective upon contract signature of all parties, for a period of three (3) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4982 and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____ the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Public Works - Fire/Smoke Damper Systems Inspection, Repair & Replacement – Duct Fabricators
Department or Agency Name	Department of Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CM4982	Duct Fabricators, Inc.	01/01/2025- 12/31/2027	\$1,585,200.00	PENDING	PENDING

Service/Item Description (include quantity if applicable).

This contract will be with Duct Fabricators, Inc., and is intended to cover Fire/Smoke Damper Systems Inspection, Repair & Replacement Services for multiple County owned/operated buildings in the amount of \$1,585,200.00 for a period of three (3) years.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

This contract will ensure the Fire/Smoke Damper Systems located in buildings are inspected, serviced and repaired on a regular basis, providing safe environments and continue operations within County buildings.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Duct Fabricators, Inc. 883 Addison Rd. Cleveland, Ohio 44103	John E. Sickie Jr. President
Vendor Council District:	Project Council District:
NA	NA
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____14890_____ (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

Rev. 05/07/2024

<input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: \$1,800,000	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 10/1	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (10%) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). *Vendor was deemed compliant by DEI 10.23.24
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: Only Bidder	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? NA-Only Bidder	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW750100 55220
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	5.22.24
Date documents were requested from vendor:	9.3.24
Date of insurance approval from risk manager:	7.23.24
Date Department of Law approved Contract:	10.10.24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	CM1030	Duct Fabricators, Inc.	05/01/2020-04/30/2023	\$1,376,400.00	05/26/2020	R2020-0095
(A)	CM1030	Duct Fabricators, Inc.	05/01/2023-12/31/2024	\$797,800.00	04/11/2023	R2023-0058

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0442

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an amendment to a Grant Agreement with Team N.E.O. Foundation for fiscal agent services of partial revenue guarantee to induce Aer Lingus to start and maintain regular nonstop service from Cleveland, Ohio to the Republic of Ireland for the period 1/1/2023 – 5/18/2026 to extend the time period to 12/31/2027; no additional funds required; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development recommends an amendment to a Grant Agreement with Team N.E.O. Foundation for fiscal agent services of partial revenue guarantee to induce Aer Lingus to start and maintain regular nonstop service from Cleveland, Ohio to the Republic of Ireland for the period 1/1/2023 – 5/18/2026 to extend the time period to 12/31/2027; no additional funds required; and

WHEREAS, the primary goal of this project is to re-establish regular nonstop air service from Cleveland to Europe and make Cuyahoga County a more attractive location for private businesses to locate in Cuyahoga County by maintaining regular nonstop air service to Europe; and

WHEREAS, this project is funded 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Grant Agreement with Team N.E.O. Foundation for fiscal agent services of partial revenue guarantee to induce Aer Lingus to start and maintain regular nonstop service from Cleveland, Ohio to the Republic of Ireland for the period 1/1/2023 – 5/18/2026 to extend the time period to 12/31/2027; no additional funds required.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Authorization for Time Only Amendment to Contract 3190 with Team NEO Foundation for Aer Lingus Service
Department or Agency Name	Development
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Other (please specify): Authorization to Amend Contract

Original (O)/Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3190	Team NEO Foundation	1/1/2023 – 12/31/2026	\$825,000	10/13/2022	R2022-0345
A-1	3190	Team NEO Foundation	1/1/2023 – 12/31/2027	\$825,000	Pending	Pending

Service/Item Description (include quantity if applicable). Requesting approval to amend CM3190 with Team NEO Foundation to change the expiration date form 12/31/2026 to 12/31/2027. There is no change to the contract amount.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Revenue Guarantee for nonstop Aer Lingus service between Cleveland and Dublin, Ireland

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Team NEO Foundation 1111 Superior Ave., Suite 1600 Cleveland, Ohio 44114	William Koehler, Executive Director
Vendor Council District: 7	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
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RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Exemption authorized by County Council due to the nature of the transaction – directly negotiated with Team NEO on behalf of Jobs Ohio *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Exemption <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Economic Development Fund 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. DV220110/55130/DEVECD001
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. The Revenue Guarantee is in force. Team NEO and Jobs Ohio are negotiating an extension of the guaranteed nonstop air service period from three years to four years, ending in 2027.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3190	Team NEO Foundation	1/1/2023 – 12/31/2026	\$825,000	10/13/2022	R2022-0345

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0443

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution making an award on RQ13617 with various providers in the total amount not-to-exceed \$575,000.00 for financial counseling, foreclosure prevention and real property tax and services for Cuyahoga County residents for the period 10/1/2024 – 9/30/2026; authorizing the County Executive to execute the contracts all documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends an award on RQ13617 with various providers in the total amount not-to-exceed \$575,000.00 for financial counseling, foreclosure prevention and real property tax and services for Cuyahoga County residents for the period 10/1/2024 – 9/30/2026 as follows:

1. Contract No. 4875 with Breaking Chains, Inc. in the amount not-to-exceed \$102,500.00.
2. Contract No. 4880 with Home Repair Resource Center in the amount not-to-exceed \$57,500.00.
3. Contract No. 4884 with Empowering & Strengthening Ohio's People, Inc. in the amount not-to-exceed \$115,000.00.
4. Contract No. 4909 with The Legal Aid Society of Cleveland, Inc. in the amount not-to-exceed \$125,000.00.
5. Contract No. 4933 with Community Housing Solutions in the amount not-to-exceed \$175,000.00;

WHEREAS, the primary goal of this project for financial counseling and foreclosure prevention activities that provide counseling to Cuyahoga County residents on financial issues; and

WHEREAS, the project is funded 78.3% Community Development Block Grant Fund (\$450,000.00) and 21.7% Delinquent Tax Assessment and Collection Fund (\$125,000.00); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ13617 with various providers in the total amount not-to-exceed \$575,000.00 for financial counseling, foreclosure prevention and real property tax and services for Cuyahoga County residents for the period 10/1/2024 – 9/30/2026 as follows:

1. Contract No. 4875 with Breaking Chains, Inc. in the amount not-to-exceed \$102,500.00.
2. Contract No. 4880 with Home Repair Resource Center in the amount not-to-exceed \$57,500.00.
3. Contract No. 4884 with Empowering & Strengthening Ohio's People, Inc. in the amount not-to-exceed \$115,000.00.
4. Contract No. 4909 with The Legal Aid Society of Cleveland, Inc. in the amount not-to-exceed \$125,000.00.
5. Contract No. 4933 with Community Housing Solutions in the amount not-to-exceed \$175,000.00.

SECTION 2. That the County Executive is authorized to execute the contracts and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Housing and Community Development / Multiple Awards / Contract / RQ#13617 / 2-year contracts for Financial Counseling and Foreclosure Prevention
Department or Agency Name	Housing and Community Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
		See Below	10/1/2024- 9/30/2026	Total amount of contracts being awarded \$575,000.00	Pending	Pending
O	4875	Breaking Chains, Inc		\$102,500.00		
O	4880	Home Repair Resource Center		\$57,500.00		
O	4884	Empowering & Strengthening Ohio's People		\$115,000.00		
O	4909	Legal Aid Society of Cleveland		\$125,000.00		
O	4933	Community Housing Solutions		\$175,000.00		

Service/Item Description (include quantity if applicable).

The Department of Housing and Community Development is requesting approval of a contract, per the chart above, for Financial Counseling and Foreclosure Prevention activities that provide counseling to Cuyahoga County residents on financial issues including but not limited to the prevention of rental or mortgage non-payment issues.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Cuyahoga County Department of Housing and Community Development is recommending a contract in an amount not to exceed listed below for providing the following services:

Breaking Chains, Inc

- Financial Counseling & Foreclosure Prevention - \$77,500 Community Development Block Grant (CDBG) Urban County Communities Only;
- Real Property Tax Counseling - \$25,000 Delinquent Tax Assessment Collection (DTAC) Entitlement communities only (Cleveland, East Cleveland, Cleveland Heights, Lakewood and Parma);
- at a rate not to exceed \$360.00/client.

Home Repair Resource Center

- Financial Counseling & Foreclosure Prevention - \$32,500 Community Development Block Grant (CDBG) Urban County Communities Only;

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- Real Property Tax Counseling - \$25,000 Delinquent Tax Assessment Collection (DTAC) Entitlement communities only (Cleveland, East Cleveland, Cleveland Heights, Lakewood and Parma);
- at a rate not to exceed \$360.00/client.

Empowering & Strengthening Ohio's People

- Financial Counseling & Foreclosure Prevention - \$90,000.00 Community Development Block Grant (CDBG) Urban County Communities Only;
- Real Property Tax Counseling - \$25,000 Delinquent Tax Assessment Collection (DTAC) Entitlement communities only (Cleveland, East Cleveland, Cleveland Heights, Lakewood and Parma);
- at a rate not to exceed \$360.00/client.

Legal Aid Society of Cleveland

- Financial Counseling & Foreclosure Prevention - \$100,000 Community Development Block Grant (CDBG) Urban County Communities Only;
- Real Property Tax Counseling - \$25,000 Delinquent Tax Assessment Collection (DTAC) Entitlement communities only (Cleveland, East Cleveland, Cleveland Heights, Lakewood and Parma);
- at a minimum rate of \$75.00 to a maximum rate of \$2,000.00.

Community Housing Solution

- Financial Counseling & Foreclosure Prevention - \$150,000.00 Community Development Block Grant (CDBG) Urban County Communities Only;
- Real Property Tax Counseling - \$25,000 Delinquent Tax Assessment Collection (DTAC) Entitlement communities only (Cleveland, East Cleveland, Cleveland Heights, Lakewood and Parma);
- at a rate not to exceed \$360.00/client.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Breaking Chains 23300 Chagrin Blvd Beachwood, OH 44122	Jackie Jones Executive Director
Vendor Council District: 11	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Home Repair Resource Center 2520 Noble Road Cleveland Hts, OH 44121	Tikeesha Allen Executive Director
Vendor Council District: 10	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Empowering & Strengthening Ohio's People 11890 Fairhill Cleveland, Ohio 44120	Michael M. Billnitzer Executive Director
Vendor Council District: 10	Project Council District: County-wide

Vendor Name and address:	Owner, executive director, other (specify):
Legal Aid Society of Cleveland 1223 West 6 th Street Cleveland, OH 44113	Colleen Cotter Executive Director
Vendor Council District: 7	Project Council District: County-wide
Vendor Name and address:	Owner, executive director, other (specify):
Community Housing Solution 12114 Larchmere BLVD. Cleveland, Ohio 44120	Pam Schuellerman Executive Director
Vendor Council District: 10	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 13617 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 12/19/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$450,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 12 / 5	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Request for Proposals, not Bids	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Request for Proposals, not Bids	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. The Total Award is 78.3% Community Development Block Grant (\$450,000.00) 21.7% Delinquent Tax Assessment Collection (\$125,000.00)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HC223165 / 55130 / DV-22-CDBG-PP FS25150 / 55130
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Delay in receiving documents from Vendor.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	9/16/24
Date documents were requested from vendor:	9/19/24
Date of insurance approval from risk manager:	10/29/24
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Contract start date is 10/1/24	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CM1966	Breaking Chains, Inc	10/1/2021 – 9/30/2023	\$88,000.00	12/6/2021	BC2021-701
O	CM1967	Home Repair Resource Center	10/1/2021 – 1/31/2024	\$50,000.00	12/6/2021	BC2021-701
O	CM1929	Empowering & Strengthening Ohio's People	10/1/2021 – 09/30/2024	\$90,000.00	12/6/2021	BC2021-701
O	CM1950	Legal Aid Society of Cleveland	10/1/2021 – 9/30/2023	\$90,000.00	12/6/2021	BC2021-701
O	CM 1965	Community Housing Solutions	10/1/2021 – 01/31/2024	\$132,000.00	12/6/2021	BC2021-701

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0444

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing a contract with Microsoft Corporation in the amount not-to-exceed \$1,590,995.70 for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 – 9/1/2026; authorizing the County Executive to execute Contract No. 4978 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends entering into a contract with Microsoft Corporation in the amount not-to-exceed \$1,590,995.70 for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 – 9/1/2026; and

WHEREAS, the primary goal of this project is for Microsoft Corporation Enterprise Support services; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into a contract with Microsoft Corporation in the amount not-to-exceed \$1,590,995.70 for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 – 9/1/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 4978 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	CM4978-2024- Microsoft Premier Support Services
Department or Agency Name	Department of Information Technology
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	4978	Microsoft Corporation	12/06/2024- 09/01/2026	\$1,590,995.70	PENDING	PENDING

Service/Item Description (include quantity if applicable). The Department of Information Technology plans to Contract with Microsoft Corporation, for continued support services for the period of 12/06/2024 thru 09/01/2026 in the amount of \$1,590,995.70. Microsoft Premier Support is used to open support tickets with Microsoft for their products as well as professional services to assist with configuration setups and various educational series. This request is for continued support of Microsoft's proprietary services. Requesting an approval upon second reading.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Procurement of: 1. Microsoft Corporation Enterprise Support Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Microsoft Corporation One Microsoft Way Redmond, WA 98052	Nick Sabo Unified Services Specialist
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>40439</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Microsoft Premiere is recognized as an IT standard and is actively utilized by Cuyahoga County to support proprietary services. This contract covers the period of 12/06/2024-09/01/2026. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100%General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

IT100140

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0445

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution making an award on RQ14298 with Databank IMX, LLC in the amount not-to-exceed \$1,239,093.05 for various licenses, maintenance and support services of the Enterprise OnBase system for the period 1/1/2025 – 6/30/2028; authorizing the County Executive to execute Contract No. 4991 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends an award on RQ14298 with Databank IMX, LLC in the amount not-to-exceed \$1,239,093.05 for various licenses, maintenance and support services of the Enterprise OnBase system for the period 1/1/2025 – 6/30/2028; and

WHEREAS, the primary goal of this project is to renew OnBase licenses, maintenance and support; and

WHEREAS, this project is funded 51.5% General Fund, 32.4% Health and Human Services Levy Fund and 16.1% Real Estate Assessment Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14298 with Databank IMX, LLC in the amount not-to-exceed \$1,239,093.05 for various licenses, maintenance and support services of the Enterprise OnBase system for the period 1/1/2025 – 6/30/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 4991 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	OnBase Software Support and Maintenance
Department or Agency Name	The Department of Information Technology
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	4991	DataBank IMX, LLC	01/01/2025 – 06/30/2028	\$1,239,093.05	PENDING	PENDING

Service/Item Description (include quantity if applicable). DoIT issued RFP14298 to fulfill a need to renew the OnBase enterprise system maintenance, licenses and support.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above) Renewal.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Renew OnBase licenses, maintenance and support for the time period of 01/01/2025 – 06/30/2028. DoIT is respectfully requesting Council to forego the 2 nd reading for approval.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
DataBank IMX LLC 620 Freedom Business Center Drive, Suite 120 King of Prussia, PA 19406	Lee Meyerdirk Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
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RQ# _14298 (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,200,000.00 Number of Solicitations (sent/received) 18 / 2	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: This was an RFP.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Provided both pricing options for maintaining perpetual and converting to subscription licensing and the associated costs savings and additional licenses provided. Robust support structure. Same number of training allowances for Techquest. Free upgrade every 2years with Care+. Supports 550 OnBase customers and almost half in the governance space. / Upgrade, maintenance and support services are met. Has a Professional Services department and our Re-Certifications training is included. Platinum and Diamond support partner awards. Resources certified in both Microsoft and OnBase technologies.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

32.4% HS260110, 51.5% IT100145, 16.10% FS305100

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

IT100145, HS260110, FS305100

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	2597	DataBank IMX, LLC	05/01/2020 – 12/31/2023	\$946,676.00	06/23/2020	R2020-0115
1 st Amendment	2597	DataBank IMX, LLC	05/01/2020 – 12/31/2023	\$10,150.00	07/18/2022	BC2022-439
2 nd Amendment	2597	DataBank IMX, LLC	01/01/2024 – 12/31/2024	\$282,496.00	12/18/2023	BC2023-830

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0446

Sponsored by: County Executive Ronayne/Department of Law	A Resolution making an award on RQ14900 with RELX dba LexisNexis, a division of RELX, Inc. in the amount not-to-exceed \$947,412.00 for print and online legal research services for the period of 1/1/2025 – 12/31/2027; authorizing the County Executive to execute the Contract No. 4985 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law recommends an award on RQ14900 with RELX dba LexisNexis, a division of RELX, Inc. in the amount not-to-exceed \$947,412.00 for print and online legal research services for the period of 1/1/2025 – 12/31/2027; and

WHEREAS, the primary goal of this project is to provide online legal research services for various County departments and agencies; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14900 with RELX dba LexisNexis, a division of RELX, Inc. in the amount not-to-exceed \$947,412.00 for print and online legal research services for the period of 1/1/2025 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 4985 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department / RELX Inc. / RQ #14900 / 3-year contract for Print and Online Legal Research Services
Department or Agency Name	Fiscal Department on Behalf of the Law Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4985	RELX Inc.	1/1/2025 – 12/31/2027	\$947,412.00	Pending	Pending

Service/Item Description (include quantity if applicable).

The Law Department intends to contract with RELX Inc. for online legal research. This product is used by various departments and agencies within the County such, as but not limited to, Prosecutor's Office, Public Defender, Inspector General, Clerk of Courts, County Council, Common Pleas Court, Eight District Court of Appeals, Juvenile Court, Probate Court, Law Department and Law Library. The contract will be a 3-year contract based on an awarded RFP with a total not-to-exceed amount of \$947,412.00. RELX Inc will provide up to 615 professional user licenses for Lexis + along with 1 free support user for every professional user. RELX Inc will also provide LEXIS+ AI, with AI searching & drafting and Lexis Create. The Law Library will also receive Lexis+ on 4 terminals for patron access.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

- Legal research database access for professional users
- Access to legal research database for support users
- Patron access to databases for Law Library

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
RELX, Inc. 9443 Springboro Pike Miamisburg, OH 45342	Joseph Ellerhorst, Client Manager – State and Local Government
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _14900_ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,050,000.00/3-year contract term (350,000/yr)	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 83 solicitations sent 3 responses received	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: The lowest bidder did not provide adequate services.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Pricing was comparable with one outlier	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase. Pg. 29 of IT Standards List (Pg. 30 of PDF)	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

LW100100

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CE1800177-01 to CM 1083	RELX Inc.	01/01/2018 – 12/31/2020	\$657,664.80	03/27/2018	R2018-0061
A-1	1083 copied to 2317	RELX Inc.	1/1/2021 - 12/31/2023	\$723,091.20	10/27/2020	R2020-0213
A-2	2317 copied to 4197	RELX Inc.	1/1/2024 - 12/31/2024	\$249,380.32	12/18/2023	BC2023-836

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0447

Sponsored by: County Executive Ronayne/Department of Public Safety and Justice Services	A Resolution authorizing an amendment to Contract No. 1703 with Alcohol, Drug Addiction and Mental Health Services Board for the Mental Health and Substance Abuse/Addiction Diversion Center for the period 1/1/2021 – 12/31/2024, to extend the time period to 12/31/2026, to make budget line-item revisions, and for additional funds in the amount not to-to-exceed \$12,151,730.01, effective upon signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Safety and Justice Services recommends an amendment to Contract No. 1703 with Alcohol, Drug Addiction and Mental Health Services Board for the Mental Health and Substance Abuse/Addiction Diversion Center for the period 1/1/2021 – 12/31/2024, to extend the time period to 12/31/2026, to budget line-item revisions, and for additional funds in the amount not to-to-exceed \$12,151,730.01 effective upon contract signature of all parties;; and

WHEREAS, the primary goal of the project is to continue manage the Cuyahoga County Assessment and Diversion Center and its programs and services and to use evidence-supported best practice models to implement and manage crisis intervention training for all local police departments within the County provide and staff a call-in health line for law enforcement officers, and identify and manage the Cuyahoga County Assessment and Diversion Center (CCADC) and its program and services; and

WHEREAS, this project is funded 100% Opioid Mitigation Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 1703 with Alcohol, Drug Addiction and Mental Health Services Board for the Mental Health and Substance Abuse/Addiction Diversion Center for the period 1/1/2021 – 12/31/2024, to extend the time period to 12/31/2026, to budget line-item revisions and for additional funds in the amount not to-to-exceed \$12,151,730.01, effective upon contract signature of all parties.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Amend 5 ADAMHS Board for the Diversion Center
Department or Agency Name	Department of Public Safety and Justice Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/21- 12/31/22	\$9,223,735.95	12/8/20	R2020-2065
A-1	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/2021- 12/31/2022	No change	No Date	N/A
A-2	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/2021- 12/31/2022	\$344,584.00	7/19/21	BC2021-362
A-3	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/2021 – 12/31/2023	\$4,363,012.00	11/22/22	R2022-0388
A-4	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/2021 – 12/31/2024	\$5,775,268.43	12/13/23	R2023-0376
A-5	Orig 472 Now 1703	Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board	1/1/2021 – 12/31/2026	\$12,151,730.01	Pending	Pending

Service/Item Description (include quantity if applicable).

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

The Cuyahoga County Diversion Center opened on May 4, 2021. The Cuyahoga County Diversion Center (CCDC) diverts individuals with serious mental illness (SMI), SMI with co-occurring substance abuse (SMI/SA), or substance abuse/addiction (SA/A), herein after referred to as "clients" from the Cuyahoga County Corrections Center and/or local jails. Individuals who are eligible to be screened for admission to the Diversion Center can be at any stage in the criminal justice system, including pre-arrest and probation, to assist with all levels of jail population reduction. Also, families and friends can make a referral to the Diversion Center. Though, the person with SMI, SMI/SA, or SA/A must voluntarily agree to be screened for admission into the diversion program. Following this agreement, the client would be assessed for admission to the diversion program. The CCDC is only available to Cuyahoga County residents or individuals who have an active court case in Cuyahoga County. Cuyahoga County is committed to the success of the Diversion Center and routinely reviews the policies and procedures with the Diversion Center stakeholders.

After the initial diversion from the Cuyahoga County Corrections Center, clients receive services including medical treatment, mental health treatment, and/or linkage to aftercare or social programs. The CCDC currently provides services for clients requiring on-site care which includes a potential stay of up to 5-7 days at the Center for SA/A detox and up to 9 days for SMI, SMI/SA as needed. The CCDC also provides transportation for clients from the Diversion Center to an after-care facility for additional treatment if required, or to another facility.

Another component to the diversion program is Crisis Intervention Team (CIT) training for law enforcement officers and dispatchers throughout the county. In addition to instruction on aiding individuals during a mental health crisis, CIT training helps officers or others recommending the Diversion Center to potential clients determine if the diversion program is the right option. Additionally, the CIT trainers promote the use of the Diversion Center.

The CCDC coordinates with a call-in helpline provider that operates 24/7 for law enforcement officers, dispatchers and family and friends to call to refer clients to the CCDC.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

1. Continue to serve adults with SMI, SMI/SA and SA/A experiencing a crisis who do not qualify for acute hospitalization and/or who are at any stage in the criminal just system who voluntarily participate in treatment/care determined by the Diversion Center staff.
2. Provide crisis intervention training for all local police departments within Cuyahoga County
3. Staff a call-in health line to assess referrals from law enforcement officers

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga County Alcohol, Drug Addition & Mental Health Services Board	Scott Osiecki, CEO
Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Oriana House, Inc. Cuyahoga County Diversion Center

Rev. 05/07/2024

	1804 East 55 th Street Cleveland, OH 44103 Council District: 7
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Orig CM 472, Now CM 1703 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Opioid Settlement Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

EX345100

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Recurring service

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0448

Sponsored by: County Executive Ronayne/Fiscal Officer	A Resolution authorizing the issuance and sale of General Obligation Bond Anticipation Notes in a principal amount to not exceed \$14,500,000.00, in anticipation of the issuance of bonds, to provide funds for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities, together with all necessary appurtenances and work incidental thereto, and to pay the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary and final official statement; approving and authorizing the execution of a purchase agreement and a continuing disclosure agreement; authorizing other actions related to the issuance of the bond anticipation notes; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, this County Council (this “Council”) of Cuyahoga County, Ohio (the “County”) finds and determines that it is in the best interest of the County to (a) issue the Bonds to pay costs of the Project; and (b) issue the Notes in anticipation of the issuance of the Bonds for the purpose of (i) paying the costs of the Project, and (ii) paying the Financing Costs of the Notes, all in accordance with Revised Code Chapters 133 and 307, specifically including but not limited to Revised Code Section 307.673; and

WHEREAS, the County Fiscal Officer has certified to this Council the maximum maturity of the Bonds and the notes issued in anticipation of the Bonds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the usual daily operation of the County be continued and the public peace, health or safety of the County be preserved and for the further reason that funds be made available in a timely manner to pay the costs of the Project.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO, THAT:

SECTION 1. Definitions.

(a) In addition to the words and terms defined elsewhere in this Resolution, the following capitalized words and terms shall have the following definitions, unless the context or use indicates another or different meaning or intent:

“Authorized Denominations” means, (a) if the Notes are sold with an Official Statement, the denomination of \$5,000 or any whole multiple of \$5,000, and (b) if the Notes are sold without an Official Statement, the denomination of \$100,000 or any whole multiple of \$1,000 in excess of \$100,000.

“Certificate of Award” means the certificate authorized by Section 8(b), to be signed by the County Fiscal Officer or the County Executive, setting forth and determining those terms or other matters pertaining to the Notes and their issuance, sale and delivery as this Resolution requires or authorizes to be set forth or determined therein.

“Closing Date” means the date of physical delivery of, and payment of the purchase price for, the Notes.

“Code” means the Internal Revenue Code of 1986, as amended. References to the Code and sections of the Code include applicable regulations (whether temporary or final) under the Code, and any amendments of, or successor provisions to, those sections or regulations.

“Continuing Disclosure Agreement” means the agreement authorized in Section 9(b) made by the County for the benefit of the holders and beneficial owners of the Notes in accordance with the Rule.

“County Executive” means the County Executive of the County or designee for the purposes of signing documents.

“County Fiscal Officer” means the Fiscal Officer of the County, including an acting or interim Fiscal Officer of the County or designee for purposes of signing documents.

“Debt Service” means all amounts due as principal, interest and any premium on an issue of securities.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book-entry system to record ownership of book-entry interests in securities or the principal of and interest on securities, and to effect transfers of securities in book-entry form, and includes and means initially The Depository Trust Company, New York, New York.

“Financing Costs” means any financing costs authorized to be paid by Section 133.01(K) of the Revised Code.

“Gateway” means the Gateway Economic Development Corporation of Greater Cleveland, an Ohio nonprofit corporation.

“Note proceedings” means, collectively, this Resolution, the Certificate of Award, any Continuing Disclosure Agreement, any Purchase Agreement, any Registrar Agreement

and the other proceedings of the County, including the Notes, that collectively provide for, among other things, the rights of holders and beneficial owners of the Notes.

“Official Statement” means, as appropriate, the preliminary official statement or the final official statement authorized by this Resolution.

“Original Purchaser” means the purchaser or purchasers selected by the County Fiscal Officer in the Certificate of Award, which, for the avoidance of doubt, may be the County.

“Participant” means any participant contracting with a Depository under a book-entry system and includes securities brokers and dealers, banks and trust companies, and clearing corporations.

“Project” means constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities approved by Gateway pursuant to its leases of such facilities, together with all necessary appurtenances and work incidental thereto.

“Purchase Agreement” means any Note Purchase Agreement between the County and the Original Purchaser.

“Register” means all books and records necessary for the registration, exchange and transfer of the Notes.

“Registrar” means the entity or person (including the County Fiscal Officer) selected by the County Fiscal Officer in the Certificate of Award in accordance with Section 14(c) to serve as registrar for the Notes.

“Registrar Agreement” means any Note Registrar Agreement or paying agent agreement, if any, between the County and the Registrar.

“Revised Code” means the Ohio Revised Code.

“Rule” means SEC Rule 15c2-12 prescribed by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

(b) Any reference herein to the County, or to any officers or members thereof, shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions.

(c) Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, and the terms “hereof,” “hereby,” “hereto,” “hereunder,” and similar terms, mean this Resolution.

SECTION 2. Authorized Principal Amount of Anticipated Bonds; Purpose. This Council hereby determines it to be necessary to issue general obligation bonds of the County in an aggregate principal amount not to exceed \$14,500,000.00 (the “Bonds”) to pay costs of the Project.

SECTION 3. Bond Terms. The Bonds will be dated approximately December 1, 2025, will bear interest at the estimated average annual rate of 5%, payable semiannually until the principal amount is paid, and estimated to mature on December 1 of each year in 27 annual installments.

SECTION 4. Note Terms. The Notes will have the following terms:

(a) Amount. The Notes shall be issued in anticipation of the issuance of the Bonds in a principal amount not to exceed \$14,500,000.00 or any lesser principal amount as determined by the County Fiscal Officer in the Certificate of Award.

(b) Issuance and Maturity Date. The Notes shall be dated the Closing Date. The Notes shall mature one year from the Closing Date. The County Fiscal Officer may, if the County Fiscal Officer determines it to be in the best interest of the County, establish a different maturity date, less than one year from the Closing Date. The Notes may be issued in one or more series in calendar year 2024 or 2025.

(c) Interest. The Notes shall bear interest from their date at a rate not to exceed 6% per year, payable at maturity and until the principal amount is paid. Interest on the Notes will be calculated on the basis of a 360-day year consisting of twelve, 30-day months. The rate of interest on the Notes shall be determined by the County Fiscal Officer in the Certificate of Award.

(d) Redemption Before Stated Maturity. The Notes will not be subject to redemption before maturity, unless otherwise determined by the County Fiscal Officer in the Certificate of Award. The County Fiscal Officer may determine, in the Certificate of Award, to provide that the Notes will be subject to redemption, and may establish, in the Certificate of Award, notice provisions for that redemption, and any price for that redemption, which may be any percentage of the principal amount redeemed, not exceeding 110%.

(e) Form, Numbering, Denomination and Designation. The Notes shall be issued in fully registered form. The Notes must be issued in book-entry form unless the County Fiscal Officer determines in the Certificate of Award that it would not be in the best interest of the County for the Notes to be in book-entry form. The Notes shall be issued in Authorized Denominations and in the numbers and amounts as requested by the Original Purchaser and set forth and approved by the County Fiscal Officer in the Certificate of Award. The Notes must express on their face the purpose for which they are issued and that they are issued in accordance with this Resolution. The Notes will be designated "General Obligation (Limited Tax) Capital Improvement Bond Anticipation Notes, Series 2024 (Sports Facilities Improvement Project)," unless otherwise designated in the Certificate of Award.

SECTION 5. Payment. The Debt Service on the Notes shall be payable in lawful money of the United States of America, without deduction for the services of the Registrar as paying agent. Debt Service on the Notes will be payable when due upon presentation and surrender of the Notes at the office of the Registrar.

SECTION 6. Execution and Authentication of Notes.

(a) Signing. The Notes shall be signed by the County Executive and the County Fiscal Officer, in the name and on behalf of the County and in their official capacities, provided that any or all of those signatures may be a facsimile.

(b) Authentication. No Note will be valid or obligatory for any purpose or will be entitled to any security or benefits under the Note proceedings unless and until the certificate of authentication printed on the Note certificate is signed by the Registrar as authenticating agent. Authentication by the Registrar will be conclusive evidence that the Note so authenticated has been duly issued, signed, and delivered under, and is entitled to the security and benefit of, the Note proceedings.

SECTION 7. Registration; Transfer and Exchange; Book-Entry System.

(a) Registrar. So long as any of the Notes remain outstanding, the County must cause the Registrar to maintain the Register. Subject to the provisions of Section 7(c), the person in whose name a Note is registered on the Register will be regarded as the absolute owner of that Note for all purposes of the Note proceedings. Payment of Debt Service on any Note will be made only to or upon the order of that person.

(b) Transfer and Exchange. Any Note may be exchanged for a Note of any Authorized Denomination upon presentation and surrender at the office of the Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Registrar. A Note may be transferred only on the Register upon presentation and surrender of the Note at the office of the Registrar together with an assignment signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Registrar. Upon exchange or transfer the Registrar will complete, authenticate, and deliver a new Note of any Authorized Denomination requested by the owner equal to the unmatured principal amount of the Note surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the County are required, the Registrar will undertake the exchange or transfer of Notes only after the new Notes are signed by the authorized officers of the County. In all cases of Notes exchanged or transferred, the County will sign and the Registrar will authenticate and deliver Notes in accordance with the provisions of the Note proceedings. The exchange or transfer will be without charge to the owner, except that the County and the Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The County or the Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Notes issued and authenticated upon any exchange or transfer will be valid obligations of the County, evidencing the same debt, and entitled to the same security and benefit under the Note proceedings as the Notes surrendered upon that exchange or transfer. Neither the County nor the Registrar will be required to make any exchange or transfer of (1) Notes then subject to call for redemption between the 15th day preceding the mailing of notice of Notes to be redeemed and the date of that mailing, or (2) any Note selected for redemption, in whole or in part.

(c) Book-Entry System. Unless otherwise determined in the Certificate of Award, the Notes must be originally issued in book-entry form to a Depository, initially The Depository Trust Company, for use in a book-entry system in accordance with the following provisions of this Section. So long as a book-entry system is utilized, (i) the Notes may be issued in the form of a single, fully registered Note and registered in the name of the Depository or its nominee, as registered owner, and deposited with and retained in the custody of the Depository or its designated agent which may be the Registrar, (ii) the book-entry-interest owners of Notes in book-entry form shall not have any right to receive Notes in the form of physical securities or certificates, (iii) ownership of book-entry interests in Notes in book-entry form shall be shown by book-entry on the system maintained and operated by the Depository and its Participants, and transfers of book-entry interests shall be made only by book-entry by the Depository and its Participants, and (iv) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the County.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book-entry system or if the County determines to discontinue the book-entry system, the County Fiscal Officer may attempt to establish a securities depository/book-entry relationship with another qualified Depository. If the County Fiscal Officer does not or is unable to do so, the County Fiscal Officer must direct the Registrar to make provision for notification of the book-entry interest owners by the Depository and to make any other arrangements necessary for the withdrawal of the Notes from the book-entry system.

SECTION 8. Sale of the Notes.

(a) Private Sale. The Notes shall be sold at private sale to the Original Purchaser. The purchase price of the Notes must not be less than 97% of the aggregate principal amount of the Notes, plus any accrued interest on the Notes from their date to the date of delivery and payment. The County Fiscal Officer may either sell the Notes to an investment bank, acting as an underwriter, or to a financial institution or other entity or person, including the County, in a private placement. If the County Fiscal Officer sells the Notes in a private placement, this Council authorizes the County Fiscal Officer to select a placement agent for that private placement. The County Executive and County Fiscal Officer may enter into a Purchase Agreement between the County and the Original Purchaser in that private sale, or may sell the Notes without a Purchase Agreement. The form of Purchase Agreement in substantially the form on file with the Clerk of Council, is hereby approved, with such changes therein that are not materially inconsistent with this Resolution and not adverse to the County and shall be approved by the County Executive and County Fiscal Officer on behalf of the County. The approval of such changes, and the determination that such changes are not adverse to the County, shall be conclusively evidenced by the execution and delivery of the Purchase Agreement.

(b) Certificate of Award. The County Fiscal Officer or the County Executive must sign and deliver the Certificate of Award to the Original Purchaser in connection with the sale of the Notes. The Certificate of Award must state: (i) the principal amount of the Notes; (ii) the interest rate on the Notes; (iii) the purchase price for the Notes; (iv) the entity designated as Registrar; and (v) any other terms required by this Resolution. The Certificate of Award

may provide any changes in the date, the maturity date, the redemption provisions, the federal tax status of the Notes, whether the Notes will be issued in book-entry form, and the designation of the Notes; and any other terms authorized by this Resolution, subject to the limitations stated in this Resolution.

(c) Delivery. The County Fiscal Officer shall cause the Notes to be prepared, signed and delivered to the Original Purchaser. This Council authorizes and directs the Clerk of Council to deliver a true transcript of proceedings for the issuance of the Notes to the Original Purchaser upon payment of the purchase price. This Council further authorizes and directs the County Fiscal Officer to provide to the Clerk of Council, for inclusion in the transcript, a statement of indebtedness of the County and the other information required by Section 133.33 of the Revised Code.

SECTION 9. Disclosure

(a) Official Statement. If requested by the Original Purchaser or deemed necessary by the County Executive or the County Fiscal Officer, the distribution of a preliminary Official Statement of the County relating to the original issuance of the Notes is authorized and approved. The County Executive or the County Fiscal Officer and any other official of the County are authorized and directed to complete and sign, on behalf of the County and in their official capacities, a final Official Statement, with such modifications, changes and supplements as are necessary or desirable for the purposes thereof as such officers shall approve. Such officers are authorized to use and distribute, or authorize the use and distribution of, the preliminary and the final Official Statement and any supplements thereto, as so signed in connection with the original issuance of the Notes, and are authorized and directed to advise the Original Purchaser in writing regarding limitations on the use of the Official Statement, and any supplements thereto for purposes of marketing or reoffering the Notes as the acting officer deems necessary or appropriate to protect the interests of the County. The County Executive or the County Fiscal Officer and any other official of the County are authorized to sign and deliver, on behalf of the County and in their official capacities, such certificates in connection with the accuracy of the preliminary and final Official Statements and any supplements thereto as, in their judgment, may be necessary or appropriate and to determine, and to certify or otherwise represent, when the official statement is to be “deemed final” (except for permitted omissions) by the County as of its date or is a final official statement for purposes of paragraphs (b)(1), (3) and (4) of the Rule.

(b) Agreement to Provide Continuing Disclosure. If deemed necessary and requested by the Original Purchaser, the County shall agree, as the only obligated person with respect to the Notes under the Rule, to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of paragraph (b)(5) of the Rule (the “Continuing Disclosure Agreement”). The County Executive or the County Fiscal Officer is authorized to sign and deliver, in the name and on behalf of the County, the Continuing Disclosure Agreement, in substantially for form as is now on file with the Clerk of Council. The Continuing Disclosure Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County and that are approved by the

County Executive or County Fiscal Officer on behalf of the County, all of which shall be conclusively evidenced by the signing of the Continuing Disclosure Agreement.

The County Executive or the County Fiscal Officer is further authorized and directed to establish procedures in order to ensure compliance by the County with the Continuing Disclosure Agreement, including timely provision of information and notices. Prior to making any filing in accordance with that agreement or providing notice of the occurrence of any other events, the responsible County officer shall consult with and obtain legal advice from, as appropriate, the Director of Law and bond or other qualified independent special counsel selected by the County. That County officer, acting in the name and on behalf of the County, shall be entitled to rely upon any such legal advice in determining whether a filing should be made. The performance by the County of its Continuing Disclosure Agreement shall be subject to annual appropriation of any funds that may be necessary to perform it.

SECTION 10. Use of Note Proceeds. The proceeds from the sale of the Notes shall be deposited and are hereby appropriated to be used as follows:

(a) Any accrued interest or premium received by the County on the sale of the Notes must be deposited in the Bond Retirement Fund of the County and be used for the payment of interest on the Notes at their maturity.

(b) The remainder of the proceeds must be paid into the proper fund or funds and used for the payment of the costs of the Project and any Financing Costs of the Notes, to the extent that those Financing Costs are not paid by the Original Purchaser in accordance with any Purchase Agreement and to the extent that the County Fiscal Officer determines to pay those Financing Costs from the proceeds of the Notes.

SECTION 11. Provisions for Tax Levy. For the purpose of providing the necessary funds to pay the interest on the Notes promptly when and as the same falls due, and also to provide a fund sufficient to pay the principal of the Notes when due, there is and shall continue to be levied on all taxable property in the County, in addition to all other taxes, a direct tax annually during the period the Notes are to run in an amount sufficient to provide funds to pay the interest upon the Notes as and when the same fall due, and also to provide a fund for the payment of the principal of the Notes when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Constitution of Ohio. The tax shall be within the ten-mill limit imposed by Ohio law, and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the Debt Service on the Notes when and as the same falls due. If any of the following amounts are available for the payment of the Debt Service on the Notes and are appropriated for that purpose, the amount of the tax levy in each year must be reduced by the amount available and appropriated: (a) any surplus in the Bond Retirement Fund; (b) proceeds received from the sale of the Bonds or any notes issued to refund or renew the Notes; and (c) any money lawfully available to the County.

SECTION 12. Federal Tax Considerations. The Notes may be issued as securities the interest on which is intended to be excluded from gross income for federal income tax purposes, in accordance with the Code (“Tax-Exempt Notes”). This Section applies to any Notes issued as Tax-Exempt Notes.

The County covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that the Notes will not (i) constitute arbitrage bonds under Section 148 of the Code, or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code.

The County further covenants that it will (a) take or cause to be taken such actions that may be required of it for the interest on the Notes to be and to remain excluded from gross income for federal income tax purposes, (b) not take or authorize to be taken any actions that would adversely affect that exclusion and (c) ensure that persons acting for it will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The County Fiscal Officer, or any other officer of the County having responsibility for issuance of the Notes, is hereby authorized (A) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the County with respect to the Notes as the County is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (B) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (C) to give one or more appropriate certificates of the County, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

SECTION 13. Signing and Delivery of Notes and Documents.

(a) Note Documents. This Council authorizes and directs the County Executive and the County Fiscal Officer to (i) sign and deliver the Notes in accordance with Section

6(a) of this Resolution, (ii) sign and deliver any Purchase Agreement and any Registrar Agreement in connection with the Notes, (iii) approve any preliminary official statement, and approve and sign any final official statement, including approving and signing any supplements and amendments to both in accordance with Section 9(a) of this Resolution.

(b) Fiscal Officer Documents, Certificates and Statements of Indebtedness. This Council authorizes and directs the County Fiscal Officer to sign and deliver, on behalf of the County, in the County Fiscal Officer's capacity as fiscal officer of the County, (i) the Certificate of Award, (ii) any Continuing Disclosure Agreement, (iii) any certificates and agreements relevant to the tax treatment of the interest on and the tax status of the Notes, (iv) any agreements or letters of representation in connection with a book-entry system for the Notes, (v) any applications for and agreements in connection with obtaining a policy of municipal bond insurance for the Notes, (vi) any applications for and agreements in connection with obtaining one or more ratings for the Notes, (vii) any certificates required under Section 5705.41, Revised Code, for any of the agreements in connection with the Notes, and (viii) the statements of indebtedness provided for in Section 133.33(B) of the Revised Code.

(c) Other Documents. The County Executive, the County Fiscal Officer, the Director of Law, the Clerk of Council, the Prosecuting Attorney and other County officials, as appropriate, are further authorized to sign any notices, certificates, agreements (including amendments, if necessary), documents, instruments and opinions, and to take such other actions, as are desirable, advisable, necessary or appropriate to consummate the transactions contemplated by this Resolution, including, but not limited to, any cooperative agreement or other agreement with the City of Cleveland or Gateway related to the Project.

SECTION 14. Financing Costs.

(a) Bond Counsel. This Council hereby retains the legal services of Calfee, Halter & Griswold LLP, as Bond Counsel to the County, in connection with the authorization, sale, issuance and delivery of the Notes. In providing those legal services, as an independent contractor and in an attorney-client relationship, Bond Counsel shall not exercise any administrative discretion on behalf of the County in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, or of the County, or of any other political subdivision of the State, or the execution of public trusts.

(b) Original Purchaser. This Council authorizes and directs the County Fiscal Officer to select the Original Purchaser of the Notes. The Original Purchaser will be compensated for its services in accordance with any Purchase Agreement or proposal provided by the Original Purchaser.

(c) Registrar. This Council authorizes and directs the County Fiscal Officer to appoint a Registrar for the Notes. The Registrar must be able to complete transfer and exchange functions for the Notes in accordance with standards and conditions applicable to registered securities. The County retains the services of the Registrar for the Notes. The Registrar must perform the services as registrar, authenticating agent, paying agent and transfer agent for the Notes as provided in this Resolution and any Registrar Agreement.

The Registrar must be paid for those services in accordance with the Registrar Agreement or its proposal.

(d) Ratings and Insurance. If, in the judgment of the County Fiscal Officer, the filing of an application for (1) a rating on the Notes by one or more nationally recognized statistical rating organizations, or (2) a policy of insurance to better assure the payment of principal or and interest on the Notes, is in the best interest of and financially advantageous to the County, the County Fiscal Officer shall prepare and submit those applications and provide to each of those agencies or companies the information required for the purpose. This Council further authorizes the fees for those ratings and the premiums for the insurance to be included in the Financing Costs of the Notes.

(e) Limits on Authority of Service Providers. In rendering the services described above, as independent contractors, those service providers shall not exercise any administrative discretion on behalf of the County in the formulation of public policy; expenditure of public funds; enforcement of laws, rules and regulations of the State of Ohio, the County or any other political subdivision; or a execution of public trusts.

(f) Payment of Financing Costs. This Council authorizes and approves the expenditure of the amounts necessary to pay the Financing Costs specifically described above and all other necessary Financing Costs in connection with the issuance and sale of the Notes. Those Financing Costs may be paid by the Original Purchaser. To the extent that they are not paid by the Original Purchaser, this Council authorizes and directs the County Fiscal Officer to provide for the payment of those Financing Costs from the proceeds of the Notes to extent available and, otherwise, from any other funds lawfully available and appropriated for the purpose.

SECTION 15. Certification and Delivery of Resolution and Certificate of Award. The Clerk of Council is directed to deliver a certified copy of this Resolution to the County Fiscal Officer.

SECTION 16. Council Determinations. This Council determines that all acts and conditions necessary to be performed by the County or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the County have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law, as advised by Bond Counsel; that the full faith and credit and general property taxing power (as described in Section 11) of the County are pledged for the timely payment of the Debt Service on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

SECTION 17. Open Meetings. This Council hereby finds and determines that all formal actions relative to the adoption of this Resolution, and that all deliberations of this Council and of its committees, if any, which resulted in those formal actions were in meetings open to the public, in full compliance with the law, including Section 121.22 of the Revised Code.

SECTION 18. Effective Date. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0372

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's reappointment of Alexandra R. Beeler, upon her taking the oath of office, as Inspector General of Cuyahoga County for the four-year term ending December 31, 2028, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Agency of Inspector General was first established pursuant to O2011-0019, as codified on July 12, 2013 in Chapter 204 of the Cuyahoga County Code and added as Article XV of the Cuyahoga County Charter by the electors on November 6, 2028; and

WHEREAS, Section 15.01(4) of the Cuyahoga County Charter calls for the appointment of an Inspector General by the County Executive, subject to confirmation by Council, to serve a four-year term; and

WHEREAS, Article XV of the County Charter and Chapter 204.01 of the County Code provide for the powers and duties of the Inspector General; and

WHEREAS, County Executive Chris Ronayne has nominated Alexandra R Beeler for reappointment to the position of Inspector General for the four-year term expiring December 31, 2028; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____; and

WHEREAS, the Council elects to confirm the County Executive's reappointment of Alexandra R. Beeler to the position of Inspector General to serve the four-year term ending December 31, 2028; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that County Charter and Cuyahoga County Code requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, in accordance with Article XV, Section 15.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the County Executive's reappointment of Alexandra R. Beeler as the Inspector General of Cuyahoga County, upon her taking of the oath of office, to serve the four-year term ending December 31, 2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0407

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article 2, Section 3, Subsections 9 and 10 of the Cuyahoga County Charter directs the County Executive to submit to the Council prior to the beginning of each biennium, a proposed operating budget and a capital improvements program for the upcoming biennium; and

WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's annual tax budget, biennial operating budget and biennial capital improvements program and to make appropriations for the County; and

WHEREAS, Sections 2.03 and 3.09 of the Cuyahoga County Charter and Chapter 701 of the Cuyahoga County Code provide for the adoption and amendment of a biennial operating budget and capital improvements program.

WHEREAS, Chapter 701.01(D) of the Cuyahoga County Code states that “not later than at the first County Council meeting in November of each even-numbered year, the County Executive shall submit to Council a report, updating the information provided in Subsection (C) above for the biennium. If the report includes changes to the budget or capital improvements program, the County Executive shall submit appropriate legislation along with the report”; and

WHEREAS, County Council adopted the 2024/2025 Biennial Operating Budget and Capital Improvements Program through Resolution No. R2023-0285 on December 5, 2023; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby adopts the 2024/2025 Biennial Operating Budget and Capital Improvements Program Annual Update for 2025 attached hereto and incorporated herein, as Exhibit A.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit one certified copy of this Resolution to the County Budget Commission, the County Fiscal Officer, and the Director of the Office of Budget and Management.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
AB200100- ADAMHS		
010	Personnel	5,333,852
020	Other Expenditures	60,141,849
ADAMHS Total		65,475,701
BE100100 - Administration		
010	Personnel	8,498,708
020	Other Expenditures	5,429,923
Administration Total		13,928,631
BE100105 - Primary Election		
010	Personnel	1,055,424
020	Other Expenditures	558,701
Primary Election Total		1,614,125
BE100115 - General Election		
010	Personnel	1,457,589
020	Other Expenditures	1,125,408
General Election Total		2,582,997
BE100125 - Electronic Voting Consultation		
020	Other Expenditures	942,678
Electronic Voting Consultation Total		942,678
BR305100 - Board Of Revision Br		
010	Personnel	2,366,672
020	Other Expenditures	730,437
Board Of Revision Br Total		3,097,109
CA100100 - Court Of Appeals		
020	Other Expenditures	854,782
Court Of Appeals Total		854,782
CB285100 - Community Based Correctional		
020	Other Expenditures	5,140,216
Community Based Correctional Total		5,140,216
CC100100 - Clerk Of Courts		
010	Personnel	8,051,833
020	Other Expenditures	2,296,288

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Clerk Of Courts Total		10,348,121
CL100100 - County Council		
010	Personnel	2,601,927
020	Other Expenditures	170,365
County Council Total		2,772,292
CP100100 - Administration		
010	Personnel	846,004
020	Other Expenditures	1,226,660
Administration Total		2,072,663
CP100105 - Jud/General		
010	Personnel	1,117,832
020	Other Expenditures	22,139,315
Jud/General Total		23,257,147
CP100110 - Bailiffs		
010	Personnel	3,917,003
020	Other Expenditures	0
Bailiffs Total		3,917,003
CP100115 - Jury Bailiffs		
010	Personnel	188,341
020	Other Expenditures	3,435
Jury Bailiffs Total		191,776
CP100120 - Jury Commission		
010	Personnel	388,032
020	Other Expenditures	108,722
Jury Commission Total		496,755
CP100125 - Law Clerks		
010	Personnel	3,859,622
020	Other Expenditures	0
Law Clerks Total		3,859,622
CP100130 - Secretary (Judges)		
010	Personnel	640,892
020	Other Expenditures	0

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Secretary (Judges) Total		640,892
CP100135 - Arbitration		
010	Personnel	504,838
020	Other Expenditures	28,630
Arbitration Total		533,468
CP100140 - Foreclosure		
010	Personnel	1,629,678
020	Other Expenditures	6,731
Foreclosure Total		1,636,408
CP100145 - Mediation		
010	Personnel	0
020	Other Expenditures	48,140
Mediation Total		48,140
CP100150 - Central Scheduling		
010	Personnel	2,042,105
020	Other Expenditures	8,112
Central Scheduling Total		2,050,217
CP100155 - Court Reporting		
010	Personnel	4,096,642
020	Other Expenditures	993,747
Court Reporting Total		5,090,389
CP100160 - Court Systems		
010	Personnel	1,509,332
020	Other Expenditures	3,163
Court System Total		1,512,496
CP100165 - Criminal Records		
010	Personnel	1,060,906
020	Other Expenditures	8,364
Criminal Records Total		1,069,270
CP100170 - Probation		
010	Personnel	9,550,549
020	Other Expenditures	1,264,541

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Probation Total		10,815,090
CP100175 - PSY CNC		
010	Personnel	2,402,407
020	Other Expenditures	16,828
PSY CNC Total		2,419,235
CP100176 - Work Release Project		
010	Personnel	9,870,447
020	Other Expenditures	0
Work Release Project Total		9,870,447
CP240100 - Jud/General		
010	Personnel	437,690
Jud/General Total		437,690
CP240105 - Computerization Fund 2303.201		
020	Other Expenditures	449,848
Computerization Fund 2303.201 Total		449,848
CP280100 - Special Project Ii		
020	Other Expenditures	1,789,441
Special Project Ii Total		1,789,441
CP285105 - Urinalysis Testing		
020	Other Expenditures	163,378
Urinalysis Testing Total		163,378
CP285130 - Probation Supervision Fees		
020	Other Expenditures	403,416
Probation Supervision Fees Total		403,416
CP320100 - TASC Medicaid Funds(Co)		
010	Personnel	184,720
020	Other Expenditures	19,325
TASC Medicaid Funds(Co) Total		204,045
CP320105 - TASC HHS - Alternatives to Crime		
010	Personnel	1,094,905
020	Other Expenditures	152,118

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
TASC HHS - Alternatives to Crime Total		1,247,023
DD210100 - Bd Of Development Disabilities		
010	Personnel	57,534,190
020	Other Expenditures	101,148,990
Bd Of Development Disabilities Total		158,683,180
DR100100 - Domestic Relations		
010	Personnel	4,057,985
020	Other Expenditures	1,111,950
Domestic Relations Total		5,169,935
DR100105 - Bureau Of Support		
010	Personnel	5,321,008
020	Other Expenditures	1,050,749
Bureau Of Support Total		6,371,757
DR285100 - Domestic Relations-Legal Res.		
020	Other Expenditures	5,175
Domestic Relations-Legal Res. Total		5,175
DV100100 - Economic Development		
010	Personnel	2,157,297
020	Other Expenditures	1,435,533
Economic Development Total		3,592,830
DV105100 - Community Develop (Casino Tax)		
020	Other Expenditures	3,164,995
Community Develop (Casino Tax) Total		3,164,995
DV220110 - Economic Development Fund		
010	Personnel	0
020	Other Expenditures	7,972,588
Economic Development Fund Total		7,972,588
DV220140 - Community Development Fund		
020	Other Expenditures	1,000,000
Community Development Fund Total		1,000,000
DV220145 - Hud Section 108 Loan Repay		

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
020	Other Expenditures	364,792
	Hud Section 108 Loan Repay Total	364,792
EX100100 - County Executive		
010	Personnel	1,532,197
020	Other Expenditures	223,285
	County Executive Total	1,755,482
EX100105 - Communications		
010	Personnel	1,081,707
020	Other Expenditures	11,333
	Communications Total	1,093,040
EX100115 - Regional Collaboration		
010	Personnel	290,918
020	Other Expenditures	3,583
	Regional Collaboration Total	294,501
EX100120 - Sustainability		
010	Personnel	533,124
020	Other Expenditures	23,921
	Sustainability Total	557,045
EX275100 - Sustainability Projects		
020	Other Expenditures	255,673
	Sustainability Projects Total	255,673
FS100100 - Administration		
010	Personnel	968,828
020	Other Expenditures	378,220
	Administration Total	1,347,048
FS100105 - Office Of Budget & Management		
010	Personnel	1,654,224
020	Other Expenditures	258,944
	Office Of Budget & Management Total	1,913,168
FS100110 - Financial Reporting		
010	Personnel	2,026,546
020	Other Expenditures	727,262

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Financial Reporting Total		2,753,808
FS100120 - Hotel/Motel		
010	Personnel	159,846
020	Other Expenditures	124,846
Hotel/Motel Total		284,692
FS100125 - Purchasing Department		
010	Personnel	1,729,428
020	Other Expenditures	42,608
Purchasing Department Total		1,772,036
FS100127 - Purchasing P-Card Clearing		
020	Other Expenditures	801,324
Purchasing P-Card Clearing Total		801,324
FS100130 - Treasury Management FS100140		
010	Personnel	1,444,150
020	Other Expenditures	747,765
Treasury Management Total		2,191,915
- Recording/Conveyance FS100150 - Title		
010	Personnel	0
020	Other Expenditures	124,405
Recording/Conveyance Total		124,405
Admin Records & Licenses FS100155 -		
010	Personnel	3,501,519
020	Other Expenditures	532,518
Title Admin Records & Licenses Total		4,034,037
Microfilm		
010	Personnel	912,892
020	Other Expenditures	519,417
Microfilm Total		1,432,309
FS100160 - General Services		
010	Personnel	817,857
020	Other Expenditures	16,487
General Services Total		834,344

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
FS100165 - OBM Uncategorized Activity			
020	Other Expenditures		2,590,279
	OBM Uncategorized Activity Total		2,590,279
FS100175 - Other Statutory Contributions			
020	Other Expenditures		58,962
	Other Statutory Contributions Total		58,962
FS100190 - General (Consumer Affairs)			
010	Personnel		824,721
020	Other Expenditures		41,877
	General (Consumer Affairs) Total		866,598
FS100205 - Equity & Inclusion			
010	Personnel		878,019
020	Other Expenditures		280,887
	Equity & Inclusion Total		1,158,906
FS100350 - General Fd Operating Subsidies			
030	Other Financing Uses		72,802,222
	General Fd Operating Subsidies Total		72,802,222
FS100400 - Municipal Courts			
010	Personnel		2,650,297
020	Other Expenditures		3,239,410
	Municipal Courts Total		5,889,707
FS100900 - Non-Departmental Rev/Exp			
020	Other Expenditures		4,392,943
	Non-Departmental Rev/Exp Total		4,392,943
FS110105 - Global Center Operating Acct			
020	Other Expenditures		4,550,000
	Global Center Operating Acct Total		4,550,000
FS110130 - Rock Hall 0.4% Lodging Tax			
020	Other Expenditures		2,572,945
	Rock Hall 0.4% Lodging Tax Total		2,572,945

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
FS110135 - Sports Facilities 0.6% Lodging Tax		
020	Other Expenditures	3,000,000
	Sports Facilities 0.6% Lodging Tax Total	3,000,000
FS225100 - Naming Rights For Conv. Ctr.		
020	Other Expenditures	503,949
	Naming Rights For Conv. Ctr. Total	503,949
FS235100 - County Land Reutilization		
020	Other Expenditures	7,000,000
	County Land Reutilization Total	7,000,000
FS251500 - Delinquent Tax Collections		
010	Personnel	1,978,982
020	Other Expenditures	334,974
	Delinquent Tax Collections Total	2,313,956
FS255105 - HHS Levy 4.8 Subsidies		
020	Other Expenditures	4,515,862
030	Other Financing Uses	141,118,590
	HHS Levy 4.8 Subsidies Total	145,634,452
FS256110 - Metrohealth Subsidy (Levy)		
020	Other Expenditures	35,000,000
	Metrohealth Subsidy (Levy) Total	35,000,000
FS257110 - HHS Levy 4.7		
020	Other Expenditures	4,649,142
030	Other Financing Uses	141,118,590
	HHS Levy 4.7 Total	145,767,732
FS260110 - OSU Extension		
020	Other Expenditures	222,300
	OSU Extension Total	222,300
FS290100 - Tax Prepayment Special Int.		
010	Personnel	261,683
020	Other Expenditures	39,900
	Tax Prepayment Special Int. Total	301,583

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
FS290105 - Tax Certificate Administration		
010	Personnel	0
020	Other Expenditures	36,860
	Tax Certificate Administration Total	36,860
FS290125 - Consumer Affairs Grants OLE		
020	Other Expenditures	4,214
	Consumer Affairs Grants OLE Total	4,214
FS305100 - Tax Assess Contractual Svcs.		
010	Personnel	7,811,953
020	Other Expenditures	3,441,757
	Tax Assess Contractual Svcs. Total	11,253,710
FS315100 - 2015 Excise Tax		
020	Other Expenditures	21,688,634
	2015 Excise Tax Total	21,688,634
FS335100 - Hotel/Lodging Tax		
020	Other Expenditures	31,623,009
	Hotel/Lodging Tax Total	31,623,009
FS360100 - Fiscal - 27th Pay Reserve (GF)		
020	Other Expenditures	818,405
	Fiscal - 27th Payroll Reserve (GF) Total	818,405
FS360110 - Fiscal - 27th Pay Reserve (HHS)		
020	Other Expenditures	397,018
	Fiscal - 27th Pay Reserve (HHS) Total	397,018
FS500100 - Bond Retirement-General		
020	Other Expenditures	17,840,397
	Bond Retirement-General Total	17,840,397
FS500110 - Brownfield Debt Service		
020	Other Expenditures	1,185,828
	Brownfield Debt Service Total	1,185,828
FS500115 - Shaker Square Debt Service		
020	Other Expenditures	152,600

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
	Shaker Square Debt Service Total	152,600
FS500120 - Community Redev Debt Service		
020	Other Expenditures	273,594
	Community Redev Debt Service Total	273,594
FS500125 -DS - Rock & Roll Hall of Fame		
020	Other Expenditures	3,189,250
	DS - Rock & Roll Hall of Fame Total	3,189,250
FS500130 - Medical Mart 2020 DS		
020	Other Expenditures	26,279,550
	Medical Mart 2020 DS Total	26,279,550
FS500135 - DS - Series '13 Econ. Dev. Rev		
020	Other Expenditures	700,528
	DS - Series '13 Econ. Dev. Rev Total	700,528
FS500140 - Debt Service County Hotel		
020	Other Expenditures	20,741,344
	Debt Service County Hotel Total	20,741,344
FS500145 - DS-Western Reserve Series 2014		
020	Other Expenditures	9,326,230
	DS-Western Reserve Series 2014 Total	9,326,230
FS500150 - Medical Mart 2014 DS		
020	Other Expenditures	681,900
	Medical Mart 2014 DS Total	681,900
FS500155 - Excise Tax Bonds		
020	Other Expenditures	6,773,475
	Excise Tax Bonds Total	6,773,475
FS500160 - Sales Tax Bonds		
020	Other Expenditures	9,649,363
	Sales Tax Bonds Total	9,649,363
FS500165 - Progressive Field Improvements		
020	Other Expenditures	2,550,000

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Progressive Field Improvements Total		2,550,000
FS500170 - DS-2022 Economic Development bonds/Convention Center		
020	Other Expenditures	2,551,119
DS-2022 Economic Development bonds/Convention Center Total		2,551,119
FS500175 - DS- SERIES 2014 FLATS ECON DEV		
020	Other Expenditures	1,360,625
DS- SERIES 2014 FLATS ECON DEV Total		1,360,625
HC100100 - Housing & Community Development		
010	Personnel	615,950
020	Other Expenditures	198,594
Housing & Community Development Total		814,544
HR100100 - Administration		
010	Personnel	6,681,783
020	Other Expenditures	1,290,761
Administration Total		7,972,544
HR765100 - Hospitalization-Self Insurance		
010	Personnel	638,795
020	Other Expenditures	121,299,764
Hospitalization-Self Insurance Total		121,938,559
HR765105 - Hospitalization-Regular Insur.		
020	Other Expenditures	5,538,507
Hospitalization-Regular Insur. Total		5,538,507
HR765110 - HR-Employee Deferrals		
020	Other Expenditures	2,475,555
HR-Employee Deferrals Total		2,475,555
HR765115 - Self-Insurance Bodd		
020	Other Expenditures	11,701,867
Self-Insurance Bodd Total		11,701,867
HR765120 - Wellness Benefits		
010	Personnel	114,061
020	Other Expenditures	1,197,551

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

		2025 Recommended Budget
Wellness Benefits Total		1,311,612
HR770100 - Workers' Compensation Admin.		
010	Personnel	531,750
020	Other Expenditures	4,145,863
Workers' Compensation Admin. Total		4,677,613
HR770150 - Workers' Compensation Claims		
020	Other Expenditures	2,531,814
Workers' Compensation Claims Total		2,531,814
HS215100 - Client Support Services - DCFS		
020	Other Expenditures	18,018,465
Client Support Services - DCFS Total		18,018,465
HS215105 - CFS Foster Care		
020	Other Expenditures	3,143,846
CFS Foster Care Total		3,143,846
HS215110 - Purch. Congregate&Foster Care		
020	Other Expenditures	62,240,534
Purch. Congregate&Foster Care Total		62,240,534
HS215115 - Adoption Services		
020	Other Expenditures	2,780,554
Adoption Services Total		2,780,554
HS245100 - Cuyahoga Support Enforcement		
010	Personnel	18,527,772
020	Other Expenditures	20,668,569
Cuyahoga Support Enforcement Total		39,196,341
HS260100 - OFC Of The Director - DHS		
010	Personnel	1,965,856
020	Other Expenditures	10,962,867
OFC Of The Director - DHS Total		12,928,723
HS260105 - Human Resources		
010	Personnel	1,385,013
020	Other Expenditures	540,780

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		2025 Recommended Budget
Human Resources Total		1,925,793
HS260110 - Information Services		
010	Personnel	4,281,288
020	Other Expenditures	1,786,139
Information Services Total		6,067,427
HS260130 - Office Of The Director - DCFS		
010	Personnel	8,557,992
020	Other Expenditures	12,922,635
Office Of The Director - DCFS Total		21,480,627
HS260135 - Training		
010	Personnel	1,571,918
020	Other Expenditures	29,677
Training Total		1,601,595
HS260140 - Info. Svcs.		
010	Personnel	264,926
Info. Svcs. Total		264,926
HS260145 - Direct Svcs		
010	Personnel	45,390,812
020	Other Expenditures	1,469,826
Direct Svcs Total		46,860,638
HS260150 - Supportive Svcs		
010	Personnel	1,363,046
020	Other Expenditures	1,824,210
Supportive Svcs Total		3,187,256
HS260155 - Foster & Adopt. Parent		
010	Personnel	14,764
020	Other Expenditures	102,429
Foster & Adopt. Parent Total		117,193
HS260160 - Visitation		
010	Personnel	1,655,048
020	Other Expenditures	106,204
Visitation Total		1,761,252

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		2025 Recommended Budget
HS260165 - Contracted Placements		
010	Personnel	2,575,829
020	Other Expenditures	19,710
Contracted Placements Total		2,595,539
HS260170 - CFS Foster Home		
010	Personnel	4,936,007
020	Other Expenditures	39,823
CFS Foster Home Total		4,975,830
HS260175 - Permanent Custody Adoptions		
010	Personnel	3,862,765
020	Other Expenditures	195,180
Permanent Custody Adoptions Total		4,057,945
HS260180 - Tapestry System Of Care		
010	Personnel	262,545
020	Other Expenditures	1,219,999
Tapestry System Of Care Total		1,482,544
HS260185 - Admin Svcs - General Manager - DJFS		
010	Personnel	2,269,856
020	Other Expenditures	9,205,651
Admin Svcs - General Manager - DJFS Total		11,475,507
HS260190 - Info Svcs.		
010	Personnel	1,247,023
020	Other Expenditures	6,063
Info Svcs. Total		1,253,086
HS260195 - Work First Svcs		
010	Personnel	3,102,180
020	Other Expenditures	12,424,995
Work First Svcs Total		15,527,175
HS260200 - Southgate Nfsc		
010	Personnel	6,803,449
020	Other Expenditures	18,437
Southgate Nfsc Total		6,821,886

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			2025 Recommended Budget
HS260205 - Ohio City Nsfsc			
010	Personnel		6,802,678
020	Other Expenditures		577,168
		Ohio City Nsfsc Total	7,379,846
HS260210 - Quincy Place Nfsc			
010	Personnel		6,091,523
020	Other Expenditures		817,875
		Quincy Place Nfsc Total	6,909,398
HS260215 - Veb Bldg Nfsc			
010	Personnel		36,036,833
020	Other Expenditures		248,213
		Veb Bldg Nfsc Total	36,285,046
HS260220 - West Shore Nfsc			
020	Other Expenditures		636,587
		West Shore Nfsc Total	636,587
HS260225 - Client Support Svcs			
010	Personnel		8,195,769
020	Other Expenditures		4,691,140
		Client Support Svcs Total	12,886,909
HS260230 - Children With Medical Handicap			
020	Other Expenditures		1,202,609
		Children With Medical Handicap Total	1,202,609
HS260235 - Admin Svcs			
010	Personnel		1,465,352
020	Other Expenditures		282,097
		Admin Svcs Total	1,747,449
HS260240 - Early Start			
020	Other Expenditures		7,360,388
		Early Start Total	7,360,388
HS260250 - Quality Child Care			
020	Other Expenditures		9,293,517

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		2025 Recommended Budget
Quality Child Care Total		9,293,517
HS260255 - OFC Of The Director - Senior & Adult		
010	Personnel	1,350,845
020	Other Expenditures	2,655,970
OFC Of The Director - Senior & Adult Total		4,006,815
HS260260 - Mgmt Svcs.		
010	Personnel	1,402,081
020	Other Expenditures	150
Mgmt Svcs. Total		1,402,231
HS260265 - Community Programs		
020	Other Expenditures	3,515,745
Community Programs Total		3,515,745
HS260270 - Home Support		
010	Personnel	4,144,679
020	Other Expenditures	125,731
Home Support Total		4,270,410
HS260275 - Protective Svcs		
010	Personnel	4,257,764
020	Other Expenditures	1,117,333
Protective Svcs Total		5,375,097
HS260290 - Resource & Training		
010	Personnel	2,198,343
020	Other Expenditures	1,878
Resource & Training Total		2,200,221
HS260295 - Options Prog.		
010	Personnel	2,996,693
020	Other Expenditures	4,832,624
Options Prog. Total		7,829,317
HS260300 - Family & Children First		
010	Personnel	1,163,966
020	Other Expenditures	4,580,183
Family & Children First Total		5,744,149

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			2025 Recommended Budget
HS260350 - Homeless Services			
010	Personnel		854,213
020	Other Expenditures		14,317,347
Homeless Services Total			15,171,560
HS260355 - Office Of Re-Entry			
010	Personnel		932,462
020	Other Expenditures		2,192,363
Office Of Re-Entry Total			3,124,825
HS280100 - Fatherhood Initiative			
010	Personnel		275,516
020	Other Expenditures		861,817
Fatherhood Initiative Total			1,137,333
HS280135 - Human Services Other			
020	Other Expenditures		204,264
Human Services Other Total			204,264
IA100100 - Internal Audit			
010	Personnel		808,563
020	Other Expenditures		55,035
Internal Audit Total			863,598
IG100100 - Inspector General			
010	Personnel		1,170,631
020	Other Expenditures		43,979
Inspector General Total			1,214,610
IG285100 - Inspector General Vendor Fees			
020	Other Expenditures		21,939
Inspector General Vendor Fees Total			21,939
IN100100 - Innovation And Performance			
010	Personnel		683,232
020	Other Expenditures		65,978
Innovation And Performance Total			749,210
IT100100 - IT Administration			

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		2025 Recommended Budget
010	Personnel	1,097,640
020	Other Expenditures	889,590
	IT Administration Total	1,987,230
IT100110 - Web & Multi-Media Development		
010	Personnel	1,893,275
020	Other Expenditures	1,318,759
	Web & Multi-Media Development Total	3,212,034
IT100130 - Project Management		
010	Personnel	888,816
	Project Management Total	888,816
IT100135 - Security And Disaster Recovery		
010	Personnel	1,265,290
020	Other Expenditures	3,780,860
	Security And Disaster Recovery Total	5,046,150
IT100140 - Engineering Services		
010	Personnel	2,033,319
020	Other Expenditures	5,137,654
	Engineering Services Total	7,170,973
IT100145 - Enterprise Applications		
010	Personnel	3,399,815
020	Other Expenditures	2,866,960
	Enterprise Applications Total	6,266,775
IT100150 - EUX-End User Experience		
010	Personnel	1,139,654
020	Other Expenditures	0
	EUX-End User Experience Total	1,139,654
IT100155 - Service Management		
010	Personnel	650,707
020	Other Expenditures	0
	Service Management Total	650,707
IT100165 - Wan Services		
010	Personnel	532,758

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		2025 Recommended Budget
020	Other Expenditures	1,195,440
	Wan Services Total	1,728,198
IT100180 - Communications Services		
010	Personnel	513,969
020	Other Expenditures	3,713,220
	Communications Services Total	4,227,189
IT100190 - Geographic Info Systems-GF		
010	Personnel	684,575
020	Other Expenditures	0
	Geographic Info Systems-GF Total	684,575
IT305100 - Geograph Info Syst - Real Prop		
010	Personnel	513,772
020	Other Expenditures	249,201
	Geograph Info Syst - Real Prop Total	762,973
JC100100 - Administrative		
010	Personnel	4,325,825
020	Other Expenditures	1,940,491
	Administrative Total	6,266,316
JC100105 - Legal		
010	Personnel	9,062,518
020	Other Expenditures	5,512,838
	Legal Total	14,575,356
JC100110 - Child Support		
010	Personnel	3,634,581
020	Other Expenditures	1,150,688
	Child Support Total	4,785,269
JC100115 - Detention Center		
010	Personnel	17,859,660
020	Other Expenditures	3,566,238
	Detention Center Total	21,425,898
JC280100 - Juvenile Court Legal		
010	Personnel	1,029,914

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		2025 Recommended Budget
020	Other Expenditures	2,571,700
	Juvenile Court Legal Total	3,601,614
JC280105 - Juvenile Court Probation		
010	Personnel	10,229,122
020	Other Expenditures	3,486,831
	Juvenile Court Probation Total	13,715,953
JC280110 - Juv. Court Detention Services		
010	Personnel	1,569,625
020	Other Expenditures	2,918,888
	Juv. Court Detention Services Total	4,488,513
JC280120 - Juv. Court Intervention Serv.		
010	Personnel	972,999
	Juv. Court Intervention Serv. Total	972,999
JC285100 - Residential Title		
020	Other Expenditures	83,499
	Residential Title Total	83,499
JC285105 - Administration Title Iv		
020	Other Expenditures	80,663
	Administration Title Iv Total	80,663
JC285130 - Subsidy-Operation & Maint. Of		
020	Other Expenditures	4,040
	Subsidy-Operation & Maint. Of Total	4,040
LL285100 - Law Library Board		
010	Personnel	324,838
020	Other Expenditures	172,168
	Law Library Board Total	497,006
LW100100 - Law Department		
010	Personnel	2,759,548
020	Other Expenditures	463,397
	Law Department Total	3,222,945
LW100120 - Risk Management		

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		2025 Recommended Budget
020	Other Expenditures	2,599,000
	Risk Management Total	2,599,000
ME100100 - Medical Examiner-Operations		
010	Personnel	8,828,237
020	Other Expenditures	3,303,103
	Medical Examiner-Operations Total	12,131,340
ME100105 - Regional Forensic Science Lab (GF)		
010	Personnel	7,458,853
020	Other Expenditures	977,223
	Regional Forensic Science Lab (GF) Total	8,436,076
ME105105 - Coroner's Lab		
020	Other Expenditures	103,000
	Coroner's Lab Total	103,000
PB100100 - Probate Court		
010	Personnel	6,832,152
020	Other Expenditures	1,580,727
	Probate Court Total	8,412,879
PB240100 - Probate Court Special Prj		
020	Other Expenditures	73,263
	Probate Court Special Prj Total	73,263
PB240105 - Probate CRT Dispute Res Prg		
020	Other Expenditures	3,710
	Probate CRT Dispute Res Prg Total	3,710
PB240110 - Probate Court-Conduct Of Bus.		
020	Other Expenditures	8,290
	Probate Court-Conduct Of Bus. Total	8,290
PB240115 - Probate Crt(Clrk)Comput. Fund		
020	Other Expenditures	415,082
	Probate Crt(Clrk)Comput. Fund Total	415,082
PB285120 - Indigent Guardianship		
020	Other Expenditures	60,913

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		2025 Recommended Budget
Indigent Guardianship Total		60,913
PB300125 - Domestic Violence		
020	Other Expenditures	219,382
Domestic Violence Total		219,382
PC100100 - CPC Administration		
010	Personnel	2,179,604
020	Other Expenditures	40,022
CPC Administration Total		2,219,626
PC275100 - Transport For Livable Community		
020	Other Expenditures	950,000
Transport For Livable Community Total		950,000
PD100100 - Public Defender		
010	Personnel	16,932,528
020	Other Expenditures	2,654,432
Public Defender Total		19,586,960
PD285100 - Public Defender - Cleve Munici		
010	Personnel	2,135,935
020	Other Expenditures	258,716
Public Defender - Cleve Munici Total		2,394,651
PD285105 - Teen Support Group		
020	Other Expenditures	216,433
Public Defender - Cleve Munici Total		216,433
PJ100100 - Justice Affairs Administration		
010	Personnel	1,037,332
020	Other Expenditures	51,457
Justice Affairs Administration Total		1,088,789
PJ100105 - Public Safety Grants Admin		
010	Personnel	303,799
020	Other Expenditures	432,887
Public Safety Grants Admin Total		736,686
PJ100110 - Fusion Center		

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		2025 Recommended Budget
010	Personnel	261,357
020	Other Expenditures	35,795
	Fusion Center Total	297,152
PJ100115 - Cecom's		
010	Personnel	442,416
020	Other Expenditures	95,192
	Cecom's Total	537,608
PJ280100 - Emergency Management		
010	Personnel	1,093,282
020	Other Expenditures	357,625
	Emergency Management Total	1,450,907
PJ280105 - Wireless 9-1-1 Gov. Assist.		
010	Personnel	1,935,854
020	Other Expenditures	1,449,830
	Wireless 9-1-1 Gov. Assist. Total	3,385,684
PJ280130 - Family Justice Center		
010	Personnel	154,545
020	Other Expenditures	206,846
	Family Justice Center Total	361,391
PJ325100 - Witness Victim HHS		
010	Personnel	2,032,656
020	Other Expenditures	772,861
	Witness Victim HHS Total	2,805,517
PR100100 - Personnel Review Commission		
010	Personnel	2,283,452
020	Other Expenditures	343,856
	Personnel Review Commission Total	2,627,308
PS100100 - General Office		
010	Personnel	35,851,542
020	Other Expenditures	6,226,469
	General Office Total	42,078,011
PS100105 - Child Support		

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		2025 Recommended Budget
010	Personnel	3,835,872
020	Other Expenditures	602,547
	Child Support Total	4,438,419
PS100110 - Children & Family Services		
010	Personnel	4,954,635
020	Other Expenditures	453,561
	Children & Family Services Total	5,408,196
PS250100 - Delinq Tax&Assessment Collect		
010	Personnel	2,406,611
020	Other Expenditures	1,405,778
	Delinq Tax&Assessment Collect Total	3,812,389
PW100100 - Property Management		
010	Personnel	560,379
020	Other Expenditures	271,705
	Property Management Total	832,084
PW100105 - Archives		
010	Personnel	360,532
020	Other Expenditures	744,223
	Archives Total	1,104,755
PW100110 - County Headquarters		
020	Other Expenditures	8,024,367
	County Headquarters Total	8,024,367
PW100115 - County Hotel Operating GF		
020	Other Expenditures	10,300,642
	County Hotel Operating GF Total	10,300,642
PW270100 - Road and Bridge Administration		
010	Personnel	328,025
020	Other Expenditures	565,959
	Road and Bridge Administration Total	893,984
PW270105 - Road and Bridge Administration		
010	Personnel	935,343
020	Other Expenditures	0

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		2025 Recommended Budget
Road and Bridge Administration Total		935,343
PW270110 - R&B Fiscal Admin & Purchasing		
010	Personnel	474,060
020	Other Expenditures	0
R&B Fiscal Admin & Purchasing Total		474,060
PW270115 - R&B Bridge Engineer		
010	Personnel	533,532
020	Other Expenditures	0
R&B Bridge Engineer Total		533,532
PW270120 - R&B Construction Eng & Test Lab		
010	Personnel	3,043,292
020	Other Expenditures	0
R&B Construction Eng & Test Lab Total		3,043,292
PW270125 - R&B Design Engineer		
010	Personnel	662,384
020	Other Expenditures	0
R&B Design Engineer Total		662,384
PW270140 - R&B R&B Survey Engineer		
010	Personnel	382,323
020	Other Expenditures	0
R&B Survey Engineer Total		382,323
PW270145 - R&B Planning & Programming		
010	Personnel	1,302,811
020	Other Expenditures	0
R&B Planning & Programming Total		1,302,811
PW270155 - R&B County Engineer-Record/Reprod		
010	Personnel	65,471
020	Other Expenditures	0
R&B County Engineer-Record/Reprod Total		65,471
PW270165 - R&B Maintenance Engineer		
010	Personnel	0
020	Other Expenditures	2,789,315

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		2025 Recommended Budget
R&B Maintenance Engineer Total		2,789,315
PW270180 - Road and Bridge Fleet		
010	Personnel	980,193
020	Other Expenditures	0
Road and Bridge Fleet Total		980,193
PW270185 - R&B Vehicle Maintenance		
010	Personnel	3,069,504
020	Other Expenditures	0
R&B Vehicle Maintenance Total		3,069,504
PW270195 - R&B Bridge Maintenance/Inspection		
010	Personnel	609,779
020	Other Expenditures	0
R&B Bridge Maintenance/Inspection Total		609,779
PW270200 - Road Capital Improvements		
020	Other Expenditures	895,204
Road Capital Improvements Total		895,204
PW270205 - R & B Registration Tax		
020	Other Expenditures	24,865,989
R & B Registration Tax Total		24,865,989
PW270210 - \$5 HB26 Road and Bridge Capital Improvements		
020	Other Expenditures	3,060,360
\$5 HB26 Road and Bridge Capital Improvements Total		3,060,360
PW280100 - Dog & Kennel		
010	Personnel	1,502,246
020	Other Expenditures	1,198,413
Dog & Kennel Total		2,700,659
PW280105 - Dick Goddard Best Friends Fund		
020	Other Expenditures	200,000
Dick Goddard Best Friends Fund Total		200,000
PW600100 - Capital Projects		
020	Other Expenditures	10,000,000

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		2025 Recommended Budget
Capital Projects Total		10,000,000
PW700100 - County Airport		
010	Personnel	824,112
020	Other Expenditures	618,073
County Airport Total		1,442,185
PW705100 - County Parking Garage		
010	Personnel	304,172
020	Other Expenditures	1,659,183
County Parking Garage Total		1,963,355
PW715100 - Sanitary Districts		
020	Other Expenditures	8,437,711
Sanitary Districts Total		8,437,711
PW715200 - Sanitary Operating		
010	Personnel	15,305,758
020	Other Expenditures	11,358,704
Sanitary Operating Total		26,664,462
PW715300 - Sanitary Debt Service		
020	Other Expenditures	1,361,592
Sanitary Debt Service Total		1,361,592
PW715400 - Sanitary Repair/Maintenance		
020	Other Expenditures	383,137
Sanitary Repair/Maintenance Total		383,137
PW720100 - Public Utility - Microgrid		
010	Personnel	151,315
020	Other Expenditures	100,000
Public Utility - Microgrid Total		251,315
PW750100 - Centralized Custodial Services		
010	Personnel	0
020	Other Expenditures	25,078,517
Centralized Custodial Services Total		25,078,517
PW750105 - FAC - Administration		

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		2025 Recommended Budget
010	Personnel	2,688,076
	FAC - Administration Total	2,688,076
PW750110 - FAC- Custodial Services		
010	Personnel	9,737,060
	FAC- Custodial Services Total	9,737,060
PW750115 - FAC- Trade Services		
010	Personnel	11,539,855
	FAC- Trade Services Total	11,539,855
PW750120 - FAC - Special Trades		
010	Personnel	1,317,578
	FAC - Special Trades Total	1,317,578
PW750125 - FAC - Event Rentals		
010	Personnel	82,803
020	Other Expenditures	2,240
	FAC - Event Rentals Total	85,043
PW755100 - County Garage		
010	Personnel	1,933
020	Other Expenditures	1,696,896
	County Garage Total	1,698,829
PW775100 - Postage		
010	Personnel	785,304
020	Other Expenditures	847,020
	Postage Total	1,632,324
PW780100 - Fast Copier		
010	Personnel	411,183
020	Other Expenditures	1,455,581
	Fast Copier Total	1,866,764
SC950100 - Soil & Water Conservation		
010	Personnel	1,612,659
020	Other Expenditures	216,131
	Soil & Water Conservation Total	1,828,790

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			2025 Recommended Budget
SC950105 - Soil & Water Grants			
020	Other Expenditures		51,863
	Soil & Water Grants Total		51,863
SH100100 - Administration			
010	Personnel		4,308,130
020	Other Expenditures		1,754
	Administration Total		4,309,883
SH100110 - Civil-Warrants			
010	Personnel		2,984,977
020	Other Expenditures		0
	Civil Warrants Total		2,984,977
SH100115 - Law Enforcement - Sheriff			
010	Personnel		294,117
020	Other Expenditures		5,436,787
	Law Enforcement - Sheriff Total		5,730,904
SH100120 - Deputy Lieutenants			
010	Personnel		889,304
020	Other Expenditures		0
	Deputy Lieutenants Total		889,304
SH100125 - Deputy Sergeants			
010	Personnel		3,639,821
020	Other Expenditures		0
	Deputy Sergeants Total		3,639,821
SH100130 - Deputy Unit			
010	Personnel		22,727,652
020	Other Expenditures		36,923
	Law Enforcement - Sheriff Total		22,764,575
SH100140 - Jail Operations			
010	Personnel		0
020	Other Expenditures		19,687,700
	Jail Operations Total		19,687,700
SH100145 - Food Service			

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		2025 Recommended Budget
010	Personnel	1,337,549
020	Other Expenditures	3,124,270
	Food Services Total	4,461,819
SH100150 - Health Care		
010	Personnel	287
020	Other Expenditures	25,541,403
	Health Care Total	25,541,690
SH100155 - Inmate Escort Services Unit		
010	Personnel	190,064
020	Other Expenditures	0
	Inmate Escort Services Unit Total	190,064
SH100160 - Jail Administration		
010	Personnel	3,125,280
020	Other Expenditures	0
	Jail Administration Total	3,125,280
SH100170 - Correction Officer Sergeants		
010	Personnel	3,465,790
020	Other Expenditures	0
	Correction Officer Sergeants Total	3,465,790
SH100175 - Correction Officer Corporals		
010	Personnel	4,711,500
020	Other Expenditures	0
	Correction Officer Corporals Total	4,711,500
SH100180 - Corrections Officers		
010	Personnel	74,490,392
020	Other Expenditures	0
	Corrections Officers Total	74,490,392
SH100185 - Sheriff Operations		
010	Personnel	95,955
020	Other Expenditures	847,021
	Sheriff Operations Total	942,976
SH100195 - Bedford Jail		

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		2025 Recommended Budget
020	Other Expenditures	0
	Bedford Jail Total	0
SH285110 - Carrying Concealed Weapon Appl		
010	Personnel	134,526
020	Other Expenditures	46,521
	Carrying Concealed Weapon Appl Total	181,047
SH285180 - Sheriff Federal Forfeiture		
020	Other Expenditures	255,401
	Sheriff Federal Forfeiture Total	255,401
SH285185 - SHERIFF COMMISSARY FUND		
020	Other Expenditures	1,450,000
	SHERIFF COMMISSARY FUND Total	1,450,000
SH710100 - Crim. Just. Info Share-Sheriff		
010	Personnel	66,121
020	Other Expenditures	681,791
	Crim. Just. Info Share-Sheriff Total	747,912
SH745100 - Central Security Service - Sheriff		
010	Personnel	11,465,581
020	Other Expenditures	2,244,474
	Central Security Service - Sheriff Total	13,710,054
SS100100 - Soldiers And Sailors Monument		
010	Personnel	205,109
020	Other Expenditures	17,376
	Soldiers And Sailors Monument Total	222,485
SS290100 - Soldiers & Sailors Spec Proj		
020	Other Expenditures	2,800
	Soldiers & Sailors Spec Proj Total	2,800
SW310100 - District Admin		
010	Personnel	741,123
020	Other Expenditures	503,149
	District Admin Total	1,244,272

Cuyahoga County
111 - Budget Detail - Accounting Unit by Council Reporting Group
2024-2025 Biennial Budget Resolution

			2025 Recommended Budget
SW310110 - District Bd Of Health			
020	Other Expenditures		230,000
	District Bd Of Health Total		230,000
SW310115 - Solid Waste Convenience Center			
020	Other Expenditures		588,730
	Solid Waste Convenience Center Total		588,730
SW310125 - Solid Waste Grant To Municipal			
020	Other Expenditures		325,000
	Solid Waste Convenience Center Total		325,000
VC100100 - Veterans Service Commission			
010	Personnel		3,600,828
020	Other Expenditures		5,273,895
	Veterans Service Commission Total		8,874,723
WF365100 - WF Innovation & Opportunities			
010	Personnel		0
020	Other Expenditures		0
	WF Innovation & Opportunities Total		0
WF365105 - Educational Assistance (CEAP)			
020	Other Expenditures		0
	Educational Assistance (CEAP) Total		0

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0408

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to “provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, board, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services;” and

WHEREAS, pursuant to the Cuyahoga County Charter, as amended by the electors of Cuyahoga County on November 3, 2015, the Cuyahoga County Audit Committee is comprised of the President of Council or a member of Council appointed by the President of Council and four County residents with experience in the field of auditing, accounting, government operations, or financial reporting who are appointed by the County Executive and confirmed by Council; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's appointment of Richard Molina to serve on the Cuyahoga County Audit Committee for the term 1/1/2025 – 12/31/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0409

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Conwell	A Resolution confirming the County Executive’s reappointment of Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, division A of Revised Code Section 713.22 requires approval of Mayor Bibb’s designation of Joyce Pan Huang as his alternate to serve on the County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Justin Bibb to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027, and approves Joyce Pan Huang as Mayor Bibb's alternate to serve on the Cuyahoga County Planning Commission representing the Cleveland Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 19, 2024

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0410

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Sweeney and Miller	A Resolution confirming the County Executive’s reappointment of Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Marie Gallo to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 19, 2024

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0411

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Sweeney	

WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has re-nominated Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Edward Orcutt to serve on the Cuyahoga County Planning Commission representing the Southwest Region for the term 1/1/2025 – 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: November 12, 2024

Additional Sponsorship Requested in Committee: November 19, 2024

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio
Resolution No. R2024-0413

Sponsored by: County Executive Ronayne/Department of Development	A Resolution authorizing an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33 rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development recommends an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a mixed-use structure; and

WHEREAS, the project is anticipated to create 30 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$33,323,345.00, of which the County will loan up to \$1,000,000.00 with a term of 20 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, this project is funded 100% Economic Development Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Resolution No. R2021-0223, dated 10/26/2021, which approved an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project, by changing the interest only period from two (2) years to one (1) year and amending the loan agreement.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Economic Development & Planning

Journal _____

_____, 20__

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	Department of Development; 2021 LG Blanket Mill, LLC; \$1,000,000; Redevelopment and Modernization Loan: Portfol Loan No. 317-01-01
Department or Agency Name	Department of Development
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input checked="" type="checkbox"/> Other (please specify): Amendment

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	3897 / 212664	LG Blanket Mills Apartments LLC	20 Years	\$1,000,000	Pending	Pending

Loan Description and Terms.

The Department of Development is seeking approval of an amendment to an Economic Development, Redevelopment and Modernization Loan to LG Blanket Mills Apartments LLC. The original loan was approved by County Council on October 26, 2021, Resolution No. R2021-0223. The original loan was approved with a 2-year interest-only period followed by 18 years amortizing payments. Additionally, the original agreement was approved with a subordination agreement on the mortgage. The Department of Development wishes to amend the original agreement to allow for a subordination agreement with their permanent lender. The permanent lender, through FHLMC, is asking for a new subordination agreement. Dept. of Development further wishes to change the interest-only period from 2 years to 1 year.

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
LG Blanket Mills Apartments LLC 1801 East 9 th Street, Suite 1505 Cleveland, Ohio 44114	Kevin Hudson, Director of Development
Vendor Council District: N/A	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	3130 West 33 rd Stret, Cleveland, Ohio

NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input checked="" type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
Original Loan Agreement closed on August 2, 2022; Approved by Council on October 26, 2021

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0421

Sponsored by: County Executive Ronayne/Department of Public Safety and Justice Services	A Resolution authorizing a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years; authorizing the County Executive to execute Contract No. 4979 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Safety and Justice Services recommends entering into a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the 911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years; and

WHEREAS, the primary goal of this project is to renew the ASE, radio tower and redundant circuits; and

WHEREAS, this project is funded 97% Wireless 9-1-1 Fund and 3% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with AT&T Enterprises, LLC in the amount not-to-exceed \$1,020,000.00 for a state contract purchase for site-to-site fiber network services in connection with the

911 Vendor-Hosted Project, effective upon contract signature of all parties, for a period of five (5) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4979 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2024 Renewal of AT&T ASE and Radio Circuits
Department or Agency Name	Public Safety and Justice Services
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4979	AT&T	7/31/2024- 7/30/2029	\$1,020,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

AT&T provides network connectivity for Cuyahoga County's 911 System. This agreement will renew the ASE, redundant and radio circuits for Cuyahoga County's 911 System.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

- a) Renew the ASE circuits that connect the PSAPs (Public Answering Points) to the network (the Motorola VESTA system)
- b) Renew radio tower circuits
- c) Renew redundant circuits which provide system survivability

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
AT&T 208 S Akard ST. Dallas TX 75202	John Stankey CEO
Vendor Council District:	Project Council District:
All.	All.
If applicable provide the full address or list the municipality(ies) impacted by the project.	All.

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date MSA0022-2, June 30, 2025 <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input checked="" type="checkbox"/> Other Procurement Method, please describe: Public Utility (911 System) – O.R.C 128.03 (F)

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Wireless Fund (97%) and General Fund (3%)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Wireless: PJ280105 \$993,983.40; General Fund: PJ100115 \$26,016.60
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. In progress.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: PSJS did not receive the initial documentation until August 14, 2024, after requesting documentation in December of 2023.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	12/14/2023
Date documents were requested from vendor:	12/14/2023
Date of insurance approval from risk manager:	Verbal approval 10/24/24, awaiting final vendor documentation 10/25/2024
Date Department of Law approved Contract:	09/25/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
<p>Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)</p> <p>12/14/2023 - PSJS requested renewal documents from AT&T during monthly call.</p> <p>01/25/2024 - PSJS repeated request renewal documents from AT&T during monthly call.</p> <p>02/23/2024 - PSJS repeated request for renewal documents from AT&T during monthly call.</p> <p>03/28/2024 - PSJS repeated request for renewal documents from AT&T during monthly call.</p> <p>04/23/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>05/02/2024 - PSJS sent f/u email to A&T requesting clarification on AT&T's response to renewal request.</p> <p>05/14/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>05/28/2024 - PSJS repeated request for renewal documents during monthly call.</p> <p>06/04/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>06/07/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>06/17/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>07/18/2024 - PSJS repeated request for renewal documents from AT&T during monthly call.</p> <p>07/22/2024 - PSJS sent f/u email to AT&T requesting contract renewal documents.</p> <p>08/12/2024 - PSJS sent f/u email to AT&T requesting status of contract renewal documents.</p> <p>08/14/2024 - AT&T submits initial renewal documents allowing PSJS to begin the contract process.</p> <p>08/19/2024 - AT&T submits additional AT&T documents required for ASE renewal.</p> <p>08/20/2024 - PSJS submits documents to Law Department.</p> <p>08/23/2024 - PSJS receives redlines from Law department.</p> <p>08/26/2024 - PSJS and Law meet regarding redlines.</p> <p>08/29/2024 - PSJS, Law, and AT&T meet to discuss redlines.</p> <p>09/03/2024 - AT&T responds to Law's redlines.</p> <p>09/04/2024 - Law responds to AT&T comments.</p> <p>09/05/2024 - AT&T responds to Law's comments stating they are working on updating the agreement.</p> <p>09/10/2024 - Law f/u regarding the updated version of the agreement.</p> <p>09/19/2024 - AT&T submits the updated agreement.</p> <p>09/24/2024 - PSJS f/u with Law and AT&T regarding status of agreements.</p> <p>09/25/2024 - AT&T produces an updated agreement.</p> <p>09/25/2024 - Law responds to the updated agreement with redlines.</p> <p>09/25/2024 - AT&T responds to Law's redlines.</p> <p>09/25/2024 - Law responds to AT&T and a final agreement is reached.</p> <p>10/01/2024 - PSJS f/u regarding the status of the agreement.</p> <p>10/07/2024 - AT&T produces a signed agreement.</p>	

10/10/2024 - PSJS notices missing documentation from the agreement and requests it from AT&T amongst other open items.
 10/15/2024 - PSJS f/u regarding the agreement and outstanding items.
 10/16/2024 - AT&T responds stating that they are working on the documentation and open items.
 10/23/2024 – PSJS receives documentation.

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	CE1900476	AT&T	7/31/2019-7/30/2024	\$924,259.95	01/28/20	R2020-0017
A-1	687	AT&T	7/31/2019-7/30/2024	\$38,952.00	04/06/2021	BC2021-160
A-2	687	AT&T	7/31/2019-7/30/2024	\$116,160.00	04/25/2022	BC2022-253

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0422

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Cuyahoga of Job and Family Services**

A Resolution authorizing amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025; authorizing the County Executive to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025, as follows:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for additional funds in the amount not-to-exceed \$2,823,646.75; and
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00; and

WHEREAS, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

WHEREAS, this project is funded 100% Temporary Assistance for Needy Families (TANF) funding; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to make budget line-item revisions, and for additional funds in the total amount not-to-exceed \$6,686,146.75, effective 1/1/2025, as follows:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services, Inc. for additional funds in the amount not-to-exceed \$2,823,646.75; and
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$3,862,500.00; and

SECTION 2. That the County Executive is authorized to execute Contract Nos. 3437 & 3438 and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	3437	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$2,718,017.12	8/18/2022	R2022-0440
(A1)	3437	MAXIMUS Human Services, Inc.	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
(A2)	3437	MAXIMUS Human Services, Inc.	1/1/2024 – 12/31/2024	\$2,823,646.75	12/5/2023	R2023-0328
(A3)	CM3437	MAXIMUS Human Services, Inc.	1/1/2025 – 12/31/2025	\$2,823,646.75	Pending	Pending

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of a contract amendment 3 with MAXIMUS Human Services, Inc. to add time and funds in the amount of \$2,823,646.75 - effective 1/1/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions.
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: MAXIMUS Human Services, Inc. 1600 Tysons Blvd Ste 1400 McLean VA 22102-4893	Owner, executive director, other (specify): Lisa Simmons, Vice President
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Vendor Council District: Out of State Vendor	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / Originally, there were three (3) proposals submitted for review, and two (2) proposals approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment - RFP <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval: N/A
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. N/A	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Funded by TANF (Temporary Assistance for Needy Families)

Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195 55130 UCH08300
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. This is an active contract. Requesting to extend the contract term to 12/31/2025.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions) See Chart Above:
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vPURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga Job and Family Services and The Centers for Families and Children – 2025
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2841 (Original Contract)	The Centers for Families and Children	1/1/2023 – 12/31/2023	\$3,750,000.00	12/6/2022	R2022-0440
A-1	3438 (New Contract)	The Centers for Families and Children	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
A-2	3438	The Centers for Families and Children	1/1/2024 – 12/31/2024	\$3,862,500.00	12/7/2023	BC2023-0328
A-3	3438	The Centers for Families and Children	1/1/2025 – 12/31/2025	\$3,862,500.00	Pending	Pending

Service/Item Description (include quantity if applicable). Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of contract amendment 3 with The Centers for Families and Children to add funds in the amount of \$3,862,500.00 for the time period of 1/1/2025 – 12/31/2025.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of? N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions. Ensure meaningful client participation in required work and work-related activities. Leverage the resources of the workforce development system in Cuyahoga County

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):

Rev. 05/07/2024

The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, CEO
Vendor Council District: 7	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 10161 _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: The total value of the RFP was \$3,750,000.00.	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / Originally, there were three (3) proposals submitted for review, and two (2) proposals approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) 3438 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260195/55130/UCH08300

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

In progress.

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline N/A

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) **N/A**

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ10161
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	CM3437

	Department	Clerk of the Board
Briefing Memo	LC	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
MAXIMUS - OWF			Department initials	Purchasing
Justification Form			LC	EB
IG#	20-0152-REG 31DEC2024		LC	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/12/2024	LC	EB
Auditor's Finding	Date:	8/12/2024	LC	EB
Independent Contractor (I.C.) Requirement	Date:	9.11.2024	LC	EB
Cover - Master amendments only			N/A	N/A
Contract Evaluation			LC	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers' Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	HS260195	55130	UCH08300	\$2,823,646.75
			TOTAL	\$2,823,646.75

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	RQ10161
CM Contract#	CM3437

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,718,017.12		1/1/2023 - 12/31/2023	8/18/2022	R2022-0440
Prior Amendment Amounts (list separately)		\$141,000.00	1/1/2023 – 12/31/2023	7/5/2023	BC2023-417
		\$2,823,646.75	1/1/2024 – 12/31/2024	12/5/2023	R2023-0328
Pending Amendment		\$2,823,646.75	1/1/2025 – 12/31/2025	Pending	Pending
Total Amendments		\$5,788,293.50			
Total Contact Amount		\$8,506,310.62			

Purchasing Use Only:

Prior Resolutions:	R2022-0440; BC2023-417; R2023-0328
Amend:	3
Vendor Name:	Maximus Human Services, Inc.
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2025
Amount:	\$2,823,646.75
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer's initials and date of approval	EB 10/7/2024

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ10161
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	CM3438

	Department	Clerk of the Board
Briefing Memo	LS	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
THE CENTERS FOR FAMILIES AND CHILDREN - OWF			Department initials	Purchasing
Justification Form			LS	EB
IG#	24-0066-REG 12/31/2028		LS	EB
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/26/2024	LS	EB
Auditor's Finding	Date:	9/26/2024	LS	EB
Independent Contractor (I.C.) Requirement	Date:	8.21.24	LS	EB
Cover - Master amendments only			N/A	N/A
Contract Evaluation			LS	EB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS -expires 12/1/2024
Workers' Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 12/31/2025	HS260195	55130	UCH08300	\$3,862,500.00
			TOTAL	\$3,862,500.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	RQ10161
CM Contract#	CM3438

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,750,000.00		1/1/2023 – 12/31/2023	12/6/2022	R2022-0440
Prior Amendment Amounts (list separately) AMND1		\$141,000.00	1/1/2023 – 12/31/2023	7/5/2023	BC2023-417
AMND2		\$3,862,500.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0328
Pending Amendment AMND3		\$3,862,500.00	1/1/2025 – 12/31/2025	Pending	Pending
Total Amendments		\$7,866,000.00			
Total Contract Amount		\$11,616,000.00			

Purchasing Use Only:

Prior Resolutions:	R2022-0440; BC2023-417; R2023-0328
Amend:	3
Vendor Name:	The Centers for Families and Children
ftp:	1/1/2023 – 12/31/2024 EXT 12/31/2025
Amount:	\$3,862,500.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer's initials and date of approval	EB 10/7/2024

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Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	MAXIMUS Human Services, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3437 (copy from CM2840)				
RQ#	10161				
Time Period of Original Contract	January 1, 2023 – December 31, 2025				
Background Statement	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
Service Description	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
Performance Indicators	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
Actual Performance versus performance indicators (include statistics):	Indicator	Actual Performance	Actual Percental Of Referrals Received		
	Obtained Credential	40	61%		
	Enrolled in Work Activity	2885	N/A		
	Job Placement	205	81%		
	90day Job Retention	96	44%		
	180day Job Retention	66	65%		
	In Demand Occupation	74	N/A		
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3438 (Copy of CM2841)				
RQ#	10161				
Time Period of Original Contract	1/1/2023-12/31/2025				
Background Statement	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
Service Description	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
Performance Indicators	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
Actual Performance versus performance indicators (include statistics):	Indicator	Actual Performance	Actual Percental Of Referrals Received		
	Obtained Credential	31	48%		
	Enrolled in Work Activity	2681	N/A		
	Job Placement	198	70%		
	90day Job Retention	88	21%		
	180day Job Retention	61	27%		
	In Demand Occupation	71	N/A		
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		

Justification of Rating	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.
Department Contact	Paul Bounds
User Department	Cuyahoga County Job and Family Services
Date	9/11/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0423

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Miller and Turner	

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Children and Family Services has recommended an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025, as follows:

- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in an anticipated amount of \$61,981.30.
- b) Contract No. 4754 with East End Neighborhood House in an anticipated amount of \$61,981.30.
- c) Contract No. 1103 with Muris Taylor Human Services System in an anticipated amount of \$198,013.23.
- d) Contract No. 1105 with University Settlement in an anticipated amount of \$220,517.29.
- e) Contract No. 3261(fka Contract No. 1098) with Catholic Charities Corporation in an anticipated amount of \$172,489.94.

- f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in an anticipated amount of \$146,466.65.
- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in an anticipated amount of \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in an anticipated amount of \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in an anticipated amount of \$182,674.66.

WHEREAS, the goal of this project is to continue to serve families at risk of entering, or who have already entered, the child welfare system in Cuyahoga County; and

WHEREAS, this project is funded 70% from Health and Human Services Levy Fund and 30% Federal Title IV-E Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for community-based services to support at-risk children and families in Cuyahoga County for the period 4/1/2021 – 12/31/2024, to extend the time period to 3/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$1,228,433.65, effective 1/1/2025 as follows:

- a) Agreement No. 1100 with Cuyahoga Metropolitan Housing Authority in an anticipated amount of \$61,981.30.
- b) Contract No. 4754 with East End Neighborhood House in an anticipated amount of \$61,981.30.
- c) Contract No. 1103 with Muris Taylor Human Services System in an anticipated amount of \$198,013.23.
- d) Contract No. 1105 with University Settlement in an anticipated amount of \$220,517.29.
- e) Contract No. 3261(fka Contract No. 1098) with Catholic Charities Corporation in an anticipated amount of \$172,489.94.
- f) Agreement No. 3262 (fka Agreement No. 1099) with City of Lakewood in an anticipated amount of \$146,466.65.
- g) Contract No. 3263 (fka Contract No. 1102) with Harvard Community Services Center in an anticipated amount of \$74,050.64.
- h) Contract No. 3264 (fka Contract No. 1104) with The Centers for Families and Children in an anticipated amount of \$110,258.64.
- i) Contract No. 3269 (fka Contract No. 1106) with West Side Community House in an anticipated amount of \$182,674.66.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested on the Floor: November 12, 2024

Additional Sponsorship Requested November 12, 2024

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Amendment 4 DCFS Master agreement with providers to provide community-based services to at-risk children and families
Department or Agency Name	Division of Children and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Various	4/1/21- 3/31/22	4,827,734.61	5/11/21	R2021-0122
	1098	Catholic Charities		\$645,749.77		
	1099	City of Lakewood		\$450,694.00		
	1100	CMHA		\$361,803.00		
	1101	East End Neighborhood House		\$427,161.00		
	1101	Harvard Comm Service Ctr		\$461,704.00		
	1103	Murti Taylor Hum Services Sys		\$964,877.00		
	1104	The Centers for Families and Children		\$394,105.00		
	1105	University Settlement		\$681,925.84		
	1106	West Side Community House		\$439,715.00		
A-1		Various	4/1/22 – 12/31/22	3,705,800.71	8/2/22	R2022-0219
	1098	Catholic Charities		\$497,389.25		
	1099	City of Lakewood		\$344,558.96		
	1100	CMHA		\$277,890.72		
	1101	East End Neighborhood House		\$326,909.21		

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	1101	Harvard Comm Service Ctr		\$352,816.46		
	1103	Murti Taylor Hum Services Sys		\$743,273.13		
	1104	The Centers for Families and Children		\$303,117.21		
	1105	University Settlement		\$524,521.30		
	1106	West Side Community House		\$336,324.47		
A-2		Various	1/1/23 – 12/31/23	4,912,734.60	3/14/23	R2023-0048
	1098	Catholic Charities		\$689,959.77		
	1099	City of Lakewood		\$585,866.61		
	1100	CMHA		\$247,925.20		
	1101	East End Neighborhood House		\$247,925.20		
	1101	Harvard Comm Service Ctr		\$296,202.54		
	1103	Murti Taylor Hum Services Sys		\$792,052.92		
	1104	The Centers for Families and Children		\$441,034.57		
	1105	University Settlement		\$882,069.14		
	1106	West Side Community House		\$730,698.65		
A-3		Various	1/1/24 – 12/31/24	4,912,734.60	11/28/2023	R2023-0330
	3261	Catholic Charities		\$689,959.77		
	3262	City of Lakewood		\$585,866.61		
	1100	CMHA		\$247,925.20		
	1101	East End Neighborhood House		\$247,925.20		
	3263	Harvard Comm Service Ctr		\$296,202.54		

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	1103	Murti Taylor Hum Services Sys		\$792,052.92		
	3264	The Centers for Families and Children		\$441,034.57		
	1105	University Settlement		\$882,069.14		
	3269	West Side Community House		\$730,698.65		
A-4		Various	1/1/25–03/31/25	1,228,183.65	Pending	pending
	3261	Catholic Charities		\$172,489.94		
	3262	City of Lakewood		\$146,466.65		
	1100	CMHA		\$61,981.30		
	1101	East End Neighborhood House		\$61,981.30		
	3263	Harvard Comm Service Ctr		\$74,050.64		
	1103	Murti Taylor Hum Services Sys		\$198,013.23		
	3264	The Centers for Families and Children		\$110,258.64		
	1105	University Settlement		\$220,517.29		
	3269	West Side Community House		\$182,674.66		

Service/Item Description (include quantity if applicable). Indicate whether ☐ New or ☐ Existing service or purchase.

Providers will deliver high quality, innovative, and promising practice services to at-risk children, teens and families in order that caregivers - birth parents, foster parents and/or kinship caregivers – can provide a safe, stable and nurturing environment for children and youth. Services must be easily accessible, timely, and effective.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- Improve family functioning and child well-being for natural, foster, and kinship families experiencing crisis and/or trauma
- Strengthen family supports and access to community-based services
- Reduce placement moves for children and youth

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☒ No

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In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Catholic Charities Corporation 3135 Euclid Avenue Suite 101 Cleveland, OH 44115	Joan Hinkelman, Senior Director
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
City of Lakewood 16024 Madison Avenue Lakewood, OH 44107	Chad Berry, Director, Department of Human Services
Vendor Council District: 2	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
Cuyahoga Metropolitan Housing Authority 8120 Kinsman Road Cleveland, OH 44104	Kristie Grove, CEO
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
The East End Neighborhood House 2749 Woodhill Road Cleveland, OH 44104	Atunyese Herron, CEO
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
Harvard Community Services Center 18240 Harvard Avenue Cleveland, OH 44128	Elaine Gohlstin, Executive Director
Vendor Council District: 9	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):

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Murtis Taylor Human Services System 13422 Kinsman Road Cleveland, OH 44120	Lovell J. Custard, President and CEO
Vendor Council District: 8	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, OH 44103	Eric Morse, President
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
University Settlement, Inc 5115 Broadway Avenue Cleveland, OH 44127	Richaun Bunton, Executive Director
Vendor Council District: 7	Project Council District:
Vendor Name and address:	Owner, executive director, other (specify):
West Side Community House 9300 Lorain Avenue Cleveland, OH 44102	Rachelle Milner, Executive Director
Vendor Council District: 7	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$8,400,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 28 / 11	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

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Participation/Goals (%): () DBE (3%) SBE (12%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
<i>Lowest and best</i>	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? 9 proposals were selected out 11.	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) RQ3429 <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 70% Health and Human Services Levy, 30% Federal Title IV-E
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): For 2025
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Commented [C63]: suggested to SHV: I don't see it correctly, basing on the first text no point, not we can refer them to contract and provide more detail in the description

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Have payments be made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

See page 1

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	1100

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CMHA – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	N/A		DL	N/A
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/09/2024 10/11/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 61,981.30
			TOTAL		\$ 61,981.30

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		1100			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	1100
Vendor Name:	Cuyahoga Metropolitan Housing Authority
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$61,981.30
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	CMHA
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1100/PO# 210530
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	CMHA has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	CMHA has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4754

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
East End Neighborhood House – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	22-0245-REG exp 12/31/2026		DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/05/2024 9/6/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/13/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 61,981.30
			TOTAL		\$ 61,981.30

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		4754			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	4754
Vendor Name:	East End Neighborhood House
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 61,981.30
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	East End Neighborhood House(EENH)
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1101/PO# 210531
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	EENH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	EENH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	Carletta McCoy				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	1103

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Murtis Taylor – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	12-1963-REG exp 12/31/2024 24-0317-REG EXP 12/31/2028		DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor’s Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/09/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers’ Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 198,013.23
			TOTAL		\$ 198,013.23

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		1103			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	1103
Vendor Name:	Murtis Taylor Human Services System
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 198,013.23
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	Murtis Taylor
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1103/PO# 210533
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	Murtis Taylor has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Murtis Taylor has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	1105

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
University Settlement – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG# 23-0424-REG exp 12/31/2027			DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/13/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 220,517.29
			TOTAL		\$ 220,517.29

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		1105			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	1105
Vendor Name:	University Settlement
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 220,517.29
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	University Settlement
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1105/PO# 210535
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	University Settlement has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	University Settlement has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3261

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Catholic Charities – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	24-0079-REG exp 12/31/2028		DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	05/30/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 172,489.94
			TOTAL		\$ 172,489.94

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		3261			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	3261
Vendor Name:	Catholic Charities Corporation
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 172,489.94
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	Catholic Charities Corporation
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3261/PO# 210527
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	Catholic Charities Corporation has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Catholic Charities Corporation has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3262

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
City of Lakewood – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	N/A		DL	N/A
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/09/2024 9/6/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 146,466.65
			TOTAL		\$ 146,466.65

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		3262			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	3262
Vendor Name:	City of Lakewood
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 146,466.65
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	The City of Lakewood
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3262 / PO# 210529
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based, and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	The City of Lakewood has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The City of Lakewood has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3263

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Harvard Community Services Center – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG#	24-0091-REG exp 12/31/2028		DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/19/2024 9/16/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DL	BRM
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 74,050.64
			TOTAL		\$ 74,050.64

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		3263			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	3263
Vendor Name:	Harvard Community Services Center
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 74,050.64
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	Harvard Community Services Center
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3263 PO# 210532
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	Harvard Community Services Center has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Harvard Community Services Center has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3264

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
The Center for Families and Children – CMBS – Amendment 4			Department Initials	Purchasing
Briefing Memo			DL	BRM
Justification Form			DL	BRM
IG# 24-0066-REG exp 12/31/2028			DL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/06/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/09/2024	DL	BRM
Cover - Master contracts only			DL	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DL	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			DL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 110,258.64
			TOTAL		\$ 110,258.64

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		3264			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	3264
Vendor Name:	The Centers
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 110,258.64
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	The Centers for Families and Children
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 3264/PO# 210534
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	The Centers for Families and Children has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The Centers for Families and Children has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3479
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3269

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
West Side Community House – CMBS – Amendment 4		Department Initials	Purchasing	
Briefing Memo		DL	BRM	
Justification Form		DL	BRM	
IG#	20-0142-REG exp 12/31/2024 23-0412-REG 12/31/2027	DL	BRM	
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/05/2024	DL	BRM
Auditor's Findings	Date:	09/06/2024	DL	BRM
Independent Contractor (I.C.) Form	Date:	09/09/2024	DL	BRM
Cover - Master contracts only		DL	BRM	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)		DL	BRM	
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)		N/A	N/A	
Checklist Verification		DL	BRM	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI	DL
Workers' Compensation Insurance	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 03/31/2025	HS215100	55130	UCH05922		\$ 182,674.66
			TOTAL		\$ 182,674.66

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		3479			
CM Contract#		3269			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,827,734.61		4/1/21-3/31/22	5/11/21	R2021-0122
Prior Amendment Amounts (list separately) (A-#) A1		\$3,705,800.71	4/1/22-12/31/22	8/2/22	R2022-02119
A2		\$4,912,734.60	1/1/23-12/31/23	3/14/23	R2023-0048
A3		\$4,912,734.60	1/1/24-12/31/24	11/28/23	R2023-0330
Pending Amendment		\$	1/1/25-3/31/25	Pending	Pending
Total Amendments		\$13,531,291.91			
Total Contract Amount		\$18,359,004.52			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0122, R2022-02119, R2023-0048, R2023-0330
CM#:	3269
Vendor Name:	West Side Community House
Time Period:	4/1/2021-12/31/2024 EXT 3/31/2025
Amount:	\$ 182,674.66
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/23/2024

CONTRACT EVALUATION FORM

Contractor	West Side Community House (WSCH)
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 1106/PO# 210536
RQ#	3429
Time Period of Original Contract	4/1/2021 – 12/31/2024
Background Statement	For over 20 years, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child-serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
Service Description	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
Performance Indicators	Common indicators of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

Actual Performance versus performance indicators (include statistics):	WSCH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	WSCH has met or exceeded most of their common and individual provider outcome goals and continues to develop strategies to improve their performance				
Department Contact	David Latsko				
User Department	Division of Children and Family Services				
Date	09/30/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0424

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services Co-sponsored by: Councilmembers Turner, Conwell and Miller	A Resolution making an award on RQ14613 with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an award on RQ14613 and entering into a master contract with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026 as follows:

- a) Contract No. 4931 with Ace Wellness Center LLC in an anticipated amount of \$140,000.00.
- b) Contract No. 4932 with Applewood Centers, Inc. in an anticipated amount of \$1,100,000.00.
- c) Contract No. 4934 with Beech Brook in an anticipated amount of \$800,000.00.
- d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in an anticipated amount of \$222,000.00.
- e) Contract No. 4936 with Catholic Charities Corporation in an anticipated amount of \$1,200,000.00.
- f) Contract No. 4937 with JusticeWorks OH, LLC in an anticipated amount of \$128,000.00.
- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in an anticipated amount of \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in an anticipated amount of \$140,000.00.

- i) Contract No. 4940 with OhioGuidestone in an anticipated amount of \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in an anticipated amount of \$800,000.00.
- k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in an anticipated amount of \$140,000.00.

WHEREAS, the primary goal of this project is to develop and deliver effective in-home services that can contribute to stabilizing and strengthening the family to prevent the need for out-of-home care whenever possible; and

WHEREAS, this project is funded 67% Federal Title IV-E and 33% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ14613 and entering into a master contract with various providers in the total amount not-to-exceed \$5,330,000.00 for family-centered support services for at-risk children and families for the period of 1/1/2025 – 12/31/2026 as follows:

- a) Contract No. 4931 with Ace Wellness Center LLC in an anticipated amount of \$140,000.00.
- b) Contract No. 4932 with Applewood Centers, Inc. in an anticipated amount of \$1,100,000.00.
- c) Contract No. 4934 with Beech Brook in an anticipated amount of \$800,000.00.
- d) Contract No. 4935 with Bellefaire Jewish Children's Bureau in an anticipated amount of \$222,000.00.
- e) Contract No. 4936 with Catholic Charities Corporation in an anticipated amount of \$1,200,000.00.
- f) Contract No. 4937 with JusticeWorks OH, LLC in an anticipated amount of \$128,000.00.
- g) Contract No. 4938 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in an anticipated amount of \$360,000.00.
- h) Contract No. 4939 with National Youth Advocate Program, Inc. in an anticipated amount of \$140,000.00.
- i) Contract No. 4940 with OhioGuidestone in an anticipated amount of \$300,000.00.
- j) Contract No. 4941 with Pressley Ridge in an anticipated amount of \$800,000.00.

k) Contract No. 4942 with Specialized Alternatives for Families and Youth of Ohio, Inc. in an anticipated amount of \$140,000.00.

SECTION 2. That the County Executive is authorized to execute the master contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested November 12, 2024

Additional Sponsorship Requested in Committee: November 20, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2025 -2026 Family Centered Support Services master agreement		
Department or Agency Name	Division of Children and Family Services		
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O	Various see below	Various-see below	1/1/2025 – 12/31/2026	\$5,330,000.00 – (\$2,665,000.00 per year)	Pending	pending
	4931	Ace Wellness Center		\$140,000 (\$70,000/year)		
	4932	Applewood Centers Inc		\$1,100,000.00 (\$550,000/year)		
	4934	Beech Brook		\$800,000.00 (\$400,000/year)		
	4935	Bellefaire JCB		\$220,000.00 (\$110,000/year)		
	4936	Catholic Charities		\$1,200,000.00 (\$600,000/year)		
	4937	JusticeWorks LLC		\$128,000.00 (\$64,000.00/year)		
	4938	Mental Health Services for Homeless Persons dba FrontLine Service		\$360,000.00 (\$180,000/year)		
	4939	National Youth Advocate Program		\$140,000.00 (\$70,000/year)		
	4940	Ohio Guidestone		\$300,000.00 (\$150,000/year)		
	4941	Pressley Ridge		\$800,000.00 (\$400,000/year)		
	4942	Specialized Alternatives for Families and Youth		\$140,000.00 (\$70,000/year)		

Service/Item Description (include quantity if applicable).

The provider will provide timely evidence-based services that contribute to the stabilizing and strengthening of families to prevent the need for out-of-home care whenever possible.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

1. Improve family and youth functioning.
2. Prevent out of home placement.
3. Reduce involvement with the juvenile justice system.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
ACE Wellness Center 9655 Sweet Valley Dr Suite 3 Valley View, OH 44125	Deonte Matthews, Compliance Officer
Applewood Centers, Inc 10427 Detroit Avenue Cleveland, OH 44102	Jennifer Blumhagen Yarham, LISW-S, Executive Director
Beech Brook 13201 Granger Road #8 Cleveland, OH 44125	Thomas P. Royer, President and CEO
Bellefaire JCB 2001 Fairmount Blvd Shaker Heights, OH 44118	Carl R.Brass, MBA, LPCC-S, Executive Director
Catholic Charities Corporation 7911 Detroit Avenue Cleveland, OH 44102	Patrick Gareau, President & CEO
JusticeWorks LLC 1500 Ardmore Blvd Suite 410 Pittsburgh, PA 15221	Ian Nutt, Ohio Regional Director
Mental Health Services for Homeless Person, Inc dba FrontLine Service 1744 Payne Avenue Cleveland, OH 44114	Susan Neth, Executive Director
National Youth Advocate Program 1801 Watermark Drive, Suite 200	Kelly Davis, PhD, LISW-S, Executive Director

Columbus, OH 43215	
OhioGuidestone 434 Eastland Rd Berea, Oh 44017	Brant Russell, President and CEO
Pressley Ridge 23701 Miles Road Cleveland, OH 44128	Lisa Allomong, M.Ed., LPCC-S, Program Director
SAFY of OH 10100 Elida Road Delphos, Oh 45833	Tonya Brooks-Thomas, Senior Executive Director
Vendor Council District: various	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _14613___ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 48 / 11	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: All bidders received an award to provide services	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
	<input type="checkbox"/> Contract Amendment - (list original procurement)

How did pricing compare among bids received? Similar	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.				
Title IV-E 67%; Health and Human Services Levy 33%				
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):				
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.				
1/1/2025 – 12/31/2025	HS260180	56030	UCH09999	56030 \$950,000.00
1/1/2025 – 12/31/2025	HS260150	56000	UCH05942	56000 \$1,029,000.00
1/1/2025 – 12/31/2025	HS260150	56110	UCH05930	56110 \$500,000.00
1/1/2025 - 12/31/2025	HS260150	56110	UCH05942	56110 \$75,000.00
1/1/2025 – 12/31/2025	HS260160	55130	UCH02123	55130 \$111,000.00
1/1/2026 – 12/31/2026	HS260180	56030	UCH09999	56030 \$950,000.00
1/1/2026 -12/31/2026	HS260150	56000	UCH05942	56000 \$1,029,000.00
1/1/2026 -12/31/2026	HS260150	56110	UCH05930	56110 \$500,000.00
1/1/2026-12/31/2026	HS260150	56110	UCH05942	56110 \$75,000.00
1/1/2026 – 12/31/2026	HS260160	55130	UCH02123	55130 \$111,000.00
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):				

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	

Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various see below	Various see below	1/1/2022 – 12/31/2023	\$5,330,000.00	2/9/2022	R2022-0024
	2042	Applewood Centers, Inc		\$1,200,000.00		
	2043	Beech Brook		\$900,000.00		
	1995	Bellefaire JCB		\$178,230.00		
	2044	Catholic Charities		\$1,340,000.00		
	2045	Cleveland Christian Hom		\$90,000.00		
	2046	Mental Health Services for Homeless Persons dba FrontLine Service		\$320,000.00		
	2047	Ohio Guidestone		\$301,770.00		
	2049	Ohio Mentor		\$140,000.00		
	2050	Pressley Ridge		\$610,000.00		
	2051	National Youth Advocate Program		\$90,000.00		
	2052	Specialized Alternatives for Families and Youth		\$160,000.00		
A-1	2046	Mental Health	1/1/2022 – 12/31/2023	\$75,000.00	7/18/2022	BC022-443

		Services dba Frontline Service				
A-2	Various see below	Various see below	1/1/2024 – 12/31/2024	\$2,479,115.00	11/17/2023	R2023-0331
	2042	Applewood Centers, Inc		\$655,000.00		
	2043	Beech Brook		\$300,000.00		
	1995	Bellefaire JCB		\$89,115.00		
	2044	Catholic Charities		\$605,000.00		
	2045	Cleveland Christian Hom		\$15,000.00		
	2046	Mental Health Services for Homeless Persons dba FrontLine Service		\$160,000.00		
	2047	Ohio Guidestone		\$120,000.00		
	2049	Ohio Mentor		\$70,000.00		
	2050	Pressley Ridge		\$320,000.00		
	2051	National Youth Advocate Program		\$45,000.00		
	2052	Specialized Alternatives for Families and Youth		\$100,000.00		

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4931

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Ace Wellness				Department Initials	Purchasing
Briefing Memo				BF	BRM
Notice of Intent to Award (sent to all responding vendors)				BF	BRM
Bid Specification Packet (RFP Packet)				BF	BRM
Final DEI Goal Setting Worksheet				BF	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				BF	BRM
IG#	24-0340 EXP 12/31/2028			BF	BRM
Debarment/Suspension Verified	Date:	9.27.2024		BF	BRM
Auditor’s Findings	Date:	9.27.2024		BF	BRM
Vendor’s Submission				BF	BRM
Independent Contractor (I.C.) Form				BF	BRM
Cover - <i>Master contracts only</i>					BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 – 12/31/2025	HS260150	56000	UCH05942	56000	\$70,000.00
1/1/2026 – 12/31/2026	HS260150	56000	UCH05942	56000	\$70,000.00
			TOTAL		\$140,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#			4931		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2025— 12/31/2026	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4931
Vendor Name:	Ace Wellness Center LLC
Time Period:	1/1/2025-12/31/2026
Amount:	\$140,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4932

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Applewood	Department Initials	Purchasing
Briefing Memo	BF	BRM
Notice of Intent to Award (sent to all responding vendors)	BF	BRM
Bid Specification Packet (RFP Packet)	BF	BRM
Final DEI Goal Setting Worksheet	BF	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	BF	BRM
IG# 23-0373 exp 12/31/2027	BF	BRM
Debarment/Suspension Verified	Date: 9.27.2024	BF
Auditor’s Findings	Date: 9.27.2024	BF
Vendor’s Submission	BF	BRM
Independent Contractor (I.C.) Form	Date: 9/18/2024	BF
Cover - <i>Master contracts only</i>		BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 – 12/31/2025	HS260180	56030	UCH09999	56030	\$300,000.00
1/1/2025 - 12/31/2025	HS260150	56000	UCH05942	56000	\$175,000.00
1/1/2025 – 12/31/2025	HS260150	56110	UCH05942	56110	\$75,000.00
1/1/2026 – 12/31/2026	HS260180	56030	UCH09999	56030	\$300,000.00
1/1/2026 – 12/31/2026	HS260150	56000	UCH05942	56000	\$175,000.00
1/1/2026 – 12/31/2026	HS260150	56110	UCH05942	56110	\$75,000.00
			TOTAL		\$1,100,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		AMND			
Lawson RQ# (if applicable)		6408			
CM Contract#		2042			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2025 – 12/31/2026	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4932
Vendor Name:	Applewood Centers, Inc
Time Period:	1/1/2025-12/31/2026
Amount:	\$1,100,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

CONTRACT EVALUATION FORM

Contractor	Applewood Centers				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2042				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, Alternatives for Families Cognitive Behavioral Therapy and Multi-Systemic Therapy for Youth with Problem Sexual Behavior.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Applewood has accepted 29 Family Preservation referrals, 50 wraparound referrals, 10 MSTPSB referrals, and 12 TFCBT referrals in 2022-23. Applewood continues to meet or exceed their identified benchmarks, including timely engagement (100%), improved functioning scores (89%), and family stability measures (100%) in 2022-23 and continue to provide access and capacity to DCFS when urgent cases are presented.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	Applewood continues to be a valuable partner to DCFS. During this contract period, Applewood met or exceeded the provider performance expectations identified for the multiple programs offered and continues to support the families and children referred.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.2024

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4934

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Beech Brook	Department Initials	Purchasing
Briefing Memo	BF	BRM
Notice of Intent to Award (sent to all responding vendors)	BF	BRM
Bid Specification Packet (RFP Packet)	BF	BRM
Final DEI Goal Setting Worksheet	BF	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	BF	BRM
Vendor's Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	BF	
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	BF	BRM
IG# 24-0046 exp 12/31/2028 12-0604-REG 12/31/2024	BF	BRM
Debarment/Suspension Verified Date: 9.27.2024	BF	BRM
Auditor's Findings Date: 9.27.2024	BF	BRM
Vendor's Submission	BF	BRM
Independent Contractor (I.C.) Form Date: 8.23.2024 8/15/2024	BF	BRM
Cover - <i>Master contracts only</i>	BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers' Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 – 12/31/2025	HS260180	56030	UCH09999	56030	\$150,000.00
1/1/2025 – 12/31/2025	HS260150	56000	UCH05942	56000	\$100,000.00
1/1/2025 – 12/31/2025	HS260150	56110	UCH05930	56110	\$150,000.00
1/1/2026 – 12/31/2026	HS260180	56030	UCH09999	56030	\$150,000.00
1/1/2026 – 12/31/2026	HS260150	56000	UCH05942	56000	\$100,000.00
1/1/2026 – 12/31/2026	HS260150	56110	UCH05930	56110	\$150,000.00
			TOTAL		\$800,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		AMND			
Lawson RQ# (if applicable)		6408			
CM Contract#		2043			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00 \$5,330,000.00		1/1/2025— 12/31/2026 1/1/2022- 12/31/2023	PENDING 2/9/2022	PENDING R2022-0024
Prior Amendment Amounts (list separately) (A-#)	A-1	\$75,000.00	1/1/2022- 12/31/2023	7/8/2022	BC2022-443
	A-2	\$2,479,115.00	1/1/2024- 12/31/2024		R2023-0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4934
Vendor Name:	Beech Brook
Time Period:	1/1/2025-12/31/2026
Amount:	\$800,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

CONTRACT EVALUATION FORM

Contractor	Beech Brook										
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2043										
RQ#	6408										
Time Period of Original Contract	1/1/2022 – 12/31/2023										
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services										
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.										
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.										
Actual Performance versus performance indicators (include statistics):	Beech Brook has accepted the following # of referrals: wraparound: 19, Family Preservation: 13, Nurturing parenting: 66, Supported Visitation: 31, TFCBT: 21, AFCBT: 2, PCIT 0. Beech Brook provides multiple programming options for DCFS families. Outcomes vary by program. Family stability is achieved 76%-97% of the time (benchmark 80%) based on program and parenting skills improved 83% (benchmark 75%) of the time and a 94% satisfaction rate (benchmark 80%).										
Rating of Overall Performance of Contractor	<table border="1" style="width: 100%; text-align: center;"> <tr> <td>Superior</td><td>Above Average</td><td>Average</td><td>Below Average</td><td>Poor</td></tr> <tr> <td></td><td></td><td>X</td><td></td><td></td></tr> </table>	Superior	Above Average	Average	Below Average	Poor			X		
Superior	Above Average	Average	Below Average	Poor							
		X									
Select One (X)											
Justification of Rating	Beech Brook continues to partner with DCFS and provide multiple evidence-based programming options to meet families where they are at. Some program areas/capacities have been impacted by recruitment/retention challenges. <i>(PCIT, Wraparound and Family Preservation)</i>										

Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.24

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4935

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Bellefaire JCB				Department Initials	Purchasing
Briefing Memo				BF	BRM
Notice of Intent to Award (sent to all responding vendors)				BF	BRM
Bid Specification Packet (RFP Packet)				BF	BRM
Final DEI Goal Setting Worksheet				BF	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				BF	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				BF	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				BF	BRM
IG#	23-0370 EXP 12/31/2027			BF	BRM
Debarment/Suspension Verified	Date:	9.27.2024		BF	BRM
Auditor’s Findings	Date:	9.27.2024		BF	BRM
Vendor’s Submission				BF	BRM
Independent Contractor (I.C.) Form	Date:	6.27.2024		BF	BRM
Cover - <i>Master contracts only</i>				BF	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				BF	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers’ Compensation Insurance	BF
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 -12/31/2025	HS260160	55130	UCH02123	55130	\$111,000.00
1/1/2026 -12/31/2026	HS260160	55130	UCH02123	55130	\$111,000.00
			TOTAL		\$220,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			1995		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022 – 12/31/2023	2/9/2022	R2022 - 0024
Prior Amendment Amounts (list separately) (A-#)	A-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	BC022-443
	A-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4935
Vendor Name:	Bellefaire Jewish Children's Bureau
Time Period:	1/1/2025-12/31/2026
Amount:	\$220,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Bellefaire JCB				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1995				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Bellefaire has accepted 70 Medical Case Management referrals. They meet or exceed benchmarks set forth under this contract including improved youth functioning (75%) and increased familial knowledge of medical diagnosis (90%).				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	Bellefaire meets or exceeds the performance expectations during this contract period. They provide high quality Medical Case Management services to DCFS children and families.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4936

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Catholic Charities Corporation			Department Initials	Purchasing
Briefing Memo			SB	BRM
Notice of Intent to Award (sent to all responding vendors)			SB	BRM
Bid Specification Packet (RFP Packet)			SB	BRM
Final DEI Goal Setting Worksheet			SB	BRM
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			SB	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Bid Tabulation Sheet			SB	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			SB	BRM
IG#	24-0079-REG exp 12/31/2028		SB	BRM
Debarment/Suspension Verified	Date:	10/17/2024	SB	BRM
Auditor’s Findings	Date:	10/11/2024	SB	BRM
Vendor’s Submission			SB	BRM
Independent Contractor (I.C.) Form	Date:	5/20/2024 5/30/2024	SB	BRM
Cover - <i>Master contracts only</i>			SB	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			SB	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)			N/A	N/A
Checklist Verification			SB	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuvahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SB
Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260180	56030	UCH09999	56030	\$3000,000.00
1/1/2025-12/31/2025	HS260150	56110	UCH05930	56110	\$150,000.00
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$150,000.00
1/1/2026-12/31/2026	HS260150	56030	UCH09999	56030	\$300,000.00
1/1/2026-12/31/2026	HS260150	56110	UCH05930	56110	\$150,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$150,000.00
					\$1,200,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		2044			
Infor/Lawson PO# and PO Code (if applicable)		AMND			
Lawson RQ# (if applicable)		6408			
CM Contract#		4936			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022-12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	A-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	BC022-443
	A-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/203	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4936
Vendor Name:	Catholic Charities Corporation
Time Period:	1/1/2025-12/31/2026
Amount:	\$1,200,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Catholic Charities Corporation				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2044				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Catholic Charities has accepted 44 wraparound, 13 family preservation, 0 IHBT, 0 TBCBT, and 60 supported visit referrals to date. They continue to meet or exceed most programmatic benchmarks identified within the contract. Family stability 100/80%, increased youth functioning 63/75%, improved family supports 100/80%, and 100% family satisfaction rates.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			

Justification of Rating	<p>During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.</p> <p>Catholic Charities continues to be a valued partner to DCFS. They meet contractual expectations and provide critical services to our children and families.</p>
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.24

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4937

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Justice Works, OHIO, LLC				Department Initials	Purchasing
Briefing Memo				SB	BRM
Notice of Intent to Award (sent to all responding vendors)				SB	BRM
Bid Specification Packet (RFP Packet)				SB	BRM
Final DEI Goal Setting Worksheet				SB	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				SB	BRM
Vendor's Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				SB	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				SB	BRM
IG#	24-0335 REG exp 12/31/2028			SB	BRM
Debarment/Suspension Verified	Date:	10/17/2024		SB	BRM
Auditor's Findings	Date:	10/11/2024		SB	BRM
Vendor's Submission				SB	BRM
Independent Contractor (I.C.) Form	Date:	9/27/2024		SB	BRM
Cover - <i>Master contracts only</i>				SB	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				SB	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SB
Matrix Law Screen shot	SB
COI	SB
Workers' Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$64,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$64,000.00
			TOTAL		\$128,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		4937			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2025-12/31/2026	Pending	Pending
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$5,330,000.00			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4937
Vendor Name:	JusticeWorks OH, LLC
Time Period:	1/1/2025-12/31/2026
Amount:	\$128,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4938

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Mental Health Svcs for Homeless Persons, Inc. dba Frontline Service	Department Initials	Purchasing
Briefing Memo	SB	BRM
Notice of Intent to Award (sent to all responding vendors)	SB	BRM
Bid Specification Packet (RFP Packet)	SB	BRM
Final DEI Goal Setting Worksheet	SB	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	SB	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	SB	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators.</i>)	SB	BRM
IG# 24-0016 REG exp 12/31/2028	SB	BRM
Debarment/Suspension Verified	Date: 10/17/2024	SB
Auditor’s Findings	Date: 10/11/2024	SB
Vendor’s Submission	SB	BRM
Independent Contractor (I.C.) Form	Date: 9/27/2024	SB
Cover - <i>Master contracts only</i>	SB	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	SB	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	SB	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SB
Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$55,000.00
1/1/2025-12/31/2025	HS260150	56110	UCH05930	56110	\$125,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$55,000.00
1/1/2026-12/31/2026	HS260150	56110	UCH05930	56110	\$125,000.00
			TOTAL		\$360,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			2406		
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			4938		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022–12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	a-1	\$75,000.00	1/1/2022 – 12/31/20236	7/8/2022	Bc022-443
	a-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4938
Vendor Name:	Mental Health Services for Homeless Persons, Inc. dba Frontline Service
Time Period:	1/1/2025-12/31/2026
Amount:	\$360,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Mental Health Services for Homeless Persons, Inc dba Frontline Services				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2046				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Frontline has accepted 17 TFCBT cases and 22 YAP. Frontline reports that 100% of counselors implement TF-CBT services with 80% fidelity to the model as observed and documented on the TF-CBT Brief Practice Checklist. Clients report a reduction in symptoms on the PTSD RI measure upon closure.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	Frontline continues to be a valued partner to DCFS. They are an asset to the community in terms of trauma response and crisis. Frontline continues to meet or exceed contractual expectations.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4939

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

NYAP	Department Initials	Purchasing
Briefing Memo	DG	BRM
Notice of Intent to Award (sent to all responding vendors)	DG	BRM
Bid Specification Packet (RFP Packet)	DG	BRM
Final DEI Goal Setting Worksheet	DG	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DG	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	DG	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DG	BRM
IG# 24-0121-REG EXP 12/31/28	DG	BRM
Debarment/Suspension Verified	Date: 9/24/25 9/24/24	BRM
Auditor’s Findings	Date: 9/25/24	BRM
Vendor’s Submission	DG	BRM
Independent Contractor (I.C.) Form	Date: 8/14/24	BRM
Cover - <i>Master contracts only</i>	DG	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	DG	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	DG	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	DG
Matrix Law Screen shot	DG
COI	DG
Workers’ Compensation Insurance	DG
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 – 12/31/2025	HS260150	56000	UCH05942	56000	\$ 70,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$ 70,000.00
			TOTAL		\$ 140,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			2051		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022–12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	a-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	Bc022-443
	a-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4939
Vendor Name:	National Youth Advocate Program, Inc
Time Period:	1/1/2025-12/31/2026
Amount:	\$140,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	National Youth Advocate Program				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2051				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	NYAP accepted 113 Family Preservation referrals.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	NYAP has not forwarded the necessary statistical reports for us to complete a performance review. DCAP will reach out to NYAP to discuss this matter.
Department Contact	Karen Stormann
User Department	Division of Contract Administration and Performance
Date	10.9.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4940

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

OhioGuidestone	Department Initials	Purchasing
Briefing Memo	DG	BRM
Notice of Intent to Award (sent to all responding vendors)	DG	BRM
Bid Specification Packet (RFP Packet)	DG	BRM
Final DEI Goal Setting Worksheet	DG	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DG	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	DG	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DG	BRM
IG# 24-0046-REG EXP 12/31/28	DG	BRM
Debarment/Suspension Verified Date: 9/26/2024	DG	BRM
Auditor’s Findings Date: 9/25/24	DG	BRM
Vendor’s Submission	DG	BRM
Independent Contractor (I.C.) Form Date: 8/23/24	DG	BRM
Cover - <i>Master contracts only</i>	DG	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	DG	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	DG	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	DG
Matrix Law Screen shot	
COI	DG
Workers’ Compensation Insurance	DG
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$75,000.00
1/1/2025-12/31/2025	HS260150	56110	UCH05930	56110	\$75,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$75,000.00
1/1/2026-12/31/2026	HS260150	56110	UCH05930	56110	\$75,000.00
			TOTAL		\$ 300,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			2047		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022–12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	a-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	Bc022-443
	a-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4940
Vendor Name:	OhioGuidestone
Time Period:	1/1/2025-12/31/2026
Amount:	\$300,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Ohio Guidestone				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2047				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Ohio Guidestone has received 31 family preservation referrals, 58 nurturing parenting referrals, and 0 supported visitation referrals. Ohio Guidestone continues to meet most of the benchmarks set forth in their contract. 75/75% caregivers reported an improvement in their child's daily functioning. 85/100% families received an initial contact attempt within the timeframe specified.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	Ohio Guidestone continues to be a valued partner to DCFS. They openly communicate with DCFS regarding capacity and meet monthly with staff liaisons to address barriers and programmatic challenges.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.24

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4941

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

PRESLEY RIDGE				Department Initials	Purchasing
Briefing Memo				DG	BRM
Notice of Intent to Award (sent to all responding vendors)				DG	BRM
Bid Specification Packet (RFP Packet)				DG	BRM
Final DEI Goal Setting Worksheet				DG	BRM
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A
Award Letter (sent to awarded vendor)				DG	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A
Bid Tabulation Sheet				DG	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).				DG	BRM
IG#	23-0463-REG exp 12/31/27			DG	BRM
Debarment/Suspension Verified	Date:	9/26/24		DG	BRM
Auditor’s Findings	Date:	9/26/24		DG	BRM
Vendor’s Submission				DG	BRM
Independent Contractor (I.C.) Form	Date:	9/25/24		DG	BRM
Cover - <i>Master contracts only</i>				DG	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				DG	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)				N/A	N/A
Checklist Verification				DG	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	DG
Matrix Law Screen shot	DG
COI	DG
Workers’ Compensation Insurance	DG
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$200,000.00
1/1/2025-12/31/2025	HS260180	56030	UCH09999	56030	\$200,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$200,000.00
1/1/2026-12/31/2026	HS260180	56030	UCH09999	56030	\$200,000.00
			TOTAL		\$ 800,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			2050		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022–12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	a-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	Bc022-443
	a-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4941
Vendor Name:	Pressley Ridge
Time Period:	1/1/2025-12/31/2026
Amount:	\$800,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Pressley Ridge				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2050				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	Pressley Ridge has accepted 22 wraparound referrals. 89% (80% benchmark) of children receiving wraparound remained in the least restrictive environment at time of discharge; 100% (90% benchmark) of families who completed PR wraparound had zero incidents of abuse/neglect during programming.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.				

	Pressley Ridge continues to be a valued partner to DCFS. They continue to meet or exceed the benchmarks set forth in the current contract. Pressley Ridge meets monthly with DCFS liaisons to maintain communication and troubleshoot referral issues and training schedules.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14613
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5609
CM Contract#	4942

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

Specialized Alternatives for Families and Youth of Ohio, Inc (SAFY)	Department Initials	Purchasing
Briefing Memo	SB	BRM
Notice of Intent to Award (sent to all responding vendors)	SB	BRM
Bid Specification Packet (RFP Packet)	SB	BRM
Final DEI Goal Setting Worksheet	SB	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	SB	BRM
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	SB	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	BRM
IG# 23-0481 REG exp 12/31/2027	SB	BRM
Debarment/Suspension Verified Date: 10/17/2024	SB	BRM
Auditor’s Findings Date: 10/11/2024	SB	BRM
Vendor’s Submission	SB	BRM
Independent Contractor (I.C.) Form Date: 9/20/2024	SB	BRM
Cover - <i>Master contracts only</i>	SB	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	SB	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	SB	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SB
Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260150	56000	UCH05942	56000	\$70,000.00
1/1/2026-12/31/2026	HS260150	56000	UCH05942	56000	\$70,000.00
			TOTAL		\$140,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			2052		
Infor/Lawson PO# and PO Code (if applicable)			AMND		
Lawson RQ# (if applicable)			6408		
CM Contract#			4942		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$5,330,000.00		1/1/2022 – 12/31/2023	2/9/2022	R2022-0024
Prior Amendment Amounts (list separately) (A-#)	a-1	\$75,000.00	1/1/2022 – 12/31/2023	7/8/2022	Bc022-443
	a-2	\$2,479,115.00	1/1/2024 – 12/31/2024	11/17/2023	R2023 - 0331
		\$			
Pending Amendment		\$			
Total Amendments		\$2,554,115.00			
Total Contract Amount		\$7,884,115.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0024, BC2022-443, R2023-0331
CM#:	4942
Vendor Name:	Specialized Alternatives for Families and Youth of Ohio, Inc.
Time Period:	1/1/2025-12/31/2026
Amount:	\$140,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024

CONTRACT EVALUATION FORM

Contractor	Specialized Alternatives for Families and Youth of Ohio, Inc DBA SAFY of Ohio, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2052				
RQ#	6408				
Time Period of Original Contract	1/1/2022 – 12/31/2023				
Background Statement	Under this contract the provider will address the needs of at-risk and/or multi-system involved families by providing an array of intensive in-home family support services that will result in a safe and stable environment and improved family functioning for families referred by the Division of Children and Family Services				
Service Description	The in-home family support services provided are intended to enhance family functioning and reduce the risk of child abuse and neglect. The services provided include, High Fidelity Wraparound Services, Family Preservation Services, Evidence-based Therapy including, Parent Child Interaction Therapy, Trauma-Focused Cognitive Behavioral Therapy, and Alternatives for Families Cognitive Behavioral Therapy.				
Performance Indicators	Submission of monthly statistical reports: bi-weekly availability; bi-weekly individual child/case specific progress reports; 80% of families to which the provider initiates services with the referred client population (engagement rate), will participate in services; reduction in incidents of repeat maltreatment.				
Actual Performance versus performance indicators (include statistics):	SAFY has accepted 46 referrals for family preservation this year. SAFY continues to meet or exceed programmatic benchmarks that are set forth in the current contract. 87% (75% benchmark) of the youth who received family preservation with SAFY showed an increase in youth functioning; the same amount (90%) also showed an increase in family functioning. 98% of the families enrolled in services indicated overall satisfaction with SAFY (75% benchmark).				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			

Justification of Rating	During this contract period, the provider met or exceeded the provider performance expectations identified for the programs offered and continues to support the families and children referred.
Department Contact	Karen Stormann
User Department	Division of Children and Family Services
Date	10.9.24



Carlo S.

Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14613/Event #5609	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: 5,330,000.00		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: 7/29/2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Children and Family Services	COMMODITY DESCRIPTION: In-Home Family Centered Support Services for At-Risk Children and Families in Cuyahoga County	48	3	8
DIVERSITY GOAL/SBE 0 %	DIVERSITY GOAL/MBE 0 %	TOTAL RESPONSES		
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	11		
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:			
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$			
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$			
		DIVERSITY GOAL/WBE 0 %		
		Add 2% Total Is:		
		Minus \$, =		
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Ace Wellness Center 9655 Sweet Valley Dr #3 Valley View OH 44125		Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: _BRM			SBE: _____ % MBE: _____ % WBE: _____ % Total % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Applewood Centers Inc 10427 Detroit Ave Cleveland OH 44102			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): 		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: BRM	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
						<div>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</div> <div>Total % SBE: % MBE: % WBE: %</div> <div>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials:</div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. BeechBrook 13201 Granger Rd #8 Cleveland OH 44125			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-0604 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

4.	Bellefaire JCB 22001 Fairmount Blvd Shaker Hts OH 44118			Buyer Administrative Review: OPD Buyer Initials <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0370 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: %	Dept. Tech. Review	Award: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: BRM	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
						<div>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials:</div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. Catholic Charities Corporation 7911 Detroit Ave Cleveland OH 44102			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 24-0079 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: _BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ____ % MBE: ____ % WBE: ____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: 		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
6. Frontline Service 1744 Payne Ave Cleveland OH 44114			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<div>Subcontractor Name(s):</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </div> <div>SBE/MBE/WBE Prime: (Y/N)</div>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM			<div> <div>SBE: % MBE: % WBE: %</div> <div>Total %</div> </div> <div> <div>SBE/MBE/WBE Comply: (Y/N)</div> <div><input type="checkbox"/> Yes <input type="checkbox"/> No</div> </div> <div> <div>SBE/MBE/WBE Comments and Initials:</div> </div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
7. JusticeWorks Ohio LLC 5569 Kirby Ave Cincinnati OH 45239			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
8. National Youth Advocate Program 5500 S Marginal Rd #220 Cleveland OH 44103			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 24-0121 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
						<div>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</div> <div>SBE/MBE/WBE Comments and Initials:</div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
10. Pressley Ridge 23701 Miles Rd Cleveland OH 44128			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0463 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> N/A OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: % MBE: % WBE: % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
11. SAFY of OH 20600 Chagrin Blvd #320 Shaker Hts OH 44122			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0481 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0426

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council	A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute Contract No. 4873 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommends entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025; and

WHEREAS, the primary goal of this project is to coordinate, enhance, and maximize existing after-school and summer programs for children and youth in Cuyahoga County; and

WHEREAS, the project is funded 100% Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,650,000.00 for Out-of-School Time services for youth for the period 1/1/2025 – 12/31/2025.

SECTION 2. That the County Executive is authorized to execute Contact No. 4873 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Family and Children First Council/ Child Care Resource Center of Cuyahoga County dba Starting Point/ Sole Source Contract/ RQ14973/ 1-year contract for Out-of-School Time (OST) Services for Youth in Cuyahoga County
Department or Agency Name	Family and Children First Council
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendme nt (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Coun cil Approved	Approval No.
O	4873	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2025 – 12/31/2025	\$1,650,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Family and Children First Council is requesting approval of a 1-year sole source contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount of \$1,650,000.00 to manage out-of-school time resource and referral services for youth in Cuyahoga County for the time period of 1/1/2025 – 12/31/2025 .
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement N/A Age of items being replaced: _____ How will replaced items be disposed of? _____
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> Contracting with community partners to provide OST activities including tutoring, kindergarten clubs, a screen writing contest, post-secondary access services, social support and wellness, and workforce development. Managing the County's outcome measurement tools, processes, and data systems used by current OST contracted partners including training and providing technical assistance to users. Improving developmental assets in youth participating in OST activities as well as overall OST program quality Delivering professional development training to youth serving staff that align with core knowledge and competencies of national afterschool associations.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Ave, Suite 200 Cleveland, OH 44103	Nancy Mendez, President, and CEO

Vendor Council District: 7	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input checked="" type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (1). RQ# 14973/ Event# 5837 The total value of the solicitation is \$1,650,000.00
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Health and Human Services Levy Funding
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260300 55130 UCH08346 \$1,650,000.00
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Project is currently operating under contract amendment for 2024.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: N/A	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	8/20/24
Date documents were requested from vendor:	9/19/24
Date of insurance approval from risk manager:	9/18/24
Date Department of Law approved Contract:	TBD
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	2017	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2022 - 12/31/2022	\$1,9000,000.00	1/25/2022	R2022-0015
A-1	3057 (Copy of 2017)	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2023 - 12/31/2023	\$1,900,000.00	12/6/2022	R2022-0449
A-2	4033 (Copy of 3057)	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2024 - 12/31/2024	\$1,650,000.00	12/5/2023	R2023-0310

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	14973
Infor/Lawson PO# Code (if applicable):	SOLC
Event #	5837
CM Contract#	4873

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Sole Source Purchases (Contract) Reviewed by Purchasing				
Out of School Time- Child Care Resource Center of Cuyahoga County, Inc. dba Starting Point			Department Initials	Purchasing
Briefing Memo			KS	BRM
Sole Source Justification Form			KS	BRM
Sole Source Affidavit			KS	BRM
Sole Source Public Notice – Intent To Purchase			AL	BRM
IG#	24-0253-REG	Exp.12/31/28	AL	BRM
Annual Non-Competitive Bid Contract Statement (<i>Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval</i>)		Date:	N/A	N/A
Debarment/Suspension Verified	Date:	10.3.2024	AL	BRM
Auditor’s Findings	Date:	10.3.2024	AL	BRM
Vendor’s Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9.26.2024	AL	BRM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			KS	BRM
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)			N/A	N/A
Checklist Verification			AL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL- SA/M waiver included
Workers’ Compensation Insurance	AL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025 – 12/31/2025	HS260300	55130	UCH08346	55130	\$1,650,000.00
			TOTAL		\$1,650,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		SOLC			
Lawson RQ# (if applicable)		14973			
CM Contract#		4873			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount (CM2017)	\$1,900,000.00		1/1/2022-12/31/2022	1/25/2022	R2022-0015
Prior Amendment Amounts (list separately) (A-#)	AMND1 CM3057 (Copy of CM2017)	\$1,900,000.00	1/1/2023-12/31/2023	12/6/2022	R2022-0449
	AMND2 CM4403 (Copy of CM3057)	\$1,650,000.00	1/1/2024-12/31/2024	12/5/2023	R2023-0310
		\$			
Pending Amendment		\$			
Total Amendments		\$3,550,000.00			
Total Contract Amount		\$5,450,000.00			
New Contract Action: 1-Year Sole Source Contract (CM#4873)		\$1,650,000.00	1/1/2025 – 12/31/2025	Pending	Pending

PURCHASING USE ONLY

Prior Resolutions:	R2022-0015, R2022-0449, R2023-0310
CM#:	4873
Vendor Name:	Child Care Resource Center of Cuyahoga County d.b.a Starting Point
Time Period:	1/1/2025-12/31/2025
Amount:	\$1,650,000.00
History/CE:	OK

Department of Purchasing – Required Documents Checklist

EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/9/2024

CONTRACT EVALUATION FORM

Contractor	Child Care Resource Center of Cuyahoga County dba Starting Point
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	SOLC – Original PO Code SOLC – Current PO Code CM#4403 (3057,2017) – Original CM#
RQ#	7200
Time Period of Original Contract	01/01/2022-12/31/2022
Background Statement	<p>The Ohio Family and Children First Council is statutorily defined as the Governor’s Cabinet for children and families in the 1993 Ohio Revised Code 121.37. The Council has eleven state agencies which include (Ohio Department of Agriculture, Ohio Department of Alcohol and Drug Addiction Services, Ohio Department of Development Disabilities, Ohio Department of Education, Ohio Department of Health, Ohio Department of Mental Health, Ohio Department of Rehabilitation and Correction, Ohio Department of Youth Services, Ohio Rehabilitation Services Commission, and Ohio Budget and Management). Ohio Family and Children First has 4 core responsibilities: engaging and empowering families, shared accountability, building community capacity and coordinating systems and services. The partnership of state agencies is replicated at the local level, expanding the scope to add local government, communities and families. Local Councils exist in each of the 88 counties. There are formal by-laws for electing leadership, making decisions, standing committees, guiding principles and the roles of officers and staff. The Council focuses on enhancing the well-being of Ohio’s children and families by building community capacity, coordinating systems and services, and engaging and empowering families. Family and Children First Council (FCFC) provides a simple and organized service coordination mechanism at the county level.</p> <p>As the planning entity for Cuyahoga County, FCFC promotes collaborative coordination across a continuum of family-centered, neighborhood based culturally competent services ensuring the well-being of every child in order to preserve and strengthen families in their communities. The Cuyahoga County FCFC does not provide any direct social services. FCFC facilitates planning for direct services for families and children prenatal through 21. The FCFC member’s systems provide the direct services for individual and families. FCFC can direct families to individual systems to help them access quality services. Through collaborative efforts FCFC</p>

	continues to achieve the following accomplishments; participation and promotion of Parent Services and activities, Youth Engagement through the development of the Youth Advisory Leadership Coalition, continued support to the Service Coordination Team, the administration of youth internships, and providing support to other county-wide youth development strategies.				
Service Description	Out of School Time and Transition Services				
Performance Indicators	Number of parents and youth accessing services through consultation services and online. Number of programs receiving a contract for service through Starting Point's re-granting process. Number of youth served through funded OST providers. Number of activities available for youth by neighborhood. Number of OST/Youth Transition programs listed with Starting Point. Number of licensed OST programs listed. Number of OST practitioners trained. Number of training sessions conducted. Number of technical assistance sessions conducted. Number of funded OST/Youth Transitions programs that participate in YPQA assessments. Increased OST/Youth Transitions Programs YPQA Youth Interactions and Engagement Scores. Number of funded OST/Youth Transitions Agencies implementing Family Engagement Strategies				
Actual Performance versus performance indicators (include statistics):	Over 2,500 youth were served on average of every year.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	All contract deliverables are met in a timely manner.				
Department Contact	Kathleen Stewart				
User Department	Family and Children First Council				
Date	9/18/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0427

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing a master contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood recommends entering into a master contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025 as follows:

- 1) Contract No. 4848 with Beech Brook in the anticipated amount of \$50,000.00.
- 2) Contract No. 4849 with OhioGuidestone in the anticipated amount of \$200,000.00.
- 3) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount of \$65,000.00.
- 4) Contract No. 4898 with The Centers for Families and Children in the anticipated amount of \$50,000.00.
- 5) Contract No. 4902 with Positive Education Program in the anticipated amount of \$177,500.00.
- 6) Contract No. 4922 with Achievement Centers for Children in the anticipated amount of \$150,000.00.
- 7) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount of \$7,500.00.

WHEREAS, the primary goal of this project is to increase the proportion (currently 25%) of 3 and 4 year olds in the County participating in a high quality pre-school experience, where high quality is defined as at least a three-star rating in the State of Ohio's Step Up to Quality rating program; and

WHEREAS, this project is funded as follows: (a) 86.69% by Health and Human Services Levy Fund, (b) 0.81% Health and Human Service Levy Infusion Grant and (c) 12.50% Cleveland Foundation Grant Unrestricted; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Master Contract with various providers in the total amount not-to-exceed \$700,000.00 for infant and early childhood mental health services in connection with the Invest in Children Program for the period 1/1/2025 – 12/31/2025 as follows:

- 1) Contract No. 4848 with Beech Brook in the anticipated amount of \$50,000.00.
- 2) Contract No. 4849 with OhioGuidestone in the anticipated amount of \$200,000.00.
- 3) Contract No. 4850 with Murtis Taylor Human Services System in the anticipated amount of \$65,000.00.
- 4) Contract No. 4898 with The Centers for Families and Children in the anticipated amount of \$50,000.00.
- 5) Contract No. 4902 with Positive Education Program in the anticipated amount of \$177,500.00.
- 6) Contract No. 4922 with Achievement Centers for Children in the anticipated amount of \$150,000.00.
- 7) Contract No. 4923 with Applewood Centers, Inc. in the anticipated amount of \$7,500.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the

earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2025 Infant and Early Childhood Mental Health (IECMH) Master Agreement
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Coun cil Approved	Approval No.
O	Various	Various	01/01/2025 – 12/31/2025	\$700,000.00	Pending	Pending
	4922	Achievement Centers for Children		\$150,000.00		
	4923	Applewood Centers Inc.		\$7,500.00		
	4848	Beech Brook		\$50,000.00		
	4850	Murtis Taylor Human Services System		\$65,000.00		
	4849	OhioGuidestone		\$200,000.00		
	4902	Positive Education Program		\$177,500.00		
	4898	The Centers for Families and Children		\$50,000.00		

Service/Item Description (include quantity if applicable).

7 vendors are chosen to provide consultation and treatment service delivered as a family driven, strengths-based community service to aid parents and caregivers with early intervention support. The aim of these services is to divert and avoid deeper involvement into the behavioral health system. The program provides home-based early intervention services that address early emotional, social and behavioral development for children in Cuyahoga County ages birth to five years. This master agreement was previously held and managed by the Alcohol, Drug Addiction & Mental Health Services (ADAMHS) Board of Cuyahoga County and has transferred the responsibility to Cuyahoga County Office of Early Childhood beginning January 1st, 2025.

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

1. Provide Mental Health Professionals who are licensed and credentialed for IECMH services as preferred by OhioMHAS.
2. Provide licensed mental health therapist(s) to primary serve high-need, trauma-focused, and emergency referrals.
3. Provide time-limited, focused IECMH consultation services in a home or community-based setting to build family/caregiver capacity to promote social-emotional development and respond to the challenges they are facing in parenting.
4. Deliver home or community-based IECMH treatment services to build protective factors, facilitate healthy social emotional development in young children, address social, emotional, or behavioral concerns, and to increase skills of parents and caregivers of children ages birth to 5 years.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Achievement Centers For Children	Owner, executive director, other (specify): Bernadette Kerrigan, President and CEO
4255 Northfield Road Highland Hills, OH 44125	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Applewood Centers, Inc.	Owner, executive director, other (specify): Jennifer Blumhagen-Yarham, Executive Director
10247 Detroit Ave Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Beech Brook	Owner, executive director, other (specify): Terri Davis, Senior Director
6001 Woodland Avenue Cleveland, OH 44106	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Centers for Families and Children	Owner, executive director, other (specify): Eric Morse, President and Chief Executive Officer
4500 Euclid Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Murtis Taylor Human Services System	Owner, executive director, other (specify): Lovell Custard, President and CEO
13422 Kinsman Road Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: OhioGuidestone	Owner, executive director, other (specify): Brant Russell, President and CEO
3500 Carnegie Ave Cleveland, OH 44115	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Positive Education Program	Owner, executive director, other (specify): Habeebah R. Grimes, CEO
3100 Euclid Ave Cleveland, OH 44115	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. This master agreement was previously procured and managed by the ADAMHS Board of Cuyahoga County and has recently transferred the responsibility to Cuyahoga County's Office of Early Childhood. This master agreement is for one year in 2025 to continue the services while planning to issue a new RFP for services to begin in 2026. *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). <input type="checkbox"/> Government Purchase

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health and Human Services Levy
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS260240 – 55130 – UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Services are set to begin on 01/01/2025	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): N/A – New Service

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4848

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
BEECH BROOK			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	12-0604-REG (exp. 12/31/24)		JW	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>		Date:	N/A	N/A
Debarment/Suspension Verified	Date:	9/5/24	JW	BRM
Auditor's Findings	Date:	9/4/24	JW	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9/16/24	JW	BRM
Cover - Master contracts only			AC	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			JW	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
01/01/2025-12/31/2025	HS260240	55130	UCH09999	\$50,000.00
			TOTAL	\$50,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4848
Vendor Name:	Beech Brook
Time Period:	1/1/2025-12/31/2025
Amount:	\$50,000.00
History/CE:	Ok
EL:	ok
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4849

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
OhioGuidestone			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	24-0046-REG (exp. 12/31/28)		JW	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/5/24	JW	BRM
Auditor's Findings	Date:	9/4/24	JW	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	08/23/24	JW	BRM
Cover - Master contracts only			AC	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			JW	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
01/01/2025-12/31/2025	HS260240	55130	UCH09999	\$200,000.00
			TOTAL	\$200,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4849
Vendor Name:	OhioGuidestone
Time Period:	1/1/2025-12/31/2025
Amount:	\$200,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4850

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
Murtis Taylor Human Services System			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	12-1963-REG 12/31/2024 24-0317-REG 12/31/2028		PC	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/5/24	PC	BRM
Auditor's Findings	Date:	9/5/24	PC	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9/9/24 5/23/2024	JW	BRM
Cover - Master contracts only			AC	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			JW	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
01/01/2025-12/31/2025	HS260240	55130	UCH09999	\$65,000.00
			TOTAL	\$65,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4850
Vendor Name:	Murtis Taylor Human Services System
Time Period:	1/1/2025-12/31/2025
Amount:	\$65,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4898

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
The Centers for Families and Children			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	IG-24-0066-REG EXP 12/31/2028		NM	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/4/24 9/18/2024	NM	BRM
Auditor's Findings	Date:	9/4/24	NM	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9.9.2024	NM	BRM
Cover - Master contracts only				BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			AC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	AC
COI	NM
Workers' Compensation Insurance	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS260240	55130	UCH09999		\$50,000.00
			TOTAL		\$50,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		N/A - New Contract			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4898
Vendor Name:	The Centers for Families and Children
Time Period:	1/1/2025-12/31/2025
Amount:	\$50,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	4902

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> x
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
Positive Education Program (PEP)			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	24-0318-REG exp 12.31.2028		NM	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9.5.2024	NM	BRM
Auditor's Findings	Date:	9.5.2024	NM	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9.11.2024	NM	BRM
Cover - Master contracts only			NM	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			NM	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	NM
COI	NM
Workers' Compensation Insurance	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 12/31/2025	HS260240	55130	UCH09999		\$177,500.00
			TOTAL		\$177,500.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		New Contract			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4902
Vendor Name:	Positive Education Program
Time Period:	1/1/2025-12/31/2025
Amount:	\$177,500.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4922

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

				Department Initials	Purchasing
Briefing Memo				AC	BRM
Justification Form				AC	BRM
IG#	21-0019-REG 12/31/2025			DLL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	10.3.2024		DLL	BRM
Auditor's Findings	Date:	9.13.2024		DLL	BRM
Vendor's Submission				N/A	N/A
Independent Contractor (I.C.) Form	Date:	9.13.2024		DLL	BRM
Cover - Master contracts only				DLL	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				N/A	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A	N/A
Checklist Verification				DLL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers' Compensation Insurance	DLL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
01/01/2025-12/31/2025	HS260240	55130	UCH09999	\$150,000.00
			TOTAL	\$150,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4922
Vendor Name:	Achievement Centers for Children
Time Period:	1/1/2025-12/31/2025
Amount:	\$150,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4923

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	BRM
Justification Form			AC	BRM
IG#	23-0373-REG 12/31/2027		DLL	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10.3.2024	DLL	BRM
Auditor's Findings	Date:	9.13.2024	DLL	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	9.18.2024	DLL	BRM
Cover - Master contracts only			DLL	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			DLL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers' Compensation Insurance	DLL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
01/01/2025-12/31/2025	HS260240	55130	UCH09999	\$7,500.00
			TOTAL	\$7,500.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4923
Vendor Name:	Applewood Centers, Inc
Time Period:	1/1/2025-12/31/2025
Amount:	\$7,500.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/28/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0431

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiative/Office of Reentry Co-sponsored by: Councilmembers Turner, Conwell and Miller	A Resolution making an award on RQ15000 with Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027; authorizing the County Executive to execute Contract No. 4970 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiative/Office of Reentry recommends making an award on RQ15000 and entering into a contract with Oriana House, Inc. in the amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027; and

WHEREAS, the primary goal of this project is to provide a one-stop Re-entry Resource Center to residents returning from incarceration and those with criminal backgrounds to link those residents with services and resources to assist with their integration into the community and to reduce recidivism; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ15000 and authorizes entering into a contract with Oriana House, Inc. in the

amount not-to-exceed \$1,737,594.00 for administration and operational services for the Neighborhood Reentry Resource Center for the period of 1/1/2025 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 4970 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: November 12, 2024

Additional Sponsorship Requested in Committee: November 20, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Reentry Contract with Oriana House, Inc. for Reentry Resource Center Services
Department or Agency Name	Office of Reentry
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4970	Oriana House, Inc.	1/1/2025 – 12/31/2027	\$1,737,594.00	Pending	Pending

Service/Item Description (include quantity if applicable). Oriana House, Inc has operated North Star Neighborhood Reentry Resources Center since 2010. North Star's mission is to provide services in a safe, supportive environment for clients and their families to successfully navigate the barriers faced when returning to their Cuyahoga County communities.	
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____	
Project Goals, Outcomes or Purpose (list 3): <ol style="list-style-type: none"> a. Oriana House in collaboration will utilize the Direct Cash Transfer (DCT) funds to assist those formerly incarcerated individuals secure housing. b. Pay down delinquent utility bills such as water, sewer, gas and electric. c. Assist in reducing recidivism as it relates to individuals obtaining new criminal convictions and violating court sanctions associated with the lack of safe living environments. 	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Oriana House, Inc. 1834 E. 55 th St. Cleveland, OH 44103	James Lawrence, CEO and President
Vendor Council District:	Project Council District:
Council District 7	Countywide
Vendor Name and address:	Owner, executive director, other (specify):

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _15000_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 10/4/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$600,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (20) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Oriana House, Inc. was the only response out of 4 that proposed services at the main resource center, which they currently run. This award is for the main resource center, while the other 3 vendors proposed satellite sites, and none of them will receive an award.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Oriana House's proposal was considerably higher than the other ones, but they were proposing to run the main resource center site, which they currently run, while the others were for new satellite centers.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% HHS Levy
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260355 – 55130 – UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Services are set to begin 01/01/2025 and is a continuation of their previous contract for resource center services (CM3054)	
Is contract/purchase late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1983	Oriana House, Inc.	7/1/2021 – 12/31/2024	\$2,100,000.00	12/30/2021	R2021-0280
A-1			12/31/2024	\$475,000.00	12/19/2022	BC2022-795
A-2	3054		12/31/2024	\$100,000.00	12/12/2023	BC2023-809
A-3			12/31/2024	\$200,000.00	5/6/2024	BC2024-353

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	15000
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5807
CM Contract#	4970

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AC	BRM
Notice of Intent to Award (sent to all responding vendors)	DLL	N/A
Bid Specification Packet (RFP Packet)	DLL	BRM
Final DEI Goal Setting Worksheet	DLL	BRM
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	DLL	BRM
Vendor's Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	DLL	BRM
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	DLL	BRM
IG# 23-0405-REG 12/31/2027	DLL	BRM
Debarment/Suspension Verified Date: 10.22.2024	DLL	BRM
Auditor's Findings Date: 10.22.2024	DLL	BRM
Vendor's Submission	DLL	BRM
Independent Contractor (I.C.) Form Date: 10.23.2024	DLL	BRM
Cover - <i>Master contracts only</i>	N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	N/A	N/A
Checklist Verification	DLL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers' Compensation Insurance	DLL
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2025 – 12/31/2025	HS260355	55130	UCH09999	55130	\$565,543.00
01/01/2026 – 12/31/2026	HS260355	55130	UCH09999	55130	\$579,036.00
01/01/2027 – 12/31/2027	HS260355	55130	UCH09999	55130	\$593,015.00
			TOTAL		\$1,737,594.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP 212105			
Lawson RQ# (if applicable)		5806			
CM Contract#		3054			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,100,000.00		7/1/2021 – 12/31/2024	12/30/2021	R2021-0280
Amendment 1		\$475,000.00	12/31/2024	12/19/2022	BC2022-795
Amendment 2		\$100,000.00	12/31/2024	12/12/2023	BC2023-809
Amendment 3		\$200,000.00	12/31/2024	5/6/2024	BC2024-353
Pending Amendment		\$			
Total Amendments		\$775,000.00			
Total Contract Amount		\$2,875,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0280, BC2022-795, BC2023-809, BC2024-353
CM#:	4970
Vendor Name:	Oriana House, Inc.
Time Period:	1/1/2025-12/31/2027
Amount:	\$1,737,594.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/29/2024



News R letter
10/28/2024

Department of Purchasing Tabulation Sheet

REQUESTION NUMBER: RQ15000/EVENT #5807		TYPE: (RFB/RFP/RFQ): RFP		ESTIMATE: \$2,125,000.00	
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: OCTOBER 4, 2024		SOLICITATIONS ISSUED	
REQUESTING DEPARTMENT: HHS/OFFICE OF REENTRY		COMMODITY DESCRIPTION: NEIGHBORHOOD REENTRY RESOURCE CENTER		MANUAL RESPONSES	
DIVERSITY GOAL/SBE 20%		DIVERSITY GOAL/MBE 0%		ELECTRONIC RESPONSES	
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A-The procurement method was RFP or RFQ, JW 10/24/2024		CCBB: Low Non-CCBB Bid\$: n/a		3 1 4	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A-The procurement method was RFP or RFQ, JW 10/24/2024		CCBEIP: Low Non-CCBEIP Bid \$: n/a		DIVERSITY GOAL/WBE 0%	
*PRICE PREFERENCE LOWEST BID REC'D \$		RANGE OF LOWEST BID REC'D \$		Add 2%, Total is: n/a	
PRICE PREF % & \$ LIMIT:		MAX SBE/MBE/WBE PRICE PREF \$		Add 2%, Total is: n/a	
				Minus \$: =	
				DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)	
1. Good Life Family Services LLC 11919 Jesse Ave Cleveland OH 44104			Buyer Initials: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
						Subcontractor Name(s):			
						SBE/MBE/WBE Prime: (Y/N)			
						Total %			
		No Subcontractors Used		SBE: 0 % MBE: 0 % WBE: 0 %				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
				SBE: 0 % MBE: 0 % WBE: 0 %					
				SBE/MBE/WBE Comply: (Y/N)		SBE: 0 % MBE: 0 % WBE: 0 %			
				SBE/MBE/WBE Comply: (Y/N)		SBE: 0 % MBE: 0 % WBE: 0 %			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buyer Initials			SBE/MBE/WBE Comments and Initials: Div 1 and div 3 1&2 completed. No Subcontractors Used. Requesting full waiver. Checked we are a nonprofit agency on div 3 form one and submitted 501(c) (3). L.Lyons 10/24/24 Verified 501© status via state of ohio business search. Prime is non-profit, JW 10/24/2024 LL 10/24/2024		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. (Orianna House Inc) North Star 885 East Buchtel Ave P O Box 1501 Akron Ohio 44309			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0405 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No OPD Buyer Initials: BRM	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No Subcontractors Used SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/24/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Div 1 and div 3 1&2 completed. No Subcontractors Used. Requesting full waiver. Checked we are a nonprofit agency on div 3 form one and submitted 501(c) (3). L.Lyons 10/24/24		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
						Verified 501© status via state of Ohio business search. Prime is non-profit, JW 10/24/2024 LL 10/24/2024		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Shelter The People Cleveland 4843 Wendell Ave Cleveland OH 44127			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0029 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP:	<input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No Subcontractors Used SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			(Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No			<div> SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/24/2024 <input type="checkbox"/> No </div> <div> SBE/MBE/WBE Comments and Initials: Div 1 and div 3 1&2 completed. No Subcontractors Used. Requesting full waiver stating (WBE application is being submitted after the deadline, but should be processed by the time you review this) L Lyons 10/24/24 Prime vendor has pending SBE/MBE/WBE application pending, vendor not certified at time of bid closing. Verified 501© status via state of Ohio business search. Prime is non-profit, JW 10/24/2024 LL 10/24/2024 </div>		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4. Southeast Cleveland Resource Center 5606 Fleet Ave Cleveland OH 44115			Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): <div>No Subcontractors Used</div>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			PH: <input checked="" type="checkbox"/> Yes			<div>SBE/MBE/WBE Prime: (Y/N)</div> <div><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</div>		
			COOP: (Form Attached) <input checked="" type="checkbox"/> No			<div>Total %</div> <div>SBE: 0 % MBE: 0 % WBE: 0 %</div>		
			OPD Buyer Initials: BRM			<div>SBE/MBE/WBE Comply: (Y/N)</div> <div><input checked="" type="checkbox"/> Yes LL 10/24/2024 <input type="checkbox"/> No</div>		
						<div>SBE/MBE/WBE Comments and Initials:</div> <div>No DIV forms submitted. L Lyons 10/24/24 Verified 501© status via state of Ohio business search. Prime is non-profit, JW 10/24/2024 LL 10/24/2024</div>		

Transaction ID:

NOTE: User Department completes the YELLOW AREAS ONLY.

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Human Services	95200	2125000.00	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		2125000.00				0.00			0.00

Project Diversity Goals:

SBE Goal (not calculated) %

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0432

Sponsored by: County Executive Ronayne and Councilmembers Sweeney, Simon Jones, Miller and Turner	A Resolution awarding a total sum not to exceed \$2,850,000.00 to the Gateway Economic Development Corporation for maintenance and upgrades to the Gateway Complex located in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County, City of Cleveland (“City”) and Gateway Economic Development Corporation of Greater Cleveland (“Gateway”) are parties to the First Amended and Restated Agreement Relating to Ownership, Financing, Construction and Operation of a Sports Facility and Related Economic Development Project by and between Cuyahoga County, City and Gateway dated September 15, 1992 (the “Three-Party Agreement”) for the purposes of, inter alia, developing, operating, and maintaining what is now known as Progressive Field and the Rocket Mortgage Field House and related facilities (together, the “Gateway Complex”); and

WHEREAS, the Gateway Complex is a significant driver of economic development in downtown Cleveland; and

WHEREAS, the County desires to provide funding from the General Fund in the amount of \$2,850,000.00 to Gateway to assist with capital repairs at the Gateway Complex; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County and for the further reason that funds be made available in a timely manner for the capital repairs to the Gateway Complex.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a grant award from the General Fund in an amount not-to-exceed \$2,850,000.00 to the Gateway Economic Development Corporation of Greater Cleveland for capital repairs to the Gateway Complex in the City of Cleveland.

SECTION 2. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures to effectuate this transaction, said exemptions shall be deemed approved by adoption of this Resolution.

SECTION 3. If any specific appropriation is necessary to effectuate this transaction, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested: November 12, 2024

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0376

Sponsored by: County Executive Ronayne/Fiscal Department	A Resolution authorizing a contract with CHN Housing Partners in an amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department recommends entering into a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing counseling and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for the period of two (2) years; and

WHEREAS, the primary goal of this project is to provide emergency assistance to vulnerable seniors experiencing tax delinquency to stay in their home; and

WHEREAS, this project is funded 100% Delinquent Tax and Assessment Collection Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into a contract with CHN Housing Partners in an amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for the period of two (2) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4915 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Community Development

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department / CHN Housing Partners / Contract / 2-year contract for tax assistance program administration and direct assistance conduit payments
Department or Agency Name	Fiscal Department
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4915	CHN Housing Partners	Effective Upon Signature – 2 years from effective date	\$5,000,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

The Treasurer's Office is requesting approval of a 2-year contract with CHN Housing Partners for the anticipated total cost not-to-exceed \$5,000,000.00. This tax assistance program is a new service for seniors in Cuyahoga County. During the Term of this Contract, CHN shall provide services to prevent displacement and tax foreclosure on homeowners facing financial hardship through provisions of direct taxpayer assistance cash payments for delinquent and late property taxes, and housing counseling services to the County. Of the total \$5,000,000.00 amount, a cost of \$2,500,000.00 in year 1 shall not be exceeded, and a cost of \$2,500,000.00 in year 2 shall not be exceeded. In year 1 of the Term, an amount not to exceed \$500,000.00 is for housing counseling and project administration, and an amount of at least \$2,000,000.00 is for direct taxpayer assistance conduit payments to assist taxpayers with delinquent and late property taxes. In the event that the costs of housing counseling and project administration in year 1 are less than \$500,000.00, those remaining housing counseling and project administration funds may be used for direct taxpayer assistance conduit payments so long as the total cost of year 1 does not exceed \$2,500,000.00. In year 2 of the Term, an amount not to exceed \$500,000.00 is for housing counseling and project administration, and an amount of at least \$2,000,000.00 is for direct taxpayer assistance conduit payments to assist taxpayers with delinquent and late property taxes. In the event that the costs of housing counseling and project administration in year 2 are less than \$500,000.00, those remaining housing counseling and project administration funds may be used for direct taxpayer assistance conduit payments so long as the total cost of year 2 does not exceed \$2,500,000.00.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

- to help vulnerable seniors experiencing tax delinquency to stay in their homes
- to provide emergency assistance for the same
- to provide housing counseling services that will enable seniors to make stable housing-related financial decisions going forward.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
CHN Housing Partners 2999 Payne Ave. Ste. 134 Cleveland, OH 44114	Nina Holzer, Director of Financial Mobility
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The Taxpayer Assistance Program is based in large part on the Utilities Assistance Plus Program CHN Housing Partners managed from 2021-2023. CHN Housing Partners is uniquely situated to implement similar processes related to the Taxpayer Assistance Program. In addition, CHN Housing Partners provides in-house HUD certified housing counseling services. Housing counseling services are required for participation in the Taxpayer Assistance Program – and CHN Housing Partners’ status as a pre-certified provider and administrator of the logistical aspects of the program make them uniquely suited to managing the program in its entirety. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Delinquent Tax and Assessment Collection Fund
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): The project was not funded in an OBM-approved budget for the current year. This is because the Taxpayer Assistance Program is a new initiative, conceived by the Fiscal Office as a response to anticipated substantial increased in assessed property values for tax year 2024 Pay 2025 (the first payments for which are due in February 2025).
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS251500
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason:
Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4915

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AGA	CQ
Justification Form			AGA	CQ
IG#	24-0047-REG 12/31/2028		AGA	CQ
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	NA
Debarment/Suspension Verified	Date:	10/01/2024	AGA	CQ
Auditor's Findings	Date:	10/01/2024	AGA	CQ
Vendor's Submission			N/A	CQ
Independent Contractor (I.C.) Form	Date:	05/31/2024	AGA	CQ
Cover - Master contracts only			N/A	NA
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	NA
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	NA
Checklist Verification			AGA	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AGA
Matrix Law Screen shot	AGA
COI	AGA
Workers' Compensation Insurance	AGA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Upon Signature – 12/31/2024	FS251500	55130			\$60,000.00
1/1/2025 – 12/31/2025	FS251500	55130			2,500,000.00
1/1/2026 – 2 Years From Effective Date	FS251500	55130			2,440,000.00
			TOTAL		\$5,000,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	NA
CM#:	4915
Vendor Name:	CHN Housing Partners
Time Period:	Effective Upon Signature - 2 Years from Effective Date
Amount:	\$5,000,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	CQ 10/2/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0377

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing entering into Purchase Order No. 24004101 with Integrated Precision Systems in the amount not-to-exceed \$511,755.35 for a state contract purchase and installation of intrusion alarm system, access control panels, video surveillance cameras, and various network accessories at 1801 Superior Avenue in Cleveland, for use by the Department of Health and Human Services and Board of Elections; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends entering into Purchase Order No. 24004101 with Integrated Precision Systems in the amount not-to-exceed \$511,755.35 for a state contract purchase and installation of intrusion alarm system, access control panels, video surveillance cameras, and various network accessories at 1801 Superior Avenue in Cleveland for use by the Department of Health and Human Services and the Board of Elections; and

WHEREAS, the primary goal of this project is for the procurement, installation, and programming of surveillance cameras and video management servers, access control devices, associated networking equipment, and an intrusion system for the 1801 Superior Avenue office building, parking lot, and garage; and

WHEREAS, this project is funded 78% General Fund, 11% Health and Human Services Levy, and 11% State/Federal funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into Purchase Order No. 24004101 with Integrated Precision Systems in the amount not-to-exceed \$511,755.35 for a state contract purchase and installation of intrusion alarm system, access control panels, video surveillance cameras, and various network accessories at 1801 Superior Avenue in Cleveland, for use by the Department of Health and Human Services and Board of Elections.

SECTION 2. That the County Executive is authorized to execute any and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Surveillance Equipment for 1801 Superior
Department or Agency Name	Department of Information Technology
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24004101 FTYR	Integrated Precision Systems		\$511,755.35	PENDING	PENDING

Service/Item Description (include quantity if applicable).

The Department of Information Technology plans to contract with Integrated Precision Systems, Inc., for the purchase of surveillance equipment for 1801 Superior in the amount of \$511,755.35. This purchase will outfit both office space to be occupied exclusively by the Board of Elections as well as shared spaces like the building perimeter and parking areas that will service both the Board of Elections and the Department of Health and Human Services.

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

This request is for the procurement, installation, and programming of surveillance cameras and video management servers, access control devices, associated networking equipment, and an intrusion system for the 1801 Superior Avenue offices, parking lot, and garage.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Integrated Precision Systems 8555 Sweet Valley Drive, Suite B Valley View, Ohio 4425	Rob Jackson Owner
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. A competitive process was completed through the State of Ohio with an award being made to Integrated Precision Systems. All State of Ohio state term contracts go through a competitive process with the vendors being vetted and the proposals reviewed prior to award. IPS is able to provide Cuyahoga County with Ohio State Term Schedule pricing under STS contract #010018, which expires January 31, 2025. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date STS contract #010018 expires January 31, 2025. <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (<input type="checkbox"/>) DBE (<input type="checkbox"/>) SBE (<input type="checkbox"/>) MBE (<input type="checkbox"/>) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (<input type="text"/>).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget? ☐ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW600120

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions): N/A

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	FTYR
Event #	
PO#	24004101

☒ I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Required Documents for All Purchase Orders (ALL Non-Contract Purchases) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			KK	CQ
IG# 24-0022			KK	CQ
Debarment/Suspension Verified	Date:	09/17/2024	KK	CQ
Auditor's Findings	Date:	09/17/2024	KK	CQ
Vendor's Submission (or Bid Tabulation Sheet)			KK	CQ
Independent Contractor (I.C.) Form	Date:	09/05/2024	KK	CQ
Checklist Verification			KK	CQ

Required Documents Dependent upon Procurement Type Reviewed by Purchasing				
			Department Initials	Purchasing
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)	Date:			NA
Bid Specification Packet. (Copy of Event, include 2 nd effort documents if applicable. Include any additional attachments to the events if applicable).				
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.				
Bid Tabulation Sheet				
Evaluation/Scoring Summary (includes evaluator names)				
Notice of Intent to Award Letter (for Formals)				
Award Letter (for Formals)				
Final DEI Goal Setting Worksheet (for Formals)				

Department of Purchasing – Required Documents Checklist

PDF results from List of Certified Diversity Businesses for SBEs/MBEs/WBEs. If “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informals)</i>		
E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informals)</i>		
Justification Form <i>(if exemption and purchase over \$5k)</i>	KK	CQ
State Contract Cover Sheet *	KK	CQ
Cooperative Purchase Contract Cover Sheet *		
Sole Source Affidavit		
Sole Source Justification		
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>	KK Page 6	CQ
Prior RFP Exemption/Alternative Procurement Approval Letter		
Furniture Request Form		
Proof of Public Notice publication		
Invoice <i>(for items already purchased but not approved)</i>		
Department Director’s approval to initiate TSMC purchase (email or printed)		
Department Director’s approval to purchase TSMC goods or services (email or printed)		

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department Initials
Exhibits	
Matrix Law Screen shot	KK
COI	
Workers’ Compensation Insurance	
Performance Bond	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
Integrated Precision Systems	\$511,755.35

Department of Purchasing – Required Documents Checklist

VERIFICATION FOR EVENTS (to be completed by Purchasing)	
	Purchasing
Vendor Name and Dollar Amount verified (lowest and best)	
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 nd effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	
Checked for # of Notification on Event(s)	
Sealed Bid on Event(s) & Display on Portal	
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	
If a service, <ul style="list-style-type: none"> • Matrix approval of PO vs. Contract • Insurance/Workers’ Compensation requirements and/or Waiver 	
Minimum # of bids received	
Purchasing Agents Initials and date of approval	CQ 10/1/2024
Misc Comments	

Requisitions up to & including \$5,000.00 will be reviewed by the assigned Purchasing Agent in the Department of Purchasing. If all requirements are met, the item can be approved by DOP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0412

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00; and

WHEREAS, the primary goal of the project is to utilize three contractors for on-call sanitary sewage pump stations repair and construction services; and

WHEREAS, the project is funded 100% Sanitary Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ14685 to various providers in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary sewage pump stations repair and construction services for the period of 12/1/2024 – 11/30/2027 as follows:

- (a) Contract No. 4900 with Terrace Construction Company, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (b) Contract No. 4901 with Northeast Ohio Trenching Service, Inc. in the anticipated amount not-to-exceed \$500,000.00; and
- (c) Contract No. 4903 with Nerone & Sons, Inc. in the anticipated amount not-to-exceed \$500,000.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2024 Master Contract for On-Call Sanitary Sewage Pump Station Repair & Construction Services, \$1.5M, 3-year contract, RFP 14685
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4900	Terrace Construction Co, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4901	NE Ohio Trenching Services, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD
O	4903	Nerone & Sons, Inc.	Eff date- 3 years from Eff Date	\$500,000	TBD	TBD

Service/Item Description (include quantity if applicable).

DPW is seeking to select a max of 3 contractors pursuant to RFP 14685 to perform On-Call specialized pump station repair and construction services on a task order basis to augment/assist the Sanitary Maintenance Division with the repair and maintenance of certain Seage Pump Station assets

Indicate whether: ☒ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

This master contract will enable DPW to perform maintenance and repair type work on a task order basis in situations that that exceed the staffing and/or expertise level of the Dept and in emergency circumstances requiring an expedited work schedule due to public health, welfare and safety concerns. Work may include: repairs to heavy electrical services, replacement of very large industrial sewage pumps, minor valve replacements, generator repairs and installations, or emergency sewage by-pass pumping, etc.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Nerone & Sons, Inc. 19501 S Miles Rd, Suite 1 Warrensville Heights, Ohio 44128	Richard Nerone- Secretary/Treasurer
Terrace Construction Co. Inc. 3965 Pearl Road Cleveland, Ohio 44109	Michael Guinto- VP Operations

Rev. 05/07/2024

Northeast Ohio Trenching Services, Inc. 17900 Miles Road Warrensville Heights, Ohio 44128	Stephanie Gorup- Vice President
Vendor Council District: 9, 7 and 9	Project Council District: various
If applicable provide the full address or list the municipality(ies) impacted by the project.	various

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14685</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: August 19, 2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1.5M	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 19 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (20%) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: A max of three vendors could be selected and all three that submitted were suitable	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Sanitary Operating Funds- PW715200-55130

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

New

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions): This is a new master contract for the County

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RFP-14685
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5649
CM Contract#	CM 4900- Terrace Construction- On-Call Pump Station Repairs- MASTER CONTRACT (1 of 3)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	OK
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFP Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK (attached 10/10/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK (attached 10/9/2024)
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 12-2690-REG 12/31/2024	AMS	OK
Debarment/Suspension Verified	Date: 9/26/2024	AMS OK
Auditor’s Findings	Date: 9/26/2024	AMS OK
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form	Date: 9/5/2024	AMS OK
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	NA	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

Performance Bond, if required per RFP	AMS
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CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date – 12/31/2024 12/1/2024-12/31/2024	PW715200	55130			\$0
1/1/2025-12/31/2025	PW715200	55130			\$150,000
1/1/2026-12/31/2026	PW715200	55130			\$200,000
1/1/2027 – close date 1/1/2027-11/30/2027	PW715200	55130			\$150,000
			TOTAL		\$500,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A- this is a new Master Contract for DPW		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4900
Vendor Name:	Terrance Construction Company, Inc.
Time Period:	12/1/2024 – 11/30/2027
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	10/15/2024: Reviewed. Will approved once all actions are reviewed/approved. 10/9/2024: Attach final DEI goal setting worksheet; attach award letter to vendor. Revise effective/expiration dates on the contract tab to reflect the actual contract dates that begin 12/1/2024.

Department of Purchasing – Required Documents Checklist

	Award 1 of 3; No 2024 funds being encumbered – must Disapprove after Council approval so department can enter 2025 line per contract cover once the budget opens.
Purchasing Agents Initials and date of approval	OK, ssp 10/15/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	RFP 14685
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5649
CM Contract#	CM 4903- Nerone & Sons, Inc.- On-Call Pump Station Repairs- MASTER CONTRACT (3 of 3)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFP Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK (attached 10/10/2024)
Diversity Documents – <i>if required (goal set)</i>		OK (as part of contract exhibit)
Award Letter (sent to awarded vendor)	AMS	OK (attached 10/9/2024)
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 22-0352-REG 12/31/2026	AMS	OK
Debarment/Suspension Verified	Date: 9/26/2024	AMS
Auditor’s Findings	Date: 9/26/2024	AMS
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form	Date: 9/4/2024	AMS
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	NA	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS

Department of Purchasing – Required Documents Checklist

Performance Bond, if required per RFP	AMS
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CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Eff date – 12/31/2024 12/1/2024-12/31/2024	PW715200	55130			\$0
1/1/2025-12/31/2025	PW715200	55130			\$150,000
1/1/2026-12/31/2026	PW715200	55130			\$200,000
1/1/2027 – close date 1/1/2027-11/30/2027	PW715200	55130			\$150,000
			TOTAL		\$500,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A- this is a new Master Contract for DPW		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4903
Vendor Name:	Nerone & Sons, Inc.
Time Period:	12/1/2024 – 11/30/2027
Amount:	\$500,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	10/9/2024: Attach final DEI goal setting worksheet; attach award letter to vendor. Revise effective/expiration dates on the contract tab to reflect the actual contract dates that begin 12/1/2024.

Department of Purchasing – Required Documents Checklist

	Award 3 of 3; No 2024 funds being encumbered – must Disapprove after Council approval so department can enter 2025 line per contract cover once the budget opens.
Purchasing Agents Initials and date of approval	OK, ssp 10/15/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14685	Event 5649	TYPE: RFP	ESTIMATE: \$1,500,000.00			
CONTRACT PERIOD: 3 – Year Contract		RFP DUE DATE: August 19, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: 2024 On-Call Sanitary Sewage Pump Station Repair & Construction Services (Re-bid)	19	3	0	3
DIVERSITY GOAL/SBE	20%	DIVERSITY GOAL/MBE	0%	DIVERSITY GOAL/WBE 0%		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. Nerone & Sons, Inc. 19501 S. Miles Road Suite 1 Warrensville Heights, Ohio 44128	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0352 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP	SBE / MBE / WBE Subcontractor Name(s): (MW)Nerone & Sons Inc. SBE 20% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE Total % SBE: 20 % MBE: 0 % WBE: 0 %		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No		
		SBE/MBE/WBE Comments and Initials: Goal met by Prime 8/22/24 CF Signed div-1 provided, div-2 completed, no waiver requested, goal met, JW 8/22/2024 LL 8/26/2024		
2.	Northeast Ohio Trenching Service, Inc. 17900 Miles Road Warrensville Heights, Ohio 44128 Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0018 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	Subcontractor Name(s): (MW)Northeast Ohio Trenching Service, Inc SBE 20% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 20% MBE: 0% WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ14685

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Goal met by Prime Yet they did not fill out the DIV-2 form for themselves. Also stated "to be provided on per price basis, if utilizing subcontractors" on top of DIV-3 1 of 2 page. 8/22/24 CF div-1 provided, div-2 not provided, this is an RFP prime can be negotiated into providing div-2, JW 8/22/2024 LL 8/26/2024</p>		
3. Terrance Construction Co., Inc. 3965 Pearl Road Cleveland, Ohio 44109	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2690</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes</p> <p>Purchasing Agent: SSP</p>	<p>Subcontractor Name(s):</p> <p>(MW)The Lakewood Supply Co. SBE % TBD</p> <p>SBE/MBE/WBE Prime: (Y/N)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total %</p> <p>SBE:TBD% MBE:TBD% WBE: TBD %</p> <p>SBE/MBE/WBE Comply: (Y/N)</p> <p><input checked="" type="checkbox"/> Yes LL 8/26/2024 <input type="checkbox"/> No</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
		<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comments and Initials:</p> <p>Prime selected subcontractors, yet there was no percentage %, and no amount \$ TBD was given for each. No DIV-3 form for a waiver was requested nor DIV 2 of 2 submitted. 8/22/24 CF</p> <p>Per bidders manual-Prime vendors are prohibited from using SBE/MBE/WBE(s) with whom the prime vendor has a familial relationship, joint or co-ownership, common partners, officers, or a shareholder relationship to meet the SBE/MBE/WBE Participation Goals. Hence, on Cuyahoga County projects/contracts, any portion of work subcontracted to an SBE/MBE/WBE vendor by a prime vendor that meets the abovementioned criteria will NOT count towards the achievement of the established SBE/MBE/WBE Participation Goals. Prime vendor Terrance Construction has familial relationship to Rockport Ready Mix whom div-2 is provided signed and completed, and The Vallejo company whom div-2 is provided signed and completed. Subcontractors will not count towards any diversity goals. JW 8/23/2024 LL 8/26/2024</p>		

GOAL SETTING WORKSHEET

Department Name: Public Works
 Contact Name: Adrienne Simons
 Contact Phone#: 216-443-8277
 Contact Email: asimons@ci.wybeehi.wv.us
 RQ#: 14685 (REBID OF RQ 13923)

NOTE: User Department completes the YELLOW AREAS ONLY

RQ Description: On-Call Sanitary Pump Station Repair & Construction Services

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Pumps & Pump Accessories Maintenance & Repair	93662	1500000.00	1		0.00	0.00	0	0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		1500000.00				0.00			0.00

Project Diversity Goals:

Comments: LL 6/26/2024
 NIGP 93662: NIGP 93662:
 14t/4m/0w with 12t/2m/0w
 duplicates without duplicates
 Per Alt Proc
 Justification - select max 3
 Awards; limited number of
 county certified diversity vendors

MBE Goal 0%
 WBE Goal 0%
 SBE Goal (not calculated) 20%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0414

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; authorizing the County Executive to execute the Purchase Order and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends entering into Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025; and

WHEREAS, the primary goal of this project is to obtain licensure for various Cisco related services provided by the Department of Information Technology; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Purchase Order No. 24004227 with TEC Communications, Inc. in the amount not-to-exceed \$594,499.40 for a joint cooperative purchase for the renewal of various Cisco Voice licenses and support services for the period 10/31/2024 – 11/4/2025.

SECTION 2. That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Cisco Voice Licenses
Department or Agency Name	Information Technology
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24004227 JCOP	TEC Communications, Inc.		\$594,499.40	PENDING	PENDING

Service/Item Description (include quantity if applicable).

The Department of Information Technology plans to contract with TEC Communications, Inc., for Cisco Voice Licenses in the amount of \$594,499.40. This request is for licensure for various Cisco related services provided by the Department of Information Technology. The technology services as part of this renewal are the Voice licensure that allows for the thousands of County owned Cisco Telephones to operate and multiple Voice Call Centers (Board of Revision, Juvenile Court, and the IT Department's) to function.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

This is a renewal of existing service licensure that the County has in-place today and does not contain any new services or expansion of existing services.

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

Based on the County's current service offering using Cisco branded equipment, much of the licensure needed to sustain the existing telephone services was dictated by Cisco's current licensing model. Extensive research was conducted over months to learn about the hardware and how it provides services and how that correlated to Cisco's current licensing model. Out of the four VAR's who responded to the informal bid request, the lowest in cost was selected and were part numbers on a government cooperative purchasing agreement. On the quote it notes several lines for licenses without a cost associated. Due to the Board of Developmental Disabilities intending to migrate from Cuyahoga County's voice infrastructure, Cisco has offered those licenses at-gratis to Cuyahoga County as they are only needed for approximately two months as Board of Developmental Disabilities revenue generating agreement expires on December 31st, 2024. A renewal needs to be in-place by late October to ensure no lapse in licensure coverage. If a lapse occurs, services may degrade or not be available for use until the licenses are renewed.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
TEC Communications, Inc. 20234 Detroit Road Cleveland, Ohio 44116	Melanie Schilling Owner
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The County sent out an informal request for bids to four Cisco credentialed resellers of the products to obtain quotes for the licensure. The vendors responses varied and were reviewed to understand licensing differences to bring forth what was the best fit for the County based on functionality and cost. The informal bid process used this round (while leveraging a government cooperative purchasing schedule) was a good balance of best cost and timeline effort due to the complexity of Cisco's licensing model. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date NCPA Contract #01-0169 expires December 31, 2026.
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund IT100165, IT100180
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:
Timeline
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	JCOP
Event #	
PO#	24004227

☒ I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Required Documents for All Purchase Orders (ALL Non-Contract Purchases) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			KK	CQ
IG# 20-0268			KK	CQ
Debarment/Suspension Verified	Date:	10/02/2024	KK	CQ
Auditor's Findings	Date:	10/02/2024	KK	CQ
Vendor's Submission (or Bid Tabulation Sheet)			KK	CQ
Independent Contractor (I.C.) Form	Date:	09/02/2024	KK	CQ
Checklist Verification			KK	CQ

Required Documents Dependent upon Procurement Type Reviewed by Purchasing				
			Department Initials	Purchasing
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			
Bid Specification Packet. <i>(Copy of Event, include 2nd effort documents if applicable. Include any additional attachments to the events if applicable).</i>				
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.				
Bid Tabulation Sheet				
Evaluation/Scoring Summary <i>(includes evaluator names)</i>				
Notice of Intent to Award Letter <i>(for Formals)</i>				
Award Letter <i>(for Formals)</i>				
Final DEI Goal Setting Worksheet <i>(for Formals)</i>				

Department of Purchasing – Required Documents Checklist

PDF results from List of Certified Diversity Businesses for SBEs/MBEs/WBEs. If “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informals)</i>		
E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informals)</i>		
Justification Form <i>(if exemption and purchase over \$5k)</i>		CQ
State Contract Cover Sheet *		
Cooperative Purchase Contract Cover Sheet *	KK	CQ
Sole Source Affidavit		
Sole Source Justification		
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>	KK Page 2 Cisco VoIP	CQ
Prior RFP Exemption/Alternative Procurement Approval Letter		
Furniture Request Form		
Proof of Public Notice publication		
Invoice <i>(for items already purchased but not approved)</i>		
Department Director’s approval to initiate TSMC purchase (email or printed)		
Department Director’s approval to purchase TSMC goods or services (email or printed)		

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department Initials
Exhibits	
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
TEC Communications, Inc.	\$594,499.40

Department of Purchasing – Required Documents Checklist

VERIFICATION FOR EVENTS (to be completed by Purchasing)	
	Purchasing
Vendor Name and Dollar Amount verified (lowest and best)	
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 nd effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	
Checked for # of Notification on Event(s)	
Sealed Bid on Event(s) & Display on Portal	
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	
If a service, <ul style="list-style-type: none"> • Matrix approval of PO vs. Contract • Insurance/Workers’ Compensation requirements and/or Waiver 	
Minimum # of bids received	
Purchasing Agents Initials and date of approval	CQ 10/3/2024
Misc Comments	

Requisitions up to & including \$5,000.00 will be reviewed by the assigned Purchasing Agent in the Department of Purchasing. If all requirements are met, the item can be approved by DOP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0415

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; authorizing the County Executive to execute the Purchase Order and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Information Technology recommends entering into Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services; and

WHEREAS, the primary goal of this project is for NetApp to provide data and backup storage for the County; and

WHEREAS, this project is funded 94.44% General Fund and 5.56% Health and Human Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Purchase Order No. 24004681 with Logicalis, Inc. in the amount not-to-exceed \$545,587.44 for the purchase of various NetApp hardware, software, related accessories and support services.

SECTION 2. That the County Executive is authorized to execute the Purchase Order and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	NetApp Equipment
Department or Agency Name	Department of Information Technology
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24004681 EXMT	Logicalis, Inc.		\$545,587.44	PENDING	PENDING

Service/Item Description (include quantity if applicable).

The Department of Information Technology plans to contract with Logicalis, Inc., for NetApp Equipment in the amount of \$545,587.44. NetApp is used by the County for data and backup storage.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

NetApp provides Cuyahoga County with backup data storage. This purchase is being submitted as an exemption as there are a few low dollar and no charge line items listed on the quote that are not listed on the cooperative contract. However, Logicalis is still able to provide the County with GSA pricing under contract #47QTCA21D00BD, which expires June 21, 2026.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Logicalis, Inc. 3333 Richmond Road Beachwood, Ohio 44122	Shawn O'Leary Account Representative
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is being submitted as an exemption. A competitive process was completed by the federal government resulting in an award made to Logicalis. All vendors awarded a GSA contract have gone through a competitive process and are vetted and awarded by the federal government. Logicalis is able to provide GSA pricing to Cuyahoga County under contract #47QTCA21D00BD. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date under Contract #47QTCA21D00BD expires June 21, 2026.
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

5.56% Health & Human Services Levy Fund HS260100

94.44% General Fund IT100165, IT100135 and IT100180

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Health & Human Services Levy Fund HS260100

General Fund IT100165 and IT100180

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

The Department of Information Technology is respectfully requesting this purchase be walked on to the next Council meeting, as well as a suspension of the 2nd reading. NetApp must be purchased and paid within 2024.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	24004681 EXMT
Event #	
PO#	24004681

☒ I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Required Documents for All Purchase Orders (ALL Non-Contract Purchases) Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	KK	Attached
IG# 23-0404	KK	OK
Debarment/Suspension Verified Date: 10/29/2024	KK	OK
Auditor's Findings Date: 10/29/2024	KK	OK
Vendor's Submission (or Bid Tabulation Sheet)	KK	OK (4 quotes)
Independent Contractor (I.C.) Form Date: 03/06/2024	KK	OK
Checklist Verification	KK	OK

Required Documents Dependent upon Procurement Type Reviewed by Purchasing

	Department Initials	Purchasing
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>		
Bid Specification Packet. <i>(Copy of Event, include 2nd effort documents if applicable. Include any additional attachments to the events if applicable).</i>		
TSMC attach supporting documentation of attempt to secure three (3) valid quotes and/or Event documentation of 8 hour posting.		
Bid Tabulation Sheet		
Evaluation/Scoring Summary <i>(includes evaluator names)</i>		
Notice of Intent to Award Letter <i>(for Formals)</i>		
Award Letter <i>(for Formals)</i>		
Final DEI Goal Setting Worksheet <i>(for Formals)</i>		

Department of Purchasing – Required Documents Checklist

PDF results from List of Certified Diversity Businesses for SBEs/MBEs/WBEs. If “Null” search results attach DEI’s e-mail response to Null Search <i>(for Informals)</i>		
E-mail notification(s) to available SBEs/MBEs/WBEs from the certified list <i>(for Informals)</i>		
Justification Form <i>(if exemption and purchase over \$5k)</i>	KK	OK
State Contract Cover Sheet *		
Cooperative Purchase Contract Cover Sheet *		Attached by Department of Purchasing
Sole Source Affidavit		
Sole Source Justification		
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>	KK Pages 3, 5, 22	OK (page 2)
Prior RFP Exemption/Alternative Procurement Approval Letter		
Furniture Request Form		
Proof of Public Notice publication		
Invoice <i>(for items already purchased but not approved)</i>		
Department Director’s approval to initiate TSMC purchase (email or printed)		
Department Director’s approval to purchase TSMC goods or services (email or printed)		

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Reviewed by Law	
	Department Initials
Exhibits	
Matrix Law Screen shot	
COI	
Workers’ Compensation Insurance	
Performance Bond	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
Logicalis, Inc.	\$545,587.44

Department of Purchasing – Required Documents Checklist

VERIFICATION FOR EVENTS (to be completed by Purchasing)	
	Purchasing
Vendor Name and Dollar Amount verified (lowest and best)	SSP
If an event(s) was created: Check Audit Log to verify Event(s) released (approved-notified) 2 nd effort will show as an amendment approved-notified or will be a separate event; minimum # of hours bid	N/A
Checked for # of Notification on Event(s)	N/A
Sealed Bid on Event(s) & Display on Portal	N/A
If brand name listed on specs, must have “or equivalent” or approved IT Standard and/or prior approval Alternative Procurement	N/A
If a service, <ul style="list-style-type: none"> Matrix approval of PO vs. Contract Insurance/Workers’ Compensation requirements and/or Waiver 	N/A
Minimum # of bids received	N/A
Purchasing Agents Initials and date of approval	OK, ssp 10/31/2024
Misc Comments	10/31/2024: This PO has already been approved to go as a walk-on item for County Council agenda, per Paul Porter 10/30/2024. Most items under GSA 47QTCA21D00BD, expiration 6/21/2022.

Requisitions up to & including \$5,000.00 will be reviewed by the assigned Purchasing Agent in the Department of Purchasing. If all requirements are met, the item can be approved by DOP without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0416

Sponsored by: County Executive Ronayne/Department of Law/Division of Risk Management	A Resolution authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law/Division of Risk Management recommends an amendment to Contract No. 3096 (fka Contract No. 2698) with Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00; and

WHEREAS, the primary goal of this project is to provide expert risk management and brokerage services; and

WHEREAS, the project is funded 89% General Fund, 10% Outside Boards (Hilton and Corrections Facility Board) and 1% Federal Equitable Sharing Account; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes authorizing an amendment to Contract No. 3096 (fka Contract No. 2698) with

Alliant Insurance Services Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$2,374,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department on behalf of the Law Department/Alliant Insurance Services Inc/Amendment/RQ9575/ 1 Year Amendment for insurance services
Department or Agency Name	Fiscal Department on behalf of the Law Department
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3096	Alliant Insurance Services Inc.	1/1/2023- 12/31/2024	4,648,940.00	12/6/2022	R2022-0411
A	3096	Alliant Insurance Services Inc.	1/1/2024- 12/31/2025	2,374,000.00		

Service/Item Description (include quantity if applicable).

The Law department is requesting approval of a contract amendment, per the chart above, to secure a 1 year contract for insurance and consulting services.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

Provide insurance broker services and policy placement
 Insurance consulting services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Alliant Insurance Services 701 B Street 6 th floor San Diego, CA 92101	Justin Swarbrick Sr. Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# <u>9575</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 89% General Fund 1% Federal Equitable Sharing Account, 10% Outside Boards/Property (Hilton and Corrections Facility Board)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. LW100120
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	9575
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	
CM Contract#	3096

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			DT	EB
Justification Form				EB
IG#	22-0223-REG	22-0223-REG 12/31/2026	DT	EB
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10/25/24	DT	EB
Auditor's Findings	Date:	10/25/24	DT	EB
Independent Contractor (I.C.) Form	Date:	10/16/24	DT	EB
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DT	EB
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			DT	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DT
Matrix Law Screen shot	DT
COI	DT
Workers' Compensation Insurance	DT
Original Executed Contract (containing insurance terms) & all executed amendments	DT

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	LW100120	55110			\$2,123,159.00
1/1/2025-12/31/2025	Hilton Property- No County AU	55110			\$235,089.00
1/1/2025-12/31/2025	Corrections Facility Board- No County AU	55110			\$3,880.00
1/1/2025-12/31/2025	PS100100	55110			\$3,341.00
1/1/2025-12/31/2025	SH285180	55110			\$8,531.00
			TOTAL		\$2,374,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,648,940.00		1/1/23-12/31/24	12/6/24	R2022-0411
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$2,374,000.00	1/1/25-12/31/25		
Total Amendments		\$			
Total Contract Amount		\$7,022,940.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0411
CM#:	3096
Vendor Name:	Alliant Insurance Services, Inc.
Time Period:	1/1/2023 -12/31/2024 EXT 12/31/2025
Amount:	\$2,374,000
History/CE:	OK
EL:	OK
Purchasing Notes:	N/A

Department of Purchasing – Required Documents Checklist

Purchasing Agents Initials and date of approval	EB 10/30/2024
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CONTRACT EVALUATION FORM

Contractor	Alliant Insurance Services Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3096				
RQ#	9575				
Time Period of Original Contract	1/1/23-12/31/24				
Background Statement	Insurance and broker services				
Service Description	Assist with securing insurance policies for the County as well as consulting services				
Performance Indicators	Service Provided				
Actual Performance versus performance indicators (include statistics):	Exceed expectations				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	Alliant provided great prices which were comparable to similar regions as well as assisting with ensuring vendors COI were compliant				
Department Contact	Domonique Tatum				
User Department	Fiscal Department				
Date	10/25/26				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0417

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; authorizing the County Executive to execute the amendment and all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division recommends an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024; and

WHEREAS, the primary goal of this amendment is to provide Intensive Home-Based Treatment, youth and family crisis stabilization, safety plans, cognitive interventions and skill building services; and

WHEREAS, the project is funded 100% RECLAIM Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4945 (fka Contract No. 4019) with Bellefaire Jewish Children’s Bureau for co-occurring integrated treatment program services for

youth ages 12 to 18 with co-occurring substance abuse and mental health diagnosis for the period 7/1/2023 – 6/30/2024, to extend the time period to 6/30/2026, to change the terms and insurance requirements, and for additional funds in the amount not-to-exceed \$501,430.00, effective 7/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CONTRACT AMENDMENT FOR INTEGRATED CO-OCCURRING TREATMENT BELLEFAIRE JEWISH CHILDREN'S BUREAU		
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)	4019	Bellefaire Jewish Children's Bureau	7/1/2023- 6/30/2025	\$250,715.00	1/2/2024	BC2024-13
(A-1)	4945 copied from 4019	Bellefaire Jewish Children's Bureau	7/1/2023- 6/30/2026	501,430.00	Pending	Pending

Service/Item Description (include quantity if applicable). ICT is an integrated treatment approach embedded in an intensive home-based therapy delivery for youth and family. This contract amendment is to extend the time period of the contract to June 30, 2026, increase the funds in the amount of \$501,430.00, and replace the sentence "Services will be reimbursed on a monthly basis not to exceed \$20,892.92 per month." And replace the insurance requirements of the contract. This changes the not-to-exceed value of the contract to \$752,145.00
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): The vendor shall utilize the Integrated Co-Occurring Treatment (ICT) model to provide Intensive Home-Based Treatment services to target each youth's needs, while providing the youth and family with crisis stabilization, safety planning, cognitive interventions, and skill building services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Heights, Ohio 44118	Owner, executive director, other (specify): Adam G. Jacobs, President

Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? This is a contract amendment.	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. This contract is 100% funded by the RECLAIM Grant.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

Rev. 05/07/2024

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

JC330100

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The delay is due to the notification of the RECLAIM Grant, award process, contract negotiations, and vendors' delay is returning documents.

Timeline

Project/Procurement Start Date (date your team started working on this item): 5.16.2024

Date documents were requested from vendor: 7.11.2024

Date of insurance approval from risk manager: 5.28.2024

Date Department of Law approved Contract: 7.11.2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	4945 fka 4019

	Department	Clerk of the Board
Briefing Memo	SA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The delay is due to the notification of the RECLAIM Grant, award process, contract negotiations, and vendors’ delay is returning documents.	
What is being done to prevent this from reoccurring?	The court is not notified of the grant award until shortly before it begins, and then the Court must wait for approval.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			SA	OK AC
IG#	23-0370-REG	12/31/2027	SA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	
Debarment/Suspension Verified	Date:	10.10.24	SA	OK AC
Auditor’s Finding	Date:	10.10.24	SA	OK AC
Independent Contractor (I.C.) Requirement	Date:	5.14.24	SA	OK AC
Cover - <i>Master amendments only</i>			N/A	
Contract Evaluation			SA	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			SA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SA
Matrix Law Screen shot	SA
COI	SA
Workers’ Compensation Insurance	SA

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Original Executed Contract (containing insurance terms) & all executed amendments	SA
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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2024-12/31/2024	JC330100	55130	JC-24-ODYS-TDBH	\$ 95,357.50
7/1/2024-12/31/2024	JC330100	55130	JC-24-ODYS-BHJJ	\$30,000.00
1/1/2025-12/31/2025	JC330100	55130	JC-24-ODYS-TDBH	\$ 250,715.00
1/1/2025-12/31/2025	JC330100	55130	JC-24-ODYS-BHJJ	\$30,000.00
1/1/2026-06/30/2026	JC330100	55130	JC-24-ODYS-TDBH	\$ 95,357.50
			TOTAL	\$501,430.00

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# Code (if applicable)	
Lawson RQ# (if applicable)	
CM Contract#	4945 fka 4019

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 250,715.00		7/1/2023-6/30/2025	1/2/2024	BC2024-13
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$ 501,430.00	7/1/2023-6/30/2026	Pending	Pending
Total Amendments		\$501,430.00			
Total Contact Amount		\$752,145.00			

Purchasing Use Only:

Prior Resolutions:	Bc2024-13
Amend:	1
Vendor Name:	BELLEFAIRE JEWISH CHILDREN'S BUREAU
ftp:	7/1/23 – 6/30/25 ext. 6/30/26
Amount:	\$501,430.00
History/CE:	OK

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 10/16/24

CONTRACT EVALUATION FORM

Contractor	Bellefaire Jewish Children's Bureau										
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	4019										
RQ#											
Time Period of Original Contract	7/1/2023 – 5/31/2024										
Background Statement	RECLAIM Ohio is a funding initiative through the Ohio Department of Youth Services (ODYS) to provide options to meet the needs of each justice involved youth or youth at risk of reoffending. This grant supports multiple staff salaries and effective youth and family programming for the Court. ODYS requires specific performance objectives and conducts regular monitoring visits to ensure program performance.										
Service Description	The VENDOR shall provide Behavioral Health Juvenile Justice Project Services for pre- or post-adjudicated, Court involved youth, ages 12 to 18, who are screened and diagnosed with Mental Health/Serious Emotional Disturbance, Substance Use, or Co-Occurring Disorder utilizing the Integrated Co-Occurring Treatment or Trauma-Focused Cognitive Behavioral Therapy model to provide Intensive Home-Based Treatment services.										
Performance Indicators	<ol style="list-style-type: none"> 1) 75% of youth admitted to the program will successfully complete the program treatment by achieving treatment plan goals and developing a relapse prevention plan 2) 75% of youth will experience a decrease in substance use and increase in stability. 3) 80% of families will be engaged in the treatment process for youth 4) 75% of youth who complete treatment will return to law abiding behavior as indicated by a twelve (12) month period, with no new adjudicated juvenile offenses, misdemeanor or above, or any adult convictions, excluding traffic violations. 										
Actual Performance versus performance indicators (include statistics):	<ol style="list-style-type: none"> 1) 64% of youth released from the program during the contract period (14 of 22) completed the program successfully. 2) 95.6% of youth released from the program (22 of 23) have not incurred new charges within 12 months of termination. 										
Rating of Overall Performance of Contractor	<table border="1" style="width: 100%; text-align: center;"> <tr> <td>Superior</td><td>Above Average</td><td>Average</td><td>Below Average</td><td>Poor</td></tr> <tr> <td></td><td></td><td>X</td><td></td><td></td></tr> </table>	Superior	Above Average	Average	Below Average	Poor			X		
Superior	Above Average	Average	Below Average	Poor							
		X									
Select One (X)											
Justification of Rating	A score of average has been assigned whereas bellefaire did not meet their expected successful outcome but did meet its indicator for participants not incurring new charges.										
Department Contact	Thomas Pipkin (Director of Programming)										

User Department	Programming, Training, and Quality Assurance (Court of Common Pleas Juvenile Court Division)
Date	7/11/24

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0418

Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division recommends entering into a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount of \$314,285.70.
2. Contract No. 4762 with Bellefaire Jewish Children’s Bureau in the anticipated amount of \$188,571.42.
3. Contract No. 4763 with The Cornell Abraxas Group, LLC in the anticipated amount of \$628,571.40.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount of \$251,428.56.
5. Contact No. 4765 with New Directions, Inc. in the anticipated amount of \$251,428.56.
6. Contract No. 4766 with Summit Academy in the anticipated amount of \$377,142.84.
7. Contract No. 4768 with The Village Network in the anticipated amount of \$188,571.52; and

WHEREAS, the primary goal of this project is to provide residential treatment services 7 days a week 24 hours a day for comprehensive behavioral assessment; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a master contract with various providers in the total amount not-to-exceed \$2,200,000.00 for residential treatment services for the period 1/1/2024 – 12/31/2025 as follows:

1. Contract No. 4761 with Applewood Centers, Inc. in the anticipated amount of \$314,285.70.
2. Contract No. 4762 with Bellefaire Jewish Children's Bureau in the anticipated amount of \$188,571.42.
3. Contract No. 4763 with The Cornell Abraxas Group, LLC in the anticipated amount of \$628,571.40.
4. Contract No. 4764 with Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount of \$251,428.56.
5. Contact No. 4765 with New Directions, Inc. in the anticipated amount of \$251,428.56.
6. Contract No. 4766 with Summit Academy in the anticipated amount of \$377,142.84.
7. Contract No. 4768 with The Village Network in the anticipated amount of \$188,571.52; and

SECTION 2. That the County Executive is authorized to execute the master contract and all other documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be

disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	CCJC Master contract for Traditional Residential Treatment Services with various vendors.
Department or Agency Name	Cuyahoga County Juvenile Court
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors-see below	Effective upon contract signatures of all parties through 12/31/2025	\$2,200,000.00	Pending	Pending
	4761	Applewood Centers, Inc	01/01/2024- 12/31/2025	\$314,285.70		
	4762	Bellaire JCB	01/01/2024- 12/31/2025	\$62,857.14		
	4763	Cornell Abraxas Group, LLC	01/01/2024- 12/31/2025	\$628,571.40		
	4764	Keystone Richland Center, LLC	01/01/2024- 12/31/2025	\$251,428.56		
	4765	New Directions, Inc	01/01/2024- 12/31/2025	\$251,428.56		
	4766	Summit Academy	01/01/2024- 12/31/2025	\$377,142.84		
	4768	The Village Network	01/01/2024- 12/31/2025	\$188,571.52		

Service/Item Description (include quantity if applicable).

This is a court referral core residential program with various vendors consisting of a full continuum of residential services 7-days a week for twenty- four hours a day, where all youth will receive a comprehensive behavioral assessment.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: How will replaced items be disposed of?

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Rev. 05/07/2024

Vendor Name and address:	Owner, executive director, other (specify):
Applewood Centers, Inc. 3518 W 25th St. Cleveland, OH 44109 216-741-2241	Applewood Centers, Inc. – (Adam G. Jacobs)
Bellefaire Jewish Children's Bureau 22001 Fairmount Blvd. Shaker Heights, OH 44118 216-932-2800	Bellefaire Jewish Children's Bureau- (Adam G. Jacobs)
Cornell Abraxas Group, Inc. 2775 State Rt. 39 Shelby, OH 44875 419-747-0843	Cornell Abraxas Group, LLC- (Jeff Giovino, CEO)
Keystone Richland Center, LLC dba Foundations for Living 1451 Lucas Rd. Mansfield, OH 44903 419-589-5511	Keystone Richland Center, LLC dba Foundations for Living- (Karen Spires, CEO)
New Directions, Inc. 30800 Chagrin Blvd Pepper Pike, OH 44124 216-591-0324	New Directions, Inc. – (Shayna Jackson, CEO)
Summit Academy 839 Herman Rd., PO Box 13 Herman, PA 16039 724-282-1995	The Summit School Db a Summit Academy- (Harry Stasik)
The Village Network 2000 Noble Drive Wooster, OH 44691 330-264-3232	The Village Network- (Richard Graziano, CEO/President)
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100 % Levy Funds	
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): Juvenile Court is in the process of getting appropriations from the County.	
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. JC280105-55210	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	
Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: The contract is late due to the drafting of the contract for services and the insurance issues with the vendors.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	06/02/2023
Date documents were requested from vendor:	05/22/2024
Date of insurance approval from risk manager:	06/05/2023
Date Department of Law approved Contract:	08/09/2024

Rev. 05/07/2024

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) The Court needed to provide residential services to the youth who needed it.

Have payments been made? ☐ No ☒ Yes (if yes, please explain) The vendor had been without payment for an extended time frame while the services were still being provided.

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/ Council Approved	Approval No.
(O)		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$1,000,000.00	7/20/2021	R2021-0167
	1164	Applewood Centers, Inc	02/01/2021-01/31/2023	\$40,000.00		
	1165	Bellefaire Jewish Children's Bureau	02/01/2021-01/31/2023	\$40,000.00		
	1166	Cleveland Christian Home	02/01/2021-01/31/2023	\$70,000.00		
	1167	Community Specialists Corp.	02/01/2021-01/31/2023	\$80,000.00		
	1168	Cornell Abraxas Group, LLC.	02/01/2021-01/31/2023	\$170,000.00		
	1169	George Junior Republic in PA	02/01/2021-01/31/2023	\$75,000.00		
	1170	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-01/31/2023	\$110,000.00		
	1171	New Directions, Inc.	02/01/2021-01/31/2023	\$25,000.00		
	1172	Summit Academy	02/01/2021-01/31/2023	\$220,000.00		
	1173	The Village Network	02/01/2021-01/31/2023	\$170,000.00		
(A-1)		Various Vendors-see below	Effective upon contract signatures of all parties through 01/31/2023	\$1,250,000.00	4/12/2022	R2022-0060
	1164	Applewood Centers, Inc	02/01/2021-01/31/2023	\$60,280.00		

	1165	Bellefaire Jewish Children's Bureau	02/01/2021-01/31/2023	\$62,657.00		
	1166	Cleveland Christian Home	02/01/2021-01/31/2023	\$52,914.00		
	1167	Community Specialists Corp.	02/01/2021-01/31/2023	\$41,139.00		
	1168	Cornell Abraxas Group, LLC.	02/01/2021-01/31/2023	\$268,355.00		
	1169	George Junior Republic in PA	02/01/2021-01/31/2023	\$42,919.00		
	1170	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-01/31/2023	\$41,992.00		
	1171	New Directions, Inc	02/01/2021-01/31/2023	\$33,008.00		
	1172	Summit Academy	02/01/2021-01/31/2023	\$491,090.00		
	1173	The Village Network	02/01/2021-01/31/2023	\$155,646.00		
(A-2)		Various Vendors-see below	Effective upon contract signatures of all parties through 12/31/2023	\$1,100,000.00	6/20/2023	R2023-0161
	3348	Applewood Centers, Inc	02/01/2021-12/31/2023	\$20,952.39		
	3310	Bellefaire Jewish Children's Bureau	02/01/2021-12/31/2023	\$20,952.39		
	3311	Cleveland Christian Home	02/01/2021-12/31/2023	\$20,952.39		
	3312	Community Specialists Corp.	02/01/2021-12/31/2023	\$20,952.39		
	3313	Cornell Abraxas Group, LLC.	02/01/2021-12/31/2023	261,904.75		
	3314	George Junior Republic in PA	02/01/2021-12/31/2023	104,761.90		
	3315	Keystone Richland Center, LLC dba Foundations for Living	02/01/2021-12/31/2023	157,142.85		
	3316	New Directions, Inc	02/01/2021-12/31/2023	\$20,952.39		
	3254	Summit Academy	02/01/2021-12/31/2023	\$366,666.65		
	3317	The Village Network	02/01/2021-12/31/2023	\$104,761.90		

Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4761 FKA 1164, 3348

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The contract is late due to the drafting of the contract for services and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

		Department initials	Purchasing
Justification Form		MA	OK AC
IG#	23-0373-REG 12/31/2027	MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	NA	
Debarment/Suspension Verified	Date: 10/04/2024	MA	OK AC
Auditor's Finding	Date: 10/04/2024	MA	OK AC
Vendor's Submission		MA	OK AC
Independent Contractor (I.C.) Requirement	Date: 07/31/2024	MA	OK AC
Cover - <i>Master contracts only</i>		MA	OK AC
Contract Evaluation – <i>if required</i>		n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		n/a	
Checklist Verification		MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$157,142.85
01/01/2025-12/31/2025	JC280105	55210		\$157,142.85
			TOTAL	\$314,285.70

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	1164, 3348

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R 2023-0161
CM#:	4761, FKA 1164, 3348
Vendor Name:	APPLEWOOD CENTERS, INC
ftp:	1/1/24-12/31/25
Amount:	\$314,285.70
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 10/7/24

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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4762 FKA 1165, 3310

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	23-0370-REG	12/31/2027	MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		NA	
Debarment/Suspension Verified	Date:	10/04/2024	MA	OK AC
Auditor's Finding	Date:	10/04/2024	MA	OK AC
Vendor's Submission				OK AC
Independent Contractor (I.C.) Requirement	Date:	05/14/2024	MA	OK AC
Cover - <i>Master contracts only</i>			MA	OK AC
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$94,285.71
01/01/2025-12/31/2025	JC280105	55210		\$94,285.71
			TOTAL	\$188,571.42

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	4762 FKA 1165, 3310

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R2023-0161
CM#:	4762
Vendor Name:	BELLEFAIRE JEWISH CHILDREN'S BUREAU
ftp:	1/1/24 - 12/31/25
Amount:	\$188,571.42
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: **AC 10/8/24**

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4763 FKA 1168, 3313

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	24-0032-REG	12/31/2028	MA	OK AC
Annual Non-Competitive Bid Contract Statement – (only needed if <i>not</i> going to BOC or Council for approval)	Date:		NA	
Debarment/Suspension Verified	Date:	10/04/2024	MA	OK AC
Auditor’s Finding	Date:	10/04/2024	MA	OK AC
Vendor’s Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	07/10/2024	MA	OK AC
Cover – Master contracts only			MA	OK AC
Contract Evaluation – if required			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers’ Compensation Insurance	MA

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$314,285.70
01/01/2025-12/31/2025	JC280105	55210		\$314,285.70
			TOTAL	\$628,571.40

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	4763 FKA 1168, 3313

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R2023-0161
CM#:	4763
Vendor Name:	CORNELL ABRAXAS GROUP, LLC
ftp:	1/1/24 – 12/31/25
Amount:	\$628,571.40
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: **AC 10/8/24**

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4764 FKA 1170, 3315

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

		Department initials	Purchasing
Justification Form		MA	OK AC
IG#	21-0047-REG 12/31/2025	MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	NA	
Debarment/Suspension Verified	Date: 10/04/2024	MA	OK AC
Auditor's Finding	Date: 10/04/2024	MA	OK AC
Vendor's Submission			OK AC
Independent Contractor (I.C.) Requirement	Date: 06/04/2024	MA	OK AC
Cover - <i>Master contracts only</i>		MA	OK AC
Contract Evaluation – <i>if required</i>		n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		n/a	
Checklist Verification		MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2025	JC280105	55210		\$125,714.28
01/01/2025-12/31/2025	JC280105	55210		\$125,714.28
			TOTAL	\$251,428.56

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	4764 FKA 1170, 3315

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-00060, R2023-0161
CM#:	4764
Vendor Name:	KEYSTONE RICHLAND CENTER, LLC DBA FOUNDATIONS FOR LIVING
ftp:	1/1/24 – 12/31/25
Amount:	\$251,428.56
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: **AC 10/8/24**

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4765

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	24-0053-REG	12/31/2028	MA	OK AC
Annual Non-Competitive Bid Contract Statement - (only needed if not going to BOC or Council for approval)	Date:		NA	
Debarment/Suspension Verified	Date:	10/04/2024	MA	OK AC
Auditor's Finding	Date:	10/04/2024	MA	OK AC
Vendor's Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	05/28/2024	MA	OK AC
Cover - Master contracts only			MA	OK AC
Contract Evaluation – if required			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$125,714.28
01/01/2025-12/31/2025	JC280105	55210		\$125,714.28
			TOTAL	\$251,428.56

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	4765 FKA 1171, 3316

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R2023-0161
CM#:	4765 FKA 1171, 3316
Vendor Name:	NEW DIRECTIONS, INC.
ftp:	1/1/24 – 12/31/25
Amount:	\$251,428.56
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 10/8/24

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4766 FKA1172, 3254

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	24-0300-REG 12/31/2028		MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		NA	
Debarment/Suspension Verified	Date:	10/04/2024	MA	OK AC
Auditor's Finding	Date:	10/04/2024	MA	OK AC
Vendor's Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	06/10/2024	MA	OK AC
Cover – <i>Master contracts only</i>			MA	OK AC
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$188,571.42
01/01/2025-12/31/2025	JC280105	55210		\$188,571.42
			TOTAL	\$377,142.84

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	4766 FKA1172, 3254

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R 2023-0161
CM#:	4766
Vendor Name:	SUMMIT ACADEMY
ftp:	1/1/24 – 12/31/25
Amount:	\$377,142.84
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: AC 10/8/24

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	NA
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4768

	Department initials	Clerk of the Board
Briefing Memo	MA	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	The delay was due to waiting for Legal to provide the contract because they were understaffed and the insurance issues with the vendors.	
What is being done to prevent this from reoccurring?	Continue to work on our timelines and staffing	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Purchasing

			Department initials	Purchasing
Justification Form			MA	OK AC
IG#	24-0227-REG	12/31/2028	MA	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		NA	
Debarment/Suspension Verified	Date:	10/04/2024	MA	OK AC
Auditor's Finding	Date:	10/04/2024	MA	OK AC
Vendor's Submission			MA	OK AC
Independent Contractor (I.C.) Requirement	Date:	05/28/2024	MA	OK AC
Cover - <i>Master contracts only</i>			MA	OK AC
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	
Checklist Verification			MA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract) Reviewed by Law

	Department initials
Agreement/Contract and Exhibits	MA
Matrix Law Screen shot	MA
COI	MA
Workers' Compensation Insurance	MA

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Revised 9/17/2021

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2024-12/31/2024	JC280105	55210		\$94,285.76
01/01/2025-12/31/2025	JC280105	55210		\$94,285.76
			TOTAL	\$188,571.52

Contract History CE/AG# (if applicable)	
Infor/Lawson PO# and PO Code (if applicable)	RFP
Lawson RQ# (if applicable)	2667
CM Contract#	1173, 3317

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,000,000.00		02/01/2021-01/31/2023	07/20/2021	R2021-0167
Prior Amendment Amounts (list separately)		\$1,250,000.00	01/01/2022-01/31/2023	04/12/2022	R2022-0060
		\$1,100,000.00	02/01/2023-12/31/2023	06/20/2023	R2023-0161
		\$			
Pending Amendment		\$			
Total Amendments		\$2,350,000.00			
Total Contact Amount		\$3,350,000.00			

Purchasing Use Only:

Prior Resolutions:	R2021-0167, R2022-0060, R 2021-0161
CM#:	4768
Vendor Name:	THE VILLAGE NETWORK
ftp:	1/1/24 – 12/31/25
Amount:	\$188,571.52
History/CE:	OK
EL:	OK
Procurement Notes:	

Purchasing Buyer approval: **OK AC 10/8/24**

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Revised 9/17/2021

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0419

Sponsored by: County Executive Ronayne/Sheriff's Department	A Resolution authorizing an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Sheriff's Department recommends an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92; and

WHEREAS, the primary goal of this project is to provide the Sheriff's Department with reliable dispatch operations for law enforcement activities; and

WHEREAS, the project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 3951 (fka Contract No. 1622) with Chagrin Valley Dispatch Council for dispatch operation services for law enforcement activities for

the period 4/28/2021 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$1,964,675.92.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested: November 12, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	3 rd Amendment, Agreement with Chagrin Valley Dispatch for Dispatch Operations
Department or Agency Name	Sheriff
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A -3	3537	Chagrin Valley Dispatch	1/1/2025- 12/31/2026	\$1,964,675.92		

Service/Item Description (include quantity if applicable).

This agreement is part of a government cooperative for dispatch operations. The amendment will extend the contract for two (2) additional years with a start date of January 1, 2025 and ending on December 31, 2026

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

To provide the Sheriff's Department with reliable dispatch operations for law enforcement activities. Dispatch operations are necessary for effective operation and deployment of officers to protect the community.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Chagrin Valley Dispatch 88 Center Road, Suite B100 Bedford, OH 44146	Nick DiCicco, Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Rev. 05/07/2024

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): _____
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. SH100115
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): _____

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	512	Chagrin Valley Dispatch	04/28/2021-12/31/2022	\$1,521,475.00	3/9/2021	R2021-0058
A-1	1622	Chagrin Valley Dispatch	1/1/2022-12/31/2022	\$59,899.00	2/14/2022	BC2022-94
A-2	1622	Chagrin Valley Dispatch	1/1/2023-12/31/2024	\$1,944,501.71	11/9/2022	R2022-0386

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	3186
Buyspeed RQ# (if applicable):	SH-20-49029
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3951 (Previously 512 & 1622)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			KD	uploaded
Justification Form			KD	Ok-signed
IG#	n/a – Political Subdivision		n/a	n/a
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		n/a	n/a
Debarment/Suspension Verified	Date:	9/24/2024	KD	Ok-60 days
Auditor's Findings	Date:	9/24/2024	KD	Ok-60 days
Independent Contractor (I.C.) Form	Date:		n/a	n/a gov entity
Cover - Master contracts only			n/a	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			KD	ok
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			n/a	
Checklist Verification			KD	ok

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	KD
Matrix Law Screen shot	KD
COI	KD
Workers' Compensation Insurance	KD
Original Executed Contract (containing insurance terms) & all executed amendments	KD

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	SH100115	55130			\$963,076.43
1/1/2026-12/31/2026	SH100115	55130			\$1,001,599.49
			TOTAL		\$1,964,675.92

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		n/a			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		3186			
CM Contract#		3951-1622 fka 512			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,521,475.00		12/31/2022	3/9/2021	R2021-0058
Prior Amendment Amounts (list separately) (A-#)		\$			
A1		\$59,899.00	12/31/2022	2/14/2022	BC2022-94
A2		\$1,944,501.71	12/31/2024	11/9/2022	R2022-0386
Pending Amendment		\$1,964,675.92	Effective upon sig of all parties- 12/31/26		
Total Amendments		\$3,969,076.63			
Total Contract Amount		\$5,490,551.63			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0058, BC2022-94, R2022-0386
CM#:	3951
Vendor Name:	Chagrin Valley Dispatch
Time Period:	4/28/2021-12/31/2025 ext 12/31/2026
Amount:	\$1,964,675.92
History/CE:	ok
EL:	ok
Purchasing Notes:	Buyer review completed
Purchasing Agents Initials and date of approval	Lz 10.10.24

CONTRACT EVALUATION FORM

Contractor	Chagrin Valley Dispatch				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	Infor/Lawson PO #210700				
RQ#	3186				
Time Period of Original Contract	April 28, 2021 – December 31, 2022				
Background Statement	Chagrin Valley Dispatch (CVD) manages dispatch services for the Cuyahoga County Sheriff's Department (CCSD).				
Service Description	CVD provides reliable dispatch operations for the CCSD's law enforcement activities.				
Performance Indicators	Make dispatch calls to the CCSD within prescribed time frame of receipt of the call.				
Actual Performance versus performance indicators (include statistics):	Very effective. Never had a late dispatch call or a non-call from CVD.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Exceeds requirements of the CCSD for dispatch services.				
Department Contact	Donna Kaleal Chris Costin				
User Department	Law Enforcement Division				
Date	10/7/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0420

Sponsored by: County Executive Ronayne/County Sheriff	A Resolution making an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/County Sheriff has recommended an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 - 12/31/2027; and

WHEREAS, the primary goal of the project is to ensure meal service to detainees in the Cuyahoga County Corrections Center that meets all applicable requirements; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14451 to Summit Food Service, LLC in the amount not-to-exceed \$18,000,000.00 for jail food services for the period 1/1/2025 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take

effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Public Safety & Justice Affairs

[Technical correction made by Clerk: November 19, 2024]

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0425

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution authorizing an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services recommends an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00 with the following providers:

- a) For additional funds:
- 1) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$1,300.00.
 - 2) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount of \$50,000.00.
 - 3) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount of \$6,000.00.
 - 4) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$16,000.00.
 - 5) Contract No. 3768 with PurFoods, LLC dba Mom’s Meals for Home Delivered Meals services in the anticipated amount of \$200,000.00.
 - 6) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount of \$15,000.00.
 - 7) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount of \$18,000.00.

- 8) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount of \$7,900.00.
- 9) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the anticipated amount of \$5,900.00.
- 10) Contract No. 3790 with Fernandez Property Group of Ohio for Grab Bar services in the anticipated amount of \$500.00.
- 11) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$7,500.00.
- 12) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount of \$235,800.00.
- 13) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount of \$7,100.00.
- 14) Contract No. 4798 (fka Contract No. 3749) with Blue Heron holdings, LLC for Laundry services in the anticipated amount of \$18,000.00.
- 15) Contract No. 4958 (fka Contract No. 3776) with Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount of \$11,000.00.

b) For no additional funds:

- 1) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- 2) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- 3) Contract No. 3770 with Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- 4) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- 5) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- 6) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services.
- 7) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- 8) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services.

WHEREAS, the primary goal of the OPTIONS for Independent Living Services Program is to provide a flexible, affordable in-home care program to Cuyahoga County residents aged 60 and above who, because of income and/or assets, are not eligible for Medicaid waiver or other programs; and

WHEREAS, the various services provided by the program that are essential to Cuyahoga County seniors include: 1) assistance with larger household chores; 2) medical emergency response services; 3) grab bar installation; 4) homemaking assistance; 5) home delivered meals; 6) assistance with personal care and/or transportation for medical-related appointments; and

WHEREAS, this project is funded 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025 for additional funds in the total amount not-to-exceed \$600,000.00 with the following providers:

a) For additional funds:

- 1) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$1,300.00.
- 2) Contract No. 3733 with Senior Transportation Connection for Transportation services in the anticipated amount of \$50,000.00.
- 3) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the anticipated amount of \$6,000.00.
- 4) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$16,000.00.
- 5) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount of \$200,000.00.
- 6) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount of \$15,000.00.
- 7) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services in the anticipated amount of \$18,000.00.
- 8) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount of \$7,900.00.
- 9) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the anticipated amount of \$5,900.00.
- 10) Contract No. 3790 with Fernandez Property Group of Ohio for Grab Bar services in the anticipated amount of \$500.00.

- 11) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care Services in the anticipated amount of \$7,500.00.
- 12) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount of \$235,800.00.
- 13) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the anticipated amount of \$7,100.00.
- 14) Contract No. 4798 (fka Contract No. 3749) with Blue Heron holdings, LLC for Laundry services in the anticipated amount of \$18,000.00.
- 15) Contract No. 4958 (fka Contract No. 3776) with Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount of \$11,000.00.

b) For no additional funds:

- 1) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- 2) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- 3) Contract No. 3770 with Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- 4) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- 5) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- 6) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services.
- 7) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.
- 8) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved

by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: November 12, 2024

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Department of Senior and Adult Services (DSAS); Master Agreement Amendment 2; Options for Independent Living Services (OPTN)
Department or Agency Name	Department of Senior and Adult Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O	Various Vendors – See Below		01/01/2024 – 12/31/2025	\$9,550,000.00	11/28/2023	R2023 - 0337
	3732	A-1 Healthcare LLC		\$454,000.00		
	3779	ABC International Services, Inc.		\$32,000.00		
	3781	Addus Healthcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$32,000.00		
	3789	Caring Hearts Health Services LLC		\$50,000.00		
	3792	Casleo Corporation dba Global Meals		\$4,600,000.00		
	3788	Connect America		\$260,000.00		
	3794	Essence Health Services		\$150,000.00		
	3790	Fernandez Property Group		\$20,000.00		
	3791	First Choice Medical Staffing		\$118,000.00		
	3773	Geocare, Inc. dba Home Instead Senior Care		\$190,000.00		
	3775	Home Care Relief Inc.		\$380,000.00		
	3776	Family and Community Services dba Mobile Meals, Inc.		\$150,000.00		
	3768	Purfoods LLC dba Mom's Meals		\$900,000.00		
	3770	Renaissance Home Health Care		\$218,000.00		
	3771	Rent a Daughter Senior Care		\$300,000.00		
	3772	Rose Centers for Aging Well		\$200,000.00		
	3733	Senior Transportation Connection		\$310,000.00		
	3734	Solutions Premier Training Services		\$250,000.00		
	3735	Tobi Transportation Services		\$196,000.00		
	3736	Transport Assistance, Inc		\$50,000.00		
	3769	U First Homecare		\$134,000.00		
	3747	Valued Relationships, Inc.		\$260,000.00		
	3749	Wash House CLE		\$50,000.00		
	3750	Xcel Health Services, Inc.		\$246,000.00		
	Various – see Below	Amending Various Contracts to add	6/1/2024 – 12/31/2025	\$499,000.00		

A-1		additional funding			10/21/2024	BC2024-761
	3732	A-1 Healthcare LLC		\$4,000.00		
	3781	Addus Heatlhcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$10,000.00		
	3792	Casleo Corporation dba Global Meals		\$151,500.00		
	3776	Family and Community Services dba Mobile Meals, Inc. – Name change to: Axess Family Services, Inc. dba Mobile Meals		\$2,500.00		
	3768	Purfoods LLC dba Mom’s Meals		\$216,000.00		
	3772	Rose Centers for Aging Well		\$10,000.00		
	3769	U First Homecare		\$44,000.00		
	3750	Xcel Health Services, Inc.		\$61,000.00		
	4798	Wash House CLE – Name Change to: Blue Heron LLC		\$0		
A-2	Amending Various Contracts to add funding, Term expiration remains 12/31/2025			\$600,000.00	Pending	Pending
	3732	A-1 Healthcare LLC		\$1,300.00		
	3779	ABC International Services, inc.		\$5,900.00		
	3792	Casleo Corporation dba Global Meals		\$235,800.00		
	3794	Essence Health Services		\$7,100.00		
	3790	Fernandez Property Group		\$500.00		
	3791	First Choice Medical staffing		\$7,500.00		
	3776	Axess Family Services, Inc. dba Mobile Meals		\$11,000.00		
	3768	Purfoods LLC dba Mom’s Meals		\$200,000.00		
	3771	Rent a Daughter		\$18,000.00		
	3772	Rose Centers for Aging Well		\$7,900.00		
	3733	Senior Transportation Connection		\$50,000.00		
	3736	Transport Assistance, inc.		\$6,000.00		
	3769	U First Homecare		\$15,000.00		
	4798	Blue Heron LLC		\$18,000.00		
	3750	Xcel Health Services, Inc.		\$16,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga County Division of Senior and Adult Services requesting approval of a Master contract amendment 2 with multiple vendors in the amount of \$600,000.00. There is no change to the term or scope of work for this amendment, and the master agreement expiration date remains at 12/31/2025.

The Options program provides in-home services to seniors and adults with disabilities living in Cuyahoga County who need: assistance with larger household chores; medical emergency response services; grab

bar installation; homemaking assistance; home delivered meals; assistance with personal care; and/or transportation for medical-related appointments.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: N/A How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

To add funding to continue to provide the following services:

- To promote self-determination by providing subsidized services to clients so they can remain safe and comfortable in the community.
- Direct services and delivered to clients age 60 and older who met a protective level of care and have incomes up to 300% of the federal poverty level while also not qualifying for a funding source, like Passport.
- The overall goal of the Options Program is to extend the amount of time a client is able to reside at home before requiring more intensive services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Agenda Item 1	Owner, executive director, other (specify):
A-1 Healthcare LLC 2060 S. Taylor Rd. Cleveland Heights, OH 44118	Richard Keller, CEO
Vendor Council District:	Project Council District:
Council district 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 2	Owner, executive director, other (specify):
ABC International Services, Inc. 31525 Aurora Road, Suite #2 Solon, OH 44139	Bella Rokhman, President/Owner
Vendor Council District:	Project Council District:
Council district 6	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 3	Owner, executive director, other (specify):

Addus Healthcare (South Carolina), Inc. (DBA Arcadia Home Care & Staffing) 2300 Warrenville Road, Suite 100 Downers Grove, IL 60515	Angela Dooley, Regional Director of Operations
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 4	Owner, executive director, other (specify):
Caring Hearts Health Services LLC 333 Babbitt Road, Suite 242 Euclid, OH 44123	Marquette Brown, President
Vendor Council District:	Project Council District:
Council district 11	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 5	Owner, executive director, other (specify):
Casleo Corporation dba Global Meals 2761 E. 4 th Avenue Columbus, Ohio 43219	Nataliya Krylova, CEO
Vendor Council District:	Project Council District:
N/A	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 6	Owner, executive director, other (specify):
Connect America 816 Park Way Broomall, PA 19008	Richard Brooks, President
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 7	Owner, executive director, other (specify):
Essence Health Services 855 222 nd Street Euclid, OH 44123	Dannika Witten, Owner

Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 8	Owner, executive director, other (specify):
Fernandez Property Group 3781 West 152 nd Street Cleveland, OH 44111	Sophia Fernandez, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 9	Owner, executive director, other (specify):
First Choice Medical Staffing 1457 West 11 th Street Cleveland, OH 44107	Charles Slone, President/CEO
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 10	Owner, executive director, other (specify):
Geocare Inc.dba Home Instead Senior Care 26777 Lorain Road, Suite 608 North Olmsted, Oh 44070	Geoffrey Moore, President
Vendor Council District:	Project Council District:
Council District 1	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 11	Owner, executive director, other (specify):
Home Care Relief, Inc 753 East 200 th Street Euclid, Ohio 44119	Darlene Myrick, CEO/President
Vendor Council District:	Project Council District:
Council District 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 12	Owner, executive director, other (specify):

Axess Family Services, Inc. formerly known as Family & Community Services dba Mobile Meals 1400 S. Arlington St., Suite 38. Akron, OH 44306	Marihelyn Horrigan, Community Impact Director
Vendor Council District:	Project Council District:
Council District 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 13	Owner, executive director, other (specify):
Purfoods LLC dba Mom's Meals 3210 SE Corporate Woods Drive Ankeny, IA 50021	Nathan Jensen, Sr VP of Sales and Business Development
Vendor Council District:	Project Council District:
N/A	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 14	Owner, executive director, other (specify):
Renaissance Home Health Care 5311 Northfield Road Suite 212 Bedford Heights, Ohio 44146	Patricia Eady, Owner
Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 15	Owner, executive director, other (specify):
Rent a Daughter Senior Care 23715 Mercantile Road Building A Suite 206 Beachwood OH 44122	Mark Glatley, Chief Executive Officer
Vendor Council District:	Project Council District:
Council District 11	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 16	Owner, executive director, other (specify):
Rose Centers for Aging Well 11890 Fairhill Road Cleveland OH 44120	Dabney Conwell, Executive Director

Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 17	Owner, executive director, other (specify):
Senior Transportation Connection 4735 W. 150 th Street, Suite A Cleveland, Ohio 44135	Laura Kleinman, Executive Director
Vendor Council District:	Project Council District:
Council district 2	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 18	Owner, executive director, other (specify):
Tobi Transportation Services, LLC 14100 Bardwell Avenue East Cleveland, Ohio 44112	Alice Jackson, Vice President
Vendor Council District:	Project Council District:
Council district 10	
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 19	Owner, executive director, other (specify):
Transport Assistance, INC 5481 State Road Parma, Ohio 44134	Fred Cerny, President
Vendor Council District:	Project Council District:
Council district 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 20	Owner, executive director, other (specify):
U First Homecare 6005 Fleet Avenue #1005 Cleveland, Ohio 44105	Veora Thompkins, Director
Vendor Council District:	Project Council District:
Council District 7	County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 21	Owner, executive director, other (specify):
Valued Relationships 1400 Commerce Center Dr. Franklin, Ohio 45005	Mr. Ben Wallace, Executive Director
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 22	Owner, executive director, other (specify):
Blue Heron Holdings, LLC formerly Wash House CLE 713 Upper Merriman Dr. Akron, Ohio 44303	Mr. John Boughton, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 23	Owner, executive director, other (specify):
Xcel Healthcare Providers, Inc 1991 Lee Rd. Cleveland, Ohio 44118	Mr. John Stanich, Executive Director
Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.

Rev. 05/07/2024

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260295
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. The original contract is ongoing and this amendment is adding \$600,000.00 to help pay current invoices	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) Invoices are being collected to backpay for services beginning	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	7/1/2021 – 12/31/2022	\$6,800,435.60	6/22/2021	R2021 - 0151
A - 1	Various	Various	7/1/2021 – 12/31/2023	\$4,476,500.00	4/11/2023	R2023 - 0086

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3732

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
A-1 HEALTH CARE, INC. – OPT24 – AMND 2		Department Initials	Purchasing	
Briefing Memo		DL	OK AC	
Justification Form		DL	OK AC	
IG#	23-0408-REG exp 12/31/2027	DL	OK AC	
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)	Date:		N/A	
Debarment/Suspension Verified	Date:	10/18/2024	DL	OK AC
Auditor's Findings	Date:	10/18/2024	DL	OK AC
Independent Contractor (I.C.) Form	Date:	07/08/2024	DL	OK AC
Cover - Master contracts only		DL	OK AC	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)		DL	OK AC	
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)		N/A		
Checklist Verification		DL	OK AC	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI exp 01.31.25	DL
Workers' Compensation Insurance exp 07.01.2025	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$1,300.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0
			TOTAL		\$1,300.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212834			
Lawson RQ# (if applicable)		12904			
CM Contract#		3732			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3732
Vendor Name:	A-1 Health Care, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$1300.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	A-1 Healthcare Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3732				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	A-1 Healthcare is currently providing homemaking and/or personal care for approximately 80 Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 71% of referrals were accepted or refused within 5 business days of referral 2. 88% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider has a high measure of customer satisfaction. They serve a good number of Options clients.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/18/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3733

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Senior Transportation Connection			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	20-0277 (exp. 12/31/24)		JW	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9/6/24	JW	OK AC
Auditor's Findings	Date:	9/6/24	JW	OK AC
Independent Contractor (I.C.) Form	Date:	8/19/24	JW	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			JW	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			JW	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW
Original Executed Contract (containing insurance terms) & all executed amendments	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09318	N/A	\$50,000.00
1/1/2025-12/31/2025	HS260295	56110	UCH09318	N/A	\$0.00
			TOTAL		\$50,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212835			
Lawson RQ# (if applicable)		12904			
CM Contract#		3733			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3733
Vendor Name:	Senior Transportation Connection
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$50,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Senior Transportation Connection				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	Infor/Lawson PO#: 210773 Current: 212835				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Senior Transportation Connection provide transportation services to medical appointments.				
Performance Indicators	<p>1. 90% of clients will be picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time.</p> <p>2. If the return trip has been scheduled, then 90% of clients will be picked up within 10 minutes and no later than 20 minutes after their scheduled return time.</p> <p>3. If the return trip has not been scheduled, then 75% of clients will be picked-up within thirty (30) minutes that live within a ten-mile radius of their appointment and sixty (60) minutes that live outside the ten-mile radius of their appointment from their call requesting a return trip home.</p>				
Actual Performance versus performance indicators (include statistics):	<p>1. 91% of clients were picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time.</p> <p>2. All return trips were scheduled and recorded as scheduled trips. 91% of clients were picked up within 10 minutes and no later than 20 minutes after their scheduled return time.</p> <p>3. None.</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The performance measure was met. This provider is the only provider that provides service to the whole county. Clients speak very well of this agency on client satisfaction measures.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3736

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Transport Assistance Inc			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#			JW	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9/6/24	JW	OK AC
Auditor's Findings	Date:	9/6/24	JW	OK AC
Independent Contractor (I.C.) Form	Date:	8/19/24	JW	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			JW	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			JW	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW
Original Executed Contract (containing insurance terms) & all executed amendments	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09318		\$6,000.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09318		\$0.00
			TOTAL		\$6,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212838			
Lawson RQ# (if applicable)		12904			
CM Contract#		3736			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3736
Vendor Name:	Transport Assistance, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$6,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Transport Assistance, INC				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	Infor/Lawson PO#: 212274 Current: 212838				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Transport Assistance, INC will be providing transportation services for medical appointments.				
Performance Indicators	1. 90% of clients will be picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time. 2. If the return trip has been scheduled, then 90% of clients will be picked up within 10 minutes and no later than 20 minutes after their scheduled return time. 3. If the return trip has not been scheduled, then 75% of clients will be picked-up within thirty (30) minutes that live within a ten-mile radius of their appointment and sixty (60) minutes that live outside the ten-mile radius of their appointment from their call requesting a return trip home.				
Actual Performance versus performance indicators (include statistics):	1. 98% of clients were picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time. 2. 100% of clients were picked up within 10 minutes and no later than 20 minutes after their scheduled return time. 3. None				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Provider substantially exceeded performance measure.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM#3750

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Xcel Healthcare Providers, Inc.			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	20-0199-REG exp.12/31/2024		NM	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/18/2024	NM	OK AC
Auditor's Findings	Date:	10/18/2024	NM	OK AC
Independent Contractor (I.C.) Form	Date:	7/15/2024	NM	OK AC
Cover - Master contracts only			NM	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			NM	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			NM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	NM
COI	NM
Workers' Compensation Insurance	NM
Original Executed Contract (containing insurance terms) & all executed amendments	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$16,000.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0.00
			TOTAL		\$16,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212841			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM#3750			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3750
Vendor Name:	XCEL Healthcare Providers, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$16,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Xcel Healthcare				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210777 Current: 212841				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Xcel Healthcare is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. Not measurable: number of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This provider accepted 100% of a different Options provider's clients and aides when they went out of business. As a result, the referrals in the case management system were not measurable. They have a strong measure of customer satisfaction.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Department of Senior and Adult Services
Date	10/18/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3768

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#				OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:			OK AC
Auditor's Findings	Date:			OK AC
Independent Contractor (I.C.) Form	Date:			OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)				OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification				OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	
Matrix Law Screen shot	
COI	
Workers' Compensation Insurance	
Original Executed Contract (containing insurance terms) & all executed amendments	

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
			TOTAL		\$

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / 12904			
Lawson RQ# (if applicable)		12904			
CM Contract#		3768			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3768
Vendor Name:	PurFoods, LLC dba Mom's Meals
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Purfoods LLC dba Mom's Meals				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210778 Current: 212842				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Providing home delivered meal services to seniors in partnership with DSAS to provide nutritionally balanced meals to improve or maintain health.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 100% of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Provider substantially exceeded performance measures.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/17/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM#3769

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	23-0091-REG exp. 12/31/2027			OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10.18.2024	NM	OK AC
Auditor's Findings	Date:	10.18.2024	NM	OK AC
Independent Contractor (I.C.) Form	Date:	08.20.2024	NM	OK AC
Cover - Master contracts only			NM	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			NM	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			NM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	NM
COI	NM
Workers' Compensation Insurance	NM
Original Executed Contract (containing insurance terms) & all executed amendments	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$15,000.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0.00
			TOTAL		\$15,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212843			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM#3769			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3769
Vendor Name:	U-First Homecare Services
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$15,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	U-First Homecare Services, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210781 Current: 212843				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	U-First Homecare is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 0% of referrals were accepted or refused within 5 business days of referral, though service began prior to acceptance in the case management system. 2. 100% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This provider has always performed well with customer satisfaction. They have a low % of referrals accepted within 5 days, but they started all their clients prior to the acceptance (when they received referral through phone or email). They said they would work toward looking at the queue more often.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Department of Senior and Adult
Date	10/18/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212805/RFP
CM Contract#	3771

	Department	Clerk of the Board
Briefing Memo	DLL	

Late Submittal Required:	Yes <input checked="" type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	In an effort to use the entirety of the Healthy Aging Grant funding before the 9/30/2024 deadline, this amendment needs to be backdated to 6/1/2024.	
What is being done to prevent this from reoccurring?	We continue to try to stay in contact with our partners regularly so we can stay on top of new procurements. We moved as quickly as we could when we were informed about the funding.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			DLL	OK AC
IG#	23-0267-REG exp 12/31/2027		DLL	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9.13.2024	DLL	OK AC
Auditor's Finding	Date:	9.13.2024	DLL	OK AC
Independent Contractor (I.C.) Requirement	Date:	9.17.2024	DLL	OK AC
Cover - Master amendments only			DLL	OK AC
Contract Evaluation			DLL	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			DLL	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers’ Compensation Insurance	DLL
Original Executed Contract (containing insurance terms) & all executed amendments	DLL

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
06/01/2024 – 12/31/2024	HS260280	56110	HS-24-HAG	\$0.00
			TOTAL	\$0.00

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	212805/RFP
Lawson RQ# (if applicable)	12904
CM Contract#	3771

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$9,550,000.00		01/01/2024 – 12/31/2025	11/28/2023	R2023-0337
Prior Amendment Amounts (list separately)		\$			
Pending Amendment		\$499,000.00	01/01/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$499,000.00	01/01/2024 – 12/31/2025	Pending	Pending
Total Contact Amount		\$10,049,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0337
Amend:	1
Vendor Name:	RENT A DAUGHTER SENIOR CARE, INC.
ftp:	6/30/24 - 12/31/25

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Amount:	\$0.00
History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 9/30/24

CONTRACT EVALUATION FORM

Contractor	Rent A Daughter Senior Care, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	212805				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Rent A Daughtrer is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. This provider was new to this contract period and was oriented to the case management system at the billing cycle, making it unmeasurable. 2. This provider was new to this contract period and was oriented to the case management system at the billing cycle, making it unmeasurable.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	This provider is new to the Options program. They have received good reports from clients, and appear to be both timely and reliable.				
Department Contact	Cynthia Mason 216-420-6834				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3772

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	23-0399-REG exp 12/31/2027		DLL	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9.13.2024	DLL	OK AC
Auditor's Findings	Date:	9.13.2024	DLL	OK AC
Independent Contractor (I.C.) Form	Date:	9.17.2024	DLL	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DLL	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			DLL	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers' Compensation Insurance	DLL
Original Executed Contract (containing insurance terms) & all executed amendments	DLL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09322	\$7,900.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09322	\$0.00
			TOTAL	\$7,900.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		PO# 212806/ RFP			
Lawson RQ# (if applicable)		12904			
CM Contract#		3772			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337. BC 2024-761
CM#:	3772
Vendor Name:	Rose Centers for Aging Well, LLC
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$7,900.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Rose Centers For Aging Well				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210771 Current: 212806				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Providing home delivered meal services to seniors in partnership with DSAS to provide nutritionally balanced meals to improve or maintain health.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 91% of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider met or exceeded performance measures.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/17/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3779

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
ABC International Services, Inc. – OPT24 – AMND 2		Department Initials	Purchasing	
Briefing Memo		DL	OK AC	
Justification Form		DL	OK AC	
IG#	24-0258-REG exp 12/31/2028	DL	OK AC	
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	N/A		
Debarment/Suspension Verified	Date: 10/18/2024	DL	OK AC	
Auditor's Findings	Date: 10/18/2024	DL	OK AC	
Independent Contractor (I.C.) Form	Date: 07/08/2024	DL	OK AC	
Cover - Master contracts only		DL	OK AC	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)		DL	OK AC	
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>		N/A		
Checklist Verification		DL	OK AC	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI exp 10.16.25	DL
Workers' Compensation Insurance exp 07.01.2025	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$5,900.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0
			TOTAL		\$5,900.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212809			
Lawson RQ# (if applicable)		12904			
CM Contract#		3779			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3779
Vendor Name:	ABC International Services, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$5900.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	ABC International				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3779				
RQ#	12904				
Time Period of Original Contract	1/1/2024 – 12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Chore and the installation of grab bars are intended to restore, improve or maintain a healthy living environment (chore-heavy household cleaning, packing/unpacking, organizing, carpet cleaning; grab bar- installation of the grab bars, and the actual bars themselves).				
Performance Indicators	<p>1. 90% of referrals will be accepted or refused within 5 business days of referral.</p> <p>2. Chore - 90% of clients will have services completed within 30 days of the referral acceptance, except in cases of documented client cancellations.</p> <p>2. Grab bar- 90% of clients will have grab bars completely installed within 30 days of receiving the authorization from the landlord, except in cases of documented client cancellations</p>				
Actual Performance versus performance indicators (include statistics):	<p>1.Chore-100% of referrals were accepted or refused within 5 business days of referral.</p> <p>1. Grab bar-92% of referrals were accepted or refused within 5 business days of referral.</p> <p>2. Chore - 34% of clients had services completed within 30 days of the referral acceptance, except in cases of documented client cancellations.</p> <p>2. Grab bar- 78% of clients had grab bars completely installed within 30 days of receiving the authorization from the landlord, except in cases of documented client cancellations</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		

Justification of Rating	This provider is the only contract for Chore services. They now have three team leads for the chore service, which has been helping them to provide service in a timelier manner. Satisfaction with the finished product is good. This provider also supplies grab bars and grab bar installation.
Department Contact	Cynthia Mason 216-420-6834
User Department	Division of Senior and Adult Services
Date	10/18/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	12904
Buyspeed RQ# (if applicable):	n/a
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	3790

	Department	Clerk of the Board
Briefing Memo	DWM	

Late Submittal Required:	Yes <input checked="" type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	In an effort to use the entirety of the Healthy Aging Grant funding before the 9/30/2024 deadline, this amendment needs to be backdated to 6/1/2024.	
What is being done to prevent this from reoccurring?	We continue to try to stay in contact with our partners regularly so we can stay on top of new procurements. We moved as quickly as we could when we were informed about the funding.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				
Fernandez Property Group			Department initials	Purchasing
Justification Form			DWM	OK AC
IG#	23-0262-REG – 12/31/2027		DWM	OK AC
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9/4/2024	DWM	OK AC
Auditor's Finding	Date:	9/4/2024	DWM	OK AC
Independent Contractor (I.C.) Requirement	Date:	7/16/2024	DWM	OK AC
Cover - <i>Master amendments only</i>			DWM	OK AC
Contract Evaluation			DWM	OK AC
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	
Checklist Verification			DWM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials

1 | Page

Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers’ Compensation Insurance	DWN
Original Executed Contract (containing insurance terms) & all executed amendments	DWM

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
				\$0.00
			TOTAL	\$0.00

Contract History CE/AG# (if applicable)	12904
Infor/Lawson PO# Code (if applicable)	N/A
Lawson RQ# (if applicable)	RFP
CM Contract#	3792

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 9/30/2025	11/28/2023	R2023-0337
Prior Amendment Amounts (list separately)					
Pending Amendment		\$499,000.00	1/1/2024 – 12/31/25	10/21/24	Pending
Total Amendments		\$499,000.00	1/1/2024 – 12/31/25	Pending	Pending
Total Contract Amount		\$10,049,000.00			

Purchasing Use Only:

Prior Resolutions:	R2023-0337, BC2024-761
Amend:	2
Vendor Name:	Fernandez Property Group Ohio
ftp:	1/1/2024 – 12/31/25
Amount:	\$0.00

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	
Purchasing Buyer’s initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Fernandez Property Group				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	212851				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	The installation of grab bars is intended to improve safety for clients living in their own home. This includes installation of the grab bars and the actual bars themselves.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral. 2. Chore - 90% of clients will have services completed within 30 days of the referral acceptance, except in cases of documented client cancellations. 2. Grab bar- 90% of clients will have grab bars completely installed within 30 days of receiving the authorization from the landlord, except in cases of documented client cancellations 3. Agree or Strongly Agree on measure of customer satisfaction 4. Less than 10% customer concern measure				
Actual Performance versus performance indicators (include statistics):	1. This is a new provider who was oriented to the system for the first billing cycle, so this is unmeasurable. 2. This is a new provider who was oriented to the system for the first billing cycle, so this is unmeasurable. 3. Agree on measure of customer satisfaction 4. 5.8% customer concern measure				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			

Justification of Rating	This is a new provider for this contract period. They have had strong timeliness and customer satisfaction. They install grab bars directly into the stud, which makes the product sturdier than some other products. They also install special grab bars that work for floor installation.
Department Contact	Cynthia Mason 216-420-6834
User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM# 3791

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
First Choice Medical Staffing of Ohio, Inc.			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0413-REG EXP. 12/31/2025		DA	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10.18.2024	DA	OK AC
Auditor's Findings	Date:	10.18.2024	DA	OK AC
Independent Contractor (I.C.) Form	Date:	07.06.2024	DA	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DA	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			DA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
First Choice Medical Staffing of Ohio, Inc.	Department Initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature - 12/31/2024	HS260295	56110	UCH09319	56110	\$7,500.00
1/1/2025 - 12/31/2025	HS260295	56110	UCH09319	56110	\$0
			TOTAL		\$7,500.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212813			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM# 3791			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3791
Vendor Name:	First Choice Medical Staffing of Ohio, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$7,500.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	First Choice Medical Staffing				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#3328 (copy 1437), PO#212267 Current: 212813				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	First Choice is currently providing homemaking and/or personal care. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 25% of referrals were accepted or refused within 5 business days of referral, though the start date often preceded the acceptance date. 2. 100% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This provider has good number of Options clients. While they have a lower percentage of referrals being accepted within 5 business days, it appears that they started serving the client prior to acceptance within our case management system, and service is the main goal behind the performance measure. They also have a good customer satisfaction rating.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3792

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Caselo Corporation dba Global Meals			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	20-0211-REG – 12/31/2024		DWM	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/16/24	DWM	OK AC
Auditor's Findings	Date:	10/16/24	DWM	OK AC
Independent Contractor (I.C.) Form	Date:	8/1/24	DWM	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DWM	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			DWM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers' Compensation Insurance	DWM
Original Executed Contract (containing insurance terms) & all executed amendments	DWM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Upon Signature – 12/31/2024	HS260295	56110	UCH09322		\$235,800.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09322		\$0.00
			TOTAL		\$235,800.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#: 212814			
Lawson RQ# (if applicable)		12904			
CM Contract#		3792			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3792
Vendor Name:	Casleo Corporation dba Global Meals
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$235,800.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Casleo Corporation				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210783 212277 Current: 212812				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Providing home delivered meal services to seniors in partnership with DSAS to provide nutritionally balanced meals to improve or maintain health.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 100% of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Provider substantially exceeded performance measures.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				

Date	10/24/2024
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3794

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Essence Heath Services			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	23-0266-REG – 12/31/2027			OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/23/2024	DWM	OK AC
Auditor's Findings	Date:	10/23/2024	DWM	OK AC
Independent Contractor (I.C.) Form	Date:	7/18/24	DWM	OK AC
Cover - <i>Master contracts only</i>			AC	OK AC
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DWM	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			DWM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers' Compensation Insurance	DWM
Original Executed Contract (containing insurance terms) & all executed amendments	DWM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon signature – 12/31/2024	HS260295	56110	UCH09319		\$2,100.00
Effective upon signature – 12/31/2024	HS260296	56110	UCH09321		\$5,000.00
1/1/2025 – 12/31/2025	HS260296	56110	UCH09319		\$0.00
1/1/2025 – 12/31/2025	HS260296	56110	UCH9321		\$0.00
			TOTAL		\$7,100.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#: 212853			
Lawson RQ# (if applicable)		12904			
CM Contract#		3794			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3794
Vendor Name:	ESSENCE HEALTH SERVICES, INC.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$7,100.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Essence Health Services, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	212853				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Essence is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. This is a new provider, and the system orientation did not occur until the billing cycle began, which means this is unmeasurable. 2. This is a new provider, and the system orientation did not occur until the billing cycle began, which means this is unmeasurable.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	This is a new provider who has accepted Options clients. During the timeframe selected, the data is unmeasurable. Customers like this agency and they are beginning very well as a provider.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM#4798 FKA 3749

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Blue Heron Holdings, LLC formerly Wash House CLE, LLC			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	
IG#	24-0305-REG exp. 12/31/2028		NM	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10.18.2024	NM	OK AC
Auditor's Findings	Date:	10.18.2024	NM	OK AC
Independent Contractor (I.C.) Form	Date:	8.26.2024	NM	OK AC
Cover - Master contracts only			NM	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			NM	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			NM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	NM
COI	NM
Workers' Compensation Insurance	NM
Original Executed Contract (containing insurance terms) & all executed amendments	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09324		\$18,000.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09324		\$0.00
			TOTAL		\$18,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 213617			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM#4798 FKA 3749			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	4798 FKA 3749
Vendor Name:	Blue Heron Holdings, LLC (Formerly: Wash House CLE)
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$18,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Blue Heron Holdings, LLC formerly Wash House				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210777 Current: 212841				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Xcel Healthcare is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. Not measurable: number of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This provider accepted 100% of a different Options provider's clients and aides when they went out of business. As a result, the referrals in the case management system were not measurable. They have a strong measure of customer satisfaction.				
Department Contact	Cynthia Mason 216-420-6834				

User Department	Department of Senior and Adult Services
Date	10/18/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM# 4958 (Copy of 3776)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Axess Family Services, Inc. dba Mobile Meals		Department Initials	Purchasing	
Briefing Memo		AC	OK AC	
Justification Form		AC	OK AC	
IG#	21-0041-REG EXP. 12/31/2025	DA	OK AC	
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	N/A		
Debarment/Suspension Verified	Date:	10.18.2024	DA	OK AC
Auditor's Findings	Date:	10.18.2024	DA	OK AC
Independent Contractor (I.C.) Form	Date:	07.15.2024	DA	OK AC
Cover - Master contracts only		AC	OK AC	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)		DA	OK AC	
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)		N/A		
Checklist Verification		DA	OK AC	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Axess Family Services, Inc. dba Mobile Meals	Department Initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09322	56110	\$11,000.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09322	56110	\$0.00
			TOTAL		\$11,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#213618			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM# 4958 (Copy of 3776)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	4958 FKA 3776
Vendor Name:	Axess Family Services, Inc. dba Mobile Meals (Formerly: Family & Community Services, Inc. dba Mobile Meals)
Time Period:	1/1/24-12/31/25
Amount:	\$11,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Axess Family Services dba Mobile Meals				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM 4958 (Copy of 3776), CM 3776, PO# 200048 Current: 212808				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Providing home delivered meal services to seniors in partnership with DSAS to provide nutritionally balanced meals to improve or maintain health.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 100% of referrals were accepted or refused within 5 business days of referral 2. 100% of clients began to receive meal delivery within 14 days of provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Provider substantially exceeded performance measures.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/22/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3735

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
TOBI Transportation LLC			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0069 (exp. 12/31/25)		JW	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9/6/24	JW	OK AC
Auditor's Findings	Date:	9/6/24	JW	OK AC
Independent Contractor (I.C.) Form	Date:	9/11/24	JW	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			JW	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			JW	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	JW
Matrix Law Screen shot	JW
COI	JW
Workers' Compensation Insurance	JW
Original Executed Contract (containing insurance terms) & all executed amendments	JW

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$0.00
			TOTAL		\$0.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212837			
Lawson RQ# (if applicable)		12904			
CM Contract#		3735			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3735
Vendor Name:	TOBI Transportation Services, LLC
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Tobi Transportation Services, LLC				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	Infor/Lawson PO#: 212271 Current: 212837				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Tobi Transportation Services, LLC will be providing transportation services for medical appointments.				
Performance Indicators	1. 90% of clients will be picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time. 2. If the return trip has been scheduled, then 90% of clients will be picked up within 10 minutes and no later than 20 minutes after their scheduled return time. 3. If the return trip has not been scheduled, then 75% of clients will be picked-up within thirty (30) minutes that live within a ten-mile radius of their appointment and sixty (60) minutes that live outside the ten-mile radius of their appointment from their call requesting a return trip home.				
Actual Performance versus performance indicators (include statistics):	1. 100% of clients were picked up within 20 minutes and no later than 10 minutes after their scheduled pick-up time. 2. none 3. 100% of clients were picked-up within thirty (30) minutes that live within a ten-mile radius of their appointment and sixty (60) minutes that live outside the ten-mile radius of their appointment from their call requesting a return trip home.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Provider substantially exceeded performance measures.				

Department Contact	Cynthia Mason 216-420-6834
User Department	Division of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM#3747

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0144-REG- exp12/31/2025		NM	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/18/2024	NM	OK AC
Auditor's Findings	Date:	10/18/2024	NM	OK AC
Independent Contractor (I.C.) Form	Date:	07/15/2024	NM	OK AC
Cover - Master contracts only			NM	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			NM	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			NM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	NM
Matrix Law Screen shot	NM
COI	NM
Workers' Compensation Insurance	NM
Original Executed Contract (containing insurance terms) & all executed amendments	NM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature-12/31/2025					\$0.00
			TOTAL		\$0.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212839			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM#3747			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3747
Vendor Name:	Valued Relationships, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Valued Relationships, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210780 Current: 212839				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Emergency Response Services (ERS) are designed to monitor client safety and provide access to emergency crisis intervention for medical or environmental emergencies through the provision of a home communication unit (HCU) and connection systems.				
Performance Indicators	1. 75% of client signals for assistance will be responded to within thirty (30) seconds of receiving the signal. 2. 100% of client signals for assistance will be responded to within sixty (60) seconds of receiving the signal. 3. 100% of all home installations/wireless mailings and service changes will be completed within 14 days of the accepted referral				
Actual Performance versus performance indicators (include statistics):	1. 83% of client signals for assistance were responded to within thirty (30) seconds of receiving the signal. 2. 98% of client signals for assistance were responded to within sixty (60) seconds of receiving the signal. 3. 100% of all home installations/wireless mailings and service changes were completed within 14 days of the accepted referral.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	This provider falls within all parameters for success, both performance measures and customer satisfaction. They also use a social model of engagement, which allows customers to call for reassurance and to stay on the line when customers are doing something that produces a measure of anxiety.				

Department Contact	Cynthia Mason 216-420-6834
User Department	Department of Senior and Adult Services
Date	10/18/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3772

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	23-0399-REG exp 12/31/2027		DLL	OK AC
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)	Date:		N/A	
Debarment/Suspension Verified	Date:	9.13.2024	DLL	OK AC
Auditor's Findings	Date:	9.13.2024	DLL	OK AC
Independent Contractor (I.C.) Form	Date:	9.17.2024	DLL	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DLL	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			DLL	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DLL
Matrix Law Screen shot	DLL
COI	DLL
Workers' Compensation Insurance	DLL
Original Executed Contract (containing insurance terms) & all executed amendments	DLL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09322	\$7,900.00
1/1/2025 – 12/31/2025	HS260295	56110	UCH09322	\$0.00
			TOTAL	\$7,900.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		PO# 212806/ RFP			
Lawson RQ# (if applicable)		12904			
CM Contract#		3772			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2023-761
CM#:	3770
Vendor Name:	Renaissance Home Health Care, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$7900.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Renaissance Home Health Care				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	210776 212268 Current: 212844				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Renaissance is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom. They have been accepted to also do laundry, but never began to accept laundry clients.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 100% of referrals started service prior to the referral in the case management system. 2. 100% of clients began to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Performance measures were exceeded for homemaking and personal care. Laundry was contracted, but never provided.				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM# 3773

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Geocare, Inc. dba Home Instead Senior Care			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0418-REG	Exp. 12/31/2025	DA	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10.18.2024	DA	OK AC
Auditor's Findings	Date:	10.18.2024	DA	OK AC
Independent Contractor (I.C.) Form	Date:	07.23.2024	DA	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DA	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			DA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Geocare, Inc. dba Home Instead Senior Care	Department Initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$0.00
			TOTAL		\$0.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212845			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM# 3773			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3773
Vendor Name:	Geocare, Inc. dba Home Instead Senior Care
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Geocare Inc., DBA Home Instead Senior Care				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3773, PO# 200045 Current: 212845				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Geocare is currently providing homemaking for approximately 26 Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands).				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 89% of the referrals were accepted within 5 business days. 2. 92% of clients began service within 21 days of referral.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This provider has historically been a strong provider, and are the only totally West side provider, which is needed. They have a strong measure of customer satisfaction.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/22/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	CM# 3775

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Home Care Relief, Inc.			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0044-REG	EXP. 12/31/2025	DA	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10.18.2024	DA	OK AC
Auditor's Findings	Date:	10.18.2024	DA	OK AC
Independent Contractor (I.C.) Form	Date:	07.16.2024	DA	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DA	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			DA	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Home Care Relief, Inc.	Department Initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$0.00
			TOTAL		\$0.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#212807			
Lawson RQ# (if applicable)		12904			
CM Contract#		CM# 3775			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3775
Vendor Name:	Home Care Relief, Inc.
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Home Care Relief				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3775, PO# 200050 Current: 212807				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Home Care Relief is currently providing homemaking and/or personal care for Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands).				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. There was one referral accepted during the time-period measured, not statistically significant. 2. There was one referral accepted during the time-period measured, not statistically significant.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Provider has a high measure of customer satisfaction. They serve approximately 45 Options clients which are ongoing, but have not accepted many clients since they lost staff during the pandemic.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/22/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3781

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Addus Healthcare (South Carolina), Inc. (DBA Arcadia Home Care & Staffing) – OPT24 – AMND 2			Department Initials	Purchasing
Briefing Memo			DL	OK AC
Justification Form			DL	OK AC
IG#	21-0147-REG exp 12/31/2025		DL	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/18/2024	DL	OK AC
Auditor's Findings	Date:	10/18/2024	DL	OK AC
Independent Contractor (I.C.) Form	Date:	07/12/2024	DL	OK AC
Cover - Master contracts only			DL	OK AC
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			DL	OK AC
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			DL	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI exp 06.01.25	DL
Workers' Compensation Insurance exp 07.01.2025	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$0
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0
			TOTAL		\$0

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212810			
Lawson RQ# (if applicable)		12904			
CM Contract#		3781			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3781
Vendor Name:	Addus HealthCare (South Carolina), Inc. dba Arcadia Home Care & Staffing
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Addus Healthcare				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3781				
RQ#	12904				
Time Period of Original Contract	1/1/2024 -12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Addus Healthcare is currently providing homemaking and/or personal care for approximately 8 Options clients. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. There was one referral accepted during the time period measured, so there is no statistical significance. 2. There was one referral accepted during the time period measured, so there is no statistical significance.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	This provider does well with clients when they are able to staff. This agency historically maintains a rather low number of clients, but the clients are pleased with their service.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Division of Senior and Adult Services				
Date	10/18/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3788

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Connect America			Department Initials	Purchasing
Briefing Memo			AC	OK AC
Justification Form			AC	OK AC
IG#	21-0145-REG – 12/31/2025		DWM	OK AC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	10/23/2024	DWM	OK AC
Auditor's Findings	Date:	10/23/2024	DWM	OK AC
Independent Contractor (I.C.) Form	Date:	7/18/24	DWM	OK AC
Cover - Master contracts only			AC	OK AC
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DWM	OK AC
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	
Checklist Verification			DWM	OK AC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DWM
Matrix Law Screen shot	DWM
COI	DWM
Workers' Compensation Insurance	DWM
Original Executed Contract (containing insurance terms) & all executed amendments	DWM

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
			TOTAL		\$

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO#: 212811			
Lawson RQ# (if applicable)		12904			
CM Contract#		3788			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3788
Vendor Name:	Connect America.com LLC
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Connect America				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#: 1406 PO#: 210769 Current: 212811				
RQ#	12904				
Time Period of Original Contract	1/1/2024-12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Emergency Response Services (ERS) are designed to monitor client safety and provide access to emergency crisis intervention for medical or environmental emergencies through the provision of a home communication unit (HCU) and connection systems.				
Performance Indicators	1. 75% of client signals for assistance will be responded to within thirty (30) seconds of receiving the signal. 2. 100% of client signals for assistance will be responded to within sixty (60) seconds of receiving the signal. 3. 100% of all home installations/wireless mailings and service changes will be completed within 14 days of the accepted referral.				
Actual Performance versus performance indicators (include statistics):	1. 76% of client signals for assistance were responded to within thirty (30) seconds of receiving the signal. 2. 89% of client signals for assistance were responded to within sixty (60) seconds of receiving the signal. 3. 80% of all home installations/wireless mailings and service changes were completed within 14 days of the accepted referral				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Connect America met most performance measures and has a good record of timeliness and a good record of customer service. They provide falls monitoring and lock boxes free to clients.				

Department Contact	Cynthia Mason 216-420-6834
User Department	Department of Senior and Adult Services
Date	10/22/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	12904
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	3789

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Caring Hearts Health Services LLC – OPT24 – AMND 2		Department Initials	Purchasing	
Briefing Memo		DL	OK AC	
Justification Form		DL	OK AC	
IG#	21-0142-REG exp 12/31/2025	DL	OK AC	
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:	N/A		
Debarment/Suspension Verified	Date:	10/18/2024	DL	OK AC
Auditor's Findings	Date:	10/18/2024	DL	OK AC
Independent Contractor (I.C.) Form	Date:	07/10/2024	DL	OK AC
Cover - Master contracts only		DL	OK AC	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)		DL	OK AC	
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)		N/A		
Checklist Verification		DL	OK AC	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	DL
Matrix Law Screen shot	DL
COI exp 05.08.25	DL
Workers' Compensation Insurance exp 06.30.2025	DL
Original Executed Contract (containing insurance terms) & all executed amendments	DL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective upon Signature – 12/31/2024	HS260295	56110	UCH09319		\$0
1/1/2025 – 12/31/2025	HS260295	56110	UCH09319		\$0
			TOTAL		\$0

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP / PO# 212812			
Lawson RQ# (if applicable)		12904			
CM Contract#		3789			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,550,000.00		1/1/2024 – 12/31/2025	11/28/2023	R2023-0337
Amendment 1		\$499,000.00	1/1/2024 – 12/31/2025	10/21/2024	BC2024-761
Pending Amendment		\$600,000.00	1/1/2024 – 12/31/2025	Pending	Pending
Total Amendments		\$1,099,000.00			
Total Contract Amount		\$10,649,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0337, BC2024-761
CM#:	3789
Vendor Name:	Caring Hearts Health Services LLC
Time Period:	1/1/2024 – 12/31/2025
Amount:	\$0.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	AC 10/28/24

CONTRACT EVALUATION FORM

Contractor	Caring Hearts Health Services				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3789				
RQ#	12904				
Time Period of Original Contract	1/1/2024 – 12/31/2025				
Background Statement	The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, Laundry, personal care and/or homemaker) to Cuyahoga County.				
Service Description	Caring Hearts is not currently providing homemaking, personal care or Chore for Options clients, though that continues to be authorized. They are doing laundry only. Homemaking consists of light housekeeping (kitchen cleaning, bathroom cleaning, vacuum, mop, dust, bed linens, laundry care, doing errands). Personal care consists of assisting persons to bathe and groom. Chore is intended to restore, improve or maintain a healthy living environment (heavy household cleaning, packing/unpacking, organizing, carpet cleaning). Laundry is intended to improve health and hygiene of clients by doing pick-up, wash, rinse, fold, pack and return laundry items to client.				
Performance Indicators	1. 90% of referrals will be accepted or refused within 5 business days of referral 2. 90% of clients will begin to receive services within 21 days of the provider acceptance of initial referral, except in cases of documented client cancellations.				
Actual Performance versus performance indicators (include statistics):	1. 67% of referrals were accepted within 5 business days. 2. 100% of clients began to receive service within 21 days of provider acceptance of initial referral.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	This provider is doing laundry only for less than 10 persons, and clients do like the service very much. However, the contract is also for homemaking, personal care and chore, which is not actively being provided.				
Department Contact	Cynthia Mason 216-420-6834				
User Department	Department of Senior and Adult Services				
Date	10/18/2024				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0428

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024; and

WHEREAS, this contract provides supportive services for the PASS Program, a Transitional Housing Program for homeless men; and

WHEREAS, the primary goals of this project are to: (1) to provide basic, temporary housing and safety net services for 75 homeless men, (2) to quickly link clients with Rapid Re-Housing Assistance; and (3) to support clients in accessing earned income and benefits; and

WHEREAS, this project is funded 31% Health and Human Services Levy Fund and 69% U.S. Department of Housing and Urban Development Rapid Rehousing for Singles Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 9/30/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$800,101.00, effective 10/1/2024.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: November 12, 2024

Journal _____
_____,20____

PURCHASE-RELATED TRANSACTIONS

Title	OHS; Salvation Army; 2024-2025 Amend 1 for Emergency Shelter and Rapid Rehousing for Single Adults
Department or Agency Name	Office of Homeless Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3868	Salvation Army	10/1/23 – 9/30/24	\$794,821.00	11/28/23	R2023-0347
O	3868	Salvation Army	10/1/24 – 9/30/25	\$800,101.00	Pending	Pending

Service/Item Description (include quantity if applicable).

The Pickup Assessment Sheltering Service (PASS) Program provides Temporary Housing, Rapid Rehousing and Recovery Support Services to homeless men, serving 75 men at any given time and an average of 150 to 200 men annually. All participants are referred to the PASS Single Adult RRH program by Coordinated Entry. Persons go to CE directly from the streets or other literally homeless situations and are provided immediate shelter and a referral to PASS when beds are available. There are no barriers to referral to the PASS Single Adult RRH program. The overarching goal of the PASS Program is for the men to obtain permanent housing through the utilization of an Individualized Housing First Case Management Plan. This plan focuses on leveraging local resources and HUD Rapid Rehousing funds to transition homeless men into permanent placement. The PASS program also supports clients in accessing stable income and recovery supports.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** **N/A**

Project Goals, Outcomes or Purpose (list 3):

- Provide basic temporary housing and safety net services for 75 homeless men at a time
- Link clients with permanent housing
- Support clients in accessing earned income and recovery supports

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Salvation Army 440 West Nyack Rd West Nyack, NY 10994	Owner, executive director, other (specify): Michael Southwick, secretary
Vendor Council District: n/a - out of state corporate location	Project Council District: 7

Rev. 05/07/2024

If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. RFP exemption based on a subgrant award from the US Department of Housing and Urban Development for Rapid Rehousing for Singles. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
<ul style="list-style-type: none"> 69% US Department of Housing and Urban Development Rapid Rehousing for Singles grant 31% Health & Human Services levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS220125 – US Department of Housing and Urban Development Rapid Rehousing for Singles grant

HS260350 – Health & Human Services levy

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 8/29/24

Date documents were requested from vendor: 9/10/24, 9/30/24, 10/4/24

Date of insurance approval from risk manager: 10/9/24

Date Department of Law approved Contract: 10/9/24

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Provider has begun providing services per the HUD grant agreement but is aware that they will not receive payment until the contract is approved and active

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3868	Salvation Army	10/1/23 – 9/30/24	\$794,821.00	11/28/23	R2023-0347
O	3868	Salvation Army	10/1/24 – 9/30/25	\$800,101.00	Pending	Pending

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	3868

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	HUD issued grant agreement late	
What is being done to prevent this from reoccurring?	N/A – OHS doesn’t have control over when grant agreements are issued	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Salvation Army			Department Initials	Purchasing
Briefing Memo			ER	BRM
Justification Form			ER	BRM
IG#	23-0271-REG 12/31/2027		ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10/10/24	ER	BRM
Auditor’s Findings	Date:	10/10/24	ER	BRM
Independent Contractor (I.C.) Form	Date:	11/28/23	ER	BRM
Cover - Master contracts only			N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			ER	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	n/a
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers’ Compensation Insurance	ER
Original Executed Contract (containing insurance terms) & all executed amendments	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
10/1/24 – 12/31/24	HS220125	55130	HS-2024-RRH-ADU	55130	\$ 550,101.00
1/1/25 – 9/30/25	HS220125	55130	HS-2024-RRH-ADU	55130	\$ 0.00
10/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 42,000.00
1/1/25 – 9/30/25	HS260350	55130	UCH00000	55130	\$ 208,000.00
			TOTAL		\$ 800,101.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		3868			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$ 794,821.00		10/1/23 – 9/30/24	11/28/23	R2023-0347
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$ 800,101.00	9/30/25	Pending	Pending
Total Amendments		\$ 800,101.00			
Total Contract Amount		\$ 1,594,922.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0347
CM#:	3868
Vendor Name:	The Salvation Army
Time Period:	10/1/2023-9/30/2024 ext 9/30/2025
Amount:	\$800,101.00
History/CE:	Ok
EL:	ok
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/15/2024

CONTRACT EVALUATION FORM

Contractor	Salvation Army				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	3868				
RQ#	N/A				
Time Period of Original Contract	10/1/23 – 9/30/24				
Background Statement	Salvation Army was awarded a contract in 2023 to operate the PASS Rapid Re-Housing Program, which provides 75 shelter beds and rapid rehousing services at a point in time for homeless men.				
Service Description	The PASS Program provides temporary housing, referrals for Rapid Re-Housing, employment linkages, recovery support, and housing search assistance to homeless, adult men.				
Performance Indicators	Number of people assisted annually; exits to permanent housing.				
Actual Performance versus performance indicators (include statistics):	The Salvation Army served 220 unique individuals in 2023. Of those who left the program, 80% exited to permanent housing.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	The Salvation Army PASS Rapid Re-Housing Program has consistently met expectations for % of individuals exiting to PH, despite significant barriers faced by this population.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	10/10/24				

00County Council of Cuyahoga County, Ohio

Resolution No. R2024-0429

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making awards with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Conwell and Miller	

WHEREAS, the County Executive /Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends awards and entering into contracts with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026 as follows:

- 1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,910,166.00.
- 2) Contract No. 4701 with Famicos Foundation in the amount not-to-exceed \$300,194.00.
- 3) Contract No. 4702 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$556,860.00.
- 4) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- 5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$357,386.00.
- 6) Contract No. 4705 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Cogswell Hall in the amount not-to-exceed \$370,650.00.

- 7) Contract No. 4706 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Independence Place in the amount not-to-exceed \$283,152.00; and

WHEREAS, the primary goal of this project is to provide rent subsidized permanent housing, medical care, mental health, recovery and employment services to help individuals integrate back into their communities; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes awards and entering into contracts various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026 as follows:

- 1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,910,166.00.
- 2) Contract No. 4701 with Famicos Foundation in the amount not-to-exceed \$300,194.00.
- 3) Contract No. 4702 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$556,860.00.
- 4) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$221,592.00.
- 5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$357,386.00.
- 6) Contract No. 4705 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Cogswell Hall in the amount not-to-exceed \$370,650.00.
- 7) Contract No. 4706 with The Young Women’s Christian Association of Greater Cleveland, Ohio- YWCA Independence Place in the amount not-to-exceed \$283,152.00; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: November 20, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Homeless Services; 24-26 Various Providers; Master Contract for Permanent Supportive Housing Supportive Services and Operations
Department or Agency Name	Office of Homeless Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/ Council Approved	Approval No.
O	4700	EDEN, Inc	7/1/24 – 6/30/26	\$1,910,166	Pending	Pending
O	4701	Famicos	7/1/24 – 6/30/26	\$300,194	Pending	Pending
O	4702	Front Steps	7/1/24 – 6/30/26	\$556,860	Pending	Pending
O	4703	Humility of Mary Housing, Inc.	7/1/24 – 6/30/26	\$221,592	Pending	Pending
O	4704	Mental Health Services for the Homeless dba FrontLine Service	7/1/24 – 6/30/26	\$357,386	Pending	Pending
O	4705	YWCA Greater Cleveland – Independence Place	7/1/24 – 6/30/26	\$283,152	Pending	Pending
O	4706	YWCA Greater Cleveland – Cogswell Hall	7/1/24 – 6/30/26	\$370,650	Pending	Pending

Service/Item Description (include quantity if applicable).

The Office of Homeless Services received approval for an alternative procurement request to make awards to Housing First agencies offering Permanent Supportive Housing (PSH) for chronically homeless single adults and high-barrier homeless persons. This funding was identified in 2021 to cover gaps in PSH services and operations due to limited HUD funding.

PSH is grounded in the Housing First Initiative, which was established in 2004 with the goal of ending chronic homelessness in the county. The model focuses on working with those who are experiencing the highest barriers to stabilization, including those struggling with severe mental illness, substance use, seniors, and veterans. In this model, clients move into housing quickly and then are provided support services onsite to address the issues that may interfere with their ability to maintain housing. Referrals come through the Continuum of Care's Coordinated Entry process that targets the individuals and families with the longest and/or most episodes of homelessness, highest service needs, and highest barriers to housing.

OHS is entering into a master contract with five agencies for PSH supportive services and/or operations costs, with the provider breakdowns identified in the contract budget. Supportive services are designed to help households obtain and maintain housing. Services include but are not limited to, outreach, case management,

life skills training, substance use disorder services, medical and psychiatric services, supportive employment and vocational counseling, payee services, and, when needed, crisis intervention. These services are voluntary, and clients actively participate in creating their service delivery plan. Supportive services are provided using evidence-based practices, including motivational interviewing, harm reduction, and trauma-informed care, to help residents identify their goals. Operations covers the costs associated with the day-to-day physical operation of housing for homeless persons, including maintenance, repair, utilities, and front desk/security coverage.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- Work with those who are experiencing the greatest barriers to stabilization, including chronically homeless single adults and high-barrier homeless persons
- Provide rent-subsidized permanent housing, medical care, mental health, recovery, and employment services to help individuals integrate back into their communities
- Provide operations costs necessary to maintain housing for high-barrier individuals

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:

EDEN, Inc.
7812 Madison Avenue
Cleveland, OH 44102

Owner, executive director, other (specify):

Elaine Gimmel, executive director

Vendor Council District: 3

Project Council District: County-wide

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address:

Famicos Foundation
1325 Ansel Road
Cleveland, OH 44106

Owner, executive director, other (specify):

John Anoliefo, executive director

Vendor Council District: 7

Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address:

Front Steps
2554 W 25th St
Cleveland, OH 44113

Owner, executive director, other (specify):

Sherri Brandon, executive director

Vendor Council District: 7

Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.

N/A

Vendor Name and address: Mental Health Services for the Homeless dba FrontLine Services 1744 Payne Avenue Cleveland, OH 44114	Owner, executive director, other (specify): Susan Neth, executive director
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: Humility of Mary Housing, Inc 2251 Front Street, Suite 210 Cuyahoga Falls, OH 44221	Owner, executive director, other (specify): Fred Berry, executive director
Vendor Council District: N/A	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: YWCA Greater Cleveland 4019 Prospect Ave E Cleveland, OH 44103	Owner, executive director, other (specify): Helen Forbes Fields, president & CEO
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Alternative procurement based on provider requirements. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process BC2024-356, approved 5/6/24
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health & Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260350
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: OHS worked with Enterprise Community Partners, the Housing First coalition leader, to create an application and assessment for current Housing First-approved PSH providers. This is the first review of the PSH projects since their inception in 2004. Although OHS anticipated that we had started the process early enough to ensure the contract wouldn't be late, it took longer than anticipated due to the complexities of HUD funding received by providers and subrecipient agreements among providers. The process was not complete until July 2024. After that, there were delays in providers returning required documentation.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	4/6/24
Date documents were requested from vendor:	5/9/24, 5/27/24, 6/14/24, 6/27/24, 7/17/24, 7/27/24, 8/6/24, 8/20/24, 8/27/24, 9/3/24, 9/16/24, 9/24/24, 9/30/24, 10/2/24, 10/9/24
Date of insurance approval from risk manager:	10/11/24
Date Department of Law approved Contract:	10/11/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Services have begun but providers are aware that payments pending approval of the contract.

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/21 – 6/30/22	\$2,000,000	8/3/21	R2021-0183
1	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/22 – 6/30/23	\$2,000,000	1/24/23	R2023-0016
2	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/23 – 6/30/24	\$2,000,000	8/1/23	R2023-0219

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4700

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. After that, there were delays in providers returning required documentation.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
EDEN			Department Initials	Purchasing
Briefing Memo			ER	BRM
Justification Form			ER	BRM
IG#	20-0161-REG 12/31/2024		ER	BRM
Annual Non-Competitive Bid Contract Statement (Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/23/24	ER	BRM
Auditor's Findings	Date:	9/23/24	ER	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/15/24	ER	BRM
Cover - Master contracts only			ER	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			ER	BRM
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 318,361.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 955,083.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 636,722.00
			TOTAL		\$1,910,166.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1602			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016
CM#:	4700
Vendor Name:	Emerald Development & Economic Network, Inc.
Time Period:	7/1/2024-6/30/2026
Amount:	1,910,166.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BR 10/16/2024

CONTRACT EVALUATION FORM

Contractor	Emerald Development and Economic Network (EDEN)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1602				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless and have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization – 89% Retention – 87% Returns – 8%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Meeting established benchmarks				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	7/29/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4701

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. There were also delays in providers returning required documents.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

Famicos				Department Initials	Purchasing
Briefing Memo				ER	BRM
Justification Form				ER	BRM
IG#	21-0206-REG 12/31/2025			ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	9/17/24		ER	BRM
Auditor's Findings	Date:	9/17/24		ER	BRM
Vendor's Submission				N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/26/24		ER	BRM
Cover - <i>Master contracts only</i>				ER	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				ER	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A	N/A
Checklist Verification				ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 50,032.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 150,097.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 100,065.00
			TOTAL		\$ 300,194.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1604			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016
CM#:	4701
Vendor Name:	Famicos Foundation, Inc
Time Period:	7/1/2024-6/30/2026
Amount:	\$300,194.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/16/2024

CONTRACT EVALUATION FORM

Contractor	Famicos				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1604				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless and have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization – 85% Retention – 95% Returns – 15%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting majority of benchmarks.				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	7/26/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4702

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. There was also a delay in providers submitting required documents.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses.	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
Front Steps			Department Initials	Purchasing
Briefing Memo			ER	
Justification Form			ER	
IG#	21-0158-REG 12/31/2025		ER	
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	
Debarment/Suspension Verified	Date:	9/24/24	ER	
Auditor's Findings	Date:	9/24/24	ER	
Vendor's Submission			N/A	
Independent Contractor (I.C.) Form	Date:	718/24	ER	
Cover - <i>Master contracts only</i>			ER	
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			ER	
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	
Checklist Verification			ER	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 92,810.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 278,430.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 185,620.00
			TOTAL		\$ 556,860.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1605			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	
Vendor Name:	
Time Period:	
Amount:	
History/CE:	
EL:	
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	Front Steps				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1605				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless, defined as experiencing homelessness for one year or more or having 4 episodes in 3 years totaling at least 365 days. Persons who fall under the HUD definition of chronically homeless also have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization - 99% Retention – 96% Returns – 0%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Provider is exceeding established benchmarks				
Department Contact	Erin Rearden				
User Department	/Office of Homeless Services				
Date	8/20/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4703

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

Humility of Mary			Department Initials	Purchasing
Briefing Memo			ER	BRM
Justification Form			ER	BRM
IG#	21-0217-REG 12/31/2025		ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/24/24	ER	BRM
Auditor's Findings	Date:	9/24/24	ER	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/28/24 7/26/24	ER	BRM
Cover - Master contracts only			ER	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			ER	BRM
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 36,932.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 110,796.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 73,864.00
			TOTAL		\$ 221,592.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1606			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016, R2023-0219
CM#:	4703
Vendor Name:	Humility of Mary Housing, Inc.
Time Period:	7/1/2024-6/30/2026
Amount:	\$221,592.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/16/2024

CONTRACT EVALUATION FORM

Contractor	Humility of Mary				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1606				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless, defined as experiencing homelessness for one year or more or having 4 episodes in 3 years totaling at least 365 days. Persons who fall under the HUD definition of chronically homeless also have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization – 88% Retention – 88% Returns to homelessness – 0%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Meets or exceeds most benchmarks				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	8/26/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4704

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. In addition, there was a day in receiving some required documents from providers.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing

FrontLine Service				Department Initials	Purchasing
Briefing Memo				ER	BRM
Justification Form				ER	BRM
IG#	24-0016-REG 12/31/2028			ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	9/24/24		ER	BRM
Auditor's Findings	Date:	9/24/24		ER	BRM
Vendor's Submission				N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/23/24		ER	BRM
Cover - Master contracts only				ER	BRM
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)				ER	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A	N/A
Checklist Verification				ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 59,564.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 178,693.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 119,129.00
			TOTAL		\$ 357,386.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1617			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016, R2023-0219
CM#:	4704
Vendor Name:	Mental Health Services for Homeless Persons, Inc. dba FrontLine Services
Time Period:	7/1/2024-6/30/2026
Amount:	\$357,386.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/16/2024

CONTRACT EVALUATION FORM

Contractor	Mental Health Services dba Frontline				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1617				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless, defined as experiencing homelessness for one year or more or having 4 episodes in 3 years totaling at least 365 days. Persons who fall under the HUD definition of chronically homeless also have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization – 97% Retention – 95% Returns to homelessness – 20%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Meets most established benchmarks				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	8/20/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4705

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. It also took additional time for providers to return required documents.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
YWCA Cogswell Hall			Department Initials	Purchasing
Briefing Memo			ER	BRM
Justification Form			ER	BRM
IG#	23-0030-REG 12/31/2027		ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/24/24	ER	BRM
Auditor's Findings	Date:	9/24/24	ER	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/24/24	ER	BRM
Cover - Master contracts only			ER	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			ER	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 61,775.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 185,325.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 123,550.00
			TOTAL		\$ 370,650.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1613			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016, R2023-0219
CM#:	4705
Vendor Name:	The Young Women's Christian Association of Greater Cleveland, Ohio
Time Period:	7/1/2024-6/30/2026
Amount:	\$370,650.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/16/2024

CONTRACT EVALUATION FORM

Contractor	YWCA - Independence				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1614				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless, defined as experiencing homelessness for one year or more or having 4 episodes in 3 years totaling at least 365 days. Persons who fall under the HUD definition of chronically homeless also have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization -98% Retention – 82% Returns to homelessness – 11%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Exceeds established benchmarks on two out of three indicators				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	8/20/24				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4706

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS needed additional time to complete the PSH analysis. This is the first analysis, and it took longer than expected due to the complexities of multiple funding sources. Also took additional time for providers to submit required documents.	
What is being done to prevent this from reoccurring?	OHS will allow for additional time to complete the process for any future PSH analyses	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

YWCA Independence			Department Initials	Purchasing
Briefing Memo			ER	BRM
Justification Form			ER	BRM
IG#	23-0030-REG 12/31/2027		ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/24/24	ER	BRM
Auditor's Findings	Date:	9/24/24	ER	BRM
Vendor's Submission			N/A	N/A
Independent Contractor (I.C.) Form	Date:	7/24/24	ER	BRM
Cover - Master contracts only			ER	BRM
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			ER	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER
COI	ER
Workers' Compensation Insurance	ER

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
7/1/24 – 12/31/24	HS260350	55130	UCH00000	55130	\$ 47,192.00
1/1/25 – 12/31/25	HS260350	55130	UCH00000	55130	\$ 141,576.00
1/1/26 – 6/30/26	HS260350	55130	UCH00000	55130	\$ 94,384.00
			TOTAL		\$ 283,152.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		EXMT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		1614			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$2,000,000.00		7/1/21 – 6/30/22	8/3/21	R2021-0183
Prior Amendment Amounts (list separately) (A-1)		\$2,000,000.00	6/30/23	1/24/23	R2023-0016
A-2		\$2,000,000.00	6/30/24	8/1/23	R2023-0219
		\$			
Pending Amendment		\$			
Total Amendments		\$4,000,000.00			
Total Contract Amount		\$6,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	R2021-0183, R2023-0016, R2023-0219
CM#:	4706
Vendor Name:	The Young Women's Christian Association of Greater Cleveland, Ohio
Time Period:	7/1/2024-6/30/2026
Amount:	\$283,152.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/16/2024

CONTRACT EVALUATION FORM

Contractor	YWCA - Independence				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	1614				
RQ#	n/a				
Time Period of Original Contract	7/1/21 – 6/30/22				
Background Statement	Permanent Supportive Housing provides housing for persons who are chronically homeless, defined as experiencing homelessness for one year or more or having 4 episodes in 3 years totaling at least 365 days. Persons who fall under the HUD definition of chronically homeless also have one or more disabilities, which can include mental illness, chronic health conditions, and/or substance use disorders. These individuals normally have a higher need for supportive services.				
Service Description	Units are dedicated to serving chronically homeless persons (as defined by HUD) and high-barrier homeless persons. Tenant referrals are only through the Cuyahoga County Continuum of Care Coordinated Entry System				
Performance Indicators	Utilization of units – 85% Retention of units – 90% Returns to homelessness – less than 13%				
Actual Performance versus performance indicators (include statistics):	Utilization -98% Retention – 82% Returns to homelessness – 11%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	Exceeds two out of three established benchmarks				
Department Contact	Erin Rearden				
User Department	Office of Homeless Services				
Date	8/20/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0430

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making an award with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; authorizing the County Executive to execute Contract No. 4944 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Turner, Miller and Conwell	

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an award with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025; and

WHEREAS, the primary goals for this project are to provide short-term housing and/or long-term rapid rehousing assistance to YYA experiencing homelessness or housing instability and YYA driven case management and supportive services with a focus on developing community connections, empowering self-determination and facilitating access to meet YYA's needs; and

WHEREAS, this project is funded U.S. Department of Housing and Urban Development Youth Homelessness Develop Program Joint Transitional Housing-Rapid Rehousing Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,108,549.00 for

joint transition and rapid housing project services in connection with the Youth Homelessness Demonstration Program for the period 1/1/2024 – 12/31/2025.

SECTION 2. That the County Executive is authorized to execute Contract No. 4944 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: November 20, 2024

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	OHS; Lutheran Metropolitan Ministry; 2024 – 2025 Contract for Joint Transitional Housing – Permanent Supportive Housing for Young Adults
Department or Agency Name	Office of Homeless Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4944	Lutheran Metropolitan Ministry	1/1/24 – 12/31/25	\$3,108,549.00	Pending	Pending

Service/Item Description (include quantity if applicable).

OHS received a grant from the US Department of Housing and Urban Development for the Youth Homeless Demonstration Program to propose new approaches to drastically reduce the number of youth experiencing homelessness, including unaccompanied, pregnant, and parenting youth. Awarded YHDP communities must develop a Coordinated Community Plan (CCP) to lay the groundwork for YHDP implementation and provide a framework for proposed YHDP projects. REACHing for New Heights, the Cuyahoga CCP identified a joint Transitional Housing – Rapid Rehousing (TH-RRH) project as a funding priority.

Lutheran Metropolitan Ministry will act as the lead agency for the TH-RRH project which offers supportive services, safe and stable crisis housing, and permanent housing for young adults 18-24, who are experiencing or at risk of homelessness. LMM will provide housing and property liaison services and partner with Family Promise of Greater Cleveland and FrontLine Service as subrecipients to provide specialized case management.

This project will bridge the gap between short-term and long-term housing assistance, facilitate youth choice in meeting their housing needs, and provide resources that may not be immediately accessible to youth experiencing homelessness. YYA will receive personalized case management, including support with finding and maintaining housing, education and career resources, and independent living skills. The TH component will provide short- to medium-term rental assistance and supportive services for an average of six months in a scattered site setting. The RRH component will provide rental assistance and supportive services for an average of 12 months as well as aftercare once rental assistance ends to increase the likelihood of maintaining permanent housing. YYA will have the opportunity to transition in place, allowing them to remain in the same unit as they transition from TH to Rapid Re-Housing (RRH). This continuity of housing allows YYA to familiarize themselves with the property and owner, facilitating trust and ensuring a smooth transition to a potential 12-month lease agreement. By maintaining consistency in their living environment during this transition period, YYA can focus on their goals and stability without the disruption of relocating to a new residence.

This project will serve a minimum of 75 households each year.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

Rev. 05/07/2024

For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement		
Age of items being replaced:	How will replaced items be disposed of?	N/A
Project Goals, Outcomes or Purpose (list 3): <ul style="list-style-type: none"> • Provide short-term transitional housing and/or longer-term rapid rehousing assistance to YYA experiencing homelessness or housing instability, including location of units, inspection of units, and ongoing financial assistance. • Provide personalized, YYA-driven case management and supportive services with a focus on developing community connections, empowering self-determination, and facilitating access to additional resources that meet YYA's identified needs. • Improve system coordination and continuity of care, and strengthen awareness of community resources 		

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Owner, executive director, other (specify): Maria Foschia, executive director
Vendor Council District: 7	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process

	OHS received approval (BC2023-241, approved 4/17/23) for Sisters of Charity Foundation to release an RFP on behalf of the Cuyahoga County Continuum of Care. The planholder list included CoC and social service providers throughout the county. LMM was the only provider that submitted a proposal. Proposals were reviewed and scored by the YHDP core team, which included OHS.
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% US Department of Housing and Urban Development Youth Homelessness Development Program Joint Transitional Housing – Rapid Rehousing grant
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS220105 - US Department of Housing and Urban Development Youth Homelessness Development Program
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: OHS had to work with HUD to ensure all components of the proposed project were in alignment with requirements, which took much longer than expected because this is a new project. This was not complete until March 2024, at which point we were able to move forward with program development with LMM. The grant also required an amendment, which was not approved by HUD until late September.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/24/23 (RFP released)
Date documents were requested from vendor:	1/16/24, 2/8/24, 2/22/24, 3/5/24, 3/25/24, 4/10/24, 4/22/24, 5/1/24, 5/13/24, 6/11/24, 7/10/24, 8/1/24, 8/22/24, 9/11/24, 9/24/24, 10/9/24
Date of insurance approval from risk manager:	10/10/24

Date Department of Law approved Contract:	10/10/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain) Provider has begun offering services per the specifications within the HUD grant but understands that payment is dependent on final council approval of contract	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4944	Lutheran Metropolitan Ministry	1/1/24 – 12/31/25	\$3,108,549.00	Pending	Pending

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4944

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	OHS had to work with HUD to ensure all components of the proposed project aligned with requirements, which took much longer than expected because this is a new project. This was not complete until March 2024, at which point we were able to move forward with program development with LMM. The grant also required an amendment, which was not approved by HUD until late September.	
What is being done to prevent this from reoccurring?	OHS has established all program components in compliance with HUD so there should not be any additional time needed for this in future contracts/amendments.	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

LMM TH-RRH				Department Initials	Purchasing
Briefing Memo				ER	BRM
Justification Form				ER	BRM
IG#	21-0372-REG 12/31/2025			ER	BRM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	10/10/24		ER	BRM
Auditor's Findings	Date:	10/14/24		ER	BRM
Vendor's Submission				ER	BRM
Independent Contractor (I.C.) Form	Date:	7/29/24		ER	BRM
Cover - Master contracts only				ER	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>				ER	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A	N/A
Checklist Verification				ER	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	ER
Matrix Law screenshot	ER

Department of Purchasing – Required Documents Checklist

COI	ER
Workers' Compensation Insurance	ER

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/24 – 12/31/24	HS220105	55130	HS-21-YHDP	55130	\$ 3,108,549.00
1/1/25 – 12/31/25	HS220105	55130	HS-21-YHDP	55130	\$ 0.00
			TOTAL		\$3,108,549.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		N/A			
Lawson RQ# (if applicable)		N/A			
CM Contract#		N/A			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount					
Prior Amendment Amounts (list separately) (A-1)					
A-2		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	4944
Vendor Name:	Lutheran Metropolitan Ministry
Time Period:	1/1/2024-12/31/2025
Amount:	\$3,108,549.00
History/CE:	Ok
EL:	ok
Purchasing Notes:	

Department of Purchasing – Required Documents Checklist

Purchasing Agents Initials and date of approval	BRM 10/17/2024
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County Council of Cuyahoga County, Ohio

Resolution No. R2024-0371

Sponsored by: County Executive Ronayne, Sheriff's Department	A Resolution confirming the County Executive's reappointment of Harold A. Pretel, upon his taking of the oath of office, as Sheriff of Cuyahoga County for the four-year term ending December 31, 2028; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Article XVI, Section 16.01(4), of the Cuyahoga County Charter provides for the appointment of the County Sheriff by the County Executive, subject to confirmation by Council, to serve four-year terms beginning January 1, 2021; and

WHEREAS, Section 202.07 of the County Code established a Sheriff's Department under the Direction of the County Sheriff; and

WHEREAS, County Executive Chris Ronayne has nominated Harold A. Pretel for reappointment to the position of County Sheriff for the four-year term ending December 31, 2028; and

WHEREAS, Article XVI of the County Charter, Sections 16.01(2) and 16.01(3), provide for the qualifications and required certifications of the County Sheriff; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on November 12, 2024; and

WHEREAS, this Council elects to confirm the County Executive's appointment of Harold A. Pretel to the office of Cuyahoga County Sheriff to serve the four-year term ending December 31, 2028; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Sheriff's Department can continue, and to provide for the usual, daily operations of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, in accordance with Article XVI, Section 16.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the County Executive's reappointment of Harold A. Pretel as Cuyahoga County Sheriff, upon his taking of the oath of office, to serve the four-year term ending December 31, 2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested: November 12, 2024

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0374

Sponsored by: County Executive Ronayne/Department of Housing and Community Development Co-sponsored by: Councilmember Turner	A Resolution amending Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends an Amendment to Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 for various affordable housing projects by (i) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extending the sunset provision contained in Section 3 to 12/31/2024; and

WHEREAS, the primary goal of these loans is to perform affordable housing projects; and

WHEREAS, all loans will be zero percent interest, deferred payment forgivable based upon the continuance of affordability for not less than 15 years; and

WHEREAS, the project is 100% funded by Federal HOME Investment Partnership Funds; and

WHEREAS, the Department of Housing and Community Development is now the appropriate department to be authorized with the County Executive to execute all documents consistent with said loans; and

WHEREAS, it is necessary that any sunset provision in Section 3 be extended to 12/31/2024 to allow for the loan proceeds to be disbursed to all recipients; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2021-0268 dated 1/11/2022, which authorized HOME loans to various organizations, or their designees, in the total amount not-to-exceed \$2,250,000.00 to (i) replace the Director of Development with the Director of Housing and Community Development in Section 2, and (ii) extend the sunset provision contained in Section 3 to 12/31/2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: October 22, 2024

Journal _____

_____, 20__

LOAN TRANSACTIONS

Title	2024 – Department of Housing and Community Development; Amendment; HOME Loan; R2021-0268
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	b- The Arch at Saint Michael	12 months	\$450,000.00	1/11/2022	R2021-0268
A	Pending	d - Warner and Swasey	12months	\$450,000.00	1/11/2022	R2021-0268

Loan Description and Terms.

The Department of Housing and Community Development is seeking to amend the previously approved HOME loans to The Arch at Saint Michael and Warner and Swasey. The Department is requesting a 12-month extension to the sunset date of Resolution R2021-0268 which was approved by County Council on January 22, 2022.

Project Purpose/Goals, Outcomes(List 3):

Construction of The Arch at Saint Michael project at the former Central Catholic School will result in a 46-unit, senior independent living building at 3146 Scranton Road in the Clark-Fulton Neighborhood in the City of Cleveland. Total Project Cost =17,741,653.00, County HOME = \$450,000.00.

Construction of the Warner and Swasey project will result in 140 units of mixed-use, mixed income, mixed-population, historic adaptive-reuse project of the former Warner and Swasey Manufacturing Plant located in the City of Cleveland. Total Project Cost = 23,802,473.00, County HOME = \$450,000.00.

If a County Council item, are you requesting passage of the item without 3 readings. ☒ Yes ☐ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _10909_____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$2,150,000.00 Number of Solicitations (sent/received) / 6	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% Home Improvement Partnership Grant (HOME)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Expiration of sunset was discovered when procurement for The Arch at Saint Michael project was being finalized.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	9/5/2024
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Items was submitted in Matrix on 9/5/2024, but not acted upon.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
The HOME loan was originally approved on January 11, 2022, Resolution R2021-0268.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0386

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Cuyahoga Job and Family Services	A Resolution making an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/ Department of Health and Human Services/ Division of Cuyahoga Job and Family Services has recommended an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025:

- a) Contract No. 4786 with Youth Opportunities Unlimited in an anticipated amount of \$5,200,000.00.
- b) Contract No. 4787 with Verge, Inc. in an anticipated amount of \$700,000.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ14356 with various providers in the total amount not-to-exceed \$5,900,000.00 for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025:

- a) Contract No. 4786 with Youth Opportunities Unlimited in an anticipated amount of \$5,200,000.00.
- b) Contract No. 4787 with Verge, Inc. in and anticipated amount of \$700,000.00; and

SECTION 2. That the County Executive is authorized to execute a Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested on the Floor: November 12, 2024

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga Job and Family Services/ Youth Opportunities Unlimited; VERGE, Inc. / Master Contract/ RQ 14356/ 14-month contract for Summer Youth Employment Program
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors- see below	11/1/2024 – 12/31/2025	\$5,900,000.00	Pending	Pending
	4786	Youth Opportunities Unlimited		\$5,200,000.00		
	4787	VERGE, Inc.		\$700,000.00		

Service/Item Description (include quantity if applicable).

Cuyahoga Job and Family Services is requesting approval of a master contract, per the chart above, to secure a 14-month master contract for the **Summer Youth Employment Program** serving low-income, in-school, TANF-eligible youth ages 14-24.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):

- To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace
- To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference
- To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200 Cleveland, OH 44115	Craig Dorn, CEO

Vendor Council District: 07	Project Council District: Countywide
Vendor Name and address:	Owner, executive director, other (specify):
Verge, Inc. 1325 Carnegie Avenue, 2nd Floor Cleveland, OH 44115	Shaun woods, President
Vendor Council District: 07	Project Council District: Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14356</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 5/21/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$5,900,000.00	<input type="checkbox"/> Exemption
Number of Solicitations 2 proposal received/ 2 proposal reviewed/ 2 proposal approved.	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Temporary Assistance for Needy Families – HS260100/ 55130

Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260100 55130 UCH08301

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service/purchase.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline N/A

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **N/A**

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) **N/A**

Have payments been made? ☐ No ☐ Yes (if yes, please explain) **N/A**

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various vendors- see below	4/1/22-12/31/23	\$9,397,120.00	5/24/2022	R2022-0216
	2390	Youth Opportunities Unlimited		\$7,997,121.00		
	2389	VERGE, Inc.		\$1,400,000.00		
(A-1)		Amending various vendors- see below	4/1/22-12/31/23	\$0.00	8/15/2022	R2022-0216
	2390	Youth Opportunities Unlimited – allow advance in the amount of \$1,600,000.00		\$0.00		
	2389	VERGE, Inc. – allow advance in the amount of \$230,000.00		\$0.00		

(A-2)	2390	Youth Opportunities Unlimited - add funds only	4/1/22-12/31/23	\$819,123.00	10/2/2022	R2022-0329
(A-3)	2390	Youth Opportunities Unlimited - add funding and to allow for advance payment	4/1/22-12/31/23	\$829,059.00	8/1/2023	R2023-0200
(A-4)		Amending various vendors- see below	1/1/24-10/31/24	\$5,979,175.95	12/5/2023	R2023-0237
	2390	Youth Opportunities Unlimited- add funds and extend TOP		\$5,225,319.00		
	2389	VERGE, Inc.- add funds and extend TOP		\$753,856.95		
(A-5)	2390	Youth Opportunities Unlimited – add funds only	5/1/24-10/31/24	\$800,461.00	8/7/2024	R2024-0244
(A-6)	2390	Youth Opportunities Unlimited – add funds only	5/1/24-10/31/24	\$249,997.33	8/19/2024	BC2024-606

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14356
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5467
CM Contract#	4786

SYEP 2024 – Youth Opportunities Unlimited (1 of 2)	Department initials	Clerk of the Board
Briefing Memo	AL	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing				
SYEP 2024 – Youth Opportunities Unlimited (1 of 2)			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			AL	EB
Bid Specification Packet			AL	EB
Final DEI Goal Setting Worksheet			AL	EB
Diversity Documents – <i>if required (goal set)</i>			N/A	N/A
Award Letter (sent to awarded vendor)			AL	EB
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			N/A	N/A
Tabulation Sheet			AL	EB
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			AL	EB
IG#	20-0365-REG	Exp 12.31.24	AL	EB
Debarment/Suspension Verified	Date:	9/19/2024	AL	EB
Auditor’s Finding	Date:	9/19/2024	AL	EB
Vendor’s Submission			AL	EB
Independent Contractor (I.C.) Requirement	Date:	8.8.24	AL	EB
Cover - <i>Master contracts only</i>			AL	EB
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

COI	AL
Workers’ Compensation Insurance	AL
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
11/1/2024 – 12/31/2024	HS260100	55130	UCH08301	55130	\$371,428.57
1/1/2025 – 12/31/2025	HS260100	55130	UCH08301	55130	\$4,828,571.43
			TOTAL		\$5,200,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		14356			
CM Contract#		4786			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount (CM#2390 & 2389)	\$9,397,121.00		4/1/22 - 12/31/2023	05/24/2022	R2022-0126
AMND1	Prior Amendment Amounts (list separately)	\$0.00	4/1/22 - 12/31/2023	8/2/2022	R2022-0126
AMND2		\$819,123.00	4/1/22 - 12/31/2023	10/3/2022	R2022-0329
AMND3		\$829,059.00	4/1/22 - 12/31/2023	8/1/2023	R2023-0200
AMND4		\$5,979,175.95	1/1/24 - 10/31/2024	12/5/2023	R2023-0327
AMND5		\$800,461.00	5/1/24 - 10/31/2024	8/7/2024	R2024-0244
AMND6		\$250,000.00	5/1/24-10/31/2024	8/19/2024	BC2024-606
	Pending Amendments	\$			
	Total Amendments	\$8,677,818.95			
Total Contract Amount	\$18,074,939.95				
Total Contact Amount: Master Agreement (CM#4786)	\$5,200,000.00		11/1/2024 -12/31/2025	Pending	Pending

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4786
Vendor Name:	Youth Opportunities Unlimited
ftp:	11/1/2024 – 12/31/2025
Amount:	\$5,200,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 10/1/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14356
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5467
CM Contract#	4787

SYEP 2024 - VERGE, Inc.	Department initials	Clerk of the Board
Briefing Memo	DM	EB

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION				
Formal RFP				
Reviewed by Purchasing				
SYEP 2024 – VERGE, Inc.			Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)			DM	EB
Bid Specification Packet			DM	EB
Final DEI Goal Setting Worksheet			DM	EB
Diversity Documents – <i>if required (goal set)</i>			DM	N/A
Award Letter (sent to awarded vendor)			DM	EB
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			DM	N/A
Tabulation Sheet				EB
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).			DM	EB
IG#	22-0082-REG – 12/31/2026		DM	EB
Debarment/Suspension Verified	Date:	8/26/2024	DM	EB
Auditor’s Finding	Date:	8/5/2024	DM	EB
Vendor’s Submission			DM	EB
Independent Contractor (I.C.) Requirement	Date:	8/8/2024	DM	EB
Cover - <i>Master contracts only</i>			DM	EB
Contract Evaluation – <i>if required</i>			N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DM	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	DM
Matrix Law Screen shot	DM

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Department of Purchasing – Required Documents Checklist

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COI	DM
Workers’ Compensation Insurance	DM
Performance Bond, if required per RFP	NA

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
11/1/2024 – 12/31/2024	HS260100	55130	UCH08301	55130	\$50,000.00
1/1/2025 – 12/31/2025	HS260100	55130	UCH08301	55130	\$650,000.00
			TOTAL		\$700,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		14356			
CM Contract#		4787			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount (CM#2390 & 2389)	\$9,397,121.00		4/1/22 - 12/31/2023	05/24/2022	R2022-0126
AMND1	Prior Amendment Amounts (list separately)	\$0.00	4/1/22 - 12/31/2023	8/2/2022	R2022-0126
AMND2		\$819,123.00	4/1/22 - 12/31/2023	10/3/2022	R2022-0329
AMND3		\$829,059.00	4/1/22 - 12/31/2023	8/1/2023	R2023-0200
AMND4		\$5,979,175.95	1/1/24 - 10/31/2024	12/5/2023	R2023-0327
AMND5		\$800,461.00	5/1/24 - 10/31/2024	8/7/2024	R2024-0244
AMND6		\$250,000.00	5/1/24-10/31/2024	Pending	Pending
	Pending Amendments	\$			
	Total Amendments	\$8,677,818.95			
Total Contract Amount	\$18,074,939.95				
Total Contact Amount: Master Agreement (CM:4787)	\$700,000.00		11/1/2024 -12/31/2025	Pending	Pending

PURCHASING USE ONLY

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	N/A
CM#:	4787
Vendor Name:	VERGE, Inc.
ftp:	11/1/2024 – 12/31/2025
Amount:	\$700,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	N/A
Purchasing Buyer’s initials and date of approval	EB 10/1/2024

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Department of Purchasing Tabulation Sheet

Maria R. Call
9.18.2024

REQUISITION NUMBER: RQ14356/Event #5467	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$6,808,234.90		
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: May 28, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES
REQUESTING DEPARTMENT: Cuyahoga Job and Family Services	COMMODITY DESCRIPTION: Cuyahoga County Summer Youth Employment Program	83	1	1
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%		
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$:	Add 2%, Total is:		
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:		
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =		
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review:		Dept. Tech. Review	Award: (Y/N)
						SBE / MBE / WBE			
1. Verge Inc 1325 Carnegie Ave 2 nd Fl Cleveland OH 44115			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 22-0082-REG 12/31/2026	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
			NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No			<table border="1"> <tr> <td>Total %</td> <td>SBE: ____% MBE: ____% WBE: ____%</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> <tr> <td colspan="2"></td> </tr> </table>	Total %	SBE: ____% MBE: ____% WBE: ____%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					
Total %	SBE: ____% MBE: ____% WBE: ____%															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:																

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
			COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: EB _____						

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
2. Youth Opportunities Unlimited (Y.O.U.) 1228 Euclid Ave #200 Cleveland OH 44115			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
			IG Number: 20-0365-REG 12/31/2024 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A			<table border="1"> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No </td> </tr> <tr> <td>Total %</td> <td>SBE: ____% MBE: ____% WBE: ____%</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td></td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ____% MBE: ____% WBE: ____%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:			
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No															
Total %	SBE: ____% MBE: ____% WBE: ____%															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:																

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: {Y/N}
			(Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: ____EB____					

Transaction ID:

Department Name:	Cuyahoga County Job and Family Services
Contact Name:	Paul Bounds
Contact Phone#:	216-698-7180
Contact Email:	paul.bounds01@jfs.ohio.gov
RQ#:	
RQ Description:	Summer Youth employment program

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

Summer Youth employment program

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Employment Agency	96130	3404117.45	1		0.00	0.00		0.00	0.00
Job Search Workshop	95260	3404117.45	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		6808234.90				0.00			0.00

Project Diversity Goals:	
MBE Goal	0%
WBE Goal	0%
SBE Goal (not calculated)	%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0387

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024, to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in an amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to change the scope of services and terms, and for additional funds in an amount not-to-exceed \$1,551,000.00 effective upon signature of all parties; and

WHEREAS, the primary goal of this project is to offer timely, high quality comprehensive medical services for children and youth in custody, and drug testing for caregivers; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2024 to extend the time period to 12/31/2025, to change the scope of services and terms, and for

additional funds in an amount not-to-exceed \$1,551,000.00, effective upon signature of all parties.

SECTION 2. That the County Executive is authorized to execute amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Comprehensive Medical Amendment 3
Department or Agency Name	Division of Children and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2833	The MetroHealth System	1/1/2023 – 12/31/2023	\$1,551,000.00	2/28/2023	R2023-0047
A - 1	2833	The MetroHealth System	1/1/2023 – 12/31/2023	\$1,038,459.52	7/18/2023	R2023-0201
A – 2	2833	The MetroHealth System	1/1/2024 – 12/31/2024	\$1,889,151.49	11/30/2023	R2023-0333
A-3	2833	The MetroHealth System	1/1/2025 – 12/31/2025	\$1,551,000.00	Pending	pending

Service/Item Description (include quantity if applicable).

In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth, or other adults in the home.

Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- To reduce safety risks for children and youth
- To establish care coordination through consultation and counseling for children and youth prescribed psychotropic medications
- To provide linkages for youth aging-out of the foster care system
- To comply with referral standards for preventive and follow-up visits for physical and behavioral health care set by American Academy of Pediatrics (AAP) and Ohio Administrative Code (OAC) 5101:2-42-66.1.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
The MetroHealth System 2500 MetroHealth Drive Cleveland, Ohio 44109	Dr. Christine Alexander-Rager
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>9776</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,551,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 21 /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Only 1 bid was submitted	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health and Human Services Levy

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS215100 55130 UCH05001

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	9776
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	AMND
CM Contract#	2833

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			BF	BRM
Justification Form			BF	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	09/16/2024	BF	BRM
Auditor's Findings	Date:	09/17/2024	BF	BRM
Independent Contractor (I.C.) Form	Date:		N/A	N/A
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			BF	BRM
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>			N/A	N/A
Checklist Verification			BF	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	BF
Matrix Law Screen shot	BF
COI	BF
Workers' Compensation Insurance	BF
Original Executed Contract (containing insurance terms) & all executed amendments	BF

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2025-12/31/2025	HS215100	55130	UCH05001	55130	\$1,551,000.00
			TOTAL		\$1,551,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		9776			
CM Contract#		2833			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,551,000.00		1/1/2023-12/31/2023	2/28/2023	R2023-0047 R2023-0049
Prior Amendment Amounts (list separately) (A-#)	A-1	\$1,038,459.52	1/1/2023-12/31/2023	7/18/2023	R2023-0201
	A-2	\$1,889,151.49	1/1/2024-12/31/2024	11/30/2023	R2023-0333
		\$			
Pending Amendment		\$1,551,000.00	1/1/2025-12/31/2025	PENDING	PENDING
Total Amendments		\$4,478,611.01			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0049, R2023-0201, R2023-0333
CM#:	2833
Vendor Name:	The MetroHealth System
Time Period:	1/1/2023-12/31/2024 EXT 12/31/2025
Amount:	\$1,551,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 9/19/2024

CONTRACT EVALUATION FORM

Contractor	The MetroHealth System				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	2833				
RQ#	9776				
Time Period of Original Contract	1/1/2023 – 12/31/2023				
Background Statement	<p>In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of physical and behavioral health care needs of children and youth, and 2) alcohol and drug testing for caregivers, youth or other adults in the home.</p> <p>With approximately 2,300 children and youth in care, there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement. This cohesive and coordinated approach ensures each child's medical needs are being met on a consistent basis, and that trained professionals are dedicated entirely to the care of these.</p>				
Service Description	<p>To offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers. The services are to be delivered as a coordinated approach to ensure medical needs are being met by trained medical professionals dedicated to the care and safety of children and youth in custody.</p>				
Performance Indicators	<p>Comprehensive reports from MetroHealth include but are not limited to: Number of follow up appointments scheduled or attended per month, Number of preventative visits scheduled or attended per month, Number of comprehensive physicals, Number of children/youth being tracked through care coordination, Number of children receiving developmental/behavioral health screenings, Number of subspecialty referrals, etc.</p>				
Actual Performance versus performance indicators (include statistics):	<p>In 2023 MetroHealth completed 1586 triages; 628 post placement physicals; 3179 subspecialty referrals; 356 follow-up/preventative appointments; 4972 unique patients receiving care coordination and 161 developmental and behavioral health screenings were completed</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor

Select One (X)			X		
Justification of Rating	<p>MetroHealth has provided medical triages to most of our children/youth entering custody or changing placement and post placement physicals to approximately 40% of those children/youth. DCFS and MetroHealth have collaborated over the past 10 years on the Medical Home Services. The program has navigated through transitions and continues to find ways to improve communication, collaboration and overall program practice.</p>				
Department Contact	Nicole Scalish				
User Department	Supportive Services				
Date	9/16/24				

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0388

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council	A Resolution authorizing an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024, to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommends an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024 to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025, to the following:

- a) Contract No. CM2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
- b) Contract No. CM2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
- c) Contract No. CM2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
- d) Contract No. CM2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. CM2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.
- f) Contract No. CM2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.

- g) Contract No. CM2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86; and

WHEREAS, the County on behalf of FCFC desires to increase the achievement levels of students who are at risk in Cuyahoga County including but not limited to the following areas of concentration: Absent two or more days the previous school year, excessive tardiness, five or more days of in or out-of-school suspension, failed two or more core subjects, performed below proficiency level in one or core subject areas, Juvenile Court supervision of adjudicated youth, or over age for current grade level or repeating a grade; and

WHEREAS, the County seeks Districts to manage, monitor and implement the Closing the Achievement Gap program (CTAG). The individual school districts will recruit, engage, retain, and provide oversight of the day-to-day Closing the Achievement Gap program; and

WHEREAS, the primary goal of this project is to effectuate positive behavioral and academic changes for the youth enrolled in the program; and

WHEREAS, the project is funded 100% Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for school/community-based Closing the Achievement Gap services for the period 1/1/2022 – 12/31/2024 to extend the time period to 7/31/2025, to make budget line-item revisions, and for additional funds in the amount not-to-exceed \$642,361.87, effective 1/1/2025, to the following:

- a) Contract No. CM2227 with East Cleveland City School District in the amount not-to-exceed \$72,415.86.
- b) Contract No. CM2268 with Bedford City School District in the amount not-to-exceed \$72,415.86.
- c) Contract No. CM2269 with Cleveland Municipal City School District in the amount not-to-exceed \$207,866.71.
- d) Contract No. CM2270 with Cleveland Heights – University Heights City School District in the amount not-to-exceed \$72,415.86.
- e) Contract No. CM2271 with Maple Heights City School District in the amount not-to-exceed \$72,415.86.

- f) Contract No. CM2272 with Warrensville Heights City School District in the amount not-to-exceed \$72,415.86.
- g) Contract No. CM2273 with Garfield Heights City School District in the amount not-to-exceed \$72,415.86.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: October 22, 2024

Journal _____
_____ 2024

PURCHASE-RELATED TRANSACTIONS

Title	Health and Human Services; 2025- Family and Children First Council; Closing the Achievement Gap Program (CTAG) – Multiple Vendors – Master Contract Amendment 1/1/2025 to 7/31/2025.
Department or Agency Name	Family and Children First Council
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
(O)		Various Vendors- see below	1/1/2022 – 12/31/2023	\$2,135,727.00	3/22/2022	R2022-0063
	2227	East Cleveland City School District		\$239,680.00		
	2268	Bedford City School District		\$239,680.00		
	2269	Cleveland Municipal City School District		\$697,647.00		
	2270	Cleveland Heights – University Heights City School District		\$239,680.00		
	2271	Maple Heights City School District		\$239,680.00		
	2272	Warrensville Heights City School District		\$239,680.00		
	2273	Garfield Heights City School District		\$239,680.00		
(A-1)		Amending various contracts see below.	Execution through 12/31/2024	\$1,075,377.00	12/10/2023	R2023-0338
	2227	East Cleveland City School District		\$120,680.00		
	2268	Bedford City School District		\$120,680.00		
	2269	Cleveland Municipal School District		\$351,297.00		
	2270	Cleveland Heights – University Heights City School District		\$120,680.00		
	2271	Maple Heights City School District		\$120,680.00		
	2272	Warrensville Heights City School District		\$120,680.00		

	2273	Garfield Heights City School District		\$120,680.00		
(A-2)		Amending Various Vendors see below	1/1/2025 – 7/31/2025	\$642,361.87	Pending	Pending
	2227	East Cleveland City School District		\$72,415.86		
	2268	Bedford City School District		\$72,415.86		
	2269	Cleveland Municipal City School District		\$207,866.71		
	2270	Cleveland Heights-University Heights City School District		\$72,415.86		
	2271	Maple Heights City School District		\$72,415.86		
	2272	Warrensville Heights City School District		\$72,415.86		
	2273	Garfield Heights City School District		\$72,415.86		

Service/Item Description (include quantity if applicable).

Family and Children First Council is requesting a second Amendment for the Master Agreement Closing the Achievement Gap as indicated in the chart above for Bedford City School District, Cleveland Municipal School District, Cleveland Heights – University Heights City School District, East Cleveland City School District, Garfield Heights City School District, Maple Heights City School District, and Warrensville Heights City School District in the anticipated amount of \$642,361.87 for the time period 1/1/2025 – 7/31/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

Various Vendors See chart above

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3):

1. To identify 9th – 12th grade youth who are in academic danger with one/more risk factors, such as students who have excessive absences, 36 days or more, students that have failed two or more core subjects, and/or students who have been held back a grade. (Over the age for grade level).
2. Schools will offer intensive interventions such as credit retention opportunities, linkages to community-based/ county services, and exposure field trips (One out of state trip per year/ per district).

The primary goals of the project are positive behavioral and academic changes for the youth enrolled in the program. As a result of participation, students are expected to improve their grade point average and ultimately graduate on time from high school.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Bedford City School District 475 Northfield Road Bedford, Ohio 44146	Dr. Cassandra J. Johnson, Superintendent
Vendor Council District: 9	Project Council District: 9
Vendor Name and address:	Owner, executive director, other (specify):
East Cleveland School District 1843 Stanwood Road East Cleveland, OH 44112	Dr. Henry Pettiegrew, II
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Cleveland Heights – University Heights City School District 2155 Miramar Blvd #3301 University Heights, OH 44118	Elizabeth Kirby, Superintendent
Vendor Council District: 10	Project Council District: 10
Vendor Name and address:	Owner, executive director, other (specify):
Maple Heights City School District 5740 Lawn Avenue Maple Heights, OH 44137	Olympia A. Della Flora, Superintendent
Vendor School District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):
Warrensville Heights City School District 4743 Richmond Rd Warrensville Heights, Ohio 44128	Donald J. Jolly, II
Vendor Council District: 9	Project Council District: 9
Vendor Name and Address:	Owner, executive director, other (specify):
Garfield Heights City School District 5640 Briarcliff Dr. Garfield Heights, OH 44125	Dr. Richard Reynolds
Vendor School District: 8	Project Council District: 8
Vendor Name and address:	Owner, executive director, other (specify):

Cleveland Metropolitan School District 1111 Superior Avenue East, Suite 1800 Cleveland, OH 44114	Warren Morgan, Chief Executive Officer
Vendor Council District: 7	Project Council District: 7

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. A second Amendment is being sought for this Master award because we issued RFP#6689 in 2021. Originally, seven (7) proposals were submitted to OPD for review. Seven (7) vendors were selected and approved. We are exercising the option to extend the term of this Agreement from 1/1/2025 to 7/31/2025 and adding funds in the amount of \$642,361.87.
	*See Justification for additional information.
The total value of the solicitation: \$642,361.87 Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome? N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP #6689 CM# 2227,2268,2269,2270,2271,2272,2273 <input type="checkbox"/> Other Procurement Method, please describe: _____

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health and Human Services (HHS) Levy Funding

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260300

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	RFP
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	CM2227

	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – EAST CLEVELAND (4 of 7) – AMENDMENT 2			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10.1.2024 8/23/2024	LC	BRM
Auditor's Finding	Date:	10.1.2024 8/13/2024	LC	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			LC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers' Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	RQ6889
CM Contract#	CM2227

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately)		\$1,075,377.00	1/1/2024-12/31/2024	12/10/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R20222-0063, R2023-0338
Amend:	2227
Vendor Name:	East Cleveland City School District
ftp:	1/1/2022-12/31/2024 ext 7/31/2025
Amount:	72,415.86
History/CE:	Ok
EL:	Ok
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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Department of Purchasing – Required Documents Checklist

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Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2268

Bedford City School District	Department	Clerk of the Board
Briefing Memo	DA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
Bedford City School District			Department initials		Purchasing
Justification Form			DA		BRM
IG#			N/A-Political Subdivision		N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A		N/A
Debarment/Suspension Verified	Date:	9.20.2024	DA		BRM
Auditor's Finding	Date:	9.20.2024	DA		BRM
Independent Contractor (I.C.) Requirement	Date:	N/A	N/A-Political Subdivision		N/A
Cover - Master amendments only			DA		BRM
Contract Evaluation			DA		BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A		N/A
Checklist Verification			DA		BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Bedford City School District	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025-7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2268

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	(Amendment 1)	\$1,075,377.00	1/1/2024-12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment	(Amendment 2)	\$642,361.87	1/1/2025-7/31/2025	PENDING	PENDING
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2268
Vendor Name:	Bedford City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

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Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Bedford City School District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	HHS-0898, 20001769 GOVP, 2268
RQ#	FC-337
Time Period of Original Contract	3/1/2020 -12/31/2023
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.
Service Description	Closing the Achievement Gap
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.
Actual Performance versus performance indicators (include statistics):	The district has identified over 75 youth that meet this criteria. Eighty-seven youth (70%) have secured enough academic credits to move from 9th to 10th grade.

Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	2269

CTAG AMND2	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A – Not late	
What is being done to prevent this from reoccurring?	N/A – Not late	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/16/2024 9/20/2024	LS	BRM
Auditor's Finding	Date:	8/16/2024	LS	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - <i>Master amendments only</i>			LS	BRM
Contract Evaluation			LS	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers' Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Dollar Amount
01/01/2025 – 07/31/2025	HS260300	55130	UCH08346	\$ 207,866.71
			TOTAL	\$ 207,866.71

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	6689
CM Contract#	2269

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 – 12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment AMND2		\$207,866.71	1/1/2025 – 07/31/2025	Pending	Pending
Total Amendments		\$			
Total Contact Amount		\$3,418,970.71			

Purchasing Use Only:

Prior Resolutions:	R2022-0062, R2023-0338
Amend:	2269
Vendor Name:	Cleveland Municipal City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$207,866.71
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Cleveland Metropolitan School District - East Technical High School and Glenville High School
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800121-01 CONV, 2269
RQ#	FC-18-43081
Time Period of Original Contract	1/1/2021-12/31/23
Background Statement	<p>The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years. Cleveland Metropolitan School District offered a component of Closing the Achievement Gap for males only in the high schools; however the females were exhibiting the same at-risk behaviors which resulted in lower graduation rates, poor school attendance, below grade level for age, and excessive disciplinary infractions. Cuyahoga County Council has offered to provide support to CMSD to cover the cost of the female CTAG component at East Technical High School and Glenville High School.</p>
Service Description	Closing the Achievement Gap
Performance Indicators	<p>SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-</p>

	BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 100 youth that meet this criteria. 80% of those students are enrolled and engaged in the Closing the Achievement Gap (female only component) program.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2270

CTAG AMND2– Cleveland Hts.- University Hts.	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG AMND2– Cleveland Hts.- University Hts.			Department initials	Purchasing
Justification Form			AL	BRM
IG#	N/A		N/A-Political Subdivision	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	N/A	N/A	N/A
Debarment/Suspension Verified	Date:	9/20/24	AL	BRM
Auditor's Finding	Date:	9/20/24	AL	BRM
Independent Contractor (I.C.) Requirement	Date:	N/A	N/A-Political Subdivision	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			AL	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			AL	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AL
Matrix Law Screen shot	AL
COI	AL- Cyber waiver included
Workers' Compensation Insurance	AL
Original Executed Contract (containing insurance terms) & all executed amendments	AL

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2270

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022 -12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	AMND1	\$1,075,377.00	1/1/2024 -12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment	AMND2	\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2270
Vendor Name:	Cleveland-Heights-University Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Cleveland Heights-University Heights City Schools District
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800007-01 CONV, 2270
RQ#	FC-18-41617
Time Period of Original Contract	1/1/2021-12/31/2023
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.
Service Description	Closing the Achievement Gap
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.

Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM.				
Department Contact	Kathleen Stewart				
User Department	Family & Children First Council				
Date	08/23/2024				

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	2271

CTAG AMND2	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	N/A – Not late	
What is being done to prevent this from reoccurring?	N/A – Not late	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – AMND2 – Maple Heights CSD			Department initials	Purchasing
Justification Form – Pending Approval				BRM
IG#			N/A–Political Subdivision	N/A – Gov’t
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	8/16/2024	LS	BRM
Auditor’s Finding	Date:	8/16/2024	LS	BRM
Independent Contractor (I.C.) Requirement	Date:	8/29/24	N/A–Political Subdivision	N/A – Gov’t BRM
Cover - Master amendments only			LS	BRM
Contract Evaluation			LS	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LS	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers’ Compensation Insurance	LS
Original Executed Contract (containing insurance terms) & all executed amendments	LS

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Activity	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08356	\$ 72,415.86
			TOTAL	\$ 72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	AMND
Lawson RQ# (if applicable)	6689
CM Contract#	2271

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 2,135,727.00		1/1/2022 -12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately) – AMND1		\$1,075,377.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment – AMND2		\$72,415.86	1/1/2025 - 7/31/2025	Pending	Pending
Total Amendments		\$1,147,792.86			
Total Contact Amount		\$3,283,519.86			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2271
Vendor Name:	Maple Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Maple Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2271				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021-12/31/23				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	6689
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	RFP
CM Contract#	2272

Warrensville Hts. City School District	Department	Clerk of the Board
Briefing Memo	DA	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
Warrensville Hts. City School District			Department initials	Purchasing
Justification Form			DA	BRM
IG#			N/A-Political Subdivision	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9.20.2024	DA	BRM
Auditor's Finding	Date:	9.20.2024	DA	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A-Political Subdivision	N/A
Cover - <i>Master amendments only</i>			DA	BRM
Contract Evaluation			DA	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			DA	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Warrensville Hts. City School District	Department initials
Agreement/Contract and Exhibits	DA
Matrix Law Screen shot	DA
COI	DA
Workers' Compensation Insurance	DA
Original Executed Contract (containing insurance terms) & all executed amendments	DA

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025-7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	6689
CM Contract#	2272

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2022	R2022-0063
Prior Amendment Amounts (list separately)	(Amendment 1)	\$1,075,377.00	1/1/2024-12/31/2024	12/5/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	PENDING	PENDING
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,835,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2272
Vendor Name:	Warrensville Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Warrensville Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2272				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021 -12/31/2023				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	RQ6689
Buyspeed RQ# (if applicable):	RFP
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	CM2273

	Department	Clerk of the Board
Briefing Memo	LS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
CTAG – GARFIELD HEIGHTS (5 of 7) – AMENDMENT 2			Department initials	Purchasing
Justification Form			LS	BRM
IG#			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10.1.2024 8/23/2024	LC	BRM
Auditor's Finding	Date:	10.1.2024 8/13/2024	LC	BRM
Independent Contractor (I.C.) Requirement	Date:		N/A	N/A
Cover - Master amendments only			DA	BRM
Contract Evaluation			LC	BRM
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LC	BRM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	LC
Matrix Law Screen shot	LC
COI	LC
Workers' Compensation Insurance	LC
Original Executed Contract (containing insurance terms) & all executed amendments	LC

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2025 – 7/31/2025	HS260300	55130	UCH08346	\$72,415.86
			TOTAL	\$72,415.86

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	RFP
Lawson RQ# (if applicable)	RQ6889
CM Contract#	CM2273

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$2,135,727.00		1/1/2022-12/31/2023	3/22/2023	R2022-0063
Prior Amendment Amounts (list separately)		\$1,075,377.00	1/1/2024-12/31/2024	12/10/2023	R2023-0338
		\$			
		\$			
Pending Amendment		\$642,361.87	1/1/2025-7/31/2025	Pending	Pending
Total Amendments		\$1,717,738.87			
Total Contact Amount		\$3,853,465.87			

Purchasing Use Only:

Prior Resolutions:	R2022-0063, R2023-0338
Amend:	2273
Vendor Name:	Garfield Heights City School District
ftp:	1/1/2022-12/31/2024 EXT 7/31/2025
Amount:	\$72,415.86
History/CE:	OK
EL:	OK
Procurement Notes:	

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer’s initials and date of approval	BRM 10/2/2024
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CONTRACT EVALUATION FORM

Contractor	Garfield Heights City Schools District				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG1800006-01 CONV, 2273				
RQ#	FC-18-41617				
Time Period of Original Contract	1/1/2021 -12/31/2023				
Background Statement	The County Council received a request from four suburban school districts requesting assistance with their youth population. The goal is to offer social services, academic assistance, college access activities, and parent engagement to youth who are at-risk of high school dropout. The community requests were sent directly to several County Council members. Based on those requests, this item was added by Council in the 2014-2015 budget cycle. The communities expressed concerns related to safety, low academic scores, and college exposure/ access. The school districts researched the program prior to submitting their requests. None of these districts were eligible when the program was originally released by the state. Their requests are based on the fact that their economic and academic landscapes have changed in the past seven years.				
Service Description	Closing the Achievement Gap				
Performance Indicators	SCHOOL DISTRICTS WILL IDENTIFY 9TH-12TH GRADE YOUTH WHO ARE IN ACADEMIC DANGER WITH THE FOLLOWING RISK FACTORS: STUDENTS WHO HAVE FAILED TWO OR MORE CORE CLASSES; ARE ABSENT 36 DAYS OR MORE, HAVE RECEIVED FIVE OR MORE DAYS OF OUT-OF-SCHOOL SUSPENSION, OR HAVE BEEN HELD BACK A GRADE (OVER THE AGE FOR GRADE-LEVEL). SCHOOLS WILL OFFER INTENSIVE INTERVENTION WHICH INCLUDES SCHOOL CREDIT RETENTION, LINKAGE TO COMMUNITY-BASED AND COUNTY SERVICES AND COMMUNITY AND COLLEGE EXPOSURE.				
Actual Performance versus performance indicators (include statistics):	The districts have identified over 200 youth that meet this criteria. Eighty-seven youth (57%) have secured enough academic credits to move from 9th to 10th grade.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	SCHOOL DISTRICT STAFF HAVE REPORTED POSITIVE BEHAVIORAL AND ACADEMIC CHANGES FOR THE YOUTH ENROLLED IN THE PROGRAM				

Department Contact	Kathleen Stewart
User Department	Family & Children First Council
Date	08/23/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0389

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024, to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025; and

WHEREAS, the primary goals of this project are to: a) increase inclusion of young children with identified disabilities, challenging behaviors, medial needs and children who are “at risk” of expulsion when served in typical childcare settings and b) provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized child care; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3266 with Child Care Resource Center of Cuyahoga County dba Starting Point for the Prevention and Inclusion Program (formally known as Special Needs Child Care Program) for the period 1/1/2022 - 12/31/2024 to extend the time period to 12/31/2025, to make budget line-items revisions, and for additional funds in an amount not-to-exceed \$1,841,921.78, effective 1/1/2025,.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 22, 2024

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Office of Early Childhood; 2024-25 Child Care Resource Center of Cuyahoga County, dba Starting Point; Contract Amendment Prevention and Inclusion Programs (previously Special Needs Child Care Program)
Department or Agency Name	Office Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1917	Starting Point	1/1/2022 – 12/31/2023	\$4,442,092.00	12/7/2021	R2021-0276
A1	3266	Starting Point	1/1/2024 – 12/31/2024	\$1,899,281.78	12/5/2023	R2023-0341
A2	3266	Starting Point	7/1/2024 – 12/31/2024	\$282,174.17	09/03/2024	BC2024-633
A3	3266	Starting Point	1/1/2025 – 12/31/2025	\$1,841,921.78	Pending	Pending

Service/Item Description (include quantity if applicable).

The Office of Early Childhood requesting approval of a contract amendment with Child Care Resource Center of Cuyahoga County dba Starting Point to add funding in the amount of \$1,841,921.78 and to extend the term to 12/31/2025.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

1. The Intensive Classroom model will increase inclusion of young children with challenging behaviors and children who are “at risk” of expulsion when served in typical childcare settings;
2. To provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized childcare;
3. Provide training and technical assistance to teachers in developing positive relationships and communication with parents and caregivers in the early childhood setting.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
4600 Euclid Avenue, Suite 500 Cleveland, OH 44103	Nancy Mendez
Vendor Council District:	Project Council District:
7	7

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If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Starting Point is designated by the Ohio Department of Jobs and Family Services (ODJFS) as the childcare resource and referral agency for Cuyahoga, Lake, Geauga and Ashtabula counties. Starting Point provides assistance to parents needing care for their children, assistance to childcare providers in need of technical assistance and training, and assistance to employers seeking quality child care for their employees. They are often considered to be the best qualified and most logical vendor to provide services under this contract. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) <i>Original procurement was an exemption.</i> <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% HHS Levy

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260240 – 55130 – UCH09999

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Contract and Services are currently ongoing, this Amendment adds additional funding to the existing contract.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

O R2021-0276 12/07/2021

A- 1 R2023-0341 12/05/2023

A- 2 BC202024-633 09/03/2024

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	212241
CM Contract#	3266

	Department	Clerk of the Board
Briefing Memo	JW	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing					
Child Care Resource Center of Cuyahoga County, dba Starting Point			Department initials	Purchasing	
Justification Form			JW	ok	
IG#	24-0253-REG (exp. 12/31/28)		JW	Child Care Resource Center of Cuyahoga County, Inc. 24-0253-REG 12/31/2028	
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	n/a going to boc	
Debarment/Suspension Verified	Date:	09/30/2024	JW	Ok-valid within 60 days	
Auditor's Finding	Date:	09/30/2024	JW	Ok-valid within 60 days	
Independent Contractor (I.C.) Requirement	Date:	06/21/2024	JW	Ok-1 yr	
Cover - <i>Master amendments only</i>			N/A		
Contract Evaluation			JW	uploaded	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A		
Checklist Verification			JW	ok	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	JW

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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	JW
COI	JW
Workers’ Compensation Insurance	JW
Original Executed Contract (containing insurance terms) & all executed amendments	JW

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Code	Dollar Amount
1/1/2025-12/31/2025	HS260240	55130	UCH09999	\$1,841,921.78
			TOTAL	\$1,841,921.78

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	EXMT
Lawson RQ# (if applicable)	N/A
CM Contract#	3266 (copy of CM1917)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$4,442,092.00		1/1/2022 – 12/31/2023	12/7/2021	R2021-0276
Prior Amendment Amounts (list separately)		\$1,899,281.78	1/1/2022 – 12/31/2024	12/5/2023	R2023-0341
		\$282,174.17	1/1/2022 – 12/31/2024	09/03/2024	BC2024-633
Pending Amendment		\$1,841,921.78	1/1/2022 – 1/1/2025-12/31/2025	PENDING	PENDING
Total Amendments		\$402,377.73			
Total Contact Amount		\$8,465,469.73			

Purchasing Use Only:

Prior Resolutions:	R2021-0276, R2023-0341, BC2024-633
Amend:	Amendment 3, additional funds and to extend time

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Revised 1/7/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Child Care Resource Center of Cuyahoga County DBA Starting Point
ftp:	1/1/2022-12/31/2024 EXT 12/31/2025
Amount:	\$1,841,921.78
History/CE:	Ok
EL:	Ok
Procurement Notes:	Buyer review completed
Purchasing Buyer's initials and date of approval	Lz 10.3.2024

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Revised 1/7/2022

CONTRACT EVALUATION FORM

Contractor	Child Care Resource Center of Cuyahoga County, dba Starting Point
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3266
RQ#	
Time Period of Original Contract	1/1/2022 - 12/31/2025
Background Statement	
Service Description	<p>The purpose of the Special Needs Child Care program is to increase inclusion of young children with identified disabilities, challenging behaviors, medical needs and children who are "at risk" of expulsion when served in typical child care settings. (i.e. Centers and Family Child Care Homes). Starting Point, as the lead partner agency for SNCC will ensure, that the SNCC program</p> <ul style="list-style-type: none"> • Maintains and supports children with special needs in the early childhood setting • Links parents who have children with special needs in finding quality childcare • Provides training and technical assistance to parents in their integral role in the social-emotional development of children in early childhood settings • Provides training and technical assistance to teachers in developing positive relationships and communication with parents in the early childhood setting <p>Provides support and resources to parents and teachers who have experienced trauma</p>
Performance Indicators	<p>Provide SNCC technical assistance to teachers on behalf of 1,105 children with special needs during each 12 month contract period.</p> <p>Provide SNCC Intensive Classroom Technical Assistance to 30 UPK classrooms for 200 children with severe behavior challenges during each 12 month contract period.</p>
Actual Performance versus performance indicators (include statistics):	<p>In 2023, Starting Point ensured that SNCC services were provided in support of 1,018 unduplicated children, meeting 92% of the performance indicator of 1,105 students.</p> <p>In addition, 23 classrooms were supported through the SNCC Intensive Classroom model exceeding their yearly target of 30 classrooms.</p>

	<p>In 2022, Starting Point ensured that SNCC services were provided in support of 1,165 unduplicated children, exceeding the performance indicator of 1,105 students (unduplicated).</p> <p>In addition, 32 classrooms were supported through the SNCC Intensive Classroom model exceeding their yearly target of 30 classrooms.</p>				
Rating of Overall Performance of Contractor			Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	<p>Starting Point has been consistent in meeting SNCC/PIPs goals and outcomes for many years and is on track to meet all performance indicators for the current contract year.</p>				
Department Contact	Shawna Rohrman				
User Department	HHS: Community Initiatives: Office of Early Childhood/Invest in Children				

County Council of Cuyahoga County, Ohio

Ordinance No. O2024-0011

Sponsored by: County Executive Ronayne	An Ordinance amending Section 806.04 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Cuyahoga County is a member of the County Commissioners Association of Ohio (“CCAO”), which has established certain joint energy purchasing programs under the authority of Section 9.48 of the Ohio Revised Code in order to assist eligible Ohio counties or boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced energy supplies through various energy purchase agreements favorable to participants; and

WHEREAS, the County Council enacted Section 806.04 of the County Code to establish the Cuyahoga County Energy Participation Program to enable the County to participation in the CCAO’s joint energy purchasing programs; and

WHEREAS, the Cuyahoga County Energy Participation Program and the County’s participation in CCAO’s joint energy purchasing programs have successfully resulted in significant savings for the County; and

WHEREAS, in the interest of continuing this effective program, the County Executive recommends the following revision to Section 806.04 of the County Code; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 806.04 of the Cuyahoga County Code is hereby amended as follows (deletions are ~~stricken~~, additions are **bold and underlined**):

Section 806.04: Cuyahoga County Energy Participation Program

A. Definitions:

“CCAO” means the County Commissioners Association of Ohio, whose mission is to advance effective county government and to offer member counties several enterprise services that offer superior services and save funds.

“CCAOSC” means the CCAO Service Corporation, an affiliate of CCAO. “Energy Purchase Agreements” means the natural gas purchase agreement, electricity purchase agreement, electric aggregation purchase agreement, natural gas aggregation purchase agreement, solar power purchase agreement between the County and Supplier.

“Manager” means CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Toledo, Ohio.

“Supplier” means any person, corporation, partnership or other organization with whom CCAOSC (or its designee) may contract for the purchase of energy supplies. The definition is limited to the purposes of this Section.

“Program” means the Cuyahoga County Energy Participation Program which consists of five components: natural gas purchasing program, electricity purchasing program, electric aggregation program, natural gas aggregation program, and a solar purchasing program.

B. There is hereby created the Cuyahoga County Energy Participation Program for the purpose of participating in one or more Energy Purchase Agreements managed by CCAO, through its affiliate CCAOSC, managed by CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, for the acquisition of natural gas, electricity and solar energy at competitive market rates. The Department of Public Works shall administer the Program on behalf of the County.

C. Prior to the County entering into any Energy Purchase Agreement with a Supplier, CCAOSC or the Manager shall conduct a publicly solicited request for proposals from Suppliers and shall make the request for proposals and any responses to such request available to Cuyahoga County.

D. The Director of Public Works shall have the authority to review the competitive proposals submitted by all Suppliers, approve the Supplier with the highest scoring proposal, and make recommendations to the Manager to enter into an Energy Purchase Agreement defined in the Program. The Director of Public Works shall provide to Council Committee for Public Works, Procurement and Contracting a copy of such recommendations prior to submission to the Manager. Upon written recommendation from the Director of Public Works, the Manager is hereby authorized to execute such Energy Purchase Agreements on behalf of the County take any and all actions necessary to implement and administer the Program, and execute all relevant documents to implement the Program.

E. All electric purchase agreements executed under the Program shall endeavor to include 100% renewable energy in order to promote the County’s climate change action plan.

F. To efficiently and timely realize significant cost savings in a volatile commodities market, all Energy Purchase Agreements under the Program, regardless of the monetary threshold of each agreement, shall be exempt from all

approval requirements by County Council and Board of Control described in Section 501.04 of the Cuyahoga County Code.

G. The Director of Public Works shall present to Council Committee for Public Works, Procurement and Contracting all Energy Purchase Agreements executed under the Program no later than 60 days from the effective date of such agreements.

~~H. This Program shall end after a term of five (5) years from the date of the adoption of this Ordinance.~~

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____